TARRANT COUNTY COMMISSIONERS COURT AGENDA

Filed
Tarrant County Clerk
August 27, 2025
Mary Louise Nicholson
County Clerk
By: **SE Stroik**

Commissioners Courtroom
Tarrant County Administration Building
100 East Weatherford Street, 5th Floor
Fort Worth, Texas 76196

Wednesday, September 3, 2025, 10:00 AM

ANY MEMBER OF THE PUBLIC IS WELCOME TO ADDRESS THE COMMISSIONERS COURT AT ITS NEXT POSTED REGULAR MEETING. YOU MAY SUBMIT A PUBLIC PARTICIPATION FORM USING THE LINK ON THE COMMISSIONERS COURT AGENDA WEBPAGE AT WWW.TARRANTCOUNTYTX.GOV OR IN-PERSON USING THE FORMS AVAILABLE INSIDE THE COUNTY ADMINISTRATOR'S OFFICE. PLEASE INDICATE WHETHER YOU ARE ADDRESSING AN ITEM ON THE POSTED REGULAR AGENDA OR WHETHER PROVIDING GENERAL PUBLIC COMMENTS. COMPLETED FORMS MUST BE SUBMITTED TO THE COUNTY ADMINISTRATOR'S OFFICE BY 5:00 PM ON THE DAY BEFORE THE REGULAR POSTED MEETING. REGARDLESS OF THE DESIRED METHOD TO ADDRESS THE COURT, PUBLIC PARTICIPATION FORMS WILL NOT BE ACCEPTED PRIOR TO THE POSTING OF THE AGENDA. IT IS THE INTENT OF THE COMMISSIONERS COURT TO HAVE A QUORUM PRESENT IN THE COMMISSIONERS COURTROOM LOCATED AT 100 EAST WEATHERFORD STREET, 5TH FLOOR, FORT WORTH, TEXAS 76196. SOME MEMBERS OF THE COMMISSIONERS COURT MAY PARTICIPATE IN THE MEETING BY VIDEO-CONFERENCE CALL. A VIDEO AND AUDIO FEED OF ANY COURT MEMBER PARTICIPATING BY VIDEO-CONFERENCE CALL WILL BE BROADCAST LIVE IN THE COMMISSIONERS COURT ROOM, WHICH WILL BE OPEN TO THE PUBLIC DURING THE MEETING. THE TARRANT COUNTY COMMISSIONERS COURT MAY CONVENE INTO EXECUTIVE SESSION, IF NECESSARY, TO CONDUCT A CLOSED MEETING TO DISCUSS ANY ITEM LISTED ON THIS AGENDA IF THE SUBJECT MATTER IS PERMITTED FOR A CLOSED SESSION BY PROVISIONS OF CHAPTER 551 OF THE TEXAS GOVERNMENT CODE.

10:00 AM OPEN MEETING, BRIEFING AGENDA AND PUBLIC HEARINGS IN COMMISSIONERS COURTROOM
10:00 AM CLOSED MEETING UPON COMPLETION OF OPEN MEETING OR 10:00 AM, WHICHEVER IS LATER
THE COMMISSIONERS COURT MEETING SHALL CONTINUE FROM HOUR-TO-HOUR AND DAY-TO-DAY UNTIL OFFICIALLY ADJOURNED.

I. CALL TO ORDER AND ROLL CALL

II. INVOCATION

III. PLEDGES OF ALLEGIANCE TO THE UNITED STATES AND THE STATE OF TEXAS

IV. AGENDA ANNOUNCEMENTS

V. COMMISSIONERS COURT ANNOUNCEMENTS

VI. PROCLAMATIONS, RESOLUTIONS AND PRESENTATIONS

1. Employee Recognition (Judge O'Hare)
2. Memorial Resolution – Honoring Commissioner Gary Fickes (Commissioner Krause)

3. Resolution - Honoring Roger Fisher (Commissioner Krause)

VII. CONSENT AGENDA

A. Approval of the Minutes

1. Approval of the Minutes of August 19, 2025

B. Administrator

1. Designation of the Honorable Rick Barnes, Tarrant County Tax Assessor-Collector, as the Designated Official for Purposes Related to Tax Rate Development and Calculation for Tarrant County and the Tarrant County Hospital District

C. Archives

1. Consideration to Accept a Map Cabinet Donation to the Tarrant County Archives

D. Auditor

1. Receive and File the Tarrant County Financial Statements for the Ten Months Ended July 31, 2025

2. Consideration of the Release of Depository Collateral

E. Budget and Risk Management

1. Consideration of Fiscal Year 2025 Appropriation Adjustments

2. Consideration of Fiscal Year Grant Award from the Office of the Attorney General for the Bilingual Victim Assistance Coordinator Position for the District Attorney's Victim Services Unit

3. Consideration of Risk Management Board Minutes and Recommended Claims

F. Community Development

1. Consideration of Fiscal Year 2024 Continuum of Care Program Subrecipient Agreements Between Tarrant County and Local Nonprofit Agencies to Support Homeless Assistance Projects in Tarrant County

G. County Clerk

1. Receive and File the County Clerk's Monthly Report - July 2025

H. District Attorney

1. Consideration of a Contract for Legal Services between Tarrant County, d/b/a the Tarrant County District Attorney’s Office and the Tarrant County Hospital District

I. Dispute Resolution

1. Consideration of a Memorandum of Understanding Renewal Contract between Tarrant County and Tarrant County Child Protective Services Board for the Provision of Mediation Services for Cases Involving Child Protective Services Clients

2. Consideration of a Memorandum of Understanding between Tarrant County and the Hurst Euless Bedford Independent School District for the Provision of Mediation Services for Cases Involving Truancy in Tarrant County

J. Elections Administration

1. Consideration of Appointments of County Election Judges and Alternate Election Judges and Rescission of Court Order No. 145431

K. Facilities Management

1. Consideration of a Property Use Request for the Subcourthouse at Mansfield to Hold the Precinct 2 Halloween Fun Fest

2. Consideration of a Property Use Request from Justice of the Peace, Precinct 7 to Use the Subcourthouse at Mansfield to Conduct a Wedding on September 13, 2025

3. Consideration of a Building Renovation of the Voting Center/Training Room at the Elections Center at Premier Street

4. Consideration of a Professional Services Contract with Bluefin, LLC, A Division of Mantis Innovation for Architectural Services for the Roof Replacement at the Corrections Center and Tim Curry Criminal Justice Center

L. HIV Administration

1. Consideration of Fiscal Year 2025-2026 Texas Department of State Health Services HIV/Services Subrecipient Contract Renewal with AIDS Healthcare Foundation

2. Consideration of Amendment No. 3 to the Fiscal Year 2025-2026 Texas Department of State Health Services HIV/Services Grant Contract

3. Consideration of Amendment No. 3 to the Fiscal Year 2025-2026 Health Resources and Services Administration Ryan White Treatment Extension Act Part A Notice of Award

4. Consideration of Amendment No. 4 to the Fiscal Year 2025 Health Resources and Services Administration Ryan White Part C Notice of Award

M. Housing Assistance Office

1. Consideration for Approval of Housing Assistance Payments Contracts and/or Contract Amendments between Landlords and Tarrant County, d/b/a Tarrant County Housing Assistance Office

N. Human Resources

1. Receive and File the Personnel Agenda

O. Judicial Courts

1. Consideration of an Educational Affiliation Agreement between Tarrant County and Texas Tech University Regarding Social Work Students Participating in the Court Visitor Program in Probate Court No. 2

P. Juvenile Services

1. Consideration of the Fiscal Year 2026 Contract between Tarrant County and MHMR of Tarrant County for the Provision of Systems Navigator Services

2. Consideration of the Fiscal Year 2026 Contract between Tarrant County and MHMR of Tarrant County for the Provision of Youth Mentoring Services to At-Risk Youth

3. Consideration of the Fiscal Year 2026 Contract Renewal between Tarrant County and MHMR of Tarrant County for the Provision of Clinical Management for Behavioral Health Services Drug Assessment Services

4. Consideration of the Fiscal Year 2026 Contract Renewal between Tarrant County and MHMR of Tarrant County for the Provision of Case Management Services Through a Full-Time Community Navigator

5. Consideration of the Fiscal Year 2026 Contract Renewal between Tarrant County and MHMR of Tarrant County for the Provision of Residential Substance Abuse Treatment at The Campus

6. Consideration of the Fiscal Year 2026 Contract Renewal between Tarrant County and MHMR of Tarrant County for the Provision of Multisystemic Therapy Services to At-Risk Youth

7. Consideration of the Fiscal Year 2026 Contract Renewal between Tarrant County and MHMR of Tarrant County for the Provision of Mental Health Assessment and Treatment Services for Residents at the Lynn W. Ross Juvenile Detention Center

8. Consideration of the Fiscal Year 2026 Contract Renewal between Tarrant County and MHMR of Tarrant County for the Provision of On-Site Psychiatric Services for Clients of Tarrant County Juvenile Services at the Lynn W. Ross Juvenile Detention Center

9. Consideration of the Fiscal Year 2026 Contract Renewal between Tarrant County and Lena Pope Home, Inc. for the Provision of Group Therapy Services for Juvenile Detention Residents at the Lynn W. Ross Juvenile Detention Center

Q. Medical Examiner

1. Consideration of Changes to the Tarrant County Medical Examiner Fee Schedule Effective Fiscal Year 2026

R. Public Health

1. Consideration of a Contract for Services between Tarrant County and Cook Children's Medical Center for the Provision of Diagnostic Radiology Services to Pediatric Clients of the Tarrant County Public Health Department Tuberculosis Prevention and Control Program

2. Consideration to Submit a Notice of Termination of the Fiscal Year 2025 Refugee Medical Screening Base Contract between Tarrant County and the U.S. Committee for Refugees and Immigrants

S. Purchasing

1. Bid No. F2024011 - Annual Contract for Automotive Transmission Repair and Service - Countywide - Various Vendors - Exercise Second and Final Option for Renewal - Same Hourly Rates
    a) Contract Renewal

2. Bid No. F2024015 - Annual Contract for Vehicle Glass Repair and Replacement - Various Vendors - Exercise Second and Final Renewal - Same Firm Fixed Prices, Hourly Rates, and Discount from List Price
    a) Contract Renewal

3. Bid No. F2024025 - Annual Contract for Tires and Tubes for Vehicles and Equipment - Countywide - Various Vendors - Exercise Second and Final Option for Renewal - Same Firm Fixed Prices and Discount from List Price
    a) Contract Renewal

4. RFQ No. F2024099 - Annual Contract for Temporary Healthcare Personnel - Public Health - Various Vendors - Exercise First Option for Renewal - Same Contract Terms
    a) Contract Renewal

5. Bid No. F2024190 - Annual Contract for Pest Control, Extermination, and Bee Removal Services - Facilities Management - Pest Proof Extermination - Exercise First Option for Renewal - Same Firm Fixed Prices
    a) Contract Renewal

6. Bid No. F2025023 - Annual Contract for Cars, Pickup Trucks, SUVs, and Vans - Countywide - Various Vendors - Exercise First Option for Renewal - Same Firm Fixed Prices, Discount from List Price, and Markup for Parts

a) Contract Renewal

7. Bid No. F2025066 - Annual Contract for Paint and Automotive Body Repair - Countywide - Various Vendors - Exercise First Option for Renewal - Same Per Adjustment from Appraisal

a) Contract Renewal

8. Bid No. F2025067 - Annual Contract for Tarrant County Branded Products - Countywide - Various Vendors - Exercise First Option for Renewal - Same Firm Fixed Prices and Discount from List Price

a) Contract Renewal

9. Consideration of Amendment No. 1 - RFP No. F2024185 - Annual Contract for School Based Delinquency Prevention - Juvenile Services - Lena Pope Home, Inc. - Per Contract Terms

a) Contract Approval

10. Consideration of Amendment - Bid No. 2023-150 - Annual Contract for Armored Car Services - Countywide - Brinks, Inc

a) Contract Approval

11. Consideration of Contract for Spindlemedia, LLC Subscription - Tax Assessor Collector

a) Contract Approval

12. Consideration of Cooperative for Law Enforcement Body Cameras, Supplies, and Equipment - BuyBoard # 743-24 - Countywide - Axon Enterprises - Per Discount from List Price

13. Acknowledgement of Notification of Acquisition and Vendor Name Change of Translation & Interpretation Network, LLC to Lango LLC

14. Consideration of Tarrant County Purchasing Policies and Procedures Manual Revisions - Amendments of Sections 2, 6, 7, and 22

T. Tax Assessor-Collector

1. Consideration of Three WebDealer Motor Vehicle License Agreements between Tarrant County, d/b/a Tarrant County Tax Assessor-Collector, and Bruckner Truck Sales, Bruckner P3905X, and NTX Direct LLC to Process Motor Vehicle Titles and Registration

2. Consideration of Tax Office Deputizations

3. Consideration of Property Tax Refunds

4. Consideration of Property Tax Waivers of Penalty and Interest

U. Transportation

1. Request for Public Hearing - Tuesday, September 16, 2025, 10:00 A.M. - To Consider Establishing a Speed Limit of 35 MPH on Grants Lane - Precinct 4

2. Consideration of Final Plat – Timber Wolf Valley – Precinct 2

3. Receive and File - Building Line Adjustment Board Minutes - August 8, 2025

V. Commissioner Precinct 2

1. Consideration of a Professional Services Agreement with Core Performance 38:16 for the Provision of Staff Development and Community Engagement Services Benefiting the Residents of Tarrant County and Finding of a Direct Public Purpose

W. Commissioner Precinct 3

1. Consideration of Interlocal Agreement with the City of Southlake to Rehabilitate and Resurface Brock Drive from FM 1709 to Cul-de-Sac

2. Consideration to Begin Interlocal Agreement with the City Southlake to Rehabilitate and Resurface Brock Drive from FM 1709 to Cul-de-Sac

X. Various Claims and Addendum

1. Approval of Claims and Addendums

VIII. PUBLIC HEARINGS

1. Public Hearing - To Consider Sufficiency of Petition Requesting Creation of Tarrant County Fresh Water Supply District No. 3
   a) Conduct Public Hearing
   b) Action, If Necessary

2. Public Hearing - To Consider Authorizing the Installation or Replacement of Various Stop Signs - Precinct 2
   a) Conduct Public Hearing
   b) Action, If Necessary

3. Public Hearing - To Consider Authorizing Multiple Stop Signs within the Newark Ranch Subdivision - Precinct 4
   a) Conduct Public Hearing
   b) Action, If Necessary

4. Public Hearing - To Consider Establishing Two School Zones within the Crowley Independent School District - Precinct 2
   a) Conduct Public Hearing
   b) Action, If Necessary

5. Public Hearing - To Consider the Draft Tarrant County Program Year 2024 Consolidated Annual Performance and Evaluation Report (Community Development)
   a) Conduct Public Hearing
   b) Action, If Necessary

IX. REPORTS AND BUSINESS

A. Administrator

1. Action Concerning the Submission of Tarrant County's No-New Revenue and Voter-Approval Tax Rates for Tax Year 2025; Discussion of a Proposed Tax Rate for Tax Year 2025 and Take a Record Vote on the Proposed Tax Rate; and If Necessary, Call Public Hearings and/or Post Notices Regarding the Tax Rate

2. Action Concerning the Submission of the Tarrant County Hospital District's No-New Revenue and Voter-Approval Tax Rates for Tax Year 2025; Discussion of a Proposed Tax Rate for Tax Year 2025 and Take a Record Vote on the Proposed Tax Rate; and If Necessary, Call Public Hearings and/or Post Notices Regarding the Tax Rate

3. Consideration to Create Tarrant County Fresh Water Supply District No. 3 and Appointment of Temporary Supervisors to the Board of the District

4. Consideration of Out of State Travel Requests

B. Purchasing

1. RFP No. F2025146 - Annual Contract for Elevator Preventative Maintenance and Repair - Facilities Management - Various Vendors - Per Contract Terms

a) Award Recommendation

2. Bid No. F2025165 Annual Contract for Welding Equipment and Industrial and Medical Gases - Countywide - Meritus North Texas - Per Unit Price

a) Award Recommendation

3. Bid No. F2025170 - Purchase of Cart Movers - Elections Administration - Elite Material Handling, LLC

a) Award Recommendation

4. RFP No. F2025172 - Construction of Open Parking Garage at Precinct 2 - Facilities Management-Construction Services - Fast-Trak Construction, Inc.

a) Award Recommendation

b) Contract Approval

c) Acceptance of Payment Bond

d) Acceptance of Performance Bond

5. Bid No. F2025175 - Annual Contract for Emulsions - Countywide - Ergon Asphalt & Emulsions, Inc. - Per Unit Price and Discount from List Price

a) Award Recommendation

6. Bid No. F2025184 - Annual Contract for Mechanical and Plumbing Services - Countywide - Various Vendors - Per Hourly Rates and Markup for Parts

a) Award Recommendation

7. Bid No. F2025185 - G.K. Maenius Administration Building Domestic Pumps Replacement for Facilities Management - Freer Mechanical, Inc.

a) Award Recommendation

b) Contract Approval

c) Acceptance of Payment Bond

d) Acceptance of Performance Bond

8. Bid No. F2025196 - Irrigation Replacement at Precinct 1 Road and Bridge Maintenance Facility - Precinct 1 - Concord Commercial Services, Inc.

a) Award Recommendation

b) Contract Approval

9. Bid No. F2025197 - Annual Contract for Voter Registration Certificate Cards, Confirmation Notices, and Pre-Printed Stock - Elections Administration - Various Vendors - Per Unit Price

a) Award Recommendation

10. RFQ No. F2025190 - Annual Contract for HVAC Test, Adjust, Balance, and Professional Engineering Services - Facilities Management - Various Vendors - Per Contract Terms

a) Approval to Conduct Negotiations

11. Permission to Take Bids-RFPs

a) Permission to Bid

C. Commissioner Precinct 2

1. Consideration to Approve Proposed Early Voting Polling Locations for the November 4, 2025 Joint Special and Constitutional Amendment Election

2. Consideration to Approve Proposed Election Day Polling Locations for the November 4, 2025 Joint Special and Constitutional Amendment Election

X. BRIEFING

1. Tarrant County Hospital District, d/b/a JPS Fiscal Year 2026 Budget Presentation
2. Operational Impact of Tarrant County Redistricting
3. Tarrant County Sheriff's Office Update Regarding Incidents in the County Jail

XI. PUBLIC COMMENTS

XII. ANNOUNCEMENTS AND COMMENTS

XIII. CLOSED MEETING

A. Pending or Contemplated Litigation

1. Anthony Johnson v. Tarrant County, et al., Case No. 4:24-cv-686-O
2. Jason McCaffity – Civil Service
3. Grisham v. O'Hare, et al., Case No. 4:25-cv-716-Y
4. Kenisha Williams v. Tarrant County, Case No. 48-355441-24

B. Advice of Counsel

C. Real Estate Matters

D. Contract Deliberations

E. Personnel Matters

F. Security Related Issues

G. Economic Development Prospects

Closed Meeting upon completion of Open Meeting or at 10:00 a.m., whichever is later:
(A) to discuss advice about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the County under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Texas Open Meeting Act, pursuant to Section 551.071, Texas Government Code;

(B) to deliberate the purchase, exchange, lease, or value of real property, pursuant to Section 551.072, Texas Government Code;
(C) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear complaint or charge against an officer or employee pursuant to Section 551.074, Texas Government Code;
(D) to deliberate the deployment, or specific occasions for implementation, of security personnel or devices, or a security audit, pursuant to Section 551.076, Texas Government Code; and
(E) to deliberate the business and financial issues related to a contract being negotiated, pursuant to Section 551.0725, Texas Government Code.
(F) to deliberate regarding commercial or financial information that the County has received from a business prospect that the County seeks to have locate, stay, or expand near the County and with which the County is conducting economic development negotiations, or to deliberate the offer of a financial or other incentive to a business prospect, pursuant to Section 551.087(1), Texas Government Code.

XIV. COMMISSIONERS COURT RECONVENED

XV. ADJOURNMENT

Filed
Tarrant County Clerk
August 27, 2025
Mary Louise Nicholson
County Clerk
By: **SE Stroik**

Date Posted: August 27, 2025

EMPLOYEE RECOGNITION
September 3, 2025

5 Year Employees		Department
Carrie	Becton	Medical Examiner
Tanya	Dominguez	Public Health
Erik	Gallegos	District Clerk
Steven	Hill	Information Technology
Matthew	Jackson	Criminal District Attorney
Mylinh	Nguyen	Justice of the Peace 1
Christopher	Ramirez	Sheriff's Office
Anna	Williams	Criminal District Attorney

10 Year Employees		Department
Sharon	Brush	Sheriff's Office
Kimberly	Buchanan	County Auditor
Nicole	Davis	Tax Office
James	Desmarais	Criminal District Attorney
Theodore	Eby III	Criminal District Attorney
Robert	Gallardo	Sheriff's Office
Rachel	Ganious	Justice of the Peace 7
Bria	Griffin	Constable 8
Ronald	Hall	Criminal District Attorney
Jerrold	Hoffee	Criminal District Attorney
Lalania	Neal	Tax Office
Tamikka	Nelson	Medical Examiner
Richelle	Pulver	Criminal District Attorney
Crystal	Ramirez	Tax Office
Andrea	Reed	Criminal District Court 1
Matthew	Rivers	Criminal District Attorney
Sally	Rodriguez	Precinct 1
Jorge	Rosas	Sheriff's Office
Anssi	Santanen	Sheriff's Office
Christopher	Wells	Community Development

15 Year Employees		Department
Eric	Black	Sheriff's Office
Ramon	Campos	Information Technology
Michael	Diggs	Sheriff's Office
Sandra	Gonzalez	Domestic Relations Office

20 Year Employees		Department
Michelle	Cummings	Public Health
Graylin	Curry-Robertson	Precinct 1
Lynette	Gilbert	Sheriff's Office
Sheila	Harvey	Tax Office
Roxanne	Martin	Sheriff's Office
Karina	Rodriguez	Juvenile Services
Jessica	Schlauch	Criminal District Attorney
Nettie	Talbert	Sheriff's Office

25 Year Employees		Department
Shirley	Franklin	Housing Program
Jason	Hewitt	Facilities Management
Shawn	Sears	Information Technology
Michael	Spence	Juvenile Services
Rose	Tonche	CSCD
Anna	Valencia	Public Health

30 Year Employees		Department
Stan	Geisler	Public Health

35 Year Employees		Department
Pamela	Cole	Criminal Courts
Steven	Conder	Criminal District Attorney

Total Years 710

RESOLUTION

IN HONOR OF THE LIFE AND LEGACY OF COMMISSIONER GARY FICKES

***WHEREAS**, Commissioner Gary Fickes devoted more than three decades of his life to public service, including 18 years as Tarrant County Commissioner for Precinct 3, where he provided steadfast leadership and unwavering dedication to the people of Tarrant County; and*

***WHEREAS**, Commissioner Fickes was a tireless advocate for his constituents, continually striving to improve their quality of life and ensure that the needs of people across Tarrant County were addressed with integrity and purpose; and*

***WHEREAS**, prior to serving on the Commissioners Court, Commissioner Fickes served as Mayor of the City of Southlake from 1989 to 1996, where his visionary leadership led to the creation of Southlake Town Square and the resulting economic transformation of the area; and*

***WHEREAS**, Commissioner Fickes exemplified regional cooperation through his work with multiple municipalities in Precinct 3, most notably his leadership on the DFW Connector Project—a landmark infrastructure initiative that improved connectivity across seven major highways and was, at the time, the highest funded transportation project in the United States; and*

***WHEREAS,** his passion for infrastructure and regional development led him to establish the **Tarrant Transportation Summit**, the largest transportation-related event in North Texas, fostering dialogue, education, and collaboration among public officials, business leaders, and community members; and*

***WHEREAS**, understanding the importance of supporting older adults, Commissioner Fickes launched the **Empowering Seniors Expo**, a lifestyle and wellness event that has served thousands of seniors and caregivers with essential resources and information; and*

***WHEREAS**, throughout his distinguished career, Commissioner Fickes held numerous leadership roles, including:*

- *Founder of the **Southlake Historical Society***
- *Chairman of the **Tarrant Regional Transportation Coalition***
- *Chairman of the **Regional Transportation Council***
- *Chairman of the **Public Employee Benefits Cooperative***
- *Member of the **NACo Large Urban County Caucus***
- *Vice-Chairman of the **NACo Transportation Steering Committee***
- *Member of the **Lions Club**, a **Rotarian**, and a servant leader on various boards and commissions; and*

***WHEREAS**, The lifelong service of Commissioner Gary Fickes left an indelible mark on Tarrant County and beyond, through his vision, leadership, humility, and heart for people; and*

WHEREAS, *Commissioner Gary Fickes was loved deeply by his wife Kathy, their children, and grandchildren, leaving behind a legacy rooted in service, humility, and an enduring impact on the community he faithfully served;*

NOW, THEREFORE, BE IT RESOLVED *that we, the Tarrant County Commissioners Court, do hereby recognize and honor the life, leadership, and legacy of* ***Commissioner Gary Fickes****, and express our deepest appreciation for his decades of faithful service and the countless lives he touched.*

RESOLUTION

HONORING ROGER FISHER

WHEREAS *Roger Fisher has served the John Peter Smith (JPS) Health Network with outstanding dedication, professionalism, and an unwavering commitment to excellence since his appointment to the JPS Health Network Board of Managers in 2015; and*

WHEREAS *Roger Fisher was appointed Chairman of the JPS Board of Managers in 2024, and served in that role with distinction until the conclusion of his tenure in July 2025; and*

WHEREAS*, during his time as Chairman, Roger Fisher provided exceptional leadership and strategic vision, helping to guide the organization through growth, innovation, and ongoing efforts to improve patient care and expand services across Tarrant County; and*

WHEREAS*, Mr. Fisher has consistently demonstrated integrity, collaborative spirit, and a steadfast commitment to ensuring that high-quality, compassionate care remains accessible to all individuals, regardless of background or financial means; and*

WHEREAS *his leadership has contributed significantly to advancing JPS's mission to improve health outcomes, and he has earned the respect and admiration of colleagues, community partners, and residents alike for his tireless service and advocacy; and*

WHEREAS *Roger Fisher's legacy at JPS will be marked by his visionary approach to public health, deep compassion for people, and belief in the power of public service to positively transform lives; and*

WHEREAS *it is both fitting and proper that we recognize and honor Roger Fisher for his invaluable contributions to the JPS Health Network and the broader Tarrant County community.*

NOW, THEREFORE, BE IT RESOLVED *that the Tarrant County Commissioners Court do hereby extend our deepest gratitude and appreciation to Roger Fisher for his distinguished service, impactful leadership, and legacy.*

BE IT FURTHER RESOLVED *that this resolution be entered into the official record and that a copy be presented to Roger Fisher as a token of our sincere appreciation and respect.*

IN WITNESS WHEREOF*, we have hereunto set our hands and caused the Seal of Tarrant County to be affixed this 5th day of August 2025.*

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 1
Department:	**Prepared By:** Vanessa Perez	**Approved By:** Chandler Merritt

SUBJECT:

Approval of the Minutes of August 19, 2025

See Attachment

Attachments

Minutes August 19 2025 (002).pdf

MINUTES

TARRANT COUNTY COMMISSIONERS COURT

Minutes of Commissioners Court, Special Term – REGULAR Meeting
Tuesday, August 19, 2025

All items have been so ordered. Official documents on file with the County Clerk.

On Tuesday, August 19, 2025, at 10:00 AM the Honorable Commissioners Court of Tarrant County, Texas met for Special Term – Regular Meeting in the Charles J. Murray Courtroom at the Tom Vandergriff Civil Courts Building in the City of Fort Worth.

I. CALL TO ORDER AND ROLL CALL

The Commissioners Court Clerk having called roll and a quorum being presented, Tim O'Hare, County Judge, called the meeting to order with members present:

PRESENT	ABSENT
Presiding - County Judge - Tim O'Hare	None
Commissioner, Precinct 1 - Roderick Miles, Jr.	
Commissioner, Precinct 2 - Alisa Simmons	
Commissioner, Precinct 3 - Matt Krause	
Commissioner, Precinct 4 - Manny Ramirez	

and County Clerk Mary Louise Nicholson, represented by her duly appointed Deputy Yvonne Torres, when the following orders were made.

II. INVOCATION

Invocation given by Chaplain Frank Liedkie with the Tarrant County Sheriff's Office.

III. PLEDGES OF ALLEGIANCE TO THE UNITED STATES AND THE STATE OF TEXAS

IV. AGENDA ANNOUNCEMENTS

Items I4, I5, P35, T2A, T3G, and T3H were pulled from the Consent Agenda.
Item H1 held till after Closed Meeting.
Items P33 and T1A were removed.

V. COMMISSIONERS COURT ANNOUNCEMENTS

Commissioner Miles reminded everyone to attend the 10th Annual Healthy Lives Matter/Alzheimer's Symposium on 8/23/2025 at 9:00 AM at the Tarrant County College Trinity River Campus.
Commissioner Simmons wanted to recognize Texas State Representative District 95 Nicole Collier.
Commissioner Krause reminded everyone to attend the Empowering Seniors Expo on 10/02/2025.
Judge O'Hare encouraged attendance of the Empowering Seniors Expo on 10/02/2025.
Commissioner Ramirez wished Commissioner Krause a happy birthday.

VI. PROCLAMATIONS, RESOLUTIONS AND PRESENTATIONS

A. **Court Order Number: 145678**- Memorial Resolution Honoring Mr. J.W. Robinson, to be Signed by Commissioner Miles and Commissioner Simmons

Motion made by Commissioner, Precinct 1 - Roderick Miles, Jr. and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Memorial Resolution Honoring Mr. J.W. Robinson, to be Signed by Commissioner Miles and Commissioner Simmons
Passed: 5-0 (None); Abstain: (None); Absent: (None)

VII. CONSENT AGENDA

All items with asterisks (**) are part of the Consent Agenda. Public hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.

A. **Court Order Number: 145679**- Approval of Consent Agenda

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Consent Agenda as amended.
Passed: 5-0 (None); Abstain: (None); Absent: (None)

VIII. APPROVAL OF THE MINUTES

A. **Court Order Number: 145680**- ** Approval of the Minutes of August 5, 2025

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Minutes of August 5, 2025
Passed: 5-0 (None); Abstain: (None); Absent: (None)

B. **Court Order Number: 145681**- ** Approval of the Minutes of August 14, 2025

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Minutes of August 14, 2025
Passed: 5-0 (None); Abstain: (None); Absent: (None)

IX. PUBLIC HEARINGS

A. **Court Order Number: 145682**- ** Request for Public Hearing – Wednesday, September 3, 2025, 10:00 A.M. – To Consider Establishing Two School Zones within the Crowley Independent School District - Precinct 2

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Request for Public Hearing – Wednesday, September 3, 2025, 10:00 A.M. – To Consider Establishing Two School Zones within the Crowley Independent School District - Precinct 2
Passed: 5-0 (None); Abstain: (None); Absent: (None)

B. **Court Order Number: 145683**- ** Request for Public Hearing - Wednesday, September 3, 2025, 10:00 A.M. - To Consider Authorizing the Installation or Replacement of Various Stop Signs - Precinct 2

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Request for Public Hearing - Wednesday, September 3, 2025, 10:00 A.M. - To Consider Authorizing the Installation or Replacement of Various Stop Signs - Precinct 2
Passed: 5-0 (None); Abstain: (None); Absent: (None)

C. **Court Order Number: 145684**- ** Request for Public Hearing - Wednesday, September 3, 2025, 10:00 A.M. - To Consider Authorizing the Installation of Multiple Stop Signs within the Newark Ranch Subdivision - Precinct 4

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Request for Public Hearing - Wednesday, September 3, 2025, 10:00 A.M. - To Consider Authorizing the Installation of Multiple Stop Signs within the Newark Ranch Subdivision - Precinct 4
Passed: 5-0 (None); Abstain: (None); Absent: (None)

D. **Court Order Number: 145685**- ** Request for Public Hearing - Tuesday, September 16, 2025, 10:00 A.M. - To Consider the Annual Plan for the Preservation and Restoration of the Records Archive (County Clerk)

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Request for Public Hearing - Tuesday, September 16, 2025, 10:00 A.M. - To Consider the Annual Plan for the Preservation and Restoration of the Records Archive (County Clerk)
Passed: 5-0 (None); Abstain: (None); Absent: (None)

X. REPORTS AND BUSINESS

A. Administrator

1. **Court Order Number: 145686**- Consideration of Out of State Travel Requests

Motion made by Commissioner, Precinct 4 - Manny Ramirez and seconded by Commissioner, Precinct 2 - Alisa Simmons to Approve Out of State Travel Requests
Passed: 5-0 (None); Abstain: (None); Absent: (None)

2. **Court Order Number: 145687**- ** Consideration of Notification to the Texas Department of Motor Vehicles Regarding the Continuation of the County Road and Bridge Fee

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Notification to the Texas Department of Motor Vehicles Regarding the Continuation of the County Road and Bridge Fee
Passed: 5-0 (None); Abstain: (None); Absent: (None)

B. Archives

1. **Court Order Number: 145688**- ** Consideration to Deaccession Items from the City of Fort Worth Aviation Department Collection of the Tarrant County Archives

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Deaccession Items from the City of Fort Worth Aviation Department Collection of the Tarrant County Archives
Passed: 5-0 (None); Abstain: (None); Absent: (None)

C. Auditor

1. **Court Order Number: 145689**- ** Receive and File the Auditor's Report for the Review of Ad Valorem Tax Refunds

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Receive and File the Auditor's Report for the Review of Ad Valorem Tax Refunds
Passed: 5-0 (None); Abstain: (None); Absent: (None)

2. **Court Order Number: 145690**- ** Receive and File the Auditor's Report of the Court Manager Exit Review for the Justice of the Peace, Precinct 7

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Receive and File the Auditor's Report of the Court Manager Exit Review for the Justice of the Peace, Precinct 7
Passed: 5-0 (None); Abstain: (None); Absent: (None)

3. **Court Order Number: 145691**- ** Receive and File the Auditor's Report for the Review of Financial and System Controls for the Constable, Precinct 3, Hurst Location

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Receive and File the Auditor's Report for the Review of Financial and System Controls for the Constable, Precinct 3, Hurst Location
Passed: 5-0 (None); Abstain: (None); Absent: (None)

4. **Court Order Number: 145692**- ** Receive and File the Auditor's Report for the Cash and Other Remittances Control Review of the District Clerk's Offices

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Receive and File the Auditor's Report for the Cash and Other Remittances Control Review of the District Clerk's Offices
Passed: 5-0 (None); Abstain: (None); Absent: (None)

D. Budget and Risk Management

1. **Discussion and Possible Action Related to the Fiscal Year 2026 Budget**

No discussion.
Harriet Harral spoke on this item.

2. **Court Order Number: 145693**- ** Consideration of Fiscal Year 2025 Appropriation Adjustments

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Fiscal Year 2025 Appropriation Adjustments
Passed: 5-0 (None); Abstain: (None); Absent: (None)

3. **Court Order Number: 145694**- ** Consideration of Interim Funding for Two Grant-Funded Positions for the Tarrant County Community Supervision and Corrections Department D.I.R.E.C.T. Court Program

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Interim Funding for Two Grant-Funded Positions for the Tarrant County Community Supervision and Corrections Department D.I.R.E.C.T. Court Program
Passed: 5-0 (None); Abstain: (None); Absent: (None)

4. **Court Order Number: 145695**- ** Consideration of Interim Funding for Two Grant-Funded Positions for the Tarrant County Community Supervision and Corrections Department R.I.S.E Court Program

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Interim Funding for Two Grant-Funded Positions for the Tarrant County Community Supervision and Corrections Department R.I.S.E Court Program
Passed: 5-0 (None); Abstain: (None); Absent: (None)

5. **Court Order Number: 145696**- ** Consideration of Interim Funding for One Grant-Funded Position for the Tarrant County Criminal Court's Mental Health Diversion Program

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Interim Funding for One Grant-Funded Position for the Tarrant County Criminal Court's Mental Health Diversion Program
Passed: 5-0 (None); Abstain: (None); Absent: (None)

6. **Court Order Number: 145697**- ** Consideration of Interim Funding for Two Grant-Funded Positions for the Tarrant County Criminal Court's Veterans Treatment Court

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Interim Funding for Two Grant-Funded Positions for the Tarrant County Criminal Court's Veterans Treatment Court
Passed: 5-0 (None); Abstain: (None); Absent: (None)

7. **Court Order Number: 145698**- ** Consideration of Interim Funding for the Continuation of the Tarrant County Juvenile Services School-Based Delinquency Prevention Program

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Interim Funding for the Continuation of the Tarrant County Juvenile Services School-Based Delinquency Prevention Program
Passed: 5-0 (None); Abstain: (None); Absent: (None)

8. **Court Order Number: 145699**- ** Consideration of Interim Funding for Texas Health and Human Services Community Youth Development Grant Contract

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Interim Funding for Texas Health and Human Services Community Youth Development Grant Contract
Passed: 5-0 (None); Abstain: (None); Absent: (None)

9. **Court Order Number: 145700**- ** Consideration to Accept the Fiscal Year 2026 Texas Nurse-Family Partnership Program Notice of Award No. 2026-01 from Texas Health and Human Services Commission for the Tarrant County Public Health Department Nurse-Family Partnership Program

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Accepting the Fiscal Year 2026 Texas Nurse-Family Partnership Program Notice of Award No. 2026-01 from Texas Health and Human Services Commission for the Tarrant County Public Health Department Nurse-Family Partnership Program
Passed: 5-0 (None); Abstain: (None); Absent: (None)

10. **Court Order Number: 145701**- ** Consideration to Accept a Fiscal Year 2026 Grant Award from the Texas Motor Vehicle Crime Prevention Authority for the Tarrant Regional Auto Crimes Task Force

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Accepting a Fiscal Year 2026 Grant Award from the Texas Motor Vehicle Crime Prevention Authority for the Tarrant Regional Auto Crimes Task Force
Passed: 5-0 (None); Abstain: (None); Absent: (None)

11. **Court Order Number: 145702**- ** Consideration of Addendum A to Declaration - Consent and Subordination of Lienholder for Tobias Place, LP

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Addendum A to Declaration - Consent and Subordination of Lienholder for Tobias Place, LP
Passed: 5-0 (None); Abstain: (None); Absent: (None)

12. **Court Order Number: 145703**- ** Consideration of a Grant Contract between Tarrant County and MHMR of Tarrant County for Delivery of Behavioral Health/Intellectual Disability Services Through the Law Liaison Program Using 2024 Justice Assistance Grant Funds

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Grant Contract between Tarrant County and MHMR of Tarrant County for Delivery of Behavioral Health/Intellectual Disability Services Through the Law Liaison Program Using 2024 Justice Assistance Grant Funds
Passed: 5-0 (None); Abstain: (None); Absent: (None)

13. **Court Order Number: 145704**- ** Consideration of Risk Management Board Minutes

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Risk Management Board Minutes
Passed: 5-0 (None); Abstain: (None); Absent: (None)

E. Community Development

1. **Court Order Number: 145705**- ** Bid No. 2025CD-005 – Consideration of Approval of Construction Contract between Tarrant County and GRod Construction LLC for the City of Grapevine, Texas 49th Year Community Development Block Grant Project

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Bid No. 2025CD-005 – Consideration of Approval of Construction Contract between Tarrant County and GRod Construction LLC for the City of Grapevine, Texas 49th Year Community Development Block Grant Project
Passed: 5-0 (None); Abstain: (None); Absent: (None)

2. **Court Order Number: 145706**- ** Bid No. 2025CD-007 – Consideration of Construction Contract between Tarrant County and Gomez Brothers Construction, Inc. for the City of Watauga, Texas 50th Year Community Development Block Grant Project

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Bid No. 2025CD-007 – Consideration of Construction Contract between Tarrant County and Gomez Brothers Construction, Inc. for the City of Watauga, Texas 50th Year Community Development Block Grant Project
Passed: 5-0 (None); Abstain: (None); Absent: (None)

3. **Court Order Number: 145707**- ** Bid No. 2025CD-008 – Consideration of Construction Contract between Tarrant County and Gomez Brothers Construction, Inc. for the City of Forest Hill, Texas 50th Year Community Development Block Grant Project

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Bid No. 2025CD-008 – Consideration of Construction Contract between Tarrant County and Gomez Brothers Construction, Inc. for the City of Forest Hill, Texas 50th Year Community Development Block Grant Project
Passed: 5-0 (None); Abstain: (None); Absent: (None)

4. **Court Order Number: 145708**- ** Consideration to Submit the Fiscal Year 2025 Continuum of Care Grants Applications to the Partnership Home Homeless Coalition in response to the U.S. Department of Housing and Urban Development's CoC Homeless Assistance Programs Request for Proposals, for the Community Development Permanent Supportive Housing and Rapid Rehousing Programs

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Submitting the Fiscal Year 2025 Continuum of Care Grants Applications to the Partnership Home Homeless Coalition in response to the U.S. Department of Housing and Urban Development's CoC Homeless Assistance Programs Request for Proposals, for the Community Development Permanent Supportive Housing and Rapid Rehousing Programs
Passed: 5-0 (None); Abstain: (None); Absent: (None)

5. **Court Order Number: 145709**- ** Consideration of Remaining Fiscal Year 2024 Continuum of Care Program Grant Agreements Between Tarrant County and the U.S. Department of Housing and Urban Development to Support Homeless Assistance Projects Administered by Non-Profit Agencies in Tarrant County

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Remaining Fiscal Year 2024 Continuum of Care Program Grant Agreements Between Tarrant County and the U.S. Department of Housing and Urban Development to Support Homeless Assistance Projects Administered by Non-Profit Agencies in Tarrant County
Passed: 5-0 (None); Abstain: (None); Absent: (None)

6. **Court Order Number: 145710**- ** Consideration of Change Order No. 1 to the Construction Contract between Tarrant County and Patcon Services, LLC for the City of Forest Hill, Texas 46th Year Community Development Block Grant CARES Act Project

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Change Order No. 1 to the Construction Contract between Tarrant County and Patcon Services, LLC for the City of Forest Hill, Texas 46th Year Community Development Block Grant CARES Act Project
Passed: 5-0 (None); Abstain: (None); Absent: (None)

F. Community Supervision and Corrections Department

1. **Court Order Number: 145711**- ** Consideration of the Fiscal Year 2026 Agreement between Tarrant County and the Community Supervision and Corrections Department of Tarrant County for the Provision of Personnel Services and Benefits

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Fiscal Year 2026 Agreement between Tarrant County and the Community Supervision and Corrections Department of Tarrant County for the Provision of Personnel Services and Benefits
Passed: 5-0 (None); Abstain: (None); Absent: (None)

G. County Clerk

1. **Court Order Number: 145712**- ** Receive and File the County Clerk's Monthly Report - June 2025

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Receive and File the County Clerk's Monthly Report - June 2025
Passed: 5-0 (None); Abstain: (None); Absent: (None)

H. Criminal District Attorney

1. **Court Order Number: 145713**- Consideration to Approve the Attorney Employment Agreement Engaging Tim Davis of Jackson Walker, LLP for the Defense of Tom Wilder, District Clerk in a Lawsuit Entitled the State of Texas, Ex. Rel., Conghua Yan v. Tom Wilder, in His Official Capacity as District Clerk of Tarrant County, Case No. 141-257219-25

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Presiding - County Judge - Tim O'Hare to Approve the Attorney Employment Agreement Engaging Tim Davis of Jackson Walker, LLP for the Defense of Tom Wilder, District Clerk in a Lawsuit Entitled the State of Texas, Ex. Rel., Conghua Yan v. Tom Wilder, in His Official Capacity as District Clerk of Tarrant County, Case No. 141-257219-25
Passed: 4-1 (Commissioner, Precinct 2 - Alisa Simmons); Abstain: (None); Absent: (None)

Item held till after Closed Meeting.

I. Elections Administration

1. **Court Order Number: 145714**- Consideration to Approve an Order Calling a Special Election on November 4, 2025

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve an Order Calling a Special Election on November 4, 2025
Passed: 5-0 (None); Abstain: (None); Absent: (None)

2. **Court Order Number: 145715**- Consideration to Approve an Order Calling a Constitutional Amendment Election on November 4, 2025

Motion made by Commissioner, Precinct 4 - Manny Ramirez and seconded by Commissioner, Precinct 3 - Matt Krause to Approve an Order Calling a Constitutional Amendment Election on November 4, 2025
Passed: 5-0 (None); Abstain: (None); Absent: (None)

3. **Court Order Number: 145716**- Consideration to Approve Proposed Early Voting and Election Day Polling Locations for the November 4, 2025 Joint Special and Constitutional Amendment Election

Motion made by Commissioner, Precinct 2 - Alisa Simmons and seconded by Commissioner, Precinct 1 - Roderick Miles, Jr. to **Table** Proposed Early Voting and Election Day Polling Locations for the November 4, 2025 Joint Special and Constitutional Amendment Election
Failed: 2-3 (Presiding - County Judge - Tim O'Hare, Commissioner, Precinct 3 - Matt Krause, Commissioner, Precinct 4 - Manny Ramirez); Abstain: (None); Absent: (None)

Court recessed from 11:31 AM to 11:43 AM.
Court recessed from 1:20 PM to 1:30 PM.
Sixty-two public participants spoke on this item.
147 public participants wished to have their comments read regarding this item.

Court Order Number: 145717- Consideration to Approve Proposed Early Voting and Election Day Polling Locations for the November 4, 2025 Joint Special and Constitutional Amendment Election

Motion made by Commissioner, Precinct 2 - Alisa Simmons and seconded by Commissioner, Precinct 1 - Roderick Miles, Jr. to **Amend** the main motion made by Commissioner Krause. The motion to Amend adds four sites for early voting at Bob Duncan, Kennedale Community Center (Dover Hall), TCC Southeast Campus and Vernon Newsom Stadium.
Passed: 4-1 (Presiding - County Judge - Tim O'Hare); Abstain: (None); Absent: (None)

Court Order Number: 145718- Consideration to Approve Proposed Early Voting and Election Day Polling Locations for the November 4, 2025 Joint Special and Constitutional Amendment Election

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Presiding - County Judge - Tim O'Hare to Approve all voting site locations that were put forward by Mr. Ludwig with the addition of the following sites: Charles Griffin, Northeast sub courthouse, Como, Legacy Learning Center and TCC Northwest Campus. Main Motion successfully amended by Motion to Amend by Commissioner, Precinct 2 – Alisa Simmons to add four sites for early voting at Bob Duncan, Kennedale Community Center, TCC Southeast Campus and Vernon Newsome Stadium.
Passed: 3-2 (Commissioner, Precinct 1 - Roderick Miles, Jr., Commissioner, Precinct 2 - Alisa Simmons); Abstain: (None); Absent: (None)

4. **Court Order Number: 145719**- Consideration to Approve Changes to Certain Voting Precinct Boundaries and Authorize Publication of Required Notices

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Changes to Certain Voting Precinct Boundaries and Authorize Publication of Required Notices
Passed: 3-2 (Commissioner, Precinct 1 - Roderick Miles, Jr., Commissioner, Precinct 2 - Alisa Simmons); Abstain: (None); Absent: (None)

This item was removed from the Consent Agenda.

5. **Court Order Number: 145720**- Consideration to Approve Supplemental Appointments of County Election Judges and Alternate Election Judges

Motion made by Commissioner, Precinct 1 - Roderick Miles, Jr. and seconded by Commissioner, Precinct 2 - Alisa Simmons to **Table** to a later date Supplemental Appointments of County Election Judges and Alternate Election Judges
Failed: 2-3 (Presiding - County Judge - Tim O'Hare, Commissioner, Precinct 3 - Matt Krause, Commissioner, Precinct 4 - Manny Ramirez); Abstain: (None); Absent: (None)

This item was removed from the Consent Agenda.

Court Order Number: 145721- Consideration to Approve Supplemental Appointments of County Election Judges and Alternate Election Judges

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to **Postpone** till after Closed Meeting on Supplemental Appointments of County Election Judges and Alternate Election Judges
Passed: 3-2 (Commissioner, Precinct 1 - Roderick Miles, Jr., Commissioner, Precinct 2 - Alisa Simmons); Abstain: (None); Absent: (None)

No action taken.
Amie Super spoke on this item.

6. **Court Order Number: 145722**- ** Consideration to Approve Usage of Election Contract Funds to Cover Expenses Related to the General Elections on November 04, 2025, and Runoff, if applicable, and all Election Essentials

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Usage of Election Contract Funds to Cover Expenses Related to the General Elections on November 04, 2025, and Runoff, if applicable, and all Election Essentials
Passed: 5-0 (None); Abstain: (None); Absent: (None)

J. Facilities Management

1. **Court Order Number: 145723**- Consideration of a Community Facilities Agreement with the City of Fort Worth Related to Utility Improvements for the Plaza Garage Expansion Project Included in the 2025 Capital Improvement Program

Motion made by Commissioner, Precinct 4 - Manny Ramirez and seconded by Commissioner, Precinct 1 - Roderick Miles, Jr. to Approve Community Facilities Agreement with the City of Fort Worth Related to Utility Improvements for the Plaza Garage Expansion Project Included in the 2025 Capital Improvement Program
Passed: 5-0 (None); Abstain: (None); Absent: (None)

2. **Court Order Number: 145724**- ** Consideration of a Property Use Request from Justice of the Peace, Precinct 7 to Use the Subcourthouse at Mansfield to Conduct a Wedding on August 31, 2025

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Property Use Request from Justice of the Peace, Precinct 7 to Use the Subcourthouse at Mansfield to Conduct a Wedding on August 31, 2025
Passed: 5-0 (None); Abstain: (None); Absent: (None)

3. **Court Order Number: 145725**- ** Consideration of a Property Use Request for the Subcourthouse in Arlington to Hold Two Precinct 2 Town Hall Meetings

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Property Use Request for the Subcourthouse in Arlington to Hold Two Precinct 2 Town Hall Meetings
Passed: 5-0 (None); Abstain: (None); Absent: (None)

4. **Court Order Number: 145726**- ** Consideration of a Reassignment of Space and Building Renovations for Building 2500 at the Resource Connection for Public Health Department

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Reassignment of Space and Building Renovations for Building 2500 at the Resource Connection for Public Health Department
Passed: 5-0 (None); Abstain: (None); Absent: (None)

5. **Court Order Number: 145727**- ** Consideration of a Building Renovation of the 4th floor Corridor of the Tim Curry Criminal Justice Center

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Building Renovation of the 4th floor Corridor of the Tim Curry Criminal Justice Center
Passed: 5-0 (None); Abstain: (None); Absent: (None)

6. **Court Order Number: 145728**- ** Consideration Approval of Memorandum of Understanding for the Bennett Partners Architectural and Engineering Services Contract for the Tim Curry Criminal Justice Center Elevator Tower Addition Project

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Memorandum of Understanding for the Bennett Partners Architectural and Engineering Services Contract for the Tim Curry Criminal Justice Center Elevator Tower Addition Project
Passed: 5-0 (None); Abstain: (None); Absent: (None)

7. **Court Order Number: 145729**- ** Consideration to Approve Change Order No. 3 to the HM & MF LTD d/b/a Muckleroy & Falls Construction Services Contract for the Law Enforcement Training Center Renovation

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Change Order No. 3 to the HM & MF LTD d/b/a Muckleroy & Falls Construction Services Contract for the Law Enforcement Training Center Renovation
Passed: 5-0 (None); Abstain: (None); Absent: (None)

8. **Court Order Number: 145730**- ** Consideration of Change Order No. 4 to Northridge Construction Group Construction Services Contract for the 350 West Belknap Building Remodel of Floors 1 Through 4

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Change Order No. 4 to Northridge Construction Group Construction Services Contract for the 350 West Belknap Building Remodel of Floors 1 Through 4
Passed: 5-0 (None); Abstain: (None); Absent: (None)

K. HIV Administration

1. **Court Order Number: 145731**- ** Consideration of Fiscal Year 2025-2026 Texas Department of State Health Services HIV/Services Subrecipient Contract Renewal with Tarrant County Hospital District

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Consideration of Fiscal Year 2025-2026 Texas Department of State Health Services HIV/Services Subrecipient Contract Renewal with Tarrant County Hospital District
Passed: 5-0 (None); Abstain: (None); Absent: (None)

2. **Court Order Number: 145732**- ** Consideration of the Fiscal Year 2025-2026 Health Resources and Services Administration Ryan White Part D Notice of Award

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Fiscal Year 2025-2026 Health Resources and Services Administration Ryan White Part D Notice of Award
Passed: 5-0 (None); Abstain: (None); Absent: (None)

3. **Court Order Number: 145733**- ** Consideration of Amendment No. 2 to the Fiscal Year 2025-2026 Health Resources and Services Administration Ryan White Treatment Extension Act Part A Notice of Award

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Amendment No. 2 to the Fiscal Year 2025-2026 Health Resources and Services Administration Ryan White Treatment Extension Act Part A Notice of Award
Passed: 5-0 (None); Abstain: (None); Absent: (None)

4. **Court Order Number: 145734**- ** Consideration of Amendment No. 3 to the Fiscal Year 2025 Health Resources and Services Administration Ryan White Part C Notice of Award

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Amendment No. 3 to the Fiscal Year 2025 Health Resources and Services Administration Ryan White Part C Notice of Award
Passed: 5-0 (None); Abstain: (None); Absent: (None)

5. **Court Order Number: 145735**- ** Consideration of Amendment No. 4 to the Fiscal Year 2025-2026 Texas Department of State Health Services Housing Opportunities for Persons with AIDS Contract

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Amendment No. 4 to the Fiscal Year 2025-2026 Texas Department of State Health Services Housing Opportunities for Persons with AIDS Contract
Passed: 5-0 (None); Abstain: (None); Absent: (None)

L. Housing Assistance Office

1. **Court Order Number: 145736**- ** Acceptance of a Grant Award from the U.S. Department of Housing and Urban Development for Additional Fiscal Year 2024 Grant Funding for the Family Self-Sufficiency Coordinator Position

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Accepting Grant Award from the U.S. Department of Housing and Urban Development for Additional Fiscal Year 2024 Grant Funding for the Family Self-Sufficiency Coordinator Position
Passed: 5-0 (None); Abstain: (None); Absent: (None)

2. **Court Order Number: 145737**- ** Consideration of Housing Assistance Payments (HAP) Contracts and/or Contract Amendments between Landlords and Tarrant County, d/b/a Tarrant County Housing Assistance Office

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Housing Assistance Payments (HAP) Contracts and/or Contract Amendments between Landlords and Tarrant County, d/b/a Tarrant County Housing Assistance Office
Passed: 5-0 (None); Abstain: (None); Absent: (None)

M. Human Resources

1. **Court Order Number: 145738**- ** Consideration of Changes to the Table of Organization – Medical Examiner's Office

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Changes to the Table of Organization – Medical Examiner's Office
Passed: 5-0 (None); Abstain: (None); Absent: (None)

2. **Court Order Number: 145739**- ** Receive and File the Personnel Agenda

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Receive and File the Personnel Agenda
Passed: 5-0 (None); Abstain: (None); Absent: (None)

N. Juvenile Services

1. **Court Order Number: 145740**- ** Consideration of the Fiscal Year 2026 Contract Renewal with Lena Pope Home, Inc. for the Provision of Psychiatric Services for Pre-Court and Diversion Family Support Program

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Fiscal Year 2026 Contract Renewal with Lena Pope Home, Inc. for the Provision of Psychiatric Services for Pre-Court and Diversion Family Support Program
Passed: 5-0 (None); Abstain: (None); Absent: (None)

O. Public Health

1. **Court Order Number: 145741**- Consideration of Revisions to the Tarrant County Public Health Environmental Health Fee Schedule

Motion made by Commissioner, Precinct 4 - Manny Ramirez and seconded by Commissioner, Precinct 1 - Roderick Miles, Jr. to Approve Revisions to the Tarrant County Public Health Environmental Health Fee Schedule
Passed: 5-0 (None); Abstain: (None); Absent: (None)

2. **Court Order Number: 145742**- ** Consideration of an Affiliation Agreement Between Tarrant County and Grand Canyon University College of Nursing and Health Care Professions and College of Natural Sciences

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Affiliation Agreement Between Tarrant County and Grand Canyon University College of Nursing and Health Care Professions and College of Natural Sciences
Passed: 5-0 (None); Abstain: (None); Absent: (None)

3. **Court Order Number: 145743**- ** Consideration of a License Agreement Between Tarrant County and the Self-Management Resource Center, Inc. for the Public Health Department's Chronic Disease and Self-Management Program

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve License Agreement Between Tarrant County and the Self-Management Resource Center, Inc. for the Public Health Department's Chronic Disease and Self-Management Program
Passed: 5-0 (None); Abstain: (None); Absent: (None)

P. Purchasing

1. **Court Order Number: 145744**- RFP No. F2025144 - Annual Contract for Intensive Spanish Language Mental Health Services - Juvenile Services - Lena Pope Home, Inc. - Per Contract Terms

a) Award Recommendation
b) Contract Approval

Motion made by Presiding - County Judge - Tim O'Hare and seconded by Commissioner, Precinct 3 - Matt Krause to Approve RFP No. F2025144 - Annual Contract for Intensive Spanish Language Mental Health Services - Juvenile Services - Lena Pope Home, Inc. - Per Contract Terms
Passed: 5-0 (None); Abstain: (None); Absent: (None)

2. **Court Order Number: 145745**- Bid No. F2025152 - Annual Contract for THC Quantitation Analysis - Sheriff's Office - Various Vendors - Per Unit Price and Discount from List Price

a) Award Recommendation

Motion made by Presiding - County Judge - Tim O'Hare and seconded by Commissioner, Precinct 3 - Matt Krause to Approve Bid No. F2025152 - Annual Contract for THC Quantitation Analysis - Sheriff's Office - Various Vendors - Per Unit Price and Discount from List Price
Passed: 5-0 (None); Abstain: (None); Absent: (None)

3. **Court Order Number: 145746**- RFP No. F2025155 - Annual Contract for Transportation Services for Juvenile Justice Alternative Education Program - Juvenile Services - Durham School Services - Per Contract Terms

a) Award Recommendation
b) Contract Approval

Motion made by Presiding - County Judge - Tim O'Hare and seconded by Commissioner, Precinct 3 - Matt Krause to Approve RFP No. F2025155 - Annual Contract for Transportation Services for Juvenile Justice Alternative Education Program - Juvenile Services - Durham School Services - Per Contract Terms
Passed: 5-0 (None); Abstain: (None); Absent: (None)

4. **Court Order Number: 145747**- RFP No. F2025159 - Annual Contract for Elections Taskings and Scheduling - Elections Administration - Electask, LLC - Per Contract Terms

a) Award Recommendation
b) Contract Approval

Motion made by Presiding - County Judge - Tim O'Hare and seconded by Commissioner, Precinct 3 - Matt Krause to Approve RFP No. F2025159 - Annual Contract for Elections Taskings and Scheduling - Elections Administration - Electask, LLC - Per Contract Terms
Passed: 5-0 (None); Abstain: (None); Absent: (None)

5. **Court Order Number: 145748**- Bid No. F2025167 - Annual Contract for Preventative Maintenance and Repair of Commercial Kitchen Equipment - Facilities Management - EEC Acquisition LLC d/b/a Smart Care Equipment Solutions - Per Unit Price, Hourly Rates, and Discount from List Price

a) Award Recommendation

Motion made by Presiding - County Judge - Tim O'Hare and seconded by Commissioner, Precinct 3 - Matt Krause to Approve Bid No. F2025167 - Annual Contract for Preventative Maintenance and Repair of Commercial Kitchen Equipment - Facilities Management - EEC Acquisition LLC d/b/a Smart Care Equipment Solutions - Per Unit Price, Hourly Rates, and Discount from List Price
Passed: 5-0 (None); Abstain: (None); Absent: (None)

6. **Court Order Number: 145749**- Bid No. F2025169 - Purchase of Boom Mower Accessories - Precinct 1 - ATMAX Equipment Co. - Per Unit Price

a) Award Recommendation

Motion made by Presiding - County Judge - Tim O'Hare and seconded by Commissioner, Precinct 3 - Matt Krause to Approve Bid No. F2025169 - Purchase of Boom Mower Accessories - Precinct 1 - ATMAX Equipment Co. - Per Unit Price
Passed: 5-0 (None); Abstain: (None); Absent: (None)

7. **Court Order Number: 145750**- Bid No. F2025171 - Annual Contract for Fitness Classes and Personal Trainer Sessions - Countywide - Various Vendors - Per Hourly Rates

a) Award Recommendation

Motion made by Presiding - County Judge - Tim O'Hare and seconded by Commissioner, Precinct 3 - Matt Krause to Approve Bid No. F2025171 - Annual Contract for Fitness Classes and Personal Trainer Sessions - Countywide - Various Vendors - Per Hourly Rates
Passed: 5-0 (None); Abstain: (None); Absent: (None)

8. **Court Order Number: 145751**- Bid No. F2025174 - Purchase of Intellidact Robotic Process Automation Software - County Clerk’s Office - Tyler Technologies, Inc.

a) Award Recommendation

Motion made by Presiding - County Judge - Tim O'Hare and seconded by Commissioner, Precinct 3 - Matt Krause to Approve Bid No. F2025174 - Purchase of Intellidact Robotic Process Automation Software - County Clerk’s Office - Tyler Technologies, Inc.
Passed: 5-0 (None); Abstain: (None); Absent: (None)

9. **Court Order Number: 145752**- Bid No. F2025176 - Annual Contract for Hydraulic Repairs - Countywide -Various Vendors - Per Hourly Rates and Markup for Parts

a) Award Recommendation

Motion made by Presiding - County Judge - Tim O'Hare and seconded by Commissioner, Precinct 3 - Matt Krause to Approve Bid No. F2025176 - Annual Contract for Hydraulic Repairs - Countywide -Various Vendors - Per Hourly Rates and Markup for Parts
Passed: 5-0 (None); Abstain: (None); Absent: (None)

10. **Court Order Number: 145753**- Bid No. F2025177 - Purchase of UiPath Licenses - Information Technology - Miracle Software Systems, Inc. - Per Unit Price

a) Award Recommendation

Motion made by Presiding - County Judge - Tim O'Hare and seconded by Commissioner, Precinct 3 - Matt Krause to Approve Bid No. F2025177 - Purchase of UiPath Licenses - Information Technology - Miracle Software Systems, Inc. - Per Unit Price
Passed: 5-0 (None); Abstain: (None); Absent: (None)

11. **Court Order Number: 145754**- Bid No. F2025183 - Annual Contract for Floor Mat and Shop Towel Services - Facilities Management -Various Vendors - Per Unit Price

a) Award Recommendation

Motion made by Presiding - County Judge - Tim O'Hare and seconded by Commissioner, Precinct 3 - Matt Krause to Approve Bid No. F2025183 - Annual Contract for Floor Mat and Shop Towel Services - Facilities Management - Various Vendors - Per Unit Price
Passed: 5-0 (None); Abstain: (None); Absent: (None)

12. **Court Order Number: 145755**- Bid No. F2025202 - Purchase of Technology Refresh Project - Community Supervision and Corrections Department - Various Vendors - Per Unit Price

a) Award Recommendation

Motion made by Presiding - County Judge - Tim O'Hare and seconded by Commissioner, Precinct 3 - Matt Krause to Approve Bid No. F2025202 - Purchase of Technology Refresh Project - Community Supervision and Corrections Department - Various Vendors - Per Unit Price
Passed: 5-0 (None); Abstain: (None); Absent: (None)

13. **Court Order Number: 145756**- Bid No. F2025206 - Sale of Recycled Paper for 20+ Tons of Sorted White Ledger, 40+ Tons of Sorted Office Paper, and 20+ Tons of Old Corrugated Cardboard - Facilities Management - Per Unit Price

a) Award Recommendation

Motion made by Presiding - County Judge - Tim O'Hare and seconded by Commissioner, Precinct 3 - Matt Krause to Approve Bid No. F2025206 - Sale of Recycled Paper for 20+ Tons of Sorted White Ledger, 40+ Tons of Sorted Office Paper, and 20+ Tons of Old Corrugated Cardboard - Facilities Management - Per Unit Price
Passed: 5-0 (None); Abstain: (None); Absent: (None)

14. **Court Order Number: 145757**- Permission to Take Bids-RFPs

Motion made by Commissioner, Precinct 4 - Manny Ramirez and seconded by Commissioner, Precinct 3 - Matt Krause to Approve Permission to Take Bids-RFPs
Passed: 5-0 (None); Abstain: (None); Absent: (None)

15. **Court Order Number: 145758**- ** RFQ No. 2023-107 - Annual Contract for Juvenile Residential Services -Juvenile Services - Various Vendors - Exercise Second and Final Option for Renewal - Same Contract Terms

a) Contract Renewal
b) Contract Approval

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve RFQ No. 2023-107 - Annual Contract for Juvenile Residential Services -Juvenile Services - Various Vendors - Exercise Second and Final Option for Renewal - Same Contract Terms
Passed: 5-0 (None); Abstain: (None); Absent: (None)

16. **Court Order Number: 145759**- ** RFQ No. F2023107A - Annual Contract for Juvenile Residential Services - Juvenile Services - Various Vendors - Exercise Second and Final Option for Renewal - Same Contract Terms

a) Contract Renewal
b) Contract Approval

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve RFQ No. F2023107A - Annual Contract for Juvenile Residential Services - Juvenile Services - Various Vendors - Exercise Second and Final Option for Renewal - Same Contract Terms
Passed: 5-0 (None); Abstain: (None); Absent: (None)

17. **Court Order Number: 145760**- ** RFP No. 2023-134 - Annual Contract for Case Management Software for Sheriff's Office Internal Affairs Division - Sheriff's Office - Versaterm Public Safety US, Inc. - Exercise Second and Final Option for Renewal - Same Contract Terms

a) Contract Renewal

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve RFP No. 2023-134 - Annual Contract for Case Management Software for Sheriff's Office Internal Affairs Division - Sheriff's Office - Versaterm Public Safety US, Inc. - Exercise Second and Final Option for Renewal - Same Contract Terms
Passed: 5-0 (None); Abstain: (None); Absent: (None)

18. **Court Order Number: 145761**- ** RFP No. 2023-136 - Annual Contract for Behavioral Management and Support Services - Juvenile Services - Lena Pope Home, Inc. - Exercise Second and Final Option for Renewal - Same Contract Terms

a) Contract Renewal
b) Contract Approval

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve RFP No. 2023-136 - Annual Contract for Behavioral Management and Support Services - Juvenile Services - Lena Pope Home, Inc. - Exercise Second and Final Option for Renewal - Same Contract Terms
Passed: 5-0 (None); Abstain: (None); Absent: (None)

19. **Court Order Number: 145762**- ** RFQ No. 2023-143 - Annual Contract for Oil and Gas Mineral Asset Management Services for County-Owned Properties - County Administrator's Office - Argent Mineral Management - Exercise Second and Final Option for Renewal - Same Contract Terms

a) Contract Renewal

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve RFQ No. 2023-143 - Annual Contract for Oil and Gas Mineral Asset Management Services for County-Owned Properties - County Administrator's Office - Argent Mineral Management - Exercise Second and Final Option for Renewal - Same Contract Terms
Passed: 5-0 (None); Abstain: (None); Absent: (None)

20. **Court Order Number: 145763**- ** RFQ No. 2023-151 - Annual Contract for Residential and Land Brokerage Services for Various Projects - Transportation Services/Right-of-Way Division - Various Vendors - Exercise Second and Final Option for Renewal - Same Contract Terms

a) Contract Renewal

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve RFQ No. 2023-151 - Annual Contract for Residential and Land Brokerage Services for Various Projects - Transportation Services/Right-of-Way Division - Various Vendors - Exercise Second and Final Option for Renewal - Same Contract Terms
Passed: 5-0 (None); Abstain: (None); Absent: (None)

21. **Court Order Number: 145764**- ** Bid No. F2023167 - Annual Contract for Fleet Fuel Card and Management Services - Countywide - James River Solutions, LLC - Exercise Second Option for Renewal - Same Firm Fixed Prices

a) Contract Renewal

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Bid No. F2023167 - Annual Contract for Fleet Fuel Card and Management Services - Countywide - James River Solutions, LLC - Exercise Second Option for Renewal - Same Firm Fixed Prices
Passed: 5-0 (None); Abstain: (None); Absent: (None)

22. **Court Order Number: 145765**- ** RFP No. F2023183 - Annual Contract for Onsite Language Interpretation Services - Public Health - Various Vendors - Exercise Second and Final Option for Renewal - Same Contract Terms

a) Contract Renewal

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve RFP No. F2023183 - Annual Contract for Onsite Language Interpretation Services - Public Health - Various Vendors - Exercise Second and Final Option for Renewal - Same Contract Terms
Passed: 5-0 (None); Abstain: (None); Absent: (None)

23. **Court Order Number: 145766**- ** Bid No. F2024010 - Annual Contract for Prisoner Extradition Services - Sheriff's Office - US Corrections LLC - Exercise Second and Final Option for Renewal - Same Firm Fixed Prices

a) Contract Renewal

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Bid No. F2024010 - Annual Contract for Prisoner Extradition Services - Sheriff's Office - US Corrections LLC - Exercise Second and Final Option for Renewal - Same Firm Fixed Prices
Passed: 5-0 (None); Abstain: (None); Absent: (None)

24. **Court Order Number: 145767**- ** RFP No. F2024122 - Annual Contract for Broker of Record - Budget and Risk Management - Higginbotham Insurance Agency, Inc. - Exercise First Option for Renewal - Same Contract Terms

a) Contract Renewal

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve RFP No. F2024122 - Annual Contract for Broker of Record - Budget and Risk Management - Higginbotham Insurance Agency, Inc. - Exercise First Option for Renewal - Same Contract Terms
Passed: 5-0 (None); Abstain: (None); Absent: (None)

25. **Court Order Number: 145768**- ** RFP No. F2024125 - Annual Contract for Family Support and Aftercare Program - Juvenile Services - Lena Pope Home, Inc. - Exercise First Option for Renewal - Same Contract Terms

a) Contract Renewal
b) Contract Approval

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve RFP No. F2024125 - Annual Contract for Family Support and Aftercare Program - Juvenile Services - Lena Pope Home, Inc. - Exercise First Option for Renewal - Same Contract Terms
Passed: 5-0 (None); Abstain: (None); Absent: (None)

26. **Court Order Number: 145769**- ** Bid No. F2024163 - Annual Contract for Aggregate Road Surface Treatment - Countywide - Various Vendors - Exercise First Option for Renewal - Same Firm Fixed Prices and Discount from List Price

a) Contract Renewal

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Bid No. F2024163 - Annual Contract for Aggregate Road Surface Treatment - Countywide - Various Vendors - Exercise First Option for Renewal - Same Firm Fixed Prices and Discount from List Price
Passed: 5-0 (None); Abstain: (None); Absent: (None)

27. **Court Order Number: 145770**- ** Bid No. F2024186 - Annual Contract for Air Handling and Cooling Equipment Preventative Maintenance - Facilities Management - Various Vendors - Exercise First Option for Renewal - Same Firm Fixed Prices, Hourly Rates, and Markup for Parts

a) Contract Renewal

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Bid No. F2024186 - Annual Contract for Air Handling and Cooling Equipment Preventative Maintenance - Facilities Management - Various Vendors - Exercise First Option for Renewal - Same Firm Fixed Prices, Hourly Rates, and Markup for Parts
Passed: 5-0 (None); Abstain: (None); Absent: (None)

28. **Court Order Number: 145771**- ** GovOS, Inc. - CountyFusion Records Management System - County Clerk's Office

a) Sole Source Renewal

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve GovOS, Inc. - CountyFusion Records Management System - County Clerk's Office
Passed: 5-0 (None); Abstain: (None); Absent: (None)

29. **Court Order Number: 145772**- ** Leidos Security Detection & Automation, Inc. - Maintenance and Repair of Legacy Linescan Series Security X-Ray Screening Systems - Sheriff's Office

a) Sole Source Renewal

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Leidos Security Detection & Automation, Inc. - Maintenance and Repair of Legacy Linescan Series Security X-Ray Screening Systems - Sheriff's Office
Passed: 5-0 (None); Abstain: (None); Absent: (None)

30. **Court Order Number: 145773**- ** Consideration of Amendment No. 1 - RFP No. 2022-181 - Annual Contract for Pre-Court and Diversion Family Support Program - Juvenile Services - Lena Pope Home, Inc. - Per Contract Terms

a) Contract Approval

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Amendment No. 1 - RFP No. 2022-181 - Annual Contract for Pre-Court and Diversion Family Support Program - Juvenile Services - Lena Pope Home, Inc. - Per Contract Terms
Passed: 5-0 (None); Abstain: (None); Absent: (None)

31. **Court Order Number: 145774**- ** Consideration of Amendment No. 2 - Bid No. 2023-123 - Annual Contract for Urine, Hair Follicle, Nail, and Sweat Patch Drug Testing - Juvenile Services - Close to Home Holdings, LLC d/b/a Integrity Health & Education - Per Contract Terms

a) Contract Approval

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Amendment No. 2 - Bid No. 2023-123 - Annual Contract for Urine, Hair Follicle, Nail, and Sweat Patch Drug Testing - Juvenile Services - Close to Home Holdings, LLC d/b/a Integrity Health & Education - Per Contract Terms
Passed: 5-0 (None); Abstain: (None); Absent: (None)

32. **Court Order Number: 145775**- ** Consideration of Amendment No. 1 - RFP No. F2025129 - Annual Contract for Notary Fraud Alert Software and Maintenance - County Clerk's Office - Fidlar Technologies

a) Contract Approval

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Amendment No. 1 - RFP No. F2025129 - Annual Contract for Notary Fraud Alert Software and Maintenance - County Clerk's Office - Fidlar Technologies
Passed: 5-0 (None); Abstain: (None); Absent: (None)

33. **Court Order Number: -** Consideration of Amendment No. 1 - HSCloud Suite Application - Public Health - HS GovTech d/b/a HealthSpace USA

a) Contract Approval

This item was removed from the Agenda.

34. **Court Order Number: 145776**- ** Consideration of Addendum - Human Resources Subscription Based Research and Related Services - #DIR-CPO-5253 - Human Resources - Gartner, Inc.

a) Contract Approval

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Consideration of Addendum - Human Resources Subscription Based Research and Related Services - #DIR-CPO-5253 - Human Resources - Gartner, Inc.
Passed: 5-0 (None); Abstain: (None); Absent: (None)

35. **Court Order Number: 145777**- Consideration of ID Application and Subscriber Agreement - Bid No. F2025121 - Annual Contract for Skip-Tracing Software and Maintenance - Elections Administration - Interactive Data LLC

a) Contract Approval

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve ID Application and Subscriber Agreement - Bid No. F2025121 - Annual Contract for Skip-Tracing Software and Maintenance - Elections Administration - Interactive Data LLC
Passed: 4-1 (Commissioner, Precinct 2 - Alisa Simmons); Abstain: (None); Absent: (None)

This item was removed from the Consent Agenda.

36. **Court Order Number: 145778**- ** Consideration of Request for Fleet Fuel Cards - Sheriff's Office

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Request for Fleet Fuel Cards - Sheriff's Office
Passed: 5-0 (None); Abstain: (None); Absent: (None)

37. **Court Order Number: 145779**- ** Authorization to Submit Procurement Card Account Application Form to JPMorgan Chase Bank for Tarrant County Procurement Card - Precinct 2

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Submitting Procurement Card Account Application Form to JPMorgan Chase Bank for Tarrant County Procurement Card - Precinct 2
Passed: 5-0 (None); Abstain: (None); Absent: (None)

Q. Resource Connection

1. **Court Order Number: 145780**- ** Consideration of Amendment No. 5 to the Lease Agreement Between Tarrant County and Tarrant County Hospital District for Space Located at the Resource Connection Campus

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Amendment No. 5 to the Lease Agreement Between Tarrant County and Tarrant County Hospital District for Space Located at the Resource Connection Campus
Passed: 5-0 (None); Abstain: (None); Absent: (None)

R. Tax Assessor-Collector

1. **Court Order Number: 145781**- ** Consideration of a WebDealer Motor Vehicle License agreement between Tarrant County, d/b/a Tarrant County Tax Assessor-Collector, and Beard's Trailer Sales LLC to Process Motor Vehicle Titles and Registration

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve WebDealer Motor Vehicle License agreement between Tarrant County, d/b/a Tarrant County Tax Assessor-Collector, and Beard's Trailer Sales LLC to Process Motor Vehicle Titles and Registration
Passed: 5-0 (None); Abstain: (None); Absent: (None)

2. **Court Order Number: 145782**- ** Receive and File the Tarrant County Appraisal Roll for Tax Year 2025 and the Anticipated Collection Rate Forecast

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Receive and File the Tarrant County Appraisal Roll for Tax Year 2025 and the Anticipated Collection Rate Forecast
Passed: 5-0 (None); Abstain: (None); Absent: (None)

3. **Court Order Number: 145783**- ** Consideration of Tax Office Deputizations

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Tax Office Deputizations
Passed: 5-0 (None); Abstain: (None); Absent: (None)

4. **Court Order Number: 145784**- ** Consideration of Property Tax Refunds

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Property Tax Refunds
Passed: 5-0 (None); Abstain: (None); Absent: (None)

S. Transportation

1. **Court Order Number: 145785**- ** Consideration of a Resolution Declaring Two Tracts of Land Containing a Total of 2,689 Square Feet as Surplus Real Property No Longer Needed for a Public Purpose and Approval of Deed to Convey Real Property

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Resolution Declaring Two Tracts of Land Containing a Total of 2,689 Square Feet as Surplus Real Property No Longer Needed for a Public Purpose and Approval of Deed to Convey Real Property
Passed: 5-0 (None); Abstain: (None); Absent: (None)

2. **Court Order Number: 145786**- ** Approval of an Assignment Agreement between Tarrant County and CBRE, Inc. for a Summary Appraisal Report Service

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Assignment Agreement between Tarrant County and CBRE, Inc. for a Summary Appraisal Report Service
Passed: 5-0 (None); Abstain: (None); Absent: (None)

3. **Court Order Number: 145787**- ** Consideration of Final Plat – Provence Business Park Addition – Precinct 2

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Final Plat – Provence Business Park Addition – Precinct 2
Passed: 5-0 (None); Abstain: (None); Absent: (None)

4. **Court Order Number: 145788**- ** Consideration of Final Plat – Pyramid Acres, Unit 8 – Precinct 2

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Final Plat – Pyramid Acres, Unit 8 – Precinct 2
Passed: 5-0 (None); Abstain: (None); Absent: (None)

5. **Court Order Number: 145789**- ** Consideration of Final Plat and Construction Bond – Park Drive Subdivision – Precinct 4

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Final Plat and Construction Bond – Park Drive Subdivision – Precinct 4
Passed: 5-0 (None); Abstain: (None); Absent: (None)

6. **Court Order Number: 145790**- ** Consider Acceptance of Roads and Release of Maintenance Bond – Barber Tract – Precinct 2

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Accepting Roads and Release of Maintenance Bond – Barber Tract – Precinct 2
Passed: 5-0 (None); Abstain: (None); Absent: (None)

7. **Court Order Number: 145791**- ** Receive and File – City of Fort Worth Annexation Ordinance No. 27649-05-2025 (Case No. AX-25-001) – Precinct 2

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Receive and File – City of Fort Worth Annexation Ordinance No. 27649-05-2025 (Case No. AX-25-001) – Precinct 2
Passed: 5-0 (None); Abstain: (None); Absent: (None)

T. County Judge and Commissioners

1. Commissioner, Precinct 1

a. **Court Order Number: -** Consideration of a Professional Services Agreement with The J. Patrick Group for the Development of Precinct One University, an Educational and Civic Initiative Benefiting the Residents of Tarrant County

Item was removed from the Agenda.

2. Commissioner, Precinct 2

a. **Court Order Number: -** Consideration of a Professional Services Agreement with Core Performance 38:16 for the Provision of Staff Development and Community Engagement Services Benefiting the Residents of Tarrant County

Item was removed from the Agenda.

3. Commissioner, Precinct 3

a. **Court Order Number: 145792**- ** Consideration to Hold the 2025 Empowering Seniors Expo at the Will Rogers Memorial Center and Finding of a Direct Public Purpose

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve to Hold the 2025 Empowering Seniors Expo at the Will Rogers Memorial Center and Finding of a Direct Public Purpose
Passed: 5-0 (None); Abstain: (None); Absent: (None)

b. **Court Order Number: 145793**- ** Consideration of Certain Expenses and Finding of a Direct Public Purpose - Commissioner, Precinct 3

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Certain Expenses and Finding of a Direct Public Purpose - Commissioner, Precinct 3
Passed: 5-0 (None); Abstain: (None); Absent: (None)

c. **Court Order Number: 145794**- ** Consideration of Interlocal Agreement with the City of Colleyville to Resurface Glade Road from Pool Road / Jackson Road Round-a-Bout to Strathmore Terrace

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Interlocal Agreement with the City of Colleyville to Resurface Glade Road from Pool Road / Jackson Road Round-a-Bout to Strathmore Terrace
Passed: 5-0 (None); Abstain: (None); Absent: (None)

d. **Court Order Number: 145795**- ** Consideration to Begin Interlocal Agreement with the City of Colleyville to Resurface Glade Road from Pool Road / Jackson Road Round-a-Bout to Strathmore Terrace

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Beginning Interlocal Agreement with the City of Colleyville to Resurface Glade Road from Pool Road / Jackson Road Round-a-Bout to Strathmore Terrace
Passed: 5-0 (None); Abstain: (None); Absent: (None)

e. **Court Order Number: 145796**- ** Consideration of Interlocal Agreement with the City of Grapevine to Rehabilitate and Resurface Redbud Lane from North Dooley Street to Silverside Drive

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Interlocal Agreement with the City of Grapevine to Rehabilitate and Resurface Redbud Lane from North Dooley Street to Silverside Drive
Passed: 5-0 (None); Abstain: (None); Absent: (None)

f. **Court Order Number: 145797**- ** Consideration to Begin Interlocal Agreement with the City of Grapevine to Rehabilitate and Resurface Redbud Lane from North Dooley Street to Silverside Drive

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Beginning Interlocal Agreement with the City of Grapevine to Rehabilitate and Resurface Redbud Lane from North Dooley Street to Silverside Drive
Passed: 5-0 (None); Abstain: (None); Absent: (None)

g. **Court Order Number: 145798**- Consideration of Agreement with the Bourland Historical Cemetery Association to Resurface the Internal Roads Within the Cemetery, Approximately 5,358 Square Yards

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Presiding - County Judge - Tim O'Hare to Approve Agreement with the Bourland Historical Cemetery Association to Resurface the Internal Roads Within the Cemetery, Approximately 5,358 Square Yards
Passed: 5-0 (None); Abstain: (None); Absent: (None)

This item was removed from the Consent Agenda.

h. **Court Order Number: 145799**- Consideration to Begin Agreement with the Bourland Historical Cemetery Association to Resurface the Internal Roads Within the Cemetery, Approximately 5,358 Square Yards

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Beginning Agreement with the Bourland Historical Cemetery Association to Resurface the Internal Roads Within the Cemetery, Approximately 5,358 Square Yards
Passed: 4-1 (Commissioner, Precinct 2 - Alisa Simmons); Abstain: (None); Absent: (None)

This item was removed from the Consent Agenda.

4. Commissioner, Precinct 4

a. **Court Order Number: 145800**- ** Consideration of Interlocal Agreement with the City of Saginaw for the Reconstruction and Asphalt Overlay of a Portion of Mustang Drive

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Interlocal Agreement with the City of Saginaw for the Reconstruction and Asphalt Overlay of a Portion of Mustang Drive
Passed: 5-0 (None); Abstain: (None); Absent: (None)

b. **Court Order Number: 145801**- ** Consideration to Begin Interlocal Agreement with the City of Saginaw for the Reconstruction and Asphalt Overlay of a Portion of Mustang Drive

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Beginning Interlocal Agreement with the City of Saginaw for the Reconstruction and Asphalt Overlay of a Portion of Mustang Drive
Passed: 5-0 (None); Abstain: (None); Absent: (None)

c. **Court Order Number: 145802**- ** Consideration of Interlocal Agreement between Tarrant County and Tarrant Regional Water District for the Provision of Water to Tarrant County at No Cost for the Tinsley Lane Expansion, Not to Exceed Five Acre-feet of Water

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Interlocal Agreement between Tarrant County and Tarrant Regional Water District for the Provision of Water to Tarrant County at No Cost for the Tinsley Lane Expansion, Not to Exceed Five Acre-feet of Water
Passed: 5-0 (None); Abstain: (None); Absent: (None)

U. Appointments to Various Boards

1. **Court Order Number: 145803**- Action Concerning Appointments to Various Boards, Commissions, Committees, or Tax Increment Finance District Boards

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Appointment of Mike Garcia to the Keller TIRZ #2 Board.
Passed: 5-0 (None); Abstain: (None); Absent: (None)

XI. VARIOUS CLAIMS AND ADDENDUM

A. Court Order Number: 145804- ** Approval of Claims and Addendum

Motion made by Commissioner, Precinct 3 - Matt Krause and seconded by Commissioner, Precinct 4 - Manny Ramirez to Approve Claims and Addendum
Passed: 5-0 (None); Abstain: (None); Absent: (None)

XII. BRIEFING

A. Operational Impact of Tarrant County Redistricting

The Commissioners Court will receive an update on County operations following redistricting.

Dr Valencia Edner spoke on this item.

B. Tarrant County Sheriff's Office Update Regarding Incidents in the County Jail

The Commissioners Court will be briefed on available public information regarding recent incidents in the County jail.

Nan Terry spoke on this item.

XIII. PUBLIC COMMENTS

Rose Abraham spoke on her stolen vehicle and on her small claims lawsuit.
Bob Willoughby spoke on having his questions answered.
Amie Super spoke about Commissioner Simmons and on polling locations.
Jimmy Blackwell spoke about the decisions that the Judge makes.

XIV. ANNOUNCEMENTS AND COMMENTS

Commissioners Court recessed into Closed Session at 3:13 PM.

XV. CLOSED MEETING

A. Pending or Contemplated Litigation

1. Willette Powell - CLAIM

2. Taylor Laack - CLAIM

3. State of Texas, ex. Rel. Conghua Yan v. Tom Wilder, Case No. 141-367329-25

4. League of United Latin American Citizens of Fort Worth, Council 4586, et al. v. Tarrant County, et al., cause no. 348-367889-25

B. Advice of Counsel

C. Real Estate Matters

D. Contract Deliberations

E. Personnel Matters

F. Security Related Issues

G. Economic Development Prospects

Closed Meeting upon completion of Open Meeting or at 10:00 a.m., whichever is later:
(A-B) to discuss advice about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the County under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Texas Open Meeting Act, pursuant to Section 551.071, Texas Government Code;
(C) to deliberate the purchase, exchange, lease, or value of real property, pursuant to Section 551.072, Texas Government Code;
(D) to deliberate the business and financial issues related to a contract being negotiated, pursuant to Section 551.0725, Texas Government Code.
(E) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear complaint or charge against an officer or employee pursuant to Section 551.074, Texas Government Code;
(F) to deliberate the deployment, or specific occasions for implementation, of security personnel or devices, or a security audit, pursuant to Section 551.076, Texas Government Code; and
(G) to deliberate regarding commercial or financial information that the County has received from a business prospect that the County seeks to have locate, stay, or expand near the County and with which the County is conducting economic development negotiations, or to deliberate the offer of a financial or other incentive to a business prospect, pursuant to Section 551.087(1), Texas Government Code.

XVI. COMMISSIONERS COURT RECONVENED

Commissioners Court reconvened at 3:58 PM
Honorable Tim O'Hare, County Judge, Presiding
Roderick Miles Jr, Commissioner Precinct 1, Present
Alisa Simmons, Commissioner Precinct 2, Present
Matt Krause, Commissioner Precinct 3, Present
Manny Ramirez, Commissioner Precinct 4, Present

XVII. ADJOURNMENT

Commissioners Court adjourned at 3:59 PM

APPROVED BY: _____
Tim O'Hare, County Judge

SUBMITTED BY: Mary Louise Nicholson, County Clerk

BY: _____
Yvonne Torres, Deputy

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 1
Department:	**Prepared By:** Chandler Merritt, County Administrator	**Approved By:** Chandler Merritt, County Administrator

SUBJECT:

Designation of the Honorable Rick Barnes, Tarrant County Tax Assessor-Collector, as the Designated Official for Purposes Related to Tax Rate Development and Calculation for Tarrant County and the Tarrant County Hospital District

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court designate Rick Barnes, Tarrant County Tax Assessor-Collector, as the designated official for the purposes related to tax rate development and calculation for Tarrant County Government and the Tarrant County Hospital District for the duration of his current term in office.

BACKGROUND

Senate Bill 2 (SB 2) passed during the 86th Legislative Session and made substantial changes to the tax rate development and calculation processes.

Chapter 26, Texas Tax Code, requires the governing body of the taxing unit to designate an official or employee to calculate the tax rate according to the Comptroller's forms, submit information to the appraisal district, and submit the no-new-revenue and voter-approval tax rates to the governing body of a taxing unit.

Historically, the Tarrant County Tax Assessor-Collector's office has calculated Tarrant County's tax rate. Rick Barnes has agreed to be the designated official and perform the required tasks as outlined in SB 2 for Tarrant County Government and the Tarrant County Hospital for the duration of his current term in office.

FISCAL IMPACT

There is no fiscal impact associated with this item.

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 1
Department:	**Prepared By:** Jaimi Parker	**Approved By:** Maegan South

SUBJECT:

Consideration to Accept a Map Cabinet Donation to the Tarrant County Archives

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider acceptance of a map cabinet donation from Dalton Hoffman to store collection materials in the Tarrant County Archives.

BACKGROUND

Dalton Hoffman, longtime volunteer with the Tarrant County Archives, has offered to donate a 10-drawer map cabinet for storing collection materials in the Archives. This cabinet would benefit the Archives and add needed capacity for storage of oversize materials. Hoffman has previously donated storage furniture to the Archives, most recently in 2024 with Commissioners Court approval on June 18, 2024, under CO# 143294. The Archives staff will coordinate with Facilities staff to transfer the cabinet to Archives.

FISCAL IMPACT

The donation has a positive fiscal impact by providing a map cabinet with the estimated value of $3,000.00 at no cost to the County.

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 1
Department:	**Prepared By:** Rebecca Powell	**Approved By:** Kimberly Buchanan

SUBJECT:

Receive and File the Tarrant County Financial Statements for the Ten Months Ended July 31, 2025

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider receiving and filing the Tarrant County Unaudited Financial Statements for the ten-month period ended July 31, 2025.

BACKGROUND

As a matter of record, Tarrant County Financial Statements are periodically filed with Commissioners Court. The monthly financial statements are published on the County's website under the Auditor's Office department.

FISCAL IMPACT

There is no fiscal impact associated with this item.

Attachments

JULY-25-Financials-8-22-25 - redacted.pdf

TARRANT COUNTY AUDITOR

TARRANT COUNTY, TEXAS

MONTHLY FINANCIAL STATEMENTS (UNAUDITED)

FOR THE MONTH OF JULY 2025

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Kimberly M. Buchanan, CPA
Tarrant County Auditor

Linda R. Castillo
First Assistant County Auditor

Office of the Tarrant County Auditor
100 E. Weatherford, Room 506
Fort Worth, Texas 76196-0103

Phone (817) 884-1205
Fax (817) 884-1104

September 3, 2025

The Honorable District Judges
The Honorable Commissioners Court
Tarrant County, Texas

RE: Tarrant County Auditor's July 2025 Financial Reports

The information presented in the attached unaudited Monthly Financial Reports were prepared in accordance with Chapter 114 of the Texas Local Government Code of Tarrant County, Texas as of and for the ten months ended July 31, 2025.

Overall, these figures demonstrate a healthy financial position for the County and reflect adherence to budgetary constraints.

Sincerely,

[redacted]

Kimberly M. Buchanan, CPA
Tarrant County Auditor

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COMBINED BALANCE SHEET
GOVERNMENTAL FUNDS
As of 7/31/2025

Combined Total Governmental Funds		General	Road and Bridge	Debt Service
	ASSETS			
$ 954,518,908	Cash, cash equivalents, and investments	$ 244,334,477	$ 26,259,328	$ 1,885,331
	Receivables			
8,759,042	Taxes receivable (net)	8,000,462	-	758,580
11,103,750	Other receivables (net)	4,601,053	32,749	-
3,953,637	Fee office receivables (net)	3,953,637	-	-
16,332,532	Due from other funds	16,332,532	-	-
2,742,551	Supplies and prepaid items	1,053,725	1,247,440	-
$ 997,410,420	TOTAL ASSETS	$ 278,275,886	$ 27,539,517	$ 2,643,911
	LIABILITIES			
$ 14,807,786	Accounts payable	$ 4,965,508	$ 550,986	$ -
34,801,869	Other liabilities	33,439,528	-	-
16,332,532	Due to other funds	-	-	-
58,217,265	Unearned revenue	39,917	-	-
124,159,452	TOTAL LIABILITIES	38,444,953	550,986	-
	DEFERRED INFLOWS OF RESOURCES			
8,759,042	Unavailable revenue-property taxes	8,000,462	-	758,580
3,953,637	Unavailable revenue-fee office receivables	3,953,637	-	-
2,258,693	Deferred lease inflow	1,645,658	-	-
14,971,372	TOTAL DEFERRED INFLOWS OF RESOURCES	13,599,757	-	758,580
	FUND BALANCES			
858,279,596	TOTAL FUND BALANCES	226,231,176	26,988,531	1,885,331
$ 997,410,420	TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	$ 278,275,886	$ 27,539,517	$ 2,643,911

Capital Projects	Grants	Other Governmental Funds
$ 484,750,411	$ 72,642,050	$ 124,647,311
-	-	-
-	6,254,495	215,453
-	-	-
-	-	-
61,100	149,305	230,981
$ 484,811,511	$ 79,045,850	$ 125,093,745
$ 2,431,623	$ 6,346,673	$ 512,996
-	1,362,341	-
-	13,995,256	2,337,276
-	57,341,580	835,768
2,431,623	79,045,850	3,686,040
-	-	-
-	-	-
-	-	613,035
-	-	613,035
482,379,888	-	120,794,670
$ 484,811,511	$ 79,045,850	$ 125,093,745

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS

For the ten (10) months ended 7/31/2025

Combined Total Governmental Funds		General	Road and Bridge	Debt Service
	REVENUES:			
$ 510,387,650	Taxes	$ 466,771,511	$ 32	$ 43,406,513
1,215,245	Licenses and permits	1,210,245	-	-
106,809,013	Fees of office	68,104,497	16,469,800	-
202,571,605	Intergovernmental	28,853,816	63,022	-
38,150,443	Investment income	13,328,688	962,989	840,606
20,378,386	Other revenues	12,786,718	872,783	-
879,512,342	TOTAL REVENUES	591,055,475	18,368,626	44,247,119
	EXPENDITURES:			
	Current:			
138,270,523	General government	125,362,635	896	-
179,572,758	Public safety	162,172,654	-	-
24,070,333	Transportation support	495,834	23,574,499	-
196,809,370	Judicial	179,242,526	-	-
142,802,199	Community services	8,116,041	-	-
74,609,800	Capital outlay	2,012,130	-	-
	Debt service:			
36,088,761	Principal payments	3,675,390	-	31,080,000
12,888,019	Interest and fiscal charges	134,370	-	12,657,129
805,111,763	TOTAL EXPENDITURES	481,211,580	23,575,395	43,737,129
74,400,579	Excess (deficiency) of revenues over (under) expenditures	109,843,895	(5,206,769)	509,990
	OTHER FINANCING SOURCES (USES):			
67,383,423	Transfers in	1,034,620	5,625,928	-
(70,383,423)	Transfers out	(56,835,118)	-	-
2,462,532	Leases (as lessee)	1,927,887	-	-
(537,468)	TOTAL OTHER FINANCING SOURCES (USES)	(53,872,611)	5,625,928	-
73,863,111	CHANGE IN FUND BALANCE	55,971,284	419,159	509,990
784,416,485	FUND BALANCES, beginning of year	170,259,892	26,569,372	1,375,341
$ 858,279,596	FUND BALANCES, end of period	$ 226,231,176	$ 26,988,531	$ 1,885,331

Capital Projects	Grants	Other Governmental Funds
$ -	$ -	$ 209,594
-	-	5,000
752,711	1,199,023	20,282,982
-	154,665,464	18,989,303
17,939,813	724,324	4,354,023
1,363,811	346,178	5,008,896
20,056,335	156,934,989	48,849,798
-	2,509,101	10,397,891
-	9,063,760	8,336,344
-	-	-
-	14,084,648	3,482,196
-	110,061,713	24,624,445
50,512,777	20,407,745	1,677,148
-	1,034,338	299,033
-	69,386	27,134
50,512,777	157,230,691	48,844,191
(30,456,442)	(295,702)	5,607
56,797,982	29,942	3,894,951
(12,500,000)	-	(1,048,305)
-	265,760	268,885
44,297,982	295,702	3,115,531
13,841,540	-	3,121,138
468,538,348	-	117,673,532
$482,379,888	$ -	$ 120,794,670

STATEMENT OF NET POSITION
INTERNAL SERVICE FUNDS
As of 7/31/2025

Combined Total		Self Insurance	Workers Compensation
	ASSETS		
	Current assets:		
$ 44,550,921	Cash and cash equivalents	$ 13,194,375	$ 5,930,490
1,105,262	Other receivables, net of allowance	3,630	-
778,348	Prepaid expenses and inventory	-	140,000
46,434,531	TOTAL ASSETS	13,198,005	6,070,490
	LIABILITIES		
	Current liabilities:		
340,201	Accounts payable	75,498	35,554
6,016,172	Other liabilities	-	-
4,252,188	Other long term liabilities-current portion	832,246	3,419,942
10,608,561	Total current liabilities	907,744	3,455,496
	Noncurrent liabilities:		
15,315,612	Other noncurrent liabilities	5,939,204	9,376,408
15,315,612	Total noncurrent liabilities	5,939,204	9,376,408
25,924,173	TOTAL LIABILITIES	6,846,948	12,831,904
	NET POSITION		
20,510,358	Unrestricted	6,351,057	(6,761,414)
$ 20,510,358	TOTAL NET POSITION	$ 6,351,057	$ (6,761,414)

County Clerk Professional Liability	District Clerk Professional Liability	Employee Benefits
$ 826,838	$ 459,449	$ 24,139,769
-	-	1,101,632
-	-	638,348
826,838	459,449	25,879,749
-	-	229,149
-	-	6,016,172
-	-	-
-	-	6,245,321
-	-	-
-	-	-
-	-	6,245,321
826,838	459,449	19,634,428
$ 826,838	$ 459,449	$ 19,634,428

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION
INTERNAL SERVICE FUNDS

For the ten (10) months ended 7/31/2025

Combined Total		Self Insurance	Workers Compensation
	OPERATING REVENUES		
$ 19,433,224	Charges for services - external	$ -	$ -
49,050,233	Charges for services - internal	-	3,155,348
11,010,411	Other revenues	28,812	5,264
79,493,868	TOTAL OPERATING REVENUES	28,812	3,160,612
	OPERATING EXPENSES		
333,297	Building and equipment	330,917	-
86,086,696	Self insurance claims	1,921,724	2,457,195
5,220,433	Insurance premiums	-	-
5,928,696	Other expenses	571,020	437,240
97,569,122	TOTAL OPERATING EXPENSES	2,823,661	2,894,435
(18,075,254)	OPERATING INCOME (LOSS)	(2,794,849)	266,177
	NONOPERATING REVENUES		
1,839,914	Investment income	511,650	212,730
1,839,914	TOTAL NONOPERATING REVENUES	511,650	212,730
(16,235,340)	NET INCOME (LOSS) BEFORE TRANSFERS	(2,283,199)	478,907
	OPERATING TRANSFERS		
3,000,000	Transfers in	3,000,000	-
(13,235,340)	NET INCOME (LOSS)	716,801	478,907
33,745,698	NET POSITION, beginning of year	5,634,256	(7,240,321)
$ 20,510,358	NET POSITION, end of period	$ 6,351,057	$ (6,761,414)

County Clerk Professional Liability	District Clerk Professional Liability	Employee Benefits
$ -	$ -	$ 19,433,224
-	-	45,894,885
-	-	10,976,335
-	-	76,304,444
-	-	2,380
-	-	81,707,777
-	-	5,220,433
-	57	4,920,379
-	57	91,850,969
-	(57)	(15,546,525)
30,039	16,692	1,068,803
30,039	16,692	1,068,803
30,039	16,635	(14,477,722)
-	-	-
30,039	16,635	(14,477,722)
796,799	442,814	34,112,150
$ 826,838	$ 459,449	$ 19,634,428

STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS
As of 7/31/2025

Combined Total Fiduciary Funds		State Comptroller Fund	Other Custodial Funds (1)	Community Supervision & Corrections (1)
	ASSETS			
$ 197,233,483	Cash, cash equivalents, and investments	$ 15,805,195	$ 169,797,068	$ 11,631,220
1,722	Fee office receivables (net)	-	1,722	-
4,084	Supplies and prepaid items	-	-	4,084
$ 197,239,289	TOTAL ASSETS	$ 15,805,195	$ 169,798,790	$ 11,635,304
	LIABILITIES AND FUND BALANCE			
$ 296,451	Accounts payable	$ -	$ 8,572	$ 287,879
196,942,838	Other liabilities	15,805,195	169,790,218	11,347,425
$ 197,239,289	TOTAL LIABILITIES AND FUND BALANCES	$ 15,805,195	$ 169,798,790	$ 11,635,304

(1) Fiduciary balances reflect the most current information available at time of preparation. Balances for Other Custodial Funds and Community Supervision & Corrections are one month in arrears.

COMBINED SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS
FIDUCIARY FUNDS

For the ten (10) months ended 7/31/2025

Combined Total Fiduciary Funds		State Comptroller Fund	Other Custodial Funds [1]	Community Supervision & Corrections [1]
$ 6,946,797,900	Total cash receipts	$ 612,702,936	$ 6,282,512,609	$ 51,582,355
6,873,494,276	Total cash disbursements	616,934,123	6,202,747,410	53,812,743
73,303,624	EXCESS (DEFICIT) RECEIPTS OVER DISBURSEMENTS	(4,231,187)	79,765,199	(2,230,388)
	CASH AND INVESTMENTS			
123,929,859	CASH BALANCE, beginning of year	20,036,382	90,031,869	13,861,608
$ 197,233,483	CASH BALANCE, end of period	$ 15,805,195	$ 169,797,068	$ 11,631,220

NOTE: Cash receipts and disbursements are made between fiduciary funds. Inter-fund receipt/disbursment elimination entries are not made.

(1) Fiduciary balances reflect the most current information available at time of preparation. Balances for Other Custodial Funds and Community Supervision & Corrections are one month in arrears.

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

The accompanying financial statements reflect the funds and accounts of the financial reporting entity Tarrant County, Texas (the "County"), as of July 2025 and for the ten months then ended. Other components of the County not included in the accompanying financial statements include, Tarrant County Hospital District, Tarrant County Mental Health and Behavioral Health Services, Tarrant County Industrial Development Corporation, Tarrant County Health Facilities Development Corporation, Tarrant County Cultural Education Facilities Finance Corporation, and Tarrant County Housing Financing Corporation. These components are technically a part of the "reporting entity" because of the budgetary oversight responsibility by the Commissioners' Court of Tarrant County. These components however are unrelated to the financial condition and results of operations of the County, and have been excluded from the accompanying financial statements. Separate financial statements of these entities are available upon request.

Revenue Recognition

Revenue is generally recognized on the modified accrual basis. Under this method of accounting, revenues are recognized when susceptible to accrual, i.e., both measurable and available. The primary revenue sources susceptible to accrual are property taxes, fines and fees due to fee offices which are recognized as unavailable revenue until cash is received. Other sources are generally not measurable until received in cash.

Expenditure Recognition

Expenditures are recorded when incurred. Expenditures for principal and interest on long-term debt are recorded when due. The accrual basis of accounting is utilized in the proprietary funds. Encumbrances are not included as expenditures.

Budget Basis Reporting

The budget is prepared utilizing a modified cash basis of accounting, with adjustments for encumbrances, as allowed by state statutes. Budget basis information is presented in the accompanying "Budgetary Information" section at a summary level. Budget information at the legal level of control is available upon request.

Investment Income Allocation

To maximize investment earnings on "idle" cash and cash equivalents, a "pooled cash" concept is utilized. Under this concept nearly all deposits are maintained in the same bank account and are invested on a daily basis. Generally, interest earnings are allocated to each fund based on the funds relative percentage of the total pool.

Pension Liability

The net pension liability was actuarially valued as of December 31, 2023. The net pension liability is reported as $193,660,574 in the annual comprehensive financial report for the fiscal year ended September 30, 2024.

OPEB Liability

The total OPEB liability was actuarially measured as of September 30, 2023. The total OPEB liability is reported as $196,903,485 in the annual comprehensive financial report for the fiscal year ended September 30, 2024.

Compensated Absences

The liability for compensated absences consists of accumulated earned unpaid vacation leave and vested sick pay. An additional amount has been accrued for salary related payments associated with the payment of compensated absences. The amount of compensated absences is reported as $50,841,778 in the annual comprehensive financial report for the fiscal year ended September 30, 2024.

Deferred Outflows/Inflows of Resources

Deferred outflows of resources apply to future periods and will not be recognized as an expense/expenditure until then. Deferred inflows of resources apply to future periods and will be recognized as a revenue at that time.

Incurred but Not Reported

Included in the "Other Liabilities" of the Internal Service fund's Employee Benefits is $6,000,000 of estimated incurred but not reported medical and drug claims.

Leases

The County, as a lessee, recognizes a lease liability and an intangible right to use lease asset as well as capital outlay and other financing source. The County, as lessor, recognizes a lease receivable and a deferred inflow of resources.

Subscription Based Information Technology Arrangements

The County recognizes a subscription liability and an intangible right to use subscription asset as well as capital outlay and other financing source.

II. BASIS OF PRESENTATION

The accounts of the County are organized and operated on the basis of funds, each of which is considered a separate accounting entity. Government resources are allocated to and accounted for in individual funds based on the purpose for which they are to be spent and the means by which spending activities are controlled.

Funds are classified into three categories: Governmental, Proprietary and Fiduciary. Each category is divided into separate fund types. The following fund types are used by the County.

Governmental Funds: Used to account for all or most of a government's general activity. Activity is reported using the current financial resources measurement focus and the modified accrual basis of accounting.

General Fund – used to account for the general operations of the County.

Road and Bridge Fund – used to account for the collection and expenditure of those monies designated to be spent for acquisition, construction and maintenance of county roads and bridges.

Debt Service Fund – used to account for accumulation of resources and for the payment of general long-term debt principal, interest, and related costs.

Capital Projects Funds – used to account for financial resources to be used for the acquisition and/or construction of facilities, equipment, software and infrastructure.

Grant Funds – used to account for the activities conducted under the many grant agreements between the County and various state and federal organizations.

Other Governmental Funds – used to account for specific revenue sources which are legally restricted to expenditures for specified purposes.

Proprietary Funds: Used to account for operations that are financed in a manner similar to those in the private sector. Activity is reported using the economic resources measurement focus and accrual basis of accounting. Internal Service funds are a type of proprietary fund used to account for self insurance activities. The County operates the following five internal service funds.

Self Insurance Fund – used to account for expenditures of bond proceeds received in fiscal year 1998 for the county self insured general liability claims.

Workers Compensation – used to account for workers compensation claims. Prior to the establishment of the self insurance fund, this fund was used for general liability and automobile/property damage claims.

County Clerk Professional Liability Fund – used to account for the County Clerk's errors and omissions self insurance.

District Clerk Professional Liability Fund – used to account for the District Clerk's errors and omissions self insurance.

Employee Benefits Fund – used to account for Tarrant County employee benefits.

Fiduciary Funds: Used to account for assets held by the County in a trustee or agency capacity for others and therefore cannot be used to support the government's own programs.

State Comptroller Funds – used to account for monies received on behalf of, and subsequently remitted to the State Comptroller.

Other Custodial Funds – used to account for assets held in a fiduciary capacity for others and includes property taxes collected and remitted for other entities, statutory fees collected on behalf of other governments, funds held in the registry of the court, collateral for securing bail bonds, monies on account for inmate commissary purchases, and funds seized by law enforcement agencies.

Community Supervision and Corrections – used to account for the State agency funds in the County depository and restitution collected as a condition of probation payable to injured parties.

III. NEGATIVE CASH BALANCES

The following funds have negative cash balances at the balance sheet date. This occurs when expenditures exceed revenue collection. The General Fund has advanced money to these Funds thereby, allowing for continued operation of the related programs. These advances by the General Fund have been reflected in the accompanying combined balance sheet as due from other funds. The advances also represent a loss of investment earnings to the General Fund and are not a reimbursable item by the grantor under reimbursing grant agreements.

Most negative cash balances arise in the County's reimbursing grant programs. These programs require the payment of expenditures prior to the reimbursement by the grantor. These cash deficits have existed for years and do not create any major concerns. However, this information is helpful to the reader of the financial statements to provide a fuller understanding of the details of County operations.

	FUND / GRANT	DEFICIT
E0024	RYAN WHITE ENDING HIV EPIDEMIC	$ 42,688.90
E0025	DHHS-RYAN WHITE TITLE IV PART D - WOMEN, INFANTS, CHILDREN	8,354.99
E0027	RYAN WHITE PART C - OUTPATIENT EIS PROGRAM	5,598.86
E0028	RYAN WHITE HIV/AIDS TREATMENT MODERNIZATION ACT PART A	118,976.78
E0031	HIV/STATE SERVICES	290,766.55
E0032	RYAN WHITE PART B	141,296.86
E0037	HIV/HOPWA	21,551.78
E0061	HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA)	30,482.91
F0001	PUBLIC HEALTH DIRECT COST	56,166.88
F0031	HIV/STATE SERVICES FOR PMC	5,662.69
F0033	SURVEILLANCE	8,647.73
F0034	INFECTIOUS DISEASE SURVEILLANCE AND EPIDEMIOLOGY	18,783.21

F0035	HIV/PREVENTION	49,340.04
F0036	DSHS-ENDING THE HIV EPIDEMIC	13,071.12
F0038	STD/HIV OPERATIONS	208,926.26
F0040	COMMUNITY YOUTH DEVELOPMENT PROJECT	34,127.47
F0042	BIOTERRORISM PREPAREDNESS - LAB	20,196.47
F0043	CPS-PREPAREDNESS/HAZARDS (BIO TERRORISM)	212,098.96
F0044	DSHS-C.R.I - CITIES READINESS INITIATIVE	48,068.74
F0045	TB/PC-TB CONTROL & PREVENTION (CLINIC)	361.00
F0046	TUBERCULOSIS - PREVENTION AND CONTROL	321,595.06
F0051	IMMUNIZATIONS	171,221.61
F0054	INFECTIOUS DISEASE CONTROL	30.00
F0058	DSHS - HEALTHY TEXAS BABIES	11,583.87
F0060	WIC CARD PARTICIPATION	1,160,903.33
F0062	ESSENTIAL HEALTH SERVICES OFFICE OF PUBLIC HEALTH PRACTICE	28,525.40
F0081	DSHS-NORTH TEXAS SYNDROMIC SURVEILLANCE PROGRAM	35,936.75
F0093	NURSE FAMILY PARTNERSHIP GRANT	98,054.17
F0098	NACCHO - SYNDROMIC SURVEILLANCE DEVELOP AND EXPANSION	3.29
F0100	DSHS-COVID-19 VACCINATION CAPACITY ENHANCEMENT PROGRAM	7,429.03
F0102	CDC-HEALTH DISPARITIES / HIGH RISK	24,786.87
F0105	STD/HIV DISEASE INTERVENTION SPECIALISTS (STD/HIV-DIS)	111,386.24
F0108	CDC-STRENGTHEN PUBLIC HEALTH INFRASTRUCTURE, WORKFORCE, DATA	158,836.01
F0110	DSHS-COVID-19 VACCINATION CAPACITY ENHANCEMENT	7,397.59
F0118	CDC-STRENGTHEN PUBLIC HEALTH INFRASTRUCTURE, WORKFORCE, DATA	84,286.97
F0140	TDFPS-COMMUNITY YOUTH DEVELOPMENT - INNOVATION GRANT	33,459.67
G0012	VETERANS COURT PROGRAM	88,475.86
G0018	CJD-REACHING INDEPENDENCE THROUGH SELF EMPOWERMENT (RISE)	101,255.46
G0081	VAWA - PROTECTIVE ORDER UNIT	31,891.17
G0084	D.I.R.E.C.T. COURT	50,274.78
G0085	MENTAL HEALTH DIVERSION COURT PROGRAM	29,836.04
G0087	CJD-INTIMATE PARTNER-FAMILY VIOLENCE VICTIM ADVOCATES	138,819.19
G0095	CJD- RECONNECTING YOUTH PROGRAM	28,668.92
G0097	CJD - HUMAN TRAFFICKING PROSECUTION UNIT (PASS-THROUGH)	144,692.02
H0001	COMMUNITY DEVELOPMENT - SUPPORTIVE HOUSING	886,350.44
H0040	HOME INVESTMENT PARTNERSHIP ACT - AMERICAN RESCUE PLAN	170,420.36
H0080	COMMUNITY DEVELOPMENT BLOCK GRANT - COVID - CARES	62,218.63
H0532	SUPPORTIVE HOUSING- SALVATION ARMY SIMON TRANSITIONAL HOUSING	51,700.98
H0537	SAMARITIAN HOUSE - SAM HOUSE PERMANENT SUPPORTIVE HOUSING (P	18,925.29
L0013	OJP-DOJ-NIJ-FORENSIC DNA BACKLOG REDUCTION GRANT	98,910.61
L0019	OJP-DOJ-HUMAN TRAFFICKING TASK FORCE	73,452.03
L0020	BJA FIELD INITIATED - ENCOURAGING INNOVATION	150,000.00
L0021	MISSING and UNIDENTIFIED HUMAN REMAINS	78,208.28
M0008	JAG-LAW ENFORCEMENT LIASON PRGM / MHMRTC	10,482.61
M0014	ACCESS AND VISITATION GRANT	16,350.00
M0022	AUTO THEFT TASK FORCE	25,342.66
M0040	HOMELAND SECURITY GRANT PROGRAM	39,835.12
M0044	TXDOT COURTESY PATROL PROGRAM	858,449.95
M0046	INTERNET CRIMES AGAINST CHILDREN - DA'S OFFICE	6,299.99
M0048	BILINGUAL VICTIMS ASSISTANCE COORDINATOR	4,125.00
M0061	TVC-VETERAN'S TREATMENT COURT	44,002.09
M0106	TDEM - FEMA HAZARD MITIGATION - FLOOD STUDY	43,203.73
M0114	URBAN AREA SECURITY INITATIVE HOMELAND SECURITY GRANT	21,859.50
P0011	STATE FINANCIAL ASSISTANCE FUND (BPS)	1,593,554.07
P0016	TJJD-SPECIAL NEEDS DIVERSIONARY PROGRAM	57,449.94
P0027	TJJD-JJAEP PROGRAM	1,147,217.85
P0050	TJJD - TITLE IV E	52,180.61
P0054	TDA-LOCAL FOOD FOR TEXAS SCHOOLS	1,258.24

P0211	STATE FINANCIAL ASSISTANCE FUND	154,896.43
R0010	SECTION 8 - EMERGENCY HOUSING VOUCHER	103,200.00
R0011	SECTION 8 - FOSTER YOUTH TO INDEPENDENCE	26,186.95
R0012	SECTION 8 - MAINSTREAM VOUCHER PROGRAM	224,545.00
R0013	HUD-SECTION 8 FUND BALANCE	3,267,585.80
R0014	SECTION 8 - HOUSING ADMIN	172,253.62
R0015	HUD - SECTION 8 PORTABILITY	72,023.08
R0025	FAMILY SELF SUFFICIENCY	1,568.58
R0028	FSS ESCROW LIABILITIES	191,260.89
R0032	SHELTER PLUS CARE	41,008.81
R0112	MAINSTREAM ADMIN FEES	11,646.29
R0310	SECTION 8 - EMERGENCY HOUSING VOUCHER (ADMIN)	10,898.65
R2800	FSS ESCROW FORFEITURES	1,866.50
	SUB-TOTAL GRANTS	13,995,256.08
G1100	8TH ADMIN JUDICIAL REGION	204.96
T3100	TC EMERGENCY SERVICES DISTRICT #1	34,361.61
T7100	CONTRACT ELECTIONS	2,294,699.44
T7300	ELECTIONS CHAPTER 19	8,010.19
	TOTAL	$ 16,332,532.28

IV. INVESTMENTS

All securities held and transactions executed during the period conform to the requirements of the Government Code Section 2256, The Public Funds Investment Act, and the Tarrant County Investment Policy, as adopted by the Commissioners Court on November 19, 2024.

	Average Rate		
JPMorgan Chase Savings	4.35%	$	211,463,916
JPMorgan Chase Savings II	4.35%		37,380,886
JPMorgan Chase Checking	4.41%		298,386,171
Texas CLASS Investment Pool	4.40%		149,085,542
TexPool Investment Pool	4.30%		136,914,712
TexPool Prime Investment Pool	4.43%		155,556,901
TOTAL INVESTMENTS		$	988,788,128

The recorded position of the pools for Lone Star and TexPool are measured at amortized cost as these pools meet the requirements of GASB Statement No. 79. The recorded position of the pools for Texas CLASS and TexStar are measured at net asset value and are designed to approximate the share value.

V. CONTINGENCIES

The County is self-insured for workers' compensation, automobile bodily injury and property damage, comprehensive general liability and all self-insured retentions for existing policies. At September 30, 2024, $19,567,800 has been accrued, based on an actuarial assessment, to provide for potential losses resulting from pending or threatened litigation, asserted claims and claims incurred but not reported.

VI. SCHEDULE OF OUTSTANDING BONDED DEBT

Outstanding bonded debt of the County consisted of the following as of July 31, 2025:

	AMOUNT	INTEREST RATES
2015A - Limited Tax Refunding & Improvement Bonds	5,550,000	1.97%
2016 - Limited Tax Refunding Bonds	20,490,000	1.48%
2017 - Limited Tax Refunding Bonds	18,525,000	2.13%
2022A - Limited Tax Refunding Bonds	19,060,000	2.45%
2022B - Limited Tax Refunding Bonds	45,275,000	3.13%
2022 - Limited Tax Bonds	205,150,000	4.00% to 5.00%
Total Outstanding Bonded Debt	314,050,000	

Arbitrage provisions of the Internal Revenue Tax Act of 1986 require the County to rebate excess arbitrage earnings from bond proceeds to the federal government. This amount was estimated to be $4,561,047 as of September 30, 2024.

The following is a summary of annual debt service payments to maturity for the County's bonds as of September 30, 2024. Principal payments are made annually in July. Interest payments are made biannually in January and July.

Fiscal Year	Principal	Interest	Total
2025	31,080,000	12,654,929	43,734,929
2026	30,535,000	11,563,132	42,098,132
2027	25,660,000	10,778,043	36,438,043
2028	22,480,000	10,079,866	32,559,866
2029	16,075,000	9,454,379	25,529,379
2030	16,615,000	8,911,149	25,526,149
2031	13,235,000	8,346,894	21,581,894
2032	13,740,000	7,844,648	21,584,648
2033	14,260,000	7,321,086	21,581,086
2034	12,150,000	6,775,457	18,925,457
2035	12,655,000	6,271,814	18,926,814
2036	8,870,000	5,745,450	14,615,450
2037	9,315,000	5,301,950	14,616,950
2038	9,780,000	4,836,200	14,616,200
2039	10,270,000	4,347,200	14,617,200
2040	10,680,000	3,936,400	14,616,400
2041	11,105,000	3,509,200	14,614,200
2042	11,550,000	3,065,000	14,615,000
2043	12,015,000	2,603,000	14,618,000
2044	12,495,000	2,122,400	14,617,400
2045	12,995,000	1,622,600	14,617,600
2046	13,515,000	1,102,800	14,617,800
2047	14,055,000	562,200	14,617,200
Total:	$ 345,130,000	$ 138,755,797	$ 483,885,797


TARRANT COUNTY, TEXAS

VII. SCHEDULE OF INTERFUND TRANSFERS

The following is a summary of County interfund transfers as of July 31, 2025:

	TRANSFERS IN	TRANSFERS OUT
GENERAL FUND		
Transfers from court house security fund	$ 841,447.12	$ -
Transfers from justice court building security fund	6,655.83	-
Transfers from language access fund	186,516.78	-
Transfers to capital replacement fund	-	21,986,440.00
Transfers to cscd bond supervision unit	-	3,561,618.02
Transfers to grants fund	-	16,256.97
Transfers to non-debt capital fund	-	22,311,541.66
Transfers to road and bridge fund	-	5,625,928.34
Transfers to law enforcement task force fund	-	333,333.34
Transfers to self-insurance fund	-	3,000,000.00
TOTAL GENERAL FUND	1,034,619.73	56,835,118.33
ROAD AND BRIDGE FUND		
Transfers from general fund	5,625,928.34	-
TOTAL ROAD AND BRIDGE FUND	5,625,928.34	-
CAPITAL FUNDS		
NON-DEBT CAPITAL FUND (45100)		
Transfers to capital replacement fund	-	12,500,000.00
Transfers from general fund	22,311,541.66	-
CAPITAL REPLACEMENT FUND (45400)		
Transfers from non-debt capital fund	12,500,000.00	-
Transfers from general fund	21,986,440.00	-
TOTAL CAPITAL FUNDS	56,797,981.66	12,500,000.00
GRANTS FUND		
Transfers from public health fund	13,684.76	-
Transfers from general fund	16,256.97	-
TOTAL GRANTS FUND	29,941.73	-
SPECIAL REVENUE FUNDS		
COURTHOUSE SECURITY FUND (22100)		
Transfers to general fund	-	841,447.12
JUSTICE COURT BUILDING SECURITY (22800)		
Transfers to general fund	-	6,655.83
LANGUAGE ACCESS FUND (23600)		
Transfers to general fund	-	186,516.78
PUBLIC HEALTH FUND (T0452)		
Transfers to grants fund	-	13,684.76

VII. SCHEDULE OF INTERFUND TRANSFERS (CONTINUED)

	TRANSFERS IN	TRANSFERS OUT
SPECIAL REVENUE FUNDS (CONTINUED)		
LAW ENFORCEMENT TASK FORCE FUND (S9300)		
Transfers from general fund	333,333.34	-
CSCD BOND SUPERVISION FUND (T3300)		
Transfers from general fund	3,561,618.02	-
TOTAL SPECIAL REVENUE FUNDS	3,894,951.36	1,048,304.49
INTERNAL SERVICE FUNDS		
SELF-INSURANCE FUND (61500)		
Transfers from general fund	3,000,000.00	-
TOTAL INTERNAL SERVICE FUNDS	3,000,000.00	-
TOTAL TRANSFERS	$ 70,383,422.82	$ 70,383,422.82


TARRANT COUNTY, TEXAS

CAPITAL PROJECT FUNDS
FUND DESCRIPTIONS

FUND 45100 - NON-DEBT CAPITAL FUND

This fund was established to account for capital acquisitions funded from County auction proceeds, operating transfers from general fund, gas signing bonuses and gas royalties.

FUND 45400 – CAPITAL REPLACEMENT FUND

This fund was established to account for long-term planning replacement of capital assets.

FUND 45500 - COURT FACILITY FUND

This fund was established pursuant to State statutes, to account for the collection and expenditure of monies collected from filing ffes for the construction, renovation, or improvement of facilities that house the courts.

FUND 47600 – 2006 BOND ELECTION FUND

This fund was established to account for the expenditure of the proceeds of General Obligation Bonds issued to fund capital acquisitions originally approved by the voters.

FUND 47700 – 2006 BOND ELECTION-TRANSPORTATION FUND

This fund was established to account for the expenditure of the proceeds of General Obligation Bonds issued to fund transportation projects originally approved by the voters.

FUND 47800 – 2021 BOND ELECTION-TRANSPORTATION FUND

This fund was established to account for the expenditure of the proceeds of General Obligation Bonds issued to fund transportation projects originally approved by the voters.

FUND 51200 – OIL & GAS ROYALTY FUND

This fund was established to account for proceeds from the lease of County mineral rights on the Resource Connection campus.

COMBINING BALANCE SHEET
CAPITAL PROJECTS FUNDS
As of 7/31/2025

Combined Total		Non-Debt Capital	Capital Replacement Fund	Court Facility Fund
	ASSETS			
$ 484,750,411	Cash, cash equivalents, and investments	$ 69,351,676	$ 190,803,587	$ 2,465,985
61,100	Supplies and prepaid items	-	61,100	-
$ 484,811,511	TOTAL ASSETS	$ 69,351,676	$ 190,864,687	$ 2,465,985
	LIABILITIES			
2,431,623	Accounts payable	1,679,145	432,853	34,590
2,431,623	TOTAL LIABILITIES	1,679,145	432,853	34,590
	FUND BALANCES			
482,379,888	TOTAL FUND BALANCES	67,672,531	190,431,834	2,431,395
$ 484,811,511	TOTAL LIABILITIES AND FUND BALANCES	$ 69,351,676	$ 190,864,687	$ 2,465,985

2006 Bond Election	2006 Bond Election Transportation	2021 Bond Election Transportation	Oil & Gas Royalty
$ 1,732,895	$ 10,915,991	$ 207,673,639	$ 1,806,638
-	-	-	-
$ 1,732,895	$ 10,915,991	$ 207,673,639	$ 1,806,638
-	9,117	254,719	21,199
-	9,117	254,719	21,199
1,732,895	10,906,874	207,418,920	1,785,439
$ 1,732,895	$ 10,915,991	$ 207,673,639	$ 1,806,638

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES CAPITAL PROJECTS FUNDS

For the ten (10) months ended 7/31/2025

Combined Total		Non-Debt Capital	Capital Replacement Fund	Court Facility Fund
	REVENUES:			
$ 752,711	Fees of office	$ -	$ -	$ 752,711
17,939,813	Investment income	2,880,555	6,444,043	85,127
1,363,811	Other revenues	1,302,487	318	-
20,056,335	TOTAL REVENUES	4,183,042	6,444,361	837,838
	EXPENDITURES:			
50,512,777	Capital outlay	26,548,034	9,167,854	679,816
50,512,777	TOTAL EXPENDITURES	26,548,034	9,167,854	679,816
(30,456,442)	Excess (deficiency) of revenues over (under) expenditures	(22,364,992)	(2,723,493)	158,022
	OTHER FINANCING SOURCES (USES):			
56,797,982	Transfers in	22,311,542	34,486,440	-
(12,500,000)	Transfers out	(12,500,000)	-	-
44,297,982	TOTAL OTHER FINANCING SOURCES (USES)	9,811,542	34,486,440	-
13,841,540	CHANGE IN FUND BALANCE	(12,553,450)	31,762,947	158,022
468,538,348	FUND BALANCES, beginning of year	80,225,981	158,668,887	2,273,373
$ 482,379,888	FUND BALANCES, end of period	$ 67,672,531	$ 190,431,834	$ 2,431,395

2006 Bond Election	2006 Bond Election Transportation	2021 Bond Election Transportation	Oil & Gas Royalty
$ -	$ -	$ -	$ -
62,965	483,129	7,913,416	70,578
274	-	-	60,732
63,239	483,129	7,913,416	131,310
304	2,314,072	11,360,258	442,439
304	2,314,072	11,360,258	442,439
62,935	(1,830,943)	(3,446,842)	(311,129)
-	-	-	-
-	-	-	-
-	-	-	-
62,935	(1,830,943)	(3,446,842)	(311,129)
1,669,960	12,737,817	210,865,762	2,096,568
$ 1,732,895	$ 10,906,874	$ 207,418,920	$ 1,785,439

NONMAJOR GOVERNMENTAL FUNDS
SPECIAL REVENUE FUNDS - FUND DESCRIPTIONS

FUND 24100 - LAW LIBRARY FUND

This fund was established, pursuant to State statutes, to account for the collection and expenditure of monies collected in civil cases supporting the Tarrant County Law Library.

FUND 25100 - VEHICLE INVENTORY TAX FUND

This fund was established, pursuant to State statutes, to account for any interest earnings generated from the vehicle inventory tax, which the collector shall retain to defray the cost of collecting this tax. The Tax Assessor has discretion over the use of this fund.

RECORDS PRESERVATION AND TECHNOLOGY FUNDS

These funds were established, pursuant to State statutes, to account for the collection and expenditure of monies collected for the preservation and automation of County records. These funds are further described on page 31.

FUND 24200 - EDUCATION FUND

This fund was established, pursuant to State statutes, to account for the collection and expenditure of monies collected to provide for the continuing education of those officials and employees associated with the probate courts and certain law enforcement offices.

FUND T0400 - PUBLIC HEALTH FUND

The Tarrant County Hospital District provides funding for the operation of the Tarrant County Health Department in an effort to aggregate the cost of health service to Tarrant County residents. This funding arrangement began in 1999. These costs were previously paid from the County's General fund. This fund also includes the Medicaid 1115 Waiver, this waiver is to enhance access to health care, increase the quality of care, improve the cost-effectiveness of care provided and better serve the health of the patients and their families.

FUND 22300 - CONSUMER HEALTH FUND

This fund was established, pursuant to State statutes, to account for the collection of food permit fees and expenditures incurred in connection with issuing permits and conducting inspections.

COURT DESIGNATED FUNDS

These funds were established to account for the collection and expenditures of court ordered fees, pursuant to State statutes. These funds are further described on page 36.

FUNDS D6200, D8700-D8900 - DISTRICT ATTORNEY CONTRACTS

These funds are used to account for monies collected by the District Attorney which are used in the investigation of criminal activities. These monies consist primarily of fees for bad checks and forfeited monies resulting from narcotics related convictions.

FUNDS S4300-S9700 – SHERIFF CONTRACTS

These funds are used to account for monies collected by activities in the Sheriff Department. These activities include fees from operation of the jail commissary which are used for the benefit of the jail inmates. Some of these funds are the custody of the Sheriff. Monies are also collected from forfeitures resulting from narcotics related activities.

FUNDS G1100,T0500-T9900 – MISCELLANEOUS CONTRACTS

These funds are used to account for monies received by Tarrant County as contributions for specified purposes.

COMBINING BALANCE SHEET
OTHER GOVERNMENTAL FUNDS
As of 7/31/2025

Combined Total		Law Library	Vehicle Inventory Tax	Records Preservation & Technology Funds
	ASSETS			
$ 124,647,311	Cash, cash equivalents, and investments	$ 2,463,718	$ 4,705,652	$ 28,618,570
215,453	Other receivables (net)	-	-	-
230,981	Supplies and prepaid items	209	-	7,173
$ 125,093,745	TOTAL ASSETS	$ 2,463,927	$ 4,705,652	$ 28,625,743
	LIABILITIES			
$ 512,996	Accounts payable	$ 2,172	$ 816	$ 3,028
-	Other liabilities	-	-	-
2,337,276	Due to other funds	-	-	-
835,768	Unearned revenue	-	-	-
3,686,040	TOTAL LIABILITIES	2,172	816	3,028
	DEFERRED INFLOWS OF RESOURCES			
613,035	Deferred lease inflow	-	-	-
613,035	TOTAL DEFERRED INFLOWS OF RESOURCES	-	-	-
	FUND BALANCES			
120,794,670	TOTAL FUND BALANCES	2,461,755	4,704,836	28,622,715
$ 125,093,745	TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	$ 2,463,927	$ 4,705,652	$ 28,625,743

Education	Public Health	Consumer Health	Court Designated Funds	District Attorney Contracts	Sheriff Contracts	Miscellaneous Contracts
-						
$ 344,184	$ 47,865,851	$ 2,744,200	$ 6,138,946	$ 2,734,354	$ 4,564,044	$ 24,467,792
-	214,977	-	-	60	416	-
-	6,493	-	-	-	217,106	-
$ 344,184	$ 48,087,321	$ 2,744,200	$ 6,138,946	$ 2,734,414	$ 4,781,566	$ 24,467,792
-						
$ 26,613	$ 239,276	$ 558	$ 2,512	$ 27,017	$ 86,723	$ 124,281
-	-	-	-	-	-	-
-	-	-	-	-	-	2,337,276
-	-	-	-	-	-	835,768
26,613	239,276	558	2,512	27,017	86,723	3,297,325
-						
-	613,035	-	-	-	-	-
-	613,035	-	-	-	-	-
-						
317,571	47,235,010	2,743,642	6,136,434	2,707,397	4,694,843	21,170,467
$ 344,184	$ 48,087,321	$ 2,744,200	$ 6,138,946	$ 2,734,414	$ 4,781,566	$ 24,467,792

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OTHER GOVERNMENTAL FUNDS

For the ten (10) months ended 7/31/2025

Combined Total		Law Library	Vehicle Inventory Tax	Records Preservation & Technology Fund
	REVENUES:			
$ 209,594	Taxes	$ -	$ 209,594	$ -
5,000	Licenses and permits	-	-	-
20,282,982	Fees of office	1,322,012	418,493	4,818,814
18,989,303	Intergovernmental	-	-	-
4,354,023	Investment income	86,530	144,735	1,037,088
5,008,896	Other revenues	36,927	450	6,804
48,849,798	TOTAL REVENUES	1,445,469	773,272	5,862,706
	EXPENDITURES:			
	Current:			
10,397,891	General government	-	124,608	4,050,674
8,336,344	Public safety	-	-	-
3,482,196	Judicial	186,361	-	1,458,815
24,624,445	Community services	927,131	-	-
1,677,148	Capital outlay	20,524	63,672	279,381
	Debt service:			
299,033	Principal payments	-	-	41,363
27,134	Interest and fiscal charges	-	-	4,053
48,844,191	TOTAL EXPENDITURES	1,134,016	188,280	5,834,286
5,607	Excess (deficiency) of revenues over (under) expenditures	311,453	584,992	28,420
	OTHER FINANCING SOURCES (USES):			
3,894,951	Transfers in	-	-	-
(1,048,305)	Transfers out	-	-	-
268,885	Leases (as lessee)	-	-	268,885
3,115,531	TOTAL OTHER FINANCING SOURCES (USES)	-	-	268,885
3,121,138	CHANGE IN FUND BALANCE	311,453	584,992	297,305
117,673,532	FUND BALANCES, beginning of year	2,150,302	4,119,844	28,325,410
$ 120,794,670	FUND BALANCES, end of period	$ 2,461,755	$ 4,704,836	$ 28,622,715

Education	Public Health	Consumer Health	Court Designated Funds	District Attorney Contracts	Sheriff Contracts	Miscellaneous Contracts
$ -	$ -	$ -	$ -	$ -	$ -	$ -
-	-	-	-	-	-	5,000
22,366	1,533,324	2,581,341	2,550,362	431	-	7,035,839
176,578	13,147,159	-	126,000	-	-	5,539,566
-	1,779,753	80,952	198,947	99,635	159,208	767,175
-	361,635	5	684	344,656	3,006,614	1,251,121
198,944	16,821,871	2,662,298	2,875,993	444,722	3,165,822	14,598,701
-	1,431,585	-	110,000	-	-	4,681,024
68,334	-	-	-	-	3,502,800	4,765,210
20,753	-	-	803,221	325,492	-	687,554
-	15,739,045	1,229,529	-	-	-	6,728,740
-	85,387	216,329	17,160	39,241	705,500	249,954
-	197,021	-	-	-	60,649	-
-	21,371	-	-	-	1,710	-
89,087	17,474,409	1,445,858	930,381	364,733	4,270,659	17,112,482
109,857	(652,538)	1,216,440	1,945,612	79,989	(1,104,837)	(2,513,781)
-	-	-	-	-	333,333	3,561,618
-	(13,685)	-	(1,034,620)	-	-	-
-	-	-	-	-	-	-
-	(13,685)	-	(1,034,620)	-	333,333	3,561,618
109,857	(666,223)	1,216,440	910,992	79,989	(771,504)	1,047,837
207,714	47,901,233	1,527,202	5,225,442	2,627,408	5,466,347	20,122,630
$ 317,571	$ 47,235,010	$ 2,743,642	$ 6,136,434	$ 2,707,397	$ 4,694,843	$ 21,170,467


TARRANT COUNTY, TEXAS

RECORDS PRESERVATION FUNDS
FUND DESCRIPTIONS

FUND 21100 - RECORDS PRESERVATION & AUTOMATION FUND - FILINGS

This fund was established, pursuant to State statutes, to account for the collection and expenditure of monies collected from filing fees to allow for the preservation and automation of County records. The County Clerk has discretion over the use of this fund.

FUND 21200 - RECORDS PRESERVATION & AUTOMATION FUND - CONVICTIONS

This fund was established, pursuant to State statutes, to account for the collection and expenditure of monies collected in court for the preservation and automation of County records.

FUND 21300 - RECORDS PRESERVATION & RESTORATION FUND

This fund was established, pursuant to State statutes, to account for the collection and expenditure of monies collected from filing fees for the preservation and restoration of County records.

FUND 21400 - COURT RECORD PRESERVATION FUND

This fund was established, pursuant to State statutes, to account for the collection and expenditure of monies collected from filing fees for the preservation and restoration of County records.

FUND 21500 – DISTRICT COURT RECORDS TECHNOLOGY (ARCHIVE) FUND

This fund was established, pursuant to State statutes, to account for the collection and expenditure of monies collected from filing fees for the preservation and restoration of district court records archives.

FUND 21600 – DISTRICT CLERK RECORDS MANAGEMENT AND PRESERVATION FUND

This fund was established, pursuant to State statutes, to account for the collection and expenditure of monies collected from filing fees for the records management and preservation services by the court clerk.

COMBINING BALANCE SHEET
RECORDS PRESERVATION FUNDS
As of 7/31/2025

Combined Total		Records Preservation & Automation -Filings	Records Preservation & Automation -Convictions	Records Preservation & Restoration
	ASSETS			
$ 28,618,570	Cash, cash equivalents, and investments	$ 13,194,785	$ 97,784	$ 12,625,548
7,173	Supplies and prepaid items	-	-	7,173
$ 28,625,743	TOTAL ASSETS	$ 13,194,785	$ 97,784	$ 12,632,721
	LIABILITIES			
$ 3,028	Accounts payable	$ 1,406	$ 1,622	$ -
-	Other liabilities	-	-	-
3,028	TOTAL LIABILITIES	1,406	1,622	-
	FUND BALANCES			
28,622,715	TOTAL FUND BALANCES	13,193,379	96,162	12,632,721
$ 28,625,743	TOTAL LIABILITIES AND FUND BALANCES	$ 13,194,785	$ 97,784	$ 12,632,721

Court Record Preservation	District Court Records Technology (Archive)	District Clerk Records Management & Preservation
$ 477,863	$ 50,415	$ 2,172,175
-	-	-
$ 477,863	$ 50,415	$ 2,172,175
$ -	$ -	$ -
-	-	-
-	-	-
477,863	50,415	2,172,175
$ 477,863	$ 50,415	$ 2,172,175

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES RECORDS PRESERVATION FUNDS

For the ten (10) months ended 7/31/2025

Combined Total		Records Preservation & Automation -Filings	Records Preservation & Automation -Convictions	Records Preservation & Restoration
	REVENUES:			
$ 4,818,814	Fees of office	$ 2,038,938	$ 6,911	$ 1,745,080
1,037,088	Investment income	463,023	3,370	472,060
6,804	Other revenues	3,013	2,791	5
5,862,706	TOTAL REVENUES	2,504,974	13,072	2,217,145
	EXPENDITURES:			
	Current:			
4,050,674	General government	874,328	-	3,176,346
1,458,815	Judicial	490,728	-	-
279,381	Capital outlay	10,496	-	268,885
	Debt service:			
41,363	Principal payments	-	-	41,363
4,053	Interest and fiscal charges	-	-	4,053
5,834,286	TOTAL EXPENDITURES	1,375,552	-	3,490,647
28,420	Excess (deficiency) of revenues over (under) expenditures	1,129,422	13,072	(1,273,502)
	OTHER FINANCING SOURCES (USES):			
268,885	Leases (as lessee)	-	-	268,885
268,885	TOTAL OTHER FINANCING SOURCES (USES)	-	-	268,885
297,305	CHANGE IN FUND BALANCE	1,129,422	13,072	(1,004,617)
28,325,410	FUND BALANCES, beginning of year	12,063,957	83,090	13,637,338
$ 28,622,715	FUND BALANCES, end of period	$ 13,193,379	$ 96,162	$ 12,632,721

Court Record Preservation	District Court Records Technology (Archive)	District Clerk Records Management & Preservation
$ 2,019	$ 2,214	$ 1,023,652
17,939	4,284	76,412
818	177	-
20,776	6,675	1,100,064
-	-	-
29,898	80,550	857,639
-	-	-
-	-	-
-	-	-
29,898	80,550	857,639
(9,122)	(73,875)	242,425
-	-	-
-	-	-
(9,122)	(73,875)	242,425
486,985	124,290	1,929,750
$ 477,863	$ 50,415	$ 2,172,175

COURT DESIGNATED FUNDS
FUND DESCRIPTIONS

FUND 22100 - COURTHOUSE SECURITY FUND

This fund was established, pursuant to State statutes, to account for the collection of Courthouse security fees assessed in court cases. Revenue is subsequently transferred to the general fund where expenditures for Courthouse security are recorded.

FUND 22400 – JUVENILE DELINQUENCY PREVENTION FUND

This fund was established, pursuant to State statutes, to account for the collection of a fee related to graffiti court cases. The revenues in this fund are to be used to repair damages, provide educational and intervention programs, and provide rewards to the public for aiding in the apprehension and prosecution of offenders who commit graffiti offenses.

FUND 22500 - ALTERNATIVE DISPUTE RESOLUTION SYSTEM (ADRS)

This fund was established, pursuant to State statutes, to account for an alternative dispute resolution system for the peaceable and expeditious resolution of citizen disputes.

FUND 22600 – PROBATE CONTRIBUTIONS FUND

This fund was established, pursuant to State statutes, to account for the collection of a fee under Section 51.704. The revenues in this fund are to be used for court-related purposes for the support of the statutory probate courts.

FUND 24300 - APPELLATE JUDICIAL SYSTEM FUND

This fund was established, pursuant to State statutes, to account for the collection and expenditure of monies collected in civil cases to provide for a portion of the operational costs of the Court of Appeals.

FUND 22700 – JUSTICE COURT TECHNOLOGY FUND

This fund was established, pursuant to State statutes, to account for the collection and expenditure of monies to provide for technology in the justice of the peace courts.

FUND 22800 – JUSTICE COURT BUILDING SECURITY FUND

This fund was established, pursuant to State statutes, to account for the collection and expenditure of monies to provide for security in the justice court buildings.

FUND 22900 – CHILD ABUSE PREVENTION FUND

This fund was established, pursuant to State statutes, to account for the collection and expenditure of monies to provide for child abuse prevention programs.

FUND 23000 – FAMILY PROTECTION FUND

This fund was established, pursuant to State statutes, to account for the collection and expenditure of monies to provide for family protection services.

FUND 23100 – GUARDIANSHIP FUND

This fund was established, pursuant to State statutes, to account for the collection and expenditure of monies to provide compensation of a guardian ad litem, an attorney ad litem, and/or fund local guardianship programs for indigent incapacitated persons.

FUND 23200 – DRUG AND ALCOHOL COURT FUND

This fund was established, pursuant to State statutes, to account for the collection and expenditure of monies to provide for drug and alcohol court program.

FUND 23300 – COUNTY AND DISTRICT COURT TECHNOLOGY FUND

This fund was established, pursuant to State statutes, to account for the collection and expenditure of monies to provide for county and district court technology.

FUND 23400 – SPECIALTY COURT FUND

This fund was established, pursuant to State statutes, to account for the collection and expenditure of monies to provide for eligible specialty court programs.

FUND 23500 – TRUANCY PREVENTION AND DIVERSION FUND

This fund was established, pursuant to State statutes, to account for the collection and expenditure of monies to provide for a juvenile case manager and implement programs to prevent or reduce juvenile referrals to the court.

FUND 23600 – LANGUAGE ACCESS FUND

This fund was established, pursuant to State statutes, to account for the collection and expenditure of monies to provide language access services for individuals appearing before the court or receiving court services.

COMBINING BALANCE SHEET (CONTINUED)
COURT DESIGNATED FUNDS
As of 7/31/2025

Combined Total		Courthouse Security	Juvenile Delinquency Prevention	ADRS
	ASSETS			
$ 6,138,946	Cash, cash equivalents, and investments	$ -	$ 5,064	$ 3,481,596
$ 6,138,946	TOTAL ASSETS	$ -	$ 5,064	$ 3,481,596
	LIABILITIES			
$ 2,512	Accounts payable	$ -	$ -	$ 2,512
-	Other liabilities	-	-	-
2,512	TOTAL LIABILITIES	-	-	2,512
	FUND BALANCES			
6,136,434	TOTAL FUND BALANCES	-	5,064	3,479,084
$ 6,138,946	TOTAL LIABILITIES AND FUND BALANCES	$ -	$ 5,064	$ 3,481,596

Probate Contribution Fund	Appellate Judicial System	Justice Court Technology Fund	Justice Court Bldg Security Fund	Child Abuse Prevention Fund	Family Protection Fund	Guardianship Fund	Drug & Alcohol Court
$ 1,108,967	$ 37,079	$ 308,818	$ -	$ 37,851	$ 60	$ 147,218	$ 112,296
$ 1,108,967	$ 37,079	$ 308,818	$ -	$ 37,851	$ 60	$ 147,218	$ 112,296
$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
1,108,967	37,079	308,818	-	37,851	60	147,218	112,296
$ 1,108,967	$ 37,079	$ 308,818	$ -	$ 37,851	$ 60	$ 147,218	$ 112,296

COMBINING BALANCE SHEET (CONCLUDED)
COURT DESIGNATED FUNDS
As of 7/31/2025

	County & District Court Technology Fund	Specialty Court Fund	Truancy Prevention & Diversion Fund	Language Access Fund
ASSETS				
Cash, cash equivalents, and investments	$ 323,087	$ 79,356	$ 181,810	$ 315,744
TOTAL ASSETS	$ 323,087	$ 79,356	$ 181,810	$ 315,744
LIABILITIES				
Accounts payable	$ -	$ -	$ -	$ -
Other liabilities	-	-	-	-
TOTAL LIABILITIES	-	-	-	-
FUND BALANCES				
TOTAL FUND BALANCES	323,087	79,356	181,810	315,744
TOTAL LIABILITIES AND FUND BALANCES	$ 323,087	$ 79,356	$ 181,810	$ 315,744


TARRANT COUNTY, TEXAS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES (CONTINUED) - COURT DESIGNATED FUNDS

For the ten (10) months ended 7/31/2025

Combined Total		Courthouse Security	Juvenile Delinquency Prevention	ADRS
	REVENUES:			
$ 2,550,362	Fees of office	$ 841,447	$ 1,750	$ 886,659
126,000	Intergovernmental	-	-	-
198,947	Investment income	-	132	118,231
684	Other revenues	-	-	-
2,875,993	TOTAL REVENUES	841,447	1,882	1,004,890
	EXPENDITURES:			
	Current:			
110,000	General government	-	-	-
803,221	Judicial	-	-	401,815
17,160	Capital outlay	-	-	17,160
930,381	TOTAL EXPENDITURES	-	-	418,975
1,945,612	Excess (deficiency) of revenues over (under) expenditures	841,447	1,882	585,915
	OTHER FINANCING SOURCES (USES):			
(1,034,620)	Transfers out	(841,447)	-	-
(1,034,620)	TOTAL OTHER FINANCING SOURCES (USES)	(841,447)	-	-
910,992	CHANGE IN FUND BALANCE	-	1,882	585,915
5,225,442	FUND BALANCES, beginning of year	-	3,182	2,893,169
$ 6,136,434	FUND BALANCES, end of period	$ -	$ 5,064	$ 3,479,084

Probate Contribution Fund	Appellate Judicial System	Justice Court Technology Fund	Justice Court Bldg Security Fund	Child Abuse Prevention Fund	Family Protection Fund	Guardianship Fund	Drug & Alcohol Court
$ -	$ 188,276	$ 21,959	$ 6,656	$ 5,331	$ -	$ 94,803	$ 2,910
126,000	-	-	-	-	-	-	-
39,197	1,611	10,798	-	1,347	-	4,149	4,027
-	-	321	-	-	-	-	-
165,197	189,887	33,078	6,656	6,678	-	98,952	6,937
-	-	-	-	-	-	110,000	-
129,263	177,072	-	-	-	-	-	-
-	-	-	-	-	-	-	-
129,263	177,072	-	-	-	-	110,000	-
35,934	12,815	33,078	6,656	6,678	-	(11,048)	6,937
-	-	-	(6,656)	-	-	-	-
-	-	-	(6,656)	-	-	-	-
35,934	12,815	33,078	-	6,678	-	(11,048)	6,937
1,073,033	24,264	275,740	-	31,173	60	158,266	105,359
$ 1,108,967	$ 37,079	$ 308,818	$ -	$ 37,851	$ 60	$ 147,218	$ 112,296

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES (CONCLUDED) - COURT DESIGNATED FUNDS

For the ten (10) months ended 7/31/2025

	County & District Court Technology Fund	Specialty Court Fund	Truancy Prevention & Diversion Fund	Language Access Fund
REVENUES:				
Fees of office	$ 27,611	$ 141,877	$ 25,998	$ 305,085
Intergovernmental	-	-	-	-
Investment income	11,199	2,144	6,112	-
Other revenues	363	-	-	-
TOTAL REVENUES	39,173	144,021	32,110	305,085
EXPENDITURES:				
Current:				
General government	-	-	-	-
Judicial	-	95,071	-	-
Capital outlay	-	-	-	-
TOTAL EXPENDITURES	-	95,071	-	-
Excess (deficiency) of revenues over (under) expenditures	39,173	48,950	32,110	305,085
OTHER FINANCING SOURCES (USES):				
Transfers out	-	-	-	(186,517)
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	(186,517)
CHANGE IN FUND BALANCE	39,173	48,950	32,110	118,568
FUND BALANCES, beginning of year	283,914	30,406	149,700	197,176
FUND BALANCES, end of period	$ 323,087	$ 79,356	$ 181,810	$ 315,744


TARRANT COUNTY, TEXAS

SUMMARY OF CASH AND INVESTMENTS
GOVERNMENTAL, PROPRIETARY, AND FIDUCIARY FUNDS
As of 7/31/2025

	BEGINNING CASH BALANCE July 2025	INCREASE (DECREASE) FOR July 2025	ENDING CASH BALANCE July 2025
GOVERNMENTAL FUNDS:			
MAJOR FUNDS			
General Fund	$ 281,519,775	(37,185,298)	$ 244,334,477
Road and Bridge	26,332,455	(73,127)	26,259,328
Debt Service	38,489,408	(36,604,077)	1,885,331
Capital Projects	484,462,659	287,752	484,750,411
Grant Funds	80,108,610	(7,466,560)	72,642,050
Other Governmental Funds	123,958,195	689,116	124,647,311
TOTAL GOVERNMENTAL FUNDS	1,034,871,102	(80,352,194)	954,518,908
PROPRIETARY FUNDS:			
INTERNAL SERVICE FUNDS			
Self Insurance	13,322,869	(128,494)	13,194,375
Workers Compenstation	5,878,822	51,668	5,930,490
County Clerk Professional Liability	823,787	3,051	826,838
District Clerk Professional Liability	457,753	1,696	459,449
Employee Benefits	24,619,462	(479,693)	24,139,769
TOTAL PROPRIETARY FUNDS	45,102,693	(551,772)	44,550,921
FIDUCIARY FUNDS:			
State Comptroller Fund	15,557,561	247,634	15,805,195
Other Custodial Funds	163,919,442	5,877,626	169,797,068
Community Supervision & Corrections	14,526,714	(2,895,494)	11,631,220
TOTAL FIDUCIARY FUNDS	194,003,717	3,229,766	197,233,483
TOTAL GOVERNMENTAL, PROPRIETARY, AND FIDUCIARY FUNDS:	$ 1,273,977,512	(77,674,200)	$ 1,196,303,312

TARRANT COUNTY

BUDGETARY INFORMATION


TARRANT COUNTY, TEXAS

SUMMARY BUDGET VERSUS ACTUAL (BUDGET BASIS)
REVENUE AND EXPENDITURES (TAX SUPPORTED FUNDS) (CONTINUED)
For the ten (10) months ended 7/31/2025

	Current Month Actual	YTD Actual	Budget	Percent	Last Year Percent
GENERAL FUND					
REVENUES:					
Taxes	$ 2,834,681	$ 466,875,054	$ 468,942,909	99.56%	98.71%
Licenses	112,503	1,210,245	1,400,000	86.45%	88.07%
Fees of Office	3,418,032	68,102,505	71,070,100	95.82%	94.32%
Intergovernmental	5,161,548	28,519,467	34,960,977	81.58%	82.39%
Investment Income	1,160,218	13,271,015	16,703,000	79.45%	95.91%
Other Revenues	1,606,501	12,849,574	11,904,079	OVER 100%	99.13%
Transfers	123,038	1,034,620	1,215,000	85.15%	61.17%
Contingent	-	-	5,000,000		
Cash Carryforward	-	154,164,398	146,829,432		
Total Revenues	$ 14,416,521	$ 746,026,878	$ 758,025,497	98.42%	99.59%
EXPENDITURES:					
Personnel	$ 37,243,718	$ 364,162,734	$ 438,030,567	83.14%	80.84%
Other	11,442,424	123,181,911	150,625,056	81.78%	74.88%
Transfers	5,433,669	56,818,861	68,588,999	82.84%	83.53%
Grant Match and Subsidy	32,110	1,153,781	4,081,021	28.27%	27.72%
Undesignated	-	-	8,699,854		
Contingent	-	-	5,000,000		
Reserves	-	-	83,000,000		
Total Expenditures	$ 54,151,921	$ 545,317,287	$ 758,025,497	71.94%	69.95%
ROAD & BRIDGE FUND					
REVENUES:					
Fees of Office	$ 1,745,380	$ 16,469,800	$ 18,621,850	88.44%	83.26%
Intergovernmental	10,087	63,022	56,000	OVER 100%	84.31%
Investment Income	95,150	962,989	800,000	OVER 100%	OVER 100%
Other Revenues	8,034	872,783	205,000	OVER 100%	66.09%
Transfers	562,593	5,625,928	6,751,114	83.33%	83.33%
Cash Carryforward	-	19,666,480	16,677,822		
Total Revenues	$ 2,421,271	$ 43,661,034	$ 43,111,786	OVER 100%	94.86%
EXPENDITURES:					
Personnel	$ 1,644,621	$ 15,054,385	$ 19,773,178	76.14%	75.46%
Other	615,079	10,695,228	22,446,500	47.65%	45.84%
Grant Match and Subsidy	-	-	356,100	0.00%	8.92%
Undesignated	-	-	536,008		
Total Expenditures	$ 2,259,700	$ 25,749,613	$ 43,111,786	59.73%	59.93%

SUMMARY BUDGET VERSUS ACTUAL (BUDGET BASIS)
REVENUE AND EXPENDITURES (TAX SUPPORTED FUNDS) (CONCLUDED)
For the ten (10) months ended 7/31/2025

	Current Month Actual	YTD Actual	Budget	Percent	Last Year Percent
DEBT SERVICE FUND					
REVENUES:					
Taxes	$ 329,758	$ 43,415,086	$ 43,018,031	OVER 100%	98.01%
Investment Income	74,121	840,604	850,000	98.89%	OVER 100%
Cash Carryforward	-	1,366,769	1,374,598		
Total Revenues	$ 403,879	$ 45,622,459	$ 45,242,629	OVER 100%	98.72%
EXPENDITURES:					
Principal	$ 31,080,000	$ 31,080,000	$ 31,080,000	100.00%	100.00%
Interest and fees	5,926,856	12,657,129	12,662,629	99.96%	50.00%
Reserves	-	-	1,500,000		
Total Expenditures	$ 37,006,856	$ 43,737,129	$ 45,242,629	96.67%	95.69%

GENERAL FUND FEES OF OFFICE ANALYSIS (BUDGET BASIS)

For the ten (10) months ended 7/31/2025

FEE OFFICE	Actual Revenue	Annual Budget	Percent Collected	Last Year Percent
Tax Assesor/Collector	$ 43,557,135	$ 43,568,800	99.97%	98.04%
County Clerk	10,072,295	11,392,800	88.41%	84.37%
Sheriff	334,346	310,900	OVER 100%	65.01%
Constable 1	618,351	750,000	82.45%	95.41%
Constable 2	920,121	1,150,000	80.01%	90.87%
Constable 3	431,069	540,000	79.83%	87.82%
Constable 4	476,618	480,000	99.30%	OVER 100%
Constable 5	545,496	660,000	82.65%	86.23%
Constable 6	446,160	525,000	84.98%	88.66%
Constable 7	840,117	950,000	88.43%	96.57%
Constable 8	829,482	1,000,000	82.95%	99.47%
District Clerk	4,228,106	4,585,000	92.22%	88.58%
Domestic Relations	805,402	874,600	92.09%	79.23%
District Attorney	101,142	105,000	96.33%	81.45%
Justice of the Peace 1	189,498	200,000	94.75%	98.99%
Justice of the Peace 2	301,476	340,000	88.67%	92.34%
Justice of the Peace 3	154,087	155,000	99.41%	99.90%
Justice of the Peace 4	220,865	190,000	OVER 100%	OVER 100%
Justice of the Peace 5	190,246	190,000	OVER 100%	77.42%
Justice of the Peace 6	182,500	200,000	91.25%	97.01%
Justice of the Peace 7	317,203	320,000	99.13%	OVER 100%
Justice of the Peace 8	255,232	250,000	OVER 100%	OVER 100%
County Courts	19,757	23,000	85.90%	90.49%
Medical Examiner	1,609,866	1,810,000	88.94%	92.12%
Other	455,935	500,000	91.19%	92.34%
TOTAL	$ 68,102,505	$ 71,070,100	95.82%	94.32%
RATABLE COLLECTION PERCENTAGE			83.33%	

GENERAL FUND (CONTINUED)
BUDGET REPORT BY DEPARTMENT
For the ten (10) months ended 7/31/2025

	Current Month Expenditures	Encumbrances & Commitments	Total Expenditures Encumbrances & Commitments	Total Budget	Unexpended Budget	% Budget Used
GENERAL FUND (10000)						
County Judge	$ 99,949	$ 7	$ 953,183	$ 1,169,229	$ 216,046	81.52%
County Administrator	207,530	2,540	1,732,116	2,452,657	720,541	70.62%
Communications	22,844	-	266,563	390,131	123,568	68.33%
Emergency Management	11,153	-	179,301	282,731	103,430	63.42%
Non-Departmental	6,033,814	132,737	68,737,068	83,935,831	15,198,763	81.89%
Auditor	691,750	1,997	6,743,727	8,135,883	1,392,156	82.89%
Budget/Risk Management	148,972	50	1,504,471	1,864,213	359,742	80.70%
Tax Assessor / Collector	1,401,426	302,094	15,052,920	18,023,154	2,970,234	83.52%
Elections Administration	1,126,291	70,111	5,982,448	11,840,739	5,858,291	50.52%
Information Technology	4,034,375	3,284,274	47,144,356	59,321,988	12,177,632	79.47%
Human Resources	315,508	274,218	2,938,525	3,889,684	951,159	75.55%
Purchasing	234,540	434	2,356,549	2,842,486	485,937	82.90%
Facilities	578,314	372,124	6,259,105	7,330,200	1,071,095	85.39%
Sheriff	5,670,717	330,815	55,943,346	64,342,896	8,399,550	86.95%
Sheriff - Confinement	10,023,330	2,886,530	99,747,972	112,724,490	12,976,518	88.49%
Constable Precinct 1	141,117	72	1,350,277	1,603,954	253,677	84.18%
Constable Precinct 2	142,485	1,560	1,334,311	1,627,457	293,146	81.99%
Constable Precinct 3	154,884	3,539	1,586,903	1,890,600	303,697	83.94%
Constable Precinct 4	111,291	948	1,086,568	1,318,774	232,206	82.39%
Constable Precinct 5	112,094	200	1,077,312	1,249,213	171,901	86.24%
Constable Precinct 6	94,535	940	905,338	1,123,948	218,610	80.55%
Constable Precinct 7	154,527	4,955	1,481,339	1,761,837	280,498	84.08%
Constable Precinct 8	151,061	4,360	1,381,884	1,696,246	314,362	81.47%
Medical Examiner	1,298,547	266,470	12,867,071	15,833,692	2,966,621	81.26%
Fire Marshal	42,657	-	327,063	461,252	134,189	70.91%
Community Supervision	407,975	-	3,561,752	4,832,307	1,270,555	73.71%
Juvenile Services	2,013,661	1,349,682	22,119,539	26,560,843	4,441,304	83.28%
Buildings	2,671,672	2,993,395	25,998,890	31,679,927	5,681,037	82.07%
Resource Connection	77,281	56,259	806,438	1,276,074	469,636	63.20%
17TH District Court	27,641	1,344	269,277	338,450	69,173	79.56%
48TH District Court	30,639	462	277,448	344,597	67,149	80.51%
67TH District Court	27,891	27	278,226	340,893	62,667	81.62%
96TH District Court	27,775	183	304,507	367,114	62,607	82.95%
141ST District Court	31,807	-	283,000	331,930	48,930	85.26%
153RD District Court	30,575	-	300,990	359,048	58,058	83.83%
236TH District Court	27,977	48	280,933	346,442	65,509	81.09%
342ND District Court	27,149	668	270,763	336,991	66,228	80.35%
348TH District Court	28,469	-	274,858	334,003	59,145	82.29%
352ND District Court	28,081	-	272,007	333,682	61,675	81.52%
Criminal District Court 1	295,394	-	2,036,702	2,480,008	443,306	82.12%
Criminal District Court 2	318,352	114	2,488,791	2,709,334	220,543	91.86%
Criminal District Court 3	421,934	255	3,976,555	4,044,465	67,910	98.32%
Criminal District Court 4	154,901	-	1,782,121	1,892,820	110,699	94.15%
213TH District Court	339,030	-	2,531,359	2,760,538	229,179	91.70%
297TH District Court	262,957	-	1,997,443	2,073,709	76,266	96.32%
371ST District Court	288,964	-	2,512,712	2,672,137	159,425	94.03%
372ND District Court	276,684	67	2,394,985	2,522,982	127,997	94.93%
396TH District Court	171,266	235	2,146,492	2,340,525	194,033	91.71%
432ND District Court	353,748	57	2,533,242	2,696,146	162,904	93.96%

GENERAL FUND (CONTINUED)
BUDGET REPORT BY DEPARTMENT
For the ten (10) months ended 7/31/2025

	Current Month Expenditures	Encumbrances & Commitments	Total Expenditures Encumbrances & Commitments	Total Budget	Unexpended Budget	% Budget Used
GENERAL FUND (10000)						
485TH District Court	$ 273,045	$ -	$ 2,633,010	$ 2,784,074	$ 151,064	94.57%
Magistrate Court	239,899	10,763	2,143,535	2,736,022	592,487	78.34%
231ST District Court	93,095	421	1,154,577	1,479,718	325,141	78.03%
233RD District Court	119,685	-	1,522,663	2,163,505	640,842	70.38%
322ND District Court	48,781	-	959,907	1,079,217	119,310	88.94%
323RD District Court	160,812	279	1,773,318	2,497,015	723,697	71.02%
324TH District Court	91,615	201	1,014,950	1,077,511	62,561	94.19%
325TH District Court	103,086	-	945,403	1,026,933	81,530	92.06%
360TH District Court	92,464	927	1,094,026	1,359,057	265,031	80.50%
Criminal Court Administration	446,886	10,587	4,607,915	5,314,092	706,177	86.71%
Grand Jury	21,849	51	213,618	257,417	43,799	82.99%
Criminal Attorney Appointment	64,099	-	578,986	682,560	103,574	84.83%
Criminal Mental Health Court	17,074	-	134,753	298,878	164,125	45.09%
County Court at Law #1	61,251	42	566,860	697,794	130,934	81.24%
County Court at Law #2	55,339	301	555,830	683,834	128,004	81.28%
County Court at Law #3	79,369	-	526,258	704,790	178,532	74.67%
County Criminal Court 1	113,240	-	1,039,913	1,157,353	117,440	89.85%
County Criminal Court 2	95,500	74	890,920	1,019,484	128,564	87.39%
County Criminal Court 3	95,659	-	886,047	1,023,281	137,234	86.59%
County Criminal Court 4	105,018	-	914,172	1,069,665	155,493	85.46%
County Criminal Court 5	123,769	100,000	1,065,172	1,215,222	150,050	87.65%
County Criminal Court 6	108,590	-	965,186	1,051,845	86,659	91.76%
County Criminal Court 7	90,255	-	881,337	1,019,004	137,667	86.49%
County Criminal Court 8	98,064	59	905,188	1,003,101	97,913	90.24%
County Criminal Court 9	91,532	44	859,621	999,611	139,990	86.00%
County Criminal Court 10	85,728	-	799,647	891,494	91,847	89.70%
Probate Court 1	192,527	40	1,870,247	2,369,595	499,348	78.93%
Probate Court 2	179,678	282	1,645,019	1,954,900	309,881	84.15%
Justice of the Peace Pct 1	87,254	1,422	837,917	1,003,378	165,461	83.51%
Justice of the Peace Pct 2	88,000	2,192	849,778	1,023,682	173,904	83.01%
Justice of the Peace Pct 3	87,922	6,997	827,217	987,341	160,124	83.78%
Justice of the Peace Pct 4	83,639	4	713,967	848,941	134,974	84.10%
Justice of the Peace Pct 5	84,128	6,749	791,236	931,633	140,397	84.93%
Justice of the Peace Pct 6	79,465	5,185	782,981	957,411	174,430	81.78%
Justice of the Peace Pct 7	77,459	5,162	877,082	1,094,045	216,963	80.17%
Justice of the Peace Pct 8	82,565	1,089	813,463	1,027,260	213,797	79.19%
Crim District Attorney	4,048,823	104,964	40,247,889	49,661,781	9,413,892	81.04%
District Clerk	1,070,909	24,029	10,300,394	12,629,073	2,328,679	81.56%
County Clerk	1,036,452	54,223	10,806,797	14,339,052	3,532,255	75.37%
Domestic Relations	724,612	5,664	6,988,727	8,770,636	1,781,909	79.68%
Jury Services	297,762	204,594	2,777,735	3,215,884	438,149	86.38%
Courts / Judiciary	29,877	-	453,535	1,459,920	1,006,385	31.07%
Human Services	405,193	51,730	3,319,352	4,151,818	832,466	79.95%
Child Protective Services	24,111	1,269,980	2,503,288	2,654,108	150,820	94.32%
Public Assistance	243,185	-	330,061	379,062	49,001	87.07%

GENERAL FUND (CONCLUDED)
BUDGET REPORT BY DEPARTMENT
For the ten (10) months ended 7/31/2025

	Current Month Expenditures	Encumbrances & Commitments	Total Expenditures Encumbrances & Commitments	Total Budget	Unexpended Budget	% Budget Used
GENERAL FUND (10000)						
Texas AgriLife Extension	$ 68,784	$ 365	$ 645,807	$ 850,972	$ 205,165	75.89%
Veterans Services	61,183	-	547,405	693,719	146,314	78.91%
Historical Commission	27,145	59	268,573	320,726	52,153	83.74%
Comm Pct 1 - General	135,997	214	1,184,471	1,479,372	294,901	80.07%
Comm Pct 2 - General	136,192	12	1,229,522	1,595,952	366,430	77.04%
Comm Pct 3 - General	81,795	304	706,793	1,300,029	593,236	54.37%
Comm Pct 4 - General	93,251	245	899,780	1,133,377	233,597	79.39%
Fleet Services	270,665	339,118	2,672,913	4,030,228	1,357,315	66.32%
GENERAL FUND - CASH MATCH (10010)						
Sheriff	$ -	$ -	$ 93,602	$ 179,639	$ 86,037	52.11%
Criminal Court Administration	-	-	-	8,000	8,000	0.00%
Crim District Attorney	-	-	42,857	42,858	1	100.00%
GENERAL FUND - OPERATING SUBSIDY (10020)						
County Administrator	$ -	$ -	$ 16	$ 16	$ 0	100.00%
Sheriff	-	-	1,317	15,000	13,683	8.78%
Juvenile Services	11,055	2,149	779,189	3,357,042	2,577,853	23.21%
Criminal Court Administration	-	-	-	75,000	75,000	0.00%
Criminal District Attorney	21,055	-	215,209	381,876	166,667	56.36%
Public Assistance	-	-	21,590	21,590	-	100.00%
SUBTOTAL	54,151,921	14,554,292	545,317,287	661,325,643	116,008,356	82.46%
NON-SPENDABLE (10000)						
Undesignated				$ 8,699,854	$ 8,699,854	
Contingent Expense				5,000,000	5,000,000	
Reserves				83,000,000	83,000,000	
GENERAL FUND TOTAL	$ 54,151,921	$ 14,554,292	$ 545,317,287	$ 758,025,497	$ 212,708,210	71.94%

ROAD & BRIDGE AND DEBT SERVICE BUDGET REPORT BY DEPARTMENT

For the ten (10) months ended 7/31/2025

	Current Month Expenditures	Encumbrances & Commitments	Total Expenditures Encumbrances & Commitments	Total Budget	Unexpended Budget	% Budget Used
ROAD AND BRIDGE (26100)						
Pct 1 - Garage/Maintenance	$ 707,371	$ 1,199,715	$ 7,472,543	$ 12,099,078	$ 4,626,535	61.76%
Pct 2 - Garage/Maintenance	356,409	124,120	3,114,584	6,218,786	3,104,202	50.08%
Pct 3 - Garage/Maintenance	302,262	301,254	3,113,260	4,599,384	1,486,124	67.69%
Pct 4 - Garage/Maintenance	566,980	1,593,343	7,940,756	10,485,489	2,544,733	75.73%
Right of Way	57,952	-	1,309,514	4,072,973	2,763,459	32.15%
Transportation	247,870	264,969	2,471,877	4,271,468	1,799,591	57.87%
Road & Bridge Non-Departmental	20,856	-	327,079	472,500	145,421	69.22%
ROAD AND BRIDGE - GRANT MATCH (26110)						
Transportation	-	-	-	356,100	356,100	0.00%
SUBTOTAL	2,259,700	3,483,401	25,749,613	42,575,778	16,826,165	60.48%
NON-SPENDABLE (26100)						
Undesignated				536,008	536,008	
ROAD AND BRIDGE FUND TOTAL	$ 2,259,700	$ 3,483,401	$ 25,749,613	$ 43,111,786	$ 17,362,173	59.73%
DEBT SERVICE (32100)						
Interest and Sinking	37,006,856	-	43,737,129	43,742,629	5,500	99.99%
SUBTOTAL	37,006,856	-	43,737,129	43,742,629	5,500	99.99%
NON-SPENDABLE (32100)						
Reserves				1,500,000	1,500,000	
DEBT SERVICE FUND TOTAL	$ 37,006,856	$ -	$ 43,737,129	$ 45,242,629	$ 1,505,500	96.67%

SPECIAL BUDGETS (CONTINUED)
BUDGET VERSUS ACTUAL (BUDGET BASIS) REVENUE
For the ten (10) months ended 7/31/2025

Fund #	Fund Name	Actual Revenue	Budgeted Revenue	Percent Collected
21100	Records Preservation/Automation-Filing	$ 2,504,973	$ 2,750,000	91.09%
21200	Records Preservation/Automation-Conviction	13,073	-	OVER 100%
21300	Records Preservation/Restoration	2,217,145	2,262,250	98.01%
21400	Court Record Preservation Fund	20,776	-	OVER 100%
21500	District Court Records Technology Fund	6,676	5,270	OVER 100%
21600	District Clerk Record Mgt & Preservation	1,100,064	1,030,920	OVER 100%
22100	Courthouse Security Fund	841,447	1,000,000	84.14%
22300	Consumer Health Fund	2,661,198	1,822,500	OVER 100%
22400	Juvenile Delinquency Prevention	1,882	132	OVER 100%
22500	Alternative Dispute Resolution	1,004,890	1,019,000	98.62%
22600	Probate Contributions Fund	165,197	122,500	OVER 100%
22700	Justice Court Technology Fund	33,078	35,625	92.85%
22800	Justice Court Building Security	6,656	7,420	89.70%
22900	Child Abuse Prevention Fund	6,678	7,000	95.40%
23100	Guardianship	98,953	122,250	80.94%
23200	Drug & Alcohol Court	6,937	-	OVER 100%
23300	County and District Court Technology Fund	39,173	39,475	99.23%
23400	Specialty Courts Fund	144,022	141,275	OVER 100%
23500	Truancy Prevention and Diversion Fund	32,110	32,050	OVER 100%
23600	Language Access	305,084	311,000	98.10%
24100	Law Library	1,445,469	1,475,000	98.00%
24200	Education Fund	198,944	122,971	OVER 100%
24300	Appellate Judicial System	189,886	181,063	OVER 100%
25100	Vehicle Inventory Tax	773,272	854,946	90.45%
45100	Non-Debt Capital	26,500,458	28,798,850	92.02%
45400	Capital Replacement Fund (Non-Debt)	40,930,801	46,082,728	88.82%
45500	Court Facility	837,837	845,000	99.15%
47600	2006 Bond Election - Buildings	63,239	42,500	OVER 100%
47700	2006 Bond Election - Transportation	483,129	297,500	OVER 100%
47800	2021 Bond Election - Transportation	7,913,415	6,587,500	OVER 100%
51200	Oil & Gas Royalty Resource Connection	131,310	2,235,000	5.88%
61500	Self Insurance	3,540,462	3,467,500	OVER 100%
61900	Workers Compensation	3,373,342	4,009,500	84.13%
62100	County Clerk Professional Liability	30,039	33,975	88.42%
62200	District Clerk Professional Liability	16,635	12,750	OVER 100%
65100	Employee Group Insurance - Medical	77,373,247	84,889,259	91.15%
D6200	DA Restitution Collection Fee	430	-	OVER 100%
D8700	CDA State Forfeiture	406,456	85,000	OVER 100%
D8800	CDA Federal Forfeiture Justice Funds	37,763	5,950	OVER 100%
D8900	CDA Fed For Treasury	72	-	OVER 100%
G1100	8TH Admin Judicial Region	664	10,000	6.64%
S8700	Sheriff's Inmate Commissary Fund	2,871,648	2,807,496	OVER 100%
S9300	Combined Narcotics Enforcement Team	378,446	400,000	94.61%
S9500	Sheriff Federal Forfeiture-Treasury Funds	6,768	6,750	OVER 100%
S9600	Sheriff Federal Forfeiture-Non DEA	64,806	11,475	OVER 100%
S9700	Sheriff Federal Forfeiture-Justice Funds	177,488	10,215	OVER 100%

SPECIAL BUDGETS (CONCLUDED)
BUDGET VERSUS ACTUAL (BUDGET BASIS) REVENUE
For the ten (10) months ended 7/31/2025

Fund #	Fund Name	Actual Revenue	Budgeted Revenue	Percent Collected
T0400	Public Health	$ 15,160,619	$ 15,942,159	95.10%
T0450	Public Health 1115 Waiver	1,300,643	-	OVER 100%
T0500	Section 125 Forfeitures	102,208	90,000	OVER 100%
T0600	Children's Home Fund	3,841	3,885	98.87%
T0700	Bail Bond Board	5,000	8,500	58.82%
T0800	TDPRS - Title IVE	66,740	6,975	OVER 100%
T0900	Constable Forfeiture	4,591	918	OVER 100%
T1000	Juvenile Probation District	10,761	9,900	OVER 100%
T1100	Unclaimed Juvenile Restitution	1,262	531	OVER 100%
T1300	Deferred Prosecution Program	25,621	46,000	55.70%
T2000	Historical Commission	179	200	89.50%
T2100	Historical Commission Archives	930	723	OVER 100%
T2300	Cemetery Fund	1,722	1,912	90.06%
T2600	Unclaimed Electrifc Coop Credits	99,226	97,750	OVER 100%
T2900	Fire Marshal Code	187,223	183,150	OVER 100%
T3000	DA - JPS Contract	603,929	745,115	81.05%
T3100	Emergency Services District #1	52,400	91,577	57.22%
T3300	CSCD Bond Supervision Unit	4,602,877	6,097,560	75.49%
T3400	Courts Drug Program	30,484	41,625	73.23%
T3700	Medical Examiner Conference Fund	989	850	OVER 100%
T4100	PMC Insured - 340B	7,119,410	8,170,000	87.14%
T5200	Miscellaneous Donations-Juvenile Probation	2,074	510	OVER 100%
T5350	Donations Emergency Management	305	340	89.71%
T5600	Miscellaneous Donations - Human Services	70,690	45,170	OVER 100%
T5640	Human Services - Reliant Energy	15,265	20,000	76.33%
T5700	Miscellaneous Donations-CPS	22,092	23,400	94.41%
T5800	Miscellaneous Donations-Health Dept	11,421	1,530	OVER 100%
T5960	Miscellaneous Donations-Veteran Court Program	13,470	978	OVER 100%
T6000	Miscellaneous Donations-Family Court	1,089	-	OVER 100%
T6100	Miscellaneous Donations-CRCG	1,607	1,063	OVER 100%
T6200	Miscellaneous Donations-Peace Officers Memorial	3,884	4,165	93.25%
T6500	ATTF Rental Assoc Donation	12	13	92.31%
T7000	Sheriff's Employee Recognition and Award	61	69	88.41%
T7100	Contract Elections	4,247	4,910,000	0.09%
T7300	Elections Chapter 19	61,193	545,079	11.23%
T8500	Opioid Epidemic Settlement	4,240,240	170,000	OVER 100%
T8600	Public Improvement District	1,566	-	OVER 100%
	TOTAL SPECIAL PURPOSE FUNDS	$ 212,785,909	$ 231,243,242	92.02%

SPECIAL PURPOSE
BUDGET REPORT EXPENDITURE (BUDGET BASIS)
For the ten (10) months ended 7/31/2025

	Current Month Expenditures	Encumbrances & Commitments	Total Expenditures Encumbrances & Commitments	Total Budget	Unexpended Budget	% Budget Used
RECORDS PRESERVATION & AUTOMATION - FILINGS (21100)						
County Clerk	76,035	144,017	1,294,544	12,663,905	11,369,361	10.22%
FUND TOTAL	$ 76,035	$ 144,017	$ 1,294,544	$ 12,663,905	$ 11,369,361	10.22%
RECORDS PRESERVATION & AUTOMATION - CONVICTIONS (21200)						
Information Technology	-	-	-	82,304	82,304	0.00%
FUND TOTAL	$ -	$ -	$ -	$ 82,304	$ 82,304	0.00%
RECORDS PRESERVATION & RESTORATION (21300)						
County Clerk	25,899	6,131,213	6,388,820	12,528,324	6,139,504	51.00%
FUND TOTAL	$ 25,899	$ 6,131,213	$ 6,388,820	$ 12,528,324	$ 6,139,504	51.00%
COURT RECORD PRESERVATION FUND (21400)						
District Clerk	3,812	-	29,898	464,217	434,319	6.44%
FUND TOTAL	$ 3,812	$ -	$ 29,898	$ 464,217	$ 434,319	6.44%
DISTRICT COURT RECORD TECHNOLOGY FUND (21500)						
District Clerk	-	8,950	89,500	129,610	40,110	69.05%
FUND TOTAL	$ -	$ 8,950	$ 89,500	$ 129,610	$ 40,110	69.05%
DISTRICT CLERK RECORD MANAGEMENT & PRESERVATION FUND (21600)						
District Clerk	88,285	-	857,639	2,906,011	2,048,372	29.51%
FUND TOTAL	$ 88,285	$ -	$ 857,639	$ 2,906,011	$ 2,048,372	29.51%

SPECIAL PURPOSE
BUDGET REPORT EXPENDITURE (BUDGET BASIS)
For the ten (10) months ended 7/31/2025

	Current Month Expenditures	Encumbrances & Commitments	Total Expenditures Encumbrances & Commitments	Total Budget	Unexpended Budget	% Budget Used
COURTHOUSE SECURITY FUND (22100)						
Non-Departmental	92,402	-	841,447	1,000,000	158,553	84.14%
FUND TOTAL	$ 92,402	$ -	$ 841,447	$ 1,000,000	$ 158,553	84.14%
CONSUMER HEALTH FUND (22300)						
Public Health	214,512	2,110	1,438,746	2,975,801	1,537,055	48.35%
FUND TOTAL	$ 214,512	$ 2,110	$ 1,438,746	$ 2,975,801	$ 1,537,055	48.35%
JUVENILE DELINQUENCY PREVENTION (22400)						
Juvenile Services	-	-	-	3,314	3,314	0.00%
FUND TOTAL	$ -	$ -	$ -	$ 3,314	$ 3,314	0.00%
DISPUTE RESOLUTION (22500)						
Information Technology	13,728	-	17,160	17,160	-	100.00%
Dispute Resolution	41,363	38,390	440,206	3,813,673	3,373,467	11.54%
FUND TOTAL	$ 55,091	$ 38,390	$ 457,366	$ 3,830,833	$ 3,373,467	11.94%
PROBATE CONTRIBUTIONS FUND (22600)						
Probate Court 1	4,931	-	59,726	624,483	564,757	9.56%
Probate Court 2	7,541	-	69,536	531,506	461,970	13.08%
FUND TOTAL	$ 12,472	$ -	$ 129,262	$ 1,155,989	$ 1,026,727	11.18%
JUSTICE COURT TECHNOLOGY FUND (22700)						
Information Technology	-	-	-	300,042	300,042	0.00%
FUND TOTAL	$ -	$ -	$ -	$ 300,042	$ 300,042	0.00%

SPECIAL PURPOSE
BUDGET REPORT EXPENDITURE (BUDGET BASIS)
For the ten (10) months ended 7/31/2025

	Current Month Expenditures	Encumbrances & Commitments	Total Expenditures Encumbrances & Commitments	Total Budget	Unexpended Budget	% Budget Used
JUSTICE COURT BLDG SECURITY (22800)						
Non-Departmental	618	-	6,656	7,420	764	89.70%
FUND TOTAL	$ 618	$ -	$ 6,656	$ 7,420	$ 764	89.70%
CHILD ABUSE PREVENTION FUND (22900)						
Non-Departmental	-	-	-	33,169	33,169	0.00%
233RD District Court	-	-	-	5,000	5,000	0.00%
FUND TOTAL	$ -	$ -	$ -	$ 38,169	$ 38,169	0.00%
GUARDIANSHIP (23100)						
Non-Departmental	-	-	110,000	280,726	170,726	39.18%
FUND TOTAL	$ -	$ -	$ 110,000	$ 280,726	$ 170,726	39.18%
DRUG & ALCOHOL COURT (23200)						
Criminal Court Administration	-	-	-	62,520	62,520	0.00%
FUND TOTAL	$ -	$ -	$ -	$ 62,520	$ 62,520	0.00%
COUNTY & DISTRICT COURT TECHNOLOGY FUND (23300)						
Information Technology	-	-	-	323,074	323,074	0.00%
FUND TOTAL	$ -	$ -	$ -	$ 323,074	$ 323,074	0.00%
SPECIALTY COURTS FUND (23400)						
Criminal Court Administration	6,439	-	95,071	154,659	59,588	61.47%
FUND TOTAL	$ 6,439	$ -	$ 95,071	$ 154,659	$ 59,588	61.47%

SPECIAL PURPOSE
BUDGET REPORT EXPENDITURE (BUDGET BASIS)
For the ten (10) months ended 7/31/2025

	Current Month Expenditures	Encumbrances & Commitments	Total Expenditures Encumbrances & Commitments	Total Budget	Unexpended Budget	% Budget Used
TRUANCY PREVENTION & DIVERSION FUND (23500)						
233RD District Court	-	-	-	180,656	180,656	0.00%
FUND TOTAL	$ -	$ -	$ -	$ 180,656	$ 180,656	0.00%
LANGUAGE ACCESS FUND (23600)						
Non-Departmental	30,018	-	186,517	503,569	317,052	37.04%
FUND TOTAL	$ 30,018	$ -	$ 186,517	$ 503,569	$ 317,052	37.04%
LAW LIBRARY (24100)						
Law Library	106,134	93,960	1,041,655	2,840,103	1,798,448	36.68%
Judicial Law Library	18,763	51,595	237,956	365,000	127,044	65.19%
FUND TOTAL	$ 124,897	$ 145,555	$ 1,279,611	$ 3,205,103	$ 1,925,492	39.92%
EDUCATION FUND (24200)						
Sheriff	395	-	26,065	85,852	59,787	30.36%
Sheriff - Confinement	34,065	-	42,269	52,972	10,703	79.79%
Constable Precinct 1	210	-	2,210	4,405	2,195	50.17%
Constable Precinct 2	-	-	700	8,510	7,810	8.23%
Constable Precinct 3	-	-	2,609	6,405	3,796	40.73%
Constable Precinct 4	-	-	-	4,196	4,196	0.00%
Constable Precinct 5	-	-	623	8,717	8,094	7.15%
Constable Precinct 6	-	-	-	10,091	10,091	0.00%
Constable Precinct 7	-	-	2,274	10,615	8,341	21.42%
Constable Precinct 8	-	-	-	7,364	7,364	0.00%
Fire Marshal	-	-	-	2,077	2,077	0.00%
Probate Court 1	450	-	3,097	40,000	36,903	7.74%
Probate Court 2	130	-	540	40,000	39,460	1.35%
Crim District Attorney	4,139	-	4,139	7,826	3,687	52.89%
Courts / Judiciary	-	-	4,560	5,200	640	87.69%
FUND TOTAL	$ 39,389	$ -	$ 89,086	$ 294,230	$ 205,144	30.28%

SPECIAL PURPOSE
BUDGET REPORT EXPENDITURE (BUDGET BASIS)
For the ten (10) months ended 7/31/2025

	Current Month Expenditures	Encumbrances & Commitments	Total Expenditures Encumbrances & Commitments	Total Budget	Unexpended Budget	% Budget Used
APPELLATE JUDICIAL SYSTEM (24300)						
Appeals Court	12,257	-	177,072	206,063	28,991	85.93%
FUND TOTAL	$ 12,257	$ -	$ 177,072	$ 206,063	$ 28,991	85.93%
VEHICLE INVENTORY TAX (25100)						
Tax Assessor / Collector	10,372	11,095	191,850	4,731,042	4,539,192	4.06%
FUND TOTAL	$ 10,372	$ 11,095	$ 191,850	$ 4,731,042	$ 4,539,192	4.06%
NON-DEBT CAPITAL (45100)						
County Administrator	-	-	6,937	22,000	15,063	31.53%
Communications	-	-	9,588	17,000	7,412	56.40%
Non-Departmental	1,250,000	-	12,500,944	21,706,007	9,205,063	57.59%
Auditor	-	-	6,234	7,167	933	86.98%
Budget and Risk Management	-	-	10,768	15,000	4,232	71.79%
Tax Assessor / Collector	23,405	-	46,666	55,175	8,509	84.58%
Elections Administration	21,121	48,768	496,612	972,830	476,218	51.05%
Information Technology	495,097	502,289	2,295,825	6,329,658	4,033,833	36.27%
Human Resources	514	-	632	8,283	7,651	7.63%
Purchasing	-	-	7,395	7,431	36	99.52%
Facilities	350	105,656	377,659	1,258,574	880,915	30.01%
Sheriff	4,897	1,593,670	2,287,983	2,517,114	229,131	90.90%
Sheriff - Confinement	-	-	292,609	336,736	44,127	86.90%
Constable Precinct 1	-	3,715	7,277	13,715	6,438	53.06%
Constable Precinct 2	-	-	9,582	10,008	426	95.74%
Constable Precinct 3	-	30,854	46,391	48,000	1,609	96.65%
Constable Precinct 4	-	-	1,228	1,250	22	98.24%
Constable Precinct 5	3,105	11,145	39,717	40,093	376	99.06%
Constable Precinct 6	-	-	-	24,500	24,500	0.00%
Constable Precinct 7	-	15,826	22,852	24,400	1,548	93.66%
Constable Precinct 8	-	10,156	16,350	87,050	70,700	18.78%
Medical Examiner	-	299,957	377,786	380,450	2,664	99.30%
Community Supervision	1,564	-	57,059	70,546	13,487	80.88%
Juvenile Services	-	-	49,295	49,582	287	99.42%
Buildings	886,474	10,636,429	12,730,031	34,636,574	21,906,543	36.75%
17TH District Court	-	-	6,424	7,200	776	89.22%
48TH District Court	-	-	-	6,500	6,500	0.00%
342ND District Court	-	-	6,303	6,350	47	99.26%

SPECIAL PURPOSE
BUDGET REPORT EXPENDITURE (BUDGET BASIS)
For the ten (10) months ended 7/31/2025

	Current Month Expenditures	Encumbrances & Commitments	Total Expenditures Encumbrances & Commitments	Total Budget	Unexpended Budget	% Budget Used
NON-DEBT CAPITAL (45100) (CONTINUED)						
233RD District Court	-	-	-	5,000	5,000	0.00%
322ND District Court	-	-	5,181	5,600	419	92.52%
Criminal Court Administration	3,315	11,666	19,707	26,100	6,393	75.51%
CCL #1	-	-	4,034	4,053	19	99.53%
Probate Court 2	-	-	5,082	6,700	1,618	75.85%
Justice of the Peace Pct 1	-	-	4,340	6,250	1,910	69.44%
Justice of the Peace Pct 2	-	3,696	9,265	11,037	1,772	83.94%
Justice of the Peace Pct 4	-	420	4,507	4,507	-	100.00%
Justice of the Peace Pct 5	-	-	7,317	7,490	173	97.69%
Justice of the Peace Pct 6	-	-	4,494	5,349	855	84.02%
Crim District Attorney	-	-	73,499	82,688	9,189	88.89%
District Clerk	110,996	218	167,844	167,848	4	100.00%
County Clerk	-	3,122	4,676	30,075	25,399	15.55%
Domestic Relations	-	-	2,434	5,230	2,796	46.54%
Courts / Judiciary	-	-	18,768	66,709	47,941	28.13%
Human Services	-	-	2,590	2,750	160	94.18%
Historical Commission	-	-	3,385	3,400	15	99.56%
Commissioner Precinct 2	-	1,470	8,684	24,200	15,516	35.88%
Commissioner Precinct 4	-	-	7,472	10,000	2,528	74.72%
Pct 1 - Garage/Maintenance	576,675	1,007,526	4,650,671	5,566,988	916,317	83.54%
Pct 2 - Garage/Maintenance	386,918	346,885	1,816,616	7,080,614	5,263,998	25.66%
Pct 3 - Garage/Maintenance	-	554,502	853,258	1,140,925	287,667	74.79%
Pct 4 - Garage/Maintenance	222,766	1,675,836	2,810,636	4,488,236	1,677,600	62.62%
Transportation	-	14,484	27,186	30,420	3,234	89.37%
FUND TOTAL	$ 3,987,197	$ 16,878,290	$ 42,221,793	$ 87,441,362	$ 45,219,569	48.29%
CAPITAL REPLACEMENT FUND (NON-DEBT) (45400)						
Non-Departmental	-	-	-	3,071,446	3,071,446	0.00%
Elections Administration	-	-	-	2,000,000	2,000,000	0.00%
Information Technology	29,013	591,424	3,029,410	22,957,171	19,927,761	13.20%
Facilities	-	-	-	60,493,457	60,493,457	0.00%
Buildings	113,918	4,733,754	5,666,393	83,385,920	77,719,527	6.80%
Pct 4 - Garage/Maintenance	-	1,813,562	1,834,107	10,828,694	8,994,587	16.94%
Transportation	117,924	610,288	965,789	4,554,034	3,588,245	21.21%
FUND TOTAL	$ 260,855	$ 7,749,028	$ 11,495,699	$ 187,290,722	$ 175,795,023	6.14%

SPECIAL PURPOSE
BUDGET REPORT EXPENDITURE (BUDGET BASIS)
For the ten (10) months ended 7/31/2025

	Current Month Expenditures	Encumbrances & Commitments	Total Expenditures Encumbrances & Commitments	Total Budget	Unexpended Budget	% Budget Used
COURT FACILITY (45500)						
Facilities	532	790	4,022	2,292,355	2,288,333	0.18%
FUND TOTAL	$ 532	$ 790	$ 4,022	$ 2,292,355	$ 2,288,333	0.18%
2006 BOND ELECTION-BUILDINGS (47600)						
Non-Departmental	-	-	304	225,560	225,256	0.13%
Buildings	-	-	-	1,280,070	1,280,070	0.00%
FUND TOTAL	$ -	$ -	$ 304	$ 1,505,630	$ 1,505,326	0.02%
2006 BOND ELECTION-TRANSPORTATION (47700)						
Non-Departmental	-	-	352	10,000	9,648	3.52%
Transportation	667,559	1,118,178	1,785,737	6,704,300	4,918,563	26.64%
FUND TOTAL	$ 667,559	$ 1,118,178	$ 1,786,089	$ 6,714,300	$ 4,928,211	26.60%
2021 BOND ELECTION-TRANSPORTATION (47800)						
Non-Departmental	-	-	1,600	19,102,704	19,101,104	0.01%
Transportation	426,516	52,435,408	54,474,015	156,872,258	102,398,243	34.73%
FUND TOTAL	$ 426,516	$ 52,435,408	$ 54,475,615	$ 175,974,962	$ 121,499,347	30.96%

SPECIAL PURPOSE
BUDGET REPORT EXPENDITURE (BUDGET BASIS)
For the ten (10) months ended 7/31/2025

	Current Month Expenditures	Encumbrances & Commitments	Total Expenditures Encumbrances & Commitments	Total Budget	Unexpended Budget	% Budget Used
OIL & GAS ROYALTY (51200)						
Buildings	-	-	423,985	4,300,103	3,876,118	9.86%
Resource Connection	-	-	18,454	18,500	46	99.75%
FUND TOTAL	$ -	$ -	$ 442,439	$ 4,318,603	$ 3,876,164	10.24%
SELF INSURANCE (61500)						
Self Insurance	209,143	320,063	3,014,601	15,258,484	12,243,883	19.76%
FUND TOTAL	$ 209,143	$ 320,063	$ 3,014,601	$ 15,258,484	$ 12,243,883	19.76%
WORKERS COMPENSATION/SELF INSURANCE (61900)						
Self Insurance	322,587	76,362	2,963,863	9,507,230	6,543,367	31.17%
FUND TOTAL	$ 322,587	$ 76,362	$ 2,963,863	$ 9,507,230	$ 6,543,367	31.17%
COUNTY CLERK PROFESSIONAL LIABILITY (62100)						
County Clerk	-	-	-	830,857	830,857	0.00%
FUND TOTAL	$ -	$ -	$ -	$ 830,857	$ 830,857	0.00%
DISTRICT CLERK PROFESSIONAL LIABILITY (62200)						
District Clerk	-	-	-	410,277	410,277	0.00%
FUND TOTAL	$ -	$ -	$ -	$ 410,277	$ 410,277	0.00%
EMPLOYEE GROUP INSURANCE - MEDICAL (65100)						
Non-Departmental	48,124	102,339	652,359	23,911,000	23,258,641	2.73%
Self Insurance	8,444,638	-	91,287,804	95,781,862	4,494,058	95.31%
FUND TOTAL	$ 8,492,762	$ 102,339	$ 91,940,163	$ 119,692,862	$ 27,752,699	76.81%

SPECIAL PURPOSE
BUDGET REPORT EXPENDITURE (BUDGET BASIS)
For the ten (10) months ended 7/31/2025

	Current Month Expenditures	Encumbrances & Commitments	Total Expenditures Encumbrances & Commitments	Total Budget	Unexpended Budget	% Budget Used
AMERICAN RESCUE PLAN ACT (CARPA)						
CARPA	1,442,765	15,955,840	27,301,331	30,375,000	3,073,669	89.88%
FUND TOTAL	$ 1,442,765	$ 15,955,840	$ 27,301,331	$ 30,375,000	$ 3,073,669	89.88%
DISTRICT ATTORNEY RESTITUTION COLLECTION FEE (D6200)						
Crim District Attorney	-	-	950	10,529	9,579	9.02%
FUND TOTAL	$ -	$ -	$ 950	$ 10,529	$ 9,579	9.02%
CRIMINAL DISTRICT ATTORNEY STATE FORFEITURE (D8700)						
Crim District Attorney	47,529	141,475	505,282	1,942,380	1,437,098	26.01%
Buildings	-	12,260	12,260	425,000	412,740	2.88%
FUND TOTAL	$ 47,529	$ 153,735	$ 517,542	$ 2,367,380	$ 1,849,838	21.86%
CRIMINAL DISTRICT ATTORNEY FEDERAL FORFEITURE JUSTICE FUNDS (D8800)						
Crim District Attorney	-	-	-	145,521	145,521	0.00%
FUND TOTAL	$ -	$ -	$ -	$ 145,521	$ 145,521	0.00%
8TH ADMIN JUDICIAL REGION (G1100)						
8th Admin Judicial Region	50	1,332	2,045	10,000	7,955	20.45%
FUND TOTAL	$ 50	$ 1,332	$ 2,045	$ 10,000	$ 7,955	20.45%

SPECIAL PURPOSE
BUDGET REPORT EXPENDITURE (BUDGET BASIS)
For the ten (10) months ended 7/31/2025

	Current Month Expenditures	Encumbrances & Commitments	Total Expenditures Encumbrances & Commitments	Total Budget	Unexpended Budget	% Budget Used
SHERIFF'S INMATE COMMISSARY (S8700)						
Sheriff - Confinement	297,801	75,818	3,159,883	5,523,738	2,363,855	57.21%
FUND TOTAL	$ 297,801	$ 75,818	$ 3,159,883	$ 5,523,738	$ 2,363,855	57.21%
COMBINED NARCOTICS ENFORCEMENT TEAM (S9300)						
Sheriff	33,351	133,973	546,944	918,000	371,056	59.58%
FUND TOTAL	$ 33,351	$ 133,973	$ 546,944	$ 918,000	$ 371,056	59.58%
SHERIFF FEDERAL FORFEITURE-TREASURY (S9500)						
Sheriff	3,388	64,023	154,366	166,750	12,384	92.57%
FUND TOTAL	$ 3,388	$ 64,023	$ 154,366	$ 166,750	$ 12,384	92.57%
SHERIFF DRUG FORFEITURE-NON DEA (S9600)						
Sheriff	8,871	-	53,299	303,112	249,813	17.58%
FUND TOTAL	$ 8,871	$ -	$ 53,299	$ 303,112	$ 249,813	17.58%
SHERIFF FEDERAL FORFEITURE-JUSTICE (S9700)						
Sheriff	326	-	138,068	355,504	217,436	38.84%
FUND TOTAL	$ 326	$ -	$ 138,068	$ 355,504	$ 217,436	38.84%

SPECIAL PURPOSE
BUDGET REPORT EXPENDITURE (BUDGET BASIS)
For the ten (10) months ended 7/31/2025

	Current Month Expenditures	Encumbrances & Commitments	Total Expenditures Encumbrances & Commitments	Total Budget	Unexpended Budget	% Budget Used
PUBLIC HEALTH (T0400)						
T0400 - PUBLIC HEALTH						
Buildings	121,507	420,357	1,345,702	2,644,951	1,299,249	50.88%
Public Health	1,202,341	687,540	13,430,905	24,108,438	10,677,533	55.71%
T0450 - PUBLIC HEALTH - 1115 WAIVER						
Non-Departmental	128,231	533,528	1,965,113	29,069,657	27,104,544	6.76%
Public Health	219,136	22,505	1,933,736	3,517,826	1,584,090	54.97%
T0451 - PUBLIC HEALTH - 1115 WAIVER - CASH MATCH						
Public Health	(19,649)	-	231,810	416,000	184,190	55.72%
T0452 - PUBLIC HEALTH - 1115 WAIVER - OPERATING SUBSIDY						
Public Health	53,013	-	221,208	2,000,000	1,778,792	11.06%
FUND TOTAL	$ 1,704,579	$ 1,663,930	$ 19,128,474	$ 61,756,872	$ 42,628,398	30.97%
SECTION 125 FORFEITURES (T0500)						
Self Insurance	11,550	36,716	141,707	2,187,048	2,045,341	6.48%
FUND TOTAL	$ 11,550	$ 36,716	$ 141,707	$ 2,187,048	$ 2,045,341	6.48%

SPECIAL PURPOSE
BUDGET REPORT EXPENDITURE (BUDGET BASIS)
For the ten (10) months ended 7/31/2025

	Current Month Expenditures	Encumbrances & Commitments	Total Expenditures Encumbrances & Commitments	Total Budget	Unexpended Budget	% Budget Used
CHILDREN'S HOME FUND (T0600)						
Juvenile Services	-	52	5,519	81,265	75,746	6.79%
FUND TOTAL	$ -	$ 52	$ 5,519	$ 81,265	$ 75,746	6.79%
BAIL BOND BOARD (T0700)						
Non-Departmental	564	-	5,778	12,221	6,443	47.28%
FUND TOTAL	$ 564	$ -	$ 5,778	$ 12,221	$ 6,443	47.28%
TDRPS - TITLE IVE (T0800)						
Child Protective Services	36,236	1,568	73,608	142,335	68,727	51.71%
FUND TOTAL	$ 36,236	$ 1,568	$ 73,608	$ 142,335	$ 68,727	51.71%
CONSTABLE FORFEITURE (T0900)						
Constable Precinct 7	1,772	5,097	6,869	8,452	1,583	81.27%
FUND TOTAL	$ 1,772	$ 5,097	$ 6,869	$ 8,452	$ 1,583	81.27%
JUVENILE PROBATION DISTRICT (T1000)						
Juvenile Services	894	-	14,933	244,991	230,058	6.10%
FUND TOTAL	$ 894	$ -	$ 14,933	$ 244,991	$ 230,058	6.10%
UNCLAIMED JUVENILE RESTITUTION (T1100)						
Juvenile Services	-	-	-	13,024	13,024	0.00%
FUND TOTAL	$ -	$ -	$ -	$ 13,024	$ 13,024	0.00%

SPECIAL PURPOSE
BUDGET REPORT EXPENDITURE (BUDGET BASIS)
For the ten (10) months ended 7/31/2025

	Current Month Expenditures	Encumbrances & Commitments	Total Expenditures Encumbrances & Commitments	Total Budget	Unexpended Budget	% Budget Used
DEFERRED PROSECUTION PROGRAM (T1300)						
Crim District Attorney	906	-	15,849	86,369	70,520	18.35%
FUND TOTAL	$ 906	$ -	$ 15,849	$ 86,369	$ 70,520	18.35%
HISTORICAL COMMISSION (T2000)						
Historical Commission	-	-	-	4,933	4,933	0.00%
FUND TOTAL	$ -	$ -	$ -	$ 4,933	$ 4,933	0.00%
HISTORICAL COMMISSION ARCHIVES (T2100)						
Historical Commission	630	-	1,630	17,672	16,042	9.22%
FUND TOTAL	$ 630	$ -	$ 1,630	$ 17,672	$ 16,042	9.22%
CEMETERY FUND (T2300)						
Historical Commission	-	-	-	47,562	47,562	0.00%
FUND TOTAL	$ -	$ -	$ -	$ 47,562	$ 47,562	0.00%
UNCLAIMED ELECTRIC COOP CREDITS (T2600)						
Non-Departmental	-	-	-	2,465,804	2,465,804	0.00%
Community Outreach	-	-	10,000	10,000	-	100.00%
FUND TOTAL	$ -	$ -	$ 10,000	$ 2,475,804	$ 2,465,804	0.40%

SPECIAL PURPOSE
BUDGET REPORT EXPENDITURE (BUDGET BASIS)
For the ten (10) months ended 7/31/2025

	Current Month Expenditures	Encumbrances & Commitments	Total Expenditures Encumbrances & Commitments	Total Budget	Unexpended Budget	% Budget Used
FIRE MARSHAL CODE (T2900)						
Fire Marshal	28,208	39,017	251,432	973,692	722,260	25.82%
FUND TOTAL	$ 28,208	$ 39,017	$ 251,432	$ 973,692	$ 722,260	25.82%
DISTRICT ATTORNEY JPS CONTRACT (T3000)						
Crim District Attorney	58,684	-	562,279	745,115	182,836	75.46%
FUND TOTAL	$ 58,684	$ -	$ 562,279	$ 745,115	$ 182,836	75.46%
EMERGENCY SERVICES DISTRICT (T3100)						
Fire Marshal	7,570	-	73,653	91,577	17,924	80.43%
FUND TOTAL	$ 7,570	$ -	$ 73,653	$ 91,577	$ 17,924	80.43%
CSCD BOND SUPERVISION UNIT (T3300)						
Community Supervision	626,070	91,015	4,650,309	6,097,560	1,447,251	76.27%
FUND TOTAL	$ 626,070	$ 91,015	$ 4,650,309	$ 6,097,560	$ 1,447,251	76.27%
CRIMINAL COURTS DRUG PROGRAM (T3400)						
Criminal Court Administration	548	-	14,107	104,799	90,692	13.46%
FUND TOTAL	$ 548	$ -	$ 14,107	$ 104,799	$ 90,692	13.46%
MEDICAL EXAMINER CONFERENCE (T3700)						
Medical Examiner	-	514	980	26,131	25,151	3.75%
FUND TOTAL	$ -	$ 514	$ 980	$ 26,131	$ 25,151	3.75%

SPECIAL PURPOSE
BUDGET REPORT EXPENDITURE (BUDGET BASIS)
For the ten (10) months ended 7/31/2025

	Current Month Expenditures	Encumbrances & Commitments	Total Expenditures Encumbrances & Commitments	Total Budget	Unexpended Budget	% Budget Used
PMC INSURED - 340B (T4100)						
Non-departmental	-	-	-	2,371,954	2,371,954	0.00%
HIV Admin	-	-	-	14,541	14,541	0.00%
Public Health	1,046,029	1,275,728	8,320,695	9,473,273	1,152,578	87.83%
FUND TOTAL	$ 1,046,029	$ 1,275,728	$ 8,320,695	$ 11,859,768	$ 3,539,073	70.16%
MISCELLANEOUS DONATIONS - JUVENILE PROBATION (T5200)						
Juvenile Services	-	-	-	18,847	18,847	0.00%
FUND TOTAL	$ -	$ -	$ -	$ 18,847	$ 18,847	0.00%
DONATIONS EMERGENCY MANAGEMENT (T5350)						
Emergency Management	-	-	-	8,425	8,425	0.00%
FUND TOTAL	$ -	$ -	$ -	$ 8,425	$ 8,425	0.00%
MISCELLANEOUS DONATIONS - HUMAN SERVICES (T5600)						
Human Services	76	-	51,178	53,402	2,224	95.84%
FUND TOTAL	$ 76	$ -	$ 51,178	$ 53,402	$ 2,224	95.84%
MISCELLANEOUS DONATIONS - HUMAN SERVICES - RELIANT (T5640)						
Human Services	237	-	20,282	20,282	-	100.00%
FUND TOTAL	$ 237	$ -	$ 20,282	$ 20,282	$ -	100.00%

SPECIAL PURPOSE
BUDGET REPORT EXPENDITURE (BUDGET BASIS)
For the ten (10) months ended 7/31/2025

	Current Month Expenditures	Encumbrances & Commitments	Total Expenditures Encumbrances & Commitments	Total Budget	Unexpended Budget	% Budget Used
MISCELLANEOUS DONATIONS - CPS (T5700)						
Child Protective Services	469	-	3,667	101,616	97,949	3.61%
FUND TOTAL	$ 469	$ -	$ 3,667	$ 101,616	$ 97,949	3.61%
MISCELLANEOUS DONATIONS - HEALTH DEPT (T5800)						
Public Health	-	-	222	38,744	38,522	0.57%
FUND TOTAL	$ -	$ -	$ 222	$ 38,744	$ 38,522	0.57%
MISCELLANEOUS DONATIONS - VETERAN COURT PROGRAM (T5960)						
Veterans Diversion Court	-	-	-	23,128	23,128	0.00%
FUND TOTAL	$ -	$ -	$ -	$ 23,128	$ 23,128	0.00%
MISCELLANEOUS DONATIONS -FAMILY COURT SERVICES (T6000)						
Domestic Relations	-	-	-	639	639	0.00%
FUND TOTAL	$ -	$ -	$ -	$ 639	$ 639	0.00%
MISCELLANEOUS DONATIONS -CRCG (T6100)						
Public Assistance	-	-	18,139	50,270	32,131	36.08%
FUND TOTAL	$ -	$ -	$ 18,139	$ 50,270	$ 32,131	36.08%

SPECIAL PURPOSE
BUDGET REPORT EXPENDITURE (BUDGET BASIS)
For the ten (10) months ended 7/31/2025

	Current Month Expenditures	Encumbrances & Commitments	Total Expenditures Encumbrances & Commitments	Total Budget	Unexpended Budget	% Budget Used
MISCELLANEOUS DONATIONS -PEACE OFFICER MEMORIAL (T6200)						
Buildings	-	-	-	94,493	94,493	0.00%
FUND TOTAL	$ -	$ -	$ -	$ 94,493	$ 94,493	0.00%
MISCELLANEOUS DONATIONS -LAW ENFORCEMENT (T6300)						
Sheriff	-	-	-	62	62	0.00%
FUND TOTAL	$ -	$ -	$ -	$ 62	$ 62	0.00%
ATTF RENTAL ASSOC DONATION (T6500)						
Sheriff	-	-	-	322	322	0.00%
FUND TOTAL	$ -	$ -	$ -	$ 322	$ 322	0.00%
SHERIFF'S EMPLOYEE RECOGNITION AND AWARD (T7000)						
Sheriff	-	-	-	1,678	1,678	0.00%
FUND TOTAL	$ -	$ -	$ -	$ 1,678	$ 1,678	0.00%
CONTRACT ELECTIONS (T7100)						
Elections Administration	17,503	20,562	4,242,094	5,170,000	927,906	82.05%
FUND TOTAL	$ 17,503	$ 20,562	$ 4,242,094	$ 5,170,000	$ 927,906	82.05%

SPECIAL PURPOSE
BUDGET REPORT EXPENDITURE (BUDGET BASIS)
For the ten (10) months ended 7/31/2025

	Current Month Expenditures	Encumbrances & Commitments	Total Expenditures Encumbrances & Commitments	Total Budget	Unexpended Budget	% Budget Used
ELECTIONS CHAPTER 19 (T7300)						
Elections Administration	7,928	55,111	149,217	545,079	395,862	27.38%
FUND TOTAL	$ 7,928	$ 55,111	$ 149,217	$ 545,079	$ 395,862	27.38%
OPIOID EPIDEMIC SETTLEMENT (T8500)						
Non-Departmental	-	129,922	292,275	3,609,809	3,317,534	8.10%
Public Assistance	670,840	-	670,840	670,840	-	100.00%
FUND TOTAL	$ 670,840	$ 129,922	$ 963,115	$ 4,280,649	$ 3,317,534	22.50%
PUBLIC IMPROVEMENT DISTRICT (T8600)						
Public Improvement District	-	-	345	31,937	31,592	1.08%
FUND TOTAL	$ -	$ -	$ 345	$ 31,937	$ 31,592	1.08%
SPECIAL PURPOSE FUNDS TOTAL	$ 21,215,023	$ 104,865,741	$ 292,608,182	$ 796,857,522	$ 504,249,340	36.72%


TARRANT COUNTY, TEXAS

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 2
Department:	**Prepared By:** Brett Self	**Approved By:** Kimberly Buchanan

SUBJECT:

Consideration of the Release of Depository Collateral

*****CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve the release of approximately $10,000,000 of collateral as requested in the attached letter.

BACKGROUND

The County's bank balances have decreased; therefore, the bank has requested the release of collateral.

With this action, collateral will total approximately $702,261,000 which should be sufficient to cover deposits through November.

FISCAL IMPACT

By reducing the collateral, the County will avoid additional bank service charges for excess collateral.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $ 0.00

Auditor

Attachments

Standard Release Letter (8).pdf

JPMorgan Chase Bank, N.A.

August 26, 2025

Brett Self
Tarrant County
100 East Weatherford
Fort Worth, TX 761960301

Phone: (817) 884-3244
Fax: (817) 884-1104
Email: bself@tarrantcounty.com

Pledgee Authorization

I hereby authorize FEDERAL RESERVE BANK OF NEW YORK to release from pledge the below listed security as requested effective immediately.

Authorized Signature _____ *Date* _____

Title _____

Dear Brett Self:

Upon receipt of this letter, please review and authorize the release of collateral currently pledged to secure deposits for the Tarrant County at the FEDERAL RESERVE BANK OF NEW YORK. Once you sign and date the "Pledgee Authorization" box above, please **email** the letter promptly to ensure a timely release of the collateral to **NCMG-OPS@JPMORGAN.COM** (or fax to 614-437-5690).

Collateral Released from Sub-Account: B237

JPMorgan Chase Bank, N.A. ABA # 021000021

CUSIP	Description / Coupon / Maturity	Original Par Amount	Current Par Amount	Market Value
91282CCV1	US Treasury Notes / 1.125% / 08/31/2028	$10,782,000.00	$10,782,000.00	$10,000,305.00

Please note JPMorgan Chase Bank, N.A. will forward your signed release letter of approval to the FRB for processing. The FRB will contact you or another authorized signer to verify the request.

If you have any questions, please contact the National Collateral Management Operations Group at 888-333-8340, Option 2, or email **NCMG-OPS@JPMORGAN.COM**

Sincerely,

Judith Bonds

Judith Bonds
Collateral Svc Specialist

COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER

DATE 09/03/25

SUBJECT:

FY 2025 APPROPRIATION ADJUSTMENTS

***** CONSENT *****

10000-2025 GENERAL FUND

1820100000 - Human Resources		
511011	Salaries	(100,000)
575611	Contract Labor	100,000
4113100000 - 141st District Court		
575614	Visiting Court Reporter	2,700
4120200000 - Criminal District Court #2		
584011	Counsel Fees - Courts	60,000
4120300000 - Criminal District Court #3		
584011	Counsel Fees - Courts	100,000
4120400000 - Criminal District Court #4		
584011	Counsel Fees - Courts	100,000
4123500000 - 297th District Court		
575613	Visiting Judges	650
4124500000 - 372nd District Court		
575613	Visiting Judges	600
584011	Counsel Fees - Courts	150,000
4124800000 - 396th District Court		
584011	Counsel Fees - Courts	60,000
4124900000 - 432nd District Court		
584011	Counsel Fees - Courts	100,000
4125000000 - 485th District Court		
584011	Counsel Fees - Courts	100,000

DISPOSITION BY COMMISSIONERS COURT

SUBMITTED BY:	Budget & Risk Management	PREPARED BY: APPROVED BY:	Jason K. Adams Helen H. Giese

SUBJECT:

FY 2025 APPROPRIATION ADJUSTMENTS

***** CONSENT *****

Fund 10000-2025 (cont)

4220200000 - County Criminal Court #2		
584011	Counsel Fees - Courts	70,000
4220600000 - County Criminal Court #6		
584011	Counsel Fees - Courts	20,000
4220800000 - County Criminal Court #8		
584011	Counsel Fees - Courts	20,000
4131100000 - 231st District Court		
575614	Visiting Court Reporter	650
4132100000 - 322nd District Court		
584022	Counsel Fees - CPS	100,000
4133500000 - 325th District Court		
575614	Visiting Court Reporter	700
584011	Counsel Fees - Courts	150,000
4134100000 - 360th District Court		
575614	Visiting Court Reporter	3,500
4880100000 - Courts/Judiciary		
584011	Counsel Fees - Courts	(1,038,800)
5910200000 - County Archives		
521011	Supplies	(60)
576285	Meeting Expenses	60
6110100000 - Precinct 1 General		
514011	Mileage Allowance	(1,400)
522069	Subscriptions	1,400
569011	Professional Services	(15,000)
588261	Education	15,000

SUBJECT:

FY 2025 APPROPRIATION ADJUSTMENTS

*** CONSENT ***

26100-2025 - ROAD AND BRIDGE FUND

6410300000 - Precinct 4 Maintenance

558097	Asphalt-Rock/Hot Mix	(10,000)
578051	Equipment Rentals	10,000

61500-2025 - SELF INSURANCE FUND

1912000000 - Workers' Compensation

532011	Building Maintenance	40,000
595055	Undesignated	(40,000)

65100-2025 - EMPLOYEE GROUP INSURANCE BENEFITS FUND

1140100000 - Non-Departmental

595056	Reserves	(14,000,000)

1914100000 - Group Insurance-Health

500000	Rollup - All Expenditures	14,000,000

T5640-2025 - HUMAN SERVICES - RELIANT ENERGY FUND

Revenue

5210100000 - Human Services

451002	Interest Income Received	44

Budget

5210100000 - Human Services

572012	Utility Assistance	44

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 1
Department:	**Prepared By:** Rand Otten	**Approved By:** Matthew Jones

SUBJECT:

Consideration of Fiscal Year Grant Award from the Office of the Attorney General for the Bilingual Victim Assistance Coordinator Position for the District Attorney's Victim Services Unit

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider the FY 2026 grant award from the Victims Coordinator and Liaison Grant (VCLG) program, through the Office of the Attorney General, to continue funding for a Bilingual Victim Assistance Coordinator position in the Victim Services Unit of the District Attorney's Office.

