



CITY OF LOMA LINDA CITY COUNCIL AGENDA REGULAR MEETING

Tuesday, October 10, 2023, 7:00 PM
Council Chambers
25541 Barton Road
Loma Linda, CA 92354

Est. Duration: 2 hr 45 min

A regular meeting of the City Council of the City of Loma Linda is scheduled in the **Council Chambers**, 25541 Barton Road, Loma Linda, California. ***Pursuant to Municipal Code Section 2.08.010, study session or closed session items may begin at 5:30 p.m. or as soon thereafter as possible. The public meeting begins at 7:00 p.m.***

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item, including any closed session items, are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The City Council meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the City Council at this time; however, the City Council may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the City Council.

Meetings are accessible to people with disabilities. Every attempt will be made to swiftly address each request. Requests in advance of the meeting will enable us to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact the City Clerk at larreola@lomalinda-ca.gov or (909) 799-2819.

1: Call to Order

- 1A. Call to Order
- 1B. Roll Call

- 1C. Closed Session/Workshop
- 1D. Invocation and Pledge of Allegiance
- 1E. Items to be Added or Deleted
- 1F. Oral Reports/Public Participation - Non-Agenda Items
- 1G. Conflict of Interest Disclosure

2: Scheduled and Related Items

2A. Proclamation - The Unforgettables

2B. Public Hearing - Modification to the Previously Approved Conditions of Approval for Courtyard Hotel Minor Modification No. P23-193 to amend Condition #24 of the adopted Conditions of Approval for the Courtyard Hotel project (CUP No. P19-218) .

- 1. Approve Minor Modification No. P23-193 to amend Condition #24 of the adopted Conditions of Approval for the Courtyard Hotel project (CUP No. P19-218) located at 10354 Richardson Street, allowing the applicant to pay the Development Impact Fees prior to Final Occupancy.

2C. Public Hearing - Development Code Amendment No. P23-139 and Council Bill #O-2023-02 (Introduce on First Reading)

A request to amend Title 17 (Zoning) of the Loma Linda Municipal Code by standardizing administrative processes, expanding permitted land uses, minimizing the number of required loading spaces for commercial uses, modifying fence regulations, and correcting certain inconsistencies and outdated language throughout the Development Code.

- 1. DETERMINE that the Development Code Amendment is not subject to the requirements of the State of California Environmental Quality Act ("CEQA") pursuant Sections No. 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines which applies to proposals that are not considered projects as defined in Section No. 15378 of the CEQA Guidelines and proposals that do not result in a significant change to the environment, and;
- 2. Council Bill #O-2023-02 (Introduce on first reading, set second reading for November 14, 2023) an Ordinance to amend Title 17 (Zoning) of the Loma Linda Municipal Code by standardizing administrative processes, expanding permitted land uses, minimizing the number of required loading spaces for commercial uses, modifying fence regulations, and correcting certain inconsistencies and outdated language throughout the Development Code (Development Code Amendment No. P23-139).

2D. Joint Public Hearing - Sale and Transfer of 25615 Prospect Avenue - Housing Affordability Program Joint Public Hearing between City Council and Housing Authority pertaining to the sale and transfer of 25615 Prospect Avenue from Chowdhury Ahmed and Farjana Hoq to Juan and Christina Sanchez

- 1. LLHA Bill #R-2023-04 - A Resolution approving an agreement for the disposition of property for affordable housing use with Juan Sanchez and Christina Sanchez; and
- 2. Council Bill #R-2023-37 - A Resolution consenting to the approval by the Loma Linda Housing Authority of an agreement for the disposition of property for affordable housing use with Juan Sanchez and Christina Sanchez

3: Consent Calendar

3A. Demands Registers - September 26 and October 10, 2023

3B. Approval of Minutes September 12, 2023

3C. Treasurer's Report - September 2023

3D. Fire Department's Activity Report - September 2023 September 2023 Fire Department Activity Report

3E. Award a Contract for Installation of Generator Electrical Wiring

3F. Appropriate \$88,200.00 and Approve a Change Order to the contract for In-Line Valve Installation (CIP 22-666) Supplemental Appropriation \$88,200.00 from Water Utility Operations Fund Balance into Account No. 4657010-58500 and Approve a Change Order to the contract for In-Line Valve Installation (CIP 22-666)

3G. Appropriate \$30,000.00 and Award Contract for Security Camera Acquisition
Appropriate \$30,000.00 into Acct. No. 1355430-58220 and Award Contract for Security Camera Acquisition.

3H. Approve MOU with San Bernardino County Health Dept. for SB 1383 Edible Food Recovery Enforcement

3I. Notice of Completion - Shower Modification to Fire Station No. 1
Accept as complete and authorize recordation of Notice of Completion of the shower stall modifications at Fire Station No. 1; Neuroth Construction, Contractor

3J. Notice of Completion - Traffic Signal Improvements
Accept as complete and authorize recordation of Notice of Completion for the Traffic Signal Improvements as California Street and Citrus Avenue (CIP 21-221); DBX Inc. , Contractor

3K. Notice of Completion - Pavement Rehabilitation by Slurry Seal
Accept as complete and authorize recordation of Notice of Completion for the Pavement Rehabilitation by Slurry Seal Method at Various Locations (CIP 21-107); Doug Martin Contracting Co., Inc., Contractor

4: Old Business

4A. Council Bill #O-2023-03 (Second Reading and Roll Call Vote)
Adopt an Ordinance to update Title 17 (Zoning) of the Loma Linda Municipal Code and establish a reasonable accommodation ordinance in compliance with Federal and State Laws that will provide flexibility in the application of the Development Code standards in order to provide individuals with disabilities an equal opportunity to housing (Ref: Development Code Amendment No. P23-155)

- 1. Waive the Reading of Council Bill #O-2023-03 in its entirety, direct the City Clerk to read by Title only and Adopt on roll call vote.

5: New Business

- 5A. March 5, 2024, General Elections
- 1. Resolution - Calling the Election
 - 2. Resolution - Regulations for Candidate Statements

6: Reports

- 6A. Reports of Council Members
- 6B. Reports Of Officers
- Video presentation highlighting Loma Linda.

7: Adjournment

No Items

POSTING

I, Lynette Arreola, City Clerk, do hereby certify and declare that, I caused this agenda to be posted at the following three (3) locations, to-wit:

- Loma Linda Branch Library, 25581 Barton Road, Loma Linda, California
- City Council Chambers, 25541 Barton Road, Loma Linda, California
- U. S. Post Office Annex, Newport Avenue, Loma Linda, California

Lynette Arreola



Lynette Arreola, City Clerk

City of Loma Linda, California

Date Posted: October 5, 2023



City of Loma Linda

Regular City Council Staff Report

Prepared By: Lynette Arreola

Proclamation - The Unforgettables

Meeting	Agenda Group	
Tuesday, October 10, 2023, 7:00 PM	Scheduled and Related Items	Item: A
To	From	
City Council	Lynette Arreola, City Clerk	

RECOMMENDATION:

N/A

Attachments

The Unforgettables Proclamation.pdf

PROCLAMATION

25th ANNIVERSARY OF THE UNFORGETTABLES FOUNDATION

WHEREAS, *The Unforgettables Foundation is a nonprofit organization founded by Tim Evans in 1999 whose mission is to assist low-income families in providing a dignified, appropriate burial for their children who have passed away; and*

WHEREAS, *the Foundation is aided by Inland Empire educators, medical professionals, social workers, certified public accountants, attorneys, bankers, morticians, and others, of all whom share the Foundation's paramount mission to assist families with the many crises surrounding the death of a child; and*

WHEREAS, *the Foundation educates parents and children's caregivers to confront, control, and conquer the primary risks to our children's health and wholeness; and*

WHEREAS, *for many families, the anguish and heartbreak of a child's death is accompanied by the additional burden of financial incapacity. The simple truth is that many families are unable to afford a dignified, respectful burial for their beloved child; and*

WHEREAS, *since its creation, the Unforgettables Foundation has assisted over 10,000 families in more than 80 cities in Southern California; and*

WHEREAS, *the contributions the Unforgettables Foundation has made to the families it serves are invaluable and reflect an organization devoted to the highest ideals of community service due to its conviction that every child is unforgettable;*

NOW, THEREFORE, BE IT RESOLVED *that the City Council of the City of Loma Linda, does hereby congratulate The Unforgettables Foundation on its 25th anniversary and commend them for playing a vital role in improving the quality of life in the local community.*

SIGNED AND PRESENTED *this 10th day of October 2023..*

Phillip Dupper Mayor



City of Loma Linda

Regular City Council Staff Report

Prepared By: Lorena Matarrita

Public Hearing - Modification to the Previously Approved Conditions of Approval for Courtyard Hotel

Minor Modification No. P23-193 to amend Condition #24 of the adopted Conditions of Approval for the Courtyard Hotel project (CUP No. P19-218)

Meeting	Agenda Group	
Tuesday, October 10, 2023, 7:00 PM	Scheduled and Related Items	Item: B
To	From	
City Council	Lorena Matarrita, Community Development Director	
Via		
T Jarb Thaipejr, City Manager		

RECOMMENDATION

Approve Minor Modification No. P23-193 to amend Condition #24 of the adopted Conditions of Approval for the Courtyard Hotel project (CUP No. P19-218) located at 10354 Richardson Street, allowing the applicant to pay the Development Impact Fees prior to Final Occupancy.

BACKGROUND

On December 14, 2021, the City Council granted Conditional Use Permit No. 19-218 for the construction of a 72,361 square-feet, four-story Courtyard Hotel by Marriott, comprising 125 rooms and associated on-site improvements.

Condition #24 of the original approval mandated the payment of Development Impact Fees (DIFs) before the issuance of building permits. However, the applicant is requesting a modification to this condition to defer the timing of his DIF payment to the Final Occupancy stage. This change will bring it in line with the practice followed with his previous hotel developments within Loma Linda, where the DIFs were paid before Final Occupancy.

Notably, the applicant has consistently demonstrated financial responsibility by meeting all obligations, including DIF payments, application fees, permit and plan check costs, and transient occupancy tax payments for previous projects. The applicant maintains a commendable fiscal track record with the City.

ANALYSIS

Pursuant to Section 17.30.470 of the Loma Linda Municipal Code, "any condition imposed upon the granting of a permit may be modified or eliminated, or new conditions may be added, provided that the granting body shall first conduct public hearings thereon, in the same manner as required for the granting of the same." The current request pertains to the modification of Condition #24 of the adopted Conditions of Approval for the Courtyard Hotel project. The intended modification is to allow for DIF payments before the Final Occupancy stage, rather than prior to building permit issuance. This proposed modification, shown in Attachment A, aims to align with the payment schedule adhered to in the applicant's previous projects.

Condition #24, in its current state, reads as follows:

"All Development Impact fees shall be paid to the City of Loma Linda prior to the issuance of any building and/or construction permits. The Project Proponent shall pay all required development impact fees to cover 100 percent of the pro rata share of the estimated cost of public infrastructure, facilities, and services."

Traditionally, collecting DIFs upon Final Occupancy was the normal practice. However, past instances where developers encountered challenges in fulfilling payments at the project's completion prompted a reconsideration of the practice. It was determined to be more prudent to initiate the collection of DIFs before issuing building permits to ensure compliance.

The Development Impact Fees are one-time charges levied by cities on new developments. The funds get paid into capital fund accounts and must be used to pay for new infrastructure and capital projects. The applicant's current development impact fee, which includes the Art in Public Places in-lieu fee, is \$1,016,104.38. A copy of the fees are attached (Attachment B). At this time, the applicant believes the hotel will have an opening date of approximately December 2024 or January 2025. Hence, the applicant anticipates paying the fees within the following fiscal year, 2024/2025.

FINANCIAL IMPACT

Development Impact Fees for this project were not anticipated or included in the revenue projections for this year, therefore granting this modification will not create a financial impact or change to the 2023/2024 adopted budget for the City.

FINDINGS

The required findings for the original Conditional Use Permit have not changed since the Council's original approval on December 14, 2021. For the specific request, the Code states "no such modification shall be made unless the hearing body finds that such modification is necessary to protect the public interest." Staff concludes that there is no adverse impact on the public. The original conditions, drafted to protect the public interest, will continue to apply.

ENVIRONMENTAL DETERMINATION

On December 14, 2021, the City Council adopted the Mitigated Negative Declaration for the Courtyard Hotel by Marriot. The modification to the Conditions of Approval would not generate additional environmental impacts, therefore, no further environmental review is necessary under the California Environmental Quality Act.

PUBLIC NOTICING AND COMMENTS

Public hearing notices for this project were mailed to property owners and occupants within 300 feet of the project site on Thursday, September 28, 2023. In accordance with the Brown Act, the notice for this project was also posted at 3 public locations throughout the city as well as on the city website. As of the date of this report, the city has not received any written or oral comments in favor or opposition of the project.

CONCLUSION

The applicant has a history of collaboration with the City and has consistently met his financial obligations. This includes the payment of DIFs for all prior projects. The applicant intends to uphold this same practice for the Courtyard Hotel project. The remaining Conditions of Approval and Mitigation Measures will not change and will continue to apply. As such, staff recommends the Council approve the modification request for Condition #24.

ATTACHMENTS

- A. Amendment to Condition #24 of the Approved Conditions of Approval
- B. Development Impact Fees

Attachments

ATTACHMENT A - Modified COA.pdf

ATTACHMENT B - DIFs.pdf

ATTACHMENT A

**Modification No. P23-193
to Amend Condition #24 of
Conditional Use Permit No. P19-218 (Courtyard Hotel by Marriot)**

24. All Development Impact Fees shall be paid to the City of Loma Linda prior to the issuance of ~~any building and/or construction permits~~ the Certificate of Final Occupancy. The Project Proponent shall pay all required development impact fees to cover 100 percent of the pro rata share of the estimated cost of public infrastructure, facilities, and services. The fees shall be calculated at the rates in effect at the time of payment.

**ATTACHMENT B
CITY OF LOMA LINDA
DEVELOPMENT IMPACT FEES SHEET**

Development Impact Fees are collected for all new construction projects prior to building permit issuance. Staff will complete the sheet for the applicant. Fees shall be paid at the Finance Dept. Typically, there are other fees involved. School District Fees shall be paid directly to the district. Sewer capacity fees to City of San Bernardino. Water connection fees are issued by the Public Works Dept. If you have questions regarding the fees, call the Community Development Department at 909-799-2830.

PLANNING APPLICATION #:	CUP No. P19-218	BLDG PERMIT #:	
APPLICANT NAME:	Hiral Patel	PLAN CHECK #:	
PROJECT NAME:	Courtyard Hotel by Marriot	APN:	0281-162-53
PROJECT ADDRESS:	Richardson St	SQ.FT. OF BLDG:	62019.0000
PLANNER:	Lorena Matarrita	DATE:	September 11, 2023
DIRECTOR'S SIGN OFF:		DIF FINAL AMOUNT:	\$ 1,016,104.38

COMMUNITY DEVELOPMENT

1. GENERAL GOVERNMENT FACILITIES

					Acct. No. DIF016
DEVELOPMENT TYPE	# of Units	Fees/Unit	Credit/Unit		TOTAL
Detached Dwelling Units*	0	\$179.00			\$0
Attached Dwelling Units*	0	\$179.00			\$0
Mobile Home Units	0	\$179.00			\$0
Rural Dwelling Units	0	\$179.00			\$0
Senior Restricted Dwelling Units	0	\$179.00			\$0
*ADU/JADU use other tabs	Sq. Ft.				
Assisted Care Living Units	0.0	\$0.049			\$0.000
	Rooms				
Commercial Lodging	125	\$36.00			\$4,500
	Sq. Ft.	Fees/Sq.Ft.			
Retail/Service/Office Uses	0.00	\$0.049			\$0.000
Medical/Healthcare Office Uses	0.00	\$0.049			\$0.000
Hospital Uses	0.00	\$0.049			\$0.000
Industrial Uses	0.00	\$0.049			\$0.000
Institutional Uses	0.00	\$0.049			\$0.000
TOTAL	Note				\$4,500.000

2. PARKLAND ACQUISITION AND DEVELOPMENT

			Park Ded SF		Acct. No. DIF004
			0.00		
DEVELOPMENT TYPE	# of Units	Fees/Unit	Credit/Unit		TOTAL
Detached Dwelling Units	0	\$10,742			\$0
Attached Dwelling Units	0	\$6,415			\$0
Mobile Home Units	0	\$6,568			\$0
Rural Dwelling Units	0	\$10,742			\$0
Senior Restricted Dwelling Units	0	\$4,743			\$0
TOTAL	Note				\$0

3. OPEN SPACE ACQUISITION

					Acct. No. OSDVF
DEVELOPMENT TYPE	# of Units	Fees/Unit	Credit/Unit		TOTAL
Commercial Lodging	125	\$1,480.00			\$185,000
	Sq. Ft.	Fees/Sq.Ft.			
Assisted Care Living Units	0.00	\$0.388			\$0.000
Retail/Service/Office Uses	0.00	\$1.474			\$0.000
Medical/Healthcare Office Uses	0.00	\$1.508			\$0.000
Hospital Uses	0.00	\$0.599			\$0.000
Industrial Uses	0.00	\$1.468			\$0.000
Institutional Uses	0.00	\$1.892			\$0.000
TOTAL	Note				\$185,000.000

**CITY OF LOMA LINDA
DEVELOPMENT IMPACT FEES SHEET**

4. PUBLIC MEETING FACILITIES					Acct. No. DIF018
DEVELOPMENT TYPE	# of Units	Fees/Unit	Credit/Unit		TOTAL
Detached Dwelling Units	0	\$2,482			\$0
Attached Dwelling Units	0	\$1,482			\$0
Mobile Home Units	0	\$1,517			\$0
Rural Dwelling Units	0	\$2,482			\$0
Senior Restricted Dwelling Units	0	\$1,096			\$0
TOTAL	Note				\$0

5. ART IN PUBLIC PLACES					Acct. No. DIF023
DEVELOPMENT TYPE	Project \$ Value	% of Value	Credit		TOTAL
Residential Valuation	\$0.00	\$0.0025			\$ -
Commercial/Industrial Valuation	\$4,920,875.00	\$0.0050			24,604.38
TOTAL	Note: Valuation provided via email.				\$ 24,604.38

PUBLIC SAFETY

6. FIRE SUPPRESSION FACILITIES, ET. AL.					Acct. No. DIF015
DEVELOPMENT TYPE	# of Units	Fees/Unit	Credit/Unit		TOTAL
Detached Dwelling Units	0	\$1,476			\$0
Attached Dwelling Units	0	\$215			\$0
Mobile Home Units	0	\$966			\$0
Rural Dwelling Units	0	\$1,688			\$0
Senior Restricted Dwelling Units	0	\$2,193			\$0
	Sq. Ft.				
Assisted Care Units	0.00	\$2.529			\$0.000
	Rooms				
Commercial Lodging	125	\$64			\$8,000
	Sq. Ft.	Fees/Sq.Ft.			
Retail/Service/Office Uses	0.00	\$0.084			\$0.000
Medical/Healthcare Office Uses	0.00	\$0.644			\$0.000
Hospital Uses	0.00	\$0.664			\$0.000
Industrial Uses	0.00	\$0.537			\$0.000
Institutional Uses	0.00	\$0.812			\$0.000
TOTAL	Note				\$8,000.000

ENGINEERING

7a. LOCAL CIRCULATION SYSTEMS (STREETS, SIGNALS AND BRIDGES)					Acct. No. DIF012
DEVELOPMENT TYPE	# of Units	Fees/Unit	Credit/Unit		TOTAL
Detached Dwelling Units	0	\$1,337			\$0
Attached Dwelling Units	0	\$770			\$0
Mobile Home Units	0	\$671			\$0
Rural Dwelling Units	0	\$1,337			\$0
Senior Restricted Dwelling Units	0	\$265			\$0
	Sq. Ft.				
Assisted Care Units	0.00	\$0.464			\$0.000
	Rooms	Fees/room			
Commercial Lodging Units	125	\$399			\$49,875
	Sq. Ft.	Fees/Sq.Ft.			
Retail/Service/Office Uses	0.00	\$2.442			\$0.000
Medical/Healthcare Office Uses	0.00	\$2.106			\$0.000
Hospital Uses	0.00	\$1.106			\$0.000

**CITY OF LOMA LINDA
DEVELOPMENT IMPACT FEES SHEET**

Industrial Uses	0.00	\$0.452			\$0.000
Institutional Uses	0.00	\$0.789			\$0.000
TOTAL	Note				\$49,875.000

7b. REGIONAL CIRCULATION SYSTEMS (STREETS, SIGNALS AND BRIDGES)

					Acct. No. DIF024
DEVELOPMENT TYPE	# of Units	Fees/Unit	Credit/Unit		TOTAL
Detached Dwelling Units	0	\$4,511			\$0
Attached Dwelling Units	0	\$2,597			\$0
Mobile Home Units	0	\$2,263			\$0
Rural Dwelling Units	0	\$4,511			\$0
Senior Restricted Dwelling Units	0	\$893			\$0
	Sq. Ft.				
Assisted Care Units	0.00	\$1.565			\$0.000
	Rooms	Fees/room			
Commercial Lodging Units	125	\$1,346			\$168,250
	Sq. Ft.	Fees/Sq.Ft.			
Retail/Service/Office Uses	0.00	\$8.238			-
Medical/Healthcare Office Uses	0.00	\$7.106			-
Hospital Use	0.00	\$3.733			-
Industrial Uses	0.00	\$1.525			-
Institutional Uses	0.00	\$2.661			-
TOTAL	Note				\$ 168,250.00

8. STORM DRAINAGE FACILITIES

					Acct. No. DIF009
DEVELOPMENT TYPE	# of Units	Fees/Unit	Credit/Unit		TOTAL
Detached Dwelling Units	0	\$1,251			\$0
Attached Dwelling Units	0	\$520			\$0
Mobile Home Units	0	\$460			\$0
Rural Dwelling Units	0	\$4,436			\$0
Senior Restricted Dwelling Units	0	\$220			\$0
	Sq. Ft.				
Assisted Care Units	0.00	\$0.063			\$0.000
	Room				
Commercial Lodging	125	\$170			\$21,250
	Sq. Ft.	Fees/Sq.Ft.			
Retail/Service/Office Uses	0.00	\$0.267			\$0.000
Medical/Healthcare Office Uses	0.00	\$0.279			\$0.000
Hospital Uses	0.00	\$0.110			\$0.000
Industrial Uses	0.00	\$0.236			\$0.000
Institutional Uses	0.00	\$0.313			\$0.000
TOTAL	Note				\$21,250.000

9. WATER GENERATION, STORAGE AND DISTRIBUTION FACILITIES

					Acct. No. DIF038
DEVELOPMENT TYPE	# of Units	Fees/Unit			TOTAL
Detached Dwelling Units	0	\$7,650			\$0
Attached Dwelling Units	0	\$5,654			\$0
Mobile Home Units	0	\$5,190			\$0
Rural Dwelling Units	0	\$7,650			\$0
Senior Restricted Dwelling Units	0	\$2,507			\$0
	Sq. Ft.				
Assisted Care Units	0.00	\$0.512			\$0.000
	Rooms				

**CITY OF LOMA LINDA
DEVELOPMENT IMPACT FEES SHEET**

Commercial Lodging	125	\$3,759			\$469,875
	Sq. Ft.	Fees/Sq.Ft.			
Retail/Service/Office Uses	0.00	\$0.416			\$0.000
Medical/Healthcare Office Uses	0.00	\$2.027			\$0.000
Hospital Uses	0.00	\$0.797			\$0.000
Industrial Uses	0.00	\$0.597			\$0.000
Institutional Uses	0.00	\$0.835			\$0.000
TOTAL	Note				\$469,875.000

10. WASTEWATER (SEWER) COLLECTION SYSTEM

					Acct. No. DIF017
DEVELOPMENT TYPE	# of Units	Fees/Unit	Credit/Unit		TOTAL
Detached Dwelling Units	0	\$1,380			\$0
Attached Dwelling Units	0	\$1,021			\$0
Mobile Home Units	0	\$935			\$0
Rural Dwelling Units	0	\$1,380			\$0
Senior Restricted Dwelling Units	0	\$452			\$0
	Sq. Ft.				
Assisted Care Units	0.00	\$0.092			\$0.000
	Rooms				
Commercial Lodging	125	\$678			\$84,750
	Sq. Ft.	Fees/Sq.Ft.			
Retail/Service/Office Uses	0.00	\$0.075			\$0.000
Medical/Healthcare Office Uses	0.00	\$0.366			\$0.000
Hospital Uses	0.00	\$0.144			\$0.000
Industrial Uses	0.00	\$0.107			\$0.000
Institutional Uses	0.00	\$0.151			\$0.000
TOTAL	Note				\$84,750.000

11. FAIR SHARE CONTRIBUTION - P.R.O.W. IMPROVEMENTS

		Acct. No. DIFFS
Note (or attach documentation): N/A		TOTAL
		\$0.00
TOTAL DEVELOPMENT FEE COST		\$1,016,104.38

All fees in excess of \$500,000 shall be paid via wire transfer. Contact Finance Dept. for wire transfer info at (909)799-2840.

