



## City of Saginaw

Meeting and/or Executive Session Agenda

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Tuesday, August 19, 2025, 6:00 PM  
Council Chamber  
333 West McLeroy Boulevard  
Saginaw, Texas 76179

**\*\* Revised \*\***

In accordance with Section 551.043 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation. The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

### 1. Call To Order

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- 1.A. Call To Order -- Todd Flippo, Mayor
- 1.B. Pledges--Pledge of Allegiance to the United States; Pledge of Allegiance to the State of Texas-- "Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"
- 1.C. Invocation--Dr. Mark Towns, First Baptist Church
- 1.D. Audience Participation--Anyone wishing to speak during the discussion of an item listed on the agenda must complete an audience participation form. These forms are located by the Police Chief. After completing the form, give it to the City Secretary. She will give it to the Mayor. The Mayor will call on you when that item is discussed. You will have three (3) minutes to make your comment

### 2. Consent Agenda

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All items listed are part of the Consent Agenda. Public hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.

- 2.A. Action Regarding Minutes July 29, 2025, Meeting--Vicky Vega, City Secretary
- 2.B. Action Regarding Minutes August 5, 2025, meeting--Vicky Vega, City Secretary
- 2.C. Action Regarding the Multi-Year Drone Show Contract--Vickie Weldon, Recreation Services Manager
- 2.D. Action Regarding an Ordinance No. 2025-11 that provides an Exception to the Prohibition on the Sale or Consumption of Alcoholic Beverages on City Property, for Properly Permitted Special Events--Paul Felegy, Mayor Pro-Tem

### 3. Proclamations-Presentations

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- 3.A. Recognitions/Presentations--Gabe Reaume, City Manager
- 3.B. Laws Governing Public Information Request--Bryn Meredith, City Attorney

3.C. Update on Animal Services, Operations and Facilities--Jose Wheeland, Animal Services Supervisor

**4. Business**

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4.A. 4.A. Consideration and Action Regarding Amending the “Buildings and Building Regulations” Ordinance of the City of Saginaw, Texas to Incorporate Short Term Rental Regulations--Larry Little, Chief Building Official”

**5. Executive Session**

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The City Council may take action on any Executive Session item posted.

5.A. 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

5.B. Any Item Posted

5.C. 551.072.Texas Government Code. Deliberations Regarding Real Property. The City Council may convene in executive session to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the City of negotiations with a third person, including the following matters:

5.D. 2.86 Acres of vacant industrial land located at 616 S Blue Mound Rd., Saginaw, Tarrant County, Texas.

**6. Business from Executive Session**

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6.A. Consideration and Action Regarding Bid Award for the 2.86 Acres of Vacant Industrial and Located at 616 S. Blue Mound Road Saginaw, Tarrant County, Texas--Randy Newsom, Director of Public Works

**7. Adjournment**

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7.A. Adjournment--Todd Flippo, Mayor

Date Posted: \_\_\_\_\_ Time: \_\_\_\_\_ By: \_\_\_\_\_

Date Retrieved: \_\_\_\_\_ Time: \_\_\_\_\_ By: \_\_\_\_\_

*Date Posted: August 14, 2025*



**A. Action Regarding Minutes July 29, 2025, Meeting--Vicky Vega, City Secretary**

Meeting	Agenda Group
Tuesday, August 19, 2025, 6:00 PM	Consent Agenda Item: 2A.
Reference File	
Community Goals	

**BACKGROUND/DISCUSSION:**

Draft minutes from the July 29, 2025, meeting.

**FINANCIAL IMPACT:**

N/A

**RECOMMENDATION:**

N/A

**Attachments**

[Draft Minutes--7-29-2025.pdf](#)

**\*\* The following document is a draft of the minutes and the not the official approved minutes \*\***

**City of Saginaw**

**Minutes for the City Council Meeting**

333 West McLeroy Boulevard, Saginaw, Texas 76179

July 29, 2025, 6:00 PM

**Present at the meeting:**

- Paul Felegy, Mayor Pro-Tem, Place 1
- Nick Lawson, Place 2
- Valerie Junkersfeld, Place 3
- Brack St. Clair, Place 4
- Shawn Morrison, Place 5
- Mary Copeland, Place 6
- Gabe Reaume, City Manager
- Lee Howell, Asst. City Manager
- Kim Quin, Finance Director
- Elizabeth Thorp, Finance Manager
- Vicky Vega, City Secretary
- Russell Ragsdale, Police Chief
- Doug Spears, Fire Chief
- Randy Newsom, Director of Public Works
- Melanie McManus, Director of Human Resources
- Ellen Ritchie, Library Director
- Elizabeth Thorp, Finance Manager
- Greg Clayton, IT Director

**Absent from the meeting:**

- Todd Flippo, Mayor
- Bryn Meredith, City Attorney
- Pedro Zambrano, Director of Economic Development & Community Engagement
- Trenton Tidwell, City Engineer
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## Visitor's at the Meeting:

- Ronnie Horton
- Rebekah A.

### 1. Call To Order

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#### 1.A. Call To Order -- Paul Felegy, Mayor Pro-Trem

Mayor Pro-Tem Felegy called the meeting to order at 6:00 p.m.

1.B. Pledges--Pledge of Allegiance to the United States; Pledge of Allegiance to the State of Texas--"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"- 6:00 PM

#### 1.C. Invocation

Councilmember Lawson gave the invocation.

1.D. Audience Participation--Anyone wishing to speak during the discussion of an item listed on the agenda must complete an audience participation form. These forms are located by the Police Chief. After completing the form, give it to the City Secretary. She will give it to the Mayor. The Mayor will call on you when that item is discussed. You will have three (3) minutes to make your comment

### 2. Business

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#### 2.A. FY2025/2026 Budget Workshop--Kim Quin, Finance Director

Finance Director Quin gave a FY2025/2026 budget presentation covering the General Fund, Debt Service Fund, Beltmill Public Fund and the Tax Increment Reinvestment Zone Fund.

2.B. Consideration and Action regarding proposed FY2025-2026 Tax Rate and Notice of Public Hearing--Kim Quin, Finance Director

**Motion was made by Councilmember Lawson and seconded by Councilmember St. Clair to accept the information in item 2B as presented, the proposed FY2025/2026 Tax Rate and Notice of Public Hearing. Motion carried unanimously 6-0-0-1 (Absent: Mayor Flippo)**

### 3. Adjournment

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#### 3.A. Adjournment--Paul Felegy, Mayor Pro-Tem

Motion was made by Councilmember Junkersfeld and second by Councilmember St. Clair to adjourn to the meeting. Motion carried unanimously 6-0-0-1 (Absent: Mayor Flippo)

Mayor Pro-Tem Felegy declared the meeting adjourned at 7:11 p.m.



**B. Action Regarding Minutes August 5, 2025, meeting--Vicky Vega, City Secretary**

Meeting	Agenda Group
Tuesday, August 19, 2025, 6:00 PM	Consent Agenda Item: 2B.
Reference File	
Community Goals	

**BACKGROUND/DISCUSSION:**

Draft Minutes from the August 5, 2025, meeting

**FINANCIAL IMPACT:**

N/A

**RECOMMENDATION:**

N/A

**Attachments**

[Draft Minutes--8-5-2025.pdf](#)

**\*\* The following document is a draft of the minutes and the not the official approved minutes \*\***

**City of Saginaw**

**Minutes for the City Council Meeting**

333 West McLeroy Boulevard, Saginaw, Texas 76179

August 5, 2025, 6:00 PM

**Present at the Meeting:**

- Paul Felegy, Mayor Pro-Tem, Place 1
- Nick Lawson, Place 2
- Valerie Junkersfeld, Place 3
- Brack St. Clair, Place 4
- Shawn Morrison, Place 5
- Mary Copeland, Place 6
- Bryn Meredith, City Attorney
- Gabe Reaume, City Manager
- Lee Howell, Asst. City Manager
- Kim Quin, Finance Director
- Russell Ragsdale, Police Chief
- Doug Spears, Fire Chief
- Randy Newsom, Director of Public Works
- Trenton Tidwell, City Engineer
- Pedro Zambrano, Director of Economic Development & Community Engagement
- Melanie McManus, Director of Human Resources
- Ellen Ritchie, Library Director
- Vicky Vega, City Secretary

**Absent from the Meeting:**

- Todd Flippo, Mayor

**Visitors at the Meeting:**

- Elizabeth Thorp
- Aleena Davis
- Judge Deller
- Benjamin Guttery
- William Norlem



- Soren Norlem
- Eliot Ritchie
- Elena Hernandez
- Erika Hernandez
- Ignacio Hernandez
- Dominique Grams
- Alex Grams
- Lucas Grams
- Jake Grams
- Terri Hammond
- Erin Freeman
- Katie Freeman
- Nathan Freeman
- David A. Hason
- Dianna Hanson
- Liam Meredith
- Emily Meredith
- Lara Meredith

## 1. Call To Order

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1.A. Call To Order -- Paul Felegy, Mayor Pro-Tem

Mayor Pro-Tem Felegy called the meeting at 6:00 p.m.

1.B. Pledges--Pledge of Allegiance to the United States; Pledge of Allegiance to the State of Texas--"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

1.C. Invocation--Pastor Joe Rangel, SOBA Church

In absence of Pastor Joe Rangel, Councilmember St. Clair gave the invocation.

1.D. Audience Participation--Anyone wishing to speak during the discussion of an item listed on the agenda must complete an audience participation form. These forms are located by the Police Chief. After completing the form, give it to the City Secretary. She will give it to the Mayor. The Mayor will call on you when that item is discussed. You will have three (3) minutes to make your comment

## 2. Consent Agenda

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Motion was made by Councilmember Junkersfeld and seconded by Councilmember Copeland to approve item 2A, 2B, 2C & 2D from the consent agenda as presented. Motion carried

**unanimously 6-0-0-1 (Absent: Mayor Flippo) Item 2E was pulled from the consent agenda for further discussion.**

2.A. Action Regarding Minutes July 15, 2025 meeting--Vicky Vega, City Secretary

2.B. Action Regarding Minutes, July 19, 2025--Vicky Vega, City Secretary

2.C. Action regarding Appointment of Crime Control and Prevention District (CCPD) Board of Directors for Members with Terms Expiring September 1, 2025--Vicky Vega, City Secretary

The following Crime Control and Prevention District Board of Directors have terms that expire September 1, 2025: Valerie Junkersfeld, Paul Felegy, Nick Lawson and Brack St. Clair. The Council must take action to reappoint these four members. Terms of office are two years.

2.D. Action Regarding a BIG Application for Fuel City--Susy Victor, Asst. Dir. of Economic & Community Engagement

Council approved the Building Improvement Grant for Fuel City that is located at 1080 S. Blue Mound Rd. The BIG application was for the restriping of the entire property and included the restriping of the fire lanes. The amount requested was \$6,371.50.

2.E. Action Regarding an Ordinance No. 2025-11 that provides an Exception to the Prohibition on the Sale or Consumption of Alcoholic Beverages on City Property, for Properly Permitted Special Events--Paul Felegy, Mayor Pro-Tem

**\*\* Item was Removed from Consent**

Police Chief Ragsdale reviewed the draft ordinance and recommended the following changes to improve the effectiveness and the consistency with existing ordinances:

1. Permit Denial Process- Add criteria and process for denying a permit.
2. Alcohol in Parks- Address potential violations, if the packaged alcohol leaves a permitted event area and enters other park areas where alcohol is prohibited.
3. Officer Requirements- Match the existing standard of one officer per 100 attendees, instead of the current draft.

**Motion was made by Councilmember Lawson and seconded by Councilmember Junkersfeld to table the item and address the concerns that the Police Chief expressed. Motion carried unanimously 6-0-0-1 (Absent: Mayor Flippo)**

### **3. Proclamations-Presentations**

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### 3.A. Employee Recognitions/Presentations--Gabe Reaume, City Manager

Fire Chief Spears recognized Malcom Mitchell for his dedicated service to the City of Saginaw for 24 years as a Firefighter Paramedic and his unwavering commitment to the safety and well-being of the citizens of Saginaw and the surrounding communities. Firefighter Mitchell has decided to retire and as he embarks on his new chapter, his fire department family and staff will miss him. Mayor Pro-Tem Felegy proclaimed August 5, 2025, by honoring Malcom Mitchell for his dedicated service by proclamation.

### 3.B. Recognition for Library Volunteers--Ellen Ritchie

Library Director Ritchie recognized the 2025 Summer volunteers for their dedication and contributions to the library.

The following volunteers were recognized:

Averie Ackerman

Maverick Boen

Camille Brown

Alexus Butler

Adam Delafuente

Caroline Dreese

Bravery Eager

Braylen Eager

Brenham Fleetwood

Erin Freeman

Idania Gallardo

Lucas Grams

Claire Haney

Edith Hernandez

Elena Hernandez

Rebecca Kenyi

Abika Maharjan

Gabrielle Mewa

Jessica Monasterio

Emma Nelson

Peyton Nelson

Soren Norlem

Daniel Jacob Oko

Divine-Grace Oko

Kendyll Owens

Emily Putman

River Reid

Lauren Schaefer

William Stephens

Ana Vazquez

Jonah Yates

Madalyn Zoubi

Liam Meredith

### 3.C. Destination Marketing Organization Workshop -- North Tarrant Chamber of Commerce

Jack Bradshaw and Audrey Collins from the North Tarrant Chamber of Commerce gave a an overview of the Destination Marketing Organization program (DMO). This program will dedicate, promote, manage and develop tourism within a specific area and enhance visitor experiences to support local economies and ensure sustainable tourism practices. DMO will create the destination, create events and work with economic development. This program is currently being budgeted as a one-time expense in the FY2025/2026 in the amount of \$35,000.

## 4. Public Hearings

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4.A. Public Hearing on the Fiscal Year 2025/2026 Proposed Budget--Kim Quin, Finance Director  
Mayor Pro-Tem Felegy declared the public hearing for the Fiscal Year 2025/2026 Proposed Budget open at 6:38 p.m. Finance Director Quin gave a brief overview of the proposed budget.

Mayor Pro-Tem Felegy called for any public input. There was one request, Mr. Guttery who resides on Gray Wash Dr. in Saginaw. Mr. Guttery expressed concerns regarding various budget items like, Destination Marketing Organization (DMO), aquatic center operating hours, thorough verification of residents that live in Saginaw or out of Saginaw limits, more Code Enforcement Officers, Building Inspectors, short term rental program and the shade structure.

Fire Chief Spears clarified that the Building Department has a total of 5 Inspectors (one Building Official, one Deputy and three Inspectors). Chief Spears also stated that the inspectors on staff are certified Code Enforcement Officers, that could assist the other two Code Enforcement officers when needed.

Councilmember Morrison clarified Mr. Guttery's concern in regard to the shade structure, he stated that the shade structure that was discussed at the previous meeting was for the play area for the animals at the Animal Shelter. Councilmember Morrison explained that the human liability is very low.

Mayor Pro-Tem Felegy called for additional public input. David Hanson who resides in the 76131 area, requested to speak. Mr. Hanson asked if the home values increased for the 2025 year because he thought there was a mistake on the presentation that home values decreased. Finance Director Quin advised him that was correct. The values did decrease for 2025 year and since it had been about 10 years that this has happened. Mr. Hanson was pleased.

Dianna Hanson addressed the Council during the public hearing on the short-term rental program. She briefed the council on her experience as a property owner, Ms. Hanson believes the program could be successful if appropriate restrictions are implemented. Mayor Pro-Tem Felegy clarified that the short-term rental program is currently being reviewed and will be presented at the next council meeting.

Finance Director Quin explained that the City Council must table the public hearing in order for it to be continued at the August 12, 2025, City Council meeting.

**Motion was made Councilmember St. Clair and seconded by Councilmember Lawson to table the Public Hearing for continuation at the next City Council meeting on August 12, 2025. Motion carried unanimously 6-0-0-1 (Absent: Mayor Flipppo)**

## **5. Business**

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5.A. Consideration and Action Regarding Installation of Monument Sign at Highland Station--  
Randy Newsom, Director of Public Works

Public Works Director Newsom presented a new rendering of the monument sign that would be installed in the Highland Station community. The new rendering includes the wording "Saginaw Texas Highland Station"

Staff suggested to Council that the sign be added to the Insurance Schedule so that it would be covered if it ever sustained damaged.

There was one request to speak on item. Mr. Guttery spoke in opposition of the monument sign for the Highland Station community. He stated that he is not of favor of City tax dollars being used and he would like for the city to add monument signs in other areas of Saginaw that are without. Mr. Guttery expressed that the Highland Station "HOA" should pay for the sign and if Highland Station does not have a "HOA" to start one. He also stated that if the city is going to install a monument sign and pay for it, it should say "Saginaw Texas".

Council and staff discussed the previous neighborhood sign. It was noted that the sign was in the TxDot right-of-way and was removed during the construction of Blue Mound Rd.

Mayor Pro-Tem Felegy noted that councilmembers received an email from Trey Taylor, a Saginaw resident that lives on Canterbury Drive, who had questions that he would like to be addressed during the meeting. Why is the city taking responsibility for a Highland Station sign built in the TxDot right-of-way? Is it going to be built in the right-of-way? if not, how far off Blue Mound Road? Have we explored the area to be built a "Welcome to Saginaw" sign? When are the other neighborhoods going to get a sign?

Mr. Taylor also made commented that this should be between TxDot and Highland Station residents.

Council discussed the item and agreed to table it for further consideration.

**Motion was made by Councilmember Morrison and seconded by Councilmember Junkersfeld to table item for further review. Motion carried unanimously 6-0-1-1 (Abstain: Councilmember Lawson) (Absent: Mayor Flippo)**

5.B. Consideration and Action regarding and Individual Project Order (IPO) with Kimley-Horn and Associates, Inc for Saginaw Basswood Sidewalks--Trenton Tidwell, P.E., City Engineer

Council approved the individual project order (IPO) for the Saginaw Basswood sidewalks from Redding Drive to North Blue Mound Road. This project consists of the design of sidewalk, pedestrian curb ramps, and refreshing pavement markings. It is anticipated that ROW/easement is not required for this project. The scope of this project also consists of Survey Collection,

Environmental Clearance Services, TxDOT Forms and Documentation, and Construction Phase Services. The financial impact of this IPO is estimated to be \$150,000, for engineering and environmental. The construction for this project is funded through the Highway Safety Improvement Program (HSIP), a federal grant through the Federal Highway Administration. Kimley-Horn was able to apply and secure funding on the City's behalf. The construction is grant funded. The engineering/environmental (the City's match) is coming from Tarrant County reimbursement that the city received for the Knowles project. The anticipated construction start date will be in FY2028.

**Motion was made by Councilmember St. Clair and seconded by Councilmember Junkersfeld to approve item as presented. Motion carried unanimously 6-0-0-1 (Absent: Mayor Flippo)**

5.C. Consideration and Action regarding an Individual Project Order (IPO) with Kimley-Horn and Associates, Inc for Traffic Signal Improvements at Bailey Boswell Road and Jarvis Road--Trenton Tidwell, P.E., City Engineer

Council approved individual project order (IPO) for the traffic signal improvement at Bailey Boswell Road and Jarvis Road. The project consists of the widening of a median to allow the addition of an eastbound left turn lane, upgrading pedestrian curb ramps, pedestrian signals, and refreshing pavement markings at the intersection. It is anticipated that ROW/easement is not required for this project.

