



HSB STUDENT SAFETY POLICY

This Policy was developed to ensure that our academic activities match the priorities, values and strategy of Hanoi School of Business and Management, Vietnam National University, Hanoi.

Mission Statement

To uphold a secure, safe and healthy university environment by adopting effective safety protocols, adhering to occupational regulations, and ensuring that all students and staff are equipped for emergencies as well as routine activities.

Objectives

Comply fully with Education Law No. 43/2019/QH14 (dated June 14, 2019), its most recent revision No. 123/2025/QH15 (dated December 10, 2025), as well as all applicable health and safety standards and protocols.

Facilitate ongoing health and safety education via structured institutional programs and training sessions.

Strengthen the preparedness of all personnel and students to effectively respond to emergencies and disasters.

Conduct routine audits, inspections, and comprehensive evaluations of health and safety protocols.

Goals:

Ensure campus safety by conducting quarterly safety inspections across all school facilities.

Maintain safe water standards by conducting quarterly water quality inspections across all school facilities.

Ensure elevator safety and reliability by conducting semiannual elevator quality inspections across all school facilities.



Promote staff and student well-being by implementing health and wellness, emergency preparedness programs annually.

Activities:

Name of activities	Responsible Unit	Timeline	Resources Needed	Indicators of Success
Campus Safety Inspection	Administrative Office	Quarterly	N/A	Incident events/year and Report
Water Quality Inspection	Administrative Office	Quarterly	Subcontractor	Certificate
Elevator Safety Inspection	Administrative Office	Semiannually	Subcontractor	Report
Food Safety Inspection	Administrative Office	Weekly	N/A	Supplier Organic Certificate and Report
Fire Prevention and Firefighting Skills Workshop	Undergraduate Program Management Office	Yearly	Venue, speakers, materials	Number of participants, feedback forms
Workshop on Identifying and Preventing Common Online Fraud Scams	Undergraduate Program Management Office	Yearly	Venue, speakers, materials	Number of participants, feedback forms
Workshop “First Aid Fast Track – Smart First Aid and Rapid Emergency Response”	Undergraduate Program Management Office	Yearly	Venue, speakers, materials	Number of participants, feedback forms



Workshop “Freshmen and Psychological Readiness – A Confident Start to University Life”	Undergraduate Program Management Office	Yearly	Venue, speakers, materials	Number of participants, feedback forms
Workshop on Safe Smartphone Use and Scam Prevention	Ho Chi Minh Communist Youth Union – HSB and Ho Chi Minh Communist Youth Union – Dich Vong Hau Ward	Yearly	Venue, speakers, materials	Number of participants, feedback forms
Student Handbook ¹	Undergraduate Program Management Office	Updated regularly	N/A	Published on Website and disseminated yearly to students

Implementation and Responsibility

The Head of Administrative Office and the Undergraduate Program Management Office are responsible for ensuring the procurements made on HSB’s behalf align with this policy.

Approved in December 2025

¹ https://drive.google.com/file/d/1_DKOBmXK1S0bgA9D6TsSjNZNgBucmcc/view