BACKGROUND

On March 11, 2025, the Commissioners Court, through Court Order #144819, approved the submission of the FY2026 and FY2027 Victims Coordinator and Liaison Grant (VCLG) application and resolution to the Office of the Attorney General to continue funding for a Bilingual Victim Assistance Coordinator position in the Victim Services Unit of the District Attorney's Office.

The District Attorney's Office has received grants to partially fund a Bilingual Victim Assistance Coordinator position to assist with translation for Spanish speaking victims since 2002. There continues to be a positive reception regarding the position of Bilingual Victim Assistance Coordinator from community organizations and a continued need for this position to assist Spanish speaking victims.

The grant is effective September 1, 2025 through August 31, 2026.

The Budget and Risk Management Department has reviewed the notice of grant award. The District Attorney’s Office has approved this document as to form.

FISCAL IMPACT

The grant award is for $49,500.00 for FY 2026.

No indirect costs are allowed for this grant and no match is required.

Funding for operating subsidy in the amount of $64,166.00 is budgeted in account 10000-2026 General Fund/4510100000 Criminal DA Admin/592021 Operating Subsidy – Grants.

The grant award will be deposited into account GRANT-2004 / M0048-2026 / 4510100000.

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 1
Department:	**Prepared By:** Elliot Lester	**Approved By:** Travis Yarbrough

SUBJECT:

Consideration of Risk Management Board Minutes and Recommended Claims

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider the board minutes and payment of the following claims recommended by the Risk Management Board and authorize the County Auditor to pay funds prior to appearing on the claims register.

BACKGROUND

The Risk Management Board held meetings on Wednesday, August 13, 2025, and August 20, 2025. The minutes resulting from these meetings are attached for review.

The claims recommended by the Risk Management Board are as follows:

Ameristar Screen & Glass

Claim No. 25-10069 (Constable Pct. 8)

$2,723.69 (Plus Rental)

On July 7, 2025, a County vehicle made contact with a vehicle belonging to Ameristar Screen & Glass. The Risk Management Board recommends payment of $2,723.69 plus rental car for this claim.

Lindsay Whittington

Claim No. 24-10077 (Public Health)

$4,170.41 (Plus Rental)

On July 31, 2024, a County vehicle made contact with a vehicle belonging to Lindsay Whittington. The Risk Management Board recommends payment of $4,170.41 plus rental car for this claim.

Alberto Orona

Claim No. 25-20042 (Pct. 2 Maintenance)

$360.00

On August 7, 2025, County equipment made contact with a tire belonging to Alberto Orona. The Risk Management board recommends payment of $360.00 for full and final settlement of this claim.

FISCAL IMPACT

Payment of these items will be from Tarrant County's Self-Insurance Funds.

Attachments

August 13 2025 Minutes (002).pdf
August 20, 2025 Consent Minutes

TARRANT COUNTY
BUDGET & RISK MANAGEMENT

TARRANT COUNTY ADMINISTRATION BUILDING
100 E. WEATHERFORD – 4TH FLOOR, ROOM 403
FORT WORTH, TEXAS 76196-0102
817/884-2640 FAX 817/212-7202

HELEN H. GIESE
DIRECTOR

RISK MANAGEMENT BOARD MEETING

August 13, 2025

M I N U T E S

Call to Order

PRESENT:	**Representatives:**	**Josh Underwood**	(Auditor's Office)
		Craig Driskell	(Sheriff's Office)
		Maegan South	(County Administration)
		Matthew Jones	(Budget and Risk Management)
		Omar Famada	(Criminal District Attorney)
		Joseph Jackson	(Transportation)

I. Approval of August 6, 2025, Consent Minutes

Craig Driskell moved for approval of the August 6, 2025, Consent Minutes of the Risk Management Board, Joseph Jackson seconded; motion carried unanimously.

II. Consideration of Claims

A. Discover Summit Property Management & Rashad Dancer **$ 495.00**
Claim No. 25-20038 (Sheriff)

Craig Driskell made a **motion to deny ITEM II A.** Matthew Jones seconded; motion carried unanimously.

B. Annette Higgins **$ 1,506.30**
Claim No. 25-20036 (Facilities)

Maegan South made a **motion to deny ITEM II B.** Mathew Jones seconded; motion carried 5 votes to 1 with Craig Driskell opposing.

C. Ameristar Screen & Glass (Plus Rental) **$ 2,723.69**
Claim No. 25-10069 (Constable Pct. 8)

Matthew Jones made a **motion to approve ITEM II C.** Craig Driskell seconded; motion carried unanimously.

D. **1. Jessica Williams (Plus Rental)** **$ 6,156.00**
2. Camila Barboza (Plus Rental) **$ 7,500.30**
Claim No. 25-10065 (Sheriff)

Craig Driskell made a **motion to deny ITEM II D.** Maegan South seconded; motion carried unanimously.

E. **1. Lindsay Whittington (Plus Rental)** **$ 4,170.41**
2. Appraisal Service of Arkansas **$ 110.00**
Claim No. 24-10077 (Public Health)

Matthew Jones made a **motion to approve ITEM II E.** Josh Underwood seconded; motion carried unanimously.

F. **Alberto Orona** **$ 779.40**
Claim No. 25-20042 (Pct. 2 Maintenance)

Maegan South made a **motion to approve ITEM II F for $360.00.** Josh Underwood seconded; motion carried unanimously.

G. **Van/Elli Inc.** **$ 31,200.00**
Claim No. 25-30016 (Pct. 4 Maintenance)

Joseph Jackson made a **motion to approve ITEM II G.** Maegan South seconded; motion carried unanimously.

H. **Read's Auto Collision** **$ 1,087.33**
Claim No. 25-10076 (Sheriff)

Josh Underwood made a **motion to approve ITEM II H.** Matthew Jones seconded; motion carried unanimously.

I. **Read's Auto Collision (Supplement)** **$ 172.49**
Claim No. 25-10064 (Constable Pct. 3)

J. **Read's Auto Collision (Supplement)** **$ 124.44**
Claim No. 25-10059 (District Attorney)

K. **Read's Auto Collision (Supplement)** **$ 1,065.80**
Claim No. 25-10053 (Constable Pct. 7)

Josh Underwood made a **motion to approve ITEMS II I through K.** Craig Driskell seconded; motion carried unanimously.

III. Consideration of Services

L. **Occupational Health Centers of the SW, P.A.** **$ 4,005.00**
(Employee Physicals/Account # N01-0020237983)
Invoice #326486005 07/30/2025-08/05/2025

M. **Sedgwick Claims Management Services, Inc.** **$ 30,456.00**
Workers Compensation New Claims Service and Cost Containment Fees
Invoice #400000255942 July 2025

Matthew Jones made a **motion to approve ITEMS III L and M.** Maegan South seconded; motion carried unanimously.

IV. Discussion Items

Total Loss of County Vehicle
Claim No. 24-10086 (Sheriff)

Total Loss of County Vehicle
Claim No. 24-10090 (Constable Pct. 5)

The Risk Management Board unanimously agreed to consider both vehicles a total loss.

V. Next Meeting: Wednesday, August 20, 2025, at 11:00 A.M., 4th Floor, Room 403

TARRANT COUNTY
BUDGET & RISK MANAGEMENT

TARRANT COUNTY ADMINISTRATION BUILDING
100 E. WEATHERFORD – 4TH FLOOR, ROOM 403
FORT WORTH, TEXAS 76196-0102
817/884-2640 FAX 817/212-7202

HELEN H. GIESE
DIRECTOR

RISK MANAGEMENT BOARD MEETING

August 20, 2025

C O N S E N T M I N U T E S

Call to Order

PRESENT:	**Representatives:**	**Roxie Held**	(Human Resources)
		Josh Underwood	(Auditor's Office)
		Joseph Jackson	(Transportation)
		Maegan South	(County Administration)
		Matthew Jones	(Budget and Risk Management)

I. Approval of August 13, 2025, Consent Minutes

The minutes from August 13, 2025, Risk Management Board were approved unanimously.

II. Consideration of Claims

A. Read's Auto Collision (Supplement) **$ 119.65**
Claim No. 25-10058 (Sheriff)

Item II A was approved unanimously.

III. Consideration of Services

B. Occupational Health Centers of the SW, P.A. **$ 6,184.00**
(Employee Physicals/Account # N01-0020237983)
Invoice #326511185 08/06/2025-08/12/2025

C. RN Expertise, Inc. (Pre-Employment Screening) **$ 353.65**
Invoice 167342 July 2025

D. Lexitas (Litigation Expense) **$ 524.00**
Claim No. 22-20085 (Sheriff)

Items III B through D were approved unanimously.

IV. Next Meeting: Wednesday, August 27, 2025, at 11:00 A.M., 4th Floor, Room 403

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 1
Department:	**Prepared By:** Janel Holt, SHP Manager	**Approved By:** James A. McClinton, Director

SUBJECT:

Consideration of Fiscal Year 2024 Continuum of Care Program Subrecipient Agreements Between Tarrant County and Local Nonprofit Agencies to Support Homeless Assistance Projects in Tarrant County

*****CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider eight (8) FY 2024 Continuum of Care (CoC) Subrecipient Agreements between Tarrant County and local nonprofit agencies to support homeless assistance projects in Tarrant County in the amount of $3,437,591.00.

BACKGROUND

On March 19, 2024, the Commissioners Court, through Court Order #142818, approved the submission of the Fiscal Year 2024 Continuum of Care grant applications for the continuation and possible expansion of the Community Development permanent supportive housing and rapid rehousing programs.

In Fall 2024, Tarrant County, through the Community Development Department, in conjunction with the City of Fort Worth, City of Arlington, and Partnership Home, applied for funding to support local homeless assistance projects. The application was made in response to the U.S. Department of HUD's CoC Homeless Assistance Programs request for proposals.

On August 19, 2025, the Commissioners Court, through Court Order #145708, approved the remaining FY 2024 Continuum of Care (CoC) Grant Agreements between Tarrant County and the U.S. Department of Housing and Urban Development (HUD) to support local homelessness assistance programs in the additional amount of $3,567,827.00.

With approval of theses eight (8) subrecipient agreements, Tarrant County will reimburse The Salvation Army, Tarrant County Samaritan House, SafeHaven of Tarrant County, and MHMR of Tarrant County for providing services to 172 households experiencing homelessness through supportive housing programs. Reimbursement will not exceed $3,437,591.00 total across all programs. Remaining funds will be retained by Tarrant County to offset grant administration costs.

The performance period for each grant is one (1) year as is the term of each agreement.

The Criminal District Attorney's Office has reviewed the subrecipient agreements as to form.

FISCAL IMPACT

Costs of administering each grant are paid with grant funds though each individual grant. Funded agencies must fulfill any match requirements.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

Auditor

Attachments

09-03-2025 ADMIN-CD CoC Sub Agree Combined (002).pdf

Docusign Envelope ID: 99A2E791-33B1-4EA0-A503-EABD570B62D5

STATE OF TEXAS §
§
COUNTY OF TARRANT §

WHEREAS, Tarrant County is an Urban Entitlement County and has received a grant through the 2024 Continuum of Care Program, CFDA No. 14.267, under Title IV of the Stewart B. McKinney Homeless Act, amended by the HEARTH Act, hereafter collectively referred to as "the Act"; and

WHEREAS, Tarrant County has an approved Consolidated Plan outlining the needs of the homeless in Tarrant County; and

WHEREAS, the Tarrant County Community Development Department manages the Continuum of Care Program, and may perform the duties and responsibilities of Tarrant County under this Contract; and

WHEREAS, the Tarrant County Homeless Coalition is the designated Continuum of Care, hereafter referred to as ("CoC"), for Tarrant County; and

WHEREAS, **MHMR of Tarrant County**, hereafter known as "Agency", UEI No. LJ9ENHUAKHV3, serves the homeless population within Tarrant County and is eligible to receive funds allocated to Tarrant County by the U.S. Department of Housing and Urban Development ("HUD"); and

WHEREAS, Agency has provided supportive housing to homeless families and individuals, under the Continuum of Care Program;

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

SCOPE OF SERVICES

Agency shall provide eligible services at the levels agreed upon in the current HUD approved Grant Application to the homeless population within Tarrant County during the term of this agreement.

Approved Budget: The total one-year project budget for the 2024 Continuum of Care Program TBLA 13 (TX0114L6T012417) Grant is $226,373.00. Tarrant County will reimburse Agency out of the project budget for the following expenditures, but not to exceed the following total amounts:

	Maximum Reimbursement
Rental Assistance	**$208,560.00**
Admin	**$ 8,907.00**
Total	**$217,467.00**

Docusign Envelope ID: 99A2E791-33B1-4EA0-A503-EABD570B62D5

Tarrant County will reimburse Agency for these services upon timely submission of monthly statement of expenditures. Tarrant County will not reimburse Agency under this grant for any expenses incurred in excess of the maximum reimbursement.

Match Requirement: Agency is responsible for a cash match payment for any acquisition, new construction, rehabilitation, the provision of supportive services and operating costs in accordance with regulations 2 CFR Part 200. Match requirements are to be made by cash or in-kind and paid by the end of the operating year. Agency agrees to pay according to the sources and amounts of cash match and in-kind agreed upon in the HUD approved Grant Application and will report on those sources and amounts on each monthly client rental payment request, as well as in the Annual Progress Report.

Project Description: Agency agrees to provide services according to the HUD approved project description.

Point-In-Time Capacity: Agency agrees to follow the HUD approved Point-In-Time Capacity as follows:

Chart 3: Participants	Number
a. Number of Families with Children (Family Households)	6
i. Number of adults in families	6
ii. Number of children in families	7
iii. Number of disabled in families	0
b. Number of Single Individuals and Other Households w/o Children	7
i. Number of disabled individuals	0
ii. Number of chronically homeless	0

TERM OF AGREEMENT

This agreement shall be for a term of twelve (12) months, commencing on August 1, 2025 and terminating July 31, 2026. Either party maintains the right to terminate this agreement with a thirty (30) day written notice by Certified Mail, Return Receipt Requested to the other party

AGENCY REQUIREMENTS

Agency Agrees:

To ensure the operation of the project in accordance with the provisions of the Act and all requirements of Continuum of Care Interim Rule, hereafter referred to as "the Rule";

To self-monitor and report the progress of the project to Tarrant County, the CoC, and HUD;

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To ensure, to the maximum extent practicable, that individuals and families experiencing homelessness are involved, through employment, provision of volunteer services, or otherwise, in constructing, rehabilitating, maintaining, and operating facilities for the project and in providing supportive services for the project;

To certify that:

a. Agency will maintain the confidentiality of records pertaining to any individual or family that was provided family violence prevention or treatment services through the project;

b. The address or location of any family violence project assisted with grant funds will not be made public, except with written authorization of the person responsible for the operation of such project;

c. Agency will establish policies and practices that are consistent with, and do not restrict, the exercise of rights provided by subtitle B of title VII of the Act and other laws relating to the provision of educational and related services to individuals and families experiencing homelessness;

d. In the case of projects that provide housing or services to families, Agency will designate a staff person to be responsible for ensuring that children being served in the program are enrolled in school and connected to appropriate services in the community, including early childhood programs such as Head Start, part C of the Individuals with Disabilities Education Act, and programs authorized under subtitle B of title VII of the Act;

e. Agency, officers, and employees are not debarred or suspended from doing business with the Federal Government; and

f. Agency will provide information, such as data and reports, as required by HUD;

g. Agency does not operate any programs that violate any applicable Federal anti-discrimination laws, including Title VI of the Civil Rights Act of 1964;

To take the educational needs of children into account when families are placed in housing and will, to the maximum extent practicable, place families with children as close as possible to their school of origin so as not to disrupt such children's education;

To use the centralized or coordinated assessment system established by the CoC as required by the Rule.

To follow the written standards for providing Continuum of Care assistance developed by the CoC, including those required by the Rule;

To operate the project(s) in accordance with the provisions of this Act and all requirements of the Rule;

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To not use grant funds to promote "gender ideology," as defined in E.O. 14168, Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government;

To comply in all respects with all applicable Federal anti-discrimination laws is material to the U.S. Government's payment decisions for purposes of section 3729(b)(4) of title 31, United States Code;

To not use any Grant Funds to fund or promote elective abortions, as required by E.O. 14182, Enforcing the Hyde Amendment; and

To comply with such other terms and conditions as HUD may have established in the applicable Notice of Funds Availability.

Notwithstanding anything in the NOFO or Application, this Grant shall not be governed by Executive Orders revoked by E.O. 14154, including E.O. 14008, or NOFO requirements implementing Executive Orders that have been revoked.

REPORTS AND AUDITS

Agency will submit to Tarrant County monthly reports of activities undertaken by Agency in the performance of this contract and monthly statements of expenditures and income, regardless of the source of such funds, which relate to the Agency.

Such reports and statements will be signed by a duly authorized agent of Agency and will be submitted by the fifteenth of the month following the month that is being reported. Tarrant County is under no obligation to disburse funds for expenditures that occurred more than thirty (30) days prior to the first day of the month for which the report is submitted.

Agency also agrees to submit to Tarrant County a completed HUD required Annual Progress Report (APR) or have complete and accurate client data entered into the HMIS System no later than 45 days after the end of the grant period.

Agency will cooperate fully with Tarrant County in monitoring the case management, counseling, nutrition and transportation services. In this regard, Agency agrees to keep records sufficient to document its compliance with all applicable laws, regulations and contract terms. All records shall be retained for three (3) years following the date of HUD's closeout of this grant. Tarrant County staff will conduct on-site monitoring for those agencies considered high risk according to the approved Tarrant County Risk Analysis. Tarrant County, HUD, and the United States Comptroller General, or their representatives, shall have access to any books, documents, records and papers relating to the operations of the Agency under this contract for the purpose of audit, examination, exception and transcription at all reasonable hours at the offices of Agency. In accordance with 2 CFR Part 200, Tarrant County shall require a single audit of Agency operations. Expenses of conducting a single audit are allowable costs under the administrative section of the Continuum of Care Program.

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If, as a result of any audit, it is determined that Agency has misused, misapplied or misappropriated all or any part of the grant funds described herein, Agency agrees to indemnify, hold harmless and defend Tarrant County and its officers, agents, servants and employees from and against any and all claims or suits resulting from such misuse, misapplication or misappropriation of such funds and to reimburse Tarrant County the amount of such monies so misused, misapplied or misappropriated.

Agency covenants and agrees that, in the event an audit is conducted by Tarrant County or on behalf of Tarrant County, which audit reveals any improper expenditures by Agency, its officers, agents, servants, employees and/or subcontractors, of the funds granted hereunder and such questioned costs are disallowed and become final under the procedures of the party by whom or on whose behalf said audit is conducted, then the amount of such disallowed cost, plus any sums Tarrant County is required to reimburse to HUD, shall constitute liquidated damages for the breach of that portion of the contract audited. In case such disallowed cost becomes final as herein set out, Agency agrees to pay Tarrant County said sum for Agency's failure to perform the duties, bear the liabilities and fulfill the obligations imposed upon it by this agreement.

CONFLICT OF INTEREST

Agency agrees to abide by the provisions of 2 CFR 200.318 with respect to conflicts of interest, and covenants that it presently has no personal or financial interest or benefit, and shall not acquire any personal or financial interest or benefit, direct or indirect, which would conflict in any manner or degree with the performance of services required under this agreement.

These conflict of interest provisions apply to any person who is an employee, agent, consultant, officer, or elected or appointed official of the county or of the sponsor, who exercises or has exercised any functions or responsibilities with respect to assisted activities or who is in a position to participate in a decision making process or gain inside information with regard to such activities during his or her tenure or for one year thereafter.

Participation by homeless individuals who also are participants under the program in policy or decision making under 24 CFR 583.300(f) does not constitute a conflict of interest.

To the extent permitted by State or local law or regulations, such standards of conduct will provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the subrecipients officers, employees, or agents, or by contractors or their agents.

Likewise, all procurement transactions shall be conducted in a manner to provide, to the maximum extent practical, open and free competition. Agency shall be alert to organizational conflicts of interest as well as noncompetitive practices among contractors that may restrict or eliminate competition or otherwise restrain trade. Awards shall be made to the bidder or offeror whose bid or offer is responsive to the solicitation and is most advantageous to the recipient, price, quality and other factors considered. The other factors shall include the bidder's or offeror's compliance with Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u), hereafter referred to as "Section 3." Section 3 provides that, to the greatest extent feasible, and consistent with existing Federal, State, and local laws, and regulations, economic

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opportunities generated by certain HUD financial assistance shall clearly set forth all requirements that the bidder or offeror shall fulfill in order for the bid or offer to be evaluated by the recipient. Any and all bids or offers may be rejected when it is in the recipient's interest to do so.

Any violations of these conflict of interest provisions by Agency and/or its subrecipients or contractors shall render this contract voidable by Tarrant County.

CLIENT HEALTH TESTING

The Tarrant County homeless population is experiencing an increase in the number of persons who test positive for certain diseases, such as tuberculosis, syphilis and HIV. All agencies who contract with Tarrant County are encouraged to facilitate testing of all clients for these and any other disease(s) that may be considered a public health epidemic.

APPLICABLE FEDERAL LAWS

Agency agrees to comply with all Federal laws and regulations applicable to this agreement as administrated under HUD's rules and guidelines. Laws and regulations governing the Continuum of Care Program include the following:

Title IV of the Stewart B. McKinney Homeless Assistance Act
(42 U.S.C. 11381 *et seq.*)
Title VI of Civil Rights Act of 1964 (42 U.S.C. 2000(d) *et seq.*);
Fair Housing Act (42 U.S.C. 3601-19);
Title VIII of Civil Rights Act of 1968 (42 U.S.C. 3601 *et seq.*);
Executive Orders 11063, 11246, 11625, 12432, 12138, 11246, as amended by 11375 and 13672;
Age Discrimination Act of 1975 (42 U.S.C. 6101-07);
Section 3 of the Housing and Urban Development Act of 1968, as amended, (42 U.S.C. 1701(u));
Title IV of the 1987 Housing and Community Development Act, as amended, (42 U.S.C. 5302 *et seq*);
Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u));
Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended;
Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended;
Title 24 CFR part 1;
24 CFR Part 8;
24 CFR part 100;
24 CFR part 107;
24 CFR part 146;
24 CFR Part 135;
41 CFR Part 60-1;
Violence Against Women Act (VAWA) of 2013;
Equal Access to Housing Final Rule;

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Federal Financial Assistance Accountability and Transparency Act of 2006 (Pub. L. 109-282) (FFATA);
Section 872 of the Duncan Hunter National Defense Authorization Act for Fiscal Year 2009 (Pub. L. 110-417);
2 CFR Part 200;
24 CFR 582;
24 CFR Part 583;
24 CFR 578;
Title IV of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, as amended, (8 U.S.C. 1601-1646);
Executive Order 14168;
Executive Order 14182;
Executive Order 14218;
Build America, Buy America (BABA) Act, 41 USC 8301; and
41 U.S.C. § 4712.

GOVERNING LAW AND VENUE

This Agreement shall be interpreted under the laws of the State of Texas. The venue for any lawsuit arising out of this Agreement will be the Fort Worth Division of the Northern District of Texas if the lawsuit arises in Federal Court or Tarrant County, Texas if the matter arises in State Court.

COMPLIANCE WITH LAWS

In providing the services required by this Agreement, Agency must observe and comply with all applicable federal, state, and local statutes, ordinances, executive orders, rules, and regulations, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and non-discrimination laws and regulations. Agency shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits.

PROGRAM INCOME

Program income is the income received by Agency directly generated by a grant supported activity. Any rent payments made by participants to Agency are considered program income. Program income includes any amount of a security or utility deposit returned to the subrecipient.

Program income earned during the grant term must be added by the Agency to funds committed to the project by Tarrant County to be used for eligible activities. Agency may use program income on any eligible costs, even if the cost was not documented in the approved grant agreement. However, programs must document that the program income was expended in accordance with the requirements of the Continuum of Care Program. Agency is prohibited from using program income on any costs that would not be eligible to be charged to the Continuum of Care program grant.

Under the Rule, program income may be used as match for Continuum of Care activities.

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1295 ACKNOWLEDGMENT

MHMR of Tarrant County acknowledges that it is a "governmental entity and not a business entity as those terms are defined by Tex. Gov't Code 2252.908, and therefore, no disclosure of interested parties pursuant to Tex. Gov't Code 2252.908 is required.

NOTICES AND AMENDMENTS

All amendments (minor or significant) to this agreement must be made in writing and approved through Tarrant County. Minor changes are departures from the initial application that do not affect implementation of the grant. Significant changes that substantially affect implementation of the project and that are departures from the initial application require a Grant Agreement Amendment and HUD approval. Significant changes can include (but are not limited to):

- Change in grantee or project sponsor
- Change in project site
- Additions or deletions of eligible CoC activities
- Change in the category or number of participants to be served; and
- Shift of more than 10% of funds from one approved CoC eligible activity to another

All written notices to Tarrant County shall be addressed to:

Tarrant County Community Development Division
Attn: Janel Holt, Program Manager
2501 Parkview Dr., Suite 420
Fort Worth, Texas 76102

Written notice to Agency shall be addressed to:

MHMR of Tarrant County
Attn: Kevin McClean
PO Box 2603
Fort Worth, Texas 76113

EXECUTION OF AGREEMENT

This agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this agreement, and all of which, when taken together, shall be deemed to constitute one and the same agreement. The exchange of copies of this agreement and of signature pages by electronic transmission shall constitute effective execution and delivery of this agreement as to the parties and may be used in lieu of the original agreement for all purposes. Signatures of the parties transmitted or executed electronically shall be deemed to be their original signatures for any purpose whatsoever.

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SIGNED AND EXECUTED this _____ day of _____, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

AGENCY MHMR of Tarrant County

Signed by:
Susan Garnett 7/9/2025
2D4616F5EA1F4C1...
Authorized Representative
Susan Garnett

CEO

APPROVED AS TO FORM:

Criminal District Attorney's Office*

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

_____ Date: _____
Auditor

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1.	Subrecipient Name	MHMR of Tarrant County
2.	Subrecipient Unique Entity ID Number	LJ9ENHUAKHV3
3.	Federal Award Identification Number (FAIN)	TX0114L6T012417
4.	Federal Award Date	3/11/2025
5.	Subaward Period of Performance Start and End Date	8/1/2025-7/31/2026
6.	Amount of Federal Funds Obligated by This Action	TBD
7.	Total Amount of Federal Funds Obligated to the Subrecipient	$226,373.00
8.	Federal Award Project Description, as required by FFATA	TBLA 13 CoC Program
9.	Name of Federal Awarding Agency	U.S. Department of Housing and Urban Development
10.	Pass-Through Entity	Tarrant County
11.	Contact Information for Awarding Official	Tarrant County 100 E. Weatherford Street Fort Worth, TX 76196-0001
12.	CFDA Number and Name	2024 Continuum of Care Program, 14.267
13.	Identification if the Award is R&D	N/A
14.	Indirect Cost Rate	N/A

STATE OF TEXAS §
§
COUNTY OF TARRANT §

WHEREAS, Tarrant County is an Urban Entitlement County and has received a grant through the 2024 Continuum of Care Program, CFDA No. 14.267, under Title IV of the Stewart B. McKinney Homeless Act, amended by the HEARTH Act, hereafter collectively referred to as "the Act"; and

WHEREAS, Tarrant County has an approved Consolidated Plan outlining the needs of the homeless in Tarrant County; and

WHEREAS, the Tarrant County Community Development Department manages the Continuum of Care Program, and may perform the duties and responsibilities of Tarrant County under this Contract; and

WHEREAS, the Tarrant County Homeless Coalition is the designated Continuum of Care, hereafter referred to as ("CoC"), for Tarrant County; and

WHEREAS, **Tarrant County Samaritan House, Inc.**, hereafter known as "Agency", UEI No. DRPTPXYMVQ84, serves the homeless population within Tarrant County and is eligible to receive funds allocated to Tarrant County by the U.S. Department of Housing and Urban Development ("HUD"); and

WHEREAS, Agency has provided supportive housing to homeless families and individuals, under the Continuum of Care Program;

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

SCOPE OF SERVICES

Agency shall provide eligible services at the levels agreed upon in the current HUD approved Grant Application to the homeless population within Tarrant County during the term of this agreement.

Approved Budget: The total one-year project budget for the 2024 Continuum of Care Program Sam House PSH (TX0727L6T012401) Grant is $375,795.00. Tarrant County will reimburse Agency out of the project budget for the following expenditures, but not to exceed the following total amounts:

	Maximum Reimbursement
Supportive Services	**$ 48,039.00**
Rental Assistance	**$290,844.00**
VAWA	**$ 10,000.00**
Admin	**$ 13,456.00**
Total	**$362,339.00**

Tarrant County will reimburse Agency for these services upon timely submission of monthly statement of expenditures. Tarrant County will not reimburse Agency under this grant for any expenses incurred in excess of the maximum reimbursement.

Match Requirement: Agency is responsible for a cash match payment for any acquisition, new construction, rehabilitation, the provision of supportive services and operating costs in accordance with regulations 2 CFR Part 200. Match requirements are to be made by cash or in-kind and paid by the end of the operating year. Agency agrees to pay according to the sources and amounts of cash match and in-kind agreed upon in the HUD approved Grant Application and will report on those sources and amounts on each monthly client rental payment request, as well as in the Annual Progress Report.

Project Description: Agency agrees to provide services according to the HUD approved project description.

Point-In-Time Capacity: Agency agrees to follow the HUD approved Point-In-Time Capacity as follows:

Chart 3: Participants	Number
a. Number of Families with Children (Family Households)	5
i. Number of adults in families	5
ii. Number of children in families	9
iii. Number of disabled in families	0
b. Number of Single Individuals and Other Households w/o Children	10
i. Number of disabled individuals	0
ii. Number of chronically homeless	0

TERM OF AGREEMENT

This agreement shall be for a term of twelve (12) months, commencing on September 1, 2025 and terminating August 31, 2026. Either party maintains the right to terminate this agreement with a thirty (30) day written notice by Certified Mail, Return Receipt Requested to the other party

AGENCY REQUIREMENTS

Agency Agrees:

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To self-monitor and report the progress of the project to Tarrant County, the CoC, and HUD;

To ensure, to the maximum extent practicable, that individuals and families experiencing homelessness are involved, through employment, provision of volunteer services, or otherwise, in constructing, rehabilitating, maintaining, and operating facilities for the project and in providing supportive services for the project;

To certify that:

a. Agency will maintain the confidentiality of records pertaining to any individual or family that was provided family violence prevention or treatment services through the project;
b. The address or location of any family violence project assisted with grant funds will not be made public, except with written authorization of the person responsible for the operation of such project;
c. Agency will establish policies and practices that are consistent with, and do not restrict, the exercise of rights provided by subtitle B of title VII of the Act and other laws relating to the provision of educational and related services to individuals and families experiencing homelessness;
d. In the case of projects that provide housing or services to families, Agency will designate a staff person to be responsible for ensuring that children being served in the program are enrolled in school and connected to appropriate services in the community, including early childhood programs such as Head Start, part C of the Individuals with Disabilities Education Act, and programs authorized under subtitle B of title VII of the Act;
e. Agency, officers, and employees are not debarred or suspended from doing business with the Federal Government; and
f. Agency will provide information, such as data and reports, as required by HUD;
g. Agency does not operate any programs that violate any applicable Federal anti-discrimination laws, including Title VI of the Civil Rights Act of 1964;

To take the educational needs of children into account when families are placed in housing and will, to the maximum extent practicable, place families with children as close as possible to their school of origin so as not to disrupt such children's education;

To use the centralized or coordinated assessment system established by the CoC as required by the Rule.

To follow the written standards for providing Continuum of Care assistance developed by the CoC, including those required by the Rule;

To operate the project(s) in accordance with the provisions of this Act and all requirements of the Rule;

To not use grant funds to promote "gender ideology," as defined in E.O. 14168, Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government;

To comply in all respects with all applicable Federal anti-discrimination laws is material to the U.S. Government's payment decisions for purposes of section 3729(b)(4) of title 31, United States Code;

To not use any Grant Funds to fund or promote elective abortions, as required by E.O. 14182, Enforcing the Hyde Amendment; and

To comply with such other terms and conditions as HUD may have established in the applicable Notice of Funds Availability.

Notwithstanding anything in the NOFO or Application, this Grant shall not be governed by Executive Orders revoked by E.O. 14154, including E.O. 14008, or NOFO requirements implementing Executive Orders that have been revoked.

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If, as a result of any audit, it is determined that Agency has misused, misapplied or misappropriated all or any part of the grant funds described herein, Agency agrees to indemnify, hold harmless and defend Tarrant County and its officers, agents, servants and employees from and against any and all claims or suits resulting from such misuse, misapplication or misappropriation of such funds and to reimburse Tarrant County the amount of such monies so misused, misapplied or misappropriated.

Agency covenants and agrees that, in the event an audit is conducted by Tarrant County or on behalf of Tarrant County, which audit reveals any improper expenditures by Agency, its officers, agents, servants, employees and/or subcontractors, of the funds granted hereunder and such questioned costs are disallowed and become final under the procedures of the party by whom or on whose behalf said audit is conducted, then the amount of such disallowed cost, plus any sums Tarrant County is required to reimburse to HUD, shall constitute liquidated damages for the breach of that portion of the contract audited. In case such disallowed cost becomes final as herein set out, Agency agrees to pay Tarrant County said sum for Agency's failure to perform the duties, bear the liabilities and fulfill the obligations imposed upon it by this agreement.

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These conflict of interest provisions apply to any person who is an employee, agent, consultant, officer, or elected or appointed official of the county or of the sponsor, who exercises or has exercised any functions or responsibilities with respect to assisted activities or who is in a position to participate in a decision making process or gain inside information with regard to such activities during his or her tenure or for one year thereafter.

Participation by homeless individuals who also are participants under the program in policy or decision making under 24 CFR 583.300(f) does not constitute a conflict of interest.

To the extent permitted by State or local law or regulations, such standards of conduct will provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the subrecipients officers, employees, or agents, or by contractors or their agents.

Likewise, all procurement transactions shall be conducted in a manner to provide, to the maximum extent practical, open and free competition. Agency shall be alert to organizational conflicts of interest as well as noncompetitive practices among contractors that may restrict or eliminate competition or otherwise restrain trade. Awards shall be made to the bidder or offeror whose bid or offer is responsive to the solicitation and is most advantageous to the recipient, price, quality and other factors considered. The other factors shall include the bidder's or offeror's compliance with Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u), hereafter referred to as "Section 3." Section 3 provides that, to the greatest extent feasible, and consistent with existing Federal, State, and local laws, and regulations, economic

opportunities generated by certain HUD financial assistance shall clearly set forth all requirements that the bidder or offeror shall fulfill in order for the bid or offer to be evaluated by the recipient. Any and all bids or offers may be rejected when it is in the recipient's interest to do so.

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Agency agrees to comply with all Federal laws and regulations applicable to this agreement as administrated under HUD's rules and guidelines. Laws and regulations governing the Continuum of Care Program include the following:

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(42 U.S.C. 11381 *et seq.*)
Title VI of Civil Rights Act of 1964 (42 U.S.C. 2000(d) *et seq.*);
Fair Housing Act (42 U.S.C. 3601-19);
Title VIII of Civil Rights Act of 1968 (42 U.S.C. 3601 *et seq.*);
Executive Orders 11063, 11246, 11625, 12432, 12138, 11246, as amended by 11375 and 13672;
Age Discrimination Act of 1975 (42 U.S.C. 6101-07);
Section 3 of the Housing and Urban Development Act of 1968, as amended, (42 U.S.C. 1701(u));
Title IV of the 1987 Housing and Community Development Act, as amended, (42 U.S.C. 5302 *et seq*);
Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u));
Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended;
Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended;
Title 24 CFR part 1;
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24 CFR part 100;
24 CFR part 107;
24 CFR part 146;
24 CFR Part 135;
41 CFR Part 60-1;
Violence Against Women Act (VAWA) of 2013;
Equal Access to Housing Final Rule;

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Section 872 of the Duncan Hunter National Defense Authorization Act for Fiscal Year 2009 (Pub. L. 110-417);
2 CFR Part 200;
24 CFR 582;
24 CFR Part 583;
24 CFR 578;
Title IV of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, as amended, (8 U.S.C. 1601-1646);
Executive Order 14168;
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Executive Order 14218;
Build America, Buy America (BABA) Act, 41 USC 8301; and
41 U.S.C. § 4712.

GOVERNING LAW AND VENUE

This Agreement shall be interpreted under the laws of the State of Texas. The venue for any lawsuit arising out of this Agreement will be the Fort Worth Division of the Northern District of Texas if the lawsuit arises in Federal Court or Tarrant County, Texas if the matter arises in State Court.

COMPLIANCE WITH LAWS

In providing the services required by this Agreement, Agency must observe and comply with all applicable federal, state, and local statutes, ordinances, executive orders, rules, and regulations, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and non-discrimination laws and regulations. Agency shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits.

PROGRAM INCOME

Program income is the income received by Agency directly generated by a grant supported activity. Any rent payments made by participants to Agency are considered program income. Program income includes any amount of a security or utility deposit returned to the subrecipient.

Program income earned during the grant term must be added by the Agency to funds committed to the project by Tarrant County to be used for eligible activities. Agency may use program income on any eligible costs, even if the cost was not documented in the approved grant agreement. However, programs must document that the program income was expended in accordance with the requirements of the Continuum of Care Program. Agency is prohibited from using program income on any costs that would not be eligible to be charged to the Continuum of Care program grant.

Under the Rule, program income may be used as match for Continuum of Care activities.

1295 ACKNOWLEDGMENT

Agency acknowledges and agrees that it has fully, accurately, and completely disclosed all interested parties in the attached Form 1295, and has acknowledged the completeness of this disclosure by filing the Form 1295, attached as Exhibit A, with the Texas Ethics Commission as required by Law.

NOTICES AND AMENDMENTS

All amendments (minor or significant) to this agreement must be made in writing and approved through Tarrant County. Minor changes are departures from the initial application that do not affect implementation of the grant. Significant changes that substantially affect implementation of the project and that are departures from the initial application require a Grant Agreement Amendment and HUD approval. Significant changes can include (but are not limited to):

- Change in grantee or project sponsor
- Change in project site
- Additions or deletions of eligible CoC activities
- Change in the category or number of participants to be served; and
- Shift of more than 10% of funds from one approved CoC eligible activity to another

All written notices to Tarrant County shall be addressed to:

Tarrant County Community Development Division
Attn: Janel Holt, Program Manager
2501 Parkview Dr., Suite 420
Fort Worth, Texas 76102

Written notice to Agency shall be addressed to:

Tarrant County Samaritan House, Inc.
Attn: Kim Robinson
929 Hemphill
Fort Worth, Texas 76104

EXECUTION OF AGREEMENT

This agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this agreement, and all of which, when taken together, shall be deemed to constitute one and the same agreement. The exchange of copies of this agreement and of signature pages by electronic transmission shall constitute effective execution and delivery of this agreement as to the parties and may be used in lieu of the original agreement for all purposes. Signatures of the parties transmitted or executed electronically shall be deemed to be their original signatures for any purpose whatsoever.

SIGNED AND EXECUTED this _____ day of _____, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

AGENCY

Authorized Representative

APPROVED AS TO FORM:

Criminal District Attorney's Office*

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

_____ Date: _____
Auditor

1.	Subrecipient Name	Tarrant County Samaritan House, Inc.
2.	Subrecipient Unique Entity ID Number	DRPTPXYMVQ84
3.	Federal Award Identification Number (FAIN)	TX0727L6T012401
4.	Federal Award Date	3/11/2025
5.	Subaward Period of Performance Start and End Date	9/1/2025-8/31/2026
6.	Amount of Federal Funds Obligated by This Action	TBD
7.	Total Amount of Federal Funds Obligated to the Subrecipient	$375,795.00
8.	Federal Award Project Description, as required by FFATA	Sam House PSH CoC Program
9.	Name of Federal Awarding Agency	U.S. Department of Housing and Urban Development
10.	Pass-Through Entity	Tarrant County
11.	Contact Information for Awarding Official	Tarrant County 100 E. Weatherford Street Fort Worth, TX 76196-0001
12.	CFDA Number and Name	2024 Continuum of Care Program, 14.267
13.	Identification if the Award is R&D	N/A
14.	Indirect Cost Rate	N/A

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1324796

Date Filed:
06/16/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Tarrant County Samaritan Housing, Inc.
Fort Worth, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Tarrant County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
TX0727L6T012401
Sam House PSH

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 UNSWORN DECLARATION

My name is Kim Robinson, and my date of birth is 01/26/1969.

My address is 929 Hemphill Street (street), Fort Worth (city), TX (state), 76104 (zip code), USA (country).

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Tarrant County, State of Texas, on the 16th day of June (month), 2025 (year).

DEBORAH C. WASHINGTON
My Notary ID # 131936084
Expires March 19, 2027

Kim Robinson
Signature of authorized agent of contracting business entity
(Declarant)

Deborah C. Washington

Docusign Envelope ID: 4A4E063D-7040-4C59-B446-CB40290A24DC

STATE OF TEXAS §
§
COUNTY OF TARRANT §

WHEREAS, Tarrant County is an Urban Entitlement County and has received a grant through the 2024 Continuum of Care Program, CFDA No. 14.267, under Title IV of the Stewart B. McKinney Homeless Act, amended by the HEARTH Act, hereafter collectively referred to as "the Act"; and

WHEREAS, Tarrant County has an approved Consolidated Plan outlining the needs of the homeless in Tarrant County; and

WHEREAS, the Tarrant County Community Development Department manages the Continuum of Care Program, and may perform the duties and responsibilities of Tarrant County under this Contract; and

WHEREAS, the Tarrant County Homeless Coalition is the designated Continuum of Care, hereafter referred to as ("CoC"), for Tarrant County; and

WHEREAS, **MHMR of Tarrant County**, hereafter known as "Agency", UEI No. LJ9ENHUAKHV3, serves the homeless population within Tarrant County and is eligible to receive funds allocated to Tarrant County by the U.S. Department of Housing and Urban Development ("HUD"); and

WHEREAS, Agency has provided supportive housing to homeless families and individuals, under the Continuum of Care Program;

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

SCOPE OF SERVICES

Agency shall provide eligible services at the levels agreed upon in the current HUD approved Grant Application to the homeless population within Tarrant County during the term of this agreement.

Approved Budget: The total one-year project budget for the 2024 Continuum of Care Program TBLA 17 (TX0116L6T012417) Grant is $274,187.00. Tarrant County will reimburse Agency out of the project budget for the following expenditures, but not to exceed the following total amounts:

	Maximum Reimbursement
Rental Assistance	**$252,600.00**
Admin	**$ 10,794.00**
Total	**$263,394.00**

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Tarrant County will reimburse Agency for these services upon timely submission of monthly statement of expenditures. Tarrant County will not reimburse Agency under this grant for any expenses incurred in excess of the maximum reimbursement.

Match Requirement: Agency is responsible for a cash match payment for any acquisition, new construction, rehabilitation, the provision of supportive services and operating costs in accordance with regulations 2 CFR Part 200. Match requirements are to be made by cash or in-kind and paid by the end of the operating year. Agency agrees to pay according to the sources and amounts of cash match and in-kind agreed upon in the HUD approved Grant Application and will report on those sources and amounts on each monthly client rental payment request, as well as in the Annual Progress Report.

Project Description: Agency agrees to provide services according to the HUD approved project description.

Point-In-Time Capacity: Agency agrees to follow the HUD approved Point-In-Time Capacity as follows:

Chart 3: Participants	Number
a. Number of Families with Children (Family Households)	15
i. Number of adults in families	15
ii. Number of children in families	23
iii. Number of disabled in families	15
b. Number of Single Individuals and Other Households w/o Children	2
i. Number of disabled individuals	2
ii. Number of chronically homeless	0

TERM OF AGREEMENT

This agreement shall be for a term of twelve (12) months, commencing on September 1, 2025 and terminating August 31, 2026. Either party maintains the right to terminate this agreement with a thirty (30) day written notice by Certified Mail, Return Receipt Requested to the other party

AGENCY REQUIREMENTS

Agency Agrees:

To ensure the operation of the project in accordance with the provisions of the Act and all requirements of Continuum of Care Interim Rule, hereafter referred to as "the Rule";

To self-monitor and report the progress of the project to Tarrant County, the CoC, and HUD;

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To ensure, to the maximum extent practicable, that individuals and families experiencing homelessness are involved, through employment, provision of volunteer services, or otherwise, in constructing, rehabilitating, maintaining, and operating facilities for the project and in providing supportive services for the project;

To certify that:

a. Agency will maintain the confidentiality of records pertaining to any individual or family that was provided family violence prevention or treatment services through the project;
b. The address or location of any family violence project assisted with grant funds will not be made public, except with written authorization of the person responsible for the operation of such project;
c. Agency will establish policies and practices that are consistent with, and do not restrict, the exercise of rights provided by subtitle B of title VII of the Act and other laws relating to the provision of educational and related services to individuals and families experiencing homelessness;
d. In the case of projects that provide housing or services to families, Agency will designate a staff person to be responsible for ensuring that children being served in the program are enrolled in school and connected to appropriate services in the community, including early childhood programs such as Head Start, part C of the Individuals with Disabilities Education Act, and programs authorized under subtitle B of title VII of the Act;
e. Agency, officers, and employees are not debarred or suspended from doing business with the Federal Government; and
f. Agency will provide information, such as data and reports, as required by HUD;
g. Agency does not operate any programs that violate any applicable Federal anti-discrimination laws, including Title VI of the Civil Rights Act of 1964;

To take the educational needs of children into account when families are placed in housing and will, to the maximum extent practicable, place families with children as close as possible to their school of origin so as not to disrupt such children's education;

To use the centralized or coordinated assessment system established by the CoC as required by the Rule.

To follow the written standards for providing Continuum of Care assistance developed by the CoC, including those required by the Rule;

To operate the project(s) in accordance with the provisions of this Act and all requirements of the Rule;

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To not use grant funds to promote "gender ideology," as defined in E.O. 14168, Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government;

To comply in all respects with all applicable Federal anti-discrimination laws is material to the U.S. Government's payment decisions for purposes of section 3729(b)(4) of title 31, United States Code;

To not use any Grant Funds to fund or promote elective abortions, as required by E.O. 14182, Enforcing the Hyde Amendment; and

To comply with such other terms and conditions as HUD may have established in the applicable Notice of Funds Availability.

Notwithstanding anything in the NOFO or Application, this Grant shall not be governed by Executive Orders revoked by E.O. 14154, including E.O. 14008, or NOFO requirements implementing Executive Orders that have been revoked.

REPORTS AND AUDITS

Agency will submit to Tarrant County monthly reports of activities undertaken by Agency in the performance of this contract and monthly statements of expenditures and income, regardless of the source of such funds, which relate to the Agency.

Such reports and statements will be signed by a duly authorized agent of Agency and will be submitted by the fifteenth of the month following the month that is being reported. Tarrant County is under no obligation to disburse funds for expenditures that occurred more than thirty (30) days prior to the first day of the month for which the report is submitted.

Agency also agrees to submit to Tarrant County a completed HUD required Annual Progress Report (APR) or have complete and accurate client data entered into the HMIS System no later than 45 days after the end of the grant period.

Agency will cooperate fully with Tarrant County in monitoring the case management, counseling, nutrition and transportation services. In this regard, Agency agrees to keep records sufficient to document its compliance with all applicable laws, regulations and contract terms. All records shall be retained for three (3) years following the date of HUD's closeout of this grant. Tarrant County staff will conduct on-site monitoring for those agencies considered high risk according to the approved Tarrant County Risk Analysis. Tarrant County, HUD, and the United States Comptroller General, or their representatives, shall have access to any books, documents, records and papers relating to the operations of the Agency under this contract for the purpose of audit, examination, exception and transcription at all reasonable hours at the offices of Agency. In accordance with 2 CFR Part 200, Tarrant County shall require a single audit of Agency operations. Expenses of conducting a single audit are allowable costs under the administrative section of the Continuum of Care Program.

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If, as a result of any audit, it is determined that Agency has misused, misapplied or misappropriated all or any part of the grant funds described herein, Agency agrees to indemnify, hold harmless and defend Tarrant County and its officers, agents, servants and employees from and against any and all claims or suits resulting from such misuse, misapplication or misappropriation of such funds and to reimburse Tarrant County the amount of such monies so misused, misapplied or misappropriated.

Agency covenants and agrees that, in the event an audit is conducted by Tarrant County or on behalf of Tarrant County, which audit reveals any improper expenditures by Agency, its officers, agents, servants, employees and/or subcontractors, of the funds granted hereunder and such questioned costs are disallowed and become final under the procedures of the party by whom or on whose behalf said audit is conducted, then the amount of such disallowed cost, plus any sums Tarrant County is required to reimburse to HUD, shall constitute liquidated damages for the breach of that portion of the contract audited. In case such disallowed cost becomes final as herein set out, Agency agrees to pay Tarrant County said sum for Agency's failure to perform the duties, bear the liabilities and fulfill the obligations imposed upon it by this agreement.

CONFLICT OF INTEREST

Agency agrees to abide by the provisions of 2 CFR 200.318 with respect to conflicts of interest, and covenants that it presently has no personal or financial interest or benefit, and shall not acquire any personal or financial interest or benefit, direct or indirect, which would conflict in any manner or degree with the performance of services required under this agreement.

These conflict of interest provisions apply to any person who is an employee, agent, consultant, officer, or elected or appointed official of the county or of the sponsor, who exercises or has exercised any functions or responsibilities with respect to assisted activities or who is in a position to participate in a decision making process or gain inside information with regard to such activities during his or her tenure or for one year thereafter.

Participation by homeless individuals who also are participants under the program in policy or decision making under 24 CFR 583.300(f) does not constitute a conflict of interest.

To the extent permitted by State or local law or regulations, such standards of conduct will provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the subrecipients officers, employees, or agents, or by contractors or their agents.

Likewise, all procurement transactions shall be conducted in a manner to provide, to the maximum extent practical, open and free competition. Agency shall be alert to organizational conflicts of interest as well as noncompetitive practices among contractors that may restrict or eliminate competition or otherwise restrain trade. Awards shall be made to the bidder or offeror whose bid or offer is responsive to the solicitation and is most advantageous to the recipient, price, quality and other factors considered. The other factors shall include the bidder's or offeror's compliance with Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u), hereafter referred to as "Section 3." Section 3 provides that, to the greatest extent feasible, and consistent with existing Federal, State, and local laws, and regulations, economic

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opportunities generated by certain HUD financial assistance shall clearly set forth all requirements that the bidder or offeror shall fulfill in order for the bid or offer to be evaluated by the recipient. Any and all bids or offers may be rejected when it is in the recipient's interest to do so.

Any violations of these conflict of interest provisions by Agency and/or its subrecipients or contractors shall render this contract voidable by Tarrant County.

CLIENT HEALTH TESTING

The Tarrant County homeless population is experiencing an increase in the number of persons who test positive for certain diseases, such as tuberculosis, syphilis and HIV. All agencies who contract with Tarrant County are encouraged to facilitate testing of all clients for these and any other disease(s) that may be considered a public health epidemic.

APPLICABLE FEDERAL LAWS

Agency agrees to comply with all Federal laws and regulations applicable to this agreement as administrated under HUD's rules and guidelines. Laws and regulations governing the Continuum of Care Program include the following:

Title IV of the Stewart B. McKinney Homeless Assistance Act
(42 U.S.C. 11381 *et seq.*)
Title VI of Civil Rights Act of 1964 (42 U.S.C. 2000(d) *et seq.*);
Fair Housing Act (42 U.S.C. 3601-19);
Title VIII of Civil Rights Act of 1968 (42 U.S.C. 3601 *et seq.*);
Executive Orders 11063, 11246, 11625, 12432, 12138, 11246, as amended by 11375 and 13672;
Age Discrimination Act of 1975 (42 U.S.C. 6101-07);
Section 3 of the Housing and Urban Development Act of 1968, as amended, (42 U.S.C. 1701(u));
Title IV of the 1987 Housing and Community Development Act, as amended, (42 U.S.C. 5302 *et seq*);
Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u));
Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended;
Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended;
Title 24 CFR part 1;
24 CFR Part 8;
24 CFR part 100;
24 CFR part 107;
24 CFR part 146;
24 CFR Part 135;
41 CFR Part 60-1;
Violence Against Women Act (VAWA) of 2013;
Equal Access to Housing Final Rule;

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Federal Financial Assistance Accountability and Transparency Act of 2006 (Pub. L. 109-282) (FFATA);
Section 872 of the Duncan Hunter National Defense Authorization Act for Fiscal Year 2009 (Pub. L. 110-417);
2 CFR Part 200;
24 CFR 582;
24 CFR Part 583;
24 CFR 578;
Title IV of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, as amended, (8 U.S.C. 1601-1646);
Executive Order 14168;
Executive Order 14182;
Executive Order 14218;
Build America, Buy America (BABA) Act, 41 USC 8301; and
41 U.S.C. § 4712.

GOVERNING LAW AND VENUE

This Agreement shall be interpreted under the laws of the State of Texas. The venue for any lawsuit arising out of this Agreement will be the Fort Worth Division of the Northern District of Texas if the lawsuit arises in Federal Court or Tarrant County, Texas if the matter arises in State Court.

COMPLIANCE WITH LAWS

In providing the services required by this Agreement, Agency must observe and comply with all applicable federal, state, and local statutes, ordinances, executive orders, rules, and regulations, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and non-discrimination laws and regulations. Agency shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits.

PROGRAM INCOME

Program income is the income received by Agency directly generated by a grant supported activity. Any rent payments made by participants to Agency are considered program income. Program income includes any amount of a security or utility deposit returned to the subrecipient.

Program income earned during the grant term must be added by the Agency to funds committed to the project by Tarrant County to be used for eligible activities. Agency may use program income on any eligible costs, even if the cost was not documented in the approved grant agreement. However, programs must document that the program income was expended in accordance with the requirements of the Continuum of Care Program. Agency is prohibited from using program income on any costs that would not be eligible to be charged to the Continuum of Care program grant.

Under the Rule, program income may be used as match for Continuum of Care activities.

Docusign Envelope ID: 4A4E063D-7040-4C59-B446-CB40290A24DC

1295 ACKNOWLEDGMENT

MHMR of Tarrant County acknowledges that it is a "governmental entity and not a business entity as those terms are defined by Tex. Gov't Code 2252.908, and therefore, no disclosure of interested parties pursuant to Tex. Gov't Code 2252.908 is required.

NOTICES AND AMENDMENTS

All amendments (minor or significant) to this agreement must be made in writing and approved through Tarrant County. Minor changes are departures from the initial application that do not affect implementation of the grant. Significant changes that substantially affect implementation of the project and that are departures from the initial application require a Grant Agreement Amendment and HUD approval. Significant changes can include (but are not limited to):

- Change in grantee or project sponsor
- Change in project site
- Additions or deletions of eligible CoC activities
- Change in the category or number of participants to be served; and
- Shift of more than 10% of funds from one approved CoC eligible activity to another

All written notices to Tarrant County shall be addressed to:

Tarrant County Community Development Division
Attn: Janel Holt, Program Manager
2501 Parkview Dr., Suite 420
Fort Worth, Texas 76102

Written notice to Agency shall be addressed to:

MHMR of Tarrant County
Attn: Kevin McClean
PO Box 2603
Fort Worth, Texas 76113

EXECUTION OF AGREEMENT

This agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this agreement, and all of which, when taken together, shall be deemed to constitute one and the same agreement. The exchange of copies of this agreement and of signature pages by electronic transmission shall constitute effective execution and delivery of this agreement as to the parties and may be used in lieu of the original agreement for all purposes. Signatures of the parties transmitted or executed electronically shall be deemed to be their original signatures for any purpose whatsoever.

Docusign Envelope ID: 4A4E063D-7040-4C59-B446-CB40290A24DC

SIGNED AND EXECUTED this _____ day of _____, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

AGENCY

Signed by:
Susan Garnett 7/8/2025
2D4510F5EA1F4C1...
Authorized Representative
Susan Garnett CEO

APPROVED AS TO FORM:

Criminal District Attorney's Office*

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

_____ Date: _____
Auditor

Docusign Envelope ID: 4A4E063D-7040-4C59-B446-CB40290A24DC

1.	Subrecipient Name	MHMR of Tarrant County
2.	Subrecipient Unique Entity ID Number	LJ9ENHUAKHV3
3.	Federal Award Identification Number (FAIN)	TX0116L6T012417
4.	Federal Award Date	3/11/2025
5.	Subaward Period of Performance Start and End Date	9/1/2025-8/31/2026
6.	Amount of Federal Funds Obligated by This Action	TBD
7.	Total Amount of Federal Funds Obligated to the Subrecipient	$274,187.00
8.	Federal Award Project Description, as required by FFATA	TBLA 17 CoC Program
9.	Name of Federal Awarding Agency	U.S. Department of Housing and Urban Development
10.	Pass-Through Entity	Tarrant County
11.	Contact Information for Awarding Official	Tarrant County 100 E. Weatherford Street Fort Worth, TX 76196-0001
12.	CFDA Number and Name	2024 Continuum of Care Program, 14.267
13.	Identification if the Award is R&D	N/A
14.	Indirect Cost Rate	N/A

STATE OF TEXAS §
§
COUNTY OF TARRANT §

WHEREAS, Tarrant County is an Urban Entitlement County and has received a grant through the 2024 Continuum of Care Program, CFDA No. 14.267, under Title IV of the Stewart B. McKinney Homeless Act, amended by the HEARTH Act, hereafter collectively referred to as "the Act"; and

WHEREAS, Tarrant County has an approved Consolidated Plan outlining the needs of the homeless in Tarrant County; and

WHEREAS, the Tarrant County Community Development Department manages the Continuum of Care Program, and may perform the duties and responsibilities of Tarrant County under this Contract; and

WHEREAS, the Tarrant County Homeless Coalition is the designated Continuum of Care, hereafter referred to as ("CoC"), for Tarrant County; and

WHEREAS, **SafeHaven of Tarrant County**, hereafter known as "Agency", UEI No. UHUERV1MAJ98, serves the homeless population within Tarrant County and is eligible to receive funds allocated to Tarrant County by the U.S. Department of Housing and Urban Development ("HUD"); and

WHEREAS, Agency has provided supportive housing to homeless families and individuals, under the Continuum of Care Program;

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

SCOPE OF SERVICES

Agency shall provide eligible services at the levels agreed upon in the current HUD approved Grant Application to the homeless population within Tarrant County during the term of this agreement.

Approved Budget: The total one-year project budget for the 2024 Continuum of Care Program SafeTomorrows (TX0321L6T012412) Grant is $180,367.00. Tarrant County will reimburse Agency out of the project budget for the following expenditures, but not to exceed the following total amounts:

	Maximum Reimbursement
Supportive Services	**$ 32,983.00**
Rental Assistance	**$132,912.00**
Admin	**$ 7,236.00**
Total	**$173,131.00**

Tarrant County will reimburse Agency for these services upon timely submission of monthly statement of expenditures. Tarrant County will not reimburse Agency under this grant for any expenses incurred in excess of the maximum reimbursement.

Match Requirement: Agency is responsible for a cash match payment for any acquisition, new construction, rehabilitation, the provision of supportive services and operating costs in accordance with regulations 2 CFR Part 200. Match requirements are to be made by cash or in-kind and paid by the end of the operating year. Agency agrees to pay according to the sources and amounts of cash match and in-kind agreed upon in the HUD approved Grant Application and will report on those sources and amounts on each monthly client rental payment request, as well as in the Annual Progress Report.

Project Description: Agency agrees to provide services according to the HUD approved project description.

Point-In-Time Capacity: Agency agrees to follow the HUD approved Point-In-Time Capacity as follows:

Chart 3: Participants	Number
a. Number of Families with Children (Family Households)	7
i. Number of adults in families	7
ii. Number of children in families	14
iii. Number of disabled in families	7
b. Number of Single Individuals and Other Households w/o Children	1
i. Number of disabled individuals	1
ii. Number of chronically homeless	0

TERM OF AGREEMENT

This agreement shall be for a term of twelve (12) months, commencing on November 1, 2025 and terminating October 31, 2026. Either party maintains the right to terminate this agreement with a thirty (30) day written notice by Certified Mail, Return Receipt Requested to the other party

AGENCY REQUIREMENTS

Agency Agrees:

To ensure the operation of the project in accordance with the provisions of the Act and all requirements of Continuum of Care Interim Rule, hereafter referred to as "the Rule";

To self-monitor and report the progress of the project to Tarrant County, the CoC, and

HUD;

To ensure, to the maximum extent practicable, that individuals and families experiencing homelessness are involved, through employment, provision of volunteer services, or otherwise, in constructing, rehabilitating, maintaining, and operating facilities for the project and in providing supportive services for the project;

To certify that:

a. Agency will maintain the confidentiality of records pertaining to any individual or family that was provided family violence prevention or treatment services through the project;
b. The address or location of any family violence project assisted with grant funds will not be made public, except with written authorization of the person responsible for the operation of such project;
c. Agency will establish policies and practices that are consistent with, and do not restrict, the exercise of rights provided by subtitle B of title VII of the Act and other laws relating to the provision of educational and related services to individuals and families experiencing homelessness;
d. In the case of projects that provide housing or services to families, Agency will designate a staff person to be responsible for ensuring that children being served in the program are enrolled in school and connected to appropriate services in the community, including early childhood programs such as Head Start, part C of the Individuals with Disabilities Education Act, and programs authorized under subtitle B of title VII of the Act;
e. Agency, officers, and employees are not debarred or suspended from doing business with the Federal Government; and
f. Agency will provide information, such as data and reports, as required by HUD;
g. Agency does not operate any programs that violate any applicable Federal anti-discrimination laws, including Title VI of the Civil Rights Act of 1964;

To take the educational needs of children into account when families are placed in housing and will, to the maximum extent practicable, place families with children as close as possible to their school of origin so as not to disrupt such children's education;

To use the centralized or coordinated assessment system established by the CoC as required by the Rule.

To follow the written standards for providing Continuum of Care assistance developed by the CoC, including those required by the Rule;

To operate the project(s) in accordance with the provisions of this Act and all requirements of the Rule;

To not use grant funds to promote "gender ideology," as defined in E.O. 14168, Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government;

To comply in all respects with all applicable Federal anti-discrimination laws is material to the U.S. Government's payment decisions for purposes of section 3729(b)(4) of title 31, United States Code;

To not use any Grant Funds to fund or promote elective abortions, as required by E.O. 14182, Enforcing the Hyde Amendment; and

To comply with such other terms and conditions as HUD may have established in the applicable Notice of Funds Availability.

Notwithstanding anything in the NOFO or Application, this Grant shall not be governed by Executive Orders revoked by E.O. 14154, including E.O. 14008, or NOFO requirements implementing Executive Orders that have been revoked.

REPORTS AND AUDITS

Agency will submit to Tarrant County monthly reports of activities undertaken by Agency in the performance of this contract and monthly statements of expenditures and income, regardless of the source of such funds, which relate to the Agency.

Such reports and statements will be signed by a duly authorized agent of Agency and will be submitted by the fifteenth of the month following the month that is being reported. Tarrant County is under no obligation to disburse funds for expenditures that occurred more than thirty (30) days prior to the first day of the month for which the report is submitted.

Agency also agrees to submit to Tarrant County a completed HUD required Annual Progress Report (APR) or have complete and accurate client data entered into the HMIS System no later than 45 days after the end of the grant period.

Agency will cooperate fully with Tarrant County in monitoring the case management, counseling, nutrition and transportation services. In this regard, Agency agrees to keep records sufficient to document its compliance with all applicable laws, regulations and contract terms. All records shall be retained for three (3) years following the date of HUD's closeout of this grant. Tarrant County staff will conduct on-site monitoring for those agencies considered high risk according to the approved Tarrant County Risk Analysis. Tarrant County, HUD, and the United States Comptroller General, or their representatives, shall have access to any books, documents, records and papers relating to the operations of the Agency under this contract for the purpose of audit, examination, exception and transcription at all reasonable hours at the offices of Agency. In accordance with 2 CFR Part 200, Tarrant County shall require a single audit of Agency operations. Expenses of conducting a single audit are allowable costs under the administrative section of the Continuum of Care Program.

If, as a result of any audit, it is determined that Agency has misused, misapplied or misappropriated all or any part of the grant funds described herein, Agency agrees to indemnify, hold harmless and defend Tarrant County and its officers, agents, servants and employees from and against any and all claims or suits resulting from such misuse, misapplication or misappropriation of such funds and to reimburse Tarrant County the amount of such monies so misused, misapplied or misappropriated.

Agency covenants and agrees that, in the event an audit is conducted by Tarrant County or on behalf of Tarrant County, which audit reveals any improper expenditures by Agency, its officers, agents, servants, employees and/or subcontractors, of the funds granted hereunder and such questioned costs are disallowed and become final under the procedures of the party by whom or on whose behalf said audit is conducted, then the amount of such disallowed cost, plus any sums Tarrant County is required to reimburse to HUD, shall constitute liquidated damages for the breach of that portion of the contract audited. In case such disallowed cost becomes final as herein set out, Agency agrees to pay Tarrant County said sum for Agency's failure to perform the duties, bear the liabilities and fulfill the obligations imposed upon it by this agreement.

CONFLICT OF INTEREST

Agency agrees to abide by the provisions of 2 CFR 200.318 with respect to conflicts of interest, and covenants that it presently has no personal or financial interest or benefit, and shall not acquire any personal or financial interest or benefit, direct or indirect, which would conflict in any manner or degree with the performance of services required under this agreement.

These conflict of interest provisions apply to any person who is an employee, agent, consultant, officer, or elected or appointed official of the county or of the sponsor, who exercises or has exercised any functions or responsibilities with respect to assisted activities or who is in a position to participate in a decision making process or gain inside information with regard to such activities during his or her tenure or for one year thereafter.

Participation by homeless individuals who also are participants under the program in policy or decision making under 24 CFR 583.300(f) does not constitute a conflict of interest.

To the extent permitted by State or local law or regulations, such standards of conduct will provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the subrecipients officers, employees, or agents, or by contractors or their agents.

Likewise, all procurement transactions shall be conducted in a manner to provide, to the maximum extent practical, open and free competition. Agency shall be alert to organizational conflicts of interest as well as noncompetitive practices among contractors that may restrict or eliminate competition or otherwise restrain trade. Awards shall be made to the bidder or offeror whose bid or offer is responsive to the solicitation and is most advantageous to the recipient, price, quality and other factors considered. The other factors shall include the bidder's or offeror's compliance with Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u), hereafter referred to as "Section 3." Section 3 provides that, to the greatest extent feasible, and consistent with existing Federal, State, and local laws, and regulations, economic

opportunities generated by certain HUD financial assistance shall clearly set forth all requirements that the bidder or offeror shall fulfill in order for the bid or offer to be evaluated by the recipient. Any and all bids or offers may be rejected when it is in the recipient's interest to do so.

Any violations of these conflict of interest provisions by Agency and/or its subrecipients or contractors shall render this contract voidable by Tarrant County.

CLIENT HEALTH TESTING

The Tarrant County homeless population is experiencing an increase in the number of persons who test positive for certain diseases, such as tuberculosis, syphilis and HIV. All agencies who contract with Tarrant County are encouraged to facilitate testing of all clients for these and any other disease(s) that may be considered a public health epidemic.

APPLICABLE FEDERAL LAWS

Agency agrees to comply with all Federal laws and regulations applicable to this agreement as administrated under HUD's rules and guidelines. Laws and regulations governing the Continuum of Care Program include the following:

Title IV of the Stewart B. McKinney Homeless Assistance Act
(42 U.S.C. 11381 *et seq.*)
Title VI of Civil Rights Act of 1964 (42 U.S.C. 2000(d) *et seq.*);
Fair Housing Act (42 U.S.C. 3601-19);
Title VIII of Civil Rights Act of 1968 (42 U.S.C. 3601 *et seq.*);
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Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended;
Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended;
Title 24 CFR part 1;
24 CFR Part 8;
24 CFR part 100;
24 CFR part 107;
24 CFR part 146;
24 CFR Part 135;
41 CFR Part 60-1;
Violence Against Women Act (VAWA) of 2013;
Equal Access to Housing Final Rule;

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Section 872 of the Duncan Hunter National Defense Authorization Act for Fiscal Year 2009 (Pub. L. 110-417);
2 CFR Part 200;
24 CFR 582;
24 CFR Part 583;
24 CFR 578;
Title IV of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, as amended, (8 U.S.C. 1601-1646);
Executive Order 14168;
Executive Order 14182;
Executive Order 14218;
Build America, Buy America (BABA) Act, 41 USC 8301; and
41 U.S.C. § 4712.

GOVERNING LAW AND VENUE

This Agreement shall be interpreted under the laws of the State of Texas. The venue for any lawsuit arising out of this Agreement will be the Fort Worth Division of the Northern District of Texas if the lawsuit arises in Federal Court or Tarrant County, Texas if the matter arises in State Court.

COMPLIANCE WITH LAWS

In providing the services required by this Agreement, Agency must observe and comply with all applicable federal, state, and local statutes, ordinances, executive orders, rules, and regulations, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and non-discrimination laws and regulations. Agency shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits.

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Program income earned during the grant term must be added by the Agency to funds committed to the project by Tarrant County to be used for eligible activities. Agency may use program income on any eligible costs, even if the cost was not documented in the approved grant agreement. However, programs must document that the program income was expended in accordance with the requirements of the Continuum of Care Program. Agency is prohibited from using program income on any costs that would not be eligible to be charged to the Continuum of Care program grant.

Under the Rule, program income may be used as match for Continuum of Care activities.

1295 ACKNOWLEDGMENT

Agency acknowledges and agrees that it has fully, accurately, and completely disclosed all interested parties in the attached Form 1295, and has acknowledged the completeness of this disclosure by filing the Form 1295, attached as Exhibit A, with the Texas Ethics Commission as required by Law.

NOTICES AND AMENDMENTS

All amendments (minor or significant) to this agreement must be made in writing and approved through Tarrant County. Minor changes are departures from the initial application that do not affect implementation of the grant. Significant changes that substantially affect implementation of the project and that are departures from the initial application require a Grant Agreement Amendment and HUD approval. Significant changes can include (but are not limited to):

- Change in grantee or project sponsor
- Change in project site
- Additions or deletions of eligible CoC activities
- Change in the category or number of participants to be served; and
- Shift of more than 10% of funds from one approved CoC eligible activity to another

All written notices to Tarrant County shall be addressed to:

Tarrant County Community Development Division
Attn: Janel Holt, Program Manager
2501 Parkview Dr., Suite 420
Fort Worth, Texas 76102

Written notice to Agency shall be addressed to:

SafeHaven of Tarrant County
Attn: Kathryn Jacob
1010 N. Center Street
Arlington, Texas 76011

EXECUTION OF AGREEMENT

This agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this agreement, and all of which, when taken together, shall be deemed to constitute one and the same agreement. The exchange of copies of this agreement and of signature pages by electronic transmission shall constitute effective execution and delivery of this agreement as to the parties and may be used in lieu of the original agreement for all purposes. Signatures of the parties transmitted or executed electronically shall be deemed to be their original signatures for any purpose whatsoever.

SIGNED AND EXECUTED this _____ day of _____, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

AGENCY

_____
Authorized Representative

APPROVED AS TO FORM:

_____
Criminal District Attorney's Office*

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

_____ Date: _____
Auditor

1.	Subrecipient Name	SafeHaven of Tarrant County
2.	Subrecipient Unique Entity ID Number	UHUERV1MAJ98
3.	Federal Award Identification Number (FAIN)	TX0321L6T012412
4.	Federal Award Date	3/11/2025
5.	Subaward Period of Performance Start and End Date	11/1/2025-10/31/2026
6.	Amount of Federal Funds Obligated by This Action	TBD
7.	Total Amount of Federal Funds Obligated to the Subrecipient	$180,367.00
8.	Federal Award Project Description, as required by FFATA	SafeTomorrows CoC Program
9.	Name of Federal Awarding Agency	U.S. Department of Housing and Urban Development
10.	Pass-Through Entity	Tarrant County
11.	Contact Information for Awarding Official	Tarrant County 100 E. Weatherford Street Fort Worth, TX 76196-0001
12.	CFDA Number and Name	2024 Continuum of Care Program, 14.267
13.	Identification if the Award is R&D	N/A
14.	Indirect Cost Rate	N/A

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1323647

Date Filed:
06/12/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

SafeHaven of Tarrant County
Arlington, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Tarrant County, Texas

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

FY24 CoC SafeTomorrows Grant
Rental assistance and supportive services for domestic violence survivors.

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 UNSWORN DECLARATION

My name is Stephanie Storey, and my date of birth is January 26, 1970.

My address is 1010 N. Center Street (street), Arlington (city), TX (state), 76011 (zip code), USA (country).

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Tarrant County, State of Texas, on the 12th day of June (month), 2025 (year).

Signature of authorized agent of contracting business entity
(Declarant)

STATE OF TEXAS §
§
COUNTY OF TARRANT §

WHEREAS, Tarrant County is an Urban Entitlement County and has received a grant through the 2024 Continuum of Care Program, CFDA No. 14.267, under Title IV of the Stewart B. McKinney Homeless Act, amended by the HEARTH Act, hereafter collectively referred to as "the Act"; and

WHEREAS, Tarrant County has an approved Consolidated Plan outlining the needs of the homeless in Tarrant County; and

WHEREAS, the Tarrant County Community Development Department manages the Continuum of Care Program, and may perform the duties and responsibilities of Tarrant County under this Contract; and

WHEREAS, the Tarrant County Homeless Coalition is the designated Continuum of Care, hereafter referred to as ("CoC"), for Tarrant County; and

WHEREAS, **The Salvation Army**, hereafter known as "Agency", UEI No. HGC7JHH1UVP7, serves the homeless population within Tarrant County and is eligible to receive funds allocated to Tarrant County by the U.S. Department of Housing and Urban Development ("HUD"); and

WHEREAS, Agency has provided supportive housing to homeless families and individuals, under the Continuum of Care Program;

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

SCOPE OF SERVICES

Agency shall provide eligible services at the levels agreed upon in the current HUD approved Grant Application to the homeless population within Tarrant County during the term of this agreement.

Approved Budget: The total one-year project budget for the 2024 Continuum of Care Program Salvation Army Veterans PSH (TX0287L6T012413) Grant is $561,054.00. Tarrant County will reimburse Agency out of the project budget for the following expenditures, but not to exceed the following total amounts:

	Maximum Reimbursement
Supportive Services	**$ 67,355.00**
Leasing	**$462,584.00**
Admin	**$ 15,558.00**
Total	**$545,497.00**

Tarrant County will reimburse Agency for these services upon timely submission of monthly statement of expenditures. Tarrant County will not reimburse Agency under this grant for any expenses incurred in excess of the maximum reimbursement.

Match Requirement: Agency is responsible for a cash match payment for any acquisition, new construction, rehabilitation, the provision of supportive services and operating costs in accordance with regulations 2 CFR Part 200. Match requirements are to be made by cash or in-kind and paid by the end of the operating year. Agency agrees to pay according to the sources and amounts of cash match and in-kind agreed upon in the HUD approved Grant Application and will report on those sources and amounts on each monthly client rental payment request, as well as in the Annual Progress Report.

Project Description: Agency agrees to provide services according to the HUD approved project description.

Point-In-Time Capacity: Agency agrees to follow the HUD approved Point-In-Time Capacity as follows:

Chart 3: Participants	Number
a. Number of Families with Children (Family Households)	0
i. Number of adults in families	0
ii. Number of children in families	0
iii. Number of disabled in families	0
b. Number of Single Individuals and Other Households w/o Children	28
i. Number of disabled individuals	28
ii. Number of chronically homeless	28

TERM OF AGREEMENT

This agreement shall be for a term of twelve (12) months, commencing on November 1, 2025 and terminating October 31, 2026. Either party maintains the right to terminate this agreement with a thirty (30) day written notice by Certified Mail, Return Receipt Requested to the other party

AGENCY REQUIREMENTS

Agency Agrees:

To ensure the operation of the project in accordance with the provisions of the Act and all requirements of Continuum of Care Interim Rule, hereafter referred to as "the Rule";

To self-monitor and report the progress of the project to Tarrant County, the CoC, and HUD;

To ensure, to the maximum extent practicable, that individuals and families experiencing homelessness are involved, through employment, provision of volunteer services, or otherwise, in constructing, rehabilitating, maintaining, and operating facilities for the project and in providing supportive services for the project;

To certify that:

a. Agency will maintain the confidentiality of records pertaining to any individual or family that was provided family violence prevention or treatment services through the project;
b. The address or location of any family violence project assisted with grant funds will not be made public, except with written authorization of the person responsible for the operation of such project;
c. Agency will establish policies and practices that are consistent with, and do not restrict, the exercise of rights provided by subtitle B of title VII of the Act and other laws relating to the provision of educational and related services to individuals and families experiencing homelessness;
d. In the case of projects that provide housing or services to families, Agency will designate a staff person to be responsible for ensuring that children being served in the program are enrolled in school and connected to appropriate services in the community, including early childhood programs such as Head Start, part C of the Individuals with Disabilities Education Act, and programs authorized under subtitle B of title VII of the Act;
e. Agency, officers, and employees are not debarred or suspended from doing business with the Federal Government; and
f. Agency will provide information, such as data and reports, as required by HUD;
g. Agency does not operate any programs that violate any applicable Federal anti-discrimination laws, including Title VI of the Civil Rights Act of 1964;

To take the educational needs of children into account when families are placed in housing and will, to the maximum extent practicable, place families with children as close as possible to their school of origin so as not to disrupt such children's education;

To use the centralized or coordinated assessment system established by the CoC as required by the Rule.

To follow the written standards for providing Continuum of Care assistance developed by the CoC, including those required by the Rule;

To operate the project(s) in accordance with the provisions of this Act and all requirements of the Rule;

To not use grant funds to promote "gender ideology," as defined in E.O. 14168, Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government;

To comply in all respects with all applicable Federal anti-discrimination laws is material to the U.S. Government's payment decisions for purposes of section 3729(b)(4) of title 31, United States Code;

To not use any Grant Funds to fund or promote elective abortions, as required by E.O. 14182, Enforcing the Hyde Amendment; and

To comply with such other terms and conditions as HUD may have established in the applicable Notice of Funds Availability.

Notwithstanding anything in the NOFO or Application, this Grant shall not be governed by Executive Orders revoked by E.O. 14154, including E.O. 14008, or NOFO requirements implementing Executive Orders that have been revoked.

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24 CFR 578;
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- Additions or deletions of eligible CoC activities
- Change in the category or number of participants to be served; and
- Shift of more than 10% of funds from one approved CoC eligible activity to another

All written notices to Tarrant County shall be addressed to:

Tarrant County Community Development Division
Attn: Janel Holt, Program Manager
2501 Parkview Dr., Suite 420
Fort Worth, Texas 76102

Written notice to Agency shall be addressed to:

The Salvation Army
Attn: Deborah Bullock
P.O. Box 2333
Fort Worth, Texas 76113

EXECUTION OF AGREEMENT

This agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this agreement, and all of which, when taken together, shall be deemed to constitute one and the same agreement. The exchange of copies of this agreement and of signature pages by electronic transmission shall constitute effective execution and delivery of this agreement as to the parties and may be used in lieu of the original agreement for all purposes. Signatures of the parties transmitted or executed electronically shall be deemed to be their original signatures for any purpose whatsoever.

SIGNED AND EXECUTED this _____ day of _____, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

AGENCY

_____
Authorized Representative

APPROVED AS TO FORM:

_____
Criminal District Attorney's Office*

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

_____ Date: _____
Auditor

1.	Subrecipient Name	The Salvation Army
2.	Subrecipient Unique Entity ID Number	HGC7JHH1UVP7
3.	Federal Award Identification Number (FAIN)	TX0287L6T012413
4.	Federal Award Date	3/11/2025
5.	Subaward Period of Performance Start and End Date	11/1/2025-10/31/2026
6.	Amount of Federal Funds Obligated by This Action	TBD
7.	Total Amount of Federal Funds Obligated to the Subrecipient	$561,054.00
8.	Federal Award Project Description, as required by FFATA	Salvation Army Veterans PSH CoC Program
9.	Name of Federal Awarding Agency	U.S. Department of Housing and Urban Development
10.	Pass-Through Entity	Tarrant County
11.	Contact Information for Awarding Official	Tarrant County 100 E. Weatherford Street Fort Worth, TX 76196-0001
12.	CFDA Number and Name	2024 Continuum of Care Program, 14.267
13.	Identification if the Award is R&D	N/A
14.	Indirect Cost Rate	N/A

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1325743

Date Filed:
06/17/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Salvation Army
Fort Worth, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Tarrant County Community Development Department

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

TX0287L6T012413
SAVE PSH CoC

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 UNSWORN DECLARATION

My name is Art Penhale, and my date of birth is 10/10/1958.

My address is 1221 River Bend Dr (street), Dallas (city), TX (state), 75247 (zip code), USA (country).

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Dallas County, State of Texas, on the 8th day of July (month), 20 25 (year).

Signature of authorized agent of contracting business entity
(Declarant)

STATE OF TEXAS §
§
COUNTY OF TARRANT §

WHEREAS, Tarrant County is an Urban Entitlement County and has received a grant through the 2024 Continuum of Care Program, CFDA No. 14.267, under Title IV of the Stewart B. McKinney Homeless Act, amended by the HEARTH Act, hereafter collectively referred to as "the Act"; and

WHEREAS, Tarrant County has an approved Consolidated Plan outlining the needs of the homeless in Tarrant County; and

WHEREAS, the Tarrant County Community Development Department manages the Continuum of Care Program, and may perform the duties and responsibilities of Tarrant County under this Contract; and

WHEREAS, the Tarrant County Homeless Coalition is the designated Continuum of Care, hereafter referred to as ("CoC"), for Tarrant County; and

WHEREAS, **The Salvation Army**, hereafter known as "Agency", UEI No. HGC7JHH1UVP7, serves the homeless population within Tarrant County and is eligible to receive funds allocated to Tarrant County by the U.S. Department of Housing and Urban Development ("HUD"); and

WHEREAS, Agency has provided supportive housing to homeless families and individuals, under the Continuum of Care Program;

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

SCOPE OF SERVICES

Agency shall provide eligible services at the levels agreed upon in the current HUD approved Grant Application to the homeless population within Tarrant County during the term of this agreement.

Approved Budget: The total one-year project budget for the 2024 Continuum of Care Program TSA Housing First PSH (TX0418L6T012408) Grant is $856,082.00. Tarrant County will reimburse Agency out of the project budget for the following expenditures, but not to exceed the following total amounts:

	Maximum Reimbursement
Supportive Services	**$159,248.00**
Leasing	**$628,125.00**
Admin	**$ 34,355.00**
Total	**$821,728.00**

Tarrant County will reimburse Agency for these services upon timely submission of monthly statement of expenditures. Tarrant County will not reimburse Agency under this grant for any expenses incurred in excess of the maximum reimbursement.

Match Requirement: Agency is responsible for a cash match payment for any acquisition, new construction, rehabilitation, the provision of supportive services and operating costs in accordance with regulations 2 CFR Part 200. Match requirements are to be made by cash or in-kind and paid by the end of the operating year. Agency agrees to pay according to the sources and amounts of cash match and in-kind agreed upon in the HUD approved Grant Application and will report on those sources and amounts on each monthly client rental payment request, as well as in the Annual Progress Report.

Project Description: Agency agrees to provide services according to the HUD approved project description.

Point-In-Time Capacity: Agency agrees to follow the HUD approved Point-In-Time Capacity as follows:

Chart 3: Participants	Number
a. Number of Families with Children (Family Households)	0
i. Number of adults in families	0
ii. Number of children in families	0
iii. Number of disabled in families	0
b. Number of Single Individuals and Other Households w/o Children	45
i. Number of disabled individuals	45
ii. Number of chronically homeless	45

TERM OF AGREEMENT

This agreement shall be for a term of twelve (12) months, commencing on November 1, 2025 and terminating October 31, 2026. Either party maintains the right to terminate this agreement with a thirty (30) day written notice by Certified Mail, Return Receipt Requested to the other party

AGENCY REQUIREMENTS

Agency Agrees:

To ensure the operation of the project in accordance with the provisions of the Act and all requirements of Continuum of Care Interim Rule, hereafter referred to as "the Rule";

To self-monitor and report the progress of the project to Tarrant County, the CoC, and HUD;

To ensure, to the maximum extent practicable, that individuals and families experiencing homelessness are involved, through employment, provision of volunteer services, or otherwise, in constructing, rehabilitating, maintaining, and operating facilities for the project and in providing supportive services for the project;

To certify that:

a. Agency will maintain the confidentiality of records pertaining to any individual or family that was provided family violence prevention or treatment services through the project;

b. The address or location of any family violence project assisted with grant funds will not be made public, except with written authorization of the person responsible for the operation of such project;

c. Agency will establish policies and practices that are consistent with, and do not restrict, the exercise of rights provided by subtitle B of title VII of the Act and other laws relating to the provision of educational and related services to individuals and families experiencing homelessness;

d. In the case of projects that provide housing or services to families, Agency will designate a staff person to be responsible for ensuring that children being served in the program are enrolled in school and connected to appropriate services in the community, including early childhood programs such as Head Start, part C of the Individuals with Disabilities Education Act, and programs authorized under subtitle B of title VII of the Act;

e. Agency, officers, and employees are not debarred or suspended from doing business with the Federal Government; and

f. Agency will provide information, such as data and reports, as required by HUD;

g. Agency does not operate any programs that violate any applicable Federal anti-discrimination laws, including Title VI of the Civil Rights Act of 1964;

To take the educational needs of children into account when families are placed in housing and will, to the maximum extent practicable, place families with children as close as possible to their school of origin so as not to disrupt such children's education;

To use the centralized or coordinated assessment system established by the CoC as required by the Rule.

To follow the written standards for providing Continuum of Care assistance developed by the CoC, including those required by the Rule;

To operate the project(s) in accordance with the provisions of this Act and all requirements of the Rule;

To not use grant funds to promote "gender ideology," as defined in E.O. 14168, Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government;

To comply in all respects with all applicable Federal anti-discrimination laws is material to the U.S. Government's payment decisions for purposes of section 3729(b)(4) of title 31, United States Code;

To not use any Grant Funds to fund or promote elective abortions, as required by E.O. 14182, Enforcing the Hyde Amendment; and

To comply with such other terms and conditions as HUD may have established in the applicable Notice of Funds Availability.

Notwithstanding anything in the NOFO or Application, this Grant shall not be governed by Executive Orders revoked by E.O. 14154, including E.O. 14008, or NOFO requirements implementing Executive Orders that have been revoked.

REPORTS AND AUDITS

Agency will submit to Tarrant County monthly reports of activities undertaken by Agency in the performance of this contract and monthly statements of expenditures and income, regardless of the source of such funds, which relate to the Agency.

Such reports and statements will be signed by a duly authorized agent of Agency and will be submitted by the fifteenth of the month following the month that is being reported. Tarrant County is under no obligation to disburse funds for expenditures that occurred more than thirty (30) days prior to the first day of the month for which the report is submitted.

Agency also agrees to submit to Tarrant County a completed HUD required Annual Progress Report (APR) or have complete and accurate client data entered into the HMIS System no later than 45 days after the end of the grant period.

Agency will cooperate fully with Tarrant County in monitoring the case management, counseling, nutrition and transportation services. In this regard, Agency agrees to keep records sufficient to document its compliance with all applicable laws, regulations and contract terms. All records shall be retained for three (3) years following the date of HUD's closeout of this grant. Tarrant County staff will conduct on-site monitoring for those agencies considered high risk according to the approved Tarrant County Risk Analysis. Tarrant County, HUD, and the United States Comptroller General, or their representatives, shall have access to any books, documents, records and papers relating to the operations of the Agency under this contract for the purpose of audit, examination, exception and transcription at all reasonable hours at the offices of Agency. In accordance with 2 CFR Part 200, Tarrant County shall require a single audit of Agency operations. Expenses of conducting a single audit are allowable costs under the administrative section of the Continuum of Care Program.

If, as a result of any audit, it is determined that Agency has misused, misapplied or misappropriated all or any part of the grant funds described herein, Agency agrees to indemnify, hold harmless and defend Tarrant County and its officers, agents, servants and employees from and against any and all claims or suits resulting from such misuse, misapplication or misappropriation of such funds and to reimburse Tarrant County the amount of such monies so misused, misapplied or misappropriated.

Agency covenants and agrees that, in the event an audit is conducted by Tarrant County or on behalf of Tarrant County, which audit reveals any improper expenditures by Agency, its officers, agents, servants, employees and/or subcontractors, of the funds granted hereunder and such questioned costs are disallowed and become final under the procedures of the party by whom or on whose behalf said audit is conducted, then the amount of such disallowed cost, plus any sums Tarrant County is required to reimburse to HUD, shall constitute liquidated damages for the breach of that portion of the contract audited. In case such disallowed cost becomes final as herein set out, Agency agrees to pay Tarrant County said sum for Agency's failure to perform the duties, bear the liabilities and fulfill the obligations imposed upon it by this agreement.

CONFLICT OF INTEREST

Agency agrees to abide by the provisions of 2 CFR 200.318 with respect to conflicts of interest, and covenants that it presently has no personal or financial interest or benefit, and shall not acquire any personal or financial interest or benefit, direct or indirect, which would conflict in any manner or degree with the performance of services required under this agreement.

These conflict of interest provisions apply to any person who is an employee, agent, consultant, officer, or elected or appointed official of the county or of the sponsor, who exercises or has exercised any functions or responsibilities with respect to assisted activities or who is in a position to participate in a decision making process or gain inside information with regard to such activities during his or her tenure or for one year thereafter.

Participation by homeless individuals who also are participants under the program in policy or decision making under 24 CFR 583.300(f) does not constitute a conflict of interest.

To the extent permitted by State or local law or regulations, such standards of conduct will provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the subrecipients officers, employees, or agents, or by contractors or their agents.

Likewise, all procurement transactions shall be conducted in a manner to provide, to the maximum extent practical, open and free competition. Agency shall be alert to organizational conflicts of interest as well as noncompetitive practices among contractors that may restrict or eliminate competition or otherwise restrain trade. Awards shall be made to the bidder or offeror whose bid or offer is responsive to the solicitation and is most advantageous to the recipient, price, quality and other factors considered. The other factors shall include the bidder's or offeror's compliance with Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u), hereafter referred to as "Section 3." Section 3 provides that, to the greatest extent feasible, and consistent with existing Federal, State, and local laws, and regulations, economic

opportunities generated by certain HUD financial assistance shall clearly set forth all requirements that the bidder or offeror shall fulfill in order for the bid or offer to be evaluated by the recipient. Any and all bids or offers may be rejected when it is in the recipient's interest to do so.

Any violations of these conflict of interest provisions by Agency and/or its subrecipients or contractors shall render this contract voidable by Tarrant County.

CLIENT HEALTH TESTING

The Tarrant County homeless population is experiencing an increase in the number of persons who test positive for certain diseases, such as tuberculosis, syphilis and HIV. All agencies who contract with Tarrant County are encouraged to facilitate testing of all clients for these and any other disease(s) that may be considered a public health epidemic.

APPLICABLE FEDERAL LAWS

Agency agrees to comply with all Federal laws and regulations applicable to this agreement as administrated under HUD's rules and guidelines. Laws and regulations governing the Continuum of Care Program include the following:

Title IV of the Stewart B. McKinney Homeless Assistance Act
(42 U.S.C. 11381 *et seq.*)
Title VI of Civil Rights Act of 1964 (42 U.S.C. 2000(d) *et seq.*);
Fair Housing Act (42 U.S.C. 3601-19);
Title VIII of Civil Rights Act of 1968 (42 U.S.C. 3601 *et seq.*);
Executive Orders 11063, 11246, 11625, 12432, 12138, 11246, as amended by 11375 and 13672;
Age Discrimination Act of 1975 (42 U.S.C. 6101-07);
Section 3 of the Housing and Urban Development Act of 1968, as amended, (42 U.S.C. 1701(u));
Title IV of the 1987 Housing and Community Development Act, as amended, (42 U.S.C. 5302 *et seq*);
Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u));
Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended;
Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended;
Title 24 CFR part 1;
24 CFR Part 8;
24 CFR part 100;
24 CFR part 107;
24 CFR part 146;
24 CFR Part 135;
41 CFR Part 60-1;
Violence Against Women Act (VAWA) of 2013;
Equal Access to Housing Final Rule;

Federal Financial Assistance Accountability and Transparency Act of 2006 (Pub. L. 109-282) (FFATA);
Section 872 of the Duncan Hunter National Defense Authorization Act for Fiscal Year 2009 (Pub. L. 110-417);
2 CFR Part 200;
24 CFR 582;
24 CFR Part 583;
24 CFR 578;
Title IV of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, as amended, (8 U.S.C. 1601-1646);
Executive Order 14168;
Executive Order 14182;
Executive Order 14218;
Build America, Buy America (BABA) Act, 41 USC 8301; and
41 U.S.C. § 4712.

GOVERNING LAW AND VENUE

This Agreement shall be interpreted under the laws of the State of Texas. The venue for any lawsuit arising out of this Agreement will be the Fort Worth Division of the Northern District of Texas if the lawsuit arises in Federal Court or Tarrant County, Texas if the matter arises in State Court.

COMPLIANCE WITH LAWS

In providing the services required by this Agreement, Agency must observe and comply with all applicable federal, state, and local statutes, ordinances, executive orders, rules, and regulations, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and non-discrimination laws and regulations. Agency shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits.

PROGRAM INCOME

Program income is the income received by Agency directly generated by a grant supported activity. Any rent payments made by participants to Agency are considered program income. Program income includes any amount of a security or utility deposit returned to the subrecipient.

Program income earned during the grant term must be added by the Agency to funds committed to the project by Tarrant County to be used for eligible activities. Agency may use program income on any eligible costs, even if the cost was not documented in the approved grant agreement. However, programs must document that the program income was expended in accordance with the requirements of the Continuum of Care Program. Agency is prohibited from using program income on any costs that would not be eligible to be charged to the Continuum of Care program grant.

Under the Rule, program income may be used as match for Continuum of Care activities.

1295 ACKNOWLEDGMENT

Agency acknowledges and agrees that it has fully, accurately, and completely disclosed all interested parties in the attached Form 1295, and has acknowledged the completeness of this disclosure by filing the Form 1295, attached as Exhibit A, with the Texas Ethics Commission as required by Law.

NOTICES AND AMENDMENTS

All amendments (minor or significant) to this agreement must be made in writing and approved through Tarrant County. Minor changes are departures from the initial application that do not affect implementation of the grant. Significant changes that substantially affect implementation of the project and that are departures from the initial application require a Grant Agreement Amendment and HUD approval. Significant changes can include (but are not limited to):

- Change in grantee or project sponsor
- Change in project site
- Additions or deletions of eligible CoC activities
- Change in the category or number of participants to be served; and
- Shift of more than 10% of funds from one approved CoC eligible activity to another

All written notices to Tarrant County shall be addressed to:

Tarrant County Community Development Division
Attn: Janel Holt, Program Manager
2501 Parkview Dr., Suite 420
Fort Worth, Texas 76102

Written notice to Agency shall be addressed to:

The Salvation Army
Attn: Deborah Bullock
P.O. Box 2333
Fort Worth, Texas 76113

EXECUTION OF AGREEMENT

This agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this agreement, and all of which, when taken together, shall be deemed to constitute one and the same agreement. The exchange of copies of this agreement and of signature pages by electronic transmission shall constitute effective execution and delivery of this agreement as to the parties and may be used in lieu of the original agreement for all purposes. Signatures of the parties transmitted or executed electronically shall be deemed to be their original signatures for any purpose whatsoever.

SIGNED AND EXECUTED this _____ day of _____, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

AGENCY

_____
Authorized Representative

APPROVED AS TO FORM:

_____
Criminal District Attorney's Office*

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

_____ Date: _____
Auditor

1.	Subrecipient Name	The Salvation Army
2.	Subrecipient Unique Entity ID Number	HGC7JHH1UVP7
3.	Federal Award Identification Number (FAIN)	TX0418L6T012408
4.	Federal Award Date	3/11/2025
5.	Subaward Period of Performance Start and End Date	11/1/2025-10/31/2026
6.	Amount of Federal Funds Obligated by This Action	TBD
7.	Total Amount of Federal Funds Obligated to the Subrecipient	$856,082.00
8.	Federal Award Project Description, as required by FFATA	TSA Housing First PSH CoC Program
9.	Name of Federal Awarding Agency	U.S. Department of Housing and Urban Development
10.	Pass-Through Entity	Tarrant County
11.	Contact Information for Awarding Official	Tarrant County 100 E. Weatherford Street Fort Worth, TX 76196-0001
12.	CFDA Number and Name	2024 Continuum of Care Program, 14.267
13.	Identification if the Award is R&D	N/A
14.	Indirect Cost Rate	N/A

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1325739

Date Filed:
06/17/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Salvation Army
Fort Worth, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Tarrant County Community Development Department

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

TX0418L6T012408
Housing First PSH CoC

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 UNSWORN DECLARATION

My name is Art Penhale, and my date of birth is 10/10/1958.

My address is 1221 River Bend Dr., Dallas, TX, 75247, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Dallas County, State of Texas, on the 8th day of July (month), 2025 (year).

Signature of authorized agent of contracting business entity
(Declarant)

STATE OF TEXAS §
§
COUNTY OF TARRANT §

WHEREAS, Tarrant County is an Urban Entitlement County and has received a grant through the 2024 Continuum of Care Program, CFDA No. 14.267, under Title IV of the Stewart B. McKinney Homeless Act, amended by the HEARTH Act, hereafter collectively referred to as "the Act"; and

WHEREAS, Tarrant County has an approved Consolidated Plan outlining the needs of the homeless in Tarrant County; and

WHEREAS, the Tarrant County Community Development Department manages the Continuum of Care Program, and may perform the duties and responsibilities of Tarrant County under this Contract; and

WHEREAS, the Tarrant County Homeless Coalition is the designated Continuum of Care, hereafter referred to as ("CoC"), for Tarrant County; and

WHEREAS, **The Salvation Army**, hereafter known as "Agency", UEI No. HGC7JHH1UVP7, serves the homeless population within Tarrant County and is eligible to receive funds allocated to Tarrant County by the U.S. Department of Housing and Urban Development ("HUD"); and

WHEREAS, Agency has provided supportive housing to homeless families and individuals, under the Continuum of Care Program;

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

SCOPE OF SERVICES

Agency shall provide eligible services at the levels agreed upon in the current HUD approved Grant Application to the homeless population within Tarrant County during the term of this agreement.

Approved Budget: The total one-year project budget for the 2024 Continuum of Care Program TSA SIMON PSH (TX0447L6T012408) Grant is $812,473.00. Tarrant County will reimburse Agency out of the project budget for the following expenditures, but not to exceed the following total amounts:

	Maximum Reimbursement
Supportive Services	**$128,238.00**
Leasing	**$619,213.00**
Admin	**$ 32,511.00**
Total	**$779,962.00**

Tarrant County will reimburse Agency for these services upon timely submission of monthly statement of expenditures. Tarrant County will not reimburse Agency under this grant for any expenses incurred in excess of the maximum reimbursement.

Match Requirement: Agency is responsible for a cash match payment for any acquisition, new construction, rehabilitation, the provision of supportive services and operating costs in accordance with regulations 2 CFR Part 200. Match requirements are to be made by cash or in-kind and paid by the end of the operating year. Agency agrees to pay according to the sources and amounts of cash match and in-kind agreed upon in the HUD approved Grant Application and will report on those sources and amounts on each monthly client rental payment request, as well as in the Annual Progress Report.

Project Description: Agency agrees to provide services according to the HUD approved project description.

Point-In-Time Capacity: Agency agrees to follow the HUD approved Point-In-Time Capacity as follows:

Chart 3: Participants	Number
a. Number of Families with Children (Family Households)	0
i. Number of adults in families	0
ii. Number of children in families	0
iii. Number of disabled in families	0
b. Number of Single Individuals and Other Households w/o Children	40
i. Number of disabled individuals	40
ii. Number of chronically homeless	40

TERM OF AGREEMENT

This agreement shall be for a term of twelve (12) months, commencing on November 1, 2025 and terminating October 31, 2026. Either party maintains the right to terminate this agreement with a thirty (30) day written notice by Certified Mail, Return Receipt Requested to the other party

AGENCY REQUIREMENTS

Agency Agrees:

To ensure the operation of the project in accordance with the provisions of the Act and all requirements of Continuum of Care Interim Rule, hereafter referred to as "the Rule";

To self-monitor and report the progress of the project to Tarrant County, the CoC, and HUD;

To ensure, to the maximum extent practicable, that individuals and families experiencing homelessness are involved, through employment, provision of volunteer services, or otherwise, in constructing, rehabilitating, maintaining, and operating facilities for the project and in providing supportive services for the project;

To certify that:

a. Agency will maintain the confidentiality of records pertaining to any individual or family that was provided family violence prevention or treatment services through the project;
b. The address or location of any family violence project assisted with grant funds will not be made public, except with written authorization of the person responsible for the operation of such project;
c. Agency will establish policies and practices that are consistent with, and do not restrict, the exercise of rights provided by subtitle B of title VII of the Act and other laws relating to the provision of educational and related services to individuals and families experiencing homelessness;
d. In the case of projects that provide housing or services to families, Agency will designate a staff person to be responsible for ensuring that children being served in the program are enrolled in school and connected to appropriate services in the community, including early childhood programs such as Head Start, part C of the Individuals with Disabilities Education Act, and programs authorized under subtitle B of title VII of the Act;
e. Agency, officers, and employees are not debarred or suspended from doing business with the Federal Government; and
f. Agency will provide information, such as data and reports, as required by HUD;
g. Agency does not operate any programs that violate any applicable Federal anti-discrimination laws, including Title VI of the Civil Rights Act of 1964;

To take the educational needs of children into account when families are placed in housing and will, to the maximum extent practicable, place families with children as close as possible to their school of origin so as not to disrupt such children's education;

To use the centralized or coordinated assessment system established by the CoC as required by the Rule.

To follow the written standards for providing Continuum of Care assistance developed by the CoC, including those required by the Rule;

To operate the project(s) in accordance with the provisions of this Act and all requirements of the Rule;

To not use grant funds to promote "gender ideology," as defined in E.O. 14168, Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government;

To comply in all respects with all applicable Federal anti-discrimination laws is material to the U.S. Government's payment decisions for purposes of section 3729(b)(4) of title 31, United States Code;

To not use any Grant Funds to fund or promote elective abortions, as required by E.O. 14182, Enforcing the Hyde Amendment; and

To comply with such other terms and conditions as HUD may have established in the applicable Notice of Funds Availability.

Notwithstanding anything in the NOFO or Application, this Grant shall not be governed by Executive Orders revoked by E.O. 14154, including E.O. 14008, or NOFO requirements implementing Executive Orders that have been revoked.

REPORTS AND AUDITS

Agency will submit to Tarrant County monthly reports of activities undertaken by Agency in the performance of this contract and monthly statements of expenditures and income, regardless of the source of such funds, which relate to the Agency.

Such reports and statements will be signed by a duly authorized agent of Agency and will be submitted by the fifteenth of the month following the month that is being reported. Tarrant County is under no obligation to disburse funds for expenditures that occurred more than thirty (30) days prior to the first day of the month for which the report is submitted.

Agency also agrees to submit to Tarrant County a completed HUD required Annual Progress Report (APR) or have complete and accurate client data entered into the HMIS System no later than 45 days after the end of the grant period.

Agency will cooperate fully with Tarrant County in monitoring the case management, counseling, nutrition and transportation services. In this regard, Agency agrees to keep records sufficient to document its compliance with all applicable laws, regulations and contract terms. All records shall be retained for three (3) years following the date of HUD's closeout of this grant. Tarrant County staff will conduct on-site monitoring for those agencies considered high risk according to the approved Tarrant County Risk Analysis. Tarrant County, HUD, and the United States Comptroller General, or their representatives, shall have access to any books, documents, records and papers relating to the operations of the Agency under this contract for the purpose of audit, examination, exception and transcription at all reasonable hours at the offices of Agency. In accordance with 2 CFR Part 200, Tarrant County shall require a single audit of Agency operations. Expenses of conducting a single audit are allowable costs under the administrative section of the Continuum of Care Program.

If, as a result of any audit, it is determined that Agency has misused, misapplied or misappropriated all or any part of the grant funds described herein, Agency agrees to indemnify, hold harmless and defend Tarrant County and its officers, agents, servants and employees from and against any and all claims or suits resulting from such misuse, misapplication or misappropriation of such funds and to reimburse Tarrant County the amount of such monies so misused, misapplied or misappropriated.

Agency covenants and agrees that, in the event an audit is conducted by Tarrant County or on behalf of Tarrant County, which audit reveals any improper expenditures by Agency, its officers, agents, servants, employees and/or subcontractors, of the funds granted hereunder and such questioned costs are disallowed and become final under the procedures of the party by whom or on whose behalf said audit is conducted, then the amount of such disallowed cost, plus any sums Tarrant County is required to reimburse to HUD, shall constitute liquidated damages for the breach of that portion of the contract audited. In case such disallowed cost becomes final as herein set out, Agency agrees to pay Tarrant County said sum for Agency's failure to perform the duties, bear the liabilities and fulfill the obligations imposed upon it by this agreement.

CONFLICT OF INTEREST

Agency agrees to abide by the provisions of 2 CFR 200.318 with respect to conflicts of interest, and covenants that it presently has no personal or financial interest or benefit, and shall not acquire any personal or financial interest or benefit, direct or indirect, which would conflict in any manner or degree with the performance of services required under this agreement.

These conflict of interest provisions apply to any person who is an employee, agent, consultant, officer, or elected or appointed official of the county or of the sponsor, who exercises or has exercised any functions or responsibilities with respect to assisted activities or who is in a position to participate in a decision making process or gain inside information with regard to such activities during his or her tenure or for one year thereafter.

Participation by homeless individuals who also are participants under the program in policy or decision making under 24 CFR 583.300(f) does not constitute a conflict of interest.

To the extent permitted by State or local law or regulations, such standards of conduct will provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the subrecipients officers, employees, or agents, or by contractors or their agents.

Likewise, all procurement transactions shall be conducted in a manner to provide, to the maximum extent practical, open and free competition. Agency shall be alert to organizational conflicts of interest as well as noncompetitive practices among contractors that may restrict or eliminate competition or otherwise restrain trade. Awards shall be made to the bidder or offeror whose bid or offer is responsive to the solicitation and is most advantageous to the recipient, price, quality and other factors considered. The other factors shall include the bidder's or offeror's compliance with Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u), hereafter referred to as "Section 3." Section 3 provides that, to the greatest extent feasible, and consistent with existing Federal, State, and local laws, and regulations, economic

opportunities generated by certain HUD financial assistance shall clearly set forth all requirements that the bidder or offeror shall fulfill in order for the bid or offer to be evaluated by the recipient. Any and all bids or offers may be rejected when it is in the recipient's interest to do so.

Any violations of these conflict of interest provisions by Agency and/or its subrecipients or contractors shall render this contract voidable by Tarrant County.

CLIENT HEALTH TESTING

The Tarrant County homeless population is experiencing an increase in the number of persons who test positive for certain diseases, such as tuberculosis, syphilis and HIV. All agencies who contract with Tarrant County are encouraged to facilitate testing of all clients for these and any other disease(s) that may be considered a public health epidemic.

APPLICABLE FEDERAL LAWS

Agency agrees to comply with all Federal laws and regulations applicable to this agreement as administrated under HUD's rules and guidelines. Laws and regulations governing the Continuum of Care Program include the following:

Title IV of the Stewart B. McKinney Homeless Assistance Act
(42 U.S.C. 11381 *et seq.*)
Title VI of Civil Rights Act of 1964 (42 U.S.C. 2000(d) *et seq.*);
Fair Housing Act (42 U.S.C. 3601-19);
Title VIII of Civil Rights Act of 1968 (42 U.S.C. 3601 *et seq.*);
Executive Orders 11063, 11246, 11625, 12432, 12138, 11246, as amended by 11375 and 13672;
Age Discrimination Act of 1975 (42 U.S.C. 6101-07);
Section 3 of the Housing and Urban Development Act of 1968, as amended, (42 U.S.C. 1701(u));
Title IV of the 1987 Housing and Community Development Act, as amended, (42 U.S.C. 5302 *et seq*);
Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u));
Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended;
Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended;
Title 24 CFR part 1;
24 CFR Part 8;
24 CFR part 100;
24 CFR part 107;
24 CFR part 146;
24 CFR Part 135;
41 CFR Part 60-1;
Violence Against Women Act (VAWA) of 2013;
Equal Access to Housing Final Rule;

Federal Financial Assistance Accountability and Transparency Act of 2006 (Pub. L. 109-282) (FFATA);
Section 872 of the Duncan Hunter National Defense Authorization Act for Fiscal Year 2009 (Pub. L. 110-417);
2 CFR Part 200;
24 CFR 582;
24 CFR Part 583;
24 CFR 578;
Title IV of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, as amended, (8 U.S.C. 1601-1646);
Executive Order 14168;
Executive Order 14182;
Executive Order 14218;
Build America, Buy America (BABA) Act, 41 USC 8301; and
41 U.S.C. § 4712.

GOVERNING LAW AND VENUE

This Agreement shall be interpreted under the laws of the State of Texas. The venue for any lawsuit arising out of this Agreement will be the Fort Worth Division of the Northern District of Texas if the lawsuit arises in Federal Court or Tarrant County, Texas if the matter arises in State Court.

COMPLIANCE WITH LAWS

In providing the services required by this Agreement, Agency must observe and comply with all applicable federal, state, and local statutes, ordinances, executive orders, rules, and regulations, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and non-discrimination laws and regulations. Agency shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits.

PROGRAM INCOME

Program income is the income received by Agency directly generated by a grant supported activity. Any rent payments made by participants to Agency are considered program income. Program income includes any amount of a security or utility deposit returned to the subrecipient.

Program income earned during the grant term must be added by the Agency to funds committed to the project by Tarrant County to be used for eligible activities. Agency may use program income on any eligible costs, even if the cost was not documented in the approved grant agreement. However, programs must document that the program income was expended in accordance with the requirements of the Continuum of Care Program. Agency is prohibited from using program income on any costs that would not be eligible to be charged to the Continuum of Care program grant.

Under the Rule, program income may be used as match for Continuum of Care activities.

1295 ACKNOWLEDGMENT

Agency acknowledges and agrees that it has fully, accurately, and completely disclosed all interested parties in the attached Form 1295, and has acknowledged the completeness of this disclosure by filing the Form 1295, attached as Exhibit A, with the Texas Ethics Commission as required by Law.

NOTICES AND AMENDMENTS

All amendments (minor or significant) to this agreement must be made in writing and approved through Tarrant County. Minor changes are departures from the initial application that do not affect implementation of the grant. Significant changes that substantially affect implementation of the project and that are departures from the initial application require a Grant Agreement Amendment and HUD approval. Significant changes can include (but are not limited to):

- Change in grantee or project sponsor
- Change in project site
- Additions or deletions of eligible CoC activities
- Change in the category or number of participants to be served; and
- Shift of more than 10% of funds from one approved CoC eligible activity to another

All written notices to Tarrant County shall be addressed to:

Tarrant County Community Development Division
Attn: Janel Holt, Program Manager
2501 Parkview Dr., Suite 420
Fort Worth, Texas 76102

Written notice to Agency shall be addressed to:

The Salvation Army
Attn: Deborah Bullock
P.O. Box 2333
Fort Worth, Texas 76113

EXECUTION OF AGREEMENT

This agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this agreement, and all of which, when taken together, shall be deemed to constitute one and the same agreement. The exchange of copies of this agreement and of signature pages by electronic transmission shall constitute effective execution and delivery of this agreement as to the parties and may be used in lieu of the original agreement for all purposes. Signatures of the parties transmitted or executed electronically shall be deemed to be their original signatures for any purpose whatsoever.

SIGNED AND EXECUTED this _____ day of _____, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

AGENCY

_____
Authorized Representative

APPROVED AS TO FORM:

_____
Criminal District Attorney's Office*

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

_____ Date: _____
Auditor

1.	Subrecipient Name	The Salvation Army
2.	Subrecipient Unique Entity ID Number	HGC7JHH1UVP7
3.	Federal Award Identification Number (FAIN)	TX0447L6T012408
4.	Federal Award Date	3/11/2025
5.	Subaward Period of Performance Start and End Date	11/1/2025-10/31/2026
6.	Amount of Federal Funds Obligated by This Action	TBD
7.	Total Amount of Federal Funds Obligated to the Subrecipient	$812,473.00
8.	Federal Award Project Description, as required by FFATA	TSA SIMON PSH CoC Program
9.	Name of Federal Awarding Agency	U.S. Department of Housing and Urban Development
10.	Pass-Through Entity	Tarrant County
11.	Contact Information for Awarding Official	Tarrant County 100 E. Weatherford Street Fort Worth, TX 76196-0001
12.	CFDA Number and Name	2024 Continuum of Care Program, 14.267
13.	Identification if the Award is R&D	N/A
14.	Indirect Cost Rate	N/A

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1325736

Date Filed:
06/17/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Salvation Army
Fort Worth, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Tarrant County Community Development Department

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

TX0447L6T012408
SIMON House PSH CoC

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 UNSWORN DECLARATION

My name is Art Penhale, and my date of birth is 10/10/1958.

My address is 1221 River Bend Dr (street), Dallas (city), TX (state), 75247 (zip code), USA (country).

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Dallas County, State of Texas, on the 8th day of July (month), 20 25 (year).

Signature of authorized agent of contracting business entity
(Declarant)

STATE OF TEXAS §
§
COUNTY OF TARRANT §

WHEREAS, Tarrant County is an Urban Entitlement County and has received a grant through the 2024 Continuum of Care Program, CFDA No. 14.267, under Title IV of the Stewart B. McKinney Homeless Act, amended by the HEARTH Act, hereafter collectively referred to as "the Act"; and

WHEREAS, Tarrant County has an approved Consolidated Plan outlining the needs of the homeless in Tarrant County; and

WHEREAS, the Tarrant County Community Development Department manages the Continuum of Care Program, and may perform the duties and responsibilities of Tarrant County under this Contract; and

WHEREAS, the Tarrant County Homeless Coalition is the designated Continuum of Care, hereafter referred to as ("CoC"), for Tarrant County; and

WHEREAS, **Tarrant County Samaritan House, Inc.**, hereafter known as "Agency", UEI No. DRPTPXYMVQ84, serves the homeless population within Tarrant County and is eligible to receive funds allocated to Tarrant County by the U.S. Department of Housing and Urban Development ("HUD"); and

WHEREAS, Agency has provided supportive housing to homeless families and individuals, under the Continuum of Care Program;

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

SCOPE OF SERVICES

Agency shall provide eligible services at the levels agreed upon in the current HUD approved Grant Application to the homeless population within Tarrant County during the term of this agreement.

Approved Budget: The total one-year project budget for the 2024 Continuum of Care Program Grace Village (TX0259L6T012413) Grant is $151,260.00. Tarrant County will reimburse Agency out of the project budget for the following expenditures, but not to exceed the following total amounts:

	Maximum Reimbursement
Supportive Services	**$ 21,885.00**
Rental Assistance	**$117,288.00**
Admin	**$ 6,044.00**
Total	**$145,217.00**

Tarrant County will reimburse Agency for these services upon timely submission of monthly statement of expenditures. Tarrant County will not reimburse Agency under this grant for any expenses incurred in excess of the maximum reimbursement.

Match Requirement: Agency is responsible for a cash match payment for any acquisition, new construction, rehabilitation, the provision of supportive services and operating costs in accordance with regulations 2 CFR Part 200. Match requirements are to be made by cash or in-kind and paid by the end of the operating year. Agency agrees to pay according to the sources and amounts of cash match and in-kind agreed upon in the HUD approved Grant Application and will report on those sources and amounts on each monthly client rental payment request, as well as in the Annual Progress Report.

Project Description: Agency agrees to provide services according to the HUD approved project description.

Point-In-Time Capacity: Agency agrees to follow the HUD approved Point-In-Time Capacity as follows:

Chart 3: Participants	Number
a. Number of Families with Children (Family Households)	6
i. Number of adults in families	6
ii. Number of children in families	7
iii. Number of disabled in families	0
b. Number of Single Individuals and Other Households w/o Children	0
i. Number of disabled individuals	0
ii. Number of chronically homeless	0

TERM OF AGREEMENT

This agreement shall be for a term of twelve (12) months, commencing on December 1, 2025 and terminating November 30, 2026. Either party maintains the right to terminate this agreement with a thirty (30) day written notice by Certified Mail, Return Receipt Requested to the other party

AGENCY REQUIREMENTS

Agency Agrees:

To ensure the operation of the project in accordance with the provisions of the Act and all requirements of Continuum of Care Interim Rule, hereafter referred to as "the Rule";

To self-monitor and report the progress of the project to Tarrant County, the CoC, and

HUD;

To ensure, to the maximum extent practicable, that individuals and families experiencing homelessness are involved, through employment, provision of volunteer services, or otherwise, in constructing, rehabilitating, maintaining, and operating facilities for the project and in providing supportive services for the project;

To certify that:

a. Agency will maintain the confidentiality of records pertaining to any individual or family that was provided family violence prevention or treatment services through the project;
b. The address or location of any family violence project assisted with grant funds will not be made public, except with written authorization of the person responsible for the operation of such project;
c. Agency will establish policies and practices that are consistent with, and do not restrict, the exercise of rights provided by subtitle B of title VII of the Act and other laws relating to the provision of educational and related services to individuals and families experiencing homelessness;
d. In the case of projects that provide housing or services to families, Agency will designate a staff person to be responsible for ensuring that children being served in the program are enrolled in school and connected to appropriate services in the community, including early childhood programs such as Head Start, part C of the Individuals with Disabilities Education Act, and programs authorized under subtitle B of title VII of the Act;
e. Agency, officers, and employees are not debarred or suspended from doing business with the Federal Government; and
f. Agency will provide information, such as data and reports, as required by HUD;
g. Agency does not operate any programs that violate any applicable Federal anti-discrimination laws, including Title VI of the Civil Rights Act of 1964;

To take the educational needs of children into account when families are placed in housing and will, to the maximum extent practicable, place families with children as close as possible to their school of origin so as not to disrupt such children's education;

To use the centralized or coordinated assessment system established by the CoC as required by the Rule.

To follow the written standards for providing Continuum of Care assistance developed by the CoC, including those required by the Rule;

To operate the project(s) in accordance with the provisions of this Act and all requirements of the Rule;

To not use grant funds to promote "gender ideology," as defined in E.O. 14168, Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government;

To comply in all respects with all applicable Federal anti-discrimination laws is material to the U.S. Government's payment decisions for purposes of section 3729(b)(4) of title 31, United States Code;

To not use any Grant Funds to fund or promote elective abortions, as required by E.O. 14182, Enforcing the Hyde Amendment; and

To comply with such other terms and conditions as HUD may have established in the applicable Notice of Funds Availability.

Notwithstanding anything in the NOFO or Application, this Grant shall not be governed by Executive Orders revoked by E.O. 14154, including E.O. 14008, or NOFO requirements implementing Executive Orders that have been revoked.

REPORTS AND AUDITS

Agency will submit to Tarrant County monthly reports of activities undertaken by Agency in the performance of this contract and monthly statements of expenditures and income, regardless of the source of such funds, which relate to the Agency.

Such reports and statements will be signed by a duly authorized agent of Agency and will be submitted by the fifteenth of the month following the month that is being reported. Tarrant County is under no obligation to disburse funds for expenditures that occurred more than thirty (30) days prior to the first day of the month for which the report is submitted.

Agency also agrees to submit to Tarrant County a completed HUD required Annual Progress Report (APR) or have complete and accurate client data entered into the HMIS System no later than 45 days after the end of the grant period.

Agency will cooperate fully with Tarrant County in monitoring the case management, counseling, nutrition and transportation services. In this regard, Agency agrees to keep records sufficient to document its compliance with all applicable laws, regulations and contract terms. All records shall be retained for three (3) years following the date of HUD's closeout of this grant. Tarrant County staff will conduct on-site monitoring for those agencies considered high risk according to the approved Tarrant County Risk Analysis. Tarrant County, HUD, and the United States Comptroller General, or their representatives, shall have access to any books, documents, records and papers relating to the operations of the Agency under this contract for the purpose of audit, examination, exception and transcription at all reasonable hours at the offices of Agency. In accordance with 2 CFR Part 200, Tarrant County shall require a single audit of Agency operations. Expenses of conducting a single audit are allowable costs under the administrative section of the Continuum of Care Program.

If, as a result of any audit, it is determined that Agency has misused, misapplied or misappropriated all or any part of the grant funds described herein, Agency agrees to indemnify, hold harmless and defend Tarrant County and its officers, agents, servants and employees from and against any and all claims or suits resulting from such misuse, misapplication or misappropriation of such funds and to reimburse Tarrant County the amount of such monies so misused, misapplied or misappropriated.

Agency covenants and agrees that, in the event an audit is conducted by Tarrant County or on behalf of Tarrant County, which audit reveals any improper expenditures by Agency, its officers, agents, servants, employees and/or subcontractors, of the funds granted hereunder and such questioned costs are disallowed and become final under the procedures of the party by whom or on whose behalf said audit is conducted, then the amount of such disallowed cost, plus any sums Tarrant County is required to reimburse to HUD, shall constitute liquidated damages for the breach of that portion of the contract audited. In case such disallowed cost becomes final as herein set out, Agency agrees to pay Tarrant County said sum for Agency's failure to perform the duties, bear the liabilities and fulfill the obligations imposed upon it by this agreement.

CONFLICT OF INTEREST

Agency agrees to abide by the provisions of 2 CFR 200.318 with respect to conflicts of interest, and covenants that it presently has no personal or financial interest or benefit, and shall not acquire any personal or financial interest or benefit, direct or indirect, which would conflict in any manner or degree with the performance of services required under this agreement.

These conflict of interest provisions apply to any person who is an employee, agent, consultant, officer, or elected or appointed official of the county or of the sponsor, who exercises or has exercised any functions or responsibilities with respect to assisted activities or who is in a position to participate in a decision making process or gain inside information with regard to such activities during his or her tenure or for one year thereafter.

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(42 U.S.C. 11381 *et seq.*)
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Fair Housing Act (42 U.S.C. 3601-19);
Title VIII of Civil Rights Act of 1968 (42 U.S.C. 3601 *et seq.*);
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Age Discrimination Act of 1975 (42 U.S.C. 6101-07);
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24 CFR part 100;
24 CFR part 107;
24 CFR part 146;
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Section 872 of the Duncan Hunter National Defense Authorization Act for Fiscal Year 2009 (Pub. L. 110-417);
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24 CFR 582;
24 CFR Part 583;
24 CFR 578;
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Executive Order 14182;
Executive Order 14218;
Build America, Buy America (BABA) Act, 41 USC 8301; and
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Under the Rule, program income may be used as match for Continuum of Care activities.

1295 ACKNOWLEDGMENT

Agency acknowledges and agrees that it has fully, accurately, and completely disclosed all interested parties in the attached Form 1295, and has acknowledged the completeness of this disclosure by filing the Form 1295, attached as Exhibit A, with the Texas Ethics Commission as required by Law.

NOTICES AND AMENDMENTS

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- Change in grantee or project sponsor
- Change in project site
- Additions or deletions of eligible CoC activities
- Change in the category or number of participants to be served; and
- Shift of more than 10% of funds from one approved CoC eligible activity to another

All written notices to Tarrant County shall be addressed to:

Tarrant County Community Development Division
Attn: Janel Holt, Program Manager
2501 Parkview Dr., Suite 420
Fort Worth, Texas 76102

Written notice to Agency shall be addressed to:

Tarrant County Samaritan House, Inc.
Attn: Kim Robinson
929 Hemphill
Fort Worth, Texas 76104

EXECUTION OF AGREEMENT

This agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this agreement, and all of which, when taken together, shall be deemed to constitute one and the same agreement. The exchange of copies of this agreement and of signature pages by electronic transmission shall constitute effective execution and delivery of this agreement as to the parties and may be used in lieu of the original agreement for all purposes. Signatures of the parties transmitted or executed electronically shall be deemed to be their original signatures for any purpose whatsoever.

SIGNED AND EXECUTED this _____ day of _____, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

AGENCY

Kim Robinson
Authorized Representative

APPROVED AS TO FORM:

Criminal District Attorney's Office*

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

_____ Date: _____
Auditor

1.	Subrecipient Name	Tarrant County Samaritan House, Inc.
2.	Subrecipient Unique Entity ID Number	DRPTPXYMVQ84
3.	Federal Award Identification Number (FAIN)	TX0259L6T012413
4.	Federal Award Date	3/11/2025
5.	Subaward Period of Performance Start and End Date	12/1/2025-11/30/2026
6.	Amount of Federal Funds Obligated by This Action	TBD
7.	Total Amount of Federal Funds Obligated to the Subrecipient	$151,260.00
8.	Federal Award Project Description, as required by FFATA	Grace Village CoC Program
9.	Name of Federal Awarding Agency	U.S. Department of Housing and Urban Development
10.	Pass-Through Entity	Tarrant County
11.	Contact Information for Awarding Official	Tarrant County 100 E. Weatherford Street Fort Worth, TX 76196-0001
12.	CFDA Number and Name	2024 Continuum of Care Program, 14.267
13.	Identification if the Award is R&D	N/A
14.	Indirect Cost Rate	N/A

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1324793

Date Filed:
06/16/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Tarrant County Samaritan Housing, Inc.
Fort Worth, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Tarrant County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
TX0259L6T012413
Grace Village

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 UNSWORN DECLARATION

My name is Kim Robinson, and my date of birth is 01/26/1969.

My address is 929 Hemphill Street (street), Fort Worth (city), TX (state), 76104 (zip code), USA (country).

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Tarrant County, State of Texas, on the 16th day of June (month), 2025 (year).

DEBORAH C. WASHINGTON
My Notary ID # 131936084
Expires March 19, 2027

Deborah C. Washington

Kim Robinson
Signature of authorized agent of contracting business entity
(Declarant)

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 10
Department:	**Prepared By:** Norma Gorena, Executive Assistant to County Clerk	**Approved By:** Mary Louise Nicholson

SUBJECT:

Receive and File the County Clerk's Monthly Report - July 2025

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court receive and file the County Clerk's Monthly Report for July 2025.

BACKGROUND

Under Section 114.044, Texas Local Government Code, the County Clerk is requesting that the Commissioners Court receive and file the County Clerk's Report of Receipts and Disbursements for July 2025.

FISCAL IMPACT

There is no fiscal impact with this action.

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 11
Department:	**Prepared By:** Polly Maxwell	**Approved By:** Mark Kratovil

SUBJECT:

Consideration of a Contract for Legal Services between Tarrant County, d/b/a the Tarrant County District Attorney's Office and the Tarrant County Hospital District

*****CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider a contract between Tarrant County and the Tarrant County Hospital District (TCHD) for legal services to be provided by the Tarrant County District Attorney's office (DA).

BACKGROUND

On September 19, 2024, the Commissioners Court, through Court Order #141742, approved the most current contract with TCHD for the DA to provide legal services to the hospital. The contract expires on September 30, 2025.

The TCHD Board of Managers is scheduled to approve this new contract for legal services which provides funding for three (3) full-time assistant district attorneys to advise and represent TCHD regarding legal matters and one (1) full time Legal Specialist to provide support to the attorneys.

TCHD has agreed to reimburse the County the total amount necessary to fund such positions, not exceed $1,864,375.30 for the contract term beginning on October 1, 2025 and ending on September 30, 2027. This sum includes the salary and benefits necessary to fund such positionsfor the entire term and includes, without limitation, all of the following costs and expenses: retirement contributions, employee group health insurance, data transmission, mileage allocation, parking, computers, routine office equipment and supplies, telephones, internet services, access to the Criminal District Attorney's law library, Westlaw (and/or Lexis-Nexis) access fees, and travel expenses. These services will be reimbursed to the County monthly, with any excess payments being refunded annually by TCHD.

With approval of this contract, the provision of legal services to TCHD will continue and funding for the staff members will be reimbursed to the County.

The District Attorney's Office has reviewed this contract.

FISCAL IMPACT

The contract will result in payment to Tarrant County by TCHD in an amount not to exceed $1,864,375.30 for the contract term.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $ N/A

Auditor

Attachments

CDA Contract.pdf

THE STATE OF TEXAS §

§ CONTRACT FOR LEGAL SERVICES

COUNTY OF TARRANT §

The Criminal District Attorney of Tarrant County. Texas, in his official capacity (the Criminal District Attorney), and the Tarrant County Hospital District, Tarrant County, Texas, by and through its Board of Managers in its official capacity (the Hospital District) make the following contract:

1. The Criminal District Attorney agrees to furnish the equivalent of three full- time Assistant Criminal District Attorneys to advise and represent the Hospital District with regard to legal matters limited to the following ("Legal Services") from October 1, 2025, through September 30, 2027:

a. Tarrant County jail related medical claims and Tarrant County jail related medical suits in federal and state court;

b. Collection services and lien enforcement;

c. Medical malpractice claims and suits;

d. General liability suits, including premises liability;

e. Drafting/review of contracts for the Hospital District with a face value of up to and including $500,000 (which review shall not include any contract for physicians' groups, real estate, construction, graduate medical education, undergraduate medical education or, medical research, regardless of the face value of such contract), and any contract with a face value of over $500,000 as requested from the Hospital District's Chief Legal Officer from time-to-time and approved by the Assistant Criminal District Attorney - Chief of the Civil Division (Chief of Civil) as being within the appropriate expertise of the Criminal District Attorney staff providing the Legal Services; and

f. Drafting research memoranda as requested from the Hospital District's Chief Legal Officer from time-to-time and approved by the Chief of Civil as matters being within the appropriate expertise of the Criminal District Attorney staff providing the Legal Services.

All Legal Services provided to the Hospital District by the Criminal District Attorney under this Contract shall be coordinated through the Hospital District's Chief Legal Counsel.

2. In support of the aforementioned Assistant Criminal District Attorneys. other attorneys of Criminal District Attorney's Office will be accessible as a legal resource for consultation and supplementation of the Legal Services provided by the assigned attorneys.

3. Criminal District Attorney agrees to furnish one full-time Legal Specialist to assist the Assistant Criminal District Attorneys in the support of the delivery of the Legal Services.

4. Hospital District hereby engages Criminal District Attorney to provide the above-referenced Legal Services and, in consideration of the Legal Services, the Hospital District agrees to pay each calendar month in advance to a specific fund established by the Tarrant County Auditor, a sum equal to one-twelfth (1/12) of the annual amount necessary to fund the positions described in paragraphs 1 and 3 above, with any excess payments being refunded annually by Tarrant County to the Hospital District. The parties hereto agree that the total amount necessary to fund such positions shall not exceed one million, eight hundred sixty-four thousand, three hundred seventy-five dollars and 30/100 cents ($1,864,375.30) for the contract term beginning on October 1, 2025 **and** ending on September 30, 2027, which sum includes the salary and benefits necessary **to** fund such positions for the entire term and includes, without limitation, all of the following costs and expenses: retirement contributions, employee group health insurance, data transmission, mileage allocation, parking, computers, routine office equipment **and** supplies, telephones, internet services, access to the Criminal District Attorney's law library, Westlaw (and/or Lexis-Nexis) access fees, and travel expenses. Upon extension or renewal of the term of this Contract, if any, pursuant to the provisions below, the maximum budgeted amount per year shall be that amount set annually by the Board of Managers of the Hospital District. Upon executing this agreement, Hospital District agrees to promptly pay Tarrant County any amounts previously billed under the previous agreement between the Hospital District and the Criminal District Attorney that were not paid, and which are now due. It is understood and agreed by Criminal District Attorney and Hospital District that, in addition to the compensation contemplated pursuant to this paragraph 4 for Legal Services, the Criminal District Attorney shall be entitled to payment and/or reimbursement from the Hospital District for the Criminal District Attorney's out-of-pocket costs and expenses reasonably required to deliver the Legal Services, excluding those costs and expenses that are listed herein.

5. In compliance with the terms and provisions of this Contract, the personnel employed by the Criminal District Attorney to provide the Legal Services shall be and remain under the sole supervision of the. Criminal District Attorney. The Criminal District Attorney shall provide access to all files available as required by Texas Disciplinary Rules of Professional Conduct.

6. The personnel employed by the Criminal District Attorney to provide the Legal Services shall office at the Criminal District Attorney's Office, the Hospital District or at a mutually agreeable location.

7. The Hospital District will provide reasonable access and make available to the Criminal District Attorney such files and personnel as may be necessary for the provision of the Legal Services.

8. The terms, conditions and payments provided in this Contract will be terminated upon the occurrence of either of the following events:

a. Upon failure of the Board of Managers of the Hospital District to provide funding necessary for such personnel; or

b. As otherwise terminated pursuant to Paragraph 11, upon ninety (90) days written notice by either party hereto, said notice being sufficient if delivered by First Class Mail or in hand, to the Chief Legal Officer of the Hospital District or to the Criminal District Attorney, subject to and in compliance with the Texas Disciplinary Rules of Professional Conduct.

9. The term of this Contract shall be as set forth above, subject to appropriation by the Tarrant County Commissioners Court of the budgetary funds (taking into account the $1,864,375.30 provided in paragraph 4 above) necessary to sustain this Agreement during the term of this Contract. This Contract may be extended on such terms and conditions as, shall be agreed upon in a writing signed by and between the Hospital District and the Criminal District Attorney.

10. The Criminal District Attorney reserves the right to decline to represent the Hospital District on specific matters, including, but not limited to, certain claims and lawsuits.

11. In providing the services required by *this* Agreement, the Criminal District Attorney must observe and comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and non-discrimination laws and regulations. The Criminal District Attorney shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits.

12. In recognition that the individuals providing the Legal Services on behalf of the Criminal District Attorney may, from time-to-time, have access to protected health information ("PHI"), and to ensure compliance with federal regulations set forth in the Health Insurance Portability and Accountability Act of 1996 ("'HIPAA") and the Health Information Technology for Economic and Clinical Health Act of 2009 ("HITECH") relating to the confidentiality, integrity, and accessibility of PHI, the parties will enter into the form of Business Associate Agreement attached at **Exhibit A.**

13. This Contract may be amended or revised, as agreed to by the parties. Any amendments or revisions must be in writing and executed by all parties to this Contract. Notwithstanding the foregoing, upon one hundred and eighty **(180)** days prior written notice to the Criminal District Attorney, the Hospital District Chief Legal Officer may terminate any portion of the Legal Services as such are outlined in Paragraph 1. To the extent the Criminal District Attorney is unwilling or unable to accommodate such change to the scope of Legal Services, or to continue providing the remaining portion of the Legal Services, the Criminal

District Attorney shall respond within ten (10) business days of receipt of the notice by providing one hundred and eighty (180) days prior written notice of termination of the Contract.

14. This Contract supersedes and replaces all previous Contracts between the parties hereto which relate to the subject matter contained herein.

15. NOTICE To CLIENTS: The State Bar of Texas investigates and prosecutes professional misconduct committed bv Texas Attorneys. Although not everv complaint against or dispute with a lawyer involves professional misconduct, the State Bar's Office of Chief Disciplinarv Counsel will provide vou with information about how to file a complaint. Please call 1-800-932-1900 toll-free for more information.

Dated this ____ day of _____, 2025.

TARRANT COUNTY HOSPITAL DISTRICT

_____
DAPHNE WALKER
EVP, Chief Legal Officer

_____
DOROTHY DEBOSE
Chair, Board of Managers

TARRANT COUNTY CRIMINAL DISTRICT ATTORNEY

_____
PHIL SORRELLS
Criminal District Attorney

TARRANT COUNTY, TEXAS

see separate page
TIM O'HARE
County Judge

BUSINESS ASSOCIATE AGREEMENT

Use and Disclosure of PHI

This Business Associate Agreement ("Agreement") is entered into between Tarrant County Hospital District d/b/a JPS Health Network ("Covered Entity") and The Criminal District Attorney of Tarrant County, Texas, in his official capacity ("Business Associate") with an effective date of October 1, 2025 ("Effective Date"). Covered Entity and Business Associate shall each be referred to herein individually as a "Party" and collectively, as the "Parties."

A. Acknowledgment of HIPPA Obligations and Other Regulations Implementing HIPAA. The parties acknowledge that federal regulations set forth in the Health Insurance Portability and Accountability Act of 1996 **("HIPAA")** and the Health Information Technology for Economic and Clinical Health Act of 2009 **("HITECH")** relating to the confidentiality, integrity, and accessibility of protected health information (whether created, maintained, accessed, stored or transmitted electronically or otherwise) require covered entities to comply with the privacy and security standards adopted by the U.S. Department of Health and Human Services as they may be amended from time-to-time, 45 C.F.R. part 160 and part 164, subparts A and E **("Privacy Rule")** and 45 C.F.R. part 160, part 162, and part 164, subparts A and C **("Security Rule").** The Privacy Rule and Security Rule are sometimes collectively referred to herein as the **"Privacy and Security Standards".** The Privacy and Security Standards require Covered Entity to ensure that Business Associates who create, receive, maintain, access, store, or transmit Protected Health Information in the course of providing services on behalf of Covered Entity comply with certain obligations regarding the confidentiality, integrity, and availability of Protected Health Information.

B. Definitions.

1. ""Business Associate" shall generally have the same meaning as the term "business associate" at 45 C.F.R. § 160.103, and in reference to the party to this Agreement, shall mean The Criminal District Attorney.

2. "Covered Entity" shall generally have the same meaning as the term "covered entity" at 45 C.F.R. § 160.103, and in reference to the party to this Agreement, shall mean Tarrant County Hospital District d/b/a JPS Health Network.

3. "HIPAA Rules" shall mean the rules at 45 C.F.R. Part 160, Part 162, and Part 164.

4. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his or her designee.

5. The following terms used in this Agreement shall have the same meaning as those terms in the HIPAA Rules: Breach, Data Aggregation, Designated Record Set, Disclosure, Electronic Protected Health Information, Individual, Health Care Operations, Minimum Necessary, Notice of Privacy Practices, Protected Health Information, Required by Law, Security Incident, Subcontractor, Unsecured Protected Health Information, and Use.

C. Purposes for which Protected Health Information, including Electronic Protected Health Information, May be Used or Disclosed. Business Associate may use, access, and disclose Protected Health Information ("PHI") for the purposes of providing services to Covered Entity ("Services") as set forth in an underlying agreement pursuant to which Business Associate provides services to Covered Entity that involve the creation, receipt, maintenance, and transmission of Protected Health Information ("Underlying Agreement") or as otherwise expressly permitted in this Agreement or Required by Law.

1. Business Associate Obligations. Business Associate agrees to comply with applicable federal and state confidentiality and security laws, including, but not limited to the Privacy and Security Standards, and including without limitation:

2. *Compliance with Applicable Requirements of HIPAA and* Texas *Patient Privacy Laws.* Business Associate agrees to comply with the applicable requirements of Texas Health and Safety Code Ch. 181, HIPAA, and HITECH (including without limitation 45 C.F.R. §§ 164.308, 164.310, 164.312, and 164.316), _as well as any applicable amendments. Business Associate agrees to not use or disclose PHI other than as permitted or required by this Agreement or as Required by Law.

EXHIBIT A

3. *Training.* Business Associate agrees to provide training to its employees regarding the state and federal law concerning protected health information as necessary and appropriate for the employees to carry out the employees' duties for Business Associate.

4. *Use and Disclosure of PHI.*

   (a) Business Associate may only use or disclose PHI as necessary to perform the Services on behalf of Covered Entity and shall not use or disclose PHI in a manner that would violate Texas Health and Safety Code Ch. 181 or HIPAA if so used or disclosed by Covered Entity.

   (b) Business Associate may use and disclose PHI as Required by Law or expressly permitted in this Agreement.

   (c) Business Associate agrees to make uses and disclosure and requests for PHI in accordance with the HIPAA Rules, i.e., only PHI that is the minimum necessary to accomplish the intended purpose of the use, disclosure, or request.

   (d) Business Associate may not use or disclose PHI in a manner that would violate Subpart E of 45 C.F.R. Part 164 if done by Covered Entity, except that Business Associate may use PHI for the proper management and administration of the Business Associate or to carry out its legal responsibilities and its responsibilities under this BAA. However, the Business Associate shall in such case:

      (i) provide training to members of its workforce regarding the confidentiality requirements in the Privacy and Security Standards and this BAA;

      (ii) obtain reasonable assurances from the person or entity to whom *the* PHI is disclosed that {a) the PHI will remain confidential and used or further disclosed only as Required by Law or for the purpose for which it was disclosed to the person or entity and (b) the person or entity will notify Business Associate of any instances of which it is aware in which confidentiality of the PHI has been breached; and

      (iii) agree to notify the designated Privacy Officer of Covered Entity of any instances of which it is aware in which the PHI is used or disclosed for a purpose that is not otherwise provided for in this BAA or for a purpose not expressly permitted by the Privacy and Security Standards.

5. *Disclosure to Third Parties.* If Business Associate discloses PHI received from Covered Entity, or created or received by Business Associate on behalf of Covered Entity, to agents, including a subcontractor, Business Associate shall require the agent or subcontractor to agree to the same restrictions and conditions that apply to the Business Associate under this BAA. Business Associate shall ensure that any agent, including a subcontractor, to which the Business Associate provides PHI, agrees to implement reasonable and appropriate safeguards to protect the confidentiality, integrity, and availability of the PHI that it creates, receives, maintains, or transmits on behalf of the Covered Entity. The Business Associate shall be fully liable to Covered Entity for any acts, failures or omissions of the agent or subcontractor in. providing the services as if they were the Business Associate's own acts, failures or omissions, to the extent permitted by law. The Business Associate further expressly warrants that its agents will be specifically advised of, and will comply in all respects with, the terms of this BAA. Furthermore, in accordance with Section 13404 of HITECH, Business Associate shall comply with 45 C.F.R. § 164.504(e)(1)(ii).

6. *No Offshore PHI.* As of the Effective Date, Business Associate does not (i) create, receive, maintain, or transmit Covered Entity's PHI outside the geographic boundaries of the United States, or (ii) provide, transmit, or allow access to Covered Entity's PHI to any person or entity located outside the geographic boundaries of the United States, including employees, agents or other representatives of that person or entity. In the event any of the foregoing changes in a material way, Business Associate will provide written notice thereof to Covered Entity.

7. *Data Aggregation.* In the event that the Business Associate works for more than one Covered Entity, Business Associate is permitted to use and disclose PHI, but only in order to analyze data for permitted health care operations, and only to the extent that such use is permitted under the Privacy and Security Standards.

8. *De-Identified Information.* De-identify, use and disclosure of de-identified health information is permitted, but only if the de-identification is in compliance with 45 C.F.R. § 164.502(d), and any such de-identified health information meets the standard and implementation specifications for de-identification under 45 C.F.R. § 164.514(a) and (b), or such regulations as they may be amended from time to time.

9. *[Intentionally removed].*

10. *Withdrawal of Consent or Authorization.* If the use or disclosure of PHI in this BAA is based upon an Individual's specific consent or authorization for the use of his or her PHI, and the Individual revokes such consent or authorization in writing, or the effective date of such authorization has expired, or the consent or authorization is found to be defective in any manner that renders it invalid, the Business Associate agrees, if it has notice of such revocation or invalidity, to cease the use and disclosure of any such Individual's **PHI** except to the extent it has relied on such use or disclosure, or where an exception under the Privacy and Security Standards expressly applies.

11 *Use or Disclosure that Would Violate HIPAA.* Business Associate is prohibited from further use or disclosure of PHI in a manner that would violate the requirements of the Privacy and Security Standards if the PHI were used or disclosed by Covered Entity, except to the extent permitted in Section C.4(d) above.

12. *Safeguards.* Business Associate is required to implement and maintain administrative, physical, and technical safeguards with respect to electronic PHI, to prevent use or disclosure of PHI other than as provided for by this BAA, in accordance with Subpart C of 45 C.F.R. Part 164, that reasonably and appropriately protects the confidentiality, integrity, and availability of PHI and ensure that such PHI is not used, accessed, stored, transmitted, or disclosed other than as provided by this BAA or as Required by Law.

13. *Securing PHI.* Business Associate shall secure any and all Electronic Protected Health Information ("EPHI") covered by this BAA in accordance with the guidance issued by the Secretary entitled "Guidance Specifying the Technologies and Methodologies that Render Protected Health Information Unusable, Unreadable, or Indecipherable to Unauthorized Individuals," as amended and updated from time to time. In addition, with respect to PHI covered by this BAA. Business Associate shall comply with any guidance issued by the Secretary under the authority of HITECH Section 13401(c). Business Associate shall use best efforts to avoid the creation or storage of paper PHI.

14. *Records Management.* Upon termination of this Agreement for any reason, Business Associate agrees to return or destroy all PHI received from Covered Entity, or created or received by Business Associate on behalf of Covered Entity, that Business Associate maintains in any form and shall comply with federal and state laws as they may be amended from time-to-time governing the maintenance or retention of PHI. If the return or destruction of PHI is not feasible, Business Associate shall inform Covered Entity of the reason thereof, and Business Associate agrees to extend the protections of this BAA to such PHI and limit further uses and disclosures of the PHI to those purposes that make the return or destruction of the information infeasible for so long as Business Associate retains the PHI.

15. *Individual Rights Regarding Designated Record* Sets. If Business Associate maintains a Designated Record Set on behalf of Covered Entity, Business Associate agrees as follows:

(a) Correction of PHI. Business Associate agrees that it will amend PHI maintained by Business Associate as requested by Covered Entity pursuant to 45 C.F.R. § 164.526.

(b) Individual Right to Copy or Inspection. Business Associate agrees that if it maintains a Designated Record Set for Covered Entity that is not maintained by Covered Entity, it will permit an Individual to inspect or copy PHI about the Individual in that set as directed by Covered Entity under conditions and limitations required under 45 C.F.R. § 164.524 as it may be amended from time-to-time.

Business Associate will comply with time frames under applicable law and, further, agrees to make reasonable efforts to assist Covered Entity in meeting this deadline, to the extent the requested information is maintained by Business Associate and not Covered Entity.

The information shall be provided in the form or format requested, if it is readily producible in such form or format; or in summary, if the Individual has agreed in advance to accept the information in summary form. A reasonable, cost-based fee for copying health information may be charged.

(c) Individual Right to Amendment. Business Associate agrees that it will accommodate an Individual's right to have access to and amend PHI about the Individual in a Designated Record Set in accordance with the Privacy and Security Standards set forth at 45 C.F.R. § 164.526 as it may be amended from time-to- time.

16. *Accounting of Disclosures.* Business Associate agrees to maintain documentation of and make available to the Individual and/or Covered Entity from whom the PHI originated, as Covered Entity requests, information required for an accounting of disclosures of PHI with respect to the Individual, in accordance with 45 C.F.R. § 164.528 as it may be amended from time-to-time. Such accounting is limited to disclosures that were made in the six (6) years prior to the request (not including any disclosures prior to the compliance date of the Privacy and Security Standards).

(a) Covered Entity is required to take action on such requests as soon as possible but not later than 60 days following receipt of the request. Business Associate agrees to use its best efforts to assist Covered Entity in meeting this deadline.

(b) Such accounting must be provided without cost to the Individual or Covered Entity if it is the first accounting requested by an Individual within any 12-month period; however, a reasonable, cost-based fee may be charged for subsequent accountings if the Individual is informed in advance of the fee and is afforded an opportunity to withdraw or modify the request.

(c) Business Associate's obligations under this Section shall continue for as long as Business Associate maintains PHI.

17. *Policies and Procedures.* Business Associate shall implement and maintain reasonable and appropriate policies and procedures to comply with the standards, implementation specifications, or other requirements of Part 164 of Title 45, Code of Federal Regulations, including, but not limited to, the provision of a process for complaints regarding Business Associate's obligations under this BAA, HITECH, and HIPPA and imposition of sanctions against workforce members who fail to comply with the requirements of this BAA, HITECH, and HIPPA.

18. *Security Incident.* Business Associate agrees to immediately report to Covered Entity any use or disclosure of PHI not provided for by this BAA of which it becomes aware, including Breaches of Unsecured Protected Health Information ("Unsecured PHI") as required at 45 C.F.R. § 164.410, and any Security Incident of which the Business Associate becomes aware. The Parties acknowledge and agree that this section constitutes notice by Business Associate to Covered Entity of the ongoing existence and occurrence of attempted but Unsuccessful Security Incidents (as defined below) for which no additional notice to Covered Entity shall be required. "Unsuccessful Security Incidents" shall include, but are not limited to, pings and other broadcast attacks on Business Associate's firewall, port scans, unsuccessful log-on attempts, denials of service and any combination of the above, so long as no such incident results in unauthorized acquisition, access, use or disclosure of PHI.

19. *Notification in Case of Breach.* The parties acknowledge and agree that the express statutory language of HITECH including, but not limited to, the breach notification requirements under Section 13402 of HITECH (the "Breach Notification Rule") is directly applicable to Business Associate and is hereby incorporated into this BAA. Business Associate shall report in writing to Covered Entity any Breach of Unsecured PHI, as defined in the Breach Notification Rule, within ten (10) business days of Business Associate learning of the incident giving rise to the Breach. Business Associate will provide such information to Covered Entity as required in the Breach Notification Rule.

20. *Subcontractors.* In accordance with 45 C.F.R. § 164.502(e)(1)(ii) and § 164.308(b)(2), if applicable, Business Associate agrees to ensure that any subcontractors that create, receive, maintain, or transmit PHI on behalf of the Business Associate agree to the same restrictions and conditions that apply to the Business Associate with respect to such information.

21. To the extent the Business Associate is to carry out one or more of Covered Entity's obligations under 45 C.F.R. Part 162 or Subpart E of 45 C.F.R. Part 164, Business Associate agrees to comply with the requirements therein that apply to the Covered Entity in the performance of such obligations.

D. Internal Practices Books and Records. The Business Associate shall make available its internal practices, policies, procedures, books. and records relating to the use and disclosure of PHI received from Covered Entity, created or received by the Business Associate on behalf of Covered Entity, to the Secretary for the purpose of determining Covered Entity's compliance with HIPAA, or any other health oversight agency.

E. Indemnification. Business Associate will indemnify, hold harmless and defend Covered Entity from and against any and all third-party claims, losses, damages, liabilities, costs and other expenses (including attorney's fees) incurred as well as a result of, or arising directly or indirectly out of or in connection with a violation of or non-compliance with HIPPA or this Agreement. For all such indemnification claims, Covered Entity shall: (a) give prompt written notice to Business Associate of such claim, (b) give Business Associate full control of and responsibility to investigate, prepare for and defend against such claim; provided however Business Associate shall not enter into any settlement agreement that admits fault on behalf of or imposes any obligation on Covered Entity without Covered Entity's prior written consent, such consent not to be unreasonably withheld; and (c) reasonably assist Business Associate in the investigation of, preparation for and defense of such claim. With respect of Business Associate's Indemnification obligations, in no event will Business Associate be liable in the aggregate for any amounts in excess of $2 Million.

F. [Intentionally removed].

G. Mitigation. If Business Associate violates this BAA or the HIPAA Rules, Business Associate agrees to mitigate any damage caused by such violation. Additionally, Business Associate agrees to mitigate. to the extent practicable, any other damages of which it is aware resulting from a violation of this BAA or the HIPAA Rules.

H. Rights of Proprietary Information. Covered Entity retains any and all of its rights to the proprietary information, confidential information, and PHI it releases to Business Associate.

I. Termination for Breach. Notwithstanding any other provision under this Agreement, the Parties agree that this Agreement may be terminated without penalty at any time by either Party if the other Party violates a material obligation under this Agreement, provided, however, the other Party is afforded thirty (30) days opportunity to cure the breach and the other Party does not cure the breach or end the violation within said thirty (30) days.

J. Survival of Kev Provisions. The provisions of this BAA and the respective rights and obligations of the Business Associate under SectionC.12. of this BAA shall survive the termination of this BAA.

K. Amendments. Covered Entity and Business Associate agree to enter into good faith negotiations to amend this BAA to come into compliance with changes in state and federal laws and regulations relating to the privacy, security and confidentiality of PHI. Covered Entity may terminate this BAA upon thirty {30) days written notice in the event that Business Associate does not promptly enter into an amendment that Covered Entity, in its sole discretion, deems necessary to ensure that Covered Entity will be able to comply with such laws and regulations.

L. Regulatory References. A citation in this BAA to the Code of Federal Regulations {C.F.R.) shall mean the cited section as that section may be amended from time to time.

M. Obligations of Covered Entity. To the extent applicable, Covered Entity shall:

1. provide Business Associate a copy of its HIPAA Notice produced by Covered Entity in accordance with 45 C.F.R. § 164.520 as well as any changes to such HIPAA Notice;

2. provide Business Associate with any changes in, or revocation of, authorizations by Individuals relating to the use and/or disclosure of PHI, if such changes affect Business Associate's permitted or required uses and/or disclosures;

3. notify Business Associate of any restriction to the use and/or disclosure of PHI to which Covered Entity has agreed in accordance with 45 C.F.R. § 164.522;

4. notify Business Associate of any amendment to PHI to which Covered Entity has agreed that affects a Designated Record Set maintained by Business Associate; and

5. if Business Associate maintains a Designated Record Set, provide Business Associate with a copy of its policies and procedures related to an Individual's right to: access PHI; request an amendment to PHI; request confidential communications of PHI; or request an accounting of disclosures of PHI.

N. **Term.** This Agreement shall become effective on the Effective Date and expire when all of the PHI provided by Covered Entity to Business Associate is destroyed or returned to Covered Entity pursuant to Section 14 of this Agreement.

O. **Counterparts and Signature.** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original and when taken together shalt constitute one agreement. Electronic signatures shall be deemed to be original signatures for all purposes of this Agreement.

P. **Entire Agreement.** This Agreement constitutes the entire agreement between the Parties with regard to the HIPAA Rules, as may be modified from time to time. There are no understandings or agreements relating to this Agreement that are not fully expressed in this Agreement, and no change, waiver or discharge of obligations arising under this Agreement will be valid unless in writing and executed by the Party against whom such change, waiver or discharge is sought to be enforced

Q. **Interpretation.** Any ambiguity in this Agreement shall be resolved in favor of a meaning that permits Covered Entity and Business Associate to comply with the HIPAA Rules. The provisions of this Agreement shall prevail over any provisions in any Underlying Agreement between the Parties that may conflict or appear inconsistent with any provision of this Agreement.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed and delivered by their duly authorized representatives, as of the Effective Date

Tarrant County Hospital District	**Tarrant County Criminal District Attorney**
By: _____	By: _____
Print Name: Daphne Walker	Print Name: Phil Sorrells
Print Title: EVP, Chief Legal Officer	Print Title: Criminal District Attorney
Date: _____	Date:_____

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 4
Department:	**Prepared By:** Susan Young	**Approved By:** Susan Young

SUBJECT:

Consideration of a Memorandum of Understanding Renewal Contract between Tarrant County and Tarrant County Child Protective Services Board for the Provision of Mediation Services for Cases Involving Child Protective Services Clients

*****CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider the renewal of a Memorandum of Understanding (MOU) between Tarrant County and Tarrant County Child Protective Services (CPS) Board for the provision of mediation services for cases involving CPS clients in Tarrant County.

BACKGROUND

In an effort to reduce the caseload of the Tarrant County family courts and provide additional support to families and children, Tarrant County Dispute Resolution agrees to provide or facilitate mediation services for CPS cases. These services will be delivered by independent attorney mediators who meet qualifications established by Dispute Resolution. The program serves a public purpose by reducing the number of CPS cases in family courts, expediting case resolution, improving access to justice, and lowering costs to the County.

On September 4, 2024, the Commissioners Court, through Court Order #143776, approved the initial MOU with the CPS Board for mediation services.

On May 20, 2025, the Commissioners Court, through Court Order #145234, approved the Dispute Resolution Fee Schedule. Under this schedule, independent attorney mediators may be paid $250.00 for a half-day mediation, $500.00 for a full-day mediation, or $125.00 per hour for shorter sessions. Mediation at these rates provides a more cost-effective alternative to litigation by resolving matters outside of court and reducing demands on County resources.

The CPS Board will contribute a flat fee of $1,000.00 annually toward mediation services. After this annual contribution has been expended, Tarrant County, through Dispute Resolution, will be responsible for providing all remaining mediation services needed for CPS cases. This agreement allows the County to continue meeting its obligations in a more efficient and cost-conscious manner.

With approval, this MOU will become effective October 1, 2025, and remain in effect for one (1) year, with the option to renew by mutual written agreement. The MOU may be terminated by either party with thirty (30) days' written notice.

FISCAL IMPACT

The anticipated fiscal impact of this agreement is up to $40,000.00. Funds are requested to be available in the FY 2026 budget in account 22500-2026 Dispute Resolution; Fund/4840100000 Dispute Resolution; 569011 Professional Services.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By:
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $ N/A

Auditor

Attachments

Renewal Agreement for MOU.pdf

RENEWAL AGREEMENT FOR MEMORANDUM OF UNDERSTANDING

This Renewal Agreement is made and entered into as of **October 1, 2025** (the "Effective Date of Renewal"), by and between:

Tarrant County CPS Board (Hereinafter "Board")

AND

Tarrant County (Hereinafter "County")

(Collectively referred to as the "Parties")

WHEREAS, the Board and the County previously entered into a Memorandum of Understanding on September 4, 2024 through Court Order #143776 titled "**MEMORANDUM OF UNDERSTANDING**" dated **October 1, 2024** (the "Original MOU"), concerning the provision of mediation services for Tarrant County CPS cases; and

WHEREAS, Section 4 ("Term and Termination") of the Original MOU states: "This MOU may be renewed by mutual written agreement of the parties"; and

WHEREAS, the Parties desire to renew the Original MOU for an additional term;

NOW, THEREFORE, in consideration of the foregoing premises and the mutual covenants contained herein, the Parties hereby agree as follows:

1. **Renewal:** The Parties hereby agree to renew the Original MOU for an additional period of one (1) year, commencing on **October 1, 2025**, and expiring on **September 30, 2026**.
2. **Confirmation of Terms:** All terms and conditions of the Original MOU, except for its term as extended herein, shall remain in full force and effect during this renewed period.
3. **Governing Law:** This Renewal Agreement shall be governed by and construed in accordance with the laws of the State of Texas.
4. **Entire Agreement:** This Renewal Agreement constitutes the entire agreement between the Parties with respect to the renewal of the Original MOU and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter.

IN WITNESS WHEREOF, the Parties hereto have executed this Renewal Agreement as of the Effective Date of Renewal.

IN WITNESS WHEREOF, the parties hereto have executed this MOU as of October 1, 2025.

Tarrant County CPS Board

By: _____

Name: Amy C Swift

Title: Chairs - Tarrant Child Protective Services Board

Tarrant County

By: _____

Name: Judge Tim O'Hare

Title: Tarrant County Judge

APPROVED AS TO FORM:

_____

Criminal District Attorney's Office*

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

CERTIFICATION OF AVAILABLE FUNDS IN THE AMOUNT OF $40,000.00:

_____

Auditor's Office

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 6
Department:	**Prepared By:** Susan Young	**Approved By:** Susan Young

SUBJECT:

Consideration of a Memorandum of Understanding between Tarrant County and the Hurst Euless Bedford Independent School District for the Provision of Mediation Services for Cases Involving Truancy in Tarrant County

*****CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider a Memorandum of Understanding (MOU) between Tarrant County and the Hurst Euless Bedford Independent School District (HEB ISD) for the provision of mediation services for cases involving truancy in Tarrant County.

BACKGROUND

In an effort to reduce the caseload of the Tarrant County Justice of the Peace (JP) Courts and provide additional support to families and children, Tarrant County Dispute Resolution agrees to provide or facilitate mediation services for Hurst Euless Bedford ISD. These services will be delivered by independent mediators who meet qualifications established by Dispute Resolution. The program serves a public purpose by lowering the number of truancy cases filed in JP Courts, expediting case resolution, improving access to justice, and reducing costs to the County.

Currently, processing a truancy case through the JP Courts costs Tarrant County approximately $165 per case. Under this MOU, truancy cases for HEB ISD may instead be mediated through Dispute Resolution at a cost of $75.00 per case. This approach enables the County to continue meeting its responsibility to process truancy cases in a more cost-effective manner, with a total cost not to exceed $30,000.00 for the one-year term.

With approval, this MOU will become effective October 1, 2024, and remain in effect for one (1) year, with the option to renew by mutual written agreement. The MOU may be terminated by either party with thirty (30) days' written notice.

The District Attorney's Office has approved the MOU as to form.

FISCAL IMPACT

The anticipated fiscal impact of this agreement is up to $30,000.00. Funds are requested to be available in the 22500-2026 Dispute Resolution Fund/ 4840100000 Dispute Resolution /569011 Professional Services.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By:
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $ N/A

Auditor

Attachments

Tarrant County MOU tc SIGNED.pdf

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is made and entered into as of October 1, 2025 by and between the following (referred to collectively as the Parties):

- Hurst Euless Bedford ISD, established by the Tarrant County Commissioners Court to support students and education in Tarrant County; and
- Tarrant County (County), by and through the County's alternative dispute resolution program, Tarrant County Dispute Resolution (TCDR).

This Memorandum of Understanding (MOU) establishes the relative responsibilities of the principal parties listed above and services to guide the working relationship between both parties.

Terms & Conditions

Upon approval of services by Hurst Euless Bedford ISD (HEB ISD) and Tarrant County Dispute Resolution (TCDR), this agreement will begin on October 1, 2025, with possible continuation through the 2026-2027 school year. This MOU may be terminated without cause by either party with thirty (30) days' prior written notice.

Purpose and Scope of Services:

Reduce the number of HEB ISD families referred to court for Truancy Conduct and/or Parent Contributing to Non-Attendance.

Duties & Responsibilities:

Provide mediation services to HEB ISD families in danger of being referred to court for truancy issues. This service will be provided on HEB ISD campuses two days a week, during normal business hours, at no charge to the district.

The District Duties & Responsibilities

- Provide a private office for the mediation to take place and a waiting area for other parties involved.
- Provide necessary documentation, such as attendance records, to the mediator.
- Have a representative of the campus and/or the truancy department available during the mediation process.

Compensation for the Services, if any, applies

- The Tarrant County Dispute Resolution (TCDR) program is implementing a new pilot to address the $135 average per case cost of truancy cases referred to JP Courts. TCDR will mediate truancy cases referred by HEB ISD for $75 per case, representing a substantial cost reduction for the county. TCDR will cover the expenses for these mediation services for HEB

ISD, with a funding cap of $30,000.
- TCDR will pay independent mediators a fee of $75 for mediating these cases.
- All Services are provided at no charge to the district.

Public Purpose and Cost Savings

The parties acknowledge that this MOU serves a public purpose by:
- Reducing the caseload in the Justice of Peace courts, thereby expediting case resolution and improving access to justice
- Potentially generating cost savings for the County by reducing the length of time needed for processing truancy cases.
- Mediation can lead to more durable agreements compared to court-ordered solutions reducing cost of future court cases.

Notices

All notices, consents, approvals, demands, requests or other communications provided for or permitted to be given under any of the provisions of the MOU will be in writing and will be sent via certified mail, hand delivery, overnight courier, facsimile transmission (to the extent a facsimile number is set forth below), or email (to the extent an email address is set forth below) as provided below:

Hurst-Euless-Bedford ISD:
Sonya Stranton
1849 Central Drive
Bedford, TX 76022

Tarrant County Dispute Resolution
Susan Young
200 E. Weatherford St. Suite 2136
Fort Worth, TX 76196-0609
817-884-2360

Insurance, Governing Law, and Venue

Each Party shall maintain at its sole expense adequate insurance or self-insurance coverage to satisfy its obligations under this Agreement. This Agreement shall not be interpreted to inure to the benefit of a third party not a party to this Agreement. This Agreement also may not be interpreted to waive any statutory or common law defense, immunity, including governmental and sovereign immunity, or any limitation of liability, responsibility, or damage of any party to this contract, party's agent, or party's employee, otherwise provided by law. HEB ISD must observe and comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and non-discrimination laws and regulations. HEB ISD shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits. Any dispute arising under this Agreement shall be resolved in accordance with the laws of the State of Texas. Venue shall be in Tarrant County, Texas.

Compliance/HIPPA Compliance Privacy Disclosure Information

Parties will comply with privacy and confidentiality requirements, including but not limited to those of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (Pub. L No. l04-19J, 110 Stat. 1936 (19M)). 42 O'R P1112, to the Family Educational Rights and Privacy Act

(FERPA), 20 U.S.C. I 1232& 34 CPR Part 99, and other federal and state laws, including privacy requirements specific to day care of minors.

Miscellaneous:

No alteration, cancellation, variation or addition to this Agreement shall be of any force or effect unless reduced to writing as an addendum to this Agreement and signed by the Parties or their authorized signatories.

Neither the HEB ISD nor TCDR shall use the other Party's name, trademark or other logos, or the names of any individuals in the Agreement in any publication or public presentation without the prior written consent of such other Party

This document contains the entire agreement between the Parties, and neither Party shall be bound by any undertaking, representation or warranty not recorded herein or added hereto without the consent of the Parties.

None of the provisions of this Agreement shall be considered waived by any Party unless such waiver is given in writing to the other Party. The failure of a Party to insist upon strict performance of any of the terms and conditions hereof, or failure to delay to exercise any rights provided herein or by law, shall not be deemed a waiver of any rights of any Party.

Independent Relationship

This Agreement is not intended and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture or association between TCDR and HEB ISD and its employees, board members, or agents, but rather is an Agreement by and among two independent contractors.

HURST EULESS BEDFORD ISD

_____ _____
HEB ISD Date

TARRANT COUNTY

_____ _____
Judge Tim O'Hare Date
Tarrant County Judge

APPROVED AS TO FORM:

Craig Price
_____ _____
Criminal District Attorney's Office Date

*By law, the Criminal District Attorney's Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our review of this document was conducted solely from the legal perspective of our client. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval and should seek review and approval by their own respective attorney(s).

CERTIFICATION OF AVAILABLE FUNDS

_____ _____

Tarrant County Auditor's Office Date

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 1
Department:	**Prepared By:** Troy Havard, Assistant Elections Administrator	**Approved By:** Clinton Ludwig

SUBJECT:

Consideration of Appointments of County Election Judges and Alternate Election Judges and Rescission of Court Order No. 145431

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider appointments of Elections Judges and Alternate Judges on comprehensive final lists submitted by the county chairs for the Republican and Democratic parties for the term ending July 31, 2027, and rescind the approval of the previous appointment list made in Court Order #145431.

BACKGROUND

The County Chairs of the political parties submit lists to the Elections Office of persons eligible for appointment as Presiding or Alternate Judges, as required by Texas Election Code, sections 32.001-32.002. By law, the Presiding Judge and Alternate Judge must be affiliated with different political parties.

To serve as a clerk of an election, a person must be a qualified voter. Presiding and Alternate Judges for countywide polling places are not required to be qualified voters of a particular election precinct, but they must be qualified voters of the county. Additionally, a Presiding or Alternate Judge for a countywide polling place is not required to reside in the election precinct where the polling place is located.

The Commissioners Court must apportion the number of judges for countywide polling places in direct proportion to the percentage of election precincts located in each commissioner precinct won by each party in the most recent gubernatorial election, as required by Texas Election Code, Section 32.002(c–1). In addition, under Texas Election Code, Section 32.002(c–1), county chairs may submit, and the Commissioners Court may preapprove, the appointment of more Presiding Judges or Alternate Presiding Judges than necessary to fill available positions.

A county chair may supplement the list of names for election judges until the 20th day before a general election (or the 15th day before a special election) in case an appointed judge becomes unable to serve.

On July 1, 2025, the Commissioners Court, through Court Order #145431, approved a list of Presiding and Alternate Judges. However, the lists approved in that court action were not the final lists as submitted by the county chairs of the Republican and Democratic parties as required by Election Code, Section 32.002(c-1). To correct this, recission of the previous court order and approval of the "Comprehensive Final Lists as Supplemented" is necessary so the Elections Office may have a single correct list of approved Election Judges to assign to polling locations.

Approval of this item will formally adopt the list of Election Judges and Alternate Election Judges as submitted by the county chairs of the Republican and Democratic parties for the remainder of the term ending July 31, 2027.

FISCAL IMPACT

There is no fiscal impact associated with this action.

Attachments

Republican Presiding-Alternate Judge Court Appointments 2025-2027 as of 7-31-25 (1).pdf
Democrat Presiding-Alternate Judge Court Appointments 2025-2027 as of 7-31-25.pdf

Presiding Election Judge	Alternate Election Judge
WALLS, PHYLLIS	MASCHINO, PAUL
HURLBUT, ROGER	STRAUB, WILLIAM
WALKER, JIMMIE	KINZLMAIER, PATRICIA
CROSSLAND, JENNIFER	SHACKELFORD, AMY
BALMOS, ROBERT	FARDA, BRIAN
BITTER, MARTIN	BORCHERT, PEGGY
MASON, ANNE	CAMACHO, ELVA
BRUCKS, RUSS	MASCHINO, ISABELLA
GRAEFE, DONNA	DELACRUZ, ITALIA
RODRIGUEZ, ARMANDO	PAUL ADAMS
ALVAREZ, BARBARA	BRIAN THOMPSON
DAVILLA, TEREZA	BURRELL, EARL
KORENMAN, MICHAEL	CLARK, ROSEANN
FORD, LINDA	SHACKELFORD, LISA
THOMPSON, CHRISTINA	RAWSON, TRACIE
COOK, JOHN	MENDOZA, MARK
DOVE, ROBERT	WEST, LEONARD
MILLER, JEFFREY	BLANCHETTE, ROSALYN
ZANELLA-SOSSAMON, DENISE	NOLAN, GEMMA
GALLEGOS, ALFRED	DEWALT, RODNEY
SPEED, JEANETTE	SABLAN, BARBARA
JONES, MARCELLA	DAWKINS, ERICA
CZAROWITZ, JON	AGAJANIAN, TIM
KERN, GERALD	NALLY, JAMES
REYES, CRISTAL	HARRELL, ANNETTE
ZAMORA, JOHNNY	JIMENEZ, RUBEN
ANDRADE, NANCY	LOZUK, ANN
DAVIS, MARK	SMITH, BETTY
POTH, JOSEPH	CARRIZALES, JOCABED
PHILLIPS, RONALD	WEBBER, JULIANNE
CORDERO, LUIS	CHRISTI WILSON
COOLEY, JAY	MCGLYNN, EDITH
SERI, LUCILA	SPRAGGINS, JERRY
OWENS, MELISSA	JONES, STEVEN
STONE, MARIA	DOHERTY, COLLEEN
MILLER, MYRA	COBB, DONNA
MCNABB, FREDRICK	MACHINO, MATTHEW
PERDUE, WILLIAM	GUERRERO CAMACHO, DIEGO
ROSE, REBECCA	CANNARIATO, THOMAS
KORMAN, DONNA	LEHMAN, MAURICE
MANG, JESSICA	SHARMA, AMBIKA
LIVINGSTON, JOE	FRANK LOPEZ
NERVO, ALEXANDER	GRIFFIN, OLIVIA
SYKES, TONDA	DEODATI, LAUREN
STRONG, KERRY	BUTCHER, GEORGINA
EASTLAND, BILL	SWORDS, JANET
MODESITT, BRENDA	SAVAGE, ROBERT
NIKANDER, ANNA	SIMMONS, FELICIA

RAKES, DAVID	HAYES, KATHLEEN
JOYCE, PAMELA	CORONADO, SANDRA
SWANSON, MARK	BLACKWELL, STEPHEN
MCDOW, MELBA	LAMASTRA, SOROYA
FILPANSICK, GEORGE	REED, CHRISTIE
PARTLOW-SHELTON, SHELLY	PECK, ANN
QUINCEY, LYNN	PENNMAN, MICHELE
BOGER, JACK	NELSON, SHARRON
ESPINOZA, OSCAR	BROOKS, ROCHELLE
RUSSELL WILCOX, KRISTY	REYNOLDS, PATRICK
MCGARRY, MICHAEL	MATTHEW MILLER
SUTTON, RACHEL	HOLCOMB, SUSAN
FRAZIER, JERREE	TUBIG, KIMBERLEY
OAKLEY, LAURA	NEUMANN, JOY
MELVIN, GLENN	POORE, RALPH
SIPIORA, JAMES	TAMRA LEHMAN
BLEDSOE, BRIAN	TUMLINSON, CHARLES
GEBHART, ANNE	GLIDEWELL, DAVID
HENRY, JARED	HALL, LISA
HARPER, ROBERT	JONES, JANEL
WYLIE, SUSAN	TAGALOA, SAU
GIROUARD, TANDY	SHELBY, ELLEN
PURVIS, BURTON	JAMES, BILLIE
HAMMONS, MITZIE	WHITT, NORMA
GROSS, TONYA	DAY, KELLY
KONDERLA, JOHN	HULSEY, CHRISTINE
CHILDS, MARY	FREIHAGE, THERESA
GUNN, TAMMA	GRAF, JANE
EASTON, DARL	BROWN, DANIEL
JAY BURLESON	ACEVEDO, DALILA
SHELTON, DONALD	WELCH, ANGELA
NANNARONE, TAMIE	FULMER, LINDA
THURLOW, ANNETTE	CLUTE, TIFFINIE
BENSON, CHRISTOPHER	MORSE, STACEY
ROBERTS, RICKY	STEPHENS, BERTIE
SHELLIE SURLES	COOPER DICKSON, LINDA
BUSH, MICHAELANN	LAW, JAN
MCCOY, MICHAEL	CAUSEY, LORETTA
RITTER, JEFFREY	WINTER-CARPENTER, SUZANNE
SWAN, DONNA	CLAYTON, LAWANA
JOHNSTON, CATHRYN	BOAZ, LONI
VENTURA, LISA	SWEENEY, THOMAS
HEDGCOTH, ERNEST	SCHARFENBERG, RICHARD
CHRISTY, LINDA	FISHER, RONALD
LEAKE, WARREN	WRIGHT, CAROLYN
BURNS, NAOMI	DYER, CHRIS
NUTT, DEENA	WISE, HARLOW
WOOD, MICHELLE	REDINGER, CASSANDRA
ELOUISE KENNEDY	RIVERA, EDUARDO

BRIEGER, JOHN	BONE, FERNANDA
HENGER, LESLIE	LATTA, LAURA
MOGGED, CHARLES	GROUNDS, CLEOPATRA
WHITE, BRENDA	HALL, LINDA
THOMPSON, KAREN	ATTEBERY, ALAN
JOHNSON, EDDIE	MILLICAN, BETTY
ALMQUIST, CAROLE	SHUFFIELD, BILLY
AUTREY, FRED	SHEETZ, WILLIAM
LINN, DENISE	BROOKS, KAREN
PAUL, STAN	GEPPERT, DANIEL
BETIK, PATRICK	LYNETTE DEGEN
BRANSCUM, DANIEL	STRAUB, WILLIAM
DUNBAR, APRIL	PETITT, JULIE
MCCLEVE, PAULINE	SULLIVAN, SEAN
MARK LACROIX	BERGEN, MARK
LAER, LINDA	WHATLEY, EMILY
CLARK, STETSON	GRAYSON, PAMELA
BIENIOSEK, ANTHONY	OTT, JAMES
REECE, SALLIE	NGUYEN, UYEN
MERRICK, PAUL	FLOWERS, JANICE
SEVERSON, CYNTHIA	Gina Woodlee
COODY, BRET	PAOLI, MICHELLE
ADAME, DEBORAH	SHIELDS, CYNTHIA
ISOM, CAROLYN	COFFMAN, PAMELA
HITCHNER, RONALD	SPAIN, MARTHA
GALLAGHER, JENNIFER	ATKINS, KRYSTYNA
OBOT, BARBARA	MARTIN, DENNIS
MOON, DAN	GREENWOOD, SANDRA
TWEET, JOHN	TURNER, EDWIN
GAYNOR, KATHY	Gina Fenwick
MARSHALL, DWAYNE	JACOB, MARTHA
FAGLEY, JENNIFER	LOGAN, KARA
STARR, DONALD	HEIDMAN, LAURA
WAYMAN, SETH	BOGER, DIANNA
BACKHOLM, CALEB	STRINGHAM, DANIEL
BAXTER, MERRY	CURTIS WALKER
CATE, MELINDA	SIMPSON, KELLY
GARLINGTON, KENNIE	WALLS, MARSHALL
OLIVER, DEANNA	STEWART, LAURA
HAYS, STEVEN	SOTER-GUNN, KELLY
COHEN, ANDREW	SHIELS, FRANK
COLLINS, DONNA	CREWS, CHERIE
CHADWICK, DONALD	EASLEY, TAWNISHA
MCINTYRE, BRYCE	BROOKS, JUDY
HELMER, OTICE	STUMBO, RAQUEL
COLLINS, SHARON	CONNER, REBECCA
FORD, VICTORIA	STOUT, EDWARD
HANDSCHUH, LAVONNE	GRAHAM, GENEVA
WALKER, BRENDA	MARTIN, LINDA

BALBI, JEFFREY	HARPER, JEFFREY
HALPENNY, JENNIFER	BROUGHTON, JERRY
ANDERSON, BRADLEY	GERVAL, PATRICK
BUNDSCHU, HELEN	BUCKNER, REBECCA
QUINONES, TOM	HERNANDEZ, GABRIEL
RENEE CORBETT	NATION, DANIEL
WOODWARD, AMY	ROFFMAN, SHAUNA
GROVE, PAUL	GRICE, JULIANNA
LACROIX, BRITTNIE	GUARNIERI, ROBERT
JACKSON, PORSHA	WHEELER, KATHY
ATWELL, STEPHEN	BULEMBI, PAULIN
COLLIER, JOHNNY (JACK)	HOLACKA, DONALD
DRISCOLL, STACY	VICALVI, PAUL
GREER, DAVID	WESOLEK, DARLA
JOY, STEVE	PATTERSON, MINDY
JOHNSTON, TIMOTHY	
LANCTOT, LINDA	
MARTIN, RICKY	
BRADLEY, SANDRA	
LERCH, SUNNY	
MOBLEY, DANNY	
SUTTON, JAMES	
NOLAN, MARY	
ROSS, RICHARD	
PETERSON, KURT	
WOOD, RICHARD	
LEVITT, CHARLES	
RAYMOND, JOHN	
DRYDEN, MICHAEL	
CAMPBELL, TERESA	
GODBEY, CYNTHIA	
INGRAM, GREGORY	
YOUNG, JAMES	
LERCH, STEPHEN	
CASEY, PHILIP	
GENCARELLA, SARAH	
STREATER, JENNIFER	
BLOCKHAN, METTE	
HALL, JONATHAN	

Presiding Election Judge	Alternate Election Judge
Alan Ballard (D)	Charles May (D)
Ricardo Paredes (D)	Rafaela Schwan (D)
Benjamin Willis (D)	Demetris Mcdowell (D)
Deborah Span (D)	Christian Onuoha (D)
Rolanda Darby (D)	Mary Lampe (D)
Opal Lee (D)	Shawn Young (D)
Harolyn Benson (D)	Sylvia Robinzine (D)
Heather Jefferson (D)	Claudie Busby (D)
Sandy Joyce (D)	Matthew Koontz (D)
Thomas Busbee (D)	Cathryn Rheiner (D)
Pamela Durham (D)	Sherry Henderson (D)
Agustin Martinez (D)	Joe Williams (D)
Carrie Tubre (D)	Shavoka Bonner (D)
Joyce Thompson (D)	Rodney Peregoy (D)
Byron Preston (D)	Darolyn Brock (D)
Beatries Edwards (D)	Diane Symons (D)
Duwone Mcgowen (D)	Carolyn Scardino (D)
Helen Moore (D)	Shannon Olah (D)
Eugene Oehler (D)	Devika Lyles (D)
Gail Jenkins (D)	Laura Gallion-Gooch (D)
Geraldine Williams (D)	Linda Hadnot (D)
Sabrina Ball (D)	Sharen Wiltshire (D)
Billie Lang (D)	Nina Parker (D)
Richard Shoen (D)	Karen Gist-Carter (D)
Jimmy Crump (D)	Victoria Smith (D)
Lorna Hunter (D)	Alice Gandy (D)
Edy Mayfield (D)	Marvin Williams (D)
Curtis Smith (D)	Daytron Page (D)
Evan Hausenfluke (D)	Carolyn Grant (D)
Shirley Bryant (D)	Nelly Gyamfi (D)
Christene Moss (D)	Deborah Crowe (D)
Yolanda Tatum (D)	Maryann Knight (D)
James Chaffin (D)	Ingrid Stamps (D)
Thaddaeus Faulkner (D)	Christine Clothier (D)
Albert Mccombs (D)	Rae Logan (D)
Gwendolyn Diggs (D)	Gregory Smith (D)
Dataeveyon Daniels (D)	Diana Williamson (D)
Edwardean Harris (D)	Timothy Edwards (D)
Thao Le (D)	Kelli Taulton (D)
Mindia Whittier (D)	Cari'lin Walker (D)
Willie Slack (D)	Rhonda Mcdonald (D)
Janet Mattern (D)	Karla Hill (D)
Feleshia Cochran (D)	Rebecca Smotherman (D)
Cecelia Brock (D)	William Bradshaw (D)
Raymond Medina (D)	Reginald Cleveland (D)
Kimberly Allen-Davis (D)	Michelle Morris (D)
Linda Waller (D)	Patricia Tennison (D)

Rebecca Schiffer (D)	Sharon Canclini (D)
Theda Lynch (D)	Brenda Ogaldez (D)
Elosia Lightner (D)	Cynthia Bennett (D)
Nelda Harris (D)	Nancy Stevens (D)
Angela Rainey (D)	Larry Wells (D)
Cynthia Owens (D)	Scott Wyatt (D)
Eric Faulkner (D)	Kevin Fitzgerald (D)
Patrice Jones (D)	Judith Sherman (D)
Carol Cordell (D)	Vicki Martin (D)
Joe Ballard (D)	Laura Jenkins (D)
Phillip Petite (D)	Elaine Cory (D)
Patrick Eitner (D)	Theresa Meyer (D)
Gina Bradley (D)	Guy Morsillo (D)
Brian Bailey (D)	Barbara Gallagher (D)
Linda Warren (D)	Rodney Howard (D)
Charmelia March (D)	Margaret Manning (D)
Sharon Wood (D)	Ben Aharanwa (D)
Kevin Patrick (D)	August Schilling (D)
D Arcy Howard (D)	Judy Nesmith (D)
Pauline Mims (D)	Hein Maas (D)
Sharron Spriggs (D)	Martha Hamilton (D)
Artie Harris (D)	Susan Radde (D)
Brenda Smash (D)	Linda Tomberlin (D)
Rand Collins (D)	Sherry Gonzales (D)
Janath Walker (D)	Thomas Lake (D)
Portia Porter (D)	Rochelle Ragas (D)
Cheryl Smith (D)	Dawn Boyd (D)
Gwen Johnson (D)	Deborah Tarlton (D)
Ruthie Thomas (D)	Brian Patrick (D)
Mary Onuoha (D)	Diane Van Gelder (D)
Deborah Spell (D)	Rebecca Jones-Jadhav (D)
Ayesha Knox (D)	Larry Bird (D)
Jandel Crutchfield (D)	Dennis Healy (D)
Douglas Berke (D)	Chandra Ellis (D)
Yvonne Johnson (D)	Cecilia Moran (D)
Trinda Matson (D)	Cooweesta Hendrickson (D)
Celeste Greene (D)	Viola Adams (D)
Nicole Gibson (D)	Bernard Siben (D)
Marilyn Kepner (D)	Hilarie Benedetto (D)
Peter Bagley (D)	Lauren Holland (D)
Roberto Martinez (D)	Catherine Brennan (D)
Bonita Smith (D)	Bjorn Bennett (D)
Glenda Minor (D)	Jean Yarborough (D)
Sylvia Perez (D)	Anne Lapkin (D)
Odalys Alvarez (D)	Keith Thode (D)
Douglas Mains (D)	Sara Leblanc (D)
Arnita Cartwright (D)	Vicki Moore (D)
Dawn Arnold (D)	Keil Hubert (D)

Larry Boyd (D)	Connie L Williams (D)
Deborah Ruff-Kannike (D)	Sherl Taylor (D)
Charles Bilz (D)	Caroline Sherman (D)
Marva Allums (D)	Jasmine Cluck (D)
Blanca Gonzales (D)	Vaughn Starling (D)
Carol Raburn (D)	Thomas Joyner (D)
Dianne Kuykendall (D)	Mark Gordon (D)
Paul Way (D)	San Juana Rodriguez (D)
Ann Jett-Gabriel (D)	Winslow Taylor (D)
Shana-Lee Scott (D)	Bethany Spotts (D)
Hailey Phillips (D)	David Wall (D)
Gayland Taylor (D)	Peter Singer (D)
Grace Darling (D)	Prabhat Dixit (D)
Keema Echols (D)	Margaret Ragus (D)
Robert Dawson (D)	Charles Beck (D)
Arch Mayfield (D)	Sandra Cooley (D)
Dorothy Bertaut (D)	Claudia Mccoy (D)
Kathleen Copeland (D)	Brenda Roche (D)
Cynthia Paslay (D)	Shannon Urban (D)
Mary Martinez (D)	Clay Yandell (D)
Jacquetta Clayton (D)	Lee Henderson (D)
Sinsey Johnson (D)	Donna Newbern (D)
Michael Simmons (D)	Abiola Agoro (D)
Mark Brain (D)	Terry Vorse (D)
Charles Curry (D)	Nicole Coleman (D)
Deanna Jefferson-Smith (D)	Virginia Baresch (D)
Zina Ladkin (D)	Edna Dieudonne (D)
Robbie Arbor (D)	Pixie Schrimpf (D)
Alice Compean (D)	Diana Kuhlers (D)
Linda Williams (D)	Willie Johnson (D)
Dennis Emerson (D)	Diane Westover (D)
Syed Hossain (D)	Joan Massey (D)
Benny Tucker (D)	Shane Goodwin (D)
Todd Nichols (D)	Lauren Phillips (D)
Monica Moore (D)	Martha Williams (D)
Jennifer Melin (D)	Mary Johnson (D)
Catherine Patrick (D)	Grace Mercado-Marx (D)
David Mccallister (D)	Audrey Irving (D)
Jennifer Gee (D)	Irwin Mendoza (D)
Mason Besmer (D)	Sally Craig (D)
Mary Stovall (D)	Karen Silverberg (D)
Berthenia Lamb (D)	Kate Johnson (D)
Taylor Rehmet (D)	Lynn Smith (D)
Abbie Stallworth (D)	Kristie Hanhart (D)
Kay Duffy (D)	Leila Puckett (D)
Alma Espinoza (D)	Shirl Solomon (D)
Sharon Davis (D)	Bryant Davis (D)
Jeffrey Stvan (D)	Andrew Hendrickson (D)

Sergio Villarreal (D)	Jacque Daniels (D)
Janiece Arter (D)	Christopher Barngrover (D)
Teresa Roberson (D)	Concepcion Rios (D)
Mary Mcbride (D)	Marilyn Ferrell (D)
Maria Puente (D)	Carrie Hannah (D)
Dorothy Debose (D)	Anna Schreihofer (D)
Stephanie Pantoja (D)	Richard Gehrig (D)
Claire Wood (D)	Evelyn Stakely-Dukes (D)
Brenda Dunn (D)	Norma Molina (D)
Patricia Delarosa (D)	Jacquetta Chambers (D)
Christopher Hickson (D)	Pete Maldonado (D)
Craig Swift (D)	Sean Gray (D)
Brienne Daniels (D)	David Grant (D)
Indalita Holt (D)	Vikki Davis (D)
Rebecca Maples (D)	
Vivian Thomas (D)	

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 3
Department:	**Prepared By:** Misty Foster	**Approved By:** Frank Lopez

SUBJECT:

Consideration of a Property Use Request for the Subcourthouse at Mansfield to Hold the Precinct 2 Halloween Fun Fest

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider approving the request to use the Subcourthouse at Mansfield grounds to host a Halloween Fun Fest on October 31, 2025.

BACKGROUND

The Halloween fun fest will include a resource fair of county and community services in a family friendly environment taking place on October 31, 2025, from 4:00pm – 8:00pm.

The Constables Office has agreed to provide security during the non-business hours for this meeting.

FISCAL IMPACT

The estimated fiscal impact based on salary average overtime rates for Facilities Management and the Constables Office will be approximately $345.00.

Salary cost will be charged to the following accounts:
$131.00 – Facilities Management account 3110225000/10000-2025/510000
$214.00 – Constables Office account 2220100000/10000-2025/510000

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 3
Department:	**Prepared By:** Misty Foster	**Approved By:** Frank Lopez

SUBJECT:

Consideration of a Property Use Request from Justice of the Peace, Precinct 7 to Use the Subcourthouse at Mansfield to Conduct a Wedding on September 13, 2025

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider a request from Justice of the Peace, Precinct 7, to use the Subcourthouse at Mansfield to conduct a wedding on September 13, 2025.

BACKGROUND

Justice of the Peace, Precinct 7 is requesting to use a courtroom in the Subcourthouse at Mansfield to conduct a wedding on Saturday, September 13, 2025.

FISCAL IMPACT

The estimated fiscal impact of $108 will be paid by the resident. This estimate is based on salary average overtime rates for Facilities Management and the Constables Office.

Attachments

Cost Analysis.pdf
Application.pdf

Salary Costs Related to After Hours Facilities Usage for 1 Hour Wedding									
Title	**# of Employees**	**Event Length (Hrs)**	**Total Staff Hours**	**Avg Hourly Rate**	**OT Rate**	**Hourly Cost**	**FICA**	**Retirement**	**Total Cost**
Building Services Technician II	1	1	1	$ 24.40	$ 36.60	**$ 37**	$ 3	$ 4	**$ 44**
Deputy Constable	1	1	1	$ 35.86	$ 53.79	**$ 54**	$ 4	$ 6	**$ 64**
								TOTAL	**108**

TARRANT COUNTY FACILITIES MANAGEMENT
PROPERTY USE APPLICATION

PLEASE COMPLETE ALL SECTIONS.

Location requested: Justice of the Peace #7 Courtroom

Event Date(s): Saturday, September 13, 2025

Time of event: 12:00 pm.

Description of event (if more than three lines, please provide an attachment):

Wedding Ceremony

_____ Electricity required

_____ Set up equipment (tables/chairs/podium/speakers, etc.) requested from County

Contact Person: Kenneth D. Sanders

Address: 1100 E. Broad St.Ste 202 City: Mansfield State: TX Zip: 76063

Cell phone number: 817-454-1684 Email: kdsanders3@tarrantcountytx.gov

Name of Organization: _____

____ Non-Profit ____ For-Profit

Primary contact person: _____

Address: _____ City: _____ State: ___ Zip: _____

Business phone number: _____ Email: _____

Event on-site contact person & cell phone number: _____

Applicant's signature: Kenneth D. Sanders

Applicant's printed name: Kenneth D. Sanders

Date: 8/8/2025

RELEASE, INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

THAT I, the undersigned Kenneth D. Sanders, hereby **RELEASE** and **HOLD HARMLESS** Tarrant County, Texas("County") and all of its officials, officers, agents and employees in both their public and private capacities, from any and all claims, losses, damages, causes of action, suits and liability of every kind that may arise from any of their act(s) and/or omission(s) that may occur as a result of my request to seek their help, assistance, and/or service in connection with Wedding Ceremony.

It is further agreed that the execution of this "**Release, Indemnification and Hold Harmless Agreement**" will not constitute a waiver by the County of the defense of governmental immunity where applicable, or any other defense recognized by law and/or the courts of the State of Texas.

SIGNED this the _____ day of AUG - 8 2025, 20____.

Signature: Kenneth D. Sanders

Printed Name: Kenneth D. Sanders

Address: 1100 E. Broad St. Ste 202

City: Mansfield **State:** TX **Zip Code:** 76063

Phone #: 817-454-1684

2. Approval of the Adoption of the Tarrant County Facilities Use Policy

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 3
Department:	**Prepared By:** Misty Foster	**Approved By:** Frank Lopez

SUBJECT:

Consideration of a Building Renovation of the Voting Center/Training Room at the Elections Center at Premier Street

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider a building renovation of the voting center/training room at the Elections Center at Premier Street.

BACKGROUND

The Fiscal Year 2025 included $125,000.00 allocated for renovations and security upgrades at the Elections Center.

The Elections Administrator advised that compliance with SB2216, effective September 1, 2025, requires election equipment to be secured in a locked room as outlined in Texas Election Code 123.034(b). In addition, early voting must be conducted at the primary voting location. To meet these requirements, a secure wall must be constructed to separate the voting area from the equipment storage area.

The renovation will include construction of new walls, relocation of interior light fixtures, and relocation of return air diffusers and supply air grills. Work must be completed by October 17, 2025, for the space to be available for early voting.

FISCAL IMPACT

The project cost in the amount of $18,600.00 will be submitted for approval under the FY 2026 UASI Grant for Elections Security. If approved, the County may be reimbursed for these expenses.

Attachments

Facilities Summary

TARRANT COUNTY

DEPARTMENT OF FACILITIES MANAGEMENT

DATE: August 15, 2025

TO: Tom Stallings – TC FM Director - Interim

FROM: Jon Hendrickson, Assistant Director – Building Services

RE: Elections Center – Voting Center

The Director of Elections Administrator, Clinton Ludwig, received interpretation of elections security bill SB2216 which takes effect September 1, 2025 and states that the elections equipment must be secured in a locked room (elections code 123.034(b)). Additionally, early voting processes must occur at the primary voting location. This combination requires a wall be erected between the two uses at this location. This renovation adds a secure wall at the primary voting location separating the public access from the equipment storage area accomplishing compliance with the statute.

The amount is appropriate for the scope: walls, doors, electrical, HVAC. The work and funds are available through FY2025 Non-Debt Capital for security upgrades at the Elections Center. There is a potential this work can be reimbursed through the FY2026 UASI Elections Security Grant request.

1) Does this need to be done – yes -The existing space is non-compliant with this recent interpretation of the statute.
2) Does the "client" know- The client (Mr. Ludwig, Elections Administrator, and Mr. Havard) knows of this project as a highly prioritized request / need made for this facility.
3) Justification: This scope of work is necessary for the facilitation of election ballot processing at this location where equipment is stored.
4) Does this align with the larger scheme of work planning: yes – this project had been planned but not prioritized previously based on funding priorities.

Please indicate concurrence of review for submission of the C2C: _____ Init

TARRANT COUNTY

DEPARTMENT OF FACILITIES MANAGEMENT

Existing Current Condition



200 TAYLOR STREET, SUITE 344 FORT WORTH, TEXAS 76196 (817) 884-2878

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 19
Department:	**Prepared By:** Milissa Warner	**Approved By:** Frank Lopez

SUBJECT:

Consideration of a Professional Services Contract with Bluefin, LLC, A Division of Mantis Innovation for Architectural Services for the Roof Replacement at the Corrections Center and Tim Curry Criminal Justice Center

*****CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider a Professional Services Contract with Bluefin, LLC, A Division of Mantis Innovation for architectural services for the Roof Replacement at the Corrections Center and Tim Curry Criminal Justice Center.

BACKGROUND

On April 26, 2022, the Commissioners Court, through Court Order #138003, approved Request For Qualification (RFQ) No. 2022-098 – Annual Contract for Professional Architectural-Engineering Services, for various Tarrant County projects. With approval of RFQ No. 2022-098, the Facilities Management Department and Purchasing Department were granted approval to utilize the selected firms for indefinite quantities of work, as outlined in the RFQ, per contract terms. Firms will be issued a Tarrant County purchase order or will be required to sign a contract for individual projects, depending on the type and cost of the work. Bluefin, LLC, a Division of Mantis Innovation was one (1) of the firms that received the highest evaluated ratings from the evaluation committee as having qualifications to meet the County's needs for indefinite quantities of work as outlined in the RFQ.

This project consists of replacing the roof at Tim Curry Criminal Justice Center and at the Tarrant County Correction Center. The roof at the Tim Curry Criminal Justice Center is the original roof from its construction in 1990. The roof at the Tarrant County Correction Center was replaced following the tornado that struck on March 28, 2000. Both roofs are exhibiting signs of aging, with leaks occurring more frequently.

With approval of this professional services contract, Bluefin, LLC will design the replacement of roofing systems for both locations. The scope of services shall include, but are not limited to the following:

Roof Design Services
Bidding Services
Construction Administration

Opinion of Probable Cost

The Criminal District Attorney's Office has reviewed this contract as to form.

FISCAL IMPACT

Funding in the amount of $111,051.02 is available below accounts:
$55,525.51 - 45400-2026 Capital Improvement Fund/3110404000 Tim Curry Criminal Justice Center/540000 Capital Outlay.
$55,525.51 - 45100-2026 Non-Debt Capital/3110307000 Corrections Center Building/540000 Capital Outlay.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF contingent upon Commissioners Court approval in FY26

Auditor

Attachments

Agreement.pdf
Supporting Docs.pdf

STATE OF TEXAS §
§ **PROFESSIONAL SERVICES CONTRACT**
COUNTY OF TARRANT §

This contract is entered into between Tarrant County, Texas, hereinafter referred to as COUNTY, and Bluefin, LLC, a division of Mantis Innovation, hereinafter referred to as PROVIDER, for the purpose of providing professional architectural services which the Commissioners Court finds serves a public purpose and serves the public welfare of the citizens of Tarrant County.

1.
SCOPE OF SERVICES

PROVIDER shall provide professional architectural services (the "Services") for the Tim Curry Criminal Justice Center Roof Project, 401 W. Belknap, Fort Worth, Texas and Tarrant County Correction Center Roof Project, 100 N Lamar St, Fort Worth, Texas (the "Project"), said renovations to be defined by COUNTY and mutually agreed to by PROVIDER. This Professional Services Contract (PSC), and with the Proposal for architectural services dated July 21, 2025, from PROVIDER, shown in Exhibit "A", forms the contract between the parties.

The Services to be provided by the PROVIDER as outlined more specifically in Exhibit "A" shall include, but are not limited to, the following:

1.1 Include Phase 1, Roof Design,
   a. Roof system recommendations
   b. Design of new roof system
   c. Preparation of Construction Documents including plans, specifications, and bidding documents

1.2 Include Phase 2, Bidding Management,
   a. Attend Pre-Bid Meeting
   b. Respond to Bidder Questions
   c. Issue Addenda as Needed
   d. Respond to Substitution Request
   e. Bid Review and Recommendations

1.3 Include Phase 3, Construction Administration and OPC
   a. Submittal Review
   b. Attend Pre-Construction Meeting
   c. Attend OAC Meetings
   d. Change Order Request Review and Response
   e. RFI Response
   f. Review of Contractor's Application for Payment
   g. Pre-Final Inspection and Punch List
   h. Final Inspection
   i. Review of Closeout Documentation

2.
TERM

This contract commences September 3, 2025, and concludes on the date services are completed.

3.
COST

3.1 For the services described in "Article 1. Scope of Services" and as defined in PROVIDER'S proposal contained in Exhibit "A", the PROVIDER'S compensation for these services shall be one hundred-eleven thousand, fifty-one dollars and two cents ($111,051.02) and shall not exceed this amount without prior authorization from the County.

Tarrant County Correction Center

Roof Design Services	$ 35,786.00
Bid Management Services	$ 5,524.04
Construction Administration & OPC	$ 11,215.47
Reimbursable Expenses	$ 3,000.00

Tim Curry Criminal Justice Center

Roof Design Services	$ 35,786.00
Bid Management Services	$ 5,524.04
Construction Administration & OPC	$ 11,215.47
Reimbursable Expenses	$ 3,000.00
TOTAL NOT TO EXCEED AMOUNT	$111,051.02

3.2 PROVIDER shall bill for the Services performed in accordance with this contract.
3.3 PROVIDER shall send all invoices to Tarrant County Facilities Management, 100 W. Weatherford Street, Suite 350, Fort Worth, Texas 76196.
3.4 PROVIDER'S invoice shall detail the Services provided.
3.5 PROVIDER'S invoice may include reimbursable expenses such as printing, postage, out of County travel, and additional OAC meetings, etc. related to the Project. Reimbursable expenses will not exceed $6,000. Expenses will be invoiced at actual cost. Supporting receipt documentation must be submitted. All unused allowances will be returned to Tarrant County.
3.6 No travel expenses are included in this contract

PROVIDER understands that PROVIDER shall be responsible for any other expenses incurred by PROVIDER in performing the Services under this contract.

4.
AGENCY-INDEPENDENT CONTRACTOR

Neither COUNTY nor any employee thereof is an agent of PROVIDER, and neither PROVIDER nor any employee thereof is an agent of COUNTY. This contract does not and shall not be construed to entitle either party or any of their respective employees, if applicable, to any benefit, privilege or other amenities of employment by the other party.

5.
ASSIGNMENT

Neither party may assign, in whole or in part, any interest it may have in this contract without the prior written consent of the other party.

6.
THIRD PARTY BENEFICIARY EXCLUDED

This contract shall not be interpreted to inure to the benefit of a third party not a party to this contract. This contract may not be interpreted to waive any statutory or common law defense, immunity, including governmental and sovereign immunity, or any limitation of liability, responsibility, or damage of any party to this contract, party's agent, or party's employee, otherwise provided by law.

7.
AUDIT OF RECORDS

PROVIDER'S records for this Project are subject to audit by the COUNTY during the term of this contract.

8.
FORM 1295

PROVIDER acknowledges and agrees that it has fully, accurately, and completely disclosed all interested parties in the Form 1295 electronically filed with the Texas Ethics Commission, at https://www.ethics.state.tx.us/filinginfo/1295/, as required by law, and that the attached signed copy attached as Exhibit "B" is a full and true copy of said filed form.

9.
GOVERNMENT CODE COMPLIANCE

9.1 **Boycott of Israel Prohibited**. In compliance with Section 2271.001 et seq. of the Texas Government Code, PROVIDER verifies that neither it nor any of its affiliates currently boycott Israel and neither it nor any of its affiliates will boycott Israel during the term of this Agreement. "Boycott Israel" is defined in Section 808.001(1) of the Texas Government Code.

9.2 **Scrutinized Business Operations Prohibited**. In compliance with Section 2252.151 et seq. of the Texas Government Code, PROVIDER warrants and represents that: (1) neither PROVIDER nor any of its affiliates engages in scrutinized business operations in Sudan; (2) neither PROVIDER nor any of its affiliates engages in scrutinized business operations in Iran; and (3) neither PROVIDER nor any of its affiliates engages in scrutinized business operations with designated foreign terrorist organizations. "Scrutinized business operations in Sudan" is defined in Section 2270.0052 of the Texas Government Code. "Scrutinized business operations in Iran" is defined in Section 2270.0102 of the Texas Government Code. "Scrutinized business operations with designated foreign terrorist organizations" is defined in Section 2270.0152 of the Texas Government Code. PROVIDER further represents and warrants that neither PROVIDER nor any of its affiliates appears on any of the Texas Comptroller's Scrutinized Companies Lists.

9.3 **Discrimination Against Firearm Entities or Firearm Trade Associations Prohibited**. In compliance with Section 2274.002 of the Texas Government Code, PROVIDER verifies that neither it nor any of its affiliates have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and neither it nor any of its affiliates will discriminate during the term of the Agreement against a firearm entity or firearm trade association. "Discriminate against a firearm entity or firearm trade association" is defined in Section 2274.001(3).

9.4 **Boycott of Certain Energy Companies Prohibited**. In compliance with Section 2276.002 of the Texas Government Code, PROVIDER verifies that neither it nor any of its affiliates currently boycott energy companies and neither it nor any of its affiliates will boycott energy companies during the term of this Agreement. "Boycott energy company" is defined in Section 809.001(1) of the Texas Government Code.

10.
COMPLIANCE WITH LAWS

In providing the services required by this Agreement, PROVIDER must observe and comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and non-discrimination laws and regulations. PROVIDER shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits.

11.
GENERAL TERMS

This contract represents the entire understanding of and between the parties and supersedes all prior representations. This contract may not be varied orally, but must be amended by written document of subsequent date duly executed by these parties. This contract shall be governed by the laws of the State of Texas and venue for any action under this contract shall be in the state and federal courts located in Fort Worth, Texas.

12.
TERMINATION

This contract may be terminated by either party by providing written notice to the other party at least thirty (30) days prior to the intended date of termination. Any notice or other writing required by this contract, shall be deemed given when personally delivered or mailed by certified or registered United States mail, return-receipt, postage prepaid, addressed as follows:

COUNTY:
Frank Lopez
Tarrant County Facilities Management
200 Taylor St., Suite 344
Fort Worth, TX 76196

PROVIDER:
Kevin R. McAlpin
Executive Vice President and
General Counsel
BLUEFIN, LLC dba. Mantis
Innovation
11011 Richmond Ave., Suite 500
Houston, TX 77042

13.
EXECUTION OF AGREEMENT

This agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this agreement, and all of which, when taken together, shall be deemed to constitute one and the same agreement. The exchange of copies of this agreement and of signature pages by electronic transmission shall constitute effective execution and delivery of this agreement as to the parties and may be used in lieu of the original agreement for all purposes. Signatures of the parties transmitted or executed electronically shall be deemed to be their original signatures for any purpose whatsoever.

SIGNED AND EXECUTED this _____ day of _____, 2025.

TARRANT COUNTY
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

PROVIDER:
BLUEFIN, LLC

~~Kevin R. McAlpin~~ Matthew T. Kinney
~~Executive Vice President and~~
Assistant General Counsel/Vice President of Regulatory Affairs

APPROVED AS TO FORM:

James Marvin Nichols
Criminal District Attorney's Office*

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

_____ Date: _____
Auditor's Office

Exhibit "A"

Proposal

BLUEFIN, LLC is a wholly owned subsidiary of Mantis Innovation



Prepared for

Jason Hewitt

Tarrant County Facilities

TCCC

Services Include

Roof Design, Bidding Management, Construction Administration, & OPC Services

Date Prepared

7/21/2025

Prepared by

Dustin Dennis, RRO, HCI-C

4322 N. Beltline Road

Irving, Texas 75038

About Mantis Innovation

Mantis Innovation is the premier provider of smart solutions that deliver better building performance through managed facility services and turnkey program management. Mantis leverages expertise from a vast array of professional disciplines in engineering, comprehensive data collection and analysis, technology-enabled solutions, and a network of trusted partners. The Mantis Innovation managed solutions include energy procurement, demand management, solar, roofing, building envelope, pavement, LED lighting, HVAC/mechanical, building automation systems, and data center optimization. Mantis is headquartered in Houston, Texas, with office locations across the United States from Massachusetts to Washington.

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July 21, 2025

Mr. Jason Hewitt
Project Manager
2500 Urban Drive
Fort Worth, TX 76106
JMHewitt@tarrantcountytx.gov

Dear Mr. Hewitt,

BLUEFIN, LLC, a wholly owned subsidiary of Mantis Innovation, is pleased to provide this proposal for roof design, bidding management, construction administration, and OPC services for Tarrant County's Tim Curry Corrections Center Reroof Project located in Fort Worth, Texas.

We appreciate this opportunity to submit this proposal for your consideration and are available to answer any questions you may have. You can reach me by phone at (903) 452-3704 or by email at ddennis@mantisinnovation.com.

Sincerely,
BLUEFIN, LLC
a wholly owned subsidiary of Mantis Innovation

Dustin Dennis, RRO, HCI-C
Director of Operations

Project Information

Project Name:	Tim Curry Corrections Center Roof Replacement
Project Address:	100 East Weatherford Street, Fort Worth, TX 76102
Facility Size:	Approx. 44,000 Sq. Ft.
Project Type:	Roof Replacement

Project Scope

- **Phase 1, Roof Design**

  Phase 1 deliverables include:
  - Roof System Recommendations
  - Design of new roof system
  - Preparation of Construction Documents including plans, specifications, and bidding documents
- **Phase 2, Bidding Management**

  Phase 2 deliverables include:
  - Attend Pre-Bid Meeting
  - Respond to Bidder Questions
  - Issue Addenda as Needed
  - Respond to Substitution Requests
  - Bid Review and Recommendations
- **Phase 3, Construction Administration and OPC**

  Phase 3 deliverables include:
  - Submittal Review
  - Attend Pre-Construction Meeting
  - Attend OAC Meetings
  - Change Order Request Review and Response
  - RFI Response
  - Review of Contractor's Application for Payment
  - Pre-Final Inspection and Punch List
  - Final inspection
  - Review of Closeout Documentation

Pricing

Design Services	
Phase 1 - Roof Design Services	**$35,786.00**
Phase 2 - Bid Management Services	**$5,524.04**
Phase 3 - CA & OPC Services	**$11,215.47**
Total Basic Compensation	**$52,525.51**

- Phase 1 - Roof Design Services will be invoiced upon delivery of final design documents.
- Phase 2 - Bid Management Services will be invoiced once reroof project is awarded to roofing contractor.
- Phase 3 - CA & OPC Services will be invoiced upon construction completion.
- Maximum reimbursable expenses - $3,000.00
- Pricing is Net 30, 0% retention. Pricing is valid for 30 days.

If the project demands professional services that exceed the scope or hours outlined above, BLUEFIN / Mantis will not perform any services without prior written approval from Tarrant County.

Acceptance

Please indicate your acceptance of this proposal by signing as indicated below. The execution of this acceptance will serve as the agreement between BLUEFIN, LLC, a wholly owned subsidiary of Mantis Innovation, and Tarrant County at the time of acceptance.

Sincerely,

BLUEFIN, LLC
a wholly owned subsidiary of Mantis Innovation

Dustin Dennis, RRO, HCI-C
Director of Operations

Accepted by:
Tarrant County

_____
(Printed Name)

_____
(Title)

_____ _____
(Signature) (Date)

Exhibit "A"

Proposal

BLUEFIN, LLC is a wholly owned subsidiary of Mantis Innovation



Prepared for

Jason Hewitt
Tarrant County Facilities
TCCJC

Services Include

Roof Design, Bidding Management, Construction Administration, & OPC Services

Date Prepared

7/21/2025

Prepared by

Dustin Dennis, RRO, HCI-C
4322 N. Beltline Road
Irving, Texas 75038

About Mantis Innovation

Mantis Innovation is the premier provider of smart solutions that deliver better building performance through managed facility services and turnkey program management. Mantis leverages expertise from a vast array of professional disciplines in engineering, comprehensive data collection and analysis, technology-enabled solutions, and a network of trusted partners. The Mantis Innovation managed solutions include energy procurement, demand management, solar, roofing, building envelope, pavement, LED lighting, HVAC/mechanical, building automation systems, and data center optimization. Mantis is headquartered in Houston, Texas, with office locations across the United States from Massachusetts to Washington.

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July 21, 2025

Mr. Jason Hewitt
Project Manager
2500 Urban Drive
Fort Worth, TX 76106
JMHewitt@tarrantcountytx.gov

Dear Mr. Hewitt,

BLUEFIN, LLC, a wholly owned subsidiary of Mantis Innovation, is pleased to provide this proposal for roof design, bidding management, construction administration, and OPC services for Tarrant County's Tim Curry Criminal Justice Center Reroof Project located in Fort Worth, Texas.

We appreciate this opportunity to submit this proposal for your consideration and are available to answer any questions you may have. You can reach me by phone at (903) 452-3704 or by email at ddennis@mantisinnovation.com.

Sincerely,
BLUEFIN, LLC
a wholly owned subsidiary of Mantis Innovation

Dustin Dennis, RRO, HCI-C
Director of Operations

Project Information

Project Name:	Tim Curry Criminal Justice Center Roof Replacement
Project Address:	401 West Belknap Street, Fort Worth, TX 76196
Facility Size:	Approx. 44,000 Sq. Ft.
Project Type:	Roof Replacement

Project Scope

- **Phase 1, Roof Design**

  Phase 1 deliverables include:

  - Roof System Recommendations
  - Design of new roof system
  - Preparation of Construction Documents including plans, specifications, and bidding documents

- **Phase 2, Bidding Management**

  Phase 2 deliverables include:

  - Attend Pre-Bid Meeting
  - Respond to Bidder Questions
  - Issue Addenda as Needed
  - Respond to Substitution Requests
  - Bid Review and Recommendations

- **Phase 3, Construction Administration and OPC**

  Phase 3 deliverables include:

  - Submittal Review
  - Attend Pre-Construction Meeting
  - Attend OAC Meetings
  - Change Order Request Review and Response
  - RFI Response
  - Review of Contractor's Application for Payment
  - Pre-Final Inspection and Punch List
  - Final inspection
  - Review of Closeout Documentation

Pricing

Design Services	
Phase 1 - Roof Design Services	**$35,786.00**
Phase 2 - Bid Management Services	**$5,524.04**
Phase 3 - CA & OPC Services	**$11,215.47**
Total Basic Compensation	**$52,525.51**

- Phase 1 - Roof Design Services will be invoiced upon delivery of final design documents.
- Phase 2 - Bid Management Services will be invoiced once reroof project is awarded to roofing contractor.
- Phase 3 - CA & OPC Services will be invoiced upon construction completion.
- Maximum reimbursable expenses - $3,000.00
- Pricing is Net 30, 0% retention. Pricing is valid for 30 days.

If the project demands professional services that exceed the scope or hours outlined above, BLUEFIN / Mantis will not perform any services without prior written approval from Tarrant County.

Acceptance

Please indicate your acceptance of this proposal by signing as indicated below. The execution of this acceptance will serve as the agreement between BLUEFIN, LLC, a wholly owned subsidiary of Mantis Innovation, and Tarrant County at the time of acceptance.

Sincerely,

BLUEFIN, LLC
a wholly owned subsidiary of Mantis Innovation

Dustin Dennis, RRO, HCI-C
Director of Operations

Accepted by:
Tarrant County

_____
(Printed Name)

_____
(Title)

_____ _____
(Signature) (Date)

EXHIBIT "B"

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1343686

Date Filed:
07/30/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

BLUEFIN, LLC
Greenwood Village, CO United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Tarrant County Purchasing Department

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

Professional Design, Admin
Professional Roofing Services forTim Curry Criminal Justice Center Roof Project, 401 w. Belknap, Fort Worth, Texas and Tarrant County Correction Center Roof Project, 100 N Lamar St, Fort Worth, Texas

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 UNSWORN DECLARATION

My name is Matthew T. Kinney, and my date of birth is _____.

My address is 200 Summit Drive Suite 320, Burlington (city), MA (state), 01803 (zip code), USA (country).

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Plymouth County, State of Masachusetts, on the 30th day of July (month), 2025 (year).

Signature of authorized agent of contracting business entity
(Declarant)

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 65
Department:	**Prepared By:** Dulce Lozano	**Approved By:** Lisa McKamie-Muttiah

SUBJECT:

Consideration of Fiscal Year 2025-2026 Texas Department of State Health Services HIV/Services Subrecipient Contract Renewal with AIDS Healthcare Foundation

*****CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider the Fiscal Year 2025-2026 Texas Department of State Health Services (DSHS) HIV/Services (State Services) sub-recipient contract renewal with AIDS Healthcare Foundation (AHF).

BACKGROUND

Tarrant County receives annual funding from DSHS in the form of grant contracts. The Texas DSHS State Services grant will continue to fund services including Emergency Financial Assistance, Medical Transportation, and Referral for Health Care & Support Services in the Fort Worth Health Service Delivery Area (HSDA).

AHF is a community-based medical clinic that has been delivering HIV core medical and support services for people living with HIV for ten (10) years in Tarrant County and surrounding areas.

On May 20, 2025, the Commissioners Court, through Court Order #145246, approved the FY 2025-2026 Texas DSHS State Services contract renewal in the amount of $1,044,642.00.

The project period for DSHS State Services grant is September 1, 2023, through August 31, 2026. The term of the budget period is September 1, 2025, through August 31, 2026.

The recommended contracts renewals are as follows:

AHF – Total reimbursement shall not exceed $342,144.00.

The Criminal District Attorney's Office has reviewed these documents as to form.

FISCAL IMPACT

All associated costs will be paid from grant allocations as follows:

State Services Funding: Grant-2004 E0031-2026 Texas Department of State Health Services (DSHS) State Services (State Services)/1132200000 HIV Sub-recipients /569013 Sub-recipient Services – net impact: $342,144.00

Please Note: Due to the volume of information, copies of the entire packet are not being reproduced for distribution. However, the information may be viewed online in the Commissioners Court's agenda on the Tarrant County website or in the Commissioners Court records within the County Clerk's Office.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

Auditor

Attachments

Contract & Supporting Documentation.pdf

The State of Texas §
§ **COMMUNITY SUBRECIPIENT CONTRACT**
County of Tarrant §

1. BACKGROUND

Tarrant County, Texas ("County") has received a grant (the "Grant") from the Texas Department of State Health Services (DSHS), for State Service Grant Programs, to fund HIV-related care and support services; and

The County Judge designated the Tarrant County HIV Administrative Agency (TCAA) in charge of distribution of Grant proceeds. The purpose of this contract is to administer HIV service delivery funds to subrecipients who provide comprehensive HIV-related care and support services to meet the needs of persons living with HIV.

AIDS Healthcare Foundation ("Subrecipient"), also known as "Subcontractor" in the Texas Health and Human Services Commission HHSC Uniform Terms and Conditions, which are attached hereto and incorporated herein) is an organization in Tarrant County, Texas, that provides HIV/AIDS community services and has requested an award of Grant proceeds from the County to support it in providing HIV-related care and support services; and

The County, acting by the Commissioners Court of Tarrant County, agrees to provide Subrecipient funds from the Grant to the extent available, in an amount not to exceed **$342,144.00** in exchange for Subrecipient's agreement to provide HIV/AIDS community services based upon certain terms and conditions.

