



City of Saginaw
Recreation and Parks Advisory Board
Meeting Agenda

Monday, August 18, 2025, 6:00 PM
Council Chamber
333 West McLeroy Boulevard
Saginaw, Texas 76179

City Hall is wheelchair accessible and special parking is available on the east side of the building or in front of the Library located west of City Hall. If special accommodations are required, please contact Maria Hernandez at 817-230-0500 a minimum of 72 hours in advance of the meeting.

1. Call to Order

- 1.A. A. Call to Order -- Chairman Torres
- 1.B. Audience Participation

2. Business

- 2.A. Discussion and Action Regarding the Replacement of the Softball field lights at Willow Creek Park -- Assistant Public Works Director, Jarred Coursey
- 2.B. Discussion and Action Regarding the Resurfacing of the Tennis Court at Willow Creek Park -- Assistant Public Works Director, Jarred Coursey
- 2.C. Discussion and Action Regarding the Installation of a Storage Building at the Switchyard -- Assistant Public Works Director, Jarred Coursey
- 2.D. Discussion and Action Regarding the Replacement of a Playground Structure at Willow Creek Park -- Assistant Public Works Director, Jarred Coursey
- 2.E. Discussion Regarding the Improvement of the Disc Golf Course At Willow Creek Park -- Assistant Public Works Director, Jarred Coursey

3. Staff Reports

- 3.A. Expenditure Fund Report
- 3.B. Future Agenda Items
- 3.C. Discussion Regarding the Board's Recommendation to Install Misting Fans at the Switchyard

4. Adjournment

- 4.A. Adjournment

Date Posted: _____ Time: _____ By: _____

Date Retrieved: _____ Time: _____ By: _____

Date Posted: August 13, 2025



City of Saginaw

Parks Advisory Board Memorandum

A. Call to Order -- Chairman Torres

Meeting	Agenda Group
Monday, August 18, 2025, 6:00 PM	Call to Order Item: 1A.
Reference File	
Community Goals	

Jane Lyon Place No. 1 Term Expires July 1, 2027

Lynn Moore Place No. 2 Term Expires July 1, 2026

Adhel Torres Place No. 3 Term Expires July 1, 2027

Liz Snow Place No. 4 Term Expires July 1, 2026

Ariana Escobar Place No. 5 Term Expires July 1, 2027

Ronda Nyberg Place No. 6 Term Expires July 1, 2026

Patrick Estes Place No. 7 Term Expires July 1, 2027

Timothy Hamilton 1st Alternate Term Expires July 1, 2027

Scott Gillete 2nd Alternate Term Expires July 1, 2026

Attachments

[Advisory Recreation and Parks Board Member \(2025\).pdf](#)

ADVISORY RECREATION AND PARKS BOARD

Jane Lyon	Place No. 1	Term Expires July 1, 2027
Lynn Moore	Place No. 2	Term Expires July 1, 2026
Adhel Torres	Place No. 3	Term Expires July 1, 2027
Liz Snow	Place No. 4	Term Expires July 1, 2026
Ariana Escobar	Place No. 5	Term Expires July 1, 2027
Ronda Nyberg	Place No. 6	Term Expires July 1, 2026
Patrick Estes	Place No. 7	Term Expires July 1, 2027
Timothy Hamilton	1st Alternate	Term Expires July 1, 2027
Scott Gillete	2nd Alternate	Term Expires July 1, 2026



City of Saginaw

Parks Advisory Board Memorandum

Audience Participation

Meeting	Agenda Group
Monday, August 18, 2025, 6:00 PM	Call to Order Item: 1B.
Reference File	
Community Goals	

If anyone in the audience wishes to address the Board on any item listed on the agenda, please fill out one of the audience participation forms located by the east door of the council room. After the form is completed, please hand it to the Board Secretary. Your request to speak will be given to the Chairman and you will be called upon to speak when that item is discussed



Parks Advisory Board Memorandum

A. Discussion and Action Regarding the Replacement of the Softball field lights at Willow Creek Park -- Assistant Public Works Director, Jarred Coursey

Meeting	Agenda Group
Monday, August 18, 2025, 6:00 PM	Business Item: 2A.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

Staff have been asked by City Council to present and ask for approval by the Parks Board Committee to fund the replacement of the ballfield lights at the softball field in Willow Creek Park. There are 8 light poles total and currently have 8 lights on each pole. The lights that are currently being used are the original lights. They have become outdated, and the light bulbs are getting more expensive and harder to find. Also because of the age of the lights, we now face having to change the ballasts as well, which will cost a costly price. We are asking for these to be purchased and installed using the Park Bond Fund.

Scope of work

- Replace the 8 existing 1000 W lights on each pole with 5 750W LED Sports Lights.
- 40 LED lights total. Existing poles will be used.
- 7-year warranty
- City of Saginaw to supply 85' boom lift
- City of Saginaw to dispose of existing light heads
- Decrease in electrical wattage usage of 4,250 W per pole.

FINANCIAL IMPACT:

Parks Bond

\$77,000

RECOMMENDATION:

We are seeking approval of \$77,000 to upgrade the ballfield lights.

Attachments

[LED Sports Lights \(Product Specs\)](#)



LED SPORT LIGHT

► **DESIGN** - LED SPORT LIGHT has a die-cast aluminum housing with numerous vents on the heat sink for excellent heat dissipation. Advanced optics designed with unique multi-scale lenses provides uniform light distribution, glare-reduction maximizes the light output. CRI80+ rating provides rich and natural colors. It is designed to operate on 120-277V or 200-480V circuits with a 0-10V dimmable driver.

► **3G** - Vibration rated, withstands conditions with repeated vibration, making it conform to standards for roadway.

► **DMX CONTROL** - Specified models go with DMX control option. Using DMX protocol you can create visual effects the way you like both for White color or RGBW models.

