



City of Saginaw
Meeting and/or Executive Session Agenda

Tuesday, March 4, 2025, 6:00 PM
Council Chamber
333 West McLeroy Boulevard
Saginaw, Texas 76179

In accordance with Section 551.043 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation. The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

1. Call To Order

1A. Call To Order -- Todd Flippo, Mayor

1B. Pledges--Pledge of Allegiance to the United States; Pledge of Allegiance to the State of Texas--"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

1C. Invocation-- Pastor Ronnie Mills, Saginaw Family Bible Church

1D. Audience Participation--Anyone wishing to speak during the discussion of an item listed on the agenda must complete an audience participation form. These forms are located by the Police Chief. After completing the form, give it to the City Secretary. She will give it to the Mayor. The Mayor will call on you when that item is discussed. You will have three (3) minutes to make your comments.

2. Consent Agenda

All items listed are part of the Consent Agenda. Public hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.

2A. Action Regarding Minutes February 4, 2025--Vicky Vega, City Secretary

2B. Action Regarding Minutes February 18, 2025--Vicky Vega, City Secretary

2C. Action Regarding Approval of By-Laws for the Northwest Emergency Communications Center (NWECC)-- Russell Ragsdale, Police Chief

2D. Action Regarding Adoption of Uniform Emergency Medical Services Ordinance -- Doug Spears, Fire Chief

2E. Action Regarding Approval of Purchase of Two Police Patrol Units-- Russell Ragsdale, Police Chief

3. Proclamations-Presentations

3A. Employee Recognitions/Presentations--Gabe Reaume, City Manager

3B. Presentation on Domestic Violence & Services provided by SafeHaven of Tarrant County--Kathryn Jacob, President & CEO of SafeHaven of Tarrant County

4. Business

4A. Consideration and Action Regarding Approval of Purchase Agreement with Comm-Fit Holdings LLC For Senior Center Fitness Equipment. - Lee Howell, Assistant City Manager

4B. Consideration and Action Regarding Approval of Contract for Services with DataVox Providing Access Control and Security Systems in the New Library & Senior Center - Lee Howell, Assistant City Manager

4C. Consideration and Action Regarding Approval of a Contract For Services with Digital Resources Inc to Provide Audio/Visual Systems and Equipment in the New Library & Senior Center - Lee Howell, Asst City Manager

5. Executive Session

The City Council may take action on any Executive Session item posted.

5A. 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

5B. Any posted item

5C. 551.087. Texas Government Code. Deliberation regarding Economic Development Negotiations. The City Council may convene in executive session to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City, and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect described above, including:

5D. 400 S. Saginaw Blvd. and 405 S. Belmont St.

6. Adjournment

6A. Adjournment--Todd Flipppo, Mayor

Date Posted: _____ Time: _____ By: _____

Date Retrieved: _____ Time: _____ By: _____

Date Posted: February 27, 2025



City Council Memorandum

A. Action Regarding Minutes February 4, 2025--Vicky Vega, City Secretary

Meeting	Agenda Group
Tuesday, March 4, 2025, 6:00 PM	Consent Agenda Item: 2A.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

The minutes for the February 4, 2025 meeting are presented for consideration.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval

Attachments

[Draft Minutes – February 04, 2025.pdf](#)

**** The following document is a draft of the minutes and the not the official approved minutes ****

City of Saginaw
Minutes of the City Council Meeting
Held on February 4, 2025
333 West McLeroy Blvd.

Present at the Meeting:

- Todd Flippo, Mayor
- Paul Felegy, Mayor Pro-Tem, Place 1
- Nick Lawson, Place 2
- Valerie Junkersfeld, Place 3
- Brack St. Clair, Place 4
- Cindy Bighorse, Place 5
- Mary Copeland, Place 6
- Bryn Meredith, City Attorney
- Gabe Reaume, City Manager
- Lee Howell, Asst. City Manager
- Kim Quin, Finance Director
- Vicky Vega, City Secretary
- Russell Ragsdale, Police Chief
- Doug Spears, Fire Chief
- Jarred Coursey, Asst. Director of Public Works
- Pedro Zambrano, Director of Economic Development & Community Engagement
- Melanie McManus, Director of Human Resources
- Ellen Ritchie, Library Director
- Trenton Tidwell, City Engineer

Absent from the Meeting:

- Randy Newsom, Director of Public Works

Visitors at the Meeting:

- Jose Wheeland
- Maria Hernandez
- Larry Little
- Ronnie Horton

- Judy Deller
- Ruben Esqueda
- Randy Vierkant
- John Peet
- Charlies Tucker
- Trey Harper
- Whitney Berry
- Joe Rangel
- Jennifer Flippo
- Stephanie Pucciarello

1. Call To Order

1A. Call To Order -- Todd Flippo, Mayor

Mayor Flippo called the meeting to order at 6:00 p.m.

1B. Pledges--Pledge of Allegiance to the United States; Pledge of Allegiance to the State of Texas--"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

1C. Invocation--Pastor Joe Rangel, SOBA Church

Pastor Joe Rangel with the SOBA Church gave the invocation.

1D. Audience Participation--Anyone wishing to speak during the discussion of an item listed on the agenda must complete an audience participation form. These forms are located by the Police Chief. After completing the form, give it to the City Secretary. She will give it to the Mayor. The Mayor will call on you when that item is discussed. You will have three (3) minutes to make your comments.

2. Consent Agenda

Motion was made by Councilmember Junkersfeld with a second by Councilmember St. Clair to approve the Consent Agenda. Motion carried unanimously. 7-0-0-0

2A. Action regarding Minutes, January 21, 2025

The Minutes of the January 21, 2025, City Council Meeting were presented for approval.

2B. Action regarding Resolution No. 2025-02, Adopting The City of Saginaw's Americans with Disabilities Act Title II Comprehensive Evaluation and Transition Plan of the City's Public Facilities, Services, Activities, and Programs -- Maria Hernandez, Planning Tech

The City of Saginaw's ADA Coordinator, Maria Hernandez, is requesting the formal approval of the City of Saginaw's Americans with Disabilities Act Transition (ADA) Transition Plan and Self-Evaluation with Resolution No. 2025-02.

The ADA Transition Plan and Self-Evaluation was developed in eight phases in collaboration with Kimley-Horn and Associates, Inc. The project entered its final phase, Phase 5, in 2024. Council was introduced to the Phase 5 project details at the September 17, 2024 council meeting. Matt Poole, P.E., with Kimley-Horn, informed Council that the focus of the last phase will be developing a improvement schedule and communicating the costs associated with sidewalk corridors and curb ramp repairs.

In 2024, Texas Department of Transportation asked its subrecipients to complete two survey to asses overall ADA Compliance. The City of Saginaw achieved a "Satisfactory" status with a follow-up monitoring scheduled for early 2026. TxDOT provided a response letter where they identified responses that were insufficient. The ADA Coordinator has been working with TxDOT's Compliance Program Specialist, city staff and Matt Poole, in addressing areas where the city is non-compliant to remediate the issues.

TxDOT has requested an official document stating that city leadership is aware of the ADA compliance and non-compliance inventory within the city's programs and services.

Resolution No. 2025-02 will act as a formal approval of the ADA Transition Plan and Self-Evaluation, which identifies all compliance and non-compliance barriers, in effect satisfying the TxDOT requirement. Staff recommends approval.

2C. Action regarding Retired Fire Equipment Donation -- Doug Spears, Fire Chief

Fire Chief Doug Spears is seeking approval to donate a set of hydraulic rescue tools to a volunteer fire department that can potentially get the equipment repaired or replace the primary component to provide their department a rescue capability they don't currently have. The equipment is beyond its customary service life and is currently out-of service due to the repairs necessary to get the tools back to a useful state. Staff recommends approval of the equipment to be donated to Lake Arrowhead Volunteer Fire Department in Henrietta Texas.

2D. Action regarding Agreement to Provide Professional Services between the City of Saginaw and Janice England - Gabe Reaume, City Manger

The proposed Agreement to Provide Professional Services is with Janice England. Per the agreement, Mrs. England will provide support and guidance to City Staff, as needed, for ongoing

City Council meetings agendas, minutes, ordinances, resolutions, election process, open records requests, records management, legal notices, property liens, and any special projects. Staff recommends approval.

2E. Action regarding renewal of Interlocal Agreement with Tarrant County ESD #1 for fire protection and EMS services to unincorporated areas of Tarrant County -- Doug Spears, Fire Chief

For many years the City has entered into interlocal agreement (ILA) with Tarrant County ESD #1 (TCESD#1) to provide fire and EMS coverage to designated areas of unincorporated Tarrant County in exchange for monetary payment. As part of our ILA TCESD#1 provides our city with a tanker fire apparatus to provide the necessary water supply to the unincorporated areas where water for fire protection does not readily exist.

As with previous ILAs submitted, we have been awarded an equipment grant in the amount of \$25,000. The grant funds will be utilized to replace PPE, commonly referred to as bunker gear, that has reached or is nearing the expiration of its mandated useful term. The ILA includes a payment in the amount of \$141,600 with an additional \$25,000 in equipment grant award. Staff recommends approval of the ILA as presented.

2F. Consideration and action regarding ordinance 2025-04, adding a definition of contractor and subcontractor; Requiring every contractor to register with the city prior to performing any work--Larry Little, Chief Building Official

The proposed revisions make it clear that all contractors and subcontractors doing work with the City must register with the City, even if the contractor/subcontractor is not required to be licensed by the State. Ordinance No. 2025-04 addresses these revisions. Staff recommends approval.

3. Proclamations-Presentations

3A. Employee Recognitions/Presentations--Gabe Reaume, City Manager

There were no recognitions or presentations.

4. Business

4A. Consideration and Action regarding the Appointment for City Secretary - Melanie McManus, HR Director

The City Secretary position is a Council appointed position previously held by Janice England until her retirement on January 31, 2025. On January 22, 2025, City Manager Gabe Reaume appointed

Victoria Vega as Assistant City Secretary. The financial impact of this appointment is part of the Council-approved salary compensation plan. The interview selection committee recommends the appointment of Vicky Vega as City Secretary.

Motion was made by Councilmember St. Clair and with a second by Councilmember Junkersfeld to appoint Vicky Vega as City Secretary. Motion carried unanimously 7-0-0-0

4B. Consideration and Action regarding Ordinance No. 2025-03, Calling a Bond Election to be held on May 3, 2025--Gabe Reaume, City Manager

City Manager Reaume discussed the proposed propositions for a potential bond election on May 3, 2025. He gave a brief recap of the meetings and recommendations of the Bond Committee. The timeline for calling a bond election was explained. Mayor Flippo explained the Council's options. Councilmember Lawson commented that there are still many questions regarding a bond election in May. He added that the City does have a need for an animal shelter. He suggested that the potential bond election be moved to November which will allow meetings to be held to focus on the potential bond propositions and recommendations of the Bond Committee.

Motion was made by Councilmember Lawson with a second by Councilmember Bighorse to table this item and move the potential bond election to November. Motion carried. 5-2-0-0 (Flippo and Copeland against)

4C. Consideration and action regarding a proposed Texas Department of Housing and Community Affairs low-income housing unit application involving a 9% Housing Tax Credit Program on behalf of Saginaw Main Apts, LP, relating to property located at 615 North Saginaw Boulevard; this item having been requested by Blue Ridge Atlantic Development, LLC. (Resolution No 2025-04)

Ruben Esqueda, Vice President of Development for Blue Ridge Atlantic Development presented a proposal for an independent senior living, 55 years and older facility (Saginaw Main Street Apartments) on property located at 615 North Saginaw Boulevard.

Mayor Flippo executive declared the meeting recessed into Executive Session at 6:48 p.m.

Mayor Flippo declared the meeting back in Regular Session at 7:11 p.m.

Motion was made by Councilmember Lawson with a second by Councilmember St. Clair to approve Resolution No. 2025-04. Motion carried unanimously. 7-0-0-0

4D. Consideration and action regarding Agreement between the City of Saginaw and Community Link Mission, Inc. for the Operation and Promotion of the Farmer's Market at Saginaw Switchyard for 2025-2027 seasons--Whitney Berry, Community Link Mission

Ms. Whitney Berry, Community Link Farmer's Market Coordinator, gave a brief overview of the 2025 Season and its continued growth and educational success . There was discussion by Councilmember Bighorse suggesting a Rehab/First Aid Station that would have basic first aid supplies, cold water and shaded area for market customers during the season. Council agreed with the idea from Chief Spears of having "CERT" at the market to help with those basic first aid needs. This suggestion would be on a trial bases and evaluated by staff if an alternate solution is necessary. There was also discussion that on big events, that the city would have police and fire staff working at the event.

The proposed agreement with Community Link Mission, Inc. is for the period of the 2025-2027 seasons. The only substantial change is that this would have 2 annual renewals with a 3% cost escalator. Annual Renewals for the 2025 season-\$39,672; 2026 season- \$40,4862; and 2027 season-\$42,088.00. Funds are available in account # 21-5245-32, Hotel/Motel Tax, Contract Services in the amount of \$40,000 for the 2025 season. Staff recommends approval.

Motion was made by Mayor Pro-Tem Felegy and with a second by Councilmember Lawson to approve the 3 year agreement between the City of Saginaw and Community Link Mission. Motion carried 6-1-0-0 (Junkersfeld against)

4E. Consideration and action regarding Resolution No 2025-03, 2025 Work Plan--Gabe Reaume, City Manager

City Manager Reaume gave a brief overview of the projects on the proposed 2025 Work Plan. Resolution No. 2025-03 addresses the adoption of the 2025 Work Plan.

CITY COUNCIL

2025 ANNUAL STRATEGIC PROJECT LIST AND WORK PLAN

1. **Community Garden Committee**
2. **Relocation of Depot Building**
3. **Design Criteria for Carports**
4. **Employee Personnel Manual Update**
5. **2025 Bond (Communication and Informational Awareness)**

6. Community Special Events Committee
7. Creation of "Friends of Parks" or other parks-related non-profits
8. Decorative Lighting Project (Carryover)
9. Old Fire Station Site Redevelopment
10. Citywide Tree Assessment (Non-profit/Grant-Funded)
11. Texas Comptroller Transparency Stars Program
12. Engineering and Design Services Review
13. Public Works Work Order Software Review
14. Review Rental Inspection Program
15. ADA Review Committee of City Staff

Motion was made by Mayor Pro-Tem Felegy with a second by Councilmember Copeland to adopt Resolution No. 2025-03, approving the 2025 Work Plan. Motion carried unanimously. 7-0-0-0

5. Executive Session

5A. 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

5B. Any posted item

6. Adjournment

6A. Adjournment--Todd Flippo, Mayor

Motion was made by Councilmember Junkersfeld with a second by Councilmember St. Clair to adjourn the meeting. Motion carried unanimously. 7-0-0-0

Mayor Todd Flippo declared the February 4, 2025 City Council Meeting adjourned at 7:24 p.m.



B. Action Regarding Minutes February 18, 2025--Vicky Vega, City Secretary

Meeting	Agenda Group
Tuesday, March 4, 2025, 6:00 PM	Consent Agenda Item: 2B.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

The minutes for the February 18, 2025 meeting are presented for consideration.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval

Attachments

[Draft Minutes – February 18, 2025.pdf](#)

**** The following document is a draft of the minutes and the not the official approved minutes ****

City of Saginaw
Minutes of the City Council Meeting
Held on February 18, 2025
333 West McLeroy Blvd.

Present at the Meeting:

- Todd Flippo, Mayor
- Paul Felegy, Mayor Pro-Tem, Place 1
- Nick Lawson, Place 2
- Valerie Junkersfeld, Place 3
- Brack St. Clair, Place 4
- Cindy Bighorse, Place 5
- Mary Copeland, Place 6
- Bryn Meredith, City Attorney
- Gabe Reaume, City Manager
- Lee Howell, Asst. City Manager
- Kim Quin, Finance Director
- Vicky Vega, City Secretary
- Russell Ragsdale, Police Chief
- Doug Spears, Fire Chief
- Randy Newsom, Director of Public Works
- Pedro Zambrano, Director of Economic Development & Community Engagement
- Ellen Ritchie, Library Director
- Trenton Tidwell, City Engineer
- Cameron Inglese, Police Officer

Absent from the Meeting:

- Melanie McManus, Director of Human Resources

Visitors at the Meeting:

- Maria Hernandez
- Larry Little
- Brandon Badovinac
- Corey Burnett

- Ronnie Martinez
- Suzy Victor-Trevino
- Shawn Morrison
- Valentino Gutierrez
- Jaime Lelesro
- Diksha
- Carlie Callaway
- Tara Clontz
- David Garcia-Rodriguez
- Jacob Rodriguez
- Cory McKinnon
- Le Brienne Brown
- Michael Knight
- Graeme Hopkins
- Chad Bittle

1. Call To Order

1A. Call To Order -- Todd Flippo, Mayor

Mayor Flippo called the Meeting to order at 6:00 p.m.

1B. Pledges--Pledge of Allegiance to the United States; Pledge of Allegiance to the State of Texas--"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

1C. Invocation--Dr. Mark Towns, First Baptist Church

In the absence of Dr. Mark Towns, Shawn Morrison gave the Invocation.

1D. Audience Participation--Anyone wishing to speak during the discussion of an item listed on the agenda must complete an audience participation form. These forms are located by the Police Chief. After completing the form, give it to the City Secretary. She will give it to the Mayor. The Mayor will call on you when that item is discussed. You will have three (3) minutes to make your comments.

2. Consent Agenda

Motion was made by Councilmember Junkersfeld with a second by Councilmember Bighorse to approve Items 2B & 2C of the Consent Agenda as presented. Motion carried unanimously. 7-0-0-0. (2A & 2D were pulled from the consent agenda for discussion)

2A. Action Regarding an Emergency Medical Services Inter-Local Agreement with the City of Fort Worth -- Doug Spears, Fire Chief

**** Item was Removed from Consent**

Fire Chief Spears gave a brief overview on item 2A, he explained that the item on the agenda has 2 parts. The EMS Inter-Local Agreement and the Adoption of the EMS Ordinance. The EMS Inter-local is being presented tonight for action. The adoption of the EMS ordinance will be presented at the City Council Meeting on March 4, 2025 for action.

Motion was made by Mayor Pro-Tem Felegy with a second by Councilmember Lawson to approve the EMS Inter-Local Agreement. Motion carried unanimously. 7-0-0-0

2B. Action Regarding Renewal of the AA Wrecker Contract for Police towing--Russell Ragsdale, Police Chief

City Ordinance No. 2004-16 authorizes the city to contract with one towing company for police non-consent tows, for towing of City owned vehicles, or for the towing of any vehicle made necessary in the exercise of city's police and governmental functions.

The Police Department has contracted with AA Wrecker Service of Haltom City for many years. AA Wrecker Service has continuously maintained rapid response times, professional conduct and a commitment to the services required by the Saginaw Police Department. There have been no issues during our past years of service and the department wishes to renew the contract with AA wrecker Service. There is no financial impact to the City. All fees for non-consent tows are passed to the vehicle owner, which is the common procedure across the state for non-consent tows. Staffs recommends approval.

2C. Action Regarding the Fireworks Contract for the Independence Celebration Event -- Randy Newsom, Public Works Director

The costs for the 2025 Independence Fireworks Show is \$25,000. The Advisory Recreation and Parks Board voted to recommend approval with the funds to be paid out of the Parks Donation fund.

2D. Action Regarding the approval of By-Laws for the Northwest Emergency Communications Center (NWECC)

**** Item was Removed from Consent**

Police Chief Ragsdale explained that the City entered into an agreement with the City of Lake Worth creating the Northwest Emergency Communications Center (NWECC), which answers emergency 9-1-1 and administrative calls for service and then dispatches those calls to officers in

the field. The proposed By-Laws establish the authority of the NWECC, as well as the partner agency responsibilities, roles, guidelines and financial budgeting of the NWECC. Councilmember Bighorse questioned Article 3.7 on page 4 of the By-Laws, "Board Members" which states that one-third (1/3) of the three appointed board members shall constitute a quorum for the transaction of business. Councilmember Bighorse expressed her concern that one person could make a decision for the board if two board members were absent. She recommends to have a majority vote and to have the By-laws reviewed and presented at a future council meeting for consideration and action.

Motion was made by Councilmember Bighorse with a second by Councilmember Junkersfeld to Table item 2D. Motion carried unanimously. 7-0-0-0

3. Proclamations-Presentations

3A. Employee Recognitions/Presentations--Gabe Reaume, City Manager

Police Chief Ragsdale recognized new employees of the Police Department that were hired during 2023, 2024, and 2025.

Officer B. Reed

Officer C. McKinnon

Jailer L. Brown

Officer M. Knight

Officer G. Hopkins

Officer P. Montgomery

Officer C. Bittle

Records Clerk Carlie Callaway

Officer D. Deval

3B. Discussion of the City Employee Code of Conduct and Respect for Citizens--Valentin Gutierrez

Mr. Valentin Gutierrez addressed the Mayor & Council regarding issues on November 20, 2024 and on January 29, 2025 that he wanted to address. The first incident (November 20th) involved the Code Compliance Department, and the second incident (January 29th) involved Mr. Gutierrez contacting the Police Department in regards to a stolen vehicle. Mr. Gutierrez stated that a Police Officer came to his residence and beat on this door as if he had committed a crime. Mr. Gutierrez

expressed that he had a problem with that and expressed the importance that the City have a code of conduct for all employees so that there are clear lines of how employees should should act. Mr. Gutierrez stressed the importance of a code of conduct as well as making sure citizens have the right to address the City Council with their concerns and grievances.

Mr. Gutierrez added that a strong code of conduct and an active exercise of the right to petition are not opposing factors. They are complimentary and work together to hold and ensure our government remains responsive, accountable, and truly serves the people in its community. He encouraged the Council to embrace both to build a better future for our city.

Mayor Flippo called for any questions or comments from the City Council. One question asked was regarding a code of conduct for employees, and is the policy currently posted on the website for citizens to view. City Manager Reaume confirmed that employees have a code of conduct. He stated the Personnel Policies Manual is a internal document but did not see an issue posting it on the City's website.

Assistant City Manager Howell explained that there is a chapter of conduct in the Personnel Policies Manual but not a code of conduct. However the manual does address employee standards of conduct and complaints by citizens. He added that it's the department head's discretion as to whether the complaints are violations of the policy or what type of outcome should be taken if any. He also added that there are also additional department polices that go into more detail on employee conduct in regards to how they interact with citizens.

Mr. Gutierrez expressed that he would like to see Police Officers be held to a higher standard. There was discussion regarding Mr. Gutierrez's concerns and standards regarding employee conduct. Mr. Gutierrez agreed to meet with Fire Chief Spears, Police Chief Ragsdale, and 2 to 3 Councilmembers to further discuss his concerns.

3C. Update on Valve Replacement project--Ronnie Martinez, Superintendent of Water/Wastewater Utilities

Ronnie Martinez, Water/Wastewater Superintendent, presented to Mayor and Council an update on the Valve Maintenance Program. The valve program started on Feb 21, 2024.

The city has 120.86 miles of water line in the ground in Saginaw. Attached to the water line are 2,519 valves. The city also has 1,190 hydrants that serve as fire protection and also flushing points for the system.

There are 26 grids on the map, the department has completed 6 of those grids. While completing those, they were able to operate a total of 496 valves, finding 11 broken, 24 offset. Out of the 1,190 hydrants in the system, the department has been able to maintenance 99.

Mr. Martinez discussed some of the benefits of having valve maintenance program and some of the benefits he explained are map accuracy, asset management, system efficiency, minimizing service interruption and help with water quality. The funds that were granted to this program have allowed the department to replace 8 out of the 11 broken valves in the city system.

3D. Update on City Branding Community Vote -- Pedro Zambrano, Communications Manager

Pedro Zambrano presented to Mayor & Council a brief summary of the votes cast for the recent City Branding/Logo Survey.

He stated that a total of 1,605 votes were cast with 58.2% for Choice A (current logo) and 41.8% for Choice B. Guidelines and a resolution adopting the logo will be presented to the Council at a future City Council Meeting for action.

3E. Presentation of American Public Works Association (APWA) Accreditation--David Garcia, Intern

David Garcia gave a presentation to the Mayor and Council that provided an update regarding the accreditation process for the Public Works Department. He also discussed the benefits of having the accreditation and the importance of having policies within the department, maximizing assets, reducing liability costs and establishing best practices to help reduce the overall costs within the department. In the state of Texas only 16 cities/towns hold this accreditation, and the City of Saginaw would be part of this exclusive list.

He stated that APWA will be meeting with the Public Works Department on February 24, 2025 to review the information that has been submitted. APWA will provide feedback to the Public Works Department if any changes are needed. The Public Works Department will have forty-five (45) days to submit final changes. it's estimated that by April 2025 the Public Works Department will receive their accreditation.

4. Public Hearings

4A. Public Hearing -- Consideration and Action Regarding a Request for a Specific Use Permit to allow a Residential Carport on the Property located at 1104 Roundhouse Dr. , Saginaw, Texas 76131 -- Maria Hernandez, Planning Tech

Mayor Flippo declared the public hearing for this item opened at 7:17 p.m. Planning Tech Hernandez explained the requested Specific Use Permit is for a carport at 1104 Roundhouse Drive. The Planning and Zoning Commission considered this request at their meeting on February 11, 2025 and they recommended approval with the condition that white paint not be used and for the overall aesthetic of the carport to match and enhance the property.

Mayor Flippo stated that there was one reply form submitted in opposition to the item. The reply form is from Jeremy and he is against the request.

The applicant/Property owner of 1104 Roundhouse addressed the Mayor and Council concerning the look of his house and how he thought the white in color "roof" would be better because he was trying to reflect some of the heat that metal would attract. After speaking with the Planning and Zoning committee on February 11, 2025, he spoke with his contractor and changed the color to red "roof" to match the color of his brick on this house. The property owner explained to council, that after the completion of the carport, he is going to use cedar wood and stain the post. The owner would like to match the cedar post to his fence that he currently has.