The financial impact of this IPO is estimated to be \$115,000, for engineering and environmental. The construction for this project is funded through the Highway Safety Improvement Program (HSIP), a federal grant through the Federal Highway Administration. Kimley-Horn was able to apply and secure funding on our behalf. The construction is grant funded. The engineering/environmental (the City's match) is coming from Tarrant County reimbursement that the city received for the Knowles project. The anticipated construction start will be in FY2028.

**Motion was made by Councilmember Lawson and seconded by Councilmember St. Clair to approve item as presented. Motion carried unanimously 6-0-0-1 (Absent: Mayor Flippo)**

## 6. Executive Session

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No Executive Session

6.A. 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

6.B. Any Posted Item

**7. Adjournment--Paul Felegy, Mayor Pro-Tem**

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Motion was Councilmember Junkersfeld and seconded by Councilmember Morrison to adjourn the meeting. Motion carried unanimously 6-0-0-1 (Absent: Mayor Flipppo)

Mayor Pro-Tem Felegy adjourned the meeting at 7:23 p.m.





**C. Action Regarding the Multi-Year Drone Show Contract--Vickie Weldon, Recreation Services Manager**

Meeting	Agenda Group
Tuesday, August 19, 2025, 6:00 PM	Consent Agenda Item: 2C.
Reference File	
Community Goals	

**BACKGROUND/DISCUSSION:**

With the Parks Board direction, Staff requested vendor's to submit a proposal for a 3-year contract for the annual Holiday Drone Show.

The City received four proposals for review from the following vendors:

1. Fly Lights Drone Show LLC
2. SkyLights LLC
3. Sky Elements
4. Illumin

A scoring committee, comprised of city staff evaluated each proposal using the following scoring rubric:

- Company Background 35 points
- Related Experience & Qualifications 40 points
- Drone Show Specification 50 points
- Project Schedule 35 points
- References & Example of Previous Work 25 points
- Pricing 15 points
- Complete Proposal 15 Points

The Sky Elements proposal scored the highest. Please see the attachment for further details.

Parks Board reviewed and made a recommendation at the July 21st meeting.

**FINANCIAL IMPACT:**

Sky Elements Proposal:

Annual Cost: \$23,300

**3-Yr Contract: \$69,900**

**RECOMMENDATION:**

Staff recommends the approval of the highest scoring proposal, Sky Elements.


**Attachments**

[Drone Show - RFP Scoring Guide \(AVG\).pdf](#)

[Packet--SkyElements.pdf](#)

**Avg of Scores from the Scoring Committee**

Evaluation Criteria	Max Points	% of Total	Avg of Scores from the Scoring Committee			
			Sky Elements	FlyLight Drone Shows, LLC	Illumin	SkyLight LLC
<b>Background</b>						
Company History	10		9	7	9	9
Vendor Services	10		10	5	10	10
Staff Qualifications	15		13	7.5	13	14
<b>Total Points</b>	<b>35</b>	<b>16%</b>	<b>32</b>	<b>20</b>	<b>32</b>	<b>33</b>
<b>Experience</b>						
Drone Show Experience in the last three years	10		10	9	9	10
Experienced with similarly scaled shows	10		10	9	9	9
Experience working with municipalities.	10		9	8	9	9
Safety Procedures	10		10	8	8	10
<b>Total Points</b>	<b>40</b>	<b>19%</b>	<b>39</b>	<b>35</b>	<b>35</b>	<b>38</b>
<b>Show Specifications</b>						
Music Track	10		9	9	9	7
Length of Show	10		9	9	10	10
Number of Elements/Designs	10		9	9	9	10
Site Conditions	10		10	9	10	9
No. of Revisions Allowed	10		7	4	5	5
<b>Total Points</b>	<b>50</b>	<b>23%</b>	<b>43</b>	<b>40</b>	<b>43</b>	<b>40</b>
<b>Project Schedule</b>						
Project Schedule	17		16	15	10	12
Key Dates	18		11	10	9	7
<b>Total Points</b>	<b>35</b>	<b>16%</b>	<b>27</b>	<b>25</b>	<b>20</b>	<b>18</b>
<b>References</b>						
Vendor provided referrals	13		9	9	9	9
Proposal included examples of previous work	12		12	8	9	12
<b>Total Points</b>	<b>25</b>	<b>12%</b>	<b>20</b>	<b>16</b>	<b>17</b>	<b>20</b>
<b>Pricing</b>						
Contract Total	15		11	15	2	8
<b>Total Points</b>	<b>15</b>	<b>7%</b>	<b>11</b>	<b>15</b>	<b>2</b>	<b>8</b>
<b>Complete Proposal</b>						
Proposal Form	5		4	4	5	5
General Questions (All 9 are answered)	5		4	5	5	5
Vendor Statement	5		5	5	5	4
<b>Total Points</b>	<b>15</b>	<b>7%</b>	<b>12</b>	<b>14</b>	<b>14</b>	<b>14</b>
<b>Grand Total Points Awarded</b>	<b>215</b>	<b>100%</b>	<b>184</b>	<b>165</b>	<b>163</b>	<b>171</b>



The City of Saginaw,  
TX  
RFP Multi-Year Holiday  
Drone Show



SAGINAW  
TEXAS



SkyElements



City of Saginaw  
Attn: Maria Hernandez  
Saginaw, TX

Subject: Confirmation of Proposal Components Completion – Holiday Drone Show RFP

Dear Review Committee,

Sky Elements Drone Shows is pleased to confirm that all required elements outlined in the City of Saginaw's Holiday Drone Show Request for Proposal have been thoroughly completed and submitted as part of our proposal package. Below is a high-level overview addressing each section of the RFP submission:

**Company Background**

- We have provided a comprehensive summary of our company's history, services, number of employees, and team structure. The submission includes information on key personnel assigned to this project, including their roles and professional qualifications.

**Related Experience**

- Our proposal outlines relevant experience over the past three years, highlighting successful execution of drone shows of similar scale and scope as well as including videos. It includes details on multiple government contracts, event cities, drone counts, show durations, and our qualifications for performing such services.

**General Questions (Exhibit A)**

- All questions listed in Exhibit A have been fully answered. Our responses provide clear, concise, and thorough insight into our operational capabilities and service offerings, as requested.

**Safety Procedures**

- We have submitted a robust and detailed safety protocol framework, including standard operating procedures, emergency response strategies, public safety measures, and specific weather-related contingencies to ensure safe and reliable show execution.

**Project Schedule**

- A proposed project timeline has been provided, incorporating key milestones such as kickoff meetings, event confirmations, storyboard drafts and approvals, rendering deadlines, and all pre-show and post-show activities.

**Site Requirements**

- Our submission specifies the physical site conditions necessary for safe drone deployment. This includes required setup space, buffer distances for audience safety, and estimated setup and teardown times.

**Audio Track**

- We confirm that Sky Elements offers custom audio track creation and synchronization services for the drone show. We will work together on the cuing of the show once the final animation render is provided.

**Pricing (Cost Breakdown, Annual & Contract Total)**

- A complete cost breakdown has been included, providing the annual cost, three-year total contract value, per-show costs, and any additional fees—including per-drone overage charges beyond the 300-drone request.

Sky Elements is honored to present this proposal and eager for the opportunity to collaborate with the City of Saginaw on this exciting holiday event. Please feel free to reach out with any additional questions or clarifications.

Sincerely,

A handwritten signature in black ink, appearing to read "Preston Ward", written in a cursive style.

Preston Ward  
General Counsel  
[www.skyelementsdrones.com](http://www.skyelementsdrones.com)

# Sky Elements Overview

13x Guinness World Record Holders



**Largest Drone Fleet in the U.S.**

**5,000+** Available Drones

**50+** Team Members



**Coast to Coast Staff Locations**

**In-House Design Team**

**Turn-Key Activations**



Sky Elements is the leading provider of Drone Light Shows in and around the United States. Sky Elements fly's 60% of all drone shows flown in the US.

Collaborating with marquee clients across the country, Sky Elements has orchestrated and flown some of the largest known drone shows, seamlessly melding innovation with artistic expression. Our high-profile engagements include working with the MLB, Disney, Hulu, Marvel, and many other renowned organizations and events.

By creating mesmerizing and unforgettable experiences, Sky Elements continues to push the boundaries of what's possible with drone technology, solidifying our reputation as a trailblazer in the industry.

# Statement of Qualifications

**Dominant Presence in the U.S. Drone Show Market:** Sky Elements commands the drone show industry in the United States and is responsible for flying 60% of all drone shows across the country. This extensive experience underlines our capability to deliver shows that are both innovative and captivating.

**Record-Setting Achievements:** Sky Elements is a 13-time Guinness World Record holder for drone show performance, showcasing our commitment to pushing the boundaries of drone light show technology and design.

**High-Profile Collaborations and Repeat Engagements:** Our track record includes prestigious collaborations, such as the Formula 1 event in Las Vegas and FIFA's 2026 logo reveal. Our work with numerous municipalities across the country, many of whom are repeat clients, speaks to our reliability and the quality of experiences we deliver.

**Proven Expertise in Large-Scale Events:** Our experience extends to executing shows for large-scale events, where precision, timing, and impact are critical. Each successful event reflects our meticulous planning, cutting-edge technology, and creative vision.

## WHO WE WORK WITH



# Project Team



## **Collin Dishman – POC**

Role: Works with you as your main point of contact through concept to execution. As your main point of contact any questions, concern, or global updates can be addressed directly

Telephone: +1 (817) 286-3392



## **Katherine Claeys – Project Manager**

Role: Focuses on the operational aspects of the event, including onsite management and coordination of the drone display.

Telephone: +1 (817) 286-3392



## **Brian Geck – Creative Director**

Role: Responsible for designing and programming the drone animations and sequences, ensuring they align with the theme and vision of the event.

Telephone: +1 (817) 286-3385



## **Tyler Johnson - Logistics Director**

Role: Manages all logistical aspects of the event, including drone setup, transportation, and compliance with local regulations.

Telephone: +1 (817) 286-3384

Our team brings over **50 years** of combined experience in entertainment and project planning. We are dedicated to working closely with you to curate a show that exceeds expectations and stands out on a global stage.





# Project Schedule

Creative

**Objective:** Design an engaging drone show.

**Tasks:**

- Coordinate with the City to define the theme and objectives.
- Develop animated designs/choreography for a 10-15 minute show Incorporate music accompaniment.
- Present visual mock-ups and refine based on City feedback.

**Deliverables:** Finalized drone visuals, and approved creative concept.

**Time of Completion:** 7/1/2025

**Objective:** Prepare for the show with all necessary technical and logistical support.

**Tasks:**

- Coordinate and plan the show setup
- Submit a compliance plan covering flight licensing, safety, and regulations.
- Conduct site review, and technical checks

**Deliverables:** Event plan (logistics, safety), readiness confirmation.

**Time of Completion:** 10/31/2025

**Objective:** Execute the live drone show seamlessly.

**Tasks:**

- Complete pre-show system checks and secure the staging area.
- Perform the live show as choreographed
- Demobilize and clean up the site post-show.

**Deliverables:** Successful performance, post-show clean up.

**Time of Completion:** Show date\*\*\*

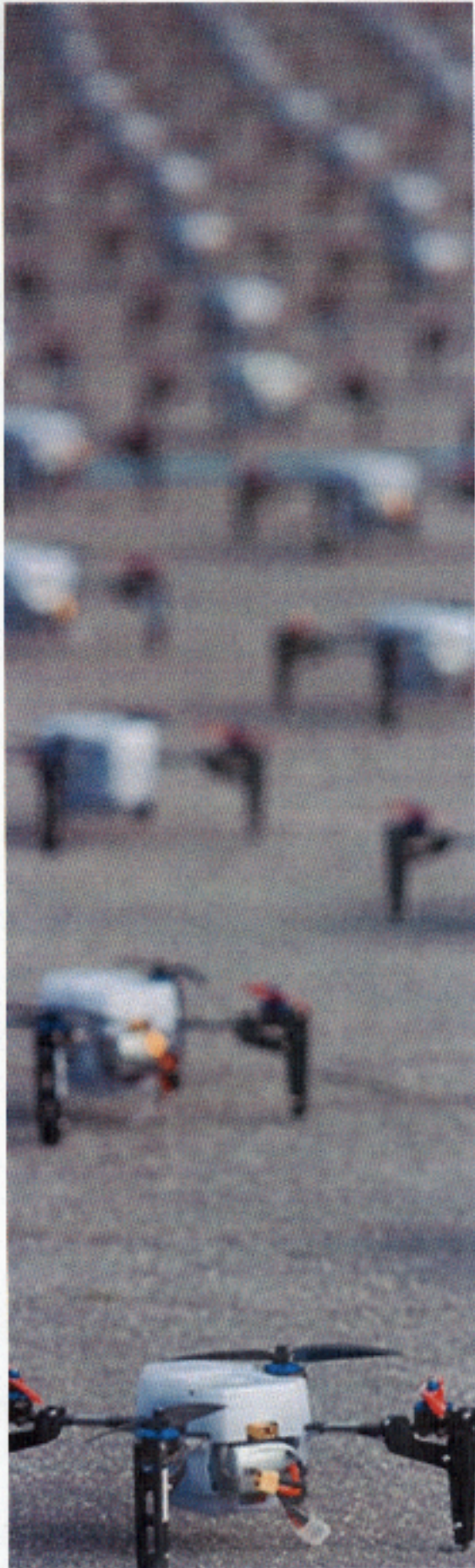
Performance

On the day of the event, we will arrive 8 hours before show time to set up and get ready. We will coordinate with you and your production team to ensure that the drone show is timed to perfection. Sit back and enjoy! Once the show is done we will be packed up and gone within 1-hour.

Leaving no hassle for your event team



# Relevant Experience/References



Grapevine, TX – 400 Drones – 11/30/2024  
Christmas Show

Name: [Erin Burke](#)  
Email: [eburke@grapevintexas.gov](mailto:eburke@grapevintexas.gov)  
Phone: (817) 410-3919

City of Weatherford – 250 Drones – 12/2/2024  
Independence Day Celebration

Name: [Jaycob Kirkpatrick](#)  
Email: [jkirkpatrick@weatherfordtx.gov](mailto:jkirkpatrick@weatherfordtx.gov)  
Phone: 817-598-4248

City of Crowley, TX – 150 Drones – 9/21/2024  
Grand Opening Celebration

Name: [Julie Helper](#)  
Email: [jhelper@ci.Crowley.tx.us](mailto:jhelper@ci.Crowley.tx.us)  
Phone: (817) 713-0722

City of Napa, CA – 400 Drones – 7/4/2024  
Independence Day Celebration

Name: [Pete Hangen](#)  
Email: [phangen@cityofnapa.org](mailto:phangen@cityofnapa.org)  
Phone: (707) 257-9957

City of Tavares, FL – 200 Drones – 3/2/2024 16<sup>th</sup>  
Annual Planes, Tunes, & BBQ city wide event

Name: [Cheri Moan](#)  
Email: [cheri.moan@tavaresfl.gov](mailto:cheri.moan@tavaresfl.gov)  
Phone: 352-551-3349

# Portfolio Previous Shows



## 500 Drones – Surprise Christmas show

Sky Elements brings a magical drone light show to the City of Dallas as a surprise to help celebrate the Holiday season! This show uses 500 drones to bring the Holiday spirit to life!



## 400 Drones – Great Christmas Light Fight

Sky Elements brings 400 drones for the winning drone light show to ABC's "The Great Christmas Light Fight". Along with 20,000 lights, moving heads, and talking Christmas trees, 400 drones were used to bring this show to life!



## 400 Drones – Top Gun Maverick Christmas Show

Sky Elements loves to fly different and creative themes! For this show, we display 400 drones to help celebrate Christmas with a twist – Top Gun!



## 300 Drones – Lake Tahoe 4<sup>th</sup> of July

Every city loves a drone light show at their biggest Holiday events and in this video, we share a 300 drone show to help celebrate the 4<sup>th</sup> of July in Lake Tahoe!



## 200 Drones – Christmas Show

What better way to kick the Holiday season off with 200 drones and some Christmas spirit? Nothing! In this show, Sky Elements displays 200 drones to light up the sky and display some fun Christmas elements.

# Launch/Safety Requirements

## Requirements

The image below shows an example site for review. The Sky Elements team has reviewed the Willow Creek Park and will have a better understanding of a launch zone once more information is received on the event space. The Green box outlines the "Command Zone" which is where the drone grid and pilot will set up. The Purple box demonstrates the show box where the drones will perform. The outer red/yellow box is our safety zone set to 40 Meters. During the performance time, no people or moving vehicles will be allowed within this zone. Our team will arrive on site about 8 hours prior to showtime.

This setup area can be adjusted according to any existing infrastructure or ease for other operations. The below area would allow for the best setup and viewing experience for the audience all while maintaining the proper safety parameters based on the map provided.



# Safety Procedures

## Event Plan and Safety Compliance

Sky Elements Drone Shows is committed to adhering to all applicable federal, state, and local regulations governing drone operations. Our event plan ensures compliance with FAA flight licensing, airspace restrictions, and building clearance requirements. We will coordinate closely with the City of Saginaw to secure necessary permits and approvals for the Holiday Tree Lighting Drone Show

## Our Health and Safety Management System includes:

**Training Records:** All pilots and crew undergo rigorous training and certification, including Part 107 Remote Pilot Certificates.

**Emergency Response Procedures:** A documented emergency response plan is in place, ensuring a rapid and effective resolution to any unforeseen issues.

**Incident Reporting Structure:** We maintain a clear chain of command, assigning defined roles and responsibilities for reporting and managing incidents, ensuring all safety protocols are followed throughout the event.

This proactive approach to safety and regulatory compliance reflects our commitment to delivering a secure, professional, and unforgettable drone light show.

## TECHNICAL SPECIFICATIONS

Aircraft		Remote Control	
Type	Quadcopter	Transmitter	DSMX compatible transmitter
Dimensions	27.5 cm x 27.5 cm (without propellers) 40 cm x 40 cm (with propellers)	Receiver	DSMX compatible receiver
Height	12.5 cm		
Rotor diameter	7" (~18cm)		
Number of rotors	4		
Weight	635 g / 1,350 g (with battery)		
Max. flight time	25 mins (with 4S, 4200 mAh battery, hovering, no additional payload)		
Max. airspeed	60 km/h (Software limited to 10.8 km/h)		
Max. takeoff weight	1.7 kg		
Max. control range	1 km (with supplied remote control)		
Max. operational altitude	500 m (height above sea level)		
Max. sustained wind	18 knots		
Remote frequency	2.4 GHz (Remote control) 2.4 / 5.8 GHz (Wi-Fi) Sub 1 GHz (Telemetry)		
Hover accuracy range (RTK enabled)	Vertical: ±0.1 m Horizontal: ±0.1 m		
RGB LED	27W, 840 lm (max)		
Electronic speed controller	Designed and manufactured by Uvfy		
Motor	Designed and manufactured by Uvfy Direct drive 3-phase brushless IEC motor Lithium Polymer 4S 4200 mAh		
Battery	415 g 14.8 V		

\*\*All specifications are subject to change without prior notice.\*\*

# The Creative Process

## Step 1 – Storyboard

We will take your ideas and create a storyboard for your review. You can edit and make changes here as much as you like, and when final approval is given we move on to Mock-ups.



