

City of Saginaw

Meeting and/or Executive Session Agenda

Tuesday, February 20, 2024, 6:00 PM
Council Chamber
333 West McLeroy Boulevard
Saginaw, Texas 76179

In accordance with Section 551.043 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation. The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

1: Call To Order

1A. Call To Order -- Todd Flippo, Mayor

1B. Pledges--Pledge of Allegiance to the United States; Pledge of Allegiance to the State of Texas--"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

1C. Invocation--Dr. Mark Towns, First Baptist Church

1D. Audience Participation--Anyone wishing to speak during the discussion of an item listed on the agenda must complete an audience participation form. These forms are located by the Police Chief. After completing the form, give it to the City Secretary. She will give it to the Mayor. The Mayor will call on you when that item is discussed. You will have three (3) minutes to make your comments.

2: Consent Agenda

All items listed are part of the Consent Agenda. Public hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.

2A. Action regarding Minutes, February 6, 2024--Janice England, City Secretary

2B. Action Regarding Contract for Independence Day Event Fireworks -- Pedro Zambrano, Communications Manager

3: Proclamations-Presentations

3A. Recognitions/Presentations--Gabe Reaume, City Manager

3B. Consideration, Action and Presentation Regarding the City of Saginaw Business Survey -- Ron Gailey with Onpointe Insights

3C. Public Works Accreditation Project Update--Jarred Coursey, Asst. Public Works Director

3D. Presentation by Kimley Horn & Associates

4: Public Hearings

4A. PUBLIC HEARING-- Consideration and Action regarding an Ordinance amending Section 5.03, "Development Fees and Certificates," of Article 5, "Final Plat and Construction Documents," of Appendix B, "Subdivisions," of the Saginaw City Code by changing the amount and timing of review and Inspection Fees paid to the City by the Developer; and amending the Master Fee Schedule by establishing revised charges for Public Works Inspections Fees (Ordinance No. 2024-03)--Susy Victor-Trevino, Planning Manager

4B. PUBLIC HEARING-- Consideration and Action Regarding a Request for a Change in Zoning from Office Professional (OP) to Neighborhood Mixed-Use (NMU) on the approximate 9.9 acres out of the Walker, Josiah Survey, Abstract 1602 Tract 3A1F & A1798 TRS 1E1 & 1E2 more commonly known as 1051 Grand Central Parkway (Per TAD)-Susy Victor-Trevino, Planning Manager

5: Business

5A. Consideration and Action regarding Authorization of an Amendment to CobbFendley's Contract for Utility Coordination on the Industrial Blvd. Project--Randy Newsom, Director of Public Works

5B. Consideration and Action regarding the Purchase and Installation of a Professionally Drawn Mural at 1029 N. Saginaw Blvd--Keith Rinehart, Director of Community & Economic Development

5C. Consideration and Action Regarding the Purchase of Furniture for the New Library/Senior Center--Lee Howell, Asst. City Manager

5D. Action regarding Approval of a One (1) Year Extension (April 1, 2024 through December 31, 2024) of the 2023 Annual Mowing Contract with SRH Landscapes--Randy Newsom, Director of Public Works

6: Executive Session

The City Council may take action on any Executive Session item posted.

6A. 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

6B. Any Posted Item

7: Adjournment

7A. Adjournment--Todd Flippo, Mayor

Date Posted: February 16, 2024



City of Saginaw

City Council Memorandum

Prepared By: Janice England

Action regarding Minutes, February 6, 2024--Janice England, City Secretary

Meeting	Agenda Group	
Tuesday, February 20, 2024, 6:00 PM	Consent Agenda	Item: 2A
Reference File		
Community Goals		

BACKGROUND/DISCUSSION:

The minutes of the City Council Meeting held on February 6th are presented for consideration.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

Attachments

Draft Minutes--02-06-2024.pdf

**** The following document is a draft of the minutes and the not the official approved minutes**

Minutes for the City Council

333 West McLeroy Boulevard, Saginaw, Texas 76179

February 6, 2024, 5:59 PM - February 6, 2024, 7:28 PM

Roll Call: *(The following members were in attendance)*

-
- **Cindy Bighorse**, Place 5
- **Todd Flippo**, Mayor
- **Mary Copeland**, Place 6
- **Valerie Junkersfeld**, Mayor Pro Tem
- **Paul Felegy**, Place 1
- **Nick Lawson**, Place 2

1. Call To Order

1A. Call To Order -- Todd Flippo, Mayor

Mayor Flippo called the meeting to order at 6:00 p.m.

Present

City Manager Gabe Reaume

Asst. City Manager Lee Howell

Finance Director Kim Quin

City Secretary Janice England

Police Chief Russell Ragsdale

Fire Chief Doug Spears

Director of Public Works Randy Newsom

Director of Human Resources Melanie McManus

Director of Community & Economic Development Keith Rinehart

Communications Manager Pedro Zambrano

Chief Building Official Larry Little

Absent

Councilmember Randy Edwards

City Attorney Bryn Meredith

Library Director Ellen Ritchie

Visitors

Brack St. Clair

Ronnie Horton

Trey Harper

Jack Bradshaw

Marcia Etie

Ronda Hayes

Sabria Perona

Whitney Berry

Karissa Stanfield

Joe Rangel

Justine Singletary

Eric George

Nicki George

William Hayes

Spence Meara

Jonathan Reames

1B. Pledges--Pledge of Allegiance to the United States; Pledge of Allegiance to the State of Texas--"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

1C. Invocation--Pastor Joe Rangel, SOBA Church

Pastor Joe Rangel of SOBA Church gave the invocation.

1D. Audience Participation--Anyone wishing to speak during the discussion of an item listed on the agenda must complete an audience participation form. These forms are located by the Police Chief. After completing the form, give it to the City Secretary. She will give it to the Mayor. The Mayor will call on you when that item is discussed. You will have three (3) minutes to make your comments.

2. Consent Agenda

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Bighorse to approve the Consent Agenda as presented. Motion carried unanimously. 6-0-0-1 (Edwards absent)

2A. Action regarding Minutes, January 16, 2024--Janice England, City Secretary

The minutes of the City Council Meeting held on January 16, 2024 were presented for consideration.

2B. Action regarding Building/Code Compliance Department Vehicle Purchase--Doug Spears, Fire Chief

In September a Code Compliance vehicle was involved in a non-injury motor vehicle accident. The vehicle, a 2009 Toyota Tacoma, was rendered a total loss as a result. We are seeking approval to purchase a replacement vehicle. The more economical mid-size trucks we have been acquiring to standardize the department's fleet remain in high demand. Each time we have successfully located a vehicle to pursue, the vehicle ends up being sold before we can get Council approval. With the high demand and limited stock, both fleet and retail dealers are not willing to hold a vehicle. For remedy, we are seeking approval to purchase a vehicle with a not to exceed price point which will allow quick action once an available vehicle is located. The make and model of the replacement vehicle will be a Chevrolet Colorado which mirrors the majority of the existing Building/Code Compliance fleet. The insurance settlement netted \$9,400 toward replacement. Estimated replacement cost is \$34,000 to \$36,000. Our most recent three quotes were consistent with this pricing estimate. The Fire Department was approved to replace the arson canine vehicle in the current budget which will not be executed. A portion of the arson canine vehicle funds will be used to make up the balance to acquire the Building/Code Compliance replacement vehicle. Funds to cover this purchase are combined from the insurance settlement of \$9,400 and \$26,600 from the Fire Department's approved 2023-2024 capital purchase budget. Staff recommends approval as presented with a not to exceed price of \$36,000.

2C. Action regarding Tarrant County ESD #1 Services Contract Renewal--Doug Spears, Fire Chief

Tarrant County Emergency Services District #1 contracts with our city for the Fire Department to provide fire and EMS emergency services to specified areas of unincorporated Tarrant County. This is the renewal of the contract for fiscal year 2023-24. The proposed contract mirrors the previous contract with the exception to the compensation to the City for services. The compensation is increasing from \$112,000 to \$118,000.

3. Proclamations-Presentations

3A. Recognitions/Presentations--Gabe Reaume, City Manager

Asst. City Manager Howell explained this item will be a recurring item on future City Council agendas. The item is intended to be used by departments to introduce new hires, recognize employees for excellent service, promotions, accomplishments, etc.

3B. Presentation/Update by the Northeast Tarrant Chamber of Commerce

President/CEO Jack Bradshaw of the Northeast Tarrant Chamber of Commerce gave a presentation and update regarding the chamber. He briefly explained the many events and opportunities that the chamber offers.

3C. Presentation of Annual Comprehensive Financial Report for the Fiscal Year Ended September 30, 2023--Justine Singletary, Weaver & Tidwell

Ms. Justine Singletary of Weaver and Tidwell LLP presented the Annual Comprehensive Financial Report for the fiscal year ended September 30, 2023.

4. Public Hearings

5. Business

5A. Consideration and Action regarding Agreement between the City of Saginaw and Community Link Mission, Inc. for the Operation and Promotion of the Farmer's Market at Saginaw Switchyard for 2024--Whitney Berry, Community Link Mission

Ms. Whitney Berry, Community Link Farmer's Market Coordinator, gave a brief overview of the Farmer's Market and plans for 2024. Ms. Bre Perona of Bre's Sweet Treats spoke about her experience and success as a vendor at the Farmer's Market. The proposed agreement between the City and Community Link Mission covers the operation and promotion of the Farmer's Market for 2024. Mayor Pro-Tem Junkersfeld expressed her concern about the increase in the annual contract amount from \$29,000 to \$39,672.

Motion was made by Councilmember Copeland with a second by Councilmember Felegy to approve the agreement between the City of Saginaw and Community Link Mission, Inc. for the

operation and promotion of the Farmer's Market at the Saginaw Switchyard for 2024. Motion carried. 5-1-0-1 (Junkersfeld against; Edwards absent)

5B. Consideration and Action regarding Resolution No. 2024-03, Adopting 2024 Work Plan--Gabe Reaume, City Manager

City Manager Reaume gave a brief overview of the projects on the proposed 2024 Work Plan.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Lawson to adopt Resolution No. 2024-03 approving the 2024 Work Plan with monthly written updates, and quarterly updates at Council Meetings. Motion carried unanimously. 6-0-0-1 (Edwards absent)

5C. Consideration and Action regarding Firefighter Position--Doug Spears, Fire Chief

This item for formal City Council approval for an additional Firefighter position. This position was discussed in detail at a prior meeting with the general consensus that upon opportunity to have an adequate number of qualified candidates, we would come back to the City Council to add this position within the current fiscal year. The additional Firefighter will establish the much needed equal number of staff across all three duty shifts. Funding for this position for the remainder of this fiscal year will be offset utilizing salary savings from unfilled positions across multiple departments and general revenues currently outpacing projections. The financial impact will be approximately \$65,000 for this fiscal year with partial year funding estimating the start date of the position in early to mid February.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Bighorse to approve the addition of one Firefighter Position for the Fire Department. Motion carried unanimously. 6-0-0-1 (Edwards absent)

6. Executive Session

6A. 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:-

6B. Any Posted Item -

7. Adjournment

7A. Adjournment--Todd Flippo, Mayor - 7:28 PM

Mayor Flippo declared the City Council Meeting of February 6, 2024 adjourned at 7:28 p.m.

Motion was made by Councilmember Bighorse with a second by Councilmember Felegy to adjourn the meeting. Motion carried unanimously. 6-0-0-1 (Edwards absent)



City of Saginaw

City Council Memorandum

Prepared By: Pedro Zambrano

Action Regarding Contract for Independence Day Event Fireworks -- Pedro Zambrano, Communications Manager

Meeting	Agenda Group	
Tuesday, February 20, 2024, 6:00 PM	Consent Agenda	Item: 2B
Reference File		
Community Goals		

BACKGROUND/DISCUSSION:

Pyro Shows of Texas is the vendor who we used in last year's firework's show and we were able to book them for this year's June 29th event. June 29 is the Saturday before the 4th of July. The cost for this year's show is \$25,000 with a 50% (\$12,500) deposit due when we sign the contract. Last year's Fireworks cost was \$22,000.

FINANCIAL IMPACT:

\$25,000 from the Parks Donation Fund.

RECOMMENDATION:

The Parks Advisory Board unanimously voted to recommend the use of \$25,000 from the Parks Donation Fund at their January 22th meeting.

Attachments

CONTRACT-Saginaw 0629 2024.pdf

Saginaw_idc_deposit-invoice_24-TX-0629-C-25000-000087.pdf

PYRO SHOWS OF TEXAS, INC.
Contract Agreement

This Agreement made on Feb 12, 2024 by and between PYRO SHOWS OF TEXAS INC., a Texas Corporation, whose address is 6601 Nine Mile Azle Road, Fort Worth, Texas 76135, and hereinafter referred to as "PYRO SHOWS" and Saginaw, City of with its principal place of business located at P. O. Box 79070 Saginaw, Texas 76179 hereinafter referred to as "Customer".

In consideration of the mutual promises and undertakings set forth herein, receipt of said consideration being acknowledged, the parties hereby agree as follows:

- I. **FIREWORKS DISPLAY:** PYRO SHOWS agrees to furnish to Customer a fireworks display, hereinafter referred to as "Show", pursuant to the project/sales order # #24-TX-0629-C-25000-000087 dated Feb 12, 2024. The Show will be given on June 29, 2024. Rain date/postponement date: July 5, 2024
- II. **TARIFF PROVISION:** Because our pyrotechnics are products which are primarily imported into the U.S., PYRO SHOWS is legally responsible for payment of any applicable tariffs (a border tax imposed on the buyer) for pyrotechnics. From the date of execution of the contract herein, in the event of additional cost due to increased price of product as imposed by manufacturer and/or tariffs levied for imported products. Available options are as follows: Customer may opt to increase their budget to absorb tariff - OR - Customer may maintain the current budget of their show with a corresponding reduction in the amount of product included in their show. Should Customer elect to defer, modify, or cancel Show, Customer shall notify Pyro Shows no less than ninety (90) days prior to Show date to cancel or reduce the size of show.
- III. **CANCELLATION:** PYRO SHOWS shall determine what weather conditions prohibit PYRO SHOWS from proceeding with the Show; in which case, PYRO SHOWS agrees to present the Show on the following day or previously agreed upon postponement date. In addition to contracted Show cost, Customer shall remit the actual additional expenses PYRO SHOWS shall incur in presenting the show on subsequent occasion to include labor, lodging, per diem, etc.; in no event shall these additional expenses be less than ten percent (10%) of the contracted price of the Show. In the event the Show must be RESCHEDULED to a mutually agreed upon date other than the previously agreed upon rain date, in addition to contracted Show cost, Customer shall remit the actual additional expenses PYRO SHOWS shall incur in presenting the Show on subsequent occasion to include labor, lodging, per diem etc.; in no event shall these expenses be less than thirty percent (30%) of the contracted price of the Show. Should Customer elect to CANCEL the Show for any reason, Customer must provide PYRO SHOWS with a thirty (30) days' written notice by certified mail, return receipt, to PYRO SHOWS' address as set forth above. Customer agrees that PYRO SHOWS shall incur substantial expense in preparation for the Show and, accordingly, agrees to pay PYRO SHOWS fifty (50%) of the total contract price for the show as liquidated damages for cancellation due to the fault of the Customer.
- IV. **SECURITY AREA:** Customer agrees to furnish sufficient space for PYRO SHOWS to properly conduct the Show as determined by NFPA 1123-2014 (hereinafter "Security Area"). Customer agrees to provide adequate security protection to preclude persons unauthorized by PYRO SHOWS from entering the Security Area. For the purposes of the Agreement, "Unauthorized Persons" shall mean anyone other than the employees of PYRO SHOWS or persons specifically designated in writing by the sponsor or the Authority Having Jurisdiction (AHJ), and submitted and approved, to PYRO SHOWS prior to the event. Any expenses for security or stand-by fire protection shall be the responsibility of the Customer.
- V. **SITE CLEANUP:** PYRO SHOWS shall be responsible for basic cleanup of the launch area to include policing of the fallout zone for any unexploded ordnance and removal of all large paper debris, wood, wire, foil, racks, mortars and firing equipment used in the setup for the show. Customer shall be responsible for cleanup of debris located in and around fallout zone.
- VI. **INDEMNIFICATION AND HOLD HARMLESS:** Customer agrees to hold PYRO SHOWS harmless from any damages caused to Customer which result as a consequence of unauthorized persons entering the Security Area. Furthermore, Customer agrees to defend and indemnify PYRO SHOWS from any and all claims brought against PYRO SHOWS for damages caused wholly or in part by Unauthorized Person who have entered the Security Area.
- VII. **AMENDMENT & ASSIGNMENT:** This agreement is deemed personal and confidential to Customer, his heirs, executors and administrators only, and may not be sold, assigned, amended, or transferred without the prior written consent of PYRO SHOWS.

PYRO SHOWS OF TEXAS, INC.
Contract Agreement

- VIII. COMPLIANCE WITH THE LAWS AND REGULATIONS:** Promptly upon the execution of this Agreement, Customer shall apply for the approval hereof to any agency, officer or authority of any government if such approval is required by any applicable law, ordinance, code or regulation. Customer agrees to indemnify and hold harmless PYRO SHOWS from against all claims, suits, and causes of action, demands, penalties, losses or damages which may arise or accrue because of the failure or neglect of customer to obtain such approval. This Agreement is made expressly subject to and Customer expressly agrees to comply with and abide by all applicable laws, ordinances, codes and regulations insofar as the same may be applicable to the terms and conditions of this Agreement, including all rules and regulations now existing or that may be promulgated under and in accordance with any such law or laws.
- IX. PERMITS AND LICENSES:** PYRO SHOWS shall process the necessary permits and licenses to enable PYRO SHOWS to perform fully hereunder unless otherwise forbidden by any other applicable statute, rule or otherwise. It is hereby stipulated that this Agreement is to be construed and governed by the laws of the State of Texas, and any suit involving this contract shall be brought in the Courts of Tarrant County in the State of Texas, and the Customer hereby submits itself to the jurisdiction of said Courts and waives its rights to proceed against PYRO SHOWS in and other actions, in any other jurisdiction. For Shows that include licensed music accompaniment, Customer agrees to verify with their organization, venue, sponsor, and/or municipality, the permission to simulcast music and agrees to pay any and all fees associated with the broadcast of said music in the public environment of the Show.
- X. LATE PAYMENT:** PYRO SHOWS shall charge, and Customer agrees to pay, one and one half percent (1 1/2%) per month late payment fee for each month until PYRO SHOWS is paid the amount set forth in Paragraph XIV herein. The stated late payment fee shall begin to run from the applicable date(s) established in Section XIV, unless this provision is prohibited by law.
- XI. ADVERTISEMENT AND PROMOTIONS:** Customer agrees that when promoting fireworks performed by PYRO SHOWS, Customer will name PYRO SHOWS as the fireworks provider in promotional advertising media. Customer agrees to allow PYRO SHOWS to use Customer's name as Customer.
- XII. COMPLAINTS:** In the event that Customer has a complaint concerning the Show, or any material or product used in or pursuant to the Show, or of the conduct of the Show by PYRO SHOWS, or any act or omission of PYRO SHOWS or its agents, either directly or indirectly, without limitation, Customer shall make complaint known to PYRO SHOWS in writing by certified mail to PYRO SHOWS' address as set forth above, within ten (10) days after the date of the Show. In the event that Customer fails to register any complaint in the time and in the manner specified, Customer agrees that it shall not claim such complaint as cause for an offset or withhold any payment due to PYRO SHOWS hereunder on account of or because of such complaint or any matter arising from, relating to or a consequence of the complaint. Furthermore, Customer agrees that should PYRO SHOWS have to collect any amount due PYRO SHOWS hereunder which Customer claims as an offset or which is withheld by Customer on account of, or because of, a complaint not registered with PYRO SHOWS in the time and in the manner specified herein, by law or through an Attorney-at-Law, PYRO SHOWS shall be entitled to collect attorneys' fees in the amount of 15% of the amount owing PYRO SHOWS or the maximum amount allowed by law, whichever is greater, along with all cost of collection.
- XIII. INSURANCE:** Pyro Shows will provide General Liability Insurance and Automobile Liability in the amount of \$10,000,000.00, combined single limit, covering its activities and services in connection with the show described in this contract. Pyro Shows also agrees to include Customer as additional Insured under the terms of this coverage. Pyro Shows, Inc. will provide a Certificate of Insurance. All entities listed on the certificate will be deemed an additional Insured per this contract.
- XIV. PAYMENT TERMS:** Saginaw, City of shall pay PYRO SHOWS \$ 25,000.00 plus applicable taxes in the amount of \$ 0.00 for a grand total of \$ 25,000.00 according to the terms and conditions set forth for presenting the Show. Customer shall submit a 50% deposit (\$ 12,500.00) upon return of signed contract by **March 13, 2024**. Balance will be due in the PYRO SHOWS office upon Customer's receipt of invoice.
- TAXES:** Customer shall be responsible for all applicable sales taxes.

PYRO SHOWS OF TEXAS, INC.
Contract Agreement

IMPORTANT: Checks must be made payable to **PYRO SHOWS OF TEXAS, INC.** and mailed to P.O. Box 1776, LaFollette, TN 37766

All the terms and conditions set forth on any addendum attached to this Agreement are made part of this Agreement and incorporated by reference herein.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

PYRO SHOWS OF TEXAS, INC.

BY: _____
Chad Stanley, Vice President

DATE: _____

CUSTOMER

BY: _____ DATE: _____
Signature Printed Name Title

WARRANTY EXCLUSIONS

EXCEPT AS SPECIFICALLY PROVIDED HEREIN, THERE ARE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

No representation of affirmation of fact including but not limited to statement regarding capacity, suitability for use, or performance of equipment or products shall be, or be deemed to be, a warranty by PYRO SHOWS for any purpose, nor give rise to any liability or obligation of PYRO SHOWS whatsoever.

