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# EUS Council Minutes

2019-04-01 | 7pm | Michael Kingsmill Forum, The Nest

## A) Attendance

Name	Position	Here	Name	Position	Here
Kate Burnham	EUS President	Y	Lorelei Magdzik	ENVE President	Y
Tyra Phillips	VP Academic	Y	Bryan Starick	GEOE Co-President AMS Rep	Y
Rai McKenzie	VP Administration	Y	Shoobie Pereira	GEOE Co-President	Y
Julianna Weldon	VP Communications	Y	Sam Lai	IGEN Co-President	P
Katherine Westerlund	VP Finance	Y	Joseph Gustafson	IGEN Co-President	P
Corwin Shanner	VP Spirit	Y	Gabrielle Boutros	MECH President	Y
Emma Dodyk	VP Student Life	Y	Nathan Skubovius	MINE President	Y
Matthew Mong	BME President	Y	Truls Ytre-Eide	MTRL President	p
Dana Mraz	CHBE Co-President	Y	Michelle Lin	PP President	Y
Tatjana Stone	CHBE Co-President	Y	Ryan Rickaby	SPD	P
Rebecca Howes	CIVL President	Y	Ruth Landicho	AOE	Y
Nancy Jiang	ECEE President	Y	Ilakkiyan Jeyakumar	EWB	
Andrew Cote	ENPH Co-President	P	Jackson Herron	ESW	
Justin Kang	ENPH Co-President	P	Miles Justice	G&Q	
Quentin Golsteyn	APSC Senator		Tyra Phillips	WiE	Y
Chris Jing	ACCEPT				



## B) Call to Order

The meeting was called to order at 7PM.

## C) Adoption of the Agenda

**Mover:** Gabby

**Second:** Emma

Kate: Amend to add the election results including byelection, including the second reading for the changes to EUS Committees from 2 weeks ago.

Kat: Including the AMS Rep position!

**BIRT** the EUS Council agenda be adopted as presented.

**Result: PASSED**

## D) Approval of Minutes

**Mover:** Rebecca

**Second:** Shoobie

**BIRT** the following consent items be accepted as presented:

EUS Council Minutes:

[2019-03-04 EUS Council Minutes](#)

[2019-03-18 EUS Council Minutes](#)

EUS Finance Committee Minutes:

[003 Fincomm](#)

EDI Committee Minutes:

[04 2019-02-27 EDI Committee Minutes](#)

[05 2019-03-25 EDI Committee Minutes](#)

[06 2019-03-26 EDI Committee Minutes](#)

Academic Committee Minutes:

[04 2019-01-28 Academic Committee Minutes](#)

[05 2019-02-26 Academic Committee Minutes](#)

[06 2019-03-20 Academic Committee Minutes](#)

Scholarship Committee Minutes:

[01 2018-11-09 Scholarship Committee Minutes](#)

Executive Committee Minutes:

[Executive Committee 029-031](#)

Governance Review Committee Minutes:

[Governance Review Committee 005](#)

Favor: Unanimous

**Result:** PASSED

**E) Statements from Students at Large (3 minutes each):**

None

**F) Executive Updates (2 minutes each):**

**President**

- Can't believe we're at our last Council! Thanks for the year folks and let's get through tonight without too much suffering.
- All of my big stuff and projects is on the agenda, so enjoy.
- We have our EUS elections done! hooray!
- PAF: looks like we will not be changing the fee structure anytime soon
- APSC seeking rising stars

**Vice-President Academic**

- Grad:
  - Iron Ring happened. Congrats to everyone who got their rings!
- Curriculum:
  - FY Survey Report will be done and distributed to relevant Faculty and submitted to EUS Council
  - EUES has finished. We got 7.36% total participation
- Tutoring:
  - Final Exam tutoring is being prepped for

**Vice-President Administration**

- Engineering Student Centre

- New TV installed upstairs + Digital signage will soon be configured and running throughout the ESC!
- New Vending Machines are scheduled to be installed this Thursday!
- All parties done for the year! Just a few smaller industry events left in the ESC.
- GeeringUp will be using the space again for the summer months. Now confirmed.
- Meet with company looking to install reusable cup type vending machines in Vancouver. Seems promising so far. (@Emma)
- Performance Funding Meetings have finished last week. Thanks for meeting with us!
- Thanks to all the clubs who submitted Sustainability Fund Applications. They're currently being reviewed by the Sustainability group, should hear back from them by the end of this week.

