

VILLAGE OF HAWARDEN

MEETING MINUTES

Date: **January 12, 2023**

A regular meeting of the council of the Village of Hawarden was held on January 12 in the Centennial Hall with the following present: Mayor Brian Wiwcharuk, Councilors Dale Blenkinsop, Tyson Friend, Walter Collier and Alexandria Grice, and Acting Administrator Emily Friend.

The meeting was called to order at 7:01pm.

Agenda

001-2023 Blenkinsop, D. That the agenda be adopted as circulated/amended.

Carried

Minutes

002-2023 Friend, T. That the minutes of the meeting of December 15, 2022 be adopted as circulated.

Carried

Communications

003-2023 Collier, W. That we approve to split the cost for Darice to attend SUMA Convention in 2023.

Carried

004-2023 Grice, A. That we approve the partial closure of Gladstone St and Chester Ave for "Show Your Passion" to be held July 8, 2023.

Carried

Reports

005-2023 Blenkinsop, D. That we accept the report from the water operator.

Carried

Financials

006-2023 Friend, T. That the accounts appended to these minutes as Schedule "A" be paid.

Carried

Old Business

007-2023 Collier, W. That we accept the quote from JS Industries to clean the cistern at an estimated cost of \$6000.00.

Carried

VILLAGE OF HAWARDEN

MEETING MINUTES

Date: **January 12, 2023**

New Business

008-2023 Grice, A. That we give Emily Friend, Acting Administrator, signing authority On the Hawarden Cemetery Account at the Royal Bank of Canada to Close the account and transfer remaining funds to the Hawarden Cemetery account at Scotiabank.

Carried

009-2023 Blenkinsop, D. That we disperse the funds received from the RM of Loreburn to the Hawarden Rec Board in the amount of \$1000.00.

Carried

010-2023 Friend, T. That we approve moving the Hawarden Rec Board bank account from Scotiabank to Prairie Centre Credit Union.

Carried

011-2023 Collier, W. The Council of the Village of Hawarden confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant

- Submission of the *2021* Audited Financial Statement to the Ministry of Government Relations;
- Submission of the *2021* Public Reporting on Municipal Waterworks to the Ministry of Government Relations (*if applicable – SEE NOTE BELOW*);
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we understand if any requirements are not met, our Municipal Revenue Sharing grant may be withheld until all requirements are met; and

That we authorize Emily Friend, Acting Administrator, to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

012-2023 Grice, A. That we appoint Rita Davis to the Hawarden Rec Board.

Carried

013-2023 Blenkinsop, D. That we approve repairs to the snow blower.

Carried

VILLAGE OF HAWARDEN

MEETING MINUTES

Date: **January 12, 2023**

In Camera Session

014-2023 Grice, A. That we go in camera at 8:31pm.

Carried

Walter Collier declared conflict of interest and left the meeting at 8:50pm and did not return.

Council came out of camera at 9:19pm.

015-2023 Blenkinsop, D. That the communications having been dealt with now be filed.

Carried

016-2023 Friend, T. That the meeting adjourn at 9:20pm.

**VILLAGE OF HAWARDEN
MEETING MINUTES
Date: January 12, 2023**

Schedule A to the January Minutes			
Monthly Expenditures for December 2022			
			Total
			\$ 14,662.48
Chq #	Payee	Reason	Amount
2356	Emily Friend	Dec wages	\$ 974.38
2357	Enviroway	chlorine	\$ 91.35
2358	Hawarden Rec Board	rec grant from RM's	\$ 1,000.00
2359	Loraas Disposal	waste disposal	\$ 539.25
2360	Minister of Finance - Public Safety	Fire dispatch services 2023	\$ 91.88
2361	Prairie Newspaper Group	admin ad	\$ 59.09
2362	Receiver General	Dec deductions	\$ 140.55
2363	Sask Health Authority	water tests	\$ 46.00
2364	The Rack Petroleum	fuel, oil	\$ 1,491.19
2365	Waterwolf Planning Inc	2023 membership dues	\$ 525.00
2366	Roddy's Farm & Auto	Nov statement	\$ 229.98
2367	Dale Blenkinsop	indemnity	\$ 300.00
2368	Tyson Friend	indemnity	\$ 300.00
2369	Walter Collier	indemnity	\$ 300.00
2370	Alexandria Grice	indemnity	\$ 300.00
2371	Brian Wiwcharuk	indemnity	\$ 150.00
2372	UMAAS	2023 membership	\$ 200.00
2373	Heather Collier	Dec 2022 water operator	\$ 200.00
Total		\$	6,938.67
PAD's			
	Xplornet	Office Internet	
	Sask Power *4807	Centennial Hall 4807	\$ 230.98
	Sask Power *2548	Trailer Park 2548 (CREDIT OF -\$882.06)	\$ 49.81
	Sask Power *3984	Water Plant 3984	\$ 147.85
	Sask Power *2316	Street Lights 2316	\$ 344.61
	Sask Power *8048	Office/Shop 8048	\$ 324.61
	Sask Energy *836 390 0000 5	Centennial Hall 836 390 0000 5	\$ 373.17
	Sask Power *9481	Sewer Lift Station 9481	\$ 63.63
	Sask Energy *026 390 0000 5	Water Plant 026 390 0000 5	\$ 144.81
	Sask Energy *769 572 0000 9	Office/Shop 0009	\$ 45.76
	Sask Energy *0006	Old Firehall Heat 0006	\$ 122.64
	Sask Tel *9634092-3	Office Internet	\$ 77.65
	Sask Tel *7391641-3	Office Phone	\$ 62.37
	MEPP	MEPP Remittance November	\$ 205.92
	Sask Ministry of Finance	November EPT collected	\$ 5,530.00
Total		\$	7,723.81

X

Brian Wiwcharuk
Mayor

X

Emily Friend
Acting Adiminstrator