IN NO EVENT SHALL PYRO SHOWS BE LIABLE FOR ANY LOSS OF PROFITS OR OTHER ECONOMIC LOSS, INDIRECT, SPECIAL, CONSEQUENTIAL, OR OTHER SIMILAR DAMAGES ARISING OUT OF ANY CLAIMED BREACH OF OBLIGATIONS HEREUNDER.



Pyro Shows of Texas, Inc

6601 Nine Mile Azle Rd
Fort Worth, TX 76135

Deposit Invoice

Date	Invoice #
2/12/2024	24TX000087

Name / Address

City of Saginaw
PO Box 79070
Saginaw, TX 76179

Project	P.O. No.	Show Date	Terms
	Saginaw Independence	6/29/2024	Net 30
Description		Deposit Due	Total
Deposit Due per Contract Agreement: Saginaw; Saginaw Independence 076/29/2024		12,500.00	12,500.00
Contract # 24-TX-0629-C-25000-000087 Total: \$25,000.00			
<div>Please Remit to: Pyro Shows of Texas, Inc. P.O. Box 1776 LaFollette, TN 37766</div>			
We appreciate your prompt payment.		Total	\$12,500.00



City of Saginaw

City Council Memorandum

Prepared By: Janice England

Recognitions/Presentations--Gabe Reaume, City Manager

Meeting	Agenda Group	
Tuesday, February 20, 2024, 6:00 PM	Proclamations-Presentations	Item: 3A
Reference File		
Community Goals		

BACKGROUND/DISCUSSION:

Chief Building Official Larry Little will recognize Bryce Apple for recently achieving his Combination Inspector Certification.

Asst. Public Works Director Jarred Coursey will introduce Ronnie Martinez. He was recently hired for the position of Water and Wastewater Superintendent.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A



City of Saginaw

City Council Memorandum

Prepared By: Keith Rinehart

Consideration, Action and Presentation Regarding the City of Saginaw Business Survey -- Ron Gailey with Onpointe Insights

Meeting	Agenda Group	
Tuesday, February 20, 2024, 6:00 PM	Proclamations-Presentations	Item: 3B
Reference File		
Community Goals		

BACKGROUND/DISCUSSION:

At a previous City Council Meeting, the City Council gave staff direction to produce a "Business Survey" with Ron Gailey with Onpointe Insights to continue with the 2nd year of a three-year contract. This survey will ask a multitude of questions pertaining to their business, their perceived business climate and about the chamber of commerce. Ron Gailey will be present at the meeting via ZOOM.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A



City of Saginaw

City Council Memorandum

Prepared By: Janice England

Presentation by Kimley Horn & Associates

Meeting	Agenda Group	
Tuesday, February 20, 2024, 6:00 PM	Proclamations-Presentations	Item: 3D
Reference File		
Community Goals		

BACKGROUND/DISCUSSION:

Kimley Horn & Associates will make a presentation. See attached for additional information.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

Attachments

Saginaw - Council Questions.pdf

Kimley-Horn is a single source supplier. A lot of other cities use multiple firms. Why?

Kimley-Horn is able to provide a wide range of services that our city needs. It is most efficient for a city of our size to use a single firm with capacity in all areas of need (water/wastewater, roadway, traffic, drainage/hydrology, landscape architecture/parks design) than to manage multiple firms.

There is long-term familiarity and institutional knowledge with KH and our city staff. Kimley-Horn staff in reality function like employees of Randy Newsom and Jarred Coursey (Public Works).

Like our City Attorney (Bryn Meredith and TOASE) when we select a professional services firm, we select based on qualifications and experience, not price. Think of it like choosing a doctor: you want the most qualified and someone you are comfortable with, not the cheapest.

They can't start more projects (like E. McLeroy) due to lack of resources.

This was a miscommunication. Kimley-Horn has the resources to design this project, the lack of resources that was referenced was the funding. Currently the critical path for McLeroy Blvd is issuing bond funds for final design and construction. The City Council approved a mill and overlay for a section of E. McLeroy, which the county will complete later this year. We hope this temporary fix will last until the permanent (concrete) reconstruction comes.

Projects and Responses from KH

Dishonest about contacting veterans about the design of the Kiwanis Veteran Park

It was not in KH's scope to reach out directly to veterans. Ultimately staff and KH partnered (two lunch meetings) to get input from a veteran group organized by Mr. John Peet. Mr. Peet was very pleased with the final outcome at the Veterans Day event.

It was stated clearly at 52-minute mark that KH did not reach out to veterans.

[City Council Meeting - February 21, 2023](#)



Town Hall meeting to go over the roundabouts and related construction was a disaster.

KH will partner with staff and council in the future to have a better approach with Town Hall meetings.

Looking back, the simple graphic of the roundabout depicting the crossing locations would have been useful to show residents that night. It has since been shared on social media.

On the bright side, the Town Hall meeting for park improvements in November was much smoother.

Why did the Parks Master Plan update cost \$40,000?

The Parks and Rec Master Plan update IPO included several different new tasks, which included playground assessments, new park conceptual design (Beltmill and sports fields at Willam Houston) and a review of potential pond amenities.

City staff (Public Works-Randy Newsom) reviewed and supported the scope included in this contract as necessary updates requested by both the City Council and Parks Board.

Can't get a straight answer on getting public access to the ponds in Spring Creek or creating one in Willow Creek Park. Told the cost would be prohibitive, bureaucracy involved too great, etc.

Here's a straight answer: it can be done, but it isn't cheap.

Spring Creek is the most feasible due to existing ponds already in place.

(Please refer to email sent to the City Council on 1/3/24 for more information and specific reference documents.)

Staff will work with KH to find a clear path forward with the pond requests. This may be an item to consider for a future parks and recreation bond. There are a lot of unique factors to consider when designing like environmental permitting (state and federal).

Highland Station Park pedestrian crossing - paid \$18k for a design which is way overpriced. Took too long and missed the mark.

\$5k of the conceptual fee was for topographic survey - which was provided and is currently being used to finalize the design. The remaining \$13k was allotted for design and coordination, which was fully utilized and performed.

The design of the pedestrian crossing ended up being what was recommended by staff based on the desire of the City Council: practical, lower cost, functional. This will be a culvert crossing with shoring and appropriate dirt work in place.

We pay for a full-time engineer. What is their role and responsibility? What services has this person provided in the past year?

Saginaw does not pay for a single full-time engineer. Instead, Kimley-Horn has a large team that provides engineering and project design services, depending on the technical area. Kimley-Horn has over 50 staff that serves the city in varying disciplines and practice areas.

For example:

- Dana Shumard designs roadways (like Longhorn, the bridge, Knowles) and is a team leader.
- Misty Christian handles development review and drainage.
- Trenton Tidwell also specializes in roadways and coordinates directly with staff and attends City Council meetings.
- Katherine Utecht and Laura Presley design and plan park improvements.

We pay Kimley-Horn on an as-needed basis, which is either project specific (IPOs) or general services.

A general (but not always) rule of thumb is that design and drafting of construction/bid documents is 10% of the project's total anticipated construction cost.

Examples

Roadway design projects (Like Knowles reconstruction)
Water/wastewater projects (Like water/sewer replacements and rehabilitations)
Drainage/channel projects (Like McLeroy near City Hall)
Signal projects
Sidewalks and trail projects
Park projects
General Services
Development reviews (When applicants submit new projects for construction)
Grant applications
SUMP Program planning
Map Revisions and Updates
Site observations during construction
Regulatory Compliance (TCEQ for example)
Public meetings (City Council meetings, Town Halls, Parks Board, etc.)

Misty Christian, as an example, pushed back against building a detention pond another engineering firm proposed for the new library/senior center site. Not only would this have been costly to construct, the long-term maintenance would have been costly. She required the site to drain to McLeroy, which required a channel improvement. This recommendation saved the city hundreds of thousands of dollars.

We plan to have KH prepare and present a presentation of their role/responsibilities, services and value that have been provided and general information regarding project development, delivery and maintenance. This would be helpful for the City Council and the public to “Meet the Team” as well as better understand what goes on behind the scenes. We took this same approach with great success last year while having all City departments give an overview of what they do.



City of Saginaw

City Council Memorandum

Prepared By: Janice England

PUBLIC HEARING-- Consideration and Action regarding an Ordinance amending Section 5.03, "Development Fees and Certificates," of Article 5, "Final Plat and Construction Documents," of Appendix B, "Subdivisions," of the Saginaw City Code by changing the amount and timing of review and Inspection Fees paid to the City by the Developer; and amending the Master Fee Schedule by establishing revised charges for Public Works Inspections Fees (Ordinance No. 2024-03)--Susy Victor-Trevino, Planning Manager

Meeting	Agenda Group	
Tuesday, February 20, 2024, 6:00 PM	Public Hearings	Item: 4A
Reference File		
Community Goals		

BACKGROUND/DISCUSSION:

Effective September 2023, the Texas State Legislature prohibited municipalities from basing their construction fees based on the cost of construction of a development. Thus, the city needs to amend the 4% inspection fee. City staff is proposing to amend the inspection fee for construction projects as follows:

- \$300/ hour (minimum of 2 hours/day)
- The city will issue an invoice to the developer monthly unless an agreement is put in place during the pre-construction meeting requesting an alternate payment arrangement. All fees must be paid on/before the due date on the invoice. A letter of acceptance will not be granted until all fees have been paid.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval

Attachments

Fee Amendment - development costs.pdf

ORDINANCE NO. 2024-03

AN ORDINANCE AMENDING SECTION 5.03, “DEVELOPMENT FEES AND CERTIFICATES,” OF “ARTICLE 5, “FINAL PLAT AND CONSTRUCTION DOCUMENTS,” OF APPENDIX B, “SUBDIVISIONS,” OF THE SAGINAW CITY CODE BY CHANGING THE AMOUNT AND TIMING OF REVIEW AND INSPECTION FEES PAID TO THE CITY BY THE DEVELOPER; AMENDING THE MASTER FEE SCHEDULE BY ESTABLISHING REVISED CHARGES FOR PUBLIC WORKS INSPECTION FEES; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Saginaw, Texas (the “City”) is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5, of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City previously adopted regulations regarding development fees and certificates; and

WHEREAS, during the 88th regular session, the Texas Legislature adopted HB 3492, prohibiting certain value-based fees;

WHEREAS, the City Council previously adopted Ordinance 2023-27, establishing the City of Saginaw Fee Schedule, and now desires to amend said ordinance to repeal the affected value-based fees and establish new fees on the basis of HB 3492; and

WHEREAS, the City Council after due and careful consideration, considers it desirable and in the best interest of the health, safety, morals and general welfare to amend the regulations and fees related to public works review and inspection fees within the City; and

WHEREAS, the City Council deems it necessary and desires to amend the public works inspection fee to better compensate the City for the expense of these engineering review and inspections.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS, THAT:

SECTION 1.

Section 5.03 of Article 5, “Final Plat and Construction Documents,” of Appendix B “Subdivisions,” of the Saginaw City Code is hereby amended by repealing paragraph A, amending paragraph B, and renumbering paragraphs B through D to be paragraphs A through C, to read as follows:

“Sec. 5.03. – Development fees and certificates.

- A. A review and inspection fee of \$300/ hour, with a minimum of 2 hours/day, shall be paid to the city by the developer. The city will issue an invoice to the developer monthly, unless an agreement is put in place during the pre-construction meeting requesting an alternate payment arrangement. All fees must be paid on/before the due date on the invoice. A letter of acceptance will not be granted until all fees have been paid. This fee is to compensate the city for the cost of up to two engineering reviews of construction plans and specifications (one initial review and a second review to verify that all original review comments have been addressed), and inspection of such improvements to be constructed within the subdivision. Any reviews in addition to the first two engineering reviews will not be covered by the fee discussed previously. The developer will be required to pay the city the extra costs associated with these additional reviews.
- B. The impact fees shall be assessed at the time of recordation of the final plat. The impact fees shall be collected at the time a building permit is issued on a lot-by-lot basis. The building permit for each lot shall not be issued without payment of the applicable impact fees.
- C. The final plat submittal shall include certificates from the city, school district and county tax collectors showing that all city, school district and county taxes on the land being subdivided have been paid to the current year.”

SECTION 2.

The City Council hereby amends the line item “Public Works Inspection Fee” of the City’s Master Fee Schedule, established by Ordinance No. 2023-27, as amended, to read as follows:

“

Public Works Inspection Fee	\$ 300/ hour	Minimum of 2 hours per day.
-----------------------------	--------------	-----------------------------

”

SECTION 3.

This Ordinance shall be cumulative of all provisions of the Code of Ordinances of the City and other applicable City ordinances, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the applicability of the conflicting provisions of such ordinances are hereby repealed.

SECTION 4.

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any section, paragraph, sentence, clause, or phrase of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining sections, paragraphs, sentences, clauses, and phrases of this Ordinance, since

the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional section, paragraph, sentence, clause or phrase.

SECTION 5.

This Ordinance shall be in full force and effect from and after its passage and it is so ordained.

PASSED AND APPROVED THIS _____ DAY OF _____, 2024.

Todd Flippo, Mayor

ATTEST:

Janice England, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Bryn Meredith, City Attorney



City of Saginaw

City Council Memorandum

Prepared By: Janice England

PUBLIC HEARING-- Consideration and Action Regarding a Request for a Change in Zoning from Office Professional (OP) to Neighborhood Mixed-Use (NMU) on the approximate 9.9 acres out of the Walker, Josiah Survey, Abstract 1602 Tract 3A1F & A1798 TRS 1E1 & 1E2 more commonly known as 1051 Grand Central Parkway (Per TAD)--Susy Victor-Trevino, Planning Manager

Meeting	Agenda Group	
Tuesday, February 20, 2024, 6:00 PM	Public Hearings	Item: 4B
Reference File		
Community Goals		

BACKGROUND/DISCUSSION:

In 2021, the City of Saginaw began to update their 2016 Comprehensive Plan, hosting of an array of community events, town forums, website engagement, etc. Information regarding the process can be found on Plan Saginaw. During this time, the community and staff had the opportunity to construct a new vision regarding the following: plan context, fiscal and economic vitality, land use and design, mobility and connectivity, utilities and infrastructure, city services and facilities (including parks and recreation), and implementation and monitoring.

On March 1, 2022, the City Council of Saginaw officially adopted the 2022 Comprehensive Plan and began its implementation shortly after. The first steps of the Comprehensive Plan's implementation process began with the rezoning of undeveloped parcels. The first land use classification adopted was Neighborhood Mixed Use (NMU), which was separated into two separate batches.

On August 09, 2022, the Planning and Zoning Commission made a recommendation to Council to approve the zoning ordinance amendment to create the New Neighborhood Mixed-Use (NMU) Zoning District. On August 16, 2022, the City Council voted unanimously to table this item and approved the item on September 06, 2022.

On November 08, 2022 the NMU rezoning of ten parcels ("Batch 1") went to the Planning and Zoning Commission whom recommended approval of a rezoning change for the following properties:

- Saginaw Springs, Block 2, Lot 30, Commercial Tract 2;
- Albright, Alexander F Survey Abstract 1849 Tract 2C04;
- Albright, Alexander F Survey Abstract 1849 Tract 2C;
- Albright, Alexander F Survey Abstract 1849 Tract 3H;
- Idea Schools Addition Block A, Lot 1;
- Albright, Alexander F Survey Abstract 1849 Tract 3A;
- Albright, Alexander F Survey Abstract 1849 Tract 3H05; and

- Alford, James P Survey Abstract 53 Tract 2A City Boundary Split.

The Planning and Zoning Commission recommended the disapproval of the following properties:

- Idea Schools Addition Block A, Lot 2; and,
- Alford, James P Survey Abstract A 53 Tract 1K.

On December 06, 2022 this item was forwarded to the City Council and tabled, based off of staff's recommendation, in order to amend the NMU ordinance regarding potential misinterpretation with the existing language. Since then, staff has removed the above two tracts in addition to "tract nine" whom also shared their desire to be removed from the list. The rezoning of the remaining parcels was approved on February 21, 2022 by the City Council.

On February 13, 2024, the item to rezone 1051 Grand Central Parkway from OP to NMU was presented. A motion was made by Alternate Member Julien to table the item with no second. Motion failed. Member Kraus made a motion to recommend denial to the Council, motion was seconded by Alternate Member Julien with a result of 3-0-0. Motion carried.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

The Planning and Zoning Commission voted to recommend denial of the request to the City Council.

Attachments

NMU Rezoning (PZ Memo and Documentation).pdf

Planning-&-Zoning-Commission-02-13-2024-minutes.pdf

Reply Forms_Redacted.pdf

Audience Participation Forms_Redacted.pdf



City Initiated Rezoning for 1051 Grand Central Pkwy. (OP to NMU)

Date: February 12, 2024

To: Chairman and Members of the Planning and Zoning Commission

From: Susy Victor-Trevino, Planning Manager

Subject: Consideration and Action Regarding a Request for a Change in Zoning from Office Professional (OP) to Neighborhood Mixed-Use (NMU) on the approximate 9.9 acres out of the Walker, Josiah Survey, Abstract 1602 Tract 3A1F & A1798 TRS 1E1 & 1E2 more commonly known as 1051 Grand Central Parkway (Per TAD).

Background/Discussion:

In 2021, the City of Saginaw began to update their 2016 Comprehensive Plan, hosting of an array of community events, town forums, website engagement, etc. Information regarding the process can be found on [Plan Saginaw](#). During this time, the community and staff had the opportunity to construct a new vision regarding the following: plan context, fiscal and economic vitality, land use and design, mobility and connectivity, utilities and infrastructure, city services and facilities (including parks and recreation), and implementation and monitoring.

On March 1, 2022, the City Council of Saginaw officially adopted the 2022 Comprehensive Plan and began its implementation shortly after. The first steps of the Comprehensive Plan's implementation process began with the rezoning of undeveloped parcels. The first land use classification adopted was Neighborhood Mixed Use (*NMU*), which was separated into two separate batches.

On August 09, 2022, the Planning and Zoning Commission made a recommendation to Council to approve the zoning ordinance amendment to create the New Neighborhood Mixed-Use (*NMU*) Zoning District. On August 16, 2022, the City Council voted unanimously to table this item and approved the item on September 06, 2022.

On November 08, 2022 the NMU rezoning of ten parcels ("*Batch 1*") went to the Planning and Zoning Commission whom recommended approval of a rezoning change for the following properties:

- Saginaw Springs, Block 2, Lot 30, Commercial Tract 2;
- Albright, Alexander F Survey Abstract 1849 Tract 2C04;
- Albright, Alexander F Survey Abstract 1849 Tract 2C;
- Albright, Alexander F Survey Abstract 1849 Tract 3H;
- Idea Schools Addition Block A, Lot 1;
- Albright, Alexander F Survey Abstract 1849 Tract 3A;
- Albright, Alexander F Survey Abstract 1849 Tract 3H05; and
- Alford, James P Survey Abstract 53 Tract 2A City Boundary Split.

The Planning and Zoning Commission recommended the disapproval of the following properties:

- Idea Schools Addition Block A, Lot 2; and,
- Alford, James P Survey Abstract A 53 Tract 1K.

On December 06, 2022 this item was forwarded to the City Council and tabled, based off of staff's recommendation, in order to amend the NMU ordinance regarding potential misinterpretation with the existing language. Since then, staff has removed the above two tracts in addition to "tract nine" whom also shared their desire to be removed from the list. The rezoning of the remaining parcels was approved on February 21, 2022 by the City Council.

As part of "Batch 2", staff recommends that 1051 Grand Central Parkway be rezoned to NMU to complete the NMU rezoning implementation process.

Staff Recommendation:

Staff recommends that the request for an approval to consideration and action regarding a request for a change in zoning from Office Professional (OP) to Neighborhood Mixed-Use (NMU) on the approximate 9.9 acres out of the Walker, Josiah Survey, Abstract 1602 Tract 3A1F & A1798 TRS 1E1 & 1E2 more commonly known as 1051 Grand Central Parkway (Per TAD) be forwarded for recommendation of approval.

Attachments:

Zoning Application, Zoning Exhibits, Newspaper and 200 ft. Notices, and Property Owner Notice, Reply Forms.

CITY OF SAGINAW
PLANNING AND ZONING COMMISSION APPLICATION
APPLICATION FOR REQUEST TO CHANGE ZONING

CASE NUMBER: PZ 0224-01

All information required in the Zoning Ordinance #2002-04 and/or the Subdivision Ordinance # 2006-10 of the City of Saginaw must be received in the Building Inspection Office by 12:00 noon on the 28th day (always a Tuesday) prior to the Planning and Zoning Commission meeting. Zoning change requests must be accompanied by Exhibits showing existing zoning and proposed zoning.

The office personnel will strictly adhere to the submittal deadline date and time. THERE WILL BE NO EXCEPTIONS. Failure to submit the appropriate signed applications, required information, engineering details, or payment of the required fees will result in refusal of the application.

Acceptance of an application IS NOT A GUARANTEE that an applicant's case will be scheduled for a SPECIFIC AGENDA DATE. After reviewing the application, the office personnel will contact the applicant for any required corrections. The agenda date will be set after compliance by the applicant of all the required information has been submitted and approved for submittal to the City of Saginaw or Planning and Zoning Commission for consideration.

REQUEST FOR CONSIDERATION OF

ZONING CHANGE (X) PLANNED DEVELOPMENT () DEVELOPMENT PLAN ()

FLOODWAY OR FLOODPLAIN DEVELOPMENT ()

CURRENT ZONING: OP PROPOSED ZONING: NMU

LEGAL DESCRIPTION: *(fill in the one that applies)*

LOT: _____ BLOCK: _____ ADDITION: N/A

TRACT: 3A1F & A1798 TRS 1E1 & 1E2 ABSTRACT: Abstract 1602 SURVEY: Walker, Josiah
(IF LEGAL DESCRIPTION IS TOO LONG ATTACH A COMPLETE COPY)

ADDRESS and/ or LOCATION OF PROPERTY: 1051 Grand Central Parkway

NAME OF PROPOSED DEVELOPMENT: N/A

TOTAL ACREAGE OF PROPERTY: 9.9 Acres

REASON FOR ZONING REQUEST: (please be specific)

City initiated to complete "Batch 2" NMU rezoning initiated by the implementation of the 2022 Comprehensive Plan.