### **Vice-President Communications**

- Took iron Ring photos and they were uploaded within like two days wow
- Slipsticks have arrived! Many quality photos in there, would recommend buying one. Your grad rep should be getting an email from Daniel (Grad Director) to pick up a box or two of slipsticks
- Began transition with the new vp comm
- New VP Comm is Nadir!
- Spring Iron Pin happened, folks got some pins
- Y'all need to tell the #future to get headshots taken at Evangelo's (like during April) Nadir will be sending emails soon about it
- Fun fact you can get 18 packs of juice boxes from saveon for 5\$ WOW

### **Vice-President Finance**

- I just consumed an *\_unholy\_* amount of caesar salad
- Club updates
  - Chatted with the ams elections people about the concerns WRT losing access to SimplyVoting
  - Seems like problems will be resolved as of the Fall, if they don't look like they will I will personally burn down the nest
- Eatery
  - Last week :(
- Red Sales
  - Volunteer patches in ASAP

Gabby: Note that clubhouse deeply sucks.

### **Vice-President Spirit**

- Bringing in all the trophies to get engraved

- Met with APSC alumni coordinators about Alumni Night next year as well as other alumni events, will be including info in transition for next year
- Just working on transition now

### **Vice-President Student Life**

- Am still quite sick, apologies for sneezes/coughs
- Had the last party of the year!!!!
- Bring me any empty **BIG ROCK** kegs to dispose of
- Working on transition
- Going to plant the GARDEN during exams
- Had last events comm today!

### **G) Presentations:**

#### **Equity Review Report <Tyra Phillips, VP Academic; 15 minutes>**

*Disclaimer: I have not finalized the words (i.e. English has been hard lately) but it'll be finalized before the end of term*

Kate: What is the action involved with this item?

Tyra: There is nothing to be actioned, as it is our last council.

Kate: Going forward, what do you plan on asking the incoming council?

Tyra: Creation of standing committee with clear outline of tasks. Some policy updates to 11.4 regarding language changes and the addition of services. Ultimately, the biggest ask that will be discussed at the June council is the creation of a respectful environment. It said already in policy that we're doing that, but we're not.

Kat: I like the work that's been done, but I don't see the report as anything revolutionary, truly not that many action items, doesn't necessarily justify the creation of a committee to be doing this every year. I don't quite see the point in people spending time on this.

Fizz Proxy: Drinking Primary vs High Intensity event: What is the difference, and what is this difference meant to portray? Wording doesn't seem to do these items justice.

Tyra: Those are basically what they are, must be legal/really want to party, etc. Most are straightforward: Wouldn't do chariot if injured, etc

### **H) Long Discussions & Discussionary Motions:**

#### **Policy Changes to Section 5.1: Executive and the EUS Volunteer Manual - **Second Reading****

**<Kate Burnham, President>**

**Mover:** Kate

**Secunder:** Emma

**BIRT:** Council accept the changes to the EUS policy manual section 5.1, as [presented](#), and the corresponding changes to the [EUS Volunteer Manual](#).

Kate: Apologies for the delay in this item. It would be great if we could pass this.

For: 17

Against: 0

Abstain: 1

RESULT: PASSED

**Policy Change to Section 7.2: EUS Committees - Second Reading <Kate Burnham, President>**

**Mover:** EUS Governance Committee

**Secunder:** Gabby

~~**BIRT:** Council accept the changes to the EUS policy manual section 7.2, as [presented](#).~~

Kate: We put forward the idea of adding names to committees to accommodate council growth.

Tyra: When/If we pass, then we would immediately have to suspend as I don't have a week before ACT.

Bryan: No. 7: Board members may only be appointed to a max of three committee seats. Does this conflict with existing obligations of some members?

Kate: When we wrote this, we wanted a vote from council, we could clarify if you believe this is a loophole

Bryan: I'd like to amend the motion - to fix the issue that Tyra mentioned previously

#### **AMENDMENT**

Mover: Bryan

Secunder: Kate

**BIRT:** Council accept the changes to the EUS policy manual section 7.2, as [presented](#), effective following ACT 2019.

