



City of Saginaw

Meeting and/or Executive Session Agenda

July 18th, 2023, 6:00 PM
Council Chamber
333 West McLeroy Boulevard
Saginaw, Texas 76179

Est. Duration: 1 hr 40 min

In accordance with Section 551.043 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation. The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

1: Call To Order

1A. Call To Order -- Todd Flippo, Mayor

1B. Pledges--Pledge of Allegiance to the United States; Pledge of Allegiance to the State of Texas--"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

1C. Invocation--Pastor Ronnie Mills, Kingdom Chapel

1D. Audience Participation--Anyone wishing to speak during the discussion of an item listed on the agenda must complete an audience participation form. These forms are located by the City Secretary. After completing the form, give it to the City Secretary. She will give it to the Mayor. The Mayor will call on you when that item is discussed. You will have three (3) minutes to make your comments.

2: Consent Agenda

All items listed are part of the Consent Agenda. Public hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.

2A. Action regarding Building Improvement Grant Agreement with 1029 N. Saginaw Blvd.--Keith C. Rinehart, Director of Community & Economic Development #F2-3

2B. Action regarding Approval of Surplus Auction Contract--Doug Spears, Fire Chief

2C. Consideration and Action regarding Approval of a Preliminary Plat for Winsome Living, 15.129 acres out of the Benjamin Thomas Survey, Abstract No. 1497, Tract 3A8, City of Saginaw, Tarrant County--Salvador Gonzalez, Management Analyst

2D. Consideration and Action regarding Award of Bid for East Cement Creek Channel Reconstruction Phase 2 Project--Randy Newsom, Director of Public Works

2E. Consideration and Action regarding Award of Bid for Library Sanitary Sewer and Storm Drain Improvements--Randy Newsom, Director of Public Works

3: Proclamations-Presentations

3A. Presentation of Renovation Concept Study of John Ed Keeter Building Remodel--Lee Howell, Assistant City Manager
Presentation will detail findings of the Renovation Concept Study and design options for the remodel of the John Ed Keeter building.

3B. Presentation of Flock Safety (Automated License Plate Readers) - Brandon Badovinac, Assistant Police Chief
Hector Soliman-Valdez with Flock Safety will present their Automated License Plate Reader system.

3C. Presentation of the Community & Economic Development Department--Keith C. Rinehart, Director of Community & Economic Development

The Community & Economic Development Department is responsible for the promotion, organization, implementation and evaluation of a wide variety services that include, but are not limited to, the operation of the Recreation Center, Community Center, Senior Citizen's Center, Aquatic Center, Switchyard Food Truck Park, Communications, and Economic Development.

4: Public Hearings

4A. PUBLIC HEARING--Consideration & Action regarding Recommendation from Planning & Zoning Commission regarding Specific Use Permit to Allow the Construction and Use of a Carport at 1145 West Hills Terrace (Ordinance 2023-21)-- Salvador Gonzalez, Management Analyst

4B. PUBLIC HEARING--Consideration and Action Regarding Resolution No. 2023-15, Recommendation from the Advisory Recreation and Parks Board regarding the Site Location for Non-Urban Outdoor Recreation Park Grant -- Maria Hernandez, Administrative Intern

5: Business

5A. Consideration and Action regarding Appointments: a. Advisory Recreation & Parks Board; b. Animal Shelter Advisory Committee; c. Board of Adjustment; d. Diversity & Inclusion Committee; e. Library Board; f. Keep Saginaw Beautiful Board; & g. Planning & Zoning Commission--Councilmembers Felegy, Bighorse, and Copeland

5B. FY2023/2024 Budget Workshop--Kim Quin, Finance Director

6: Executive Session

The City Council may take action on any Executive Session item posted.

6A. 551.071. Texas Government Code.

6B. Any Posted Item

7: Adjournment

7A. Adjournment--Todd Flippo, Mayor

Signature:



City of Saginaw
City Council Memorandum

Prepared By: Janice England

Action regarding Building Improvement Grant Agreement with 1029 N. Saginaw Blvd.--Keith C. Rinehart, Director of Community & Economic Development #F2-3

Meeting	Agenda Group	
July 18th, 2023, 6:00 PM	Consent Agenda	Item: B
Reference File		

BACKGROUND/DISCUSSION:

On Wednesday, July 5, 2023, the Saginaw City Council received information in Executive Session pertaining to the specifics of a Building Improvement Grant (BIG) Program application submitted by Atheneum Cider in regards to their property located 1029 N. Saginaw Blvd. #F2-3. The City Council determined in that session to award an amount not-to-exceed \$10,000 in reimbursable and matching dollars for the anticipated improvements as proposed on their application. The included contract under consideration is the realization of that intention.

FINANCIAL IMPACT:

Maximum of \$10,000 from Account # 01-6142-13-00 Building Improvement Grants

RECOMMENDATION:

N/A



City of Saginaw City of Saginaw

COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT

333 W. McLeroy Blvd., Saginaw, Texas 76179

Council Agenda Background

To: Gabe Reaume, City Manager

From: Keith C. Rinehart, Director of Community & Economic Development

Date: City Council Meeting – July 18, 2023

ITEM:

Action Regarding Building Improvement Grant Agreement with 1029 N. Saginaw Blvd. #F2-3

PRESENTER:

Keith C. Rinehart, Director of Community & Economic Development

DISCUSSION:

On Wednesday, July 5, 2023, the Saginaw City Council received information in Executive Session pertaining to the specifics of a Building Improvement Grant (BIG) Program application submitted by Atheneum Cider in regards to their property located 1029 N. Saginaw Blvd. #F2-3. The City Council determined in that session to award an amount not-to-exceed \$10,000 in reimbursable and matching dollars for the anticipated improvements as proposed on their application. The included contract under consideration is the realization of that intention.

FINANCIAL IMPACT:

Maximum of \$10,000 from Account # 01-6142-13-00 Building Improvement Grants

RECOMMENDATION

NA

ATTACHMENTS:

- Building Improvement Grant Application
- 380 Agreement

If you have any questions, please contact me at 817-230-0331.

Thank you,

A handwritten signature in black ink, appearing to read "Keith C. Rinehart". The signature is written in a cursive, flowing style.

Keith C. Rinehart, Director of Community & Economic Development

Building Improvement Grant Program Agreement

This Building Improvement Grant Program Agreement (“Agreement”) is made by and between the City of Saginaw (the “City”) and Atheneum Cider (“Property Owner”).

WITNESSETH:

WHEREAS, the Property Owner is the owner of property located at 1029 N. Saginaw Blvd. #F2-3, Saginaw, Texas; and

WHEREAS, Texas Local Government Code Chapter 380 allows the City to provide incentives for the promotion of economic development; and

WHEREAS, the promotion of the redevelopment of commercial properties in the City promotes economic development within the City and is essential for the continued economic growth and vitality of the City; and

WHEREAS, the Building Improvement Grant Program will enhance the commercial viability and sustainability of commercial properties in the City, improve the physical appearance of businesses and visibly enhance the City’s commercial corridors, and aid in the retention and expansion of existing businesses; and

WHEREAS, the City has determined that providing an economic development incentive in accordance with this Agreement will further the objectives of the City, will benefit the City and the City’s inhabitants, will promote local economic development, and will stimulate business and commercial activity in the City; and

NOW THEREFORE, in consideration of the foregoing, and on the terms and conditions hereinafter set forth, and other valuable consideration the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

Section 1. Term

The term of this Agreement shall begin on the date of Property Owner execution listed below and shall continue until the three-year anniversary of the date that the final Building Improvement Grant is paid by the City, unless sooner terminated as provided herein.

Section 2. Definitions

The terms used in this Agreement shall have the meanings ascribed to them in the City of Saginaw Building Improvement Grant Policy. The term “Impositions” shall mean: all taxes, assessments, use and occupancy taxes, charges, excises, license and permit fees, and other charges by public or governmental authority, general and special, ordinary and extraordinary, foreseen and unforeseen, which are or may be assessed, charged,

levied, or imposed by any public or governmental authority on the Property Owner or any property or any business owned by Property Owner within the City.

Section 3. Economic Development Incentive

(a) Payment. Subject to the Property Owner's continued satisfaction of the terms and conditions of this Agreement and of the Policy, and the obligation of the Property Owner to repay the Incentive pursuant to Section 5(b) hereof, the City agrees to provide the Building Improvement Grant to the Property Owner to be paid in a single lump-sum payment after Property Owner makes a written request for reimbursement, in accordance with the requirements of the Policy. The total Building Improvement Grant shall be an amount not to exceed \$10,000 and eligibility for any Enhancement category shall be limited as set forth in the Policy.

(b) Current Revenue. The Building Improvement Grant made hereunder shall be paid solely from lawfully available funds that have been appropriated by the City. Under no circumstances shall City's obligations hereunder be deemed to create any debt within the meaning of any constitutional or statutory provision. None of the City's obligations under this Agreement shall be pledged or otherwise encumbered in favor of any commercial lender and/or similar financial institution or other party.

Section 4. Building Improvement Grant Conditions

(a) Conditions. The City's obligation to pay the Building Improvement Grant shall be conditioned upon the Property Owner's continued compliance with and satisfaction of the terms and conditions of this Agreement and the Policy, except those portions of the Policy that have been specifically waived or modified by the City Council. A detailed summary of the required Enhancements and required Construction Costs is set forth in the attached and incorporated Exhibit "A" hereto. A copy of the Policy is hereby attached hereto and incorporated herein as Exhibit "B" to this Agreement.

(b) Inspections. The Property Owner agrees that City, upon reasonable advance notice, may inspect the Enhancements to determine compliance with the terms of the Agreement.

(c) Construction Costs. The Property Owner shall, as a condition precedent to the City's payment of the Building Improvement Grant, provide copies of invoices, receipts and other documentation as may be reasonably requested by the Staff to verify the costs incurred and paid by the Property Owner for construction of the Enhancements.

Section 5. Termination

(a) This Agreement shall terminate upon the occurrence of any one of the following:

- (1) mutual agreement of the parties;
 - (2) the Expiration Date;
 - (3) at the City's option, if any Impositions owed to the City or the State of Texas by Property Owner shall become delinquent (provided, however Property Owner retains the right to timely and properly protest and contest any such Impositions);
 - (4) by the City in the event Property Owner breaches any of the terms or conditions of this Agreement and such breach is not cured within sixty (60) days after written notice thereof;
 - (5) by City, if the Property Owner suffers an event of bankruptcy or insolvency;
 - (6) by City, if any subsequent Federal or State legislation or any final, non-appealable decision of a court of competent jurisdiction declares or renders this Agreement invalid, illegal or unenforceable; or
- (b) In the event of termination by the City pursuant to (a)(3), (4), (5), or (6) the Property Owner shall immediately repay to the City an amount equal to Building Improvement Grant paid to Property Owner, if any, prior to termination of this Agreement.

Section 6. Miscellaneous

- (a) Assignment. This Agreement may not be assigned without the prior written consent of the City.
- (b) Binding Agreement. The terms and conditions of this Agreement are binding upon the successors and assigns of the parties hereto.
- (c) Limitation on Liability. It is understood and agreed between the parties that the Property Owner, in satisfying the conditions of this Agreement, has acted independently, and City assumes no responsibilities or liabilities to third parties in connection with these actions.
- (d) No Joint Venture. It is acknowledged and agreed by the parties that the terms hereof are not intended to and shall not be deemed to create a partnership or joint venture among the parties.
- (e) Authorization. Each party represents that it has full capacity and authority to grant all rights and assume all obligations that are granted and assumed under this Agreement.

(f) Notice. Any notice required or permitted to be delivered hereunder shall be deemed received three days thereafter sent by United States Mail, postage prepaid, certified mail, return receipt requested, addressed to the party at the address set forth below or on the day actually received if sent by courier or otherwise hand delivered.

If intended for Property Owner, to:

Atheneum Cider
Attn: Lizzy Couey
1029 N. Saginaw Blvd. #F2-3,
Saginaw, TX 76179

If intended for City, to:

Attn: City Manager
City of Saginaw, Texas
P. O. Box 79070
Saginaw, Texas 76179

(g) Indemnification. **THE PROPERTY OWNER HEREBY CERTIFIES THAT THE PROPERTY OWNER IS SOLELY RESPONSIBLE FOR OVERSEEING THE WORK, AND WILL NOT SEEK TO HOLD THE CITY, THE BOARD, AND / OR THEIR AGENTS, EMPLOYEES, OFFICERS, AND / OR DIRECTORS LIABLE FOR ANY PROPERTY DAMAGE, PERSONAL INJURY, OR OTHER LOSS RELATED IN ANY WAY TO THIS AGREEMENT OR THE POLICY, AND AGREES TO INDEMNIFY THE CITY, THE BOARD, AND THEIR AGENTS, EMPLOYEES, OFFICERS, AND DIRECTORS FROM ANY CLAIMS OR DAMAGES RESULTING FROM THE PROJECT, INCLUDING REASONABLE ATTORNEY FEES.**

(h) Entire Agreement. This Agreement is the entire Agreement between the parties with respect to the subject matter covered in this Agreement. There is no other collateral oral or written Agreement between the parties that in any manner relates to the subject matter of this Agreement, except as provided in any Exhibits attached hereto.

(i) Governing Law. The Agreement shall be governed by the laws of the State of Texas; and venue for any action concerning this Agreement shall be in the State District Court of Tarrant County, Texas. The parties agree to submit to the personal and subject matter jurisdiction of said court.

(j) Amendment. This Agreement may only be amended by the mutual written agreement of the parties.

(k) Legal Construction. In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any

respect, such invalidity, illegality, or unenforceability shall not affect other provisions, and it is the intention of the parties to this Agreement that in lieu of each provision that is found to be illegal, invalid, or unenforceable, a provision shall be added to this Agreement which is legal, valid and enforceable and is as similar in terms as possible to the provision found to be illegal, invalid or unenforceable.

(l) Recitals. The recitals to this Agreement are incorporated herein.

(m) Counterparts. This Agreement may be executed in counterparts. Each of the counterparts shall be deemed an original instrument, but all of the counterparts shall constitute one and the same instrument.

(n) Survival of Covenants. Any of the representations, warranties, covenants, and obligations of the parties, as well as any rights and benefits of the parties, pertaining to a period of time following the termination of this Agreement shall survive termination.

City of Saginaw, Texas

By:

Todd Flippo, Mayor,

Attest:

By:

City Secretary

Executed on this _____ day of _____, 2023.

Property Owner

By: _____

Name:

EXHIBIT "A"

ENHANCEMENTS AND CONSTRUCTION COSTS

B.I.G. Application

1 PROJECT INFORMATION				
A	Property Address: 1029 N. Saginaw Blvd # F2-3			
B	Estimated Begin Work Date: A.S.A.P.		Estimated Completion Date: June 30, 2023	
C	Years in Business at this Location: Opening in June 2023			
D	Reason for Requesting Grant: New Sign.			
2 ELIGIBILITY OF PROPERTY				
	Yes	No	Item	Notes
A	X		Within the City?	
B	X		Commercially zoned?	Community Commercial with Council Approved SUP
C	X		Tax Paying entity?	
D	X		City taxes in good standing?	
E		X	No City liens existing?	
F	X		Proof of ownership provided?	
G		X	Outstanding code violations?	
H	X		Frequency of Grants OK?	• In accordance with Section 3.1.8
3 ELIGIBILITY OF BUSINESS				
	Yes	No	Item	Notes
A	X		Business taxes in good standing?	
B	X		If not owner, authorization provided?	

B.I.G. Application

4	Enhancements	Total Cost	Policy Max %	Policy Max \$	Amount Requested	Amount Approved
A	Façade: (Section 4.3)	\$9,627	50%	\$4,813.50	\$4,813.50	-
B	Interior Renovation: (Section 4.4)	\$37,917	50%	\$18,958.50	\$5,000	-
C	Landscaping: (Section 4.5)	-	-	-	-	-
D	Lighting: (Section 4.6)	\$11,610	50%	\$5,805	\$5,000	-
E	Parking / Driveways: (Section 4.7)	-	-	-	-	-
F	Pedestrian Amenities: (Section 4.8)	-	-	-	-	-
G	Signage: (Section 4.9)	\$6,654	50%	\$3,327	\$3,327	-
H	Code Compliance: (Section 4.10)	-	-	-	-	-
I	Demolition: (Section 4.11)	\$6,939	50%	\$3,469.5	\$220	-
J	Public Art: (Section 4.12)	-	-	-	-	-
TOTAL UPGRADES		\$72,747	TOTAL AMOUNT REQUESTED	\$18,360.50		
TOTAL BUILDING IMPROVEMENT GRANT APPROVED:						
L	Describe any planned Non-Grant Enhancements: NA					

B.I.G. Application

5 GRANT PRIORITIES					
	Yes	No	Preferred Area / Business?	Notes	
A	X		Transportation Corridors including: Business 287	• North side of town in older shopping center.	
B		X	Downtown	• Saginaw Overlay District	
C	X		Retail Center	• ZONED COMMUNITY COMMERCIAL	
D		X	Restaurants		
E		X	Professional Office		
F		X	Industrial and manufacturing		
G	X		Any sales-tax generating business	• Atheneum Cider	
6 ATTACHMENTS / EXHIBITS					
	Yes	No	Item	Notes	
A	X		Ownership documentation	• See attached...	
B	X		Photos of existing condition	• Photos of signage	
C		X	Drawings, renderings, plans of the proposed enhancements		
D	X		Written description of enhancements including building materials and color schemes	• Yes	
E	X		Construction cost estimate	• Minimum \$72,747	
F	X		Copy of the signed lease agreement	• Yes	
G	X		Written support of grant application from the owner	• Yes	

PROOF OF PROPERTY VALUES

PROPERTY LOCATION: 1029 N. Saginaw Blvd # F2-3

41594355 (Commercial)
 1029 N SAGINAW BLVD, SAGINAW Interactive Map

Property Type: Commercial
Legal Description: SAGINAW NORTH ADDITION Block 1 Lot ARA
APN: 33373-1-ARA
State Code: F1
Year Built: 1984
Agent of Authority: MARVIN F POER AND COMPANY
Agent Number: 00160

Site Number: 80879851
Site Name: NORTH TOWN CENTER
Site Class: RETNEHD - Retail-Neighborhood Shopping Center
Number of Parcels: 1
Primary Building Name: NORTH TOWN CENTER / 41594355
Primary Building Type: Commercial
Gross Building Area: 41,070
Net Leasable Area: 41,070
Land Sft: 177,113
Land Acres: 4.0659
Pool: None

5 Years historical Value

Year	Land Appr.	Imprv. Appr.	Total Appr.	Land Mkt.	Imprv. Mkt.	Total Mkt.
2023	\$1,560,808	\$4,367,236	\$5,928,044	\$1,560,808	\$4,367,236	\$5,928,044
2022	\$1,560,808	\$3,439,192	\$5,000,000	\$1,560,808	\$3,439,192	\$5,000,000
2021	\$1,560,808	\$3,539,192	\$5,100,000	\$1,560,808	\$3,539,192	\$5,100,000
2020	\$1,560,808	\$3,981,178	\$5,541,986	\$1,560,808	\$3,981,178	\$5,541,986
2019	\$1,560,808	\$3,980,816	\$5,541,624	\$1,560,808	\$3,980,816	\$5,541,624
2018	\$1,062,678	\$4,308,867	\$5,371,545	\$1,062,678	\$4,308,867	\$5,371,545

PROOF OF PROPERTY OWNERSHIP

PROPERTY LOCATION: 1029 N. Saginaw Blvd # F2-3

The screenshot shows a web interface for property information. At the top, there is a navigation bar with links for 'MAIN MENU', 'FIND PROPERTIES', 'HOW DO I', 'NEWS', and 'ABOUT'. On the right side of the navigation bar, there are links for 'Sign in' and 'CONTACT US'. The main content area is divided into two columns of property details. The left column includes 'State Code: F1', 'Year Built: 1964', 'Agent of Authority: MARVIN F POER AND COMPANY', and 'Agent Number: 00190'. The right column includes 'Number of Parcels: 1', 'Primary Building Name: NORTH TOWN CENTER / 41594355', 'Primary Building Type: Commercial', 'Gross Building Area: 41,070', 'Net Leasable Area: 41,070', 'Land Sqft: 177,113', 'Land Acres: 4.0059', and 'Pool: none'. Below these details is a horizontal menu with tabs for 'Property Value', 'Geolocation', 'Taxing Units', 'Ownership', 'Exemptions', and 'Documents'. The 'Ownership' tab is selected, showing 'Current Ownership' with the following information: 'Name: NDF III NORTH TOWN CENTER LLC', 'Address: 1391 SPEER BLVD STE 800, DENVER, CO 80204', and 'Address Recipient: NDF III NORTH TOWN CENTER LLC'. Below this is a section for 'Previous Ownership & Transfers' which contains a table with the following data:

Document Number	Deeded Owner	Document Date	Book	Page
D212197937	NDF III NORTH TOWN CENTER LLC	08/13/2012		
	GOURLEY JOHN D ETAL	01/01/2012		

EXHIBIT “B”

BUILDING IMPROVEMENT GRANT POLICY

Saginaw, Texas

Building Improvement Grant Policy

WHEREAS, the City Council of the City of Saginaw, Texas (Council) desires to implement a matching grant program to encourage the development, retention, or expansion of business enterprises in the City; and

WHEREAS, Chapter 380 of the Texas Local Government Code authorizes municipalities to establish and provide for the administration of programs that promote economic development and stimulate business and commercial activity in the City; and

WHEREAS, the City Council on December 4, 2018 considered and approved Resolution 2018-23 approving this Building Improvement Grant Policy (Policy).

BE IT KNOWN THAT, the terms and conditions of the Policy, having been reviewed by the Council and found to be acceptable and in the best interest of the City and its citizens and businesses, are hereby approved.

Section 1.

Introduction & Goals

This program is a matching grant program that reimburses commercial property owners or business operators for Eligible Enhancements made to the Property. The goals of this Policy are to: 1.1. Enhance the commercial viability and sustainability of commercial properties in the City;

1.2. Improve the physical appearance of businesses and visibly enhance the City’s commercial corridors;

1.3. Aid in the retention and expansion of existing businesses;

1.4. Increase the taxable value of commercial properties in the City;

1.5. Enhance commercial areas through the placement of Public Art;

1.6. Increase the marketability and occupancy rate of commercial buildings hindered by an outdated appearance;

1.7. Increase the safety of a commercial area and stimulate more public interaction; and

1.8. Provide incentives in areas and to businesses most likely to stimulate similar enhancements by other private entities.

Section 2. **Definitions**

The following definitions shall apply to the terms used in this Policy:

Agreement: A written performance agreement between the Board and the Applicant.

Applicant: Shall mean the Property owner or business occupant signing the Application for a Building Improvement Grant.

Application: Shall mean the Application for Building Improvement Grant Policy Incentives as maintained by Staff.

Board: Shall mean the Board of the Saginaw Economic Development Corporation of the City. Prior to formulation of the Board or in its absence in the future, the City Council shall perform all duties of the Board.

Building Improvement Grant: Shall mean the financial support to make designated Property Enhancements as approved, and sometimes referred to as "Grant."

City: The City of Saginaw, Texas.

City Council: The City Council of the City.

Code Violations: Shall be any violation of the City's code of ordinances.

Construction Costs: The cost of permits, fees, construction materials, and installation labor. All other associated costs are deemed excluded, including, but not exclusively, the following costs: design, construction document preparation, bidding, sweat equity and construction financing.

Eligible Enhancements: Shall mean the Enhancements identified as eligible in Section 4 herein.

Enhancements: Shall be as defined in Section 4 herein.

Façade: Shall mean the exterior of a building.

Notice to Proceed: A written notice authorizing the Applicant to begin construction as approved.

Policy: Shall mean this Building Improvement Grant Policy.

Property: Shall mean the physical lot and / or building to which Enhancements are being made.

Public Art: Shall mean sculptures, murals, architectural features and similar tangible exhibits, and specifically excludes performing arts.

Staff: The City Manager or their designee.

Section 3.
Eligibility

The following Properties and Businesses are eligible to receive Grants.

3.1. Properties: Only properties meeting the following requirements at the time an Application is submitted shall be eligible to receive Grants as outlined by this Policy:

3.1.1. Within the City: Property must be located within the City's municipal boundaries.

3.1.2. Non-Residentially Zoned: Property must be zoned for uses other than residential uses and the current use of the Property may not be residential.

3.1.3. Tax-Paying Entity: The Property must be subject to the City's Ad Valorem property tax.

3.1.4. Financial Standing: Property shall be in good standing as it relates to taxes or any monies due to the City.

3.1.5. City Liens: Property shall be in good standing as it relates to any liens held by the City.

3.1.6. Ownership: Property owners must provide sufficient proof of ownership.

3.1.7. Code Violations: Property must not have any outstanding code violations.

3.1.8. Frequency: Property must not have received a Grant for the same category of Enhancement (e.g. Façade, Landscaping) in a twelve month period.

3.2. Businesses: Only businesses meeting the following requirements shall be eligible to receive benefits outlined by this Policy:

3.2.1. Financial Standing: The business shall be in good standing as it relates to taxes or any monies due to the City.

3.2.2. Tax-Paying Entity: The business must be a tax-paying entity.

3.2.3. Property Owner Approval: Businesses, if not the owner of the property to be occupied, must provide a copy of their lease agreement and support of the Application from the Property owner prior to approval of the Application.

Section 4.
Enhancements

4.1. Aspirations: As with any policy or regulation, it is difficult to precisely regulate factors that are not easily defined. With that in mind, the following are to be considered aspirations for contemplated Enhancements:

- Enhancements should be compatible with the character and architecture of the individual building and those in proximity;
- Where appropriate, Enhancements may act as a catalyst to create a unique environment;
- Enhancements should make the Property more inviting to the public; and ☐ Enhancements should be functional as well as visually appealing.

4.2. General Enhancement Eligibility: Property Enhancements shall be deemed as eligible or ineligible for the benefits of this Policy as defined below. In general, the following Enhancements, though not exclusively, are ineligible for all Grants:

- Any Enhancement that does not comply with existing ordinances of the City;
- Any Enhancements made prior to the Notice to Proceed;
- Sweat equity or “in-kind” services;
- New construction which is not specifically listed in this Policy as an Eligible Enhancement;
- Any Enhancements to eliminate Code Violations of a Property or Business; ☐ Fees for designing, engineering, surveying, legal services, financing, etc.; or
- Any Enhancements not identified as eligible below. A potential applicant may discuss an enhancement not identified below with City staff to ascertain whether or not the enhancement meets the Purpose and Intent of this Policy. If so, an amendment to this Policy may be placed before the City Council to determine the merits of including a new eligible enhancement.

4.3. Façade Enhancements: The following are Eligible Enhancements except as noted otherwise:

- 4.3.1. Façade Materials: Replacing deteriorated or unsafe façade materials with brick, stone, tile, wood, or siding meeting the City’s masonry requirements and / or architectural standards. Removal of “slip” coverings of prior façade materials and re-establishment of historic façade details. Repointing of mortared joints, replacement or repair of damaged masonry.
- 4.3.2. Cleaning: Pressure washing or sand blasting existing facades, cleaning of tiles.
- 4.3.3. Painting: Scraping, priming and otherwise preparing the surface and painting.
- 4.3.4. Window / Doors: Replacement of or improvements to existing windows or doors that are visible from a public street. New windows and doors matching replaced windows or doors. Replacement of broken glass panes.
- 4.3.5. Awnings / Canopies: Replacement of or improvements to existing awnings or canopies. New awnings or canopies.
- 4.3.6. Historical Restoration: Restoration of architectural details of historic significance and / or removal of elements covering such details.
- 4.3.7. Roof Repair: Replacement or repair of all or portions of the roof.
- 4.3.8. Gutters and Downspouts: Replacement or repair of existing gutters and / or downspouts.
- 4.3.9. Ineligible: Though not an all-inclusive list, the following are specifically not eligible: burglar bars, painting a new building.

4.4. Interior Renovation: The following are Eligible Enhancements except as noted otherwise:

- 4.4.1. Renovations: Renovations that enhance the commercial usability of the building.
 - 4.4.2. Ineligible: Though not an all-inclusive list, the following are specifically not eligible: painting, wallpaper, and other types of aesthetic treatments.
- 4.5. Landscaping: The following are Eligible Enhancements except as noted otherwise:
- 4.5.1. Edging: Providing a perimeter to shrub beds with materials deemed to be of a long life, e.g. brick, stone, concrete, steel.
 - 4.5.2. Shrubs and Trees: Shrubs and / or trees of a variety that are sustainable in the area when combined with removal of existing shrubs and / or trees that are either overgrown or of poor quality. Preference is given to xeriscape approaches using drought-tolerant plant species.
 - 4.5.3. Seasonal Color: Providing one-time planting of annual or perennial flowers in critical areas adequate to provide an appealing impact.
 - 4.5.4. Irrigation: Automatic irrigation system complying with all code requirements. Preference is given to water conservation measures and approaches (e.g. drip irrigation).
 - 4.5.5. Lawn Renovation: Removal or re-establishment of an existing lawn with a desirable type of lawn. (An automatic irrigation system is required with this Enhancement.)
 - 4.5.6. Fencing: Replacement of fencing or installation of new fencing that is visually appealing.
 - 4.5.7. Ineligible: Though not an all-inclusive list, the following are specifically not eligible: landscape pruning, mowing and / or maintenance.
- 4.6. Lighting: The following are Eligible Enhancements:
- 4.6.1. Interior: Lighting of a permanent nature that enhances the commercial viability of a building.
 - 4.6.2. Pedestrian: Increases in lighting in pedestrian areas on or adjacent to the Property, e.g. sidewalks, parking lots.
 - 4.6.3. Accents: Lighting that accentuates exterior features of the building or Property creating a pleasant ambience on the Property.
 - 4.6.4. Signage: Lighting that illuminates signage identifying the business.
- 4.7. Parking / Driveways: The following are Eligible Enhancements except as noted otherwise:
- 4.7.1. Reconstruction: Removal of existing pavement, gravel, curbing, drives, accessibility ramps, etc. and replacement with reconstruction meeting City requirements.
 - 4.7.2. Resurfacing: Re-topping asphalt parking areas.
 - 4.7.3. Restriping: Repainting of parking stall stripes and / or fire lane graphics meeting the City's requirements.
 - 4.7.4. Ineligible: Though not an all-inclusive list, the following are specifically not eligible: Installation, repair or replacement of any surface that is not an all-weather hard surface as required by the City's code of ordinances.

4.8. Pedestrian Amenities: The following are Eligible Enhancements:

4.8.1. Paving: Paving of a unique nature in areas that allow customers to congregate.

4.8.2. Seating Areas: Provisions for seating in areas where customers may congregate before, during or after supporting the business.

4.8.3. Shade: Provisions for shading pedestrian areas to include permanent or temporary canopies, awnings, umbrellas or similar shade structures.

4.8.4. Music: Provisions for permanent installation of fixtures to accommodate providing music in areas where customers congregate.

4.8.5. Trash Receptacles: Trash receptacles establishing or matching a design theme utilized throughout the pedestrian areas.

