

City of Saginaw
Minutes of the City Council Meeting
Held on March 18, 2025
333 West McLeroy Blvd.

Present at the Meeting:

- Todd Flippo, Mayor
- Paul Felegy, Mayor Pro-Tem, Place 1
- Nick Lawson, Place 2
- Valerie Junkersfeld, Place 3
- Mary Copeland, Place 6
- Gabe Reaume, City Manager
- Lee Howell, Asst. City Manager
- Kim Quin, Finance Director
- Vicky Vega, City Secretary
- Russell Ragsdale, Police Chief
- Doug Spears, Fire Chief
- Randy Newsom, Director of Public Works
- Ellen Ritchie, Library Director
- Pedro Zambrano, Director of Economic Development & Community Engagement
- Cameron Inglese, Police Officer

Absent from the Meeting:

- Brack St. Clair, Place 4
- Cindy Bighorse, Place 5
- Bryn Meredith, City Attorney
- Trenton Tidwell, City Engineer
- Melanie McManus, Director of Human Resources

Visitors at the Meeting:

- Judy Deller
- Glenn Reeves
- Kim Hickman
- Shawn Morrison
- Brian Peters
- Anne Yamasheta
- Sarah Yamasheta
- Ronnie Horton
- Diksha
- Randolph Vierkant

1. Call To Order

1A. Call To Order -- Todd Flippo, Mayor

Mayor Todd Flippo called the meeting to order at 6:00 p.m.

1B. Pledges--Pledge of Allegiance to the United States; Pledge of Allegiance to the State of Texas--"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

1C. Invocation--Pastor Joe Rangel, SOBA Church

In absence of Pastor Joe Rangel, Mayor Flippo gave the invocation.

1D. Audience Participation--Anyone wishing to speak during the discussion of an item listed on the agenda must complete an audience participation form. These forms are located by the Police Chief. After completing the form, give it to the City Secretary. She will give it to the Mayor. The Mayor will call on you when that item is discussed. You will have three (3) minutes to make your comments.

2. Consent Agenda

Motion was made by Mayor Pro-Tem Felegy with a second by Councilmember Junkersfeld to approve all items of the Consent Agenda. Motion Passed 5-0-0-2 (St. Clair & Bighorse Absent)

2A. Action Regarding Minutes, March 4, 2025--Vicky Vega, City Secretary

The draft minutes for the March 4, 2025, meeting are presented for consideration.

2B. Action Regarding Approval of Purchase of a Vehicle Exhaust Extraction System for Fire Station 2--Doug Spears, Fire Chief

In the current 2024-2025 fiscal year budget City Council approved funding for the purchase and install of a direct capture vehicle exhaust extraction system for Fire Station #2.

Vehicle exhaust, particularly diesel exhaust, is a leading cause of cancer and with cancer now the leading cause of line-of-duty deaths for firefighters, this was a high priority initiative. This system, manufactured by Plymovent, is an identical system to Fire Station #1 providing an equal level of cancer protection for staff at both fire stations.

An onsite vendor survey was completed and a price quote for the system and install in the amount of \$59,900. This price does not include the required electrical work and some minor modifications to exhaust piping on Fire Station #2, apparatus required to accommodate the apparatus-to-exhaust system connections. Pricing for the required electrical work is estimated not to exceed \$5,500 and the apparatus exhaust piping modifications are estimated not to exceed \$1,000. Total of all required work is within the approved budget amount.

Staff recommends approval as presented for the purchase of a vehicle exhaust extraction system from Air Cleaning Technologies.

2C. Action Regarding Approval for an Interlocal Agreement with North Central Texas Council of Governments (NCTCOG) for a Tire Collection Event--Glenn Reeves, Environmental Specialist

City of Saginaw will be hosting a Spring-Cleaning event on April 12, 2025, and North Central Texas Council of Governments (NCTCOG) is offering a reimbursement of up to \$600 for tire recycling.

NCTCOG is providing pass-through funding from Texas Commission on Environmental Quality (TCEQ) to support scrap tire collection events and scrap tire cleanups on public property for eligible entities in the North Central Texas region between May 28, 2024, and May 31, 2025. These funds will be used to remit the cost of a third-party scrap tire hauling and/or disposal vendor and the cost of properly disposing of the collected tires.