ADDITIONAL CONTACT INFORMATION:

SCHOOL FEES: REDLANDS UNIFIED SCHOOL DISTRICT (909) 748-6730

SEWER CAPACITY FEES:

CITY OF SAN BERNARDINO WATER DEPARTMENT
ENGINEERING SECTION (909) 453-6175

CITY OF LOMA LINDA PLAN CHECK AND PERMIT FEES:

BUILDING DIVISION (909) 799-2836
GRADING PERMIT (909) 799-4407
FIRE SPRINKLER (909) 799-2853

City Dev. Impact Fee schedule and sheet last updated 9/15/2022

Development Impact Fees - Resolution #3147 and #3148

Adopted & Effective 6-14-22

SBCTA Regional Transportation Fees

Adopted & Effective 4-11-23

Art in Public Places - Ordinance #651

Adopted 12/13/05

Effective 01/10/06



City of Loma Linda

Regular City Council Staff Report

Prepared By: Lorena Matarrita

Public Hearing - Development Code Amendment No. P23-139 and Council Bill #O-2023-02 (Introduce on First Reading)

A request to amend Title 17 (Zoning) of the Loma Linda Municipal Code by standardizing administrative processes, expanding permitted land uses, minimizing the number of required loading spaces for commercial uses, modifying fence regulations, and correcting certain inconsistencies and outdated language throughout the Development Code.

Meeting	Agenda Group	
Tuesday, October 10, 2023, 7:00 PM	Scheduled and Related Items	Item: C
To	From	
City Council	Nicole Campbell, Associate Planner	
Via		
Lorena Matarrita, Community Development Director		

RECOMMENDATION:

Staff recommends that the City Council:

1. **DETERMINE** that the Development Code Amendment is not subject to the requirements of the State of California Environmental Quality Act ("CEQA") pursuant Sections No. 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines which applies to proposals that are not considered projects as defined in Section No. 15378 of the CEQA Guidelines and proposals that do not result in a significant change to the environment, and;
2. **ADOPT** Council Bill#O-2023-02, an Ordinance to amend Title 17 (Zoning) of the Loma Linda Municipal Code by standardizing administrative processes, expanding permitted land uses, minimizing the number of required loading spaces for commercial uses, modifying fence regulations, and correcting certain inconsistencies and outdated language throughout the Development Code (Development Code Amendment No. P23-139).

BACKGROUND:

The City of Loma Linda's Land Use Development Code regulates development within the City to serve the public health, safety, and general welfare and to provide the economic and social advantages resulting from an orderly planned use of land resources. The Planning Division periodically proposes updates to the Development Code to bring regulations into alignment with current standards and best practices. Title 17 (Zoning) of the Loma Linda Municipal Code was evaluated and revised to standardize administrative processes, expand intended land uses, and provide updated standards.

On September 6, 2023, Planning Commission recommended that the City Council approve Development Code Amendment No. 23-155, to amend Title 17 (Zoning) of the Municipal Code by standardizing administrative processes, expanding permitted land uses, minimizing the number of required loading spaces for commercial uses, modifying fence regulations, and correcting certain inconsistencies and outdated language throughout the Development Code.

ANALYSIS:

The City-initiated Development Code Amendment No. P23-139 amends various sections of Title 17 (Zoning) of the Loma Linda Municipal Code. A detailed, comprehensive list of all the proposed amendments are provided as part of Exhibit A of the Ordinance for Council Bill #O-2023-02 (Attachment A). Amendments are shown in red colored font. The proposed additions are in red underline and deletions are in red strikethrough. The following is a brief summary of the revisions.

Revise Section No. 17.30 Administration: This amendment modifies the existing administrative section to ensure an efficient and uniform process for entitlements. Modifications include defining zoning devices, creating consistency between each zoning devices process,

conforming to State law regarding public notices, and clarifying approval bodies and conditions. The proposed modifications are consistent with the User Fee Study that was approved and adopted by City Council on May 9, 2023.

Revise Section No. 17.02 Introduction and Definitions: This amendment clarifies the landscaping definition, adds a new definition for recreational vehicles, modifies the definition for group homes, and corrects the definition for drive-in and drive-through businesses for consistency.

Revise Sections No. 17.14.080 and 17.14.100 Fences, Walls, Hedges, and Dish Antennas: This amendment increases the maximum height of fences from 6 feet to 8 feet when adjacent properties differ in elevation or if other special circumstances exist. The other amendment allows corner lots to have fences no closer than five feet to the exterior side and rear property lines.

Revise Section No. 17.24 Parking Regulations: This amendment reduces the amount of required loading spaces for commercial uses that would require a loading space. One space will be required for every 25,000 square feet of floor area, however, that no more than four loading spaces will be required. This amendment also clarifies language and corrects inconsistencies within Title 17.

Revise Section No. 17.32.030 Development Standards for Residential Zones: Setbacks for accessory structures are listed as a note under this section of the Development Code. This amendment adds those setbacks to the Residential Development Standards Table No. 2-2 and eliminates the inconsistencies between setbacks of accessory structures and setbacks of carports. An amendment to this section will also be made to allow recreational vehicle parking in the residential side setbacks and prohibit portable storage containers within the front yard setback more than 30 days. Modifications to this section also include correcting outdated and inconsistent language.

Revise Section No. 17.40.020 Commercial and Industrial Zones Land Use Regulations and Allowable Uses and Section No. 17.44.020 Special Purpose Zones Land Use Regulations and Allowable Uses: This amendment modifies the permitted land uses within commercial and industrial zones. Staff considered the intent of these zones and updated the Allowed Uses and Permit Requirements for Commercial and Industrial Zones Table 2-25. The amendments will provide consistency with the General Plan, the Housing Element and State law. Moreover, they will facilitate development in an appropriate manner as needed to implement the Code reasonably and effectively in support of the goals and policies of the General Plan.

Revise Section No. 17.95 Wireless Communication Facilities: This amendment replaces “Small Project Application” with the new application name, “Minor Precise Plan of Design” throughout Section No. 17.95. This creates consistency with the 2023 User Fee Study approved by the City Council on May 9, 2023.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) STATUS:

The Development Code Amendment is not subject to the requirements of the State of California Environmental Quality Act (“CEQA”) pursuant Sections No. 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines which applies to proposals that are not considered projects as defined in Section No. 15378 of the CEQA Guidelines and proposals that do not result in physical change in the environment. This proposal meets both of these criteria, and therefore is exempt from the requirements of CEQA. A Notice of Exemption will be filed upon adoption of the Development Code Amendment.

FINANCIAL IMPACT:

Taking any action with this application has no impact on the City’s General Fund.

PUBLIC NOTICING:

The public notice for this project was duly posted on September 30, 2023, in San Bernardino’s “The Sun” newspaper as well as in three public places (city hall, library, post office) as required by State law. Additionally, the notice was made available on the city’s website.

Bob Stewart, resident of Loma Linda, commented in favor of the proposed changes presented in this project. There have been no other written or oral comments received in opposition or in favor of Development Code Amendment No. P23-139.

Attachments

Attachment A - Ordinance DCA 23-139.pdf

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, APPROVING DEVELOPMENT CODE AMENDMENT NO. P23-139, WHICH AMENDS TITLE 17 (ZONING) OF THE LOMA LINDA MUNICIPAL CODE BY STANDARDIZING ADMINISTRATIVE PROCESSES, EXPANDING PERMITTED LAND USES, MODIFYING FENCE REGULATIONS, AND CORRECTING CERTAIN INCONSISTENCIES AND OUTDATED LANGUAGE THROUGHOUT THE DEVELOPMENT CODE.

WHEREAS, the City of Loma Linda wishes to serve the public health, safety, and general welfare and preserve the quality of life throughout the City, through effective land use and planning; and,

WHEREAS, the City of Loma Linda proposes to amend the Title 17 (Zoning) of the Loma Linda Municipal Code as set forth in Exhibit A; and,

WHEREAS, on September 6, 2023, the Planning Commission held a duly noticed public hearing on the proposed development code amendment and Ordinance, at which an oral and written presentation was made and comments received, and the Planning Commission made a recommendation to City Council to adopt the ordinance; and,

WHEREAS, on October 4, 2023, the City Council conducted the first reading of the development code amendment and the second reading on _____, 2023 where they adopted the Ordinance, approving Development Code Amendment No. P23-139; and,

WHEREAS, the Planning Commission and City Council reviewed the proposed amendments and finds that Development Code Amendment No. P23-139 is consistent with the Loma Linda General Plan, is not detrimental to the public health, safety, and general welfare, and is in conformity with good land use practice.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMA LINDA DOES RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. The City Council hereby finds that all of the facts set forth in the recitals of this ordinance are true and correct.

Section 2. Environmental Exemption. The Planning Commission recommends that the City Council determines that Development Code Amendment is not subject to the requirements of the State of California Environmental Quality Act ("CEQA") pursuant Sections No. 15060(c)(2) and 15061(c)(3) of the CEQA Guidelines which applies to proposals that are not considered projects as defined in Section No. 15378 of the CEQA Guidelines and proposals that do not result in a significant change to the environment.

Section 2. Approval. Planning Commission and City Council made a motion to adopt the ordinance approving Development Code Amendment No. P23-139, which amends Title 17 (Zoning) of the Loma Linda Municipal Code as indicated in "Exhibit A" and as referenced herein.

Section 4. Severability. If any section, subsection, subdivision, paragraph, sentence, clause, or phrase of this Ordinance or any part thereof is for any reason held to be unconstitutional, such decision shall not affect this validity of the remaining portion of this

ATTACHMENT A

Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phase thereof, irrespective of the fact that any one or more sections, subsection, subdivisions, paragraphs, sentences, clauses, or phrases be declared unconstitutional.

Section 5. Certification. The City Clerk shall certify to the passage of this Ordinance and shall cause the same to be posted within fifteen (15) days from its passage pursuant to Government Code section 36933.

Section 6. Effective Date. This Ordinance shall be in full force and effective a minimum of thirty (30) days after passage.

This Ordinance was introduced at the regular meeting of the City Council of the City of Loma Linda, California, held on the 4th day of October 2023 and was adopted on the _____ day of _____ 2023 by the following vote to wit:

Ayes:

Noes:

Absent:

Abstain:

Phil Dupper, Mayor

Attest:

Lynette Arreola, City Clerk



City of Loma Linda

Regular City Council Staff Report

Prepared By: Lynette Arreola

Joint Public Hearing - Sale and Transfer of 25615 Prospect Avenue - Housing Affordability Program

Joint Public Hearing between City Council and Housing Authority pertaining to the sale and transfer of 25615 Prospect Avenue from Chowdhury Ahmed and Farjana Hoq to Juan and Christina Sanchez

Meeting	Agenda Group	
Tuesday, October 10, 2023, 7:00 PM	Scheduled and Related Items	Item: D
To	From	
City Council	Lynette Arreola, City Clerk	
Via		
T Jarb Thaipejr, City Manager		

Approved/Continued/Denied
by City Council
Date: _____

RECOMMENDATION:

It is recommended that the Housing Authority Board adopt LLHA Bill #R-2023-04 and the City Council adopt Council Bill #R-2023-37 authorizing the sale and transfer of 25615 Prospect Avenue under the terms and conditions outlined in the draft Assumption Agreement attached hereto.

BACKGROUND:

The owner of 25615 Prospect Avenue purchased the home in September 2014 from the Housing Authority. The sale of the property by the Authority for use as affordable housing was subject to existing long-term affordability covenants, all as more particularly set forth in the Assumption Agreement. However, the owner anticipates a job transfer to another state which facilitates the family's sale and transfer of the property.

The Housing Authority accepted applications from families desiring affordable housing assistance. The Sanchez family completed the appropriate applications and provided the necessary documentation to verify their qualification in the Housing Authority's affordable housing program. They have inspected the property and have agreed to the terms and conditions in the Assumption Agreement and the affordability covenants to which the property is subject. They will be assuming the responsibilities of the current owner of the home and those additionally outlined in the attached Agreement.

ANALYSIS:

The current owner has continued to meet the obligation outlined in the original agreement and affordability covenants. The transfer and sale of this property will allow those obligations to continue to be met by the new owner. There will be no interruption in the payment made to the Housing Authority.

ENVIRONMENTAL IMPACT:

None.

FINANCIAL IMPACT:

Account No. 1801800-58835 - Minor costs related to legal and title charges to conclude the transaction.

Note: The Assumption Agreement for the Sale and Transfer is attached to the Housing Authority Staff Report.

Attachments

CC Res Sanchez - LLHA Bill R-2023-04.pdf

CC Res Sanchez - Council Bill R-2023-37.pdf

RESOLUTION NO. ____

A RESOLUTION OF THE LOMA LINDA HOUSING AUTHORITY APPROVING AN AGREEMENT FOR THE DISPOSITION OF PROPERTY FOR AFFORDABLE HOUSING USE WITH JUAN SANCHEZ AND CHRISTINA SANCHEZ**(25615 Prospect Avenue)**

WHEREAS, California Health and Safety Code Sections 33334.2 and 33334.6 formerly authorized and directed the Loma Linda Redevelopment Agency (the "Redevelopment Agency") to expend a certain percentage of all taxes which are allocated to the Redevelopment Agency pursuant to Section 33670 of the California Health and Safety Code for the purposes of increasing, improving and preserving the community's supply of low and moderate income housing available at affordable housing cost to persons and families of low- and moderate-income, lower income, and very low income; and

WHEREAS, pursuant to applicable law the Redevelopment Agency established a Low and Moderate Income Housing Fund (the "Housing Fund") and acquired certain property with the purpose of using such property for the provision of affordable housing; and

WHEREAS, by ABx1 26 enacted by the California Legislature during 2011 (the "2011 Dissolution Act"), the California Legislative eliminated every redevelopment agency within the State of California, including without limitation the Redevelopment Agency; and

WHEREAS, the 2011 Dissolution Act provides, in part, that the host city of a redevelopment agency was to designate a housing entity to receive the housing assets of the former redevelopment agency within such city; and

WHEREAS, the City Council of the City of Loma Linda ("City") activated a housing authority, the Loma Linda Housing Authority (the "Authority") within the corporate limits of the City, and designated the Authority as the housing entity to receive the housing assets of the former Redevelopment Agency; and

WHEREAS, pursuant to the 2011 Dissolution Act, an oversight board ("Oversight Board") has been established to oversee the wind-up of the activities of the Redevelopment Agency. At its meeting of March 20, 2012, by its Resolution No. 2012-004, the Oversight Board approved and affirmed the transfer of the housing assets of the Redevelopment Agency, including without limitation the Site, to the Authority; and

WHEREAS, the Redevelopment Agency utilized moneys from its Housing Fund in connection with the development of certain property, including without limitation a single-family residence located at 25615 Prospect Avenue (the "Site"); and

WHEREAS, the Site was developed and was sold for occupancy to a household having an income of not greater than eighty percent of median income (a "Low Income Household") at a price which was not in excess of "Affordable Housing Cost" for a "Low Income Household" as affordable housing cost is determined pursuant to Health and Safety Code Section 50052.5, all as further set

forth in covenants recorded as to the Site which restrict its use to occupancy as affordable housing by Low Income Households; and

WHEREAS, the Authority subsequently reacquired the Site from a private party, which Site remains improved with a single-family residence and is available for occupancy; and

WHEREAS, Juan Sanchez and Christina Sanchez, husband and wife (collectively, "Homebuyer") have offered to enter into an agreement with the Authority substantially in the form submitted herewith (the "Agreement") under which Homebuyer will purchase the Site, which is a single-family residence located at 25615 Prospect Avenue, for the purpose of residing at the Site; and

WHEREAS, Authority staff has determined that Homebuyer is a Low Income Household and that the price and terms under which the Site would be sold to Homebuyer under the Agreement does not exceed Affordable Housing Cost; and

WHEREAS, the Authority has duly considered all terms and conditions of the proposed Agreement and believes that the Agreement is in the best interests of the Authority and the City and the health, safety, and welfare of its residents, and in accord with the public purposes and provisions of applicable State and local law requirements; and

WHEREAS, a joint public hearing of the Authority and City Council on the proposed Agreement was duly noticed; and

WHEREAS, on October 10, 2023, the governing board of the Authority and the City Council held a joint public hearing on the proposed Agreement, at which time the City Council and the Authority reviewed and evaluated all of the information, testimony, and evidence presented during the joint public hearing; and

WHEREAS, all actions required by all applicable law with respect to the proposed Agreement have been taken in an appropriate and timely manner; and

WHEREAS, the Authority has reviewed the Staff Report and has evaluated other information provided to it pertaining to the findings proposed to be made hereunder; and

WHEREAS, the Homebuyer acknowledges that the use of the Site will be as an owner-occupied residence, all as more particularly provided in the Agreement; and

WHEREAS, under the Agreement, Authority would sell the Site to the Homebuyer under a form of deed (the "Authority Deed") which includes long-term affordability covenants limiting the use of property to affordable housing, or which acknowledges affordability covenants of record as to the Site; and

WHEREAS, the Authority has duly considered all terms and conditions of the proposed Agreement and believes that the Agreement is in the best interests of the Authority and the City and the health, safety, and welfare of its residents, and in accord with the public purposes and provisions of applicable State and local law requirements; and

WHEREAS, the purchase price to be received by the Authority under the Agreement is not less than the fair reuse value of the Site, as determined by a reuse value analysis prepared for the Authority by Community Advisors, a consultant retained by the Authority; and

WHEREAS, all actions required by all applicable law with respect to the proposed Agreement have been taken in an appropriate and timely manner; and

WHEREAS, the Authority and the City Council have duly considered all of the terms and conditions of the proposed Agreement and believes that the sale of the Site pursuant to the Agreement is in the best interests of the City of Loma Linda and the health, safety, and welfare of its residents, and in accord with the public purposes and provisions of applicable state and local laws and requirements.

NOW, THEREFORE, THE LOMA LINDA HOUSING AUTHORITY DOES RESOLVE AS FOLLOWS:

Section 1. The Authority finds and determines that the statements set forth in the Recitals above are true and correct.

Section 2. The Authority finds and determines, based upon substantial evidence provided in the record before it: the consideration for the Authority's disposition of the Site by sale pursuant to the terms and conditions of the Agreement, particularly including long-term affordability covenants, is not less than the fair reuse value at the use and with the covenants and conditions and development costs authorized by the Agreement.

Section 3. The Authority hereby finds and determines that the disposition by sale of the Site by the Authority pursuant to the Agreement will further the achievement of the Authority's affordable housing objectives and is consistent with furthering the affordable housing objectives of the former Redevelopment Agency within a redevelopment project area.

Section 4. The Authority finds and determines that, based upon substantial evidence provided in the record before it, the consideration for the Authority's sale of the Site pursuant to the terms and conditions of the Agreement is not less than the fair reuse value at the use and with the covenants and conditions and development costs authorized by the Agreement.

Section 5. The Authority hereby finds and determines that the Agreement is consistent with the provisions and goals of the Implementation Plan, as provided for pursuant to Health and Safety Code Section 33490, as previously adopted by the Redevelopment Agency.

Section 6. The Authority hereby approves the Agreement in substantially the form presented to the Authority, subject to such revisions as may be made by the Executive Director of the Authority or his designee. The Executive Director of the Authority is hereby authorized to execute the Agreement (including without limitation all attachments thereto) on behalf of the Authority, together with any instruments necessary or convenient to implement the Agreement. A copy of the Agreement shall, when executed by the Authority, be placed on file in the office of the Secretary of the Authority.

Resolution No.

Page 4

Section 7. The Executive Director of the Authority (or his designee) is hereby authorized, on behalf of the Authority, to make revisions to the Agreement which do not materially or substantially increase the Authority's obligations thereunder or materially or substantially change the uses or development permitted on the Site, to sign all documents, to make all approvals and take all actions necessary or appropriate to carry out and implement the Agreement and to administer the Authority's obligations, responsibilities and duties to be performed under the Agreement and related documents.