Mayor Flippo called for public input. There was none. Mayor Flippo declared the public hearing closed at 7:27 p.m.

Motion was made by Mayor Pro-Tem Felegy with a second by Councilmember Junkersfeld to approve the Specific Use Permit to allow a residential Carport for 1104 Roundhouse and the property owner can use the color white. Motion carried unanimously. 7-0-0-0

5. Business

5A. Consideration and Action Regarding Bid Award for Covered Parking for Police Department Vehicles--Russell Ragsdale, Police Chief

During the budgeting process, the Police Department requested funding for covered parking spaces to protect city owned police vehicles. The estimate at that time was \$125,000. The City published specs for formal bids and received only one bid. The bid is from Real Steel Canopies, LLC of Lubbock Texas.

The purpose of the covered parking is to protect and prolong the life of the police units and equipment, both internally and externally. During violent storms officers currently spend the average of an hour moving police vehicles to covered parking within the city, and then afterwards moving those units back to the PD. During the hot Texas summers, the electronic equipment in the patrol cars routinely shuts down due to excessive heat. This causes the electronics to age prematurely and causes electronics to malfunction and/or stop working altogether. During

emergencies, when officers are writing reports at the PD, they go to their units and are unable to access computer CAD information and at times encounter non-functioning emergency equipment until the unit interior has a chance to cool down.

Bid amount was \$166,000 for 27 covered parking spaces for police department vehicles. Staff recommends award of the bid to Real Steel Canopies, LLC.

Motion was made by Councilmember Lawson with a second by Mayor Pro-Tem Felegy to award the bid to Real Steel Canopies, LLC. Motion carried unanimously. 7-0-0-0

6. Executive Session

Mayor Flippo declared the meeting recessed into Executive Session at 7:30 p.m.

6A. 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

6B. Any posted item-

6C. 551.074. Texas Government Code. Personnel Matters. The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee, including deliberation regarding the following officers or employees:

6D. City Engineer

6E. 551.087. Texas Government Code. Deliberation regarding Economic Development Negotiations. The City Council may convene in executive session to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City, and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect described above, including:

6F. 400 S. Saginaw Blvd. and 405 S. Belmont St.

Councilmember Junkersfeld did not stay for this item due to a Conflict of Interest.

7. Adjournment

7A. Adjournment--Todd Flippo, Mayor

Mayor Flippo declared the meeting back in Regular Session at 8:31 p.m.

Motion was made by Councilmember St. Clair with a second by Councilmember Bighorse to adjourn the meeting. Motion carried unanimously. 6-0-0-1 (Junkersfeld absent)

Mayor Flippo declared the February 18, 2025 City Council Meeting adjourned at 8:32 p.m.



City Council Memorandum

**C. Action Regarding Approval of By-Laws for the Northwest Emergency Communications Center (NWECC)--
Russell Ragsdale, Police Chief**

Meeting	Agenda Group
Tuesday, March 4, 2025, 6:00 PM	Consent Agenda Item: 2C.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

The City entered into an agreement with the City of Lake Worth creating the Northwest Emergency Communications Center (NWECC), which answers emergency 9-1-1 and administrative calls for service and then dispatches those calls to officers in the field. These By-Laws establish the authority of the NWECC, as well as the partner agency responsibilities, roles, guidelines and financial budgeting of the NWECC.

FINANCIAL IMPACT:

This is a document to establish roles and guidelines and has no financial impact on the City.

RECOMMENDATION:

Staff recommends Council approve the NWECC by-Laws

Attachments

[NWECC By Laws 2.21.25.pdf](#)



BYLAWS OF NORTHWEST EMERGENCY COMMUNICATIONS CENTER (NWECC)

ARTICLE I: PURPOSE AND AUTHORITY

1.1. The Northwest Emergency Communications Center (hereinafter “NWECC” or “Center”) was created pursuant to Subchapter D of Chapter 431, Texas Transportation Code (the “Act”), as it now or may hereafter be amended, and Chapter 394, Texas Local Government Code) through the passage of resolution 2023-26 by the Lake Worth City Council.

1.2 *Purpose.* The NWECC is organized for the purpose of aiding, assisting, and acting on behalf of the City of Saginaw, Texas, the City of Lake Worth, Texas, and the Eagle Mountain-Saginaw Independent School District, Texas (collectively “the Agencies” and each an “Agency”) in the performance of their governmental functions to promote the common good and general welfare of the Agencies by administering, managing and operating a regional public safety communications center (the “Center”) on behalf of the Agencies. Subject to applicable state law and any contractual obligations of an Agency or the NWECC, a city or an Agency may discontinue participation in the activities of the NWECC, or a non-participating unit of local government, business, or individuals may join in the activities of the NWECC, under procedures established in these Bylaws of the NWECC (the “Bylaws”). The NWECC, with the prior written consent of the Agencies or as may be provided by the Bylaws, shall have the following powers to carry out the purposes of the NWECC, by and through its Executive Director:

- A. employ persons to carry out the purposes of the NWECC;
- B. contract with other Agencies, political subdivisions, units of governments, and other persons and non-governmental entities.

1.3 *Authority.* The NWECC is formed pursuant to the provisions of Subchapter D of Chapter 431, Texas Transportation Code (the “Act”), as it now or may hereafter be amended, and Chapter 394, Texas Local Government Code, which authorizes the NWECC to assist and act on behalf of the Agencies and to engage in activities in the furtherance of the purposes for its creation.

1.4 *Agency Consent.* References herein to the consent or written consent of an Agency shall refer to an ordinance, resolution or order of the governing body of the Agency.

1.5 *Other Units of Government.* The Center may contract with a non-member unit of government to provide services on behalf of such non-member unit of government.

ARTICLE II: ROLE DIVISION AND DESCRIPTIONS

The following positions, titles and roles are those delegated by resolution to have operational and on-site management of NWECC.

2.1 *Executive Director:* Employee will be responsible for: (1) Coordinating all activities in operating a consolidated dispatch center, located in Lake Worth, reviewing and approving policies, procedures, and staffing requirements for presentation to the Executive Advisory Board for consideration. (2). Employee will be responsible for administering funds, preparing and overseeing annual operating budget, and overseeing all facets of operation of the consolidated dispatch center. (3). Employee will be responsible for the development of a realistic regional business and marketing plan to acquire new partner agencies for NWECC. (4) Employee will be responsible for serving as the liaison between NWECC and the Partner Agency Advisory Board.

2.2 *Communications Manager:* Employee will be responsible for: (1) Management of the operations and personnel for the NWECC, by managing the full range of daily and long-term operational activities, oversee Shift Supervisors, Training Coordinator and QA Management to ensure effective management and supervision of all personnel; (2) Interprets, monitors, adjusts and implements policies and procedures. (3) Provides supervision and direction to subordinate personnel; works independently and uses considerable discretion; stays aware of emergency communications needs and of personnel and labor relations issues. The work is performed under general direction of NWECC Executive Director. (4) Establish and implement shift objectives, priorities and quality assurance schedules to address deficiencies and support effective processes; (5) Oversee shift personnel management and labor relations including staff selection, hiring, evaluation, and corrective action; (6) Monitor shift and staff assignments, budgets and resources; (7) Participate as an integral member of NWECC's management team; (8) Prepare and present information including staff reports, requests for proposals, etc.; (9) Recommend, develop and implement program and policy changes in conjunction with the Training Coordinator and other management personnel; (10) Oversee the investigation and resolution of complaints; (11) Provide information and assistance to other departments, outside agencies and the public as necessary; (12) Represent NWECC in committee meetings, service relationship and public presentations; (13) Perform sensitive and confidential duties in the course of work or on behalf of NWECC's Executive Director; (14) Serve as Acting Director in the absence of NWECC's Executive Director; (15) Identify and recommend improvements to program systems and procedures; (16) Attend conferences, conventions or other various meetings and trainings to stay up to date on trends in emergency services and technical services, policy and procedures; (17) Participate during emergencies, including emergency operations center activations; (18) Serve as NWECC's liaison with user agencies, stakeholders and the community regarding dispatch operations; (19) Occasionally operate a dispatch console

and shift work when work load requires, and; (20) Perform other related duties as assigned.

2.3. NWECC shall have an appointed Executive Advisory Board (herein after the "Board"), consisting of an appointed official from each partner agency.

2.4. The Chief of Police of each partner Agency will, by default, serve as their agency's representative to the NWECC Board. The length of a board member's term is indefinite so long as they hold the position of Chief of Police with their respective agency.

2.4.1. Should the Chief of Police choose to delegate this responsibility to another member of their agency, the Chief of Police shall bear the responsibility of notifying the Board of the members' appointment in writing.

2.5. NWECC's Executive Director shall be an ex-officio non-voting member of the Board with the right to receive notice of, attend, and participate in discussions and deliberations of all meetings.

2.6. NWECC is subject to, and shall operate in accordance with, the Texas Public Information Act and the Texas Open Meetings Act.

ARTICLE III: PARTNER AGENCY ADVISORY BOARD RESPONSIBILITIES

3.1. The Board shall be the advising body of NWECC.

3.2. All Board members shall have full and equal voting rights. All references herein to an act, resolution or vote of the Board shall refer to a vote of the Board Members entitled to vote on the matter as provided herein.

3.3. The Board shall annually review NWECC's strategic plan, budget, and service fee providing for current operation of the Center.

3.4. Regular meeting attendance is expected of Board Members. It is the responsibility of each Agency with a serving Board member to encourage and ensure attendance.

3.5. Vacancies occurring during the regular term of a Board Member will be filled for the remainder of the term through appointment consistent with Article 2.4.1. herein.

3.6. The Board shall meet at least quarterly and may meet more frequently as it determines necessary. Meetings will be held in a rotating location as the Board may from time to time determine; provided, however, in the absence of any such determination, such place shall be the office of the NWECC. The Board shall meet in accordance with and file notice of each meeting of the Board for the same length of time and in the same manner and location as is required under Chapter 551, Texas Government Code (the "Open Meetings Act"); provided that the notice of each meeting of the Board shall be

posted on the official bulletin board designated by the partner Agencies, for the posting of respective Agency Councils or Board Members. The Center, the Board, and any committee of the Board exercising the powers of the Board are subject to Chapter 552, Texas Government Code (the "Public Information Act"). Additional meetings may be called by the Executive Director, or by written request of at least three Board members.

3.7. Two-third (2/3) the appointed Board members shall constitute a quorum for the transaction of business.

3.8. The Board shall appoint a technical advisory committee, training advisory committee, financial advisory committee and operations advisory committee comprised of staff members from each partner Agency. The Board shall be empowered to appoint additional committees as deemed necessary to carry out Board business.

ARTICLE IV: COMMITTEES

4.1. Power of Committees. Except to the extent provided in the authorizing resolution for the committee and the Board-approved committee charter, a committee may not exercise the authority of the Board. Each committee so designated shall keep regular minutes of the transactions of its meetings, shall cause such minutes to be recorded electronically for that purpose in the office of the Center, and shall report the same to the Board from time to time.

4.2. Technical Advisory Committee

- A. *Creation and Membership.* The Technical Advisory Committee (here in after the "TAC") is created to serve in an advisory capacity to the Board. The TAC shall be composed of at least one information technology (IT) professional of each partner Agency and any IT contractors acting on the Agencies' behalf. In addition, the Executive Director shall be an ex-officio non-voting member of the TAC with the right to receive notice of, attend, and participate in discussions and deliberations of all meetings of the TAC.
- B. *Committee Representatives.* People serving on the TAC are referred to as Representatives and shall serve without compensation from the Center.
- C. *Alternates.* Representatives to the TAC may designate one alternate to serve when such Representative is absent or unable to serve provided that such alternates must have IT responsibilities within their respective Agency.
- D. *Powers.* The TAC shall meet for the purpose of promoting cybersecurity, multi-factor authentication, information sharing, development and recommend to the Board for direction and approval. The Center's IT operational policies and practices relating to the use of Center equipment, servers, and networks for public safety communications, and such other matters as the Board may direct. The TAC shall provide advice,

information, and recommendations to the Board who then provides directions to the Executive Director.

- E. *Quorum.* A majority of the members of the TAC (or their alternates) shall constitute a quorum. Representatives may participate and be considered present in meetings by telephone conference or other comparable means.
- F. *Voting.* All actions and recommendations of the TAC shall be approved by majority vote of those present and voting. Each person serving on the TAC shall have one vote.
- G. *Officers.* The TAC shall have two officers, a Chair and Vice-Chair. It will be the function of the Chair to preside at the meetings of the TAC, and the Vice-Chair shall assume this role in absence of the Chair. The TAC officers shall be initially elected at the first meeting of the TAC after the effective date of these Bylaws by majority vote of the Representatives on the TAC and shall serve until the completion of the end of the first full fiscal year of the Center. Annually thereafter, at the first meeting of the TAC conducted on or after October 1st of each year, the Vice Chair shall assume the role of Chair and the TAC shall elect a new Vice-Chair. In the event of a vacancy in the Chair position, the Vice-Chair shall assume the Chair for the balance of the term of the departed Chair. In the event of a vacancy in the Vice-Chair position, the TAC shall elect a new Vice-Chair to serve to the balance of the term of the departed Vice-Chair. An officer of the TAC elected to fill the unexpired term of his or her predecessor shall not be precluded from serving a full annual term of office following the end of such unexpired term.
- H. *Meetings.* The TAC shall meet at least once a year at a time and place designated by the Chair of the TAC or by a majority of its Representatives. Not less than seven (7) days advance notice of regular meetings shall be given, provided, however, it shall not be necessary to provide advance notice of a regular meeting of the TAC if the TAC adopts a regular day and time each month on which to hold its regular meetings. Special meetings may be called by the Chair of the TAC or Representatives representing at least one-third of the total seats on the TAC and upon giving all other Representatives not less than five (5) days prior notice of such meeting. In an emergency, the TAC may dispense written notice requirements for special meetings, but must, in good faith, implement best efforts to provide fair and reasonable notice to all Representatives.

4.3. Training Advisory Committee

- A. *Creation and Membership.* The Training Advisory Committee (here in after the "TRAC") is created to serve in an advisory capacity to the Board. The TRAC shall be composed of the training coordinator of each partner Agency or his/her designee, assigned by the Chief of said Agency. In

addition, the Executive Director shall be an ex-officio non-voting member of the TRAC with the right to receive notice of, attend, and participate in discussions and deliberations of all meetings of the TRAC.

- B. *Committee Representatives.* People serving on the TRAC are referred to as Representatives and shall serve without compensation from the Center.
- C. *Alternates.* Representatives of the TRAC may designate one alternate to serve when such Representative is absent or unable to serve provided that such alternates must have operational responsibilities within their respective Agency.
- D. *Powers.* The TRAC shall meet for the purpose of enhancing the current training program and shall abide by mandates set forth by the Texas Commission on Law Enforcement (here in after "TCOLE"), advise on the need to study, evaluate and identify specific training needs, propose type, and frequency of training development and recommend to the Board for direction and approval. The TRAC shall provide advice, information, and recommendations to the Board who then provides direction to the Executive Director.
- E. *Quorum.* A majority of the members of the TRAC (or their alternates) shall constitute a quorum. Representatives may participate and be considered present in meetings by telephone conference or other comparable means.
- F. *Voting.* All actions and recommendations of the TRAC shall be approved by majority vote of those present and voting. Each person serving on the TRAC shall have one vote.
- G. *Officers.* The TRAC shall have two officers, a Chair and Vice-Chair. It will be the function of the Chair to preside at the meetings of the TRAC, and the Vice-Chair shall assume this role in absence of the Chair. The TRAC officers shall be initially elected at the first meeting of the TRAC after the effective date of these Bylaws by majority vote of the Representatives on the TRAC and shall serve until the completion of the end of the first full fiscal year of the Center. Annually thereafter, at the first meeting of the TRAC conducted on or after October 1st of each year, the Vice Chair shall assume the role of Chair and the TRAC shall elect a new Vice-Chair. In the event of a vacancy in the Chair position, the Vice-Chair shall assume the Chair for the balance of the term of the departed Chair. In the event of a vacancy in the Vice-Chair position, the TRAC shall elect a new Vice-Chair to serve to the balance of the term of the departed Vice-Chair. An officer of the TRAC elected to fill the unexpired term of his or her predecessor shall not be precluded from serving a full annual term of office following the end of such unexpired term.

- H. *Meetings.* The TRAC shall meet at least once a year at a time and place designated by the Chair of the TRAC or by a majority of its Representatives. Not less than seven (7) days advance notice of regular meetings shall be given, provided, however, it shall not be necessary to provide advance notice of a regular meeting of the TRAC if the TRAC adopts a regular day and time each month on which to hold its regular meetings. Special meetings may be called by the Chair of the TRAC or Representatives representing at least one-third of the total seats on the TRAC and upon giving all other Representatives not less than five (5) days prior notice of such meeting. In an emergency, the TRAC may dispense written notice requirements for special meetings, but must, in good faith, implement best efforts to provide fair and reasonable notice to all Representatives.

4.4. Financial Advisory Committee

- A. *Creation and Membership.* The Financial Advisory Committee (here in after the "FAC") is created to fully understand all the NWECC plans, budgets and funding to then advise and recommend to the Board financial strategies that help ensure a sustainable, long-term financial model. The FAC shall be composed of the financial director of each partner Agency or his/her designee, assigned by the City Manager of said Agency. In addition, the Executive Director shall be an ex-officio non-voting member of the FAC with the right to receive notice of, attend, and participate in discussions and deliberations of all meetings of the FAC.
- B. *Committee Representatives.* People serving on the FAC are referred to as Representatives and shall serve without compensation from the Center.
- C. *Alternates.* Representatives of the FAC may designate one alternate to serve when such Representative is absent or unable to serve provided that such alternates must have operational responsibilities within their respective Agency.
- D. *Powers.* The FAC shall meet for the purpose of reviewing the financial affairs of the Center and fulfilling financial management as stated in Article VI of this document.
- E. *Quorum.* A majority of the members of the FAC (or their alternates) shall constitute a quorum. Representatives may participate and be considered present in meetings by telephone conference or other comparable means.
- F. *Voting.* All actions and recommendations of the FAC shall be approved by majority vote of those present and voting. Each person serving on the FAC shall have one vote.

- G. *Officers.* The FAC shall have two officers, a Chair and Vice-Chair. It will be the function of the Chair to preside at the meetings of the FAC, and the Vice-Chair shall assume this role in absence of the Chair. The FAC officers shall be initially elected at the first meeting of the FAC after the effective date of these Bylaws by majority vote of the Representatives on the FAC and shall serve until the completion of the end of the first full fiscal year of the Center. Annually thereafter, at the first meeting of the FAC conducted on or after October 1st of each year, the Vice Chair shall assume the role of Chair and the FAC shall elect a new Vice-Chair. In the event of a vacancy in the Chair position, the Vice-Chair shall assume the Chair for the balance of the term of the departed Chair. In the event of a vacancy in the Vice-Chair position, the FAC shall elect a new Vice-Chair to serve to the balance of the term of the departed Vice-Chair. An officer of the FAC elected to fill the unexpired term of his or her predecessor shall not be precluded from serving a full annual term of office following the end of such unexpired term.
- H. *Meetings.* The FAC shall meet at least once a year at a time and place designated by the Chair of the FAC or by a majority of its Representatives. Not less than seven (7) days advance notice of regular meetings shall be given, provided, however, it shall not be necessary to provide advance notice of a regular meeting of the FAC if the FAC adopts a regular day and time each month on which to hold its regular meetings. Special meetings may be called by the Chair of the FAC or Representatives representing at least one-third of the total seats on the FAC and upon giving all other Representatives not less than five (5) days prior notice of such meeting. In an emergency, the FAC may dispense written notice requirements for special meetings, but must, in good faith, implement the best efforts to provide fair and reasonable notice to stakeholders.

4.5. Operations Advisory Committee.

- A. *Creation and Membership.* The Operations Advisory Committee (here in after the "OAC") is created to serve in an advisory capacity to the Board. The OAC shall be composed of the chief of each partner Agency or his/her designee. In addition, the Executive Director shall be an ex-officio non-voting member of the OAC with the right to receive notice of, attend, and participate in discussions and deliberations of all meetings of the OAC.
- B. *Committee Representatives.* People serving on the OAC are referred to as Representatives and shall serve without compensation from the Center.
- C. *Alternates.* Representatives to the OAC may designate one alternate to serve when such Representative is absent or unable to serve provided that such alternates must have operational responsibilities within their

respective Agency.

- D. *Powers.* The OAC shall meet for the purpose of promoting interdisciplinary and interagency collaboration and cooperation, information sharing, development and recommend to the Board for approval Center operational policies and practices relating to the use of the facility for public safety communications, and such other matters as the Board may direct. The OAC shall provide advice, information, and recommendations to both the Board who then provide direction to the Executive Director.
- E. *Quorum.* A majority of the members of the OAC (or their alternates) shall constitute a quorum. Representatives may participate and be considered present in meetings by telephone conference or other comparable means.
- F. *Voting.* All actions and recommendations of the OAC shall be approved by majority vote of those present and voting. Each person serving on the OAC shall have one vote.
- G. *Officers.* The OAC shall have two officers, a Chair and Vice-Chair. It will be the function of the Chair to preside at the meetings of the OAC, and the Vice-Chair shall assume this role in absence of the Chair. The OAC officers shall be initially elected at the first meeting of the OAC after the effective date of these Bylaws by majority vote of the Representatives on the OAC and shall serve until the completion of the end of the first full fiscal year of the Center. Annually thereafter, at the first meeting of the OAC conducted on or after October 1st of each year, the Vice Chair shall assume the role of Chair and the OAC shall elect a new Vice-Chair. In the event of a vacancy in the Chair position, the Vice-Chair shall assume the Chair for the balance of the term of the departed Chair. In the event of a vacancy in the Vice-Chair position, the OAC shall elect a new Vice-Chair to serve to the balance of the term of the departed Vice-Chair. An officer of the OAC elected to fill the unexpired term of his or her predecessor shall not be precluded from serving a full annual term of office following the end of such an unexpired term.
- H. *Meetings.* The OAC shall meet monthly at least quarterly at a time and place designated by the Chair of the OAC or by a majority of its Representatives. Not less than seven (7) days advance notice of regular meetings shall be given, provided, however, it shall not be necessary to provide advance notice of a regular meeting of the OAC if the OAC adopts a regular day and time each month on which to hold its regular meetings. Special meetings may be called by the Chair of the OAC or Representatives representing at least one-third of the total seats on the OAC and upon giving all other Representatives not less than five (5) days prior notice of such meeting. In an emergency, the OAC may dispense written notice requirements for

special meetings, but must, in good faith, implement best efforts to provide fair and reasonable notice to all Representatives.

ARTICLE V: AMENDMENTS

5.1. The Board may amend these bylaws by a two-thirds (2/3) vote of the Board Members in office at a duly called meeting.

5.2. The proposed text of any amendment shall be furnished to all Board Members at least 10 calendar days prior to the meeting at which the amendment is to be considered by the Board.

ARTICLE VI: FINANCIAL

6.1 *Audit.* Not later than one hundred twenty (120) days after the close of each fiscal year, the Board shall have an annual report prepared by the Financial Director of the City of Lake Worth. The Center shall provide a copy of the completed audit to each Agency not later than fifteen (15) days after its receipt by the Center.

6.2 *Capital Spending Authority:* The Board may expend funds for capital improvements in accordance with a capital improvement plan approved by the Board for the current fiscal year budget as follows:

A. *Funds* from the Cities shall be used for the purposes of the Center as authorized and directed by the Cities.

6.3 *Increase of O&M Costs.* Except for items mandated by changes in state or federal law or regulation that could not reasonably have been anticipated prior to submission of the Center's annual budget to the Agencies for review and comment, in the event any one or more items are added during a fiscal year that would increase or cause the annual operation and maintenance costs to exceed ten percent (10%) above the budgeted amount for that year, the Board must receive prior approval from the Agencies prior to making that addition. Failure of an Agency to reject, to ask for additional information regarding, or to request modification of, the request on or before the thirtieth (30th) day after submission of the request to the Agency shall be deemed an approval of the request by that Agency (and a request for additional information or for modification may be provided by any employee of an Agency).

6.4 *Fiscal Year.* The fiscal year of the Center shall begin October 1 of each year.

6.5. *Annual Budget*

A. No later than ninety (90) days prior to the beginning of each fiscal year, the Board or the Executive Director (if the Center has employed an Executive

Director) shall prepare, or cause to be prepared, and approve a budget (the "Budget") for the fiscal year. The Budget must be approved by a majority vote of the entire Board. After approval by the Board, the Budget shall be submitted to each Agency for approval. Failure of an Agency to reject, to ask for additional information regarding, or to request modification of, the Budget approved by the Board on or before the thirtieth (30th) day after submission of the Budget to the Agency shall be deemed an approval of the Budget by that Agency (and a request for additional information or for modification may be provided by an employee of an Agency).

- B. The Budget shall, at a minimum, include capital, operational, and project-specific expenditures. The Budget shall clearly indicate the sources and purposes of revenues contributed by an Agency or a non-participating unit of government.
- C. If the Board fails to approve the Budget, or if the Budget is not approved by each Agency, then the Budget for the prior fiscal year shall be deemed approved.
- D. From time to time, the Board may undertake one or more projects related to the purposes of the Center requiring the expenditure of funds not approved in the Annual Budget with the approval of a quorum of the Board of Directors. While the Board may elect to amend the Annual Budget for a particular project(s) related to the purposes of the Center, such expenditures may not be undertaken in that regard unless or until an agreement with an Agency or the non-member unit of government is executed with the Center, which shall contain at least the following:
 - a. the service(s) to be provided by the Center;
 - b. the method by which the Center intends to provide the service(s) (i.e., the Center intends to contract with a private entity or perform the service(s) itself, or some blending of the various methods);
 - c. the total cost of the project(s) to be undertaken by the Center;
 - d. written agreement by the member and/or participating Agencies to contribute an agreed-upon portion of the stated project expenditures, along with the agreed-upon portion being contributed by other member and/or participating Agencies; and
 - e. unless otherwise agreed by the Agencies in the respective Interlocal Agreement, the share of the project expenditures will be evenly distributed on a pro-rata population basis based on the most recent Decennial Census.

