

SAMPLE DRIVERS RECORD POLICY

PURPOSE

To set out the policy for drivers employed by the First Nations Health Organization.

POLICY

All First Nations Health Organization drivers shall be required to provide a drivers abstract, criminal record check and medical exam in order to be employed. All drivers must have a class 4 driver's license.

An employee who is fifty percent or more at fault as a result of an accident while operating a band vehicle shall be responsible for the deductible.

All violations of speeding and parking tickets shall be the sole responsibility of the employee.

All First Nations Health Organization vehicles are to be parked at a designated site determined by the Director of Health.

Only designated people are permitted to operate First Nations Health Organization vehicles.

All vehicles must be used strictly for First Nations Health Organization business.

Transportation of persons for personal reasons is strictly prohibited.