(Use additional sheets and attach if necessary)

CURRENT ZONING: Office Professional (OP)

REQUESTED ZONING: Neighborhood Mixed-Use

I hereby certify that I will follow all Ordinances as set forth by the city of Saginaw with respect to my Subdivision and understand that copies of the Zoning Ordinance and Subdivision Ordinance are available for my purchase. I further understand that the payment of the required fees does not in any way guarantee approval of my request or obligate the city in any way to refund said fees.

OWNER'S SIGNATURE: (Susana Victor, PM) PHONE #: 817-230-0324
and/or OPTION HOLDER: (City of Saginaw) PHONE #: _____

OWNER'S NAME:(Please Print) City of Saginaw

OWNER'S ADDRESS: 333 W. McLeroy Boulevard Saginaw, TX 76179

APPLICANT'S SIGNATURE: Susana Victor PHONE #: 817-230-0440

APPLICANT'S NAME: Planning Manager, Susy Victor-Trevino on behalf of the City of Saginaw

APPLICANT'S ADDRESS: 333 W. McLeroy Boulevard Saginaw, TX 76179

FOR CITY USE ONLY DO NOT WRITE BELOW THIS LINE

RECEIVED BY: _____ DATE: _____ TIME: _____

FEE FOR APPLICATION: _____ RECEIPT #: _____

SUBMITTED INFORMATION REVIEWED BY: _____

PLANNING AND ZONING COMMISSION MEETING DATE: _____

ACTION TAKEN: _____

CITY COUNCIL MEETING DATE: _____

ACTION TAKEN: _____



205 Brenda Lane
P. O. Box 79070
Saginaw, Texas 76179
817-230-0500
www.ci.saginaw.tx.us

January 31, 2024

NOTICE OF PUBLIC HEARING

THIS IS A REQUESTED CHANGE IN PROPERTY ZONING

RE: Planning & Zoning Commission Meeting 02/13/2024; Consideration of a request for a change in zoning from Office Professional (OP) to Neighborhood Mixed-Use (NMU) on the approximate 9.9 acres out of the Walker, Josiah Survey, Abstract 1602 Tract 3A1F & A1798 TRS 1E1 & 1E2 more commonly known as 1051 Grand Central Parkway (Per TAD).

Dear Property Owner:

The Planning and Zoning Commission of the City of Saginaw will hold a Public Hearing on the 13th day of February, 2024 at 6:00 p.m. and the City Council of the City of Saginaw, Texas, will hold a Public Hearing on the 20th day of February, 2024 at 6:00 p.m. for the purpose of considering a request from the City of Saginaw to change the zoning from Office Professional (OP) to Neighborhood Mixed-Use (NMU) for the property at 1051 Grand Central Parkway, Saginaw, 76131 (*Per TAD*). This property is an approximate 9.9 acres out of the Walker, Josiah Survey, Abstract 1602 Tract 3A1F & A1798 TRS 1E1 & 1E2. Both meetings will be held at the Saginaw City Hall, 333 West McLeroy Boulevard, Saginaw, Texas.

These hearings are open to any interested person. Opinions, objections and/or comments relative to this matter may be expressed in writing or in person at the hearing. A reply form is provided for your convenience. Another person may also represent you.

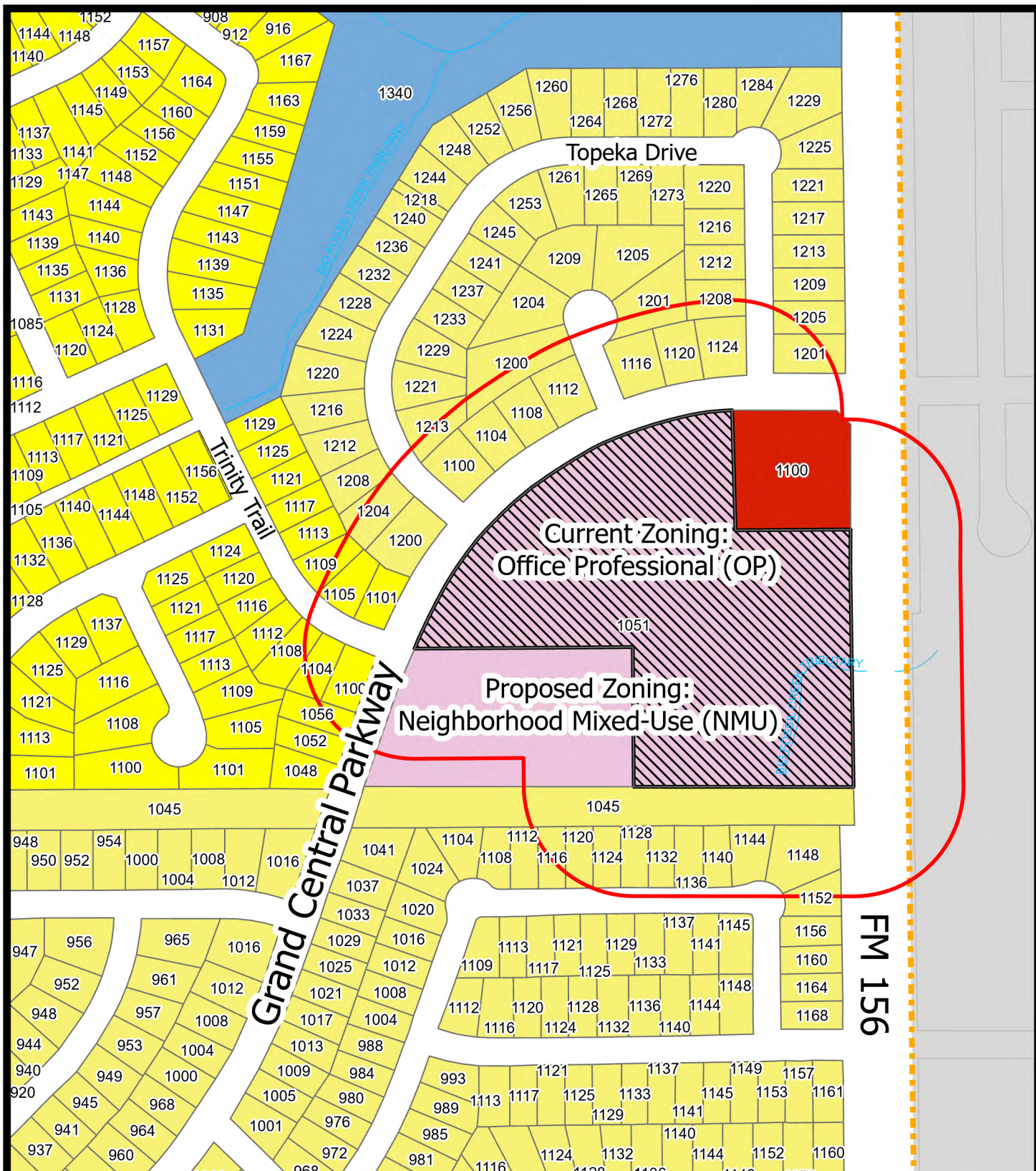
The enclosed map shows the area of request. The circle around the area is that within which property owners are required by law to be notified. Only that area which is shaded or highlighted is the property to be considered for the zoning change.

If you have any questions, you may call me at 817-230-0440 or e-mail me at pz@saginawtx.org.



Sincerely,

Susy Victor-Trevino
Planning Manager

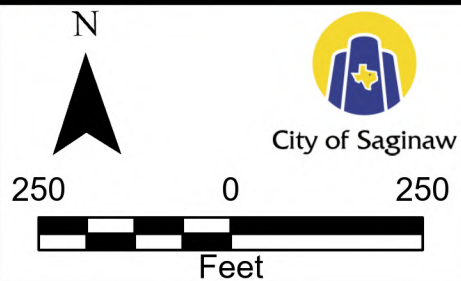
Enclosures: Map of Property, and Reply Form.



Legend

-  200ft Buffer
-  Property of Interest

1051 Grand Central Parkway 200 ft Property Owner Notification



REPLY FORM

In order to be on record, this form may be filled out and mailed to the Planning Manager, at City of Saginaw, Texas, P. O. Drawer 79070, Saginaw, Texas 76179. If you have questions concerning this request, please call the Planning Manager, Susy Victor-Trevino, at 817-230-0440.

The Planning & Zoning Commission Meeting on 02/13/23 at 6:00 p.m. and the City Council Meeting on 02/20/24 at 6:00 p.m. is in regards to a request from the City of Saginaw to change the zoning from Office Professional (OP) to Neighborhood Mixed-Use (NMU) on the approximate 9.9 acres out of the Walker, Josiah Survey, Abstract 1602 Tract 3A1F & A1798 TRS 1E1 & 1E2 more commonly known as 1051 Grand Central Parkway Saginaw, Texas, 76131 (Per TAD).

Name: _____

Address: _____

Phone Number: _____

() In Favor

() Opposed

Reasons and/or Comments



NOTICE OF PROPOSED ZONING CHANGE

January 30, 2024

Saginaw Park Baptist Church INC.

[REDACTED]
Saginaw, TX 76131

Re: Proposed Rezoning of 1051 Grand Central Parkway, Saginaw, Texas

To Whom It May Concern,

We are writing you this letter to inform you of a proposed rezoning of your property located at 1051 Grand Central Parkway in Saginaw. The City of Saginaw adopted an update to its Comprehensive Plan in 2022. The Comprehensive Plan contains a vision for each area of the city. In many areas adjacent to existing residential neighborhoods, similar to this property, the properties were designated for “Neighborhood Mixed-Use” (i.e. “NMU”).

The vision for NMU areas was then crafted into a zoning district. Last year, multiple properties were successfully rezoned to NMU, and this property is one of the last remaining areas proposed for rezoning. The NMU District still allows for commercial and institutional uses, just as the zoning on the property currently does, but it does remove some commercial uses that are not compatible with the adjacent residential uses. It also adds some residential-type uses that were not previously permitted. We have attached some summary information about the NMU District proposed to be assigned to your property, as well as a comparison of the current zoning district versus the proposed zoning district.

The property is just under 10 acres, is undeveloped, and is located on the west side of Blue Mound Road and south side of Grand Central Parkway (also reflected in the attached map). This property is currently zoned “OP” – Office Professional District and is proposed to be rezoned to “NMU” – Neighborhood Mixed-Use District.

We want to invite you to call or email us to ask any questions you may have—we would like to hear from you before this is considered by the Planning and Zoning Commission and City Council (but it will still move forward if we do not, for consideration). If you have any concerns, we can talk through them and share them with P&Z and City Council, if applicable. My phone number is 972.339.8186, and my email is anusser@LJA.com. I am the City’s consulting City Planner.

To consider the proposed rezoning, the City of Saginaw will hold a Public Hearing at the Planning and Zoning Commission on February 13, 2024, at the Saginaw City Hall at 333 West McLeroy Boulevard at 6:00 pm. City Council will consider and act on the proposed rezoning on February 20, 2024, at the same location. All persons interested in the above have the right to appear and be heard.

For more information on the Saginaw Comprehensive plan please visit: <https://cityofsaginawtx.sharefile.com/share/view/s1b8b5d39affa40a68f10c9d3fb069058>. Please also review the attachments, and I hope to hear from you soon.

CITY OF SAGINAW PUBLIC WORKS
205 Brenda Lane Saginaw, Texas 76179
Tel: 817-230-0448 Website: <https://www.ci.saginaw.tx.us>



On behalf of the City of Saginaw,

Abra R. Nusser

Abra R. Nusser, AICP

Director of Placemaking + Resilience

LJA

Phone: 972.339.8186 || Email: anusser@lja.com

Attachments: Property Information
NMU Summary
OP vs. NMU Comparison



City of Saginaw

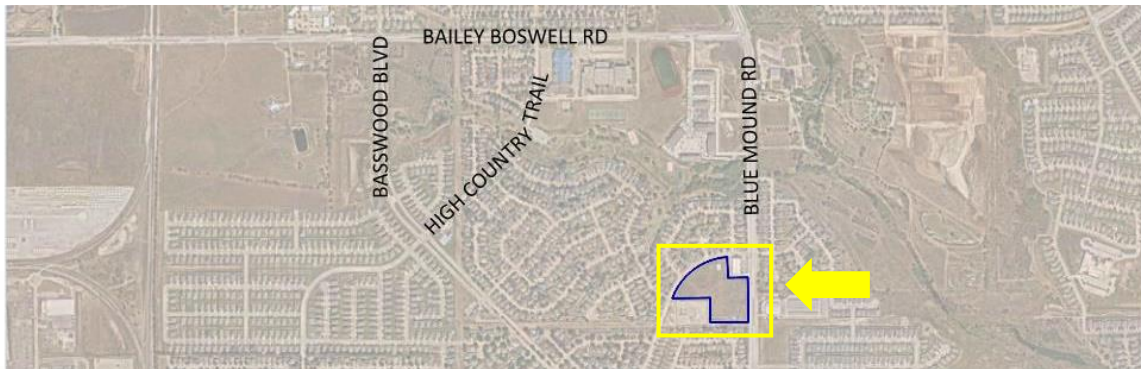


Neighborhood Mixed-Use Rezoning Parcel Exhibit Batch 2

NEIGHBORHOOD MIXED-USE PARCEL EXHIBIT

BATCH 2, PARCEL 1

VICINITY MAP



LOCATION MAP



GENERAL DESCRIPTION

The subject property is located to the west of Blue Mound Road and is south of Grand Central Parkway. It is undeveloped.

SURROUNDING LAND USE

	North: Right-of-Way (Grand Central Parkway) / Community Commercial	
West: Right-of-Way (Grand Central Parkway), Substation	Subject Property: Undeveloped	East: Right-of-Way (Blue Mound Road) / Community Commercial
	South: Single Family Residential	

SUBJECT PROPERTY DETAILS



LEGAL DESCRIPTION

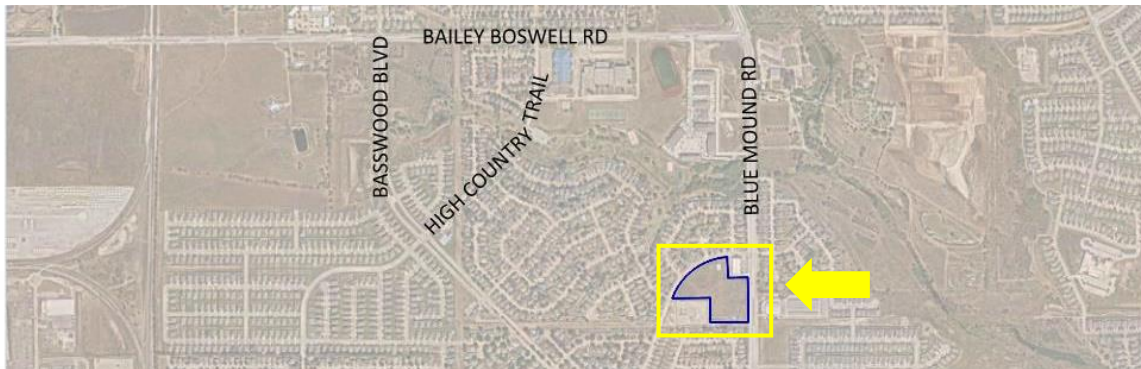
WALKER, JOSIAH SURVEY Abstract 1602 Tract 3A1F & A1798 TRS 1E1 & 1E2

Source: Tarrant County Appraisal District, 2022

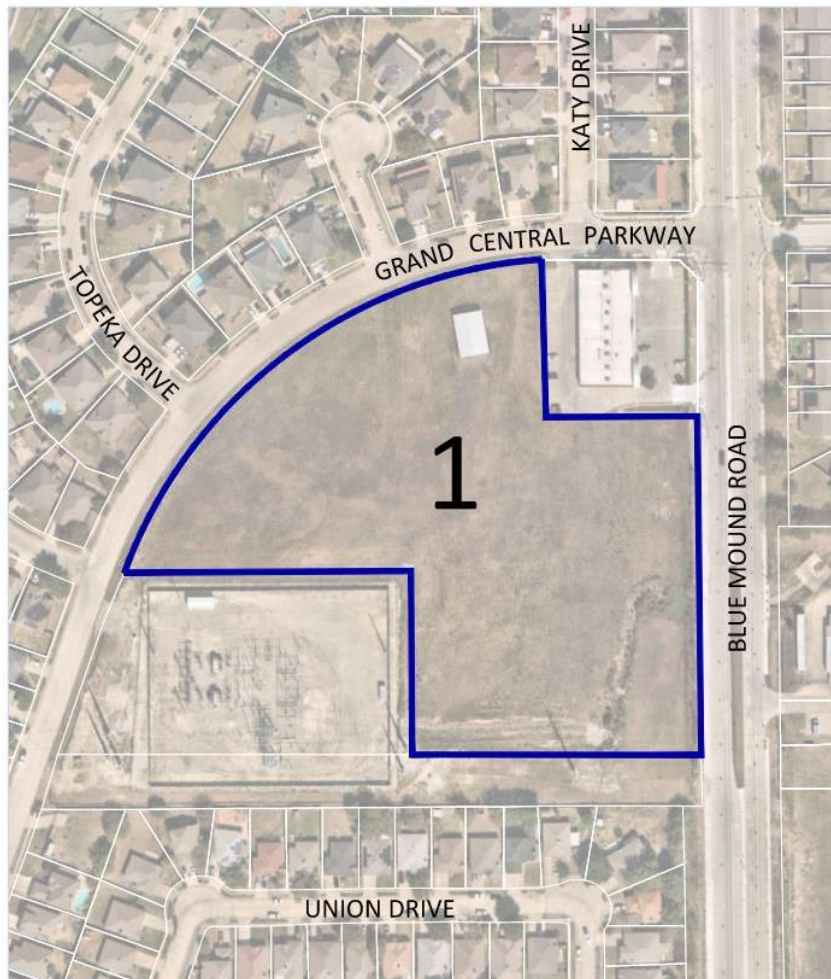
NEIGHBORHOOD MIXED-USE PARCEL EXHIBIT

PROPERTY INFORMATION

VICINITY MAP



LOCATION MAP



Property Information

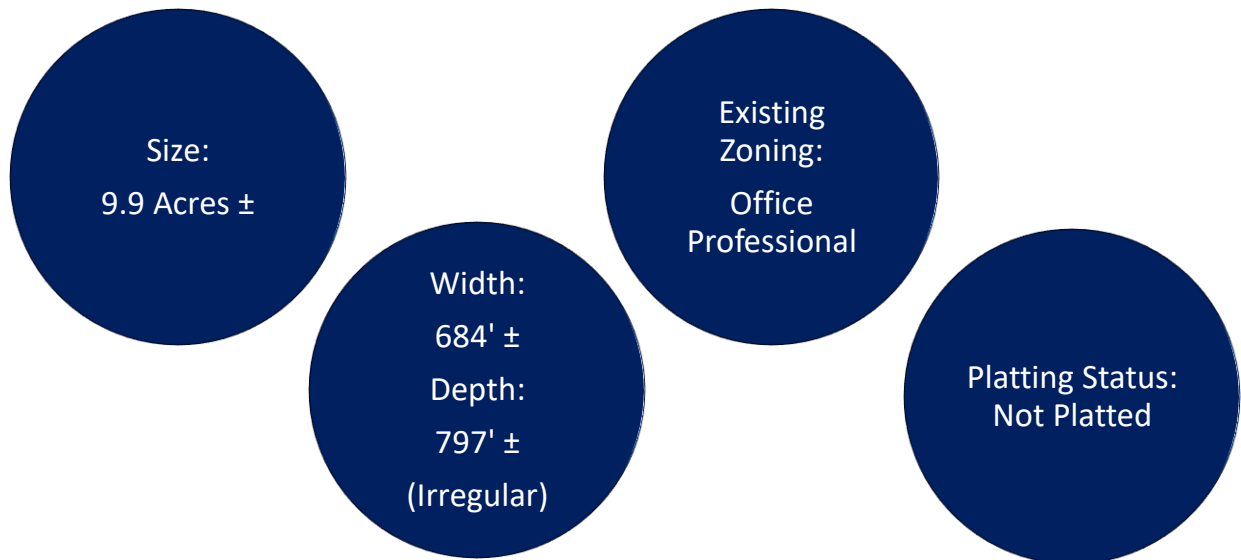
GENERAL DESCRIPTION

The subject property is located to the west of Blue Mound Road and is south of Grand Central Parkway. It is undeveloped.