6.6 *Line-Item Flexibility.* The Executive Director has the authority to shift operation and maintenance funds from one line item of the Budget to another without the approval of the Board or the Agencies. The Board, by a vote of at least two-thirds of the members of the entire Board, has the authority to shift operation and maintenance funds from one line item of the Budget to another without the approval of the Agencies.



City Council Memorandum

D. Action Regarding Adoption of Uniform Emergency Medical Services Ordinance -- Doug Spears, Fire Chief

Meeting	Agenda Group
Tuesday, March 4, 2025, 6:00 PM	Consent Agenda Item: 2D.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

This item is a continuation from the February 18th meeting in which the City Council approved the Emergency Medical Services Inter-local Agreement with Fort Worth regarding ambulance services. Staff is requesting adoption of the Uniform EMS ordinance which is an exhibit of the EMS Inter-local agreement. A Uniform EMS Ordinance is currently in effect but the change from Medstar to the City of Fort Worth as the ambulance provider necessitates amendment from our currently adopted version to an updated version.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends adoption of the Uniform EMS Ordinance as presented.

Attachments

[Uniform EMS Ordinance 2025-06.pdf](#)

ORDINANCE NO. 2025-06

AN ORDINANCE OF THE CITY OF SAGINAW, TEXAS, AMENDING CHAPTER FOUR “AMBULANCES/EMERGENCY MEDICAL SERVICES,” OF THE SAGINAW CITY CODE, AS AMENDED, BY REPEALING ARTICLE I “IN GENERAL,” ARTICLE II “BOARDS; THE AUTHORITY,” AND ARTICLE III “VIOLATIONS; PENALTIES; TRAFFIC LAW EXEMPTION”; AND ENACTING A NEW ARTICLE I “IN GENERAL,” ARTICLE II “FORT WORTH EMS SYSTEM AND INTERFACILITY TRANSPORTATION,” AND ARTICLE III “VIOLATIONS, PENALTIES, TRAFFIC LAW EXEMPTION;” PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL PRIOR ORDINANCES AND REPEAL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING A PENALTY CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER OF THE CITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Saginaw, Texas (the “City”) is a home rule City acting under its Charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council of the City of Saginaw (“City Council”) seeks to protect the public safety, preserve the quality of life, and promote efficiency within the City;

WHEREAS, it is in the best interest of the public health and welfare of the people of the City to have available to them a regulated system for the provision of out of hospital emergency and non-emergency medical services, unscheduled medical transportation and ambulance service mobile integrated healthcare (“MIH”) (collectively the “EMS System”) and scheduled interfacility medical transportation services among and between hospitals and other medical facilities in non-emergency situations (“interfacility transports” or “IFT”) with the intent of providing quality clinical care with performance measures and standards and a goal of facilitating the best possible outcome for each patient;

WHEREAS, in 1988 through the adoption of a Uniform EMS Ordinance and Interlocal Cooperative Agreement between local governments, including the City of Fort Worth (“Fort Worth”), the Area Metropolitan Ambulance Authority (the “Authority” a/k/a MedStar) was created as a governmental administrative agency to administer and operate an EMS System and exclusively provide interfacility transports in a service area comprised of the member jurisdictions, with Fort Worth constituting more than eighty-five percent (85%) of the land mass and call volume of the Authority;

WHEREAS, the Authority has sustained rising operational and capital costs and flat net revenues, leading to a dynamic that requires future public funding to ensure the long-term sustainability of those services;

WHEREAS, the Fort Worth City Council has elected to establish an EMS division through the Fort Worth Fire Department to operate an EMS System and provide services to the people within its jurisdiction and people in other jurisdictions, provided each such jurisdiction adopts this Uniform EMS Ordinance and enters into an EMS Interlocal Agreement with Fort Worth (each a “Client City”);

WHEREAS, Fort Worth is engaging a physician who is licensed in Texas and board certified in emergency medicine to serve as the Chief Medical Officer and Medical Director for the EMS System (the “Medical Director”);

WHEREAS, the member jurisdictions of the Authority have agreed to dissolve the Authority, and with those adopting this Ordinance and executing an EMS Interlocal Agreement opting to become Client Cities;

WHEREAS, due to the relatively low population and low population density of some areas at issue and the extremely high, start-up and fixed operating costs of a state-of-the-art EMS System, it is necessary to designate Fort Worth as the exclusively contracted EMS Provider of EMS System services within the City in order to maximize clinical proficiency, enhance operational effectiveness, and maximize economies of scale for providing such services;

WHEREAS, although Fort Worth will not be assuming the Authority’s role as exclusive provider of interfacility transports, there remains a need to ensure such transports within the City are only conducted by properly qualified and authorized providers in order to ensure clinical standards are met and public safety is preserved; and

WHEREAS, the City Council finds this Ordinance to be reasonable and necessary.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF SAGINAW TEXAS, THAT:

SECTION 1.

Chapter Four “Ambulances/Emergency Medical Services” of the Saginaw City Code is hereby amended by repealing Article I “In General,” Article II “Boards; The Authority,” and Article III “Violations; Penalties; Traffic Law Exemption,” and enacting a new Article I “In General,” Article II “Fort Worth EMS System and Interfacility Transportation” and Article III “Violations; Penalties; Traffic Law Exemption,” the text of which shall read as follows:

“ARTICLE I: GENERAL

§ 4-1 STATUTORY AUTHORITY.

This chapter is enacted by the City pursuant to Tex. Health and Safety Code § 773.051, which provides that local governments may establish standards for ambulances, and pursuant to Tex. Gov’t Code Chapter 791, which authorizes combinations of local governmental units to contract for the provision of governmental services.

§ 4-2 GENERAL PURPOSES AND INTENT OF ORDINANCE.

It is the purpose of this Ordinance:

To establish a regulated out-of-hospital emergency medical services, non-emergency medical services, unscheduled medical transportation and ambulance service, and mobile integrated healthcare system (collectively the “EMS System”) which can provide quality clinical care with performance measures and standards, with the goal of facilitating the best possible outcomes for each Patient.

To designate Fort Worth as the EMS Provider of the EMS System within the corporate limits of City as provided by the terms of the EMS Interlocal Agreement between Fort Worth and the City to maintain consistent, high-quality service while controlling costs through efficiencies and economies of scale;

§ 4-3 DEFINITIONS.

For the purposes of this Ordinance, the following words and phrases shall have the meanings respectively ascribed to them by this section:

- (a) **Advanced Life Support (ALS).** Out-of-hospital care that uses invasive medical acts (as defined in Tex. Health and Safety Code § 773.003(1)).
- (b) **Aeromedical Transportation Unit.** Any rotary or fixed wing aircraft providing basic or advanced life support services and patient transportation that originates within the Service Area.
- (c) **Ambulance.** A vehicle for transportation of sick or injured person to, from, or between places of treatment for an illness or injury, and provide out of hospital medical care to the Patient.
- (d) **Ambulance Mutual Aid Agreement.** A written contract between Fort Worth and one or more entities whereby the signing parties agree to provide backup ambulance service to one another under the terms and conditions specified therein.
- (e) **Ambulance Service.** The transportation of Patients by emergency or non-emergency ambulance; for purposes of this Ordinance, Ambulance Service does not include IFT services as defined herein.
- (f) **Associate Medical Director.** A licensed physician who assists the Medical Director in carrying out his or her duties under this Ordinance, Fort Worth’s

EMS Interlocal Agreements, and the Medical Director's agreement with Fort Worth.

- (g) **Basic Life Support (BLS).** Out-of-hospital care that uses noninvasive medical acts (as defined in § 773.003(2), Tex. Health and Safety Code).
- (h) **Emergency Care Attendant (ECA).** A person certified as an “emergency care attendant” under § 773.046 of the Tex. Health and Safety Code.
- (i) **Emergency Medical Services (EMS).** Services used to respond to an individual's perceived need for immediate medical care and to prevent death or aggravation of physiological or psychological illness or injury.
- (j) **Emergency Medical Technician (EMT).** A person certified as an “emergency medical technician” under § 773.047 or an “advanced emergency medical technician” under § 773.048 of the Tex. Health and Safety Code, and any other class of EMT recognized by state law or regulation.
- (k) **EMS Communications Center.** The facility designated by Fort Worth as the central communications center from which all EMS System services offered by Fort Worth shall be dispatched and coordinated.
- (l) **EMS Interlocal Agreements.** The service level interlocal agreements executed by Fort Worth and Client Cities to designate Fort Worth as the exclusively contracted EMS Provider of the EMS System within the Service Area.
- (m) **EMS Provider.** The entity that has received a Texas EMS Provider License, as required by relevant state law, to provide the EMS System services and is the exclusively contracted provider of the EMS System services within the Service Area. For purposes of this ordinance, the EMS Provider is Fort Worth.
- (n) **EMS System.** The regulated out-of-hospital EMS, non-emergency medical services, unscheduled medical transportation and ambulance services, and mobile integrated healthcare system provided by Fort Worth within the Service Area, not including those first response services City chooses to provide itself as a First Responder.
- (o) **First Responder.** Any agency that, in cooperation with the EMS Provider, provides initial response to requests for EMS and, on its own or in cooperation with the EMS Provider, provides immediate on-scene care to ill or injured persons but does not transport those persons to healthcare facilities.
- (p) **FW EMS.** The emergency medical services division of the City of Fort Worth Fire Department responsible for providing the EMS System services.
- (q) **Interfacility Transportation (IFT).** The provision of scheduled, or by appointment, medical transportation services by a person or entity between hospitals or medical facilities originating within the Service Area.
- (r) **Medical Director.** The licensed physician employed or contracted by Fort Worth who is responsible for carrying out his or her duties under their

engagement with Fort Worth, this Ordinance, and Fort Worth's EMS Interlocal Agreements with Client Cities and for directing the Office of the Medical Director.

- (s) **Medical Transportation.** The transportation of Patients by ambulance, Specialized Mobile Intensive Care Unit, Specialty Care Transport, or Aeromedical Transportation Unit, including both emergency and low-acuity emergency transports, where such transportation originates within the Service Area.
- (t) **Mobile Integrated Healthcare (MIH).** Services provided by Fort Worth, as requested by City, that are designed to enhance, coordinate, effectively manage, and integrate out of hospital care, in order to improve outcomes, enhance the client's experience of care, and improve the efficiency and effectiveness of healthcare services provided to the enrolled clients.
- (u) **Office of Medical Director.** The department or division through which the Medical Director carries out his or her functions. The Office of the Medical Director is comprised of the Medical Director, any Associate Medical Director(s), and other individuals assigned to the Office to assist the Medical Director in carrying out the Medical Director's functions.
- (v) **Paramedic.** A person qualified as a certified or licensed "paramedic" as defined by Tex. Health and Safety Code Sections 773.049 and 773.0495.
- (w) **Patient.** A person: who requests EMS, or for whom EMS has been requested; and who has any medical or psychological complaint, obvious injury/distress, or has a significant mechanism of injury.
- (x) **Service Area.** That geographical area which is contained within the corporate limits of the City and other local jurisdictions who have elected to become Client Cities by entering into an EMS Interlocal Agreement with Fort Worth and adopting this ordinance.
- (y) **Specialty Care Transport.** The transportation of a critically injured or ill patient at a level of service beyond the scope of the EMT-Paramedic when the Patient's condition requires ongoing care that must be furnished by one or more health professionals in an appropriate specialty area; for example, emergency or critical care nursing, emergency medicine, respiratory care, cardiovascular care, or a paramedic with additional training.
- (z) **Specialized Mobile Intensive Care Unit.** A vehicle which is specially constructed, equipped, staffed, and employed in the inter-facility transport of patients whose requirements for en route medical support are likely to exceed the clinical capabilities of an Advanced Life Support ambulance.
- (aa) **Uniform EMS Ordinance.** This ordinance.
- (bb) **Unscheduled Medical Transportation.** The transportation of Patients by ambulance service, Specialized Mobile Intensive Care Unit, Specialty Care Transport, or Aeromedical Transportation Unit, including both emergency and

low-acuity emergency transports, where such transportation originates within the Service Area and is not previously scheduled or made by appointment.

§ 4-4-4-15 Reserved.”

**“ARTICLE II: FORT WORTH EMS SYSTEM AND INTERFACILITY
TRANSPORTATION**

§ 4-16 POWERS AND DUTIES OF FW EMS

(a) Fort Worth, by and through FW EMS, is hereby designated as the exclusively contracted EMS Provider of the EMS System within the City's corporate limits as provided by the terms, conditions and provisions of the City's EMS Interlocal Agreement with Fort Worth and for so long as Fort Worth is a party to the City's EMS Interlocal Agreement.

(b) Fort Worth shall comply with all terms of the EMS Interlocal Agreement and have all the powers and duties enumerated therein.

§ 4-17 INTERFACILITY TRANSPORTATION

(a) This ordinance is not intended to designate Fort Worth as the sole provider of interfacility transportation services between hospitals and other medical facilities within the Service Area.

(b) Notwithstanding the above, any person or entity who wishes to provide such IFT services within the Service Area must be registered with Fort Worth as an IFT provider and permitted by Fort Worth and the Medical Director to provide such services.

(c) Any IFT provider who obtains a permit to provide IFT services from Fort Worth must comply with the provisions of this ordinance and the directives of the Medical Director.

§ 4-18-4-30 Reserved.”

**“ARTICLE III: VIOLATIONS; PENALTIES; TRAFFIC LAW
EXEMPTION**

§ 4-31 VIOLATIONS

(a) So long as Fort Worth is a party to the City's EMS Interlocal Agreement, it shall be unlawful:

- (1) To knowingly give false information to induce the dispatch of an ambulance or Aeromedical Transportation Unit.
- (2) To perform duties as an ECA, EMT, Paramedic or emergency ambulance dispatcher without current credentials issued by the Office of the Medical Director, unless participating in a training program approved by Office of the Medical Director or performing duties as a First Responder of the City;

- (3) To permit a person to work as an ECA, EMT, Paramedic or emergency ambulance dispatcher without current credentials issued by the Office of the Medical Director, unless participating in a training program approved by Office of the Medical Director or performing duties as a First Responder of the City;
 - (4) To use, or cause to be used, any Ambulance Service other than FW EMS, except as permitted in subsection (b) below;
 - (5) For any person or entity other than Fort Worth and FW EMS to provide EMS System services within the Service Area, not including those first response services which City provides itself as a First Responder and except as permitted by subsection (b) below;
 - (6) For any person to provide Medical Transportation originating in the Service Area without a permit issued by Fort Worth;
 - (7) For any agency to provide First Responder services without a First Responder Agreement with Fort Worth or a written automatic aid or mutual aid agreement with the City;
 - (8) To use an ambulance for the transportation of persons other than in connection with the transportation of a Patient.
- (b) It shall be a defense to any alleged violation of this section that a vehicle is being used or service is provided solely in any of the following manners:
- (1) As a privately-owned vehicle not ordinarily used in the business of transporting persons who are sick, injured, wounded, incapacitated or helpless;
 - (2) Rendering service as an ambulance at the request of the EMS Communications Center upon the declaration of a disaster by Fort Worth, the City, another unit of local government, the State of Texas, or the United States; or a declaration of a major catastrophe or extreme system overload by the City Fire Chief, or the Fort Worth Fire Chief;
 - (3) Any ambulance owned or operated by the federal or state government;
 - (4) Ambulance mutual aid calls when rendered pursuant to an Ambulance Mutual Aid agreement approved by the City or Fort Worth;
 - (5) Wheelchair transport services for persons other than Patients, when the service is not provided by ambulance; and
 - (6) Medical Transportation of a Patient where the transport originates outside the Service Area.
 - (7) IFT between hospitals or medical facilities within the Service Area if the provider has first obtained a permit from Fort Worth.”

§ 4-32 PENALTIES

- (a) Any person convicted of violating the provisions of Section 4-31 shall be guilty of a Class C misdemeanor and shall be punished by a fine not to exceed \$500 (Tex. Penal Code §12.23).
- (b) This Section does not serve to limit any other remedies available to the City in law or equity.
- (c) Each violation of this Ordinance shall constitute a separate offense.

§ 4-33 TRAFFIC LAWS; EXEMPTION

When the driver of an emergency medical response vehicle has reasonable grounds to believe that an emergency exists, as determined by the EMS Communication Center, the vehicle shall be treated as an “authorized emergency vehicle” within the meaning of Chapter 546 of the Tex. Transp. Code and shall be exempt from traffic laws as provided therein.

§ 4-34-4-39 Reserved.”

SECTION 2.

This Ordinance shall be cumulative of all provisions of ordinances of the Saginaw City Code, as amended, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances and such Code, in which event conflicting provisions of such ordinances and such Code are hereby repealed.

SECTION 3.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this Ordinance are severable, and, if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 4.

All rights and remedies of the City are expressly saved as to any and all violations of the provisions of the Code of the City, or any other ordinances of the City, that have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance, but may be prosecuted until final disposition by the courts.

SECTION 5.

Any person convicted of violating the provisions of the Code of the City of Saginaw Section 4-31 as enacted by this Ordinance shall be guilty of a Class C misdemeanor and shall be punished by a fine not to exceed \$500 (Tex. Penal Code §.12.23). This Section does not serve to limit any other remedies available to the jurisdiction in law or equity. Each violation of this Ordinance shall constitute a separate offense.

SECTION 6.

The City Secretary is hereby directed to publish the caption, penalty clause and effective date of this Ordinance for two (2) days in the official newspaper of the City as authorized by Texas Local Government Code, Section 52.013.

SECTION 7.

All other provisions of Chapter 4 of the Saginaw City Code, as amended, shall remain in full force and effect, save and except as amended by this Ordinance.

SECTION 8.

This Ordinance shall take effect upon adoption and publication as required by law, and it is so ordained.

PASSED AND APPROVED ON this the ____ day of _____, 2025.

Todd Flippo, Mayor

ATTEST:

Vicky Vega, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Bryn Meredith, City Attorney



City Council Memorandum

E. Action Regarding Approval of Purchase of Two Police Patrol Units-- Russell Ragsdale, Police Chief

Meeting	Agenda Group
Tuesday, March 4, 2025, 6:00 PM	Consent Agenda Item: 2E.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

The police department was approved to purchase three (3) vehicles during the FY2024/25 budget process. The Saginaw Police Department intends to purchase two 2025 Chevrolet Tahoe's for police patrol use through the Sheriff's Association of Texas contract. The third vehicle will be an unmarked vehicle for Criminal Investigations and will be purchased at a later time.

FINANCIAL IMPACT:

The purchase of the two units will cost approximately \$103,322 for the Vehicles and roughly another \$28,000 for equipment and up-fitting.

RECOMMENDATION:

Staff recommends that council approve the purchase of two police Chevrolet Tahoe's through the Sheriff's Association of Texas contract.

Attachments

[TIPS_2025_CC10706_9C1_CITY OF SAGINAW_TIPS 230404_ - per RUSSELL RAGSDALE SPECS.pdf](#)

<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="font-size: 2em; font-weight: bold; color: red;">TIPS</div> <div> CONTRACT PRICING WORKSHEET For MOTOR VEHICLES Only </div> </div>		Contract No.:	230404	Date Prepared:	2/21/2025
<p>This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents MUST be emailed to Reliable Chevrolet @ dadams@reliablechevrolet.com or faxed to 972-952-8172 AND COPIED TO tipspo@tips-usa.com. Therefore please type or print legibly.</p>					
Buying Agency:	CITY OF SAGINAW	Contractor:	RELIABLE CHEVROLET		
Contact Person:	RUSSELL RAGSDALE	Prepared By:	DOUG ADAMS		
Phone:	FAN #	Phone:	972-952-1561		
Fax:		Fax:	972-952-8172		
Email:		Email:	dadams@reliablechevrolet.com		
Spec #:	Description: 2025 CHEVROLET TAHOE PPV 2WHDR				
A. Product Item Base Unit Price Per Contract:					51546
B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if applicable. (Note: Published Options are options which were submitted and priced in Contractor's bid.)					
Description	Cost	Description	Cost		
9C1 POLICE PURSUIT 2WHDR	INCL	ALL THE STD FEATURES ON THE 2025 MODEL	INCL		
FRONT TOW HOOKS	INCL				
VINYL REAR SEAT	INCL	REAR PARKING SENSORS			
RED/WHITE DOME LAMP		ONSTAR			
6J3 WIRING		LANE KEEP ASSIST			
6J4 WIRING		RADIO SUPPRESSION PACKAGE			
AMF EXTRA KEYS/FOBS		FRONT LICENSE PLATE BRACKET			
COMMON KEY		FLEET KEYED ALIKE			
REMOTE START					
CROSS TRAFFIC ALERT BRAKING		KERR SHIP THRU			
REAR CAMERA MIRROR		Subtotal From Additional Sheet(s):			
IFL SAFETY PACKAGE		Subtotal B:		0	
C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary. (Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)					
Description	Cost	Description	Cost		
NO SPOTLAMP PER RUSSELL					
		Subtotal From Additional Sheet(s):			
		Subtotal C:		0	
Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B).			For this transaction the percentage is:		0%
D. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C)					
Quantity Ordered:	2	X Subtotal of A + B + C:	51546	=	Subtotal D: 103092
E. Order Processing Charge (Amount Per Current Policy)					Subtotal E:
F. Trade-Ins / Special Discounts / Other Allowances / Freight / Installation / Miscellaneous Charges					
Description	Cost	Description	Cost		
		DELIVERY IS OPTIONAL ON TIPS			
JET BLACK CLOTH - FRONT		DELIVER TO SAGINAW - \$115 (X2)			
EXTERIOR COLOR - WHITE				Subtotal F:	230
Delivery Date:		TBD	G. Total Purchase Price (D+E+F):		103322



City Council Memorandum

B. Presentation on Domestic Violence & Services provided by SafeHaven of Tarrant County--Kathryn Jacob, President & CEO of SafeHaven of Tarrant County

Meeting	Agenda Group
Tuesday, March 4, 2025, 6:00 PM	Proclamations-Presentations Item: 3B.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

On 01/28/2025 Kathryn Jacob, President and CEO of SafeHaven of Tarrant County requested to be placed on the City Council Agenda to present information on Domestic Violence and Services that are offered to the residents of Saginaw.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

Attachments

[Request to be Placed on City Council Agenda - Kathryn Jacob.pdf](#)

[ImpactReport - 2024 Compressed.pdf](#)

Request to be Placed on City Council Agenda



Date 01/28/1985 (time stamp available upon request)

Name (please print): Kathryn Jacob

Phone #: 214-789-2702 Email: Kjacob@safehavenc.org

Address: 1010 N. Center Street, Arlington TX 76011

Requested Meeting Date: March 4, 2025

Who Do You Represent: SafetHaven of Tarrant County

Who Will Attend the Meeting:

(Please provide name, address, and phone # of each person)

1. Kathryn Jacob (same as above)

2. _____

3. _____

Will He/She/They Speak?

Yes or No

Yes

Subject to be Discussed: Domestic Violence + services we offer

How Long Will Your Presentation Take: 5-10 minutes plus time for Q&A

Reason(s) for this Request: DV education + how we can collaborate to enrich our communities

Council Action Desired: Information sharing + collaboration

FOR OFFICE USE ONLY

NOTICE: This request form must be submitted the City Secretary's office no later than 12:00 pm the Wednesday prior to an upcoming council meeting. If any prepared presentation or video(s) will be part of the presentation, the materials must be included, with the request, to be placed on the agenda, by the aforementioned deadline. If you have further questions, call 817-232-4640, extension 2327.

Request received by: _____ ☐ In person ☐ Mail ☐ Other _____ (explain)

Date: _____ Time: _____

Janice England

From: Michelle Arrington <marrington@safehaventc.org>
Sent: Friday, January 24, 2025 3:22 PM
To: Janice England
Subject: Request for Kathryn Jacob to Present Re: SafeHaven of Tarrant County at Saginaw City Council Meeting

Follow Up Flag: Flag for follow up
Flag Status: Completed

Dear Ms. Janice England,

I am reaching out on behalf of Kathryn Jacob, President and CEO of SafeHaven of Tarrant County. As the county's only state-designated domestic violence organization, SafeHaven provides life-saving services, including emergency shelter, counseling, legal assistance, and prevention education, to residents of your city.

Kathryn would like to schedule a time to come and speak to your city council to inform members of the services we offer and the impact these services have. This presentation will also highlight the prevalence of domestic violence in Tarrant County and explore opportunities to collaborate with the city to create safer communities.

The presentation can be brief and will be customized to the timeframe allowable in your normal format, but there should be a time for questions from the council.

Please let me know the process for securing a place on the agenda and any materials or next steps needed.

Thank you for considering this important discussion. Kathryn and SafeHaven are eager to work with the city of Saginaw in addressing domestic violence and building a safer, more supportive community.



Michelle Chapellier Arrington, MBA

Chief of Staff

direct 682.318.1823 | **hotline** 877.701.7233

1010 N. Center Street, Arlington, Texas 76011

<https://www.safehaventc.org/>

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Please consider the environment before printing this email.



SAFEHAVEN

2024

IMPACT REPORT



A NOTE FROM THE DESK OF: **KATHRYN JACOB, LMSW** **PRESIDENT AND CEO**

SafeHaven Community,

Every year, we share the incredible impact your generosity has made in the lives of women and children escaping abuse. We could write stories, share numbers, or highlight milestones - and we do! But as we put this year's report together, it became clear: nothing we say could compare to the power of hearing directly from survivors themselves.

Inside, you'll find stories written by survivors - about the courage it took to ask for help, the relief they felt when they finally found safety, and the resilience they now have for the future.

