

**** The following document is a draft of the minutes and the not the official approved minutes**

Minutes for the Parks Advisory Board

333 West McLeroy Boulevard, Saginaw, Texas 76179

March 16, 2026, 6:05 PM - March 16, 2026, 6:51 PM

Present at the meeting:

Chairman, Place No. 3 Adhel Torres

Vice-Chairman, No. 6 Ronda Nyberg

Member, Place No.1 Jane Lyon

Member, Place No.5 Timothy Hamilton

Recording Secretary, Maria Hernandez

Public Works Assistant Director, Jarred Coursey

Superintendent of Public Services, Corey Smith

Landscape Architect with Kimley-Horn, Laura Presley

Absent for the meeting:

Member, Place No. 2 Vacant

Member, Place No. 4 Liz Snow

First Alternate Member, Scott Gillette

Member Place No. 7 Patrick Estes

Second Alternate Member, Vacant

1. Call to Order -- Chairwoman Torres

1.A. Call to Order

Chairman called roll. The quorum will consist of Chairman Torres, Member Lyon, Member Moore, Member Hamilton, Member Estes. Chairman Torres called the meeting to order at 6:05 P.M.

1.B. Audience Participation

Chairman Torres bypassed this item as no audience was present at the meeting.

1.C. Approval of Minutes

A motion was made by Member Nyberg, with a second by Member Lyon, to approve the minutes for the January 12, 2026 meeting, as presented. Motion Carried.

A motion was made by Member Hamilton, with a second by Member Nyberg, to approve the minutes for the February 2, 2026 meeting, as presented. Motion Carried.

Timothy Hamilton made a motion to Approve that was seconded by Ronda Nyberg with a result of 4-0-0-0-5. passing Absent was Emily Bell, Patrick Estes, Scott Gillete, Lynn Moore, Liz Snow

Ronda Nyberg made a motion to Approve that was seconded by Jane Lyon with a result of 4-0-0-0-5. passing Absent was Emily Bell, Patrick Estes, Scott Gillete, Lynn Moore, Liz Snow

2. Business

2.A. Discussion and Action Regarding the 2026 Parks Master Plan Update

Laura Presley, Landscape Architect with Kimley-Horn, presented updates to the 2026 Parks Master Plan, including new cost estimates, refreshed city branding, and incorporation of all prior recommendations. The Board requested that the final document also include a summary of bond priorities and a list of any newly added park amenities. Ms. Presley emphasized that the master plan serves as a flexible guide rather than a binding blueprint.

A motion was made by Vice-Chairman Nyberg, with a second by Member Hamilton, to approve the 2026 Parks Master Plan. Motion Carried

Ronda Nyberg made a motion to Approve that was seconded by Timothy Hamilton with a result of 4-0-0-0-5. passing Absent was Emily Bell, Patrick Estes, Scott Gillete, Lynn Moore, Liz Snow

2.B. Discussion and Action Regarding the Purchase of Holiday Decorations for Willow Creek Park

Assistant Public Works Director Jarred Coursey, informed the Board that staff identified gaps at Willow Creek Park where new light displays could be installed.

Staff presented potential locations for additional display lights at Willow Creek Park, along with the current layout map and a summary of past purchases.

Staff advised that the Board will need to meet with Keep Saginaw Beautiful to vote on their recommendations. Members present selected April 6th as their preferred meeting date.

Staff also provided examples of possible new displays for consideration ahead of the joint meeting.

2.C. Discussion Regarding the Park Bond Town Hall Meeting

Ms. Hernandez informed the Board that their attendance was requested at the Town Hall Meeting scheduled for March 30, 2026. She noted that the agenda will be shared with the Board once it has been finalized.

3. Staff Report

3.A. Expenditure Fund Report

Ms. Hernandez provide a brief summary of the Park Donation Fund expenditure report for the Month of February 2026.

3.B. Future Agenda Items

Chairman Torres requested cost estimates to replace the two deteriorated wooden signs at Willow Creek Park and asked for an update on the previously approved recreation center roof repairs, which Assistant Director Coursey provided. Chairman Torres also requested confirmation of pending expenditures for the 2021 Park Bond. Additionally, Chairman Torres and Member Lyon asked for a report summarizing all Board expenditures from the past 12 months.

4. Adjournment

4.A. Adjournment

A motion was made by Member Nyberg, with a second by Member Lyon, to adjourn the meeting. Motion carried. Chairman Torres declared the meeting of March 16, 2026, closed at 6:51 PM.

Ronda Nyberg made a motion to Approve that was seconded by Jane Lyon with a result of 4-0-0-0-5. passing
Absent was Emily Bell, Patrick Estes, Scott Gillete, Lynn Moore, Liz Snow

APPROVED: _____

Adhel Torres, Chairman

ATTEST: _____

Maria Hernandez, Recording Secretary