► **INSTALLATION** - This fixture is Wet locations rated and has two mounting options with a standard floodlight bracket or a slip fitter. It comes with 10 ft cord. Perfect commercial or industrial solution for any outdoor sports lighting, parking lot lighting, dock lighting, high mast flood lighting, stadium lighting, and many other applications.

► **ADVANTAGES** - With calculated lifespan up to 167,000 hours, these fixtures are made to last decades under normal operation! ASD provides a 7-year limited warranty along with UL and DLC Premium certifications to guarantee top quality products and safety!

Catalog number	
Notes	
Type	



Model	Watts	Voltage	Dimmable	Lumens	CCT	Finish	Dimensions (LxWxH)	Beam angle	Cord
SPFL7									
ASD-SPFL7-300D50	300W	120-277 V	0-10 V	44,914 lm	5,000 K	Black	17-5/8" x 16-1/8" x 16-1/16"	45°	10 ft
ASD-SPFL7-A500D50	300/400/500W	120-277 V	0-10 V	up to 75,057 lm	5,000 K	Black	17-5/8" x 16-1/8" x 16-1/16"	45°	10 ft
SPFL7-HV									
ASD-SPFL7-HV-A500D50	300/400/500W	200-480 V	0-10 V	up to 75,057 lm	5,000 K	Black	17-5/8" x 16-1/8" x 16-1/16"	45°	10 ft
ASD-SPFL7-HV-A750D50	600/680/750W	200-480 V	0-10 V	up to 113,665 lm	5,000 K	Black	31" x 17-7/8" x 17-3/4"	40°	10 ft
ASD-SPFL7-HV-A1000D50	600/750/1000W	200-480 V	0-10 V	up to 149,877 lm	5,000 K	Black	37-1/4" x 22-5/8" x 21-1/4"	40°	10 ft
ASD-SPFL7-HV-A1300D50	1000/1200/1300W	200-480 V	0-10 V	up to 197,827 lm	5,000 K	Black	37-1/4" x 22-5/8" x 21-1/4"	40°	10 ft
SPFL7-HV DMX									
ASD-SPFL7HV-450RGBW-DMX	450W	200-480 V	DMX	up to 28,979 lm	Red-Green-Blue-2,700K-6,500 K	Black	22-5/8" x 16-1/8" x 16"	45°	10 ft
ASD-SPFL7HV-500D50-DMX	500W	200-480 V	DMX	75,057 lm	5,000 K	Black	17-5/8" x 16-1/8" x 10-15/16"	45°	10 ft

For detailed luminous flux information please refer to Annex 1, page 4.

For most up-to-date spec sheets please refer to asd-lighting.com

ASD LIGHTING CORP

E-mail: orders@asd-lighting.com | Web site: www.asd-lighting.com





LED SPORT LIGHT

PRODUCT SPECIFICATIONS:

Construction & Materials						
Housing	Aluminum					
Lens	PC					
Visor	SPCC					
Finish	Black					
Weight	ASD-SPFL7-300D50	21.6 lbs (9.8 kg)	ASD-SPFL7-HV-A750D50	43.4 lbs (19.7 kg)	ASD-SPFL7HV-450RGBW-DMX	31 lbs (14.1 kg)
	ASD-SPFL7-A500D50	22.5 lbs (10.2 kg)	ASD-SPFL7-HV-A1000D50	66.1 lbs (30 kg)	ASD-SPFL7HV-500D50-DMX	25 lbs (11.3 kg)
	ASD-SPFL7-HV-A500D50	24.7 lbs (11.2 kg)	ASD-SPFL7-HV-A1300D50			
Environmental system						
Work environment	Suitable for Wet Locations, IP66					
Operating temperature	-40°F to 122°F (-40°C to 50°C)					
L-70 Life	R > 102,000 hrs; C > 167,000 hrs	for 750W, 1000W and RGBW models: R > 54,000 hrs; C > 140,000 hrs			for 1300W model: R > 54,000 hrs; C > 129,000 hrs	
Optical system						
Color temperature	5,000 K from Red-Green-Blue-2,700K-6,500 K with via DMX controller (not included)					
CRI	> 80					
Electrical system						
Input voltage	Regular voltage: 120-277 V High voltage: 200-480 V					
Max input current	ASD-SPFL7-300D50	2.7 A	ASD-SPFL7-HV-A750D50	3.8 A	ASD-SPFL7HV-450RGBW-DMX	2.5 A
	ASD-SPFL7-A500D50	4.7 A	ASD-SPFL7-HV-A1000D50	5.1 A	ASD-SPFL7HV-500D50-DMX	2.8 A
	ASD-SPFL7-HV-A500D50	2.6 A	ASD-SPFL7-HV-A1300D50	7.2 A		
Inrush current (Action time)	ASD-SPFL7-300D50	50 A (1.12 S)	ASD-SPFL7-HV-A750D50	35 A (0.21 S)	ASD-SPFL7HV-450RGBW-DMX	7 A (0.19 S)
	ASD-SPFL7-A500D50	48.6 A (0.82 S)	ASD-SPFL7-HV-A1000D50	35 A (0.14 S)	ASD-SPFL7HV-500D50-DMX	45 A (0.48 S)
	ASD-SPFL7-HV-A500D50	44.5 A (0.48 S)	ASD-SPFL7-HV-A1300D50	35 A (0.2 S)		
Off state power	0W					
Power consumption	ASD-SPFL7-300D50	300W	ASD-SPFL7-HV-A750D50	600/680/750W	ASD-SPFL7HV-450RGBW-DMX	450W
	ASD-SPFL7-A500D50	300/400/500W	ASD-SPFL7-HV-A1000D50	600/750/1000W	ASD-SPFL7HV-500D50-DMX	500W
	ASD-SPFL7-HV-A500D50		ASD-SPFL7-HV-A1300D50	1000/1200/1300W		
Power factor	> 0.9					
Output voltage	ASD-SPFL7-300D50	252 V	ASD-SPFL7-HV-A750D50	336 V	ASD-SPFL7HV-450RGBW-DMX	180 V
	ASD-SPFL7-A500D50		ASD-SPFL7-HV-A1000D50		ASD-SPFL7HV-500D50-DMX	252 V
	ASD-SPFL7-HV-A500D50		ASD-SPFL7-HV-A1300D50			
Max output current	ASD-SPFL7-300D50	1.13 A	ASD-SPFL7-HV-A750D50	2.12 A	ASD-SPFL7HV-450RGBW-DMX	2.375 A
	ASD-SPFL7-A500D50	1.78 A	ASD-SPFL7-HV-A1000D50	2.83 A	ASD-SPFL7HV-500D50-DMX	1.88 A
	ASD-SPFL7-HV-A500D50		ASD-SPFL7-HV-A1300D50	3.66 A		
Surge protection DM/CM	10 kV / 10 kV					
Dimming compatible controls						
Brand	Leviton			Lutron		
Models	ZS057-DOZ	DS710	DD710	IP710	MS-Z101	DVSTV NTSTV DVTV
Effective projected area (EPA)						
Standard bracket	300-500W	750W	1000-1300W			
	0.85/1.28/1.36 ft²	0.80/1.92/1.25 ft²	1.02/2.94/1.67 ft²			
Regular and voluntary certifications						
Warranty 7-years for operating less than 19Hrs per day, with ambient temperature < 40°						
DesignLights Consortium (DLC) listed (Classification: Premium)						
Main: Outdoor luminaires; General application: Very high output;						
Primary use: Architectural flood and spot luminaires (except RGBW model)						
UL certified E473804						