These are the voices of transformation, and they're only possible because of you.

Through your support, you've been more than just part of the solution to intimate partner violence - you've been a source of light in moments of unimaginable darkness.

Whether you've given your time, resources, or voice to our mission, please know how deeply grateful we are for the role you play in the SafeHaven community.

Thank you for continuing to walk alongside us and the families we serve.



With gratitude,
Kathryn Jacob, LMSW
SafeHaven President & CEO

AMANDA AND HER DAUGHTER FOUND SOLACE IN

shelter



When I first walked through these doors, I was so scared. I kept thinking about turning back and going home. But then I'd look at my daughter, at the way she flinched every time she heard a loud noise. That's what finally gave me the strength to leave.

The first few days were the hardest. I felt like I'd failed as a mom.

But little by little, this place became a lifeline. The staff listened to me in a way I hadn't been listened to in years. They helped me believe in myself and reminded me that we deserved better.

My daughter blossomed here. She went from being terrified of everything to laughing with the other kids, running around like she didn't have a single care in the world. Her teacher even told me she'd never seen her so happy. I'll never forget that moment.

And now, we're about to start a new chapter. I found a job, and I've been saving every dollar I can. Soon, we'll have an apartment of our own.

This place has been so much more than a roof over our heads. I found my strength again and learned that I'm capable of building a better life for us. I'll always carry this time with me – the people who cared for us, the laughter my daughter found again, the hope I thought I'd lost. I walked in scared and broken. I'm walking out stronger than I ever imagined I could be.

1,615

women and children
found safety in
SafeHaven shelters.



KATIE AND HER KIDS MOVED INTO NEW, SAFE

housing

I'll never forget the day I finally decided to leave home with my kids. All we had was a small duffle bag and a lot of fear. My boyfriend had controlled every part of my life, and he wouldn't even let me work. I felt completely unprepared to start over.

Those first days were overwhelming, but for the first time in years, I felt like my kids were actually safe.

After a few months in the shelter, I was accepted into SafeHaven's housing program, and everything changed. When we walked into our new apartment, full of furniture and clothes and groceries, I felt something I hadn't in years - I felt at home. For the first time, I had the mental peace to focus on what really mattered. I got my kids enrolled in school, started counseling, and even found a secure job.

Now, life looks so different. My kids are thriving - they love their new school and have made so many friends - and our home is filled with laughter and peace. I'll never forget what this program gave me. You changed our lives and you cheered me on when I had nobody. Leaving felt impossible, but you were there every step of the way.

151

families moved into
our safe housing
options after
shelter.

16-YEAR-OLD LANEY IS SAFE BECAUSE OF prevention



I didn't realize how much I needed SafeHaven's Pregnant and Parenting Teens group until I walked into that room for the first time.

I thought I was the only one dealing with what I'd been through, but hearing other people's stories made me feel less alone. It also helped me put words to what I had experienced: the red flags, the cycle of violence, and why it was so hard to leave.

My relationship was so much worse than I wanted to admit to anyone. I went through all kinds of abuse. He strangled me and threatened me with his gun.

It's really scary to even write that.

But this group gave me the courage to leave and the strength to file for a protective order. I'm a teen mom, and I knew I couldn't let my baby grow up and experience the same things I did. I want to give him something better and make sure he always feels safe and loved.



Sharing my story in the group was hard, but it helped me heal. I hope the experiences that I shared with the other girls help someone else recognize the signs and find their way out, just like I did.

What I've learned here gave me the tools I needed to keep me and my baby safe.

impact



1,615

**WOMEN AND CHILDREN
SPENT 41,633 NIGHTS
IN OUR SHELTERS.**



356

**WOMEN AND CHILDREN
FOUND SAFETY THROUGH
TRANSITIONAL HOUSING.**



13,903

**CALLS FOR HELP WERE
ANSWERED BY TRAINED
ADVOCATES.**



139

**DOMESTIC VIOLENCE
OFFENDERS COMPLETED
OUR PAIP PROGRAM.**



70

**FAMILIES RECEIVED
LEGAL REPRESENTATION
AT NO COST.**



3,669

**LOCAL STUDENTS
RECEIVED OUR
PREVENTION CURRICULUM.**



finances



REVENUE



EXPENSES



\$11,615,202
FISCAL YEAR 2024
OPERATING BUDGET



9,684
HOURS DONATED BY
339 VOLUNTEERS



SAFEHAVEN

24-HOUR HOTLINE: 1-877-701-7233



City Council Memorandum

A. Consideration and Action Regarding Approval of Purchase Agreement with Comm-Fit Holdings LLC For Senior Center Fitness Equipment. - Lee Howell, Assistant City Manager

Meeting	Agenda Group
Tuesday, March 4, 2025, 6:00 PM	Business Item: 4A.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

The new Senior Center has a dedicated fitness room. Comm-Fit is a vendor the City has used in the past for Recreation Center equipment. Comm-Fit recommends the attached fitness package as quality equipment custom designed to maximize the use of the available space in the new fitness room with commercial grade units providing a safe and long lasting facility.

FINANCIAL IMPACT:

The equipment will be purchased utilizing Buy Board State Contract #665-22, at a discount of \$22,734.40 below retail. Comm-Fit is also extending an additional discount of \$2,512.50 as a "previous preferred customer".

The total impact is \$72,612.05, paid from 2022 bond issuance.

RECOMMENDATION:

Staff recommends approval.

Attachments

[CITY OF SAGINAW SENIOR CENTER S15904_BINDER.pdf](#)

Comm//FIT



SAGINAW SENIOR CENTER

QUOTE S15904

02.21.2025

The leader in Innovative Fitness Facility Solutions

Comm-Fit is committed to creating innovative and safe fitness solutions that add value to your space while promoting health and wellness in your community.



@COMMFITLP



@COMMFITSTRONG



@COMM-FIT

Comm//FIT

Comm-Fit brings 250 years of combined knowledge and experience in the commercial fitness industry.

We provide turnkey solutions to fitness facilities, including sales, service, and maintenance of fitness equipment, installation of flooring, and sales of disinfecting products and services.

We service multi-family housing, municipalities, universities, country clubs, corporate offices, and medical facilities.



Design & Layout

We can create the fitness space you envision for new construction or the remodel of your existing space.



Equipment

Select your commercial-grade equipment from our top quality suppliers.



Flooring

Choose from several premium surfaces for your indoor or outdoor facilities.



Disinfection

Reduce the risk of virus and bacteria transmission with our disinfecting spray service and products.



Service & Repair

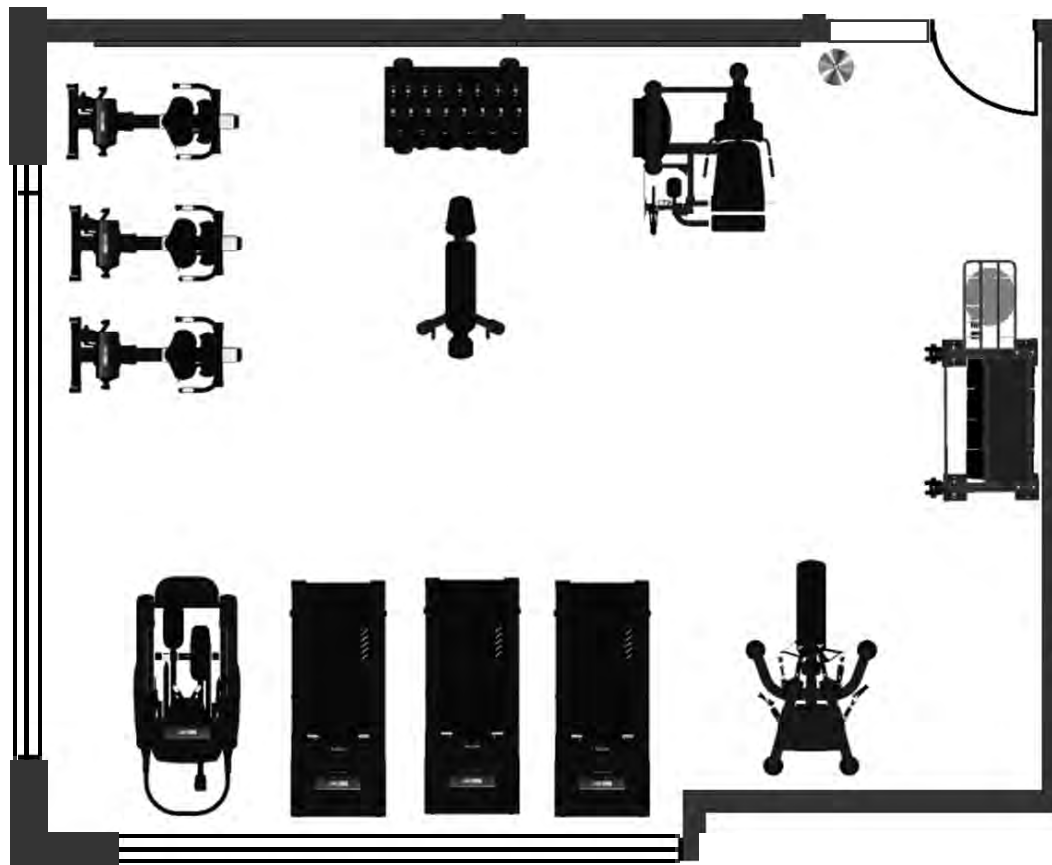
Keep your equipment, flooring and disinfection products stocked and regularly serviced.



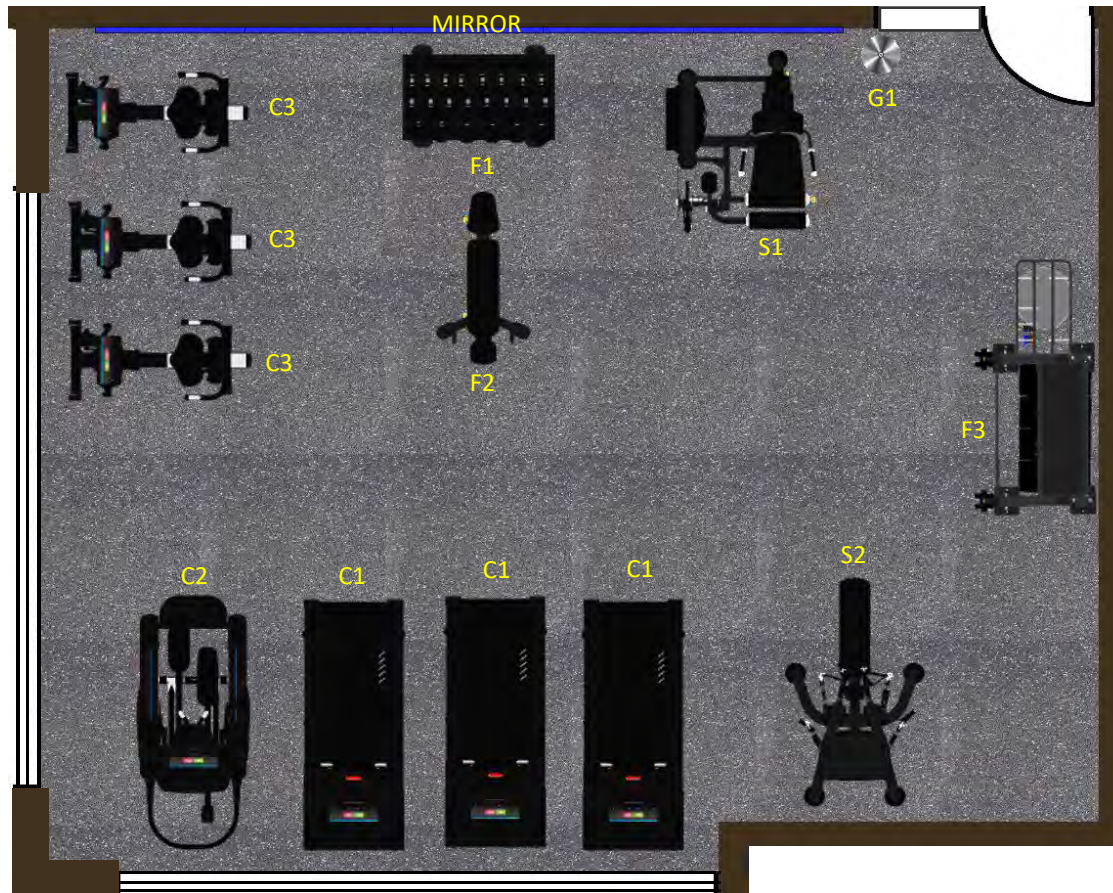
Installation

Our services include flooring, equipment, and disinfecting dispenser installation.

FLOOR PLAN LAYOUT



FLOOR PLAN TOP VIEW



EQUIPMENT LEGEND

CARDIO

- C1. TREADMILL
- C2. ELLIPTICAL
- C3. RECUMBENT BIKE

SELECTORIZED

- S1. LEG CURL/EXTENSION
- S2. QUICKFIT PRO

FUNCTIONAL / FREE WEIGHTS

- F1. DUMBBELL RACK
- F2. ADJUSTABLE BENCH
- F3. 1 BAY STORAGE UNIT WITH SIDE RACK AND ACCESSORIES

CLEAN STATION

- G1. SANITIZER DISPENSER WITH TRASH CAN

Comm//FIT

DATE	09.19.2024
PROJECT	CITY OF SAGINAW LIBRARY & SENIOR CENTER
SALES	KEITH RAKOVAN
VERSION	PRELIMINARY LAYOUT
DESIGNER	SUSAN BECAR GUZMAN

3D TOP VIEW



Comm//FIT

DATE	09.19.2024
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SALES	KEITH RAKOVAN
VERSION	PRELIMINARY LAYOUT
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3D VIEW



Comm//FIT

DATE	09.19.2024
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SALES	KEITH RAKOVAN
VERSION	PRELIMINARY LAYOUT
DESIGNER	SUSAN BECAR GUZMAN

3D VIEW



Comm//FIT



KEITH RAKOVAN

SALES REPRESENTATIVE

CONTACT INFO

MOBILE (214) 912-4305
KRAKOVAN@COMM-FIT.COM

QUICK FACTS

TEXAS TECH UNIVERSITY

TYPICAL WORKOUT

LIFTING WEIGHTS, HITT

HOBBIES

SPORTS, LANDSCAPING, CAMPING,
SPENDING TIME WITH MY KIDS

THANK YOU FOR GIVING COMM-FIT THE OPPORTUNITY TO SERVE YOUR FITNESS NEEDS! WE ARE EXCITED TO BE YOUR FITNESS PLANNING RESOURCE. FROM FACILITY DESIGN TO EQUIPMENT SELECTION, INSTALLATION, SERVICE, FLOORING, AND DISINFECTION, AS INDUSTRY EXPERTS, WE WILL BRING YOUR VISION TO LIFE.

IN HEALTH,
KEITH RAKOVAN



Design & Layout



Equipment



Flooring



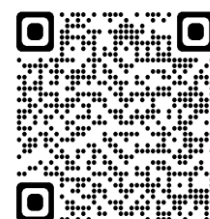
Disinfection



Service & Repair



Installation



COMMFITLP



COMMFITSTRONG



COMM-FIT



Comm-Fit Holdings LLC
15700 Midway Rd
Addison, TX 75001

We've moved! Our new address is
15700 Midway Rd, Addison TX
75001. Email AR@comm-fit.com if
you need an updated W9.

Saginaw Senior Center
633 W McLeroy Blvd
Saginaw TX 76179
United States

Quotation # S15904

Quotation Date:

01/25/2025

Expiration:

03/21/2025

Salesperson:

Keith Rakovan (krakovan@comm-fit.com)

Payment Terms: Prepaid

Description	Quantity	Unit Price	Amount
[TC2-0A-35] TRUE GRAVITY+ TREADMILL, BLACK FRAME (Unite 16 w/ Tuner (No Power Supply))	3.00 each	12,399.00	\$ 37,197.00
[XC1-SA-35] TRUE VAPOR SPECTRUM, BLACK FRAME (Unite 16 w/ Tuner (No Power Supply))	1.00 each	12,899.00	\$ 12,899.00
[RC1-0A-35] TRUE APEX RECUMBENT BIKE, BLACK FRAME (Unite 16 w/ Tuner (True Power Supply))	3.00 each	7,899.00	\$ 23,697.00
[SD1000] TRUE LEG EXTENSION/LEG CURL	1.00 each	4,099.00	\$ 4,099.00
[SF1050] TRUE 10PR DUMBBELL RACK	1.00 each	899.00	\$ 899.00
[SF1000] TRUE FLAT/INCLINE BENCH	2.00 each	799.00	\$ 1,598.00
[SM1050] TRUE FORCE MULTISTATION SYSTEM	1.00 each	3,999.00	\$ 3,999.00
[XCSW-1M-07] X-CREATE 1-MODULE STORAGE WALL (SATIN BLACK)	1.00 each	3,844.00	\$ 3,844.00
[XCREATE-BHSE-101] TORQUE XCREATE BALL AND HANGING STORAGE EXTENSION	1.00 each	298.00	\$ 298.00
DBRH5-50LBSET RUBBER HEX DUMBBELLS 5-50LB SET	1.00 each	1,748.00	\$ 1,748.00

1-877-479-4444 | sales@comm-fit.com | <http://comm-fit.com>



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15700 Midway Rd
Addison, TX 75001

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you need an updated W9.

[KBTC-8KG/18LB-102] KETTLEBELL, TORQUE CAST IRON - 8 KG/17.6 LB	1.00 each	68.00	\$ 68.00
[KBTC-12KG/26LB-102] KETTLEBELL, TORQUE CAST IRON - 12 KG/26.4 LB	1.00 each	96.00	\$ 96.00
[KBTC-16KG/35LB-102] KETTLEBELL, TORQUE CAST IRON - 16KG/35.2 LB	1.00 each	128.00	\$ 128.00
[KBTC-20KG/44LB-102] KETTLEBELL, TORQUE CAST IRON - 20 KG/44.1 LB	1.00 each	156.00	\$ 156.00
MBT-4LB/1.8KG MEDICINE BALL, 4 LB/1.8 KG TORQUE	1.00 each	56.00	\$ 56.00
MBT-6LB/2.7KG MEDICINE BALL, 6 LB/2.7 KG TORQUE	1.00 each	64.00	\$ 64.00
MBT-8LB/3.6KG MEDICINE BALL, 8 LB/3.6 KG TORQUE	1.00 each	72.00	\$ 72.00
MBT-10LB/4.5KG MEDICINE BALL, 10 LB/4.5 KG TORQUE	1.00 each	80.00	\$ 80.00
MBT-12LB/5.5KG MEDICINE BALL, 12 LB/5.5 KG TORQUE	1.00 each	92.00	\$ 92.00
SBTP-55 STABILITY BALL, 55 CM TORQUE PRO- SILVER	2.00 each	28.00	\$ 56.00
SBTP-65 STABILITY BALL, 65 CM TORQUE PRO - BLACK	1.00 each	36.00	\$ 36.00
[TRXPRO4] TRX PRO SUSPENSION TRAINER 4, SINGLE UNIT	1.00 each	279.95	\$ 279.95
PS 93828 HANGING CLUB MAT 56"Lx23"Wx5/8" - OCEAN BLUE	3.00 each	56.00	\$ 168.00
[DIS-TRSH-WIPE-SS] FLO STAINLESS STEEL TRASHCAN WIPE DISPENSER	1.00 each	495.00	\$ 495.00
[WIPE-CASE4] FLO CLEANING WIPES, CASE (800 WIPES/ROLL, 4 ROLLS/CASE)	3.00 each	150.00	\$ 450.00



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Addison, TX 75001

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BUYBOARD DISCOUNT STATE CONTRACT #665-22	1.00	-22,734.40	\$ -22,734.40 each
ADDITIONAL DISCOUNT PREFERRED CUSTOMER	1.00	-2,841.00	\$ -2,841.00 each
[FREIGHT] FREIGHT & PROCESSING	1.00	2,512.50	\$ 2,512.50 each
[DEL] DELIVERY & INSTALLATION	1.00	3,100.00	\$ 3,100.00 each
Total			\$ 72,612.05

Signature

50% deposit, balance by delivery. Custom orders & orders below \$5,000.00 require prepayment. Credit card payments subject to a 3.5% transaction fee. Cancellations subject to 25% restocking fee (100% for custom orders). Order subject to sales tax (if applicable). Install requirements outlined in link below.

<https://comm-fit.com/sales-terms-and-conditions>



Installation Agreement

Comm-Fit Holdings LLC ("CF") agrees to provide the Undersigned Client ("Client") with installation services for fitness equipment and related products. The following "installation" terms and conditions are accepted, acknowledged, and agreed to:

1. Equipment Selection & Installation Scope

- a. CF will deliver and install equipment as agreed to on the attached quotation. The installation will be by the layout approved by the client.
- b. All sales are based on measurements provided by the customer. Any changes due to inaccurate measurements or blueprints provided by the owner could result in additional labor charges and equipment restocking fees.
- c. CF will remove existing equipment, or furniture only if indicated on the quote
- d. Pricing is not based on union labor or prevailing wages, unless specifically stated in the original quotation.
- e. CF will not accept trade-ins or dispose of any old equipment unless indicated on the quote.

2. Site Preparation

- a. Client shall ensure that the work area is clear and free of debris and/or obstacles that would impede the installation. The client will confirm that the site is ready for installation in writing, before a crew arrives onsite.
 - i. If the site is not ready when a crew arrives onsite, the Client will be charged \$250 per hour until the site is ready on that same day. If the site is not ready and requires the team to leave and return another day, the Client will be charged \$250 per hour for time spent traveling and for the loading/unloading of the equipment.
- b. Client will provide adequate parking and clear safe access to deliver equipment on site.
- c. Areas should be free of all other trades; no other contractors shall be working in the same room as CF during scheduled installation.
- d. Client shall ensure that power meeting the requirements for installation of equipment is available and that adequate lighting is available during installation. The temperature within the facility must be between 60 - 90 degrees Fahrenheit.
- e. Client shall ensure that internet and WIFI connections are working in advance of installation for equipment that requires connectivity. If internet and WIFI are not available, the Client will be charged for a follow-up visit from a service technician to set up equipment.
- f. Client acknowledges that appropriate blocking and anchoring are available and meet manufacturer specifications as required in the quote, before installation.
 - i. Client is responsible for X-Raying the floor space intended for blocking and anchoring, and will confirm concrete depth, and, as applicable, will mark post-tensioned and utility areas within the floor.

3. Permits

1. Client shall acquire any permits, including but not limited to a certificate of occupancy before scheduling the installation of equipment in the facility by CF.

_____ **Initial**



1. Installation Services

- a. CF will install the equipment in accordance with state laws and manufacturer's requirements.
- b. CF will furnish all labor, supervision, materials, and tools required.
- c. CF is not responsible for inadvertent damage done to walls, doors, or moldings, which may occur during the normal installation of the equipment.
- d. CF will perform all work stated in the quote. Additional services are not agreed to as part of the approved quote and will result in additional charges.

2. Scheduling Installation, Delays & Cancellations

- a. Delivery & Installation dates can only be scheduled and agreed upon once the Client returns the installation agreement and a signed quote.
 - I. CF will work with the Client to meet the Client's facility and time requirements, however; unforeseen conditions that may affect the timing of an install, including but not limited to manufacturer delays, are not the responsibility of CF. If there is a delay in the delivery and installation of the Client's equipment, CF will notify the Owner immediately.
 - II. Should the Client wish to proceed with a partial installation of their equipment, any additional costs, not included in the original quote, will be the responsibility of the Client.
- b. If the Client requests a delivery date change or requests a delay to a previously scheduled delivery, the Client must notify CF, in writing, at least 7 days prior to the scheduled delivery date. Any requested change or delay of a previously scheduled installation that is not received at least 7 days in advance will be subject to a non-negotiable \$1,500 charge plus any other applicable charges incurred.
- c. Any order canceled after CF has received the equipment will be subject to a 25% cancellation fee as well as the freight cost to return the shipment. Cancellations of custom-ordered equipment are non-refundable.

3. Electrical

- a. CF will not alter any electrical items, outlets, or switches other than those items required for the installation of equipment.

4. Work Completion

- a. Client shall perform a thorough inspection of all equipment and sign a "Job Completion" form, prior to the departure of the installation team. If the Client or Client's representative are not on-site to sign the "Job Completion" form, it will be assumed that the installation of, and equipment are to the Client's satisfaction. *If any issues arise thereafter, that fall outside of warranty coverage, they will be corrected by CF at the Client's expense.*
- b. If the Client has any questions or issues during the installation or during the final inspection, the installation team or the CF Project manager will resolve the issues in a timely manner.

Client Signature:

Client Printed Name:

Facility Name & Address:

Date:

Client Title:

_____ Initial

CommFIT

GRAVITY PLUS TREADMILL



Optimize your facility's efficiency with a treadmill designed for both beginners and fitness enthusiasts. Engineered with precision, the Gravity Plus Treadmill drive system and deck are built to withstand rigorous daily usage. Combined with a maintenance-free deck and belt system means effortless upkeep and less downtime for your facility.