Therefore, County and Subrecipient enter into the following Community Subrecipient Contract (the "Contract") based upon the following terms and conditions.

2. SCOPE OF WORK

Subrecipient will perform the Scope of Work described in **Attachment 1, A1-2025011.** On receipt of this Contract, Subrecipient will begin and complete the work within the Contract term. Subrecipient will provide services in accordance with Ryan White HIV Program Services: Eligible Individuals and Allowable Use of Funds Policy Clarification Notice #16-02. Subrecipient will also provide services in accordance with the DSHS and local Standards of Care, and consistent with the current Integrated HIV Prevention and Care Plan (Comprehensive Plan).

Subrecipient shall use these funds to provide at least one State Services service to (1,000) unduplicated clients during Contract Year FY 2025-2026 (09/1/2025–08/31/2026). The number of units and clients by service category are found in the Attachment 1 (Scope of Work).

3. TERM

The term of this Contract is from **September 1, 2025, to August 31, 2026**.

4. AMENDMENTS

This Contract may not be amended without written agreement. However, Subrecipient may move up to 10% of allocated funds within any budget category without written approval of County, except for Equipment or Indirect Cost budget line items, if the movement is consistent with the budget in **Attachment 1**. In order to move any amount over and above a cumulative total of 10%

of allocated funds within any budget category, Subrecipient will request the reallocation in writing to County.

The Subrecipient will submit a revised budget narrative to the Administrative Agency prior to the submission of the Subrecipient's first monthly billing to the County following the movement of funds between budget line items.

If the Subrecipient fails to achieve contracted outcome objectives and expenditures, the County may require the return of funds for reallocation or redistribution to other entities (refer to TCAA Fiscal Policy Manual).

Subrecipient shall be subject to decrease of funds if funding is not utilized at the anticipated rate of expenditures. The anticipated rate of expenditures is one-twelfth of the contract amount by service category per month. The formula for reduction of funds shall be as follows:

- At one quarter of the contract period the Subrecipient shall have expended at a minimum twenty percent (20%) of allocated funds for each service category. If the minimum has not been expended, ten percent (10%) of the unspent funds allocated for that contract period can be swept through a budget reduction at the discretion of the TCAA.
- At one half of the contract period the Subrecipient shall have expended at a minimum forty percent (40%) of allocated funds for each service category. If the minimum has not been expended, fifty percent (50%) of the unspent funds allocated for that contract period can be swept through a budget reduction at the discretion of the TCAA.
- At three quarters of the contract period the Subrecipient shall have expended at a minimum seventy five percent (75%) of allocated funds for each service category. If the minimum has not been expended, one hundred percent (100%) of the unspent funds allocated for that contract period can be swept through a budget reduction at the discretion of the TCAA.

Subrecipient may become eligible for an increase in funding if it has spent funding at the anticipated rate and can present a proposal for the utilization of additional funds by serving an increase in unduplicated clients and units of service.

5. SEVERABILITY

If a court construes a provision of this Contract illegal or invalid, that construction will not affect the balance of the Contract, and the court will delete the illegal or invalid provision, with all other provisions of the Contract to remain in force and effect.

6. ASSURANCES, REPRESENTATIONS, AND COMPLIANCE

a. Subrecipient ensures that personnel paid from these funds are duly licensed, certified, registered, permitted, approved and qualified to perform contracted services. Subrecipient signifies that all necessary program or facility licenses are current. Subrecipient will notify County immediately if such licenses become invalid during the term of this Contract. The Subrecipient will document these assurances in the year-end program report.

b. Subrecipient assures that funds will not be used to provide items or services for which payment has already been made or reasonably can be expected to be made by third-party payers, including Medicaid, Medicare and/or other federal, state, or local entitlement programs, prepaid health plans, private insurance, or other services provided by community-based organizations. The Subrecipient understands that if services performed under this Contract are available under the state Medicaid plan, then the Subrecipient must enter into a participation

agreement under the state Medicaid plan. Subrecipient will ensure funding available through this Contract is used strictly as the payer of last resort.

c. Subrecipient assures that it will adhere to confidentiality requirements, including policies regarding the confidentiality and security of Protected Health Information, the AIDS Workplace Guidelines, the HIV Services Grant Program Rules, and Requirements for Contents of AIDS-related Written Materials. Subrecipient will not engage in activities that advocate or promote the violation of state or federal laws.

d. Subrecipient assures that it will comply with the HRSA Ryan White National Part B Programmatic, Fiscal, and Universal Monitoring Standards applicable to Subgrantees, Subrecipients and Subcontractors as implemented by Tarrant County. The Ryan White National Monitoring Standards detail the minimum acceptable standards contractors must comply with. Adherence to Local Standards of Care, Site Visit guidelines, Outcome Measures, Contract requirements and other requirements implemented by Tarrant County often exceed those required by the HRSA Ryan White National Monitoring Standards. Subrecipient assures that it will comply with the National, State and local requirements.

e. Subrecipient assures that it will not transfer a client or patient record through any means, including electronically, to another entity, person, or other Subrecipient without a written consent from the client or patient, or someone authorized to act on his or her behalf; however, the County or DSHS, may require Subrecipient, or any subcontractor, to timely transfer a client or patient record to the County or DSHS if the transfer is necessary to protect either the confidentiality of the records or the health and welfare of the client or patient.

f. Subrecipient assures that it will not expend funds from this Grant to lobby Congress, the legislature, or any agency in connection with a particular Contract. Subrecipient assures that it will not discriminate against any person on the grounds of race, creed, color, handicap, national origin, gender, sexual orientation, political affiliation or beliefs.

g. Subrecipient assures in its performance of this Contract that:

(i) in the case of individuals with an income less than or equal to 100 percent of the official poverty line, Subrecipient will not impose charges on any such individual for the provision of services under the Grant;
(ii) in the case of individuals with an income greater than 100 percent of the official poverty line, Subrecipient:
    1) will impose a charge on each such individual for the provision of such services;
    2) will impose the charge according to a schedule of charges that is made available to the public; and
    3) will make a reasonable attempt to collect;
(iii) in the case of individuals with an income greater than 100 percent of the official poverty line and not exceeding 200 percent of such poverty line, Subrecipient will not, for any calendar year, impose charges in an amount exceeding five (5) percent of the annual gross income of the individual involved;
(iv) in the case of individuals with an income greater than 200 percent of the official poverty line and not exceeding 300 percent of such poverty line, Subrecipient will not, for any calendar year, impose charges in an amount exceeding seven (7) percent of the annual gross income of the individual involved; and
(v) in the case of individuals with an income greater than 300 percent of the official poverty line, Subrecipient will not, for any calendar year, impose charges in an amount exceeding ten (10) percent of the annual gross income of the individual involved.

h. Subrecipient assures that HIV health care and support services provided with assistance made available under this Contract will be provided without regard to the ability of the individual to pay for such services.

i. Subrecipient assures that for any fees it charges to clients for services, Subrecipient will publicly display its fee schedule. Annual aggregate charges (including fees and co-payments) will not exceed the total allowable annual charges. The term “aggregate charges” applies to the total annual charges that may be collected from a client for all HIV services. Subrecipient will create a tracking mechanism to ensure individual client charges do not exceed the maximum allowable annual charges.

j. Subrecipient assures that if it purchases or reimburses for outpatient drugs, the Subrecipient’s drug acquisition practices meet Federal requirements regarding cost-effectiveness and reasonableness, including 42 CFR Sections 50.501-50.504, 45 CFR Part 75.420-475, and other federal law to the extent applicable. The purchase or reimbursement for drugs must comply with the Local AIDS Pharmaceutical Assistance (LPAP) formulary. If Subrecipient is a drug reimbursement agency or a medical provider that dispenses medication, Subrecipient assures that drug costs are expected to secure the best prices available for such products and to maximize results for the recipient organization and its patients, when available, the Public Health Services price, whichever is less expensive. Failure to participate, or failure to plan to participate in 340B pricing within 120 days of funding will eliminate organizations from eligibility to be awarded funding in the LPAP service category.

If a Subrecipient receives 340b revenue, this is considered program income and must be spent on allowable items within the grant period. Subrecipients must create a 340b budget.

k. Subrecipient assures that all medical and non-medical case managers will obtain Affordable Care Act Certified Application Counselor status through the Centers for Medicaid and Medicare Services. Subrecipient assures that uninsured clients will be assisted with the process of applying for health insurance through the Marketplace and that documentation of eligibility is maintained in client charts or files. Subrecipient will enroll physicians and clinics in Qualified Health Plans.

l. Subrecipient assures that it will comply with all requirements and guidelines outlined in the most recent HIV Services Standards of Care. Subrecipient will comply with all DSHS, and County program policies and operating procedures including the Texas Health and Human Services Commission HHSC Uniform Terms and Conditions, **Attachment 2**.

m. Subrecipient assures that this Contract will not be transferred, or otherwise assigned, or any interest in or any right, duty, or obligation under, or any claim arising under, without first obtaining the prior written approval from the HIV Administrative Agency located at 2300 Circle Drive, Suite 2306; Fort Worth, Texas 76119. Any attempt to transfer, or otherwise assign, will be void and will confer no rights upon any third person or entity.

n. Subrecipient assures and represents that its receipt of funding under this Contract will not be used to supplant private, state, local, or other federal funds received by the Subrecipient.

o. Subrecipient assures that case records of patients/clients who are receiving Ryan White services will contain documentation as required by the Standards of Care.

p. Prov vide Enterprise is the designated client management information system for the Tarrant County Ryan White Program that must be utilized to document client level information,

services delivered, and all required data elements. Subrecipients will be required to pay for the Provide Enterprise Licensures for new users and annual maintenance fees per licensee. Subrecipients may utilize RWHAP-related funding such as grant funds, program income (i.e., 340b, insurance reimbursement) and/or other funding sources to pay for licensure fees and annual maintenance fees.

q. Subrecipients assure that all Outpatient/Ambulatory Health Services are diagnostic and therapeutic-related activities are delivered directly to a client by a licensed healthcare provider in an outpatient medical setting. Outpatient medical settings may include: clinics, medical offices, mobile vans, using telehealth/telemedicine technology, and urgent care facilities for HIV-related visits.

r. Subcontractors may not subcontract (also known as sub of subcontracting) with another provider for services that they are contracted to deliver under County contract.

For all service categories: if a contract cannot be established directly with a provider or there are other extenuating circumstances, the TCAA may request a waiver so that a provider may subcontract for limited services with another provider. An annual waiver request must be submitted and approved by DSHS prior to establishing subcontracts. The waiver must describe why the TCAA cannot directly contract with the provider and the business need for a provider to establish a subcontract. The waiver must include the proposed contract between the provider and another provider. Request for waiver must be submitted no later than thirty (30) days prior the beginning of the contract year. DSHS will respond to waiver requests within ten (10) business days. DSHS has final approval of Sub of Sub-Contracting waivers per DSHS Sub-Contracting Policy 280.001.

s. Subrecipient assures and represents that the person signing this Contract on behalf of Subrecipient is authorized to execute this Contract on the Subrecipient's behalf and to legally bind the Subrecipient to all Contract terms.

t. Subrecipient will complete and sign **Attachment 3** in compliance with the Federal Executive Order 12549 "Debarment and Suspension".

FAILURE TO COMPLY WITH ANY OF THE ASSURANCES AND REPRESENTATIONS CONTAINED IN THIS SECTION 6 HEREIN AS WELL AS ANY OTHER TERM AND CONDITION OF THIS CONTRACT MAY BE GROUNDS FOR TERMINATION OF THIS CONTRACT AND MAY RESULT IN THE WITHHOLDING OF FUTURE AWARDS. SUBRECIPIENT UNDERSTANDS THAT BY ENTERING INTO THIS CONTRACT COUNTY WILL AUDIT SUBRECIPIENT'S PERFORMANCE OF THIS CONTRACT, INCLUDING SUBRECIPIENT'S COMPLIANCE WITH THE ASSURANCES AND REPRESENTATIONS CONTAINED IN THIS SECTION 6 OF THIS CONTRACT.

7. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT

This Contract is subject to the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and the Privacy Regulations, 45 C.F.R. Parts 160 and 164 issued under said Act.

The parties acknowledge the existence of applicable legal requirements pursuant to the Health Insurance Portability and Accountability Act ("HIPAA") and the Health Information Technology for Economic and Clinical Health Act of 2009 ("HITECH Act"). Attached to and incorporated in this Agreement as **Attachment 4** is County's standard Business Associate Agreement ("BAA"). Subrecipient acknowledges that for all purposes under the BAA and this Agreement, the County is a "Covered Entity" and Subrecipient is a "Business Associate". Furthermore, Subrecipient agrees to comply with and satisfy all the terms and conditions of the BAA applicable to a Business

Associate. Any violation of or failure to satisfy the terms and conditions of the BAA shall be a breach of this Agreement and render this Contract null and void. County will make the decision whether or not documents will be required, and the decision of County will be final. Subrecipient agrees that it will negotiate in good faith an amendment to this Agreement if, and to the extent required by, the provisions of HIPAA and regulations promulgated thereunder, in order to assure that this Agreement is consistent therewith.

8. STANDARDS FOR FINANCIAL MANAGEMENT

a. In accordance with 45 CFR 75 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards, Subrecipient will develop, implement and maintain financial management and control systems, which include at a minimum accurate payroll, accounting and financial reporting records, cost source documentation, effective internal and budgetary controls, and determination of reasonableness, allowability and allocability of costs, and timely and appropriate audits and resolution findings.

b. A separate cost center will be maintained within the general ledger for each Contract, including a 340b specific cost center. Multiple cost centers may be used, provided the total cost in each of the cost centers equals and supports the reimbursement amount and the total cost reported to Tarrant County. A cost center is defined as a unique series of general ledger accounts established for the purpose of accumulating and categorizing expenses related to a specific cost objective. Each cost center will have a unique revenue account(s) that captures all income generated from these activities performed under a specific cost center. The balances reflected in these accounts will be the basis for monthly payment requests.

c. Subrecipient shall maintain an effective accounting system, which will:

(i) Identify and record valid transactions
(ii) Record transactions to the proper accounting period in which transactions occurred
(iii) Describe transactions in sufficient detail to permit proper classification
(iv) Maintain records that permit the tracing of funds to a level of detail that establishes that the funds have been used in compliance with Contract requirements
(v) Adequately identify the source and application of funds of each Grant Contract
(vi) Generate current and accurate financial reports in accordance with Contract requirements

d. Subrecipient will provide agency cost allocation plan to the Administrative Agency no later than sixty (60) days from Contract execution.

e. Subrecipient will bill third party payers for services provided under this Contract, at no cost to the client, with the exception of co-payments required by third party payers. These potential payers include private insurance carriers, Medicaid, other available federal, state, local, and private funds, etc. Subrecipient will become a Medicaid provider for applicable program activities funded in this Contract and will maximize efforts to obtain payment from Medicaid and all other available sources.

9. PROGRAM INCOME

Program income is defined as the gross income received by a recipient or subrecipient that is directly generated by a grant supported activity or earned only as a result of a federal award during a contract period. Examples of program income include:

- Funds received by billing public or private health insurance for services provided to eligible Ryan White HIV/AIDS Program (RWHAP) clients;
- Fees, payments, or reimbursement for the provision of specific services such as client care reimbursements received under Medicare, Medicaid, Children's Health Insurance Program;
- Charges imposed on clients for services, as required by RWHAP Parts A, B, and C legislation (sliding fee scale charges);
- The difference between the third-party reimbursement and the 340b drug purchase price (i.e. 340b revenue).

a. Subrecipient must use the 'additive' method for expending program income. Under the 'additive' method, program income must be used for the purposes for which the award was made and may only be used for allowable costs under the award.

b. Subrecipients will be required to have a policy and procedure in place for allocating and tracking program income, revenue, and expenditures.

c. Subrecipient will identify all revenues received from performing contract services as "Program Income." Subrecipient will use Program Income for allowable current costs. Subrecipient will budget and expend the Program Income during the budget period in which it is realized.

d. Program income may be expended on any allowable Ryan White core medical or support service category, clinical quality services, or administrative costs as part of a comprehensive system of care for individuals living with HIV.

e. Program income may be utilized to expand services within the allowable scope of the Ryan White grant.

f. Subrecipient will submit a 340b spending/allocation plan to the Administrative Agency within thirty (30) days of Contract execution.

10. PAYER OF LAST RESORT

RWHAP funds may not be used for any item or service to the extent that payment has been made or can reasonably be expected to be made by another payment source, per DSHS Policy 590.001.

Subrecipients are expected to vigorously pursue enrollment into health care coverage for which their clients may be eligible (e.g., Medicaid, CHIP, Medicare, state-funded HIV/AIDS programs, employer sponsored health insurance coverage, and/or other private health insurance) to extend finite RWHAP grant resources to new clients and/or needed services.

Prior to billing the County, Subrecipient will have a 3rd party verification system to verify clients' eligibility for payment by Medicaid/Medicare or private insurance. The County will have the right to withhold all or part of any payments otherwise due in order to reconcile third party, Medicaid/Medicare or insurance reimbursable expenses inappropriately billed to the County.

11. ALLOWABLE COST

Tarrant County will pay the allowable and reasonable costs incurred in performing the Scope of Work that are sufficiently documented. Subrecipient must have incurred a cost prior to claiming reimbursement and within the applicable term to be eligible for reimbursement under this Contract. Tarrant County will determine whether costs submitted by Subrecipient are allowable

reasonable, and eligible for payment. If Tarrant County has paid funds to Subrecipient for unallowable or ineligible costs, Tarrant County will notify Subrecipient in writing, and Subrecipient shall return the funds to Tarrant County within thirty (30) calendar days of the date of this written notice. Tarrant County may withhold all or part of any payments to Subrecipient to offset reimbursement for any unallowable or ineligible expenditure that Subrecipient has not refunded to Tarrant County, or if financial status report(s) required are not submitted by the due date(s). Tarrant County may take repayment (recoup) from funds available under this Contract in amounts necessary to fulfill Subrecipient's repayment obligations.

The Consolidated Appropriations Act, 2025, Public Law 118-83, signed into law on September 26, 2024, restricts the amount of direct salary which may be paid to an individual under an HHS grant, cooperative agreement, or applicable contract to a rate no greater than Executive Level II of the Federal Executive Pay Scale. Effective January 1, 2025, the Executive Level II salary level is $225,700.00.

12. OVERTIME COMPENSATION

Subrecipient may not use Grant funds provided under this Contract for payment of overtime. Subrecipient will be responsible for any overtime pay not authorized by amendment.

13. CONTRACT FUNDING ADVANCES

Subrecipient may request Contract advances in the amounts as described in 45 CFR 75.305(b)(1).

- Subrecipients will submit payment requests every 30 days to reconcile with the contract advances.
- In order to reconcile any Contract advances, Subrecipient must submit a payment request no later than the 22nd day of each month in order to reconcile said Contract advances.
- Subsequent Contract advances shall not exceed the previous advance, less the amount of funds that remains unused from the previous advance.

14. MEETING ATTENDANCE

Subrecipient will attend all required meetings, as specified by the TCAA, including but not limited to: monthly monitoring calls, quality management, technical assistance, trainings, and care coordination trainings during the Contract term. Participation in required meetings and trainings will be specific to the position(s) and role(s) of grant funded position(s).

15. REPORTS, INSPECTIONS, AND QM PLANS

a. Subrecipient will submit fiscal, progress, programmatic, and other reports as requested by County in the approved format. Monthly payment requests are due no later than the 22nd day of the following calendar month. If the reporting due date falls on a weekend or holiday, the deadline is extended to no later than 5:00 pm Central Time the first weekday immediately following the weekend or holiday.

b. As required by the DSHS, and the County, the Subrecipient will collect, update, maintain and report client level data in a manner consistent with the Uniform Reporting System (URS) based on reporting standards established by HRSA. Subrecipient will collect, update, maintain and report all data consistent for reporting in the annual Ryan White Services Report (RSR), as well as other demographic, medical, service, and other required data elements throughout the Contract period. Subrecipient will also enter all Ryan White eligible services in

Provide Enterprise for the Ryan White program, this includes all data on clients receiving services providing using RWHAP not just funded services. Subrecipient will participate in all periodic and ongoing Data Improvement activities required by DSHS and County.

c. In order to protect and retain client data, Subrecipient will incorporate appropriate procedures, including the systematic creation and maintenance of end-user passwords and other security measures outlined in County policies.

d. Penalties for delinquent reporting may include withholding of payments until such time all reports are received, cancellation of the Contract with no obligation to pay for undocumented services, or both.

e. When state or federal funds are involved, any authorized representatives of the local, state or federal government have the right, at all reasonable times, to inspect or otherwise evaluate the work performed or being performed and the premises in which it is being performed. Subrecipient will participate in and provide reasonable access to facilities for assisting said representatives. All inspections and evaluations will be performed in such a manner as will not unduly delay the work.

f. County payment to Subrecipient does not stop the County from determining that certain costs were ineligible for reimbursement or that Program Income was not spent in accordance with this Contract. If the County determines that a cost the County has paid for is ineligible for reimbursement, the Subrecipient will refund the ineligible amount to the County. Additionally, the County may withhold payment to the Subrecipient in order to:

1. Recoup reimbursement for ineligible expenditures;
2. Recoup ineligible use of Program Income; and
3. Assure Subrecipient compliance with County's reporting requirements, program objectives, or other requirements relating to the Subrecipient's performance under this Contract.

The County reserves the right to redistribute and reallocate funds when necessary.

g. An audit must be completed if required by 2 CFR Part 200.500-520 and or 45 CFR Part 75.501-520. If the guidance does not require a single audit, the Subrecipient will notify County in writing.

h. The subrecipient must submit a Final FY 2025-2026 State Services Annual Progress Report no later than 30 days following the end of grant period.

16. **PARTICIPANT RECORDS**

a. Subrecipient grants County, DSHS, the Inspector General, the Comptroller General of the United States, or any of their duly authorized representatives, the right of timely and unrestricted access to any books, documents, papers, or other records of Subrecipient pertinent to the Contract, in order to make audit, examinations, excerpts, transcripts and copies of such documents. This right also includes timely and reasonable access by County fiscal and program personnel for the purpose of reviewing, interviewing, evaluating and monitoring related to such documents. This right includes access to records of for-profit enterprises owned by the Subrecipient and collocated with the non-profit in the same building.

b. County retains the right of access to Subrecipient's records or the right to obtain copies of said records for audit, litigation, or other circumstances that may arise. If this Contract is terminated during the Contract term, County may provide written notice to the Subrecipient

requesting that the clients receiving services under this Contract have their cases and copies of their records transferred to another Subrecipient. Upon receiving such notice from County, the Subrecipient will take all necessary and reasonable steps to obtain the written consent of the clients for transfer of their cases. The client's case and records will be transferred to another Subrecipient only with client's written consent. Any disclosure or transfer of records will conform to the confidentiality provisions of this Contract.

c. Subrecipient will have written policies and procedures that address the organization, content, compilation, storage, dissemination, transport and accessibility of client records.

d. These documents will be maintained and retained by the Subrecipient in accordance with state and federal retention schedules. If any litigation, claim, or audit involving these records begins before the retention period expires, the Subrecipient will retain the records and documents in accordance with state and federal retention schedule or until litigation, claims, or audit findings are resolved, whichever is later.

17. **EQUIPMENT AND SUPPLIES**

a. Subrecipient will purchase and maintain any equipment and supplies procured under this Contract in conformity with applicable federal and state laws, regulations, and rules affecting the purchase of these items with Grant funds. All equipment shall be acquired and paid for within the first ninety (90) days of the Grant start date. Failure to purchase equipment will result in loss of availability of funds for the purchase of equipment.

b. "Equipment" means controlled assets or an article of nonexpendable, tangible personal property having a useful lifetime of more than one year with an acquisition cost of $10,000.00 or more. "Controlled assets" regardless of the acquisition cost, are defined as desktop and laptop computers, non-portable printers and copiers, emergency management equipment, communication devices and systems, medical and laboratory equipment, and media equipment. If Subrecipient uses a cost reimbursement payment method for purchase of equipment, then it shall inventory all equipment. Subrecipient shall initiate in the first quarter of the Contract the purchase of all equipment approved in writing. Failure to timely initiate the purchase of equipment may result in the loss of availability of funds for the purchase of equipment. Requests to purchase previously approved equipment after the first quarter of the Contract will be submitted to the HIV Administrative Agency Manager. If seeking reimbursement for equipment purchases, Subrecipient must receive prior approval for equipment purchases.

c. The Subrecipient will maintain, repair, and protect equipment in order to assure its full availability and usefulness. Subrecipient will insure all equipment at its replacement value against any loss, destruction or damage. In the event the Subrecipient is indemnified, insured, reimbursed, or otherwise compensated for any loss of, destruction of, or damage to the equipment provided under this Contract, it will use the proceeds solely for the repair or replacement of this equipment.

d. Subrecipient will attach a detailed, cumulative listing of equipment inventory to Subrecipient's final request for Grant payment. If there have never been any equipment purchases paid for by funds from the County, Subrecipient will attach a statement to that effect. Subrecipient's final billing for each Grant will not be accepted if this inventory or statement is not attached. Additionally, failure to include the inventory listing or statement may result in an audit finding on Subrecipient's monitoring review and/or delay of reimbursement. Audit findings may cause termination of Contract for cause or suspension of payment of funds.

e. The Subrecipient will execute any necessary documents to transfer title of any equipment purchased with funds from this Contract to either the County, or any other party designated by the County; provided, however, that the County may at its option and to the extent allowed by law, transfer title of such property to the Subrecipient.

f. For the purposes of the contract, Subrecipient may not use funds to make cash payments to intended recipients of service; to purchase a building or facility; or to improve a building or other facility.

18. CONFIDENTIALITY

Subrecipient will maintain a system to protect client records and other Contract records deemed confidential by law from inappropriate disclosure. This system will encompass mechanisms for the protection and confidentiality of all paper and electronic records. Any disclosure of confidential client information by the Subrecipient, including information required by Section 16, will be in accordance with applicable law. All staff must sign the required Confidentiality Agreement annually and complete the DSHS Security Training.

19. CONFLICT OF INTEREST

All employees and board members of any agency are required to complete and sign a Conflict of Interest Disclosure Form annually, which contains, at a minimum, the content in DSHS Board Member and Employee Conflict of Interest Disclosure Form.

20. ENDING THE HIV EPIDEMIC

Subrecipient will conduct activities focused on addressing the following four (4) goals in compliance with the National Goals to End the HIV Epidemic and demonstrate measurable progress towards the goals.

a. Reduce new HIV infections;
b. Increase access to care and optimize health outcomes for people living with HIV (PLWH);
c. Reduce HIV-related health disparities and health inequities; and
d. Achieve a more coordinated national response to the HIV epidemic.

The HIV Care Continuum, at a minimum, should be used as a basis for planning and assessing outcomes.

21. QUALITY MANAGEMENT

a. The Subrecipient will implement and maintain a Quality Management (QM) program which complies with HRSA Clinical Quality Management Policy Clarification Notice #15-02. The Ryan White program requires the establishment of a clinical quality management (CQM) program that assesses the extent to which care and services provided are consistent with federal, state, and local standards of HIV/AIDS care and services, and develops strategies for ensuring that such services are consistent guidelines for improving access to, and quality of HIV Service. The Subrecipient will:

(i) Develop a CQM program that improves patient care, health outcomes, and patient satisfaction, and consists of:
   a. Specific aims based in health outcomes.
   b. Support by identified leadership.
      i. Identification of at minimum one quality lead.

c. Accountability for CQM activities.
d. Dedicated CQM resources.
e. Use of data and measurable outcomes to determine progress and make improvements to achieve the aims cited above.

(ii) Have a CQM committee:
a. With, at minimum, two client members living with HIV.
b. That meets at least quarterly, in a stand-alone meeting, with an agenda and meeting minutes.

(iii) A CQM plan:
a. Detailing at minimum two quality improvement projects (QIP) per calendar year.
b. Identifying performance measures to be reviewed.
c. Explaining the CQM infrastructure, training, and capacity within the agency.

(iv) Consistent utilization of data and measurable outcomes to make improvements and measure progress towards improving outcomes across the HIV Continuum of Care; and review performance data at least quarterly.

(v) Dedicate staff responsible for carrying out CQM responsibilities.

(vi) Involve people with HIV that reflect the population that is being served in quality initiatives.

(vii) Focus on linkages to HIV medical care and support services.

(viii) Focus on Viral Load Suppression

(ix) Focus on Retention in HIV medical care and support services.

(x) Conduct ongoing client satisfaction and effectiveness of services, routinely share survey instrument and results with TC HIV-AA, and actively participate in TC HIV-AA client satisfaction initiatives.

(xi) Participate in quality management activities, including participation on a county-wide CQM committee, participation in county-wide CQM initiatives, including needs assessment activities, QIPs, care coordination meetings, and TC HIV-AA patient satisfaction processes.

(xii) Participation by clinical staff in the formulary committee meetings.

Further, the Subrecipient will, upon request, provide evidence that the Quality Management Program is active and on-going. The County may inspect the minutes of the Quality Management Committee; documentation of quality improvement activities/projects and outcomes; and other summary documents related to quality improvement activities.

b. All funded service categories should have two (2) identified performance measures and the corresponding performance measure data collected by the TC-HIVAA. Provide Enterprise is the data collection system for performance measure data to demonstrate health outcomes. The two (2) performance measures which apply to all funded service categories are annual retention in care and viral load suppression.

22. TERMS AND CONDITIONS OF PAYMENT

a. Tarrant County agrees to pay Subrecipient for reimbursable costs under the Grant only to the extent that Grant funds are available. Tarrant County will pay in accordance with the approved budget for each funded category listed in **Attachment 1**.

b. Tarrant County approves and pays payment requests within thirty (30) days of receipt of a complete request. Errors in the payment request, including insufficient documentation, may result in payment delays. It is the responsibility of the Subrecipient to submit a complete and accurate payment request.

c. Subrecipient will submit complete monthly payment requests through Provide Enterprise within 22 days following the end of each month. If the 22nd falls on a weekend or holiday, the deadline for the payment request is extended to no later than 5:00 pm Central Time the first weekday immediately following the weekend or holiday. A final close-out bill may be submitted no later than fifteen (15) days following the end of the contract term. Payment requests should be submitted in Provide, and signature pages submitted to the TCAA. To be considered a complete request, the following must be included:

- Cover page signed by the Subrecipient's authorized signatory
- Provide Enterprise payment requests
- Provide Enterprise activity report with monthly service utilization data

The payment request must contain supporting documentation including service utilization reports. The following may be requested to substantiate a reimbursement request:

- General Ledger (monthly, generated from Subrecipient's accounting system); or other supporting documentation acceptable to the Subrecipient
- Timesheets or Payroll Report (monthly, generated from Subrecipient's payroll system) The timesheets must demonstrate time and effort.
- Cost-Based Reimbursement Monthly Expense Report

Payment requests will be reviewed to assure compliance with approved budget, federal cost principles, and contract goals.

d. Subrecipient shall enter client eligibility data into Provide Enterprise within twenty-four (24) hours of conducting eligibility and enter service delivery data into Provide Enterprise within five (5) business days of providing the service.

e. Subrecipient agrees that administrative costs will not exceed the amount listed on the Scope of Work, described in **Attachment 1**.

f. Subrecipient understands that acceptance of funds directly under the Contract or indirectly through a Subcontract under the Contract acts as acceptance of the authority of any county, state, or federal entity providing the funds to conduct an audit or investigation in connection with those funds. Entities with the authority to conduct an audit or investigation include, but are not limited to, the Tarrant County Auditor's Office (TCAO), the Texas State Auditor's Office (SAO), or any successor agency to these entities. Under the direction of the legislative audit committee, an entity that is the subject of an audit or investigation by the TCAO or SAO must provide the TCAO or SAO with access to any information the TCAO or SAO considers relevant to the investigation or audit. Subrecipient agrees to cooperate fully with the TCAO, SAO, or its successor in the conduct of the audit or investigation, including providing all records requested. Subrecipient will ensure that this clause concerning the authority to audit funds received indirectly by Subrecipient through Subrecipient and the requirement to cooperate is included in any Subcontract it awards.

g. Independent Single or Program-Specific Audit. If Subrecipient within Subrecipient's fiscal year, expends a total amount of at least **ONE MILLION DOLLARS ($1,000,000)** in federal funds awarded, Subrecipient shall have a single audit or program-specific audit in accordance with the 45 CFR 75.501(a). The $1,000,000 federal threshold amount includes federal funds passed through by way of state agency awards. If Subrecipient, within Subrecipient's fiscal year, expends a total amount of at least $1,000,000 in state funds awarded, Subrecipient must have a single audit or program-specific audit in accordance with the Uniform Grant Management Standards (UGMS), State of Texas Single Audit Circular. For-profit

Subrecipient whose expenditures meet or exceed the federal or state expenditure thresholds stated above shall follow the guidelines in 2 CFR 200 or UGMS, as applicable, for their program-specific audits. The HHSC Office of Inspector General (OIG) will notify Subrecipient to complete the Single Audit Status Registration Form. If Subrecipient fails to complete the Single Audit Status Form within thirty (30) calendar days after notification by OIG to do so, Subrecipient shall be subject to Tarrant County sanctions and remedies for non-compliance with this Contract. The audit must be conducted by an independent certified public accountant and in accordance with applicable OMB Circulars, Government Auditing Standards, and UGMS. Subrecipient shall procure audit services in compliance with this section, state procurement procedures, as well as with the provisions of UGMS.

h. Within thirty (30) calendar days of receipt of the audit reports required by the Independent Single or Program-Specific Audit section, Subrecipient shall submit copies to the following:

(i) Tarrant County
Auditor's Office
100 E. Weatherford – RM 506A
Fort Worth, Texas 76196-0103

(ii) Tarrant County Administrative Agency
HIV Administrative Agency Manager at lmuttiah@tarrantcountytx.gov

(iii) Federal Audit Clearinghouse at
https://harvester.census.gov/facweb/faqs.aspx

If Subrecipient fails to submit the audit report as required by the Independent Single or Program-Specific Audit section within thirty (30) calendar days of receipt by Subrecipient of an audit report, Subrecipient shall be subject to Tarrant County sanctions and remedies for non-compliance with this Contract.

23. TERMINATION

a. Unless otherwise provided for, this Contract may be terminated by either of the parties by providing written notice to the other party at least thirty (30) days prior to the intended date of termination. Termination under these circumstances does not nullify a reimbursable cost incurred for performance prior to the date of termination.

b. This Contract may be terminated by the County in the event that federal or state laws or other requirements should be amended or judicially interpreted so as to render continued fulfillment of this Contract, on the part of either party, impossible. If the parties cannot amend the Contract to continue the services required by this Contract, then, upon written notification by the County to Subrecipient, the parties will be discharged from any further obligations created under the terms of this Contract, except for the equitable settlement of the accrued costs prior to the date of termination.

24. PERSONNEL

a. All personnel funded by this Contract must be employees of Subrecipient, which is solely responsible for the employees' direction and control. Subrecipient's staff will possess education, credentials and work experience specified within the job description, and will meet the minimum standards set forth by the local Standards of Care. Any personnel who have direct contact with clients will undergo criminal background checks prior to such direct contact. Subrecipient shall not permit any person who engaged in or was alleged to have engaged in an

activity subject to reporting under this section to perform direct client services or have direct contact with clients. Employee positions that become vacant and that remain vacant for sixty (60) days will result in a return of funds.

b. Each personnel file will contain the following:

(i) A copy of the employee's completed criminal background check.
(ii) A copy of the employee's driver's license or official state ID card.
(iii) A signed copy of the employee's job description.
(iv) Relevant signed confidentiality and conflict of interest forms.
(v) A copy of appropriate licensure (if applicable).
(vi) Documentation of annual HIV training updates.
(vii) Form I-9 Employment Eligibility Verification.

25. INDEPENDENT SUBRECIPIENT

Subrecipient is an independent Subrecipient under the terms of this Contract and is not an officer, agent, servant or employee of the County.

26. ENFORCEMENT

It is expressly understood and agreed that enforcement of the terms and conditions of this Contract, and all rights of action relating to such enforcement, will be strictly reserved to the parties, and nothing contained in this Contract will give or allow any claim or right of action whatsoever by any other person not a party to this Contract. This Contract shall be interpreted under the laws of the State of Texas. The venue for any lawsuit arising out of this Contract will be the Fort Worth Division of the Northern District of Texas if the lawsuit arises in Federal Court; or Tarrant County, Texas if the matter arises in State Court.

27. CONTRACT COMPLIANCE

County may withhold funds or terminate this Contract upon thirty (30) calendar days written notice to the Subrecipient for non-compliance with Contract terms. Non-compliance occurs when a discrepancy is found between the actual delivery of services and what the Contract requires, including the Contract's administrative requirements.

28. GRIEVANCE

Subrecipient agrees to maintain a client grievance procedure that delineates procedures for clients to seek redress for grievances with Subrecipient. The grievance procedure will be prominently displayed on Subrecipient's premises and will state that partial funding for the Subrecipient comes from Grants administered by Tarrant County, Texas. Subrecipient will inform clients that grievances may be presented to Tarrant County HIV Administrative Agency after all remedies with Subrecipient have been exhausted.

29. COMPLIANCE WITH LAWS

In providing the services required by this Agreement, Subrecipient must observe and comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and non-discrimination laws and regulations. Subrecipient shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits.

30. **1295 COMPLIANCE**

Subrecipient acknowledges and agrees that it has fully, accurately, and completely disclosed all interested parties in the attached Form 1295 and has acknowledged the completeness of this disclosure by filing the Form 1295, attached as **Attachment 7**, with the Texas Ethics Commission as required by law. The electronic 1295 form can be accessed at the following: https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm.

31. **PROHIBITION ON BOYCOTT OF ISRAEL**

Subrecipient verifies that it does not boycott Israel and will not boycott Israel during the term of this contract. The term "boycott Israel" is as defined by Texas Government Code Section 808.001, effective September 1, 2017.

32. **BOYCOTT OF ENERGY COMPANIES PROHIBITED**

In compliance with Section 2274.002 of the Texas Government Code, Subrecipient verifies that it does not boycott energy companies and will not boycott energy companies during the term of this Contract. "Boycott energy company" is defined in Section 809.001(1) and means, without an ordinary business purpose, refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with a company because the company: (A) engages in the exploration, production, utilization, transportation, sale, or manufacturing of fossil fuel-based energy and does not commit or pledge to meet environmental standards beyond applicable federal and state law; or (B) does business with a company described by subsection (A).

33. **BOYCOTT OF FIREARM ENTITIES OR FIREARM TRADE ASSOCIATIONS PROHIBITED**

In compliance with Section 2274.002 of the Texas Government Code, Subrecipient verifies that it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and will not discriminate during the term of the Contract against a firearm entity or firearm trade association. "Discriminate against a firearm entity or firearm trade association" is defined in Section 2274.001(3) and means, with respect to the entity or association, to: (i) refuse to engage in the trade of any goods or services with the entity or association based solely on its status as a firearm entity or firearm trade association; (ii) refrain from continuing an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association; or (iii) terminate an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association; the term does not include: (i) the established policies of a merchant, retail seller, or platform that restrict or prohibit the listing or selling of ammunition, firearms, or firearm accessories; and (ii) a company's refusal to engage in the trade of any goods or services, decision to refrain from continuing an existing business relationship, or decision to terminate an existing business relationship: (aa) to comply with federal, state, or local law, policy, or regulations or a directive by a regulatory agency; or (bb) for any traditional business reason that is specific to the customer or potential customer and not based solely on an entity's or association's status as a firearm entity or firearm trade association.

34. **MISCELLANEOUS PROVISIONS**

a. Force Majeure

Except with respect to the obligation of payments under this Contract, if either of the Parties, after a good faith effort, is prevented from complying with any express or implied covenant of this Contract by reason of war; terrorism; rebellion; riots; strikes; acts of God; any valid order, rule, or regulation of governmental authority; or similar events that are beyond the control of the affected Party (collectively referred to as a "Force Majeure"), then, while so prevented, the affected Party's obligation to comply with such covenant will be suspended, and the affected Party will not be liable for damages for failure to comply with such covenant. In any such event, the Party claiming Force Majeure will promptly notify the other Party of the Force Majeure event in writing and, if possible, such notice will set forth the extent and duration thereof.

b. No Waiver of Sovereign Immunity

Nothing in the Contract will be construed as a waiver of sovereign immunity by the County.

c. Entire Contract and Modification

The Contract constitutes the entire agreement of the Parties and is intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Any additional or conflicting terms in any future document incorporated into the Contract will be harmonized with this Contract to the extent possible by the County.

d. Execution of Agreement

This Contract may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Contract, and all of which, when taken together, shall be deemed to constitute one and the same contract. The exchange of copies of this Contract and of signature pages by electronic transmission shall constitute effective execution and delivery of this Contract as to the parties and may be used in lieu of the original Contract for all purposes. Signatures of the parties transmitted or executed electronically shall be deemed to be their original signatures for any purpose whatsoever.

e. Proper Authority

Each Party hereto represents and warrants that the person executing this Contract on its behalf has full power and authority to enter into this Contract. Any Services or Work performed by Subrecipient before this Contract is effective or after it ceases to be effective are performed at the sole risk of Subrecipient with respect to compensation.

35. **CONTRACT ATTACHMENTS**

a. Attachment 1: **A1-2025011**
b. Attachment 2: HHSC Uniform Terms and Conditions
c. Attachment 3: Debarment and Suspension Certification
d. Attachment 4: Business Associate Agreement
e. Attachment 5: Pilot Program for Enhancement of Employee Whistleblower Protection
f. Attachment 6: Federal Award Identification Checklist
g. Attachment 7: 1295 Compliance Form

36. **NOTICES**

All written notices required under this Contract, including proposed amendments, will be addressed and sent to:

COUNTY:

Tarrant County

Address: Tarrant County Administrative Agency
2300 Circle Drive, Suite 2306
Fort Worth, TX 76119
Attn: HIV Grants Manager

SUBRECIPIENT:

AIDS Healthcare Foundation
6255 West Sunset Blvd. 21st Floor
Los Angeles, CA 900258
ATTN: Grants and Contracts

Remainder of page intentionally left blank

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first set forth below.

SIGNED AND EXECUTED this ___ day of _____, 2025.

AIDS Healthcare Foundation
6255 West Sunset Blvd. 21st Floor
Los Angeles, CA 900258

By: _____

Title: President

Date: 8/5/2025

COUNTY OF TARRANT

STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

James Marvin Nichols
Criminal District Attorney's Office*

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF: $_____

_____ Date:_____
Auditor

ATTACHMENT 1, A1-2025011
SCOPE OF WORK

1. Performance Measures

AIDS Healthcare Foundation will provide services listed below that meet or exceed the performance goals found at http://hab.hrsa.gov/deliverhivaidscare/habperformmeasures.html, including the number of clients to be served and units of service to be performed for each service category.

Subrecipient shall use these funds to provide at least one service to (1,000) unduplicated clients during the Contract Year FY 25-26. (September 1, 2025 - August 31, 2026)

State Services FY 25-26 (09/01/2025-08/31/2026)

Service Categories	$ Amount	# Clients	# Units
Emergency Financial Assistance - RX	$ 19,235.00	18	18
Emergency Financial Assistance - Other	$ 20,000.00	25	60
Medical Transportation	$ 78,451.00	325	2,500
Referral for Health Care and Support Services	$ 224,458.00	750	6,000

2. Special Provisions

Funding under the Contract for the following budgetary items is contingent upon County receiving the funds through the Texas Department of State Health Services (DSHS).

State Services FY 25-26 (09/01/2025-08/31/2026)

Budget Line Item	Current Budget
Personnel	$ 223,972.99
Fringe	$ 44,800.27
Travel	$ -
Equipment	$ -
Supplies	$ 19,235.00
Contractual	$ 3,000.00
Other	$ 51,135.74
Subtotal State Services FY 25-26 Budget	$ 342,144.00

Total payments will not exceed $342,144.00, of which ten percent (10%) may be used for administrative costs.

3. Conditions of Award

a. The Subrecipient must establish and sustain meaningful involvement of People Living with HIV (PLWH) at the Fort Worth Clinic, including the creation and ongoing support of a Consumer Advisory Board (CAB) made up of PLWH. The CAB must meet regularly, reflect the population served, and have a formal structure that allows for documented input into program planning, service delivery, and evaluation. Failure to comply may result in corrective action.

b. In accordance with the RWHAP client eligibility determination and recertification requirements (Policy 13-02) and DSHS Policy 220.001 Eligibility to Receive HIV Services, HRSA and DSHS expects clients' eligibility be assessed during an initial eligibility determination, at least every six months, and at least once a year (whether defined as a 12-month period or calendar year) to ensure that the program only serves eligible clients, and that the RWHAP is the payer of last resort. Subrecipients are required to determine eligibility based on client birthdate.

c. EO 13166, August 11, 2000, requires recipients receiving Federal financial assistance to take steps to ensure that people with limited English proficiency can meaningfully access health and social services. A program of language assistance should provide for effective communication between the service provider and the person with limited English proficiency to facilitate participation in, and meaningful access to, services. The obligations of recipients are explained on the OCR website at https://www.hhs.gov/civilrights/for-individuals/special-topics/limited-english-proficiency/index.html.

d. The following goals are applicable to this Contract for medical providers:

Description	Standard
Viral Load Suppression	90%
Retention in Care	90%
Rapid Start Protocol	Medication initiation within 72 hours of initial diagnosis or upon return to care

e. This award is subject to the requirements of Section 106 (g) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104). For the full text of the award term, go to: https://www.acf.hhs.gov/grants/award-term-and-condition-trafficking-persons. If you are unable to access this link, please contact the Administrative Agency to obtain a copy.

f. This award is subject to the requirements of Section 11 of the DSHS Monitoring Policy 530.001, Reporting Suspected Abuse and Neglect of Children. For full text, go to : https://hhs.texas.gov/doing-business-hhs/provider-portals/wic-providers/child-abuse-reporting. All staff are required to complete annual child abuse reporting training, and documentation is to be maintained for proof of training. If you are unable to access this link, please contact the Administrative Agency to obtain a copy.

g. To serve persons most in need and to comply with Federal law, services must be widely accessible. Services must not discriminate on the basis of age, disability, sex, race, color, national origin or religion. The HHS Office for Civil Rights provides guidance to grant and cooperative agreement recipients on complying with civil rights laws that prohibit discrimination on these bases. Please see https://www.hhs.gov/civil-rights/for-individuals/index.html.

h. Subrecipient will maintain referral relationships to facilitate individuals' access to HIV-related health services. These referral relationships include public health departments, emergency rooms, substance abuse and mental health treatment programs, detoxification centers, detention facilities, clinics regarding sexually transmitted diseases, homeless shelters, HIV/AIDS counseling and testing sites, health care points of entry specified by eligible areas, federally qualified health centers, immunization centers, Tuberculosis treatment facilities, and other entities constituting points of access to services described in Section 2652(a) of the Ryan White HIV/AIDS Treatment Modernization Act of 2006.

i. The County will review Subrecipient's performance of this Contract. Subrecipient's compliance with the obligations and duties imposed by this Contract will be a factor in any future allocation of Ryan White Grant funds during this Contract Term.

j. Subrecipient will submit an end-of-year program report within sixty (60) days following the close of the contract year, October 30, 2026.

4. Counties to be Served

Erath, Hood, Johnson, Palo Pinto, Parker, Somervell, Tarrant, and Wise.

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TEXAS
Health and Human Services

Health and Human Services (HHS)

Uniform Terms and Conditions - Grant

Version 3.5

Published and Effective – September 2024

Responsible Office: Chief Counsel

ABOUT THIS DOCUMENT

In this document, Grantees (also referred to in this document as subrecipients or contractors) will find requirements and conditions applicable to grant funds administered and passed through by both the Texas Health and Human Services Commission (HHSC) and the Department of State Health Services (DSHS). These requirements and conditions are incorporated into the Grant Agreement through acceptance by Grantee of any funding award by HHSC or DSHS.

The terms and conditions in this document are in addition to all requirements listed in the RFA, if any, under which applications for this grant award are accepted, as well as all applicable federal and state laws and regulations. Applicable federal and state laws and regulations may include, but are not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; requirements of the entity that awarded the funds to HHS; Chapter 783 of the Texas Government Code; Texas Comptroller of Public Accounts' agency rules; the Texas Grant Management Standards (TxGMS) developed by the Texas Comptroller of Public Accounts; and the Funding Announcement, Solicitation, or other instrument/documentation under which HHS was awarded funds. HHS, in its sole discretion, reserves the right to add requirements, terms, or conditions.

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ARTICLE I. DEFINITIONS AND INTERPRETIVE PROVISIONS

1.1 DEFINITIONS

As used in this Grant Agreement, unless a different definition is specified, or the context clearly indicates otherwise, the following terms and conditions have the meanings assigned below:

"Amendment" means a written agreement, signed by the Parties, which documents changes to the Grant Agreement.

"Contract" or "Grant Agreement" means the agreement entered into by the Parties, including the Signature Document, these Uniform Terms and Conditions, along with any attachments and amendments that may be issued by the System Agency.

"Deliverables" means the goods, services, and work product, including all reports and project documentation, required to be provided by Grantee to the System Agency.

"DSHS" means the Department of State Health Services.

"Effective Date" means the date on which the Grant Agreement takes effect.

"Federal Fiscal Year" means the period beginning October 1 and ending September 30 each year, which is the annual accounting period for the United States government.

"GAAP" means Generally Accepted Accounting Principles.

"GASB" means the Governmental Accounting Standards Board.

"Grantee" means the Party receiving funds under this Grant Agreement. May also be referred to as "subrecipient" or "contractor" in this document.

"HHSC" means the Texas Health and Human Services Commission.

"Health and Human Services" or "HHS" includes HHSC and DSHS.

"Intellectual Property Rights" means the worldwide proprietary rights or interests, including patent, copyright, trade secret, and trademark rights, as such right may be evidenced by or embodied in:

i. any idea, design, concept, personality right, method, process, technique, apparatus, invention, discovery, or improvement;
ii. any work of authorship, including any compilation, computer code, website or web page design, literary work, pictorial work, or graphic work;
iii. any trademark, service mark, trade dress, trade name, branding, or other indicia of source or origin;
iv. domain name registrations; and
v. any other proprietary or similar rights. The Intellectual Property Rights of a Party include all worldwide proprietary rights or interests that the Party may have acquired by assignment, by exclusive license, or by license with the right to grant sublicenses.

"Parties" means the System Agency and Grantee, collectively.

"Party" means either the System Agency or Grantee, individually.

"Project" means specific activities of the Grantee that are supported by funds provided under this Grant Agreement.

"Signature Document" means the document executed by all Parties for this Grant Agreement.

"Solicitation," "Funding Announcement" or "Request for Applications (RFA)" means the document (including all exhibits, attachments, and published addenda), issued by the System Agency under which applications for grant funds were requested, which is incorporated by reference in the Grant Agreement for all purposes in its entirety.

"Solicitation Response" or "Application" means Grantee's full and complete Solicitation response (including any attachments and addenda), which is incorporated by reference in the Grant Agreement for all purposes in its entirety.

"State Fiscal Year" means the period beginning September 1 and ending August 31 each year, which is the annual accounting period for the State of Texas.

"State of Texas *Textravel*" means the Texas Comptroller of Public Accounts' website relative to travel reimbursements under this Contract, if any.

"Statement of Work" means the description of activities Grantee must perform to complete the Project, as specified in the Grant Agreement, and as may be amended.

"System Agency" means HHSC or DSHS, as applicable.

"Work Product" means any and all works, including work papers, notes, materials, approaches, designs, specifications, systems, innovations, improvements, inventions, software, programs, source code, documentation, training materials, audio or audiovisual recordings, methodologies, concepts, studies, reports, whether finished or unfinished, and whether or not included in the deliverables, that are developed, produced, generated or provided by Grantee in connection with Grantee's performance of its duties under the Grant Agreement or through use of any funding provided under this Grant Agreement.

"Texas Grant Management Standards" or "TxGMS" means uniform grant and contract administration procedures, developed under the authority of Chapter 783 of the Texas Government Code, to promote the efficient use of public funds in local government and in programs requiring cooperation among local, state, and federal agencies. Under this Grant Agreement, TxGMS applies to Grantee except as otherwise provided by applicable law or directed by System Agency. Additionally, except as otherwise provided by applicable law, in the event of a conflict between TxGMS and applicable federal or state law, federal law prevails over state law and state law prevails over TxGMS.

1.2 Interpretive Provisions

A. The meanings of defined terms include the singular and plural forms.
B. The words "hereof," "herein," "hereunder," and similar words refer to this Grant Agreement as a whole and not to any particular provision, section, attachment, or schedule of this Grant Agreement unless otherwise specified.
C. The term "including" is not limiting and means "including without limitation" and, unless otherwise expressly provided in this Grant Agreement, (i) references to contracts (including this Grant Agreement) and other contractual instruments shall be deemed to include all subsequent Amendments and other modifications, but only to the extent that such Amendments and other modifications are not prohibited by the terms of this Grant Agreement, and (ii) references to any statute or regulation are to be construed as including all statutory and regulatory provisions consolidating, amending, replacing, supplementing, or interpreting the statute or regulation.

D. Any references to agreements, contracts, statutes, or administrative rules or regulations in the Grant Agreement are references to these documents as amended, modified, or supplemented during the term of the Grant Agreement.
E. The captions and headings of this Grant Agreement are for convenience of reference only and do not affect the interpretation of this Grant Agreement.
F. All attachments, including those incorporated by reference, and any Amendments are considered part of the terms of this Grant Agreement.
G. This Grant Agreement may use several different limitations, regulations, or policies to regulate the same or similar matters. All such limitations, regulations, and policies are cumulative.
H. Unless otherwise expressly provided, reference to any action of the System Agency or by the System Agency by way of consent, approval, or waiver will be deemed modified by the phrase "in its sole discretion."
I. Time is of the essence in this Grant Agreement.
J. Prior to execution of the Grant Agreement, Grantee must notify System Agency's designated contact in writing of any ambiguity, conflict, discrepancy, omission, or other error. If Grantee fails to notify the System Agency designated contact of any ambiguity, conflict, discrepancy, omission, or other error in the Grant Agreement prior to Grantee's execution of the Grant Agreement, Grantee:
    i. Shall have waived any claim of error or ambiguity in the Grant Agreement; and
    ii. Shall not contest the interpretation by the System Agency of such provision(s).

    No grantee will be entitled to additional reimbursement, relief, or time by reason of any ambiguity, conflict, discrepancy, exclusionary specification, omission, or other error or its later correction.

ARTICLE II. PAYMENT PROVISIONS

2.1 PROMPT PAYMENT

Payment shall be made in accordance with Chapter 2251 of the Texas Government Code, commonly known as the Texas Prompt Payment Act. Chapter 2251 of the Texas Government Code shall govern remittance of payment and remedies for late payment and non-payment.

2.2 TAXES

Grantee represents and warrants that it shall pay all taxes or similar amounts resulting from the Grant Agreement, including, but not limited to, any federal, State, or local income, sales or excise taxes of Grantee or its employees. System Agency shall not be liable for any taxes resulting from the Grant Agreement.

2.3 ANCILLARY AND TRAVEL EXPENSES

A. Except as otherwise provided in the Grant Agreement, no ancillary expenses incurred by the Grantee in connection with its provision of the services or deliverables will be reimbursed by the System Agency. Ancillary expenses include, but are not limited to, costs associated with transportation, delivery, and insurance for each deliverable.
B. Except as otherwise provided in the Grant Agreement, when the reimbursement of travel expenses is authorized by the Grant Agreement, all such expenses will be reimbursed in accordance with the rates set by the Texas Comptroller's *Textravel* guidelines, which can currently be accessed at: https://fmx.cpa.texas.gov/fmx/travel/textravel/

2.4 Billing

Unless otherwise provided in the Grant Agreement, Grantee shall bill the System Agency in accordance with the Grant Agreement. Unless otherwise specified in the Grant Agreement, Grantee shall submit requests for reimbursement or payment monthly by the last business day of the month following the month in which expenses were incurred or services provided. Grantee shall maintain all documentation that substantiates invoices and make the documentation available to the System Agency upon request.

2.5 Use of Funds

Grantee shall expend funds under this Grant Agreement only for approved services and for reasonable and allowable expenses directly related to those services.

2.6 Use for Match Prohibited

Grantee shall not use funds provided under this Grant Agreement for matching purposes in securing other funding without the written approval of the System Agency.

2.7 Program Income

Program income refers to gross income directly generated by a supporting activity during the period of performance. Unless otherwise required under the Grant Agreement, Grantee shall use Program Income, as provided in TxGMS, to further the Project, and Grantee shall spend the Program Income on the Project. Grantee shall identify and report Program Income in accordance with the Grant Agreement, applicable law, and any programmatic guidance. Grantee shall expend Program Income during the Grant Agreement term, when earned, and may not carry Program Income forward to any succeeding term. Grantee shall refund Program Income to the System Agency if the Program Income is not expended in the term in which it is earned. The System Agency may base future funding levels, in part, upon Grantee's proficiency in identifying, billing, collecting, and reporting Program Income, and in using Program Income for the purposes and under the conditions specified in this Grant Agreement.

2.8 Nonsupplanting

Grant funds must be used to supplement existing, new or corresponding programming and related activities. Grant funds may not be used to supplant (replace) existing funds that have been appropriated, allocated, or disbursed for the same purpose. System Agency may conduct Grant monitoring or audits may be conducted to review, among other things, Grantee's compliance with this provision.

2.9 Indirect Cost Rates

The System Agency may acknowledge an indirect cost rate for Grantees that is utilized for all applicable Grant Agreements. For subrecipients receiving federal funds, indirect cost rates will be determined in accordance with applicable law including, but not limited to, 2 CFR 200.414(f). For recipients receiving state funds, indirect costs will be determined in accordance with applicable law including, but not limited to, TxGMS. Grantees funded with blended federal and state funding will be subject to both state and federal requirements when determining indirect costs. In the event of a conflict between TxGMS and applicable federal law or regulation, the provisions of federal law or regulation will apply. Grantee will provide any necessary financial documents to determine the indirect cost rate in accordance with the Uniform Grant Guidance (UGG) and TxGMS.

ARTICLE III. STATE AND FEDERAL FUNDING

3.1 EXCESS OBLIGATIONS PROHIBITED

This Grant Agreement is subject to termination or cancellation, without penalty to System Agency, either in whole or in part, subject to the availability and actual receipt by System Agency of state or federal funds. System Agency is a state agency whose authority and appropriations are subject to actions of the Texas Legislature. If System Agency becomes subject to a legislative change, revocation of statutory authority, or lack of appropriated funds that would render either System Agency's or Grantee's delivery or performance under the Grant Agreement impossible or unnecessary, the Grant Agreement will be terminated or cancelled and be deemed null and void. In the event of a termination or cancellation under this Section, System Agency will not be liable to Grantee for any damages that are caused or associated with such termination or cancellation, and System Agency will not be required to give prior notice. Additionally, System Agency will not be liable to Grantee for any remaining unpaid funds under this Grant Agreement at time of termination.

3.2 NO DEBT AGAINST THE STATE

This Grant Agreement will not be construed as creating any debt by or on behalf of the State of Texas.

3.3 DEBTS AND DELINQUENCIES

Grantee agrees that any payments due under the Grant Agreement shall be directly applied towards eliminating any debt or delinquency it has to the State of Texas including, but not limited to, delinquent taxes, delinquent student loan payments, and delinquent child support during the entirety of the Grant Agreement term.

3.4 REFUNDS AND OVERPAYMENTS

A. At its sole discretion, the System Agency may (i) withhold all or part of any payments to Grantee to offset overpayments, unallowable or ineligible costs made to the Grantee, or if any required financial status report(s) is not submitted by the due date(s); or (ii) require Grantee to promptly refund or credit - within thirty (30) calendar days of written notice – to System Agency any funds erroneously paid by System Agency which are not expressly authorized under the Grant Agreement.

B. "Overpayments" as used in this Section include payments (i) made by the System Agency that exceed the maximum allowable rates; (ii) that are not allowed under applicable laws, rules, or regulations; or (iii) that are otherwise inconsistent with this Grant Agreement, including any unapproved expenditures. Grantee understands and agrees that it shall be liable to the System Agency for any costs disallowed pursuant to financial and compliance audit(s) of funds received under this Grant Agreement. Grantee further understands and agrees that reimbursement of such disallowed costs shall be paid by Grantee from funds which were not provided or otherwise made available to Grantee under this Grant Agreement.

ARTICLE IV. ALLOWABLE COSTS AND AUDIT REQUIREMENTS

4.1 ALLOWABLE COSTS

A. Allowable Costs are restricted to costs that are authorized under Texas Uniform Grant Management Standards (TxGMS) and applicable state and federal rules and laws. This Grant Agreement is subject to all applicable requirements of TxGMS, including the

criteria for Allowable Costs. Additional federal requirements apply if this Grant Agreement is funded, in whole or in part, with federal funds.

B. System Agency will reimburse Grantee for actual, allowable, and allocable costs incurred by Grantee in performing the Project, provided the costs are sufficiently documented. Grantee must have incurred a cost prior to claiming reimbursement and within the applicable term to be eligible for reimbursement under this Grant Agreement. At its sole discretion, the System Agency will determine whether costs submitted by Grantee are allowable and eligible for reimbursement. The System Agency may take repayment (recoup) from remaining funds available under this Grant Agreement in amounts necessary to fulfill Grantee's repayment obligations. Grantee and all payments received by Grantee under this Grant Agreement are subject to applicable cost principles, audit requirements, and administrative requirements including applicable provisions under 2 CFR 200, 48 CFR Part 31, and TxGMS.

C. OMB Circulars will be applied with the modifications prescribed by TxGMS with effect given to whichever provision imposes the more stringent requirement in the event of a conflict.

4.2 Audits and Financial Statements

A. Audits

i. Grantee understands and agrees that Grantee is subject to any and all applicable audit requirements found in state or federal law or regulation or added by this Grant Agreement.

ii. HHS Single Audit Unit will notify Grantee to complete the Single Audit Determination Form. If Grantee fails to complete the form within thirty (30) calendar days after receipt of notice, Grantee may be subject to sanctions and remedies for non-compliance.

iii. If Grantee, within Grantee's fiscal year, expends federal funds awarded of at least $750,000 for audit periods beginning before October 1, 2024 (beginning on or after October 1, 2024, at least $1,000,000), Grantee shall have a single audit or program-specific audit in accordance with 2 CFR 200. The federal threshold amount includes federal funds passed through by way of state agency awards.

iv. If Grantee, within Grantee's fiscal year, expends at least $750,000 in state funds awarded or other amount specified in the TxGMS, Grantee shall have a single audit or program-specific audit in accordance with TxGMS. The audit must be conducted by an independent certified public accountant and in accordance with 2 CFR 200, Government Auditing Standards, and TxGMS.

v. For-profit Grantees whose expenditures meet or exceed the federal or state expenditure thresholds stated above shall follow the guidelines in 2 CFR 200 or TxGMS, as applicable, for their program-specific audits.

vi. Each Grantee required to obtain a single audit must competitively re-procure single audit services once every six years. Grantee shall procure audit services in compliance with this section, state procurement procedures, as well as with applicable provisions of 2 CFR 200 and TxGMS.

B. Financial Statements.

Each Grantee that does not meet the expenditure threshold for a single audit or program-specific audit, must provide financial statements for the audit period.

4.3 Submission of Audits and Financial Statements

A. Audits.
Due the earlier of 30 days after receipt of the independent certified public accountant's report or nine months after the end of the fiscal year, Grantee shall submit one electronic copy of the single audit or program-specific audit to the System Agency via:
i. HHS portal at https://hhsportal.hhs.state.tx.us/heartwebextr/hhscSau or,
ii. Email to: single_audit_report@hhsc.state.tx.us.

B. Financial Statements.
Due no later than nine months after the Grantee's fiscal year-end, Grantees not required to submit an audit, shall submit one electronic copy of their financial statements via:
i. HHS portal at https://hhsportal.hhs.state.tx.us/heartwebextr/hhscSau; or,
ii. Email to: single_audit_report@hhsc.state.tx.us.

ARTICLE V. Warranty, Affirmations, Assurances And Certifications

5.1 Warranty

Grantee warrants that all work under this Grant Agreement shall be completed in a manner consistent with standards under the terms of this Grant Agreement, in the applicable trade, profession, or industry; shall conform to or exceed the specifications set forth in the Grant Agreement; and all deliverables shall be fit for ordinary use, of good quality, and with no material defects. If System Agency, in its sole discretion, determines Grantee has failed to complete work timely or to perform satisfactorily under conditions required by this Grant Agreement, the System Agency may require Grantee, at its sole expense, to:

i. Repair or replace all defective or damaged work;
ii. Refund any payment Grantee received from System Agency for all defective or damaged work and, in conjunction therewith, require Grantee to accept the return of such work; and,
iii. Take necessary action to ensure that Grantee's future performance and work conform to the Grant Agreement requirements.

5.2 General Affirmations

Grantee certifies that, to the extent affirmations are incorporated into the Grant Agreement, the Grantee has reviewed the affirmations and that Grantee is in compliance with all requirements.

5.3 Federal Assurances

Grantee further certifies that, to the extent federal assurances are incorporated into the Grant Agreement, the Grantee has reviewed the federal assurances and that Grantee is in compliance with all requirements.

5.4 Federal Certifications

Grantee further certifies that, to the extent federal certifications are incorporated into the Grant Agreement, the Grantee has reviewed the federal certifications and that Grantee is in compliance with all requirements. In addition, Grantee certifies that it is in compliance with all applicable federal laws, rules, and regulations, as they may pertain to this Grant Agreement.

5.5 State Assurances

Except to the extent of any conflict under applicable law or requirements or guidelines of any federal awarding agency from which funding for this Grant Agreement originated, the Grantee must comply with the applicable state assurances included within the TxGMS which are incorporated here by reference.

ARTICLE VI. Intellectual Property

6.1 Ownership of Work Product

A. All right, title, and interest in the Work Product, including all Intellectual Property Rights therein, is exclusively owned by System Agency. Grantee and Grantee's employees will have no rights in or ownership of the Work Product or any other property of System Agency.
B. Any and all Work Product that is copyrightable under United States copyright law is deemed to be "work made for hire" owned by System Agency, as provided by Title 17 of the United States Code. To the extent that Work Product does not qualify as a "work made for hire" under applicable federal law, Grantee hereby irrevocably assigns and transfers to System Agency, its successors and assigns, the entire right, title, and interest in and to the Work Product, including any and all Intellectual Property Rights embodied therein or associated therewith, and in and to all works based upon, derived from, or incorporating the Work Product, and in and to all income, royalties, damages, claims and payments now or hereafter due or payable with respect thereto, and in and to all causes of action, either in law or in equity for past, present or future infringement based on the copyrights, and in and to all rights corresponding to the foregoing.
C. Grantee agrees to execute all papers and to perform such other acts as System Agency may deem necessary to secure for System Agency or its designee the rights herein assigned.
D. In the event that Grantee has any rights in and to the Work Product that cannot be assigned to System Agency, Grantee hereby grants to System Agency an exclusive, worldwide, royalty-free, transferable, irrevocable, and perpetual license, with the right to sublicense, to reproduce, distribute, modify, create derivative works of, publicly perform and publicly display, make, have made, use, sell and offer for sale the Work Product and any products developed by practicing such rights.
E. The foregoing does not apply to Incorporated Pre-existing Works or Third Party IP that are incorporated in the Work Product by Grantee. Grantee shall provide System Agency access during normal business hours to all Grantee materials, premises, and computer files containing the Work Product.

6.2 Grantee's Pre-Existing Works

A. To the extent that Grantee incorporates into the Work Product any works of Grantee that were created by Grantee or that Grantee acquired rights in prior to the Effective Date of this Grant Agreement ("**Incorporated Pre-existing Works**"), Grantee retains ownership of such Incorporated Pre-existing Works.
B. Grantee hereby grants to System Agency an irrevocable, perpetual, non-exclusive, royalty-free, transferable, worldwide right and license, with the right to sublicense, to use, reproduce, modify, copy, create derivative works of, publish, publicly perform and display, sell, offer to sell, make and have made, the Incorporated Pre-existing Works, in any medium, with or without the associated Work Product.

C. Grantee represents, warrants, and covenants to System Agency that Grantee has all necessary right and authority to grant the foregoing license in the Incorporated Pre-existing Works to System Agency.

6.3 Third Party IP

A. To the extent that any Third Party IP is included or incorporated in the Work Product by Grantee, Grantee hereby grants to System Agency, or shall obtain from the applicable third party for System Agency's benefit, the irrevocable, perpetual, non-exclusive, worldwide, royalty-free right and license, for System Agency's internal business or governmental purposes only, to use, reproduce, display, perform, distribute copies of, and prepare derivative works based upon such Third Party IP and any derivative works thereof embodied in or delivered to System Agency in conjunction with the Work Product, and to authorize others to do any or all of the foregoing.
B. Grantee shall obtain System Agency's advance written approval prior to incorporating any Third Party IP into the Work Product, and Grantee shall notify System Agency on delivery of the Work Product if such materials include any Third Party IP.
C. Grantee shall provide System Agency all supporting documentation demonstrating Grantee's compliance with this Section 6.3, including without limitation documentation indicating a third party's written approval for Grantee to use any Third Party IP that may be incorporated in the Work Product.

6.4 Agreements with Employees and Subcontractors

Grantee shall have written, binding agreements with its employees and subcontractors that include provisions sufficient to give effect to and enable Grantee's compliance with Grantee's obligations under this Article VI, Intellectual Property.

6.5 Delivery upon Termination or Expiration

No later than the first calendar day after the termination or expiration of the Grant Agreement or upon System Agency's request, Grantee shall deliver to System Agency all completed, or partially completed, Work Product, including any Incorporated Pre-existing Works, and any and all versions thereof. Grantee's failure to timely deliver such Work Product is a material breach of the Grant Agreement. Grantee will not retain any copies of the Work Product or any documentation or other products or results of Grantee's activities under the Grant Agreement without the prior written consent of System Agency.

6.6 Survival

The provisions and obligations of this Article survive any termination or expiration of the Grant Agreement.

6.7 System Agency Data

A. As between the Parties, all data and information acquired, accessed, or made available to Grantee by, through, or on behalf of System Agency or System Agency contractors, including all electronic data generated, processed, transmitted, or stored by Grantee in the course of providing data processing services in connection with Grantee's performance hereunder (the "System Agency Data"), is owned solely by System Agency.
B. Grantee has no right or license to use, analyze, aggregate, transmit, create derivatives of, copy, disclose, or process the System Agency Data except as required for Grantee to fulfill its obligations under the Grant Agreement or as authorized in advance in writing by System Agency.

C. For the avoidance of doubt, Grantee is expressly prohibited from using, and from permitting any third party to use, System Agency Data for marketing, research, or other non-governmental or commercial purposes, without the prior written consent of System Agency.
D. Grantee shall make System Agency Data available to System Agency, including to System Agency's designated vendors, as directed in writing by System Agency. The foregoing shall be at no cost to System Agency.
E. Furthermore, the proprietary nature of Grantee's systems that process, store, collect, and/or transmit the System Agency Data shall not excuse Grantee's performance of its obligations hereunder.

ARTICLE VII. PROPERTY

7.1 USE OF STATE PROPERTY

A. Grantee is prohibited from using State Property for any purpose other than performing Services authorized under the Grant Agreement.
B. State Property includes, but is not limited to, System Agency's office space, identification badges, System Agency information technology equipment and networks (*e.g.,* laptops, portable printers, cell phones, iPads or tablets, external hard drives, data storage devices, any System Agency-issued software, and the System Agency Virtual Private Network (VPN client)), and any other resources of System Agency.
C. Grantee shall not remove State Property from the continental United States. In addition, Grantee may not use any computing device to access System Agency's network or e-mail while outside of the continental United States.
D. Grantee shall not perform any maintenance services on State Property unless the Grant Agreement expressly authorizes such Services.
E. During the time that State Property is in the possession of Grantee, Grantee shall be responsible for:
    i. all repair and replacement charges incurred by State Agency that are associated with loss of State Property or damage beyond normal wear and tear, and
    ii. all charges attributable to Grantee's use of State Property that exceeds the Grant Agreement scope. Grantee shall fully reimburse such charges to System Agency within ten (10) calendar days of Grantee's receipt of System Agency's notice of amount due. Use of State Property for a purpose not authorized by the Grant Agreement shall constitute breach of contract and may result in termination of the Grant Agreement and the pursuit of other remedies available to System Agency under contract, at law, or in equity.

7.2 DAMAGE TO STATE PROPERTY

A. In the event of loss, destruction, or damage to any System Agency or State of Texas owned, leased, or occupied property or equipment by Grantee or Grantee's employees, agents, Subcontractors, or suppliers, Grantee shall be liable to System Agency and the State of Texas for the full cost of repair, reconstruction, or replacement of the lost, destroyed, or damaged property.
B. Grantee shall notify System Agency of the loss, destruction, or damage of equipment or property within one (1) business day. Grantee shall reimburse System Agency and the State of Texas for such property damage within ten (10) calendar days after Grantee's receipt of System Agency's notice of amount due.

7.3 Property Rights upon Termination or Expiration of Contract

In the event the Grant Agreement is terminated for any reason or expires, State Property remains the property of the System Agency and must be returned to the System Agency by the earlier of the end date of the Grant Agreement or upon System Agency's request.

7.4 Equipment and Property

All equipment and property acquired by Grantee, with funds awarded under this Grant Agreement, are subject to all applicable laws and governing authority including, but not limited to, applicable provisions of 2 CFR 200 and TxGMS. System Agency funds must not be used to purchase buildings or real property without prior written approval from System Agency. Any costs related to the initial acquisition of the buildings or real property are not allowable without written pre-approval.

ARTICLE VIII. Record Retention, Audit, And Confidentiality

8.1 Record Maintenance and Retention

A. Grantee shall keep and maintain under GAAP or GASB, as applicable, full, true, and complete records necessary to fully disclose to the System Agency, the Texas State Auditor's Office, the United States Government, and their authorized representatives all information required to determine compliance with the terms and conditions of this Grant Agreement and all state and federal rules, regulations, and statutes. Grantee shall ensure these same requirements are included in all subcontracts.

B. Grantee shall maintain and retain legible copies of this Grant Agreement and all records relating to the performance of the Grant Agreement, including supporting fiscal documents adequate to ensure that claims for grant funds are in accordance with applicable State of Texas requirements. These records shall be maintained and retained by the Grantee for a minimum of seven (7) years after the Grant Agreement expiration date or seven (7) years after all audits, claims, litigation, or disputes involving the Grant Agreement are resolved, whichever is later. Grantee shall ensure these same requirements are included in all subcontracts.

8.2 Agency's Right to Audit

A. Grantee shall make available at reasonable times and upon reasonable notice, and for reasonable periods, work papers, reports, books, records, supporting documents kept current by Grantee pertaining to the Grant Agreement for purposes of inspecting, monitoring, auditing, or evaluating by System Agency and the State of Texas. Grantee shall ensure these same requirements are included in all subcontracts.

B. In addition to any right of access arising by operation of law, Grantee and any of Grantee's affiliate or subsidiary organizations, or Subcontractors shall permit the System Agency or any of its duly authorized representatives, as well as duly authorized federal, state or local authorities, unrestricted access to and the right to examine any site where business is conducted or services are performed, and all records, which includes but is not limited to financial, client and patient records, books, papers or documents related to this Grant Agreement. Grantee shall permit the System Agency or any of its duly authorized federal, state, or local authorities unrestricted access to and the right to examine all external contracts and or pricing models or methodologies related to the Grant Agreement. Grantee shall ensure these same requirements are included in all subcontracts. If the Grant Agreement includes federal funds, federal agencies that shall have a right of access to records as described in this section include: the federal agency

providing the funds, the Comptroller General of the United States, the General Accounting Office, the Office of the Inspector General, and any of their authorized representatives. In addition, agencies of the State of Texas that shall have a right of access to records as described in this section include: the System Agency, HHS's contracted examiners, the State Auditor's Office, the Office of the Texas Attorney General, and any successor agencies. Each of these entities may be a duly authorized authority.

C. If deemed necessary by the System Agency or any duly authorized authority, for the purpose of oversight, including, but not limited to, reviews, inspections, audits and investigations, Grantee shall produce original documents related to this Grant Agreement.
D. The System Agency and any duly authorized authority shall have the right to audit billings both before and after payment, and all documentation that substantiates the billings and payments related to the Grant Agreement, including those related to a Subcontractor.
E. Grantee shall include the System Agency's and any of its duly authorized representatives', as well as duly authorized federal, state, or local authorities, unrestricted right of access to, and examination of, sites and information related to this Grant Agreement in any Subcontract it awards.

8.3 Response/Compliance with Audit or Inspection Findings

A. Grantee must act to ensure its and its Subcontractors' compliance with all corrections necessary to address any finding of noncompliance with any law, regulation, audit requirement, or generally accepted accounting principle, or any other deficiency identified in any audit, review, inspection or investigation of the Grant Agreement and the services and Deliverables provided. Any such correction will be at Grantee's or its Subcontractor's sole expense. Whether Grantee's action corrects the noncompliance shall be solely the decision of the System Agency.
B. As part of the services, Grantee must provide to HHS upon request a copy of those portions of Grantee's and its Subcontractors' internal audit reports relating to the services and Deliverables provided to the State under the Grant Agreement.
C. Grantee shall include the requirement to provide to System Agency (and any of its duly authorized federal, state, or local authorities) internal audit reports related to this Grant Agreement in any Subcontract it awards. Upon request by System Agency, Grantee shall enforce this requirement against its Subcontractor. Further, Grantee shall include in any Subcontract it awards a requirement that all Subcontractor Subcontracts must also include these provisions.

8.4 State Auditor's Right to Audit

The state auditor may conduct an audit or investigation of any entity receiving funds from the state directly under the Grant Agreement or indirectly through a subcontract under the Grant Agreement. The acceptance of funds directly under the Grant Agreement or indirectly through a subcontract under the Grant Agreement acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. Under the direction of the legislative audit committee, an entity that is the subject of an audit or investigation by the state auditor must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit. Grantee shall ensure the authority to audit funds received indirectly by subcontractors through the contract and the requirement to cooperate is included in any subcontract it awards.

8.5 Confidentiality

Grantee shall maintain as confidential and shall not disclose to third parties without System Agency's prior written consent, any System Agency information including but not limited to System Agency's business activities, practices, systems, conditions and services. This Article VIII will survive termination or expiration of this Grant Agreement. Further, the obligations of Grantee under this Article VIII will survive termination or expiration of this Grant Agreement. This requirement must be included in all subcontracts awarded by Grantee.

ARTICLE IX. Grant Remedies, Termination And Prohibited Activities

9.1 Remedies

A. To ensure Grantee's full performance of the Grant Agreement and compliance with applicable law, System Agency reserves the right to hold Grantee accountable for breach of contract or substandard performance and may take remedial or corrective actions, including, but not limited to the following:
   i. temporarily withholding cash disbursements or reimbursements pending correction of the deficiency;
   ii. disallowing or denying use of funds for the activity or action deemed not to be in compliance;
   iii. disallowing claims for reimbursement that may require a partial or whole return of previous payments or reimbursements;
   iv. suspending all or part of the Grant Agreement;
   v. requiring the Grantee to take specific actions in order to remain in compliance with the Grant Agreement;
   vi. recouping payments made by the System Agency to the Grantee found to be in error;
   vii. suspending, limiting, or placing conditions on the Grantee's continued performance of the Project;
   viii. prohibiting the Grantee from receiving additional funds for other grant programs administered by the System Agency until satisfactory compliance resolution is obtained;
   ix. withholding release of new grant agreements; and
   x. imposing any other remedies, sanctions or penalties authorized under this Grant Agreement or permitted by federal or state statute, law, regulation or rule.

B. Unless expressly authorized by System Agency, Grantee may not be entitled to reimbursement for expenses incurred while the Grant Agreement is suspended.

C. No action taken by System Agency in exercising remedies or imposing sanctions will constitute or operate as a waiver of any other rights or remedies available to System Agency under the Grant Agreement or pursuant to law. Additionally, no action taken by System Agency in exercising remedies or imposing sanctions will constitute or operate as an acceptance, waiver, or cure of Grantee's breach. Unless expressly authorized by System Agency, Grantee may not be entitled to reimbursement for expenses incurred while the Grant Agreement is suspended or after termination.

9.2 Termination for Convenience

The System Agency may terminate the Grant Agreement, in whole or in part, at any time when, in its sole discretion, the System Agency determines that termination is in the best interests of the State of Texas. The termination will be effective on the date specified in the System Agency's notice of termination.

9.3 Termination for Cause

A. Except as otherwise provided by the U.S. Bankruptcy Code, or any successor law, the System Agency may terminate the Grant Agreement, in whole or in part, upon either of the following conditions:

i. Material Breach

The System Agency may terminate the Grant Agreement, in whole or in part, if the System Agency determines, in its sole discretion, that Grantee has materially breached the Grant Agreement or has failed to adhere to any laws, ordinances, rules, regulations or orders of any public authority having jurisdiction, whether or not such violation prevents or substantially impairs performance of Grantee's duties under the Grant Agreement. Grantee's misrepresentation in any aspect including, but not limited to, of Grantee's Solicitation Application, if any, or Grantee's addition to the SAM exclusion list (identification in SAM as an excluded entity) may also constitute a material breach of the Grant Agreement.

ii. Failure to Maintain Financial Viability

The System Agency may terminate the Grant Agreement if the System Agency, in its sole discretion, determines that Grantee no longer maintains the financial viability required to complete the services and deliverables, or otherwise fully perform its responsibilities under the Grant Agreement.

B. System Agency will specify the effective date of such termination in the notice to Grantee. If no effective date is specified, the Grant Agreement will terminate on the date of the notification.

9.4 Grantee Responsibility for System Agency's Termination Costs

If the System Agency terminates the Grant Agreement for cause, the Grantee shall be responsible to the System Agency for all costs incurred by the System Agency and the State of Texas to replace the Grantee. These costs include, but are not limited to, the costs of procuring a substitute grantee and the cost of any claim or litigation attributable to Grantee's failure to perform any work in accordance with the terms of the Grant Agreement.

9.5 Inherently Religious Activities

Grantee may not use grant funding to engage in inherently religious activities, such as proselytizing, scripture study, or worship. Grantees may engage in inherently religious activities; however, these activities must be separate in time or location from the grant-funded program. Moreover, grantees must not compel program beneficiaries to participate in inherently religious activities. These requirements apply to all grantees, not just faith-based organizations.

9.6 Political Activities

Grant funds cannot be used for the following activities:

A. Grantees and their relevant sub-grantees or subcontractors are prohibited from using grant funds directly or indirectly for political purposes, including lobbying, advocating for legislation, campaigning for, endorsing, contributing to, or otherwise supporting political candidates or parties, and voter registration campaigns. Grantees may use private, or non-System Agency money or contributions for political purposes but may not charge to, or be reimbursed from, System Agency contracts or grants for the costs of such activities.

B. Grant-funded employees may not use official authority or influence to achieve any political purpose and grant funds cannot be used for the salary, benefits, or any other compensation of an elected official.

C. Grant funds may not be used to employ, in any capacity, a person who is required by Chapter 305 of the Texas Government Code to register as a lobbyist. Additionally, grant funds cannot be used to pay membership dues to an organization that partially or wholly pays the salary of a person who is required by Chapter 305 of the Texas Government Code to register as a lobbyist.

D. As applicable, Grantee will comply with 31 USC § 1352, relating to the limitation on use of appropriated funds to influence certain Federal contracting and financial transactions.

ARTICLE X. INDEMNITY

10.1 GENERAL INDEMNITY

A. GRANTEE SHALL DEFEND, INDEMNIFY AND HOLD HARMLESS THE STATE OF TEXAS AND SYSTEM AGENCY, AND/OR THEIR OFFICERS, AGENTS, EMPLOYEES, REPRESENTATIVES, CONTRACTORS, ASSIGNEES, AND/OR DESIGNEES FROM ANY AND ALL LIABILITY, ACTIONS, CLAIMS, DEMANDS, OR SUITS, AND ALL RELATED COSTS, ATTORNEYS' FEES, AND EXPENSES ARISING OUT OF OR RESULTING FROM ANY ACTS OR OMISSIONS OF GRANTEE OR ITS AGENTS, EMPLOYEES, SUBCONTRACTORS, ORDER FULFILLERS, OR SUPPLIERS OF SUBCONTRACTORS IN THE EXECUTION OR PERFORMANCE OF THE GRANT AGREEMENT AND ANY PURCHASE ORDERS ISSUED UNDER THE GRANT AGREEMENT.

B. THIS PARAGRAPH IS NOT INTENDED TO AND WILL NOT BE CONSTRUED TO REQUIRE GRANTEE TO INDEMNIFY OR HOLD HARMLESS THE STATE OR THE SYSTEM AGENCY FOR ANY CLAIMS OR LIABILITIES RESULTING FROM THE NEGLIGENT ACTS OR OMISSIONS OF THE SYSTEM AGENCY OR ITS EMPLOYEES.

C. FOR THE AVOIDANCE OF DOUBT, SYSTEM AGENCY SHALL NOT INDEMNIFY GRANTEE OR ANY OTHER ENTITY UNDER THE GRANT AGREEMENT.

10.2 INTELLECTUAL PROPERTY

GRANTEE SHALL DEFEND, INDEMNIFY, AND HOLD HARMLESS THE SYSTEM AGENCY AND THE STATE OF TEXAS FROM AND AGAINST ANY AND ALL CLAIMS, VIOLATIONS, MISAPPROPRIATIONS, OR INFRINGEMENT OF ANY PATENT, TRADEMARK, COPYRIGHT, TRADE SECRET, OR OTHER INTELLECTUAL PROPERTY RIGHTS AND/OR OTHER INTANGIBLE PROPERTY, PUBLICITY OR PRIVACY RIGHTS, AND/OR IN CONNECTION WITH OR ARISING FROM:

i. THE PERFORMANCE OR ACTIONS OF GRANTEE PURSUANT TO THIS GRANT AGREEMENT;

ii. ANY DELIVERABLE, WORK PRODUCT, CONFIGURED SERVICE OR OTHER SERVICE PROVIDED HEREUNDER; AND/OR

iii. SYSTEM AGENCY'S AND/OR GRANTEE'S USE OF OR ACQUISITION OF ANY REQUESTED SERVICES OR OTHER ITEMS PROVIDED TO SYSTEM AGENCY BY GRANTEE OR OTHERWISE TO WHICH SYSTEM AGENCY HAS ACCESS AS A RESULT OF GRANTEE'S PERFORMANCE UNDER THE GRANT AGREEMENT.

10.3 Additional Indemnity Provisions

A. GRANTEE AND SYSTEM AGENCY AGREE TO FURNISH TIMELY WRITTEN NOTICE TO EACH OTHER OF ANY INDEMNITY CLAIM. GRANTEE SHALL BE LIABLE TO PAY ALL COSTS OF DEFENSE, INCLUDING ATTORNEYS' FEES.

B. THE DEFENSE SHALL BE COORDINATED BY THE GRANTEE WITH THE OFFICE OF THE TEXAS ATTORNEY GENERAL WHEN TEXAS STATE AGENCIES ARE NAMED DEFENDANTS IN ANY LAWSUIT AND GRANTEE MAY NOT AGREE TO ANY SETTLEMENT WITHOUT FIRST OBTAINING THE CONCURRENCE FROM THE OFFICE OF THE TEXAS ATTORNEY GENERAL.

C. GRANTEE SHALL REIMBURSE SYSTEM AGENCY AND THE STATE OF TEXAS FOR ANY CLAIMS, DAMAGES, COSTS, EXPENSES OR OTHER AMOUNTS, INCLUDING, BUT NOT LIMITED TO, ATTORNEYS' FEES AND COURT COSTS, ARISING FROM ANY SUCH CLAIM. IF THE SYSTEM AGENCY DETERMINES THAT A CONFLICT EXISTS BETWEEN ITS INTERESTS AND THOSE OF GRANTEE OR IF SYSTEM AGENCY IS REQUIRED BY APPLICABLE LAW TO SELECT SEPARATE COUNSEL, SYSTEM AGENCY WILL BE PERMITTED TO SELECT SEPARATE COUNSEL AND GRANTEE SHALL PAY ALL REASONABLE COSTS OF SYSTEM AGENCY'S COUNSEL.

ARTICLE XI. General Provisions

11.1 Amendments

Except as otherwise expressly provided, the Grant Agreement may only be amended by a written Amendment executed by both Parties.

11.2 No Quantity Guarantees

The System Agency makes no guarantee of volume or usage of work under this Grant Agreement. All work requested may be on an irregular and as needed basis throughout the Grant Agreement term.

11.3 Child Abuse Reporting Requirements

A. Grantees shall comply with child abuse and neglect reporting requirements in Texas Family Code Chapter 261. This section is in addition to and does not supersede any other legal obligation of the Grantee to report child abuse.

B. Grantee shall use the Texas Abuse Hotline Website located at https://www.txabusehotline.org/Login/Default.aspx as required by the System Agency. Grantee shall retain reporting documentation on site and make it available for inspection by the System Agency.

11.4 Certification of Meeting or Exceeding Tobacco-Free Workplace Policy Minimum Standards

A. Grantee certifies that it has adopted and enforces a Tobacco-Free Workplace Policy that meets or exceeds all of the following minimum standards of:

i. Prohibiting the use of all forms of tobacco products, including but not limited to cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff and chewing tobacco;
ii. Designating the property to which this Policy applies as a "designated area," which must at least comprise all buildings and structures where activities funded under this Grant Agreement are taking place, as well as Grantee owned, leased, or controlled sidewalks, parking lots, walkways, and attached parking structures immediately adjacent to this designated area;
iii. Applying to all employees and visitors in this designated area; and
iv. Providing for or referring its employees to tobacco use cessation services.

B. If Grantee cannot meet these minimum standards, it must obtain a waiver from the System Agency.

11.5 Insurance and Bonds

Unless otherwise specified in this Contract, Grantee shall acquire and maintain, for the duration of this Contract, insurance coverage necessary to ensure proper fulfillment of this Contract and potential liabilities thereunder with financially sound and reputable insurers licensed by the Texas Department of Insurance, in the type and amount customarily carried within the industry as determined by the System Agency. Grantee shall provide evidence of insurance as required under this Contract, including a schedule of coverage or underwriter's schedules establishing to the satisfaction of the System Agency the nature and extent of coverage granted by each such policy, upon request by the System Agency. In the event that any policy is determined by the System Agency to be deficient to comply with the terms of this Contract, Grantee shall secure such additional policies or coverage as the System Agency may reasonably request or that are required by law or regulation. If coverage expires during the term of this Contract, Grantee must produce renewal certificates for each type of coverage. In addition, if required by System Agency, Grantee must obtain and have on file a blanket fidelity bond that indemnifies System Agency against the loss or theft of any grant funds, including applicable matching funds. The fidelity bond must cover the entirety of the grant term and any subsequent renewals. The failure of Grantee to comply with these requirements may subject Grantee to remedial or corrective actions detailed in section 10.1, General Indemnity, above.

These and all other insurance requirements under the Grant apply to both Grantee and its Subcontractors, if any. Grantee is responsible for ensuring its Subcontractors' compliance with all requirements.

11.6 Limitation on Authority

A. Grantee shall not have any authority to act for or on behalf of the System Agency or the State of Texas except as expressly provided for in the Grant Agreement; no other authority, power, or use is granted or implied. Grantee may not incur any debt, obligation, expense, or liability of any kind on behalf of System Agency or the State of Texas.
B. Grantee may not rely upon implied authority and is not granted authority under the Grant Agreement to:
i. Make public policy on behalf of the System Agency;
ii. Promulgate, amend, or disregard administrative regulations or program policy decisions made by State and federal agencies responsible for administration of a System Agency program; or
iii. Unilaterally communicate or negotiate with any federal or state agency or the Texas Legislature on behalf of the System Agency regarding System Agency programs or

the Grant Agreement. However, upon System Agency request and with reasonable notice from System Agency to the Grantee, the Grantee shall assist the System Agency in communications and negotiations regarding the Work under the Grant Agreement with state and federal governments.

11.7 Change in Laws and Compliance with Laws

Grantee shall comply with all laws, regulations, requirements, and guidelines applicable to a Grantee providing services and products required by the Grant Agreement to the State of Texas, as these laws, regulations, requirements, and guidelines currently exist and as amended throughout the term of the Grant Agreement. Notwithstanding Section 11.1, Amendments, above, System Agency reserves the right, in its sole discretion, to unilaterally amend the Grant Agreement to incorporate any modifications necessary for System Agency's compliance, as an agency of the State of Texas, with all applicable state and federal laws, regulations, requirements and guidelines.

11.8 Subcontractors

Grantee may not subcontract any or all of the Work and/or obligations under the Grant Agreement without prior written approval of the System Agency. Subcontracts, if any, entered into by the Grantee shall be in writing and be subject to the requirements of the Grant Agreement. Should Grantee subcontract any of the services required in the Grant Agreement, Grantee expressly understands and acknowledges System Agency is in no manner liable to any subcontractor(s) of Grantee. In no event shall this provision relieve Grantee of the responsibility for ensuring that the services performed under all subcontracts are rendered in compliance with the Grant Agreement.

11.9 Permitting and Licensure

At Grantee's sole expense, Grantee shall procure and maintain for the duration of this Grant Agreement any state, county, city, or federal license, authorization, insurance, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by Grantee to provide the goods or services required by this Grant Agreement. Grantee shall be responsible for payment of all taxes, assessments, fees, premiums, permits, and licenses required by law. Grantee shall be responsible for payment of any such government obligations not paid by its Subcontractors during performance of this Grant Agreement.

11.10 Independent Contractor

Grantee and Grantee's employees, representatives, agents, Subcontractors, suppliers, and third-party service providers shall serve as independent contractors in providing the services under the Grant Agreement. Neither Grantee nor System Agency is an agent of the other and neither may make any commitments on the other party's behalf. The Grantee is not a "governmental body" solely by virtue of this Grant Agreement or receipt of grant funds under this Grant Agreement. Grantee shall have no claim against System Agency for vacation pay, sick leave, retirement benefits, social security, worker's compensation, health or disability benefits, unemployment insurance benefits, or employee benefits of any kind. The Grant Agreement shall not create any joint venture, partnership, agency, or employment relationship between Grantee and System Agency.

11.11 Governing Law and Venue

The Grant Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to the conflicts of law provisions. The venue of any suit

arising under the Grant Agreement is fixed in any court of competent jurisdiction of Travis County, Texas, unless the specific venue is otherwise identified in a statute which directly names or otherwise identifies its applicability to the System Agency.

11.12 Severability

If any provision contained in this Grant Agreement is held to be unenforceable by a court of law or equity, such construction will not affect the legality, validity, or enforceability of any other provision or provisions of this Grant Agreement. It is the intent and agreement of the Parties this Grant Agreement shall be deemed amended by modifying such provision to the extent necessary to render it valid, legal and enforceable while preserving its intent or, if such modification is not possible, by substituting another provision that is valid, legal and enforceable and that achieves the same objective. All other provisions of this Grant Agreement will continue in full force and effect.

11.13 Survivability

Expiration or termination of the Grant Agreement for any reason does not release Grantee from any liability or obligation set forth in the Grant Agreement that is expressly stated to survive any such expiration or termination, that by its nature would be intended to be applicable following any such expiration or termination, or that is necessary to fulfill the essential purpose of the Grant Agreement, including without limitation the provisions regarding return of grant funds, audit requirements, records retention, public information, warranty, indemnification, confidentiality, and rights and remedies upon termination.

11.14 Force Majeure

Neither Grantee nor System Agency shall be liable to the other for any delay in, or failure of performance, of any requirement included in the Grant Agreement caused by force majeure. The existence of such causes of delay or failure shall extend the period of performance until after the causes of delay or failure have been removed provided the non-performing party exercises all reasonable due diligence to perform. Force majeure is defined as acts of God, war, fires, explosions, hurricanes, floods, failure of transportation, or other causes that are beyond the reasonable control of either party and that by exercise of due foresight such party could not reasonably have been expected to avoid, and which, by the exercise of all reasonable due diligence, such party is unable to overcome.

11.15 No Implied Waiver of Provisions

The failure of the System Agency to object to or to take affirmative action with respect to any conduct of the Grantee which is in violation or breach of the terms of the Grant Agreement shall not be construed as a waiver of the violation or breach, or of any future violation or breach.

11.16 Funding Disclaimers and Labeling

A. Grantee shall not use System Agency's name or refer to System Agency directly or indirectly in any media appearance, public service announcement, or disclosure relating to this Grant Agreement including any promotional material without first obtaining written consent from System Agency. The foregoing prohibition includes, without limitation, the placement of banners, pop-up ads, or other advertisements promoting Grantee's or a third party's products, services, workshops, trainings, or other commercial offerings on any website portal or internet-based service or software application hosted or managed by Grantee. This does not limit the Grantee's responsibility to comply with obligations related to the Texas Public Information Act or Texas Open Meetings Act.

B. In general, no publication (including websites, reports, projects, etc.) may convey System Agency's recognition or endorsement of the Grantee's project without prior written approval from System Agency. Publications funded in part or wholly by HHS grant funding must include a statement that "HHS and neither any of its components operate, control, are responsible for, or necessarily endorse, this publication (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided)" at HHS's request.

11.17 Media Releases

A. Grantee shall not use System Agency's name, logo, or other likeness in any press release, marketing material or other announcement without System Agency's prior written approval. System Agency does not endorse any vendor, commodity, or service. Grantee is not authorized to make or participate in any media releases or public announcements pertaining to this Grant Agreement or the Services to which they relate without System Agency's prior written consent, and then only in accordance with explicit written instruction from System Agency.
B. Grantee may publish, at its sole expense, results of Grantee performance under the Grant Agreement with the System Agency's prior review and approval, which the System Agency may exercise at its sole discretion. Any publication (written, visual, or sound) will acknowledge the support received from the System Agency and any Federal agency, as appropriate.

11.18 Prohibition on Non-Compete Restrictions

Grantee shall not require any employees or Subcontractors to agree to any conditions, such as non-compete clauses or other contractual arrangements, that would limit or restrict such persons or entities from employment or contracting with the State of Texas.

11.19 Sovereign Immunity

Nothing in the Grant Agreement will be construed as a waiver of the System Agency's or the State's sovereign immunity. This Grant Agreement shall not constitute or be construed as a waiver of any of the privileges, rights, defenses, remedies, or immunities available to the System Agency or the State of Texas. The failure to enforce, or any delay in the enforcement, of any privileges, rights, defenses, remedies, or immunities available to the System Agency or the State of Texas under the Grant Agreement or under applicable law shall not constitute a waiver of such privileges, rights, defenses, remedies, or immunities or be considered as a basis for estoppel. System Agency does not waive any privileges, rights, defenses, or immunities available to System Agency by entering into the Grant Agreement or by its conduct prior to or subsequent to entering into the Grant Agreement.

11.20 Entire Contract and Modification

The Grant Agreement constitutes the entire agreement of the Parties and is intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Any additional or conflicting terms in any future document incorporated into the Grant Agreement will be harmonized with this Grant Agreement to the extent possible.

11.21 Counterparts

This Grant Agreement may be executed in any number of counterparts, each of which will be an original, and all such counterparts will together constitute but one and the same Grant Agreement.

11.22 Proper Authority

Each Party represents and warrants that the person executing this Grant Agreement on its behalf has full power and authority to enter into this Grant Agreement.

11.23 E-Verify Program

Grantee certifies that it utilizes and will continue to utilize the U.S. Department of Homeland Security's E-Verify system to determine the eligibility of:

A. all persons employed to perform duties within Texas during the term of the Grant Agreement; and
B. all persons, (including subcontractors) assigned by the Grantee to perform work pursuant to the Grant Agreement within the United States of America.

11.24 Civil Rights

A. Grantee agrees to comply with state and federal anti-discrimination laws, including:
   i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §2000d et seq.);
   ii. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. §794);
   iii. Americans with Disabilities Act of 1990 (42 U.S.C. §12101 et seq.);
   iv. Age Discrimination Act of 1975 (42 U.S.C. §§6101-6107);
   v. Title IX of the Education Amendments of 1972 (20 U.S.C. §§1681-1688);
   vi. Food and Nutrition Act of 2008 (7 U.S.C. §2011 et seq.); and
   vii. The System Agency's administrative rules, as set forth in the Texas Administrative Code, to the extent applicable to this Grant Agreement.
B. Grantee agrees to comply with all amendments to the above-referenced laws, and all requirements imposed by the regulations issued pursuant to these laws. These laws provide in part that no persons in the United States may, on the grounds of race, color, national origin, sex, age, disability, political beliefs, or religion, be excluded from participation in or denied any aid, care, service or other benefits provided by Federal or State funding, or otherwise be subjected to discrimination.
C. Grantee agrees to comply with Title VI of the Civil Rights Act of 1964, and its implementing regulations at 45 C.F.R. Part 80 or 7 C.F.R. Part 15, prohibiting a contractor from adopting and implementing policies and procedures that exclude or have the effect of excluding or limiting the participation of clients in its programs, benefits, or activities on the basis of national origin. State and federal civil rights laws require contractors to provide alternative methods for ensuring access to services for applicants and recipients who cannot express themselves fluently in English. Grantee agrees to take reasonable steps to provide services and information, both orally and in writing, in appropriate languages other than English, in order to ensure that persons with limited English proficiency are effectively informed and can have meaningful access to programs, benefits, and activities.
D. Grantee agrees to post applicable civil rights posters in areas open to the public informing clients of their civil rights and including contact information for the HHS Civil Rights Office. The posters are available on the HHS website at: https://hhs.texas.gov/about-hhs/your-rights/civil-rights-office/civil-rights-posters
E. Grantee agrees to comply with Executive Order 13279, and its implementing regulations at 45 C.F.R. Part 87 or 7 C.F.R. Part 16. These provide in part that any organization that participates in programs funded by direct financial assistance from the United States Department of Agriculture or the United States Department of Health and Human Services shall not discriminate against a program beneficiary or prospective program beneficiary on the basis of religion or religious belief.

F. Upon request, Grantee shall provide HHSC's Civil Rights Office with copies of the Grantee's civil rights policies and procedures.

G. Grantee must notify HHSC's Civil Rights Office of any complaints of discrimination received relating to its performance under this Grant Agreement. This notice must be delivered no more than ten (10) calendar days after receipt of a complaint. Notice provided pursuant to this section must be directed to:

HHSC Civil Rights Office
701 W. 51st Street, Mail CodeW206
Austin, Texas 78751
Phone Toll Free: (888) 388-6332
Phone: (512) 438-4313
Fax: (512) 438-5885
Email: HHSCivilRightsOffice@hhsc.state.tx.us

11.25 Enterprise Information Management Standards

Grantee shall conform to HHS standards for data management as described by the policies of the HHS Office of Data, Analytics, and Performance. These include, but are not limited to, standards for documentation and communication of data models, metadata, and other data definition methods that are required by HHS for ongoing data governance, strategic portfolio analysis, interoperability planning, and valuation of HHS System data assets.

11.26 Disclosure of Litigation

A. The Grantee must disclose in writing to the contract manager assigned to this Grant Agreement any material civil or criminal litigation or indictment either threatened or pending involving the Grantee. "Threatened litigation" as used herein shall include governmental investigations and civil investigative demands. "Litigation" as used herein shall include administrative enforcement actions brought by governmental agencies. The Grantee must also disclose any material litigation threatened or pending involving Subcontractors, consultants, and/or lobbyists. For purposes of this section, "material" refers, but is not limited, to any action or pending action that a reasonable person knowledgeable in the applicable industry would consider relevant to the Work under the Grant Agreement or any development such a person would want to be aware of in order to stay fully apprised of the total mix of information relevant to the Work, together with any litigation threatened or pending that may result in a substantial change in the Grantee's financial condition.

B. This is a continuing disclosure requirement; any litigation commencing after Grant Agreement Award must be disclosed in a written statement to the assigned contract manager within seven calendar days of its occurrence.

11.27 No Third Party Beneficiaries

The Grant Agreement is made solely and specifically among and for the benefit of the Parties named herein and their respective successors and assigns, and no other person shall have any right, interest, or claims hereunder or be entitled to any benefits pursuant to or on account of the Grant Agreement as a third-party beneficiary or otherwise.

11.28 Binding Effect

The Grant Agreement shall inure to the benefit of, be binding upon, and be enforceable against each Party and their respective permitted successors, assigns, transferees, and delegates.

Debarment/suspension certification indicating that you are in compliance with the below Federal Executive Order.

Debarment:

Federal Executive Order (E.O.) 12549 "Debarment and Suspension" requires that all contractors receiving individual awards, using federal funds, and all subrecipients certify that the organization and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency from doing business with the Federal Government.

Your signature certifies that neither you nor your principal is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

Name: Michael Weinstein

Company: AIDS Healthcare Foundation

Street Address: 6255 West Sunset Blvd., 21st Floor

City, State, Zip: Los Angeles, CA 90028

Phone: (323) 860-5200

Fax: (323) 962-8513

Email: michael.weinstein@aidshealth.org

Signature:

Date: 8/5/2025

STATE OF TEXAS §

§ **AMENDED BUSINESS ASSOCIATE AGREEMENT**

COUNTY OF TARRANT §

This Business Associate Agreement ("BA Agreement") is between Tarrant County, Texas, ("COUNTY"), and **AIDS Healthcare Foundation.** ("Business Associate"), for the purpose of complying with the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), the Standards for Privacy of Individually Identifiable Health Information (the "Privacy Rule"), and the Standards for Security of Electronic Protected Health Information (the "Security Rule") promulgated thereunder, and the Health Information Technology for Economic and Clinical Health Act (Division A, Title XIII and Division B, Title IV, of the American Recovery and Reinvestment Act of 2009, Pub. L 111-5) (the "HITECH Act"), and the regulations implementing the HITECH Act and other applicable law with regard to the provision of services to Tarrant County.

Business Associate and COUNTY are engaged in a business relationship whereby Business Associate provides certain services to COUNTY ("Business Relationship").

As part of this Business Relationship, Business Associate performs or assists in performing a function or activity on behalf of COUNTY that involves the use and/or disclosure of Protected Health Information (as defined in 45 CFR § 164.501).

1. Definitions

"Covered Entity" shall generally have the same meaning as the term "covered entity" at 45 CFR § 160.103, and in reference to the party to this agreement shall mean the COUNTY.

"Business Associate" shall generally have the same meaning as the term "business associate" at 45 CFR § 160.103, and in reference to the party to this agreement, shall mean **AIDS Healthcare Foundation.**

Terms used but not otherwise defined in the BA Agreement shall have the same meaning given to such terms in HIPAA, the HITECH Act, or any implementing regulations promulgated thereunder, including but not limited to the Privacy Rule and the Security Rule.

2. Purpose

Business Associate has a legal and ethical responsibility to safeguard the privacy of individuals and protect the confidentiality of their health information. Business Associate may hear things that relate to Protected Health Information, or read or see computer or paper files containing confidential or Protected Health Information, even though Business Associate may not be directly involved in providing services. Business Associate may create documents containing Protected Health Information if directed to do so by COUNTY. Because Business Associate may have contact with Protected Health Information, COUNTY requests that Business Associate agrees to the following as a condition of Business Associate's assignment.

3. Permitted Uses and Disclosures by Business Associate

Except as otherwise limited in the Business Relationship or this BA Agreement, Business Associate may:

3.1 use and/or disclose Protected Health Information to perform functions, activities, or services for or on behalf of COUNTY, provided that such use and/or disclosure,

(a) would not violate the Privacy Rule if done by COUNTY;

(b) is reasonably limited to the minimum necessary information to accomplish the intended purpose of the use or disclosure;

(c) is in compliance with each applicable requirement of 45 CFR § 164.504(e);

(d) is in compliance with the HITECH Act and its implementing regulations;

3.2 use or disclose Protected Health Information as required by law;

3.3 use Protected Health Information for the proper management and administration of Business Associate or to carry out the legal responsibilities of Business Associate;

3.4 use Protected Health Information to provide Data Aggregation services relating to the health care operations of COUNTY.

All other uses and/or disclosures not authorized by the Business Relationship or this BA Agreement are prohibited.

3.5 Business Associate agrees to use and disclose confidential information only in the following manner:

(a) Business Associate will provide core medical and support services to eligible patients.

(b) Business Associate will maintain referral relationships as specified in the Community Subrecipient Contract.

(c) Business Associate collects client data and updates to Provide Enterprise and, if applicable, Take Charge Texas (TCT).

4. Responsibilities of Business Associate

With regard to the use and/or disclosure of Protected Health Information, Business Associate agrees:

4.1 not to use and/or disclose Protected Health Information other than as permitted or required by the Business Relationship or this BA Agreement or as Required by Law;

4.2 to use appropriate safeguards to prevent the use and/or disclosure of Protected Health Information other than as provided for by the Business Relationship or this BA Agreement;

4.3 to protect any Protected Health Information taken off-site from COUNTY from disclosure to others, and to return all Protected Health Information in any form to COUNTY or destroy such Protected Health Information in a manner that renders it unreadable and unusable by anyone else, if COUNTY agrees to the destruction;

4.4 to comply with the Security Rule provisions set forth in 45 CFR Part 164, Subpart C, including provisions relating to Security Standards General Rules (45 CFR § 164.306), Administrative Safeguards (45 CFR § 164.308), Physical Safeguards (45 CFR § 164.310), Technical Safeguards (45 CFR § 164.312), Organizational Requirements (45 CFR § 164.314) and Policies and Documentation (45 CFR § 164.316), and to implement administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the Electronic Protected Health Information Business Associate creates, receives, maintains, or transmits on behalf of COUNTY.

4.5 to report to COUNTY any Security Incident of which it becomes aware within 2 business days, and to report any potential Breach of Unsecured Protected Health Information within 2 business days of discovery. Any such report shall include the identification of each individual whose Unsecured Protected Health Information has been, or is reasonably believed by Business Associate to have been accessed, acquired, used or disclosed during any such Security Incident or potential Breach. Any such report shall also include all other information known to Business Associate at the time of the report (such as the type of Protected Health Information involved in the event, the nature of the information, etc.) or promptly thereafter as such other information becomes available;

4.6 to notify COUNTY in writing within 2 business days of any use and/or disclosure of Protected Health Information that is not provided for by the Business Relationship or this BA Agreement;

4.7 to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of Protected Health Information by Business Associate in violation of the requirements of this BA Agreement, or as the result of any Security Incident or potential Breach, using mitigation actions that are disclosed to COUNTY in advance and authorized by COUNTY, all at the sole cost and expense of Business Associate;

4.8 to work cooperatively with COUNTY in connection with COUNTY's investigation of any potential Breach and in connection with any notices COUNTY determines are required as a result, and to refrain from giving any notice itself unless COUNTY expressly agrees in advance and in writing to Business Associate giving notice and to the form, content and method of delivery of such notice, all at the sole cost and expense of Business Associate;

4.9 to ensure that all agents and/or subcontractors that create, receive, maintain or transmit Protected Health Information on behalf of Business Associate agree in writing to the same restrictions and conditions that apply to Business Associate with respect to such Protected Health Information;

4.10 to provide access (at the request of, and in the time and manner designated by COUNTY) to Protected Health Information in a Designated Record Set to COUNTY or, as directed by COUNTY, to an Individual in order to meet the requirements under 45 CFR § 164.524 and to notify COUNTY of any requests for access it receives from an individual within 2 business days of receipt;

4.11 to make any amendment(s) (at the request of, and in the time and manner designated by COUNTY) to Protected Health Information in a Designated Record Set that COUNTY directs pursuant to 45 CFR § 164.526 and to notify COUNTY of any amendment requests it receives from an individual within 2 business days of receipt;

4.12 to document such disclosures of Protected Health Information and information related to such disclosures as would be required for COUNTY to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR § 164.528;

4.13 to provide to COUNTY, in a time and manner designated by COUNTY, information collected in accordance with 4.12 of this BA Agreement, to permit COUNTY to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR § 164.528 (and HITECH Act § 13405(c) when such requirements are effective as to COUNTY;

4.14 to the extent Business Associate is to carry out an obligation of COUNTY under the Privacy Rule provisions set forth at 45 CFR Part 164, Subpart E (any such obligation to be carried out only when so directed by COUNTY pursuant to the Business Relationship or this BA Agreement), to comply with the requirements of the Privacy Rule that apply to COUNTY in the performance of such obligation;

4.15 to make its internal practices, books, and records relating to the use and/or disclosure of Protected Health Information received from, or created or received by Business Associate on behalf of COUNTY available to COUNTY;

4.16 to cooperate with any investigation by the Secretary of Health and Human Services, or his agent, or an oversight agency, in a time and manner designated by COUNTY or the Secretary, for purposes of determining if COUNTY or Business Associate is in compliance with the Privacy Rule;

4.17 if Business Associate is aware of a pattern of activity or practice by COUNTY that constitutes a material breach or violation of COUNTY's obligations under this BA Agreement,

(a) to give written notice of such pattern or practice to COUNTY within 2 business days of its discovery and to take reasonable steps to cure the breach or end the violation,

(b) if Business Associate determines that such steps appear to have been unsuccessful, to give COUNTY written notice of such determination and to report the problem to the Secretary and provide COUNTY with a copy of any

such report at least 2 business days in advance of its submission to the Secretary.

5. Responsibilities of COUNTY with Respect to Protected Health Information

If deemed applicable by COUNTY, COUNTY shall:

5.1 provide Business Associate with the notice of privacy practices that COUNTY produces in accordance with 45 CFR §164.520 as well as any changes to such notice;

5.2 provide Business Associate with any changes in, or revocation of, permission by Individual to the use and/or disclosure of Protected Health Information, if such changes affect Business Associate's permitted or required uses and/or disclosures;

5.3 notify Business Associate of any restriction to the use and/or disclosure of Protected Health Information that COUNTY has agreed to in accordance with 45 CFR § 164.522.

6. Sanctions

Business Associate understands that violation of this agreement may result in sanctions, including, but not limited to, termination of the ability to perform services on behalf of COUNTY.

7. Disclosures Required by Law

Nothing in this agreement prevents Business Associate from making a disclosure of Protected Health Information, if required by law to make such a disclosure.

8. Term and Termination

8.1 Term. This agreement will begin on **September 1, 2025** and will terminate when all of the Protected Health Information provided by COUNTY to Business Associate or created or received by Business Associate on behalf of COUNTY is destroyed or returned to COUNTY, or, if it is infeasible to return or destroy Protected Health Information, protections are extended to such Protected Health Information, in accordance with 8.3 below, or at termination of the Business Relationship between COUNTY and Business Associate.

8.2 Termination for Cause. COUNTY may immediately terminate the Business Relationship and/or this BA Agreement if COUNTY determines that Business Associate has breached a material term of this BA Agreement.

8.3 Effect of Termination. Upon termination of the Business Relationship and/or this BA Agreement, for any reason, Business Associate agrees to return or destroy all Protected Health Information received from COUNTY, or created or received by Business Associate on behalf of COUNTY. If permitted by COUNTY, Protected Health Information shall be destroyed in a manner that renders it unreadable and unusable by anyone else. Discharge or termination, whether voluntary or not, shall not affect Business Associate's ongoing obligation to safeguard the confidentiality of

Protected Health Information and to return or destroy any such information in Business Associate's possession.

This Section 8.3 shall apply to Protected Health Information that is in the possession of subcontractors or agents of Business Associate.

In the event that Business Associate determines that returning or destroying the Protected Health Information is infeasible, Business Associate shall provide in writing to COUNTY notification of the conditions that make return or destruction infeasible. Upon mutual written agreement of the Parties, Business Associate shall extend the protections of this BA Agreement to such Protected Health Information and limit further uses and disclosures of such Protected Health Information for as long as Business Associate maintains such Protected Health Information.

9. Miscellaneous

9.1 INDEMNIFICATION.

NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THE UNDERLYING AGREEMENT(S), AT BUSINESS ASSOCIATE'S EXPENSE, BUSINESS ASSOCIATE AGREES TO INDEMNIFY, DEFEND AND HOLD HARMLESS COVERED ENTITY AND COVERED ENTITY'S EMPLOYEES (THE "INDEMNITEES") AGAINST ALL DAMAGES, FINES, PENALTIES, COSTS OR EXPENSES (INCLUDING REASONABLE FEES OF ATTORNEYS AND EXPERTS) AND ALL LIABILITY TO THIRD PARTIES ARISING FROM ANY MATERIAL BREACH OF THIS AGREEMENT BY BUSINESS ASSOCIATE OR ITS EMPLOYEES, DIRECTORS, OFFICERS, SUBCONTRACTORS, AGENTS OR OTHER MEMBERS OF BUSINESS ASSOCIATE'S WORKFORCE. BUSINESS ASSOCIATE'S OBLIGATION TO INDEMNIFY THE INDEMNITEES SHALL SURVIVE THE EXPIRATION OR TERMINATION OF THIS AGREEMENT.

COUNTY MAY EMPLOY ATTORNEYS SELECTED BY IT TO DEFEND ANY SUCH ACTION, THE COSTS AND EXPENSES OF WHICH WILL REMAIN THE RESPONSIBILITY OF BUSINESS ASSOCIATE. COUNTY WILL PROVIDE BUSINESS ASSOCIATE WITH TIMELY NOTICE OF THE EXISTENCE OF SUCH PROCEEDINGS AND SUCH INFORMATION, DOCUMENTS AND OTHER COOPERATION AS REASONABLY NECESSARY TO ASSIST BUSINESS ASSOCIATE IN ESTABLISHING A DEFENSE TO SUCH ACTION.

THESE INDEMNITIES SURVIVE TERMINATION OF THIS BA AGREEMENT, AND COUNTY RESERVES THE RIGHT, AT ITS OPTION AND EXPENSE, TO PARTICIPATE IN THE DEFENSE OF ANY SUIT OR PROCEEDING THROUGH COUNSEL OF ITS OWN CHOOSING.

9.2 Survival. The respective rights and obligations of Business Associate survive the termination of the Business Relationship and/or this BA Agreement.

9.3 Notices. Any notices pertaining to this BA Agreement must be given in writing and will be deemed duly given when personally delivered to a Party or a Party's authorized representative, as listed below, or sent by means of a reputable overnight carrier, or sent by means of certified mail, return receipt requested, postage prepaid.

A notice sent by certified mail shall be deemed given on the date of receipt or refusal of receipt. All notices shall be addressed to the appropriate Party as follows:

If to Business Associate:
AIDS Healthcare Foundation
6255 West Sunset Blvd. 21st Floor
Los Angeles, CA 90028
Attn: Michael Weinstein

If to Covered Entity:
Tarrant County
2300 Circle Drive, Suite 2306
Fort Worth, TX 76119
Attn: Grants Manager

9.4 Amendments. This BA Agreement may not be changed or modified in any manner except by an instrument in writing signed by a duly authorized officer of each of the Parties hereto. The Parties, however, agree to amend this Agreement from time to time as necessary, in order to allow COUNTY to comply with the requirements of the Privacy Rule, the Security Rule, HIPAA, the HITECH Act and its implementing regulations.

9.5 Interpretation. Any ambiguity in this BA Agreement shall be resolved in favor of a meaning that permits COUNTY to comply with the Privacy Rule.

9.6 Third Parties. Nothing in this BA Agreement is intended, not shall be deemed, to confer any benefits on any third party.

9.7 Assignments. Neither Party may assign its rights or obligations under this BA Agreement without the prior written consent of the other Party, which consent may not be unreasonably withheld.

9.8 Independent Contractor. This BA Agreement does not create any relationship between the Parties other than that of independent parties contracting with each other for the sole purpose of effecting the provisions of this BA Agreement and any other agreements between then evidencing their Business Relationship.

9.9 Governing Law and Venue. This BA Agreement will be interpreted under the laws of the State of Texas. The venue for any lawsuit arising out of this BA Agreement will be the Fort Worth Division of the Northern District of Texas, if the lawsuit arises in Federal Court, or Tarrant County, Texas, if the matter arises in State Court.

9.10 Third Party Interpretation. This agreement shall not be interpreted to inure to the benefit of a third party not a party to this contract. This agreement may not be interpreted to waive any statutory or common law defense, immunity, including governmental and sovereign immunity, or any limitation of liability, responsibility, or damage to any Party to this contract, Party's agent, or Party's employee, otherwise provided by law.

9.11 Form 1295 Compliance. The **AIDS Healthcare Foundation** acknowledges and agrees that it has fully, accurately, and completely disclosed all interested parties in the attached Form 1295, and has acknowledged the completeness of this disclosure by filing the Form 1295, attached as Exhibit A, with the Texas Ethics Commission as required by law.

9.12 Required Attachments. This BA Agreement will be considered incomplete without the submission of the completed Form 1295 as referenced in section 9.11.

COUNTY shall be responsible to include Form 1295, attached as Exhibit A, to this BA Agreement prior to Business Associate review and execution. For the purposes of this BA Agreement, the following statement applies in regard to Form 1295:

☒ Exhibit A is a required component of this BA Agreement. Form 1295 is attached and must be completed prior to approval of this BA Agreement by COUNTY.

☐ The Parties involved in this BA Agreement are governmental entities and are not required by the Texas Ethics Commission to complete their Form 1295.

DEPARTMENT OF HEALTH & HUMAN SERVICES

Health Resources and Services Administration

Office of Federal Assistance Management

Rockville, MD 20857

DEC 2 3 2013

TO: HRSA Grantees

FROM: Chief Grants Management Officer, HRSA
Associate Administrator, OFAM

SUBJECT: Pilot Program for Enhancement of Employee Whistleblower Protection

Congress has enacted many whistleblower protection statutes to encourage employees to report fraud, waste, and abuse. You should be aware that the latest whistleblower protection statutes went into effect on July 1, 2013. The statute, 41 U.S.C. § 4712, applies to all employees working for contractors, grantees, subcontractors, and subgrantees on federal grants and contracts. The National Defense Authorization Act (NDAA) for Fiscal Year (FY) 2013 (Pub. L. 112-239, enacted January 2, 2013) mandates a pilot program entitled "Pilot Program for Enhancement of Contractor Employee Whistleblower Protections." This program requires all grantees, their subgrantees, and subcontractors to:

1. Inform their employees working on any federal award they are subject to the whistleblower rights and remedies of the pilot program;
2. Inform their employees in writing of employee whistleblower protections under 41 U.S.C. § 4712 in the predominant native language of the workforce; and,
3. Contractors and grantees will include such requirements in any agreement made with a subcontractor or subgrantee.

The statute (41 U.S.C. § 4712) states that an "employee of a contractor, subcontractor, grantee [or subgrantee] may not be discharged, demoted, or otherwise discriminated against as a reprisal for "whistleblowing." In addition, whistleblower protections cannot be waived by any agreement, policy, form, or condition of employment.

Whistleblowing is defined as making a disclosure "that the employee reasonably believes is evidence of any of the following:

- Gross mismanagement of a federal contract or grant;
- A gross waste of federal funds;

- An abuse of authority relating to a federal contract or grant;
- A substantial and specific danger to public health or safety; or
- A violation of law, rule, or regulation related to a federal contract or grant (including the competition for, or negotiation of, a contract or grant).

To qualify under the statute, the employee's disclosure must be made to:

- A Member of Congress, or a representative of a Congressional committee;
- An Inspector General;
- The Government Accountability Office;
- A federal employee responsible for contract or grant oversight or management at the relevant agency;
- An official from the Department of Justice, or other law enforcement agency;
- A court or grand jury; or
- A management official or other employee of the contractor, subcontractor, grantee, or subgrantee who has the responsibility to investigate, discover, or address misconduct.

The requirement to comply with, and inform all employees of, the "Pilot Program for Enhancement of Contract Employee Whistleblower Protections" is in effect for all grants, contracts, subgrants, and subcontracts issued beginning July 1, 2013 through January 1, 2017.



Michael J. Nelson

Federal Award Identification Checklist

(Grants Awarded After 12/26/2014)

		Part A	Part B	State Services
1.	Subrecipient Name	AIDS Healthcare Foundation (AHF)	AIDS Healthcare Foundation (AHF)	AIDS Healthcare Foundation (AHF)
2.	Subrecipient DUNS Number	607963980	607963980	607963980
3.	Federal Award Identification Number (FAIN)	2 H89HA00047-30-00	Contract # HHS001122200005	Contract # HHS001317000005(State Funds)
4.	Federal Award Date	Original Award: January 2025 (Subject to #2 CFR 200)	January 2025 (Subject to #2 CFR 200)	March 2024
5.	Subaward Period of Performance Start and End Date	March 1, 2025- February 28, 2026	April 1, 2025 - March 31, 2026	September 1, 2024 - August 31, 2025
6.	Amount of Federal Funds Obligated by This Action	$0	$0	$342,144
7.	Total Amount of Federal Funds Obligated to the Subrecipient	$511,035	$520,272	$342,144
8.	Total Amount of the Federal Award	$2,477,750	$1,279,153	$1,044,642
9.	Federal Award Project Description, as required by FFATA	HIV Emergency Relief Project Grants	Pass-through Grant from HRSA through DSHS for HIV & AIDS Services	N/A (State Funds)
10.	Name of Federal Awarding Agency	Health Resources & Service Administration (HRSA)	Pass-through from HRSA to Texas Department of State Health Services (DSHS)	N/A (State Funds)
11.	Pass-Through Entity	Tarrant County	Tarrant County	Tarrant County
12.	Contact Information for Awarding Official	Tarrant County 100 E. Weatherford Street Fort Worth, TX 76196-0001	Tarrant County 100 E. Weatherford Street Fort Worth, TX 76196-0001	Tarrant County 100 E. Weatherford Street Fort Worth, TX 76196-0001
13.	CFDA Number and Name	93.914 HIV Emergency Relief Project Grants	93.917 HIV Care Formula Grants	HIV/SRVS HIV/STD Prevention and Care Branch State Services
14.	Identification if the Award is R&D	N/A	N/A	N/A
15.	Indirect Cost Rate	N/A	N/A	N/A

CERTIFICATE OF INTERESTED PARTIES

FORM **1295**

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1300074

Date Filed:
04/23/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
AIDS Healthcare Foundation
Los Angeles, CA United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Tarrant County Administrative Agency

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
H89HA0047-29-00
HIV-Related Health Services

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Weinstein, Michael	Los Angeles, CA United States	X	
Millner, Carl	Los Angeles, CA United States		X

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is Lyle Honig Mojica, and my date of birth is 12/19/1969.

My address is 6255 Sunset Blvd., 21st Floor (street), Los Angeles (city), CA (state), 90028 (zip code), USA (country).

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Los Angeles County, State of CA, on the 23 day of April (month), 20 25 (year).

Signature of authorized agent of contracting business entity
(Declarant)

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 21
Department:	**Prepared By:** Dulce Lozano	**Approved By:** Lisa McKamie-Muttiah

SUBJECT:

Consideration of Amendment No. 3 to the Fiscal Year 2025-2026 Texas Department of State Health Services HIV/Services Grant Contract

*****CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider Amendment No.3 to the FY 2025-2026 Texas Department of State Health Services (DSHS) HIV/Services (State Services) Contract.

BACKGROUND

Tarrant County receives annual funding from DSHS in the form of grant contracts. The Texas DSHS State Services grant will continue to fund services including Emergency Financial Assistance, Medical Transportation, Outpatient/Ambulatory Health Services, Referral for Health Care & Support Services, and Substance Abuse Outpatient Care in the Fort Worth Health Service Delivery Area (HSDA).

On June 20, 2023, the Commissioners Court, through Court Order #141098, approved the FY 2023-2024 Texas DSHS State Services Grant Contract in the amount of $1,078,733.00.

On May 21, 2024, the Commissioners Court, through Court Order #143143, approved Amendment No. 1 to the FY 2024-2025 Texas DSHS State Services Grant Contract in the amount of $1,094,360.00, for a total award of $2,173,093.00.

On May 20, 2025, the Commissioners Court, through Court Order #145246, approved Amendment No. 2 to the FY 2025-2026 Texas DSHS State Services Grant Contract in the amount of $1,044.642.00, for a total award of $3,217,735.00.

With approval of Amendment No. 3 to the FY 2025-2026 Texas DSHS State Services Grant Contract, the contract language has been revised to reflect updated subrecipient monitoring requirements and performance measures for ADAP Eligibility Workers.

The project period for DSHS State Services grant is September 1, 2023, through August 31, 2026. The term of the budget period is September 1, 2025, through August 31, 2026.

The Criminal District Attorney's Office has reviewed this document as to form.

FISCAL IMPACT

There is no fiscal impact associated with this action.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By:
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

_____
Auditor

Attachments

3. State Services FY25-26 Amendment No. 3 (Partly-Executed).pdf

Docusign Envelope ID: 966BB2C9-0CA3-437C-9AAD-8E2B6F027515

TEXAS
Health and Human Services

Texas Department of State Health Services

Jennifer A. Shuford, M.D., M.P.H.
Commissioner

The Honorable Tim O'Hare, County Judge
Tarrant County
100 E. Weatherford St., Suite 501
Fort Worth, Texas 76196

Subject: HIV/Services (SRVS) Contract
Contract Number: HHS001317000005, Amendment No. 3
Contract Amount: $3,217,735.00
Contract Term: September 1, 2023 through August 31, 2026

Dear Judge O'Hare:

Enclosed is Amendment No. 3 to the above-referenced HIV/SRVS Contract between the Department of State Health Services and Tarrant County.

The purpose of this Contract is to administer HIV delivery funds to subcontractors who provide comprehensive outpatient services to meet the needs of persons living with HIV.

This Amendment No. 3 revises the Statement of Work to update the subrecipient monitoring requirements and the ADAP Eligibility Workers performance measures.

Please let me know if you have any questions or need additional information.

Sincerely,

Nadine Bautista, CTCM
Contract Manager
Phone: 512-776-6524
Email: Nadine.Bautista@dshs.texas.gov

Docusign Envelope ID: 966BB2C9-0CA3-437C-9AAD-8E2B6F027515

DEPARTMENT OF STATE HEALTH SERVICES
CONTRACT NO. HHS001317000005
AMENDMENT NO. 3

The **DEPARTMENT OF STATE HEALTH SERVICES** ("DSHS" or "System Agency") and **TARRANT COUNTY** ("Grantee"), each a "Party" and, collectively, the "Parties" to that certain HIV/State Services Grant Program contract effective September 1, 2023, and denominated DSHS Contract No. HHS001317000005 (the "Contract"), now desire to further amend the Contract.

WHEREAS, the Parties desire to modify the Statement of Work to update the subrecipient monitoring requirements and the ADAP Eligibility Workers performance measures.

NOW, THEREFORE, the Parties amend the Contract as follows:

1. **ATTACHMENT A-2, REVISED STATEMENT OF WORK**, of the Contract is deleted in its entirety and replaced with **ATTACHMENT A-3, REVISED STATEMENT OF WORK**, which is attached to this Amendment No. 3 and incorporated into and made part of the Contract for all purposes.

2. This Amendment No. 3 shall be effective on the signature date of the latter of the Parties to sign this Amendment.

3. Except as modified by this Amendment No. 3, all terms and conditions of the Contract, as previously amended, shall remain in full force and effect.

4. Any further revisions to the Contract shall be by written agreement of the Parties.

5. Each Party represents and warrants that the person executing this Amendment No. 3 on its behalf has full power and authority to enter into this Amendment.

SIGNATURE PAGE FOLLOWS

Docusign Envelope ID: 966BB2C9-0CA3-437C-9AAD-8E2B6F027515

SIGNATURE PAGE FOR AMENDMENT NO. 3
DEPARTMENT OF STATE HEALTH SERVICES
CONTRACT NO. HHS001317000005

DEPARTMENT OF STATE HEALTH SERVICES	**TARRANT COUNTY**
By: _____	By: Separate Electronic Signature Page
Printed Name:	Printed Name: Tim O'Hare
Title:	Title: County Judge
Date of Signature: _____	Date of Signature: 09/03/2025

Docusign Envelope ID: 966BB2C9-0CA3-437C-9AAD-8E2B6F027515

ATTACHMENT A-3
REVISED STATEMENT OF WORK

I. GRANTEE RESPONSIBILITIES

Grantee shall:

A. In its role as an Administrative Agency ("AA"), administer the designated federal and state Human Immunodeficiency Virus ("HIV") Ryan White Service Delivery ("RWSD") funds, Department of State Health Services State Services ("SS") funds, and Housing Opportunities for Persons with AIDS ("HOPWA") funds, on behalf of DSHS, as specified in this Contract. Grantee will also assist DSHS in the administration, planning, and evaluation of services within the approved HIV Service Delivery Area ("HSDA").

B. Perform activities in the following areas: Fort Worth HSDA, which includes Erath, Hood, Johnson, Palo Pinto, Parker, Somervell, Tarrant and Wise Counties.

C. Administer the State's HIV program to develop and/or enhance access to a comprehensive continuum of high-quality HIV care and treatment for low-income persons living with HIV ("PLWH") in Texas. This includes, but is not limited to:

1. Knowledge and understanding of the systems of care in specific HSDAs and overall HIV/AIDS Service Delivery Areas ("HASAs") in the AA's contractual areas of responsibility;
2. Conducting activities focused on addressing the following four goals in compliance with the National Goals to End the HIV Epidemic and demonstrating measurable progress towards the goals to:
   a. Reduce new HIV infections;
   b. Increase access to care and optimize health outcomes for PLWH;
   c. Reduce HIV-related health disparities; and
   d. Achieve a more coordinated national response to the HIV epidemic;
3. Conducting a needs assessment every three (3) years as required under HIV-STD Program Policies, specifically Section 5.4 of Policy No. 241.001, Administrative Agency Roles (contact Care Services group for copy of policy), or as otherwise directed by DSHS; and
4. Use of the HIV Care Continuum, at a minimum, as a basis for planning and assessing outcomes.

D. Ensure all activities and services be performed in accordance with the terms of this Contract. The approved Comprehensive HIV Services Plan, any letters or memos with policies or other instructions provided, approved FY26 Renewal Application, Community Input Plan, and approved Work Plan are incorporated by reference and made a part of this Contract. Any proposed changes to the Comprehensive HIV Services Plan must be pre-

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approved by DSHS, following the guidance located at https://www.dshs.texas.gov/sites/default/files/hivstd/planning/PlanGuidance.pdf.

E. Receive written approval from DSHS before varying from applicable policies, procedures, and protocols, and update its records within forty-eight (48) hours of making approved changes so that staff working on activities under this Contract know of the change(s).

F. Ensure the delivery of comprehensive outpatient health and support services to meet the identified needs of persons living with HIV and their families, in accordance with Health Resources and Services Administration ("HRSA") Ryan White HIV/AIDS Program ("RWHAP") legislation found at https://hab.hrsa.gov/about-ryan-white-hivaids-program/ryan-white-hivaids-program-legislation, including, but not limited to:

1. Entities providing Early Intervention Services ("EIS") will ensure that the following conditions have been met:
   a. Federal, state, and local funds are otherwise inadequate for the EIS an entity proposes to provide; and
   b. The entity will supplement, not supplant, other funds available to the entity for the purpose of providing EIS;
2. Equal Employment Opportunity Commission ("EEOC") 13166, August 11, 2000, requires recipients receiving federal financial assistance to take steps to ensure that people with Limited English Proficiency ("LEP") can meaningfully access health and social services. A program of language assistance should provide for effective communication between the service provider and the person with LEP to facilitate participation in, and meaningful access to, services. The obligations of recipients are explained on the Office for Civil Rights ("OCR") website at https://www.hhs.gov/civil-rights/for-individuals/special-topics/limited-english-proficiency/index.html. Additionally, obligations of recipients are explained on the OCR website at http://www.hhs.gov/civil-rights/index.html;
3. HIV-related health care and support services delivered to a program established with assistance provided under Part B will be provided without regard to the ability of the individual to pay for such services and without regard to the current or past health condition of the individual living with HIV, to the maximum extent practicable;
4. Such services will be provided in a setting that is accessible to low-income individuals living with HIV; and
5. Outreach to low-income individuals living with HIV will be provided to inform them of the services available under Part B.

G. Comply with applicable state policies, DSHS HIV Program manuals, and DSHS HIV policy manuals, standards, guidelines, and regulations, and RWHAP Policy Clarification Notifications ("PCN") and requirements including but not limited to (as revised):

1. DSHS HIV Assurances located at https://www.dshs.texas.gov/sites/default/files/hivstd/funding/docs/HIV_Contractor_Assurances.pdf
2. HRSA RWHAP Policy Clarification Notices (PCNs) and Program Letters located at https://ryanwhite.hrsa.gov/program-letters/policy-notices

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3. DSHS' HIV program operating procedures (POPs) and policies located (contact Care Services group for copies of POPs and policies).
4. HIV Core and Support Service Categories (DSHS Standards of Care) and Universal Standards, Sections 1, 2, 3, 4, 5, 6, and 7, contained in the HIV-STD Program Policies located at www.dshs.texas.gov/hivstd/taxonomy/default.shtm;
5. DSHS Eligibility to Receive HIV Services, contained in the HIV-STD Program Policies (contact Care Services group for copy of policy);
6. Take Charge Texas (TCT) Administrative Agency Data Managers' Core Competencies and all ARIES and TCT/URS-related and privacy, confidentiality, and security-related policies, contained in the HIV-STD Program Policies, and Program Operating Procedures (POPS) Chapter 13 Administrative Agency Core Competencies (contact Care Services group for copy of policy). Take Charge Texas (TCT) has replaced ARIES as the Uniform Reporting System (URS). AAs and subgrantees are required to comply with current and updated policies;
7. TCT Data Improvement Plan, contained in the HIV-STD Program Policies (contact Care Services group for copy of policy);
8. URS Security Policy located at https://www.dshs.texas.gov/hivstd/policy/policies/231-001;
9. Administrative Agency Roles and Responsibilities, contained in the HIV-STD Program Policies (contact Care Services group for copy of policy);
10. Subcontracting HIV Health and Support Services, contained in the HIV-STD Program Policies,, and POPS Chapter 13 Administrative Agency Core Competencies (contact Care Services group for copy of policy)
11. Reallocation of HIV Client Services Funds, contained in the HIV-STD Program Policies (contact Care Services group for copy of policy);
12. HIV Health Insurance Assistance, contained in the HIV-STD Program Policies (contact Care Services group for copy of policy);
13. Standardized contract templates for subcontractors, including all items contained in POPS Chapter 13, Administrative Agency Core Competencies (contact Care Services group for copy of policy);
14. DSHS Funds as Payment of Last Resort, contained in the HIV-STD Program Policies (contact Care Services group for copy of policy);
15. RWHAP Part B Manual, located at https://ryanwhite.hrsa.gov/sites/default/files/ryanwhite/resources/hab-part-b- https://ryanwhite.hrsa.gov/sites/default/files/ryanwhite/resources/hab-part-b-manual-july-2023.pdf;
16. Clinical Quality Management PCN, located at http://hab.hrsa.gov/sites/default/files/hab/Global/clinicalqualitymanagementpcn.pdf;
17. Chapter 6A (Public Health Service) of Title 42 (The Public Health and Welfare) of the United States Code, located at https://www.gpo.gov/fdsys/granule/USCODE-2010-title42/USCODE-2010-title42-chap6A, as amended;
18. Texas Health and Safety Code, §85.085, Physician Supervision of Medical Care, located at http://www.statutes.legis.state.tx.us/Docs/HS/htm/HS.85.htm, to ensure a

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licensed physician supervises any medical care or procedure provided under this Contract. Grantee must include provisions in its contracts with all subgrantees requiring such compliance;

19. Section 106(g) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104), located at https://uscode.house.gov/view.xhtml?req=granuleid:USC-prelim-title22-section7104&num=0&edition=prelim;
20. Terms governed by 45 CFR Part 96, located at https://www.ecfr.gov/current/title-45/subtitle-A/subchapter-A/part-96?toc=1, or 45 CFR Part 98, located at https://www.ecfr.gov/current/title-45/subtitle-A/subchapter-A/part-98?toc=1;
21. Making services available to clients via Telemedicine, Teledentistry, or Telehealth, as applicable in accordance with state and federal law, DSHS guidelines, Universal Standards, and the HIV Core and Support Service Categories (DSHS Standards of Care); and
22. Use the following acknowledgement and disclaimer on all products produced by HRSA grant funds: "This project is/was supported by the Health Resources and Services Administration (HRSA) of the U.S. Department of Health and Human Services (HHS). This information or content and conclusions are those of the author and should not be construed as the official position or policy of, nor should any endorsements be inferred by HRSA, HHS, or the U.S. Government."

    Grantees are required to use this language when issuing statements, press releases, requests for proposals, bid solicitations, and other HRSA-supported publications and forums describing projects or programs funded in whole or in part with HRSA funding. Examples of HRSA-supported publications include, but are not limited to, manuals, toolkits, resource guides, case studies, and issue briefs.

All the above-named documents are incorporated herein by reference and made a part of this Contract.

H. Permit and cooperate with any federal or state investigations undertaken regarding any program conducted under Part B or State Services.

I. Ensure subgrantees that purchase outpatient prescription drugs secure the best prices available for such products and maximize results for the recipient organization and its patients. Eligible health care organizations/covered entities that enroll in the 340B Program must comply with all 340B Program requirements and will be subject to audit regarding 340B Program compliance. 340B Program requirements, including eligibility, can be found at www.hrsa.gov/opa/.

J. Submit to DSHS an annual forecast of 340B-generated revenue expected to be earned by 340B-covered service providers as program income from Ryan White Part B activities. AAs must also make available documentation to show how all program income is allocated and expended during annual AA monitoring visits.

K. Have knowledge of 45 CFR 75 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS awards (U.S. Uniform Guidance), located at https://www.ecfr.gov/current/title-45/subtitle-A/subchapter-A/part-75; and understand the

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difference between 45 CFR 74, located at https://www.govinfo.gov/app/details/CFR-2000-title45-vol1/CFR-2000-title45-vol1-part74, and 2 CFR 200 located https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200, specified in HRSA PCN 16-02 Ryan White HIV/AIDS Program Services: Eligible Individuals & Allowable Uses of Funds (Updated 10/22/2018) (HRSA/HAB PCN) located at https://hab.hrsa.gov/sites/default/files/hab/program-grants-management/ServiceCategoryPCN_16-02Final.pdf, including, but not limited to, time and effort requirements, records retention, limits on executive compensation, and mandatory disclosures.

L. Ensure that DSHS service delivery funds are not utilized for Grantee's administrative expenses.

M. Ensure RWHAP federal funds are only used for RWHAP-eligible clients. In accordance with the HRSA RWHAP client eligibility determination and recertification requirements (PCN 21-02, revision date 10/19/2021, located at Determining Client Eligibility & Payor of Last Resort), clients' eligibility shall be assessed during the initial eligibility determination, at least every six months, and at least once a year (whether defined as a 12-month period or calendar year) to ensure that the program only serves eligible clients, and that the RWHAP is the payor of last resort. Rapid eligibility determinations may be performed simultaneously with testing and treatment. Grantee and subgrantees assume the risk of recouping any HRSA RWHAP funds utilized for clients ultimately determined to be ineligible, and must instead charge an alternate payment source, or otherwise ensure that funds are returned to the HRSA RWHAP program. Grantee understands that if ineligible clients are found to have received services, reimbursement for those services may be required.

N. Ensure subgrantees do not use funds for inpatient hospital services, nursing homes, or other long-term care facilities, or to supplant or supplement existing Medicaid/Medicare services. However, funds may be used for residential hospice care provided within an inpatient setting such as a hospital or nursing home that is properly staffed and licensed for such care as mandated by state and federal law regarding hospice regulation and is compliant with DSHS HIV Standards of Care and DSHS HIV Universal Standards (https://www.dshs.texas.gov/hivstd/taxonomy/universal.shtm).

O. Ensure subgrantees do not use funds to make payments directly to clients.

P. Ensure subgrantees' staff who work on subaward activities attend trainings, conferences, and meetings.

Q. Ensure subgrantees do not use funds to purchase or majorly improve any building or other facility.

R. In accordance with Program Policy Notice 16-02-01, ensure grant funds are not used:

1. To support broad-scope awareness that targets the general public rather than specific populations and/or communities with high rates of HIV infection; or

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2. To duplicate HIV prevention outreach efforts.

S. Adhere to the legislative requirement to establish and maintain a Clinical Quality Management (CQM) Program and ensure all subgrantees are following requirements independently or as part of the regional CQM Program, as outlined in PCN 15-02: https://hab.hrsa.gov/sites/default/files/hab/clinical-quality-management/clinicalqualitymanagementpcn.pdf. Subgrantees will ensure the following key components are in place and are ongoing:

1. CQM Plan that encompasses infrastructure, performance measurement, quality improvement, and program evaluation. The CQM Plan is reviewed annually and updated as needed. The CQM Plan includes goals that are health access and outcome based and are aligned across Ryan White parts and statewide goals. The CQM Plan includes an associated work plan that aligns with goals and activities listed in the CQM Plan.
2. An established CQM Committee that meets quarterly, at minimum, and records meeting minutes or summary notes that are available to DSHS and other stakeholders upon request.
3. Quarterly analysis, stratification, and dissemination of selected performance measure result data to DSHS CQM Committee and regional stakeholders.
4. Care continuum and other data stratified for analysis of potential disparities by age, sex, socioeconomic status, risk factor and geography.
5. Stakeholder involvement in the CQM Program to include people living with HIV, affected by HIV, or both.
6. Established method to validate appropriateness of performance measure selection based on service utilization.
7. Established systematic review process for subgrantee data including regional care continuum cascades and clinical, consumer satisfaction, and operational measures.
8. Established method to validate data for accuracy, completeness, and timeliness of data entry.
9. Ongoing CQM and HIV capacity building activities for region based on needs. AA CQM staff participate and support statewide CQM activities and goals.
10. At least one (1) Quality Improvement Project (QIP) ongoing at all times that is linked to one (1) of the following four (4) strategic domains of the Texas Ryan White Part B QM Program:
    a. Improving Access to Care;
    b. Improving Health Outcomes;
    c. Improving the Client/Patient Experience; and
    d. Eliminating Health Disparities.

T. Ensure subgrantees that provide HIV testing in accordance with core and support service category standards for Early Intervention Services and Outreach Services (HRSA PCN 16-02, DSHS HIV/STD Taxonomy) comply with all applicable federal and state regulations and conditions, including, but not limited to:

1. DSHS HIV and STD Program Operating Procedures and Standards:
    a. Chapter 1- Focused HIV/STI/HCV Testing, Counseling and Linkage to HIV Medical Care contact Care Services for copy of policy); and

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b. Chapter 2- HIV/STI/HCV Testing and Linkage Documentation (contact Care Services for copy of policy);

2. DSHS Training Requirements for staff providing HIV testing services (https://www.dshs.texas.gov/hivstd/training/);
3. Texas Health and Safety Code §81.109 – Positive Test Results required to be provided in person (https://statutes.capitol.texas.gov/Docs/HS/htm/HS.81.htm);
4. Texas Health and Safety Code §85.085 – Acquired Immune Deficiency Syndrome and Human Immunodeficiency Virus Infection (https://statutes.capitol.texas.gov/Docs/HS/htm/HS.85.htm);
5. Texas Administrative Code (TAC) Title 25, Chapter 97 (Subchapters A and F) (Chapter 97, Communicable Diseases, Part 1. Department of State Health Services, Title 25, Health Services, Texas Administrative Code);
6. Texas Administrative Code (TAC) Title 25, Chapter 98 (Chapter 98, Texas HIV Medication Program, Part 1. Department of State Health Services, Title 25, Health Services, Texas Administrative Code); and
7. Chapter 6A (Public Health Service) of Title 42 (The Public Health and Welfare) of the United States Code as amended, located at: 42 U.S.C. 6A - Public Health Service - Content Details - USCODE-2010-title42-chap6A (govinfo.gov).

U. Agree vacant positions existing after ninety (90) days may result in a decrease in funds. Report staff vacancies to DSHS within one (1) week of vacancy and verify that access to DSHS data system(s) and platforms for document sharing is terminated. Notify DSHS of new hires within five (5) business days of the start date.

V. Receive and disburse program funds for client services, consistent with the requirements found herein, through a Request for Proposal or Renewal process, and execute contracts directly with subgrantees for these client services within thirty (30) days of the first day of the Contract year.

W. Submit fully executed subgrantee contracts, interlocal agreements, and budgets for Ryan White administration, Service Delivery, and State Services funds to DSHS no later than thirty (30) days after the start of the Contract year.

X. Offer access to all programmatic documentation available in electronic format to DSHS and Federal Grantor upon request.

Y. Perform annual fiscal monitoring of all subgrantees. AA shall make all initial fiscal monitoring reports, final fiscal monitoring reports, and back-up documentation available in electronic format to DSHS and Federal Grantor upon request. All documentation will align with the required retention period of seven (7) years after the end of the Contract. Back-up fiscal documentation includes, but is not limited to:

1. General Ledger;
2. Agency and program-specific policies;
3. Current organizational chart;
4. Subgrantees list as included under the "contractual" or "other" budget category;
5. Tax records and payroll records;

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6. All audit reports (e.g., OPA, Single Audit) and all other reports and records related to financial compliance monitoring;
7. Copy of current contracts, grants, and budgets for all funding sources supporting the same activities as those funded in this Contract;
8. Copy of the cost allocation plan and documentation to support the methodologies used;
9. Lease agreements for facilities, equipment, and/or vehicles charged to the Contract;
10. Bank statements and bank reconciliations;
11. A list of the Board of Directors and Board Minutes for the Contract period; and
12. Any supporting documentation (e.g., original invoices, purchase orders) for all expenditures.

Z. Perform subgrantee programmatic monitoring using the DSHS monitoring tools, which include the requirements of the HRSA Policy Clarification Notices (PCNs), HRSA National Monitoring Standards, DSHS HIV Standards of Care, and DSHS HIV Eligibility Standards and Policies and Procedures Standards (Universal Standards) and submit AA-generated subgrantee monitoring reports and data for each funded service category, unless otherwise directed by DSHS. Coordinate biannual subrecipient monitoring with the DSHS contracted monitoring team to ensure the monitoring of the subrecipient is completed within five (5) business days of the DSHS contracted monitoring team's scheduled visit. Monitoring results must be entered into the DSHS HIV Monitoring database within five (5) business days of site visit completion date. Provide DSHS consultant initial and/or final subgrantee monitoring reports, and subsequent close-out documentation, upon request. Implement and manage the current DSHS monitoring deficiency response process. Follow the 180-day Corrective Action Plan (CAP) process. Submit CAPs and all supporting documents by service provider to DSHS within ten (10) business days of completion of process for each subgrantee. DSHS HIV Care Services Consultants will verify on a quarterly basis that these monitoring requirements are completed.

AA. Follow DSHS guidance regarding sample size.

BB. Ensure subgrantees implement and comply with DSHS HIV Standards of Care, DSHS HIV Universal Standards, and DSHS Ryan White Part B/State Services Subrecipient Program Monitoring Logistics Guide.

CC. Texas HIV Medication Program (THMP) Liaisons or other AA staff will track the following performance measures and ensure they are accomplished or surpassed for the ADAP Eligibility Workers (AEWs):

1. Track the following ADAP Eligibility Workers (AEWs) performance measures to ensure they are reached or surpassed:
   a. ≥ 90% of new recertification ADAP applications are accepted by THMP as complete upon initial submission. THMP measures this by checking if all eligibility documents, including acceptable proof of income, proof of Texas residency, and proof of diagnosis, are received by the program via TCT, fax, or mail;
   b. ≥ 90% of ADAP eligibility recertifications and self-attestations are completed on or before the lapse of ADAP program benefits. THMP measures this by

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checking that the recertification and self-attestation application was received during the client's birth-month/half-birth month before the lapse of ADAP program benefits;

c. ≥ 90% of TIAP applications are accepted by THMP as complete upon initial submission for insurance assistance. THMP measures this by reviewing the completeness of the information provided in the insurance tab in TCT or reviewing the front and back copy of the client's insurance card received by the program via TCT, fax or mail;
d. ≥ 90% of SPAP applications are accepted by THMP as complete upon initial submission for insurance assistance. THMP measures this by checking if the new applicants have applied for the Part D Low-Income Subsidy through the Social Security Administration before applying to SPAP;
e. ≥ 90% of TIAP-PLUS applications are accepted by THMP as complete upon initial submission for insurance assistance. THMP measures this by checking if all the required documents, including the insurance client agreement form, the client's monthly premium amount, and the account insurance information are received by the program via TCT, fax, or mail; and
f. ≥ 90% of application entries in the "about you" demographic, relationship, household, client financial, insurance, and case notes in TCT are correct and complete.

DD. Ensure the following expectations are met by the THMP Liaison, which is a required position. Facilitate communication understanding with a focus on THMP, AAs, and subcontracted agencies, with a focus on AEWs and other staff focused on THMP application submission, including stakeholders, THMP applicants and participants. Provide training, support, quality assurance/quality improvements, and oversight of the AEWs across HASAs and HSDAs to complete and correct submissions of THMP applications to DSHS. Include issues related to applications in Take Charge Texas (TCT). TCT replaced ARIES as the URS. Un-anchored applications, those applications from clients which do not receive any other services at the agency and only require THMP application assistance, must be reviewed and assigned for AEW follow-up. Staff vacancies shall be reported to DSHS within one week of vacancy. THMP will complete performance measurement on AEW applications submitted to THMP on a regular schedule as specified below. The THMP Liaison is responsible for reporting the progress of the following to the DSHS HIV Care Services Consultants monthly, and on the semiannual and the annual report:

1. Attend 80% of monthly regional and weekly huddle calls coordinated by THMP;
2. Attend 100% of required trainings annually, or arrange for appropriate makeup;
3. Submit a yearly QA/QI schedule to THMP, which includes AEW performance measure reporting; and
4. Submit quarterly reports and outcomes from the QA/QI schedule. This will include technical assistance visits to agencies and pharmacies in the assigned area.

EE. Ensure subgrantees establish a Memorandum of Agreement with each local health department within the Grantee's designated Service Area (or DSHS regional office, in an area without a local health department) within thirty (30) days of the effective date

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of each subcontract. This Memorandum of Agreement must be designed to facilitate linking individuals who meet DSHS HIV Program eligibility criteria to local sexually transmitted disease (STD) and tuberculosis (TB) programs so that such individuals may receive appropriate services from those programs.

FF. Establish formal systems of care and standing procedures for linking clients to primary care to assure that all clients have a provider for non-HIV-related illnesses.

GG. Ensure non-Adult Safety Net vaccine program (ASN) subgrantees have a DSHS-approved policy in place for receiving, storing (including a temperature log), and distributing vaccines. All subgrantees, regardless of contract status with ASN, must also document the procedure for ensuring required vaccination data is entered or imported into TCT.

HH. Ensure subgrantees use Outpatient Ambulatory Health Services funds for vaccinations, as required by the DSHS Standards of Care and the federally approved HIV Clinical Guidelines.

II. Ensure subgrantees provide services that are equitably available and accessible to all PLWH needing services and/or care within Grantee's designated Service Area. Grantee shall not set up eligibility criteria that favors one HIV-positive demographic over another. Grantee will make reasonable efforts to provide office hours and service locations that are accessible to as many clients as possible. HHS Office for Civil Rights provides guidance to grant and cooperative recipients on complying with civil rights laws that prohibit discrimination (see http://www.hhs.gov/civil-rights/for-individuals/index.html). Specific guidance for legal obligations under Title VI of the Civil Rights Act of 1964 for programs and activities that receive federal financial assistance can be found in P.L. 88-352, as amended, and 45 CFR Part 75.

JJ. Ensure subgrantees provide key points of access for the purpose of facilitating early intervention for individuals newly diagnosed with HIV and individuals knowledgeable of their HIV status but not in care. Subgrantees shall maintain appropriate relationships with other health care provider entities in the area that provide key points of access to the health care system for PLWH, so referrals can be made into the care system. These entities include, but are not limited to: emergency rooms, substance abuse treatment programs, detoxification centers, adult and juvenile detention facilities, mental health programs, homeless shelters, migrant health centers, community health centers, health services for the homeless, family planning grantees, comprehensive hemophilia diagnostic and treatment centers, non-profit private entities that provide comprehensive primary care services to populations at risk for HIV, STD clinics/programs, DSHS Program's HIV prevention contractors, and other venues where HIV may be diagnosed.

KK. Provide a recommended allocation plan of DSHS funds available for each HSDA prioritized by service categories, with allocations reflecting the intent of the Ryan

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White Treatment Extension Act of 2009's mission, due no later than thirty (30) days after the start date of the Contract term. Grantee will:

1. Conduct periodic examinations of utilization and expenditure data;
2. Maintain effective systems to minimize lapsing of Contract funds;
3. Submit reallocation requests to DSHS for review and approval no less than thirty (30) days before the end of the Contract period, unless DSHS approves a late reallocation request in advance of the late reallocation submission. The reallocation requests must follow DSHS HIV policy 241.006, Reallocation of HIV Client Services Funds, to efficiently expend funds and provide core medical services to the broadest number of clients;
4. Implement any recommendations as approved and modified by DSHS and immediately make any approved revisions to the URS contracts. Allocation and reallocation recommendations will reflect a primary emphasis on assuring participation in HIV-related medical care for PLWH;
5. Ensure that recommended allocations for HSDAs containing Eligible Metropolitan Areas (EMAs) or Texas Transitional Grant Areas (TGAs) will reflect the priorities and strategies set by the Planning Council;
6. Ensure subgrantees use the additive method for program income and that use of program income complies with the DSHS Uniform Terms and Conditions (Attachment D-2, HHS Uniform Terms and Conditions – Grant v. 3.5, September 2024), RWHAP legislation, including PCN 15-03 Clarifications Regarding the Ryan White HIV/AIDS Program and Program Income, located at https://hab.hrsa.gov/sites/default/files/hab/Global/pcn_15-03_program_income.pdf;
7. Ensure subgrantees comply with AA's policy, DSHS' policy, and RWHAP legislation regarding disallowed costs; and
8. Ensure responsibility and accountability for RWHAP Part B funds expenditures, including monthly review of subgrantees' supporting documentation submitted with reimbursement requests.

LL. Provide the current Administrative Agency Quality Management (QM) Plan and subgrantee QM Plans to DSHS by December 30, 2025 (the QM Plan can be incorporated into the agency's strategic and Comprehensive HIV Services plans).

MM. Submit the following as attachments to Annual and Semiannual Narrative Progress Report (formerly "Section B"):

1. Biannual QM Committee meeting summaries;
2. Annual Administrative Agency Client Satisfaction Survey results; and
3. Annual QM Program/System Summary.

NN. Ensure subgrantees submit, at a minimum, all required data elements under this Contract for every client who receives services through the funded provider. Grantees are responsible for ensuring subgrantees, or the Grantee on the subgrantees' behalf, submit and complete all required client data through the URS in accordance with the requirements herein and with all policies, guidelines and instructions provided by DSHS. Grantees must enter or import complete and correct contracts into the URS no

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later than thirty (30) days after Contract start date (9/30/2025) or thirty (30) days from an executed amendment, as applicable. DSHS HIV Care Services consultants will verify this is completed on a regular basis. Contracts shall include accurate information on the cost of each unit of service and follow the naming format listed below, as appropriate:

1. 25-26 SS (9/1/2025-8/31/2026);
2. 25-26 Part B (4/1/2025-3/31/2026); and
3. 25-26 Part B Program Income (4/1/2025-3/31/2026).

OO. Utilize the program reporting format provided by DSHS. Grantee accepts responsibility and accountability for each subgrantee's compliance and timely submission of the documentation required in the Annual and Semiannual Narrative Progress Report.

PP. Require its subgrantees to submit the Ryan White HIV/AIDS Program Services Report (RSR) electronically by February 15, 2026, for services delivered from January 1 to December 31, 2025, following all submission instructions issued by DSHS. Payment of final voucher will be contingent upon proper submission of Grantee's final RSR.

QQ. Require AA and subgrantee staff to complete URS training as directed by DSHS. AA will require service provider staff/subgrantees responsible for client eligibility to work with clients to set up a URS profile and establish eligibility to receive services and THMP medications, through the Take Charge Texas (TCT) portal.

RR. Review all THMP applications in TCT by AEWs regardless of if client is receiving other services from the agency. AEWs will communicate with clients as needed, to support a timely, complete and correct application submission to THMP. Clients that only require THMP application assistance will be assigned to subgrantees by an algorithm based on client residence. All THMP applications assigned to an agency must undergo quality assurance by an AEW before submission.

SS. Ensure all required data elements are entered into TCT as outlined in DSHS policy and guidance. Ensure reporting deadlines are met as outlined in DSHS policy and reporting schedules. If importing into TCT, ensure imports are scheduled and occur in a regular and timely manner, but no less than once per month.

TT. Ensure subgrantees providing direct services adopt written protocols, standards, and guidelines based on the latest medical knowledge regarding the care and treatment of persons with HIV infection, consistent with the laws and policies referenced herein, as revised.

UU. Maintain access to current laws, standards, and guidelines for its staff working on activities under this Contract.

VV. Submit Ryan White Service Delivery (RWSD) Reports in accordance with requirements located at https://www.dshs.state.tx.us/hivstd/fieldops/ReportsForms.shtm.

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II. PERFORMANCE MEASURES

DSHS will monitor the Grantee's performance of the requirements in this **ATTACHMENT A-3, REVISED STATEMENT OF WORK**, and compliance with the Contract's terms and conditions.

III. INVOICE AND PAYMENT

Grantee will request monthly payments using the State of Texas Purchase Voucher (Form B-13), located at https://www.dshs.texas.gov/hivstd/contractor/cmsforms.shtm. Grantee will submit a Voucher Support Form(s) with each Form B-13. The Form B-13 and any supporting documentation will be submitted by electronic mail (email) to the following email addresses: invoices@dshs.texas.gov, cmsinvoices@dshs.texas.gov and FSO@dshs.texas.gov.

Specific supporting documentation for expenses billed to the program by budget category is required. Guidance for this process shall be provided separately by DSHS Fiscal Support and Oversight (FSO).

Grantee will be paid monthly on a cost reimbursement basis and in accordance with **ATTACHMENT B-2, REVISED BUDGET**, of this Contract. One (1) Contract advance may be requested in an amount not to exceed 1/12th of the total Contract amount.

Certificate Of Completion

Envelope Id: 966BB2C9-0CA3-437C-9AAD-8E2B6F027515
Status: Sent
Subject: Please DocuSign: HHS001317000005; Tarrant County; Amendment No. 3
Source Envelope:
Document Pages: 16
Signatures: 0
Certificate Pages: 2
Initials: 0
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-06:00) Central Time (US & Canada)

Envelope Originator:
CMS Internal Routing Mailbox
11493 Sunset Hills Road
#100
Reston, VA 20190
CMS.InternalRouting@dshs.texas.gov
IP Address: 167.137.1.11

Record Tracking

Status: Original
8/14/2025 3:51:05 PM
Holder: CMS Internal Routing Mailbox
CMS.InternalRouting@dshs.texas.gov
Location: DocuSign

Signer Events	Signature	Timestamp
Judge Tim O'Hare countyjudgegrants@tarrantcountytx.gov Tarrant County Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign		Sent: 8/14/2025 3:55:00 PM
Helen Whittington helen.whittington@dshs.texas.gov Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign		
Patty Melchior Patty.Melchior@dshs.texas.gov Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign		
Imelda Garcia ImeldaM.Garcia@dshs.texas.gov Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign		

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
Barbara Kakembo bakakembo@tarrantcountytx.gov Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	COPIED	Sent: 8/14/2025 3:54:58 PM
Dulce Lozano dalozano@tarrantcountytx.gov Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	COPIED	Sent: 8/14/2025 3:54:59 PM
Lisa Muttiah lmuttiah@tarrantcountytx.gov Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	COPIED	Sent: 8/14/2025 3:54:59 PM
Tarrant County TCAAFinancial@tarrantcountytx.gov Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	COPIED	Sent: 8/14/2025 3:54:58 PM Viewed: 8/14/2025 5:11:47 PM
CMS Internal Routing Mailbox CMS.InternalRouting@dshs.texas.gov Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign		
Nadine Bautista nadine.bautista@dshs.texas.gov Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign		

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/14/2025 3:54:59 PM

Payment Events	Status	Timestamps

SIGNED AND EXECUTED this _____ day of _____, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

James Marvin Nichols
Criminal District Attorney's Office*

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 8
Department:	**Prepared By:** Dulce Lozano	**Approved By:** Lisa McKamie-Muttiah

SUBJECT:

Consideration of Amendment No. 3 to the Fiscal Year 2025-2026 Health Resources and Services Administration Ryan White Treatment Extension Act Part A Notice of Award

*****CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider Amendment No. 3 to the FY 2025-2026 Health Resources and Services Administration (HRSA) Ryan White Treatment Extension Act Part A (Part A) Notice of Award (NOA) in the amount of $341,216.00.

BACKGROUND

Tarrant County has been awarded funding since 1996 under the Ryan White HIV/AIDS Program (RWHAP) Part A HIV Emergency Relief Grant Program. The purpose of this program is to provide direct financial assistance to the Fort Worth/Arlington Transitional Grant Area (TGA), which is severely affected by the HIV epidemic. The RWHAP allows the TGA to develop and enhance access to a comprehensive continuum of highquality, community-based care for people with HIV who are low-income through the provision of formula, supplemental, and Minority AIDS Initiative (MAI) funds. The goal is to provide optimal HIV care and treatment for people with HIV who are low-income, uninsured, and underserved, to improve their medical outcomes. Tarrant County HIV Administrative Agency administers the grant funding and subcontracts with community organizations to deliver high-quality services.

On February 04, 2025, the Commissioners Court, through Court Order #144705, approved the FY 2025-2026 HRSA Part A NOA for partial funding in the amount of $1,002,747.00.

On June 05, 2025, the Commissioners Court, through Court Order #145341, approved Amendment No. 1 to the FY 2025-2026 HRSA Part A NOA for $1,475,003.00, for a total of $2,477,750.00.

On August 19, 2025, the Commissioners Court, through Court Order #14XXXX, approved Amendment No. 2 to the FY 2025-2026 HRSA Part A NOA for $3,069,828.00, for a total of $5,547,578.00.

With approval of Amendment No. 3 to the FY 2025-2026 HRSA Part A NOA, an unobligated balance of $341,216.00 will be carried forward from budget period March 1, 2024, through February 28, 2025, into the new current budget period of March 1, 2025, through February 28, 2026. The carryover will bring the new total amount of funding to $5,888,794.00.

The Ryan White Part A project period is March 1, 2025, through February 29, 2028. The grant budget period will remain March 1, 2025, through February 28, 2026.

The Criminal District Attorney's Office has reviewed this document as to form.

FISCAL IMPACT

All associated costs will be paid from grant fund allocations in E0028-2026.

Anticipated Administrative Funding: $0.00

No match or operating subsidy required.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

Auditor

Attachments

Amendment 3 RW Treatment Extension Part A.pdf

Department of Health and Human Services
Health Resources and Services Administration

Notice of Award
FAIN# H8900047
Federal Award Date: 08/11/2025

Recipient Information

1. Recipient Name
TARRANT COUNTY HEALTH DEPARTMENT
100 E Weatherford St
Fort Worth, TX 76196-0206

2. Congressional District of Recipient
12

3. Payment System Identifier (ID)
1756001170A1

4. Employer Identification Number (EIN)
756001170

5. Data Universal Numbering System (DUNS)
068365220

6. Recipient's Unique Entity Identifier
DBH1UNN8U5J3

7. Project Director or Principal Investigator
Lisa Muttiah
HIV Administrative Agency Grants Manager
lmuttiah@tarrantcountytx.gov
(837)370-4528

8. Authorized Official
Tim O'Hare
countyjudgegrants@tarrantcountytx.gov
(817)884-1040

Federal Agency Information

9. Awarding Agency Contact Information
Patryce Peden
Grants Management Specialist
Office of Federal Assistance Management (OFAM)
Division of Grants Management Office (DGMO)
ppeden@hrsa.gov
(301) 443-2277

10. Program Official Contact Information
Jonathon Fenner
HIV/AIDS Bureau (HAB)
jfenner@hrsa.gov
(301) 443-4251

Federal Award Information

11. Award Number
6 H89HA00047-30-04

12. Unique Federal Award Identification Number (FAIN)
H8900047

13. Statutory Authority
42 U.S.C. § 300ff-11-20 and § 300ff-121

14. Federal Award Project Title
HIV EMERGENCY RELIEF PROJECT GRANTS

15. Assistance Listing Number
93.914

16. Assistance Listing Program Title
HIV Emergency Relief Project Grants

17. Award Action Type
Administrative

18. Is the Award R&D?
No

Summary Federal Award Financial Information

19. Budget Period Start Date 03/01/2025 - End Date 02/28/2026	
20. Total Amount of Federal Funds Obligated by this Action	$341,216.00
20a. Direct Cost Amount	
20b. Indirect Cost Amount	$0.00
21. Authorized Carryover	$0.00
22. Offset	$0.00
23. Total Amount of Federal Funds Obligated this budget period	$5,888,794.00
24. Total Approved Cost Sharing or Matching, where applicable	$0.00
25. Total Federal and Non-Federal Approved this Budget Period	$5,888,794.00
26. Project Period Start Date 03/01/2025 - End Date 02/29/2028	
27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period	$5,888,794.00

28. Authorized Treatment of Program Income
Addition

29. Grants Management Officer – Signature
Karen Mayo on 08/11/2025

30. Remarks

Prior Approval Request Tracking Number PA-00142340. Prior Approval Request Type: Carryover

A printer version document only. The document may contain some accessibility challenges for the screen reader users. To access same information, a fully 508 compliant accessible HTML version is available on the HRSA Electronic Handbooks. If you need more information, please contact HRSA contact center at 877-464-4772, 8 am to 8 pm ET, weekdays.

HRSA
Health Resources & Services Administration

Notice of Award
Award Number: 6 H89HA00047-30-04
Federal Award Date: 08/11/2025

HIV/AIDS Bureau (HAB)

31. APPROVED BUDGET: (Excludes Direct Assistance)

[X] Grant Funds Only

[ ] Total project costs including grant funds and all other financial participation

a.	Salaries and Wages:	$0.00
b.	Fringe Benefits:	$0.00
c.	Total Personnel Costs:	$0.00
d.	Consultant Costs:	$0.00
e.	Equipment:	$0.00
f.	Supplies:	$0.00
g.	Travel:	$0.00
h.	Construction/Alteration and Renovation:	$0.00
i.	Other:	$0.00
j.	Consortium/Contractual Costs:	$0.00
k.	Trainee Related Expenses:	$0.00
l.	Trainee Stipends:	$0.00
m.	Trainee Tuition and Fees:	$0.00
n.	Trainee Travel:	$0.00
o.	TOTAL DIRECT COSTS:	$5,888,794.00
p.	INDIRECT COSTS (Rate: % of S&W/TADC):	$0.00
	i. Indirect Cost Federal Share:	$0.00
	ii. Indirect Cost Non-Federal Share:	$0.00
q.	TOTAL APPROVED BUDGET:	$5,888,794.00
	i. Less Non-Federal Share:	$0.00
	ii. Federal Share:	$5,888,794.00

32. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE:

a.	Authorized Financial Assistance This Period	**$5,888,794.00**
b.	Less Unobligated Balance from Prior Budget Periods	
	i. Additional Authority	$0.00
	ii. Offset	$0.00
c.	Unawarded Balance of Current Year's Funds	$0.00
d.	Less Cumulative Prior Award(s) This Budget Period	$5,547,578.00
e.	AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION	**$341,216.00**

33. RECOMMENDED FUTURE SUPPORT:
(Subject to the availability of funds and satisfactory progress of project)

YEAR	TOTAL COSTS
31	$3,076,492.00
32	$3,076,492.00

34. APPROVED DIRECT ASSISTANCE BUDGET: (In lieu of cash)

a. Amount of Direct Assistance	$0.00
b. Less Unawarded Balance of Current Year's Funds	$0.00
c. Less Cumulative Prior Award(s) This Budget Period	$0.00
d. AMOUNT OF DIRECT ASSISTANCE THIS ACTION	**$0.00**

35. FORMER GRANT NUMBER
BRH890047

36. OBJECT CLASS
41.15

37. BHCMIS#

38. THIS AWARD IS BASED ON THE APPLICATION APPROVED BY HRSA FOR THE PROJECT NAMED IN ITEM 14. FEDERAL AWARD PROJECT TITLE AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE AS:
a. The program authorizing statue and program regulation cited in this Notice of Award; b. Conditions on activities and expenditures of funds in certain other applicable statutory requirements, such as those included in appropriations restrictions applicable to HRSA funds; c. 45 CFR Part 75; d. National Policy Requirements and all other requirements described in the HHS Grants Policy Statement; e. Federal Award Performance Goals; and f. The Terms and Conditions cited in this Notice of Award. In the event there are conflicting or otherwise inconsistent policies applicable to the award, the above order of precedence shall prevail. Recipients indicate acceptance of the award, and terms and conditions by obtaining funds from the payment system.

39. ACCOUNTING CLASSIFICATION CODES

FY-CAN	CFDA	DOCUMENT NUMBER	AMT. FIN. ASST.	AMT. DIR. ASST.	SUB PROGRAM CODE	SUB ACCOUNT CODE
24 - 377RA16	93.914	25H89HA00047	$82,325.00	$0.00	FRML	25H89HA00047
24 - 377RA15	93.914	25H89HA00047	$258,891.00	$0.00	MAI	25H89HA00047

HRSA Electronic Handbooks (EHBs) Registration Requirements

The Project Director of the grant (listed on this NoA) and the Authorizing Official of the grantee organization are required to register (if not already registered) within HRSA's Electronic Handbooks (EHBs). Registration within HRSA EHBs is required only once for each user for each organization they represent. To complete the registration quickly and efficiently we recommend that you note the 10-digit grant number from box 4b of this NoA. After you have completed the initial registration steps (i.e.,created an individual account and associated it with the correct grantee organization record), be sure to add this grant to your portfolio. This registration in HRSA EHBs is required for submission of noncompeting continuation applications. In addition, you can also use HRSA EHBs to perform other activities such as updating addresses, updating email addresses and submitting certain deliverables electronically. Visit https://grants3.hrsa.gov/2010/WebEPSExternal/Interface/common/accesscontrol/login.aspx to use the system. Additional help is available online and/or from the HRSA Call Center at 877-Go4-HRSA/877-464-4772.

Terms and Conditions

Failure to comply with the remarks, terms, conditions, or reporting requirements may result in a draw down restriction being placed on your Payment Management System account or denial of future funding.

Grant Specific Term(s)

1. By applying for or accepting federal funds from HHS, recipients certify compliance with all federal antidiscrimination laws and these requirements and that complying with those laws is a material condition of receiving federal funding streams. Recipients are responsible for ensuring subrecipients, contractors, and partners also comply.
2. Applicable Regulations – Prior to October 1, 2025, the recipient agrees this award will be subject to 45 C.F.R. Part 75 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards), with the exception of eight flexibilities HHS adopted on October 1, 2024, from 2 C.F.R. Part 200. See 2 C.F.R. § 300.1 (Adoption of 2 C.F.R. Part 200). After October 1, 2025, this award will be subject to all applicable provisions of 2 C.F.R. Parts 200 and 300 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards).
3. The Recipient hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964, as amended (codified at 42 U.S.C. 2000d *et seq.),* and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 80); Section 504 of the Rehabilitation Act of 1973, as amended (codified at 29 U.S.C. 794), and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 84); Title IX of the Education Amendments of 1972, as amended (codified at 20 U.S.C. § 1681 et seq.), and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part **86);** The Age Discrimination Act of 1975, as amended (codified at 42 U.S.C. § 6101 et seq.), and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 91); and Section 1557 of the Patient Protection and Affordable Care Act, as amended (codified at 42 U.S.C. § 18116), and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 CFR Part 92).
4. Funding beyond this budget period is contingent upon the availability of appropriated funds for this program, recipient satisfactory performance, program authority, compliance with the Terms and Conditions of the award, and a decision that continued funding is in the best interest of the Federal government.
   This award action is based on HRSA's approval of the recipient's application and any modifications at the time of this award. Continued support for this award may be subject to other programmatic considerations to the extent permitted by law, including, but not limited to, Administration priorities and court orders.
   Should additional federal funds not be available and/or shifting priorities affect the programmatic objectives of this award, the recipient will work with HRSA to revise any workplan tasks and budget in accordance with 45 CFR 75.308 (Revision of budget and program plans).
5. Prior to October 1, 2025, this award is subject to the termination provisions at 45 C.F.R. 75.372. Starting on October 1, 2025, this award is subject to the termination provisions at 2 C.F.R. 200.340. Pursuant to 2 C.F.R. 200.340, the recipient agrees by accepting this award that continued funding for the award is contingent upon the availability of appropriated funds, recipient satisfactory performance, compliance with the Terms and Conditions of the award, and a decision by the agency that the award continues to effectuate program goals or agency priorities.
6. By accepting this award, including the obligation, expenditure, or drawdown of award funds, recipients, whose programs are covered by Title IX, certify as follows:
   • Recipient is compliant with Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. §§ 1681 et seq., including the requirements set forth in Presidential Executive Order 14168 titled Defending Women From Gender Ideology Extremism and Restoring Biological Truth to the Federal Government, and Title VI of the Civil Rights Act of 1964, 42 U.S.C. §§ 2000d et seq., and Recipient will remain compliant for the duration of the Agreement.
   • The above requirements are conditions of payment that go the essence of the Agreement and are therefore material terms of the Agreement.
   • Payments under the Agreement are predicated on compliance with the above requirements, and therefore Recipient is not eligible for

funding under the Agreement or to retain any funding under the Agreement absent compliance with the above requirements.

• Recipient acknowledges that this certification reflects a change in the government's position regarding the materiality of the foregoing requirements and therefore any prior payment of similar claims does not reflect the materiality of the foregoing requirements to this Agreement.

• Recipient acknowledges that a knowing false statement relating to Recipient's compliance with the above requirements and/or eligibility for the Agreement may subject Recipient to liability under the False Claims Act, 31 U.S.C. § 3729, and/or criminal liability, including under 18 U.S.C. §§ 287 and 1001.

7. This Notice of Award authorizes the carryover of an unobligated balance in the amount of $341,216 from budget period 03/01/2024 - 02/28/2025 into the current budget period. These funds can only be used for the purposes stated in your Prior Approval request. Please be advised that if the final resolution of the audit determines that the unobligated balance of Federal Funds requested for the carryover is incorrect, HRSA is not obligated to make additional Federal Funds available to cover the shortfall.

All prior terms and conditions remain in effect unless specifically removed.

Contacts

NoA Email Address(es):

Name	Role	Email
Tim O'hare	Authorizing Official	countyjudgegrants@tarrantcountytx.gov
Lisa Mckamie-Muttiah	Employee	lmuttiah@tarrantcountytx.gov
Lisa Muttiah	Program Director	lmuttiah@tarrantcountytx.gov

Note: NoA emailed to these address(es)

All submissions in response to conditions and reporting requirements (with the exception of the FFR) must be submitted via EHBs. Submissions for Federal Financial Reports (FFR) must be completed in the Payment Management System (https://pms.psc.gov/).

SIGNED AND EXECUTED this _____ day of _____, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

James Marvin Nichols
Criminal District Attorney's Office*

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

_____ Date: _____
Auditor

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 7
Department:	**Prepared By:** Dulce Lozano	**Approved By:** Lisa McKamie-Muttiah

SUBJECT:

Consideration of Amendment No. 4 to the Fiscal Year 2025 Health Resources and Services Administration Ryan White Part C Notice of Award

*****CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider Amendment No. 4 to the FY 2025 Health Resources and Services Administration (HRSA) Ryan White Part C (Part C) Notice of Award (NOA) in the amount of $133,927.00.

BACKGROUND

Tarrant County receives annual grant funding from HRSA to provide a variety of essential core and support services for people living with HIV. HRSA Ryan White Part C grant funding is used for the provision of health care and support services in outpatient settings for people living with HIV in the Health Services Delivery Area (HSDA). HSDA includes the Fort Worth/Arlington Transitional Grant Area (TGA) which includes the counties of Tarrant, Wise, Johnson, Parker, Hood, Erath, Palo Pinto, and Somerville. Tarrant County HIV Administrative Agency (TC-HIVAA) administers the grant funding through a subcontract with CAN Community Health, Inc. (CAN) to deliver high-quality services.

On January 14, 2025, the Commissioners Court, through Court Order #144551, approved the partial FY 2025 HRSA Part C NOA in the amount of $267,840.00.

On June 03, 2025, the Commissioners Court, through Court Order #145340, approved Amendment No. 1 to the FY 2025 HRSA Part C NOA in the amount of $200,880.00, for a total of $468,720.00.

On July 01, 2025, the Commissioners Court, through Court Order #145452, approved Amendment No. 2 to the FY 2025 HRSA Part C NOA in the amount of $22,756.00, for a total of $491,476.00.

On August 19, 2025, the Commissioners Court, through Court Order #145734, approved Amendment No. 3 to the FY 2025 HRSA Part C NOA in the amount of $200,880.00 for a total of $692,356.00.

With approval of Amendment No. 4 to the FY 2025 HRSA Part C NOA, grant funding will increase by $133,927.00 for a total of $826,283.00.

The Part C project period is January 1, 2025, through December 31, 2027. The term of the contract period is January 1, 2025, through December 31, 2025.

The Criminal District Attorney's Office has reviewed this document as to form.

FISCAL IMPACT

All associated costs will be paid from grant fund allocations in E0027-2025.

Anticipated Administrative Funding: $13,392.00 (paid by Ryan White Part C)

No match or operating subsidy required.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

Auditor

Attachments

4. Part C FY25 NoA (FINAL AWARD) (Partially-Executed).PDF

Department of Health and Human Services
Health Resources and Services Administration

Notice of Award
FAIN# H7600123
Federal Award Date: 08/19/2025

Recipient Information

1. Recipient Name
TARRANT COUNTY HEALTH DEPARTMENT
100 E Weatherford St
Fort Worth, TX 76196-0206

2. Congressional District of Recipient
12

3. Payment System Identifier (ID)
1756001170A1

4. Employer Identification Number (EIN)
756001170

5. Data Universal Numbering System (DUNS)
068365220

6. Recipient's Unique Entity Identifier
DBH1UNN8U5J3

7. Project Director or Principal Investigator
Lisa Muttiah
HIV Grants Manager
lmuttiah@tarrantcountytx.gov
(817)370-4527

8. Authorized Official

Federal Agency Information

9. Awarding Agency Contact Information
Tsega Nega
Office of Federal Assistance Management (OFAM)
Division of Grants Management Office (DGMO)
tnega@hrsa.gov
(301) 287-0035

10. Program Official Contact Information
Natasha Colthirst
HIV/AIDS Bureau (HAB)
ncolthirst@hrsa.gov
(301) 443-4656

Federal Award Information

11. Award Number
6 H76HA00123-34-04

12. Unique Federal Award Identification Number (FAIN)
H7600123

13. Statutory Authority
42 U.S.C. § 300ff-51-67; 300ff-121

14. Federal Award Project Title
Ryan White Part C Outpatient EIS Program

15. Assistance Listing Number
93.918

16. Assistance Listing Program Title
Grants to Provide Outpatient Early Intervention Services with Respect to HIV Disease

17. Award Action Type
Administrative

18. Is the Award R&D?
No

Summary Federal Award Financial Information

19. Budget Period Start Date 01/01/2025 - End Date 12/31/2025	
20. Total Amount of Federal Funds Obligated by this Action	$133,927.00
20a. Direct Cost Amount	
20b. Indirect Cost Amount	$0.00
21. Authorized Carryover	$0.00
22. Offset	$0.00
23. Total Amount of Federal Funds Obligated this budget period	$826,283.00
24. Total Approved Cost Sharing or Matching, where applicable	$0.00
25. Total Federal and Non-Federal Approved this Budget Period	$826,283.00
26. Project Period Start Date 01/01/2025 - End Date 12/31/2027	
27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period	$826,283.00

28. Authorized Treatment of Program Income
Addition

29. Grants Management Officer – Signature
Adejumoke Oladele on 08/19/2025

30. Remarks

A printer version document only. The document may contain some accessibility challenges for the screen reader users. To access same information, a fully 508 compliant accessible HTML version is available on the HRSA Electronic Handbooks. If you need more information, please contact HRSA contact center at 877-464-4772, 8 am to 8 pm ET, weekdays.

HRSA
Health Resources & Services Administration

Notice of Award
Award Number: 6 H76HA00123-34-04
Federal Award Date: 08/19/2025

HIV/AIDS Bureau (HAB)

31. APPROVED BUDGET: (Excludes Direct Assistance)

[X] Grant Funds Only

[ ] Total project costs including grant funds and all other financial participation

a.	Salaries and Wages:	$0.00
b.	Fringe Benefits:	$0.00
c.	Total Personnel Costs:	$0.00
d.	Consultant Costs:	$0.00
e.	Equipment:	$0.00
f.	Supplies:	$0.00
g.	Travel:	$0.00
h.	Construction/Alteration and Renovation:	$0.00
i.	Other:	$826,283.00
j.	Consortium/Contractual Costs:	$0.00
k.	Trainee Related Expenses:	$0.00
l.	Trainee Stipends:	$0.00
m.	Trainee Tuition and Fees:	$0.00
n.	Trainee Travel:	$0.00
o.	TOTAL DIRECT COSTS:	$826,283.00
p.	INDIRECT COSTS (Rate: % of S&W/TADC):	$0.00
	i. Indirect Cost Federal Share:	$0.00
	ii. Indirect Cost Non-Federal Share:	$0.00
q.	TOTAL APPROVED BUDGET:	$826,283.00
	i. Less Non-Federal Share:	$0.00
	ii. Federal Share:	$826,283.00

32. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE:

a.	Authorized Financial Assistance This Period	**$826,283.00**
b.	Less Unobligated Balance from Prior Budget Periods	
	i. Additional Authority	$0.00
	ii. Offset	$0.00
c.	Unawarded Balance of Current Year's Funds	$0.00
d.	Less Cumulative Prior Award(s) This Budget Period	$692,356.00
e.	AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION	**$133,927.00**

33. RECOMMENDED FUTURE SUPPORT:
(Subject to the availability of funds and satisfactory progress of project)

YEAR	TOTAL COSTS
35	$803,527.00
36	$803,527.00

34. APPROVED DIRECT ASSISTANCE BUDGET: (In lieu of cash)

a. Amount of Direct Assistance	$0.00
b. Less Unawarded Balance of Current Year's Funds	$0.00
c. Less Cumulative Prior Award(s) This Budget Period	$0.00
d. AMOUNT OF DIRECT ASSISTANCE THIS ACTION	**$0.00**

35. FORMER GRANT NUMBER
CSH601061

36. OBJECT CLASS
41.51

37. BHCMIS#

38. THIS AWARD IS BASED ON THE APPLICATION APPROVED BY HRSA FOR THE PROJECT NAMED IN ITEM 14. FEDERAL AWARD PROJECT TITLE AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE AS:
a. The program authorizing statue and program regulation cited in this Notice of Award; b. Conditions on activities and expenditures of funds in certain other applicable statutory requirements, such as those included in appropriations restrictions applicable to HRSA funds; c. 45 CFR Part 75; d. National Policy Requirements and all other requirements described in the HHS Grants Policy Statement; e. Federal Award Performance Goals; and f. The Terms and Conditions cited in this Notice of Award. In the event there are conflicting or otherwise inconsistent policies applicable to the award, the above order of precedence shall prevail. Recipients indicate acceptance of the award, and terms and conditions by obtaining funds from the payment system.

39. ACCOUNTING CLASSIFICATION CODES

FY-CAN	CFDA	DOCUMENT NUMBER	AMT. FIN. ASST.	AMT. DIR. ASST.	SUB PROGRAM CODE	SUB ACCOUNT CODE
25 - 3770891	93.918	25H76HA00123	$133,927.00	$0.00	N/A	25H76HA00123

HRSA Electronic Handbooks (EHBs) Registration Requirements

The Project Director of the grant (listed on this NoA) and the Authorizing Official of the grantee organization are required to register (if not already registered) within HRSA's Electronic Handbooks (EHBs). Registration within HRSA EHBs is required only once for each user for each organization they represent. To complete the registration quickly and efficiently we recommend that you note the 10-digit grant number from box 4b of this NoA. After you have completed the initial registration steps (i.e.,created an individual account and associated it with the correct grantee organization record), be sure to add this grant to your portfolio. This registration in HRSA EHBs is required for submission of noncompeting continuation applications. In addition, you can also use HRSA EHBs to perform other activities such as updating addresses, updating email addresses and submitting certain deliverables electronically. Visit https://grants3.hrsa.gov/2010/WebEPSExternal/Interface/common/accesscontrol/login.aspx to use the system. Additional help is available online and/or from the HRSA Call Center at 877-Go4-HRSA/877-464-4772.

Terms and Conditions

Failure to comply with the remarks, terms, conditions, or reporting requirements may result in a draw down restriction being placed on your Payment Management System account or denial of future funding.

Grant Specific Condition(s)

1. **Due Date: Within 30 Days of Award Issue Date**
   The application budget contains incorrect allocations and/or unallowable costs. In consultation with Project Officer submit a revised SF 424A, Line Item Budget, and Budget Narrative Justification for the Federal award of $ 826,283. The SF424A form, budget, and budget narrative must align. Please ensure that the budget narrative aligns with your revised workplan and fully justifies why each item is needed to implement the project. The budget justification must detail the costs of each line item within each object class category. Please consult your Project Officer for any additional questions and/or requested guidance. For the Personnel line item, you must include the following for each employee supported by funds from this award: name of the employee, base salary, % FTE on the grant, and the amount of Federal funds (wages and % of fringe benefits) to be paid for each budget year. This personnel information requirement also applies to sub-awards/subcontracts supported by Federal funds from this grant.
   The Further Consolidated Appropriations Act, 2024, Public Law 118-22, signed into law on November 16, 2023, restricts the amount of direct salary, which may be paid to an individual under an HHS grant, cooperative agreement, or applicable contract to a rate no greater than Executive Level II of the Federal Executive Pay Scale. Effective January 1, 2025, the Executive Level II salary level is $225,700. This amount reflects an individual’s base salary exclusive of fringe benefits. An individual's institutional base salary is the annual compensation that the recipient organization pays an individual and excludes any income an individual may be permitted to earn outside the applicant organization duties. HRSA funds may not be used to pay a salary in excess of this rate. This salary limitation also applies to sub-recipients under a HRSA grant or cooperative agreement. The salary limitation does not apply to payments made to consultants under this award although, as with all costs, those payments must meet the test of reasonableness and be consistent with recipient’s institutional policy. None of the awarded funds may be used to pay an individual’s salary at a rate in excess of the salary limitation. Note: an individual's base salary, per se, is NOT constrained by the legislative provision for a limitation of salary. The rate limitation simply limits the amount that may be awarded and charged to HRSA grants and cooperative agreements.

Grant Specific Term(s)

1. This Notice of Award provides the balance of fiscal year 2025 (FY25) funding based on HRSA's FY25 appropriations and budget allocations. All previously conveyed terms and conditions remain in effect unless specifically removed.
2. Of the total base award amount $465438 is designated under the Minority AIDS Initiative to support culturally and linguistically appropriate care and services to racial and ethnic minorities.
3. By applying for or accepting federal funds from HHS, recipients certify compliance with all federal antidiscrimination laws and these requirements and that complying with those laws is a material condition of receiving federal funding streams. Recipients are responsible for ensuring subrecipients, contractors, and partners also comply.
4. Applicable Regulations – Prior to October 1, 2025, the recipient agrees this award will be subject to 45 C.F.R. Part 75 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards), with the exception of eight flexibilities HHS adopted on October 1, 2024, from 2 C.F.R. Part 200. See 2 C.F.R. § 300.1 (Adoption of 2 C.F.R. Part 200). After October 1, 2025, this award will be subject to all applicable provisions of 2 C.F.R. Parts 200 and 300 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards).
5. The Recipient hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964, as amended (codified at 42 U.S.C. 2000d *et seq.),* and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 80); Section 504 of the Rehabilitation Act of 1973, as amended (codified at 29 U.S.C. 794), and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 84); Title IX of the Education Amendments of 1972, as amended (codified at 20 U.S.C. § 1681 et seq.), and all requirements imposed by or pursuant to the Regulation of the Department of Health

and Human Services (45 C.F.R. Part **86);** The Age Discrimination Act of 1975, as amended (codified at 42 U.S.C. § 6101 et seq.), and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 91); and Section 1557 of the Patient Protection and Affordable Care Act, as amended (codified at 42 U.S.C. § 18116), and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 CFR Part 92).

6. Funding beyond this budget period is contingent upon the availability of appropriated funds for this program, recipient satisfactory performance, program authority, compliance with the Terms and Conditions of the award, and a decision that continued funding is in the best interest of the Federal government.
   This award action is based on HRSA's approval of the recipient's application and any modifications at the time of this award. Continued support for this award may be subject to other programmatic considerations to the extent permitted by law, including, but not limited to, Administration priorities and court orders.
   Should additional federal funds not be available and/or shifting priorities affect the programmatic objectives of this award, the recipient will work with HRSA to revise any workplan tasks and budget in accordance with 45 CFR 75.308 (Revision of budget and program plans).
7. Prior to October 1, 2025, this award is subject to the termination provisions at 45 C.F.R. 75.372. Starting on October 1, 2025, this award is subject to the termination provisions at 2 C.F.R. 200.340. Pursuant to 2 C.F.R. 200.340, the recipient agrees by accepting this award that continued funding for the award is contingent upon the availability of appropriated funds, recipient satisfactory performance, compliance with the Terms and Conditions of the award, and a decision by the agency that the award continues to effectuate program goals or agency priorities.
8. By accepting this award, including the obligation, expenditure, or drawdown of award funds, recipients, whose programs are covered by Title IX, certify as follows:
   • Recipient is compliant with Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. §§ 1681 et seq., including the requirements set forth in Presidential Executive Order 14168 titled Defending Women From Gender Ideology Extremism and Restoring Biological Truth to the Federal Government, and Title VI of the Civil Rights Act of 1964, 42 U.S.C. §§ 2000d et seq., and Recipient will remain compliant for the duration of the Agreement.
   • The above requirements are conditions of payment that go the essence of the Agreement and are therefore material terms of the Agreement.
   • Payments under the Agreement are predicated on compliance with the above requirements, and therefore Recipient is not eligible for funding under the Agreement or to retain any funding under the Agreement absent compliance with the above requirements.
   • Recipient acknowledges that this certification reflects a change in the government's position regarding the materiality of the foregoing requirements and therefore any prior payment of similar claims does not reflect the materiality of the foregoing requirements to this Agreement.
   • Recipient acknowledges that a knowing false statement relating to Recipient's compliance with the above requirements and/or eligibility for the Agreement may subject Recipient to liability under the False Claims Act, 31 U.S.C. § 3729, and/or criminal liability, including under 18 U.S.C. §§ 287 and 1001.

Reporting Requirement(s)

1. **Due Date: Within 60 Days of Budget Start Date**
   Submit a Ryan White HIV/AIDS Program Allocation Report by October 30, 2025.

Failure to comply with these reporting requirements will result in deferral or additional restrictions of future funding decisions.

All prior terms and conditions remain in effect unless specifically removed.

Contacts

NoA Email Address(es):

Name	Role	Email
Lisa Muttiah	Program Director	lmuttiah@tarrantcountytx.gov
Tim O'Hare	Other	countyjudgegrants@tarrantcountytx.gov

Note: NoA emailed to these address(es)

All submissions in response to conditions and reporting requirements (with the exception of the FFR) must be submitted via EHBs. Submissions for Federal Financial Reports (FFR) must be completed in the Payment Management System (https://pms.psc.gov/).

SIGNED AND EXECUTED this _____ day of _____, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

James Marvin Nichols
Criminal District Attorney's Office*

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

_____ Date: _____
Auditor

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 30
Department:	**Prepared By:** Delilah Crowe	**Approved By:** Wayne Pollard

SUBJECT:

Consideration for Approval of Housing Assistance Payments Contracts and/or Contract Amendments between Landlords and Tarrant County, d/b/a Tarrant County Housing Assistance Office

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider for approval the attached HAP Contracts and/or Contract Amendments executed between Tarrant County, d/b/a Tarrant County Housing Assistance Office (TCHAO), and the identified owners and/or management companies for Housing Choice Voucher Section 8 participants.

BACKGROUND

On March 22, 2016, the Commissioners Court, through Court Order #122227, delegated limited signatory authority to select Tarrant County Housing Assistance Office staff to sign HAP contracts and amendments on behalf of Tarrant County subject to Commissioners Court approval. The attached list of HAP Contracts and/or Contract Amendments executed between Tarrant County, d/b/a TCHAO and the identified owners and/or management companies for Housing Choice Voucher Section 8 participants are being submitted for approval by the Commissioners Court.