4.8.6. Play Equipment: Recreational equipment intended for the entertainment of children when placed on private property in close proximity to the primary building.

4.9. Signage: The following are Eligible Enhancements. The replacement of signs that do not conform to current City requirements is a priority for the City.

4.9.1. Replacing Signs: Replacing existing signs, with new signage that complies with all City requirements.

4.10. Code Compliance: The following are Eligible Enhancements:

4.10.1. Public Accessibility: Reconstruction or new construction to comply with public accessibility requirements.

4.10.2. Fire Suppression Systems: Replacement, upgrade, or installation of fire suppression systems in compliance with current codes.

4.11. Demolition: The costs of demolishing and removing existing structures on a Property may be considered for Property Enhancements.

4.12. Public Art: Providing for the placement of Public Art on the Property.

4.13. Participation Limitations: The potential matching Grant for each type of Enhancement would be the lesser of the Maximum Percentage or Maximum Per Enhancement Category Amount. The Applicant is responsible for the remaining costs of the Enhancement and must complete the full Enhancement to be eligible for the matching Grant.

4.13.1. Maximum Percentage: A Maximum Percentage of fifty percent (50%) shall be the maximum percentage of the total cost of any Enhancement that the City will grant the Applicant.

4.13.2. Maximum Per Enhancement Category: A Maximum Amount of five thousand dollars (\$5,000) is the maximum dollar amount to be granted for any category of Enhancement.

4.13.3. Accumulative Maximum Grant: Notwithstanding the Maximum Percentage and Maximum Per Enhancement Category limitations for each type of Enhancement, no Property or Business may receive more than five thousand dollars (\$5,000) in matching Grants during one 12-month period. The following examples are provided to clarify different application scenarios:

- A. Example 1: Applicant desires to do \$12,000 in eligible Landscape Enhancements. By Policy, the maximum Grant allowed by the Max Percentage (50%) would be \$6,000, but the maximum Grant allowed by the Max Per Category would be \$5,000. The lesser of the two is \$5,000 which would be the maximum matching Grant for the \$12,000 landscaping project. Further, within a 12-month period the Applicant cannot receive additional grants for any Enhancements (per Section 4.13.3).
- B. Example 2: Applicant desires to do \$8,000 in eligible Landscape Enhancements. By Policy, the maximum Grant allowed by the Max Percentage (50%) would be \$4,000, and the maximum Grant allowed by the Max Per Category would be \$5,000. The lesser of the two is \$4,000 which would be the maximum matching Grant for the \$8,000 landscaping project. Further, within a twelve-month period the Applicant cannot receive more grants for Landscape Enhancements (per Section 3.1.8), but may apply and receive a second matching Grant, not to exceed \$1,000 (\$5,000 max - \$4,000 Grant) for any Enhancement category *other than* Landscaping.

Section 5. **Grant Priorities**

The City has determined that the following are priorities for the benefits of this Policy. The evaluation of the merits of any Application shall take into consideration whether or not the Application also meets these priorities.

5.1. Preferred Areas: The following areas of the City are areas of priority for implementation of this Policy:

5.1.1. Transportation Corridors including; Saginaw Blvd, Bailey Boswell Rd, Old Decatur Rd, Blue Mound Rd (west side), McLeroy Blvd; and

5.1.2. Downtown areas.

5.2. Preferred Businesses: The following types of businesses are a priority for implementation of this Policy:

5.2.1. Retail;

5.2.2. Restaurants;

5.2.3. Professional Office;

5.2.4. Industrial and manufacturing; and

5.2.5. Any sales-tax generating business.

Section 6.
Administrative Procedures

Following are the Administrative Procedures regarding the Application for and approval of Building Improvement Grants:

6.1. Pre-Submittal: All Applicants are encouraged to meet with Staff prior to preparation of an Application.

Applicants should contact the following to set up a meeting.

Department of Economic Development
333 West McLeroy Blvd, Saginaw, TX 76179
(817) 230-0331

6.2. Application: The submittal of an Application is required prior to any evaluation of the request for Building Improvement Grants. The Application shall be on a form prepared by Staff and available on the City's website or at the location noted in 6.1.

6.2.1. Required Information: The following shall be included with the Application:

- A. Proof of ownership of the Property;
- B. Photographs of the existing Property;
- C. Drawings, renderings, plans of the proposed Enhancements;
- D. Written description of the Enhancements including building materials and color schemes to be used;
- E. Construction Cost estimate; and
- F. If Applicant is not the Property owner:
 - i. Written approval of the Application from the owner;
 - and ii. Copy of the signed lease agreement.

6.2.2. Amendments: Staff may amend the form of the Application as needed to more efficiently evaluate the merits of requested Enhancements.

6.3. Review & Evaluation: Following are criteria to review and evaluate the Application:

6.3.1. Review Criteria:

- A. Completeness of Application: Completeness of the Application; including all required attachments.
- B. Grant Priorities: Whether the Application includes a targeted business classification or whether it is located in a targeted improvement area as defined in Section 5.

- C. Impact: An estimation of the impact that the Enhancements might have, particularly as a catalyst for continued private investment.
- D. Non-funded Improvements: Are the improvements associated with the Grant part of a larger effort to enhance the Property.
- E. Elimination of a Non-Conformity: Do the Enhancements eliminate a legal non-conforming aspect of the Property.

6.3.2. Staff Evaluation and Recommendation: The coordinating Staff member shall convene a team of the appropriate persons to evaluate the Application. Upon review, such team shall prepare a recommendation to forward to the Board.

- A. Site Visit: Prior to formal evaluation of the Application, the Applicant shall allow Staff the opportunity to visit the Property to verify its status prior to any Enhancements.

6.4. Approval: The Board shall make the final decision regarding the merits of the Application and the appropriate Property Enhancement Grant to be given, if any, if funds are available as pre-approved by the Council for the funding period. If approval of the Application requires funds not pre-approved by the Council, the board will prepare a recommendation to forward to the Council for final approval. Upon approval of a matching Grant, the Board shall enter into an Agreement with the Applicant on a form acceptable to the City Attorney. The Agreement, at a minimum, must contain the following: 6.4.1. Enhancements: List the specifications of the proposed Enhancements on the Property.

6.4.2. Access: Provide the City and Staff access to the Property to ensure that the Enhancements or repairs are made according to the specifications and conditions in the Agreement.

6.4.3. Grant: Provide for the procedures of the matching Grant payment.

6.4.4. Recapture Provisions: Provide for the repayment of a Grant if the Applicant or the condition of the Property do not fulfill all obligations required under the Agreement. The City may take any remedy necessary to recover the funds, including filing a lien on the Property.

6.5. Pre-Construction Meeting: If the matching Grant is approved as noted above, and if deemed necessary by Staff, the Applicant must attend a pre-construction meeting with Staff to coordinate any required permits, execute Grant documents, and resolve any questions either party might have.

6.6. Notice to Proceed: Upon approval as noted above, Staff shall prepare and issue a written Notice to Proceed authorizing the Applicant to begin work on the Enhancements. The Notice to Proceed shall in no event be regarded as the issuance or approval of a building permit or any other construction permits.

6.6.1. Required: All Grant documents, including the Agreement with the City, must be executed and all required permits must be received prior to issuance of the Notice to Proceed.

6.6.2. Beginning of Work: All work must begin within sixty (60) days of the issuance of the Notice to Proceed.

6.6.3. Completion of Work: All work for approved projects must be complete within ninety (90) days of the Notice to Proceed unless an Applicant's written request for extension is granted in writing by the Board.

6.7. Construction: All construction shall be in accordance with all requirements for permitting and inspection required by the City.

6.8. Verification: Upon completion and approval of the work by the City, Staff shall verify that the work has been performed as authorized in the approval action.

6.8.1. Documentation: The Applicant shall provide Staff with documentation necessary to determine the Construction Costs of the Enhancements as approved, e.g. copies of paid contractor invoices, receipts or processed checks. Construction Costs not supported by adequate documentation shall not be eligible for reimbursement.

6.9. Payment: Upon verification of compliance with the approval action, Staff shall cause a check to be issued to the Applicant in the approved amount.

6.9.1. Cost Overruns: Any costs above and beyond the amounts approved shall be the responsibility of the Applicant.

Section 7.

Applicant / Owner Certifications

The Application shall include the following certifications which shall be affirmed by the Applicant / Owner by signing the Application.

7.1. Application Accuracy: The information provided in the Application, and all that may have been affixed thereto, is true and correct, and that the City may rely on all of the information therein contained, and all that may have been affixed thereto, as being true and correct.

7.2. Compliance: I (we) certify that I am (we are) solely responsible for all safety conditions and compliance with all safety regulations, building codes, ordinance and other applicable regulations. Neither approval of an Application nor payment of a Grant upon completion of the project shall constitute approval of the project by any City department or Staff or a waiver by the City of any safety regulation, building code, ordinance or other applicable regulation.

7.3. Insurance: I (we) certify that I (we) maintain sufficient insurance coverage for property damage and personal injury liability relating to the project.

7.4. Maintenance: I (we) certify that the Enhancements, once approved by the City shall be maintained for a period of three (3) years from the date of payment. No changes shall be made without prior written approval from the City.

- 7.5. Discretionary Rights: I (we) certify that I (we) acknowledge that the City has the absolute right of discretion in deciding whether or not to approve a matching Grant relative to the Application, whether or not such discretion is deemed arbitrary or without basis in fact including the right to approve or disapprove a Grant on terms and conditions that are contrary to the guidelines of this policy.
- 7.6. Policy Promotion: I (we) authorize the City to use an approved project to promote the merits of this Policy, including but not limited to displaying a sign at the Property or Business during and within thirty (30) days after construction, and using photographs and descriptions of the project in distribution material, press releases, social media and on the City's website.
- 7.7. Indemnification: I (we) certify that I am (we are) solely responsible for overseeing the work, and will not seek to hold the City, the Board, and / or their agents, employees, officers, and / or directors liable for any property damage, personal injury, or other loss related in any way to this Policy, and by submission of an Application, agree to indemnify the City, the Board, and / or their agents, employees, officers, and / or directors from any claims or damages resulting from the project, including reasonable attorney fees.

Section 8. **General Provisions**

- 8.1. Termination: The City has the right to terminate any agreement under this Policy for any reason.
- 8.2. Changes During Construction: If an Applicant seeks to change the scope of their project after a Grant has been approved, the Applicant shall meet with Staff to discuss the desired change. Staff has the authorization to approve minor modifications during construction. Any other desired modification shall be placed before the approving body for reconsideration.
- 8.3. Flexibility: The terms and conditions of this Policy are a guideline for the Board during their deliberation and evaluation. The City reserves the right to modify the terms and conditions herein at any time, including for any pending application, and may approve a Grant on terms and conditions contrary to the guidelines set forth in this policy.
- 8.4. Section or Other Headings: Section or other headings contained in this Policy are for reference purposes only and shall not affect in any way the meaning or interpretation of this Policy.
- 8.5. Severability: In the event that any provision of this Policy is determined to be illegal, invalid, or unenforceable, then, and in that event, it is the intention that the remainder of this Policy shall not be affected thereby.

-- The remainder of this page purposefully left blank. --



City of Saginaw
City Council Memorandum

Prepared By: Janice England

Action regarding Approval of Surplus Auction Contract--Doug Spears, Fire Chief

Meeting	Agenda Group	
July 18th, 2023, 6:00 PM	Consent Agenda	Item: C
Reference File		

BACKGROUND/DISCUSSION:

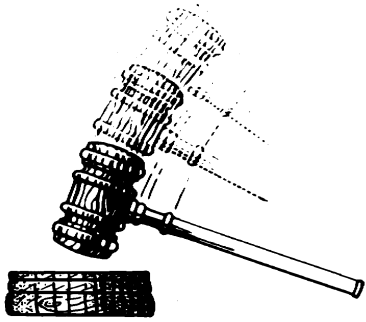
An auction has been scheduled for Saturday, July 22nd to occur at the old fire station building, 400 S Saginaw Blvd with Raven Auction Group conducting the auction. Raven Auction Group has previously been contracted and successfully conducted multiple City of Saginaw surplus auctions. The attached auction contract is a mirror of the previous contracts with the City. The auction items will consist of surplus equipment, appliances and furnishings. While most of the surplus items are a result of the relocation of fire station 1 to the new facility, the auction will include surplus items from other City of Saginaw departments. Raven Auction Group will provide an itemized list of all auction items.

FINANCIAL IMPACT:

As stipulated in the auction contract, Raven Auction Group will receive a specified commission of the gross receipt of all the auction sales. There are no fees or other associated costs to be paid to Raven Auction Group. Proceeds from the auction will go into the City's General Fund.

RECOMMENDATION:

Approval of the contract with Raven Auction Group as presented.



Raven Auction Group LLC

(817) 713-6906

Tommy Lutes, Jr
Professional Auctioneer

AUCTION CONTRACT

This auction agreement is entered into by Raven Auction Group LLC Ft Worth
Auction Company City

Texas, hereinafter referred to as Auctioneers, and City of Saginaw
State

Address 333 W McLeroy

City Saginaw State Texas Phone 817-232-4640

Hereinafter referred to as Owner under the following terms and conditions.

Auctioneers agree to conduct a public auction sale or otherwise sell the following described property belonging to owner. The auction sale to be conducted at **Saginaw Texas Fire Station, 400 US 287 Business, Saginaw TX 76170**

Auction is to be held on 22 thru July 2023

PROPERTY TO BE SOLD

See attachments _____ through _____ for additional property to be sold.

THIS CONTRACT SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

- 1 Owner agrees to pay Auctioneers for the service rendered by Auctioneers a commission of 10% Rolling Stock 15% on Misc. % of the gross receipts of from all sales during the period of this contract whether such sales are made at public auction by private sale or in any other manner. A full commission shall be due and payable to Auctioneers immediately following the completion of each sale whether the sale is made in cash on terms determined by the Owner.
- 2 Auctioneers agree to prepare all advertising material and publicity necessary to advertise and promote attendance of buyers and shall be paid the sum of \$ none for same.
- 3 Auctioneers agree to remit gross proceeds from sale of the property herein above described, less Auctioneers commission, advertising costs, and 'advances, if any, to Owner within a period not exceeding 20 banking days following the date (s) of said auction.
- 4
- 5 Owner hereby agrees to sell the above property to the highest bidder and to deliver to the purchaser Bill of Sale and Titles free of all liens and encumbrance.
- 6 Owner promises and agrees that the above described property will be delivered to sale site prior to sale date, and in the event of a failure of Owner to deliver said property, or if Owner shall breach this contract, said Owner agrees to pay the commission and advertising costs as above provided, said commission to be based on the market value of said property.
- 7 Owner agrees that after the execution of this contract that he will not sell or cause to be sold any of the property described in this agreement, save and except through the Auctioneers, and agrees that he may be restrained from selling such property after the execution of this contract except through the Auctioneers. The Auctioneers have entered into this Agreement relying upon such representations and in consideration thereof, the Owner shall indemnify and save the Auctioneers harmless against any and all claims made by any person, firm or corporation claiming to be a creditor of Owner.
- 8 Auctioneers shall have the right, after receiving their compensation as provided herein, to use the residue of funds to first pay any bonafide liens which are shown in the exhibits attached hereto or which may be brought to their attention and which are not listed in said exhibits.
- 9 Owner warrants that this sale is being held for the purpose of Surplus hereby authorizes and commissions the Auctioneers to so advertise and publicize the above mentioned auction.
- 10 Owner appoints Auctioneers his attorneys in Owner's name and in his behalf, and as fully and to the same extent as Owner could do personally, to execute all necessary deeds, Bill of Sale, conveyances and other instruments of every nature whatsoever necessary or convenient to the carrying out of the power of sale herein granted and the transfer of title to the property herein above described to the purchasers thereof.
- 11 It is specifically understood and agreed that in the event the Owner fails or refuses to carry out the terms of this agreement that the Auctioneers shall then be entitled to the sum of \$ None as liquidated damages as a reimbursement for expense profits which the Auctioneers would have otherwise earned.
- 12 Auctioneers agree to conduct a public auction for Owner, WITHOUT MINIMUM OR RESERVE, at the time and place hereinafter stated. It is further understood that there shall be no "BID INS" or "BUY BACKS" at said auction.
- 13 Auctioneer agrees to provide Transportation to sale site and setup of Auction and all persons for said auction. we will collect and remit all state and local sales taxes in accordance with state law
- 14 Owner agrees to provide: sale site/location.

Approved and Executed this _____ day of July year, 2023

Raven Auction Group LLC

Auction Company

9218 West Fork Rd

Address

Ft Worth Texas 76179

City State Zip

817-713-6906

Phone

City of Saginaw Fire Department

Owner or Agent

333 W. McLeroy

Address

Saginaw Texas 76179

City State Zip

817-232-4640

Phone

Signature

Signature



City of Saginaw
City Council Memorandum

Prepared By: Janice England

Consideration and Action regarding Approval of a Preliminary Plat for Winsome Living, 15.129 acres out of the Benjamin Thomas Survey, Abstract No. 1497, Tract 3A8, City of Saginaw, Tarrant County--Salvador Gonzalez, Management Analyst

Meeting	Agenda Group	
July 18th, 2023, 6:00 PM	Consent Agenda	Item: D
Reference File		

BACKGROUND/DISCUSSION:

The City of Saginaw, Texas has received a formal preliminary plat submission for the 15.129 acres of property out of the Benjamin Thomas Survey, Abstract Number 1497, Tract 3A8, City of Saginaw, Tarrant County, Texas. This project is part of the overall Beltmill Planned Development and is referred to as the Winsome Living Project.

The Development Review Committee has formally reviewed the attached preliminary plat for Winsome Living and have determined that the preliminary plat has met all city standards and requirements for approval.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval.

**CITY OF SAGINAW
PLANNING AND ZONING COMMISSION
APPLICATION FOR CONSIDERATION OF A PLAT**

CASE NUMBER: PZ 0723-02

All information required in the Zoning Ordinance #2002-04 and/or the Subdivision Ordinance #2006-10 of the City of Saginaw must be received in the Community Development Office by 12:00 noon on the 28th day (always a Tuesday) prior to the Planning and Zoning Commission meeting.

All applications must be accompanied by 6 prints, 1 submittal, 30 prints after staff approval, 22" X 34". These must be folded to 8½" x 11" so that the title block or other identifying information is shown on the front. Plats shall be drawn at a scale of 1" = 100' or larger. The original mylar shall also accompany copies of any final plat.

The office personnel will strictly adhere to the submittal deadline date and time. THERE WILL BE NO EXCEPTIONS. Failure to submit the appropriate signed applications, required information, engineering details, or payment of the required fees will result in refusal of the application. The application is not considered complete until all requirements are met.

Acceptance of an application IS NOT A GUARANTEE that an applicant's case will be scheduled for a SPECIFIC AGENDA DATE. After reviewing the application the office personnel will contact the applicant for any required corrections. The agenda date will be set after compliance by the applicant of all the requirements contained in the City of Saginaw's Zoning Ordinance and Sub Division Ordinance.

<p>REQUEST FOR CONSIDERATION OF</p> <p>PRELIMINARY PLAT (<input checked="" type="checkbox"/>) FINAL PLAT (<input type="checkbox"/>) REPLAT (<input type="checkbox"/>) AMENDED PLAT (<input type="checkbox"/>)</p>

LEGAL DESCRIPTION: *(fill in the one that applies)* (Tract 3A8 - survey)

LOT: 1 & 2 BLOCK: A ADDITION: _____

TRACT: _____ ABSTRACT 1497 SURVEY: B. THOMAS SURVEY
(IF LEGAL DESCRIPTION IS TOO LONG ATTACH A COMPLETE COPY)

ADDRESS and/ or LOCATION OF PROPERTY: SOUTHWEST QUADRANT OF BELTMILL PKWY AND MILLSTONE ROAD

NAME OF PROPOSED DEVELOPMENT: WINSOME LIVING AT BELTMILL

TOTAL ACREAGE OF PROPERTY: LOT 1 - 12.944 AC & LOT 2 - 2.185 (15.129 acres)
(use additional sheets and attach if necessary)

I hereby certify that I will follow all Ordinances as set forth by the city of Saginaw with respect to my Development and understand that copies of the Zoning Ordinance and Subdivision Ordinance are available for my purchase. I further understand that the payment of the required fees does not in any way guarantee approval of my request or obligate the city in any way to refund said fees.

OWNER'S SIGNATURE: [Signature] PHONE #: _____

and/or OPTION HOLDER: _____ PHONE #: _____

OWNER'S NAME:(Please Print) FORT WORTH MF LP

OWNER'S ADDRESS [Redacted]

APPLICANT'S SIGNATURE: _____ PHONE #: _____

APPLICANT'S NAME: FORT WORTH MF LP

APPLICANT'S ADDRESS [Redacted]

FOR CITY USE ONLY DO NOT WRITE BELOW THIS LINE		
RECEIVED BY: <u>SVT</u>	DATE: <u>01/19/23 (1st Sub.)</u>	TIME: <u>[Redacted]</u>
FEE FOR APPLICATION: <u>\$575.65</u>	RECEIPT #: <u>179471</u>	
SUBMITTED INFORMATION REVIEWED BY: <u>DRC, SVT, SG, MH</u>		
PLANNING AND ZONING COMMISSION MEETING DATE: <u>07/11/23</u>		
ACTION TAKEN: _____		
CITY COUNCIL MEETING DATE: <u>07/18/23</u>		
ACTION TAKEN: _____		

**BOWMAN CONSULTING GROUP LTD.
WACO PETTY CASH**

01-22

DATE 1-17-23

PAY TO THE ORDER OF City of Saginaw \$ 575.65

Five hundred seventy five and 65/100 DOLLARS

BANK OF AMERICA

PLAT (Preliminary)

FOR [REDACTED]

**CITY OF SAGINAW
GENERAL FUNDS
SAGINAW, TEXAS**

Date 01/19/23

Name Wansong Living (Bowman)

Address _____

CASH _____ M.O. _____ CHECK # [REDACTED]

GSALE - Garage Sale Permit		
PDACC - Accident Report		
PDANI - Animal Control		
PERBL - Building Permit		
PEREL - Electrical, Mechanical, Plumbing Permit		
PERMI - Business or Contractor Registration		
PERMI - <u>PLAT</u>	<u>575</u>	<u>65</u>
TOTAL	<u>575</u>	<u>65</u>

Received By: SHT

OFFICE COPY

179471



LOCATION MAP NOT TO SCALE

PLAN NOTES:
1. The book of plat maps for this plan is ORD NORTH as conditioned by...

GENERAL NOTES:
1. A plat for the City of Denton to be recorded by the City...

STATEMENT OF JURISDICTION

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:
I, JAMES H. HANSEN, REGISTERED PROFESSIONAL LAND SURVEYOR...

ROBERT A. HANSEN
JAMES H. HANSEN
REGISTERED PROFESSIONAL LAND SURVEYOR

DATE:
STATE OF TEXAS
COUNTY OF TARRANT

PRELIMINARY PLAN FOR THE PROJECT OF TRACT
PROPERTY PUBLIC AND FOR THE PROJECT OF TRACT

LOT TABLE
LOT 1 COMMON AREA 1
12.944 ACRES 2.184 ACRES
563,859 SQ.FT. 95,175 SQ.FT.

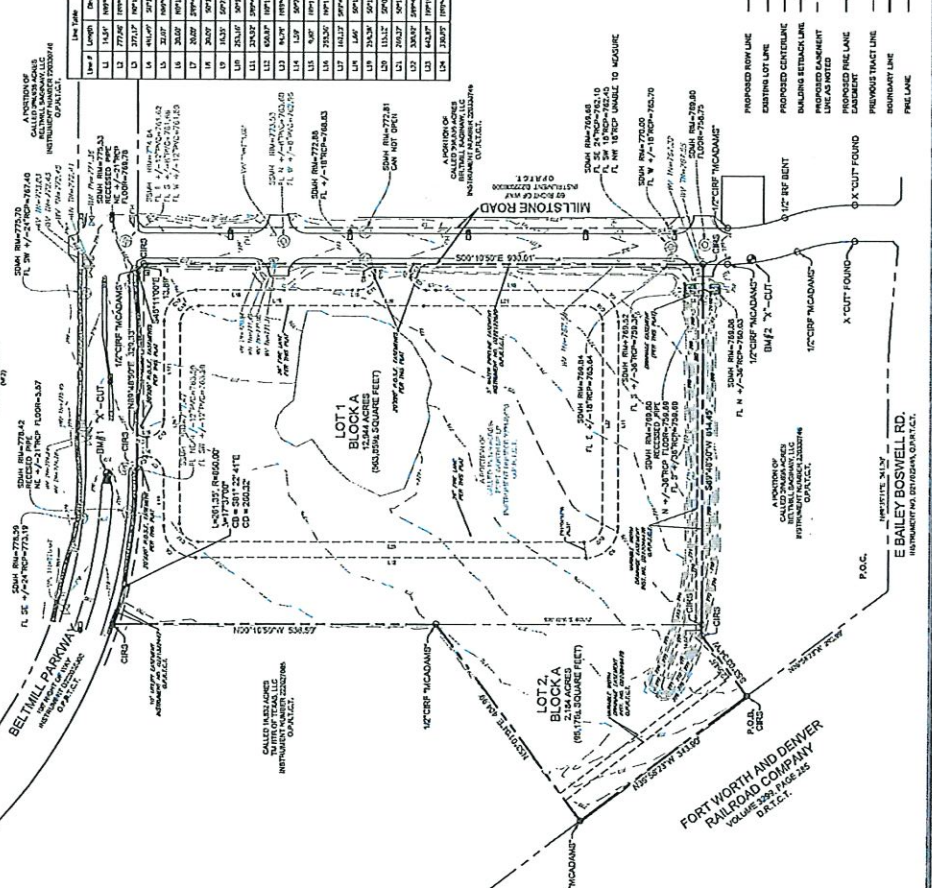
PRELIMINARY PLAN
WINSOME LIVING AT BELTMILL
LOT 1 & COMMON AREA 1, BLOCK A

Bowman
1208 West 10th Street, Suite 202
Denton, Texas 76201
Phone: 767-1444

ELEVATIONS ARE BASED ON THE NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD83)
THE "UP" POINT ON THE FACE OF AN ADJACENT UTILITY...

THE PLANNING AND ZONING COMMISSION OF DENTON, TEXAS ON BEHALF OF THE CITY COUNCIL OF DENTON, TEXAS HAS APPROVED CONDITIONAL APPROVAL OF THIS PRELIMINARY PLAN...

THE CITY COUNCIL OF DENTON, TEXAS ON BEHALF OF THE CITY COUNCIL OF DENTON, TEXAS HAS APPROVED CONDITIONAL APPROVAL OF THIS PRELIMINARY PLAN...



SCALE: 1" = 100'

LEGEND
SEE RECORD, TARRANT COUNTY, TEXAS
OFFICIAL PUBLIC RECORD, TARRANT COUNTY, TEXAS
PLAN RECORD, TARRANT COUNTY, TEXAS

PLAT SUBMITTER LEGAL DESCRIPTION
SECTION 5, CITY OF TARRANT
THE CITY OF TARRANT, TEXAS, BEING THE OWNER OF A 15.129 ACRE TRACT OF LAND SHOWN WITHIN THE...



Winsome Living Preliminary Plat

Date: July 11, 2023

To: Chairman and Members of the Planning and Zoning Commission

From: Susy Victor-Trevino, Planning Manager

Subject: Consideration and Action Regarding Approval of a Preliminary Plat for the 15.129 acres of property of the Benjamin Thomas Survey, Abstract Number 1497, Tract 3A8, City of Saginaw, Tarrant County, Texas.

Background/Discussion:

The City of Saginaw, Texas has received a formal preliminary plat submission for the 15.129 acres of property of the Benjamin Thomas Survey, Abstract Number 1497, Tract 3A8, City of Saginaw, Tarrant County, Texas. This project is part of the overall Beltmill Planned Development and is referred to as the Winsome Living Project.

The Development Review Committee has formally reviewed the attached preliminary plat for Winsome Living and have determined that the preliminary plat has met all city standards and requirements for approval.

Staff Recommendation:

Staff recommends approval.

Attachments:

Preliminary Plat Application, Preliminary Plat

**MINUTES OF A REGULAR MEETING AND PUBLIC HEARING
OF THE CITY OF SAGINAW
PLANNING AND ZONING COMMISSION
HELD AT THE CITY OF SAGINAW CITY HALL
333 WEST MCCLEROY BOULEVARD
July 11, 2023**

Present at the Meeting:

Chairman	Place No. 2	William Barngrover
Member	Place No. 3	Phillip Allen
Vice-Chairman	Place No. 5	Jason LaBruyere
Alternate Member	Alt. No. 1	David Kraus
Alternate Member	Alt. No. 2	Lainey Wood
City Attorney		Rachel Raggio
Planning Manager		Susy Victor-Trevino

Absent from the Meeting:

Member	Place No. 1	Brent Wooten
Member	Place No. 4	Ed Larson

Visitors at the Meeting:

Benson Scott
Brian Boro
Coltyn Cupp

(1) Call to Order

Chairman William Barngrover called the meeting to order at 6:00 P.M.

(2) Roll Call to Establish Quorum

Chairman Barngrover called roll. The quorum will consist of Chairman Barngrover, Vice-Chairman Jason LaBruyere, Members Allen, Alternate Members Kraus and Wood.

(3) Audience Participation

Chairman Barngrover explained the procedures for audience participation.

(4) Approval of Minutes

The minutes of a regular meeting on June 27, 2023 were presented for approval. A motion was made by Member Allen with a second by Vice Chairman LaBruyere to approve the minutes for June 27, 2023. Motion carried unanimously.

For: Chairman Barngrover, Vice Chairman LaBruyere
Member Allen, Alternate Members Kraus and Wood

Against: None

Absent: Members Wooten and Larson

(5) PZ 0723-01

PUBLIC HEARING

Consideration and Action Regarding a Specific Use Permit (SUP) to allow the Construction and Use of a Carport on Property Located at 1145 West Hills Terrace in Saginaw, Texas.

Chairman Barngrover opened a public hearing at 6:03 p.m.

Susy Victor-Trevino, Planning Manager, briefed the Commission on the background of the item. She explained that the applicant had previously gone before the P&Z Commission in February 2023; however, at the time, the newly adopted process for carports had just been implemented and some of the directions were unclear. In order to dissolve the confusion from the first application, staff has worked with the applicant to ensure that the City's expectations were more clearly explained in order to rectify the plans to meet the City's standards. The applicant and owner have since refilled the required documentation and have included updated samples of what they are envisioning for their project. She shared that Mr. Larry Little, Chief Building Official, was unable to attend due to unforeseeable circumstances but that he wanted the Commission to know that he is in support of the new design.

Mr. Colton Cupp from Warrior Contracting addressed the Commission and highlighted the key changes in the design. He also answered questions the Commission had.

Chairman Barngrover closed the public hearing at 6:06 p.m.