FEATURES

- 12.5 MPH (20 KPH) Maximum Speed
- 15% Maximum incline with Optional Decline Kit
- FITX System
- Maintenance-Free Reversible / Waxed Deck
- Cable management system

SPECIFICATIONS

DIMENSIONS (L x W x H) 83"
L x 63" W x 66" H /
211 cm x 91 cm x 168 cm

SPEED RANGE
0.5 to 12.5mph / 0.8 to 20kph

INCLINE/DECLINE LEVELS
0% to 15% (-3% to 15% w/
optional decline kit)

PRODUCT WEIGHT
349 lbs / 158.3 kg

COLOR
Matte Black

WARRANTY
Frame 7 Years
Parts 5 Years
Labor 3 Years

CONSOLE OPTIONS



UNITE 10"
TOUCHSCREEN



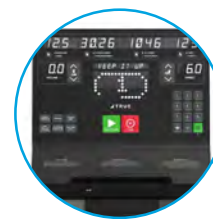
UNITE 16"
TOUCHSCREEN



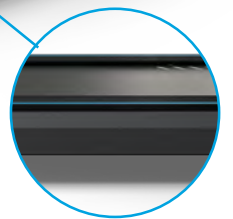
UNITE 22"
TOUCHSCREEN



UNITE LED
CONSOLE



Multiple console
options



Maintenance-Free Deck

CommFIT

VAPOR SPECTRUM



The Most Versatile Cardio Machine On the Market: a stepper, elliptical and runner all in one machine. Ranging from 13" to 30", the TRUE Spectrum provides one of the largest adjustable strides in the industry and versatility for every user with 1 stride adjustment. With quick keys, users can go from a stepping motion to a full-stride running motion with the push of a button, to work out a variety of muscle groups in one cardio session.

FEATURES

- Core Drive® System
- Electromagnetic Eddy Current Brake
- 13"- 30" Adjustable Stride
- Soft Step Cushioned Footpads
- Ergonomic Multi-Grip Handles

SPECIFICATIONS

DIMENSIONS (L X W X H)
78" x 36" / 198 cm x 91 cm

Q-FACTOR
1.9" / 4.8 cm

STEP-UP HEIGHT
5" / 13 cm

PRODUCT WEIGHT
425 lbs / 193 kg

COLOR
Matte Black

WARRANTY
Frame 7 Years
Parts 5 Years
Labor 3 Years



CONSOLE OPTIONS



UNITE 10"
TOUCHSCREEN



UNITE 16"
TOUCHSCREEN



UNITE 22"
TOUCHSCREEN



UNITE LED
CONSOLE

CommFIT

APEX RECUMBENT BIKE



The Apex Recumbent Bike combines the features of a standard recumbent bike with additional benefits, all within a space-efficient and compact design.

The Apex Recumbent Bike offers self-generating capabilities, quick-access controls, and multiple training settings to explore and customize workouts.

Featuring an easy, step-through design and 25-position ergonomic seat, users of all ages and fitness levels can enjoy a smooth, comfortable workout.

FEATURES

- Self-Generating Capability*
- Single Stage Drive System
- 40-600 Watts Workload Range
- Dual Sided Pedals with Ratcheting Strap
- Quick Access Controls

SPECIFICATIONS

DIMENSIONS

58" x 26" x 51" /
147cm x 66cm x 130cm

RESISTANCE SOURCE

Hybrid Self-Generating Brake

DRIVE SYSTEM

Single Stage Drive System
with Poly-V Belt

PRODUCT WEIGHT

181lbs / 82kg

COLOR

Matte Black

WARRANTY

Frame 7 Years
Parts 5 Years
Labor 3 Years



Ergonomic Seat Bottom
with 25 settings and custom
molded seat back with
In inite reclining positions

2 Front Transport Wheels

Multi Position Handlebar design
with Moisture-Resistant Sleeves

CONSOLE OPTIONS



**UNITE 10"
TOUCHSCREEN**



**UNITE 16"
TOUCHSCREEN**



**UNITE 22"
TOUCHSCREEN**



**UNITE LED
CONSOLE**

**LED Console only*

CommFIT

UNITE 16" Touchscreen Console

UNITE 16

ENTERTAINMENT & CONNECTIVITY	Displays	Track, Graph, Screensaver Images, Mirroring, Outside Interactive Videos, Apps, TV & Internet (if connected)
	Audio Connectivity via Bluetooth®	Volume, playlist, streaming
	3.5 mm Headphone Jack	✓
	Bluetooth®	✓
	Heart Rate Control	✓
	Internet Connection – WiFi/Ethernet (Ethernet Recommended)	✓
	Mirroring (Wireless)	✓
	FTMS Compatible	✓
	EGYM Cardio Connect Compatible	✓
	GEM Module for 3rd Party App Connectivity – GymTrakr, Zwift	✓
	Screensaver Images (promote classes, facility news, promotions, etc.)	✓
	Wireless Charging + USB Ports	✓
	Apple GymKit / GEM NFC Module	✓
	Tablet Holder / Reading Rack	✓
	Asset Management - EcoFit	✓
	Tuner	✓
	ANT+	✓
	IPTV	✓
	CSAFE	✓
PROGRAMMING TREADMILLS, CLIMBER, ELLIPTICALS, & BIKES	Programs Unique to Product (See Product Sheets for Details)	Alpine Runner, Palisade Climber, and Spectrum
	Heart Rate Control Programs	✓
	HRC Cruise Control	✓
	Outside Interactive Videos	✓
	Fitness Tests (See Product Sheet for Specific Workouts)	✓
	Treadmills Total Workouts	24-25
	Climber Total Workouts	15
	Ellipticals Total Workouts	17
	Bikes Total Workouts	16
	Saved Workouts (Default Set to Off)	5
	Programs Unique to Product (See Product Sheet for Specific Workouts)	✓
PROGRAMMING CROSSTRAINERS, RECUMBENT ELLIPTICALS, LATERALX, & XT-ONE	Workout Boosters (See Product Sheet for Specific Workouts)	✓
	Heart Rate Control Programs	✓
	HRC Cruise Control	✓
	Outside Interactive Programs	✓
	Crosstrainers Total Workouts	18
	Recumbent Ellipticals Total Workouts	18
	LateralX Total Workouts	18
	XT-One Total Workouts	18
	Saved Workouts – Defaulted Off	5
	Software Update via USB (USB-A port not designed for use with Apple devices)	✓
SERVICE	Software Update via Network (OTA)	✓
	Self Diagnostics	✓
	Locked Back End (Maintenance Mode)	✓
LANGUAGES		English, German, Arabic, Spanish, Chinese, French, Russian, Dutch, Portuguese, Italian, Japanese, Korean, Swedish
PRODUCT AVAILABILITY		All commercial models
WARRANTY		3 Years

TRUE



The vibrant, high-definition UNITE 16" Touchscreen console seamlessly combines performance, connectivity, and entertainment to exceed the expectations of your users. Offering a library of engaging workouts, wireless charging, and a variety of apps and entertainment streaming options, users can stay connected while staying focused on their fitness goals. Compatible with all Apex, Gravity, Launch, Vapor, and Octane cardio equipment.

VIBRANT 16" SCREEN WITH STATE-OF-THE-ART UI USER-FRIENDLY INTERFACE

An intuitive interface mirrors familiar smartphone and tablet operating systems to make navigation simple and smooth for your members.

ENTERTAINMENT

Wide selection of streaming and entertainment apps.

WIRELESS MIRRORING

Allows users to mirror content from their personal devices directly onto the console for a premium level of personal entertainment and viewing (Apple® and Android compatible.)

APPLE® AND SAMSUNG® WATCH CONNECTIVITY

Users can tap to pair supported wearables to track their workout and keep metrics in sync.

BUILT-IN WORKOUT PROGRAMS

Exercisers can choose from a variety of programs, including Draw Your Workout to meet their personal fitness and training goals. Quick access buttons allow users to easily change speed and incline, allowing quick and easy interval changes for HIIT workouts.

WIRELESS CHARGING

Enables charging of devices without the need for cables or physical connections.

BLUETOOTH COMPATIBLE

Syncs with Bluetooth® headphones and heart rate monitors. Polar® device compatible.

ASSET TRACKING

Optional real-time asset management with usage reporting and notifications through ECOFIT®

FORCE LEG EXTENSION/ LEG CURL SD-1000



The Force line delivers an all-inclusive solution to meet the space and budget requirements for a variety of facilities, from community centers to multi-family living to hotels or resorts.

FEATURES

- Multi-position contoured back pad with lumbar support wings and integrated head pad utilizes one-way ratchet for easy adjustment
- Three starting positions for both Leg Extension and Leg Curl exercises allow users to choose the range of motion best suited to their individual needs.
- 4-position ankle pad adjusts easily to accommodate wide range of users
- Fixed shin pad provides stability during Leg Curl exercise and eliminates need for additional adjustment

SPECIFICATIONS

DIMENSIONS (L x W x H)

58" x 48" x 57" / 147 cm x 122 cm x 145 cm

PRODUCT WEIGHT

Weight Stack Options	175 lbs / 79 kg	255 lbs / 116 kg
Machine Weight	517 lbs / 234 kg	597 lbs / 271 kg

COLOR OPTIONS

Frame comes standard with matte black powder coat finish.
Custom frame and upholstery options available.



FORCE DUMBBELL RACK SF-1050



The FORCE line delivers an all-inclusive solution to meet the space and budget requirements for a variety of facilities, from community centers to multi-family living to hotels or resorts.

FEATURES

- Oversized flat trays accommodate any style dumbbell
- Angle of top tray allows kettlebell storage

SPECIFICATIONS

DIMENSIONS (L x W x H)
32" x 48" x 37" / 81cm x 122cm x 94cm

PRODUCT WEIGHT
143 lbs / 65 kg

COLOR OPTIONS
Frame comes standard with matte black powder coat finish. Custom frame and upholstery options available.



FORCE FLAT/INCLINE BENCH SF-1000



The FORCE line delivers an all-inclusive solution to meet the space and budget requirements for a variety of facilities, from community centers to multi-family living to hotels or resorts.

FEATURES

- 9-position back pad adjusts from 0-75 degrees
- 4-position seat pad adjusts from 0-18 degrees to ensure comfort and stability
- Integrated wheels and handle for easy moving

SPECIFICATIONS

DIMENSIONS (L x W x H)
55" x 30" x 19" /
140 cm x 76 cm x 48 cm

PRODUCT WEIGHT
90 lbs / 41 kg

COLOR OPTIONS
Frame comes standard with matte black powder coat finish. Custom frame and upholstery options available.



SM-1050 QUICKFIT PRO



The perfect choice for hotels and resorts, corporate fitness centers, police and fire agencies, apartment and condominium complexes, personal training studios or any facility where space and budget are limited.

FEATURES

- High quality commercial construction and modern styling
- Compact and space efficient single tower design fits any space including a tight corner
- 6 engagement points offer wide range of traditional, sports specific, and functional training exercise choices
- Pivoting back pad and dual rubber coated foot placements offer support for upper body push and pull exercises
- Color coded procedure label includes beginning and ending positions for 18 exercises in 6 categories: Legs, Chest & Back, Shoulders, Arms, Core, and Sports Specific
- Training accessories include: Nylon D Handles (4), Long Nylon D Handles (2), and Thigh Strap

SPECIFICATIONS

DIMENSIONS (L x W x H)

79" x 44" x 84" / 201 cm x 112 cm x 213 cm

PRODUCT WEIGHT

Machine Weight: 594 lbs / 270 kg

Weight Stack: 210 lbs / 113 kg

Resistance Profile: 2:1 both handles; 4:1 one handle

Pull Force Increments: 5 lbs/2.3kg both handles;
2.5 lbs/1.1kg one handle

COLOR

Matte black frame with black upholstery



CommFIT

TORQUE USA

CUSTOM PIECE



ACCESSORIES SHOWN MAY DIFFER FROM ACTUAL UNIT

Torque Commercial Warranty

Torque stands behind all of the products it sells and has an industry leading comprehensive warranty system, should you ever need it.

FRAME & WELDS - 10 YEARS
PARTS - 1 YEAR

TORQUEUSA

BALL & HANGING STORAGE EXTENSION

Add more storage to the ends of X-CREATE systems. Store any size diameter stability ball on the top and use the adjustable pegs below to store hanging mats, resistance bands, handles or a variety of functional accessories.

FEATURES

- Extra storage for your X-CREATE
 - Store a variety of accessories above and below the tray
 - Adjustable pegs can be customized to store your options
- *Ball & Hanging Storage Extension is 30.5 in (77.5 cm) long. Hanging pegs are 130mm long. Torque Functional Mat and Functional Mat Lite are 12.5mm and 10mm thick allowing for 10-13 mats to be hung on pegs

SPECIFICATIONS

SKU: XCREATE-BHSE



TORQUE^{USA} **HEX DUMBBELLS DBRH**



PRODUCT INFORMATION

Rubber Hex Dumbbells from 5 – 100 lb weights in 5 lb. increments. Sold as pairs.

These are the same commercial-grade dumbbells we have sold for many years, just are past versions that we are no longer stocking.

Features:

- Sandblasted cast heads fully welded
- Embossed markings denote weight in Pounds/Kilograms. Some sizes show the weight in only Pounds.
- The prices shown reflect the price for a pair of dumbbells. Just like when you buy a pair of socks or shoes, when you buy a pair of dumbbells from us, the price you see listed is for both items in the pair.
- Dumbbells are sold as pairs.

SPECIFICATIONS

SKU: DBRH-10LB/4.5KG

WARRANTY: 90 days Materials and Workmanship

TORQUE USA

KETTLEBELLS

KBTC-36KG/80LB



PRODUCT INFORMATION

Torque's commercial-grade kettlebells are a solid cast construction with durable black paint coating that is engineered to last. Each kettlebell weight is easily identifiable with color-coded markings on the handles and imprinted LB and KG markings.

These cast iron kettlebells are the ultimate tool for those looking to add variety to their workout routine. Whether in a class setting or individual exercise regimen, the Torque kettlebell set is the perfect versatile fitness tool. Used in a wide range of exercises, you can easily target the exact muscle group you want to strengthen. Available in 10 sizes with both Imperial and Metric markings

Weight - Color:

- 4KG/9LB - Light Green
- 8KG/18LB - Pink
- 12KG/26LB - Blue
- 16KG/35LB - Yellow
- 20KG/44LB - Purple
- 24KG/53LB - Dark Green
- 28KG/62LB - Orange
- 32KG/70LB - Red
- 36KG/80LB - Grey
- 40KG/88LB - White

CommFIT

TORQUE USA **MEDICINE BALLS**

PRODUCT INFORMATION

Our medicine balls are versatile total body training tools for strength, endurance, power, stability and joint integrity.

Features:

Durable rubber construction with a high grip surface texture

Resilient for light bouncing or air can be added for more bounce

Available in five sizes 4 – 12 lb. in 2 lb. increments

Weights identified by both lb. and kg. marking



SPECIFICATIONS

SKU: MBT

CommFIT

TORQUE USA

STABILITY BALLS SBTP



PRODUCT INFORMATION

Constructed of high-quality, professional-grade materials and won't pop if punctured. Instead, they deflate slowly, significantly reducing the risk of injuries if a puncture occurs while in use. Includes a pump for inflation and a tape measure that makes it easy to tell when you've added the right amount of air. Sold individually. Features:

- Available in two sizes
 - 55 cm - Color: Silver**
 - 65 cm - Color: Black**
- Won't pop on puncture
- Includes pump for inflation
- Includes tape measure to inflate to correct size

TRX COMMERCIAL SUSPENSION TRAINER V.4

TRX[®]

Power up your training with our PRO4 athlete-tested straps made for high-intensity workouts.



CommFIT

PREMIUM HANGING CLUB MAT

POWER
SYSTEMS

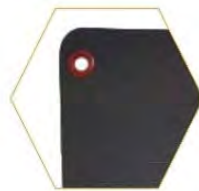
One of our thickest mats is made using a ribbed, closed-cell foam structure that resists moisture from sweat or spilled water bottles, and wipes clean with a cloth. Thick enough to provide a cushion for floor based exercises, but roll or fold flat for easy storage when they are not needed. Two reinforced rings for hanging out of the way when not in use. Also available in a regular option. Racks available.

Features:

- Available in 3/8 or 5/8" thick
- 23" wide and 56" or 72" long
- 19.5" space between grommets, fits all our hanging mat racks
- Thick sponge-like feel that provides support for any floor exercise
- Rolls up easily for storage
- All mats are moisture- and odor-resistant and designed for long life
- Two reinforced rings for hanging
- Jet Black

PREMIUM CLUB MAT

REINFORCED
GROMMETS ON
HANGING VERSION -
19.5" APART



3/8" OR 5/8" THICK
SPONGE-LIKE
FOAM



HANGING OR
NON-HANGING



BLUE OR BLACK



12 OPTIONS TOTAL - 56" L OR 72" L x 23" W

Specs

Brand Power Systems

SKU 93832

Sold As single unit

Color Jet Black with Gray Grommets

Shipping Dimensions 6" x 12" x 24"

Shipping Weight 3.0 lbs

WIPES AND TRASH BIN

Cleaning Wipes

- WIPE-CASE-4
- 4 x 800 sheet rolls per case



Stainless Steel Wipes Dispenser with Removable Trash Bin

- DIS-TRSH-WIPE-SS



Disinfect@comm-fit.com

(972) 620-7788

15700 Midway Rd. Addison, TX 75001

www.comm-fit.com



City Council Memorandum

B. Consideration and Action Regarding Approval of Contract for Services with DataVox Providing Access Control and Security Systems in the New Library & Senior Center - Lee Howell, Assistant City Manager

Meeting	Agenda Group
Tuesday, March 4, 2025, 6:00 PM	Business Item: 4B.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

Physical security systems is one of several owner responsibilities carved out of the CMAR contract with Byrne Construction. This contract covers card reader access control, surveillance and alarm systems. DataVox has been around since 1990, and has a local technology center in Arlington. DataVox was the only vendor responding to a previous contact for proposals on a cabling job. They provided great service and have been dependable at a reasonable market cost. DataVox has established relationships with dozens of industry suppliers and is registered on Texas state purchasing cooperatives.

FINANCIAL IMPACT:

The cost of this service including system hardware, devices, and installation is \$204,641.36. Costs will be paid from 2022 bond project funds. Contract pricing is based on The Inter-local Purchasing System (TIPS) contract # 230105, valid thru May 31, 2028.

RECOMMENDATION:

Staff recommends approval.

Attachments

[Saginaw_Library Genetec Security Project_No Cable_TIPS Proposal_Rev2_1.24.2025 \(2.26.25\) AD CLEAN w exhibit.pdf](#)

Physical Security Proposal

for

City of Saginaw

Public Library and Senior Center - Genetec Security Project

DVXB-22343

Revision : 0

Last Modified : 1/24/2025

Note: This proposal is valid until 3/23/2025

DataVox TXDPS License B16503

Account Manager

Tanya Irwin

System Design

John Liput



TIPS Contract Number: 230105

DataVox

6650 W. Sam Houston Pkwy S. | Houston, TX 77072 | 713-881-5300

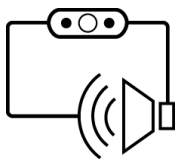
1701 East Lamar, Suite 170 | Arlington, TX 76006 | 817-288-2700



DataVox Summary

Since 1988, thousands of businesses have counted on DataVox to be their trusted advanced technology partner. With DataVox, your organization can enjoy the convenience of working with a single company to design, implement and maintain all aspects of their technology needs. From audio visual, to data center, cloud, network technology, network cabling, phone systems and physical security solutions. Our award-winning customer service team is here to assist your organization 24 hours a day, 7 days a week.

Products and Services



Audio Visual



Cisco Systems



**Cloud
Solutions**



**Cyber
Security**



**Data Center
Technologies**



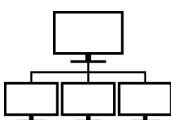
**IT Support &
Managed
Services**



Mobility



**Network
Cabling**



**Network
Technology**



**Phone
Systems**



**Physical
Security**



**Smart
Building**

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LOCATION SUMMARY

Location	Price
Genetec Base System	\$11,746.20
Video Surveillance	\$114,109.54
Access Control	\$60,289.15
DataVox General & Administrative	\$18,496.47
Total Price (Excludes Sales Tax):	\$204,641.36




BILL OF MATERIALS

Note: Installed Price Includes Equipment and Labor


Genetec Base System

Installation Price

Genetec Base Software Programming and Licenses

	1	DataVox Security Programming Labor	
	1	Genetec Security Center Version 5.13. Includes 5 Client Connections (Security Desk, Web or Mobile). Other features included: Intrusion Manager Base, Sipelia Base, Import Tool, Visitor Management Module, Sipelia Public Address, Plan Manager Standard, and KiwiVision Video Analytics	
	1	Genetec Genetec Security Center Base License Includes Synergis Professional, Omnicast Professional and AutoVu Standard Packages. Other Features Include Threat Level module, Plan Manager Advanced, Active Directory Integration. Up to 256 readers, 2 Access Managers, 10 Clients, 250 cameras, and 20 Archivers	
Genetec Base Software Programming and Licenses			\$2,870.00

Network Equipment




	1	StreamVault 2040E Series - 1U 6-Bay Multi-Purpose Appliance 1x Xeon E-2436 32GB RAM 2x 480GB M.2 SSD 2x 1GbE RJ45 2x 600W PSU Windows Server Standard 5YR NBD KYHD Warranty - Genetec™ Security Center pre-installed. License sold separately.	
Network Equipment			\$8,876.20

Total: \$11,746.20

Video Surveillance

Installation Price

Video Surveillance Software Programming, Licenses, and Advantage










	1	DataVox Security Programming Labor	
	42	Genetec Genetec Advantage for 1 Omnicast Pro Camera - 1 year	
	42	Genetec Omnicast Professional - 1 Camera Connection	
Video Surveillance Software Programming, Licenses, and Advantage			\$13,127.96

Video Surveillance Cameras

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Public Library and Senior Center - Genetec Security Project


DVXB-22343

	9	Axis Communications P3265-LV Indoor Fixed Dome Camera with Varifocal Lens, Lightfinder 2.0, Forensic WDR, and Zipstream Technology
	2	Axis Communications P3265-LVE Outdoor Fixed Dome Camera with Varifocal Lens, Lightfinder 2.0, Forensic WDR, and Zipstream Technology
	26	Axis Communications P3737-PLC 4x5 MP Sensors Multidirectional Panoramic Camera, 360° IR Illumination, ARTPEC-8 with Deep Learning
	5	Axis Communications P4705-PLVE 2x2MP Dual-Sensor Camera 360° IR Camera with Lightfinder, 3-6mm Lens, 2.5x Zoom, and Forensic WDR
	7	Axis Communications T91A64 Corner Bracket
	14	Axis Communications T91D61 Chromated and Power-Coated Aluminum Wall Mount with 1.5" NPS for Fixed Dome Pendant Kits
	12	Axis Communications T94N01D Pendant Kit
	2	Axis Communications T94N02D Indoor/Outdoor Pendant Kit
	1	DataVox Miscellaneous Hardware For Mounting Components

Video Surveillance Cameras

\$74,477.58

Network Equipment

OFE	1	OFE Owner Furnished Network Connectivity and Internet Services between Sites and Buildings
OFE	4	OFE Owner Furnished POE Network Switches for Security Devices in MDF/IDF Locations
	1	StreamVault Streamvault™ 4040EX Series - 2U 12-Bay Appliance 160TB Raw RAID 6 2x Xeon Silver 4410Y 64GB RAM 2x 480GB M.2 SSD 10x 16TB 3.5" Enterprise HDDs 2x 1GbE RJ45 2x 10/25GbE SFP28 2x 1100W PSU Windows Server Standard 5YR NBD KYHD Warranty - Genetec™ Security Center pre-installed. License sold separately.

Network Equipment

\$26,504.00

Total:



\$114,109.54

Access Control

Installation Price

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Access Control Software Programming, Licenses and Advantage

-  1 **DataVox**
Security Programming Labor
-  18 **Genetec**
Genetec Advantage for Synergis Pro Reader - 1 Year




Access Control Software Programming, Licenses and Advantage

\$4,432.52


Access Control Hardware

-  2 **Alarm Controls**
TS-19 Under Counter Push Button Door Release, N/O & N/C Momentary Switch
-  14 **DataVox**
Access Control Door Rough In
-  1 **DataVox**
Miscellaneous Hardware For Mounting Components
-  8 **DataVox**
Access Control Monitored Door Rough In
-  1 **Genetec**
SY-CLOUDLINK-G2 Synergis™ Cloud Link with 4GB of RAM, 16GB Flash, 2nd Generation, Installed with Synergis™ Access Control Firmware, Four RS-485 Ports, PoE
-  1 **Genetec**
SY-DV16RD-E8M2 LifeSafety Power - Genetec Enclosure - 12V & 24VDC | 400W 110V|60HZ| 16 Reader | 8 Mercury and Cloudlink |E8M2 Standard
-  2 **Genetec**
SY-DV4RD-E2M LifeSafety Power - Genetec Enclosure - 12V & 24VDC |75W 110V|60HZ | 4 Reader | 2 Mercury or 2 Mercury and Cloudlink |E4M Standard - Requires double stacking (2) Mercury Boards with Hinged Standoffs to Maintain Full Reader Count with Cloudlink]
-  1 **Genetec**
SY-DV8RD-E4M LifeSafety Power - Genetec Enclosure - 12V & 24VDC |150W 110V|60HZ | 8 Reader | 4 Mercury or 3 Mercury and Cloudlink |E4M Standard - Requires Double Stacking (2) Mercury Boards with Hinged Standoffs to Maintain Full Reader Count with Cloudlink
-  4 **Genetec**
Mercury MP1502 Intelligent Controller, Linux Based, 8In/4Out/2Rd (Software Connections included)
-  2 **Genetec**
Mercury MR16IN 16-input Monitor Module (2 relays, PCB only, software connections included)
-  5 **Genetec**
Mercury MR52 2-Reader Interface Module Series 3 (8 Inputs, 6 Relays, PCB Only, Software Connections Included)




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	100	HID 2000PGGMV HID Global iClass Proximity Smart Card, 26 bit
	15	HID Signo 40 Reader, Wall Mount, 13.56mHz & 125kHz, OSDP/Wiegand, Pigtail, Mobile Ready, BLE
OFE	8	OFE Owner Furnished Conduit Rough In for Monitored Door Contact Door Locations based on Provided Door Typical
OFE	14	OFE Owner Furnished Conduit Rough In for Access Control Door Locations based on Provided Door Typical
OFE	1	OFE Owner Furnished Compatible Access Badges/Key Fob User Credentials
OFE	1	OFE Elevator Company to Provide and Install Equipment for Access Control Including Travel Cable for In-Cab-Card-Reader, Relay Board for Input/Output Control for Door/Floor Control, and In-Cab Transfer Cables. GC/Owner is Responsible for Coordination with Elevator Company
	24	Securitron DPS for Metal Doors - Black




Access Control Hardware**\$46,476.55****Electrified Door Hardware**

	14	DataVox Security Labor for Wire Termination of Electrified Hardware Provided and Installed by Division 8
OFE	14	OFE Door Hardware Vendor to Provide and Install Electrified Hardware including Mag Locks, Electrified Panics, Strikes, Electrified Locksets, Integral REXs, Auto Operators, Powered Hinges/Transfer Cables, and Install Power Transfer Cables to Rim Enclosure above Door for DataVox to Make Wire Terminations
OFE	3	OFE GC/Owner Furnished NC Fire Relay Connection for Electrified Hardware to Fire System





Electrified Door Hardware**\$5,355.00****Intercom Software Programming, Licenses, and Advantage**

	1	DataVox Security Programming Labor
	2	Genetec Genetec Advantage for 1 Sipelia Intercom Connection - 1 Year
	2	Genetec 1 Connection to an Intercom Station including Failover and Bidirectional Audio and Video Recording (requires GSC-Sipelia-Base)

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Intercom Software Programming, Licenses, and Advantage		\$1,372.60
Intercom Hardware		
	2 Axis Communications A9801 Security Relay	
	2 Axis Communications I8116-E Network Video Intercom, 5MP Video with Audio, Mullion, SIP Support, White	
	1 DataVox Miscellaneous Hardware For Mounting Components	
Intercom Hardware		\$2,652.48
Network Equipment		
OFE	1 OFE Owner Furnished Network Connectivity and Internet Services between Sites and Buildings	
OFE	4 OFE Owner Furnished POE Network Switches for Security Devices in MDF/IDF Locations	
Network Equipment		\$0.00
Total:		\$60,289.15

DataVox General & Administrative**Installation Price****DataVox Management Services**

	1 DataVox Boom Lift Rental - 1 Week	
	1 DataVox DataVox End User Training	
	1 DataVox Solution Architect Design and Engineering Services	
	1 DataVox DataVox Transportation and Logistics	
	1 DataVox Project Management Services - Planning, Scheduling, Order Processing, Construction Meetings and Close Out Design and Engineering Services - CAD/ Visio As-Built Drawings, Product Detail Information, and Configuration Documentation Commissioning Services - Testing, Tuning, and End User Training	

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1

DataVox
Design and Engineering Services, CAD Drawings, One-Lines and As-Built
Documentation Creation.