FISCAL IMPACT

HAP payments for the period of June 2, 2025, through July 06, 2025, total $907,591.00. Funding is available in the following account: R0013-2025

Attachments

Housing Approvals.pdf

Tarrant County Housing Assistance Office
New Contracts and/or Amended Contracts Report
Week of: 06/02/2025 Thru 06/08/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
HCV1372	Leah P. Wilde	08/01/2025	$964.00
HCV1935	Juan Gonzales	09/01/2025	$207.00
HCV1914	Churchill at Golden Triangle Community LP	08/01/2025	$802.00
HCV2530	Shady Valley Square SVS Apartments, LLC	08/01/2025	$906.00
HCV3456	Lauriva Day	08/01/2025	$543.00
HCV3503	Northpoint Asset Management	08/01/2025	$1,862.00
HCV3454	Ash Lane Apts Norstar Ash Park, LLC	08/01/2025	$1,176.00
HCV3496	Sycamore Pointe Townhomes	08/01/2025	$396.00
HCV3963	Trinity Meadows Apartments WAK SYC, LLC	08/01/2025	$955.00
HCV4001	Ash Lane Apts Norstar Ash Park, LLC	08/01/2025	$1,104.00
HCV5250	Ash Lane Apts Norstar Ash Park, LLC	08/01/2025	$1,385.00
HCV5835	BR Benbrook LLC Brazos Trinity Oaks, LLC	08/01/2025	$1,149.00
HCV5964	El Rancho Escondido Apartments	08/01/2025	$910.00
HCVC592	Noor A Shah	10/01/2025	$2,781.00
HCV5942	Nianqi Wang	08/01/2025	$3,260.00
HCV6467	Graceland Star LLC	07/01/2025	$2,084.00
HCV6692	Cielo Place LLC (Leasing Office)	06/01/2025	$64.00
HCV7288	Brazos Clear Fork LLC Clear Fork Trail	07/01/2025	$241.00
HCV7350	Amherst Residential, LLC	08/01/2025	$1,859.00
HCV7390	Straight Forward Property Management Mack Realty and Property Management, LLC	08/01/2025	$1,072.00
HCV7680	Cobblestone Manor OHC/Cobblestone, LTD	08/01/2025	$1,148.00
HCV7654	CASA Partners VIII Holdings, LLC CVIII Chisholm Ranch LLC	07/01/2025	$492.00
HCV7674	Kulvir Bhogal	08/01/2025	$624.00
HCV8228	Saddlehorn Vista Apartments CP SVA, LLC	07/01/2025	$565.00
HCV8099	Historic Electric Building TRDWind HEB, LLC	08/01/2025	$825.00
HCV8232	Rong Jiang	07/01/2025	$2,581.00
HCV8232	Tri-County Electric Co-Op	07/01/2025	$109.00
HCV8314	Broadmoor Apartments	09/01/2025	$1,020.00
HCV8130	Provision at North Valentine, LP	06/01/2025	$909.00
HCV8311	Harmon Senior Living Harmon Fund LP	05/29/2025	$1,199.00
HCV8673	Sedona Village Senior Living Fossil Ridge II LP	07/01/2025	$874.00
HCV8583	Terraces of Marine Creek	08/01/2025	$1,013.00
HCV8697	HON JV III Titleholder LLC	08/01/2025	$1,645.00
HCV8717	CASA Partners VIII Holdings, LLC CVIII Chisholm Ranch LLC	07/01/2025	$954.00
HCV8726	ARVM 5 LLC	06/02/2025	$1,834.00

Week of: 06/02/2025 Thru 06/08/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
HCVB728	Overton Park LP	08/01/2025	$49.00
HCV8824	Mission Pointe Club Apts.	07/01/2025	$843.00
HCV8867	Pennsylvania Place Apartments 250 Penn Ave Tenant, LP	07/01/2025	$301.00
HCV8990	Ash Lane Apts Norstar Ash Park, LLC	07/01/2025	$1,263.00
CHA003	1301 Northwood LLC	08/01/2025	$749.00
CHA041	Windvale Park, Ltd.	08/01/2025	$498.00
HCV8984	Quail Ridge Apartments AHF - Quail Ridge, LLC	08/01/2025	$775.00
HCV8967	Connie Zhang	08/01/2025	$3,642.00
CHA085	Elbert Kelley	08/01/2025	$674.00
HCV9101	Hills at 5400 Asset Acquisition Company LLC	07/01/2025	$704.00
HCV8950	Providence at Marine Creek	08/01/2025	$937.00
HCV8960	Times Square on the Hill Merica LLC Times Square on the Hill	08/01/2025	$451.00
HCV9021	AMCAL Lee LP	07/01/2025	$1,317.00
HCV9006	Carlyle Crossing Apartments-Fort Worth Affordability	09/01/2025	$495.00
HCV9682	Ruiz Property Connection, LLC	07/01/2025	$634.00
GHA017	Cobblestone Village, LP	08/01/2025	$712.00
GHA064	Kelly Riche	07/01/2025	$1,065.00
HCV9468	Post Oak East	08/01/2025	$636.00
HCV9369	High Standard Property Management LLC	07/01/2025	$1,324.00
HCV9520	Ash Lane Apts - Tenant is at full rent Norstar Ash Park, LLC	08/01/2025	$0.00
HCV9445	Cambridge Court Apartments Western Hills Affordable Housing, LP	08/01/2025	$915.00
HCV9445	Just Energy Texas I Corp	08/01/2025	$56.00
HCV9348	CPI/Amherst SFR Progran II Owner LLC	09/01/2025	$1,112.00
HCV9528	Straight Forward Property Management Mack Realty and Property Management, LLC	06/01/2025	$2,450.00
HCV9528	Direct Energy	06/01/2025	$171.00
HCV9432	Carlyle Crossing Apartments-Fort Worth Affordability	08/01/2025	$495.00
HCV9438	Terrell Homes, Ltd.	07/01/2025	$819.00
HCV9438	Stream Energy	07/01/2025	$139.00
HCV9458	Van T Nguyen	08/01/2025	$1,001.00
HCV9553	Provision at North Valentine, LP	09/01/2025	$915.00
HCV9621	Dakota Apartments Westcreek Group LLC	06/01/2025	$1,126.00
HCV9621	TXU Energy	06/01/2025	$103.00
HCV9513	Mercantile Apartments Ltd	08/01/2025	$1,069.00
HCV9547	KRR Villas on Bear Creek, LP	08/01/2025	$778.00
HCV9604	James E. May	07/01/2025	$237.00

Week of: 06/02/2025 Thru 06/08/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
HCV9808	Lakeview on Shady Oaks, LLC - Tenant is at full rent	08/01/2025	$0.00
HCVC064	Suha Realty LLC	07/01/2025	$1,159.00
HCV9797	Ramesh Sharma	08/01/2025	$1,089.00
HCV9793	Trinity Meadows Apartments WAK SYC, LLC	06/01/2025	$990.00
HCV9757	SREIT Fitzroy Burleson, LLC	08/01/2025	$1,204.00
HCV9854	LDG Stallion Pointe LP	08/01/2025	$925.00
VA123	The Flats at Brentwood	08/01/2025	$1,275.00
HCV9915	Dakota Apartments Westcreek Group LLC	09/01/2025	$566.00
HCV9901	Progress Residential Borrower 21 LLC	08/01/2025	$2,247.00
HCV9850	Provision At Patriot Place LP	08/01/2025	$1,288.00
VA116	Pennsylvania Place Apartments 250 Penn Ave Tenant, LP	08/01/2025	$902.00
VA116	Ambit Energy LP	08/01/2025	$26.00
HCV9971	Michael Brady Real EstateLibby Brady Real Estate	06/01/2025	$1,895.00
HCV9971	Cirro Energy	06/01/2025	$109.00
HCVA558	Standard at Boswell Marketplace, LP	07/01/2025	$161.00
HCVA080	AIC Casa Villa LLC	05/01/2025	$1,125.00
HCVA122	Alna Management Inc.	07/01/2025	$1,885.00
HCVA161	Abhilasha Pandey	08/01/2025	$2,187.00
HCVA162	Straight Forward Property Management Mack Realty and Property Management, LLC	08/01/2025	$2,575.00
HCVA162	Reliant Energy	08/01/2025	$115.00
HCVA219	Anand Patel	09/01/2025	$1,313.00
HCVA219	TriEagle Energy LP	09/01/2025	$141.00
HCVA336	Fort Worth Alpine Proper Management LLC Green Light Property Management	06/01/2025	$603.00
VA340	Grand Ave Apartments TX LLC	07/01/2025	$589.00
HCVA130	Rajumon Chacko	06/01/2025	$2,300.00
HCVA130	TriEagle Energy LP	06/01/2025	$167.00
VA162	Texas Inter - Faith Management Coporation	08/01/2025	$883.00
HCVA241	Hills at 5400 Asset Acquisition Company LLC	09/01/2025	$799.00
HCVB754	Magnolia at Village Creek One Village Creek, LP	09/01/2025	$848.00
HCVA297	Hills at 5400 Asset Acquisition Company LLC	07/01/2025	$610.00
HCVC102	WV TX I LLC La Bella Apartments	06/01/2025	$986.00
HCVA542	MD Mezbah Uddin	06/01/2025	$2,806.00
HCVA542	TXU Energy	06/01/2025	$185.00
HCVA660	The Parks At Sycamore School Apts 3801 Sycamore School Road LP	07/01/2025	$1,140.00
HCVA556	Phoenix Commons (Formerly Crossings 820)	09/01/2025	$874.00
HCVA702	Karen Brock Banks (Brock Realtors LLC)	07/01/2025	$989.00

Week of: 06/02/2025 Thru 06/08/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
HCVA931	The Life at Westland Estates 3000 Alemeda Street Fort Worth LLC	07/01/2025	$1,448.00
HCVA931	TXU Energy	07/01/2025	$56.00
HCVA863	Fang Min Song	06/01/2025	$2,639.00
HCVB014	Bear Creek Apts	08/01/2025	$804.00
HCVA962	Churchill at Golden Triangle Community LP	06/01/2025	$830.00
HCVB080	The Life at Westland Estates 3000 Alemeda Street Fort Worth LLC	09/01/2025	$1,230.00
HCVB022	Cambridge Court Apartments Western Hills Affordable Housing, LP	08/01/2025	$448.00
HCVB063	Baby Varghese	07/01/2025	$1,950.00
HCVB063	Constellation New Energy INC	07/01/2025	$30.00
HCVB183	Provision at North Valentine, LP	09/01/2025	$541.00
HCVB061	Buena Vista Apartments HIG Ref1 TX1	09/01/2025	$769.00
HCVB083	Home Towne at Matador Ranch Integrated Property Management	07/01/2025	$771.00
VA374	Hulen Park Townhomes LLC	08/01/2025	$1,268.00
HCVB115	Home Towne at Matador Ranch Integrated Property Management	10/01/2024	$895.00
HCVB133	Purple Shell LLC	07/01/2025	$2,013.00
HCVB212	Amherst Residential, LLC	08/01/2025	$1,705.00
HCVB212	Young Energh LLC dba Payless	08/01/2025	$120.00
HCVB152	CASA Partners VIII Holdings, LLC CVIII Chisholm Ranch LLC	06/01/2025	$1,125.00
HCVB152	Reliant Energy	06/01/2025	$81.00
HCVB180	Subash Chhetri	08/01/2025	$2,065.00
HCVB291	Broadmoor Apartments	07/01/2025	$1,283.00
HCVB291	Discount Power	07/01/2025	$113.00
HCVB365	Quail Ridge Apartments AHF - Quail Ridge, LLC	07/01/2025	$778.00
HCVB378	Brad MarshallMarshall Group TX LLC	08/01/2025	$1,079.00
HCVB400	Buena Vista Apartments HIG Ref1 TX1	09/01/2025	$769.00
HCVB312	Palladium Oak Grove Ltd	11/27/2024	$18.00
HCVB394	Qinghua Xie	08/01/2025	$3,596.00
HCVB413	Villas by the Park Cobb Park Townhomes II L.P	08/01/2025	$846.00
HCVB382	The Savoy Apartments Armore II - The Savoy	08/01/2025	$601.00
HCVB445	Haiyang Cheng	12/01/2024	$2,670.00
HCVB445	Just Energy Texas I Corp	12/01/2024	$134.00
HCVB384	Churchill at Golden Triangle Community LP	08/01/2025	$776.00
HCVB397	Hunter Plaza Apartments FW Hunter Plaza, LP	08/01/2025	$891.00
HCVB571	Villas by the Park Cobb Park Townhomes II L.P	05/21/2025	$615.00

Week of: 06/02/2025 Thru 06/08/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
EHV011	Belrose Financial LLC	07/01/2025	$3,048.00
EHV004	Hemphill Samaritan, LP	07/01/2025	$532.00
EHV003	Hemphill Samaritan, LP - Tenant is at full rent	07/01/2025	$0.00
EHV057	Dakota Apartments Westcreek Group LLC	05/01/2025	$979.00
HCVB482	Apex Fort Worth Partners LLC	05/13/2025	$1,180.00
HCVB501	Equity Trust Company Custodian FBO Lauren Feeley IRA	08/01/2025	$1,425.00
EHV019	Travis Gardens Apartments	08/01/2025	$700.00
HCVB603	Mariam Shaphek	07/01/2025	$2,962.00
VA411	El Jardin Apartments Lackland Garden, Ltd	05/21/2025	$1,213.00
HCVB636	Regatta 55 I LLC	07/01/2025	$1,087.00
HCVB760	Wildwood Branch Townhomes LP	06/01/2025	$1,217.00
HCVB760	Rhythm Ops LLC	06/01/2025	$8.00
HCVB746	Providence at Marine Creek	05/23/2025	$1,303.00
HCVB746	TXU Energy	05/23/2025	$41.00
HCVB861	Jaime Chavez	08/01/2025	$440.00
HCVB717	Hanratty Place Apartments, LP	08/01/2025	$552.00
HCVB752	Tan Pham	07/01/2025	$1,425.00
HCVB944	Dakota Apartments Westcreek Group LLC	07/01/2025	$999.00
HCVB974	BR Benbrook LLC Brazos Trinity Oaks, LLC	03/01/2025	$1,499.00
HCVB974	Reliant Energy	03/01/2025	$131.00
VA270	Peter John Webb	08/01/2025	$1,577.00
HCVB918	Grand Prairie Townhomes LLC	09/01/2025	$1,469.00
HCVB911	Hammack Creek - Luxury Living	07/01/2025	$389.00
HCVB942	Sunbelt Investors Asset Company LLC	07/01/2025	$2,620.00
HCVB942	Atmos Energy	07/01/2025	$197.00
HCVB794	Hammack Creek - Luxury Living	07/01/2025	$400.00
HCVB900	Sunset Sail Series LLC	07/01/2025	$2,342.00
HCVB836	Real Estate Phanatics	07/01/2025	$1,690.00
EHV132	Stak Management LLC	04/01/2025	$2,500.00
EHV132	Young Energh LLC dba Payless	04/01/2025	$239.00
HCVB948	Alna Management Inc.	04/01/2025	$1,999.00
HCVB948	Reliant Energy	04/01/2025	$108.00
HCVB963	Thirty Three Realty & Associates	06/01/2025	$1,250.00
HCVB963	Young Energh LLC dba Payless	06/01/2025	$131.00
HCVC151	BR Benbrook LLC Brazos Trinity Oaks, LLC	06/01/2025	$883.00
HCVC182	Hills at 5400 Asset Acquisition Company LLC	07/01/2025	$807.00
HCVC113	Reserve at Quebec, LLC	07/01/2025	$979.00
HCVC045	Kennedale Seniors Ltd.	06/01/2025	$672.00
HCVC180	Candletree Apartments South Hulen, LP	08/01/2025	$755.00

Week of: 06/02/2025 Thru 06/08/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
HCVC176	Broadmoor Apartments	09/01/2025	$896.00
HCVC192	FW Stallion Ridge LP	08/01/2025	$912.00
HCVC173	Vipul Kamkhalia	09/01/2025	$1,102.00
HCVC189	FW Alton Park LP	08/01/2025	$365.00
EHV139	Dakota Apartments Westcreek Group LLC	05/01/2025	$1,048.00
EHV139	Direct Energy	05/01/2025	$64.00
HCVC220	Dennis Wenyuan Yang	08/01/2025	$1,674.00
HCVC284	Hills at 5400 Asset Acquisition Company LLC	07/01/2025	$679.00
HCVC290	Brazos Clear Fork LLC Clear Fork Trail	07/01/2025	$1,349.00
HCVC290	Reliant Energy	07/01/2025	$93.00
VA380	Hulen Park Townhomes LLC	08/01/2025	$887.00
VA316	Hillside Apartments Fort Worth Affordability, Inc	06/01/2025	$387.00
EHVP01	Texas Inter - Faith Management Coporation	07/01/2025	$898.00
HCVC309	Telema Nga	07/01/2025	$1,130.00
HCVC282	Naresh Kumar Karn	07/01/2025	$2,533.00
HCVC430	AMCAL Alliance LP (USE 76262 ZIP CODE)	08/01/2025	$871.00
HCVC426	Broadmoor Apartments	07/01/2025	$666.00
HCVC507	Main Street Renewal, LLC	07/01/2025	$2,065.00
HCVC507	4Change Energy	07/01/2025	$109.00
HCVC400	Coastal Haven Management LLC	07/01/2025	$3,138.00
HCVC400	Young Energh LLC dba Payless	07/01/2025	$172.00
VA342	The Flats at Brentwood	06/01/2025	$1,324.00
HCVC369	AMCAL Lee LP	05/01/2025	$1,550.00
HCVC369	Tri-County Electric Co-Op	05/01/2025	$22.00
HCVC397	Arifa Damani	06/01/2025	$2,981.00
HCVC397	Reliant Energy	06/01/2025	$57.00
HCVC433	Dave Han	08/01/2025	$1,367.00
HCVC403	Warrior Acquisitions	08/01/2025	$3,073.00
HCVC421	Cogent Realty Holdings LLC	07/01/2025	$1,842.00
VA376	Exponential Property Group VIII-E LLC The Cassidy At Western Hills	08/01/2025	$799.00
HCVC486	CASA Partners VIII Holdings, LLC CVIII Chisholm Ranch LLC	08/01/2025	$965.00
HCVC492	Brazos Clear Fork LLC Clear Fork Trail	08/01/2025	$1,515.00
VA371	Haltom City Senior Living LP Parmore Fossil Creek	08/01/2025	$614.00
HCVC477	AMCAL Lee LP	08/01/2025	$1,775.00
VA379	Hulen Park Townhomes LLC	08/01/2025	$702.00
VA370	Copper Hill Apartments CPH Associates, LTD	08/01/2025	$760.00
VA373	Bethlehem's Pioneer Place - Tenant is at full rent	08/01/2025	$0.00

Week of: 06/02/2025 Thru 06/08/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
HCVC553	AMCAL Lee LP	08/01/2025	$1,738.00
HCVC553	Tri-County Electric Co-Op	08/01/2025	$58.00
HCVC599	Boardwalk Borough LLC	05/10/2025	$459.00
HCVC598	Magnolia at Village Creek One Village Creek, LP	06/01/2025	$987.00
			$225,254.00

Tarrant County Housing Assistance Office
New Contracts and/or Amended Contracts Report
Week of: 06/09/2025 Thru 06/15/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
HCV1560	Naheed S Nasir	07/01/2025	$2,045.00
HCV3456	Lauriva Day	08/01/2025	$543.00
HCV2772	Worthington Point Apartments LP	07/01/2025	$777.00
HCV3310	Laurel Heights at City View	08/01/2025	$1,073.00
HCV3489	Evergreen at Hulen Bend Apartments MAEDC Hulen Bend Senior Community LP	08/01/2025	$744.00
HCV3932	Barbara K. Williams	08/01/2025	$239.00
HCV3880	Robert Sean Wear	07/01/2025	$559.00
HCV4555	Covington Housing Authority - Tenant is at full rent	08/01/2025	$0.00
HCV5276	Pavilion at Samuels Samuels Avenue, LP	08/01/2025	$931.00
HCV5333	Tuan Quoc Tran	08/01/2025	$1,781.00
HCV5709	Daniel Morais	08/01/2025	$1,308.00
HCV6467	Graceland Star LLC	09/01/2025	$2,752.00
HCV6439	Peter John Webb	08/01/2025	$1,813.00
HCV6584	FYR SFR Borrower LLC	08/01/2025	$1,118.00
HCV6574	John Kelly Brittain Property	07/01/2025	$1,132.00
HCV6975	Cedar Point Townhomes Tralee Rays Cedar Point LLC	08/01/2025	$1,119.00
HCV7692	Villas of Forest Hill HDC Forest Hill Limited Partnership	08/01/2025	$955.00
HCV7721	Terry Gibbons	09/01/2025	$971.00
HCV7909	Sycamore Pointe Townhomes	05/02/2025	$711.00
HCV8091	Evergreen at Hulen Bend Apartments MAEDC Hulen Bend Senior Community LP	08/01/2025	$699.00
HCV8082	Texas Longevity Housing	08/01/2025	$586.00
HCv8046	Hemphill Samaritan, LP	07/01/2025	$259.00
HCV8081	Cobblestone Manor OHC/Cobblestone, LTD	08/01/2025	$1,060.00
HCV8095	Evergreen at Hulen Bend Apartments MAEDC Hulen Bend Senior Community LP	08/01/2025	$965.00
HCV8069	Lindberg Parc Apartments Marine Creek Residential, L.P	08/01/2025	$880.00
HCV8116	Di Wang	09/01/2025	$2,602.00
HCV8235	Avondale Farms Senior Apartments Avondale Farms Seniors L.P	07/01/2025	$1,074.00
HCV8393	Home Towne at Matador Ranch Integrated Property Management	09/01/2025	$842.00
HCV8573	Providence at Marine Creek	08/01/2025	$700.00
HCV8673	Sedona Village Senior Living Fossil Ridge II LP	08/01/2025	$342.00

Week of: 06/09/2025 Thru 06/15/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
HCV8670	Steve Q. Nguyen	08/01/2025	$2,285.00
HCV8581	Magnolia at Village Creek One Village Creek, LP	07/01/2025	$497.00
HCV8736	Trident Estates LLC	08/01/2025	$2,125.00
HCV8736	TXU Energy	08/01/2025	$93.00
CHA002	Tri County Properties c/o JD Jones or PJ Jones	08/01/2025	$1,345.00
CHA002	Direct Energy	08/01/2025	$175.00
CHA041	Windvale Park, Ltd.	08/01/2025	$498.00
CHA085	Elbert Kelley	08/01/2025	$674.00
CHA084	Arbors of Corsicana Corsicana ARB, LTD	08/01/2025	$1,150.00
CHA090	Peter D. Regan	06/01/2025	$712.00
HCV9682	Ruiz Property Connection, LLC	07/01/2025	$870.00
GHA023	KJP Greer Property Management, LLC	08/01/2025	$647.00
HCV9460	Broadmoor Apartments	08/01/2025	$1,060.00
HCV9182	The Flats at Brentwood	06/01/2025	$1,105.00
HCV9437	Candletree Apartments South Hulen, LP	08/01/2025	$301.00
HCV9293	Robby Smith	07/01/2025	$1,300.00
HCV9293	Reliant Energy	07/01/2025	$156.00
HCV9403	Worthington Point Apartments LP	07/01/2025	$225.00
HCV9453	FM Millstone Partners LP	08/01/2025	$813.00
HCV9579	Amani Maurice	07/01/2025	$1,725.00
HCV9579	Think Energy	07/01/2025	$145.00
HCV9382	Texas Longevity Housing	08/01/2025	$593.00
HCV9366	Hulen Gardens Apartments WAK HG, LLC	08/01/2025	$780.00
HCV9438	Terrell Homes, Ltd.	08/01/2025	$819.00
HCV9438	Stream Energy	08/01/2025	$139.00
HCV9412	Thomas Shelby Jung III	08/01/2025	$1,034.00
HCV9555	Ben & Jerry's Properties LLC	09/01/2025	$1,929.00
HCV9771	Mistletoe Station Apartments Mistletoe Station, LLC	07/01/2025	$989.00
HCV9804	Alsbury Villas DCTC Sphinx Development, LP	07/01/2025	$1,478.00
HCV9499	Sadasivareddy Ramigani	08/01/2025	$2,925.00
HCV9516	Broadmoor Apartments	06/12/2025	$1,078.00
HCV9740	Maged Ishak	08/01/2025	$2,243.00
HCV9796	Taj Mahal Apartments	07/01/2025	$1,220.00
HCV9853	FYR SFR Borrower LLC	08/01/2025	$1,736.00
HCV9793	Trinity Meadows Apartments WAK SYC, LLC	08/01/2025	$1,001.00
HCV9840	Nianqi Wang	08/01/2025	$1,924.00
HCV9881	Candletree Apartments South Hulen, LP	08/01/2025	$962.00
HCV9881	Just Energy Texas I Corp	08/01/2025	$5.00

Week of: 06/09/2025 Thru 06/15/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
HCV9887	Lindberg Parc Apartments Marine Creek Residential, L.P	08/01/2025	$805.00
HCVA558	Standard at Boswell Marketplace, LP	07/01/2025	$941.00
HCVA178	Kulvir Bhogal	08/01/2025	$1,028.00
HCVA268	Nianqi Wang	08/01/2025	$3,203.00
HCVA268	Tri-County Electric Co-Op	08/01/2025	$100.00
HCVA088	Progress Residential Borrower 12, LLC	07/01/2025	$1,976.00
HCVA201	Cogent Realty Holdings LLC	09/01/2025	$2,029.00
HCVA215	Mission Pointe Club Apts. - Tenant is at full rent	08/01/2025	$0.00
HCVA136	Nancy C Sommerman & Cecilia Lynn Johnson Plumwood Enterprises Inc	08/01/2025	$1,400.00
HCVA136	TXU Energy	08/01/2025	$12.00
HCVA261	Linda Nathan	07/01/2025	$1,559.00
HCVA127	Amelia Parc II Fort Worth Villas By The Lake Apartments	08/01/2025	$830.00
HCVB926	SCV Owner, LLC The Arwen	07/01/2025	$661.00
HCVA265	Smith Property Management, LLC	09/01/2025	$1,273.00
HCVA264	Bella Via Bella Capital Group LLC	09/01/2025	$635.00
HCVC467	Palladium East Berry Ltd	08/01/2025	$1,155.00
HCVA415	CASA Partners VIII Holdings, LLC CVIII Chisholm Ranch LLC	07/01/2025	$534.00
HCVA364	Keying Bi	08/01/2025	$1,962.00
HCVA428	Straight Forward Property Management Mack Realty and Property Management, LLC	07/01/2025	$1,825.00
HCVA428	Direct Energy	07/01/2025	$160.00
HCVA450	Darragh Lynch	06/01/2025	$2,639.00
HCVA450	Tri-County Electric Co-Op	06/01/2025	$188.00
HCVA480	AMCAL Lee LP	06/01/2025	$971.00
HCVA513	Ash Lane Apts Norstar Ash Park, LLC	07/01/2025	$326.00
HCVA700	Regatta 55 I LLC	06/01/2025	$1,010.00
HCVA660	The Parks At Sycamore School Apts 3801 Sycamore School Road LP	09/01/2025	$1,171.00
HCVA782	Peter John Webb	08/01/2025	$2,395.00
HCVA782	Tri-County Electric Co-Op	08/01/2025	$161.00
HCVB023	Sansom Pointe Senior LP	08/01/2025	$601.00
HCVA823	Southern Oaks Apartments KM&M Sou Partners LLC	09/01/2025	$1,292.00
HCVA801	NextEra Properties LLC	09/01/2025	$616.00
HCVA956	Makaan 500 Flats	06/01/2025	$859.00
HCVB030	Oak Timbers Fort Worth South	08/01/2025	$530.00
HCVA871	Palladium Fain Street, LTD	07/01/2025	$872.00

Week of: 06/09/2025 Thru 06/15/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
HCVB034	Evergreen at Hulen Bend Apartments MAEDC Hulen Bend Senior Community LP	08/01/2025	$842.00
HCVB029	Villas on Calloway Creek Apartments Hurst - Jeremiah 29:11 LP	08/01/2025	$282.00
HCVB019	Oak Timbers - North Greenbriar, LP	08/01/2025	$951.00
HCVB054	FW Stallion Ridge LP	06/16/2025	$804.00
HCVB055	Amherst Residential, LLC	07/01/2025	$1,096.00
VA226	Villas on Calloway Creek Apartments Hurst - Jeremiah 29:11 LP	08/01/2025	$664.00
HCVB105	FW Campus Apartments LP	08/01/2025	$495.00
HCVB253	WV TX I LLC La Bella Apartments	07/01/2025	$1,183.00
HCVB085	Matthew S RowntreeEZ Property Loans, LLC	08/01/2025	$1,361.00
HCVB418	Hunter Plaza Apartments FW Hunter Plaza, LP	08/01/2025	$579.00
HCVB254	Stepup Acquisitions LLC	07/01/2025	$2,528.00
HCVB254	Direct Energy	07/01/2025	$240.00
HCVB341	Ali Motamed	06/01/2025	$1,431.00
HCVB308	Fady Fahmy	06/01/2025	$1,452.00
HCVB309	Alsbury Villas DCTC Sphinx Development, LP	07/01/2025	$1,264.00
HCVB344	Ash Lane Apts Norstar Ash Park, LLC	07/01/2025	$998.00
HCVB392	Home Towne at Matador Ranch Integrated Property Management	08/01/2025	$452.00
HCVB386	SBYC LLC	08/01/2025	$2,136.00
HCVB468	Villas on Calloway Creek Apartments Hurst - Jeremiah 29:11 LP	08/01/2025	$509.00
HCVB450	Ash Lane Apts Norstar Ash Park, LLC	07/01/2025	$1,192.00
HCVB471	Carlyle Crossing Apartments-Fort Worth Affordability	09/01/2025	$570.00
EHV012	Travis Gardens Apartments	08/01/2025	$833.00
EHV024	Maria A. Saldivar	08/01/2025	$902.00
EHV039	Phoenix Commons (Formerly Crossings 820)	08/01/2025	$399.00
EHV017	Trinity Meadows Apartments WAK SYC, LLC	08/01/2025	$986.00
EHV026	Buena Vista Apartments HIG Ref1 TX1	08/01/2025	$757.00
EHV014	The Flats at Brentwood	08/01/2025	$870.00
EHV016	Trinity Meadows Apartments WAK SYC, LLC	08/01/2025	$975.00
EHV027	The Flats at Brentwood	08/01/2025	$918.00
EHV036	Ridgmar Apartments LLC	08/01/2025	$995.00
EHV038	Exponential Property Group VIII-E LLC The Cassidy At Western Hills	08/01/2025	$859.00
EHV013	Flats on Handley IR	08/01/2025	$716.00
EHV021	Kisna La Hacienda Apts	08/01/2025	$720.00
EHV031	Trinity Meadows Apartments WAK SYC, LLC	08/01/2025	$967.00

Week of: 06/09/2025 Thru 06/15/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
EHV045	SCV Owner, LLC The Arwen	07/01/2025	$1,119.00
HCVB527	Steve Q. Nguyen	08/01/2025	$2,510.00
HCVB507	SCV Owner, LLC The Arwen	08/01/2025	$815.00
HCVB590	FW Alton Park LP	07/01/2025	$1,234.00
HCVB590	CleanSky Energy	07/01/2025	$31.00
HCVB639	Everbright Realty LLC	07/01/2025	$3,001.00
HCVB639	TXU Energy	07/01/2025	$51.00
HCVB763	Amherst Residential, LLC	08/01/2025	$2,385.00
HCVB679	Auspiceon Properties, LLC	07/01/2025	$1,224.00
HCVB731	Navjot Singh	06/01/2025	$2,416.00
HCVB755	FW Stallion Ridge LP	08/01/2025	$975.00
HCVB755	Stream Energy	08/01/2025	$68.00
HCVB717	Hanratty Place Apartments, LP	08/01/2025	$652.00
HCVB766	Belrose Financial LLC	09/01/2025	$3,483.00
EHV113	Broadmoor Apartments	08/01/2025	$882.00
HCVB916	Enclave at Parkview, LP	07/01/2025	$1,085.00
HCVB916	Green Mountain Energy Co	07/01/2025	$31.00
HCVB882	Palladium Oak Grove Ltd	07/01/2025	$1,175.00
HCVB882	TXU Energy	07/01/2025	$13.00
HCVC111	Quail Ridge Apartments AHF - Quail Ridge, LLC	08/01/2025	$768.00
HCVB941	Oak Timbers Fort Worth South	08/01/2025	$768.00
HCVB955	Brandon HarpFortius Investments LLC	08/01/2025	$2,633.00
HCVB973	Alsbury Villas DCTC Sphinx Development, LP	09/01/2025	$920.00
HCVC055	SCV Owner, LLC The Arwen	07/01/2025	$1,363.00
HCVC133	CASA Partners VIII Holdings, LLC CVIII Chisholm Ranch LLC	07/01/2025	$864.00
HCVC250	Oak Timbers Fort Worth South - Tenant is at full rent	08/01/2025	$0.00
HCVC193	SCV Owner, LLC The Arwen	08/01/2025	$1,076.00
HCVC205	Mai T Bui	08/01/2025	$1,550.00
HCVC205	Alize Maull	08/01/2025	$131.00
HCVC147	Times Square on the Hill Merica LLC Times Square on the Hill	08/01/2025	$427.00
HCVC185	Villas of Forest Hill HDC Forest Hill Limited Partnership	08/01/2025	$1,053.00
VA303	Skylanding	08/01/2025	$969.00
HCVC211	LDG Stallion Pointe LP	09/01/2025	$394.00
HCVC154	FW Patriot Pointe LP	08/01/2025	$781.00
HCVC188	Sansom Bluff LP	08/01/2025	$222.00
HCVC218	Cambridge Court Apartments Western Hills Affordable Housing, LP	06/16/2025	$486.00

Week of: 06/09/2025 Thru 06/15/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
HCVC203	Kulvir Bhogal	07/01/2025	$39.00
VA317	Hills at 5400 Asset Acquisition Company LLC	08/01/2025	$792.00
HCVC265	The Ridge & Parkdale Apts. Deepdale Investments, LTD	07/01/2025	$998.00
HCVC329	Mark D. Shearer	08/01/2025	$1,756.00
HCVC414	Sansom Bluff LP	07/01/2025	$1,160.00
HCVC414	TXU Energy	07/01/2025	$116.00
HCVC338	Alna Management Inc.	07/01/2025	$1,608.00
HCVC339	Evergreen at Hulen Bend Apartments MAEDC Hulen Bend Senior Community LP	08/01/2025	$1,166.00
HCVC368	Greenland Corp LLC	08/01/2025	$1,417.00
HCVC374	SCV Owner, LLC The Arwen	05/28/2025	$1,299.00
HCVC374	Historic Electric Building	05/28/2025	$26.00
VA323	Butler Property Company LLC	07/01/2025	$142.00
VA329	Butler Property Company LLC	07/01/2025	$744.00
HCVC377	Belrose Financial LLC	07/01/2025	$3,340.00
HCVC444	Exponential Property Group VIII-E LLC The Cassidy At Western Hills	06/01/2025	$1,280.00
HCVC444	TXU Energy	06/01/2025	$127.00
HCVC480	The Logan Apts (formely Meadows of Bedford I and II)	08/01/2025	$1,047.00
VA372	Skylanding	08/01/2025	$600.00
VA378	One Amelia Parc Apartments One Amelia Parc, LP	08/01/2025	$472.00
VA385	Historic Electric Building TRDWind HEB, LLC	07/01/2025	$586.00
VA371	Haltom City Senior Living LP Parmore Fossil Creek	08/01/2025	$631.00
VA382	Skylanding	08/01/2025	$862.00
VA368	Ryan Cassin Opportunity Arlington Fund III LP	08/01/2025	$1,740.00
HCVC469	TKF Management 1st Choice Property Management	08/01/2025	$3,370.00
HCVC460	Worthington Point Apartments LP	07/01/2025	$870.00
HCVC491	AMCAL Alliance LP (USE 76262 ZIP CODE)	08/01/2025	$1,952.00
HCVC521	MM REI LLC	08/01/2025	$1,635.00
HCVC518	Kulwant Singh	08/01/2025	$1,623.00
HCVC541	Evergreen at Hulen Bend Apartments MAEDC Hulen Bend Senior Community LP	08/01/2025	$804.00
HCVC551	Laurel Heights at City View	06/03/2025	$1,400.00
HCVC551	Damya Carter	06/03/2025	$99.00
HCVC570	CSQ Group LLC	07/01/2025	$1,188.00
VA403	Ridglea Court Apartments LLC	07/01/2025	$1,065.00
VA408	Butler Property Company LLC	07/01/2025	$1,185.00
			$176,095.00

Tarrant County Housing Assistance Office
New Contracts and/or Amended Contracts Report
Week of: 06/16/2025 Thru 06/22/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
HCV3448	Providence at Marine Creek	08/01/2025	$976.00
HCV3496	Sycamore Pointe Townhomes	08/01/2025	$1,350.00
HCV3793	Barbara Sproatmeyer South Mountain Rentals DFW LLC	07/01/2025	$1,942.00
HCV3793	Direct Energy	07/01/2025	$131.00
HCV8580	Palladium Oak Grove Ltd	07/01/2025	$820.00
HCV4524	Ashraf Ishak	09/01/2025	$1,510.00
HCV4622	Standard at Boswell Marketplace, LP	07/01/2025	$1,007.00
HCV4622	TXU Energy	07/01/2025	$55.00
HK036	Provision at North Valentine, LP	07/01/2025	$1,128.00
HCV5973	Purple Shell LLC	08/01/2025	$2,318.00
HCV6008	Park Vista OTM HH LP	07/01/2025	$1,212.00
HCV6290	Magnolia at Village Creek One Village Creek, LP	07/01/2025	$602.00
HCV6088	Harmon Villas Investments LP	07/01/2025	$1,011.00
HCV6395	Aventine Apartments Aventine Tarrant Parkway Apts, LP	08/01/2025	$477.00
HCV6687	Vijay Chawla	08/01/2025	$1,193.00
HCV6660	Sycamore Pointe Townhomes	08/01/2025	$646.00
HCV6724	Holiday Heights Apartments (Davis Park Apts) Holiday Heights TX, LLC	07/01/2025	$1,615.00
HCV8134	Cielo Place LLC (Leasing Office)	08/01/2025	$851.00
HCV8194	Ariva Apts, LLC	08/01/2025	$977.00
HCV8269	Alsbury Villas DCTC Sphinx Development, LP	07/01/2025	$1,587.00
HCV8269	Reliant Energy	07/01/2025	$83.00
HCV8819	Kairos Living LLC	07/01/2025	$2,695.00
HCV8819	TXU Energy	07/01/2025	$32.00
HCV8787	Equity Trust Company Custodian FBO Kulvir Bhogal Roth IRA	08/01/2025	$927.00
HCV8794	Palladium Crowley Ltd.	07/01/2025	$1,083.00
CHA037	Windvale Park, Ltd.	08/01/2025	$399.00
CHA041	Windvale Park, Ltd.	08/01/2025	$545.00
VA73	Keith Nolan Richardson	05/01/2025	$1,600.00
VA73	Constellation New Energy INC	05/01/2025	$20.00
GHA035	Hillcrest Apartments AHF-Hillcrest LLC	06/01/2025	$985.00
HCV9362	Maher Gendy Khalil	08/01/2025	$2,858.00
HCV9298	Aventine Apartments Aventine Tarrant Parkway Apts, LP	07/01/2025	$1,246.00
HCV9298	Tri-County Electric Co-Op	07/01/2025	$56.00

Week of: 06/16/2025 Thru 06/22/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
HCV9322	Amherst Residential, LLC	07/01/2025	$2,020.00
HCV9322	TXU Energy	07/01/2025	$85.00
HCV9852	Farah Family Real Estate Management LLC	08/01/2025	$794.00
HCV9451	JoGip Investment Group LLC	08/01/2025	$3,319.00
HCV9436	Worthington Point Apartments LP	08/01/2025	$939.00
HCV9769	Four Seasons at Clear Creek LTD	05/01/2025	$1,212.00
HCV9769	Reliant Energy	05/01/2025	$115.00
HCV9721	Progress Residential Borrower 16 LLC	08/01/2025	$2,259.00
HCVC035	WV TX I LLC La Bella Apartments	06/01/2025	$988.00
HCV9717	Sycamore Pointe Townhomes	08/01/2025	$622.00
HCVA140	Ruiz Property Connection, LLC	08/01/2025	$1,035.00
HCVA140	Reliant Energy	08/01/2025	$48.00
HCV9975	Dow Property Management Inc	08/01/2025	$1,176.00
GHA092	AMCAL Alliance LP (USE 76262 ZIP CODE)	08/01/2025	$670.00
HCVA104	Cerberus SFR Holdings LP	07/01/2025	$1,492.00
HCVA212	Bank Of America -(Loan ID 102870688)	05/01/2025	$1,554.00
HCVA175	FW Campus Apartments LP	08/01/2025	$536.00
HCVB805	Broadmoor Apartments	09/01/2025	$621.00
HCVA256	J. Lanier Jones Properties LLC	08/01/2025	$1,046.00
HCVA195	Smith Property Management, LLC	08/01/2025	$2,036.00
HCVA335	The Parks At Sycamore School Apts 3801 Sycamore School Road LP	08/01/2025	$630.00
HCVA412	5600 Cotswold JV LLC DBA Taylor Commons 5600 Cotswold SPE LLC	07/01/2025	$399.00
HCVA279	Beautiful Properties Inc.	08/01/2025	$1,330.00
VA183	Magnolia at Village Creek - Tenant is at full rent One Village Creek, LP	08/01/2025	$0.00
HCVA671	Bahovaddin Hakimov	05/01/2025	$3,119.00
HCVA832	BB Villas at Boston Heights Housing LP	08/01/2025	$589.00
HCVA794	Brandon EliasCavadian Properties LLC	08/01/2025	$982.00
HCVA974	Carlyle Crossing Apartments-Fort Worth Affordability	07/01/2025	$731.00
VA226	Villas on Calloway Creek Apartments Hurst - Jeremiah 29:11 LP	08/01/2025	$664.00
HCVB138	Ramesh Sharma	07/01/2025	$2,226.00
VA237	Chunyan Xu	07/01/2025	$2,200.00
VA237	Tri-County Electric Co-Op	07/01/2025	$90.00
HCVB352	Rasmi Manandhar	07/01/2025	$2,900.00
HCVB352	COSERV Electric	07/01/2025	$142.00
HCVB321	Magnolia at Village Creek One Village Creek, LP	08/01/2025	$218.00
HCVB441	Palladium East Berry Ltd	08/01/2025	$1,056.00

Week of: 06/16/2025 Thru 06/22/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
HCVB347	Hillcrest Apartments AHF-Hillcrest LLC	07/01/2025	$1,480.00
HCVC049	Avondale Apartments AMTEX Avondale, LP	07/01/2025	$1,077.00
HCVC049	GEXA Energy Corporation	07/01/2025	$4.00
HCVB435	Palladium East Berry Ltd	08/01/2025	$808.00
HCVB734	Sugar Creek Properties, LLC	08/01/2025	$663.00
HCVB714	AMCAL Alliance LP (USE 76262 ZIP CODE)	08/01/2025	$1,068.00
HCVB767	Aero Mulifamily Aero Mulifamily	08/01/2025	$515.00
HCVB709	Ricardo Ocegueda	07/01/2025	$1,237.00
HCVB786	Sansom Pointe Senior LP	08/01/2025	$657.00
HCVB842	Quail Ridge Apartments AHF - Quail Ridge, LLC	08/01/2025	$806.00
EHV121	Belrose Financial LLC	06/01/2025	$3,316.00
HCVB918	Grand Prairie Townhomes LLC	09/01/2025	$1,481.00
HCVB980	Four Seasons at Clear Creek LTD	07/01/2025	$468.00
HCVC395	Candletree Apartments South Hulen, LP	08/01/2025	$292.00
HCVB833	Charisse Valencia	07/01/2025	$1,560.00
HCVB955	Brandon HarpFortius Investments LLC	08/01/2025	$2,633.00
HCVB970	SFR Borrower 2021-2, LLC	08/01/2025	$2,306.00
HCVB971	The Abberly at Spring Hollow Spring Hollow Senior Residential LP	07/01/2025	$1,308.00
HCVC155	SFR Borrower 2021-2, LLC	08/01/2025	$1,219.00
HCVC166	Blue Atlas Realty	08/01/2025	$450.00
HCVC205	Mai T Bui	08/01/2025	$1,550.00
HCVC205	Think Energy	08/01/2025	$131.00
HCVC191	Hillcrest Apartments AHF-Hillcrest LLC	08/01/2025	$750.00
HCVC210	Southern Oaks Apartments KM&M Sou Partners LLC	09/01/2025	$1,083.00
HCVC189	FW Alton Park LP	08/01/2025	$543.00
HCVC274	Columbia Renaissance Square I, LP	07/01/2025	$769.00
HCVC281	SFR Borrower 2021-2, LLC	08/01/2025	$1,893.00
VA317	Hills at 5400 Asset Acquisition Company LLC	08/01/2025	$792.00
VA326	Copper Hill Apartments CPH Associates, LTD	08/01/2025	$626.00
HCVC351	FW Stallion Ridge LP	07/01/2025	$1,365.00
HCVC351	Stream Energy	07/01/2025	$124.00
HCVC404	AMCAL Alliance LP (USE 76262 ZIP CODE)	07/01/2025	$1,204.00
HCVC434	Straight Forward Property Management Mack Realty and Property Management, LLC	07/01/2025	$2,240.00
VA360	Straight Forward Property Management Mack Realty and Property Management, LLC	07/01/2025	$2,650.00
VA360	Ambit Energy LP	07/01/2025	$50.00
VA389	Brazos Shadow Ridge LLC	08/01/2025	$485.00
HCVC540	BAF Assets LLC	07/01/2025	$2,140.00

Week of: 06/16/2025 Thru 06/22/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
HCVC540	TXU Energy	07/01/2025	$151.00
HCVC553	AMCAL Lee LP	08/01/2025	$1,089.00
HCVC580	Belrose Financial LLC	08/01/2025	$3,350.00
			$120,113.00

Tarrant County Housing Assistance Office
New Contracts and/or Amended Contracts Report
Week of: 06/23/2025 Thru 06/29/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
HCV1667	Hunter Chase Apartments Texcan Ventures III	07/01/2025	$948.00
HCV1369	LDG Stallion Pointe LP	08/01/2025	$724.00
HCV1043	Vijay Chawla	08/01/2025	$888.00
HCV922	Candletree Apartments South Hulen, LP	07/01/2025	$938.00
HCV922	Reliant Energy	07/01/2025	$9.00
HCV2357	Times Square on the Hill Merica LLC Times Square on the Hill	08/01/2025	$857.00
HCV3220	Abul Rashid	07/01/2025	$725.00
HCV3817	The Parks At Sycamore School Apts 3801 Sycamore School Road LP	08/01/2025	$1,206.00
HCV3880	Robert Sean Wear	08/01/2025	$258.00
HCV4475	AMCAL Alliance LP (USE 76262 ZIP CODE)	08/01/2025	$643.00
HCV4528	Entrust GB DE Borrower LLC	08/01/2025	$954.00
HCV5002	Rathlin Property, LLC	07/01/2025	$1,184.00
HCV5130	Times Square on the Hill Merica LLC Times Square on the Hill	07/01/2025	$737.00
HCV5243	Straight Forward Property Management Mack Realty and Property Management, LLC	08/01/2025	$1,415.00
HCV6088	Harmon Villas Investments LP	08/01/2025	$757.00
HCV6357	Shirley A Johnson	08/01/2025	$718.00
HCV6439	Peter John Webb	08/01/2025	$1,813.00
HCV6661	Brenda Y. Artea	08/01/2025	$1,820.00
HCV6661	Direct Energy	08/01/2025	$63.00
HCV6760	Evergreen at Hulen Bend Apartments MAEDC Hulen Bend Senior Community LP	09/01/2025	$959.00
HCV6692	Cielo Place LLC (Leasing Office) - Tenant is at full rent	08/01/2025	$0.00
HCV6674	5600 Cotswold JV LLC DBA Taylor Commons 5600 Cotswold SPE LLC	08/01/2025	$392.00
HCV6799	Darial Smith	08/01/2025	$1,620.00
HCV6803	Roja Tella	08/01/2025	$3,000.00
HCV6803	Reliant Energy	08/01/2025	$203.00
HCV6996	Montpelier Assets LLC	08/01/2025	$1,332.00
HCV7171	Jerry Nelson Jenkins	03/01/2025	$882.00
HCVB465	Woodmont Apartments, LP	08/01/2025	$1,137.00
HCVB465	Cirro Energy	08/01/2025	$85.00
HCV7381	Erin M. Bodily	08/01/2025	$3,450.00
HCV7381	Tri-County Electric Co-Op	08/01/2025	$8.00
HCV7687	OGH Management, LLC	08/01/2025	$793.00

Week of: 06/23/2025 Thru 06/29/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
HCV7718	SK4 Ventures LLC	06/09/2025	$2,286.00
HCV8102	Real Estate By Pat Gray, Inc.	08/01/2025	$590.00
HCV8128	Residence of Sunset Pointe Sunset Pointe Apts., NuRock Mgmt, LLC	08/01/2025	$1,087.00
HCV8093	Wind River AptsTrinity Quality Housing, L.P	07/01/2025	$980.00
HCV8060	Ruthie Huckaby	08/01/2025	$787.00
HCV8410	Treehouse Financial, LLC	07/01/2025	$2,020.00
HCV8254	Times Square on the Hill Merica LLC Times Square on the Hill	07/01/2025	$766.00
HCV8338	FAL Investments LLC	08/01/2025	$660.00
HCV8496	Jiaxin Du	08/01/2025	$2,222.00
HCV8533	T-Universal Corp.	08/01/2025	$1,299.00
HCV8760	Arthur Atienza - Tenant is at full rent	08/01/2025	$0.00
HCV8667	Providence at Marine Creek	08/01/2025	$339.00
HCV8787	Equity Trust Company Custodian FBO Kulvir Bhogal Roth IRA	08/01/2025	$1,076.00
HCV8816	The Parks At Sycamore School Apts 3801 Sycamore School Road LP	07/01/2025	$695.00
HCV8842	Star Platinum LLC	07/01/2025	$2,050.00
HCV8842	Direct Energy	07/01/2025	$184.00
HCV8934	Wind River AptsTrinity Quality Housing, L.P	08/01/2025	$793.00
HCV9013	Royal Terrace Apartments Euless LLC	08/01/2025	$615.00
CHA018	1301 Northwood LLC	08/01/2025	$682.00
CHA032	Kenwood Heights Apartments	08/01/2025	$772.00
HCV8960	Times Square on the Hill Merica LLC Times Square on the Hill	08/01/2025	$655.00
CHA088	Tri County Properties c/o JD Jones or PJ Jones	08/01/2025	$1,500.00
CHA088	TriEagle Energy LP	08/01/2025	$41.00
GHA003	Real Estate By Pat Gray, Inc.	08/01/2025	$736.00
GHA060	Reserve at McAlister Senior Living, LLC	08/01/2025	$602.00
GHA015	Evergreen at Keller Keller Senior Community , LP	08/01/2025	$899.00
HCV9124	1304 Villa Bella Euless LLC	08/01/2025	$813.00
HCV9264	Monique Mike	08/01/2025	$982.00
HCV9216	Kelly Shearrer	08/01/2025	$286.00
HCV9463	Villas by the Park Cobb Park Townhomes II L.P	08/01/2025	$1,018.00
HCV9463	Rhythm Ops LLC	08/01/2025	$26.00
HCV9374	Worthington Point Apartments LP	08/01/2025	$724.00
HCV9404	Kisan Handley Oaks Apartments LLC	08/01/2025	$890.00
HCV9312	Worthington Point Apartments LP	08/01/2025	$221.00
HCV9437	Candletree Apartments South Hulen, LP	08/01/2025	$452.00

Week of: 06/23/2025 Thru 06/29/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
HCV9298	Aventine Apartments Aventine Tarrant Parkway Apts, LP	08/01/2025	$871.00
HCV9403	Worthington Point Apartments LP	08/01/2025	$250.00
HCV9414	Johnnie Lee White	08/01/2025	$1,060.00
HCV9419	FW Stallion Ridge LP	08/01/2025	$541.00
HCV9528	Straight Forward Property Management Mack Realty and Property Management, LLC	08/01/2025	$2,600.00
HCV9528	Direct Energy	08/01/2025	$40.00
HCV9563	Palladium East Berry Ltd	08/01/2025	$295.00
HCV9450	Oak Timbers - North Greenbriar, LP	08/01/2025	$439.00
HCV9462	Clive Lynch	08/01/2025	$900.00
HCV9359	Times Square on the Hill Merica LLC Times Square on the Hill	08/01/2025	$453.00
HCV9388	Copper Hill Apartments CPH Associates, LTD	08/01/2025	$1,175.00
HCV9502	Marlyce C Kennedy	08/01/2025	$1,257.00
HCV9504	6751 Creekside LP	08/01/2025	$1,249.00
HCV9504	Just Energy Texas I Corp	08/01/2025	$131.00
HCV9924	Silverleaf Villas Apartments Atlantic Housing Foundation Inc	06/01/2025	$931.00
HCV9516	Broadmoor Apartments	09/01/2025	$1,106.00
HCV9705	Magnolia at Village Creek One Village Creek, LP	07/01/2025	$1,169.00
HCV9705	Maresa V Wilson	07/01/2025	$31.00
HCV9834	Bella Via Bella Capital Group LLC	06/01/2025	$1,011.00
HCV9860	Woodmont Apartments, LP	08/01/2025	$1,359.00
HCV9860	Cirro Energy	08/01/2025	$15.00
HCV9840	Nianqi Wang	08/01/2025	$1,987.00
HCV9915	Dakota Apartments Westcreek Group LLC	09/01/2025	$894.00
HCV9859	Texas Inter - Faith Management Coporation	08/01/2025	$883.00
HCV9906	Vijay Chawla	08/01/2025	$855.00
HCV9855	Worthington Point Apartments LP	08/01/2025	$728.00
HCV9876	Kathleen Gallagher Realty	08/01/2025	$1,900.00
HCV9876	4Change Enery	08/01/2025	$203.00
HCV9940	Copper Hill Apartments CPH Associates, LTD	09/01/2025	$1,143.00
HCVA002	Alsbury Villas DCTC Sphinx Development, LP	08/01/2025	$1,532.00
HCVA002	Reliant Energy	08/01/2025	$56.00
HCVA163	Ruiz Property Connection, LLC	08/01/2025	$457.00
HCVA161	Abhilasha Pandey	08/01/2025	$2,175.00
HCVA097	Thien Vu	08/01/2025	$909.00
HCVA130	Rajumon Chacko	08/01/2025	$2,300.00
HCVA130	TriEagle Energy LP	08/01/2025	$203.00

Week of: 06/23/2025 Thru 06/29/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
HCVA310	Candletree Apartments South Hulen, LP	07/01/2025	$508.00
HCVA125	Eden and Fridah Sang	08/01/2025	$2,473.00
GHA0104	AKL Real Estate	08/01/2025	$396.00
HCVA214	Evergreen at Hulen Bend Apartments MAEDC Hulen Bend Senior Community LP	08/01/2025	$821.00
HCVA249	Brisben Meridian	08/01/2025	$721.00
HCVB805	Broadmoor Apartments	09/01/2025	$621.00
HCVA224	Shekhar Gandhi	08/01/2025	$1,351.00
HCVA810	Times Square on the Hill Merica LLC Times Square on the Hill	08/01/2025	$696.00
HCVA483	Edward F Githens	06/01/2025	$1,043.00
HCVA672	The Springs Apartments FW Springs, LP	08/01/2025	$875.00
HCVA672	Young Energy LLC dba Payless	08/01/2025	$49.00
HCVA545	The Springs Apartments FW Springs, LP	08/01/2025	$517.00
HCVA552	V A Davis	08/01/2025	$1,172.00
HCVA696	Cosmas K Oke	07/01/2025	$2,400.00
HCVA696	Amigo Energy	07/01/2025	$188.00
HCVA909	Kulvir Bhogal	08/01/2025	$2,234.00
HCVA898	Texas Longevity Housing	08/01/2025	$654.00
HCVB028	Russell G. Hyler	08/01/2025	$1,041.00
HCVB033	Garden Gate Fort Worth (formerly AOF Garden Gate)	08/01/2025	$1,139.00
HCVB021	FW Patriot Pointe LP	08/01/2025	$829.00
HCVB018	Straight Forward Property Management Mack Realty and Property Management, LLC	08/01/2025	$2,668.00
HCVB118	Candletree Apartments South Hulen, LP	07/01/2025	$692.00
HCVB391	Luther L Tatum	08/01/2025	$2,200.00
HCVB391	Lone Star Energy Power Next	08/01/2025	$169.00
HCVB109	Primavera Apartments Bot-TX1 Apartments, LP	07/01/2025	$849.00
HCVB238	John David Alvarez	06/01/2025	$1,488.00
HCVB352	Rasmi Manandhar	08/01/2025	$2,900.00
HCVB352	COSERV Electric	08/01/2025	$87.00
HCVB345	SBYC LLC	06/12/2025	$2,985.00
HCVB759	Sierra Vista Senior Villas Riverside Investment Partners LLP	08/01/2025	$888.00
HCVB414	Kisan Handley Oaks Apartments LLC	07/01/2025	$1,390.00
HCVB337	Copper Hill Apartments CPH Associates, LTD	07/01/2025	$1,041.00
EHV011	Belrose Financial LLC	08/01/2025	$2,543.00
HCVB464	Cedar Point Townhomes Tralee Rays Cedar Point LLC	07/01/2025	$1,859.00
HCVB417	Housing Channel	08/01/2025	$1,250.00
HCVB417	TXU Energy	08/01/2025	$113.00

Week of: 06/23/2025 Thru 06/29/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
EHV023	Sierra Vista Senior Villas Riverside Investment Partners LLP	08/01/2025	$964.00
EHV048	Rajesh Nachimuthu Subramanian	06/10/2025	$2,173.00
EHV045	SCV Owner, LLC The Arwen	07/01/2025	$1,501.00
EHV045	Reliant Energy	07/01/2025	$31.00
HCVB556	Sravani Kethireddy	08/01/2025	$2,626.00
HCVB596	Henderson Apartments Tenant LP	07/01/2025	$1,454.00
HCVB596	Shernise Jones	07/01/2025	$82.00
HCVB557	Amherst Residential, LLC	08/01/2025	$1,492.00
HCVB648	Texas Longevity Housing	08/01/2025	$933.00
HCVB747	Sierra Vista Senior Villas Riverside Investment Partners LLP	08/01/2025	$900.00
HCVB738	K4 Ambassador Apartments LLC	08/01/2025	$1,250.00
HCVB733	Wind River AptsTrinity Quality Housing, L.P	08/01/2025	$733.00
EHV101	Palm House Apartments	08/01/2025	$549.00
HCVB731	Navjot Singh	08/01/2025	$2,675.00
HCVB663	Barbara Sproatmeyer South Mountain Rentals DFW LLC	06/01/2025	$2,080.00
HCVB663	Just Energy Texas I Corp	06/01/2025	$154.00
HCVB803	Harmon Villas Investments LP	07/01/2025	$742.00
HCVB741	Sedona Village Senior Living Fossil Ridge II LP	08/01/2025	$1,011.00
EHV123	Ram Malik	08/01/2025	$2,296.00
HCVB737	Dileep Vasa	06/05/2025	$3,154.00
HCVB746	Providence at Marine Creek	08/01/2025	$1,303.00
HCVB746	TXU Energy	08/01/2025	$41.00
HCVB749	Robert Wesley Hadden	08/01/2025	$1,928.00
HCVB750	SFR Owner LLC	08/01/2025	$2,589.00
HCVB719	Purple Shell LLC	07/01/2025	$2,813.00
HCVB745	Jimmy Byrd Tri Investment Group LLC	08/01/2025	$978.00
HCVB850	Cheng Yu	08/01/2025	$2,814.00
HCVB744	Bella Via Bella Capital Group LLC	08/01/2025	$428.00
HCVB816	Residence of Sunset Pointe Sunset Pointe Apts., NuRock Mgmt, LLC	08/01/2025	$887.00
HCVB724	Hao Pham	08/01/2025	$2,705.00
HCVC549	Hemanth Varadhalambedu Venkateshbabu	05/01/2025	$2,200.00
HCVC549	Discount Power	05/01/2025	$40.00
HCVB939	Reedline Management	06/01/2025	$1,335.00
HCVB893	Harmon Villas Investments LP	07/01/2025	$937.00
HCVB893	Tri-County Electric Co-Op	07/01/2025	$31.00
HCVC060	Skyline Prairie Homes LP	06/01/2025	$1,231.00

Week of: 06/23/2025 Thru 06/29/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
HCVC014	Garden Gate Fort Worth (formerly AOF Garden Gate)	08/01/2025	$958.00
HCVC163	LDG Stallion Pointe LP	08/01/2025	$1,257.00
HCVC150	SCV Owner, LLC The Arwen	08/01/2025	$1,266.00
HCVC177	AMCAL Alliance LP (USE 76262 ZIP CODE)	08/01/2025	$1,152.00
HCVC145	Resicap Texas Owner LLC	08/01/2025	$2,025.00
HCVC145	TXU Energy	08/01/2025	$139.00
HCVC147	Times Square on the Hill Merica LLC Times Square on the Hill	08/01/2025	$613.00
HCVC313	Sansom Pointe Senior LP	08/01/2025	$1,007.00
HCVC313	Reliant Energy	08/01/2025	$35.00
HCVC217	Sandy Oaks Apartments B & H Park Investments, LLC	08/01/2025	$917.00
HCVC197	Hang Nguyen	08/01/2025	$1,612.00
HCVC157	Alexander Doubet - Ryan Cassin Opportunity Series Fund IV LP	08/01/2025	$1,960.00
HCVC198	Vikas GuptaDurga Ganesh LLC	07/01/2025	$2,565.00
HCVC203	Kulvir Bhogal - Tenant is at full rent	08/01/2025	$0.00
HCVC283	Chiem Thi Nguyen	08/01/2025	$965.00
HCVC178	Covey Oaks LLC	09/01/2025	$1,165.00
HCVC195	Churchill at Golden Triangle Community LP	09/01/2025	$1,665.00
HCVC259	Ronald Bibb	07/01/2025	$1,350.00
HCVC259	GEXA Energy Corporation	07/01/2025	$146.00
HCVC356	Nicole Le	07/01/2025	$1,975.00
HCVC356	Direct Energy	07/01/2025	$74.00
HCVC463	Jasjit Kaur Chandhok	07/01/2025	$2,100.00
HCVC463	Direct Energy	07/01/2025	$45.00
HCVC499	Palladium East Berry Ltd - Tenant is at full rent	08/01/2025	$0.00
HCVC428	JFR Brentwood LLC	08/01/2025	$495.00
HCVC497	Arbors of Euless Apartments	08/01/2025	$1,576.00
HCVC479	Avanti on Central	08/01/2025	$1,752.00
HCVC393	Magdalena G Dimopoulos	07/01/2025	$2,950.00
HCVC393	Young Energy LLC dba Payless	07/01/2025	$248.00
VA352	Subhash Areechira	06/15/2025	$2,496.00
HCVC508	GR Asset 200 N Booth Calloway LLC	09/01/2025	$1,199.00
HCVC508	TXU Energy	09/01/2025	$143.00
HCVC528	Summit Cove Realtly Inc	07/01/2025	$1,974.00
HCVC524	Progress Residential Borrower 7 LLC	07/01/2025	$1,830.00
HCVC524	TXU Energy	07/01/2025	$130.00
HCVC567	NeuRock of Meadow Green LP	08/01/2025	$1,339.00
HCVC607	Boardwalk Borough LLC	06/01/2025	$1,124.00

Week of: 06/23/2025 Thru 06/29/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
HCVC607	Jamal I King	06/01/2025	$127.00
HCVC575	SFR Owner LLC	08/01/2025	$1,792.00
VA412	Hulen Park Townhomes LLC	04/25/2025	$1,313.00
VA412	Trim Rowan Jr	04/25/2025	$6.00
VA416	Courtyard Apartments Hamarapal Apartments, LLC	06/06/2025	$684.00
VA415	Exponential Property Group X-HLA LLC	06/13/2025	$631.00
HCVC600	The Crossing Apartments DCP Crossing LLC	06/05/2025	$1,314.00
VA414	FYR SFR Borrower LLC	06/17/2025	$2,376.00
HCVC596	Alto Asset Company 2 LLC	07/01/2025	$1,805.00
HCVC596	TXU Energy	07/01/2025	$139.00
HCVC602	NeuRock of Meadow Green LP	06/09/2025	$616.00
HCVC601	Palladium Fort Worth	06/07/2025	$1,211.00
HCVC601	Janeisha D Freeman	06/07/2025	$26.00
HCVC605	Churchill at Champions Circle Community, LP	06/01/2025	$577.00
HCVC604	Laurel Heights at City View	07/01/2025	$1,400.00
HCVC603	Backiaraj Irudayaraj	06/06/2025	$1,063.00
HCVC606	Dunadan Properties LLC	06/13/2025	$1,040.00
VA413	Chengho Hsiao	06/13/2025	$1,112.00
			$244,763.00

Tarrant County Housing Assistance Office
New Contracts and/or Amended Contracts Report
Week of: 06/30/2025 Thru 07/06/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
HCV1934	Cedar Point Townhomes Tralee Rays Cedar Point LLC	09/01/2025	$878.00
HCV1067	Skylanding	09/01/2025	$470.00
HCV2772	Worthington Point Apartments LP	07/01/2025	$1,007.00
HCV3932	Barbara K. Williams	08/01/2025	$600.00
HCV3932	Stream Energy	08/01/2025	$141.00
HCV4047	Hunter Chase Apartments Texcan Ventures III	09/01/2025	$988.00
HCV4038	John Kelly Brittain Property	09/01/2025	$1,610.00
HCV4038	TXU Energy	09/01/2025	$139.00
HCV802	Landings at Marine Creek Apartments Decatur-Angle Ltd	08/01/2025	$248.00
HCV4469	Skylanding	08/01/2025	$1,336.00
HCV4482	Idaho Housing and Finance Association HomeLoanServ (Loan # 4850743263	08/01/2025	$1,040.00
HCV4574	Worthington Point Apartments LP - Tenant is at full rent	08/01/2025	$0.00
HCV4489	Columbia Renaissance Square II, LP (Senior)	08/01/2025	$1,046.00
HCV5132	Cobblestone Manor OHC/Cobblestone, LTD	09/01/2025	$484.00
HCV7235	Sansom Bluff LP	07/01/2025	$664.00
HCV5838	Caroline Elad Tabe	08/01/2025	$658.00
HCV6000	Churchill at Champions Circle Community, LP	09/01/2025	$755.00
HCV6076	Reserve at McAlister Senior Living, LLC	09/01/2025	$345.00
HCV6380	SCV Owner, LLC The Arwen	07/01/2025	$1,501.00
HCV6380	Brooklet Energy Distribution LLC	07/01/2025	$44.00
HCV6449	Haltom City Senior Living LP Parmore Fossil Creek	08/01/2025	$1,096.00
HCV6439	Peter John Webb	09/01/2025	$1,822.00
HCV6395	Aventine Apartments Aventine Tarrant Parkway Apts, LP	08/01/2025	$1,072.00
HCV6448	Binu Thomas	07/01/2025	$2,450.00
HCV6448	TXU Energy	07/01/2025	$60.00
HCV6512	Candletree Apartments South Hulen, LP	08/01/2025	$1,144.00
HCV6592	Kulvir Bhogal	09/01/2025	$1,058.00
HCV6925	Classic Locators Inc.	08/01/2025	$1,057.00
HCV7578	Boca Raton 316 LLC Trinity Heights	05/01/2025	$958.00
HCV8228	Saddlehorn Vista Apartments CP SVA, LLC	07/01/2025	$565.00
HCV8093	Wind River AptsTrinity Quality Housing, L.P	08/01/2025	$1,027.00
HCV8074	Sierra Vista Senior Villas Riverside Investment Partners LLP	08/01/2025	$851.00
HCV8027	Amherst Residential, LLC	09/01/2025	$1,286.00

Week of: 06/30/2025 Thru 07/06/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
HCV8148	Sunset Heights Investors LLC	10/01/2025	$996.00
HCV8282	Auspiceon Properties, LLC	08/01/2025	$1,700.00
HCV8341	Evergreen at Hulen Bend Apartments MAEDC Hulen Bend Senior Community LP	08/01/2025	$920.00
HCV8733	Cambridge Court Apartments Western Hills Affordable Housing, LP	09/01/2025	$650.00
HCV8699	Pavilion Pulse Ventures LLC	08/01/2025	$2,200.00
HCV8699	Just Energy Texas I Corp	08/01/2025	$78.00
HCV8642	Avanti on Central	09/01/2025	$1,086.00
HCV8654	Garden Gate Fort Worth (formerly AOF Garden Gate)	09/01/2025	$736.00
CHA046	1301 Northwood LLC	08/01/2025	$447.00
HCV9076	Phoenix Commons (Formerly Crossings 820)	10/01/2025	$920.00
HCV8992	Akashkumar D Sagar	08/01/2025	$2,499.00
HCV9006	Carlyle Crossing Apartments-Fort Worth Affordability	09/01/2025	$683.00
HCV9463	Villas by the Park Cobb Park Townhomes II L.P	08/01/2025	$1,018.00
HCV9463	Rhythm Ops LLC	08/01/2025	$26.00
HCV9311	Kulvir Bhogal	07/01/2025	$1,129.00
HCV9415	Annie Laverne Tippens	08/01/2025	$9.00
HCV9579	Amani Maurice	09/01/2025	$1,725.00
HCV9579	Think Energy	09/01/2025	$180.00
HCV9449	Carlyle Crossing Apartments-Fort Worth Affordability	08/01/2025	$693.00
HCV9660	Dung Tran	07/01/2025	$1,049.00
HCV9574	REIT 9 LLC	08/01/2025	$1,819.00
HCV9736	Baiju Punnoose	08/01/2025	$1,845.00
HCV9797	Ramesh Sharma	08/01/2025	$1,185.00
HCV9836	Raymond Buck Thompson	08/01/2025	$1,450.00
HCV9764	Haltom City Senior Living LP Parmore Fossil Creek	08/01/2025	$1,309.00
HCV9943	Trinity Meadows Apartments WAK SYC, LLC	09/01/2025	$915.00
HCV9925	Pennsylvania Place Apartments 250 Penn Ave Tenant, LP	09/01/2025	$863.00
HCV9876	Kathleen Gallagher Realty	08/01/2025	$1,900.00
HCV9876	4Change Energy	08/01/2025	$203.00
HCVA011	Worthington Point Apartments LP	07/01/2025	$1,524.00
HCVA011	Just Energy Texas I Corp	07/01/2025	$31.00
HCVA155	Hillcrest Apartments AHF-Hillcrest LLC	07/07/2025	$1,044.00
HCVA177	Thanh Luong	08/01/2025	$1,862.00
HCVA088	Progress Residential Borrower 12, LLC	08/01/2025	$2,265.00
HCVA088	GEXA Energy Corporation	08/01/2025	$141.00
HCVA261	Linda Nathan	09/01/2025	$1,350.00
HCVA133	Sansom Ridge LP	08/01/2025	$912.00

Week of: 06/30/2025 Thru 07/06/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
HCVA229	Evergreen at Keller Keller Senior Community , LP	09/01/2025	$878.00
HCVA343	Carlyle Crossing Apartments-Fort Worth Affordability	08/01/2025	$457.00
HCVA389	Palladium East Berry Ltd	08/01/2025	$950.00
GHA095	Historic Electric Building TRDWind HEB, LLC	09/01/2025	$805.00
HCVA256	J. Lanier Jones Properties LLC	08/01/2025	$1,076.00
HCVA248	The Parks At Sycamore School Apts 3801 Sycamore School Road LP	09/01/2025	$557.00
HCVA237	Hammack Creek - Luxury Living	07/07/2025	$891.00
HCVA258	Gazim Idoski	09/01/2025	$1,233.00
HCVA407	Westward Investments, LLC	08/01/2025	$451.00
HCVA692	Kennedale Seniors Ltd.	09/01/2025	$867.00
HCVA758	Evergreen at Hulen Bend Apartments MAEDC Hulen Bend Senior Community LP	08/01/2025	$914.00
HCVA823	Southern Oaks Apartments KM&M Sou Partners LLC	09/01/2025	$939.00
HCVB112	Hillside Apartments Fort Worth Affordability, Inc	07/01/2025	$1,346.00
HCVB112	TXU Energy	07/01/2025	$9.00
HCVA977	Parthiban Thanikachalam	07/01/2025	$2,600.00
HCVA977	Just Energy Texas I Corp	07/01/2025	$127.00
HCVB046	P5-2021-2 Borrower, LLC	09/01/2025	$1,304.00
HCVB065	Trinity Meadows Apartments WAK SYC, LLC	09/01/2025	$886.00
HCVB196	Park Vista OTM HH LP	07/01/2025	$1,124.00
HCVB196	Just Energy Texas I Corp	07/01/2025	$44.00
HCVB492	Brazos Clear Fork LLC Clear Fork Trail	09/01/2025	$1,159.00
HCVB285	ALLEO Holdings Corp	07/01/2025	$2,236.00
HCVB411	Columbia Renaissance Square II, LP (Senior)	09/01/2025	$708.00
HCVB386	SBYC LLC	08/01/2025	$1,549.00
HCVB498	Lisa Marie Onvani	10/01/2025	$1,510.00
HCVB447	Sierra Vista Senior Villas Riverside Investment Partners LLP	09/01/2025	$637.00
HCVB467	Residence of Sunset Pointe Sunset Pointe Apts., NuRock Mgmt, LLC	08/01/2025	$471.00
EHV008	Rathnakar Reddy Moole	08/01/2025	$2,301.00
HCVB507	SCV Owner, LLC The Arwen	09/01/2025	$930.00
HCVB603	Mariam Shaphek	07/01/2025	$2,962.00
HCVB663	Barbara Sproatmeyer South Mountain Rentals DFW LLC	07/01/2025	$2,080.00
HCVB663	Just Energy Texas I Corp	07/01/2025	$154.00
EHV103	Sunset Heights Investors LLC	07/01/2025	$859.00
HCVB753	Sansom Ridge LP	08/01/2025	$505.00

Week of: 06/30/2025 Thru 07/06/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
HCVB822	Rakesh Veerannagari	09/01/2025	$2,051.00
HCVC294	Ronald Bibb	08/01/2025	$1,350.00
HCVC294	Brooklet Energy Distribution LLC	08/01/2025	$39.00
HCVB770	Magnolia SFR LLC Mag PRI SFR TX LLC	09/01/2025	$1,163.00
VA268	Palladium Fain Street, LTD	07/01/2025	$577.00
HCVC033	Mercantile Apartments Ltd	06/03/2025	$543.00
HCVC131	Sandy Oaks Apartments B & H Park Investments, LLC	08/01/2025	$1,095.00
HCVC131	TXU Energy	08/01/2025	$10.00
HCVC313	Sansom Pointe Senior LP	08/01/2025	$1,007.00
HCVC313	Reliant Energy	08/01/2025	$35.00
HCVC143	Avondale Apartments AMTEX Avondale, LP	07/01/2025	$844.00
HCVC186	New Property Investment 2024 LLC	09/01/2025	$1,615.00
HCVC186	Direct Energy	09/01/2025	$189.00
HCVC230	CQuvator Alexander-Williams Design House LLC	08/01/2025	$2,372.00
HCVC236	Broadmoor Apartments	10/01/2025	$1,283.00
HCVC236	Ambit Energy LP	10/01/2025	$113.00
HCVC167	Skylanding	08/01/2025	$374.00
HCVC237	Southern Oaks Apartments KM&M Sou Partners LLC	08/01/2025	$680.00
HCVC234	Wind River AptsTrinity Quality Housing, L.P	08/01/2025	$890.00
HCVC265	The Ridge & Parkdale Apts. Deepdale Investments, LTD	08/01/2025	$877.00
HCVC335	Sandy Oaks Apartments B & H Park Investments, LLC	09/01/2025	$975.00
HCVC309	Telema Nga	10/01/2025	$505.00
HCVC353	Ronald Bibb	08/01/2025	$979.00
HCVC324	Bethlehem's Pioneer Place	09/01/2025	$833.00
HCVC386	VPA at Altamesa LLC Victoria Place	07/01/2025	$1,001.00
HCVC444	Exponential Property Group VIII-E LLC The Cassidy At Western Hills	08/01/2025	$1,280.00
HCVC444	Reliant Energy	08/01/2025	$127.00
HCVC475	AMCAL Alliance LP (USE 76262 ZIP CODE)	07/01/2025	$1,289.00
HCVC485	Ariva Apts, LLC	08/01/2025	$1,400.00
HCVC485	Just Energy Texas I Corp	08/01/2025	$143.00
HCVC503	Churchill at Golden Triangle Community LP	09/01/2025	$1,208.00
VA365	Straight Forward Property Management Mack Realty and Property Management, LLC	08/01/2025	$1,186.00
HCVC477	AMCAL Lee LP	07/07/2025	$1,225.00
HCVC468	Straight Forward Property Management Mack Realty and Property Management, LLC	08/01/2025	$2,290.00

Week of: 06/30/2025 Thru 07/06/2025

Tenant ID	Owner/Landlord	Effective Date	Proposed HAP
HCVC514	Magnolia at Village Creek One Village Creek, LP	08/01/2025	$1,023.00
HCVC523	Romi Govender	07/01/2025	$2,780.00
HCVC523	Tri-County Electric Co-Op	07/01/2025	$69.00
HCVC582	Laurel Heights at City View	08/01/2025	$1,281.00
HCVC617	Mak Buys Houses LLC	06/25/2025	$1,384.00
			$141,366.00

TARRANT COUNTY, TEXAS
PERSONNEL AGENDA
September 3, 2025

Organization Description	Fund	Cost Center	Last name	First name	Position	Position Text	PS Group	Level	Rate From	Rate To	Reason for Action	Effective
Budget Analyst	10000-2025	1220100000	Louden	Krysten	20002229	Administrative Assistant IV	NE	17	30.06	30.06	Lateral Dept Transfer	08/11/2025
CDA Criminal Felony Attorneys	10000-2025	4510300000	Bustamante	Brianna	20002132	Attorney II (Felony)	EX-20%	73	3344.69	3435.31	Salary Adjustment	08/06/2025
CDA Criminal Felony Attorneys	10000-2025	4510300000	Campbell	Dylan	20006912	Attorney II (Felony)	EX-20%	73	3221.95	3435.31	Salary Adjustment	08/06/2025
CDA Criminal Felony Attorneys	10000-2025	4510300000	Cassidy	Michael	20006908	Attorney II (Felony)	EX-20%	73	3344.69	3435.31	Salary Adjustment	08/06/2025
CDA Criminal Felony Attorneys	10000-2025	4510300000	Darby Jr	John	20006910	Attorney II (Felony)	EX-20%	73	3344.69	3435.31	Salary Adjustment	08/06/2025
CDA Criminal Felony Attorneys	10000-2025	4510300000	Haratsis	Elizabeth	20004528	Attorney II (Felony)	EX-20%	73	3221.95	3435.31	Salary Adjustment	08/06/2025
CDA Criminal Felony Attorneys	10000-2025	4510300000	Hinojosa	Kate	20002113	Attorney V - Career Path (Intake)	EX	76	4612.51	4612.51	Lateral Dept Transfer	08/11/2025
CDA Criminal Felony Attorneys	10000-2025	4510300000	Kimn	Matthew	20002135	Attorney II (Felony)	EX-20%	73	3221.95	3435.31	Salary Adjustment	08/06/2025
CDA Criminal Felony Attorneys	10000-2025	4510300000	Ledford	Emily	20007004	Attorney II (Felony)	EX-20%	73	3275.00	3435.31	Salary Adjustment	08/06/2025
CDA Criminal Felony Attorneys	10000-2025	4510300000	Lydahl	Maitlyn	20002134	Attorney II (Felony)	EX-20%	73	3275.00	3435.31	Salary Adjustment	08/06/2025
CDA Criminal Felony Attorneys	10000-2025	4510300000	Mallin	Mollie	20006907	Attorney II (Felony)	EX-20%	73	3149.04	3435.31	Salary Adjustment	08/06/2025
CDA Criminal Felony Attorneys	10000-2025	4510300000	Maloney	Colin	20007498	Attorney II (Felony)	EX-20%	73	3344.69	3435.31	Salary Adjustment	08/06/2025
CDA Criminal Felony Attorneys	10000-2025	4510300000	Martin	Brandon	20002130	Attorney II (Felony)	EX-20%	73	3221.95	3435.31	Salary Adjustment	08/06/2025
CDA Criminal Felony Attorneys	10000-2025	4510300000	Moya	Morgan	20006911	Attorney II (Felony)	EX-20%	73	3344.69	3435.31	Salary Adjustment	08/06/2025
CDA Criminal Felony Attorneys	10000-2025	4510300000	Passmore	Dillan	20007003	Attorney II (Felony)	EX-20%	73	3149.04	3435.31	Salary Adjustment	08/06/2025
CDA Criminal Felony Attorneys	10000-2025	4510300000	Ross	Taylor	20006909	Attorney II (Felony)	EX-20%	73	3350.82	3435.31	Salary Adjustment	08/06/2025
CDA Criminal Felony Attorneys	10000-2025	4510300000	Stogdill	Shelbi	20006024	Attorney II (Felony)	EX-20%	73	3221.95	3435.31	Salary Adjustment	08/06/2025
CDA Criminal Felony Attorneys	10000-2025	4510300000	Tomlin Jr	Edward	20006279	Attorney II (Felony)	EX-20%	73	3221.95	3435.31	Salary Adjustment	08/06/2025
CDA Criminal Felony Attorneys	10000-2025	4510300000	Woodard	Sierra	20007499	Attorney II (Felony)	EX-20%	73	3221.95	3435.31	Salary Adjustment	08/06/2025
CDA Temporary	10000-2025	4510300000	Downs	Mackenzie	20001987	Substitute Emp. (Post Bar)	TP-NE	22		25.00	Reemployment	08/11/2025
CDA Temporary	10000-2025	4510300000	Gaines	Jordan	20001983	Substitute Emp. (Post Bar)	TP-NE	22		25.00	Reemployment	08/11/2025
CDA Temporary	10000-2025	4510300000	Hill	Hayden	20005828	Substitute Emp. (Post Bar)	TP-NE	22		25.00	Replacement	08/11/2025
CDA Temporary	10000-2025	4510300000	Lasater	Edward	20005827	Substitute Emp. (Post Bar)	TP-NE	22		25.00	Reemployment	08/11/2025
CDA Temporary	10000-2025	4510300000	Somerlot	Lauren	20001985	Substitute Emp. (Post Bar)	TP-NE	22		25.00	Reemployment	08/11/2025
CDA Temporary	10000-2025	4510300000	Taylor	Brett	20001986	Substitute Emp. (Post Bar)	TP-NE	22		25.00	Reemployment	08/11/2025
Constable 5-Chief Deputy	10000-2025	2250100000	Massey	Sofia	20001768	Constable, Deputy	53-II	H	39.19	40.38	Step Increase	08/01/2025
Constable 5-Chief Deputy	CARPA-2025	5460134000	Pena Jr	Joe	20007910	Constable, Deputy	53-II	E	35.86	36.94	Step Increase	04/16/2025
Constable 8-Chief Deputy	10000-2025	2280100000	Edney	Eldridge	20001786	Constable, Senior Deputy	54-II	H	47.52	48.94	Step Increase	04/16/2025
Constable 8-Chief Deputy	10000-2025	2280100000	Graham	Sophia	20006141	Constable, Deputy (Bailiff)	53-II	G	38.05	39.19	Step Increase	06/16/2025
County Administrator-Digital Media	10000-2025	1121000000	Calderon	Regina	20007029	Manager, Digital Media	EX	73	4420.92	4641.97	Out of Class	08/20/2025
County Clerk-Records Library	10000-2025	4820220000	Ballesteros	Cindy	20000261	Clerk, III Associate Records Library	NE	14		17.92	Replacement	08/18/2025
County Clerk-Vital Records	10000-2025	4820201000	Fields	Sheri	20000192	Assistant Manager, Vital Records	EX	72	27.66	2812.81	Promotion	08/11/2025
County Court at Law 3	22500-2025	4840100000	Record	Breck	20002795	Reporter, Court	UC	98		5358.37	Replacement	08/11/2025
Criminal Courts-Business Office	10000-2025	4192500000	Plumley	Kirstie	20006276	Assistant, Executive	EX	70	33.39	2671.20	Voluntary Demotion	08/11/2025
CSCD-Court Services	GCJAD-2004	2510100000	Shelton	Carley	20006518	Manager, Research	MG	4	3365.51	4248.98	Reclassification	07/19/2025
CSCD-Field Service Unit	GCJAD-2004	2510110000	Wilson	Steffani	20003787	Officer, I,Supervision	NE	18	37.50	37.50	Lateral Dept Transfer	08/01/2025
CSCD-Northwest Field Unit	GCJAD-2004	2510110000	Giardino	Catherine	20004641	Officer, I,Supervision	NE	18	29.39	29.39	Lateral Dept Transfer	08/04/2025
CSCD-Northwest Field Unit	GCJAD-2004	2510110000	Kosowick	Nicole	20006074	Officer, I,Supervision	NE	18	37.50	37.50	Lateral Dept Transfer	08/04/2025
CSCD-SAFPF	GCJAD-2004	2510110000	Brown	Justin	20003728	Officer, I,Supervision	NE	18	29.39	29.39	Lateral Dept Transfer	08/01/2025
CSCD-South Central Field Unit	GCJAD-2004	2510110000	Chavez	Janett	20003776	Officer, I,Supervision	NE	18	29.81	29.81	Lateral Dept Transfer	08/01/2025
CSCD-South Unit	GCJAD-2004	2510110000	Amaya	Gimena	20003771	Officer, I, Supervision	NE	18	31.09	31.09	Lateral Dept Transfer	08/01/2025
CSCD-South Unit	GCJAD-2004	2510110000	Geer	Kathryn	20003734	Officer, I,Supervision	NE	18	27.45	27.45	Lateral Dept Transfer	08/01/2025
District Clerk-Scanning	21600-2025	4810190000	Aguilar Vega	Maria	20008011	Operator, Micro-Imaging Scanner	NE	15	18.00	19.44	Temp-to-Regular	08/15/2025
District Court-233rd	10000-2025	4131500000	Hernandez	Richard	20002604	Bailiff, II Judge's	53-II	J	41.58	42.83	Step Increase	05/01/2025
District Court-372nd	10000-2025	4124500000	Morrison	Mckenzie	20004439	Bailiff, II Judge's	53-II	F	38.05	38.05	Lateral Dept Transfer	08/11/2025
DRO-Supervised Visitation Services	10000-2025	4830300000	Zamora-Resendiz	Brenda	20006350	Substitute Employee	TP-NE	22		25.00	Replacement	08/22/2025
Facilities Management-Asst Dir	10000-2025	1860100000	Ornelas	Riley	20007817	Coordinator, Project	EX	71	23.78	2579.32	Promotion	08/02/2025
Facilities Management-Oper Mgr-DT	CARPA-2025	5460131000	Corley	Randal	20007534	Manager, Building	EX	71	34.98	2938.32	Promotion	08/09/2025
InformationTechnology-DIS Tech	10000-2025	1810260000	Bull	Morgan	20004940	Technician, II, DIS	NE	15		19.44	Replacement	08/11/2025

Organization Description	Fund	Cost Center	Last name	First name	Position	Position Text	PS Group	Level	Rate From	Rate To	Reason for Action	Effective
InformationTechnology-GIS CoE	10000-2025	1810410000	Pearce	Travis	20002304	Programmer Analyst, Application, Senior	IT-EX	89	3461.81	3626.63	Adjust to Hire-in Rate	08/18/2025
Justice of the Peace 5-Court Mgr	10000-2025	4450100000	Arizmendi	Lisette	20007860	Clerk, Administrative Court	NE	17	25.70	25.70	Lateral Dept Transfer	08/25/2025
Justice of the Peace 7-Court Mgr	10000-2025	4470100000	Goff	Haley	20002879	Manager, Justice Court	EX	72	39.73	3337.32	Promotion	08/11/2025
Juvenile Services-Intake Unit 1	10000-2025	2610260000	Lajara	Juan	20001815	Officer, Juvenile Probation	NE	18	41.25	41.25	Lateral Dept Move	08/02/2025
Juvenile Services-Shift 2	10000-2025	2610410000	Fontana	Chandler	20007479	Officer, Console Control	NE	16	18.99	21.00	Promotion	08/25/2025
Juvenile Services-Shift 5	10000-2025	2610410000	Morrison	Kyla	20004750	Officer, Security Control	NE	16	21.00	22.00	Adjust to Hire-in Rate	08/03/2025
Medical Examiner-Outreach & Disposition	10000-2025	2310100000	Hidalgo	Leticia	20008032	Investigator, Outreach	NE	19	33.92	35.62	Promotion	08/11/2025
Precinct 2-Project Supervisor	26100-2025	6210300000	Rojas	Omar	20003043	Operator, II, Equipment	CR-20%	27		21.61	Replacement	08/11/2025
Precinct 3-Office Administration	26100-2025	6310300000	Parks	Amanda	20003059	Manager, Business	EX	73		40.00	Add/Chg Mobile Phone Allowance	08/01/2025
Precinct 4-Equipment Maintenance	26100-2025	6410300000	Price	Damon	20003089	Mechanic, II	CR-20%	29	27.84	29.23	Promotion	08/11/2025
Precinct 4-Operations Asst Dir	26100-2025	6410300000	Key	Trinity	20003095	Substitute Employee	TP-NE	22		15.00	Replacement	08/04/2025
Precinct 4-Project Operation-1	26100-2025	6410300000	Lund	Benjamin	20003112	Operator, IV, Equipment	CR-20%	29	25.99	27.43	Promotion	08/02/2025
Public Health-Business Solutions	T0450-2025	5100902000	Agostino	Laura	20007771	Specialist, Compliance	EX	71		2344.84	Reemployment	08/11/2025
Public Health-HIV Preventive Medicine Clinic	T4100-2025	5100904000	Victorin	Miriam	20007274	Aide, Community Service-PMC	NE	15		25.48	Reinstatement-Layoff	08/11/2025
Public Health-WIC-Team 1	GRANT-2004	5100704000	Ramos	Lauren	20005425	Nutritionist, Clinical	EX	71		2344.84	Replacement	08/04/2025
Purchasing-Support Services	10000-2025	1830100000	Salter	Emily	20000011	Administrator, Senior Contracts	EX	74	3130.94	3287.49	Promotion	08/04/2025
SO-Chief of Staff	10000-2025	2110120000	Martinez	Eric	20030002	Transfer Position52	55-II	K	63.34	63.34	Lateral Dept Transfer	08/09/2025
SO-Chief of Staff	10000-2025	2110120000	Morris	Carrol	20030001	Transfer Position52	55-II	K	63.34	63.34	Lateral Dept Transfer	08/09/2025
SO-CID Lt	10000-2025	2110430000	Godby	Christopher	20005549	Lieutenant	55-II	F	54.61	54.61	Lateral Dept Transfer	08/16/2025
SO-CNET	10000-2025	2110420000	Morris	Carrol	20005169	Lieutenant	55-II	K	63.34	63.34	Lateral Dept Transfer	08/16/2025
SO-Confinement-Booking-Sergeant 1	10000-2025	2120940000	Stanford	Thelma	20001149	Officer, Detention	52	E	28.68	29.55	Step Increase	07/16/2025
SO-Confinement-Booking-Sergeant 2	10000-2025	2120940000	Johnson	Sheruka	20001136	Officer, Detention	52	D	27.85	28.68	Step Increase	08/01/2025
SO-Confinement-Booking-Sergeant 3	10000-2025	2120940000	Murphy Smith	Nellie	20000937	Corporal, Detention	53	K	42.07	42.07	Lateral Dept Transfer	08/16/2025
SO-Confinement-Classification-Lieutenant	10000-2025	2120940000	Diggs	Michael	20000419	Lieutenant	55	B	44.91	46.26	Step Increase	07/01/2025
SO-Confinement-Corrections Center	10000-2025	2120930000	Alvarez	Robert	20000907	Corporal, Detention	53	G	35.31	37.39	Promotion	08/02/2025
SO-Confinement-Corrections Center	10000-2025	2120930000	Avila	Iran	20005968	Officer, Detention	52	D	28.68	28.68	Lateral Dept Transfer	08/16/2025
SO-Confinement-Corrections Center	10000-2025	2120930000	Harrell	Tyrece	20001417	Officer, Detention	52	B	26.25	27.04	Step Increase	07/01/2025
SO-Confinement-Corrections Center	10000-2025	2120930000	Lawson	Keldrick	20007301	Officer, Detention Clinic	52	A		26.25	Replacement	08/04/2025
SO-Confinement-Corrections Center	10000-2025	2120930000	Moore	John	20001394	Officer, Detention	52	E	29.55	29.55	Lateral Dept Transfer	08/16/2025
SO-Confinement-Corrections Center	10000-2025	2120930000	Parr	Michelle	20001490	Officer, Detention	52	E	28.68	29.55	Step Increase	08/01/2025
SO-Confinement-Greenbay-Corporal 1	10000-2025	2120960000	Alexander	Xavier	20001166	Officer, Detention	52	I	32.29	33.27	Step Increase	08/01/2025
SO-Confinement-Greenbay-Corporal 1	10000-2025	2120960000	Alvarez	Robert	20000438	Officer, Detention	53	G	35.31	37.39	Step Increase	08/01/2025
SO-Confinement-Greenbay-Corporal 1	10000-2025	2120960000	Wisell	Michael	20000541	Officer, Detention	52	K		2203.34	PFP Max/Lump Sum	08/01/2025
SO-Confinement-Greenbay-Corporal 2	10000-2025	2120960000	Dykeman	Heike	20005977	Specialist, Security Control	52	K		2203.34	PFP Max/Lump Sum	08/01/2025
SO-Confinement-Greenbay-Corporal 2	10000-2025	2120960000	Zuniga	Daniel	20000457	Officer, Detention	52	C	27.85	27.85	Lateral Dept Transfer	08/16/2025
SO-Confinement-Greenbay-Corporal 3	10000-2025	2120960000	Bullock	Benjamin	20000466	Officer, Detention	52	J	33.27	34.28	Step Increase	08/01/2025
SO-Confinement-Greenbay-Corporal 3	10000-2025	2120960000	Godwin	Preston	20000454	Officer, Detention	52	B	27.04	27.04	Lateral Dept Transfer	08/16/2025
SO-Confinement-Greenbay-Corporal 3	10000-2025	2120960000	Minter Jr	Freddy	20000461	Officer, Detention	52	J	33.27	34.28	Step Increase	08/01/2025
SO-Confinement-Laundry-Corporal	10000-2025	2120950000	Agar	Christopher	20000940	Corporal, Detention	53	A	31.29	31.29	Lateral Dept Transfer	08/16/2025
SO-Confinement-Support Services-Captain	10000-2025	2120950000	Omosigho	Joseph	20000850	Corporal, Detention	53	D	33.21	34.21	Step Increase	07/16/2025
SO-Courts	10000-2025	2110630000	Aljaradi	Jebril	20004057	Sheriff, Deputy	53-II	G	38.05	39.19	Step Increase	08/01/2025
SO-Courts	10000-2025	2110620000	Eyster	Julia	20001705	Sheriff, Deputy	53-II	E	35.86	36.94	Step Increase	08/01/2025
SO-Courts	10000-2025	2110620000	Foster	Kalonji	20001673	Sheriff, Deputy	53-II	D	34.28	35.86	Promotion	08/09/2025
SO-Courts	10000-2025	2110620000	Galvan	Jacob	20001694	Sheriff, Deputy	53-II	D	26.25	35.86	Promotion	08/09/2025
SO-Courts	10000-2025	2110620000	Martinez	Christopher	20001679	Sheriff, Deputy	53-II	D	29.55	35.86	Promotion	08/09/2025
SO-Courts	10000-2025	2110620000	Montana	Marc	20007471	Sheriff, Deputy	53-II	G	38.05	39.19	Step Increase	08/01/2025
SO-Courts	10000-2025	2110620000	Rademaker	Benjamin	20001681	Sheriff, Deputy	53-II	I	40.38	41.58	Step Increase	08/01/2025
SO-Courts	10000-2025	2110620000	Rovell	Theresa	20001690	Sheriff, Deputy	53-II	E	35.86	36.94	Step Increase	08/01/2025
SO-Courts	10000-2025	2110620000	Smith	Matthew	20001693	Sheriff, Deputy	53-II	D	29.55	35.86	Promotion	08/09/2025
SO-Courts DT Patrol	10000-2025	2110620000	Gallardo	Robert	20001660	Sheriff, Deputy	53-II	K	42.83	44.11	Step Increase	08/01/2025
SO-Courts DT Patrol	10000-2025	2110620000	George	Orville	20000928	Sergeant	54-II	K	56.19	53.51	End Out of Class	08/16/2025
SO-Courts Lt	10000-2025	2110620000	Thorwald	Jon	20001632	Lieutenant	55-II	K	63.34	63.34	Lateral Dept Transfer	08/16/2025
SO-Labor Detail	10000-2025	2110610000	Hayden	Matthew	20005551	Sergeant	54-II	K		3339.02	PFP Max/Lump Sum	07/16/2025
SO-Lon Evans 2	10000-2025	2120990000	Tovar McClain	Maria	20001229	Officer, Detention	52	B	26.25	27.04	Step Increase	07/01/2025
SO-Lon Evans 3	10000-2025	2120990000	McIntosh	Macrecia	20001116	Officer, Detention	52	J	33.27	34.28	Step Increase	08/01/2025
SO-North Patrol 2 LT	10000-2025	2110510000	Brogdon	Charles	20001569	Lieutenant	55-II	K	63.34	63.34	Lateral Dept Transfer	08/16/2025
SO-North Patrol 2 SGT	10000-2025	2110510000	Maxwell	Zachary	20006127	Sheriff, Deputy (Contract)	53-II	D	27.85	35.86	Promotion	08/09/2025
SO-South Patrol 1 LT	10000-2025	2110520000	Wright	William	20000418	Lieutenant	55-II	D	51.47	51.47	Lateral Dept Transfer	08/16/2025
SO-South Patrol 1 SGT	10000-2025	2110520000	Santacruz	Haimirich	20001600	Sheriff, Deputy	53-II	F	36.94	38.05	Step Increase	07/16/2025

Organization Description	Fund	Cost Center	Last name	First name	Position	Position Text	PS Group	Level	Rate From	Rate To	Reason for Action	Effective
SO-South Patrol 1 SGT	10000-2025	2110520000	Smith	Jeffery	20004055	Sheriff, Deputy	53-II	D	27.04	35.86	Promotion	08/09/2025
SO-South Patrol 2 SGT	10000-2025	2110520000	LaCroix	Christopher	20001576	Sheriff, Deputy	53-II	G	38.05	39.19	Step Increase	07/16/2025
SO-South Patrol 3 SGT	10000-2025	2110520000	Haltom	Christian	20006850	Sheriff, Deputy	53-II	E	35.86	36.94	Step Increase	08/01/2025
SO-South Patrol 3 SGT	10000-2025	2110520000	Thomas II	Jonathan	20001586	Sheriff, Deputy	53-II	D	27.04	35.86	Promotion	08/09/2025
SO-Training Academy	10000-2025	2110110000	Foster	Kalonji	20005982	Sheriff, Deputy Cadet	52	J	33.27	34.28	Step Increase	07/01/2025
SO-Training Academy	10000-2025	2110110000	Gray	Deven	20005996	Sheriff, Deputy Cadet	52	A	26.25	26.25	Lateral Dept Transfer	08/09/2025
SO-Training Academy	10000-2025	2110110000	Lyons Jr	Ronald	20005982	Sheriff, Deputy Cadet	52	A	26.25	26.25	Lateral Dept Transfer	08/09/2025
SO-Training Academy	10000-2025	2110110000	Martinez	Christopher	20005996	Sheriff, Deputy Cadet	52	E	28.68	29.55	Step Increase	07/16/2025
SO-Training Academy	10000-2025	2110110000	Maxwell	Zachary	20005981	Sheriff, Deputy Cadet	52	C	27.04	27.85	Step Increase	07/16/2025
SO-Training Academy	10000-2025	2110110000	Morris	Michael	20005318	Lieutenant	55-II	H	57.96	57.96	Lateral Dept Transfer	08/16/2025
SO-Training Academy	10000-2025	2110110000	Neal	Keegan	20005997	Sheriff, Deputy Cadet	52	A	26.25	26.25	Lateral Dept Transfer	08/09/2025
SO-Training Academy	10000-2025	2110110000	Pearson	Daeshun	20005981	Sheriff, Deputy Cadet	52	D	28.68	28.68	Lateral Dept Transfer	08/09/2025
SO-Training Academy	10000-2025	2110110000	Sanchez	Albert	20006006	Sheriff, Deputy Cadet	52	A	26.25	26.25	Lateral Dept Transfer	08/09/2025
SO-Training Academy	10000-2025	2110110000	Smith	Matthew	20006006	Sheriff, Deputy Cadet	52	E	28.68	29.55	Step Increase	07/16/2025
SO-Warrants Lt	10000-2025	2110210000	Martinez	Eric	20000667	Lieutenant	55-II	K	63.34	63.34	Lateral Dept Transfer	08/16/2025
Tax Office-Sub Courthouse-Poly ABM	10000-2025	1310200000	Eskander	Johnathan	20006563	Pt Time Employee	TP-NE	21		15.00	Replacement	08/11/2025

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 3
Department:	**Prepared By:** Derelle Walker, Assistant Court Investigator	**Approved By:** Brooke Allen, Probate Judge

SUBJECT:

Consideration of an Educational Affiliation Agreement between Tarrant County and Texas Tech University Regarding Social Work Students Participating in the Court Visitor Program in Probate Court No. 2

*****CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider an Educational Affiliation Agreement for student internships and clinical experiences between Texas Tech University and Tarrant County on behalf of Tarrant County Probate Court 2 to provide social work students who will perform court visits on wards under guardianship pursuant to Texas Estates Code §1054.103.

BACKGROUND

The Texas Estates Code § 1054.102 requires that each statutory probate court operate a court visitor program to assess the conditions of its wards. The court visitor program in Probate Court No. 2 relies on trained volunteers, master's and bachelor's degree level social work students to conduct these home visits. The requested agreement will continue to provide master's and bachelor's degree level social work students to conduct these court visits as required by their degree program. In turn, this will provide a ready, on-going source of visitors to help meet the growth in this important program and replace volunteers lost through attrition.

The students also assist the Court Investigators and Probate Court No. 2 staff in determining appropriate community services to address risk factors of the wards and assist in the performance of statutory duties per the Texas Estates Code, as well as such other duties assigned by the Judge of Probate Court No. 2.

The Criminal District Attorney's Office has approved this agreement as to form.

FISCAL IMPACT

The students are reimbursed at the approved rate for mileage expended in conducting the court visits. These expenditures are included in the Probate Court No. 2 Court Visitor Program budget. The approval of these agreements will not have any additional impact on the budget.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

_____
Auditor

Attachments

TX Tech Agreement.pdf

TEXAS TECH UNIVERSITY
DEPARTMENT OF SOCIOLOGY, ANTHROPOLOGY, AND SOCIAL WORK
THE SOCIAL WORK PROGRAM

Affiliation Agreement

The AGREEMENT is executed between Texas Tech University, a public institution of higher education, on behalf of the Social Work Program of the Department of Sociology, Anthropology, & Social Work, referred to hereafter as the "Program" and Tarrant County on behalf of **Tarrant County Probate Court No. 2,** referred to hereafter as the "Court."

WHEREAS, it is agreed by the parties to be of mutual interest and advantage that the students of the Program be given an opportunity to utilize the programs and services of the facility operated by the Court as a field practicum experience in their educational process.

WHEREAS, the Court operates a program providing services to clients seeking services in **Tarrant County, TX.**, and the surrounding area.

WHEREAS, THE Program operates both a baccalaureate Social Work educational degree program and a Master of Social Work educational degree program on the campus of Texas Tech University at Broadway and University Avenue, Lubbock, Texas.

The Parties to this AGREEMENT agree as follows:

Responsibilities of the Program

1. The Program will provide qualified faculty to coordinate the learning experience for the student in placement.
2. Prior to placement, the Program will share with the Court appropriate information related to the background, experience, and education of the student, and will participate in the selection process for placement in the field practicum program. The Court, however, reserves the right to reject any student that the Court's social work staff does not feel will fit into its program. Any rejection shall not be based on constitutionally impermissible reasons.
3. The Program will inform students of the Court's and Tarrant County's personnel regulations, office hours, and stipulations against disclosure of confidential information, together with other such rules and regulations governing students as are mutually agreed upon by the Program and the Court.
1. The Program agrees that it will honor a request, with at least five (5) business days prior written notice by the Court or Tarrant County, that a student be relieved of his/her responsibilities if such student is found unsuitable for his/her assignment, or if emergency circumstances within the Court or Tarrant County dictate temporary termination of the field practicum program.
2. Due to the confidential nature of the Court and Tarrant County patient records, the Program will prohibit the publication or other divulgence by either students or faculty of any information or material obtained because of this field experience that has not been approved for release and publication by the Program and the Court or Tarrant County.
3. The Program will restrict the activities of its representatives from performing any service of the Court except in the performance of field instruction.
4. The Program will carry the responsibility for the administration of the field practicum program in relation to the education required for the students and cooperation with the Court's social work staff in maintaining the standards to ensure the quality of services required by the Court.
5. The Program agrees to hold harmless the Court for any claims by students arising from injury, death, or sickness that may occur or be alleged to have occurred because of the participation of any of the students of this program, in so far as Texas state law allows.

Responsibilities of the Court

1. The Court agrees to provide a field placement setting for 1 or more students with the maximum working time not to exceed 33 hours per week per student.
2. If at all possible, the Court agrees to provide social work staff supervision for the student. For BSW field placements, the staff social worker should possess a BSW or MSW degree. For MSW field placements, the staff social worker should possess an MSW degree. Note: If the Court is unable to provide social work supervision at the appropriate level, this responsibility will revert to the Program to ensure regular and timely supervision from the social work perspective.
3. The Court will provide such cases and client contacts as are deemed reasonable for a student to capably handle during the time allotted for the field practicum.
4. The Court's social work staff will from time to time meet with the Program's Director of Field Education for progress conferences to help the director arrive at an evaluation of the student's semester activities in the field practicum.
5. The Court will provide the use of existing office space, equipment, office supplies and clerical assistance necessary to the learning tasks and the student's assignments by the social work staff.
6. The Court agrees to promptly inform the Program of any changes in the Court's policies, procedures, and/or staff that might adversely affect the field experiences of the student placed under this agreement.
7. The Court will allow the student to use the organization's library and may allow the student to take advantage of other educational opportunities that are appropriate to the learning situation of that student.
8. The Court will charge the Program no fees for the practicum opportunity afforded under this agreement.
9. The Court will not be charged for services performed by the student or the Program's Director of Field Education.

Joint Responsibilities of the Program and the Court

1. The AGREEMENT shall be reviewed and evaluated annually by the Program and the Court for the purpose of mutually agreed revisions which may be deemed advisable or necessary. Renewal of the AGREEMENT for next year will be by mutual decision of both parties and, in part, based on the availability of students for the practicum.
2. The AGREEMENT is for one year. Thereafter it shall be automatically renewed on an annual basis for up to seven (7) additional years unless terminated by either party. Either party may terminate this agreement at any time with or without cause by providing 30 days written notice to the other party.
3. The AGREEMENT may be amended in writing to include such provisions as the Parties may agree upon.
4. The Agreement shall be governed by the laws of the State of Texas.
5. The Parties will utilize the dispute resolution process set forth in Chapter 2260 of the Government Code for all disputes arising under this contract.
6. If given access to the personally identifiable information about any student during performance of any services, the Parties agree to abide by the limitations on re-disclosure of personally identifiable information from student records as set forth in The Family Educational Rights and Privacy Act ("FERPA") 34 CFR, §99.3.

Signature of Courts Representative _____ Date_____

Printed Name of Court's Representative_____

Title of Court's Representative_____

Signature of:
Texas Tech University Joshua Deleon (Jul 11, 2025 16:40 CDT) Date 07/11/2025

Printed Name of Managing Director- Joshua Deleon
Texas Tech University, Procurement Services

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 11
Department:	**Prepared By:** Christina Mayo	**Approved By:** Riley Shaw

SUBJECT:

Consideration of the Fiscal Year 2026 Contract between Tarrant County and MHMR of Tarrant County for the Provision of Systems Navigator Services

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider the Fiscal Year 2026 contract between Tarrant County and MHMR of Tarrant County (MHMRTC) for early intervention, short-term, intensive in-home and community-based case management services through two (2) full-time MHMRTC Systems Navigators dedicated to serving youth under the jurisdiction of Tarrant County Juvenile Services (TCJS).

BACKGROUND

MHMRTC is the second-largest community center in Texas and provides services related to mental health, intellectual and developmental disabilities, substance use, child and family services, early childhood intervention, criminal justice support, and veterans' homelessness. MHMRTC is comprised of clinical and administrative professionals, including nurses, social workers, therapists, and case managers who provide services at more than fifty (50) locations across North Texas. These services are provided with partners in the public and private sector.

The Systems Navigator Program provides early intervention, short-term, intensive in-home and communitybased case management services for pre- and post-adjudicated youth and their families. Navigators complete assessments to identify family needs and connect them to resources such as behavioral health care, education, housing, and public benefits including Medicaid, TANF, SNAP, SSI, and WIC. Services include addressing barriers to participation such as transportation, internet access, language needs, or scheduling conflicts, and assisting families in navigating school-based special education services and other complex systems. Navigators also ensure compliance with court-ordered conditions, provide linkage to crisis stabilization and treatment programs when necessary, and support families in achieving stability and reducing reliance on the juvenile justice system.

With approval of this contract, Tarrant County will provide funding in the amount of $200,000.00 for salary, fringe, travel, and related costs for two (2) full-time MHMRTC Systems Navigators dedicated to serving youth under the jurisdiction of TCJS. The term of the contract is September 1, 2025, through August 31, 2026.

This contract has been reviewed as to form by the Criminal District Attorney's Office and approved by the Tarrant County Juvenile Board at the August 20, 2025, Board meeting.

FISCAL IMPACT

Funding for this contract is budgeted in the Texas Juvenile Justice Department's State Aid Grant in the amount of $200,000.00 located in Grant-2004 / P0021-2026 Commitment Diversion / 2610150000 Community Programs / 569011 Professional Services.

Attachments

FY2026_MHMRTC_Systems Navigator Services.pdf

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STATE OF TEXAS	**§**	**JUVENILE SERVICES CONTRACT**
	§	**WITH MHMRTC**
		FOR
COUNTY OF TARRANT	**§**	**SYSTEMS NAVIGATOR SERVICES**

BACKGROUND

This Contract for services is between **Tarrant County, Texas** ("COUNTY") and **MHMR of Tarrant County (MHMRTC)** ("PROVIDER") for the provision of two (2) **full-time systems navigators** to support Tarrant County Juvenile Services ("TCJS"). The navigators will provide early intervention, short-term, intensive in-home and community-based case management services for pre- and post-adjudication youth, with a focus on comprehensive systems navigation to promote family stability and self-sufficiency. Services will include connection to public benefits, behavioral health care, educational supports, and other community-based resources. The navigator will assist families in navigating complex systems, including healthcare, housing, and education, to ensure youth and families receive coordinated, accessible services that reduce recidivism and reliance on the juvenile justice system. These services will address behavioral health, basic and complex needs, including crisis stabilization and connection to programs and services.

CONTRACT FOR SERVICES

1 SCOPE OF SERVICES

1.1 PROVIDER agrees to perform the following:

1.1.1 Deliver services by two (2) bachelor's degree level navigators.

1.1.2 Engage youth/family timely within 5 business days of referral.

1.1.3 Complete a community resource and benefits assessment and case plan to include family identified needs and recommendations for every referral.

1.1.4 Assist families in accessing and applying for public benefits, including but not limited to housing, Medicaid, Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF), Supplemental Security Income (SSI), and Women, Infants, and Children (WIC) by providing direct support with eligibility screening, application completion, and follow-up to ensure service linkage and continuity.

1.1.5 Identify and assist in removing temporary barriers to service engagement, such as lack of transportation, limited internet access, language needs, or scheduling conflicts, to support full participation by youth and families.

1.1.6 Based on expertise and initial and on-going screening and assessment, identify and find resources to include MHMR programs/services and other community providers and linkages.

1.1.7 Facilitate youth/family access to appropriate services available through MHMRTC, including mental health services, substance use services, disability services and family services. This includes addressing complex needs and services.

1.1.8 Facilitate access to MHMR Disability Services, Local Intellectual and Development Disability Authority (LIDDA), for eligibility determination and services, including access to crisis stabilization services when needed.

1.1.9 Provide case management services and refer youth to appropriate services if more intensive treatment is required. When necessary, assist family in accessing short-term stabilization services (such as inpatient hospital or CareHouse).

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1.1.10 Support families in navigating school-based special education services, including assisting with referrals for evaluations, participating in ARD meetings when appropriate, and helping families understand their rights and the services available under IDEA and Section 504 of the Rehabilitation Act of 1973.

1.1.11 Facilitate information sharing between agencies regarding youth served by both agencies.

1.1.12 Review cases referred by TCJS for historical involvement with MHMRTC.

1.1.13 Notify COUNTY electronically within THREE (3) business days of the start date of first face to face contact with youth and family establishing time of enrollment in the program.

1.1.14 Notify COUNTY electronically within THREE (3) business days of the end date of services and reason for discharge.

1.1.15 Provide monthly progress updates for each youth by the 10th day of each month for services provided the previous month.

1.1.16 Complete a discharge plan for every youth served to include services and benefits youth and families were connected to and submit to Tarrant County Juvenile Services within FIVE (5) business days of discharge.

2 TERM

This Contract begins on September 1, 2025, and concludes on August 31, 2026.

3 EVALUATION CRITERIA

3.1 The performance of PROVIDER in achieving the goals of COUNTY will be evaluated on the basis of the output and outcome measures contained in this section. COUNTY, after consultation and agreement with PROVIDER, may use other means or additional measures to evaluate the performance of PROVIDER in fulfilling the terms and conditions of this Contract.

3.2 COUNTY shall evaluate PROVIDER'S performance under this Contract according to the following specific performance goals for PROVIDER:

3.2.1 Provide a collaborative relationship with TCJS for services to pre- and post-adjudicated youth and families experiencing circumstances which have brought them to the mutual attention of these partner agencies and/or under the jurisdiction of the Juvenile Court; and

3.2.2 Through early intervention, systems navigation, and diversion from the juvenile justice system; strengthen families in meeting their needs such as identifying and accessing resources, addressing and resolving identified behavioral health and other needs to effectively maintain living in the home and community.

3.3 COUNTY shall additionally evaluate PROVIDER by the following output measures:

3.3.1 Serve a minimum of 24 – 30 youth at one time for a minimum of one (1) contact through up to ninety (90) days of services depending on the needs of the youth and family (extensions may be approved by TCJS); and

3.3.2 # of youth and families receiving services and length of services; and

3.3.3 # of youth and families enrolled through PROVIDER's efforts to public benefits such as Medicaid, SNAP, TANF, SSI and WIC; and

3.3.4 # of youth and families supported by PROVIDER in navigating school-based special education services; and

3.3.5 # of youth and families connected through PROVDER's efforts to disability services for eligibility determination and services; and

3.3.6 # of youth assisted by PROVIDER with admission to short-term stabilization; and

3.3.7 # of referrals of youth and family members to MHMRTC for additional community behavioral health services; and

3.3.8 # and types of other referrals and resources provided for youth and families.

3.4 COUNTY shall further evaluate PROVIDER by the following outcome measures:

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3.4.1 Each systems navigator will be available during normal business hours, except for reasonable days for earned vacation or sick leave; and

3.4.2 Median number of days to engagement will not exceed five (5) business days; and

3.4.3 90% of youth and families will be connected to public benefits for youth, including those listed in 3.3.3 through 3.3.7 above.

3.4.4 70% of youth served will not be re-arrested within the first year of receiving services.

3.4.5 PROVIDER shall submit a performance report on output and outcome measures by November 1, 2026, outlining the success in meeting the specific goals and objectives in this contract.

4 COST

4.1 COUNTY agrees to provide funding for salary, fringe, travel and other related costs in an amount not to exceed Two Hundred Thousand and 00/100 Dollars ($200,000.00) to PROVIDER, in consideration for which PROVIDER will assign two (2) full-time lead systems navigators to provide these services.

4.2 PROVIDER will be paid monthly increments of $16,666.67. PROVIDER agrees to prorate the monthly amount if either or both of the systems navigator positions become vacant or if either or both of the systems navigators is/are out on unpaid leave;

4.3 PROVIDER will send a monthly invoice addressed to Tarrant County Juvenile Services, ATTN: Barbara Munoz, 2701 Kimbo Road, Fort Worth, TX 76111;

4.4 Claim for payment should be submitted within ten (10) days from the last day of the month for which payment is being requested; and

5 EXAMINATION AND RETENTION OF RECORDS

5.1 PROVIDER shall ensure that its employees, interns, volunteers and subcontractors comply in a timely and complete manner with all the COUNTY'S requests for information made during the course of on-site monitoring visits, unannounced monitoring visits, abuse, neglect and exploitation investigations, programmatic and financial audits or monitoring, or other on-site inspections.

5.2 PROVIDER agrees that it will permit COUNTY to examine and evaluate its program of services provided under the terms of the Contract and/or to review its records periodically. This examination and evaluation of the program may include on-site monitoring, observation of programs in operation, investigation of complaints, abuse, neglect and exploitation, interviews and the administration of questionnaires to the staff of PROVIDER and the youth when deemed necessary.

5.3 PROVIDER shall retain and make available to COUNTY all financial records, supporting documents, statistical records, and all other records pertinent to the Contract for a minimum of seven (7) years, or until any pending litigation, claim, audit or review and all questions arising therefrom have been resolved, and shall make available for COUNTY'S inspection, all contractual agreements with PROVIDER'S subcontractors for services related to this Contract.

6 CONFIDENTIALITY OF RECORDS

Juvenile records are expressly made confidential by law. PROVIDER shall maintain strict confidentiality of all information and records relating to the children and families served under this Contract, and shall not re-disclose any information except as required to perform the services described herein, or as may be required by law.

7 DUTY TO REPORT

7.1 As required by Texas Family Code Chapter 261, PROVIDER'S licensing entity or Title 37 Texas Administrative Code Chapters 343, 348, 349, and 351, or successor provisions, PROVIDER shall report any allegation or incident of abuse, neglect, exploitation, death or other serious incident involving any child (including but not limited to a juvenile that is under the supervision of COUNTY) within twenty-four (24) hours from the time the allegation is made or the incident occurs to all of the following:

7.1.1 Local Law enforcement agency with jurisdiction; and

7.1.2 Texas Juvenile Justice Department ("TJJD"), by submitting a TJJD Incident Report Form to abuseneglect@tjjd.texas.gov (or if unable to complete the form within 24 hours, then by calling 866-477-8354 followed by submitting the report within 24 hours of said call); and

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7.1.3 TCJS to facsimile number 817-838-4646, and via phone call to the Chief Juvenile Probation Officer at 817-838-4643.

7.2 PROVIDER agrees to report immediately, but no later than 24 hours, any serious incidences, accidents, injuries, suspected illegal activities, allegations of abuse, neglect or exploitation, or catastrophic events to the Chief Probation Officer at 817-838-4643.

8 FINANCIAL RESPONSIBILITY

PROVIDER is responsible for its incurred expenses in performing this Contract unless otherwise noted.

9 AGENCY-INDEPENDENT CONTRACTOR

PROVIDER is an independent contractor. COUNTY will not direct the PROVIDER in the details of performing its duties. PROVIDER and its employees are not agents of the COUNTY. COUNTY and its employees are not agents of PROVIDER. This Contract does not entitle PROVIDER to any benefit, privilege or other amenities of employment with the COUNTY. This Contract does not entitle COUNTY to any benefit, privilege or other amenities of employment with the PROVIDER.

10 ASSIGNMENT AND SUBCONTRACT

PROVIDER may not assign or subcontract any of its rights, duties and/or obligations arising out of this Contract without prior written consent of COUNTY.

11 THIRD PARTY BENEFICIARY EXCLUDED

This Contract does not protect any specific third party. The intent of this Contract excludes the idea of a suit by a third party beneficiary.

12 DISCLOSURE OF INFORMATION

12.1 PROVIDER warrants that, prior to entering this Contract, it has verified and disclosed the following information to COUNTY, and agrees that it shall have an ongoing affirmative duty under this Contract to promptly, but no later than 24 hours, ascertain and disclose in sufficient detail this same information to the Chief Probation Officer at 817-838-4643:

12.1.1 Any and all corrective action required by any of PROVIDER'S licensing authorities;

12.1.2 Any and all litigation filed against the PROVIDER, or against its employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with juveniles;

12.1.3 Any arrest of any employee, intern, volunteer, subcontractor, agent and /or consultant of the PROVIDER that has direct contact with juveniles;

12.1.4 All pending and past allegations and/or investigations of abuse, neglect, exploitation, death or other serious incidents involving a juvenile that has been placed by COUNTY;

12.1.5 Any finding of "Reason to Believe" by a state regulatory agency in a child abuse, neglect and exploitation investigation where an employee, intern, volunteer, subcontractor, agent and / or consultant of PROVIDER that has direct contact with juveniles was the alleged or designated perpetrator;

12.1.6 The identity of any of PROVIDER'S employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with juveniles that are registered sex offenders; and

12.1.7 The identity of any of PROVIDER'S employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with juveniles that have a criminal history. For the purpose of this Contract, the term "criminal history" shall include: (1) current felony or misdemeanor probation or parole; (2) a felony conviction or deferred adjudication within the past ten years; or (3) a jailable misdemeanor conviction or deferred adjudication within the past five years.

12.2 PROVIDER agrees and understands it has an affirmative and ongoing duty to ascertain and disclose to COUNTY, within 24 hours, any and all of the foregoing information as to any individual, whether a prospective or existing employee, intern, volunteer, subcontractor, agent and/or consultant of the PROVIDER, prior to placing that individual in a position that involves direct contact with juveniles, and COUNTY, in its sole discretion, may determine that the safety of youth being served under this Contract precludes such individual from being placed in a position that involves direct contact with juveniles.

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13 EQUAL OPPORTUNITY

PROVIDER agrees to respect and protect the civil and legal rights of all youth and their parents. It will not unlawfully discriminate against any employee, prospective employee, child, childcare provider, or parent on the basis of age, race, sex religion, disability or national origin. PROVIDER shall abide by all applicable federal, state, and local laws and regulations.

14 OFFICIAL NOT TO BENEFIT

No officer, employee, or agent of COUNTY and no member of its governing body and no other public official of the governing body of the locality or localities in which the project is situated or being carried who exercise any functions or responsibilities in the project, shall participate in any decision relating to this Contract which affects or conflicts with his/her personal interest or have any personal or pecuniary interest, direct or indirect, in the Contract or the proceeds thereof.

15 COMPLIANCE WITH LAWS

In providing the services required by this Agreement, PROVIDER must observe and comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and non-discrimination laws and regulations. PROVIDER shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits.

16 WITHHOLDING, SUSPENSION, OR REDUCTION OF PAYMENT

16.1 If at any time during the term of this Contract, COUNTY, in its sole discretion, determines that the safety of children being served under this Contract may be in jeopardy, COUNTY may immediately suspend the effect of this Contract, including but not limited to the obligation to pay for services not rendered upon giving notice to the PROVIDER.

16.2 Notwithstanding anything to the contrary herein, the PROVIDER acknowledges that payments due under this Contract may be withheld or permanently suspended, in whole or in part, in the event of non-compliance with any federal or state law, administrative rule, or regulation applicable to the services provided herein, or if the duties and responsibilities herein have not been performed in accordance with the terms and conditions of this Contract.

17 TERMINATION

17.1 Termination under this provision may occur no sooner than the 15th day after PROVIDER'S receipt of Notice of Intent to Terminate. Justifications for Termination for Cause include but are not limited to the following circumstances:

17.1.1 By the COUNTY, if the PROVIDER knowingly and intentionally submits falsified or fraudulent documents or report; or makes false representations, certifications or assurances relating to this Contract; or causes or acquiesces in any person doing the same regarding any grant funds received under this Contract; or fails to submit required reports; or

17.1.2 By the COUNTY, when the life, health, welfare or safety of individuals served by or under the authority of the PROVIDER is endangered or could be endangered either directly or indirectly through the PROVIDER'S intentional, willful or negligent discharge of its duties under this Contract. For purposes of this Contract, willful or negligent discharge of duties includes, but is not limited to, a finding or pattern of findings by the COUNTY of reason to believe in an abuse, neglect or exploitation investigation occurring in connection with a juvenile justice facility, juvenile justice program, or the provision of juvenile probation services.

17.2 This Contract may be terminated without cause by either party at least thirty (30) calendar days prior to the intended date to terminate this Contract.

17.3 The COUNTY and the PROVIDER may mutually agree to the termination of this Contract at any time.

18 DEFAULT

18.1 COUNTY may, by written notice of default to PROVIDER, terminate this Contract as it deems appropriate, in any of the following circumstances:

18.1.1 If PROVIDER fails to perform the work called for by this Contract within the time specified herein or any extension thereof;

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18.1.2 If PROVIDER fails to perform any of the other material provisions of this Contract including failure to achieve the defined goals, outcomes, and outputs, or so fails to prosecute the work as to endanger the performance of this Contract in accordance with its terms; or

18.1.3 In either of these two circumstances after receiving notice of default, PROVIDER does not cure such failure within a period of thirty calendar (30) days.

18.2 Any default by PROVIDER, regardless of whether the default results in termination, will jeopardize PROVIDER'S ability to Contract with COUNTY in the future, and may result in the refund of compensation received under this Contract.

19 NOTICE

Any notice or other writing required by this contract, shall be deemed given when personally delivered or mailed by certified or registered United States mail, return-receipt, postage prepaid, addressed as follows:

COUNTY
Mr. Riley Shaw
Director of Juvenile Services
2701 Kimbo Road
Fort Worth, Texas 76196

PROVIDER
Ms. Susan Garnett, CEO
MHMR of Tarrant County
3840 Hulen Street, North Tower
Fort Worth, Texas 76107

20 WAIVER OF SUBROGATION

PROVIDER expressly waives any and all rights it may have to subrogation for any claims or rights of its employees, agents, owners, officers, interns, volunteers or subcontractors against COUNTY.

21 INDEMNIFICATION

TO THE EXTENT PERMITTED BY THE CONSTITUTION AND THE LAWS OF THE STATE OF TEXAS, PROVIDER AGREES TO INDEMNIFY AND HOLD HARMLESS COUNTY AND TCJS AGAINST ANY AND ALL NEGLIGENCE, LIABILITY, LOSS, COSTS, CLAIMS, ATTORNEY FEES OR EXPENSES ARISING OUT OF THE WRONGFUL AND NEGLIGENT ACT(S) OF COMMISSION OR OMISSION OF PROVIDER, ITS AGENTS, EMPLOYEES, INTERNS, SUBCONTRACTORS OR VOLUNTEERS ARISING FROM THE ACTIVITIES UNDER THIS CONTRACT. PROVIDER SHALL HAVE NO OBLIGATION TO INDEMNIFY AND HOLD HARMLESS COUNTY AND TCJS FOR ANY WRONGFUL OR NEGLIGENT ACT(S) OF COMMISSION OR OMISSION OF COUNTY OR TCJS'S AGENTS, EMPLOYEES OR SERVANTS ARISING FROM OR RELATED TO THIS CONTRACT FOR WHICH A CLAIM OR OTHER ACTION IS MADE.

22 SOVEREIGN IMMUNITY

This Contract shall not be interpreted to inure to the benefit of a third party not a party to this Contract. This Contract may not be interpreted to waive any statutory or common law defense, immunity, including governmental and sovereign immunity, or any limitation of liability, responsibility, or damage of any party to this contract, party's agent, or party's employee, otherwise provided by law.

23 REPRESENTATION AND WARRANTIES

23.1 PROVIDER hereby represents and warrants the following:

23.1.1 That is has all necessary right, title, license and authority to enter into this Contract;

23.1.2 That it is qualified to do business in the State of Texas; that it holds all necessary licenses and staff certifications to provide the type(s) of services being contracted for; that it is in compliance with all statutory and regulatory requirements for the operation of its business; and that there are no taxes due and owing to the State of Texas, the County of Tarrant, or any political subdivision thereof;

23.1.3 That it carries sufficient insurance to provide protection to COUNTY under the indemnity provisions, as well as for any potential liabilities that arise from or related to this Contract; and

23.1.4 That all of its employees, interns, volunteers, subcontractors, agents and/or consultants will be properly trained prior to contact with TCJS youth to report allegations of incidents of abuse, exploitation or neglect of a juvenile in accordance with the requirements of Texas Family Code Chapter 261 and any applicable TJJD administrative rules regarding abuse, neglect, and exploitation allegations.

24 TEXAS LAW TO APPLY

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This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Tarrant County, Texas.

25 VENUE

Exclusive venue for any litigation arising from this Contract shall be in Tarrant County, Texas.

26 ADDITIONAL CONDITIONS REQUIRED FOR STATE FUNDS

26.1 The PROVIDER is hereby notified that state funds may be used in whole or in part to pay for services provided under terms of this Contract and are subject to termination without penalty, either in whole or in part, if funds are not available or are not appropriated by the Texas Legislature. The PROVIDER shall account separately for the receipt and expenditure of any and all these funds received from COUNTY sufficient to create an easily analyzed audit trail, and shall adhere to Generally Accepted Accounting Principles (GAAP) in the accounting, reporting, and auditing of such funds. In the event of an investigation by TJJD, or COUNTY, the PROVIDER shall submit to COUNTY upon request a financial audit prepared by an independent certified public accountant for all services provided pursuant to this Contract.

26.2 Under Section 231.006, Texas Family Code, the PROVIDER certifies that the individual or business entity named in this Contract is not ineligible to receive the specified payment and acknowledges that this Contract may be terminated and payment may be withheld if this certificate is inaccurate. ***(Attachment "A" - Family Code 231.006)***

26.3 PROVIDER agrees to comply with all applicable laws, regulations and conditions required of TJJD for juvenile boards, juvenile probation departments and their subcontractors.

26.4 The COUNTY is responsible for bi-annual programmatic and financial monitoring of the PROVIDER to ensure performance of and compliance with all terms and conditions of this Contract. PROVIDER agrees to provide information reasonably required allowing COUNTY to meet this responsibility, to be used in completion of the ***Private Service Provider Contractual Monitoring and Evaluation Report/Non-Residential Services*** – (***Attachment "B"***), if appropriate. Lack of monitoring by COUNTY will not relieve PROVIDER of its duty to continue to perform.

26.5 PROVIDER understands that the acceptance of funds under this Contract acts as acceptance of the authority of the State Auditor's Office, TJJD, or any successor agency, to conduct an audit or investigation in connection with those funds. PROVIDER further agrees to cooperate fully with the State Auditor's Office or its successor in the conduct of the audit or investigation, including providing all records requested. PROVIDER will ensure that the foregoing clauses concerning the authority of the State of Texas to audit and the requirement to cooperate is included in any subcontract or arrangement PROVIDER enters into in which funds received from the Contract form all or part of the consideration.

26.6 The PROVIDER currently meets and shall comply with all applicable state and federal laws and licensing and/or certification requirements pertinent to the PROVIDER'S provision of services under this contract and must notify COUNTY within twenty-four (24) hours of any future failure to meet licensing requirements. Failure to comply with this requirement will be treated as a default.

26.7 The PROVIDER may become ineligible for future contracts from the COUNTY if the PROVIDER, its agents, employees, designees, volunteers, interns or sub-contractors are found by the COUNTY to have intentionally or knowingly falsified any documents, reports or records related to grant funds received under this Contract, or intentionally or knowingly given false statements to any COUNTY employee or designee related to the expenditure of grant funds or the provision of juvenile probation services and juvenile justice programs.

26.8 The PROVIDER shall require all agents, employees, designees, interns, volunteers, subcontractors and private vendors paid to cooperate with and to testify in any formal, informal, administrative or judicial proceeding or hearing regarding any matter the COUNTY considers necessary for the investigation of abuse, neglect or exploitation allegations, complaints, financial and programmatic audits or any other matter under its authority. Compliance with this provision is not intended as, nor does it constitute, a contractual waiver of the privilege against self-incrimination or any other right or privilege guaranteed under law.

26.9 The PROVIDER, prior to an employee being designated to provide services under this contract, agrees to allow TCJS to conduct a criminal background check and a child abuse registry check in the manner specific and in accordance with the Prison Rape Elimination Act and TJJD standards. Certain employees may be prohibited from providing services to youth under this contract.

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26.10 The PROVIDER agrees that any employee prior to providing services under this contract will be required to attend Orientation Training and Prison Rape Elimination Act Training provided by TCJS.

27 LEGAL CONSTRUCTION

In case any one or more of the provisions contained in the Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceable provision shall not affect any other provision thereof and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained therein.

28 PRIOR AGREEMENTS SUPERSEDED

This Contract constitutes the sole and only Contract of the parties hereto and supersedes any prior understanding or written or oral Contract between the parties regarding the within subject matter.

29 AMENDMENTS

29.1 The parties may amend this Contract by subsequent written amendments. The parties will not amend this Contract orally.

29.2 COUNTY may amend, modify or alter the terms of this Contract and specify an effective date thereof. COUNTY will then notify PROVIDER in writing, dated subsequent to the date hereof, of such changes and their effective date. Continuation of services after the effective date by PROVIDER will signify its acceptance of these changes. If PROVIDER declines to accept changes made by COUNTY, PROVIDER may terminate this Contract subject to the conditions herein.

30 DISCLOSURE OF INTERESTED PARTIES

The MHMR of Tarrant County acknowledges that it is a "governmental entity" and not a "business entity" as those terms are defined in Tex. Gov't Code § 2252.908, and therefore, no disclosure of interested parties pursuant to Tex. Gov't Code Section 2252.908 is required.

31 ELECTRONIC SIGNATURES; FACSIMILE AND SCANNED COPIES; DUPLICATE ORGINALS; COUNTERPARTS; ADMISSIBILITY OF COPIES

Each party agrees that: (i) any electronic signature (if any), whether digital or encrypted, to this Agreement made by any party is intended to authenticate this Agreement and shall have the same force and effect as an original manual signature; and (ii) any signature to this Agreement by any party transmitted by facsimile or by electronic mail shall be valid and effective to bind that party so signing with the same force and effect as an original manual signature. Delivery of a copy of this Agreement or any other document contemplated hereby bearing an original or electronic signature by facsimile or electronic transmission, will have the same effect as physical delivery of the paper document bearing an original or electronic signature. This Agreement may be executed in multiple duplicate originals and all such duplicate originals shall be deemed to constitute one and the same instrument. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall be deemed to constitute a single instrument. The parties agree that a true and correct copy of the original of this Agreement shall be admissible in a court of law in lieu of the original Agreement for all purposes of enforcement hereof.

EXECUTED IN TRIPLICATE, EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT OF AN ORIGINAL:

APPROVED on this the_____day of _____ , 2025, by Commissioners Court Order Number_____

TARRANT COUNTY
STATE OF TEXAS

X 8-20-2025
Riley Shaw Date
Director of Juvenile Services
2701 Kimbo Road, Fort Worth, TX 76111

X 8/20/2025
Alex Kim Date
Juvenile Board Interim Chairman
2701 Kimbo Road, Fort Worth, TX 76111

MHMR of Tarrant County

Signed by:
X Susan Garnett 8/15/2025
2D4516E5EA1EAC1...
Ms. Susan Garnett Date
Chief Executive Officer
3840 Hulen Street, North Tower, Fort Worth, TX 76107

***CERTIFICATION OF AVAILABLE FUNDS IN THE AMOUNT OF $200,000.00:**

Grant-2004/P0021-2026/2610150000/569011

COUNTY OF TARRANT
STATE OF TEXAS

APPROVED AS TO FORM:

James Marvin Nichols
Criminal District Attorney's Office*

CERTIFICATION OF
AVAILABLE FUNDS: $_____

_____
Tarrant County Auditor

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 12
Department:	**Prepared By:** Christina Mayo	**Approved By:** Riley Shaw

SUBJECT:

Consideration of the Fiscal Year 2026 Contract between Tarrant County and MHMR of Tarrant County for the Provision of Youth Mentoring Services to At-Risk Youth

*****CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider the Fiscal Year 2026 contract between Tarrant County and MHMR of Tarrant County (MHMRTC) for the provision of youth mentoring services, through a youth mentoring program, to at-risk youth under the jurisdiction of Tarrant County Juvenile Services (TCJS).

BACKGROUND

MHMRTC is the second-largest community center in Texas and provides services related to mental health, intellectual and developmental disabilities, addiction and substance use, child and family services, early childhood intervention, criminal justice support, and veterans' homelessness. MHMRTC is comprised of clinical and administrative professionals, including nurses, social workers, therapists, and case managers who provide services at more than fifty (50) locations across North Texas. These services are provided with partners in the public and private sector.

This Youth Mentoring Program provides structured intervention services designed to reduce juvenile justice involvement, decrease the risk of reoffending, and address factors associated with criminal activity, violence, and gang affiliation. The program includes individual and group mentoring, life skills training, academic support, emotional development, and positive role modeling to enhance resilience and support long-term success. MHMRTC will also ensure compliance with court-ordered conditions such as school attendance, curfew, and court appearances, and provide intervention services such as GED support, parent engagement, and linkage to community resources. Services will be coordinated with Tarrant County Juvenile Services to avoid interruption of school schedules and to support the overall capacity of youth to manage their lives effectively and without delinquent behavior.

With approval of this contract, Tarrant County will provide funding in the amount of $669,450.00 for MHMRTC to implement the Youth Mentoring Program to serve the most at-risk youth under the jurisdiction of Tarrant County Juvenile Services. The term of the contract is September 1, 2025, through August 31, 2026.

This contract has been reviewed as to form by the Criminal District Attorney's Office and approved by the Tarrant County Juvenile Board at the August 20, 2025, Board meeting.

FISCAL IMPACT

Funding for this contract is budgeted in the Texas Juvenile Justice Department's State Aid Grant in the amount of $350,570.00 located in Grant-2004 / P0021-2026 Commitment Diversion / 2610150000 Community Programs / 569011 Professional Services and $318,880.00 were requested in General Fund 10000-2026 / 2610150000 Community Programs / 569011 Professional Services.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

Auditor

Attachments

FY2026_MHMRTC_Youth Mentoring Services.pdf

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STATE OF TEXAS	**§**	**JUVENILE SERVICES CONTRACT**
	§	**WITH MHMRTC**
COUNTY OF TARRANT	**§**	**FOR YOUTH MENTORING SERVICES**

BACKGROUND

This Contract for services is between **Tarrant County, Texas**, hereinafter referred to as ("COUNTY"), **and MHMR of Tarrant County (MHMRTC)**, hereinafter referred to as ("PROVIDER"), for the provision of **youth mentoring services**. The Commissioners Court finds that this Contract serves a public purpose by providing a youth mentoring program that includes targeted strategies for gun violence prevention and gang involvement interventions to help the most at-risk youth under the jurisdiction of Tarrant County Juvenile Services, also referred to as ("TCJS").

CONTRACT FOR SERVICES

1 SCOPE OF SERVICES

PROVIDER agrees to perform the following:

1.1 YOUTH MENTORING SERVICES

1.1.1 Provide an average of 7.5 hours of mentoring services a week to moderate risk youth and an average of 15 hours a week to high-risk youth as assessed by Tarrant County Juvenile Services. No individual youth may receive less than 50% of the weekly average in any given week. For moderate risk youth, no less than 3.75 hours/week. For high-risk youth, no less than 7.5 hours/week.

1.1.2 Serve 60–65 youth concurrently and 150 youth annually with an average program participation period of five (5) months per youth..

1.1.3 Provide a combination of individual and group mentoring to youth each week during evening hours and weekends. Group mentoring activities should include academic support, positive social engagement, emotional development, and critical life skills training.;

1.1.4 Complete intake services in the home within three (3) business days from time of referral sent by TCJS and begin mentoring services within five (5) business days from time of referral sent by TCJS for each youth and family referred;

1.1.5 Complete assessment and service plan for youth and family with goals and objectives. The plan shall address all risk related behaviors, enrollment of youth in an educational/vocational/work programs, and compliance with orders of the court;

1.1.6 Support youth in meeting court ordered conditions of release such as school attendance, curfew, appointments and return for court appearances;

1.1.7 Continue to assess and monitor youth fora gang affiliation risk factors or active involvement in gang activity. Utilize mentors with lived experience, implement violence interruption and de-escalation strategies, and provide alternatives through life skills training and employment readiness.

1.1.8 Implement evidence-informed violence prevention programs and provide education on the consequences of firearm-related crimes.

1.1.9 Maintain a "no reject" policy, serving all youth referred.

1.1.10 Provide and assist with transportation as needed for participants to engage in program services, court appearances, substance abuse intervention programs, and access to community resources;

1.1.11 Provide intervention efforts that may include youth employment, educational intervention, attainment of GED, parent-support programs, and community linkages with other agencies for additional support to families.

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1.1.12 Coordinate services with TCJS to avoid over-serving youth and families and interrupting daily routines such as their school schedule;

1.1.13 Provide at least 24-hour advance notice to TCJS any time a mentor plans an activity outside of Tarrant County with a youth;

1.1.14 Promptly notify TCJS of any concerns that may reasonably impact a youth's safety, compliance with court-ordered conditions, or successful participation in the program.

1.1.15 Provide monthly program cumulative roster and monthly program notes for each youth in the program by the 10th day of every month for the previous service month detailing progress in the program, identified barriers to services, the number of mentoring hours for the youth each week, and a brief description of each activity.

1.1.16 Notify electronically within 72 hours of event the start service date, end service date, and reason for discharge;

1.1.17 Provide a completed discharge plan within five (5) business days with summary of linkages to additional community resources at the time of discharge.

2 TERM

This Contract begins on September 1, 2025, and concludes on August 31, 2026.

3 EVALUATION

3.1 The performance of PROVIDER in achieving the goals of COUNTY will be evaluated on the basis of the output and outcome measures contained in this section. COUNTY, after consultation and agreement with PROVIDER, may use other means or additional measures to evaluate the performance of PROVIDER in fulfilling the terms and conditions of this Contract.

3.2 COUNTY shall evaluate PROVIDER'S performance under this Contract according to the following specific performance goals:

3.2.1 Provide structured mentorship and intervention strategies that reduce juvenile justice involvement;

3.2.2 Decrease the youth's risk of reoffending by addressing risk factors associated with criminal activity, violence, gun violence, and gang affiliation.

3.2.3 Support positive life choices through mentorship and community engagement.

3.2.4 Enhance the skills, resilience, and overall capacity of the youth to manage their lives effectively and without delinquent behavior.

3.3 COUNTY shall additionally evaluate PROVIDER by the following output measures:

3.3.1 # of youth enrolled in Mentoring Services; and

3.3.2 # of youth completing Mentoring Services.

3.4 COUNTY shall evaluate the services according to the following short-term measures:

3.4.1.1 Maintain a sufficient number of trained personnel for at least 90% of the Contract period. For this Contract, "sufficient" means staffing levels that enable the program to concurrently serve 60–65 youth without generating a waitlist for services, with sufficient staffing levels achieved no later than ninety (90) days after the Contract start date and continually maintained thereafter.

3.4.1.2 Trained personnel maintain a contact rate of 90% of expected contacts providing evidence-informed skills training sessions or mentoring services to clients/families in accordance with specific program expectations;

3.4.1.3 Maintain an average of 7.5 mentoring hours per week for moderate-risk youth and 15 hours per week for high-risk youth, calculated monthly across the program, with at least 90% compliance with the average weekly hours requirement and at least 90% compliance with the minimum hours per youth requirement each month.

3.4.1.4 85% of youth enrolled in a program will complete the program;

3.4.1.5 90% of youth referred for services are engaged within three (3) business days of referral and face-to-face services begin within five (5) business days of referral;

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3.4.1.6 75% of youth completing the program will not be placed outside the home or committed to TJJD by the juvenile court within 6 months from program completion.

3.5 PROVIDER shall submit a performance report including output measures and short-term measures by November 1, 2026, outlining the success in meeting the specific goals and objectives in this contract.

4 COST

4.1 The COUNTY will pay no more than $669,450.00 pursuant to this Contract. COUNTY will pay PROVIDER within thirty (30) days of invoice receipt when the PROVIDER satisfies the following conditions:

4.1.1 PROVIDER will submit an invoice by the 10th day from the last day of the month for which payment is requested;

4.1.2 Invoice will list names of youth and families who participated in services, name of staff providing service, service date, # of service hours provided for each service event, the type of services provided, and the # of positions filled;

4.1.3 PROVIDER will be paid in monthly increments of $55,787.50; monthly payment with be subject to prorated reduction if a sufficient number of trained personnel are not maintained by PROVIDER during the month billed;

4.1.4 PROVIDER will send a monthly invoice to Tarrant County Juvenile Services, ATTN: Barbara Munoz, 2701 Kimbo Road, Fort Worth, TX 76111.

5 EXAMINATION AND RETENTION OF RECORDS

5.1 PROVIDER shall ensure that its employees, interns, volunteers and subcontractors comply in a timely and complete manner with all the COUNTY'S request for information made during the course of on-site monitoring visits, unannounced monitoring visits, abuse, neglect and exploitation investigations, programmatic and financial audits or monitoring, or other on-site inspections.

5.2 PROVIDER agrees that it will permit COUNTY to examine and evaluate its program of services provided under the terms of the Contract and/or to review its records periodically. This examination and evaluation of the program may include on-site monitoring, observation of programs in operation, investigation of complaints, abuse, neglect and exploitation, interviews and the administration of questionnaires to the staff of PROVIDER and the youth when deemed necessary.

5.3 PROVIDER shall retain and make available to COUNTY all financial records, supporting documents, statistical records, and all other records pertinent to the Contract for a minimum of seven (7) years, or until any pending litigation, claim, audit or review and all questions arising therefrom have been resolved, and shall make available for COUNTY'S inspection, all contractual agreements with PROVIDER'S subcontractors for services related to this Contract.

6 CONFIDENTIALITY OF RECORDS

Juvenile Records are expressly made confidential by law. PROVIDER shall maintain strict confidentiality of all information and records relating to the children and families served under this Contract and shall not re-disclose any information except as required to perform the services described herein, or as may be required by law.

7 DUTY TO REPORT

7.1 As required by Texas Family Code Chapter 261, PROVIDER'S licensing entity or Title 37 Texas Administrative Code Chapters 343, 348, 349, and 351, or successor provisions, PROVIDER shall report any allegation or incident of abuse, neglect, exploitation, death or other serious incident involving any child (including but not limited to a juvenile that is under the supervision of COUNTY) within twenty-four (24) hours from the time the allegation is made or the incident occurs to all of the following:

7.1.1 Local Law enforcement agency with jurisdiction; and

7.1.2 Texas Juvenile Justice Department ("TJJD"), by submitting a TJJD Incident Report Form to abuseneglect@tjjd.texas.gov (or if unable to complete the form within 24 hours, then by calling 866-477-8354 followed by submitting the report within 24 hours of said call); and

7.1.3 TCJS to facsimile number 817-838-4646, and via phone call to 817-838-4643.

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7.2 PROVIDER agrees to report immediately, but no later than 24 hours, any serious incidences, accidents, injuries, suspected illegal activities, allegations of abuse, neglect or exploitation, or catastrophic events to the Chief Probation Officer at 817-838-4643.

8 FINANCIAL RESPONSIBILITY

PROVIDER is responsible for its incurred expenses in performing this Contract unless otherwise noted.

9 AGENCY-INDEPENDENT CONTRACTOR

PROVIDER is an independent contractor. COUNTY will not direct the PROVIDER in the details of performing its duties. PROVIDER and its employees are not agents of the COUNTY. COUNTY and its employees are not agents of PROVIDER. This Contract does not entitle PROVIDER to any benefit, privilege or other amenities of employment with the COUNTY. This Contract does not entitle COUNTY to any benefit, privilege or other amenities of employment with the PROVIDER.

10 ASSIGNMENT AND SUBCONTRACT

10.1 PROVIDER may assign or subcontract any of its rights duties and/or obligations arising out of this Contract.

10.1.1 In subcontracting PROVIDER's duties and/or obligations, PROVIDER shall:

10.1.1.1 Comply with all purchasing and contracting requirements in accordance with Chapter 262 of the Texas Local Government Code.

10.1.1.2 Comply with all reporting requirements in Section 26 of this Contract.

10.1.1.3 Ensure that all subcontractor's comply with this Contract in the performance of any services provided to the County; and

10.1.1.4 Monitor, verify and certify such each subcontractor's compliance to COUNTY in writing or by electronic mail on a monthly basis no later than the fifth (5th) day of each month.

10.1.2 Subcontractors shall comply with all terms of this Contract and shall perform all necessary criminal background checks on any employees, interns, volunteers, or agents providing services to the COUNTY.

11 THIRD PARTY BENEFICIARY EXCLUDED

This Contract does not protect any specific third party. The intent of this Contract excludes the idea of a suit by a third party beneficiary.

12 DISCLOSURE OF INFORMATION

12.1 PROVIDER warrants that, prior to entering this Contract, it has verified and disclosed the following information to COUNTY, and agrees that it shall have an ongoing affirmative duty under this Contract to promptly, but no later than 24 hours, ascertain and disclose in sufficient detail this same information to the Chief Probation Officer at 817-838-4643:

12.1.1 Any and all corrective action required by any of PROVIDER'S licensing authorities;

12.1.2 Any and all litigation filed against the PROVIDER, or against its employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with juveniles;

12.1.3 Any arrest of any employee, intern, volunteer, subcontractor, agent and /or consultant of the PROVIDER that has direct contact with juveniles;

12.1.4 All pending and past allegations and / or investigations of abuse, neglect, exploitation, death or other serious incidents involving a juvenile that has been placed by COUNTY;

12.1.5 Any finding of "Reason to Believe" by a state regulatory agency in a child abuse, neglect and exploitation investigation where an employee, intern, volunteer, subcontractor, agent and / or consultant of PROVIDER that has direct contact with juveniles was the alleged or designated perpetrator;

12.1.6 The identity of any of PROVIDER'S employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with juveniles that are registered sex offenders; and

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12.1.7 The identity of any of PROVIDER'S employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with juveniles that have a criminal history. For the purpose of this Contract, the term "criminal history" shall include: (1) current felony or misdemeanor probation or parole; (2) a felony conviction or deferred adjudication within the past ten years; or (3) a jailable misdemeanor conviction or deferred adjudication within the past five years.

12.2 PROVIDER agrees and understands it has an affirmative and ongoing duty to ascertain and disclose to COUNTY, within 24 hours, any and all of the foregoing information as to any individual, whether a prospective or existing employee, intern, volunteer, subcontractor, agent and/or consultant of the PROVIDER, prior to placing that individual in a position that involves direct contact with juveniles, and COUNTY, in its sole discretion, may determine that the safety of children being served under this Contract precludes such individual from being placed in a position that involves direct contact with juveniles.

13 EQUAL OPPORTUNITY

PROVIDER agrees to respect and protect the civil and legal rights of all youth and their parents. It will not unlawfully discriminate against any employee, prospective employee, child, childcare provider, or parent on the basis of age, race, sex religion, disability or national origin. PROVIDER shall abide by all applicable federal, state, and local laws and regulations.

14 OFFICIAL NOT TO BENEFIT

No officer, employee, or agent of COUNTY and no member of its governing body and no other public official of the governing body of the locality or localities in which the project is situated or being carried who exercise any functions or responsibilities in the project, shall participate in any decision relating to this Contract which affects or conflicts with his/her personal interest or have any personal or pecuniary interest, direct or indirect, in the Contract or the proceeds thereof.

15 COMPLIANCE WITH LAWS

In providing the services required by this Agreement, PROVIDER must observe and comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and non-discrimination laws and regulations. PROVIDER shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits.

16 WITHHOLDING, SUSPENSION, OR REDUCTION OF PAYMENT

16.1 If at any time during the term of this Contract, COUNTY, in its sole discretion, determines that the safety of children being served under this Contract may be in jeopardy, COUNTY may immediately suspend the effect of this Contract, including but not limited to the obligation to pay, upon giving notice to the PROVIDER.

16.2 Notwithstanding anything to the contrary herein, the PROVIDER acknowledges that payments due under this Contract may be withheld or permanently suspended, in whole or in part, in the event of non-compliance with any federal or state law, administrative rule, or regulation applicable to the services provided herein, or if the duties and responsibilities herein have not been performed in accordance with the terms and conditions of this Contract.

17 TERMINATION

17.1 Termination under this provision may occur no sooner than the 15th day after PROVIDER'S receipt of Notice of Intent to Terminate. Justifications for Termination for Cause include but are not limited to the following circumstances:

17.1.1 By the COUNTY, if the PROVIDER knowingly and intentionally submits falsified or fraudulent documents or report; or makes false representations, certifications or assurances relating to this Contract; or causes or acquiesces in any person doing the same regarding any grant funds received under this Contract; or fails to submit required reports; or

17.1.2 By the COUNTY, when the life, health, welfare or safety of individuals served by or under the authority of the PROVIDER is endangered or could be endangered either directly or indirectly through the PROVIDER'S intentional, willful or negligent discharge of its duties under this Contract. For purposes of this Contract, willful or negligent discharge of duties includes, but is not limited to, a finding or pattern of findings by the COUNTY of reason to believe in an abuse, neglect or exploitation investigation occurring in connection with a juvenile justice facility, juvenile justice

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program, or the provision of juvenile probation services.

17.2 This Contract may be terminated without cause by either party at least thirty (30) calendar days prior to the intended date to terminate this Contract.

17.3 The COUNTY and the PROVIDER may mutually agree to the termination of this Contract at any time.

18 DEFAULT

18.1 COUNTY may, by written notice of default to PROVIDER, terminate this Contract as it deems appropriate, in any of the following circumstances:

18.1.1 If PROVIDER fails to perform the work called for by this Contract within the time specified herein or any extension thereof;

18.1.2 If PROVIDER fails to perform any of the other material provisions of this Contract including failure to achieve the defined goals, outcomes, and outputs, or fails to prosecute the work as to endanger the performance of this Contract in accordance with its terms; or

18.1.3 In either of these two circumstances after receiving notice of default, PROVIDER does not cure such failure within a period of thirty calendar (30) days.

18.2 Any default by PROVIDER, regardless of whether the default results in termination, will jeopardize PROVIDER'S ability to contract with COUNTY in the future, and may result in the refund of compensation received under this Contract.

19 NOTICE

Any notice or other writing required by this contract, shall be deemed given when personally delivered or mailed by certified or registered United States mail, return-receipt, postage prepaid, addressed as follows:

COUNTY
Mr. Riley Shaw
Director of Juvenile Services
2701 Kimbo Road
Fort Worth, Texas 76111

PROVIDER
Susan Garnett, CEO
MHMR of Tarrant County
3840 Hulen Street, North Tower
Fort Worth, Texas 76107

20 WAIVER OF SUBROGATION

PROVIDER expressly waives any and all rights it may have to subrogation for any claims or rights of its employees, agents, owners, officers, interns, volunteers or subcontractors against COUNTY.

21 INDEMNIFICATION

TO THE EXTENT PERMITTED BY THE CONSTITUTION AND THE LAWS OF THE STATE OF TEXAS, PROVIDER AGREES TO INDEMNIFY AND HOLD HARMLESS COUNTY AND TCJS AGAINST ANY AND ALL NEGLIGENCE, LIABILITY, LOSS, COSTS, CLAIMS, ATTORNEY FEES OR EXPENSES ARISING OUT OF THE WRONGFUL AND NEGLIGENT ACT(S) OF COMMISSION OR OMISSION OF PROVIDER, ITS AGENTS, EMPLOYEES, INTERNS, SUBCONTRACTORS OR VOLUNTEERS ARISING FROM THE ACTIVITIES UNDER THIS CONTRACT. PROVIDER SHALL HAVE NO OBLIGATION TO INDEMNIFY AND HOLD HARMLESS COUNTY AND TCJS FOR ANY WRONGFUL OR NEGLIGENT ACT(S) OF COMMISSION OR OMISSION OF COUNTY OR TCJS'S AGENTS, EMPLOYEES OR SERVANTS ARISING FROM OR RELATED TO THIS CONTRACT FOR WHICH A CLAIM OR OTHER ACTION IS MADE.

22 SOVEREIGN IMMUNITY

This Contract shall not be interpreted to inure to the benefit of a third party not a party to this Contract. This Contract may not be interpreted to waive any statutory or common law defense, immunity, including governmental and sovereign immunity, or any limitation of liability, responsibility, or damage of any party to this contract, party's agent, or party's employee, otherwise provided by law.

23 REPRESENTATION AND WARRANTIES

23.1 PROVIDER hereby represents and warrants the following:

23.1.1 That is has all necessary right, title, license and authority to enter into this Contract;

23.1.2 That it is qualified to do business in the State of Texas; that it holds all necessary licenses and staff

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certifications to provide the type(s) of services being contracted for; that it is in compliance with all statutory and regulatory requirements for the operation of its business; and that there are no taxes due and owing to the State of Texas, the County of Tarrant, or any political subdivision thereof;

23.1.3 That it carries sufficient insurance to provide protection to COUNTY under the indemnity provisions, as well as for any potential liabilities that arise from or related to this Contract;

23.1.4 That all of its employees, interns, volunteers, subcontractors, agents and/or consultants will be properly trained prior to contact with TCJS youth to report allegations of incidents of abuse, exploitation or neglect of a juvenile in accordance with the requirements of Texas Family Code Chapter 261 and any applicable TJJD administrative rules regarding abuse, neglect, and exploitation allegations.

24 TEXAS LAW TO APPLY

This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Tarrant County, Texas.

25 VENUE

Exclusive venue for any litigation arising from this Contract shall be in Tarrant County, Texas.

26 ADDITIONAL CONDITIONS

26.1 The PROVIDER is hereby notified that state funds may be used in whole or in part to pay for services provided under terms of this Contract and are subject to termination without penalty, either in whole or in part, if funds are not available or are not appropriated by the Texas Legislature. The PROVIDER shall account separately for the receipt and expenditure of any and all these funds received from COUNTY sufficient to create an easily analyzed audit trail, and shall adhere to Generally Accepted Accounting Principles (GAAP) in the accounting, reporting, and auditing of such funds. In the event of an investigation by TJJD or COUNTY, the PROVIDER shall submit to COUNTY upon request a financial audit prepared by an independent certified public accountant for all services provided pursuant to this Contract.

26.2 Under Section 231.006, Texas Family Code, the PROVIDER certifies that the individual or business entity named in this Contract is not ineligible to receive the specified payment and acknowledges that this Contract may be terminated and payment may be withheld if this certificate is inaccurate. ***(Attachment "A" - Family Code 231.006)***

26.3 The PROVIDER currently meets and shall comply with all applicable state and federal laws and licensing and/or certification requirements pertinent to the PROVIDER'S provision of services under this Contract and must notify COUNTY within twenty-four (24) hours of any future failure to meet licensing requirements. Failure to comply with this requirement will be treated as a default.

26.4 PROVIDER agrees to comply with all applicable laws, regulations and conditions required of TJJD for juvenile boards, juvenile probation departments and their subcontractors.

26.5 The COUNTY is responsible for bi-annual programmatic and financial monitoring of the PROVIDER to ensure performance of and compliance with all terms and conditions of this Contract. PROVIDER agrees to provide information reasonably required allowing COUNTY to meet this responsibility, to be used in completion of the ***Private Service Provider Contractual Monitoring and Evaluation Report/Non-Residential Services – (Attachment "B")***, if appropriate. Lack of monitoring by COUNTY will not relieve PROVIDER of its duty to continue to perform.

26.6 PROVIDER understands that the acceptance of funds under this Contract acts as acceptance of the authority of the State Auditor's Office, TJJD, or any successor agency, to conduct an audit or investigation in connection with those funds. PROVIDER further agrees to cooperate fully with the State Auditor's Office or its successor in the conduct of the audit or investigation, including providing all records requested. PROVIDER will ensure that the foregoing clauses concerning the authority of the State of Texas to audit and the requirement to cooperate is included in any subcontract or arrangement PROVIDER enters into in which funds received from this Contract form all or part of the consideration.

26.7 The PROVIDER may become ineligible for future contracts from the COUNTY if the PROVIDER, its agents, employees, designees, volunteers, interns or sub-contractors are found by the COUNTY to have intentionally or knowingly falsified any documents, reports or records related to grant funds received under this Contract, or intentionally or knowingly given false statements to any COUNTY employee or designee

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related to the expenditure of grant funds or the provision of juvenile probation services and juvenile justice programs.

26.8 The PROVIDER shall require all agents, employees, designees, interns, volunteers, subcontractors and private vendors paid to cooperate with and to testify in any formal, informal, administrative or judicial proceeding or hearing regarding any matter the COUNTY considers necessary for the investigation of abuse, neglect or exploitation allegations, complaints, financial and programmatic audits or any other matter under its authority. Compliance with this provision is not intended as, nor does it constitute, a contractual waiver of the privilege against self-incrimination or any other right or privilege guaranteed under law.

27 LEGAL CONSTRUCTION

In case any one or more of the provisions contained in the Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceable provision shall not affect any other provision thereof and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained therein.

28 PRIOR AGREEMENTS SUPERSEDED

This Contract constitutes the sole and only contract of the parties hereto and supersedes any prior understanding or written or oral Contract between the parties regarding the within subject matter.

29 AMENDMENTS

29.1 The parties may amend this Contract by subsequent written amendments. The parties will not amend this Contract orally.

29.2 COUNTY may amend, modify or alter the terms of this Contract and specify an effective date thereof. COUNTY will then notify PROVIDER in writing, dated subsequent to the date hereof, of such changes and their effective date. Continuation of services after the effective date by PROVIDER will signify its acceptance of these changes. If PROVIDER declines to accept changes made by COUNTY, PROVIDER may terminate this Contract subject to the conditions herein.

30 DISCLOSURE OF INTERESTED PARTIES

PROVIDER acknowledges that it is a "governmental entity" and not a "business entity" as those terms are defined in Tex. Gov't Code § 2252.908, and therefore, no disclosure of interested parties pursuant to Tex. Gov't Code Section 2252.908 is required.

31 ELECTRONIC SIGNATURES; FACSIMILE AND SCANNED COPIES; DUPLICATE ORGINALS; COUNTERPARTS; ADMISSIBILITY OF COPIES

Each party agrees that: (i) any electronic signature (if any), whether digital or encrypted, to this Contract made by any party is intended to authenticate this Contract and shall have the same force and effect as an original manual signature; and (ii) any signature to this Contract by any party transmitted by facsimile or by electronic mail shall be valid and effective to bind that party so signing with the same force and effect as an original manual signature. Delivery of a copy of this Contract or any other document contemplated hereby bearing an original or electronic signature by facsimile or electronic transmission, will have the same effect as physical delivery of the paper document bearing an original or electronic signature. This Contract may be executed in multiple duplicate originals and all such duplicate originals shall be deemed to constitute one and the same instrument. This Contract may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall be deemed to constitute a single instrument. The parties agree that a true and correct copy of the original of this Contract shall be admissible in a court of law in lieu of the original Contract for all purposes of enforcement hereof.

EXECUTED IN TRIPLICATE, EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT OF AN ORIGINAL:

APPROVED on this the_day of _____ , 2025, by Commissioners Court Order Number_____

TARRANT COUNTY
STATE OF TEXAS

X _____ 8-20-2025
Riley Shaw Date
Director of Juvenile Services
2701 Kimbo Road, Fort Worth, TX 76111

X _____ 8/20/2025
Alex Kim Date
Juvenile Board Interim Chairman
2701 Kimbo Road, Fort Worth, TX 76111

COUNTY OF TARRANT
STATE OF TEXAS

_____
Tim O'Hare Date
County Judge

APPROVED AS TO FORM:

_____
Criminal District Attorney's Office*

MHMR of Tarrant County

Signed by:
X Susan Garnett 8/18/2025
Ms. Susan Garnett Date
CEO
3840 Hulen Street, North Tower
Fort Worth, TX 76107

*CERTIFICATION OF AVAILABLE FUNDS IN THE AMOUNT OF $669,450:

$318,880.00-10000-2026/2610150000/569011
$350,570.00-Grant-2004/P0021-2026/2610150000/569011

CERTIFICATION OF
AVAILABLE FUNDS: $_____

_____
Tarrant County Auditor

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 10
Department:	**Prepared By:** Christina Mayo	**Approved By:** Riley Shaw

SUBJECT:

Consideration of the Fiscal Year 2026 Contract Renewal between Tarrant County and MHMR of Tarrant County for the Provision of Clinical Management for Behavioral Health Services Drug Assessment Services

*****CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that Commissioners Court consider the Fiscal Year 2026 contract renewal between MHMR of Tarrant County (MHMRTC) and Tarrant County for the provision of Clinical Management for Behavioral Health Services (CMBHS) drug assessment services.

BACKGROUND

MHMRTC is the second-largest community center in Texas and provides services related to mental health, intellectual and developmental disabilities, addiction and substance use, child and family services, early childhood intervention, criminal justice support and veterans' homelessness. MHMRTC is comprised of clinical and administrative professionals, including nurses, social workers, therapists and case managers who provide services at more than fifty (50) locations across North Texas. These services are provided with partners in the public and private sector.

On August 20, 2024, the Commissioners Court, through Court Order #143678, approved the FY 2025 contract renewal with MHMRTC for the provision of CMBHS drug assessment services, including a Licensed Chemical Dependency Counselor Assessment Coordinator to provide drug and alcohol assessments at various satellite locations. The term of this contract is October 1, 2024 through September 30, 2025, in an amount not to exceed $30,000.00.

With approval of this contract, MHMRTC will continue to provide CMBHS drug assessment services for the term of October 1, 2025 through September 30, 2026, in an amount not to exceed $30,000.00.

This contract has been reviewed as to form by the Criminal District Attorney's Office and approved by the Tarrant County Juvenile Board at the July 16, 2025 Board meeting.

FISCAL IMPACT

Funding of $24,700.00 was requested in the FY 2026 Budget in account 10000-2026 General Fund / 2610110000 Juvenile Services Traditional Supervision / 569011 Professional Services and $5,300.00 in P0111- 2026 Texas Juvenile Justice Department State Aid – Youth Services / 2610110000 Juvenile Services Traditional Supervision / 569011 Professional Services.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

_____
Auditor

Attachments

MHMR Drug Assessment Contract.pdf

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STATE OF TEXAS	§	**JUVENILE SERVICES CONTRACT**
	§	**WITH MHMRTC for**
COUNTY OF TARRANT	§	**CMBHS DRUG ASSESSMENT SERVICES**

BACKGROUND

This Contract for services is between **Tarrant County, Texas**, hereinafter referred to as ("COUNTY"), and **MHMR Tarrant County**, hereinafter referred to as ("PROVIDER"), for the provision of **Clinical Management for Behavioral Health Services (CMBHS) drug assessment services**. COUNTY finds that this Contract serves a public purpose to provide drug and alcohol assessments to youth referred to Tarrant County Juvenile Services, also referred to as ("TCJS").

CONTRACT FOR SERVICES

1 SCOPE OF SERVICES

PROVIDER agrees to perform the following:

1.1 Provide one (1) Licensed Chemical Dependency Counselor to provide and coordinate drug and alcohol assessments to youth for up to 300 youth referred by TCJS;

1.2 Provide drug assessment services to identified youth in detention;

1.3 Coordinate youth services between TCJS and The Campus;

1.4 Provide drug assessments for identified youth in detention within three (3) days of referral;

1.5 Provide written report of drug assessment findings on all youth referred for an assessment; and

1.6 Provide drug assessment services at designated satellite locations of TCJS.

2 TERM

This Contract begins on October 1, 2025, and concludes on September 30, 2026.

3 EVALUATION CRITERIA

3.1 The performance of PROVIDER in achieving the goals of COUNTY will be evaluated on the basis of the output and outcome measures contained in this section. COUNTY, at its discretion, may use other means or additional measures to evaluate the performance of PROVIDER in fulfilling the terms and conditions of this Contract.

3.2 COUNTY shall evaluate PROVIDER'S performance under this contract according to the following specific performance goals:

3.2.1 Provide substance abuse assessment for youth referred.

3.3 COUNTY shall additionally evaluate PROVIDER by the following output measures:

3.3.1 # of drug assessments completed on referred youth in detention

3.3.2 # of drug assessments completed on referred youth in designated satellite locations of TCJS.

3.4 COUNTY shall further evaluate PROVIDER by the following outcome measures:

3.4.1 99% of drug assessment reports are provided on youth referred for assessment; and

3.4.2 99% of youth referred for assessment receive a drug assessment.

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3.4.3 90% of youth referred for assessment in detention are completed within (3) days.

3.4.4 PROVIDER shall submit a performance report on output and outcome measures by November 1, 2026, outlining the success in meeting the specific goals and objectives in this contract.

4 COST

4.1 The COUNTY will pay PROVIDER no more than $30,000 annually of which $27,250 is for salary expense and $2,750 for mileage expenses at current established reimbursement rates for PROVIDER to conduct assessments at satellite locations of COUNTY pursuant to the terms of this Contract. COUNTY will pay PROVIDER within thirty (30) days of invoice receipt when the PROVIDER satisfies the following conditions:

4.1.1 PROVIDER will submit an invoice by the 10th day from the last day of the month for which payment is requested;

4.1.2 Invoice will list names of youth and families who participated in services, # of service hours provided, the type of services provided, and the # of positions filled;

4.1.3 PROVIDER will be paid in 11 monthly increments of $2,270.83 and 1 payment of $2,270.87, Mileage expenses incurred will be reimbursed as submitted;

4.1.4 PROVIDER will send a monthly invoice to Tarrant County Juvenile Services, ATTN: Kasey Krall, 2701 Kimbo Road, Fort Worth, TX 76111; or electronically at juv_communityreferrals@tarrantcountytx.gov; and

4.1.5 Each billing should contain a brief description of services provided, including itemization of mileage incurred, if any, and the rate at which services have been billed.

5 EXAMINATION AND RETENTION OF RECORDS

5.1 PROVIDER shall ensure that its employees, interns, volunteers and subcontractors comply in a timely and complete manner with all the COUNTY'S request for information made during the course of on-site monitoring visits, unannounced monitoring visits, abuse, neglect and exploitation investigations, programmatic and financial audits or monitoring, or other on-site inspections.

5.2 PROVIDER agrees that it will permit COUNTY to examine and evaluate its program of services provided under the terms of the Contract and/or to review its records periodically. This examination and evaluation of the program may include on-site monitoring, observation of programs in operation, investigation of complaints, abuse, neglect and exploitation, interviews and the administration of questionnaires to the staff of PROVIDER and the youth when deemed necessary.

5.3 PROVIDER shall retain and make available to COUNTY all financial records, supporting documents, statistical records, and all other records pertinent to the Contract for a minimum of seven (7) years, or until any pending litigation, claim, audit or review and all questions arising therefrom have been resolved, and shall make available for COUNTY'S inspection, all contractual agreements with PROVIDER'S subcontractors for services related to this Contract.

6 CONFIDENTIALITY OF RECORDS

Juvenile Records are expressly made confidential by law. PROVIDER shall maintain strict confidentiality of all information and records relating to the children and families served under this Contract, and shall not re-disclose any information except as required to perform the services described herein, or as may be required by law.

7 DUTY TO REPORT

7.1 As required by Texas Family Code Chapter 261 and Title 37 Texas Administrative Code Chapters 341, 343, 348, 349, and 351, or successor provisions, PROVIDER shall report any allegation or incident of abuse, neglect, exploitation, death or other serious incident involving any child (including but not limited to a juvenile that is under the supervision of COUNTY) within twenty-four (24) hours from the time the allegation is made to all of the following:

7.1.1 Local law enforcement agency (such as the Tarrant County Sheriff's Office);

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7.1.2 Texas Juvenile Justice Department, hereinafter referred to "TJJD, by submitting a TJJD Incident Report Form to abuseneglect@tjjd.texas.gov (or if unable to complete the form within twenty-four (24) hours, then by calling toll-free 866-477-8354, followed by submitting the report within twenty-four (24) hours of said call); and

7.1.3 Tarrant County Juvenile Services to facsimile number 817-838-4646, and a phone call to 817-838-4643.

7.2 For the purpose of the foregoing provision, an allegation or incident shall include the witnessing or receipt of an oral or written outcry from an alleged victim or other person with reasonable belief or knowledge of an occurrence or an incident of abuse, neglect, exploitation, death, or other serious incident involving a juvenile under the jurisdiction of the juvenile court.

7.3 The PROVIDER agrees to immediately report any serious incidences, accidents, injuries, suspected illegal activities, or catastrophic events to the Chief Probation Officer at 817-838-4643.

8 FINANCIAL RESPONSIBILITY

PROVIDER is responsible for its incurred expenses in performing this Contract unless otherwise noted.

9 AGENCY-INDEPENDENT CONTRACTOR

PROVIDER is an independent contractor. COUNTY will not direct the PROVIDER in the details of performing its duties. PROVIDER and its employees are not agents of the COUNTY. COUNTY and its employees are not agents of PROVIDER. This Contract does not entitle PROVIDER to any benefit, privilege or other amenities of employment with the COUNTY. This contract does not entitle COUNTY to any benefit, privilege or other amenities of employment with the PROVIDER.

10 ASSIGNMENT AND SUBCONTRACT

PROVIDER may not assign or subcontract any of its rights, duties and/or obligations arising out of this Contract without prior written consent of COUNTY.

11 THIRD PARTY BENEFICIARY EXCLUDED

This Contract does not protect any specific third party. The intent of this Contract excludes the idea of a suit by a third party beneficiary.

12 DISCLOSURE OF INFORMATION

12.1 PROVIDER warrants that, prior to entering this Contract, it has verified and disclosed the following information to COUNTY, and agrees that it shall have an ongoing affirmative duty under this Contract to promptly, but no later than 24 hours, ascertain and disclose in sufficient detail this same information to the Chief Probation Officer at 817-838-4643:

12.1.1 Any and all corrective action required by any of PROVIDER'S licensing authorities;

12.1.2 Any and all litigation filed against the PROVIDER, or against its employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with juveniles;

12.1.3 Any arrest of any employee, intern, volunteer, subcontractor, agent and /or consultant of the PROVIDER that has direct contact with juveniles;

12.1.4 All pending and past allegations and/or investigations of abuse, neglect, exploitation, death or other serious incidents involving a juvenile that has been placed by COUNTY;

12.1.5 Any finding of "Reason to Believe" by a state regulatory agency in a child abuse, neglect and exploitation investigation where an employee, intern, volunteer, subcontractor, agent and/or consultant of PROVIDER that has direct contact with juveniles was the alleged or designated perpetrator;

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12.1.6 The identity of any of PROVIDER'S employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with juveniles that are registered sex offenders; and

12.1.7 The identity of any of PROVIDER'S employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with juveniles that have a criminal history. For the purpose of this Contract, the term "criminal history" shall include: (1) current felony or misdemeanor probation or parole; (2) a felony conviction or deferred adjudication within the past ten years; or (3) a jailable misdemeanor conviction or deferred adjudication within the past five years.

12.2 PROVIDER agrees and understands it has an affirmative and ongoing duty to ascertain and disclose to COUNTY, within 24 hours, any and all of the foregoing information as to any individual, whether a prospective or existing employee, intern, volunteer, subcontractor, agent and/or consultant of the PROVIDER, prior to placing that individual in a position that involves direct contact with juveniles, and COUNTY, in its sole discretion, may determine that the safety of children being served under this Contract precludes such individual from being placed in a position that involves direct contact with juveniles.

13 EQUAL OPPORTUNITY

PROVIDER agrees to respect and protect the civil and legal rights of all youth and their parents. It will not unlawfully discriminate against any employee, prospective employee, child, childcare provider, or parent on the basis of age, race, sex religion, disability or national origin. PROVIDER shall abide by all applicable federal, state, and local laws and regulations.

14 OFFICIAL NOT TO BENEFIT

No officer, employee, or agent of COUNTY and no member of its governing body and no other public official of the governing body of the locality or localities in which the project is situated or being carried who exercise any functions or responsibilities in the project, shall participate in any decision relating to this Contract which affects or conflicts with his/her personal interest or have any personal or pecuniary interest, direct or indirect, in the Contract or the proceeds thereof.

15 COMPLIANCE WITH LAWS

In providing the services required by this Agreement, PROVIDER must observe and comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and non-discrimination laws and regulations. PROVIDER shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits.

16 WITHHOLDING, SUSPENSION, OR REDUCTION OF PAYMENT

16.1 If at any time during the term of this Contract, COUNTY, in its sole discretion, determines that the safety of children being served under this Contract may be in jeopardy, COUNTY may immediately suspend the effect of this Contract, including but not limited to the obligation to pay, upon giving notice to the PROVIDER.

16.2 Notwithstanding anything to the contrary herein, the PROVIDER acknowledges that payments due under this Contract may be withheld or permanently suspended, in whole or in part, in the event of non-compliance with any federal or state law, administrative rule, or regulation applicable to the services provided herein, or if the duties and responsibilities herein have not been performed in accordance with the terms and conditions of this Contract.

17 TERMINATION

17.1 Termination under this provision may occur no sooner than the 15th day after PROVIDER'S receipt of Notice of Intent to Terminate. Justifications for Termination for Cause include but are not limited to the following circumstances:

17.1.1 By the COUNTY, if the PROVIDER knowingly and intentionally submits falsified or fraudulent documents or report; or makes false representations, certifications or assurances relating to this Contract; or causes or acquiesces in any person doing the same regarding any grant funds received under this Contract; or fails to submit required reports; or

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17.1.2 By the COUNTY, when the life, health, welfare or safety of individuals served by or under the authority of the PROVIDER is endangered or could be endangered either directly or indirectly through the PROVIDER'S intentional, willful or negligent discharge of its duties under this Contract. For purposes of this Contract, willful or negligent discharge of duties includes, but is not limited to, a finding or pattern of findings by the COUNTY of reason to believe in an abuse, neglect or exploitation investigation occurring in connection with a juvenile justice facility, juvenile justice program, or the provision of juvenile probation services.

17.2 This Contract may be terminated without cause by either party at least thirty (30) calendar days prior to the intended date to terminate this Contract.

17.3 The COUNTY and the PROVIDER may mutually agree to the termination of this Contract at any time.

18 DEFAULT

18.1 COUNTY may, by written notice of default to PROVIDER, terminate this Contract as it deems appropriate, in any of the following circumstances:

18.1.1 If PROVIDER fails to perform the work called for by this Contract within the time specified herein or any extension thereof;

18.1.2 If PROVIDER fails to perform any of the other material provisions of this Contract including failure to achieve the defined goals, outcomes, and outputs, or so fails to prosecute the work as to endanger the performance of this Contract in accordance with its terms; or

18.1.3 In either of these two circumstances after receiving notice of default, PROVIDER does not cure such failure within a period of thirty calendar (30) days.

18.2 Any default by PROVIDER, regardless of whether the default results in termination, will jeopardize PROVIDER'S ability to Contract with COUNTY in the future, and may result in the refund of compensation received under this Contract.

19 LIQUIDATED DAMAGES

19.1 PROVIDER and COUNTY agree that the amount of actual damages incurred by COUNTY to this Contract is unknown and/or indeterminate at the execution of this Contract.

19.2 In the event that this Contract is terminated for cause by COUNTY, PROVIDER agrees to pay COUNTY all increased costs associated with providing comparable replacement services that PROVIDER failed to perform for a period not to exceed the expiration of this Contract term. PROVIDER also agrees to reimburse COUNTY for any monies paid for services not rendered by PROVIDER prior to the effective date of termination of this Contract.

20 PARTIES ADDRESSES

COUNTY

MR. RILEY SHAW
DIRECTOR OF JUVENILE SERVICES
2701 KIMBO ROAD
FORT WORTH, TX 76111

PROVIDER

MS. SUSAN GARNETT
CEO OF MHMR TARRANT COUNTY
3840 HULEN STREET, NORTH TOWER
FORT WORTH, TX 76107

21 WAIVER OF SUBROGATION

PROVIDER expressly waives any and all rights it may have to subrogation for any claims or rights of its employees, agents, owners, officers, interns, volunteers or subcontractors against COUNTY.

22 INDEMNIFICATION

TO THE EXTENT PERMITTED BY THE CONSTITUTION AND THE LAWS OF THE STATE OF TEXAS, PROVIDER AGREES TO INDEMNIFY AND HOLD HARMLESS COUNTY AND TCJS AGAINST ANY AND ALL NEGLIGENCE, LIABILITY, LOSS, COSTS, CLAIMS, ATTORNEY FEES OR EXPENSES ARISING OUT OF THE WRONGFUL AND NEGLIGENT ACT(S) OF COMMISSION OR OMISSION OF PROVIDER, ITS AGENTS, EMPLOYEES, INTERNS, SUBCONTRACTORS OR VOLUNTEERS ARISING FROM THE ACTIVITIES UNDER

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THIS CONTRACT. PROVIDER SHALL HAVE NO OBLIGATION TO INDEMNIFY AND HOLD HARMLESS COUNTY AND TCJS FOR ANY WRONGFUL OR NEGLIGENT ACT(S) OF COMMISSION OR OMISSION OF COUNTY OR TCJS'S AGENTS, EMPLOYEES OR SERVANTS ARISING FROM OR RELATED TO THIS CONTRACT FOR WHICH A CLAIM OR OTHER ACTION IS MADE.

23 SOVEREIGN IMMUNITY

This Contract shall not be interpreted to inure to the benefit of a third party not a party to this Contract. This Contract may not be interpreted to waive any statutory or common law defense, immunity, including governmental and sovereign immunity, or any limitation of liability, responsibility, or damage of any party to this contract, party's agent, or party's employee, otherwise provided by law.

24 REPRESENTATION AND WARRANTIES

24.1 PROVIDER hereby represents and warrants the following:

24.1.1 That is has all necessary right, title, license and authority to enter into this Contract;

24.1.2 That it is qualified to do business in the State of Texas; that it holds all necessary licenses and staff certifications to provide the type(s) of services being contracted for; that it is in compliance with all statutory and regulatory requirements for the operation of its business; and that there are no taxes due and owing to the State of Texas, the County of Tarrant, or any political subdivision thereof;

24.1.3 That it carries sufficient insurance to provide protection to COUNTY under the indemnity provisions, as well as for any potential liabilities that arise from or related to this Contract;

24.1.4 That all of its employees, interns, volunteers, subcontractors, agents and/or consultants will be properly trained prior to contact with TCJS youth to report allegations of incidents of abuse, exploitation or neglect of a juvenile in accordance with the requirements of Texas Family Code Chapter 261 and any applicable TJJD administrative rules regarding abuse, neglect, and exploitation allegations; and

24.1.5 That it shall prominently post in all public and staff areas of any and all of its offices/facilities, both English and Spanish language versions of the following official notice forms that are available on the TJJD website: *Notice to Public Regarding Abuse, Neglect and Exploitation* and *Notice to Employees Regarding Abuse, Neglect and Exploitation.*

25 TEXAS LAW TO APPLY

This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Tarrant County, Texas.

26 VENUE

Exclusive venue for any litigation arising from this Contract shall be in Tarrant County, Texas.

27 ADDITIONAL CONDITIONS REQUIRED FOR STATE FUNDS

27.1 The PROVIDER is hereby notified that state funds may be used in whole or in part to pay for services provided under terms of this Contract and are subject to termination without penalty, either in whole or in part, if funds are not available or are not appropriated by the Texas Legislature. The PROVIDER shall account separately for the receipt and expenditure of any and all these funds received from COUNTY sufficient to create an easily analyzed audit trail, and shall adhere to Generally Accepted Accounting Principles (GAAP) in the accounting, reporting, and auditing of such funds. In the event of an investigation by TJJD, or COUNTY, the PROVIDER shall submit to COUNTY upon request a financial audit prepared by an independent certified public accountant for all services provided pursuant to this Contract.

27.2 Under Section 231.006, Texas Family Code, the PROVIDER certifies that the individual or business entity named in this Contract is not ineligible to receive the specified payment and acknowledges that this Contract may be terminated and payment may be withheld if this certificate is inaccurate. ***(Attachment "A" - Family Code 231.006)***

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27.3 The PROVIDER currently meets and shall comply with all applicable state and federal laws and licensing and/or certification requirements pertinent to the PROVIDER'S provision of services under this Contract and must notify COUNTY within twenty-four (24) hours of any future failure to meet licensing requirements. Failure to comply with this requirement will be treated as a default.

27.4 PROVIDER understands that the acceptance of funds under this Contract acts as acceptance of the authority of the State Auditor's Office, TJJD, or any successor agency, to conduct an audit or investigation in connection with those funds. PROVIDER further agrees to cooperate fully with the State Auditor's Office or its successor in the conduct of the audit or investigation, including providing all records requested. PROVIDER will ensure that the foregoing clauses concerning the authority of the State of Texas to audit and the requirement to cooperate is included in any subcontract or arrangement PROVIDER enters into in which funds received from the Contract form all or part of the consideration.

27.5 PROVIDER agrees to comply with all applicable laws, regulations and conditions required of TJJD for juvenile boards, juvenile probation departments and their subcontractors.

27.6 The COUNTY is responsible for bi-annual programmatic and financial monitoring of the PROVIDER to ensure performance of and compliance with all terms and conditions of this contract. PROVIDER agrees to provide information reasonably required allowing COUNTY to meet this responsibility, to be used in completion of the ***Private Service Provider Contractual Monitoring and Evaluation Report/Non-Residential Services*** – (***Attachment "B"***), if appropriate. Lack of monitoring by COUNTY will not relieve PROVIDER of its duty to continue to perform.

27.7 The PROVIDER may become ineligible for future contracts from the COUNTY if the PROVIDER, its agents, employees, designees, volunteers, interns or sub-contractors are found by the COUNTY to have intentionally or knowingly falsified any documents, reports or records related to grant funds received under this Contract, or intentionally or knowingly given false statements to any COUNTY employee or designee related to the expenditure of grant funds or the provision of juvenile probation services and juvenile justice programs.

27.8 The PROVIDER shall require all agents, employees, designees, interns, volunteers, subcontractors and private vendors paid to cooperate with and to testify in any formal, informal, administrative or judicial proceeding or hearing regarding any matter the COUNTY considers necessary for the investigation of abuse, neglect or exploitation allegations, complaints, financial and programmatic audits or any other matter under its authority. Compliance with this provision is not intended as, nor does it constitute, a contractual waiver of the privilege against self-incrimination or any other right or privilege guaranteed under law.

27.9 The PROVIDER, prior to an employee being designated to provide services under this contract in the Lynn Ross Juvenile Detention Center, agrees to allow TCJS to conduct a criminal background check and a child abuse registry check in the manner specific and in accordance with the Prison Rape Elimination Act and TJJD standards. Certain employees may be prohibited from providing services to youth under this contract.

27.10 The PROVIDER agrees that any employee prior to providing services under this contract will be required to attend Orientation Training and Prison Rape Elimination Act Training provided by TCJS.

28 LEGAL CONSTRUCTION

In case any one or more of the provisions contained in the Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceable provision shall not affect any other provision thereof and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained therein.

29 PRIOR AGREEMENTS SUPERSEDED

This Contract constitutes the sole and only Contract of the parties hereto and supersedes any prior understanding or written or oral Contract between the parties regarding the within subject matter. The parties may amend this contract by subsequent written amendments. The parties will not amend this contract orally.

30 AMENDMENTS

30.1 The parties may amend this Contract by subsequent written amendments. The parties will not amend this Contract orally.

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30.2 COUNTY may amend, modify or alter the terms of this Contract and specify an effective date thereof. COUNTY will then notify PROVIDER in writing, dated subsequent to the date hereof, of such changes and their effective date. Continuation of services after the effective date by PROVIDER will signify its acceptance of these changes. If PROVIDER declines to accept changes made by COUNTY, PROVIDER may terminate this Contract subject to the conditions herein.

31 DISCLOSURE OF INTERESTED PARTIES

The MHMR of Tarrant County acknowledges that it is a "governmental entity" and not a "business entity" as those terms are defined in Tex. Gov't Code § 2252.908, and therefore, no disclosure of interested parties pursuant to Tex. Gov't Code Section 2252.908 is required.

32 ELECTRONIC SIGNATURES; FACSIMILE AND SCANNED COPIES; DUPLICATE ORGINALS; COUNTERPARTS; ADMISSIBILITY OF COPIES

Each party agrees that: (i) any electronic signature (if any), whether digital or encrypted, to this Agreement made by any party is intended to authenticate this Agreement and shall have the same force and effect as an original manual signature; and (ii) any signature to this Agreement by any party transmitted by facsimile or by electronic mail shall be valid and effective to bind that party so signing with the same force and effect as an original manual signature. Delivery of a copy of this Agreement or any other document contemplated hereby bearing an original or electronic signature by facsimile or electronic transmission, will have the same effect as physical delivery of the paper document bearing an original or electronic signature. This Agreement may be executed in multiple duplicate originals and all such duplicate originals shall be deemed to constitute one and the same instrument. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall be deemed to constitute a single instrument. The parties agree that a true and correct copy of the original of this Agreement shall be admissible in a court of law in lieu of the original Agreement for all purposes of enforcement hereof.

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EXECUTED IN TRIPLICATE, EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT OF AN ORIGINAL:

APPROVED on this the_____day of _____, 2025, by Commissioners Court Order Number_____

TARRANT COUNTY
STATE OF TEXAS

X 7-16-25
Riley Shaw Date
Director of Juvenile Services
2701 Kimbo Road, Fort Worth, TX 76111

X 7/16/2025
Alex Kim Date
Juvenile Board Interim Chairman
2701 Kimbo Road, Fort Worth, TX 76111

MHMR Tarrant County

X Signed by: Susan Garnett 2D4516F5EA1F4C1... 7/9/2025
Ms. Susan Garnett Date
Chief Executive Officer
3840 Hulen Street, North Tower
Fort Worth, TX 76107

***CERTIFICATION OF AVAILABLE FUNDS IN THE AMOUNT OF $30,000:**

$24,700 – 10000-2026/2610210000/569011
$5,300 – Grant-2004/P0111-2026/2610210000/569011

COUNTY OF TARRANT
STATE OF TEXAS

_____
Tim O'Hare Date
County Judge

APPROVED AS TO FORM:

James Marvin Nichols
Criminal District Attorney's Office*

CERTIFICATION OF
AVAILABLE FUNDS: _____

_____
Tarrant County Auditor

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 10
Department:	**Prepared By:** Christina Mayo	**Approved By:** Riley Shaw

SUBJECT:

Consideration of the Fiscal Year 2026 Contract Renewal between Tarrant County and MHMR of Tarrant County for the Provision of Case Management Services Through a Full-Time Community Navigator

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider FY 2026 Contract between Tarrant County and MHMR of Tarrant County (MHMRTC) for case management services through a full-time MHMRTC Community Navigator.

BACKGROUND

MHMRTC is the second-largest community center in Texas and provides services related to mental health, intellectual and developmental disabilities, addiction and substance use, child and family services, early childhood intervention, criminal justice support and veterans' homelessness. MHMRTC is comprised of clinical and administrative professionals, including nurses, social workers, therapists, and case managers who provide services at more than fifty (50) locations across North Texas. These services are provided by partners in the public and private sectors.

On October 1, 2024, the Commissioners Court, through Court Order #143998, approved a contract renewal with MHMRTC in the amount of $91,667.00 to provide intensive case management services to pre-adjudicated youth, either in-home or within the community, to facilitate access to appropriate services available through MHMRTC.

With approval of this contract, Tarrant County will provide funding in the amount of $100,000.00 for salary, fringe, travel, and other related costs for a full-time MHMRTC Community Navigator. The Community Navigator will provide intensive case management services as mentioned above. The term of the contract is September 1, 2025, through August 31, 2026.

This contract has been reviewed as to form by the Criminal District Attorney's Office and approved by the Tarrant County Juvenile Board at the July 16, 2025, Board meeting.

FISCAL IMPACT

The contract amount of $100,000.00 is grant funded through the Texas Juvenile Justice Department in Grant2004 / P0021-2026 Commitment Diversion / 2610150000 Community Programs / 569011 Professional Services.

Attachments

MHMR Community Navigator Contract.pdf

Docusign Envelope ID: A13B06E3-9A52-489E-A2F9-3BE149D09DB7

STATE OF TEXAS	§	**JUVENILE SERVICES CONTRACT**
	§	**WITH MHMRTC**
COUNTY OF TARRANT	§	**FOR COMMUNITY NAVIGATOR SERVICES**

BACKGROUND

This Contract for services is between **Tarrant County, Texas**, hereinafter referred to as ("COUNTY"), and **MHMR of Tarrant County (MHMRTC)**, hereinafter referred to as ("PROVIDER"), for the provision of a **full-time MHMRTC community navigator**. COUNTY finds that this Contract serves a public purpose in a collaboration with Tarrant County Juvenile Services ("TCJS") for the provision of early intervention, short-term, innovative, intensive in-home/community case management services to include system navigation for pre-adjudicated youth, to strengthen families and divert youth from the juvenile system. These services will address behavioral health, basic and complex needs, including crisis stabilization and connection to the MHMRTC programs and services.

CONTRACT FOR SERVICES

1 SCOPE OF SERVICES

1.1 PROVIDER agrees to perform the following:

1.1.1 Deliver services by a bachelor's degree level navigator.

1.1.2 Engage youth/family timely within 5 business days of referral.

1.1.3 Complete a community resource assessment and case plan to include family identified needs and recommendations for every referral.

1.1.4 Based on expertise and initial and on-going screening and assessment, identify and find resources to include MHMR specific programs/services and other community linkages.

1.1.5 Facilitate youth/family access to appropriate services available through MHMRTC, including mental health services, substance use services, disability services and family services. This includes addressing complex needs and services.

1.1.6 Provide intensive case management to include providing direct assistance such as transportation, scheduling appointments, assistance with applications, provision of basic resources, and removal of barriers to access and participate in services and other healthy, pro-social activities. These services will be available in-home and community.

1.1.7 Provide case management services and refer youth to appropriate services if more intensive treatment is required.

1.1.8 Facilitate information sharing between agencies regarding youth served by both agencies.

1.1.9 Review cases referred by TCJS for historical involvement with MHMRTC.

1.1.10 Deliver state-approved competency restoration curriculum to youth who have been found Unfit to Proceed.

1.1.11 Complete a discharge plan for every youth served.

2 TERM

This Contract begins on September 1, 2025, and concludes on August 31, 2026.

3 EVALUATION CRITERIA

3.1 The performance of PROVIDER in achieving the goals of COUNTY will be evaluated on the basis of the

Docusign Envelope ID: A13B06E3-9A52-489E-A2F9-3BE149D09DB7

output and outcome measures contained in this section. COUNTY, after consultation and agreement with PROVIDER, may use other means or additional measures to evaluate the performance of PROVIDER in fulfilling the terms and conditions of this Contract.

3.2 COUNTY shall evaluate PROVIDER'S performance under this Contract according to the following specific performance goals for PROVIDER:

3.2.1 Provide a collaborative relationship with TCJS for services to pre-adjudicated youth and families experiencing circumstances which have brought them to the mutual attention of these partner agencies and/or under the jurisdiction of the Juvenile Court; and

3.2.2 Through early intervention, system navigation, and diversion from the juvenile justice system; strengthen families in meeting their needs such as identifying and accessing resources, addressing and resolving identified behavioral health and other needs to effectively maintain living in the home and community.

3.3 COUNTY shall additionally evaluate PROVIDER by the following output measures:

3.3.1 Serve a minimum of 12 – 15 youth at one time for 1 contact to 90 days of service (extensions may be approved by TCJS); and

3.3.2 # of youth and families receiving services and length of services; and

3.3.3 # of referrals of youth and family members to MHMRTC for additional community behavioral health or disability services; and

3.3.4 # and types of other referrals and resources provided for youth and families.

3.4 COUNTY shall further evaluate PROVIDER by the following outcome measures:

3.4.1 A community navigator will be available during normal business hours, except for reasonable days for earned vacation or sick leave; and

3.4.2 Median number of days to engagement will not exceed 5 days; and

3.4.3 80% of youth referred will complete the initial community resource assessment; and

3.4.4 The program will operate with the goal that 80% of youth served will not be re-arrested within the first year of receiving services.

4 COST

4.1 COUNTY agrees to provide funding for salary, fringe, travel and other related costs in an amount not to exceed **$100,000** to PROVIDER, in consideration for which PROVIDER will assign a full-time lead community navigator (or equivalent) to provide these services.

4.2 PROVIDER will be paid monthly increments of $8,333.33. PROVIDER agrees to prorate the monthly amount if the position becomes vacant or the community navigator is out on unpaid leave;

4.3 PROVIDER will send a monthly invoice addressed to Tarrant County Juvenile Services, ATTN: Barbara Munoz, 2701 Kimbo Road, Fort Worth, TX 76111;

4.4 Claim for payment should be submitted within ten (10) days from the last day of the month for which payment is being requested; and

5 EXAMINATION AND RETENTION OF RECORDS

5.1 PROVIDER shall ensure that its employees, interns, volunteers and subcontractors comply in a timely and complete manner with all the COUNTY'S request for information made during the course of on-site monitoring visits, unannounced monitoring visits, abuse, neglect and exploitation investigations, programmatic and financial audits or monitoring, or other on-site inspections.

5.2 PROVIDER agrees that it will permit COUNTY to examine and evaluate its program of services provided under the terms of the Contract and/or to review its records periodically. This examination and evaluation of the program may include on-site monitoring, observation of programs in operation, investigation of complaints, abuse, neglect and exploitation, interviews and the administration of questionnaires to the staff of PROVIDER and the youth when deemed necessary.

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5.3 PROVIDER shall retain and make available to COUNTY all financial records, supporting documents, statistical records, and all other records pertinent to the Contract for a minimum of seven (7) years, or until any pending litigation, claim, audit or review and all questions arising therefrom have been resolved, and shall make available for COUNTY'S inspection, all contractual agreements with PROVIDER'S subcontractors for services related to this Contract.

6 CONFIDENTIALITY OF RECORDS

Juvenile records are expressly made confidential by law. PROVIDER shall maintain strict confidentiality of all information and records relating to the children and families served under this Contract, and shall not re-disclose any information except as required to perform the services described herein, or as may be required by law.

7 DUTY TO REPORT

7.1 As required by Texas Family Code Chapter 261 and Title 37 Texas Administrative Code Chapters 341, 343, 348, 349, and 351, or successor provisions, PROVIDER shall report any allegation or incident of abuse, neglect, exploitation, death or other serious incident involving any child (including but not limited to a juvenile that is under the supervision of COUNTY) within twenty-four (24) hours from the time the allegation is made to all of the following:

7.1.1 Local law enforcement agency (such as the Tarrant County Sheriff's Office);

7.1.2 Texas Juvenile Justice Department, hereinafter referred to "TJJD, by submitting a TJJD Incident Report Form to facsimile number 1-512-424-6717 (or if unable to complete the form twenty-four (24) hours, then by calling toll-free 1-877-786-7263, followed by submitting the report within twenty-four (24) hours of said call; and

7.1.3 Tarrant County Juvenile Services to facsimile number 817-838-4646.

7.2 For the purpose of the foregoing provision, an allegation or incident shall include the witnessing or receipt of an oral or written outcry from an alleged victim or other person with reasonable belief or knowledge of an occurrence or an incident of abuse, neglect, exploitation, death, or other serious incident involving a juvenile under the jurisdiction of the juvenile court.

7.3 The PROVIDER agrees to immediately report any serious incidences, accidents, injuries, suspected illegal activities, or catastrophic events to the Chief Probation Officer at 817-838-4643.

8 FINANCIAL RESPONSIBILITY

PROVIDER is responsible for its incurred expenses in performing this Contract unless otherwise noted.

9 AGENCY-INDEPENDENT CONTRACTOR

PROVIDER is an independent contractor. COUNTY will not direct the PROVIDER in the details of performing its duties. PROVIDER and its employees are not agents of the COUNTY. COUNTY and its employees are not agents of PROVIDER. This Contract does not entitle PROVIDER to any benefit, privilege or other amenities of employment with the COUNTY. This Contract does not entitle COUNTY to any benefit, privilege or other amenities of employment with the PROVIDER.

10 ASSIGNMENT AND SUBCONTRACT

PROVIDER may not assign or subcontract any of its rights, duties and/or obligations arising out of this Contract without prior written consent of COUNTY.

11 THIRD PARTY BENEFICIARY EXCLUDED

This Contract does not protect any specific third party. The intent of this Contract excludes the idea of a suit by a third party beneficiary.

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12 DISCLOSURE OF INFORMATION

12.1 PROVIDER warrants that, prior to entering this Contract, it has verified and disclosed the following information to COUNTY, and agrees that it shall have an ongoing affirmative duty under this Contract to promptly, but no later than 24 hours, ascertain and disclose in sufficient detail this same information to the Chief Probation Officer at 817-838-4643:

12.1.1 Any and all corrective action required by any of PROVIDER'S licensing authorities;

12.1.2 Any and all litigation filed against the PROVIDER, or against its employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with juveniles;

12.1.3 Any arrest of any employee, intern, volunteer, subcontractor, agent and /or consultant of the PROVIDER that has direct contact with juveniles;

12.1.4 All pending and past allegations and/or investigations of abuse, neglect, exploitation, death or other serious incidents involving a juvenile that has been placed by COUNTY;

12.1.5 Any finding of "Reason to Believe" by a state regulatory agency in a child abuse, neglect and exploitation investigation where an employee, intern, volunteer, subcontractor, agent and / or consultant of PROVIDER that has direct contact with juveniles was the alleged or designated perpetrator;

12.1.6 The identity of any of PROVIDER'S employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with juveniles that are registered sex offenders; and

12.1.7 The identity of any of PROVIDER'S employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with juveniles that have a criminal history. For the purpose of this Contract, the term "criminal history" shall include: (1) current felony or misdemeanor probation or parole; (2) a felony conviction or deferred adjudication within the past ten years; or (3) a jailable misdemeanor conviction or deferred adjudication within the past five years.

12.2 PROVIDER agrees and understands it has an affirmative and ongoing duty to ascertain and disclose to COUNTY, within 24 hours, any and all of the foregoing information as to any individual, whether a prospective or existing employee, intern, volunteer, subcontractor, agent and/or consultant of the PROVIDER, prior to placing that individual in a position that involves direct contact with juveniles, and COUNTY, in its sole discretion, may determine that the safety of youth being served under this Contract precludes such individual from being placed in a position that involves direct contact with juveniles.

13 EQUAL OPPORTUNITY

PROVIDER agrees to respect and protect the civil and legal rights of all youth and their parents. It will not unlawfully discriminate against any employee, prospective employee, child, childcare provider, or parent on the basis of age, race, sex religion, disability or national origin. PROVIDER shall abide by all applicable federal, state, and local laws and regulations.

14 OFFICIAL NOT TO BENEFIT

No officer, employee, or agent of COUNTY and no member of its governing body and no other public official of the governing body of the locality or localities in which the project is situated or being carried who exercise any functions or responsibilities in the project, shall participate in any decision relating to this Contract which affects or conflicts with his/her personal interest or have any personal or pecuniary interest, direct or indirect, in the Contract or the proceeds thereof.

15 COMPLIANCE WITH LAWS

In providing the services required by this Agreement, PROVIDER must observe and comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and non-discrimination laws and regulations. PROVIDER shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits.

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16 WITHHOLDING, SUSPENSION, OR REDUCTION OF PAYMENT

16.1 If at any time during the term of this Contract, COUNTY, in its sole discretion, determines that the safety of children being served under this Contract may be in jeopardy, COUNTY may immediately suspend the effect of this Contract, including but not limited to the obligation to pay for services not rendered upon giving notice to the PROVIDER.

16.2 Notwithstanding anything to the contrary herein, the PROVIDER acknowledges that payments due under this Contract may be withheld or permanently suspended, in whole or in part, in the event of non-compliance with any federal or state law, administrative rule, or regulation applicable to the services provided herein, or if the duties and responsibilities herein have not been performed in accordance with the terms and conditions of this Contract.

17 TERMINATION

17.1 Termination under this provision may occur no sooner than the 15th day after PROVIDER'S receipt of Notice of Intent to Terminate. Justifications for Termination for Cause include but are not limited to the following circumstances:

17.1.1 By the COUNTY, if the PROVIDER knowingly and intentionally submits falsified or fraudulent documents or report; or makes false representations, certifications or assurances relating to this Contract; or causes or acquiesces in any person doing the same regarding any grant funds received under this Contract; or fails to submit required reports; or

17.1.2 By the COUNTY, when the life, health, welfare or safety of individuals served by or under the authority of the PROVIDER is endangered or could be endangered either directly or indirectly through the PROVIDER'S intentional, willful or negligent discharge of its duties under this Contract. For purposes of this Contract, willful or negligent discharge of duties includes, but is not limited to, a finding or pattern of findings by the COUNTY of reason to believe in an abuse, neglect or exploitation investigation occurring in connection with a juvenile justice facility, juvenile justice program, or the provision of juvenile probation services.

17.2 This Contract may be terminated without cause by either party at least thirty (30) calendar days prior to the intended date to terminate this Contract.

17.3 The COUNTY and the PROVIDER may mutually agree to the termination of this Contract at any time.

18 DEFAULT

18.1 COUNTY may, by written notice of default to PROVIDER, terminate this Contract as it deems appropriate, in any of the following circumstances:

18.1.2 If PROVIDER fails to perform the work called for by this Contract within the time specified herein or any extension thereof;

18.1.3 If PROVIDER fails to perform any of the other material provisions of this Contract including failure to achieve the defined goals, outcomes, and outputs, or so fails to prosecute the work as to endanger the performance of this Contract in accordance with its terms; or

18.1.4 In either of these two circumstances after receiving notice of default, PROVIDER does not cure such failure within a period of thirty calendar (30) days.

18.2 Any default by PROVIDER, regardless of whether the default results in termination, will jeopardize PROVIDER'S ability to Contract with COUNTY in the future, and may result in the refund of compensation received under this Contract.

19 PARTIES ADDRESSES

COUNTY
Mr. Riley Shaw
Director of Juvenile Services
2701 Kimbo Road
Fort Worth, Texas 76196

PROVIDER
Ms. Susan Garnett
MHMR of Tarrant County
3840 Hulen Street, North Tower
Fort Worth, Texas 76107

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20 WAIVER OF SUBROGATION

PROVIDER expressly waives any and all rights it may have to subrogation for any claims or rights of its employees, agents, owners, officers, interns, volunteers or subcontractors against COUNTY.

21 INDEMNIFICATION

TO THE EXTENT PERMITTED BY THE CONSTITUTION AND THE LAWS OF THE STATE OF TEXAS, PROVIDER AGREES TO INDEMNIFY AND HOLD HARMLESS COUNTY AND TCJS AGAINST ANY AND ALL NEGLIGENCE, LIABILITY, LOSS, COSTS, CLAIMS, ATTORNEY FEES OR EXPENSES ARISING OUT OF THE WRONGFUL AND NEGLIGENT ACT(S) OF COMMISSION OR OMISSION OF PROVIDER, ITS AGENTS, EMPLOYEES, INTERNS, SUBCONTRACTORS OR VOLUNTEERS ARISING FROM THE ACTIVITIES UNDER THIS CONTRACT. PROVIDER SHALL HAVE NO OBLIGATION TO INDEMNIFY AND HOLD HARMLESS COUNTY AND TCJS FOR ANY WRONGFUL OR NEGLIGENT ACT(S) OF COMMISSION OR OMISSION OF COUNTY OR TCJS'S AGENTS, EMPLOYEES OR SERVANTS ARISING FROM OR RELATED TO THIS CONTRACT FOR WHICH A CLAIM OR OTHER ACTION IS MADE.

22 SOVEREIGN IMMUNITY

This Contract shall not be interpreted to inure to the benefit of a third party not a party to this Contract. This Contract may not be interpreted to waive any statutory or common law defense, immunity, including governmental and sovereign immunity, or any limitation of liability, responsibility, or damage of any party to this contract, party's agent, or party's employee, otherwise provided by law.

23 REPRESENTATION AND WARRANTIES

23.1 PROVIDER hereby represents and warrants the following:

23.1.2 That is has all necessary right, title, license and authority to enter into this Contract;

23.1.3 That it is qualified to do business in the State of Texas; that it holds all necessary licenses and staff certifications to provide the type(s) of services being contracted for; that it is in compliance with all statutory and regulatory requirements for the operation of its business; and that there are no taxes due and owing to the State of Texas, the County of Tarrant, or any political subdivision thereof;

23.1.4 That it carries sufficient insurance to provide protection to COUNTY under the indemnity provisions, as well as for any potential liabilities that arise from or related to this Contract; and

23.1.5 That all of its employees, interns, volunteers, subcontractors, agents and/or consultants will be properly trained prior to contact with TCJS youth to report allegations of incidents of abuse, exploitation or neglect of a juvenile in accordance with the requirements of Texas Family Code Chapter 261 and any applicable TJJD administrative rules regarding abuse, neglect, and exploitation allegations.

24 TEXAS LAW TO APPLY

This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Tarrant County, Texas.

25 VENUE

Exclusive venue for any litigation arising from this Contract shall be in Tarrant County, Texas.

26 ADDITIONAL CONDITIONS REQUIRED FOR STATE FUNDS

26.1 The PROVIDER is hereby notified that state funds may be used in whole or in part to pay for services provided under terms of this Contract and are subject to termination without penalty, either in whole or in part, if funds are not available or are not appropriated by the Texas Legislature. The PROVIDER shall account separately for the receipt and expenditure of any and all these funds received from COUNTY sufficient to create an easily analyzed audit trail, and shall adhere to Generally Accepted Accounting Principles (GAAP) in the accounting, reporting, and auditing of such funds. In the event of an investigation by TJJD, or COUNTY, the PROVIDER shall submit to COUNTY upon request a financial audit prepared by an independent certified public accountant for all services provided pursuant to this Contract.

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26.2 Under Section 231.006, Texas Family Code, the PROVIDER certifies that the individual or business entity named in this Contract is not ineligible to receive the specified payment and acknowledges that this Contract may be terminated and payment may be withheld if this certificate is inaccurate. ***(Attachment "A" - Family Code 231.006)***

26.3 PROVIDER agrees to comply with all applicable laws, regulations and conditions required of TJJD for juvenile boards, juvenile probation departments and their subcontractors.

26.4 The COUNTY is responsible for bi-annual programmatic and financial monitoring of the PROVIDER to ensure performance of and compliance with all terms and conditions of this Contract. PROVIDER agrees to provide information reasonably required allowing COUNTY to meet this responsibility, to be used in completion of the ***Private Service Provider Contractual Monitoring and Evaluation Report/Non-Residential Services*** – (***Attachment "B"***), if appropriate. Lack of monitoring by COUNTY will not relieve PROVIDER of its duty to continue to perform.

26.5 PROVIDER understands that the acceptance of funds under this Contract acts as acceptance of the authority of the State Auditor's Office, TJJD, or any successor agency, to conduct an audit or investigation in connection with those funds. PROVIDER further agrees to cooperate fully with the State Auditor's Office or its successor in the conduct of the audit or investigation, including providing all records requested. PROVIDER will ensure that the foregoing clauses concerning the authority of the State of Texas to audit and the requirement to cooperate is included in any subcontract or arrangement PROVIDER enters into in which funds received from the Contract form all or part of the consideration.

26.6 The PROVIDER currently meets and shall comply with all applicable state and federal laws and licensing and/or certification requirements pertinent to the PROVIDER'S provision of services under this contract and must notify COUNTY within twenty-four (24) hours of any future failure to meet licensing requirements. Failure to comply with this requirement will be treated as a default.

26.7 The PROVIDER may become ineligible for future contracts from the COUNTY if the PROVIDER, its agents, employees, designees, volunteers, interns or sub-contractors are found by the COUNTY to have intentionally or knowingly falsified any documents, reports or records related to grant funds received under this Contract, or intentionally or knowingly given false statements to any COUNTY employee or designee related to the expenditure of grant funds or the provision of juvenile probation services and juvenile justice programs.

26.8 The PROVIDER shall require all agents, employees, designees, interns, volunteers, subcontractors and private vendors paid to cooperate with and to testify in any formal, informal, administrative or judicial proceeding or hearing regarding any matter the COUNTY considers necessary for the investigation of abuse, neglect or exploitation allegations, complaints, financial and programmatic audits or any other matter under its authority. Compliance with this provision is not intended as, nor does it constitute, a contractual waiver of the privilege against self-incrimination or any other right or privilege guaranteed under law.

26.9 The PROVIDER, prior to an employee being designated to provide services under this contract, agrees to allow TCJS to conduct a criminal background check and a child abuse registry check in the manner specific and in accordance with the Prison Rape Elimination Act and TJJD standards. Certain employees may be prohibited from providing services to youth under this contract.

26.10 The PROVIDER agrees that any employee prior to providing services under this contract will be required to attend Orientation Training and Prison Rape Elimination Act Training provided by TCJS.

27 LEGAL CONSTRUCTION

In case any one or more of the provisions contained in the Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceable provision shall not affect any other provision thereof and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained therein.

28 PRIOR AGREEMENTS SUPERSEDED

This Contract constitutes the sole and only Contract of the parties hereto and supersedes any prior understanding or written or oral Contract between the parties regarding the within subject matter.

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29 AMENDMENTS

29.1 The parties may amend this Contract by subsequent written amendments. The parties will not amend this Contract orally.

29.2 COUNTY may amend, modify or alter the terms of this Contract and specify an effective date thereof. COUNTY will then notify PROVIDER in writing, dated subsequent to the date hereof, of such changes and their effective date. Continuation of services after the effective date by PROVIDER will signify its acceptance of these changes. If PROVIDER declines to accept changes made by COUNTY, PROVIDER may terminate this Contract subject to the conditions herein.

30 DISCLOSURE OF INTERESTED PARTIES

The MHMR of Tarrant County acknowledges that it is a "governmental entity" and not a "business entity" as those terms are defined in Tex. Gov't Code § 2252.908, and therefore, no disclosure of interested parties pursuant to Tex. Gov't Code Section 2252.908 is required.

31 ELECTRONIC SIGNATURES; FACSIMILE AND SCANNED COPIES; DUPLICATE ORGINALS; COUNTERPARTS; ADMISSIBILITY OF COPIES

Each party agrees that: (i) any electronic signature (if any), whether digital or encrypted, to this Agreement made by any party is intended to authenticate this Agreement and shall have the same force and effect as an original manual signature; and (ii) any signature to this Agreement by any party transmitted by facsimile or by electronic mail shall be valid and effective to bind that party so signing with the same force and effect as an original manual signature. Delivery of a copy of this Agreement or any other document contemplated hereby bearing an original or electronic signature by facsimile or electronic transmission, will have the same effect as physical delivery of the paper document bearing an original or electronic signature. This Agreement may be executed in multiple duplicate originals and all such duplicate originals shall be deemed to constitute one and the same instrument. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall be deemed to constitute a single instrument. The parties agree that a true and correct copy of the original of this Agreement shall be admissible in a court of law in lieu of the original Agreement for all purposes of enforcement hereof.

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EXECUTED IN TRIPLICATE, EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT OF AN ORIGINAL:

APPROVED on this the_____day of _____ , 2025, by Commissioners Court Order Number_____

TARRANT COUNTY
STATE OF TEXAS

X 7-16-25
Riley Shaw Date
Director of Juvenile Services
2701 Kimbo Road, Fort Worth, TX 76111

X 7/16/2025
Alex Kim Date
Juvenile Board Interim Chairman
2701 Kimbo Road, Fort Worth, TX 76111

MHMR of Tarrant County

X Signed by: Susan Garnett 2D4516F5EA1F4C1... 7/8/2025
Ms. Susan Garnett Date
Chief Executive Officer
3840 Hulen Street, North Tower, Fort Worth, TX 76107

***CERTIFICATION OF AVAILABLE FUNDS IN THE AMOUNT OF $100,000.00:**

Grant-2004/P0021-2026/2610150000/569011

COUNTY OF TARRANT
STATE OF TEXAS

APPROVED AS TO FORM:

James Marvin Nichols
Criminal District Attorney's Office*

CERTIFICATION OF
AVAILABLE FUNDS: $_____

_____
Tarrant County Auditor

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 10
Department:	**Prepared By:** Christina Mayo	**Approved By:** Riley Shaw

SUBJECT:

Consideration of the Fiscal Year 2026 Contract Renewal between Tarrant County and MHMR of Tarrant County for the Provision of Residential Substance Abuse Treatment at The Campus

*****CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider the Fiscal Year 2026 contract renewal with MHMR of Tarrant County (MHMRTC) for the provision of residential substance abuse treatment services at The Campus to youth and families under the jurisdiction of Tarrant County Juvenile Services (TCJS).

BACKGROUND

MHMRTC provides treatment for youth, ages 6-17 with behavior/emotional disorders, and their families. MHMRTC provides residential substance abuse treatment services at The Youth Recovery Campus (The Campus) which houses a 16-bed, full-time residential program for male youth, age 13- 17, who are referred from Juvenile Probation officers, truancy courts, and school districts. The average stay for treatment is fortyfive (45) to sixty (60).

On August 20, 2024, the Commissioners Court, through Court Order # 143680, approved the FY 2025 contract renewal with MHMRTC for the provision of residential substance abuse treatment services at The Campus to youth and families under the jurisdiction of TCJS. The term of the contract is September 1, 2024 through August 31, 2025, in an amount not to exceed $167,000.00.

With approval of this contract, MHMRTC will continued to provide residential substance abuse treatment services at The Campus to youth and families under the jurisdiction of TCJS for the term of September 1, 2025 through August 31, 2026, in an amount not to exceed $167,000.00.

This contract has been reviewed as to form by the Criminal District Attorney's Office and approved by the Tarrant County Juvenile Board at the July 16, 2025, Board meeting.

FISCAL IMPACT

Total contract amount of $167,000.00 is funded with $136,000.00 requested in the FY 2026 Budget in account 10000-2026 General Fund / 2610110000 Juvenile Services Traditional Supervision / 569011 Professional Services and $31,000.00 from P0211-2026 Texas Juvenile Justice Department State Aid - Community Based Programming / 2610110000 Juvenile Services Traditional Supervision / 569011 Professional Services.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

Auditor

Attachments

MHMR Substance Abuse Treatment Contract.pdf

Docusign Envelope ID: CDF6FF3F-D2CE-469D-9B31-B712EFE9BB3F

STATE OF TEXAS	§	**JUVENILE SERVICES CONTRACT**
	§	**WITH MHMRTC**
	§	**FOR RESIDENTIAL SUBSTANCE**
COUNTY OF TARRANT	§	**ABUSE TREATMENT AT THE CAMPUS**

BACKGROUND

This Contract for services is between **Tarrant County, Texas**, hereinafter referred to as ("COUNTY"), and **MHMR of Tarrant County (MHMRTC)**, hereinafter referred to as ("PROVIDER"), for the provision of **Residential Substance Abuse Services**, at The Campus. The Commissioners Court finds that this Contract serves a public purpose for the provision of residential substance abuse treatment to youth/families under the jurisdiction of the Tarrant County Juvenile Services, also referred to as ("TCJS").

CONTRACT FOR SERVICES

1 SCOPE OF SERVICES

PROVIDER agrees to perform the following:

1.1. Deliver residential substance abuse treatment services for up to sixteen (16) youth at any given time;

1.2. Residential substance abuse treatment provided 24 hours per day, 7 days per week by a multidisciplinary professional clinical support team;

1.3. Comprehensive treatment services including screening, assessment/referrals, bilingual individual and family counseling, psychiatric consultation and evaluation, on-site education and treatment employing evidence-based modalities including Cannabis Youth Treatment (CYT), Reconnecting Youth, Seeking Safety, Boys Town Social Skills, Anger Awareness, and 12 Step Recovery Based Group Treatment;

1.4. Family support via weekly bilingual group meetings with family members to engage the family in the treatment and recovery process;

1.5. Opportunities for TCJS probation officers to attend weekly Level Meetings to review and establish client's progress;

1.6. Submission of weekly reports for each youth in program detailing date of enrollment and status in program emailed to JUVCommunityReferrals@TarrantCountytx.gov.

1.7. Notify COUNTY electronically within 72 hours of the start service date or admission into the program;

1.8 Notify COUNTY electronically within 24 hours of the end service date and reason for discharge.

1.9 Provide discharge summary within five (5) business days following the youth's last date of services; and

1.10 Notify the assigned probation officer electronically or by phone within eight (8) hours of a youth who absconds from facility.

2 TERM

This Contract begins on September 1, 2025, and concludes on August 31, 2026.

Docusign Envelope ID: CDF6FF3F-D2CE-469D-9B31-B712EFE9BB3F

3 EVALUATION CRITERIA

3.1 The performance of PROVIDER in achieving the goals of COUNTY will be evaluated on the basis of the output and outcome measures contained in this section. COUNTY, after consultation and agreement with PROVIDER, may use other means or additional measures to evaluate the performance of PROVIDER in fulfilling the terms and conditions of this Contract.

3.2 COUNTY shall evaluate PROVIDER'S performance under this Contract according to the following specific performance goals:

3.2.1 Provide residential substance abuse treatment services that reduce the risk of youth substance abuse and re-offense.

3.3 COUNTY shall evaluate the PROVIDER according to the following output measures:

3.3.1 Number of youth served in program; and

3.3.2 Average number of days of residential care per youth.

3.4 COUNTY shall further evaluate PROVIDER according to the following short term outcome measures:

3.4.1 55% of youth enrolled shall complete the program; and

3.4.2 85% of youth who exited the program as completed are not subsequently placed outside the home within 6 months.

3.5 PROVIDER shall submit a performance report on short-term outcome measures including data on output measures by November 1, 2026, outlining the success in meeting the specific goals and objectives in this contract.

4 COST

4.1 The COUNTY will pay PROVIDER no more than an amount of $167,000 for the period identified, pursuant to this Contract. COUNTY will pay PROVIDER within thirty (30) days of invoice receipt when the PROVIDER satisfies the following conditions:

4.1.1 COUNTY will pay the PROVIDER an amount of $40/day/youth up to and including a total of 60 days per admission, or a maximum of $2,400/youth/admission. A youth may be approved for more than one admission for treatment during the term of this Contract;

4.1.2 PROVIDER will submit a monthly bill for services performed in accordance with this Contract.

4.1.3 A client has to be in residence at The Campus facility for the entire 24 hours in order for the PROVIDER to bill the daily rate; no billing will occur for the day of unsuccessful discharge;

4.2 PROVIDER will send a monthly invoice to Tarrant County Juvenile Services, ATTN: Kasey Krall, 2701 Kimbo Road, Fort Worth, TX 76111 or electronically at JUVCommunityReferrals@TarrantCountytx.gov and;

4.2.1 Claim for payment should be submitted within ten (10) days from the last day of the month for which payment is being requested.

5 EXAMINATION AND RETENTION OF RECORDS

5.1 PROVIDER shall ensure that its employees , interns, volunteers and subcontractors comply in a timely and complete manner with all the COUNTY'S requests for information made during the course of on-site monitoring visits, unannounced monitoring visits, abuse, neglect and exploitation investigations, programmatic and financial audits or monitoring, or other on-site inspections.

5.2 PROVIDER agrees that it will permit COUNTY to examine and evaluate its program of services provided under the terms of the Contract and/or to review its records periodically. This examination and evaluation of the program may include on-site monitoring, observation of programs in operation, investigation of complaints, abuse, neglect and exploitation, interviews and the administration of questionnaires to the staff of PROVIDER and the youth when deemed necessary.

Docusign Envelope ID: CDF6FF3F-D2CE-469D-9B31-B712EFE9BB3F

5.3 PROVIDER shall retain and make available to COUNTY all financial records, supporting documents, statistical records, and all other records pertinent to the Contract for a minimum of seven (7) years, or until any pending litigation, claim, audit or review and all questions arising therefrom have been resolved, and shall make available for COUNTY'S inspection, all contractual agreements with PROVIDER'S subcontractors for services related to this Contract.

6 CONFIDENTIALITY OF RECORDS

Juvenile records are expressly made confidential by law. PROVIDER shall maintain strict confidentiality of all information and records relating to the youth and families served under this Contract, and shall not re-disclose any information except as required to perform the services described herein, or as may be required by law.

7 DUTY TO REPORT

7.1 As required by Texas Family Code Chapter 261 and Title 37 Texas Administrative Code Chapters 341, 343, 348, 349, and 351, or successor provisions, PROVIDER shall report any allegation or incident of abuse, neglect, exploitation, death or other serious incident involving any child (including but not limited to a juvenile that is under the supervision of COUNTY within twenty-four (24) hours from the time the allegation is made to all of the following:

7.1.1 Local law enforcement agency (such as the Tarrant County Sheriff's Office);

7.1.2 Texas Juvenile Justice Department, hereinafter referred to as "TJJD", by submitting a TJJD Incident Report Form to abuseneglect@tjjd.texas.gov (or if unable to complete the form within twenty-four (24) hours, then by calling 866-477-8354, followed by submitting the report within twenty-four (24) hours of said call); and

7.1.3 Tarrant County Juvenile Services to facsimile number 817-838-4646, and a phone call to 817-838-4643.

7.2 For the purpose of the foregoing provision, an allegation or incident shall include the witnessing or receipt of an oral or written outcry from an alleged victim or other person with reasonable belief or knowledge of an occurrence or an incident of abuse, neglect, exploitation, death, or other serious incident involving a juvenile under the jurisdiction of the juvenile court.

7.3 The PROVIDER agrees to immediately report any serious incidences, accidents, injuries, suspected illegal activities, or catastrophic events to the Chief Probation Officer at 817-838-4643.

8 FINANCIAL RESPONSIBILITY

PROVIDER is responsible for its incurred expenses in performing this Contract unless otherwise noted.

9 AGENCY-INDEPENDENT CONTRACTOR

PROVIDER is an independent contractor. COUNTY will not direct the PROVIDER in the details of performing its duties. PROVIDER and its employees are not agents of the COUNTY. COUNTY and its employees are not agents of PROVIDER. This Contract does not entitle PROVIDER to any benefit, privilege or other amenities of employment with the COUNTY. This Contract does not entitle COUNTY to any benefit, privilege or other amenities of employment with the PROVIDER.

10 ASSIGNMENT AND SUBCONTRACT

PROVIDER may not assign or subcontract any of its rights, duties and/or obligations arising out of this Contract without prior written consent of COUNTY.

11 THIRD PARTY BENEFICIARY EXCLUDED

This Contract does not protect any specific third party. The intent of this Contract excludes the idea of a suit by a third party beneficiary. The parties to this Contract do not consent to the waiver of sovereign immunity under Texas law to the extent either party may have that immunity under Texas law.

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12 DISCLOSURE OF INFORMATION

12.1 PROVIDER warrants that, prior to entering this Contract, it has verified and disclosed the following information to COUNTY, and agrees that it shall have an ongoing affirmative duty under this Contract to promptly but no later than 24 hours, ascertain and disclose in sufficient detail this same information to the Chief Probation Officer at 817-838-4643:

12.1.1 Any and all corrective action required by any of PROVIDER'S licensing authorities;

12.1.2 Any and all litigation filed against the PROVIDER, or against its employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with juveniles;

12.1.3 Any arrest of any employee, intern, volunteer, subcontractor, agent and /or consultant of the PROVIDER that has direct contact with juveniles;

12.1.4 All pending and past allegations and/or investigations of abuse, neglect, exploitation, death or other serious incidents involving a juvenile that has been placed by COUNTY;

12.1.5 Any finding of "Reason to Believe" by a state regulatory agency in a child abuse, neglect and exploitation investigation where an employee, intern, volunteer, subcontractor, agent and/or consultant of PROVIDER that has direct contact with juveniles was the alleged or designated perpetrator;

12.1.6 The identity of any of PROVIDER'S employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with juveniles that are registered sex offenders; and

12.1.7 The identity of any of PROVIDER'S employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with juveniles that have a criminal history. For the purpose of this Contract, the term "criminal history" shall include: (1) current felony or misdemeanor probation or parole; (2) a felony conviction or deferred adjudication within the past ten years; or (3) a jailable misdemeanor conviction or deferred adjudication within the past five years.

12.2 PROVIDER agrees and understands it has an affirmative and ongoing duty to ascertain and disclose to COUNTY, within 24 hours, any and all of the foregoing information as to any individual, whether a prospective or existing employee, intern, volunteer, subcontractor, agent and/or consultant of the PROVIDER, prior to placing that individual in a position that involves direct contact with juveniles, and COUNTY, in its sole discretion, may determine that the safety of youth being served under this Contract precludes such individual from being placed in a position that involves direct contact with juveniles.

13 EQUAL OPPORTUNITY

PROVIDER agrees to respect and protect the civil and legal rights of all youth and their parents. It will not unlawfully discriminate against any employee, prospective employee, child, childcare provider, or parent on the basis of age, race, sex, religion, disability or national origin. PROVIDER shall abide by all applicable federal, state, and local laws and regulations.

14 OFFICIAL NOT TO BENEFIT

No officer, employee, or agent of COUNTY and no member of its governing body and no other public official of the governing body of the locality or localities in which the project is situated or being carried who exercise any functions or responsibilities in the project, shall participate in any decision relating to this Contract which affects or conflicts with his/her personal interest or have any personal or pecuniary interest, direct or indirect, in the Contract or the proceeds thereof.

15 COMPLIANCE WITH LAWS

In providing the services required by this Contract, PROVIDER must observe and comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and non-discrimination laws and regulations. PROVIDER shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits.

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16 WITHHOLDING, SUSPENSION, OR REDUCTION OF PAYMENT

16.1 If at any time during the term of this Contract, COUNTY, in its sole discretion, determines that the safety of youth being served under this Contract may be in jeopardy, COUNTY may immediately suspend the effect of this Contract, including but not limited to the obligation to pay for services not rendered, upon giving notice to the PROVIDER.

16.2 Notwithstanding anything to the contrary herein, the PROVIDER acknowledges that payments due under this Contract may be withheld or permanently suspended, in whole or in part, in the event of non-compliance with any federal or state law, administrative rule, or regulation applicable to the services provided herein, or if the duties and responsibilities herein have not been performed in accordance with the terms and conditions of this Contract.

17 TERMINATION

17.1 Termination under this provision may occur no sooner than the 15th day after PROVIDER'S receipt of Notice of Intent to Terminate. Justifications for Termination for Cause include but are not limited to the following circumstances:

17.1.1 By the COUNTY, if the PROVIDER knowingly and intentionally submits falsified or fraudulent documents or reports; or makes false representations, certifications or assurances relating to this Contract; or causes or acquiesces in any person doing the same regarding any grant funds received under this Contract; or fails to submit required reports; or

17.1.2 By the COUNTY, when the life, health, welfare or safety of individuals served by or under the authority of the PROVIDER is endangered or could be endangered either directly or indirectly through the PROVIDER'S intentional, willful or negligent discharge of its duties under this Contract. For purposes of this Contract, willful or negligent discharge of duties includes, but is not limited to, a finding or pattern of findings by the COUNTY of reason to believe in an abuse, neglect or exploitation investigation occurring in connection with a juvenile justice facility, juvenile justice program, or the provision of juvenile probation services.

17.2 This Contract may be terminated without cause by either party at least thirty (30) calendar days prior to the intended date to terminate this Contract.

17.3 The COUNTY and the PROVIDER may mutually agree to the termination of this Contract at any time.

18 DEFAULT

18.1 COUNTY may, by written notice of default to PROVIDER, terminate this Contract as it deems appropriate, in any of the following circumstances:

18.1.1 If PROVIDER fails to perform the work called for by this Contract within the time specified herein or any extension thereof;

18.1.2 If PROVIDER fails to perform any of the other material provisions of this Contract including failure to achieve the defined goals, outcomes, and outputs, or so fails to prosecute the work as to endanger the performance of this Contract in accordance with its terms; or

18.1.3 In either of these two circumstances after receiving notice of default, PROVIDER does not cure such failure within a period of thirty calendar (30) days.

18.2 Any default by PROVIDER, regardless of whether the default results in termination, will jeopardize PROVIDER'S ability to contract with COUNTY in the future, and may result in the refund of compensation received under this Contract.

19 PARTIES ADDRESSES

TARRANT COUNTY

Riley Shaw
Director of Juvenile Services
2701 Kimbo Road
Fort Worth, TX 76111

SERVICE PROVIDER

Susan Garnett
CEO, MHMRTC
3840 Hulen Street
Fort Worth, TX 76107

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20 WAIVER OF SUBROGATION

PROVIDER expressly waives any and all rights it may have to subrogation for any claims or rights of its employees, agents, owners, officers, interns, volunteers or subcontractors against COUNTY.

21 INDEMNIFICATION

TO THE EXTENT PERMITTED BY THE CONSTITUTION AND THE LAWS OF THE STATE OF TEXAS, PROVIDER AGREES TO INDEMNIFY AND HOLD HARMLESS COUNTY AND TCJS AGAINST ANY AND ALL NEGLIGENCE, LIABILITY, LOSS, COSTS, CLAIMS, ATTORNEY FEES OR EXPENSES ARISING OUT OF THE WRONGFUL AND NEGLIGENT ACT(S) OF COMMISSION OR OMISSION OF PROVIDER, ITS AGENTS, EMPLOYEES, INTERNS, SUBCONTRACTORS OR VOLUNTEERS ARISING FROM THE ACTIVITIES UNDER THIS CONTRACT. PROVIDER SHALL HAVE NO OBLIGATION TO INDEMNIFY AND HOLD HARMLESS COUNTY AND TCJS FOR ANY WRONGFUL OR NEGLIGENT ACT(S) OF COMMISSION OR OMISSION OF COUNTY OR TCJS'S AGENTS, EMPLOYEES OR SERVANTS ARISING FROM OR RELATED TO THIS CONTRACT FOR WHICH A CLAIM OR OTHER ACTION IS MADE.

22 SOVEREIGN IMMUNITY

This Contract shall not be interpreted to inure to the benefit of a third party not a party to this Contract. This Contract may not be interpreted to waive any statutory or common law defense, immunity, including governmental and sovereign immunity, or any limitation of liability, responsibility, or damage of any party to this contract, party's agent, or party's employee, otherwise provided by law.

23 REPRESENTATION AND WARRANTIES

23.1 PROVIDER hereby represents and warrants the following:

23.1.1 That it has all necessary right, title, license and authority to enter into this Contract;

23.1.2 That it is qualified to do business in the State of Texas; that it holds all necessary licenses and staff certifications to provide the type(s) of services being contracted for; that it is in compliance with all statutory and regulatory requirements for the operation of its business; and that there are no taxes due and owing to the State of Texas, the County of Tarrant, or any political subdivision thereof;

23.1.3 That it carries sufficient insurance to provide protection to COUNTY under the indemnity provisions, as well as for any potential liabilities that arise from or related to this Contract;

23.1.4 That all of its employees, interns, volunteers, subcontractors, agents and/or consultants will be properly trained prior to contact with TCJS youth to report allegations of incidents of abuse, exploitation or neglect of a juvenile in accordance with the requirements of Texas Family Code Chapter 261 and any applicable TJJD administrative rules regarding abuse, neglect, and exploitation allegations; and

23.1.5 That it shall prominently post in all public and staff areas of any and all of its offices/facilities, both English and Spanish language versions of the following official notice forms that are available on the TJJD website: *Notice to Public Regarding Abuse, Neglect and Exploitation* and *Notice to Employees Regarding Abuse, Neglect and Exploitation*.

24 TEXAS LAW TO APPLY

This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Tarrant County, Texas.

25 VENUE

Exclusive venue for any litigation arising from this Contract shall be in Tarrant County, Texas.

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26 ADDITIONAL CONDITIONS REQUIRED FOR STATE FUNDS

26.1 The PROVIDER is hereby notified that state funds may be used in whole or in part to pay for services provided under terms of this Contract and that this Contract is subject to termination without penalty, either in whole or in part, if funds are not available or are not appropriated by the Texas Legislature. The PROVIDER shall account separately for the receipt and expenditure of any and all these funds received from COUNTY sufficient to create an easily analyzed audit trail, and shall adhere to Generally Accepted Accounting Principles (GAAP) in the accounting, reporting, and auditing of such funds. In the event of an investigation by TJJD, or COUNTY, the PROVIDER shall submit to COUNTY upon request a financial audit prepared by an independent certified public accountant for all services provided pursuant to this Contract.

26.2 Under Section 231.006, Texas Family Code, the PROVIDER certifies that the individual or business entity named in this Contract is not ineligible to receive the specified payment and acknowledges that this Contract may be terminated and payment may be withheld if this certificate is inaccurate. ***(Attachment "A" - Family Code 231.006)***

26.3 PROVIDER agrees to comply with all applicable laws, regulations and conditions required of TJJD for juvenile boards, juvenile probation departments and their subcontractors.

26.4 The COUNTY is responsible for bi-annual programmatic and financial monitoring of the PROVIDER to ensure performance of and compliance with all terms and conditions of this Contract. PROVIDER agrees to provide information reasonably required allowing COUNTY to meet this responsibility, to be used in completion of the ***Private Service Provider Contractual Monitoring and Evaluation Report/ Residential Services – (Attachment "B")***, if appropriate. Lack of monitoring by COUNTY will not relieve PROVIDER of its duty to continue to perform.

26.5 PROVIDER understands that the acceptance of funds under this Contract acts as acceptance of the authority of the State Auditor's Office, TJJD, or any successor agency, to conduct an audit or investigation in connection with those funds. PROVIDER further agrees to cooperate fully with the State Auditor's Office, TJJD, or any successor agency in the conduct of the audit or investigation, including providing all records requested. PROVIDER will ensure that the foregoing clauses concerning the authority of the State of Texas to audit and the requirement to cooperate is included in any subcontract or arrangement PROVIDER enters into in which funds received the Contract form all or part of the consideration.