Kat: Doesn't that then mean that it isn't applicable during ACT when we would be appointing members to the committee?

Bryan: Assuming the incoming presidents will still want to do this, for the beginning of next year.

For: 18

Against: 0

Abstain: 1

RESULT: PASSED

Kat: Don't think exec thing is a problem, as they aren't appointed as board seats.

Emma: I think I just found a typo in 7.2.9.2 - says "and the non-executive board members", when it should say three?

For: 18

Against: 0

Abstain: 1

RESULT: PASSED

## **Governance Committee Policy Updates - **Second Reading** <Governance Committee>**

**BIRT** that Council adopt the following policy changes:

- [Club Mentorship Committee](#)
- [EUS Program Clubs](#)
- [Club Funding](#)

Mover: Governance Committee

Secunder: Kate

Kate: The only change I have made since you last saw this is a name change. Names are now "tier 1" and "tier 2". We discussed this a lot, and I hope people were on the same page. I'll invite robust discussion if so desired.

Bryan: So last meeting I raised lots of issues including the naming, finances being dealt with, revoked club tier 2 status? I still don't feel like many of these have been addressed, whether the room felt they were in agreement with myself or the policy. Why have we chosen to keep the policy as is rather than implementing anything I mentioned prior.

Kate: I did change the names, which was a big contentious topic. Financially, I feel Kat justified and explained choices made in policy. Not prohibitive, had lots of discussion about it and would invite discussion. All clubs in this room are Tier 1, except BME. To speak on something I didn't change, we considered "good" and "bad" standing but decided against it in favor of new executives having to deal with inherited problems.

Corwin: Main thing about the different finance tiers of clubs, the point would have to be majority (% vote) which wouldn't likely happen unless a club truly messed up, so I don't see a problem with the finances being split this way.

Bryan: I remember the conclusion last meeting was that there were many in this room in favor of moving a mentee and mentor club system to regular, new and "bad standing" clubs. I still think this is a favorable way of doing this - the current names aren't best considering we aren't clear on what Tier 1 and Tier 2 mean. The name may be better reflective of what clubs are. I'd like to also draw attention to AMS club policy and bylaws that use "good" and "bad" standing to reflect clubs meeting or not meeting requirements. I do understand these get passed to a new exec team each year, but I believe there is still merit in moving clubs into different standings so clubs realize the choices of past exec committees were not in best interest of the EUS, and they should change behaviour if they want to receive support. I would like to have "good" and "bad" standings to be the standard. Work must be done dealing with "bad" vs "new" club status, because I don't think it's right that the EUS will continue to take student fees into budget from "mentee" status clubs when they may need those fees. Students paying fees have expectation they'll go into their club.

Kat: First, the AMS is moving away from labelling clubs from good and bad standing, we have separate names just so people do not move into the role as "bad" standing. EUS is not a conduit in which fees are expected to go to you. We are expected to give money to department clubs, but we don't exist as the middle man to move the finances around.

Kate: Funding-wise, this isn't my favorite argument - I would be curious if anyone who doesn't consider themselves a finance buff could tell me their EUS finance support specifics, even at a high level. Fees are structured such that it's very misleading as to how much goes to the EUS anyways.

Matthew: Wanted to point out that new clubs only have this source of funding for the beginning time, may change the way they can operate events based on their finances, not sure how the new programs will be set up, but there's a lot of fluctuation in student numbers, decrease in student funding/performance funding may invalidate the work they have done this year.

Gabby: Question. Then - if you feel like reducing funding for new clubs makes it difficult to plan events, do you expect first-year clubs to use as much funding as fully-established clubs who run events every year and have a history of events?

Matthew: We definitely didn't run as many events as others, but I think it's important to give the opportunity to reach that level, then scale back funding accordingly - but they can at least start off with the idea that they can host events in the first place.

Kate: I'm against the idea that any new club will use all funding and will host large events - not realistic. New clubs struggle for a little while to reach the standard "bar". We can use this system to monitor new clubs in this struggle, and they can still apply for funding for surplus options. EUS should not be anyone's entire budget. We give clubs resources to run events they can, and as they grow, they get to be put up to another level of department club. Clubs budgeting already changes with more students coming through, so I would argue that it's a pretty sound system here.



