

Paper title: Times New Roman font 18

(Paper length: Not more than 8 pages)

A.B. Author & C.D. Author

GH Limited, Beijing

E.F. Author

Asia University, Hong Kong

G.H. Author

World Limited, Taipei

ABSTRACT

Authors are required to prepare the manuscript in accordance to the provided format using MS Word 6.0 (or higher). They must submit both Acrobat pdf and doc files together. Your abstract should contain less than 200 words using Times New Roman in font 11 with single spacing.

1 INTRODUCTION

1.1 Type area

The text is set in one column and should fit exactly A4 size paper. Margins are as follows:

Top = 1"

Bottom = 1"

Left = 0.75"

Right = 0.75"

First lines of paragraphs are indented 0.2" except for paragraphs immediately after a heading.

1.2 Font, fontsize and spacing

Use Times New Roman 11 point size; alignment: justified; and line spacing: single.

Use a smaller font (10 points) for table and figure captions.

Never use bold, except for primary headings and to denote vectors in mathematics.

Never underline any text.

Never use letters spacing and never use more than one space after each sentence.

Never add any space between lines or paragraphs.

2 MAIN TEXT

2.1 Title and author

The title should not be longer than 75 characters.

Type the name of the first author (first the initials and then the last name). If any of the co-authors have the same affiliation as the first author, add his/her name after an “&” (or a comma if more names follow). All names should be in font 14.

Type the correct affiliation (Name of the institute/company, City) with font 11.

If there are authors linked to other institutes, repeat until all authors’ names and their affiliations have been typed.

2.2 Headings

Type primary headings in capital letters and secondary and tertiary headings in lower case italics. Headings are set flush against the left margin with two spaces after the heading number. Use only one line spacing immediately after each heading.

2.3 Equations

Use the equation editor of the selected word processing programme. Equations are not indented. Number equations consecutively and place the number with the tab key at the end of the line, between parentheses. For example,

$$K = \left(\frac{5 \tan \delta}{1 + \sigma_{ij}} \right)^{2n} \tag{1}$$

where σ_{ij} = stress, δ = friction angle and n =- coefficient.

2.4 Tables

Locate tables close to the first reference to them in the text and number them consecutively (Table 1, Table 2 etc). For example,

Table 1: Table format (Font 10)

Column 1*	Column 2 (mm)	Column 3 (kN)
A	2.0	0.0
B	2.1	1.0
C	2.3	1.9
D	2.5	2.3
E	2.6	4.1

* Footnote of Column 1, if any

Allow one line before and after each table.

2.5 Figures and photographs

Locate figures/photographs close to the first reference to them in the text and number them consecutively (Figure 1, Figure 2 and Plate 1, Plate 2). For example,

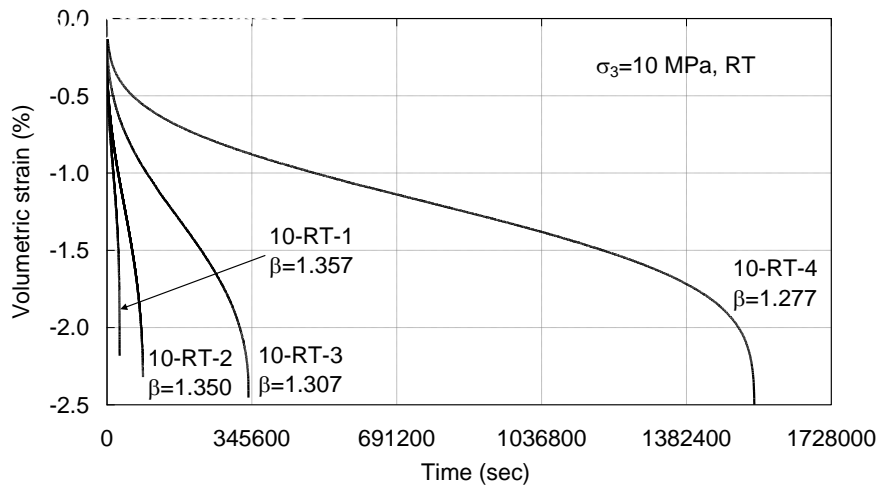


Figure 1: Figure caption (Font 10)



Plate 1: Plate caption (Font 10)

Allow one line between figure/photograph and its caption. The caption should be of font 10. Leave two lines between figure/photograph and text.

2.6 References

In the text, place the first author's last name and the year of publication in parentheses. For example, Booker (2009), Treefeller et al. (2009) or (Booker 2009; Treefeller et al. 2009). If more than one paper published in the same year by the same author(s) is cited, it should be cited as Author (2009a, 2009b, 2009c).

3 CONCLUSIONS

Conclusions should be concise.

ACKNOWLEDGEMENTS

Add acknowledgements, if necessary.

REFERENCES

- Author, A.B. 2009a. Chapter in book. In A.B. Editor (eds), *Book title*: 100-120. Publisher.
- Author, A.B. 2009b. Paper in conference proceedings. In B.C. Editor & C.D. Editor (ed.), *Proc of Conference. City, 3-4 October 2009*. Publisher.
- Author, A.B. 2009c. Paper title. *Journal title*, 65(1): 13-16.
- Booker, S.T. 2009. *Book title*. Publisher.
- Trefeller, A.B., Trefeller, B.C., Trefeller, C.D. & Trefeller, D.E. 2009. Paper title. *Journal title*, 123: 240-241.