26.6 The PROVIDER currently meets and shall comply with all applicable state and federal laws and licensing and/or certification requirements pertinent to the PROVIDER'S provision of services under this Contract and must notify COUNTY within twenty-four (24) hours of any future failure to meet licensing requirements. Failure to comply with this requirement will be treated as a default.

26.7 The PROVIDER may become ineligible for future contracts from the COUNTY if the PROVIDER, its agents, employees, designees, volunteers, interns or sub-contractors are found by the COUNTY to have intentionally or knowingly falsified any documents, reports or records related to grant funds received under this Contract, or intentionally or knowingly given false statements to any COUNTY employee or designee related to the expenditure of grant funds or the provision of juvenile probation services and juvenile justice programs.

26.8 The PROVIDER shall require all agents, employees, designees, interns, volunteers, subcontractors and private vendors paid to cooperate with and to testify in any formal, informal, administrative or judicial proceeding or hearing regarding any matter the COUNTY considers necessary for the investigation of abuse, neglect or exploitation allegations, complaints, financial and programmatic audits or any other matter under its authority. Compliance with this provision is not intended as, nor does it constitute, a contractual waiver of the privilege against self-incrimination or any other right or privilege guaranteed under law.

26.9 The PROVIDER, prior to an employee being designated to provide services in the Lynn Ross Juvenile Detention facility under this contract, agrees to allow TCJS to conduct a criminal background check and a child abuse registry check in the manner specific and in accordance with the Prison Rape Elimination Act and TJJD standards. Certain employees may be prohibited from providing services to youth under this contract.

26.10 The PROVIDER agrees that any employee who will provide services in the Lynn Ross Juvenile Detention facility prior to providing services under this contract will be required to attend Orientation Training and Prison Rape Elimination Act Training provided by TCJS.

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27 LEGAL CONSTRUCTION

In case any one or more of the provisions contained in the Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceable provision shall not affect any other provision thereof and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained therein.

28 PRIOR AGREEMENTS SUPERSEDED

This Contract constitutes the sole and only contract of the parties hereto and supersedes any prior understanding or written or oral Contract between the parties regarding the within subject matter.

29 AMENDMENTS

29.1 The parties may amend this Contract by subsequent written amendments. The parties will not amend this Contract orally.

29.2 COUNTY may amend, modify or alter the terms of this Contract and specify an effective date thereof. COUNTY will then notify PROVIDER in writing, dated subsequent to the date hereof, of such changes and their effective date. Continuation of services after the effective date by PROVIDER will signify its acceptance of these changes. If PROVIDER declines to accept changes made by COUNTY, PROVIDER may terminate this Contract subject to the conditions herein.

30 DISCLOSURE OF INTERESTED PARTIES

MHMR of Tarrant County acknowledges that it is a "governmental entity" and not a "business entity" as those terms are defined in Tex. Gov't Code § 2252.908, and therefore, no disclosure of interested parties pursuant to Tex. Gov't Code Section 2252.908 is required.

31 ELECTRONIC SIGNATURES; FACSIMILE AND SCANNED COPIES; DUPLICATE ORGINALS; COUNTERPARTS; ADMISSIBILITY OF COPIES

Each party agrees that: (i) any electronic signature (if any), whether digital or encrypted, to this Contract made by any party is intended to authenticate this Contract and shall have the same force and effect as an original manual signature; and (ii) any signature to this Contract by any party transmitted by facsimile or by electronic mail shall be valid and effective to bind that party so signing with the same force and effect as an original manual signature. Delivery of a copy of this Contract or any other document contemplated hereby bearing an original or electronic signature by facsimile or electronic transmission, will have the same effect as physical delivery of the paper document bearing an original or electronic signature. This Contract may be executed in multiple duplicate originals and all such duplicate originals shall be deemed to constitute one and the same instrument. This Contract may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall be deemed to constitute a single instrument. The parties agree that a true and correct copy of the original of this Contract shall be admissible in a court of law in lieu of the original Contract for all purposes of enforcement hereof.

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EXECUTED IN TRIPLICATE, EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT OF AN ORIGINAL:

APPROVED on this the_____day of _____, 2025, by Commissioners Court Order Number_____

TARRANT COUNTY
STATE OF TEXAS

X 7-16-25
Riley Shaw Date
Director of Juvenile Services
2701 Kimbo Road, Fort Worth, TX 76111

X 7/16/2025
Alex Kim Date
Juvenile Board Interim Chairman
2701 Kimbo Road, Fort Worth, TX 76111

MHMRTC

Signed by:
X Susan Garnett 7/9/2025
2D4516F5EA1F4C1...
Susan Garnett Date
CEO, MHMRTC
3840 Hulen Street, Fort Worth, TX 76107

***CERTIFICATION OF AVAILABLE FUNDS IN THE AMOUNT OF $167,000:**

$136,000-10000-2026/2610210000/569011
$31,000-Grant-2004/P0211-2026/2610210000/569011

COUNTY OF TARRANT
STATE OF TEXAS

_____
Tim O'Hare Date
County Judge

APPROVED AS TO FORM:

James Marvin Nichols
Criminal District Attorney's Office*

CERTIFICATION OF
AVAILABLE FUNDS: $_____

_____
Tarrant County Auditor

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 11
Department:	**Prepared By:** Christina Mayo	**Approved By:** Riley Shaw

SUBJECT:

Consideration of the Fiscal Year 2026 Contract Renewal between Tarrant County and MHMR of Tarrant County for the Provision of Multisystemic Therapy Services to At-Risk Youth

*****CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider the Fiscal Year 2026 contract renewal between Tarrant County and MHMR of Tarrant County (MHMRTC) for the provision of Multisystemic Therapy (MST) intervention services to at-risk youth under the jurisdiction of Tarrant County Juvenile Services (TCJS).

BACKGROUND

MHMR of Tarrant County provides a range of community-based services, including mental health care, substance abuse treatment, disability support, and family services. These services address both behavioral health needs and basic to complex challenges, such as crisis stabilization and connection to MHMR programs.

MST is an intensive, family- and community-based intervention designed for adolescents aged 12 to 17 with a moderate to high risk of reoffending. MST addresses the complex factors contributing to delinquent behavior by involving multiple systems in the youth's life, including family, peers, school, and community. An assessment of the youth and family will determine appropriateness for MST services. Therapists work closely with youth and family, typically over a period of three (3) to five (5) months, to develop strategies that promote positive behavior and reduce the likelihood of reoffending.

On March 11, 2025, the Commissioners Court, through Court Order #144842, approved a contract with MHMR of Tarrant County for the provision of the above MST intervention services to at-risk youth under the jurisdiction of TCJS for the term of September 1, 2024 through August 31, 2025, in an amount not to exceed $458,660.00.

With approval of this contract, MHMRTC will continue to provide MST intervention services to at-risk youth under the jurisdiction of TCJS for the term of September 1, 2025 through August 31, 2026, in an amount not to exceed $458,660.00.

This contract has been reviewed as to form by the Criminal District Attorney's Office and approved by the Tarrant County Juvenile Board at the July 16, 2025, Board meeting.

FISCAL IMPACT

Funding in the amount of $458,660.00 is available through Texas Juvenile Justice Department State Aid in Grant-2004 / P0021-2026 Community Based Programs Mental Health / 2610530000 Juvenile Services Family Partnerships / 569011 Professional Services.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

Auditor

Attachments

MHMR youth therapy services contract.pdf

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STATE OF TEXAS	**§**	**JUVENILE SERVICES CONTRACT**
	§	**WITH MHMR**
COUNTY OF TARRANT	**§**	**FOR MULTISYSTEMIC THERAPY (MST)**

BACKGROUND

This Contract for services is between **Tarrant County, Texas**, hereinafter referred to as ("COUNTY"), **and My Health My Resources of Tarrant County (MHMR)**, hereinafter referred to as ("PROVIDER"), for the provision of **Multisystemic Therapy (MST)**. The Commissioners Court finds that this Contract serves a public purpose by providing a systemic intervention to decrease criminal activity, reduce out-of-home placements, and empower families to foster a supportive environment for the most at-risk youth under the jurisdiction of Tarrant County Juvenile Services, also referred to as ("TCJS").

CONTRACT FOR SERVICES

1 SCOPE OF SERVICES

PROVIDER agrees to perform the following:

1.1 Multisystemic Therapy (MST) is an intensive, family- and community-based intervention designed for adolescents aged 12 to 17 who are at moderate to high risk of reoffending. MST addresses the complex factors contributing to delinquent behavior by involving multiple systems in the youth's life, including family, peers, school, and community. An assessment of the youth and family will determine appropriateness for MST services. Therapists will work closely with the youth and their families, typically over a period of three to five months, to develop strategies that promote positive behavior and reduce the likelihood of reoffending.

1.2 PROVIDER will supply 3.5 MST-trained Clinical Therapy Associates, and 1.0 MST-trained Supervisor to support the following services offered in MST:

1.2.1 Serve 50-52 youth and families; MST therapists will see up to 5 families at a time on average for a 4–5-month treatment duration.

1.2.2 Identify, train and provide clinical support for 3.5 Clinical Therapy Associates trained on the MST model.

1.2.3 Complete face-to-face intake services within five (5) business days from time of referral for each youth and family referred.

1.2.4 Begin MST intervention sessions to youth and families within (3) business days of intake services.

1.2.5 Provide MST based systemic intervention sessions to youth/families 2 - 4 times a week, in accordance with the monthly progress update.

1.2.6 Provide MST treatment to youth and families in a suitable environment (i.e., the residence of the referred youth) and as identified in the monthly progress update.

1.2.7 Assigned mental health specialist or designee shall provide on-call assistance 24 hours a day, 7 days a week;

1.2.8 Assist and coordinate with other mental healthcare professionals working with the youth.

1.2.9 Provide care coordination for youths enrolled.

1.2.10 Maintain weekly communication with the assigned juvenile probation officer to discuss youth and family progress.

1.2.11 Ensure services provided are culturally and linguistically appropriate.

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1.2.12 Participate in administrative hearings, resource staffings, and case consultations as requested.

1.2.13 Participate in staffing with MST Services, other programs offered by Provider, and community partners, MST Services-required trainings, team meetings and recruitment events as needed about services being provided.

1.2.14 Provide coverage for caseloads during MST Therapist absence.

1.2.15 Notify COUNTY electronically within 72 hours (3 business days) of the start date of first face to face contact with youth and family establishing time of enrollment in the program.

1.2.16 Notify COUNTY electronically within 72 hours (3 business days) of the end date of services and reason for discharge.

1.2.17 Provide monthly progress updates for each youth by the 10th of each month for services provided the previous month.

1.2.18 Provide discharge summary for each youth to include community linkage for continued services within five (5) business days following the last date of services.

1.2.19 Provide services that are trauma-informed and trauma-responsive to support the development of trusting relationships in an environment of safety, empowerment, and healing.

TCJS agrees to perform the following:

1.3 Refer potential program participants to PROVIDER for the services described in this Agreement. Information included on referrals shall be agreed upon by the Parties.

1.4 Acknowledge that funds provided under this Agreement may be used as Cost Sharing, in accordance with the Uniform Administrative Requirements, 2 C.F.R. Part 200. TCJS will work in good faith to ensure that adequate documentation is maintained for PROVIDER to respond to a funder's exercise of authority under 2 C.F.R. Part 200.

2 TERM

This Contract begins on September 1, 2025, and concludes on August 31, 2026.

3 EVALUATION

3.1 The performance of PROVIDER in achieving the goals of COUNTY will be evaluated on the basis of the output and outcome measures contained in this section. COUNTY, after consultation and agreement with PROVIDER, may use other means or additional measures to evaluate the performance of PROVIDER in fulfilling the terms and conditions of this Contract.

3.2 COUNTY shall evaluate PROVIDER'S performance under this Contract according to the following specific performance goals:

3.2.1 Provide increased access to interventions for youth identified with a mental health/behavioral health need;

3.2.2 Decrease the youth's risk of reoffending by providing comprehensive support services that address the needs of the youth and the entire family.

3.2.3 COUNTY shall evaluate the services according to the following short-term measures:

3.2.3.1 Trained personnel are maintained 90% of Contract period.

3.2.3.2 Trained personnel maintain a contact rate of 95% of expected contacts providing MST to clients/families in accordance with specific program expectations.

3.2.3.3 90% of youth will commence services within five (5) business days of referral.

3.2.3.4 85% of youth enrolled in a program will complete the program.

3.2.3.5 PROVIDER shall submit a performance report on short-term measures by November 1, 2026, outlining the success in meeting the specific goals and objectives in this contract.

3.2.4 COUNTY shall evaluate the program using the following long term outcome measures:

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3.2.4.1 70% of youth who complete MST will not have any new arrests or adjudications within 6 months post-treatment.

3.2.4.2 80% of youth completing the program will not be placed outside the home or committed to Texas Juvenile Justice Department (TJJD) by the juvenile court within 6 months from program completion.

4 COST

4.1 The COUNTY will pay no more than $458,660.00 pursuant to this Contract. COUNTY will pay PROVIDER within thirty (30) days of invoice receipt when the PROVIDER satisfies the following conditions:

4.1.1 Payments may be used for start-up costs during initial development of the MST program. COUNTY and PROVIDER will work in good faith to facilitate program development.

4.1.2 PROVIDER will submit an invoice by the 10th day from the last day of the month for which payment is requested;

4.1.3 Invoice will list names of youth and families who participated in services, name of staff providing service, service date, # of service hours provided for each service event, the type of services provided, and the # of positions filled;

4.1.4 PROVIDER will be paid in 11 monthly increments of $38,221.67 and 1 monthly payment of $38,221.63, subject to any prorated reduction for vacant positions among the 3.5 MST-trained Clinical Therapy Associates, and 1.0 MST-trained Supervisor.

4.1.5 PROVIDER will pro-rate monthly invoice for any vacant positions referenced in Section 4.1.4 during the month;

4.1.6 PROVIDER will send a monthly invoice to Tarrant County Juvenile Services, ATTN: Barbara Munoz, 2701 Kimbo Road, Fort Worth, TX 76111.

5 EXAMINATION AND RETENTION OF RECORDS

5.1 PROVIDER shall ensure that its employees, interns, volunteers and subcontractors comply in a timely and complete manner with all the COUNTY'S request for information made during the course of on-site monitoring visits, unannounced monitoring visits, abuse, neglect and exploitation investigations, programmatic and financial audits or monitoring, or other on-site inspections.

5.2 PROVIDER agrees that it will permit COUNTY to examine and evaluate its program of services provided under the terms of the Contract and/or to review its records periodically. This examination and evaluation of the program may include on-site monitoring, observation of programs in operation, investigation of complaints, abuse, neglect and exploitation, interviews and the administration of questionnaires to the staff of PROVIDER and the youth when deemed necessary.

5.3 PROVIDER shall retain and make available to COUNTY all financial records, supporting documents, statistical records, and all other records pertinent to the Contract for a minimum of seven (7) years, or until any pending litigation, claim, audit or review and all questions arising therefrom have been resolved, and shall make available for COUNTY'S inspection, all contractual agreements with PROVIDER'S subcontractors for services related to this Contract.

6 CONFIDENTIALITY OF RECORDS

Juvenile Records are expressly made confidential by law. PROVIDER shall maintain strict confidentiality of all information and records relating to the children and families served under this Contract and shall not re-disclose any information except as required to perform the services described herein, or as may be required by law.

7 DUTY TO REPORT

7.1 As required by Texas Family Code Chapter 261 and Title 37 Texas Administrative Code Chapters 341, 343, 348, 349, and 351, or successor provisions, PROVIDER shall report any allegation or incident of abuse, neglect, exploitation, death or other serious incident involving any child (including but not limited to a juvenile that is under the supervision of COUNTY) within twenty-four (24) hours from the time the allegation is made to all of the following:

Docusign Envelope ID: 19CD9E7B-276E-476F-BD5C-F9E8CFDA09A0

7.1.1 Local law enforcement agency (such as the Tarrant County Sheriff's Office);

7.1.2 Texas Juvenile Justice Department, by submitting a TJJD Incident Report Form to abuseneglect@tjjd.texas.gov (or if unable to complete the form within twenty-four (24) hours, then by calling toll-free at 866-477-8354, followed by submitting the report within twenty-four (24) hours of said call); and

7.1.3 Tarrant County Juvenile Services to facsimile number 817-838-4646, and a phone call to 817-838-4643.

7.2 For the purpose of the foregoing provision, an allegation or incident shall include the witnessing or receipt of an oral or written outcry from an alleged victim or other person with reasonable belief or knowledge of an occurrence or an incident of abuse, neglect, exploitation, death, or other serious incident involving a juvenile under the jurisdiction of the juvenile court.

7.3 The PROVIDER agrees to immediately report any serious incidences, accidents, injuries, suspected illegal activities, or catastrophic events to the Chief Probation Officer at 817-838-4643.

8 FINANCIAL RESPONSIBILITY

PROVIDER is responsible for its incurred expenses in performing this Contract unless otherwise noted.

9 AGENCY-INDEPENDENT CONTRACTOR

PROVIDER is an independent contractor. COUNTY will not direct the PROVIDER in the details of performing its duties. PROVIDER and its employees are not agents of the COUNTY. COUNTY and its employees are not agents of PROVIDER. This Contract does not entitle PROVIDER to any benefit, privilege or other amenities of employment with the COUNTY. This Contract does not entitle COUNTY to any benefit, privilege or other amenities of employment with the PROVIDER.

10 ASSIGNMENT AND SUBCONTRACT

PROVIDER may not assign or subcontract any of its rights duties and/or obligations arising out of this Contract without prior written consent of COUNTY.

11 THIRD PARTY BENEFICIARY EXCLUDED

This Contract does not protect any specific third party. The intent of this Contract excludes the idea of a suit by a third-party beneficiary.

12 DISCLOSURE OF INFORMATION

12.1 PROVIDER warrants that, prior to entering this Contract, it has verified and disclosed the following information to COUNTY, and agrees that it shall have an ongoing affirmative duty under this Contract to promptly, but no later than 24 hours, ascertain and disclose in sufficient detail this same information to the Chief Probation Officer at 817-838-4643:

12.1.1 Any and all corrective action required by any of PROVIDER'S licensing authorities;

12.1.2 Any and all litigation filed against the PROVIDER, or against its employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with juveniles;

12.1.3 Any arrest of any employee, intern, volunteer, subcontractor, agent and /or consultant of the PROVIDER that has direct contact with juveniles;

12.1.4 All pending and past allegations and / or investigations of abuse, neglect, exploitation, death or other serious incidents involving a juvenile that has been placed by COUNTY;

12.1.5 Any finding of "Reason to Believe" by a state regulatory agency in a child abuse, neglect and exploitation investigation where an employee, intern, volunteer, subcontractor, agent and / or consultant of PROVIDER that has direct contact with juveniles was the alleged or designated perpetrator;

12.1.6 The identity of any of PROVIDER'S employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with juveniles that are registered sex offenders; and

Docusign Envelope ID: 19CD9E7B-276E-476F-BD5C-F9E8CFDA09A0

12.1.7 The identity of any of PROVIDER'S employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with juveniles that have a criminal history. For the purpose of this Contract, the term "criminal history" shall include: (1) current felony or misdemeanor probation or parole; (2) a felony conviction or deferred adjudication within the past ten years; or (3) a jailable misdemeanor conviction or deferred adjudication within the past five years.

12.2 PROVIDER agrees and understands it has an affirmative and ongoing duty to ascertain and disclose to COUNTY, within 24 hours, any and all of the foregoing information as to any individual, whether a prospective or existing employee, intern, volunteer, subcontractor, agent and/or consultant of the PROVIDER, prior to placing that individual in a position that involves direct contact with juveniles, and COUNTY, in its sole discretion, may determine that the safety of children being served under this Contract precludes such individual from being placed in a position that involves direct contact with juveniles.

13 EQUAL OPPORTUNITY

PROVIDER agrees to respect and protect the civil and legal rights of all youth and their parents. It will not unlawfully discriminate against any employee, prospective employee, child, childcare provider, or parent on the basis of age, race, sex religion, disability or national origin. PROVIDER shall abide by all applicable federal, state, and local laws and regulations.

14 OFFICIAL NOT TO BENEFIT

No officer, employee, or agent of COUNTY and no member of its governing body and no other public official of the governing body of the locality or localities in which the project is situated or being carried who exercise any functions or responsibilities in the project, shall participate in any decision relating to this Contract which affects or conflicts with his/her personal interest or have any personal or pecuniary interest, direct or indirect, in the Contract or the proceeds thereof.

15 COMPLIANCE WITH LAWS

In providing the services required by this Agreement, PROVIDER must observe and comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and non-discrimination laws and regulations. PROVIDER shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits.

16 WITHHOLDING, SUSPENSION, OR REDUCTION OF PAYMENT

16.1 If at any time during the term of this Contract, COUNTY, in its sole discretion, determines that the safety of children being served under this Contract may be in jeopardy, COUNTY may immediately suspend the effect of this Contract, including but not limited to the obligation to pay, upon giving notice to the PROVIDER.

16.2 Notwithstanding anything to the contrary herein, the PROVIDER acknowledges that payments due under this Contract may be withheld or permanently suspended, in whole or in part, in the event of non-compliance with any federal or state law, administrative rule, or regulation applicable to the services provided herein, or if the duties and responsibilities herein have not been performed in accordance with the terms and conditions of this Contract.

17 TERMINATION

17.1 Termination under this provision may occur no sooner than the 15th day after PROVIDER'S receipt of Notice of Intent to Terminate. Justifications for Termination for Cause include but are not limited to the following circumstances:

17.1.1 By the COUNTY, if the PROVIDER knowingly and intentionally submits falsified or fraudulent documents or report; or makes false representations, certifications or assurances relating to this Contract; or causes or acquiesces in any person doing the same regarding any grant funds received under this Contract; or fails to submit required reports; or

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17.1.2 By the COUNTY, when the life, health, welfare or safety of individuals served by or under the authority of the PROVIDER is endangered or could be endangered either directly or indirectly through the PROVIDER'S intentional, willful or negligent discharge of its duties under this Contract. For purposes of this Contract, willful or negligent discharge of duties includes, but is not limited to, a finding or pattern of findings by the COUNTY of reason to believe in an abuse, neglect or exploitation investigation occurring in connection with a juvenile justice facility, juvenile justice program, or the provision of juvenile probation services.

17.2 This Contract may be terminated without cause by either party at least thirty (30) calendar days prior to the intended date to terminate this Contract.

17.3 The COUNTY and the PROVIDER may mutually agree to the termination of this Contract at any time.

18 DEFAULT

18.1 COUNTY may, by written notice of default to PROVIDER, terminate this Contract as it deems appropriate, in any of the following circumstances:

18.1.1 If PROVIDER fails to perform the work called for by this Contract within the time specified herein or any extension thereof;

18.1.2 If PROVIDER fails to perform any of the other material provisions of this Contract including failure to achieve the defined goals, outcomes, and outputs, or fails to prosecute the work as to endanger the performance of this Contract in accordance with its terms; or

18.1.3 In either of these two circumstances after receiving notice of default, PROVIDER does not cure such failure within a period of thirty calendar (30) days.

18.2 Any default by PROVIDER, regardless of whether the default results in termination, will jeopardize PROVIDER'S ability to contract with COUNTY in the future, and may result in the refund of compensation received under this Contract.

19 PARTIES ADDRESSES

COUNTY
Riley Shaw
Director of Juvenile Services
2701 Kimbo Road
Fort Worth, Texas 76111

PROVIDER
Susan Garnett, CEO
MHMR of Tarrant County
3840 Hulen Street, North Tower
Fort Worth, Texas 76107

20 WAIVER OF SUBROGATION

PROVIDER expressly waives any and all rights it may have to subrogation for any claims or rights of its employees, agents, owners, officers, interns, volunteers or subcontractors against COUNTY.

21 INDEMNIFICATION

TO THE EXTENT PERMITTED BY THE CONSTITUTION AND THE LAWS OF THE STATE OF TEXAS, PROVIDER AGREES TO INDEMNIFY AND HOLD HARMLESS COUNTY AND TCJS AGAINST ANY AND ALL NEGLIGENCE, LIABILITY, LOSS, COSTS, CLAIMS, ATTORNEY FEES OR EXPENSES ARISING OUT OF THE WRONGFUL AND NEGLIGENT ACT(S) OF COMMISSION OR OMISSION OF PROVIDER, ITS AGENTS, EMPLOYEES, INTERNS, SUBCONTRACTORS OR VOLUNTEERS ARISING FROM THE ACTIVITIES UNDER THIS CONTRACT. PROVIDER SHALL HAVE NO OBLIGATION TO INDEMNIFY AND HOLD HARMLESS COUNTY AND TCJS FOR ANY WRONGFUL OR NEGLIGENT ACT(S) OF COMMISSION OR OMISSION OF COUNTY OR TCJS'S AGENTS, EMPLOYEES OR SERVANTS ARISING FROM OR RELATED TO THIS CONTRACT FOR WHICH A CLAIM OR OTHER ACTION IS MADE.

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22 SOVEREIGN IMMUNITY

This Contract shall not be interpreted to inure to the benefit of a third party not a party to this Contract. This Contract may not be interpreted to waive any statutory or common law defense, immunity, including governmental and sovereign immunity, or any limitation of liability, responsibility, or damage of any party to this contract, party's agent, or party's employee, otherwise provided by law.

23 REPRESENTATION AND WARRANTIES

23.1 PROVIDER hereby represents and warrants the following:

23.1.1 That is has all necessary right, title, license and authority to enter into this Contract;

23.1.2 That it is qualified to do business in the State of Texas; that it holds all necessary licenses and staff certifications to provide the type(s) of services being contracted for; that it is in compliance with all statutory and regulatory requirements for the operation of its business; and that there are no taxes due and owing to the State of Texas, the County of Tarrant, or any political subdivision thereof;

23.1.3 That it carries sufficient insurance to provide protection to COUNTY under the indemnity provisions, as well as for any potential liabilities that arise from or related to this Contract;

23.1.4 That all of its employees, interns, volunteers, subcontractors, agents and/or consultants will be properly trained prior to contact with TCJS youth to report allegations of incidents of abuse, exploitation or neglect of a juvenile in accordance with the requirements of Texas Family Code Chapter 261 and any applicable TJJD administrative rules regarding abuse, neglect, and exploitation allegations.

24 TEXAS LAW TO APPLY

This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Tarrant County, Texas.

25 VENUE

Exclusive venue for any litigation arising from this Contract shall be in Tarrant County, Texas.

26 ADDITIONAL CONDITIONS

26.1 The PROVIDER is hereby notified that state funds may be used in whole or in part to pay for services provided under terms of this Contract and are subject to termination without penalty, either in whole or in part, if funds are not available or are not appropriated by the Texas Legislature. The PROVIDER shall account separately for the receipt and expenditure of any and all these funds received from COUNTY sufficient to create an easily analyzed audit trail and shall adhere to Generally Accepted Accounting Principles (GAAP) in the accounting, reporting, and auditing of such funds. In the event of an investigation by TJJD or COUNTY, the PROVIDER shall submit to COUNTY upon request a financial audit prepared by an independent certified public accountant for all services provided pursuant to this Contract.

26.2 Under Section 231.006, Texas Family Code, the PROVIDER certifies that the individual or business entity named in this Contract is not ineligible to receive the specified payment and acknowledges that this Contract may be terminated, and payment may be withheld if this certificate is inaccurate. ***(Attachment "A" - Family Code 231.006)***

26.3 The PROVIDER currently meets and shall comply with all applicable state and federal laws and licensing and/or certification requirements pertinent to the PROVIDER'S provision of services under this Contract and must notify COUNTY within twenty-four (24) hours of any future failure to meet licensing requirements. Failure to comply with this requirement will be treated as a default.

26.4 PROVIDER agrees to comply with all applicable laws, regulations and conditions required of TJJD for juvenile boards, juvenile probation departments and their subcontractors.

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26.5 The COUNTY is responsible for bi-annual programmatic and financial monitoring of the PROVIDER to ensure performance of and compliance with all terms and conditions of this Contract. PROVIDER agrees to provide information reasonably required allowing COUNTY to meet this responsibility, to be used in completion of the ***Private Service Provider Contractual Monitoring and Evaluation Report/Non-Residential Services – (Attachment "B")***, if appropriate. Lack of monitoring by COUNTY will not relieve PROVIDER of its duty to continue to perform.

26.6 PROVIDER understands that the acceptance of funds under this Contract acts as acceptance of the authority of the State Auditor's Office, TJJD, or any successor agency, to conduct an audit or investigation in connection with those funds. PROVIDER further agrees to cooperate fully with the State Auditor's Office or its successor in the conduct of the audit or investigation, including providing all records requested. PROVIDER will ensure that the foregoing clauses concerning the authority of the State of Texas to audit and the requirement to cooperate is included in any subcontract or arrangement PROVIDER enters into in which funds received from this Contract form all or part of the consideration.

26.7 The PROVIDER may become ineligible for future contracts from the COUNTY if the PROVIDER, its agents, employees, designees, volunteers, interns or sub-contractors are found by the COUNTY to have intentionally or knowingly falsified any documents, reports or records related to grant funds received under this Contract, or intentionally or knowingly given false statements to any COUNTY employee or designee related to the expenditure of grant funds or the provision of juvenile probation services and juvenile justice programs.

26.8 The PROVIDER shall require all agents, employees, designees, interns, volunteers, subcontractors and private vendors paid to cooperate with and to testify in any formal, informal, administrative or judicial proceeding or hearing regarding any matter the COUNTY considers necessary for the investigation of abuse, neglect or exploitation allegations, complaints, financial and programmatic audits or any other matter under its authority. Compliance with this provision is not intended as, nor does it constitute, a contractual waiver of the privilege against self-incrimination or any other right or privilege guaranteed under law.

27 LEGAL CONSTRUCTION

In case any one or more of the provisions contained in the Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceable provision shall not affect any other provision thereof and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained therein.

28 PRIOR AGREEMENTS SUPERSEDED

This Contract constitutes the sole and only contract of the parties hereto and supersedes any prior understanding or written or oral Contract between the parties regarding the within subject matter.

29 AMENDMENTS

29.1 The parties may amend this Contract by subsequent written amendments. The parties will not amend this Contract orally.

29.2 COUNTY may amend, modify or alter the terms of this Contract and specify an effective date thereof. COUNTY will then notify PROVIDER in writing, dated subsequent to the date hereof, of such changes and their effective date. Continuation of services after the effective date by PROVIDER will signify its acceptance of these changes. If PROVIDER declines to accept changes made by COUNTY, PROVIDER may terminate this Contract subject to the conditions herein.

30 DISCLOSURE OF INTERESTED PARTIES

PROVIDER acknowledges that it is a "governmental entity" and not a "business entity" as those terms are defined in Tex. Gov't Code § 2252.908, and therefore, no disclosure of interested parties pursuant to Tex. Gov't Code Section 2252.908 is required.

Docusign Envelope ID: 19CD9E7B-276E-476F-BD5C-F9E8CFDA09A0

31 ELECTRONIC SIGNATURES; FACSIMILE AND SCANNED COPIES; DUPLICATE ORGINALS; COUNTERPARTS; ADMISSIBILITY OF COPIES

Each party agrees that: (i) any electronic signature (if any), whether digital or encrypted, to this Agreement made by any party is intended to authenticate this Agreement and shall have the same force and effect as an original manual signature; and (ii) any signature to this Agreement by any party transmitted by facsimile or by electronic mail shall be valid and effective to bind that party so signing with the same force and effect as an original manual signature. Delivery of a copy of this Agreement or any other document contemplated hereby bearing an original or electronic signature by facsimile or electronic transmission, will have the same effect as physical delivery of the paper document bearing an original or electronic signature. This Agreement may be executed in multiple duplicate originals and all such duplicate originals shall be deemed to constitute one and the same instrument. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall be deemed to constitute a single instrument. The parties agree that a true and correct copy of the original of this Agreement shall be admissible in a court of law in lieu of the original Agreement for all purposes of enforcement hereof.

Docusign Envelope ID: 19CD9E7B-276E-476F-BD5C-F9E8CFDA09A0

EXECUTED IN TRIPLICATE, EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT OF AN ORIGINAL:

APPROVED on this the_day of _____ , 2025, by Commissioners Court Order Number_____

TARRANT COUNTY
STATE OF TEXAS

X 7-16-25
Mr. Riley Shaw Date
Director of Juvenile Services
2701 Kimbo Road, Fort Worth, TX 76111

X 7/16/2025
Judge Alex Kim Date
Juvenile Board Interim Chairman
2701 Kimbo Road., Fort Worth, TX 76111

My Health My Resources of Tarrant County (MHMR)

X Signed by: Susan Garnett 2D4516F5EA1F4C1... 7/9/2025
Ms. Susan Garnett Date
CEO
3840 Hulen Street, North Tower
Fort Worth, TX 76107

COUNTY OF TARRANT
OF TEXAS
STATE OF TEXAS

Separate Electronic Signature Page
Tim O'Hare
County Judge

***CERTIFICATION OF AVAILABLE FUNDS STATE IN THE AMOUNT OF $458,660:**

Grant-2004/P0021-2026/2610530000/569011

CERTIFICATION OF
AVAILABLE FUNDS: $_____

APPROVED AS TO FORM:

James Marvin Nichols
Criminal District Attorney's Office*

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

_____
Tarrant County Auditor

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 10
Department:	**Prepared By:** Christina Mayo	**Approved By:** Riley Shaw

SUBJECT:

Consideration of the Fiscal Year 2026 Contract Renewal between Tarrant County and MHMR of Tarrant County for the Provision of Mental Health Assessment and Treatment Services for Residents at the Lynn W. Ross Juvenile Detention Center

*****CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider a renewal contract between Tarrant County and MHMR of Tarrant County for the provision of mental health assessment and treatment services for residents at the Lynn W. Ross Juvenile Detention Center.

BACKGROUND

MHMRTC is the second-largest community center in Texas and provides services related to mental health, intellectual and developmental disabilities, addiction and substance use, child and family services, early childhood intervention, criminal justice support and veterans' homelessness. MHMRTC is comprised of clinical and administrative professionals, including nurses, social workers, therapists and case managers who provide services at more than fifty (50) locations across North Texas. These services are provided by partners in the public and private sectors.

On August 20, 2024, the Commissioners Court, through Court Order #143679, approved the FY 2025 contract with MHMRTC for Mental Health Assessment and Treatment Services for residents at the Lynn W. Ross Juvenile Detention Center. The term of the contract is September 1, 2024 through August 31, 2025 for an amount not to exceed $87,500.00.

With approval, MCMRTC will continue providing mental health assessment and treatment services onsite at the Lynn W. Ross Juvenile Detention Center. Services will be provided at fifty (50) hours per week for up to fifty (50) weeks and will include evening and weekend work. The term of the contract is September 1, 2025 through August 31, 2026 for an amount not to exceed $87,500.00.

This contract has been reviewed as to form by the Criminal District Attorney's Office and approved by the Tarrant County Juvenile Board at the July 16, 2025 Board meeting.

FISCAL IMPACT

Contract total of $87,500.00 was requested in the FY 2026 Budget. Funds are in the amount of $80,500.00 from 10000-2026 General Fund / 2610410000 Juvenile Services / 569011 Professional Services and $7,000.00 from P0211-2026 Texas Juvenile Justice Department – Mental Health Assessments / 2610410000 Juvenile Services / 569011 Professional Services.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

Auditor

Attachments

MHMR Lynn Ross Center Assessment Contract.pdf

Docusign Envelope ID: F6E248C6-0E48-41B8-AC82-4A77C4844B01

STATE OF TEXAS	§	**JUVENILE SERVICES CONTRACT**
	§	**WITH MHMR TARRANT COUNTY FOR**
	§	**MENTAL HEALTH ASSESSMENT**
	§	**AND TREATMENT SERVICES**
	§	**FOR RESIDENTS OF THE LYNN W. ROSS**
COUNTY OF TARRANT	§	**JUVENILE DETENTION CENTER**

BACKGROUND

This Contract for services is between **Tarrant County, Texas**, hereinafter referred to as ("COUNTY"), and **MHMR Tarrant County.**, hereinafter referred to as ("PROVIDER"), for the provision of mental health services for residents of Tarrant County Juvenile Detention Center. The Commissioners Court finds that this Contract serves a public purpose to provide mental health assessment and treatment services to detained youth under the jurisdiction of Tarrant County Juvenile Services, also referred to as ("TCJS").

CONTRACT FOR SERVICES

1 SCOPE OF SERVICES

PROVIDER agrees to perform the following:

1.1 Mental health assessment and treatment services will be provided by a licensed mental health professional and will be conducted on-site at the Lynn W. Ross Juvenile Detention Center, 2701 Kimbo Rd., Fort Worth, TX 76111. Services will be provided for up to 50 hours per week, 50 weeks per year, and will include evening and weekend hours according to a mutually agreed upon schedule;

1.2 **Mental Health Assessments:** Assessments of youth with a positive score on initial mental health or suicide risk screening tools in order to determine acute mental health needs and appropriate safety precautions;

1.3 **Trauma Screenings and Assessments:** Screenings and assessments as needed for youth with a history of traumatic experiences to determine current trauma-related symptoms and appropriate intervention services;

1.4 Short-term individual counseling for youth with acute mental health issues during their stay in detention;

1.5 Respond to mental health crises within the detention center, working directly with youth to decrease level of distress and improve their ability to cope with the current situation;

1.6 Provide recommendations to facility staff to assist them in effectively managing youth with mental health issues;

1.7 Deliver state-approved competency restoration curriculum to youth who have been found Unfit to Proceed but are awaiting an opening in the inpatient competency restoration program;

1.8 Coordinate with TCJS Psychological Services, probation staff and community providers to facilitate access to needed mental health services for youth upon release from the detention facility; and

1.9 Provide documentation on services provided as directed by TCJS Psychological Services staff.

2 TERM

This Contract begins on September 1, 2025, and concludes on August 31, 2026.

Docusign Envelope ID: F6E248C6-0E48-41B8-AC82-4A77C4844B01

3 EVALUATION CRITERIA

3.1 The performance of PROVIDER in achieving the goals of COUNTY will be evaluated on the basis of the output and outcome measures contained in this section. COUNTY, after consultation and agreement with PROVIDER may use other means or additional measures to evaluate the performance of PROVIDER in fulfilling the terms and conditions of this Contract.

3.2 COUNTY shall evaluate PROVIDER'S performance under this contract according to the following specific performance goals:

3.2.1 Decrease severity of psychiatric symptoms for youth during the period of detention, increasing the youth's level of functioning and decreasing risks to youth and staff;

3.2.2 Avoid deterioration of youth with mental health problems during their stay in detention; and

3.2.3 Assist in identifying the nature of mental health issues, making recommendations for additional treatment needed upon release from detention, and facilitating referral to appropriate ongoing services.

3.3 COUNTY shall additionally evaluate PROVIDER by the following output measures:

3.3.1 # of youth served;

3.3.2 # of assessments conducted;

3.3.3 # of mental health treatment hours provided; and

3.3.4 # of hours covered during evenings and weekends as per contract.

4 COST

4.1 The COUNTY will pay no more than $87,500 pursuant to this contract. COUNTY will pay PROVIDER within thirty (30) days of invoice receipt when the PROVIDER satisfies the following conditions:

4.1.1 PROVIDER will bill for services performed in accordance with this Contract at an hourly rate of $35.00;

4.1.2 PROVIDER will send a monthly invoice to Tarrant County Juvenile Services, ATTN: Jennifer Farnum, Ph.D., 2701 Kimbo Road, Fort Worth, TX 76111;

4.1.3 Claim for payment should be submitted within ten (10) days from the last day of the month for which payment is being requested; and

4.1.4 Each billing should contain a brief description of services provided and the rate at which services have been billed.

5 EXAMINATION AND RETENTION OF RECORDS

5.1 PROVIDER shall ensure that its employees, interns, volunteers and subcontractors comply in a timely and complete manner with all the COUNTY'S request for information made during the course of on-site monitoring visits, unannounced monitoring visits, abuse, neglect and exploitation investigations, programmatic and financial audits or monitoring, or other on-site inspections.

5.2 PROVIDER agrees that it will permit COUNTY to examine and evaluate its program of services provided under the terms of the Contract and/or to review its records periodically. This examination and evaluation of the program may include on-site monitoring, observation of programs in operation, investigation of complaints, abuse, neglect and exploitation, interviews and the administration of questionnaires to the staff of PROVIDER and the children when deemed necessary.

5.3 PROVIDER shall retain and make available to COUNTY all financial records, supporting documents, statistical records, and all other records pertinent to the Contract for a minimum of seven (7) years, or until any pending litigation, claim, audit or review and all questions arising therefrom have been resolved, and shall make available for COUNTY'S inspection, all contractual agreements with PROVIDER'S subcontractors for services related to this Contract.

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Juvenile Records are expressly made confidential by law. PROVIDER shall maintain strict confidentiality of all information and records relating to the children and families served under this Contract, and shall not re-disclose any information except as required to perform the services described herein, or as may be required by law.

7 DUTY TO REPORT

7.1 As required by Texas Family Code Chapter 261 and Title 37 Texas Administrative Code Chapters 341, 343, 348, 349, and 351, or successor provisions, PROVIDER shall report any allegation or incident of abuse, neglect, exploitation, death or other serious incident involving any child (including but not limited to a juvenile that is under the supervision of COUNTY) within twenty-four (24) hours from the time the allegation is made to all of the following:

7.1.1 Local law enforcement agency (such as the Tarrant County Sheriff's Office);

7.1.2 Texas Juvenile Justice Department, hereinafter referred to "TJJD" by submitting a TJJD Incident Report Form to abuseneglect@tjjd.texas.gov (or if unable to complete the form within twenty-four (24) hours, then by calling toll-free 866-477-8354, followed by submitting the report within twenty-four (24) hours of said call); and

7.1.3 Tarrant County Juvenile Services to facsimile number 817-838-4646 and via phone call to 817-838-4643.

7.2 For the purpose of the foregoing provision, an allegation or incident shall include the witnessing or receipt of an oral or written outcry from an alleged victim or other person with reasonable belief or knowledge of an occurrence or an incident of abuse, neglect, exploitation, death, or other serious incident involving a juvenile under the jurisdiction of the juvenile court.

7.3 The PROVIDER agrees to immediately report any serious incidences, accidents, injuries, suspected illegal activities, or catastrophic events to the Chief Probation Officer at 817-838-4643.

8 FINANCIAL RESPONSIBILITY

PROVIDER is responsible for its incurred expenses in performing this Contract unless otherwise noted.

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PROVIDER is an independent contractor. COUNTY will not direct the PROVIDER in the details of performing its duties. PROVIDER and its employees are not agents of the COUNTY. COUNTY and its employees are not agents of PROVIDER. This Contract does not entitle PROVIDER to any benefit, privilege or other amenities of employment with the COUNTY. This Contract does not entitle COUNTY to any benefit, privilege or other amenities of employment with the PROVIDER.

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PROVIDER may not assign or subcontract any of its rights, duties, and/or obligations arising out of this Contract without prior written consent of COUNTY.

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This Contract does not protect any specific third party. The intent of this Contract excludes the idea of a suit by a third party beneficiary.

12 DISCLOSURE OF INFORMATION

12.1 PROVIDER warrants that, prior to entering this Contract, it has verified and disclosed the following information to COUNTY, and agrees that it shall have an ongoing affirmative duty under this Contract to promptly, but no later than 24 hours, ascertain and disclose in sufficient detail this same information to the Chief Probation Officer at 817-838-4643:

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12.1.1 Any and all corrective action required by any of PROVIDER'S licensing authorities;

12.1.2 Any and all litigation filed against the PROVIDER, or against its employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with juveniles;

12.1.3 Any arrest of any employee, intern, volunteer, subcontractor, agent and /or consultant of the PROVIDER that has direct contact with juveniles;

12.1.4 All pending and past allegations and/or investigations of abuse, neglect, exploitation, death or other serious incidents involving a juvenile that has been placed by COUNTY;

12.1.5 Any finding of "Reason to Believe" by a state regulatory agency in a child abuse, neglect and exploitation investigation where an employee, intern, volunteer, subcontractor, agent and/or consultant of PROVIDER that has direct contact with juveniles was the alleged or designated perpetrator;

12.1.6 The identity of any of PROVIDER'S employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with juveniles that are registered sex offenders; and

12.1.7 The identity of any of PROVIDER'S employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with juveniles that have a criminal history. For the purpose of this Contract, the term "criminal history" shall include: (1) current felony or misdemeanor probation or parole; (2) a felony conviction or deferred adjudication within the past ten years; or (3) a jailable misdemeanor conviction or deferred adjudication within the past five years.

12.2 PROVIDER agrees and understands it has an affirmative and ongoing duty to ascertain and disclose to COUNTY, within 24 hours, any and all of the foregoing information as to any individual, whether a prospective or existing employee, intern, volunteer, subcontractor, agent and/or consultant of the PROVIDER, prior to placing that individual in a position that involves direct contact with juveniles, and COUNTY, in its sole discretion, may determine that the safety of children being served under this Contract precludes such individual from being placed in a position that involves direct contact with juveniles.

13 EQUAL OPPORTUNITY

PROVIDER agrees to respect and protect the civil and legal rights of all youth and their parents. It will not unlawfully discriminate against any employee, prospective employee, child, childcare provider, or parent on the basis of age, race, sex religion, disability or national origin. PROVIDER shall abide by all applicable federal, state, and local laws and regulations.

14 OFFICIAL NOT TO BENEFIT

No officer, employee, or agent of COUNTY and no member of its governing body and no other public official of the governing body of the locality or localities in which the project is situated or being carried who exercise any functions or responsibilities in the project, shall participate in any decision relating to this Contract which affects or conflicts with his/her personal interest or have any personal or pecuniary interest, direct or indirect, in the Contract or the proceeds thereof.

15 COMPLIANCE WITH LAWS

In providing the services required by this Agreement, PROVIDER must observe and comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and non-discrimination laws and regulations. PROVIDER shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits.

16 WITHHOLDING, SUSPENSION, OR REDUCTION OF PAYMENT

16.1 If at any time during the term of this Contract, COUNTY, in its sole discretion, determines that the safety of children being served under this Contract may be in jeopardy, COUNTY may immediately suspend the effect of this Contract, including but not limited to the obligation to pay for services rendered, upon giving notice to the PROVIDER.

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16.2 Notwithstanding anything to the contrary herein, the PROVIDER acknowledges that payments due under this Contract may be withheld or permanently suspended, in whole or in part, in the event of non-compliance with any federal or state law, administrative rule, or regulation applicable to the services provided herein, or if the duties and responsibilities herein have not been performed in accordance with the terms and conditions of this Contract.

17 TERMINATION

17.1 Termination under this provision may occur no sooner than the 15th day after PROVIDER'S receipt of Notice of Intent to Terminate. Justifications for Termination for Cause include but are not limited to the following circumstances:

17.1.1 By the COUNTY, if the PROVIDER knowingly and intentionally submits falsified or fraudulent documents or report; or makes false representations, certifications or assurances relating to this Contract; or causes or acquiesces in any person doing the same regarding any grant funds received under this Contract; or fails to submit required reports; or

17.1.2 By the COUNTY, when the life, health, welfare or safety of individuals served by or under the authority of the PROVIDER is endangered or could be endangered either directly or indirectly through the PROVIDER'S intentional, willful or negligent discharge of its duties under this Contract. For purposes of this Contract, willful or negligent discharge of duties includes, but is not limited to, a finding or pattern of findings by the COUNTY of reason to believe in an abuse, neglect or exploitation investigation occurring in connection with a juvenile justice facility, juvenile justice program, or the provision of juvenile probation services.

17.2 This Contract may be terminated without cause by either party at least thirty (30) calendar days prior to the intended date to terminate this Contract.

17.3 The COUNTY and the PROVIDER may mutually agree to the termination of this Contract at any time.

18 DEFAULT

18.1 COUNTY may, by written notice of default to PROVIDER, terminate this Contract as it deems appropriate, in any of the following circumstances:

18.1.1 If PROVIDER fails to perform the work called for by this Contract within the time specified herein or any extension thereof;

18.1.2 If PROVIDER fails to perform any of the other material provisions of this Contract including failure to achieve the defined goals, outcomes, and outputs, or so fails to prosecute the work as to endanger the performance of this Contract in accordance with its terms; or

18.1.3 In either of these two circumstances after receiving notice of default, PROVIDER does not cure such failure within a period of thirty calendar (30) days.

18.2 Any default by PROVIDER, regardless of whether the default results in termination, will jeopardize PROVIDER'S ability to Contract with COUNTY in the future, and may result in the refund of compensation received under this Contract.

19 PARTIES ADDRESSES

COUNTY
Riley Shaw
Director of Juvenile Services
2701 Kimbo Road
Fort Worth, Texas 76111

PROVIDER
Susan Garnett, CEO
MHMR Tarrant County
3840 Hulen Street, North Tower
Fort Worth, Texas 76107

20 WAIVER OF SUBROGATION

PROVIDER expressly waives any and all rights it may have to subrogation for any claims or rights of its employees, agents, owners, officers, interns, volunteers or subcontractors against COUNTY.

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21 INDEMNIFICATION

TO THE EXTENT PERMITTED BY THE CONSTITUTION AND THE LAWS OF THE STATE OF TEXAS, PROVIDER AGREES TO INDEMNIFY AND HOLD HARMLESS COUNTY AND TCJS AGAINST ANY AND ALL NEGLIGENCE, LIABILITY, LOSS, COSTS, CLAIMS, ATTORNEY FEES OR EXPENSES ARISING OUT OF THE WRONGFUL AND NEGLIGENT ACT(S) OF COMMISSION OR OMISSION OF PROVIDER, ITS AGENTS, EMPLOYEES, INTERNS, SUBCONTRACTORS OR VOLUNTEERS ARISING FROM THE ACTIVITIES UNDER THIS CONTRACT. PROVIDER SHALL HAVE NO OBLIGATION TO INDEMNIFY AND HOLD HARMLESS COUNTY AND TCJS FOR ANY WRONGFUL OR NEGLIGENT ACT(S) OF COMMISSION OR OMISSION OF COUNTY OR TCJS'S AGENTS, EMPLOYEES OR SERVANTS ARISING FROM OR RELATED TO THIS CONTRACT FOR WHICH A CLAIM OR OTHER ACTION IS MADE.

22 SOVEREIGN IMMUNITY

This Contract shall not be interpreted to inure to the benefit of a third party not a party to this Contract. This Contract may not be interpreted to waive any statutory or common law defense, immunity, including governmental and sovereign immunity, or any limitation of liability, responsibility, or damage of any party to this contract, party's agent, or party's employee, otherwise provided by law.

23 REPRESENTATION AND WARRANTIES

23.1 PROVIDER hereby represents and warrants the following:

23.1.1 That is has all necessary right, title, license and authority to enter into this Contract;

23.1.2 That it is qualified to do business in the State of Texas; that it holds all necessary licenses and staff certifications to provide the type(s) of services being contracted for; that it is in compliance with all statutory and regulatory requirements for the operation of its business; and that there are no taxes due and owing to the State of Texas, the County of Tarrant, or any political subdivision thereof;

23.1.3 That it carries sufficient insurance to provide protection to COUNTY under the indemnity provisions, as well as for any potential liabilities that arise from or related to this Contract;

23.1.4 That all of its employees, interns, volunteers, subcontractors, agents and/or consultants will be properly trained prior to contact with TCJS youth to report allegations of incidents of abuse, exploitation or neglect of a juvenile in accordance with the requirements of Texas Family Code Chapter 261 and any applicable TJJD administrative rules regarding abuse, neglect, and exploitation allegations; and

24 TEXAS LAW TO APPLY

This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Tarrant County, Texas.

25 VENUE

Exclusive venue for any litigation arising from this Contract shall be in Tarrant County, Texas.

26 MISCELLANEOUS PROVISIONS

26.1 The PROVIDER is hereby notified that state funds may be used in whole or in part to pay for services provided under terms of this contract and are subject to termination without penalty, either in whole or in part, if funds are not available or are not appropriated by the Texas Legislature. The PROVIDER shall account separately for the receipt and expenditure of any and all these funds received from COUNTY sufficient to create an easily analyzed audit trail, and shall adhere to Generally Accepted Accounting Principles (GAAP) in the accounting, reporting, and auditing of such funds. In the event of an investigation by TJJD or COUNTY, the PROVIDER shall submit to COUNTY upon request a financial audit prepared by an independent certified public accountant for all services provided pursuant to this Contract.

26.2 Under Section 231.006, Texas Family Code, the PROVIDER certifies that the individual or business entity named in this Contract is not ineligible to receive the specified payment and acknowledges that this Contract may be terminated and payment may be withheld if this certificate is inaccurate. ***(Attachment "A" - Family Code 231.006)***

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26.3 The PROVIDER currently meets and shall comply with all applicable state and federal laws and licensing and/or certification requirements pertinent to the PROVIDER'S provision of services under this contract and must notify COUNTY within twenty-four (24) hours of any future failure to meet licensing requirements. Failure to comply with this requirement will be treated as a default.

26.4 PROVIDER agrees to comply with all applicable laws, regulations and conditions required of TJJD for juvenile boards, juvenile probation departments and their subcontractors.

26.5 The COUNTY is responsible for bi-annual programmatic and financial monitoring of the PROVIDER to ensure performance of and compliance with all terms and conditions of this Contract. PROVIDER agrees to provide information reasonably required allowing COUNTY to meet this responsibility, to be used in completion of the ***Private Service Provider Contractual Monitoring and Evaluation Report/Non-Residential Services*** – (***Attachment "B"***), if appropriate. Lack of monitoring by COUNTY will not relieve PROVIDER of its duty to continue to perform.

26.6 PROVIDER understands that the acceptance of funds under this Contract acts as acceptance of the authority of the State Auditor's Office, TJJD, or any successor agency, to conduct an audit or investigation in connection with those funds. PROVIDER further agrees to cooperate fully with the State Auditor's Office or its successor in the conduct of the audit or investigation, including providing all records requested. PROVIDER will ensure that the foregoing clauses concerning the authority of the State of Texas to audit and the requirement to cooperate is included in any subcontract or arrangement PROVIDER enters into in which funds received from the Contract form all or part of the consideration.

26.7 The PROVIDER may become ineligible for future contracts from the COUNTY if the PROVIDER, its agents, employees, designees, volunteers, interns or sub-contractors are found by the COUNTY to have intentionally or knowingly falsified any documents, reports or records related to grant funds received under this Contract, or intentionally or knowingly given false statements to any COUNTY employee or designee related to the expenditure of grant funds or the provision of juvenile probation services and juvenile justice programs.

26.8 The PROVIDER shall require all agents, employees, designees, interns, volunteers, subcontractors and private vendors paid to cooperate with and to testify in any formal, informal, administrative or judicial proceeding or hearing regarding any matter the COUNTY considers necessary for the investigation of abuse, neglect or exploitation allegations, complaints, financial and programmatic audits or any other matter under its authority. Compliance with this provision is not intended as, nor does it constitute, a contractual waiver of the privilege against self-incrimination or any other right or privilege guaranteed under law.

26.9 The PROVIDER, prior to an employee being designated to provide services under this contract, agrees to allow TCJS to conduct a criminal background check and a child abuse registry check in the manner specific and in accordance with the Prison Rape Elimination Act and TJJD standards Certain employees may be prohibited from providing services to youth under this contract.

26.10 The PROVIDER agrees that any employee prior to providing services under this contract will be required to attend Orientation Training and Prison Rape Elimination Act Training provided by TCJS.

27 LEGAL CONSTRUCTION

In case any one or more of the provisions contained in the Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceable provision shall not affect any other provision thereof and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained therein.

28 PRIOR AGREEMENTS SUPERSEDED

This Contract constitutes the sole and only Contract of the parties hereto and supersedes any prior understanding or written or oral Contract between the parties regarding the within subject matter.

29 AMENDMENTS

29.1 The parties may amend this Contract by subsequent written amendments. The parties will not amend this Contract orally.

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29.2 COUNTY may amend, modify or alter the terms of this Contract and specify an effective date thereof. COUNTY will then notify PROVIDER in writing, dated subsequent to the date hereof, of such changes and their effective date. Continuation of services after the effective date by PROVIDER will signify its acceptance of these changes. If PROVIDER declines to accept changes made by COUNTY, PROVIDER may terminate this Contract subject to the conditions herein.

30 DISCLOSURE OF INTERESTED PARTIES

The MHMR of Tarrant County acknowledges that it is a "governmental entity" and not a "business entity" as those terms are defined in Tex. Gov't Code § 2252.908, and therefore, no disclosure of interested parties pursuant to Tex. Gov't Code Section 2252.908 is required

31 ELECTRONIC SIGNATURES; FACSIMILE AND SCANNED COPIES; DUPLICATE ORGINALS; COUNTERPARTS; ADMISSIBILITY OF COPIES

Each party agrees that: (i) any electronic signature (if any), whether digital or encrypted, to this Agreement made by any party is intended to authenticate this Agreement and shall have the same force and effect as an original manual signature; and (ii) any signature to this Agreement by any party transmitted by facsimile or by electronic mail shall be valid and effective to bind that party so signing with the same force and effect as an original manual signature. Delivery of a copy of this Agreement or any other document contemplated hereby bearing an original or electronic signature by facsimile or electronic transmission, will have the same effect as physical delivery of the paper document bearing an original or electronic signature. This Agreement may be executed in multiple duplicate originals and all such duplicate originals shall be deemed to constitute one and the same instrument. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall be deemed to constitute a single instrument. The parties agree that a true and correct copy of the original of this Agreement shall be admissible in a court of law in lieu of the original Agreement for all purposes of enforcement hereof.

Docusign Envelope ID: F6E248C6-0E48-41B8-AC82-4A77C4844B01

EXECUTED IN TRIPLICATE, EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT OF AN ORIGINAL:

APPROVED on this the_____day of _____, 2025, by Commissioners Court Order Number_____

TARRANT COUNTY
STATE OF TEXAS

X 7-16-25
Riley Shaw Date
Director of Juvenile Services
2701 Kimbo Road, Fort Worth, TX 76111

X 7/16/2025
Alex Kim Date
Juvenile Board Interim Chairman
2701 Kimbo Road, Fort Worth, TX 76111

COUNTY OF TARRANT
STATE OF TEXAS

_____
Tim O'Hare Date
County Judge

APPROVED AS TO FORM:

James Marvin Nichols
Criminal District Attorney's Office*

MHMR of Tarrant County

X Signed by: Susan Garnett 2D4516F5EA1F4C1... 7/10/2025
Susan Garnett Date
CEO of MHMR of Tarrant County
3840 Hulen Street, North Tower
Fort Worth, TX 76107

***CERTIFICATION OF AVAILABLE FUNDS IN THE AMOUNT OF $87,500:**

$7,000-Grant-2004/P0211-2026/2610110000/569011
$80,500 – 10000-2026/2610110000/569011

CERTIFICATION OF
AVAILABLE FUNDS: $_____

_____
Tarrant County Auditor

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 10
Department:	**Prepared By:** Christina Mayo	**Approved By:** Riley Shaw

SUBJECT:

Consideration of the Fiscal Year 2026 Contract Renewal between Tarrant County and MHMR of Tarrant County for the Provision of On-Site Psychiatric Services for Clients of Tarrant County Juvenile Services at the Lynn W. Ross Juvenile Detention Center

*****CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider the Fiscal Year 2026 contract renewal between Tarrant County and MHMR of Tarrant County (MHMRTC) for the provision of on-site psychiatric services to clients of Tarrant County Juvenile Services at the Lynn W. Ross Juvenile Detention Center.

BACKGROUND

MHMRTC is the second-largest community center in Texas and provides services related to mental health, intellectual and developmental disabilities, addiction and substance use, child and family services, early childhood intervention, criminal justice support and veterans' homelessness. MHMRTC is comprised of clinical and administrative professionals, including nurses, social workers, therapists and case managers who provide services at more than fifty (50) locations across North Texas. These services are provided with partners in the public and private sectors.

The Texas Juvenile Justice Department provides grant funding to local juvenile probation departments specifically for mental health services. Over the years, this designated mental health funding has been used to provide on-site psychiatric services at the Lynn W. Ross Juvenile Detention Center, through a contract with MHMRTC.

On October 1, 2024, the Commissioners Court, through Court Order #144000, approved a contract renewal with MHMRTC for on-site psychiatric services at the Detention Center.

With approval, MHMRTC will continue to provide four (4) hours of on-site services, on mutually agreed days, to detained youth at the Detention Center. In addition, on-site services will be provided to youth in the community who require evaluation, medication management, emergency consultation, and recommendations for treatment. Services are provided at an hourly rate of $160.00 per hour for on-site direct services, and $40.00 for fifteen (15) minute intervals for emergency telephone consultations. The term of the contract is September 1, 2025 through August 31, 2026 at an amount not to exceed $35,000.00.

This contract has been reviewed as to form by the Criminal District Attorney's Office and approved by the Tarrant County Juvenile Board at the August 20, 2025, Board meeting.

FISCAL IMPACT

Funding for this contract is budgeted in the Texas Juvenile Justice Department's State Aid Grant in the amount of $35,000.00 located in Grant-2004 / P0028-2026 Mental Health Services / 2610360000 JV Psych Services / 569011 Professional Services.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

Auditor

Attachments

FY2026_MHMRTC_PSYCH_Services.pdf

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STATE OF TEXAS	§	**JUVENILE SERVICES CONTRACT**
	§	**WITH MHMR TARRANT COUNTY**
COUNTY OF TARRANT	§	**FOR PSYCHIATRIC SERVICES**

BACKGROUND

This Contract for services is between **Tarrant County, Texas**, hereinafter referred to as ("COUNTY"), and **MHMR Tarrant County, (MHMRTC)**, hereinafter referred to as "PROVIDER", for the provision of **on-site psychiatric services at Lynn W. Ross Juvenile Detention Center, 2701 Kimbo Road, Fort Worth, TX** . COUNTY finds that this Contract serves a public purpose to provide mental health services to youth that are referred to Tarrant County Juvenile Services, also referred to as (TCJS).

CONTRACT FOR SERVICES

1 SCOPE OF SERVICES

PROVIDER agrees to perform the following:

1.1 Clinic services on-site at the Lynn W. Ross Juvenile Justice Center, 2701 Kimbo Road, Fort Worth, TX 76111, provided by a psychiatrist Board Certified in Child & Adolescent Psychiatry. Clinic services will consist of four (4) consecutive hours weekly at a mutually agreed upon time during business hours only for which the following will be provided:

1.1.1 Acute psychiatric care for juveniles housed in the institutional facilities at 2701 Kimbo Road. This may include initial psychiatric evaluation, initiation of psychotropic medications when warranted, and ongoing medication management during the juvenile's stay in the facilities;

1.1.2 Psychiatric consultation for juveniles on probation and living in the community, as needed. Conduct psychiatric evaluations to determine if a juvenile meets commitment criteria for mental illness when youth have been found Unfit to Proceed, as needed;

1.1.3 Psychiatric evaluation of a juvenile in response to order for evaluation by the Court;

1.1.4 Work with TCJS Psychological Services and Medical Services units to provide appropriate comprehensive treatment; and

1.1.5 Responds to emergency calls for consultation as soon as possible but not later than 4 hours.

2 TERM

This Contract begins on September 1, 2025 and concludes on August 31, 2026.

3 EVALUATION CRITERIA

3.1 The performance of PROVIDER in achieving the goals of COUNTY will be evaluation on the basis of the output and outcome measures contained in this section. COUNTY, After consultation and agreement with PROVIDER, may use other means or additional measures to evaluate the performance of PROVIDER in fulfilling the terms and conditions of this Contract.

3.2 COUNTY shall evaluate PROVIDER'S performance under this Contract according to the following specific performance goals:

3.2.1 Decrease severity of acute psychiatric symptoms for youth during the period of detention, increasing the youth's level of functioning and decreasing risks to youth and staff,

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3.2.2 Avoid deterioration of youth with mental health problems during their stay in detention,

3.2.3 Assist in identifying nature of mental health issues in youth, initiating appropriate treatments and making recommendations for additional treatment needed upon release from detention; and

3.2.4 Enhance TCJS' overall capacity to meet the needs of mentally ill youth served.

3.3 COUNTY shall additionally evaluate PROVIDER by the following output measures:

3.3.1 # of evaluations performed,

3.3.2 # of consultations for ongoing medication management; and

3.3.3 # of Fitness to Proceed evaluations completed.

3.4 COUNTY shall further evaluate PROVIDER by the following outcome measures:

3.4.1 95% of evaluations scheduled are completed within 24 hours.

4 COST

The COUNTY will pay PROVIDER no more than $35,000 pursuant to this Contract. COUNTY will pay PROVIDER within thirty (30) days of invoice receipt when the PROVIDER satisfies the following conditions:

4.1 PROVIDER will bill for services performed in accordance with this Contract at an hourly rate of $160.00 for direct services provided on site and $40.00 per fifteen (15) minute interval for emergency telephone consultations,

4.2 PROVIDER will send a monthly invoice addressed to Tarrant County Juvenile Services, ATTN: Barbara Munoz, 2701 Kimbo Road, Fort Worth, TX 76111,

4.3 Claim for payment should be submitted within ten (10) days from the last day of the month for which payment is being requested; and

4.4 Each billing should contain a brief description of services provided and the rate of which services have been billed.

5 EXAMINATION AND RETENTION OF RECORDS

5.1 PROVIDER shall ensure that its employees, interns, volunteers and subcontractors comply in a timely and complete manner with all the COUNTY'S request for information made during the course of on-site monitoring visits, unannounced monitoring visits, abuse, neglect and exploitation investigations, programmatic and financial audits or monitoring, or other on-site inspections.

5.2 PROVIDER agrees that it will permit COUNTY to examine and evaluate its program of services provided under the terms of the Contract and/or to review its records periodically. This examination and evaluation of the program may include on-site monitoring, observation of programs in operation, investigation of complaints, abuse, neglect and exploitation, interviews and the administration of questionnaires to the staff of PROVIDER and the children when deemed necessary.

5.3 PROVIDER shall retain and make available to COUNTY all financial records, supporting documents, statistical records, and all other records pertinent to the Contract for a minimum of seven (7) years, or until any pending litigation, claim, audit or review and all questions arising therefrom have been resolved, and shall make available for COUNTY'S inspection, all contractual agreements with PROVIDER'S subcontractors for services related to this Contract.

6 CONFIDENTIALITY OF RECORDS

Juvenile Records are expressly made confidential by law. PROVIDER shall maintain strict confidentiality of all information and records relating to the children and families served under this Contract, and shall not re-disclose any information except as required to perform the services described herein, or as may be required by law.

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7 DUTY TO REPORT

7.1 As required by Texas Family Code Chapter 261, PROVIDER'S licensing entity or Title 37 Texas Administrative Code Chapters 343, 348, 349, and 351, or successor provisions, PROVIDER shall report any allegation or incident of abuse, neglect, exploitation, death or other serious incident involving any child (including but not limited to a juvenile that is under the supervision of COUNTY) within twenty-four (24) hours from the time the allegation is made or the incident occurs to all of the following:

7.1.1 Local Law enforcement agency with jurisdiction; and

7.1.2 Texas Juvenile Justice Department ("TJJD"), by submitting a TJJD Incident Report Form to abuseneglect@tjjd.texas.gov (or if unable to complete the form within 24 hours, then by calling 866-477-8354 followed by submitting the report within 24 hours of said call); and

7.1.3 TCJS to facsimile number 817-838-4646, and via phone call to 817-838-4643.

7.2 PROVIDER agrees to report immediately, but no later than 24 hours, any serious incidences, accidents, injuries, suspected illegal activities, allegations of abuse, neglect or exploitation, or catastrophic events to the Chief Probation Officer at 817-838-4643.

8 FINANCIAL RESPONSIBILITY

PROVIDER is responsible for its incurred expenses in performing this Contract unless otherwise noted.

9 AGENCY-INDEPENDENT CONTRACTOR

PROVIDER is an independent contractor. COUNTY will not direct the PROVIDER in the details of performing its duties. PROVIDER and its employees are not agents of the COUNTY. COUNTY and its employees are not agents of PROVIDER. This Contract does not entitle PROVIDER to any benefit, privilege or other amenities of employment with the COUNTY. This Contract does not entitle COUNTY to any benefit, privilege or other amenities of employment with the PROVIDER.

10 ASSIGNMENT AND SUBCONTRACT

PROVIDER may not assign or subcontract any of its rights, duties and/or obligations arising out of this Contract without prior written consent of COUNTY.

11 THIRD PARTY BENEFICIARY EXCLUDED

This Contract does not protect any specific third party. The intent of this Contract excludes the idea of a suit by a third party beneficiary.

12 DISCLOSURE OF INFORMATION

12.1 PROVIDER warrants that, prior to entering this Contract, it has verified and disclosed the following information to COUNTY, and agrees that it shall have an ongoing affirmative duty under this Contract to promptly, but no later than 24 hours, ascertain and disclose in sufficient detail this same information to the Chief Probation Officer at 817-838-4643:

12.1.1 Any and all corrective action required by any of PROVIDER'S licensing authorities;

12.1.2 Any and all litigation filed against the PROVIDER, or against its employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with juveniles;

12.1.3 Any arrest of any employee, intern, volunteer, subcontractor, agent and /or consultant of the PROVIDER that has direct contact with juveniles;

12.1.4 All pending and past allegations and/or investigations of abuse, neglect, exploitation, death or other serious incidents involving a juvenile that has been placed by COUNTY;

12.1.5 Any finding of "Reason to Believe" by a state regulatory agency in a child abuse, neglect and exploitation investigation where an employee, intern, volunteer, subcontractor, agent and/or consultant of PROVIDER that has direct contact with juveniles was the alleged or designated perpetrator;

Docusign Envelope ID: 51E68590-AD50-46A2-ACF0-937A377D1DEB

12.1.6 The identity of any of PROVIDER'S employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with juveniles that are registered sex offenders; and

12.1.7 The identity of any of PROVIDER'S employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with juveniles that have a criminal history. For the purpose of this Contract, the term "criminal history" shall include: (1) current felony or misdemeanor probation or parole; (2) a felony conviction or deferred adjudication within the past ten years; or (3) a jailable misdemeanor conviction or deferred adjudication within the past five years.

12.2 PROVIDER agrees and understands it has an affirmative and ongoing duty to ascertain and disclose to COUNTY, within 24 hours, any and all of the foregoing information as to any individual, whether a prospective or existing employee, intern, volunteer, subcontractor, agent and/or consultant of the PROVIDER, prior to placing that individual in a position that involves direct contact with juveniles, and COUNTY, in its sole discretion, may determine that the safety of children being served under this Contract precludes such individual from being placed in a position that involves direct contact with juveniles.

13 EQUAL OPPORTUNITY

PROVIDER agrees to respect and protect the civil and legal rights of all youth and their parents. It will not unlawfully discriminate against any employee, prospective employee, child, childcare provider, or parent on the basis of age, race, sex religion, disability or national origin. PROVIDER shall abide by all applicable federal, state, and local laws and regulations.

14 OFFICIAL NOT TO BENEFIT

No officer, employee, or agent of COUNTY and no member of its governing body and no other public official of the governing body of the locality or localities in which the project is situated or being carried who exercise any functions or responsibilities in the project, shall participate in any decision relating to this contract which affects or conflicts with his/her personal interest or have any personal or pecuniary interest, direct or indirect, in the Contract or the proceeds thereof.

15 COMPLIANCE WITH LAWS

In providing the services required by this Agreement, PROVIDER must observe and comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and non-discrimination laws and regulations. PROVIDER shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits.

16 WITHHOLDING, SUSPENSION, OR REDUCTION OF PAYMENT

16.1 If at any time during the term of this Contract, COUNTY, in its sole discretion, determines that the safety of children being served under this Contract may be in jeopardy, COUNTY may immediately suspend the effect of this Contract, including but not limited to the obligation to pay for services not rendered, upon giving notice to the PROVIDER.

16.2 Notwithstanding anything to the contrary herein, the PROVIDER acknowledges that payments due under this Contract may be withheld or permanently suspended, in whole or in part, in the event of non-compliance with any federal or state law, administrative rule, or regulation applicable to the services provided herein, or if the duties and responsibilities herein have not been performed in accordance with the terms and conditions of this Contract.

17 TERMINATION

17.1 Termination under this provision may occur no sooner than the 15th day after PROVIDER'S receipt of Notice of Intent to Terminate. Justifications for Termination for Cause include but are not limited to the following circumstances:

17.1.1 By the COUNTY, if the PROVIDER knowingly and intentionally submits falsified or fraudulent documents or report; or makes false representations, certifications or assurances relating to this Contract; or causes or acquiesces in any person doing the same regarding any grant funds received under this Contract; or fails to submit required reports; or

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17.1.2 By the COUNTY, when the life, health, welfare or safety of individuals served by or under the authority of the PROVIDER is endangered or could be endangered either directly or indirectly through the PROVIDER'S intentional, willful or negligent discharge of its duties under this Contract. For purposes of this Contract, willful or negligent discharge of duties includes, but is not limited to, a finding or pattern of findings by the COUNTY of reason to believe in an abuse, neglect or exploitation investigation occurring in connection with a juvenile justice facility, juvenile justice program, or the provision of juvenile probation services.

17.2 This Contract may be terminated without cause by either party at least thirty (30) calendar days prior to the intended date to terminate this Contract.

17.3 The COUNTY and the PROVIDER may mutually agree to the termination of this Contract at any time.

18 DEFAULT

18.1 COUNTY may, by written notice of default to PROVIDER, terminate this Contract as it deems appropriate, in any of the following circumstances:

18.1.1 If PROVIDER fails to perform the work called for by this Contract within the time specified herein or any extension thereof; or

18.1.2 If PROVIDER fails to perform any of the other material provisions of this Contract including failure to achieve the defined goals, outcomes, and outputs, or so fails to prosecute the work as to endanger the performance of this Contract in accordance with its terms.

18.1.3 In either of these two circumstances after receiving notice of default, PROVIDER does not cure such failure within a period of thirty calendar (30) days.

18.2 Any default by PROVIDER, regardless of whether the default results in termination, will jeopardize PROVIDER'S ability to Contract with COUNTY in the future, and may result in the refund of compensation received under this Contract.

19 NOTICE

Any notice or other writing required by this contract, shall be deemed given when personally delivered or mailed by certified or registered United States mail, return-receipt, postage prepaid, addressed as follows:

COUNTY	**PROVIDER**
Riley Shaw, Director	MHMR TARRANT COUNTY
Tarrant County Juvenile Services	Susan Garnett
2701 Kimbo Road	3840 Hulen Street
Fort Worth, TX 76111	Fort Worth, Texas 76107

20 WAIVER OF SUBROGATION

PROVIDER expressly waives any and all rights it may have to subrogation for any claims or rights of its employees, agents, owners, officers, interns, volunteers or subcontractors against COUNTY.

21 INDEMNIFICATION

TO THE EXTENT PERMITTED BY THE CONSTITUTION AND THE LAWS OF THE STATE OF TEXAS, PROVIDER AGREES TO INDEMNIFY AND HOLD HARMLESS COUNTY AND TCJS AGAINST ANY AND ALL NEGLIGENCE, LIABILITY, LOSS, COSTS, CLAIMS, ATTORNEY FEES OR EXPENSES ARISING OUT OF THE WRONGFUL AND NEGLIGENT ACT(S) OF COMMISSION OR OMISSION OF PROVIDER, ITS AGENTS, EMPLOYEES, INTERNS, SUBCONTRACTORS OR VOLUNTEERS ARISING FROM THE ACTIVITIES UNDER THIS CONTRACT. PROVIDER SHALL HAVE NO OBLIGATION TO INDEMNIFY AND HOLD HARMLESS COUNTY AND TCJS FOR ANY WRONGFUL OR NEGLIGENT ACT(S) OF COMMISSION OR OMISSION OF COUNTY OR TCJS'S AGENTS, EMPLOYEES OR SERVANTS ARISING FROM OR RELATED TO THIS CONTRACT FOR WHICH A CLAIM OR OTHER ACTION IS MADE.

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22 SOVEREIGN IMMUNITY

This Contract shall not be interpreted to inure to the benefit of a third party not a party to this Contract. This Contract may not be interpreted to waive any statutory or common law defense, immunity, including governmental and sovereign immunity, or any limitation of liability, responsibility, or damage of any party to this contract, party's agent, or party's employee, otherwise provided by law.

23 REPRESENTATION AND WARRANTIES

23.1 PROVIDER hereby represents and warrants the following:

23.1.1 That is has all necessary right, title, license and authority to enter into this Contract;

23.1.2 That it is qualified to do business in the State of Texas; that it holds all necessary licenses and staff certifications to provide the type(s) of services being contracted for; that it is in compliance with all statutory and regulatory requirements for the operation of its business; and that there are no taxes due and owing to the State of Texas, the County of Tarrant, or any political subdivision thereof;

23.1.3 That it carries sufficient insurance to provide protection to COUNTY under the indemnity provisions, as well as for any potential liabilities that arise from or related to this Contract;

23.1.4 That all of its employees, interns, volunteers, subcontractors, agents and/or consultants will be properly trained prior to contact with TCJS youth to report allegations of incidents of abuse, exploitation or neglect of a juvenile in accordance with the requirements of Texas Family Code Chapter 261 and any applicable TJJD administrative rules regarding abuse, neglect, and exploitation allegations; and

24 TEXAS LAW TO APPLY

This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Tarrant County, Texas.

25 VENUE

Exclusive venue for any litigation arising from this Contract shall be in Tarrant County, Texas.

26 ADDITIONAL CONDITIONS REQUIRED FOR STATE FUNDS

26.1 The PROVIDER is hereby notified that state funds may be used in whole or in part to pay for services provided under terms of this contract and are subject to termination without penalty, either in whole or in part, if funds are not available or are not appropriated by the Texas Legislature. The PROVIDER shall account separately for the receipt and expenditure of any and all these funds received from COUNTY sufficient to create an easily analyzed audit trail, and shall adhere to Generally Accepted Accounting Principles (GAAP) in the accounting, reporting, and auditing of such funds. In the event of an investigation by TJJD or COUNTY, the PROVIDER shall submit to COUNTY upon request a financial audit prepared by an independent certified public accountant for all services provided pursuant to this Contract.

26.2 Under Section 231.006, Texas Family Code, the PROVIDER certifies that the individual or business entity named in this Contract is not ineligible to receive the specified payment and acknowledges that this Contract may be terminated and payment may be withheld if this certificate is inaccurate. ***(Attachment "A" - Family Code 231.006)***

26.3 The PROVIDER currently meets and shall comply with all applicable state and federal laws and licensing and/or certification requirements pertinent to the PROVIDER'S provision of services under this Contract and must notify COUNTY within twenty-four (24) hours of any future failure to meet licensing requirements. Failure to comply with this requirement will be treated as a default.

26.4 PROVIDER agrees to comply with all applicable laws, regulations and conditions required of TJJD for juvenile boards, juvenile probation departments and their subcontractors.

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26.5 The COUNTY is responsible for bi-annual programmatic and financial monitoring of the PROVIDER to ensure performance of and compliance with all terms and conditions of this Contract. PROVIDER agrees to provide information reasonably required allowing COUNTY to meet this responsibility, to be used in completion of the ***Private Service Provider Contractual Monitoring and Evaluation Report/Non-Residential Services – (Attachment "B")***, if appropriate. Lack of monitoring by COUNTY will not relieve PROVIDER of its duty to continue to perform.

26.6 PROVIDER understands that the acceptance of funds under this Contract acts as acceptance of the authority of the State Auditor's Office, TJJD, or any successor agency, to conduct an audit or investigation in connection with those funds. PROVIDER further agrees to cooperate fully with the State Auditor's Office or its successor in the conduct of the audit or investigation, including providing all records requested. PROVIDER will ensure that the foregoing clauses concerning the authority of the State of Texas to audit and the requirement to cooperate is included in any subcontract or arrangement PROVIDER enters into in which funds received from the Contract form all or part of the consideration.

26.7 The PROVIDER may become ineligible for future contracts from the COUNTY if the PROVIDER, its agents, employees, designees, volunteers, interns or sub-contractors are found by the COUNTY to have intentionally or knowingly falsified any documents, reports or records related to grant funds received under this Contract, or intentionally or knowingly given false statements to any COUNTY employee or designee related to the expenditure of grant funds or the provision of juvenile probation services and juvenile justice programs.

26.8 The PROVIDER shall require all agents, employees, designees, interns, volunteers, subcontractors and private vendors paid to cooperate with and to testify in any formal, informal, administrative or judicial proceeding or hearing regarding any matter the COUNTY considers necessary for the investigation of abuse, neglect or exploitation allegations, complaints, financial and programmatic audits or any other matter under its authority. Compliance with this provision is not intended as, nor does it constitute, a contractual waiver of the privilege against self-incrimination or any other right or privilege guaranteed under law.

26.9 The PROVIDER, prior to an employee being designated to provide services under this contract, agrees to allow TCJS to conduct a criminal background check and a child abuse registry check in the manner specific and in accordance with the Prison Rape Elimination Act and TJJD standards. Certain employees may be prohibited from providing services to youth under this contract.

26.10 The PROVIDER agrees that any employee prior to providing services under this contract will be required to attend Orientation Training and Prison Rape Elimination Act Training provided by TCJS.

27 LEGAL CONSTRUCTION

In case any one or more of the provisions contained in the Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceable provision shall not affect any other provision thereof and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained therein.

28 PRIOR AGREEMENTS SUPERSEDED

This Contract constitutes the sole and only Contract of the parties hereto and supersedes any prior understanding or written or oral Contract between the parties regarding the within subject matter.

29 AMENDMENTS

29.1 The parties may amend this Contract by subsequent written agreements. The parties will not amend this Contract orally.

29.2 COUNTY may amend, modify or alter the terms of this Contract and specify an effective date thereof. COUNTY will then notify PROVIDER in writing, dated subsequent to the date hereof, of such changes and their effective date. Continuation of services after the effective date by PROVIDER will signify its acceptance of these changes. If PROVIDER declines to accept changes made by COUNTY, PROVIDER may terminate this contract subject to the conditions herein.

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30 DISCLOSURE OF INTERESTED PARTIES

The MHMR of Tarrant County acknowledges that it is a "governmental entity" and not a "business entity" as those terms are defined in Tex. Gov't Code § 2252.908, and therefore, no disclosure of interested parties pursuant to Tex. Gov't Code Section 2252.908 is required.

31 ELECTRONIC SIGNATURES; FACSIMILE AND SCANNED COPIES; DUPLICATE ORGINALS; COUNTERPARTS; ADMISSIBILITY OF COPIES

Each party agrees that: (i) any electronic signature (if any), whether digital or encrypted, to this Agreement made by any party is intended to authenticate this Agreement and shall have the same force and effect as an original manual signature; and (ii) any signature to this Agreement by any party transmitted by facsimile or by electronic mail shall be valid and effective to bind that party so signing with the same force and effect as an original manual signature. Delivery of a copy of this Agreement or any other document contemplated hereby bearing an original or electronic signature by facsimile or electronic transmission, will have the same effect as physical delivery of the paper document bearing an original or electronic signature. This Agreement may be executed in multiple duplicate originals and all such duplicate originals shall be deemed to constitute one and the same instrument. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall be deemed to constitute a single instrument. The parties agree that a true and correct copy of the original of this Agreement shall be admissible in a court of law in lieu of the original Agreement for all purposes of enforcement hereof.

EXECUTED IN TRIPLICATE, EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT OF AN ORIGINAL:

APPROVED on this the_____day of _____ , 2025, by Commissioners Court Order Number_____

TARRANT COUNTY
STATE OF TEXAS

X 8-20-2025
Riley Shaw Date
Director of Juvenile Services
2701 Kimbo Road, Fort Worth, TX 76111

X 8/20/2025
Alex Kim Date
Juvenile Board Interim Chairman
2701 Kimbo Road, Fort Worth, TX 76111

MHMR Tarrant County

Signed by:
X Susan Garnett 8/4/2025
2B4516F5EA1F4C1...
Ms. Susan Garnett Date
Chief Executive Officer
3840 Hulen Street, North Tower
Fort Worth, TX 76107

***CERTIFICATION OF AVAILABLE FUNDS IN THE AMOUNT OF $35,000:**

Grant-2004/P0028-2026/2610360000/569011

COUNTY OF TARRANT
STATE OF TEXAS

CERTIFICATION OF
APPROVED AS TO FORM:

James Marvin Nichols
Criminal District Attorney's Office*

AVAILABLE FUNDS: _____

_____
Tarrant County Auditor

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 12
Department:	**Prepared By:** Christina Mayo	**Approved By:** Riley Shaw

SUBJECT:

Consideration of the Fiscal Year 2026 Contract Renewal between Tarrant County and Lena Pope Home, Inc. for the Provision of Group Therapy Services for Juvenile Detention Residents at the Lynn W. Ross Juvenile Detention Center

*****CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested the Commissioners Court consider Fiscal Year 2026 contract renewal between Tarrant County and Lena Pope Home, Inc. for the provision of group therapy services to Juvenile Detention residents at the Lynn W. Ross Juvenile Detention Center.

BACKGROUND

The Texas Juvenile Justice Department provides grant funding to local juvenile probation departments specifically for mental health services. Over the years, this designated mental health funding has been used to provide group therapy services to Juvenile residents at the Lynn W. Ross Juvenile Detention Center, through a contract with Lena Pope Home, Inc.

Lena Pope offers multiple programs that provide support, education and behavioral intervention to at-risk youth and their families. Services are delivered in the home, in the community, and at schools and help youth and families gain the academic, behavioral, and social skills they need to be successful. School and Community Based Services works closely with Tarrant County Juvenile Services, the Texas Juvenile Justice Department, the City of Fort Worth and other agencies and municipalities in the community to provide these programs.

On October 1, 2024, the Commissioners Court, through Court Order #143999, approved a contract renewal with Lena Pope Home, Inc. in the amount of $17,190.00 for the provision of these group therapy services.

With approval of this contract, Lena Pope Home, Inc. will continue to provide a licensed mental health professional for group therapy services at the Lynn W. Ross Juvenile Detention Center in an amount not to exceed $17,900.00. These services will be provided to residents with acute mental health needs nine (9) hours per week for up to fifty (50) weeks per year. The assigned licensed mental health professional will work closely with departmental psychological services staff to ensure continuity of care for residents. The term of the contract is September 1, 2025 through August 31, 2026.

This contract has been reviewed as to form by the Criminal District Attorney's Office and approved by the Tarrant County Juvenile Board at the July 16, 2025 meeting.

FISCAL IMPACT

Funding in the amount of $17,190 is provided by Texas Juvenile Justice Department State Aid in Grant- 2004 / P0028-2026 Mental Health Services / 2610110000 Juvenile Detention / 569011 Professional Services.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

Auditor

Attachments

FY2026_LPH_Detention_Group Therapy Services_MH Detention.pdf

STATE OF TEXAS	§	**JUVENILE SERVICES CONTRACT**
	§	**WITH LENA POPE HOME, INC.**
	§	**FOR GROUP THERAPY SERVICES**
COUNTY OF TARRANT	§	**FOR JUVENILE DETENTION RESIDENTS**

BACKGROUND

This Contract for services is between **Tarrant County, Texas**, hereinafter referred to as ("COUNTY"), and **Lena Pope Home, Inc.**, hereinafter referred to as ("PROVIDER"), for the provision of group therapy services for youth detained in the Tarrant County juvenile detention center. The Commissioners Court finds that this Contract serves a public purpose to provide mental health services to detained youth under the jurisdiction of Tarrant County Juvenile Services, also referred to as ("TCJS").

CONTRACT FOR SERVICES

1 SCOPE OF SERVICES

PROVIDER agrees to perform the following:

1.1 Mental health treatment services will be provided by a licensed mental health professional and will be conducted on-site at the Lynn W. Ross Juvenile Detention Center, 2701 Kimbo Rd., Fort Worth, TX 76111. Services will be provided 9 hours per week, 50 weeks per year, according to a mutually agreed upon schedule;

1.2 Conduct group therapy sessions for youth with mental health needs, with a focus on more effective coping strategies for current difficulties. Therapists will work closely with TCJS Psychological Services staff to ensure continuity of care; and

1.3 Provide documentation on services provided as directed by TCJS Psychological Services staff.

2 TERM

This Contract begins on September 1, 2025 and concludes on August 31, 2026.

3 EVALUATION CRITERIA

3.1 The performance of PROVIDER in achieving the goals of COUNTY will be evaluated on the basis of the output and outcome measures contained in this section. COUNTY, at its discretion, may use other means or additional measures to evaluate the performance of PROVIDER in fulfilling the terms and conditions of this Contract.

3.2 COUNTY shall evaluate PROVIDER'S performance under this Contract according to the following specific performance goals:

3.2.1 Decrease severity of emotional and behavioral symptoms for youth during the period of detention, increasing the youth's level of functioning and decreasing risks to youth and staff; and

3.2.2 Enhance youth's ability to effectively cope with negative emotions.

3.3 COUNTY shall additionally evaluate PROVIDER by the following output measures:

3.3.1 # of youth served; and

3.3.2 # of mental health treatment hours provided.

4 COST

4.1 The COUNTY will pay no more than $17,190 pursuant to this Contract. COUNTY will pay PROVIDER within thirty (30) days of invoice receipt when the PROVIDER satisfies the following conditions:

4.1.1 PROVIDER will bill for services performed in accordance with this Contract at an hourly rate of $38.20;

4.1.2 PROVIDER will send a monthly invoice to Tarrant County Juvenile Services, ATTN: Jennifer Farnum, Ph.D., 2701 Kimbo Road, Fort Worth, TX 76111;

4.1.3 Claim for payment should be submitted within ten (10) days from the last day of the month for which payment is being requested; and

4.1.4 Each billing should contain a brief description of services provided and the rate of which services have been billed.

5 EXAMINATION AND RETENTION OF RECORDS

5.1 PROVIDER shall ensure that its employees, interns, volunteers and subcontractors comply in a timely and complete manner with all the COUNTY'S request for information made during the course of on-site monitoring visits, unannounced monitoring visits, abuse, neglect and exploitation investigations, programmatic and financial audits or monitoring, or other on-site inspections.

5.2 PROVIDER agrees that it will permit COUNTY to examine and evaluate its program of services provided under the terms of the Contract and/or to review its records periodically. This examination and evaluation of the program may include on-site monitoring, observation of programs in operation, investigation of complaints, abuse, neglect and exploitation, interviews and the administration of questionnaires to the staff of PROVIDER and the children when deemed necessary.

5.3 PROVIDER shall retain and make available to COUNTY all financial records, supporting documents, statistical records, and all other records pertinent to the Contract for a minimum of seven (7) years, or until any pending litigation, claim, audit or review and all questions arising therefrom have been resolved, and shall make available for COUNTY'S inspection, all contractual agreements with PROVIDER'S subcontractors for services related to this Contract.

6 CONFIDENTIALITY OF RECORDS

Juvenile Records are expressly made confidential by law. PROVIDER shall maintain strict confidentiality of all information and records relating to the children and families served under this Contract, and shall not re-disclose any information except as required to perform the services described herein, or as may be required by law.

7 DUTY TO REPORT

7.1 As required by Texas Family Code Chapter 261 and Title 37 Texas Administrative Code Chapters 341, 343, 348, 349, and 351, or successor provisions, PROVIDER shall report any allegation or incident of abuse, neglect, exploitation, death or other serious incident involving any child (including but not limited to a juvenile that is under the supervision of COUNTY) within twenty-four (24) hours from the time the allegation is made to all of the following:

7.1.1 Local law enforcement agency (such as the Tarrant County Sheriff's Office);

7.1.2 Texas Juvenile Justice Department, hereinafter referred to "TJJD" by submitting a TJJD Incident Report Form to abuseneglect@tjjd.texas.gov (or if unable to complete the form within twenty-four (24) hours, then by calling toll-free 866-477-8354, followed by submitting the report within twenty-four (24) hours of said call); and

7.1.3 Tarrant County Juvenile Services to facsimile number 817-838-4646 and by telephone call to 817-838-4643.

7.2 For the purpose of the foregoing provision, an allegation or incident shall include the witnessing or receipt of an oral or written outcry from an alleged victim or other person with reasonable belief or knowledge of an occurrence or an incident of abuse, neglect, exploitation, death, or other serious incident involving a juvenile under the jurisdiction of the juvenile court.

7.3 The PROVIDER agrees to immediately report any serious incidences, accidents, injuries, suspected illegal activities, or catastrophic events to the Chief Probation Officer at 817-838-4643.

8 FINANCIAL RESPONSIBILITY

PROVIDER is responsible for its incurred expenses in performing this Contract unless otherwise noted.

9 AGENCY-INDEPENDENT CONTRACTOR

PROVIDER is an independent contractor. COUNTY will not direct the PROVIDER in the details of performing its duties. PROVIDER and its employees are not agents of the COUNTY. COUNTY and its employees are not agents of PROVIDER. This Contract does not entitle PROVIDER to any benefit, privilege or other amenities of employment with the COUNTY. This Contract does not entitle COUNTY to any benefit, privilege or other amenities of employment with the PROVIDER.

10 ASSIGNMENT AND SUBCONTRACT

PROVIDER may not assign or subcontract any of its rights, duties, and/or obligations arising out of this Contract without prior written consent of COUNTY.

11 THIRD PARTY BENEFICIARY EXCLUDED

This Contract does not protect any specific third party. The intent of this Contract excludes the idea of a suit by a third party beneficiary.

12 DISCLOSURE OF INFORMATION

12.1 PROVIDER warrants that, prior to entering this Contract, verified and disclosed the following information to COUNTY, and agrees that it shall have an ongoing affirmative duty under this Contract to promptly, but no later than 24 hours, ascertain and disclose in sufficient detail this same information to the Chief Probation Officer at 817-838-4643:

12.1.1 Any and all corrective action required by any of PROVIDER'S licensing authorities;

12.1.2 Any and all litigation filed against the PROVIDER, or against its employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with juveniles;

12.1.3 Any arrest of any employee, intern, volunteer, subcontractor, agent and /or consultant of the PROVIDER that has direct contact with juveniles;

12.1.4 All pending and past allegations and/or investigations of abuse, neglect, exploitation, death or other serious incidents involving a juvenile that has been placed by COUNTY;

12.1.5 Any finding of "Reason to Believe" by a state regulatory agency in a child abuse, neglect and exploitation investigation where an employee, intern, volunteer, subcontractor, agent and/or consultant of PROVIDER that has direct contact with juveniles was the alleged or designated perpetrator;

12.1.6 The identity of any of PROVIDER'S employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with juveniles that are registered sex offenders; and

12.1.7 The identity of any of PROVIDER'S employees, interns, volunteers, subcontractors, agents and/or consultants that have direct contact with juveniles that have a criminal history. For the purpose of this Contract, the term "criminal history" shall include: (1) current felony or misdemeanor probation or parole; (2) a felony conviction or deferred adjudication within the past ten years; or (3) a jailable misdemeanor conviction or deferred adjudication within the past five years.

12.2 PROVIDER agrees and understands it has an affirmative and ongoing duty to ascertain and disclose to COUNTY, within 24 hours any and all of the foregoing information as to any individual, whether a prospective or existing employee, intern, volunteer, subcontractor, agent and/or consultant of the PROVIDER, prior to placing that individual in a position that involves direct contact with juveniles, and COUNTY, in its sole discretion, may determine that the safety of children being served under this Contract precludes such individual from being placed in a position that involves direct contact with juveniles.

13 EQUAL OPPORTUNITY

PROVIDER agrees to respect and protect the civil and legal rights of all youth and their parents. It will not unlawfully discriminate against any employee, prospective employee, child, childcare provider, or parent on the basis of age, race, sex religion, disability or national origin. PROVIDER shall abide by all applicable federal, state, and local laws and regulations.

14 OFFICIAL NOT TO BENEFIT

No officer, employee, or agent of COUNTY and no member of its governing body and no other public official of the governing body of the locality or localities in which the project is situated or being carried who exercise any functions or responsibilities in the project, shall participate in any decision relating to this Contract which affects or conflicts with his/her personal interest or have any personal or pecuniary interest, direct or indirect, in the Contract or the proceeds thereof.

15 COMPLIANCE WITH LAWS

In providing the services required by this Agreement, PROVIDER must observe and comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and non-discrimination laws and regulations. PROVIDER shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits.

16 WITHHOLDING, SUSPENSION, OR REDUCTION OF PAYMENT

16.1 If at any time during the term of this Contract, COUNTY, in its sole discretion, determines that the safety of children being served under this Contract may be in jeopardy, COUNTY may immediately suspend the effect of this Contract, including but not limited to the obligation to pay, upon giving notice to the PROVIDER.

16.1 Notwithstanding anything to the contrary herein, the PROVIDER acknowledges that payments due under this Contract may be withheld or permanently suspended, in whole or in part, in the event of non-compliance with any federal or state law, administrative rule, or regulation applicable to the services provided herein, or if the duties and responsibilities herein have not been performed in accordance with the terms and conditions of this Contract.

17 TERMINATION

7.1 Termination under this provision may occur no sooner than the 15th day after PROVIDER'S receipt of Notice of Intent to Terminate. Justifications for Termination for Cause include but are not limited to the following circumstances:

7.1.1 By the COUNTY, if the PROVIDER knowingly and intentionally submits falsified or fraudulent documents or report; or makes false representations, certifications or assurances relating to this Contract; or causes or acquiesces in any person doing the same regarding any grant funds received under this Contract; or fails to submit required reports; or

7.1.2 By the COUNTY, when the life, health, welfare or safety of individuals served by or under the authority of the PROVIDER is endangered or could be endangered either directly or indirectly through the PROVIDER'S intentional, willful or negligent discharge of its duties under this Contract. For purposes of this Contract, willful or negligent discharge of duties includes, but is not limited to, a finding or pattern of findings by the COUNTY of reason to believe in an abuse, neglect or exploitation investigation occurring in connection with a juvenile justice facility, juvenile justice program, or the provision of juvenile probation services.

7.2 This Contract may be terminated without cause by either party at least thirty (30) calendar days prior to the intended date to terminate this Contract.

7.3 The COUNTY and the PROVIDER may mutually agree to the termination of this Contract at any time.

18 DEFAULT

18.1 COUNTY may, by written notice of default to PROVIDER, terminate this Contract as it deems appropriate, in any of the following circumstances:

18.1.1 If PROVIDER fails to perform the work called for by this Contract within the time specified herein or any extension thereof;

18.1.2 If PROVIDER fails to perform any of the other material provisions of this Contract including failure to achieve the defined goals, outcomes, and outputs, or so fails to prosecute the work as to endanger the performance of this Contract in accordance with its terms.

18.1.3 In either of these two circumstances after receiving notice of default, PROVIDER does not cure such failure within a period of thirty calendar (30) days; or

18.2 Any default by PROVIDER, regardless of whether the default results in termination, will jeopardize PROVIDER'S ability to Contract with COUNTY in the future, and may result in the refund of compensation received under this Contract.

19 LIQUIDATED DAMAGES

19.1 PROVIDER and COUNTY agree that the amount of actual damages incurred by COUNTY to this Contract is unknown and/or indeterminate at the execution of this Contract.

19.2 In the event that this Contract is terminated for cause by COUNTY, PROVIDER agrees to pay COUNTY all increased costs associated with providing comparable replacement services that PROVIDER failed to perform for a period not to exceed the expiration of this Contract term.

20 PARTIES ADDRESSES

COUNTY
Riley Shaw
Director of Juvenile Services
2701 Kimbo Road
Fort Worth, Texas 76111

PROVIDER
Ashley Barnes, Ph.D., CEO
Lena Pope Home, Inc.
3200 Sanguinet
Fort Worth, Texas 76107

21 WAIVER OF SUBROGATION

PROVIDER expressly waives any and all rights it may have to subrogation for any claims or rights of its employees, agents, owners, officers, interns, volunteers or subcontractors against COUNTY.

22 INDEMNIFICATION

TO THE EXTENT PERMITTED BY THE CONSTITUTION AND THE LAWS OF THE STATE OF TEXAS, PROVIDER AGREES TO INDEMNIFY AND HOLD HARMLESS COUNTY AND TCJS AGAINST ANY AND ALL NEGLIGENCE, LIABILITY, LOSS, COSTS, CLAIMS, ATTORNEY FEES OR EXPENSES ARISING OUT OF THE WRONGFUL AND NEGLIGENT ACT(S) OF COMMISSION OR OMISSION OF PROVIDER, ITS AGENTS, EMPLOYEES, INTERNS, SUBCONTRACTORS OR VOLUNTEERS ARISING FROM THE ACTIVITIES UNDER THIS CONTRACT. PROVIDER SHALL HAVE NO OBLIGATION TO INDEMNIFY AND HOLD HARMLESS COUNTY AND TCJS FOR ANY WRONGFUL OR NEGLIGENT ACT(S) OF COMMISSION OR OMISSION OF COUNTY OR TCJS'S AGENTS, EMPLOYEES OR SERVANTS ARISING FROM OR RELATED TO THIS CONTRACT FOR WHICH A CLAIM OR OTHER ACTION IS MADE.

23 SOVEREIGN IMMUNITY

This Contract shall not be interpreted to inure to the benefit of a third party not a party to this Contract. This Contract may not be interpreted to waive any statutory or common law defense, immunity, including governmental and sovereign immunity, or any limitation of liability, responsibility, or damage of any party to this contract, party's agent, or party's employee, otherwise provided by law.

24 REPRESENTATION AND WARRANTIES

24.1 PROVIDER hereby represents and warrants the following:

24.1.1 That is has all necessary right, title, license and authority to enter into this Contract;

24.1.2 That it is qualified to do business in the State of Texas; that it holds all necessary licenses and staff certifications to provide the type(s) of services being contracted for; that it is in compliance with all statutory and regulatory requirements for the operation of its business; and that there are no taxes due and owing to the State of Texas, the County of Tarrant, or any political subdivision thereof;

24.1.3 That it carries sufficient insurance to provide protection to COUNTY under the indemnity provisions, as well as for any potential liabilities that arise from or related to this Contract;

24.1.4 That all of its employees, interns, volunteers, subcontractors, agents and/or consultants will be properly trained prior to contact with TCJS youth to report allegations of incidents of abuse, exploitation or neglect of a juvenile in accordance with the requirements of Texas Family Code Chapter 261 and any applicable TJJD administrative rules regarding abuse, neglect, and exploitation allegations; and

24.1.5 That it shall prominently post in all public and staff areas of any and all of its offices/facilities, both English and Spanish language versions of the following official notice forms that are available on the TJJD website: *Notice to Public Regarding Abuse, Neglect and Exploitation* and *Notice to Employees Regarding Abuse, Neglect and Exploitation.*

25 TEXAS LAW TO APPLY

This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Tarrant County, Texas.

26 VENUE

Exclusive venue for any litigation arising from this Contract shall be in Tarrant County, Texas.

27 MISCELLANEOUS PROVISIONS

27.1 The PROVIDER is hereby notified that state funds may be used in whole or in part to pay for services provided under terms of this Contract and are subject to termination without penalty, either in whole or in part, if funds are not available or are not appropriated by the Texas Legislature. The PROVIDER shall account separately for the receipt and expenditure of any and all these funds received from COUNTY sufficient to create an easily analyzed audit trail, and shall adhere to Generally Accepted Accounting Principles (GAAP) in the accounting, reporting, and auditing of such funds. In the event of an investigation by TJJD or COUNTY, the PROVIDER shall submit to COUNTY upon request a financial audit prepared by an independent certified public accountant for all services provided pursuant to this Contract.

27.2 Under Section 231.006, Texas Family Code, the PROVIDER certifies that the individual or business entity named in this Contract is not ineligible to receive the specified payment and acknowledges that this Contract may be terminated and payment may be withheld if this certificate is inaccurate. ***(Attachment "A" - Family Code 231.006)***

27.3 The PROVIDER currently meets and shall comply with all applicable state and federal laws and licensing and/or certification requirements pertinent to the PROVIDER'S provision of services under this Contract and must notify COUNTY within twenty-four (24) hours of any future failure to meet licensing requirements. Failure to comply with this requirement will be treated as a default.

27.4 PROVIDER agrees to comply with all applicable laws, regulations and conditions required of TJJD for juvenile boards, juvenile probation departments and their subcontractors.

27.5 The COUNTY is responsible for bi-annual programmatic and financial monitoring of the PROVIDER to ensure performance of and compliance with all terms and conditions of this Contract. PROVIDER agrees to provide information reasonably required allowing COUNTY to meet this responsibility, to be used in completion of the ***Private Service Provider Contractual Monitoring and Evaluation Report/Non-Residential Services*** – **(*Attachment "B"*)**, if appropriate. Lack of monitoring by COUNTY will not relieve PROVIDER of its duty to continue to perform.

27.6 PROVIDER understands that the acceptance of funds under this Contract acts as acceptance of the authority of the State Auditor's Office, TJJD or any successor agency, to conduct an audit or investigation in connection with those funds. PROVIDER further agrees to cooperate fully with the State Auditor's Office or its successor in the conduct of the audit or investigation, including providing all records requested. PROVIDER will ensure that the foregoing clauses concerning the authority of the State of Texas to audit and the requirement to cooperate is included in any subcontract or arrangement PROVIDER enters into in which funds received from the Contract form all or part of the consideration.

27.7 The PROVIDER may become ineligible for future contracts from the COUNTY if the PROVIDER, its agents, employees, designees, volunteers, interns or sub-contractors are found by the COUNTY to have intentionally or knowingly falsified any documents, reports or records related to grant funds received under this Contract, or intentionally or knowingly given false statements to any COUNTY employee or designee related to the expenditure of grant funds or the provision of juvenile probation services and juvenile justice programs.

27.8 The PROVIDER shall require all agents, employees, designees, interns, volunteers, subcontractors and private vendors paid to cooperate with and to testify in any formal, informal, administrative or judicial proceeding or hearing regarding any matter the COUNTY considers necessary for the investigation of abuse, neglect or exploitation allegations, complaints, financial and programmatic audits or any other matter under its authority. Compliance with this provision is not intended as, nor does it constitute, a contractual waiver of the privilege against self-incrimination or any other right or privilege guaranteed under law.

27.9 The PROVIDER, prior to an employee being designated to provide services under this contract, agrees to allow TCJS to conduct a criminal background check and a child abuse registry check in the manner specific and in accordance with the Prison Rape Elimination Act and TJJD standards Certain employees may be prohibited from providing services to youth under this contract.

27.10 The PROVIDER agrees that any employee prior to providing services under this contract will be required to attend Orientation Training and Prison Rape Elimination Act Training provided by TCJS.

28 LEGAL CONSTRUCTION

In case any one or more of the provisions contained in the Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceable provision shall not affect any other provision thereof and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained therein.

29 PRIOR AGREEMENTS SUPERSEDED

This Contract constitutes the sole and only Contract of the parties hereto and supersedes any prior understanding or written or oral Contract between the parties regarding the within subject matter.

30 AMENDMENTS

30.1 The parties may amend this Contract by subsequent written amendments. The parties will not amend this Contract orally.

30.2 COUNTY may amend, modify or alter the terms of this Contract and specify an effective date thereof. COUNTY will then notify PROVIDER in writing, dated subsequent to the date hereof, of such changes and their effective date. Continuation of services after the effective date by PROVIDER will signify its acceptance of these changes. If PROVIDER declines to accept changes made by COUNTY, PROVIDER may terminate this Contract subject to the conditions herein.

31 DISCLOSURE OF INTERESTED PARTIES

"Lena Pope Home, Inc. acknowledges and agrees that it has fully, accurately, and completely disclosed all interested parties in Form 1295, and has acknowledged the completeness of this disclosure by filing the Form 1295, certified to as shown in Attachment "C", with the Texas Ethics Commission as required by law".

32 **ELECTRONIC SIGNATURES; FACSIMILE AND SCANNED COPIES; DUPLICATE ORGINALS; COUNTERPARTS; ADMISSIBILITY OF COPIES**

Each party agrees that: (i) any electronic signature (if any), whether digital or encrypted, to this Agreement made by any party is intended to authenticate this Agreement and shall have the same force and effect as an original manual signature; and (ii) any signature to this Agreement by any party transmitted by facsimile or by electronic mail shall be valid and effective to bind that party so signing with the same force and effect as an original manual signature. Delivery of a copy of this Agreement or any other document contemplated hereby bearing an original or electronic signature by facsimile or electronic transmission, will have the same effect as physical delivery of the paper document bearing an original or electronic signature. This Agreement may be executed in multiple duplicate originals and all such duplicate originals shall be deemed to constitute one and the same instrument. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall be deemed to constitute a single instrument. The parties agree that a true and correct copy of the original of this Agreement shall be admissible in a court of law in lieu of the original Agreement for all purposes of enforcement hereof.

EXECUTED IN TRIPLICATE, EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT OF AN ORIGINAL:

APPROVED on this the_____day of _____, 2025, by Commissioners Court Order Number_____

TARRANT COUNTY
STATE OF TEXAS

X _____ 7-14-25
Riley Shaw Date
Director of Juvenile Services
2701 Kimbo Road, Fort Worth, TX 76111

X _____ 7/16/2025
Alex Kim Date
Juvenile Board Interim Chairman
2701 Kimbo Road, Fort Worth, TX 76111

COUNTY OF TARRANT
STATE OF TEXAS

APPROVED AS TO FORM:

James Marvin Nichols
Criminal District Attorney's Office*

Lena Pope Home, Inc.

X Ashley Barnes 7/8/25
Ashley Barnes, Ph.D. Date
CEO
3200 Sanguinet Street, Fort Worth, TX 76107

***CERTIFICATION OF AVAILABLE FUNDS IN THE AMOUNT OF $17,190:**

Grant-2004/P0028-2026/2610410000/569011

CERTIFICATION OF
AVAILABLE FUNDS: $_____

_____
Tarrant County Auditor

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1334032

Date Filed:
07/09/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Lena Pope Home, Inc.
Fort Worth, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Tarrant County Juvenile Services

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
JS-2025-103
Group Therapy Services for Juvenile Detention Residents

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Andreani, Carlo	Fort Worth, TX United States	X	
Ward, Marce	Fort Worth, TX United States	X	
Wierzowiecki, Sonya	Fort Worth, TX United States	X	
Spiker, Sean	Fort Worth, TX United States	X	
Elgin-Barnes, Ashley	Fort Worth, TX United States	X	
Ramirez, Robert	Fort Worth, TX United States	X	
Tudor, Todd	Fort Worth, TX United States	X	

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is Ashley Elgin-Barnes, and my date of birth is 7-6-1968.

My address is 3200 Sanguinet St. (street), Fort Worth (city), TX (state), 76107 (zip code), USA (country).

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Tarrant County, State of Texas, on the 9th day of July (month), 2025 (year).

Ashley Barnes

Signature of authorized agent of contracting business entity
(Declarant)

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 8
Department:	**Prepared By:** Kelly Clark	**Approved By:** Dr. Kendall Crowns

SUBJECT:

Consideration of Changes to the Tarrant County Medical Examiner Fee Schedule Effective Fiscal Year 2026

*****CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve changes to the Medical Examiner's fee schedule effective October 1, 2025.

BACKGROUND

The Medical Examiner is requesting that the attached amended fee schedule be approved. The attached fee schedule, which reflects proposed increases and new services, is broken down into medical examiner services for district counties and non-district counties, and forensic laboratory services. Non-District counties will pay an additional five percent (5%) fee compared to district member for medical examiner services, including examinations, toxicology and histology services. The increase is requested to cover the costs associated with personnel, advanced scientific instrumentation and technology, and laboratory consumables.

The Medical Examiner's fee schedule is reviewed annually to reflect any changes that are needed due to additional services or the economy.

FISCAL IMPACT

The October 1, 2025, effective date is being requested to be cognizant of municipal government entities' fiscal year budgets.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

_____
Auditor

Attachments

TCME FY 2026 Fee Schedule_Forensic Laboratories.pdf
TCME FY 2026 Fee Schedule_In - District Counties.pdf
TCME FY 2026 Fee Schedule_Non- District Counties.pdf

MEDICAL EXAMINER'S OFFICE
AND FORENSIC LABORATORIES

Tarrant County Medical Examiner's Office
Forensic Laboratory Services Fees
Effective 10/01/2025 - 09/30/2026

Code	Service Description	Unit	Fee
Biology and DNA			
5723	Biological Fluid Screening of cutting/swabs	case	$ 100
5724	Biological Fluid Screening of physical evidence	case	$ 130
5725	Y Screening	case	$ 100
5727	DNA Extraction & Quantification	case	$ 275
5728	DNA STR Analysis	case	$ 350
5729	DNA YSTR Analysis	case	$ 350
5730	Biological Evidence Collection	case	$ 35
5730	Comparison of profiles only	case	$ 698
5908	Vendor review for CODIS upload	case	$ 100
NEW	Biology/DNA Rush Fee - 30 day turn around time (TAT), up to 10 samples, prior approval required	case	$ 1,000
Drug Chemistry			
5731	Seized Drug Analysis, single exhibit	sample	$ 150
5732	Seized Drug Analysis, additional exhibit(s)	sample	$ 100
5737	Visual Identification of tablet or capsule, single exhibit	sample	$ 50
5740	Drug Chemistry Bulk Analysis (5 or more subexhibits from single exhibit)	sample	$ 385
5741	Drug Chemistry Weight Determination Only	sample	$ 50
Evidence			
5742	Shipping Evidence or Property Fee	case	$ 180
5743	Specimen Storage Fee per year	case	$ 100
New	Court Ordered Retest Fee	case	$ 100
Firearms & Toolmarks			
5744	Evaluation of Ammunition	body	$ 80
5745	Examination and Evaluation of a Firearm	sample	$ 200
5746	Ammunition Comparison, firearm and first comparison	sample	$ 230
5747	Ammunition Comparison, additional comparison	sample	$ 70
5748	Toolmark Comparison (e.g. per chain link)	day	$ 220
5749	Range Determination, Rifled Barrels	each	$ 500
5750	Range Determination, Smoothbore	each	$ 365
5751	Serial Number Restoration	each	$ 300
5752	Gunpowder Evaluation Only	each	$ 140
5753	Fracture Match Comparison	each	$ 80
NEW	Firearm/Toolmarks Rush Fee - 30 day TAT, up to 25 samples, prior approval required	case	$ 1,000

SERVING TARRANT, DENTON, JOHNSON, AND PARKER COUNTIES
Accredited by National Association of Medical Examiners
200 Feliks Gwozdz Place ● Fort Worth, Texas 76104
817.920.5700 phone ● 817.920.5713 fax

MEDICAL EXAMINER'S OFFICE
AND FORENSIC LABORATORIES

Tarrant County Medical Examiner's Office Forensic Laboratory Services Fees Effective 10/01/2025 - 09/30/2026				
Miscellaneous				
5759	Notarized Affidavit	hour	$	15
5760	Subpoena Witness Fee	hour	$	11
Toxicology				
5764	Legal Alcohol (2 analyses) with affidavit and shipping	each	$	165
5765	Legal Alcohol and Drug Screen (ABN and ELISA) with affidavit and shipping	each	$	450
5766	Legal Toxicology Comprehensive Quantitative Analyses, multiple specimens	each	$	650
5767	Drug Facilitated Crime Toxicology Analyses (Alcohol, ABN, ELISA, GHB, and Rohypnol)	each	$	650
5768	Miscellaneous Toxicology Testing (Carbon Monoxide, Volatiles, GHB or other)	each	$	110

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MEDICAL EXAMINER'S OFFICE
AND FORENSIC LABORATORIES

Tarrant County Medical Examiner's Office
In-District Service Fees

Applies to counties within the court approved TCME District: Tarrant, Parker, Johnson, Denton

Effective 10/01/2025 - 09/30/2026

Code	Service Description	Unit	Fee
Morgue Services			
5691	**Autopsy Level I**: External Exam - External or In Absentia Includes: Toxicology, radiology, other simple ancillary tests, copy of report, body diagram, photo CD and X-ray CD,simple identification (visual or fingerprint).	case	$ 1,444
5692	**Autopsy Level II**: Simple Autopsy - Natural, Accident, Suicide, Simple Undetermined Includes: All Level I tests, plus- Vitreous basic metabolic screen, histology, simple anthropology examination (small dissection, age only indicators). These tests will be performed only if necessary to determine the cause of death.	case	$ 2,625
5693	**Autopsy Level III**: Complex Autopsy - Homocide, Infant, In Custody, Complex, Undetermined Includes: All Autopsy Levell II tests, plus- Complex anthropology examination (trauma or full skeletal analysis, complex identification (radiograph, DNA). These tests will be performed only if necessary to determine the cause of death.	case	$ 4,375
Human Identification and Anthropology			
5694	Dental Charting and Full Mouth X-Ray	case	$ 550
5695	Human ID: Dental Comparison	case	$ 550
5696	Human Identification by Fingerprints	case	$ 250
5697	Anthropology Scene Assistance/ Body Recovery	case	$ 925
5698	Anthropology Consult Level I	case	$ 665
5699	Anthropology Consult Level II	case	$ 1,200
5700	Anthropology Consult Level III	case	$ 2,000
5701	Anthropology Human or Non-Human Origin	case	$ 150
5905	Unidentified Decedent Database Entry (NCIC, NamUs, etc.)	case	$ 210
5906	Fingerprint Card/ Mikrosil Cast Copy Request	case	$ 53
NEW	Human ID: Radiographic Comparison	case	$ 550
NEW	Human ID: Visual	case	$ 200
NEW	Unidentified Decedent Database Entry (NCIC, NamUs, etc.)	case	$ 21
Histology			
5702	Histology Slide Preparation - processing, embedding, cutting and staining	case	$ 231
5703	Histology Slide Recut	sample	$ 26
5704	Postmortem Comprehensive Histology	case	$ 360
5706	Microbiological Culture	sample	$ 242
Toxiology - Post Mortem			
5708	Postmortem Toxicology Comprehensive Quantitative Analyses	case	$ 650
5709	Miscellaneous Toxicology Testing (Carbon Monoxide, Volatiles, GHB, or other)	case	$ 110
Miscellaneous			
5705	Vitreous Chemistry - Basic Metabolic Screen	sample	$ 230
5707	tested	sample	$ 999
5710	Recovery of Trace Evidence (body processing)	body	$ 500
NEW	Conference Registration Fee	each	$ 250

SERVING TARRANT, DENTON, JOHNSON, AND PARKER COUNTIES
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MEDICAL EXAMINER'S OFFICE
AND FORENSIC LABORATORIES

Tarrant County Medical Examiner's Office In-District Service Fees Applies to counties within the court approved TCME District: Tarrant, Parker, Johnson, Denton Effective 10/01/2025 - 09/30/2026			
Records			
5903	Autopsy/External Examination Report - Standard	each	$ 20
5714	Autopsy/External Examination Report - Notarized Copy	each	$ 25
5904	Mailing Fee	each	$ 5
5713	Digital Photo CD	each	$ 1
5716	Notarized Affidavit	each	$ 15
5717	Evidence Photography and Digital X-Rays Labor Charge per hour	each	$ 15
5718	Subpoena Witness Fee	each	$ 11
5841	Federal Subpoena Witness Fee	each	$ 40
Evidence and Property			
5719	Shipping Evidence or Property Fee	each	$ 180
5720	Specimen Storage Fee per year	each	$ 100
5721	Facility Utilization	per hour	$ 275
Vital Statistics			
5722	Cremation Permit	each	$ 35

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MEDICAL EXAMINER'S OFFICE
AND FORENSIC LABORATORIES

Tarrant County Medical Examiner's Office Non- District Service Fees Effective 10/01/2025 - 09/30/2026			
Code	**Service Description**	**Unit**	**Fee**
Morgue Services			
5691	**Autopsy Level I**: External Exam - External or In Absentia Includes: Toxicology, radiology, other simple ancillary tests, copy of report, body diagram, photo CD and X-ray CD,simple identification (visual or fingerprint).	case	$ 1,516
5692	**Autopsy Level II**: Simple Autopsy - Natural, Accident, Suicide, Simple Undetermined Includes: All Level I tests, plus- Vitreous basic metabolic screen, histology, simple anthropology examination (small dissection, age only indicators). These tests will be performed only if necessary to determine the cause of death.	case	$ 2,756
5693	**Autopsy Level III**: Complex Autopsy - Homocide, Infant, In Custody, Complex, Undetermined Includes: All Autopsy Levell II tests, plus- Complex anthropology examination (trauma or full skeletal analysis, complex identification (radiograph, DNA). IThese tests will be performed only if necessary to determine the cause of death.	case	$ 4,594
Human Identification and Anthropology			
5694	Dental Charting and Full Mouth X-Ray	case	$ 550
5695	Human ID: Dental Comparison	case	$ 550
5696	Human ID: Fingerprints	case	$ 263
5697	Anthropology Scene Assistance/ Body Recovery (Non-Jurisdictional)	case	$ 971
5698	Anthropology Consult Level I Anthro exam: no report, tableside consult	case	$ 698
5699	Anthropology Consult Level II Simple anthro exam: small dissection, age only indicators, simple trauma	case	$ 1,260
5700	Anthropology Consult Level III Complex anthro exam: recovery, full skeletal analysis	case	$ 2,100
5701	Anthropology Human or Non-Human Origin	case	$ 158
5905	Unidentified Decedent Database Entry (NCIC, NamUs, etc.)	case	$ 210
5906	Fingerprint Card/ Mikrosil Cast Copy Request	case	$ 53
NEW	Human ID: Radiographic Comparison	case	$ 550
NEW	Human ID: Visual	case	$ 200
NEW	Unidentified Decedent Database Entry (NCIC, NamUs, etc.)	case	$ 21
Histology			
5702	Histology Preparation- processing, embedding, cutting and staining	case	$ 231
5703	Histology Slide Recut	case	$ 26
5704	Postmortem Comprehensive Histology	case	$ 378
Toxiology - Post Mortem			
5708	Postmortem Toxicology Comprehensive Quantitative Analyses	case	$ 650
5709	Miscellaneous Toxicology Testing (Carbon Monoxide, Volatiles, GHB, or other)	case	$ 242
Miscellaneous			
5710	Recovery of Trace Evidence (body processing)	body	$ 525
5705	Vitreous Chemistry - Basic Metabolic Screen	sample	$ 242
5706	Microbiological Culture	sample	$ 242
5707	Reference Laboratory Services - nonroutine laboratory test, cost determined by samples tested (Ambry Genetics, Cardionext, etc.)	sample	$ 999
NEW	Nasopharyngeal Swab	sample	$ 75
NEW	SARS COV2 NAAT	sample	$ 75
NEW	COVID-19 and Flu	sample	$ 150
NEW	Full Respiratory Virus Panel	sample	$ 350
NEW	Conference Registration Fee	each	$ 250

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MEDICAL EXAMINER'S OFFICE
AND FORENSIC LABORATORIES

Tarrant County Medical Examiner's Office Non- District Service Fees Effective 10/01/2025 - 09/30/2026				
Records				
5903	Autopsy/External Examination Report - Standard	each	$	20
5714	Autopsy/External Examination Report - Notarized Copy	each	$	25
5904	Mailing Fee	each	$	5
5713	Digital Photo CD	each	$	1
5716	Notarized Affidavit	each	$	15
5717	Evidence Photography and Digital X-Rays Labor Charge per hour	each	$	15
5718	Subpoena Witness Fee	each	$	11
5841	Federal Subpoena Witness Fee	each	$	40
Evidence and Property				
5719	Shipping Evidence or Property Fee	each	$	180
5720	Specimen Storage Fee per year	each	$	100
5769	Non-District Decedent Storage Fee per day (72 hours after autopsy completion)	day	$	500
5721	Facility Utilization	per hour	$	275
Vital Statistics				
5722	Cremation Permit	each	$	35
Court Testimony				
5762	Court Testimony- Pathologists, Technicians and Analysts (counties under contract)	hour	$	650
5763	Travel and Court Wait Time for Testimony (counties under contract)	hour	$	110

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TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 10
Department:	**Prepared By:** Gary Collins, Contracts Specialist	**Approved By:** Amanda Campbell

SUBJECT:

Consideration of a Contract for Services between Tarrant County and Cook Children's Medical Center for the Provision of Diagnostic Radiology Services to Pediatric Clients of the Tarrant County Public Health Department Tuberculosis Prevention and Control Program

*****CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider a Contract for Services between Tarrant County and Cook Children's Medical Center (Cook Children's), to provide diagnostic radiology services to pediatric clients of the Tarrant County Public Health Department (TCPH) Tuberculosis Prevention (TB) and Control Program.

BACKGROUND

The TCPH TB clinic provides comprehensive tuberculosis screening, treatment, and case investigation services. As part of this program, chest x-rays are required for clients during regularly scheduled medical clinic visits. This Contract for Services is a recurring agreement to perform those x-rays for children who are TCPH TB Control clients, as TCPH cannot complete these chest x-rays in the current TB clinical setting.

On August 6, 2024, the Commissioners Court, through Court Order #143580, approved the most recent diagnostic radiology Contract for Services with Cook Children's for the term of September 1, 2024, through August 31, 2025, at a reimbursement rate of $110.00 per chest x-ray with two (2) views.

With approval of this Contract for Services, Cook Children's will continue to provide chest x-rays at the rate of $126.00 per chest x-ray with two (2) views. The new contract term is from September 1, 2025, through August 31, 2026, with a not-to-exceed amount of $10,000.00. All services are provided on an as-needed basis.

The District Attorney's Office has reviewed this document as to form.

FISCAL IMPACT

The not-to-exceed amount of this contract is $10,000.00 for one year.
All associated costs will be paid from Grant fund allocations in account F0046-2026 / 51004020000, 5100403000 / 569011.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

Auditor

Attachments

Consideration of a Contract for Services between Tarrant County and Cook Children's Medical Center for the Provision of Diagnostic Radiology Services to Pediatric Clients of the Tarrant County Publ.pdf

STATE OF TEXAS §
§ CONTRACT FOR SERVICES
COUNTY OFTARRANT §

BACKGROUND

THIS AGREEMENT ("Agreement") by and between Tarrant County ("COUNTY") and Cook Children's Medical Center ("PROVIDER") is effective September 1, 2025, for diagnostic radiology services, specifically for chest x-rays, two view.

CONTRACT FOR SERVICES

1. SCOPE OF SERVICES

a. This Agreement does not authorize the provision of any service other than chest x- rays (two view) for patients of the COUNTY as requested by COUNTY pursuant to an order of the Medical Director of the Tarrant County Public Health.

b. COUNTY understands that PROVIDER will perform the chest x-rays on each patient on its premises.

c. COUNTY understands that the chest x-ray films will be read and interpreted by physicians associated with Radiology Associates of Tarrant County, P.A., and that Radiology Associates of Tarrant County, P.A. is solely responsible for the professional medical services of interpretation of the chest x-ray films performed by PROVIDER. COUNTY understands that it will be responsible to Radiology Associates of Tarrant County, P.A. for payment for those professional medical services.

d. Payment for any services other than those described in this Agreement must be authorized in advance by COUNTY. COUNTY agrees that it will not retroactively deny claims for Services provided to Patients pursuant to a written request for services from COUNTY.

2. TERM

This contract begins on September 1, 2025, and concludes on August 31, 2026.

3. COST

For Services rendered to Patients under this Agreement, COUNTY agrees to compensate PROVIDER at the rate of $126.00 per (two views) chest x-rays. Fees will be negotiated at the end of each contract term. The COUNTY will pay no more than $10,000.00 annually for these services. COUNTY will pay PROVIDER within thirty (30) days of receipt of invoice from the PROVIDER so long as PROVIDER submits bills for services rendered to the following address within thirty (30) days of the service date:

Tarrant County Public Health
1101 South Main St., Suite 1600
Fort Worth, Texas 76104
Attn: P. Rene' Whitling

4. SUPERVISION

COUNTY and PROVIDER agree that COUNTY has no right to supervise or to direct the performance of PROVIDER's services.

5. AGENCY-INDEPENDENT C O N S U L T A N T

PROVIDER is an independent provider. PROVIDER and its employees are not agents of the COUNTY. COUNTY and its employees are not agents of PROVIDER. This contract does not entitle PROVIDER to any benefit, privilege or other amenities of employment with the COUNTY. This contract does not entitle COUNTY to any benefit, privilege or other amenities of employment with the PROVIDER.

6. INSURANCE

A. PROVIDER acknowledges that it is solely responsible for any liability or accidents involving their employees.

B. All insurance policies under this agreement must specifically name and include Tarrant County, its officers, agents, employees and servants as additional insureds.

7. ASSIGNMENT

Neither party may assign, in whole nor in part, any interest it may have in this contract without the prior written consent of the other party.

8. THIRD PARTY BENEFICIARY EXCLUDED

The parties do not enter into this contract to protect any specific third party. The intent of this contract excludes the idea of a suit by a third-party beneficiary. The parties to this contract do not consent to the waiver of sovereign immunity under Texas law to the extent any party may have immunity under Texas law.

9. GOVERNING LAW AND VENUE

This Contract shall be interpreted under the laws of the State of Texas. The venue for any lawsuit arising out of this Contract will be the Fort Worth Division of the Northern District of Texas if the lawsuit arises in Federal Court or Tarrant County, Texas if the matter arises in State Court.

10. TERMINATION

Either party may terminate this contract without cause. Such notice of termination shall be given in the following manner.

A. Providing written notice to the other party at least ninety (90) days prior to the date of termination.

B. Providing in the written notice the date of termination; and

C. Sending the written notice by certified mail return receipt requested to the party at its address.

11. MISCELLANEOUS

A. Upon mutual Contract, the parties to this Contract may submit in good faith to a non- binding mediation before filing a suit for damages.

B. If any terms or provisions of this Contract are held invalid or unenforceable to any extent, the remainder of this Contract shall not be affected thereby, and each term and provision of this Contract shall be valid and enforceable to the fullest extent permitted by law.

C. Any waiver by a party of any breach of any provision contained herein or any breach thereof shall not constitute a waiver of any other provision or any other further subsequent breach hereof.

D. This Contract, any amendments or addenda hereto, and any exhibits specifically mentioned herein constitute the entire Contract between the parties regarding the subject matter hereof and supersede all prior or contemporaneous discussions, representations, correspondence and Contracts, whether oral, written, pertaining thereto. This Contract may be amended or modified only by a writing duly executed by both parties and any amendment or modification is subject to the approval of the Tarrant County Commissioner's Court.

Execution of Agreement. This agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this agreement, and all of which, when taken together, shall be deemed to constitute one and the same agreement. The exchange of copies of this agreement and of signature pages by electronic transmission shall constitute effective execution and delivery of this agreement as to the parties and may be used in lieu of the original agreement for all purposes. Signatures of the parties transmitted or executed electronically shall be deemed to be their original signatures for any purpose whatsoever.

SIGNED AND EXECUTED this 30th day of July, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

Cook Children's Medical Center

By: _____

APPROVED AS TO FORM:

Kimberly Colliet Wesley
Criminal District Attorney's Office*

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

_____ Date: _____
Auditor

Debarment/suspension certification indicating that you are in compliance with the below Federal Executive Order.

Debarment:

Federal Executive Order (E.O.) 12549 "Debarment and Suspension "requires that all contractors receiving individual awards, using federal funds, and all sub-recipients certify that the organization and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency from doing business with the Federal Government.

Your signature certifies that neither you or your principal is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

Jack Sosebee (Name)
Cook Children's Medical Center (Company)
801 7th Avenue (Address)
Fort Worth, TX 76104 (Address)
(DUNS Number)

PHONE 682-885-5577 FAX
EMAIL jack.sosebee@cookchildrens.org.

Signature 7/30/2025 Date

EXHIBIT A 1295 Compliance form
Insert here

Vendor Certification Addendum to Tarrant County Contracts Entered into on or After September 1, 2021 Required by New Texas State Laws [Not required if all contracting parties are governments]

This Addendum relates to the following contract:

Contract for Services – Tuberculosis Clinic

FISCAL FUNDING ACKNOWLEDGMENT
Notwithstanding any language to the contrary, Vendor acknowledges TARRANT COUNTY is a governmental entity and agrees TARRANT COUNTY (customer) may terminate this Agreement for future fiscal years if sufficient funding is not appropriated or allocated.

LEGAL COMPLIANCE
In providing the services required by this Agreement, Vendor must observe and comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and non- discrimination laws and regulations. Vendor shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits.

For All County Contracts Entered into on or after September 1, 2021, Vendor Must Certify:

Vendor is EXEMPT from Certification regarding Energy Companies and Firearm Entities or Firearm Trade Associations:

Vendor is a sole proprietorship OR is a non-profit entity OR Vendor is a company that does NOT have 10 or more full-time employees AND/OR this contract does NOT have a value of $ 100,000.00 or more that is to be paid wholly or partly from public funds of the governmental entity.

If the Vendor Cannot Certify that it is EXEMPT as Above, Vendor Must Certify as Follows:

Vendor is NOT EXEMPT and Certifies as follows:

Boycott of Energy Companies Prohibited. In compliance with Section 2274.002 of the Texas Government Code (added by 87th Legislature, S.B. 13), Vendor verifies that it does not boycott energy companies and will not boycott energy companies during the term of the above-described contract. "Boycott energy company" is defined in Section 809.001(1) (added by 87th Legislature, S.B. 13) and means, without an ordinary business purpose, refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with a company because the company: (A) engages in the exploration, production, utilization, transportation, sale, or manufacturing of fossil fuel-based

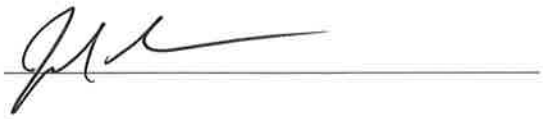
energy and does not commit or pledge to meet environmental standards beyond applicable federal and state law; or (B) does business with a company described by subsection (A).

Discrimination against Firearm Entities or Firearm Trade Associations Prohibited. In compliance with Section 2274.002 of the Texas Government Code (added by 87th Legislature, S.B. 19), Vendor verifies that it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and will not discriminate during the term of the above- described contract] against a firearm entity or firearm trade association. "Discriminate against a firearm entity or firearm trade association" is defined in Section 2274.001(3) (added by 87th Legislature, S.B. 19) and means, with respect to the entity or association, to: (i) refuse to engage in the trade of any goods or services with the entity or association based solely on its status as a firearm entity or firearm trade association; (ii) refrain from continuing an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association; or (iii) terminate an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association; the term *does not include*:
(i) the established policies of a merchant, retail seller, or platform that restrict or prohibit the listing or selling of ammunition, firearms, or firearm accessories; and (ii) a company's refusal to engage in the trade of any goods or services, decision to refrain from continuing an existing business relationship, or decision to terminate an existing business relationship: (aa) to comply with federal, state, or local law, policy, or regulations or a directive by a regulatory agency; or (bb) for any traditional business reason that is specific to the customer or potential customer and not based solely on an entity's or association's status as a firearm entity or firearm trade association.

Vendor Hereby Certifies (Mark Applicable Certification):

✓ Vendor is EXEMPT from Certification as set out above.

_____ Vendor is NOT EXEMPT from Certification as set out above, and Vendor Certifies that it does not and will not Boycott Energy Companies and that it does not and will not engage in prohibited Discrimination against Firearm Entities or Firearm Trade Associations.

CERTIFIED by: 


Signature of Certifying Person

Jack Sosebee Printed Name of Certifying Person

SVP, Operations Title of Certifying Person

Cook Children's Medical Center Name of Vendor Company/Organization

7/30/2025 Date Certified

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1340645

Date Filed:
07/23/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Cook Children's Medical Center
Fort Worth, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Tarrant County Public Health

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

102025
Chest X-rays provided to patients of Tarrant County Public Health.

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20_____.
(month) (year)

_____
Signature of authorized agent of contracting business entity
(Declarant)

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 2
Department:	**Prepared By:** Gary Collins, Contracts Specialist	**Approved By:** Amanda Campbell

SUBJECT:

Consideration to Submit a Notice of Termination of the Fiscal Year 2025 Refugee Medical Screening Base Contract between Tarrant County and the U.S. Committee for Refugees and Immigrants

*****CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider submitting a Notice of Termination of the FY 2025 Refugee Medical Screening Base Contract between Tarrant County and the U.S. Committee for Refugees (USCRI) for the provision of services related the Tarrant County Public Health (TCPH) Refugee Program.

BACKGROUND

TCPH receives funding in the form of annual grant contracts to provide a variety of Public Health services within Tarrant County. The TCPH Refugee Program works in cooperation with the USCRI, a non-profit, non-governmental organization that has served refugees and immigrants since 2011. This partnership provides incoming displaced individuals from around the world with medical screenings for infectious diseases, initial health assessments, referrals, and follow-up vaccination services.

On September 4, 2024, the Commissioners Court, through Court Order #143801, approved the FY 2025 Refugee Medical Screening Base Contract in an amount not to exceed $2,828,028.00 to reimburse Tarrant County for providing the general health screening services listed above. The term of the contract is October 1, 2024, through
September 30, 2025.

Continuation of services under this contract is dependent on the availability of federal appropriations. Because these appropriations were not provided for FY 2025, Tarrant County is required to terminate the contract. Termination will be effective upon Commissioners Court approval. Immunization services will continue to be offered through the TCPH Immunization Program for all eligible populations.

The District Attorney's Office has reviewed the attached letter as to form.

FISCAL IMPACT

Fiscal impact will be determined once the contract is closed out by USCRI.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

_____
Auditor

Attachments

Termination of Services- Public Health.pdf

OFFICE OF COUNTY JUDGE
TIM O'HARE

August 19, 2025

U.S. Committee for Refugees and Immigrants
Department of Finance and Compliance
2231 Crystal Drive
Suite 350
Arlington, VA 22202

Please accept this letter as Notice of Termination of the Services Agreement between Tarrant County, Texas and the U.S. Committee for Refugees and Immigrants for the provision of refugee medical screening services.

Pursuant to the termination requirements of the Agreement, the County is terminating services due to the lack of federal funding appropriations for the services provided under the Agreement.

Contract: Refugee Medical Screening (RMS) BASE CONTRACT FY2025 TARTX-09

Recipient: Tarrant County, EIN Number: 75-6001170, UEI Number: DBH1UNN8U5J3

Service Area: City of Fort Worth and surrounding areas

Award Information:

Award Name: Refugee Medical Screening Award Start Date: October 1, 2024

Award Number: 2025-TARTX-09 Award End Date: September 30, 2025

Sincerely,

Tim O'Hare
County Judge

CC: Chief Financial Officer, U.S. Committee for Refugees and Immigrants

In God We Trust

100 E. Weatherford Street, #501 • Fort Worth, Texas 76196 • 817.884.1040 • countyjudge@tarrantcountytx.gov

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 11
Department:	**Prepared By:** Julie Nichols	**Approved By:** Christopher Lax, CPSM, CPSD, CPCP

SUBJECT:

Bid No. F2024011 - Annual Contract for Automotive Transmission Repair and Service - Countywide - Various Vendors - Exercise Second and Final Option for Renewal - Same Hourly Rates

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of Bid No. F2024011, Annual Contract for Automotive Transmission Repair and Service for the second and final twelve (12) month period at the same hourly rates.

BACKGROUND

On December 19, 2023, the Commissioners Court, through Court Order # 142335, awarded Bid No. F2024011, Annual Contract for Automotive Transmission Repair, Countywide, to the following vendors:

Primary Transmission Headquarters LLC
Jon-Tran, Inc. d/b/a Multistate Transmission

The award was based upon low bid meeting specifications and contained options to renew for two (2) additional twelve (12) month periods.

On September 4, 2024, the Commissioners Court, through Court Order # 143817, approved the first renewal option.

The contract is used for the repair of automotive transmissions.

The vendors notified Purchasing in writing that their prices will remain firm through December 18, 2026. Fleet Services and the four (4) Maintenance Precincts notified Purchasing in writing that they are pleased with the vendors and want to renew.

Therefore, it is the joint recommendation of Fleet Services, the four (4) Maintenance Precincts, and Purchasing that the Commissioners Court approve renewal of Bid No. F2024011, Annual Contract for Automotive Transmission Repair, for another twelve (12) month period.

FISCAL IMPACT

Expenses for the past twelve (12) months were $34,763.45. Funding is available in the following accounts:

10000-2026 General Fund/6840200000 Fleet Services/576171 Vehicle Maintenance

26100-2026 Road and Bridge Fund/6110300000 Comm. Pct 1/576171 Vehicle Maintenance
26100-2026 Road and Bridge Fund/6210300000 Comm. Pct 2/576171 Vehicle Maintenance
26100-2026 Road and Bridge Fund/6310300000 Comm. Pct 3/576171 Vehicle Maintenance
26100-2026 Road and Bridge Fund/6410300000 Comm. Pct 4/576171 Vehicle Maintenance

Attachments

F2024011-2.2 backup.pdf

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

March 4, 2025

Transmission Headquarters LLC
Contact: Bobby Starnes
Address: 6895 East Lancaster Avenue
Fort Worth, TX. 76112
Phone Number: 817-451-0262
E-mail: bstarnes@att.net
Vendor # 7015173

Re: BID NO. F2024011 Annual Contract for Automotive Transmission Repair and Service

Dear Bobby Starnes:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of December 19, 2023 through December 18, 2024. The effective dates for the first renewal took place December 19, 2024 through December 18, 2025. The effective dates for the final renewal will be December 19, 2025 through December 18, 2026.

☑ Yes, Transmission Headquarters LLC will accept the offer to extend the same contract hourly rate through the renewal period. **Please include a current 1295 Form with your response.**

☐ No, Transmission Headquarters LLC will NOT accept the offer to extend the same contract hourly rate through the renewal period.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☒ No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Julie Nichols

Julie Nichols, Senior Buyer
(P) 817.884.1133
(F) 817.884.1133
(E) jmnichols@tarrantcountytx.gov

Name: Bobby Starnes
Bobby Starnes
Phone number: 817-451-0262
E-mail: bstarnes@att.net
Date: 3-4-2025

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 · Fort Worth, TX 76196 · (817) 884-1414 · (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

March 3, 2025

Multistate Transmission
Contact: Lisa Fowler
Address: 3850 Hemphill Street
Fort Worth, TX. 76110
Phone Number: 817-921-6155
E-mail: lisa@multistatetransmissionfw.com
Vendor # 7001303

Re: BID NO. F2024011 Annual Contract for Automotive Transmission Repair and Service

Dear Lisa Ford:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of December 19, 2023 through December 18, 2024. The effective dates for the first renewal took place December 19, 2024 through December 18, 2025. The effective dates for the final renewal will be December 19, 2025 through December 18, 2026.

☑ Yes, Multistate Transmission will accept the offer to extend the same contract hourly rate through the renewal period. **Please include a current 1295 Form with your response.**

☐ No, Multistate Transmission will NOT accept the offer to extend the same contract hourly rate through the renewal period.

Are any other governmental entities currently utilizing this contract? Yes ✓ No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Julie Nichols

Julie Nichols, Senior Buyer
(P) 817.884.1133
(F) 817.884.1133
(E) jmnichols@tarrantcountytx.gov

Name: Lisa Fowler
Lisa Fowler
Phone Number: 817-921-6155
E-mail: lisa@multistatetransmissionfw.com
Date: 3-3-2025

Memorandum

To: Keith Harris

Dept.: Fleet Services

From: Julie Nichols, Senior Buyer, Purchasing Department

Date: March 26, 2025

Re: F2024011 Annual Contract for Automotive Transmission Repair and Service

---

The above referenced contract will expire on 12/18/2025. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The original contract was for the period of December 19, 2023 through December 18, 2024. The effective dates for the first renewal option took place from December 19, 2024 through December 18, 2025. The effective dates for the final renewal option will run December 19, 2025 through December 18, 2026.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Friday, March 7, 2025.**

Transmission Headquarters LLC
Multistate Transmission

☑ Yes, I wish to continue the current contract with the above mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

111600 / 10000-2026 / 6840200000 / NRG

(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)

☐ No, I do not wish to continue the current contract with the above mentioned vendor(s) for the following reason(s).

SIGNATURE: Keith W. Harris DATE: 3-26-25

Memorandum

To: Richard T. Hatcher or Jasmine A. Corrales

Dept.: Precinct 1 Maintenance

From: Julie Nichols, Senior Buyer, Purchasing Department

Date: March 3, 2025

Re: F2024011 Annual Contract for Automotive Transmission Repair and Service

---

The above referenced contract will expire on 12/18/2025. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The original contract was for the period of December 19, 2023, through December 18, 2024. The effective dates for the first renewal option took place from December 19, 2024, through December 18, 2025. The effective dates for the final renewal option will run December 19, 2025, through December 18, 2026.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Friday, March 7, 2025.**

Transmission Headquarters LLC
Multistate Transmission

☒ Yes, I wish to continue the current contract with the above-mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

576171 / 260100-2026 / 0110300000 / NRG

(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)

☐ No, I do not wish to continue the current contract with the above-mentioned vendor(s) for the following reason(s).

SIGNATURE: Jasmin Corrales DATE: 03/03/2025

Memorandum

To: Jason Thomas, Jason Murphy, Ron Edwards, or Bridgett Burciaga

Dept.: Precinct 2 Maintenance

From: Julie Nichols, Senior Buyer, Purchasing Department

Date: March 3, 2025

Re: F2024011 Annual Contract for Automotive Transmission Repair and Service

---

The above referenced contract will expire on 12/18/2025. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The original contract was for the period of December 19, 2023 through December 18, 2024. The effective dates for the first renewal option took place from December 19, 2024 through December 18, 2025. The effective dates for the final renewal option will run December 19, 2025 through December 18, 2026.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Friday, March 7, 2025.**

Transmission Headquarters LLC
Multistate Transmission

☑ Yes, I wish to continue the current contract with the above mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

523011 / 26100-2025 / 6210300900

(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)

☐ No, I do not wish to continue the current contract with the above mentioned vendor(s) for the following reason(s).

SIGNATURE: Ron Edwards DATE: 3-3-25

Memorandum

To: Anthony Jaramillo, John Stubblefield, Mayo Sanchez Perez Jr., or Amanda Key

Dept.: Precinct 3 Maintenance

From: Julie Nichols, Senior Buyer, Purchasing Department

Date: March 3, 2025

Re: F2024011 Annual Contract for Automotive Transmission Repair and Service

---

The above referenced contract will expire on 12/18/2025. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The original contract was for the period of December 19, 2023 through December 18, 2024. The effective dates for the first renewal option took place from December 19, 2024 through December 18, 2025. The effective dates for the final renewal option will run December 19, 2025 through December 18, 2026.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Friday, March 7, 2025.**

Transmission Headquarters LLC
Multistate Transmission

☑ Yes, I wish to continue the current contract with the above mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

523011 / 2010020250 6310300000

(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)

☐ No, I do not wish to continue the current contract with the above mentioned vendor(s) for the following reason(s).

SIGNATURE: Amanda Key DATE: 3/3/25

Memorandum

To: Ned Pyle or Amy Martin

Dept.: Precinct 4 Maintenance

From: Julie Nichols, Senior Buyer, Purchasing Department

Date: March 4, 2025

Re: F2024011 Annual Contract for Automotive Transmission Repair and Service

---

The above referenced contract will expire on 12/18/2025. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The original contract was for the period of December 19, 2023 through December 18, 2024. The effective dates for the first renewal option took place from December 19, 2024 through December 18, 2025. The effective dates for the final renewal option will run December 19, 2025 through December 18, 2026.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Friday, March 7, 2025.**

Transmission Headquarters LLC
Multistate Transmission

☑ Yes, I wish to continue the current contract with the above mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

5220021 / 26100-2025 / 6410300000 / _____

(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)

☐ No, I do not wish to continue the current contract with the above mentioned vendor(s) for the following reason(s).

SIGNATURE: Amy Martin DATE: 3/5/25

F2024011 Annual Contract for Automotive Transmission Repair and Service

				Primary Award		Primary Award	
				Transmission Headquarters LLC Fort Worth, TX HUB - No CO-OP - Yes		Jon-Tran Inc. dba Multistate Transmission Fort Worth, TX HUB - No CO-OP - Yes	
				Total Price	$22,540.00	Total Price	$33,796.28
Line #	Description	QTY	UOM	Unit	Extended	Unit	Extended
1	Hourly Labor Rate, 8:00 a.m. to 5:00 p.m., M	196	Per hour	$115.00		$172.43	

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. F2024011 - Annual Contract for Automotive Transmission Repair and Service- Fleet Services and All Precincts - Various Vendors- Exercise Second and Final Option for Renewal- Per Hourly Rate

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

****

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

****

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

   Yes_____ No__√__

2. Does the county action limit or restrict a real property right, even partially or temporarily?

   Yes_____ No__√__

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

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TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 16
Department:	**Prepared By:** Julie Nichols	**Approved By:** Christopher Lax, CPSM, CPSD, CPCP

SUBJECT:

Bid No. F2024015 - Annual Contract for Vehicle Glass Repair and Replacement - Various Vendors - Exercise Second and Final Renewal - Same Firm Fixed Prices, Hourly Rates, and Discount from List Price

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of Bid No. F2024015, Annual Contract for Vehicle Glass Repair and Replacement, for the second and final optional twelve (12) month period at the same firm fixed prices, hourly rates, and discount from list price to the following vendors:

Primary	AGN Glass LLC d/b/a. Auto Glass Now	Sections 1 and 2
Secondary	Peruna Glass Inc d/b/a Glass Doctor of North Texas	Sections 1 and 2

BACKGROUND

On October 17, 2023, the Commissioners Court, through Court Order# 142493, awarded Bid No. F2024015, Annual Contract for Vehicle Glass Repair and Replacement, Countywide, to the following vendors:

Primary	AGN Glass LLC d/b/a uto Glass Now	Sections 1 and 2
Secondary	Peruna Glass Inc d/b/a Glass Doctor of North Texas	Sections 1 and 2
Alternate	Paula's Richardson Auto Glass LLC d.b.a. Auto Glass Xperts	Section 1
	Titan Glass LLC d.b.a Titan Auto Glass	Section 2

The awards were based upon low bid meeting specifications and contained options to renew for two (2) additional twelve (12) month periods.

On September 4, 2024, the Commissioners Court, through Court Order # 143818, approved the first renewal option.

The purpose of this contract is to provide County vehicles with auto glass repair and replacements on an as needed basis throughout the year.

Paula's Richardson Auto Glass LLC d.b.a. Auto Glass Xperts and Titan Glass LLC d.b.a Titan Auto Glass elected not to renew. The remaining notified Purchasing in writing that their prices will remain firm through January 22, 2027. Fleet Services and the four (4) Maintenance Precincts notified Purchasing in writing that they are pleased with the remaining vendors and want to renew.

Therefore, it is the joint recommendation of Fleet Services, the four (4) Maintenance Precincts, and Purchasing that the Commissioners Court approve renewal of Bid No. F2024015, Annual Contract for Vehicle Glass Repair and Replacement, for another twelve (12) month period.

FISCAL IMPACT

Expenses for last year were approximately $23,572.41. Funding is available in the following accounts:

10000-2026 General Fund/6840200000 Fleet Services/576171 Vehicle Maintenance
26100-2026 Road and Bridge Fund/6110300000 Precinct #1 Maintenance/523011 Parts and Supplies
26100-2026 Road and Bridge Fund/6210300000 Precinct #2 Maintenance/523011 Parts and Supplies
26100-2026 Road and Bridge Fund/6310300000 Precinct #3 Maintenance/523011 Parts and Supplies
26100-2026 Road and Bridge Fund/6410300000 Precinct #4 Maintenance/523011 Parts and Supplies

Attachments

F2024015-2.2.pdf

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

March 4, 2025

Driven Brands Holdings (Auto Glass Now)
Contact: Lisa Kokinda
Address: 2933 Alta Mere Drive
Fort Worth, TX. 76116
Phone Number: 817-524-9219
E-mail: Lisa.kokinda@autoglassnow.com
Vendor # 7016754

Re: BID NO. F2024015 Annual Contract for Vehicle Glass Repair and Replacement

Dear Lisa Kokinda:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of January 23, 2024 through January 22, 2025. The effective dates for the first renewal option took place January 23, 2025 through January 22, 2026. The effective dates for the final renewal option will run January 23, 2026 through January 22, 2027.

☒ Yes, Driven Brands Holdings (Auto Glass Now) will accept the offer to extend the same contract firm fixed pricing which includes per unit pricing, hourly rate, and discount from list price through the renewal period. **Please include a current 1295 Form with your response.**

☐ No, Driven Brands Holdings (Auto Glass Now) will NOT accept the offer to extend the same contract firm fixed pricing which includes per unit pricing, hourly rate, and discount from list price through the renewal period.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☒ No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Julie Nichols

Julie Nichols, Senior Buyer
(P) 817.884.1133
(F) 817.884.1133
(E) jmnichols@tarrantcountytx.gov

Name: Lisa Kokinda
Lisa Kokinda
Phone Number: 817-524-9219
E-mail: lisa-kokinda@autoglassnow.com
Date: 3-4-2025

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

March 4, 2025

Peruna Glass (Glass Doctor of North Texas)
Contact: Taylor Benner
Addresses: 1901 John McCain Road ste b
Colleyville, TX. 76034
1110 W Harris Road ste 132
Arlington, TX. 76001
Phone Number: 817-524-9219
E-mail: tbenner@glassdoctordfw.com
Vendor # 7014223

Re: BID NO. F2024015 Annual Contract for Vehicle Glass Repair and Replacement

Dear Taylor Benner:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of January 23, 2024 through January 22, 2025. The effective dates for the first renewal option took place January 23, 2025 through January 22, 2026. The effective dates for the final renewal option will run January 23, 2026 through January 22, 2027.

☑ Yes, Peruna Glass (Glass Doctor of North Texas) will accept the offer to extend the same contract firm fixed pricing which includes per unit pricing, hourly rate, and discount from list price through the renewal period. **Please include a current 1295 Form with your response.**

☐ No, Peruna Glass (Glass Doctor of North Texas) will NOT accept the offer to extend the same contract firm fixed pricing which includes per unit pricing, hourly rate, and discount from list price through the renewal period.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☑ No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Julie Nichols

Julie Nichols, Senior Buyer
(P) 817.884.1133
(F) 817.884.1133
(E) jmnichols@tarrantcountytx.gov

Name: Taylor Benner
Taylor Benner
Phone Number: 469-200-3355
E-mail: tbenner@glassdoctordfw.com
Date: 03/03/2025

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

August 5, 2024

Titan Glass LLC
Contact: Adren Savitch
Phone Number: 972-747-9400
E-mail: titanautoglass@yahoo.com
Vendor # 7017017

Re: BID NO. F2024015 Annual Contract for Vehicle Glass Repair and Replacement

Dear Adren Savitch:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of January 23, 2024 through January 22, 2025. The effective dates for the first renewal option will run January 23, 2025 through January 22, 2026.

☐ Yes, Titan Glass LLC will accept the offer to extend the same contract firm fixed pricing which includes per unit pricing, hourly rate, and discount from list price through the renewal period.
Please include a current 1295 Form with your response.

☑ No, Titan Glass LLC will NOT accept the offer to extend the same contract firm fixed pricing which includes per unit pricing, hourly rate, and discount from list price through the renewal period.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☑ No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Julie Nichols

Julie Nichols, Senior Buyer
(P) 817.884.1133
(F) 817.884.1133
(E) jmnichols@tarrantcountytx.gov

Name: Adren Savitch
Phone Number: 972-747-9400 x 1
E-mail: titanautoglass@yahoo.com
Date: 8/5/24

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

August 5, 2024

Paula's Richardson Auto Glass LLC (Auto Glass Xperts)
Contact: Paula Titus
Address: 4005 Clay Avenue, Suite E
Fort Worth, TX. 76117
Phone Number: 817-498-1700
E-mail: paula@autoglassxperts.net
Vendor # 7017030

Re: BID NO. F2024015 Annual Contract for Vehicle Glass Repair and Replacement

Dear Paula Titus:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of January 23, 2024 through January 22, 2025. The effective dates for the first renewal option will run January 23, 2025 through January 22, 2026.

☐ Yes, Paula's Richardson Auto Glass LLC (Auto Glass Xperts) will accept the offer to extend the same contract firm fixed pricing which includes per unit pricing, hourly rate, and discount from list price through the renewal period.
Please include a current 1295 Form with your response.

☑ No, Paula's Richardson Auto Glass LLC (Auto Glass Xperts) will NOT accept the offer to extend the same contract firm fixed pricing which includes per unit pricing, hourly rate, and discount from list price through the renewal period.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☐ No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Julie Nichols

Julie Nichols, Senior Buyer
(P) 817.884.1133
(F) 817.884.1133
(E) jmnichols@tarrantcountytx.gov

Name: Paula
Paula Titus
Phone Number: 817-498-1700
E-mail: paula@autoglassxperts.net
Date: 8-2-24

Memorandum

To: Keith Harris

Dept.: Fleet Services

From: Julie Nichols, Senior Buyer, Purchasing Department

Date: March 26, 2025

Re: F2024015 Annual Contract for Vehicle Glass Repair and Replacement

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The above referenced contract will expire on 1/22/2026. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The original contract was for the period of January 23, 2024 through January 22, 2025. The effective dates for the first renewal option took place from January 23, 2025 through January 22, 2026. The effective dates for the final renewal option will run January 23, 2026 through January 22, 2027.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Friday, March 7, 2025.**

Primary	AGN Glass LLC d.b.a. Auto Glass Now	Sections 1 and 2
Secondary	Peruna Glass Inc d.b.a Glass Doctor of North Texas	Sections 1 and 2

☑ Yes, I wish to continue the current contract with the above mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

111600 / 10000-2026 / 6840200000 / NRG

(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)

☐ No, I do not wish to continue the current contract with the above mentioned vendor(s) for the following reason(s).

SIGNATURE: Keith W. Harris DATE: 3-26-25

Memorandum

To: Richard T. Hatcher or Jasmine A. Corrales

Dept.: Precinct 1 Maintenance

From: Julie Nichols, Senior Buyer, Purchasing Department

Date: March 3, 2025

Re: F2024015 Annual Contract for Vehicle Glass Repair and Replacement

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The above referenced contract will expire on 1/22/2026. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The original contract was for the period of January 23, 2024, through January 22, 2025. The effective dates for the first renewal option took place from January 23, 2025, through January 22, 2026. The effective dates for the final renewal option will run January 23, 2026, through January 22, 2027.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Friday, March 7, 2025.**

Primary AGN Glass LLC d.b.a. Auto Glass Now Sections 1 and 2

Secondary Peruna Glass Inc d.b.a Glass Doctor of North Texas Sections 1 and 2

☒ Yes, I wish to continue the current contract with the above-mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

523011 / 26100-2026 / 0110300000 / NRG

(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)

☐ No, I do not wish to continue the current contract with the above-mentioned vendor(s) for the following reason(s).

SIGNATURE: Jasmine Corrales DATE: 03/03/2025

Memorandum

To: Jason Thomas, Jason Murphy, Ronald Edwards, or Bridgett Burciaga

Dept.: Precinct 2 Maintenance

From: Julie Nichols, Senior Buyer, Purchasing Department

Date: March 3, 2025

Re: F2024015 Annual Contract for Vehicle Glass Repair and Replacement

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The above referenced contract will expire on 1/22/2026. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The original contract was for the period of January 23, 2024 through January 22, 2025. The effective dates for the first renewal option took place from January 23, 2025 through January 22, 2026. The effective dates for the final renewal option will run January 23, 2026 through January 22, 2027.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Friday, March 7, 2025.**

Primary	AGN Glass LLC d.b.a. Auto Glass Now	Sections 1 and 2
Secondary	Peruna Glass Inc d.b.a Glass Doctor of North Texas	Sections 1 and 2

☑ Yes, I wish to continue the current contract with the above mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

523011 / 26100-2025 / 6210300000

(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)

☐ No, I do not wish to continue the current contract with the above mentioned vendor(s) for the following reason(s).

SIGNATURE: Ron Edwards DATE: 3-3-25

Memorandum

To: Anthony Jaramillo, John Stubblefield, Mayo Sanchez Perez Jr., or Amanda Key

Dept.: Precinct 3 Maintenance

From: Julie Nichols, Senior Buyer, Purchasing Department

Date: March 3, 2025

Re: F2024015 Annual Contract for Vehicle Glass Repair and Replacement

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The above referenced contract will expire on 1/22/2026. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The original contract was for the period of January 23, 2024 through January 22, 2025. The effective dates for the first renewal option took place from January 23, 2025 through January 22, 2026. The effective dates for the final renewal option will run January 23, 2026 through January 22, 2027.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Friday, March 7, 2025.**

Primary	AGN Glass LLC d.b.a. Auto Glass Now	Sections 1 and 2
Secondary	Peruna Glass Inc d.b.a Glass Doctor of North Texas	Sections 1 and 2

☑ Yes, I wish to continue the current contract with the above mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

523011 / 26100-2025 / 6310300000

(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)

☐ No, I do not wish to continue the current contract with the above mentioned vendor(s) for the following reason(s).

SIGNATURE: Amanda Key DATE: 3/3/25

Memorandum

To: Ned Pyle or Amy Martin

Dept.: Precinct 4 Maintenance

From: Julie Nichols, Senior Buyer, Purchasing Department

Date: March 4, 2025

Re: F2024015 Annual Contract for Vehicle Glass Repair and Replacement

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The above referenced contract will expire on 1/22/2026. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The original contract was for the period of January 23, 2024 through January 22, 2025. The effective dates for the first renewal option took place from January 23, 2025 through January 22, 2026. The effective dates for the final renewal option will run January 23, 2026 through January 22, 2027.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Friday, March 7, 2025.**

Primary	AGN Glass LLC d.b.a. Auto Glass Now	Sections 1 and 2
Secondary	Peruna Glass Inc d.b.a Glass Doctor of North Texas	Sections 1 and 2

☑ Yes, I wish to continue the current contract with the above mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

526021 / 26100-2025 / 6410300000 / _____

(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)

☐ No, I do not wish to continue the current contract with the above mentioned vendor(s) for the following reason(s).

SIGNATURE: Amy Martin DATE: 3/5/25

Bid No. F2024015 Annual Contract for Vehicle Glass Repair and Replacement

				AGN Glass LLC d/b/a Auto Glass Now Charlotte, NC HUB - No CO-OP - Yes		Peruna Glass Inc d/b/a Glass Doctor of North Texas Carrollton, TX HUB - No CO-OP - Yes		Titan Glass LLC d/b/a Titan Auto Glass Plano, TX HUB - No CO-OP - Yes	
				Total Price	$17,397.82	Total Price	$23,678.16	Total Price	$24,654.96
Line #	Description	QTY	UOM	Unit	Extended	Unit	Extended	Unit	Extended
				Primary Award		Secondary Award			
1	Section 1: In-Store Service	1	EA		$8,774.81		$11,839.08		*$12,327.48
1.1	Hourly Rate, Vehicle Glass Repair, 8:00 AM to 5:00 PM, Monday through Friday	67		$46.00		$45.00		*$75.00	
1.2	Hourly Rate, Vehicle Glass Removal and Installation, 8:00 AM to 5:00 PM, Monday through Friday	67		$46.00		$100.00		*$75.00	
1.3	ADAS Recalibration Service	1		$330.00		$240.00		*$250.00	
1.4	Windshield for a 2020 Chevrolet Express 3500 with VIN number 1GAZGNFP3L1255690	1	EA	$535.82		$327.40		*$484.99	
1.5	Windshield for a 2021 Chevrolet Tahoe (PPV) with VIN number 1GNSCLED3MR351071	1	EA	$691.93		$401.05		*$487.66	
1.6	Windshield for a 2022 Ford Explorer with VIN number 1FMSK8BH1NGA76907	1	EA	$588.96		$636.58		*$633.90	
1.7	Windshield for a 2013 Ford F150 Pickup with VIN number 1FTEX1CM1DFC14200	1	EA	$464.10		$519.05		*$420.93	
	Discount for parts			36%		50%		*40%	
				Primary Award		Secondary Award		Alternate Award	
2	Section 2: Mobile On-Site Service	1	EA		$8,623.01		$11,839.08		$12,327.48
2.1	Hourly Rate, Vehicle Glass Repair, 8:00 AM to 5:00 PM, Monday through Friday	67		$46.00		$45.00		$75.00	
2.2	Hourly Rate, Vehicle Glass Removal and Installation, 8:00 AM to 5:00 PM, Monday through Friday	67		$46.00		$100.00		$75.00	
2.3	Cost Per Mobile On-Site Visit	67	EA	$0.00		$0.00		$0.00	
2.4	ADAS Recalibration Service	1	EA	$330.00		$240.00		$250.00	
2.5	Windshield for a 2020 Chevrolet Express 3500 with VIN number 1GAZGNFP3L1255690	1	EA	$535.82		$327.40		$484.99	

Bid No. F2024015 Annual Contract for Vehicle Glass Repair and Replacement

				Paula's Richardson Auto Glass LLC d/b/a Auto Glass Xperts Fort Worth, TX HUB - No CO-OP - Yes		Hauling Ace Dispatching LLC Arlington, TX HUB - No	
				Total Price	$28,060.00	Total Price	$29,505.00
Line #	Description	QTY	UOM	Unit	Extended	Unit	Extended
				Alternate Award			
1	Section 1: In-Store Service	1	EA		$14,030.00		*$13,580
1.1	Hourly Rate, Vehicle Glass Repair, 8:00 AM to 5:00 PM, Monday through Friday	67		$65.00		*$65.00	
1.2	Hourly Rate, Vehicle Glass Removal and Installation, 8:00 AM to 5:00 PM, Monday through Friday	67		$125.00		*$125.00	
1.3	ADAS Recalibration Service	1		$250.00		*$245.00	
1.4	Windshield for a 2020 Chevrolet Express 3500 with VIN number 1GAZGNFP3L1255690	1	EA	$240.00		*$130.00	
1.5	Windshield for a 2021 Chevrolet Tahoe (PPV) with VIN number 1GNSCLED3MR351071	1	EA	$245.00		*$140.00	
1.6	Windshield for a 2022 Ford Explorer with VIN number 1FMSK8BH1NGA76907	1	EA	$325.00		*$250.00	
1.7	Windshield for a 2013 Ford F150 Pickup with VIN number 1FTEX1CM1DFC14200	1	EA	$240.00		*$85.00	
	Discount for parts			42%		10%	
2	Section 2: Mobile On-Site Service	1	EA		$14,030.00		$15,925.00
2.1	Hourly Rate, Vehicle Glass Repair, 8:00 AM to 5:00 PM, Monday through Friday	67		$65.00		$65.00	
2.2	Hourly Rate, Vehicle Glass Removal and Installation, 8:00 AM to 5:00 PM, Monday through Friday	67		$125.00		$125.00	
2.3	Cost Per Mobile On-Site Visit	67	EA	$0.00		$35.00	
2.4	ADAS Recalibration Service	1	EA	$250.00		$245.00	
2.5	Windshield for a 2020 Chevrolet Express 3500 with VIN number 1GAZGNFP3L1255690	1	EA	$240.00		$130.00	

Bid No. F2024015 Annual Contract for Vehicle Glass Repair and Replacement

				AGN Glass LLC d/b/a Auto Glass Now Charlotte, NC HUB - No CO-OP - Yes		Peruna Glass Inc d/b/a Glass Doctor of North Texas Carrollton, TX HUB - No CO-OP - Yes		Titan Glass LLC d/b/a Titan Auto Glass Plano, TX HUB - No CO-OP - Yes	
				Total Price	$17,397.82	Total Price	$23,678.16	Total Price	$24,654.96
Line #	Description	QTY	UOM	Unit	Extended	Unit	Extended	Unit	Extended
				Primary Award		Secondary Award			
2.6	Windshield for a 2021 Chevrolet Tahoe (PPV) with VIN number 1GNSCLED3MR351071	1	EA	$691.93		$401.05		$487.66	
2.7	Windshield for a 2022 Ford Explorer with VIN number 1FMSK8BH1NGA76907	1	EA	$437.16		$636.58		$633.90	
2.8	Windshield for a 2013 Ford F150 Pickup with VIN number 1FTEX1CM1DFC14200	1	EA	$464.10		$519.05		$420.93	
	Discount for parts			36%		50%		40%	

*Titan Glass did not meet specifications for Section 1 due to not having an in-store location within Tarrant County as required.

*Hauling Ace Dispatching LLC did not meet specifications for Section 1 due to not having an in-store location within Tarrant County as required.

Trailer Doctor Inc withdrew their bid.

Bid No. F2024015 Annual Contract for Vehicle Glass Repair and Replacement

				Paula's Richardson Auto Glass LLC d/b/a Auto Glass Xperts Fort Worth, TX HUB - No CO-OP - Yes		Hauling Ace Dispatching LLC Arlington, TX HUB - No	
				Total Price	$28,060.00	Total Price	$29,505.00
Line #	Description	QTY	UOM	Unit	Extended	Unit	Extended
				Alternate Award			
2.6	Windshield for a 2021 Chevrolet Tahoe (PPV) with VIN number 1GNSCLED3MR351071	1	EA	$245.00		$140.00	
2.7	Windshield for a 2022 Ford Explorer with VIN number 1FMSK8BH1NGA76907	1	EA	$325.00		$250.00	
2.8	Windshield for a 2013 Ford F150 Pickup with VIN number 1FTEX1CM1DFC14200	1	EA	$240.00		$85.00	
	Discount for parts			42%		10%	

*Titan Glass did not meet specifications for Section 1 due to not having an in-store location within Tarrant County as required.

*Hauling Ace Dispatching LLC did not meet specifications for Section 1 due to not having an in-store location within Tarrant County as required.

Trailer Doctor Inc withdrew their bid.

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. F2024015 - Annual Contract for Vehicle Glass Repair and Replacement- Countywide - Various Vendors - Exercise Second and Final Option for Renewal - Same Firm Fixed Prices, Hourly Rates, and Discount from List Price

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

****

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

****

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

   Yes_____ No__√__

2. Does the county action limit or restrict a real property right, even partially or temporarily?

   Yes_____ No__√__

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

****

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 16
Department:	**Prepared By:** Julie Nichols	**Approved By:** Christopher Lax, CPSM, CPSD, CPCP

SUBJECT:

Bid No. F2024025 - Annual Contract for Tires and Tubes for Vehicles and Equipment - Countywide - Various Vendors - Exercise Second and Final Option for Renewal - Same Firm Fixed Prices and Discount from List Price

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of Bid No. F2024025, Annual Contract for Tires and Tubes for Vehicles and Equipment, for the second and final optional twelve (12) month period at the same firm fixed prices and discount from list price.

BACKGROUND

On February 6, 2024, the Commissioners Court, through Court Order #142576, awarded Bid No. F2024025, Annual Contract for Tires and Tubes for Vehicles and Equipment, Countywide, to the following vendors:

Primary	Southern Tire Mart, LLC
Secondary	Fastlap, LLC d/b/a Blagg Tire Wholesale
Alternate	Conlan Tire Co. LLC d/b/a Sidewall Holding LLC

The awards were based upon low bid meeting specifications and contained options to renew for two (2) additional twelve (12) month periods.

On November 19, 2024, the Commissioners Court, through Court Order #144279, approved the first renewal option.

The purpose of this contract is to provide the County with tires and tubes for vehicles and equipment on an as-needed basis throughout the year.

The vendors notified Purchasing in writing that their prices will remain firm through March 12, 2027. Fleet Services and the four (4) Maintenance Precincts notified Purchasing in writing that they are pleased with the vendors and want to renew.

Therefore, it is the joint recommendation of Fleet Services, the four (4) Maintenance Precincts, and Purchasing that the Commissioners Court approve renewal of Bid No. F2024025, Annual Contract for Tires and Tubes for Vehicles and Equipment, for another twelve (12) month period.

FISCAL IMPACT

Expenses for the last twelve (12) months were $232,811.85. Funding is available in the following accounts:

10000-2026 General Fund/6840200000 Central Garage/576171 Vehicle Maintenance
26100-2026 Road and Bridge/6110300000 Precinct 1 Maintenance/558025 Tires and Tubes
26100-2026 Road and Bridge/6210300000 Precinct 2 Maintenance/558025 Tires and Tubes
26100-2026 Road and Bridge/6310300000 Precinct 3 Maintenance/558025 Tires and Tubes
26100-2026 Road and Bridge/6410300000 Precinct 4 Maintenance/558025 Tires and Tubes

Attachments

F2024025 - 1.2 - Backup.pdf

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

July 8, 2025

Southern Tire Mart, LLC
800 HWY 98
Columbia, MS. 39429
(877) 786-4681
Contact: Richard Conwill
Richard.conwill@stmtires.com
Vendor # 7002496

Re: BID NO. F2024025 Annual Contract for Tires and Tubes for Vehicles and Equipment

Dear Richard Conwill:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of March 13, 2024 through March 12, 2025. The effective dates for the first renewal option ran March 13, 2025 through March 12, 2026. The effective dates for the final renewal option will run March 13, 2026 through March 12, 2027.

☑ Yes, Southern Tire Mart, LLC will accept the offer to extend the same firm fixed prices and discount from list price through the renewal period.
Please include a current 1295 Form with your response.

☐ No, Southern Tire Mart, LLC will NOT accept the offer to extend the same firm fixed prices and discount from list price through the renewal period.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☑ No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Julie Nichols

Julie Nichols, Senior Buyer
(P) 817.884.1133
(F) 817.884.1133
(E) jmnichols@tarrantcountytx.gov

Name: _____
Richard Conwill
Phone number: 601-424-3215
E-mail: gov-sales@stmtires.com
Date: 7-10-25

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303• Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

July 11, 2025

Fastlap, LLC dba Blagg Tire Wholesale
411 West Dallas Road
Grapevine, TX. 76051
(817) 481-8055
Contact Name: Terry Kozich
Terry.kozich@fastlapgroup.com
Vendor # 7017230

Re: BID NO. F2024025 Annual Contract for Tires and Tubes for Vehicles and Equipment

Dear Terry Kozich:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of March 13, 2024through March 12, 2025. The effective dates for the first renewal option ran March 13, 2025 through March 12, 2026.The effective dates for the final renewal option will run March 13, 2026 through March 12, 2027.

X☐ Yes, Fastlap, LLC dba Blagg Tire Wholesale will accept the offer to extend the same firm fixed prices and discount from list price through the renewal period.
Please include a current 1295 Form with your response.

☐ No, Fastlap, LLC dba Blagg Tire Wholesale will NOT accept the offer to extend the same firm fixed prices and discount from list price through the renewal period.

Are any other governmental entities currently utilizing this contract? X Yes ☐No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Julie Nichols

Julie Nichols, Senior Buyer
(P) 817.884.1133
(F) 817.884.1133
(E)jmnichols@tarrantcountytx.gov

Name: _Terry Kozich_____

Phone number: _817-481-8055____
E-mail: _terry.kozich@fastlapgroup.com__
Date: __July 08, 2025_____

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 · Fort Worth, TX 76196 · (817) 884-1414 · (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

July 15, 2025

Conlan Tire Co. LLC d/b/a Sidewall Holdings LLC
4003 Grand Lakes Way
Suite 400
Grand Prairie, TX. 75050-0008
(469) 890-1800
Contact Name: Alexander Conlan
aconlan@conlantire.com
Phone: (863) 277-2055
Vendor # 7016655

Re: BID NO. F2024025 Annual Contract for Tires and Tubes for Vehicles and Equipment

Dear Alexander Conlan:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of March 13, 2024 through March 12, 2025. The effective dates for the first renewal option ran March 13, 2025 through March 12, 2026. The effective dates for the final renewal option will run March 13, 2026 through March 12, 2027.

☑ Yes, Conlan Tire Co. LLC d/b/a Sidewall Holdings LLC will accept the offer to extend the same firm fixed prices and discount from list price through the renewal period.
Please include a current 1295 Form with your response.

☐ No, Conlan Tire Co. LLC d/b/a Sidewall Holdings LLC will NOT accept the offer to extend the same firm fixed prices and discount from list price through the renewal period.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☑ No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Julie Nichols

Julie Nichols, Senior Buyer
(P) 817.884.1133
(F) 817.884.1133
(E) jmnichols@tarrantcountytx.gov

Name:
Alexander Conlan
Phone number: 586-939-7000
E-mail: aconlan@conlantire.com
Date: 7/15/25

Other governmental entities using the F2024025 Annual Contract for Tires and Tubes for Vehicles and Equipment.

City of Benbrook

The City of Benbrook has spent $12,541.53 using the bid agreement with Fastlap.

Memorandum

To: Keith Harris

Dept.: Fleet Services

From: Julie Nichols, Senior Buyer, Purchasing Department

Date: July 7, 2025

Re: F2024025 Annual Contract for Purchasing Tires and Tubes for Vehicles and Equipment

---

The above referenced contract will expire on 3/12/2026. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The original contract was for the period of March 13, 2024 through March 12, 2025. The effective dates for the first renewal option took place from March 13, 2025 through March 12, 2026. The effective dates for the final renewal option will run March 13, 2026 through March 12, 2027.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Friday, July 11, 2025.**

Primary	Southern Tire Mart, LLC
Secondary	Fastlap LLC dba Blagg Tire Wholesale
Alternate	Conlan Tire Co. LLC d/b/a Sidewall Holdings LLC

☑ Yes, I wish to continue the current contract with the above mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

111600 / 10000-2025 / 6840200000

(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)

☐ No, I do not wish to continue the current contract with the above mentioned vendor(s) for the following reason(s).

SIGNATURE: _____ DATE: 7-7-25

Memorandum

To: Richard (Rick) Hatcher, Misael Linan, or Jasmine Corrales

Dept.: Precinct Maintenance 1

From: Julie Nichols, Senior Buyer, Purchasing Department

Date: July 3, 2025

Re: F2024025 Annual Contract for Purchasing Tires and Tubes for Vehicles and Equipment

---

The above referenced contract will expire on 3/12/2026. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The original contract was for the period of March 13, 2024 through March 12, 2025. The effective dates for the first renewal option took place from March 13, 2025 through March 12, 2026. The effective dates for the final renewal option will run March 13, 2026 through March 12, 2027.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Friday, July 11, 2025.**

Primary	Southern Tire Mart, LLC
Secondary	Fastlap LLC dba Blagg Tire Wholesale
Alternate	Conlan Tire Co. LLC d/b/a Sidewall Holdings LLC

☑ Yes, I wish to continue the current contract with the above mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

558025 / 20100 / 0110300000 / NRG

(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)

☐ No, I do not wish to continue the current contract with the above mentioned vendor(s) for the following reason(s).

SIGNATURE: Jasmine Corrales DATE: 07/03/2025

Memorandum

To: Ronald Edwards

Dept.: Precinct Maintenance 2

From: Julie Nichols, Senior Buyer, Purchasing Department

Date: July 3, 2025

Re: F2024025 Annual Contract for Purchasing Tires and Tubes for Vehicles and Equipment

---

The above referenced contract will expire on 3/12/2026. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The original contract was for the period of March 13, 2024 through March 12, 2025. The effective dates for the first renewal option took place from March 13, 2025 through March 12, 2026. The effective dates for the final renewal option will run March 13, 2026 through March 12, 2027.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Friday, July 11, 2025.**

Primary	Southern Tire Mart, LLC
Secondary	Fastlap LLC dba Blagg Tire Wholesale
Alternate	Conlan Tire Co. LLC d/b/a Sidewall Holdings LLC

☑ Yes, I wish to continue the current contract with the above mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

5558025 / 26100-20257 / 6210300 / 1000

(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)

☐ No, I do not wish to continue the current contract with the above mentioned vendor(s) for the following reason(s).

SIGNATURE: Lon Edwards DATE: 7-7-25

Memorandum

To: Mayo Sanchez Perez Jr.

Dept.: Precinct Maintenance 3

From: Julie Nichols, Senior Buyer, Purchasing Department

Date: July 7, 2025

Re: F2024025 Annual Contract for Purchasing Tires and Tubes for Vehicles and Equipment

---

The above referenced contract will expire on 3/12/2026. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The original contract was for the period of March 13, 2024 through March 12, 2025. The effective dates for the first renewal option took place from March 13, 2025 through March 12, 2026. The effective dates for the final renewal option will run March 13, 2026 through March 12, 2027.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Friday, July 11, 2025.**

Primary	Southern Tire Mart, LLC
Secondary	Fastlap LLC dba Blagg Tire Wholesale
Alternate	Conlan Tire Co. LLC d/b/a Sidewall Holdings LLC

☑ Yes, I wish to continue the current contract with the above mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

5580 25 / 26100-2026 / 6310320000 / _____

(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)

☐ No, I do not wish to continue the current contract with the above mentioned vendor(s) for the following reason(s).

SIGNATURE: Mayo Sanchez DATE: 7/7/25

Memorandum

To: Doug Deweese

Dept.: Pct. 4 Maintenance Facility

From: Julie Nichols, Senior Buyer, Purchasing Department

Date: July 3, 2025

Re: F2024025 Annual Contract for Purchasing Tires and Tubes for Vehicles and Equipment

---

The above referenced contract will expire on 3/12/2026. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The original contract was for the period of March 13, 2024 through March 12, 2025. The effective dates for the first renewal option took place from March 13, 2025 through March 12, 2026. The effective dates for the final renewal option will run March 13, 2026 through March 12, 2027.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Friday, July 11, 2025.**

Primary	Southern Tire Mart, LLC
Secondary	Fastlap LLC dba Blagg Tire Wholesale
Alternate	Conlan Tire Co. LLC d/b/a Sidewall Holdings LLC

X Yes, I wish to continue the current contract with the above mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

558025 / 2610-2025 / 6410300000 / _____

(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)

☐ No, I do not wish to continue the current contract with the above mentioned vendor(s) for the following reason(s).

SIGNATURE: Doug Deweese DATE: 7-3-2025

Bid No. F2024025 Annual Contract for Tires and Tubes for Vehicles and Equipment

				Secondary Award		Alternate Award	
				Car Concepts Commercial, LLC d/b/a Blagg Tire Wholesale Grapevine, TX HUB - No CO-OP - Yes		**Conlan Tire Co. LLC d/b/a Sidewall Holdings LLC Grand Praire, TX HUB - No CO-OP-Yes**	
				Total Price	**$62,724.37**	**Total Price**	**$72,959.06**
Line #	**Description**	**QTY**	**UOM**	**Unit**	**Extended**	**Unit**	**Extended**
1	BIDDERS MUST BID ALL ITEMS WITHIN A SECTION ALL DELIVERY/FREIGHT/TRAVEL/FUEL/MATERIAL/SERVICE CALL COSTS TO BE INCLUDED IN UNIT PRICING	1	EA	$62,724.37		$72,959.06	
1.1	245-60R18	25	EA	$120.75		$147.13	
	Brand			Firestone Destination LE3		General Grabber HTS 60 Product # 04504940000	
1.2	LT245-75R17	37	EA	$140.75		$167.54	
	Brand			Goodyear Workhorse HT		General Gabber Product # 04507200000	
1.3	LT275-70R18	39	EA	$170.00		$177.40	
	Brand			Goodyear Workhorse HT		General HD Product # 04509190000	
1.4	235-65R16C	3	EA	$130.00		$154.28	
	Brand			Goodyear Workhorse HT		General HD Van Product # 04603460000	
1.5	205-65R16	11	EA	$85.00		$98.43	
	Brand			Goodyear Assurance		General Altimax RT 45 95H Product # 15576230000	
1.6	315-35R20	2	EA	$225.00		$272.34	
	Brand			Goodyear Exhilarate		Continental Extreme Contact Product # 155573610000	
1.7	P265-60R17	242	EA	$114.95		$136.34	
	Brand			Goodyear Eagle RSA		General G Max Justice Product # 155539600000	
1.8	245-55R18	77	EA	$114.95		$140.38	
	Brand			Goodyear Eagle RSA		General G Max Justice Product # 155539500000	

Bid No. F2024025 Annual Contract for Tires and Tubes for Vehicles and Equipment

				Primary Award			
				Deco Tire Inc Lubbock, TX HUB - Yes		Southern Tire Mart, LLC Columbia, MS HUB - No CO-OP - Yes	
				Total Price	$80,548.73	Total Price	$62,550.58
Line #	Description	QTY	UOM	Unit	Extended	Unit	Extended
1	BIDDERS MUST BID ALL ITEMS WITHIN A SECTION ALL DELIVERY/FREIGHT/TRAVEL/FUEL/MATERIAL/SERVICE CALL COSTS TO BE INCLUDED IN UNIT PRICING	1	EA	$80,548.73		$62,550.58	
1.1	245-60R18	25	EA	$148.36		$117.21	
	Brand			Goodyear 245/60R18 105H SL Assurance All-Season		Firestone Destination LE3	
1.2	LT245-75R17	37	EA	$178.08		$144.22	
	Brand			Goodyear LT245/75R17 E 121S WRL Workhorse At BSL		Firestone Transforce HT2	
1.3	LT275-70R18	39	EA	$215.20		$156.17	
	Brand			Goodyear LT275/70R18 E 125R WRL Workhorse At Owl		Firestone Transforce HT2	
1.4	235-65R16C	3	EA	$155.74		$131.09	
	Brand			Goodyear 235/65R16C E 121/119R WRL WH HT C-Type		Firestone Trans CV	
1.5	205-65R16	11	EA	$96.64		$76.57	
	Brand			Goodyear 205/65R16 95H SL Assurance All-Season		Firestone All Season	
1.6	315-35R20	2	EA	$271.21		$260.97	
	Brand			Goodyear 315/35ZR20 XL 110Y Eagle Exhilarate		Bridgestone DLR HP SPT RFT	
1.7	P265-60R17	242	EA	$151.20		$117.21	
	Brand			Goodyear P265/60R17 108V SL EAG RS-A VSBRPTL (Tahoe)		Firestone Firehawk Pursuit	
1.8	245-55R18	77	EA	$156.28		$117.21	
	Brand			Goodyear 245/55R18 103V Eagle RS-A VSB TL (Ford PI Sedan & Utility)		Firestone Firehawk Pursuit	

Bid No. F2024025 Annual Contract for Tires and Tubes for Vehicles and Equipment

				Secondary Award		Alternate Award	
				Car Concepts Commercial, LLC d/b/a Blagg Tire Wholesale Grapevine, TX HUB - No CO-OP - Yes		**Conlan Tire Co. LLC d/b/a Sidewall Holdings LLC Grand Praire, TX HUB - No CO-OP-Yes**	
				Total Price	**$62,724.37**	**Total Price**	**$72,959.06**
Line #	**Description**	**QTY**	**UOM**	**Unit**	**Extended**	**Unit**	**Extended**
1.9	255-60R18	57	EA	$128.99		$136.34	
	Brand			Firestone Firehawk		General G Max Justice Product # 04505550000	
1.10	ST235-80R16	5	EA	$130.50		**$118.00**	
	Brand			Goodyear Endurance		Roadmax	
1.11	265-70R17	11	EA	$128.99		$173.46	
	Brand			Firestone Destination LE3		General HD Product # 04507220000	
	Discount for products not listed			0%		49%	

Bid No. F2024025 Annual Contract for Tires and Tubes for Vehicles and Equipment

Primary Award

				Deco Tire Inc Lubbock, TX HUB - Yes		Southern Tire Mart, LLC Columbia, MS HUB - No CO-OP - Yes	
				Total Price	**$80,548.73**	**Total Price**	**$62,550.58**
Line #	**Description**	**QTY**	**UOM**	**Unit**	**Extended**	**Unit**	**Extended**
1.9	255-60R18	57	EA	$151.20		**$116.29**	
	Brand			Goodyear 255/60R18 108V EAG Enforcer TL		Firestone Firehawk Pursuit	
1.10	ST235-80R16	5	EA	$146.18		**$125.00**	
	Brand			Goodyear ST235/80R16 123N LR-E Endurance BSW TL		Carlisle Radial Trail	
1.11	265-70R17	11	EA	$164.73		**$162.96**	
	Brand			Goodyear 265/70R17 115T SL WRL Workhorse At Owl		Firestone Transforce HT3	
	Discount for products not listed			0%		0%	

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. F2024025 - Annual Contract for Tires and Tubes for Vehicles and Equipment - Countywide - Various Vendors – Exercise Second and Final Option for Renewal - Same Firm Fixed Prices

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

****

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

****

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

   Yes_____ No__√__

2. Does the county action limit or restrict a real property right, even partially or temporarily?

   Yes_____ No__√__

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

****

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 16
Department:	**Prepared By:** Dallas Arter	**Approved By:** Christopher Lax, CPSM, CPSD, CPCP

SUBJECT:

RFQ No. F2024099 - Annual Contract for Temporary Healthcare Personnel - Public Health - Various Vendors - Exercise First Option for Renewal - Same Contract Terms

CONSENT AGENDA

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of RFQ No. F2024099, Annual Contract for Temporary Healthcare Personnel, for Public Health, for the first optional twelve (12) month period for at the same contract terms.

BACKGROUND:

On November 11, 2024, the Commissioners Court, through Court Order #144292, awarded RFQ No. F2024099, Annual Contract for Temporary Healthcare Personnel, for Public Health, to the following vendors:

Primary	ACI Federal, Inc.
Secondary	Healthcare Staffing Professionals, Inc.
Alternate 1	Nirvana Sky Group LLC d/b/a Healthcare Pros
Alternate 2	Tryfacta, Inc.

The awards were based upon each vendor's high ranking in the evaluation procedure as outlined in the RFQ specifications and contained options to renew for two (2) additional twelve (12) month periods.

The contract provides temporary healthcare personnel to fill coverage gaps created when County healthcare employees are ill, on vacation, or while posted positions are not filled. Positions include Physician, Nurse Practitioner, Physician's Assistant, Registered Nurse, Licensed Vocational Nurse, Phlebotomist/Laboratory Technician, Certified Medical Assistant, and General Medical Radiologic Technologist.

The vendors notified Purchasing in writing that they will extend the same contract terms through November 18, 2026. Public Health notified Purchasing in writing that they are pleased with the vendors and want to renew.

Therefore, it is the joint recommendation of Public Health and Purchasing that the Commissioners Court approve renewal of RFQ No. F2024099, Annual Contract for Temporary Healthcare Personnel, for another twelve (12) month period.

FISCAL IMPACT:

Expenses for the last twelve (12) months were $140,469.60. Funding for Fiscal Year 2026, in the amount of $199,800.00 is available in the following accounts:

Various Funds/Various Cost Centers/569011 Professional Services
Various Funds/Various Cost Centers/575611 Contract Labor

Attachments

Back up Documents.pdf

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

July 8, 2025

Adib Chowdhury
Director
ACI Federal, Inc.
500 Lafayette Blvd., Suite 200
Fredericksburg, VA 22401

Re: RFQ No. F2024099 – Annual Contract for Temporary Healthcare Personnel

Dear Mr. Chowdhury,

Referenced RFQ was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of November 19, 2024, through November 18, 2025. The effective dates for the first renewal option will run from November 19, 2025, through November 18, 2026.

Tarrant County Purchasing Department hereby extends an invitation to ACI Federal, Inc.to accept the first option for an additional one (1) year period as awarded on November 19, 2024. ACI Federal, Inc., acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All terms and conditions must remain firm for the optional renewal period through November 18, 2026.

☑ Yes, ACI Federal, Inc. will accept the offer to extend the same contract terms and conditions through November 18, 2026. **Please include a current 1295 Form with your response.**

☐ No, ACI Federal, Inc. will NOT accept the offer to extend the same contract terms and conditions through November 18, 2026.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☑ No
If yes, please return a listing of the participating entities with this letter.

Please email your signed response.

Sincerely,

Dallas Arter
Dallas Arter, Senior Buyer
Tarrant County
817-884-1057

Adib Chowdhury
Adib Chowdgury
Director

16th July, 2025
Date

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

July 8, 2025

Cornelius Mamboleo
Vice President Contracts & Compliance
Healthcare Staffing Professionals, Inc.
6914 Canby Avenue, Suite 109
Reseda, CA 91335

Re: RFQ No. F2024099 – Annual Contract for Temporary Healthcare Personnel

Dear Mr. Mamboleo,

Referenced RFQ was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of November 19, 2024, through November 18, 2025. The effective dates for the first renewal option will run from November 19, 2025, through November 18, 2026.

Tarrant County Purchasing Department hereby extends an invitation to Healthcare Staffing Professionals, Inc. to accept the first option for an additional one (1) year period as awarded on November 19, 2024. Healthcare Staffing Professionals, Inc., acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All terms and conditions must remain firm for the optional renewal period through November 18, 2026.

☑ Yes, Healthcare Staffing Professionals, Inc. will accept the offer to extend the same contract terms and conditions through November 18, 2026. **Please include a current 1295 Form with your response.**

☐ No, Healthcare Staffing Professionals, Inc. will NOT accept the offer to extend the same contract terms and conditions through November 18, 2026.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☑ No
If yes, please return a listing of the participating entities with this letter.

Please email your signed response.

Sincerely,

Dallas Arter
Dallas Arter, Senior Buyer
Tarrant County
817.884.1057

Cornelius Mamboleo
Cornelius Mamboleo
Vice President Contracts & Compliance
818.921.3126

7/8/2025
Date

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

July 8, 2025

Jane Kasebwa
Nirvana Sky Group LLC d/b/a Healthcare Pros
1000 W. 8th Street 507
Los Angeles, CA 90017

Re: RFQ No. F2024099 – Annual Contract for Temporary Healthcare Personnel

Dear Ms. Kasebwa,

Referenced RFQ was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of November 19, 2024, through November 18, 2025. The effective dates for the first renewal option will run from November 19, 2025, through November 18, 2026.

Tarrant County Purchasing Department hereby extends an invitation to Nirvana Sky Group LLC d/b/a Healthcare Pros to accept the first option for an additional one (1) year period as awarded on November 19, 2024. Nirvana Sky Group LLC d/b/a Healthcare Pros acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All terms and conditions must remain firm for the optional renewal period through November 18, 2026.

☑ Yes, Nirvana Sky Group LLC d/b/a Healthcare Pros will accept the offer to extend the same contract terms and conditions through November 18, 2026. **Please include a current 1295 Form with your response.**

☐ No, Nirvana Sky Group LLC d/b/a Healthcare Pros will NOT accept the offer to extend the same contract terms and conditions through November 18, 2026.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☑ No
If yes, please return a listing of the participating entities with this letter.

Please email your signed response.

Sincerely,

Dallas Arter
Dallas Arter, Senior Buyer
Tarrant County
817-884-1057

Jane Kasebwa
Nirvana Sky Group LLC
d/b/a Healthcare Pros

7/21/2025
Date

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

July 10, 2025

Arman Dhar
VP Operations
Tryfacta Inc.
14785 Preston Road, Suite 550
Dallas, TX 75240

Re: RFQ No. F2024099 – Annual Contract for Temporary Healthcare Personnel

Dear Mr. Dhar,

Referenced RFQ was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of November 19, 2024, through November 18, 2025. The effective dates for the first renewal option will run from November 19, 2025, through November 18, 2026.

Tarrant County Purchasing Department hereby extends an invitation to Tryfacta, Inc. to accept the first option for an additional one (1) year period as awarded on November 19, 2024. Tryfacta Inc., acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All terms and conditions must remain firm for the optional renewal period through November 18, 2026.

☑ Yes, Tryfacta Inc. will accept the offer to extend the same contract terms and conditions through November 18, 2026. **Please include a current 1295 Form with your response.**

☐ No, Tryfacta Inc. will NOT accept the offer to extend the same contract terms and conditions through November 18, 2026.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☑ No
If yes, please return a listing of the participating entities with this letter.

Please email your signed response.

Sincerely,

Dallas Arter
Dallas Arter, Senior Buyer
Tarrant County
817-884-1057

Arman Dhar Digitally signed by Arman Dhar Date: 2025.07.10 14:03:09 -07'00'
Arman Dhar
VP Operations
925-640-3641

7/10/2025
Date

Memorandum

To: Gary Collins

Dept: Public Health Department

From: Dallas Arter, Sr. Buyer, Purchasing Department

Date: 07/08/2025

Re: Renewal of RFQ No. 2024099 - ANNUAL CONTRACT FOR TEMPORARY HEALTHCARE PERSONNEL

The above-mentioned contract will expire on November 18, 2025. This contract included two (2) options to renew with the vendors for two (2) additional twelve (12) month terms. The first optional twelve (12) month period would commence on November 19, 2025, and would expire on November 18, 2026.

If you wish to exercise this first option to renew and continue this contract with all ranked vendors for twelve more months, please check the appropriate item and email it to me by July 15, 2025.

☑ Yes, I wish to continue the current contract with the ranked vendors for the first renewal term of the contract.

Funds to support this contract will be provided by the following accounts:

T0400 / 569011 / $11,000 ; T0400 / 575611 / $181,800.00 & T0450 / 569011 / $7,000.00

○ No, I do not wish to continue the current contract with the ranked vendors for the following reason (s):

SIGNATURE: Gary Collins DATE: 7/21/2025

RFQ No. F2024099 Annual Contract for Temporary Healthcare Personnel

Ranking Order

1. ACI Federal Inc.
2. Healthcare Staffing Professionals, Inc.
3. Nirvana Sky Group LLC d/b/a 24/7 Healthcare Pros
4. Tryfacta, Inc.
5. Management Recruiters of Fort Worth – Southwest
6. ATC Healthcare Services, LLC
7. Smith Medical Staffing LLC d/b/a CornerStone Medical
8. Pro-Touch Nurses, Inc.
9. Eight Eleven Group, LLC d/b/a Medasource
10. The Evolvers Group, L.P.
11. Compu-Vision Consulting, Inc.
12. Health Advocates Network, Inc.
13. Infojini, Inc.
14. Advantis Medical Staffing, LLC
15. LanceSoft, Inc.
16. Worldwide Travel Staffing, Limited
17. QS Healthcare LLC
18. Kupplin Worldwide LLC d/b/a Soal Technologies
19. Amergis Healthcare Staffing, Inc. d/b/a Maxim Healthcare Staffing

20. Physician Resources, Inc.
21. RADgov, Inc.
22. COGENT Infotech Corporation
23. AB Staffing Solutions

Notes: Staffactory, LLC, Maceo Carter Investments, LLC, and Remarkable Staffing, LLC did not submit a Form 1295 as required and were therefore removed from the ranking order.

No-bids were received from General Datatech, LP and SuiteMate Staffing Solutions.

RFQ No. F2024099 Annual Contract for Temporary Healthcare Personnel

		Qualified	Qualified	Qualified	Qualified
		ACI Federal Inc. Fredericksburg, VA HUB - No	**Healthcare Staffing Professionals, Inc. Reseda, CA HUB - Yes**	**Nirvana Sky Group LLC d/b/a 24/7 Healthcare Pros Los Angeles, CA HUB - Yes**	**Tryfacta, Inc. Pleasanton, CA HUB - Yes**
Evaluation Criteria	Max Points	Score	Score	Score	Score
Qualifications and Experience of Agency	250	**212.50**	**187.50**	**125.00**	**187.50**
Qualifications and Experience of Management Team and Temporary Personnel Assigned to Tarrant County	300	**240.00**	**225.00**	**240.00**	**225.00**
Approach, Methodology and Implementation Plan	300	**255.00**	**240.00**	**270.00**	**225.00**
Preparation and Presentation of Response	50	**45.00**	**35.00**	**40.00**	**30.00**
References	100	**86.67**	**93.33**	**95.50**	**100.00**
Total Score	1000	**839.17**	**780.83**	**770.50**	**767.50**

RFQ No. F2024099 Annual Contract for Temporary Healthcare Personnel

		Management Recruiters of Fort Worth - Southwest Arlington, TX HUB - Yes	ATC Healthcare Services, LLC Lake Success, NY HUB - No	Smith Medical Staffing LLC d/b/a CornerStone Medical Irving, TX HUB - Yes	Pro-Touch Nurses, Inc. Frisco, TX HUB - Yes
Evaluation Criteria	Max Points	Score	Score	Score	Score
Qualifications and Experience of Agency	250	200.00	200.00	175.00	200.00
Qualifications and Experience of Management Team and Temporary Personnel Assigned to Tarrant County	300	240.00	240.00	195.00	240.00
Approach, Methodology and Implementation Plan	300	240.00	255.00	210.00	225.00
Preparation and Presentation of Response	50	37.50	37.50	35.00	37.50
References	100	26.67	0.00	100.00	0.00
Total Score	1000	744.17	732.50	715.00	702.50

RFQ No. F2024099 Annual Contract for Temporary Healthcare Personnel

		Eight Eleven Group, LLC d/b/a Medasource Indianapolis, IN HUB - No	The Evolvers Group, L.P. Flower Mound, TX HUB - Yes	Compu-Vision Consulting, Inc. North Brunswick, NJ HUB - No	Health Advocates Network, Inc. West Covina, CA HUB - No
Evaluation Criteria	Max Points	Score	Score	Score	Score
Qualifications and Experience of Agency	250	162.50	187.50	187.50	187.50
Qualifications and Experience of Management Team and Temporary Personnel Assigned to Tarrant County	300	240.00	210.00	240.00	210.00
Approach, Methodology and Implementation Plan	300	225.00	225.00	225.00	225.00
Preparation and Presentation of Response	50	37.50	40.00	37.50	30.00
References	100	33.33	33.33	0.00	33.33
Total Score	1000	698.33	695.83	690.00	685.83

RFQ No. F2024099 Annual Contract for Temporary Healthcare Personnel

		Infojini, Inc. Columbia, MD HUB - Yes	Advantis Medical Staffing, LLC Dallas, TX HUB - No	LanceSoft, Inc. Herndon, VA HUB - No	Worldwide Travel Staffing, Limited Tonawanda, NY HUB - Yes
Evaluation Criteria	Max Points	Score	Score	Score	Score
Qualifications and Experience of Agency	250	175.00	175.00	175.00	162.50
Qualifications and Experience of Management Team and Temporary Personnel Assigned to Tarrant County	300	210.00	210.00	195.00	195.00
Approach, Methodology and Implementation Plan	300	225.00	210.00	210.00	195.00
Preparation and Presentation of Response	50	35.00	32.50	35.00	30.00
References	100	33.33	28.90	33.33	64.50
Total Score	1000	678.33	656.40	648.33	647.00

RFQ No. F2024099 Annual Contract for Temporary Healthcare Personnel

		QS Healthcare LLC Austin, TX HUB - No	Kupplin Worldwide LLC d/b/a Soal Technologies Austin, TX HUB - Yes	Amergis Healthcare Staffing, Inc. d/b/a Maxim Healthcare Staffing Columbia, MD HUB - No	Physician Resources, Inc. Houston, TX HUB - Yes
Evaluation Criteria	Max Points	Score	Score	Score	Score
Qualifications and Experience of Agency	250	162.50	162.50	187.50	162.50
Qualifications and Experience of Management Team and Temporary Personnel Assigned to Tarrant County	300	195.00	195.00	180.00	195.00
Approach, Methodology and Implementation Plan	300	195.00	180.00	195.00	180.00
Preparation and Presentation of Response	50	30.00	27.50	35.00	25.00
References	100	57.80	66.67	33.33	66.67
Total Score	1000	640.30	631.67	630.83	629.17

RFQ No. F2024099 Annual Contract for Temporary Healthcare Personnel

		RADgov, Inc. Fort Lauderdale, FL HUB - Yes	COGENT Infotech Corporation Pittsburgh, PA HUB - No	AB Staffing Solutions Gilbert, AZ HUB - No
Evaluation Criteria	Max Points	Score	Score	Score
Qualifications and Experience of Agency	250	137.50	162.50	125.00
Qualifications and Experience of Management Team and Temporary Personnel Assigned to Tarrant County	300	195.00	165.00	180.00
Approach, Methodology and Implementation Plan	300	165.00	180.00	135.00
Preparation and Presentation of Response	50	25.00	25.00	17.50
References	100	68.90	51.00	33.33
Total Score	1000	591.40	583.50	490.83

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: RFQ No. F2024099 – Annual Contract for Temporary Healthcare Personnel – Public Health - Various Vendors – Exercise First Option for Renewal – Same Contract Term.

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

****

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

****

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

   Yes_____ No __√__

2. Does the county action limit or restrict a real property right, even partially or temporarily?

   Yes_____ No __√__

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

****

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 9
Department:	**Prepared By:** Allan Tucker	**Approved By:** Christopher Lax, CPSM, CPSD, CPCP

SUBJECT:

Bid No. F2024190 - Annual Contract for Pest Control, Extermination, and Bee Removal Services - Facilities Management - Pest Proof Extermination - Exercise First Option for Renewal - Same Firm Fixed Prices

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of Bid No. F2024190, Annual Contract for Pest Control, Extermination, and Bee Removal Services, for the first optional twelve (12) month period at the same firm fixed prices.

BACKGROUND

On October 15, 2024, the Commissioners Court, through Court Order #144101, awarded Bid No. F2024190, Annual Contract for Pest Control, Extermination, and Bee Removal Services, for Facilities Management, to Pest Proof Exterminating.

The award was based upon low bid meeting specifications and contained options to renew for two (2) additional twelve (12) month periods.

The contract is utilized for extermination and removal services to control and eliminate all varieties of pests and insects that may be encountered in and around the perimeter of County buildings.

The vendor notified Purchasing in writing that their prices will remain firm through October 18, 2026. Facilities Management notified Purchasing in writing that they are pleased with the vendor and wants to renew.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that the Commissioners Court approve renewal of Bid No. F2024190, Annual Contract for Pest Control, Extermination, and Bee Removal Services, for another twelve (12) month period.

FISCAL IMPACT

Expenses for the last twelve (12) months were $48,040.00. Funding is available in account 10000-2026 General Fund/Various Cost Centers/532011 Building Maintenance.

Attachments

Backup F2024190.pdf

Bid No. F2024190 Annual Contract for Pest Control, Extermination, and Bee Removal Services

Award

Line #	Description	UOM	Estimated	Pest Force by Ecoteam (Ecoteam, LLC) Irving, TX HUB - No		**Pest Proof Exterminating Dublin, TX HUB - No CO-OP - Yes**	
				Total Price	**$105,031.92**	**Total Price**	**$21,624.00**
				Unit	**Extended**	**Unit**	**Extended**
1	**Section A: Termite Control**						
1.1	Pre-Construction Termite Treatment	ft. sq.		$ 0.40	$ 0.40	**$ 0.75**	**$ 0.75**
1.2	Termite Treatment - M-F, 8:00 AM to 5:00 PM	hr.		$ 100.00	$ 100.00	**$ 75.00**	**$ 75.00**
1.3	Termite Treatment - M-F, 5:01 PM to 7:59 AM	hr.		$ 200.00	$ 200.00	**$ 75.00**	**$ 75.00**
1.4	Termite Treatment - Weekends & Holidays	hr.		$ 200.00	$ 200.00	**$ 75.00**	**$ 75.00**
1.5	Subterranean Termite & Chemical Soil Treatment up to 20 ft.	ft. sq.		$ -	$ -	**$ 4.00**	**$ 4.00**
1.6	Subterranean Termite & Chemical Soil Treatment over 20 Feet	linear ft.		$ 10.00	$ 10.00	**$ 2.30**	**$ 2.30**
1.7	Subterranean Termite, Bait, and Monitoring Treatment up to 20 Feet	ft. sq.		$ -	$ -	**$ 75.00**	**$ 75.00**
1.8	Subterranean Termite, Bait, and Monitoring Treatment over 20 Feet:	ft. sq.		$ 10.00	$ 10.00	**$ 2.30**	**$ 2.30**
2	**Section B: Bee Removal Services**						
2.1	Capture and Transport Bee Hive			$ 1,200.00	$ 1,200.00	**$ 300.00**	**$ 300.00**
2.2	Additional Hives	Per Hive		$ 600.00	$ 600.00	**$ 300.00**	**$ 300.00**
2.3	Inclusive Emergency Capture and Transport -Hourly Rate: M-F, 8:00 AM to 5:00 PM	hr.		$ 1,200.00	$ 1,200.00	**$ 300.00**	**$ 300.00**
2.4	Inclusive Emergency Capture and Transport -Hourly Rate: M-F, 5:01 PM to 7:59 AM	hr.		$ 1,350.00	$ 1,350.00	**$ 300.00**	**$ 300.00**
2.5	Inclusive Emergency Capture and Transport -Hourly Rate: Weekends & Holidays	hr.		$ 1,350.00	$ 1,350.00	**$ 300.00**	**$ 300.00**
3	**Section C: Miscellaneous Services**						

Bid No. F2024190 Annual Contract for Pest Control, Extermination, and Bee Removal Services

				Pest Force by Ecoteam (Ecoteam, LLC) Irving, TX HUB - No		**Pest Proof Exterminating Dublin, TX HUB - No CO-OP - Yes**	
				Total Price	**$105,031.92**	**Total Price**	**$21,624.00**
3.1	Ants, 1-time mound inspection and treatment	Ea.		$ 125.00	$ 125.00	**$ 25.00**	**$ 25.00**
3.2	Bed Bugs, Per Square Footage. Must include necessary treatments-no return charges shall apply	ft. sq.		$ 2.00	$ 2.00	**$ 0.75**	**$ 0.75**
3.3	Bait Station - Bait Box and Setup	Ea.		$ 25.00	$ 25.00	**$ 27.50**	**$ 27.50**
3.4	Fleas, Flies, Mice, Mosquitos, Moths, Rats, and Roaches	Ea.		$ 135.00	$ 135.00	**$ 25.00**	**$ 25.00**
3.5	Live Animal Removal Inside/Outside	Ea.		$ 325.00	$ 325.00	**$ 95.00**	**$ 95.00**
3.6	Rodent/live animal trap and removal	Ea.		$ 125.00	$ 125.00	**$ 25.00**	**$ 25.00**
3.7	Spot treatment of Scorpions, Silverfish, Spiders. Ticks, Lice, Wasps & Yellow Jacket Nest Removal	Ea.		$ 125.00	$ 125.00	**$ 25.00**	**$ 25.00**
3.8	Termite Control, Spot Treatment.	Ea.		$ 250.00	$ 250.00	**$ 75.00**	**$ 75.00**
4	**Price Per Building**						
4.1	1895 Courthouse	per mth	12	$ 225.00	$ 2,700.00	**$ 55.00**	**$ 660.00**
4.2	350 West Belknap Building & Jail350	per mth	12	$ 314.97	$ 3,779.64	**$ 75.00**	**$ 900.00**
4.3	Administration Building	per mth	12	$ 150.00	$ 1,800.00	**$ 55.00**	**$ 660.00**
4.4	Tarrant County Corrections Center	per mth	12	$ 400.95	$ 4,811.40	**$ 265.00**	**$ 3,180.00**
4.5	Criminal Courts Building & Jail	per mth	12	$ 295.00	$ 3,540.00	**$ 70.00**	**$ 840.00**
4.6	Criminal Justice Building	per mth	12	$ 114.95	$ 1,379.40	**$ 35.00**	**$ 420.00**
4.7	Family Law Center	per mth	12	$ 349.97	$ 4,199.64	**$ 65.00**	**$ 780.00**
4.8	Lon Evans Corrections Center	per mth	12	$ 314.97	$ 3,779.64	**$ 85.00**	**$ 1,020.00**
4.9	Plaza Building	per mth	12	$ 349.95	$ 4,199.40	**$ 75.00**	**$ 900.00**
4.10	Tim Curry Criminal Justice Center	per mth	12	$ 374.95	$ 4,499.40	**$ 85.00**	**$ 1,020.00**

Bid No. F2024190 Annual Contract for Pest Control, Extermination, and Bee Removal Services

				Pest Force by Ecoteam (Ecoteam, LLC) Irving, TX HUB - No		**Pest Proof Exterminating Dublin, TX HUB - No CO-OP - Yes**	
				Total Price	**$105,031.92**	**Total Price**	**$21,624.00**
4.11	Tom Vandergriff Civil Courts Building	per mth	12	$ 274.95	$ 3,299.40	**$ 50.00**	**$ 600.00**
4.12	Carpenter Shop	per mth	12	$ 74.95	$ 899.40	**$ 10.00**	**$ 120.00**
4.13	Central Garage	per mth	12	$ 74.95	$ 899.40	**$ 10.00**	**$ 120.00**
4.14	Charles F. Griffin Building	per mth	12	$ 99.95	$ 1,199.40	**$ 10.00**	**$ 120.00**
4.15	Cold Springs Jail	per mth	12	$ 114.95	$ 1,379.40	**$ 25.00**	**$ 300.00**
4.16	Cold Springs Jail - Work Detail Building	per mth	12	$ 74.95	$ 899.40	**$ 5.00**	**$ 60.00**
4.17	Dick Andersen Building	per mth	12	$ 74.95	$ 899.40	**$ 15.00**	**$ 180.00**
4.18	Dionne Phillips Bagsby SouthwestSubcourthouse	per mth	12	$ 114.95	$ 1,379.40	**$ 20.00**	**$ 240.00**
4.19	Election Center	per mth	12	$ 114.95	$ 1,379.40	**$ 15.00**	**$ 180.00**
4.20	Green Bay Jail Facility	per mth	12	$ 174.95	$ 2,099.40	**$ 85.00**	**$ 1,020.00**
4.21	Impound Facility	per mth	12	$ 54.95	$ 659.40	**$ 3.00**	**$ 36.00**
4.22	Lonnell E. Cooper Community Justice Center	per mth	12	$ 99.95	$ 1,199.40	**$ 15.00**	**$ 180.00**
4.23	Medical Examiner Office	per mth	12	$ 99.95	$ 1,199.40	**$ 25.00**	**$ 300.00**
4.24	Miller Avenue Administration Building	per mth	12	$ 99.95	$ 1,199.40	**$ 12.00**	**$ 144.00**
4.25	North Patrol Building	per mth	12	$ 99.95	$ 1,199.40	**$ 10.00**	**$ 120.00**
4.26	Northeast Annex	per mth	12	$ 114.95	$ 1,379.40	**$ 15.00**	**$ 180.00**
4.27	Northeast Courthouse	per mth	12	$ 99.95	$ 1,199.40	**$ 15.00**	**$ 180.00**
4.28	Northwest Annex	per mth	12	$ 99.95	$ 1,199.40	**$ 15.00**	**$ 180.00**
4.29	Northwest Subcourthouse	per mth	12	$ 99.95	$ 1,199.40	**$ 15.00**	**$ 180.00**
4.30	Premier Annex/Fire Marshall	per mth	12	$ 74.95	$ 899.40	**$ 5.00**	**$ 60.00**
4.31	Records Management	per mth	12	$ 114.95	$ 1,379.40	**$ 20.00**	**$ 240.00**
4.32	Reproduction Center & Sign Shop	per mth	12	$ 99.95	$ 1,199.40	**$ 15.00**	**$ 180.00**

Bid No. F2024190 Annual Contract for Pest Control, Extermination, and Bee Removal Services

				Pest Force by Ecoteam (Ecoteam, LLC) Irving, TX HUB - No		**Pest Proof Exterminating Dublin, TX HUB - No CO-OP - Yes**	
				Total Price	**$105,031.92**	**Total Price**	**$21,624.00**
4.33	Scott D. Moore Juvenile Justice Center	per mth	12	$ 154.95	$ 1,859.40	**$ 75.00**	**$ 900.00**
4.34	South Patrol Facility	per mth	12	$ 74.95	$ 899.40	**$ 7.00**	**$ 84.00**
4.35	Southeast Annex	per mth	12	$ 74.95	$ 899.40	**$ 10.00**	**$ 120.00**
4.36	Subcourthouse at Mansfield	per mth	12	$ 99.95	$ 1,199.40	**$ 20.00**	**$ 240.00**
4.37	Subcourthouse in Arlington	per mth	12	$ 114.95	$ 1,379.40	**$ 25.00**	**$ 300.00**
4.38	TCSO - CNET4228	per mth	12	$ 74.95	$ 899.40	**$ 10.00**	**$ 120.00**
4.39	Resource Connection - 1100	per mth	12	$ 74.95	$ 899.40	**$ 10.00**	**$ 120.00**
4.40	Resource Connection - 1200	per mth	12	$ 114.95	$ 1,379.40	**$ 15.00**	**$ 180.00**
4.41	Resource Connection - 1300	per mth	12	$ 114.95	$ 1,379.40	**$ 15.00**	**$ 180.00**
4.42	Resource Connection - 1400	per mth	12	$ 114.95	$ 1,379.40	**$ 15.00**	**$ 180.00**
4.43	Resource Connection - 1500	per mth	12	$ 114.95	$ 1,379.40	**$ 15.00**	**$ 180.00**
4.44	Resource Connection - 1801	per mth	12	$ 74.95	$ 899.40	**$ 10.00**	**$ 120.00**
4.45	Resource Connection - 2100	per mth	12	$ 99.95	$ 1,199.40	**$ 10.00**	**$ 120.00**
4.46	Resource Connection - 2200	per mth	12	$ 74.95	$ 899.40	**$ 10.00**	**$ 120.00**
4.47	Resource Connection - 2300	per mth	12	$ 99.95	$ 1,199.40	**$ 10.00**	**$ 120.00**
4.48	Resource Connection - 2400	per mth	12	$ 99.95	$ 1,199.40	**$ 10.00**	**$ 120.00**
4.49	Resource Connection - 2500	per mth	12	$ 114.95	$ 1,379.40	**$ 15.00**	**$ 180.00**
4.50	Resource Connection - 5000	per mth	12	$ 74.95	$ 899.40	**$ 10.00**	**$ 120.00**
4.51	Resource Connection - 5010	per mth	12	$ 74.95	$ 899.40	**$ 5.00**	**$ 60.00**
4.52	Resource Connection - 5020	per mth	12	$ 74.95	$ 899.40	**$ 5.00**	**$ 60.00**
4.53	Resource Connection - 5041	per mth	12	$ 99.95	$ 1,199.40	**$ 10.00**	**$ 120.00**
4.54	Resource Connection - 5051	per mth	12	$ 99.95	$ 1,199.40	**$ 15.00**	**$ 180.00**

Bid No. F2024190 Annual Contract for Pest Control, Extermination, and Bee Removal Services

				Pest Force by Ecoteam (Ecoteam, LLC) Irving, TX HUB - No		**Pest Proof Exterminating Dublin, TX HUB - No CO-OP - Yes**	
				Total Price	**$105,031.92**	**Total Price**	**$21,624.00**
4.55	Precinct 1 Maintenance Facility	per mth	12	$ 99.95	$ 1,199.40	**$ 15.00**	**$ 180.00**
4.56	Precinct 2 Maintenance Facility	per mth	12	$ 74.95	$ 899.40	**$ 15.00**	**$ 180.00**
4.57	Precinct 3 Maintenance Center (3 Buildings)	per mth	12	$ 114.95	$ 1,379.40	**$ 15.00**	**$ 180.00**
4.58	Precinct 4 - New Office Building (2 Buildings)	per mth	12	$ 74.95	$ 899.40	**$ 15.00**	**$ 180.00**
4.59	WIC - Arkansas	per mth	12	$ 74.95	$ 899.40	**$ 10.00**	**$ 120.00**
4.60	WIC - White Settlement	per mth	12	$ 74.95	$ 899.40	**$ 10.00**	**$ 120.00**
4.61	WIC - Haltom City	per mth	12	$ 74.95	$ 899.40	**$ 10.00**	**$ 120.00**
4.62	WIC - Euless	per mth	12	$ 74.95	$ 899.40	**$ 10.00**	**$ 120.00**
4.63	WIC - Fiesta Plaza	per mth	12	$ 74.95	$ 899.40	**$ 10.00**	**$ 120.00**
4.64	WIC - Randol Mill	per mth	12	$ 74.95	$ 899.40	**$ 10.00**	**$ 120.00**
4.65	WIC - LaGran Plaza	per mth	12	$ 74.95	$ 899.40	**$ 10.00**	**$ 120.00**
4.66	WIC - Eastside	per mth	12	$ 74.95	$ 899.40	**$ 10.00**	**$ 120.00**
4.67	WIC - Mansfield	per mth	12	$ 74.95	$ 899.40	**$ 10.00**	**$ 120.00**
4.68	WIC - Watauga	per mth	12	$ 74.95	$ 899.40	**$ 10.00**	**$ 120.00**
4.69	WIC - SE Green Oaks	per mth	12	$ 74.95	$ 899.40	**$ 10.00**	**$ 120.00**
4.70	WIC - Warehouse	per mth	12	$ 99.95	$ 1,199.40	**$ 10.00**	**$ 120.00**
4.71	Mental Health Diversion Center	per mth	12	$ 99.95	$ 1,199.40	**$ 20.00**	**$ 240.00**

No Bids were received from Olivares Electric of El Paso, LLC and Complete Supply Inc.

