



**City of Saginaw**  
Recreation and Parks Advisory Board  
Meeting Agenda

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Monday, September 15, 2025, 6:00 PM  
Council Chamber  
333 West McLeroy Boulevard  
Saginaw, Texas 76179

City Hall is wheelchair accessible and special parking is available on the east side of the building or in front of the Library located west of City Hall. If special accommodations are required, please contact Maria Hernandez at 817-230-0500 a minimum of 72 hours in advance of the meeting.

### **1. Call to Order -- Chairwoman Torres**

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- 1.A. A. Call to Order -- Chairwoman Torres
- 1.B. Audience Participation
- 1.C. Member Appointment to Fill in Board Vacancy - Chairwoman Torres

### **2. Business**

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- 2.A. Discussion Regarding the Installation of Fans at the Switchyard Pavilions -- Jarred Coursey, Asst. Public Works Director
- 2.B. Discussion and Action Regarding the Installation of Additional Power Pedestals at the Switchyard -- Jarred Coursey, Asst. Public Works Director

### **3. Staff Reports**

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- 3.A. August Donation Fund Report
- 3.B. Future Agenda Items

### **4. Adjournment**

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- 4.A. Adjournment

Date Posted: \_\_\_\_\_ Time: \_\_\_\_\_ By: \_\_\_\_\_  
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Date Retrieved: \_\_\_\_\_ Time: \_\_\_\_\_ By: \_\_\_\_\_  
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*Date Posted: September 8, 2025*



## City of Saginaw

### Parks Advisory Board Memorandum

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#### A. Call to Order -- Chairwoman Torres

| Meeting                             | Agenda Group                                      |
|-------------------------------------|---------------------------------------------------|
| Monday, September 15, 2025, 6:00 PM | Call to Order -- Chairwoman Torres      Item: 1A. |
| Reference File                      |                                                   |
|                                     |                                                   |
| Community Goals                     |                                                   |
|                                     |                                                   |

|                  |                           |                           |
|------------------|---------------------------|---------------------------|
| Jane Lyon        | Place No. 1               | Term Expires July 1, 2027 |
| Lynn Moore       | Place No. 2               | Term Expires July 1, 2026 |
| Adhel Torres     | Place No. 3               | Term Expires July 1, 2027 |
| Liz Snow         | Place No. 4               | Term Expires July 1, 2026 |
| Vacant           | Place No. 5               | Term Expires July 1, 2027 |
| Ronda Nyberg     | Place No. 6               | Term Expires July 1, 2026 |
| Patrick Estes    | Place No. 7               | Term Expires July 1, 2027 |
| Timothy Hamilton | 1 <sup>st</sup> Alternate | Term Expires July 1, 2027 |
| Scott Gillete    | 2 <sup>nd</sup> Alternate | Term Expires July 1, 2026 |

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#### **Attachments**

[Advisory Recreation and Parks Board Member \(Updated 2025\).pdf](#)

## **ADVISORY RECREATION AND PARKS BOARD**

|                  |               |                           |
|------------------|---------------|---------------------------|
| Jane Lyon        | Place No. 1   | Term Expires July 1, 2027 |
| Lynn Moore       | Place No. 2   | Term Expires July 1, 2026 |
| Adhel Torres     | Place No. 3   | Term Expires July 1, 2027 |
| Liz Snow         | Place No. 4   | Term Expires July 1, 2026 |
| Vacant           | Place No. 5   | Term Expires July 1, 2027 |
| Ronda Nyberg     | Place No. 6   | Term Expires July 1, 2026 |
| Patrick Estes    | Place No. 7   | Term Expires July 1, 2027 |
| Timothy Hamilton | 1st Alternate | Term Expires July 1, 2027 |
| Scott Gillete    | 2nd Alternate | Term Expires July 1, 2026 |



## City of Saginaw

### Parks Advisory Board Memorandum

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#### Audience Participation

| Meeting                             | Agenda Group                       |           |
|-------------------------------------|------------------------------------|-----------|
| Monday, September 15, 2025, 6:00 PM | Call to Order -- Chairwoman Torres | Item: 1B. |
| Reference File                      |                                    |           |
|                                     |                                    |           |
| Community Goals                     |                                    |           |
|                                     |                                    |           |

If anyone in the audience wishes to address the Board on any item listed on the agenda, please fill out one of the audience participation forms located by the east door of the council room. After the form is completed, please hand it to the Board Secretary. Your request to speak will be given to the Chairman and you will be called upon to speak when that item is discussed

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#### **Attachments**

[Audience Participation.pdf](#)

## **Audience Participation**

If anyone in the audience wishes to address the Board on any item listed on the agenda, please fill out one of the audience participation forms located by the east door of the council room. After the form is completed, please hand it to the Board Secretary. Your request to speak will be given to the Chairman and you will be called upon to speak when that item is discussed.



Parks Advisory Board Memorandum

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**C. Member Appointment to Fill in Board Vacancy - Chairwoman Torres**

| Meeting                             | Agenda Group                                 |
|-------------------------------------|----------------------------------------------|
| Monday, September 15, 2025, 6:00 PM | Call to Order -- Chairwoman Torres Item: 1C. |
| Reference File                      |                                              |
|                                     |                                              |
| Community Goals                     |                                              |
|                                     |                                              |

**BACKGROUND/DISCUSSION:**

On August 18, 2025, Ariana Escobar formally resigned from the Parks Board, creating a vacancy for Place 5.

First Alternate, Timothy Hamilton will fill this vacancy and Scott Gillete will move from Second Alternate to First Alternate.

This would leave the Second Alternate position open.

**FINANCIAL IMPACT:**

N/A

**RECOMMENDATION:**

N/A



Parks Advisory Board Memorandum

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**A. Discussion Regarding the Installation of Fans at the Switchyard Pavilions -- Jarred Coursey, Asst. Public Works Director**

| Meeting                             | Agenda Group       |
|-------------------------------------|--------------------|
| Monday, September 15, 2025, 6:00 PM | Business Item: 2A. |
| Reference File                      |                    |
| Community Goals                     |                    |

**BACKGROUND/DISCUSSION:**

The Board asked Staff to gather quotes and pricing for the installation of fans at the three Switchyard pavilions.

The installation of one 7-foot ceiling fan in the center of each pavilion will cost \$21,200.00. The installation of twelve 24-inch, three-speed turbo fans - four per pavilion - will cost \$12,800.00.

**Option 1:** \$21,200.00

4 - 7-foot ceiling fans

**Option 2:** \$12,800.00

12 - 24" wall mounted fan (3 speed)



Parks Advisory Board Memorandum

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**B. Discussion and Action Regarding the Installation of Additional Power Pedestals at the Switchyard -- Jarred Coursey, Asst. Public Works Director**

| Meeting                             | Agenda Group       |
|-------------------------------------|--------------------|
| Monday, September 15, 2025, 6:00 PM | Business Item: 2B. |
| Reference File                      |                    |
| Community Goals                     |                    |

**BACKGROUND/DISCUSSION:**

The Board requested that staff gather estimates for the installation of additional power pedestal for food truck park.

The total cost to install three new power pedestals, including conduit, wiring, and breakers is **\$18,700**.

**FINANCIAL IMPACT:**

\$18,700

**RECOMMENDATION:**

N/A