APPROVED AND ADOPTED this 10th day of October 2023, by the following vote:

Ayes:

Noes:

Absent:

By:

Phillip Dupper, Chairman

ATTEST:

Lynette Arreola, Authority Secretary

RESOLUTION NO. ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA
CONSENTING TO THE APPROVAL BY THE LOMA LINDA HOUSING AUTHORITY
OF AN AGREEMENT FOR THE DISPOSITION OF PROPERTY
FOR AFFORDABLE HOUSING USE WITH JUAN SANCHEZ AND CHRISTINA
SANCHEZ

(25615 Prospect Avenue)

WHEREAS, California Health and Safety Code Sections 33334.2 and 33334.6 formerly authorized and directed the Loma Linda Redevelopment Agency (the “Redevelopment Agency”) to expend a certain percentage of all taxes which are allocated to the Redevelopment Agency pursuant to Section 33670 of the California Health and Safety Code for the purposes of increasing, improving and preserving the community’s supply of low and moderate income housing available at affordable housing cost to persons and families of low- and moderate-income, lower income, and very low income; and

WHEREAS, pursuant to applicable law the Redevelopment Agency established a Low and Moderate Income Housing Fund (the “Housing Fund”) and acquired certain property with the purpose of using such property for the provision of affordable housing; and

WHEREAS, by ABx1 26 enacted by the California Legislature during 2011 (the “2011 Dissolution Act”), the California Legislative eliminated every redevelopment agency within the State of California, including without limitation the Redevelopment Agency; and

WHEREAS, the 2011 Dissolution Act provides, in part, that the host city of a redevelopment agency was to designate a housing entity to receive the housing assets of the former redevelopment agency within such city; and

WHEREAS, the City Council of the City of Loma Linda (“City”) activated a housing authority, the Loma Linda Housing Authority (the “Authority”) within the corporate limits of the City, and designated the Authority as the housing entity to receive the housing assets of the former Redevelopment Agency; and

WHEREAS, pursuant to the 2011 Dissolution Act, an oversight board (“Oversight Board”) has been established to oversee the wind-up of the activities of the Redevelopment Agency. At its meeting of March 20, 2012, by its Resolution No. 2012-004, the Oversight Board approved and affirmed the transfer of the housing assets of the Redevelopment Agency, including without limitation the “Site” (as defined below), to the Authority; and

WHEREAS, the Redevelopment Agency utilized moneys from its Housing Fund in connection with the development of certain property, including without limitation a single-family residence located at 25615 Prospect Avenue (the “Site”); and

WHEREAS, the Site was developed and was sold for occupancy to a household having an income of not greater than eighty percent of median income (a “Low Income Household”) at a price which was not in excess of “Affordable Housing Cost” for a “Low Income Household” as affordable housing cost is determined pursuant to Health and Safety Code Section 50052.5, all as further set

Resolution No.

Page 2

forth in covenants recorded as to the Site which restrict its use to occupancy as affordable housing by Low Income Households; and

WHEREAS, the Authority subsequently reacquired the Site from a private party, which Site remains improved with a single-family residence and is available for occupancy; and

WHEREAS, Juan Sanchez and Christina Sanchez, husband and wife (collectively, "Homebuyer") have offered to enter into an agreement with the Authority substantially in the form submitted herewith (the "Agreement") under which Homebuyer will purchase the Site, which is a single-family residence located at 25615 Prospect Avenue, for the purpose of residing at the Site; and

WHEREAS, Authority staff has determined that Homebuyer is a Low Income Household and that the price and terms under which the Site would be sold to Homebuyer under the Agreement does not exceed Affordable Housing Cost; and

WHEREAS, the Authority has duly considered all terms and conditions of the proposed Agreement and believes that the Agreement is in the best interests of the Authority and the City and the health, safety, and welfare of its residents, and in accord with the public purposes and provisions of applicable State and local law requirements; and

WHEREAS, a joint public hearing of the Authority and City Council on the proposed Agreement was duly noticed; and

WHEREAS, on October 10, 2023, the governing board of the Authority and the City Council held a joint public hearing on the proposed Agreement, at which time the City Council and the Authority reviewed and evaluated all of the information, testimony, and evidence presented during the joint public hearing; and

WHEREAS, all actions required by all applicable law with respect to the proposed Agreement have been taken in an appropriate and timely manner; and

WHEREAS, the City Council has reviewed the Staff Report and has evaluated other information provided to it pertaining to the findings proposed to be made hereunder; and

WHEREAS, the Homebuyer acknowledges that the use of the Site will be as an owner-occupied residence, all as more particularly provided in the Agreement; and

WHEREAS, under the Agreement, Authority would sell the Site to the Homebuyer under a form of deed (the "Authority Deed") which includes long-term affordability covenants limiting the use of property to affordable housing, or which acknowledges affordability covenants of record as to the Site; and

WHEREAS, the Site is subject to a deed of trust (the "City Deed of Trust") in favor of the City of Loma Linda (the "City") as beneficiary as security for repayment of certain moneys earlier loaned by the City; and

Resolution No.

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WHEREAS, the proposed sale of the Site will not generate moneys at closing sufficient to eliminate or materially reduce obligations to the City, and the City, in cooperation with the Authority to further the implementation of the affordable housing activities of the Authority, is agreeable to releasing the Site from the effect of the City Deed of Trust on the terms more fully set forth in the Agreement; and

WHEREAS, the City Council has duly considered all terms and conditions of the proposed Agreement and believes that the Agreement is in the best interests of the Authority and the City and the health, safety, and welfare of its residents, and in accord with the public purposes and provisions of applicable State and local law requirements; and

WHEREAS, the purchase price to be received by the Authority under the Agreement is not less than the fair reuse value of the Site, as determined by a reuse value analysis prepared for the Authority by Community Advisors, a consultant retained by the Authority; and

WHEREAS, all actions required by all applicable law with respect to the proposed Agreement have been taken in an appropriate and timely manner; and

WHEREAS, the Authority and the City Council have duly considered all of the terms and conditions of the proposed Agreement and believes that the sale of the Site pursuant to the Agreement is in the best interests of the City of Loma Linda and the health, safety, and welfare of its residents, and in accord with the public purposes and provisions of applicable state and local laws and requirements.

NOW, THEREFORE, CITY COUNCIL OF THE CITY OF LOMA LINDA DOES RESOLVE AS FOLLOWS:

Section 1. The City Council finds and determines that the statements set forth in the Recitals above are true and correct.

Section 2. The City Council finds and determines, based upon substantial evidence provided in the record before it: the consideration for the Authority's disposition of the Site by sale pursuant to the terms and conditions of the Agreement, particularly including long-term affordability covenants, is not less than the fair reuse value at the use and with the covenants and conditions and development costs authorized by the Agreement.

Section 3. The City Council hereby finds and determines that the disposition by sale of the Site by the Authority pursuant to the Agreement will further the achievement of the Authority's affordable housing objectives and is consistent with furthering the affordable housing objectives of the former Redevelopment Agency within a redevelopment project area.

Section 4. The City Council finds and determines that, based upon substantial evidence provided in the record before it, the consideration for the Authority's sale of the Site pursuant to the terms and conditions of the Agreement is not less than the fair reuse value at the use and with the covenants and conditions and development costs authorized by the Agreement.

Resolution No.

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Section 5. The City Council hereby finds and determines that the Agreement is consistent with the provisions and goals of the Implementation Plan, as provided for pursuant to Health and Safety Code Section 33490, as previously adopted by the Redevelopment Agency.

Section 6. The City Council hereby consents to the approval by the Authority of the Agreement in substantially the form presented to the City Council, subject to such revisions as may be made by the Executive Director of the Authority or his designee.

Section 7. The City Council approves the release of the Site from the effect of the City Deed of Trust and authorizes and directs the City Manager to execute such instruments as are necessary or convenient to effectuate such release. In addition, the City Manager is authorized to execute a quitclaim or other instrument as may be necessary or convenient to facilitate the conveyance of the Site to the Homebuyer as provided under the Agreement.

APPROVED AND ADOPTED this 10th day of October, 2023, by the following vote:

Ayes:

Noes:

Absent:

By:

Phillip Dupper, Mayor Pro Tempore

ATTEST:

Lynette Arreola, City Clerk



City of Loma Linda

Regular City Council Staff Report

Prepared By: Lynette Arreola

Demands Registers - September 26 and October 10, 2023

Meeting	Agenda Group
Tuesday, October 10, 2023, 7:00 PM	Consent Calendar Item: A
To	From
City Council	Sonia Fabela, Finance Director
Via	
T Jarb Thaipejr, City Manager	

Recommendations

It is recommended that the City Council approve the attached list of demands for payment.

Attachments

CC - Demands Register 09-26-2023.pdf

CC Demands Register 10-10-23.pdf



CITY OF LOMA LINDA

VOUCHER LIST

9/26/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705768	9/12/2023	7053	MARLIN BUSINESS BANK	20692769 20773687	1240336	Printer lease agreement July 2023 Printer lease agreement August 2023	\$3,250.14 \$3,702.59
705768 Total							\$6,952.73
705769	9/14/2023	3867	AMTECH ELEVATOR SERVICE	DVB15666001	1230901	Investigate possible entrapment @ Library elevator	\$1,225.00
705769 Total							\$1,225.00
705770	9/14/2023	7375	EM BEE & ASSOCIATES INC.	B23-000-427 P23-000-183		B23-000-427 bldg reimb ADU not allowed C-2 zoning P23-000-183 plan reimb ADU not allowed C-2 zoning	\$287.46 \$530.00
705770 Total							\$817.46
705771	9/14/2023	5502	FRONTIER COMMUNICATIONS	9097991480 Sept		Senior Center Fire Alarm 8/28-9/27/2023	\$119.30
705771 Total							\$119.30
705772	9/14/2023	5995	MICHAEL A GARCIA	113-0899650-1663469		Boot reimbursement for M. Garcia	\$145.42
705772 Total							\$145.42
705773	9/14/2023	7083	SELF INSURED SERVICES COMPANY	13303-Life 13303		Life Insurance Premium-Sept 2023 Life and Disability Insurance Premium-Sept 2023	\$613.01 \$3,918.27
705773 Total							\$4,531.28
705774	9/14/2023	1245	SO CALIF EDISON	700280676618 August 700164228320 August 700402406564 August 700350988278 August 700004740213 August 700237930435 August 700157750235 August 700441458865 August 700011104827 August 700491092452 August		Electricity costs 8/3-8/31/2023 Electricity costs 8/3-8/31/23 Electricity costs 8/3-8/31/2023 Electricity costs 8/1-8/31/2023 Electricity costs 8/3-8/31/2023 Electricity costs 8/1-8/29/2023 Electricity costs 8/3-8/31/2023 Electricity costs 8/3-8/31/2023 Electricity costs 7/31/23-8/28/23 Electricity costs 8/3-8/31/2023	\$97.15 \$13.91 \$98.63 \$6,954.70 \$537.17 \$81.70 \$13.57 \$119.70 \$136.83 \$15.15



CITY OF LOMA LINDA

VOUCHER LIST

9/26/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
				700666425814	August	Electricity costs 8/1-8/29/2023	\$14.90
				700192550906	August	Electricity costs 7/31/23-8/28/23	\$19.21
				700605303585	August	Electricity costs 8/1-8/29/2023	\$26.11
				700547438439	August	Electricity costs 8/1-8/29/23	\$64.79
				700796906978	August	Electricity costs 7/31-8/28/2023	\$13.57
				700548764612	August	Electricity costs 7/31/23-8/28/23	\$200.61
				700556225427	August	Electricity costs 8/1-8/29/2023	\$48.57
				700010613157	August	Electricity costs 8/2-8/30/2023	\$344.75
				700411454240	August	Electricity costs 8/2-8/30/2023	\$2,990.84
				700357831327	August	Electricity costs 8/2-8/30/2023	\$72.19
				700475961967	August	Electricity costs 8/2-8/30/2023	\$106.02
				700448473884	August	Electricity costs 8/2-8/30/2023	\$18.66
				700540416245	August	Electricity costs 8/2-8/30/2023	\$14.91
				700571294375	August	Electricity costs 8/2-8/30/2023	\$15.15
				700619645542	August	Electricity costs 8/2-8/30/2023	\$15.05
				700619667467	August	Electricity costs 8/2-8/30/2023	\$143.89
				700242318673	August	Electricity costs 8/1-8/29/2023	\$43.32
				700072821984	August	Electricity costs 8/1-8/29/2023	\$179.87
				700010396020	August	Electricity costs 8/2-8/30/2023	\$127.06
				700030769656	August	Electricity costs 8/2-8/30/2023	\$188.58
				700044573766	August	Electricity costs 8/2-8/30/2023	\$14.15
				700630870058	August	Electricity costs 8/2-8/30/2023	\$256.50
				700030754805	August	Electricity costs 8/2-8/30/2023	\$14.15
				700180303341	August	Electricity costs 8/2-8/30/2023	\$90.49
				700142501532	August	Electricity costs 8/2-8/30/2023	\$13.91
				700123802154	August	Electricity costs 8/2-8/30/2023	\$593.47
				700281250130	August	Electricity costs 8/2-8/30/2023	\$76.25
				700371011405	August	Electricity costs 8/2-8/30/2023	\$5,721.66
				700252505390	August	Electricity costs 8/2-8/30/2023	\$111.75
				700620519956	August	Electricity costs 8/2-8/30/2023	\$1,316.78
				700337902271	August	Electricity costs 8/2-8/30/2023	\$185.27
				700228294695	August	Electricity costs 7/27-8/24/2023	\$24,039.49



CITY OF LOMA LINDA

VOUCHER LIST

9/26/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
				700491050723 August		Electricity costs 8/2-8/30/2023	\$360.57
						705774 Total	\$45,511.00
705775	9/14/2023	1261	THE GAS COMPANY	10022459001 August		Gas costs 8/2-8/31/2023	\$46.61
				14642464003 August		Gas costs 8/1-8/30/2023	\$44.83
						705775 Total	\$91.44
705776	9/14/2023	3294	US POSTAL SERVICE	REQUEST 9/14/2023		Postage for MTR ACCT #47718562	\$1,000.00
						705776 Total	\$1,000.00
705777	9/14/2023	26	VERIZON WIRELESS	9943170048		City wide cell phone service 7/29-8/28/2023	\$3,108.72
				9943170049 August		PW SCADA Modem for Sewer lift station 7/29-8/28/23	\$38.03
						705777 Total	\$3,146.75
705778	9/19/2023	840	CITY OF SAN BERNARDINO	92661-90878 Aug 2023	1240043	1516 Gould St 08/01/23 - 09/05/23	\$50.15
				133-132 Aug 2023		1415 Richardson St 8/2/23 to 9/5/23	\$4,696.32
						705778 Total	\$4,746.47
705779	9/19/2023	5502	FRONTIER COMMUNICATIONS	9097998149 Sept		Fire Station#1 Phone costs 8/25-9/24/23	\$255.25
				9097997651 September		Phone costs 9/1-9/30/2023	\$37.18
				9097990759 September		Fire station#252 phone costs 9/1-9/30/23	\$41.68
				9097964692 September		Corp Yard Phone costs 9/4-10/3/2023	\$83.26
				9094785042 September		Cole House Fire Alarm Phone costs 9/4-10/3/2023	\$136.54
						705779 Total	\$553.91
705780	9/19/2023	1245	SO CALIF EDISON	7000533422444 August		Electricity costs 8/4-9/4/2023	\$103.45
				700237491915 August		Electricity costs 8/4-9/4/2023	\$195.80
				700546694670 August		Electricity costs 8/2-8/30/2023	\$271.08
				700162747250 August		Electricity costs 8/4-9/4/2023	\$1,066.66
				700123951189 August		Electricity costs 8/4-9/4/2023	\$44.75
				700124018786 August		Electricity costs 8/4-9/4/2023	\$85.58
				700125145505 August		Electricity costs 8/4-9/4/2023	\$133.04
				700125316869 August		Electricity costs 8/4-9/4/2023	\$100.45



CITY OF LOMA LINDA

VOUCHER LIST

9/26/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
				700077110701 August		Electricity costs 8/4-9/4/2023	\$111.89
				700125053252 August		Electricity costs 8/4-9/4/2023	\$47.67
				700012556793 August		Electricity costs 8/4-9/4/2023	\$25.74
				600000500568 August		Electricity costs 8/3-8/31/2023	\$3,913.17
				700625935485 August		Electricity costs 8/4-9/4/2023	\$84.52
				700542818815 August		Electricity costs 8/4-9/4/2023	\$15.70
				700620742955 August		Electricity costs 8/4-9/4/2023	\$228.44
				700491039205 August		Electricity costs 8/7-9/5/2023	\$14,069.60
				700396836845 August		Electricity costs 8/7-9/5/2023	\$29,450.75
				700303221438 August		Electricity costs 8/7-9/5/2023	\$104.82
				700063569396 August		Electricity costs 8/7-9/5/2023	\$1,634.81
				700044797169 August		Electricity costs 8/7-9/5/2023	\$35,507.69
				700023837085 August		Electricity costs 8/7-9/5/2023	\$10,714.22
				700327588141 August		Electricity costs 8/4-9/4/2023	\$29.20
				700377436138 August		Electricity costs 8/4-9/4/2023	\$197.58
				700165738789 August		Electricity costs 8/7-9/5/2023	\$927.73
				700577818031 August		Electricity costs 8/7-9/5/2023	\$28,976.95
				700075862128 August		Electricity cost 8/4-9/4/2023	\$567.51
				700529893260 August		Electricity costs 8/9-9/7/2023	\$236.87
						705780 Total	\$128,845.67
705781	9/19/2023	1261	THE GAS COMPANY	194 068 6736 6 Aug		Gas cost 8/9/23 - 9/8/2023	\$14.79
				06872460008 August		Gas costs 8/2-8/31/2023	\$69.97
				10232459007 August		Gas costs 8/2-8/31/2023	\$21.48
						705781 Total	\$106.24
705782	9/19/2023	3628	U.S. BANK CORPORATE PYMNT SYS	08222023SFabela		CMTA Membership-Fin Dir	\$95.00
				082223LArreola		Meals for City Council Mtg & Election Material	\$596.01
				08222023KMacgavin		Various small tools & VMware parts	\$2,018.44
				08222023DHarker		Map service, fire surveys, & battery jumper	\$1,282.95
				08222023VPuentes		Gloves, cover, filters, tape, tint, liner, & mats	\$1,937.66
				08222023HReed		Ink for engineering stamp	\$17.22
				08222023MCruz		Batteries for boosters	\$223.55



CITY OF LOMA LINDA

VOUCHER LIST

9/26/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
				08222023E	Aguilar	Distribution test prep & collection member fee	\$671.00
				08222023S	Campbell	Food for crew (emergency main leak on Barton VA)	\$44.12
				08222023	MMosqueda	Water/Gatorade for distribution crew	\$107.49
				08222023V	Gomez	Planting mix garden, hangers, & shackles for pk	\$264.01
				08222023N	Boucher	Fuel, Small, tablet magnet, soap dispenser	\$233.63
				0822023T	Ingalls	Various training, and monthly carwash	\$733.97
				08222023B	Correia	small tools - Pocket knife	\$54.38
				08222023M	Buelna	Clogged swere srvc, engine LDH pouches	\$462.97
				08222023J	Loeffert	Conf call line & support for ID printer	\$119.75
				08222023N	Alvizar	Uniform items credit & ink captains office ST251	\$49.07
				08222023J	Gillette	Incident logistics, shipping fees, backpack, fuel	\$1,162.78
				08222023J	Rodriguez	Donuts & snacks for JPIA training	\$64.71
				08222023J	Cardoza	Clear drains at Hulda Crooks & Digneo Parks	\$400.43
						705782 Total	\$10,539.14
705783	9/21/2023	6224	LOCAL AGENCY FORMATION	1		LAFCO 3259_-Annexation protest & boundary changes	\$2,380.00
						705783 Total	\$2,380.00
705784	9/21/2023	1786	STATE BOARD OF EQUALIZATION	2		Tax Area Serv Sec MIC 59- LAFCO 3259	\$2,000.00
						705784 Total	\$2,000.00
705785	9/26/2023	2394	2 HOT ACTIVEWEAR & UNIFORMS	6397	1240018	Embroidery of Fire logo on 30 hats	\$391.50
						705785 Total	\$391.50
705786	9/26/2023	29	AGUA MANSA PROPERTIES, INC.	46204 46348	1240022	Concrete recycling 9/7/23 A/C & concrete recycling for corp yard 9/11/23	\$300.00 \$300.00
						705786 Total	\$600.00
705787	9/26/2023	5758	ALETHEA, INC.	LL082023	1240185	Onsite/remote desk support August 2023	\$17,105.00
						705787 Total	\$17,105.00



CITY OF LOMA LINDA
VOUCHER LIST
9/26/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705788	9/26/2023	5908	ALTEC INDUSTRIES, INC.	12375089	1240370	Body harness & lanyard	\$288.45
						705788 Total	\$288.45
705789	9/26/2023	1400	BOOT BARN 4 SAN BERNARDINO	INV00284574	1240267	PW Uniform Allowance Boot Barn Purchases	\$3,200.85
						705789 Total	\$3,200.85
705790	9/26/2023	5390	CALIFORNIA HIGHWAY ADOPTION CO	823141 823142	1240169	Maint of southside I10 Fwy ramp @ Mt View Ave 8/31 Maint of southside I10 Fwy ramp @ Mt View Ave Aug	\$350.00 \$750.00
						705790 Total	\$1,100.00
705791	9/26/2023	5240	CDW-GOVERNMENT	SD2304140	1230632	Replacement of City Storage Area Network (SAN)	\$10,047.23
						705791 Total	\$10,047.23
705792	9/26/2023	7123	CHARTER COMMUNICATIONS HOLDINGS, LLC	0212906081423 0030597091023	1240140 1240178	Cable service for station 252 8/14 - 9/13/23 Cable service for city hall	\$62.07 \$22.05
						705792 Total	\$84.12
705793	9/26/2023	4397	CHEMPAK	122038	1240037	Toilet paper, liners, deodorant, & gloves	\$1,371.74
						705793 Total	\$1,371.74
705794	9/26/2023	25	CINTAS CORPORATION NO 2	5174909138	1240042	First aid supplies 9/11/23	\$325.52
						705794 Total	\$325.52
705795	9/26/2023	4060	CLEAN SPORT	52766	1240067	Apparatus cleaning supplies	\$91.20
						705795 Total	\$91.20
705796	9/26/2023	203	CLINICAL LABORATORY OF	2301232-LOM01	1240068	Test water at Well sites 7/3/23	\$6,805.75
						705796 Total	\$6,805.75

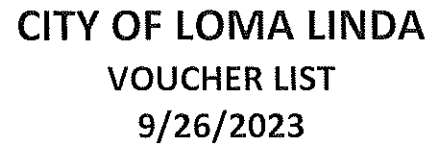


CITY OF LOMA LINDA

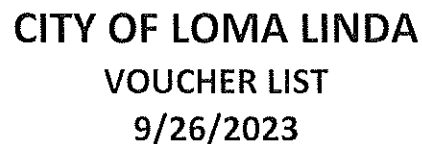
VOUCHER LIST

9/26/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705797	9/26/2023	5762	CORE & MAIN LP	T485932 T450712	1240347 1240081	Bryn Mawr TC replacement Hydrant Coupling, adapter, brass nipples, gauge, & brass	\$4,149.65 \$467.17 705797 Total \$4,616.82
705798	9/26/2023	5425	CORRPRO COMPANIES, INC.	734579	1240344	Cathodic protect inspect and svc 1/1-12/31/23	\$2,840.00 705798 Total \$2,840.00
705799	9/26/2023	236	COSTCO WHOLESALE	8-24-23 9-132-218	1240076	Station 251 supplies	\$509.95 705799 Total \$509.95
705800	9/26/2023	7290	DANNY ELLIS	0001266684 0001267133	1240089	Padlock & pin tumbler Short shackle & bolt snap	\$258.91 \$298.06 705800 Total \$556.97
705801	9/26/2023	7304	DBX INC.	SB806-02	1230706	Installation of traffic signal California/Citrus	\$280,086.88 705801 Total \$280,086.88
705802	9/26/2023	7366	DENNIS GRUBB & ASSOCIATES	002-30024	1240287	Fire Prevention Plan Check Aug 2023	\$595.00 705802 Total \$595.00
705803	9/26/2023	5088	DENNIS GRUBB & ASSOCIATES, LLC	3195.	1230242	Fire Prevention Plan Check Srvs 06/2023	\$2,825.00 705803 Total \$2,825.00
705804	9/26/2023	7329	DKF SOLUTIONS GROUP, LLC	21630 21671	1240323 1240296	Sewer Emergency Response Plan Workbook SWRCB compliance services (part two)	\$95.06 \$4,000.00 705804 Total \$4,095.06
705805	9/26/2023	1765	DLT SOLUTIONS, LLC	SI623163	1240334	AutoCAD & engineering software licenses	\$2,711.38 705805 Total \$2,711.38