DataVox Management Services	\$18,496.47
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Total:	\$18,496.47
---------------	--------------------

ASSUMPTIONS AND EXCLUSIONS

This section lists DataVox's assumptions and exclusions for this Physical Security proposal.

- **Permitting:** Access control permitting is not included in this scope of work. DataVox will assist with the permit procedure. All costs and labor associated with the permitting process will be billed to the Customer at cost. The Access Control permit will be filed with the city or county as a separate standalone permit, and not part of Certificate of Occupancy permit. After plans are submitted to the city or county, no changes can be made. If the design of the access control is altered by the Customer or another trade additional fees will be applied. DataVox is not responsible for failing lock inspection due to the Customer-provided fire panel and exit signs not functioning or designed correctly. Permitting fees and inspections are based on work being performed during normal working hours (Monday through Friday between 7:00AM and 3:30PM). Additional costs may apply if after hours permitting and inspection are required. **The Customer will provide CAD lighting plans with locations of fire pulls, STI Stoppers, exit signs, and sprinklers of the building prior to installation. IMPORTANT: If the CAD lighting plans are not provided, an additional design fee will be billed.** The Customer will provide a copy of the certificate of occupancy number, if applicable. Intrusion permit will need to be submitted, paid and filed by customer at local jurisdiction prior to activating alarm system.
- **Access Control:** Customer to provide all required IP addresses for card readers prior to installation, including subnet and default gateway. Customer is responsible for providing wall space for mounting access control enclosures, 120VAC power, fire-rated plywood backboard, network uplink, and normally closed fire relay connectivity. This scope of work includes standard access control hardware required such as card readers, badges/credentials, REX motion sensors, door contacts, and power supplies for all new doors. Additional hardware that is not included such as door release buttons and panic buttons would require change order.
- **Electrified Hardware:** Electrified hardware including mag locks, electrified panic/exit hardware, electrified strikes, electrified mortise/cylindrical locks, automatic operators, powered hinges, transfer cables, localized power supplies, integrated REXs, pneumatic push buttons, key switches, fire pulls, STI stoppers, ADA equipment, and exit signs will be provided and installed by others. Testing and certification of locks is required and DataVox is not responsible for manufacture defects or incorrect installation. DataVox will only make wire terminations for electrified locks inside rim enclosure. The door hardware installer is responsible for installing power transfer cable to door cable enclosure. AHJ code may require additional egress hardware to meet permitting requirements and may result in a change order. Existing hardware intended to be reused is assumed to be in place today and functioning properly to be reused on new system.
- **Badges/Credentials:** DataVox scope of work includes (100) badges compatible with provided card readers for new system. DataVox will provide customer training on programming badges to system, however customer is responsible for mass employee badge enrollment. If customer elects to utilize existing badges or badges provided by others, customer will be required to import existing users from old database and enroll credentials to new system prior to system cutover. Customer must provide test badges with facility code, badge numbers, and card format prior to installation. DataVox is not responsible for badges being compatible with secondary systems such as shared building systems or time clock systems.
- **Intercoms:** Customer to provide all required IP addresses for intercoms prior to installation, including subnet and default gateway. All devices will be within 300ft of a network IDF/ switch when running category 6 cable segments. Unless otherwise defined in this scope of work, intercom communication is at the responsibility of the customer. SIP endpoint, softphones, licenses, mobile applications are outside of this scope of work. Integrated camera video and storage is not included in this scope of work.
- **Security Cameras:** Customer to provide all required IP addresses for cameras prior to installation, including subnet and default gateway. All exterior cameras will be mounted at a height of 12 to 14 feet from the ground. All cameras will be within 300ft of a network IDF/ switch when running category 6 cable segments. This scope of work includes aim, focus, and one time refocus of cameras to refine customer desired field of views. Additional modifications of cameras may require change order. Cameras included in this scope of work are designed for general surveillance at agreed upon locations. If specialty cameras, such as Pan/Tilt/Zoom, Facial Recognition, or License Plate Recognition cameras, are needed change order will be required.
- **Network Connectivity:** Administrative and remote VPN access to Customer's network is to be provided to DataVox during installation. Active network hardware and connectivity, such as but not limited to internet service, network connectivity between multiple IT closets or buildings, and fiber/copper backbone is to be provided by others.
- **Network Equipment:** Customer is responsible for providing a conditioned IT environment with equipment rack, cabinet, wire management, cable trays, and power. Active network gear such as surge protection, workstations, PC speakers/headsets, monitors, KVMs, patch panels, POE switches, and UPS/ battery back-up are to be provided and installed by others.
- **Mobile Application:** If mobile application is available with software included in this proposal, DataVox will assist in initial training for set up, however, Customer is responsible for internal knowledge transfer and set up of all users. Some systems may require Customer to open ports on Firewall for accessibility. If Customer's IT elects not to make required programming, mobile application may not be available for use.
- **Server and Storage:** DataVox scope of work includes a VMS/AC server for proposed solution. Video storage is based on calculations of proposed cameras at H.265 compression for compatible cameras, 15 FPS, 50% motion detection, 30 days of storage. Customer is

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responsible for all server maintenance, upgrades, patches, backups, disaster recovery, and installing anti-virus/malware software on provided equipment to ensure optimum performance.

- **Cabling:** Security Cat 5e/6 cable and patch cables for camera/IP device locations are not included in this scope and to be provided and installed under **DVXB-22351 - DataVox's Security Cabling Proposal**. Refer to other scope for more information.
- **Lift Rental:** Scissor lift rental and fuel costs are included in the project for 1 week. If additional rental time is required DataVox will provide extended rental time and bill back costs to the Customer.
- **Conduit:** All conduit, coring, boring, floor cores, back boxes, door rough in conduit, door cable enclosures, outdoor rated enclosures for all security devices will be provided by others. All conduits must be verified during installation process and cannot necessarily be deemed usable during the site survey or sales process. If conduit is proved to be inefficient (i.e. rotten, crushed or too small for additional cable runs), it will result in a change order. Equipment such as pedestals, concrete, bollards, motors, gate hardware, and poles are not included in this scope of work. Conduit pipe and junction boxes for garage, stairwells, high ceiling, and/or warehouse mounted devices as required will be provided by others. Hard deck ceilings will require pathway, wiremold, or cutting of sheetrock for cabling of devices. Patch, paint, and repair is not included in this scope of work.
- **Demo:** Unless otherwise stated in this scope of work, demo of existing equipment and cabling is at the responsibility of the customer.
- **Returns/Exchanges:** Restocking fee of 25% on all returnable items will apply. Special order items and licenses are non-refundable.
- **New System Training:** DataVox standard end user training includes up to two training sessions for pre-system activation and post-system activation that each will not exceed two hours. If additional training sessions are needed, change order will be required. System training includes instructions for system organization, user set up, user changes, credentials management, device naming, schedules, and reports.
- **Stored Materials:** DataVox shall bill Customer for one hundred percent (100%) of all materials and equipment not incorporated into the work but delivered and suitably stored on-or offsite, and if applicable, a reasonable storage fee. Payment for such materials and equipment shall be made in accordance with the payment terms described herein. If requested, DataVox will provide:
 - Bill of Sale identifying the materials and equipment as the property of Customer
 - Evidence that all materials and equipment are insured for loss of any kind either at the stored location
 - Certificate of insurance; and
 - Photographic evidence of the stored materials and equipment.
- **Non-TIPS Related Items:** The following manufactures products are not included in the TIPS Contract pricing of this proposal:
Miscellaneous Mounting Components

Acknowledged and Accepted

Initial

BASELINE RESPONSIBILITIES

DataVox Responsibilities

This section lists DataVox's responsibilities for this Physical Security proposal.

- **Building Codes:** Install all equipment according to manufacturers' specifications, national and local building codes and regulations, and will be in conformity with good engineering practices.
- **ADA:** All equipment will be installed with provisions for the safety of the operator in accordance with the Americans with Disability Act (ADA) guidelines.
- **Dress Code:** All DataVox staff will dress in a professional manner displaying the DataVox logo. All DataVox staff will wear required Personal Protection Equipment (PPE). They will conduct themselves in a professional, courteous, and respectful manner to all others present.
- **Work Environment:** DataVox will maintain a clean working environment, storing tools and equipment when not in use and discarding refuse as often as reasonably possible. While DataVox cannot take responsibility for furniture or Customer furnished equipment in the workspace, DataVox will take reasonable precautions to protect all Customer furnished equipment, floors, walls, ceiling tiles, windows and window coverings, and furniture and other surfaces from damage, staining or unreasonable breakage while on site.
- **Supervision:** DataVox will appoint a Project Manager (PM) and/or Lead Technician (LT) to oversee the installation. During system implementation, please direct all communications through this designated contact. PM or LT will coordinate with other trades to facilitate and expedite project progress. DataVox will inform the Customer of any interference or potential delays which could impede implementation of the Physical Security system, thereby helping to avoid any additional charges.
- **Change Orders:** DataVox will provide written documentation of any Change Orders (CO) for work requested by the Customer which deviates from the original, approved Proposal and Scope of Works. All COs shall be memorialized in writing and signed by both parties. CO's will be billed at our published labor rates plus materials, shipping, handling, restocking, and other charges imposed by suppliers.
- **Coordination Meetings:** DataVox recommends weekly coordination meetings between the Customer, DataVox and all other trades in which we will report to the Customer the status of the project. Any identified foreseeable restrictions or insurmountable issues outside our control that could impact the overall project schedule will be reviewed with the Customer.
- **DataVox Warranty:** A 90-day labor warranty will be included in this proposal, excluding Customer-provided equipment and existing cabling. All hardware will abide by manufacturer's warranty.

Customer Responsibilities

This section lists the Customer responsibilities for this Physical Security proposal.

- **Safe Work Environment:** Provide DataVox staff, contractors and others working on-site a safe working environment consistent with OSHA rules and regulations. DataVox reserves the right to refuse to work or install any equipment in an area where, at the sole discretion of DataVox, the safety of those involved is of concern.
- **Access to worksite:** Provide access to the worksite, and all work will typically take place between the hours of 07:00 and 17:00 Monday through Friday, except on public holidays, unless specified otherwise in the DataVox Proposal. Work completed at any other time will be billed at OT rates published in **Change Order Labor Rates**, and must be approved by the Customer in writing prior to such work. For the safety of all concerned, it is requested that the work area be free and clear, for example, of other trades, clients of the Customer, and employees during the installation period.
- **Secure Storage:** Provide a secure, climate-controlled area on-site to store equipment during the installation period. Delivery of goods, supplies, and equipment to this on-site storage location, or equipment that has been installed in its designated location will be considered as 'Delivered' for billing purposes and will be invoiced accordingly. Responsibility for the equipment passes to the Customer immediately upon installation or delivery to the on-site storage. Any loss due to vandalism, theft, burglary, fire, water ingress, or any other means outside the direct control of DataVox shall be replaced at the Customer's expense.
- **Uninterrupted Workflow:** Provide availability of continuous, uninterrupted workflow in the environment in which the Physical Security will be installed. Delays in work caused by interference of other trades, inability to access the workspace during the stated hours, inability to access equipment stored on site, or other reasons caused by the Customer will be charged at rates published in **Change Order Labor Rates**. If DataVox crew arrives to work on-site at the appointed time and work cannot proceed due to dangerous conditions, inability to access the site, lack of power, interference by others which are within direct, reasonable control of the Customer, it will result in a half day charge for the crew.
- **Miscellaneous Items:** Additional items may be required for completion during project execution which DataVox or the customer did not foresee (for example, copper or fiber patch cables, power cords, and optics.) If miscellaneous items are required beyond what is included in the bill of materials, these items will be provided by the customer, or the items can be purchased from DataVox following the standard change management process.

Acknowledged and Accepted

Initial

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PROJECT PRICING SUMMARY

Total Installation Price:	\$204,641.36
Grand Total:	\$204,641.36

Purchase Options

☐ Cash Purchase Terms of Payment:

<i>Billing Milestones</i>		<i>Amount Due</i>
PO Required - Progress Payments (Multiple Invoices Upon Receipt of Goods/Work Completed) - Net 30		100.00 % \$204,641.36
Total Payments (Excluding Sales Tax):		\$204,641.36

Acknowledged and Accepted

Initial

ACCEPTANCE OF PROPOSAL

When (but only when) signed by buyer and an authorized representative of DataVox this shall be a binding, legal contract.

The prices, specifications, and conditions in this proposal are satisfactory, and are hereby accepted in their entirety. Buyer hereby agrees to purchase the Equipment and authorizes DataVox to do the work, and provide the materials specified, and payment will be made as outlined above. The price quoted in this Physical Security Proposal is based upon the Equipment included in this Physical Security Proposal. Any changes in the Equipment or installation may result in a change in the price. Any such change must be in writing, signed by all parties.

DataVox reserves the right to modify payment terms at any time based on a review of the Customer's credit.

THIS AGREEMENT, WHEN SIGNED BY BOTH PARTIES (BELOW), SHALL BE GOVERNED BY THE TERMS AND CONDITIONS IN THIS PHYSICAL SECURITY PROPOSAL. THERE ARE NO OTHER AGREEMENTS, OR WARRANTIES, ORAL OR WRITTEN, EXCEPT AS EXPRESSLY STATED IN THIS PHYSICAL SECURITY PROPOSAL. THIS AGREEMENT CANNOT BE MODIFIED EXCEPT IN WRITING SIGNED BY BOTH PARTIES.

Buyer acknowledges having read and understood all of the terms and conditions printed in this Physical Security Proposal and acknowledges receipt of a complete executed copy of this Agreement. Buyer understands and agrees that this Physical Security Proposal and all of the terms and conditions hereof shall be a binding, enforceable contract when signed by Buyer and by an authorized representative of DataVox.

Approval Signatures

IN WITNESS WHEREOF, the duly authorized representatives of the parties hereto have caused this Proposal to be duly executed.

DataVox, Inc.

By: _____
(Signature)

Name: _____

Title: _____

Date: _____

City of Saginaw

By: _____
(Signature)

Name: _____

Title: _____

Date: _____

TERMS AND CONDITIONS

In addition to the DataVox Standard Terms and Conditions attached hereto and incorporated herein by reference as Exhibit "A", the applicable TIPS terms and conditions found at <https://www.datavox.net/state-purchasing-cooperatives/tips/> apply to this Agreement. In the event of any conflict between the terms of the DataVox Standard Terms and Conditions and the TIPS terms and conditions, the TIPS terms and conditions shall prevail.



DataVox Terms and Conditions

This document defines the terms and conditions that shall govern the execution of all scope of work.

1. Changes

The Customer may, by written notice to DataVox, make changes within the general scope of this SOW, in any one or more of the following: (a) drawings, designs, or specifications; (b) project schedule, or (c) scope of services.

Should any such changes increase the cost of or the time required for the performance of this SOW, an equitable adjustment may be requested by DataVox in the price, project schedule or both. Every claim must be accompanied by a detailed estimate of charges for materials, services, or both. Nothing contained in this section shall relieve DataVox from proceeding without delay in the performance of the services as changed. Any change to this SOW shall be made by written amendment signed by both parties.

Changes that will impact the scheduling of project resources must be submitted to DataVox at least two (2) weeks prior to the scheduled event. Failure to provide timely notification of a change in schedule that will cause a rescheduling of project resources WILL incur additional charges (For example, if a Customer cancels a scheduled DataVox project activity less than two (2) weeks before the scheduled event, the Customer will be billed at the prevailing rate for the time the DataVox resources were scheduled to perform the activities.).

2. Software Defect Resolution

DataVox shall use its best commercial efforts to troubleshoot software issues that may arise during the project. If a software issue is determined to be a software defect (previously documented or newly discovered), resolution of said issue is expressly outside of the scope of work. Issues of this kind do not constitute a valid reason for non-payment in full.

It is the responsibility of the customer and software manufacturer to resolve the issue. Should the Customer want DataVox to be involved in the process to downgrade, update, upgrade and/or test software releases, the Customer may authorize the out of scope expenses using the standard project change request process.

3. Creation of a Security Interest

Until such a time as Customer had paid the agreed purchase price, DataVox hereby retains and Customer hereby grants a purchase money security interest in the described equipment. In connection therewith, Customer agrees to execute all instruments (including financing statements) deemed necessary by DataVox under applicable law to establish, maintain and continue perfected purchase money security interest of DataVox in the equipment or otherwise protect its rights in and to said equipment.

4. Limitation and Exclusion of Warranties

Except as otherwise provided herein, DataVox hereby warrants the described equipment against defective parts from the date of installation for the period specified by the manufacturer; and warrants that the

EXHIBIT A



installation of said equipment shall be performed in a workmanlike manner. Customer acknowledges that DataVox may provide products and services manufactured or provided by others. DataVox makes no independent warranty with respect to such products and services provided by third parties. Customer acknowledges and agrees that DataVox shall have no responsibility or liability for products or services manufactured or provided by any third party. Subject to payment by Customer of all amounts due under this Agreement, DataVox hereby transfers any transferable warranties from the manufacturers of products and services provided under this Agreement. Customer's exclusive remedy under these warranties shall be the repair and replacement by DataVox at the expense of DataVox of non-conforming equipment or parts thereof with reasonably equivalent equipment or parts; unless, however, the equipment or any part thereof is damaged or rendered unserviceable as a result of Customer's negligence, abuse, mishandling, attempting to connect the equipment to direct current, or damaged by lightning or acts of God in any of which case or cases, DataVox shall have no obligations to Customer.

DataVox recommends that all DataVox installed systems be equipped with battery backups. If the Customer disregards this recommendation; and a failure is directly attributed to not having a battery backup, such service as may be required will be billed for time and materials.

THIS WARRANTY IS THE ONLY WARRANTY GIVEN BY DATAVOX, AND ALL OTHER WARRANTIES, EXPRESS OR IMPLIED ARE EXCLUDED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR ANY IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE. THERE ARE NO WARRANTIES THAT EXTEND BEYOND THE FACE HEREOF.

Voice and data transmission are provided by third parties, such as a telephone company or over the internet. Accordingly, DataVox cannot warrant that such transmission will always be available or will be of acceptable quality. In particular, if Customer elects to use the Voice over Internet Protocol (VoIP) to transmit voice over the internet, Customer may experience (i) transmission that is not of uniform, reliable or acceptable quality; (ii) inability to connect directly to emergency and "911" services; and (iii) inability to connect to directory and operator assistance. Customer should be aware that VoIP service is not regulated by the Federal Communications Commission (FCC) and the FCC does not provide certain consumer safeguards that are available in the traditional telephone environment.

Only DataVox may perform service or maintenance on equipment covered by this warranty. IT IS EXPRESSLY AGREED AND UNDERSTOOD THAT THIS WARRANTY WILL BE NULL AND VOID IF ANY PERSON OTHER THAN A DATAVOX EMPLOYEE PERFORMS ANY SERVICE OR MAINTENANCE WORK ON THE EQUIPMENT COVERED BY THIS WARRANTY. In such event, DataVox shall have no further obligation or liability under this warranty.



5. Waiver, Amendment, Notice, Termination

Any waiver of rights hereunder or any amendment or requirement of notice of termination hereof shall not be effective unless made in writing and signed by the party against whom such waiver, amendment, notice or termination is sought to be enforced.

6. Risk of Loss; Non-Performance by Telephone Company and Others

Upon installation of the Equipment, Customer shall bear the risk of loss regardless of any breach by DataVox of any provisions hereof. Although DataVox, Inc. will or may assist Customer by coordinating initiation or transfer of service through telephone companies or other third parties, Customer assumes all risk of non-performance, including untimely or otherwise improper performance, of any such third parties; DataVox, Inc. and its employees assume no responsibility for any failings of these third parties or their service and equipment. With regard to VOICE MAIL systems, if any, Customer further assumes all risk of malfunction and deficient or substandard performance caused by third party telecommunication transmission equipment, lines and systems, including pay phones, cellular phones and long distance services; DataVox, Inc. and its employees assume no responsibility for any failings of these third parties or their service and equipment.

7. Limitations of Liability

In no event will either party be liable or responsible to the other for any type of incidental, exemplary, special, punitive, indirect or consequential damages, including, but not limited to, lost revenue, lost profits, replacement goods, loss of technology, rights or services, loss of data, or interruption or loss of use of service or equipment, even if advised of the possibility of such damages, whether arising under theory of contract, tort (including negligence), strict liability or otherwise. Further, no cause of action which accrued more than four (4) years prior to the filing of a suit alleging such cause of action may be asserted against DataVox.

8. Virus Protection

Customer agrees and understands it is Customer's responsibility to install and run an antivirus program on all workstations and servers at/or prior to installation. Customer agrees to take whatever steps Customer deems appropriate to ensure there is adequate and up to date virus protection on all workstations and servers. Customer expressly agrees that DataVox, Inc. shall have no liability for the loss of any such data, downtime or other damage caused by a computer virus.

9. Data Back-up

Customer agrees to take whatever steps Customer deems appropriate to ensure there are adequate, up to date back-ups made of all data on any computer, server, hard drive, or other storage device of Customer. In the event of failure, it is expressly understood that DataVox will restore the most recent back-up for systems covered under warranty or maintenance. Any additional programming due to out of date database will not be covered under warranty or maintenance and will be billed on an hourly basis. Customer expressly



agrees that DataVox shall have no liability for the loss of any such data, which may occur during or after the installation process, or for any consequential damage resulting from any such loss of data.

10. Tax Obligation

Customer will pay promptly when due all taxes, assessments and other charges levied or assessed by any governments or governmental agency upon the sale of the described equipment.

11. Non-Solicitation of Employees

Customer agrees not to hire or otherwise solicit the employment of any DataVox employee for a period of two (2) years after the date of this Agreement. Customer agrees that the damages to DataVox for any breach of this section will be substantial, but difficult to ascertain. Accordingly, if Customer breaches this agreement, it shall pay to DataVox an amount equal to the annual compensation of the DataVox employee solicited or hired, which amount shall be paid as liquidated damages, as a good faith effort to estimate the fair, reasonable and actual damages to DataVox, and not as a penalty. Nothing in this Agreement shall be construed to prohibit DataVox from pursuing any other available rights or remedies it may have against the employee.

12. Arbitration (This agreement is subject to binding arbitration)

Any dispute between Customer and DataVox, whether arising under this Agreement or otherwise, shall be governed by, and construed in accordance with, the laws of the State of Texas. Any legal suit, action, or proceeding arising out of or relating to this Agreement must be instituted in the federal courts of the United States of America or the courts of the State of Texas, in each case located in Tarrant County, Texas, and each Party irrevocably submits to the exclusive jurisdiction of such courts in any such suit, action, or proceeding.

13. Assignment

Customer may not delegate its performance or assign its rights under this Agreement except upon the express written consent of DataVox.

14. Construction

This writing constitutes the final agreement between the parties and is a complete statement of the terms of the agreement. No course of prior dealings between the parties or trade usage shall be relevant to determine the meaning of this Agreement. This Agreement is entered into and shall be performable in the State of Texas.

15. Attorney's Fees

Each party shall be responsible for its own attorney's fees, court costs, and all other expenses, which may be incurred by that party in enforcing, or attempting to enforce, any of its rights under this Agreement, or against any guarantors hereof, or with respect to any matters connected with the subject matter hereof.



16. Severability

This Agreement and all provisions hereof are intended to be severable, and this Agreement shall remain enforceable in the event any provision hereof is declared invalid.

