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Minutes for the Parks Advisory Board

Special Called Meeting

333 West McLeroy Boulevard, Saginaw, Texas 76179

June 23, 2025, 6:09 PM - June 23, 2025, 6:43 PM

Present at the meeting:

Chairman Place No. 7 Thomas Weaver

Vice-Chairman Place No. 3 Adhel Torres

Member Place No. 4 Liz Snow

Member Place No. 6 Ronda Nyberg

Member Second Alt. Lynn Moore

Planning Tech/Recording Secretary Maria Hernandez

Assistant Public Works Director, Jarred Coursey

Operations Manager Paul Wrzesinski

Absent for the meeting:

Member Place No. 1 Jane Lyon

Member Place No. 5 Sylvia Rivera

Member First Alt. Ariana Escobar

Director of Economic & Community Engagement, Pedro Zambrano

1. Call to Order

1.A. A. Call to Order -- Chairman Weaver- 6:09 PM

Chairman called roll. The quorum will consist of Chairman Weaver, Vice-Chairman Torres, Member Snow, Member Nyberg, and Alternate Member Moore. Chairman Weaver called the meeting to order at 6:09 P.M.

1.B. Audience Participation

Chairman Weaver bypassed this item as no audience was present at the meeting.

2. Business

2.A. Discussion and Action Regarding the Adoption of the 2025-2026 Parks Board Donation Fund Budget -- Maria Hernandez, Planning Tech

Recording Secretary, Maria Hernandez, introduced the item and informed the Board that staff recommended the adoption of a yearly budget of $81,855.00.

Ms. Hernandez informed the Board that there were minor changes made to the budget line items since the last meeting. The Vet Brick program was removed as it would now be overseen by the Keep Saginaw Beautiful Board. Additionally, the budget now includes $2,000 of discretionary funds within the Misc. Board Supplies. Staff addressed questions from the Board.

A motion was made by Member Nyberg with a second by Member Moore, to approve the 2025-2026 Donations Fund budget of $81,855.00. Motion carried.

Ronda Nyberg made a motion to Approve that was seconded by Lynn Moore with a result of 5-0-0-0-0

2.B. Discussion and Action Regarding the 2025 Train & Grain Ride Sponsorship- 6:27 PM

The item was skipped due to Mr. Zambrano not being present to speak on the item. The Board returned to this item at 6:27 PM.

Recording Secretary, Maria Hernandez, presented the item on behalf of the Director of Economic Development and Community Services, Mr. Zambrano.

Ms. Hernandez briefed the Board on the Special Events Committee's updates for the upcoming Train & Grain event and she addressed the Board's questions.

A motion was made by Member Ronda, with a second by Vice-Chairman Torres, to approve the Train & Grain Sponsorship for a total of no more than $9,700.

Ronda Nyberg made a motion to Approve that was seconded by Adhel Torres with a result of 5-0-0-0-0

2.C. Discussion and Action Regarding the Expansion of a Parking Lot at Willow Creek Park -- Assistant Public Works Director, Jarred Coursey

Public Works Assistant Director, Jarred Coursey, introduced the item and addressed questions from the Board. Staff informed the Board that the estimated remaining funds in the Park Bond totaled to roughly $824,000. The Board expressed concern about funding the parking lot expansion before replacing the playground near the dog park at Willow Creek Park. Vice-Chairman Torres noted that the previously quoted plug-and-play structure was priced at around $200,000. Ms. Torres expressed confidence that funding the parking lot would not hinder the Board from funding a playground structure in the near future. A motion was made by Vice-Chairman Torres, with a second by Member Snow, to approve the parking lot expansion by funding the cost of materials to cost no more than $127,378.16. Motion carried.

Adhel Torres made a motion to Approve that was seconded by Liz Snow with a result of 5-0-0-0-0

3. Staff Reports

3.A. Expenditure Fund Report

Recording Secretary, Maria Hernandez, introduced the item and informed the Board that the May donations totaled to $6,999.04 with zero costs incurred in the month of May. There are two pending expenditures of total of $29,585.00. The estimated remaining balance for the Parks Donation fund, as of June 1, 2025, is $110,124.05.

3.B. Future Agenda Items

The Vice-Chairman presented several items for staff to consider. They included the following: 1. Installing QR codes at each park to allow residents to report issues and learn more about the amenities at the each park. 2. Updating the parks' webpages with more accurate pictures and an updated status of the construction being done at Opal Jo Jennings and at Brian Schwengler Park. 3. The Vice-Chairman is interested in exploring the possibility of creating a volunteer program that would provide residents the opportunity to become involved in maintaining our parks and recognizing individuals who have dedicated their time to keep our parks clean.

4. Adjournment

4.A. Adjournment- 6:43 PM

A motion was made by Member Snow, with a second by Member Nyberg to adjourn the meeting. Motion carried. Chairman Weaver declared the meeting of June 23, 2025, closed at 6:43 p.m.

Liz Snow made a motion to Approve that was seconded by Ronda Nyberg with a result of 5-0-0-0-0

APPROVED :

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Thomas Weaver, Chairman

ATTEST:

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Maria Hernandez, City Liaison