

AGENDA
CITY OF LOS ANGELES
COLLECTIONS BOARD OF REVIEW
Wednesday, October 29, 2025 9:00 A.M.

Controller Conference Room 350B
200 North Main Street
Los Angeles, CA 90012

MEMBERS: Shane Min, Chair
Melissa Krance, CAO
Andrew Kaplan, Finance

Every person wishing to address the Board must complete a speaker request form at the meeting and submit it to the Board secretary prior to the Board's consideration of the item.

Comments by the public on an agenda item will be heard only at the time the respective item is considered. There is a two-minute time limit for each item. Comments by the public on all other matters within the subject matter jurisdiction of the Board will be heard during the public comments period of the meeting. Each speaker will be granted two minutes total for public presentation.

1. Approval of the Minutes – July 30, 2025 Meeting
2. Los Angeles Housing Department (LAHD)
 - a) October 2, 2025 report requesting the write-off of 269 uncollectible invoices for 160 owners of 162 property (APNs) accounts with fees totaling \$128,893.97, each owner owing less than \$5,000.00.
 - b) October 2, 2025 report requesting the write-off of 11 uncollectible invoices for 6 owners of 6 property (APNs) accounts with fees totaling \$125,238.48, each owner owing \$5,000.00 or more.
3. Public Comments
4. Next Meeting

Next scheduled meeting of the Collections Board of Review will be held on Wednesday, January 28, 2026.
5. Adjournment

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate based on disability and, upon request, will provide reasonable accommodations to ensure equal access to the City's programs, services, and activities. Sign language interpreters, assistive listening devices, or

other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make any such request at least 72 hours prior to the meeting for which you wish that such aids and/or services be provided. For additional information, please contact the Los Angeles City Controller's Office at (213) 978-7200 or 3-1-1 TDD.

Board agendas and minutes may be downloaded from the Controller's website at <https://controller.lacity.gov/collectionsboard>. Copies of documents may also be obtained by contacting Shane Min, Chair at (213) 978-7256.