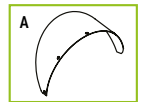
PACKAGE CONTENTS:

Description	Q-ty
LED Sport Light	1
Visor (A)	1
Box	1

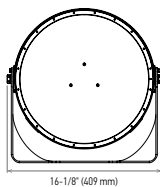
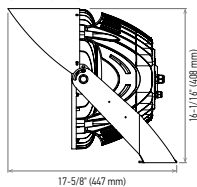
A

PACKAGE CONTENTS:

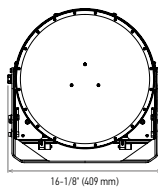
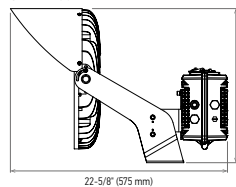
Description	Q-ty
LED Sport Light	1
Visor (A)	1
Box	1



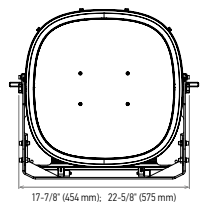
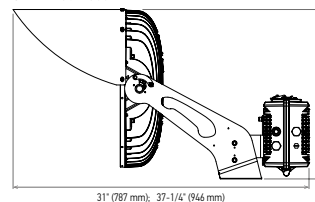
SPFL7 300-500W



SPFL7 450W



SPFL7 750-1300W



For most up-to-date spec sheets please refer to asd-lighting.com

ASD LIGHTING CORP

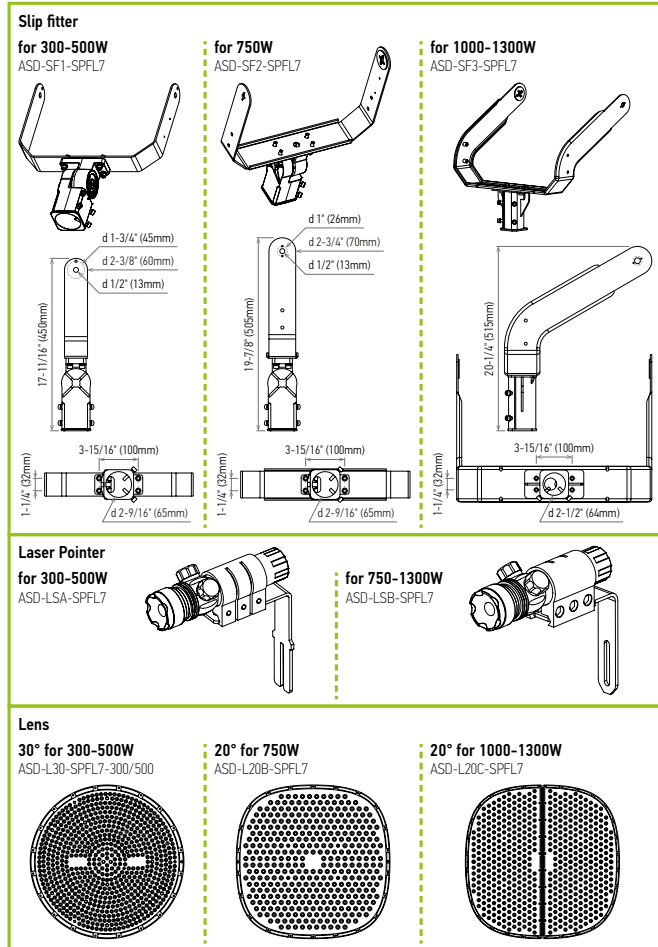
E-mail: orders@asd-lighting.com | Web site: www.asd-lighting.com





LED SPORT LIGHT

ACCESSORIES (sold separately):



ACCESSORY COMPATIBILITY LIST:

Accessories	Slip-fitter for 300-500W ASD-SF1-SPFL7	Slip-fitter for 750W ASD-SF2-SPFL7	Slip-fitter for 1000-1300W ASD-SF3-SPFL7	Laser pointer for 300-500W ASD-LSA-SPFL7	Laser pointer for 750-1300W ASD-LSB-SPFL7	Lens 30° for 300-500W ASD-L30-SPFL7-300/500	Lens 20° for 750W ASD-L20B-SPFL7	Lens 20° for 1000-1300W ASD-L20C-SPFL7
ASD-SPFL7-300D50	•			•		•		
ASD-SPFL7-A500D50	•			•		•		
ASD-SPFL7-HV-A500D50	•			•		•		
ASD-SPFL7-HV-A750D50		•			•		•	
ASD-SPFL7-HV-A1000D50			•		•			•
ASD-SPFL7-HV-A1300D50			•		•			•
ASD-SPFL7HV-450RGBW-DMX	•			•		•		
ASD-SPFL7HV-500D50-DMX	•			•		•		

INSTALLATION GUIDE

IMPORTANT SAFETY INFORMATION:

Please read all the instructions below before installation.