## Step 2 - Mock-Ups

We take your storyboard and mock them up in your chosen drone count. This is a good chance for your team to review and ensure all images look how you imagined. When these are approved by your team we move on to animate your show.



## Step 3 - Animation

Before your event - you will receive an exact replica of your drone show via a curated animated video. This will be exactly timed to the performance. Once you approve this - we are ready to come and fly!



# Creative Process/ Animations

Sky Elements will produce a **minimum of 25 custom animations** based on the unique designs and images that the City of Saginaw team shares. We will work together through the full creative process to ensure we provide a fun and memorable show for the Saginaw Community!

The show will consist of the following repeat elements:

- City Logo; to start the show
- "Thank You Vets"
- "Happy Holidays"; at the **end** of the show

Sky Elements will provide a **final 3D rendering and animation** of the complete drone show **no later than 10 days prior to the event**. This rendering will allow City staff to preview the exact sequence and appearance of the show and provide any final feedback or approval with sufficient lead time before deployment.



## Sky Elements Guinness World Record

Our team holds a Guinness World Record for Most Emojis formed by UAV's in 3 minutes! The record set is 24 animations! We are excited to bring a full show, including a minimum of 25 elements and designs for this year's Holiday show! Check out the video to the right by scanning the QR code.



# Show Specifications

Our Drone Light Shows are 10-15 minutes in length and are fully custom. Our animations can be as complex as you can imagine - the more drones you add to your show the more resolution that each animation can allow.



25+ MPH Wind Threshold



Full Custom Designed Show



15 Minute Flight Time



Custom Music Track  
(Curated to your Show)



Unlimited Animations



FAA Compliant

## FAQ's

### What Happens if **Weather** Impacts My Event?

If you need to cancel your event due to weather – we will gladly reschedule your show **for up to a year** later at no cost!

### How Long Does It Take to **Set Up**?

Our setup time is usually 8 hours prior to the show time. Some complicated sites may take more time. Before your event you'll receive our exact production schedule.

### How Do You Handle **Timing** The Show?

We will provide to you a rendered video that showcases all our exact timing. On the day of - our pilot will coordinate with you and your team to ensure your show is perfectly synced up!

### How Much **Space** Do You Need?


Our setup space all depends on your drone count. Smaller shows need a setup area the size of a tennis court, and extremely large shows need about half of a football field.







# Cost Proposal

	<b>Good</b>  <b>300</b> Drones	<b>Better</b>  <b>400</b> Drones	<b>Best</b>  <b>600</b> Drones
Single Drone Show Pricing	\$23,885	\$31,800	\$47,600
2 Year Show Pricing	\$23,600 / per year	\$31,400 / per year	\$47,000 / per year
3 Year Show Pricing	\$23,300 / per year	\$31,000 / per year	\$46,400 / per year

## Pricing Includes



Custom Synced Music



Show Staffing



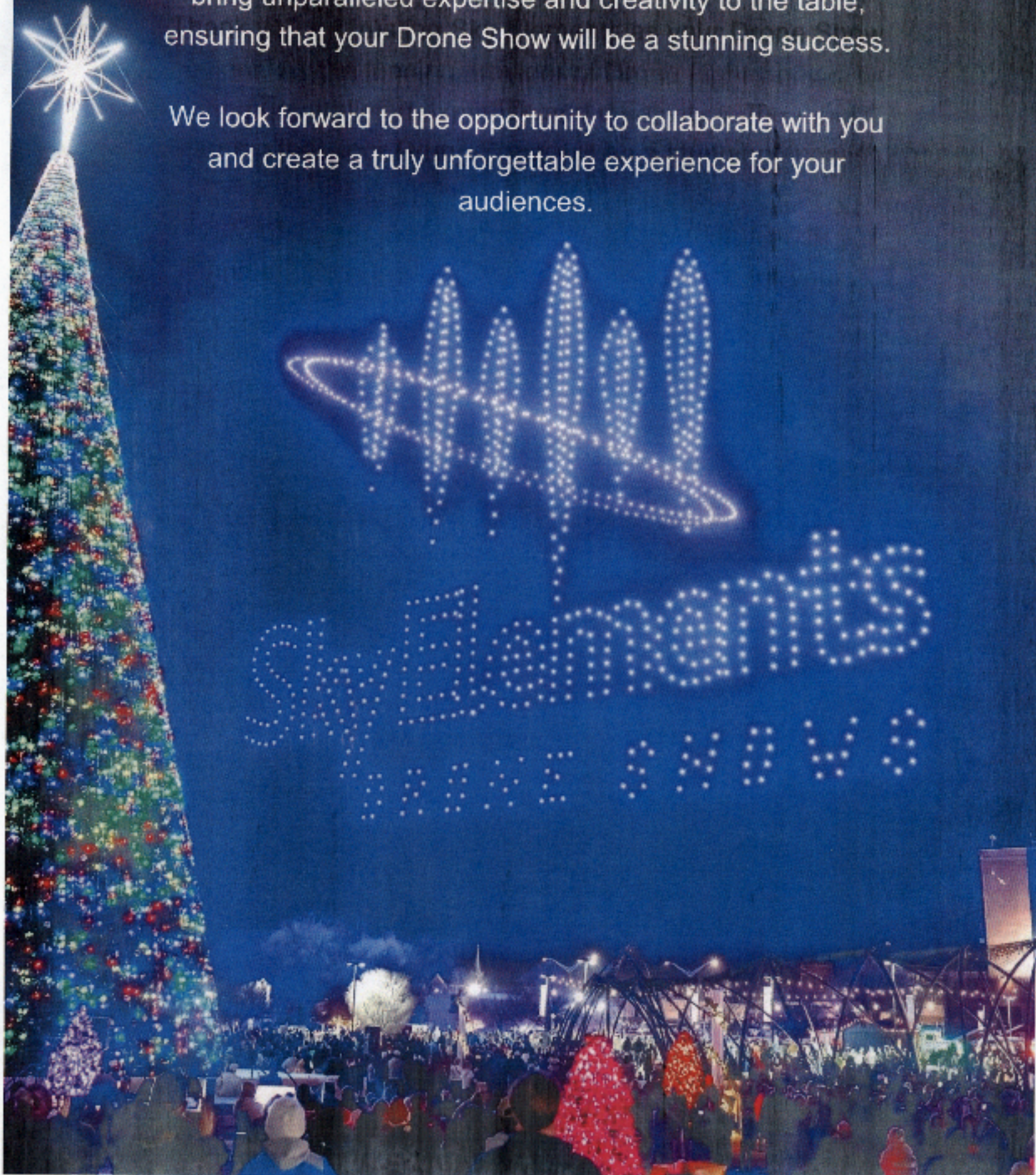
Lodging for staff



Fully Custom Show Design

Thank you for trusting Sky Elements as your Drone Show provider. As the leading provider of Drone Light Shows, we bring unparalleled expertise and creativity to the table, ensuring that your Drone Show will be a stunning success.

We look forward to the opportunity to collaborate with you and create a truly unforgettable experience for your audiences.







### Holiday Drone Show Proposal Form

Company Name: Sky Elements, LLC  
Phone #: +18172863400 Email: Collin.Dishman@skyelementsdrones.com  
Main Office Address: 820 W Sandy Lake Rd Suite 200, Coppell, TX 75019  
Name of Assigned Project Manager: Katherine Claeys Title: Project Manager  
Phone #: +18172863400 Email: Katherine@skyelementsdrones.com

#### Pricing (Annual and Contract Total)

	ANNUAL COST	# of Drones	Cost per additional drone (\$)	Length of Show (min)
December 2025 Drone Show	\$23,300	300		12
December 2026 Drone Show	\$23,300	300		12
December 2027 Drone Show	\$23,300	300		12
<b>CONTRACT TOTAL:</b>	<b>\$69,900</b>	-	-	-

Please attach a cost breakdown that details any additional cost not included in the table above.

**General Questions**

**(Attach additional pages if space is limited)**

<b>1. Have you ever failed to complete any contract awarded to you? If yes, please provide further details.</b>
N/A
<b>2. Has your business/company/organization ever had a contract for the general type of services/product sought by the City terminated for non-compliance or inadequate performance? If yes, please provide further details.</b>
N/A
<b>3. Attach (3) three references for shows performed with 300 drones.</b>
<b>4. In the last three (3) years, has your business/company/organization, been or currently involved in any action, audit or investigation brought by any federal government agency or authority or by any state or local governmental agency? If yes, please provide further details.</b>
Yes, The FAA conducts an investigation if any property damage occurs from a UAS and where the property damage is over \$500.
<b>5. In the past three (3) years, has your business/company/organization had a revocation, suspension or disbarment of any business or professional permit and/or license? If yes, please provide further details.</b>
Yes, The FAA recently conducted an investigation that temporarily suspended our waiver. The FAA has reinstated our waiver after a short period of time.



**Vendor Statement**

Company Name: Sky Elements, LLC

Phone Number: +18172863400

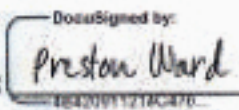
Email: contact@skyelementsdrones.com

Address: 820 W Sandy Lake Rd Suite 200, Coppell, TX 75019

- 1) Vendor understands that the City reserves the right to reject any and all proposals and to waive any informality in the bidding.
- 2) Vendor understands that once submitted, the proposal and information become property of the City.
- 3) Failure to submit the appropriate signed forms and the required information will result in refusal of the proposal.
- 4) The Vendor agrees that this proposal shall be good and may not be withdrawn for a period of three months after the scheduled closing time for receiving proposals.
- 5) Upon receipt of written notice of the acceptance of this proposal, Vendor will execute the formal contract attached within ten (10) calendar days and deliver the required Certificate of Insurance.
- 6) I hereby certify that I have read and examined the submitted application and supporting documents and know the information I have provided to be true and correct.

I, Preston Ward General Counsel, hereby certify that I have read through the full  
(Printed Name) / (Title)

**Request for Proposal and acknowledge that I am aware of the conditions outlined in the RFP and the Vendor Statement.**

Vendor's Signature:  Date: 4/24/2025

## **Exhibit B: References**

<b>Reference #1</b>		
Entity Name: City of Grapevine, TX		
Contact Name: Erin Rodriguez (Burke)	Title: Parks and Rec	
Phone Number: 817-410-3919	Email: erodriguez@grapevinetexas.gov	
Address: grapevine, TX		
City: Grapevine	State: TX	Zip-code:
Event Name: Merry & Bright Drone Show	Date of the Event: 12/2/2024	
# of Drones Used: 400	Length of Show: 15	# of Animations: 12
<b>Reference #2</b>		
Entity Name: City of Weatherford, TX		
Contact Name: Jaycob Kirkpatrick	Title: Assistant Director at Weatherford	
Phone Number: 817-598-4248	Email: jkirkpatrick@weatherfordtx.gov	
Address: Weatherford, Tx		
City: Weatherford	State: TX	Zip-code: 76085
Event Name: City of Weatherford	Date of the Event: 11/25/2024	
# of Drones Used: 250	Length of Show: 15	# of Animations: 12
<b>Reference #3</b>		
Entity Name: City of Irving, TX		
Contact Name: Megan Gordon	Title: Supervisor, Special Events at Irving	
Phone Number: (469) 986-8701	Email: mgordon@cityofirving.org	
Address: Heritage Park 217 S. Main St.		
City: Irving	State: Tx	Zip-code: 75060
Event Name: Holidays at Heritage	Date of the Event: 12/10/2024	
# of Drones Used: 400	Length of Show: 15	# of Animations: 12







**D. Action Regarding an Ordinance No. 2025-11 that provides an Exception to the Prohibition on the Sale or Consumption of Alcoholic Beverages on City Property, for Properly Permitted Special Events--Paul Felegy, Mayor Pro-Tem**

Meeting	Agenda Group
Tuesday, August 19, 2025, 6:00 PM	Consent Agenda Item: 2D.
Reference File	
Community Goals	

**BACKGROUND/DISCUSSION:**

At the August 5, 2025, City Council meeting, Police Chief Ragsdale recommended some changes to improve the effectiveness and the consistency with existing ordinances.

Attached you will find Ordinance No. 2025-11, that incorporates the changes suggested by Council and Chief Ragsdale from the last council meeting

**FINANCIAL IMPACT:**

N/A

**RECOMMENDATION:**

N/A

**Attachments**

[Draft--Ord. No. 2025-11 Special Event Alcohol Prohibition Exception Ordinance.pdf](#)

**ORDINANCE NO. 2025-11**

**AN ORDINANCE OF THE CITY OF SAGINAW, TEXAS, AMENDING SECTION 54-2 “ALCOHOLIC BEVERAGES OR INTOXICATING LIQUORS PROHIBITED IN CERTAIN PUBLIC PLACES,” OF ARTICLE I, “IN GENERAL,” OF CHAPTER 54 “OFFENSES AND MISCELLANEOUS PROVISIONS,” OF THE SAGINAW CITY CODE, PROVIDING AN EXCEPTION FOR THE SALE OR CONSUMPTION OF ALCOHOLIC BEVERAGES FOR PROPERLY PERMITTED SPECIAL EVENTS; PROVIDING THAT THIS ORDINANCE IS CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY FOR VIOLATIONS HEREOF; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Saginaw, Texas, is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Texas Local Government Code; and

**WHEREAS**, the City Council previously adopted regulations governing the sale of alcoholic beverages in the City within the parameters authorized by the Texas Alcoholic Beverage Code; and

**WHEREAS**, the City Council wishes to allow for the sale of alcoholic beverages during special events with certain permissions; and

**WHEREAS**, the City Council finds and determines that this Ordinance will promote and protect the public health, safety, and welfare of the City’s residents and the general public.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAGINAW:**

**SECTION 1.**

That Section 54-2 “Alcoholic beverages or intoxicating liquors prohibited in certain public places,” of Article I “In General,” of Chapter 54 “Offenses and Miscellaneous Provisions,” of the Saginaw City Code is hereby amended to read as follows:

**“Sec. 54-2. – Alcoholic beverages or intoxicating liquors prohibited in certain public places.**

- (a) It shall be unlawful for any person to have in his possession and publicly display or drink any alcoholic beverage or intoxicating liquors while such person is in or upon any public park, public building or public grounds surrounding any public building of the city within the city except as provided below.

- (1) Alcoholic beverages may be sold or consumed with permission from the City Council during a properly permitted special event in the City and require proof of the associated permit issued by the Texas Alcoholic Beverage Commission (“TABC”). This exception applies to events that are city-sponsored as well as those hosted by groups or individuals who are not affiliated with the City and will be permitted as follows:
  - a. Saginaw Switchyard Food Truck Park and Pavillion: alcoholic beverages may be sold or consumed only during a properly permitted special event or City Sponsored event.
    - i. Alcohol may only be possessed and/or consumed within 200 feet of the point of sale.
  - b. City Sponsored Events: this includes but is not limited to events such as the Train & Grain, Holiday in the Park and other special events at the City Multi-Purpose Event Room, Saginaw Library and Senior Center.
  - c. Rented Pavilions and Non Sponsored Events: Renter shall engage at their own cost the services of one off-duty police officer of the city for every 100 guests in attendance as security for any properly permitted event under this section. The cost of hiring an off duty police officer is an hourly rate as determined by the police department.
  - d. It shall be the responsibility of any vendor to abide by all applicable TABC regulations related to the sale of alcohol, including but not limited to the prohibition of sales or providing samples to minors under the age of 21 and prohibiting service to intoxicated individuals.
  - e. No more than two (2) alcoholic beverages may be sold to an individual in one transaction unless other person(s) of legal age are present.
    - i. Alcoholic beverages may only be removed from the premises if in original packaging, sealed, and sold by a TABC licensed vendor. However, no alcohol is permitted to be consumed or possessed in a city park outside of the premises of a properly permitted or City sponsored event. Premises is defined as within 200 feet of the point of sale.
  - f. No outside alcoholic beverages may be brought in or consumed in a public place or on City property.
  - g. In addition to any and all grounds for denial or revocation of a special event permit under Article V Section 54 of the City’s Code of Ordinances, failure to obtain the proper TABC permit and/or violation of any provision of this ordinance are additional grounds for denial or revocation of the special event permit.
- (2) It shall be the responsibility of any vendor selling alcohol under this section to obtain any and all necessary permits and authorizations required by TABC for temporary events. The City will provide any authorization needed for a vendor to obtain such permit if the event meets the guidelines as provided in this section. Examples of the required TABC authorizations are provided below and are subject to change as amended by the TABC. Vendors are responsible for ensuring the applicable authorization from TABC is obtained.

- a. Distilleries: must obtain a File & Use Notification (FUN). This authorization is limited to only providing samples or tastings of distilled spirits at events as provided by Section 14.09 of the Texas Alcoholic Beverage Code.
- b. Licensed On Premises Retailers: must obtain a Temporary Event Approval (“TEA”) form.
- c. Non-Profits Without TABC License: must obtain a Nonprofit Entity Temporary Event Permit (“NT”) if meets the definition of a “nonprofit entity” as provided by Section 30.01 of the Alcoholic Beverage Code.
  - i. This permit can last for up to ten (10) consecutive days.
  - ii. The holder of this permit may only sell and/or serve alcoholic beverages for consumption at the location for which this permit may be issued.”

## **SECTION 2.**

This Ordinance shall be and is hereby declared to be cumulative of all other ordinances of the City of Saginaw, and this ordinance shall not operate to repeal or affect the Saginaw City Code or any other ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this ordinance, in which event such conflicting provisions, if any, in such Saginaw City Code or any other ordinances are hereby repealed.

## **SECTION 3.**

Any person, firm, association of persons, corporation, or other organization violating the provisions of this ordinance shall be deemed to be guilty of a misdemeanor and, upon conviction, shall be fined not more than five hundred dollars (\$500.00) for each offense. Each day that a violation continues shall be deemed a separate offense.

## **SECTION 4.**

All rights and remedies of the City of Saginaw are expressly saved as to any and all violations of the provisions of any ordinances of the City that have accrued at the time of the effective date of this ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this ordinance but may be prosecuted until final disposition by the courts.

## **SECTION 5.**

The sections, paragraphs, sentences, clauses, and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared unconstitutional, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional or invalid phrase, clause, sentence, paragraph, or section.

**SECTION 6.**

The City Secretary of the City of Saginaw is hereby directed to publish at least twice in the official newspaper of the City of Saginaw, the caption and the penalty clause of this ordinance in accordance with Section 52.013(b) of the Local Government Code.

**SECTION 7.**

This Ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the laws of the State of Texas.

**PASSED AND APPROVED** on this \_\_\_\_\_ day of \_\_\_\_\_, 2025 at a regular meeting of the City Council of the City of Saginaw, Texas.