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705806	9/26/2023	7262	DREAMSEATS, LLC	4757139	1240172	9 Table task chairs recvd 9/18/2023	\$3,865.04
						705806 Total	\$3,865.04
705807	9/26/2023	2179	ENGINEERING RESOURCES OF	59420	1230692	Contract for Inspections & Project Mgt CIP20-656	\$29,068.50
						705807 Total	\$29,068.50
705808	9/26/2023	7179	EXPEDITION COMMUNICATIONS, LLC	203139	1240225	First responder priority bandwidth annual cost	\$2,995.00
						705808 Total	\$2,995.00
705809	9/26/2023	1521	FACILITIES PROTECTION SYSTEMS	288195	1230723	Hinckley House Fire Protection System (CIP 20-747)	\$1,501.20
						705809 Total	\$1,501.20
705810	9/26/2023	331	FAIRVIEW FORD SALES, INC.	025956 026633 025889	1240005	Tail gate plastic trim Front & rear brake pads Tail lamp assembly	\$38.44 \$293.36 \$244.33
						705810 Total	\$576.13
705811	9/26/2023	336	FEDEX	8-242-45639	1240006	Courier srvc 8/23/2023 to Cascade Fire Equipment	\$183.36
						705811 Total	\$183.36
705812	9/26/2023	212	FLEET SERVICES, INC.	05P101215	1240070	Val crimson, tags, snapper pins, & report	\$203.01
						705812 Total	\$203.01
705813	9/26/2023	5256	FLYERS ENERGY, LLC	23-913745 23-909116 23-909115 23-918761	1240008	PW fuel delivery 9/6/23 Diesel fuel for PW Dept 08/30/23 Carb fuel delivery to PW 8/30/23 Fuel delivery for PW 9/13/23	\$3,109.11 \$2,245.53 \$2,521.60 \$3,239.56
						705813 Total	\$11,115.80



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705814	9/26/2023	7286	GENUINE PARTS COMPANY	132981	1240010	Mower battery	\$42.51
						705814 Total	\$42.51
705815	9/26/2023	1523	GLENN B. DORNING, INC.	CT25590	1240339	Parts to repair large mower	\$3,751.70
						705815 Total	\$3,751.70
705816	9/26/2023	389	GRAINGER, INC.	9821829026	1240011	V-Belt & safety glasses	\$53.12
						705816 Total	\$53.12
705817	9/26/2023	7334	GRANITE CONSTRUCTION COMPANY	2515437 2553432	1240104	EZ Street asphalt Cold mix asphalt	\$614.18 \$333.76
						705817 Total	\$947.94
705818	9/26/2023	2117	HILLTOP GEOTECHNICAL, INC.	19676	1230722	Materials testing for CIP 20-657	\$797.50
						705818 Total	\$797.50
705819	9/26/2023	5458	HIRSCH PIPE & SUPPLY	9101881 9092181 9091900	1240000	Plug wrench & smart dumbbell tool O Ring & plumber's grease Urinal regal kit	\$22.02 \$8.18 \$90.64
						705819 Total	\$120.84
705820	9/26/2023	435	HOME DEPOT CREDIT SERVICES	0493256 7973154	1240001	Paper towel dispenser Push brooms, cooler, & LED lights	\$36.69 \$581.65
						705820 Total	\$618.34
705821	9/26/2023	439	HOSE MAN, INC.	00039263	1240369	Pressure gun & hose fitting	\$43.50
						705821 Total	\$43.50
705822	9/26/2023	7240	HPS WEST, INC	0002182-IN	1240353	Water meter for Uptown Carwash	\$1,299.16
						705822 Total	\$1,299.16



CITY OF LOMA LINDA

VOUCHER LIST

9/26/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705823	9/26/2023	3400	INFOSEND, INC.	246277	1240290	Aug 2023 Utility bill printing & mailing	\$1,769.45
				247065	1240373	9/17/23 Oil Filter Recycling Event Flyer	\$744.04
				247066	1240372	E-Waste Flyers for October 2023 Event	\$744.04
						705823 Total	\$3,257.53
705824	9/26/2023	7032	JOHN ARTHUR MAY	1337	1240084	Maintenance for SCADA Operators	\$105.00
						705824 Total	\$105.00
705825	9/26/2023	2023	JOSEPH E BONADIMAN & ASSOCIATE	5097	1240279	Land Survey-Monument Preservation CIP 23-115	\$720.00
				5059 D	1230528	Monument Preservation Svc Mt View Rehab CIP 22-108	\$2,360.00
						705825 Total	\$3,080.00
705826	9/26/2023	7210	JOSHUA CUNNINGHAM	BootreimbCunningham	1240345	Wildland boot reimbursement to J. Cunningham	\$150.00
						705826 Total	\$150.00
705827	9/26/2023	2571	K.D. ACOUSTICS	5853	1240182	Furnish & install suspended ceiling in Yard office	\$1,084.00
						705827 Total	\$1,084.00
705828	9/26/2023	6071	KELLERMEYER BERGENSONS SERVICE	INVS023385	1240166	Janitorial Svcs for City bldgs & Cole House Sep	\$7,350.37
				INV90002171343	1240167	Community Room Cleaning Aug 2023	\$1,160.00
						705828 Total	\$8,510.37
705829	9/26/2023	6172	LEOTEK ELECTRONICS USA, LLC	4114317323	1240207	Street light LED Cobraheads	\$4,525.50
						705829 Total	\$4,525.50
705830	9/26/2023	5375	LEVEL 3 COMMUNICATIONS, LLC	656187301	1240197	Bandwidth 9/1 - 9/30/2023	\$434.20
						705830 Total	\$434.20
705831	9/26/2023	2045	LOMA LINDA HEATING & AIR CONDITIONING, INC.	10812619	1240032	Install start assist kit on Corp Yard HVAC Unit	\$427.00
				10717525		HVAC Service at Corp Yard	\$175.00
				10582772	1240218	HVAC Maint at Glennsummer	\$76.03

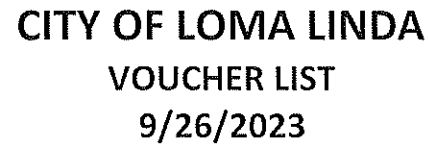


CITY OF LOMA LINDA

VOUCHER LIST

9/26/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
				10842235	1240219	HVAC Annual Maint for Richardson #5	\$80.63
				10845133		HVAC Annual Maint for Richardson #3	\$73.82
				10845774		HVAC Annual Maint for Richardson #6	\$73.82
				10848708		HVAC Annual Maint for Cooley Ave #3	\$154.35
				10848723		HVAC Annual Maint for Cooley #5	\$73.82
				10843213		HVAC Annual Maint for Cooley #6	\$73.82
						705831 Total	\$1,208.29
705832	9/26/2023	1733	LOWE'S COMPANIES, INC.	87024	1240038	Work truck cleaning supplies, water, & sharpie	\$65.60
				93555		Pole, pole heads. head lamp, & round up	\$124.70
				76603		Tools & electrical connector for wires	\$43.33
				82638		PVC, blue paint, glue, & pipe	\$346.04
				95033		Hard hats	\$129.03
				89740		Measuring wheel, tester, & winder	\$67.09
				72846		Box clamp, masking tapes, & wire roll	\$96.81
				93508		Bucket, Grip connector, hdmi cable, tie mount	\$48.98
				25312		10-ft smart straps and pad lock	\$21.27
				901236		Sand bags	\$172.18
				925248		Sand bags	\$184.88
				99306		Paint for hydrants, water. glass cleaner, & towels	\$123.33
						705832 Total	\$1,423.24
705833	9/26/2023	3855	LYNN A. HIRTZ	279375	1240087	Pole chain saw	\$549.51
				279376		Ear plugs & cap assy	\$36.05
						705833 Total	\$585.56
705834	9/26/2023	2875	LYNN MERRILL & ASSOCIATES, INC.	FY23-24-2	1240303	Consulting fees for NPDES Aug 2023	\$462.05
						705834 Total	\$462.05
705835	9/26/2023	1566	MALLORY SAFETY & SUPPLY, LLC	5703671	1240040	Gloves	\$271.17
						705835 Total	\$271.17



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705836	9/26/2023	3470	MISSION LANE MAINTENCE CORP	INV-6423 INV-6499	1240264	City's share-Annual Maint Mission Lane HOA Aug City's share-Annual Maint Mission Lane HOA Sep	\$1,595.00 \$1,595.00
						705836 Total	\$3,190.00
705837	9/26/2023	2876	MOORE, IACOFANO, GOLTSMAN, INC.	0082681	1230420	PS for housing element update Aug 2023	\$337.50
						705837 Total	\$337.50
705838	9/26/2023	1938	MOST DEPENDABLE FOUNTAINS	INV75186	1240350	Hose for Hulda Crooks drinking fountain repair	\$89.12
						705838 Total	\$89.12
705839	9/26/2023	4966	MOTOROLA SOLUTIONS	8281697905	1240171	35 Remote speakers MIC w/out channel knob radios	\$16,956.84
						705839 Total	\$16,956.84
705840	9/26/2023	1612	MUNICIPAL MAINTENANCE EQT, INC.	013090	1240368	Swivel fitting for pressure gun	\$20.36
						705840 Total	\$20.36
705841	9/26/2023	1935	NARCISCO VALDOVINOS	001118 001116 001115 001114 001119 001117	1240247 1240246 1240244 1240243 1240248 1240245	Misc Landscape/Irrig Repairs Barton Rd Aug 2023 Landscape Maint Contract - So Barton Pkwy Aug 2023 Landscape Maint Contr- Barton Rd Median Aug 2023 Landscape Maintenance in the LMD Area Aug 2023 Misc Landscape repairs in LMD area Aug 2023 Landscape Maint Cont Mission, Heritage Medi Aug23	\$485.41 \$692.56 \$4,464.87 \$15,106.67 \$7,540.32 \$1,037.37
						705841 Total	\$29,327.20
705842	9/26/2023	6059	NICHOLAS MARZULLO	12158	1240256	Station 252 Gate repair - New gate motor	\$6,225.00
						705842 Total	\$6,225.00



CITY OF LOMA LINDA

VOUCHER LIST

9/26/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705843	9/26/2023	7193	O'REILLY AUTO ENTERPRISES, LLC	6160-168535 6160-168665 6160-169243	1240049	Oil change items for ME251 Battery Car wash supplies	\$112.86 \$149.84 \$27.97 705843 Total \$290.67
705844	9/26/2023	7088	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA,	80292293 80220878	1240047	Physical for J Juarez, J Delacruz, & H RojoPerez Physical for S. Garcia Barrera	\$195.00 \$43.00 705844 Total \$238.00
705845	9/26/2023	7176	ODP BUSINESS SOLUTIONS, LLC	329392135001 329390784001 327537066001	1240048	Pens Hot paper cups Copy paper	\$25.96 \$89.60 \$159.88 705845 Total \$275.44
705846	9/26/2023	7282	ORKIN SERVICES OF CALIFORNIA, INC.	246479503 247722853 247723425 247724020 247722848	1240204 1240186 1240181 1240187 1240179	Pest control Svc Station 252 srv date 8/16/2023 Pest control service Civic Center & Library Sep Pest control services for 10466 Richardson Sep Pest control services for 25964 Mission Sep Pest control services for the Corp Yard Sep	\$125.99 \$146.99 \$57.99 \$147.99 \$81.99 705846 Total \$560.95
705847	9/26/2023	7184	PAUL MCLAUGHLIN	000797- 000820	1240271 1240343	Relocate existing electrical for sauna circuit Remove 2 metal junction boxes & replace w/PVC box	\$1,795.00 \$645.00 705847 Total \$2,440.00
705848	9/26/2023	7287	PAYMENTUS CORPORATION	INV-15-137923	1240341	2023-2024 IVR Payment processing July 2023	\$1,268.91 705848 Total \$1,268.91
705849	9/26/2023	6153	QUADIENT LEASING USA, INC.	N10107857	1240141	LEASE N22042802 FOLDER/INSERTER/E-CERTIFY FY 23-24	\$1,116.82 705849 Total \$1,116.82

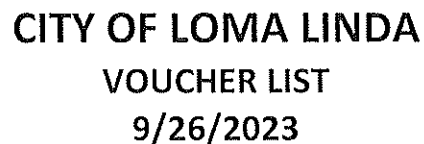


CITY OF LOMA LINDA

VOUCHER LIST

9/26/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705850	9/26/2023	7048	R&M PATOS TOOLS LLC	09072351563	1240351	Long ratchet & brake caliper compressor	\$230.59
705850 Total							\$230.59
705851	9/26/2023	5477	ROSE EQUIPMENT REPAIR, INC.	IN30673 IN30688	1240349 1240352	Parts to repair washer 5 gallon bucket of jet spray wash	\$960.37 \$156.24
705851 Total							\$1,116.61
705852	9/26/2023	4461	RYDIN DECAL	PS-INV109345	1240348	Residential Parking Permit Decals for FY 23/24	\$1,155.11
705852 Total							\$1,155.11
705853	9/26/2023	1379	SAN BERNARDINO COUNTY	109176	1240060	Parcel map revisions for September 2023	\$2.00
705853 Total							\$2.00
705854	9/26/2023	876	SAN BERNARDINO MUNICIPAL WATER	40089	1240346	Annual permit & Inspection FEE~ PERMIT #C-3-3593-S	\$195.00
705854 Total							\$195.00
705855	9/26/2023	451	SITEONE LANDSCAPE SUPPLY, LLC	134449328-001	1240063	Hose, nozzle, valve key, & swivel hose BB Fields	\$283.57
705855 Total							\$283.57
705856	9/26/2023	5849	ST FRANCIS ELECTRIC, LLC	22035337 22035338	1240265 1240266	Annual Traffic Signal Maint. Contract 2023-24 Aug Misc Traffic Signal Repairs Aug	\$1,566.76 \$5,249.96
705856 Total							\$6,816.72
705857	9/26/2023	1356	STAPLES BUSINESS ADVANTAGE	3546796979 3544875082 3546796977	1240064	Copy paper for inventory Printer Office Supplies, post it notes	\$105.57 \$247.81 \$20.78
705857 Total							\$374.16
705858	9/26/2023	5561	STATEWIDE TRAFFIC SAFETY & SIGNS	13011202 13011203	1240065	10 City post w 10 bases & 3 tubes of glue Credit for signs from Inv #13011202	\$2,816.05 -\$1,574.17



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
						705858 Total	\$1,241.88
705859	9/26/2023	6000	STREET DECOR, INC.	34773	1240260	Decorative Banners for Barton Road	\$5,906.66
						705859 Total	\$5,906.66
705860	9/26/2023	6003	VEOLIA WTS SERVICES USA, INC.	902309752	1240189	Deionized water tank & reg fees 9/1-9/30/2023	\$81.35
						705860 Total	\$81.35
705861	9/26/2023	5206	SWRCB-DWOC	EHerreraD3 EHerreraT3	1240367 1240366	Grade D3 Re-Exam fee Elias Herrera Grade T3 Exam fee Elias Herrera	\$70.00 \$100.00
						705861 Total	\$170.00
705862	9/26/2023	6269	TESS ELECTRIC INC.	1322 1326	1240342 1240297	Troubleshoot issue at Richardson Well #3 Starter replacement at 3.2 MG Reservoir	\$2,480.00 \$3,973.97
						705862 Total	\$6,453.97
705863	9/26/2023	7124	TETRA TECH INC.	52121471	1230213	Plans/specs Mt View Well #5 Rehab Prep CIP22-665	\$111.29
						705863 Total	\$111.29
705864	9/26/2023	7010	THE CONVERSE PROFESSIONAL GROUP, INC.	21-81122-30-03	1230691	Geotechnical & Material Testing Contract CIP20-656	\$5,020.00
						705864 Total	\$5,020.00
705865	9/26/2023	237	THE COUNSELING TEAM, INC.	83716 85146 85438 85779 86333	1230141	Behavioral health and wellness srvs Sept 2022 Behavioral health and wellness srvs Jan 2023 Behavioral health and wellness srvs Feb 2023 Behavioral health and wellness srvs March 2023 Behavioral health and wellness srvs April 2023	\$600.00 \$600.00 \$600.00 \$600.00 \$600.00
						705865 Total	\$3,000.00

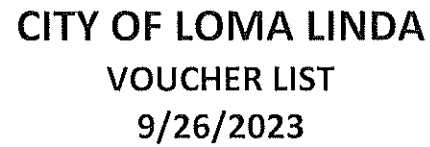


CITY OF LOMA LINDA

VOUCHER LIST

9/26/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705866	9/26/2023	7199	THE LLOYD PEST CONTROL CO, INC.	8186895 8186894 8181578 8181577 8181575 8188017	1240253 1240254	Gopher control svcs for Bryn Mawr Aug 2023 Gopher control svcs for Hulda Crooks Aug 2023 Gopher control svcs for Elmer Digneo Aug 2023 Gopher control svcs for BB Fields Aug 2023 Gopher control svcs for Bailey Aug 2023 Gopher control services for Civic Center Aug23	\$200.00 \$300.00 \$200.00 \$300.00 \$200.00 \$300.00 705866 Total \$1,500.00
705867	9/26/2023	304	TYLER TECHNOLOGIES, INC.	045-437540	1230497	EnerGov Impl On site EPL Kick Off 9/5-9/6	\$3,200.00 705867 Total \$3,200.00
705868	9/26/2023	1854	UNDERGROUND SERVICE ALERT OF	820230144 23-240532	1240149 1240150	Aug 2023 Dig Alert tickets Dig Alert State Regulatory Fee Aug 2023	\$197.25 \$38.63 705868 Total \$235.88
705869	9/26/2023	7355	UNIVERSAL CONSTRUCTION AND ENGINEERING	2316-1	1240257	Construction of ADA Ramps & Sidewalks CIP 23-114	\$270,807.00 705869 Total \$270,807.00
705870	9/26/2023	4030	US TRONICS	M-12267AU23	1240294	Satellite phone service Aug 2023	\$209.85 705870 Total \$209.85
705871	9/26/2023	1977	VULCAN MATERIALS	73761176 73773180	1240082	Asphalt & aggregate Sand & gravel	\$278.89 \$866.88 705871 Total \$1,145.77
705872	9/26/2023	6166	WARANGTAD PASURAPAK	20230918	1230813	Commission painting- 3 life size donkey sculptures	\$7,800.00 705872 Total \$7,800.00



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705873	9/26/2023	5500	WEST COAST ARBORISTS, INC.	204089	1240192	Tree pruning @ Bryn Mawr & Beaumont 8/7/23	\$3,201.00
				204021		Tree trimming/tree removal for the Streets Dept	\$6,812.50
						705873 Total	\$10,013.50
705874	9/26/2023	1917	WILBUR E & JUNE PURVIS	12463	1240090	Labor for chain sharpening	\$36.00
						705874 Total	\$36.00
705875	9/26/2023	1919	WILLDAN	002-29810	1240092	Building Inspection/Plan Check Services Aug2023	\$8,049.53
				002-29811		Engineering Services Parcel Map Review Aug2023	\$6,230.00
						705875 Total	\$14,279.53
						Grand Total	\$1,038,963.04



CITY OF LOMA LINDA
VOUCHER LIST
9/26/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
102457021	9/19/2023	771	P.E.R.S.	1002457021/22		Retirement Contributions-08/01 through 08/31/2023	\$995.35
102457407	9/20/2023	771	P.E.R.S.	1002457407/08/09/10		Retirement Contributions-08/13 through 08/26/2023	\$72,611.82
102444081	9/6/2023	772	CalPERS	1002444081		GASB 68 Reporting Services Fee	\$1,400.00

Total Wires:	\$75,007.17
Total Checks (Total from previous page):	\$1,038,963.04
Grand Total =	\$1,113,970.21

PAYROLL: 09/14/2023 \$412,110.43

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 705768 through 705875 wire nos. 102457021, 102457407 & 102444081 for a total disbursement of \$1,113,970.21 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on October 10, 2023 and the City Treasurer is hereby to pay except as noted.