- Make sure that the supply voltage corresponds to the rated product voltage.
- The product must be installed by a qualified electrician in accordance with the National Electrical Code and corresponding local codes.
- If the product is damaged, do not use it.

WARNING

Risk of personal injury – read and follow all warnings and installation instructions. Keep or give to the owner for future reference.

Risk of cuts: Wear gloves to prevent cuts or abrasions when removing from carton, handling, installing, and maintaining this product.

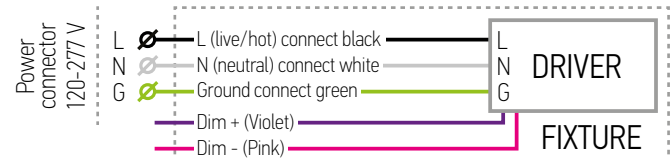
Risk of electric shock: This product must be installed in accordance with the applicable installation code by a person familiar with the construction and operation of the product and the hazards involved.

Risk of Fire: Minimum 194°F supply conductors. Consult a qualified electrician to ensure correct branch circuit conductor.

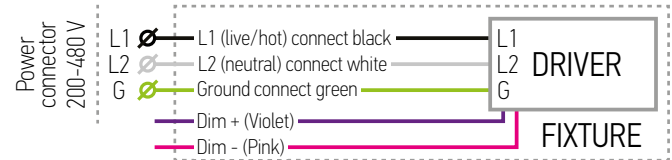
ASD® assumes no responsibility for claims arising out of improper or careless Installation or handling of this product.

ELECTRICAL SCHEMATIC DIAGRAM:

SPFL7



SPFL7-HV



* The regular voltage 120-277 V fixtures can be alternatively powered without neutral by two-phase circuit with phase-to-phase voltage of 208 V (L1-120 V & L2-120 V).

WARNING: Phase-to-phase voltage should be less than 277 V (160 V per each phase) and more than 120 V (70 V per each phase)! Do not confuse Regular Voltage fixtures of 120-277 V with High Voltage ones of 200-480 V!

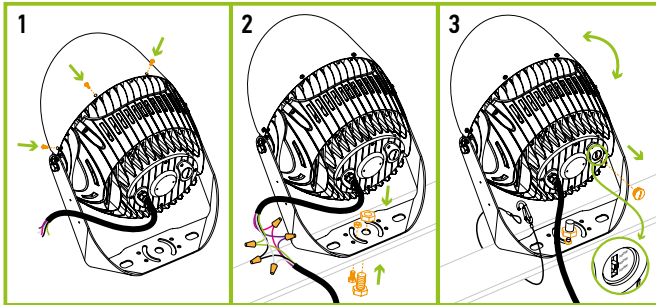
For most up-to-date spec sheets please refer to asd-lighting.com



LED SPORT LIGHT

INSTALLATION STEPS:

1. Attach the Visor using M4x10mm for 300-500W or M5x10mm for 750-1000W screws to secure the visor onto the fixture.
2. Insert M10/M20 bolts and plain washers into the bracket. Align the rotatable bracket with the mounting structure, then secure the bracket with bolts, plain washers, and lock washers. Tighten the nuts by hand to ensure the mounting structure is secure but do not fully torque nuts until desired aiming is achieved.
3. Once the fixture is set to the desired direction, tighten the nuts fully. Set the wattage value with the switch on the back of the fixture. For installations over 10ft height use safety cable (sold separately).

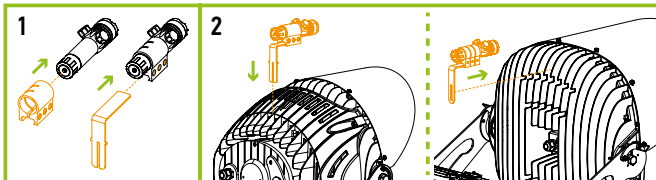


* Pointing the lenses upward is not recommended. It may cause lens pollution leading to poor fixture performance.

LASER POINTER INSTALLATION

ASD-LSA-SPFL7 ASD-LSB-SPFL7 sold separately:

1. Attach the laser pointer to the holder. Loosen the hex screws. Slide the holder over the L bracket. Tighten the hex screws.
2. Find the mounting hole marked "Laser" on the lighting fixture. Attach.



SLIP-FITTER INSTALLATION

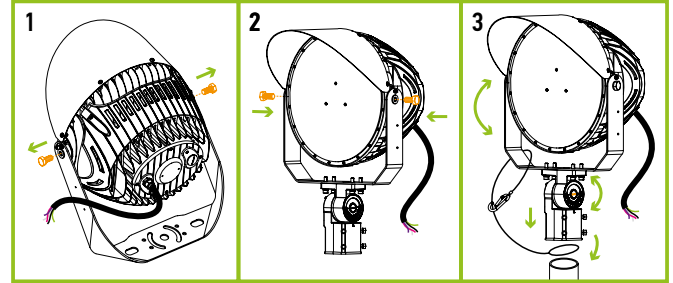
ASD-SF1-SPFL7

ASD-SF2-SPFL7

ASD-SF3-SPFL7

sold separately:

1. Use a wrench to loosen the screw on original bracket and remove it.
2. Attach the fixture on the slipfitter to the pole. Tighten the screw to secure the fixture to the base.
3. Adjust the fixture according to the desired angle and tighten the screw on the slipfitter to lock in the position. For installations over 10ft height use safety cable (sold separately).



* Pointing the lenses upward is not recommended. It may cause lens pollution leading to poor fixture performance.