17. Payment Terms

The balance due after required deposit will be progress-billed based on achieved milestones determined by DataVox. All DataVox invoices to the Customer are due and payable net 30 days from the invoice date. The Customer agrees to pay DataVox interest on all past due amounts at a rate of 1.5% per month (18% per annum). Deposit payments must be received by DataVox before commencement of a project. The payment terms of this contract are subject to change by DataVox at any time based on a review of the customer's credit.

18. Work Hours

DataVox has priced the professional service proposal assuming that all work will be done during normal business hours which DataVox defines as Monday through Friday, 8:00am to 5:00pm, excluding holidays. The go live activity is the only activity in which DataVox will work after business hours. This project milestone activity can be scheduled outside of normal business hours Monday through Friday, excluding holidays. The start time for the go live activity can be scheduled to start no later than 7:00pm. Any request to perform the system go live or any other activity outside of normal business hours is considered outside the scope of work and will result in additional project costs. Scheduling and availability of resources outside of normal business hours is not guaranteed unless the Project Manager/Coordinator has approved it.

19. Travel

For onsite visits within fifty (50) miles one way from the nearest DataVox facility, Customer will be billed for the Time Travelled by each DataVox employee.

For onsite visits greater than fifty (50) miles one way from the nearest DataVox facility, Customer will be billed for Time Travelled and Travel Expenses.

"Time Travelled" means the time spent by a DataVox employee commuting at their billable rate per hour. This includes, for example, time spent on an airplane or driving in a car.

"Travel Expenses" means reasonable expenses incurred by a DataVox employee while away from the nearest DataVox facility. These expenses will include: airfare (coach) and mileage reimbursement (lodging, transportation, parking, and per diem.) DataVox adheres to the mileage reimbursement and per diem rates determined by the U.S. General Services Administration (GSA). These rates can be referenced on the GSA website.

20. Return Material Authorization

DataVox has a Return Material Authorization policy that explains product returns. Approval to return defective and non-defective products is at the sole discretion of DataVox. Products that are defective or



dead on arrival (DOA) will be repaired, replaced, or credited according to the manufacturer's warranty. Products that are non-defective that are unopened and unused and can be resold as new may be returned subject to a fifteen percent (15%) restocking fee. Any custom ordered product cannot be returned. Additional detail concerning the DataVox Return Material Authorization policy is available upon request.

21. Currency

Unless otherwise specified, all currency listed in DataVox documentation is in US dollars.



City Council Memorandum

C. Consideration and Action Regarding Approval of a Contract For Services with Digital Resources Inc to Provide Audio/Visual Systems and Equipment in the New Library & Senior Center - Lee Howell, Asst City Manager

Meeting	Agenda Group
Tuesday, March 4, 2025, 6:00 PM	Business Item: 4C.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

Digital Resources Inc is a leading expert in AV design and integration systems. Operating in the DFW area for over 25 years, DRI has a long list of project references with numerous municipalities, school districts, and other businesses, including; The City of Farmers Branch, Highland Park ISD, City of Duncanville, Mansfield ISD, University of North Texas, UTA, The Potter's House Ft Worth, Northside Baptist Church, Lewisville ISD, City of Arlington, City of Irving, Northwest ISD, and many others.

Pursuant to this agreement Digital Resources will design, purchase, and install AV systems throughout the new construction providing state of the art equipment including the multi-purpose rooms, study rooms, and conference room. Activity schedules and information monitors are planned in key areas of the Senior Center and library. Overall, between AV, sound, and monitor systems the technology plan calls for equipment in approximately 28 rooms.

Digital Resources is registered as a HUB #2005124523. Prices on this contract are set by Buy Board Contract # 739-24, valid 06/01/2024 thru 05/31/2027.

FINANCIAL IMPACT:

The impact of this portion of the technology plan pursuant to this agreement is \$722,315.00 and costs are budgeted in 2022 project bond funds.

RECOMMENDATION:

Staff recommends approval of the purchasing and labor agreement subject to approval of the Terms and Conditions by the City Manager.

Attachments

[Library and Senior Center_Rev4.1.pdf](#)

Presented By:

Digital Resources Inc

2107 Greenbriar Drive
Suite B
Southlake, TX 76092 US
(817) 481-9300
www.digitalresources.com



Leading AV Design and Integration

HUB Business ID: 2005124528

Library and Senior Center

City of Saginaw

Lee Howell

lhowell@saginawtx.org

333 W. McLeroy Blvd
Saginaw, TX 76179

Sales Rep: Tommy Reyna

Valid For: 30 Days

Revision: 4

Date: 2/26/2025

Terms: Net 30

Scope of Work:

BuyBoard Contract Number: 739-24

Contract Expiration Date: 05/31/2025

Commodity: Audio Visual Equipment and Supplies

Room Number 115

2	FS.com SFP-10GLRM-31	\$31.00	\$62.00
	Cisco SFP-10G-LRM Compatible 10GBASE-LRM SFP+ 1310nm 220m DOM Duplex LC/UPC MMF/SMF Optical Transceiver Module		
1	Middle Atlantic ERK-4025-AV	\$1,899.00	\$1,899.00
	40SP/25D CONFIG AV RACK		
1	Middle Atlantic UPX-2000R-2	\$1,667.00	\$1,667.00
	2000VA 120V UPS LOCAL BANK CONTROL		
1	Netgear GSM4352-100NES	\$3,250.00	\$3,250.00
	52PT M4350-48G4XF MANAGED SWITCH		

Room Number 115 Total

\$6,878.00

Room Number 120

Library and Senior Center

1	Biamp Systems Parlé VBC 2800 4K Conferencing Video Bar with dual 50 MP & 8 MP camera, 27- mic array, analog audio-in, ALS, and Ethernet port	\$2,215.00	\$2,215.00
1	C2G CG39702 Decora HDMI/USB Dongle F/F WP White	\$54.00	\$54.00
1	CHIEF LTM1U Large Fusion® Micro-Adjustable Tilt Wall Mount	\$288.00	\$288.00
1	Extron 42-350-0142-350-01 ShareLink Pro 2000 w/ Miracast & ShareNext - US	\$1,329.00	\$1,329.00
1	Extron 60-1469-03 MLC Plus 100	\$925.00	\$925.00
1	Extron UCS 303 Three Input 4K/60 Collaboration Switcher	\$1,674.00	\$1,674.00
1	Liberty AV Solutions E-USB3AB-15 15' USB3.0 A-B Cable	\$7.00	\$7.00
1	Liberty AV Solutions HALO-HCP05M HALO 18G HDMI CMP BLACK 5.0M	\$166.00	\$166.00
1	Panasonic TH-75EQ2W 75 4K UHD, 500CD/M2, SDM, LED LCD DISPLAY	\$3,491.00	\$3,491.00
1	Unique Product Solutions 75-1000 Decora-Style Single Cover Plate - White	\$5.00	\$5.00

Room Number 120 Total

\$10,154.00

Room Number 121

1	Biamp Systems Parlé VBC 2800 4K Conferencing Video Bar with dual 50 MP & 8 MP camera, 27- mic array, analog audio-in, ALS, and Ethernet port	\$2,215.00	\$2,215.00
1	C2G CG39702 Decora HDMI/USB Dongle F/F WP White	\$54.00	\$54.00
1	CHIEF LTM1U Large Fusion® Micro-Adjustable Tilt Wall Mount	\$288.00	\$288.00
1	Extron 42-350-0142-350-01 ShareLink Pro 2000 w/ Miracast & ShareNext - US	\$1,329.00	\$1,329.00
1	Extron 60-1469-03 MLC Plus 100	\$925.00	\$925.00
1	Extron UCS 303 Three Input 4K/60 Collaboration Switcher	\$1,674.00	\$1,674.00

1	Liberty AV Solutions E-USB3AB-15 15' USB3.0 A-B Cable	\$7.00	\$7.00
1	Liberty AV Solutions HALO-HCP05M HALO 18G HDMI CMP BLACK 5.0M	\$166.00	\$166.00
1	Panasonic TH-75EQ2W 75 4K UHD, 500CD/M2, SDM, LED LCD DISPLAY	\$3,491.00	\$3,491.00
1	Unique Product Solutions 75-1000 Decora-Style Single Cover Plate - White	\$5.00	\$5.00

Room Number 121 Total

\$10,154.00

Room Number 122A

1	Biamp Systems Parlé VBC 2800 4K Conferencing Video Bar with dual 50 MP & 8 MP camera, 27-mic array, analog audio-in, ALS, and Ethernet port	\$2,215.00	\$2,215.00
1	C2G CG39702 Decora HDMI/USB Dongle F/F WP White	\$54.00	\$54.00
1	CHIEF LTM1U Large Fusion® Micro-Adjustable Tilt Wall Mount	\$288.00	\$288.00
1	Digital Resources Inc. Allowance Allowance for Room Scheduling Panel and Mount	\$2,000.00	\$2,000.00
1	Extron 42-350-0142-350-01 ShareLink Pro 2000 w/ Miracast & ShareNext - US	\$1,329.00	\$1,329.00
1	Extron 60-1469-03 MLC Plus 100	\$925.00	\$925.00
1	Extron UCS 303 Three Input 4K/60 Collaboration Switcher	\$1,674.00	\$1,674.00
1	Liberty AV Solutions E-USB3AB-15 15' USB3.0 A-B Cable	\$7.00	\$7.00
1	Liberty AV Solutions HALO-HCP05M HALO 18G HDMI CMP BLACK 5.0M	\$166.00	\$166.00
1	Panasonic TH-55EQ2W 55 4K UHD, 500CD/M2, SDM, LED LCD DISPLAY	\$1,259.00	\$1,259.00
1	Unique Product Solutions 75-1000 Decora-Style Single Cover Plate - White	\$5.00	\$5.00

Room Number 122A Total

\$9,922.00

Room Number 122B

1	Biamp Systems Parlé VBC 2800 4K Conferencing Video Bar with dual 50 MP & 8 MP camera, 27- mic array, analog audio-in, ALS, and Ethernet port	\$2,215.00	\$2,215.00
1	C2G CG39702 Decora HDMI/USB Dongle F/F WP White	\$54.00	\$54.00
1	CHIEF LTM1U Large Fusion® Micro-Adjustable Tilt Wall Mount	\$288.00	\$288.00
1	Digital Resources Inc. Allowance Allowance for Room Scheduling Panel and Mount	\$2,000.00	\$2,000.00
1	Extron 42-350-0142-350-01 ShareLink Pro 2000 w/ Miracast & ShareNext - US	\$1,329.00	\$1,329.00
1	Extron 60-1469-03 MLC Plus 100	\$925.00	\$925.00
1	Extron UCS 303 Three Input 4K/60 Collaboration Switcher	\$1,674.00	\$1,674.00
1	Liberty AV Solutions E-USB3AB-15 15' USB3.0 A-B Cable	\$7.00	\$7.00
1	Liberty AV Solutions HALO-HCP05M HALO 18G HDMI CMP BLACK 5.0M	\$166.00	\$166.00
1	Panasonic TH-55EQ2W 55 4K UHD, 500CD/M2, SDM, LED LCD DISPLAY	\$1,259.00	\$1,259.00
1	Unique Product Solutions 75-1000 Decora-Style Single Cover Plate - White	\$5.00	\$5.00

Room Number 122B Total**\$9,922.00****Room Number 123**

1	CHIEF LTM1U Large Fusion® Micro-Adjustable Tilt Wall Mount	\$288.00	\$288.00
1	Digital Resources Inc. Allowance Allowance for Room Scheduling Panel and Mount	\$2,000.00	\$2,000.00
1	Extron 42-350-0142-350-01 ShareLink Pro 2000 w/ Miracast & ShareNext - US	\$1,329.00	\$1,329.00
1	Extron 60-1310-03 SoundField XD 6.5" Two-Way Ceiling Speaker with 8" Composite Back Can and 70/100 V Transformer	\$384.00	\$384.00

1	Extron 60-1324-01 SMP 351 - 80 GB SSD	\$3,580.00	\$3,580.00
1	Extron 60-1331-13 DTP HDMI 4K 330 Rx	\$421.00	\$421.00
1	Extron 60-1953-01 NBP 50	\$523.00	\$523.00
1	Extron PI 130 PI 130	\$227.00	\$227.00
1	Panasonic TH-55EQ2W 55 4K UHD, 500CD/M2, SDM, LED LCD DISPLAY	\$1,259.00	\$1,259.00

Room Number 123 Total

\$10,011.00

Room Number 126

1	CHIEF CMA372 UNISTRUT ADAPTER	\$55.00	\$55.00
1	CHIEF CMS0203 ADJ. PIPE 24" TO 36	\$137.00	\$137.00
1	CHIEF RPMA302 RPA ELITE, KEY A, INCL SLM302, BLK	\$243.00	\$243.00
1	Draper 140039U Projection Screen Type 2 - 72.5" x 116 Motorized, Matt White XT1000V, Internal LVC	\$3,973.00	\$3,973.00
1	DRI Custom ALS Plate Custom ALS Rack Plate	\$236.00	\$236.00
1	DRI Custom HDMI Plate Custom HDMI Rack Plate	\$236.00	\$236.00
1	Extron 42-350-0142-350-01 ShareLink Pro 2000 w/ Miracast & ShareNext - US	\$1,329.00	\$1,329.00
2	Extron 60-1310-03 SoundField XD 6.5" Two-Way Ceiling Speaker with 8" Composite Back Can and 70/100 V Transformer	\$384.00	\$768.00
1	Extron 60-1324-01 SMP 351 - 80 GB SSD	\$3,580.00	\$3,580.00
1	Extron 60-1331-13 DTP HDMI 4K 330 Rx	\$421.00	\$421.00
1	Extron 60-1515-93A DTP CP 84 4K IPCP Q MA 70 with	\$8,545.00	\$8,545.00

1	Extron 60-1563-03 TLP Pro 725M - White	\$1,487.00	\$1,487.00
1	Extron PI 130 PI 130	\$227.00	\$227.00
1	Middle Atlantic 656747031656 10 PACK L LACER BAR	\$39.00	\$39.00
1	Middle Atlantic CFR-14-20 14SP,CABINET FRAME RK,20D	\$370.00	\$370.00
1	Middle Atlantic PDX-915R-SP 15A 9 OUT SERIES SURGE W/CTRL	\$556.00	\$556.00
1	Middle Atlantic PHBL1-CP12 12PC. PHBL-1 CONTRACT PAC	\$123.00	\$123.00
1	Middle Atlantic UPX-2000R-2 2000VA 120V UPS LOCAL BANK CONTROL	\$1,667.00	\$1,667.00
1	Nigel B Design NB-PEBPM Plenum Equipment Box	\$391.00	\$391.00
1	Panasonic PT-FRZ60U 6,000 Lumens, 1DLP, WUXGA Resolution	\$4,515.00	\$4,515.00
1	PanelCrafters NV5-RHIM-RevH Rack ID Panel	\$193.00	\$193.00
1	QSC AXPIO 2 Channel Axiom Bus Analog Input and Output expander (for use with Axiom wall plates).	\$310.00	\$310.00
1	QSC BT1 Single gang US Bluetooth Wall Plate interface (includes white and black faceplates, Axiom bus compatible).	\$607.00	\$607.00
1	Sennheiser ew 300 G4-BASE COMBO-AW+ Wireless Handheld / bodypack combo base set. Includes (1) SKM 300 G4-S handheld microphone with mute switch (microphone capsule sold separately), (1) SK 300 G4-RC bodypack transmitter (lavalier, headmic or input cable sold separately), (1) EM 300-500 G4 rackmount receiver, (1) GA3 rack kit, and (1)	\$1,279.00	\$1,279.00
1	Vaddio 999-99630-270W Vaddio RoboSHOT Elite Series 30E HDBT - Conference camera - PTZ - color - 8.6 MP - 1920 x 1080 - motorized - HDMI - HDBaseT - H.264 - PoE Plus - TAA Compliant - with Vaddio OneLINK Bridge Express	\$6,793.00	\$6,793.00
Room Number 126 Total			\$38,080.00

Room Number 129

1	Biamp Systems Parlé VBC 2800 4K Conferencing Video Bar with dual 50 MP & 8 MP camera, 27- mic array, analog audio-in, ALS, and Ethernet port	\$2,215.00	\$2,215.00
1	C2G CG39702 Decora HDMI/USB Dongle F/F WP White	\$54.00	\$54.00
1	CHIEF LTM1U Large Fusion® Micro-Adjustable Tilt Wall Mount	\$288.00	\$288.00
1	Digital Resources Inc. Allowance Allowance for Room Scheduling Panel and Mount	\$2,000.00	\$2,000.00
1	Extron 42-350-0142-350-01 ShareLink Pro 2000 w/ Miracast & ShareNext - US	\$1,329.00	\$1,329.00
1	Extron 60-1469-03 MLC Plus 100	\$925.00	\$925.00
1	Extron UCS 303 Three Input 4K/60 Collaboration Switcher	\$1,674.00	\$1,674.00
1	Liberty AV Solutions E-USB3AB-15 15' USB3.0 A-B Cable	\$7.00	\$7.00
1	Liberty AV Solutions HALO-HCP05M HALO 18G HDMI CMP BLACK 5.0M	\$166.00	\$166.00
1	Panasonic TH-55EQ2W 55 4K UHD, 500CD/M2, SDM, LED LCD DISPLAY	\$1,259.00	\$1,259.00
1	Unique Product Solutions 75-1000 Decora-Style Single Cover Plate - White	\$5.00	\$5.00

Room Number 129 Total**\$9,922.00****Room Number 130**

1	Biamp Systems Parlé VBC 2800 4K Conferencing Video Bar with dual 50 MP & 8 MP camera, 27- mic array, analog audio-in, ALS, and Ethernet port	\$2,215.00	\$2,215.00
1	C2G CG39702 Decora HDMI/USB Dongle F/F WP White	\$54.00	\$54.00
1	CHIEF LTM1U Large Fusion® Micro-Adjustable Tilt Wall Mount	\$288.00	\$288.00
1	Digital Resources Inc. Allowance Allowance for Room Scheduling Panel and Mount	\$2,000.00	\$2,000.00

1	Extron 42-350-0142-350-01 ShareLink Pro 2000 w/ Miracast & ShareNext - US	\$1,329.00	\$1,329.00
1	Extron 60-1469-03 MLC Plus 100	\$925.00	\$925.00
1	Extron UCS 303 Three Input 4K/60 Collaboration Switcher	\$1,674.00	\$1,674.00
1	Liberty AV Solutions E-USB3AB-15 15' USB3.0 A-B Cable	\$7.00	\$7.00
1	Liberty AV Solutions HALO-HCP05M HALO 18G HDMI CMP BLACK 5.0M	\$166.00	\$166.00
1	Panasonic TH-55EQ2W 55 4K UHD, 500CD/M2, SDM, LED LCD DISPLAY	\$1,259.00	\$1,259.00
1	Unique Product Solutions 75-1000 Decora-Style Single Cover Plate - White	\$5.00	\$5.00

Room Number 130 Total

\$9,922.00

Room Number 131

1	Biamp Systems Parlé VBC 2800 4K Conferencing Video Bar with dual 50 MP & 8 MP camera, 27-mic array, analog audio-in, ALS, and Ethernet port	\$2,215.00	\$2,215.00
1	C2G CG39702 Decora HDMI/USB Dongle F/F WP White	\$54.00	\$54.00
1	CHIEF LTM1U Large Fusion® Micro-Adjustable Tilt Wall Mount	\$288.00	\$288.00
1	Digital Resources Inc. Allowance Allowance for Room Scheduling Panel and Mount	\$2,000.00	\$2,000.00
1	Extron 42-350-0142-350-01 ShareLink Pro 2000 w/ Miracast & ShareNext - US	\$1,329.00	\$1,329.00
1	Extron 60-1469-03 MLC Plus 100	\$925.00	\$925.00
1	Extron UCS 303 Three Input 4K/60 Collaboration Switcher	\$1,674.00	\$1,674.00
1	Liberty AV Solutions E-USB3AB-15 15' USB3.0 A-B Cable	\$7.00	\$7.00
1	Liberty AV Solutions HALO-HCP05M HALO 18G HDMI CMP BLACK 5.0M	\$166.00	\$166.00

1	Panasonic TH-55EQ2W 55 4K UHD, 500CD/M2, SDM, LED LCD DISPLAY	\$1,259.00	\$1,259.00
1	Unique Product Solutions 75-1000 Decora-Style Single Cover Plate - White	\$5.00	\$5.00

Room Number 131 Total

\$9,922.00

Room Number 133

1	CHIEF LTM1U Large Fusion® Micro-Adjustable Tilt Wall Mount	\$288.00	\$288.00
1	DigitaLinx DL-1H1A1U-WPKT-W DigitalinX DL-1H1A1U-WPKT-W 4K 10.2G HDMI HDBaseT 2.0/USB2.0 High Speed Wall Plate Extender Set w/Audio Pass and RS232	\$457.00	\$457.00
1	Panasonic TH-55EQ2W 55 4K UHD, 500CD/M2, SDM, LED LCD DISPLAY	\$1,259.00	\$1,259.00

Room Number 133 Total

\$2,004.00

Room Number 144

1	BrightSign LS425 H.265, Full HD and 4K video, HTML5, graphics & digital audio, HDMI out, ideal for looping video, simple HTML5 widgets and animation and single touchscreen experiences	\$285.00	\$285.00
1	CHIEF LTM1U Large Fusion® Micro-Adjustable Tilt Wall Mount	\$288.00	\$288.00
1	Panasonic TH-55EQ2W 55 4K UHD, 500CD/M2, SDM, LED LCD DISPLAY	\$1,259.00	\$1,259.00

Room Number 144 Total

\$1,832.00

Room Number 148

1	Biamp Systems TESIRAFORTE X 1600 Meeting Room DSP With 4 Integrated PoE+ Ports, AVB & Dante, 2x2 Analog I/O, Stereo USB And 16 Channels Of AEC, Includes Biamp Launch Automatic Discovery And Tuning	\$5,109.00	\$5,109.00
1	Extron 60-1324-01 SMP 351 - 80 GB SSD	\$3,580.00	\$3,580.00

2	Extron 60-1628-11 AXI 44 AT	\$750.00	\$1,500.00
1	Extron 60-1917-01A IPCP Pro 555Q xi w/LinkLicense	\$4,170.00	\$4,170.00
1	Extron 60-2031-01 5U, 8-slot Frame	\$11,290.00	\$11,290.00
2	Extron 70-1112-01 XTP II CP 4i HDMI 4K PLUS INPU	\$2,700.00	\$5,400.00
2	Extron 70-1113-01 XTP II CP 4o HDMI 4K PLUS OUTP	\$1,346.00	\$2,692.00
2	Extron 70-940-31 XTP CP 4i 4K INPUT - 26W	\$3,858.00	\$7,716.00
2	Extron 70-943-31 XTP CP 4o 4K OUTPUT - 26W	\$2,195.00	\$4,390.00
2	Extron XPA U 1002-70V XPA U 1002-70V, 2 Ch. Amp	\$640.00	\$1,280.00
1	FS.com SFP-10GLRM-31 Cisco SFP-10G-LRM Compatible 10GBASE-LRM SFP+ 1310nm 220m DOM Duplex LC/UPC MMF/SMF Optical Transceiver Module	\$31.00	\$31.00
3	Listen Technologies LP-4VP-072-01 Assistive Listening DSP Value Package (72 MHz)	\$1,071.00	\$3,213.00
1	Middle Atlantic 656747140167 25SP/27D MULTIBAY BGR RK	\$877.00	\$877.00
1	Middle Atlantic 656747143151 25SP 27DP BGR SIDE PANELS	\$377.00	\$377.00
1	Middle Atlantic 656747147760 9SP,LARGE VENTED TOP PNL	\$56.00	\$56.00
1	Middle Atlantic ERK-4025-AV 40SP/25D CONFIG AV RACK	\$1,899.00	\$1,899.00
1	Middle Atlantic FWD-BGR-RR25 FORWARD, 25 SPACE RAIL, BGR SERIES, PAIR	\$107.00	\$107.00
1	Middle Atlantic UPX-2000R-2 2000VA 120V UPS LOCAL BANK CONTROL	\$1,667.00	\$1,667.00
1	Netgear GSM4230P-100NAS 24x1G PoE+ 300W 2x1G and 4xSFP Managed Switch (Americas)	\$1,154.00	\$1,154.00
1	Netgear GSM4352-100NES 52PT M4350-48G4XF MANAGED SWITCH	\$3,250.00	\$3,250.00

1	PanelCrafters NV5-RHIM-RevH Rack ID Panel	\$193.00	\$193.00
3	Shure MX185 Cardioid Condenser Lavalier Microphone with 4' (1.2m) attached cable, Belt-Clip Preamp with XLR, Rotable Tie Clip, Dual Tie Clip, Snap-Fit Windscreen	\$246.00	\$738.00
3	Shure MXW1/O=-Z10 Bodypack Transmitter with Integrated Omnidirectional Microphone and 4-Pin Mini Connector (TA4M) (Includes one SB901 Battery)	\$624.00	\$1,872.00
3	Shure MXW2/SM58=-Z10 Handheld Transmitter with SM58® Microphone (Includes one SB902 Battery)	\$610.00	\$1,830.00
3	Shure MXWAPT4=-Z10 4-CH ACCESS POINT TRANSCEIVER	\$2,749.00	\$8,247.00
1	Shure MXWNC58 8-CH NETWORKED CHARGING STATION	\$1,986.00	\$1,986.00

