

City of Saginaw
Minutes of the City Council Meeting
Held on March 4, 2025
333 West McLeroy Blvd.

Present at the Meeting:

- Todd Flippo, Mayor
- Paul Felegy, Mayor Pro-Tem, Place 1
- Nick Lawson, Place 2
- Valerie Junkersfeld, Place 3
- Brack St. Clair, Place 4
- Cindy Bighorse, Place 5
- Mary Copeland, Place 6
- Bryn Meredith, City Attorney
- Gabe Reaume, City Manager
- Lee Howell, Asst. City Manager
- Kim Quin, Finance Director
- Vicky Vega, City Secretary
- Russell Ragsdale, Police Chief
- Doug Spears, Fire Chief
- Randy Newsom, Director of Public Works
- Pedro Zambrano, Director of Economic Development & Community Engagement
- Cameron Inglese, Police Officer

Absent from the Meeting:

- Ellen Ritchie, Library Director
- Trenton Tidwell, City Engineer

Visitors at the Meeting:

- Kathryn Jacob
- Elizabeth Thorp
- Shawn Morrison
- Ronnie Horton
- Corey Burnett
- Tommy Reyna
- Marisela Vinson
- Diksha

1. Call To Order

1A. Call To Order -- Todd Flippo, Mayor

Mayor Flippo called the Meeting to order at 6:00 p.m.

1B. Pledges--Pledge of Allegiance to the United States; Pledge of Allegiance to the State of Texas--"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God,

one and indivisible"

1C. Invocation-- Pastor Ronnie Mills, Saginaw Family Bible Church

In the absence of Pastor Mills, Councilmember St. Clair gave the invocation.

1D. Audience Participation--Anyone wishing to speak during the discussion of an item listed on the agenda must complete an audience participation form. These forms are located by the Police Chief. After completing the form, give it to the City Secretary. She will give it to the Mayor. The Mayor will call on you when that item is discussed. You will have three (3) minutes to make your comments.

2. Consent Agenda

Motion was made by Mayor Pro-Tem Felegy with a second by Councilmember Junkersfeld to approve items 2B, 2C, 2D & 2E of the Consent Agenda as presented. Motion carried unanimously. 7-0-0-0 (2A was pulled from the Consent Agenda for discussion)

2A. Action Regarding Minutes February 4, 2025--Vicky Vega, City Secretary

Item 2A was pulled from the Consent Agenda due to a clerical error made by the City Secretary, the error was found in the minutes for the City Council Meeting on February 4, 2025. The clerical error was presented to the Mayor and Council and the minutes have been corrected.

**** Item was Removed from Consent**

Motion was made by Councilmember St. Clair with a second by Councilmember Junkersfeld to approve the corrected minutes of the February 4, 2025 City Council Meeting. Motion carried unanimously. 7-0-0-0

2B. Action Regarding Minutes February 18, 2025--Vicky Vega, City Secretary

The minutes for the February 18, 2025 meeting are presented for consideration.

Staff Recommended Approval

2C. Action Regarding Approval of By-Laws for the Northwest Emergency Communications Center (NWECC)-- Russell Ragsdale, Police Chief

The City entered into an agreement with the City of Lake Worth creating the Northwest Emergency Communications Center (NWECC), which answers emergency 9-1-1 and administrative calls for service and then dispatches those calls to officers in the field. These By-Laws establish the authority of the NWECC, as well as the partner agency responsibilities, roles, guidelines and financial budgeting of the NWECC. Staff recommends Council approve the NWECC by-Laws

2D. Action Regarding Adoption of Uniform Emergency Medical Services Ordinance -- Doug Spears, Fire Chief

This item is a continuation from the February 18th meeting in which the City Council approved the Emergency Medical Services Inter-local Agreement with Fort Worth regarding ambulance services. Staff is requesting adoption of the Uniform EMS ordinance which is an exhibit of the EMS Inter-local agreement. A Uniform EMS Ordinance is currently in effect but the change from Medstar to the City of Fort Worth as the ambulance provider necessitates amendment from our currently adopted version to an updated version.

2E. Action Regarding Approval of Purchase of Two Police Patrol Units-- Russell Ragsdale, Police Chief

The police department was approved to purchase three (3) vehicles during the FY2024/25 budget process. The Saginaw Police Department intends to purchase two 2025 Chevrolet Tahoe's for police patrol use through the Sheriff's Association of Texas contract. The third vehicle will be an unmarked vehicle for Criminal Investigations and will be purchased at a later time. The purchase of the two units will cost approximately \$103,322 for the vehicles and roughly another \$28,000 for equipment and up-fitting.

Staff recommends that council approve the purchase of two police Chevrolet Tahoe's through the Sheriff's Association of Texas contract.

3. Proclamations-Presentations

3A. Employee Recognitions/Presentations--Gabe Reaume, City Manager

The Finance Department was recognized for receiving the Texas Comptroller Transparency Star Award. This recognition highlights Saginaw's commitment to financial transparency and accountability, ensuring that residents have clear and accessible information regarding the City's financial operations. The award was presented to Kim Quin, Finance Director; Elizabeth Thorp, Finance Manager; and Marisela Vinson, Accounts Payable Technician.

