



**CITY OF LOMA LINDA
CITY COUNCIL AGENDA
REGULAR MEETING**

Tuesday, August 13, 2024, 7:00 PM
Council Chambers
25541 Barton Road
Loma Linda, CA 92354

A regular meeting of the Loma Linda City Council is scheduled in the Council Chambers, 25541 Barton Road, Loma Linda, California at at 7:00 p.m. Under Municipal Code Section 2.08.010, study sessions or closed session items may begin at 5:30 p.m. or as soon thereafter as possible. A recess may be called at the discretion of the City Council.

The Agenda and Reports relating to each agenda item are on file in the City Clerk's Office and are available for public inspection during normal business hours. They are also on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item, including any closed session items, are asked to submit their names in the Kiosk or information card and present to the City Clerk before consideration of the item. When the item is to be considered, the Mayor will recognize you. Please step to the podium, give your name, and offer your comments. The City Council meetings are recorded to assist in preparing the Minutes.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes are allotted for each speaker. Under the Brown Act, no action may be taken by the City Council at this time; however, the City Council may refer comments/concerns to staff or request that the item be placed on a future agenda.

Under the Americans with Disabilities Act (ADA), if you need special assistance to provide public comment, or for other special assistance; please contact the City at least 48 hours before the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting. The Office of the City Clerk may be reached at (909) 799-2819 or at larreola@lomalinda-ca.gov.

1: Call to Order

1A. Call to Order

1B. Roll Call

1C. Closed Session/Workshop - 5:30 pm

Conference with Legal Counsel on Labor Negotiations Conference with Labor Negotiator (Government Code Section 54957.6) - Agency Labor Counsel - Kevin Dale; Agency Representative - City Manager T. Jarb Thaipejr and Employee Organizations - Teamsters (Public Works); Teamsters (Administration); Loma Linda Professional Firefighters, Local 935; Unrepresented Safety (Fire) Management/Confidential Employees; and Unrepresented Miscellaneous Management/Confidential Employees

1D. Invocation and Pledge of Allegiance - Council Member Popescu

1E. Items to be Added or Deleted

1F. Oral Reports/Public Participation - Non-Agenda Items (Each Speaker limited to 3 minutes. Pursuant to the Brown Act, no action or discussion can be taken by City Council)

2: Scheduled and Related Items

3: Consent Calendar

- 3A. Approve Demands Registers - July 23 and August 13, 2024 [Finance]
— Approve demands for payment.
- 3B. Treasurer's Report - July 2024 [Finance]
— Accept for Filing.
- 3C. Fire Department's Activity Report - July 2024 [Fire]
— Accept for Filing.
- 3D. Award Contract to Retain Services of Senior Management Recruiting Firm for Assistant City Manager position [City Manager]
— Award Contract to Ralph Andersen & Associates of Rocklin, CA, in an amount not to exceed of \$25,000.
- 3E. Award Contract for Classification and Total Compensation Study [City Manager]
— Award a contract to Public Sector Personnel Consultants of Los Angeles, CA for a not to exceed \$63,000 to conduct the Study, and City Manager will provide project oversight.
- 3F. Award of Contract for Water Valve Replacement 2024 [Public Works]
— Award contract to MCC Pipeline, Inc. of Yucaipa, CA in the amount of \$174,632.91 and authorize a contingency allocation of \$17,500.
- 3G. Award Contract for Construction of Bus Stop Sidewalk at Various Locations (CIP 24-123) [Public Works]
— Award contract to Kormex Construction, Inc. in the amount of \$67,210.00 and authorize a contingency allocation of \$7,000.
- 3H. Award Contract of Pavement Rehabilitation at Various Locations (CIP 23-117) [Public Works]
— Award contract to All American Asphalt in the amount of \$892,108.00 and authorize a contingency allocation of \$89,000.
- 3I. Award Contract for Emergency Operations Center Training for City Staff [Fire]
The department staff followed the City of Loma Linda's purchasing policy and a formal request for proposal for services, JGA was selected based on relevant experience for the training requested.
— Award Contract to Jacob Green & Associates (JGA) from Tustin, CA, in the amount of \$38,800.
- 3J. Award Contract to Purchase and Install Kitchen Countertop at Fire Station 251 [Fire]
— Award Contract to Canam Ergonomics, Inc. to install kitchen countertop for \$20, 512.08 and authorize a contingency allocation of \$2,000.
- 3K. Declare Items Surplus and Authorize Appropriate Disposal [Information Systems/LLCCP]
— Declare reported equipment and miscellaneous items surplus and authorize appropriately disposal.
- 3L. Appropriate \$ 25,000 from 2023-24 General Fund Reserves for Legal Services [Administration]
— Appropriate from Fiscal Year 2023-24 of \$25,000 from General Fund Reserve into expenditure account 0011940-51840, General Government Legal Services, to cover the expenses of Legal Services from Fiscal Year 2023-24.
- 3M. Re-appropriate \$30,200 out of General, \$10,000 out of Sewer Development Impact and \$18,400 out of Water Enterprise Fund Balances into FY 2024-25 for items/services not received by fiscal 2023-24 year-end. [Public Works]
— Approve as recommended.

3N. Re-appropriate \$1,171,700 from Fiscal Year 2023-24 to Fiscal Year 2024-25 for the completion of the 1.6 Million Gallon Reservoir (CIP 20-656) [Public Works]

— Approve as recommended.

4: Old Business

4A. Council Bill #O-2024-04 - Second Hearing - An Ordinance of the City Council of the City of Loma Linda repealing Ordinance 712, which will remove Chapter 17.105 Formula-Based Fast Food Restaurants of the Loma Linda Municipal Code in its entirety, and amending Chapter 17.40 Commercial and Industrial Zones (BP, CO, C-1, C-2, and CM) to allow Fast Food Restaurant With Drive-Through in the BP, C-1, C-2, and CM Zones subject to a Conditional Use Permit and specific use regulations, and amending applicable definitions in Chapter 17.02 Introduction and Definitions for consistency purposes throughout the Development Code (Continued from July 9, 2024)

On July 9, 2024, the City Council continued the adoption of Council Bill #O-2024-04 to August 13, 2024.

— Adopt Council Bill #O-2024-04, waive the reading of the Ordinance in its entirety, and direct to be read by Title only.

5: New Business

6: Reports

6A. Reports of Council Members

6B. Reports Of Officers

7: Adjournment

POSTING

I, Lynette Arreola, City Clerk, do hereby certify and declare that, I caused this agenda to be posted at the following three (3) locations, to-wit: 1) Loma Linda Branch Library, 25581 Barton Road, Loma Linda, California; 2) City Council Chambers, 25541 Barton Road, Loma Linda, California; 3) U. S. Post Office Annex, Newport Avenue, Loma Linda, California



Lynette Arreola, City Clerk

City of Loma Linda, California

Date Posted: August 8, 2024



City of Loma Linda

Regular City Council Staff Report

Approve Demands Registers - July 23 and August 13, 2024 [Finance]

Meeting	Agenda Group
Tuesday, August 13, 2024, 7:00 PM	Consent Calendar Item: 3A
To	From
City Council	Sonia Fabela, Finance Director

RECOMMENDATION:

It is recommended that the City Council approve the attached list of demands for payment.