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, MS.SCM, CPSM, CPSD, CPCP
Assistant Purchasing Agent

July 23, 2025

Peter Van Dalen
Pest Proof Exterminating
915 PR 1646
Dublin, TX 76446

Re: IFB No. F2024190 – Annual Contract Pest Control, Extermination, and Bee Removal Services

Dear Mr. Van Dalen:

Referenced bid was for twelve (12) months with two (2) options to renew for an additional twelve (12) months each. The original contract was for the period of October 19, 2024 through October 18, 2025. The effective dates for the first renewal option will run from October 19, 2025 through October 18, 2026.

Tarrant County Purchasing Department hereby extends an invitation to Pest Proof Exterminating to accept the first option for an additional one (1) year period as the primary vendor for this bid as awarded on October 15, 2024. Pest Proof Exterminating acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioners Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through October 18, 2026.

* (Yes), Pest Proof Exterminating will accept the offer to extend the same firm fixed prices through October 18, 2026. **Please include a current 1295 Form with your response.**

( ) No, Pest Proof Exterminating will NOT accept the offer to extend the same firm fixed prices through October 18, 2026.

Are any other governmental entities currently utilizing this contract? Yes (No)

If Yes, please return a listing of the participating entities with this letter.

Please email or fax your signed response.

Sincerely,

Allan Tucker
Allan Tucker, Senior Buyer
Tarrant County Purchasing

Peter Van Dalen
Pest Proof Exterminating

8-1-2025
Date

Memorandum

To: Chad Raines, Joshua Palmer, Willie Shephard

Dept: Facilities Management

From: Allan Tucker, Sr. Buyer, Purchasing Department

Date: 07/23/2025

Re: Renewal of IFB F2024190 Annual Contract for Pest Control, Extermination, and Bee Removal Services

---

The above referenced contract will expire on October 18, 2025. This contract included two (2) options to renew with the vendor for additional twelve (12) month terms. The first renewal term would commence October 19, 2025, and would expire October 18, 2026.

If you wish to exercise this option to renew and continue this contract with the vendor listed below for twelve more months, please check the appropriate item and email this form back to me by July 25, 2025

Pest Proof Exterminating

X Yes, I wish to continue the current contract with the above mentioned vendor for the first renewal term of the contract.

Funds to support this contract will be provided by the following accounts:

532011/1000-2026 Various Cost Centers

_____ No, I do not wish to continue the current contract with the above-mentioned vendor for the following reason(s).

SIGNATURE: Willie Shephard Jr DATE: 8/06/2025

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. F2024190 - Annual Contract for Pest Control, Extermination, and Bee Removal Services - Facilities Management - Pest Proof Extermination - Exercise First Option for Renewal - Same Firm Fixed Prices

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

****

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

****

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

   Yes_____ No __√__

2. Does the county action limit or restrict a real property right, even partially or temporarily?

   Yes_____ No __√__

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

****

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 29
Department:	**Prepared By:** Julie Nichols	**Approved By:** Christopher Lax, CPSM, CPSD, CPCP

SUBJECT:

Bid No. F2025023 - Annual Contract for Cars, Pickup Trucks, SUVs, and Vans - Countywide - Various Vendors - Exercise First Option for Renewal - Same Firm Fixed Prices, Discount from List Price, and Markup for Parts

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of Bid No. F2025023, Annual Contract for Cars, Pickup Trucks, SUVs, and Vans, for the first optional twelve (12) month period at the same firm fixed prices, discount from list price, and markup for parts.

BACKGROUND

On February 19, 2025, the Commissioners Court, through Court Order #144766, awarded Bid No. F2025023, Annual Contract for Cars, Pickup Trucks, SUVs, and Vans, Countywide, to the following vendors:

Section 1	Grapevine DCJ, LLC Southwest CDJR LLC Gilchrist Automotive ZT Motors of Texas One, LLC d/b/a Ron Carter Autoland
Section 2	ZT Motors of Texas One, LLC d/b/a Ron Carter Autoland Sames Bastrop Ford Randall Reed's Planet Ford 635 Sam Pack's Five Star Ford Triple Crown Ford Lincoln LLC
Section 3	ZT Motors of Texas One, LLC d/b/a Ron Carter Autoland Sames Laredo Chevrolet, Inc.

The awards were based upon low bid meeting specifications and contained options to renew for two (2) additional twelve (12) month periods.

The purpose of this bid is to purchase vehicles for County use.

The vendors notified Purchasing in writing that their prices will remain firm through February 3, 2027. Fleet Services notified Purchasing in writing that they are pleased with the vendors and wants to renew.

Therefore, it is the joint recommendation of Fleet Services and Purchasing that the Commissioners Court approve renewal of Bid No. F2025023, Annual Contract for Cars, Pickup Trucks, SUVs, and Vans, for another twelve (12) month period.

FISCAL IMPACT

Expenses for the last twelve (12) months were $2,752,489.61. Funding is available in account 45400-2026 Capital Improvement Fund/6840200000 Central Garage/540000 Capital Outlay.

Attachments

F2025023 - 1.2 - Backup.pdf

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

August 15, 2025

Grapevine DCJ, LLC
Address: 2601 William D Tate Ave
Grapevine, TX 76051
Phone: (817) 410-7541
Contact: Dennis Thomas
Email: dthomas@grapevinedcj.com
Service Center Contact: Santiago Ramirez
E-mail: sramirez@grapevinedcj.com
Phone Number: (817) 410-7500 EX: 7635
Additional Phone Number: (817) 410-7541
Vendor # 7010416

Re: BID NO. F2025023 Annual Contract for Cars, Pickup Trucks, SUVs, and Vans

Dear Dennis Thomas:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of February 4, 2025 through February 3, 2026. The effective dates for the first renewal option will take place from February 4, 2026 through February 3, 2027.

☒ Yes, Grapevine DCJ, LLC will accept the offer to extend the same firm fixed prices, percentage discount off list price, and percentage parts mark-up through the renewal period.
Please include a current 1295 Form with your response.

☐ No, Grapevine DCJ, LLC will NOT accept the offer to extend the same firm fixed prices, percentage discount off list price, and percentage parts mark-up through the renewal period.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☒ No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Julie Nichols

Julie Nichols, Senior Buyer
(P) 817.884.1133
(F) 817.884.1133
(E) jmnichols@tarrantcountytx.gov

Name: Dennis Thomas
Dennis Thomas
Phone number: 817-410-7541
E-mail: dthomas@grapevinedcj.com
Date: 08/15/2025

Signature: Dennis Thomas
Email: dthomas@grapevinedcj.com

Docusign Envelope ID: 1CE9A83E-6F19-4A6D-820D-1C2DFE5E5AB9

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

June 23, 2025

Southwest CDJR LLC Gilchrist Automotive
Contact: Jeremy Bouher
Address: 2235 North Main Street
Cleburne, TX 76033
Phone: (325) 277-8643
E-mail: jbouher@gilchristautomotive.com
Additional Contact: Vernon Lee Scott
E-mail: vscott@gilchristautomotive.com
Vendor # 7016698

Re: BID NO. F2025023 Annual Contract for Cars, Pickup Trucks, SUVs, and Vans

Dear Jeremy Bouher and Vernon Lee Scott:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of February 4, 2025 through February 3, 2026. The effective dates for the first renewal option will take place from February 4, 2026 through February 3, 2027.

☒ Yes, Southwest CDJR LLC Gilchrist Automotive will accept the offer to extend the same firm fixed prices, percentage discount off list price, and percentage parts mark-up through the renewal period.
Please include a current 1295 Form with your response.

☐ No, Southwest CDJR LLC Gilchrist Automotive will NOT accept the offer to extend the same firm fixed prices, percentage discount off list price, and percentage parts mark-up through the renewal period.

Are any other governmental entities currently utilizing this contract? ☒ Yes ☐ No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Julie Nichols

Julie Nichols, Senior Buyer
(P) 817.884.1133
(F) 817.884.1133
(E) jmnichols@tarrantcountytx.gov

DocuSigned by:
Name: Vernon Scott
E5DDE71B8F1D41E...
Jeremy Bouher or Vernon Lee Scott
Phone number: 713-444-0378
E-mail: VSCOTT@GILCHRISTAUTOMOTIVE.com
Date: 6/23/2025

GOVERNMENT FLEET DIRECTOR -GILCHRIST AUTOMOTIVE

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

June 13, 2025

ZT Motors of Texas Three DBA Ron Carter CJDR
Address: 3005 FM 528 RD
ALVIN, TX 77511
Phone: (281) 968-9950
Contact: Wayne Schultz
E-mail: wayne.schultz2013@gmail.com
Phone Number: 713-419-1340
Vendor # 7017336

Re: BID NO. F2025023 Annual Contract for Cars, Pickup Trucks, SUVs, and Vans

Dear Wayne Schultz:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of February 4, 2025 through February 3, 2026. The effective dates for the first renewal option will take place from February 4, 2026 through February 3, 2027.

☑ Yes, ZT Motors of Texas Three DBA Ron Carter CJDR will accept the offer to extend the same firm fixed prices, percentage discount off list price, and percentage parts mark-up through the renewal period.
Please include a current 1295 Form with your response.

☐ No, ZT Motors of Texas Three DBA Ron Carter CJDR will NOT accept the offer to extend the same firm fixed prices, percentage discount off list price, and percentage parts mark-up through the renewal period.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☑ No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Julie Nichols

Julie Nichols, Senior Buyer
(P) 817.884.1133
(F) 817.884.1133
(E) jmnichols@tarrantcountytx.gov

Name: Wayne Schultz
Wayne Schultz
Phone number: 713-419-1340
E-mail: wayne.schultz2013@gmail.com
Date: 06/13/25

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP

6/13/2025

Sames Bastrop Ford
Contact: Chris Collins or Dave Lowry
Address: 1115 Highway 71 W
Bastrop, TX 78602
Phone: (956) 482-7506
E-mail: fordgov@sames.net
Vendor # 7017239

Re: BID NO. F2025023 Annual Contract for Cars, Pickup Trucks, SUVs, and Vans

Dear Chris Collins or Dave Lowry:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of February 4, 2025 through February 3, 2026. The effective dates for the first renewal option will take place from February 4, 2026 through February 3, 2027.

✓ Yes, Sames Bastrop Ford will accept the offer to extend the same firm fixed prices, percentage discount off list price, and percentage parts mark-up through the renewal period.
Please include a current 1295 Form with your response.

No, Sames Bastrop Ford will NOT accept the offer to extend the same firm fixed prices, percentage discount off list price, and percentage parts mark-up through the renewal period.

Are any other governmental entities currently utilizing this contract? Yes [No]
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Julie Nichols

Julie Nichols, Senior Buyer
(P) 817.884.1133
(F) 817.884.1133
(E) jmnichols@tarrantcountytx.gov

Name: _____
Chris Collins or Dave Lowry
Phone number: 956-482-7506
E-mail: chris.collins@sames.net
Date: 16JUNE25

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

August 13, 2025

Randall Reed's Planet Ford 635
Contact: Admir Sarac
Address: 3601 S Shiloh road
Garland, TX 75041
Phone: (972) 864-3673
E-mail: asarac@planetford635.com
Vendor # 7007920

Re: BID NO. F2025023 Annual Contract for Cars, Pickup Trucks, SUVs, and Vans

Dear Admir Sarac:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of February 4, 2025 through February 3, 2026. The effective dates for the first renewal option will take place from February 4, 2026 through February 3, 2027.

☑ Yes, Randall Reed's Planet Ford 635 will accept the offer to extend the same firm fixed prices, percentage discount off list price, and percentage parts mark-up through the renewal period.
Please include a current 1295 Form with your response.

☐ No, Randall Reed's Planet Ford 635 will NOT accept the offer to extend the same firm fixed prices, percentage discount off list price, and percentage parts mark-up through the renewal period.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☑ No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Julie Nichols

Julie Nichols, Senior Buyer
(P) 817.884.1133
(F) 817.884.1133
(E) jmnichols@tarrantcountytx.gov

Name: _____
Admir Sarac
Phone number: 972 864-6815
E-mail: asarac@planetford635.com

_____

Date: 06/23/2025

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

June 13, 2025

Sam Pack's Five Star Ford
Contact: Alan J Rosner
Address: 1635 IH 35E
Carrollton, TX 75006
Phone: (972) 446-5031
Toll Free: (888) 835-3389
E-mail: alanr@sampack.com
Vendor # 7009334

Re: BID NO. F2025023 Annual Contract for Cars, Pickup Trucks, SUVs, and Vans

Dear Alan J Rosner:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of February 4, 2025 through February 3, 2026. The effective dates for the first renewal option will take place from February 4, 2026 through February 3, 2027.

x Yes, Sam Pack's Five Star Ford will accept the offer to extend the same firm fixed prices, percentage discount off list price, and percentage parts mark-up through the renewal period.
Please include a current 1295 Form with your response.

☐ No, Sam Pack's Five Star Ford will NOT accept the offer to extend the same firm fixed prices, percentage discount off list price, and percentage parts mark-up through the renewal period.

Are any other governmental entities currently utilizing this contract? ☐ Yes X No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Julie Nichols

Julie Nichols, Senior Buyer
(P) 817.884.1133
(F) 817.884.1133
(E) jmnichols@tarrantcountytx.gov

Name: _Alan Rosner_____
Alan J Rosner
Phone number: __972-446-5031x6__
E-mail: _alanr@spford.com_____
Date: __06/13/2025_____

Docusign Envelope ID: 66543332-075C-4148-B8E0-9D4DA87CA816

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

June 13, 2025

Triple Crown Ford Lincoln LLC
Contact: Jeremy Bouher
Address: 2975 W. Washington
Stephenville, TX 76401
Phone: (325) 277-8643
E-mail: jbouher@gilchristautomotive.com
Additional Contact: Vernon Lee Scott
E-mail: vscott@gilchristautomotive.com
Vendor # 7017264

Re: BID NO. F2025023 Annual Contract for Cars, Pickup Trucks, SUVs, and Vans

Dear Jeremy Bouher and Vernon Lee Scott:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of February 4, 2025 through February 3, 2026. The effective dates for the first renewal option will take place from February 4, 2026 through February 3, 2027.

☒ Yes, Triple Crown Ford Lincoln LLC will accept the offer to extend the same firm fixed prices, percentage discount off list price, and percentage parts mark-up through the renewal period.
Please include a current 1295 Form with your response.

☐ No, Triple Crown Ford Lincoln LLC will NOT accept the offer to extend the same firm fixed prices, percentage discount off list price, and percentage parts mark-up through the renewal period.

Are any other governmental entities currently utilizing this contract? ☒ Yes ☐ No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Julie Nichols

Julie Nichols, Senior Buyer
(P) 817.884.1133
(F) 817.884.1133
(E) jmnichols@tarrantcountytx.gov

Name: Jeremy Bouher
Jeremy Bouher or Vernon Lee Scott
Phone number: 325-277-8643
E-mail: jbouher@gilchristautomotive.com
Date: 6/13/2025

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP

6/13/2025

Sames Laredo Chevrolet, INC
Contact: Chris Collins or Dave Lowry
Address: 3701 E Saunders
Laredo, TX 78042
Phone: (972) 482-7506
E-mail: chevygov@sames.net
Vendor # 7017190

Re: BID NO. F2025023 Annual Contract for Cars, Pickup Trucks, SUVs, and Vans

Dear Chris Collins or Dave Lowry:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of February 4, 2025 through February 3, 2026. The effective dates for the first renewal option will take place from February 4, 2026 through February 3, 2027.

✓Yes, Sames Laredo Chevrolet, INC will accept the offer to extend the same firm fixed prices, percentage discount off list price, and percentage parts mark-up through the renewal period.
Please include a current 1295 Form with your response.

No, Sames Laredo Chevrolet, INC will NOT accept the offer to extend the same firm fixed prices, percentage discount off list price, and percentage parts mark-up through the renewal period.

Are any other governmental entities currently utilizing this contract? Yes (No)
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Julie Nichols

Julie Nichols, Senior Buyer
(P) 817.884.1133
(F) 817.884.1133
(E) jmnichols@tarrantcountytx.gov

Name: _____
Chris Collins or Dave Lowry
Phone number: 956-482-7506
E-mail: chris.collins@sames.net
Date: 16JUNE25

Other government entities using bid agreement F2025023 Annual Contract for Cars, Pickup Trucks, SUVs, and Vans.

Total: 3 government entity users

Names: Hill Country MHMR
Palo Pinto County
Forney Independent School District

Memorandum

To: Keith Harris
Dept.: Fleet Services
From: Julie Nichols, Senior Buyer, Purchasing Department
Date: June 10, 2025
Re: F2025023 Annual Contract for Cars, Pickup Trucks, SUVs, and Vans

---

The above referenced contract will expire on 2/3/2026. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The original contract was for the period of February 4, 2025 through February 3, 2026. The effective dates for the first renewal option will take place from February 4, 2026 through February 3, 2027.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Friday, June 13, 2025.**

Section 1 Grapevine DCJ, LLC
Southwest CDJR LLC Gilchrist Automotive
ZT Motors of Texas One, LLC d/b/a Ron Carter Autoland

Section 2 ZT Motors of Texas One, LLC d/b/a Ron Carter Autoland
Sames Bastrop Ford
Randall Reed's Planet Ford 635
Sam Pack's Five Star Ford
Triple Crown Ford Lincoln LLC

Section 3 ZT Motors of Texas One, LLC d/b/a Ron Carter Autoland
Sames Laredo Chevrolet, Inc.

☑ Yes, I wish to continue the current contract with the above mentioned vendor(s) for the first renewal term of the contract. Account information must be provided below.

540000 / 45400-2026 / 6840200000 / NRG

(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)

☐ No, I do not wish to continue the current contract with the above mentioned vendor(s) for the following reason(s).

SIGNATURE: Kurt W Sames DATE: 6/13/25

Bid No. F2025023 Annual Contract for Cars, Pickup Trucks, SUVs, and Vans

				Grapevine DCJ, LLC Grapevine, TX HUB - No CO-OP - Yes		Southwest CDJR LLC Gilchrist Automotive Cleburne, TX HUB - No CO-OP - Yes		ZT Motors of Texas One, LLC dba Ron Carter Autoland Alvin, TX HUB - No CO-OP - Yes	
Line #	**Description**	**QTY**	**UOM**	**Unit**	**Extended**	**Unit**	**Extended**	**Unit**	**Extended**
1	Section 1-Dodge Chrysler Jeep RAM			**Award**		**Award**		**Award**	
1.1	New - 2025 Dodge Durango, GT Package, 4WD, and preferred color is white.	1	EA	**$42,064.00**	**$42,064.00**	**$41,747.75**	**$41,747.75**	**$43,425.00**	**$43,425.00**
1.2	New - 2025 Dodge Hornet, GT Package, AWD, and preferred color is white.	1	EA	**$32,180.00**	**$32,180.00**	**$32,259.75**	**$32,259.75**	**$34,120.00**	**$34,120.00**
1.3	New - 2025 RAM 1500, Tradesman Package, 4WD, Short Bed, Crew Cab, and preferred color is white.	3	EA	**$41,633.00**	**$124,899.00**	**$41,989.75**	**$125,969.25**	**$48,624.00**	**$145,872.00**
1.4	New - 2025 RAM 2500,Tradesman Package, 4WD, Short Bed, Crew Cab, and preferred color is white.	1	EA	**$44,052.00**	**$44,052.00**	**$46,890.75**	**$46,890.75**	**$51,187.00**	**$51,187.00**
1.5	New - 2025 RAM 2500,Tradesman Package, 4WD, Long Bed, Crew Cab, and preferred color is white.	1	EA	**$44,277.00**	**$44,277.00**	**$46,990.75**	**$46,990.75**	**$54,830.00**	**$54,830.00**
1.6	New - 2025 RAM 3500HD,Tradesman Package, 4WD, Long Bed, Crew Cab, and preferred color is white.	1	EA	**$45,571.00**	**$45,571.00**	**$48,490.75**	**$48,490.75**	**$55,684.00**	**$55,684.00**
1.7	New - 2025 RAM 2500 Promaster Cargo Van with a high Roof, Tradesman Package, Front-Wheel Drive, and preferred color is white.	1	EA	**$44,982.00**	**$44,982.00**	**$47,890.75**	**$47,890.75**	**$50,694.00**	**$50,694.00**
1.8	New - 2025 Hybrid, Pacifica Minivan, Select Package, and preferred color is white.	1	EA	**$51,585.00**	**$51,585.00**	**$51,489.75**	**$51,489.75**	**$51,167.00**	**$51,167.00**
1.9	New - 2025 Electric, Promaster 3500 Cargo Van, Rear Wheel Drive, and preferred color is white.	1	EA	**$63,479.00**	**$63,479.00**	**$64,390.75**	**$64,390.75**	**$86,553.00**	**$86,553.00**
1.10	Percentage discount off list price for vehicles not listed.			**3.0%**		**4.0%**		**3.0%**	
1.11	Percentage parts mark-up for upfittings.			**10.0%**		**15.0%**		**0.0%**	
Section 1 Total				**$493,089.00**		**$506,120.25**		**$573,532.00**	

Bid No. F2025023 Annual Contract for Cars, Pickup Trucks, SUVs, and Vans

				Sames Laredo Chevrolet, Inc. Laredo, TX HUB - No CO-OP - Yes		Caldwell Country Chevrolet Caldwell, TX HUB - No		Five Star Ford North Richland Hills, TX HUB - No	
Line #	**Description**	**QTY**	**UOM**	**Unit**	**Extended**	Unit	Extended	Unit	Extended
1	Section 1-Dodge Chrysler Jeep RAM			No Bid		No Bid		No Bid	
1.1	New - 2025 Dodge Durango, GT Package, 4WD, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
1.2	New - 2025 Dodge Hornet, GT Package, AWD, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
1.3	New - 2025 RAM 1500, Tradesman Package, 4WD, Short Bed, Crew Cab, and preferred color is white.	3	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
1.4	New - 2025 RAM 2500,Tradesman Package, 4WD, Short Bed, Crew Cab, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
1.5	New - 2025 RAM 2500,Tradesman Package, 4WD, Long Bed, Crew Cab, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
1.6	New - 2025 RAM 3500HD,Tradesman Package, 4WD, Long Bed, Crew Cab, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
1.7	New - 2025 RAM 2500 Promaster Cargo Van with a high Roof, Tradesman Package, Front-Wheel Drive, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
1.8	New - 2025 Hybrid, Pacifica Minivan, Select Package, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
1.9	New - 2025 Electric, Promaster 3500 Cargo Van, Rear Wheel Drive, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
1.10	Percentage discount off list price for vehicles not listed.			No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
1.11	Percentage parts mark-up for upfittings.			No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
Section 1 Total				No Bid		No Bid		No Bid	

Bid No. F2025023 Annual Contract for Cars, Pickup Trucks, SUVs, and Vans

				Sames Bastrop Ford, Inc. Bastrop, TX HUB - No CO-OP - Yes		Randall Reed's Planet Ford 635 Garland, TX HUB - No CO-OP - Yes		Sam Pack's Five Star Ford Carrollton, TX HUB - No CO-OP - Yes	
Line #	**Description**	**QTY**	**UOM**	**Unit**	**Extended**	**Unit**	**Extended**	**Unit**	**Extended**
1	Section 1-Dodge Chrysler Jeep RAM			No Bid		No Bid		No Bid	
1.1	New - 2025 Dodge Durango, GT Package, 4WD, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
1.2	New - 2025 Dodge Hornet, GT Package, AWD, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
1.3	New - 2025 RAM 1500, Tradesman Package, 4WD, Short Bed, Crew Cab, and preferred color is white.	3	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
1.4	New - 2025 RAM 2500,Tradesman Package, 4WD, Short Bed, Crew Cab, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
1.5	New - 2025 RAM 2500,Tradesman Package, 4WD, Long Bed, Crew Cab, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
1.6	New - 2025 RAM 3500HD,Tradesman Package, 4WD, Long Bed, Crew Cab, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
1.7	New - 2025 RAM 2500 Promaster Cargo Van with a high Roof, Tradesman Package, Front-Wheel Drive, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
1.8	New - 2025 Hybrid, Pacifica Minivan, Select Package, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
1.9	New - 2025 Electric, Promaster 3500 Cargo Van, Rear Wheel Drive, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
1.10	Percentage discount off list price for vehicles not listed.			No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
1.11	Percentage parts mark-up for upfittings.			No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
Section 1 Total				No Bid		No Bid		No Bid	

Bid No. F2025023 Annual Contract for Cars, Pickup Trucks, SUVs, and Vans

				Triple Crown Ford Lincoln LLC Stephenville, TX HUB - No CO-OP - Yes		Rockdale Country Ford Rockdale, TX HUB - No	
Line #	**Description**	**QTY**	**UOM**	**Unit**	**Extended**	Unit	Extended
1	Section 1-Dodge Chrysler Jeep RAM			No Bid		No Bid	
1.1	New - 2025 Dodge Durango, GT Package, 4WD, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid
1.2	New - 2025 Dodge Hornet, GT Package, AWD, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid
1.3	New - 2025 RAM 1500, Tradesman Package, 4WD, Short Bed, Crew Cab, and preferred color is white.	3	EA	No Bid	No Bid	No Bid	No Bid
1.4	New - 2025 RAM 2500,Tradesman Package, 4WD, Short Bed, Crew Cab, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid
1.5	New - 2025 RAM 2500,Tradesman Package, 4WD, Long Bed, Crew Cab, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid
1.6	New - 2025 RAM 3500HD,Tradesman Package, 4WD, Long Bed, Crew Cab, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid
1.7	New - 2025 RAM 2500 Promaster Cargo Van with a high Roof, Tradesman Package, Front-Wheel Drive, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid
1.8	New - 2025 Hybrid, Pacifica Minivan, Select Package, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid
1.9	New - 2025 Electric, Promaster 3500 Cargo Van, Rear Wheel Drive, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid
1.10	Percentage discount off list price for vehicles not listed.			No Bid	No Bid	No Bid	No Bid
1.11	Percentage parts mark-up for upfittings.			No Bid	No Bid	No Bid	No Bid
Section 1 Total				No Bid		No Bid	

Bid No. F2025023 Annual Contract for Cars, Pickup Trucks, SUVs, and Vans

				Grapevine DCJ, LLC Grapevine, TX HUB - No CO-OP - Yes		Southwest CDJR LLC Gilchrist Automotive Cleburne, TX HUB - No CO-OP - Yes		ZT Motors of Texas One, LLC dba Ron Carter Autoland Alvin, TX HUB - No CO-OP - Yes	
Line #	**Description**	**QTY**	**UOM**	**Unit**	**Extended**	**Unit**	**Extended**	**Unit**	**Extended**
2	Section 2-Ford			No Bid		No Bid		**Award**	
2.1	New - 2025 Ford Explorer, Active Package, 4WD, and preferred color is white.	4	EA	No Bid	No Bid	No Bid	No Bid	**$41,850.00**	**$167,400.00**
2.2	New - 2025 Ford Escape, Active Package, FWD, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	**$27,690.00**	**$27,690.00**
2.3	New - 2025 F-150, XL package, Crew Cab, 4WD, Short Bed, and preferred color is white.	11	EA	No Bid	No Bid	No Bid	No Bid	**$48,275.00**	**$531,025.00**
2.4	New - 2025 F-250, XL Package, Crew Cab, 4WD, Short Bed, single rear wheel, and preferred color is white.	2	EA	No Bid	No Bid	No Bid	No Bid	**$54,380.00**	**$108,760.00**
2.5	New - 2025 F-250, XL Package, Crew Cab, 4WD, Long Bed, single rear wheel, and preferred color is white.	2	EA	No Bid	No Bid	No Bid	No Bid	**$53,699.00**	**$107,398.00**
2.6	New - 2025 F-350, XL Package, Crew Cab, 4WD, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	**$57,542.00**	**$57,542.00**
2.7	New - 2025 Hybrid, F-150, XLT Package, Crew Cab, 4WD, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	**$49,497.00**	**$49,497.00**
2.8	New - 2025 Hybrid, Maverick, XL Package, Crew Cab, AWD, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	**$29,818.00**	**$29,818.00**
2.9	New - 2025 Electric, F-150 Lightning, XLT Package, Crew Cab, 4WD, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	**$60,753.00**	**$60,753.00**
2.10	Percentage discount off list price for vehicles not listed.			No Bid		No Bid		**3.0%**	
2.11	Percentage parts mark-up for upfittings.			No Bid		No Bid		**0.0%**	
Section 2 Total				No Bid		No Bid		**$1,139,883.00**	

Bid No. F2025023 Annual Contract for Cars, Pickup Trucks, SUVs, and Vans

				Sames Laredo Chevrolet, Inc. Laredo, TX HUB - No CO-OP - Yes		Caldwell Country Chevrolet Caldwell, TX HUB - No		Five Star Ford North Richland Hills, TX HUB - No	
Line #	**Description**	**QTY**	**UOM**	**Unit**	**Extended**	Unit	Extended	Unit	Extended
2	Section 2-Ford			No Bid		No Bid		No Award	
2.1	New - 2025 Ford Explorer, Active Package, 4WD, and preferred color is white.	4	EA	No Bid	No Bid	No Bid	No Bid	$41,537.00	$166,148.00
2.2	New - 2025 Ford Escape, Active Package, FWD, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	$28,251.00	$28,251.00
2.3	New - 2025 F-150, XL package, Crew Cab, 4WD, Short Bed, and preferred color is white.	11	EA	No Bid	No Bid	No Bid	No Bid	$44,416.00	$488,576.00
2.4	New - 2025 F-250, XL Package, Crew Cab, 4WD, Short Bed, single rear wheel, and preferred color is white.	2	EA	No Bid	No Bid	No Bid	No Bid	$50,165.00	$100,330.00
2.5	New - 2025 F-250, XL Package, Crew Cab, 4WD, Long Bed, single rear wheel, and preferred color is white.	2	EA	No Bid	No Bid	No Bid	No Bid	$50,358.00	$100,716.00
2.6	New - 2025 F-350, XL Package, Crew Cab, 4WD, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	$51,553.00	$51,553.00
2.7	New - 2025 Hybrid, F-150, XLT Package, Crew Cab, 4WD, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	$50,817.00	$50,817.00
2.8	New - 2025 Hybrid, Maverick, XL Package, Crew Cab, AWD, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	$29,054.00	$29,054.00
2.9	New - 2025 Electric, F-150 Lightning, XLT Package, Crew Cab, 4WD, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
2.10	Percentage discount off list price for vehicles not listed.			No Bid		No Bid		No Bid	
2.11	Percentage parts mark-up for upfittings.			No Bid		No Bid		No Bid	
Section 2 Total				No Bid		No Bid		$1,015,445.00	

Bid No. F2025023 Annual Contract for Cars, Pickup Trucks, SUVs, and Vans

				Sames Bastrop Ford, Inc. Bastrop, TX HUB - No CO-OP - Yes		Randall Reed's Planet Ford 635 Garland, TX HUB - No CO-OP - Yes		Sam Pack's Five Star Ford Carrollton, TX HUB - No CO-OP - Yes	
Line #	**Description**	**QTY**	**UOM**	**Unit**	**Extended**	**Unit**	**Extended**	**Unit**	**Extended**
2	Section 2-Ford			**Award**		**Award**		**Award**	
2.1	New - 2025 Ford Explorer, Active Package, 4WD, and preferred color is white.	4	EA	**$39,712.00**	**$158,848.00**	**$39,975.00**	**$159,900.00**	**$39,767.00**	**$159,068.00**
2.2	New - 2025 Ford Escape, Active Package, FWD, and preferred color is white.	1	EA	**$25,565.00**	**$25,565.00**	**$25,850.00**	**$25,850.00**	**$25,171.00**	**$25,171.00**
2.3	New - 2025 F-150, XL package, Crew Cab, 4WD, Short Bed, and preferred color is white.	11	EA	**$42,565.00**	**$468,215.00**	**$42,675.00**	**$469,425.00**	**$44,332.00**	**$487,652.00**
2.4	New - 2025 F-250, XL Package, Crew Cab, 4WD, Short Bed, single rear wheel, and preferred color is white.	2	EA	**$47,827.00**	**$95,654.00**	**$47,950.00**	**$95,900.00**	**$47,582.00**	**$95,164.00**
2.5	New - 2025 F-250, XL Package, Crew Cab, 4WD, Long Bed, single rear wheel, and preferred color is white.	2	EA	**$48,016.00**	**$96,032.00**	**$48,250.00**	**$96,500.00**	**$47,771.00**	**$95,542.00**
2.6	New - 2025 F-350, XL Package, Crew Cab, 4WD, and preferred color is white.	1	EA	**$48,987.00**	**$48,987.00**	**$49,240.00**	**$49,240.00**	**$48,764.00**	**$48,764.00**
2.7	New - 2025 Hybrid, F-150, XLT Package, Crew Cab, 4WD, and preferred color is white.	1	EA	**$48,802.00**	**$48,802.00**	**$49,440.00**	**$49,440.00**	**$49,357.00**	**$49,357.00**
2.8	New - 2025 Hybrid, Maverick, XL Package, Crew Cab, AWD, and preferred color is white.	1	EA	**$28,555.00**	**$28,555.00**	**$28,760.00**	**$28,760.00**	**$26,625.00**	**$26,625.00**
2.9	New - 2025 Electric, F-150 Lightning, XLT Package, Crew Cab, 4WD, and preferred color is white.	1	EA	**$56,780.00**	**$56,780.00**	**$57,960.00**	**$57,960.00**	**$45,922.00**	**$45,922.00**
2.10	Percentage discount off list price for vehicles not listed.			**3.0%**		**6.0%**		**8.0%**	
2.11	Percentage parts mark-up for upfittings.			**1.0%**		**0.0%**		**10.0%**	
Section 2 Total				**$1,027,438.00**		**$1,032,975.00**		**$1,033,265.00**	

Bid No. F2025023 Annual Contract for Cars, Pickup Trucks, SUVs, and Vans

				Triple Crown Ford Lincoln LLC Stephenville, TX HUB - No CO-OP - Yes		Rockdale Country Ford Rockdale, TX HUB - No	
Line #	**Description**	**QTY**	**UOM**	**Unit**	**Extended**	Unit	Extended
2	Section 2-Ford			**Award**		No Award	
2.1	New - 2025 Ford Explorer, Active Package, 4WD, and preferred color is white.	4	EA	**$42,618.75**	**$170,475.00**	$45,450.00	$181,800.00
2.2	New - 2025 Ford Escape, Active Package, FWD, and preferred color is white.	1	EA	**$28,779.75**	**$28,779.75**	$31,645.00	$31,645.00
2.3	New - 2025 F-150, XL package, Crew Cab, 4WD, Short Bed, and preferred color is white.	11	EA	**$45,293.75**	**$498,231.25**	$51,875.00	$570,625.00
2.4	New - 2025 F-250, XL Package, Crew Cab, 4WD, Short Bed, single rear wheel, and preferred color is white.	2	EA	**$50,697.75**	**$101,395.50**	$55,995.00	$111,990.00
2.5	New - 2025 F-250, XL Package, Crew Cab, 4WD, Long Bed, single rear wheel, and preferred color is white.	2	EA	**$50,886.75**	**$101,773.50**	$56,195.00	$112,390.00
2.6	New - 2025 F-350, XL Package, Crew Cab, 4WD, and preferred color is white.	1	EA	**$53,654.75**	**$53,654.75**	$57,390.00	$57,390.00
2.7	New - 2025 Hybrid, F-150, XLT Package, Crew Cab, 4WD, and preferred color is white.	1	EA	**$51,530.75**	**$51,530.75**	$60,695.00	$60,695.00
2.8	New - 2025 Hybrid, Maverick, XL Package, Crew Cab, AWD, and preferred color is white.	1	EA	**$29,642.75**	**$29,642.75**	$34,710.00	$34,710.00
2.9	New - 2025 Electric, F-150 Lightning, XLT Package, Crew Cab, 4WD, and preferred color is white.	1	EA	**$62,124.75**	**$62,124.75**	$68,090.00	$68,090.00
2.10	Percentage discount off list price for vehicles not listed.			**3.86%**		0.0%	
2.11	Percentage parts mark-up for upfittings.			**15.0%**		0.0%	
Section 2 Total				**$1,097,608.00**		$1,229,335.00	

Bid No. F2025023 Annual Contract for Cars, Pickup Trucks, SUVs, and Vans

				Grapevine DCJ, LLC Grapevine, TX HUB - No CO-OP - Yes		Southwest CDJR LLC Gilchrist Automotive Cleburne, TX HUB - No CO-OP - Yes		ZT Motors of Texas One, LLC dba Ron Carter Autoland Alvin, TX HUB - No CO-OP - Yes	
Line #	**Description**	**QTY**	**UOM**	**Unit**	**Extended**	**Unit**	**Extended**	**Unit**	**Extended**
3	Section 3-General Motors			No Bid		No Bid		**Award**	
3.1	New - 2025 Chevrolet Equinox, LT Package, FWD, and preferred color is white.	2	EA	No Bid	No Bid	No Bid	No Bid	**$29,935.00**	**$59,870.00**
3.2	New - 2025 Chevrolet Trax, LS package, FWD, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	**$22,385.00**	**$22,385.00**
3.3	New - 2025 Silverado 1500, Work Truck Package, 4WD, Short Bed, Crew Cab, and preferred color is white.	8	EA	No Bid	No Bid	No Bid	No Bid	**$47,651.00**	**$381,208.00**
3.4	New - 2025 Silverado 2500,Work Truck Package, 4WD, Short Bed, Crew Cab, and preferred color is white.	2	EA	No Bid	No Bid	No Bid	No Bid	**$49,746.00**	**$99,492.00**
3.5	New - 2025 Silverado 2500, Work Truck Package, 4WD, Long Bed, Crew Cab, and preferred color is white.	2	EA	No Bid	No Bid	No Bid	No Bid	**$52,030.00**	**$104,060.00**
3.6	New - 2025 Silverado 3500HD, Work Truck Package, 4WD, Short Bed, Crew Cab, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	**$52,465.00**	**$52,465.00**
3.7	New - 2025 Electric, Blazer EV, AWD RS, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	**$50,774.00**	**$50,774.00**
3.8	New - 2025 Electric, Silverado EV 1500, Work Truck Package, 4WD, Short Bed, Crew Cab, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	**$76,295.00**	**$76,295.00**
3.9	Percentage discount off list price for vehicles not listed.			No Bid		No Bid		**3.0%**	
3.10	Percentage parts mark-up for upfittings.			No Bid		No Bid		**0.0%**	
Section 3 Total				No Bid		No Bid		**$846,549.00**	

Bid No. F2025023 Annual Contract for Cars, Pickup Trucks, SUVs, and Vans

				Sames Laredo Chevrolet, Inc. Laredo, TX HUB - No CO-OP - Yes		Caldwell Country Chevrolet Caldwell, TX HUB - No		Five Star Ford North Richland Hills, TX HUB - No	
Line #	**Description**	**QTY**	**UOM**	**Unit**	**Extended**	Unit	Extended	Unit	Extended
3	Section 3-General Motors			**Award**		No Award		No Bid	
3.1	New - 2025 Chevrolet Equinox, LT Package, FWD, and preferred color is white.	2	EA	**$27,321.00**	**$54,642.00**	$31,995.00	$63,990.00	No Bid	No Bid
3.2	New - 2025 Chevrolet Trax, LS package, FWD, and preferred color is white.	1	EA	**$20,948.00**	**$20,948.00**	$24,490.00	$24,490.00	No Bid	No Bid
3.3	New - 2025 Silverado 1500, Work Truck Package, 4WD, Short Bed, Crew Cab, and preferred color is white.	8	EA	**$41,233.00**	**$329,864.00**	$49,210.00	$393,680.00	No Bid	No Bid
3.4	New - 2025 Silverado 2500,Work Truck Package, 4WD, Short Bed, Crew Cab, and preferred color is white.	2	EA	**$47,260.00**	**$94,520.00**	$55,595.00	$111,190.00	No Bid	No Bid
3.5	New - 2025 Silverado 2500, Work Truck Package, 4WD, Long Bed, Crew Cab, and preferred color is white.	2	EA	**$47,443.80**	**$94,887.60**	$55,895.00	$111,790.00	No Bid	No Bid
3.6	New - 2025 Silverado 3500HD, Work Truck Package, 4WD, Short Bed, Crew Cab, and preferred color is white.	1	EA	**$48,359.00**	**$48,359.00**	$57,580.00	$57,580.00	No Bid	No Bid
3.7	New - 2025 Electric, Blazer EV, AWD RS, and preferred color is white.	1	EA	**$53,173.00**	**$53,173.00**	$58,295.00	$58,295.00	No Bid	No Bid
3.8	New - 2025 Electric, Silverado EV 1500, Work Truck Package, 4WD, Short Bed, Crew Cab, and preferred color is white.	1	EA	**$55,095.00**	**$55,095.00**	$59,995.00	$59,995.00	No Bid	No Bid
3.9	Percentage discount off list price for vehicles not listed.			**3.0%**		0.0%		No Bid	
3.10	Percentage parts mark-up for upfittings.			**1.0%**		0.0%		No Bid	
Section 3 Total				**$751,488.60**		$881,010.00		No Bid	

Bid No. F2025023 Annual Contract for Cars, Pickup Trucks, SUVs, and Vans

				Sames Bastrop Ford, Inc. Bastrop, TX HUB - No CO-OP - Yes		Randall Reed's Planet Ford 635 Garland, TX HUB - No CO-OP - Yes		Sam Pack's Five Star Ford Carrollton, TX HUB - No CO-OP - Yes	
Line #	**Description**	**QTY**	**UOM**	**Unit**	**Extended**	**Unit**	**Extended**	**Unit**	**Extended**
3	Section 3-General Motors			No Bid		No Bid		No Bid	
3.1	New - 2025 Chevrolet Equinox, LT Package, FWD, and preferred color is white.	2	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
3.2	New - 2025 Chevrolet Trax, LS package, FWD, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
3.3	New - 2025 Silverado 1500, Work Truck Package, 4WD, Short Bed, Crew Cab, and preferred color is white.	8	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
3.4	New - 2025 Silverado 2500,Work Truck Package, 4WD, Short Bed, Crew Cab, and preferred color is white.	2	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
3.5	New - 2025 Silverado 2500, Work Truck Package, 4WD, Long Bed, Crew Cab, and preferred color is white.	2	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
3.6	New - 2025 Silverado 3500HD, Work Truck Package, 4WD, Short Bed, Crew Cab, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
3.7	New - 2025 Electric, Blazer EV, AWD RS, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
3.8	New - 2025 Electric, Silverado EV 1500, Work Truck Package, 4WD, Short Bed, Crew Cab, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
3.9	Percentage discount off list price for vehicles not listed.			No Bid		No Bid		No Bid	
3.10	Percentage parts mark-up for upfittings.			No Bid		No Bid		No Bid	
Section 3 Total				No Bid		No Bid		No Bid	

Bid No. F2025023 Annual Contract for Cars, Pickup Trucks, SUVs, and Vans

				Triple Crown Ford Lincoln LLC Stephenville, TX HUB - No CO-OP - Yes		Rockdale Country Ford Rockdale, TX HUB - No	
Line #	**Description**	**QTY**	**UOM**	**Unit**	**Extended**	Unit	Extended
3	Section 3-General Motors			No Bid		No Bid	
3.1	New - 2025 Chevrolet Equinox, LT Package, FWD, and preferred color is white.	2	EA	No Bid	No Bid	No Bid	No Bid
3.2	New - 2025 Chevrolet Trax, LS package, FWD, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid
3.3	New - 2025 Silverado 1500, Work Truck Package, 4WD, Short Bed, Crew Cab, and preferred color is white.	8	EA	No Bid	No Bid	No Bid	No Bid
3.4	New - 2025 Silverado 2500,Work Truck Package, 4WD, Short Bed, Crew Cab, and preferred color is white.	2	EA	No Bid	No Bid	No Bid	No Bid
3.5	New - 2025 Silverado 2500, Work Truck Package, 4WD, Long Bed, Crew Cab, and preferred color is white.	2	EA	No Bid	No Bid	No Bid	No Bid
3.6	New - 2025 Silverado 3500HD, Work Truck Package, 4WD, Short Bed, Crew Cab, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid
3.7	New - 2025 Electric, Blazer EV, AWD RS, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid
3.8	New - 2025 Electric, Silverado EV 1500, Work Truck Package, 4WD, Short Bed, Crew Cab, and preferred color is white.	1	EA	No Bid	No Bid	No Bid	No Bid
3.9	Percentage discount off list price for vehicles not listed.			No Bid		No Bid	
3.10	Percentage parts mark-up for upfittings.			No Bid		No Bid	
Section 3 Total				No Bid		No Bid	

Bid No. F2025023 Annual Contract for Cars, Pickup Trucks, SUVs, and Vans

				Grapevine DCJ, LLC Grapevine, TX HUB - No CO-OP - Yes		Southwest CDJR LLC Gilchrist Automotive Cleburne, TX HUB - No CO-OP - Yes		ZT Motors of Texas One, LLC dba Ron Carter Autoland Alvin, TX HUB - No CO-OP - Yes	
Line #	**Description**	**QTY**	**UOM**	**Unit**	**Extended**	**Unit**	**Extended**	**Unit**	**Extended**
4	Section 4-Other vehicle brands that are not Dodge Chrysler Jeep Ram, Ford, or General Motors			No Bid		No Award		No Bid	
4.1	New - 2025 Sedan with the basic package and preferred color of white.	1	EA	No Bid	No Bid	$37,890.75	$37,890.75	No Bid	No Bid
4.2	New - 2025 SUV with the basic package and preferred color of white.	1	EA	No Bid	No Bid	$31,490.00	$31,490.00	No Bid	No Bid
4.3	New - 2025 Pickup Truck with the basic package and preferred color of white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4.4	New - 2025 Hybrid or Electric vehicle option with the basic package and preferred color of white.	1	EA	No Bid	No Bid	$43,490.75	$43,490.75	No Bid	No Bid
4.5	Percentage discount off list price for vehicles not listed.			No Bid		3.0%		No Bid	
4.6	Percentage parts mark-up for upfittings.			No Bid		15.0%		No Bid	
Section 4 Total				No Bid		No Award		No Bid	

No-bids were received from Treads Tire and Wheel LLC, Buck's Wheel & Equipment Co., Southwest Materials Handling Co, and Olvares Electric of El Paso, LLC.

Bids received from Five Star Ford for Section 2 and Southwest CDJR LLC Gilchrist Automotive for Section 4 were deemed nonresponsive as they did not meet specifications for providing pricing for all items within a section. Rockdale Country Ford and Caldwell Country Chevrolet are not awarded for failing to provide the required 1295.

Bid No. F2025023 Annual Contract for Cars, Pickup Trucks, SUVs, and Vans

				Sames Laredo Chevrolet, Inc. Laredo, TX HUB - No CO-OP - Yes		Caldwell Country Chevrolet Caldwell, TX HUB - No		Five Star Ford North Richland Hills, TX HUB - No	
Line #	**Description**	**QTY**	**UOM**	**Unit**	**Extended**	Unit	Extended	Unit	Extended
4	Section 4-Other vehicle brands that are not Dodge Chrysler Jeep Ram, Ford, or General Motors			No Bid		No Bid		No Bid	
4.1	New - 2025 Sedan with the basic package and preferred color of white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4.2	New - 2025 SUV with the basic package and preferred color of white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4.3	New - 2025 Pickup Truck with the basic package and preferred color of white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4.4	New - 2025 Hybrid or Electric vehicle option with the basic package and preferred color of white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4.5	Percentage discount off list price for vehicles not listed.			No Bid		No Bid		No Bid	
4.6	Percentage parts mark-up for upfittings.			No Bid		No Bid		No Bid	
Section 4 Total				No Bid		No Bid		No Bid	

No-bids were received from Treads Tire and Wheel LLC, Buck's Wheel & Equipment Co., Southwest Materials Handling Co, and Olvares Electric of El Paso, LLC.

Bids received from Five Star Ford for Section 2 and Southwest CDJR LLC Gilchrist Automotive for Section 4 were deemed nonresponsive as they did not meet specifications for providing pricing for all items within a section. Rockdale Country Ford and Caldwell Country Chevrolet are not awarded for failing to provide the required 1295.

Bid No. F2025023 Annual Contract for Cars, Pickup Trucks, SUVs, and Vans

				Sames Bastrop Ford, Inc. Bastrop, TX HUB - No CO-OP - Yes		Randall Reed's Planet Ford 635 Garland, TX HUB - No CO-OP - Yes		Sam Pack's Five Star Ford Carrollton, TX HUB - No CO-OP - Yes	
Line #	**Description**	**QTY**	**UOM**	**Unit**	**Extended**	**Unit**	**Extended**	**Unit**	**Extended**
4	Section 4-Other vehicle brands that are not Dodge Chrysler Jeep Ram, Ford, or General Motors			No Bid		No Bid		No Bid	
4.1	New - 2025 Sedan with the basic package and preferred color of white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4.2	New - 2025 SUV with the basic package and preferred color of white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4.3	New - 2025 Pickup Truck with the basic package and preferred color of white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4.4	New - 2025 Hybrid or Electric vehicle option with the basic package and preferred color of white.	1	EA	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
4.5	Percentage discount off list price for vehicles not listed.			No Bid		No Bid		No Bid	
4.6	Percentage parts mark-up for upfittings.			No Bid		No Bid		No Bid	
Section 4 Total				No Bid		No Bid		No Bid	

No-bids were received from Treads Tire and Wheel LLC, Buck's Wheel & Equipment Co., Southwest Materials Handling Co, and Olvares Electric of El Paso, LLC.

Bids received from Five Star Ford for Section 2 and Southwest CDJR LLC Gilchrist Automotive for Section 4 were deemed nonresponsive as they did not meet specifications for providing pricing for all items within a section. Rockdale Country Ford and Caldwell Country Chevrolet are not awarded for failing to provide the required 1295.

Bid No. F2025023 Annual Contract for Cars, Pickup Trucks, SUVs, and Vans

				Triple Crown Ford Lincoln LLC Stephenville, TX HUB - No CO-OP - Yes		Rockdale Country Ford Rockdale, TX HUB - No	
Line #	**Description**	**QTY**	**UOM**	**Unit**	**Extended**	Unit	Extended
4	Section 4-Other vehicle brands that are not Dodge Chrysler Jeep Ram, Ford, or General Motors			No Bid		No Bid	
4.1	New - 2025 Sedan with the basic package and preferred color of white.	1	EA	No Bid	No Bid	No Bid	No Bid
4.2	New - 2025 SUV with the basic package and preferred color of white.	1	EA	No Bid	No Bid	No Bid	No Bid
4.3	New - 2025 Pickup Truck with the basic package and preferred color of white.	1	EA	No Bid	No Bid	No Bid	No Bid
4.4	New - 2025 Hybrid or Electric vehicle option with the basic package and preferred color of white.	1	EA	No Bid	No Bid	No Bid	No Bid
4.5	Percentage discount off list price for vehicles not listed.			No Bid		No Bid	
4.6	Percentage parts mark-up for upfittings.			No Bid		No Bid	
Section 4 Total				No Bid		No Bid	

No-bids were received from Treads Tire and Wheel LLC, Buck's Wheel & Equipment Co., Southwest Materials Handling Co, and Olvares Electric of El Paso, LLC.

Bids received from Five Star Ford for Section 2 and Southwest CDJR LLC Gilchrist Automotive for Section 4 were deemed nonresponsive as they did not meet specifications for providing pricing for all items within a section. Rockdale Country Ford and Caldwell Country Chevrolet are not awarded for failing to provide the required 1295.

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. F2025023 - Annual Contract for Cars, Pickup Trucks, SUVs, and Vans- Countywide - Various Vendors - Exercise First Option for Renewal -Same Firm Fixed Prices, Discount from List Price, and Mark-up for Parts

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

****

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

****

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

   Yes_____ No__√__

2. Does the county action limit or restrict a real property right, even partially or temporarily?

   Yes_____ No__√__

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

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TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 7
Department:	**Prepared By:** Julie Nichols	**Approved By:** Christopher Lax, CPSM, CPSD, CPCP

SUBJECT:

Bid No. F2025066 - Annual Contract for Paint and Automotive Body Repair - Countywide - Various Vendors - Exercise First Option for Renewal - Same Per Adjustment from Appraisal

*****CONSENT AGENDA*****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of Bid No. F2025066, Annual Contract for Paint and Automotive Body Repair, for the first optional twelve (12) month period at the same firm percentage discount or mark-up to total automotive body repair appraisal.

BACKGROUND

On March 11, 2025, the Commissioners Court, through Court Order #144847, awarded Bid No. F2025066, Annual Contract for Paint and Automotive Body Repair, Countywide, to the following vendors.

Primary	Reads Collision LLC
Secondary	Buck's Wheel & Equipment Co.
Alternate	TDI Fleet Services

The award was based upon low bid meeting specifications and contained options to renew for two (2) additional twelve (12) month periods.

The purpose of this bid is to purchase vehicle body repair service for County use.

The vendors notified Purchasing in writing that their percentages will remain firm through April 12, 2027. Budget and Risk Management notified Purchasing in writing that they are pleased with the vendors and want to renew.

Therefore, it is the joint recommendation of Budget and Risk Management and Purchasing that the Commissioners Court approve renewal of Bid No. F2025066, Annual Contract for Paint and Automotive Body Repair, for another twelve (12) month period.

FISCAL IMPACT

Expenses for the last twelve (12) months were $159,735.09. Funding is available in account 61500-2026 Self-Insurance Fund/1912000000 Self Insurance/576171 Vehicle Maintenance.

Attachments

F2025066 - 1.2 - Backup.pdf

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

June 18, 2025

Reads Collision LLC
3317 Cherry Lane
Fort Worth, TX. 76116
Phone: 817-560-1010
E-mail: readsauto@sbcglobal.net
Vendor # 7001010

Re: BID NO. F2025066 Annual Contract for Paint and Automotive Body Repair

Dear Valorie Dennington:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of April 13, 2025 through April 12, 2026. The effective dates for the first renewal option will take place from April 13, 2026 through April 12, 2027.

☑ Yes, Reads Collision LLC will accept the offer to extend the percentage discount to total automotive body repair appraisal provided to vendor by Tarrant County estimator, consultant, or representative through the renewal period.
Please include a current 1295 Form with your response.

☐ No, Reads Collision LLC will NOT accept the offer to extend the percentage discount to total automotive body repair appraisal provided to vendor by Tarrant County estimator, consultant, or representative through the renewal period.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☑ No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Julie Nichols

Julie Nichols, Senior Buyer
(P) 817.884.1133
(F) 817.884.1133
(E) jmnichols@tarrantcountytx.gov

Name: [signature]
Valorie Dennington
Phone number: 817-560-1010
E-mail: readsauto@sbcglobal.net
Date: 6-18-25

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

June 17, 2025

Buck's Wheel & Equipment Co.
5101 North Main Street
Fort Worth, TX. 76179
Phone: 817-332-1228
E-mail: sandra@buckswheel.com
Vendor # 7001233

Re: BID NO. F2025066 Annual Contract for Paint and Automotive Body Repair

Dear Sandra Laxson:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of April 13, 2025 through April 12, 2026. The effective dates for the first renewal option will take place from April 13, 2026 through April 12, 2027.

☑ Yes, Buck's Wheel & Equipment Co. will accept the offer to extend the percentage mark-up to total automotive body repair appraisal provided to vendor by Tarrant County estimator, consultant, or representative through the renewal period.
Please include a current 1295 Form with your response.

☐ No, Buck's Wheel & Equipment Co. will NOT accept the offer to extend the percentage mark-up to total automotive body repair appraisal provided to vendor by Tarrant County estimator, consultant, or representative through the renewal period.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☑ No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Julie Nichols

Julie Nichols, Senior Buyer
(P) 817.884.1133
(F) 817.884.1133
(E) jmnichols@tarrantcountytx.gov

Name: Sandra Laxson
Sandra Laxson
Phone number: 817-332-1228
E-mail: Sandra@buckswheel.com
Date: 6/17/25

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

June 16, 2025

TDI Fleet Services
2400 Cold Springs Road
Fort Worth, TX. 76106
(817) 626-5283
Contact: Scott Campbell
E-mail: Scott.campbell@tdifleet.com
Vendor # 7013575

Re: BID NO. F2025066 Annual Contract for Paint and Automotive Body Repair

Dear Scott Campbell:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of April 13, 2025 through April 12, 2026. The effective dates for the first renewal option will take place from April 13, 2026 through April 12, 2027.

☑ Yes, TDI Fleet Services will accept the offer to extend the percentage mark-up to total automotive body repair appraisal provided to vendor by Tarrant County estimator, consultant, or representative through the renewal period.
Please include a current 1295 Form with your response.

☐ No, TDI Fleet Services will NOT accept the offer to extend the percentage mark-up to total automotive body repair appraisal provided to vendor by Tarrant County estimator, consultant, or representative through the renewal period.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☑ No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Julie Nichols

Julie Nichols, Senior Buyer
(P) 817.884.1133
(F) 817.884.1133
(E) jmnichols@tarrantcountytx.gov

Name: Scott Campbell
Scott Campbell
Phone number: 817-764-0139
E-mail: Scott.campbell@tdifleet.com
Date: 6/16/25

Memorandum

To: Travis Yarbrough or Elliot Lester
Dept.: Budget and Risk Management
From: Julie Nichols, Senior Buyer, Purchasing Department
Date: June 16, 2025
Re: F2025066 Annual Contract for Paint and Automotive Body Repair

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The above referenced contract will expire on 4/12/2026. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The original contract was for the period of April 13, 2025 through April 12, 2026. The effective dates for the first renewal option will take place from April 13, 2026 through April 12, 2027.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Friday, June 13, 2025.**

Primary	Reads Collision LLC
Secondary	Buck's Wheel & Equipment Co.
Alternate	TDI Fleet Services

☑ Yes, I wish to continue the current contract with the above mentioned vendor(s) for the first renewal term of the contract. Account information must be provided below.

576171 / 61500-2026 / 1912000000 / NRG

(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)

☐ No, I do not wish to continue the current contract with the above mentioned vendor(s) for the following reason(s).

SIGNATURE: _____ DATE: 6/14/25

Bid No. F2025066 Annual Contract for Paint and Automotive Body Repair

Line #	Description	**Reads Collision LLC Fort Worth, TX HUB - No**	Buck's Wheel & Equipment Co. Fort Worth, TX HUB - No	TDI Fleet Services Fort Worth, TX HUB - No
		Percentage	Percentage	Percentage
		Primary	Secondary	Alternate
1	Percentage discount or mark-up to total automotive body repair appraisal provided to vendor by Tarrant County estimator, consultant, or representative.	**25.0%**	20.0%	25.0%
Is vendor offering a discount or mark-up to the total automotive body repair appraisal?		**Discount**	Mark-up	Mark-up

No-bids received from ODP Business Solutions, WRS Group Ltd, and Sunsational Solutions.

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. F2025066 - Annual Contract for Paint and Automotive Body Repair - Countywide – Various Vendors - Exercise First Option for Renewal - Same Discount or Mark-up to Total Appraisal

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

****

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

****

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

   Yes_____ No__√__

2. Does the county action limit or restrict a real property right, even partially or temporarily?

   Yes_____ No__√__

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

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TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 18
Department:	**Prepared By:** Julie Nichols	**Approved By:** Christopher Lax, CPSM, CPSD, CPCP

SUBJECT:

Bid No. F2025067 - Annual Contract for Tarrant County Branded Products - Countywide - Various Vendors - Exercise First Option for Renewal - Same Firm Fixed Prices and Discount from List Price

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of Bid No. F2025067, Annual Contract for Tarrant County Branded Products, for the first optional twelve (12) month period at the same firm fixed prices and discount from list price.

BACKGROUND

On April 15, 2025, the Commissioners Court, through Court Order #145077, awarded Bid No. F2025067, Annual Contract for Tarrant County Branded Product, Countywide, to the following vendors:

Primary	Urban Circle
Secondary	Lugra Incorporated d/b/a Specialty Advertisers
Alternate 1	Signsverse LLC
Alternate 2	Global Management Solutions, LLC d/b/a SMR Promotions

The award was based upon low bid meeting specifications and contained options to renew for two (2) additional twelve (12) month periods.

The purpose of this contract is to purchase Tarrant County branded products on an as-needed basis throughout the year for the entire County.

The vendors notified Purchasing in writing that their prices and discounts from list price will remain firm through April 14, 2027.

Therefore, it is the recommendation of Purchasing that the Commissioners Court approve renewal of Bid No. F2025067, Annual Contract for Tarrant County Branded Products, for another twelve (12) month period.

FISCAL IMPACT

Expenses for the last twelve (12) months were $101,321.29. The departments have included funding in their FY 2026 budget requests.

Attachments

F2025067 - 1.2 - Backup.pdf

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

August 15, 2025

Urban Circle
Contact: Chris Egle
Address: 720 Rusk St. 1st Floor
Houston, TX 77002
Phone: (713) 226-8720
Email: chris@tucllc.us
Vendor # 7017574

Re: BID NO. F2025067 Annual Contract for Tarrant County Branded Products

Dear Chris Egle:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of April 15, 2025 through April 14, 2026. The effective dates for the first renewal option will take place from April 15, 2026 through April 14, 2027.

X Yes, Urban Circle will accept the offer to extend the same contract firm fixed pricing and percentage discount for items not listed through the renewal period.
Please include a current 1295 Form with your response.

☐ No, Urban Circle will NOT accept the offer to extend the same contract firm fixed pricing and percentage discount for items not listed through the renewal period.

Are any other governmental entities currently utilizing this contract? ☐ Yes X No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Julie Nichols

Julie Nichols, Senior Buyer
(P) 817.884.1133
(F) 817.884.1133
(E) jmnichols@tarrantcountytx.gov

Name: ____Chris Egle
Chris Egle
Phone number: _713.226.8720__
E-mail: _chris@tucllc.us__
Date: ___08/15/25_

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

June 30, 2025

Specialty Advertisers
Contact: Lucila Richa
Address: 3664 Commerce Drive
Brownsville, TX 78521
Phone: (956) 986-0958
Email: lricha@specialtyadvertisers.com
Vendor # 7017585

Re: BID NO. F2025067 Annual Contract for Tarrant County Branded Products

Dear Lucila Richa:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of April 15, 2025 through April 14, 2026. The effective dates for the first renewal option will take place from April 15, 2026 through April 14, 2027.

☒ Yes, Specialty Advertisers will accept the offer to extend the same contract firm fixed pricing and percentage discount for items not listed through the renewal period.
Please include a current 1295 Form with your response.

☐ No, Specialty Advertisers will NOT accept the offer to extend the same contract firm fixed pricing and percentage discount for items not listed through the renewal period.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☒ No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Julie Nichols

Julie Nichols, Senior Buyer
(P) 817.884.1133
(F) 817.884.1133
(E) jmnichols@tarrantcountytx.gov

Name: Lucila Richa
Lucila Richa
Phone number: 956-986-0958
E-mail: lricha@specialtyadvertisers.com
Date: 06-30-2025

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

August 15, 2025

Signsverse LLC
Contact: Sam Adams
Address: 5822 Providence Oak.
San Antonio, TX 78249
Phone: (210) 888-0539
Email: bid@signsverse.com
Vendor # 7017069

Re: BID NO. F2025067 Annual Contract for Tarrant County Branded Products

Dear Sam Adams:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of April 15, 2025 through April 14, 2026. The effective dates for the first renewal option will take place from April 15, 2026 through April 14, 2027.

x☐ Yes, Signsverse LLC will accept the offer to extend the same contract firm fixed pricing and percentage discount for items not listed through the renewal period.
Please include a current 1295 Form with your response.

☐ No, Signsverse LLC will NOT accept the offer to extend the same contract firm fixed pricing and percentage discount for items not listed through the renewal period.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☐X No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Julie Nichols

Julie Nichols, Senior Buyer
(P) 817.884.1133
(F) 817.884.1133
(E) jmnichols@tarrantcountytx.gov

Name: _____
Muhammad Shahzad
Phone number: _2108880539_____
E-mail: _bid@signsverse.com_____
Date: __07/01//2025_____

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

June 30, 2025

SMR Promotions
Contact: Crista Jones
Address: 8701 Bedford Euless Road
Suite 550
Hurst, TX 76053
Phone: (877) 877-6667
Email: smr@smrpromotions.com
Vendor # 7015931

Re: BID NO. F2025067 Annual Contract for Tarrant County Branded Products

Dear Crista Jones:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of April 15, 2025 through April 14, 2026. The effective dates for the first renewal option will take place from April 15, 2026 through April 14, 2027.

☒ Yes, SMR Promotions will accept the offer to extend the same contract firm fixed pricing and percentage discount for items not listed through the renewal period.
Please include a current 1295 Form with your response.

☐ No, SMR Promotions will NOT accept the offer to extend the same contract firm fixed pricing and percentage discount for items not listed through the renewal period.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☒ No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Julie Nichols

Julie Nichols, Senior Buyer
(P) 817.884.1133
(F) 817.884.1133
(E) jmnichols@tarrantcountytx.gov

Name: Crista Jones
Crista Jones
Phone number: 877-877-6667
E-mail: smr@smrpromotions.com
Date: 6/30/25

Bid No. F2025067 Annual Contract for Tarrant County Branded Products

				Urban Circle Houston, TX HUB - Yes CO-OP - Yes		*Lugra Incorporated dba Specialty Advertisers Brownsville, TX HUB - Yes CO-OP - Yes*	
				Total Price	$16,073.55	Total Price	$19,721.55
Line #	Description	QTY	UOM	Unit	Total	Unit	Total
				Primary		*Secondary*	
1	Plastic Pens	5500	EA	**$0.19**	**$1,045.00**	*$0.13*	*$715.00*
2	Metal Pens	600	EA	**$1.15**	**$690.00**	*$1.65*	*$990.00*
3	Pocket Can Holder "koozie"	150	EA	**$0.93**	**$139.50**	*$0.92*	*$138.00*
4	Waist Pack	50	EA	**$8.00**	**$400.00**	*$9.90*	*$495.00*
5	Stress Ball	750	EA	**$0.84**	**$630.00**	*$1.06*	*$795.00*
6	Ceramic Mugs	50	EA	**$4.19**	**$209.50**	*$7.71*	*$385.50*
7	Plastic Cups	750	EA	**$0.62**	**$465.00**	*$0.70*	*$525.00*
8	Plastic Bags	250	EA	**$0.79**	**$197.50**	*$0.96*	*$240.00*
9	Insulated Tote	300	EA	**$3.25**	**$975.00**	*$2.99*	*$897.00*
10	Retractable Lanyard	4210	EA	**$0.58**	**$2,441.80**	*$0.77*	*$3,241.70*
11	Round retractable badge holder	500	EA	**$0.55**	**$275.00**	*$0.80*	*$400.00*
12	Sticky Pad "Post-It note pad"	2200	EA	**$0.34**	**$748.00**	*$0.37*	*$814.00*
13	Power Clip "magnetic clip holder"	500	EA	**$1.12**	**$560.00**	*$1.11*	*$555.00*
14	Clip and Go Hand Sanitizer	1500	EA	**$1.38**	**$2,070.00**	*$0.99*	*$1,485.00*
15	Multipurpose Cleaning Cloth "glass cleaning cloth"	1000	EA	**$0.30**	**$300.00**	*$0.45*	*$450.00*
16	Tumbler	95	EA	**$6.25**	**$593.75**	*$7.58*	*$720.10*
17	Adhesive Phone Wallet	1000	EA	**$0.37**	**$370.00**	*$0.45*	*$450.00*
18	6 foot tablecloth	98	EA	**$33.50**	**$3,283.00**	*$59.00*	*$5,782.00*
19	8 foot tablecloth	3	EA	**$86.00**	**$258.00**	*$122.00*	*$366.00*
20	Carrying case for a tablecloth "cloth with zipper and strap"	13	EA	**$32.50**	**$422.50**	*$22.00*	*$286.00*
21	Percentage discount for items not listed.			**20.0%**		*6.5%*	

No-bids were received from Synergy Telecom INC., Quill LLC (Staples INC), GTS Technology Solution, Inc., 4Imprint, Inc, CSI Leasing, Inc, 3-C Technology, LLC, and Texas Pipeline Services.

*Bid received from Mastercraft Printed Products & Services was deemed non-responsive as they did not meet specifications for providing imprint fee in their line item pricing.

Bid No. F2025067 Annual Contract for Tarrant County Branded Products

				Signsverse LLC San Antonio, TX HUB - No CO-OP - Yes		Global Management Solutions, LLC dba SMR Promotions Hurst, TX HUB - No CO-OP - Yes	
				Total Price	$21,115.62	Total Price	$24,149.45
Line #	Description	QTY	UOM	Unit	Total	Unit	Total
				Alternate 1		Alternate 2	
1	Plastic Pens	5500	EA	$0.25	$1,375.00	$0.29	$1,595.00
2	Metal Pens	600	EA	$0.64	$384.00	$2.19	$1,314.00
3	Pocket Can Holder "koozie"	150	EA	$1.40	$210.00	$0.99	$148.50
4	Waist Pack	50	EA	$7.80	$390.00	$3.99	$199.50
5	Stress Ball	750	EA	$1.26	$945.00	$0.89	$667.50
6	Ceramic Mugs	50	EA	$6.80	$340.00	$3.99	$199.50
7	Plastic Cups	750	EA	$0.54	$405.00	$0.49	$367.50
8	Plastic Bags	250	EA	$0.75	$187.50	$0.69	$172.50
9	Insulated Tote	300	EA	$4.85	$1,455.00	$3.49	$1,047.00
10	Retractable Lanyard	4210	EA	$0.49	$2,062.90	$0.99	$4,167.90
11	Round retractable badge holder	500	EA	$0.70	$350.00	$0.69	$345.00
12	Sticky Pad "Post-It note pad"	2200	EA	$0.35	$770.00	$0.33	$726.00
13	Power Clip "magnetic clip holder"	500	EA	$1.31	$655.00	$0.95	$475.00
14	Clip and Go Hand Sanitizer	1500	EA	$1.78	$2,670.00	$1.39	$2,085.00
15	Multipurpose Cleaning Cloth "glass cleaning cloth"	1000	EA	$0.43	$430.00	$0.49	$490.00
16	Tumbler	95	EA	$8.50	$807.50	$6.69	$635.55
17	Adhesive Phone Wallet	1000	EA	$0.65	$650.00	$0.49	$490.00
18	6 foot tablecloth	98	EA	$61.40	$6,017.20	$88.00	$8,624.00
19	8 foot tablecloth	3	EA	$137.19	$411.57	$129.00	$387.00
20	Carrying case for a tablecloth "cloth with zipper and strap"	13	EA	$46.15	$599.95	$1.00	$13.00
21	Percentage discount for items not listed.			2.0%		10.0%	

No-bids were received from Synergy Telecom INC., Quill LLC (Staples INC), GTS Technology Solution, Inc., 4Imprint, Inc, CSI Leasing, Inc, 3-C Technology, LLC, and Texas Pipeline Services.

*Bid received from Mastercraft Printed Products & Services was deemed non-responsive as they did not meet specifications for providing imprint fee in their line item pricing.

Bid No. F2025067 Annual Contract for Tarrant County Branded Products

				Mastercraft Printed Products & Services Irving, TX HUB - Yes		Business Diversity Inc, LLC Richardson, TX HUB - Yes	
				Total Price	*$21,898.15	Total Price	$28,093.25
Line #	Description	QTY	UOM	Unit	Total	Unit	Total
1	Plastic Pens	5500	EA	$0.30	$1,650.00	$0.70	$3,850.00
2	Metal Pens	600	EA	$1.98	$1,188.00	$0.78	$468.00
3	Pocket Can Holder "koozie"	150	EA	$0.90	$135.00	$0.60	$90.00
4	Waist Pack	50	EA	$5.45	$272.50	$9.00	$450.00
5	Stress Ball	750	EA	$0.75	$562.50	$1.25	$937.50
6	Ceramic Mugs	50	EA	$3.72	$186.00	$6.50	$325.00
7	Plastic Cups	750	EA	$0.42	$315.00	$0.75	$562.50
8	Plastic Bags	250	EA	$0.50	$125.00	$0.75	$187.50
9	Insulated Tote	300	EA	$2.75	$825.00	$3.50	$1,050.00
10	Retractable Lanyard	4210	EA	$1.00	$4,210.00	$1.75	$7,367.50
11	Round retractable badge holder	500	EA	$0.53	$265.00	$0.99	$495.00
12	Sticky Pad "Post-It note pad"	2200	EA	$0.25	$550.00	$0.68	$1,496.00
13	Power Clip "magnetic clip holder"	500	EA	$0.78	$390.00	$0.99	$495.00
14	Clip and Go Hand Sanitizer	1500	EA	$1.15	$1,725.00	$1.50	$2,250.00
15	Multipurpose Cleaning Cloth "glass cleaning cloth"	1000	EA	$0.64	$640.00	$0.40	$400.00
16	Tumbler	95	EA	$6.00	$570.00	$4.15	$394.25
17	Adhesive Phone Wallet	1000	EA	$0.55	$550.00	$0.45	$450.00
18	6 foot tablecloth	98	EA	$72.00	$7,056.00	$60.00	$5,880.00
19	8 foot tablecloth	3	EA	$108.55	$325.65	$120.00	$360.00
20	Carrying case for a tablecloth "cloth with zipper and strap"	13	EA	$27.50	$357.50	$45.00	$585.00
21	Percentage discount for items not listed.			25.0%		1.0%	

No-bids were received from Synergy Telecom INC., Quill LLC (Staples INC), GTS Technology Solution, Inc., 4Imprint, Inc, CSI Leasing, Inc, 3-C Technology, LLC, and Texas Pipeline Services.

*Bid received from Mastercraft Printed Products & Services was deemed non-responsive as they did not meet specifications for providing imprint fee in their line item pricing.

Bid No. F2025067 Annual Contract for Tarrant County Branded Products

				Mascot Metropolitan Inc San Francisco, CA HUB - No		Worldwide Specialty Advertising, Inc. Weatherford, TX HUB - Yes	
				Total Price	$29,213.50	Total Price	$30,385.90
Line #	Description	QTY	UOM	Unit	Total	Unit	Total
1	Plastic Pens	5500	EA	$0.32	$1,760.00	$0.40	$2,200.00
2	Metal Pens	600	EA	$1.05	$630.00	$3.13	$1,878.00
3	Pocket Can Holder "koozie"	150	EA	$1.00	$150.00	$0.68	$102.00
4	Waist Pack	50	EA	$2.64	$132.00	$2.56	$128.00
5	Stress Ball	750	EA	$2.15	$1,612.50	$1.41	$1,057.50
6	Ceramic Mugs	50	EA	$6.05	$302.50	$7.58	$379.00
7	Plastic Cups	750	EA	$1.00	$750.00	$0.70	$525.00
8	Plastic Bags	250	EA	$1.00	$250.00	$0.53	$132.50
9	Insulated Tote	300	EA	$2.86	$858.00	$5.37	$1,611.00
10	Retractable Lanyard	4210	EA	$1.00	$4,210.00	$1.24	$5,220.40
11	Round retractable badge holder	500	EA	$1.00	$500.00	$0.88	$440.00
12	Sticky Pad "Post-It note pad"	2200	EA	$1.00	$2,200.00	$0.70	$1,540.00
13	Power Clip "magnetic clip holder"	500	EA	$0.74	$370.00	$1.20	$600.00
14	Clip and Go Hand Sanitizer	1500	EA	$1.00	$1,500.00	$1.93	$2,895.00
15	Multipurpose Cleaning Cloth "glass cleaning cloth"	1000	EA	$1.00	$1,000.00	$0.82	$820.00
16	Tumbler	95	EA	$1.00	$95.00	$8.70	$826.50
17	Adhesive Phone Wallet	1000	EA	$0.61	$610.00	$0.85	$850.00
18	6 foot tablecloth	98	EA	$121.00	$11,858.00	$87.00	$8,526.00
19	8 foot tablecloth	3	EA	$137.50	$412.50	$110.00	$330.00
20	Carrying case for a tablecloth "cloth with zipper and strap"	13	EA	$1.00	$13.00	$25.00	$325.00
21	Percentage discount for items not listed.			1.0%		15.0%	

No-bids were received from Synergy Telecom INC., Quill LLC (Staples INC), GTS Technology Solution, Inc., 4Imprint, Inc, CSI Leasing, Inc, 3-C Technology, LLC, and Texas Pipeline Services.

*Bid received from Mastercraft Printed Products & Services was deemed non-responsive as they did not meet specifications for providing imprint fee in their line item pricing.

Bid No. F2025067 Annual Contract for Tarrant County Branded Products

				Ecoimprint LLC Aledo, TX HUB - Yes		Belmont Swag Dallas, TX HUB - Yes	
				Total Price	$30,677.60	Total Price	$30,994.10
Line #	Description	QTY	UOM	Unit	Total	Unit	Total
1	Plastic Pens	5500	EA	$0.27	$1,485.00	$0.17	$935.00
2	Metal Pens	600	EA	$1.99	$1,194.00	$2.10	$1,260.00
3	Pocket Can Holder "koozie"	150	EA	$1.05	$157.50	$0.82	$123.00
4	Waist Pack	50	EA	$5.99	$299.50	$10.18	$509.00
5	Stress Ball	750	EA	$0.99	$742.50	$1.52	$1,140.00
6	Ceramic Mugs	50	EA	$4.33	$216.50	$2.99	$149.50
7	Plastic Cups	750	EA	$0.60	$450.00	$0.60	$450.00
8	Plastic Bags	250	EA	$0.59	$147.50	$0.82	$205.00
9	Insulated Tote	300	EA	$2.99	$897.00	$4.40	$1,320.00
10	Retractable Lanyard	4210	EA	$2.05	$8,630.50	$1.06	$4,462.60
11	Round retractable badge holder	500	EA	$1.12	$560.00	$1.47	$735.00
12	Sticky Pad "Post-It note pad"	2200	EA	$0.30	$660.00	$0.39	$858.00
13	Power Clip "magnetic clip holder"	500	EA	$0.85	$425.00	$1.35	$675.00
14	Clip and Go Hand Sanitizer	1500	EA	$1.30	$1,950.00	$1.45	$2,175.00
15	Multipurpose Cleaning Cloth "glass cleaning cloth"	1000	EA	$0.65	$650.00	$0.77	$770.00
16	Tumbler	95	EA	$6.68	$634.60	$6.00	$570.00
17	Adhesive Phone Wallet	1000	EA	$0.82	$820.00	$0.90	$900.00
18	6 foot tablecloth	98	EA	$101.00	$9,898.00	$133.00	$13,034.00
19	8 foot tablecloth	3	EA	$135.00	$405.00	$215.00	$645.00
20	Carrying case for a tablecloth "cloth with zipper and strap"	13	EA	$35.00	$455.00	$6.00	$78.00
21	Percentage discount for items not listed.			5.0%		5.0%	

No-bids were received from Synergy Telecom INC., Quill LLC (Staples INC), GTS Technology Solution, Inc., 4Imprint, Inc, CSI Leasing, Inc, 3-C Technology, LLC, and Texas Pipeline Services.

*Bid received from Mastercraft Printed Products & Services was deemed non-responsive as they did not meet specifications for providing imprint fee in their line item pricing.

Bid No. F2025067 Annual Contract for Tarrant County Branded Products

				Synergy Marketing Solutions Pennington, NJ HUB - No		Big Hit Creative Group Garland, TX HUB -Yes	
				Total Price	$31,007.14	Total Price	$32,635.04
Line #	Description	QTY	UOM	Unit	Total	Unit	Total
1	Plastic Pens	5500	EA	$0.11	$605.00	$0.35	$1,925.00
2	Metal Pens	600	EA	$2.76	$1,656.00	$3.30	$1,980.00
3	Pocket Can Holder "koozie"	150	EA	$1.15	$172.50	$1.76	$264.00
4	Waist Pack	50	EA	$8.66	$433.00	$11.33	$566.50
5	Stress Ball	750	EA	$2.13	$1,597.50	$1.17	$877.50
6	Ceramic Mugs	50	EA	$6.66	$333.00	$4.53	$226.50
7	Plastic Cups	750	EA	$0.80	$600.00	$0.51	$382.50
8	Plastic Bags	250	EA	$0.70	$175.00	$0.89	$222.50
9	Insulated Tote	300	EA	$3.45	$1,035.00	$6.13	$1,839.00
10	Retractable Lanyard	4210	EA	$0.77	$3,241.70	$2.52	$10,609.20
11	Round retractable badge holder	500	EA	$1.25	$625.00	$1.17	$585.00
12	Sticky Pad "Post-It note pad"	2200	EA	$0.38	$836.00	$0.36	$792.00
13	Power Clip "magnetic clip holder"	500	EA	$1.05	$525.00	$1.83	$915.00
14	Clip and Go Hand Sanitizer	1500	EA	$1.71	$2,565.00	$1.77	$2,655.00
15	Multipurpose Cleaning Cloth "glass cleaning cloth"	1000	EA	$0.70	$700.00	$0.76	$760.00
16	Tumbler	95	EA	$6.52	$619.40	$9.65	$916.75
17	Adhesive Phone Wallet	1000	EA	$0.32	$320.00	$0.46	$460.00
18	6 foot tablecloth	98	EA	$141.87	$13,903.26	$58.98	$5,780.04
19	8 foot tablecloth	3	EA	$208.59	$625.77	$120.73	$362.19
20	Carrying case for a tablecloth "cloth with zipper and strap"	13	EA	$33.77	$439.01	$39.72	$516.36
21	Percentage discount for items not listed.			12.0%		10.0%	

No-bids were received from Synergy Telecom INC., Quill LLC (Staples INC), GTS Technology Solution, Inc., 4Imprint, Inc, CSI Leasing, Inc, 3-C Technology, LLC, and Texas Pipeline Services.

*Bid received from Mastercraft Printed Products & Services was deemed non-responsive as they did not meet specifications for providing imprint fee in their line item pricing.

Bid No. F2025067 Annual Contract for Tarrant County Branded Products

				Promotional Marketplace Tyler, TX HUB - Yes		American Solutions for Business Glenwood, MN HUB - No	
				Total Price	$33,272.75	Total Price	$34,132.35
Line #	Description	QTY	UOM	Unit	Total	Unit	Total
1	Plastic Pens	5500	EA	$0.25	$1,375.00	$0.33	$1,815.00
2	Metal Pens	600	EA	$0.99	$594.00	$2.24	$1,344.00
3	Pocket Can Holder "koozie"	150	EA	$0.70	$105.00	$0.87	$130.50
4	Waist Pack	50	EA	$7.99	$399.50	$8.09	$404.50
5	Stress Ball	750	EA	$1.10	$825.00	$0.83	$622.50
6	Ceramic Mugs	50	EA	$3.79	$189.50	$3.19	$159.50
7	Plastic Cups	750	EA	$0.55	$412.50	$0.50	$375.00
8	Plastic Bags	250	EA	$0.48	$120.00	$0.78	$195.00
9	Insulated Tote	300	EA	$4.29	$1,287.00	$3.55	$1,065.00
10	Retractable Lanyard	4210	EA	$2.07	$8,714.70	$2.25	$9,472.50
11	Round retractable badge holder	500	EA	$0.69	$345.00	$1.00	$500.00
12	Sticky Pad "Post-It note pad"	2200	EA	$0.30	$660.00	$0.24	$528.00
13	Power Clip "magnetic clip holder"	500	EA	$0.90	$450.00	$0.85	$425.00
14	Clip and Go Hand Sanitizer	1500	EA	$1.70	$2,550.00	$1.20	$1,800.00
15	Multipurpose Cleaning Cloth "glass cleaning cloth"	1000	EA	$0.85	$850.00	$0.47	$470.00
16	Tumbler	95	EA	$6.69	$635.55	$6.15	$584.25
17	Adhesive Phone Wallet	1000	EA	$0.85	$850.00	$0.68	$680.00
18	6 foot tablecloth	98	EA	$125.00	$12,250.00	$131.45	$12,882.10
19	8 foot tablecloth	3	EA	$155.00	$465.00	$174.50	$523.50
20	Carrying case for a tablecloth "cloth with zipper and strap"	13	EA	$15.00	$195.00	$12.00	$156.00
21	Percentage discount for items not listed.			20.0%		1.0%	

No-bids were received from Synergy Telecom INC., Quill LLC (Staples INC), GTS Technology Solution, Inc., 4Imprint, Inc, CSI Leasing, Inc, 3-C Technology, LLC, and Texas Pipeline Services.

*Bid received from Mastercraft Printed Products & Services was deemed non-responsive as they did not meet specifications for providing imprint fee in their line item pricing.

Bid No. F2025067 Annual Contract for Tarrant County Branded Products

				Bienali Promotions, LLC Highland Park, IL HUB - Yes		Allmark Impressions Fort Worth, TX HUB - No	
				Total Price	$34,137.74	Total Price	$34,485.10
Line #	Description	QTY	UOM	Unit	Total	Unit	Total
1	Plastic Pens	5500	EA	$0.33	$1,815.00	$0.65	$3,575.00
2	Metal Pens	600	EA	$4.26	$2,556.00	$1.95	$1,170.00
3	Pocket Can Holder "koozie"	150	EA	$0.30	$45.00	$1.00	$150.00
4	Waist Pack	50	EA	$8.81	$440.50	$11.25	$562.50
5	Stress Ball	750	EA	$1.64	$1,230.00	$1.60	$1,200.00
6	Ceramic Mugs	50	EA	$4.08	$204.00	$8.75	$437.50
7	Plastic Cups	750	EA	$0.96	$720.00	$0.96	$720.00
8	Plastic Bags	250	EA	$1.48	$370.00	$1.40	$350.00
9	Insulated Tote	300	EA	$4.54	$1,362.00	$5.30	$1,590.00
10	Retractable Lanyard	4210	EA	$0.84	$3,536.40	$2.26	$9,514.60
11	Round retractable badge holder	500	EA	$1.20	$600.00	$1.45	$725.00
12	Sticky Pad "Post-It note pad"	2200	EA	$0.42	$924.00	$0.62	$1,364.00
13	Power Clip "magnetic clip holder"	500	EA	$1.32	$660.00	$1.59	$795.00
14	Clip and Go Hand Sanitizer	1500	EA	$1.42	$2,130.00	$1.80	$2,700.00
15	Multipurpose Cleaning Cloth "glass cleaning cloth"	1000	EA	$0.88	$880.00	$1.00	$1,000.00
16	Tumbler	95	EA	$9.32	$885.40	$8.50	$807.50
17	Adhesive Phone Wallet	1000	EA	$1.06	$1,060.00	$1.39	$1,390.00
18	6 foot tablecloth	98	EA	$142.48	$13,963.04	$59.00	$5,782.00
19	8 foot tablecloth	3	EA	$224.40	$673.20	$135.00	$405.00
20	Carrying case for a tablecloth "cloth with zipper and strap"	13	EA	$6.40	$83.20	$19.00	$247.00
21	Percentage discount for items not listed.			30.0%		10.0%	

No-bids were received from Synergy Telecom INC., Quill LLC (Staples INC), GTS Technology Solution, Inc., 4Imprint, Inc, CSI Leasing, Inc, 3-C Technology, LLC, and Texas Pipeline Services.

*Bid received from Mastercraft Printed Products & Services was deemed non-responsive as they did not meet specifications for providing imprint fee in their line item pricing.

Bid No. F2025067 Annual Contract for Tarrant County Branded Products

				Blink Marketing Inc Cleveland, OH HUB - Yes		Learnskilz Consultants LLC Fulshear, TX HUB - No	
				Total Price	$39,290.53	Total Price	$42,232.10
Line #	Description	QTY	UOM	Unit	Total	Unit	Total
1	Plastic Pens	5500	EA	$0.26	$1,430.00	$0.38	$2,090.00
2	Metal Pens	600	EA	$2.98	$1,788.00	$4.21	$2,526.00
3	Pocket Can Holder "koozie"	150	EA	$1.49	$223.50	$1.99	$298.50
4	Waist Pack	50	EA	$8.80	$440.00	$12.02	$601.00
5	Stress Ball	750	EA	$0.92	$690.00	$1.43	$1,072.50
6	Ceramic Mugs	50	EA	$4.34	$217.00	$5.42	$271.00
7	Plastic Cups	750	EA	$0.64	$480.00	$0.93	$697.50
8	Plastic Bags	250	EA	$0.93	$232.50	$1.25	$312.50
9	Insulated Tote	300	EA	$3.85	$1,155.00	$5.60	$1,680.00
10	Retractable Lanyard	4210	EA	$1.79	$7,535.90	$2.43	$10,230.30
11	Round retractable badge holder	500	EA	$1.06	$530.00	$1.59	$795.00
12	Sticky Pad "Post-It note pad"	2200	EA	$0.34	$748.00	$0.49	$1,078.00
13	Power Clip "magnetic clip holder"	500	EA	$0.92	$460.00	$1.30	$650.00
14	Clip and Go Hand Sanitizer	1500	EA	$1.07	$1,605.00	$2.17	$3,255.00
15	Multipurpose Cleaning Cloth "glass cleaning cloth"	1000	EA	$0.70	$700.00	$0.98	$980.00
16	Tumbler	95	EA	$6.24	$592.80	$8.63	$819.85
17	Adhesive Phone Wallet	1000	EA	$0.80	$800.00	$1.07	$1,070.00
18	6 foot tablecloth	98	EA	$186.63	$18,289.74	$133.45	$13,078.10
19	8 foot tablecloth	3	EA	$201.25	$603.75	$187.38	$562.14
20	Carrying case for a tablecloth "cloth with zipper and strap"	13	EA	$59.18	$769.34	$12.67	$164.71
21	Percentage discount for items not listed.			1.0%		5.0%	

No-bids were received from Synergy Telecom INC., Quill LLC (Staples INC), GTS Technology Solution, Inc., 4Imprint, Inc, CSI Leasing, Inc, 3-C Technology, LLC, and Texas Pipeline Services.

*Bid received from Mastercraft Printed Products & Services was deemed non-responsive as they did not meet specifications for providing imprint fee in their line item pricing.

Bid No. F2025067 Annual Contract for Tarrant County Branded Products

				Gandy Ink San Angelo, TX HUB - No		A Turtle Loves Me LLC Gainesville, TX HUB - Yes	
				Total Price	$43,182.81	Total Price	$44,158.25
Line #	Description	QTY	UOM	Unit	Total	Unit	Total
1	Plastic Pens	5500	EA	$0.42	$2,310.00	$0.30	$1,650.00
2	Metal Pens	600	EA	$2.84	$1,704.00	$2.89	$1,734.00
3	Pocket Can Holder "koozie"	150	EA	$1.62	$243.00	$0.88	$132.00
4	Waist Pack	50	EA	$11.34	$567.00	$8.87	$443.50
5	Stress Ball	750	EA	$1.45	$1,087.50	$1.00	$750.00
6	Ceramic Mugs	50	EA	$13.20	$660.00	$3.50	$175.00
7	Plastic Cups	750	EA	$0.68	$510.00	$0.59	$442.50
8	Plastic Bags	250	EA	$1.28	$320.00	$0.79	$197.50
9	Insulated Tote	300	EA	$4.10	$1,230.00	$4.40	$1,320.00
10	Retractable Lanyard	4210	EA	$3.51	$14,777.10	$2.00	$8,420.00
11	Round retractable badge holder	500	EA	$1.48	$740.00	$1.00	$500.00
12	Sticky Pad "Post-It note pad"	2200	EA	$0.41	$902.00	$0.32	$704.00
13	Power Clip "magnetic clip holder"	500	EA	$1.26	$630.00	$0.90	$450.00
14	Clip and Go Hand Sanitizer	1500	EA	$2.25	$3,375.00	$1.25	$1,875.00
15	Multipurpose Cleaning Cloth "glass cleaning cloth"	1000	EA	$0.81	$810.00	$1.22	$1,220.00
16	Tumbler	95	EA	$11.53	$1,095.35	$5.25	$498.75
17	Adhesive Phone Wallet	1000	EA	$1.28	$1,280.00	$0.82	$820.00
18	6 foot tablecloth	98	EA	$111.65	$10,941.70	$220.00	$21,560.00
19	8 foot tablecloth	3	EA	$0.01	$0.03	$240.00	$720.00
20	Carrying case for a tablecloth "cloth with zipper and strap"	13	EA	$0.01	$0.13	$42.00	$546.00
21	Percentage discount for items not listed.			10.0%		10.0%	

No-bids were received from Synergy Telecom INC., Quill LLC (Staples INC), GTS Technology Solution, Inc., 4Imprint, Inc, CSI Leasing, Inc, 3-C Technology, LLC, and Texas Pipeline Services.

*Bid received from Mastercraft Printed Products & Services was deemed non-responsive as they did not meet specifications for providing imprint fee in their line item pricing.

Bid No. F2025067 Annual Contract for Tarrant County Branded Products

				Greative Properties LLC dba Greatvine Services Pflugerville, TX HUB - Yes		Juggernaut Creations LLC Lubbock, TX HUB - Yes	
				Total Price	$48,340.10	Total Price	$612,671.57
Line #	Description	QTY	UOM	Unit	Total	Unit	Total
1	Plastic Pens	5500	EA	$0.48	$2,640.00	$0.69	$3,795.00
2	Metal Pens	600	EA	$4.91	$2,946.00	$1.89	$1,134.00
3	Pocket Can Holder "koozie"	150	EA	$2.08	$312.00	$2.63	$394.50
4	Waist Pack	50	EA	$13.00	$650.00	$9.59	$479.50
5	Stress Ball	750	EA	$1.50	$1,125.00	$1.28	$960.00
6	Ceramic Mugs	50	EA	$7.29	$364.50	$9.20	$460.00
7	Plastic Cups	750	EA	$1.01	$757.50	$1.00	$750.00
8	Plastic Bags	250	EA	$1.33	$332.50	$1.40	$350.00
9	Insulated Tote	300	EA	$6.26	$1,878.00	$4.29	$1,287.00
10	Retractable Lanyard	4210	EA	$3.01	$12,672.10	$1.98	$8,335.80
11	Round retractable badge holder	500	EA	$1.68	$840.00	$1.01	$505.00
12	Sticky Pad "Post-It note pad"	2200	EA	$0.53	$1,166.00	$0.39	$858.00
13	Power Clip "magnetic clip holder"	500	EA	$1.44	$720.00	$1.39	$695.00
14	Clip and Go Hand Sanitizer	1500	EA	$1.85	$2,775.00	$1.40	$2,100.00
15	Multipurpose Cleaning Cloth "glass cleaning cloth"	1000	EA	$1.19	$1,190.00	$0.93	$930.00
16	Tumbler	95	EA	$9.52	$904.40	$6.01	$570.95
17	Adhesive Phone Wallet	1000	EA	$1.25	$1,250.00	$0.45	$450.00
18	6 foot tablecloth	98	EA	$149.50	$14,651.00	$5,950.00	$583,100.00
19	8 foot tablecloth	3	EA	$219.70	$659.10	$856.14	$2,568.42
20	Carrying case for a tablecloth "cloth with zipper and strap"	13	EA	$39.00	$507.00	$226.80	$2,948.40
21	Percentage discount for items not listed.			10.0%		0.0%	

No-bids were received from Synergy Telecom INC., Quill LLC (Staples INC), GTS Technology Solution, Inc., 4Imprint, Inc, CSI Leasing, Inc, 3-C Technology, LLC, and Texas Pipeline Services.

*Bid received from Mastercraft Printed Products & Services was deemed non-responsive as they did not meet specifications for providing imprint fee in their line item pricing.

Bid No. F2025067 Annual Contract for Tarrant County Branded Products

				Just Right Product dba FW Promo Haltom City, TX HUB - No	
				Total Price	$100,212,504.50
Line #	Description	QTY	UOM	Unit	Total
1	Plastic Pens	5500	EA	$4,070.00	$22,385,000.00
2	Metal Pens	600	EA	$582.00	$349,200.00
3	Pocket Can Holder "koozie"	150	EA	$567.00	$85,050.00
4	Waist Pack	50	EA	$237.50	$11,875.00
5	Stress Ball	750	EA	$1,252.50	$939,375.00
6	Ceramic Mugs	50	EA	$364.50	$18,225.00
7	Plastic Cups	750	EA	$1,035.00	$776,250.00
8	Plastic Bags	250	EA	$290.00	$72,500.00
9	Insulated Tote	300	EA	$1,596.00	$478,800.00
10	Retractable Lanyard	4210	EA	$14,145.60	$59,552,976.00
11	Round retractable badge holder	500	EA	$720.00	$360,000.00
12	Sticky Pad "Post-It note pad"	2200	EA	$1,694.00	$3,726,800.00
13	Power Clip "magnetic clip holder"	500	EA	$457.50	$228,750.00
14	Clip and Go Hand Sanitizer	1500	EA	$4,215.00	$6,322,500.00
15	Multipurpose Cleaning Cloth "glass cleaning cloth"	1000	EA	$1,700.00	$1,700,000.00
16	Tumbler	95	EA	$647.90	$61,550.50
17	Adhesive Phone Wallet	1000	EA	$1,740.00	$1,740,000.00
18	6 foot tablecloth	98	EA	$14,308.00	$1,402,184.00
19	8 foot tablecloth	3	EA	$208.00	$624.00
20	Carrying case for a tablecloth "cloth with zipper and strap"	13	EA	$65.00	$845.00
21	Percentage discount for items not listed.			10.0%	

No-bids were received from Synergy Telecom INC., Quill LLC (Staples INC), GTS Technology Solution, Inc., 4Imprint, Inc, CSI Leasing, Inc, 3-C Technology, LLC, and Texas Pipeline Services.

*Bid received from Mastercraft Printed Products & Services was deemed non-responsive as they did not meet specifications for providing imprint fee in their line item pricing.

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. F2025067 - Annual Contract for Tarrant County Branded Products - Countywide - Various Vendors – Exercise First Option for Renewal - Same Firm Fixed Prices

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

****

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

****

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

   Yes_____ No__√__

2. Does the county action limit or restrict a real property right, even partially or temporarily?

   Yes_____ No__√__

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

****

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 3
Department:	**Prepared By:** Emily Salter, CPPB	**Approved By:** Christopher Lax, CPSM, CPSD, CPCP

SUBJECT:

Consideration of Amendment No. 1 - RFP No. F2024185 - Annual Contract for School Based Delinquency Prevention - Juvenile Services - Lena Pope Home, Inc. - Per Contract Terms

*****CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider Amendment No. 1 for RFP No. F2024185, Annual Contract for School Based Delinquency Prevention, for Juvenile Services, with Lena Pope Home, Inc., at the per contract terms.

BACKGROUND

On January 28, 2025, the Commissioners Court, through Court Order #144637, approved award of RFP No. F2024185, Annual Contract for School Based Delinquency Prevention, for Juvenile Services, to Lena Pope Home, Inc.

The purpose of this contract is to implement a school-based delinquency prevention program for students in grades 5-12 in the Juvenile Services Alternative Education Program. The program aids to equip youth with self-management, social, and drug resistance skills to succeed in school and life.

The contract amendment revises Section 2 of the original contract, which extends the August 31, 2025, contract end date to November 30, 2025. In addition, the amendment revises Section 4.1 of the original contract by increasing the total not-to-exceed amount of the contract from $49,570.00 to $70,814.23, an increase of $21,244.23. Amendment No. 1 was presented to the Tarrant County Juvenile Services Board and approved on August 20, 2025.

Amendment No. 1 is attached for approval and signature. The District Attorney's Office reviewed this contract as to form.

FISCAL IMPACT

Funding in the amount of $70,814.23 is available in account G0095-2026 CJD/Reconnecting Youth Program/2610115000 Juvenile Justice Alternative Education Program/569011 Professional Services/Grant-2004.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT

STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

_____
Auditor

Attachments

F2024185 Backup.pdf

STATE OF TEXAS §
§
COUNTY OF TARRANT §

School Based Delinquency Prevention
Service Provider – Lena Pope Home, Inc
Current Effective Dates: 02/01/25 – 08/31/25

AMENDMENT NO. 1 TO THE F2024185 SCHOOL BASED DELINQUENCY PREVENTION – LENA POPE HOME, INC.

This contract amendment revises the School Based Delinquency Prevention contract with Lena Pope Home, Inc.

1. Revises the Term by extending the term from ending August 31, 2025 to November 30, 2025.
2. Revises the Cost Section in 4.1 by increasing the total not to exceed amount of the contract from **$49,570.00** to **$70,814.23,** an increase of **$21,244.23.**

The COUNTY will pay PROVIDER no more than an amount of **$70,814.23**.

All other terms and conditions contained in the original contract for services remain in full effect for the duration of the contract period.

Executed this the _____day of _____, 2025, by Commissioners' Court Order No._____

TARRANT COUNTY
STATE OF TEXAS

X _____ 8-20-2025
Riley Shaw Date
Director of Juvenile Services
2701 Kimbo Road, Fort Worth, TX 76111

X _____ 8/20/2025
Alex Kim Date
Juvenile Board Interim Chairman
2701 Kimbo Road, Fort Worth, TX 76111

COUNTY OF TARRANT
STATE OF TEXAS

_____
Tim O'Hare Date
County Judge

APPROVED AS TO FORM:

James Marvin Nichols
Criminal District Attorney's Office*

Lena Pope Home, Inc.

X Ashley Barnes 7/30/25
Ms. Ashley Barnes Date
CEO
3200 Sanguinet Street, Fort Worth, TX 76107

***CERTIFICATION OF AVAILABLE FUNDS IN THE AMOUNT OF $21,244.23:**

Grant-2004/G0095-2026/2610115000/59011

CERTIFICATION OF
AVAILABLE FUNDS: $_____

_____
Tarrant County Auditor

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Consideration of Amendment No. 1 - RFP No. F2024185 - Annual Contract for School Based Delinquency Prevention

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

****

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

****

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

   Yes_____ No__√__

2. Does the county action limit or restrict a real property right, even partially or temporarily?

   Yes_____ No__√__

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

****

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 1
Department:	**Prepared By:** Christopher Lax, CPSM, CPSD, CPCP	**Approved By:** Melissa Lee, C.P.M., A.P.P.

SUBJECT:

Consideration of Amendment - Bid No. 2023-150 - Annual Contract for Armored Car Services - Countywide - Brinks, Inc

*****CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider base rate price increase for Bid No. 2023-150, Annual Contract for Armored Car Services, Countywide, with Brinks, Inc. and approve contract.

BACKGROUND

On January 23, 2024, the Commissioners Court, through Court Order #142499, awarded Bid No. 2023-150, Annual Contract for Armored Car Services, Countywide, to Brinks, Inc.

On January 14, 2025, the Commissioners Court, through Court Order #144569, approved the first renewal option.

Armored car services are needed for daily pickup of cash and checks at fifty (50) County offices including all Tax Offices, Public Health clinics, County Clerk's Office, Community Supervision and Corrections Department satellite locations, and various other locations that conduct customer-based financial transactions.

The vendor notified Purchasing in writing that their prices will increase 2.4% effective June 1, 2025. Purchasing notified stakeholder departments of the price increase.

Therefore, it is the recommendation of Purchasing that the Commissioners Court approve the requested price increase for Bid No. 2023-150, Annual Contract for Armored Car Services, Countywide, with Brinks, Inc.

The contract is attached for approval and signature. The District Attorney's Office reviewed this contract as to form.

FISCAL IMPACT

Funding is available in account Various Funds/Various Cost Centers/565021 Armored Car Messenger. The FY 2025 budget was originally $551,909.00 and the remaining charges for FY 2025 will be impacted by the increase.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

_____
Auditor

Attachments

Brinks Binder 2025v3.pdf

Docusign Envelope ID: 3E6200C7-DB49-4427-BCA3-3B6A4D41C08C

AMENDMENT TO COMPUSAFE SERVICE AGREEMENT

THIS **AMENDMENT TO COMPUSAFE SERVICE AGREEMENT** ("Amendment"), effective as of June 1, 2025, is attached to and made a part of that certain CompuSafe Service Agreement (#10000158006) dated January 23, 2024 (the "Agreement") between Brink's U.S., a Division of Brink's, Incorporated ("Brink's") and County of Tarrant dba Tarrant County ("Customer"). Capitalized terms not otherwise defined herein shall have the meaning given to such terms in the Agreement.

WHEREAS, Customer wishes to add a new Pick-Up Locations to the Agreement.

NOW, THEREFORE, in consideration of the premises, covenants, and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree to amend the Agreement as follows:

A. Modification of Terms of the Agreement. The parties agree to amend the Agreement as follows:

   1. Exhibit A is hereby deleted in its entirety and replaced by the new Exhibit A attached hereto.

B. Effect of Amendment. Except as expressly amended by this Amendment, the terms of the Agreement remain in full force and effect. In the event of any conflict or inconsistency between the provisions of the Agreement and the provisions of this Amendment, the provisions of this Amendment shall control.

C. Counterparts. The persons executing this Amendment represent and warrant that they have the authority to execute it on behalf of the party for whom they have signed and with an intent to bind their respective party to its terms. This Amendment may be executed in multiple counterparts, each of which will be deemed an original but all of which together will constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the Effective Date.

"Customer"	**"Brink's"**
County of Tarrant dba Tarrant County	**Brink's U.S., A Division of Brink's, Incorporated**
By:_____	By: Signed by: Ramon Ramos B9974B414ACD469...
Name:_____	Name: Ramon Ramos
Title:_____	Title: Director, Sales
Date:_____	Date: 8/27/2025 | 9:14 AM PDT

APPROVED AS TO FORM:

Katherine E. Owens August 22, 2025
Criminal District Attorney's Office*

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not reply on this approval. Instead, those parties should seek contract review from independent counsel.

Docusign Envelope ID: 3E6200C7-DB49-4427-BCA3-3B6A4D41C08C

BRINKS

EXHIBIT A
To the ARMORED TRANSPORTATION SERVICES SOW
LOCATIONS & RATES

AGREEMENT # 10000158006 SOW # 25219

This Exhibit A to the Armored Transportation Services SOW, entered into as of June 1, 2025, by and between Brink's U.S., a Division of Brink's, Incorporated ("Brink's") and **COUNTY OF TARRANT DBA TARRANT COUNTY** ("Customer"), sets forth the Locations & Rates for armored transportation Services. This Exhibit A and the Armored Transportation Services SOW are Attachments to the Services Agreement by and between Customer and Brink's, dated **Jan 29, 2024** (the "Agreement") and: (i) are incorporated by reference into the Agreement, (ii) apply only to the Armored Transportation Services and not to products or services covered by any other SOW or Attachment under the Agreement, and (iii) amend and supplement the terms of the Agreement as set forth herein. Capitalized terms not defined herein shall have the same meaning as set forth in the Agreement.

I. Service Locations

Service		Day or Date	Liability
(A) Call at:	Customer's locations listed in Section II	Service days as shown in Section II	Maximum : $100,000.00
Deliver to:	Designated local bank	Same or following banking day	Average : $50,000.00
(B) Call at:	Designated local bank	At same time as Item A	Maximum : $100,000.00
Deliver to:	Customer's locations listed in Section II	Next scheduled day	Average : $50,000.00

II. Rates

PRICE LIST	LOCATION ID	SERVICE ADDRESS	BRINK'S FACILITY	CON J	FREQ	ZONE	SERVICE DAY(S)	RATE/ MO.	RATE/ TRIP	EXCESS ITEMS	EXCESS LIAB	EXCESS PREMISES
Price List 001	TARR CO CHILD SUPPORT 601	200 EAST WEATHERFORD STREET, FORT WORTH, TX, 76102	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARR CO CLERK - VITAL REC 108	401 WEST BELKNAP STREET, FORT WORTH, TX, 76102-1913	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59

PRICE LIST	LOCATION ID	SERVICE ADDRESS	BRINK'S FACILITY	CON J	FREQ	ZONE	SERVICE DAY(S)	RATE/ MO.	RATE/ TRIP	EXCESS ITEMS	EXCESS LIAB	EXCESS PREMISES
Price List 001	TARR CO CLERK CRIMINAL 112	200 TAYLOR STREET, FORT WORTH, TX, 76102	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARR CO CLERK VIT REC MAN 105	1100 EAST BROAD STREET, MANSFIELD, TX, 76063-1870	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARR CO CLERK VIT REC NE 109	645 GRAPEVINE HIGHWAY, HURST, TX, 76054-2740	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARR CO CLERK VIT REC NW 107	6713 TELEPHONE ROAD, FORT WORTH, TX, 76135	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARR CO CLERK VIT REC POLY 106	3212 MILLER AVENUE, FORT WORTH, TX, 76119-1948	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARR CO CLERK VIT REC SE 104	700 EAST ABRAM STREET, ARLINGTON, TX, 76010	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARR CO CLERK VIT REC SLK 110	1400 MAIN STREET, SOUTHLAKE, TX, 76092	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARR CO CLERK VIT REC SW 111	6551 GRANBURY ROAD, FORT WORTH, TX, 76133	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARR CO COMM SUPERVIS DT 200	200 WEST BELKNAP STREET, FORT WORTH, TX, 76102-2002	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARR CO COMM SUPERVIS FW 203	3829 ALTAMESA BOULEVARD, FORT WORTH, TX, 76133-5520	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARR CO COMM SUPERVIS HU 204	201 EAST PLAZA BOULEVARD, HURST, TX, 76053	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59

PRICE LIST	LOCATION ID	SERVICE ADDRESS	BRINK'S FACILITY	CON J	FREQ	ZONE	SERVICE DAY(S)	RATE/ MO.	RATE/ TRIP	EXCESS ITEMS	EXCESS LIAB	EXCESS PREMISES
Price List 001	TARR CO COMM SUPERVIS NW 205	3800 ADAM GRUBB STREET, LAKE WORTH, TX, 76135	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARR CO COMM SUPERVIS POLY 201	3210 MILLER AVENUE, FORT WORTH, TX, 76119-1948	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARR CO COMM SUPERVIS SE 202	724 EAST BORDER STREET, ARLINGTON, TX, 76010-7407	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARR CO CRIM COURT ADMIN 500	401 WEST BELKNAP STREET 7TH FLOOR, ROOM 7016, FORT WORTH, TX, 76102-1913	DALLAS - ARMORED	No	Weekly	URB	Th		$39.01	10	$100,000.00	5 minutes - 00:01 - 23:59
Price List 001	TARR CO CRIM DIST ATTY 002	401 WEST BELKNAP STREET, FORT WORTH, TX, 76102-1913	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARR CO DIST CLERK CIVIL 403	100 NORTH CALHOUN STREET, FORT WORTH, TX, 76196	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARR CO DIST CLERK CRIMINA 401	401 WEST BELKNAP STREET, FORT WORTH, TX, 76102-1913	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 00:01 - 23:59
Price List 001	TARR CO DIST CLERK FAMILY 402	200 EAST WEATHERFORD STREET, FORT WORTH, TX, 76102	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARR COUNTY LAW LIBRARY 300	100 WEST WEATHERFORD STREET, FORT WORTH, TX, 76102	DALLAS - ARMORED	No	Weekly	URB	F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARRAN CO TAX OFFICE - ARL 007	700 EAST ABRAM STREET, ARLINGTON, TX, 76010	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARRANT CO AUDITORS OFFICE 506	100 EAST WEATHERFORD STREET, FORT WORTH, TX, 76102	DALLAS - ARMORED	No	Weekly	URB	T F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59

PRICE LIST	LOCATION ID	SERVICE ADDRESS	BRINK'S FACILITY	CON J	FREQ	ZONE	SERVICE DAY(S)	RATE/ MO.	RATE/ TRIP	EXCESS ITEMS	EXCESS LIAB	EXCESS PREMISES
Price List 001	TARRANT CO ENVIROMENTAL #150	5001 NORTH RIVERSIDE DRIVE, FORT WORTH, TX, 76137-2480	DALLAS - ARMORED	No	Weekly	URB	T Th		$39.01	10	$100,000.00	5 minutes - 00:01 - 23:59
Price List 001	TARRANT CO NE CLINIC #157	6601 WATAUGA ROAD, WATAUGA, TX, 76148	DALLAS - ARMORED	No	Weekly	URB	Th		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARRANT CO NW CLINIC #154	3800 ADAM GRUBB STREET, LAKE WORTH, TX, 76135	DALLAS - ARMORED	No	Weekly	URB	T F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARRANT CO POLY CLINIC #160	3212 MILLER AVENUE, FORT WORTH, TX, 76119-1948	DALLAS - ARMORED	No	Weekly	URB	Th		$39.01	10	$100,000.00	5 minutes - 00:01 - 23:59
Price List 001	TARRANT CO SE CLINIC #155	2920 SOUTH COOPER STREET, ARLINGTON, TX, 76015-2312	DALLAS - ARMORED	No	Weekly	URB	T F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARRANT CO SW CLINIC	6551 GRANBURY ROAD, FORT WORTH, TX, 76133	DALLAS - ARMORED	No	Weekly	URB	Th		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARRANT CO TAX OFFICE - MAN 009	1100 EAST BROAD STREET, MANSFIELD, TX, 76063-1870	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$1,000,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARRANT CO TAX OFFICE - MV 002	100 EAST WEATHERFORD STREET, FORT WORTH, TX, 76102	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$1,000,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARRANT CO TAX OFFICE - NE 004	645 GRAPEVINE HIGHWAY, HURST, TX, 76054-2740	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$1,000,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARRANT CO TAX OFFICE - NW 005	6713 TELEPHONE ROAD, FORT WORTH, TX, 76135	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$1,000,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARRANT CO TAX OFFICE - PT 001	100 EAST WEATHERFORD STREET, FORT WORTH, TX, 76102	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$1,000,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARRANT CO TAX OFFICE - SL 003	1400 MAIN STREET, SOUTHLAKE, TX, 76092	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$1,000,000.00	5 minutes - 0:01 - 23:59

PRICE LIST	LOCATION ID	SERVICE ADDRESS	BRINK'S FACILITY	CON J	FREQ	ZONE	SERVICE DAY(S)	RATE/ MO.	RATE/ TRIP	EXCESS ITEMS	EXCESS LIAB	EXCESS PREMISES
Price List 001	TARRANT CO TAX OFFICE - SW 008	6551 GRANBURY ROAD, FORT WORTH, TX, 76133	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$1,000,000.00	5 minutes - 0:01 - 23:59
Price List 001	TARRANT CO TAX OFFICE-POLY 007	3212 MILLER AVENUE, FORT WORTH, TX, 76119-1948	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$1,000,000.00	5 minutes - 0:01 - 23:59
Price List 001	TC CLERK - OPR, CCL, PRB & CR Room B65	100 WEST WEATHERFORD STREET, FORT WORTH, TX, 76102	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TC JUSTICE PEACE PCT1 - 800	100 WEST WEATHERFORD ST, FORT WORTH, TX, 76102	DALLAS - ARMORED	No	Weekly	URB	W F		$39.01	10	$100,000.00	5 minutes - 00:01 - 23:59
Price List 001	TC JUSTICE PEACE PCT2 - 801	700 EAST ABRAM STREET, ARLINGTON, TX, 76010-1257	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 00:01 - 23:59
Price List 001	TC JUSTICE PEACE PCT3H - 802	645 GRAPEVINE HIGHWAY, HURST, TX, 76054-2740	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TC JUSTICE PEACE PCT3SL - 803	1400 MAIN STREET, SOUTHLAKE, TX, 76092	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TC JUSTICE PEACE PCT4 - 804	6713 TELEPHONE ROAD, FORT WORTH, TX, 76135	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TC JUSTICE PEACE PCT5 - 805	401 WEST BELKNAP STREET, FORT WORTH, TX, 76102-1913	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TC JUSTICE PEACE PCT6 - 806	6551 GRANBURY ROAD, FORT WORTH, TX, 76133	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59
Price List 001	TC JUSTICE PEACE PCT7 - 807	1100 EAST BROAD STREET, MANSFIELD, TX, 76063-1870	DALLAS - ARMORED	No	Weekly	URB	M W Th F		$39.01	10	$100,000.00	5 minutes - 00:01 - 23:59
Price List 001	TC JUSTICE PEACE PCT8 - 808	3500 MILLER AVENUE, FORT WORTH, TX, 76119	DALLAS - ARMORED	No	Weekly	URB	M T W Th F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59

PRICE LIST	LOCATION ID	SERVICE ADDRESS	BRINK'S FACILITY	CON J	FREQ	ZONE	SERVICE DAY(S)	RATE/ MO.	RATE/ TRIP	EXCESS ITEMS	EXCESS LIAB	EXCESS PREMISES
Price List 001	TC PUB HEALTH MAIN 152 - 152 - 153 - 156	1101 SOUTH MAIN STREET, FORT WORTH, TX, 76104-4802	DALLAS - ARMORED	No	Weekly	URB	M W F		$39.01	10	$100,000.00	5 minutes - 0:01 - 23:59

Price List 001

Monthly Billed Service

CIT Service	Urban	Rural	Over the Road
1 day a week			
2 day a week			
3 day a week			
4 day a week			
5 day a week			
6 day a week			
7 day a week			
Every other Week			
Once a month			

Usage Billed Service

Service Description	Urban	Rural	Over the Road
Excess Items	$2.05	$2.05	$2.05
Excess Liability per $1000	$0.26	$0.26	$0.26
Excess Time	$3.07	$3.07	$3.07
Holiday Service Surcharge	$46.08	$46.08	$46.08
Per Trip Scheduled Service	$39.01	$48.13	$62.46
Roundtrip Service	$39.01	$48.13	$62.46
Unscheduled Service Surcharge	$59.39	$69.63	$90.11

Service Description	Urban		Rural		Over the Road	
Emergency Service Surcharge - Per Hour	$153.6/Hr	(0-1)/Hrs	$358.4/Hr	(0-2)/Hrs	$819.2/Hr	(0-4)/Hrs
	$153.6/Hr	(1-2)/Hrs	$179.2/Hr	(2-3)/Hrs	$204.8/Hr	(4-5)/Hrs
	$153.6/Hr	(2-3)/Hrs	$179.2/Hr	(3-4)/Hrs	$204.8/Hr	(5-6)/Hrs
	$153.6/Hr	(3-4)/Hrs	$179.2/Hr	(4-5)/Hrs	$204.8/Hr	(6-7)/Hrs
	$153.6/Hr	(4-5)/Hrs	$179.2/Hr	(5-6)/Hrs	$204.8/Hr	(7-8)/Hrs
	$153.6/Hr	(5-6)/Hrs	$179.2/Hr	(6-7)/Hrs	$204.8/Hr	(8-9)/Hrs
	$153.6/Hr	(6-7)/Hrs	$179.2/Hr	(7-8)/Hrs	$204.8/Hr	(9-10)/Hrs
	$153.6/Hr	(7-8)/Hrs	$179.2/Hr	(8-9)/Hrs		
	$153.6/Hr	(8-9)/Hrs	$179.2/Hr	(9-10)/Hrs		
	$153.6/Hr	(9-10)/Hrs				

Security Surcharge - Customer shall pay surcharge equal to 5.35% of the monthly invoice for services provided under the Agreement.
Environmental Surcharge - Customer shall pay surcharge equal to .00% of the monthly invoice for services provided under the Agreement.

*Hourly rates are charged for round-trip hours - Portal to Portal

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Holiday List
Christmas Day;Columbus Day;Independence Day;Juneteenth Day;Labor Day;Martin Luther King Day;Memorial Day;New Year's Day;Presidents' Day;Thanksgiving Day;Veterans' Day

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 19
Department:	**Prepared By:** Emily Salter, CPPB	**Approved By:** Christopher Lax, CPSM, CPSD, CPCP

SUBJECT:

Consideration of Contract for Spindlemedia, LLC Subscription - Tax Assessor Collector

*****CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider a contract between Tarrant County d/b/a Tarrant County Tax Assessor-Collector and Spindlemedia, LLC for software products and maintenance and approve contract.

BACKGROUND

On August 5, 2025, the Commissioners Court, through Court Order #145648, approved renewal of Spindlemedia, LLC as the sole source for the purchase of all Spindlemedia, Inc. software products, packages, maintenance, enhancements, and new releases.

This agreement will be effective upon agreement and signature as of October 1, 2025. The term of the agreement is for thirty-six (36) months, unless either party provides the other with written notice of non-renewal at least thirty (30) days before the end of the then-current term.

This agreement includes licensing, access, training, documentation, and support for all vendor related services and software.

Support services include guidance and assistance for required infrastructure and hosting updates as well as upgrades, bug fixes, enhancements, new versions, new releases, and documentation of vendor provided software as defined in Schedule A of the contact:

Licensed and supported software includes the following modules, related ancillary software, and APIs:

- Tax Collection Modules - Tax Office 4, Tax Payer Portal, Tax Client, RefundTrac 2, Mass Billing 2, Tax Paperless, ImageWorks, Check Export
- Interface Modules - SMI Payment Importer, AD Import, PID Loader, RTL, RPS
- SIT Modules - SIT Back Office, SIT Dealer Portal
- Accounting Modules - SMIGL, BankRec, Entity Report Manager
- TABC Module - Beer/Wine/Liquor
- TNT Module

The District Attorney's Office reviewed this contract as to form.

FISCAL IMPACT

The original contract renewal costs were much higher. The Tax Assessor-Collector successfully negotiated with Spindlemedia to keep the cost for FY26 the same as the current year price and a 1.5% per increase for FY27 and FY28. Signing a three year agreement yields a saving of $586,927.

Funds are available for FY2026 in account 10000-2026 General Fund/1310300000 Tax Office Ad Valorem/578025 Software Maintenance and Licenses.

FY 2026 - $985,147

FY 2027 - $999,924

FY 2028 - $1,014,922

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $ contingent upon Commissioners Court approval in FY26 .

_____
Auditor

Attachments

Spindlemedia Backup.pdf

SUBSCRIPTION AGREEMENT

This Subscription Agreement (this "Agreement") is made and entered into when signed by both parties ("Execution Date") to be effective as of October 1, 2025, as well ("Effective Date"), by and between Tarrant County, Texas, a political subdivision of the State of Texas, on behalf of the Tarrant County Tax Assessor Collector, with offices at 100 E Weatherford, Fort Worth, Texas ("Customer"), and Spindlemedia, LLC, a Texas Limited Liability Company, whose offices are located at 1005 Long Prairie Rd, Suite 200, Flower Mound, Texas ("Provider")

1. Definitions.

1.1. "Documentation" means all generally available documentation relating to the Services, including all user manuals, operating manuals and other instructions, specifications, documents and materials, in any form or media, that describe any component, feature, requirement or other aspect of the Services.

1.2. "Process" means to perform any operation or set of operations on any data, information, material, work, expression or other content, including to (a) collect, receive, input, upload, download, record, reproduce, store, organize, combine, log, catalog, cross-reference, manage, maintain, copy, adapt, alter, or translate, (b) process, retrieve, output, consult, use, disseminate, transmit, submit, post, transfer, disclose or otherwise provide or make available, or (c) block, erase or destroy. "Processing" and "Processed" have correlative meanings.

1.3. "Service Software" means the Provider software application or applications, any third-party or other software provided by Provider, and all new versions, updates, revisions, improvements, and modifications of the foregoing.

1.4. "Customer Hosted Software" means any software that Customer elects to host on their own infrastructure or cloud tenant.

1.5. "Specifications" means the specifications, criteria, requirements, features, and functionality for the Services set forth in this Agreement, including as set forth in Schedules (defined below) attached hereto and incorporated herein.

1.6. "General Availability Use" or "GA" refers to the marketing phase when the Service Software is generally available for purchase or service through subscription.

1.7. "Beta Period Use" means a pre-release of the Service Software issued to Customer to try under real conditions after Provider has gone through alpha testing inhouse. Additional design changes and/or modifications may be applicable during this period.

1.8. "Professional Services" Services provided by an individual or entity with specialized knowledge, skills, or expertise in our field, typically requiring professional training, licensing, or certification. These services are performed with the standard of care, skill, and diligence expected within the applicable profession. Examples include training, billable customizations to our software, or consulting engagements outside standard Support.

1.9. "Standard Support" Standard Support refers to the level of technical assistance and maintenance services provided by the Provider to the Customer for the Service Software provided under this Agreement. Unless otherwise specified in an applicable Order Form, Standard Support includes the following services:

1.9.1. Issue Resolution

The Provider maintains a ticket reporting system. The Customer will use the ticket reporting system to notify the Provider of issues in the operation of the software. The ticket reporting system will acknowledge to the Customer receipt of an issue being reported. The ticket system tracks the open ticket to resolution. The response and resolution times are dependent upon the impact of the item reported by the Customer. The Provider maintains a team of multi-level support personnel to effect resolution of the ticket.

1.9.2. Access to Updates

The Customer will receive all updates, bug fixes, and minor enhancements to the Software as they become available, provided such updates are generally released to all customers subscribing to Standard Support.

1.9.3. Support Availability

Standard Support services will be available during Provider's standard business hours Monday through Friday from 8AM to 5PM Central Standard Time excluding holidays observed by the Provider listed below:

- New Year's Day
- Martin Luther King Jr. Day
- Presidents' Day
- Good Friday
- Cesar Chevez Day
- Memorial Day
- Juneteenth
- Independence Day
- Labor Day
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Eve
- Christmas Day

1.9.4. Support Channels

Email: help@spindlemedia.com
Web Portal: https://help.spindlemedia.com
Phone: 972.538.3750

1.9.5. Exclusions

Standard Support does not include:
-Assistance or integration with third-party software, hardware, or services.
-Customization, configuration, or consulting services not included in the base Software offering.
-Onsite support or training.
-Resolution of issues arising from unauthorized use or modification of the Software.
-Resolution of issues, Service Errors, or performance degradation attributable to the Customer's hosting environment, including but not limited to misconfigurations, insufficient resources, network instability, access control mismanagement, or any actions or omissions by Customer personnel in connection with the operation or management of the Customer Hosted Software

1.9.6. Customer Responsibilities

Customers are required to provide adequate information, documentation, and access to facilitate issue resolution and cooperate reasonably in all support-related activities.

It is expected upon completion of initial training and go-live, during which time Provider will provide training and documentation, that customers will maintain internal documentation and facilitate knowledge transfer to and training of new employees.
In addition, where the Services are hosted within the Customer's Azure tenant, Customer is solely responsible for the configuration, management, and ongoing maintenance of their Azure environment, including:

- Provisioning and managing all necessary infrastructure, virtual machines, storage accounts, databases, and networking resources required to support the Customer Hosted Software.
- Implementing and maintaining regular data backups and disaster recovery procedures in accordance with industry

standards and business continuity requirements;

- Enforcing identity, access, and privilege management policies to control administrative and user-level access to the hosted environment;
- Monitoring system performance, availability, and security posture, and addressing vulnerabilities, resource constraints, or performance bottlenecks;
- Ensuring compliance with applicable security best practices, including patch management, endpoint protection, encryption, and logging;
- Preventing unauthorized modifications or configurations to the hosted software environment that could impact operability, data integrity, or supportability;
- Providing Provider with secure, time-bound, and limited scope access as necessary to facilitate support requests, limited strictly to the scope required for software-related diagnostics.

Failure to adhere to these responsibilities may limit Provider's ability to deliver effective support and may exclude resulting issues from the scope of Support Services under this Agreement.

1.9.7. Modifications to Standard Support

Provider reserves the right to modify the terms of Standard Support, provided that any material changes will be communicated to the Customer in writing a minimum of 90 days before going into effect. The Customer will be provided time during this notice period to request changes or enhancements to the planned changes, and Provider agrees that changes, will not adversely affect the support services already purchased under this Agreement. Should any changes to Standard Support have a material financial impact, Customer may elect to defer these impacts until the next budget cycle.

2. Scope of Services.

2.1. General. During the Term, Provider shall, in accordance with all terms and conditions set forth in this Agreement, provide to Customer and its Authorized Users: (a) access to the Service Software, including any additional services set forth in this Agreement and attached Schedules (each, a "Schedule," collectively "Schedules"); (b) the Support Services (defined below) relating solely to the Service Software functionality, updates, and improvements as described in this Agreement and any Schedule; and (c) any other mutually agreed-upon services explicitly documented herein (collectively, the "Services"). Customer shall be solely responsible, at its own expense, for procuring, configuring, operating, supporting, and maintaining all cloud subscriptions, resources, infrastructure, equipment, network connections, software, and data necessary for hosting the Service Software within its own Azure tenant environment (collectively, the "Customer Hosted Software"). Provider's obligations explicitly exclude responsibility for any issues, errors, disruptions, or damages arising from or attributable to Customer's infrastructure, hosting environment, network, personnel, or any Customer-managed component related to hosting the Services. Any changes or modifications to the scope of Services shall be effective only when documented in a mutually executed written change order or Schedule.

2.2. Subcontracting. Customer acknowledges that in the course of performing its obligations hereunder, Provider may desire or require the use of goods, services and assistance of subcontractors and/or other suppliers (each, a "Subcontractor"). For the purposes of clarity, Subcontractor does not include any supplier of the Provider Systems. Provider may use Subcontractors so long as the following conditions are met: (a) Provider shall ensure each Provider Subcontractor complies with all relevant terms of this Agreement, including all provisions relating to Customer Data or other Confidential Information (as such term is defined herein) of Customer; (b) Provider shall remain primarily responsible for any and all: (i) performance required hereunder, including the proper supervision, coordination and performance of the Services, and (ii) acts and omissions of each Subcontractor to the same extent as if such acts or omissions were by Provider; and (c) and any noncompliance by any Subcontractor or its employees or agents with the provisions of this Agreement will constitute Provider's responsibility.

3. License Grant and Restrictions.

3.1. Services License and Restrictions. Subject to the terms and conditions of this Agreement, Provider hereby grants to Customer (and its Authorized Users) a non-exclusive, non-transferable and non-sublicensable, right and license during the Term and such additional periods, if any, as Provider is required to perform Services under this Agreement, to: (a) access and use the Services for Customer's and its affiliates' respective internal business purposes (unless use by affiliates is limited in a particular Schedule), including for Processing Customer Data; and (b) prepare, reproduce, print, download and use as many copies of the Specifications and Documentation as are reasonably necessary for any use of the Services under this Agreement. The parties acknowledge and agree that Customer shall have the right to determine and designate who will have access and use the Services pursuant to this Agreement (collectively, "Authorized Users") through Customer's account under this Agreement. The number of Authorized Users included hereunder is set forth on Schedule(s). Customer shall not: (x) rent, lease, lend, sell, sublicense, assign, distribute, publish, transfer or otherwise make the Services available to any third party, except those authorized by Customer, and except as expressly permitted by this Agreement; (y) use or authorize the use of the Services or Documentation in any manner or for any purpose that is unstated under applicable law, or (z) reverse engineer, decompile, disassemble or otherwise derive or attempt to derive or determine the source code (or the underlying ideas, algorithms, structure or organization) of the Services. The parties agree that Provider owns all rights, title, and interest in and to the Services (including, but not limited to, the Service Software). Except as expressly provided in this Agreement, Provider does not grant (and expressly reserves) any rights, express or implied, or ownership in or to the Services. Provider shall have a royalty-free, fully paid-up, worldwide, transferable, sub-licensable, irrevocable, and perpetual license to implement, use, modify, commercially exploit, and/or incorporate into the Service Software any suggestions, enhancement requests, recommendations or other feedback Provider receives from Customer.

4. Support and Maintenance.

4.1. Support Services. Provider shall provide maintenance and support services necessary to ensure the Services are ready and functional in accordance with the Schedules, this Agreement, the Specifications, and the Documentation (collectively, "Support Services"). Support Services include providing to Customer and its Authorized Users: (a) support documentation, updates, bug fixes, enhancements, new releases, new versions, and improvements to the Services generally made available at no additional charge to similarly situated customers; and (b) repairs and services necessary; and (c) required hosting and infrastructure updates; and for the proper functioning of the Services per this Agreement, all Schedules, and the Specifications. Support Services do not include remediation of Service Errors or other issues arising from or attributable to Customer's hosting environment, Customer's personnel, infrastructure management, or any other acts or omissions by Customer or their personnel in connection with hosting the Services on Customer's own Azure tenant. Provider shall not be responsible or liable for resolving issues caused directly or indirectly by Customer-managed infrastructure. Provider shall not assess additional Fees for standard Support Services related to the Tax Office product, except when addressing issues specifically excluded herein.

In the event of any ambiguity, inconsistency, or conflict between Section 4.1 and Section 1.9 regarding the scope, exclusions, or obligations related to Support Services, Section 1.9 shall govern and control.

4.2. Service Errors. A "Service Error" means the failure of any Service to perform in accordance with this Agreement, the Specifications, the Documentation, and any Schedule. Provider shall: (a) promptly correct all Service Errors by providing defect repair, programming corrections, and remedial programming; (b) provide unlimited telephone support during the hours of 8 a.m. to 5 p.m. CT on business days; and (c) provide online access to technical support bulletins and other user support information and forums, to the full extent Provider makes such resources available to its other customers. Customer may notify Provider of Support Requests by email (help@spindlemedia.com), telephone, or by such other means as the parties may hereafter agree to in writing. A Service Error will be deemed corrected when Provider has provided Customer a corresponding Service Error correction and Customer has confirmed and accepted such correction.

4.3. Critical Service Errors. With respect to any Service Error that affects all the Services or renders a single

critical function of the Services entirely unusable (a, "Critical Service Error"), Provider shall escalate the Support Services to all of Provider's senior management or engineering personnel. If two or more Critical Service Errors occur in any 180-day period, Provider shall promptly investigate the root causes of such Critical Service Errors and promptly provide to Customer a proposed written corrective action plan for Customer's review, comment, and approval, which, subject to and upon Customer's written approval, shall be a part of, and by this reference is incorporated in, this Agreement as the parties' corrective action plan (the "Corrective Action Plan"). The Corrective Action Plan shall include, at a minimum:

(x) Provider's commitment to Customer to devote the appropriate time, skilled personnel, systems support, equipment, and other resources necessary to resolve and prevent any further occurrences of the Critical Service Errors; (y) a strategy for developing any programming, software updates, fixes, patches, etc. necessary to remedy and prevent any further occurrences of such Critical Service Errors; and (z) time frames for implementing the Corrective Action Plan. There will be no additional charge for Provider's preparation or implementation of the Corrective Action Plan in the time frames and manner set forth therein.

5. Term and Termination.

5.1. Term. This Agreement shall become effective as of the Effective Date and shall remain in effect until the expiration or termination of the final Service Order Form issued pursuant to this Agreement, unless terminated earlier as provided herein (the "Term"). Each Service Order Form shall define a minimum period of performance (the "Initial Term"). Unless either Party provides the other with written notice of non-renewal at least thirty (30) days before the end of the then-current term (whether Initial Term or Extension Term), subject to Sole Source Declaration by the Tarrant County Commissioners Court, the applicable Service shall automatically renew for successive one (1) year terms (each, an "Extension Term"). Notwithstanding the foregoing, if Provider delivers notice of a price increase under Section 3.1, Customer shall have thirty (30) days from receipt of such notice to issue a written non-renewal notice, and such non-renewal shall be effective at the end of the current Term. Customer shall deliver any termination notice based on non-appropriation of funds to the following Provider contact: Mark Gould, mgould@spindlemedia.com.

5.2. Termination For Cause. Either Party may terminate this Agreement or any Service Order Form for material breach, provided: (a) the non-breaching Party provides written notice of the breach; and (b) the breaching Party fails to cure such breach within sixty (60) days of receiving notice. Termination shall be without prejudice to any other remedies available at law or equity.

5.3. Effect of Termination. Upon expiration or termination of this Agreement (except termination for Provider's material breach) (a) all licenses granted to Customer hereunder shall immediately terminate, and Customer shall cease all use of the Services and delete or return all Provider-provided materials; (b) Provider shall, at Customer's written request, return or destroy all Confidential Information of Customer in Provider's possession and certify such destruction or return in writing; and (c) termination of any individual Service Order Form shall not terminate this Agreement unless it is the final Service Order Form in effect.

5.4. Extension Term Pricing. For each Extension Term, Provider may increase the Service Fees by no more than ten percent (10%) of the then-current pricing; this is a cap of the price increase that would be negotiated between the Customer and the Provider.

5.5. Data Retention and Transition. If Customer does not submit a written request for return, destruction, or continued retention of Customer Data prior to or at the time of termination or expiration, Provider shall have no obligation to retain such data beyond ninety (90) days from the effective termination date. Upon timely written request from Customer: (a) Provider shall retain specified Customer Data for a mutually agreed period, not less than forty-five (45) days and not more than one hundred eighty (180) days post-termination; and (b) Upon conclusion of such retention period, Provider shall return all retained Customer Data to Customer or its designee, in both Provider's proprietary data format and a mutually agreed platform-agnostic format, and take reasonable steps to support a secure and orderly transition of data to the Customer Systems. Upon data destruction, Provider will furnish a data destruction certificate to Customer affirming all Customer data has been removed from

Provider systems.

Any post-termination assistance requested by Customer to facilitate transition to an alternate provider, including but not limited to coordination, data transformation, or technical consultation, shall be deemed billable transition services. Such services shall be performed at Provider's standard hourly rate of $225 and shall be governed by a mutually executed Transition Statement of Work ("Transition SOW") to be negotiated and finalized at the time such services are requested. No transition services shall be provided absent execution of the Transition SOW.

6. Fees and Expenses; Audit Rights.

6.1. Fees. In full consideration of the Services provided and the rights granted hereunder, Customer shall pay Provider the fees set forth on the Schedules, which shall be determined and invoiced by Provider in accordance with the rates and pricing set forth thereon ("Fees"). Provider shall receive reimbursement for certain travel and incidental expenses as authorized in advance by Customer only and not to exceed $200 per day, per employee. Such expenses may include airfare (economy or coach class only), lodging, Dallas-Fort Worth transportation expenses (economy rental car, taxi/uber, etc.) and subsistence during specific travel periods. Mileage to/from Provider airport is not reimbursable. To receive reimbursement, Provider must submit valid receipts and supporting backup. Provider will not receive reimbursement for non-authorized or non-supported expenses. Meal per diem rates will be governed by the Tarrant County Travel Policy and nightly hotel reimbursement shall not exceed the current rate(s) published by the U.S. General Services Administration. Valet parking is not reimbursable. Authorized reimbursable expenses will not exceed $1,500 per trip.

6.2. Taxes. No taxes are due in this contract.

6.3. Invoices and Payment Terms. Unless otherwise expressly set forth on a Schedule, Provider shall invoice Customer quarterly and each applicable invoice, shall be payable according to the Texas Prompt Payment Act.. Parties agree to act in good faith to resolve any disputed invoiced amounts.

6.4. Certification. Upon written request by either Party for certification and status of this Agreement, and subject to not more than one request per calendar year during the Term of this Agreement, the receiving party shall respond within 14 days and provide written certification to the Requesting Party, certifying as to whether the Requesting Party is complying with the terms and conditions set forth in this Agreement (including, but not limited to, the use restrictions set forth herein).

7. Customer Data.

7.1. Scope. "Customer Data" means any and all information, data, materials, works, expressions or other content that is uploaded, submitted, posted, transferred, transmitted or otherwise provided or made available by or on behalf of Customer or any Authorized User for

Processing by or through the Customer Services, including any such materials received by Customer or any Authorized User from a third- party and regardless of whether owned by Customer, any Authorized User, or third-party. Notwithstanding anything to the contrary herein, Customer acknowledges and agrees that certain non-Customer Data outputs and deliverables provided to Customer via the Customer Services ("Outputs") are derived from publicly available data sets and as between Customer and Provider, the sole and exclusive property of Provider. Any analysis, presentation, report, is considered intellectual property and as such is the property of the Provider, work delivered by Provider using Customer Data under this Agreement (collectively, "Work"), shall be the sole and exclusive property of Provider, but nothing herein shall be interpreted to give Provider any ownership of Customer Data (only the analysis, presentation, report, and other work, which is considered the Providers intellectual property). Provider hereby grants to Customer a royalty-free, perpetual license to use for internal purposes the Work, including Provider's intellectual property as incorporated into the Work. Upon termination of the Agreement and/or any Service Order by Customer for cause, Provider shall refund any amounts Customer may have previously paid for services by pro-rating the work performed and returning any

unused funds to Customer.

7.2. Ownership of Customer Data. Subject to the uses authorized by Customer hereunder or pursuant to any Schedule, as between Customer and Provider, Customer is and will remain the sole and exclusive owner of all right, title and interest in and to all Customer Data, including all intellectual property and other rights relating thereto, and all Customer Data is and will be deemed and remain the Confidential Information of Customer. Subject to the terms and conditions of this Agreement, Customer hereby grants Provider a limited, royalty-free, fully-paid up, non-exclusive, non-transferable and non-sub-licensable license to Process Customer Data solely as necessary to provide the Services for Customer's benefit as provided in this Agreement. Except for the limited license expressly provided in this Section 8.2, nothing contained in this Agreement shall be construed as granting Provider or any third party any right, title, or interest in or to any Customer Data whether by implication, estoppel or otherwise.

8. Confidentiality; Information Security Requirements.

8.1. Non-Disclosure. To the extent permitted by Texas law, particularly the Texas Public Information Act, each party agrees to regard and preserve as confidential all information related to the business and activities of the other party, which may be obtained by such party from any source or may be developed as a result of this Agreement, including financial and business information, strategy, trade secrets, know-how, technical information, specifications, software screen layout formats or reports, past, present and future operations, partner, client, trader and supplier identities, and other non-public information, whether tangible, intangible, visual, electronic or otherwise, together with notes, analysis, compilations, studies and/or other documents prepared by a party, its directors, officers, employees, agents and representatives based upon, containing or otherwise reflecting such information ("Confidential Information"). The parties acknowledge and agree that (a) any and all Customer Data and the Specifications shall be deemed Confidential Information of Customer; and (b) the Customer Services and Documentation shall be deemed Confidential Information of Provider. To the extent permitted by Texas law, particularly the Texas Public Information Act, each party agrees to hold the Confidential Information of the other in trust and confidence and shall not disclose such information to any person, firm or enterprise, or use (directly or indirectly) any such information for its own benefit or the benefit of any other party. Even when disclosure is permitted, each party agrees to limit access to and disclosure of the other party's Confidential Information to its employees and Subcontractors on a "need to know" basis only. Notwithstanding the foregoing, either party may disclose the other party's Confidential Information pursuant to applicable law or regulation or compulsion of proper judicial or other legal process; provided, however, that the disclosing party shall provide prompt notice of the same prior to such required disclosure such that the other party may seek a protective order or other appropriate remedy to safeguard, restrict and/or limit the disclosure of such Confidential Information. To the extent permitted by Texas law, including the Public Information Act, Customer further agrees and acknowledges to maintain the Software intellectual property including but not limited to the diagrams, screen layouts, and software screen designs and architecture confidential and shall not disclose same to third parties, except for Customer's authorized agents. Customer shall not conduct any presentations or demonstrations to outside third parties depicting any of the functions of Provider's Software, without first obtaining Provider's written permission.

8.2. Exclusions. Information shall not be considered "Confidential Information" hereunder, but only to the extent that, such information (a) is or becomes publicly available through no fault, default or breach of or by the receiving party, (b) is or was rightfully acquired by the receiving party from an independent third party without restriction or obligation of confidentiality and without breach of any agreement or obligation or (c) if the receiving party is able to conclusively prove such information is or was independently developed by the receiving party without use of or reference to Confidential Information of the other party. To the extent, if any, that any provision in this Agreement is in conflict with Tex. Gov't. Code §552.001 *et seq*., as amended (the "Public Information Act"), that provision is of no force and effect. Furthermore, it is expressly understood and agreed that **Customer**, its officers and employees may request advice, decisions and opinions of the Attorney General of the State of Texas in regard to the application of the PIA to any software, or any part thereof, or other items or data furnished to **Customer** whether or not the same are available to the public. It is further understood that **Customer**, its officers,

and employees retains the right to rely on the advice, decisions and opinions of the Attorney General, and that **Customer**, its officers and employees has no liability or obligations to **Provider** for the disclosure to the public, or to any person or persons, or other items or data furnished to **Customer** by **Provider** in reliance on any advice, decision or opinion of the Attorney General of the State of Texas.

8.3. Recipients and Equitable Relief. Each party shall, in advance, by agreement, instruction or otherwise, ensure that each individual who obtains or is in a position to obtain Confidential Information of the other party, understands and has agreed to comply with the obligations in this Agreement. Further, in the event of a breach or threatened breach of either party's obligations, the other party will suffer immediate and irreparable harm for which money damages may be difficult to calculate and/or provide inadequate compensation. Accordingly, either party will be entitled to an injunction, restraining order or other equitable relief to enforce compliance with the provisions of this Agreement; provided, however, that no specification herein of any particular legal or equitable remedy shall be deemed or construed to prohibit either party from seeking or obtaining any other remedy under this Agreement, at law or in equity.

8.4. Information Security Requirements. As Customer will provide and manage the Customer Provided Hosting services, management of Information Security posture, best practices and overall security posture shall be the sole responsibility of the Customer. With respect to the provided software itself, Provider agrees to comply (and shall ensure that any and all of its personnel, employees, agents, contractors, Subcontractors and/or representatives comply) with any and all applicable laws, rules, regulation and directives of any applicable jurisdiction and any applicable court order or settlement agreement, including, without limitation, privacy and data security statutes and regulations promulgated and in effect under such statutes and all applicable privacy and data security standards and generally accepted industry standards.

8.5. Patches**.** Provider shall provide and install up-to-date software patches to maintain industry level security standards. Software provided by Provider must be current General Availability (GA) and under a current supportability/release package. Deprecated software cannot be installed or utilized.

8.6. Confidentiality, Integrity, Availability (CIA). Provider shall protect the Confidentiality, Integrity, and Availability (CIA) of all Customer Data ensuring extra levels of security. All Customer information must remain private and permit redaction of protected information before publication. Audit trails cannot be altered.

8.7. Breach Notification. Provider agrees that upon discovery of unauthorized access to Customer Data, Provider shall notify Customer both orally and in writing. In no event shall the notification be made more than forty-eight (48) hours after Provider knows or reasonably suspect unauthorized access has or may have occurred. In the event of a suspected unauthorized Access, Provider agrees to reasonably coordinate with Customer to investigate the occurrence.

8.8. Data. All Customer data will remain in the 48 contiguous United States at all times.

8.9. Right to Audit. Customer reserves the right to audit vendor data centers which house Customer Data or receive SSAE 16 SOC Type II audits from a reputable security advisory service firm (e.g. EY, Deloitte, KPMG, PWC, Coalfire, etc.).

9. Representations, Warranties and Covenants. Provider represents, warrants and covenants that: (a) it has the full right, power and authority to enter into and perform the acts required of it under this Agreement; (b) this Agreement constitutes the legal, valid and binding obligation of Provider when executed and delivered; (c) it shall comply with all applicable federal, state and local laws, rules and regulations in performing its obligations under this Agreement; (d) it has obtained or shall obtain and maintain all rights, licenses, consents and authorizations necessary to perform its obligations and adhere to the all of the terms and conditions set forth in this Agreement; (e) the Provider personnel and all Subcontractors have the proper skill, training and background necessary to accomplish their assigned tasks, and all Services to be rendered under this Agreement shall be performed in a competent and professional and workmanlike manner, by fully qualified personnel; (f) the Services, Customer Services, Service Software, Provider Systems, Documentation, and any and all other

products, services, documents, data, software and materials provided by or through Provider hereunder (collectively, "Provider Materials"), and Customer's, and their Authorized Users' access to and use thereof, do not and shall not violate any applicable laws, rules or regulations, and will operate in compliance with the Texas Property Code and Texas Property Tax Code; (g) the Services and all other materials provided by Provider under this Agreement will not infringe, misappropriate, or otherwise violate any intellectual property right or other right of any third party; and (h) the Provider Materials do not and shall not contain and shall be entirely free of any program routine, device, code or instructions or other undisclosed feature, including any time bomb, virus, software lock, worm, self- destruction, drop-device, malicious logic, worm, Trojan horse, trap door, "disabling", "lock out", "metering" device or any malicious code that (i) is capable of accessing, modifying, deleting, damaging, disabling, corrupting, deactivating, interfering with, or otherwise harming the Provider Materials or any Customer's Systems and/or (ii) could impair Customer's , its affiliates', and their Authorized Users' access to or use of the applicable Provider Materials. PROVIDER MAKES NO OTHER WARRANTIES OR REPRESENTATIONS WITH RESPECT TO THE SERVICES SOFTWARE OR ANY SERVICES TO BE PROVIDED UNDER THIS AGREEMENT OR ANY APPLICABLE SCHEDULE, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, IN FACT OR IN LAW, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT OR FITNESS FOR A PARTICULAR PURPOSE. OTHER THAN AS SET FORTH HEREIN, SPINDLEMEDIA, LLC DOES NOT WARRANT THAT THE PRODUCT WILL OPERATE WITHOUT INTERRUPTION OR BE ERROR FREE. EXCEPT AS EXPRESSLY PROVIDED IN THIS AGREEMENT OR ANY APPLICABLE SCHEDULE, PROVIDER HAS NO DUTY TO UPDATE, MAINTAIN OR PROVIDE ANY ENHANCEMENTS FOR THE SERVICES SOFTWARE.

10. INDEMNIFICATION.

10.1. INDEMNIFICATION OBLIGATIONS AND PROCEDURES. PROVIDER WARRANTS CUSTOMER HAS THE RIGHT TO USE THE SERVICES AND WILL INDEMNIFY AND HOLD CUSTOMER AND ITS ELECTED OFFICIALS, OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, CONTRACTORS, SUCCESSOR AND ASSIGNS HARMLESS FROM ALL LOSS, COST, LIABILITY, AND EXPENSES, INCLUDING ACTUAL ATTORNEYS' FEES, ARISING OUT OF ANY CLAIM THE SERVICES USED WITHIN THE SCOPE OF THIS AGREEMENT INFRINGES ANY PATENT, COPYRIGHT, TRADE SECRET, OR OTHER PROPRIETARY RIGHT OF ANY THIRD PARTY. SHOULD ANY OF THE SERVICES HEREIN BECOME OR IN PROVIDER'S OPINION BE LIKELY TO BECOME SUBJECT TO SUCH CLAIM, CUSTOMER WILL PERMIT PROVIDER, AT PROVIDERS OPTION AND EXPENSE TO (I) PROCURE FOR CUSTOMER THE RIGHT TO CONTINUE TO USE SUCH SERVICES, OR (II) MODIFY THE SERVICES SO THAT THE SERVICES BECOME NONINFRINGING.

11. LIMITATION OF LIABILITY.

11.1. LIMITATION OF LIABILITY. EXCLUSION OF DAMAGES. SUBJECT TO SECTION 12.3, NEITHER PARTY WILL BE LIABLE UNDER THIS AGREEMENT FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, ENHANCED, OR PUNITIVE DAMAGES REGARDLESS OF WHETHER SUCH DAMAGE WAS FORESEEABLE AND WHETHER EITHER PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

11.2. CAP ON MONETARY LIABILITY. To the extent permitted by Texas law,
IN NO EVENT SHALL EITHER PARTY'S LIABILITY UNDER THIS AGREEMENT, WHETHER ARISING UNDER OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, OR ANY OTHER LEGAL OR EQUITABLE THEORY, EXCEED THE TOTAL AMOUNTS PAID AND AMOUNTS ACCRUED BUT NOT YET PAID TO PROVIDER UNDER THIS AGREEMENT IN THE 12 MONTH PERIOD PRECEDING THE EVENT GIVING RISE TO THE CLAIM.

12.3 Exceptions to Limitations. The exclusions and limitations in Section 12.1 and Section 12.2 shall not apply to: (a) Either party's failure to comply with its confidentiality obligations herein (Confidentiality; Information

Security Requirements); (b) covered by Customer's indemnification obligations under this Agreement; (c) arising from or relating to a party's violation of law; (d) losses arising out of or relating to a party's gross negligence or more culpable conduct, including any willful misconduct or intentional wrongful acts; and (e) (losses to the extent covered by a party's insurance.

Miscellaneous.

11.3. Inspection and Audit. . The Vendor must agree that Tarrant County will, until the expiration of twelve (12) months after final payment under this agreement, have access to and the right to examine at reasonable times any directly pertinent transactions, documents, papers, and records (hard copy, as well as computer generated data) of the Vendor involving transactions related to this solicitation. This right to audit also extends to any obligations assigned to any subcontracts or agreements formed between the Vendor and any subcontractors to the extent that those subcontracts or agreements relate to fulfillment of the Vendor's obligations to Tarrant County under this solicitation. The vendor must agree that Tarrant County will have access during normal working hours to all necessary facilities, staff, and workspace in order to conduct audits. Tarrant County will provide the Vendor with reasonable advance notice of intended audits. The Vendor must provide records within ten (10) business days or a mutually agreed upon timeline.

11.4. Assignment. Neither party may assign, transfer, convey or subcontract this Agreement, or any rights or obligations hereunder, to any other party without the other party's prior written consent and any attempt to do so shall be null and void ab initio. Notwithstanding the foregoing, either party may assign its obligations under this Agreement as part of the sale of all or substantially all of its assets or as part of a merger, sale or other corporate transaction. This Agreement will be binding upon, and enforceable by, and will inure to the benefit of the parties hereto and their respective successors and permitted assigns.

11.5. Relationship of Parties. Each party is an independent contractor and each party's personnel are not employees or agents of the other party for federal, state, local or other tax purposes or any other purposes whatsoever. Personnel of one party have no authority to make representations, commitments, bind or enter into contracts on behalf of or otherwise obligate the other party in any manner whatsoever. Nothing in this Agreement will be construed or deemed to constitute, create, give effect to or otherwise recognize a joint venture, partnership, business entity of any kind, nor constitute one party an agent of the other party.

11.6. Notices. All notices and other communications required or permitted under this Agreement must be in writing and delivered personally, mailed via first class mail, postage prepaid, via an internationally recognized overnight courier, or via email (with confirmation of receipt) to the applicable party at the addresses set forth on the first page of this Agreement, unless, by notice, a party changes or supplements the addressee and addresses for giving notice. All notices will be deemed given on the date personally delivered or when placed in the mail as specified.

11.7. Governing Law. This Agreement and all disputes, claims, actions, suits or other proceedings arising hereunder shall be governed by, and construed in accordance with, the substantive law of the State of Texas applicable to contracts wholly made and to be performed within the State of Texas. The parties hereby stipulate to the non-exclusive jurisdiction and venue of the courts of competent jurisdiction of Tarrant County, Texas for any matter related to this Agreement.

11.8. Amendment; Waiver; Severability. No amendment (including pursuant to a Schedule), modification, waiver or discharge of any provision of this Agreement will be valid unless made in writing and signed by an authorized representative of the party against whom enforcement is sought. No failure or delay by either party to exercise any right or enforce any obligation will impair or be construed as a waiver or on-going waiver of that or any or other right or power, unless made in writing and signed by both parties. If any provision of this Agreement is held to be illegal, invalid or unenforceable, the remaining provisions of this Agreement will be unimpaired and remain in full force and effect.

11.9. Survival. Any provision of this Agreement which, either by its terms or to give effect to its meaning, shall survive the cancellation, expiration or termination of this Agreement.

11.10. Entire Agreement. This Agreement, together with the Schedules which are incorporated herein by this reference, constitutes the entire agreement between the parties and supersedes any prior or inconsistent agreements, negotiations, representations and promises, written or oral with respect to the subject matter hereof. All such other terms and conditions have no force and effect and are deemed rejected by Customer and the Authorized User, even if access to or use of such Service, Documentation and/or other Provider Materials requires affirmative acceptance of such terms and conditions. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this Agreement delivered by facsimile, e-mail or other means of electronic transmission (to which a signed PDF copy is attached) shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

11.11. Insurance.

(a) Provider shall during the Term maintain in full force and effect the following insurance: (i) a comprehensive general liability policy of insurance for bodily injury, death and property damage including the property of Customer, its officers, contractors, agents and employees (collectively referred to as "Customer") insuring against all claims, demands or actions relating to the work and services provided by Provider pursuant to this Agreement with a minimum combined single limit of not less than $1 Million per occurrence, $3 Million in the aggregate, for injury to persons (including death); $1 Million in property damage claim; and $1 Million aggregate for products and completed operations coverage.

This policy shall be primary to any policy or policies carried by or available to Customer; (ii) policy of automobile liability insurance covering any vehicles owned, non-owned and hired and/or operated by Provider, its officers, agents, and employees, and used in the performance of this Agreement with policy limits of not less than $1 Million combined single limit for bodily injury, death and property damage; $3 Million maximum for bodily injury or death; and (iii) statutory Worker's Compensation Insurance at the statutory limits and Employers Liability covering all of Provider's employees involved in the provision of services under this Agreement with policy limit of not less than $500,000.00.

(b) A certificate of insurance and copies of policy endorsements evidencing the required insurance shall be submitted to Customer in a reasonable time after execution of contract.

(c) The Provider does maintain Cybersecurity insurance. Each Claim Limit of Liability: Media, Tech, Data & Network Liability: $2,000,000. A full description of coverage can be provided upon request.

11.12. Immunity

(a) No provision of this Agreement shall affect or waive any sovereign or governmental immunity available to the Customer and/or its elected officials, officers, employees and agents under Federal or Texas law nor waive any defenses or remedies at law available to the Customer and/or its elected officials, officers, employees and agents under Federal or Texas law.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Execution Date.

SPINDLEMEDIA, LLC

By: _____

Name: STEVE JOHNSON

Title: CHIEF EXECUTIVE OFFICER

Date: 8/19/2025

TARRANT COUNTY TAX ASSESSOR-COLELCTOR

By: _____

Name: RICK BARNES

Title: TARRANT COUNTY TAX ASSESSOR-COLLECTOR

Date: _____

SIGNED AND EXECUTED this _____ day of _____, 2025.

COUNTY OF TARRANT

STATE OF TEXAS

By: Separate Electronic Signature Page

Tim O'Hare

County Judge

APPROVED AS TO FORM:

By: Kimberly Colliet Wesley

Name:

Title: Criminal District Attorney

Date: _____

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, t those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

By: _____

Name: Kimberly Buchanan

Title: Tarrant County Auditor

Date: _____

SCHEDULE A

Service Orders

Service Order 1

This Service Order 1 to the Subscription Agreement (the "Agreement") is made and entered into effective this October 1, 2025 by and between Spindlemedia, LLC a Texas LLC ("Provider") and Tarrant County ("Customer") pursuant to the terms of the Agreement. Capitalized terms used but undefined in this Service Order shall have the meanings assigned to them in the Agreement.

1. Summary: Tax Collection Software Services

Ongoing Costs*	
Services	Tax Office 4 Collection & Accounting Suite
Provider services ongoing fees:	$985,147 – Year 1 $999,924 – Year 2 $1,014,922 – Year 3
Provider services ongoing fees for Additional Optional Modules	N/A
Support tickets per year	Unlimited
Ongoing Cost Payment Schedule Payments begin upon the Effective Date and shall be billed quarterly at the fee schedule above.	

2. Licensed Service Software:

A. Tax Office 4
Comprehensive computer-aided Tax Collection software. This includes:
Tax Collection Module
Calculation, billing and collection of property taxes.
SIT Module
Calculation, billing and collection of Special Inventory Taxes.
Accounting Modules
SMIGL (General Ledger), BankRec (Bank Reconciliation) and ACH Export. Double entry accounting suite fully integrated with the different Spindlemedia modules.
Tax Payer Portal
Public facing website for taxpayers to view and pay their accounts
Interfaces
AD Import, third party credit card processing, mortgage data file import/export, PID Loader
TNT Module
Module to assist in creating and calculating Truth-In-Taxation worksheets
TABC Module
Module to assist in billing and collection of TABC licenses

B. Provider provides Support Service to Service Software listed in Table A below.

	Application Name	Host Location
1	SIT Back Office	Tarrant County Azure Cloud Instance
.2	SIT Dealer Portal	Tarrant County Azure Cloud Instance
3	RefundTrac2	Tarrant County Azure Cloud Instance
4	Tax Refund	Tarrant County Azure Cloud Instance
5	MassBilling 2	Tarrant County Azure Cloud Instance

6	**TaxOffice Api**	Tarrant County Azure Cloud Instance
7	**TaxOffice4**	Tarrant County Azure Cloud Instance
8	**BankRec**	Tarrant County Azure Cloud Instance
9	**SMIGL**	Tarrant County Azure Cloud Instance
10	**Beer/Wine/Liquor**	Tarrant County Azure Cloud Instance
11	**AD Import**	Tarrant County Azure Cloud Instance
12	**ImageWorks Api**	on-premises
13	**Report Manager Api**	on-premises
14	**Security Server**	on-premises
15	**Tax Payer Portal**	on-premises
16	**TaxWebPayment for Paymentus**	on-premises
17	**Tax Billing**	on-premises
18	**TaxWeb-Integration**	on-premises
19	**Tax Paperless**	on-premises
20	**RTL Lookup**	on-premises
21	**RPS**	on-premises
22	**TaxOffice Api**	on-premises
23	**Tax Bridge**	on-premises
24	**SMI Payment Importer**	on-premises
25	**Tax Client**	on-premises
26	**Entity Report Manager**	on-premises
27	**PID Loader**	on-premises
28	**ImageWorks**	on-premises
29	**RTL (RTLFiRST)**	on-premises
30	**Check Export**	on-premises

3. Number of Authorized Users (if applicable): Unlimited Customer users.

4. Term. Primary Term commences on Effective Date for a duration of thirty six (36) months.

5. Services Fees:

   A. Fees as specified in Schedule A summary.
   B. Payment Terms: Service Fees will be paid in quarterly advanced payments by Customer. Provider shall notify Customer in writing at least 90 days prior to the renewal of the Term of any increase to subscription price.

6. Customer Requirements.

   A. Customer will ensure their computing environment conforms to the Customer Environment Requirements as indicated in this Schedule A.

   B. Customer will implement procedures sufficient to satisfy its obligations for security under the Agreement, including appropriate control of its employees to prevent misuse, unauthorized copying, modification, or disclosure of the Customer Services.

   C. Acquisition of Data: At the initiation of data migration process as applicable, it may be necessary for Provider to review, inspect or request data in a software system managed or owned by a third-party vendor. It is Customer's responsibility to procure, receive authority and/or obtain such data as requested by Provider. Provider will not be held responsible for any delays in Customer's failure to procure the requested data or receive third party vendor authority for access by Provider.

7. Provider Support.

Provider shall provide technical phone support. Support calls for service will be provided during normal business hours, and Provider will make commercially reasonable efforts to respond in a maximum of 4 hours from the time the call was placed. Any services provided that would be considered Professional Services will be billed at the then published hourly rate with a one-half hour minimum. No Professional Services will be provided without written authorization of Customer. Support tickets that arise due to a function not performing its intended purpose in the Provider's software, will be free, not counted towards the Customer support ticket limitation, and handled according to Section 1.8 (Standard Support) of the Agreement. Additionally, Customer support tickets required for unresolved issues related to previous Customer support tickets will be free and not counted towards the Customer support ticket limitation.

8. Assigned Support Resource

Spindlemedia will designate an assigned support resource ("Support Contact") to Tarrant County for the duration of this Service Order. The Support Contact role may at Spindlemedia's discretion be assigned to a different Spindlemedia employee periodically to support normal operation of Spindlemedia's business. The Support Contact will, when suitable, be the primary assignee of Tarrant County tickets and participate in key customer calls, but Customer acknowledges that Spindlemedia may assign support tickets to any of our employees to ensure expeditious resolution.

9. Other Services, Fees and Payment.

A. Data Migration: Provider will migrate data as necessary for the Services Software to operate as intended. The following activities will be scheduled to complete data conversion:

i. A pre-conversion meeting between Provider's analyst performing the conversion and Customer's technical staff.

ii. A preliminary conversion to be performed prior to the scheduled go-live date.

iii. Preliminary data validation by the Customer staff.

iv. Final conversion will be performed prior to go-live date and data will be re-validated.

B. Training and On-boarding Fees: Training will be provided on-line. In addition, Provider's product specialists will provide onsite training as indicated in the applicable statement of work (SOW). If the Agreement is terminated by either party during or prior to Beta Period Use, Customer is entitled to a refund of all fees paid in advance for training and onboarding. If the Agreement is terminated during General Availability Use, Provider shall deliver to Customer a true-up schedule, showing the charges for training and onboarding services provided up to the date of termination and charged against any prepaid amounts, along with supporting documentation. Provider will promptly issue Customer a refund to the extent any prepaid amounts exceed the actual charges, or Customer will promptly pay Provider to the extent the actual charges exceed any prepaid amounts.

C. Data Migration Fees: Customer will be billed in arrears for data migration fees as specified in the applicable statement of work (SOW). Upon termination of the Agreement (regardless of when or what status the Agreement is in), Provider shall deliver to Customer a true-up schedule, showing the charges for work performed up to the date of termination and charged against any prepaid amounts, along with supporting documentation. Provider will promptly issue Customer a refund to the extent any prepaid amounts exceed the actual charges, or Customer will timely pay Provider to the extent the actual charges exceed any prepaid amounts, within thirty (30) days receipt of an invoice indicating such charges.

D. Expenses. Excluding previously agreed implementation fees, the Client agrees to reimburse the Service Provider for all reasonable and pre-approved travel and lodging expenses incurred in connection with the performance of services under this Agreement. Such expenses shall include, but are not limited to, airfare, mileage, ground transportation, meals, and accommodations. Reimbursement shall be contingent upon the submission of appropriate supporting documentation, including receipts and invoices. All travel arrangements must be made in accordance with the Client's travel policy, if applicable.

E. Customer may order additional days of direct consultation at the published consultation rate at that time.

10. Customer Environment Requirements.

A. The Services Software is a web-based application and will be hosted in the Customer's Microsoft Azure cloud tenant.

i. Minimum Client System – Desktop built in the last 4 years or better

ii. Preferred Browser – Google Chrome or Microsoft Edge

iii. Network Requirements - The Customer Services requires connectivity to the internet of adequate speeds for responsive user experience

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Consideration of Contract for Spindlemedia Subscription – Tax Assessor Collector

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

****

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

****

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

   Yes_____ No __√__

2. Does the county action limit or restrict a real property right, even partially or temporarily?

   Yes_____ No __√__

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

****

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 11
Department:	**Prepared By:** Niki Jones	**Approved By:** Christopher Lax, CPSM, CPSD, CPCP

SUBJECT:

Consideration of Cooperative for Law Enforcement Body Cameras, Supplies, and Equipment - BuyBoard # 743-24 - Countywide - Axon Enterprises - Per Discount from List Price

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider use of cooperative for law enforcement body cameras, supplies, and equipment, utilizing BuyBoard Contract # 743-24, Countywide, with Axon Enterprises at per discount from list price.

BACKGROUND

BuyBoard vendor, Axon Enterprises, was contacted and requested to submit pricing for tasers, taser accessories, and body cameras under BuyBoard Contract #743-24.

The offer received from Axon Enterprises meets all specifications and is acceptable to the Sheriff's Office and the Constable Precincts.

This contract is used for the purchase of tasers, taser accessories, and body cameras.

The BuyBoard contract is effective through September 30, 2026.

BuyBoard cooperative contracts are open to state and local government in accordance with Texas Government Code Chapter 791, Interlocal Cooperation Act and Section 271.101, et seq., of the Texas Local Government Code and Section 791.025 "(c) A local government that purchases good and services under this section satisfies the requirement of the local government to seek competitive bids for the purchase of goods and services." The Texas Association of School Boards (TASB) administers the BuyBoard Cooperative.

FISCAL IMPACT

Expenses for the last twelve months were $628,247.40. The departments have included funding in the FY 2026 budget requests.

Attachments

CC BuyBoard Approval 090325v1.pdf

P.O. Box 400, Austin, Texas 78767
800.695.2919 • info@buyboard.com • buyboard.com

August 15, 2025

Sent via email to: contracts@axon.com

Ashley Forbrich
Axon Enterprises
17800 North 85th Street
Scottsdale AZ 85255

Re: Law Enforcement Body Cameras, Supplies and Equipment
BuyBoard Contract 743-24

The Local Government Purchasing Cooperative (BuyBoard) awarded your company a contract under Law Enforcement Body Cameras, Supplies and Equipment, Contract 743-24 effective October 1, 2024 through September 30, 2025, with two possible one-year renewals. At this time the BuyBoard is renewing your contract through September 30, 2026.

All discounts, terms, and conditions of your contract will remain the same. If you agree to this renewal, there is nothing you need to do. However, if you do not agree to this renewal, you must notify me via email at contractadmin@buyboard.com prior to the start of the renewal term.

Reminder: Once a BuyBoard contract is awarded, vendors must generate a minimum of $15,000 annually or they may not be offered a contract renewal.

If you have questions or comments concerning this renewal, please contact me as soon as possible at contractadmin@buyboard.com . We appreciate your interest in The Local Government Purchasing Cooperative.

Sincerely,

Jim Tulberg

Jim Tulberg
Contract Administrator

Endorsed by:

The Local Government Purchasing Cooperative

For the Period 10/01/2024 to 9/30/2025

Final Catalog Award Report for Law Enforcement Body Cameras, Supplies and Equipment Proposal No. 743-24

1. Discount (%) off catalog/price list for **Law Enforcement Body Cameras** - all types of body cameras used by law enforcement and public safety.

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Communication Concepts	Avigilon price list	18%	No
Axon Enterprises	Axon Enterprise, Inc. price list	0%	Yes
Coban Technologies, Inc.	Coban Technologies, Inc. price list	18%	Yes
Digital Ally, Inc.	Digital Ally, Inc. price list	6%	Yes
CounterTrade Products, Inc.	Getac - CounterTrade Products price list	8%	No
NEWCOM Wireless Services	Getac - NEWCOM price list	15%	Yes
Kustom Signals, Inc.	Kustom Signals, Inc. price list	28%	No
South Plains Communications	Motorola VB 400 - South Plains Communications price list	10%	Yes
NEWCOM Wireless Services	ProVision - NEWCOM price list	15%	Yes
Utility Associates, Inc.	Utility Associates, Inc. price list	8%	Yes

2. Discount (%) off catalog/price list for **Law Enforcement Body Camera Software Management Systems.**

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Communication Concepts	Avigilon price list	18%	No
Axon Enterprises	Axon Enterprise, Inc. price list	0%	Yes
Coban Technologies, Inc.	Coban Technologies, Inc. price list	18%	Yes
Digital Ally, Inc.	Digital Ally, Inc. price list	6%	Yes
CounterTrade Products, Inc.	Getac - CounterTrade Products price list	8%	No
NEWCOM Wireless Services	Getac - NEWCOM price list	15%	Yes
Communication Concepts	Hanwha price list	15%	No
Kustom Signals, Inc.	Kustom Signals, Inc. price list	28%	No
Communication Concepts	Milestone price list	8%	No
Utility Associates, Inc.	Utility Associates, Inc. price list	10%	Yes

The Local Government Purchasing Cooperative

For the Period 10/01/2024 to 9/30/2025

Final Catalog Award Report for Law Enforcement Body Cameras, Supplies and Equipment Proposal No. 743-24

3. Discount (%) off catalog/price list for **Law Enforcement Body Camera Battery Packs.**

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Communication Concepts	Avigilon price list	18%	No
Axon Enterprises	Axon Enterprise, Inc. price list	0%	No
Digital Ally, Inc.	Digital Ally, Inc. price list	6%	Yes
CounterTrade Products, Inc.	Getac - CounterTrade Products price list	8%	No
NEWCOM Wireless Services	Getac - NEWCOM price list	15%	Yes
Kustom Signals, Inc.	Kustom Signals, Inc. price list	28%	No
South Plains Communications	Motorola VB 400 - South Plains Communications price list	10%	Yes
NEWCOM Wireless Services	ProVision - NEWCOM price list	15%	Yes

4. Discount (%) off catalog/price list for **Law Enforcement Body Camera Docking Station.**

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Communication Concepts	Avigilon price list	18%	No
Axon Enterprises	Axon Enterprise, Inc. price list	0%	Yes
Coban Technologies, Inc.	Coban Technologies, Inc. price list	18%	Yes
Digital Ally, Inc.	Digital Ally, Inc. price list	6%	Yes
CounterTrade Products, Inc.	Getac - CounterTrade Products price list	8%	No
NEWCOM Wireless Services	Getac - NEWCOM price list	15%	Yes
Kustom Signals, Inc.	Kustom Signals, Inc. price list	28%	No
South Plains Communications	Motorola VB 400 - South Plains Communications price list	10%	Yes
NEWCOM Wireless Services	ProVision - NEWCOM price list	15%	Yes

5. Discount (%) off catalog/price list for **Law Enforcement Body Camera Cables, Clips, Mounts, and Related Accessories and Supplies.**

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Communication Concepts	Avigilon price list	18%	No
Axon Enterprises	Axon Enterprise, Inc. price list	0%	Yes

The Local Government Purchasing Cooperative

For the Period 10/01/2024 to 9/30/2025

Final Catalog Award Report for Law Enforcement Body Cameras, Supplies and Equipment Proposal No. 743-24

5. Discount (%) off catalog/price list for **Law Enforcement Body Camera Cables, Clips, Mounts, and Related Accessories and Supplies.**

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Tactica	BladeTech price list	18%	Yes
Coban Technologies, Inc.	Coban Technologies, Inc. price list	18%	Yes
Digital Ally, Inc.	Digital Ally, Inc. price list	6%	Yes
CounterTrade Products, Inc.	Getac - CounterTrade Products price list	8%	No
NEWCOM Wireless Services	Getac - NEWCOM price list	15%	Yes
Kustom Signals, Inc.	Kustom Signals, Inc. price list	28%	No
South Plains Communications	Motorola VB 400 - South Plains Communications price list	10%	Yes
NEWCOM Wireless Services	ProVision - NEWCOM price list	15%	Yes
Tactica	United Shield price list	37%	Yes
Utility Associates, Inc.	Utility Associates, Inc. price list	13%	Yes
Tactica	Zero9 price list	10%	Yes

6. Discount (%) off catalog/price list for **All Other Law Enforcement Body Camera Products.**

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Communication Concepts	Avigilon price list	18%	No
Axon Enterprises	Axon Enterprise, Inc. price list	0%	Yes
Communication Concepts	Chief price list	11%	No
Coban Technologies, Inc.	Coban Technologies, Inc. price list	10%	Yes
Digital Ally, Inc.	Digital Ally, Inc. price list	6%	Yes
CounterTrade Products, Inc.	Getac - CounterTrade Products price list	15%	No
NEWCOM Wireless Services	Getac - NEWCOM price list	15%	Yes

The Local Government Purchasing Cooperative

For the Period 10/01/2024 to 9/30/2025

Final Catalog Award Report for Law Enforcement Body Cameras, Supplies and Equipment Proposal No. 743-24

6. Discount (%) off catalog/price list for **All Other Law Enforcement Body Camera Products.**

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Communication Concepts	Hanwha price list	15%	No
Kustom Signals, Inc.	Kustom Signals, Inc. price list	28%	No
Communication Concepts	Milestone price list	8%	No
South Plains Communications	Motorola VB 400 - South Plains Communications price list	10%	Yes
Tactica	Omnibus (7.5%-25% discount) price list	8%	No
Communication Concepts	Peerless price list	18%	No
NEWCOM Wireless Services	ProVision - NEWCOM price list	15%	Yes
Communication Concepts	Transition Networks price list	8%	No
Utility Associates, Inc.	Utility Associates, Inc. price list	10%	Yes
Communication Concepts	West Penn Wire price list	7%	No

7. Hourly Labor Rate for Installation/Repair Service of **Law Enforcement Body Cameras and Related Items** - Not to Exceed hourly labor rate for Installation/Repair Service of Equipment and Products.

Vendor Name	Not to Exceed Hourly Labor Rate	Bid Price	Award
Digital Ally, Inc.	Hourly Labor Rate for Installation/Repair Service of Law Enforcement Body Cameras and Related Items	$0.00	No
Utility Associates, Inc.	Hourly Labor Rate for Installation/Repair Service of Law Enforcement Body Cameras and Related Items	$90.00	Yes
Communication Concepts	Hourly Labor Rate for Installation/Repair Service of Law Enforcement Body Cameras and Related Items	$115.00	No
South Plains Communications	Hourly Labor Rate for Installation/Repair Service of Law Enforcement Body Cameras and Related Items	$125.00	Yes
CounterTrade Products, Inc.	Hourly Labor Rate for Installation/Repair Service of Law Enforcement Body Cameras and Related Items	$125.00	No
Kustom Signals, Inc.	Hourly Labor Rate for Installation/Repair Service of Law Enforcement Body Cameras and Related Items	$187.50	No
Coban Technologies, Inc.	Hourly Labor Rate for Installation/Repair Service of Law Enforcement Body Cameras and Related Items	$250.00	Yes
NEWCOM Wireless Services	Hourly Labor Rate for Installation/Repair Service of Law Enforcement Body Cameras and Related Items	$250.00	Yes

BuyBoard Specification Item No. Category	Part/Item Number	Item Description	MSRP/List Price (before BuyBoard Discount)
1 Law Enforcement Body Cameras			
1	AB3C	AB3 Camera Bundle	$1,425.02
1	73202	AXON BODY 3 - CAMERA - NA10 US BLK RAPIDLOCK	$789.00
1	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	$849.00
1	101031	AXON BODY 4 - CAMERA - EA EU 2 KLICKFAST BLK	$849.00
1	H00001	AB4 Camera Bundle	$1,568.81
2 Law Enforcement Body Camera Software Management Systems			
2	73447	AXON RESPOND - UPGRADE FROM RESPOND TO RESPOND PLUS	$20.78
2	73449	AXON RESPOND - LICENSE	$7.40
2	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	$14.23
2	73618	AXON COMMUNITY REQUEST - LICENSE - PLUS	$14.23
2	73638	AXON STANDARDS - LICENSE	$14.23
2	73680	AXON RESPOND PLUS - LICENSE	$28.18
2	73681	AXON RECORDS	$55.51
2	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	$14.23
2	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	$0.85
2	73684	AXON EVIDENCE - STORAGE - 10GB ARCHIVAL A LA CARTE	$0.21
2	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	$35.58
2	73739	AXON PERFORMANCE - LICENSE	$14.23
2	73746	AXON EVIDENCE - ECOM LICENSE - PRO	$56.93
2	73840	AXON EVIDENCE - ECOM LICENSE - BASIC	$21.35
2	73843	TRUE UP - UNLIMITED EVIDENCE.COM TAP BUNDLE YEAR 1	$35.85
2	73844	TRUE UP - UNLIMITED EVIDENCE.COM TAP BUNDLE YEAR 3	$12.25
2	80322	AXON RESPOND - LIVE STREAMING ADD-ON	$14.23
2	85759	AXON AUTO-TRANSCRIBE - MINUTES - A-LA-CARTE 1000	$43.27
2	85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	$29.60
2	100165	AXON EVIDENCE - STORAGE - THIRD PARTY UNLIMITED	$42.98
2	100673	AXON EVIDENCE - ECOM LICENSE - CONVERSION BASIC TO PRO	$35.58
2	100801	AXON RECORDS - OSP LICENSE	$55.51
2	BasicLicense	Basic License Bundle	$21.35

BuyBoard Specification Item No. Category	Part/Item Number	Item Description	MSRP/List Price (before BuyBoard Discount)
2	Pro+	Pro+ Bundle	$119.56
2	ProLicense	Pro License Bundle	$56.93
3 Law Enforcement Body Camera Battery Packs			
3	Not Applicable		
4 Law Enforcement Body Camera Docking Station			
4	71015	AXON BODY 3 - DOCK POWER SUPPLY - SINGLE BAY INTL	$10.00
4	74210	AXON BODY 3 - DOCK - EIGHT BAY	$1,595.00
4	74211	AXON BODY 3 - DOCK - SINGLE BAY	$229.00
4	74214	AXON BODY 3 - DOCK - EIGHT BAY WITHOUT POWER SUPPLY	$1,595.00
4	AB31BD	AB3 1-Bay Dock Bundle	$526.43
4	AB3MBD	AB3 Multi Bay Dock Bundle	$2,770.31
4	100201	AXON BODY 4 - DOCK - SINGLE BAY	$229.00
4	100206	AXON BODY 4 - DOCK - EIGHT BAY	$1,595.00
4	100959	AXON BODY 4 - DOCK - EIGHT BAY DOCK WITHOUT POWER ADAPTER	$1,595.00
4	H00002	AB4 Multi Bay Dock Bundle	$2,770.31
4	H00003	AB4 1-Bay Dock Bundle	$526.43
5 Law Enforcement Body Camera Cables, Clips, Mounts, and Related Accessories and Supplies			
5	11507	AXON BODY 3 - MOUNT - RAPIDLOCK SINGLE MOLLE	$31.30
5	11509	AXON BODY 3 - BELT CLIP - RAPIDLOCK	$31.30
5	11702	AXON BODY 3 - RAPIDLOCK MOUNT - ACTION CAMERA	$29.95
5	11703	AXON BODY 3 - MOUNT - RAPIDLOCK MINI MOLLE	$29.95
5	11704	AXON BODY 3 - MOUNT - RAPIDLOCK JACKET	$31.30
5	11709	AXON BODY 3 - MOUNT - RAPIDLOCK PATCH	$29.95
5	13030	AXON BODY 3 - MAGNETIC DOCK - CLICKFAST M6.4 PATTERN	$22.70
5	100182	AXON BODY 3 - MOUNT - RAPIDLOCK HIGH RETENTION WING CLIP	$29.95
5	100859	AXON BODY 3 - MOUNT - RAPIDLOCK HIGH RETENTION BELT CLIP	$41.75
5	100860	AXON BODY 3 - LR MIC - NA10 US BLK RAPIDLOCK	$789.00
5	100863	AXON BODY 4 - MOUNT - POV BALLISTIC VEST	$32.95
5	100200	AXON BODY 4 - FLEX POV MODULE	$249.00
5	H00004	AB4 FLEX POV HARDWARE BUNDLE	$358.27

BuyBoard Specification Item No. Category	Part/Item Number	Item Description	MSRP/List Price (before BuyBoard Discount)
5	100466	AXON BODY 4 - CABLE - USB-C TO USB-C	$2.99
5	100775	AXON BODY 4 - MAGNETIC DISCONNECT CABLE	$39.00
5	100852	AXON BODY 4 - C-CLIP - POV	$29.95
5	100853	AXON BODY 4 - MOUNT - POV COLLAR	$29.95
5	100855	AXON BODY 4 - MOUNT - POV EPAULETTE	$29.95
5	100856	AXON BODY 4 - MOUNT - POV BALLCAP	$29.95
5	100865	AXON BODY 3 - FAST CHECKOUT KIOSK - ANDROID	$2,000.00
5	100866	AXON BODY 3 - FAST CHECKOUT KIOSK - IOS	$2,000.00
5	100930	AXON BODY - USB- C WALL POWER SUPPLY (AB3 AB4)	$20.00
5	100931	AXON BODY 4 - CABLE ADAPTER - USB-A MALE TO USB-C FEMALE	$5.00
5	100958	AXON BODY 4 - FLEX POV MODULE CABLE 48 IN	$30.14
6 All Other Law Enforcement Body Camera Products			
6	73849	AXON EVIDENCE - PSO - IMPLEMENTATION ADV USER MANAGEMENT	$10,000.00
6	73896	AXON STANDARDS - IMPLEMENTATION SERVICE	$30,000.00
6	79999	AXON EVIDENCE - IMPLEMENTATION FOR AUTO TAGGING/PERFORMANCE	$3,000.00
6	80190	AXON EVIDENCE - CHANNEL SERVICES	$50,000.00
6	100507	AXON BODY - PSO - FULL SERVICE INTERNATIONAL	$17,000.00
6	100939	AXON BODY 3 - EXT WARRANTY - DEVICE POOLING	$2.99
6	100942	AXON BODY 4 - EXT WARRANTY - CAMERA	$19.64
6	100943	AXON BODY 4 - EXT WARRANTY - EIGHT BAY DOCK	$30.89
6	100944	AXON BODY 4 - EXT WARRANTY - SINGLE BAY DOCK	$8.11
6	100945	AXON BODY 4 - EXT WARRANTY - FLEX POV MODULE	$2.99
6	80391	AXON BODY 3 - EXT WARRANTY - SINGLE BAY DOCK	$8.11
6	100976	AXON BODY - TAP REFRESH 1 - AB4 FLEX POV	$282.00
6	B00020	BUNDLE - UNLIMITED	$185.03
6	B00021	BUNDLE - UNLIMITED 10YR	$185.03
6	B00022	BUNDLE - UNLIMITED PLUS	$313.13
6	B00023	BUNDLE - UNLIMITED PLUS 10YR	$313.13
6	B00024	BUNDLE - UNLIMITED PREMIUM	$384.29
6	B00025	BUNDLE - UNLIMITED PREMIUM 10YR	$384.29

BuyBoard Specification Item No. Category	Part/Item Number	Item Description	MSRP/List Price (before BuyBoard Discount)
6	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	$47.40
6	BWCamMBDTAP10Year	Body Worn Camera Multi-Bay Dock TAP 10 Year Bundle	$47.40
6	BWCamSBDTAP	Body Worn Camera Single-Bay Dock TAP Bundle	$16.30
6	BWCamSBDTAP10Yr	Body Worn Camera Single-Bay Dock TAP 10 Year Bundle	$16.30
6	BWCamTAP	Body Worn Camera TAP Bundle	$44.41
6	BWCamTAP10Yr	Body Worn Camera TAP 10 Year Bundle	$44.41
6	BWCCore	Core BWC Bundle	$170.23
6	BWCCore10Y	Core BWC Bundle,10YR	$170.23
6	BWCUwTAP	BWC Unlimited with TAP	$130.94
6	BWCUwTAP10Yr	BWC Unlimited with TAP 10YR	$130.94
6	M00001	BUNDLE - CORE TASER 7	$249.08
6	M00002	BUNDLE - CORE TASER 10	$256.20
6	M00003	BUNDLE - ACQUISITION	$69.74
6	M00004	BUNDLE - OFFICER SAFETY PLAN 7	$277.55
6	M00005	BUNDLE - OFFICER SAFETY PLAN 7 10YR	$277.55
6	M00006	BUNDLE - OFFICER SAFETY PLAN 7 PLUS	$384.29
6	M00007	BUNDLE - OFFICER SAFETY PLAN 7 PLUS 10YR	$384.29
6	M00008	BUNDLE - OFFICER SAFETY PLAN 7 PREMIUM	$455.46
6	M00009	BUNDLE - OFFICER SAFETY PLAN 7 PREMIUM 10YR	$455.46
6	M00010	BUNDLE - OFFICER SAFETY PLAN 10	$284.66
6	M00011	BUNDLE - OFFICER SAFETLY PLAN 10 10YR	$284.66
6	M00012	BUNDLE - OFFICER SAFETY PLAN 10 PLUS	$391.41
6	M00013	BUNDLE - OFFICER SAFETY PLAN 10 PLUS 10YR	$391.41
6	M00014	BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM	$462.58
6	M00015	BUNDLE - OFFICER SAFETY PLAN 10 PREMIUM 10YR	$462.58
6	T00001	AB4 FLEX POV TAP BUNDLE	$9.68
7 Hourly Labor Rate for Installation/Repair Service of Law Enforcement Body Cameras and Related Items			
7	Not Applicable		

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Consideration of Cooperative for Law Enforcement Body Cameras, Supplies, and Equipment - BuyBoard #743-24 - Countywide – Axon Enterprises – Per Discount from List Price

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

****

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

****

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

   Yes_____ No __√__

2. Does the county action limit or restrict a real property right, even partially or temporarily?

   Yes_____ No __√__

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

****

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 5
Department:	**Prepared By:** Dallas Arter	**Approved By:** Christopher Lax, CPSM, CPSD, CPCP

SUBJECT:

Acknowledgement of Notification of Acquisition and Vendor Name Change of Translation & Interpretation Network, LLC to Lango LLC

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court acknowledge notification of acquisition and vendor name change of Translation & Interpretation Network, LLC to Lango LLC.

BACKGROUND

On September 19, 2023, through Court Order #141776, the Commissioners Court awarded RFP No. F2023183, Annual Contract for Onsite Language Interpretation Services, for Public to the following vendors:

Primary	Translation & Interpretation Network, LLC
Secondary	Universe Technical Translation, Inc.
Alternate 1	MasterWord Services, Inc.
Alternate 2	Language Line Services, Inc.

On August 20, 2024, the Commissioners Court, through Court Order #143718, approved the first renewal option.

On August 19, 2025, the Commissioners Court, through Court Order #145765, approve the second and final option for renewal.

Tarrant County received notification of the vendor's name change from Translation & Interpretation Network, LLC to Lango LLC effective July 23, 2025.

Lango LLC agreed in writing to honor all pricing and terms and conditions in the original contract.

FISCAL IMPACT

There is no fiscal impact associated with this item.

Attachments

Back up.pdf

Form 1295 Certificate 101415837.pdf

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

DATE: August 20, 2025

COMPANY Lango, LLC
Attention: Meti Dibra
Chief Integration Officer

FROM: *Dallas Arter, Senior Buyer, Tarrant County Purchasing*

RE: CONTRACT ASSUMPTION, NAME CHANGE, RFP No. F2023183, Annual Contract for Onsite Language Interpretation Services – Public Health

Tarrant County Purchasing was notified on July 24, 2025, that Translation & Interpretation Network, LLC has recently changed its' legal name to Lango LLC. The above-mentioned contract was awarded in Commissioners Court to Translation & Interpretation Network, LLC, therefore our Commissioners Court must approve the name change in order to update the county records.

Do you wish to continue the current arrangement with Tarrant County, honoring all pricing, terms and conditions as set forth in the original contract, RFP No. F2023183, Annual Contract for Onsite Language Interpretation Services?

Please check the appropriate box below. In order to avoid any disruption in services, please send the signed letter back by August 22, 2025.

___x___, Yes, I wish to continue this contract at the same terms and conditions as the original award.

_____, No, I do not wish to continue this contract at the same terms and condition as the original award.



Meti Dibra _____, ____COO_____, August 20, 2025
NAME (SIGNATURE) TITLE DATE

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Acknowledgement of Notification of Acquisition and Vendor Name Change of Translation & Interpretation Network, LLC to Lango LLC.

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

****

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

****

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

   Yes_____ No __√__

2. Does the county action limit or restrict a real property right, even partially or temporarily?

   Yes_____ No __√__

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

****

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1352781

Date Filed:
08/20/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Lango LLC
Fort Worth, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Tarrant County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
F2023183
Language Services

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Dibra, Meti	Fort Worth, TX United States	X	
Daneshforooz, Josh	Fort Worth, TX United States	X	

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is Meti Dibra, and my date of birth is 10/17/1972.

My address is 6705 Westbury Court, Benbrook (city), TX (state), 76115 (zip code), USA (country).

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Tarrant County, State of Texas, on the 20 day of August (month), 2025 (year).

Signature of authorized agent of contracting business entity
(Declarant)

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 10
Department:	**Prepared By:** Melissa Lee, C.P.M., A.P.P.	**Approved By:** Christopher Lax, CPSM, CPSD, CPCP

SUBJECT:

Consideration of Tarrant County Purchasing Policies and Procedures Manual Revisions - Amendments of Sections 2, 6, 7, and 22>

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider and accept the amendments to Sections 2, 6, 7, and 22 of the Tarrant County Purchasing Policies and Procedures Manual.

BACKGROUND

Purchasing hereby submits a recommendation to revise the County Purchasing Policies and Procedures Manual to reflect amendments to the following Sections:

Section 2	Definition of Terms
Section 6	Authority and Responsibilities of the Purchasing Agent
Section 7	General Purchasing Policy
Section 22	Renewal of Leases and Equipment Maintenance Contracts

The purpose of the revisions are to provide clarity and guidance to Tarrant County staff.

On August 13, 2025, the Purchasing Board approved the above amendments to Sections 2, 6, 7, and 22 of the Tarrant County Purchasing Policies and Procedures Manual.

FISCAL IMPACT

There is no fiscal impact associated with this item.

Attachments

9-3-25 Manual Changes Backup.pdf



TARRANT COUNTY PURCHASING POLICIES AND PROCEDURES

~~*April 2*~~*September 3, 2025*

Request for Services or RFS – A document that requests information about qualifications and details of service to be provided, and costs for services that the Commissioners Court orders exempt in compliance with Texas Local Government Code, Section 262.024(a)(4).

Requisition – An internal document by which a using agency sends details of supplies, services, or materials required to the purchasing department.

Requisitioner – Anyone who initiates a request for goods or services.

Responsive - The bid, offer, or proposal complies with all material aspects of the solicitation document, including submission of all required documents.

Respondent - An individual or entity that submits an offer or proposal. The term includes anyone acting on behalf of the individual or entity that submits an offer or proposal, such as an agent, employee, and representative. See Bidder

Rogue Spend-Purchases that have been made without the approval of the Purchasing Department.

SAP – Tarrant County Enterprise Management System that includes the Purchasing module.

Scope of Work - A section of a solicitation that provides a description of the products and services to be provided by the vendor.

Sealed Bids – Sealed Bids or Proposals - A response which is kept secure and unopened until after the due date and time specified in the solicitation.

Separate Purchases – Purchases, made separately, of items that in normal purchasing practices would be purchased in one purchase.

Sequential Purchases – Purchases, made over a period, of items that in normal purchasing practices would be purchased in one purchase.

Services – Includes all work or labor performed for the County on an independent contractor basis, including maintenance, construction, manual, clerical, personal, or professional services.

Sole Source– A good or service that can be obtained from only one (1) source that is purchased in compliance with the Texas Local Government Code, Section 262.024(a)(7).

Solicitation – A document, such as an invitation for bid (IFB), request for proposal (RFP), request for offers (RFO), request for quotation (RFQ), or request for qualifications (also, RFQ), issued by the Purchasing Department. This document contains terms and conditions for a contract, and it seeks (solicits) a bid or proposal for goods and services needed by the County.

6 Authority And Responsibilities Of The Purchasing Agent

6.1 Appointment

The Legislature created a Purchasing Board to oversee a centralized purchasing structure and has given the Purchasing Department that mission. The Purchasing Board is composed of three (3) judges and of the district courts in the county and two (2) members of the commissioner's court of the county. The Purchasing Board appoints the Purchasing Agent for Tarrant County for a two-year term and has the authority to approve the budget for this office as defined in the Texas Local Government Code 262.011.

6.2 Authority

Authority to make County purchases required by law to be competitively bid resides in the Commissioners Court. The Purchasing Agent merely facilitates that process and makes a recommendation to the Court for actual award and purchase.

> ***The county purchasing agent shall purchase all supplies, materials, and equipment required or used, and contract for all repairs to property used, by the county or a subdivision, officer, or employee of the county, except purchases and contracts required by law to be made on competitive bid. A person other than the county purchasing agent may not make the purchase of the supplies, materials, or equipment or make the contract for repairs.*** -Texas Local Government Code 262, Subchapter B, 262.011 (d)
>
> ***The county purchasing agent shall supervise all purchases made on competitive bid and shall see that all purchased supplies, materials, and equipment are delivered to the proper county officer or department in accordance with the purchase contract.*** -Texas Local Government Code 262, Subchapter B, 262.011 (e)
>
> ***A purchase made by the county purchasing agent shall be paid for by an electronic transfer, check, or warrant drawn by the county auditor on funds in the county treasury in the manner provided by law. The county auditor may not draw, and the county treasurer may not honor an electronic transfer, check, or warrant for a purchase unless the purchase is made by the county purchasing agent or on competitive bid as provided by law.*** -Texas Local Government Code 262, Subchapter B, 262.011 (f)

6.3 Inventory

On July 1 of each year, the Purchasing Agent shall file an inventory of all property on hand belonging to the County and in use by each department and employee. The Auditor shall examine the inventory and make an accounting for all property purchased or previously inventoried and not appearing on the inventory.

6.4 Transfer Of Assets

Subject to the Commissioners Court approval, to prevent unnecessary purchases, the Purchasing Agent shall recommend the transfer of County property or goods that are not needed from a department or employee to another department or employee requiring the

goods or use of them. The Purchasing Agent will furnish to the Auditor a list of transferred goods.

6.5 Violation And Penalty

Any person who knowingly violates or authorizes the violation of the Purchasing Act, and any County or precinct employees failing to use the Purchasing Agent for purchases—including an agent or employee of the County or of a department of the County—commits a crime punishable under Chapter 262.034, Texas Local Government Code.

Local Government Code 262 states,

> ***"The county purchasing agent shall purchase all supplies, materials, and equipment required or used, and contract for all repairs to property used, by the county or a subdivision, officer, or employee of the county, except purchases and contracts required by law to be made on competitive bid. A person other than the county purchasing agent may not make the purchase of the supplies, materials, or equipment or make the contract for repairs."***

Rogue spend by County officials or employees may result in personal repayment or disciplinary procedures.

6.6 Additional Responsibilities

In addition, the responsibilities of the Purchasing Agent shall be to:

1. Develop, implement, and manage the DBE program for Tarrant County,
2. Develop, implement, and maintain a Fixed Asset Management System,
3. Develop, implement, and maintain the Cooperative Purchasing Program,
4. Enforce compliance with Texas purchasing laws,
5. Work in conjunction with the Auditor and other County officials in the development of efficient financial processes,
6. Promote local business participation in Tarrant County procurement processes; and
7. Develop, implement, and maintain a Local Preference Program. The Purchasing Office, subject to approval by the Commissioners Court when required, shall oversee the application of local preference for the purchase of goods or real property pursuant to Local Government Code §271.905 and may consider doing so on a case-by-case basis. In relevant situations, the Purchasing Office shall use the following criteria in determining whether to recommend a higher bid from a local vendor:
    a. the employment of residents of Tarrant County created through the award of the bid to the local vendor, and
    b. any increase in tax revenue created through the award of the bid to the local vendors.

7 General Purchasing Policy

7.1 General Information

Tarrant County will not be obligated to purchase goods that are delivered for use on a trial basis or not purchased by the Purchasing Department.

The following strategies, as defined in Texas Local Government Code 262.022, that are employed with the intention of avoiding formal competitive bidding are in violation of Texas Local Government Code 262.023:

1. "Component purchases" means purchases of the component parts of an item that in normal purchasing practices would be purchased in one purchase.
2. "Separate purchases" means purchases, made separately, of items that in normal purchasing practices would be purchased in one purchase.
3. "Sequential purchases" means purchases, made over a period, of items that in normal purchasing practices would be purchased in one purchase.

Texas Local Government Code 262.034 details the specific criminal penalties for using component, separate or sequential purchases to avoid formal competitive bidding.

Any commitment to acquire goods or services without an authorized purchase order is prohibited. Anyone obligating an expenditure of funds for goods or services prior to securing a purchase order may be held personally responsible for the payment. All such purchases may be considered a *donation* to Tarrant County.

Employees must never purchase goods or services for their own personal benefit.

7.2 Additional Responsibilities

Departments must be cognizant of budget balances and refrain from trying to process requisitions in excess of their balances unless the proper transfer of funds has been accomplished. Purchase requisitions for which there is not adequate funding will not be processed.

Purchasing will analyze requests from multiple departments to determine if consolidating or individualizing procurements is the appropriate strategy. In addition, Purchasing will review purchasing requests to guard against duplicate or unnecessary orders.

Departments should plan purchases in order to keep emergency purchase requisitions to a minimum. Tarrant County seldom realizes any economic benefits from hastily processed requisitions. In most cases, vendors attempt to charge premium prices for goods or services when the Purchasing Department is not allowed the proper time to explore all sources.

The Purchasing Department is totally committed to processing all purchase requisitions within a reasonable time frame.

Departments must provide the Purchasing Department ample time to process any purchase requests:

1. On typical purchases that are less than $50,000, departments should allow a two to three (2-3) week time frame;

2. On typical purchases that are over $50,000, departments should allow ~~twelve~~ fourteen ~~-~~ – ~~eighteen~~twenty-one ~~(12-18)~~ (14-21) weeks' time frame.

Note that the time estimates for solicitations begin when all required documents are delivered to Purchasing. In addition, a first-in-first-out (FIFO) queueing method, with limited exception, will be used when the number of solicitation requests exceed current capacity.

Departments must assure that all employees involved in making departmental purchase requests have read and understood the procedures in this manual.

The Purchasing Department must review all purchase requests and ensure they are descriptive and specific, but do not prevent competitive bidding for comparable goods.

Since there is no central receiving location in the County, each department is responsible for receiving goods and services. Departments should promptly alert Purchasing of any shortage, late delivery, damaged merchandise, or any other problem relating to the vendor's performance. A simple written explanation, if possible, can be placed in the electronic bid file for future consideration at the time contracts are brought to the Commissioners Court for award.

It is hoped that departments understand and appreciate that the nature of public purchasing is to review and consider all purchase requests in order to promote competitive bidding.

7.3 Consideration of Purchase of Excess or Surplus Property

In lieu of purchasing new equipment and property, the Purchasing Agent may approve the purchase of purchasing excess or surplus property from local, state, or federal sources. It may be determined that the purchase of excess or surplus property provides a cost benefit or immediate availability to equipment with a long lead time.

Chapter 771 ("Interagency Cooperation Act") of Texas Government code states:

> ***"Sec. 771.003. AUTHORITY TO CONTRACT; EXCEPTIONS. (a) An agency may agree or contract with another agency for the provision of necessary and authorized services and resources."***

7.4 Consideration Of Safety Records

In determining who is a responsible bidder, the Commissioners Court may take into account the safety record of the bidder, of the firm, corporation, partnership, or institution represented by the bidder, or of anyone acting for such a firm, corporation, partnership, or institution as defined in Texas Local Government Code 262.0275. This consideration can only occur if:

22 Renewal Of Leases And Equipment Maintenance Contracts

22.1 Statute

The renewal or extension of a lease or of an equipment maintenance agreement is exempt from the requirement established by Section 262.023 if the Commissioners Court grants the exemption, according to 262.024 (b) AND IF:

1. the lease or agreement has gone through the competitive bidding procedure within the preceding year,

2. the renewal or extension does not exceed one (1) year, and

3. the renewal or extension is the first renewal or extension of the lease or agreement.

22.2 Policy

The purchase of all equipment leases, renewal or extension orders, and maintenance agreements will be handled through the Purchasing Department. Any negotiations with bidders will be supervised by the Purchasing Department. Purchasing will maintain the original documents and send the user department a copy when requested.

The Purchasing Agent is authorized to execute any contracts for equipment leases and maintenance contracts that are procured in compliance with the Purchasing Act and if cost does not exceed $50,000. A contract requiring a signature or exceeding $50,000 must be approved by the Commissioners Court.

22.2.1 Procedures

The user department will enter a requisition, identifying the purchase as either a lease or a maintenance agreement.

Invoice copies referenced in the requisition, if retained by the user department, should be sent to Audit immediately. The requisition must always include the serial number, model number, and physical location of the equipment. The beginning and ending dates of coverage must also be specified.

If a renewal, the original contract number must be identified in the requisition.

If the request is for a sole source lease or maintenance agreement, the user department must follow up the requisition with a memo justifying why it is a sole source purchase as stated in Texas Local Government Code 262.024(c)

The user department and Purchasing will work closely together to determine the appropriateness of a maintenance contract versus in-house repairs. Departments should coordinate their efforts to ensure that the maintenance contract sought is appropriate.

22.2.2 Renewal Term(s)
Maintenance contracts can utilize automatic renewals provided the following renewal language is stated.

"Subject to continued funding by the Commissioners Court, this Agreement shall automatically renew *add date*, hereafter for (*number of renewals)* 12 twelve-month terms ending on *Month Date, Year*, unless sooner terminated by either Party as provided herein."

Facilities Management should always be contacted before any new equipment is acquired, so they can determine if there are adequate space and other facilities resources for the proper operation of the equipment.

NOTE: An often-overlooked cost of equipment or software is ongoing maintenance. All ongoing maintenance issues should be considered, evaluated, and priced in the initial procurement process.

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Consideration of Tarrant County Purchasing Policies and Procedures Manual Revisions - Amendments of Sections 2, 6, 7, and 22

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

****

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

****

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

   Yes_____ No __√__

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

   Yes_____ No __√__

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

****

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 19
Department:	**Prepared By:** Charlotte Sadler	**Approved By:** Andy Nguyen

SUBJECT:

Consideration of Three WebDealer Motor Vehicle License Agreements between Tarrant County, d/b/a Tarrant County Tax Assessor-Collector, and Bruckner Truck Sales, Bruckner P3905X, and NTX Direct LLC to Process Motor Vehicle Titles and Registration

*****CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider three (3) webDealer Motor Vehicle License Agreements between Tarrant County, d/b/a Tarrant County Tax Assessor-Collector, and Bruckner Truck Sales, Bruckner P3905X, and NTX Direct LLC to process motor vehicle titles and registrations

BACKGROUND

The Texas Department of Motor Vehicles (TXDMV) uses a web-based system known as WebDealer to allow dealerships the ability to process titles & motor vehicle registrations electronically.

These agreements provide the Tarrant County Tax Assessor-Collector's Office the authority to grant dealerships access to the WebDealer system for title and registration processing. These agreements also cover the necessary supplies required to process titles and registrations electronically, improving efficiency and saving time for the Tarrant County Tax Office.

The term of these agreements shall continue in full force and effective until January 31, 2029, unless superseded or amended by a written instrument executed by each party. The agreements may be terminated at any time by either party upon 30 days prior written notice.

The Criminal District Attorney's office has reviewed this contract as to form.

FISCAL IMPACT

There is no fiscal impact associated with this item.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

_____
Auditor

Attachments

Bruckner Truck Sales License Agreement 2.pdf
Bruckner Truck Sales License Agreement.pdf
NTX Direct LLC License Agreement.pdf

TARRANT COUNTY TAX OFFICE

Tax Assessor-Collector RICK BARNES
100 E Weatherford, Room 105 ● Fort Worth, Texas 76196-0301 ●
817-884-1100
taxoffice@tarrantcountytx.gov

IN GOD WE TRUST

July 25, 2025

Dear Bruckner Truck Sales Inc dba Bruckner's Truck & Equipment P3905X

I want to take a minute to thank you and your company for the opportunity to do business with you and to let you know we look forward to serving you in the years to come.

We are committed to work on our services to make them as helpful and efficient as possible for you and are interested in any comments you might have to help us improve.

Below is your contract for use of inventory (registration stickers) issued to your location for the WebDealer system. We hope the system is useful to your business and the support we provide is helpful to you. Any suggestions or concerns that would help with the registration process are always welcome.

You will receive a separate email with instructions and additional forms to complete.

Sincerely,

Rick Barnes
Tarrant County Tax Assessor-Collector

Enclosed: Contract

MOTOR VEHICLE LICENSE AGREEMENT

Bruckner Truck Sales Inc dba Bruckner's Truck & Equipment P3905X

THIS AGREEMENT is entered on this 1st day of February, 2025 by and between the County of Tarrant, a duly and lawfully organized County of the State of Texas ("County"), the Tarrant County Tax Assessor-Collector and Bruckner Truck Sales Inc dba Bruckner's Truck & Equipment P3905X

RECITALS:

WHEREAS, public convenience will be furthered by authorizing Dealer/Agency to issue motor vehicle titles and/or registrations at its place of business listed on the attached Exhibit "A"; and

WHEREAS, Dealer/Agency has requested County to provide Dealer/Agency with access to Tarrant County as a processing County within WebDealer/WebAgent for motor vehicle titles and/or registration;

AGREEMENT:

NOW THEREFORE, for value received and in consideration of the covenants, conditions, and premises herein contained, the parties agree as follows;

1. County agrees to provide Dealer/Agency with access to Tarrant County as a processing County within WebDealer/WebAgent and supplies for motor vehicle titles and/or registration. Dealer/ Agency will be given at least 30 days advance notice of a proposed change in this agreement.

2. County shall supply Dealer/Agency with supplies, consisting of sticker paper, as needed for issuance. This agreement only applies to those transactions in which Dealer/Agency issues or uses supplies issued to Dealer/Agency by County. Under no circumstance will Dealer/Agency keep said supplies at any location other than the 1ocation listed in Exhibit "A". All supplies provided to Dealer/Agency must be kept in a secured environment.

3. Dealer/Agency agrees to return all voided or faulty inventory to the Tax Assessor-Collector. Any inventory issued per this agreement must be used by the dealer within WebDealer/WebAgent and may not be used on transactions physically submitted to the County Tax Office.

4. Dealer/Agency is subject to audit of all sticker paper inventory by the Tax Assessor-Collector at any time during normal business hours of the Dealer/Agency and at a mutually agreed upon location.

5. In the event the supplies provided by County to Dealer/Agency pursuant to this agreement are stolen, lost, damaged, vandalized, destroyed, or rendered unusable, whether intentional or not, Dealer/Agency agrees to reimburse County for the replacement of such supplies. The Dealer's/ Agency's payment for replacement costs for stolen, lost, damaged, vandalized, destroyed or unusable supplies shall be remitted to County by the Dealer/Agency within 7 days of written request by County.

6. Dealer/Agency agrees to notify County of any change in the ownership or location of its place of business listed on the attached Exhibit "A", within 30 days of such change. Notice will be provided pursuant to Paragraph 16 of this agreement. Any such change in ownership or location automatically terminates this agreement with respect to that location and necessitates a new agreement with the new ownership or location, as well as an audit of existing supplies.

7. Dealer/Agency shall designate one management employee per location to be designated as the liaison ("Designated Liaison") between the Dealer/Agency and the Tax Assessor-Collector. It will be the responsibility of the Designated Liaison to personally approve all individuals who will be receive supplies or issue registrations/process title transfers under the Dealer's/Agency's deputation. It is the further responsibility of the Designated Liaison to notify the Tax Assessor-Collector of each such individual's identity before permitting their contact with registrations, titles, or supplies under the Dealer's/Agency's deputation. The Designated Liaison will sign an oath of deputation on behalf of Dealer/Agency to be given by the Tax Assessor-Collector. Prior to deputation, the Tax Assessor-Collector shall provide any training deemed necessary for the Designated Liaison and the individuals approved and known by Tax Assessor-Collector.

Dealer/Agency agrees to notify County of any change in the Designated Liaison within 30 days of such change. Notice will be provided pursuant to Paragraph 16 of this agreement; should Dealer/ Agency fail to provide this notice, the County may revoke this agreement.

8. Dealer/Agency agrees, at Dealer's/Agency's Cost, to provide a bond payable to the Tarrant County Tax Assessor-Collector. The amount of the bond will be no less than the value of the supplies issued by County to Dealer/Agency or $100,000, whichever is greater, but no more than $5,000,000. The bond must state that it will provide coverage in the event the Dealer/Agency fails to timely remit all sales tax, title fees, registration and/or licensing fees and in the event the Dealer/ Agency fails to perform as per the Dealer's/Agency's signed agreement with the Tax Assessor-Collector (Obligee).

9. County agrees to not furnish any supplies for the account of the Dealer/Agency other than directly to the Designated Liaison or individuals that are on the approved list submitted to the Tax Assessor-Collector by the Designated Liaison as described in Paragraph 8. The Designated Liaison or other approved individual will inventory supplies prior to accepting delivery. Dealer/Agency assumes full liability for the safekeeping of all supplies furnished by the Tax Assessor-Collector pursuant to this agreement. Tax Assessor-Collector will notify Dealer/Agency in writing of any missing and unaccounted for supplies or cash shortages and Dealer/Agency shall pay for any missing or unaccounted for supplies unless Dealer/Agency rectifies any discrepancies within up to 7 days of the Tax Assessor-Collector's notice.

10. Dealer/Agency agrees to remit all tax, title and licensing fees collected pursuant to this Agreement to the Tarrant County Tax Assessor-Collector no later than the close of business on the 30th calendar day after either 1) the date the customer signs the contract of sale; or 2) the date the Form 130- U ("Application for Texas Certificate of Title") is executed, whichever date is first.

11. Dealer/Agency agrees that it will hold all taxes, fees and other receipts collected pursuant to the terms of this Agreement as a fiduciary of the Tarrant County Tax Assessor-Collector, and that such taxes, fees, and other receipts are due and owing to the Tarrant County Tax Assessor-Collector.

12. DEALER/AGENCY AGREES TO DEFEND, INDEMNIFY AND HOLD HARMLESS TARRANT COUNTY AND THE TARRANT COUNTY TAX ASSESSOR-COLLECTOR FROM AND AGAINST ANY LOSS, CLAIM, DEMAND, CAUSE OF ACTION, JUDGMENT OR ATTORNEY'S FEES ARISING FROM THIS AGREEMENT.

13. This Agreement includes all bonds and deputations exchanged between the parties. Breach of any material obligation to be performed by either party shall constitute a breach of the entire Agreement and shall give either party the right to immediately terminate this Agreement.

14. Either party hereto may voluntarily terminate this Agreement at any time upon 30 days prior written notice to the other party sent as provided in Paragraph 16. Within 7 days after the date of termination, the Dealer/Agency shall return to the County all outstanding supplies, together with payment of motor vehicle fees due.

15. Notice given pursuant to this Agreement shall be in writing and shall be given by United States certified or registered mail, postage prepaid, addressed to the appropriate party as set forth below:

COUNTY:

Rick D. Barnes, Tarrant County Tax Assessor-Collector
Administration Building
100 E Weatherford St
Fort Worth, TX 76196

DEALERSHIP/AGENCY:

Bruckner Truck Sales Inc dba Bruckner's Truck &
Equipment P3905X
1200 NE Loop 820
Fort Worth TX 76106

The person and address to which notices are to be given may be changed at any time upon written notice to the other party.

16. The term of this Agreement shall continue in full force and effect until January 31, 2029, unless superseded or amended by a written instrument executed by each party. This agreement may be terminated at any time by either party upon 30 days prior written notice, as set forth in Paragraph 16.

17. This Agreement shall be construed under and in accordance with the laws of the State of Texas. Exclusive venue for any action taken relative to this agreement shall be Tarrant County, Texas.

18. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective legal representatives and successors.

19. Neither party shall assign its rights, nor delegate its duties under this Agreement without prior written consent of the other party. Such unauthorized assignment and/or delegation shall, at the option of the non-assigning and/or non-delegating party be a material breach for which the non-assigning and/or non-delegating party may void this Agreement.

20. The provisions of this Agreement are not intended to create, nor shall they be in any way construed to create, a joint venture, partnership, employment relationship or any other similar relationship between the parties. The Dealer/Agency acknowledges that it is an independent contractor and that it will be acting as an independent contractor in performing its obligations under this agreement.

21. This Agreement shall not be amended or modified, except in writing signed by authorized representatives of the Dealer/Agency, County, and the Tax Assessor-Collector.

22. Dealer/Agency acknowledges and agrees that it has fully, accurately, and completely disclosed all interested parties in the attached Form 1295 and has acknowledged the completeness of this disclosure by filing the Form 1295, attached as Exhibit B, with the Texas Ethics Commission as required by law.

23. Dealer/Agency verifies that it does not boycott Israel and will not boycott Israel during the term of this contract.

24. **Compliance with Laws**. In providing the services required by this Agreement, Dealer/Agency must observe and comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and non-discrimination laws and regulations. Dealer/Agency shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date and year first written above.