SURROUNDING LAND USE

	North: Right-of-Way (Grand Central Parkway) / Community Commercial	
West: Right-of-Way (Grand Central Parkway)	Subject Property: Undeveloped	East: Right-of-Way (Blue Mound Road) / Community Commercial
	South: Single Family Residential	

SUBJECT PROPERTY DETAILS



LEGAL DESCRIPTION

WALKER, JOSIAH SURVEY Abstract 1602 Tract 3A1F & A1798 TRS 1E1 & 1E2

Source: Tarrant County Appraisal District, 2022



Neighborhood Mixed-Use Zoning District Summary

Encourage valuable frontage to be developed with envisioned commercial use

Buildings along the street to provide walkability and limit two-story views into adjacent residential

Allow limited residential uses to provide walkability and market feasibility

Encourage gathering/parks/plaza areas through residential use activated amenity incentive

Ensure protection of existing homes by requiring enhanced screening & buffering, complementary design, and uses compatible with residential

Prevent residential structure overcrowding and preservation of open space through minimum residential structure separation

ZONING COMPARISON

STANDARDS

	Existing Zoning: Office Professional	Proposed Zoning: Neighborhood Mixed-Use
Minimum Lot Area	None	None
Minimum Lot Width	None	None
Minimum Lot Depth	None	None
Front Yard Setback	20 Feet	10-20 feet build-to-zone
Minimum Side Yard Setback	None	No interior side setbacks are required in the NMU district, except when NMU-zoned property abuts property zoned or used for single-family residential uses, in which case the minimum side yard setback required for the entire abutting side yard shall be 25 feet to include a Living Compatibility Buffer.
Minimum Rear Yard Setback	10 feet or 20 feet if abutting any residential district	10 feet, except when NMU-zoned property abuts property zoned for single-family residential, in which case the minimum rear setback required for the entire abutting rear yard shall be 25 feet.
Maximum Density	None	<p>Residential uses shall be limited to a maximum of 8 dwelling units* per one acre, on each one acre not included within the Commercial Frontage Requirement area as described in subsection 6-18.C., unless or until ground floor commercial uses consistent with the standards and intent of the Commercial Frontage Requirement are constructed and operational.</p> <p>Once the city staff determines that aforementioned ground floor commercial uses are constructed and operational consistent with the Commercial Frontage Requirement, density allocation is permitted to include a maximum of 8 dwelling units* per acre for the entire development and is not limited to any one area of the development. Housing units can be placed above ground floor commercial areas within the commercial frontage requirement area.</p> <p>(Can be increased to 10 dwelling units per gross acre of at least 2,500 sq ft of the gross land area is provided as an Activated Amenity)</p>
Maximum Building Height	55 feet or 4 stories	36 feet or 2 stories

	Existing Zoning: Office Professional	Proposed Zoning: Neighborhood Mixed-Use
Minimum Distance Between Residential Structures	None per Zoning, but minimum 10 feet for Fire Code	15 feet, regardless of building orientation, measured from the dripline of any structure or structurally attached features
Exterior Construction	All structures within any commercially zoned lot or community facilities zoned shall be faced entirely of masonry or of tilt-wall construction on all building exterior walls, excluding window and	Compatible in style, intensity, color, and scale with neighborhoods within 200 feet of the property High quality and durable materials shall be utilized, and providing placemaking elements (ex. plazas, lighting, signage, landscaping, etc.) consistent with the character and traditions in Saginaw
Living Compatibility Screen	None	When a Mixed Use, Non-Residential Use, or Multi-Family Use is adjacent to a Single Family or Duplex Residential property, the following provisions apply: <ul style="list-style-type: none"> • Development shall provide a landscaped area at least 20 ft in width along the common property line • Canopy trees shall be planted for each 30 linear feet or portion of exposure and should not be clustered • Connection to the adjacent neighborhood shall be provided via sidewalk or trail, leading to an adjacent right-of-way, sidewalk, or trail • Developments shall screen parking from adjacent properties with a Living Compatibility Screen
Residential Landscaping	None	Four inches of nursery stock tree(s) are required in each residential front yard with a minimum size of two-inch caliper for any single tree
Interior Landscape Area	30% of floor area	Minimum 30% of Floor Area
Green Space	None	Minimum of 15% of the gross land area
Lot Coverage	50%	None

	Existing Zoning: Office Professional	Proposed Zoning: Neighborhood Mixed-Use
Activated Amenity	None	<p>Minimum of 2,500 sq ft to qualify for up to 10 dwellings units per acre</p> <p>Aesthetic, leisure, and recreational purposes, that is accessible to and permanently reserved for the common use and enjoyment of the occupants of the development</p> <p>Maximum amount of open space used for storm water detention or retention purposes shall not exceed 25 percent of the common open space area</p> <p>Activated Amenities adjacent to street rights-of-way shall be a minimum depth of 25 feet and shall be landscaped to include the retention or planting of one three-inch caliper tree per each 50 feet of street frontage</p>
Commercial Frontage	None	<p>Minimum of 70% of the development frontage along Major Corridors, for a depth of at least 100 feet, shall consist of ground floor commercial uses not directly associated with the development's residential leasing or resident service areas (ex. mailboxes, leasing office, non-publicly accessible amenities, etc.)</p>

USES

P = Permitted

S = Special Use Permit Required

(Blank Indicated Use is Prohibited)

	Existing Zoning: Office Professional	Proposed Zoning: Neighborhood Mixed-Use	Supplemental Conditions
Agricultural Use			
Apartment		P	19
Boarding House		P	
Caretaker, Guard or Servant, Residence or Apt. Garage			2
Dwelling, Guesthouse			2
Convent, Rectory, Monastery	P	P	
Dwelling, Assisted Living Facility		P	2,19
Dwelling, HUD-Code Manufactured Home			
Dwelling, Industrialized Housing		P	
Dwelling, Mobile Home			
Dwelling, Multifamily		P	
Dwelling, Single Family Attached		P	
Dwelling, Single Family Detached		P	
Dwelling, Two Family		P	
Group Home for the Disabled or Disadvantaged		P	2
Manufactured Housing Park or Subdivision			2
PUBLIC, CIVIC, AND UTILITY USES			
Airport, Public/Private			2
Animal Pound, Shelter			
Assembly Hall	S	S	2
Athletic Field and Play Field			7,22
Cemetery, Mausoleum, Crematorium			2
Community Center		P	
Electrical Generating Station			7
Electrical Transmission Line	P	P	

	Existing Zoning: Office Professional	Proposed Zoning: Neighborhood Mixed-Use	Supplemental Conditions
Electrical Substation	P	P	20
Garage, Public			
Gas Regulator Station	P	P	
Golf Course, Public			2
Government Administration Facility	P	P	
Library	P	P	2
Lodge, Fraternal, Sorority & Clubs	S	S	2
Museum		P	
Park	P	P	
Philanthropic and/or Charitable Use		P	
Public Maintenance Building, Storage Yard		S	
Public Safety Facility, Police & Fire	P	P	
Public Utility	P	P	
Religious Institution	P	P	22
Telephone Exchange, Switching or Relay	P	P	
EDUCATIONAL USES			
School, Business College	S	S	2,22
School, College or University	S	S	2,22
School, Commercial Instruction	S	S	2,22
School, Commercial Trade	S	S	2,22
School, Home			
School, Home Day			2
School, Institution, Rehabilitation & Training Center	S	S	2
School, Nursery	P	P	2
School, Primary or Secondary	S	S	22
School, Vocational	S		2
AMUSEMENT AND ENTERTAINMENT USES			
Amusement Center, Indoor		P	
Amusement Center, Outdoor			1,7
Athletic Field & Play Field, Commercial		S	1,7,22
Auditorium			
Camp Ground & Related Facilities			2
Country Club		S	2

	Existing Zoning: Office Professional	Proposed Zoning: Neighborhood Mixed-Use	Supplemental Conditions
Golf Course, Driving Range			1,7
Golf Course, Miniature		S	2
Golf Course, Private		S	2
Go Cart Track and Other Vehicular Track or Facility			1,5,7
Gymnasium	P	S	1
Movie Theater, Cineplex			2,7,22
Private Club	S	S	2
Recreational Ranch or Farm			
Rodeo Ground/Fair Ground			1,7,22
Skating Rink, Indoor		S	
Stable, Commercial			1,5
Stable, Private			2
Swimming Pool, Commercial		S	2
Shooting Range, Indoor			2,5
Shooting Range, Outdoor			1,5
Water Park, Commercial			1,7,22
MEDICAL USES			
Clinic			27
Hospital	S		2, 22
Laboratory, Medical and/or Dental	S		2
Laboratory, Research	S		2
Laboratory, Support			
Medical, Dental & Optical Retail Sales	P	P	
Medical, Dental Office	P	P	
Nursing Home			2
Optician Shop	S	P	2
Veterinary Hospital with Outside Pens			1, 5, 8, 9
Veterinary Hospital without Outside Pens	S	S	2
Veterinarian Office, Small Animal Practice	P	P	2
Veterinarian Office, Large Animal Practice			1, 5
AUTOMOTIVE USES			
Auto Auction			1, 7, 11, 13
Auto Car Wash			2, 7

	Existing Zoning: Office Professional	Proposed Zoning: Neighborhood Mixed-Use	Supplemental Conditions
Auto Impound Lot/Wrecker Business			2, 7, 13
Auto Paint & Body Shop			11, 12, 13
Auto Parts & Accessory Sales			2
Auto Rental (Car & Truck)			2, 13
Auto Repair Garage			1, 11, 12, 13
Auto Sales, New & Used			2, 7, 12, 13
Auto Service Station			2, 7, 11, 12, 13
Auto Service Station, Light Maintenance			
Bus, Train, & Taxi Station or Terminal		S	2, 13
Farm Machinery & Implement Sales & Service			2, 12, 13
Heliport			2
Motor Freight Terminal			2, 7
Motorcycle Sales			2, 12, 13
Park and Ride Lots	S	S	2, 7
Parking Lot, Commercial (Auto)			7
Parking Lot, Commercial (Truck)			7
Parking lot, off premises	S	S	7
Recreational vehicle Rental			2, 7, 13
Recreational vehicle storage (commercial)			7, 11
PROFESSIONAL USES			
Accessory Banking	P	P	
Bank, Savings and Loan Association, Financial Institution	P	P	
Office, Business	P	P	
Office, Professional	P	P	
Office, Real Estate Development Tract or Field Office	P	P	
Bank, Savings and Loan Association, Financial Institution	P	P	
COMMERCIAL, RETAIL AND SERVICE USES			
Ambulance Service	S		2
Animal Grooming			2
Antique Shop		P	2

	Existing Zoning: Office Professional	Proposed Zoning: Neighborhood Mixed-Use	Supplemental Conditions
Apparel Alteration and Repair or Tailor Shop		P	
Appliance Repair, Household		S	
Art Gallery	S	P	2
Arts, Crafts, and Hobby Shop		P	
Auction House, Indoor			1
Bakery, Retail Confectionery	P	P	
Bakery, Wholesale Candy		S	2
Barber Shop, Beauty Salon, other Personal Shop	P	P	
Bingo Hall			1, 23
Brewery			1
Building Material Sales			1, 3, 7, 13, 22
Cabinet &/or Upholstery Shop			2, 3
Catering Service		P	
Contractor, no Outside Storage Permitted			
Contractor, Outside Storage Permitted			1, 3, 7, 13
Contractor Storage or Equipment Yard			1, 3, 7, 13
Convenience Store, with or without Fuel Sales		S	7
Copy Shop	S	S	2
Cosmetic Tattoo Establishment	P	S	
Cottage Industry		P	
Day Care Center, Adult	S	S	2
Day Care Center, Child	S	S	2, 10
Day Care, in the Home			10
Department Store		S	2
Extended-Stay Hotel/Motel			2, 7
Exterminating Service			2
Factory Outlet, Retail or Wholesale Store			3, 7, 13, 22
Farmers Market, Outdoor		S	2, 7,
Flea Market			2, 5, 7, 22

	Existing Zoning: Office Professional	Proposed Zoning: Neighborhood Mixed-Use	Supplemental Conditions
Funeral Home, Mortuary			1, 22
Furniture, Fixture & Appliance Store			2
Furniture Repair			2
Gift Shop including Florist		P	
Greenhouse or Plant Nursery		P	7
Grocery Store		P	
Hardware Store		P	
Health Club, Recreation Facility	S	P	2
Hobby Studio, Private		P	
Home Improvement Store		S	2, 13
Hookah/Smoke Lounge			
Hotel, Motel			2, 7
Kennel			1, 8, 9
Kiosk	S	P	2
Landscape Service			2
Laundry, Dry Cleaning Full Service			
Laundry, Dry Cleaning Pickup & Receiving Station			2
Laundry, Self Service			2
Liquor Store, Packaging Sales			22
Lithography or Print Shop			
Locksmith Shop		P	
Machinery Sales or Repair			2
Manufactured or Industrialized Home Sales or Rental			2, 3, 7, 13
Massage Therapy Establishment			
Meat Market (includes Seafood)		P	
Mobile Food Unit Park		S	28
Music Store		P	
Non-depository financial institutions			1
Office Machine Sales & Service			
Office Supply Store		P	
Pawn Shop			
Pet Shop		P	
Pharmacy	S	P	2

	Existing Zoning: Office Professional	Proposed Zoning: Neighborhood Mixed-Use	Supplemental Conditions
Photographic Equipment Sales & Service		P	
Photographic Service		P	
Private Card Club			2
Physical Training and Athletic Facility			
Radio, Television Studio		P	
Recycling Collection Center			2, 3, 13
Rental Store		P	13
Rental Yard, Commercial & Heavy Equipment			1, 3, 7, 13, 22
Repair, Small Engine			
Restaurant, limited		P	
Restaurant, with alcohol sales		P	2, 7, 22, 26
Restaurant, without alcohol sales		P	2, 7, 22, 26
Restaurant, Drive-in / Drive-thru		S	7, 22, 26
Restaurant, Refreshment Stand (Temporary or Seasonal)		P	7
Sexually Oriented Business	See ordinance No.95-1 (as amended)		
Shoe Repair		P	
Snow Cone Stand Seasonal		P	1, 25
Sign Shop, Painted or Silk-screened			
Special Event Venue		S	1
Stone Monument Sales			2, 3, 7
Studio, Dance	S	S	
Tanning Studio	S	P	2
Tattoo Parlor/Body Piercing Studio			
Tavern, Bars & Night Clubs			2, 7, 22
Taxidermist Studio			
Taxidermist Shop			1
Tobacco Shop	S	S	2
Video / Game Rental		P	
Watch &/or Jewelry Sales & Repair		P	
Winery			1
MANUFACTURING AND INDUSTRIAL USES			
Assembly Plant			7, 22

	Existing Zoning: Office Professional	Proposed Zoning: Neighborhood Mixed-Use	Supplemental Conditions
Bottling Works			7, 22
Building Materials Manufacturing			7, 22
Dairy Processing			7, 22
Electronics Manufacturing			7, 22
Laundry, Dry Cleaning & Dyeing Plant including Diaper Service			7
Line Compressor Station	S	S	1, 15, 24
Machine Shop			
Manufacturing Facility (Light)			7, 22
Meat Product Processing			2, 7, 22
Metal Recycling Facility			
Mini-warehouse			2, 7, 18
Natural Resources Mining			
Oil and Gas Wells	P	S	15
Pharmaceutical Plant			7, 22
Plastic Products Manufacturing			7, 22
Salvage Yard			7
Stockyard			2, 7, 22
Storage and Warehousing Establishment			2, 7, 13
Storage Yard			7
Telecommunications, Wireless Facility			14
Textile Manufacturing			7, 22
Warehousing, Freight Office and or Storage			7, 13, 22
Welding or Machine Shop			7
ACCESSORY USES			
Accessory building	P	S	16
Cargo Container			
Carport, Residential			21

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Name: Phyllis and Gary Modgling

Address: 840 Stafford Station Drive (*Outside of 200 FT. Radius*)

Phone Number: 817-480-0301

() In Favor

(X) Opposed

Reasons and/or Comments:

My wife and I want to **oppose the zoning change** where additional apartments could be built on the property. We have plenty of apartments now that are not fully rented and are still being built. Our property value has decreased due to the electrical power relay station that was built (it could have been built across Blue Mound and affected fewer properties). The apartments on Blue Mound and Bailey Boswell have also hurt our property value. Other options for zoning change might be good, but not this one if apartments in the plans.

Also, our schools are struggling to keep up with the constant growth of students. More apartments will continue to flood the schools.

I also understand that the church may want to recover some financial burden that could help them by selling the property. I understand that, too.

One person mentioned that Mayor Flippo likes apartments. He has property by the railroad tracks that he can build apartments; and yes, that is close enough to hurt my property value also.

Please register us as opposed. (*E-mail received on 02/05/24 at 05:56 p.m.*)

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Name: Kathy and Richie Serrano

Address: 913 Santa Fe Drive (*Outside of 200 FT. Radius*)

Phone Number: _____

() In Favor

(X) Opposed

Reasons and/or Comments:

Would like to go on record to oppose the rezoning of the plot of land behind 1101 Blue Mound Road. It's bad enough to have that electric monstrosity without inviting more apartment dwellers in one of the cities oldest subdivisions. (*E-mail received on 02/05/24 at 12:49 p.m.*)

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Name: Gadalia Estremera

Address: 1100 Highland Station Drive Saginaw, TX 76131

Phone Number: 561-601-5310

() In Favor

(X) Opposed

Reasons and/or Comments:

I'm a resident of Saginaw Texas Highland Station and I was just made aware of the potential rezoning for apartments on Grand Central Dr. I'm writing in to have documented my opposition to this. As a resident of Highland Station for over 10 years, this will completely kill the peace and safety that this area has provided my family and neighbors. We have already seen a major increase in car break in and speeding in our residential streets, with nothing being done. This will increase traffic to an already congested residential area. Also, it's borderline unethical to keep this information from all the residents in the Highland Station area as we will all be affect regardless on how whom ever is making this decision considered just a few blocks away unaffected! Kids will not be able to play safely! (E-mail received on 02/06/24 at 07:38 p.m.)

**** The following document is a draft of the minutes and the not the official approved minutes ****

Minutes for the Planning & Zoning Commission

333 West McLeroy Boulevard, Saginaw, Texas 76179

February 13, 2024, 6:03 PM - February 13, 2024, 7:46 PM

Present at the Meeting:

Member, Place No. 1, David Kraus
Chairman, Place No. 2, William Barngrover
Alternate Member, Alt. No. 2, Malinda Julien
City Attorney, Bessie Bronstein
Planning Manager, Susy Victor-Trevino
Planning Technician, Maria Hernandez

Absent from the Meeting:

Member, Place No. 3, Phillip Allen
Member, Place No. 4, Lainey Wood
Vice-Chairman, Place No. 5, Jason LaBruyere
Alternate Member, Alt. No. 1, Benjamin Guttery

Visitors at the Meeting:

Jerry B. Robbins
Melissa Robbins
Jon Julien
Christine Greenlee
Shane Greenlee
Kurt M. Hicks
Kim Getlmeia
Grace Gatica
Sarah Gordon
Destiny Gordon

1. Call to Order

1A. Roll Call to Establish Quorum

Chairman Barngrover called roll. The quorum will consist of Chairman Barngrover, Member Kraus, and Alternate Member Julien.

1B. Audience Participation

Chairman Barngrover explained the protocol for audience participation.

1C. Approval of Minutes

The minutes of a regular meeting on December 12, 2023, were presented for approval.

David Kraus made a motion to Approve that was seconded by Malinda Julien with a result of 3-0-0-0. passing

2. Public Hearings

2A. PUBLIC HEARING-- Consideration and Action Regarding a Request for a Change in Zoning from Office Professional (OP) to Neighborhood Mixed-Use (NMU) on the approximate 9.9 acres out of the Walker, Josiah Survey, Abstract 1602 Tract 3A1F & A1798 TRS 1E1 & 1E2 more commonly known as 1051 Grand Central Parkway (Per TAD).-

6:05 PM

Public Hearing was opened at 6:05 PM and closed at 7:07 PM

Susy Victor-Trevino, Planning Manager, briefed the Commission and the audience on the background of the item through a PowerPoint presentation. She went over the frequently asked questions that the community has had, such as; the property location, notice requirements, the land classifications, and the reasoning behind the zoning request.

She explained that the rezoning was a product of the implementation phase of the Comprehensive Plan's future land use plan. This item was city-initiated and not driven by any potential development. She stated that rezoning can be utilized as a proactive tool that cities use to plan for the future.

The Planning Manager also shared the State of Texas's legal requirements for mail-out notices within 200 feet of the subject property and posting a legal class field to announce the public hearing. She explained and showed the audience how residents can sign up for digital notifications through the city website to become notified of all future public hearings via text or e-mail.

Audience participation consisted of the following individuals:

- Grace Gatica
- Shawn Greenlee
- Sheena Hensley
- Kurt M. Hicks
- Jerry B. Robbins

The Chairman also read aloud the reply forms for the following individuals:

- Gadalia Estremera
- William Hodges
- Cassie Johnson
- Phyllis and Gardy Modgling
- Kathy and Richie Serrano
- Kurt M. Hicks and Judy Sutherland

City Attorney, Bessie Bronstein, explained that the audience and staff could only discuss the property in question when analyzing the rezoning per the Open Meetings Act. All of the audience members and reply-form senders were opposed to the rezoning due to the possibility of a multi-family development on the vacant tract. They shared their concerns regarding crime, traffic, and property values. Various audience members had questions for staff regarding the intent of the rezoning, the owner's stance, noticing, and lack of communication. Planning Manager, Victor-Trevino and City Attorney, Bessie Bronstein, responded to all of their questions and concerns and explained the overall hearing and voting process.

A motion was made by Alternate Member Julien to table the item with no second. Motion failed. David Kraus made a motion to Deny that was seconded by Malinda Julien with a result of 3-0-0-0. passing

3. Business

3A. WORKSHOP-- Planning and Zoning Commission Training- 7:40 PM

City Attorney, Bessie Bronstein, briefly introduced the training to the Commission and explained that she believed it would be best to wait until all members were present to proceed with the formal training. The Planning and Zoning Commission agreed and the item was tabled to the next meeting.

4. Staff Report

4A. January 2024 Staff Report- 7:44 PM

Planning Manager, Susy Victor-Trevino reviewed current projects under construction in the City.

5. Executive Session

6. Adjournment

6A. Adjournment

Malinda Julien made a motion to Approve that was seconded by David Kraus with a result of 3-0-0-0. passing

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Name: Kurt M. Hicks and Judy Sutherland

Address: 1109 Wabash Court Saginaw, TX 76131

Phone Number: [REDACTED]

() In Favor

(X) Opposed

Reasons and/or Comments

I have resided at 1109 Wabash Ct Saginaw, TX 76131 for 22 years. I would like to voice my opposition to the Zoning change for the property located at 1051 Grand Central Parkway Saginaw TX, 76131. I am opposed to the zoning change! I feel it would have a negative effect on aesthetic value as well as a financial value loss to the tax paying homeowners in the surrounding neighborhoods as well as other negative perceived issues! Thank you. (KH)

I am opposed to rezoning the lot at FM 156 and Grand Central Parkway. Its bad enough we have that horrible looking power station there now but to rezone for possible apartments would hurt the neighborhood. On FM 156 could be businesses then maybe a small park or exercise area. There is already a huge complex of apartments near, by the schools. Please let us be a nice single-family homes. Thank you. (JS)

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Also, our schools are struggling to keep up with the constant growth of students. More apartments will continue to flood the schools.