A motion was made by Vice Chairman LaBruyere with a second by Member Allen to a recommend approval of an Ordinance of the City of Saginaw, Texas, regarding a request for a Specific Use Permit (SUP) to allow the Construction and Use of a Carport on Property Located at 1145 West Hills Terrace in Saginaw, Texas.

For: Chairman Barngrover, Vice Chairman LaBruyere
Member Allen and Alternate Members Kraus

Against: None

Absent: Members Wooten, Larson, and Alternate Member Wood

(6) PZ 0723-02

Consideration and Action Regarding Approval of a Preliminary Plat for the 15.129 acres of property out of the Benjamin Thomas Survey, Abstract Number 1497, Tract 3A8, City of Saginaw, Tarrant County, Texas. (Per TAD)

Susy Victor-Trevino, Planning Manager, briefed the Commission on the background of the item. She highlighted that the Development Review Committee has thoroughly reviewed the preliminary plat submittal and has determined that the plat is in conformance with all City and State standards and regulations. She also answered questions that the Commission had.

Mr. Brian Boro, P.E. from Bowman Engineering, also briefly introduced his item and answered questions the Commission had.

A motion was made by Alternate Member Kraus with a second by Member Allen to a recommend approval of the Preliminary Plat for the 15.129 acres of property out of the Benjamin Thomas Survey, Abstract Number 1497, Tract 3A8, City of Saginaw, Tarrant County, Texas. (Per TAD)

For: Chairman Barngrover, Vice Chairman LaBruyere
Member Allen, Alternate Members Kraus and Wood

Against: None

Absent: Members Wooten and Larson

(7) Staff Report

A. Discussion of Residential, Commercial, Industrial, and City Capital Projects

B. Update Commission of City Council Action on Previous Cases

Planning Manager Victor-Trevino reviewed current projects under construction in the City and Planning & Zoning items.

(8) EXECUTIVE SESSION

1 § 551.071. Consultation with Attorney. The Planning and Zoning Commission may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the Planning and Zoning Commission seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any Posted Item

No executive session was held.

(9) Adjournment

Motion was made by Vice-Chairman LaBruyere with a second by Alternate Member Kraus to adjourn the meeting. Motion carried.

For: Chairman Barngrover, Vice Chairman LaBruyere
Member Allen, Alternate Members Kraus and Wood

Against: None

Absent: Members Wooten and Larson

Chairman Barngrover declared the meeting of July 11, 2023 closed at 6:20 p.m.

APPROVED:

Chairman

ATTEST:

Susy Victor-Trevino,
Planning Manager/Recording Secretary



City of Saginaw
City Council Memorandum

Prepared By: Janice England

Consideration and Action regarding Award of Bid for East Cement Creek Channel Reconstruction Phase 2 Project--Randy Newsom, Director of Public Works

Meeting	Agenda Group	
July 18th, 2023, 6:00 PM	Consent Agenda	Item: E
Reference File		

BACKGROUND/DISCUSSION:

Bids for the East Cement Creek Channel Reconstruction Phase 2 Project were opened on July 11, 2023. A total of four (4) bids were received. Kimley-Horn and Associates has reviewed the bids and determined that Humphrey & Morton Construction is the lowest responsive bidder. The amount of their total base bid was \$1,335,379. A bid tabulation sheet is included in the attachments.

FINANCIAL IMPACT:

The financial impact will be \$1,335,379. Funds are available in the Drainage Utility Fund for this expenditure.

RECOMMENDATION:

Staff recommends approval of the award of the bid to Humphrey & Morton Construction as presented.



July 13, 2023

Mr. Randy Newsom
City of Saginaw
205 Brenda Lane
Saginaw, TX 76179

Re: East Cement Creek Channel Reconstruction Phase 2
KHA No. 061003136

Dear Mr. Newsom:

On July 11, 2023, the City of Saginaw received bids for the East Cement Creek Channel Reconstruction Phase 2 project. The following bid proposals were received:

Contractor	Total Base Bid	Total Additive Alternate Bid	Total Base Bid + Additive Alternate Bid
Humphrey & Morton Construction	\$1,335,379.00	\$ -1,585.00	\$1,333,794.00
C Green Scaping, LP	\$1,336,979.00	\$ -630.00	\$1,336,349.00
Iron T Construction, Inc.	\$1,785,500.00	\$ 0.00	\$1,785,500.00
JR West Texas Concrete LLC	\$2,385,450.00	\$ -1,650.00	\$2,385,450.00

Kimley-Horn and Associates, Inc. (KHA) has reviewed the lowest bidder's qualifications and has verified that the Contractor's bonding company is licensed in the State of Texas. Based on these reviews, it appears that Humphrey & Morton Construction Company, Inc. is the lowest responsive bidder. KHA recommends award of the Total Base Bid only of \$1,335,379.00.

Kimley-Horn's Opinion of Probable Construction Cost (OPCC) of the base bid is \$1,570,000.00.

Enclosed is a copy of the bid tabulation for your reference. Thank you for the opportunity to be of service to the City of Saginaw.

Should you have any questions or comments, please to not hesitate to contact me.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.
TBPE No. F-928

Misty Christian, P.E.

Enclosure

Copy to: Mr. Gabe Reaume, City Manager, City of Saginaw
Mr. Lee Howell, Assistant City Manager, City of Saginaw

BID TABULATION

KIMLEY-HORN AND ASSOCIATES, INC.

CHECKED BY: Misty Christian
Misty Christian, PE, CFM, 07/11/2023

Owner: City of Saginaw				BIDDER 1		BIDDER 2		BIDDER 3		BIDDER 4		
Job No.: 061003136				Humphrey & Morton Construction Company, Inc. P.O. Box 8057 Fort Worth, TX 76124		C. Green Scaping, LP 2401 Handley Ederville Rd. Fort Worth, TX 76179		Iron T Construction, Inc. 2512 Patton Dr. Melissa, TX 75454		JR West Texas Concrete, LLC P.O. Box 230 Rice, TX 75155		
Project: East Cement Creek Channel Reconstruction Phase 2												
Date: July 11, 2023												
Item No.	Item Description	Quantity	Unit	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	
Base Bid - East Cement Creek Channel Reconstruction Phase 2												
1	Mobilization, Bonding and Insurance	1	LS	\$38,362.00	\$38,362.00	\$43,000.00	\$43,000.00	\$266,500.00	\$266,500.00	\$265,000.00	\$265,000.00	
2	Temporary Erosion, Sedimentation and Water Pollution Prevention Plan	1	LS	\$8,947.00	\$8,947.00	\$22,700.00	\$22,700.00	\$15,000.00	\$15,000.00	\$25,000.00	\$25,000.00	
3	Remove and Dispose of Trees (Clearing and Grubbing)	1	LS	\$10,997.00	\$10,997.00	\$11,600.00	\$11,600.00	\$30,000.00	\$30,000.00	\$22,500.00	\$22,500.00	
4	General Site Preparation (All Removals Unless Otherwise Noted)	1	LS	\$44,634.00	\$44,634.00	\$36,759.00	\$36,759.00	\$250,000.00	\$250,000.00	\$60,000.00	\$60,000.00	
5	Embankment	350	CY	\$10.00	\$3,500.00	\$67.00	\$23,450.00	\$50.00	\$17,500.00	\$115.00	\$40,250.00	
6	Excavation (not including excavation for Precast Modular Block Wall)	1,100	CY	\$26.00	\$28,600.00	\$38.00	\$41,800.00	\$25.00	\$27,500.00	\$45.00	\$49,500.00	
7	Asphalt Repair	100	SY	\$68.00	\$6,800.00	\$158.00	\$15,800.00	\$50.00	\$5,000.00	\$120.00	\$12,000.00	
8	Concrete Pavement Repair	100	SY	\$89.00	\$8,900.00	\$147.00	\$14,700.00	\$50.00	\$5,000.00	\$180.00	\$18,000.00	
9	Precast Modular Block Wall System	7,300	SF	\$85.70	\$625,610.00	\$81.20	\$592,760.00	\$90.00	\$657,000.00	\$160.00	\$1,168,000.00	
10	8" Thick Reinforced Concrete Channel Bottom	1,350	SY	\$153.60	\$207,360.00	\$98.00	\$132,300.00	\$220.00	\$297,000.00	\$135.00	\$182,250.00	
11	Uniform Rock Base (6" Depth, No. 57 or No. 67 Stone) for Channel and Access Ramp and Flume	1,350	SY	\$31.40	\$42,390.00	\$41.00	\$55,350.00	\$10.00	\$13,500.00	\$60.00	\$81,000.00	
12	Reinforced Concrete Flume	20	SY	\$206.00	\$4,120.00	\$88.00	\$1,760.00	\$220.00	\$4,400.00	\$200.00	\$4,000.00	
13	18" Curb and Gutter	400	LF	\$34.20	\$13,680.00	\$50.00	\$20,000.00	\$75.00	\$30,000.00	\$70.00	\$28,000.00	
14	Retaining Wall for Access Ramp (Includes Footing, Backfill and Drainage)	60	CY	\$951.00	\$57,060.00	\$1,120.00	\$67,200.00	\$300.00	\$18,000.00	\$1,800.00	\$108,000.00	
15	Retaining Wall for Channel Transition (Includes Footing, Backfill and Drainage)	70	CY	\$990.00	\$69,300.00	\$1,010.00	\$70,700.00	\$300.00	\$21,000.00	\$1,800.00	\$126,000.00	
16	18" Reinforced Concrete Pipe Class III	25	LF	\$114.00	\$2,850.00	\$124.00	\$3,100.00	\$100.00	\$2,500.00	\$170.00	\$4,250.00	
17	24" Reinforced Concrete Pipe Class III	30	LF	\$126.00	\$3,780.00	\$178.00	\$5,340.00	\$125.00	\$3,750.00	\$200.00	\$6,000.00	
18	6' Tall Chain Link Fence	1,400	LF	\$40.00	\$56,000.00	\$36.00	\$50,400.00	\$20.00	\$28,000.00	\$40.00	\$56,000.00	
19	Temporary Fencing (As Needed)	1,500	LF	\$5.40	\$8,100.00	\$8.00	\$12,000.00	\$0.50	\$750.00	\$5.00	\$7,500.00	
20	Remove and Replace Stockade Fence	300	LF	\$48.00	\$14,400.00	\$35.00	\$10,500.00	\$2.00	\$600.00	\$40.00	\$12,000.00	
21	Access Ramp Gate	1	EA	\$3,889.00	\$3,889.00	\$6,800.00	\$6,800.00	\$1,000.00	\$1,000.00	\$4,200.00	\$4,200.00	
22	Flowable Fill (1,500 psi), as needed	100	CY	\$1.00	\$100.00	\$180.00	\$18,000.00	\$165.00	\$16,500.00	\$260.00	\$26,000.00	
23	Sod	2,500	SY	\$8.10	\$20,250.00	\$9.00	\$22,500.00	\$5.00	\$12,500.00	\$8.00	\$20,000.00	
24	Landscaping Restoration Allowance	1	LS	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	
25	Irrigation Restoration Allowance	1	LS	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	
26	Construction Allowance	1	LS	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	
27	8" Concrete Pavement with Integral Curb	50	SY	\$115.00	\$5,750.00	\$169.20	\$8,460.00	\$250.00	\$12,500.00	\$200.00	\$10,000.00	
Total Base Bid - East Cement Creek Channel Reconstruction Phase 2						\$1,335,379.00		\$1,336,979.00		\$1,785,500.00		\$2,385,450.00

Additive Alternate Bid - East Cement Creek Channel Reconstruction Phase 2												
A-1	18" Reinforced Concrete Pipe Class III	-25	LF	\$114.00	-\$2,850.00	\$124.00	-\$3,100.00	\$100.00	-\$2,500.00	\$170.00	-\$4,250.00	
A-2	24" Reinforced Concrete Pipe Class III	-30	LF	\$126.00	-\$3,780.00	\$178.00	-\$5,340.00	\$125.00	-\$3,750.00	\$200.00	-\$6,000.00	
A-3	18" PP Pipe	25	LF	\$89.00	\$2,225.00	\$142.00	\$3,550.00	\$100.00	\$2,500.00	\$140.00	\$3,500.00	
A-4	24" PP Pipe	30	LF	\$94.00	\$2,820.00	\$142.00	\$4,260.00	\$125.00	\$3,750.00	\$170.00	\$5,100.00	
Total Additive Alternate Bid - East Cement Creek Channel Reconstruction Phase 2						-\$1,585.00		-\$630.00		\$0.00		-\$1,650.00



City of Saginaw
City Council Memorandum

Prepared By: Janice England

Consideration and Action regarding Award of Bid for Library Sanitary Sewer and Storm Drain Improvements--Randy Newsom, Director of Public Works

Meeting	Agenda Group	
July 18th, 2023, 6:00 PM	Consent Agenda	Item: F
Reference File		

BACKGROUND/DISCUSSION:

Bids for the Library Sanitary Sewer and Storm Drain Improvements were opened on July 11, 2023. A total a five (5) bids were received. Kimley-Horn and Associates has reviewed the bids and determined that D.T. Contractors, Inc. The amount of their bid was \$751,350. A bid tabulation sheet is included in the attachments.

FINANCIAL IMPACT:

The financial impact will be \$751,350. Funds are available in the Drainage Utility Fund for this expenditure.

RECOMMENDATION:

Staff recommends approval of the award of the bid to D.T. Contractors, Inc. as presented.



July 13, 2023

Mr. Randy Newsom
City of Saginaw
205 Brenda Lane
Saginaw, TX 76179

Re: Library Sanitary Sewer and Storm Drain Improvements
KHA No. 061003136

Dear Mr. Newsom:

On July 11, 2023, the City of Saginaw received bids for the Library Sanitary Sewer and Storm Drain Improvements project. The following bid proposals were received:

Contractor	Total Base Bid	Total Additive Alternate Bid	Total Base Bid + Additive Alternate Bid
D.T. Contractors, Inc.	\$ 751,350.00	\$ 0.00	\$ 751,350.00
Grod Construction, LLC	\$ 771,900.00	\$ 0.00	\$ 771,900.00
RNO Construction, LLC	\$ 791,500.00	\$ -31,500.00	\$ 760,000.00
Atkins Bros. Equipment. Co., Inc.	\$ 997,750.00	\$ 105,000.00	\$ 1,102,750.00
RK Construction, LLC	\$ 1,360,259.80	\$ -54,600.00	\$ 1,305,659.80

Kimley-Horn and Associates, Inc. has reviewed the lowest bidder's qualifications and has verified that the Contractor's bonding company is licensed in the State of Texas. Based on these reviews, it appears that D.T. Contractors, LLC is the lowest responsive bidder.

Kimley-Horn's Opinion of Probable Construction Cost (OPCC) of the base bid is \$880,000.00.

Enclosed is a copy of the bid tabulation for your reference. Thank you for the opportunity to be of service to the City of Saginaw.

Should you have any questions or comments, please to not hesitate to contact me.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.
TBPE No. F-928


Misty Christian, P.E.

Enclosure

Copy to: Mr. Gabe Reaume, City Manager, City of Saginaw
Mr. Lee Howell, Assistant City Manager, City of Saginaw

BID TABULATION

KIMLEY-HORN AND ASSOCIATES, INC.

CHECKED BY: 
Misty Christian, PE, CFM, 07/11/2023

Owner: City of Saginaw	BIDDER 1	BIDDER 2	BIDDER 3	BIDDER 4	BIDDER 5
Job No.: 061003136	D.T. Contractors, Inc. 2614 Causbie Rd. Weatherford, TX 76087	Grod Construction, LLC 889 E. Rock Island Avenue Boyd, TX 76023	RNO Construction, LLC 13722 Indian Wells Rd. Dallas, TX 75253	Atkins Bros. Equipment. Co., Inc. P.O. Box 990 Midlothian, TX 76065	RK Construction, LLC 228 E. Bethel Rd. Coppell, TX 75019
Project: Saginaw Library Sanitary Sewer and Storm Drain Improvements					
Date: July 11, 2023					


Item No.	Item Description	Quantity	Unit	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost
Base Bid - Saginaw Library Sanitary Sewer and Storm Drain Improvements													
1	Mobilization, Bonding and Insurance	1	LS	\$30,000.00	\$30,000.00	\$60,000.00	\$60,000.00	\$50,000.00	\$50,000.00	\$25,000.00	\$25,000.00	\$155,200.00	\$155,200.00
2	Temporary Erosion, Sedimentation and Water Pollution Prevention Plan	1	LS	\$15,000.00	\$15,000.00	\$3,000.00	\$3,000.00	\$7,500.00	\$7,500.00	\$1,000.00	\$1,000.00	\$10,000.00	\$10,000.00
3	Traffic Control and Traffic Control Plan	1	LS	\$25,000.00	\$25,000.00	\$13,500.00	\$13,500.00	\$20,000.00	\$20,000.00	\$1,000.00	\$1,000.00	\$13,600.00	\$13,600.00
4	General Site Preparation (All Removals Unless Otherwise Noted)	1	LS	\$17,250.00	\$17,250.00	\$68,000.00	\$68,000.00	\$10,000.00	\$10,000.00	\$1,000.00	\$1,000.00	\$68,000.00	\$68,000.00
5	Asphalt Repair	1,150	SY	\$135.00	\$155,250.00	\$98.00	\$112,700.00	\$155.00	\$178,250.00	\$75.00	\$86,250.00	\$204.00	\$234,600.00
6	Concrete Pavement Repair	200	SY	\$110.00	\$22,000.00	\$181.00	\$36,200.00	\$100.00	\$20,000.00	\$95.00	\$19,000.00	\$250.00	\$50,000.00
7	18" Curb and Gutter	300	LF	\$47.00	\$14,100.00	\$61.00	\$18,300.00	\$70.00	\$21,000.00	\$100.00	\$30,000.00	\$30.60	\$9,180.00
8	24" Reinforced Concrete Pipe Class III	1,050	LF	\$235.00	\$246,750.00	\$150.00	\$157,500.00	\$165.00	\$173,250.00	\$300.00	\$315,000.00	\$302.00	\$317,100.00
9	6" Storm Drain Manhole	2	EA	\$6,500.00	\$13,000.00	\$10,600.00	\$21,200.00	\$10,000.00	\$20,000.00	\$10,000.00	\$20,000.00	\$10,527.40	\$21,054.80
10	Sod	100	SY	\$18.00	\$1,800.00	\$31.00	\$3,100.00	\$30.00	\$3,000.00	\$40.00	\$4,000.00	\$10.00	\$1,000.00
11	10" SDR-26 Sanitary Sewer Pipe	1,150	LF	\$72.00	\$82,800.00	\$130.00	\$149,500.00	\$150.00	\$172,500.00	\$310.00	\$356,500.00	\$333.50	\$383,525.00
12	4" Sanitary Sewer Manhole (all depths)	5	EA	\$8,200.00	\$41,000.00	\$11,500.00	\$57,500.00	\$10,000.00	\$50,000.00	\$15,000.00	\$75,000.00	\$6,000.00	\$30,000.00
13	5" Drop Sanitary Sewer Manhole (all depths)	1	EA	\$9,300.00	\$9,300.00	\$14,000.00	\$14,000.00	\$12,000.00	\$12,000.00	\$17,000.00	\$17,000.00	\$15,000.00	\$15,000.00
14	Sanitary Sewer Service	3	EA	\$1,450.00	\$4,350.00	\$2,000.00	\$6,000.00	\$3,000.00	\$9,000.00	\$2,000.00	\$6,000.00	\$3,000.00	\$9,000.00
15	16" DR-18 PVC C-900	50	LF	\$565.00	\$28,250.00	\$300.00	\$15,000.00	\$200.00	\$10,000.00	\$300.00	\$15,000.00	\$200.00	\$10,000.00
16	Ductile Iron Fittings	1	TON	\$18,000.00	\$18,000.00	\$9,000.00	\$9,000.00	\$10,000.00	\$10,000.00	\$4,000.00	\$4,000.00	\$7,000.00	\$7,000.00
17	Construction Allowance	1	LS	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
18	Pavement Markings	1	LS	\$7,500.00	\$7,500.00	\$7,400.00	\$7,400.00	\$5,000.00	\$5,000.00	\$2,000.00	\$2,000.00	\$6,000.00	\$6,000.00
Total Base Bid - Saginaw Library Sanitary Sewer and Storm Drain Improvements					\$751,350.00		\$771,900.00		\$791,500.00		\$997,750.00		\$1,360,259.80

Additive Alternate Bid - Saginaw Library Sanitary Sewer and Storm Drain Improvements													
A-1	24" Reinforced Concrete Pipe Class III	-1,050	LF		\$0.00	\$150.00	-\$157,500.00	\$165.00	-\$173,250.00	\$300.00	-\$315,000.00	\$302.00	-\$317,100.00
A-2	24" PP Pipe	1,050	LF		\$0.00	\$150.00	\$157,500.00	\$135.00	\$141,750.00	\$400.00	\$420,000.00	\$250.00	\$262,500.00
Total Additive Alternate Bid - Saginaw Library Sanitary Sewer and Storm Drain Improvements					\$0.00		\$0.00		-\$31,500.00		\$105,000.00		-\$54,600.00

Contractor calculation error

BID TABULATION

KIMLEY-HORN AND ASSOCIATES, INC.

CHECKED BY: 
Misty Christian, PE, CFM, 07/11/2023

Owner: City of Saginaw	BIDDER 1	BIDDER 2	BIDDER 3	BIDDER 4	BIDDER 5
Job No.: 061003136	D.T. Contractors, Inc. 2614 Causbie Rd. Weatherford, TX 76087	Grod Construction, LLC 889 E. Rock Island Avenue Boyd, TX 76023	RNO Construction, LLC 13722 Indian Wells Rd. Dallas, TX 75253	Atkins Bros. Equipment. Co., Inc. P.O. Box 990 Midlothian, TX 76065	RK Construction, LLC 228 E. Bethel Rd. Coppell, TX 75019
Project: Saginaw Library Sanitary Sewer and Storm Drain Improvements					
Date: July 11, 2023					

Item No.	Item Description	Quantity	Unit	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost
Base Bid - Saginaw Library Sanitary Sewer and Storm Drain Improvements													
1	Mobilization, Bonding and Insurance	1	LS	\$30,000.00	\$30,000.00	\$60,000.00	\$60,000.00	\$50,000.00	\$50,000.00	\$25,000.00	\$25,000.00	\$155,200.00	\$155,200.00
2	Temporary Erosion, Sedimentation and Water Pollution Prevention Plan	1	LS	\$15,000.00	\$15,000.00	\$3,000.00	\$3,000.00	\$7,500.00	\$7,500.00	\$1,000.00	\$1,000.00	\$10,000.00	\$10,000.00
3	Traffic Control and Traffic Control Plan	1	LS	\$25,000.00	\$25,000.00	\$13,500.00	\$13,500.00	\$20,000.00	\$20,000.00	\$1,000.00	\$1,000.00	\$13,600.00	\$13,600.00
4	General Site Preparation (All Removals Unless Otherwise Noted)	1	LS	\$17,250.00	\$17,250.00	\$68,000.00	\$68,000.00	\$10,000.00	\$10,000.00	\$1,000.00	\$1,000.00	\$68,000.00	\$68,000.00
5	Asphalt Repair	1,150	SY	\$135.00	\$155,250.00	\$98.00	\$112,700.00	\$155.00	\$178,250.00	\$75.00	\$86,250.00	\$204.00	\$234,600.00
6	Concrete Pavement Repair	200	SY	\$110.00	\$22,000.00	\$181.00	\$36,200.00	\$100.00	\$20,000.00	\$95.00	\$19,000.00	\$250.00	\$50,000.00
7	18" Curb and Gutter	300	LF	\$47.00	\$14,100.00	\$61.00	\$18,300.00	\$70.00	\$21,000.00	\$100.00	\$30,000.00	\$30.60	\$9,180.00
8	24" Reinforced Concrete Pipe Class III	1,050	LF	\$235.00	\$246,750.00	\$150.00	\$157,500.00	\$165.00	\$173,250.00	\$300.00	\$315,000.00	\$302.00	\$317,100.00
9	6" Storm Drain Manhole	2	EA	\$6,500.00	\$13,000.00	\$10,600.00	\$21,200.00	\$10,000.00	\$20,000.00	\$10,000.00	\$20,000.00	\$10,527.40	\$21,054.80
10	Sod	100	SY	\$18.00	\$1,800.00	\$31.00	\$3,100.00	\$30.00	\$3,000.00	\$40.00	\$4,000.00	\$10.00	\$1,000.00
11	10" SDR-26 Sanitary Sewer Pipe	1,150	LF	\$72.00	\$82,800.00	\$130.00	\$149,500.00	\$150.00	\$172,500.00	\$310.00	\$356,500.00	\$333.50	\$383,525.00
12	4" Sanitary Sewer Manhole (all depths)	5	EA	\$8,200.00	\$41,000.00	\$11,500.00	\$57,500.00	\$10,000.00	\$50,000.00	\$15,000.00	\$75,000.00	\$6,000.00	\$30,000.00
13	5" Drop Sanitary Sewer Manhole (all depths)	1	EA	\$9,300.00	\$9,300.00	\$14,000.00	\$14,000.00	\$12,000.00	\$12,000.00	\$17,000.00	\$17,000.00	\$15,000.00	\$15,000.00
14	Sanitary Sewer Service	3	EA	\$1,450.00	\$4,350.00	\$2,000.00	\$6,000.00	\$3,000.00	\$9,000.00	\$2,000.00	\$6,000.00	\$3,000.00	\$9,000.00
15	16" DR-18 PVC C-900	50	LF	\$565.00	\$28,250.00	\$300.00	\$15,000.00	\$200.00	\$10,000.00	\$300.00	\$15,000.00	\$200.00	\$10,000.00
16	Ductile Iron Fittings	1	TON	\$18,000.00	\$18,000.00	\$9,000.00	\$9,000.00	\$10,000.00	\$10,000.00	\$4,000.00	\$4,000.00	\$7,000.00	\$7,000.00
17	Construction Allowance	1	LS	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
18	Pavement Markings	1	LS	\$7,500.00	\$7,500.00	\$7,400.00	\$7,400.00	\$5,000.00	\$5,000.00	\$2,000.00	\$2,000.00	\$6,000.00	\$6,000.00
Total Base Bid - Saginaw Library Sanitary Sewer and Storm Drain Improvements					\$751,350.00		\$771,900.00		\$791,500.00		\$997,750.00		\$1,360,259.80

Additive Alternate Bid - Saginaw Library Sanitary Sewer and Storm Drain Improvements													
A-1	24" Reinforced Concrete Pipe Class III	-1,050	LF		\$0.00	\$150.00	-\$157,500.00	\$165.00	-\$173,250.00	\$300.00	-\$315,000.00	\$302.00	-\$317,100.00
A-2	24" PP Pipe	1,050	LF		\$0.00	\$150.00	\$157,500.00	\$135.00	\$141,750.00	\$400.00	\$420,000.00	\$250.00	\$262,500.00
Total Additive Alternate Bid - Saginaw Library Sanitary Sewer and Storm Drain Improvements					\$0.00		\$0.00		-\$31,500.00		\$105,000.00		-\$54,600.00

Contractor calculation error



City of Saginaw
City Council Memorandum

Prepared By: Janice England

Presentation of Renovation Concept Study of John Ed Keeter Building Remodel--Lee Howell, Assistant City Manager

Presentation will detail findings of the Renovation Concept Study and design options for the remodel of the John Ed Keeter building.

Meeting	Agenda Group	
July 18th, 2023, 6:00 PM	Proclamations-Presentations	Item: A
Reference File		

BACKGROUND/DISCUSSION:

At a regular meeting on July 5, 2022, Council approved a Professional Architectural Services agreement with PGAL to conduct a Renovation Concept Study for remodel options of the John Ed Keeter building. Once the new library/senior center is completed the Keeter library will be vacated. This space is much needed for relocation and expansion of several key service components including Public Works Administration, Building Inspections, Code Enforcement, and the City Secretary. The Keeter building would provide a visible and accessible single contact point for the public to obtain permits, file plats, process zoning changes, meet with DRC, request and obtain records, and many other administrative processes.

During the past year, PGAL conducted extensive interviews with numerous City staff, toured current locations of the effected departments, and assessed space and design needs. Michael H. Lloyd, Principal Architect with PGAL, will present potential design options for the remodel.

text placeholder

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A



City of Saginaw
City Council Memorandum

Prepared By: Janice England

Presentation of Flock Safety (Automated License Plate Readers) - Brandon Badovinac, Assistant Police Chief

Hector Soliman-Valdez with Flock Safety will present their Automated License Plate Reader system.

Meeting	Agenda Group	
July 18th, 2023, 6:00 PM	Proclamations-Presentations	Item: B
Reference File		

BACKGROUND/DISCUSSION:

Flock Safety provides an infrastructure-free automatic license plate reading (ALPR) camera system for cities who want to reduce crime within a principled framework. Unlike traditional ALPR, Flock uses Vehicle Fingerprint technology to transform hours of footage into a searchable database to find the single piece of evidence needed, even when a license plate isn't available. It is important to clarify that the Flock ALPR system does not include facial recognition capabilities and does not capture personally identifiable information. The data captured by Flock is owned by each individual agency and Flock will never share or sell the data.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

About Automatic License Plate Readers (ALPR)

The Problem: Violent Crime Is Not Going Away

Nationwide, cities are experiencing a disturbing rise in homicides and violence. The FBI's 2020 Crime Report shows a 30% increase in homicides from 2019 to 2020, the largest single-year increase recorded.

Over two-thirds of the country's most populous cities saw [even more homicides](#) in 2021.

One Solution: Technology that Detects Objective Evidence to Clear More Cases

Automated License Plate Readers (ALPR) capture computer-readable images of license plates and vehicles, allowing officers to compare plate numbers against those of stolen cars or wanted individuals on a crime database like the NCIC.

ALPR devices assist law enforcement in solving crime in two ways:

- Proactive - ALPR devices provide real-time alerts when a vehicle that is stolen or associated with a known suspect is detected.
- Investigative - ALPR cameras help determine whether and which vehicle(s) were at the scene of a crime.

Is ALPR effective ?

According to the National Conference of State Legislatures, when employed ethically and objectively, ALPRs are an effective tool for law enforcement, cutting down on the time required for investigations and acting as a force multiplier. In 2011, a study by the Police Executive Research Forum concluded that ALPRs used by the Mesa, Ariz., Police Department resulted in "nearly 3 times as many 'hits' for stolen vehicles, and twice as many vehicle recoveries."

Communities with ALPR systems report crime reductions of up to 70 percent. In some areas, that included a 60 percent reduction in non-residential burglaries, 80 percent reduction in residential burglary, and a 40 percent reduction in robberies.

ALPR Provides Objective Evidence While Protecting Privacy

ALPR does not include facial recognition capabilities and does not capture personally identifiable information (PII). While eyewitnesses and individual officers are subject to inherent human bias, ALPR cameras capture wholly-objective images of vehicles and license plates, providing a clear and actionable investigative lead.

