

VILLAGE OF HAWARDE

MINUTES

JANUARY 14, 2021

A regular meeting of the council of the Village of Hawarden was held on January 14, 2021 in the Centennial Hall with the following present: Mayor K. Perry, Councillors D. Blenkinsop, A. Grice, and A. Suarez.

Call to Order

The meeting was called to order at 7:10 p.m. by Mayor Perry.

Agenda

001-2021 Blenkinsop, D. That the agenda be adopted as circulated.

Carried

Minutes

002-2021 Suarez, A. That the minutes be adopted as circulated.

Carried

Communications

003-2021 Perry, K. That the communicaitons having been dealt with now be filed.

Outgoing:

- Dianne Whelan re: Snowfence
- Dianne Whelan re: Village Property

Incoming:

- Steve Phelps re: Lots for Sale
- River and Rail Art Trail Fundraising Letter
- 2021 Insurance Premium
- Municipal Declaration of Eligibility Submission Receipt
- Letter from Janelle Christensen re: Cemetery Cleanup
- APAS Rural Connectivity Letter
- Waterwolf Update
- Village of Loreburn re: Go Out and Play Challenge

Carried

Waterwolf Representative for 2021

004-2021 Grice, A. That we table the matter of our Waterwolf representative for 2021.

Carried

Financials

005-2021 Blenkinsop, D. That the payable appended to these minutes as Schedule "A" be paid.

Carried

006-2021 Suarez, A. That the Statement of Income and Expenditures appended to these minutes as "Schedule B" be adopted.

Carried

Dustin Barna Property Purchase Extension

007-2021 Grice, A. That we give Dustin Barna an extension of three months on his property purchase agreement.

Carried

Policy Regarding Delegations

008-2021 Perry, K. That the following policy regarding delegations be adopted:

1. All requests to address council must be received by the Village administration by noon on the Tuesday immediately preceding the meeting. Requests may be made by e-mail or text or in writing.
2. No requests to address council will be approved for special meetings, unless council has requested an individual or organization to appear.
3. All requests to address council will be dealt with in the order in which they are received. A maximum of 30 minutes will be devoted to hearing presentations with each party allowed a maximum of ten minutes unless council has determined in advance that it will benefit the operations of the village for an individual or organization to be granted more than ten minutes. The thirty minute maximum will still apply.
4. An issue may only be addressed before council once, unless council determines that it will hear a presentation on the issue again.
5. An individual or organization will only be allowed to address council once in every six month period unless council determines that it will hear from the individual or organization oftener.
6. In any case where an individual or organization has been refused a place on the agenda, a notation will be made on the agenda, and council may, at their discretion, decide to hear from the interested party.
7. Any breach of the rules of conduct will result in immediate termination of the presentation, and expulsion from the meeting if warranted.

Carried

Policy Regarding Requests for Documents

009-2021 Blenkinsop, D That the following policy regarding requests for documents be adopted:

- Requests for access to documents or copies of documents will be dealt with according to the provisions of the Local Government Freedom of Information and Privacy Act.
- Documents may be requested in person, by text or by e-mail.
- Requests for copies of documents will be dealt with as quickly as the constraints of administration time allow. Charges for documents requested in person, by text or by e-mail are 50 cents per page.
- If electronic copies sent by e-mail from the Village computer are acceptable, there will be no charge for up to one document a in a six month period. These copies are not the signed originals, but represent an accurate source of information in most cases. If more than one document in a six month period is required, the charge will be \$2.50 per document.
- Requests to examine original documents will be subject to the availability of a council member or member of the administration to supervise the person examining the documents. To reflect the extra time involved in this supervision, any copies of documents that have been examined will be charged for at \$1.00 per page.
- Examination of documents will take place at a place and time determined by the Administration, which may be the Village Office, the Village Shop or the Centennial Hall. Documents will be in the custody of a person determined by the administration at all times.
- All payments for copies of documents must be made in advance, by cash, cheque or e-transfer.

Carried

In Camera Session to discuss Legal Advice and Strategic Planning

010-2021 Suarez, A. That we go in camera at 8:15.

Carried

Council came out of camera at 9:47 p.m.

Steve Phelps Property

11-2021 Grice, A. That we:

1. Secure all of the Phelps property, since it is in our name, and we have a duty to protect it, without accepting any liability for it, and
2. That we attempt to get a quote on taking the old skating rink down to make it safe, since the winds yesterday damaged it.

Carried

Fire Protection

12-2021 Perry, K. That we invite any neighbouring fire chiefs (i.e. Kenaston, Loreburn, Outlook) to our next meeting to discuss the matter of fire truck versus fire trailer, and any other fire protection issues.

Carried

Rental of Village Shop

13-2021 Blenkinsop, D. That we offer the village shop to Tyson Friend for rental on the following conditions:

1. Rental of \$500 per month
2. Natural gas cost to be paid the the renter; power to be paid by the village.
3. Minimum term to be 2 years and to be renegotiated at that time
4. Air Quality to be maintained for the Village Office
5. Penalty clause if the lease is cancelled before the term is up of \$25 per month until the term is over.
6. North bathroom in the office will have a door installed to the shop and the door to the office from the bathroom locked, and south bathroom will be kept for village use.
7. Additional terms may be negotiated and the final lease to be approved at our next meeting.

Carried

Adjournment

14-2021 Suarez, A. That we adjourn at 9:48.

Carried

X	X
Mayor	Clerk