Phillip Dupper, Mayor

[illegible]



**CITY OF LOMA LINDA
VOUCHER LIST
10/10/2023**

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705885	9/28/2023	3881	SB CO PROFESSIONAL FIREFIGHTER	SBFF September		SB County Firefighters dues Sept 2023	\$3,178.70
						705885 Total	\$3,178.70
705886	9/28/2023	7083	SELF INSURED SERVICES COMPANY	B0BC7H October		Delta Dental October 2023	\$4,279.20
						705886 Total	\$4,279.20
705887	9/28/2023	1154	VISION SERVICE PLAN - CA	12121787-0001 Oct 12121787/0002 Oct		Vision October 2023 Vision-Base Plan Oct 2023	\$886.90 \$129.94
						705887 Total	\$1,016.84
705888	10/5/2023	4197	C.A.P.F.	October 2023 September 2023		Long Term Disability Oct 2023 Long Term Disability Sept 2023	\$767.00 \$767.00
						705888 Total	\$1,534.00
705889	10/5/2023	4935	DIVISION OF THE STATE ARCHITECT	July-Sept 2023		Disability Access & Education Fee July-Sept 2023	\$40.40
						705889 Total	\$40.40
705890	10/5/2023	5502	FRONTIER COMMUNICATIONS	9097963838 October		Phone costs 9/22-10/21/23	\$128.14
						705890 Total	\$128.14
705891	10/5/2023	570	LOMA LINDA FIREFIGHTERS ASSN	LLFA September		LL Firefighters Association Sept 2023	\$1,034.00
						705891 Total	\$1,034.00
705892	10/5/2023	4826	RAMON SAMILEY	10072023		Donation for the DJ Service for the Dance 10/07/23	\$100.00
						705892 Total	\$100.00
705893	10/5/2023	1245	SO CALIF EDISON	700546567358 Sept 700452584462 Sept 700452547783 Sept 700394531780 Sept 700142439793 Sept		Electricity costs 8/25-9/25/2023 Electricity costs 8/28-9/26/2023 Electricity costs 8/28-9/26/2023 Electricity costs 8/28-9/26/2023 Electricity costs 8/28-9/26/2023	\$26.32 \$15.38 \$62.86 \$156.16 \$154.08



**CITY OF LOMA LINDA
VOUCHER LIST
10/10/2023**

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705894	10/5/2023	1804	THE SUN	900370664	124012	26 week newspaper subscription #900370664	\$359.34
						705894 Total	\$359.34
705901	10/10/2023	3833	ATKINSON, ANDESLON, LOYA, RUUD, & ROMO	691426	1240028	HR Legal fees for Aug	\$1,090.43
						705901 Total	\$1,090.43
705902	10/10/2023	7378	BIG MIKE'S ROOTER & PLUMBING INC.	58631	1240393	Restored flow to Hulda Crooks Park restrooms	\$197.50
						705902 Total	\$197.50
705903	10/10/2023	7383	BREHM, BRIAN	15631		UB 993764996 10867 POPLAR	\$22.92
						705903 Total	\$22.92
705904	10/10/2023	110	BURTRONICS BUSINESS SYSTEM	AR106781 AR105911	1240033	Printing services and supplies CN10872-01 Printing services and supplies CN10872-01	\$55.04 \$55.04
						705904 Total	\$110.08
705905	10/10/2023	5390	CALIFORNIA HIGHWAY ADOPTION CO	923144	1240169	Maint of southside 110 Fwy ramps @ Mt View Ave Sep	\$350.00



**CITY OF LOMA LINDA
VOUCHER LIST
10/10/2023**

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
				923145		Weed abt southside I10 Fwy ramps @ Mt View Ave Sep	\$750.00
						705905 Total	\$1,100.00
705906	10/10/2023	4397	CHEMPAK	122125 122234	1240037	Cleaning supplies for pks & car wash prod for pk Toilet tissue, gloves, herbal, liner, & cleaners	\$623.10 \$1,363.86 \$1,986.96
						705906 Total	\$1,986.96
705907	10/10/2023	5311	CHRISTOPHER DEJONG	ReimbFuelDejong	1240388	Strike Team travel expense fuel reimbursement	\$252.30
						705907 Total	\$252.30
705908	10/10/2023	7388	CHRISTOPHER L. SMITH	993763573		Refund internet deposit #9373 08/03/2017	\$59.90
						705908 Total	\$59.90
705909	10/10/2023	2413	COAST RECREATION, INC.	15364	1240395	Tenderdeck field repair kit for Bailey Park	\$27.12
						705909 Total	\$27.12
705910	10/10/2023	2309	CONSOLIDATED ELECTRIC DIST-SB	6903-1045492 6903-1045948 6903-1046057	1240071	LED Lamps Light figures CA/Citrus Traffic Signal concrete box & cover	\$153.29 \$391.50 \$117.17 \$661.96
						705910 Total	\$661.96
705911	10/10/2023	5762	CORE & MAIN LP	T570810	1240081	Couplings	\$1,434.05
						705911 Total	\$1,434.05
705912	10/10/2023	236	COSTCO WHOLESALE	01240076 9/26/23	1240076	Refreshments for Harrasment training	\$139.63
						705912 Total	\$139.63
705913	10/10/2023	3483	COUNTS UNLIMITED, INC.	23749	1240285	Traffic data collection	\$9,875.00
						705913 Total	\$9,875.00
705914	10/10/2023	1279	DAILY JOURNAL CORPORATION	B3744007	1240085	DCA23-139 NOTICE OF HEARING -PUBLIC POSTING	\$285.20
						705914 Total	\$285.20
705915	10/10/2023	7290	DANNY ELLIS	0001267480 0001267441	1240089	Combination padlocks for the parks dept Deadbolt replacement	\$142.16 \$129.77



CITY OF LOMA LINDA
VOUCHER LIST
10/10/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705916	10/10/2023	7366	DENNIS GRUBB & ASSOCIATES	002-30056	1240287	Fire Prev Plan Check/Inspection Sys 09/2023	\$2,985.00
705915 Total							\$271.93
705917	10/10/2023	3035	DOUGLAS L. GOODMAN	5828	1240278	Civil Engineering Services CA Street CIP 23-118	\$16,200.00
705917 Total							\$16,200.00
705918	10/10/2023	3345	ELIAS HERRERA	128234		Workboot reim E. Herrera	\$319.70
705918 Total							\$319.70
705919	10/10/2023	331	FAIRVIEW FORD SALES, INC.	031392 029570 029599 033331	1240005	Coil and sparkplug for ACO truck Fuel pump Steering wheel HPFP Harness for STT27	\$90.92 \$404.06 \$201.73 \$56.96 \$753.67
705919 Total							\$753.67
705920	10/10/2023	7385	FANG, LIU	15633		UB 993767680 25834 SAHATAPA	\$76.93
705920 Total							\$76.93
705921	10/10/2023	7273	FLOCK GROUP INC	INV-22620	1240389	License plate reader camera replacement	\$800.00
705921 Total							\$800.00
705922	10/10/2023	5256	FLYERS ENERGY, LLC	23-929966 23-929965	1240008	Diesel fuel Carb delivery for PW Dept 9/27/23	\$1,455.65 \$2,702.85 \$4,158.50
705922 Total							\$4,158.50
705923	10/10/2023	5216	GENUINE AUTO PARTS	382947	1240398	Shop supplies/chemicals	\$931.09
705923 Total							\$931.09
705924	10/10/2023	7286	GENUINE PARTS COMPANY	133289 133009	1240010	Oil for Kubota Battery credit for mower battery	\$39.14 -\$9.79 \$29.35
705924 Total							\$29.35
705925	10/10/2023	389	GRAINGER, INC.	9830848298 9845336347	1240011	Citrus Trails Pk men's restroom Hose support clamp	\$371.42 \$12.35



**CITY OF LOMA LINDA
VOUCHER LIST
10/10/2023**

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705926	10/10/2023	2484	HAAKER EQUIPMENT CO	W1A58C	1240396	Water pressure repair on Vactor Truck	\$1,217.06
705927	10/10/2023	402	HACH COMPANY	13746905	1240142	Sewer Flow Meter Monitoring Srv Sept	\$1,170.00
705928	10/10/2023	7240	HPS WEST, INC	0002183-IN	1240381	3" MMT CF Register	\$61.53
705929	10/10/2023	7381	JOHN C HARTMAN	15629	UB 993767597 25138 STARR		\$5.82
705930	10/10/2023	5548	JTS MOTORCARS, INC.	2023 Q2	2023 Q2 Sales Tax Incentive		\$16,784.22
705931	10/10/2023	7380	KEELEY SHAW-MILLER	15628	UB 993764901 25688 HURON		\$31.16
705932	10/10/2023	1492	KIRK MAYO	141065	SCADA Cable emerg purchase paid w personal card		\$35.12
				128576	Uniform boot reimb. - K. Mayo		\$326.23
						705932 Total	\$361.35
705933	10/10/2023	557	LIFE ASSIST, INC.	1367700	1240021	Emergency Medical Supplies and Equipment	\$928.38
705934	10/10/2023	568	LOMA LINDA CHAMBER OF COMMERCE	4771	1240383	Contribution to the Chamber of Commerce FY 23/24	\$25,000.00
						705934 Total	\$25,000.00
705935	10/10/2023	2045	LOMA LINDA HEATING & AIR CONDITIONING, INC.	10708293 10873030 10868093 10903748	1240273 1240032 1240365	Replace two HVAC units for the Library Labor for water leak HVAC Service at Heritage Pk 9/18 Ductless split system for Corp Yard Utilities Ofc	\$49,846.00 \$220.00 \$175.00 \$5,858.96
						705935 Total	\$56,099.96



**CITY OF LOMA LINDA
VOUCHER LIST
10/10/2023**

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705936	10/10/2023	5774	LORENA MATARRITA	90667918		APA Conference Early Arrival Lodging	\$231.53
						705936 Total	\$231.53
705937	10/10/2023	1733	LOWE'S COMPANIES, INC.	25996 82961 81225 79749 85988 86974 84507 95524 98123	1240038	Roll of shrink wrap Silicone Pens & notebook Cobweb brush Saw Truck cleaning supplies Water, gloves, brushes, & command strips Electrical junction box for Donkey Structures Painter pole ext, RoundUp, & empty paint can	\$51.65 \$23.32 \$21.63 \$17.53 \$153.94 \$48.79 \$92.96 \$46.11 \$89.24
						705937 Total	\$545.17
705938	10/10/2023	3855	LYNN A. HIRTZ	280274	1240087	Washer, knob, blade, carburetor, spray, & trimmer	\$281.14
						705938 Total	\$281.14
705939	10/10/2023	5867	MOHAWK GROUP	C 9653726	1240358	Carpet for City Hall offices	\$5,975.03
						705939 Total	\$5,975.03
705940	10/10/2023	667	MUNIMETRIX SYSTEMS CORP	2309-1129	1240046	Maint. for Clerks Index Prog July & Aug Pmts	\$79.98
						705940 Total	\$79.98
705941	10/10/2023	7026	NEUROTH CONSTRUCTION, INC.	NC2023-019 - 1	1230805	Modify shower at Fire Station 251	\$15,431.33
						705941 Total	\$15,431.33
705942	10/10/2023	6059	NICHOLAS MARZULLO	12163	1240220	Paint wrought iron gates at Corp Yard/Heritage Pk	\$7,452.08
						705942 Total	\$7,452.08



**CITY OF LOMA LINDA
VOUCHER LIST
10/10/2023**

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705943	10/10/2023	7193	O'REILLY AUTO ENTERPRISES, LLC	6160-169425 6160-169484 6160-171751 6160-172291 6160-171942	1240049	Battery for Generator STA 251 Oil filters Core for F.S #1 Generator Hitch, battery charger Conduct toggle switch	\$172.73 \$68.40 -\$22.00 \$66.78 \$8.61 \$294.52
				705943 Total			
705944	10/10/2023	7088	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA,	80595025	1240047	Employee Physical for J. Cardoza	\$43.00
				705944 Total			\$43.00
705945	10/10/2023	7176	ODP BUSINESS SOLUTIONS, LLC	330666369001 328013550001	1240048	Copy paper Toner cartridges	\$106.65 \$349.10 \$455.75
				705945 Total			
705946	10/10/2023	7282	ORKIN SERVICES OF CALIFORNIA, INC.	247725143 247723854 247723110 249143647 249143652 249143905	1240204 1240180 1240179 1240186 1240180	Pest control Svc Station 251 serv date 9/21/2023 Pest control Svc Station 252 Pest control services for the Senior Center Pest control services for the Corp Yard Sep Pest control service Civic Center & Library Sep Pest control services for the Senior Center Sep	\$149.00 \$125.99 \$64.99 \$81.99 \$146.99 \$64.99 \$633.95
				705946 Total			
705947	10/10/2023	5340	P N P OFFICE FURNITURE	9508	1240354	Desk for Sewer Department	\$1,738.74
				705947 Total			\$1,738.74
705948	10/10/2023	3380	PASCO	97833	1240394	Service door by NE fountain & Library	\$522.50
				705948 Total			\$522.50
705949	10/10/2023	7184	PAUL MCLAUGHLIN	28	1240401	Svc batt charger for emergency generator STA 251	\$195.00
				705949 Total			\$195.00



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705950	10/10/2023	1592	PHOENIX GROUP INFORMATION SYST	082023143 082023903 0820231143	1240329 1240330 1240331	Delinquent parking ticket recovery primg 08/2023 Parking Permit Management 08/2023 Code and Animal Administrative Citation 08/2023	\$505.86 \$932.00 \$101.98
						705950 Total	\$1,539.84
705951	10/10/2023	266	ROBBINS & HOLDAWAY	00-1006-45188 00-1006-01-45189	1240059	Legal Services - LL General City Matters Aug Legal Services - City Council Mtg/Gen Matters	\$350.00 \$875.00
				00-1006-03-45191 00-1006-06-45194 00-1006-11-45195 00-1006-12-45196 00-1006-13-45197 00-7200-45200 01-1006-02-45190 00-1006-05-45193	Aug Legal Services - Personnel Aug Legal Services - Finance Aug Legal Services - Claims Aug - Legal Services - Miscellaneous Aug Legal Services - Public Works Aug Legal Services - Special Counsel Srvs Aug 2023 Legal Services - Com Development Aug Legal Services - Code Enforcement	\$105.00 \$52.50 \$70.00 \$892.50 \$227.50 \$390.00 \$1,452.50 \$157.50	
						705951 Total	\$4,572.50
705952	10/10/2023	7377	ROBERT J FITZSIMMONS	15573		UB 993767865 25839 MISSION	\$23.60
						705952 Total	\$23.60
705953	10/10/2023	7390	ROBIN PARK	993764995		Refund internet deposit #29226 06/18/2019	\$99.90
						705953 Total	\$99.90
705954	10/10/2023	7376	ROLANDO UTZ	15572		UB 993767946 25020 DAISY	\$67.02
						705954 Total	\$67.02
705955	10/10/2023	875	SAN BERNARDINO VALLEY MMWD	4172	1240387	Groundwater Council Equitable Allocation23-24	\$132,568.93
						705955 Total	\$132,568.93
705956	10/10/2023	7127	SCA OF CA, LLC	157083PS 157195PS 157310PS	1240397	Street Sweeping Srvs July 2023 Street Sweeping Srvs Aug 2023 Street Sweeping Srvs Sept 2023	\$6,094.08 \$6,094.08 \$6,094.08
						705956 Total	\$18,282.24



CITY OF LOMA LINDA
VOUCHER LIST
10/10/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705957	10/10/2023	3698	SCOTT ZEHM	09202023	1240168	City Hall Fountain Maintenance Svc Sept 2023	\$145.00
						705957 Total	\$145.00
705958	10/10/2023	7386	SI, LINDA	15634		UB 993765977 10629 LIND	\$24.56
						705958 Total	\$24.56
705959	10/10/2023	451	SITEONE LANDSCAPE SUPPLY, LLC	134629982-001 134630465-001 134842417-001	1240063	Hunter node controller & shovels Irrigation parts for community garden Pruner & dripline	\$238.80 \$174.80 \$101.74 \$515.34
						705959 Total	\$515.34
705960	10/10/2023	865	SN BERNARDINO CO SHERIFF DEPT	23671 23595CM	1230144	Sheriff Services Contract - MOU 4th Qtr Amount Services and Supplied Credit	\$36,345.25 -\$9,670.57 \$26,674.68
						705960 Total	\$26,674.68
705961	10/10/2023	1356	STAPLES BUSINESS ADVANTAGE	3547652757 3547652755	1240064	Office Supplies- Community Development Door hanger notice paper stock	\$61.37 \$124.42 \$185.79
						705961 Total	\$185.79
705962	10/10/2023	5561	STATEWIDE TRAFFIC SAFETY & SIGNS	13011335	1240065	Temporary no parking signs	\$61.87
						705962 Total	\$61.87
705963	10/10/2023	7303	STRONG'S ENTERPRISE, INC.	161393	1240363	Safety light installation for new 2023 Explorer	\$2,189.95
						705963 Total	\$2,189.95
705964	10/10/2023	7382	SUMEDHA SINHA	15630		UB 993767702 26301 SNOWDEN	\$6.87
						705964 Total	\$6.87
705965	10/10/2023	2127	T. JARB THAIPEUR	286780		Reimb lunch for CM, JPJA trainer & HR	\$58.36
						705965 Total	\$58.36
705966	10/10/2023	5436	TAFOYA & ASSOCIATES	3015	1240201	Repair fuel pump at Station 251	\$6,789.00
						705966 Total	\$6,789.00
705967	10/10/2023	237	THE COUNSELING TEAM, INC.	88236	1240310	Behavioral health and wellness services Sept 2023	\$600.00



**CITY OF LOMA LINDA
VOUCHER LIST
10/10/2023**

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705968	10/10/2023	7199	THE LLOYD PEST CONTROL CO, INC.	8215194 8215192 8208473 8208472 8208474 8215195	1240253	Gopher control svcs for BB Fields Sep Gopher control svcs for Bailey Pk Sep Gopher control svcs for Elmer Digneo Sep Gopher control svcs for Hulda Crooks Sep Gopher control svcs for Bryn Mawr Sep Gopher control services for Civic Center Sep	\$300.00 \$200.00 \$200.00 \$300.00 \$200.00 \$300.00 705968 Total \$1,500.00
705969	10/10/2023	2862	TRL SYSTEMS, INC.	CWP56674	1240159	Installation of card entry for SCADA room door	\$7,499.36 705969 Total \$7,499.36
705970	10/10/2023	1854	UNDERGROUND SERVICE ALERT OF	920230143 23-240926	1240149 1240150	Dig Alert Tickets Sept 2023 Dig Alert State Regulatory Fee Sept	\$97.50 \$38.63 705970 Total \$136.13
705971	10/10/2023	7389	VIJAY JAGADEESAN	993756548		Refund internet deposit #140264 10/19/2020	\$99.90 705971 Total \$99.90
705972	10/10/2023	1885	VISTA PAINT CORPORATION	2023-159568-00	1240080	Paint & supplies for hydrant maint	\$126.40 705972 Total \$126.40
705973	10/10/2023	1977	VULCAN MATERIALS	73776348 73783992 73773179	1240082	A/C for water patches A/C Patch on Coloma Sand & gravel	\$191.62 \$101.65 \$839.08 705973 Total \$1,132.35
705974	10/10/2023	6166	WARANGTAD PASURAPAK	20230919	1240375	Clear coat for donkey structures	\$204.73 705974 Total \$204.73
705975	10/10/2023	1917	WILBUR E & JUNE PURVIS	12539 12569 12533	1240090	Labor for sharpening chains Chains & chaps Gas cap, fuel filter, chain, & labor for replacmnt	\$120.00 \$305.44 \$94.91 705975 Total \$520.35
705976	10/10/2023	1622	WILLDAN FINANCIAL SERVICES	010-56106	1240114	Engineering Services for LMD Assessment Sep	\$2,513.17



CITY OF LOMA LINDA
VOUCHER LIST
10/10/2023

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705977	10/10/2023	4353	WITTMAN ENTERPRISES, LLC	010-56107	1240115	Admin Srvs for Streetlight Maint. Distric Sep	\$2,361.17
						705976 Total	\$4,874.34
705978	10/10/2023	7379	XIYONG LIU	15627	UB 993767868 11178 CRAM		\$15.92
						705978 Total	\$15.92
705979	10/10/2023	7387	ZANDRA LEON	993752005	Refund internet deposit #210828 03/17/2020		\$99.90
						705979 Total	\$99.90
705980	10/10/2023	2394	2 HOT ACTIVEWEAR & UNIFORMS	6359	Class ""A"" suit for J. Cunningham		\$976.78
						705980 Total	\$976.78
705981	10/10/2023	29	AGUA MANSA PROPERTIES, INC.	46991	AC & Concrete for corp yard		\$300.00
						705981 Total	\$300.00
705982	10/10/2023	7384	AHD LP	15632	UB 993761898 25450 PARK		\$49.49
						705982 Total	\$49.49
705983	10/10/2023	4554	ALTERNATIVE HOSE, INC.	6063045	Hydraulic oil		\$78.78
						705983 Total	\$78.78
705984	10/10/2023	3867	AMTECH ELEVATOR SERVICE	151401324406	Library Elevator Annual Maint. 10/1 -12/31/23		\$854.49
						705984 Total	\$854.49



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
705985	10/10/2023	1766	ASCE	2024 Thaipr	1240391	2024 Membership Renewal T. Jarb Thaipr	\$316.00
						705985 Total	\$316.00
						Grand Total	\$441,848.74



CITY OF LOMA LINDA
VOUCHER LIST
10/10/2023

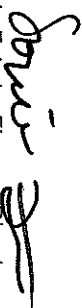
VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
102464284	9/29/2023	771	P.E.R.S.	1002464284/85/86/87		Retirement Contributions-08/27 through 09-09-2023	\$72,971.73
102466664	10/3/2023	771	P.E.R.S.	1002466664/65/66/67		Retirement Contributions-09/10 through 09/23/2023	\$74,377.60
102448501	9/6/2023	773	P.E.R.S.	1002448501		Health Insurance Premium-September 2023	\$67,185.36
440401	9/20/2023	454	MissionSquare	2023092000440401		457 Contributions-08/27 through 09/09/2023	\$26,426.31
485633	10/2/2023	454	MissionSquare	2023100200485633		457 Contributions-09/10 through 09/23/2023	\$21,068.95

Total Wires: \$262,029.95
Total Checks (Total from previous page): \$441,848.74
Grand Total = \$703,878.69

PAYROLL: 09/28/2023 \$415,842.22

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 705876 through 705894, 705901 through 705985, and wire nos. 102464284, 102466664, 102448501, 440401 & 485633 for a total disbursement of \$703,878.69 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.


Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thajpeir, City Manager

Approved by the City Council at their meeting held on October 10, 2023 and the City Treasurer is hereby to pay except as noted.

Phillip Dupper, Mayor



City of Loma Linda

Regular City Council Staff Report

Prepared By: Lynette Arreola

Approval of Minutes September 12, 2023

Meeting	Agenda Group
Tuesday, October 10, 2023, 7:00 PM	Consent Calendar Item: B
To	From
City Council	Lynette Arreola, City Clerk

Approval of Minutes for Regular City Council held on September 12, 2023

Attachments

Regular City Council-9-13-2023-minutesDraft.pdf

****The Following Document is a draft of the minutes and not the official approved minutes****

Minutes for the Regular City Council meeting

25541 Barton Road, Loma Linda, CA, 92354.

September 12, 2023, 7:06 PM - September 12, 2023, 7:34 PM

Roll Call: (The following members were in attendance)

Phillip Dupper, Mayor

Bhavin Jindal, Councilmember

John Lenart, Councilmember

Rhodes Rigsby, Councilmember

1. Call to Order

1A. Call to Order - 7:06 PM

1B. Roll Call - 7:07 PM

Absent:

- **Ronald Dailey**, Mayor pro tempore

Staff Present:

- **T Jarb Thaipejr**, City Manager
- **Diane Robbins**, City Attorney
- **Lynette Arreola**, City Clerk
- **Lorena Matarrita**, Community Development Director
- **Nicole Campbell**, Associate Planner
- **Sonia Fabela**, Finance Director
- **Nate Boucher**, Fire Battalion Chief
- **Lt. Kaysie Smith**, San Bernardino County Sheriff's Department

1C. Closed Session/Workshop - 7:07 PM

None.

1D. Invocation and Pledge of Allegiance - Councilman Lenart - 7:07 PM

(In keeping with long-standing traditions of legislative invocations, this City Council meeting may include a brief, non-sectarian invocation. Such invocations are not intended to proselytize or advance anyone, or to disparage any other, faith or belief. Neither the City nor the City Council endorses any particular religious belief or form of invocation.)

1E. Items to be Added or Deleted - 7:08 PM

None.

1F. Oral Reports/Public Participation - Non-Agenda Items - 7:08 PM

No public participation upon invitation of the Mayor.

1G. Conflict of Interest Disclosure - 7:09 PM

Conflicts of interest will be disclosed when a conflict arises.

2. Scheduled and Related Items

2A. PUBLIC HEARING - Development Code Amendment No. P23-155 and Adopt Council Bill #O-2023-03

- 7:09 PM

Public Hearing - Development Code Amendment No. P23-155, a request to amend Title 17 (Zoning) of the Loma Linda Municipal Code, to establish a reasonable accommodation ordinance.