\_\_\_\_\_  
Todd Flippo, Mayor

ATTEST:

\_\_\_\_\_  
Vicky Vega, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Bryn Meredith, City Attorney



**A. Recognitions/Presentations--Gabe Reaume, City Manager**

Meeting	Agenda Group
Tuesday, August 19, 2025, 6:00 PM	Proclamations-Presentations Item: 3A.
Reference File	
Community Goals	

**BACKGROUND/DISCUSSION:**

Acknowledging new team members from the Public Works Department--Ronnie Martinez, Superintendent of Water Utilities

Recognizing the Aquatic Center's lifeguard trainer Daniel Chambers--Vickie Weldon,

**FINANCIAL IMPACT:**

N/A

**RECOMMENDATION:**

N/A



**C. Update on Animal Services, Operations and Facilities--Jose Wheeland, Animal Services Supervisor**

Meeting	Agenda Group
Tuesday, August 19, 2025, 6:00 PM	Proclamations-Presentations Item: 3C.
Reference File	
Community Goals	

**BACKGROUND/DISCUSSION:**

City of Saginaw approved an ordinance for Trap-Neuter-Vaccinate-Return (TVNR) on September 1, 2024. This initiative aims to humanely manage and reduce the feral cat population within our community. Saginaw Animal Services will offer support to residents in safely capturing feral cats in their neighborhoods to help control the cat population in our city.

**FINANCIAL IMPACT:**

N/A

**RECOMMENDATION:**

N/A

**Attachments**

[TNVR UPDATES AUG 19 25.pdf](#)

[TNVR STATS Aug 25.pdf](#)



# TNVR UPDATE



# Process

- Call/complaint received
- Animal Services investigates the call/ complaint and offers assistance with trapping feral/community cats.
- Citizen is advised to come by shelter and pick up list of deterrents
- Liability roundup form is signed by resident wishing to trap cats
- Depending on trap availability traps are set at the residence by ACO and checked multiple times throughout the day
- Once trapped cat is identified, scanned for microchip, and transported to shelter. If already ear tipped cat is released immediately, and trap reset.

# Traps and Kennels

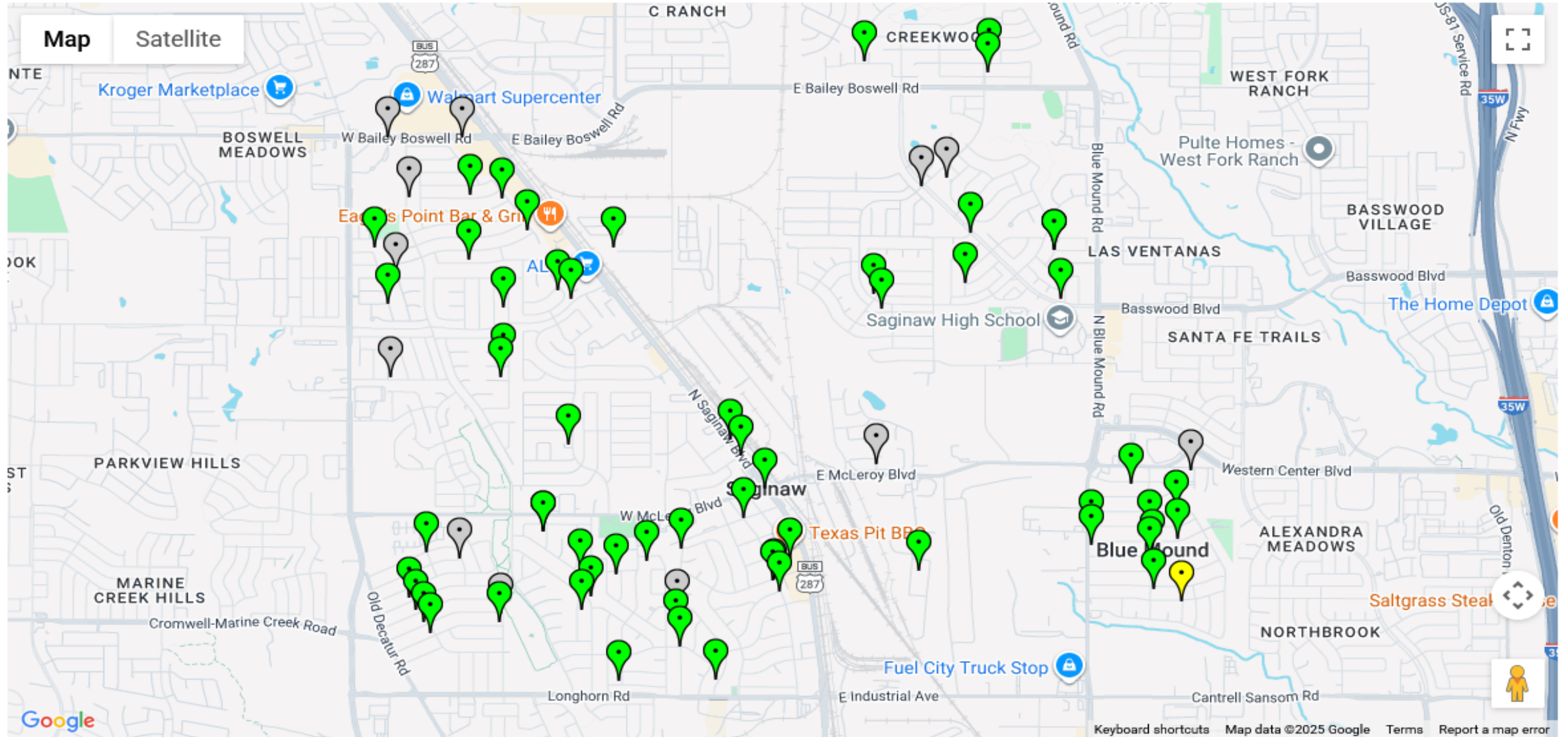
- Animal Services currently has 9 kennels to house feral cats, 9 traps.
- There are currently 20 residents on the trapping list in Saginaw and 4 in Blue Mound.
- Traps are usually set at 0630 and checked throughout the day. Traps are removed around 1630, unless an agreement to leave traps overnight, in this case traps are secured to a fixture to prevent them from being stolen or animal removed from trap.

# Colonies

- Colonies can be 2 cats or more
- We currently have established 73 colonies (10 colonies in Blue Mound/ 63 colonies in Saginaw)
- 61 colonies are active / 12 inactive (cats removed for adoption/rescue/RTO etc.)



Enter street, city, state, and zip code for best results



- all current cats spayed or neutered
- some spayed or neutered
- none spayed or neutered
- no cats

Close

# Caretakers

- If a citizen wishes to be a caretaker for the cats, they must fill out an application and watch an instructional video on how to care for colonies.
- They are advised that if any new cats are noticed they must contact AC for a trap to capture and complete the TNVR process
- We currently have 5 caretakers registered in Saginaw and 2 in Blue Mound
- Complaints are handled by ACO's, if not able to resolve issue forwarded to Kitty Committee.

# Stats

- 128 Cats in Saginaw have been trapped / 61 in Blue Mound for a total of 189
- As of 08-06-2025
  - 140 completed TNVR
  - 18 Rescue (primarily kittens)
  - 15 Adopted
  - 6 RTO
  - 2 EU (due to injuries/illness)
  - 5 Pending release
  - 3 Holding

# Funding

- Per councils request no extra budgeted money was to be spent on this project.
- All sterilizations for feral cats have come out of the animal services ACLOW account (donations)
- As of 08-06-2025 \$1940.00 has been spent at TCAP for ferals



# Request

- Citizens fail to realize that cats have been an issue in Saginaw for ages.
- In the past cats were trapped and EU, which was a never-ending battle. As more cats would come in to replace the ones that were EU (vacuum effect)
- This issue is not going to resolve itself in 1 year, this will take time to do so.
- If Animal Services does not know about an issue, we can not HELP.
- We ask that we continue the TNVR program.

FISCAL YEAR 2021-2022								
LOCATION	CITY	CASE NUMBER	BREED	SEX	COLOR	RABIES	STERILIZED	DATE IN
1740 GLENN	BLUE MOUND	09-19-2022 1	DSH	MN	WHT/GRY	26-Sep-22	26-Sep-22	19-Sep-22
405 S BELMONT	SAGINAW	09-21-2022 1	DSH	MN	ORG TBBY	TIPPED	TIPPED	21-Sep-22
405 S BELMONT	SAGINAW	09-21-2022 2	DSH	MN	WHT/BLK	26-Sep-22	26-Sep-22	22-Sep-22
405 S BELMONT	SAGINAW	09-22-2022 1	DSH	MN	WHT BRW TBBY	26-Sep-22	26-Sep-22	22-Sep-22
405 S BELMONT	SAGINAW	09-23-2022 1	DSH	U	CREAM	TIPPED	TIPPED	23-Sep-22
405 S BELMONT	SAGINAW	09-23-2022 2	DSH	MN	BLK	26-Sep-22	26-Sep-22	23-Sep-22
404 S BELMONT	SAGINAW	09-29-2022 1	DSH	U	WHT/BLK	TIPPED	TIPPED	29-Sep-22
404 S BELMONT	SAGINAW	09-29-2022 2	DSH	FS	WHT/BLK	3-Oct-22	3-Oct-22	29-Sep-22
405 S BELMONT	SAGINAW	09-30-2022 1	DSH	MN	ORG TBBY	3-Oct-22	3-Oct-22	30-Sep-22

FISCAL YEAR 2022-2023								
LOCATION	CITY	CASE NUMBER	BREED	SEX	COLOR	RABIES	STERILIZED	DATE IN
400 S BELMONT	SAGINAW	10-05-2022 1	DSH	U	WHT/BLK SPOTS	TIPPED	TIPPED	5-Oct-22
400 S BELMONT	SAGINAW	10-06-2022 1	DSH	U	WHT/BLK SPOTS	TIPPED	TIPPED	5-Oct-22
404 S BELMONT	SAGINAW	10-06-2022 2	DSH	MN	BLK	10-Oct-22	10-Oct-22	6-Oct-22
405 S BELMONT	SAGINAW	10-07-2022 1	DSH	U	BLK	TIPPED	TIPPED	7-Oct-22
400 S BELMONT	SAGINAW	10-07-2022 2	DSH	U	WHITE/BLK SPOTS	TIPPED	TIPPED	7-Oct-22
400 S BELMONT	SAGINAW	10-11-2022 1	DSH	U	BLK	17-Oct-22	17-Oct-22	11-Oct-22
404 S BELMONT	SAGINAW	10-11-2022 2	DSH	U	WHITE/BLK SPOTS	TIPPED	TIPPED	11-Oct-22
416 S BELMONT	SAGINAW	10-19-2022 1	DSH	MN	BLK/ WHT	25-Oct-22	25-Oct-22	19-Oct-22
404 S BELMONT	SAGINAW	10-25-2022 1	SIAMESE	U	SEAL POINT	TIPPED	TIPPED	25-Oct-22
404 S BELMONT	SAGINAW	10-27-2022 1	DSH	MN	WHT/BLK STRIPE	TIPPED	TIPPED	27-Oct-22
416 S BELMONT	SAGINAW	10-27-2022 2	DSH	U	BLK	TIPPED	TIPPED	27-Oct-22
416 S BELMONT	SAGINAW	10-28-2022 4	DSH	U	WHT/ BLK SPOT	31-Oct-22	31-Oct-22	28-Oct-22
524 S HAMPSHIRE	SAGINAW	10-28-2022 5	DSH	U	BRW TBBY/ WHT	TIPPED	TIPPED	28-Oct-22
1105 WESTGROVE	SAGINAW	10-31-2022 5	DSH	F	BRW TBBY/ WHT	3-Nov-22	3-Nov-22	31-Oct-22
524 S HAMPSHIRE	SAGINAW	11-01-2022 3	DSH	U	BRW TBBY/ WHT	3-Nov-22	3-Nov-22	1-Nov-22
416 S BELMONT	SAGINAW	11-02-2022 2	DSH	U	BLK/WHT	TIPPED	TIPPED	2-Nov-22
416 S BELMONT	SAGINAW	11-03-2022 1	DSH	U	BLK	TIPPED	TIPPED	3-Nov-22
524 S HAMPSHIRE	SAGINAW	11-03-2022 2	DSH	FS	CALICO	TIPPED	TIPPED	3-Nov-22
524 S HAMPSHIRE	SAGINAW	11-09-2022 3	DSH	FS	BRWN TBBY/WHT	TIPPED	TIPPED	9-Nov-22
1105 WESTGROVE	SAGINAW	11-19-2022 2	DSH	FS	GRY	21-Nov-22	21-Nov-22	19-Nov-22

1145 PARKHILL	SAGINAW	11-30-2022 2	DLH	FS	BRWN TBBY	5-Dec-22	5-Dec-22	30-Nov-22
1145 PARKHILL	SAGINAW	11-30-2022 3	DSH	MN	BLK/ WHT	5-Dec-22	5-Dec-22	30-Nov-22
1145 PARKHILL	SAGINAW	12-07-2022 2	DSH	FS	BLK/WHT	11-Dec-22	11-Dec-22	7-Dec-22
720 GRAY WASH	SAGINAW	01-10-2023 3	DSH	FS	BRWN TBBY	16-Jan-23	16-Jan-23	10-Jan-23
505 HAZLENUT	SAGINAW	01-11-2023 5	DSH	FS	GREY	16-Jan-23	16-Jan-23	11-Jan-23
505 HAZLENUT	SAGINAW	01-24-2023 3	DSH	FS	BRWN TBBY	26-Jan-23	26-Jan-23	24-Jan-23
1745 FAGAN	BLUE MOUND	03-02-2023 1	DMH	MN	BRWN TBBY	6-Mar-23	6-Mar-23	2-Mar-23
500 SAMSON	SAGINAW	03-13-2023 6	DSH	FS	BRWN TBBY	16-Mar-23	16-Mar-23	13-Mar-23
500 SAMSON	SAGINAW	03-13-2023 7	DMH	FS	TORTIE	16-Mar-23	16-Mar-23	13-Mar-23
500 SAMSON	SAGINAW	03-14-2023 1	DMH	FS	ORG TBBY	16-Mar-23	16-Mar-23	14-Mar-23
501 SAMSON	SAGINAW	03-14-2023 2	DSH	MN	ORG TBBY	16-Mar-23	16-Mar-23	14-Mar-23
848 ATCHISON	SAGINAW	03-15-2023 1	DMH	FS	ORG TBBY/WHT	16-Mar-23	16-Mar-23	15-Mar-23
128 WATER WOOD	SAGINAW	03-21-2023 2	DSH	FS	BLK/WHT	27-Mar-23	27-Mar-23	21-Mar-23
1056 IRON HORSE	SAGINAW	03-24-2023 2	DSH	MN	BRWN TBBY/WHT	27-Mar-23	27-Mar-23	24-Mar-23
1765 GILL	BLUE MOUND	05-23-2023 4	DMH	MN	TBBY/WHT	30-May-23	30-May-23	23-May-23
1765 GILL	BLUE MOUND	05-25-2023 1	DSH	MN	ORG TBBY/WHT	30-May-23	30-May-23	25-May-23
505 HAZLENUT	SAGINAW	05-05-2023 1	DSH	MN	BRW TBBY/ WHT	16-May-23	16-May-23	5-May-23
528 KEMPSON CT	SAGINAW	05-05-2023 2	DSH	FS	PATCH TBBY	30-May-23	30-May-23	5-May-23
1765 GILL	BLUE MOUND	05-23-2023 4	DMH	MN	GRY TBY /WHT	30-May-23	30-May-23	23-May-23
1765 GILL	BLUE MOUND	05-25-2023 1	DSH	MN	ORG TBBY	30-May-23	30-May-23	25-May-23
1765 GILL	BLUE MOUND	06-05-2023 1	DMH	FS	GRY/WHT	21-Jun-23	21-Jun-23	5-Jun-23
528 HAZLENUT	SAGINAW	06-07-2023 2	DSH	F	TORTIE			7-Jun-23
1765 GILL	BLUE MOUND	06-09-2023 1	DSH	MN	GRY/ WHT	2-Aug-23	2-Aug-23	9-Jun-23
1717 CORRIN	BLUE MOUND	07-11-2023 1	DSH	MN	BLK/WHT	14-Jul-23	14-Jul-23	11-Jul-23
121 WORTHY	SAGINAW	09-06-2023 2	DSH	MN	ORG	12-Sep-23	12-Sep-23	6-Sep-23
1708 CORRIN	BLUE MOUND	09-13-2023 3	DSH	FS	GRY TBBY/WHT	26-Sep-23	26-Sep-23	13-Sep-23
1708 CORRIN	BLUE MOUND	09-21-2023 1	DSH	MN	GRY/WHT	5-Oct-23	5-Oct-23	21-Sep-23
1708 CORRIN	BLUE MOUND	09-21-2023 2	DSH	MN	BLK/WHT	5-Oct-23	5-Oct-23	21-Sep-23
1708 CORRIN	BLUE MOUND	09-21-2023 3	DSH	FS	GRY	5-Oct-23	5-Oct-23	21-Sep-23

**FISCAL YEAR 2023-2024**

LOCATION	CITY	CASE NUMBER	BREED	SEX	COLOR	RABIES	STERILIZED	DATE IN
924 PEACOCK	SAGINAW	10-09-2023 2	DSH	FS	ORG TABBY	17-Oct-23	17-Oct-23	9-Oct-23
1708 CORRIN	BLUE MOUND	10-10-2023 2	DSH	FS	GRY	17-Oct-23	17-Oct-23	10-Oct-23