3B. Presentation on Domestic Violence & Services provided by SafeHaven of Tarrant County--Kathryn Jacob, President & CEO of SafeHaven of Tarrant County

Kathryn Jacob with SafeHaven shared an update on the organization's impact in Tarrant County, highlighting it's mission to protect domestic violence victims and hold offenders accountable.

Ms. Jacob presented the 2024 Impact Report and highlighted the organization's progress, including services provided to Saginaw residents.

Ms. Jacob reported to council that in 2023 SafeHaven served multiple Saginaw residents, 12 Families from Saginaw found refuge in the Fort Worth Shelter, Nearly 50 residents received non-residential support services, 8 Victims were part of the high-risk team and Zero intimate partner homicides.

Council asked about SafeHaven's services and how Saginaw could support its mission.

Ms. Jacob emphasized the importance of continued collaboration with law enforcement and community engagement to prevent domestic violence.

Mayor Flippo requested to add to the City of Saginaw website a page for local residents to find information regarding SafeHaven support and services.

Council did not take any action on this item.

4. Business

4A. Consideration and Action Regarding Approval of Purchase Agreement with Comm-Fit Holdings LLC For Senior Center Fitness Equipment. - Lee Howell, Assistant City Manager

Comm-Fit Holdings LLC has been selected to install a fitness package for the new Senior Center with Cardio and Strength Training equipment, custom designed to maximize the use of the available space in the new fitness room with commercial grade units providing a safe and long-lasting facility.

Assistant City Manager Howell presented an updated proposal to replace a kettlebell station with an additional cardio machine, as requested by Senior Center Supervisor Kristi Sinclair.

The financial impact is \$73,916.83, to be paid from the 2022 bond issuance. Staff recommended approval.

Motion was made by Mayor Pro-Tem Felegy with a second by Councilmember Copeland to approve the total purchase agreement of \$73,916.83. Motion carried unanimously. 7-0-0-0

4B. Consideration and Action Regarding Approval of Contract for Services with DataVox Providing Access Control and Security Systems in the New Library & Senior Center - Lee Howell, Assistant City Manager

DataVox has been selected to install Physical Security Systems, including cameras, alarm systems, and card reader access. Assistant City Manager Howell explained that the DataVox security system will be integrated with the Police department, City Hall building and the John Ed. Keeter building.

Mr. Howell informed the Council that the security system server would be housed at the Police Department to ensure centralized control point. He explained that integrating the system across multiple buildings would improve efficiency by streamlining access, reducing the need of multiple servers and security units and ultimately lowering costs.

Council discussed item and asked questions concerning the Security System in other city buildings.

The cost of this service including system hardware, devices, and installation is \$204,641.36. Costs will be paid from 2022 bond project funds. Contract pricing is based on The Inter-local Purchasing System (TIPS) contract # 230105, valid thru May 31, 2028. Staff recommends approval.

Motion was made by Councilmember St. Clair with a second by Councilmember Copeland to approve item 4B as presented. Motion carried unanimously, 7-0-0-0.

4C. Consideration and Action Regarding Approval of a Contract For Services with Digital Resources Inc to Provide Audio/Visual Systems and Equipment in the New Library & Senior Center - Lee Howell, Asst City Manager

Digital Resources Inc. has been selected to design, purchase, and install AV systems throughout the new Library & Senior Center. Digital Resources Inc will be providing state of the art equipment including, the multi-purpose rooms, study rooms, and conference room. Activity schedules and information monitors are planned in key areas of the Library and Senior Center.

Assistant City Manger Howell discussed the contract and warranty information along with representative Tommy Reyna with Digital Resources. Mr. Reyna explained the warranty time period, labor support and scheduling of equipment installation.

Council discussed item and asked Mr. Reyna questions concerning the Audio/Visual System, Equipment specifications and warranty.

The impact of the technology agreement is \$722,315.00 and costs are budgeted in 2022 project bond fund. Digital Resources is registered as a HUB #2005124523. Prices on this contract are set by Buy Board Contract # 739-24, valid 06/01/2024 thru 05/31/2027. Staff recommends approval.

Motion was by Councilmember Lawson with a second by Councilmember St. Clair to approve item 4C as presented. Motion carried unanimously. 7-0-0-0.

5. Executive Session

Mayor Flippo declared the meeting recessed into Executive Session at 6:46 p.m.

5A. 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

5B. Any posted item-

5C. 551.087. Texas Government Code. Deliberation regarding Economic Development Negotiations. The City Council may convene in executive session to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City, and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect described above, including:

5D. 400 S. Saginaw Blvd. and 405 S. Belmont St.-

Councilmember Junkersfeld did not stay for this item due to a conflict of interest.

6. Adjournment

6A. Adjournment--Todd Flippo, Mayor

Mayor Flippo declared the meeting back in Regular Session at 7:14 p.m.

Motion was made by councilmember St. Clair with a second by Councilmember Bighorse to adjourn the meeting. Motion carried unanimously. 6-0-0-1 (Junkersfeld absent)

Mayor Flippo declared the March 4, 2025 City Council Meeting adjourned at 7:15 p.m.