I also understand that the church may want to recover some financial burden that could help them by selling the property. I understand that, too.

One person mentioned that Mayor Flippo likes apartments. He has property by the railroad tracks that he can build apartments; and yes, that is close enough to hurt my property value also.

Please register us as opposed. (*E-mail received on 02/05/24 at 05:56 p.m.*)

REPLY FORM

In order to be on record, this form may be filled out and mailed to the Planning Manager, at City of Saginaw, Texas, P. O. Drawer 79070, Saginaw, Texas 76179. If you have questions concerning this request, please call the Planning Manager, Susy Victor-Trevino, at 817-230-0440.

The Planning & Zoning Commission Meeting on 02/13/23 at 6:00 p.m. and the City Council Meeting on 02/20/24 at 6:00 p.m. is in regards to a request from the City of Saginaw to change the zoning from Office Professional (OP) to Neighborhood Mixed-Use (NMU) on the approximate 9.9 acres out of the Walker, Josiah Survey, Abstract 1602 Tract 3A1F & A1798 TRS 1E1 & 1E2 more commonly known as 1051 Grand Central Parkway Saginaw, Texas, 76131 (Per TAD).

Name: Cassie Johnson

Address: 1208 Topeka Dr

Phone Number: [REDACTED]

() In Favor

(☒) Opposed

Reasons and/or Comments

My family is opposed to the rezoning. We
do not want the potential for apartments to
be added in this area. Traffic is already an issue
for our neighborhood.

REPLY FORM

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Name: William Halger

Address: 1204 Topeka Dr

Phone Number: [REDACTED]

() In Favor

☒ Opposed

Reasons and/or Comments

I don't want any apartments



CITY OF SAGINAW
PLANNING AND ZONING COMMISSION
AUDIENCE PARTICIPATION FORM

In an effort to maintain order, the following policy has been adopted for anyone wishing to speak during an item listed on the agenda. **PLEASE NOTE: PRESENTATIONS/COMMENTS ARE LIMITED TO 3 MINUTES PER PERSON.**

1. Complete the information at the bottom of this form and give the form to the Public Works Director. The form will be given to the Chairman and he will call on you during the item.
2. When the Chairman calls you to speak, you will need to speak from the podium. Before you begin your remarks, state your name and address for the official record.

Date: 2/13/24

Item Number: 2A Do you wish to speak FOR or AGAINST the item? against

Subject: Rezoning - 1051 Grand Central Pkwy

Name: Shane Greenlee GREENLEE

Address: 1052 Grand Central Pkwy

Telephone: [REDACTED] E-Mail: _____



CITY OF SAGINAW
PLANNING AND ZONING COMMISSION
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Date: 2-13-2024

Item Number: 2A Do you wish to speak *FOR* or *AGAINST* the item? AGAINST

Subject: REZONING 1051 GRAND CENTRAL

Name: JERRY B Robbins

Address: 1261 TOPEKA DR

Telephone: [REDACTED]

E-Mail: [REDACTED]



CITY OF SAGINAW
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Date: 2/13/24

Item Number: _____ Do you wish to speak *FOR* or *AGAINST* the item? AGAINST

Subject: NO TO APARTMENTS & Rezoning

Name: Grace Gattica

Address: 1116 Grand Central Pkwy

Telephone: [REDACTED] E-Mail: [REDACTED]



CITY OF SAGINAW
PLANNING AND ZONING COMMISSION
AUDIENCE PARTICIPATION FORM

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1. Complete the information at the bottom of this form and give the form to the Public Works Director. The form will be given to the Chairman and he will call on you during the item.
2. When the Chairman calls you to speak, you will need to speak from the podium. Before you begin your remarks, state your name and address for the official record.

Date: 2/13/24
Item Number: 602 Do you wish to speak FOR or AGAINST the item? Against
Subject: zoning change
Name: Kurt M. Harris
Address: 1109 W. 43rd St
Telephone: Saginaw TX 48105 E-Mail: [REDACTED]



CITY OF SAGINAW
PLANNING AND ZONING COMMISSION
AUDIENCE PARTICIPATION FORM

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1. Complete the information at the bottom of this form and give the form to the Public Works Director. The form will be given to the Chairman and he will call on you during the item.
2. When the Chairman calls you to speak, you will need to speak from the podium. Before you begin your remarks, state your name and address for the official record.

Date: Feb 13, 2024

Item Number: 2A Do you wish to speak *FOR* or *AGAINST* the item? Against

Subject: Rezoning at Grand Central

Name: Sheena Henstey

Address: 1136 Union Drive

Telephone: [REDACTED]

E-Mail: [REDACTED]



City of Saginaw

City Council Memorandum

Prepared By: Janice England

Consideration and Action regarding Authorization of an Amendment to CobbFendley's Contract for Utility Coordination on the Industrial Blvd. Project--Randy Newsom, Director of Public Works

Meeting	Agenda Group	
Tuesday, February 20, 2024, 6:00 PM	Business	Item: 5A
Reference File		
Community Goals		

BACKGROUND/DISCUSSION:

See attached Project Summary from Kimley-Horn and Associates, and Memo from CobbFendley.

FINANCIAL IMPACT:

The total financial impact will be \$20,706 and will be funded from the 2020 CO.

RECOMMENDATION:

It is recommended that the contract amendment with CobbFendley be approved in the amount of \$20,706.

Attachments

FM 156 Project UpdateforCouncil_CFComments.pdf

CobbFendley Memo 1-24-2024.pdf

CobbFendley-Attachment A, Task Order No. 01 Amendment No. 03.pdf

FM 156 and Industrial Project Summary

Background:

FM 156 and Industrial received federal funding and is being managed primarily by TxDOT. The project will be bid out and construction will be overseen from TxDOT similar to FM 156.

The project is being funded primarily through federal funds (COVID Relief through COG) and the Fuel City. The City of Saginaw, Fort Worth and Blue Mound make up 20% combined of the total. The project is estimated at \$3.7 M total with the City of Saginaw contributing less than 10% (\$300,000).

Utility Clearance:

Per the AFA (Advanced Funding Agreement) executed with TxDOT, the City of Saginaw is responsible for Subsurface Utility Engineering, Utility Clearance and Right-of-Way. CobbFendley has provided these services for the City for this project. The highest level of effort has been Utility Clearance and Coordination Efforts.

The major tasks that were performed by CobbFendley were coordinating with 9 franchise utility owners for obtaining clearance:

1. BKV
2. AT&T
3. Windstream
4. Oncor
5. Atmos
6. MCI/Verizon
7. Zayo
8. Level 3/Lumen
9. Spectrum

Of the 9 – 6 companies required extensive coordination and relocation plans to be reviewed. AT&T, Oncor, Atmos, MCI/Verizon, Level 3/Lumen and Spectrum all required design plans and relocations.

The other 3 required coordination meetings, review of existing facilities, confirmation that facilities are not in conflict, and collection of utility clearance letter.

Status Update:

As of Mid-February, we have received Utility Clearance from 4 companies. 4 companies are under construction with an expected clearance date of May 2024.

The project is expected to be final design complete by August 2024 to move forward with construction this fall.

Amendment 3 Need:

The primary reasons for the additional funds were due to extra design submittal coordination with the design consultant GEI and coordinating updated designs with the utility companies listed above.

Fuel City hired GEI Consultants for the design plans. Due to the number of parties involved there were inefficiencies as well as extra coordination. The plans had several changes during the development process due to the various cities being involved and TxDOT comments. CobbFendley was tasked with coordinating with GEI to review their plans against the utility companies as well as provide updated designs to the utility owners and perform additional reviews in order to coordinate the project smoothly.

Memo

To: City of Saginaw – Randy Newsom
From: CobbFendley – Lauren Allan
Cc: FM156-Industrial-UC
Date: January 24, 2024
Re: Supplemental Request

Subject:

Consideration and Action regarding Amendment No. 3 to Task Order No. 1 with Cobb, Fendley & Associates, Inc. (CF) to provide Utility Adjustment Coordination Services for the FM156 at Industrial Intersection Project (CSJ # 0718-02-076)

BACKGROUND/DISCUSSION:

Fuel City Saginaw, LLC has led an effort to secure authorization for a Texas Department of Transportation (TXDOT) project to improve the intersection of FM156 (Blue Mound Road) and Industrial Avenue. The project was funded through the North Central Texas Council of Governments COVID-19 Infrastructure Project. The City of Saginaw is taking the lead as the Local Sponsor.

On September 20, 2022, the City Council authorized contract (Task Order no. 1) for Utility Coordination with CF in the amount of \$41,402. The contract provided for general utility coordination including identification of the utility companies and having facilities in the project corridor, transmittal of plans, communication with utility companies and meetings regarding conflicts identified. The contract is on an hourly not to exceed basis.

On February 21, 2023, the City Council authorized Amendment Number 1 to Task Order 1 with CF to provide additional funds to comply with Texas Department of Transportation requirements for relocation within state and city rights-of-way. The amendment is necessary to comply with the State's requests for additional information and management of the utility clearance process and the effort to accomplish that.

On June 6, 2023, the City Council authorized Amendment Number 2 to Task Order 1 with CF to a transfer of funds from Utility Engineer task to our Utility Coordination task that was granted in Amendment 1. No additional funds were requested from the City. The amendment is necessary for the unforeseen delays with dependent entities managing the utility clearance process within the project corridor.

On January 6, 2024, CF is writing to provide the City with an update and to formally request additional funds for our Utility Coordination (UC) task in efforts to complete all the utility relocation that were under proposed roadway improvement conflicts. As CF progresses, CF has encountered unforeseen challenges and unanticipated delays due to various factors beyond our control.

As CF collaborated alongside three municipalities, TxDOT, Fuel City, and the project designer, CF has encountered and had to mitigate all entities' requirements and guidelines to comply with all rules and regulations. These challenges have required a higher level of effort and have put our allocated funds for the UC task at risk of being exhausted before project completion.

Currently, the project is in the ending stages and is pending five utility companies to finalize their relocation construction. CF anticipates the remaining utility companies to be completed with construction by May 2024 and thereafter, CF can turn the project over to the City of Saginaw and TxDOT. CF wants to assure the City that the request for additional funds will be sufficient to complete the remaining UC efforts and will not compromise the quality or success of the project.

Attachments:

Amendment No. 3 to Task Order 1

ATTACHMENT A

TASK ORDER NO. 01 AMENDMENT NO. 03

Pursuant and subject to the above captioned MSA dated between City of Saginaw, Texas (CLIENT) and Cobb, Fendley & Associates, Inc. (CONSULTANT). CLIENT hereby authorizes CONSULTANT to perform the work described below upon the terms set forth and including the additional authorized fee detailed below:

CLIENT PROVIDED INFORMATION:

Work Site: FM 156 @ E Industrial Blvd/Cantrell Sansom Rd

Work to Be Performed: Utility Adjustment Coordination Services, Utility Engineering Services

Drawings, plans, specifications (are) (are not) attached: Are not

Date and Time to Commence: Upon Notice to Proceed

Date and Time to Complete: Dependent on City of Saginaw and TxDOT schedule.

Equipment, vehicles, tools, materials, supplies to be furnished or obtained through third parties by CLIENT (if any): None

Invoice Mailing Instructions: _____

Other Requirements or Variance from MSA (if any): _____

CONSULTANT PROVIDED INFORMATION:

Compensation:

- Utility Coordination Efforts: \$119,150.00
- Utility Engineering Efforts: \$8,696.00
- **Total: \$127,846.00**
 - Original Task Order 01 Total: \$41,402.00
 - Task Order 01 Amendment 1 Total: \$65,738.00
 - Task Order 01 Amendment 2 Total: \$0.00
 - **Task Order 01 Amendment 3 Total: \$20,706.00**

Billing Terms: Hourly, according to Exhibit "B"

Scope of Work: See Exhibit "C"

ACCEPTANCE:

The foregoing TASK ORDER AMENDMENT is accepted on the terms set forth as indicated by the signatures below.

CONSULTANT:

COBB, FENDLEY & ASSOCIATES, INC.

By: _____

Printed Name: _____

Title: _____

Date: _____

CLIENT:

CITY OF SAGINAW, TEXAS

By: _____

Printed Name: _____

Title: _____

Date: _____

EXHIBIT "B"

DESCRIPTION OF WORK TASK				Senior Engineer I or Project Manager II	Engineer III or Project Manager I	Engineer II	Engineer I	Graduate Engineer	Senior Technician III	Senior Technician II	Senior Technician I	Total Labor Hours	Total Labor Cost per Task
Contract to be performed as Hourly, Not to Exceed				\$238.00	\$184.00	\$163.00	\$135.00	\$113.00	\$179.00	\$156.00	\$135.00		
Utility Adjustment Coordination													
Utility Adjustment Coordination													
	1	Utility Coordination											
		A.	Coordinate activities with the City/Developer and related parties on proposed improvements and ROW		6	14	60		20	60		160	\$24,426.00
		B.	Coordinate with local and other utility committees (county, city, etc.)- If Necessary		4		30			30	20	84	\$12,166.00
		C.	Provide utility contact list				4				8	12	\$1,620.00
		D.	Provide illustration of project footprint				4			6	10	20	\$2,826.00
		E.	Provide and obtain initial project notification letters (NOPC, NORA, and Clearance Letter) *per TxDOT request				13				13	26	\$3,510.00
		F.	Coordination and correspondence for conflict resolutions with Client, Design Team & TxDOT (Assume 10 meetings) *previously discussed and approved		6	2	22		12	24	12	78	\$11,912.00
	2	Coordination with Utility companies											
		A.	Establish contact with utility owners (Assume 10 Utility Owners- Only Franchise Utilities)				10				10	20	\$2,700.00
		B.	Meetings										
			Schedule and attend all meetings with utility owners, prepare meeting documents (Assume 20 meetings- Only Franchise Utilities)		8		20				32	60	\$8,492.00
			Attend initial meetings and an on-site field meet with UO (on-site meetings held on if needed basis)	4			8				8	20	\$3,112.00
			Periodic meetings with the City/Developer on design and relocations; documentation of such meetings		6	8	40			40	20	114	\$16,748.00
		C.	Utility Relocation Permit Review - estimated 10 Permits - 3 reviews/each permit - Franchise Utilities Only		2	10	48		12	48	68	188	\$27,294.00
		D.	Create and maintain Utility Clearance Schedule (assume 12 monthly iterations to match the 12 montly meetings with Developer and TxDOT, per TxDOT's request)		6		12				12	30	\$4,344.00
Utility Engineering													
Utility Engineering													
	1	Engineering Activities											
		A.	Utility Layout (including all existing utilities which are to remain in place or be abandoned, and all adjusted utilities) - Optional NTP by the City is required										
		B.	Prepare and maintain utility conflict matrix (Submittals at 90% Roadway Design Milestones)		2	6	16		6	16		46	\$7,076.00
		C.	Prepare and maintain utility conflict exhibits (Submittals 1-KMZ File & 1-Conflict Exhibit Pkg Roadway Design Milestones) -Optional NTP by the City is required										
		D.	Review of proposed Utility Adjustments - Optional NTP by the City is required										
		E.	Proposed Utility Layouts (1 Iteration of Roadway Design Milestone -Optional NTP by the City is required										
		F.	Prepare Utility Certifications (per TxDOT's request)				4				8	12	\$1,620.00
			Prepare Special Provisions Report (Utility Management Plan) - Intentionally omitted										
Total				4	40	40	291	0	50	224	221	870	
Subtotal Labor Costs Utility Adjustment Coordination				952.00	7,360.00	6,520.00	39,285.00	0.00	8,950.00	34,944.00	29,835.00		\$127,846.00

EXHIBIT "C"

SERVICES TO BE PROVIDED BY THE ENGINEER

The Engineer shall perform engineering services consisting of Utility Adjustment Coordination as described below.

FUNCTION CODE 130 - UTILITY COORDINATION

A. Utility Adjustment Coordination

Utility Adjustment Coordination shall include utility coordination meetings with individual utility companies, communication, and coordination with utilities. This contract of work is to be completed on an hourly, not to exceed limit.

1. Utility Coordination

The Utility Coordinator shall perform utility coordination and liaison activities with involved utility owners, their consultants, and the City of Saginaw ("City") to achieve timely project notifications, and formal coordination meetings.

- A. The Utility Coordinator shall coordinate all activities with the City, or their designee, to facilitate the orderly progress and timely completion of the City design phase. The Utility Coordinator shall be responsible for the following:
 - i. Orientation. The Utility Coordinator shall prepare and present, in collaboration with City staff, instruction and orientation sessions as required by the State. The instruction shall introduce the SUE Plans, the proposed utility layout, processes, demonstrate the technology and develop plans with utilities to clear the project area.
 - ii. External Communications. The Utility Coordinator shall coordinate all activities with the City and its consultants or other contractors or representatives, as authorized by the City. The Utility Coordinator shall provide the City copies of diaries, correspondence, and other documentation of work-related communications between the Utility Coordinator, utility owners and other outside entities when requested by the City.
- B. The Utility Coordinator shall coordinate with the local franchise utility committees including but not limited to Utility Owner management parties, City utility representatives, political or special interest parties to present a footprint and other documentation of the City's projects with represented utility companies and owners as required or requested by the City. The Utility Coordinator shall also coordinate with any other utility committees which may include county, city, or other officials, if needed or requested by the City.
- C. The Utility Coordinator shall provide the City and all affected utility companies and owners a Utility Contact List for the project with all information such as: (a) Owner's Name; (b) Contact Person; (c) Telephone Numbers; (d) Physical addresses; (e) E-mail addresses.

- D. The Utility Coordinator shall advise utility companies and owners of the general characteristics of the project and provide an illustration of the project footprint for mark-up of the utility facility locations that occupy the project area.
- E. The Utility Coordinator shall provide initial project notification letters to all affected utility companies, owners, and other concerned parties, if needed or requested by the City. The Utility coordinator will be responsible to provide and obtain the following:
 - i. The Utility Coordinator shall prepare and provide the Notice of Proposed Construction (NOPC). If requested by the City, the Utility Coordinator shall send the NOPC to the Utility Companies 14 to 30 days prior to the initial project meeting. The Utility Coordinator shall send NOPC form to stakeholders in the project limits to give notice of the upcoming construction project.
 - ii. The Utility Coordinator shall prepare and provide the Notice of Required Accommodation (NORA) forms if the utility is found to conflict with the project. The Utility Coordinator shall ensure all appropriate documentation is sent with these forms.
 - iii. The Utility Coordinator shall prepare and provide the Utility Clearance Letters of the anticipated dates by which utility facilities that conflict with the project limits will be adjusted.
- F. As required, to facilitate utility identification and resolution, the Utility Coordinator shall:
 - i. Schedule all utility coordination meetings and ensure compatibility with the schedule of the City.
 - ii. Set agenda for all coordination meetings as directed by the City.
 - iii. Establish and promote the desired agenda and methodologies for utility construction within the project limits. Typical strategies included Accommodate, Mitigate, and Avoid. The agenda and methodologies may allow the construction of utilities as a part of the highway contract.

2. Coordination with Utility Companies

As required, to facilitate utility conflict identification and resolution, the Utility Coordinator shall:

- A. Establish contact with all existing franchise utilities within and adjacent to the project limits and set up utility coordination meetings to discuss concepts and options for construction. Contact with municipalities to be handled by other parties.
- B. Schedule all utility coordination meetings and ensure compatibility with the schedule of the City.
 - i. The Utility Coordinator shall schedule, prepare meeting documents, and attend meeting with affected franchise utility owners on progress, status and facilitation of relocation process. The Utility Coordinator will provide meeting minutes for all attendees. Meetings with municipalities will be handled by other parties.

- ii. Initial Project Meeting. The Utility Coordinator shall attend an initial meeting and an on- site inspection (when appropriate or at the request of the City) to ensure familiarity with existing conditions, project requirements and prepare a written report of the meeting.
 - iii. The Utility Coordinator shall coordinate periodic utility design and relocation progress meetings with the City, design consultant, and the State for coordination purposes. Such meetings must commence as early as possible in the design process and continue until completion of the project. The Utility Coordinator must provide and produce meeting minutes of all meetings with said City, design consultant, and State within seven business days. The frequency of these meetings must be appropriate to the matters under discussion.
 - iv.
- C. Utility Relocation Design Review. Work with franchise utilities to retrieve, process, and to review the utility relocation design packages intended to be submitted into the TxDOT permitting system (UIR/ RULIS) and to ensure that the proposed franchise utilities: (1) follow the Texas Utility Accommodation Rules (UAR), (2) resolve identified conflicts, and (3) do not create additional conflicts with the proposed project.
- i. Assume one design package per franchise utility owner that will go through initial review and iterations up to 3 times.
 - ii. Assume all SUE and existing files in CAD format are shared with CF by the City and/or developer.
 - iii. Assume that the Utility Engineering party supplies CF with the CAD file of proposed utility alignments for relocations.
 - iv. Assume that all municipal permits will be reviewed by the appropriate permitting agency
- D. The Utility Coordinator shall prepare and maintain a project utility relocation schedule indicating and depicting order of tasks, critical dates, milestones, deliverables, and City review requirements. The Utility Coordinator shall review the schedule monthly and provide updates regarding its progress on the schedule to the City.

Utility Engineering

Utility Engineering includes the identification of utility conflicts, coordination, compliance with the UAR and/ or with City ordinance, and resolution of utility conflicts. The Utility Engineer shall coordinate all activities with the City and State, or the City's/State' s designee, to facilitate the orderly progress and timely completion of the City's design phase.

1. Coordination of Engineering Activities

- ~~A. Utility Layout: The Engineer shall maintain a utility layout in the latest version of MicroStation or AutoCAD used by the State. The Engineer shall ensure this layout includes all existing utilities which are to remain in place or be abandoned, and all adjusted utilities. The Engineer shall utilize this layout to monitor the necessity and~~

evaluate alternatives. The Utility Engineer shall utilize the layout of existing utilities as prepared, if available, and make a determination of the following: Optional Services NTP by the City is required.