Dana: To expand on Kate's point, you can definitely find funding in other ways - fundraise! If you want to figure out stuff, asking older clubs how to navigate that may be helpful - not a lot of us have industry sponsors.

For: 15

Against: 2

Abstain: 2

RESULT: PASSED

### **Executive Accountability Policy - Second Reading <Kate Burnham, President>**

**BIRT** that council create an Executive Accountability Committee, as outlined in [this document](#)

Mover: Kate

Seconder: Emma

Kate: We talked about it last time, but if anyone has any further questions, I'd love to answer them. Keep in mind that we have passed policy change that people can nominate themselves to the board seats.

Kat: Is there anything else we want this committee to do? Eg. if another exec reaches out to this committee and has concerns, should they be triggered into action?

Kate: Fun potential move, but I would say that, in that sort of space, perhaps it's something that should be a larger council discussion. As well, if people will bring this up as an inter-council issue, it should be brought up to an ombudsperson.

For: 17

Against: 1

Abstain: 1

RESULT: PASSED

### **Policy Manual Housekeeping Updates - Second Reading <Kate Burnham, President>**

**BIRT** that Council adopt the policy changes as outlined in [this document](#)

Mover: Kate

Seconder: Rai

Kate: Simple changes that formalize to call it ACT, updating minor policy changes, good housekeeping things.

For: 18

Against: 0

Abstain: 1

RESULT: PASSED

### **Club Capital Fund Application Reviews <Katherine Westerlund, VP Finance>**

**BIRT** the Board funds the following [clubroom funding proposals](#), in accordance with [Policy 10.3.2](#)

Mover: Kat

Secunder: Rai

Kat: This is the first time we've been doing this, because we finally have enough money in the club benefit fund! You can find the different proposals (civil, mech, geo, chbe). General requirements: cannot be more than 1/3 of the club benefit fund, not sure if we want to go through each application, or to go through them all and strike things out after. \$7935.63 currently in the fund.

Kate: quick question - how much money do we have to give out today?

Kat: As much as I said before, but preferably leaving some money in the fund - \$1500 seems reasonable.

-- Civil Application --

Corwin: For flooring, do you only need 35 square feet?

Rebecca: It's pretty small so it should be enough.

Shoobie: Looking at a couple of things here. Main thing was, for laminating floor, would you have someone come in and do it?

Rebecca: We would probably do it ourselves, it's more of a diy process over the years

Fizz Proxy: Was going to commend you for the foosball table repairs. Great item to add on there.

Shoobie: What is your clubroom improvement fund budget now for your club?

Rebecca: \$500 for loft, \$500 for design studio. Does look like there is some money still in there. Some things we could do on our own, but bigger items would be good to come out of the capital fund.

Dana: One comment on sofa disposal: CHBE was able to leave ours by the dumpster for no charge by kindly asking the building manager.

Rebecca: Very good to know, thank you!

Kat: Also noted that they were seeking other funding sources, AMS club benefit fund

Bryan: Curious as you are asking for a keg pump, geo is also looking for one. Would it be worthwhile for the EUS to get multiple and then have them on loan for us. This would make them available for the parties we have not on top of each other as well.

Emma: I fixed the keg pump - it needed teflon tape. Could probably acquire some more and stash them.

Andy: Clubrooms should also be asking departments for funding, because there is usually a large allocation from the department.

Kat: Also noted in the report that they are asking CIVL for funding.

Rai: If you look at EUS club support funds, it provides support for clubs in dire need of funding. Nowhere in this report have I seen anything with the financial standing of the club itself. If we want to approve this, it would be nice that some of this was mentioned in each application.

Gabby: I feel like part of this was how the fund was advertised to us, as it was more of a capital purchase fund as opposed to a dire financial need, at least this was how I interpreted it.

Kat: If you look at pt. 6 under the club support fund, it states how the funding can be applied for, and is set up to be an improvement fund at the end of the year.

Andy: I withdraw my comment.