ANNEX 1

Model	Watts	2,700 K	3,000 K	4,000 K	5,000 K	6,500 K
ASD-SPFL7-300D50	300W	-	-	-	44,914 lm	-
ASD-SPFL7-A500D50 ASD-SPFL7-HV-A500D50	300W	-	-	-	48,507 lm	-
	400W	-	-	-	63,902 lm	-
	500W	-	-	-	75,057 lm	-
ASD-SPFL7-HV-A750D50	600W	-	-	-	95,564 lm	-
	680W	-	-	-	105,120 lm	-
	750W	-	-	-	113,665 lm	-
ASD-SPFL7-HV-A1000D50	600W	-	-	-	95,564 lm	-
	750W	-	-	-	119,348 lm	-
	1000W	-	-	-	149,877 lm	-
ASD-SPFL7-HV-A1300D50	1000W	-	-	-	161,118 lm	-
	1200W	-	-	-	186,953 lm	-
	1300W	-	-	-	197,827 lm	-
ASD-SPFL7HV-450RGBW-DMX	450W	12,134 lm	13,649 lm	20,045 lm	26,653 lm	28,979 lm
ASD-SPFL7HV-500D50-DMX	500W	-	-	-	75,057 lm	-

For most up-to-date spec sheets please refer to asd-lighting.com

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LED SPORT LIGHT

ORDERING INFORMATION

Model	UPC	Pcs. per carton	Carton size	Carton weight
SPFL7				
ASD-SPFL7-300D50	810128114844	1	19.3" x 17.7" x 12.8"	24.9 lbs
ASD-SPFL7-A500D50	810128114851	1	19.3" x 17.7" x 12.8"	25.8 lbs
SPFL7-HV				
ASD-SPFL7-HV-A500D50	810128114868	1	19.3" x 17.7" x 12.8"	28 lbs
ASD-SPFL7-HV-A750D50	810128114875	1	29.7" x 21.1" x 12.6"	46.7 lbs
ASD-SPFL7-HV-A1000D50	810128114882	1	30.7" x 24.8" x 14"	72.8 lbs
ASD-SPFL7-HV-A1300D50	810128117869	1	30.7" x 24.8" x 14"	77.2 lbs
SPFL7-HV DMX				
ASD-SPFL7HV-450RGBW-DMX	810128115483	1	24" x 17.7" x 12.8"	35 lbs
ASD-SPFL7HV-500D50-DMX	810128115490	1	19.3" x 17.7" x 12.8"	29 lbs

ACCESSORIES:

Model	Description	UPC	Pcs. per carton	Carton size	Carton weight	GTIN 14
ASD-SF1-SPFL7	Slip fitter for 300-500W	810128114899	5	21.5" x 18.1" x 12.6"	33.1 lbs	10810128114896
ASD-SF2-SPFL7	Slip fitter for 750W	810128114905	4	18.9" x 20.1" x 15"	35.3 lbs	10810128114902
ASD-SF3-SPFL7	Slip fitter for 1000-1300W	810128114912	2	24.6" x 22.8" x 18.1"	40.8 lbs	10810128114919
ASD-LSA-SPFL7	Laser pointer for 300-500W	810128115940	10	12.2" x 12.2" x 6.9"	12.4 lbs	10810128115947
ASD-LSB-SPFL7	Laser pointer for 750-1300W	810128115957	10	12.2" x 12.2" x 6.9"	12.4 lbs	10810128115954
ASD-L30-SPFL7-300/500	Lens 30° for 300-500W	810128114929	20	16.5" x 16.5" x 11.8"	24.3 lbs	10810128114926
ASD-L20B-SPFL7	Lens 20° for 750W	810128115506	10	16.1" x 15.8" x 8.7"	25.6 lbs	10810128115503
ASD-L20C-SPFL7	Lens 20° for 1000-1300W	810128115513	20	21.3" x 15.8" x 11"	41 lbs	10810128115510

For most up-to-date spec sheets please refer to asd-lighting.com

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Parks Advisory Board Memorandum

B. Discussion and Action Regarding the Resurfacing of the Tennis Court at Willow Creek Park -- Assistant Public Works Director, Jarred Coursey

Meeting	Agenda Group
Monday, August 18, 2025, 6:00 PM	Business Item: 2B.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

Staff has been directed by City Council to seek approval from the Parks Board Committee to fund the resurfacing and striping of the tennis courts at Willow Creek Park using the Park Bond Fund or Park Donation Fund.

Scope of Work

- Resurface (2) courts per specification
- Proposed Colors: Returning “Light Green” apron “Dark Blue” court with “White” playing lines
- Paint “Light Blue” pickleball lines for (2) courts in the center of each tennis court
- Install (2) double top tennis nets

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff is seeking approval and action to resurface the tennis courts for \$40,000.

Attachments

[Master Systems Brochure](#)

[Plexipave Color Chart.pdf](#)

[Plexipave Approved Applicator 2024.pdf](#)

[MSC References.pdf](#)



MASTER SYSTEMS COURTS

Construction • Resurfacing • Equipment
MasterSystemsCourts.com

RESIDENTIAL & COMMERCIAL COURT SPECIALISTS

CONSTRUCTION • RESURFACING • MAINTENANCE • EQUIPMENT



Master Systems has 25 years of proven expertise in providing clients with innovative, customized, turnkey court solutions. DFW's premier court construction and maintenance company, we are known for a tradition of integrity, craftsmanship and unparalleled service after the sale.

Master Systems specializes in building new post tension courts, resurfacing, repairing and cleaning existing courts.