- i. Facilities in conflict with the proposed project that are to be relocated.
- ii. Facilities to be abandoned in place.
- iii. Facilities to remain in service and in place as a result roadway design adjustments and meeting current UAR and/ or City ordinance.
- iv. The Utility Engineer shall be responsible for determining if there are additional facilities, not shown in the Subsurface Utility Engineering (SUE) documents, which require relocation.
- v. The Engineer shall coordinate this information with the City immediately upon discovery.

B. The Utility Engineer must provide the City/State and all affected utility companies with a Utility Conflict Matrix (UCM) and Utility Conflict Layout. The Engineer is responsible for updating and maintain the UCM and Utility Conflict Layout throughout the project for one Milestone.

C. Utility Adjustments: For this project, all Non- Reimbursable Utility Adjustments shall be submitted into the Utility Installation Review (UIR) system by the utility company for the project. The Utility Engineer shall assist the utility company with adjustment plans preparation. The utility company should submit adjustment plans to the Utility Engineer for review. The Utility Engineer shall review permit requests including plans to ensure compliance with the UAR and ensure the Non- Reimbursable Utility Adjustments shall not conflict with highway construction. The Utility Engineer shall request the utility company submit the Non- Reimbursable Utility Adjustments including permit requests with adjustment plans into the UIR, for review. The Utility Engineer shall forward the State approved permit to the utility company. Optional Services NTP by the City is required.

D. Proposed Layout: The Engineer shall prepare the Proposed Utility Layout in the latest version of Microstation or AutoCAD used by the City/State that can be overlaid on the base file withy drainage. The Engineer shall: Optional Services NTP by the City is required.

- i. Ensure that conflicts have been resolved.
- ii. Ensure all stakeholders have concurred with the various alignments.
- iii. Establish the sequence of construction for all utility relocation work whether it is included as a part of the Road Construction or not.
- iv. Determine which utilities will be as part of the contract.
- v. Determine which facilities will be relocated prior to construction.

E. Utility Certification and Special Provisions: The Utility Engineer shall submit upon request from the State, a Utility Certification or a Special Provisions report. The Utility

Certification or Special Provisions report will certify that all utilities are clear for highway construction. However, if the utility adjustments are not complete prior to highway project letting, a Special Provision shall be required outlining all outstanding utility conflicts and their effects on highway construction. Furthermore, a Utility Clearance schedule, signed by the utility owner shall be provided with the certification as noted above. The formats for the Certification and the Clearance schedule will be provided by the State. Optional Services NTP by the City is required.

EXCLUSIONS

1. Utility Agreements For Utility Adjustments

- A. All AFA agreements will be coordinated by others. The Utility Coordinator also assumes that no Standard Utility Agreements for reimbursable interests will be required for this project.
- B. The Utility Coordinator assumes no Joint Use Agreements required for this project.

2. Utility Engineering

- A. The Utility Engineer assumes no Special Provisions report (Utility Management Plan) will be required for this project.

3. Utility Coordination of Municipal facilities

- A. Coordination of municipal related relocation and efforts to be handled by other.

DELIVERABLES

The UC deliverables for the project will consist of:

- A. Contact List of all affected utility companies and owners
- B. Meeting Minutes and Agendas from meetings held with utility companies and the City
- C. Weekly progress report that includes utility updates and statuses delivered to the City or their representative;
- D. Access to live project tracking reports including permit and agreement tracking through CF online data host, Smartsheets;
- E. ~~Utility Conflict Matrix & Utility Conflict Exhibits;~~
 - i. Including the inventory of utilities within the project scope, detailing:
 - 1. the ownership, utility type and size (if available);
 - 2. location within the project site;
 - 3. their conflict status;
 - 4. any recommendations to the client's designers for potential conflict avoidance or mitigation opportunities; and
 - 5. preliminary clearance schedule provided by Utility Owners.
- F. ~~Proposed Utility Alignment Plan file (in . DGN or .DWG and . PDF format) depicting the proposed alignments for utilities that require relocation and any proposed abandonments or removals of existing utilities;~~
- G. Prepare Utility Certifications upon final submittal and all utilities are clear of the ROW

SCHEDULE OF WORK

It is understood that the UC schedule is heavily dependent upon several factors, including, but not limited to: the availability of project stakeholders (utility owners, their consultants, and the City), possession of ROW and properties, and construction schedules. It is anticipated that the UC work will be performed over the next 4-6 months after work commences. The Utility Coordination efforts will conclude once the utility companies have completed construction and cleared the project area. The City will provide Notice to Proceed (NTP) in writing prior to commencement of UC related work.

GENERAL TASK DESCRIPTION

	ORIGINAL CONTRACT (9.20.22)	AMENDMENT 1 (2.21.2023)	AMENDMENT 2 (6.6.2023)	AMENDMENT 3 (TBD)
SCOPE IN CONTRACT	<ul style="list-style-type: none"> Utility Coordination <ul style="list-style-type: none"> Initial Project Meeting External Communications Coordination with Franchise Utilities Contact List Utility Relocation Design Review (Franchise Only) 	<ul style="list-style-type: none"> Utility Coordination <ul style="list-style-type: none"> Initial Project Meeting External Communications Coordination with Franchise Utilities Contact List Utility Relocation Design Review (Franchise Only) Progress Reports Utility Conflict Matrix Utility Conflict Exhibits Utility Layouts Proposed Utility Alignment 	<ul style="list-style-type: none"> Utility Coordination <ul style="list-style-type: none"> Initial Project Meeting External Communications Coordination with Franchise Utilities Contact List Utility Relocation Design Review (Franchise Only) Progress Reports Utility Conflict Matrix 	<ul style="list-style-type: none"> Utility Coordination <ul style="list-style-type: none"> Initial Project Meeting External Communications Coordination with Franchise Utilities Contact List Utility Relocation Design Review (Franchise Only) Progress Reports Utility Conflict Matrix
ADDITIONAL LEVEL OF EFFORT	<ul style="list-style-type: none"> Progress Reports Multiple Civil Plan Submittals <ul style="list-style-type: none"> Follow up with GEI Review Revised Plan Set Review Affected Permit (Utilities) Update Affected Files/CAD Files Distribute Revised Documents Manage Incomplete/Partial Civil Update Review & Distribute Missing Documentation <ul style="list-style-type: none"> Utility Conflict Matrix Conflict Exhibits Prop Alignments Additional Meetings/ Municipality Request <ul style="list-style-type: none"> TxDOT/City of Saginaw - Roles, Responsibilities, Schedule, Compliance Municipality request Prepare and provide additional requested reports ROW/Easement Coordination 	<ul style="list-style-type: none"> Multiple Civil Plan Submittals <ul style="list-style-type: none"> Follow up with GEI Review Revised Plan Set Review Affected Permit (Utilities) Update Affected Files/CAD Files Distribute Revised Documents Manage Incomplete/Partial Civil Update Review & Distribute Additional Meetings/ Municipality Request <ul style="list-style-type: none"> TxDOT/City of Saginaw - Roles, Responsibilities, Schedule, Compliance Municipality request Prepare and provide additional requested reports ROW/Easement Coordination 	<ul style="list-style-type: none"> Multiple Civil Plan Submittals <ul style="list-style-type: none"> Follow up with GEI Review Revised Plan Set Review Affected Permit (Utilities) Update Affected Files/CAD Files Distribute Revised Documents Manage Incomplete/Partial Civil Update Review & Distribute Additional Meetings/ Municipality Request <ul style="list-style-type: none"> TxDOT/City of Saginaw - Roles, Responsibilities, Schedule, Compliance Municipality request TxDOT request for new permit install reviews Prepare and provide additional requested reports ROW/Easement Coordination 	



FM156
CSJ:0718-02-076
General Hour Task Description

12/8/2023

TASK DESCRIPTIONS					
		Original Contract (9.20.22)	Amendment 1 (2.21.2023)	Amendment 2 (6.6.2023)	Amendment 3 (TBD)
1	Contract Budget	\$41,402.00	\$107,140.00	\$107,140.00	\$127,846
2	Contract Hours	296	728	728	870
		Hours for Add'l LOE	Hours for Add'l LOE	Hours for Add'l LOE	Hours for Add'l LOE
3	Progress Reports	31	0	0	0
4	Multiple Civil Plan Submittals	46.75	12.75	36.75	0
	Follow ups with GEI				
	Review Revised Plan Set				
	Review Affected Permit (Utilities)				
	Update Affected Files/CAD Files				
	Distribute Revised Documents				
	Manage Incomplete/Partial Civil Update				
	Review & Distribute				
5	Missing Documentation	36.5	0	0	0
	Utility Conflict Matrix				
	Conflict Exhibits				
	Prop Alignments				
6	Additional Meetings/ Municipality Request	46.5	23	24.25	0
	TxDOT/City of Saginaw - Roles, Responsibilities, Schedule, Compliance				
	Municipality request				
	TxDOT request for new permit install reviews				
	Prepare and provide additional requested reports				
7	ROW/Easement Coordination	8	17.25	2.25	0
8	Total Hours	168.75	53	63.25	0



City of Saginaw

City Council Memorandum

Prepared By: Janice England

Consideration and Action regarding the Purchase and Installation of a Professionally Drawn Mural at 1029 N. Saginaw Blvd--Keith Rinehart, Director of Community & Economic Development

Meeting	Agenda Group	
Tuesday, February 20, 2024, 6:00 PM	Business	Item: 5B
Reference File		
Community Goals		

BACKGROUND/DISCUSSION:

Economic Development Staff and the Keep Saginaw Beautiful Committee have been working on a joint project. Staff has been in discussions with the property owner and real estate staff of the North Town Center for about two (2) years about their property. North Town Center, on the north end of Bus 287 at roughly 1029 N. Saginaw Blvd., currently houses Eagle Point Restaurant, Atheneum Cider, Any Time Fitness, and many others and has changed ownership a little over a year ago. The new owners know it needs some help and attention. We've discussed the redevelopment or improvement of their center. We've also discussed not one but two murals potentially drawn by a local artist as well as a total facelift of the center...new clothes, so to speak. It is an older center and has needed some attention for quite some time. The enhanced look gives the Center as well as Saginaw a better image. It can and will also improve their property values.

Staff has been in talks with a local artist who paints murals on a regular basis for developments, businesses and municipalities. We presenting to you to have a mural painted on the open space of the east wall of the North Town Center (Anytime Fitness exterior wall). We received information from the artist and presented this idea at the September Keep Saginaw Beautiful Meeting. They were impressed and really loved the idea giving staff approval to proceed with the idea at their November 2023 meeting. Staff has been in discussions with the property owner as they are reviewing the artwork.

FINANCIAL IMPACT:

The financial impact will be \$12,900. Residents, via their monthly water bill, will fund this project from the Keep Saginaw Beautiful voluntary \$1.00 donation.

RECOMMENDATION:

N/A

Attachments

022024 Baseline Mural.pdf



COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT

333 W. McLeroy Blvd., Saginaw, Texas 76179

Council Agenda Background

To: Gabe Reaume, City Manager

From: Keith C. Rinehart, Director of Community & Economic Development

Date: City Council Meeting – February 20, 2024

ITEM:

Consideration and Action regarding the Purchase and Installation of a Professionally Drawn Mural at 1029 N. Saginaw Blvd

PRESENTER:

Keith C. Rinehart, Director of Community & Economic Development

DISCUSSION:

Economic Development Staff and the Keep Saginaw Beautiful Committee have been working on a joint project. Staff has been in discussions with the property owner and real estate staff of the North Town Center for about two (2) years about their property. North Town Center, on the north end of Bus 287 at roughly 1029 N. Saginaw Blvd., currently houses Eagle Point Restaurant, Atheneum Cider, Any Time Fitness, and many others and has changed ownership a little over a year ago. The new owners know it needs some help and attention. We've discussed the redevelopment or improvement of their center. We've also discussed not one but two murals potentially drawn by a local artist as well as a total facelift of the center...new clothes, so to speak. It is an older center and has needed some attention for quite some time. The enhanced look gives the Center as well as Saginaw a better image. It can and will also improve their property values.

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November 2023 meeting. Staff has been in discussions with the property owner as they are reviewing the artwork.

FINANCIAL IMPACT:

The financial impact will be \$12,900. Residents, via their monthly water bill, will fund this project from the Keep Saginaw Beautiful voluntary \$1.00 donation.

RECOMMENDATION

N/A

ATTACHMENTS:

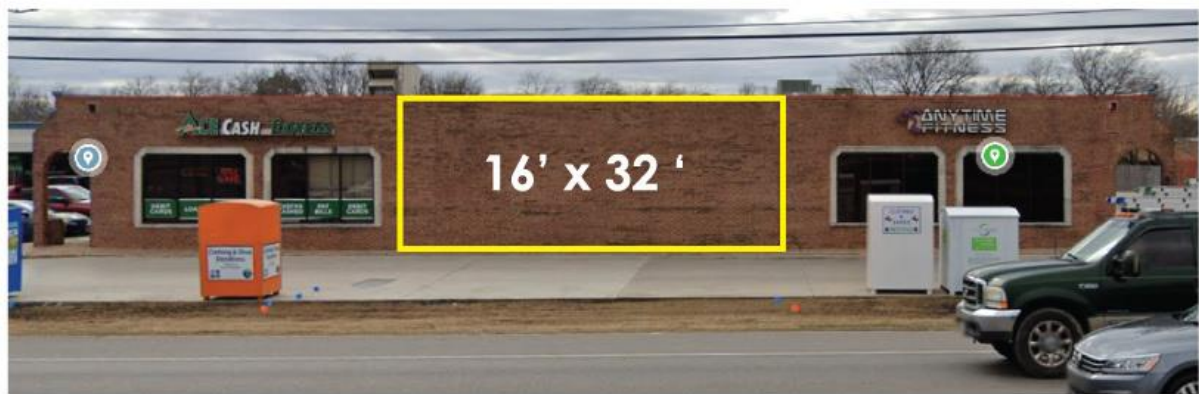
- Quote for Install – Available Upon Request
- Mural Image

If you have any questions, please contact me at 817-230-0331.

Thank you,

A handwritten signature in black ink, appearing to read "Keith C. Rinehart".

Keith C. Rinehart, Director of Community & Economic Development





City of Saginaw

City Council Memorandum

Prepared By: Lee Howell

Consideration and Action Regarding the Purchase of Furniture for the New Library/Senior Center--Lee Howell, Asst. City Manager

Meeting	Agenda Group
Tuesday, February 20, 2024, 6:00 PM	Business Item: 5C
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

Working with PGAL and Library Consultant 720 Design, staff has given considerable time and attention to examining and determining the best furniture, fixtures, and equipment to fill the new 40K Sq Ft Library and Senior Center facility. Staff went through a series of show room visits with extensive testing of literally hundreds of items, ranging from chairs, tables, desks, adult lounge, and children's furniture, in an effort to find quality items that will be serviceable, safe, and last through daily wear for years. Approximately fifty pieces were delivered to the John Ed Keeter Library where additional staff and citizen end-users were able to see, feel, and test-sit many of the items and give input on comfort, durability and style preferences.

Our consultants then negotiated the best possible packages and prices. All items will be purchased through state cooperative purchase agreements from three well respected vendors. Purchasing early this year will save over \$100,000 by avoiding annual price increases. Detailed quotes are attached.

Vendor: Tangram	BuyBoard Contract# R-1042	Amount: 86,507.96
Vendor: Tangram	Contract Number: 2019.001899	Amount: 16,647.01
Vendor: My Unique Office	BuyBoard Contract# 667-22	Amount: 62,477.00
Vendor: Library Interiors of Texas, LLC.	Choice Partners Contract No. 23-02MF-14	Amount: 1,073,309.38

FINANCIAL IMPACT:

The total of the four purchasing agreements is \$1,238,941.35.
Funds for this purchase will come from 2022 Bond funds.

RECOMMENDATION:

Staff recommends approval.

Attachments

QT-8540-Library_Tangram.pdf
QT-6780-Senior Living_Tangram.pdf
QT-2839-LibraryAndSC_LibraryInteriorsOfTexas.pdf
QT-1341-Library_CulturalSurroundings.pdf



9200 SORENSEN AVENUE
SANTA FE SPRINGS, CA 90670
TEL: 562.365.5000
FAX: 562.777.9742
WWW.TANGRAMINTERIORS.COM

Quotation 8540

Quote Date 02/14/24

mm/dd/yy

Project 6780

Customer 99

Terms CASH BEFORE ORDER

Account Representative Tammy Miller

NEWPORT BEACH 949.955.6700 | BAKERSFIELD 661.397.5300 | FRESNO 559.275.4111 | DALLAS 214.902.7200

Quote To

Tangram Dallas
2112 COMMERCE ST
DALLAS TX 75201

Ship To

Saginaw Library
333 W MCLEROY BLVD
SAGINAW TX 76179-1452

Sales Location TANGRAM DALLAS

Thank you for the opportunity to provide this quote.

This quote is valid for 30 days only.

Steelcase Omnia GPO - 2019.001899
Kimball OMNIA GPO - R191811

Please sign and return with PO# to expedite order placement.

All product is made to order. No changes or cancellations after order placement. No returns.

As you review your quotation, please be advised that the commercial interiors industry is experiencing disruptive supply chain issues challenges re:labor availability, and commodity shortages (ex. lumber, steel, resins, microchips, and adhesives).

This could extend the lead times or delivery or your order.

We are proactively bringing this to your attention to keep you informed and to help you make business decisions to adjust your orders or projects as needed.

Client is responsible for proper care and cleaning of products. Please consult your Tangram representative for further information on appropriate cleaning procedures. Products whose materiality or appearance is affected by improper use of cleaning agents will not be covered by manufacturer warranty.

For questions concerning this quote, please contact:

Contact: Tammy Miller
Sales Executive
tmiller@tangraminteriors.com
+1 (562) 365-5000

Description	Quantity	Unit Price	Extended Price
1 CO300G - Bindu; Chair, Mid back BASESELT: 4144 BLACK GLOSS UPHOLS: 5999 MISC FABRIC MOMENTUM TEXTILES, INC. Purchaser: VENDOR	2	1,051.00	2,102.00

Accepted by _____ Title _____ Date _____



9200 SORENSEN AVENUE
SANTA FE SPRINGS, CA 90670
TEL: 562.365.5000
FAX: 562.777.9742
WWW.TANGRAMINTERIORS.COM

Quotation 8540

Page 2 / 2 (cont'd)

NEWPORT BEACH 949.955.6700 | BAKERSFIELD 661.397.5300 | FRESNO 559.275.4111 | DALLAS 214.902.7200

Description		Quantity	Unit Price	Extended Price				
1	Pattern: KIT Color: EBONY -09215490 Direction: HORIZONTAL FAB BACK: *OPT:ACRYLIC LATEX BACKING NOBACKER: FABRIC BACKER NOT REQUIRED STEELCASE Tag For CH-04 <table><tr><th>Qty</th><th>Description</th></tr><tr><td>2</td><td>204 DIRECTOR (1)</td></tr></table>	Qty	Description	2	204 DIRECTOR (1)			
Qty	Description							
2	204 DIRECTOR (1)							
2	YARD(S) - MOMENTUM TEXTILES, INC. Purchaser: VENDOR Pattern: KIT Color: EBONY -09215490 Direction: HORIZONTAL STCCOM	5	63.00	315.00				
3	N83GH4W - IDARA,HIGHBACK,4 LEG,WOOD UPHOLSTERY GRADE: CFSG: CF STINSON GRADE G LUN_53: LUNARIA HYSSOP FINISH: NM: NATURAL KIMBALLOFF Tag For CH54-G <table><tr><th>Qty</th><th>Description</th></tr><tr><td>6</td><td>215 QUIET ROOM (1)</td></tr></table>	Qty	Description	6	215 QUIET ROOM (1)	6	1,921.05	11,526.30
Qty	Description							
6	215 QUIET ROOM (1)							
5	TANGRAM TO RECEIVE, DELIVER AND INSTALL DURING NORMAL BUSINESS HOURS WITH FREE AND CLEAR ACCESS. ELEVATOR IF NEEDED, NO STAIR CARRY. (FEE)	1	1,435.00	1,435.00				
Quotation Totals								
Sub Total				15,378.30				
SAGINAW, CITY OF				307.56				
TEXAS, STATE OF				961.15				
Grand Total				16,647.01				

End of Quotation

Accepted by _____ Title _____ Date _____



9200 SORENSEN AVENUE
SANTA FE SPRINGS, CA 90670
TEL: 562.365.5000
FAX: 562.777.9742
WWW.TANGRAMINTERIORS.COM

Quotation 6780

Quote Date 02/14/24

mm/dd/yy

Customer Order BUDGETARY

Project 6780

Customer 99

Terms CASH BEFORE ORDER

Account Representative Tammy Miller

NEWPORT BEACH 949.955.6700 | BAKERSFIELD 661.397.5300 | FRESNO 559.275.4111 | DALLAS 214.902.7200

Quote To

SAGINAW SENIOR LIVING
333 W MCLEROY BLVD
SAGINAW TX 76179-1452

Ship To

SAGINAW SENIOR LIVING
333 W MCLEROY BLVD
SAGINAW TX 76179-1452

Sales Location TANGRAM DALLAS

Thank you for the opportunity to provide this quote.

This quote is valid for 30 days only.

STEELCASE OMNIA CONTRACT NUMBER: 2019.001899

OPEN MARKET:
LINE 6 - WEST ELM

Please sign and return with PO# to expedite order placement.

All product is made to order. No changes or cancellations after order placement. No returns.

As you review your quotation, please be advised that the commercial interiors industry is experiencing disruptive supply chain issues challenges re:labor availability, and commodity shortages (ex. lumber, steel, resins, microchips, and adhesives).

This could extend the lead times or delivery or your order.

We are proactively bringing this to your attention to keep you informed and to help you make business decisions to adjust your orders or projects as needed.

