

**AGENDA**  
**CITY OF LOS ANGELES**  
**COLLECTIONS BOARD OF REVIEW**  
**Wednesday, January 31, 2024 9:00 A.M.**

**Controller Conference Room 350B**  
**200 North Main Street**  
**Los Angeles, CA 90012**

**MEMBERS: Shane Min, Chair**  
**Melissa Krance, CAO**  
**Andrew Kaplan, Finance**

Every person wishing to address the Board must complete a speaker request form at the meeting and submit it to the Board secretary prior to the Board's consideration of the item.

Comments by the public on an agenda item will be heard only at the time the respective item is considered. There is a two-minute time limit for each item. Comments by the public on all other matters within the subject matter jurisdiction of the Board will be heard during the public comments period of the meeting. Each speaker will be granted two minutes total for public presentation.

1. Approval of the Minutes – July 26, 2023 Meeting
2. Los Angeles Department of Transportation (LADOT)
  - a) September 26, 2023 report requesting the write-off of 764,735 uncollectible parking citations for 388,402 vehicle registration holders with fees totaling \$116,170,797.30, each vehicle registration holder owing less than \$5,000.00.
  - b) September 26, 2023 report requesting the write-off of 36,867 uncollectible parking citations for 335 vehicle registration holders with fees totaling \$3,502,645.97, each vehicle registration holder owing \$5000.00 or more.
3. Los Angeles Housing Department (LAHD)
  - a) October 2, 2023 report requesting the write-off of 84 uncollectible invoices for 68 owners of 68 property (APNs) accounts with fees totaling \$43,401.53, each owner owing less than \$5,000.00.
  - b) December 18, 2023 report requesting the write-off of 186 uncollectible invoices for 114 owners of 118 property (APNs) accounts with fees totaling \$115,194.62, each owner owing less than \$5,000.00.
  - c) December 18, 2023 report requesting the write-off of 12 uncollectible invoices for 9 owners of 12 property (APNs) accounts with fees totaling \$91,767.40, each owner owing \$5,000.00 or more.

4. Department of Public Works – Bureau of Sanitation (LASAN)

- a) September 8, 2023 report requesting the write-off of 328 uncollectible invoices for 90 permit accounts with fees totaling \$87,590.36, each account owing less than \$5000.00.

5. Public Comments

6. Next Meeting

Next scheduled meeting of the Collections Board of Review will be held on Wednesday, April 25, 2024.

7. Adjournment

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate based on disability and, upon request, will provide reasonable accommodations to ensure equal access to the City's programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make any such request at least 72 hours prior to the meeting for which you wish that such aids and/or services be provided. For additional information, please contact the Los Angeles City Controller's Office at (213) 978-7200 or 3-1-1 TDD.

Board agendas and minutes may be downloaded from the Controller's website at <https://controller.lacity.gov/collectionsboard>. Copies of documents may also be obtained by contacting Shane Min, Chair at (213) 978-7256.