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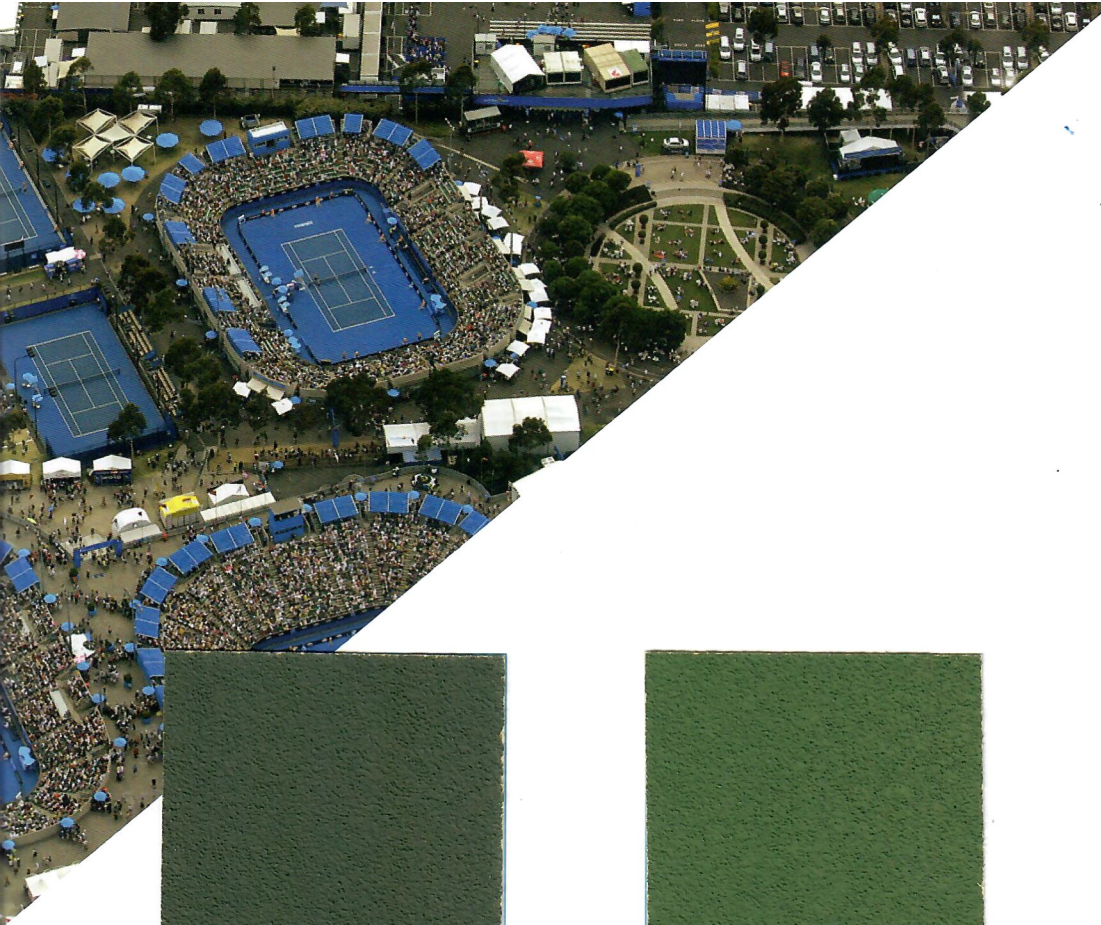
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DARK GREEN



MEDIUM GREEN



LIGHT GREEN



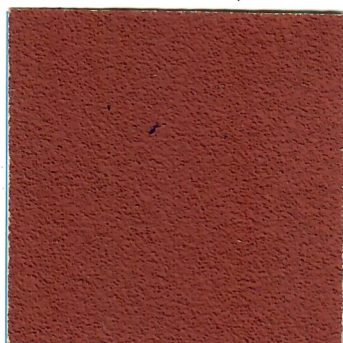
DARK BLUE



LIGHT BLUE



PURPLE



RED



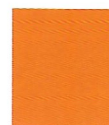
GRAY

LINE PAINT

Also available in White and Textured White.



RED



ORANGE



YELLOW



GREEN



BLUE



BLACK

Chips on this card may vary in color and texture from the actual product. Special colors are available at a higher price based on pigments needed and production quantities.



2024 Authorized Applicator

Master Systems Courts

This is to confirm that the above-named company is an Authorized Applicator of all brands of California Sports Surfaces, including Plexipave, DecoTurf, Premier Sports Coatings, Premier Court, Rebound Ace and Plexitrac. A select group of applicators have demonstrated the capability and the techniques to successfully install our athletic surfaces and California Sports Surfaces, a division of the ICP Group fully supports their efforts with technical service and marketing assistance. This authorization is reviewed annually to ensure continued compliance with our standards. We are pleased to have this firm as a part of our network.

A handwritten signature in black ink, appearing to read "Tom Magner", is written over a horizontal line.

Tom Magner
Director of Sales Operations -California Sports Surfaces



REFERENCES

Country Clubs:

Bent Tree Country Club	Four Seasons Resort and Club	Life Time Fitness
ClubCorp – Numerous Locations	Lakes Tennis Academy	Northwood Club
Dallas Athletic Club	Lakewood Country Club	Royal Oaks Country Club

Cities and Municipalities:

Allen	Grapevine	North Richland Hills
Coppell	Highland Park	Plano
Colleyville	Irving	Town of Addison
Farmers Branch	Murphy	University Park

Corporations & Management Companies (DFW Area):

Anterra Realty Corporation	FirstService Residential
Associa Property Management	Insight Association Management
AT&T	Intuit
Capital Consultants Management Corp (CCMC)	MicroSoft Corporation
Community Management Associates (CMA)	Neighborhood Management Inc
Classic Property Management	RealManage
Excel Association Management, Inc.	SBB Management Company

Construction Companies:

Balfour Beatty	Mario Sinacola Companies
Core Construction	Ratcliff Constructors

Developments:

Castle Hills – Lewisville, TX	Stonebridge Ranch – McKinney, TX
Robson Ranch Texas – Argyle, TX	Waterview – Rockwall, TX
Savannah Homes – Aubrey, TX	Windsong Ranch – Prosper, TX

High Schools:

Highland Park High School	The Episcopal School of Dallas
J.J. Pearce High School	The Hockaday School
Lake Highlands High School	St. Mark's School of Texas
Lakehill Preparatory School	Trinity Christian Academy

Universities & Colleges:

Holy Trinity Seminary College	The University of Texas at Dallas
Southern Methodist University	University of Mary Hardin-Baylor
Tarrant County Junior Colleges	University of North Texas

Private Residences:

Countless homes in the Dallas/Fort Worth area as well as Allen, Arlington, Aubrey, Carrollton, Castle Hills, Colleyville, Denton, Flower Mound, Frisco, Highland Park, Parker, Plano, McKinney, Murphy, Southlake, University Park and Westlake.