ALPR Use Cases Include:

- **AMBER Alerts:** License plate readers in metro Atlanta were able to find a vehicle containing a kidnapped one-year-old, who had been taken from his mother at random off the street. The child was recovered unharmed. Some ALPR systems integrate directly with the National Center for Missing and Exploited Children's AMBER Alert system, sending real-time alerts to officers in seconds. [[New information released about 1-year-old's kidnapping](#)]
- **Silver Alerts:** Knoxville Police were able to locate a missing elderly man who suffers from dementia after he drove away in a family vehicle. ALPR technology has helped solve hundreds of Silver Alerts across the country. [[Missing man with dementia found using Flock camera](#)]
- **Firearm violence:** The Las Vegas Trail, a high-crime area in Fort Worth, TX, saw violent crime decrease by 22% in 2021 compared with the first nine months of 2019. Fort Worth Police attributed this drop partially to the license plate reader system implemented in the neighborhood during the same period of time. [[Crime is down 22% in Fort Worth's Las Vegas Trail. How neighbors and police made it safer](#)]
- **Organized theft:** Grafton, a growing village with a bustling retail district, is dealing with increased organized retail theft – Two-thirds of all the crimes reported to Grafton police in 2020 were retail thefts. Grafton Police have implemented a license plate reader system to identify vehicles that have been involved in thefts or have been stolen themselves. In one week alone, they recovered three stolen vehicles with drivers planning to engage in retail theft. [[Losses mount as retailers fight theft rings, accuse online storefronts of doing little to stop resale of stolen goods](#)]

About Flock Safety ALPR

Privacy and Ethics Factsheet

How does Flock Safety keep devices and data secure?

Flock Safety holds itself to the highest level of security. We have implemented the following security policies and features:

- Flock Safety data and footage is encrypted throughout its entire lifecycle. All data is securely stored with AES256 encryption with our cloud provider, Amazon Web Services.
- On-device, data is only stored temporarily for a short time until it is uploaded to the cloud, at which point it is removed automatically from the local device. This means the data is secure from when it is on the Flock Safety device to when it is transferred to the cloud, using a secure connection to Flock Safety servers. While stored in the cloud, all data (both footage and metadata) is fully encrypted at rest.
- Flock Safety defaults to permanently deleting all data after 30 days on a rolling basis, setting a new standard in the industry.

Who has access to data collected by Flock Safety devices?

- Flock Safety's customers own 100% of their data and determine who has access. Flock Safety will never share or sell the data, per our privacy policy.
- With explicit written permission from the customer, Flock Safety does have the ability to grant law enforcement access to specific footage for a short period (24 hours, 48 hours, or however long the customer desires) in the event of an investigation following a crime. Access can only be granted through the approval of the customer.
- Flock Safety has maintenance software in place to measure device performance and image capture quality. This is used to diagnose issues preemptively and schedule service calls in the event of a device malfunction or emergency.

About Flock Safety ALPR

Privacy and Ethics Factsheet

How long does Flock Safety keep data?

- Flock Safety stores footage for only 30 days on a rolling basis by default, after which the footage is automatically hard deleted. The only exception to this is if a democratically-elected governing body or official legislates a different data retention period.

What features do Flock Safety devices have that enable audits and oversight?

- While searching for footage or other evidence on the Flock Safety platform, law enforcement agencies must enter reason codes to verify the legitimacy of the search and create an audit trail.
- Authorized users go through training to properly use our system and communicate with their dispatch teams.
- Flock Safety customers commit not to use the data collected to work with third-party repossession companies, traffic enforcement, revenue collection, unpaid fines, or towing companies. We do not use facial recognition or capture any personally identifiable information such as name, phone number, or address, and we do not work with federal government agencies for immigration enforcement purposes.
- Flock Safety's ALPR Transparency Portal, an optional free feature for all law enforcement customers, is the first public-facing dashboard for law enforcement agencies, city leaders, and local government officials to share policies, usage, and public safety outcomes related to ALPR technology. The ALPR Transparency Portal helps promote transparency and accountability in the use of policing technology in order to build community trust while creating a safer, more equitable society.



flock safety

+ **Saginaw, Texas**

Leverage the future of policing, *now*



flock safety

Our Mission

Eliminate Crime for the **Whole Community**





flock safety

Why Flock Safety?



What we observe:
**the current
reality**

- **Limited Police Resources**
- **Crime is on the rise**
- **Trust is needed more than ever**

What we believe:
the opportunity

- **Technology multiples the force**
- **Capture and distribute objective evidence to the right user**
- **Engage community to support and grow**



flock safety

How does the tech work?



flock safety

When you get Flock you get:

objective, real-time and investigative leads

- Vehicle Fingerprint™ = license plate plus
- **Indiscriminate evidence** from fixed locations
- No people, no facial recognition, no traffic enforcement

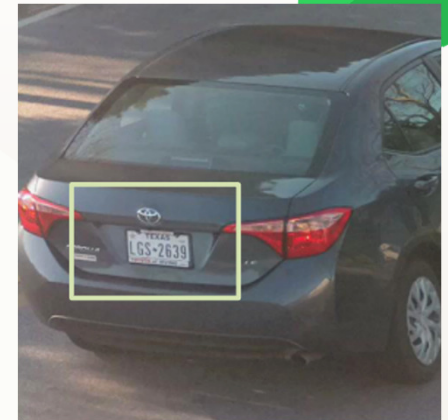


Plate
TX LGS2639



Last Visit
3:15 PM EDT



Make
Toyota



Seen
3 OF 30 DAYS




Color
Gray



What is this tech?

- License plate recognition
- Gathers objective evidence and facts about vehicles, not people
- Alerts police of wanted vehicles
- Used to solve crime
- Adheres to all state laws

What ISN'T this tech?

- Not facial recognition
 - **Not tied to Personal Identifiable information.**
 - Not used for traffic enforcement
 - **Data not stored beyond 30 days → *automatically deletes every 30 days***
- 

How does this technology prevent and eliminate crime?

- **Proactive:** Real Time Alerts when Stolen or Wanted Vehicles enter your City
- **Investigative:** As clearance rates increase, crime rates decrease
- Flock cameras act as a **deterrent**





flock safety

Mitigating risk



Ethics-Driven Innovation

Protecting Privacy

- **Footage owned by Agency/City and will never be sold or shared by Flock**
 - 30 day data retention, then deleted
 - Short retention period ensures that all data not associated with a crime is automatically deleted & unrecoverable
 - **Takes human bias out of crime-solving by detecting objective data, and detecting events that are objectively illegal (ex. Stolen vehicles)**
- **All data is stored securely in the AWS Cloud, with end to end encryption of all data.**
 - **Search reason is required for audit trail**
 - NOT facial recognition software
 - NOT predictive policing
 - **NO Personal Identifiable Information is contained in Flock**
 - **NOT used for traffic enforcement**
 - Not connected to registration data or 3rd party databases (Carfax, DMV)
 - Transparency Portal (optional)
- 

Transparency + Insights

Measure ROI and promote the ethical use of public safety technology

Transparency Portal

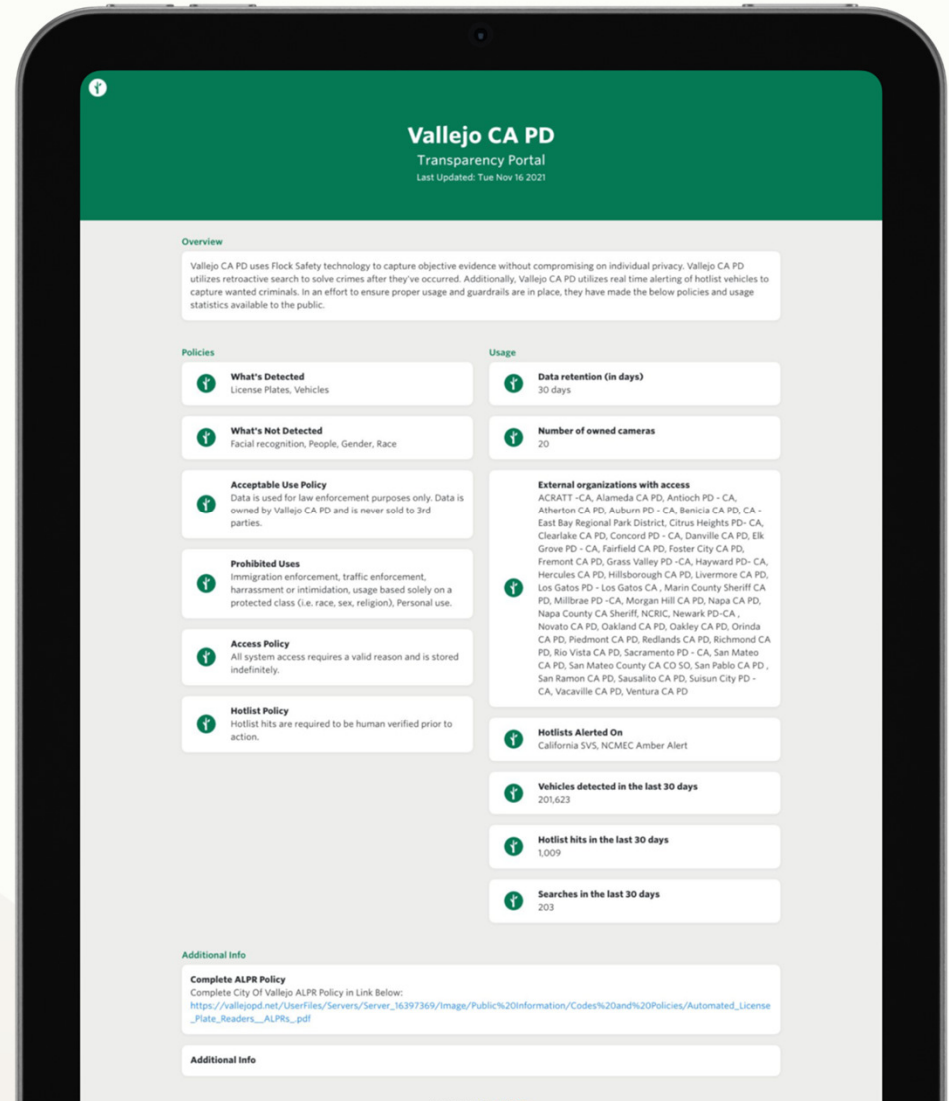
- Customizable for each agency
- Display technology policies
- Publish usage metrics
- Share downloadable Search audits

Insights Dashboard

- Measure crime patterns and ROI
- Audit Search history

Examples

- Click here for [Morgan Hill PD](#)
- Click here for [Vallejo PD](#)





flock safety

**It actually solves and prevents
crime**



Widely Adopted in Texas

- Forney
- East Tawakoni
- Garland
- Kaufman City Constable
- UT Tyler
- Bartonville
- Round Rock
- Williamson Co SO
- Village of Briarcliff

- Paris City
- Tyler
- Grand Prairie
- Windsor Park PID
- Boyd
- **Dallas**
- **Ft. Worth**
- **Houston**
- Sun City
- San Marcos

- Carrollton
- Mansfield
- Northlake
- Odessa
- Lewisville
- North Richland Hills
- Wolfforth
- Denton County Water
- Pflugerville ISD

.....**AND MANY
MORE**



Case Study *Recent Success Story*



Lewisville PD



Lewisville, TX

- Couple was doing some last minute shopping before their wedding, when a **shoplifter** switched out their carts and took the bride to be's purse with their **wedding ring and thousands of dollars in cash**.
- Lewisville PD arrived on scene viewed **store security footage** and was able to get a **clear vehicle description** but not a license plate.
- The officer used that description to **filter for footage in Flock and got a plate**.
- They **set a custom hotlist** alert on that vehicle and **made a stop** where they found the stolen goods.
- The couple saw justice within hours, had a happy wedding the next day and the **thief was arrested**.

Lewisville police officer tracks down stolen wedding rings hours before couple's big day

The couple went to shop for a basket to keep blankets in so their wedding guests could stay warm. But then something cold-hearted happened.



Case Study: *Smash & Grab Robbery*



San Bruno PD



San Bruno, CA

- January 2022 - Five suspects attempt a Smash & Grab at a Jewelry store but are chased off by the owner
- **But here's what didn't make the news...**
- Suspect vehicle identified using Flock
- SBPD thought the suspects would try again, potentially more violently
- **Vehicle placed on a custom hotlist**
- SBPD receives a real time alert that the suspects are returning
- **Officers locate the vehicle within seconds preventing another attempt**

San Bruno jewelry store owner stops attempted smash-and-grab robbery

- ABC 7 News - Bay Area



CASE STUDY *Amber Alert*



CPD



Chamblee, Georgia



Stranger on Stranger Abduction
August 28, 2020

When every second matters, Flock Safety's Machine Vision is Critical

- 12:33 PM ● Amber Alert Issued
- 1:01 PM ● Search Conducted with Flock Safety
- 2:30 PM ● Suspect Vehicle Located
- 5:03 PM ● Felony Stop + Arrest
- 6:00 PM ● Baby Reunited with Mother

flock safety

Thank You



Automated License Plate Readers (ALPRs)

428.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidance for the capture, storage and use of digital data obtained through the use of Automated License Plate Reader (ALPR) technology.

428.2 ADMINISTRATION

The ALPR technology, also known as License Plate Recognition (LPR), allows for the automated detection of license plates. It is used by the Vallejo Police Department to convert data associated with vehicle license plates for official law enforcement purposes, including identifying stolen or wanted vehicles, stolen license plates and missing persons. It may also be used to gather information related to active warrants, homeland security, electronic surveillance, suspect interdiction and stolen property recovery.

All installation and maintenance of ALPR equipment, as well as ALPR data retention and access, shall be managed by the Support Services Bureau Commander. The Support Services Bureau Commander will assign members under his/her command to administer the day-to-day operation of the ALPR equipment and data.

428.2.1 ALPR ADMINISTRATOR

The Support Services Bureau Commander shall be responsible for developing guidelines and procedures to comply with the requirements of Civil Code § 1798.90.5 et seq. This includes, but is not limited to (Civil Code § 1798.90.51; Civil Code § 1798.90.53):

- (a) A description of the job title or other designation of the members and independent contractors who are authorized to use or access the ALPR system or to collect ALPR information.
- (b) Training requirements for authorized users.
- (c) A description of how the ALPR system will be monitored to ensure the security of the information and compliance with applicable privacy laws.
- (d) Procedures for system operators to maintain records of access in compliance with Civil Code § 1798.90.52.
- (e) The title and name of the current designee in overseeing the ALPR operation.
- (f) Working with the Custodian of Records on the retention and destruction of ALPR data.
- (g) Ensuring this policy and related procedures are conspicuously posted on the department's website.

428.3 OPERATIONS

Use of an ALPR is restricted to the purposes outlined below. Department members shall not use, or allow others to use the equipment or database records for any unauthorized purpose (Civil Code § 1798.90.51; Civil Code § 1798.90.53).

- (a) An ALPR shall only be used for official law enforcement business.

Vallejo Police Department

Policy Manual

Automated License Plate Readers (ALPRs)

- (b) An ALPR may be used in conjunction with any routine patrol operation or criminal investigation. Reasonable suspicion or probable cause is not required before using an ALPR.
- (c) While an ALPR may be used to canvass license plates around any crime scene, particular consideration should be given to using ALPR-equipped cars to canvass areas around homicides, shootings and other major incidents. Partial license plates reported during major crimes should be entered into the ALPR system in an attempt to identify suspect vehicles.
- (d) No member of this department shall operate ALPR equipment or access ALPR data without first completing department-approved training.
- (e) No ALPR operator may access department, state or federal data unless otherwise authorized to do so.
- (f) If practicable, the officer should verify an ALPR response through the California Law Enforcement Telecommunications System (CLETS) before taking enforcement action that is based solely on an ALPR alert.

428.4 DATA COLLECTION AND RETENTION

The Support Services Bureau Commander is responsible for ensuring systems and processes are in place for the proper collection and retention of ALPR data. Data will be transferred from vehicles to the designated storage in accordance with department procedures.

All ALPR data downloaded to the server should be stored for a minimum of one year (Government Code § 34090.6) and in accordance with the established records retention schedule. Thereafter, ALPR data should be purged unless it has become, or it is reasonable to believe it will become, evidence in a criminal or civil action or is subject to a discovery request or other lawful action to produce records. In those circumstances the applicable data should be downloaded from the server onto portable media and booked into evidence.

428.5 ACCOUNTABILITY

All data will be closely safeguarded and protected by both procedural and technological means. The Vallejo Police Department will observe the following safeguards regarding access to and use of stored data (Civil Code § 1798.90.51; Civil Code § 1798.90.53):

- (a) All ALPR data downloaded to the mobile workstation and in storage shall be accessible only through a login/password-protected system capable of documenting all access of information by name, date and time (Civil Code § 1798.90.52).
- (b) Members approved to access ALPR data under these guidelines are permitted to access the data for legitimate law enforcement purposes only, such as when the data relate to a specific criminal investigation or department-related civil or administrative action.
- (c) ALPR system audits should be conducted on a regular basis.

For security or data breaches, see the Records Release and Maintenance Policy.

Automated License Plate Readers (ALPRs)

428.6 POLICY

The policy of the Vallejo Police Department is to utilize ALPR technology to capture and store digital license plate data and images while recognizing the established privacy rights of the public.

All data and images gathered by the ALPR are for the official use of this department. Because such data may contain confidential information, it is not open to public review.

428.7 RELEASING ALPR DATA

The ALPR data may be shared only with other law enforcement or prosecutorial agencies for official law enforcement purposes or as otherwise permitted by law, using the following procedures:

- (a) The agency makes a written request for the ALPR data that includes:
 - 1. The name of the agency.
 - 2. The name of the person requesting.
 - 3. The intended purpose of obtaining the information.
- (b) The request is reviewed by the Support Services Bureau Commander or the authorized designee and approved before the request is fulfilled.
- (c) The approved request is retained on file.

Requests for ALPR data by non-law enforcement or non-prosecutorial agencies will be processed as provided in the Records Maintenance and Release Policy (Civil Code § 1798.90.55).

428.8 TRAINING

The Training Manager should ensure that members receive department-approved training for those authorized to use or access the ALPR system (Civil Code § 1798.90.51; Civil Code § 1798.90.53).



City of Saginaw
City Council Memorandum

Prepared By: Janice England

Presentation of the Community & Economic Development Department--Keith C. Rinehart, Director of Community & Economic Development

The Community & Economic Development Department is responsible for the promotion, organization, implementation and evaluation of a wide variety services that include, but are not limited to, the operation of the Recreation Center, Community Center, Senior Citizen's Center, Aquatic Center, Switchyard Food Truck Park, Communications, and Economic Development.

Meeting	Agenda Group	
July 18th, 2023, 6:00 PM	Proclamations-Presentations	Item: C
Reference File		

BACKGROUND/DISCUSSION:

text placeholder

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A



City of Saginaw
City Council Memorandum

Prepared By: Janice England

PUBLIC HEARING--Consideration & Action regarding Recommendation from Planning & Zoning Commission regarding Specific Use Permit to Allow the Construction and Use of a Carport at 1145 West Hills Terrace (Ordinance 2023-21)--Salvador Gonzalez, Management Analyst

Meeting	Agenda Group	
July 18th, 2023, 6:00 PM	Public Hearings	Item: A
Reference File		

BACKGROUND/DISCUSSION:

On October 18, 2022 Council approved Ordinance 2022-08, in an effort to help regulate carports. This ordinance denotes that a specific use permit (SUP) must be obtained in order to install a carport in any residential area within the city.

The owner of 1145 West Hills Terrace, Julie Mankins, has the desire to install a carport on her residential property and has hired Mr. Rande Cupp from Warrior Contracting to construct the carport. The applicant has previously gone before the P&Z Commission in February 2023; however, at the time, the newly adopted process for carports had just been implemented and some of the directions were unclear. In order to dissolve the confusion from the first application, staff has worked with the applicant to ensure that the City's expectations were more clearly explained in order to rectify the plans to meet the City's standards. The applicant and owner have since refiled the required documentation and have included updated samples of what they are envisioning for their project. City staff believes that the updated design meets the intent of the newly adopted carport ordinance.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends that the request regarding a specific use permit (SUP) to allow the construction and use of a carport on property located at 1145 West Hills Terrace in Saginaw, Texas be forwarded for recommendation of approval so forth the structure compliments the existing structure as represented in the application.

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Legals

NOTICE OF PUBLIC HEARING
The White Settlement Economic Development Corporation will hold a Public Hearing on the Fiscal Year 2022-2023 Budget, Tuesday, July 6, 2023 at 6:00 p.m. in the City Council Chambers at 214 Meadow Park Drive, White Settlement, TX 76108. All interested parties are invited to attend.
IPL0128171
Jun 29 2023

CITY OF GRAND PRAIRIE
LEGAL NOTICE
You are hereby notified that the Planning and Zoning Commission will consider the following amendments to the Unified Development Code and Zoning Map of the City of Grand Prairie: SUP-23-06-0021 - Specific Use Permit - The Learning Experience at 1802 S Forum Drive (City Council District 2). Specific Use Permit and Site Plan for a Child Day Care Facility on 1.14 acres. A portion of Lot 1, Block 1, Slink Addition, City of Grand Prairie, Dallas County, Texas, zoned PD-397, within the SH 161 and IH 20 Corridor Overlay Districts, and addressed as 1802 S Forum Drive
SUP-23-05-0019 - Specific Use Permit/Site Plan - Outside Storage on Sandy Ln (City Council District 1). Specific Use Permit for Outside Storage on 3 acres. A portion of Tract 8, James McLaughlin Survey, Abstract No. 848, City of Grand Prairie, Dallas County, Texas, zoned PD-39, within the SH 161 Corridor Overlay District, and addressed as 2730 Sandy Ln.
SUP-23-06-0020 - Specific Use Permit/Site Plan - Bojangles at 3162 S Hwy 161 (City Council District 2). Specific Use Permit and Site Plan for a Restaurant with a Drive-Through on 0.955 acres. Lot 10, Block A, Epic East Towne Crossing Phase II, City of Grand Prairie, Dallas County, Texas, zoned PD-384, within the SH 161 and IH 20 Corridor Overlay Districts, and addressed as 3162 S Hwy 161
ZON-23-04-0016 - Zoning Change/Concept Plan - Copeland Apartments (City Council District 2). Amendment to PD-377 to amend the required front yard setback. Lot 2, Block A, Forum at Sara Jane, City of Grand Prairie, Dallas County, Texas, zoned PD-377, and addressed as 2045 S Forum Dr
For the purpose of considering the effects of such amendments, and in turn making its recommendation to the City Council, the Planning and Zoning Commission will hold a public hearing to consider the application on July 10, 2023, at 6:30 PM, in the Grand Prairie City Council Chambers at City Hall Plaza, 300 W. Main Street. The Grand Prairie City Council will hold a public hearing to consider the application on August 1, 2023, at 6:30 PM, in the Grand Prairie City Council Chambers at City Hall Plaza, 300 W. Main Street. For further information contact the City of Grand Prairie Planning Department (972) 237-8255.
IPL0129164
Jun 29, Jul 9 2023

REQUEST FOR QUALIFICATIONS
RECEIPT OF SUBMITTALS
Statements of Qualifications for professional engineering services for the McCart Avenue and Berry Street Flood Mitigation Project (Project) will be received by the City of Fort Worth Purchasing Office until 2:00 PM. CST, Thursday, August 10, 2023, as further described below:
City of Fort Worth
Purchasing
200 Texas Street
Fort Worth, Texas 76102
Submittals will be accepted by: US Mail, Courier, FedEx or equal, or hand delivery at the address above.
GENERAL DESCRIPTION OF WORK
The major work will consist of the (approximate) following:
* Flood Mitigation Improvement Project Development
* Flood Mitigation Improvement Design
DOCUMENT EXAMINATION AND PROCEDURES
The content may be examined or obtained on-line by visiting the City of Fort Worth's Purchasing Division website at <http://www.fortworthtexas.gov/purchasing/> and clicking on the link to the electronic portal folder on the

REQUEST FOR QUALIFICATIONS
The City of Arlington ("City") is seeking a response to this Request for Qualifications (RFQ) from qualified firms to provide Design-Build services needed for City Tower Elevators Replacement located at 101 S. Mesquite, Arlington, Texas.
This solicitation is being offered under the provisions of the Texas Local Government Code, Sub-Chapter F, "DESIGN-BUILD METHOD, and Section 2267.251, all provisions of which must be complied with by both the City and the selected vendor.
Submittals, in one (1) bound copy and one (1) pdf digital version (on a USB), must be received prior to Thursday, 5:00 p.m., July 20, 2023, to the address below:
CITY OF ARLINGTON
ASSET MANAGEMENT DEPARTMENT
CITY HALL SECOND FLOOR
ATTN: ALF BLANKENHORN, AIA
101 W. ABRAM STREET
MAIL STOP 01-0140
ARLINGTON, TX 76010
lorwave Supplier Portal <https://arlington.tx.lorwave.net/LogIn.aspx>
Vendors must be registered in lorwave to access the RFQ documents. Please register using the link above.
Please note that all Notifications, Releases and Amendments associated with this solicitation will be posted on the City's Supplier Portal. The City of Arlington will make no attempt to contact vendors with updated information. It is the responsibility of each vendor to periodically check the website for any and all notifications, releases and amendments associated with this solicitation.
IPL0128767
Jun 29, Jul 6 2023

NOTICE OF INTENTION TO CERTIFICATE OF OBLIGATION OF THE CITY OF BURLESON, TEXAS
NOTICE IS HEREBY GIVEN that the City Council of the City of Burleson, Texas, at its meeting to commence at

CITY OF SAGINAW
PUBLIC NOTICE
The City of Saginaw Planning and Zoning Commission will conduct a Public Hearing at 6:00 p.m. on July 11, 2023 to consider a request for a specific use permit (SUP) to allow the construction and use of a carport in Saginaw on the property located on 1145 West Hills Terrace Saginaw, Texas 76179. The Saginaw City Council will conduct a Public Hearing at 6:00 p.m. on July 18, 2023 to consider the above-mentioned request for a specific use permit, contingent upon the receipt of a report regarding the specific use permit from the Planning and Zoning Commission. Both meetings will be at the City of Saginaw City Hall located at 333 W. McLeroy Boulevard, Saginaw, Texas, 76179.
FINAL ACTION IS TAKEN BY CITY COUNCIL ON PUBLIC HEARING CASES.
Please direct any question regarding this matter to Salvador Gonzalez Jr., Management Analyst, 817-230-0550.
IPL0129344
Jun 29 2023

NOTICE OF APPLICATION FOR GRANDFATHERED USE PERMIT SUBMITTED TO THE NORTHERN TRINITY GROUNDWATER CONSERVATION DISTRICT
Fuel City Haltom City of 1715 Haltom Rd, TX 76117, applied on March 17, 2023, to the Northern Trinity Groundwater Conservation District for a Grandfathered Use Permit to authorize the operation of a water well system that is screened to the Paluxy layer located at 1715 Haltom Rd, TX 76117 to produce 100,000 gallons of groundwater per year for Commercial purpose of use. For additional information about the application of the permitting process, please call the District's office at (817) 249-2062. The Applicant may be contacted at the above address.
IPL0128941
Jun 29 2023

Request for Expressions of Interest ("RFEI")
The City of Grand Prairie ("City") and the Grand Prairie Local Government Corporation ("LGC") invite all highly qualified developers or firms to submit an expression of interest, or proposal to provide master development

NOTICE OF APPLICATION FOR GRANDFATHERED USE PERMIT SUBMITTED TO THE NORTHERN TRINITY GROUNDWATER CONSERVATION DISTRICT
Ridglea Country Club of 3700 Bernie Anderson Ave, Fort Worth, TX 76116, applied on February 15, 2023, to the Northern Trinity Groundwater Conservation District for two (2) Grandfathered Use Permits to authorize the operation of two (2) water well systems. One screened to the Paluxy layer located at 3901 Ridglea Country Club Dr, Fort Worth, TX 76116 to produce 28,907,633 gallons of groundwater per year, and one screened to the Paluxy layer located at 3700 Bernie Anderson Ave, Fort Worth, TX 76116 to produce 15,346,081 gallons of groundwater per year, both for irrigation purpose of use. For additional information about the application or the permitting process, please call the District's office at (817) 249-2062. The Applicant may be contacted at the above address.
IPL0129338
Jun 29 2023

Request for Expressions of Interest ("RFEI")
The City of Grand Prairie ("City") and the Grand Prairie Local Government Corporation ("LGC") invite all highly qualified developers or firms to submit an expression of interest, or proposal to provide master development

Notice-TABC
Retail Dealer's On-Premise License (BE)
La Guera Street Tacos
5312 Park Springs Blvd Ste 100
Arlington, TX 76010
La Guera Street Tacos LLC
Esmeralda Padilla
Caroline Padilla
IPL0129448
Jun 29-30 2023

NOTICE OF PUBLIC HEARING
CITY OF ROANOKE
V-2023-03
Roanoke Zoning Board of Adjustment THE ROANOKE ZONING BOARD OF ADJUSTMENT WILL HOLD A PUBLIC HEARING ON THURSDAY, JULY 20, 2023, TO CONSIDER A VARIANCE REQUEST FROM LANCE AND MISTELLE OAKLEY, SEEKING RELIEF FROM THE CITY'S CODE OF ORDINANCES SECTION 12.601.d.(2)a, TABLE 1 REGARDING PRIMARY BUILDING SETBACKS FOR A PROPERTY LOCATED AT 321 TRAVIS ST., LOT 1 BLOCK 23, OLD TOWN ROANOKE ADDITION. THE PUBLIC HEARING WILL BE HELD AT 7:00 PM. IN THE CITY COUNCIL CHAMBERS LOCATED AT 500 S OAK STREET, ROANOKE, TEXAS.
IPL0128554
Jun 29 2023

NOTICE OF PUBLIC HEARING
CITY OF ROANOKE
SEP-2023-03
Roanoke Zoning Board of Adjustment THE ROANOKE ZONING BOARD OF ADJUSTMENT WILL HOLD A PUBLIC HEARING ON THURSDAY, JULY 20, 2023, TO CONSIDER A SPECIAL EXCEPTION REQUEST FROM LANCE AND MISTELLE OAKLEY, SEEKING RELIEF FROM THE CITY'S CODE OF ORDINANCES SECTION 12.601.d.(3)a,b REGARDING LOT COVERAGE AND 2ND STORY REGULATIONS FOR A PROPERTY LOCATED AT 321 TRAVIS ST., LOT 1 BLOCK 23, OLD TOWN ROANOKE ADDITION. THE PUBLIC HEARING WILL BE HELD AT 7:00 PM. IN THE CITY COUNCIL CHAMBERS LOCATED AT 500 S OAK STREET, ROANOKE, TEXAS.
IPL0128553
Jun 29 2023

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The City of Grand Prairie ("City") and the Grand Prairie Local Government Corporation ("LGC") invite all highly qualified developers or firms to submit an expression of interest, or proposal to provide master development

NOTICE
Eagle Mountain-Saginaw ISD will accept proposals for Commercial Kitchen Equipment Services. Proposals will be accepted electronically through our eBidding system until August 1, 2023, prior to 2:00 p.m. CDT. The contract will be awarded to the highest scoring responsive proposer according to the evaluation criteria established in Texas Education Code Section 44.031(b). Payment will be made as delivered over the life of the contract. The RFP documents are posted on our website: www.emsisd.com/Departments/Purchasing/Bid Opportunities, or you may call 817-232-0880 x2691 for assistance. Vendors must be registered in the EMS ISD Purchasing online vendor registration system to view and provide a response.
IPL0129298
Jun 29, Jul 3 2023

BIDS & PROPOSALS
The City of River Oaks accept sealed requests for proposal on group medical insurance until 10:00 am CST Thursday, July 13, 2023 via email, at which time they will be publicly opened. Detailed bid specifications may be obtained from the Analyst, 214-379-5125. The title of the email should include "Bid: Group Medical Insurance - RFP #10-1-2023. Any bids received after the time and date stated above, regardless of the mode of delivery, will not be considered. The City reserves the right to reject any and all bids, in whole or in part, to waive any informality in any bid, and to negotiate and accept any bid, which, in its discretion, is in the best interest of the City.
Paula Luck
City Secretary
IPL0128880
Jun 29, Jul 6 2023

NOTICE OF PUBLIC HEARING
CITY OF ROANOKE
SEP-2023-03
Roanoke Zoning Board of Adjustment THE ROANOKE ZONING BOARD OF ADJUSTMENT WILL HOLD A PUBLIC HEARING ON THURSDAY, JULY 20, 2023, TO CONSIDER A SPECIAL EXCEPTION REQUEST FROM LANCE AND MISTELLE OAKLEY, SEEKING RELIEF FROM THE CITY'S CODE OF ORDINANCES SECTION 12.601.d.(3)a,b REGARDING LOT COVERAGE AND 2ND STORY REGULATIONS FOR A PROPERTY LOCATED AT 321 TRAVIS ST., LOT 1 BLOCK 23, OLD TOWN ROANOKE ADDITION. THE PUBLIC HEARING WILL BE HELD AT 7:00 PM. IN THE CITY COUNCIL CHAMBERS LOCATED AT 500 S OAK STREET, ROANOKE, TEXAS.
IPL0128553
Jun 29 2023

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CITY OF ROANOKE
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IPL0128553
Jun 29 2023

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IPL0128553
Jun 29 2023

CITY OF EULESS
ORDINANCE NO. 2347
AN ORDINANCE EXTENDING, RENEWING, AND AMENDING A FRANCHISE TO ATMOS ENERGY CORPORATION TO CONTINUE TO CONSTRUCT, MAINTAIN, AND OPERATE PIPELINES AND EQUIPMENT IN THE CITY OF EULESS AND FOR THE DELIVERY, TRANSPORTATION, SALE, AND DISTRIBUTION OF GAS IN, OUT OF, AND THROUGH THE CITY OF EULESS; PROVIDING A TERM FOR THE FRANCHISE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.
IPL0129305
Jun 29-30 2023

Announcements
Community Events
Literacy Days at the Fort Worth Nature Center & Refuge
9601 Fossil Ridge Rd. Fort Worth 76135
7 am-noon
July 3, 2023
FREE admission. Learn more at fvpl.info/naturecenter.