Room Number 148 Total

\$74,624.00

Room Number 154

1	Biamp Systems Parlé VBC 2800 4K Conferencing Video Bar with dual 50 MP & 8 MP camera, 27-mic array, analog audio-in, ALS, and Ethernet port	\$2,215.00	\$2,215.00
1	C2G CG39702 Decora HDMI/USB Dongle F/F WP White	\$54.00	\$54.00
1	Extron 42-350-0142-350-01 ShareLink Pro 2000 w/ Miracast & ShareNext - US	\$1,329.00	\$1,329.00
1	Extron 60-1469-03 MLC Plus 100	\$925.00	\$925.00
1	Extron UCS 303 Three Input 4K/60 Collaboration Switcher	\$1,674.00	\$1,674.00
1	Liberty AV Solutions E-USB3AB-15 15' USB3.0 A-B Cable	\$7.00	\$7.00
1	Liberty AV Solutions HALO-HCP05M HALO 18G HDMI CMP BLACK 5.0M	\$166.00	\$166.00
1	Panasonic TH-55EQ2W 55 4K UHD, 500CD/M2, SDM, LED LCD DISPLAY	\$1,259.00	\$1,259.00

1	Unique Product Solutions 75-1000	\$5.00	\$5.00
	Decora-Style Single Cover Plate - White		

Room Number 154 Total **\$7,634.00**

Room Number 162

1	Extron 60-1421-13	\$452.00	\$452.00
	DTP T HWP 4K 231 D - DTP Transmitter for HDMI - Decorator-Style Wallplate, White - 230 feet (70 m)		
1	Extron DTP HDMI 4K 230 Rx	\$368.00	\$368.00
	DTP HDMI 4K 230 Rx		
1	Panasonic TH-55EQ2W	\$1,259.00	\$1,259.00
	55 4K UHD, 500CD/M2, SDM, LED LCD DISPLAY		

Room Number 162 Total **\$2,079.00**

Room Number 174

1	BrightSign LS425	\$285.00	\$285.00
	H.265, Full HD and 4K video, HTML5, graphics & digital audio, HDMI out, ideal for looping video, simple HTML5 widgets and animation and single touchscreen experiences		
1	CHIEF LTM1U	\$288.00	\$288.00
	Large Fusion® Micro-Adjustable Tilt Wall Mount		
1	Extron 60-1421-13	\$452.00	\$452.00
	DTP T HWP 4K 231 D - DTP Transmitter for HDMI - Decorator-Style Wallplate, White - 230 feet (70 m)		
1	Extron 60-1469-03	\$925.00	\$925.00
	MLC Plus 100		
1	Extron DTP HDMI 4K 230 Rx	\$368.00	\$368.00
	DTP HDMI 4K 230 Rx		
1	Panasonic TH-75EQ2W	\$3,491.00	\$3,491.00
	75 4K UHD, 500CD/M2, SDM, LED LCD DISPLAY		

Room Number 174 Total **\$5,809.00**

Room Number 175

1	Digital Resources Inc. Allowance	\$2,000.00	\$2,000.00
	Allowance for Room Scheduling Panel and Mount		

1	DigitaLinx DL-1H1A1U-WPKT-W DigitalLinx DL-1H1A1U-WPKT-W 4K 10.2G HDMI HDBaseT 2.0/USB2.0 High Speed Wall Plate Extender Set w/Audio Pass and RS232	\$457.00	\$457.00
1	Draper 140040U Draper 140040U Access V - 165 Inch - Matte White XT1000VB - 110 V Projection Screen with LVC-IV Low Voltage Controller	\$5,289.00	\$5,289.00
1	Draper 300271 Draper 300271 SL6 - Scissor Lift SL - 110 Volt	\$10,264.00	\$10,264.00
1	Draper 300280 Draper 300280 Environmental Airspace Housing for AeroLift100	\$1,236.00	\$1,236.00
1	Draper 300289 (B) Ceiling Closure Panel - White	\$871.00	\$871.00
2	Extron 60-1517-13 AXI 22 AT D (White)	\$549.00	\$1,098.00
2	Extron 60-1611-13 XTP T HWP 101 4K - White	\$761.00	\$1,522.00
1	Extron XTP SR HD 4K XTP SR HD 4K	\$1,178.00	\$1,178.00
1	Nigel B Design NB-PEBPM Plenum Equipment Box	\$391.00	\$391.00
1	Panasonic ET-C1S600 1.36 2.10:1 zoom lens for REQ/REZ Sereis laser projectors Lenses compatible with REQ / REZ Series, 1 DLP Projectors. Check the lens Calcuator to confirm appropiate lens required.	\$1,779.00	\$1,779.00
1	Panasonic PT-REZ12LBU7 Panasonic PT-REZ12LBU7 - DLP projector - laser diode - 12000 lumens - WUXGA (1920 x 1200) - 16:10 - 1080p - no lens - LAN - black	\$16,225.00	\$16,225.00

Room Number 175 Total

\$42,310.00

Room Number 176

1	Digital Resources Inc. Allowance Allowance for Room Scheduling Panel and Mount	\$2,000.00	\$2,000.00
1	DigitaLinx DL-1H1A1U-WPKT-W DigitalLinx DL-1H1A1U-WPKT-W 4K 10.2G HDMI HDBaseT 2.0/USB2.0 High Speed Wall Plate Extender Set w/Audio Pass and RS232	\$457.00	\$457.00

1	Draper 140040U Draper 140040U Access V - 165 Inch - Matte White XT1000VB - 110 V Projection Screen with LVC-IV Low Voltage Controller	\$5,289.00	\$5,289.00
1	Draper 300271 Draper 300271 SL6 - Scissor Lift SL - 110 Volt	\$10,264.00	\$10,264.00
1	Draper 300280 Draper 300280 Environmental Airspace Housing for AeroLift100	\$1,236.00	\$1,236.00
1	Draper 300289 (B) Ceiling Closure Panel - White	\$871.00	\$871.00
1	Extron 42-350-0142-350-01 ShareLink Pro 2000 w/ Miracast & ShareNext - US	\$1,329.00	\$1,329.00
5	Extron 60-1310-03 SoundField XD 6.5" Two-Way Ceiling Speaker with 8" Composite Back Can and 70/100 V Transformer	\$384.00	\$1,920.00
2	Extron 60-1517-13 AXI 22 AT D (White)	\$549.00	\$1,098.00
1	Extron 60-1563-03 TLP Pro 725M - White	\$1,487.00	\$1,487.00
2	Extron 60-1611-13 XTP T HWP 101 4K - White	\$761.00	\$1,522.00
1	Extron XTP SR HD 4K XTP SR HD 4K	\$1,178.00	\$1,178.00
1	Nigel B Design NB-PEBPM Plenum Equipment Box	\$391.00	\$391.00
1	Panasonic ET-C1S600 1.36 2.10:1 zoom lens for REQ/REZ Sereis laser projectors Lenses compatible with REQ / REZ Series, 1 DLP Projectors. Check the lens Calcuator to confirm appropiate lens required.	\$1,779.00	\$1,779.00
1	Panasonic PT-REZ12LBU7 Panasonic PT-REZ12LBU7 - DLP projector - laser diode - 12000 lumens - WUXGA (1920 x 1200) - 16:10 - 1080p - no lens - LAN - black	\$16,225.00	\$16,225.00

Room Number 176 Total

\$47,046.00

Room Number 177

1	DigitaLinx DL-1H1A1U-WPKT-W DigitaLinx DL-1H1A1U-WPKT-W 4K 10.2G HDMI HDBaseT 2.0/USB2.0 High Speed Wall Plate Extender Set w/Audio Pass and RS232	\$457.00	\$457.00
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1	Draper 140040U Draper 140040U Access V - 165 Inch - Matte White XT1000VB - 110 V Projection Screen with LVC-IV Low Voltage Controller	\$5,170.00	\$5,170.00
1	Draper 300271 Draper 300271 SL6 - Scissor Lift SL - 110 Volt	\$10,264.00	\$10,264.00
1	Draper 300280 Draper 300280 Environmental Airspace Housing for AeroLift100	\$1,236.00	\$1,236.00
1	Draper 300289 (B) Ceiling Closure Panel - White	\$871.00	\$871.00
1	Extron 42-350-0142-350-01 ShareLink Pro 2000 w/ Miracast & ShareNext - US	\$1,329.00	\$1,329.00
4	Extron 60-1310-03 SoundField XD 6.5" Two-Way Ceiling Speaker with 8" Composite Back Can and 70/100 V Transformer	\$384.00	\$1,536.00
2	Extron 60-1517-13 AXI 22 AT D (White)	\$549.00	\$1,098.00
1	Extron 60-1563-03 TLP Pro 725M - White	\$1,487.00	\$1,487.00
2	Extron 60-1611-13 XTP T HWP 101 4K - White	\$761.00	\$1,522.00
1	Extron XTP SR HD 4K XTP SR HD 4K	\$1,178.00	\$1,178.00
2	Middle Atlantic 656747012587 9OUT,15A,RCKMNT POWER CEN	\$136.00	\$272.00
2	Middle Atlantic 656747071423 PORTABLE RACK,27SP,26"DP	\$988.00	\$1,976.00
1	Middle Atlantic UPX-2000R-2 2000VA 120V UPS LOCAL BANK CONTROL	\$1,667.00	\$1,667.00
1	Nigel B Design NB-PEBPM Plenum Equipment Box	\$391.00	\$391.00
1	Panasonic ET-C1S600 1.36 2.10:1 zoom lens for REQ/REZ Sereis laser projectors Lenses compatible with REQ / REZ Series, 1 DLP Projectors. Check the lens Calcualtor to confirm appropriate lens required.	\$1,779.00	\$1,779.00
1	Panasonic PT-REZ12LBU7 Panasonic PT-REZ12LBU7 - DLP projector - laser diode - 12000 lumens - WUXGA (1920 x 1200) - 16:10 - 1080p - no lens - LAN - black	\$16,225.00	\$16,225.00

Room Number 177 Total

\$48,458.00

Room Number 178

1	Digital Resources Inc. Allowance	\$2,000.00	\$2,000.00
	Allowance for Room Scheduling Panel and Mount		
1	DigitaLinx DL-1H1A1U-WPKT-W	\$457.00	\$457.00
	DigitaLinx DL-1H1A1U-WPKT-W 4K 10.2G HDMI HDBaseT 2.0/USB2.0 High Speed Wall Plate Extender Set w/Audio Pass and RS232		
1	Draper 140040U	\$5,002.00	\$5,002.00
	Draper 140040U Access V - 165 Inch - Matte White XT1000VB - 110 V Projection Screen with LVC-IV Low Voltage Controller		
1	Draper 300271	\$10,264.00	\$10,264.00
	Draper 300271 SL6 - Scissor Lift SL - 110 Volt		
1	Draper 300280	\$1,236.00	\$1,236.00
	Draper 300280 Environmental Airspace Housing for AeroLift100		
1	Draper 300289	\$871.00	\$871.00
	(B) Ceiling Closure Panel - White		
1	Extron 42-350-0142-350-01	\$1,329.00	\$1,329.00
	ShareLink Pro 2000 w/ Miracast & ShareNext - US		
5	Extron 60-1310-03	\$384.00	\$1,920.00
	SoundField XD 6.5" Two-Way Ceiling Speaker with 8" Composite Back Can and 70/100 V Transformer		
2	Extron 60-1517-13	\$549.00	\$1,098.00
	AXI 22 AT D (White)		
1	Extron 60-1563-03	\$1,487.00	\$1,487.00
	TLP Pro 725M - White		
2	Extron 60-1611-13	\$761.00	\$1,522.00
	XTP T HWP 101 4K - White		
1	Extron XTP SR HD 4K	\$1,178.00	\$1,178.00
	XTP SR HD 4K		
1	Nigel B Design NB-PEBPM	\$391.00	\$391.00
	Plenum Equipment Box		
1	Panasonic ET-C1S600	\$1,779.00	\$1,779.00
	1.36 2.10:1 zoom lens for REQ/REZ Sereis laser projectors Lenses compatible with REQ / REZ Series, 1 DLP Projectors. Check the lens Calcualtor to confirm appropriate lens required.		

1	Panasonic PT-REZ12LBU7 Panasonic PT-REZ12LBU7 - DLP projector - laser diode - 12000 lumens - WUXGA (1920 x 1200) - 16:10 - 1080p - no lens - LAN - black	\$16,225.00	\$16,225.00
1	Vaddio 999-99630-270W Vaddio RoboSHOT Elite Series 30E HDBT - Conference camera - PTZ - color - 8.6 MP - 1920 x 1080 - motorized - HDMI - HDBaseT - H.264 - PoE Plus - TAA Compliant - with Vaddio OneLINK Bridge Express	\$6,793.00	\$6,793.00

Room Number 178 Total

\$53,552.00

Room Number 202

1	Biamp Systems Parlé VBC 2800 4K Conferencing Video Bar with dual 50 MP & 8 MP camera, 27-mic array, analog audio-in, ALS, and Ethernet port	\$2,215.00	\$2,215.00
1	C2G CG39702 Decora HDMI/USB Dongle F/F WP White	\$54.00	\$54.00
1	Extron 42-350-0142-350-01 ShareLink Pro 2000 w/ Miracast & ShareNext - US	\$1,329.00	\$1,329.00
1	Extron 60-1469-03 MLC Plus 100	\$925.00	\$925.00
1	Extron UCS 303 Three Input 4K/60 Collaboration Switcher	\$1,674.00	\$1,674.00
1	Liberty AV Solutions E-USB3AB-15 15' USB3.0 A-B Cable	\$7.00	\$7.00
1	Liberty AV Solutions HALO-HCP05M HALO 18G HDMI CMP BLACK 5.0M	\$166.00	\$166.00
1	Panasonic TH-55EQ2W 55 4K UHD, 500CD/M2, SDM, LED LCD DISPLAY	\$1,259.00	\$1,259.00
1	Unique Product Solutions 75-1000 Decora-Style Single Cover Plate - White	\$5.00	\$5.00

Room Number 202 Total

\$7,634.00

Room Number 204

1	Biamp Systems Parlé VBC 2800 4K Conferencing Video Bar with dual 50 MP & 8 MP camera, 27-mic array, analog audio-in, ALS, and Ethernet port	\$2,215.00	\$2,215.00
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1	C2G CG39702 Decora HDMI/USB Dongle F/F WP White	\$54.00	\$54.00
1	Extron 42-350-0142-350-01 ShareLink Pro 2000 w/ Miracast & ShareNext - US	\$1,329.00	\$1,329.00
1	Extron 60-1469-03 MLC Plus 100	\$925.00	\$925.00
1	Extron UCS 303 Three Input 4K/60 Collaboration Switcher	\$1,674.00	\$1,674.00
1	Liberty AV Solutions E-USB3AB-15 15' USB3.0 A-B Cable	\$7.00	\$7.00
1	Liberty AV Solutions HALO-HCP05M HALO 18G HDMI CMP BLACK 5.0M	\$166.00	\$166.00
2	Panasonic TH-55EQ2W 55 4K UHD, 500CD/M2, SDM, LED LCD DISPLAY	\$1,259.00	\$2,518.00
1	Unique Product Solutions 75-1000 Decora-Style Single Cover Plate - White	\$5.00	\$5.00

Room Number 204 Total

\$8,893.00

Room Number 207

1	Biamp Systems Parlé VBC 2800 4K Conferencing Video Bar with dual 50 MP & 8 MP camera, 27-mic array, analog audio-in, ALS, and Ethernet port	\$2,215.00	\$2,215.00
1	C2G CG39702 Decora HDMI/USB Dongle F/F WP White	\$54.00	\$54.00
1	CHIEF LTM1U Large Fusion® Micro-Adjustable Tilt Wall Mount	\$288.00	\$288.00
1	Extron 42-350-0142-350-01 ShareLink Pro 2000 w/ Miracast & ShareNext - US	\$1,329.00	\$1,329.00
1	Extron 60-1469-03 MLC Plus 100	\$925.00	\$925.00
1	Extron UCS 303 Three Input 4K/60 Collaboration Switcher	\$1,674.00	\$1,674.00
1	Liberty AV Solutions E-USB3AB-15 15' USB3.0 A-B Cable	\$7.00	\$7.00
1	Liberty AV Solutions HALO-HCP05M HALO 18G HDMI CMP BLACK 5.0M	\$166.00	\$166.00

1	Panasonic TH-55EQ2W 55 4K UHD, 500CD/M2, SDM, LED LCD DISPLAY	\$1,259.00	\$1,259.00
1	Unique Product Solutions 75-1000 Decora-Style Single Cover Plate - White	\$5.00	\$5.00

Room Number 207 Total

\$7,922.00

Room Number 209

1	Biamp Systems Parlé VBC 2800 4K Conferencing Video Bar with dual 50 MP & 8 MP camera, 27-mic array, analog audio-in, ALS, and Ethernet port	\$2,215.00	\$2,215.00
1	CHIEF LTM1U Large Fusion® Micro-Adjustable Tilt Wall Mount	\$288.00	\$288.00
1	Digital Resources Inc. Allowance Allowance for Room Scheduling Panel and Mount	\$2,000.00	\$2,000.00
1	DigitaLinx DL-1H1A1U-WPKT-W DigitaLinx DL-1H1A1U-WPKT-W 4K 10.2G HDMI HDBaseT 2.0/USB2.0 High Speed Wall Plate Extender Set w/Audio Pass and RS232	\$457.00	\$457.00
1	Extron 42-350-0142-350-01 ShareLink Pro 2000 w/ Miracast & ShareNext - US	\$1,329.00	\$1,329.00
1	Extron 60-1469-03 MLC Plus 100	\$925.00	\$925.00
1	Extron 60-1927-02 CABLE CUBBY 222 US	\$323.00	\$323.00
1	Extron 70-1097-02 SMB 112 Two-gang, Black	\$159.00	\$159.00
1	Extron DTP HDMI 4K 230 Rx DTP HDMI 4K 230 Rx	\$368.00	\$368.00
1	Extron DTP HDMI 4K 230 Tx DTP HDMI 4K 230 Tx	\$368.00	\$368.00
1	Extron UCS 303 Three Input 4K/60 Collaboration Switcher	\$1,674.00	\$1,674.00
1	Extron UCS FTR 900 Kit UCS FTR 900 Kit	\$1,055.00	\$1,055.00
1	Liberty AV Solutions E-USB3AB-15 15' USB3.0 A-B Cable	\$7.00	\$7.00
1	Liberty AV Solutions HALO-HCP05M HALO 18G HDMI CMP BLACK 5.0M	\$166.00	\$166.00

Library and Senior Center

1	Middle Atlantic 656747012587 9OUT,15A,RCKMNT POWER CEN	\$136.00	\$136.00
1	Middle Atlantic SRSR-X-16 SRSR EXTENDED,16 SPACE	\$910.00	\$910.00
1	Panasonic TH-86EQ2 86 4K UHD, 500CD/M2, SDM, LED LCD DISPLAY	\$5,817.00	\$5,817.00

Room Number 209 Total

\$18,197.00

Room Number 211

1	Biamp Systems Parlé VBC 2800 4K Conferencing Video Bar with dual 50 MP & 8 MP camera, 27-mic array, analog audio-in, ALS, and Ethernet port	\$2,215.00	\$2,215.00
1	C2G CG39702 Decora HDMI/USB Dongle F/F WP White	\$54.00	\$54.00
1	CHIEF LTM1U Large Fusion® Micro-Adjustable Tilt Wall Mount	\$288.00	\$288.00
1	Digital Resources Inc. Allowance Allowance for Room Scheduling Panel and Mount	\$2,000.00	\$2,000.00
1	Extron 42-350-0142-350-01 ShareLink Pro 2000 w/ Miracast & ShareNext - US	\$1,329.00	\$1,329.00
1	Extron 60-1469-03 MLC Plus 100	\$925.00	\$925.00
1	Extron UCS 303 Three Input 4K/60 Collaboration Switcher	\$1,674.00	\$1,674.00
1	Liberty AV Solutions E-USB3AB-15 15' USB3.0 A-B Cable	\$7.00	\$7.00
1	Liberty AV Solutions HALO-HCP05M HALO 18G HDMI CMP BLACK 5.0M	\$166.00	\$166.00
1	Panasonic TH-55EQ2W 55 4K UHD, 500CD/M2, SDM, LED LCD DISPLAY	\$1,259.00	\$1,259.00
1	Unique Product Solutions 75-1000 Decora-Style Single Cover Plate - White	\$5.00	\$5.00

Room Number 211 Total

\$9,922.00

Room Number 212

1	Biamp Systems Parlé VBC 2800 4K Conferencing Video Bar with dual 50 MP & 8 MP camera, 27- mic array, analog audio-in, ALS, and Ethernet port	\$2,215.00	\$2,215.00
1	C2G CG39702 Decora HDMI/USB Dongle F/F WP White	\$54.00	\$54.00
1	CHIEF LTM1U Large Fusion® Micro-Adjustable Tilt Wall Mount	\$288.00	\$288.00
1	Digital Resources Inc. Allowance Allowance for Room Scheduling Panel and Mount	\$2,000.00	\$2,000.00
1	Extron 42-350-0142-350-01 ShareLink Pro 2000 w/ Miracast & ShareNext - US	\$1,329.00	\$1,329.00
1	Extron 60-1469-03 MLC Plus 100	\$925.00	\$925.00
1	Extron UCS 303 Three Input 4K/60 Collaboration Switcher	\$1,674.00	\$1,674.00
1	Liberty AV Solutions E-USB3AB-15 15' USB3.0 A-B Cable	\$7.00	\$7.00
1	Liberty AV Solutions HALO-HCP05M HALO 18G HDMI CMP BLACK 5.0M	\$166.00	\$166.00
1	Panasonic TH-55EQ2W 55 4K UHD, 500CD/M2, SDM, LED LCD DISPLAY	\$1,259.00	\$1,259.00
1	Unique Product Solutions 75-1000 Decora-Style Single Cover Plate - White	\$5.00	\$5.00

Room Number 212 Total

\$9,922.00

Room Number C100

1	CHIEF LTM1U Large Fusion® Micro-Adjustable Tilt Wall Mount	\$288.00	\$288.00
1	Panasonic TH-55EQ2W 55 4K UHD, 500CD/M2, SDM, LED LCD DISPLAY	\$1,259.00	\$1,259.00

Room Number C100 Total

\$1,547.00

Room Number C102

1	CHIEF LTM1U Large Fusion® Micro-Adjustable Tilt Wall Mount	\$288.00	\$288.00
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1	Middle Atlantic 656747012587 9OUT,15A,RCKMNT POWER CEN	\$136.00	\$136.00
1	Middle Atlantic 656747071423 PORTABLE RACK,27SP,26"DP	\$988.00	\$988.00
1	Panasonic TH-55EQ2W 55 4K UHD, 500CD/M2, SDM, LED LCD DISPLAY	\$1,259.00	\$1,259.00

Room Number C102 Total

\$2,671.00

Room Number C104

1	BrightSign LS425 H.265, Full HD and 4K video, HTML5, graphics & digital audio, HDMI out, ideal for looping video, simple HTML5 widgets and animation and single touchscreen experiences	\$285.00	\$285.00
1	CHIEF LTM1U Large Fusion® Micro-Adjustable Tilt Wall Mount	\$288.00	\$288.00
1	Panasonic TH-55EQ2W 55 4K UHD, 500CD/M2, SDM, LED LCD DISPLAY	\$1,259.00	\$1,259.00

Room Number C104 Total

\$1,832.00

Hardware

1	DRI DRI CC&H Infrastructure Cabling - Panels and Terminations RACE Building & Convocation Center	\$31,250.00	\$31,250.00
31	Extron 60-1310-03 6.5" 2-Way Ceiling Spkrs, 70/100V, Complete Pair	\$384.00	\$11,904.00
1	QSC CX-Q4K8-NA Processing Amplifier	\$4,365.00	\$4,365.00

Hardware Total

\$47,519.00

Digital Resources

1	**Digital Resources Inc Professional Services Professional Services - Design Services - Installation Services - Project Management	\$1,390.00	\$164,562.00
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1	DRI Contingency	\$25,000.00	\$25,000.00
	Contingency		
1	DRI Freight	\$6,459.00	\$6,459.00

Digital Resources Total	\$196,021.00
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Project Subtotal:	\$722,315.00
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QUOTE SUMMARY

Equipment:	\$557,753.00
Labor:	\$164,562.00
Grand Total:	\$722,315.00

Work Delays:

This proposal for installation work has been estimated by working in a continuous manner, free from debris from other trades or delays preventing work during normal business hours. If DRI work under this proposal is interrupted by no fault of DRI, then a Minimum \$500 per incident rescheduling fee will apply. DRI will make every effort to accomodate where applicable.

Warranty:

Digital Resources certified system installation work carries a 1 year on-site workmanship guarantee. All new equipment provided will have a 1 year minimum manufacturer warranty. DRI will provide free telephone support and will have a 48 hour response on service requests. Warranty service will cover the repair or replacement of equipment that is equal to or equivalent loaner equipment where applicable. Any product defects and or failures will be subject to the specific manufacturer's warranty repair or replacement policy, which may or may not include the cost of on-site service labor. If the field engineer/technician determines that the defect is not relative to failed physical workmanship of the installation provided by DRI, standard service rates may be applied and billed accordingly. On-site labor to inspect, trouble shoot, remove and install faulty equipment is not included under the warranty and is subject to standard DRI service rates. All freight charges to return warranty repairs and/or returns will be billed accordingly.

Digital Resources strives to offer excellent service and support. Please consult with our company representative for information on additional service level agreement options.

Reference Quote # **DRI-5650** Client PO#: _____ Print Name: _____ Title: _____

Client: **Lee Howell**

Date

Customer Approval:

Please sign above as an authorized agent, approving the products and services proposed. By signing OR emailing your approval, you agree to Digital Resources standard terms and conditions, along with the conditions set forth as written in this proposal. Partial shipments will be shipped and invoiced unless noted otherwise. Taxes and shipping charges will be invoiced separately. Final scope of work and engineering may provide for a change in fees or services which you agree to upon approving this order. If any additional insurance endorsements are required, an additional fee will be added to the scope and total contract price.

**** Purchase will be taxable according to state / local tax laws for point of delivery. Unless information is completed below.**

NO _____ Tax ID # _____ (A Sales Tax Exempt Form Must Be On File)

Email To: orders@digitalresources.com

Thank you for your business!