Parks Advisory Board Memorandum

C. Discussion and Action Regarding the Installation of a Storage Building at the Switchyard -- Assistant Public Works Director, Jarred Coursey

Meeting	Agenda Group
Monday, August 18, 2025, 6:00 PM	Business Item: 2C.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

Staff has been directed by City Council to seek approval and action from the Parks Board Committee to use Park Bond Funds or Park Donations Funds to construct a storage building in Willow Creek Park at the Switchyard. Staff is seeking approval of \$25,000 to construct the storage building. This building will serve as storage for the stage used at all events, and other items that are utilized at the Switchyard location.

FINANCIAL IMPACT:

\$22,425

RECOMMENDATION:

Staff recommends the installation of a storage building at the Switchyard for no more than \$22,425.

Attachments

[Ware Fencing LLC-Estimate-#6234.pdf](#)

ESTIMATE

Ware Fencing, LLC
P.O. Box 1171
Crowley, TX 76036
(817) 948-4503



Corey Smith
400 S. Saginaw Blvd.,
TIPS CONTRACT 23010402
Fort Worth, TX 76179

Estimate #	6234
Date	5/6/2025

Item	Description	Qty	Amount
Services.	PARK STAORAGE BUILDING We will build a new 10'x10' CMU block out building. We will install a new 14'x14' 5" thick concrete slab. We will install #3 steel on 14" centers. Concrete will be 4000psi with a broom finish. We will supply and install new 8x8x16 concrete cmu block. 3 walls will be 10' long and approximately 10' tall with a slope to the back for an R panel metal roof. We will use steel channel and purlins for the frame of the roof. We will supply and install a new 8ft wide by 7ft tall fold up garage style door.	1.00	\$22,425.00

Please send PO's to traci@warefencing.com. PO's must be received prior to start of job.

THE ABOVE DESCRIBES WHAT WORK WILL BE DONE. IF IT IS NOT IN THE CONTRACT, IT IS NOT BEING INSTALLED. PLEASE ASK IF YOU HAVE QUESTIONS.

Billing for the estimate may be structured in increments based on the nature of the job. Custom jobs/material will require a deposit.

Credit/Debit cards will incur a 4% fee.

Prior to the start of the job you agree to contact Texas811 for a dig test. www.texas811.org. Any charges incurred by not completing a dig test will be customers responsibility. Anything underground must be properly marked and is the responsibility of the contract owner to do so. Access to water and electricity will be required.

Additional costs will be incurred for rock encountered during dig. Payment is due NET 30.
PLEASE NOTE CHANGES MADE WHILE JOB IS BEING INSTALLED WILL CHANGE THIS ESTIMATE. IF THE ESTIMATED FOOTAGE CHANGES THE FINAL INVOICE WILL CHANGE.
Estimates are valid for 7 days from Date sent

Please contact us at 817-948-4503 with any questions. Thank you for your business!

Sub Total	\$22,425.00
Total	\$22,425.00

SPECIAL INSTRUCTIONS



Parks Advisory Board Memorandum

D. Discussion and Action Regarding the Replacement of a Playground Structure at Willow Creek Park -- Assistant Public Works Director, Jarred Coursey

Meeting	Agenda Group
Monday, August 18, 2025, 6:00 PM	Business Item: 2D.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

At our last meeting, we discussed the plans for the new playground in Willow Creek Park. It was requested to have a representative from Kimley Horn and Whirlex to be present at the next meeting to present and field any questions any of the board members may have. We will have updated costs and images at the meeting. There will be costs for the equipment, shade structure, and rubber surfacing. Staff will be seeking action and approval of this item using Parks Bond Funds.

Staff will present the final quote at the Parks Board meeting.

Presented by:

- Laura Pressley, Kimley Horn
- Whirlex representative
- Jarred Coursey, Assistant Public Works Director

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A



Parks Advisory Board Memorandum

E. Discussion Regarding the Improvement of the Disc Golf Course At Willow Creek Park -- Assistant Public Works Director, Jarred Coursey

Meeting	Agenda Group
Monday, August 18, 2025, 6:00 PM	Business Item: 2E.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

Staff has researched the cost of revamping the Disc Golf Course at Willow Creek Park.
Please see the attached cost estimate and course layout.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

Attachments

[2025-08-13_Willow Creek Park_Disc Golf OPCC.pdf](#)

[Willow Creek Park_Disc Golf Concept.pdf](#)

[Willow Creek Park_Disc Golf Course Design Memo.pdf](#)



Willow Creek Park
Saginaw, Texas

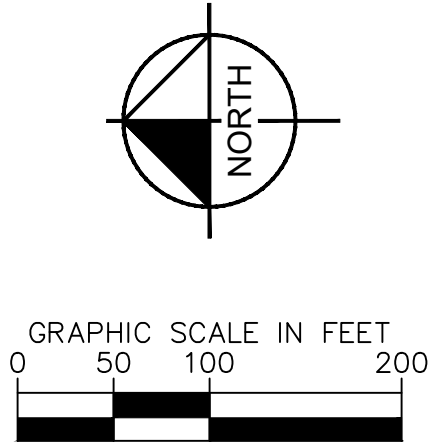
Opinion of Probable Construction Costs - Disc Golf