Auctions
Garage Sales
Yard Sale Come See Us! Something for Everyone
6752 Fair Meadows Dr. North Richland Hills, TX 76182
June 30 & July 1 8am to 2pm
Clothes, Household Decor, Tools, Costume Jewelry, Bistro table sets, Rug, Fire Cabinet, Linens, etc. No early Birds Please!

Animals
Lost & Found
\$5000.00 REWARD 4 Toddy's sale return. He is my unofficial service dog, best friend & only family. Please pray 4 Toddy's safety & return. 7046163744

Merchandise
Miscellaneous
2021 gas powered lifted Club Car. Extended canopy, brush guard, fenders, 4 seats-49 hours with 2021 single axle dovetail trailer.
Call 817-360-7358.

Real Estate
Commercial
FOR RENT
Industrial Multiuse Flexspace
76108 - White Settlement
347 N. Cherry Lane
\$625. mo, Approx 600 sqft
76087 - Weatherford / Aledo
5973 Stacy Lane 101
\$2,195 mo, Approx 1,600 sqft
Gene Thompson & Associates
817-246-4646
Habla Espanol.

Real Estate
For Rent
6117 Big Wood Ct

Real Estate

For Sale
5200 Preservation Avenue Colleyville
Luxurious single level living. Gated community. \$104,000 upgrades. Below market @\$969,900.
See in Zillow #179882181

Real Estate Misc.

IF YOU WANT THE BEST CASH OFFER FOR YOUR HOUSE CALL TODAY
817-505-4259
Eileen Petroski, Realtor
* No Commissions
* No Closing Costs
* No Repairs
Just Quick Cash that means MORE MONEY FOR YOU!
Buying homes in DFW since 1985
817-505-4259
Househunterstexas.com

Service Directory
Cleaning & Janitorial
MAID
10+ experienced. Call or Text Gina (325)721-2100
Concrete
Little Texas concrete Sidewalks, driveways, parking lots and patios. No job too little or big call for a free estimate. 817-713-6639

Home & Business Improvement
fence deck repair staining paint 817-808-0372 semi retired

PLUMBING
A to Z Military/ Senior Disc All Repairs
24/7-FREE est. 817-323-3418

Fencing
Fencing, power wash, stain and deck repair Contact Terry 817-566-6545

BRICK, STONE MASONRY
AJM Masonry - Mailboxes, Repair and Stone Borders 682-558-6086

Interior/Exterior Painting
Interior/Exterior Painting
Contact: Ronnie 817-291-6399

Frank's Roofing, Comp, TPO, Gutters, Concrete Work, Concr, Co Free Est 45yr exp BBB 817-797-7675

Rabbit Remodeling
Shows & Flooring Call or Text (817)-366-2820 for free estimate

Original 2023 P&Z Packet Page #10



205 Brenda Lane
P. O. Box 79070
Saginaw, Texas 76179
817-230-0500
www.ci.saginaw.tx.us

June 29, 2023

NOTICE OF PUBLIC HEARING

RE: Consideration of a Request for a Specific Use Permit (SUP) to Consider a Request to Allow the Construction and Use of a Carport on Property Located at 1145 West Hills Terrace in Saginaw, Texas.

Dear Property Owner:

The Planning and Zoning Commission of the City of Saginaw will hold a Public Hearing on the 11th day of July, 2023 at 6:00 p.m. and the City Council will hold a Public Hearing on the 18th day of July, 2023 at 6:00 p.m. at the Saginaw City Hall, located at 333 West McLeroy Boulevard, Saginaw, Texas, for the purpose of considering a request to allow the construction and use of a carport on property located at 1145 West Hills Terrace in Saginaw, Texas.

These hearings are open to any interested person. Opinions, objections and/or comments relative to this matter may be expressed in writing or in person at the hearing. A reply form is provided for your convenience. Another person may also represent you.

The enclosed map shows the area of request. The circle around the area is that within which property owners are required by law to be notified. Only that area which is shaded or highlighted is the property to be considered.

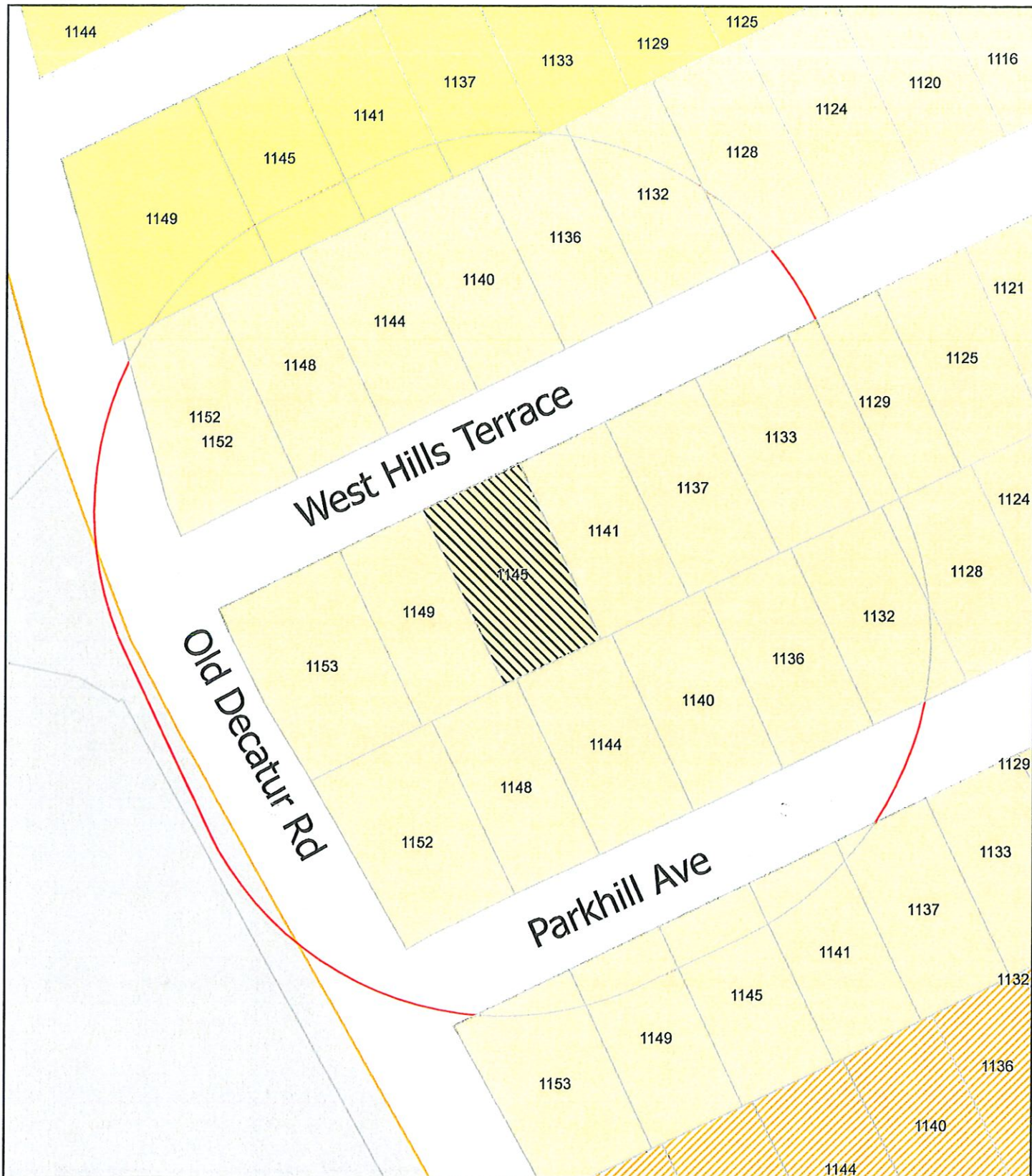
If you have any questions, please feel free to give me a call at 817-230-0550.

Sincerely,




A handwritten signature in black ink, appearing to read "Salvador Gonzalez Jr.", written over a horizontal line.

Salvador Gonzalez Jr.
Management Analyst

Enclosures: Map of requested property and reply form.



Legend

-  City Limits
-  200ft Buffer
-  Property of Interest

**1145 West Hills Terrace
Specific Use Permit
200 ft Property Owner
Notification**



City of Saginaw



REPLY FORM

In order to be on record, this form may be filled out and mailed to the Planning Manager, at City of Saginaw, Texas, P. O. Drawer 79070, Saginaw, Texas 76179. If you have questions concerning this request, please call Management Analyst, Salvador Gonzalez Jr. at 817-230-0550.

The Planning & Zoning Commission Meeting will meet on 07/11/23 at 6:00 p.m. and the City Council Meeting on 07/18/23 at 6:00 p.m. is in regards to a request for a Specific Use Permit to allow the construction and use of a carport for the property located at 1145 West Hills Terrace, Saginaw Texas 76179.

Name: _____

Address: _____

Phone Number: _____

In Favor

Opposed

Reasons and/or Comments



City of Saginaw

APPLICATION FOR SPECIFIC USE PERMIT

I. PROPERTY INFORMATION

LOCATION OF PROPERTY: 1145 West Hills Terrace Saginaw, TX 76179

LEGAL DESCRIPTION: Parkwest Block 11 Lot 26

LOT: 26 BLOCK: 11 ADDITION: Parkwest

Recorded in volume 388/141 pg 81 Plat Records Tarrant Co
TRACT: _____ ABSTRACT: _____ SURVEY: _____

ZONING: _____

PRESENT USE AND IMPROVEMENTS ON PROPERTY:

APPLICANT INFORMATION:

Warrior Contracting, LLC _____
APPLICANT NAME ADDRESS TELEPHONE

II. OWNER INFORMATION:

Julie A Mankins 1145 West Hills Terrace Saginaw TX _____
PROPERTY OWNER NAME ADDRESS TELEPHONE
Julie A. Mankins
(Property Owner Signature)

III. AGENT INFORMATION:

AGENT ADDRESS TELEPHONE
(Agent Signature)

HAS A PREVIOUS APPLICATION OR APPEAL BEEN FILED ON PROPERTY?

NO YES, DATE 2/14/23

I CERTIFY THAT (I AM THE LEGAL OWNER OF RECORD) (I HAVE SECURED THE PROPERTY OWNER'S PERMISSION) AND HAVE FULL AUTHORITY TO MAKE THIS APPLICATION AND/OR APPEAL

Coltyn Cupp
APPLICANT SIGNATURE

05/24/2023
DATE

IV. REQUESTED ACTION

SPECIFIC USE REQUESTED: Carport

V. APPLICANT JUSTIFICATION FOR REQUEST

PLEASE ATTACH ADDITIONAL SHEET IF NECESSARY

VI. PROVIDE A SEPARATE MEMO ADDRESSING THE 13 CONDITIONS THAT MUST EXIST BEFORE THE PLANNING AND ZONING COMMISSION CAN RECOMMEND APPROVAL.

ZONING ORDINANCE, Article 5, Section 5-4, G, 1-13.

G. Conditions of permit approval. A specific use permit shall not be recommended for approval by the planning and zoning commission unless the commission finds that all of the following conditions have been found to exist:

1. The proposed use complies with all the requirements of the zoning district in which the property is located.
2. The proposed use as located and configured will contribute to or promote the general welfare and convenience of the city.
3. The benefits that the city gains from the proposed use outweigh the loss of or damage to any homes, business, natural resources, agricultural lands, historical or cultural landmarks or sites, wildlife habitats, parks, or natural, scenic, or historical features of significance, and outweigh the personal and economic cost of any disruption to the lives, business and property of individuals affected by the proposed use.
4. Adequate utilities, road access, drainage and other necessary supporting facilities have been or shall be provided.
5. The design, location and arrangement of all public and private streets, driveways, parking spaces, entrances and exits shall provide for a safe and convenient movement of vehicular and pedestrian traffic without adversely affecting the general public or adjacent developments.
6. The issuance of the specific use permit does not impede the normal and orderly development and improvement of neighboring vacant property.
7. The location, nature and height of buildings, structures, walls and fences are not out of scale with the neighborhood.
8. The proposed use will be compatible with and not injurious to the use and enjoyment of neighboring property, nor significantly diminish or impair property values within the vicinity.
9. Adequate nuisance prevention measures have been or shall be taken to prevent or control offensive odors, fumes, dust, noise, vibration and visual blight.
10. Sufficient on-site lighting is provided for adequate safety of patrons, employees and property, and such lighting is adequately shielded or directed so as not to disturb or adversely affect neighboring properties.
11. There is sufficient landscaping and screening to ensure harmony and compatibility with adjacent properties.
12. The proposed operation is consistent with the applicant's submitted plans, master plans, projections, or, where inconsistencies exist, the benefits to the community outweigh the costs.
13. The proposed use is in accordance with the City of Saginaw Comprehensive Land Use Plan.

06/21/23
DATE RECEIVED

S. Gonzalez
APPLICATION TAKEN BY

\$375.00 (Reduced)
FEE RECEIVED

179500
RECEIPT NUMBER

07/11/23
P&Z MEETING DATE

07/18/23
CITY COUNCIL MEETING DATE

Fee Confirmation

WARIOR CONTRACTING

5/30/2023

PAY TO THE ORDER OF: City of Saginaw

**375.00

Three Hundred Seventy-Five and 00/100 ***** DOLLARS

City of Saginaw ATTN: Planning & Zoning
 P.O. Box 79070
 Saginaw, Texas 76179

MEMO

**CITY OF SAGINAW
 GENERAL FUNDS
 SAGINAW, TEXAS**

Name: Warrior Contracting
 Date: 6/21/23

GSAL - Garage Sale Permit		
PDACC - Accident Report		
PDANI - Animal Control		
PERBL - Building Permit		
PEREL - Electrical, Mechanical, Plumbing Permit		
PERMI - Business of Contractor Registration		
PERMI - SUP	\$ 375	00
TOTAL		

Received By: Charles Woodcock
 OFFICE COPY 179500

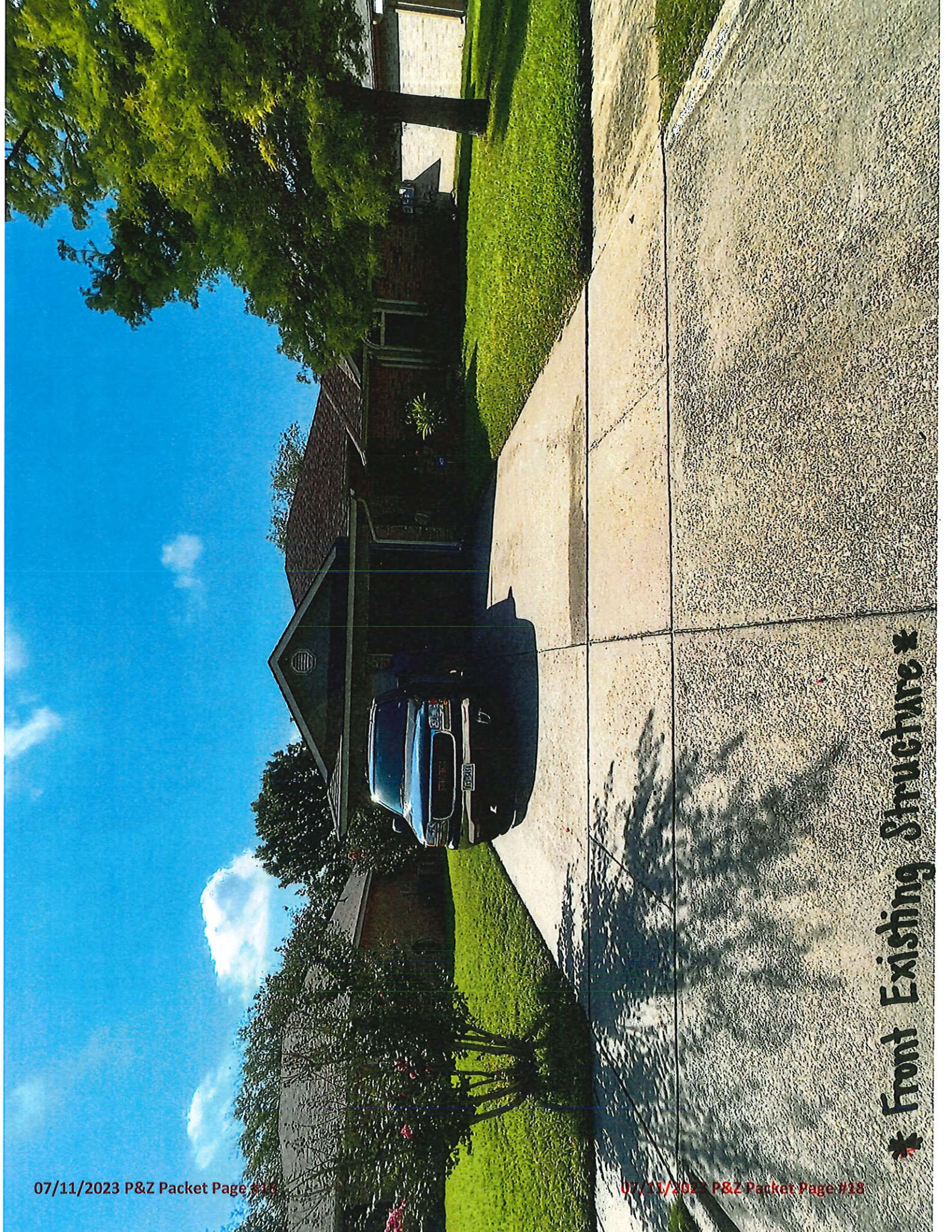
* Response to 13?'s*



Regarding: Application for Specific Use Permit
1145 West Hills Terrace

To whom it may concern, the homeowner Julie Mankins would like Warrior Contracting to build her a carport at her residence. The carport complies with the zoning requirements. It will contribute to convenience & benefits of the residents who live in the city of Saginaw. The design will not hinder or impede on any vacant neighboring property. It will have adequate drainage. The height of the carport is in scale of the neighborhood. The carport will be compatible with neighboring properties. Adequate measures will be done to prevent odors fumes dust & noise. Safety is a top priority of Warrior Contracting and the City will have no concern. The work will only be done with adequate lighting. The proposed operation is consistent with the plans and will benefit the residence of the City of Saginaw. The proposed structure is in accordance with the city of Saginaw's Comprehensive Land Use Plan.

Thank you,
Coltyn Cupp
President of Warrior Contracting



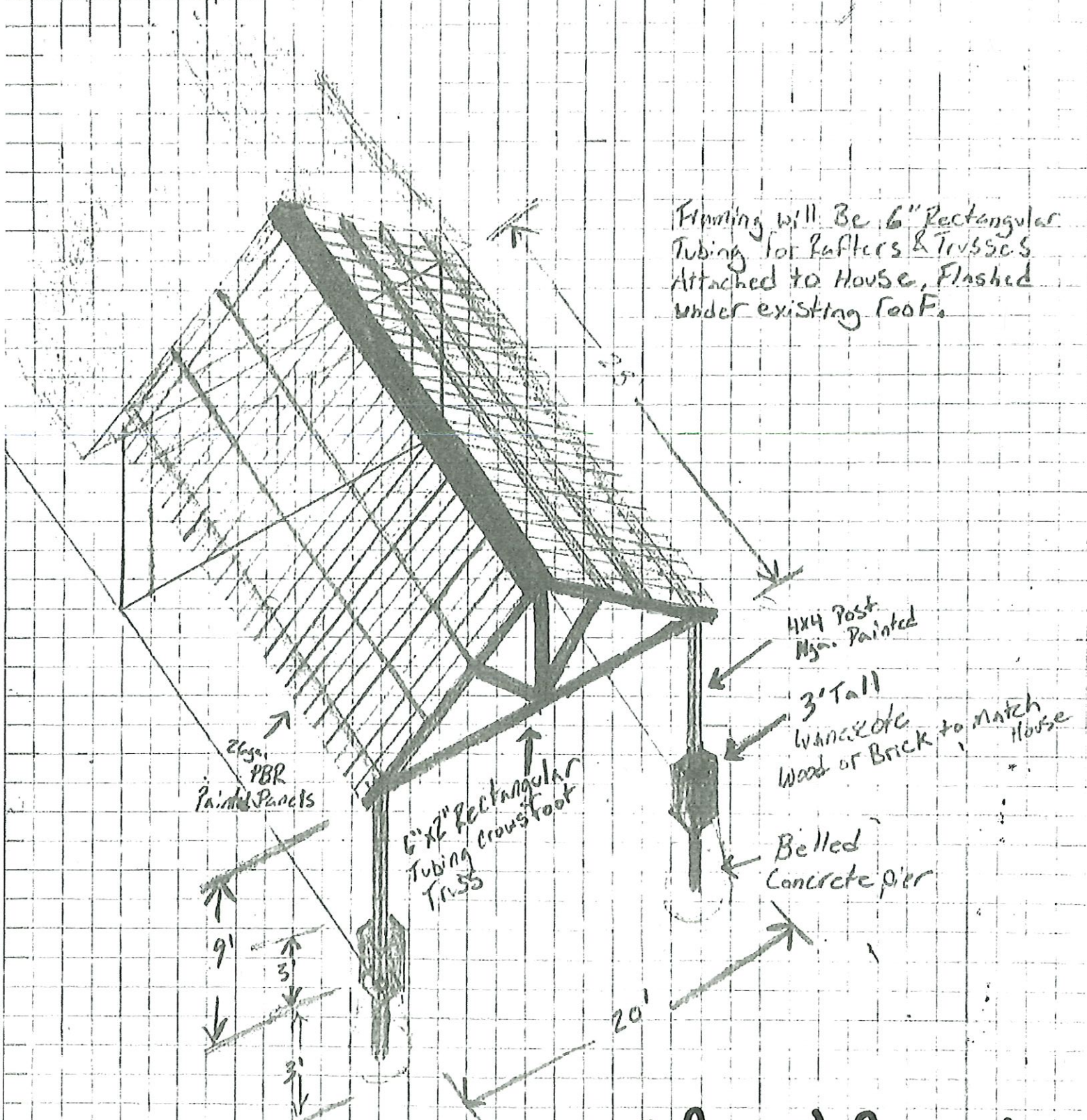
* Front Existing Structure *

Berni Scott

1145 W Hills Terrace Saginaw TX

Carport 20x25

Gabled Carport



Framing will be 6" Rectangular
Tubing for Rafters & Trusses
Attached to House, Flashed
under existing Roof.

4x4 Post
Hgn. Painted

3' Tall
Wane/etc
Wood or Brick to Match
House

Belled
Concrete pier

26ga.
PBR
Painted Panels

6"x2" Rectangular
Tubing
Truss
Crowsfoot

9'

3'

3'

20'

ORDINANCE NO. 2022-08

AN ORDINANCE OF THE CITY OF SAGINAW, TEXAS, AMENDING APPENDIX A - ZONING OF THE SAGINAW CITY CODE, TO AMEND REGULATIONS GOVERNING THE PLACEMENT OF CARPORTS WITHIN THE CITY; PROVIDING A DEFINITION OF CARPORT; PROVIDING FOR STANDARDS GOVERNING INSTALLATION AND DESIGN; PROVIDING FOR ADDITIONAL REGULATIONS GOVERNING CARPORTS LOCATED WITHIN LI AND HI ZONING DISTRICTS; REPEALING THE CARPORT OVERLAY DISTRICT; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING A PENALTY CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Saginaw, Texas is a home rule City acting under its Charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City has a substantial interest in protecting the health, safety, welfare, convenience and enjoyment of the general public and has adopted zoning regulations to further this interest; and

WHEREAS, the City Council has previously adopted regulations governing the location, installation and design of carports within the City; and

WHEREAS, the City Council now deems it in the best interest of the public health, safety, morals and general welfare of the City to amend said regulations; and

WHEREAS, public hearings were held in accordance with the requirements of the Local Government Code after proper notice of these hearings was given in accordance with said Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS, THAT:

SECTION 1.

Section 5-1. "Permitted use table" of Article 5 "Permitted Uses" of Appendix A-Zoning of the Saginaw City Code is hereby amended by amending the Accessory Use "Carport, Residential," to read as follows:

ACCESSORY USES											Land Use Designation	Nonresidential						Supplemental Conditions
A	S	S	S	S	S	D	Z	M	M	M		O	N	C	C	L	H	
G	F	F	F	F	F	X	L	H	F	F		P	C	C	F	L	I	
	1	2	3	4	A		L		1	2								
S	S	S	S	S	S	S	S	S	P	P	Carport, Residential				P	P	P	21

SECTION 2.

Section 5-2. "Special conditions for listed uses." of Article 5 "Permitted Uses" of Appendix A "Zoning" of the Saginaw City Code is hereby amended, by amending Special Condition "21" to read as follows:

"21. Must comply with regulations provided in Section 8-6.D., Carport."

SECTION 3.

Section 12-2. "Definitions" of Article 12 "Definitions" of Appendix A "Zoning" of the Saginaw City Code is hereby amended by adding a definition for carports, inserted alphabetically to read as follows:

"*Carport.* A structure which is allowed between the property line and the required front build line, is unenclosed by any coverings on at least three sides, and is an integral portion of the primary structure, constructed for the purpose of providing covering for the off-street parking of private vehicles."

SECTION 4.

Section 8-6. "Miscellaneous requirements." of Article 8 "Supplemental District Regulations" of Appendix A "Zoning" of the Saginaw City Code is hereby amended by adding subsection D. to read as follows:

"D. *Carports.* All carports constructed prior to the repeal of the carport overlay district, and which comply with other applicable provisions of the city code; are considered lawfully existing uses. All carports constructed on or after the effective date of this Ordinance shall comply with the regulations set forth in this subsection, other regulations contained in appendix A of this Code, and other applicable provisions of the city code.

1. Installation and design. The installation and design of carports shall meet the

following standards:

- a. No more than one carport shall be permitted per residential lot, unless otherwise approved by city council.
 - b. No carport may exceed more than 600 square feet in roofed area.
 - c. No carport may exceed more than ten feet in clear opening height for any open sided area.
 - d. Carports shall maintain the required side yard setback from the property lines according to the applicable zoning district or approved development agreement.
 - e. The front setback for carports shall be a minimum of ten feet from the back of the curb, but in no case shall any portion of the carport project beyond the property line.
 - f. Construction must be compatible in both design and materials with the primary structure and shall meet the requirements of the city building code as adopted by the city. However, the city council may modify construction design and material requirements when reviewing a specific use permit application and may impose different conditions for construction design and materials in approving any specific use permit.
2. Carports within property zoned LI or HI. All carports located within property zoned LI or HI shall be subject to the additional following regulations:
- a. No carports may be constructed over the building line on property abutting any one of the following roadways: Saginaw Boulevard (Business 287/81), Blue Mound Road (FM 156), McLeroy Boulevard, and Bailey Boswell Road.
 - b. The maximum depth of a carport shall be 20 feet.
 - c. The maximum width of carport shall not exceed maximum width of the primary building on the property.
 - d. No carport shall extend or overhang into any public right-of-way or easement.
 - e. All carports shall be engineered by a professional engineer who is licensed by the State of Texas.
 - f. No wood construction, corrugated barn tin, corrugated fiberglass or similar construction is permitted.

- g. Shade structures are permitted, provided they are designed in accordance with subsections e and f, above.
 - h. Any application permit for a carport under this section must also be approved by the city's fire department.
3. Fees. All permits and fees relating to development shall be subject to the requirements as established by the city."

SECTION 3.

Section 7-2. "Carport overlay district" of Article 7 "Special Districts" of Appendix A- "Zoning" of the Saginaw City Code, is hereby deleted in its entirety.

SECTION 4.

This ordinance shall be cumulative of all other ordinances of the City of Saginaw and shall not repeal any of the provisions of such ordinances, except in those instances where provisions of such ordinances are in direct conflict with the provisions of this ordinance.

SECTION 5.

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared void, ineffective or unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such voidness, ineffectiveness, or unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this ordinance, since the same would have been enacted by the City Council without the incorporation herein of any such void, ineffective or unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 6.