1708 CORRIN	BLUE MOUND	10-10-2023	3	DSH	MN	BLK	19-Oct-23	19-Oct-23	10-Oct-23
1708 CORRIN	BLUE MOUND	10-18-2023	1	DSH	FS	GRY/WHT	24-Oct-23	24-Oct-23	18-Oct-23
1708 CORRIN	BLUE MOUND	10-18-2023	2	DSH	FS	BLK	24-Oct-23	24-Oct-23	18-Oct-23
1708 CORRIN	BLUE MOUND	11-02-2023	2	DSH	MN	BLK/WHT	6-Nov-23	6-Nov-23	2-Nov-23
1709 CORRIN	BLUE MOUND	11-02-2023	3	DSH	FS	BLK	7-Nov-23	7-Nov-23	2-Nov-23
1710 CORRIN	BLUE MOUND	11-02-2023	4	DSH	FS	GRY/WHT	7-Nov-23	7-Nov-23	2-Nov-23
1711 CORRIN	BLUE MOUND	11-07-2023	1	DSH	FS	BLK/WHT	13-Nov-23	13-Nov-23	7-Nov-23
1712 CORRIN	BLUE MOUND	11-14-2023	1	DSH	FS	BLK/WHT	20-Nov-23	20-Nov-23	14-Nov-23
1740 GLENN	BLUE MOUND	11-14-2023	3	DMH	FS	GRY	20-Nov-23	20-Nov-23	14-Nov-23
1740 GLENN	BLUE MOUND	11-14-2023	4	DMH	MN	GRY	20-Nov-23	20-Nov-23	14-Nov-23
1708 CORRIN	BLUE MOUND	11-21-2023	1	DSH	MN	BLK/WHT	30-Nov-23	30-Nov-23	21-Nov-23
1709 CORRIN	BLUE MOUND	11-21-2023	2	DSH	FS	BLK	30-Nov-23	30-Nov-23	21-Nov-23
720 GRAY WASH	SAGINAW	12-04-2023	1	DLH	U	BRWN TBBY	7-Dec-23	7-Dec-23	4-Dec-23
1740 GLENN	BLUE MOUND	12-08-2023	2	DSH	U	BLK	14-Dec-23	14-Dec-23	8-Dec-23
1740 GLENN	BLUE MOUND	12-12-2023	1	DSH	FS	WHITE/BLK SPOTS	14-Dec-23	14-Dec-23	12-Dec-23
1740 GLENN	BLUE MOUND	12-16-2023	1	DSH	FS	WHT/BLK	14-Dec-23	14-Dec-23	12-Dec-23
804 RUIDOSO	SAGINAW	01-03-2024	5	DSH	MN	WHT/ORG TBBY	10-Jan-24	10-Jan-24	3-Jan-24
804 RUIDOSO	SAGINAW	01-04-2024	1	DSH	FS	BLK/WHT	10-Jan-24	10-Jan-24	4-Jan-24
1021 REDDING	SAGINAW	01-16-2024	1	DLH	MN	BLK/WHT	22-Jan-24	22-Jan-24	16-Jan-24
1740 GLENN	BLUE MOUND	01-29-2024	2	DSH	FS	BLK	5-Feb-24	5-Feb-24	29-Jan-24
1740 GLENN	BLUE MOUND	01-29-2024	3	DMH	MN	BLK	5-Feb-24	5-Feb-24	29-Jan-24
1740 GLENN	BLUE MOUND	01-31-2024	1	DSH	FS	GRY TBBY	5-Feb-24	5-Feb-24	31-Jan-24
1740 GLENN	BLUE MOUND	02-06-2024	1	DSH	FS	DILUTE CALICO	13-Feb-24	13-Feb-24	6-Feb-24
205 BRENDA	SAGINAW	02-07-2024	10	DMH	FS	TORTIE	13-Feb-24	13-Feb-24	7-Feb-24
1740 GLENN	BLUE MOUND	02-08-2024	1	DMH	MN	BRWN TBBY	13-Feb-24	13-Feb-24	8-Feb-24
1608 FAGAN	BLUE MOUND	02-21-2024	1	DMH	MN	BLK	29-Feb-24	29-Feb-24	21-Feb-24
1608 FAGAN	BLUE MOUND	02-21-2024	2	DSH	FS	TORTIE	29-Feb-24	29-Feb-24	21-Feb-24
1057 HILLWOOD	SAGINAW	04-01-2024	2	DLH	FS	WHT/ORG TBBY			1-Apr-24
717 RAVENWOOD	SAGINAW	04-17-2024	1	DSH	FS	GRY TBBY	24-Apr-24	24-Apr-24	17-Apr-24
121 WORTHY	SAGINAW	04-18-2024	1	DSH	MN	GRY TBBY/WHT	24-Apr-24	24-Apr-24	18-Apr-24
1632 CORRIN	BLUE MOUND	07-18-2024	2	DSH	FS	GRY	8-Aug-24	6-Aug-24	18-Jul-24
1737 CORRIN	BLUE MOUND	07-26-2024	4	DSH	FS	GRY	31-Jul-24	31-Jul-24	26-Jul-24
1738 CORRIN	BLUE MOUND	07-26-2024	5	DSH	FS	BLACK	24-Aug-24	24-Aug-24	26-Jul-24
1739 CORRIN	BLUE MOUND	07-26-2024	6	DSH	FS	BLACK	13-Aug-24	13-Aug-24	26-Jul-24

1740 CORRIN	BLUE MOUND	07-26-2024 7	DSH	FS	GRY TBBY/ WHT	13-Aug-24	13-Aug-24	26-Jul-24
1741 CORRIN	BLUE MOUND	07-26-2024 8	DSH	MN	BRWN TBBY	13-Aug-24	13-Aug-24	26-Jul-24
1064 PARKHILL	SAGINAW	07-29-2024 7	DSH	FS	BRWN TBBY/ WHT	31-Jul-24	31-Jul-24	29-Jul-24
1632 CORRIN	BLUE MOUND	07-31-2024 1	DSH	MN	ORG TABBY/ WHT	5-Aug-24	5-Aug-24	31-Jul-24
1632 CORRIN	BLUE MOUND	07-31-2024 2	DSH	MN	BLK	5-Aug-24	5-Aug-24	31-Jul-24
1632 CORRIN	BLUE MOUND	07-31-2024 3	DSH	FS	BRWN TBBY	5-Aug-24	5-Aug-24	31-Jul-24
1633 CORRIN	BLUE MOUND	08-01-2024 6	DSH	FS	WHT/GRY	5-Aug-24	5-Aug-24	1-Aug-24
424 INDIAN CREST	SAGINAW	08-01-2024 3	DSH	FS	BLK	8-Aug-24	8-Aug-24	1-Aug-24
424 INDIAN CREST	SAGINAW	08-01-2024 4	DSH	FS	GRY/WHT	8-Aug-24	8-Aug-24	1-Aug-24
1632 CORRIN	BLUE MOUND	08-01-2024 5	DSH	F	BLK			1-Aug-24
1632 CORRIN	BLUE MOUND	08-01-2024 6	DSH	FS	WHT/GRY	5-Aug-24	5-Aug-24	1-Aug-24
236 PIMLICO WAY	SAGINAW	08-13-2024 3	DSH	FS	ORANGE TAB/WHTIE	14-Aug-24	14-Aug-24	13-Aug-24
1144 SPRINGWOOD	SAGINAW	09-05-2024 1	DSH	FS	BLACK	10-Sep-24	10-Sep-24	5-Sep-24
1140 Springwood	SAGINAW	09-10-2024 1	DSH	FS	GREY/WHITE	11-Sep-24	11-Sep-24	10-Sep-24
1121 WESTHILLS	SAGINAW	09-10-2024 5	DSH	MN	WHITE/BROWN TAB	26-Sep-24	26-Sep-24	10-Sep-24
1121 WESTHILLS	SAGINAW	09-10-2024 6	DSH	FS	BLACK	11-Sep-24	11-Sep-24	10-Sep-24
1121 WESTHILLS	SAGINAW	09-11-2024 5	DSH	MN	WHITE/BROWN TAB	26-Sep-24	26-Sep-24	11-Sep-24
1072 PARKHILL	SAGINAW	09-16-2024 1	DSH	MN	BROWN TAB/WHITE	26-Sep-24	26-Sep-24	16-Sep-24
605 STALLION	SAGINAW	09-23-2024 1	DSH	FS	BLACK/WHITE	30-Sep-24	30-Sep-24	23-Sep-24
605 STALLION	SAGINAW	HOZIER	DSH	MN	BLACK/WHITE			23-Sep-24
605 STALLION	SAGINAW	GARTH	DSH	MN	BLACK/WHITE			23-Sep-24
605 STALLION	SAGINAW	ZERO	DSH	MN	BLACK/WHITE	10-Oct-24	26-Sep-24	23-Sep-24
605 STALLION	SAGINAW	MADDIE	DMH	FS	BLACK/WHITE			23-Sep-24
605 STALLION	SAGINAW	TAE	DMH	FS	BLACK/WHITE			23-Sep-24
605 STALLION	SAGINAW	KIRK	DSH	MN	BLACK/WHITE	10-Oct-24	26-Sep-24	23-Sep-24
605 STALLION	SAGINAW	SPOCK	DSH	MN	BLACK/WHITE	10-Oct-24	26-Sep-24	23-Sep-24
605 STALLION	SAGINAW	09-23-2024 10	DSH	FS	BLACK/WHITE	26-Sep-24	26-Sep-24	23-Sep-24
605 STALLION	SAGINAW	BROOKS	DSH	M	BLACK/WHITE			24-Sep-24
605 STALLION	SAGINAW	DUNN	DSH	M	BLACK/WHITE			24-Sep-24
605 STALLION	SAGINAW	CHAPPEL	SIAMESE	FS	SEAL POINT	15-Oct-24	26-Sep-24	24-Sep-24
605 STALLION	SAGINAW	09-26-2024 3	DSH	FS	BLACK/WHITE	30-Sep-24	30-Sep-24	26-Sep-24

**FISCAL YEAR 2024-2025**

LOCATION	CITY	CASE NUMBER	BREED	SEX	COLOR	RABIES	STERILIZED	DATE IN
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451 E MCLEROY	SAGINAW	10-01-2024 1	DSH	MN	ORANGE TABBY	31-Oct-24	31-Oct-24	1-Oct-24
905 HEMLOCK	SAGINAW	10-01-2024 3	DMH	MN	GREY/WHITE	2-Oct-24	2-Oct-24	1-Oct-24
905 HEMLOCK	SAGINAW	10-01-2024 4	DSH	FS	BLACK/WHITE	2-Oct-24	2-Oct-24	1-Oct-24
451 E MCLEROY	SAGINAW	10-01-2024 5	DSH	FS	CALICO	29-Oct-24	29-Oct-24	1-Oct-24
451 E MCLEROY	SAGINAW	10-01-2024 6	DSH	MN	ORANGE TABBY	29-Oct-24	29-Oct-24	1-Oct-24
451 E MCLEROY	SAGINAW	10-01-2024 7	DSH	MN	BUFF	29-Oct-24	29-Oct-24	1-Oct-24
905 HEMLOCK	SAGINAW	10-02-2024 1	DSH	FS	GREY/WHITE	8-Oct-24	8-Oct-24	2-Oct-24
1212 KNOWLES	SAGINAW	10-03-2024 2	DSH	FS	BUFF	8-Oct-24	8-Oct-24	3-Oct-24
617 CRESTVIEW	SAGINAW	10-07-2024 1	DSH	FS	BROWN TABBY		STERILIZED	7-Oct-24
920 WRIGLEY	SAGINAW	10-07-2024 2	DMH	FS	DILUTE TORTIE	8-Oct-24	8-Oct-24	7-Oct-24
1072 Parkhill Ave	SAGINAW	10-07-2024 4	DLH	UNK	GREY TABBY	24-Oct-24	24-Oct-24	7-Oct-23
608 MCNEIL	SAGINAW	10-07-2024 6	DLH	FS	BLACK	10-Oct-24	10-Oct-24	7-Oct-24
608 MCNEIL	SAGINAW	10-08-2024 6	DSH	U/S	ORANGE TABBY	10-Oct-24	10-Oct-24	8-Oct-24
117 LEMON	SAGINAW	10-09-2024 2	DSH	FS	BLACK/WHITE	10-Oct-24	10-Oct-24	9-Oct-24
117 LEMON	SAGINAW	10-09-2024 3	DSH	MN	WHITE/BLACK	10-Oct-24	10-Oct-24	9-Oct-24
BASSWOOD & HEATHER RI	SAGINAW	10-09-2024 6	DSH	FS	GREY TABBY		15-Oct-24	9-Oct-24
117 LEMON	SAGINAW	10-11-2024 1	DSH	FS	WHITE/BLACK	15-Oct-24	15-Oct-24	11-Oct-24
117 LEMON	SAGINAW	10-11-2024 2	DMH	MN	BLACK/WHITE	15-Oct-24	15-Oct-24	11-Oct-24
1645 CORRIN	BLUE MOUND	10-11-2024 3	DSH	M	BROWN TABBY			11-Oct-24
117 LEMON	SAGINAW	10-12-2024 1	DMH	MN	BLACK/WHITE	15-Oct-24	15-Oct-24	12-Oct-24
117 LEMON	SAGINAW	10-12-2024 2	DSH	MN	BLACK	15-Oct-24	15-Oct-24	12-Oct-24
1749 CORRIN	BLUE MOUND	10-14-2024 1	DSH	FS	BROWN TABBY	31-Oct-24	31-Oct-24	14-Oct-24
1749 CORRIN	BLUE MOUND	10-14-2024 2	DSH	FS	BROWN TABBY	31-Oct-24	31-Oct-24	14-Oct-24
1749 CORRIN	BLUE MOUND	10-14-2024 3	DSH	FS	BROWN TABBY	31-Oct-24	31-Oct-24	14-Oct-24
1749 CORRIN	BLUE MOUND	10-15-2024 2	DSH	FS	BROWN TABBY	21-Oct-24	21-Oct-24	15-Oct-24
1749 CORRIN	BLUE MOUND	10-15-2024 3	DSH	M	BROWN TABBY	31-Oct-24	31-Oct-24	15-Oct-24
113 W LEMON	SAGINAW	10-16-2024 1	DSH	U/S	WHT/BLK	21-Oct-24	21-Oct-24	16-Oct-24
113 W LEMON	SAGINAW	10-16-2024 3	DSH	MN	BLK/WHT	21-Oct-24	21-Oct-24	16-Oct-24
404 MUSTANG	SAGINAW	10-16-2024 2	DSH	U/S	BLK/WHT	21-Oct-24	21-Oct-24	16-Oct-24
1749 CORRIN	BLUE MOUND	10-16-2024 4	DSH	MN	GRY TABBY	31-Oct-24	31-Oct-24	16-Oct-24
741 W BAILEY BOSWELL	SAGINAW	10-19-2024 1	DSH	MN	ORG TBBY/WHT	24-Oct-24	24-Oct-24	19-Oct-24
905 REMINGTON	SAGINAW	10-22-2024 1	DSH	U/S	BROWN TABBY	24-Oct-24	24-Oct-24	22-Oct-24
404 MUSTANG	SAGINAW	10-22-2024 2	DMH	U/S	GRY TABBY	24-Oct-24	24-Oct-24	22-Oct-24
628 PHESANT	SAGINAW	10-24-2024 4	DSH	MN	BLACK/WHITE	6-Nov-24	6-Nov-24	24-Oct-24

920 PEACOCK	SAGINAW	10-28-2024 1	DSH	FS	GRY TABBY	6-Nov-24	6-Nov-24	28-Oct-24
1732 CORRIN	BLUE MOUND	11-05-2024 3	DSH	FS	BLK	14-Nov-24	14-Nov-24	5-Nov-24
1732 CORRIN	BLUE MOUND		DMH	U/S	GRY WHIT			5-Nov-24
1732 CORRIN	BLUE MOUND	11-06-2024 2	DSH	MN	ORANGE/WHITE	14-Nov-24	14-Nov-24	6-Nov-24
WAYSIDE MIDDLE	SAGINAW	11-06-2024 4	DLH	F	BLACK			6-Nov-24
MARIPOSA	SAGINAW	11-06-2024 5	DSH	FS	TORTIE	14-Nov-24	14-Nov-24	6-Nov-24
1617 CORRIN	BLUE MOUND	11-11-2024 (3)	DSH	FS	DIL-TORTIE	20-Nov-24	20-Nov-24	11-Nov-24
SPRINGHILL	SAGINAW	11-09-2024 2	DSH	FS	ORANGE TABBY	14-Nov-24	14-Nov-24	9-Nov-24
1732 CORRIN	BLUE MOUND		DSH	U/S	BLK/WHT			12-Nov-24
808 IRONSIDES	BLUE MOUND	11-13-2024 1	DSH	U/S	ORG TBBY	20-Nov-24	20-Nov-24	13-Nov-24
1732 CORRIN	BLUE MOUND	11-13-2024 2	DSH	MN	GRY WHT			13-Nov-24
1732 CORRIN	BLUE MOUND	11-13-2024 3	DSH	U/S	BLK	TIPPED	TIPPED	TIPPED
808 IRONSIDES	BLUE MOUND	11-13-2024 5	DSH	MN	GRY/WHT	20-Nov-24	20-Nov-24	13-Nov-24
808 IRONSIDES	BLUE MOUND	11-14-2024 1	DSH	U/S	BRWN TBBY	5-Dec-24	5-Dec-24	14-Nov-24
1732 CORRIN	BLUE MOUND	11-14-2024 2	DSH	MN	BLK	20-Nov-24	20-Nov-24	14-Nov-24
205 Brenda	SAGINAW	11-18-2024 3	DSH	M	ORG/TBBY	9-Dec-24	9-Dec-24	18-Nov-24
761 BIG WILLOW	SAGINAW	11-21-2024 1	DSH	U/S	BLK	5-Dec-24	5-Dec-24	21-Nov-24
500 MUSTANG	SAGINAW	12-02-2024 2	DSH	MN	BRWN TBBY	26-Mar-25	26-Mar-25	2-Dec-24
1749 CORRIN	BLUE MOUND	12-10-2024 5	DSH	FS	BLK	18-Dec-24	18-Dec-24	10-Dec-24
1749 CORRIN	BLUE MOUND	12-10-2024 6	DSH	FS	BLK	18-Dec-24	18-Dec-24	10-Dec-24
1749 CORRIN	BLUE MOUND	12-10-2024 7	DSH	MN	BLK/WHT	18-Dec-24	18-Dec-24	10-Dec-24
1749 CORRIN	BLUE MOUND	12-10-2024 8	DSH	MN	BLK	18-Dec-24	18-Dec-24	10-Dec-24
1749 CORRIN	BLUE MOUND	12-10-2024 9	DSH	MN	BLK	18-Dec-24	18-Dec-24	10-Dec-24
1749 CORRIN	BLUE MOUND	12-10-2024 10	DSH	MN	BLK	18-Dec-24	18-Dec-24	10-Dec-24
713 PARKWEST	SAGINAW	12-12-2024 1	DMH	U/S	GRY TBBY	23-Jan-25	23-Jan-25	12-Dec-24
713 PARKWEST	SAGINAW	12-12-2024 2	DMH	U/S	GRY TBBY	23-Jan-25	23-Jan-25	12-Dec-24
404 BELMONT	SAGINAW	12-20-2024 1	DSH	U/S	GRY TBBY	2-Jan-25	2-Jan-25	20-Dec-24
500 OPAL	SAGINAW	12-21-2024 1	DSH	RESCUE	CALICO			21-Dec-24
500 OPAL	SAGINAW	12-21-2024 2	DSH	RESCUE	BLK/WHT			21-Dec-24
500 OPAL	SAGINAW	12-21-2024 3	DSH	RESCUE	BRWN TBBY/WHT			21-Dec-24
500 OPAL	SAGINAW	12-21-2024 4	DSH	RESCUE	BRWN TBBY/WHT			21-Dec-24
500 OPAL	SAGINAW	12-21-2024 5	DSH	RESCUE	ORG TBBY/WHT			21-Dec-24
500 OPAL	SAGINAW	12-21-2024 6	DSH	RESCUE	ORG TBBY/WHT			21-Dec-24
1600 BLK FAGAN	BLUE MOUND	01-04-2025 3	SIAMESE	U/S	LYNX POINT	15-Jan-25	15-Jan-25	4-Jan-25