8/13/2025

Base Bid Item	Unit	Quantity	Cost	Item Cost
Mobilization/General Conditions	LS	1	\$6,000.00	\$6,000.00
Demolition	SF	250	\$5.00	\$1,250.00
4" Concrete Pads 4'x10'	SF	720	\$9.00	\$6,480.00
Custom Disc Golf Course Map Sign	EA	1	\$3,000.00	\$3,000.00
Individual Custom Disc Golf Tee Signs	EA	18	\$1,500.00	\$27,000.00
Permanent Disc Golf Baskets	EA	18	\$1,250.00	\$22,500.00
Large Canopy Tree	LS	51	\$850.00	\$43,350.00
Drip Irrigation - Canopy Trees	LS	1	\$15,000.00	\$15,000.00
Base Bid Subtotal				\$124,580.00
Contingency ($\pm$ 20%)				\$24,920.00
Indirect Cost ($\pm$ 15% Design Services/Survey/Geotech/Material Testing)				\$18,500.00
TOTAL ESTIMATED CONSTRUCTION COSTS				\$168,000.00

The Engineer has no control over the cost of labor, materials, equipment, or over the Contractor's methods of determining prices or over competitive bidding or market conditions. Opinions of probable costs provided herein are based on the information known to Engineer at this time and represent only the Engineer's judgment as a design professional familiar with the construction industry. The Engineer cannot and does not guarantee that proposals, bids, or actual costs will not vary from its opinions of probable costs.

IMAGES: EP82276, Date:20250118, Lat:32.802174, Lon:-97.381014, Mpg01.50, Ver: EP82276, Date:20250118, Lat:32.855211, Lon:-97.379951, Mpg01.50, Ver: EP82276, Date:20250118, Lat:32.860414, Lon:-97.381621, Mpg01.600, Ver: -
PLOTTER: BOLE BRANDON 4/27/2025 9:55 AM
DRAWN BY: BOLE BRANDON 4/27/2025 9:55 AM
CHECKED BY: BOLE BRANDON 4/27/2025 9:55 AM
DATE: 4/27/2025 9:55 AM
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DISC GOLF CONCEPT	SHEET NUMBER		DG-1	
	WILLOW CREEK PARK		NORTH KNOWLES DRIVE, SAGINAW, TEXAS 76179	
KHA PROJECT	DATE		JUNE 2025	
	SCALE		AS SHOWN	
DESIGNED BY	BNB		BNB	
	DRAWN BY		BNB	
CHECKED BY	JAF		JAF	
	REVISIONS		No.	
BY	DATE		No.	
	No.		No.	

Kimley»Horn
© 2025 KIMLEY-HORN AND ASSOCIATES, INC.
801 CHERRY STREET, UNIT 11, STE. 300, FORT WORTH, TX 76102
PHONE 817-335-6511
WWW.KIMLEY-HORN.COM TX F-528



August 13, 2025

Mr. Randy Newsom
City of Saginaw
333 W McLeroy Blvd, Saginaw, TX 76179

Re: **Disc Golf Course at Willow Creek Park**
Willow Creek Park N Knowles Drive, Saginaw, TX 76179

Dear Randy:

The Willow Creek Disc Golf Course distances are explained in the table below. The course is rated as Level White according to PDGA requirements. It is an intermediate/amateur level course suitable for a range of different players including leagues: FPO, MP65, FP40, MA2, MA50, MA55, MA60, MJ15, RAD

DISC GOLF HOLE #		PAR	DISTANCE
1	Hole 1	Par 4	475 ft
2	Hole 2	Par 3	350 ft
3	Hole 3	Par 3	270 ft
4	Hole 4	Par 4	430 ft
5	Hole 5	Par 3	210 ft
6	Hole 6	Par 3	300 ft
7	Hole 7	Par 3	275 ft
8	Hole 8	Par 3	230 ft
9	Hole 9	Par 3	230 ft
10	Hole 10	Par 3	300 ft
11	Hole 11	Par 4	400 ft
12	Hole 12	Par 3	240 ft
13	Hole 13	Par 3	225 ft
14	Hole 14	Par 3	280 ft
15	Hole 15	Par 3	210 ft
16	Hole 16	Par 3	350 ft
17	Hole 17	Par 4	370 ft
18	Hole 18	Par 4	420 ft
18 Hole Course		Total: 5,565 Feet	

Sincerely,

John Fielder
Kimley-Horn and Associates, Inc.



City of Saginaw

Parks Advisory Board Memorandum

Expenditure Fund Report

Meeting	Agenda Group
Monday, August 18, 2025, 6:00 PM	Staff Reports Item: 3A.
Reference File	
Community Goals	

Staff will present expenditure updates for the Park Donation Fund and the Park Bond.

Attachments

[Park Funds July 2025.pdf](#)

Park Donation Fund
July 1, 2025 - July 31, 2025

Beginning Balance:	7/1/2025	\$134,381.51
Donations Added:		
July 2025		\$7,719.55
Total Donations:		\$7,719.55
Balance with Donations:		\$142,101.06
Less Expenditures:		
07/02/2025 - Independence Day Fireworks (Payment 2/2)		\$12,500.00
07/6/2025 - Independence Day Sponsorship		\$2,841.47
07/17/2025 - Independence Day Sponsorship		\$2,000.64
Total Expenditures :		\$17,342.11
	7/31/2025	\$124,758.95
Pending Expenditures:		
Gift Card And Certificate Frame (Recognition of T.Weaver)		\$64.98
Total Pending Expenditures:		\$64.98
Estimated Available Funds:	8/1/2025	\$124,693.97

Park Donation Fund
July 1, 2025 - July 31, 2025



Parks Advisory Board Memorandum

C. Discussion Regarding the Board's Recommendation to Install Misting Fans at the Switchyard

Meeting	Agenda Group
Monday, August 18, 2025, 6:00 PM	Staff Reports Item: 3C.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

At the previous meeting, Chairman Torres proposed the installation of mister fans at the Saginaw Switchyard for the summer season.

Staff research concluded that the misting fans have a high probability of damaging nearby products.

Staff recommends the installation of a large fan that would be mounted to the ceiling of the Switchyard.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A