Client is responsible for proper care and cleaning of products. Please consult your Tangram representative for further information on appropriate cleaning procedures. Products whose materiality or appearance is affected by improper use of cleaning agents will not be covered by manufacturer warranty.

For questions concerning this quote, please contact:

Contact: Tammy Miller
Sales Executive
tmiller@tangraminteriors.com
+1 (562) 365-5000

Description	Quantity	Unit Price	Extended Price
1 CO300G - Bindu; Chair, Mid back BASESELT: 9207 POLISHED TRIVALENT CHROME UPHOLS: 5999 MISC FABRIC	16	1,162.50	18,600.00

Accepted by _____ Title _____ Date _____



9200 SORENSEN AVENUE
SANTA FE SPRINGS, CA 90670
TEL: 562.365.5000
FAX: 562.777.9742
WWW.TANGRAMINTERIORS.COM

Quotation 6780

Page 2 / 5 (cont'd)

NEWPORT BEACH 949.955.6700 | BAKERSFIELD 661.397.5300 | FRESNO 559.275.4111 | DALLAS 214.902.7200

Description		Quantity	Unit Price	Extended Price				
1	CF STINSON, INC. Purchaser: VENDOR Pattern: RUNWAY -RUN Color: PARIS -60 Direction: HORIZONTAL FAB BACK: *OPT:ACRYLIC LATEX BACKING NOBACKER: FABRIC BACKER NOT REQUIRED STEELCASE Tag For CH-01A <table><tr><th>Qty</th><th>Description</th></tr><tr><td>16</td><td>174 COMMUNITY LIVING ROOM</td></tr></table>	Qty	Description	16	174 COMMUNITY LIVING ROOM			
Qty	Description							
16	174 COMMUNITY LIVING ROOM							
2	YARD(S) - CF STINSON, INC. Purchaser: VENDOR Pattern: RUNWAY -RUN Color: PARIS -60 Direction: HORIZONTAL STCCOM	40	44.00	1,760.00				
3	CO300G - Bindu; Chair, Mid back BASESELT: 4144 BLACK GLOSS UPHOLS: 5999 MISC FABRIC MOMENTUM TEXTILES, INC. Purchaser: VENDOR Pattern: KIT Color: AQUA -09215578 Direction: HORIZONTAL FAB BACK: *OPT:ACRYLIC LATEX BACKING NOBACKER: FABRIC BACKER NOT REQUIRED STEELCASE Tag For CH-01B <table><tr><th>Qty</th><th>Description</th></tr><tr><td>2</td><td>155 OFFICE</td></tr></table>	Qty	Description	2	155 OFFICE	2	1,051.00	2,102.00
Qty	Description							
2	155 OFFICE							
4	YARD(S) - MOMENTUM TEXTILES, INC. Purchaser: VENDOR Pattern: KIT Color: AQUA -09215578 Direction: HORIZONTAL STCCOM	5	63.00	315.00				
5	WESKNT4LWA - Kent Guest Chair 4 Leg with Arms Color Scheme: Non Contrasting Back: High Back Back Finish: Customers Own Material 5999 - MISC FABRIC MOMENTUM TEXTILES, INC.	6	870.46	5,222.76				

Accepted by _____ Title _____ Date _____



9200 SORENSEN AVENUE
SANTA FE SPRINGS, CA 90670
TEL: 562.365.5000
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Quotation 6780

Page 3 / 5 (cont'd)

NEWPORT BEACH 949.955.6700 | BAKERSFIELD 661.397.5300 | FRESNO 559.275.4111 | DALLAS 214.902.7200

Description		Quantity	Unit Price	Extended Price				
5	<div>Purchaser: VENDOR Pattern: KIT Color: AQUA -09215578 Direction: VERTICAL</div> <div>Seat Finish: Customers Own Material 5999 - MISC FABRIC</div> <div>MOMENTUM TEXTILES, INC. Purchaser: VENDOR Pattern: KIT Color: AQUA -09215578 Direction: VERTICAL</div> <div>Base Finish: Textured Paint 7241 - ARCTIC WHITE</div> <div>STEELCASE</div> <div>Tag For<div>OPEN MARKET CH-03</div><table><tr><th>Qty</th><th>Description</th></tr><tr><td>6</td><td>154 STAFF MTG RM</td></tr></table></div>	Qty	Description	6	154 STAFF MTG RM			
Qty	Description							
6	154 STAFF MTG RM							
6	<div>YARD(S) - MOMENTUM TEXTILES, INC. Purchaser: VENDOR Pattern: KIT Color: AQUA -09215578 Direction: VERTICAL</div> <div>STCCOM</div>	15	63.00	945.00				
7	<div>221 - Bob; Chair-Lounge, Adjustable headrest, Swivel base</div> <div>UPHOLS: 5999 MISC FABRIC</div> <div>CF STINSON, INC. Purchaser: VENDOR Pattern: FLANDERS -FLA Color: TIKI -59 Direction: HORIZONTAL</div> <div>FAB BACK: *OPT:ACRYLIC LATEX BACKING</div> <div>NOBACKER: FABRIC BACKER NOT REQUIRED</div> <div>BASE: *OPT:BASE SELECTION</div> <div>RETURN: RETURN SWIVEL</div> <div>BASESELT: BASE SELECTIONS</div> <div>MATTE PA: *BASESELT:MATTE POLISHED ALUM</div> <div>8040: ALUMINUM MATTE POLISHED</div> <div>STEELCASE</div> <div>Tag For<div>CH-04</div><table><tr><th>Qty</th><th>Description</th></tr><tr><td>12</td><td>C102 CIRC.</td></tr></table></div>	Qty	Description	12	C102 CIRC.	12	2,169.00	26,028.00
Qty	Description							
12	C102 CIRC.							
8	<div>YARD(S) - CF STINSON, INC. Purchaser: VENDOR Pattern: FLANDERS -FLA</div>	38	43.00	1,634.00				

Accepted by _____ Title _____ Date _____



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Quotation 6780

Page 4 / 5 (cont'd)

NEWPORT BEACH 949.955.6700 | BAKERSFIELD 661.397.5300 | FRESNO 559.275.4111 | DALLAS 214.902.7200

Description		Quantity	Unit Price	Extended Price								
8	Color: TIKI -59 Direction: HORIZONTAL STCCOM											
9	490412CP - Move; Chair, Plastic seat / back, Arms, Casters FRAME: 0835 BLACK SEAT: 6249 PLATINUM SOLID SHELL: 6249 PLATINUM SOLID STEELCASE Tag For CH-06A <table><tr><th>Qty</th><th>Description</th></tr><tr><td>12</td><td>165 ARTS AND CRAFTS</td></tr><tr><td>8</td><td>166 ACTIVITY ROOM B</td></tr><tr><td>8</td><td>169 ACTIVITY ROOM A</td></tr></table>	Qty	Description	12	165 ARTS AND CRAFTS	8	166 ACTIVITY ROOM B	8	169 ACTIVITY ROOM A	28	234.60	6,568.80
Qty	Description											
12	165 ARTS AND CRAFTS											
8	166 ACTIVITY ROOM B											
8	169 ACTIVITY ROOM A											
10	490410CP - Move; Chair, Plastic seat / back, No arms, Casters FRAME: 0835 BLACK SEAT: 6249 PLATINUM SOLID SHELL: 6249 PLATINUM SOLID STEELCASE Tag For CH-06B <table><tr><th>Qty</th><th>Description</th></tr><tr><td>12</td><td>165 ARTS AND CRAFTS</td></tr><tr><td>8</td><td>166 ACTIVITY ROOM B</td></tr><tr><td>8</td><td>169 ACTIVITY ROOM A</td></tr></table>	Qty	Description	12	165 ARTS AND CRAFTS	8	166 ACTIVITY ROOM B	8	169 ACTIVITY ROOM A	28	194.58	5,448.24
Qty	Description											
12	165 ARTS AND CRAFTS											
8	166 ACTIVITY ROOM B											
8	169 ACTIVITY ROOM A											
11	COSFZWTSQ - Montara650; Table-Work Height, 28 1/2H Width: 36.00000 Depth: 36.00000 Base Finish: Smooth Paint 4141 - PLATINUM MATTE Top Finish: Woodgrain HPL 2535 - VIRGINIA WALNUT (HPL) Edge Finish: Plastic - PG1 6242 - VIRGINIA WALNUT Devices: No Device STEELCASE Tag For TA-01 174 COMMUNITY LIVING ROOM	4	874.50	3,498.00								
12	TANGRAM TO RECEIVE, DELIVER AND INSTALL DURING NORMAL BUSINESS HOURS, FREE AND CLEAR ACCESS WITH ELEVATOR I NO STAIR CARRY. (FEE)	1	6,571.00	6,571.00								
Quotation Totals												
Sub Total				78,692.80								

Accepted by _____ Title _____ Date _____



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SANTA FE SPRINGS, CA 90670
TEL: 562.365.5000
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Quotation 6780
Page 5 / 5 (cont'd)

NEWPORT BEACH 949.955.6700 | BAKERSFIELD 661.397.5300 | FRESNO 559.275.4111 | DALLAS 214.902.7200

SAGINAW, CITY OF	1,573.88
TEXAS, STATE OF	4,918.33
Grand Total	85,185.01

End of Quotation

Accepted by _____ Title _____ Date _____



LIBRARY INTERIORS OF TEXAS, LLC
3503 Wild Cherry Dr, Bldg4
Lakeway, TX 78738
P. 888-689-5489 (LITX)
F. 888-690-5489 (LITX)

Library Interiors - TX Project ID: Q2839

Date: 2/12/2024

Issued By: Michael Taylor

Bill-to: City of Saginaw
 333 West McLeroy Blvd
 Saginaw, TX 76179

Ship-to: Saginaw Public Library & Senior Center
 320 W. McLeroy Blvd
 Saginaw, TX 76179

Item	Area	Colors/Finishes	Quantity	Description	Unit Net	Ext Net
Choice Partners Contract No. 23-02MF-14; Furniture, Fixtures Equipment & Related Items.					\$	\$
3Branch						
PB01	139 FICTION	Clear	34	3Branch Magbox - Standard	56.05	1,905.70
PB01	139 FICTION	Clear	2	3Branch Magbox - Newspaper	76.95	153.90
PB01	139 FICTION	Clear	1	3Branch Magbox - Mini	40.85	40.85
Agati						
CHP01-A	218 COLLECTION	Worksurface: Solar Oak Surround: Pallas Simile Galet Seat: Pallas Simile Harbor	4	Agati Study Pod - 52"dia x 49"h	7,375.80	29,503.20
Andreu World						
CH30	216 BALCONY	Aluminum: Dark Blue Woven Seat & Back: Dark Blue	4	Andreu World Costa Outdoor Chair	687.60	2,750.40
CH37	216 BALCONY	Aluminum: Dark Green Woven Seat & Back: Dark Green	4	Andreu World Costa Outdoor Lounge Chair	882.00	3,528.00
TA16	216 BALCONY	RAL9005 Black	2	Andreu World Reverse Occasional Table - 17.75"dia x 17.75"h	322.80	645.60
TA36-A	216 BALCONY	Black	1	Andreu World Dual Outdoor Table - 35.5"dia x 28.75"h	1,030.20	1,030.20



LIBRARY INTERIORS OF TEXAS, LLC
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 333 West McLeroy Blvd
 Saginaw, TX 76179

Ship-to: Saginaw Public Library & Senior Center
 320 W. McLeroy Blvd
 Saginaw, TX 76179

Item	Area	Colors/Finishes	Quantity	Description	Unit Net	Ext Net
Choice Partners Contract No. 23-02MF-14; Furniture, Fixtures Equipment & Related Items.					\$	\$
Arcadia						
CH51-A	127 FAMILY READING 139A FICTION A	Back: Stinson Watercolor Grid Spritzer Seat: Pallas Simile Garden	5	Arcadia Leaf Lounge Chair	1,692.44	8,462.20
CH51-B	127 FAMILY READING	Back: Stinson Watercolor Grid Multi Seat: Pallas Simile Harbor	2	Arcadia Leaf Lounge Chair	1,692.44	3,384.88
CH51-C	127 FAMILY READING	Back: Stinson Watercolor Grid Blood Orange Seat: Pallas déjà vu Flash	2	Arcadia Leaf Lounge Chair	1,692.44	3,384.88
CH51-D	502 TEEN COLLECTION	Back: Stinson Watercolor Grid Multi Seat: Pallas Simile Harbor	2	Arcadia Leaf Lounge Chair	1,692.44	3,384.88
Busch Systems						
TB02	127 FAMILY READING 133 SERVICE DESK 137 MIXED MEDIA 142 YOUTH SERVICES 200 CIRC	Slate	5	Busch Systems Aristata Trash Bin - 15 Gallon	422.75	2,113.75
AC-04	174 COMMUNITY LIVING ROOM 177 MULTI-PURPOSE ROOM 178 MULTI-PURPOSE ROOM	Slate	3	Busch Systems Aristata Trash/Recycling Bin - 30 Gallon	584.25	1,752.75
Byrne						
CS01	121 TEENS 137 MIXED MEDIA 142 YOUTH SERVICES 215 QUIET ROOM 217 COMMUNITY LIVING ROOM 218 COLLECTIONS	Matte Storm	8	Byrne Vesta Portable Charging Station	500.04	4,000.32



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Date: 2/12/2024

Issued By: Michael Taylor

Bill-to: City of Saginaw
 333 West McLeroy Blvd
 Saginaw, TX 76179

Ship-to: Saginaw Public Library & Senior Center
 320 W. McLeroy Blvd
 Saginaw, TX 76179

Item	Area	Colors/Finishes	Quantity	Description	Unit Net	Ext Net
Choice Partners Contract No. 23-02MF-14; Furniture, Fixtures Equipment & Related Items.					\$	\$
Clarus						
MMB01	121 TEENS 143 JUVENILE	Glass: White Frame: Stone	2	Clarus go! Mobile Marker Board with Magnetic Tempered Glass 48 1/4"h x 39 1/2"w	2,031.64	4,063.28
Created Hardwood						
TA60180	209 BOARD ROOM	Top: Maple stained to Heirlook Oak Base: Black	1	Created Hardwood Conference Table - 180"l x 57-60"d	21,072.50	21,072.50
ERG International						
CHB02-A	207 BREAK ROOM	Back: Pallas Jaunt Minuit Seat: Pallas Lumiere Midnight	1	ERG International Napoli Banquette - 72"w x 27 1/2"d x 25"h	5,630.98	5,630.98
TA30-D	207 BREAK ROOM	Top: Wilsonart Monticello Maple Base: Charcoal	1	ERG International Corsa Table - 30"dia x 29"h	638.83	638.83
TA1318	121 TEENS	Top: Wilsonart Retro Dungaree Base: Charcoal	2	ERG International Capri Table - 13"w x 18"d x 26"h	1,799.18	3,598.35
TA1318	215 QUIET ROOM	Top: Monticello Maple Base: Charcoal	3	ERG International Capri Table - 13"w x 18"d x 26"h	929.78	2,789.33
TA3636	207 BREAK ROOM	Top: Wilsonart Monticello Maple Base: Charcoal	1	ERG International Corsa Table - 36"sq x 29"h	741.75	741.75
Estey						
SD1066	137 MIXED MEDIA	Stone	18	Estey Welded Frame Shelving Unit. 66"h x 36"w x 20"d	555.69	10,002.33



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SD1066	138 LARGE PRINT	Stone	6	Estey Welded Frame Shelving Unit. 66"h x 36"w x 20"d	555.69	3,334.11
SD1066	139A FICTION A	Stone	25	Estey Welded Frame Shelving Unit. 66"h x 36"w x 20"d	555.69	13,892.13
SD1066	139B FICTION B	Stone	27	Estey Welded Frame Shelving Unit. 66"h x 36"w x 20"d	555.69	15,003.50
SD1066	502 TEEN COLLECTION	Stone	6	Estey Welded Frame Shelving Unit. 66"h x 36"w x 20"d	555.69	3,334.11
SD1066	218 COLLECTION	Stone	40	Estey Welded Frame Shelving Unit. 66"h x 36"w x 20"d	555.69	22,227.40
SD1066M	134 NEW ARRIVALS	Stone	9	Estey Designer Series Mobile Shelving Unit. 66"h x 36"w x 20"d	872.11	7,848.98
SD1066M	143 JUVENILE	Stone	33	Estey Designer Series Mobile Shelving Unit. 66"h x 36"w x 20"d	872.11	28,779.59
SD1090	113 STAFF WORKROOM	Stone	3	Estey Welded Frame Shelving Unit. 90"h x 36"w x 20"d	733.31	2,199.92
SD1248M	140 TOTS	Stone	30	Estey Designer Series Mobile Shelving Unit. 48"h x 36"w x 24"d	786.60	23,597.99
SD1248M	141 STEAM	Stone	8	Estey Designer Series Mobile Shelving Unit. 48"h x 36"w x 24"d	786.60	6,292.80



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SS1066	502 TEEN COLLECTION	Stone	8	Estey Welded Frame Shelving Unit. 66"h x 36"w x 10"d	344.04	2,752.28
SS1090	103 RETURNS	Stone	3	Estey Welded Frame Shelving Unit. 90"h x 36"w x 10"d	441.15	1,323.44
SS1090	105 WORKSTATIONS	Stone	5	Estey Welded Frame Shelving Unit. 90"h x 36"w x 10"d	441.15	2,205.73
SS1090	106 DELIVERY/RECEIVING	Stone	1	Estey Welded Frame Shelving Unit. 90"h x 36"w x 10"d	441.15	441.15
SS1090	112 GRAPHICS	Stone	1	Estey Welded Frame Shelving Unit. 90"h x 36"w x 10"d	441.15	441.15
SS1090	113 STAFF WORKROOM	Stone	14	Estey Welded Frame Shelving Unit. 90"h x 36"w x 10"d	441.15	6,176.03
SS1090	132 HOLDS	Stone	3	Estey Welded Frame Shelving Unit. 90"h x 36"w x 10"d	441.15	1,323.44
SS1090	215 QUIET ROOM	Stone	10	Estey Welded Frame Shelving Unit. 90"h x 36"w x 10"d	441.15	4,411.45
SS1090	217 COMMUNITY LIVING ROOM	Stone	8	Estey Welded Frame Shelving Unit. 90"h x 36"w x 10"d	441.15	3,529.16
ED1248-M	140 TOTS	Evergreen	5	Estey Steel End Panel. 48"h x 24"w	163.10	815.48



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Flexxform						
CH08-A	127 FAMILY READING	Top: Stinson Water Color Grid Blood Orange Side: Pallas déjà vu Flash	1	Flexxform Footprint Ottoman - 66"l x 24"d x 18"h	2,072.34	2,072.34
CH08-B	127 FAMILY READING	Top: Stinson Water Color Grid Multi Side: Pallas Simile Harbor	1	Flexxform Footprint Ottoman - 66"l x 24"d x 18"h	2,072.34	2,072.34
CH08-C	127 FAMILY READING	Top: Stinson Water Color Grid Spritzer Side: Pallas Simile Garden	1	Flexxform Footprint Ottoman - 66"l x 24"d x 18"h	2,072.34	2,072.34
KI						
CH50-M	121 TEENS	Seat: Carnegie Maxwell Print Shell: Cool Grey	2	KI Sway Swivel Lounge Chair	1,614.72	3,229.44
Leland/Fresh Coast						
CH14	114 FAMILY TECH 143 JUVENILE 139 FICTION B	Legs: Stain to match Harvest Maple Shell: Various as per spec	16	Leland Fresh Coat Quince Chair - 14" seat height	352.06	5,632.96
CH18	141 STEAM 502 TEEN COLLECTION	Legs: Stain to match Harvest Maple Shell: Various as per spec	16	Leland Fresh Coat Quince Chair - 18" seat height	461.68	7,386.88
TA36	114 FAMILY TECH 143 JUVENILE	Top: Wilsonart Harvest Maple Legs: Stain to match Harvest Maple	3	Leland Fresh Coast Quince Table - 36"dia x 22"h	1,201.76	3,605.28
TA42	141 STEAM 502 TEEN COLLECTION	Top: Wilsonart Harvest Maple Legs: Stain to match Harvest Maple	4	Leland Gemma Table - 42"dia x 29"h	2,177.32	8,709.28



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Nardi						
CH32	128 CHILDREN'S PATIO	Pera	4	Nardi Doga Outdoor Chair	117.00	468.00
CH33	128 CHILDREN'S PATIO	Agave	3	Nardi Foldio Rocking Chair	318.50	955.50
Nevins						
AC-01	174 COMMUNITY LIVING ROOM	Metallic Silver	2	Nevins Benningford Square Planter - 24"sq	1,279.80	2,559.60
OFS						
CH03	VARIOUS	Frame: Graphite Seat: Momentum Kit Ebony	8	OFS Genus Guest Chair	321.09	2,568.71
CH05	207 BREAK ROOM	Frame: Graphite Seat: Storm	5	OFS Genus Stack Chair	134.08	670.42
CH20	VARIOUS	Frame: Graphite Seat: Storm	61	OFS Genus Stack Chair with Nylon Glide	145.87	8,898.16
CH20	VARIOUS	Frame: Graphite Seat: Storm	268	OFS Genus Stack Chair	134.08	35,934.50
CH20-A	121 TEENS	Frame: Graphite Seat: Deep Blue	12	OFS Genus Stack Chair	134.08	1,609.01
CH20-B	126 CHILDREN'S ACTIVITY ROOM	Frame: Graphite Seat: Deep Blue	25	OFS Genus Stack Chair	134.08	3,352.10