Attachments

[CC DEMANDS REGISTER - 07-23-24.pdf](#)

[CC Demands Register - 8-13-24.pdf](#)



CITY OF LOMA LINDA

VOUCHER LIST

7/23/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707692	7/3/2024	7051	RYAN JOHNSTON	Johnston-Instructor1		Reimbursement for Instructor 1 class	\$525.00
						707692 Total	\$525.00
707694	7/9/2024	4197	C.A.P.F.	July 2024		Long Term Disability July 2024	\$855.50
						707694 Total	\$855.50
707695	7/9/2024	5502	FRONTIER COMMUNICATIONS	9097963838 Jul 24		Phone costs 6/22-7/21/2024	\$130.09
						707695 Total	\$130.09
707696	7/9/2024	5502	FRONTIER COMMUNICATIONS	9097998149 Jul 24		Phone costs Fire Station#1 6/25-7/24/2024	\$286.47
						707696 Total	\$286.47
707697	7/9/2024	5502	FRONTIER COMMUNICATIONS	9097997257 Jul 24		Phone costs Corp Yard Fire Alarm 6/19-7/18/2024	\$43.77
						707697 Total	\$43.77
707698	7/9/2024	7083	SELF INSURED SERVICES COMPANY	14893 Life 14893		Life Insurance Premium July 2024 Life and Disability July 2024 Coverage	\$572.17 \$3,875.07
						707698 Total	\$4,447.24
707699	7/9/2024	7083	SELF INSURED SERVICES COMPANY	B0DQH3		Dental Insurance Premium July 2024	\$4,103.00
						707699 Total	\$4,103.00
707700	7/9/2024	1245	SO CALIF EDISON	700228421001 May/Jun 600000500568 May/Jun 700228294695 Jun 24 700452547783 Jun 24 700075919924 Jun 24 700142439793 Jun 24 700394531780 Jun 24 700570670141 Jun 24 700548764612 Jun 24 700011104827 Jun 24		Electricity costs May/June 2024 Electricity costs May/June 2024 Electricity costs 5/28-6/25/2024 Electricity costs 5/29-6/26/2024 Electricity costs 5/29-6/26/2024 Electricity costs 5/29-6/26/2024 Electricity costs 5/29-6/26/2024 Electricity costs 5/29-6/26/2024 Electricity costs 5/30-6/27/2024 Electricity costs 5/30-6/27/2024	\$2,930.96 \$6,685.56 \$16,762.11 \$52.55 \$50.17 \$110.71 \$140.85 \$144.27 \$164.26 \$135.33



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7/23/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
				700796906978 Jun 24		Electricity costs 5/30-6/27/2024	\$138.21
				700458638878 Jun 24		Electricity costs 5/28-6/25/2024	\$3,505.74
				700546567358 Jun 24		Electricity costs 5/28-6/25/2024	\$24.31
				700875956625 Jun 24		Electricity costs 5/22-6/20/2024	\$118.16
				700620519956 Jun 24		Electricity costs 6/3-7/1/2024	\$3,052.74
				700875992189 Jun 24		Electricity costs 5/31-6/30/2024	\$118.27
				700556225427 Jun 24		Electricity costs 5/31-6/30/2024	\$47.79
				700547438439 Jun 24		Electricity costs 5/31-6/30/2024	\$72.80
				700605303585 Jun 24		Electricity costs 5/31-6/30/2024	\$32.29
				700072821984 Jun 24		Electricity costs 5/31-6/30/2024	\$173.84
				700242318673 Jun 24		Electricity costs 5/31-6/30/2024	\$43.99
				700848022443 Jun 24		Electricity costs 5/31-6/30/2024	\$53.40
				700441458865 Jun 24		Electricity costs 6/4-7/2/2024	\$103.65
				700402406564 Jun 24		Electricity costs 6/4-7/2/2024	\$97.81
				700280676618 Jun 24		Electricity costs 6/4-7/2/2024	\$72.22
				700237930435 Jun 24		Electricity costs 5/31-6/30/2024	\$67.25
				700350988278 Jun 24		Electricity costs 6/1-6/30/2024	\$7,127.80
				700004740213 Jun 24		Electricity costs 6/4-7/2/2024	\$493.22
				700252505390 Jun 24		Electricity costs 6/3-7/1/2024	\$129.62
				700010396020 Jun 24		Electricity costs 6/3-7/1/2024	\$112.22
				700448473884 Jun 24		Electricity costs 6/3-7/1/2024	\$20.16
				700180303341 Jun 24		Electricity costs 6/3-7/1/2024	\$77.57
				700030769656 Jun 24		Electricity costs 6/3-7/1/2024	\$153.00
				700475961967 Jun 24		Electricity costs 6/3-7/1/2024	\$89.90
				700619667467 Jun 24		Electricity costs 6/3-7/1/2024	\$117.69
				700357831327 Jun 24		Electricity costs 6/3-7/1/2024	\$64.36
				700281250130 Jun 24		Electricity costs 6/3-7/1/2024	\$68.29
				700571294375 Jun 24		Electricity costs 6/3-7/1/2024	\$71.02
				700010613157 Jun 24		Electricity costs 6/3-7/1/2024	\$38.95
				700123802154 Jun 24		Electricity costs 6/3-7/1/2024	\$427.58
				700630870058 Jun 24		Electricity costs 6/3-7/1/2024	\$221.68
				700371011405 Jun 24		Electricity costs 6/3-7/1/2024	\$5,095.90



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VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
				700411454240 Jun 24		Electrical costs 6/3-7/1/2024	\$2,593.13
				700491050723 Jun 24		Electricity costs 6/3-7/1/2024	\$342.35
				700337902271 Jun 24		Electricity costs 6/3-7/1/2024	\$182.43
						707700 Total	\$52,326.11
707701	7/9/2024	7497	SUPERIOR EPOXY INC	1240627141	1240869	Epoxy flooring STA 251 kitchen completed 6/22/24	\$3,800.00
						707701 Total	\$3,800.00
707702	7/9/2024	1261	THE GAS COMPANY	14642464003 Jun 24		Gas costs 5/30-6/28/2024	\$40.10
				10232459007 Jun 24		Gas costs 5/31-7/1/2024	\$21.36
				10022459001 Jun 24		Gas costs 5/31-7/1/2024	\$77.59
						707702 Total	\$139.05
707703	7/9/2024	26	VERIZON WIRELESS	9967804030		City wide cell phone service 5/29-6/28/2024	\$3,054.57
				9967804031 Jun 24		SCADA Modem for sewer lift 5/29-6/28/24	\$38.01
						707703 Total	\$3,092.58
707704	7/9/2024	1154	VISION SERVICE PLAN - CA	12121787/0001 July 24		Vision Insurance Premium July 2024	\$884.50
				12121787/0002 Jul 24		Vision Insurance Premium Base Plan July 2024	\$100.10
						707704 Total	\$984.60
707705	7/9/2024	2649	WILLIAM SILALAHI	993759699		ACCOUNT CLOSED REFUND OVERPAY	\$59.14
						707705 Total	\$59.14
707706	7/11/2024	5256	FLYERS ENERGY, LLC	24-104585	1240008	Fire Station Fuel Delivery 5/29/2024	\$1,237.28
						707706 Total	\$1,237.28
707707	7/11/2024	5375	LEVEL 3 COMMUNICATIONS, LLC	692618061	1240197	Bandwidth Acct#260960 06/17-07/16/2024	\$4,773.49
						707707 Total	\$4,773.49
707708	7/11/2024	7413	SYNOPTEK, LLC	1246736	1240901	Security Operations Center (SOC) May 24	\$9,470.58
				1248108	1240902	Security Operations Center (SOC) June	\$7,685.70
				1248231		Security Operations Center (SOC) June 24	\$1,784.88
						707708 Total	\$18,941.16