All rights or remedies of the City of Saginaw, Texas, are expressly saved as to any and all violations of the Saginaw City Code or any amendments thereto regarding carports or the industrial carport overlay district that have accrued at the time of the effective date of this ordinance; and as to such accrued violations, and all pending litigation, both civil or criminal, same shall not be affected by this ordinance but may be prosecuted until final disposition by the courts.

SECTION 7.

Any person, firm, or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this ordinance shall be fined not more than Two Thousand Dollars (\$2000.00) for each violation of this ordinance. Each day that a violation is permitted to exist shall constitute a separate offense.

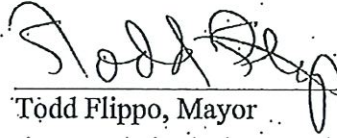
SECTION 8.

The City Secretary of the City of Saginaw is hereby directed to publish at least twice in the official newspaper of the City of Saginaw, the caption and the penalty clause of this ordinance in accordance with Section 52.013(b) of the Local Government Code.

SECTION 9.

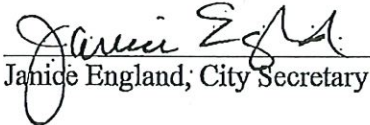
This ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the laws of the State of Texas.

PASSED AND APPROVED ON this the 18th day of October, 2022.



Todd Flippo, Mayor

ATTEST:



Janice England, City Secretary



APPROVED AS TO FORM AND LEGALITY:



Bryn Meredith, City Attorney

ORDINANCE NO. 2023-21

AN ORDINANCE AMENDING ORDINANCE NO. 2002-04, AS AMENDED, THE ZONING REGULATIONS OF THE CITY OF SAGINAW, TEXAS, BY APPROVING A SPECIFIC USE PERMIT TO ALLOW THE CONSTRUCTION AND USE OF A CARPORT ON CERTAIN PROPERTY LOCATED AT 1145 WEST HILLS TERRACE IN SAGINAW, TEXAS; REVISING THE OFFICIAL ZONING MAP IN ACCORDANCE THEREWITH; PROVIDING THAT THIS SPECIFIC USE PERMIT SHALL BE SUBJECT TO ALL APPLICABLE ZONING REGULATIONS; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY FOR VIOLATIONS HEREOF; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Saginaw, Texas ("City"), is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5, of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council of the City heretofore adopted Ordinance No. 2002-04, as amended, the Zoning Regulations of the City of Saginaw, which Ordinance regulates and restricts the location and use of buildings, structures, and land for trade, industry, residence, and other purposes, and provides for the establishment of zoning districts of such number, shape, and area as may be best suited to carry out these regulations; and

WHEREAS, in accordance with Sections 1-3 and 5-4 of the Zoning Regulations of the City, the owner of the property located at 1145 West Hills Terrace, Saginaw, Texas, has filed an application for a Specific Use Permit to allow the construction and use of a carport; and

WHEREAS, the Planning and Zoning Commission of the City held a public hearing on July 11, 2023, and the City Council of the City held a public hearing on July 18, 2023, with respect to the Specific Use Permit described herein; and

WHEREAS, the City Council has determined that the requested specific use is compatible with adjacent property use and consistent with the character of the neighborhood, and deems it advisable and in the public interest to grant such permit on the terms and conditions described herein; and

WHEREAS, the City has complied with all requirements of the City Zoning Regulations, Chapter 211 of the Local Government Code, and all other laws dealing with notice, publication, and procedural requirements for granting a Specific Use Permit for the property.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS, THAT:

SECTION 1.

Ordinance No. 2002-04, Appendix A of the City Code, as amended, is hereby amended by approving the following specific use on the hereinafter described property and area, subject to all applicable zoning regulations:

Applicant: Julie A. Mankins

Property Address: 1145 West Hills Terrace, Saginaw, Texas 76179

Legal Description: Lot 26, Block 11, Parkwest Addition, an addition to the City of Saginaw, Tarrant County, Texas, as recorded in Volume 388-141, Page 81, of the Tarrant County Deed Records.

Zoning Change: The property shall remain located in the Single Family (SF2) Zoning District, and a Specific Use Permit to allow the construction and use of a carport is hereby granted subject to the terms and conditions provided herein.

SECTION 2.

The Specific Use Permit as herein established has been made in accordance with the Comprehensive Land Use Plan for the purpose of promoting the health, safety, morals, and general welfare of the community.

SECTION 3.

The official Zoning Map of the City is amended and the City Secretary is directed to revise the official Zoning Map to reflect the approved Specific Use Permit as set forth above.

SECTION 4.

The use of the property described above shall be subject to all applicable regulations contained in the Zoning Regulations and all other applicable and pertinent ordinances of the City of Saginaw.

SECTION 5.

This Ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Saginaw, Texas, as amended, except when the provisions of this Ordinance are in direct conflict with the provisions of such ordinances and such Code, in which event the conflicting provisions of such ordinances and such Code are hereby repealed.

SECTION 6.

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any section, paragraph, sentence, clause, or phrase of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining sections, paragraphs, sentences, clauses, and phrases of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional section, paragraph, sentence, clause, or phrase.

SECTION 7.

Any person, firm or corporation who violates, disobeys, omits, neglects, or refuses to comply with or who resists the enforcement of any of the provisions of this Ordinance shall be fined not more than Two Thousand Dollars (\$2,000.00). Each day that a violation is permitted to exist shall constitute a separate offense.

SECTION 8.

All rights and remedies of the City of Saginaw are expressly saved as to any and all violations of the provisions of Ordinance No. 2002-04, as amended, or any ordinances governing zoning that have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance, but may be prosecuted until final disposition by the courts.

SECTION 9.

The City Secretary of the City of Saginaw is hereby directed to publish in the official newspaper of the City of Saginaw, the caption and the penalty clause of this ordinance in accordance with Section 52.013(b) of the Texas Local Government Code.

SECTION 10.

This Ordinance shall be in full force and effect from and after the date of its passage and publication as required by law, and it is so ordained.

PASSED AND APPROVED ON THIS 18th DAY OF JULY, 2023.

MAYOR, TODD FLIPPO

ATTEST:

CITY SECRETARY, JANICE ENGLAND

EFFECTIVE: _____

APPROVED AS TO FORM AND LEGALITY:

CITY ATTORNEY, BRYN MEREDITH

**MINUTES OF A REGULAR MEETING AND PUBLIC HEARING
OF THE CITY OF SAGINAW
PLANNING AND ZONING COMMISSION
HELD AT THE CITY OF SAGINAW CITY HALL
333 WEST MCCLEROY BOULEVARD
July 11, 2023**

Present at the Meeting:

Chairman	Place No. 2	William Barngrover
Member	Place No. 3	Phillip Allen
Vice-Chairman	Place No. 5	Jason LaBruyere
Alternate Member	Alt. No. 1	David Kraus
Alternate Member	Alt. No. 2	Lainey Wood
City Attorney		Rachel Raggio
Planning Manager		Susy Victor-Trevino

Absent from the Meeting:

Member	Place No. 1	Brent Wooten
Member	Place No. 4	Ed Larson

Visitors at the Meeting:

Benson Scott
Brian Boro
Coltyn Cupp

(1) Call to Order

Chairman William Barngrover called the meeting to order at 6:00 P.M.

(2) Roll Call to Establish Quorum

Chairman Barngrover called roll. The quorum will consist of Chairman Barngrover, Vice-Chairman Jason LaBruyere, Members Allen, Alternate Members Kraus and Wood.

(3) Audience Participation

Chairman Barngrover explained the procedures for audience participation.

(4) Approval of Minutes

The minutes of a regular meeting on June 27, 2023 were presented for approval. A motion was made by Member Allen with a second by Vice Chairman LaBruyere to approve the minutes for June 27, 2023. Motion carried unanimously.

For: Chairman Barngrover, Vice Chairman LaBruyere
Member Allen, Alternate Members Kraus and Wood

Against: None

Absent: Members Wooten and Larson

(5) PZ 0723-01

PUBLIC HEARING

Consideration and Action Regarding a Specific Use Permit (SUP) to allow the Construction and Use of a Carport on Property Located at 1145 West Hills Terrace in Saginaw, Texas.

Chairman Barngrover opened a public hearing at 6:03 p.m.

Susy Victor-Trevino, Planning Manager, briefed the Commission on the background of the item. She explained that the applicant had previously gone before the P&Z Commission in February 2023; however, at the time, the newly adopted process for carports had just been implemented and some of the directions were unclear. In order to dissolve the confusion from the first application, staff has worked with the applicant to ensure that the City's expectations were more clearly explained in order to rectify the plans to meet the City's standards. The applicant and owner have since refilled the required documentation and have included updated samples of what they are envisioning for their project. She shared that Mr. Larry Little, Chief Building Official, was unable to attend due to unforeseeable circumstances but that he wanted the Commission to know that he is in support of the new design.

Mr. Colton Cupp from Warrior Contracting addressed the Commission and highlighted the key changes in the design. He also answered questions the Commission had.

Chairman Barngrover closed the public hearing at 6:06 p.m.

A motion was made by Vice Chairman LaBruyere with a second by Member Allen to a recommend approval of an Ordinance of the City of Saginaw, Texas, regarding a request for a Specific Use Permit (SUP) to allow the Construction and Use of a Carport on Property Located at 1145 West Hills Terrace in Saginaw, Texas.

For: Chairman Barngrover, Vice Chairman LaBruyere
Member Allen and Alternate Members Kraus

Against: None

Absent: Members Wooten, Larson, and Alternate Member Wood

(6) PZ 0723-02

Consideration and Action Regarding Approval of a Preliminary Plat for the 15.129 acres of property out of the Benjamin Thomas Survey, Abstract Number 1497, Tract 3A8, City of Saginaw, Tarrant County, Texas. (Per TAD)

Susy Victor-Trevino, Planning Manager, briefed the Commission on the background of the item. She highlighted that the Development Review Committee has thoroughly reviewed the preliminary plat submittal and has determined that the plat is in conformance with all City and State standards and regulations. She also answered questions that the Commission had.

Mr. Brian Boro, P.E. from Bowman Engineering, also briefly introduced his item and answered questions the Commission had.

A motion was made by Alternate Member Kraus with a second by Member Allen to a recommend approval of the Preliminary Plat for the 15.129 acres of property out of the Benjamin Thomas Survey, Abstract Number 1497, Tract 3A8, City of Saginaw, Tarrant County, Texas. (Per TAD)

For: Chairman Barngrover, Vice Chairman LaBruyere
Member Allen, Alternate Members Kraus and Wood

Against: None

Absent: Members Wooten and Larson

(7) Staff Report

A. Discussion of Residential, Commercial, Industrial, and City Capital Projects

B. Update Commission of City Council Action on Previous Cases

Planning Manager Victor-Trevino reviewed current projects under construction in the City and Planning & Zoning items.

(8) EXECUTIVE SESSION

1 § 551.071. Consultation with Attorney. The Planning and Zoning Commission may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the Planning and Zoning Commission seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any Posted Item

No executive session was held.

(9) Adjournment

Motion was made by Vice-Chairman LaBruyere with a second by Alternate Member Kraus to adjourn the meeting. Motion carried.

For: Chairman Barngrover, Vice Chairman LaBruyere
Member Allen, Alternate Members Kraus and Wood

Against: None

Absent: Members Wooten and Larson

Chairman Barngrover declared the meeting of July 11, 2023 closed at 6:20 p.m.

APPROVED:

Chairman

ATTEST:

Susy Victor-Trevino,
Planning Manager/Recording Secretary



City of Saginaw
City Council Memorandum

Prepared By: Janice England

PUBLIC HEARING--Consideration and Action Regarding Resolution No. 2023-15, Recommendation from the Advisory Recreation and Parks Board regarding the Site Location for Non-Urban Outdoor Recreation Park Grant -- Maria Hernandez, Administrative Intern

Meeting	Agenda Group	
July 18th, 2023, 6:00 PM	Public Hearings	Item: B
Reference File		

BACKGROUND/DISCUSSION:

The City of Saginaw is eligible for the Non-Urban Outdoor Recreation Park Grant that provides funding of up to \$750,000 in match funds for recreation development. The deadline to apply for the current grant cycle is on August 01, 2023.

The Parks and Recreation Board approved the application submission of a Local Park Grant application at the last board meeting on May 15, 2023. Staff recommend that the site location for the grant be Willow Creek Park. Willow Creek Park is the largest community park in the city and serves a wide variety of the population. Currently, it holds multiple sport courts, dog park, the Saginaw Switchyard, and supports varying outdoor activities.

The site would benefit from upgrades to accommodate for the growing Saginaw population.

The Saginaw Recreation and Parks Board will be presented with the option of recommending to choose Willow Creek Park for the grant at the July 17, 2023 regular Recreation and Parks Advisory Board Meeting.

Council will be presented with this recommendation at the July, 18 2023 Council Meeting, along with a resolution needed for the grant application. A public hearing will be held to receive input on the Board's recommendation for the grant site.

FINANCIAL IMPACT:

Up to \$750,000.00 in grant funds with a 50% match.

RECOMMENDATION:

N/A

RESOLUTION NO. 2023-15

A RESOLUTION OF THE CITY OF SAGINAW, TEXAS, AS HEREINAFTER REFERRED TO AS “APPLICANT,” DESIGNATING CERTAIN OFFICIALS AS BEING RESPONSIBLE FOR, ACTING FOR, AND ON BEHALF OF THE APPLICANT IN DEALING WITH THE TEXAS PARKS & WILDLIFE DEPARTMENT, HEREINAFTER REFERRED TO AS “DEPARTMENT,” FOR THE PURPOSE OF PARTICIPATING IN THE LOCAL PARK GRANT PROGRAM, HEREINAFTER REFERRED TO AS THE “PROGRAM;” CERTIFYING THAT THE APPLICANT IS ELIGIBLE TO RECEIVE PROGRAM ASSISTANCE; CERTIFYING THAT THE APPLICANT MATCHING SHARE IS READILY AVAILABLE; DEDICATING THE PROPOSED SITE FOR PERMANENT PUBLIC PARK AND RECREATIONAL USES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Applicant is fully eligible to receive assistance under the Program; and

WHEREAS, the Applicant is desirous of authorizing an official to represent and act for the Applicant in dealing with the Department concerning the Program.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS THAT:

SECTION 1.

The Applicant hereby certifies that they are eligible to receive assistance under the Program, and that notice of the application has been posted according to local public hearing requirements.

SECTION 2.

The Applicant hereby certifies that the matching share for this application is readily available at this time.

SECTION 3.

That the Applicant hereby authorizes and directs the City Public Works Director, Randy Newsom, to act for the Applicant in dealing with the Department for the purposes of the Program, and that the City Public Works Director, Randy Newsom, is hereby officially designated as the representative in this regard.

SECTION 4.

The Applicant hereby specifically authorizes the official to make application to the Department concerning the site known as Willow Creek Park in the City of Saginaw, Texas, which is already a dedicated public park for public park and recreation purposes, in perpetuity.

SECTION 5.

This resolution shall be effective immediately from and after its adoption.

ADOPTED AND APPROVED THIS ____ DAY OF _____, 2023.

APPROVED: _____
Todd Flippo, Mayor

ATTEST: _____
Janice England, City Secretary



City of Saginaw
City Council Memorandum

Prepared By: Janice England

Consideration and Action regarding Appointments: a. Advisory Recreation & Parks Board; b. Animal Shelter Advisory Committee; c. Board of Adjustment; d. Diversity & Inclusion Committee; e. Library Board; f. Keep Saginaw Beautiful Board; & g. Planning & Zoning Commission--Councilmembers Felegy, Bighorse, and Copeland

Meeting	Agenda Group	
July 18th, 2023, 6:00 PM	Business	Item: A
Reference File		

BACKGROUND/DISCUSSION:

The purpose of this item is to make appointments/reappointments to the various boards/committees/commissions. The attached information includes a list of current members with terms that expire this month. Also included are applications from residents interested in being considered for appointment.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

The Council Sub Committee consisting of Councilmembers Felegy, Bighorse, and Copeland will make their recommendations for appointments.

MEMORANDUM

DATE: July 13, 2023
TO: Mayor Todd Flippo and City Council
FROM: City Secretary Janice England
RE: Board Appointments/Applications

Board appointment information is attached for your consideration. An announcement seeking interested persons to serve on the boards and committees was posted on the City's website, Facebook, City Newsletter, and was also distributed through the City's email notification system.

Attachments

- Positions Up for Reappointment
- Applications Received**
- Advisory Recreation and Park Board
- Animal Shelter Advisory Committee
- Board of Adjustment
- Diversity & Inclusion Committee
- Library Board
- Keep Saginaw Beautiful Board
- Planning and Zoning Commission

**Addresses, email addresses, and telephone numbers on the attached applications have been redacted.

NOTES:

Per the Charter: Planning & Zoning Commission members must have resided within the City one year prior to appointment and must be a registered voter.

For all other appointments, members must have resided within the City for six months prior to appointment and must be a registered voter (only exceptions are the Licensed Veterinarian Position and Animal Welfare Organization Position on the Animal Shelter Advisory Committee, and the Ad Hoc Member of the Capital Improvements advisory Committee).

**Positions Up for Appointment & Reappointment
June 2023**

		Interested in Reappt. Response
<u>Advisory Recreation & Parks Board</u>		
Place No. 1	Jane Lyon	Yes
Place No. 2	Vacant	
Place No. 3	Brandi Coble	No
Place No. 5	Brack St. Clair	Yes
Place No. 7	Thomas Weaver	Yes
Alt.#1	Michael Arbuckle	Yes
<u>Animal Shelter Advisory Committee</u>		
Place No. 1	Dr. Karen Metzler (Licensed Veterinarian)	Yes
Place No. 3	Joseph Stout (Involved in Animal Welfare Organization)	Yes
Place No. 5	Breanna Farley (Involved in Shelter Operations)	Yes
Place No. 7	Judy Deller	Yes
Place No. 9	Stacy Liebel	Yes
Alt. #1	John Peet	Yes
<u>Board of Adjustment</u>		
Place No. 1	Mike Colegrove	Yes
Place No. 3	Bethany Sanderson	Yes
Place No. 5	Derrick Thomas	Yes
Alt. #1	Vacant	
<u>Diversity & Inclusion Committee</u>		
Place No. 1	Kristen Nelson	Yes
Place No. 3	Val Visas	Yes
Place No. 5	Vacant	
Place No. 7	Vacant	
Place No. 9	Vacant	
Place No. 11	Vacant	
Place No. 13	Jamie Wyche	No Response
Place No. 15	Carmen Drake	No Response
Alt. #1	Vacant	
Alt. #2	Vacant	
<u>Library Board</u>		
Place No. 1	Rick Russell	Yes
Place No. 3	Belinda Henson	Yes
Place No. 5	Mary Nichols	Yes
Place No. 7	Jean King	Yes
Alt. #1	Vacant	
Alt. #2	Vacant	

Keep Saginaw Beautiful

Place No. 1	Teresa Johnson	Yes
Place No. 3	Crystal Philp	No
Place No. 5	Melissa King	Yes
Place No. 7	Vacant	
Alt. #1	Vacant	
Alt. #2	Vacant	

Planning & Zoning Commission

Place No. 1	Brent Wooten	No
Place No. 3	Philip Allen	Yes
Place No. 4	Vacant	
Place No. 5	Jason LaBruyere	Yes
Alt. #1	David Kraus	Yes

APPLICANTS FOR BOARDS
2023

Name/Address	Interested in Serving On	Resident Since	Employment	
<i>Recd 2-3-2023</i>				
Tyler Neal	1-(Field Not Completed) 2-Keep Saginaw Beautiful Board 3-Where Needed	July. 2021	Educator	
<i>Recd 2-5-2023</i>				
Emily Molsbee	1-Advisory Recreation & Parks Bd 2-Planning & Zoning Commission 3-Keep Saginaw Beautiful Board	Nov. 2021	Sales	
<i>Recd 2-28-2023</i>				
Adhel Torres	1-Library Board 2-Board of Adjustmnet 3-Planning & Zoning Commission	Oct. 2019	Substitute Teacher	Currently 2nd Alternate on Planning & Zoning Commission
<i>Recd 3-2-2023</i>				
Cara Cahalan	1-Planning & Zoning Commission 2-Library Board 3-Animal Shelter Adv. Committee	July 2021	Dentist	
<i>Recd 3-31-2023</i>				
Benjamin Guttery	1-Planning & Zoning Commission 2-Board of Adjustment 3-Keep Saginaw Beautiful Board	Aug. 2010	Small Business Owner	
<i>Red 5-4-2023</i>				
Samuel Cowlshaw	1-Where Needed 2-Library Board 3-Advisory Recreation & Parks Bd	May. 2021	Marketing Manager	
<i>Recd 5-15-2023</i>				
Jamie Arbuckle	1-Advisory Recreation & Parks Bd 2-Keep Saginaw Beautiful 3-(Field not Completed)	June. 2022	Medical Office Specialist	

APPLICANTS FOR BOARDS
2023

Name/Address	Interested in Serving On	Resident	Employment	
<i>Recd 5-15-2023</i>				
Michael Arbuckle	1-Advisory Recreation & Parks Bd 2-Planning & Zoning Commission 3-Board of Adjustment	March. 2021	CDL Operator	Currently 1st Alternate on Advsiory Recreation & Parks Bd
<i>Recd 5-17-2023</i>				
Charles Tucker 953 Fenway Lane	1-Advisory Recreation & Parks Bd 2-(Field not completed) 3-(Field not completed)	Jan. 2000	Retired	
<i>Recd 5-19-2023</i>				
Pedro Pena	1-Advisory Recreation & Parks Bd 2-Planning & Zoning Commission 3-Board of Adjustment	May. 2019	Foreman	
<i>Recd 6-02-2023</i>				
Vivian Anderson 465 Spring Dr.	1-Planning & Zoning Commission 2-Advisory Recreation & Parks Bd 3-Where Needed	Sept. 2018	Retired	
<i>Recd 6-13-2023</i>				
Gustavo Garcia	1-Keep Saginaw Beautiful 2-Planning & Zoning Commission 3-Where Needed	2020	Aerospace Engineer	
<i>Recd 6-14-2023</i>				
Megan Le	1-Animal Shelter Advisory Comm. 2-Animal Shelter Advisory Comm. 3-Animal Shelter Advisory Comm.	May. 1988	Homemaker/Dog Rescue Volunteer	
<i>Recd 6-20-2023</i>				
Spencer Meara	1-Animal Shelter Advisory Comm. 2-Library Board 3-Advisory Recreation & Parks Bd.	March. 2022	Field Not Completed	

APPLICANTS FOR BOARDS
2023

Name/Address	Interested in Serving On	Resident	Employment	
<i>Recd 6-20-2023</i>				
Tabitha Meara	1-Library Board	March. 2022	Homemaker	
	2-Where Needed			
	3-Field Not Completed			
<i>Recd 7-10-2023</i>				
Jeremy Rogers	1-Keep Saginaw Beautiful Board	July. 2017	Import Compliance Mgr.	
	2-Planning & Zoning Commission			
	3-Field Not Completed			
<i>Recd 7-12-2023</i>				
Malinda Julien	1-Planning & Zoning Commission	Oct. 2018	Business Owner	
	2-Animal Shelter Advisory Comm.			
	3-Where Needed			

Janice England

From: noreply@civicplus.com
Sent: Friday, February 3, 2023 2:47 PM
To: Keith Rinehart; Janice England; Pedro Zambrano
Subject: Online Form Submittal: Citizen Board of Interest Application

Follow Up Flag: Follow up
Flag Status: Flagged

Citizen Board of Interest Application

Contact Information

First Name	Tyler
Last Name	Neal
Address1	
Apt/Unit #	<i>Field not completed.</i>
City	Saginaw
State	TX
Zip	76179
Daytime Phone Number	
Preferred Email	
Resident of the City since	July 2021
Age by December 31 of the application year	
Present Occupation	Educator
Place of Employment	Educational Administrator
Educational Background	B.S. English & M.Ed. Leadership
Community Organization and/or Professional Memberships	Fort Worth Camera Club

Current or Previous Service on City Boards	NA
Reasons to be Considered for Appointment	I would love to capture our city events.
What personal qualifications can you bring to the Board or Commission?	B.S. in English Photo Journalism Photography Creative Writing Melomaniac (music junkie) Avid outdoors hiker/photographer
What do you hope to Accomplish or Contribute while serving on a committee?	I would love to photograph community events and write small, excerpted blurbs from interviews.
Have you attended meetings in your area of interest?	No
Is a family member currently serving on a Board or Commission?	No
If YES, please describe name and board	NA
Available Boards	Advisory Parks & Recreation Board, Keep Saginaw Beautiful Board, Where Needed
First (1st) Choice	<i>Field not completed.</i>
Second (2nd) Choice	Keep Saginaw Beautiful Board
Third (3rd) Choice	Where Needed
Agreement	I agree to the terms and responsibilities as described in the ordinance or resolution as an appointee for the committee for which I wish to serve.
Applicants may be asked to attend an interview to ensure the best candidate is selected	
Signature	Tyler Neal
Date	2/3/23

Janice England

From: noreply@civicplus.com
Sent: Sunday, February 5, 2023 2:09 PM
To: Keith Rinehart; Janice England; Pedro Zambrano
Subject: Online Form Submittal: Citizen Board of Interest Application

Citizen Board of Interest Application

Contact Information

First Name Emily
Last Name Molsbee
Address1
Apt/Unit # *Field not completed.*
City Saginaw
State Texas
Zip 76179

Daytime Phone Number

Preferred Email

Resident of the City since November 1,2021

Age by December 31 of the application year

Present Occupation Sales

Place of Employment True Brands

Educational Background Healthcare management

Community Organization
and/or Professional
Memberships Library member, EMSISD volunteer

Current or Previous
Service on City Boards *Field not completed.*

Reasons to be Considered for Appointment I want to help the community in which my kids are growing up in. I love to be a part of serving the community and watching it grow into a wonderful place for residents to reside in the Dallas/Fort Worth area.

What personal qualifications can you bring to the Board or Commission? I am Kappa Delta and was apart of their board members in 2011. I volunteer with schools and participate in community activates.

What do you hope to Accomplish or Contribute while serving on a committee? I hope to help grow Saginaw to an all in city, with opportunity for the youth, and the elderly to find a happy and healthy community.

Have you attended meetings in your area of interest? No

Is a family member currently serving on a Board or Commission? No

If YES, please describe name and board *Field not completed.*

Available Boards Advisory Parks & Recreation Board, Diversity and Inclusion Committee, Keep Saginaw Beautiful Board, Planning & Zoning Commission, Zoning Board of Adjustments, Where Needed

First (1st) Choice Advisory Parks & Recreation Board

Second (2nd) Choice Planning & Zoning Commission

Third (3rd) Choice Keep Saginaw Beautiful Board

Agreement I agree to the terms and responsibilities as described in the ordinance or resolution as an appointee for the committee for which I wish to serve.

Applicants may be asked to attend an interview to ensure the best candidate is selected

Signature Emily Molsbee

Date 02/05/2023

Email not displaying correctly? [View it in your browser.](#)

Janice England

From: noreply@civicplus.com
Sent: Tuesday, February 28, 2023 1:53 PM
To: Keith Rinehart; Janice England; Pedro Zambrano
Subject: Online Form Submittal: Citizen Board of Interest Application

Citizen Board of Interest Application

Contact Information

First Name Adhel
Last Name Torres
Address1
Apt/Unit # *Field not completed.*
City Saginaw
State TX
Zip 76179

Daytime Phone Number

Preferred Email

Resident of the City since October 2019

Age by December 31 of the application year

Present Occupation Substitute Teacher

Place of Employment Eagle Mountain-Saginaw ISD

Educational Background Bachelor of Arts Degree in Sociology from The University of Texas at San Antonio

(Section Truncated)

Community Organization and/or Professional Memberships *Field not completed.*

Current or Previous Service on City Boards In January I was appointed to the Parks Advisory Board for the City of Saginaw.

Reasons to be Considered for Appointment

I have been a resident of Saginaw for three years now and have witnessed many changes in our ever-growing community. I believe that the city has made great strides on the pathway to offering modern conveniences while keeping the magic of a small town alive. The direction in which the city has taken displays a strong sense of community that will allow its citizens to thrive and feel at home. This has inspired me to take part in helping to shape the future of our city. I am dedicated to improving the quality of life for the citizens of Saginaw.

What personal qualifications can you bring to the Board or Commission?

I have excellent communication skills and attention to detail. I possess a positive attitude, work well with others, and am dependable and committed to upholding integrity. I also have a background in social qualitative research that helps me gain insight and understanding of an individual's experience. This will be helpful in understanding the wants and needs within the community.

I know how important it is to have access to a safe and inspirational place to learn and grow at any age. I grew up going to my local library, where I could let my imagination take me anywhere; from learning how to paper mache, getting lost in a mystery novel, or having a cozy place to study, the city library plays a vital role within the community. This hub of knowledge and technology fosters creativity for everyone as well as access to technology that some may not have available to them at home. I will be committed to ensuring that the Saginaw Public Library thrives.

What do you hope to Accomplish or Contribute while serving on a committee?

I hope to contribute my unique perspective that will help enhance the community experience in any way possible, with the desire that my contributions will have a positive influence in our citizens lives.

Have you attended meetings in your area of interest?

Yes

Is a family member currently serving on a Board or Commission?

No

If YES, please describe name and board

I have attended City Council meetings.

Available Boards

Library Board , Planning & Zoning Commission, Zoning Board of Adjustments

First (1st) Choice

Library Board

Second (2nd) Choice Zoning Board of Adjustments

Third (3rd) Choice Planning & Zoning Commission

Agreement I agree to the terms and responsibilities as described in the ordinance or resolution as an appointee for the committee for which I wish to serve.