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CH21	219 LAPTOP BAR	Frame: Chrome Seat: Storm	4	OFS Genus Bar Stool	235.75	943.01
CH26	113 STAFF WORKROOM	Stinson Watercolor Grid Multi	4	OFS Fleet Bar Stool	810.40	3,241.59
CH28-A	121 TEENS	Seat: Arc-Com Majorca Indigo Back: Arc-Com Majorca Cornflower	1	OFS Hex Upholstered Ottoman with Back	1,708.71	1,708.71
CH28-A	121 TEENS	Seat: Arc-Com Majorca Emerald Back: Arc-Com Majorca Green Apple	1	OFS Hex Upholstered Ottoman with Back	1,708.71	1,708.71
CH28-B	121 TEENS	Arc-Com Majorca Nectarine	1	OFS Hex Upholstered Ottoman	970.51	970.51
CH28-C	121 TEENS	Spradling Whisper Neo	2	OFS Hex Freestanding Wall Divider	767.18	1,534.35
CH28-D	121 TEENS	Arc-Com Majorca Flamingo	1	OFS Hex Upholstered Ottoman	970.51	970.51
CH58-D	123 COMFORT	Stinson Watercolor Grid Multi	1	OFS Mention Rocking Chair	1,826.10	1,826.10
CH59-A	143 JUVENILE 106 CIRCULATION	Frame: Blonde Upholstery: Pallas Simile Garden	4	OFS Cubic Lounge Chair	1,666.96	6,667.85
CH59-B	141 STEAM	Frame: Blonde Upholstery: Pallas Simile Harbor	2	OFS Cubic Lounge Chair	1,666.96	3,333.93



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CH59-C	LEVEL 2	Frame: Blonde Back & Surrounds: Stinson Lunaria Bay Leaf Seat: Stinson Flanders Ginger	6	OFS Cubic Lounge Chair	2,439.05	14,634.31
CHCART01	179 STORAGE 150 STORAGE	Black	12	OFS Genus Chair Cart	248.03	2,976.37
TA21	LEVEL 1	Blonde	3	OFS Bistro Occasional Table - 20"dia x 20"h	860.49	2,581.48
CHT01	VARIOUS	Frame: Carbon Back: Pitch Seat: Momentum Kit Ebony	22	OFS Genus Elastomer Back Task Chair	683.19	15,030.17
CHT02	135 TECH COMMONS 136 BUSINESS AREA	Storm	12	OFS Genus Light Task Chair	250.98	3,011.73
CHT03	202 HUDDLE	Mesh: Pitch Seat: Momentum Kit Ebony	4	OFS Genus Mesh Back Task Chair	447.93	1,791.72
CHT04	114 FAMILY TECH	Storm	4	OFS Genus Light Task Chair	250.98	1,003.91
CHT05	209 BOARD ROOM	Mesh: Pitch Arm: Polished Aluminum Seat: Ultrafabrics Brisa Black Onyx	12	OFS Genus Mesh Back Task Chair with Arms	736.23	8,834.81
DK01	204 DIRECTOR	Blonde	1	OFS U Shaped Private Office Desk Configuration as per specifications and drawings	6,867.87	6,867.87
DK02	VARIOUS	Blonde	7	OFS L Shaped Private Office Desk Configuration as per specifications and drawings	6,400.21	44,801.46



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SC01	112 GRAPHICS	Top: Corian Modern White Base: Blonde	1	OFS Staks Storage Unit. 204"l x 24"d x 41"h	10,533.21	10,533.21
TAS42	202 HUDDLE	Top: Blonde Base: Onyx	1	OFS Eleven Collaborative Table. 42"dia x 31"h	1,468.05	1,468.05
TAS2042	106 DELIVERY/RECEIVING	Top: Blonde Base: Graphite	1	OFS Staks Work Table. 42"w x 22"d x 29"h	540.76	540.76
TAS3048-A	106 DELIVERY/RECEIVING	Top: Blonde Base: Graphite	1	OFS Staks Height Adjustable Work Table. 48"w x 30"d x 23-49"h	1,359.01	1,359.01
TAS3048-B	103 RETURNS	Top: Blonde Base: Graphite	1	OFS Staks Work Table. 48"w x 30"d x 29"h	641.93	641.93
TAS3048-C	103 RETURNS	Top: Blonde Base: Graphite	1	OFS Staks Work Table with in surface power. 48"w x 30"d x 29"h	857.55	857.55
TAS42120	113 STAFF WORKROOM	Blonde	1	OFS Kintra Work Table with Mobile Pedestals. 120"l x 42"d x 42"h	6,819.13	6,819.13
WS01	105 WORKSTATIONS 113 STAFF WORKROOM	Blonde	7	OFS Staks L Shaped Workstation as per specifications and drawings	3,148.21	22,037.46
WS02	LEVEL 2	Blonde	1	OFS Staks L Shaped Workstation as per specifications and drawings	8,234.34	8,234.34



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AC-06	175 MULTI-PURPOSE ROOM 176 MULTI-PURPOSE ROOM	Black	6	OFS Genus Chair Cart	248.03	1,488.18
CG-01	154 STAFF MEETING ROOM	Blonde	1	OFS Staks Bookcase - 30"w x 14"d x 54"h	772.58	772.58
PO-01	152 RECEPTION	Blonde Frosty White Onyx	1	OFS Staks Reception Desk as per specifications and drawings	6,343.92	6,343.92
PO-02	155 OFFICE	Blonde Momentum Kit Aqua	1	OFS Staks Private Office as per specifications and drawings	4,941.05	4,941.05
CH-02A	153 WORKSTATIONS 155 OFFICE	Frame: Carbon Back: Pitch Seat: Momentum Kit Ebony	4	OFS Genus Elastomer Back Task Chair	683.19	2,732.76
CH-02B	152 RECEPTION	Frame: Carbon Back: Pitch Seat: Momentum Kit Aqua	2	OFS Genus Elastomer Back Task Chair	683.19	1,366.38
CH-05	174 COMMUNITY LIVING ROOM	Spradling Silvertex Ice Stinson Lunaria Tranquil	2	OFS Heya Lounge Chair	3,451.80	6,903.60
CH-07	144 PRE-FUNCTION	Stinson Flanders Voyage	6	OFS Dess Lounge Chair	1,715.59	10,293.52
CH-08	170 PATIO	Seat: Wheat Frame: Onyx	16	OFS Vienna Outdoor Chair	501.96	8,031.28
CH-20	175 MULTI-PURPOSE ROOM 176 MULTI-PURPOSE ROOM	Frame: Graphite Seat: Storm	120	OFS Genus Stack Chair	134.08	16,090.07



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SO-01	174 COMMUNITY LIVING ROOM	Spradling Silvertex Ice Stinson Lunaria Tranquil	1	OFS Heya Loveseat	4,734.69	4,734.69
TA-03	154 STAFF MEETING ROOM	Blonde	1	OFS Heya Table - 72"l x 36"w x 29"h	2,090.83	2,090.83
TA-04	174 COMMUNITY LIVING ROOM	Blonde	1	OFS Kintra Coffe Table - 42"l x 22"w x 15"h	1,228.37	1,228.37
TA-05	144 PRE-FUNCTION 102 CIRCULATION	Blonde	6	OFS Beck Magazine Table - 36"dia x 17"h	761.28	4,567.70
TA-08	170 PATIO	Top: Deep Mink Base: Onyx	4	OFS Nineteen 20 Outdoor Table - 36"sq x 29"h	1,244.08	4,976.33
WS-01	153 WORKSTATIONS	Blonde Momentum Kit Aqua	1	OFS Staks Workstation as per specifications and drawings	9,681.25	9,681.25
Palmieri						
CF04	139B FICTION B	Top: Wilsonart Harvest Maple Edge: Stain to match Harvest Maple Frame: Charcoal Dividers: Frosted Acrylic	1	Palmieri Fusion 4 Person Computer Workstation. 72"l x 48"d x 25"h	5,935.31	5,935.31
CF06	135 TECH COMMONS	Top: Wilsonart Harvest Maple Edge: Stain to match Harvest Maple Frame: Charcoal Dividers: Frosted Acrylic	2	Palmieri Fusion 6 Person Computer Workstation. 90"l x 48"d x 29"h	7,518.23	15,036.46
TA2448	114 FAMILY TECH	Top: Wilsonart Harvest Maple Edge: Stain to match Harvest Maple Frame: Charcoal	4	Palmieri Fusion Study Table. 48"w x 24"d x 29"h	2,451.40	9,805.58



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TA3048	215 QUIET ROOM	Top: Wilsonart Harvest Maple Edge: Stain to match Harvest Maple Frame: Charcoal	4	Palmieri Fusion Study Table. 48"w x 30"d x 29"h	2,451.40	9,805.58
TA3642	139A FICTION A 217 COMMUNITY LIVING ROOM	Top: Wilsonart Harvest Maple Edge: Stain to match Harvest Maple Frame: Charcoal	5	Palmieri Fusion Study Table. 42"w x 36"d x 29"h	2,451.40	12,256.98
TA4284	VARIOUS	Top: Wilsonart Harvest Maple Edge: Stain to match Harvest Maple Frame: Charcoal	5	Palmieri Fusion Study Table. 84"l x 42"d x 29"h	3,138.52	15,692.62
TA42120	211 STUDY 212 STUDY	Top: Wilsonart Harvest Maple Edge: Stain to match Harvest Maple Frame: Charcoal	2	Palmieri Fusion Study Table. 120"l x 42"d x 29"h	5,495.08	10,990.15
TA-02	165 ARTS & CRAFTS	Top: Wilsonart Harvest Maple Edge: Stain to match Harvest Maple Frame: Charcoal	4	Palmieri Fusion Study Table. 84"l x 36"d x 29"h	2,853.68	11,414.74
TA-06	166 ACTIVITY ROOM B 169 ACTIVITY ROOM A	Top: Wilsonart Harvest Maple Edge: Stain to match Harvest Maple Frame: Charcoal	8	Palmieri Fusion Study Table. 42"sq x 29"h	2,302.05	18,416.36
Rubbermaid						
RB01	VARIOUS	Blue with White Recycling Symbol	5	Rubbermaid Wastebasket. 10 Gallons	19.00	95.00
RB02	106 DELIVERY/RECEIVING	Blue with White Recycling Symbol	1	Rubbermaid Recycling Bin with Lid & Dolly. 32 Gallons	214.99	214.99
TB01	VARIOUS	Black	32	Rubbermaid Wastebasket. 7 Gallons	19.02	608.64



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TB03	106 DELIVERY/RECEIVING	Gray	1	Rubbermaid Waste Bin with Lid & Dolly. 32 Gallons	310.82	310.82
AC-02	152 RECEPTION 153 WORKSTATIONS 155 OFFICE	Blue with White Recycling Symbol	5	Rubbermaid Wastebasket. 10 Gallons	19.00	95.00
AC-03	152 RECEPTION 153 WORKSTATIONS 155 OFFICE	Black	5	Rubbermaid Wastebasket. 7 Gallons	19.02	95.10
AC-05	159 KITCHEN 165 ARTS & CRAFTS	Black	2	Rubbermaid Tall Trash Bin. 32 Gallons	82.32	164.64
Smith System						
BC01	103 RETURNS	Black	12	Smith System Book Truck 21092	322.40	3,868.80
BC02	103 RETURNS	VARIOUS	6	Smith System Book Truck 21096	321.75	1,930.50
BC03	103 RETURNS	VARIOUS	2	Smith System Book Truck 21001	441.35	882.70
Sossego						
CH31	216 BALCONY	Wood: Camaru Cord: Cinza	2	Sossego Gisele Balanco Outdoor Rocking Chair	2,209.80	4,419.60
Southern Aluminum						
TA2460-A	121 TEENS	Top: Graphite Legs: Black	3	Southern Aluminum Roman Folding Table - 60"l x 24"w x 29"h	566.40	1,699.20



LIBRARY INTERIORS OF TEXAS, LLC
3503 Wild Cherry Dr, Bldg4
Lakeway, TX 78738
P. 888-689-5489 (LITX)
F. 888-690-5489 (LITX)

Library Interiors - TX Project ID: Q2839

Date: 2/12/2024

Issued By: Michael Taylor

Bill-to: City of Saginaw
 333 West McLeroy Blvd
 Saginaw, TX 76179

Ship-to: Saginaw Public Library & Senior Center
 320 W. McLeroy Blvd
 Saginaw, TX 76179

Item	Area	Colors/Finishes	Quantity	Description	Unit Net	Ext Net
Choice Partners Contract No. 23-02MF-14; Furniture, Fixtures Equipment & Related Items.					\$	\$
TA3060	120 MAKER SPACE	Top: Graphite Legs: Black	4	Southern Aluminum Roman Folding Table - 60"l x 30"w x 29"h	585.00	2,340.00
TA3060-A	177 MULTI-PURPOSE ROOM 178 MULTI-PURPOSE ROOM	Top: Tucson Legs: Black	40	Southern Aluminum Roman Folding Table - 60"l x 30"w x 29"h	585.00	23,400.00
TACART02	179 STORAGE 150 STORAGE	Black	6	Southern Aluminum Rectangle Table Cart	1,311.00	7,866.00
AC-07	175 MULTI-PURPOSE ROOM 176 MULTI-PURPOSE ROOM 177 MULTI-PURPOSE ROOM 178 MULTI-PURPOSE ROOM	Black	12	Southern Aluminum Round Table Cart	1,374.60	16,495.20
AC-08	175 MULTI-PURPOSE ROOM 176 MULTI-PURPOSE ROOM	Black	4	Southern Aluminum Rectangle Table Cart	1,311.00	5,244.00
TA-07	175 MULTI-PURPOSE ROOM 176 MULTI-PURPOSE ROOM	Top: Tucson Legs: Black	16	Southern Aluminum Roman Folding Table - 60"l x 30"w x 29"h	585.00	9,360.00
TA-60SC	175 MULTI-PURPOSE ROOM 176 MULTI-PURPOSE ROOM 177 MULTI-PURPOSE ROOM 178 MULTI-PURPOSE ROOM	Top: Tucson Legs: Black	27	Southern Aluminum Swirl Round Folding Table.- 60"dia x 29"h	795.60	21,481.20
T2 Design						
CD108	140 TOTS	Wilsonart Chutney	2	T2 Design Canopy Top - Laminate Surface with 3/8" Edge Band. 108"l x 24"w	1,306.93	2,613.86
CD144	140 TOTS	Wilsonart Chutney	8	T2 Design Canopy Top - Laminate Surface with 3/8" Edge Band. 144"l x 24"w	1,657.93	13,263.44



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Choice Partners Contract No. 23-02MF-14; Furniture, Fixtures Equipment & Related Items.					\$	\$
ED1066	139 FICTION 139 FICTION A 218 COLLECTIONS	Clear CSL	4	T2 Design End Panel - Wheat Board. 66"h x 24"w	601.25	2,405.00
ED1066-D	142 YOUTH SERVICES 143 JUVENILE	Clear CSL	19	T2 Design End Panel - Wheat Board with Custom Routed Train Image. 66"h x 24"w	893.75	16,981.25
ED1066-S	VARIOUS	Clear CSL	32	T2 Design End Panel - Wheat Board with Aluminum Slatwall Inserts. 66"h x 24"w	750.75	24,024.00
ED1066-SH	VARIOUS	Clear CSL	21	T2 Design End Panel - Wheat Board with Tiered Display Shelves. 66"h x 24"w	884.00	18,564.00
ED1066-T	VARIOUS	Clear CSL Corian Limestone Prima	4	T2 Design OPAC End Panel. 66"h x 24"w	2,988.64	11,954.56
ED1248-D	140 TOTS	Clear CSL	14	T2 Design End Panel - Wheat Board with Custom Routed Train Image. 48"h x 24"w	747.50	10,465.00
ED1248-T	140 TOTS	Clear CSL Corian Limestone Prima	1	T2 Design OPAC End Panel. 48"h x 24"w	2,688.43	2,688.43
ES1066	502 TEEN COLLECTION	Clear CSL	2	T2 Design End Panel - Wheat Board. 66"h x 12"w	334.75	669.50
ES1090	132 HOLDS 217 COMMUNITY LIVING ROOM 215 QUIET ROOM	Clear CSL	8	T2 Design End Panel - Wheat Board. 90"h x 12"w	445.25	3,562.00
Tennsco						
SI1884	VARIOUS	Medium Grey	43	Tennsco Q-Line Shelving	245.85	10,571.55



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Choice Partners Contract No. 23-02MF-14; Furniture, Fixtures Equipment & Related Items.					\$	\$
TMC						
CH10	126 CHILDREN'S ACTIVITY ROOM	Clear/Navajo Red	1	TMC Tractor Children's Activity	5,688.64	5,688.64
PS01	126 CHILDREN'S ACTIVITY ROOM	Clear	1	TMC Discovery Box	2,387.28	2,387.28
Tonik						
CH34	128 CHILDREN'S PATIO	Rust/Malibu	3	Tonik Swizzle Outdoor Stool	246.35	739.05
TA42-A	128 CHILDREN'S PATIO	Rust	1	Tonik Jux Outdoor Table - 42"dia x 30"h	942.50	942.50
Tupelo						
CH35	128 CHILDREN'S PATIO	Vintage Orange	4	Tupelo Loop Outdoor Lounge Chair	675.75	2,703.00
CH36	128 CHILDREN'S PATIO	Concrete Grey	2	Tupelo Loop Outdoor Side Table	199.75	399.50

Product Total: 960,026.28

Additional 1.5% Full Project Discount: (14,400.39)

Freight & Delivery: 56,641.55

Project Management, and Installation: 55,681.52

Total; Supplied, Delivered & Installed: \$1,057,948.96

My Unique Office
5600 W Lovers Ln Suite 116 PO 393
Dallas, TX 75209 US
214-802-8832
monty@myuniqueoffice.com

QUOTE

ADDRESS

Saginaw Public Library
355 W Mcleroy Blvd
Saginaw, TX 76179

ESTIMATE # 1341

DATE 12/14/2023

EXPIRATION 02/29/2024

DATE

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Buy Board	BuyBoard Contract 667-22	1	0.00	0.00
H230512-04	SDW01 – Circulation desk Wood circulation desk with return Corian work surface Wood end panels One section with (2) wood cabinets with hinged door. Top of the cabinet with one lockable drawer. One of the drawers for cash drawer. One section with one drawer with lock. Plain steel modesty panel (2) Acrylic screens (4) grommets Horizontal wire management Dimension: 4865x2180x1031mm – 191.53"W x 85.82"D x 40.59"H 2 Byrne Dean two outlet in-surface power modules color Storm Finishes: Steel – gray #1 Wood – Laminate wilsonart Harvest Maple 7953-38 Solid surface – Corian Limestone prima 12mm with 20mm front Acrylic: acrylic Perspex Frost S2 030 polar white	1	29,188.00	29,188.00
H230512-02	SDW02 – Children's desk Height adjustable curved desk Exterior radius 1645mm. Interior radius 745mm. Corian work surface with (2) steel grommets	1	12,675.00	12,675.00

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Buy Board	BuyBoard Contract 667-22 Laminate end panels and façade (1)curved Screen in acrylic Perspex Frost S030 Horizontal wire management (1) Arpa bbf mobile pedestal. File drawer for legal and letter. Dimension: 1665x1665x1040mm – 65.55"W x 65.55"D x 40.94"H 1 Byrne Dean two outlet in-surface power modules color Storm Finishes: Steel – gray #1 Wood – Laminate Wilsonart Harvest Maple 7953-38 Solid surface – Corian Limestone prima 12mm with 20mm front.			
H230512-03	SDW06 – Self-check station Waterfall top Wood cabinet with hinged doors. Interior with one adjustable shelf. Lateral panels and back with slats 1 steel grommet Dimension: 1040x760x830mm – 40.94"W x 29.92"D x 32.67"H Finishes: Steel – gray #1 Wood – Laminate Wilsonart Harvest Maple 7953-38 Solid surface – Corian Limestone prima 12mm with 60mm front	2	4,997.00	9,994.00
H200712-01	DC01 Elliptical Tiered display table with (3) shelves Shelves with knife edgeband Overall dimensions: W59.05" x D41.33" x H 44" First shelf 18" AFF Second Shelf 31" AFF Finish: Laminate Wilsonart Harvest Maple 7952-38 Fine Velvet Finish	2	2,315.00	4,630.00
Shipping (Shared)	Shipping in Shared Container	1	2,850.00	2,850.00
Install	Installation all product delivered 50% deposit to initiate order balance next 30 days	1	3,140.00	3,140.00
TOTAL				\$62,477.00

Accepted By

Accepted Date



City of Saginaw

City Council Memorandum

Prepared By: Janice England

Action regarding Approval of a One (1) Year Extension (April 1, 2024 through December 31, 2024) of the 2023 Annual Mowing Contract with SRH Landscapes--Randy Newsom, Director of Public Works

Meeting	Agenda Group	
Tuesday, February 20, 2024, 6:00 PM	Business	Item: 5D
Reference File		
Community Goals		

BACKGROUND/DISCUSSION:

The City awards an annual mowing contract to provide mowing services for city parks, city facilities and city right-of-ways. Included in the contract is the option to renew the contract for two additional one year terms. Renewal is based on the evaluation of the mowing contractor's previous year's performance and their desire to continue the contract for an additional year.

The current contract is with SRH Landscapes, which just completed their first year of mowing service to the City. Our staff can attest that SRH Landscapes has done an outstanding job this past year. It is SRH's desire as well as staff's desire to continue their contract for another year. The contract amount will include a slight increase to keep in line with the Consumer Price Index which is allowed per the contract.

FINANCIAL IMPACT:

Funds for this expense are budgeted in the following accounts: Public Services - Contract Services - Mowing; Parks - Contracts Services - Mowing; and Beautification Donations Fund - Contract Services. The amounts budgeted by each department are Public Services - \$123,550, and Parks - \$133,845, for a total of \$257,395. Beautification pays for the annual mowing of the right-of-ways and bed maintenance along Saginaw Blvd. and Blue Mound Rd. The total for this portion comes to \$44,000 and comes from the Beautification Donations Fund. The total financial impact will be \$245,450 based on a 20-week mowing cycle. This cycle could increase or decrease as mowing events are controlled by the weather.

RECOMMENDATION:

Staff recommends approval of the renewal of the 2023 Annual Mowing Contract with SRH Landscapes for one year.