3. Proclamations-Presentations

3A. Employee Recognitions/Presentations--Gabe Reaume, City Manager

No Recognitions or Presentations

3B. Recognition of Inaugural Saginaw Academy Class--Pedro Zambrano, Director of Economic & Community Engagement

The 2024 Work Plan Project asked for the creation of a Mayor's Youth Advisory Council for our adult residents. The Saginaw Academy was started in January 2025 with a small group to pilot the new program. The group went to all the city departments to have a behind the scenes learning experience on how the city functions.

In Recognition of completing the Saginaw Citizens Academy, awards were given to:

Judy Deller

Brian Peters

Randolph Vierkant

4. Business

4A. Consideration and Action Regarding Approval of Professional Services Agreement with Quorum Architects for Update and Evaluation of Animal Shelter Needs Assessment - Lee Howell, Assistant City Manager

Quorum Architects is a design firm offering architecture, interior design, and master planning services. One of Quorum's specialties is design of municipal and private animal care facilities. Quorum is located in Ft Worth on Vickery Blvd and has been a principal or consultant on numerous modern shelter facilities in Texas, including Carrollton, Dallas, Grapevine, North Richland Hills, Seguin, Midland, Pearland, and Odessa. Quorum is up to date on best practices and state of the art design floor plans, construction materials, workflow concepts, and costs, in the DFW area and beyond.

Assistant City Manager Lee Howell presented options to the council regarding the needs assessment for the Animal Shelter.

Option 1: would be a review and evaluation of the 2023 Animal Arts Needs Assessment and cost options.

Option 2: would be a conceptual floor plan with probable cost.

Mr. Howell explained to council they could choose to approve one option, both options, or take no action.

Council discussed the needs assessment and asked questions concerning the options and the services provided by Quorum Architects.

Kim Hickman with Quorum Architects, discussed the options and services that they can provide and answered questions from council.

Council requested that Quorum Architect to come back and provide more information on different options that would be beneficial to the city with the continuous population growth.

Ms. Hickman discussed that she would look into the information that has been requested and come back at a future meeting with a better best option for council to choose from.

The financial impact for the basic design options:

1. Evaluation of Needs Assessment: \$2,500
2. Conceptual Design & Opinion of Probable Cost: \$21,000

The total cost for the professional service agreement for the evaluation of the Animal Shelter needs assessment is **\$23,500**

Motion was made by Mayor Pro-Tem Felegy and second by Councilmember Copeland to approve option 1 and option 2. Motion Passed 4-1-0-2 (Junkersfeld voted Nay) (St. Clair & Bighorse Absent)

4B. Consideration and Action Regarding Approval of Kitchen Equipment Purchase from Mission Restaurant Supply for Senior Center-Lee Howell, Assistant City Manager

Assistant City Manager Lee Howell presented to council a quote that was submitted by Mission Restaurant Supply, Mission Restaurant Supply is the largest Texas based food service equipment and supply dealer, with six locations across the state and the nearest store located in White Settlement. The quote submitted is based on the state cooperative purchasing program.

Council discussed the item and asked questions concerning the quote and the outfitting of the kitchen, Mr. Howell explained that the outfitting of the kitchen was recommend during the initial design phase and numerous of options were discussed on how to outfit the kitchen space with commercial grade equipment.

Council discussed the use of the commercial grade kitchen and would like to see programs and groups utilize the commercial style kitchen.

The financial impact that Mr. Howell is requesting is not to exceed \$85,000, this amount would cover the equipment for the kitchen in the new Senior Center.

Motion was made by Mayor Pro-Tem Felegy and second by Councilmember Junkersfeld to approve the item as presented and not exceed \$85,000. Motion passed. 5-0-0-2 (St. Clair & Bighorse Absent)

5. Executive Session

No Executive Session

5A. 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:-

5B. Any posted item.-

6. Adjournment

6A. Adjournment--Todd Flipppo, Mayor

Motion was made by Councilmember Junkersfeld and second by Mayor Pro-Tem Felegy to adjourn the meeting. Motion Passed 5-0-0-2 (St. Clair & Bighorse Absent)

Mayor Flipppo declared the meeting adjourned at 6:36 p.m.

ATTEST:

APPROVED:

Victoria Vega, City Secretary

Todd Flipppo, Mayor