

Special Called Meeting Minutes for the Parks Advisory Board

333 West McLeroy Boulevard, Saginaw, Texas 76179

March 31, 2025, 6:01 PM - March 31, 2025, 6:32 PM

Present at the meeting:

Chairman Place No. 7 Thomas Weaver

Vice-Chairman Place No. 3 Adhel Torres

Member Place No. 1 Jane Lyon

Member Place No. 6 Ronda Nyberg

Member Second Alt. Lynn Moore

Planning Tech/Recording Secretary Maria Hernandez

Assistant Public Works Director, Jarred Coursey

Operations Manager Paul Wrzesinski

Director of Economic & Community Engagement, Pedro Zambrano

Absent for the meeting:

Member Place No. 2 Charles Tucker

Member Place No. 4 Liz Snow

Member Place No. 5 Sylvia Rivera

Member First Alt. Ariana Escobar

1. Call to Order

1.A. A. Call to Order -- Chairman Weaver- 6:01 PM

Chairman Weaver called roll. The quorum will consist of Chairman Weaver, Vice-Chairman Torres, Members Lyon, Nyberg, and Alternate Member Moore. Chairman Weaver called the meeting to order at 6:01 P.M.

1.B. Audience Participation

Chairman Weaver explained the protocol for audience participation.

1.C. Approval of Minutes

A motion was made by Member Nyberg, with a second by Member Torres, to approve the minutes as presented. Motion carried.

2. Business

2.A. Discussion and Action for the Consideration of a Multi-Year Contract for the Annual Holiday Drone Show

Communications Manager, Pedro Zambrano, introduced the item and informed the Board that Staff drafted an RFP for the Annual drone show. The RFP would be used to solicit vendor proposals for a 3-year contract. If approved, the RFP would be posted starting on April 4th until April 25th. The only cost associated with the RFP would be an advertisement cost of a total of \$1,272.62.

A motion was made by Member Nyberg, with a second by Member Lyon, to approve the item as is. Motion carried.

2.B. Discussion Regarding the Creation of a non-profit; "Friends of Parks"-

Planning Tech, Maria Hernandez, introduced the item and provided some background regarding City Council's proposal to create a non-profit named "Friends of Parks".

The Board voiced their concerns regarding the non-profit organization and the possibility of an overlap of responsibilities for both entities.

The main concern was regarding the possibility that a non-profit might have the liberty to make alterations to City Parks without the Board and the City's approval/consent.

Staff assured the Board that the organization would still be required to go before the Board and City Council and adhere to formal city procedures if the non-profit was interested in funding a specific park improvement.

Staff informed the Board that guidelines for the organization had not been finalized and that the intention of the discussion was to get an overall consensus and the Board's feedback.

The Board was, overall, in favor of the item, however they requested for Staff to return with clear roles and responsibilities for the non-profit organization. Additionally, they requested that the non-profit bylaws include the requirement for an organization liaison to present monthly updates to the Board.

3. Public Hearings

4. Staff Reports

4.A. Expenditure Fund Report-

Recording Secretary, Maria Hernandez, introduced the item and informed the Board that the total donations for February 2025 totaled to \$6,485.70 and the cost incurred this month totaled to \$12,520 which include a vet brick and the deposit for the Independence Day Fireworks show. The remaining balance for the Parks Donation fund, as of March 1, 2025, is \$103,684.11.

5. Adjournment

5.A. Adjournment- 6:32 PM

A motion was made by Member Nyberg with a second by Member Moore to adjourn the meeting. Motion carried. Chairman Weaver declared the meeting of March 31, 2025, closed at 6:32 p.m.

APPROVED:

Thomas Weaver, Chairman

ATTEST:

Maria Hernandez, City Liaison