Lorena Matarrita introduced Associate Planner, Nicole Campbell to the Council.

Associate Planner Campbell presented the report into evidence, explaining that the approval of the code amendment would add a new section to Title 17 of the Loma Linda Municipal Code establishing procedures for processing reasonable accommodation requests, which would apply to homeowners making modifications to their residences. She stated that this would bring the City into compliance with Federal and State laws, which require local governments to make accommodations for individuals with disabilities; and that it would meet the goals of the 2021-2029 Loma Linda Housing Element by establishing a ministerial process for reviewing requests for reasonable accommodations.

In response to Council questions, Associate Planner Campbell explained that the code amendment was for the purpose of the Americans with Disabilities Act (ADA); that it was not tied to income levels; and that the code amendment could apply to businesses, but that businesses are covered by ADA Federal laws.

The public hearing was open and closed with no public participation upon the invitation of the Mayor.

City Attorney Robbins clarified the action for Council Bill #O-2023-03 will be to introduce to first reading and set the second reading to October 10, 2023.

Motion by Bhavin Jindal, seconded by John Lenart, and with a passing vote of 4-0-0-0, To Approve the agenda item(s) as follows:

To DETERMINE that the Development Code Amendment is not subject to the requirements of the State of California Environmental Quality Act ("CEQA") pursuant Sections No. 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines which applies to proposals that are not considered projects as defined in Section No. 15378 of the CEQA Guidelines and proposals that do not result in a significant change to the environment, and; To INTRODUCE on First Reading and set for second hearing on October 10, 2023, Council Bill #O-2023-03, an Ordinance to update Title 17 (Zoning) of the Loma Linda Municipal Code and establish a reasonable accommodation ordinance in compliance with Federal and State Law that will provide flexibility in the application of the Development Code standards in order to provide individuals with disabilities an equal opportunity to housing (Development Code Amendment No. P23-155).

3. Consent Calendar

Councilman Jindal asked how long the work by Lockheed Martin would continue. In response, City Manager Thaipejr stated that it would be in perpetuity.

Motion by John Lenart, seconded by Bhavin Jindal, and with a passing vote of 4-0-0-0, To Approve the agenda item(s) as follows:

The Consent Calendar as submitted.

3A. Demands Registers -

Approve Demands Registers dated August 22, 2023 and September 12, 2023

Approved the Demands Register dated:

- August 22, 2023, with commercial demands totaling \$2,691,180.77 and payroll demands dated August 16, 2023, totaling \$396,065.70; and
- September 12, 2023, with commercial demands totaling \$1,463,077.98, and payroll demands dated August 31, 2023, totaling \$372,691.66.

3B. Minutes for Approval - August 8, 2023 -

Approved Minutes of August 8, 2023, as submitted.

3C. Treasurer's Report – August 2023 -

Treasurer's Report for the month of August 2023.

Accepted for filing the Treasurer's Report for August 2023.

3D. Fire Department's Activity Report – August 2023 -

Fire Department Activity Report for the month of August 2023

Accepted for filing the Fire Department's Activity Report for August 2023.

3E. Appropriate Funds and Award Contract for Installation of Waterline at Campus Street -

Appropriate \$77,000.00 from Water Enterprise Fund Balance into Account No. 4657010-51300 and Award Contract to MCC Equipment Rentals, Inc., for Installation of Waterline at Campus Street for \$142,780.00 (CIP 23-667)

Appropriated \$77,000.00 from Water Enterprise Fund Balance into account no. 4657010-51300 and Awarded a contract to MCC Equipment Rentals, Inc., for \$142,780.00 for the installation of a waterline at Campus St. (CIP 23-667).

3F. Award Contract for Rehabilitation of Richardson Well #5 -

Award contract to Tri County Pump Co. for Rehabilitation of Richardson Well No. 5 for \$24,077.29 (CIP 23-665)

Awarded contract to Tri County Pump Co. for \$24,077.29 for Rehabilitation of Richardson Well #5 (CIP 23-665).

3G. Award Contract to Replace City Server -

Request to Award Contract to SHI for \$32,354.00 for replacement of City Server hardware.

Awarded contract to SHI for \$32,354.00 to replace the City server hardware.

3H. Award Contract for the Replacement of City Backup Storage Hardware -

Request to Award Contract to SHI for \$7,053.88 for the replacement of city backup storage hardware

Awarded contract to SHI for \$7,053.88 for the replacement of the City backup storage hardware.

3I. Agreement with Lockheed Martin Corporation for Temporary Above Ground Water Tank for Sampling Purge Water -

Approve Agreement between the City of Loma Linda and Lockheed Martin Corporation to allow Lockheed Martin to place a temporary above-ground water tank (approximately 5,000-gallon upright poly tank) on the City's property

Approved the Agreement with Lockheed Martin Corporation for the temporary above-ground water tank for sampling purge water.

3J. Request to Amend the Agreement for Consultant Services with Planning PLUS/P+ -

Request to amend the Agreement for Consultant Services between the City of Loma Linda and Planning PLUS/P+ Consulting Services (3rd Change Order).

Amended the Agreement for consultant services with Planning Plus/P+

4. Old Business

No Items

5. New Business

5A. Appoint City Council Member to the San Bernardino County Transportation Authority (SBCTA) - 7:24

PM

Appoint a new delegate and alternate, if necessary, to the San Bernardino County Transportation Authority (SBCTA).

Mayor Dupper noted that Councilman Rigsby would be resigning his position as the delegate for SBCTA due to work obligations. He was open for nominations.

Councilman Jindal pointed out that he has been the alternate for three years and has attended all SBCTA meetings for the past 5 years. He stated that he has been very active and in tune with the actions of the Board. He noted that since the Council will be scheduling the Board and Committee appointments in a few months, he requested to move from alternate to delegate and Councilman Dailey be appointed as the alternate until the formal appointments by the City Council.

It was the consensus of the City Council to appoint Councilman Jindal as the Delegate and Councilman Ronald Dailey as the Alternate for SBCTA.

6. Reports

6A. Reports of Council Members - 7:27 PM

Councilman Jindal received an anonymous complaint regarding the lack of available sandbags during the recent storm. Mayor Dupper pointed out that he remained in communication with the Fire Chief while the City Manager was out of the country. He explained that the City made timely requests for sandbags, but, due to the demand, there were limited sandbags the City received. Those bags were made available to city residents.

Councilman Jindal confirmed that the City replaced the tree that was removed on Richmond Rd. He noted Assemblymember Reyes was accepting nominations for the annual 30 under 30 ceremony and encouraged staff and Council to submit nominations. He also asked for the City to honor at the next meeting the Unforgettables for their 25 years of service.

Mayor Dupper noted that he and the City Manager will be attending the League of California Cities Conference later in the month.

6B. Reports Of Officers - 7:33 PM

City Manager Thaipejr stated that the traffic signal at California St. and Citrus Ave. is operational and that construction will commence for the slurry seal and the pavement rehabilitation projects.

7. Adjournment

No Items



City of Loma Linda

Regular City Council Staff Report

Prepared By: Sonia Fabela

Treasurer's Report - September 2023

Meeting	Agenda Group
Tuesday, October 10, 2023, 7:00 PM	Consent Calendar Item: C
To	From
City Council	Sonia Fabela, Finance Director
Via	
T Jarb Thaipejr, City Manager	

Recommendations

It is recommended that the City Council receive the report for filing.

Attachments

Sept 23 TREAS REPORT.pdf

CITY OF LOMA LINDA
COMPOSITION OF CASH
September 2023

DEMAND DEPOSIT ACCOUNTS

CITY - BANK OF AMERICA - MAIN CHECKING ACCOUNT	\$ 2,811,742.38
Outstanding Checks as of month-end	<u>(851,937.95)</u>
CITY - MAIN CHECKING ACCOUNT AVAILABLE BALANCE	\$ 1,959,804.43
BANK OF AMERICA - PAYROLL	\$ 8,528.16
HOUSING AUTHORITY - BANK OF AMERICA - CHECKING ACCOUNT	183,853.79
Outstanding Checks as of month-end	<u>(70.70)</u>
HOUSING AUTHORITY - CHECKING ACCOUNT AVAILABLE BALANCE	\$ 183,783.09
SUCCESSOR AGENCY - BANK OF AMERICA - CHECKING ACCOUNT	193,176.05
Outstanding Checks as of month-end	<u>-</u>
SUCCESSOR AGENCY - CHECKING ACCOUNT AVAILABLE BALANCE	\$ 193,176.05

DEMAND DEPOSIT ACCOUNTS - TOTAL	\$ 2,345,291.73
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INVESTMENTS

YIELD

LOCAL AGENCY INVESTMENT FUND (LAIF)

CITY	3.534%	\$ 49,987,546.21
CITY - Former RDA Bond Proceeds	3.534%	919,604.93
CITY -Total		50,907,151.14
SUCCESSOR RDA	3.534%	178,399.02
HOUSING AUTHORITY	3.534%	1,338,210.82

INVESTMENTS TOTALS	\$ 52,423,760.98
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OTHER CASH

IMPREST ACCOUNT	\$ 500.00
CASH ON HAND	<u>1,350.00</u>

OTHER CASH TOTAL	\$ 1,850.00
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CASH AND INVESTMENTS - GRAND TOTAL	54,770,902.71
---	----------------------

PREVIOUS MONTH	<u>56,848,660.34</u>
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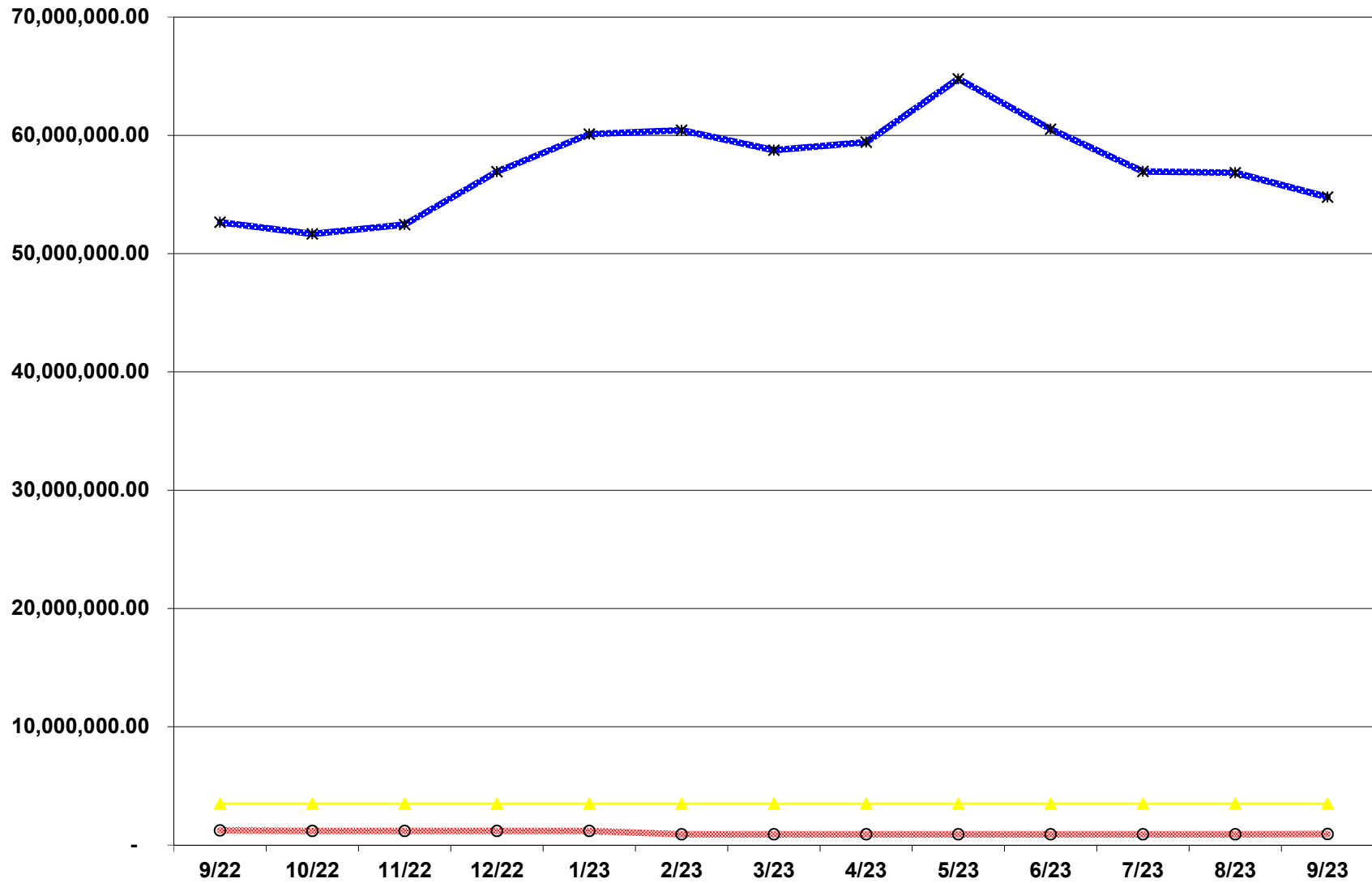
CHANGE +/-(-)	<u>\$ (2,077,757.63)</u>
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All investments are in accordance with the City Investment Policy, and as such, sufficient funds are available to meet the cash flow requirements of Loma Linda, including the next thirty days' obligations.



 Treasurer

CITY OF LOMA LINDA
MONTHLY TREASURER'S REPORT 9/22-9/23



CITY, SUCCESSOR RDA & HA - TOTAL CASH AVAILABLE CITY - FORMER RDA BOND PROCEEDS BASELINE



City of Loma Linda

Regular City Council Staff Report

Prepared By: Nataly Alvizar

Fire Department's Activity Report - September 2023

September 2023 Fire Department Activity Report

Meeting	Agenda Group
Tuesday, October 10, 2023, 7:00 PM	Consent Calendar Item: D
To	From
City Council	Dan Harker, Fire Chief
Via	
T Jarb Thaipejr, City Manager	

Recommendations:

It is recommended that the City Council receive the report for filing.

Attachments

September 2023 Fire Department Activity Report.pdf

SUBJECT: September 2023 Fire Department Activity Report

Operations Division:

The Fire Department's Operations Division responded to 424 incidents in September 2023. Of the 424 incidents, 20 calls were given in Mutual/Automatic Aid. The alarm types are broken down as follows:

Fire & Rescue	Month		YTD	
Medical Aid (MA)	320	75.5%	2551	65.2%
Traffic Collision (TC)	3	0.7%	118	3.0%
MA + TC	323	76.2%	2669	68.2%
Hazardous Conditions	5	2.40%	23	0.7%
Hazardous Material	0	0.40%	13	0.4%
Public Assistance	16	6.90%	191	5.50%
Rescue	3	0.90%	22	0.60%
Structure Fire	2	2.10%	36	1.00%
Cooking	2	0.00%	2	0.10%
Vegetation Fire	0	0.40%	24	0.70%
Vehicle Fire	1	0.00%	4	0.10%
Refuse Fire	9	1.10%	48	1.40%
All Fires	14	3.60%	114	3.30%
Good Intent/Dispatched & Cancelled Enroute	32	7.5%	408	10.5%
Fire Alarm Activation*	11	2.6%	124	3.2%

*Note: Includes accidental activation, burnt food, system malfunction, malicious, etc.



City of Loma Linda

Regular City Council Staff Report

Prepared By: Jeff Peterson

Award a Contract for Installation of Generator Electrical Wiring

Meeting	Agenda Group
Tuesday, October 10, 2023, 7:00 PM	Consent Calendar Item: E
From	
T Jarb Thaipejr, City Manager	

Approved/Continued/Denied
by City Council

Date: _____

RECOMMENDATION:

It is recommended that the City Council award a contract for the installation of electrical wiring for a new generator to Mac GC-Electric of San Diego, CA in the amount of \$68,314.00, and approve a contingency amount of \$6,800.00.

BACKGROUND:

In August 2021, the City Council awarded a contract to purchase a generator for emergency power usage at City Hall. This generator has been delivered for installation and needs an electrical wiring connection. On July 11, 2023, the City Council rejected all bids for a similar project and directed staff to redesign the project to reduce the cost. The bids received at that time were well north of \$400,000.

ANALYSIS:

Three (3) bids were received and publicly opened on October 3, 2023. Bids ranged from a low of \$68,314.00 to a high of \$302,760.00 (see attached bid summary). The low bidder has been checked for references and found to be in good standing. It is not unusual for a construction project to experience the need to add or reduce the quantities of work items or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Therefore, Staff recommends an allocation of \$6,800.00 ($\pm 10\%$ of the contract) for such circumstances.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Funding is available in Account No. 3162350-58250.

Attachments

Electrical Wiring Generator 2023A.pdf

Installation of electrical wiring for new generator (CIP 21-858).pdf

City of Loma Linda

Bid Opening October 3, 2023

CIP 21-858 - Electrical Wiring Generator

				Engineer Estimate	Mac GC-Electric
Item No.	DESCRIPTION	UNIT	QUANTITY	TOTAL	TOTAL
1	Install Electrical Wiring Generator	L.S.	1	\$80,000.00	\$68,314.00
Total				\$80,000.00	\$68,314.00

				R2B Engineering	Premo Construction Inc.
Item No.	DESCRIPTION	UNIT	QUANTITY	TOTAL	TOTAL
1	Install Electrical Wiring Generator	L.S.	1	\$234,000.00	\$302,760.00
Total				\$234,000.00	\$302,760.00

City of Loma Linda

AGREEMENT

THIS AGREEMENT, made and entered into this 10th day of October, 2023, by and between THE CITY OF LOMA LINDA, A MUNICIPAL CORPORATION, hereinafter called City, and Mac GC-Electric, hereinafter called CONTRACTOR.

WITNESSETH, that the parties hereto do mutually agree as follows:

ARTICLE I: For and in consideration of the payments and agreements hereinafter mentioned to be made and performed by said City, said Contractor agrees with said City to perform and complete in a workmanlike manner all work required under the Project Specifications entitled:

INSTALLATION OF ELECTRICAL WIRING FOR A NEW GENERATOR

In accordance with the Specifications and Drawings therefore, to furnish at his own expense all labor, materials, equipment, tools, and services necessary therefore, except such materials, equipment, and services as may be stipulated in said Specifications to be furnished by said City, and to do everything required by this Agreement and the said Specifications and Drawings.

ARTICLE II: For furnishing all said labor, materials, equipment, tools, and services, furnishing and removing all plant, temporary structures, tools, and equipment, and doing everything required by this Agreement and the said Specifications and Drawings; also for all loss and damage arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties which may arise during the prosecution of the work until its acceptance by said City, and for all risks of every description connected with the work; also for all expenses resulting from the suspension or discontinuance of work, except as in the said Specifications are expressly stipulated to be borne by said City; and for completing the work in accordance with the requirements of said Specifications and Drawings, said City will pay and said Contractor shall receive, in full compensation therefore, the price(s) named in the Bidding Schedule.

ARTICLE III: The City hereby employs said Contractor to perform the work according to the terms of this Agreement for the above mentioned price(s), and agrees to pay the same at the time, in the manner, and upon the conditions stipulated in the said Specifications; and the said parties for themselves, their heirs, executors, administrators, successors, and assigns, do hereby agree to the full performance of the covenants herein contained.

ARTICLE IV: The Notice Inviting Bids, Instructions to Bidders, proposal, Certificate of Non Discrimination by Contractors, Non-collusion Affidavits, Specifications, Drawings, and all addenda issued by the City with respect to the foregoing prior to the opening of bids, are hereby incorporated in and made part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

THE CITY OF LOMA LINDA, CALIFORNIA
(CITY)

BY: _____

ATTEST:

BY: _____ SEAL
Lynette Arreola, City Clerk

Contractor

BY: _____
(Signature)

(Printed Name/Title)

ATTEST:

BY: _____
(Signature)

(Printed Name/Title)

FAITHFUL PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS,

THAT _____ as Contractor,

and _____ as Surety,

are held and firmly bound unto the CITY OF LOMA LINDA, A MUNICIPAL CORPORATION, hereinafter called City, in the sum of _____ dollars, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

WHEREAS, said Contractor has been awarded and is about to enter into the annexed contract with said City to perform all work required under the Project Specifications titled:

INSTALLATION OF ELECTRICAL WIRING FOR A NEW GENERATOR

NOW THEREFORE, if said Contractor shall perform all the requirements of said contract required to be performed on his part, at the times and in the manner specified therein, then this obligation shall be null and void, otherwise it shall remain in full force and effect.

PROVIDED, that any alterations in the work to be done or the materials to be furnished, which may be made pursuant to the terms of said contract, shall not in any way release said Contractor or said Surety thereunder, nor shall any extensions of time granted under the provisions of said contract release either said Contractor or said surety, and notice of such alterations or extensions of the contract is hereby waived by said Surety.

SIGNED AND SEALED, this _____ day of _____, 2023.

(Contractor) (SEAL) _____ (SEAL)
(Surety)

By: _____ By: _____
(Signature) (Signature)

(SEAL AND NOTARIAL ACKNOWLEDGMENT OF SURETY)

LABOR AND MATERIAL BOND

KNOW ALL MEN BY THESE PRESENTS,

THAT _____ as Contractor, and _____
_____ as Surety, are held firmly bound unto THE CITY OF LOMA
LINDA, a MUNICIPAL CORPORATION, hereinafter called City, in the sum of _____
_____ dollars, for the payment of which sum well and truly to be made, we bind ourselves, our heirs,
executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, said Contractor has been awarded and is about to enter into the annexed contract with said
City to perform all work required under the Project Specifications titled:

INSTALLATION OF ELECTRICAL WIRING FOR A NEW GENERATOR

NOW THEREFORE, if said Contractor, or Subcontractor, fails to pay for any materials, equipment, or
other supplies, or for rental of same, used in connection with the performance of work contracted to be
done, or for amounts due under applicable State law for any work or labor thereon, said Surety will pay for
the same in an amount not exceeding the sum specified above, and, in the event suit is brought upon this
bond, a reasonable attorney's fee to be fixed by the court. Surety shall indemnify the City of Loma Linda
against non-payment to subcontractors resulting in litigation. This bond shall insure to the benefit of any
persons, companies, or corporations entitle to file claims under applicable State law.

PROVIDED, that any alterations in the work to be done or the materials to be furnished, which may be
made pursuant to the terms of said Contract, shall not in any way release either said Contractor or said
Surety thereunder, nor shall any extensions of time granted under the provisions of said contract release
either said Contractor or said Surety, and notice of such alterations or extensions of the contract is hereby
waived by said Surety.

SIGNED AND SEALED, this _____ day of _____, 2023.

	(SEAL)	
(Contractor)		(Surety)

By: _____	By: _____
(Signature)	(Signature)

(SEAL AND NOTARIAL ACKNOWLEDGMENT OF SURETY)

WORKER'S COMPENSATION INSURANCE CERTIFICATE

The Contractor shall execute the following as required by the California Labor Code, Sections 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code, which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of the code, and I will comply with such provisions before commencing the performance of the work of this contract.

