

**MINUTES**  
**CITY OF LOS ANGELES**  
**COLLECTIONS BOARD OF REVIEW**  
**Wednesday, October 26, 2022**  
**Via Webinar**

**MEMBERS PRESENT**

**Shane Min, Chair**  
**Melissa Krance**  
**Andrew Kaplan**

1) **Approval of the Minutes of July 27, 2022**

The Board unanimously approved the July 27, 2022 minutes.

2) **Los Angeles Housing Department (LAHD)**

September 26, 2022 report requesting the write-off of 111 uncollectible invoices (94 owners of 99 APNs) for fees totaling \$117,519.76, each account owing less than \$5000.00

**ACTION:** The Board unanimously approved the write-off request from LAHD to remove from its active account receivables, 111 uncollectible invoices (94 owners of 99 APNs) for fees totaling \$117,519.76.

September 26, 2022 report requesting the write-off of 109 uncollectible invoices (76 owners of 109 APNs) for fees totaling \$3,499,189.20 each account owing \$5000.00 or more.

**ACTION:** The Board unanimously recommends that City Council approve the write-off request from LAHD to remove from its active account receivables, 109 uncollectible invoices (76 owners, 109 APNs) for fees totaling \$3,499,189.20.

3) **Public Comments**

None

4) **Next Regular Meeting**

The next scheduled meeting of the Collections Board of Review will be held on Wednesday, January 25, 2023.

5) **Adjourned**

9:14 a.m.