-- Mech Application --

-- Geo Application --

-- Chbe Application --

For: 18

Against: 0

Abstain: 1

RESULT: PASSED

## 2019 External Review <Kate Burnham, President; 30 minutes>

### [2019 External Review Document](#)

**BIRT** the motions presented in the external review documents are accepted.

Mover: Kate

Secunder: Rebecca

Kate: Key points: lots of introductory things that sound the same as they always do. Kept consistent with format metrics that this council has become familiar with. The only different thing is the testimonial section with long-form writings. One thing we have difficulty with is that, when people leave and come back, it can be hard to remember what the external relation landscape was at the time and the rationale behind it. Hopefully adding that section helps preserve these things. Skipping over to recommendations, there's a list of motions. Very boilerplate - no calls to join WESST, leave CFES - just looking to do the same thing as last year. Second part of motion is recommended actions for next year, sending 2 PMs to congress rather than one to maintain accountability. Created a document that is delegate selection process. Outlined best practices of this year - in the past, delegate selection process has been very

variable. We've created a rough outline for the next year, to make changes as they see fit and to formalize the process, but this the template on how to select delegates as we don't do that now, we assume that everyone is making good judgement calls. As well, the next part of the motion talks about repairing our WESST relationship. We're looking to ask WESST to perform an advocacy report to outline why we should be a part of WESST and with EGBC, in light of the lack of work done surrounding professional governance act. Support PD development, further quality and consistency in WESST EM. Would consider attending such conferences at the discretion of the EUS board. Hard to evaluate an external board when you aren't a part of it, but we get to see through CFES conference, where we are split up by region. We aren't making these recommendations and calls out of the blue, despite not having gone to WESST conferences. For more information to the board - I received an email recently from the current/incoming WESST president inviting UBC to bring 2 delegates in the beginning of May to the conference - one we are not currently partnering with. I didn't make this decision on my own but the attempt to build a more formal relationship with us has come up. This would give us an opportunity to audit this conference. Window given for attendance was too short, in that it's already but (but not actually, because they could/would extend it).

Tyra: They have extended until next monday at noon, after giving us the time to run it by the board.

Kate: Nobody in this room needs to make a decision, but please be aware of it. If you feel like you have strong opinions on this, this is a time to change recommendations. Will also happen at transition. Chat with incoming presidents to relay information, as you will be likely be handing over proxy to them. Their technical changeover date is 2-3 days before the conference.

For: 18

Against: 0

Abstain: 1

RESULT: PASSED

## I) Ex-Officio Club Updates (1 min each):

### ACCEPT

#### AOE

- We have new execs!
- The rest of elections will happen this Wednesday
- Our Alumna Ceremony and Old Blue New Blue is this Saturday

#### ESW

- Sam won

**EWB****IEEE****G&Q****SPD**

- Exec elections have happened, incoming:
  - President: Graham Whyte Elec '20
  - VP: Justin Fuhr GEO '22? '23?

**WiE**

- Transition reporting is well underway
- Summer project: to transitioning WiE into a bit more of a diversity support club rather than just women-centric

**J) Department Updates (1 min each):****BMEUSA**

- Getting a Flag
- Head Bands
- Going Golfing

**CHBE**

- We had our last council meeting this week, thanks to all our VPs, reps, and officers this year
- Last Samosa Sale of the year on Wednesday
- Had Grad social After Iron ring ceremony and Grad Trip to Whistler last weekend
- Tequila was a success - still working on finalizing the financials (looks like a profit though)
  - No puke
  - Minimal first aid
  - Band/DJ were good
  - Weird smell in ESC was identified as the mops - we did our best to clean these

Emma: Pointing at FIZZ and IGEN for leaving them in buckets after Fire & Ice. But that's okay.