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VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707709	7/11/2024	1261	THE GAS COMPANY	06872460008 Jun 24		Gas costs 5/31-7/1/2024	\$54.80
707709 Total							\$54.80
707710	7/17/2024	7123	CHARTER COMMUNICATIONS HOLDINGS, LLC	231334701070124		Acct#231334701 - 2nd Fiber Line Svcs 06/01-06/30	\$3,584.49
707710 Total							\$3,584.49
707711	7/17/2024	5502	FRONTIER COMMUNICATIONS	9097991480 Jul 24		Phone costs Senior Center Fire Alarm 6/28-7/27/24	\$121.46
707711 Total							\$121.46
707712	7/17/2024	5502	FRONTIER COMMUNICATIONS	9097990759 Jul 24		Phone costs Fire Station#252 7/1-7/31/24	\$42.81
707712 Total							\$42.81
707713	7/17/2024	5502	FRONTIER COMMUNICATIONS	9097997651 Jul 24		Phone costs 7/1-7/31/2024	\$38.10
707713 Total							\$38.10
707714	7/17/2024	3270	OVIDIU POPESCU	071524Reimb Popescu		Travel Expenses two Conferences	\$167.63
707714 Total							\$167.63
707715	7/17/2024	7306	ROADPOST USA INC	RU313892	1250171	Iridium Satellite Service 6/25-7/24/2024	\$669.50
707715 Total							\$669.50
707716	7/17/2024	1245	SO CALIF EDISON	700542818815 Jun 24		Electricity costs 6/5-7/7/2024	\$7.18
				700377436138 Jun 24		Electricity costs 6/5-7/7/2024	\$223.97
				700327588141 Jun 24		Electricity costs 6/5-7/7/2024	\$78.82
				700546694670 Jun 24		Electricity costs 6/3-7/1/2024	\$182.65
				700533422444 Jun 24		Electricity costs 6/5-7/7/2024	\$93.00
				700620742955 Jun 24		Electricity costs 6/5-7/7/2024	\$221.28
				700625935485 Jun 24		Electricity costs 6/5-7/7/2024	\$67.31
				700237491915 Jun 24		Electricity costs 6/5-7/7/2024	\$134.13
				700162747250 Jun 24		Electricity costs 6/5-7/7/2024	\$1,143.47
				700125145505 Jun 24		Electricity costs 6/5-7/7/2024	\$136.82



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VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
				700124018786 Jun 24		Electricity costs 6/5-7/7/2024	\$95.07
				700125053252 Jun 24		Electricity costs 6/5-7/7/2024	\$49.21
				700125316869 Jun 24		Electricity costs 6/5-7/7/2024	\$71.51
				700123951189 Jun 24		Electricity costs 6/5-7/7/2024	\$59.89
				700077110701 Jun 24		Electricity costs 6/5-7/7/2024	\$107.45
				700012556793 Jun 24		Electricity costs 6/5-7/7/2024	\$23.94
						707716 Total	\$2,695.70
707717	7/17/2024	1261	THE GAS COMPANY	19406867366 June2024		Gas service for STA252 6/7/24 - 7/9/24	\$15.78
						707717 Total	\$15.78
707718	7/18/2024	6048	DAN HARKER	UNIFORM ALLOWANCE-25		Uniform Allowance-FY 2024-2025 per FY 23-2024 MOU	\$1,000.00
						707718 Total	\$1,000.00
707719	7/18/2024	7520	ELITE FIRE PROTECTION	BL19341 Refund		BL 19341 Refund, Overpayment from previous year	\$84.00
						707719 Total	\$84.00
707720	7/18/2024	7472	HERBAL NITRO INC.	BL 18758		BL18758 CLOSED, REFUND OVERPYMT BLTAXN	\$225.60
						707720 Total	\$225.60
707721	7/18/2024	2008	JEFFREY G. GILLETTE	UNIFORM ALLOWANCE-25		Uniform Allowance-FY 2024-2025 per FY 23-2024 MOU	\$1,000.00
						707721 Total	\$1,000.00
707722	7/18/2024	7524	LUGO MOBILE RV	BL 15645 Refund		BL 15645 Refund. Business closed 11/2023.	\$7.35
						707722 Total	\$7.35
707723	7/18/2024	7445	LUIS A CALDERON	LCE-LC06112024R04	1240906	Sauna lighting electrical labor STA252	\$1,377.84
						707723 Total	\$1,377.84
707724	7/18/2024	7525	MAUREEN BULL INTERIOR DESIGN	BL 15363 Refund		BL15363 Refund. BL closed 12/2023.	\$7.20
						707724 Total	\$7.20



CITY OF LOMA LINDA

VOUCHER LIST

7/23/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707725	7/18/2024	2392	MICHAEL P. ATCHISON	UNIFORM ALLOWANCE-25		Uniform Allowance-FY 2024-2025 per FY 23-2024 MOU	\$1,000.00
707725 Total							\$1,000.00
707726	7/18/2024	3812	NATHANIEL BOUCHER	UNIFORM ALLOWANCE-25		Uniform Allowance-FY 2024-2025 per FY 23-2024 MOU	\$1,000.00
707726 Total							\$1,000.00
707727	7/18/2024	7444	PACKET FUSION, INC.	PB16540	1250208	Desktop phone support 07/01/24 to 09/30/24	\$1,494.78
707727 Total							\$1,494.78
707728	7/18/2024	3881	SB CO PROFESSIONAL FIREFIGHTER	JULY 2024 DUES		DUES COLLECTED FOR JULY 2024	\$3,680.60
707728 Total							\$3,680.60
707729	7/18/2024	7393	TEAMSTERS LOCAL 1932	JULY 2024 PAEA		DUES COLLECTED FOR JULY 2024	\$640.16
707729 Total							\$640.16
707730	7/18/2024	7393	TEAMSTERS LOCAL 1932	JULY 2024-PW		DUES COLLECTED FOR JULY 2024	\$1,428.00
707730 Total							\$1,428.00
707731	7/18/2024	2594	THOMAS INGALLS	UNIFORM ALLOWANCE-25		Uniform Allowance-FY 2024-2025 per FY 23-2024 MOU	\$1,000.00
707731 Total							\$1,000.00
707732	7/18/2024	3628	U.S. BANK CORPORATE PYMNT SYS	06242024 HReed		Epson nonglare matte paper	\$167.30
				06242024 JLoeffert		SC Dance, mail for DOT Crossing, flowers, & coffee	\$381.88
				062424 CHoward		Keyboards, city logo shirts	\$344.92
				06242024 VPuentes		Annual DOT compliance for all vehicles	\$1,050.00
				06242024 MCruz		Battery for Mtn View PMC Cabinet	\$112.64
				06242024 VGomez		Suits for pesticide spraying	\$189.91
				06242024BNielsen		Fire Protection E-book & Strike Team fuel	\$357.52
				06242024NAlvizar		Coffee creamer - fire meetings	\$7.00
				06242024TIngalls		AC PPE, carwash memberships, ReMarkable app	\$158.90
				06242024 KMacGavin		Fiber tester and Access panel door for CC dais	\$1,953.38
				06242024JGillette		Food for staff assisting fire incident 24-132085	\$130.77
				06242024GGarza		Animal control - 2 catch poles 1 transfer cage	\$371.47



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VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
				06242024MCross		Various household items for ST251	\$614.41
				06242024MAtchison		Vinyl badging for ARV production & install	\$537.95
				062424LArreola		Council Items/Meals/Flowers	\$499.58
						707732 Total	\$6,877.63
707733	7/18/2024	7521	VENTURE PROPERTY MANAGEMENT	BL 19283 Refund		BL19283 Refund due to incorrect gross receipts.	\$563.50
						707733 Total	\$563.50
707734	7/23/2024	4229	A & I REPROGRAPHICS	CN00042563	1250046	Printing Services for CIP 24-117	\$482.99
				CN00042562		Plans & specs for CIP 24-123	\$173.28
						707734 Total	\$656.27
707735	7/23/2024	3867	AMTECH ELEVATOR SERVICE	151401614255	1250008	Library Elevator Annual Maint. 7/2024-9/2024	\$883.95
						707735 Total	\$883.95
707736	7/23/2024	7458	ASCENT AVIATION GROUP INC	M309925	1240722	Fuel Management System for Fire Department	\$17,211.86
						707736 Total	\$17,211.86
707737	7/23/2024	7512	ASMEROM, ATSEDE	20270		UB 993764879 25644 HURON	\$66.46
						707737 Total	\$66.46
707738	7/23/2024	7225	AVENZA SYSTEMS, INC.	RefNo. 30065	1250191	Avenza Maps Pro mobile app subscription	\$611.96
						707738 Total	\$611.96
707739	7/23/2024	110	BURTRONICS BUSINESS SYSTEM	AR115601	1250057	Printing services and supplies CN10872-01	\$372.73
						707739 Total	\$372.73
707740	7/23/2024	5390	CALIFORNIA HIGHWAY ADOPTION CO	624139	1240169	Maint of south side I-10 Fwy ramps @ Mt View Jun	\$750.00
				624138		Maint of south side I-10 Fwy ramps #10 Jun	\$350.00
						707740 Total	\$1,100.00