1144 VICTORIA	SAGINAW	01-16-2025 2	DSH	FS	TORTIE	23-Jan-25	23-Jan-25	16-Jan-25
205 BRENDA	SAGINAW	01-30-2025 4	DSH	MN	WHT/BLK	26-Feb-25	26-Feb-25	30-Jan-25
808 IRONSIDE	BLUE MOUND	02-04-2025 10	DMH	MN	ORG TBBY		10-Feb-25	4-Feb-25
1732 CORRIN	BLUE MOUND	02-04-2025 11	DSH	MN	ORG WHT	TIPPED	TIPPED	4-Feb-25
808 IRONSIDES	BLUE MOUND	02-05-2025 2	DMH	MN	ORG	10-Feb-25	10-Feb-25	5-Feb-25
808 IRONSIDES	BLUE MOUND	02-05-2025 16	DLH	MN	BLK	10-Feb-25	10-Feb-25	5-Feb-25
528 MEADOW	SAGINAW	02-07-2025 10	DSH	MN	GRY TBBY	10-Feb-25	10-Feb-25	7-Feb-25
417 FOX	SAGINAW	02-22-2025 2	DSH	MN	BLK	25-Feb-25	25-Feb-25	22-Feb-25
809 IRONSIDES	BLUE MOUND	02-24-2025 4	DSH	U/S	ORG TBBY / WHT	27-Feb-25	27-Feb-25	24-Feb-25
809 IRONSIDES	BLUE MOUND	11-13-2024 5	DSH	MN	GRY/WHT	20-Nov-24	TIPPED	24-Feb-25
1089 SPRINGWOOD	SAGINAW	02-25-2025 2	DSH	FS	CALICO	27-Feb-25	27-Feb-25	25-Feb-25
1089 SPRINGWOOD	SAGINAW	02-25-2025 5	DSH	U/S	WHT GRY	27-Feb-25	27-Feb-25	25-Feb-25
208 W SOUTHERN	SAGINAW	02-25-2025 6	DSH	U/S	BLK WHT	27-Feb-25	27-Feb-25	25-Feb-25
1089 SPRINGWOOD	SAGINAW	02-27-2025 2	DSH	MN	GRY TBBY WHT	TIPPED	TIPPED	27-Feb-25
528 MEADOW ST	SAGINAW	02-28-2025 1	DLH	FS	BLK WHT	4-Mar-25	4-Mar-25	28-Feb-25
104 COLLINS CT	BLUE MOUND	02-28-2025 2	DSH	RESCUE	TORTIE			28-Feb-25
104 COLLINS CT	BLUE MOUND	02-28-2025 3	DSH	RESCUE	BLK WHT			28-Feb-25
104 COLLINS CT	BLUE MOUND	02-28-2025 4	DSH	RESCUE	ORG TBBY			28-Feb-25
104 COLLINS CT	BLUE MOUND	02-28-2025 5	DSH	RESCUE	ORG TBBY			28-Feb-25
940 SEQUOIA WAY	SAGINAW	03-01-2025 1	DSH	U/S	GRY WHT	4-Mar-25	4-Mar-25	1-Mar-25
1089 SPRINGWOOD	SAGINAW	03-03-2025 3	DSH	MN	BRWN TBBY WHT	6-Mar-25	6-Mar-25	3-Mar-25
1090 SPRINGWOOD	SAGINAW	03-03-2025 4	DSH	FS	TORTIE- DILUTE	6-Mar-25	6-Mar-25	3-Mar-25
1091 SPRINGWOOD	SAGINAW	03-04-2025 1	DSH	FS	GRY TBBY WHT	6-Mar-25	6-Mar-25	4-Mar-25
208 W SOUTHERN	SAGINAW	03-04-2025 2	DSH	MN	BLK WHT	6-Mar-25	6-Mar-25	4-Mar-25
508 COLE AVE	SAGINAW	03-05-2025 4	DSH	MN	ORG TBBY / WHT	11-Mar-25	11-Mar-25	5-Mar-25
508 COLE AVE	SAGINAW	03-05-2025 5	DSH	FS	BRW TBBY	11-Mar-25	11-Mar-25	5-Mar-25
1089 SPRINGWOOD	SAGINAW	03-05-2025 1	DSH	FS	CALICO	6-Mar-25	6-Mar-25	5-Mar-25
1089 SPRINGWOOD	SAGINAW	03-06-2025 1	DSH	MN	ORG TBBY	11-Mar-25	11-Mar-25	6-Mar-25
245 WOFFORD WAY	SAGINAW	03-12-2025 1	DSH	MN	GRY TBBY WHT	13-Mar-25	13-Mar-25	12-Mar-25
1716 AMERICANA	BLUE MOUND	03-12-2025 2	DSH	MN	BLK	13-Mar-25	13-Mar-25	12-Mar-25
508 COLE AVE	SAGINAW	03-12-2025 3	DMH	FS	BRWN TBBY	17-Mar-25	17-Mar-25	12-Mar-25
508 COLE AVE	SAGINAW	03-12-2025 4	DSH	MN	WHT / BLK	17-Mar-25	17-Mar-25	12-Mar-25
508 COLE AVE	SAGINAW	03-12-2025 8	DSH	MN	ORG TBBY / WHT	17-Mar-25	17-Mar-25	12-Mar-25
245 WOFFORD WAY	SAGINAW	03-13-2025 1	DSH	MN	WHT / BLK	17-Mar-25	17-Mar-25	13-Mar-25



508 COLE AVE	SAGINAW	03-13-2025 2	DSH	MN	ORG TBBY	25-Mar-25	25-Mar-25	13-Mar-25
1716 AMERICANA	BLUE MOUND	03-13-2025 3	DSH	MN	BLK	25-Mar-25	25-Mar-25	13-Mar-25
508 COLE AVE	SAGINAW	03-20-2025 1	DSH	FS	BRWN TBBY	25-Mar-25	25-Mar-25	20-Mar-25
508 COLE AVE	SAGINAW	03-20-2025 6	DSH	FS	BRWN TBBY	25-Mar-25	25-Mar-25	20-Mar-25
457 NORMANDY	SAGINAW	03-21-2025 1	DSH	MN	BLK	26-Mar-25	26-Mar-25	21-Mar-25
1716 AMERICANA	BLUE MOUND	03-21-2025 2	DSH	MN	ORG TBBY WHT	26-Mar-25	26-Mar-25	21-Mar-25
140 BIG WILLOW	SAGINAW	03-24-2025 1	DLH	MN	BRWN TBBY	26-Mar-25	26-Mar-25	24-Mar-25
1716 AMERICANA	BLUE MOUND	03-12-2025 2	DSH	MN	BLK (GREEN EYES)	13-Mar-25	13-Mar-25	1-Apr-25
140 Big Willow	SAGINAW	03-24-2025 1	DLH	MN	BRWN TBBY	26-Mar-25	26-Mar-25	24-Mar-25
637 CRYSTAL BROOK	SAGINAW	03-24-2025 3	DSH	U	WHT GRY			24-Mar-25
1716 AMERICANA	BLUE MOUND	04-01-2025 1	DSH	MN	BLK	13-Mar-25	13-Mar-25	1-Apr-25
140 BIG WILLOW	SAGINAW	04-01-2025 4	DSH	MN	BRWN TBBY / WHT	2-Apr-25	2-Apr-25	1-Apr-25
208 BLUE RIDGE TRL	SAGINAW	04-01-2025 8	DSH	FS	BLK	2-Apr-25	2-Apr-25	1-Apr-25
457 NORMANDY LN	SAGINAW	04-04-2025 1	DSH	U	GRY	8-Apr-25	8-Apr-25	4-Apr-25
256 WOFFORD WAY	SAGINAW	04-04-2025 2	DSH	M	ORG TBBY	9-Apr-25	9-Apr-25	4-Apr-25
457 NORMANDY LN	SAGINAW	04-07-2025 1	DSH	U/S	BLK	9-Apr-25	9-Apr-25	7-Apr-25
457 NORMANDY LN	SAGINAW	04-07-2025 2	DSH	U/S	BLK	8-Apr-25	8-Apr-25	7-Apr-25
457 NORMANDY LN	SAGINAW	04-07-2025 3	DSH	U/S	GRY	8-Apr-25	8-Apr-25	7-Apr-25
460 NORMANDY LN	SAGINAW	04-07-2025 4	DSH	U/S	BRW TBBY	9-Apr-25	9-Apr-25	7-Apr-25
460 NORMANDY LN	SAGINAW	04-07-2025 5	DSH	U/S	BLK	8-Apr-25	8-Apr-25	7-Apr-25
205 BRENDA LN	SAGINAW	04-07-2025 6	DSH	U/S	BRW TBBY	9-Apr-25	9-Apr-25	7-Apr-25
1640 GLENN	BLUE MOUND	04-08-2025 1	DSH	MN	BRW TBBY / WHT	15-Apr-25	15-Apr-25	8-Apr-25
1640 GLENN	BLUE MOUND	04-09-2025 1	DSH	MN	SEAL PT / WHT	15-Apr-25	15-Apr-25	9-Apr-25
1636 GLENN	BLUE MOUND	04-11-2025 1	DSH	MN	BLK	15-Apr-25	15-Apr-25	11-Apr-25
457 NORMANDY	SAGINAW	04-14-2025 1	DSH	MN	GRY TBBY	15-Apr-25	15-Apr-25	14-Apr-25
457 NORMANDY	SAGINAW	04-15-2025 2	DSH	MN	BLK	23-Apr-25	23-Apr-25	15-Apr-25
457 NORMANDY	SAGINAW	04-15-2025 3	DSH	MN	BLK			15-Apr-25
457 NORMANDY	SAGINAW	04-15-2025 4	DSH	MN	BLK			15-Apr-25
457 NORMANDY	SAGINAW	04-15-2025 5	DSH	FS	BLK			15-Apr-25
457 NORMANDY	SAGINAW	04-15-2025 6	DSH	MN	GRY			15-Apr-25
457 NORMANDY	SAGINAW	04-15-2025 7	DSH	MN	GRY			15-Apr-25
457 NORMANDY	SAGINAW	04-15-2025 8	DSH	MN	BRWN TBBY			15-Apr-25
317 SADDLE	SAGINAW	04-15-2025 9	DSH	MN	WHT GRY TBBY	23-Apr-25	23-Apr-25	15-Apr-25
1732 CORRIN	BLUE MOUND	04-16-2025 1	DSH	MN	GRY WHT	20-Nov-24	20-Nov-24	16-Apr-25

1732 CORRIN	BLUE MOUND	04-16-2025 3	DSH	FS	TORTIE	23-Apr-25	23-Apr-25	16-Apr-25
457 NORMANDY	SAGINAW	04-16-2025 5	DSH	FS	BRWN TBBY	23-Apr-25	23-Apr-25	16-Apr-25
1732 CORRIN	BLUE MOUND	04-28-2025 1	DSH	U/S	BLK/WHT	29-Apr-25	29-Apr-25	28-Apr-25
1732 CORRIN	BLUE MOUND	04-29-2025 1	DSH	MN	BRWN TBBY	7-May-25	7-May-25	29-Apr-25
1636 GLENN	BLUE MOUND	04-29-2025 2	DSH	MN	BLK WHT	7-May-25	7-May-25	29-Apr-25
1408 CASHEW	SAGINAW	04-29-2025 4	DSH	FS	GRY	7-May-25	7-May-25	29-Apr-25
201 ANDERSON	SAGINAW	05-05-2025 3	DSH	MN	GRY TBBY WHT	7-May-25	7-May-25	5-May-25
	SAGINAW	05-05-2025 4	DSH	MN	GRY TBBY WHT	27-May-25	27-May-25	5-May-25
701 FAIR MEADOW	SAGINAW	05-08-2025 1	DSH	MN	GRY TBBY	12-May-25	12-May-25	8-May-25
701 FAIR MEADOW	SAGINAW	05-08-2025 2	DLH	FS	BRW TBBY	12-May-25	12-May-25	8-May-25
457 NORMANDY	SAGINAW	05-08-2025 3	DSH	FS	BLK	12-May-25	12-May-25	8-May-25
701 FAIR MEADOW	SAGINAW	05-08-2025 4	DSH	FS	BRW TBBY	12-May-25	12-May-25	8-May-25
701 FAIR MEADOW	SAGINAW	05-09-2025 1	DSH	U/S	BRW TBBY	16-May-25	13-May-25	9-May-25
201 ANDERSON	SAGINAW	05-09-2025 2	DSH	U/S	GRY TBBY			9-May-25
920 PEACOCK	SAGINAW	05-09-2025 4	DMH	U/S	BLK	13-May-25	13-May-25	9-May-25
625 CESSNA	SAGINAW	05-09-2025 5	DMH	FS	TORTIE	13-May-25	13-May-25	9-May-25
701 FAIR MEADOW	SAGINAW	05-12-2025 4	DSH	FS	BRWN TBBY	19-Jun-25	19-Jun-25	12-May-25
205 BRENDA LN	SAGINAW	05-14-2025 2	DSH	U	TORBIE			14-May-25
921 CHESTNUT	SAGINAW	05-20-2025 2	DSH	MN	BLK	21-May-25	21-May-25	20-May-25
701 FAIR MEADOW	SAGINAW	05-20-2025 3	DMH	MN		4 21-May-25	21-May-25	20-May-25
1652 GLOBE	BLUE MOUND	05-20-2025 4	DSH	FS	GRY	29-May-25	29-May-25	20-May-25
1652 GLOBE	BLUE MOUND	05-20-2025 5	DMH	FS	GRY WHT	29-May-25	29-May-25	20-May-25
1652 GLOBE	BLUE MOUND	05-20-2025 6	DMH	FS	GRY	29-May-25	29-May-25	20-May-25
1652 GLOBE	BLUE MOUND	05-20-2025 7	DSH	FS	GRY	29-May-25	29-May-25	20-May-25
1708 CORRIN	BLUE MOUND	05-20-2025 8	DSH	FS	BLK WHT	21-May-25	21-May-25	20-May-25
1708 CORRIN	BLUE MOUND	05-21-2025 4	DSH	U/S	BRWN TBBY	27-May-25	27-May-25	21-May-25
1704 CORRIN	BLUE MOUND	05-22-2025 1	DSH	MN	BLK WHT	26-Jun-25	26-Jun-25	22-May-25
1704 CORRIN	BLUE MOUND	05-22-2025 2	DSH	MN	BLK WHT	26-Jun-25	26-Jun-25	22-May-25
1708 CORRIN	BLUE MOUND	05-27-2025 11	DMH	U	WHT CRM	26-Jun-25	26-Jun-25	27-May-25
1708 CORRIN	BLUE MOUND	05-27-2025 13	DMH	U/S	BLK	29-May-25	29-May-25	27-May-25
457 NORMANDY	SAGINAW	05-28-2025 1	DSH	U/S	BLK	2-Jun-25	06-02-2025	28-May-25
457 NORMANDY	SAGINAW	06-04-2025 5	DSH	FS	BRWN TBBY	9-Jun-25	9-Jun-25	4-Jun-25
1132 PARKHILL	SAGINAW	06-04-2025 8	DLH	MN	GRY TBBY WHT	9-Jun-25	9-Jun-25	4-Jun-25
112 WATERWOOD	SAGINAW	06-05-2025 1	DSH	MN	GRY TBBY WHT	9-Jun-25	9-Jun-25	5-Jun-25















RELEASE DATE	DAYS IN SHELTER	STATUS/REASON	RELEASED	RESCUED	ADOPTED		TOTAL
30-Sep-22	11	BARN CAT RESCUE	8	1			9
21-Sep-22		0 RELEASED/TIPPED					
27-Sep-22		5 RELEASED/TNVR					
27-Sep-22		5 RELEASED/TNVR					
23-Sep-22		0 RELEASED/TIPPED					
27-Sep-22		4 RELEASED/TNVR					
29-Sep-22		0 RELEASED/TIPPED					
4-Oct-22		5 RELEASED/TNVR					
4-Oct-22		4 RELEASED/TNVR					

RELEASE DATE	DAYS IN SHELTER	STATUS/REASON	RELEASED	RESCUED	ADOPTED		TOTAL
5-Oct-22		0 RELEASED/TIPPED	38	6	3		47
5-Oct-22		0 RELEASED/TIPPED					
10-Oct-22		4 RELEASED/TNVR					
7-Oct-22		0 RELEASED/TIPPED					
7-Oct-22		0 RELEASED/TIPPED					
18-Oct-22		7 RELEASED/TNVR					
11-Oct-22		0 RELEASED/TIPPED					
26-Oct-22		7 RELEASED/TNVR					
25-Oct-22		0 RELEASED/TIPPED					
27-Oct-22		0 RELEASED/TIPPED					
27-Oct-22		0 RELEASED/TIPPED					
1-Nov-22		4 RELEASED/TNVR					
31-Oct-22		3 RELEASED/TIPPED					
8-Nov-22		8 RELEASED/TNVR					
8-Nov-22		7 RELEASED/TNVR					
2-Nov-22		0 RELEASED/TIPPED					
3-Nov-22		0 RELEASED/TIPPED					
3-Nov-22		0 RELEASED/TIPPED					
9-Nov-22		0 RELEASED/TIPPED					
23-Nov-22		4 RELEASED/TNVR					

7-Dec-22 7 RELEASED/TNVR  
 7-Dec-22 7 RELEASED/TNVR  
 14-Dec-22 7 RELEASED/TNVR  
 17-Jan-23 7 RELEASED/TNVR  
 17-Jan-23 6 RELEASED/TNVR  
 6-Feb-23 13 RELEASED/TNVR  
 7-Mar-23 5 RELEASED/TNVR  
 17-Mar-23 4 RELEASED/TNVR  
 17-Mar-23 4 RELEASED/TNVR  
 17-Mar-23 3 RELEASED/TNVR  
 17-Mar-23 3 RELEASED/TNVR  
 17-Mar-23 2 RELEASED/TNVR  
 27-Apr-23 37 BARN CAT RESCUE  
 27-Apr-23 34 BARN CAT RESCUE  
 31-May-23 8 RELEASED/TNVR  
 31-May-23 6 RELEASED/TNVR  
 22-May-23 17 OPERATION KINDNESS  
 21-Jun-23 47 BARN CATS RESCUE  
 31-May-23 8 RELEASED /TNVR  
 31-May-23 6 RELEASED/TNVR  
 28-Jun-23 23 ADOPTED  
 18-Jun-23 11 DECEASED/SICK  
 29-Jun-23 20 FUZZY TEXANS RESCUE  
 18-Jul-23 7 BARN CATS RESCUE  
 19-Sep-23 13 BARN CATS RESCUE  
 24-Oct-23 41 ADOPTED  
 6-Oct-23 15 RELEASED/TNVR  
 6-Oct-23 15 RELEASED/TNVR  
 14-Oct-23 23 ADOPTED

RELEASE DATE	DAYS IN SHELTER	STATUS/REASON
27-Oct-23	18	BARN CATS RESCUE
18-Oct-23	8	RELEASED /TNVR

RELEASED	RESCUED	ADOPTED		ESCAPED
41	15	9		1

19-Dec-23	70	ADOPTED
25-Oct-23	7	RELEASED/TNVR
25-Oct-23	7	RELEASED /TNVR
7-Nov-23	5	RELEASED /TNVR
8-Nov-23	6	RELEASED /TNVR
8-Nov-23	6	RELEASED /TNVR
14-Nov-23	7	RELEASED /TNVR
21-Nov-23	7	RELEASED/TNVR
21-Nov-23	7	RELEASED/TNVR
21-Nov-23	7	RELEASED /TNVR
4-Dec-23	13	ADOPTED
2-Dec-23	11	ADOPTED
10-Jan-24	37	BARN CATS RESCUE
16-Dec-23	8	RELEASED/TNVR
16-Dec-23	4	RELEASED/TNVR
16-Dec-23	4	RELEASED/TNVR
11-Jan-24	8	CATTAILZ ORG
10-Jan-24	6	BARN CATS RESCUE
26-Jan-24	10	VSSS RESCUE
13-Feb-24	15	RELEASED/TNVR
6-Feb-24	8	RELEASED/TNVR
6-Feb-24	6	RELEASED/TNVR
14-Feb-24	8	RELEASED/TNVR
14-Feb-24	7	RELEASED/TNVR
14-Feb-24	6	RELEASED/TNVR
2-Mar-24	10	RELEASED/TNVR
2-Mar-24	10	RELEASED/TNVR
3-Apr-24	2	ESCAPED
16-May-24	29	BARN CATS RESCUE
16-May-24	28	BARN CATS RESCUE
8-Aug-24	21	RELEASED/TNVR
2-Aug-24	7	RELEASED/TNVR
5-Aug-24	10	ADOPTED
19-Aug-24	24	ADOPTED