Applicants may be asked to attend an interview to ensure the best candidate is selected

Signature Adhel Torres

Date 02/28/2023

Email not displaying correctly? [View it in your browser.](#)

Janice England

From: noreply@civicplus.com
Sent: Thursday, March 2, 2023 9:05 PM
To: Keith Rinehart; Janice England; Pedro Zambrano
Subject: Online Form Submittal: Citizen Board of Interest Application

Citizen Board of Interest Application

Contact Information

First Name	Cara
Last Name	Cahalan
Address1	
Apt/Unit #	<i>Field not completed.</i>
City	Saginaw
State	TX
Zip	76179
Daytime Phone Number	
Preferred Email	
Resident of the City since	July 2021
Age by December 31 of the application year	
Present Occupation	Dentist
Place of Employment	Ballard Family Dentistry- Boyd, TX
Educational Background	BS degree from the University of Nebraska, Doctor of Dental Surgery from the University of Iowa
Community Organization and/or Professional Memberships	ADA
Current or Previous Service on City Boards	None

Reasons to be Considered for Appointment	- cares about the community - served on a standards committee for a national sorority
What personal qualifications can you bring to the Board or Commission?	problem solver - energetic - good listener - strategic thinker
What do you hope to Accomplish or Contribute while serving on a committee?	Investing in the community of which I am newly a part of.
Have you attended meetings in your area of interest?	No
Is a family member currently serving on a Board or Commission?	No
If YES, please describe name and board	<i>Field not completed.</i>
Available Boards	Animal Shelter Advisory Committe, Library Board , Planning & Zoning Commission
First (1st) Choice	Planning & Zoning Commission
Second (2nd) Choice	Library Board
Third (3rd) Choice	Animal Shelter Advisory Committee
Agreement	I agree to the terms and responsibilities as described in the ordinance or resolution as an appointee for the committee for which I wish to serve.
Applicants may be asked to attend an interview to ensure the best candidate is selected	
Signature	Cara Cahalan
Date	03/02/2023

Email not displaying correctly? [View it in your browser.](#)

Janice England

From: noreply@civicplus.com
Sent: Friday, March 31, 2023 10:11 AM
To: Keith Rinehart; Janice England; Pedro Zambrano
Subject: Online Form Submittal: Citizen Board of Interest Application

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Citizen Board of Interest Application

Contact Information

First Name BENJAMIN

Last Name GUTTERY

Address 1

Apt/Unit # *Field not completed.*

City Saginaw

State Texas

Zip 76179

Daytime Phone Number

Preferred Email

Resident of the City since August of 2010

Age by December 31 of the application year

Present Occupation Small Business Owner

Place of Employment @ThirdCoastGems

Educational Background Bachelors Equivalent, GIA-California, US ARMY

(Section Break)

Community Organization and/or Professional Memberships Been on HOA Board at Saginaw Springs for last 6 years as either President or Director, elected 6 times. Held very successful "Garage Gab" in neighborhood with over 60 attendees before last bind election. GIA Alumni Association,

SSEF Alumni, Womens Jewelry Association, Fashion Guild International- Dallas, WJA-DALLAS, WJA AUSTIN, WJA NATIONAL.

Current or Previous Service on City Boards	None.
Reasons to be Considered for Appointment	I pay attention to nearly everything development wise in the city and understand economics, development, land ownership, and entrepreneurs.
What personal qualifications can you bring to the Board or Commission?	Community outreach/organization, understanding needs to small businesses to stay and relocate here, strong leader, public speaking, very strong research skills.
What do you hope to Accomplish or Contribute while serving on a committee?	Helping to educate my fellow residents on what's actually happening vs rumors.
Have you attended meetings in your area of interest?	Yes
Is a family member currently serving on a Board or Commission?	No
If YES, please describe name and board	<i>Field not completed.</i>
Available Boards	Keep Saginaw Beautiful Board, Planning & Zoning Commission, Zoning Board of Adjustments
First (1st) Choice	Planning & Zoning Commission
Second (2nd) Choice	Zoning Board of Adjustments
Third (3rd) Choice	Keep Saginaw Beautiful Board
Agreement	I agree to the terms and responsibilities as described in the ordinance or resolution as an appointee for the committee for which I wish to serve.
Applicants may be asked to attend an interview to ensure the best candidate is selected	
Signature	Benjamin G Guttery

Date

3-31-2023

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Janice England

From: noreply@civicplus.com
Sent: Thursday, May 4, 2023 8:15 AM
To: Keith Rinehart; Janice England; Pedro Zambrano
Subject: Online Form Submittal: Citizen Board of Interest Application

Citizen Board of Interest Application

Contact Information

First Name	Samuel
Last Name	Cowlshaw
Address1	
Apt/Unit #	<i>Field not completed.</i>
City	Saginaw
State	TX
Zip	76179
Daytime Phone Number	
Preferred Email	
Resident of the City since	May 2021
Age by December 31 of the application year	
Present Occupation	Marketing Manager
Place of Employment	Selena USA
Educational Background	BA, Baylor University
Community Organization and/or Professional Memberships	<i>Field not completed.</i>
Current or Previous Service on City Boards	<i>Field not completed.</i>

Reasons to be Considered for Appointment	As a responsible citizen of Saginaw, I care about our city and would like to help contribute to the responsible use of city resources.
What personal qualifications can you bring to the Board or Commission?	As a marketing professional, I have helped a variety of for-profit and non-profit organizations grow and be successful in their market. I believe I am qualified to help a board use funds responsibly and make a positive impact on our great city.
What do you hope to Accomplish or Contribute while serving on a committee?	I hope to make a positive impact on the city and the future of our fellow citizens.
Have you attended meetings in your area of interest?	No
Is a family member currently serving on a Board or Commission?	No
If YES, please describe name and board	<i>Field not completed.</i>
Available Boards	Where Needed
First (1st) Choice	Where Needed
Second (2nd) Choice	Library Board
Third (3rd) Choice	Advisory Parks & Recreation Board
Agreement	I agree to the terms and responsibilities as described in the ordinance or resolution as an appointee for the committee for which I wish to serve.
Applicants may be asked to attend an interview to ensure the best candidate is selected	
Signature	Samuel Cowlshaw
Date	5/4/23

Email not displaying correctly? [View it in your browser.](#)

Janice England

From: noreply@civicplus.com
Sent: Monday, May 15, 2023 7:24 PM
To: Keith Rinehart; Janice England; Pedro Zambrano
Subject: Online Form Submittal: Citizen Board of Interest Application

Citizen Board of Interest Application

Contact Information

First Name Jamie

Last Name Arbuckle

Address1

Apt/Unit # *Field not completed.*

City Saginaw

State TX

Zip 76179

Daytime Phone Number

Preferred Email

Resident of the City since June 2022

Age by December 31 of the application year

Present Occupation Medical Office Specialist

Place of Employment Texas Bone & Joint

Educational Background Associates Degree

(Section Break)

Community Organization and/or Professional Memberships *Field not completed.*

Current or Previous Service on City Boards *Field not completed.*

Reasons to be Considered for Appointment	I'm a mother and would like to be more involved in the community
What personal qualifications can you bring to the Board or Commission?	<i>Field not completed.</i>
What do you hope to Accomplish or Contribute while serving on a committee?	Sharing my ideas and making the community better for people of all ages
Have you attended meetings in your area of interest?	Yes
Is a family member currently serving on a Board or Commission?	Yes
If YES, please describe name and board	Michael Arbuckle-spouse. Parks & Rec
Available Boards	Advisory Parks & Recreation Board, Keep Saginaw Beautiful Board
First (1st) Choice	Advisory Parks & Recreation Board
Second (2nd) Choice	Keep Saginaw Beautiful Board
Third (3rd) Choice	<i>Field not completed.</i>
Agreement	I agree to the terms and responsibilities as described in the ordinance or resolution as an appointee for the committee for which I wish to serve.
Applicants may be asked to attend an interview to ensure the best candidate is selected	
Signature	Jamie Arbuckle
Date	5/15/2023

Email not displaying correctly? [View it in your browser.](#)

Janice England

From: noreply@civicplus.com
Sent: Monday, May 15, 2023 12:11 PM
To: Keith Rinehart; Janice England; Pedro Zambrano
Subject: Online Form Submittal: Citizen Board of Interest Application

Citizen Board of Interest Application

Contact Information

First Name Michael

Last Name Arbuckle

Address1

Apt/Unit # *Field not completed.*

City Saginaw

State Texas

Zip 76179

Daytime Phone Number

Preferred Email

Resident of the City since March 2021

Age by December 31 of
the application year

Present Occupation Cdl operator

Place of Employment Werner

Educational Background Fox valley tech

Community Organization
and/or Professional
Memberships *Field not completed.*

Current or Previous
Service on City Boards Current parks and recreation

Reasons to be Considered for Appointment To continue serving my community

What personal qualifications can you bring to the Board or Commission? *Field not completed.*

What do you hope to Accomplish or Contribute while serving on a committee? I hope to bring another set of views and idea to help the citizens of saginaw

Have you attended meetings in your area of interest? Yes

Is a family member currently serving on a Board or Commission? No

If YES, please describe name and board *Field not completed.*

Available Boards Advisory Parks & Recreation Board, Planning & Zoning Commission, Zoning Board of Adjustments

First (1st) Choice Planning & Zoning Commission

Second (2nd) Choice → Advisory Parks & Recreation Board

Third (3rd) Choice Zoning Board of Adjustments

*NOTE:
He called 5-22-2023
Requested 1st choice
be Adv. Rec +
Parks Bd*

Agreement I agree to the terms and responsibilities as described in the ordinance or resolution as an appointee for the committee for which I wish to serve.

Applicants may be asked to attend an interview to ensure the best candidate is selected

Signature Michael arbuckle

Date 5/16/2023

Email not displaying correctly? [View it in your browser.](#)

Janice England

From: noreply@civicplus.com
Sent: Wednesday, May 17, 2023 9:50 AM
To: Keith Rinehart; Janice England; Pedro Zambrano
Subject: Online Form Submittal: Citizen Board of Interest Application

Citizen Board of Interest Application

Contact Information

First Name Charles
Last Name Tucker
Address1
Apt/Unit # *Field not completed.*
City Saginaw
State TX
Zip 76179

Daytime Phone Number

Preferred Email

Resident of the City since January 2000

Age by December 31 of
the application year

Present Occupation Retired

Place of Employment UP/BNSF Rwy

Educational Background High School Grad - Some College

Community Organization
and/or Professional
Memberships *Field not completed.*

Current or Previous
Service on City Boards Parks Board/City Council

Reasons to be Considered for Appointment Served Once Before on Parks Board

What personal qualifications can you bring to the Board or Commission? *Field not completed.*

What do you hope to Accomplish or Contribute while serving on a committee? Serving the City of Saginaw

Have you attended meetings in your area of interest? Yes

Is a family member currently serving on a Board or Commission? No

If YES, please describe name and board *Field not completed.*

Available Boards Advisory Parks & Recreation Board

First (1st) Choice Advisory Parks & Recreation Board

Second (2nd) Choice *Field not completed.*

Third (3rd) Choice *Field not completed.*

Agreement I agree to the terms and responsibilities as described in the ordinance or resolution as an appointee for the committee for which I wish to serve.

Applicants may be asked to attend an interview to ensure the best candidate is selected

Signature Charles Tucker

Date 5/17/23

Email not displaying correctly? [View it in your browser.](#)

Janice England

From: noreply@civicplus.com
Sent: Friday, May 19, 2023 11:41 AM
To: Keith Rinehart; Janice England; Pedro Zambrano
Subject: Online Form Submittal: Citizen Board of Interest Application

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Citizen Board of Interest Application

Contact Information

First Name pedro

Last Name pena

Address1

Apt/Unit # *Field not completed.*

City saginaw

State tx

Zip 76179

Daytime Phone Number

Preferred Email

Resident of the City since may 2019

Age by December 31 of
the application year

Present Occupation forman

Place of Employment Rampart

Educational Background GED and emt certified

Community Organization
and/or Professional
Memberships *Field not completed.*

Current or Previous Service on City Boards	<i>Field not completed.</i>
Reasons to be Considered for Appointment	love to help build the community
What personal qualifications can you bring to the Board or Commission?	i am in construction and i also am active in the community and i will be willing to find the needs to better the community
What do you hope to Accomplish or Contribute while serving on a committee?	help build a good place were all are welcomed
Have you attended meetings in your area of interest?	Yes
Is a family member currently serving on a Board or Commission?	No
If YES, please describe name and board	the meeting i went to was to discuss funds and grants
Available Boards	Advisory Parks & Recreation Board, Planning & Zoning Commission, Zoning Board of Adjustments
First (1st) Choice	Advisory Parks & Recreation Board
Second (2nd) Choice	Planning & Zoning Commission
Third (3rd) Choice	Zoning Board of Adjustments
Agreement	I agree to the terms and responsibilities as described in the ordinance or resolution as an appointee for the committee for which I wish to serve.
Applicants may be asked to attend an interview to ensure the best candidate is selected	
Signature	pedro pena
Date	5/19/23

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Janice England

From: noreply@civicplus.com
Sent: Friday, June 2, 2023 7:42 PM
To: Keith Rinehart; Janice England; Pedro Zambrano
Subject: Online Form Submittal: Citizen Board of Interest Application

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Citizen Board of Interest Application

Contact Information

First Name	Vivian
Last Name	Anderson
Address1	
Apt/Unit #	<i>Field not completed.</i>
City	Saginaw
State	TX
Zip	76131

Daytime Phone Number

Preferred Email

Resident of the City since September 2018

Age by December 31 of the application year

Present Occupation Retired. (Customer service, secretary, event coordinator)

Place of Employment (Was employed by Oregon State University)

Educational Background Business College

Community Organization and/or Professional Memberships None

Current or Previous Service on City Boards	None
Reasons to be Considered for Appointment	Willing to serve
What personal qualifications can you bring to the Board or Commission?	Integrity
What do you hope to Accomplish or Contribute while serving on a committee?	Contribute rational thought and organizational skills.
Have you attended meetings in your area of interest?	No
Is a family member currently serving on a Board or Commission?	No
If YES, please describe name and board	<i>Field not completed.</i>
Available Boards	<i>Field not completed.</i>
First (1st) Choice	Planning & Zoning Commission
Second (2nd) Choice	Advisory Parks & Recreation Board
Third (3rd) Choice	Where Needed
Agreement	I agree to the terms and responsibilities as described in the ordinance or resolution as an appointee for the committee for which I wish to serve.
Applicants may be asked to attend an interview to ensure the best candidate is selected	
Signature	Vi Anderson
Date	6/2/2023

Email not displaying correctly? [View it in your browser.](#)

Janice England

From: noreply@civicplus.com
Sent: Tuesday, June 13, 2023 12:47 AM
To: Keith Rinehart; Janice England; Pedro Zambrano
Subject: Online Form Submittal: Citizen Board of Interest Application

Citizen Board of Interest Application

Contact Information

First Name Gustavo

Last Name Garcia

Address1

Apt/Unit # *Field not completed.*

City Saginaw

State TX

Zip 76131

Daytime Phone Number

Preferred Email

Resident of the City since 2020

Age by December 31 of
the application year

Present Occupation Aerospace Engineer

Place of Employment Lockheed Martin

Educational Background Bachelor of Science in Aerospace Engineering at TAMU;
Currently pursuing an MBA at SMU

Community Organization
and/or Professional
Memberships Society of Hispanic Professional Engineers
National Contract Management Association

Current or Previous
Service on City Boards NA

Reasons to be Considered for Appointment As a new homeowner, and new resident I can bring a fresh perspective to the community and new ideas that may have been overlooked before. I would like to make sure Saginaw stays clean and becomes the standard for what Fort Worth should strive to look like. Saginaw should be a city that each resident is proud to call home. I will make sure that Saginaw is where people would like to raise their children.

What personal qualifications can you bring to the Board or Commission? The personal qualifications that I can bring to the board are project management, bidding/contract negotiation and financial modeling.

What do you hope to Accomplish or Contribute while serving on a committee? I hope to be able to provide recommendations for the betterment of the city and impactful solutions. At the same time as a committee/board member, I would like to implement the solutions that most of the residents are requesting.

Have you attended meetings in your area of interest? No

Is a family member currently serving on a Board or Commission? No

If YES, please describe name and board *Field not completed.*

Available Boards Keep Saginaw Beautiful Board, Planning & Zoning Commission, Where Needed

First (1st) Choice Keep Saginaw Beautiful Board

Second (2nd) Choice Planning & Zoning Commission

Third (3rd) Choice Where Needed

Agreement I agree to the terms and responsibilities as described in the ordinance or resolution as an appointee for the committee for which I wish to serve.

Applicants may be asked to attend an interview to ensure the best candidate is selected

Signature Gustavo Garcia

Date 06/12/2023

Janice England

From: noreply@civicplus.com
Sent: Wednesday, June 14, 2023 11:01 AM
To: Keith Rinehart; Janice England; Pedro Zambrano
Subject: Online Form Submittal: Citizen Board of Interest Application

Citizen Board of Interest Application

Contact Information

First Name Megan

Last Name Le

Address1

Apt/Unit # *Field not completed.*

City Saginaw

State Texas

Zip 76179

Daytime Phone Number

Preferred Email

Resident of the City since May 1988

Age by December 31 of
the application year

Present Occupation Homemaker and dog rescue volunteer

Place of Employment Home

Educational Background HS graduate

Community Organization
and/or Professional
Memberships *Field not completed.*

Current or Previous
Service on City Boards *Field not completed.*

Reasons to be Considered for Appointment Active concerned citizen for the welfare of animals and participates regularly at animal services committee meetings in making recommendations to improve the lives of resident animals and rescue dogs and cats

What personal qualifications can you bring to the Board or Commission? Experienced in dog rescue, knowledge and experience in dog training and general welfare and health of dogs, 15 year's administrative experience,

What do you hope to Accomplish or Contribute while serving on a committee? I strive to ensure our animal service staff members are supported and my due suggestions as an avid animal advocate and citizen of Saginaw will be fair and just in serving all citizens of Saginaw and most importantly, protecting the lives of innocent dogs and cats.

Have you attended meetings in your area of interest? Yes

Is a family member currently serving on a Board or Commission? No

If YES, please describe name and board *Field not completed.*

Available Boards Animal Shelter Advisory Committe

First (1st) Choice Animal Shelter Advisory Committee

Second (2nd) Choice Animal Shelter Advisory Committee

Third (3rd) Choice Animal Shelter Advisory Committee

(Subject Printed)

Agreement I agree to the terms and responsibilities as described in the ordinance or resolution as an appointee for the committee for which I wish to serve.

Applicants may be asked to attend an interview to ensure the best candidate is selected

Signature Megan Le

Date 06/14/2023

Email not displaying correctly? [View it in your browser.](#)

Janice England

From: noreply@civicplus.com
Sent: Tuesday, June 20, 2023 9:42 PM
To: Keith Rinehart; Janice England; Pedro Zambrano
Subject: Online Form Submittal: Citizen Board of Interest Application

Citizen Board of Interest Application

Contact Information

First Name Spencer

Last Name Meara

Address1

Apt/Unit # *Field not completed.*

City Saginaw

State TX

Zip 76179

Daytime Phone Number

Preferred Email

Resident of the City since March 2022

Age by December 31 of
the application year

Present Occupation *Field not completed.*

Place of Employment *Field not completed.*

Educational Background SUNY B.S

Community Organization
and/or Professional
Memberships *Field not completed.*

Current or Previous
Service on City Boards *Field not completed.*

Reasons to be Considered for Appointment 15+ years of corporate leadership experience

What personal qualifications can you bring to the Board or Commission? Passionate citizen looking to make Saginaw beautiful

What do you hope to Accomplish or Contribute while serving on a committee? Enhance quality of life in Saginaw

Have you attended meetings in your area of interest? Yes, No

Is a family member currently serving on a Board or Commission? No

If YES, please describe name and board *Field not completed.*

Available Boards Animal Shelter Advisory Committe, Where Needed

First (1st) Choice Animal Shelter Advisory Committee

Second (2nd) Choice Library Board

Third (3rd) Choice Advisory Parks & Recreation Board

Agreement I agree to the terms and responsibilities as described in the ordinance or resolution as an appointee for the committee for which I wish to serve.

Applicants may be asked to attend an interview to ensure the best candidate is selected

Signature Spencer Meara

Date 6/20/23

Email not displaying correctly? [View it in your browser.](#)

Janice England

From: noreply@civicplus.com
Sent: Tuesday, June 20, 2023 9:46 PM
To: Keith Rinehart; Janice England; Pedro Zambrano
Subject: Online Form Submittal: Citizen Board of Interest Application

Citizen Board of Interest Application

Contact Information

First Name Tabitha
Last Name Meara
Address1
Apt/Unit # *Field not completed.*
City Saginaw
State Texas
Zip 76179

Daytime Phone Number

Preferred Email

Resident of the City since March 2022

Age by December 31 of
the application year

Present Occupation Homemaker

Place of Employment *Field not completed.*

Educational Background Bachelor's

Community Organization
and/or Professional
Memberships *Field not completed.*

Current or Previous
Service on City Boards *Field not completed.*

Reasons to be Considered for Appointment	I want to represent mothers of babies and young kids in Saginaw
What personal qualifications can you bring to the Board or Commission?	I worked at a local library back home and am frequently supporting
What do you hope to Accomplish or Contribute while serving on a committee?	Make the city better for the kids
Have you attended meetings in your area of interest?	No
Is a family member currently serving on a Board or Commission?	No
If YES, please describe name and board	<i>Field not completed.</i>
Available Boards	Library Board , Where Needed
First (1st) Choice	Library Board
Second (2nd) Choice	Where Needed
Third (3rd) Choice	<i>Field not completed.</i>
Agreement	I agree to the terms and responsibilities as described in the ordinance or resolution as an appointee for the committee for which I wish to serve.
Applicants may be asked to attend an interview to ensure the best candidate is selected	
Signature	Tabitha Meara
Date	6/20/23

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Janice England

From: noreply@civicplus.com
Sent: Monday, July 10, 2023 6:36 PM
To: Keith Rinehart; jengland@ci.saginaw.tx.us
Subject: Online Form Submittal: Citizen Board of Interest Application

Follow Up Flag: Flag for follow up
Flag Status: Flagged

If you are having problems viewing this HTML email, click to view a [Text version](#).

Citizen Board of Interest Application

The City is seeking interested persons willing to serve on various boards, commissions, and committees. These boards were established to assist and advise the City Council on specific issues. Many positions are filled at the first City Council Meeting in June. All positions of the City of Saginaw boards, commissions, and committees are voluntary. Most positions have two year terms. All applicants must have resided in the City of Saginaw for twelve consecutive months prior to appointment, and must also be a registered voter in the City of Saginaw.

If you would like to take an active part in the community by serving on a board, please complete and submit an application. Applications and information may be obtained through the City Secretary's Office by calling 817-230-0327 or by email jengland@SaginawTx.org. Applications can also be completed and submitted online through the City's web page at www.SaginawTx.org. If you prefer you can print out an application, complete it, and drop it off at City Hall at 333 West McLeroy Boulevard, or mail it to P.O. Box 79070, Saginaw, TX 76179. The deadline to submit applications is May 1, 2018.

Please complete the following form.

Contact Information

Full Name:* Jeremy Rogers
Address:
Phone Number:
Email Address:

I Am interested In Serving On The Following Board(s): (Beautification Committee, Planning & Zoning Committee, Zoning Board of Adjustments, Library Board, Parks Advisory Board, Capital Improvements Committee, Animal Shelter Advisory Committee)

You may select your top three (3) board choices from the list above:

1st Choice Beautification Committee
2nd Choice Planning & Zoning Committee
3rd Choice

Personal Information and Questionnaire

Present Occupation and Place of Employment	Import Compliance Manager - Airbus Helicopters
Employment Phone Number	
Community Organizations and/or Professional Memberships	Booster Club Vice President for Boswell Golf
Current or Previous Service on City Boards/Committees	NA
Reasons for which you wish to be considered for appointment:	While I have only been a Saginaw citizen for six years, I have a vested interest in our community. We have some great spaces that just need TLC and a few updates. Keeping the area clean will raise the appeal of our city and therefore help raise revenue for our local businesses.
What personal qualifications can you bring to this board/committee?	I have been a leader my entire career and will bring a listening ear and fresh ideas for beautification. It would be an honor to bridge the gap between our Saginaw natives and Saginaw newcomers, and come to agreements on how our city can improve for the benefit of everyone.
What meetings have you attended of the boards/committees for which you wish to be considered?	The only meeting that I have attended was the Citizens Neighborhood Planning meeting. I am committed to attending more meetings and educating myself more by watching meetings online.

If I Am Selected To Serve On The Board(s), I Will Participate.

Date:* 7/10/2023
Signature:* Jeremy Rogers

* indicates required fields.

View any uploaded files by signing in and then proceeding to the link below:
<http://www.ci.saginaw.tx.us/Admin/FormHistory.aspx?SID=11802>

The following form was submitted via your website: Citizen Board of Interest Application

Full Name:: Jeremy Rogers

Address::

Phone Number::

Email Address::

1st Choice: Beautification Committee

2nd Choice: Planning & Zoning Committee

3rd Choice:

Present Occupation and Place of Employment: Import Compliance Manager - Airbus Helicopters

Employment Phone Number: /

Community Organizations and/or Professional Memberships: Booster Club Vice President for Boswell Golf

Current or Previous Service on City Boards/Committees: NA

Reasons for which you wish to be considered for appointment:: While I have only been a Saginaw citizen for six years, I have a vested interest in our community. We have some great spaces that just need TLC and a few updates. Keeping the area clean will raise the appeal of our city and therefore help raise revenue for our local businesses.

What personal qualifications can you bring to this board/committee?: I have been a leader my entire career and will bring a listening ear and fresh ideas for beautification. It would be an honor to bridge the gap between our Saginaw natives and Saginaw newcomers, and come to agreements on how our city can improve for the benefit of everyone.

What meetings have you attended of the boards/committees for which you wish to be considered?: The only meeting that I have attended was the Citizens Neighborhood Planning meeting. I am committed to attending more meetings and educating myself more by watching meetings online.

Date:: 7/10/2023

Signature:: Jeremy Rogers

Additional Information:

Form submitted on: 7/10/2023 6:35:36 PM

Submitted from IP Address: 66.102.235.169

Referrer Page: No Referrer - Direct Link

Form Address: <http://www.ci.saginaw.tx.us/Forms.aspx?FID=89>

Janice England

From: noreply@civicplus.com
Sent: Wednesday, July 12, 2023 2:42 PM
To: Keith Rinehart; Janice England; Pedro Zambrano
Subject: Online Form Submittal: Citizen Board of Interest Application

Citizen Board of Interest Application

Contact Information

First Name Malinda

Last Name Julien

Address1

Apt/Unit # *Field not completed.*

City Saginaw

State TX

Zip 76179-2023

Daytime Phone Number

Preferred Email

Resident of the City since Saginaw

Age by December 31 of
the application year

Present Occupation Business owner

Place of Employment Julien & Lambert Professional Photographers

Educational Background College

(Section Break)

Community Organization
and/or Professional
Memberships All community!!! PPA

Current or Previous
Service on City Boards Planning & zoning

Reasons to be Considered for Appointment	I loved being on P&Z and hope to be re-appointed.
What personal qualifications can you bring to the Board or Commission?	Woman owned family business in Saginaw alone, 10 years.
What do you hope to Accomplish or Contribute while serving on a committee?	Serve the citizens of Saginaw with foresight and integrity
Have you attended meetings in your area of interest?	Yes
Is a family member currently serving on a Board or Commission?	No
If YES, please describe name and board	<i>Field not completed.</i>
Available Boards	Planning & Zoning Commission, Where Needed
First (1st) Choice	Planning & Zoning Commission
Second (2nd) Choice	Animal Shelter Advisory Committee
Third (3rd) Choice	Where Needed
(Section Break)	
Agreement	I agree to the terms and responsibilities as described in the ordinance or resolution as an appointee for the committee for which I wish to serve.
Applicants may be asked to attend an interview to ensure the best candidate is selected	
Signature	Malinda Julien
Date	12 July 2023

Email not displaying correctly? [View it in your browser.](#)

ADVISORY RECREATION AND PARKS BOARD

Jane Lyon	Place No. 1	Term Expires July 1, 2023
Vacant	Place No. 2	Term Expires July 1, 2024
Brandi Coble	Place No. 3	Term Expires July 1, 2023
Wayne Giles	Place No. 4	Term Expires July 1, 2024
Brack St. Clair	Place No. 5	Term Expires July 1, 2023
Ronda Nyberg	Place No. 6	Term Expires July 1, 2024
Thomas Weaver	Place No. 7	Term Expires July 1, 2023
Michael Arbuckle	1 st Alternate	Term Expires July 1, 2023
Adhel Torres	2 nd Alternate	Term Expires July 1, 2024

**ADVISORY RECREATION AND PARKS BOARD
SUMMARY**

Jane Lyon	Place 1	Wants to be considered for reappt
Vacant	Place 2	
Brandi Coble	Place 3	Does not want to be considered for reappt
Brack St. Clair	Place 5	Wants to be considered for reappt
Thomas Weaver	Place 7	Wants to be considered for reappt
Michael Arbuckle	1st Alt.	Wants to be considered for reappt

Appointments to be made:

Place 1	_____
Place 2	_____
Place 3	_____
Place 5	_____
Place 7	_____
1st Alt.	_____

ANIMAL SHELTER ADVISORY COMMITTEE

Dr. Karen Metzler (Licensed Veterinarian)	Place No. 1	Expires July 1, 2023
Tammy Southard	Place No. 2	Expires July 1, 2024
Joseph Stout (Involved in Animal Welfare Organization)	Place No. 3	Expires July 1, 2023
Jose Wheeland (City Official)	Place No. 4	Expires July 1, 2024
Breanna Farley (Involved in Shelter Operations)	Place No. 5	Expires July 1, 2023
Kolene Dean	Place No. 6	Expires July 1, 2024
Judy Deller	Place No. 7	Expires July 1, 2023
Carolle Cox	Place No. 8	Expires July 1, 2024
Stacy Liebel	Place No. 9	Expires July 1, 2023
John Peet	Alternate No. 1	Expires July 1, 2023
Laura Yandell	Alternate No. 2	Expires July 1, 2024

**ANIMAL SHELTER ADVISORY COMMITTEE
SUMMARY**

Dr. Karen Metzler (Licensed Veterinarian)	Place 1	Wants to be considered for reappt
Joseph Stout (Involved in Animal Welfare Organization)	Place 3	Wants to be considered for reappt
Breanna Farley (Involved in Shelter Operations)	Place 5	Wants to be considered for reappt
Judy Deller	Place 7	Wants to be considered for reappt
Stacy Liebel	Place 9	Wants to be considered for reappt
John Peet	Alt. 1	Wants to be considered for reappt

Appointments to be made:

Place 1 _____
(must be Licensed Veterinarian)

Place 3 _____
(must be involved in Animal Welfare Org.)