CITY OF LOMA LINDA

VOUCHER LIST

7/23/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707741	7/23/2024	7475	CANAM ERGONOMICS, INC.	2787	1240788	Manufacturing & delivery STA 251 kitchen cabinets	\$24,777.11
						707741 Total	\$24,777.11
707742	7/23/2024	7276	CEP-STAR CORPORATION	2579-0004		Refund hydrant meter deposit	\$600.00
						707742 Total	\$600.00
707743	7/23/2024	7511	CHANG, ALEXANDER	20269		UB 993762149 10978 HARRIS	\$66.07
						707743 Total	\$66.07
707744	7/23/2024	7123	CHARTER COMMUNICATIONS HOLDINGS, LLC	0020150061824	1250168	STA251 Acct # 8448400530020150 6/18-7/17/24	\$138.52
						707744 Total	\$138.52
707745	7/23/2024	4397	CHEMPAK	124012	1250060	Trash bags & paper products for parks	\$203.74
						707745 Total	\$203.74
707746	7/23/2024	840	CITY OF SAN BERNARDINO	92661-90878 Jun 2024 133-132 June 2024	1240043	1516 Gould St 6/3/24 to 7/1/24 1415 Richardson St 6/4/24 - 7/2/24	\$50.15 \$4,698.60
						707746 Total	\$4,748.75
707747	7/23/2024	4060	CLEAN SPORT	53803	1250063	Wash and wax case	\$149.82
						707747 Total	\$149.82
707748	7/23/2024	203	CLINICAL LABORATORY OF	2400849-LOM01 2401024-LOM01	1240068	Test water at Well sites May 2024 Test water at Well sites Jun 2024	\$6,023.25 \$6,051.75
						707748 Total	\$12,075.00
707749	7/23/2024	7027	COLANTUONO, HIGHSMITH & WHATLEY, PC	60662	1240069	Special Counsel Services May 2024	\$162.00
						707749 Total	\$162.00
707750	7/23/2024	5709	COUNTY TREASURER	1800001576	1250025	LAFCO FY 2024-2025 Apportionment	\$4,781.70
						707750 Total	\$4,781.70



CITY OF LOMA LINDA

VOUCHER LIST

7/23/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707751	7/23/2024	1279	DAILY JOURNAL CORPORATION	B3828944 B3829031	1250071	Notice inviting bids for CIP 24-123 Notice inviting bids CIP 24-117 707751 Total	\$322.00 \$328.90 \$650.90
707752	7/23/2024	1279	DAILY JOURNAL CORPORATION	B3822695	1240085	Legal ad Weed Abatement Hearing 707752 Total	\$103.50 \$103.50
707753	7/23/2024	7366	DENNIS GRUBB & ASSOCIATES	002-30768 002-30719	1240287	Fire Prev Plan Check Inspection Srvs - June 2024 Fire Prevention Plan Check Srvs April 2023 707753 Total	\$1,970.00 \$5,205.00 \$7,175.00
707754	7/23/2024	3339	DIAMONDBACK FIRE/RESCUE	26374	1240904	(2) Streamlight box lights 707754 Total	\$445.01 \$445.01
707755	7/23/2024	7517	DILLON R. MYERS	ReibEMSLic24-25Myers		Reimbursement - State paramedic license D.Myers 707755 Total	\$250.00 \$250.00
707756	7/23/2024	7518	ELLEN CHAMBERS	Reimb-Run#24-370427		Reimbursement for overpayment run #24-370427 707756 Total	\$375.00 \$375.00
707757	7/23/2024	2179	ENGINEERING RESOURCES OF	60404	1230692	Contract for Inspections & Project Mgt CIP20-656 707757 Total	\$34,219.00 \$34,219.00
707758	7/23/2024	1521	FACILITIES PROTECTION SYSTEMS	86732 86731 86730 86729 86728	1250006 1250005 1250003 1250002 1250026	PM Agreement UL Monitoring at Library7/2024-6/2025 UL Monitoring for PW Corp Yard 7/2024-6/2025 Maint Agreement for Senior Center 7/2024-6/2025 UL Monitoring for Civic Center 7/2024-6/2025 UL Monitoring Cole House 25964 Mission 7/24-6/25 707758 Total	\$700.00 \$700.00 \$700.00 \$700.00 \$700.00 \$3,500.00
707759	7/23/2024	5256	FLYERS ENERGY, LLC	24-130498 24-130497 24-130496	 1250084	Fire Dept Fuel delivery 7/3/2024 PW Diesel Fuel Delivery 7/3/24 PW Unleaded Fuel Delivery 7/3/24 707759 Total	\$2,315.73 \$1,349.16 \$2,202.96 \$5,867.85



CITY OF LOMA LINDA

VOUCHER LIST

7/23/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707760	7/23/2024	7505	FREELAND REALTY	20139		UB 993766548 24471 UNIVERSITY	\$16.64
						707760 Total	\$16.64
707761	7/23/2024	7509	FROME, KENDRA	20267		UB 993767851 25831 CHULA VISTA	\$38.17
						707761 Total	\$38.17
707762	7/23/2024	5907	FUTURITY IT, INC.	1382	1250173	Orion Software License FY 2024-2025	\$2,500.00
						707762 Total	\$2,500.00
707763	7/23/2024	2275	GEMINI GROUP, LLC	124-15402	1240739	Annual Water Quality Report	\$4,087.00
						707763 Total	\$4,087.00
707764	7/23/2024	7473	GENERAL PUMP COMPANY INC.	31411	1240770	Booster pump replacement @1MG Reservoir (Anderson)	\$23,502.70
						707764 Total	\$23,502.70
707765	7/23/2024	7286	GENUINE PARTS COMPANY	146619	1240010	Credit for core deposit	-\$19.58
				146808		Battery	\$133.25
				147138	1250089	Grease tubes & gun	\$149.65
				147083		Push button switch	\$25.27
						707765 Total	\$288.59
707766	7/23/2024	7192	GOVERNMENTJOBS.COM, INC.	INV-45434	1250189	Insight Subscription Dec 2024 - Dec 2025	\$4,804.30
						707766 Total	\$4,804.30
707767	7/23/2024	389	GRAINGER, INC.	9158252057	1240011	New high lift gear	\$31.90
				9179418869	1250090	Electrical enclosures	\$257.33
						707767 Total	\$289.23
707768	7/23/2024	7507	GRIFFIN HENSLEY	20265		UB 993767731 25581 PROSPECT	\$9.59
						707768 Total	\$9.59
707769	7/23/2024	7506	HENKELS MCCOY WEST LLC	2586-0010		Refund hydrant meter deposit	\$600.00
						707769 Total	\$600.00