BLUE MOUND		SAGINAW		TOTAL
35		32		67

17-Aug-24	22	ADOPTED
14-Aug-24	19	ADOPTED
1-Aug-24	3	RELEASED/TNVR
7-Aug-24	7	RELEASED/TNVR
7-Aug-24	7	RELEASED/TNVR
7-Aug-24	7	RELEASED/TNVR
16-Aug-24	15	RELEASED/TNVR
10-Aug-24	9	RELEASED/TNVR
10-Aug-24	9	RELEASED/TNVR
1-Aug-24	0	EU INJURED
16-Aug-24	15	RELEASED/TNVR
17-Aug-24	4	RELEASED/TNVR
13-Sep-24	8	RELEASED/TNVR
13-Sep-24	3	RELEASED/TNVR
28-Sep-24	18	RELEASED/TNVR
13-Sep-24	3	RELEASED/TNVR
28-Sep-24	17	RELEASED/TNVR
28-Sep-24	12	RELEASED/TNVR
2-Oct-24	9	RELEASED/TNVR
22-Oct-24	29	RESCUE SPCA
22-Oct-24	29-Jan	RESCUE SPCA
22-Oct-24	29	RESCUE SPCA
15-Oct-24	22	ADOPTED/CONTRACT
22-Oct-24	29	RESCUE SPCA
22-Oct-24	29	RESCUE SPCA
22-Oct-24	29	RESCUE SPCA
30-Sep-24	7	RELEASED/TNVR
22-Oct-24	28	RESCUE SPCA
22-Oct-24	28	RESCUE SPCA
15-Oct-24	21	ADOPTED
2-Oct-24	6	RELEASED/TNVR

RELEASE DATE	DAYS IN SHELTER	STATUS/REASON	SAGINAW	BLUE MOUND	RELEASED	RESCUE	ADOPTED
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26-Mar-25	13	RELEASED/TNVR
26-Mar-25	13	RELEASED/TNVR
27-Mar-25	7	RELEASED/TNVR
27-Mar-25	7	RELEASED/TNVR
27-Mar-25	6	RELEASED/TNVR
27-Mar-25	6	RELEASED/TNVR
27-Mar-25	3	RELEASED/TNVR
1-Apr-25	0	RELEASED/TNVR
27-Mar-25	3	RELEASED/TNVR
24-Mar-25	0	EU INJURED
1-Apr-25	0	TIPPED
7-Apr-25	6	RELEASED/TNVR
7-Apr-25	6	RELEASED/TNVR
10-Apr-25	6	RELEASED/TNVR
11-Apr-25	7	RELEASED/TNVR
10-Apr-25	3	RELEASED/TNVR
10-Apr-25	3	RELEASED/TNVR
10-Apr-25	3	RELEASED/TNVR
11-Apr-25	4	RELEASED/TNVR
11-Apr-25	4	RELEASED/TNVR
11-Apr-25	4	RELEASED/TNVR
11-Apr-25	4	RELEASED/TNVR
21-Apr-25	13	RELEASED/TNVR
15-Apr-25	6	ADOPTED
3-May-25	22	RELEASED/TNVR
21-Apr-25	7	RELEASED/TNVR
25-Apr-25	10	RELEASED/TNVR
25-May-25	40	RESCUE
25-May-25	40	RESCUE
25-May-25	40	RESCUE
25-May-25	40	RESCUE
25-May-25	40	RESCUE
25-May-25	40	RESCUE
23-Apr-25	8	RETURN TO OWNER
16-Apr-25	0	TIPPED

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**A. 4.A. Consideration and Action Regarding Amending the “Buildings and Building Regulations” Ordinance of the City of Saginaw, Texas to Incorporate Short Term Rental Regulations--Larry Little, Chief Building Official”**

<b>Meeting</b>	<b>Agenda Group</b>
Tuesday, August 19, 2025, 6:00 PM	Business Item: 4A.
<b>Reference File</b>	
<b>Community Goals</b>	

**BACKGROUND/DISCUSSION:**

There are currently single family residential short term rentals operating within the City without applicable ordinance or regulation. In order to maintain neighborhood health and safety and address noise and parking issues that are common to residential short term rental businesses, the City’s Rental Inspection Program Ordinance has been amended to include regulation of single family residential short term rental properties. The intent is to have a single rental ordinance in lieu of two independent ordinances with similar and overlapping provisions.

**FINANCIAL IMPACT:**

N/A

**RECOMMENDATION:**

Staff is in support of the Rental Inspection Program Ordinance as amended and presented.

**Attachments**

[Draft--Ordinance No. 2025-09-Amending Rental Registration and Inspection Program To Include STRs.pdf](#)

**CITY OF SAGINAW  
ORDINANCE NO. 2025-09**

**AN ORDINANCE OF THE CITY OF SAGINAW, TEXAS AMENDING CHAPTER 10, "BUILDINGS AND BUILDING REGULATIONS," OF THE CODE OF ORDINANCES BY AMENDING ARTICLE XXIV "RENTAL REGISTRATION AND INSPECTION PROGRAM" TO ESTABLISH ADDITIONAL REGISTRATION AND INSPECTION REQUIREMENTS AND ESTABLISHING RELATED FEES; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL OTHER ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING A PENALTY CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Saginaw, Texas is a home rule City acting under its Charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

**WHEREAS**, the City of Saginaw, Texas has a substantial interest in protecting the health, safety, welfare, and property of the occupants of rental dwelling units; and

**WHEREAS**, the City of Saginaw, Texas seeks to preserve the quality and stability of its residential neighborhoods while also allowing residents to operate short-term rentals in a regulated manner; and

**WHEREAS**, unregulated short-term rentals can result in adverse impacts to residential neighborhoods through excessive noise, traffic, and density, and may negatively affect the availability of long-term housing; and

**WHEREAS**, the City of Saginaw, Texas has reviewed data and information from other cities' experiences with short-term rentals and used this data and information to develop a regulatory structure suitable for the circumstances within the City; and

**WHEREAS**, the City Council of the City of Saginaw in furtherance of this interest previously adopted a registration and inspection program for rental dwelling units in the City; and

**WHEREAS**, the City Council of the City of Saginaw, Texas now deems it necessary to amend the rental registration and inspection program to include establishment of uniform regulations and a permitting process to include short-term rentals is necessary and in the best interest of the public, and does hereby deem it advisable and in the public interest to adopt the regulations described herein and to establish related fees .

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS:**

**SECTION 1.**



Chapter 10 "Buildings and Building Regulations" of the Code of Ordinances of the City of Saginaw is hereby amended by repealing Article XXIV "Rental Registration and Inspection Program" in its entirety and replacing it with the following:

**"ARTICLE XXIV. - RENTAL REGISTRATION AND INSPECTION PROGRAM**

**Sec. 10-611. - Purpose.**

The purpose of this article is to safeguard the life, health, safety, welfare and property of the occupants of rental dwelling units and the general public, and allow the rental of private residences to visitors on a short-term basis, while ensuring that such rental use does not create adverse impacts to residential neighborhoods due to excessive traffic, noise, and density and, additionally, to ensure that the number of occupants within such rental units do not exceed the design capacity of the structure to cause health and safety concerns, and that minimum health and safety standards are maintained in such units to protect visitors from unsafe or unsanitary conditions, by establishing a process to enforce the minimum building standards and property maintenance codes.

**Sec. 10-612. - Definitions.**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

***Agent for service.*** A person designated on the Rental Registration application for service of process who shall be the authorized agent for purposes of notice and other communications and is authorized to accept service on behalf of the owner.

***Building official.*** The officer or other designated authority of the city charged with the administration and enforcement of this article.

***Duplex rental dwelling.*** Any individual unit of a two-family dwelling which is rented, leased, or otherwise occupied by a person other than the owner.

***Landlord.*** A land or building owner who has leased, rented, or permitted the exclusive use of the land, the building or a part of the land or building, to another person.

***Lease.*** A special kind of contract between a property owner and a person wanting temporary enjoyment and exclusive use of the property, in exchange for rent paid or other consideration.

***Local Contact.*** An individual designated by the owner and/or operator who resides within 30 miles and is available 24/7 to respond to complaints and emergencies at the short-term rental.

***Multi-family rental dwelling.*** An individual unit of a multi-family rental dwelling complex.

***Multi-family rental dwelling complex.*** A single parcel of property with one or more residential buildings that contain three or more attached rental units or with two or more detached units. This term includes all rental units on a single parcel.

**Occupant.** The person(s) who have lawfully obtained the exclusive use and possession of a rental property from the owner and/or operator and the guest(s) of such person(s).

**Operator.** The owner or local responsible party tasked with managing a property operating a short-term rental on behalf of the owner.

**Owner.** Any person, agent, firm or corporation having a legal or equitable interest in the property.

**Permit.** A document issued by the Building Official pursuant to the terms of this article authorizing the operation of a short-term rental.

**Rent.** Money or other consideration paid by a tenant or a short-term rental occupant to a landlord/owner in exchange for the exclusive use and enjoyment of land, a building or a part of a building.

**Rental unit.** Property owned and/or operated by a landlord or owner and is occupied by a person other than the owner or a tenant by whom has been granted temporary and exclusive use through a verbal or written agreement.

**Single-family rental dwelling.** Any single-family detached dwelling unit which is rented, leased, or otherwise occupied by a person other than the owner.

**Short-term rental or STR.** The rental for compensation of all or part of a residence for a period not more than twenty-nine (29) consecutive days. This definition does not include hotels, motels, boarding houses, or extended-stay hotels/motels.

**Tenant.** A person other than the property owner to whom the landlord/owner grants temporary and exclusive use of land, a building, or a part of a building, usually in exchange for rent, monetary fee, or other consideration.

**Townhouse rental dwelling.** Any individual unit of a single-family dwelling that shares one or more walls or roof with other independently owned units and that is rented, leased, or otherwise occupied by a person other than the owner.

**Board.** The city's Building Board of Adjustment.

#### **Sec. 10-613. - Prohibited.**

It shall be prohibited to divide a single-family structure located in a single-family zoning district, including SF-1, SF-2, SF-3, SF-4, and ZLL, into separate rental units with restricted access to the common areas.

#### **Sec. 10-614. - Permit and inspection required.**

No person shall lease to, rent to, or permit occupancy by a person other than the owner

of a single-family rental dwelling, **short term rental**, duplex rental dwelling, townhouse rental dwelling or multi-family rental dwelling without obtaining a permit issued under the provisions of this article. It shall be unlawful to submit a false or fraudulent application for a permit. A person who leases to, rents to, or permits occupancy by a person other than the owner of a rental unit for which a permit has not been issued or for which the permit issued has been suspended commits an offense each day that the rental unit is occupied by a tenant.

No person shall lease a single-family rental dwelling, **short term rental**, duplex rental dwelling, townhouse rental dwelling or multi-family rental dwelling without submitting a written or electronic request for a rental inspection after a permit is applied for as provided for in Section 10-619. A person commits an offense each day. A rental registration or rental inspection request is overdue.

**Sec. 10-615. - Period of validity.**

Each permit issued under this article shall be valid for one year from its date of issuance, unless suspended and except as provided for in Section 10-618(a)(2).

**Sec. 10-616. - Permit non-assignable, surrender.**

A permit issued under this article is not assignable or transferable. A permit is valid only for the premises for which it is issued. It shall be unlawful for any person to counterfeit, forge, change, deface, or alter a permit. A permit may be canceled upon the written request of the owner(s) to the building official. The cancellation of a permit shall be effective immediately upon the filing of the written request in the office of the building official.

**Sec. 10-617. - Permit copy.**

The original of a permit issued pursuant to this article shall be maintained by the city, with a copy provided to the owner or the owner's authorized agent.

**Sec. 10-618. - Annual application and registration fee; form; delinquent fees; utility and building permit release.**

- (a) **Annual application and registration fee.** The owner of a rental unit, or the owner's authorized agent, shall annually file with the city a written application, on the form provided for that purpose, signed by the owner of the rental unit to be permitted, or the owner's authorized agent. Applications for the permit shall include a fee in the amount equal to the annual permit fee times the number of rental units included in the application.
  - (1) **Single-family rental dwelling, one unit/one owner.** The owner of one single-family rental dwelling, or the owner's authorized agent, shall file a single application for the rental unit. The application and fee shall be due within 14 days of notice and annual renewals shall be due one year from the date of issue.

- (2) **Single-family rental dwelling, multiple units/one owner.** The owner of more than one single-family rental dwelling, or the owner's authorized agent, shall file a single application that includes all single-family rental dwellings owned by the same owner. The application and fees shall be due within 14 days of notice and annual renewals shall be due one year from the date of issue. The owner or the owner's authorized agent shall apply for a rental registration permit for new rental units acquired during the calendar year prior to permitting occupancy of those new rental units. Permits issued for newly acquired rental units shall expire on the same date as all other permits issued to the same owner.
- (3) **Duplex rental dwellings.** The owner of a duplex rental dwelling, or the owner's authorized agent, shall file a single application for all duplex rental dwellings on a single parcel. The application and fee shall be due annually and submitted no later than the last day of January each year.
- (4) **Townhouse rental dwellings.** The owner of a townhouse rental dwelling, or the owner's authorized agent, shall file a single application that includes all townhouse rental dwellings owned by the same owner. The application and fee shall be due annually and submitted no later than the last day of January each year.
- (5) **Multi-family rental dwellings.** The owner of multi-family rental dwellings, or the owner's authorized agent, shall file a single application for all multi-family rental dwellings that have a common address. The application shall identify the number of rental units included in the application. The application and fee shall be due annually and submitted no later than the last day of January each year.

(b) **Form, contents.** The application shall include:

- (1) The name, physical street address, telephone number, e-mail address, and driver's license or other government-issued identification number of the owner;
- (2) If the owner is other than an individual, the legal name and all trade names of the owner and the physical street address, telephone number, e-mail address, and driver's license or other government-issued identification number of the registered agent, managing partner, or other person authorized to accept service of process on behalf of the owner;
- (3) The name, street address, e-mail address and telephone number of any property manager for the rental units for which an application is being submitted;
- (4) **The name, street address, e-mail address and telephone number of the local contact for the short term rental.**
- (5) The name, email address, and telephone number of the tenant for a single-family rental dwelling, duplex rental dwelling, or townhouse rental dwelling, if available at the time of application.

- (6) The owner, or the owner's authorized agent, shall certify that the rental unit(s) for which the application is submitted is equipped with properly working smoke detectors and carbon monoxide detectors in accordance with the provisions of the adopted editions of the International Property Maintenance Code and the International Building Code.
- (c) **Agent for service.** An owner may designate on the application an agent for service of process who shall be the authorized agent for purposes of notice and other communications provided in this article. If an owner designates an agent for service as provided in this subsection, service of any notice under this article on the designated agent shall constitute service upon the owner, unless the building official receives actual written notice from the owner that the designated agent is no longer authorized to accept service on behalf of the owner.
- (d) **Delinquent fees.** An owner that fails to timely obtain a rental registration or a rental registration renewal under this article shall be required to pay a delinquent fee at the time of registration for every thirty (30) days that the registration or registration renewal is overdue.
- (e) **Utility and building permit release.** The Building Official may issue a hold of utilities and a hold on building permits for any rental unit without a current rental registration or that fails to timely obtain a required rental inspection, rental follow-up inspection or rental re-inspection required by Section 10-619.

### **Sec. 10-619. - Inspections.**

The rental unit(s) for which an application is submitted or for which a rental registration has been previously issued shall be inspected for compliance with the provisions of the adopted editions of the International Property Maintenance Code and the International Building Code, as follows:

- (1) **Single-family rental dwellings** shall be fully inspected in even or odd numbered years corresponding to the last digit of the rental unit's physical address. After submitting an application, the owner, the owner's authorized agent, or the designated property manager shall submit to the city a written or electronic request for an inspection no later than 180 days after a permit is issued. In each subsequent even or odd numbered year as determined by this subsection, the owner, the owner's authorized agent, or the designated property manager shall submit to the city a written or electronic request for an inspection no later than 180 days after a permit is issued. Nothing contained in this section shall be construed to prohibit an inspection of a rental unit at the request of a tenant.
- (2) **Duplex rental dwellings, townhouse rental dwellings** shall be fully inspected one time per calendar year. Renewal permit applications and fees will be due no later than the last day of January of each year. The owner, the owner's authorized agent, or the designated property manager shall submit to the city a

written or electronic request for inspection each year no later than 30 days after a permit is issued. Nothing contained in this section shall be construed to prohibit an inspection of a rental unit at the request of a tenant.

- (3) **Multi-family rental dwellings** shall be fully inspected one time per calendar year. Renewal permit applications and fees will be due no later than the last day of January of each year. The city will assign the multi-family rental dwelling complex a designated month for an annual inspection of all rental units, common areas, buildings and grounds of the multi-family rental dwelling complex. It shall be the responsibility of the owner of a multi-family rental dwelling complex, or the owner's authorized agent, to notify tenants of the impending inspection. Nothing contained in this section shall be construed to prohibit an inspection of a rental unit at the request of a tenant.
- (4) The Building Department will conduct rental inspections as provided for in this section. All violations identified from a rental inspection shall be provided in written or electronic form to the owner, the owner's authorized agent, or the designated property manager. The owner, the owner's authorized agent, or the designated property manager must correct the violations identified and schedule a rental follow-up inspection to confirm compliance within twenty (20) days of the rental inspection. Upon the rental follow-up inspection, if all violations have been corrected, the permit shall be deemed active. If all violations have not been corrected at the time of the rental follow-up inspection, a rental re-inspection will be required to confirm until all violations are brought into compliance. The city shall charge a fee for each rental re-inspection.
- (5) The city may re-inspect any rental unit as necessary to determine compliance.
- (6) A release of utilities for a single-family rental dwelling, a duplex rental dwelling, a townhouse rental dwelling and, when applicable, a multi-family rental dwelling may be provided upon submittal of an application for utilities pending a current rental registration permit and required rental inspections as provided for in this article.
- (7) The building official or their designee shall enforce the provisions of this article upon presentation of proper identification to the owner of any rental unit or, if occupied, to the tenant residing in any rental unit and, with the owner and/or tenant's permission, may inspect the unit. The authority to conduct both exterior and interior inspections by the building official is subject to all limitations provided in state and federal law. If entry is refused by the owner or tenant or could not be obtained, the building official is authorized to seek a warrant pursuant to Article 18.05 of the Texas Code of Criminal Procedure as the same may be amended from time to time. Any warrants issued will constitute authority for the building official to enter upon and inspect the rental unit described therein.

**Sec. 10-620. - Temporary tenancies.**

It shall be an affirmative defense to prosecution for a violation of this article that the single-family rental dwelling was rented or leased for a period of less than 60 days to a person who was the immediate past owner of the dwelling or who shall be the immediate next owner of the dwelling.