Date: _____

Contractor

By: _____
Signature

Title

Attest:

By: _____
Signature

Title



City of Loma Linda

Regular City Council Staff Report

Prepared By: Julia Loeffert

Appropriate \$88,200.00 and Approve a Change Order to the contract for In-Line Valve Installation (CIP 22-666)

Supplemental Appropriation \$88,200.00 from Water Utility Operations Fund Balance into Account No. 4657010-58500 and Approve a Change Order to the contract for In-Line Valve Installation (CIP 22-666)

Meeting	Agenda Group	
Tuesday, October 10, 2023, 7:00 PM	Consent Calendar	Item: F
To	From	
City Council	T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that the City Council approve a supplemental appropriation, in the amount of \$88,200.00 from the Water Utility Operations Fund Balance into Account No. 4657010-58500; approve a change order for \$80,100.00 for an in-line valve installation on Mountain View Avenue by GCI Construction, Inc.; and authorize a contingency allocation of \$8,100. City staff will provide inspection and project management.

BACKGROUND:

In April of this year, the City Council awarded a contract to GCI Construction, Inc. to replace the pressure-reducing valve on Mountain View Avenue. During the replacement, it was discovered that the pipeline lacked a valve to turn off the water. The contractor was requested to provide a cost to install the needed valve.

ANALYSIS:

The contractor provided a time and materials cost for this extra work. This cost is reasonable and consistent with similar work of this type. It is not unusual for a project to change the quantities of work or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Additionally, this is a very favorable bid, therefore, staff recommends an allocation of $\pm 10\%$ of the construction amount (\$8,100.00) for a contingency allocation.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Supplemental appropriation in the amount of \$88,200.00 into Account No. 4657010-58500 then funding is available.



City of Loma Linda

Regular City Council Staff Report

Prepared By: Jeff Peterson

Appropriate \$30,000.00 and Award Contract for Security Camera Acquisition

Appropriate \$30,000.00 into Acct. No. 1355430-58220 and Award Contract for Security Camera Acquisition.

Meeting	Agenda Group	
Tuesday, October 10, 2023, 7:00 PM	Consent Calendar	Item: G
To	From	
City Council	T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that the City Council appropriate \$30,000.00 into Account No. 1355430-58220 and then award a contract to Security Lines US of Van Nuys, CA for \$27,126.06 to purchase five (5) security cameras.

BACKGROUND:

Vandalism and other criminal activities continue to plague our city parks. These pan/tilt/zoom cameras have been shown to be highly effective in identifying vehicles and individuals that may be involved either as a perpetrator or victim.

ANALYSIS:

The City Manager was provided a demonstration of a custom made security surveillance system at the California League of Cities conference in Sacramento this year. The Field Superintendent was then offered the same impressive demonstration and both agreed to recommend setting up a demonstration project of this unique, sole source, product. The Citizens Option for Public Safety Grant is available to cover the cost of the project. It is recommended that cameras be set at the Baseball Field Park, Elmer Digneo Park, Hulda Crooks Park, and Citrus Trail Park. City staff will install the cameras.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Appropriate \$30,000.00 into Account No. 1355430-58220 and then funding is available in Account No. 1355430-58220.



City of Loma Linda

Regular City Council Staff Report

Prepared By: Lynette Arreola

Approve MOU with San Bernardino County Health Dept. for SB 1383 Edible Food Recovery Enforcement

Meeting	Agenda Group	
Tuesday, October 10, 2023, 7:00 PM	Consent Calendar	Item: H
From		
T Jarb Thaipejr, City Manager		

Approved/Continued/Denied
by City Council
Date: _____

RECOMMENDATION:

It is recommended that the City Council approve a Memorandum of Understanding with San Bernardino County Public Health Environmental Health Services for SB 1383 Edible Food Recovery Inspection and Enforcement.

BACKGROUND:

San Bernardino County Public Health Environmental Health Services currently inspects commercial edible food generators, i.e. restaurants and grocery stores. Staff has reached out to discover that County staff is open to including our SB 1383 edible food recovery inspection and enforcement State-mandated requirements with their existing inspection programs. This will include inspections, data gathering, and maintenance, education and outreach as well as possible enforcement actions.

ANALYSIS:

A typical Memorandum of Understanding has been drafted and reviewed by both the City and County, including the City Attorney and found to be acceptable. Fees will be generated and collected by the County in accordance with the existing fee structure for the same work within the County. Any additional city-requested work item will be paid for by the City on an individual hourly fee basis as prescribed in the County Fee Ordinance for such category of services.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

N/A

Attachments

CON-DPH-01-10-23-MOU Food Recovery (final).pdf

MEMORANDUM OF UNDERSTANDING

Between
San Bernardino County Department of Public Health
Environmental Health Services
And
City of Loma Linda
For
Environmental Health Services

OCTOBER 10, 2023

This Memorandum of Understanding (MOU) is made and entered into by and between San Bernardino County Department of Public Health, Environmental Health Services Division (County) and the City of Loma Linda (City).

This MOU addresses the procedures to be followed by the County and the City for the provision of environmental health services in the City's incorporated areas.

IT IS HEREBY AGREED AS FOLLOWS:

WHEREAS, The County desires to provide environmental health services in the areas designated below; and

WHEREAS, City desires the provision of environmental health services in the areas designated below; and

WHEREAS, County is qualified to provide the environmental health services designated below; and

WHEREAS, City desires that such services be provided by the County, and the County agrees to perform these services as set forth below;

NOW THEREFORE, County and City mutually agree to the following items and conditions:

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ATTACHMENT

ATTACHMENT A – Schedule of Services

I. DEFINITIONS

- a. **COMMERCIAL EDIBLE FOOD GENERATOR:** Includes a Tier One or a Tier Two Commercial Edible Food Generator as defined in Section 33.1503 of County Ordinance 4434 or as otherwise defined in 14 CCR Section 18982(a)(73) and (a)(74). For the purposes of this definition, Food Recovery Organizations and Food Recovery Services are not Commercial Edible Food Generators pursuant to 14 CCR Section 18982(a)(7).
- b. **EDIBLE FOOD:** Food intended for human consumption and collected or received from a Tier One or Tier Two Commercial Edible Food Generator. For the purposes of County Ordinance 4434 or as otherwise defined in 14 CCR Section 18982(a)(18), “Edible Food” is not Solid Waste if it is recovered and not discarded. Nothing in County Ordinance 4434, or in 14 CCR, Division 7, Chapter 12 requires or authorizes the Recovery of Edible Food that does not meet the food safety requirements of the California Retail Food Code.
- c. **EDIBLE FOOD RECOVERY:** Actions to collect, receive, and/or redistribute Edible Food for human consumption from Tier One and Tier Two Commercial Edible Food Generators that otherwise would be disposed.
- d. **ENFORCEMENT ACTION:** An action of San Bernardino County, Department of Public Health, Division of Environmental Health Services (DEHS) or its Enforcement Officers to address non-compliance with County Ordinance 4434 including, but not limited to, issuing administrative citations, fines, penalties, or using other remedies.
- e. **FOOD DISTRIBUTOR:** A company that distributes food to entities including, but not limited to, supermarkets and grocery stores.
- f. **FOOD FACILITY:** An operation that stores, prepares, packages, serves, vends, or otherwise provides food for human consumption at the retail level.
- g. **FOOD RECOVERY:** Actions to collect and distribute food for human consumption that otherwise would be disposed, or as otherwise defined in 14 CCR Section 18982(a)(24).
- h. **FOOD RECOVERY ORGANIZATION:** An entity that engages in the collection or receipt of Edible Food from Commercial Edible Food Generators and distributes that Edible Food to the public for Food Recovery either directly or through other entities, including, but not limited to:
 - 1. A food bank as defined in Section 113783 of the Health and Safety Code, which is:
 - (a) A nonprofit charitable organization as defined in Section 113841 of the Health and Safety code, and
 - (b) A nonprofit charitable temporary food facility as defined in Section 113842 of the Health and Safety Code.
 - 2. A Food Recovery Organization is not a Commercial Edible Food Generator for the purposes of this County Ordinance and implementation of 14 CCR, Division 7, Chapter 12 pursuant to 14 CCR Section 18982(a)(7).
- i. **FOOD RECOVERY SERVICE:** A Person or entity that collects and transports Edible Food from a Commercial Edible Food Generator to a Food Recovery Organization or other entities for Food Recovery. A Food Recovery Service is not a Commercial Edible Food Generator for the purposes of County Ordinance 4434 and implementation of 14 CCR, Division 7, Chapter 12 pursuant to 14 CCR Section 18982(a)(7).

- j. **INSPECTION:** For the purposes of Edible Food Recovery, actions to review contracts and other records related to the recovery of Edible Food and may occur off-site via email and other forms of electronic communication, as well as the on-site review of an entity's records and collection, handling, and other procedures for the recovery of Edible Food to determine if the entity is complying with the requirements of County Ordinance 4434.

II. COUNTY RESPONSIBILITIES

- A. The County offers the following services to incorporated cities. The County will provide to the City those specific services selected from this list and as set forth in San Bernardino County Code Title 3, Division 15, County Ordinance 4434, as provided in the Schedule of Services (Attachment A).
 - 1. Conduct inspections of Commercial Edible Food Generators to monitor compliance with SB 1383 requirements and to gather data for jurisdiction reporting purposes during inspections.
 - 2. Gather data from Food Recovery Organizations and Food Recovery Services during inspections of feeding sites or during regular communications, to determine the capacity to accept edible food donations.
 - 3. Maintain up-to-date information available to the City regarding Food Recovery Organizations, Food Recovery Services and Commercial Edible Food Generators within its jurisdiction upon request.
 - 4. Conduct education and outreach to City, Commercial Edible Food Generators, Food Recovery Organizations and Food Recovery Services regarding the requirements set forth by SB 1383.
 - 5. Conduct enforcement action to address non-compliance including, but not limited to, issuing administrative citations, notice of violation, fines, penalties, or using other remedies.
- B. During the term of this MOU, the County Enforcement Officers and their deputies shall exercise the same powers and duties, including methods of enforcement, within the jurisdiction of the City as are conferred upon such officers by law as County officers. The County officers and their deputies shall enforce all provisions of the County Code relating to those services provided.
- C. For purposes of this MOU, the jurisdiction of the City encompasses only the incorporated areas of the City and does not extend to spheres of influence.

III. CITY RESPONSIBILITIES

Compensate County as provided in Fiscal Provisions (Section V).

IV. MUTUAL RESPONSIBILITIES

- A. In the performance of this MOU, County, its agents and employees, shall act in an independent capacity and not as officers, employees, or agents of this City.
- B. Indemnification
 - 1. The City agrees to indemnify, defend, and hold harmless the County and its officers, employees, agents, and volunteers from any and all claims, actions, losses, damages, and/or liability arising out of its negligent acts or omissions in performing its obligations under this MOU.

2. The County agrees to indemnify and hold harmless the City, its officers, agents, and volunteers from any and all claims, actions or losses, damages and/or liability resulting from the County's negligent acts or omissions in performing its obligations under this MOU.
3. In the event the County and City are found to be comparatively at fault for any claim, action, loss, or damage which results from their respective obligations under this MOU, the County and City shall each indemnify the other to the extent of its comparative fault or negligence.

C. Insurance

1. County and City are authorized self-insured public entities for purposes of Professional Liability, General Liability, Automobile Liability, and Worker's Compensation and warrant that through their respective programs of self-insurance, they have adequate coverage or resources to protect against liabilities arising out of the performance of the terms and conditions of this MOU.
 2. The City shall require the carriers of required coverages to waive all rights of subrogation against the County, its officers, employees, agents, volunteers, contractors, and subcontractors. All general or auto liability insurance coverage provided shall not prohibit the City or the City's employees or agents from waiving the right of subrogation prior to a loss or claim. The City hereby waives all rights of subrogation against the County.
 3. Any and all deductibles or self-insured retentions in excess of \$10,000 shall be declared to, and approved by, County's Risk Management.
- D. In the event of any dispute hereunder, each Party to this MOU shall bear its own attorney's fees and costs regardless of who prevails in the outcome of the dispute.

V. FISCAL PROVISIONS

- A. City and County agree that all fees and revenue collected by the County for services performed hereunder, including the issuance of permits, the conducting of inspections and so forth, shall be retained by the County as payment for the services provided to City under the terms of this MOU. Fees shall be charged in accordance with the County Fee Ordinance, which may be amended from time to time. The current County Fee Ordinance shall be provided to City.
- B. Any additional services requested by City to be performed by County shall be performed at an additional cost and in a manner mutually agreed upon by the City and County prior to the rendering of services. City shall reimburse County for additional services at the hourly rate prescribed in the County Fee Ordinance for such category of services.

VI. TERM

This MOU shall be effective upon execution by all parties and terminate on December 31, 2025.

VII. EARLY TERMINATION

This MOU may be terminated without cause by either party by serving a written notice to the other party thirty (30) days in advance of termination. The Director of Public Health is authorized to exercise the County's rights with respect to any termination of this MOU.

VIII. GENERAL PROVISIONS

- A. When notices are required to be given pursuant to this MOU, the notices shall be in writing and mailed to the following respective addresses listed below.

City: City of Loma Linda

25541 Barton Road
Loma Linda, CA 92354

County: San Bernardino County
Environmental Health Services
385 N. Arrowhead Avenue 2nd
floor San Bernardino, CA
92415-0160

- B. Any alternations, variations, modifications, or waivers of provisions of the MOU, unless specifically allowed in the MOU, shall be valid only when they have been reduced to writing, duly signed and approved by the Authorized Representatives of both parties as an amendment to this MOU. No oral understanding or MOU not incorporated herein shall be binding on any of the Parties hereto.

IX. CONCLUSION

- A. This MOU, consisting of six (6) pages and Attachment A, is the full and complete document describing services to be rendered by County to City, including all covenants, conditions, and benefits.
- B. The signatures of the Parties affixed to this MOU affirm that they are duly authorized to commit and bind their respective institutions to the terms and conditions set forth in this document.
- C. This MOU may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same MOU. The parties shall be entitled to sign and transmit an electronic signature of this MOU (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Contract upon request.

SAN BERNARDINO COUNTY

Director of Public Health

By _____
(Authorized signature - sign in blue ink)

Dated: _____

Name Phillip Dupper
(Print or type name of person signing contract)

Title Mayor
(Print or Type)

Dated: 10/10/23

Address 25541 Barton Rd., Loma Linda, CA 92354

Attachment A: Schedule of Services

The San Bernardino County, Department of Public Health, Environmental Health Services Division (County) agrees to perform these services as set forth below

1. Conduct education and outreach to City, Commercial Edible Food Generators, Food Recovery Organizations and Food Recovery Services regarding the requirements set forth by SB 1383, now County Ordinance 4434.
2. Conduct inspections of Commercial Edible Food Generators to monitor compliance with County Ordinance 4434 requirements and to gather data for jurisdiction reporting purposes during inspections.
 - a. Verify Commercial Edible Food Generators, Food Recovery Organizations and Food recovery services arrange and maintain contracts or written agreements outlining terms for edible food donation and acceptance.
 - b. Verify Commercial Edible Food Generators, Food Recovery Organizations, and Food Recovery Services keep records of types of foods that will be collected or self-hauled, the quantity of food per month, in pounds, that will be collected or self-hauled, and the established frequency.
 - c. Verify Commercial Edible Food Generators have established an employee edible food recovery training program and maintain records of employee training.
 - d. Verify employees of Commercial Edible Food Generators directly involved in the Edible Food Recovery Program have a valid San Bernardino County food handler's card.
 - e. Verify Edible Food is capable of being recovered by a Food Recovery Organizations or a Food Recovery Service is not intentionally spoiled.
3. Obtain data from Food Recovery Organizations and Food Recovery Services during inspections of feeding sites or during regular communications, to determine the capacity to accept edible food donations.
 - a. Names, telephone numbers, and types of Food Recovery Organizations and Food Recovery Services within the jurisdiction.
 - b. Quantity, in pounds, of Edible Foods recovered from Commercial Edible Food Generators.
4. Maintain up-to-date information collected by DEHS regarding Food Recovery Organizations, Food Recovery Services and Commercial Edible Food Generators within the City's jurisdiction and make it available upon request to help them meet applicable requirements of SB1383.
5. Conduct enforcement action to address non-compliance including, but not limited to, issuing Administrative Citations, Notice of Violation, fines, penalties, or other remedies available to the County.



City of Loma Linda

Regular City Council Staff Report

Prepared By: Lynette Arreola

Notice of Completion - Shower Modification to Fire Station No. 1

Accept as complete and authorize recordation of Notice of Completion of the shower stall modifications at Fire Station No. 1; Neuroth Construction, Contractor

Meeting	Agenda Group	
Tuesday, October 10, 2023, 7:00 PM	Consent Calendar	Item: I
To	From	
City Council	T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that the City Council accept this project as substantially complete and authorize the City Clerk to file the Notice of Completion.

BACKGROUND:

On May 9, 2023, City Council awarded the contract to Neuroth Construction, Inc. of Carlsbad, California, in the amount of \$16,243.50, for the modification of a shower stall at Fire Station No. 1. The final project cost was \$16,243.50. The contractor performed completed the work satisfactorily.

Attached is the Notice of Completion for the subject project. Upon City Council authorization, the City Clerk will submit the Notice of Completion for recordation. The one (1) year warranty provided by the contractor will commence from the date of recordation.

ANAYLYSIS:

N/A

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

A re-appropriation of \$17,900 into 0012110-51300 (Fire Suppression, Repairs & Maintenance - Capital Facilities account) was approved by City Council on July 11, 2023.

Attachments

NOC Fire Station Shower Modification 9-11-23.pdf

NOC Fire Station Shower Modification 9-11-23 Photos.pdf

LYNETTE ARREOLA
RECORDING REQUESTED BY:

AND

WHEN RECORDED MAIL TO:

LYNETTE ARREOLA
CITY CLERK
CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA CA 92354

APN# 0284-201-15

SPACE ABOVE THIS LINE FOR RECORDER'S USE
EXEMPT FROM FILING FEES, GOVERNMENT CODE SECTION 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described:
2. The FULL NAME of the OWNER is City of Loma Linda
3. The FULL ADDRESS of the OWNER is 25541 Barton Road, Loma Linda, CA 92354
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: In fee.

(If other than fee, strike "in fee" and insert, for example "purchaser under contract of purchase" or "lessee.")

5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:

Names

Addresses

6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:

Names

Addresses

7. A work of improvement on the property hereinafter described was COMPLETED September 11, 2023

8. The work of improvement completed is described as follows: Fire Station #1 Shower Modification

9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is Neuroth Construction, Inc, 1165 Linda Vista Dr., Ste 102, San Marcos, CA 92078

10. The street address of said property is Fire Station 1, 11325 Loma Linda Dr., Loma Linda 92354

11. The property on which said work of improvement was completed is in the City of Loma Linda
County of San Bernardino, State of California, and is described as follows:
Fire Station #1 Shower Modification

Signature of Owner or Agent Owner _____ Date: _____
Lynette Arreola, City Clerk

Verification of INDIVIDUAL owner _____: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place (Signature of owner named in paragraph 2)

Verification for NON-INDIVIDUAL owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the _____ City Clerk _____ of the aforesaid interest or "PRESIDENT, PARTNER, MANAGER, AGENT, ETC."

in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place (Signature of person signing on behalf of owner)
Lynette Arreola, City Clerk







City of Loma Linda

Regular City Council Staff Report

Prepared By: Lynette Arreola

Notice of Completion - Traffic Signal Improvements

Accept as complete and authorize recordation of Notice of Completion for the Traffic Signal Improvements as California Street and Citrus Avenue (CIP 21-221); DBX Inc. , Contractor

Meeting	Agenda Group	
Tuesday, October 10, 2023, 7:00 PM	Consent Calendar	Item: J
To	From	
City Council	T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that the City Council accept the project as substantially complete and authorize the City Clerk to file the Notice of Completion.

BACKGROUND:

On March 14, 2023, the City Council awarded the contract to DBX, Inc. of Temecula, CA, in the amount of \$341,661 with an approved contingency of \$34,000. The final project cost was \$335,452.95, which was within the approved contingency. The contractor performed professionally and completed the work satisfactorily.

Attached is the Notice of Completion for the subject project. Upon City Council authorization, the City Clerk will submit the Notice of Completion for recordation. The one (1) year warranty provided by the contractor will commence from the date of recordation.

ANAYLYSIS:

N/A

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Funding for this project was budgeted in Account Nos. 1275345-58500, (61.2% - MSART) and 3122340-58500, (38.8% - Traffic Mitigation).

Attachments

NOC Traffic Signal at California & Citrus CIP 21-221.pdf

NOC Traffic Signal at California & Citrus CIP 21-221 Photo.pdf

LYNETTE ARREOLA
RECORDING REQUESTED BY:

AND

WHEN RECORDED MAIL TO:

LYNETTE ARREOLA
CITY CLERK
CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA CA 92354

APN: N/A

SPACE ABOVE THIS LINE FOR RECORDER'S USE
EXEMPT FROM FILING FEES, GOVERNMENT CODE SECTION 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described:
2. The FULL NAME of the OWNER is City of Loma Linda
3. The FULL ADDRESS of the OWNER is 25541 Barton Road, Loma Linda, CA 92354
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: In fee.

(If other than fee, strike "in fee" and insert, for example "purchaser under contract of purchase" or "lessee.")

5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:

Names

Addresses

6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:

Names

Addresses

7. A work of improvement on the property hereinafter described was COMPLETED September 21, 2023
8. The work of improvement completed is described as follows: Traffic Signal installation at California Street and Citrus Street

9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is DBX, Inc. 42024 Avenida Alvarado, Suite A, Temecula, CA 92590

10. The street address of said property is Intersection of California Street and Cirtus Street, Loma Linda, CA 92354

11. The property on which said work of improvement was completed is in the City of Loma Linda
County of San Bernardino, State of California, and is described as follows:
Traffic Signal installation at California Street & Citrus Street

Signature of Owner or Agent Owner _____ Date: October 12, 2023
Lynette Arreola, City Clerk

Verification of INDIVIDUAL owner _____: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place (Signature of owner named in paragraph 2)

Verification for NON-INDIVIDUAL owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the _____ City Clerk _____ of the aforesaid interest or "PRESIDENT, PARTNER, MANAGER, AGENT, ETC."

in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place (Signature of person signing on behalf of owner)
Lynette Arreola, City Clerk







City of Loma Linda

Regular City Council Staff Report

Prepared By: Julia Loeffert

Notice of Completion - Pavement Rehabilitation by Slurry Seal

Accept as complete and authorize recordation of Notice of Completion for the Pavement Rehabilitation by Slurry Seal Method at Various Locations (CIP 21-107); Doug Martin Contracting Co., Inc., Contractor

Meeting	Agenda Group	
Tuesday, October 10, 2023, 7:00 PM	Consent Calendar	Item: K
To	From	
City Council	T Jarb Thaipejr, City Manager	

Approved/Continued/Denied
by City Council
Date: _____

RECOMMENDATION:

It is recommended that the City Council accept this project as substantially complete and authorize the City Clerk to file the Notice of Completion.