CITY OF LOMA LINDA

VOUCHER LIST

7/23/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707770	7/23/2024	5458	HIRSCH PIPE & SUPPLY	9632448	1250094	PVC fittings & saw blade	\$64.12
						707770 Total	\$64.12
707771	7/23/2024	435	HOME DEPOT CREDIT SERVICES	5022131	1250095	Graffiti paint	\$133.46
						707771 Total	\$133.46
707772	7/23/2024	7238	HORNE LLP	2718		Refund 06/14/2024 pay run	\$198.23
						707772 Total	\$198.23
707773	7/23/2024	486	IAFC MEMBERSHIP	000271615	1250192	Int'l Ass. Fire Chiefs membership 8/1/24-7/31/25	\$285.00
						707773 Total	\$285.00
707774	7/23/2024	7523	INLAND EMPIRE FLEET MAINTENANCE, LLC	BL 18501 Refund		BL 18501 Refund. Business closed 2/2024.	\$45.50
						707774 Total	\$45.50
707775	7/23/2024	1965	J.L. LUZADAS	ICEMAreimbJLuzadas24		ICEMA EMT License reimbursement	\$70.00
						707775 Total	\$70.00
707776	7/23/2024	7486	JACOB GREEN & ASSOCIATES, INC.	2652	1240813	Provide Emergency Management Services final INV	\$5,720.00
						707776 Total	\$5,720.00
707777	7/23/2024	7504	JAN M BELDEN	20138		UB 375104100 25712 SUNRISE	\$409.16
						707777 Total	\$409.16
707778	7/23/2024	7032	JOHN ARTHUR MAY	1480 1485	1240084	Troubleshoot Win911 alarm Svc call to restart SCADA System	\$360.00 \$240.00
						707778 Total	\$600.00
707779	7/23/2024	4817	LEXIPOL, LLC	INVLEX11236511	1250172	Annual Fire Procedures & manuals 7/2024-6/2025	\$2,285.36
						707779 Total	\$2,285.36
707780	7/23/2024	7417	LIEBERT CASSIDY WHITMORE	268937	1240905	Payroll Assessment May 2024	\$784.50
						707780 Total	\$784.50



CITY OF LOMA LINDA

VOUCHER LIST

7/23/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707781	7/23/2024	566	LOMA LINDA ANIMAL HOSPITAL, INC.	10/20/2023	1240027	office call & euthanasia services	\$123.25
						707781 Total	\$123.25
707782	7/23/2024	2045	LOMA LINDA HEATING & AIR CONDITIONING, INC.	13444887 13757482 13726999 11899722 13180183 11795012 11242312	1240032	Repair short on unit 10E Replace fan motor for data room Upgrade black t-5 pro thermostat at FS251 2nd Qtr Civic Center Maintenance (Inv. never rcv'd Repaired damaged ducting @ Hinkley House 1917 Cooley Ave 2nd Qtr Svc (FY23Inv. never rcv'd) Condensation leak @ Civic Center	\$572.00 \$1,048.74 \$120.00 \$1,432.16 \$1,080.00 \$80.63 \$270.00
						707782 Total	\$4,603.53
707783	7/23/2024	7513	LOMA LINDA PROPERTY MANAGEMENT	20271		UB 993767778 11183 ROSARITA	\$35.62
						707783 Total	\$35.62
707784	7/23/2024	1733	LOWE'S COMPANIES, INC.	982491 5-10-24 925267 4-27-24 400305189 995793 982465-NBJACS 78060 81476 87156 7-13-2024	1240038 1240903 1250110	STA 251 kitchen range hood return Various small tool and materials Credit because Invoice #99721 was paid twice Paint roller & paint roller covers STA251 Range hood & Gas dryer Water for dist crew Posts for message boards Wasp spray, tower fan & screws	-\$774.84 \$172.28 -\$25.75 \$29.88 \$2,162.83 \$43.68 \$158.26 \$263.61
						707784 Total	\$2,029.95
707785	7/23/2024	2875	LYNN MERRILL & ASSOCIATES, INC.	FY 24 - 11	1240303	Consulting fees for NPDES	\$4,204.07
						707785 Total	\$4,204.07
707786	7/23/2024	1566	MALLORY SAFETY & SUPPLY, LLC	5941703	1250111	PPE for pesticide spraying	\$465.83
						707786 Total	\$465.83
707787	7/23/2024	2555	MASTER METER, INC.	272695	1250029	Allegro Fixed Network Annual Maint. 8/2024-7/2025	\$17,827.62
						707787 Total	\$17,827.62



CITY OF LOMA LINDA

VOUCHER LIST

7/23/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707788	7/23/2024	7514	MI YE KIM	20272		UB 993766942 11141 MORNINGSTAR	\$63.84
						707788 Total	\$63.84
707789	7/23/2024	7515	MTB INLAND EMPIRE PROPERTIES LLC	AdminFeeAPN028422115		Spring 2024 admin fees waived for APN0284-221-15	\$840.00
						707789 Total	\$840.00
707790	7/23/2024	1935	NARCISCO VALDOVINOS	001190	1240895	Remove and spray water sage at Mt View #6	\$1,191.44
						707790 Total	\$1,191.44
707791	7/23/2024	677	NFPA	ID3406016-N0036336S	1250169	National Fire Codes online subscription service	\$1,552.50
						707791 Total	\$1,552.50
707792	7/23/2024	7193	O'REILLY AUTO ENTERPRISES, LLC	6160-212395		Caliper core return	-\$37.71
				6160-212929	1240049	MS251 iPad accessory	\$40.92
				6160-212051		Brake caliper	\$109.88
						707792 Total	\$113.09
707793	7/23/2024	7088	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA,	83630829	1250116	Physical for E. Ramirez	\$80.00
						707793 Total	\$80.00
707794	7/23/2024	7176	ODP BUSINESS SOLUTIONS, LLC	364456752001	1240048	Monitor stand	\$32.31
						707794 Total	\$32.31
707795	7/23/2024	7282	ORKIN SERVICES OF CALIFORNIA, INC.	261961108	1250033	Pest control services for 25964 Mission Jul	\$161.99
				261960090	1250031	Pest control for Civic Center & Library Jul	\$160.99
				261960085	1250032	Pest control services for the Corp Yard Jul	\$90.99
				261960312	1250021	Pest control svcs for Sr Center Jul	\$70.99
				261960594	1250022	Pest control svcs for 10466 Richardson Jul	\$64.99
				261960957	1250166	Pest control Svc Station 252 srv date 7/11/2024	\$139.99
						707795 Total	\$689.94
707796	7/23/2024	7510	OVERTON, CHRIS	20268		UB 993762988 25432 COLE	\$9.53
						707796 Total	\$9.53



CITY OF LOMA LINDA

VOUCHER LIST

7/23/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707797	7/23/2024	7287	PAYMENTUS CORPORATION	INV-15-149634	1240341	2023-2024 IVR Payment processing 05/2024	\$1,039.00
						707797 Total	\$1,039.00
707798	7/23/2024	7269	QUADIENT FINANCE USA, INC.	INV17386935	1240900	Ink for postage machine	\$171.97
						707798 Total	\$171.97
707799	7/23/2024	6153	QUADIENT LEASING USA, INC.	Q1373603	1250000	LEASE N22042802 FOLDER/INSERTER/E-CERTIFY FY24-25	\$1,116.82
						707799 Total	\$1,116.82
707800	7/23/2024	2703	REDLANDS PRINT SHOP	64910	1250193	Business cards - Milosavljevic recd 7/15	\$69.87
						707800 Total	\$69.87
707801	7/23/2024	266	ROBBINS & HOLDAWAY	00-1006-46660		May Legal Services - LL Gen City Matters	\$1,560.00
				00-1006-03-46663		May Legal Services - Personnel	\$500.00
				00-1006-05-46665		May Legal Services- Code Enforcement	\$540.00
				00-1006-06-46666		May Legal Services- Finance	\$1,420.00
				00-1006-11-46667		May Legal Services - Claims	\$280.00
				00-1006-12-46668		May Legal Services - Misc	\$440.00
				00-1006-02-46662	1240059	May Legal Services - CD	\$2,000.00
				00-1006-01-46661		May Legal Services - CC Mtg & Gen Matters	\$920.00
				00-1006-01-46794		June Legal Services - CC Mtg-General Matters	\$1,720.00
				00-1006-03-46796		Legal Services - Personnel June	\$3,440.00
				00-1006-46793		June Legal Services - LL Gen City Matters	\$1,820.00
				00-1006-04-46797		June Legal Services - Public Safety	\$260.00
				00-1006-12-46801		Legal ServicesJune - Misc	\$200.00
						707801 Total	\$15,100.00
707802	7/23/2024	7452	ROLAND BLACKISTON	Rmb-IncCA-BTU012090		Reimbursement for incident logistics CA-BTU012090	\$326.65
						707802 Total	\$326.65
707803	7/23/2024	1379	SAN BERNARDINO COUNTY	109280	1250134	Parcel map revisions for Jul 2024	\$24.00
						707803 Total	\$24.00



