

MINUTES
CITY OF LOS ANGELES
COLLECTIONS BOARD OF REVIEW

Wednesday, January 29, 2025

200 North Main Street
Los Angeles, CA 90012

MEMBERS PRESENT

Shane Min, Chair
Melissa Krance
Heidi Kim

1) **Approval of the Minutes of October 29, 2024**

The Board unanimously approved the October 29, 2024 minutes.

2) **Department of Public Works – Bureau of Sanitation (LASAN)**

September 20, 2024 report requesting the write-off of 1525 uncollectible invoices for 283 Industrial Users wastewater permit accounts with fees totaling \$271,671.13, each account owing less than \$5000.00.

ACTION: LASAN presented revised totals for the September 20, 2024 report changing 284 Industrial Users Wastewater Permit accounts to 283 permits accounts. The Board unanimously approved the write-off request from LASAN to remove from its active account receivables, 1525 uncollectible invoices for 283 Industrial Users wastewater permit accounts for fees totaling \$271,671.13.

3) **Los Angeles Housing Department – (LAHD)**

December 24, 2024 report requesting the write-off of 10,095 uncollectible invoices for 5,845 owners of 6,095 property (APNs) accounts with fees totaling \$4,106,441.60, each owner owing less than \$5,000.00.

ACTION: The Board unanimously approved the write-off request from LAHD to remove from its active account receivables, 10,095 uncollectible invoices (5,845 owners of 6,095 APNs) for fees totaling \$4,106,441.60.

December 24, 2024 report requesting the write-off of 178 uncollectible invoices for 39 owners of 83 property (APNs) accounts with fees totaling \$290,363.94, each owner owing \$5,000.00 or more.

ACTION: The Board unanimously recommends that City Council approve the write-off request from LAHD to remove from its active account receivables, 178 uncollectible invoices (39 owners of 83 APNs) for fees totaling \$290,363.94.

4) **Public Comments**

None

5) **Next Regular Meeting**

The next scheduled meeting of the Collections Board of Review will be held on Wednesday, April 30, 2025.

6) **Adjourned**
9:16 am