BACKGROUND:

On August 8, 2023, City Council awarded the contract to Doug Martin Contracting Company, Inc., of La Habra, CA, for an amount of \$94,956.00 with an approved contingency of \$9,500. The final project cost was \$113,759.60. Due to the favorable unit price the City Manager approved adding an additional street to the project. The contractor performed professionally and completed the work satisfactory.

Attached is the Notice of Completion for the subject project. Upon City Council authorization, the City Clerk will submit the Notice of Completion for recordation. The one (1) year warranty provided by the contractor will commence from the date of recordation.

ANALYSIS:

N/A

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Funding for this project was budgeted in the following accounts: \$30,000 in 1265340-58500 (Measure I) and \$100,000 in 3452400-58500 (Bond Proceeds). There is sufficient funding in the Bond Proceeds account to cover the additional paving that was added to the project.

Attachments

NOC Pavement Rehab by slurry seal 9-28-23.pdf

NOC Pavement Rehab by slurry seal 9-28-23 photos.pdf

LYNETTE ARREOLA
RECORDING REQUESTED BY:

AND

WHEN RECORDED MAIL TO:

LYNETTE ARREOLA
CITY CLERK
CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA CA 92354

APN# n/a

SPACE ABOVE THIS LINE FOR RECORDER'S USE
EXEMPT FROM FILING FEES, GOVERNMENT CODE SECTION 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described:
2. The FULL NAME of the OWNER is City of Loma Linda
3. The FULL ADDRESS of the OWNER is 25541 Barton Road, Loma Linda, CA 92354
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: In fee.

(If other than fee, strike "in fee" and insert, for example "purchaser under contract of purchase" or "lessee.")

5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:

Names

Addresses

6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:

Names

Addresses

7. A work of improvement on the property hereinafter described was COMPLETED September 28, 2023

8. The work of improvement completed is described as follows: Pavement Rehabilitation by slurry seal method – at various locations

9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is Doug Martin Contracting Co., Inc. 220 E Foundation Ave., La Habra, CA 90631

10. The street address of said property is Various City Streets

11. The property on which said work of improvement was completed is in the City of Loma Linda
County of San Bernardino, State of California, and is described as follows:
Pavement Rehabilitation by slurry seal method – at various locations (CIP 23-116)

Signature of Owner or Agent Owner _____ Date: _____
Lynette Arreola, City Clerk

Verification of INDIVIDUAL owner _____: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

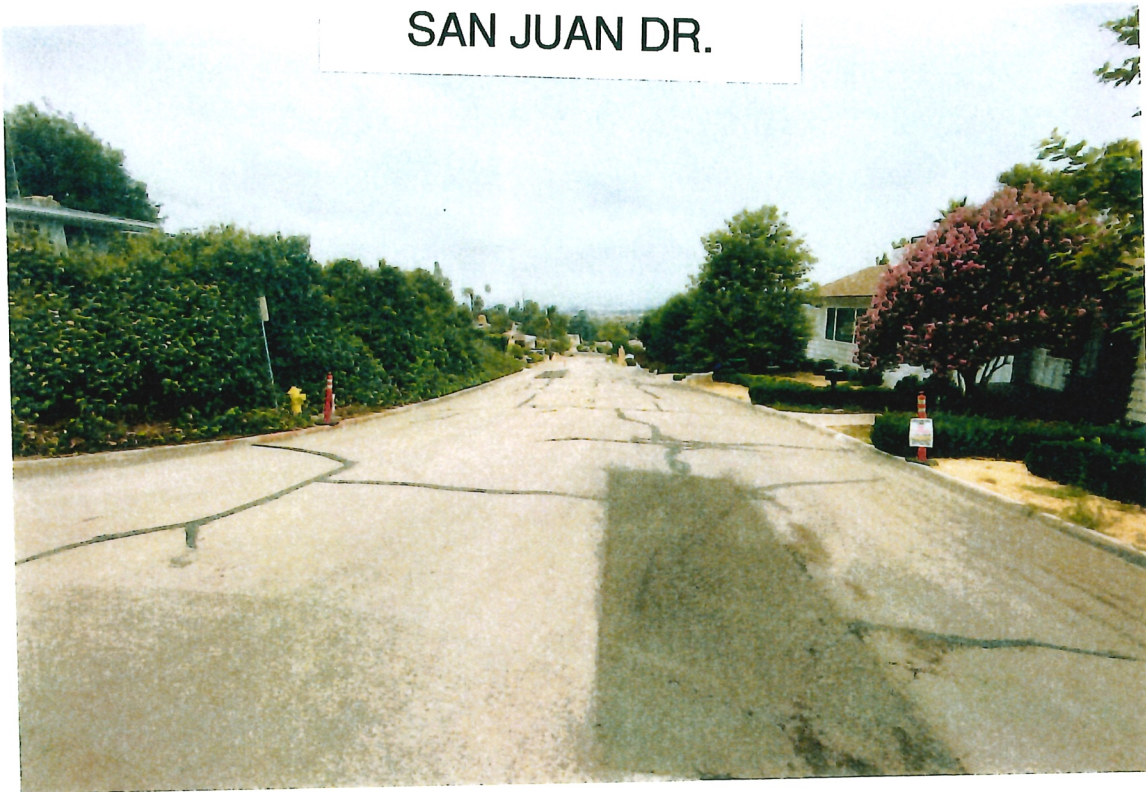
Date and Place (Signature of owner named in paragraph 2)

Verification for NON-INDIVIDUAL owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the _____ City Clerk _____ of the aforesaid interest or "PRESIDENT, PARTNER, MANAGER, AGENT, ETC."

in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place (Signature of person signing on behalf of owner)
Lynette Arreola, City Clerk

SAN JUAN DR.



VIA CAPRI



NEWPORT





City of Loma Linda

Regular City Council Staff Report

Prepared By: Lynette Arreola

Council Bill #O-2023-03 (Second Reading and Roll Call Vote)

Adopt an Ordinance to update Title 17 (Zoning) of the Loma Linda Municipal Code and establish a reasonable accommodation ordinance in compliance with Federal and State Laws that will provide flexibility in the application of the Development Code standards in order to provide individuals with disabilities an equal opportunity to housing (Ref: Development Code Amendment No. P23-155)

Meeting	Agenda Group	
Tuesday, October 10, 2023, 7:00 PM	Old Business	Item: A
To	From	
City Council	Lynette Arreola, City Clerk	
Via		
T Jarb Thaipejr, City Manager		

RECOMMENDATION:

It is recommended that the City Council waive the reading of Council Bill # O-2023-03 in its entirety, direct the Clerk to read by title only, and Adopt on a roll call vote.

BACKGROUND:

On September 12, 2023, the City Council conducted a Public Hearing, introduced Council Bill #O-2023-03, determined the Development Code Amendment is not subject to the requirements of the California Environmental Quality Act (CEQA), and set the second reading for October 10, 2023.

The Development Code Amendment will add a new section to Title 17 (Zoning) that establishes new procedures for addressing requests for reasonable accommodations as required by the Fair Housing Act and California's Fair Employment and Housing Act (FEHA). Reasonable accommodations may include a change, exception, or adjustment to a rule, policy, or procedure when such accommodations may be necessary to afford individuals with disabilities equal housing opportunities. These requests will be reviewed through a ministerial, streamlined process. This Development Code Amendment will ensure compliance with State- and Federal-mandated laws and assist the City in meeting Program 2.2 of the Housing Element.

ANALYSIS:

None.

ENVIRONMENTAL IMPACT:

The Development Code Amendment was determined to not be subject to the requirements of CEQA.

FINANCIAL IMPACT:

None.

Attachments

Ordinance - Reasonable Accomodations DCA21-155 - der.pdf

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, APPROVING DEVELOPMENT CODE AMENDMENT NO. P23-155, WHICH ESTABLISHES A REASONABLE ACCOMMODATION CHAPTER IN TITLE 17 (ZONING) OF THE LOMA LINDA MUNICIPAL CODE AND INCLUDES FLEXIBILITY IN THE APPLICATION OF THE DEVELOPMENT CODE STANDARDS IN ORDER TO PROVIDE INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO HOUSING.

WHEREAS, the City of Loma Linda wishes to serve the public health, safety, and general welfare and preserve the quality of life throughout the City, through effective land use and planning; and

WHEREAS, The Fair Housing Act and the California's Fair Employment and Housing Act (FEHA) requires local governments to make accommodations for individuals with mental or physical disabilities seeking equal access to housing; and,

WHEREAS, The Loma Linda 2021-2029 Housing Element identifies Program 2.2, to adopt a ministerial process for reviewing requests for reasonable accommodation and modest deviations from the Development Code requirements as needed to address needs for people with disabilities; and,

WHEREAS, the City of Loma Linda proposes to amend the Title 17 (Zoning) of the Loma Linda Municipal Code as set forth in Exhibit A; and,

WHEREAS, on August 2, 2023, the Planning Commission held a duly noticed public hearing on the proposed development code amendment and Ordinance, at which an oral and written presentation was made and comments received, and the Planning Commission made a recommendation to City Council to adopt the ordinance; and,

WHEREAS, on September 12, 2023, the City Council conducted the first reading of the development code amendment and the second reading on October 10, 2023 where they adopted the Ordinance, approving Development Code Amendment No. P23-155; and,

WHEREAS, the Planning Commission and City Council reviewed the proposed amendments and finds that Development Code Amendment No. P23-155 is consistent with the Loma Linda General Plan, is not detrimental to the public health, safety, and general welfare, and is in conformity with good land use practice.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMA LINDA DOES RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. The City Council hereby finds that all of the facts set forth in the recitals of this ordinance are true and correct.

Section 2. Environmental Exemption. The Planning Commission recommends that the City Council determines that Development Code Amendment No. P23-155 is not subject to the requirements of the State of California Environmental Quality Act ("CEQA") pursuant Sections No. 15060(c)(2) and 15061(c)(3) of the CEQA Guidelines which applies to proposals that are not considered projects as defined in Section No. 15378 of the CEQA Guidelines and proposals that

do not result in a significant change to the environment.

Section 2. Approval. Planning Commission recommended approval and City Council voted to adopt the ordinance approving Development Code Amendment No. P23-155, which amends Title 17 (Zoning) of the Loma Linda Municipal Code as indicated in “Exhibit A” and as referenced herein.

Section 4. Severability. If any section, subsection, subdivision, paragraph, sentence, clause, or phrase of this Ordinance or any part thereof is for any reason held to be unconstitutional, such decision shall not affect this validity of the remaining portion of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phase thereof, irrespective of the fact that any one or more sections, subsection, subdivisions, paragraphs, sentences, clauses, or phrases be declared unconstitutional.

Section 5. Certification. The City Clerk shall certify to the passage of this Ordinance and shall cause the same to be posted within fifteen (15) days from its passage pursuant to Government Code section 36933.

Section 6. Effective Date. This Ordinance shall be in full force and effective a minimum of thirty (30) days after passage.

This Ordinance was introduced at the regular meeting of the City Council of the City of Loma Linda, California, held on the 12th day of September, 2023 and was adopted on the 10th day of October, 2023 by the following vote to wit:

Ayes:

Noes:

Absent:

Abstain:

Phillip Dupper, Mayor

Attest:

Lynette Arreola, City Clerk

Exhibit A
Development Code Amendment for the Addition of
Chapter 17.103 Reasonable Accommodations

17.103.010 Purpose, intent, and applicability.

- A. Purpose.** The purpose of this chapter is to establish a procedure for a request for reasonable accommodation for persons with disabilities seeking equal access to housing under the federal Fair Housing Act and the California Fair Employment and Housing Act (the “Acts”) in the application of zoning laws and other land use regulations, policies and procedures.
- B. Intent.** The intent of this chapter is to provide flexibility in the application of the Development Code for individuals with a disability when a modification or exemption of a land use regulation, policy, or procedure is necessary to provide equal opportunity to housing. A reasonable accommodation may be approved only for the benefit of one or more individuals with a disability.
- C. Applicability.** A reasonable accommodation may be requested by any individual with a disability, their representative, or a developer or provider of housing for individuals with a disability.

The provisions of this chapter apply to all residential developments, including new development and modifications to existing structures, as necessary to reasonably accommodate a person’s disability.

17.103.020 Terms.

- A.** “Applicant” means a person, business, or organization making a request to the City for a reasonable accommodation pursuant to this chapter.
- B.** “Fair Housing Laws” means the “Fair Housing Amendments Act of 1988” (42 U.S.C § 3601, et seq.), including reasonable accommodation required by 42 U.S.C § 3604(f)(3)(B), and the “California Fair Employment and Housing Act” (California Government Code § 12900, et seq.), including reasonable modifications required specifically by California Government Code § 12927(c)(1) and 12955(l), and Civil Code § 54, as any of these statutory provisions now exist or may be amended from time to time by either legislative act or published judicial decisions.
- C.** “Person with a disability” means an individual with a “disability” or “handicap,” as those terms are defined in the Fair Housing Laws. Generally, “a person with a disability” is any person with a physical or mental impairment, which substantially limits one or more major life activities, or any person having a record of such impairment.
- D.** “Reasonable Accommodation” means a modification or exception to the standards, regulations, policies, and procedures contained in the Development Code for the siting, development, and use of housing or housing-related facilities, that would eliminate barriers and provide an individual with a disability equal opportunity for the use and enjoyment of a dwelling.

17.103.030 Application Requirements.

A request for a reasonable accommodation shall be submitted to the Community Development Department on an application form prescribed by the Community Development Department to include but not be limited to the following items:

- A. An application form signed by the applicant or authorized agent;
- B. The name, address, and contact information of the applicant;
- C. Street address and assessor's parcel number of the property for which the request is being made;
- D. The name, address, and contact information of the owner of the property for which the reasonable accommodation request is being made;
- E. A general description of the nature of the person(s) with a disability's medical, physical, and/or mental limitations that relate to the accommodation request. The applicant shall not be required to disclose any medical diagnoses or provide written medical documentation of the disability;
- F. The policy, program, regulation, and/ or development standard adopted by the City of Loma Linda that the applicant is requesting the City modify or excuse as a disability-related accommodation;
- G. A statement of the reason why the requested accommodation is necessary for the individual with a disability to use and enjoy the dwelling; and
- H. Copies of plans, drawings, pictures, and other supporting documentation that the City may need to render its decision.

17.103.040 Review authority and procedures.

- A. The Director of Community Development or his or her designee, may approve, conditionally approve, or deny an application for a reasonable accommodation for an existing or proposed use. The director shall issue a written determination within thirty (30) calendar days of the date of receipt of a completed application.
- B. If the reasonable accommodation request requires another City permit or approval, an application for a reasonable accommodation must be submitted with and processed concurrently with the application for the other City permit, whether such permit is ministerial or discretionary.
- C. While a request for reasonable accommodation is pending, all laws and regulations otherwise applicable to the property that is the subject of the request shall remain in full force and effect.

17.103.050 Reasonable accommodation findings and decision.

- A. The request for reasonable accommodation may be approved or granted with modifications if the following findings can be made:
 1. The housing which is the subject of the request will be used by one or more individuals with a disability protected under the Fair Housing Laws; and
 2. The requested accommodation is necessary to provide one or more individuals with a disability an equal opportunity to use and enjoy a dwelling; and

3. The City has demonstrated that the requested accommodation will not impose an undue financial or administrative burden on the City; and
 4. The requested accommodation will not require a fundamental alteration in the nature of a city program or law, including but not limited to the general plan, zoning ordinance, and building laws.
- B.** The following criteria, among other factors, may be considered by the Director of Community Development, or his or her designee, regarding the reasonableness of the requested accommodation:
1. Whether there are alternative reasonable accommodations available that would provide an equivalent level of benefit; and
 2. Whether the requested accommodation substantially affects the physical attributes of the property or has impacts on surrounding properties that would fundamentally alter a city program or law.
- C.** If an application for a reasonable accommodation is approved, the request shall be granted to an individual and shall not run with the land unless it is determined that: (1) the modification is physically integrated into the residential structure and cannot be easily removed or altered to comply with the Development Code, or (2) the accommodation is to be used by another individual with a disability.

17.103.060 Appeals

- A.** The decision of the Director of Community Development to grant, grant with conditions, or deny a request for reasonable accommodation shall become final.
- B.** The decision of the director, while final, is subject to a written appeal to the City Manager to be made within thirty days after the decision of the Director is transmitted by first class mail or email. Any appeal shall set forth in reasonable detail and clarity the basis for the appeal and the proposed remedy or actions. The decision of the City Manager is also subject to appeal to the City Council within thirty days after the decision of the City Manager is transmitted by first class mail or email. Upon receipt of such appeal, the City Manager will take reasonable action to cause the matter to be included on one of the two next following agendas of the City Council.



City of Loma Linda

Regular City Council Staff Report

Prepared By: Lynette Arreola

March 5, 2024, General Elections

Meeting	Agenda Group
Tuesday, October 10, 2023, 7:00 PM	New Business Item: A
To	From
City Council	Lynette Arreola, City Clerk
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that the City Council adopt the following Council Bills:

R-2023-35 - Calling the Election; and

R-2023-36 - Regulations for Candidate Statements

BACKGROUND:

The 2024 General Municipal Elections is scheduled for Tuesday, March 5, 2024, to elect three (3) members to the City Council for four-year terms. The City is hereby divided into five (5) districts. The District terms that are up for election are District Nos. 1, 4 and 5. The seats are currently held by Council Members Bhavin Jindal (District No. 1), John Lenart (District No. 4), and Rhodes Rigsby (District No. 5). Candidates filing for nomination must be a resident of the said district at least thirty (30) days prior to the time the member is elected and throughout the member's term of office. Candidates for council seats in each district shall be elected only by the voters of that district.

The filing period for nomination papers begins Monday, November 13, 2023, to Friday, December 8, 2023. City Hall business hours are Monday - Thursday, 7:00 a.m. - 5:30 p.m. The City Clerk's Office will be open Friday, December 8, 2023, between the hours of 8:00 a.m. - 12:00 p.m. Nomination papers may only be issued by the City Clerk during the business hours of 7:00 a.m. to 5:00 p.m., Monday through Thursday. Should a nominating candidate not file between November 13 to December 8, 2023, the filing period is extended to 5:00 p.m., Wednesday, December 13, 2023. No incumbent may file during the extended filing period. There is no extended filing period where there is no incumbent eligible to be elected (Elections Code §10225). Should only the number of qualified candidates file by December 8, 2023, the election may be canceled (Election Code §10229).

Statements of Economic Interest are required to be filed at the time of the submittal of nomination papers. If an incumbent has filed an annual statement within 60 days of nomination, no further filing is required. Candidate Statements for printing in the Sample Ballot and the Ballot Designation Worksheet must also be filed at the same time nomination papers are filed and are confidential until the deadline for filing has passed. All Candidate Statements are subject to public review for 10 days following the close of nominations. A Candidate Statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

The Election Code provides for a tie vote to be resolved "by lot" or by special runoff election. If a special runoff election is chosen, it is to be held not less than 40 days and no more than 125 days after the Certification of the Election. On November 13, 2001, the City Council adopted Resolution No. 2206 providing a special runoff election should a tie occur.

With the exception of the March 2000 Election, which resulted in a tie vote and was resolved by a coin toss, the City Council has chosen to break a tie vote by runoff election.

ANALYSIS:

The City of Loma Linda consolidates its General Municipal Elections with the Primary Elections which the County Registrar of Voters carries out at a cost savings to the City.

ENVIRONMENTAL IMPACT:

None.

FINANCIAL IMPACT:

Approximately \$7,200 is budgeted in Account No. 0011100-51875 for the cost of the elections with the exception of the cost associated with the Candidate Statements.

Attachments

Resolution - Calling Election - CC 10-10-23.pdf

Resolution - Candidate Statement CC 10-10-23.pdf

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 5, 2024, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, a General Municipal Election shall be held on March 5, 2024, for the election of Municipal Officers

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. That pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of Loma Linda, California, on Tuesday, March 5, 2024, a General Municipal Election for the purpose of electing three (3) Members of the City Council for the full term of four years.

Section 2. That the ballots to be used at the election shall be in form and content as required by law.

Section 3. That the City Clerk is authorized, instructed, and directed to coordinate with the County of San Bernardino Registrar of Voters to procure and furnish any and all official ballots, notices, printed matter, and all supplies, equipment, and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

Section 4. That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Election Code §10242, except as provided in §§ 14212, 14401 of the Elections Code of the State of California.

Section 5. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

Section 6. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed, and directed to give further or additional notice of the election, in time, form, and manner as required by law.

Section 7. That in the event of a tie vote (if any two or more persons receive an equal and the highest number of votes for an office) as certified by the County of San Bernardino Registrar of Voters, the City Council, in accordance with Election Code §15651(b), shall conduct a special runoff election to resolve the tie vote and such special runoff election is to be held on a Tuesday not less than 40 days nor more than 125 days after the administrative or judicial certification of the election which resulted in a tie vote.

Section 8. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

Section 9. That City Council authorizes the City Clerk to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

PASSED, APPROVED, AND ADOPTED on the 10th day of October 2023 by the following vote:

Ayes:

Noes:

Absent:

Phillip Dupper, Mayor

ATTEST:

Lynette Arreola, City Clerk

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, MARCH 5, 2024

WHEREAS, §13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidate's statement;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. General Provisions. That pursuant to §13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Loma Linda on Tuesday, March 5, 2024, may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more than two hundred (200) words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

Section 2. Foreign Language Policy. Pursuant to the Federal Voting Rights Act, candidate's statements will be translated into all languages required by the County of San Bernardino. The County is required to translate candidate's statements into Spanish.

The County will print and mail voter information guides and candidates statements to all voters in English and Spanish. The County will make the voter information guides and candidates statements in the required languages available at all polling places, on the County's website, and in the Election Official's office.

Section 3. Payment and Translations. The candidate shall be required to pay for the cost of translating the candidate's statement into any required foreign language as specified in Section 2 above, pursuant to Federal and/or State law.

Printing. The candidate shall be required to pay for the cost of printing the candidate's statement in English, in a foreign language required in Section 2 above, and in any other foreign language requested by the candidate in the main voter pamphlet.

The City Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the Clerk is not bound by the estimate and may, on a pro-rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the Clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the Clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

Section 4. Miscellaneous. All translations shall be provided by professionally certified translators. The City clerk shall allow bold type, underlining, capitalization, indentations, bullets, and leading hyphens to the same extent and manner as allowed in previous City elections. The City Clerk shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

Section 5. Additional Materials. No candidate will be permitted to include additional materials in the voter information guide.

Section 6. That the City Clerk shall provide each candidate or the candidate's representative, a copy of this Resolution at the time nominating petitions are issued.

Section 7. That all previous resolutions establishing City Council policy on payment for candidates's statements are repealed.

Section 8. That this resolution shall apply only to the election to be held on March 5, 2024, and shall then be repealed.

Section 9. That the City Clerk shall certify to the passage and adoption of this resolution, and enter it into the book of original resolutions.

PASSED, APPROVED, AND ADOPTED on this 10th day of October 2023 by the following vote:

Ayes:

Noes:

Absent:

Phillip Dupper, Mayor

ATTEST:

Lynette Arreola, City Clerk