CITY OF LOMA LINDA

VOUCHER LIST

7/23/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707804	7/23/2024	4067	SAN BERNARDINO COUNTY FIRE PREVENTION OFFICER'S	SBCFPOA-Tom24-25 SBCFPOA-Matt24-25	1250038	Membership dues for Tingalls 2024-25 Membership dues for MDingman 2024-25	\$20.00 \$20.00
						707804 Total	\$40.00
707805	7/23/2024	7395	SAN BERNARDINO COUNTY	CLL-386-24	1250036	One year WRIB membership renewal FY 2025	\$2,497.21
						707805 Total	\$2,497.21
707806	7/23/2024	6137	SILVERSTRAND TECHNOLOGIES, INC.	157272 157271 157281	1240640 1250023	Security Alarm Monitoring for Corp Yard May 2024 Security Alarm Monitoring for Corp Yard Jun 2024 RTP Security Alarm Monitoring 1415 Rich St Jul 24	\$24.99 \$24.99 \$24.99
						707806 Total	\$74.97
707807	7/23/2024	865	SN BERNARDINO CO SHERIFF DEPT	25503	1250209	Sheriff Services-July 2024	\$588,972.00
						707807 Total	\$588,972.00
707808	7/23/2024	829	SO CALIF ASSOC OF GOVERNMENTS	SCAG FY25 0107	1250034	SCAG Assessment dues for FY 2024-25	\$3,810.00
						707808 Total	\$3,810.00
707809	7/23/2024	1131	SOUTH COAST A.Q.M.D.	4371000 4374333	1250004	Fee & EM Elec Gen-Diesel STA252 Annual emission Fee FY24-25	\$541.04 \$165.96
						707809 Total	\$707.00
707810	7/23/2024	5849	ST FRANCIS ELECTRIC, LLC	22035368 22035367	1240266 1240265	Misc Traffic Signal Repairs Jun 2024 Annual Traffic Signal Maint. Contract Jun 2024	\$2,239.27 \$1,687.28
						707810 Total	\$3,926.55
707811	7/23/2024	1356	STAPLES BUSINESS ADVANTAGE	6005638915	1240064	Tissue & disinfecting wipes	\$42.55
						707811 Total	\$42.55
707812	7/23/2024	7413	SYNOPTEK, LLC	1249520	1250184	Security Operations Center (SOC) July	\$9,470.58
						707812 Total	\$9,470.58
707813	7/23/2024	7124	TETRA TECH INC.	52268380	1230522	Contract for Project Mgt/Inspections CIP-22-665	\$1,412.84
						707813 Total	\$1,412.84



CITY OF LOMA LINDA

VOUCHER LIST

7/23/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707814	7/23/2024	7199	THE LLOYD PEST CONTROL CO, INC.	8490654		Gopher control svcs for Bailey Pk Jun 24	\$200.00
				8490733		Gopher control svcs for Elmer Digneo Jun	\$200.00
				8483225	1240253	Gopher control svcs for Hulda Crooks Jun 2024	\$300.00
				8484097		Gopher control svcs for BB Fields Jun	\$300.00
				8484037		Gopher control svcs for Bryn Mawr Jun 2024	\$200.00
						707814 Total	\$1,200.00
707815	7/23/2024	7508	THUMASATHIT, SUS	20266		UB 244422100 25471 PARK	\$2.51
						707815 Total	\$2.51
707816	7/23/2024	4674	TRYCO GENERAL ENGINEERING	676	1240460	Sewer lateral on Daisy	\$9,980.00
						707816 Total	\$9,980.00
707817	7/23/2024	4030	US TRONICS	M-12267JN24	1240294	Satellite phone service June 2024	\$209.85
						707817 Total	\$209.85
707818	7/23/2024	1977	VULCAN MATERIALS	74053063	1250152	Asphalt for sample station	\$156.53
						707818 Total	\$156.53
707819	7/23/2024	7328	WILLIAM R. STACY	Tacticalparam-W.Stac		Tuition and study books reimbursement	\$1,880.64
						707819 Total	\$1,880.64
						Grand Total	\$968,539.22



CITY OF LOMA LINDA
VOUCHER LIST
7/23/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
442768	07/09/2024	454	MissionSquare	2024070900442768		457 Plan Contributions-06/16 through 06/29/2024	\$26,326.33
102664693	6/20/2024	771	PERS	1002664693/94/95/96		Retirement Contributions-05/19 through 06/01/2024	\$71,018.09

Total Wires: \$97,344.42

Total Checks (Total from previous page): \$968,539.22

Grand Total = \$1,065,883.64

PAYROLL: 07/18/2024 \$471,649.71

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 707692 through 707819 and wire nos. 442768 & 102664693 for a total disbursement of \$1,065,883.64 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

Anna Briones Sr. Acct./Fin. Analyst

For Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on August 13, 2024 and the City Treasurer is hereby to pay except as noted.

Phillip Dupper, Mayor



CITY OF LOMA LINDA
VOUCHER LIST
8/13/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707820	7/23/2024	5502	FRONTIER COMMUNICATIONS	9097964692 Jul 24 9094785042 Jul 24		Phone costs Corp Yard Intrusion 7/4-8/3/2024 Phone costs Cole House Fire Alarm 7/4-8/3/2024 707820 Total	\$85.13 \$169.29 \$254.42
707821	7/23/2024	1245	SO CALIF EDISON	700063569396 Jun 24 700044797169 Jun 24 700303221438 Jun 24 700023837085 Jun 24 700075862128 Jun 24 700577818031 Jun 24 700491039205 Jun 24 700396836845 Jun 24 700165738789 Jun 24 700529893260 Jun 24		Electricity costs 6/6-7/8/2024 Electricity costs 6/6-7/8/2024 Electricity costs 6/6-7/8/2024 Electricity costs 6/6-7/8/2024 Electricity costs 6/6-7/8/2024 Electricity costs 6/6-7/8/2024 Electricity costs 6/6-7/8/2024 Electricity costs 6/6-7/8/2024 Electricity costs 6/6-7/8/2024 Electricity costs 6/10-7/10/2024 707821 Total	\$1,980.32 \$64,241.83 \$128.63 \$21,252.82 \$562.07 \$28,095.65 \$13,157.69 \$23,172.35 \$1,201.95 \$180.19 \$153,973.50
707822	7/23/2024	1862	U.S. POSTAL SERVICE	115659 Permit #1277	1250238	Permit 1277 Postage Trash increase Prop 218 Notice 707822 Total	\$1,683.93 \$1,683.93
707823	7/25/2024	7027	COLANTUONO, HIGHSMITH & WHATLEY, PC	59771 60304 60878	1240662	Counsel Services- Legal Research March 2024 Counsel Services- Legal Research April 2024 Counsel Services-June 2024 707823 Total	\$891.00 \$1,255.50 \$2,106.00 \$4,252.50
707824	7/25/2024	4935	DIVISION OF THE STATE ARCHITECT	DSA Apr-Jun 2024		Disability Access and Education Fee Apr-Jun 2024 707824 Total	\$92.40 \$92.40
707825	7/25/2024	5502	FRONTIER COMMUNICATIONS	9097998064 Jul 24		Phone costs 7/10-8/9/2024 707825 Total	\$43.92 \$43.92
707826	7/25/2024	1975	PRINTECH	IN64992	1240868	BC302DO EASYCHECK-CHECK AT BOTTOM-1 PERF 707826 Total	\$1,150.51 \$1,150.51



