

MINUTES
CITY OF LOS ANGELES
COLLECTIONS BOARD OF REVIEW

Wednesday, April 26, 2023

Via Webinar

MEMBERS PRESENT

Shane Min, Chair
Melissa Krance
Andrew Kaplan

1) **Approval of the Minutes of January 25, 2023**

The Board unanimously approved the January 25, 2023 minutes.

2) **Los Angeles Fire Department (LAFD)**

February 28, 2023 report requesting the write-off of 860 uncollectible invoices with fees totaling \$522,596.73, each account owing less than \$5,000.00.

ACTION: The Board unanimously approved the write-off request from LAFD to remove from its active accounts receivable 860 uncollectible invoices with fees totaling \$522,596.73.

3) **Los Angeles Housing Department (LAHD)**

March 13, 2023 report requesting the write-off of 8,796 uncollectible invoices (4,680 owners of 4,864 APNs) for fees totaling \$2,917,809.92, each account owing less than \$5000.00

ACTION: The Board unanimously approved the write-off request from LAHD to remove from its active account receivables, 8,796 uncollectible invoices (4,680 owners of 4,864 APNs) for fees totaling \$2,917,809.92.

March 13, 2023 report requesting the write-off of 57 uncollectible invoices (53 owners of 56 APNs) for fees totaling \$2,049,423.23 each account owing \$5000.00 or more.

ACTION: The Board unanimously recommends that City Council approve the write-off request from LAHD to remove from its active account receivables, 57 uncollectible invoices (53 owners, 56 APNs) for fees totaling \$2,049,423.23.

4) **Public Comments**

None

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5) **Next Regular Meeting**

The next scheduled meeting of the Collections Board of Review will be held on Wednesday, July 26, 2023.

6) **Adjourned**

9:20 am