COUNTY OF TARRANT
STATE OF TEXAS:

By: Separate Electronic Signature Page

Tim O'Hare
County Judge

TAX ASSESSOR-COLLECTOR

By: Rick Barnes
Rick Barnes (Aug 8, 2025 12:54:38 CDT)

Rick Barnes
Tarrant County

APPROVED AS TO FORM:

By: Katherine E. Owens
Katherine E. Owens (Jul 29, 2025 13:52:48 CDT)

Criminal District Attorney's Office*
Name: Katherine E. Owens
Title: Assistant Criminal District Attorney

Bruckner Truck Sales Inc dba
Bruckner's Truck & Equipment P3905X

By: Lee Ann Williams
Lee Ann Williams (Jul 25, 2025 15:31:48 CDT)
Signature

Lee Ann Williams
Printed Name

Office Manager
Title

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

"Execution of Agreement. This agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this agreement, and all of which, when taken together, shall be deemed to constitute one and the same agreement. The exchange of copies of this agreement and of signature pages by electronic transmission shall constitute effective execution and delivery of this agreement as to the parties and may be used in lieu of the original agreement for all purposes. Signatures of the parties transmitted or executed electronically shall be deemed to be their original signatures for any purpose whatsoever.."

EXHIBIT “A”

1200 NE Loop 820
Fort Worth TX 76106

TARRANT COUNTY TAX OFFICE

Tax Assessor-Collector RICK BARNES
100 E Weatherford, Room 105 ● Fort Worth, Texas 76196-0301 ●
817-884-1100
taxoffice@tarrantcountytx.gov

IN GOD WE TRUST

July 15, 2025

Dear Bruckner Truck Sales Inc dba Bruckner's Truck & Equipment

I want to take a minute to thank you and your company for the opportunity to do business with you and to let you know we look forward to serving you in the years to come.

We are committed to work on our services to make them as helpful and efficient as possible for you and are interested in any comments you might have to help us improve.

Below is your contract for use of inventory (registration stickers) issued to your location for the WebDealer system. We hope the system is useful to your business and the support we provide is helpful to you. Any suggestions or concerns that would help with the registration process are always welcome.

You will receive a separate email with instructions and additional forms to complete.

Sincerely,

Rick Barnes
Tarrant County Tax Assessor-Collector

Enclosed: Contract

MOTOR VEHICLE LICENSE AGREEMENT

Bruckner Truck Sales Inc dba Bruckner's Truck & Equipment

THIS AGREEMENT is entered on this 1st day of February, 2025 by and between the County of Tarrant, a duly and lawfully organized County of the State of Texas ("County"), the Tarrant County Tax Assessor-Collector and Bruckner Truck Sales Inc dba Bruckner's Truck & Equipment

RECITALS:

WHEREAS, public convenience will be furthered by authorizing Dealer/Agency to issue motor vehicle titles and/or registrations at its place of business listed on the attached Exhibit "A"; and

WHEREAS, Dealer/Agency has requested County to provide Dealer/Agency with access to Tarrant County as a processing County within WebDealer/WebAgent for motor vehicle titles and/or registration;

AGREEMENT:

NOW THEREFORE, for value received and in consideration of the covenants, conditions, and premises herein contained, the parties agree as follows;

1. County agrees to provide Dealer/Agency with access to Tarrant County as a processing County within WebDealer/WebAgent and supplies for motor vehicle titles and/or registration. Dealer/ Agency will be given at least 30 days advance notice of a proposed change in this agreement.

2. County shall supply Dealer/Agency with supplies, consisting of sticker paper, as needed for issuance. This agreement only applies to those transactions in which Dealer/Agency issues or uses supplies issued to Dealer/Agency by County. Under no circumstance will Dealer/Agency keep said supplies at any location other than the 1ocation listed in Exhibit "A". All supplies provided to Dealer/Agency must be kept in a secured environment.

3. Dealer/Agency agrees to return all voided or faulty inventory to the Tax Assessor-Collector. Any inventory issued per this agreement must be used by the dealer within WebDealer/WebAgent and may not be used on transactions physically submitted to the County Tax Office.

4. Dealer/Agency is subject to audit of all sticker paper inventory by the Tax Assessor-Collector at any time during normal business hours of the Dealer/Agency and at a mutually agreed upon location.

5. In the event the supplies provided by County to Dealer/Agency pursuant to this agreement are stolen, lost, damaged, vandalized, destroyed, or rendered unusable, whether intentional or not, Dealer/Agency agrees to reimburse County for the replacement of such supplies. The Dealer's/ Agency's payment for replacement costs for stolen, lost, damaged, vandalized, destroyed or unusable supplies shall be remitted to County by the Dealer/Agency within 7 days of written request by County.

6. Dealer/Agency agrees to notify County of any change in the ownership or location of its place of business listed on the attached Exhibit "A", within 30 days of such change. Notice will be provided pursuant to Paragraph 16 of this agreement. Any such change in ownership or location automatically terminates this agreement with respect to that location and necessitates a new agreement with the new ownership or location, as well as an audit of existing supplies.

7. Dealer/Agency shall designate one management employee per location to be designated as the liaison ("Designated Liaison") between the Dealer/Agency and the Tax Assessor-Collector. It will be the responsibility of the Designated Liaison to personally approve all individuals who will be receive supplies or issue registrations/process title transfers under the Dealer's/Agency's deputation. It is the further responsibility of the Designated Liaison to notify the Tax Assessor-Collector of each such individual's identity before permitting their contact with registrations, titles, or supplies under the Dealer's/Agency's deputation. The Designated Liaison will sign an oath of deputation on behalf of Dealer/Agency to be given by the Tax Assessor-Collector. Prior to deputation, the Tax Assessor-Collector shall provide any training deemed necessary for the Designated Liaison and the individuals approved and known by Tax Assessor-Collector.

Dealer/Agency agrees to notify County of any change in the Designated Liaison within 30 days of such change. Notice will be provided pursuant to Paragraph 16 of this agreement; should Dealer/ Agency fail to provide this notice, the County may revoke this agreement.

8. Dealer/Agency agrees, at Dealer's/Agency's Cost, to provide a bond payable to the Tarrant County Tax Assessor-Collector. The amount of the bond will be no less than the value of the supplies issued by County to Dealer/Agency or $100,000, whichever is greater, but no more than $5,000,000. The bond must state that it will provide coverage in the event the Dealer/Agency fails to timely remit all sales tax, title fees, registration and/or licensing fees and in the event the Dealer/ Agency fails to perform as per the Dealer's/Agency's signed agreement with the Tax Assessor-Collector (Obligee).

9. County agrees to not furnish any supplies for the account of the Dealer/Agency other than directly to the Designated Liaison or individuals that are on the approved list submitted to the Tax Assessor-Collector by the Designated Liaison as described in Paragraph 8. The Designated Liaison or other approved individual will inventory supplies prior to accepting delivery. Dealer/Agency assumes full liability for the safekeeping of all supplies furnished by the Tax Assessor-Collector pursuant to this agreement. Tax Assessor-Collector will notify Dealer/Agency in writing of any missing and unaccounted for supplies or cash shortages and Dealer/Agency shall pay for any missing or unaccounted for supplies unless Dealer/Agency rectifies any discrepancies within up to 7 days of the Tax Assessor-Collector's notice.

10. Dealer/Agency agrees to remit all tax, title and licensing fees collected pursuant to this Agreement to the Tarrant County Tax Assessor-Collector no later than the close of business on the 30th calendar day after either 1) the date the customer signs the contract of sale; or 2) the date the Form 130- U ("Application for Texas Certificate of Title") is executed, whichever date is first.

11. Dealer/Agency agrees that it will hold all taxes, fees and other receipts collected pursuant to the terms of this Agreement as a fiduciary of the Tarrant County Tax Assessor-Collector, and that such taxes, fees, and other receipts are due and owing to the Tarrant County Tax Assessor-Collector.

12. DEALER/AGENCY AGREES TO DEFEND, INDEMNIFY AND HOLD HARMLESS TARRANT COUNTY AND THE TARRANT COUNTY TAX ASSESSOR-COLLECTOR FROM AND AGAINST ANY LOSS, CLAIM, DEMAND, CAUSE OF ACTION, JUDGMENT OR ATTORNEY'S FEES ARISING FROM THIS AGREEMENT.

13. This Agreement includes all bonds and deputations exchanged between the parties. Breach of any material obligation to be performed by either party shall constitute a breach of the entire Agreement and shall give either party the right to immediately terminate this Agreement.

14. Either party hereto may voluntarily terminate this Agreement at any time upon 30 days prior written notice to the other party sent as provided in Paragraph 16. Within 7 days after the date of termination, the Dealer/Agency shall return to the County all outstanding supplies, together with payment of motor vehicle fees due.

15. Notice given pursuant to this Agreement shall be in writing and shall be given by United States certified or registered mail, postage prepaid, addressed to the appropriate party as set forth below:

COUNTY:

Rick D. Barnes, Tarrant County Tax Assessor-Collector
Administration Building
100 E Weatherford St
Fort Worth, TX 76196

DEALERSHIP/AGENCY:

Bruckner Truck Sales Inc dba Bruckner's Truck &
Equipment
1200 NE Loop 820
Fort Worth TX 76106

The person and address to which notices are to be given may be changed at any time upon written notice to the other party.

16. The term of this Agreement shall continue in full force and effect until January 31, 2029, unless superseded or amended by a written instrument executed by each party. This agreement may be terminated at any time by either party upon 30 days prior written notice, as set forth in Paragraph 16.

17. This Agreement shall be construed under and in accordance with the laws of the State of Texas. Exclusive venue for any action taken relative to this agreement shall be Tarrant County, Texas.

18. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective legal representatives and successors.

19. Neither party shall assign its rights, nor delegate its duties under this Agreement without prior written consent of the other party. Such unauthorized assignment and/or delegation shall, at the option of the non-assigning and/or non-delegating party be a material breach for which the non-assigning and/or non-delegating party may void this Agreement.

20. The provisions of this Agreement are not intended to create, nor shall they be in any way construed to create, a joint venture, partnership, employment relationship or any other similar relationship between the parties. The Dealer/Agency acknowledges that it is an independent contractor and that it will be acting as an independent contractor in performing its obligations under this agreement.

21. This Agreement shall not be amended or modified, except in writing signed by authorized representatives of the Dealer/Agency, County, and the Tax Assessor-Collector.

22. Dealer/Agency acknowledges and agrees that it has fully, accurately, and completely disclosed all interested parties in the attached Form 1295 and has acknowledged the completeness of this disclosure by filing the Form 1295, attached as Exhibit B, with the Texas Ethics Commission as required by law.

23. Dealer/Agency verifies that it does not boycott Israel and will not boycott Israel during the term of this contract.

24. **Compliance with Laws**. In providing the services required by this Agreement, Dealer/Agency must observe and comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and non-discrimination laws and regulations. Dealer/Agency shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date and year first written above.

COUNTY OF TARRANT
STATE OF TEXAS:

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

TAX ASSESSOR-COLLECTOR

Rick Barnes
Rick Barnes (Aug 8, 2025 12:55:06 CDT)
By: _____
Rick Barnes
Tarrant County

APPROVED AS TO FORM:

Katherine E. Owens
By: Katherine E. Owens (Jul 29, 2025 14:02:45 CDT)
Criminal District Attorney's Office*
Name: Katherine E. Owens
Title: Assistant Criminal District Attorney

Bruckner Truck Sales Inc dba
Bruckner's Truck & Equipment

Lee Ann Williams
By: Lee Ann Williams (Jul 16, 2025 09:51 CDT)
Signature

Lee Ann Williams
Printed Name

Office Manager
Title

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

"Execution of Agreement. This agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this agreement, and all of which, when taken together, shall be deemed to constitute one and the same agreement. The exchange of copies of this agreement and of signature pages by electronic transmission shall constitute effective execution and delivery of this agreement as to the parties and may be used in lieu of the original agreement for all purposes. Signatures of the parties transmitted or executed electronically shall be deemed to be their original signatures for any purpose whatsoever.."

EXHIBIT “A”

1200 NE Loop 820
Fort Worth TX 76106

TARRANT COUNTY TAX OFFICE

Tax Assessor-Collector RICK BARNES
100 E Weatherford, Room 105 ● Fort Worth, Texas 76196-0301 ●
817-884-1100
taxoffice@tarrantcountytx.gov

IN GOD WE TRUST

July 25, 2025

Dear NTX Direct LLC

I want to take a minute to thank you and your company for the opportunity to do business with you and to let you know we look forward to serving you in the years to come.

We are committed to work on our services to make them as helpful and efficient as possible for you and are interested in any comments you might have to help us improve.

Below is your contract for use of inventory (registration stickers) issued to your location for the WebDealer system. We hope the system is useful to your business and the support we provide is helpful to you. Any suggestions or concerns that would help with the registration process are always welcome.

You will receive a separate email with instructions and additional forms to complete.

Sincerely,

Rick Barnes
Tarrant County Tax Assessor-Collector

Enclosed: Contract

MOTOR VEHICLE LICENSE AGREEMENT

NTX Direct LLC

THIS AGREEMENT is entered on this 1st day of February, 2025 by and between the County of Tarrant, a duly and lawfully organized County of the State of Texas ("County"), the Tarrant County Tax Assessor-Collector and NTX Direct LLC

RECITALS:

WHEREAS, public convenience will be furthered by authorizing Dealer/Agency to issue motor vehicle titles and/or registrations at its place of business listed on the attached Exhibit "A"; and

WHEREAS, Dealer/Agency has requested County to provide Dealer/Agency with access to Tarrant County as a processing County within WebDealer/WebAgent for motor vehicle titles and/or registration;

AGREEMENT:

NOW THEREFORE, for value received and in consideration of the covenants, conditions, and premises herein contained, the parties agree as follows;

1. County agrees to provide Dealer/Agency with access to Tarrant County as a processing County within WebDealer/WebAgent and supplies for motor vehicle titles and/or registration. Dealer/ Agency will be given at least 30 days advance notice of a proposed change in this agreement.

2. County shall supply Dealer/Agency with supplies, consisting of sticker paper, as needed for issuance. This agreement only applies to those transactions in which Dealer/Agency issues or uses supplies issued to Dealer/Agency by County. Under no circumstance will Dealer/Agency keep said supplies at any location other than the 1ocation listed in Exhibit "A". All supplies provided to Dealer/Agency must be kept in a secured environment.

3. Dealer/Agency agrees to return all voided or faulty inventory to the Tax Assessor-Collector. Any inventory issued per this agreement must be used by the dealer within WebDealer/WebAgent and may not be used on transactions physically submitted to the County Tax Office.

4. Dealer/Agency is subject to audit of all sticker paper inventory by the Tax Assessor-Collector at any time during normal business hours of the Dealer/Agency and at a mutually agreed upon location.

5. In the event the supplies provided by County to Dealer/Agency pursuant to this agreement are stolen, lost, damaged, vandalized, destroyed, or rendered unusable, whether intentional or not, Dealer/Agency agrees to reimburse County for the replacement of such supplies. The Dealer's/ Agency's payment for replacement costs for stolen, lost, damaged, vandalized, destroyed or unusable supplies shall be remitted to County by the Dealer/Agency within 7 days of written request by County.

6. Dealer/Agency agrees to notify County of any change in the ownership or location of its place of business listed on the attached Exhibit "A", within 30 days of such change. Notice will be provided pursuant to Paragraph 16 of this agreement. Any such change in ownership or location automatically terminates this agreement with respect to that location and necessitates a new agreement with the new ownership or location, as well as an audit of existing supplies.

7. Dealer/Agency shall designate one management employee per location to be designated as the liaison ("Designated Liaison") between the Dealer/Agency and the Tax Assessor-Collector. It will be the responsibility of the Designated Liaison to personally approve all individuals who will be receive supplies or issue registrations/process title transfers under the Dealer's/Agency's deputation. It is the further responsibility of the Designated Liaison to notify the Tax Assessor-Collector of each such individual's identity before permitting their contact with registrations, titles, or supplies under the Dealer's/Agency's deputation. The Designated Liaison will sign an oath of deputation on behalf of Dealer/Agency to be given by the Tax Assessor-Collector. Prior to deputation, the Tax Assessor-Collector shall provide any training deemed necessary for the Designated Liaison and the individuals approved and known by Tax Assessor-Collector.

Dealer/Agency agrees to notify County of any change in the Designated Liaison within 30 days of such change. Notice will be provided pursuant to Paragraph 16 of this agreement; should Dealer/ Agency fail to provide this notice, the County may revoke this agreement.

8. Dealer/Agency agrees, at Dealer's/Agency's Cost, to provide a bond payable to the Tarrant County Tax Assessor-Collector. The amount of the bond will be no less than the value of the supplies issued by County to Dealer/Agency or $100,000, whichever is greater, but no more than $5,000,000. The bond must state that it will provide coverage in the event the Dealer/Agency fails to timely remit all sales tax, title fees, registration and/or licensing fees and in the event the Dealer/ Agency fails to perform as per the Dealer's/Agency's signed agreement with the Tax Assessor-Collector (Obligee).

9. County agrees to not furnish any supplies for the account of the Dealer/Agency other than directly to the Designated Liaison or individuals that are on the approved list submitted to the Tax Assessor-Collector by the Designated Liaison as described in Paragraph 8. The Designated Liaison or other approved individual will inventory supplies prior to accepting delivery. Dealer/Agency assumes full liability for the safekeeping of all supplies furnished by the Tax Assessor-Collector pursuant to this agreement. Tax Assessor-Collector will notify Dealer/Agency in writing of any missing and unaccounted for supplies or cash shortages and Dealer/Agency shall pay for any missing or unaccounted for supplies unless Dealer/Agency rectifies any discrepancies within up to 7 days of the Tax Assessor-Collector's notice.

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11. Dealer/Agency agrees that it will hold all taxes, fees and other receipts collected pursuant to the terms of this Agreement as a fiduciary of the Tarrant County Tax Assessor-Collector, and that such taxes, fees, and other receipts are due and owing to the Tarrant County Tax Assessor-Collector.

12. DEALER/AGENCY AGREES TO DEFEND, INDEMNIFY AND HOLD HARMLESS TARRANT COUNTY AND THE TARRANT COUNTY TAX ASSESSOR-COLLECTOR FROM AND AGAINST ANY LOSS, CLAIM, DEMAND, CAUSE OF ACTION, JUDGMENT OR ATTORNEY'S FEES ARISING FROM THIS AGREEMENT.

13. This Agreement includes all bonds and deputations exchanged between the parties. Breach of any material obligation to be performed by either party shall constitute a breach of the entire Agreement and shall give either party the right to immediately terminate this Agreement.

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15. Notice given pursuant to this Agreement shall be in writing and shall be given by United States certified or registered mail, postage prepaid, addressed to the appropriate party as set forth below:

COUNTY:

Rick D. Barnes, Tarrant County Tax Assessor-Collector
Administration Building
100 E Weatherford St
Fort Worth, TX 76196

DEALERSHIP/AGENCY:

NTX Direct LLC
10027 Harmon Rd STE 105
Fort Worth TX 76177

The person and address to which notices are to be given may be changed at any time upon written notice to the other party.

16. The term of this Agreement shall continue in full force and effect until January 31, 2029, unless superseded or amended by a written instrument executed by each party. This agreement may be terminated at any time by either party upon 30 days prior written notice, as set forth in Paragraph 16.

17. This Agreement shall be construed under and in accordance with the laws of the State of Texas. Exclusive venue for any action taken relative to this agreement shall be Tarrant County, Texas.

18. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective legal representatives and successors.

19. Neither party shall assign its rights, nor delegate its duties under this Agreement without prior written consent of the other party. Such unauthorized assignment and/or delegation shall, at the option of the non-assigning and/or non-delegating party be a material breach for which the non-assigning and/or non-delegating party may void this Agreement.

20. The provisions of this Agreement are not intended to create, nor shall they be in any way construed to create, a joint venture, partnership, employment relationship or any other similar relationship between the parties. The Dealer/Agency acknowledges that it is an independent contractor and that it will be acting as an independent contractor in performing its obligations under this agreement.

21. This Agreement shall not be amended or modified, except in writing signed by authorized representatives of the Dealer/Agency, County, and the Tax Assessor-Collector.

22. Dealer/Agency acknowledges and agrees that it has fully, accurately, and completely disclosed all interested parties in the attached Form 1295 and has acknowledged the completeness of this disclosure by filing the Form 1295, attached as Exhibit B, with the Texas Ethics Commission as required by law.

23. Dealer/Agency verifies that it does not boycott Israel and will not boycott Israel during the term of this contract.

24. **Compliance with Laws**. In providing the services required by this Agreement, Dealer/Agency must observe and comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and non-discrimination laws and regulations. Dealer/Agency shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date and year first written above.

COUNTY OF TARRANT
STATE OF TEXAS:

By: Separate Electronic Signature Page

Tim O'Hare
County Judge

TAX ASSESSOR-COLLECTOR

By: Rick Barnes
Rick Barnes (Aug 8, 2025 12:54:04 CDT)

Rick Barnes
Tarrant County

APPROVED AS TO FORM:

By: Katherine E. Owens
Katherine E. Owens (Jul 29, 2025 13:52:16 CDT)

Criminal District Attorney's Office*
Name: Katherine E. Owens
Title: Assistant Criminal District Attorney

NTX Direct LLC

By: Billy Hamlin
Billy Hamlin (Jul 28, 2025 15:11:16 CDT)
Signature

Billy Hamlin
Printed Name

Owner
Title

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

"Execution of Agreement. This agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this agreement, and all of which, when taken together, shall be deemed to constitute one and the same agreement. The exchange of copies of this agreement and of signature pages by electronic transmission shall constitute effective execution and delivery of this agreement as to the parties and may be used in lieu of the original agreement for all purposes. Signatures of the parties transmitted or executed electronically shall be deemed to be their original signatures for any purpose whatsoever.."

EXHIBIT “A”

10027 Harmon Rd ste 105
Ft Worth TX 76177

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 2
Department:	**Prepared By:** Charlotte Sadler	**Approved By:** Andy Nguyen

SUBJECT:

Consideration of Tax Office Deputizations

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider the attached Tax Office Deputizations.

BACKGROUND

The Tax Assessor-Collector or his representative administered these deputizations listed on the attachment as prescribed by Texas Traffic Laws, Sec. 502.112, 502.113 and 502.114. Some of the deputies are authorized to issue motor vehicle registration receipts and prepare or accept applications for title transfers. Some deputies are also authorized to process property tax transactions involving values, rates and receivables. These deputizations do not allow the deputies to perform any other act on behalf of the Tarrant County Tax Assessor-Collector. The attached list reflects those individuals who have been given these deputizations.

FISCAL IMPACT

There is no fiscal impact associated with this item.

Attachments

Tax Deputizations.pdf

Tax Office Deputizations August 2025		
Name	Date	Entity
Johnathan Eskander	August 11 2025	Tarrant County Tax Office Employee
Daniel Rodriguez	August 11 2025	Tarrant County Tax Office Employee
Billy Hamlin	August 11 2025	NTX Direct LLC
Ramona Jaber	August 11 2025	Arlington Precise Auto Repair & Sals Inc.
Ragenna Prince	August 11 2025	University of Texas at Arlington
LeeAnn Williams	August 11 2025	Bruckner Truck Sales Inc dba Bruckner Truck & Equipment P3905X
LeeAnn Williams	August 11 2025	Bruckner Truck Sales Inc dba Bruckner's Truck & Equipment

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 3
Department:	**Prepared By:** Krystal Oropeza	**Approved By:** Andy Nguyen

SUBJECT:

Consideration of Property Tax Refunds

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider the attached list of property tax accounts where a refund is recommended.

BACKGROUND

Section 31.11 of the Texas Property Tax Code requires that the Commissioners Court approve refunds of property tax overpayments that are not exact duplicates when the amount exceeds $2,500.00. The Tax Office has identified that the attached list of accounts are eligible for a refund due to overpayment of the amount due for the tax years and amounts indicated.

The Tarrant County Auditor's Office has reviewed and approved the attached list.

FISCAL IMPACT

There is no fiscal impact associated with this item.

Attachments

Tax Refunds.pdf

Refund Detail Report

Account #	Fiduciary	Payee	Type	Amount	Interest	Recalc Date	Status	State	Age Days	Modified By	Modified Date
00000171816		C L JOHNSON	Over Payment	$2,680.31	$0.00	6/27/2025	Open	CommissionerCourtApproval	48	TarrantCounty\VPGuajardo	8/14/2025
00000244724		JEAN TAYLOR	Over Payment	$3,388.41	$0.00	6/17/2025	Open	CommissionerCourtApproval	58	TarrantCounty\VPGuajardo	8/14/2025
00000814008		PATRICIA D CHOICE	Over Payment	$4,290.00	$0.00	6/23/2025	Open	CommissionerCourtApproval	52	TarrantCounty\VPGuajardo	8/14/2025
00001342436		COTALITY	Over Payment	$12,099.81	$0.00	7/16/2025	Open	CommissionerCourtApproval	29	TarrantCounty\VPGuajardo	8/14/2025
00002943824		MIDLAND LOAN SERVICES	Over Payment	$101,851.82	$0.00	6/20/2025	Open	CommissionerCourtApproval	55	TarrantCounty\VPGuajardo	8/14/2025
00003613518		COTALITY	Over Payment	$2,815.33	$0.00	7/7/2025	Open	CommissionerCourtApproval	38	TarrantCounty\VPGuajardo	8/14/2025
00004264606		COTALITY	Over Payment	$3,418.58	$0.00	6/27/2025	Open	CommissionerCourtApproval	48	TarrantCounty\VPGuajardo	8/14/2025
00005628555		COTALITY	Over Payment	$10,140.85	$0.00	7/17/2025	Open	CommissionerCourtApproval	28	TarrantCounty\VPGuajardo	8/14/2025
00006707874		COTALITY CENTRALIZED REFUNDS	Over Payment	$4,709.27	$0.00	8/1/2025	Open	CommissionerCourtApproval	13	TarrantCounty\VPGuajardo	8/14/2025
00006804578		COTALITY	Over Payment	$8,524.83	$0.00	7/11/2025	Open	CommissionerCourtApproval	34	TarrantCounty\VPGuajardo	8/14/2025
00007172869		COTALITY	Over Payment	$3,272.57	$0.00	7/21/2025	Open	CommissionerCourtApproval	24	TarrantCounty\VPGuajardo	8/14/2025
00040002071		COTALITY	Over Payment	$8,443.30	$0.00	7/9/2025	Open	CommissionerCourtApproval	36	TarrantCounty\VPGuajardo	8/14/2025
00040679543		COTALITY	Over Payment	$4,472.96	$0.00	7/18/2025	Open	CommissionerCourtApproval	27	TarrantCounty\VPGuajardo	8/14/2025
00041223950		COTALITY	Over Payment	$3,271.66	$0.00	7/14/2025	Open	CommissionerCourtApproval	31	TarrantCounty\VPGuajardo	8/14/2025
00042108525		COTALITY	Over Payment	$3,114.43	$0.00	6/30/2025	Open	CommissionerCourtApproval	45	TarrantCounty\VPGuajardo	8/14/2025
00042213744		COTALITY	Over Payment	$14,919.71	$0.00	7/1/2025	Open	CommissionerCourtApproval	44	TarrantCounty\VPGuajardo	8/14/2025

Refund Detail Report

Account #	Fiduciary	Payee	Type	Amount	Interest	Recalc Date	Status	State	Age Days	Modified By	Modified Date
00042248921		TRAN DAN T AND LU TH UY MY THI	Over Payment	$8,184.08	$0.00	3/20/2025	Open	CommissionerCourtApproval	147	TarrantCounty\VPGuajardo	8/14/2025
00042808926		COTALITY	Over Payment	$5,408.38	$0.00	7/9/2025	Open	CommissionerCourtApproval	36	TarrantCounty\VPGuajardo	8/14/2025
00043170997		COTALITY	Over Payment	$3,636.50	$0.00	3/14/2025	Open	CommissionerCourtApproval	153	TarrantCounty\VPGuajardo	8/14/2025
51000107014		COTALITY	Over Payment	$6,038.76	$0.00	7/9/2025	Open	CommissionerCourtApproval	36	TarrantCounty\VPGuajardo	8/14/2025
Number of Accounts: 20			**Total**	**$214,681.56**	**$0.00**						
Number of Records: 20											

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 2
Department:	**Prepared By:** Krystal Oropeza	**Approved By:** Andy Nguyen

SUBJECT:

Consideration of Property Tax Waivers of Penalty and Interest

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider approving the attached list of property tax accounts where a waiver of penalty and interest is recommended.

BACKGROUND

Section 33.011 of the Texas Property Tax Code authorizes, and in some cases requires, the Commissioner Court to approve the waiver of penalty and interest on property tax payments where specific conditions apply. The Tax Office has identified that the attached list of accounts are eligible for waiver of penalty & interest for the tax years and amounts indicated.

FISCAL IMPACT

There is no fiscal impact associated with this item.

Attachments

Property Tax Waiver.pdf

REQUEST FOR WAIVER OF PENALTY AND/OR INTEREST

COMMISSIONERS COURT CONSENT AGENDA - Date: 9/3/2025

	ACCOUNT	REQUESTED BY	YEAR	DATE	COUNTY	ATTORNEY FEES	GRAND TOTAL	REASON	SECTION 33.011, TEXAS PROPERTY TAX CODE
1	00002260832	Sandra Lester	2024	7/16/2025	$168.51	$2,073.57	$4,037.81	County Clerk indexed the deed as a Deed of Trust rather than Trustee's Deed, TAD does not update ownership with a Deed of Trust.	33.011
2	00043097602	Manu Vaish on behalf of Rotkreuz LLC	2024	7/2/2025	$23.81	$0.00	$61.24	TAD failed to update ownership timely.	33.011
3	00043088956	Manu Vaish on behalf of Rotkreuz LLC	2024	7/2/2025	$342.81	$1,156.09	$2,037.86	TAD failed to update ownership timely.	33.011
4	00006922813	Jamie Loh	2024	7/31/2025	$257.07	$2,711.70	$5,109.58	TAD failed to timely update the account when deed was filed in 2024.	33.011
5	00014854347	DJ Maul on behalf of Cranial Technologies	2024	7/31/2025	$38.90	$137.87	$247.94	TAD failed to update the mailing address in 2022.	33.011
6									
7									
8									
9									
10									
11									
	TOTALS				**$831.10**	**$6,079.23**	**$11,494.43**		

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 3
Department:	**Prepared By:** Sarah VanTassel	**Approved By:** Joseph Jackson

SUBJECT:

Request for Public Hearing - Tuesday, September 16, 2025, 10:00 A.M. - To Consider Establishing a Speed Limit of 35 MPH on Grants Lane - Precinct 4

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court conduct a public hearing on Tuesday, September 16, 2025, at 10:00 a.m., to consider establishing a speed limit of 35 MPH on Grants Lane, Precinct 4.

BACKGROUND

A request to recommend a speed limit by the Precinct 4 operations staff initiated the need for a site visit and speed study to establish a posted speed limit for Grants Lane. The County Engineer has completed a speed study and recommends a maximum speed of 35 MPH be posted on Grants Lane from Peden Road to the termination of the right-of-way near Sandstrom Way. Grants Lane is established as County Road 4038-040.

FISCAL IMPACT

There is no fiscal impact associated with this item.

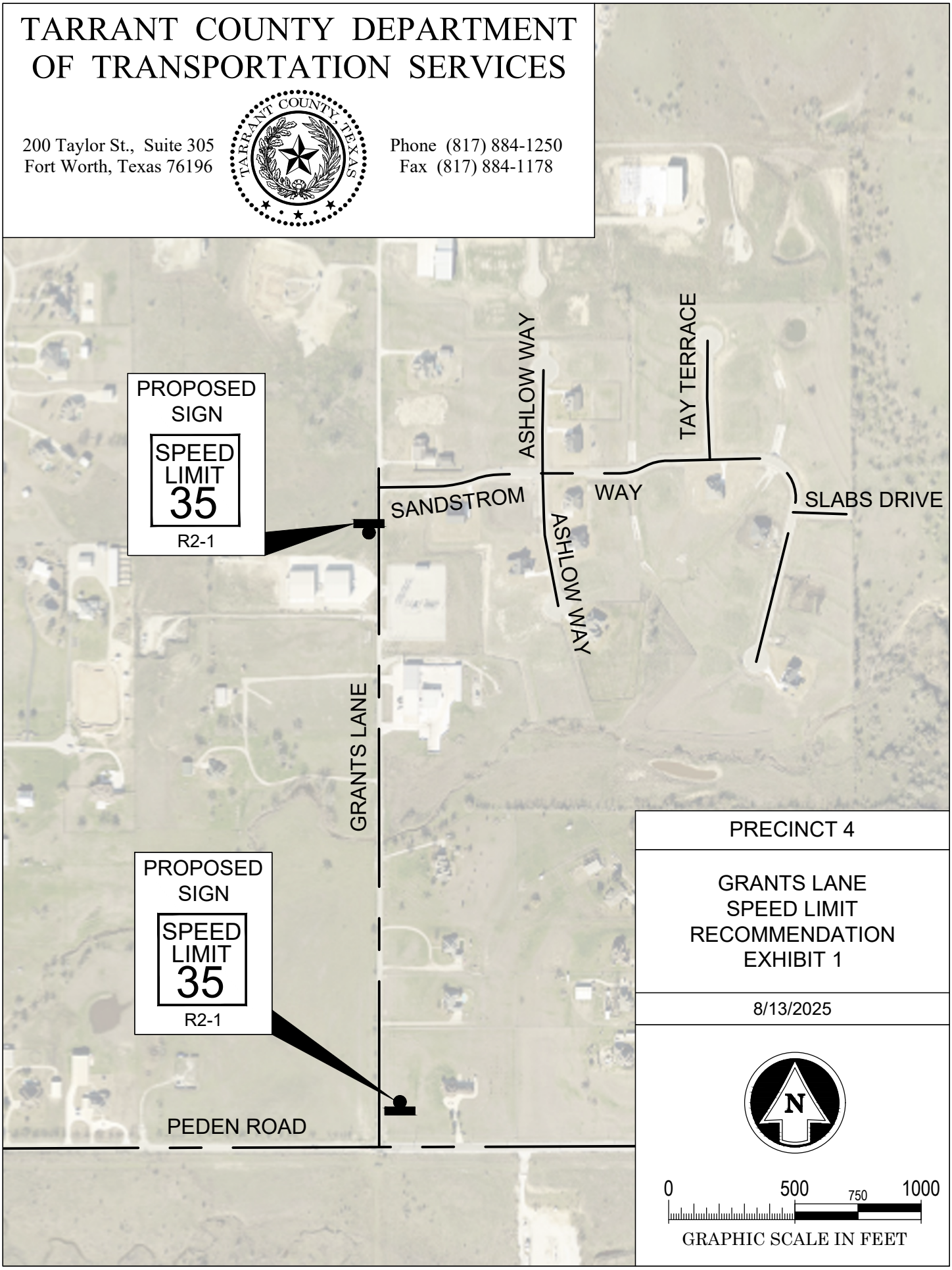
Attachments

transportation speed limit.pdf

TARRANT COUNTY DEPARTMENT OF TRANSPORTATION SERVICES

200 Taylor St., Suite 305
Fort Worth, Texas 76196

Phone (817) 884-1250
Fax (817) 884-1178



PRECINCT 4

GRANTS LANE
SPEED LIMIT
RECOMMENDATION
EXHIBIT 1

8/13/2025

N

0 500 750 1000

GRAPHIC SCALE IN FEET

T:\Transportation Documents\County Roads\4038-040 Grants Lane (old Peden)\Speed Study\SignExhibit-GrantsLn-Speed.dwg

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any County action that involves the adoption Of a regulation, policy, guideline, court resolution or order.

Project/Regulation Name: **Establishing a speed limit of 35 MPH on Grants Lane from Peden Road to the termination of the right-of-way near Sandstrom Way.**

County Department: **Transportation Services**

Contact Person: **Joseph Jackson, County Engineer**

Phone Number of Contact Person: 817 884-1153

Type of TIA Performed: **SHORT TIA** or FULL TIA.
Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

YES _____ NO _____X_____

2. Does the county action limit or restrict a real property right, even partially or temporarily?

YES _____ NO ____X_____

If you answered "yes" to either question, go to Section III.
If you answered "no" to both, STOP HERE and circle SHORT TIA at the top of the form.

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 6
Department:	**Prepared By:** Nicole Benoit	**Approved By:** Joseph Jackson

SUBJECT:

Consideration of Final Plat – Timber Wolf Valley – Precinct 2

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

lt is requested that the Commissioners Court consider for recording in the Plat Records of Tarrant County, Texas, the Final Plat of Lots 12R,13R, and 14R, Block 1, Timber Wolf Valley, an addition to Tarrant County, Texas; being 3.70 acres of land, a replat of Lots 12, 13, and 14, Block 1, Timber Wolf Valley, an addition to Tarrant County, Texas, as recorded in D223030216, Plat Records, Tarrant County, Texas.

BACKGROUND

The subdivision is located within the City of Fort Worth Extraterritorial Jurisdiction (ETJ). The plat is attached and has been approved and signed by the City of Fort Worth.

There is no Federal Emergency Management Agency-designated floodplain associated with this plat.

A location map of this subdivision in Precinct 2 is attached.

Water services will be provided by Bethesda.

The final plat has been reviewed by Tarrant County Transportation Services and has successfully met the standards contained in the Tarrant County Development Regulations.

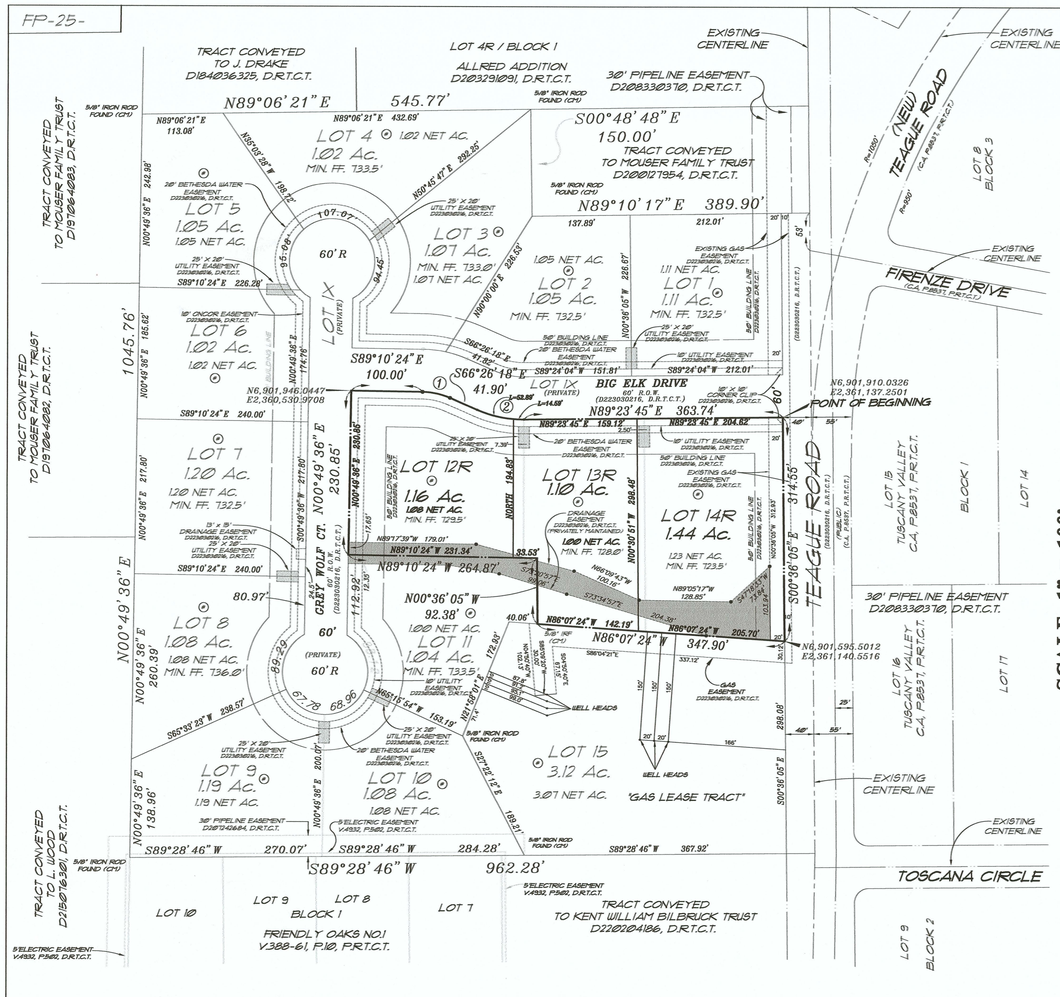
FISCAL IMPACT

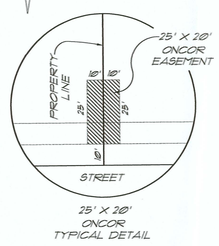
There is no fiscal impact associated with this item.

Attachments

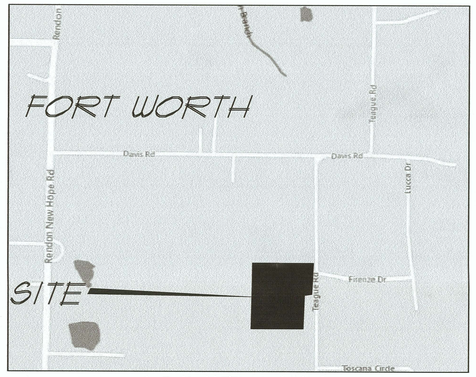
Timber Wolf Valley Replat, Blk1 Lots12R,13R,14R.FS-25-062.FWETJ-CFW Signed plat for CCAgenda-0808202.pdf
Timber Wolf Vally Replat Lots 12R, 13R, 14R Block 1 Court Map.pdf
Timber Wolf Valley Replat, Blk1 Lots12R,13R,14R.FS-25-062.FWETJ-Tax Documents.pdf

FP-25-





⊙ = OWNER
MW Texan Star Homes LLC
Kim Malone
3403 Chase Landing
Burleson, Texas 76028
817-718-6343
email: skeeterwells@hotmail.com



VICINITY MAP

Owners Certificate

Whereas MW Texan Star Homes LLC., are the owners of a tract or parcel of land situated in the Wash Davidson Survey, Abstract No.393, Tarrant County, Texas, being all of Lots 12, 13 and 14, Block 1, Timber Wolf Valley an addition to Tarrant County, Texas according to the plat recorded as D223030216, Deed Records, Tarrant County, Texas, being more particularly described as follows:

Beginning at a 1/2" iron rod found for corner at the intersection of the west line of Teague Road (95' right-of-way) with the south line of Big Elk Drive (60' right-of-way), being the northeast corner of said Lot 14;

Thence South 00°36'05" East with the west line of said Teague Road and the east line of said Lot 14 a distance of 314.55 feet to a 1/2" iron rod found for corner in the west line of Teague Road, being the southeast corner of said Lot 14 and the northeast corner of Lot 15 of said Timber Wolf Valley;

Thence North 86°07'24" West with the common line between said Lot 14 and said Lot 15 a distance of 347.90 feet to a 1/2" iron rod found for corner in the north line of said Lot 15, being a southwest corner of said Lot 13 and acorner of Lot 11 of said Timber Wolf Valley;

Thence North 00°36'05" West with the common line between said Lot 13 and said Lot 14 a distance of 92.38 feet to a 1/2" iron rod found for corner, being the northeast corner of said Lot 11 and a inside ell corner of said Lot 13;

Thence North 89°10'24" West with the common line between said Lot 11 and said Lot 13 a distance of 264.87 feet to a 1/2" iron rod found for corner in the east line of Grey Wolf Court (60' right-of-way), being the northwest corner of said Lot 11and the southwest corner of said Lot 12;

Thence North 00°49'36" East with the east line of said Grey Wolf Court and the west line of said Lot12 a distance of 230.85 feet to a 1/2" iron rod found for corner at the intersection of said Grey Wolf Court with said Big Elk Drive, being the northwest corner of said Lot 12;

Thence South 89°10'24" East with the south line of said Big Elk Drive and the north line of said Lot12 a distance of 100.00 feet to a 1/2" iron rod found for corner at the beginning of a curve to the right;

Thence In a southeasterly line of said Big Elk Drive and said curve to the right having a cental angle of 22°44'06", a radius of 100.00 feet and an arc length of 39.68 feet, and a chord bearing South 77°48'21" East and a chord distance of 39.68 feet to a 1/2" iron rod found for corner, being the end of said curve to the right;

Thence South 66°26'18" East with the south line of said Big Elk Drive and the north line of said Lot12 a distance of 41.90 feet to a 1/2" iron rod found for corner at the beginning of a curve to the left;

Thence In a southeasterly line of said Big Elk Drive and said curve to the left having a cental angle of 24°09'47", a radius of 160.00 feet and an arc length of 67.48 feet, and a chord bearing South 78°31'12" East and a chord distance of 66.98 feet to a 1/2" iron rod found for corner, being the end of said curve to the left;

Thence North 89°23'45" East with the south line of a said Big Elk Drive and the north line of said Lot 13 a distance of 363.74 feet to the POINT OF BEGINNING and containing 3.70 acres of land, more or less, as surveyed on the ground in February, 2025 by Tucker Surveyors.

NOW, THEREFORE, KNOWN ALL MEN BY THESE PRESENTS

That We, MW Texan Star Homes LLC., do hereby adopt this replat as Lot 12R, Lot 13R and Lot 14R, Block 1, Timber Wolf Valley, an addition to Tarrant County, Texas, and do hereby dedicate to the public's use forever the easements and right-of-ways shown heron.

WITNESS MY HAND AT TARRANT COUNTY, TEXAS, this the 31 day of July 2025.

Kim Malone - Partner (MW Texan Star Homes LLC.)

State of Texas
County of Tarrant

BEFORE ME, the undersigned, a Notary Public in and for the said County and State, on this day personally appeared Kim Malone, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledge to me that she executed the same purposes and consideration therein express and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 31, day of July 2025.

Notary Public

DANA MCDONALD
Notary Public, State of Texas
Comm. Expires 08-12-2025
Notary ID 6846899-9

State of Texas
County of Tarrant

THAT, I, Donnie L. Tucker, do hereby certify that I prepared this plat from actual survey on the land and that the corner monuments shown thereon were properly placed under my personal supervision in accordance with the Platting Rules and Regulations of Tarrant County, Texas and in accordance with Tarrant County Development Regulations.

Donnie L. Tucker, RPLS #5144

STATE OF TEXAS
REGISTERED
DONNIE L. TUCKER
5144
PROFESSIONAL LAND SURVEYOR

FORT WORTH

CITY PLAN COMMISSION
CITY OF FORT WORTH, TEXAS

THIS PLAT IS VALID ONLY IF RECORDED WITHIN NINETY (90) DAYS AFTER DATE OF APPROVAL

PLAT APPROVAL DATE: 8/8/25

BY: _____ CHAIRMAN

BY: _____ SECRETARY

COMMISSIONERS COURT
TARRANT COUNTY, TEXAS

PLAT APPROVAL DATE: _____

BY: _____

☐ CLERK OF COMMISSIONERS COURT
☐ TRANSPORTATION SERVICES DEPARTMENT

NOTE:
CONSTRUCTION NOT COMPLETED WITHIN TWO YEARS OF THE RECORDING DATE SHALL BE SUBJECT TO CURRENT COUNTY SUBDIVISION STANDARDS AND REGULATIONS.

State of Texas
County of Tarrant

BEFORE ME, the undersigned, a Notary Public in and for the said County and State, on this day personally appeared Donnie Tucker, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledge to me that he executed the same purposes and consideration therein express and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 1st, day of Aug 2025.

Notary Public

MARIA L. GONZALEZ
Notary Public, State of Texas
Comm. Expires 05-22-2026
Notary ID 129586759

FORT WORTH FIRE DEPARTMENT

8-7-25

Land Use Table			
DEVELOPMENT YIELD	GROSS SITE AREA (ACRES): 3.70	TOTAL NUMBER LOTS: 3	
RESIDENTIAL LOTS: NUMBER 3	TOTAL NUMBER OF DWELLING UNITS:3		
COMMERCIAL LOTS: NUMBER 0	PRIVATE OPEN SPACE LOTS: 0		
ACREAGE: COMMERCIAL LOTS: 0	INDUSTRIAL LOTS:0	OPEN SPACE LOTS 0.00	ROW 0.00

Transportation Impact Fees
The City of Fort Worth has an ordinance implementing the assessment and collection of water and wastewater impact fees. The total amount assessed is established on the recordation date of this plat application, based upon schedule I of the current impact fee ordinance. The amount to be collected is determined under schedule II then in effect on the date a building permit is issued, or the connection date to the municipal water and/or wastewater system.

Water and Sewer
Water is to served by Bethesda Water Supply Corporation (817-295-2131)
Sewer to be served by private disposal system.

The proper zone and realization of the state plane coordinates shown are shown and noted. Consistent with the NOAA's National Geodetic Survey (NGS) reference frames, current surveys should and uses NAD 83

Sidewalks
Sidewalks are required adjacent to both sides of all public and private streets, in conformance with the Sidewalk Policy per "City Development Design Standards".

All drainage easements shall be kept clear of fences, buildings, foundations, plantings and other obstructions to the operation and maintenance of the drainage facility.

CONSTRUCTION PROHIBITED OVER EASEMENTS
No permanent buildings or structures shall be constructed over any existing or platted water, sanitary sewer, drainage, gas, electric, cable or other utility easement of any type.

Private Maintenance
The City of Fort Worth and Tarrant County shall not be responsible for the maintenance of private streets, drives, emergency access easements, recreation areas, open spaces and drainage facilities and said owners agree to indemnify and save harmless the City of Fort Worth, Texas from claims damages and losses arising out of or from performance of the obligation of said owners set forth in this paragraph.

GRAPHIC SCALE
100 0 50 100 200 400
(IN FEET)
1 inch = 100 ft.

CURVE TABLE

NO.	DELTA	RADIUS	LENGTH	CHORD BEARING	CHORD DIST	TANGENT
1	22°44'06"	100.00'	39.68'	South 77°48'21" East	39.68	20.10'
2	24°09'47"	160.00'	67.48'	South 78°31'12" East	66.98'	34.25'

LEGEND

—— ·· —— PROPERTY LINE
———— EASEMENT LINE
(CM) CONTROLLING MONUMENT
D.R.T.C.T. DEED RECORDS, TARRANT COUNTY, TEXAS
⊙ CURRENT OWNER (SEE OWNER BOX)
P.R.T.C.T. PLAT RECORDS, TARRANT COUNTY, TEXAS

1. Development in unincorporated Tarrant County shall be subject to applicable municipal regulations, the current Tarrant County Development Regulations Manual, and the Tarrant County Fire Codes.
2. Tarrant County permits required prior to development within this subdivision, as applicable, include, but are not limited to, construction within the public rights-of-way, driveway access to public roads, development within a designated floodplain, salvage yards, stormwater mitigation, and on-site sewage systems.
3. All drainage easements shall be kept clear of fences, buildings, foundations, plantings, and other obstructions to the operation and maintenance of the drainage facility. All drainage easements that are adjacent and parallel to the right-of-way of dedicated public roadways will be maintained by Tarrant County as approved by Tarrant County Transportation Services.
4. The siting and construction of water wells shall be subject to the regulations of the Northern Trinity Groundwater Conservation District.
5. Tarrant County is not responsible for confirming or ensuring the availability of groundwater.
6. Any existing creek, stream, river, or drainage channel traversing along or across portions of this addition will remain undisturbed at all times and will be maintained by the adjacent property owner, or the Homeowners Association, if applicable. The County will not be responsible for the maintenance, erosion control, and/or operation of said drainage ways. The homeowners shall keep the adjacent drainage ways traversing their property clean and free of debris, silt or other substances which would result in unsanitary conditions, and the County shall have the right of entry for the purposes of inspecting maintenance work by the property owners. The drainage ways are occasionally subject to stormwater overflow damages resulting from the stormwater overflow and/or bank erosion that cannot be identified. The County shall not be liable for any damages resulting from the occurrence of these phenomena, nor the failure of any structures within the drainage ways. The drainage way crossing each lot is contained within the floodplain/drainage easement line, as shown on the plat.
7. Tarrant County shall not be responsible for the maintenance of private streets, drives, emergency access easements, recreation areas, and open spaces and the owners shall be responsible for the maintenance of private access easements, recreation areas, and open spaces, and said owners agree to indemnify and save harmless Tarrant County from all claims, damages, and losses arising out of or resulting from the performance of the obligations of said owners set for in this paragraph.
8. Tarrant County does not enforce subdivision deed restrictions.
9. Landowners and subsequent owners of lots or parcels within this subdivision are encouraged to contact Tarrant County's Transportation Services Department prior to conducting any development activities.
10. Any public utility, including the County, shall have the right to remove and keep clear all or part of any building, fences, trees, overgrown shrubs, or improvements that in any way endanger or interfere with the construction, maintenance, or efficiency of its respective systems on any of the easement or right-of-way shown on the plat (or filed by a separate instrument that is associated with said property.)s and any public utility, including the County, shall have the right at all times an ingress and egress to and from upon said easements for the purpose of construction, reconstruction, inspection, patrolling, maintaining and adding to or removing all or part of it its respective systems without the necessity at any time of procuring the permission of anyone. Property owners shall maintain easements. The County can remove trees or any other improvement(s) and does not have the responsibility to replace them.
11. Tarrant County requires a minimum lot size of 1.0 acre (net.) for properties that are not served by a public water system, and that will be served by private on-site sewage facilities (OSSF.) For lots that are less than 1.0 acre (net.) landowners shall submit a formal request for a variance of the Tarrant County Development Regulations relating to lot size and a written authorization from Tarrant County Public Health confirming that it has no objections with the processing of the plat. The approval of this plat does not guarantee that any lot is suitable for an OSSF.
12. Tarrant County does not enforce building setbacks more than the County's minimum requirements - 25 feet from ROW for County maintained roads and 30 feet from ROW for State Highways. (TLGC § 233.031-233.032.)

Flood Statement

No portion of this property lies within a 100-Year Flood Hazard Zone, according to the National Flood Insurance Program's Flood Insurance Rate Map, for Tarrant County, Texas and Incorporated Areas, Community Panel Numbers 48439C0065K & 48439C0080K, Map Revised Date, September 25, 2009 - In Zone X (Outside 100 year flood plain).

General Notes

NOTE: PURPOSE OF THIS PLAT IS REVISED LOT LINES FOR LOTS 12, 13 AND 14.
NOTE: BEARINGS PER GPS NAD 83-NORTH CENTRAL ZONE.
NOTE: MONUMENTS HELD FOR CONTROL ARE AS SHOWN.
NOTE: ALL BEARINGS AND DISTANCES ARE MEASURED.
NOTE: NO MIN FF PROVIDED BY CITY OF FORT WORTH GIS AND ACTUAL CONSTRUCTION PLANS FOR THE SITE MAY VARY BUT ARE RELATIVE TO EXISTING GRADE.
NOTE: PRIVATE STREETS TO BE MAINTAINED PRIVATELY.
NOTE: PUBLIC STREETS TO BE MAINTAINED BY TARRANT COUNTY.
NOTE: COVENANTS AND RESTRICTIONS ARE UNALTERED.

NOTE: ALL PARTIES WITH AN INTEREST IN THE TITLE OF THIS PROPERTY HAVE JOINED IN ANY DEDICATION AND THERE ARE NO LIEN HOLDERS.
NOTE: COUNTY DOES NOT ENFORCE BUILDING SETBACKS MORE THAN THE COUNTY'S MINIMUM REQUIREMENT.
NOTE: 20' x 25' ONCOR EASEMENTS BEGIN 10' INSIDE STREET SIDE AND CENTERED ON THE LOT LINE, BEING 10' ON EACH SIDE OF LOT LINE - SEE DETAIL.
NOTE: THE PURPOSE OF THIS PLAT IS TO REVISE PROPERTY LINE BETWEEN LOTS 12, 13, AND 14.
NOTE: COVENANTS AND RESTRICTIONS ARE UNALTERED.
NOTE: THE CURRENT R.O.W. IS CONSISTENT WITH THE R.O.W. WIDTH RECOMMENDED IN THE CITY'S MASTER THOROUGHFARE PLAN.

NOTE: Notice, Selling a portion of this addition by metes and boundsis a violation of city subdivision ordinance and state platting statutes and is subject to fines and withholding of utilities and building permits.
NOTE: Utility Easements also subejct to Tarrant County notes
NOTE: SEWER IS TO BE BY PRIVATE INDIVIDUAL DISPOSAL SYSTEM.
NOTE: Water to be provided by CCN No.10089, Bethesda WSC
NO WELLS ARE PRESENT ON THIS PROPERTY AT THIS TIME.

FILED: DOCUMENT NUMBER _____ DATE: _____

DRIVEWAY CULVERT SCHEDULE
TIMBER WOLF VALLEY DRIVEWAY CULVERT CALCULATIONS

DRIVEWAY	AREA acres	C	I2	Q2	I100 (in/hr)	Q100 (cfs)	Tc (min)	Inlet Sta	Inlet Elev	Slope	Outlet Sta	Outlet Elev	Headwater Elevation	Tailwater Depth	Velocity	Top of Driveway	Culvert Diameter	Pipe Capacity
Lot 1	5.54	0.51	3.52	9.95	9.18	25.92	15	6+50	723.37	1%	6+70	723.17	727.55	2.53	5.29	727.55	30"	30.51
Lot 2	5.00	0.51	3.52	8.98	9.18	23.40	15	5+10	724.77	1%	5+30	724.57	727.6	2.43	4.81	728.64	30"	26.39
Lot 3	3.24	0.51	3.52	5.82	9.18	15.16	15	2+30	727.57	1%	2+50	727.37	729.96	2	4.83	731.25	24"	17.17
Lot 4	No roadside ditch.																	
Lot 5	No roadside ditch.																	
Lot 6	1.63	0.51	3.52	2.93	9.18	7.63	15	4+75	728.44	0.75%	4+95	728.29	730.4	1.74	4.32	732.08	18"	6.74
Lot 7	5.22	0.51	3.52	9.37	9.18	24.43	15	2+86	727.02	0.75%	3+06	726.87	729.6	2.48	3.89	730.66	2-24"	25.22
Lot 8	1.96	0.51	3.52	3.52	9.18	9.17	15	2+10	727.87	2.7%	2+30	727.33	729.59	1.3	8.33	731.03	24"	9.17
Lot 9	None needed																	
Lot 10	None needed																	
Lot 11	4.95	0.51	3.52	8.89	9.18	23.16	15	2+22	727.4	2.7%	2+42	726.86	729.16	1.83	8.75	730.62	2-24"	m23.16
Lot 12	No roadside ditch.																	
Lot 13	No roadside ditch.																	
Lot 14	No roadside ditch.																	

All culverts 20' long reinforced concrete pipe. Driveway width = 16'. Calculated using HY:8. Trapazoidal channel with 2' to 3' base. Channel N value = 0.17.

FINAL PLAT
OF
TIMBER WOLF VALLEY
Lot 12R, Lot 13R and 14R, Block 1
3.70 ACRES
DAVID WASHINGTON SURVEY, ABSTRACT NO.393

Being all of Lots 12, 13 and 14, Block 1 of Timber Wolf Valley an addition to Tarrant County, Texas according to the plat recorded as D223030216, Deed Records, Tarrant County, Texas
DAVID WASHINGTON SURVEY, ABSTRACT NO.393
TARRANT COUNTY, TEXAS

DATE: FEBRUARY, 2025 SCALE: 1" = 50' FP-25-062
REVISED: MAY 8, 2025
REVISED: June 24, 2025
REVISED: July 15, 2025
REVISED: July 22, 2025

FIRM NO.10194218

TEXAS SURVEYORS
"LAND SURVEYING" (ANY WHERE IN TEXAS)
P.O. Box 1855
Burleson, Texas 76097
Office: 817-295-2999
Fax: 817-295-3311
JOB NO.20252001

OWNER:
MW Texan Star Homes LLC
Kim Malone
3403 Chase Landing
Burleson, Texas 76028
817-718-6343
email: skeeterwells@hotmail.com

SURVEYOR:
DONNIE L. TUCKER
TEXAS SURVEYORS
P.O. BOX 1855
BURLESON, TEXAS 76097
PHONE:(817-295-2999
FAX:(817-295-3311
email: tucker@txsurveyors.com


Pct. 2
1073-020
1290-020
Firenze Dr
Teague Rd
Timber Wolf Valley
Lot 12R, Lot 13R and 14R block 1
1290-010
Toscana Cir
1214-010
Tranquility Cir
1073-010
1290-010
Tarrant County
Transportation
Services
Subdivisions
Subject of Interest
Zone A 2023
Zone AE 2023
Floodway 2023
This data was prepared by Tarrant County for general reference purposes only and may be revised at any time without notification to any user Tarrant County does not guarantee the correctness or accuracy of any data. Tarrant County assumes no responsibility in connection therewith.
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TARRANT COUNTY TAX OFFICE

100 E. Weatherford, Room 105 • Fort Worth, Texas 76196-0301 • 817-884-1100
taxoffice@tarrantcountytx.gov
In God We Trust

RICK D. BARNES
Tax Assessor-Collector

TAX CERTIFICATE FOR ACCOUNT : 00043010752
AD NUMBER: 42184 1 14
CERTIFICATE NO : 143332329

DATE : 8/1/2025
FEE : $10.00

COLLECTING AGENCY
RICK D. BARNES
PO BOX 961018
FORT WORTH TX 76161-0018

REQUESTED BY
MW TEXAN STAR HOMES LLC

5409 CHASE LANDING DR
BURLESON TX 76028

PROPERTY DESCRIPTION
TIMBER WOLF VALLEY BLOCK 1 LOT 14

0006301 BIG ELK DR
1.37 ACRES

PROPERTY OWNER
MW TEXAN STAR HOMES LLC

5409 CHASE LANDING DR
BURLESON TX 76028

YEAR	TAX UNIT	AMOUNT DUE
2024	Tarrant County	$0.00
2024	JPS HEALTH NETWORK	$0.00
2024	TARRANT COUNTY COLLEGE	$0.00
2024	EMERGENCY SERVICE DISTRICT #1	$0.00
2024	MANSFIELD ISD	$0.00
	TOTAL	$0.00

ISSUED TO : MW TEXAN STAR HOMES LLC
ACCOUNT NUMBER: 00043010752
TOTAL CERTIFIED TAX: $0.00

As Deputy Tax Assessor/Collector for Tarrant County , I do hereby certify pursuant to Texas Property Tax Code Section 31.08 that the delinquent taxes, penalties and attorney fees due for only the above described property are as listed below according to the current tax records. Additional taxes may become due on the described property, which are not reflected herein, if the said described property has or is receiving any special statutory valuations that may trigger tax rollback provisions and other changes to the appraisal roll made subsequent to the issuance of this certificate.

This certificate applies to ad valorem taxes only and does not apply to any special assessment levies.

_____Deputy

TAX ASSESSOR-COLLECTOR
TARRANT COUNTY, TEXAS

TARRANT COUNTY TAX OFFICE

100 E. Weatherford, Room 105 • Fort Worth, Texas 76196-0301 • 817-884-1100
taxoffice@tarrantcountytx.gov
In God We Trust

RICK D. BARNES
Tax Assessor-Collector

TAX CERTIFICATE FOR ACCOUNT : 00043010744
AD NUMBER: 42184 1 13
CERTIFICATE NO : 143332323

DATE : 8/1/2025
FEE : $10.00

COLLECTING AGENCY

RICK D. BARNES
PO BOX 961018
FORT WORTH TX 76161-0018

REQUESTED BY

TX 2 HOMES LLC

5728 MAJOR BLVD #165
ORLANDO FL 32819

PROPERTY DESCRIPTION

TIMBER WOLF VALLEY BLOCK 1 LOT 13

0006309 BIG ELK DR
1.1 ACRES

PROPERTY OWNER

TX 2 HOMES LLC

5728 MAJOR BLVD #165
ORLANDO FL 32819

YEAR	TAX UNIT	AMOUNT DUE
2024	Tarrant County	$0.00
2024	JPS HEALTH NETWORK	$0.00
2024	TARRANT COUNTY COLLEGE	$0.00
2024	EMERGENCY SERVICE DISTRICT #1	$0.00
2024	MANSFIELD ISD	$0.00
	TOTAL	$0.00

ISSUED TO : TX 2 HOMES LLC
ACCOUNT NUMBER: 00043010744
TOTAL CERTIFIED TAX: $0.00

As Deputy Tax Assessor/Collector for Tarrant County , I do hereby certify pursuant to Texas Property Tax Code Section 31.08 that the delinquent taxes, penalties and attorney fees due for only the above described property are as listed below according to the current tax records. Additional taxes may become due on the described property, which are not reflected herein, if the said described property has or is receiving any special statutory valuations that may trigger tax rollback provisions and other changes to the appraisal roll made subsequent to the issuance of this certificate.

This certificate applies to ad valorem taxes only and does not apply to any special assessment levies.

_____Deputy

TAX ASSESSOR-COLLECTOR
TARRANT COUNTY, TEXAS

TARRANT COUNTY TAX OFFICE

100 E. Weatherford, Room 105 • Fort Worth, Texas 76196-0301 • 817-884-1100
taxoffice@tarrantcountytx.gov
In God We Trust

RICK D. BARNES
Tax Assessor-Collector

TAX CERTIFICATE FOR ACCOUNT : 00043010736
AD NUMBER: 42184 1 12
CERTIFICATE NO : 143332325

DATE : 8/1/2025
FEE : $10.00

COLLECTING AGENCY

RICK D. BARNES
PO BOX 961018
FORT WORTH TX 76161-0018

REQUESTED BY

MW TEXAN STAR HOMES LLC

5409 CHASE LANDING DR
BURLESON TX 76028

PROPERTY DESCRIPTION

TIMBER WOLF VALLEY BLOCK 1 LOT 12

0006317 BIG ELK DR
1.23 ACRES

PROPERTY OWNER

MW TEXAN STAR HOMES LLC

5409 CHASE LANDING DR
BURLESON TX 76028

YEAR	TAX UNIT	AMOUNT DUE
2024	Tarrant County	$0.00
2024	JPS HEALTH NETWORK	$0.00
2024	TARRANT COUNTY COLLEGE	$0.00
2024	EMERGENCY SERVICE DISTRICT #1	$0.00
2024	MANSFIELD ISD	$0.00
	TOTAL	$0.00

ISSUED TO : MW TEXAN STAR HOMES LLC
ACCOUNT NUMBER: 00043010736
TOTAL CERTIFIED TAX: $0.00

As Deputy Tax Assessor/Collector for Tarrant County , I do hereby certify pursuant to Texas Property Tax Code Section 31.08 that the delinquent taxes, penalties and attorney fees due for only the above described property are as listed below according to the current tax records. Additional taxes may become due on the described property, which are not reflected herein, if the said described property has or is receiving any special statutory valuations that may trigger tax rollback provisions and other changes to the appraisal roll made subsequent to the issuance of this certificate.

This certificate applies to ad valorem taxes only and does not apply to any special assessment levies.

_____Deputy

TAX ASSESSOR-COLLECTOR
TARRANT COUNTY, TEXAS

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 3
Department:	**Prepared By:** Sarah VanTassel	**Approved By:** Joseph Jackson

SUBJECT:

Receive and File - Building Line Adjustment Board Minutes - August 8, 2025

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court receive and file the Building Line Adjustment Board Minutes of August 8, 2025.

BACKGROUND

The Building Line Adjustment Board held a meeting on Friday, August 8, 2025. The Minutes resulting from this meeting are attached for review.

FISCAL IMPACT

There is no fiscal impact associated with this item.

Attachments

BLAB-Minutes_08.08.2025.pdf

TARRANT COUNTY

TRANSPORTATION SERVICES

Tarrant County Administration Building
100 East Weatherford Street, Fourth Floor
Conference Room 403
Fort Worth, Texas 76196-0102
817-884-1250

BUILDING LINE ADJUSTMENT BOARD MEETING
Friday, August 8, 2025
1:00 P.M.

M I N U T E S

I. CALL TO ORDER

The meeting was called to order at 1:01 P.M.

PRESENT: **Members:** Jeanette Martinez (Administrator, Precinct 1)
Jason Thomas (Director, Precinct 2)
Mikael Garcia (Administrator, Precinct 3)
Dillon Maroney (Administrator, Precinct 4)
Ruth Ray (County Judge's Office)

Staff: Mark Kratovil (Criminal District Attorney's Office)
Joseph Jackson (County Engineer, Transportation)
Travis Rosenbaum (Deputy County Engineer, Transportation)
Amanda Kauffman (Executive Assistant, Transportation)

Applicant: Rogelio Mena Salas (Property Owner)

II. 5306 RANYA COURT (PYRAMID ACRES, LOT 13, BLOCK 21): DISCUSSION AND POSSIBLE ACTION TO GRANT A VARIANCE TO REDUCE THE COUNTY'S MINIMUM BUILDING SETBACK LINE OF 25 FEET TO 17 FEET FROM THE RIGHT-OF-WAY LINE OF RANYA COURT TO ALLOW FOR AN EXISTING STRUCTURE.

Travis Rosenbaum provided handout documents summarizing the subject matter and proposed action.

Mr. Rosenbaum indicated that staff recommends that the Board grant a variance to the property owner (5306 Ranya Court) to allow for a reduced building setback of 17 feet from the right-of-way line of Ranya Court to allow for existing structure.

The applicant and other members of the public were given an opportunity to speak and provided signed neighbor consent form. Did not raise any objections to staff's recommendations.

Jason Thomas made a motion, and Dillon Maroney seconded the motion granting a Variance reducing the County's minimum building setback line from of 25 feet to 17 feet from the right-of-way line of Ranya Court to allow for existing structure. Motion passed five in favor and none in opposition.

III. CLOSING COMMENTS

The Building Line Adjustment Board did not have closing comments.

IV. CLOSED MEETING

The Building Line Adjustment Board did not have a closed meeting

V. BOARD RECONVENED

The Building Line Adjustment Board did not reconvene.

VI. ADJOURNMENT

Dillion Maroney made a motion, and Ruth Ray seconded the motion to adjourn the meeting. Motion passed five in favor and none in opposition.

The meeting was adjourned at 1:12 P.M.

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 1
Department:	**Prepared By:** Alisa Simmons	**Approved By:** Alisa Simmons

SUBJECT:

Consideration of a Professional Services Agreement with Core Performance 38:16 for the Provision of Staff Development and Community Engagement Services Benefiting the Residents of Tarrant County and Finding of a Direct Public Purpose

*****CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider a Professional Services Agreement with Core Performance 38:16 for a six-week engagement to provide staff development, internal communication strategies, volunteer integration planning, and community engagement services for the Office of Commissioner Alisa Simmons, benefiting the residents of Tarrant County. It is requested that the Commissioners Court consider the request and find this agreement serves a direct public purpose.

BACKGROUND

The Office of Commissioner Alisa Simmons is committed to providing responsive, transparent, and community-driven services. With evolving public expectations, the office seeks to strengthen its internal capacity and expand community engagement to better meet constituent needs.

Under this agreement, Core Performance 38:16, LLC will deliver a series of Service Excellence Workshops on leadership, communication, conflict resolution, and time management; develop an Internal Onboarding and Service Alignment Framework; provide targeted performance coaching; conduct a Culture and Morale Pulse Assessment; and facilitate Cross-Office Collaboration Sessions. The engagement will also include creation of a Community Ambassador Program, design of a Volunteer Engagement and Training Framework, development of a Partnership Development Strategy, planning of Public Information Sessions, and training in Storytelling and Impact Campaigns. Deliverables will include training materials, onboarding and retention strategies, coaching summaries, morale reports, volunteer and partnership frameworks, event planning templates, storytelling resources, and a final strategic summary report.

This agreement will commence on the date it is executed by both parties and end on December 31, 2026. The contract may be terminated at any time with thirty (30) day notice.

The District Attorney′s Office has reviewed and approved the agreement as to form.

FISCAL IMPACT

The total cost of this agreement is not to exceed $25,000.00.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

_____
Auditor

Attachments

09-03 P2 - CP 3816 - Tarrant County Professional Services Agreement.pdf
Form 1295 Certificate 101417144.pdf

PROFESSIONAL SERVICES AGREEMENT BETWEEN TARRANT COUNTY, TEXAS AND CORE PERFOMANCE 38:16

This Agreement ("Agreement") is made as of the date executed below by and between Tarrant County, Texas by and through THE OFFICE OF TARRANT COUNTY PRECINCT 2 COMMISSIONER ALISA SIMMONS ("CLIENT") and CORE PERFORMANCE 38:16 ("VENDOR")

ARTICLE I: VENDOR RESPONSIBILITIES

These and other services provided

1.01 Scope of Services. VENDOR will provide the services as outlined in the "Proposal for Strengthening Constituent Services," dated July 24, 2025, attached hereto as Attachment A, and incorporated into this Agreement for all purposes. Services include a six-week timeline consisting of workshops with CLIENT employees, one-on-one coaching of CLIENT employees, surveys of CLIENT employes to assess morale and internal needs, and the development of recommendations for implementation by CLIENT employees to improve constituent services.

1.02 Professional Judgment. VENDOR will use its best professional judgment in providing advice to CLIENT. However, it is CLIENT's ultimate responsibility to accept or reject such judgment, and VENDOR is not responsible for the consequences of such acceptance or rejection.

1.03 Term of Contract. The term of this Agreement shall commence on the Effective Date, when all parties have signed, and shall end on December 31, 2026, and contingent on approval by the Tarrant County Commissioners Court, unless terminated earlier as provided herein.

ARTICLE II. CLIENT'S OBLIGATIONS

2.01 Compensation to VENDOR. CLIENT shall provide partial payment to VENDOR in the amount of $12,500.00 upon execution of this Agreement. Any variation thereof does not constitute waiver of the policies outlined in this Agreement.

2.02 Approvals and Changes. CLIENT agrees to be responsible for the accuracy and completeness of statements in printed materials, media-related, or publicly released work. VENDOR will assume the accuracy of statements made to it from CLIENT regarding history and other information. CLIENT further warrants that it will obtain all approvals necessary from third parties regarding quotes, use of name, likeness, trademark, quotations, words, endorsements, or similar information to be included in CLIENT's materials. CLIENT approval of product must be made to VENDOR via email.

ARTICLE III: COMPENSATION

3.01 Compensation. CLIENT will be charged a total project amount not to exceed $25,000.00 as outlined in Paragraph VI in Attachment A.

3.02 Payment. Payment is due to VENDOR upon receipt by CLIENT of an invoice from VENDOR. VENDOR will not deliver work on any project until payment is received. Invoices will be sent to CLIENT by VENDOR via email to the Tarrant County Auditor's Office at SAP-Invoices@tarrantcountytx.gov Approval for all projects must be in writing, and approval is considered to be received by VENDOR when the written notice is actually received via mail or email.

ARTICLE IV. MISCELLANEOUS

4.01 Termination of Agreement. Either party may terminate this Agreement thirty (30) days after a written notification with all fees prorated. If prior to services being commenced, acts of nature occur making services impossible to render by VENDOR, the Agreement may be terminated by either party without further obligation of either party to the other party.

4.02 Authority. All parties signing this Agreement represent that they have authority to bind their respective entities and/or organizations to this Agreement.

4.03 Assignability. Any collection of payment or outstanding balance due under this Agreement may be assigned by VENDOR as deemed prudent or necessary to a third party. CLIENT's responsibilities are non-assignable. Written notice of any assignment must be provided to CLIENT within thirty (30) days.

4.04 Notices. Notices permitted hereunder shall be in writing and effected either by personal delivery, facsimile transmission, e-mail, or by mail, registered or certified, postage pre- paid, return receipt requested. Any mail deposited with the United States Postal service shall be considered delivered when postmarked after surrender to the said service or delivered to and dated by an alternate overnight carrier. Notice shall be considered given when sent or delivered to:

CORE PERFORMANCE
38:16
Christie Harrison
christie@coreperformance3816.com

Client: Commissioner Precinct 2
Commissioner Alisa Simmons
ALSimmons@tarrantcountytx.gov

4.05 Governing Law. THIS AGREEMENT SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS.VENUE FOR ANY ACTION ARISING HEREUNDER SHALL BE TARRANT COUNTY, TEXAS.

4.06 Multiple Counterparts. This Agreement may be executed in separate or multiple counterparts. All of such counterparts shall be deemed to be one and the same Agreement,

but only one copy with evidence of signatures shall be required for proof of this Agreement.

4.07 Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be illegal, invalid, or unenforceable, the remaining provisions shall remain in full force and effect.

4.08 Waiver. No waiver of any breach of any provision of this Agreement shall constitute a waiver of any prior, concurrent, or subsequent breach of the same or any other provisions hereof, and no waiver shall be effective unless made in writing and signed by an authorized representative of the waiving party.

4.09 Singular, Plural, Headings. Wherever the singular form of any word is used in this Agreement, the same shall include the plural form of such word, whenever appropriate, and vice versa. The headings contained in this Agreement are for purpose of reference only and shall not limit or otherwise affect the meaning of the provisions contained herein.

4.10 Agency-Independent Contractor. This agreement does not establish an employment agreement between VENDOR, its employees or its subcontractors and the CLIENT. This agreement does not establish an Agency relationship between VENDOR and CLIENT, and VENDOR does not act as CLIENT's Agent in any financial capacity. VENDOR may not obligate CLIENT to any commitments, financial or otherwise and CLIENT, through the Tarrant County Commissioners Court, must approve all expenditures. CLIENT may verbally approve financial obligations under $500 but must approve expenditures above $500 in writing via email or written approval. CLIENT's signature on a vendor proposal constitutes approval.

4.11 Entire Agreement. The parties acknowledge that this Agreement and Attachment A constitutes the entire Agreement between the parties and supersedes all prior and contemporaneous agreements and undertaking of the parties pertaining to the subject matter hereof. This Agreement may not be modified except by written instrument duly executed by the party hereto against whom the modification is sought to be enforced.

4.12 Compliance with Laws. In providing the services required by this Agreement, VENDOR must observe and comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and non-discrimination laws and regulations. VENDOR shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits.

4.13 Form 1295 Certificate of Interested Parties. VENDOR acknowledges and agrees that it has fully, accurately, and completely disclosed all interested parties in Form 1295 electronically filed with the Texas Ethics Commission as required by law and that the attached signed copy attached as Exhibit X is a full and true copy of said filed form.

4.14 Third Party Beneficiary Excluded. This Agreement does not incur to the benefit of any specific third party. CLIENT and VENDOR do not consent to the waiver of sovereign or government immunity under Texas state or federal law to the extent either party may have that immunity under law.

IN WITNESS WHEREOF, the parties to this Agreement have affixed their respective signatures on the date written below.

VENDOR

Christie Harrison
Core Performance 38:16

SIGNED AND EXECUTED this 22 day of August, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

Tim O'Hare
County Judge

APPROVED AS TO FORM:

District Attorney's Office*

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

CERTIFICATION OF
AVAILABLE FUNDS: $_____

Tarrant County Auditor_____

ATTACHMENT "A"

CORE PERFORMANCE 38:16

Date: July 24, 2025

To:
Commissioner Alisa Simmons
Tarrant County Commissioner – Precinct 2
700 E. Abrams, Suite #304, Arlington, TX 76010

Re: Proposal for Strengthening Constituent Services – Office of Commissioner Alisa Simmons

Dear Commissioner Simmons,

It is with great respect and appreciation that Core Performance 38:16, LLC submits this proposal to support your office in advancing its commitment to high-quality constituent services. As a **Women Business Enterprise (WBE)-certified** consulting firm with deep experience in government operations, public service strategy, and team development, we recognize the importance of building internal capacity while maintaining public trust and engagement.

This six-week engagement is designed to empower your current staff, elevate service delivery, and introduce meaningful tools for community connection. Our work will center on professional development, internal communication, volunteer integration, and community engagement strategies, all tailored to reinforce the values and mission of your office.

We value the trust placed in us to support your team with professionalism, discretion, and care. Thank you for the opportunity to serve you and the residents of Tarrant County Precinct 2.

If you have any questions or would like to discuss any aspect of this proposal further, I am available at your convenience.

With appreciation,

Christie Harrison

Christie Harrison
Founder & CEO, Core Performance 38:16, LLC

Core Performance 38:16
208 E. Broad St, Suite 103
Mansfield, TX 76063
682-209-5378
www.coreperformance3816.com

Proposal for Strengthening Constituent Services through Staff Development & Community Engagement

Prepared by: Core Performance 38:16, LLC
Submitted to: Office of Commissioner Alisa Simmons
Date: July 24, 2025

I. Purpose

This proposal outlines a six-week engagement between Core Performance 38:16, LLC and the Office of Commissioner Alisa Simmons aimed at strengthening constituent services by investing in the professional growth of the existing five-member team, reinforcing internal collaboration, and expanding community-facing initiatives.

Through a series of targeted development sessions, coaching, and engagement planning, this project will enhance how the team delivers services, interacts with residents, and builds public trust. It will also establish sustainable systems to integrate volunteers, extend community presence, and amplify the office's impact across Tarrant County Precinct 2.

II. Background

The Office of Commissioner Alisa Simmons is committed to providing responsive, transparent, and community-driven services to the residents of Tarrant County Precinct 2. With two active office locations and a team of five dedicated staff, the office serves as a critical point of connection between local government and the diverse communities it represents.

As public expectations continue to evolve, there is an increased need for meaningful community engagement, visible leadership, and consistent constituent support. This engagement is designed to reinforce the strengths of the existing team by focusing on targeted professional development, intentional collaboration, and deeper public outreach. A key component of this work will also include the creation of a structured volunteer framework to support external events, strengthen public-facing initiatives, and expand the office's impact through trusted community partnerships.

CORE PERFORMANCE 38:16

III. Scope of Work

A. Constituent-Focused Staff Development

1. Service Excellence Workshops
Interactive training sessions covering topics such as leadership, communication, conflict resolution, and time management—designed to enhance how staff engage with constituents, vendors, and community partners.

2. Internal Onboarding & Service Alignment Framework
Design a simplified, mission-centered onboarding process tailored to the current five-person team. This will support role clarity, service expectations, and knowledge-sharing for future internal transitions or role shifts—not new hires.

3. Performance Coaching
Provide targeted 1:1 or small-group coaching focused on public service professionalism, issue resolution, and interpersonal effectiveness—supporting individual and team growth in real time.

4. Culture & Morale Pulse Assessment
Conduct brief anonymous surveys and follow-up discussion sessions to assess team morale, communication dynamics, and internal needs—resulting in actionable recommendations for maintaining a productive, service-driven culture.

5. Cross-Office Collaboration Sessions
Facilitate structured discussions to strengthen communication between the two office locations, align constituent service workflows, and reduce silos across staff functions.

B. Community Engagement Integration

1. Community Ambassador Program
Equip current staff to serve as visible, well-prepared representatives of the Commissioner's Office at community events, schools, neighborhood associations, and civic forums—ensuring that messaging is consistent, professional, and aligned with the precinct's mission.

2. Volunteer Engagement & Training Framework
Design a structured program to onboard and activate volunteers who can support the office's outreach and constituent service efforts. This includes clear recruitment practices, role definitions, orientation materials, and supervision protocols—all leveraging existing staff, with no new positions required.

3. Partnership Development Strategy
Identify potential partnerships with mission-aligned nonprofits, civic organizations, and local businesses. Create tools for outreach, relationship tracking, and develop MOU templates to formalize collaboration where appropriate.

4. Public Information Sessions
Plan and support accessible, open-house-style events designed to share precinct initiatives, provide service updates, and collect real-time community feedback. These sessions will increase transparency and strengthen trust between the office and the public.

5. Storytelling & Impact Campaigns
Train staff on how to collect and communicate stories of impact—from successful constituent support to community partnerships—to highlight the office's role and reinforce its value to the community.

IV. Timeline (6 Weeks)

The project will be completed over a six-week period, following a carefully structured rollout that complements the team's daily responsibilities.

Week 1:

- Project kickoff and leadership alignment
- Team orientation and scheduling of all sessions
- Morale pulse survey distribution
- Planning for workshops, coaching, and volunteer engagement framework

Weeks 2–3:

- Conduct professional development workshops
- Begin 1:1 or small group coaching sessions
- Develop internal onboarding and service alignment guide
- Compile morale and internal feedback findings

Weeks 4–5:

- Design Community Ambassador and Volunteer Program framework
- Create partnership outreach and engagement tools
- Facilitate storytelling and impact campaign training

Week 6:

- Deliver all final toolkits, templates, and summary reports
- Conduct leadership debrief and Q&A
- Provide recommendations for sustained implementation and follow-up support

---

V. Team Structure & Hours

This engagement will be led by a team of up to three professionals from Core Performance 38:16, LLC:

Role	Estimated Hours
Lead Consultant (Strategy & Facilitation)	70 hrs
Engagement Analyst (Coaching & Community Design)	35 hrs
Admin & Scheduling Support	20 hrs
Total	**125 hours**

VI. Budget

Standard Hourly Rate	**$250 per hour**
Discounted Rate	$200 per hour (with 50% payment at contract signing)
Total Hours	125
Total Project Cost	**$25,000**
Client Savings	$6,250

The discounted rate is provided with a commitment to pay 50% ($12,500) of the total project cost upon contract execution. This ensures efficient scheduling and resource allocation.

VII. Deliverables

- Service Excellence Workshop curriculum and presentation materials
- Onboarding and retention strategy for internal use
- Coaching summaries and staff development notes
- Culture and morale pulse report with recommendations
- Community Ambassador training guide
- Volunteer recruitment and onboarding framework
- Partnership development plan and outreach toolkit
- Public engagement event planning template
- Storytelling and impact campaign training materials
- Final strategic summary report and leadership debrief

VIII. Conclusion

This proposal offers a proactive, service-centered roadmap for strengthening both the internal capacity and public-facing impact of the Office of Commissioner Alisa Simmons. With a focus on elevating staff performance, building community connection, and creating scalable solutions like volunteer integration, this engagement positions the office for long-term service excellence.

Core Performance 38:16, LLC is proud to bring a WBE-certified, community-focused lens to this work and looks forward to supporting your vision for Precinct 2.

Core Performance 38:16
208 E. Broad St, Suite 103
Mansfield, TX 76063
682-209-5378
www.coreperformance3816.com

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1354009

Date Filed:
08/22/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Core Performance 38:16
Mansfield, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Tarrant County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
145795
Business Consulting

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 UNSWORN DECLARATION

My name is Christie Harrison, and my date of birth is June 10, 1977.

My address is 208 E. Broad St., Suite 103, Mansfield (city), TX (state), 76063 (zip code), USA (country).

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Tarrant County, State of Texas, on the 22 day of August (month), 2025 (year).

Signature of authorized agent of contracting business entity
(Declarant)

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 3
Department:	**Prepared By:** John Stubblefield	**Approved By:** John Stubblefield

SUBJECT:

Consideration of Interlocal Agreement with the City of Southlake to Rehabilitate and Resurface Brock Drive from FM 1709 to Cul-de-Sac

See Attachment

Attachments

Consideration of Interlocal Agreement with the City of Southlake to Rehabilitate and Resurface Brock Drive from FM 1709 to Cul-de-Sac.pdf

THE STATE OF TEXAS

INTERLOCAL AGREEMENT

COUNTY OF TARRANT

This Interlocal Agreement is between Tarrant County, Texas ("COUNTY"), and the City of Southlake("CITY").

WHEREAS the CITY is requesting the COUNTY's assistance to:

- Rehabilitate and Resurface **Brock Drive** located within the City of Southlake and Tarrant County Commissioner Precinct #3 from FM 1709 to Cul-de-Sac (Approximately 1000 linear feet).

Collectively, hereinafter referred to as the "**Project**".

WHEREAS the Interlocal Cooperation Act contained in Chapter 791 of the Texas Government Code provides legal authority for the parties to enter into this Agreement; and

WHEREAS, during the performance of the governmental functions and the payment for the performance of those governmental functions under this Agreement, the parties will make the performance and payment from current revenues legally available to that party; and

WHEREAS the Commissioners Court of the COUNTY and the City Council of the CITY each make the following findings:

a. This Agreement serves the common interests of both parties.
b. This Agreement will benefit the public.
c. The division of costs fairly compensates both parties to this Agreement; and
d. The CITY and the COUNTY have authorized their representative to sign this Agreement.
e. Both parties acknowledge that they are each a "governmental entity" and not a "business entity" as those terms are defined in Tex. Gov't Code § 2252.908, and therefore, no disclosure of interested parties pursuant to Tex. Gov't Code Section 2252.908 is required.

NOW, THEREFORE, the COUNTY and the CITY agree as follows:

The CITY further agrees to pay for all cost (including sub-contractor materials, labor, and equipment) associated with the implementation of the plan. The COUNTY will be responsible for maintenance of the plan during the duration of the Project. Documentation and record keeping of the SWPPP will be the responsibility of the CITY.

3. PROCEDURES DURING PROJECT

COUNTY retains the right to inspect and reject all materials provided for this Project.

If the CITY has a complaint regarding the construction of the project, the CITY must complain in writing to the COUNTY no later than 30 days of the date of project completion.

4. NO WAIVER OF IMMUNITY

This Agreement does not waive COUNTY rights under a legal theory of sovereign immunity. This Agreement does not waive CITY rights under a legal theory of sovereign immunity.

5. OPTIONAL SERVICES

5.1 If requested by the CITY, the COUNTY will apply permanent striping coordinated through the Transportation Department. Application of striping by the COUNTY is limited to Project roadways. If the CITY desires permanent striping applied to any roadways or portions of roadways not covered by this Agreement, the CITY will need to enter into a separate agreement with the COUNTY for the provision of those services.

6. TIME PERIOD FOR COMPLETION

The CITY will give the COUNTY notice to proceed at the appropriate time. However, the COUNTY is under no duty to commence construction at any time.

7. THIRD PARTY

This contract shall not be interpreted to inure to the benefit of a third party not a party to this contract. This contract may not be interpreted to waive any statutory or common law defense, immunity, including governmental and sovereign immunity, or any limitation of liability, responsibility, or damage of any party to this contract, party's agent, or party's employee, otherwise provided by law.

TARRANT COUNTY, TEXAS

Tim O'Hare
County Judge

Date: _____

Matt Krause
Commissioner, Precinct 3

Date: _____

CITY OF SOUTHLAKE

Alison Ortowski
City Manager

Date: 8/5/25

Lauren La Neave
Interim Director of Public Works

Date: 8/6/25

Attest:

APPROVED AS TO FORM*

Criminal District Attorney's Office*

APPROVED AS TO FORM AND LEGALITY

City Attorney

* By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 1
Department:	**Prepared By:** John Stubblefield	**Approved By:** John Stubblefield

SUBJECT:

Consideration to Begin Interlocal Agreement with the City Southlake to Rehabilitate and Resurface Brock Drive from FM 1709 to Cul-de-Sac

See Attachment

Attachments

Consideration to Begin Interlocal Agreement with the City Southlake to rehabilitate and Resurface Brock Drive from FM 1709 to Cul-de-Sac.pdf

Approval of a Project for an Interlocal Agreement Between
Tarrant County, Texas and City of Southlake

Tarrant County, Texas, acting by and through the Tarrant County Commissioners Court, has been advised of the following described Project involving the construction, improvement, or repair of a building, road, or other facility. In accordance with Texas Government Code § 791.014, Tarrant County hereby gives its specific written approval for the Project prior to the Project beginning. The Project information is as follows:

PROJECT and LOCATION:

- Rehabilitate and Resurface **Brock Drive** located within the City of Southlake and Tarrant County Commissioner Precinct #3 from FM 1709 to Cul-de-Sac (Approximately 1000 linear feet).

The local governments that have requested the Project and with whom the Interlocal Agreement is by and between are Tarrant County, Texas, and the City of Southlake, Texas.

By vote on the date below, the Tarrant County Commissioners Court has approved the Project identified above and authorized execution of this document by the presiding officer of the Tarrant County Commissioners Court.

By: _____ Date: _____

Presiding Officer of the Tarrant County Commissioners Court

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 24
Department:	**Prepared By:** Maegan South	**Approved By:** Maegan South

SUBJECT:

Public Hearing - To Consider Sufficiency of Petition Requesting Creation of Tarrant County Fresh Water Supply District No. 3

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court conduct a public hearing to consider the sufficiency of the petition requesting the creation of Tarrant County Fresh Water Supply District No. 3.

BACKGROUND

In early 2024, GRBK Edgewood, LLC (GRBK), Tarrant County, and the City of Fort Worth conducted a series of discussions regarding cooperation to facilitate development of approximately 322 acres of land located in an area of Tarrant County down Bonds Ranch Road The development is a master planned community that consists of single-family lots, commercial acreage, open space and parkland.

In an effort to work collaboratively and find a solution that allowed for future annexation of the development into the City of Fort Worth, a Fresh Water Supply District was a proposed solution. In Texas, Fresh Water Supply Districts (FWSDs) are governed by Chapters 49 and 53 of the Texas Water Code and are typically created to provide water, wastewater, infrastructure, and drainage services to rural or unincorporated areas. The creation of the FWSD helps to support rural development by providing essential utilities necessary for the future residents of this area, encourages economic growth by making the area more attractive and accessible for businesses, gives residents a local governing body to oversee services and debt, and allows the district to levy taxes and issue bonds to fund infrastructure. Upon the bonds being paid off, the development would then be annexed into the City of Fort Worth. On August 5, 2025, Tarrant County received the conceptual plan for this development, received the petition requesting the creation of Tarrant County FWSD No. 3, and set the date for a public hearing on the petition's sufficiency. The Court is now asked to conduct the public hearing to consider the sufficiency of the petition and then consider the formal creation of the district and the appointment of five temporary supervisors to the board of directors which will allow oversight to ensure the conceptual plan is adhered to. In addition to Tarrant County participation, the City of Fort Worth has approved a Resolution of Support for the creation of Tarrant County FWSD No. 3 and is working towards a Strategic Partnership Agreement and Development Agreement with the City so that when annexation does occur, it will meet City standards.

Before the Court can take action granting a petition creating a FWSD, a public hearing must be held to determine whether the contents of the petition are sufficient and to allow any interested person to appear to offer testimony relative to the sufficiency of the petition. To be sufficient, a petition must meet the requirements of Texas Water Code Section 53.014. Specifically, the petition must: 1) be signed by a majority of the persons who hold title to land in the proposed district that represents a total value of more than 50 percent of the value of all the land in the proposed district as indicated by the appraisal roll; and 2) state the proposed district's boundaries, general nature of the proposed projects, necessity for the proposed district, feasibility of the proposed district, and the proposed name for the district.

The District Attorney's Office has reviewed the material for this public hearing.

FISCAL IMPACT

There is no fiscal impact to Tarrant County associated with this public hearing.

Attachments

9-3 Packet for Public Hearing.pdf

NOTICE OF HEARING ON PETITION REQUESTING CREATION OF TARRANT COUNTY FRESH WATER SUPPLY DISTRICT NO. 3

To all persons interested in the hearing concerning the petition for creation, organization and establishment (the "Petition") of Tarrant County Fresh Water Supply District No. 3 (the "*District*"), presented to the Commissioners Court of Tarrant County (the "*Commissioners Court*"):

Notice is hereby given that Commissioners Court received the Petition requesting creation, organization and establishment District at the regular meeting held by the Commissioners Court on August 5, 2025. Upon receipt and consideration of the Petition, the Commissioners Court set a public hearing concerning the Petition during the regularly scheduled meeting of the Tarrant County Commissioners Court at 10:00 a.m. on September 3, 2025, at the G.K. Maenius Administration Building, Tarrant County Commissioners Courtroom, 5th Floor, 100 E. Weatherford Street, Fort Worth, Texas 76196, which is a place open and accessible to the public, and authorized the County Clerk of Tarrant County, Texas, to issue this notice providing the time, date, and location of said public hearing. In the event the Tarrant County Commissioners Courtroom in the G.K. Maenius Administration Building is inaccessible to the public due to construction and renovations on September 3, 2025, the public hearing and the regularly scheduled Tarrant County Commissioners Court meeting will take place at the Charles J. Murray Courtroom, Tom Vandergriff Civil Courts Building, 100 N. Calhoun Street, 2nd Floor, Fort Worth, Texas 76196. If the alternative location at the Tom Vandergriff Civil Courts Building is used, notice will be posted at the entrance of the G.K. Maenius Administration Building informing the public.

At the public hearing, the Commissioners Court will invite and consider evidence and testimony concerning the Petition; whether creation of the proposed District and the development of the proposed improvements thereby are desirable, feasible, and practicable and would constitute a public use and a public benefit and would be conducive to public health; and other matters relating to the subject.

Any person is entitled to appear at the public hearing, challenge the form and allegations of the Petition, and contest the proposition that the projects to be undertaken by the proposed District would benefit the land inside its boundaries.

County Clerk of Tarrant County, Texas

(SEAL)

COURT ORDER NO. 145565

A RESOLUTION BY THE COMMISSIONERS COURT OF TARRANT COUNTY, TEXAS ACCEPTING A PETITION FOR CREATION OF TARRANT COUNTY FRESH WATER SUPPLY DISTRICT NO. 3; DECLARING PETITION TO ADMINISTRATIVELY COMPLETE; AND ORDERING HEARING

WHEREAS, on August 5, 2025, the Commissioners Court of Tarrant County (the *Court*) was presented a petition (the *Petition*) requesting creation, organization, and establishment of a fresh water supply district to be known as Tarrant County Fresh Water Supply District No. 3 (the *District*), under the authority of Article XVI, Section 59, Texas Constitution and Chapter 53, Texas Water Code, as amended (*Chapter 53*), a copy of which Petition is attached hereto as **Exhibit A** and is incorporated herein for all purposes; and

WHEREAS, the Petition is signed by a person who holds title to land in the proposed District that represents a total value of more than 50 percent of the value of all the land in the proposed District as indicated by the appraisal roll of the Tarrant Appraisal District; and

WHEREAS, the Petition states in sufficient detail the boundaries of the proposed District as more specifically shown in the attached Conceptual Plan which is attached hereto as **Exhibit B**; the general nature of the projects proposed to be done; the necessity of the proposed District; the feasibility, practicality, and benefit of the proposed improvements to land within the proposed District; and proposes the name for the District; and

WHEREAS, in an effort to work collaboratively and find a solution that allows for future annexation of the development into the City of Fort Worth, the City of Fort Worth approved a Resolution granting conditional consent to the creation of this district, a copy of this Resolution is attached hereto as **Exhibit C** and is incorporated herein for all purposes; and

WHEREAS, the person who presented the Petition at the same time paid a deposit to the County Clerk of Tarrant County, Texas.

NOW, THEREFORE, BE IT RESOLVED, that we, the Commissioners Court of Tarrant County, find and declare the Petition to be administratively complete.

FURTHERMORE, BE IT RESOLVED, that, in accordance with Chapter 53, we, the Commissioners Court of Tarrant County hereby set the time and place for a hearing on the Petition as follows, which will be held beginning on the 15th day and ending the 30th day after the date the Petition is presented (the *Hearing*):

Time/Date of the Hearing: September 3, at 10:00 a.m.

Place of the Hearing: G.K. Maenius Administration Building, Tarrant County Commissioners Courtroom, 5th Floor, 100 E. Weatherford Street, Fort Worth, Texas 76196, a location open to the public. In the event the Tarrant County Commissioners Courtroom in the G.K. Maenius Administration Building is inaccessible to the public due to construction and renovations on September 3, 2025, the public hearing and the regularly scheduled Tarrant County Commissioners Court meeting will take place at the Charles J. Murray Courtroom, Tom Vandergriff Civil Courts Building, 100 N. Calhoun Street, 2nd Floor, Fort Worth, Texas 76196. If the alternative location at the Tom Vandergriff Civil Courts Building is used, notice will be posted at the entrance of the G.K. Maenius Administration Building informing the public

FURTHERMORE, BE IT RESOLVED, that the County Clerk is directed to issue notice of the above time and place of the Hearing, and in that notice the County Clerk shall include a statement that any person is entitled to appear at the Hearing, challenge the form and allegations of the Petition, and contest the proposition that the projects to be undertaken by the proposed District would benefit the land inside its boundaries (the *Notice*).

FURTHERMORE, BE IT RESOLVED, that a copy of the Notice shall be posted at the courthouse door and a copy at each of four different places inside the proposed District and that such person who posted the Notice shall provide to the Court a written sworn statement that the Notice was posted in accordance with this Court's resolution and all applicable provisions in Chapter 53.

FURTHERMORE, BE IT RESOLVED, that we, the Commissioners Court of Tarrant County, shall have jurisdiction to determine all issues pertaining to the sufficiency of the Petition and shall allow any interested person to appear and offer testimony relative to the sufficiency of the Petition at the Hearing.

PASSED AND ADOPTED on this 5th day of Aug., 2025.

TARRANT COUNTY, TEXAS

Tim O'Hare, County Judge

ATTEST:

County Clerk
Tarrant County, Texas

Attachment:

Exhibit A – the Petition
Exhibit B – Conceptual Plan
Exhibit C – City Resolution

EX A

PETITION FOR CREATION, ORGANIZATION AND ESTABLISHMENT OF TARRANT COUNTY FRESH WATER SUPPLY DISTRICT NO. 3

THE STATE OF TEXAS §
COUNTY OF TARRANT §

TO THE HONORABLE COUNTY JUDGE AND COMMISSIONERS OF TARRANT COUNTY, TEXAS:

The undersigned, the owners of the land hereinafter described (collectively, the "Petitioner"), acting pursuant to the provisions of Chapters 49 and 53, Texas Water Code, as amended, and in keeping with the provisions of Article XVI, Section 59, of the Texas Constitution, respectfully petition for the creation, organization and establishment of a fresh water supply district and would show the following:

I.

The name of the proposed fresh water supply district is TARRANT COUNTY FRESH WATER SUPPLY DISTRICT NO. 3 (the "District").

II.

The District's boundaries will contain an area of 322.422 acres of land, more or less, situated wholly within Tarrant County, Texas, and in the extraterritorial jurisdiction of the City of Fort Worth, Texas, described by metes and bounds in **Exhibit A** attached hereto and incorporated herein for all purposes (the "Land"). All of the Land is within Tarrant County and may properly be included in the District.

III.

The Petitioner owns a majority in value of land in the proposed District as indicated by the tax rolls of the Tarrant Appraisal District. The Petitioner represents that there are no lienholders on the Land.

IV.

The District shall be organized under Article XVI, Section 59, of the Texas Constitution for any purpose authorized by Chapter 53 and Chapter 49, Texas Water Code, as amended, and any other applicable law.

V.

The general nature of the work proposed to be done by the District is the building, acquisition, construction, completion, carrying out, maintaining, protection, and in case of necessity, the addition to and rebuilding of all works and improvements necessary or

D225100269
06/03/2025 03:21 PM Page: 1 of 7 Fees: $44.00
PETITION
SUBMITTER: SCOTT EIDMAN
MARY LOUISE NICHOLSON
COUNTY CLERK

proper to conserve, transport and distribute fresh water from any source; a sanitary sewer system and storm sewer system, to the extent permitted by law; and if approved by voters in the District, the assumption of the rights, authority, privileges, and functions of a road district under Article III, Section 52, of the Texas Constitution.

VI.

There is a necessity for the improvements above described. The territory to be included in said proposed District is located wholly within the extraterritorial jurisdiction of the City of Fort Worth, Texas, and within Tarrant County, Texas, and will be developed for primarily residential purposes. There is not available within the area proposed to be included in the District an adequate waterworks system, sanitary sewer system, or road system, and the health and welfare of the present and future inhabitants of the District and of the areas adjacent thereto require the purchase, construction, acquisition, maintenance and operation of an adequate waterworks system, sanitary sewer system, storm sewer system, and road system.

VII.

The proposed improvements are feasible and practicable and would benefit the Land within the proposed District. There is an ample supply of water available, and the terrain of the territory to be included in the proposed District is such that a waterworks system, sanitary sewer system, storm sewer system, and road system can be constructed at a reasonable cost.

VIII.

The sum of one hundred dollars ($100.00) has been deposited with the County Clerk of Tarrant County to cover expenses incident to the hearing on this petition.

WHEREFORE, Petitioner prays (1) this petition be properly filed as provided by law; (2) that upon filing of this petition, the Honorable Commissioners Court of Tarrant County, Texas, if it be in session, and if not, then the Honorable County Judge of Tarrant County, Texas, order that a hearing be set on this petition before said Commissioners Court or County Judge during the period beginning with the fifteenth (15th) day and ending with the thirtieth (30th) day after the date of such order; (3) that the County Clerk be ordered to issue notice informing all persons concerned of the time and place of such hearing and of their right to appear at the hearing and contend for or contest the creation of the District; (4) that such notice be given and posted as required by law by posting notice of such hearing at the courthouse door and at four different places inside the proposed District for at least ten days before the date of the hearing; (5) that said hearing be held and conducted as required by law and, if upon such hearing it be found that this petition sets forth and conforms to the requirements of law and is signed by the owners of a majority in value of land in the proposed District, that notice of the hearing was

given, that the proposed improvements are desirable, feasible, and practicable and conducive to public health, and that the District should be created, that the Commissioners Court so find and render its judgment reciting such findings and creating and establishing the District; (7) that the Commissioners Court appoint five individuals to serve as supervisors of the District in the manner provide by law; and (8) for such other proceedings and orders are proper and necessary and appropriate to the creation and organization of said District and to the execution of the purposes for which said District shall be created and organized.

[EXECUTION PAGE FOLLOWS]

RESPECTFULLY SUBMITTED this 22 day of May, 2025.

PETITIONER:

PETE AND JO BONDS FAMILY PARTNERSHIP, LTD.,
a Texas partnership

By: PAB-GP, LLC,
a Texas limited liability company,
Its General Partner

By: _____
John M. Bonds, Member

THE STATE OF TEXAS §
COUNTY OF TARRANT §

This instrument was acknowledged before me on the 22 day of May, 2025, by John M. Bonds, Member of PAB-GB, LLC, a Texas limited liability company and general partner of Pete and Jo Bonds Family Partnership, a Texas partnership, on behalf of said partnership.

_____
Notary Public, State of Texas

(NOTARY SEAL)



PETITIONER:

BONDS BROTHERS LAND COMPANY,
a Texas corporation

By: _____
John M. Bonds, Vice President

THE STATE OF TEXAS §
COUNTY OF TARRANT §

This instrument was acknowledged before me on the 22 day of May, 2025, by John M. Bonds, Vice President of Bonds Brothers Land Company, a Texas corporation, on behalf of said corporation.

_____
Notary Public, State of Texas

(NOTARY SEAL)



PETITIONER:

By: _____
John M. Bonds, Individually

THE STATE OF TEXAS §
COUNTY OF TARRANT §

This instrument was acknowledged before me on the 22 day of May, 2025, by John M. Bonds, individually.

_____
Notary Public, State of Texas

(NOTARY SEAL)



EXHIBIT A

BEING 322.442 GROSS-ACRES OF LAND SITUATED IN THE M. E. P. & P. RR. CO. #19 SURVEY, ABSTRACT NO. 1138, TARRANT COUNTY, TEXAS AND BEING A PORTION OF THAT TRACT OF LAND DESCRIBED TO PETE AND JO BONDS FAMILY PARTNERSHIP BY DEED RECORDED IN COUNTY CLERK FILE NO. D213039813 OF THE OFFICIAL PUBLIC RECORDS OF TARRANT COUNTY, TEXAS AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING AT A 5/8-INCH CAPPED IRON ROD STAMPED "BROOKS BAKER" FOUND FOR THE SOUTHWEST CORNER OF SAID BONDS FAMILY PARTNERSHIP TRACT ON THE NORTH RIGHT-OF-WAY LINE OF W. BONDS RANCH ROAD (A VARIABLE WIDTH RIGHT-OF-WAY);

THENCE WITH THE WESTERLY LINE OF SAID BONDS FAMILY PARTNERSHIP TRACT, THE FOLLOWING COURSES AND DISTANCES:

NORTH 00°23'50" WEST, A DISTANCE OF 1520.65 FEET TO A 5/8-INCH CAPPED IRON ROD STAMPED "BROOKS BAKER" FOUND;

NORTH 89°36'14" EAST, A DISTANCE OF 200.24 FEET TO A 5/8-INCH CAPPED IRON ROD STAMPED "BROOKS BAKER" FOUND;

NORTH 00°15'49" WEST, PASSING A 5/8-INCH CAPPED IRON ROD STAMPED "BROOKS BAKER" FOUND AT 2419.91 FEET, A TOTAL DISTANCE IN ALL OF 2483.37 FEET TO THE NORTHWEST CORNER OF SAID BONDS FAMILY PARTNERSHIP TRACT;

THENCE NORTH 89°34'02" EAST, WITH THE NORTH LINE OF SAID BONDS FAMILY PARTNERSHIP TRACT, A DISTANCE OF 3428.70 FEET TO THE NORTHEAST CORNER OF SAME;

THENCE SOUTH 00°31'49" EAST, OVER AND ACROSS SAID BONDS FAMILY PARTNERSHIP TRACT, PASSING A 5/8-INCH CAPPED IRON ROD STAMPED "LJA SURVEYING" SET FOR REFERENCE AT 62.27 FEET, A TOTAL DISTANCE OF 3975.43 FEET TO A 5/8-INCH CAPPED IRON ROD STAMPED "LJA SURVEYING" SET ON SAID NORTH RIGHT-OF-WAY LINE OF BONDS RANCH ROAD WITHIN A CURVE TO THE RIGHT HAVING A RADIUS OF 3030.41 FEET;

THENCE WITH SAID NORTH RIGHT-OF-WAY LINE AND SAID CURVE TO THE RIGHT HAVING A CHORD THAT BEARS SOUTH 86°15'05" WEST, 321.56 FEET, THROUGH A CENTRAL ANGLE OF 6°04'57", AN ARC-DISTANCE OF 321.71 FEET TO A 1-INCH IRON ROD FOUND;

THENCE SOUTH 89°23'49" WEST, CONTINUING WITH SAID NORTH RIGHT-OF-WAY LINE, A DISTANCE OF 3322.97 FEET TO THE **POINT OF BEGINNING** AND CONTAINING A CALCULATED AREA OF 322.442 GROSS-ACRES (14,045,561 SQ. FEET) OF LAND, OF WHICH 4.949 ACRES OF LAND IS LOCATED WITHIN THE APPARENT PRESCRIPTIVE RIGHT-OF-WAY OF PEDEN ROAD FOR A TOTAL CALCULATED AREA OF 317.493 NET-ACRES OF LAND.

FILED AND RECORDED
OFFICIAL PUBLIC RECORDS OF
TARRANT COUNTY, TEXAS
06/03/2025 03:21 PM

D225100269
PETITION
Pages: 7
Fees: $44.00

MARY LOUISE NICHOLSON
COUNTY CLERK

EX B

PRELIMINARY LAND USE TABLE
LAND USE TYPE
ACREAGE
COMMERCIAL/RETAIL
+/-10.3 ACRES
RESIDENTIAL
+/-111.3 ACRES
AMENITY CENTER
+/-7.7 ACRES
OPEN SPACE/ DETENTION
+/-48.5 ACRES
NEIGHBORHOOD PARK
+/-9.3 ACRES
GRAPHIC SITE LAND BUFFERS
+/-3.3 ACRES
R.O.W.
+/-19.9 ACRES
TOTAL ACREAGE
+/-332.4 ACRES
PRELIMINARY LOT COUNT TABLE
RESIDENTIAL TYPE
SUBTOTAL
LOT MIX
60' x 120'
666
71.3
50' x 120'
336
34.8
70' x 120'
37
3.9
TOTAL LOT
950
100
LJA
BONDS RANCH
CONCEPT PLAN

EX C

A RESOLUTION

NO. 6095-05-2025

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS, GRANTING CONDITIONAL CONSENT TO THE CREATION OF A SPECIAL DISTRICT (FRESH WATER SUPPLY DISTRICT) PURSUANT TO ARTICLE XVI, SECTION 59 OF THE TEXAS CONSTITUTION AND THE INCLUSION OF 322.422 ACRES OF LAND INTO SAID DISTRICT; MAKING FINDINGS RELATED THERETO; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fort Worth, Texas (the "City"), a home rule municipality created under the laws of the State of Texas, received a request from GRBK Edgewood, LLC, ("GRBK"), for the City's consent to the creation of a special district pursuant to Article XVI, Section 59 of the Texas Constitution (the "District") encompassing 322.422 acres of land situated wholly in Tarrant County, Texas, and the City's extraterritorial jurisdiction ("ETJ") as more particularly described in **Exhibit A**, attached hereto and incorporated by reference (the "Land"); and

WHEREAS, GRBK intends to develop the Land in the City's ETJ as a mixed-use master- planned community in accordance with the attached Conceptual Plan in **Exhibit B**; and

WHEREAS, the District will be created pursuant to Article XVI, Section 59 of the Texas Constitution and Chapter 53 of the Texas Water Code, by order of the Tarrant County Commissioners Court as a Fresh Water Supply District and then the District will be converted into a Water Control and Improvement District organized pursuant to Article XVI, Section 59, of the Texas Constitution and Chapters 49 and 51 of the Texas Water Code, as amended; and

WHEREAS, Chapter 42 of the Texas Local Government Code provides that land within a municipality or its extraterritorial jurisdiction may not be included within a special district without such municipality's consent; and

WHEREAS, GRBK and the City intend for the City to be the retail provider of water and wastewater service to the Land and GRBK agrees to construct certain facilities and improvements necessary for the Project and the City's extension and expansion of its water and wastewater systems; and

WHEREAS, the City wishes to evidence its conditional support and consent for the creation of the District within the City's extraterritorial jurisdiction, subject to the terms of that certain development agreement to be negotiated between the City and GRBK (the "Development Agreement") and the terms of this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS, THAT:

Section 1. All of the above premises are hereby found to be true and correct legislative findings of the City Council and they are hereby approved and incorporated into the body of this Resolution as if copied in their entirety.

Section 2. The City Council of the City (the "City Council") hereby grants its support and consent for the creation of a district created pursuant to Article XVI, Section 59, Texas Constitution, as amended, within its extraterritorial jurisdiction and the inclusion in the District of land described more fully in **Exhibit A**, and specifically conditioned upon the following:

2.1 The development of the Land will be in accordance with the Subdivision Ordinance of the City and all development and infrastructure policies, rules and regulations as more specifically set forth in the Development Agreement;

2.2 The District shall construct all facilities to serve the land in accordance with plans and specifications that have been approved by the City;

2.3 The City shall have the right to inspect all facilities being constructed by the District;

2.4 The City shall be the retail water and sewer provider to the District, with all applicable charges and rates paid by the District or GRBK in accordance with the Development Agreement and utility agreement(s), and the City shall maintain all its rights and privileges under its Certificate of Necessity and Convenience;

2.5 The City's acknowledgement that the Conceptual Plan attached here to as **Exhibit B** reflects the anticipated development plan for the Land, and the City does not oppose the anticipated development in accordance with the Conceptual Plan;

2.6 The Land will be developed in accordance with the Neighborhood and Community Park Dedication Policy of the City of Fort Worth, Texas, as more specifically set forth in the Development Agreement; and

2.7 The City will have the option to annex the Land into the City of Fort Worth in accordance with the terms of the Development Agreement and that certain strategic partnership agreement to be entered by the District (the "Strategic Partnership Agreement"), but any event no earlier than the occurrence of substantial completion of development of one hundred percent (100%) of the District, and the full satisfaction of the District's reimbursement obligations to GRBK or any successor or assignee, whichever occurs later.

Section 3. The City Manager of the City is hereby authorized to execute any documents necessary to effectuate this Resolution.

Section 4. The City Council further states that it has not relinquished any rights, duties or powers relating to its regulatory control within its extraterritorial jurisdiction.

Section 5. The City Council further states that this Resolution is provided subject to and in reliance upon the terms of the certain Development Agreement, which may be entered into by and between the City and GRBK. The District shall execute a joinder and become a party to the Development Agreement upon its organization and shall enter into the Strategic Partnership Agreement with the City. The City does not consent to the organization of the District, election, or issuance of bonds from any revenue available to the District until the Development Agreement is executed, if at all, and this consent shall be withdrawn without further action by the City if a Development Agreement is not approved and executed by the City on or before one hundred and twenty (120) days after the date of adoption of this Resolution.

Section 6. The City Council hereby finds and determines that sufficient written notice of the date, hour, place and subject of this meeting of the City Council was posted as a place convenient to the public at the City Hall of the City for the time required by law preceding this meeting, as required by the Texas Open Meetings Act, contained in Chapter 551 of the Texas Government Code, as amended, and that this meeting was open to the public and the subject matter of this Resolution and its contents have been discussed, considered and formally acted upon by the City Council. Further, the City Council ratifies, approves and confirms such written notice and the contents and posting thereof, and the foregoing fully complied with all applicable law.

Section 7. This Resolution shall be effective from and after its passage by the City Council.

Adopted this 13th day of May 2025.

ATTEST:

Jannette S. Goodall, City Secretary

CITY OF FORT WORTH TEXAS

EXHIBIT A
(Legal Description of Property to be included in the District)

BEING 322.442 GROSS-ACRES OF LAND SITUATED IN THE M. E. P. & P. RR. CO. #19 SURVEY, ABSTRACT NO. 1138, TARRANT COUNTY, TEXAS AND BEING A PORTION OF THAT TRACT OF LAND DESCRIBED TO PETE AND JO BONDS FAMILY PARTNERSHIP BY DEED RECORDED IN COUNTY CLERK FILE NO. D213039813 OF THE OFFICIAL PUBLIC RECORDS OF TARRANT COUNTY, TEXAS AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING AT A 5/8-INCH CAPPED IRON ROD STAMPED "BROOKS BAKER" FOUND FOR THE SOUTHWEST CORNER OF SAID BONDS FAMILY PARTNERSHIP TRACT ON THE NORTH RIGHT-OF-WAY LINE OF W. BONDS RANCH ROAD (A VARIABLE WIDTH RIGHT-OF-WAY);

THENCE WITH THE WESTERLY LINE OF SAID BONDS FAMILY PARTNERSHIP TRACT, THE FOLLOWING COURSES AND DISTANCES:

NORTH 00°23'50" WEST, A DISTANCE OF 1520.65 FEET TO A 5/8-INCH CAPPED IRON ROD
STAMPED "BROOKS BAKER" FOUND;

NORTH 89°36'14" EAST, A DISTANCE OF 200.24 FEET TO A 5/8-INCH CAPPED IRON ROD STAMPED "BROOKS BAKER" FOUND;

NORTH 00°15'49" WEST, PASSING A 5/8-INCH CAPPED IRON ROD STAMPED "BROOKS BAKER" FOUND AT 2419.91 FEET, A TOTAL DISTANCE IN ALL OF 2483.37 FEET TO THE NORTHWEST CORNER OF SAID BONDS FAMILY PARTNERSHIP TRACT;

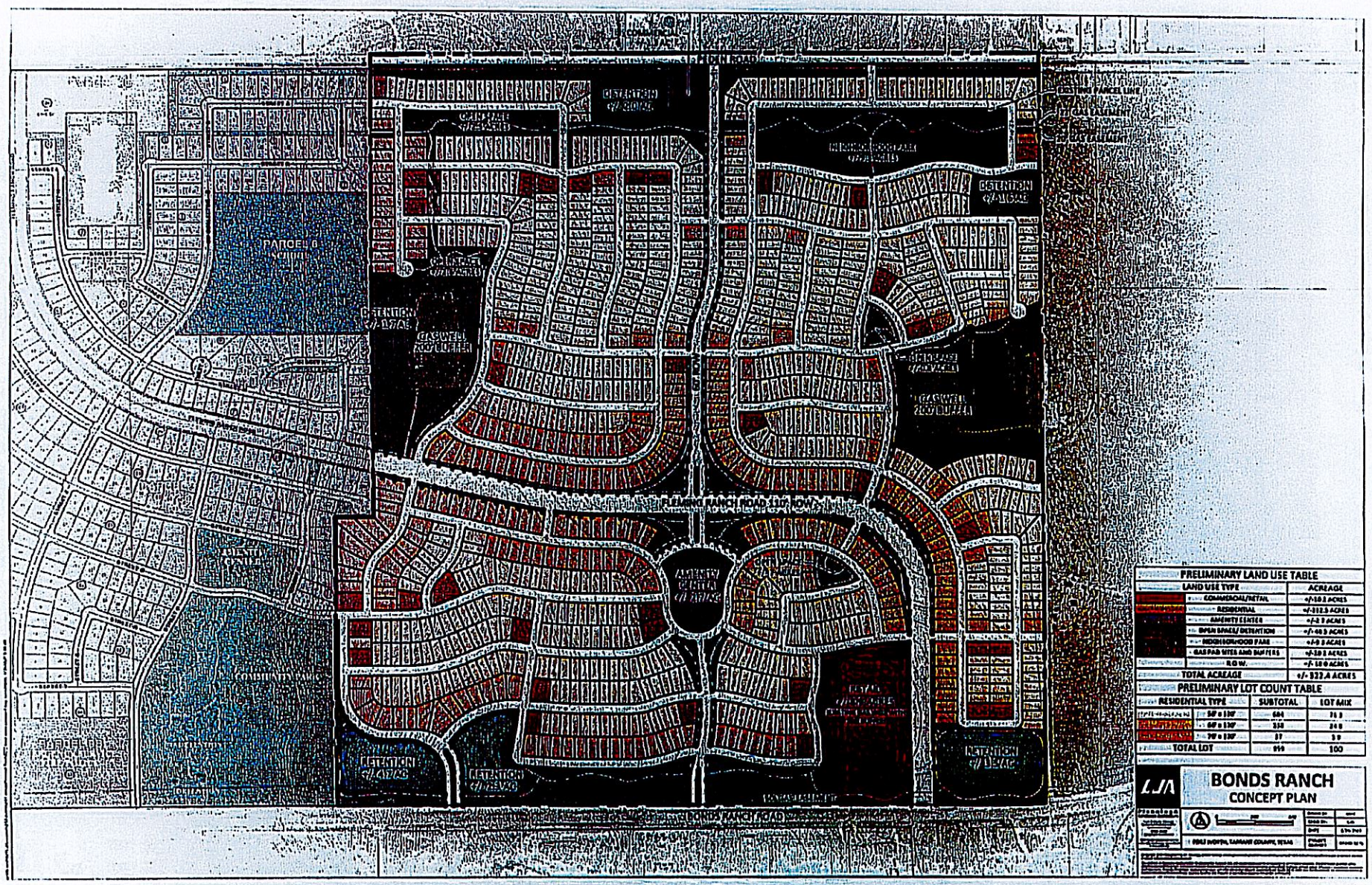
THENCE NORTH 89°34'02" EAST, WITH THE NORTH LINE OF SAID BONDS FAMILY PARTNERSHIP TRACT, A
DISTANCE OF 3428.70 FEET TO THE NORTHEAST CORNER OF SAME;

THENCE SOUTH 00°31'49" EAST, OVER AND ACROSS SAID BONDS FAMILY PARTNERSHIP TRACT, PASSING A 5/8-INCH CAPPED IRON ROD STAMPED "LJA SURVEYING" SET FOR REFERENCE AT 62.27 FEET, A TOTAL DISTANCE OF 3975.43 FEET TO A 5/8-INCH CAPPED IRON ROD STAMPED "LJA SURVEYING" SET ON SAID NORTH RIGHT-OF-WAY LINE OF BONDS RANCH ROAD WITHIN A CURVE TO THE RIGHT HAVING A RADIUS OF 3030.41 FEET;

THENCE WITH SAID NORTH RIGHT-OF-WAY LINE AND SAID CURVE TO THE RIGHT HAVING A CHORD THAT BEARS SOUTH 86°15'05" WEST, 321.56 FEET, THROUGH A CENTRAL ANGLE OF 6°04'57", AN ARC- DISTANCE OF 321.71 FEET TO A 1-INCH IRON ROD FOUND;

THENCE SOUTH 89°23'49" WEST, CONTINUING WITH SAID NORTH RIGHT-OF-WAY LINE, A DISTANCE OF 3322.97 FEET TO THE **POINT OF BEGINNING** AND CONTAINING A CALCULATED AREA OF 322.442 GROSS- ACRES (14,045,561 SQ. FEET) OF LAND, OF WHICH 4.949 ACRES OF LAND IS LOCATED WITHIN THE APPARENT PRESCRIPTIVE RIGHT-OF-WAY OF PEDEN ROAD FOR A TOTAL CALCULATED AREA OF 317.493 NET-ACRES OF LAND.

EXHIBIT B
(Conceptual Plan)


PARCEL 6
DETENTION
+/- 8.0 AC.
DETENTION
+/- 17.0 AC.
DETENTION
+/- 13.0 AC.
DETENTION
+/- 12.0 AC.
DETENTION
+/- 13.0 AC.
FLEMING RANCH ROAD (120' ROW)
BONDS RANCH ROAD (120' ROW)
PRELIMINARY LAND USE TABLE
LAND USE TYPE
ACREAGE
COMMERCIAL/RETAIL
+/- 10.1 ACRES
RESIDENTIAL
+/- 812.5 ACRES
AMENITY CENTER
+/- 2.3 ACRES
OPEN SPACE/ DETENTION
+/- 68.0 ACRES
NEIGHBORHOOD PARK
+/- 4.0 ACRES
GAS PAD SITES AND BUFFERS
+/- 10.1 ACRES
R.O.W.
+/- 120.0 ACRES
TOTAL ACREAGE
+/- 932.4 ACRES
PRELIMINARY LOT COUNT TABLE
RESIDENTIAL TYPE
SUBTOTAL
LOT MIX
50' x 120'
684
71.3
60' x 120'
258
26.9
70' x 120'
17
1.8
TOTAL LOT
959
100
LJA
BONDS RANCH
CONCEPT PLAN

AFFIDAVIT OF POSTING NOTICE

THE STATE OF TEXAS §
§
COUNTY OF TARRANT §

Before me, the undersigned authority, a Notary Public in and for the State of Texas, on this day, personally appeared Scott Eidman, who, after being duly sworn by me, upon his oath and deposed, stated the following:

My name is Scott Eidman. I am over twenty-one (21) years of age, and on the 7th day of August, 2025, being at least ten (10) days prior to the date fixed for hearing on the Petition for Creation, Organization, and Establishment of Tarrant County Fresh Water Supply District No. 3 (the "District"), I posted a notice of public hearing to be held before the Commissioners Court of Tarrant County, Texas, on the 3rd day of September, 2025, at 10:00 a.m., a copy of which notice is attached hereto, at the following places within the District:

1. Posted at the intersection of Shortgrass Trl and Bonds Ranch Rd;

2. Posted at 0.0804 miles west of the intersection of Bonds Ranch Rd and Wetlands Wy;

3. Posted at 0.803 miles west of the intersection of Peden Rd and N Saginaw Blvd; and

4. Posted at 0.974 miles west of the intersection of Peden Rd and N Saginaw Blvd.

Signature: _____

SWORN TO AND SUBSCRIBED BEFORE ME, this 8th day of August, 2025.

STEVE HAZEN
Notary Public, State of Texas
Comm. Expires 09-19-2027
Notary ID 124688622

_____
Notary Public, State of Texas

(Notary Seal)

Attachment: Notice of Hearing
Enclosures: Postings and Posting Locations

Posting Number 1



Posting Number 2



Posting Number 3



Posting Number 4



TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 20
Department:	**Prepared By:** Sarah VanTassel	**Approved By:** Joseph Jackson

SUBJECT:

Public Hearing - To Consider Authorizing the Installation or Replacement of Various Stop Signs - Precinct 2

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court conduct a public hearing to consider authorizing the installation or replacement of various stop signs within Precinct 2. The public hearing will provide an opportunity for public input, after which the Court may take action to authorize the stop signs.

BACKGROUND

Prior to the redistricting plan approved by the Commissioners Court on June 3, 2025, Precinct 1 staff conducted an audit of stop signs and identified specific locations requiring the installation of new signs or the replacement of existing ones, which requires a Court Order passed by the Commissioners Court. This request is for a public hearing to allow for public input, after which the Court may take action to authorize the installations and replacements.

The audit determined that the stop sign at Ranchers Legacy Trail and Markum Ranch Road had not been installed by the County. This sign should be replaced to ensure compliance with the Texas Manual on Uniform Traffic Control Devices (TMUTCD). The audit also identified a need for two (2) new stop signs and one (1) replacement stop sign on Redbird Lane (Exhibit 16) and two (2) new stop signs on Gatewood Circle (Exhibit 17). All other locations reviewed were found to be in compliance and did not require changes. Due to the redistricting plan adopted on June 3, 2025, all identified locations are now within the boundary of Precinct 2.

Exhibit 1: McPherson Road (CR.1072-010) at Rendon Road (CR.1015-020)
Exhibit 2: Fort Clark Trail (CR.1405-050) at Fort Belknap Trail (CR.1405-010)
Fort Teran Trail (CR.1405-090) at Fort Bird Trail (CR.1405-060)
Exhibit 3: Scharmels Lane (CR.1275-220) at Pyramid Boulevard (CR.1275-010)
Exhibit 4: Ranchers Legacy Trail (CR.1409-010) at Markum Ranch Road (CR.1234-010)
Exhibit 5: Dove Court (CR.1104-010) at Ben View Court (CR.1103-010)
Exhibit 6: Jamies Ridge (CR.1260-010) at Tiger Trail (CR.1148-010)
Exhibit 7: Mustang Wells Drive (CR.1287-010) at Ben Day Murrin Road (CR.1125-030)
Exhibit 8: Baldwin Lane E (CR.1073-030) at Teague Drive (CR.1073-010)
Exhibit 9: Jenkins Drive (CR.1275-240) at Pyramid Boulevard (CR.1275-010)
Swinson Drive (CR.1275-260) at Pyramid Boulevard (CR.1275-010)
Exhibit 10: Geraldine Drive (CR.1275-360) at Pyramid Boulevard (CR.1275-010)
Exhibit 11: Iris Court (CR.1275-400) at Pyramid Boulevard (CR.1275-010)
Exhibit 12: Casting Court (CR.1275-020) at Farris Way (CR.1275-070)
Pinkeys Court (CR.1275-030) at Farris Way (CR.1275-070)
Foster Court (CR.1275-110) at Farris Way (CR.1275-070)
Exhibit 13: Hanna Court (CR.1275-140) at Farris Way (CR.1275-070)
Justine Place (CR.1275-640) at Farris Way (CR.1275-070)
Thoms Court (CR.1275-160) at Farris Way (CR.1275-070)
Blanchard Court (CR.1275-065) at Farris Way (CR.1275-070)
Exhibit 14: Lambert Lane (CR.1301-010) at Rendon Road
Exhibit 15: Maxwell Road (CR.1302-010) at Hopper Road (CR.1057-010)
Exhibit 16: Redbird Lane (CR.1065-030) at FM-1187 / Rendon Crowley Road
Mockingbird Road (CR.1213-010) at Redbird Lane (CR.1065-030)
Redbird Lane (CR.1065-030) at Redbird Lane W (CR.1065-050) and Redbird Lane E (CR. 1065-040)
Exhibit 17: Gatewood Circle W (CR.1222-020) at Windridge Trail (CR.1222-040)
Gatewood Circle E (CR.1222-010) at Windridge Trail (CR.1222-040)

The Commissioners Court previously approved the publication for notice of public hearing for the authorization of various stop signs in Precinct 2 on August 19, 2025. The notice was published in compliance with Texas Transportation Code section 251.152.

FISCAL IMPACT

The fiscal impact to Tarrant County will be $81.76 per sign for a total of $1,471.68. Funding is available in account 26100-2025 Road and Bridge Fund / 6210300000 Precinct 2 Maintenance / 558041 Road Signs.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

_____
Auditor

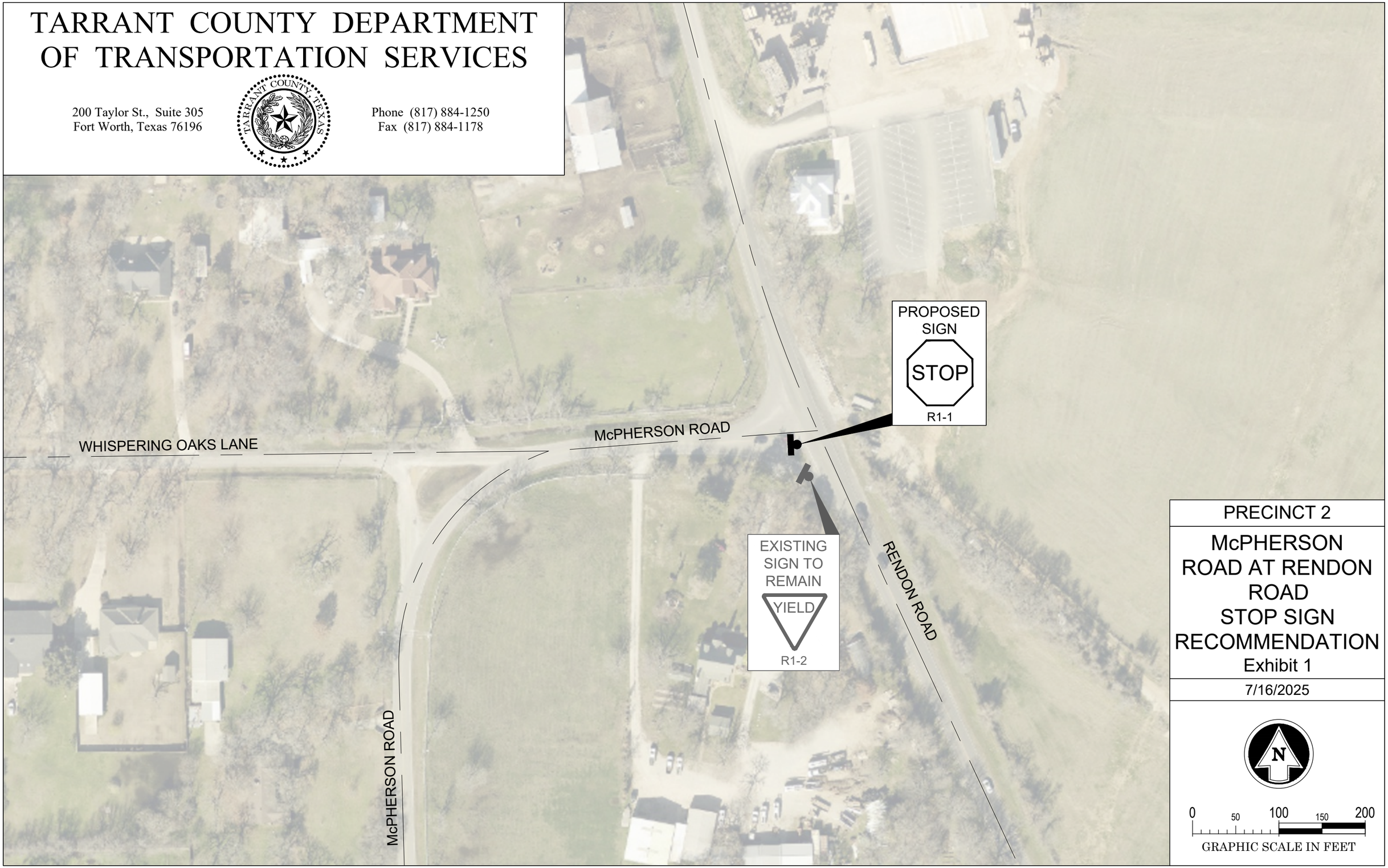
Attachments

Pct. 2 Stop signs.pdf

TARRANT COUNTY DEPARTMENT OF TRANSPORTATION SERVICES

200 Taylor St., Suite 305
Fort Worth, Texas 76196

Phone (817) 884-1250
Fax (817) 884-1178



PRECINCT 2

McPHERSON ROAD AT RENDON ROAD STOP SIGN RECOMMENDATION

Exhibit 1

7/16/2025

N

0 50 100 150 200

GRAPHIC SCALE IN FEET

t:\Projects\engineering\Signage\Signage\misc stop signs - prct1\SignExhibit-Prct1Misc_Stop.dwg

TARRANT COUNTY DEPARTMENT OF TRANSPORTATION SERVICES

200 Taylor St., Suite 305
Fort Worth, Texas 76196

Phone (817) 884-1250
Fax (817) 884-1178

FORT CIBOLO TRAIL

FORT GATES TRAIL

FORT BIRD TRAIL

PROPOSED SIGN
STOP
R1-1

PROPOSED SIGN
STOP
R1-1

FORT TERAN TRAIL

FORT CLARK TRAIL

FORT CIBOLO TRAIL

FORT BELKNAP TRAIL

FORT CROGHAN TRAIL

FORT ELLIOTT TRAIL

PRECINCT 2

SOUTHFORK ESTATES SUBDIVISION STOP SIGN RECOMMENDATION

Exhibit 2

7/16/2025

N

0 50 100 150 200

GRAPHIC SCALE IN FEET

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TARRANT COUNTY DEPARTMENT OF TRANSPORTATION SERVICES

200 Taylor St., Suite 305
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Phone (817) 884-1250
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PENNINGTON

ANGEL COURT

MANELL LANE

HODAN COURT

SCHARMEL'S LANE

BARNES COURT

PYRAMID BOULEVARD

BLANCHARD WAY

RUBEN LANE

MONEY LANE

PROPOSED SIGN

STOP

R1-1

PRECINCT 2

SCHARMEL'S LANE AT PYRAMID BOULEVARD STOP SIGN RECOMMENDATION

Exhibit 3

7/16/2025

N

0 50 100 150 200

GRAPHIC SCALE IN FEET

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TARRANT COUNTY DEPARTMENT OF TRANSPORTATION SERVICES

200 Taylor St., Suite 305
Fort Worth, Texas 76196

Phone (817) 884-1250
Fax (817) 884-1178

MARKUM RANCH ROAD

RANCHERS LEGACY

PROPOSED SIGN

STOP

R1-1

PRECINCT 2

RANCHERS LEGACY AT MARKUM RANCH ROAD STOP SIGN RECOMMENDATION

Exhibit 4

7/16/2025

N

0 50 100 150 200

GRAPHIC SCALE IN FEET

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TARRANT COUNTY DEPARTMENT OF TRANSPORTATION SERVICES

200 Taylor St., Suite 305
Fort Worth, Texas 76196

Phone (817) 884-1250
Fax (817) 884-1178

PROPOSED SIGN

STOP

R1-1

STEVENS DRIVE

DOVE COURT

BEN VIEW COURT

PRECINCT 2

DOVE COURT AT BEN VIEW COURT STOP SIGN RECOMMENDATION

Exhibit 5

7/16/2025

N

0 50 100 150 200

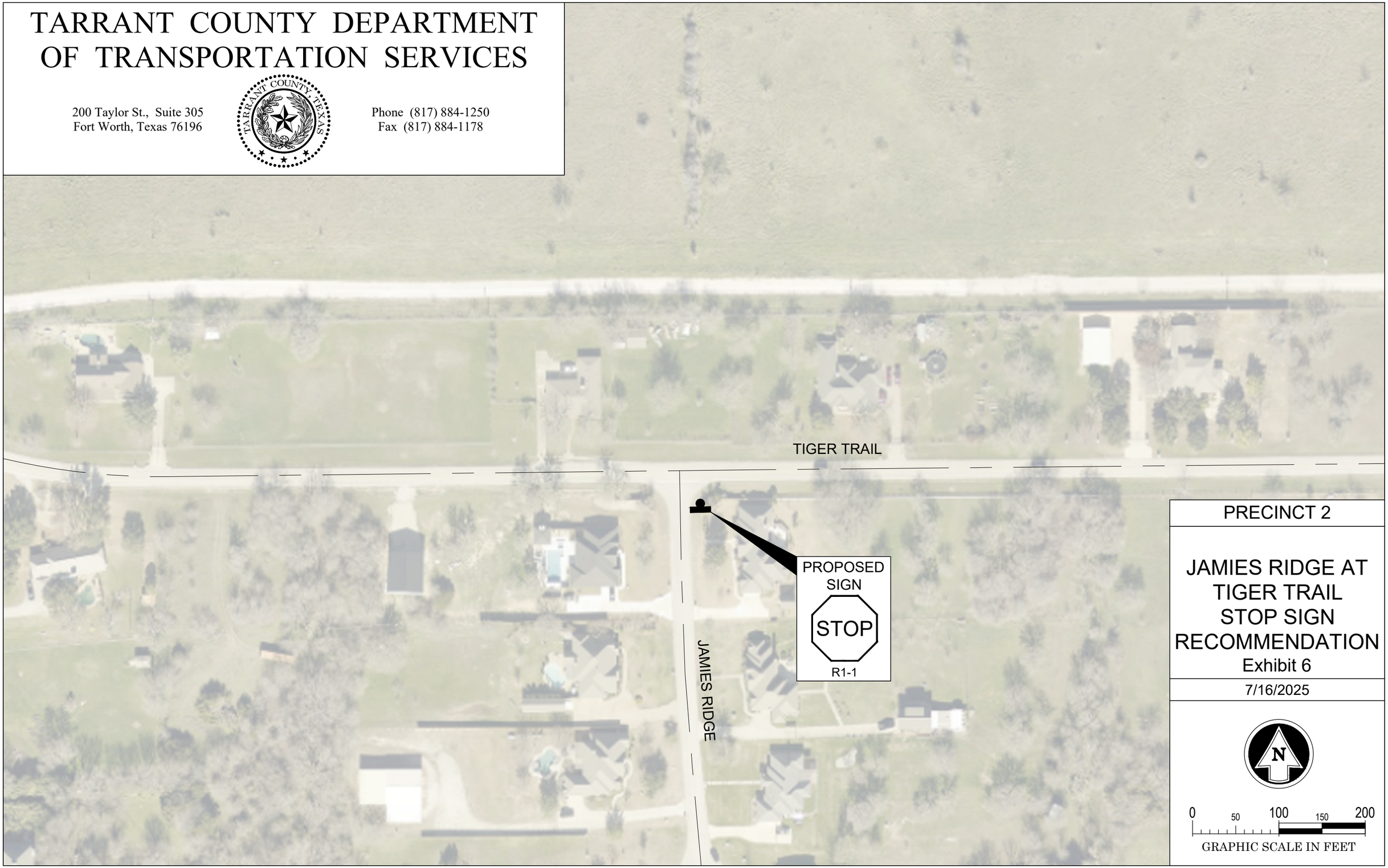
GRAPHIC SCALE IN FEET

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TARRANT COUNTY DEPARTMENT OF TRANSPORTATION SERVICES

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PRECINCT 2

JAMIES RIDGE AT TIGER TRAIL STOP SIGN RECOMMENDATION

Exhibit 6

7/16/2025

N

0 50 100 150 200

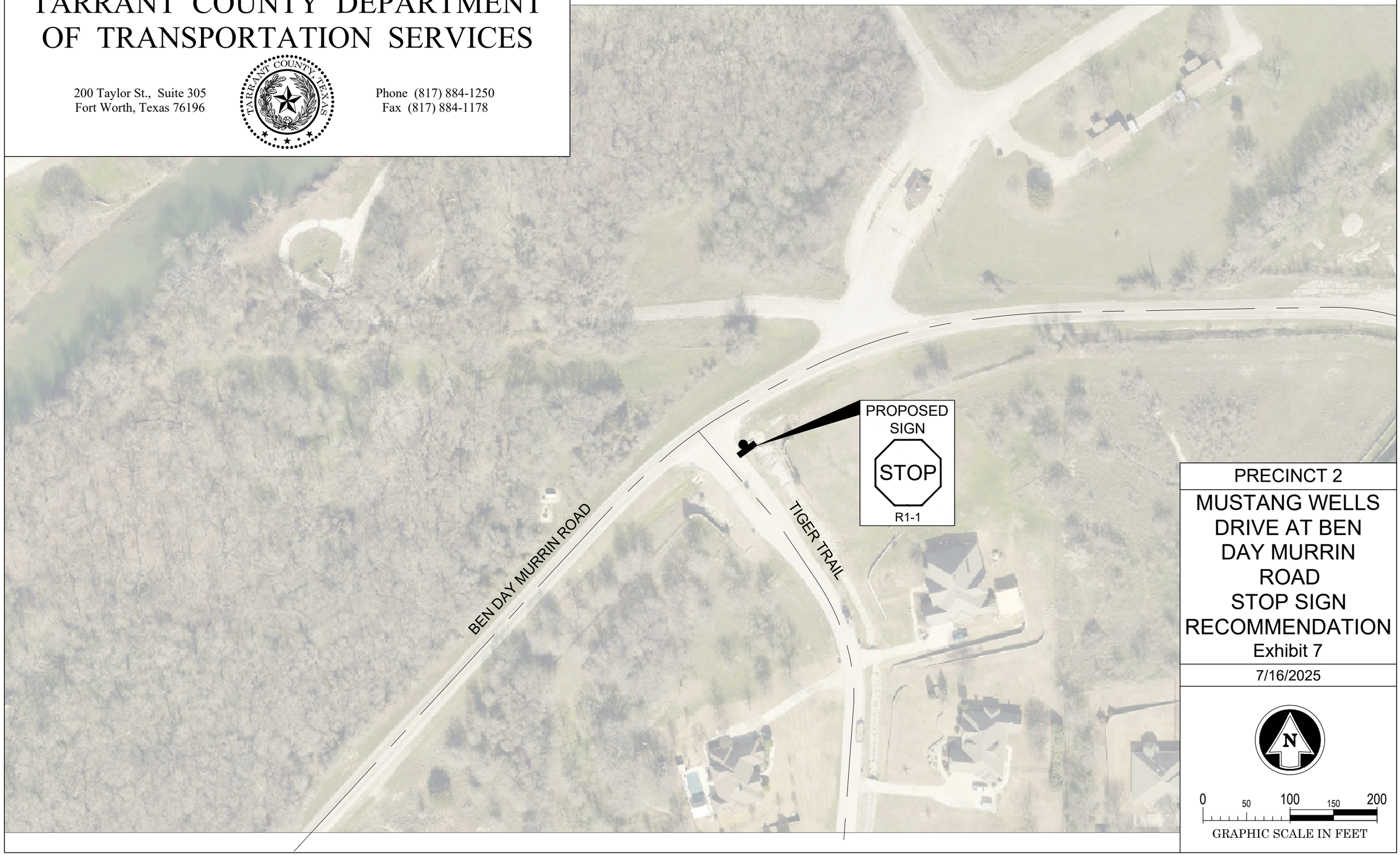
GRAPHIC SCALE IN FEET

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TARRANT COUNTY DEPARTMENT OF TRANSPORTATION SERVICES

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Fort Worth, Texas 76196

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Fax (817) 884-1178



PRECINCT 2

MUSTANG WELLS DRIVE AT BEN DAY MURRIN ROAD STOP SIGN RECOMMENDATION

Exhibit 7

7/16/2025

N

0 50 100 150 200

GRAPHIC SCALE IN FEET

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PRECINCT 2

BALDWIN LANE E AT TEAGUE DRIVE STOP SIGN RECOMMENDATION

Exhibit 8

7/16/2025

N

0 50 100 150 200

GRAPHIC SCALE IN FEET

t:\Projects\engineering\Signage\Signage\misc stop signs - prct1\SignExhibit-Prct1Misc_Stop.dwg

JENKINS DRIVE

PROPOSED SIGN

STOP

R1-1

PYRAMID BOULEVARD

PROPOSED SIGN

STOP

R1-1

SWINSON DRIVE

PRECINCT 2

N

0 50 100 150 200

GRAPHIC SCALE IN FEET

TARRANT COUNTY DEPARTMENT OF TRANSPORTATION SERVICES

200 Taylor St., Suite 305
Fort Worth, Texas 76196

Phone (817) 884-1250
Fax (817) 884-1178

7/16/2025

JENKINS DR AT PYRAMID BLVD & SWINSON DR AT PYRAMID BLVD STOP SIGN RECOMMENDATION

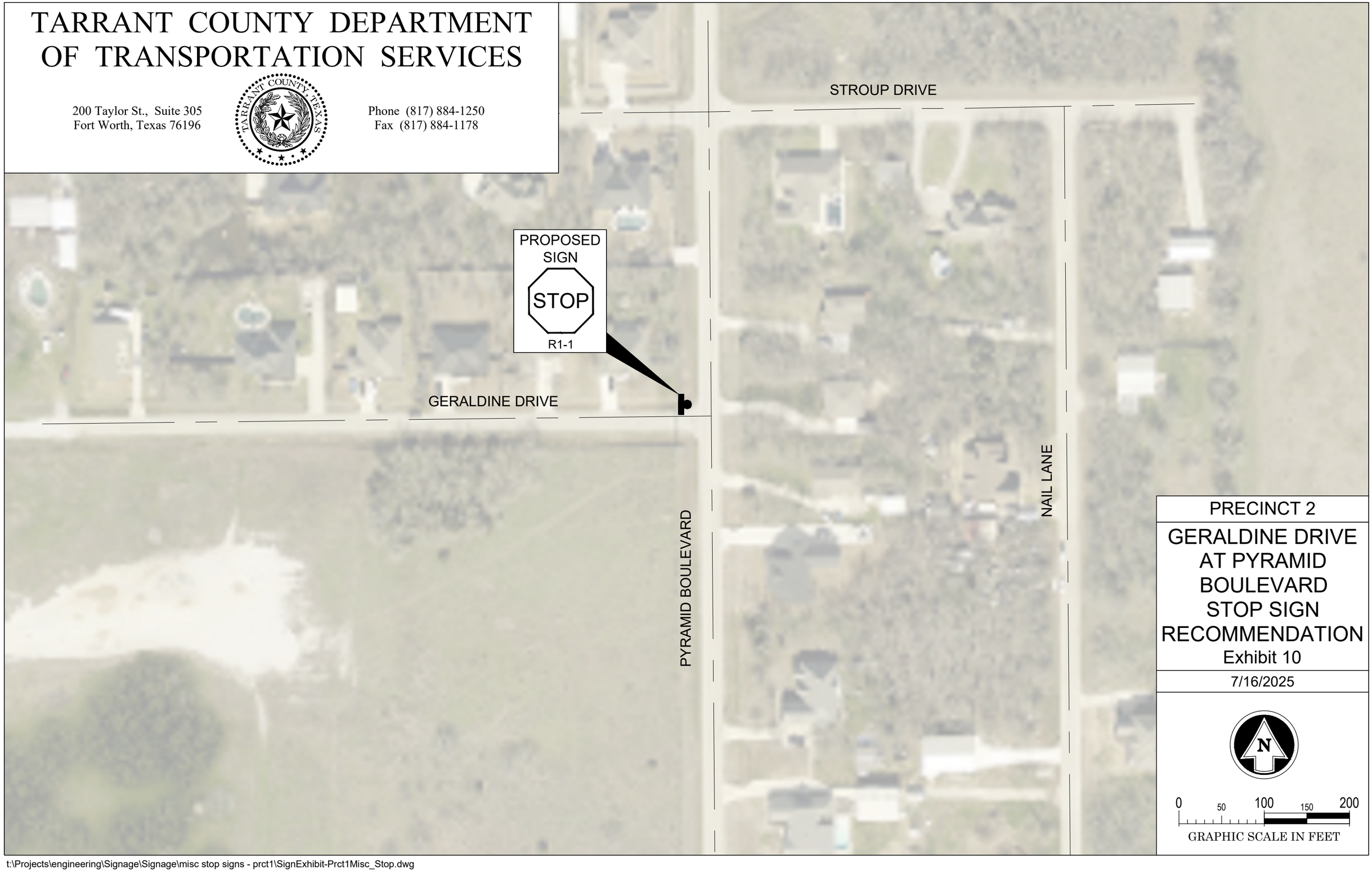
EXHIBIT 9

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TARRANT COUNTY DEPARTMENT OF TRANSPORTATION SERVICES

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Fort Worth, Texas 76196

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Fax (817) 884-1178



PRECINCT 2

GERALDINE DRIVE AT PYRAMID BOULEVARD STOP SIGN RECOMMENDATION

Exhibit 10

7/16/2025

N

0 50 100 150 200

GRAPHIC SCALE IN FEET

t:\Projects\engineering\Signage\Signage\misc stop signs - prct1\SignExhibit-Prct1Misc_Stop.dwg

TARRANT COUNTY DEPARTMENT OF TRANSPORTATION SERVICES

200 Taylor St., Suite 305
Fort Worth, Texas 76196

Phone (817) 884-1250
Fax (817) 884-1178

TINSLEY COURT

TINSLEY DRIVE

BUTLER COURT

PYRAMID BOULEVARD

IRIS COURT

LEPPEE WAY

PROPOSED SIGN

STOP

R1-1

PRECINCT 2

IRIS COURT AT PYRAMID BOULEVARD STOP SIGN RECOMMENDATION

Exhibit 11

7/16/2025

N

0 50 100 150 200

GRAPHIC SCALE IN FEET

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TARRANT COUNTY DEPARTMENT OF TRANSPORTATION SERVICES

200 Taylor St., Suite 305
Fort Worth, Texas 76196

Phone (817) 884-1250
Fax (817) 884-1178

GEBRON DRIVE

FARRIS WAY

PROPOSED SIGN
STOP
R1-1

PROPOSED SIGN
STOP
R1-1

PROPOSED SIGN
STOP
R1-1

CASTING COURT

PINKEYS COURT

GEBRON COURT

FOSTER COURT

PRECINCT 2

CASTING CT, PINKEYS CT, & FOSTER CT AT FARRIS WAY STOP SIGN RECOMMENDATION

Exhibit 12

7/16/2025

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GRAPHIC SCALE IN FEET

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TARRANT COUNTY DEPARTMENT OF TRANSPORTATION SERVICES

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Fort Worth, Texas 76196

Phone (817) 884-1250
Fax (817) 884-1178

HERKES PLACE

BOBS PLACE

PROPOSED SIGN
STOP
R1-1

JUSTINE PLACE

BLANCHARD WAY

PROPOSED SIGN
STOP
R1-1

FARRIS WAY

PROPOSED SIGN
STOP
R1-1

HANNA COURT

ROSS COURT

PROPOSED SIGN
STOP
R1-1

THOMS COURT

BLANCHARD COURT

PRECINCT 2

HANNA CT, JUSTINE PL, THOMS CT, & BLANCHARD CT AT FARRIS WAY STOP SIGN RECOMMENDATION

Exhibit 13

7/16/2025

N

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GRAPHIC SCALE IN FEET

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TARRANT COUNTY DEPARTMENT OF TRANSPORTATION SERVICES

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Fort Worth, Texas 76196

Phone (817) 884-1250
Fax (817) 884-1178

PROPOSED SIGN

STOP

R1-1

RENDON ROAD

LAMBERT LANE

PRECINCT 2

LAMBERT LANE AT RENDON ROAD STOP SIGN RECOMMENDATION

Exhibit 14

7/16/2025

N

0 50 100 150 200

GRAPHIC SCALE IN FEET

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TARRANT COUNTY DEPARTMENT OF TRANSPORTATION SERVICES

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Fort Worth, Texas 76196

Phone (817) 884-1250
Fax (817) 884-1178

HOPPER ROAD

MAXWELL ROAD

PROPOSED SIGN

STOP

R1-1

PRECINCT 2

MAXWELL ROAD AT HOPPER ROAD STOP SIGN RECOMMENDATION

Exhibit 15

7/16/2025

N

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GRAPHIC SCALE IN FEET

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BILL LEVEY ROAD

FM-1187 / RENDON CROWLEY ROAD

PROPOSED SIGN
STOP
R1-1

PROPOSED SIGN
STOP
R1-1

REDBIRD LANE

MOCKINGBIRD ROAD

PROPOSED SIGN
STOP
R1-1

REDBIRD LANE W

REDBIRD LANE E

PRECINCT 2

N

0 100 200 300 400

GRAPHIC SCALE IN FEET

TARRANT COUNTY DEPARTMENT OF TRANSPORTATION SERVICES

200 Taylor St., Suite 305
Fort Worth, Texas 76196

Phone (817) 884-1250
Fax (817) 884-1178

7/16/2025

REDBIRD LANE STOP SIGN RECOMMENDATION

EXHIBIT 16

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TARRANT COUNTY DEPARTMENT OF TRANSPORTATION SERVICES

200 Taylor St., Suite 305
Fort Worth, Texas 76196

Phone (817) 884-1250
Fax (817) 884-1178

PROPOSED SIGN
STOP
R1-1

PROPOSED SIGN
STOP
R1-1

STEPHENSON LEVY ROAD

WINDRIDGE TRAIL

GATEWOOD CIRCLE W

WILLOWOOD DRIVE

GATEWOOD CIRCLE E

PRECINCT 2

GATEWOOD CIRCLE AT WINDRIDGE TRAIL STOP SIGN RECOMMENDATION

Exhibit 17

7/16/2025

N

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GRAPHIC SCALE IN FEET

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TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any County action that involves the adoption Of a regulation, policy, guideline, court resolution or order.

Project/Regulation Name: **Authorizing Various Stop Signs – Precinct 2**

County Department: **Transportation Services**

Contact Person: **Joseph Jackson, County Engineer**

Phone Number of Contact Person: **817 884-1153**

Type of TIA Performed: **SHORT TIA** or FULL TIA.
Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

YES _____ NO _____X_____

2. Does the county action limit or restrict a real property right, even partially or temporarily?

YES _____ NO ____X_____

If you answered "yes" to either question, go to Section III.
If you answered "no" to both, STOP HERE and circle SHORT TIA at the top of the form.

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 3
Department:	**Prepared By:** Sarah VanTassel	**Approved By:** Joseph Jackson

SUBJECT:

Public Hearing - To Consider Authorizing Multiple Stop Signs within the Newark Ranch Subdivision - Precinct 4

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court conduct a public hearing to consider authorizing multiple stop signs within the Newark Ranch subdivision, Precinct 4. The public hearing will provide an opportunity for public input, after which the Court may take action to authorize the stop signs.

BACKGROUND

Citizen inquiry raised concern to Transportation Services that the Newark Ranch subdivision lacks stop signs at multiple intersections. The County Engineer performed a site visit and recommended that Precinct 4 staff install a stop signs at the locations for public safety. Locations include:

- Wild Bill Court (CR.4287-090) at Lucille Drive (CR.4287-010)
- Jennings Way (CR.4287-030) at Cromer Drive (4287-020)
- Jennings Way (CR.4287-030) at Carol Way (CR.4287-070)
- Carol Way (CR.4287-070) at Edgemon Way (CR.4287-040)
- Newark Drive (CR.4287-050) at Malone Road (CR.4287-060)
- Newark Drive (CR.4287-050) at FM-718
- Malone Road (CR.4287-060) at Edgemon Way (CR.4287-040)

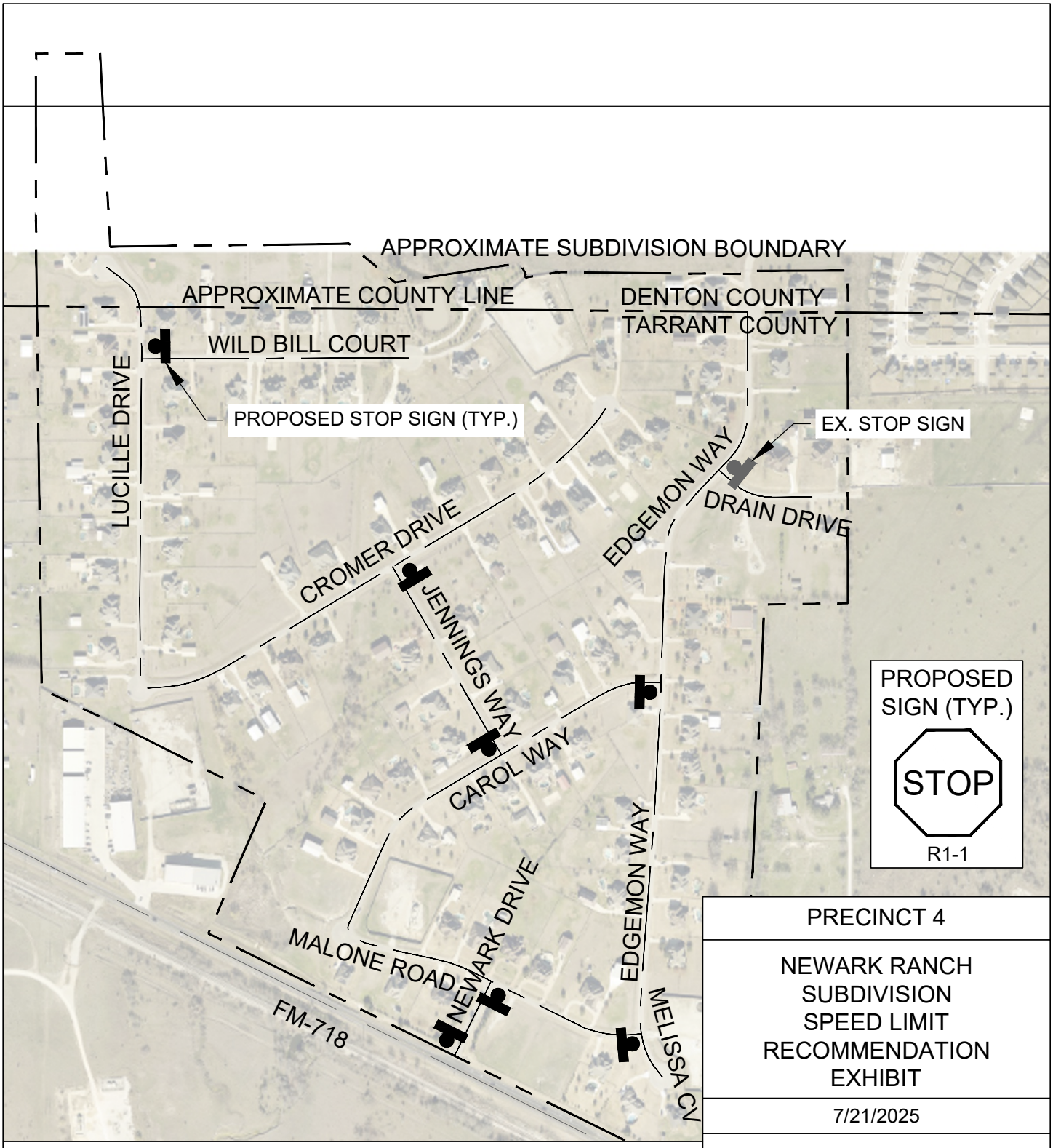
The Commissioners Court previously approved the publication for notice of public hearing for the authorization of multiple stop signs within the Newark Ranch Subdivision on August 19, 2025. The notice was published in compliance with Texas Transportation Code section 251.152.

FISCAL IMPACT

The fiscal impact to Tarrant County will be $62.47 per sign for a total of $437.29. Funding is available in account 26100-2025 Road and Bridge Fund / 6410300000 Precinct 4 Maintenance / 558041 Road Signs.

Attachments

Newark Stop Signs.pdf



PRECINCT 4

NEWARK RANCH SUBDIVISION SPEED LIMIT RECOMMENDATION EXHIBIT

7/21/2025

TARRANT COUNTY DEPARTMENT OF TRANSPORTATION SERVICES

200 Taylor St., Suite 305
Fort Worth, Texas 76196

Phone (817) 884-1250
Fax (817) 884-1178

N

0 500 750 1000

GRAPHIC SCALE IN FEET

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TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any County action that involves the adoption Of a regulation, policy, guideline, court resolution or order.

Project/Regulation Name: **Authorizing Newark Ranch Stop Signs – Precinct 4**

County Department: **Transportation Services**

Contact Person: **Joseph Jackson, County Engineer**

Phone Number of Contact Person: **817 884-1153**

Type of TIA Performed: **SHORT TIA** or FULL TIA.
Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

YES _____ NO _____X_____

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TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 4
Department:	**Prepared By:** Sarah VanTassel	**Approved By:** Joseph Jackson

SUBJECT:

Public Hearing - To Consider Establishing Two School Zones within the Crowley Independent School District - Precinct 2

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court conduct a public hearing to consider establishing two school zones within the Crowley Independent School District, located in Precinct 2.

BACKGROUND

Transportation Services has coordinated with the Crowley Independent School District regarding two school locations. The first requested location for consideration serves a new school located on the southeast corner of the intersection of Floyd Hampton Road and Pont Du Gard Way. The second requested location for consideration is an existing school located on the northeast corner of the intersection of McCart Avenue and McDonald Drive.

A 20 MPH School Zone is requested on Floyd Hampton Road (CR.1111-010), Pont Du Gard Way (CR.1304- 020), and Sydney Harbour Drive (CR.1304-030).

A 20 MPH School Zone is requested on McCart Avenue (CR.1402-060) and McDonald Drive (1402-070).

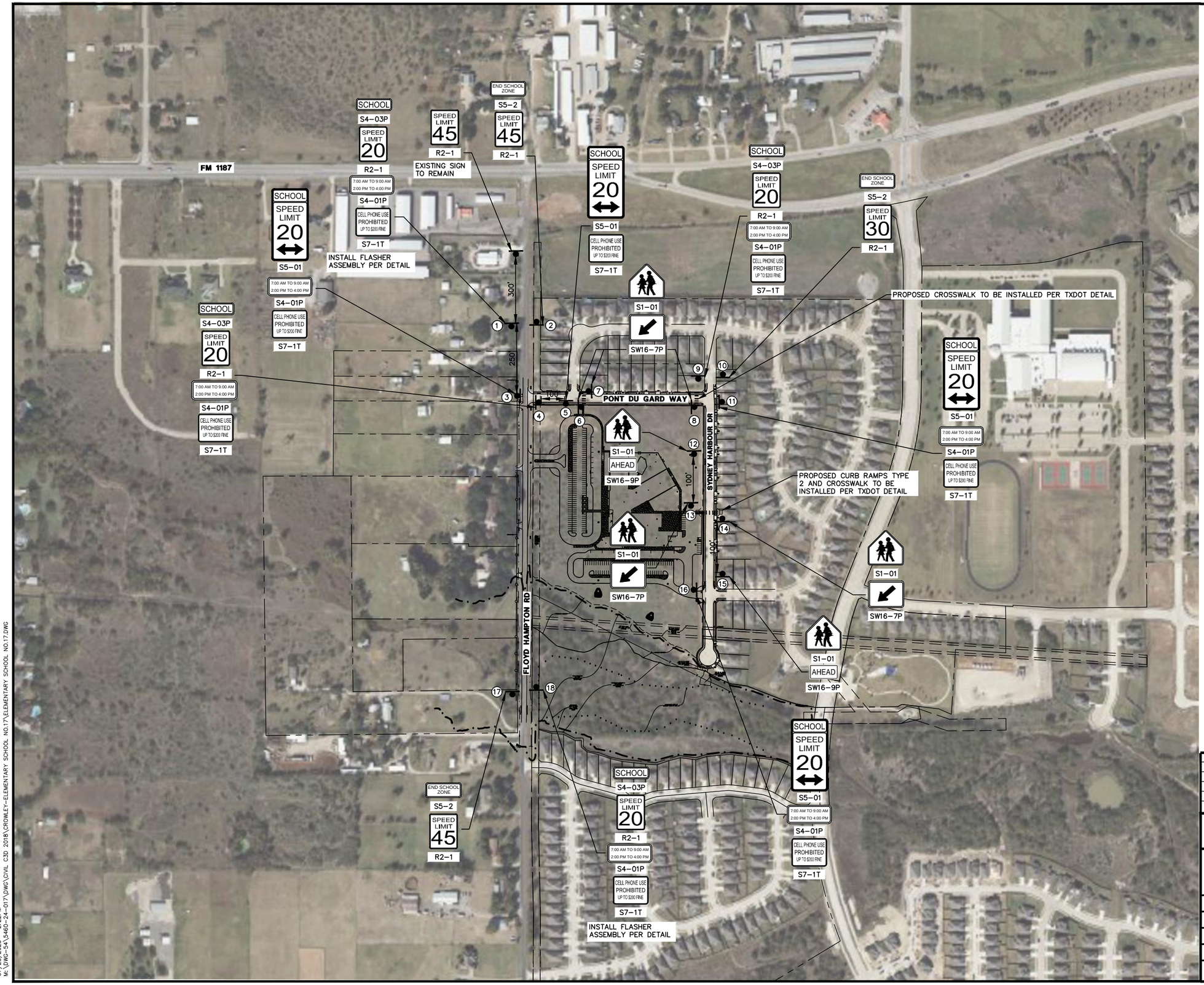
The Commissioners Court previously approved the publication for notice of public hearing for the establishment of two school zones within the Crowley Independent School District on August 19, 2025. The notice was published in compliance with Texas Transportation Code section 251.152.

FISCAL IMPACT

The fiscal impact will be provided by the Transportation Department when this item is submitted to the agenda for Court approval.

Attachments

Crowley ISD School Zones.pdf



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HORIZONTAL SCALE IN FEET

THE SEAL APPEARING ON THIS DOCUMENT WAS AUTHORIZED BY CHRISTOPHER J. CHA, P.E. 112732 ON 10/23/2024. ALTERATION OF A SEALED DOCUMENT WITHOUT PROPER NOTIFICATION TO THE RESPONSIBLE ENGINEER IS AN OFFENSE UNDER THE TEXAS ENGINEERING PRACTICE ACT.

NO.	DATE	REVISION

Westwood
Westwood Professional Services, Inc.
4060 BRYANT IRVIN ROAD
FORT WORTH, TX 76109
T:817.412.7155
TBPELS ENGINEERING FIRM NO. 11756
TBPELS SURVEYING FIRM NO. 10074301

PROJECT NAME

ELEMENTARY SCHOOL NO.17

SCHOOL ZONE SIGN REPLACEMENT

TARRANT COUNTY, TEXAS

DESIGN	DRAWN	DATE	JOB NO.	SHEET NO.
TNB	TK	OCT 2024	R0051945	1

KEARELLANO
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HORIZONTAL SCALE IN FEET

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Westwood
Westwood Professional Services, Inc.
4060 BRYANT IRVIN ROAD
FORT WORTH, TX 76109
T:817.412.7155
TBPELS ENGINEERING FIRM NO. 11756
TBPELS SURVEYING FIRM NO. 10074301

PROJECT NAME

RICHARD ALLIE MIDDLE SCHOOL

SCHOOL ZONE

SIGN REPLACEMENT

TARRANT COUNTY, TEXAS

DESIGN	DRAWN	DATE	JOB NO.	SHEET NO.
TNB	TK	OCT 2024	R0051945	1

KEARELLANO
07/28/2025 - 2:42PM
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TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any County action that involves the adoption Of a regulation, policy, guideline, court resolution or order.

Project/Regulation Name: **Establishing two school zones within the Crowley Independent School District – Precinct 2**

County Department: **Transportation Services**

Contact Person: **Joseph Jackson, County Engineer**

Phone Number of Contact Person: 817 884-1153

Type of TIA Performed: **SHORT TIA** or FULL TIA.
Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

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TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 29
Department:	**Prepared By:** Susan Au	**Approved By:** James A. McClinton, Director

SUBJECT:

Public Hearing - To Consider the Draft Tarrant County Program Year 2024 Consolidated Annual Performance and Evaluation Report (Community Development)

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court conduct a public hearing to consider the Draft Tarrant County Program Year (PY) 2024 Consolidated Annual Performance and Evaluation Report (CAPER). Further, upon closure of the public hearing, it is requested that the Commissioners Court authorize the Community Development Director to execute all related documents as required by the U.S. Department of Housing and Urban Development (HUD).

BACKGROUND

A public hearing is required by HUD to hear public comments regarding the performance and evaluation of program activities during PY 2024 (July 1, 2024 through June 30, 2025). The purpose of the CAPER is to report the results of the PY 2024 Action Plan programs and activities that addressed the community development priorities detailed in the 2020–2024 Consolidated Plan. At the conclusion of the public hearing for the draft CAPER, all comments and edits will be made and reflected in the final CAPER submitted to HUD to meet the reporting requirements for the Community Development Block Grant, HOME Investment Partnerships Program, Emergency Solutions Grant, CDBG CARES Act programs, and Home Investment Partnerships Program-American Rescue Plan (HOME-ARP) programs.

This process includes public notice, a minimum 15-day public comment period, and a public hearing. Public comments will be received through the end of the public hearing on September 3, 2025.

FISCAL IMPACT

There is no fiscal impact to Tarrant County. Costs associated with the administration of this report will be paid with grant funds through grant # B-24-UC-48-0001.

Attachments

Community Development Report.pdf

TARRANT COUNTY, TEXAS
CAPER PY 2024 - DRAFT

CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER)

THIS REPORT IS FOR ACTION PLAN PROGRAM YEAR 2024 (July 1, 2024 – June 30, 2025)

The Consolidated Plan is designed to help states and local jurisdictions (grantees) to assess their affordable housing and community development needs and market conditions, and to make data-driven, place-based investment decisions to focus funding from the CPD formula block grant programs: Community Development Block Grant (CDBG) Program, HOME Investment Partnerships (HOME) Program, Emergency Solutions Grants (ESG) Program, and other disaster related HUD funding. The Consolidated Plan is carried out through Annual Action Plans, which provide a concise summary of actions, activities, and the specific federal and non-federal resources that will be used each year to address priority needs and specific goals identified by the Consolidated Plan. Grantees report on accomplishments and progress toward Consolidated Plan goals in the Consolidated Annual Performance and Evaluation Report (CAPER).

Contact Information: ***Please submit questions and comments by email to Mr. James A. McClinton, JAMcClinton@tarrantcountytx.gov, or by mail, Tarrant County Community Development, Attn: James A. McClinton, 2501 Parkview Dr., Ste. 420, Fort Worth, TX 76102. Residents may also call 817-850-7940 for more information.***

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CR-05 GOALS AND OUTCOMES

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The specific goals and objectives established in the 2020 – 2024 Consolidated Plan are centered on increasing the availability and accessibility of decent, affordable housing and creating a suitable living environment for low- to moderate-income Tarrant County residents.

In Program Year (PY) 2024 (July 1, 2024 – June 30, 2025), Tarrant County used Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), Emergency Solutions Grants (ESG), Community Development Block Grant-CARES Act (CDBG-CV), and HOME-ARP funds to meet identified needs through the following activities:

CDBG:

- 11 public works improvement projects were completed, including 9 water and/or sewer, one (1) sidewalk, and one (1) street reconstruction
- 1,071 students were provided anti-bullying education through the SafeSchools program.
- 36 households (91 people experiencing homelessness) were provided case management to help move towards self-sufficiency
- 25 households were provided decent, affordable housing through the homeowner rehabilitation program, including five (5) full rehabs, and twenty (20) Priority Repair projects.

CDBG-CV:

- One (1) water improvement project has been completed in the City of Forest Hill. One more water infrastructure project in the City of Watauga will be completed and accounted in CAPER 2025. The grant will close out in June 2026.

ESG:

- Approximately 9,945 households (11,515 people) experiencing homelessness were assisted at emergency shelters and day shelters funded by ESG
- 55 extremely low-income households (93 residents) with eviction notices were provided short-term rental assistance to prevent homelessness with supportive case management through the ESG homelessness prevention program

HOME:

- 23 renters assisted with Tenant Based Rental Assistance (TBRA) where rents up to 3 months were paid for low income persons with a notice to vacate or eviction notice.
- Tarrant County completed seven (7) monitoring visits for several HOME-funded properties to ensure quality, affordable housing remained available to eligible residents. Five (5) complexes had failed units but

were repaired and all passed inspection. Two (2) complexes passed initial inspection.

- Six (6) single-family owner-occupied homeowners were provided decent, affordable housing through the homeowner rehabilitation program.
- Homebuyer/owner assistance has been contracted in PY2024 but has not been drawn to date. The program will be better managed when a new HOME manager has been hired to oversee this program.

HOME-ARP

- Seven (7) non-profit agencies were awarded HOME-ARP funds for supportive services; MHMR Highway to Housing, MHMR Mental Health Diversion, Partnership Home Landlord Engagement, Guardian Services Life Skills Training, GRACE Outreach and Food Services, DRC Homeless Outreach, and Catholic Charities TBRA and Services. Funds for the tenant-based rental assistance (TBRA) program remained in-house to serve households with up to 60% AMI with evictions or letters to vacate. Some agencies have started spending late spring while others are slow to start.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Goal	Source / Amount	Unit of Measure	Expected Program Year	Actual – Program Year	Percent Complete
Homeless Prevention	ESG HP: $82,595 HOME TBRA: $150,000	# Persons Assisted with Homelessness Prevention	75 60	93 + 43	124% 71.67%
Homeless Shelter Operations	ESG: $ 152,483	# Persons Assisted with Overnight Shelter	10,725	11,515	107.36%
Increase Affordable Housing Stock	HOME: $1,000,000	# HHLD with Direct Financial Assistance	20	0	0.00%
Preserve Affordable Housing	CDBG: $249,008 HOME: $293,947	# HHLD Homeowner Housing units Rehabilitated	19	25 + 6	163.16%
Public Infrastructure and Facilities	CDBG: $2,906,272 CDBG-CV: $554,744	# Persons Assisted with Public Facility or Infrastructure Activities	14,435	15,670 + 965	115.24%
Public Services	CDBG: $212,000 HOME-ARP: $4,000,000	# Persons Assisted with Public service	1,080 2,405	1,162 + 1,288	107.59% 53.56%

economic development and rental assistance were eligible items to spend CDBG-CV funds on in relation to COVID-19, no projects or rent was paid in PY2024. Tying back COVID-19 to rental assistance at this point is hard to qualify. All funds used for ESG-CV was included in CAPER 2023. ESG-CV grant was officially closed in September 2024.

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

During the fifth year of the 2020 – 2024 Consolidated Plan, Tarrant County has made great strides in completing all public works projects funded by CDBG in a timely manner with public infrastructure improvements as a high priority to assist the greatest number of people and community at large. In PY 2024, Tarrant County completed 11 infrastructure projects, serving 15,670 people in ten (10 cities).

The second highest priority is to maintain housing and add to the housing supply. The owner-occupied homeowner rehabilitation program successfully assisted 31 households through CDBG and HOME funds. ESG funds were allocated to homeless shelter operations assisting 11,515 residents and 55 households (93 extremely low-income people) through homelessness prevention activities. Nearing the end of CDBG-CV, only two water infrastructure improvements remain. One in Forest Hill was completed and the last in City of Watauga is substantially completed but remains open. Both projects improved water infrastructure to keep residents healthy and prevent the spread of COVID-19.

CR-10 RACIAL AND ETHNIC COMPOSITION OF FAMILIES ASSISTED

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

Table 1 – Table of assistance to racial and ethnic populations by source of funds	CDBG	HOME	HOME-ARP	ESG
White	644	14	578	3,176
Black or African American	323	34	200	6,257
Asian	25	0	67	87
American Indian or American Native	0	0	1	53
Native Hawaiian or Other Pacific Islander	1	0	3	29
Middle Eastern or North African	0	0	0	20
Multi-racial	0	0	0	1,091
Other	173	0	65	0
Client doesn't know/prefers not to answer	0	0	0	54
Data not collected	0	0	0	205
Total	1,166	48	914	10,972
Hispanic	573	9	370	636
Not Hispanic	593	39	544	10,336

The data under the CDBG program includes information on race and ethnicity for households that have completed home rehabilitations. It also includes the number of students served by the SafeSchools anti-bullying program and case management for individuals experiencing homelessness. Race and ethnicity for public infrastructure programs have not been included in this list since these projects use area-wide benefit criteria.

Under the HOME program, the data includes the number of households assisted for households that have completed home rehabilitations and received tenant based rental assistance. Please note there is no "Black + White" nor "Other" racial and ethnic category in HUD's system. Four (4) families are listed as Other under the CDBG Rehab program and 169 students are listed as "Other" in the SafeSchools program. "Other" populations will be added to the White count in HUD's system due to HUD's reporting system limitations.

Under ESG, only race by number of people is available: 3,155 White, 6,188 Black or African American, 86 Asian, 53 American Indian or Alaska Native, 29 Native Hawaiian or Pacific Islander, 20 Middle Eastern or North African, 633 Hispanic, 1,091 multiple race combinations greater than one percent (1%), 54 did not know or refused and 205 had missing data. Data on race is not collected by family due to the make-up of some blended families.

CR-15 RESOURCES AND INVESTMENTS 91.520(A)

Identify the resources made available

Source of Funds	Source	Resources Made Available in PY2024	Amount Expended During Program Year
CDBG	public - federal	$ 4,620,191.00	$331,725.15
HOME	public - federal	$ 1,587,719.26	$165,062.81
ESG	public - federal	$ 264,138.00	$206,035.98
TOTAL		**$6,472,048.26**	**$702,823.94**

In PY2024, Tarrant County and the four (4) entitlement cities receiving CDBG received $4,208,280.00 and $410,761.24 in reallocated funds from previous years. $1,150 of CDBG program income was applied to the rehab program. During PY2024 CDBG did not recapture any funds. Tarrant County received $1,587,719.26 in HOME funding. Unspent HOME dollars since 2017 were added to a Request for Proposals (RFP) and are committed to a new home construction project of adding 42 new townhomes in City of Mansfield. 2017 HOME funds of $152,617.40 will not likely be expended due to timing of contracts and will likely be returned to HUD. Tarrant County received $254,138.00 in ESG funding and has a $41,025.49 unexpended balance. No HOME funds were recaptured, but $955,625.00 was repaid from Housing Channel due to contractual issues. Amounts expended in each grant in above table only reflect amounts drawn from PY2024 grants. Additional funds from previous years have been expended in PY2024.

Identify the geographic distribution and location of investments

No specific target areas have been identified as the needs are throughout Tarrant County. Tarrant County works with consortium cities to determine specific needs of each City and a ranking committee comprised of mayors helps prioritize funding and need. Ten cities and four (4) entitlement cities under Tarrant County's supervision have public infrastructure activities currently under construction in low- to moderate-income areas or serve residents in the limited clientele category. Tarrant County is an urban county entitlement comprised of a 30-City consortium for 2024-2026: Azle, Bedford, Benbrook, Blue Mound, Burleson, Colleyville, Crowley, Dalworthington Gardens, Euless, Everman, Forest Hill, Grapevine, Haltom City, Haslet, Hurst, Keller, Kennedale, Lakeside, Lake Worth, Mansfield, North Richland Hills, Pantego, Richland Hills, River Oaks, Saginaw, Sansom Park, Southlake, Watauga, Westworth Village, and White Settlement. In 2021, Colleyville joined the consortium to participate in programs and funding

opportunities. In 2024, Burleson had the option to become their own City entitlement, but opted to stay within the consortium as usual. In PY2013, Tarrant County split consortium cities into two (2) groups based on geography and weight of annual activities. In PY2024, Group B was funded, Group A was funded in PY2025. Entitlement cities continue to receive funding annually.

Programs that serve all residents of Tarrant County are eligible even if the main place of service is within Fort Worth or Arlington, such as shelters for those experiencing homelessness. Arlington, Fort Worth, and Grand Prairie receive their own HUD funds and manage their own programs. All low-moderate area-wide benefit activities are based HUD data or approved surveys. Direct assistance such as homeowner repair, priority reconstruction and ADA barrier removal programs will assist those who qualify on an individual basis.

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Federal funds are leveraged as Cities pay any remaining balance from CDBG-funded infrastructure projects. In PY2024, 11 infrastructure projects were leveraged with $1,162,510.16 from City sources.

When matching occurs in HOME or ESG, match commitments are met in a variety of ways, including cash, waived fees, donations, and/or volunteer hours. Tarrant County expended approximately $163,639 in HOME funds for owner-occupied rehabilitation projects with cities applying 30% match for the program. $121,177.25 in HOME funds was expended for tenant based rental assistance with excess match used as match. For ESG, match was made with salary from other HUD grants, as allowable, donations provided by private companies and individuals, proceeds from participating agency stores, and/or volunteer hours.

The HOME Match Report and the HOME MBE/WBE report will be available in the final CAPER.

CR-20 AFFORDABLE HOUSING 91.520(B)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	82	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	**82**	**0**

Number of Households Supported	One-Year Goal	Actual
Number of households supported through Rental Assistance	43	78
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	19	31
Number of households supported through Acquisition of Existing Units	20	0
Total	**82**	**109**

In PY2024, 109 households were supported, but no affordable housing was added or provided. 42 new single-family townhomes will be added within the next two years which will provide affordable housing units.

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

80 people within 31 owner-occupied single-family homes underwent home rehabilitations in PY 2024. 25 homes were rehabilitated with CDBG funds with an additional six (6) homes were rehabilitated with HOME funds. Due to urgency of more homes needing only priority repair, Tarrant County increased the number of homes assisted.

In PY2024, 93 people (55 households) with 30% or less area median income (AMI) and an eviction notice or letter to vacate were provided rental assistance with ESG homelessness prevention funds. 46 people (23 households) with less than 60% AMI with an eviction notice or letter to vacate were provided rental assistance with HOME funds. These families were also assisted by a case manager to provide as many alternate service resources as necessary to help offset costs so the families can continue to pay their own rent and improve their situation. Some people that need assistance to prevent homelessness are low-to moderate- income (50-80% AMI) and need temporary assistance due to unforeseen circumstances. The use of HOME funds will help a higher income group, although are still considered “low-income”.

Discuss how these outcomes will impact future annual action plans.

Assessment of past performance and forecasting of future funding will dictate goals in future action plans. For example, using ESG to prevent homelessness will continue to be a need, but goals will fluctuate depending on the amount of funding available as well as program capability. In PY2024 Action Plan, HOME funds were planned to be used under TBRA to open the income level to serve those that do not income qualify in the ESG homeless prevention program. As HOME funding remains level, market costs increase, interest rates increase, the demand for homes to be rehabilitated increases, but the number of affordable housing units added will likely be reduced in future years. Luckily, CDBG provides flexibility where ADA barrier removal and rehabbing homes that need only one or two priority repairs will assist more people. More substantial amendments may occur for annual Action Plans due to nature of markets and public need.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	21	4
Low-income	30	2
Moderate-income	3	0
Total	**54**	**6**

For the purposes of this section, we are only looking at the activities which produce affordable housing and affordable housing support determined by income and family size;

- 31 families assisted through the Owner-occupied single-family rehabilitation program (CDBG funded affordable housing includes 12 single family homes rehabilitated for extremely low-income households, 10 low income and three (3) moderate income households. HOME funded four (4) extremely low-income households and two (2) low-income households with owner-occupied single-family rehabilitation)
- 23 families assisted with HOME funded tenant based rental assistance (TBRA); includes, five (5) extremely low income (< 30%), 12 with 30%-50% area median income (AMI) and six (6) with 50%-60% AMI households.
- Two (2) groups are not reflected in the table above: (1) ESG prevented 93 extremely low to moderate income people (55 households) from experiencing homelessness. (2) 91 people (36 households) experiencing homelessness with no income were provided case management funded by CDBG public services and rental assistance from CoC grant funds. All are extremely low income.

CR-25 HOMELESS AND OTHER SPECIAL NEEDS 91.220(D,E); 91.320 (D,E); 91.520 (C)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through: Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

When a person experiencing homelessness calls any agency or local government in Tarrant County, they are referred to the Tarrant County Homeless Coalition (TCHC) Helpline, available via phone and online access, to maintain a CoC-wide client prioritization method that guides the referral to housing process. As the Coordinated Assessment System (CAS) model continues to evolve and integrate into the community, those with the highest barriers to assistance are reached through targeted physical locations and well-trained outreach teams. An appeals process offsets clients who are unable to participate in the typical assessment process due to disability. All providers and relevant partners in the community are trained on the evolving system and educate clients on CAS access. Since 2020 the CAS process has become more electronically driven, with the goal to lessen the length of time between assessment to referral and ultimately housing placement.

Tarrant County Community Development's (TCCD's) homelessness prevention program works closely with MHMR PATH, the HOPE Team, JPS Care Connections Team, and the VA street outreach teams to coordinate client housing needs. Occasionally, agencies encounter persons with evictions and provide referrals to TCCD and other local municipalities and agencies with homelessness prevention resources to assist those that are not technically homeless but are on the brink of becoming homeless. In some cases, the client has waited too long in the eviction process and becomes evicted and homeless. TCCD works with agencies to document homelessness for purposes of

obtaining housing through the Coordinated Assessment System (CAS). TCCD is often referred to by 211, other cities, landlords and the State of Texas; however, the TCHC hotline is the best option. The number is (817) 996-8800 and the website form is accessible at ahomewithhope.org.

Addressing the emergency shelter and transitional housing needs of homeless persons

With inflation, increased costs, and housing markets more strained, there is greater potential to see more people enter into homelessness. Emergency Solutions Grant (ESG) supported operations for seven (7) emergency shelters in Tarrant County this year. CoC Grants funded Tenant Based Leasing Assistance and Rapid Rehousing since ESG funds are limited. In 2020, Partnership Home (formerly TCHC) developed Leadership Academy for Homeless Services to help further educate case managers on care for clients in emergency shelters and transitional housing which will enable them to better meet the needs of people experiencing homelessness. Goals for the Leadership Academy include:

- Increased knowledge on selected topic areas
- Increased collaboration between partner agencies
- Expanded leadership opportunities for graduates
- Improvement in system performance Improved service delivery

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Partnership Home coordinates resources and services amongst member agencies. To ensure they are reaching and assisting the correct population, the CoC uses the software program Green River to collect HMIS data, merge record sets for analyses, access combined data on individual clients, review data quality, run operational HUD-mandated reports, and assist in managing coordinated entry and integrated care. The system combines medical records with HMIS data to support planning to improve the social determinants of health. As a member of the CoC, Tarrant County actively participates in coordinating and assisting agencies assist our common clientele.

The CoC works to leverage all available resources to prevent homelessness. The number of households becoming homeless per month in 2020 and 2021 was significantly lower than in 2019, but has raised in 2023-2024. The CoC credits the eviction moratorium and significant funding of prevention resources as a reason or the previous decrease. Partnership Home reviews the eviction court docket weekly to determine if anyone on the list has experienced homelessness previously; people who have experienced homelessness in the past have the greatest risk of experiencing homelessness again.

The ESG Homelessness Prevention program prevented a total of 55 households (93 people) from experiencing homelessness in PY2024. This program also coordinates with other financial assistance programs throughout Tarrant County such as, City of Fort Worth's Community Action Partners (CAP) program and Arlington Housing Authority's financial assistance programs to divert households from experiencing homelessness. As a collaborative group of entitlement grantees, we strive to meet the needs of all residents within Tarrant County and ensure our funding is allocated at appropriate levels.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The redesigned CAS program includes specific targets and goals that have been adopted by CoC participating organizations. The goals state that 100 percent (100%) of CoC- and ESG-funded housing providers will participate in CAS; 100 percent (100%) of PSH and RRH enrollments will come from CAS; 90 percent (90%) of CAS referrals will be accepted by housing providers; and the average length of time between referral to lease up is less than 35 days. All targets are being met, except for the length of time between referral to lease up is sometimes more than 35 days due to the housing market and the severity of the needs of the most vulnerable clients who are now given top priority. In calendar years 2020-2021, a Coordinated Entry redesign resulted in a 35 percent reduction in the time to lease-up Continuum-wide. This reduction occurred because of the redesign of Coordinated Entry, the addition of landlord engagement for the Continuum, increased diversion practices, and implementation of a new Rapid Exit program, which provides three (3) months of rental assistance for newly homeless households who have income.

To ensure the CAS program works, additional committees that focus on the CoC's most vulnerable homeless clients have been created. The committees identified needs to focus on trends among people experiencing homelessness and to have better relationships with health and emergency services. The Youth, Family, and Veterans Committees and the Hope Team meet monthly to discuss needs and gaps, present recommendations, and share successful projects and methods. In spring of 2024, the Fatality Review Committee was reestablished, working to identify the most common health and safety risks for those in our community who have experienced homelessness and to make system level recommendations for improvement based on these findings.

Additionally, HUD required all CoC's to submit System Performance Measures. These measures track community level progress on challenges such as length of time homeless, increase in participant incomes, exits to permanent housing destinations, and returns to homelessness. These measures, along with the redesigned CAS, allow for the CoC to better track and monitor the transition to housing and identify opportunities for system improvements as issues are identified. Ongoing tweaks continue to be made to the CAS system, including the May 2022 change from the VI-SPDAT (Vulnerability Index - Service Prioritization Decision Assistance Tool) to the HAT (Housing Assessment Tool). This change aims to better connect those in need to resources designed to assist them. Youth, families, and veterans are prioritized through CAS by reported homelessness span.

CR-30 PUBLIC HOUSING 91.220 (H); 91.320 (J)

Actions taken to address the needs of public housing

There are currently three (3) providers of HUD-assisted housing in the Tarrant County Consortium: Tarrant County Housing Assistance Office (TCHAO), the Grapevine Housing Authority (GHA), and the Haltom City Housing Authority (HCHA). Arlington Housing Authority and Housing Solutions of Fort Worth are not included in this section as both cities are not in the Tarrant County consortium. The public housing supply in Grapevine and Haltom City is generally well-managed and in good condition. Tarrant County does not own housing property and administers the Housing Choice Voucher (HCV) Program for Tarrant County, Corsicana and Grapevine. GHA currently owns 98 housing units,

over 70 percent (70%) of the residents at Grapeview Housing Authority are over 62 years of age and; over 200 applicants remain on the waiting list. HCHA has 150 housing units in their inventory and does not have an HCV program.

In PY2024, There are 3,321 Housing Choice Vouchers (HCVs) through TCHAO, including 159 vouchers for the Family Reunification Program, 37 for the Foster Youth Initiative, 90 for Emergency Housing, 200 for Veterans Affairs Supportive Housing, 250 for Non-elderly Disabled, 220 for Mainstream, 99 for Grapevine Housing Authority, and 188 for Corsicana Housing Authority. Most household sizes on the waiting list are two- (2-) person households, then one- (1-) person households, followed closely by three- (3-) person households. Approximately 715 elderly and 1,425 family members with at least one (1) person with disabilities were served within the same time period.

Specific Housing Authorities

TARRANT COUNTY HOUSING ASSISTANCE OFFICE

The Family Unification Program (FUP) and Foster Youth to Independence (FYI) are programs under which Housing Choice Vouchers (HCVs) are provided to three (3) different populations:

1. Families for whom the lack of adequate housing is a primary factor in: a) The imminent placement of the family/child or children in out-of-home care, or b) The delay in the discharge of the child or children to the family from out-of-home care. There is no time limitation on FUP family vouchers.

2. For a period not to exceed 36 months, otherwise eligible youths who have attained at least 18 years and not more than 24 years of age and who have left foster care.

3. The FYI initiative makes HCV assistance available to Public Housing Agencies (PHAs) in partnership with Public Child Welfare Agencies (PCWAs). Under FYI, PHAs provide housing assistance on behalf of: Youth at least 18 years and not more than 24 years of age (have not reached their 25th birthday) who left foster care, PHAs administer the FUP in partnership with Public Child Welfare Agencies (PCWAs) who are responsible for referring FUP families and youths to the PHA for determination of eligibility for rental assistance.

The HUD-Veterans Affairs Supportive Housing (HUD-VASH) program combines HUD's Housing Choice Voucher (HCV) rental assistance for homeless Veterans with case management and clinical services provided by the Department of Veterans Affairs (VA). VA provides these services for participating Veterans at VA medical centers (VAMCs), community-based outreach clinics (CBOCs), through VA contractors, or through other VA designated entities.

The Emergency Housing Voucher (EHV) program is available through the American Rescue Plan Act (ARPA). Through EHV, HUD is providing housing choice vouchers to local Public Housing Authorities (PHAs) in order to assist individuals and families who are: (1) Homeless, (2) At risk of homelessness, (3) Fleeing, or attempting to flee, (4) domestic violence, (5) dating violence, (6) sexual assault, (7) stalking, or human trafficking, or (8) were recently homeless or have a high risk of housing instability. The EHV referrals are sent to Tarrant County Housing Assistance Office from Tarrant County Homeless Coalitions CoC.

GRAPEVINE AND HALTOM CITY HOUSING AUTHORITIES

The Grapevine Housing Authority (GHA) participates in HUD's Public Housing Program. GHA owns 98 units located on five (5) streets; Starr Place has 20 elderly and disabled units consisting of ten (10) efficiencies, eight (8) one-bedroom, one (1) handicap one-bedroom, and one (1) two-bedroom. W. Texas Street has 19 elderly and disabled units consisting of eight efficiencies, 10 one-bedroom, and one handicap two-bedroom units. Starnes / Brewer has nine (9) family units consisting of six (6) two-bedroom and one (1) handicap two-bedroom located on N. Starnes,

and two (2) three-bedroom units located on Brewer. S. Scribner has ten (10) family units consisting of eight (8) two-bedroom and two (2) three-bedroom units. W. Worth has 40 elderly and disabled units consisting of 37 one-bedroom and three (3) handicap one-bedroom units. There are over 790 applicants on the waiting list, so new applications are not being accepted. Over 70% of the residents at Grapeview Housing Authority are over 62 years of age. GHA has replaced the HVAC units and renovated restrooms. Grapevine Housing Authority updated its policies and procedures to be in compliance with HUD's new HOTMA (Housing Opportunity through Modernization Act) implementation January 1, 2025.

Haltom City Housing Authority (HCHA) administers one low income housing project subsidized by HUD. There is a total of 150 apartments located on this one site with 60- one bedrooms designated for elderly age 62 and older, 26-two-bedrooms, 34-three-bedrooms, four (4) – four-bedrooms and six (6) - one bedrooms for families. For PY2024, HCHA has not made structural improvements. There are currently no programs to encourage public housing residents to become more involve in management and participation in homeownership.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Tarrant County Housing Assistance Office manages a Family Self Sufficiency (FSS) program and a Home Buyer's Club providing resources to enable participating voucher families to achieve economic independence and self-sufficiency. The FSS Program is an employment and savings incentive program providing families a unique opportunity to free themselves of government assistance. During the 5-year contract period, the family continues to pay 30 percent of their income as their portion of rent. As their earned income increases and their portion of rent increases and the housing subsidy decreases. The amount of decrease in subsidy is deposited into an escrow account for the family. Upon the family's successful completion of the contract, the escrow account is awarded to the family to be used for purchasing homes and other purposes. Many participants of the FSS program have achieved stable, well-paid employment, which has made it possible of them to overcome the need for federal assistance. Currently 180 FSS families are in the program, 25 people graduated from the FSS program and 2 are new homeowners. In addition to the FSS program, TCHAO also has a viable HCV Homeownership program that has 180 families in the program currently and 27 families have already purchased their own homes from previous years. All voucher holders who are interested in becoming first time homeowners using their voucher, participate in monthly classes, workshops and seminars.

GHA participates in HUD's Public Housing Program where approximately 72% of the residents at Grapeview Housing Authority are over 62 years of age. Since the majority of residents are elderly, there are no programs that encourage homeownership.

There is currently no program at HCHA to encourage public housing residents to become more involve in management and participation in homeownership in the future.

Actions taken to provide assistance to troubled PHAs

Grapevine, Haltom City and Tarrant County PHA are not troubled.

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Tarrant County Community Development (TCCD) encourages affordable housing by working with cities and other public agencies to avoid barriers to affordable housing through education and meetings. To educate other cities and agencies, Tarrant County staff is educated with the most up-to-date fair housing policies and work to ensure barriers are removed. The Mayors' Council of Tarrant County meetings are used as a forum to provide information to help enlighten local governments of the potential barriers to accessing affordable housing and other common challenges. Tarrant County works with cities, banks, and developers with various incentive programs, including low-income housing tax credits (LIHTC), to promote affordable rental housing throughout Tarrant County. Considering limitations on transportation options within Tarrant County, members of Mayors' Council of Tarrant County and NCTCOG's Regional Transportation Coalition provide input to transportation agencies to identify alternate modes of transportation for all residents.

TCCD strives to market infrastructure jobs available at each work site for low-income individuals and encourages recognition of laborers in our single-family rehabilitation projects. All programs are based on income eligibility and serving low to moderate income areas. There is a wait list where programming is based on a first-come first-served basis, unless it is for ADA barrier removal, in which those households are served immediately.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Despite continued coordination between government agencies, nonprofit organizations, churches, and others to serve the needs of the most vulnerable populations, economic prosperity, job availability, transportation, affordable housing, and healthcare are not accessible to everyone. Rental costs have increased significantly due to the competitive housing market, rising interest rates and overall increased costs in living. According to MIT living wage calculations, the annual living wage in Tarrant County, TX for a single person with no children is $48,214.40; a family of two (2) working adults and two (2) children is $54,308.80; whereas a family with two (2) adults and two (2) children with only one (1) adult working is $84,822.40. Not everyone can make this amount to maintain a healthy standard of living, pay rent and save to own their own home with high housing market prices and unattainable for first time homebuyers. To increase assistance for families to own their own home, TCCD has contracted with Housing Channel to administer a first time home buyer/owner assistance program whereby the program can help with down payment and closing cost fees in purchasing a first time home in Tarrant County cities outside of Arlington, Fort Worth and Grand Prairie.

HUD funds are slowly decreasing, costs to building materials have increased, and cost of auto and home insurance has increased significantly for existing owners and renters. Combined, these obstacles make it difficult to meet underserved needs. We work with multiple groups, such as HTF, HOME and developers, to try to add more affordable/workforce housing. 42 townhomes are proposed to be added in City of Mansfield within the next 2 years.

In 2024, TCCD case managers have seen an increasing demand to continue to provide rental assistance to some renters whose wage is stagnant and struggle to keep up with rising costs of living. Such is seen in our elderly population where incomes are fixed and costs have skyrocketed. An article by the Harvard Joint Center for Housing Studies (JCHS) stated that one (1) in three (3) older households is cost burdened. TCCD has added another funding

source to assist a higher, but still low income group of renters, which have received an eviction or letter to vacate. The trend of increased elderly seeking assistance follows JCHS findings.

Opportunities to higher education are limited due to barriers to transportation, daycare, or having to work to pay for rent. For those who can work, the pay rates are discouraging when cost of living and rental costs have increased significantly. By working with employers and Workforce Solutions of Tarrant County, case managers encourage our clients to take advantage of rebate programs, use workforce solutions to increase wage capacity and use other agency resources to be work ready.

TCHAO coordinates with landlords by providing monthly landlord training and hosting meetings so that both parties understand client trends and landlord needs. TCHAO coordinates with other government agencies such as Child Protective Services (CPS) on a quarterly basis and the VA office on a monthly basis to discuss cases and identify ways to best serve those populations. Likewise, TCHAO staff attends monthly CoC meetings and meets with community providers on a quarterly basis to discuss gaps in services and provide solutions.

Cities and TCCD continue to collaborate with the private industry to leverage funding where possible and better coordinate use of funds. Members of the CoC are responding to the continued tightening of funding by sharing information amongst each other and by using the CAS system to better match clients to agencies that can best serve them. Collaboration among CoC members resulted in new mutually beneficial work groups and creative ideas to maximize funding to serve similar populations.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Tarrant County Community Development (TCCD) notifies all clients of its homeowner housing rehabilitation and rental assistance programs of the potential hazards of lead-based paint. Assisted residences are inspected for peeling paint and the age of resident children. All Housing Quality Standards (HQS) inspectors for the Supportive Housing Programs (SHP) have been certified as visual inspectors. TCCD has two (2) staff members certified as a Lead Paint Risk Assessor. As part of the HQS inspection, inspectors note the age of resident children and inspect all assisted structures for peeling paint. All homes built before 1978 are analyzed for lead-based paint and remediated according to HUD guidelines, as needed. Of the 29 homes rehabbed, ten (10) homes were built before 1978 and were tested for lead. Of those homes, all had lead and subsequent abatement.

TCCD is in full compliance with the Lead Safe Housing Regulation (24 CFR Part 35) which took effect September 15, 2000. In addition, staff undergoes continuing education for state license renewal. All homeowners participating in home rehabilitation and rental assistance programs are provided a copy of all lead-based paint documentation as required by HUD.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

TCCD will continue to manage programs directed toward reducing poverty and work with other agencies and funding sources to maximize limited resources. Important elements in the prevention of poverty is adding more affordable housing, accessing affordable housing, providing quality education and child care, creating and retaining jobs for area residents and improving transportation to get to those jobs. TCCD will continue to help pay rents with ESG and HOME/HOME-ARP funds to help households avoid homelessness. Assessments are occurring constantly to accommodate the ever changing landscape of needs. We encourage those who are unemployed to work with workforce development to obtain education or explore other types of jobs so that they can gain employment and

maintain self-sufficiency. To encourage employment on HUD funded projects, contractors will post signs encouraging interested parties to inquire about jobs and alert subcontractors about opportunities that hire low income persons to assist in labor related jobs.

Non-profit agencies such as Housing Channel often pair with other housing programs such as First Time Homebuyers or FSS Program to offer financial education to potential home buyers. The First Time Homebuyers program helps families with down payment and closing costs of their first home and FSS is an employment and savings incentive program that provides families a unique opportunity to free themselves of government assistance. Both encourage financial education to better manage and reduce the chances of living in poverty.

The change in work created by the pandemic requires improved connections, communications, and productivity. For poor, elderly and non-English speaking individuals, being able to have access to high-quality broadband will provide greater opportunities. Although Tarrant County has a 98% coverage rate to access broadband, it is often the cost and knowledge of how to use or access discounted programs that lacking. Case managers educate clients on these opportunities and CDD avails CDBG funds to expand Wi-Fi service to consortium Cities.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

TCCD is involved with community planning and has developed relationships to develop institutional structure and enhance coordination to encourage the creation of affordable housing. Referrals are made to the Community Development and Housing departments especially when Commissioners have been asked for assistance by their constituents. Quick response, coordination, and collaboration are keys to the Department's success. By continuing to sponsor programs to expand technical capacity and improve coordination among local nonprofit and governmental agencies, such as planning forums, surveys, workshops, and joint venture housing activities, TCCD can further assist the community. Through the Mayors' Council of Tarrant County, the Cities within Tarrant County help decide how HUD funds are expended.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

TCCD continues to coordinate with CoC members, the cities of Fort Worth and Arlington, Partnership Home, and local housing authorities, including the TCHAO in sharing information. TCHAO hosts regular landlord fairs, monthly landlord orientation, online portals, and consultation when needed. Meetings with CoC members have been held to ensure gaps are met and resources have not been duplicated in times of reduced funding. TCCD attends meetings with other County departments to know what is happening across Tarrant County and aid in joint efforts when possible. Transportation challenges, emergency management matters, and cooperation with other Cities through the Mayors' Council of Tarrant County and the Regional Transportation Coalition (RTC) have enhanced coordination between public entities. Relationships with banks and Community Housing Development Organizations (CHDOs) have provided homebuyer opportunities to access fair mortgage programs to families that may not qualify for a mortgage through conventional methods.

Building off past programs with agencies we are better informed on available resources to share with all the Cities and County residents. For example, in sharing the homeowner rehabilitation program information with Meals on Wheels clients, Meals on Wheels also shared information about their AC program. Window unit AC systems are available to all in Tarrant County where Meals on Wheels could also help install. Open communication and sharing of resources to help like clients help the County run smoother.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The Analysis of Impediments report was produced with the 2025-2029 Consolidated Plan submitted July 2025. A certification of affirmatively furthering fair housing and the same analytical content identifying fair housing choice needs will be available within the next Consolidated Plan.

TCCD is responsible for reviewing the impact of policy-makers, government officials, public and private lenders, landlords, and others on fair housing issues. TCCD has identified six (6) impediments to fair housing choice that will strive to address during the next five years.

	Impediment	Actions
1.	Supply and Production of Affordable Homes	• Add new owner and rental housing units • Maintain existing homes to safe and livable standards to avoid housing stock decrease. • Build relationships with developers and CHDO's to leverage limited funding to build more units. • Work with cities to further educate on building with today's needs in mind.
2.	Limited knowledge about fair housing creating barriers to fair housing	• Ensure that housing programs provide meaningful access to persons with Limited English Proficiency. • Be more deliberate with making multilingual and accessible communications available. • Encourage fair housing and accessibility trainings for landlords • Continue to collaborate with other state agencies on outreach efforts to homebuyers and homeowners to discuss fair lending issues. • Continue providing resources on fair housing rules
3.	Rising costs for homeowners and renters due to higher demand, lack of supply and limited income	• Assist potential homeowners with acquisition and ownership • Help offset costs by supporting other costs such as child care, transportation, and other needs for persons with disabilities, youth, and seniors. • Continue to assist with homelessness prevention with rental assistance. • Provide other resources of opportunities to increase income. • Increase supply of at or below market rate rental housing units. This does not necessarily mean a whole complex, but a percentage of affordable units within multiple complexes.
4.	Lack of alternate transportation services to move people without a personal vehicle from home to job/school/appointments and services.	• Continue supporting transportation groups and cities to encourage greater alternate transportation services • Build infrastructure conducive of more walkability and bicycle use within communities. • Support programs that use public transit • Support programs that provide services to home bound persons due to lack of access to transportation
5.	NIMBYism - Personal ideas that lead to "Not in My	• Work with trade organizations, local jurisdictions, and policy makers to maximize accessible housing choice by promoting preservation and limiting displacement

	Backyard" syndrome	• Continue to encourage development in high opportunity areas • Encourage creative, innovative solutions for neighborhoods and overall community. • Educate the public of what is being built, who it serves, and amenities the build will provide to the community
6.	Insufficient accessible housing stock and discrimination against persons with disabilities	• Improve compliance with state and federal building codes related to the number of accessible units in HUD funded activities through monitoring and technical assistance. • Partner with Public Housing Authorities and other subsidized housing providers to provide trainings on reasonable accommodations for people with disabilities. • Further integrated housing options for persons with disabilities. • Require accessible units to be distributed throughout projects and sites (to the maximum extent feasible) in a range of sizes and amenities

Fair housing issues for Tarrant County are similar to other counties in the country; however, the coordination and information sharing between cities and the county is unique whereby changes can be made with common goals. Although cities and towns have differences, common issues arise; NIMBYism remains an issue which may be dispelled with greater education to the public and improved development requirements to address amenities not only for tenants, but for the neighborhood. Other issues are choices of current affordable housing, the availability of housing relative to location, surrounding amenities and alternate transportation. Lastly, the cost to maintain housing is the biggest issue for all in which assisting income eligible persons based on a first come, first served basis will remain the fairest for all.

The following are goals that we hope to accomplish through HUD funds. Every goal is a high priority serving different concerns that compounded improve overall opportunities for fair housing.

1. Maintain safe and affordable housing
2. Add to the affordable housing stock
3. Educate the public on fair housing rights
4. Create livable and sustainable neighborhoods.

Goals and Priorities

Goals and Priorities to address housing challenges, TCCD plans with fair housing goals and priorities. The following goals and priorities presented will be enforced through the Tarrant County five- (5-) year Consolidated Plan and executed through annual Action Plans.

Maintain safe and affordable housing;

a) Rehabilitation of single-family, owner-occupied homes
b) Provide Housing Quality Standards (HQS) inspections, or equivalent as required, for rental assistance clients
c) Homebuyer assistance
d) Public infrastructure improvements
e) Ensure HUD properties are monitored consistently in accordance with federal regulations

Add to the affordable housing stock;

a) Working with developers to build new multi-family and single-family homes where appropriate and affordable
b) Work with developers and CHDO's to acquire and rehabilitate multi-family and/or single-family homes based on financial feasibility
c) Assist Tarrant County Housing Assistance Office and Housing Partnership during landlord meetings to encourage landlords to accept rental assistance and provide tenant rights guidance when needed.
d) Work with partners to ensure opportunity zones are appropriately housed.

Educate the public on fair housing rights

a) Answer fair housing inquiries from residents, tenants, and landlords
b) Distribute fair housing brochures in English, Spanish, and other languages HUD publishes
c) Engage with landlords to answer fair housing questions
d) Provide informational material as requested or required

Create livable and sustainable neighborhoods.

a) Assisting cities in improving facilities and infrastructure
b) Encourage the use of sustainable and resilient building practices
c) Ensure a certain percentage of accessible units are built for any new units added
d) Work with Cities to construct new sidewalks and bike paths, providing alternate transportation options

Priorities

Maintaining neighborhood infrastructure and safe and affordable housing will be a top priority as residents' age and low-income households continue to experience difficulty in finding affordable housing. Tarrant County's housing rehabilitation programs will help the elderly age in place, families with children to live in a safer environment, and improve the physical conditions of a home to accommodate a person with special needs. Infrastructure in older neighborhoods will be improved to maintain safe neighborhoods. Case management for our residents experiencing homelessness and homelessness prevention clients will include fair housing education and HQS inspections to ensure the safety of housing.

Using HOME funds, multifamily and single-family homes will continue to be added to the market where feasible. Developers will be encouraged to add amenities within each development. In building with a more holistic approach, NIMBYism may be decreased in a community and environmental standards will be increased with higher energy efficiency standards in place. TCCD will regularly monitor and address any issues to ensure standards are upheld, and units remain affordable within set affordability periods. Homebuyer assistance will be availed to eligible potential homeowners to access first time homeownership.

To further educate citizens and providers about fair housing, TCHAO will continue to engage with landlords and quickly address any issues with tenants subsidized by TCHAO. As TCCD receives calls regarding Fair Housing, the office will continue to assist callers and redirect any legal questions to appropriate agencies. All fair housing materials will be available in print and on the Tarrant County website in multiple languages. To meet the stated goals, TCCD will use the objectives throughout the five- (5-) year Consolidated Plan and the annual Action Plans. Each objective will be measurable through our Annual Action Plans and CAPERs. Updates may occur based on need, regulatory and/or societal changes.

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Each grant is treated separately and each have their own policy and procedures for monitoring. Monitoring HOME funded multi-family units will assist in keeping units affordable thereby providing more opportunities for affordable housing. All HOME funded single family and multi-family homes are desk monitored regularly and on-site inspections must occur within 12 months after project completion and at least once every three (3) years thereafter during the period of affordability per 24 CFR 92.504. Inspections must be based on a statistically valid sample of units appropriate for the size of the HOME-assisted project, typically 15 to 20 percent (15-20%). If there are four (4) or fewer HOME-assisted units, 100 percent (100%) of HOME-assisted units are be inspected. Physical monitoring of seven (7) HOME funded Multi-family units occurred August and November 2024. Some units failed initial inspection due to minor issues, but passed after re-inspection. All units passed in two (2) multi-family complexes. Tarrant County staff works with the developer to ensure the properties meet regulatory requirements during the affordability period.

CDBG facility projects are monitored annually for up to five years upon completion of a project to ensure use of facility still serves the originally intended population. Data is submitted by the project coordinator for the facility annually and kept on file.

Homeowner Rehabilitation projects have a five (5) year affordability period on each assisted home. A homeowner that requires a release of lien will contact TCCD to file a release with any funds recaptured if still within the affordability period. Processes are being assessed to create an automatic release once the five year period has expired.

CDBG public services, HOME TBRA, and ESG funds are used for shelter operations of shelters and for homelessness prevention. No monitoring is required after funds have been expended. All checks and balances are done prior to fund expenditure to ensure eligibility.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

For the CAPER, a public notice was placed in the Commercial Recorder on August 13, 2025 to provide interested parties an opportunity to comment on the CAPER during the minimum 15 day comment period beginning August 13 and ending September 3, 2025. A copy of the draft CAPER is available online at http://www.tarrantcounty.com/en/community-development-and-housing-department.html and in Community Development's office (2501 Parkview Dr, Suite 420, Fort Worth, Texas 76102). The document is also available via mail or email by request. A public hearing will be held on September 3, 2025 to hear any public comments at 10:00AM in the Commissioner's Court, 5th Floor, 100 East Weatherford, Fort Worth, TX 76196. The public notice and minutes will be found in the appendices in the final CAPER.

For the Consolidated Plan/Annual Action Plans, and any substantial amendment, a 30-day public notice is published in the Commercial Recorder, a request for public hearing is posted at least 2 weeks prior to the actual Public hearing in the County court system, and a public hearing is held to hear any comments. County comment process is used.

CR-45 CDBG 91.520 (C)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Changes in CDBG objectives are uncommon, but activities may be changed to better serve communities in need and for better fiscal impact. For example, an activity can be modified to serve a greater geographic area and more citizens due to increased funding. Tarrant County encourages all cities to expend all CDBG funds in a timely manner to maintain spending ratios and timeliness of project completion. If Tarrant County does require any changes to its program, significant justification must be provided followed by a 30 day comment period and a public hearing on the final comment day would first be made prior to any changes.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No.

CR-50 HOME 24 CFR 91.520 (D)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in 24 CFR §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Alsbury Villas (Burleson), Villas on Calloway Creek (Hurst), Emerald Run Apartments (North Richland Hills), Plaza Apartments (Richland Hills), Cambridge Court (White Settlement), Sansom Ridge (Sansom Park), and Sansom Bluffs (Sansom Park) were physically monitored in August and November 2024. Most housing units passed housing quality standards (HQS) inspections and any issues identified were resolved.

Name	Activity Address	Total # Units	# Home Units	# units Inspected	Findings/Concerns
Alsbury Villas	711 Alsbury, Burleson TX, 76028	150	11	5	3 Units failed initial HQS on 11/12/2024, Repaired and passed re-inspection on 01/08/2025
Villas on Calloway Creek	901 W Hurst Blvd Hurst TX, 76053	135	69	10	One unit failed HQS on 09/11/2024, repaired and passed re-inspection on 09/14/2024
Emerald Run Apartments	7500 Maplewood Ave NRH, TX, 76180	104	77	17	9 units failed initial HQS on 11/12/2024, repaired and passed re-inspection on 01/17/2025

Plaza Apartments	6731 Hardisty St , Richland Hills TX, 76118	14	12	3	2 units failed initial HQS on 11/14/2024, repaired and passed re-inspection on 01/02/2025
Sansom Ridge	3100 La Junta, Sansom Park, TX 76114	100	5	5	All units passed initial HQS
TCHP activity: Cambridge Court	8009, 8017 and 8025 Cambridge Circle, White Settlement, TX	12	8	3	1 unit failed initial HQS on 11/15/2024, repaired and passed re-inspection on 01/17/2025
Sansom Bluffs	2900 La Junta, Sansom Park, TX 76106	296	6	6	All units passed initial HQS

Tarrant County staff works with property management teams to ensure all resident files are complete and up-to-date.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 24 CFR 91.520(e) and 24 CFR 92.351(a)

For all HOME-assisted housing contracts, Tarrant County and partners have adopted the affirmative marketing procedures outlined below to (1) ensure all businesses will receive information about available housing opportunities; and (2) tenant-based rental assistance programs and homebuyer development programs attract eligible persons in the market area without regard to race, color, national origin, sex, religion, familial status, or disability.

