



2023 FOOD VENDOR AGREEMENT

Saturday, September 23 | 10:00 am – 7:30 pm

Sunday, September 24 | 10:30 am – 4:00 pm

The Green Lake Area Chamber of Commerce invites you to participate in the Taste of Green Lake Food Fair!

GENERAL INFORMATION:

- **Throughout the two-day festival, we receive between 10k – 15k attendees.**
- Food Court Information is found on page 2 & 3 of this document to be completed.
- Food Truck information will be found on page 4 of this document.
- All vendors who register will be acknowledged on marketing materials related to the food menu for this event.
- Festival schedule may be found on visitgreenlake.com or our Facebook event page “2023 Golden Days Harvest Festival”
- Menu items may be reserved on a first come, first serve basis. If duplications occur, you will be notified to make alternatives to your menu.
- The Chamber will need your menu items no later than **August 21st**. Please call the Chamber office with any questions you may have regarding options that are available at 920-294-3231.

FEES:

- **Food Court (Restaurants & Non-Profit)**
 - o \$250 flat fee due upon registration or 8% of your profit due on October 20th, 2023. \$50 deposit required at the time of the application to lock in your food selection and space. (\$50 will be applied to your final fee)
- **Food Trucks**
 - o \$250 Chamber Member, \$350 Non-Chamber Member due upon registration.

FOOD SAFETY:

- If your restaurant is already licensed through the Tri-County Environmental Health Program (Green Lake, Marquette, & Waushara) you will not need any additional licensing. However, if you are licensed through another agent county or by the state and an inspection is conducted during the fair, the Health Department will not issue you another license, but charge an inspection fee of \$40. Please confirm with Allison McCormick, Health Inspector, at 920-294-4070. The information for requirements is located on the Waushara County website at www.wausharacountypublichealth.com/Food-Program.html.

Food Court Guidelines

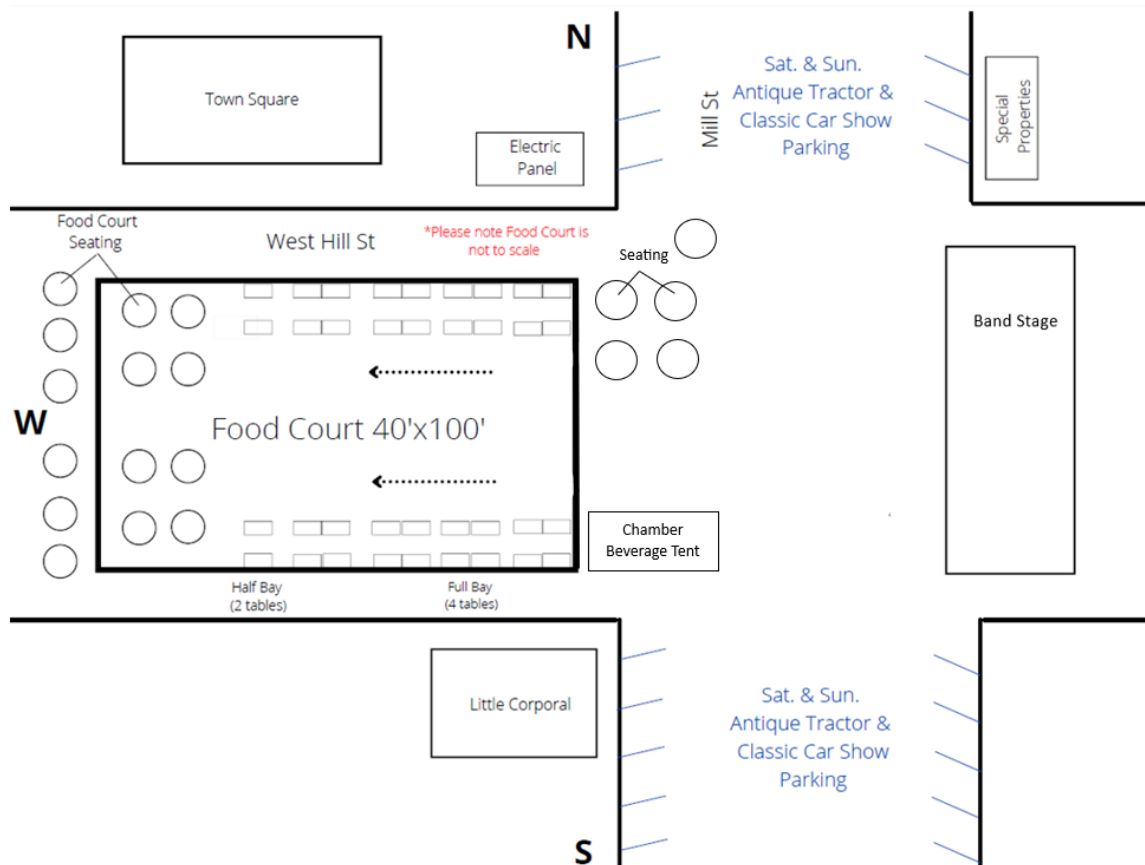
(restaurants & non-profits who wish to be in the food court)

LOGISTICS:

- Please complete the form and return it with your registration fee to the Green Lake Area Chamber of Commerce no later than **August 14th**.
- Food Court will be placed under the tent (40' x 100') on W Hill St.
- The Chamber will provide electrical needs via a generator and coverage under the tent, tables, and seating for our attendees.
- You will need to be very specific on your request for space
 - o Full bay includes 4 banquet tables (two for prepping and two for serving)
 - o Half bay will be 2 tables (one for prepping and one for serving)
- The vendor tent will have sides in case of inclement weather.
- The chamber will create uniform signage for each vendor to hang from the tent for our attendees to see clearly what you are selling (you will receive a sign only if you submit your items & prices on time)

DAY OF EVENT:

- **The Chamber will be the exclusive vendor serving water, soda, beer, and wine in the food court. Please respect this policy, this is our largest fundraiser of the year.**
- You must be set-up and ready to serve by 9:45 am on Saturday and 10:15 am on Sunday.
- One outlet (20-amps) per booth, unless noted in the application. You must bring your own heavy-duty, 50-ft extension cord, along with a surge protector if plugging in more than one extension cord.
- Each booth can serve up to 2 – 4 items
- Participants are responsible for cleaning their area during and after the food fair.



GOLDEN DAYS FOOD COURT APPLICATION

*Restaurants & Non-Profits who wish to be in the Food Court
Food Trucks – See Page 4*

Restaurant/Service Group: _____

Primary Contact: _____ PH: _____ Email: _____

Secondary Contact: _____ PH: _____ Email: _____

Non-Profit & Restaurant Deposit (Food Court Only): \$50 Your deposit is **applied** to your final fee. The expense report and 8% of your profit will be **due by October 20th**. An alternative is to choose a flat fee of \$250 upfront.
Deposit: \$50 OR Flat Fee: \$250

Check#: _____ Date: _____

I will be vending on the following days:

Saturday & Sunday _____ Saturday Only _____ Sunday Only _____

List a full description of your menu choices and prices for approval and marketing efforts (please be specific to avoid duplicate items):

1. _____
2. _____
3. _____
4. _____

- I will need signage for my food items _____ YES _____ NO

- Will you need electric under the food court tent (West Hill Street) _____ YES _____ NO
(If yes, you will need to provide one 50' extension cord, in addition to a power surge if more than one outlet needed)

If electric is needed, please describe **in detail** your electrical needs (how many outlets you will need, what type of equipment you will be using; Nesco's, gas grills, warmers, coolers, etc.):

I will need the following space for vending under the food court tent (FYI- A full bay will provide you with approximately 20' in front for serving):

_____ Full Bay (4 tables – two tables for serving & two for prepping in the rear)

_____ Half Bay (2 tables – one table for serving & one for prepping in the rear)

Saturday vendors in the food court will have the choice to tear down at 4 pm during the parade, however, we request that you continue to serve until 7:30 pm, if you are able.

If vending on Saturday, we will vend until:

_____ 4 pm _____ 7:30 pm (Live music and the Chamber beverage tent will end at 7:30 pm)

Please mail your completed application and deposit to:

Green Lake Area Chamber of Commerce (GLACC)

Attn: Allison Gohlke

PO Box 337

Green Lake, WI 54941

920-294-3231 or email info@visitgreenlake.com

FOOD TRUCK APPLICATION & GUIDELINES

The chamber encourages you to serve both Saturday and Sunday

Food Truck Name: _____

Primary Contact: _____ PH: _____ Email: _____

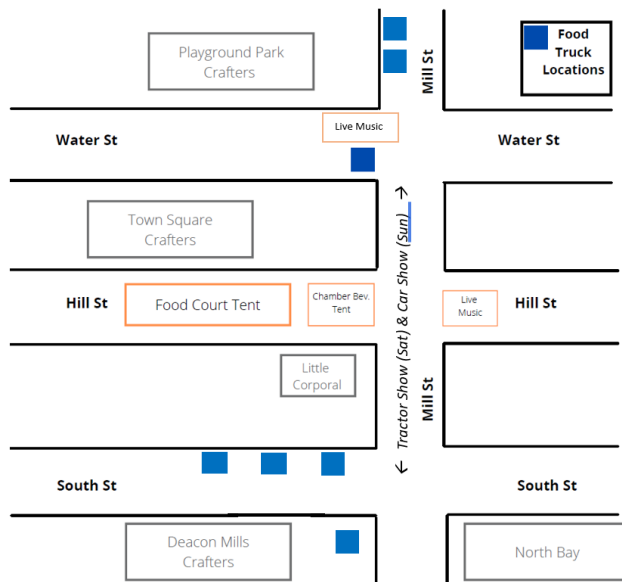
GENERAL INFORMATION

- All for profit food trucks must complete a license application prior to the festival at the Green Lake City Hall at (920) 294-6912 or mzamzow@ci.greenlake.wi.gov
- **Electricity is not provided. Please bring your own generator.**
- The Chamber will notify you of your location prior to the event.

FEES: _____ \$250 (Chamber Member) _____ \$350 (Non-Chamber Member)

List a full description of your menu choices and prices for approval and marketing efforts (please be specific to avoid duplicate items):

1. _____
2. _____
3. _____
4. _____



Please mail your completed application and deposit to:
 Green Lake Area Chamber of Commerce (GLACC)
 Attn: Allison Gohlke
 PO Box 337
 Green Lake, WI 54941
 920-294-3231 or email info@visitgreenlake.com