**CIVL**

- Had our last official council meeting last week
- Iron Ring happened, I'm sure you've heard of it. CIVIL Iron Ring dinner was very successful and well attended
- EGBC Info Session was very well attended
- Clubroom Crawl became a very fun council social

**ECE**

- Intro to Git event by industry pro, happened last week
- ECE elections happened, all positions filled, minus some yr reps, 271 students voted best turnout in YEARS!!
- Final meeting tomorrow, and group photos on the only avail time slot Apr 6 evening, followed by group dinner
- Transitions happening, we love remote Zoom conferencing

**ENPH**

- Alumni Night Event on Wednesday
- Transitioning new council

**ENVE**

- Merch orders will be in within the next week or 2
- Our last meeting tomorrow → execs get sushi for a job well done :)
- Beach party happening during our big exam break (thanks eos)
- Had an ENVE pub crawl → successful amongst 3rd years

**GEOE**

- Transition dinner will be Wednesday at Banana Leaf
- Clothing will be in next week!
- We saw a blast (and had a blast) at HVC!
- Life is good, love y'all

Tyra: I would like to commend you for highest response rate on EUES at 49.68% of department.

**IGEN**

- Fire & Ice happened
- Preparing all of IGEN for DAID Thursday
- Transitioning new council

**MECH**

- Shoutout to Thomas for helping me clean out our storage room, we found lots of cool stuff like old polaroids and handwritten meeting minutes/motions from 1996 (older than yours truly)
- Thanks to CHBE for taking our old chariot off our hands
- If anyone knows how keg fridges work please let me know. We have one that I want to try to use...
- Our fully uncontested by-elections are running on Qualtrics currently... which is not ideal but we're suffering through it

**MINE**

- Backyard BBQ last friday went well
- Buying our cleaning lady a gift card and thank you note
- New exec is getting the transition
- Last council meeting was today

**MTRL**

- Had last meeting today
- Beef and Pizza happened

**FYC**

- Red Gala was a success! Had over 170 first years, the dean, associate dean and Kate come!
  - We danced our hearts out at Ponderosa.
- Transition reports happening this Thursday at our last meeting
- Lots of first years deciding on second year programs!
- Got matching hoodies

**Senate****AMS**

- Screamed a lot
- Meeting was extended and ended accidentally.
- 27th - 28th is when orientation things begin.

Rebecca: Why were you yelling?

Kat: I don't remember, but I was screaming a lot. Tried to have them reestablish student court. This is the level of chaos we operated on.

## K) Committee Updates (1 min each):

### Ad-hoc Equity, Diversity and Inclusion

- Equity Review has been semi-accomplished

### Ad-hoc Governance

- Yay for passing all the Policy in this Council!

### Ad-hoc Centennium

- Made a bottle-cap logo



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### Academic

- Last meeting happened
- Here is [another half done](#) doc that I worked on with Carol this morning

### Scholarship

- No update

### Conferences

- External Review completed and brought to this Council, yay for passing!

### Events

- Had last meeting today!
- Got some good recommendations for next year
- Next meeting will be summer meeting to make year plan - talk to your socos about what parties you're throwing! (Date + capacity)

### E-WEEK

- We met, decided we wouldn't do E-Week next year



**Executive Awards**

- No update

**Executive**

- Scheduled a time to do the all-exec transition with the incoming group
- The team is getting ready to leave and developing all that sweet sweet transition documentation

**Fincomm**

- So much events funding approval
- Made base budget for next year and you get to hear me say lots of words on that at ACT.

**Sports**

- Coming to you summer 2k19

**L) Short Motions/Discussions (under 5 mins each):****EUS 2019/20 General Election Results <Jakob Gattinger>**

[EUS Elections Result Report](#)

[EUS By-Elections Result Report](#)

**BIRT** the results of the 2019 EUS General Election and By-Election be acknowledged:

- President: Tyra Phillips
- VP Academic: Adam Summerfelt
- VP Admin: Emma Dodyk
- VP Communications: Nadir Nurali
- VP Finance: Katherine Westerlund
- VP Spirit: Gillian Chiu
- VP Student Life: Mika Campbell Nishimura
- EDTAC Referendum: Passed with quorum
- AMS Rep: Katherine Westerlund

Note: Turnout was 12.9% & 9.1% turnout rate for byelection.

Kate: Haven't officially passed through council, just need to adopt to get next year settled.

Mover: Kate

Secunder: Emma

FOR: 14

AGAINST: 0

ABSTAIN: 3

RESULT: PASSED

### Next Meeting

- Annual Council Transition, scheduled by Tyra

### Adjournment

Being no further business, the meeting was adjourned at 8:33 PM.