**Sec. 10-621. – Short term rentals or STR.**

Short term rental registration shall comply with all requirements of the rental registration and inspection program with the following additional requirements.

**(a) Application:**

- (1) Local contact information.
- (2) Registration number for payment of the hotel occupancy tax.
- (3) A parking plan of the premises identifying the location of parking spaces to be used in conjunction with the short-term rental in relation to the residence;
- (4) A tax certificate showing current taxes paid to the current year (a printout from the Tarrant County Appraisal District website (pdf) is acceptable in lieu of the original certificate);

**(b) Rules for occupants:** A copy of the short-term rental rules for occupants shall be posted in a conspicuous location inside the property and include the following information:

- (1) Emergency and non-emergency contact information for police, fire and medical.
- (2) Local contact information for property concerns and complaints.
- (3) Waste and recycling collection schedule and the proper location of the receptacles.
- (4) Quiet hours and noise restrictions.
- (5) A parking plan of the premises identifying the location of parking spaces to be used in conjunction with the short-term rental in relation to the residence.

**(c) Operational Standards.**

- (1) *Maximum stay.* It shall be unlawful for an owner and/or operator to rent or lease a short-term rental for a period of more than twenty-nine (29) consecutive days.
- (2) *Occupancy.* Limited to two (2) persons per bedroom, plus two (2) additional persons, in all cases occupancy not to exceed ten (10) total occupants of any STR during any stay.

- 1 Bedroom – max occupancy 4
- 2 Bedroom – max occupancy 6
- 3 Bedroom – max occupancy 8
- 4 Bedroom – max occupancy 10

(3) *Parking.* Parking is restricted to the number of spaces associated with the residential structure, either in the driveway and garage, or by location or number assigned to a specific unit.

(d) **Conduct.** Each short-term rental owner, operator, and occupant shall comply with all requirements of the code. The following conduct shall be prohibited and shall constitute a violation of this article:

(1) Sleeping outdoors;

(2) Advertising or promoting, or permitting the advertising or promotion of, the use of the STR for special events (including, but not limited to, a banquet, wedding, reception, reunion, bachelor/bachelorette party, concert, or similar activity that would assemble large numbers of invitees);

(3) Using the STR for illegal or other regulated purposes (including, but not limited to, housing sex offenders; operating a structured sober, recovery, or other purpose living home or similar enterprise; selling illegal drugs; selling alcohol or another activity that requires a permit or license under the Alcoholic Beverage Code; or operating as a sexually oriented business).

(e) **Signage.** On-premises signage advertising or identifying the property as a STR shall not be permitted.

(f) **Advertising.** The owner shall not advertise or promote, or allow another to advertise or promote, the short-term rental without including the occupancy limits and parking standards for the listing.

(g) **Local contact.** An owner must designate the name and contact information of a local responsible party who can be contacted regarding immediate concerns and complaints from the public. Said individual must be available in person or by phone at all times while occupants are on the premises of the short-term rental. If called, the operator must be able to, and shall, be present at the premises within one (1) hour of receiving a call from the city. A local contact must be authorized to make decisions regarding the premises and its occupants.

(h) **Hotel occupancy tax.** Owner must register with the city to pay hotel occupancy taxes and remit such taxes to the city as required by article V, chapter 90 of this code.

(i) **Occupancy history.** Upon request of the Building Official, the owner of a premises



used as a short- term rental shall remit, within 30 days, an accounting of all rental activity and the hotel occupancy taxes paid therefor.

**Sec. 10-622. - Suspension of permit.**

The city may temporarily suspend a permit for a single-family rental dwelling, duplex rental dwelling, townhouse rental dwelling and a multi-family rental dwelling, if:

- (1) After notice of violation and a period of time allowed for correction of a critical violation or four or more violations, violations remain on the premises of the rental unit; or
- (2) When the owner of the rental unit, or the owner's authorized agent, has not submitted a written or electronic request for inspection within the required time from the issuance of the permit: 180 days for single-family rental dwellings, 30 days for duplex rental dwellings, 30 days for townhouse rental dwellings, or 30 days for multi-family rental dwellings.
- (3) If the Building Official finds that the owner, operator, or person in control of a short-term rental failed to comply with any requirement of this article at least twice within a 12-month period, the Building Official may revoke an existing permit or deny an application to renew a permit. No new permit may be sought for the subject property for a period of 12 months following a denial or revocation pursuant to this section.
- (4) If a short-term rental property is the subject of three or more violations of City Code, state or federal law within the previous 24-month period, the Building Official may revoke an existing permit; may deny an application for an original permit; or may deny an application to renew a permit, based on (1) the frequency of any repeated violations, (2) whether a violation was committed intentionally or knowingly, and (3) any other information that demonstrates the degree to which the owner or occupant has endangered public health, safety, or welfare. No new permit may be sought for the subject property for a period of 12 months following the denial or revocation pursuant to this section.

**Sec. 10-623. - Reinstatement of suspended permit.**

A person whose permit has been suspended may, at any time, make written application for a reinstatement inspection and pay the reinstatement inspection fee for the purpose of reinstating the permit. Within 10 days following receipt of a written request, which shall include a statement signed by the applicant that in the applicant's opinion all of the violations that caused suspension of the permit have been corrected, and the applicable fee, the city shall perform a rental reinstatement inspection. Upon inspection, if all of the violations that caused suspension of the permit have been corrected, the permit shall be reinstated. If all violations that caused suspension of the permit have not been corrected, the permit will continue to be suspended. The city shall charge a fee for each reinstatement inspection or a reinstatement re-inspection that is required.

**Sec. 10-624. - Hearings.**

The hearings provided for in this section shall be conducted by the Board. The Board shall make a finding and shall sustain, modify, or rescind any official notice or order considered in the hearing. A written report of the hearing decision shall be furnished to the permit holder by the city."

**Sec. 10-625. - Enforcement and penalty.**

- (a) If the owner, operator, or any occupant of a short-term rental property fails or refuses to comply with the standards and requirements contained herein, the city may initiate enforcement action against the owner, operator, or any occupant, including, but not limited to, the immediate issuance of a citation.
- (b) Any advertisement, whether it be digital or in print, promoting the availability of a property within the city for rent for a period of twenty-nine (29) days or less shall constitute prima facie evidence of the property's use as a short-term rental.

**SECTION 2.**

The long-term and short-term rental registration and permit fees are included in the Master fee schedule for the City of Saginaw.

**SECTION 3.**

This ordinance shall be cumulative of all other ordinances of the City of Saginaw and shall not repeal any of the provisions of such ordinances, except in those instances where provisions of such ordinances are in direct conflict with the provisions of this ordinance.

**SECTION 4.**

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared void, ineffective or unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such voidness, ineffectiveness, or unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this ordinance, since the same would have been enacted by the City Council without the incorporation herein of any such void, ineffective or unconstitutional phrase, clause, sentence, paragraph or section.

**SECTION 5.**

All rights or remedies of the City of Saginaw, Texas, are expressly saved as to any and all violations of the City Code or any amendments thereto regarding the inspection of rental dwelling units that have accrued at the time of the effective date of this ordinance; and as to such accrued violations, and all pending litigation, both civil or criminal, same shall not be affected by this ordinance but may be prosecuted until final disposition by the courts.

**SECTION 6.**

Any person, firm, or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this ordinance shall be fined not more than Five Hundred Dollars (\$500.00) for each violation of this ordinance.

**SECTION 7.**

The City Secretary of the City of Saginaw is hereby directed to publish at least twice in the official newspaper of the City of Saginaw, the caption and the penalty clause of this ordinance in accordance with Section 52.013(b) of the Local Government Code.

**SECTION 8.**

This Ordinance shall be in full force and effect from and after the date of its passage and publication as required by law, and it is so ordained.

**PASSED AND APPROVED ON** this the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_ .

\_\_\_\_\_



**A. Consideration and Action Regarding Bid Award for the 2.86 Acres of Vacant Industrial and Located at 616 S. Blue Mound Road Saginaw, Tarrant County, Texas--Randy Newsom, Director of Public Works**

Meeting	Agenda Group
Tuesday, August 19, 2025, 6:00 PM	Business from Executive Session Item: 6A.
Reference File	
Community Goals	

**BACKGROUND/DISCUSSION:**

The City of Saginaw, Texas (the "City") accepted sealed bids for three separate land parcels. Interested parties may bid on one, two, or all properties. The properties were offered "as-is." The intention of the City is to sell the Property based on the best value bid that is submitted. If the City Council determines that the bids submitted do not represent the fair value of the Property, the Council reserves the right to reject any and all bids.

**Property Locations and Descriptions:**

4.00 acres of vacant industrial land located to the SW of West Lane and Kennedy Lane, west of S. Blue Mound Rd. in Saginaw, Tarrant County, Texas. Situated in the David Cook Survey, Abstract No. 345, City of Saginaw, Tarrant County, Texas. (no bid submitted)

3.02 acres of vacant industrial land located to the SW of West Lane and Kennedy Lane, west of S. Blue Mound Rd. in Saginaw, Tarrant County, Texas. Lot 7X, Block 1, Saginaw DC Industrial Park, an addition to the City of Saginaw, Tarrant County, Texas.(no bid submitted)

2.86 acres of vacant industrial land located on the west side of S Blue Mound Road, to the south of the Continental Drive terminus, at 616 S Blue Mound Rd., Saginaw, Tarrant County, Texas. Situated in the David Cook Survey, Abstract No. 345, Tracts 2R and 2R1A, City of Saginaw, Tarrant County, Texas.

**The City received one bid from the following company:**

1. Blue Ridge Industrial

**City staff evaluated the proposal from the interested party for the following:**

- 2.86 acres of vacant industrial land located on the west side of S Blue Mound Road, to the south of the Continental Drive terminus, at 616 S Blue Mound Rd., Saginaw, Tarrant County, Texas. Situated in the David Cook Survey, Abstract No. 345, Tracts 2R and 2R1A, City of Saginaw, Tarrant County, Texas.

City Council will review and take action at the August 19th, City Council Meeting.

**FINANCIAL IMPACT:**

Bid amount submitted for the 2.86 acres is \$12,458.00 -- Please see the attachment for further details.

## **RECOMMENDATION:**

N/A

### **Attachments**

[Bid Submittal--Blue Ridge Industrial.pdf](#)



July 10, 2025

Randy Newsom  
Director of Public Works  
City of Saginaw

Re: Bid proposal to purchase 2.86 Acres of vacant industrial land at 616 S Blue Mound Rd.,  
Saginaw, Tarrant County, Texas.

Dear Randy:

BRI BML, LLC, a Texas limited liability company ("Buyer") is interested in acquiring the property described herein from the City of Saginaw ("Seller") under the terms set forth in this bid proposal. This proposal shall not in any way constitute a binding agreement between Buyer and Seller except as provided herein, but is intended to outline some of the basic terms and conditions to be used in the formulation of the purchase and sale agreement (the "Agreement"), to be negotiated between the parties.

Outlined below are the terms which Buyer proposes to purchase the Property described herein:

- Buyer:** The Buyer referenced above, or its nominee or assignee. Buyer shall have the right to assign the Agreement to any affiliate or subsidiary of Buyer or to any entity owned or controlled, directly or indirectly, by Buyer or Buyer's members or indirect owners.
- Property:** The property consisting of 2.86 acres of vacant industrial land located on the west side of S Blue Mound Road, to the south of the Continental Drive terminus, at 616 S Blue Mound Rd. Saginaw, Tarrant County, Texas, and situated in the David Cook Survey, Abstract No.345, Tracts 2R and 2R1A, City of Saginaw, Tarrant County, Texas, inclusive of all structures, fixtures, improvements, easements, entitlements, and rights appurtenant thereto (the "Property"). Property addresses are in Exhibit A.
- Purchase Price:** The purchase price shall be Twelve Thousand Four Hundred Fifty-Eight dollars and 0/100 cents (\$12,458.00).
- Diligence Period:** Buyer shall have a period of Ninety (90) days from the effective date of the Agreement (the "Due Diligence Period"). During the Due Diligence Period, Buyer will have the right to make or perform any and all surveys, tests, investigations, inquiries or studies Buyer deems necessary or relevant to its determination whether to or not to acquire the Property. Prior to the

expiration of the Diligence Period, Buyer may terminate the Agreement for any reason, or no reason at all.

Prior to the Closing, Buyer shall also have the right to apply for entitlements needed for the development, including but not limited to, any zoning approvals and variances, platting, permits, development review board approvals, and any other approvals that might be necessary for Buyer's development ("Approvals"). Seller shall reasonably cooperate with Buyer during Buyer's pursuit of the Approvals, including granting consent to any necessary variances. If Buyer shall be unable to procure any of the Approvals, Buyer shall have the option at any time during the Approval Period to terminate the Agreement.

***Title/ Survey:*** Buyer may order a title commitment on the Property (the "Title Commitment") and an ALTA survey (the "Initial Survey"). Buyer will have the right, at any time prior to expiration of the Due Diligence Period to review and make objections to title and survey matters affecting the Property.

***Seller's Documents:*** Within five (5) business days of execution of the Agreement, Seller will furnish to Buyer copies of all documents ("Due Diligence Documents") in Seller's possession pertaining to the Property.

***Closing:*** The closing shall occur Thirty-Five (35) days following the expiration of the Due Diligence Period.

***Closing Costs:*** Closing costs shall be paid by Buyer. All costs and expenses of the Property will be prorated as of the close of escrow, provided that any rollback taxes applicable to the sale of the Property to Buyer for its intended use shall be the responsibility of Seller. Seller shall pay all costs required to satisfy any Schedule C requirements on the Title Commitment. Each party shall be responsible for its own legal fees.

***Conveyance:*** Seller will deliver a deed conveying the Property to Buyer by special warranty deed (or local equivalent) good and indefeasible, insurable title at Closing, free of all liens and encumbrances not approved by Buyer, and without limiting the generality of the foregoing, the Property shall be delivered free and clear of any financing or other financial liens currently encumbering the Property (regardless of whether Buyer objects thereto).

**Confidentiality:** All information in, relating to, and arising out of the setting up, negotiating, documenting or the operations of the agreements is strictly confidential and may not be disclosed to third parties (except the parties' counsel, accountants, and other consultants, or a proposed lender or investor) without the approval of all parties contained herein.

[Signature Page Follows]

**BUYER:**

BRI BML, LLC

By:  DocuSigned by:  
Michael Trapani  
77E20FC9A20241E

Name: Michael Trapani

Title: Authorized Signatory

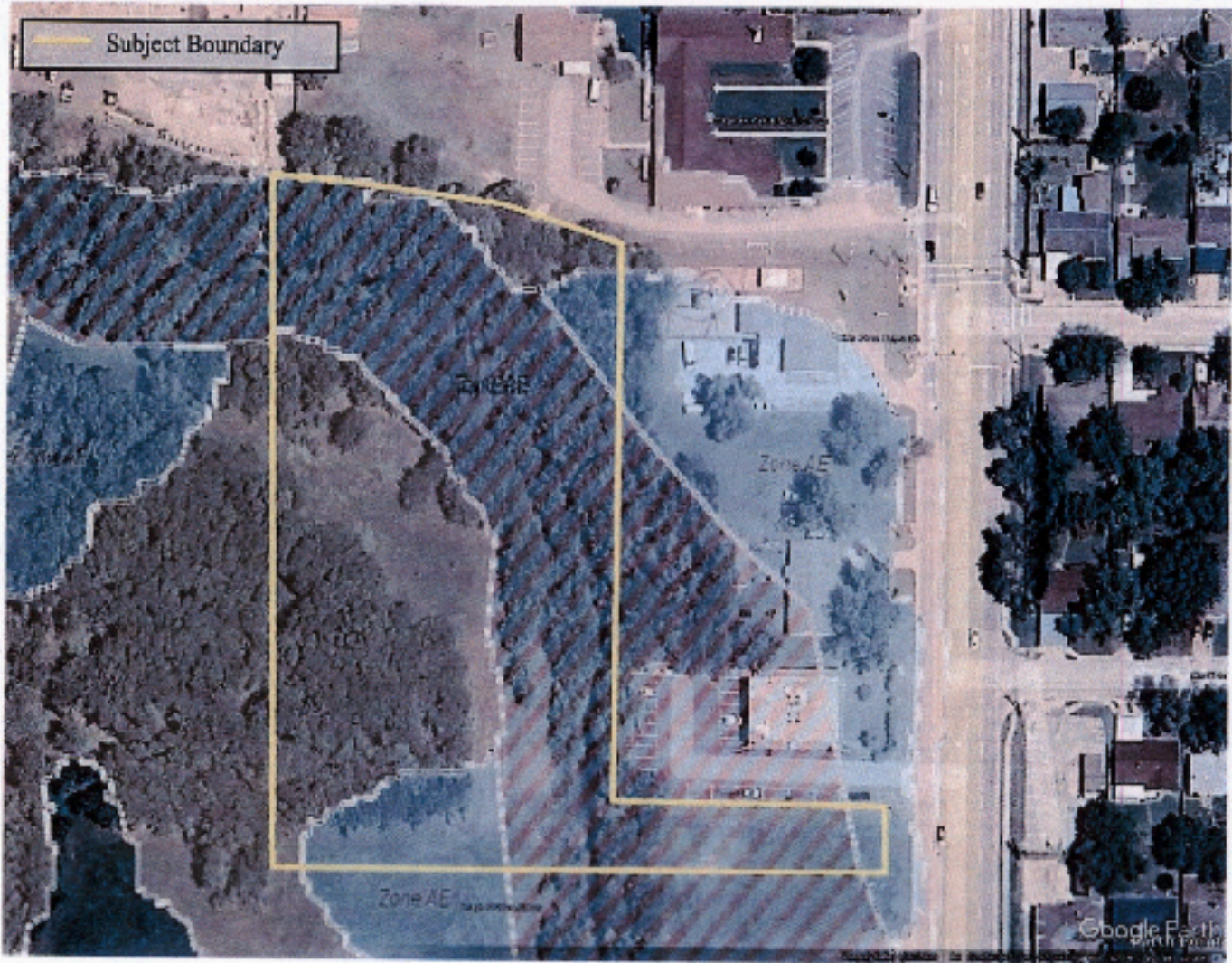
Date: 07.10.2025



**Exhibit C:  
Map**

2.86 acres of vacant industrial land located on the west side of S Blue Mound Road, to the south of the Continental Drive terminus, at 616 S Blue Mound Rd., Saginaw, Tarrant County, Texas. Situated in the David Cook Survey, Abstract No. 345, Tracts 2R and 2R1A, City of Saginaw, Tarrant County, Texas.

# Aerial Photograph



Located on the west side of S Blue Mound Road, to the south of the Continental Drive terminus, at 616 S Blue Mound Rd., Saginaw, Tarrant County, Texas 76131

## Subject Property Photographs



View of the subject looking east



View of the subject looking west



View of the subject looking southwest (creek ahead)



View of the subject looking northeast (creek ahead)



View of S. Blue Mound Rd. looking north



View of S. Blue Mound Rd. looking south

Located on the west side of S Blue Mound Road, to the south of the Continental Drive terminus, at 616 S Blue Mound Rd., Saginaw, Tarrant County, Texas 76131