CITY OF LOMA LINDA
VOUCHER LIST
8/13/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707827	7/25/2024	2289	PROGRESSIVE SOLUTIONS, INC.	3974 3994	1230830 1250250	Progressive solutions Business License upgrade Business License Annual Maint FY 24-25	\$3,800.00 \$7,047.94 707827 Total \$10,847.94
707828	7/25/2024	1245	SO CALIF EDISON	700228318038 Jun 24 700228347138 Jun 24 700900827728 Jul 24 700900862484 Jul 24		Electricity costs 6/12-7/14/2024 Electricity costs 6/12-7/14/2024 Electricity costs 7/1-7/14/2024 Electricity costs 7/1-7/14/2024	\$686.17 \$1,704.09 \$30.11 \$886.94 707828 Total \$3,307.31
707829	7/25/2024	3294	US POSTAL SERVICE	072424		Postage account #47718562	\$1,000.00 707829 Total \$1,000.00
707830	7/31/2024	4197	C.A.P.F.	CAPF Aug 24		Long Term Disability August 2024	\$855.50 707830 Total \$855.50
707831	7/31/2024	4071	CALIFORNIA BUILDING STANDARDS	2nd Qtr Building Stn		Building Standards-2nd Qtr 2024	\$1,025.10 707831 Total \$1,025.10
707832	7/31/2024	270	DEPT OF CONSERVATION	2nd Qtr Seismic		Seismic Fee Report- 2nd Qtr Apr-June 24	\$2,541.29 707832 Total \$2,541.29
707833	7/31/2024	7528	DONALD E SHEARER MD, INC.	BL 2508 Refund		BL closed, Refund overpayment BLTAXN	\$448.92 707833 Total \$448.92
707834	7/31/2024	4788	ED RIBAYA	07062024		Donation for DJ at Senior Center dance on 07/06/24	\$100.00 707834 Total \$100.00
707835	7/31/2024	4826	RAMON SAMILEY	08032024		Donation for DJ at Senior Center dance on 08/03/24	\$100.00 707835 Total \$100.00



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VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707836	8/6/2024	1730	AFLAC	699779		AFLAC Insurance Premium-July 2024	\$1,548.39
						707836 Total	\$1,548.39
707837	8/6/2024	110	BURTRONICS BUSINESS SYSTEM	AR116055	1250057	Printing services and supplies CN10872-01	\$218.88
						707837 Total	\$218.88
707838	8/6/2024	5502	FRONTIER COMMUNICATIONS	9097963838 Aug 24		Phone costs 7/22-8/21/2024	\$130.38
						707838 Total	\$130.38
707839	8/6/2024	5502	FRONTIER COMMUNICATIONS	9097997257 Aug 24		Phone costs Corp Yard Fire Alarm 7/19-8/18/2024	\$43.92
						707839 Total	\$43.92
707840	8/6/2024	3400	INFOSEND, INC.	263445	1240290	FY 2023-2024 Utility bill printing & mailing May24	\$2,061.03
				264261	1240909	Winter 2024 Refuse, recycling, organics flyer	\$1,163.12
						707840 Total	\$3,224.15
707841	8/6/2024	1245	SO CALIF EDISON	700875956625 Jul 24		Electricity costs 6/21-7/23/2024	\$126.79
						707841 Total	\$126.79
707842	8/8/2024	316	EMPLOYMENT DEVELOPMENT DEPT	L0266014544		J. Rodrig & A.Gracia Benefit Charges 10/1-12/31/23	\$5,590.00
						707842 Total	\$5,590.00
707843	8/8/2024	7192	GOVERNMENTJOBS.COM, INC.	INV-32133	1240908	Subscription fee for Insight 12/28/23 -12/27/24	\$4,490.00
						707843 Total	\$4,490.00
707844	8/8/2024	5375	LEVEL 3 COMMUNICATIONS, LLC	696661121	1250219	Bandwidth Acct#260960 07/17-08/16/2024	\$4,779.56
						707844 Total	\$4,779.56
707845	8/8/2024	7053	MARLIN BUSINESS BANK	21363143	1250262	Printer lease agreement FY 24/25 July	\$4,028.02
						707845 Total	\$4,028.02
707846	8/13/2024	7532	ADIKUONO, CLIFFORD	20666		UB 993767536 26223 CAMBRIA	\$69.58
						707846 Total	\$69.58



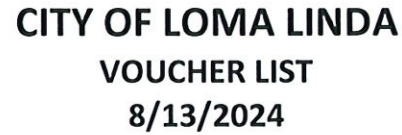
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VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707847	8/13/2024	29	AGUA MANSA PROPERTIES, INC.	57885 58048 57928 57953	1250048	Concrete Concrete 7/24 A/C & Concrete Concrete	\$320.00 \$320.00 \$320.00 \$320.00 707847 Total \$1,280.00
707848	8/13/2024	2653	ALLIANT INSURANCE SVCS, INC.	2705286	1250220	24-25 ACIP Crime Renewal	\$1,429.00 707848 Total \$1,429.00
707849	8/13/2024	1984	ALLSTAR FIRE EQUIP. CO., INC.	257710	1250049	Replacement fire hose	\$3,241.90 707849 Total \$3,241.90
707850	8/13/2024	5908	ALTEC INDUSTRIES, INC.	51476558 51474572	1240876 1240866	Additional repairs to 2019 Highlift vehicle Boom repair of highlift vehicle	\$985.05 \$9,463.38 707850 Total \$10,448.43
707851	8/13/2024	7340	AMRONCHEEWIN, DOOSADEE	20663		UB 1000000021 25677 LAWTON	\$1.37 707851 Total \$1.37
707852	8/13/2024	3867	AMTECH ELEVATOR SERVICE	DVB15983001	1250040	Library elevator svc required per State inspection	\$2,400.00 707852 Total \$2,400.00
707853	8/13/2024	7110	AMY JONES	FY 23/24		Community Garden Fountain Supplies Reimb.	\$205.09 707853 Total \$205.09
707854	8/13/2024	7458	ASCENT AVIATION GROUP INC	M311028 M311029	1250261 1250266	Support and cellular service - Corp Yard Fuel Link STA251 Fuel system LNK data	\$183.18 \$137.38 707854 Total \$320.56
707855	8/13/2024	3833	ATKINSON, ANDESLON, LOYA, RUUD, & ROMO	719082	1240028	Labor advice & negotiation fees Jun 2024	\$12,045.60 707855 Total \$12,045.60

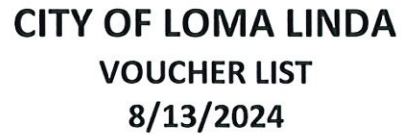


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VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707856	8/13/2024	7264	BEST DRILLING AND PUMP INC.	4341B	1230533	Mt View Well #5 Rehab Cement Removal Activities	\$38,391.33
						707856 Total	\$38,391.33
707857	8/13/2024	7378	BIG MIKE'S ROOTER & PLUMBING INC.	56980	1250211	Unclog restroom at Digneo Park	\$197.50
						707857 Total	\$197.50
707858	8/13/2024	7533	BRADLEY JAMES RICHARDS	20667		UB 993767654 26698 EUREKA	\$64.99
						707858 Total	\$64.99
707859	8/13/2024	5174	BRENT BILLINGSLEY	1390	1250054	Chlorine tablets 7/15.	\$5,137.54
						707859 Total	\$5,137.54
707860	8/13/2024	2492	CALIF MUNICIPAL STATISTICS, IN	24071803	1250185	2024 ACFR STATISTICAL PACKAGE	\$580.00
						707860 Total	\$580.00
707861	8/13/2024	5390	CALIFORNIA HIGHWAY ADOPTION CO	724140	1250009	Maint of south ide I10 Fwy ramps @ Mt View Ave Jul	\$350.00
				724141		Maint of south side I-10 Fwy ramps @ Mt View Jul	\$750.00
						707861 Total	\$1,100.00
707862	8/13/2024	7475	CANAM ERGONOMICS, INC.	2796	1250207	Labor to install kitchen cabinets STA251	\$9,950.00
						707862 Total	\$9,950.00
707863	8/13/2024	5240	CDW-GOVERNMENT	SP67722	1250037	Mimecast spam filter and Tech support	\$4,976.25
						707863 Total	\$4,976.25
707864	8/13/2024	7123	CHARTER COMMUNICATIONS HOLDINGS, LLC	0030597071024	1250242	Spectrum City Hall-8448 40 053 0030597 7/10-8/9/24	\$54.06
						707864 Total	\$54.06
707865	8/13/2024	4397	CHEMPAK	124053	1250227	Sanitation and paper supplies for parks	\$3,775.22
				124047	1250060	Trash & dog bags for parks	\$1,636.58
				124093		Sanitation supplies for park restrooms	\$1,584.94
						707865 Total	\$6,996.74



