

AGENDA
CITY OF LOS ANGELES
COLLECTIONS BOARD OF REVIEW
Wednesday, January 28, 2026 9:00 A.M.

Controller Conference Room 350B
200 North Main Street
Los Angeles, CA 90012

MEMBERS: **Shane Min, Chair**
Melissa Krance, CAO
Andrew Kaplan, Finance

Every person wishing to address the Board must complete a speaker request form at the meeting and submit it to the Board secretary prior to the Board's consideration of the item.

Comments by the public on an agenda item will be heard only at the time the respective item is considered. There is a two-minute time limit for each item. Comments by the public on all other matters within the subject matter jurisdiction of the Board will be heard during the public comments period of the meeting. Each speaker will be granted two minutes total for public presentation.

1. Approval of the Minutes – October 29, 2025 Meeting
2. Los Angeles Department of Public Works - Bureau of Sanitation (LASAN)
 - a) November 19, 2025 report requesting the write-off of 2,477 uncollectible invoices for 379 permits with fees totaling \$399,239.48, each owner owing less than \$5,000.00.
3. Los Angeles Board of Police Commission (BOPC)
 - a) September 10, 2025 report requesting the write-off of 3,874 uncollectible invoices for 2,815 accounts with fees totaling \$1,364,582.82, each account owing less than \$5000.00
 - b) September 10, 2025 report requesting the write-off of 84 uncollectible invoices for 8 accounts with fees totaling \$84,044.00, each account owing \$5000.00 or more.
 - c) October 16, 2025 report requesting the write-off of 3,298 uncollectible invoices for 2,544 accounts with fees totaling \$1,148,022.33, each account owing less than \$5000.00
 - a) October 7, 2025 report requesting the write-off of 29 uncollectible invoices for 4 accounts with fees totaling \$24,777.00, each account owing \$5000.00 or more.

4. Public Comments

5. Next Meeting

Next scheduled meeting of the Collections Board of Review will be held on Wednesday, April 29, 2026.

6. Adjournment

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate based on disability and, upon request, will provide reasonable accommodations to ensure equal access to the City's programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make any such request at least 72 hours prior to the meeting for which you wish that such aids and/or services be provided. For additional information, please contact the Los Angeles City Controller's Office at (213) 978-7200 or 3-1-1 TDD.

Board agendas and minutes may be downloaded from the Controller's website at <https://controller.lacity.gov/collectionsboard>. Copies of documents may also be obtained by contacting Shane Min, Chair at (213) 978-7256.