Place 5 _____
(must be involved in Shelter Operations)

Place 7 _____

Place 9 _____

Alt. 1 _____

BOARD OF ADJUSTMENT

Mike Colegrove	Place 1	Expires July 1, 2023
Bobby Grayson	Place 2	Expires July 1, 2024
Bethany Sanderson	Place 3	Expires July 1, 2023
James Burgdorf	Place 4	Expires July 1, 2024
Derrick Thomas	Place 5	Expires July 1, 2023
Vacant	Alternate 1	Expires July 1, 2023
Eric King	Alternate 2	Expires July 1, 2024

**BOARD OF ADJUSTMENT
SUMMARY**

Mike Colegrove	Place 1	Wants to be considered for reappt
Bethany Sanderson	Place 3	Wants to be considered for reappt
Derrick Thomas	Place 5	Wants to be considered for reappt
Vacant	Alt. 1	

Appointments to be made:

- Place 1** _____
- Place 3** _____
- Place 5** _____
- Alt. 1** _____

DIVERSITY AND INCLUSION COMMITTEE

Kristen Nelson	Place No. 1	Term expires 7-01-2023
India Bastien	Place No. 2	Term Expires 7-01-2024
Val Visas	Place No. 3	Term Expires 7-01-2023
Kelly Stewart	Place No. 4	Term Expires 7-01-2024
Vacant	Place No. 5	Term Expires 7-01-2023
Larry Scheid	Place No. 6	Term Expires 7-01-2024
Vacant	Place No. 7	Term Expires 7-01-2023
Kelly Glover	Place No 8	Term Expires 7-01-2024
Vacant	Place No. 9	Term Expires 7-01-2023
Stephen Drake	Place No. 10	Term Expires 7-01-2024
Vacant	Place No. 11	Term Expires 7-01-2023
Philip Allen	Place No. 12	Term Expires 7-01-2024
Jamie Wyche	Place No. 13	Term Expires 7-01-2023
LaTanya Franklin	Place No. 14	Term Expires 7-01-2024
Carmen Drake	Place No. 15	Term Expires 7-01-2023
Vacant	Alternate No. 1	Term Expires 7-01-2023
Vacant	Alternate No. 2	Term Expires 7-01-2024

Volunteer Liasion
Cindy Bighorse, Councilmember Place 5

**DIVERSITY & INCLUSION COMMITTEE
SUMMARY**

Kristen Nelson	Place 1	Wants to be considered for reappt
Val Visas	Place 3	Wants to be considered for reappt
Vacant	Place 5	
Vacant	Place 7	
Vacant	Place 9	
Vacant	Place 11	
Jamie Wyche	Place 13	No Response Received
Carmen Drake	Place 15	No Response Received
Vacant	Alt. 1	
Vacant	Alt. 2	

Appointments to be made:

- Place 1** _____
- Place 3** _____
- Place 5** _____
- Place 7** _____
- Place 9** _____
- Place 11** _____
- Place 13** _____
- Place 15** _____
- Alt. 1** _____
- Alt. 2** _____

LIBRARY BOARD

Rick Russell, Chairman	Place No. 1	Expires July 1, 2023
Frances Poteet, Vice Chairman	Place No. 2	Expires July 1, 2024
Belinda Henson, Secretary	Place No. 3	Expires July 1, 2023
Helen Trammell, Member	Place No. 4	Expires July 1, 2024
Mary Nichols, Member	Place No. 5	Expires July 1, 2023
Tricia Barbarick, Member	Place No. 6	Expires July 1, 2024
Jean King, Member	Place No. 7	Expires July 1, 2023
Vacant	Alternate No. 1	Expires July 1, 2023
Vacant	Alternate No. 2	Expires July 1, 2024

**LIBRARY BOARD
SUMMARY**

Rick Russell	Place No. 1	Wants to be considered for reappt
Belinda Henson	Place No. 3	Wants to be considered for reappt
Mary Nichols	Place No. 5	Wants to be considered for reappt
Jean King	Place No. 7	Wants to be considered for reappt
Vacant	Alt. No. 1	
Vacant	Alt. No. 2	

Appointments to be made:

Place No. 1	_____
Place No. 3	_____
Place No. 5	_____
Place No. 7	_____
Alt. No. 1	_____
Alt. No. 2	_____

KEEP SAGINAW BEAUTIFUL BOARD

Teresa Johnson	Place No. 1	Term Expires July 1, 2023
Kelly Stewart	Place No. 2	Term Expires July 1, 2024
Crystal Philp	Place No. 3	Term Expires July 1, 2023
Corie Blake	Place No. 4	Term Expires July 1, 2024
Melissa King	Place No. 5	Term Expires July 1, 2023
Lena Goff	Place No. 6	Term Expires July 1, 2024
Vacant	Place No. 7	Term Expires July 1, 2023
Vacant	Alternate No. 1	Term Expires July 1, 2023
Vacant	Alternate No. 2	Term Expires July 1, 2024

**KEEP SAGINAW BEAUTIFUL BOARD
SUMMARY**

Teresa Johnson	Place No. 1	Wants to be considered for reappt
Crystal Philp	Place No. 3	Does not want to be considered for reappt
Melissa King	Place No. 5	Wants to be considered for reappt
Vacant	Place No. 7	
Vacant	Alt. No. 1	
Vacant	Alt. No. 2	

Appointments to be made:

- Place No. 1** _____
- Place No. 3** _____
- Place No. 5** _____
- Place No. 7** _____
- Alt. No. 1** _____
- Alt. No. 2** _____

PLANNING AND ZONING COMMISSION

Brent Wooten	Place No. 1	Term Expires July 1, 2023
William Barngrover	Place No. 2	Term Expires July 1, 2024
Philip Allen	Place No. 3	Term Expires July 1, 2023
Vacant	Place No. 4	Term Expires July 1, 2024
Jason LaBruyere	Place No. 5	Term Expires July 1, 2023
David Kraus	1st Alternate	Term Expires July 1, 2023
Lainey Wood	2nd Alternate	Term Expires July 1, 2024

**PLANNING AND ZONING COMMISSION
SUMMARY**

Brent Wooten	Place 1	No, Moving out of State
Philip Allen	Place 3	Wants to be considered for reappt
Vacant	Place 4	
Jason LaBruyere	Place 5	Wants to be considered for reappt
David Kraus	Alt. #1	Wants to be considered for reappt
Brent Wooten	Alt. #2	Wants to be considered for reappt

Appointments to be made:

- Place 1** _____
- Place 3** _____
- Place 4** _____
- Place 5** _____
- Alt. #1** _____
- Alt. #2** _____

Janice England

From: Maria Hernandez
Sent: Monday, June 19, 2023 2:42 PM
To: Salvador Gonzalez; Janice England
Cc: Charles Wood
Subject: RE: P&Z Attendance
Attachments: Parks Board Attendance 07.20 through 6.23.xlsx

Hi Janice,

Attached is the Recreation and Parks Board Attendance for July 2020 through May 2023.

Please let me know if you have any questions.

Thanks,



Maria Hernandez

City Administrative Intern

Phone: 817-230-0444

Email: mhernandez@saginawtx.org

205 Brenda Lane
Saginaw, TX 76179

www.SaginawTX.org

From: Salvador Gonzalez <sgonzalez@saginawtx.org>
Sent: Monday, June 19, 2023 1:22 PM
To: Janice England <jengland@saginawtx.org>
Cc: Maria Hernandez <mhernandez@saginawtx.org>; Charles Wood <cwood@saginawtx.org>
Subject: P&Z Attendance

Good afternoon,

Please see attached a spreadsheet with the Planning and Zoning Commission Attendance from July, 2020 through May, 2023. Please let me know if you have any questions. Maria will be sending over a similar sheet with the Recreation and Parks Board Attendance. Lastly, there has been no official attendance for the Diversity and Inclusion Committee, as there has been no official meeting since the committee's formation.

Thanks



Salvador Gonzalez Jr.

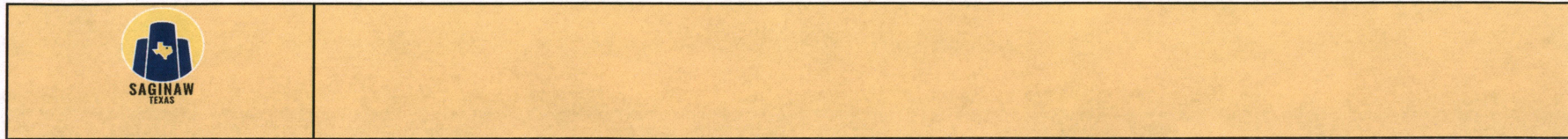
Management Analyst – Public Works

Phone: 817-230-0440

Email: sgonzalez@saginawtx.org

205 Brenda Lane
Saginaw, TX 76179

www.SaginawTX.org

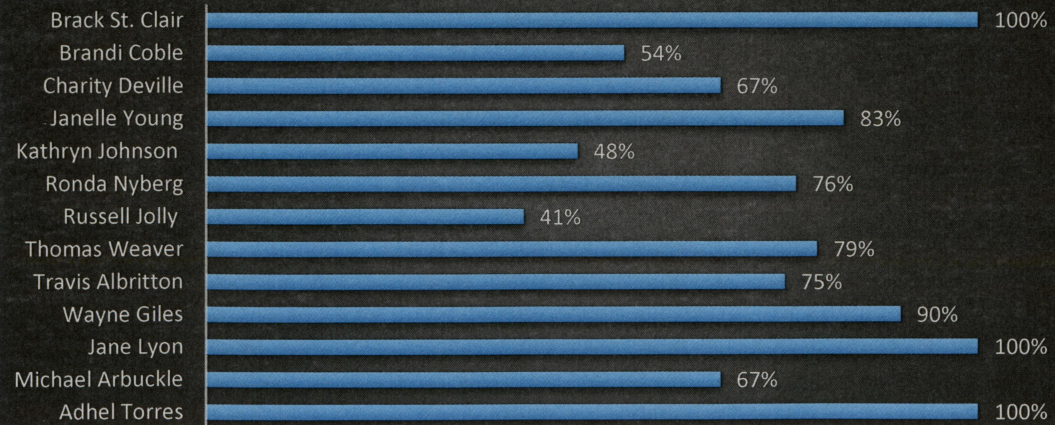


Calendar Year

2020

Members Name	10/19/2020	12/7/2020	Yearly Total	1/18/2021	4/19/2021	7/19/2021	8/9/2021
Brack St. Clair	P	P	2/2	P	P	P	P
Brandi Coble	P	A	1/2	P	A	P	P
Charity Deville	P	P	2/2	P	A	P	P
Janelle Young	P	P	2/2	P	A	P	P
Kathryn Johnson	P	P	2/2	P	P	P	A
Ronda Nyberg	P	P	2/2	P	P	P	P
Russell Jolly	P	A	1/2	A	P	A	A
Thomas Weaver	P	P	2/2	P	P	A	P
Travis Albritton	P	A	1/2	P	P		
Wayne Giles						P	P
Jane Lyon							
Michael Arbuckle							
Adhel Torres							

Recreation and Parks Board Attendance



**Recreation
Attendance**

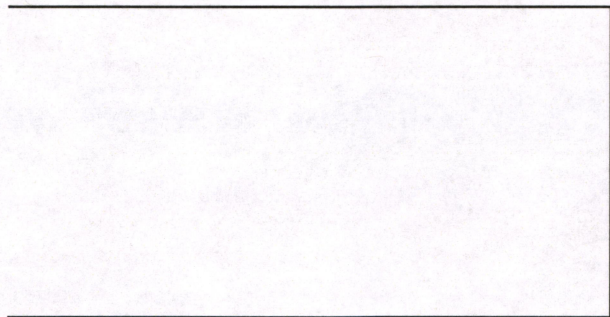
2021							
8/23/2021	9/20/2021	10/4/2021	11/15/2021	Yearly Total2	1/17/2022	2/7/2022	3/21/2022
P	P	P	P	8/8	P	P	P
A	A	A	P	4/8	P	A	A
A	A	P	A	4/8	P	P	A
A	P	P	P	6/8	P	P	P
P	P	A	A	5/8	P	P	A
P	A	P	P	7/8	P	P	A
A	A	A	P	2/8	P	P	A
P	P	P	A	6/8	A	P	P
				2/2			
A	P	P	P	5/6	P	P	P

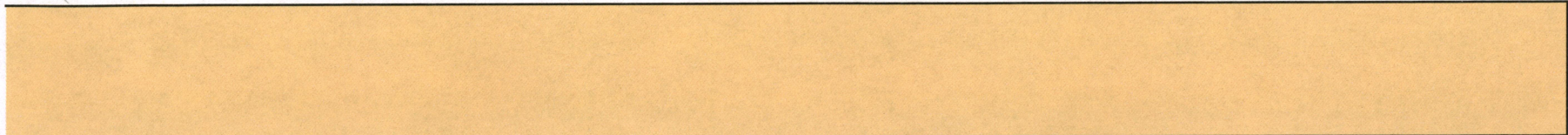
Legend
A = Absent
P = Present
Blank = Commisioner No Longer in term
Green = Attended Half or More Meetings
Red = Did Not Attend Half or More Meetings

**and Parks Board Attendance
Attendance from 10/20 to 05/23**

2022

4/11/2022	5/23/2022	7/18/2022	8/8/2022	9/26/2022	10/10/2022	11/14/2022	Yearly Total3
P	P	P	P	P	P	P	10/10
A	A	P	P	P	P	P	6/10
P	P	P	P	A			6/8
P	P	P	P	P	P	P	10/10
P	P	P	P				6/7
P	P	P	P	A	P	P	8/10
A	P	A	P				4/7
P	P	P	P	A	P	P	8/10
P	P	P	P	P	P	P	10/10
						P	1/1





2023						
1/16/2023	3/20/2023	4/17/2023	5/15/2023	Yearly Total4	Total Attendance	Percentage of Attendance
P	P	P	P	4/4	24/24	100%
P	A	P	A	2/4	13/24	54%
					12/18	67%
A	A	P		1/3	19/23	83%
					13/27	48%
P	A	P	P	3/4	13/17	76%
					7/17	41%
A	P	P	P	3/4	19/24	79%
					3/4	75%
P	P	P	A	3/4	18/20	90%
P	P	P	P	4/4	5/5	100%
	P	A	P	2/3	2/3	67%
	P	P	P	3/3	3/3	100%

Animal Shelter
Adv. Committee

Janice England

From: Jose Wheeland
Sent: Wednesday, June 14, 2023 5:06 PM
To: Janice England
Subject: RE: Attendance Records
Attachments: Attendance.xlsx; Animal Shelter Advisory Committee Member List.doc

Here is the info you requested I also included our list with appointment dates on them.

*Jose Wheeland
City of Saginaw
Animal Services Manager/
Sr. Animal Control Officer/
Code Compliance Officer*

*205 Brenda Lane
Saginaw TX 76179
Business : 817-230-0458
Fax: 817-232-9868
Email: jwheeland@saginawtx.org*



From: Janice England <jengland@saginawtx.org>
Sent: Wednesday, June 14, 2023 9:36 AM
To: Jose Wheeland <jwheeland@saginawtx.org>; Salvador Gonzalez <sgonzalez@saginawtx.org>; Ellen Ritchie <eritchie@saginawtx.org>; Keith Rinehart <krinehart@saginawtx.org>; Debra Thomas <dthomas@saginawtx.org>
Subject: Attendance Records

I'm gathering information for the Council subcommittee for board appointments/reappointments. They will be making recommendations regarding appointments and reappointments at the next City Council Meeting (July 5th). At your earliest convenience, please send me attendance records for the past 3 years for the members of the board(s) that you work with. I need this information no later than noon on Monday afternoon (6/19/2023).

The boards include: Advisory Recreation & Parks Board; Animal Shelter Advisory Committee; Board of Adjustment; Diversity & Inclusion Committee; Keep Saginaw Beautiful; Library Board; and the Planning & Zoning Commission.

Thanks!
Janice

Janice England, TRMC
City Secretary
City of Saginaw
333 West McLeroy Blvd.
Saginaw, TX 76179
817-230-0327
jengland@saginawtx.org

Note: This email and responses may be subject to the Texas Open Meetings Act. Please reply only to the sender.

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A "Reply to All" of this email could lead to violations of the Texas Open Meetings Act. Please reply only to the sender.

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Board Member	Place	Attended	Missed
Karen Metzler	1	2	5
Tammy Southard	2	3	2
Joseph Stout	3	5	0
Jose Wheeland	4	5	0
Breanna Farley	5	5	0
Kolene Dean	6	0	5
Judy Deller	7	3	0
Carolle Cox	8	0	5
Stacy Liebel	9	2	2
John Peet	Alt 1	5	0
Laura Yandell	Alt 2	2	0

ANIMAL SHELTER ADVISORY COMMITTEE

Council Amended City Code Chapter 6, Section 6-1 on 8-02-2022 9 Members & 2 Alternate Members – 2 Year Terms

Dr. Karen Metzler
(Licensed Veterinarian)
4536 N. Tarrant Parkway
Fort Worth, TX 76244
817-232-8511

Place No. 1 Expires 7-01-2023

Apptd: 6-2-2009

Tammy Southard
1108 Little John Dr.
Saginaw, TX 76179
817-312-4037
tsouth1111@gmail.com

Place No. 2 Expires 7-01-2024

Apptd to Alt 2: 7-2-2021; Moved to Place 2: 6-28-2022

Joseph Stout
(Involved in Animal Welfare Organization)
Mid-Cities Community Cats
5505 Janet Lane
Colleyville, TX 76034
817-230-0460
josephstout@yahoo.com

Place No. 3 Expires 7-01-2023

Apptd to Place 3: 9-06-2022

Jose Wheeland
(City Official)
Saginaw Animal Services
205 Brenda Lane
Saginaw, TX 76179
817-230-0458
jwheeland@saginawtx.org

Place No. 4 Expires 7-01-2024

Apptd to Alt 1: 6-2-2009; Moved to Place 4: 6-5-2018

Breanna Farley
(Involved in Shelter Operations)
Saginaw Animal Services
205 Brenda Lane
Saginaw, TX 76179
817-230-0460
bfarley@saginawtx.org

Place No. 5 Expires 7-01-2023

*Apptd to Place 5: 7-6-2021; Moved to Place 3: 6-28-2022;
Moved to Place 5: 9-06-2022*

Kolene Dean
340 W. Southern Ave.
Saginaw, TX 76179
817-999-3061
kolene@kolenedean.com

Place No. 6 Expires 7-01-2024

Apptd to Place 5: 6-28-2022; Moved to Place 6: 9-06-2022

Judy Deller
540 Willowview Dr.
Saginaw, TX 76179
817-690-8753
Judy.deller@gmail.com

Place No. 7 Expires 7-01-2023

Apptd: 10-18-2022

Carolle Cox
512 Park Center Blvd.
Saginaw, TX 76179
240-422-2009
stormdancer75028@yahoo.com

Place No. 8 Expires 7-01-2024

Apptd: 6-28-2022; Moved to Place 8: 1-17-2023

Stacy Liebel
1060 Iron Horse Dr.
Saginaw, TX 76131
817-298-1361
stacy.liebel@yahoo.com

Place No. 9 Expires 7-01-2023

Apptd: 10-18-2022

John Peet
644 Fox Run Trail
Saginaw, TX 76179
254-644-9179
jpeet724@gmail.com

Alternate No. 1 Expires 7-01-2023

Apptd: 6-28-2022; Moved to Alt 1: 1-17-2023

Laura Yandell
804 Redding Dr.
Saginaw, TX 76131
leyandell@gmail.com
806-778-4085

Alternate No. 2 Expires 7-01-2024

Apptd: 1-17-2023

Board of
Adjustment

Janice England

From: Debra Thomas
Sent: Wednesday, June 14, 2023 11:24 AM
To: Janice England
Subject: RE: Attendance Records
Attachments: BOA ATTENDANCE 2022.xlsx; BOA ATTENDANCE 2023.xlsx

The Board of Adjustment did not have any meetings in 2020 or 2021.



I have attached the attendance for 2022 & 2023.

Thank you,

Debra Thomas
Executive Assistant
Building Department
City of Saginaw
817-230-0453
817-232-8565 fax

From: Janice England <jengland@saginawtx.org>
Sent: Wednesday, June 14, 2023 9:36 AM
To: Jose Wheeland <jwheeland@saginawtx.org>; Salvador Gonzalez <sgonzalez@saginawtx.org>; Ellen Ritchie <eritchie@saginawtx.org>; Keith Rinehart <krinehart@saginawtx.org>; Debra Thomas <dthomas@saginawtx.org>
Subject: Attendance Records

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Thanks!
Janice

Janice England, TRMC
City Secretary
City of Saginaw
333 West McLeroy Blvd.
Saginaw, TX 76179
817-230-0327
jengland@saginawtx.org

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CITY OF SAGINAW BOARD OF ADJUSTMENT MEETING 2023 ATTENDANCE RECORD

NAME	PLACE	TERM EXPIRES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	MISSED (out of 3)
Mike Colegrove	1	July 2023	P	C	C	P	P	C							1
Bobby Grayson	2	July 2024	P	C	C	X	P	C							
Bethany Sanderson	3	July 2023	P	C	C	P	P	C							1
James Burfdor	4	July 2024	X	C	C	P	P	C							1
Derrick Thomas	5	July 2023	P	C	C	P	X	C							1
Steve Smiley	Alt 1	July 2023	P	C	C	P	X	C							1
Eric King	Alt 2	May 2024	P	C	C	X	P	C							
NAME	PLACE	TERM EXPIRES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	MISSED (out of 0)
Mike Colegrove	1	July 2023													
Bobby Grayson	2	July 2024													
Bethany Sanderson	3	July 2023													
James Burfdor	4	July 2024													
Derrick Thomas	5	July 2023													
Vacant	Alt 1	July 2023													
Eric King	Alt 2	May 2024													
P = PRESENT															
X = ABSENT															
C = MEETING CANCELED															
Note: Meet as needed															

Keep Saginaw
Beautiful

Janice England

From: Keith Rinehart
Sent: Wednesday, June 14, 2023 10:40 AM
To: Janice England
Subject: RE: Attendance Records
Attachments: Attendance 2023-present.pdf; Attendance 2022-present.pdf; Attendance 2021-present.pdf; Attendance 2020-present.pdf

See attached...

Keith C. Rinehart

Director of Community & Economic Development
City of Saginaw, Texas
333 West McLeroy Blvd.
Saginaw, TX 76179
817-230-0331 ~ krinehart@saginawtx.org

From: Janice England <jengland@saginawtx.org>
Sent: Wednesday, June 14, 2023 9:36 AM
To: Jose Wheeland <jwheeland@saginawtx.org>; Salvador Gonzalez <sgonzalez@saginawtx.org>; Ellen Ritchie <eritchie@saginawtx.org>; Keith Rinehart <krinehart@saginawtx.org>; Debra Thomas <dthomas@saginawtx.org>
Subject: Attendance Records

I'm gathering information for the Council subcommittee for board appointments/reappointments. They will be making recommendations regarding appointments and reappointments at the next City Council Meeting (July 5th). At your earliest convenience, please send me attendance records for the past 3 years for the members of the board(s) that you work with. I need this information no later than noon on Monday afternoon (6/19/2023).

The boards include: Advisory Recreation & Parks Board; Animal Shelter Advisory Committee; Board of Adjustment; Diversity & Inclusion Committee; Keep Saginaw Beautiful; Library Board; and the Planning & Zoning Commission.

Thanks!
Janice

Janice England, TRMC
City Secretary
City of Saginaw
333 West McLeroy Blvd.
Saginaw, TX 76179
817-230-0327
jengland@saginawtx.org

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**KEEP SAGINAW BEAUTIFUL COMMITTEE MEETING
2023 - PRESENT
ATTENDANCE RECORD**

		2023												2024											
NAME		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Teresa Johnson	Place 1	C	X	P	P	P																			
Kelly Stewart	Place 2	C	P	P	X	P																			
Crystal Philp	Place 3		X	X	P	X																			
Corie Blake	Place 4		X	X	X	X																			
Melissa King	Place 5		X	P	P	X																			
Lena Goff	Place 6		P	P	P	P																			
Jarred Coursey	Place 7		P	P	P	X																			
Vacant	Alt. 1																								
Vacant	Alt. 2																								
Keith Rinehart	City Liaison	C	P	P	P	P																			
<i>P = PRESENT</i>																									
<i>X = ABSENT</i>																									
<i>C = MEETING CANCELED</i>																									
<i>* = SPECIAL CALLED MEETING</i>																									
<i># = RESIGNED</i>																									

**KEEP SAGINAW BEAUTIFUL COMMITTEE MEETING
2021 - PRESENT
ATTENDANCE RECORD**

		2021												2022											
NAME		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Karen Cromwell	Member	P	C	X	P	P	P	P	P	P	X	P	C	X	C	C	P	P	P	P	P	C	X	P	C
Sheryl Warren	Member	X	C	P	P	P	P	X	P	P	P	P	C	X	C	C	P	P	P	P	P	C	P	X	C
Pat Friar	Member	X	C	P	P	P	P	P	X	P	P	P	C	P	#										
Teresa Johnson	Member	P	C	X	X	X	P	P	P	X	P	P	C	P	C	C	P	P	P	P	P	C	P	P	C
Maria Guynes	Member	P	C	P	X	P	X	X	P	X	X	X	C	P	C	C	X	P	X	P	X	C	X	X	C
Kelly Stewart	Member	P	C	X	P	P	P	P	P	P	P	P	C	P	C	C	P	X	P	X	P	C	P	P	C
Charmaine Jones	Member					P	P	X	X	#															
Johnny Jones	Member					P	P	X	X	#															
Pam Jones	Member												P	C	C	X	P	X	X	X	C	X	X	C	
Chii Kang	Member							P	X	X	P	X	C	X	C	C	X	X	X						
Keith Rinehart	City Liaison	P	C	P	P	P	P	P	P	P	P	P	C	P	C	C	P	P	P	P	P	C	P	P	C
	<i>P = PRESENT</i>																								
	<i>X = ABSENT</i>																								
	<i>C = MEETING CANCELED</i>																								
	<i>* = SPECIAL CALLED MEETING</i>																								
	<i># = RESIGNED</i>																								

KEEP SAGINAW BEAUTIFUL COMMITTEE MEETING 2020 - PRESENT ATTENDANCE RECORD

NAME		2020												2021												
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Karen Cromwell	Member	X	P	C	C	P	C	X	P	C	C	P	C	P	C	X	P	P	P	P	P	P	X			
Sheryl Warren	Member	P	P	C	C	X	C	P	P	C	C	P	C	X	C	P	P	P	P	X	P	P	P			
Pat Friar	Member	P	P	C	C	X	C	X	X	C	C	X	C	X	C	P	P	P	P	P	X	P	P			
Teresa Johnson	Member	P	X	C	C	P	C	X	X	C	C	P	C	P	C	X	X	X	P	P	P	X	P			
Maria Guynes	Member	P	X	C	C	P	C	P	P	C	C	P	C	P	C	P	X	P	X	X	P	X	X			
Kelly Stewart	Member	P	X	C	C	P	C	P	P	C	C	P	C	P	C	X	P	P	P	P	P	P	P			
Charmaine Jones	Member																		P	P	X	X	P			
Johnny Jones	Member																		P	P	X	X	P			
Chii Kang	Member																					P	X	X	P	
Keith Rinehart	City Liaison	P	P	C	C	P	C	P	P	C	C	P	C	P	C	P	P	P	P	P	P	P	P			
	<i>P = PRESENT</i>																									
	<i>X = ABSENT</i>																									
	<i>C = MEETING CANCELED</i>																									
	<i>* = SPECIAL CALLED MEETING</i>																									
	<i># = RESIGNED</i>																									

Janice England

From: Salvador Gonzalez
Sent: Monday, June 19, 2023 1:22 PM
To: Janice England
Cc: Maria Hernandez; Charles Wood
Subject: P&Z Attendance
Attachments: P&Z Attendance 07.20 through 06.23.xlsx

Good afternoon,

Please see attached a spreadsheet with the Planning and Zoning Commission Attendance from July, 2020 through May, 2023. Please let me know if you have any questions. Maria will be sending over a similar sheet with the Recreation and Parks Board Attendance. Lastly, there has been no official attendance for the Diversity and Inclusion Committee, as there has been no official meeting since the committee's formation.

Thanks



Salvador Gonzalez Jr.

Management Analyst – Public Works

Phone: 817-230-0440

Email: sgonzalez@saginawtx.org

205 Brenda Lane
Saginaw, TX 76179

www.SaginawTX.org

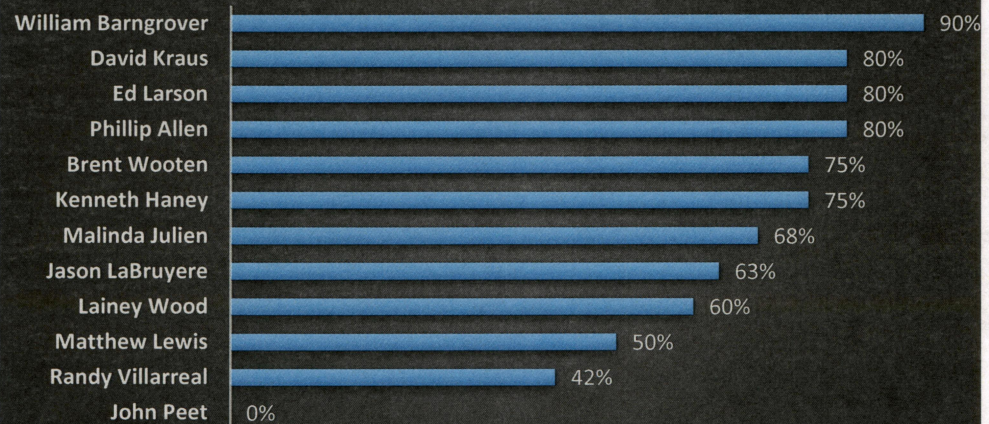


Calendar Year

2020

Commisioner's Name	7/14/2020	8/11/2020	9/8/2020	10/13/2020	11/10/2020	12/8/2020	Yearly Total
William Barngrover	P	P	P	P	P	P	6/6
David Kraus							
Ed Larson							
Phillip Allen							
Brent Wooten							
Kenneth Haney	A	P	P	A	P	P	4/6
Malinda Julien	P	P	P	P	A	P	5/6
Jason LaBruyere	A	P	A	P	A	P	3/6
Lainey Wood							
Matthew Lewis	P	P	P	P	P	P	6/6
Randy Villarreal	P	P	A	P	P	A	4/6
John Peet	A	A	A	A	A	A	0/6

P&Z Percentage of Attendance



**Planing
Attenda**

2021

1/12/2021	2/9/2021	3/9/2021	4/13/2021	5/1/2021	6/8/2021	7/13/2021	8/10/2021	9/14/2021	10/12/2021
P	P	P	P	P	P	P	P	A	P
						P	P	P	p
P	P	A	A	P	P	P	P	P	P
P	P	P	P	A	P	A	A	P	A
P	A	P	A	P	A	P	P	P	A
P	P	A	P	P	P	P	P	A	A
P	A	A	P	A	P	A	A	A	P
A	A	A	A	A	A				

Legend

A = Absent

P = Present

Blank = Commisioner No Longer in term

Green = Attended Half or More Meetings

Red = Did Not Attend Half or More Meetings



Percentage of Attendance
90%
80%
80%
80%
75%
75%
68%
63%
60%
50%
42%
0%



City of Saginaw
City Council Memorandum

Prepared By: Janice England

FY2023/2024 Budget Workshop--Kim Quin, Finance Director

Meeting	Agenda Group	
July 18th, 2023, 6:00 PM	Business	Item: B
Reference File		

BACKGROUND/DISCUSSION:

Budget preparation has begun for the 2023/2024 fiscal year. Presentations will be made to the City Council throughout the spring and summer to review and discuss issues pertinent to the budget.

FINANCIAL IMPACT:

Items discussed may impact the FY2023/2024 Proposed Budget.

RECOMMENDATION:

This is a workshop to discuss budget issues. No action will be taken.



City of Saginaw
City Council Memorandum

Prepared By: Janice England

Any Posted Item

Meeting	Agenda Group	
July 18th, 2023, 6:00 PM	Executive Session	Item: B
Reference File		

BACKGROUND/DISCUSSION:

text placeholder

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A



City of Saginaw
City Council Memorandum

Prepared By: Vicky Vega

Adjournment--Todd Flippo, Mayor

Meeting	Agenda Group	
July 18th, 2023, 6:00 PM	Adjournment	Item: A
Reference File		

BACKGROUND/DISCUSSION:

N/A

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A