To ensure outreach to contractors in the implementation of its community development and housing programs, Tarrant County publishes notices of all engineering, housing rehabilitation, and public works contracting opportunities in the *Commercial Recorder*. CivCast, subscribing plan rooms have open access to all project information. HOME funded contracts stipulate marketing requirements to meet 24 CFR 91.520(e) and 24 CFR 92.351(a).

For multifamily rehabilitation projects, a sign is placed on the site to provide opportunities to persons in the area to contract to do work. A Fair Housing sign is required in apartment complexes marketing material when reaching out to possible tenants.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

In PY2024, no program income was collected for HOME.

Describe other actions taken to foster and maintain affordable housing. 24 CFR 91.220(k)

Tarrant County Cities face the task of trying to maintain quality housing supply in a County where approximately 67 percent (67%) of all housing units are single-family. Many aging streets and housing options are not located in low- to moderate-income target areas and they must fully fund the costs of repair and maintenance of aging infrastructure. In PY2024, an estimated $1,385,000.00 of CDBG funds were expended for Public Infrastructure Improvement activities under area-wide benefits. At least 15,670 residents in ten (10) cities were assisted with

improved access to infrastructure benefits through four (4) sewer, three (3) water and sewer, one (1) water, two (2) street improvements, and one (1) sidewalk addition.

For eligible homes, CDBG- and HOME-assisted owner-occupied single-family homes were rehabilitated to standard living conditions to prevent blight in neighborhoods and/or assisted with ADA barrier removal. Lead-based paint hazards were evaluated and reduced in each home where standard living conditions were brought back up to building code for income-qualified homeowners. CHDOs will add to the affordable housing supply by building new units. Coordination between the public, private, and nonprofit sectors help stretch resources to better develop and maintain affordable housing to meet the needs of underserved households. TCHAO maintains a positive relationship with landlords and encourages relationship building through annual landlord meetings and open communication. Partnership Home has a Landlord Engagement Team to include a Landlord Engagement Specialist to focus on building relationships with landlords in the greater Tarrant County area. Mediation services will also be available to all tenants served by this project. By working with landlords, the intent is to avoid evictions and create a better experience for the renter and owner.

CR-58 SECTION 3

Identify the number of individuals assisted and the types of assistance provided

The Section 3 program requires that recipients of certain HUD financial assistance, to the greatest extent possible, provide training, employment, contracting and other economic opportunities to low- and very low-income persons, especially recipients of government assistance for housing, and to businesses that provide economic opportunities to low- and very low-income persons. Only CDBG Infrastructure projects required Section 3 reporting. 11 infrastructure projects were completed with 27,745.48 labor hours reported. Although efforts were made to hire Section 3 workers and businesses, only 1,095.5 hours were hired. Outreach efforts to generate job applicants include targeting applicants in other federally funded programs, hiring subcontractors that may be low-income, and having signs at construction sites for people to inquire about jobs. Tarrant County provides technical assistance during bidding during many phases of bidding and pre-construction to ensure contractors understand what is expected to outreach and potentially hire Section 3 employees and businesses. Once the Notice to Proceed is issued, staff provide forms and education on how to track hours to contractors.

CR-60 ESG 91.520 (G) – ESG supplement to the CAPER in SAGE

# People Served	Emergency Shelter	2023 Award
4,807	True Worth Place (Day Shelter)	$ 22,637.18
1,412	SafeHaven of Tarrant County	$ 42,265.16
165	ACH	$ 13,834.49

800	Arlington Life Shelter	$ 4,358.15
639	Salvation Army (FW Mabee Ctr)	$ 18,637.16
179	Salvation Army (Arlington)	$ 11,113.50
3,513	Presbyterian Night Shelter	$ 39,637.17

Tarrant County was allocated $82,594.84 for the homeless prevention program and served 55 households (93 people).

CR-65 ESG PERSONS ASSISTED

4a. Number of Persons Assisted with Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	65
Children	28
Don't Know/Refused/Other	0
Missing Information	0
Total	**93**

All persons/families that receive prevention funds received case management. Case manager encourages self-sufficiency upon exit and will assist client with resources to employment, day care, education or other opportunities to offset costs and ensure self-sufficiency.

4b. Number of Persons assisted with Rapid Re-Housing Activities

Due to CoC grants, no ESG funds were expended on Rapid Re-Housing.

4c. Number of Persons assisted in Shelters

Number of Persons in Households	Total
Adults	9,761
Children	1,682
Don't Know/Refused/Other	13
Missing Information	59
Total	11,515

Although shelters are in Fort Worth and Arlington, Tarrant County funds agencies that serve all homeless persons within Tarrant County, especially when there are no other shelters in consortium cities.

4d. Number of Persons assisted with Street Outreach

No ESG funds were used for street outreach. CoC grant funds are used to pay for street outreach and HOME-ARP funds began using funds for street outreach late spring 2025.

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	9,826
Children	1,710
Don't Know/Refused/Other	13
Missing Information	59
Total	11,608

5. Gender—Complete for All Activities

	Total
Male	N/A
Female	N/A
Transgender	N/A
Don't Know/Refused/Other	N/A
Missing Information	N/A
Total	N/A

Data is not available in HUD's SAGE system.

5. Age—Complete for All Activities

	Total
Under 18	1,710
18-24	800
25 and over	9,026
Don't Know/Refused/Other	13
Missing Information	59
Total	11,608

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans	567	2	0	565
Victims of Domestic Violence	1,539	0	0	1,539
Elderly	854	9	0	845
HIV/AIDS	29	0	0	29
Chronically Homeless	683	0	0	683
Persons with Disabilities:				
Severely Mentally Ill	834	2	0	832
Chronic Substance Abuse	287	0	0	287
Other Disability	794	16	0	778
Total (Unduplicated if possible)	5,587	29	0	5,558

CR-70 ESG 91.520(G) – ASSISTANCE PROVIDED AND OUTCOMES

Shelter Utilization

Number of New Units - Rehabbed	TBD
Number of New Units - Conversion	TBD
Total Number of bed-nights available	TBD
Total Number of bed-nights provided	TBD
Capacity Utilization	TBD

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

See agreed performance standards developed in consultation with the CoC, City of Arlington and City of Fort Worth in the appendices. Meetings occur with CoC and all grantees to discuss performance standards, coordinate funds and to improve data measures when the need arises.

CR-75 ESG EXPENDITURES

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2022	**2023**	**2024**
Expenditures for Rental Assistance	$0.00	$15,796.03	$ 77,318.88
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	$0.00	$0.00	$0.00
Expenditures for Housing Relocation & Stabilization Services - Services	$0.00	$0.00	$0.00
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	$0.00	$0.00	$0.00
Subtotal Homelessness Prevention	**$0.00**	**$ 15,796.03**	**$ 77,318.88**

11b. ESG Expenditures for Rapid Rehousing

No ESG funds were expended on Rapid Re-Housing.

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2022	**2023**	**2024**
Essential Services	$0.00	$0.00	$0.00
Operations	$0.00	$ 36,558.81	$ 122,183.13
Renovation	$0.00	$0.00	$0.00
Major Rehab	$0.00	$0.00	$0.00
Conversion	$0.00	$0.00	$0.00
Subtotal	**$0.00**	**$ 36,558.81**	**$ 122,183.13**

ESG funds are allocated annually, however has up to 2 years to expend. Typically there is some funds from previous years expended to carry through till new grant funds are available.

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2022	2023	2024
Street Outreach	$0.00	$0.00	$0.00
HMIS	$0.00	$0.00	$0.00
Administration	$0.00	$18,772.35	$13,610.50

11e. Total ESG Grant Funds

Total ESG Funds Expended	2022	2023	2024
	$0.00	$ 71,127.19	$ 213,112.51

11f. Match Source

Other Funds Expended on Eligible ESG Activities	2022	2023	2024
Other Non-ESG HUD Funds	$0.00	$18,772.35	$13,610.50
Other Federal Funds	$0.00	$0.00	$0.00
State Government	$0.00	$0.00	$0.00
Local Government	$0.00	$0.00	$0.00
Private Funds	$0.00	52,354.84	199,502.01
Other	$0.00	$0.00	$0.00
Fees	$0.00	$0.00	$0.00
Program Income	$0.00	$0.00	$0.00
Total Match Amount	**$0.00**	**$71,127.19**	**$213,112.51**

Other Non-ESG HUD funds comes from CDBG used as match. Private funds are donations provided to agencies that we fund.

11g. Total

Total Amount of Funds Expended on ESG Activities	2022	2023	2024
ESG + Match	$0.00	$ 142,254.38	$ 358,341.62

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 1
Department:	**Prepared By:** Vanessa Perez	**Approved By:** Chandler Merritt, County Administrator

SUBJECT:

Action Concerning the Submission of Tarrant County's No-New Revenue and Voter-Approval Tax Rates for Tax Year 2025; Discussion of a Proposed Tax Rate for Tax Year 2025 and Take a Record Vote on the Proposed Tax Rate; and If Necessary, Call Public Hearings and/or Post Notices Regarding the Tax Rate

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court take the following action

1. Receive and file the proposed no-new revenue and voter-approval tax rates for Tarrant County;
2. Propose a tax rate for Tax Year 2024 and take a record vote;
3. If the proposed tax rate exceeds the no-new revenue or voter-approval tax rates (whichever is lower), call a public hearing for September 17, 2024, at 10:00 a.m. in the Commissioners Courtroom; and
4. If the proposed tax rate does not exceed the no-new revenue or voter-approval tax rates (whichever is lower), approve posting of a notice of meeting to vote on tax rate.

BACKGROUND

Based on the calculations provided by the Tax Office, Tarrant County's statutorily prescribed tax rates for Tax Year 2025 (FY 2026) are as follows:

No-New Revenue Rate	$.1866
Voter-Approval Rate	$.1967
Current Tax Rate	$.1875

The Commissioners Court will determine the proposed tax rate for FY 2026 and will take final action on Tarrant County's tax rate on September 16, 2025.

FISCAL IMPACT

There is no fiscal impact associated with this item.

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 1
Department:	**Prepared By:** Vanessa Perez	**Approved By:** Chandler Merritt, County Administrator

SUBJECT:

Action Concerning the Submission of the Tarrant County Hospital District's No-New Revenue and Voter-Approval Tax Rates for Tax Year 2025; Discussion of a Proposed Tax Rate for Tax Year 2025 and Take a Record Vote on the Proposed Tax Rate; and If Necessary, Call Public Hearings and/or Post Notices Regarding the Tax Rate

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court take the following action:

1. Receive and file the proposed no-new revenue and voter-approval tax rates for the Tarrant County Hospital District;
2. Propose a tax rate for Tax Year 2025 and take a record vote;
3. If the proposed tax rate exceeds the no-new revenue or voter-approval tax rates (whichever is lower), call a public hearing for September 16, 2025, at 10:00 a.m. in the Commissioners Courtroom; and
4. If the proposed tax rate does not exceed the no-new revenue or voter-approval tax rates (whichever is lower), approve posting of a notice of meeting to vote on tax rate.

BACKGROUND

Based on the calculations provided by the Tax Office, Tarrant County Hospital District's statutorily prescribed tax rates for Tax Year 2025 (FY 2026) are as follows:

No-New Revenue Rate	$0.177925
Voter-Approval Rate	$0.204897
Current Tax Rate	$0.182500

The Commissioners Court will determine the proposed tax rate for FY 2026 and will take final action on the Tarrant County Hospital District's tax rate on September 16, 2025.

FISCAL IMPACT

There is no fiscal impact associated with this item.

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Department: **Prepared By:** Maegan South **Approved By:** Maegan South

SUBJECT:

Consideration to Create Tarrant County Fresh Water Supply District No. 3 and Appointment of Temporary Supervisors to the Board of the District

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider the creation of Tarrant County Fresh Water Supply District No. 3 (Tarrant County FWSD No. 3) and appoint five temporary supervisors to the Board of the District.

BACKGROUND

In early 2024, GRBK Edgewood, LLC (GRBK), Tarrant County, and the City of Fort Worth conducted a series of discussions regarding cooperation to facilitate development of approximately 322 acres of land located in an area of Tarrant County down Bonds Ranch Road The development is a master planned community that consists of single-family lots, commercial acreage, open space and parkland.

In an effort to work collaboratively and find a solution that allowed for future annexation of the development into the City of Fort Worth, a Fresh Water Supply District was a proposed solution. In Texas, Fresh Water Supply Districts (FWSDs) are governed by Chapters 49 and 53 of the Texas Water Code and are typically created to provide water, wastewater, infrastructure, and drainage services to rural or unincorporated areas. The creation of the FWSD helps to support rural development by providing essential utilities necessary for the future residents of this area, encourages economic growth by making the area more attractive and accessible for businesses, gives residents a local governing body to oversee services and debt, and allows the district to levy taxes and issue bonds to fund infrastructure. Upon the bonds being paid off, the development would then be annexed into the City of Fort Worth. On August 5, 2025, Tarrant County received the conceptual plan for this development, approved the petition and set the public hearing date. The Court is now asked to consider the formal creation of the district and the appointment of five temporary supervisors to the board of directors which will allow oversight to ensure the conceptual plan is adhered to. In addition to Tarrant County participation, the City of Fort Worth has approved a Resolution of Support for the creation of Tarrant County FWSD No. 3 and is working towards a Strategic Partnership Agreement and Development Agreement with the City so that when annexation does occur, it will meet City standards.

The District Attorney's Office has reviewed the order as to form.

FISCAL IMPACT

There is no fiscal impact to Tarrant County associated with the creation of the District. All fees will be paid by the developer, and developer will be reimbursed by the issuance of bonds which are then paid back using fees generated by the developed properties within the District. All homeowners who reside within a District are noticed prior to purchasing or building a home within the District.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $_____

_____
Auditor

Attachments

9-3 Packet for Order.pdf

ORDER NO. _____

AN ORDER BY THE COMMISSIONERS COURT OF TARRANT COUNTY, TEXAS UPON HEARING ON PETITION TO CREATE TARRANT COUNTY FRESH WATER SUPPLY DISTRICT NO. 3; ESTABLISHING TARRANT COUNTY FRESH WATER SUPPLY DISTRICT NO. 3 AND DEFINING THE BOUNDARIES THEREOF; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT

WHEREAS, on August 5, 2025, there was presented to the Commissioners Court of Tarrant County, Texas (the *Court*), a petition (the *Petition*) requesting creation of a fresh water supply district to be known as Tarrant County Fresh Water Supply District No. 3 (the *District*), under the authority of Article XVI, Section 59, Texas Constitution and Chapter 53, Texas Water Code, as amended (*Chapter 53*), a copy of which Petition is attached hereto as **Exhibit A** and is incorporated herein for all purposes; and

WHEREAS, upon presentation of the Petition, the Court, by resolution adopted on August 5, 2025, accepted the Petition and found the same to be administratively complete, ordered the conduct of a hearing (the *Hearing*) before the Court concerning the Petition at 10:00 a.m. on September 3, 2025, which is a date that is 15 days or more but no more than 30 days from the date of the Petition's presentation to the Court, and authorized the posting of the time, date, location and subject matter of the Hearing; and

WHEREAS, upon such Hearing being convened, there was presented proper proof and evidence, that notice of such Hearing had been provided in accordance with the applicable provisions of the Chapter 53; and

WHEREAS, at the Hearing, the Court invited any interested person, or their attorney, to appear and contend for or contest the creation of the District and to offer testimony pertinent to any issue presented, and heard evidence on the Petition and all issues with respect to the creation of the District, including evidence concerning (i) if the Petition was signed by the persons who hold title to land in the proposed District that represents a total value of more than 50% of the value of all the land in the proposed District, as indicated by the appraisal roll of the Tarrant Appraisal District; (ii) whether notice of the Hearing was properly given; (iii) whether the proposed improvements to be undertaken by the District would represent a public use and a public benefit and be conducive to public health; and

WHEREAS, the Hearing having been properly convened and, based upon the evidence and testimony there at presented, this Court finds as follows:

a. That the Petition is in proper form and was signed by persons who hold title to land in the proposed District that represents a total value of more than 50% of the value of all the land in the proposed District, as indicated by the appraisal roll of the Tarrant Appraisal District, and was accompanied by a deposit to the County Clerk.

b. That the Hearing was properly called, held, and conducted and that notice of the Hearing was posted within the County and the proposed District in accordance with the requirements of Chapter 53;

c. That this Court has jurisdiction to consider the Petition and to hold and conduct hearings thereon and to enter upon the record and minutes of this Court its findings relative to the Hearing under the provisions of Chapter 53;

d. That the allegations contained in the Petition are true and correct and the relief sought in the Petition should in all respects be granted;

e. That creation of the proposed District and the development of the proposed improvements thereby are desirable, feasible, and practicable, would benefit the land within the proposed District, and would constitute a public use and a public benefit and would be conducive to public health; and

f. That this meeting of the Court is open to the public and that proper notice has been given and posted as required by law.

IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED by the Commissioners Court of Tarrant County, Texas:

Section 1: The foregoing findings and judgments of this Court are hereby determined to be true, correct, and complete and are hereby approved and adopted.

Section 2: The requests included in the Petition are in all respects granted.

Section 3: Tarrant County Fresh Water Supply District No. 3 is hereby created and established, and the boundaries of such District are hereby defined as containing 322.422 acres of land, more or less, in Tarrant County, Texas, as more particularly described by metes and bounds in **Exhibit A** to the Petition (which description is hereby incorporated by reference for all purposes as if set forth in full herein).

Section 4: As a condition of creation of the District, the Court may require the conditions listed in **Exhibit B** (the *Creation Conditions*), attached hereto and incorporated herein for all purposes.

Section 5: The following individuals are hereby appointed to serve as temporary supervisors of the District, to serve as provided by law, and that each supervisor shall be entitled to per diems not to exceed the maximum amount allowed by law:

(1) County Supervisor
(2) County Supervisor
(3)
(4)
(5)

Section 6: That a copy of this Order and findings and judgments of this Court relative to the hearing on the Petition to create Tarrant County Fresh Water Supply District No. 3 shall be recorded in the minutes of this Court and in the Official Records of Tarrant County, Texas.

* * * * *

PASSED AND ADOPTED on this ____ day of _____, 2025.

TARRANT COUNTY, TEXAS

_____

Tim O'Hare, County Judge

ATTEST:

_____

County Clerk
Tarrant County, Texas

(SEAL)

Attachment:

Exhibit A – the Petition
Exhibit B – the Creation Conditions

Exhibit A
The Petition

PETITION FOR CREATION, ORGANIZATION AND ESTABLISHMENT OF TARRANT COUNTY FRESH WATER SUPPLY DISTRICT NO. 3

THE STATE OF TEXAS §
COUNTY OF TARRANT §

TO THE HONORABLE COUNTY JUDGE AND COMMISSIONERS OF TARRANT COUNTY, TEXAS:

The undersigned, the owners of the land hereinafter described (collectively, the "Petitioner"), acting pursuant to the provisions of Chapters 49 and 53, Texas Water Code, as amended, and in keeping with the provisions of Article XVI, Section 59, of the Texas Constitution, respectfully petition for the creation, organization and establishment of a fresh water supply district and would show the following:

I.

The name of the proposed fresh water supply district is TARRANT COUNTY FRESH WATER SUPPLY DISTRICT NO. 3 (the "District").

II.

The District's boundaries will contain an area of 322.422 acres of land, more or less, situated wholly within Tarrant County, Texas, and in the extraterritorial jurisdiction of the City of Fort Worth, Texas, described by metes and bounds in **Exhibit A** attached hereto and incorporated herein for all purposes (the "Land"). All of the Land is within Tarrant County and may properly be included in the District.

III.

The Petitioner owns a majority in value of land in the proposed District as indicated by the tax rolls of the Tarrant Appraisal District. The Petitioner represents that there are no lienholders on the Land.

IV.

The District shall be organized under Article XVI, Section 59, of the Texas Constitution for any purpose authorized by Chapter 53 and Chapter 49, Texas Water Code, as amended, and any other applicable law.

V.

The general nature of the work proposed to be done by the District is the building, acquisition, construction, completion, carrying out, maintaining, protection, and in case of necessity, the addition to and rebuilding of all works and improvements necessary or

D225100269
06/03/2025 03:21 PM Page: 1 of 7 Fees: $44.00
PETITION
SUBMITTER: SCOTT EIDMAN
MARY LOUISE NICHOLSON
COUNTY CLERK

proper to conserve, transport and distribute fresh water from any source; a sanitary sewer system and storm sewer system, to the extent permitted by law; and if approved by voters in the District, the assumption of the rights, authority, privileges, and functions of a road district under Article III, Section 52, of the Texas Constitution.

VI.

There is a necessity for the improvements above described. The territory to be included in said proposed District is located wholly within the extraterritorial jurisdiction of the City of Fort Worth, Texas, and within Tarrant County, Texas, and will be developed for primarily residential purposes. There is not available within the area proposed to be included in the District an adequate waterworks system, sanitary sewer system, or road system, and the health and welfare of the present and future inhabitants of the District and of the areas adjacent thereto require the purchase, construction, acquisition, maintenance and operation of an adequate waterworks system, sanitary sewer system, storm sewer system, and road system.

VII.

The proposed improvements are feasible and practicable and would benefit the Land within the proposed District. There is an ample supply of water available, and the terrain of the territory to be included in the proposed District is such that a waterworks system, sanitary sewer system, storm sewer system, and road system can be constructed at a reasonable cost.

VIII.

The sum of one hundred dollars ($100.00) has been deposited with the County Clerk of Tarrant County to cover expenses incident to the hearing on this petition.

WHEREFORE, Petitioner prays (1) this petition be properly filed as provided by law; (2) that upon filing of this petition, the Honorable Commissioners Court of Tarrant County, Texas, if it be in session, and if not, then the Honorable County Judge of Tarrant County, Texas, order that a hearing be set on this petition before said Commissioners Court or County Judge during the period beginning with the fifteenth (15th) day and ending with the thirtieth (30th) day after the date of such order; (3) that the County Clerk be ordered to issue notice informing all persons concerned of the time and place of such hearing and of their right to appear at the hearing and contend for or contest the creation of the District; (4) that such notice be given and posted as required by law by posting notice of such hearing at the courthouse door and at four different places inside the proposed District for at least ten days before the date of the hearing; (5) that said hearing be held and conducted as required by law and, if upon such hearing it be found that this petition sets forth and conforms to the requirements of law and is signed by the owners of a majority in value of land in the proposed District, that notice of the hearing was

given, that the proposed improvements are desirable, feasible, and practicable and conducive to public health, and that the District should be created, that the Commissioners Court so find and render its judgment reciting such findings and creating and establishing the District; (7) that the Commissioners Court appoint five individuals to serve as supervisors of the District in the manner provide by law; and (8) for such other proceedings and orders are proper and necessary and appropriate to the creation and organization of said District and to the execution of the purposes for which said District shall be created and organized.

[EXECUTION PAGE FOLLOWS]

RESPECTFULLY SUBMITTED this 22 day of May, 2025.

PETITIONER:

PETE AND JO BONDS FAMILY PARTNERSHIP, LTD.,
a Texas partnership

By: PAB-GP, LLC,
a Texas limited liability company,
Its General Partner

By: _____
John M. Bonds, Member

THE STATE OF TEXAS §
COUNTY OF TARRANT §

This instrument was acknowledged before me on the 22 day of May, 2025, by John M. Bonds, Member of PAB-GB, LLC, a Texas limited liability company and general partner of Pete and Jo Bonds Family Partnership, a Texas partnership, on behalf of said partnership.

_____
Notary Public, State of Texas

(NOTARY SEAL)



PETITIONER:

BONDS BROTHERS LAND COMPANY,
a Texas corporation

By: _____
John M. Bonds, Vice President

THE STATE OF TEXAS §
COUNTY OF TARRANT §

This instrument was acknowledged before me on the 22 day of May, 2025, by John M. Bonds, Vice President of Bonds Brothers Land Company, a Texas corporation, on behalf of said corporation.

_____
Notary Public, State of Texas

(NOTARY SEAL)



PETITIONER:

By: _____
John M. Bonds, Individually

THE STATE OF TEXAS §
COUNTY OF TARRANT §

This instrument was acknowledged before me on the 22 day of May, 2025, by John M. Bonds, individually.

_____
Notary Public, State of Texas

(NOTARY SEAL)



EXHIBIT A

BEING 322.442 GROSS-ACRES OF LAND SITUATED IN THE M. E. P. & P. RR. CO. #19 SURVEY, ABSTRACT NO. 1138, TARRANT COUNTY, TEXAS AND BEING A PORTION OF THAT TRACT OF LAND DESCRIBED TO PETE AND JO BONDS FAMILY PARTNERSHIP BY DEED RECORDED IN COUNTY CLERK FILE NO. D213039813 OF THE OFFICIAL PUBLIC RECORDS OF TARRANT COUNTY, TEXAS AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING AT A 5/8-INCH CAPPED IRON ROD STAMPED "BROOKS BAKER" FOUND FOR THE SOUTHWEST CORNER OF SAID BONDS FAMILY PARTNERSHIP TRACT ON THE NORTH RIGHT-OF-WAY LINE OF W. BONDS RANCH ROAD (A VARIABLE WIDTH RIGHT-OF-WAY);

THENCE WITH THE WESTERLY LINE OF SAID BONDS FAMILY PARTNERSHIP TRACT, THE FOLLOWING COURSES AND DISTANCES:

NORTH 00°23'50" WEST, A DISTANCE OF 1520.65 FEET TO A 5/8-INCH CAPPED IRON ROD STAMPED "BROOKS BAKER" FOUND;

NORTH 89°36'14" EAST, A DISTANCE OF 200.24 FEET TO A 5/8-INCH CAPPED IRON ROD STAMPED "BROOKS BAKER" FOUND;

NORTH 00°15'49" WEST, PASSING A 5/8-INCH CAPPED IRON ROD STAMPED "BROOKS BAKER" FOUND AT 2419.91 FEET, A TOTAL DISTANCE IN ALL OF 2483.37 FEET TO THE NORTHWEST CORNER OF SAID BONDS FAMILY PARTNERSHIP TRACT;

THENCE NORTH 89°34'02" EAST, WITH THE NORTH LINE OF SAID BONDS FAMILY PARTNERSHIP TRACT, A DISTANCE OF 3428.70 FEET TO THE NORTHEAST CORNER OF SAME;

THENCE SOUTH 00°31'49" EAST, OVER AND ACROSS SAID BONDS FAMILY PARTNERSHIP TRACT, PASSING A 5/8-INCH CAPPED IRON ROD STAMPED "LJA SURVEYING" SET FOR REFERENCE AT 62.27 FEET, A TOTAL DISTANCE OF 3975.43 FEET TO A 5/8-INCH CAPPED IRON ROD STAMPED "LJA SURVEYING" SET ON SAID NORTH RIGHT-OF-WAY LINE OF BONDS RANCH ROAD WITHIN A CURVE TO THE RIGHT HAVING A RADIUS OF 3030.41 FEET;

THENCE WITH SAID NORTH RIGHT-OF-WAY LINE AND SAID CURVE TO THE RIGHT HAVING A CHORD THAT BEARS SOUTH 86°15'05" WEST, 321.56 FEET, THROUGH A CENTRAL ANGLE OF 6°04'57", AN ARC-DISTANCE OF 321.71 FEET TO A 1-INCH IRON ROD FOUND;

THENCE SOUTH 89°23'49" WEST, CONTINUING WITH SAID NORTH RIGHT-OF-WAY LINE, A DISTANCE OF 3322.97 FEET TO THE **POINT OF BEGINNING** AND CONTAINING A CALCULATED AREA OF 322.442 GROSS-ACRES (14,045,561 SQ. FEET) OF LAND, OF WHICH 4.949 ACRES OF LAND IS LOCATED WITHIN THE APPARENT PRESCRIPTIVE RIGHT-OF-WAY OF PEDEN ROAD FOR A TOTAL CALCULATED AREA OF 317.493 NET-ACRES OF LAND.

FILED AND RECORDED
OFFICIAL PUBLIC RECORDS OF
TARRANT COUNTY, TEXAS
06/03/2025 03:21 PM

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PETITION
Pages: 7
Fees: $44.00

MARY LOUISE NICHOLSON
COUNTY CLERK

A RESOLUTION

NO. 6095-05-2025

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS, GRANTING CONDITIONAL CONSENT TO THE CREATION OF A SPECIAL DISTRICT (FRESH WATER SUPPLY DISTRICT) PURSUANT TO ARTICLE XVI, SECTION 59 OF THE TEXAS CONSTITUTION AND THE INCLUSION OF 322.422 ACRES OF LAND INTO SAID DISTRICT; MAKING FINDINGS RELATED THERETO; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fort Worth, Texas (the "City"), a home rule municipality created under the laws of the State of Texas, received a request from GRBK Edgewood, LLC, ("GRBK"), for the City's consent to the creation of a special district pursuant to Article XVI, Section 59 of the Texas Constitution (the "District") encompassing 322.422 acres of land situated wholly in Tarrant County, Texas, and the City's extraterritorial jurisdiction ("ETJ") as more particularly described in **Exhibit A**, attached hereto and incorporated by reference (the "Land"); and

WHEREAS, GRBK intends to develop the Land in the City's ETJ as a mixed-use master- planned community in accordance with the attached Conceptual Plan in **Exhibit B**; and

WHEREAS, the District will be created pursuant to Article XVI, Section 59 of the Texas Constitution and Chapter 53 of the Texas Water Code, by order of the Tarrant County Commissioners Court as a Fresh Water Supply District and then the District will be converted into a Water Control and Improvement District organized pursuant to Article XVI, Section 59, of the Texas Constitution and Chapters 49 and 51 of the Texas Water Code, as amended; and

WHEREAS, Chapter 42 of the Texas Local Government Code provides that land within a municipality or its extraterritorial jurisdiction may not be included within a special district without such municipality's consent; and

WHEREAS, GRBK and the City intend for the City to be the retail provider of water and wastewater service to the Land and GRBK agrees to construct certain facilities and improvements necessary for the Project and the City's extension and expansion of its water and wastewater systems; and

WHEREAS, the City wishes to evidence its conditional support and consent for the creation of the District within the City's extraterritorial jurisdiction, subject to the terms of that certain development agreement to be negotiated between the City and GRBK (the "Development Agreement") and the terms of this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS, THAT:

Section 1. All of the above premises are hereby found to be true and correct legislative findings of the City Council and they are hereby approved and incorporated into the body of this Resolution as if copied in their entirety.

Section 2. The City Council of the City (the "City Council") hereby grants its support and consent for the creation of a district created pursuant to Article XVI, Section 59, Texas Constitution, as amended, within its extraterritorial jurisdiction and the inclusion in the District of land described more fully in **Exhibit A**, and specifically conditioned upon the following:

2.1 The development of the Land will be in accordance with the Subdivision Ordinance of the City and all development and infrastructure policies, rules and regulations as more specifically set forth in the Development Agreement;

2.2 The District shall construct all facilities to serve the land in accordance with plans and specifications that have been approved by the City;

2.3 The City shall have the right to inspect all facilities being constructed by the District;

2.4 The City shall be the retail water and sewer provider to the District, with all applicable charges and rates paid by the District or GRBK in accordance with the Development Agreement and utility agreement(s), and the City shall maintain all its rights and privileges under its Certificate of Necessity and Convenience;

2.5 The City's acknowledgement that the Conceptual Plan attached here to as **Exhibit B** reflects the anticipated development plan for the Land, and the City does not oppose the anticipated development in accordance with the Conceptual Plan;

2.6 The Land will be developed in accordance with the Neighborhood and Community Park Dedication Policy of the City of Fort Worth, Texas, as more specifically set forth in the Development Agreement; and

2.7 The City will have the option to annex the Land into the City of Fort Worth in accordance with the terms of the Development Agreement and that certain strategic partnership agreement to be entered by the District (the "Strategic Partnership Agreement"), but any event no earlier than the occurrence of substantial completion of development of one hundred percent (100%) of the District, and the full satisfaction of the District's reimbursement obligations to GRBK or any successor or assignee, whichever occurs later.

Section 3. The City Manager of the City is hereby authorized to execute any documents necessary to effectuate this Resolution.

Section 4. The City Council further states that it has not relinquished any rights, duties or powers relating to its regulatory control within its extraterritorial jurisdiction.

Section 5. The City Council further states that this Resolution is provided subject to and in reliance upon the terms of the certain Development Agreement, which may be entered into by and between the City and GRBK. The District shall execute a joinder and become a party to the Development Agreement upon its organization and shall enter into the Strategic Partnership Agreement with the City. The City does not consent to the organization of the District, election, or issuance of bonds from any revenue available to the District until the Development Agreement is executed, if at all, and this consent shall be withdrawn without further action by the City if a Development Agreement is not approved and executed by the City on or before one hundred and twenty (120) days after the date of adoption of this Resolution.

Section 6. The City Council hereby finds and determines that sufficient written notice of the date, hour, place and subject of this meeting of the City Council was posted as a place convenient to the public at the City Hall of the City for the time required by law preceding this meeting, as required by the Texas Open Meetings Act, contained in Chapter 551 of the Texas Government Code, as amended, and that this meeting was open to the public and the subject matter of this Resolution and its contents have been discussed, considered and formally acted upon by the City Council. Further, the City Council ratifies, approves and confirms such written notice and the contents and posting thereof, and the foregoing fully complied with all applicable law.

Section 7. This Resolution shall be effective from and after its passage by the City Council.

Adopted this 13th day of May 2025.

ATTEST:

Jannette S. Goodall, City Secretary

CITY OF FORT WORTH TEXAS

EXHIBIT A
(Legal Description of Property to be included in the District)

BEING 322.442 GROSS-ACRES OF LAND SITUATED IN THE M. E. P. & P. RR. CO. #19 SURVEY, ABSTRACT NO. 1138, TARRANT COUNTY, TEXAS AND BEING A PORTION OF THAT TRACT OF LAND DESCRIBED TO PETE AND JO BONDS FAMILY PARTNERSHIP BY DEED RECORDED IN COUNTY CLERK FILE NO. D213039813 OF THE OFFICIAL PUBLIC RECORDS OF TARRANT COUNTY, TEXAS AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

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THENCE WITH THE WESTERLY LINE OF SAID BONDS FAMILY PARTNERSHIP TRACT, THE FOLLOWING COURSES AND DISTANCES:

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STAMPED "BROOKS BAKER" FOUND;

NORTH 89°36'14" EAST, A DISTANCE OF 200.24 FEET TO A 5/8-INCH CAPPED IRON ROD STAMPED "BROOKS BAKER" FOUND;

NORTH 00°15'49" WEST, PASSING A 5/8-INCH CAPPED IRON ROD STAMPED "BROOKS BAKER" FOUND AT 2419.91 FEET, A TOTAL DISTANCE IN ALL OF 2483.37 FEET TO THE NORTHWEST CORNER OF SAID BONDS FAMILY PARTNERSHIP TRACT;

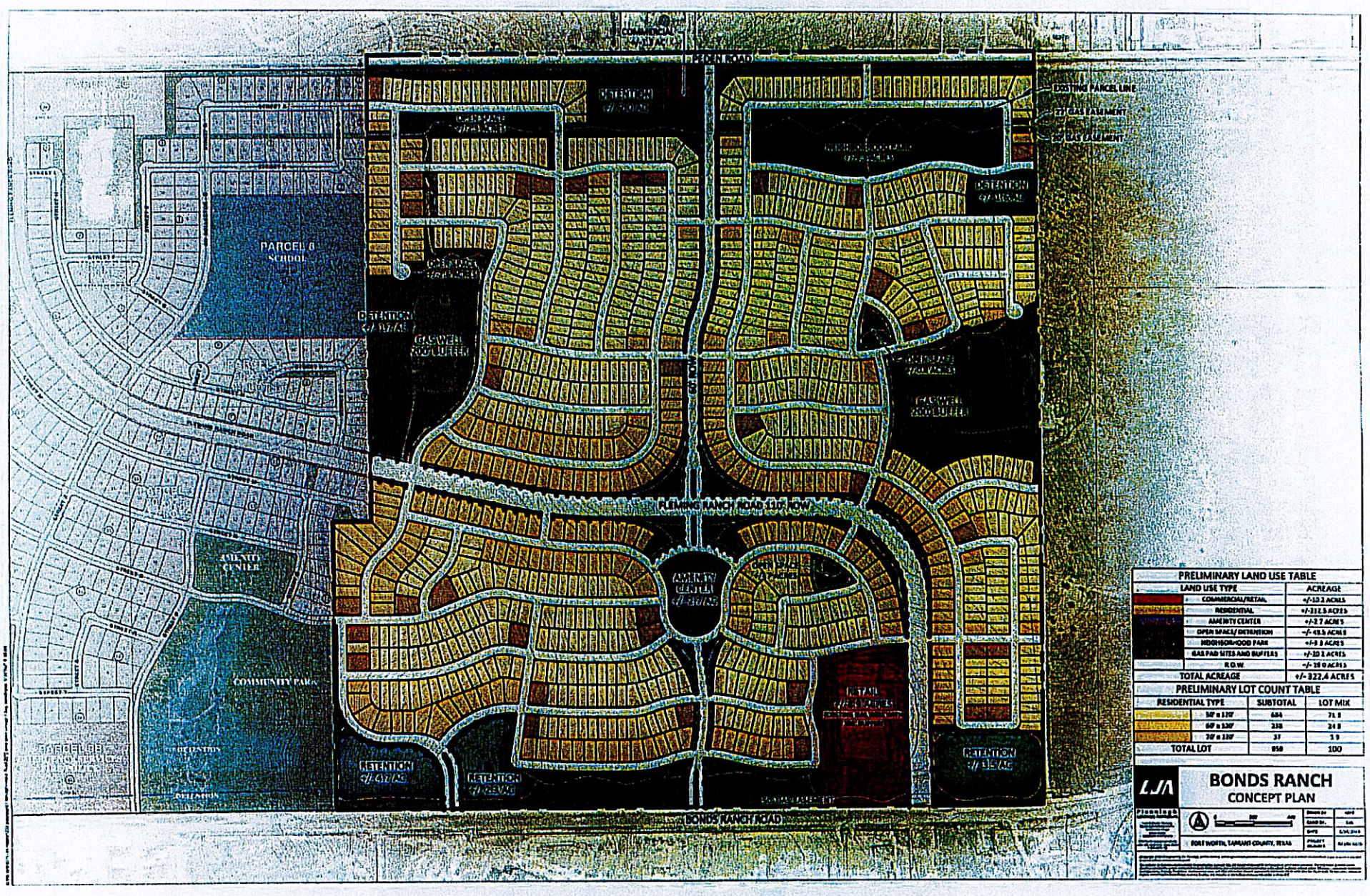
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DISTANCE OF 3428.70 FEET TO THE NORTHEAST CORNER OF SAME;

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THENCE WITH SAID NORTH RIGHT-OF-WAY LINE AND SAID CURVE TO THE RIGHT HAVING A CHORD THAT BEARS SOUTH 86°15'05" WEST, 321.56 FEET, THROUGH A CENTRAL ANGLE OF 6°04'57", AN ARC- DISTANCE OF 321.71 FEET TO A 1-INCH IRON ROD FOUND;

THENCE SOUTH 89°23'49" WEST, CONTINUING WITH SAID NORTH RIGHT-OF-WAY LINE, A DISTANCE OF 3322.97 FEET TO THE **POINT OF BEGINNING** AND CONTAINING A CALCULATED AREA OF 322.442 GROSS- ACRES (14,045,561 SQ. FEET) OF LAND, OF WHICH 4.949 ACRES OF LAND IS LOCATED WITHIN THE APPARENT PRESCRIPTIVE RIGHT-OF-WAY OF PEDEN ROAD FOR A TOTAL CALCULATED AREA OF 317.493 NET-ACRES OF LAND.

EXHIBIT B
(Conceptual Plan)



PRELIMINARY LAND USE TABLE

LAND USE TYPE	ACREAGE
COMMERCIAL/RETAIL	+/-10.2 ACRES
RESIDENTIAL	+/-211.5 ACRES
AMENITY CENTER	+/-2.7 ACRES
OPEN SPACE/DETENTION	+/-45.5 ACRES
NEIGHBORHOOD PARK	+/-9.3 ACRES
GAS PAD SITES AND BUFFERS	+/-10.2 ACRES
R.O.W.	+/-19.0 ACRES
TOTAL ACREAGE	+/- 322.4 ACRES

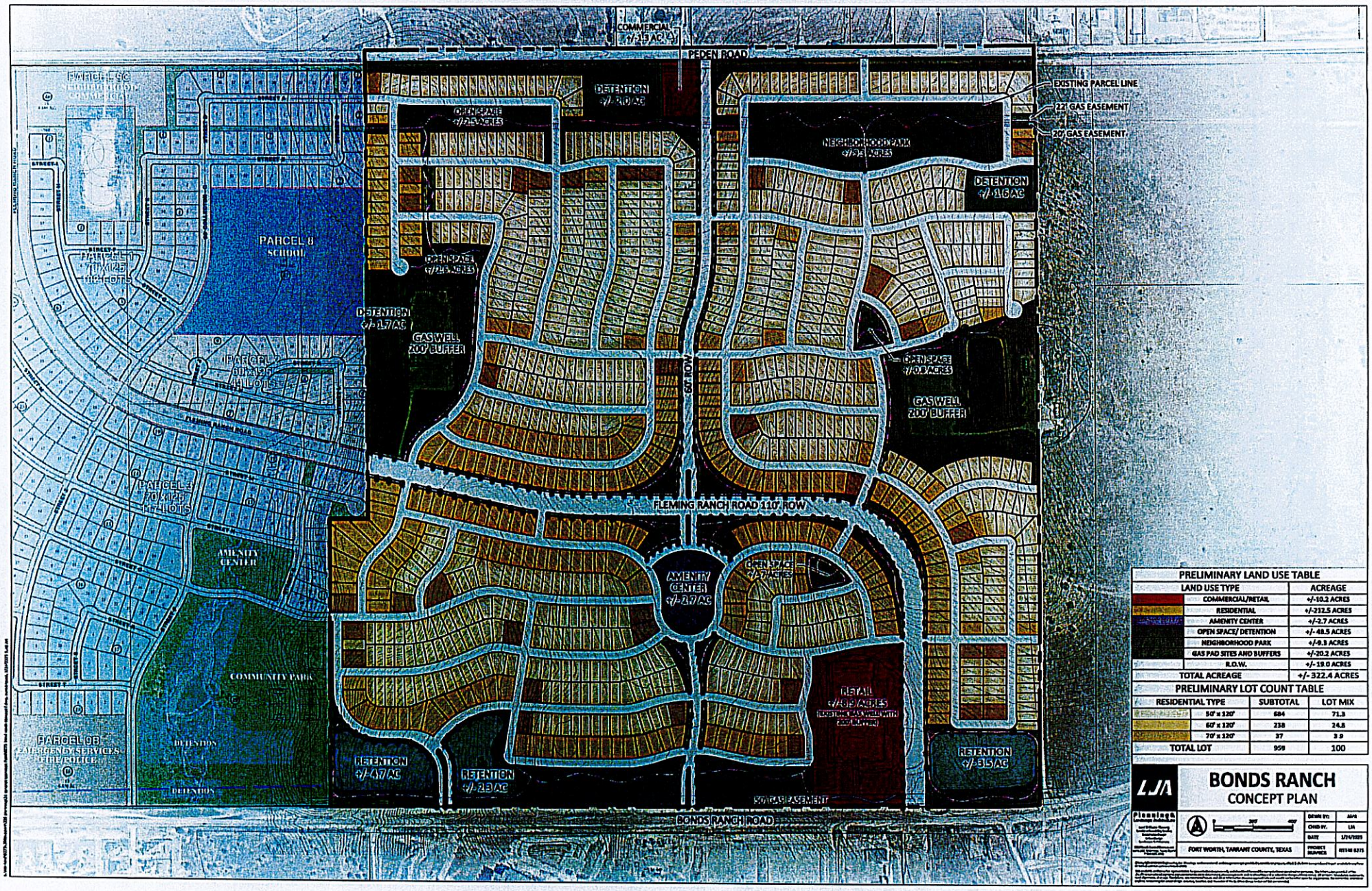
PRELIMINARY LOT COUNT TABLE

RESIDENTIAL TYPE	SUBTOTAL	LOT MIX
50' x 120'	684	71.9
60' x 120'	238	24.9
70' x 120'	37	3.9
TOTAL LOT	958	100

LJA

BONDS RANCH
CONCEPT PLAN

FORT WORTH, TARRANT COUNTY, TEXAS



PRELIMINARY LAND USE TABLE	
LAND USE TYPE	ACREAGE
COMMERCIAL/RETAIL	+/-10.2 ACRES
RESIDENTIAL	+/-212.5 ACRES
AMENITY CENTER	+/-2.7 ACRES
OPEN SPACE/ DETENTION	+/- 48.5 ACRES
NEIGHBORHOOD PARK	+/-9.1 ACRES
GAS PAD SITES AND BUFFERS	+/-20.2 ACRES
R.O.W.	+/- 19.0 ACRES
TOTAL ACREAGE	+/- 322.4 ACRES

PRELIMINARY LOT COUNT TABLE		
RESIDENTIAL TYPE	SUBTOTAL	LOT MIX
50' x 120'	684	71.3
60' x 120'	238	24.8
70' x 120'	37	3.9
TOTAL LOT	959	100

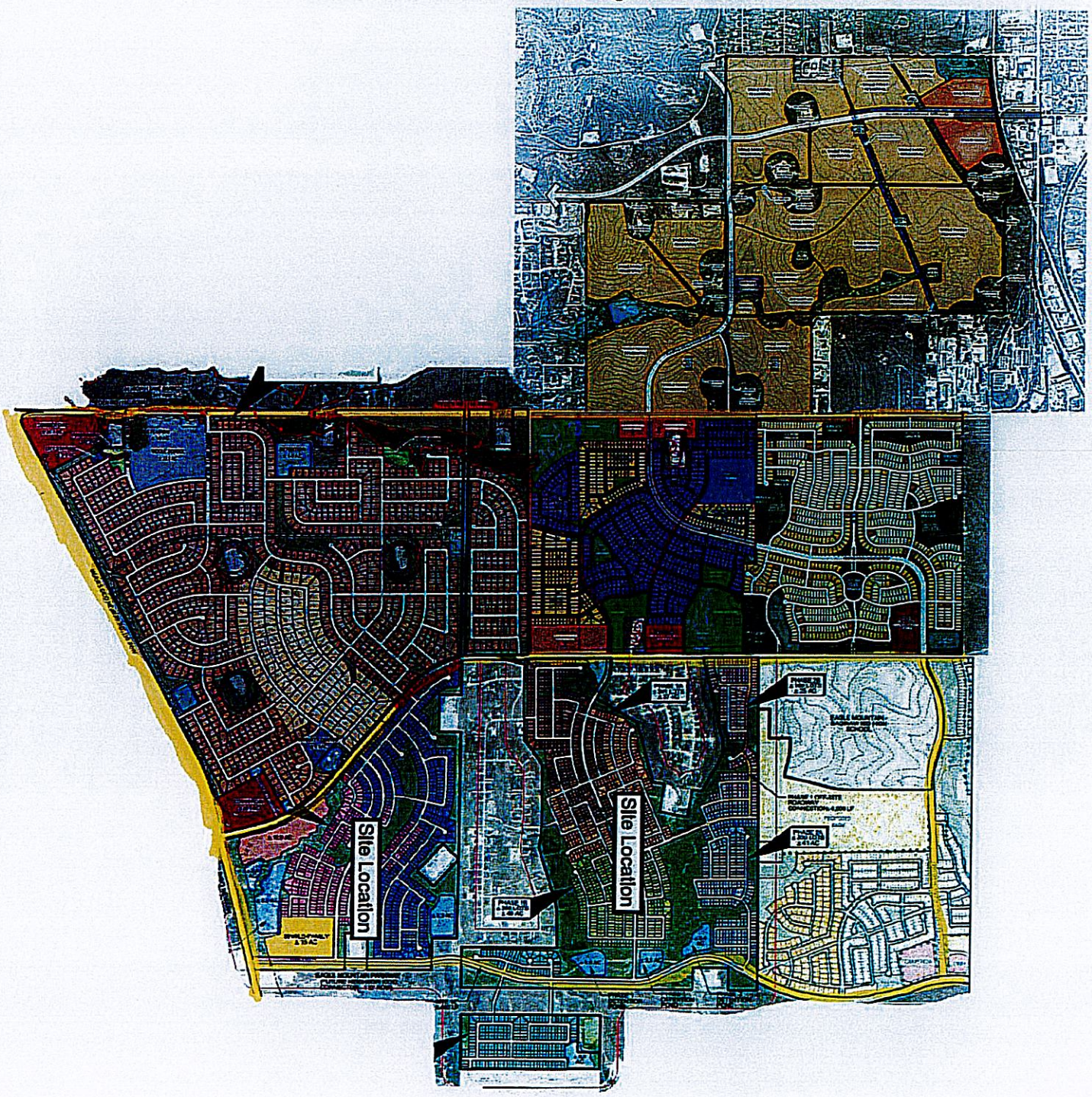
LJA Planning

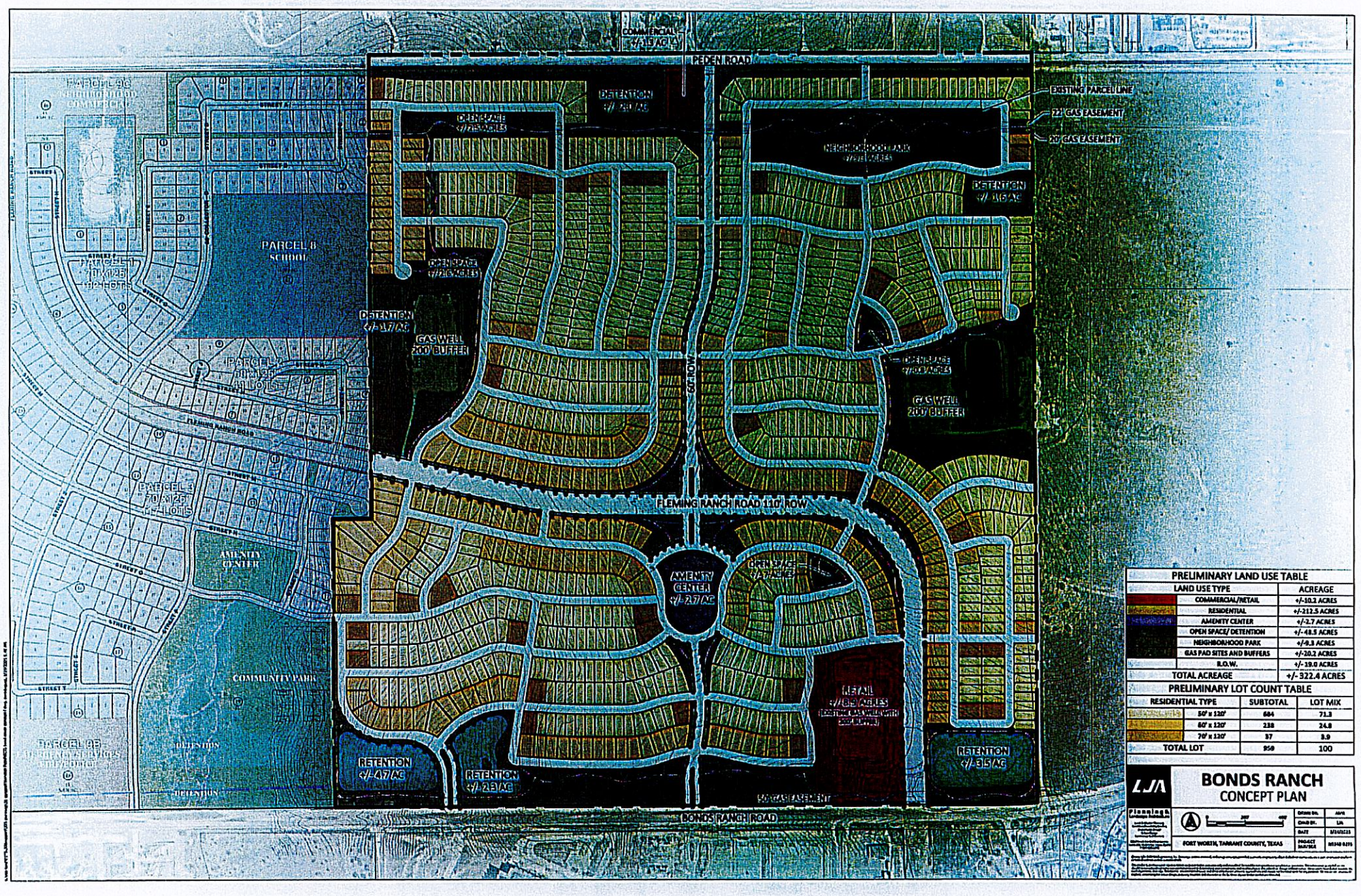
BONDS RANCH
CONCEPT PLAN

FORT WORTH, TARRANT COUNTY, TEXAS

DRAWN BY:	AMR
CHKD BY:	LH
DATE	1/24/2025
PROJECT SERVICES	017148 0275

Future Development in the Western Bonds Ranch Area
from Morris Dido to Fleming Ranch Road





PRELIMINARY LAND USE TABLE

LAND USE TYPE	ACREAGE
COMMERCIAL/RETAIL	+/-10.2 ACRES
RESIDENTIAL	+/-212.5 ACRES
AMENITY CENTER	+/-2.7 ACRES
OPEN SPACE/ DETENTION	+/- 48.5 ACRES
NEIGHBORHOOD PARK	+/-9.3 ACRES
GAS PAD SITES AND BUFFERS	+/-20.2 ACRES
R.O.W.	+/- 19.0 ACRES
TOTAL ACREAGE	+/- 322.4 ACRES

PRELIMINARY LOT COUNT TABLE

RESIDENTIAL TYPE	SUBTOTAL	LOT MIX
50' x 120'	664	71.3
60' x 120'	238	24.8
70' x 120'	57	3.9
TOTAL LOT	959	100

LJA

BONDS RANCH
CONCEPT PLAN

FORT WORTH, TARRANT COUNTY, TEXAS

Exhibit B
Creation Conditions

1. Composition of Board of Supervisors. The County shall have the right to appoint five temporary supervisors, at its discretion, to serve on the board of supervisors (the "Board") for the District ("County Supervisors"). If a vacancy occurs on the Board during any period prior to a contested election within the District, the County shall have the unilateral right to recommend individuals to replace and fill vacancies on the Board resulting from a County Supervisor vacancy. Upon determination that a vacancy exists, the vacancy shall be filled by the remaining members of the Board, based on the recommendation of the County.

2. Joint Planning Meeting. The Petitioner and County shall participate in a semi-annual utility, drainage and road infrastructure planning meeting, which shall be held each year in January and July between the Petitioner, the engineer for the District, and the appropriate County staff to coordinate the development status, future utility requirements, and anticipated utility and road infrastructure demands within the District.

3. Joint Public Meeting. The County may request the Court and the Board hold a public hearing to present and discuss the infrastructure anticipated to be constructed in or benefitting the District in the following calendar year, any projects completed in the preceding calendar year, and a financial summary for the District. The meeting shall be open to the public with an opportunity for public comment.

4. Provision of District Agendas. The County shall be provided with the agenda for all Board meetings, and such meeting agendas shall be posted at the Tarrant County Courthouse in compliance with the Texas Public Information Act.

5. Consultation with County Regarding Debt Issuance.

(a) Prior to the issuance of any debt by the District, the Board or its consultants shall hold a meeting with the County's authorized representatives not less than 60 days prior to the bond sale date. The District shall provide to the County the following in connection with each bond sale:

i. Preliminary Official Statement;
ii. Maturity Schedule;
iii. Cash Flow Schedule;
iv. Draft bond resolution or indenture; and
v. TCEQ bond application (if applicable)

(b) The County shall have an opportunity to review and comment on the foregoing bond issuance documents.

6. Transparency. The District must provide the following information on a publicly available website:

(a) the name of each District supervisor;
(b) the District mailing address, e-mail address, and phone number;
(c) the contact information for each District supervisor;
(d) the District's budget for the preceding two years;
(e) the District's proposed or adopted budget for the current year, including the change in the amount of the District's budget from the preceding year to the current year, by dollar amount and percentage;
(f) the amount of property tax revenue budgeted for maintenance and operations for the preceding two years and the current year;
(g) the amount of property tax revenue budgeted for debt service for the preceding two years and the current year;
(h) the maintenance and operations tax rate for the preceding two years;
(i) the debt service tax rate for the preceding two years;
(j) the proposed maintenance and operations tax rate for the current year;
(k) the proposed debt service tax rate for the current year; and
(l) the most recent financial audit.

9. Annexation or Exclusion of Land. The District shall not annex any additional lands to the District or exclude lands from the District without the prior written consent of the County.

10. Eminent Domain. The District shall only exercise its right of eminent domain to acquire necessary water or sewer easements outside the Property if (a) the Petitioner fails to acquire such interest in real property after good faith negotiation, and (b) the City of Fort Worth refuses to do so. The District agrees to give the County thirty (30) calendar days advance written notice of its intent to exercise its right of eminent domain.

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 7
Department: Administrator	**Prepared By:** Kendal Rash, Administrative Assistant IV	**Approved By:** Vanessa Perez

SUBJECT:

Consideration of Out of State Travel Requests

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider the following out-of-state travel requests.

BACKGROUND

Administrator	**2025 NACo Business of Counties Forum for Major Urban County Administrators, October 28-31, 2025, Raleigh, North Carolina, for Chandler Merritt, $952.00** This conference brings together County Administrator Officials from major urban counties to network and share challenges and opportunities in the public sector. The attendee will participate in presentations and roundtable discussions.
District Court, 360th	**New Frontiers in Marital Property Conference, October 15-18, 2025, Memphis, Tennessee, for Judge Patricia Bennett, $1,121.68** This conference will count towards the attendees mandatory Continuing Legal Education requirements.
Sheriff's Office	**NYPD Operation Sentry Intelligence and Counterterrorism Conference, November 4-7, 2025, New York, New York, for Amy Byrum, $1,872.38** The topics that are covered at this conference are critical to TSCO's efforts to safeguard our community and prepare for upcoming international events. The attendee will also go to executive events, scheduled meetings and tours of NYPD intelligence facilities with intelligence officials.

FISCAL IMPACT

Administrator	588261/10000-2026/1120100000 = $952.00
District Court, 360th	588291/10000-2026/4134100000 = $1,121.68
Sheriff's Office	588261/10000-2026/211010000 = $1,872.38

Attachments

Requests&PerDiems.pdf

TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT	NAME (If applicable, list additional names)
Administrator's Office	Chandler Merritt

CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)

2025 NACo Business of Counties Forum for Major Urban County Administrators

Destination: Raleigh, North Carolina	Departure: 10/28/25	Return: 10/31/25

GSA RATE (Additional line provided if travel occurs over a two-month period.)

GSA Lodging Rate	Date Range for GSA Lodging Rate
$ 131.00	10/28/25 - 10/31/25
	-

RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)

This conference brings together County Administrator Officials from major urban counties to network and share challenges and opportunities in the public sector. The attendee will participate in presentations and roundtable discussions.

TRAVEL EXPENDITURES

Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Chandler Merritt	$ 131.00	3	10/28/25 - 10/31/25	$ 393.00
				-	
				-	
				-	
				-	
Total Cost for Lodging for the Trip					$ 393.00

Category:	Additional Details (ex: if the cost per attendee differs.)	Total Cost:
Registration:		$ 0.00
Transportation:	Airfare	$ 300.00
Other (specify):	Meal per Diem	$ 259.00
TOTAL FOR ALL TRAVEL EXPENDITURES		$ 952.00

ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)

588261/10000-2025/1120100000

Requested By: Desirae Arebalo Department Head/Elected Official: Chandler Merritt

RV 02/21/2024

Your search for Raleigh, North Carolina (Wake including Raleigh)

Estimated per diem total: $652 (Max lodging total + M&IE total)

Lodging breakdown: October 28, 2025 - October 31, 2025

Date	Daily Rate	# of Nights	Total
October	$131	3	$393

Max lodging total: **$393**

Meals & incidental expenses breakdown: October 28, 2025 - October 31, 2025

Days, Month	Daily Rate	# of Days	Total
First day (10/28/25)*	$55.50	1	$55.50
Full day (Oct)	$74	2	$148
Last day (10/31/25)*	$55.50	1	$55.50

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **$259**

Corrected

TARRANT COUNTY TRAVEL REQUEST 7426

DEPARTMENT	NAME (If applicable, list additional names)
360th District Court	Patricia Bennett

CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)

New Frontiers in Marital Property

Destination: Memphis, TN	Departure: 10/15/25	Return: 10/18/25

GSA RATE (Additional line provided if travel occurs over a two-month period.)

GSA Lodging Rate	Date Range for GSA Lodging Rate
$ 129.00	10/15/25 - 10/17/25
	-

RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)

Continuing Legal Education. This is an advanced course needed for professional development. The attendee is requesting reimbursement at the GSA rate.

TRAVEL EXPENDITURES

Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Patricia Bennett	$ 129.00	2	10/15/25 - 10/17/25	$ 258.00
				-	
				-	
				-	
				-	
Total Cost for Lodging for the Trip					

Category:	Additional Details (ex: if the cost per attendee differs.)	Total Cost:
Registration:	Course Fee Payable to State Bar of Texas	$ 250.00
Transportation:	Airfare & Ubers	$428.68
Other (specify):	Per diem	$185.00
TOTAL FOR ALL TRAVEL EXPENDITURES		$1,121.68

ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)

588291/10000-2026/4134100000

Requested By: Patricia Bennett Department Head/Elected Official:

RV 02/21/2024

Your search for Memphis, Tennessee (Shelby including Memphis)

Estimated per diem total: $443 (Max lodging total + M&IE total)

Lodging breakdown: October 15, 2025 - October 17, 2025

Date	Daily Rate	# of Nights	Total
October	$129	2	$258

Max lodging total: **$258**

Meals & incidental expenses breakdown: October 15, 2025 - October 17, 2025

Days, Month	Daily Rate	# of Days	Total
First day (10/15/25)*	$55.50	1	$55.50
Full day (Oct)	$74	1	$74
Last day (10/17/25)*	$55.50	1	$55.50

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **$185**

TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT	NAME (If applicable, list additional names)
TCSO - Intelligence Dept.	Amy Byrum

CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)

NYPD Operation Sentry - Intelligence and Counterterrorism Conference

Destination: New York, NY 10038	Departure: 11/4/25	Return: 11/7/25

GSA RATE (Additional line provided if travel occurs over a two-month period.)

GSA Lodging Rate	Date Range for GSA Lodging Rate
$ 342.00	11/4/25 - 11/7/25
	-

RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)

NYPD Sentry is an internationally recognized intelligence organization, known for pushing out timely and relevant intel, and the TCSO Intel Dept. has worked with Sentry on several occasions for assistance with threats against our elected officials. The topics to be covered at this conference are critical to TCSO's efforts to safeguard our community and prepare for upcoming international events. In addition to the all day conference, I will be attending an executive event and have scheduled meetings and tours of NYPD Intel facilities with Intel officials.
The discounted hotel rate per night before taxes is $289.00.

TRAVEL EXPENDITURES

Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Amy Byrum	$ 335.12	3	11/4/25 - 11/7/25	$ 1,005.38
				-	
				-	
				-	
				-	
Total Cost for Lodging for the Trip					$ 1,005.38

Category:	Additional Details (ex: if the cost per attendee differs.)	Total Cost:
Registration:		
Transportation:	Approx. airfare - $290; Approx. taxi fare - $175	$ 465.00
Other (specify):	Per Diem total $322.00 Baggage $80.00	$ 402.00
TOTAL FOR ALL TRAVEL EXPENDITURES		$ 1,872.38

ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)

588261-10000-2026-211010000 $1,872.38

Requested By: Amy Byrum Department Head/Elected Official: Bill Waybourn

RV 02/21/2024

Your search for New York, New York (Bronx / Kings / New York / Queens / Richmond including New York City)

Estimated per diem total: $1348 (Max lodging total + M&IE total)

Lodging breakdown: November 04, 2025 - November 07, 2025

Date	Daily Rate	# of Nights	Total
November	$342	3	$1026

Max lodging total: **$1026**

Meals & incidental expenses breakdown: November 04, 2025 - November 07, 2025

Days, Month	Daily Rate	# of Days	Total
First day (11/04/25)*	$69	1	$69
Full day (Nov)	$92	2	$184
Last day (11/07/25)*	$69	1	$69

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **$322**

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 14
Department:	**Prepared By:** Gwen Peterson, C.P.M., A.P.P.	**Approved By:** Christopher Lax, CPSM, CPSD, CPCP

SUBJECT:

RFP No. F2025146 - Annual Contract for Elevator Preventative Maintenance and Repair - Facilities Management - Various Vendors - Per Contract Terms

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award RFP No. F2025146, Annual Contract for Elevator Preventative Maintenance and Repair, for Facilities Management, to the following vendors at the per contract terms:

Primary	SW Elevators, LLC
Secondary	TK Elevator Corporation

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Eight hundred nine (809) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A per-proposal conference held on May 15, 2025, was attended by five (5) vendors as well as representatives from Facilities Management and Purchasing. Four (4) proposals and nine (9) no-bids were received.

Proposals were evaluated by Facilities Management and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP.

The three (3) top scoring vendors were invited to provide presentations on July 21, 2025. The Evaluation Committee then rescored the vendors based on the criteria and processes set forth in the RFP specifications.

A Best and Final Offer was then requested from the two (2) highest scoring vendors which resulted in an annual price reduction of $36,000.72 for the Primary vendor and $0.00 for the Secondary vendor.

The proposals received from the vendors listed above meet all specifications and are acceptable to Facilities Management.

The term of the contract is twelve (12) months, effective October 1, 2025, with two (2) options for renewal periods of twelve (12) months each.

This contract establishes a comprehensive, full-service elevator maintenance agreement. It encompasses all labor, supervision, materials, tools, and supplies necessary to perform thorough preventive maintenance and repair services for all County owned elevators. Additionally, the scope of work includes the inspection, adjustment, and testing of elevator systems in full compliance with applicable local, state, and federal statutes, regulations, and standards.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that RFP No. F2025146, Annual Contract for Elevator Preventative Maintenance and Repair, be awarded to the vendors listed above at the per contract terms.

FISCAL IMPACT

Expenses for last twelve (12) months were $909,564.52. The department has included funding in the FY 2026 budget request.

Attachments

F2025146 Backup.pdf

RFP No. F2025146 Annual Contract for Elevator Preventative Maintenance and Repair
Best and Final Offer Scores

		Primary Vendor	*Secondary Vendor*
Evaluation Criteria	Max Points	**SW Elevators, LLC Houston, TX HUB - No CO-OP - Yes**	*TK Elevator Corporation Plano, TX HUB - No CO-OP - Yes*
Qualifications of Firm	15.00	**13.13**	*13.13*
Qualifications of Staff	25.00	**22.50**	*19.38*
Description of Maintenance and Repair Service Plan	20.00	**18.00**	*16.50*
References	5.00	**2.50**	*4.81*
Price Proposal	35.00	**35.00**	*32.70*
Total Score	100.00	**91.13**	*86.52*

RFP No. F2025146 Annual Contract for Elevator Preventative Maintenance and Repair
Interview Evaluation Scores

Evaluation Criteria	Max Points	Prestige Elevator Services, LLC. Dallas, TX HUB - Yes	SW Elevators, LLC Houston, TX HUB - No CO-OP - Yes	TK Elevator Corporation Plano, TX HUB - No CO-OP - Yes
Qualifications of Firm	15.00	3.75	13.13	13.13
Qualifications of Staff	25.00	4.38	22.50	19.38
Description of Maintenance and Repair Service Plan	20.00	4.50	18.00	16.50
References	5.00	5.00	2.50	4.81
Price Proposal	35.00	35.00	17.29	16.87
Total Score	100.00	52.63	73.42	70.69

RFP No. F2025146 Annual Contract for Elevator Preventative Maintenance and Repair
Initial Evaluation Scores

Evaluation Criteria	Max Points	Elevated Facility Services (Oracle Elevator Holdco, Inc.) San Antonio, TX HUB - No	Prestige Elevator Services, LLC. Dallas, TX HUB - Yes	SW Elevators, LLC Houston, TX HUB - No CO-OP - Yes	TK Elevator Corporation Plano, TX HUB - No CO-OP - Yes
Qualifications of Firm	15.00	9.69	10.71	11.41	11.14
Qualifications of Staff	25.00	16.25	13.75	18.75	18.44
Description of Maintenance and Repair Service Plan	20.00	1.90	13.55	15.90	13.38
References	5.00	4.94	5.00	2.50	4.81
Price Proposal	35.00	15.89	35.00	17.29	16.87
Total Score	100.00	48.67	78.01	65.85	64.64

Notes:
A no-bid was received from A&G Services, Alamo Iron Works, Communication Concepts, Complete Supply, Inc., K&M Elevators, LLC, Plywood Company of Fort Worth, Inc., Reliable Plant Maintenance, Inc., Sunsational Solutions, and Texas Pipeline Services.

RFP No. F2025146 Annual Contract for Elevator Preventative Maintenance and Repair
Original and Best and Final Offer Pricing

				Primary Award				*Secondary Award*			
				SW Elevators, LLC Houston, TX HUB - No CO-OP - Yes				*TK Elevator Corporation Plano, TX HUB - No CO-OP - Yes*			
Line #	Description	QTY	UOM	**Original**	**Extended**	**BAFO**	**Extended**	*Original*	*Extended*	*BAFO*	*Extended*
2	Downtown Buildings Preventative Maintenance Monthly Rates										
2.1	1895 Courthouse 100 West Weatherford Street Fort Worth, TX 76196-0204	12	Per Month	**$1,719.90**	**$20,638.80**	**$1,519.90**	**$18,238.80**	*$1,893.00*	*$22,716.00*	*$1,893.00*	*$22,716.00*
2.2	350 West Belknap Building 350 West Belknap Street Fort Worth, TX 76196	12	Per Month	**$4,307.26**	**$51,687.12**	**$4,007.26**	**$48,087.12**	*$4,773.00*	*$57,276.00*	*$4,773.00*	*$57,276.00*
2.3	350 West Belknap Garage 300 North Taylor Street Fort Worth, TX 76196	12	Per Month	**$884.52**	**$10,614.24**	**$784.52**	**$9,414.24**	*$1,173.00*	*$14,076.00*	*$1,173.00*	*$14,076.00*
2.4	GK. Maenius Administration Building 100 East Weatherford Street Fort Worth, TX 76196-0206	12	Per Month	**$2,210.48**	**$26,525.76**	**$2,100.48**	**$25,205.76**	*$3,333.00*	*$39,996.00*	*$3,333.00*	*$39,996.00*
2.5	Calhoun Parking Garage 101 Calhoun Street Fort Worth, TX 76196	12	Per Month	**$1,405.24**	**$16,862.88**	**$1,205.24**	**$14,462.88**	*$1,893.00*	*$22,716.00*	*$1,893.00*	*$22,716.00*
2.6	Corrections Center 100 North Lamar Street Fort Worth, TX 76196	12	Per Month	**$6,420.96**	**$77,051.52**	**$6,300.96**	**$75,611.52**	*$5,493.00*	*$65,916.00*	*$5,493.00*	*$65,916.00*
2.7	Criminal Courts Building 300 West Belknap Street Fort Worth, TX 76196	12	Per Month	**$4,586.40**	**$55,036.80**	**$4,386.40**	**$52,636.80**	*$4,053.00*	*$48,636.00*	*$4,053.00*	*$48,636.00*
2.8	Criminal Justice Building 200 West Belknap Street Fort Worth, TX 76196	12	Per Month	**$687.96**	**$8,255.52**	**$637.96**	**$7,655.52**	*$1,173.00*	*$14,076.00*	*$1,173.00*	*$14,076.00*
2.9	Family Law Center 200 East Weatherford Street Fort Worth, TX 76196-0208	12	Per Month	**$5,962.32**	**$71,547.84**	**$5,600.32**	**$67,203.84**	*$5,493.00*	*$65,916.00*	*$5,493.00*	*$65,916.00*

RFP No. F2025146 Annual Contract for Elevator Preventative Maintenance and Repair
Original and Best and Final Offer Pricing

				Primary Award				*Secondary Award*			
				SW Elevators, LLC **Houston, TX** **HUB - No** **CO-OP - Yes**				*TK Elevator Corporation* *Plano, TX* *HUB - No* *CO-OP - Yes*			
Line #	Description	QTY	UOM	**Original**	**Extended**	**BAFO**	**Extended**	*Original*	*Extended*	*BAFO*	*Extended*
2.10	Lon Evans Corrections Center 600 W. Weatherford St. Fort Worth, TX 76196	12	Per Month	**$4,586.40**	**$55,036.80**	**$4,200.40**	**$50,404.80**	*$4,053.00*	*$48,636.00*	*$4,053.00*	*$48,636.00*
2.11	Plaza Building 200 Taylor Street Fort Worth, TX 76196-0208	12	Per Month	**$6,650.28**	**$79,803.36**	**$6,500.28**	**$78,003.36**	*$5,453.00*	*$65,436.00*	*$5,453.00*	*$65,436.00*
2.12	Plaza Parking Garage 601 West Weatherford Street Fort Worth, TX 76196	12	Per Month	**$2,637.18**	**$31,646.16**	**$2,400.18**	**$28,802.16**	*$2,613.00*	*$31,356.00*	*$2,613.00*	*$31,356.00*
2.13	Taylor Parking Garage 213 North Houston Street Fort Worth, TX 76196	12	Per Month	**$1,375.92**	**$16,511.04**	**$1,200.92**	**$14,411.04**	*$1,893.00*	*$22,716.00*	*$1,893.00*	*$22,716.00*
2.14	Tim Curry Criminal Justice Center 401 West Belknap Fort Worth, TX 76196	12	Per Month	**$10,434.06**	**$125,208.72**	**$10,034.00**	**$120,408.00**	*$8,373.00*	*$100,476.00*	*$8,373.00*	*$100,476.00*
2.15	Tom Vandergriff Civil Courts Building 401 West Belknap Street Fort Worth, TX 76196-0208	12	Per Month	**$8,255.52**	**$99,066.24**	**$8,245.52**	**$98,946.24**	*$6,933.00*	*$83,196.00*	*$6,933.00*	*$83,196.00*
3	Suburban Buildings Preventative Maintenance Monthly Rates										
3.1	Dionne Phillips Bagsby Southwest Subcourthouse 6551 Granbury Road Fort Worth, TX 76133	12	Per Month	**$343.98**	**$4,127.76**	**$343.98**	**$4,127.76**	*$500.00*	*$6,000.00*	*$500.00*	*$6,000.00*
3.2	Dr. Marion J. Brooks Public Health Building 1101 South Main Street Fort Worth, TX 76104	12	Per Month	**$343.98**	**$4,127.76**	**$343.98**	**$4,127.76**	*$500.00*	*$6,000.00*	*$500.00*	*$6,000.00*

RFP No. F2025146 Annual Contract for Elevator Preventative Maintenance and Repair
Original and Best and Final Offer Pricing

				Primary Award				*Secondary Award*			
				SW Elevators, LLC **Houston, TX** **HUB - No** **CO-OP - Yes**				*TK Elevator Corporation* *Plano, TX* *HUB - No* *CO-OP - Yes*			
Line #	Description	QTY	UOM	**Original**	**Extended**	**BAFO**	**Extended**	*Original*	*Extended*	*BAFO*	*Extended*
3.3	Gary Fickes Northeast Courthouse 645 Grapevine Highway Hurst, TX 76054	12	Per Month	**$343.98**	**$4,127.76**	**$343.98**	**$4,127.76**	*$500.00*	*$6,000.00*	*$500.00*	*$6,000.00*
3.4	J.D. Johnson Northwest Subcourthouse 6713 Telephone Road Fort Worth, TX 76135	12	Per Month	**$343.98**	**$4,127.76**	**$343.98**	**$4,127.76**	*$500.00*	*$6,000.00*	*$500.00*	*$6,000.00*
3.5	Medical Examiner Office 200 Feliks Gwozdz Place Fort Worth, TX 76104	12	Per Month	**$343.98**	**$4,127.76**	**$343.98**	**$4,127.76**	*$625.00*	*$7,500.00*	*$625.00*	*$7,500.00*
3.6	Mental Health Jail Diversion Center 812 W. Morphy Street Fort Worth, TX 76104	12	Per Month	**$343.40**	**$4,120.80**	**$343.40**	**$4,120.80**	*$375.00*	*$4,500.00*	*$375.00*	*$4,500.00*
3.7	Subcourthouse in Arlington 700 East Abram Street Arlington, TX 76010	12	Per Month	**$343.98**	**$4,127.76**	**$343.98**	**$4,127.76**	*$500.00*	*$6,000.00*	*$500.00*	*$6,000.00*
3.8	Subcourthouse at Mansfield 1100 East Broad Street Mansfield, TX 76063	12	Per Month	**$343.98**	**$4,127.76**	**$343.98**	**$4,127.76**	*$500.00*	*$6,000.00*	*$500.00*	*$6,000.00*
4	Straight Time Hourly Labor Rates Within Standard Scope of Services – Covered at no charge. Not Billable. Non-Standard Scope of Services Travel – Billable for thirty (30) minutes to Suburban buildings for repairs only.										

RFP No. F2025146 Annual Contract for Elevator Preventative Maintenance and Repair
Original and Best and Final Offer Pricing

				Primary Award				*Secondary Award*			
				SW Elevators, LLC **Houston, TX** **HUB - No** **CO-OP - Yes**				*TK Elevator Corporation* *Plano, TX* *HUB - No* *CO-OP - Yes*			
Line #	Description	QTY	UOM	**Original**	**Extended**	**BAFO**	**Extended**	*Original*	*Extended*	*BAFO*	*Extended*
4.1	Mechanic Standard and Non-Standard Scope of Services Standard Hours Monday - Friday 7:00AM - 6:00PM Not Billable except thirty (30) minutes of travel time to Suburban buildings for repairs only.	1	Per Hour	**$252.25**	**$252.25**	**$252.25**	**$252.25**	*$425.00*	*$425.00*	*$425.00*	*$425.00*
4.2	Helper Standard and Non-Standard Scope of Services Standard Hours Monday - Friday 7:00AM - 6:00PM Not Billable except thirty (30) minutes of travel time to Suburban buildings for repairs only.	1	Per Hour	**$201.80**	**$201.80**	**$201.80**	**$201.80**	*$340.00*	*$340.00*	*$340.00*	*$340.00*
4.3	Crew Standard and Non-Standard Scope of Services Standard Hours Monday - Friday 7:00AM - 6:00PM Not Billable except thirty (30) minutes of travel time to Suburban buildings for repairs only.	1	Per Hour	**$454.05**	**$454.05**	**$454.05**	**$454.05**	*$765.00*	*$765.00*	*$765.00*	*$765.00*

RFP No. F2025146 Annual Contract for Elevator Preventative Maintenance and Repair
Original and Best and Final Offer Pricing

				Primary Award				*Secondary Award*			
				SW Elevators, LLC **Houston, TX** **HUB - No** **CO-OP - Yes**				*TK Elevator Corporation* *Plano, TX* *HUB - No* *CO-OP - Yes*			
Line #	Description	QTY	UOM	**Original**	**Extended**	**BAFO**	**Extended**	*Original*	*Extended*	*BAFO*	*Extended*
5	Overtime 1.7 Hourly Labor Rates Within Standard Scope of Services – Billable at Overtime Premium* Non-Standard Scope of Services – Billable for Full Amount Travel – Billable for sixty (60) minutes Overtime Premium* Is difference between Straight Time and Overtime Labor										
5.1	Mechanic Standard Scope of Services After Hours Monday - Friday 6:01PM - 6:59AM and Saturday	120	Per Hour	**$176.58**	**$21,189.60**	**$176.58**	**$21,189.60**	*$297.50*	*$35,700.00*	*$297.50*	*$35,700.00*
5.2	Helper Standard Scope of Services After Hours Monday - Friday 6:01PM - 6:59AM and Saturday	1	Per Hour	**$141.26**	**$141.26**	**$141.26**	**$141.26**	*$238.00*	*$238.00*	*$238.00*	*$238.00*
5.3	Crew Standard Scope of Services After HoursMonday - Friday 6:01PM - 6:59AM and Saturday	1	Per Hour	**$317.84**	**$317.84**	**$317.84**	**$317.84**	*$535.50*	*$535.50*	*$535.50*	*$535.50*
5.4	Mechanic Non-Standard Scope of Services After Hours Monday - Friday 6:01PM - 6:59AM and Saturday	41	Per Hour	**$428.83**	**$17,582.03**	**$428.83**	**$17,582.03**	*$722.50*	*$29,622.50*	*$722.50*	*$29,622.50*

RFP No. F2025146 Annual Contract for Elevator Preventative Maintenance and Repair
Original and Best and Final Offer Pricing

				Primary Award				*Secondary Award*			
				SW Elevators, LLC **Houston, TX** **HUB - No** **CO-OP - Yes**				*TK Elevator Corporation* *Plano, TX* *HUB - No* *CO-OP - Yes*			
Line #	Description	QTY	UOM	**Original**	**Extended**	**BAFO**	**Extended**	*Original*	*Extended*	*BAFO*	*Extended*
5.5	Helper Non-Standard Scope of Services After Hours Monday - Friday 6:01PM - 6:59AM and Saturday	1	Per Hour	**$343.06**	**$343.06**	**$343.06**	**$343.06**	*$578.00*	*$578.00*	*$578.00*	*$578.00*
5.6	Crew Non-Standard Scope of Services After Hours Monday - Friday 6:01PM - 6:59AM and Saturday	20	Per Hour	**$771.89**	**$15,437.80**	**$771.89**	**$15,437.80**	*$1,300.50*	*$26,010.00*	*$1,300.50*	*$26,010.00*
6	Overtime 2.0 Hourly Labor Rates Within Standard Scope of Services Billable at Overtime Premium* Non-Standard Scope of Services Billable for Full Amount Travel – Billable for sixty (60) minutes Overtime Premium* Is difference between Straight Time and Overtime Labor										
6.1	Mechanic Standard Scope of Services Sundays and Holidays	23	Per Hour	**$252.25**	**$5,801.75**	**$252.25**	**$5,801.75**	*$425.00*	*$9,775.00*	*$425.00*	*$9,775.00*
6.2	Helper Standard Scope of Services Sundays and Holidays	1	Per Hour	**$201.80**	**$201.80**	**$201.80**	**$201.80**	*$340.00*	*$340.00*	*$340.00*	*$340.00*
6.3	Crew Standard Scope of Services Sundays and Holidays	1	Per Hour	**$454.06**	**$454.06**	**$454.06**	**$454.06**	*$765.00*	*$765.00*	*$765.00*	*$765.00*

RFP No. F2025146 Annual Contract for Elevator Preventative Maintenance and Repair
Original and Best and Final Offer Pricing

				Primary Award				*Secondary Award*			
				SW Elevators, LLC **Houston, TX** **HUB - No** **CO-OP - Yes**				*TK Elevator Corporation* *Plano, TX* *HUB - No* *CO-OP - Yes*			
Line #	Description	QTY	UOM	**Original**	**Extended**	**BAFO**	**Extended**	*Original*	*Extended*	*BAFO*	*Extended*
6.4	Mechanic Non-Standard Scope of Services Sundays and Holidays	14	Per Hour	**$504.50**	**$7,063.00**	**$504.50**	**$7,063.00**	*$850.00*	*$11,900.00*	*$850.00*	*$11,900.00*
6.5	Helper Non-Standard Scope of Services Sundays and Holidays	1	Per Hour	**$403.60**	**$403.60**	**$403.60**	**$403.60**	*$680.00*	*$680.00*	*$680.00*	*$680.00*
6.6	Crew Non-Standard Scope of Services Sundays and Holidays	1	Per Hour	**$908.10**	**$908.10**	**$908.10**	**$908.10**	*$1,530.00*	*$1,530.00*	*$1,530.00*	*$1,530.00*
7	Parts Pricing Parts used during maintenance and repair services will be invoiced to Tarrant County at the vendor's exact actual cost of the parts with no additional markup or profit. Freight charges require pre-approval by Tarrant County Facilities Management, and if pre-approved freight will be invoiced at the vendor's exact actual cost with no additional markup or profit.										
	Total				**$849,259.92**		**$813,259.20**		*$870,344.00*		*$870,344.00*

TARRANT COUNTY

DEPARTMENT OF FACILITIES MANAGEMENT

July 30, 2025

Gwen Peterson
Senior Buyer
Tarrant County Purchasing

Subject: F2025146 Annual Contract for Elevator Preventative Maintenance and Repair

Re: Approval of Bidder

Ms. Peterson,

Tarrant County Facilities Management (TCFM) has reviewed the bid and supporting documentation submitted for the F2025146 Annual Contract for Elevator Preventative Maintenance and Repair.

Based on our assessment, we believe that both Southwest Elevator, LLC. and TK Elevator Corporation are capable of fulfilling the contract's scope of work. Accordingly, TCFM recommends awarding Southwest Elevator, LLC. as the primary contractor and TK Elevator Corporation as the secondary contractor for this agreement.

Sincerely,

Frank T. Lopez

Frank T. Lopez

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: RFP No. F2025146 - Annual Contract for Elevator Preventative Maintenance and Repair - Facilities Management - Various Vendors - Per Contract Terms

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

****

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

****

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

   Yes_____ No __√__

2. Does the county action limit or restrict a real property right, even partially or temporarily?

   Yes_____ No __√__

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

****

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 6
Department:	**Prepared By:** Elizabeth Callarman	**Approved By:** Christopher Lax, CPSM, CPSD, CPCP

SUBJECT:

Bid No. F2025165 Annual Contract for Welding Equipment and Industrial and Medical Gases - Countywide - Meritus North Texas - Per Unit Price

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award Bid No. F2025165, Annual Contract for Welding Equipment and Industrial and Medical Gases, Countywide, to
Meritus North Texas at the per unit price.

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Five hundred and eighty-one (581) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. No vendors attended the pre-bid conference held on June 11, 2025. One (1) bid and three (3) no-bids were received.

Bids were evaluated by Facilities Management and Purchasing representatives. Award recommendation is to the low bid meeting specifications.

The term of the contract is twelve (12) months, effective October 21, 2025, with two (2) options for renewal periods of twelve (12) months each.

The purpose of this contract is for the purchase and rental of industrial and medical gases, welding equipment and gas containers, across the entire County. Facilities Management and the four (4) Precincts rely on this contract for welding gases, while Public Health and the Medical Examiner's Office use it for gases required in the operation of medical equipment. Gas containers are refilled on an on-going, as-needed basis.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that Bid No. F2025165, Annual Contract for Welding Equipment and Industrial and Medical Gases, Countywide, to Meritus North Texas at the per unit price.

FISCAL IMPACT

Expenses for the last twelve (12) months were $24,950.00. Funding has been requested in the FY2026 budget requests

Attachments

Attachment F2025165 welding equipment and gases.pdf

Bid No. F2025165 Annual Contract for Welding Equipment and Industrial and Medical Gases

				Award	
				Meritus North Texas Springtown, TX HUB - No CO-OP - Yes	
Line #	**Description**	**QTY**	**UOM**	**Unit**	**Extended**
SECTION 1 − WELDING SUPPLIES AND MATERIALS					
1.1	Welder/AC Generator Miller Blue Star 185, MIL907664 or approved equal	1	EA	**$5,969.45**	**$ 5,969.45**
1.2	Welder, Stick Miller Gold Star 452 60 HZ 200/230/460V 3-Phase or approved equal	1	EA	**$7,526.79**	**$ 7,526.79**
1.3	Liquid Nitrogen LN2 Withdrawal Device 30 Liter, Brymil Bry502 or approved equal	2	EA	**$675.00**	**$ 1,350.00**
1.4	LN2 Storage Dewar, 30 Liter Brymil Bry501-30 or approved equal	2	EA	**$1,450.00**	**$ 2,900.00**
1.5	Welding Wire, .030 ER70S-6 Radnor P/3 S-6 Carbon Steel MIG Wire, 2 LB, 4" Plastic Spool RAD64004177 or approved equal	16	LB	**$3.39**	**$ 54.24**
1.6	Welding Wire, .045 ER70S-6 Radnor S-6 Carbon Steel MIG Wire, 44 LB, 12" Steel Spool RAD64004017 or approved equal	132	LB	**$1.49**	**$ 196.68**
1.7	Welding Wire, .035 ER70S-6 Rador Steel MIG Wire, 33 LB, RAD64004011 or approved equal	33	LB	**$1.49**	**$ 49.17**
1.8	Welding Rods, 5/32 X 14" Stoody 19 Hard Facing Electrode 10 LB or approved equal	10	LB	**$11.14**	**$ 111.40**
1.9	Electrode, Plasma MIL176655 Packaged 5 Each per PK or approved equal	10	PK	**$12.46**	**$ 124.60**
1.10	Tip, Plasma 25 Amp MIL176656 Packaged 5 Each per PK or approved equal	10	PK	**$6.73**	**$ 67.30**
1.11	Holder, Electrode Radnor Model PA-316 250 Amp RAD64002060 or approved equal	5	EA	**$17.41**	**$ 87.05**
1.12	Welding Hose, 1/4" X 25' Red and Green EPDM Synthetic Rubber, RAD64003325 with BB Hose Fittings or approved equal	4	EA	**$37.60**	**$ 150.40**
SECTION 2 − VENDOR PROVIDED CYLINDER RENTALS					
2.1	Industrial Grade Acetylene, Size 3 ACET Cylinder Item number - AC 3	3	Unit Price	**$9.00**	**$ 27.00**
2.2	Industrial Grade Acetylene, Size 4 ACET Cylinder Item Number - AC4	20	Unit Price	**$9.00**	**$ 180.00**
2.3	Air, compressed 2.2, Air Breathing Grade D, 300 Cylinder (UN1002)Item Number -AI B300	7	Unit Price	**$9.00**	**$ 63.00**
2.4	Industrial Grade Argon, Size 300 Cylinder Item Number -AR 300	5	Unit Price	**$9.00**	**$ 45.00**
2.5	25% Carbon Dioxide Balance Argon Industrial Shielding Gas Mix, Size 300 Cylinder Item Number -AR CD25300	6	Unit Price	**$9.00**	**$ 54.00**
2.6	Argon Ultra High Purity Grade 5.0 Size 300 Item Number -AR UHP300	1	Unit Price	**$9.00**	**$ 9.00**

Bid No. F2025165 Annual Contract for Welding Equipment and Industrial and Medical Gases

2.7	USP Grade Medical Carbon Dioxide, Size 50 Pound Cylinder Item Number -CD USP50	4	Unit Price	**$9.00**	**$ 36.00**
2.8	Helium, Ultra High Purity 5.0 Grade, Size 300 Cylinder Item Number -HE UHP300	10	Unit Price	**$9.00**	**$ 90.00**
2.9	Helium, Zero 4.8 Grade, Size 300 Cylinder Item Number -HE Z300	8	Unit Price	**$9.00**	**$ 72.00**
2.10	Zero Grade 4.8 Hydrogen, Size 300 Cylinder Item Number -HY Z300	8	Unit Price	**$9.00**	**$ 72.00**
2.11	Industrial Grade Liquid Nitrogen, 180 Liter Cylinder Item Number -NI 180LT22	2	Unit Price	**$9.00**	**$ 18.00**
2.12	Industrial Grade Nitrogen, Size 200 Cylinder Item Number -NI 200	1	Unit Price	**$9.00**	**$ 9.00**
2.13	Nitrogen, Ultra High Purity 5.0 Grade Size 300 Cylinder Item Number -NI UHP300	4	Unit Price	**$9.00**	**$ 36.00**
2.14	Industrial Grade Oxygen, Size 125 Cylinder Item Number -OX 125	2	Unit Price	**$9.00**	**$ 18.00**
2.15	Industrial Grade Oxygen, Size 150 Cylinder Item Number -OX 150	3	Unit Price	**$9.00**	**$ 27.00**
2.16	Industrial Grade Oxygen, Size 200 Cylinder Item Number -OX 200	20	Unit Price	**$9.00**	**$ 180.00**
2.17	Medical USP Grade Oxygen,Size E Cylinder Item Number -OXM-AE	2	Unit Price	**$9.00**	**$ 18.00**
SECTION 3 − GAS PURCHASES					
3.1	Industrial Grade Acetylene, Size 3 ACET Cylinder - Cylinder Item number -AC 3	21	cu ft.	**$45.00**	**$ 945.00**
3.2	Industrial Grade Acetylene, Size 4 ACET Cylinder Item Number -AC 4	122	cu ft.	**$70.00**	**$ 8,540.00**
3.3	Dissolved Acetylene, UN1001 Item Number -AC B	1	cu ft.	**$25.00**	**$ 25.00**
3.4	Acetylene Turbo Torch Item Number -CGA200	100	cu ft.	**$20.00**	**$ 2,000.00**
3.5	Air, compressed 2.2, Air Breathing Grade D, 300 Cylinder (UN1002)Item Number -AI B300	30	cu ft.	**$32.00**	**$ 960.00**
3.6	Industrial Grade Argon, Size 40 Cylinder Item Number -AR 40	1	cu ft.	**$32.00**	**$ 32.00**
3.7	Industrial Grade Argon, Size 125 Cylinder Item Number - AR 125	5	cu ft.	**$40.00**	**$ 200.00**
3.8	Industrial Grade Argon, Size 150 Cylinder Item Number -AR 150	2	cu ft.	**$40.00**	**$ 80.00**
3.9	Industrial Grade Argon, Size 300 Cylinder Item Number -AR 300	2	cu ft.	**$48.00**	**$ 96.00**
3.10	25% Carbon Dioxide Balance Argon Industrial Shielding Gas Mix Item Number -AR CD25125	5	cu ft.	**$40.00**	**$ 200.00**
3.11	25% Carbon Dioxide Balance Argon Industrial Shielding Gas Mix Item Number -AR CD25150	1	EA	**$40.00**	**$ 40.00**
3.12	25% Carbon Dioxide Balance Argon Industrial Shielding Gas Mix, Size 300 Cylinder Item Number -AR CD25300	34	cu ft.	**$48.00**	**$ 1,632.00**

Bid No. F2025165 Annual Contract for Welding Equipment and Industrial and Medical Gases

3.13	Argon Ultra High Purity Grade 5.0 Size 300 Item Number -AR UHP300	1	cu ft.	**$74.00**	**$ 74.00**
3.14	USP Grade Medical Carbon Dioxide, Size 50 Pound Cylinder Item Number -CD USP50	10	cu ft.	**$35.00**	**$ 350.00**
3.15	Helium, Ultra High Purity 5.0 Grade, Size 300 Cylinder Item Number -HE UHP300	3	cu ft.	**$589.00**	**$ 1,767.00**
3.16	Helium, Zero 4.8 Grade, Size 300 Cylinder Item Number -HE Z300	3	cu ft.	**$589.00**	**$ 1,767.00**
3.17	Zero Grade 4.8 Hydrogen, Size 300 Cylinder Item Number -HY Z300	6	cu ft.	**$68.00**	**$ 408.00**
3.18	Liquid Nitrogen 30LTR Dewar Item Number -NI 30LT	3	cu ft.	**$60.00**	**$ 180.00**
3.19	Industrial Grade Liquid Nitrogen, 180 Liter Cylinder Item Number -NI 180LT22	2	cu ft.	**$105.00**	**$ 210.00**
3.20	Industrial Grade Nitrogen, Size 200 Cylinder Item Number -NI 200	24	cu ft.	**$18.00**	**$ 432.00**
3.21	Nitrogen, Ultra High Purity 5.0 Grade Size 300 Cylinder Item Number -NI UHP300	1	cu ft.	**$40.00**	**$ 40.00**
3.22	Industrial Grade Oxygen, Size 125 Cylinder Item Number -OX 125	6	cu ft.	**$13.00**	**$ 78.00**
3.23	Industrial Grade Oxygen, Size 150 Cylinder Item Number -OX 150	32	cu ft.	**$13.00**	**$ 416.00**
3.24	Industrial Grade Oxygen, Size 200 Cylinder Item Number -OX 200	110	cu ft.	**$17.00**	**$ 1,870.00**
3.25	Oxygen Turbo Torch Item Number -CGA540	70	cu ft.	**$12.00**	**$ 840.00**
3.26	Medical USP Grade Oxygen,Size E Cylinder Item Number -OXM-AE	2	cu ft.	**$10.00**	**$ 20.00**
		Bid Total			**$ 42,743.08**

Note: No bids were received from Ergon Asphalt & Emulsions, Inc, Complete Supply Inc and Texas Pipeline Services.

TARRANT COUNTY

DEPARTMENT OF FACILITIES MANAGEMENT

August 4, 2025

Elizabeth Callarman
Buyer
Tarrant County Purchasing

Subject: F2025165 – Annual Contract for Welding Equipment and Industrial and Medical Gases
Re: Approval of Bidder

Ms. Callarman,

Tarrant County Facilities Management (TCFM) has reviewed the bid and supporting documents submitted for F2025165 – Annual Contract for Welding Equipment and Industrial and Medical Gases. After evaluating the bid, Meritus North Texas is the only submission that meets all requirements.

TCFM recommends awarding Meritus North Texas as the primary for F2025165 – Annual Contract for Welding Equipment and Industrial and Medical Gases.

Sincerely,

Willie Shephard Jr

Willie Shephard
Operations Manager
Tarrant County Facilities Management

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. F2025165 - Annual Contract for Welding Equipment and Industrial and Medical Gases – Countywide – Meritus North Texas – Per Unit Price

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

****

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

****

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

   Yes_____ No __√__

2. Does the county action limit or restrict a real property right, even partially or temporarily?

   Yes_____ No __√__

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

****

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 6
Department:	**Prepared By:** Julian Cano	**Approved By:** Christopher Lax, CPSM, CPSD, CPCP

SUBJECT:

Bid No. F2025170 - Purchase of Cart Movers - Elections Administration - Elite Material Handling, LLC

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award Bid No. F2025170, Purchase of Cart Movers, for Elections Administration, to Elite Material Handling, LLC for $63,000.00.

BACKGROUND

Notice of the County's intent to bid was advertised in a local newspaper, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Three hundred sixty-nine (369) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. No vendors attended the pre-bid conference held on July 17, 2025. Five (5) bids and five (5) no-bids were received.

The low bid received from Superlift Material Handling Inc. did not meet specification because they could not provide a cart mover site demonstration which was one of the solicitation requirements.

The second low bid received from Elite Material Handling, LLC meets all specifications and is acceptable to Elections Administration.

The purpose of this purchase is to move heavy-wheeled election equipment containers.

Therefore, it is the joint recommendation of Elections Administration and Purchasing that Bid No. F2025170, Purchase of Cart Movers, be awarded to Elite Material Handling, LLC. for $63,000.00.

FISCAL IMPACT

The department has included funding in the FY26 budget request .

Attachments

F2025170 Bid Award Backup.pdf

Bid No. F2025170 - Purchase of Cart Movers

						Award	
				* Superlift Material Handling Inc. Kitchener, ON CAN HUB - No		**Elite Material Handling, LLC Grapevine, TX HUB - No**	
				Total Price	$29,900.00	**Total Price**	**$63,000.00**
Line #	Description	QTY	UOM	Unit	Extended	**Unit**	**Extended**
1.1	Cart Mover. As per Technical Specification document in 'Attachments' tab. The shipping terms for this purchase is FOB Destination, Prepaid and Allowed.	10	EA	$2,990.00	$29,900.00	**$6,300.00**	**$63,000.00**
No-Bids were received from Richmond Equipment (Jamie Crandall Equipment Corp.); SW Elevator, LLC; Pollock Investments Inc.; Complete Supply Inc.; Texas Pipeline Services				* The bid received from Superlift Material Handling did not meet specification. Vendor is not able to perform cart Field Demonstration.			

Bid No. F2025170 - Purchase of Cart Movers

				Nassau Trading Inc. Woodside, NY HUB - Yes		Marvol Enterprises LLC Howey Hills, FL HUB - Yes	
				Total Price	$84,630.00	Total Price	$101,135.00
Line #	Description	QTY	UOM	Unit	Extended	Unit	Extended
1.1	Cart Mover. As per Technical Specification document in 'Attachments' tab. The shipping terms for this purchase is FOB Destination, Prepaid and Allowed.	10	EA	$8,463.00	$84,630.00	$10,113.50	$101,135.00

No-Bids were received from Richmond Equipment (Jamie Crandall Equipment Corp.); SW Elevator, LLC; Pollock Investments Inc.; Complete Supply Inc.; Texas Pipeline Services

Bid No. F2025170 - Purchase of Cart Movers

				ALAMEX INC Manteca, CA HUB - No	
				Total Price	$134,200.00
Line #	Description	QTY	UOM	Unit	Extended
1.1	Cart Mover. As per Technical Specification document in 'Attachments' tab. The shipping terms for this purchase is FOB Destination, Prepaid and Allowed.	10	EA	$13,420.00	$134,200.00

No-Bids were received from Richmond Equipment (Jamie Crandall Equipment Corp.); SW Elevator, LLC; Pollock Investments Inc.; Complete Supply Inc.; Texas Pipeline Services

CLINTON LUDWIG
Elections Administrator

TROY HAVARD
Assistant Elections Administrator

TARRANT COUNTY
ELECTIONS ADMINISTRATION

August 27, 2025

Mr. Julian Cano
Purchasing Department
100 East Weatherford St
Fort Worth, TX 76196

Dear Mr. Cano,

This letter is regarding Bid No. F2025170, Cart Tuggers. Having reviewed the bids that your department received and submitted to our department, I am pleased to recommend that the contract be awarded to Elite Material Handling, LLC.

Troy Havard
Assistant Elections Administrator

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. F2025170 – Purchase of Cart Movers for Elections Administration – Elite Material Handling, LLC. - Per Unit Price.

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

****

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

****

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

   Yes_____ No__√__

2. Does the county action limit or restrict a real property right, even partially or temporarily?

   Yes_____ No__√__

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

****

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 29
Department:	**Prepared By:** Cathy Halliburton, CPPO, CPPB, NIGP-CPP	**Approved By:** Christopher Lax, CPSM, CPSD, CPCP

SUBJECT:

RFP No. F2025172 - Construction of Open Parking Garage at Precinct 2 - Facilities Management-Construction Services - Fast-Trak Construction, Inc.

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award RFP No. F2025172, Construction of Open Parking Garage at Precinct 2, for Facilities Management-Construction Services, to Fast-Trak Construction, Inc. at the per contract terms and approve contract and accept bonds.

BACKGROUND

Notice of the County's intent to bid was advertised in a local newspaper, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Nine hundred eighty (980) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on June 16, 2025 was attended by five (5) vendors as well as representatives from Facilities Management-Construction Services and Purchasing. Three (3) proposals and thirteen (13) no-bids were received.

Proposals were evaluated by Facilities Management-Construction Services and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP.

The top scoring vendors were invited to provide presentations on July 22, 2025. The Evaluation Committee then re-scored the vendors based on the criteria and processes set forth in the RFP specifications.

A Best and Final Offer was then requested from the highest scoring vendor which resulted in a $0.00 decrease in price.

The proposal received from Fast-Trak Construction, Inc. meets all specifications and is acceptable to Facilities Management-Construction Services.

The purpose of this contract is to hire a qualified construction firm for the construction of a pre-engineered metal building to protect the County's vehicular assets from the elements and comply with County policy. This project requires structural components, electrical, mechanical, plumbing and electronic tradelines.

Therefore, it is the joint recommendation of Facilities Management-Construction Services and Purchasing that RFP No. F2025172, Construction of Open Parking Garage at Precinct 2 be awarded to Fast-Trak Construction, Inc. at the per contract terms.

The contract is attached for approval and signature. The District Attorney's Office reviewed this contract as to form.

FISCAL IMPACT

Funding in the amount of $1,808,258.38 is available in account 45100-2026 Non-Debt Capital/6210200000 Precinct #2 Garage/540000 Capital Outlay.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By:
Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF contingent upon Commissioners Court approval in FY26

Auditor

Attachments

F2025172 - Backup.pdf

RFP No. F2025172 Construction of Open Parking Garage at Precinct 2
Best and Final Offer Price Breakdown

	Award
Pricing Breakdown	Fast-Trak Construction Southlake, TX HUB: Yes
Base Proposal for Materials	$980,826.60
Base Proposal for Services	$806,187.78
Base Proposal for Required Bonds	$21,244.00
Pricing Score	50%
Total Pricing	$1,808,258.38

RFP No. F2025172 Construction of Open Parking Garage at Precinct 2
Final Scores

		Award
Evaluation Criteria	Max Points	**Fast-Trak Construction Southlake, TX HUB: Yes**
Pricing	50	**50.00**
Construction Services	170	**13.40**
Experience with PEMB Construction	20	**6.75**
Project Team Staffing Plan	30	**3.38**
Safety Record	50	**3.38**
Schedule	10	**3.38**
References	40	**3.69**
Total Score	370	**83.96**

RFP No. F2025172 Construction of Open Parking Garage at Precinct 2
Initial Scores

Evaluation Criteria	Max Points	Fast-Trak Construction Southlake, TX HUB: Yes	JFA Construction, LLC Fort Worth, TX HUB: Yes	Landmark Structural Builders, LLC McKinney, TX HUB: Yes
Pricing	50	50.00	45.00	44.00
Construction Services	170	12.43	10.40	5.31
Experience with PEMB Construction	20	6.38	5.50	3.25
Project Team Staffing Plan	30	3.31	2.51	1.18
Safety Record	50	3.08	2.55	1.28
Schedule	10	3.13	2.25	1.63
References	40	3.69	1.25	0.00
Total Score	370	81.99	69.46	56.64
No-bid submitted from the following: Firemants Paving Contractors, Decker Mechanical, Triple-C Fence LLC, TreeNewal Certified Arborist, Ergon Asphalt & Emulsions Inc, Communication Concepts, Construction Solution USA LLC, K0W Construction Inc, ATD Painting, PMR Roofing, Texas Pipeline Services, LP Paving LLC and The Bubble.				

RFP No. F2025172 Construction of Open Parking Garage at Precinct 2
Original Price Breakdown

Pricing Breakdown	Fast-Trak Construction Southlake, TX HUB: Yes	JFA Construction, LLC Fort Worth, TX HUB: Yes	Landmark Structural Builders, LLC McKinney, TX HUB: Yes
Base Proposal for Materials	$949,056.23	$761,659.40	$1,661,054.31
Base Proposal for Services	$806,187.78	$1,142,489.11	$295,616.76
Base Proposal for Required Bonds	$21,244.00	$32,262.23	$39,133.42
Pricing Score	50%	45%	44%
Total Pricing	$1,776,488.01	$1,936,410.74	$1,995,804.49

Tarrant County Facilities Management
Interoffice Memo

To: Cathy Halliburton – Senior Contract Administrator,
Tarrant County Purchasing

From: Jon Hendrickson – Assistant Director – Construction Services

Date: July 30, 2025

RE: Recommendation to Contract – F2025172

After careful consideration, having had opportunity to review proposals from three (3) qualified contractors for the Tarrant County Precinct 2 Open Garage and Service Bay Project, Tarrant County Facilities Management recommends awarding the construction contract to Fast Track Construction, Inc.

This project proposal process included a thorough evaluation of qualifications including cost, safety, company portfolio, applicable experience, and personnel. Fast Track scored the highest combined score in evaluation. Facilities Management recommends finalizing the contract with Fast Track for the best interest of Tarrant County.

AIA® Document A102® – 2017

Standard Form of Agreement Between Owner and Contractor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price

AGREEMENT executed as of the date of the final electronic signature by the Owner.

BETWEEN the Owner:
(Name, legal status, address and other information)

Tarrant County
100 E. Weatherford
Fort Worth, Texas 76196

and the Contractor:
(Name, legal status, address and other information)

Fast-Trak Construction, Inc.
2380 Dean Way, Suite 160
Southlake, Texas 76092

for the following Project:
(Name, location and detailed description)

Construction of Open Parking Garage at Precinct 2
1203 Kennedale Parkway
Kennedale, Texas 76060

The Architect:
(Name, legal status, address and other information)

Hahnfeld Hoffer Stanford, a GHC Studio
200 Baily Avenue, Suite 200
Fort Worth, Texas 76116

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:
The author of this document may have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A102™–2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement.

AIA Document A201™–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

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ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. If anything in the other Contract Documents, other than a Modification, is inconsistent with this Agreement, this Agreement shall govern. An enumeration of the Contract Documents, other than a Modification, appears in Article 16.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 RELATIONSHIP OF THE PARTIES

The Contractor accepts the relationship of trust and confidence established by this Agreement and covenants with the Owner to cooperate with the Architect and exercise the Contractor's skill and judgment in furthering the interests of the Owner; to furnish efficient business administration and supervision; to furnish at all times an adequate supply of workers and materials; and to perform the Work in an expeditious and economical manner consistent with the Owner's interests. The Owner agrees to furnish and approve, in a timely manner, information required by the Contractor and to make payments to the Contractor in accordance with the requirements of the Contract Documents.

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ARTICLE 4 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 4.1 The date of commencement of the Work shall be:
(Check one of the following boxes.)

[ ] The date of this Agreement.

[X] A date set forth in a notice to proceed issued by the Owner.

[ ] Established as follows:
(Insert a date or a means to determine the date of commencement of the Work.)

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 4.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 4.3 Substantial Completion

§ 4.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:
(Check one of the following boxes and complete the necessary information.)

[X] Not later than two hundred fifteen (215) calendar days from the date of commencement of the Work.

[ ] By the following date:

§ 4.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Not Applicable

§ 4.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 4.3, liquidated damages, if any, shall be assessed as set forth in Section 5.1.6.

ARTICLE 5 CONTRACT SUM

§ 5.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum is the Cost of the Work as defined in Article 7 plus the Contractor's Fee.

§ 5.1.1 The Contractor's Fee:
(State a lump sum, percentage of Cost of the Work, or other provision for determining the Contractor's Fee.)

Not Applicable

§ 5.1.2 The method of adjustment of the Contractor's Fee for changes in the Work:

Not Applicable

§ 5.1.3 Limitations, if any, on a Subcontractor's overhead and profit for increases in the cost of its portion of the Work:

Not Applicable

§ 5.1.4 Rental rates for Contractor-owned equipment shall not exceed One Hundred percent (100%) of the standard rental rate paid at the place of the Project.

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§ 5.1.5 Unit prices, if any:
(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Ref attached -

§ 5.1.6 Liquidated damages, if any:
(Insert terms and conditions for liquidated damages, if any.)

Not Applicable

§ 5.1.7 Other:
(Insert provisions for bonus, cost savings or other incentives, if any, that might result in a change to the Contract Sum.)

Not Applicable

§ 5.2 Guaranteed Maximum Price

§ 5.2.1 The Contract Sum is guaranteed by the Contractor not to exceed one million, eight hundred eight thousand, two hundred fifty-eight dollars and thirty-eight cents ($ 1,808,258.38), subject to additions and deductions by Change Order as provided in the Contract Documents. This maximum sum is referred to in the Contract Documents as the Guaranteed Maximum Price. Costs which would cause the Guaranteed Maximum Price to be exceeded shall be paid by the Contractor without reimbursement by the Owner.

§ 5.2.2 Alternates

§ 5.2.2.1 Alternates, if any, included in the Guaranteed Maximum Price:

Not Applicable

§ 5.2.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement.
(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Not Applicable

§ 5.2.3 Allowances, if any, included in the Guaranteed Maximum Price:
(Identify each allowance.)

Not Applicable

§ 5.2.4 Assumptions, if any, upon which the Guaranteed Maximum Price is based:
(Identify each assumption.)

Not Applicable

§ 5.2.5 To the extent that the Contract Documents are anticipated to require further development, the Guaranteed Maximum Price includes the costs attributable to such further development consistent with the Contract Documents and reasonably inferable therefrom. Such further development does not include changes in scope, systems, kinds and quality of materials, finishes or equipment, all of which, if required, shall be incorporated by Change Order.

§ 5.2.6 The Owner shall authorize preparation of revisions to the Contract Documents that incorporate the agreed-upon assumptions contained in Section 5.2.4. The Owner shall promptly furnish such revised Contract Documents to the Contractor. The Contractor shall notify the Owner and Architect of any inconsistencies between the agreed-upon assumptions contained in Section 5.2.4 and the revised Contract Documents.

ARTICLE 6 CHANGES IN THE WORK

§ 6.1 Adjustments to the Guaranteed Maximum Price on account of changes in the Work may be determined by

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any of the methods listed in Article 7 of AIA Document A201™–2017, General Conditions of the Contract for Construction.

§ 6.2 Adjustments to subcontracts awarded on the basis of a stipulated sum shall be determined in accordance with Article 7 of A201–2017, as they refer to "cost" and "fee," and not by Articles 5, 7 and 8 of this Agreement. Adjustments to subcontracts awarded with the Owner's prior written consent on the basis of cost plus a fee shall be calculated in accordance with the terms of those subcontracts.

§ 6.3 In calculating adjustments to the Guaranteed Maximum Price, the terms "cost" and "costs" as used in Article 7 of AIA Document A201–2017 shall mean the Cost of the Work as defined in Article 7 of this Agreement and the term "fee" shall mean the Contractor's Fee as defined in Section 5.1.1 of this Agreement.

§ 6.4 If no specific provision is made in Article 5 for adjustment of the Contractor's Fee in the case of changes in the Work, or if the extent of such changes is such, in the aggregate, that application of the adjustment provisions of Article 5 will cause substantial inequity to the Owner or Contractor, the Contractor's Fee shall be equitably adjusted on the same basis that was used to establish the Fee for the original Work, and the Guaranteed Maximum Price shall be adjusted accordingly.

ARTICLE 7 COSTS TO BE REIMBURSED

§ 7.1 Cost of the Work

§ 7.1.1 The term Cost of the Work shall mean costs necessarily incurred by the Contractor in the proper performance of the Work. The Cost of the Work shall include only the items set forth in this Article 7.

§ 7.1.2 Where, pursuant to the Contract Documents, any cost is subject to the Owner's prior approval, the Contractor shall obtain such approval in writing prior to incurring the cost.

§ 7.1.3 Costs shall be at rates not higher than the standard paid at the place of the Project, except with prior approval of the Owner.

§ 7.2 Labor Costs

§ 7.2.1 Wages or salaries of construction workers directly employed by the Contractor to perform the construction of the Work at the site or, with the Owner's prior approval, at off-site workshops.

§ 7.2.2 Wages or salaries of the Contractor's supervisory and administrative personnel when stationed at the site and performing Work, with the Owner's prior approval.

§ 7.2.2.1 Wages or salaries of the Contractor's supervisory and administrative personnel when performing Work and stationed at a location other than the site, but only for that portion of time required for the Work, and limited to the personnel and activities listed below:
(Identify the personnel, type of activity and, if applicable, any agreed upon percentage of time to be devoted to the Work.)

Not Applicable

§ 7.2.3 Wages or salaries of the Contractor's supervisory or administrative personnel engaged at factories, workshops or while traveling, in expediting the production or transportation of materials or equipment required for the Work, but only for that portion of their time required for the Work.

§ 7.2.4 Costs paid or incurred by the Contractor, as required by law or collective bargaining agreements, for taxes, insurance, contributions, assessments, and benefits and, for personnel not covered by collective bargaining agreements, customary benefits such as sick leave, medical and health benefits, holidays, vacations and pensions, provided such costs are based on wages and salaries included in the Cost of the Work under Sections 7.2.1 through 7.2.3.

§ 7.2.5 If agreed rates for labor costs, in lieu of actual costs, are provided in this Agreement, the rates shall remain unchanged throughout the duration of this Agreement, unless the parties execute a Modification.

§ 7.3 Subcontract Costs

Payments made by the Contractor to Subcontractors in accordance with the requirements of the subcontracts and

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this Agreement.

§ 7.4 Costs of Materials and Equipment Incorporated in the Completed Construction

§ 7.4.1 Costs, including transportation and storage at the site, of materials and equipment incorporated, or to be incorporated, in the completed construction.

§ 7.4.2 Costs of materials described in the preceding Section 7.4.1 in excess of those actually installed to allow for reasonable waste and spoilage. Unused excess materials, if any, shall become the Owner's property at the completion of the Work or, at the Owner's option, shall be sold by the Contractor. Any amounts realized from such sales shall be credited to the Owner as a deduction from the Cost of the Work.

§ 7.5 Costs of Other Materials and Equipment, Temporary Facilities and Related Items

§ 7.5.1 Costs of transportation, storage, installation, dismantling, maintenance, and removal of materials, supplies, temporary facilities, machinery, equipment and hand tools not customarily owned by construction workers that are provided by the Contractor at the site and fully consumed in the performance of the Work. Costs of materials, supplies, temporary facilities, machinery, equipment, and tools, that are not fully consumed, shall be based on the cost or value of the item at the time it is first used on the Project site less the value of the item when it is no longer used at the Project site. Costs for items not fully consumed by the Contractor shall mean fair market value.

§ 7.5.2 Rental charges for temporary facilities, machinery, equipment, and hand tools not customarily owned by construction workers that are provided by the Contractor at the site, and the costs of transportation, installation, dismantling, minor repairs, and removal of such temporary facilities, machinery, equipment, and hand tools. Rates and quantities of equipment owned by the Contractor, or a related party as defined in Section 7.8, shall be subject to the Owner's prior approval. The total rental cost of any such equipment may not exceed the purchase price of any comparable item.

§ 7.5.3 Costs of removal of debris from the site of the Work and its proper and legal disposal.

§ 7.5.4 Costs of the Contractor's site office, including general office equipment and supplies.

§ 7.5.5 Costs of materials and equipment suitably stored off the site at a mutually acceptable location, subject to the Owner's prior approval.

§ 7.6 Miscellaneous Costs

§ 7.6.1 Premiums for that portion of insurance and bonds required by the Contract Documents that can be directly attributed to this Contract.

§ 7.6.1.1 Costs for self-insurance, for either full or partial amounts of the coverages required by the Contract Documents, with the Owner's prior approval.

§ 7.6.1.2 Costs for insurance through a captive insurer owned or controlled by the Contractor, with the Owner's prior approval.

§ 7.6.2 Sales, use, or similar taxes, imposed by a governmental authority, that are related to the Work and for which the Contractor is liable.

§ 7.6.3 Fees and assessments for the building permit, and for other permits, licenses, and inspections, for which the Contractor is required by the Contract Documents to pay.

§ 7.6.4 Fees of laboratories for tests required by the Contract Documents; except those related to defective or nonconforming Work for which reimbursement is excluded under Article 13 of AIA Document A201–2017 or by other provisions of the Contract Documents, and which do not fall within the scope of Section 7.7.3.

§ 7.6.5 Royalties and license fees paid for the use of a particular design, process, or product, required by the Contract Documents.

§ 7.6.5.1 The cost of defending suits or claims for infringement of patent rights arising from requirements of the Contract Documents, payments made in accordance with legal judgments against the Contractor resulting from such suits or claims, and payments of settlements made with the Owner's consent, unless the Contractor had

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reason to believe that the required design, process or product was an infringement of a copyright or a patent, and the Contractor failed to promptly furnish such information to the Architect as required by Article 3 of AIA Document A201–2017. The costs of legal defenses, judgments, and settlements, shall not be included in the Cost of the Work used to calculate the Contractor's Fee or subject to the Guaranteed Maximum Price.

§ 7.6.6 Costs for communications services, electronic equipment, and software, directly related to the Work and located at the site, with the Owner's prior approval.

§ 7.6.7 Costs of document reproductions and delivery charges.

§ 7.6.8 Deposits lost for causes other than the Contractor's negligence or failure to fulfill a specific responsibility in the Contract Documents.

§ 7.6.9 Legal, mediation and arbitration costs, including attorneys' fees, other than those arising from disputes between the Owner and Contractor, reasonably incurred by the Contractor after the execution of this Agreement in the performance of the Work and with the Owner's prior approval, which shall not be unreasonably withheld.

§ 7.6.10 Expenses incurred in accordance with the Contractor's standard written personnel policy for relocation and temporary living allowances of the Contractor's personnel required for the Work, with the Owner's prior approval.

§ 7.6.11 That portion of the reasonable expenses of the Contractor's supervisory or administrative personnel incurred while traveling in discharge of duties connected with the Work.

§ 7.7 Other Costs and Emergencies

§ 7.7.1 Other costs incurred in the performance of the Work, with the Owner's prior approval.

§ 7.7.2 Costs incurred in taking action to prevent threatened damage, injury, or loss, in case of an emergency affecting the safety of persons and property, as provided in Article 10 of AIA Document A201–2017.

§ 7.7.3 Costs of repairing or correcting damaged or nonconforming Work executed by the Contractor, Subcontractors, or suppliers, provided that such damaged or nonconforming Work was not caused by the negligence of, or failure to fulfill a specific responsibility by, the Contractor, and only to the extent that the cost of repair or correction is not recovered by the Contractor from insurance, sureties, Subcontractors, suppliers, or others.

§ 7.8 Related Party Transactions

§ 7.8.1 For purposes of this Section 7.8, the term "related party" shall mean (1) a parent, subsidiary, affiliate, or other entity having common ownership of, or sharing common management with, the Contractor; (2) any entity in which any stockholder in, or management employee of, the Contractor holds an equity interest in excess of ten percent in the aggregate; (3) any entity which has the right to control the business or affairs of the Contractor; or (4) any person, or any member of the immediate family of any person, who has the right to control the business or affairs of the Contractor.

§ 7.8.2 If any of the costs to be reimbursed arise from a transaction between the Contractor and a related party, the Contractor shall notify the Owner of the specific nature of the contemplated transaction, including the identity of the related party and the anticipated cost to be incurred, before any such transaction is consummated or cost incurred. If the Owner, after such notification, authorizes the proposed transaction in writing, then the cost incurred shall be included as a cost to be reimbursed, and the Contractor shall procure the Work, equipment, goods, or service, from the related party, as a Subcontractor, according to the terms of Article 10. If the Owner fails to authorize the transaction in writing, the Contractor shall procure the Work, equipment, goods, or service from some person or entity other than a related party according to the terms of Article 10.

ARTICLE 8 COSTS NOT TO BE REIMBURSED

§ 8.1 The Cost of the Work shall not include the items listed below:

.1 Salaries and other compensation of the Contractor's personnel stationed at the Contractor's principal office or offices other than the site office, except as specifically provided in Section 7.2, or as may be provided in Article 15;

.2 Bonuses, profit sharing, incentive compensation, and any other discretionary payments, paid to

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anyone hired by the Contractor or paid to any Subcontractor or vendor, unless the Owner has provided prior approval;

.3 Expenses of the Contractor's principal office and offices other than the site office;

.4 Overhead and general expenses, except as may be expressly included in Article 7;

.5 The Contractor's capital expenses, including interest on the Contractor's capital employed for the Work;

.6 Except as provided in Section 7.7.3 of this Agreement, costs due to the negligence of, or failure to fulfill a specific responsibility of the Contract by, the Contractor, Subcontractors, and suppliers, or anyone directly or indirectly employed by any of them or for whose acts any of them may be liable;

.7 Any cost not specifically and expressly described in Article 7; and

.8 Costs, other than costs included in Change Orders approved by the Owner, that would cause the Guaranteed Maximum Price to be exceeded.

ARTICLE 9 DISCOUNTS, REBATES AND REFUNDS

§ 9.1 Cash discounts obtained on payments made by the Contractor shall accrue to the Owner if (1) before making the payment, the Contractor included the amount to be paid, less such discount, in an Application for Payment and received payment from the Owner, or (2) the Owner has deposited funds with the Contractor with which to make payments; otherwise, cash discounts shall accrue to the Contractor. Trade discounts, rebates, refunds, and amounts received from sales of surplus materials and equipment shall accrue to the Owner, and the Contractor shall make provisions so that they can be obtained.

§ 9.2 Amounts that accrue to the Owner in accordance with the provisions of Section 9.1 shall be credited to the Owner as a deduction from the Cost of the Work.

ARTICLE 10 SUBCONTRACTS AND OTHER AGREEMENTS

§ 10.1 Those portions of the Work that the Contractor does not customarily perform with the Contractor's own personnel shall be performed under subcontracts or other appropriate agreements with the Contractor. The Owner may designate specific persons from whom, or entities from which, the Contractor shall obtain bids. The Contractor shall obtain bids from Subcontractors, and from suppliers of materials or equipment fabricated especially for the Work, who are qualified to perform that portion of the Work in accordance with the requirements of the Contract Documents. The Contractor shall deliver such bids to the Architect and Owner with an indication as to which bids the Contractor intends to accept. The Owner then has the right to review the Contractor's list of proposed subcontractors and suppliers in consultation with the Architect and, subject to Section 10.1.1, to object to any subcontractor or supplier. Any advice of the Architect, or approval or objection by the Owner, shall not relieve the Contractor of its responsibility to perform the Work in accordance with the Contract Documents. The Contractor shall not be required to contract with anyone to whom the Contractor has reasonable objection.

§ 10.1.1 When a specific subcontractor or supplier (1) is recommended to the Owner by the Contractor; (2) is qualified to perform that portion of the Work; and (3) has submitted a bid that conforms to the requirements of the Contract Documents without reservations or exceptions, but the Owner requires that another bid be accepted, then the Contractor may require that a Change Order be issued to adjust the Guaranteed Maximum Price by the difference between the bid of the person or entity recommended to the Owner by the Contractor and the amount of the subcontract or other agreement actually signed with the person or entity designated by the Owner.

§ 10.2 Subcontracts or other agreements shall conform to the applicable payment provisions of this Agreement, and shall not be awarded on the basis of cost plus a fee without the Owner's prior written approval. If a subcontract is awarded on the basis of cost plus a fee, the Contractor shall provide in the subcontract for the Owner to receive the same audit rights with regard to the Subcontractor as the Owner receives with regard to the Contractor in Article 11.

ARTICLE 11 ACCOUNTING RECORDS

The Contractor shall keep full and detailed records and accounts related to the Cost of the Work, and exercise such controls, as may be necessary for proper financial management under this Contract and to substantiate all costs incurred. The accounting and control systems shall be satisfactory to the Owner. The Owner and the Owner's auditors shall, during regular business hours and upon reasonable notice, be afforded access to, and shall be permitted to audit and copy, the Contractor's records and accounts, including complete documentation supporting accounting entries, books, job cost reports, correspondence, instructions, drawings, receipts, subcontracts, Subcontractor's proposals, Subcontractor's invoices, purchase orders, vouchers, memoranda, and other data

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relating to this Contract. The Contractor shall preserve these records for a period of three years after final payment, or for such longer period as may be required by law.

ARTICLE 12 PAYMENTS

§ 12.1 Progress Payments

§ 12.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor, and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum, to the Contractor, as provided below and elsewhere in the Contract Documents.

§ 12.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

None

§ 12.1.3 Provided that an Application for Payment is received by the Architect not later than the last day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the last day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than thirty (30) days after the Architect certifies the Application for Payment.
(Federal, state or local laws may require payment within a certain period of time.)

§ 12.1.4 With each Application for Payment, the Contractor shall submit payrolls, petty cash accounts, receipted invoices or invoices with check vouchers attached, and any other evidence required by the Owner or Architect to demonstrate that payments already made by the Contractor on account of the Cost of the Work equal or exceed progress payments already received by the Contractor plus payrolls for the period covered by the present Application for Payment, less that portion of the progress payments attributable to the Contractor's Fee.

§ 12.1.5 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Guaranteed Maximum Price among: (1) the various portions of the Work; (2) any contingency for costs that are included in the Guaranteed Maximum Price but not otherwise allocated to another line item or included in a Change Order; and (3) the Contractor's Fee.

§ 12.1.5.1 The schedule of values shall be prepared in such form and supported by such data to substantiate its accuracy as the Architect may require. The schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 12.1.5.2 The allocation of the Guaranteed Maximum Price under this Section 12.1.5 shall not constitute a separate guaranteed maximum price for the Cost of the Work of each individual line item in the schedule of values.

§ 12.1.5.3 When the Contractor allocates costs from a contingency to another line item in the schedule of values, the Contractor shall submit supporting documentation to the Architect.

§ 12.1.6 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment. The percentage of completion shall be the lesser of (1) the percentage of that portion of the Work which has actually been completed; or (2) the percentage obtained by dividing (a) the expense that has actually been incurred by the Contractor on account of that portion of the Work and for which the Contractor has made payment or intends to make payment prior to the next Application for Payment, by (b) the share of the Guaranteed Maximum Price allocated to that portion of the Work in the schedule of values.

§ 12.1.7 In accordance with AIA Document A201–2017 and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 12.1.7.1 The amount of each progress payment shall first include:

.1 That portion of the Guaranteed Maximum Price properly allocable to completed Work as determined by multiplying the percentage of completion of each portion of the Work by the share of the Guaranteed Maximum Price allocated to that portion of the Work in the most recent schedule

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of values;

.2 That portion of the Guaranteed Maximum Price properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction or, if approved in writing in advance by the Owner, suitably stored off the site at a location agreed upon in writing;

.3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified; and

.4 The Contractor's Fee, computed upon the Cost of the Work described in the preceding Sections 12.1.7.1.1 and 12.1.7.1.2 at the rate stated in Section 5.1.1 or, if the Contractor's Fee is stated as a fixed sum in that Section, an amount that bears the same ratio to that fixed-sum fee as the Cost of the Work included in Sections 12.1.7.1.1 and 12.1.7.1.2 bears to a reasonable estimate of the probable Cost of the Work upon its completion.

§ 12.1.7.2 The amount of each progress payment shall then be reduced by:

.1 The aggregate of any amounts previously paid by the Owner;

.2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;

.3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;

.4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017;

.5 The shortfall, if any, indicated by the Contractor in the documentation required by Section 12.1.4 to substantiate prior Applications for Payment, or resulting from errors subsequently discovered by the Owner's auditors in such documentation; and

.6 Retainage withheld pursuant to Section 12.1.8.

§ 12.1.8 Retainage

§ 12.1.8.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:
(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

5%

§ 12.1.8.1.1 The following items are not subject to retainage:
(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)

Not Applicable

§ 12.1.8.2 Reduction or limitation of retainage, if any, shall be as follows:
(If the retainage established in Section 12.1.8.1 is to be modified prior to Substantial Completion of the entire Work, insert provisions for such modification.)

Not Applicable

§ 12.1.8.3 Except as set forth in this Section 12.1.8.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 12.1.8. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:
(Insert any other conditions for release of retainage, such as upon completion of the Owner's audit and reconciliation, upon Substantial Completion.)

Not Applicable

§ 12.1.9 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

§ 12.1.10 Except with the Owner's prior written approval, the Contractor shall not make advance payments to

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suppliers for materials or equipment which have not been delivered and suitably stored at the site.

§ 12.1.11 The Owner and the Contractor shall agree upon a mutually acceptable procedure for review and approval of payments to Subcontractors, and the percentage of retainage held on Subcontracts, and the Contractor shall execute subcontracts in accordance with those agreements.

§ 12.1.12 In taking action on the Contractor's Applications for Payment the Architect shall be entitled to rely on the accuracy and completeness of the information furnished by the Contractor, and such action shall not be deemed to be a representation that (1) the Architect has made a detailed examination, audit, or arithmetic verification, of the documentation submitted in accordance with Section 12.1.4 or other supporting data; (2) that the Architect has made exhaustive or continuous on-site inspections; or (3) that the Architect has made examinations to ascertain how or for what purposes the Contractor has used amounts previously paid on account of the Contract. Such examinations, audits, and verifications, if required by the Owner, will be performed by the Owner's auditors acting in the sole interest of the Owner.

§ 12.2 Final Payment

§ 12.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- **.1** the Contractor has fully performed the Contract, except for the Contractor's responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment;
- **.2** the Contractor has submitted a final accounting for the Cost of the Work and a final Application for Payment; and
- **.3** a final Certificate for Payment has been issued by the Architect in accordance with Section 12.2.2.

§ 12.2.2 Within 30 days of the Owner's receipt of the Contractor's final accounting for the Cost of the Work, the Owner shall conduct an audit of the Cost of the Work or notify the Architect that it will not conduct an audit.

§ 12.2.2.1 If the Owner conducts an audit of the Cost of the Work, the Owner shall, within 10 days after completion of the audit, submit a written report based upon the auditors' findings to the Architect.

§ 12.2.2.2 Within seven days after receipt of the written report described in Section 12.2.2.1, or receipt of notice that the Owner will not conduct an audit, and provided that the other conditions of Section 12.2.1 have been met, the Architect will either issue to the Owner a final Certificate for Payment with a copy to the Contractor, or notify the Contractor and Owner in writing of the Architect's reasons for withholding a certificate as provided in Article 9 of AIA Document A201–2017. The time periods stated in this Section 12.2.2 supersede those stated in Article 9 of AIA Document A201–2017. The Architect is not responsible for verifying the accuracy of the Contractor's final accounting.

§ 12.2.2.3 If the Owner's auditors' report concludes that the Cost of the Work, as substantiated by the Contractor's final accounting, is less than claimed by the Contractor, the Contractor shall be entitled to request mediation of the disputed amount without seeking an initial decision pursuant to Article 15 of AIA Document A201–2017. A request for mediation shall be made by the Contractor within 30 days after the Contractor's receipt of a copy of the Architect's final Certificate for Payment. Failure to request mediation within this 30-day period shall result in the substantiated amount reported by the Owner's auditors becoming binding on the Contractor. Pending a final resolution of the disputed amount, the Owner shall pay the Contractor the amount certified in the Architect's final Certificate for Payment.

§ 12.2.3 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

None

§ 12.2.4 If, subsequent to final payment, and at the Owner's request, the Contractor incurs costs, described in Article 7 and not excluded by Article 8, to correct defective or nonconforming Work, the Owner shall reimburse the Contractor for such costs, and the Contractor's Fee applicable thereto, on the same basis as if such costs had been incurred prior to final payment, but not in excess of the Guaranteed Maximum Price. If adjustments to the Contract Sum are provided for in Section 5.1.7, the amount of those adjustments shall be recalculated, taking into account any reimbursements made pursuant to this Section 12.2.4 in determining the net amount to be paid by the

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Owner to the Contractor.

§ 12.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the statutory interest rate set forth in Texas Government Code Sec. 2251.025.

ARTICLE 13 DISPUTE RESOLUTION

§ 13.1 Initial Decision Maker

Any Claim between the Owner and Contractor shall be resolved in accordance with the provisions set forth in this Article 13 and Article 15 of AIA Document A201-2017.

§ 13.2 Binding Dispute Resolution

Intentionally Omitted.

ARTICLE 14 TERMINATION OR SUSPENSION

§ 14.1 Termination

§ 14.1.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

§ 14.1.2 Termination by the Owner for Cause

§ 14.1.2.1 If the Owner terminates the Contract for cause as provided in Article 14 of AIA Document A201–2017, the amount, if any, to be paid to the Contractor under Article 14 of AIA Document A201–2017 shall not cause the Guaranteed Maximum Price to be exceeded, nor shall it exceed an amount calculated as follows:

.1 Take the Cost of the Work incurred by the Contractor to the date of termination;

.2 Add the Contractor's Fee, computed upon the Cost of the Work to the date of termination at the rate stated in Section 5.1.1 or, if the Contractor's Fee is stated as a fixed sum in that Section, an amount that bears the same ratio to that fixed-sum Fee as the Cost of the Work at the time of termination bears to a reasonable estimate of the probable Cost of the Work upon its completion;

.3 Subtract the aggregate of previous payments made by the Owner; and

.4 Subtract the costs and damages incurred, or to be incurred, by the Owner under Article 14 of AIA Document A201–2017.

§ 14.1.2.2 The Owner shall also pay the Contractor fair compensation, either by purchase or rental at the election of the Owner, for any equipment owned by the Contractor that the Owner elects to retain and that is not otherwise included in the Cost of the Work under Section 14.1.2.1.1. To the extent that the Owner elects to take legal assignment of subcontracts and purchase orders (including rental agreements), the Contractor shall, as a condition of receiving the payments referred to in this Article 14, execute and deliver all such papers and take all such steps, including the legal assignment of such subcontracts and other contractual rights of the Contractor, as the Owner may require for the purpose of fully vesting in the Owner the rights and benefits of the Contractor under such subcontracts or purchase orders.

§ 14.1.3 Termination by the Owner for Convenience

If the Owner terminates the Contract for convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows:

(Insert the amount of or method for determining the fee, if any, payable to the Contractor following a termination for the Owner's convenience.)

Not Applicable

§ 14.2 Suspension

The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017; in such case, the Guaranteed Maximum Price and Contract Time shall be increased as provided in Article 14 of AIA Document A201–2017, except that the term "profit" shall be understood to mean the Contractor's Fee as described in Article 5 and Section 6.4 of this Agreement.

ARTICLE 15 MISCELLANEOUS PROVISIONS

§ 15.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

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§ 15.2 The Owner's representative:
(Name, address, email address and other information)

Jon Hendrickson
Tarrant County – Facilities Management
200 Taylor Street, Suite 344
Fort Worth, 76196

§ 15.3 The Contractor's representative:
(Name, address, email address and other information)

Andrea Tharel
Fast Trak Construction, Inc.
2380 Dean Way, Suite 160
Southlake, Texas 76092

§ 15.4 Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

§ 15.5 Insurance and Bonds
§ 15.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A102™–2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 15.5.2 The Contractor shall provide bonds as set forth in the Contract Documents.

§ 15.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201–2017, may be given in accordance with a building information modeling exhibit, if completed, or as otherwise set forth below:
(If other than in accordance with a building information modeling exhibit, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)

§ 15.7 Other provisions:

Not Applicable

ARTICLE 16 ENUMERATION OF CONTRACT DOCUMENTS

§ 16.1 This Agreement is comprised of the following documents:

.1 AIA Document A102™–2017, Standard Form of Agreement Between Owner and Contractor

.2

.3 AIA Document A201™–2017, General Conditions of the Contract for Construction

.4 Building information modeling exhibit, dated as indicated below:
(Insert the date of the building information modeling exhibit incorporated into this Agreement.)

.5 Drawings

.6 Specifications

.7 Addenda, if any:

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Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 16.

.8 Other Exhibits:
(Check all boxes that apply.)

[ ] AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this Agreement.)

[ ] The Sustainability Plan:

[ ] Supplementary and other Conditions of the Contract:

.9 Other documents, if any, listed below:
(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201–2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)

All documents contained in RFP No.F2025172
Fast-Trak Construction, Inc. response to RFP No. F2025172

ARTICLE 17 EXECUTION OF AGREEMENT

This agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this agreement, and all of which, when taken together, shall be deemed to constitute one and the same agreement. The exchange of copies of this agreement and of signature pages by electronic transmission shall constitute effective execution and delivery of this agreement as to the parties and may be used in lieu of the original agreement for all purposes. Signatures of the parties transmitted or executed electronically shall be deemed to be their original signatures for any purpose whatsoever.

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Tarrant County

Separate Electronic Signature Page

OWNER *(Signature)*

Tim O'Hare, County Judge

Fast-Trak Construction Inc.

Anna Cicur

CONSTRUCTION MANAGER *(Signature)*

~~Blake Hallman, CEO~~ Anna Cicur CEO

***Approved as to Form**

Kimberly Colliot Wesley

CDA *(Signature)*

Criminal District Attorney's Office

**By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.*

***Certification of Funds**

Separate Electronic Signature Page

TARRANT COUNTY AUDITOR *(Signature)*

Kimberly M. Buchanan, CPA

**Certification of funds available for the Amount of $1,808,258.38*

MARKEL

TEXAS STATUTORY PAYMENT BOND

(Public Works)

Bond No. 4482130

KNOW ALL MEN BY THESE PRESENTS:

THAT, Fast-Trak Construction, Inc. (hereinafter called the Principal), as principal, and SureTec Insurance Company, 2103 CityWest Blvd., Suite 1300, Houston, TX 77042, *(address),* a corporation organized and existing under the laws of the State of Texas, licensed to do business in the State of Texas and admitted to write bonds, as surety, (hereinafter called the Surety), are held and firmly bound unto Tarrant County, TX (hereinafter called the Obligee), in the amount of One Million Eight Hundred Eight Thousand Two Hundred Fifty Eight and 38/100 Dollars ($1,808,258.38***) for the payment whereof, the said Principal and Surety bind themselves, and their heirs, administrators, executors, successors, and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has entered into a certain contract with the Obligee, dated the _____ day of _____, 20_____ for RFP F2025172, Construction of Open Parking Garage at Precinct 2, 1203 Kennedale Parkway, Kennedale, TX 76060, which contract is hereinafter referred to as the "Contract."

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the said Principal shall pay all claimants supplying labor and material to him or a subcontractor in the prosecution of the work provided for in said Contract, then, this obligation shall be null and void; otherwise to remain in full force and effect;

PROVIDED, HOWEVER, that this bond is executed pursuant to the provisions of Chapter 2253 of the Texas Government Code and all liabilities on this bond shall be determined in accordance with the provision, conditions and limitations of said Chapter to the same extent as if it were copied at length herein.

IN WITNESS WHEREOF, the said Principal and Surety have signed and sealed this instrument this 6th day of August, 2025.

Principal: Fast-Trak Construction, Inc.

By: Blake Hallman
Signature

Name: Blake Hallman
Title: CFO

SureTec Insurance Company

By: Paula Middleton
Signature

Name: Paula Middleton
Attorney-in-Fact

The Rider(s) Attached Hereto Is/Are Incorporated in the Bond and Contains Important Coverage Information and Limitations

POA #: 4482130

SureTec Insurance Company
LIMITED POWER OF ATTORNEY

Know All Men by These Presents, That SURETEC INSURANCE COMPANY (the "Company"), a corporation duly organized and existing under the laws of the State of Texas, and having its principal office in Houston, Harris County, Texas, does by these presents make, constitute and appoint

Paula Middleton

its true and lawful Attorney-in-fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings or other instruments or contracts of suretyship to include waivers to the conditions of contracts and consents of surety for:

Principal: Fast-Trak Construction, Inc.
Obligee: Tarrant County, TX
Amount: $ 1,808,258.38

and to bind the Company thereby as fully and to the same extent as if such bond were signed by the President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolutions of the Board of Directors of the SureTec Insurance Company:

Be it Resolved, that the President, any Vice-President, any Assistant Vice-President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

Attorney-in-Fact may be given full power and authority for and in the name of and of behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements or indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be binding upon the Company as if signed by the President and sealed and effected by the Corporate Secretary.

Be it Resolved, that the signature of any authorized officer and seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signature or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached. *(Adopted at a meeting held on 20th of April, 1999.)*

In Witness Whereof, SURETEC INSURANCE COMPANY has caused these presents to be signed by its President, and its corporate seal to be hereto affixed this 3rd day of February, A.D. 2023.

SURETEC INSURANCE COMPANY

By: _____
Michael C. Keimig, President

State of Texas ss:
County of Harris

On this 3rd day of February, A.D. 2023 before me personally came Michael C. Keimig, to me known, who, being by me duly sworn, did depose and say, that he resides in Houston, Texas, that he is President of SURETEC INSURANCE COMPANY, the company described in and which executed the above instrument; that he knows the seal of said Company; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said Company; and that he signed his name thereto by like order.

TANYA SNEED
Notary Public State of Texas
Commission # 128571231
Commission Expires 03/30/2027

_____
Tanya Sneed, Notary Public
My commission expires March 30, 2027

I, M. Brent Beaty, Assistant Secretary of SURETEC INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Company, which is still in full force and effect; and furthermore, the resolutions of the Board of Directors, set out in the Power of Attorney are in full force and effect.

Given under my hand and the seal of said Company at Houston, Texas this 6th day of August, 2025, A.D.

_____
M. Brent Beaty, Assistant Secretary

Any instrument issued in excess of the penalty stated above is totally void and without any validity.
For verification of the authority of this power you may call (713) 812-0800 any business day between 8:30 am and 5:00 pm CST.

SureTec Insurance Company

IMPORTANT NOTICE

Statutory Complaint Notice/Filing of Claims

To obtain information or make a complaint: You may call the Surety's toll free telephone number for information or to make a complaint or file a claim at: 1-866-732-0099. You may also write to the Surety at:

SureTec Insurance Company
9500 Arboretum Blvd., Suite
400
Austin, TX 78759

You may contact the Texas Department of Insurance to obtain information on companies, coverage, rights or complaints at 1-800-252- 3439. You may write the Texas Department of Insurance at:

PO Box 149104
Austin, TX 78714-
9104
Fax#: 512-490-1007
Web: http://www.tdi.state.tx.us
Email: ConsumerProtection@tdi.texas.gov

PREMIUM OR CLAIMS DISPUTES: Should you have a dispute concerning your premium or about a claim, you should contact the Surety first. If the dispute is not resolved, you may contact the Texas Department of Insurance.

MARKEL

TEXAS STATUTORY PERFORMANCE BOND

(Public Works)

Bond No. 4482130

KNOW ALL MEN BY THESE PRESENTS:

THAT, Fast-Trak Construction, Inc. (hereinafter called the Principal, and SureTec Insurance Company, 2103 CityWest Blvd., Suite 1300, Houston, TX 77042, *(address),* a corporation organized and existing under the laws of the State of Texas, licensed to do business in the State of Texas and admitted to write bonds, as surety, (hereinafter called the Surety), are held and firmly bound unto Tarrant County, TX (hereinafter called the Obligee), in the amount of One Million Eight Hundred Eight Thousand Two Hundred Fifty Eight and 38/100 Dollars ($$1,808,258.38) for the payment whereof, the said Principal and Surety bind themselves, and their heirs, administrators, executors, successors, and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has entered into a certain contract with the Obligee, dated the _____ day of _____, 20____ for RFP F2025172, Construction of Open Parking Garage at Precinct 2, 1203 Kennedale Parkway, Kennedale, TX 76060, which contract is hereinafter referred to as the "Contract."

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the said Principal shall faithfully perform the work required by the Contract then this obligation shall be null and void; otherwise to remain in full force and effect;

PROVIDED, HOWEVER, that this bond is executed pursuant to the provisions of Chapter 2253 of the Texas Government Code and all liabilities on this bond shall be determined in accordance with the provision, conditions and limitations of said Chapter to the same extent as if it were copied at length herein.

IN WITNESS WHEREOF, the said Principal and Surety have signed and sealed this instrument this 6th day of August, 2025.

Principal: Fast-Trak Construction, Inc.

By: Blake Hallman
Signature

Name: Blake Hallman
Title: CFO

SureTec Insurance Company

By: Paula Middleton
Signature

Name: Paula Middleton
Attorney-in-Fact

The Rider(s) Attached Hereto Is/Are Incorporated in the Bond and Contains Important Coverage Information and Limitations

POA #: 4482130

SureTec Insurance Company
LIMITED POWER OF ATTORNEY

Know All Men by These Presents, That SURETEC INSURANCE COMPANY (the "Company"), a corporation duly organized and existing under the laws of the State of Texas, and having its principal office in Houston, Harris County, Texas, does by these presents make, constitute and appoint

Paula Middleton

its true and lawful Attorney-in-fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings or other instruments or contracts of suretyship to include waivers to the conditions of contracts and consents of surety for:

Principal: Fast-Trak Construction, Inc.
Obligee: Tarrant County, TX
Amount: $ 1,808,258.38

and to bind the Company thereby as fully and to the same extent as if such bond were signed by the President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolutions of the Board of Directors of the SureTec Insurance Company:

Be it Resolved, that the President, any Vice-President, any Assistant Vice-President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

Attorney-in-Fact may be given full power and authority for and in the name of and of behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements or indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be binding upon the Company as if signed by the President and sealed and effected by the Corporate Secretary.

Be it Resolved, that the signature of any authorized officer and seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signature or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached. *(Adopted at a meeting held on 20th of April, 1999.)*

In Witness Whereof, SURETEC INSURANCE COMPANY has caused these presents to be signed by its President, and its corporate seal to be hereto affixed this 3rd day of February, A.D. 2023.

SURETEC INSURANCE COMPANY

By: _____
Michael C. Keimig, President

State of Texas ss:
County of Harris

On this 3rd day of February, A.D. 2023 before me personally came Michael C. Keimig, to me known, who, being by me duly sworn, did depose and say, that he resides in Houston, Texas, that he is President of SURETEC INSURANCE COMPANY, the company described in and which executed the above instrument; that he knows the seal of said Company; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said Company; and that he signed his name thereto by like order.

TANYA SNEED
Notary Public State of Texas
Commission # 128571231
Commission Expires 03/30/2027

_____
Tanya Sneed, Notary Public
My commission expires March 30, 2027

I, M. Brent Beaty, Assistant Secretary of SURETEC INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Company, which is still in full force and effect; and furthermore, the resolutions of the Board of Directors, set out in the Power of Attorney are in full force and effect.

Given under my hand and the seal of said Company at Houston, Texas this 6th day of August, 2025, A.D.

_____
M. Brent Beaty, Assistant Secretary

Any instrument issued in excess of the penalty stated above is totally void and without any validity.
For verification of the authority of this power you may call (713) 812-0800 any business day between 8:30 am and 5:00 pm CST.

SureTec Insurance Company

IMPORTANT NOTICE

Statutory Complaint Notice/Filing of Claims

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SureTec Insurance Company
9500 Arboretum Blvd., Suite
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Austin, TX 78759

You may contact the Texas Department of Insurance to obtain information on companies, coverage, rights or complaints at 1-800-252- 3439. You may write the Texas Department of Insurance at:

PO Box 149104
Austin, TX 78714-
9104
Fax#: 512-490-1007
Web: http://www.tdi.state.tx.us
Email: ConsumerProtection@tdi.texas.gov

PREMIUM OR CLAIMS DISPUTES: Should you have a dispute concerning your premium or about a claim, you should contact the Surety first. If the dispute is not resolved, you may contact the Texas Department of Insurance.

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: RFP No. F2025172 - Construction of Open Parking Garage at Precinct 2 - Facilities Management-Construction Services - Fast-Trak Construction, Inc. - Per Contract Terms

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

****

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

****

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

   Yes_____ No__√__

2. Does the county action limit or restrict a real property right, even partially or temporarily?

   Yes_____ No__√__

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

****

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 7
Department:	**Prepared By:** Emily Salter, CPPB	**Approved By:** Christopher Lax, CPSM, CPSD, CPCP

SUBJECT:

Bid No. F2025175 - Annual Contract for Emulsions - Countywide - Ergon Asphalt & Emulsions, Inc. - Per Unit Price and Discount from List Price

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award Bid No. F2025175, Annual Contract for Emulsions, Countywide, at the per unit price and discount from list price.

BACKGROUND

Notice of the County's intent to bid was advertised in a local newspaper, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. (465) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. (3) bids and (1) no-bids were received.

The bid received from P Squared Emulsions did not meet specification because they do not have a pickup plant in Tarrant County.

The low bid received from Ergon Asphalt & Emulsions, Inc. meets all specifications and is acceptable to the four Maintenance Precincts.

The term of the contract is twelve (12) months, effective 10/1/2025, with (2) options for renewal periods of twelve (12) months each.

The purpose of this contract is for the purchase of emulsions for binding and sealing agents for road construction and repair.

Therefore, it is the joint recommendation of the four Maintenance Precincts and Purchasing that Bid No. F2025175- Annual Contract for Emulsions, Countywide, be awarded to Ergon Asphalt & Emulsions, Inc. at the per unit price and discount from list price.

FISCAL IMPACT

Expenses for the last twelve (12) months were $141,693.43. The department has included funding in the FY26 budget request.

Attachments

F2025175 Backup.pdf

Bid No. F2025175 Annual Contract for Emulsions

				Award **Ergon Asphalt & Emulsions, Inc. Austin, TX HUB - No CO-OP - Yes**		P Squared Emulsions Elm Mott, TX HUB - No		Greenville Enterprises llc Northlake, TX HUB - Yes	
				Total Price	**$92,342.65**	**Total Price**	**$86,231.78**	**Total Price**	**$288,620.00**
Line #	**Description**	**QTY**	**UOM**	**Unit**	**Extended**	**Unit**	**Extended**	**Unit**	**Extended**
1	Emulsions – CSS–1H, Diluted (30% water, 70% product)	1,773	Gallons	**$2.12**	**$3,758.76**	*$2.05	$3,634.65	$6.50	$11,524.50
2	Emulsions – CSS–1H, Diluted (40% water, 60% product)	20,012	Gallons	**$1.87**	**$37,422.44**	*$1.79	$35,821.48	$6.50	$130,078.00
3	Asphalt Emulsified Prime (AEP), Diluted, (40% water, 60% product)	2,995	Gallons	**$2.26**	**$6,768.70**	*$1.79	$5,361.05	$7.50	$22,462.50
4	Asphalt Emulsified Prime (AEP), Diluted, (60% water, 40% product)	1,670	Gallons	**$1.64**	**$2,738.80**	*$1.63	$2,722.10	$7.50	$12,525.00
5	Emulsions – CRS–2P	13,178	Gallons	**$3.15**	**$41,510.70**	*$2.93	$38,611.54	$8.50	$112,013.00
6	Freight Cost If Delivered to Location Within Tarrant County	1	Per Ton/Per Mile	**$43.05**	**$43.05**	*$0.24	$0.24	$5.50	$5.50
7	Freight Cost If Delivered to Location Outside of Tarrant County	1	Per Ton/Per Mile	**$0.00**	**$0.00**	*$0.24	$0.24	$5.50	$5.50
8	Added cost per gallon if below minimum for delivery:	1	Gallon	**$0.19**	**$0.19**	*$0.24	$0.24	$3.50	$3.50
9	Added cost per gallon if below minimum for pick-up:	1	Gallon	**$0.01**	**$0.01**	*$0.24	$0.24	$2.50	$2.50
10	Demurrage Charge	1	EA	**$100.00**	**$100.00**	*$80.00	$80.00	$0.00	$0.00
11	Percentage Off Similar Items Not Listed			**0.0%**		*$0.0%		0.0%	
Location of Plant for Product Pick-Up:				**Saginaw Terminal, 600 Minton Rd, Saginaw, TX 76179**		516 S McLennan Loop		Farmers Branch	
Loading Hours:				**8;00 AM to 5:00 PM. Monday - Friday. Outside**		8-4		8:00 AM - 4:30 PM	

Notes: *The response received from P Squared Emulsions did not meet specifications because they do not have a pick up plant in Tarrant County. A no-bid response was received from Texas Pipeline Services.

TARRANT COUNTY

800 E. Rendon Crowley Road
Burleson, Texas 76028
Phone: 817-615-4050 • Fax: 817-615-4054

July 23, 2025

Emily J. Salter

Tarrant County

Purchasing Department

100 East Weatherford Street

Fort Worth, TX 76196

Ms. Salter

This letter is regarding the award of Bid No. F2025175, "Annual Contract for Emulsions". After reviewing the bids received in the purchasing Department and submitted to Precinct 1. Precinct 1 is recommending that the contract be awarded to, as follows:

Ergon Asphalt & Emulsions, Inc.

Richard (Rick) T. Hatcher

Assistant Director of Field Operations

Office of Commissioner Roderick Miles Jr.

Tarrant County Precinct 1

TARRANT COUNTY

PRECINCT 2 SOUTHEAST MAINTENANCE CENTER

July 28, 2025

Emily Salter
Purchasing Department
100 East Weatherford St.
Fort Worth, Tx 76196

Ms. Salter,

This letter is regarding the award for Bid No. F2025175 Annual Contract for Emulsions. Having reviewed the bids that the Purchasing department received and submitted to our department, I am recommending the contract be awarded as set forth below:

Ergon Asphalt & Emulsions, Inc.

Ron Edwards, Assistant Director of Field Operations
Tarrant County Precinct 2
Southeast Maintenance Center

TARRANT COUNTY

PRECINCT THREE
NORTHEAST MAINTENANCE

ANTHONY JARAMILLO
Director of Field Operations

July 23, 2025

Emily Salter, Senior Buyer

Tarrant County Purchasing Department

100 East Weatherford St, Suite 303

Fort Worth, Texas 76196

Dear Emily Salter,

This letter is regarding the award for Bid F2025175, Annual Contract for Emulsions. Having reviewed the bids that the Purchasing department received and submitted to our department, I am recommending the contract be awarded as set forth below:

Primary: Ergon Asphalt & Emulsions, Inc.

Sincerely,

Anthony Jaramillo

Director of Field Operations

Tarrant County Precinct 3

TARRANT COUNTY

PRECINCT NUMBER FOUR

MANNY RAMIREZ
COUNTY COMMISSIONER
PRECINCT NO. 4

DOUG DEWEESE
DIRECTOR OF FIELD OPERATIONS
PRECINCT NO. 4

July 24, 2025

Emily Salter,
Tarrant County Purchasing

Ref: Emulsions contract

This letter is regarding the award for Bid No. F2025175 Annual Contract for Emulsions. Having reviewed the bids that the Purchasing department received and submitted to our department, I have no objection to the contract being awarded as set forth below:

Ergon Asphalt & Emulsions, Inc.

Doug Deweese
Director of Field Operations
Tarrant County Precinct #4
Maintenance Facility

Office of Commissioner Manny Ramirez

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. F2025175- Annual Contract for Emulsions

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

****

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

****

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

   Yes_____ No __√__

2. Does the county action limit or restrict a real property right, even partially or temporarily?

   Yes_____ No __√__

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

****

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 10
Department:	**Prepared By:** Cathy Halliburton, CPPO, CPPB, NIGP-CPP	**Approved By:** Christopher Lax, CPSM, CPSD, CPCP

SUBJECT:

Bid No. F2025184 - Annual Contract for Mechanical and Plumbing Services - Countywide - Various Vendors - Per Hourly Rates and Markup for Parts

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award Bid No. F2025184, Annual Contract for Mechanical and Plumbing Services, Countywide, to the following vendors at the per hourly rates and markup for parts:

Primary
A&G Services (A&G Piping Inc)
Aire Frezco LLC
Alpha Mechanical Contractors, LLC
Amundson Plumbing (Innoven Acq8, LLC)
CEC Facilities Group, LLC
Enviromatic Systems of Fort Worth Inc.
Freer Mechanical Contractors Inc.
LPC Industries LLC

BACKGROUND

Notice of the County's intent to bid was advertised in a local newspaper, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Eight hundred and twelve (812) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on July 2, 2025 was attended by four (4) vendors as well as representatives from Facilities Management and Purchasing. Eight (8) bids and six (6) no-bids were received.

Bids were evaluated by Facilities Management and Purchasing representatives. Award recommendations are to all bids meeting specifications.

The term of the contract is twelve (12) months, effective October 1, 2025 with two (2) options for renewal periods of twelve (12) months each.

The purpose of this contract is to have services and pricing readily available for the repair, preventative maintenance and for the facilitation of projects within the mechanical/HVAC and plumbing needs of the County. This contract is utilized on an as-needed basis throughout the year.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that Bid No. F2025184, Annual Contract for Mechanical and Plumbing Services, be awarded to the vendors listed above at the per hourly rates and markup for parts.

FISCAL IMPACT

Expenses for the last twelve (12) months were $2,217,969.35. The departments have included funding in the FY2026 budget request.

Attachments

F2025184 Backup.pdf

F2025184 Annual Contract for Mechanical and Plumbing Services

		A&G Services (A&G Piping Inc) Fort Worth, TX HUB: No CO-OP: Yes	Aire Frezco, LLC Arlington, TX HUB: Yes CO-OP: Yes	Alpha Mechanical Contractors, LLC Fort Worth, TX HUB: No CO-OP: Yes
Line No.	Description	Price	Price	Price
1	Plumbing - Parts Percent (%) Mark-Up	20%	No Bid	No Bid
1.1	Licensed Technician Hourly Rate: STANDARD Monday - Friday 8:00am-5:00pm	$115.00	No Bid	No Bid
1.2	Helper Hourly Rate: STANDARD Monday - Friday 8:00am-5:00pm	$80.00	No Bid	No Bid
1.3	Licensed Technician Hourly Rate: AFTER HOURS Monday - Friday 5:01pm-7:59am and Weekends	$172.50	No Bid	No Bid
1.4	Helper Hourly Rate: AFTER HOURS Monday - Friday 5:01pm-7:59am and Weekends	$120.00	No Bid	No Bid
1.5	Licensed Technician Hourly Rate: HOLIDAYS County Recognized Holidays	$230.00	No Bid	No Bid
1.6	Helper Hourly Rate: HOLIDAYS County Recognized Holidays	$160.00	No Bid	No Bid
2	Mechanical/HVAC - Parts Percent (%) Mark-Up	20%	No Bid	20%
2.1	Licensed Technician Hourly Rate: STANDARD Monday - Friday 8:00am-5:00pm	$115.00	$125.00	$100.00
2.2	Helper Hourly Rate: STANDARD Monday - Friday 8:00am-5:00pm	$80.00	$75.00	$85.00
2.3	Licensed Technician Hourly Rate: AFTER HOURS Monday - Friday 5:01pm-7:59am and Weekends	$172.50	$187.50	$150.00
2.4	Helper Hourly Rate: AFTER HOURS Monday - Friday 5:01pm-7:59am and Weekends	$120.00	$112.50	$127.50
2.5	Licensed Technician Hourly Rate: HOLIDAYS County Recognized Holidays	$230.00	$250.00	$150.00
2.6	Helper Hourly Rate: HOLIDAYS County Recognized Holidays	$160.00	$150.00	$127.50

F2025184 Annual Contract for Mechanical and Plumbing Services

		Amundson Plumbing (Innoven Acq8 LLC) Plano, TX HUB: No CO-OP: Yes	CEC Facilities Group, LLC Irving, TX HUB: No CO-OP: Yes	Enviromatic Systems of Fort Worth Inc Grand Prairie, TX HUB: No CO-OP: Yes
Line No.	Description	Price	Price	Price
1	Plumbing - Parts Percent (%) Mark-Up	No Bid	20%	20%
1.1	Licensed Technician Hourly Rate: STANDARD Monday - Friday 8:00am-5:00pm	$95.00	$115.00	$125.00
1.2	Helper Hourly Rate: STANDARD Monday - Friday 8:00am-5:00pm	$95.00	$105.00	$90.00
1.3	Licensed Technician Hourly Rate: AFTER HOURS Monday - Friday 5:01pm-7:59am and Weekends	$130.00	$172.50	$187.50
1.4	Helper Hourly Rate: AFTER HOURS Monday - Friday 5:01pm-7:59am and Weekends	$130.00	$157.50	$135.00
1.5	Licensed Technician Hourly Rate: HOLIDAYS County Recognized Holidays	$140.00	$230.00	$187.50
1.6	Helper Hourly Rate: HOLIDAYS County Recognized Holidays	$140.00	$210.00	$135.00
2	Mechanical/HVAC - Parts Percent (%) Mark-Up	No Bid	20%	20%
2.1	Licensed Technician Hourly Rate: STANDARD Monday - Friday 8:00am-5:00pm	No Bid	$115.00	$125.00
2.2	Helper Hourly Rate: STANDARD Monday - Friday 8:00am-5:00pm	No Bid	$105.00	$90.00
2.3	Licensed Technician Hourly Rate: AFTER HOURS Monday - Friday 5:01pm-7:59am and Weekends	No Bid	$172.50	$187.50
2.4	Helper Hourly Rate: AFTER HOURS Monday - Friday 5:01pm-7:59am and Weekends	No Bid	$157.50	$135.00
2.5	Licensed Technician Hourly Rate: HOLIDAYS County Recognized Holidays	No Bid	$230.00	$187.50
2.6	Helper Hourly Rate: HOLIDAYS County Recognized Holidays	No Bid	$210.00	$135.00

F2025184 Annual Contract for Mechanical and Plumbing Services

		Freer Mechanical Inc Fort Worth, TX HUB: No CO-OP: Yes	LPC Industries LLC Austin, TX HUB: No CO-OP: Yes
Line No.	Description	Price	Price
1	Plumbing - Parts Percent (%) Mark-Up	18%	20%
1.1	Licensed Technician Hourly Rate: STANDARD Monday - Friday 8:00am-5:00pm	$83.05	$110.00
1.2	Helper Hourly Rate: STANDARD Monday - Friday 8:00am-5:00pm	$51.53	$85.00
1.3	Licensed Technician Hourly Rate: AFTER HOURS Monday - Friday 5:01pm-7:59am and Weekends	$106.15	$165.00
1.4	Helper Hourly Rate: AFTER HOURS Monday - Friday 5:01pm-7:59am and Weekends	$68.51	$127.50
1.5	Licensed Technician Hourly Rate: HOLIDAYS County Recognized Holidays	$129.33	$165.00
1.6	Helper Hourly Rate: HOLIDAYS County Recognized Holidays	$85.38	$127.50
2	Mechanical/HVAC - Parts Percent (%) Mark-Up	No Bid	20%
2.1	Licensed Technician Hourly Rate: STANDARD Monday - Friday 8:00am-5:00pm	No Bid	$110.00
2.2	Helper Hourly Rate: STANDARD Monday - Friday 8:00am-5:00pm	No Bid	$85.00
2.3	Licensed Technician Hourly Rate: AFTER HOURS Monday - Friday 5:01pm-7:59am and Weekends	No Bid	$165.00
2.4	Helper Hourly Rate: AFTER HOURS Monday - Friday 5:01pm-7:59am and Weekends	No Bid	$127.50
2.5	Licensed Technician Hourly Rate: HOLIDAYS County Recognized Holidays	No Bid	$165.00
2.6	Helper Hourly Rate: HOLIDAYS County Recognized Holidays	No Bid	$127.50

F2025184 Annual Contract for Mechanical and Plumbing Services

		Amundson Plumbing (Innoven Acq8 LLC) Plano, TX HUB: No CO-OP: Yes	CEC Facilities Group, LLC Irving, TX HUB: No CO-OP: Yes	Enviromatic Systems of Fort Worth Inc Grand Prairie, TX HUB: No CO-OP: Yes
Line No.	Description	Price	Price	Price
3	Daily Rate for Owner/Rental Equipment			
3.1	Backhoe Work Machine	$450.00	No Bid	No Bid
3.2	Bottle Nitrogen	No Bid	$50.00	$75.00
3.3	Brazing and Soldering Equipment	$75.00	$75.00	$25.00
3.4	Camera and Operator	$150.00	$960.00	No Bid
3.5	Chain Hoist	No Bid	$25.00	$50.00
3.6	Combustion Analyzer	No Bid	No Bid	$200.00
3.7	Gantry	No Bid	$75.00	$100.00
3.8	Hydro Jetting Service	$250.00	No Bid	No Bid
3.9	Jackhammer	$115.00	No Bid	No Bid
3.10	Pro Press Machine	$125.00	$100.00	$100.00
3.11	Reclaim Bottle	No Bid	$115.00	$50.00
3.12	Refrigerant Recovery Machine Use	No Bid	$50.00	$25.00
3.13	Roto Rooter Service	No Bid	$960.00	No Bid
3.14	Sewer Machine	$120.00	$75.00	No Bid
3.15	String Tape	No Bid	No Bid	No Bid
3.16	Torch	$50.00	$75.00	$25.00
3.17	Trencher Work Machine	No Bid		No Bid
3.18	Vacuum Pump	No Bid	$30.00	$25.00
3.19	Welding Machine	No Bid	$200.00	$250.00
3.20	Wet Vac	$30.00	$40.00	No Bid
3.21	Miscellaneous Equipment (Please specify)	No Bid	No Bid	No Bid
3.22	Miscellaneous Equipment (Please specify)	No Bid	No Bid	No Bid
3.23	Miscellaneous Equipment (Please specify)	No Bid	No Bid	No Bid
3.24	Miscellaneous Equipment (Please specify)	No Bid	No Bid	No Bid
3.25	Miscellaneous Equipment (Please specify)	No Bid	No Bid	No Bid
3.26	Miscellaneous Equipment (Please specify)	No Bid	No Bid	No Bid

F2025184 Annual Contract for Mechanical and Plumbing Services

		A&G Services (A&G Piping Inc) Fort Worth, TX HUB: No CO-OP: Yes	Aire Frezco, LLC Arlington, TX HUB: Yes CO-OP: Yes	Alpha Mechanical (Alpha Mechanical Contractors, LLC) Fort Worth, TX HUB: No CO-OP: Yes
Line No.	Description	Price	Price	Price
3	Daily Rate for Owner/Rental Equipment			
3.1	Backhoe Work Machine	No Bid	No Bid	No Bid
3.2	Bottle Nitrogen	$25.00	No Bid	$85.00
3.3	Brazing and Soldering Equipment	$25.00	No Bid	$100.00
3.4	Camera and Operator	$275.00	No Bid	No Bid
3.5	Chain Hoist	$35.00	No Bid	$300.00
3.6	Combustion Analyzer	$75.00	No Bid	$250.00
3.7	Gantry	$250.00	No Bid	$600.00
3.8	Hydro Jetting Service	$400.00	No Bid	No Bid
3.9	Jackhammer	No Bid	No Bid	No Bid
3.10	Pro Press Machine	$50.00	No Bid	$125.00
3.11	Reclaim Bottle	$30.00	No Bid	$150.00
3.12	Refrigerant Recovery Machine Use	$50.00	No Bid	$80.00
3.13	Roto Rooter Service	No Bid	No Bid	No Bid
3.14	Sewer Machine	$75.00	No Bid	No Bid
3.15	String Tape	No Bid	No Bid	No Bid
3.16	Torch	$25.00	No Bid	$75.00
3.17	Trencher Work Machine	No Bid	No Bid	No Bid
3.18	Vacuum Pump	$50.00	No Bid	$125.00
3.19	Welding Machine	$200.00	No Bid	No Bid
3.20	Wet Vac	$25.00	No Bid	$50.00
3.21	Miscellaneous Equipment (Please specify)	$175.00	No Bid	No Bid
3.22	Miscellaneous Equipment (Please specify)	No Bid	No Bid	No Bid
3.23	Miscellaneous Equipment (Please specify)	No Bid	No Bid	No Bid
3.24	Miscellaneous Equipment (Please specify)	No Bid	No Bid	No Bid
3.25	Miscellaneous Equipment (Please specify)	No Bid	No Bid	No Bid
3.26	Miscellaneous Equipment (Please specify)	No Bid	No Bid	No Bid

F2025184 Annual Contract for Mechanical and Plumbing Services

		Freer Mechanical Inc Fort Worth, TX HUB: No CO-OP: Yes	LPC Industries LLC Austin, TX HUB: No CO-OP: Yes
Line No.	Description	Price	Price
3	Daily Rate for Owner/Rental Equipment		
3.1	Backhoe Work Machine	$65.00	$595.00
3.2	Bottle Nitrogen	No Bid	$35.00
3.3	Brazing and Soldering Equipment	$25.00	$35.00
3.4	Camera and Operator	$150.00	$235.00
3.5	Chain Hoist	$25.00	No Bid
3.6	Combustion Analyzer	No Bid	No Bid
3.7	Gantry	$100.00	No Bid
3.8	Hydro Jetting Service	$300.00	$450.00
3.9	Jackhammer	$150.00	No Bid
3.10	Pro Press Machine	$50.00	No Bid
3.11	Reclaim Bottle	No Bid	No Bid
3.12	Refrigerant Recovery Machine Use	No Bid	$35.00
3.13	Roto Rooter Service	No Bid	$235.00
3.14	Sewer Machine	$50.00	$125.00
3.15	String Tape	No Bid	No Bid
3.16	Torch	$25.00	$35.00
3.17	Trencher Work Machine	$50.00	$89.00
3.18	Vacuum Pump	No Bid	$35.00
3.19	Welding Machine	$150.00	No Bid
3.20	Wet Vac	$25.00	No Bid
3.21	Miscellaneous Equipment (Please specify)	No Bid	No Bid
3.22	Miscellaneous Equipment (Please specify)	No Bid	No Bid
3.23	Miscellaneous Equipment (Please specify)	No Bid	No Bid
3.24	Miscellaneous Equipment (Please specify)	No Bid	No Bid
3.25	Miscellaneous Equipment (Please specify)	No Bid	No Bid
3.26	Miscellaneous Equipment (Please specify)	No Bid	No Bid

No-bids received from Alamo Iron Works, Plywood Company of Fort Worth Inc, Communication Concepts, Reliable Plant Maintenance Inc, Sunsational Solutions, and Texas Pipeline Services.

TARRANT COUNTY

DEPARTMENT OF FACILITIES MANAGEMENT

July 23, 2025

Candace L. Kelly-Winston
Buyer
Tarrant County Purchasing

Subject: F2025184 Annual Contract for Mechanical/HVAC and Plumbing Services

Re: Approval of Low Bidders

Ms. Kelly-Winston,

Tarrant County Facilities Management (TCFM) has reviewed the bid and supporting documents submitted for F2025184 Annual Contract for Mechanical/HVAC and Plumbing Services.

Based on our review of the documents submitted, it is our belief that all eight Mechanical/HVAC and Plumbing contractors can achieve the scope of work shown in F2025184 Annual Contract for Mechanical/HVAC and Plumbing Services. TCFM recommends awarding Freer Mechanical Inc, Amundson Plumbing (Innoven Acq8 LLC), Alpha Mechanical Contractors, LLC, LPC Industries LLC, A&G Piping Inc, Aire Frezco, LLC, CEC Facilities Group, LLC, and Enviromatic Systems of Fort Worth INC for F2025184 Annual Contract for Mechanical/HVAC and Plumbing Services.

Tarrant County Facilities Management

Sincerely,

Joshua B. Palmer

Joshua B. Palmer

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. F2025184, Annual Contract for Mechanical and Plumbing Services - Countywide - Various Vendors - Per Hourly Rates and Markup for Parts

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

****

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

****

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

   Yes_____ No __√__

2. Does the county action limit or restrict a real property right, even partially or temporarily?

   Yes_____ No __√__

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

****

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 12
Department:	**Prepared By:** Julian Cano	**Approved By:** Christopher Lax, CPSM, CPSD, CPCP

SUBJECT:

Bid No. F2025185 - G.K. Maenius Administration Building Domestic Pumps Replacement for Facilities Management - Freer Mechanical, Inc.

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award Bid No. F2025185, G.K. Maenius Administration Building Domestic Pumps Replacement, for Facilities Management, at the per contract terms to Freer Mechanical, Inc. for $125,518.00, approve contract and accept bonds.

BACKGROUND

Notice of the County's intent to bid was advertised in a local newspaper, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Eight hundred seventy-eight (878) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on July 16, 2025, was attended by five (5) vendors as well as representatives from Facilities Management, Baird Hampton & Brown Consultant and Purchasing. Three (3) bids and nine (9) no-bids were received.

The bid received from C&P Pump Service, Inc did not meet specification because vendor did not request Tarrant County approval before submitting its bid with an alternate pump skid.

The low bid received from Freer Mechanical, Inc meets all specifications and is acceptable to Facilities Management.

The purpose of this contract is to replace the old and outdated existing domestic water pump skid at G.K. Maenius Administration Building to prevent potential failures, improve overall domestic water system efficiency, and ensure continued compliance with County standards and reliability expectations.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that Bid No. F2025185, G.K. Maenius Administration Building Domestic Pumps Replacement, be awarded to Freer Mechanical, Inc at the per contract Terms for $125,518.00.

The contract is attached for approval and signature. The District Attorney's Office reviewed this contract as to form.

FISCAL IMPACT

Funding in the amount of $125,518.00 is available in account 45100-2026 Non-Debt Capital/3110200000 GK Maenius Administration Building/569011 Professional Services.

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF contingent upon Commissioners Court approval in FY26

Auditor

Attachments

F2025185 Bid Award Backup.pdf

Bid No. F2025185 - G.K. Maenius Administration Building Domestic Pumps Replacement

						Award			
				* C&P Pump Service, Inc. Grand Prairie, TX HUB - No		**Freer Mechanical Inc Fort Worth, TX HUB - No**		Decker Mechanical Cedar Hill, TX HUB - No	
				Total Price	$46,380.00	**Total Price**	**$125,518.00**	Total Price	$164,706.00
Line #	Description	QTY	UOM	Unit	Extended	**Unit**	**Extended**	Unit	Extended
1	Contract for G.K. Maenius Administration Building Domestic Pumps replacement								
1.1	Base Bid: Said amount being hereinafter referred to as the Base Bid. This total represents an aggregate total where more than one (1) unit of work is being used. The Total Dollars reflected on this line results from adding the values entered for Materials + Services + Required Bonds as shown below in 1.2, 1.3, and 1.4. Having read and understood all bid documents and drawings, we submit the following price response. Regular Hours, Monday to Friday, 8:00 a.m. to 5:00 p.m. Any water shutdowns should be scheduled after hours or on weekends. No water will be shut off without consent from Tarrant County first.								
1.2	Materials	1	LS	$40,379.00	$40,379.00	**$72,652.00**	**$72,652.00**	$84,211.00	$84,211.00
1.3	Services	1	LS	$6,000.00	$6,000.00	**$49,820.00**	**$49,820.00**	$75,198.00	$75,198.00
1.4	Required Bonds	1	LS	$1.00	$1.00	**$3,046.00**	**$3,046.00**	$5,297.00	$5,297.00

No-Bids were received from Alamo Iron Works (Triple-S Steel Supply LLC dba); Richmond Equipment (Jamie Crandall Equipment Corp.); Plywood Company of Fort Worth, Inc.; Communication Concepts (Communicon Inc.); Reliable Plant Maintenance, Inc.; Complete Supply Inc; Sunsational Solutions (Ten Twenty-Four Industries, LLC.); Texas Pipeline Services; Automated Hydraulics (Trotter Controls Inc dba Automated Hydraulics).

* The bid received from C&P Pump Service Inc did not meet specification. Alternate Pump Skid was not approved by Tarrant County.

THE STATE OF TEXAS § **Agreement for Freer Mechanical, Inc.**
COUNTY OF TARRANT § **F2025185**

This Agreement is by and between Tarrant County, Texas (the "Owner"), and **Freer Mechanical, Inc.** (the "Contractor"). In consideration of the mutual promises and agreements contained herein, the Owner and Contractor agree as follows:

1. The Contractor will perform the work required by and described in the Contract Documents listed in Section 8 below of the Agreement, generally titled "G.K. Maenius Administration Building Domestic Pumps Replacement" (the "Project"). The Contractor will complete the Project no later than one hundred twelve (112) calendar days after the agreed upon start date.

2. The work herein contemplated will consist of the Contractor furnishing, as an independent contractor, all labor, tools, appliances, equipment, and materials necessary for the completion of the Project in accordance with the specifications prepared by Baird, Hampton & Brown Engineering Consultant of Tarrant County Facilities Department attached to this Agreement and made a part of this Agreement the same as if written herein.

3. The Contractor hereby agrees and binds itself to commence work within ten (10) days after "Notice to Proceed" issued by Tarrant County.

4. **Total Contract Price**: The Owner will pay the Contractor for the performance of the work required by the Contract Documents, subject to additions and deductions mutually agreed to by Change Order, the Total Contract Price of one hundred twenty-five thousand five hundred eighteen dollars ($125,518.00). The Total Contract Price consists of the following components:

Materials, Services, & Bonds, Reference Freer Mechanical, Inc response to IFB F2025185		
Total Contract Price	**$**	**125,518.00**

5. Based upon applications for payment submitted to Tarrant County Facilities Management by Contractor, the Owner will make progress payments on account of the Total Contract Price to the Contractor as follows:

   There will be due and payable on Contract, approximately each thirty (30) days, an amount equal to 95% of the value of the work completed. The Owner reserves the right to withhold 5% of the Total Contract Price for thirty (30) days after final acceptance of the work.

6. **TO THE EXTENT PERMITTED BY TEXAS LAW, THE CONTRACTOR AGREES TO FULLY INDEMNIFY, SAVE, AND HOLD HARMLESS THE OWNER FROM ALL COSTS OR DAMAGES ARISING OUT OF ANY REAL OR ASSERTED CLAIM OR CAUSE OF ACTION AGAINST IT OF WHATSOEVER KIND OR CHARACTER AND IN ADDITION, FROM ANY AND ALL COSTS OR DAMAGES ARISING OUT OF ANY WRONGS, INJURIES, DEMANDS OR SUITS FOR DAMAGES, EITHER REAL OR ASSERTED, CLAIMED AGAINST IT THAT MAY BE OCCASIONED BY ANY ACT, OMISSION, NEGLECT OR MISCONDUCT OF THE SAID CONTRACTOR, ITS AGENTS, SERVANTS, AND EMPLOYEES. ALL VENUE FOR LITIGATION REGARDING THIS PROJECT IS IN THE STATE OR FEDERAL DISTRICT COURTS PHYSICALLY LOCATED IN TARRANT COUNTY, TEXAS**.

7. **Compliance with Laws**. In providing the services required by this Agreement, Contractor must observe and comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations, including, without limitation, workers' compensation laws,

minimum and maximum salary and wage statutes and regulations, and non-discrimination laws and regulations. Contractor shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits.

8. The Contract Documents consist of the following:
   - This Agreement
   - Specifications Table of Contents
   - Specifications – combined
   - F2025185 – Statement of Work
   - F2025185 – 05.5 Drawings – Issued for Bid - Combined
   - Tarrant County General Terms and Conditions (9/17/2024)
   - TC_Special_Terms_and_Conditions_Standard (09/17/2024)
   - Tarrant County HUB Policy
   - Volume I – Operations-Other – IFBs
   - Bond Requirements
   - Freer Mechanical, Inc response to IFB 2025185.
   - Any exhibits attached hereto, conditions of the contract (special, supplementary, and other conditions), all addenda issued prior to execution of this Agreement and all modifications issued subsequent thereto.

"*Execution of Agreement*. This agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this agreement, and all of which, when taken together, shall be deemed to constitute one and the same agreement. The exchange of copies of this agreement and of signature pages by electronic transmission shall constitute effective execution and delivery of this agreement as to the parties and may be used in lieu of the original agreement for all purposes. Signatures of the parties transmitted or executed electronically shall be deemed to be their original signatures for any purpose whatsoever."

To the extent of an ambiguity among the various documents, this signed Agreement prevails. These documents collectively form the Contract, and all are as fully a part of the Contract as if attached to this Agreement or repeated herein.

This Agreement is effective upon the date written by the last party to sign it.

_____	_____
CONTRACTOR	(SIGNATURE)
DATE: August 8, 2025	BY:_____
TITLE: Project Manager	

Certification of Funds Available for the Amount of $125,518.00

*Approved as to Form:

Kimberly Colliet Wesley	_____
Criminal District Attorney's Office	Kim Buchanan Tarrant County Auditor

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

Bid No. F2025185 – G.K. Maenius Administration Building Domestic Pumps Replacement – Freer Mechanical, Inc. - Per Contract Terms.

SIGNED AND EXECUTED as of the date of the final electronic signature by the Owner.

COUNTY OF TARRANT
STATE OF TEXAS

County Judge

Bond No. **8054279**

STATUTORY PERFORMANCE BOND PURSUANT TO CHAPTER 2253 OF THE TEXAS GOVERNMENT CODE AS AMENDED BY THE 73RD TEXAS LEGISLATURE, 1993

(PUBLIC WORKS)

KNOW ALL MEN BY THESE PRESENTS:

That, **Freer Mechanical Contractors, Inc.**, (hereinafter called the Principal), as Principal, and **Amerisure Mutual Insurance Company** a corporation organized and existing under the laws of the State of **Michigan**, with their principal office in the City of Farmington Hills, MI (hereinafter called the Surety), as Surety, are held and firmly bound unto **Tarrant County, Texas**, (hereinafter called the Obligee) in the amount of **One hundred twenty five thousand five hundred eighteen and No/100** Dollars ($**125,518.00**), for the payment whereof, the said Principal and Surety bind themselves, and their heirs, administrators, executors, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has entered into a certain written contract with the Obligee, dated the 8th day of August, 20 25 for **G.K. Maenius Administration Building Domestic Pumps Replacement**, which contract is hereby referred to and made a part hereof as fully and to the same extent as if copied at length herein.

NOW THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the said Principal shall faithfully perform the work in accordance with the plans, specifications and contract documents, then this obligation shall be void; otherwise to remain in full force and effect.

PROVIDED, HOWEVER, that this bond is executed pursuant to the provisions of Chapter 2253 of Texas Government Code as amended by Acts of the 73rd Legislature, 1993, and all liabilities on this bond to all such claimants shall be determined in accordance with the provisions of said Chapter to the same extent as if it were copied at length herein.

IN WITNESS WHEREOF, the said Principal and Surety have signed and sealed this instrument this 8th day of August, 20 25.

Attest:

Freer Mechanical Contractors, Inc.

By: _____ (SEAL)

Amerisure Mutual Insurance Company

Witness:

_____ (SEAL)

Tracy Tucker, Attorney-in-Fact

Bond No. **8054279**

STATUTORY PAYMENT BOND PURSUANT TO CHAPTER 2253 OF THE TEXAS GOVERNMENT CODE AS AMENDED BY THE 73RD TEXAS LEGISLATURE, 1993

(PUBLIC WORKS)

KNOW ALL MEN BY THESE PRESENTS:

That, **Freer Mechanical Contractors, Inc.**, (hereinafter called the Principal), as Principal, and **Amerisure Mutual Insurance Company**, a corporation organized and existing under the laws of the State of **Michigan**, with their principal office in the City of Farmington Hills, MI (hereinafter called the Surety), as Surety, are held and firmly bound unto **Tarrant County, Texas**, (hereinafter called the Obligee) in the amount of **One hundred twenty five thousand five hundred eighteen and No/100** Dollars (**$125,518.00**) for the payment whereof, the said Principal and Surety bind themselves, and their heirs, administrators, executors, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has entered into a certain written contract with the Obligee, dated the 8th day of August, 2025, for **G.K. Maenius Administration Building Domestic Pumps Replacement** which contract is hereby referred to and made a part hereof as fully and to the same extent as if copied at length herein.

NOW THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the said Principal shall pay all claimants supplying labor and material to him or a subcontractor in the prosecution of the work provided for in said contract, then, this obligation shall be void; otherwise to remain in full force and effect.

PROVIDED, HOWEVER, that this bond is executed pursuant to the provisions of Chapter 2253 of Texas Government Code as amended by Acts of the 73rd Legislature, 1993, and all liabilities on this bond to all such claimants shall be determined in accordance with the provisions of said Chapter to the same extent as if it were copied at length herein.

IN WITNESS WHEREOF, the said Principal and Surety have signed and sealed this instrument this 8th day of August, 2025.

Attest:

Linda Beckman

Freer Mechanical Contractors, Inc.

By: _____ (SEAL)

Witness:

Brandi Heath

Amerisure Mutual Insurance Company

Tracy Tucker, Attorney-in-Fact

(SEAL)

AMERISURE MUTUAL INSURANCE COMPANY
AMERISURE INSURANCE COMPANY
AMERISURE PARTNERS INSURANCE COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Amerisure Mutual Insurance Company, Amerisure Insurance Company and Amerisure Partners Insurance Company are corporations duly organized under the laws of the State of Michigan (herein collectively the "Companies"), and that the Companies do hereby make, constitute and appoint:

TRACY TUCKER, STEVEN TUCKER, KEVIN J. DUNN, W. LAWRENCE BROWN

BENNETT BROWN AND ROBERTA H. ERB

of Tucker Agency, Ltd., its true and lawful Attorney(s)-in Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and acknowledge, for and on its behalf and as its act and deed, bonds or others writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts or suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:

ONE HUNDRED MILLION ($100,000,000.00) DOLLARS

This Power of Attorney is granted and signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of Amerisure Mutual Insurance Company, Amerisure Insurance Company and Amerisure Partners Insurance Company at meetings duly called and held on February 17, 2022.

"RESOLVED, that any two of the President & Chief Executive Officer, the Chief Financial Officer & Treasurer, the Senior Vice President Surety, the Vice President Surety, or the General Counsel & Corporate Secretary be, and each or any of them hereby is authorized to execute, a Power of Attorney qualifying the attorney-in-fact named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings and all contracts of surety, and that President & Chief Executive Officer, Chief Financial Officer & Treasurer or General Counsel & Corporate Secretary each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Company;

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to anycertificate relating thereto electronically/digitally or by facsimile, and any such Power of Attorney or certificate bearing such electronic/digital or facsimile signatures or electronic/digital or facsimile seal shall be binding upon the Company when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached;

FURTHER RESOLVED, that any work carried out by the attorney-in-fact pursuant to this resolution shall be valid and binding upon the Company."

By: _____
Michael A. Ito, Senior Vice President Surety

By: _____
Aaron Green, Vice President Surety

IN WITNESS WHEREOF, Amerisure Mutual Insurance Company, Amerisure Insurance Company and Amerisure Partners Insurance Company have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers this 26th day of April, 2023.

Amerisure Mutual Insurance Company
Amerisure Insurance Company
Amerisure Partners Insurance Company

State of Illinois
County of Kane

On this 26th day of April, 2023, before me, a Notary Public personally appeared Michael A. Ito, of Amerisure Mutual Insurance Company, Amerisure Insurance Company and Amerisure Partners Insurance Company and Aaron Green of Amerisure Mutual Insurance Company, Amerisure Insurance Company and Amerisure Partners Insurance Company, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.

OFFICIAL SEAL
M KENNY
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES 12/04/2025

_____
M.Kenny, Notary Public

I, Christopher M. Spaude, the duly elected Chief Financial Officer & Treasurer of Amerisure Mutual Insurance Company, Amerisure Insurance Company and Amerisure Partners Insurance Company, do hereby certify and attest that the above and foregoing is a true and correct copy of a Power of Attorney executed by said Companies, which remains in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this ____ day of _____ 20____.

_____
Christopher M. Spaude, Chief Financial Officer & Treasurer

Amerisure Mutual Insurance Company
Amerisure Insurance Company
Amerisure Partners Insurance Company
P.O. Box 9098
Farmington Hills, MI 48333-9098

Texas Important Notice

IMPORTANT NOTICE

To obtain information or make a complaint:

You may call Amerisure Surety's toll-free telephone number for information or to make a complaint at:

1-800-257-1900

You may contact the Texas Department of Insurance to obtain information on companies, coverages, rights, or complaints at:

1-800-252-3439

You may write the Texas Department of Insurance:
P.O. Box 12030
Austin, TX 78711-2030
Fax: (512) 490-1007
Web: www.tdi.texas.gov
E-mail: ConsumerProtection@tdi.texas.gov

PREMIUM OR CLAIM DISPUTES:

Should you have a dispute concerning your premium or about a claim, you should contact the company first. If the dispute is not resolved, you may contact the Texas Department of Insurance.

ATTACH THIS NOTICE TO YOUR POLICY:

This notice is for information only and does not become a part or condition of the attached document.

AVISO IMPORTANTE

Para obtener información o para presentar una queja:

Usted puede llamar al número de teléfono gratuito de Amerisure Surety's para obtener información o para presentar una queja al:

1-800-257-1900

Usted puede comunicarse con el Departamento de Se-guros de Texas para obtener información sobre com-pañías, coberturas, derechos, o quejas al:

1-800-252-3439

Usted puede escribir al Departamento de Seguros de Texas a:
P.O. Box 12030
Austin, TX 78711-2030
Fax: (512) 490-1007
Sitio web: www.tdi.texas.gov
E-mail: ConsumerProtection@tdi.texas.gov

DISPUTAS POR PRIMAS DE SEGUROS O RECLAMACIONES:

Si tiene una disputa relacionada con su prima de seguro o con una reclamación, usted debe comunicarse con la compañía primero. Si la disputa no es resuelta, usted puede comunicarse con el Departamento de Seguros de Texas.

ADJUNTE ESTE AVISO A SU PÓLIZA: Este aviso es solamente para propósitos informativos y no se con-vierte en parte o en condición del documento adjunto.

BAIRD, HAMPTON & BROWN
building partners

August 6, 2025

Julian Cano
Sr. Buyer
Tarrant County Purchasing
100 E Weatherford, Suite 303
Fort Worth, Texas 76196-0104

RE: BID F2025185
G. K. MAENIUS ADMINISTRTAION BUILDING
DOMESTIC WATER PUMP SKID REPLACEMENT
BHB PROJECT NUMBER 2024.010.009

Julian,

Following the submittal of Proposals and then Scope Review meeting held with Freer Mechanical Contractors on August 6, 2025, with the discussion and confirmation of the project scope items during the meeting, I recommend that the County accept their proposal, and proceed with Freer Mechanical Contractors to accomplish the Work as stated for the project in the Contract Documents.

Sincerely:

BAIRD, HAMPTON & BROWN



Les Brown, PE, LEED AP
Senior Associate
Senior Mechanical Engineer

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. F2025185 - G.K. Maenius Administration Building Domestic Pumps Replacement – Facilities Management - Freer Mechanical, Inc. – Per Contract Terms

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

****

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

****

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

   Yes_____ No__√__

2. Does the county action limit or restrict a real property right, even partially or temporarily?

   Yes_____ No__√__

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

****

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 8
Department:	**Prepared By:** Allan Tucker	**Approved By:** Christopher Lax, CPSM, CPSD, CPCP

SUBJECT:

Bid No. F2025196 - Irrigation Replacement at Precinct 1 Road and Bridge Maintenance Facility - Precinct 1 - Concord Commercial Services, Inc.

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award Bid No. F2025196 Irrigation Replacement at Precinct 1 Road and Bridge Maintenance Facility, for Precinct 1, to Concord Commercial Services, Inc. for $46,965.43, and approve contract.

BACKGROUND

Notice of the County's intent to bid was advertised in a local newspaper, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Eight hundred and ten (810) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on July 16, 2025 was attended by two (2) vendors as well as representatives from Precinct 1 Maintenance and Purchasing. Two (2) bids and four (4) no-bids were received.

The low bid received from Concord Commercial Services, Inc. meets all specifications and is acceptable to Precinct 1. This new system will improve water conservation, enhance landscaping health, and reduce long-term operational expenses.

Therefore, it is the joint recommendation of Precinct 1 Maintenance and Purchasing that Bid No. F2025196, Irrigation Replacement at Precinct 1 Road and Bridge Maintenance Facility, be awarded to Concord Commercial Services Inc. for $46,965.43.

The contract is attached for approval and signature. The District Attorney's Office reviewed this contract as to form.

FISCAL IMPACT

Funding in the amount of $46,965.43 is available in account 26100-2025 Road and Bridge / 532051 Construction Costs/Materials / 6110200000 Precinct 1 Garage

PASSED AND APPROVED on September 3, 2025.

COUNTY OF TARRANT
STATE OF TEXAS

By:

Tim O'Hare
County Judge

APPROVED AS TO FORM:

_____

District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF $46,965.43



Signed by Kimberly Buchanan on August 27, 2025 2:31 PM

Auditor

Attachments

F2025196 Backup.pdf

Bid No. F2025196 Irrigation Replacement at Precinct 1 Road and Bridge Maintenance Facility

Award

		Concord Commercial Services, Inc. Balch Springs, TX HUB - No		Texas Pipeline Services Midland, TX HUB - Yes	
		Total Price	**$46,965.43**	Total Price	$49,500.00
Line #	Description	**Unit**	**Extended**	Unit	Extended
1	Base Bid	**$46,965.43**	**$46,965.43**	$49,500.00	$49,500.00
1.1	Materials	**$18,786.17**		$19,500.00	
1.2	Services	**$28,179.26**		$30,000.00	

No Bids were received from Triple-S Steel Supply LLC., Richmond Equipment, Decker Mechanical, and Complete Supply Inc.

TARRANT COUNTY
800 E. Rendon Crowley Road
Burleson, Texas 76028
Phone: 817-615-4050 • Fax: 817-615-4054

August 6, 2025

Allan Tucker

Sr. Buyer

Tarrant County Purchasing Department

100 East Weatherford St

Fort Worth, TX 76196

Re: IFB No. F2025196 Irrigation Replacement at Precinct 1 Road and Bridge Maintenance

Mr. Tucker,

Precinct 1 has reviewed and evaluated the bids and supporting documentation submitted in response to IFB F2025196 – Irrigation Replacement at Precinct 1 Road and Bridge Maintenance Facility.

Based on our assessment, Precinct 1 believes that Concord Commercial Services Inc. is capable of meeting the scope of work as outlined in the bid documents. Accordingly, Precinct 1 recommends awarding Concord Commercial Services Inc.

Respectfully,

Jessica M. Phillips

CONTRACT

THE STATE OF TEXAS § Agreement for Irrigation Replacement at Precinct 1 Road and Bridge Maintenance Facility

COUNTY OF TARRANT § F2025196

This Agreement is by and between Tarrant County, Texas (the "Owner"), and Concord Commercial Services Inc. (the "Contractor"). In consideration of the mutual promises and agreements contained herein, the Owner and Contractor agree as follows:

1. The Contractor will perform the work required by and described in the Contract Documents listed in Section 8 below of the Agreement, generally titled "Irrigation Replacement at Precinct 1 Road and Bridge Maintenance Facility" (the "Project"). The Contractor will complete the Project no later than 14 calendar days after the agreed upon start date.

2. The work herein contemplated will consist of the Contractor furnishing, as an independent contractor, all labor, tools, appliances, equipment and materials necessary for the completion of the Project in accordance with the drawings and specifications prepared by Brandstetter Carroll Inc. and are attached to this Agreement and made a part of this Agreement the same as if written herein.

3. The Contractor hereby agrees and binds itself to commence work within ten (10) days after "Notice to Proceed" issued by Tarrant County.

4. **Total Contract Price**: The Owner will pay the Contractor for the performance of the work required by the Contract Documents, subject to additions and deductions mutually agreed to by Change Order, the Total Contract Price of $46,965.43. The Total Contract Price consists of the following components:

Materials	$18,786.17
Services	$28,179.26
Total Contract Price	**$46,965.43**

5. Based upon invoices submitted to the Tarrant County Auditor's Office by Contractor, the Owner will make payment on account of the Total Contract Price to the Contractor as follows:

   There will be an invoice for the completed work representing 95% of the lump sum. The final payment, which will include 5% of the lump sum for the work, may be billed after the Contractor returns to set the sprinkler heads of the irrigation system they installed. All invoices will be paid according to the Texas Prompt Payment Act.

6. **TO THE EXTENT PERMITTED BY TEXAS LAW, THE CONTRACTOR AGREES TO FULLY INDEMNIFY, SAVE, AND HOLD HARMLESS THE OWNER FROM ALL COSTS OR DAMAGES ARISING OUT OF ANY REAL OR ASSERTED CLAIM OR CAUSE OF ACTION AGAINST IT OF WHATSOEVER KIND OR CHARACTER AND IN ADDITION, FROM ANY AND ALL COSTS OR DAMAGES ARISING OUT OF ANY WRONGS, INJURIES, DEMANDS OR SUITS FOR DAMAGES, EITHER REAL OR ASSERTED, CLAIMED AGAINST IT THAT MAY BE OCCASIONED BY ANY ACT, OMISSION, NEGLECT OR MISCONDUCT OF THE SAID CONTRACTOR, ITS AGENTS, SERVANTS, AND EMPLOYEES. ALL VENUE FOR LITIGATION REGARDING THIS PROJECT IS IN THE STATE OR FEDERAL DISTRICT COURTS PHYSICALLY LOCATED IN TARRANT COUNTY, TEXAS.**

7. Contractor acknowledges and agrees that in accordance with Section 2252.908 (b) – (c) of the Texas Government Code, it has fully, accurately, and completely disclosed all interested parties on the Texas Ethics Commission's Form 1295.

8. The Contract Documents consist of the following:

- This Agreement
- IFB F2025196 Bid Documents
- Brandstetter Carroll Inc. Specifications & Drawings
- Concord Commercial Services Inc. response to IFB F2025196
- Any exhibits attached hereto, conditions of the contract (special, supplementary and other conditions), all addenda issued prior to execution of this Agreement and all modifications issued subsequent thereto.

To the extent of an ambiguity among the various documents, this signed Agreement prevails. These documents collectively form the Contract, and all are as fully a part of the Contract as if attached to this Agreement or repeated herein.

9. *Execution of Agreement*. This agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this agreement, and all of which, when taken together, shall be deemed to constitute one and the same agreement. The exchange of copies of this agreement and of signature pages by electronic transmission shall constitute effective execution and delivery of this agreement as to the parties and may be used in lieu of the original agreement for all purposes. Signatures of the parties transmitted or executed electronically shall be deemed to be their original signatures for any purpose whatsoever.

This Agreement is effective upon the date written by the last party to sign it.

Concord Commercial Services Inc.
CONTRACTOR

(SIGNATURE)

BY: Alan Greenwood

TITLE: President

Date: 8-1-2025

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

*Approved as to Form:

Kimberly Colliet Wesley
Criminal District Attorney's Office

By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead of those parties should seek contract review from independent counsel.

Certification of Funds Available for the Amount of $ _____

_____
Tarrant County Auditor

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. F2025196 Irrigation Replacement at Precinct 1 Road and Bridge Maintenance Facility – Precinct 1 – Concord Commercial Services, Inc. – Per Contract Terms

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

****

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

****

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

   Yes_____ No __√__

2. Does the county action limit or restrict a real property right, even partially or temporarily?

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If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

****

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 5
Department:	**Prepared By:** Dallas Arter	**Approved By:** Christopher Lax, CPSM, CPSD, CPCP

SUBJECT:

Bid No. F2025197 - Annual Contract for Voter Registration Certificate Cards, Confirmation Notices, and Pre-Printed Stock - Elections Administration - Various Vendors - Per Unit Price

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award Bid No. F2025197, Annual Contract for Voter Registration Certificate Cards, Confirmation Notices, and Pre-Printed Stock, for Elections Administration, to the following vendors at the per unit price:

Primary	PrintMPro, LTD. d/b/a PrintMailPro
Secondary	Printed Union LLC

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Eight hundred two (802) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on July 15, 2025, was attended by two (2) vendors as well as representatives from Elections Administration and Purchasing. Two (2) bids and four (4) no-bids were received.

Bids were evaluated by Elections Administration and Purchasing representatives. Award recommendations are to the low bids meeting specifications.

The term of the contract is twelve (12) months, effective September 3, 2025, with one (1) option for a renewal period of twelve (12) months.

This contract supports compliance with Texas Election Code provisions. Under Section 31.003, voter registrars are required to mail voter registration certificate cards to active voters, serving as official proof of voter registration. If a renewal certificate is returned undeliverable, Section 14.023 mandates the registrar to mail a confirmation notice and response form, as part of the address verification process.

Therefore, it is the joint recommendation of Elections Administration and Purchasing that Bid No. F2025197, Annual Contract for Voter Registration Certificate Cards, Confirmation Notices, and Pre-Printed Stock, be awarded to the vendors listed above at the per unit price.

FISCAL IMPACT

Expenses for the last twelve (12) months were $49,463.16. The majority of expenses occur at the end of odd-numbered calendar years to coincide with election cycles. Funding in the amount of $1,465,000.00 is available in the following accounts:

$1,144,834.00 10000-2026 General Fund/1420000000 Elections/521115 Postage
$ 325,252.00 10000-2026 General Fund/1420000000 Elections/521031 Voting Supplies

Attachments

Backup Docs.pdf

Bid No. F2025197 Annual Contract for Voter Registration Certificate Cards, Confirmation Notices, and Pre-Printed Stock

				Award		*Secondary*	
				PrintMPro, Ltd. d/b/a PrintMailPro Dallas, TX HUB - Yes COOP - Yes		*Printed Union LLC Dallas, TX HUB - No COOP - Yes*	
Line #	**Description**	**QTY**	**UOM**	**Unit**	**Extended**	Unit	Extended
	SECTION 1: PRINTING AND PROCESSING VOTER REGISTRATION CERTIFICATE						
1.1	Voter Registration Certificates Printed and Prepared for Mailing by Vendor and Delivered to Fort Worth Post Office	1180000	Per Thousand	**$0.0267**	**$31,506.00**	*$0.03*	*$35,400.00*
1.2	Confirmation Notice and Response Printed, Processed and Mailed by Vendor	55000	Per Thousand	**$0.1221**	**$6,715.50**	*$0.15*	*$8,250.00*
1.3	Tabbing of Confirmation Notice and Response Form, as required by Postal Service Regulations	55000	Per Thousand	**$0.017**	**$935.00**	*$0.02*	*$1,100.00*
	Total: Section 1				**$39,156.50**		*$44,750.00*
	SECTION 2: PRINTING STOCK FOR INTERNAL USE						
2.1	Voter Registration Certificate Cardstock for Processing by Tarrant County Graphics Department - four (4) cards per form	150000	Per Thousand	**$0.0622**	**$9,330.00**	$0.10	$15,000.00
2.2	Reprint Quantities During Contract Period	50000	Per Thousand	**$0.0856**	**$4,280.00**	$0.11	$5,500.00
2.3	Voter Registration Certificate Cardstock for Processing by Tarrant County Elections Administration - one (1) card per form	5000	Per Thousand	**$0.0246**	**$123.00**	$0.27	$1,350.00
2.4	Artwork Changes for Revisions of Voter Registration Certificates (if required)	1	Per Change	**$125.00**	**$125.00**	$135.00	$135.00
2.5	Confirmation Notice and Response Form for Processing by Tarrant County Elections Administration (includes folding and tabbing)	20000	Per Thousand	**$0.1208**	**$2,416.00**	$0.12	$2,400.00
2.6	Artwork Changes for Revisions of Confirmation and Response Form (if required)	1	Per Change	**$125.00**	**$125.00**	$135.00	$135.00
	Total: Section 2				**$16,399.00**		$24,520.00
				Total Price	**$55,555.50**	*Total Price*	*$69,270.00*

No-bids were received from GOOGOZ.com, Inc., Texas Pipeline Services, QuestMark Information Management, Inc. and The Bubble (Risner Naukam Design Group, Inc.).

CLINTON LUDWIG
Elections Administrator

TROY HAVARD
Assistant Elections Administrator

TARRANT COUNTY
ELECTIONS ADMINISTRATION

July 31, 2025

Ms. Dallas Arter
Purchasing Department
100 East Weatherford St
Fort Worth, TX 76196

Dear Ms. Arter,

This letter is regarding Bid No. F2025197, Annual Contract for Voter Registration Certificate Cards, Confirmation Notices, and Pre-Printed Stock. Having reviewed the bids that your department received and submitted to our department, I am pleased to recommend that the contract be awarded to the following vendors:

Primary – PrintMPro, Ltd
Secondary – Printed Union LLC.

Troy Havard
Assistant Elections Administrator

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. F2025197 – Annual Contract for Voter Registration Certificate Cards, Confirmation Notices, and Pre-Printed Stock – Elections Administration – Various Vendors – Per Unit Price.

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

****

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

****

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

   Yes_____ No__√__

2. Does the county action limit or restrict a real property right, even partially or temporarily?

   Yes_____ No__√__

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

****

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 5
Department:	**Prepared By:** Cathy Halliburton, CPPO, CPPB, NIGP-CPP	**Approved By:** Christopher Lax, CPSM, CPSD, CPCP

SUBJECT:

RFQ No. F2025190 - Annual Contract for HVAC Test, Adjust, Balance, and Professional Engineering Services - Facilities Management - Various Vendors - Per Contract Terms

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court grant approval to conduct negotiations for RFQ No. F2025190, Annual Contract for HVAC Test, Adjust, Balance, and Professional Engineering Services, for Facilities Management, with the following vendors based upon each vendor's ranking in the evaluation procedure:

Palmetto Air & Water Balance
Campos Engineering, Inc.
CSI Engineering Inc.

BACKGROUND

Notice of the County's intent to request for qualifications was advertised in a local newspaper, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One thousand, six hundred (1,600) vendors were contacted and requested to participate in this process. All documents pertaining to this RFQ were posted on the Tarrant County website and were downloaded by interested parties. A pre-qualification conference held on July 16, 2025, was attended by seven (7) vendors as well as representatives from Facilities Management and Purchasing. Nine (9) responses and thirteen (13) no-bids were received.

Responses were evaluated by Facilities Management and Purchasing representatives. Evaluation was based upon the criteria and processes set forth in the RFQ.

The term of the contract is twelve (12) months, effective September 6, 2025, with three (3) options for renewal periods of twelve (12) months each.

The purpose of this contract is to provide services for HVAC testing, adjusting, balancing, and engineering functions for the Facilities Management Department. Engineering functions include LEED consulting, building commissioning, BSL lab testing and certification. These services are provided on an as-needed basis.

Therefore, based on each vendor's ranking in the evaluation procedure, it is the joint recommendation of Facilities Management and Purchasing that the Commissioner's Court grant approval to engage in negotiations for RFQ No. F2025190, Annual Contract for HVAC Test, Adjust, Balance, and Professional Engineering Services,with the vendors listed above at the per contract terms.

FISCAL IMPACT

Expenses for the last twelve (12) months were $913,535.00. Funding is available in account 532025 - Air Conditioning Maintenance Contract / Various Cost Centers / General Funds and Capital Funds.

Attachments

F2025190 - Backup.pdf

RFQ No. F2025190 Annual Contract for HVAC Test, Adjust, Balance and Professional Engineering Services

Evaluation Criteria	Max Points	**Palmetto Air & Water Balance** **Fort Worth, TX** **HUB: No**	**Campos Engineering, Inc.** **Dallas TX** **HUB: Yes**	**CSI Engineering Inc.** **Houston, TX** **HUB: No**
Responsiveness	40	**27.50**	**24.17**	**25.83**
Staffing Plan	25	**18.75**	**20.31**	**17.97**
Firm's Capability to Provide the Services	25	**18.93**	**18.92**	**14.77**
References	10	**10.00**	**7.25**	**5.00**
TOTAL	100.00	**75.18**	**70.65**	**63.57**

Evaluation Criteria	Max Points	Bath Group, LLC Corpus Christi, TX HUB: No	EMA Engineering & Consulting Tyler, TX HUB: No	TAB Technologies Spring, TX HUB: No
Responsiveness	40	20.00	17.50	17.50
Staffing Plan	25	14.06	13.28	13.28
Firm's Capability to Provide the Services	25	13.72	14.24	15.11
References	10	7.50	9.75	5.00
TOTAL	100.00	55.28	54.77	50.89

Evaluation Criteria	Max Points	Aire Frezco, LLC Arlington, TX HUB: Yes	LPC Industries LLC Austin, TX HUB: No	Concord Commercial Services Inc. Balch Springs, TX HUB: No
Responsiveness	40	2.50	0.83	0.00
Staffing Plan	25	1.56	0.00	0.00
Firm's Capability to Provide the Services	25	4.51	1.39	0.00
References	10	0.00	2.50	2.50
TOTAL	100.00	8.57	4.72	2.50

No Bids: Alamo Iron Works, Plywood Company of Ft. Worth, Communication Concepts, Reliable Plant Maintenance, Bluum Technology USA, Olro Forensics, LLC, Sunsational Solutions, Texas Pipeline Services, Tall City Cyber LLC, The Bubble, Resilient Enrgy Solutions, Automated Hydraulics

TARRANT COUNTY

DEPARTMENT OF FACILITIES MANAGEMENT

August 6, 2025

Cathy Halliburton
Senior Contract Administrator
Tarrant County Purchasing

Subject: Approval of Low Bidders – F2025190: HVAC Test, Adjust, Balance & Professional Engineering Services

Dear Mrs. Halliburton,
Tarrant County Facilities Management (TCFM) has completed its evaluation of the bids and supporting documentation submitted for project F2025190 – HVAC Test, Adjust, Balance, and Professional Engineering Services.
Following a thorough review, we are confident that Palmetto Air & Water Balance, Campos Engineering, Inc., and CSI Engineering Inc. are fully capable of fulfilling the scope of work outlined in the solicitation. Accordingly, TCFM recommends awarding all three firms—Palmetto Air & Water Balance, Campos Engineering, Inc., and CSI Engineering Inc.—as primary vendors for this project.

Thank you for your attention to this matter.

Sincerely,

Joshua B. Palmer
Joshua B. Palmer
Operations Manager
Tarrant County Facilities Management

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: RFQ No. F2025190 - Annual Contract for HVAC Test, Adjust, Balance, and Professional Engineering Services - Facilities Management - Various Vendors - Per Contract Terms

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

****

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

****

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

   Yes_____ No __√__

2. Does the county action limit or restrict a real property right, even partially or temporarily?

   Yes_____ No __√__

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

****

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 2
Department:	**Prepared By:** Melissa Lee, C.P.M., A.P.P.	**Approved By:** Christopher Lax, CPSM, CPSD, CPCP

SUBJECT:

Permission to Take Bids-RFPs

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court grant permission to take Bids/RFPs for the following:

a.	**RFP for Annual Contract for Electronic Monitoring**
	Estimated value - $1,304,000.00
	Funding is available in the FY 2026 budget. The purpose of this contract is to provide electronic monitoring services for individuals supervised by the Adult Probation Department. These services support public safety, monitor compliance with court orders, and offer a cost-effective alternative to incarceration. Previously, CSCD paid for just the pretrial indigent clients, but in this solicitation, they will be paying for all pretrial defendants. This contract will be used by the Community Supervision and Corrections Department and the primary contact is Elaine Johnson.
b.	**RFP for Annual Contract for Identification Verification Service for Ordering and Processing Certified Copies**
	This constitutes revenue for the County. The purpose of this contract is to allow customers to continue placing online orders for certified copies of birth, death, and marriage licenses. The service safeguards confidential documents by requiring requestors to complete Identification Verification Services. This technology enables citizens worldwide to request these documents, significantly reducing the time required compared to regular mail. In FY 2024, Tarrant County Vital Records processed over 6,500 online orders, generating $182,635.25 in certified copy fees. This contract will be used by the County Clerk's Office and the primary contact is Miranda Howard.
c.	**Bid, RFP, RFQ for Goods and Services utilizing Cooperative Contracts for Fiscal Year 2026 (Axia, BuyBoard, Choice Partners, DIR, Equalis, GOVMVMT, MMCAP, NACo PPP, NASPO, NCTCOG, OMNIA Partners, PACE, Sourcewell, SPD Term Contracts, TIPS, TXMAS, 791 Purchasing Coop, and GSA Allowed Schedules)**

	This is an annual permission. By utilizing cooperative contracts, the Purchasing Department is able to purchase goods and services that are not covered by existing Tarrant County agreements while satisfying competitive bidding requirements.

BACKGROUND

The above list is for goods/services to be purchased through the competitive bidding process required by Texas Local Government Code 262.002(c).

FISCAL IMPACT

There is no fiscal impact associated with this item.

Attachments

Permissions TIA.pdf

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Permission to Take Bids-RFPs

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

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I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

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Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

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If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

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TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 1
Department:	**Prepared By:** Albert Roberts	**Approved By:** Alisa Simmons

SUBJECT:

Consideration to Approve Proposed Early Voting Polling Locations for the November 4, 2025 Joint Special and Constitutional Amendment Election

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider approving the proposed Election Day polling locations for the November 4, 2025 Joint Special and Constitutional Amendment Election.

BACKGROUND

Texas Election Code Section 43.002 requires the Commissioners Court to designate at least one polling place in each election precinct for Election Day. The Elections Administrator is responsible for recommending these locations to the Court for approval. Texas Election Code Section 43.007 requires that polling locations for special elections also be approved by the Commissioners Court. Approval of this item will establish the official list of polling locations for both Election Day for the November 4, 2025 election.

FISCAL IMPACT

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 1
Department:	**Prepared By:** Albert Roberts	**Approved By:** Alisa Simmons

SUBJECT:

Consideration to Approve Proposed Election Day Polling Locations for the November 4, 2025 Joint Special and Constitutional Amendment Election

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider approving the proposed Election Day polling locations for the November 4, 2025 Joint Special and Constitutional Amendment Election.

BACKGROUND

Texas Election Code Section 43.002 requires the Commissioners Court to designate at least one polling place in each election precinct for Election Day. The Elections Administrator is responsible for recommending these locations to the Court for approval. Texas Election Code Section 43.007 requires that polling locations for special elections also be approved by the Commissioners Court. Approval of this item will establish the official list of polling locations for both Election Day for the November 4, 2025 election.

FISCAL IMPACT

There is no fiscal impact.

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 1
Department:	**Prepared By:** Vanessa Perez	**Approved By:** Vanessa Perez

SUBJECT:

Tarrant County Hospital District, d/b/a JPS Fiscal Year 2026 Budget Presentation

***** BRIEFING AGENDA *****

The Commissioners Court will receive a presentation from Tarrant County Hospital District on the Fiscal Year 2025 Budget.

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 1
Department:	**Prepared By:** Alisa Simmons	**Approved By:** Alisa Simmons

SUBJECT:

Operational Impact of Tarrant County Redistricting

***** BRIEFING AGENDA *****

The Commissioners Court will receive an update on County operations following redistricting.

TARRANT COUNTY
COMMISSIONERS COURT COMMUNICATION

Court Date: September 3, 2025	**Court Order #:**	**Page:** 1 of 1
Department:	**Prepared By:** Alisa Simmons	**Approved By:** Alisa Simmons

SUBJECT:

Tarrant County Sheriff's Office Update Regarding Incidents in the County Jail

***** BRIEFING AGENDA *****

The Commissioners Court will be briefed on available public information regarding recent incidents in the County jail.