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707866	8/13/2024	7460	CINTAS CORPORATION NO. 3	4197822400 4198608824 4199309413 4200070002 4200793432	1250206	HazMat compliant uniforms & shop towel rentals HazMat compliant uniforms & shop towel rental 7/11 HazMat compliant uniforms & shop towel rental 7/18 HazMat compliant uniforms & shop towel rentals HazMat compliant uniforms & shop towel rentals 8/1	\$42.29 \$42.29 \$42.29 \$46.75 \$46.75
707866 Total							\$220.37
707867	8/13/2024	7358	CLOUD DRIVEN SOLUTIONS, INC.	1068	1250253	Agenda Mgmt Software License/Maint Agr	\$6,749.00
707867 Total							\$6,749.00
707868	8/13/2024	2118	CONFIRE JPA	2025-008	1250164	CONFIRE Srvc FY2024/25 1st Qt - Jul-Sept 2024	\$88,075.45
707868 Total							\$88,075.45
707869	8/13/2024	2309	CONSOLIDATED ELECTRIC DIST-SB	6903-1053251	1250066	Photo cell for streetlights & wingnuts	\$227.36
707869 Total							\$227.36
707870	8/13/2024	5762	CORE & MAIN LP	U874016 V259464 V216846 V319315	1240824 1250069 1250239 1250069	Water meter covers with reading lids Copper rolls Replacement In-op Hydrant @ 11213 Exeter St PVC Blue pipe & distribution pipe	\$4,453.78 \$2,266.35 \$5,122.18 \$989.86
707870 Total							\$12,832.17
707871	8/13/2024	236	COSTCO WHOLESALE	478-7-39-128	1250254	Engine oil, batteries, water, cups/plates	\$851.51
707871 Total							\$851.51
707872	8/13/2024	5673	CR&R	JUNE 2024		Refuse payments collected June 2024	\$146,607.74
707872 Total							\$146,607.74
707873	8/13/2024	7290	DANNY ELLIS	0001274245 0001274278 0001274421 0001274410 0001274457	1250073	Padlock for parks Keys for prod/meter office Tech 1 key ring accessories Tech 1 new hire keys streets/pk Veterans Pk flag pole, rekey lock, & duplicate	\$200.06 \$34.25 \$17.00 \$182.93 \$20.53
707873 Total							\$454.77



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707874	8/13/2024	7366	DENNIS GRUBB & ASSOCIATES	002-32303	1250203	Fire Prevention Plan Ck/Insp Srvcs July 2024	\$3,430.00
						707874 Total	\$3,430.00
707875	8/13/2024	3035	DOUGLAS L. GOODMAN	5931	1250236	Construction Staking CIP 24-413	\$1,700.00
						707875 Total	\$1,700.00
707876	8/13/2024	1302	ESRI, INC.	94762200	1250039	ESRI ArcGIS Desktop Renewal FY 2025	\$6,420.00
						707876 Total	\$6,420.00
707877	8/13/2024	1521	FACILITIES PROTECTION SYSTEMS	289299	1230723	Hinckley House Fire Protection System (CIP 20-747)	\$12,526.32
				289337	1230723	Hinckley House Fire Protection System (CIP 20-747)	\$2,337.26
				86893	1250079	Maintenance and repairs of FPS @ library	\$570.00
						707877 Total	\$15,433.58
707878	8/13/2024	331	FAIRVIEW FORD SALES, INC.	105780	1250080	Transmission lead frame seal, fluid, & filter	\$250.62
				103779		Engine oil filter, brake pads, & oil	\$209.52
				103878		Screen & gasket	\$60.62
				105803		Transmission bulkhead connector	\$16.62
				109235		Transmission parts, gasket, engine filter & oil	\$464.94
				109368		Front shocks, drag line, & steering shock	\$553.51
				108065		Horn assembly & sprayer nozzles	\$86.12
				111024		Upper/lower ball joints	\$237.34
						707878 Total	\$1,879.29
707879	8/13/2024	7217	FINQUERY, LLC	INV11690	1250251	LeaseQuery Standard Package Subscription	\$13,013.25
						707879 Total	\$13,013.25



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VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707880	8/13/2024	5256	FLYERS ENERGY, LLC	24-150513 24-150514 24-141221 24-150515	1250084	Fuel delivery for PW dept Diesel delivery for PW Dept 07/31 Reg delivery for PW Dept 07/18 Fire station delivery 7/31/2024	\$1,595.04 \$2,592.15 \$2,225.23 \$2,152.04 707880 Total \$8,564.46
707881	8/13/2024	7286	GENUINE PARTS COMPANY	146954 147651 147378	1250089	Mega fuse Towel & ball mount Battery warranty	\$8.25 \$136.24 \$105.70 707881 Total \$250.19
707882	8/13/2024	7192	GOVERNMENTJOBS.COM, INC.	INV-37758	1240285	Perform software 2024-2025 subscription	\$7,072.00 707882 Total \$7,072.00
707883	8/13/2024	389	GRAINGER, INC.	9197766356 9195351086	1250090	Squeegee, handle, & mechanic stethoscope Mineral base & marking paint	\$196.31 \$88.53 707883 Total \$284.84
707884	8/13/2024	7527	GUIDE DOGS OF THE DESERT	K9010	1250240	Labrador Retriever black female ""Stella""	\$7,500.00 707884 Total \$7,500.00
707885	8/13/2024	402	HACH COMPANY	14117092 14130429	1250246 1250017	Chlorine free tablets Annual Maint. Contract Nitratex Sensor	\$1,210.89 \$3,608.00 707885 Total \$4,818.89
707886	8/13/2024	5571	HDL COREN & CONE	SIN041512	1250176	2023-2024 ACFR Statistical Package	\$695.00 707886 Total \$695.00
707887	8/13/2024	5458	HIRSCH PIPE & SUPPLY	9650173 9646357 9662375 9661855 9669877	1250094	PVC fitting for Richardson #6 Drain cleaner & drinking fountain filter Fuel tank monitors Pipe sealant pint & flash flood light PVC Union Richardson #6	\$61.93 \$525.76 \$24.57 \$88.37 \$61.93 707887 Total \$762.56



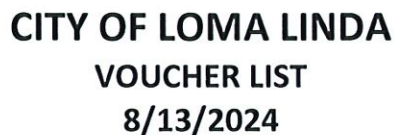
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VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707888	8/13/2024	435	HOME DEPOT CREDIT SERVICES	5621717	1250095	Station cleaning supplies	\$196.29
						707888 Total	\$196.29
707889	8/13/2024	3400	INFOSEND, INC.	266737	1240290	FY 2023-2024 Utility bill printing & mailing 06/24	\$1,770.91
						707889 Total	\$1,770.91
707890	8/13/2024	4820	IWORQ SYSTEM	204023	1250195	Iworq Mgmt & Support Software Program 24-25	\$8,000.00
						707890 Total	\$8,000.00
707891	8/13/2024	7534	JONATHAN PRATTER	INV0670	1250264	Weed abatement for APN 0284-251-01	\$800.00
						707891 Total	\$800.00
707892	8/13/2024	6019	JORGE PEREZ	safetybootJPerez0724		Wildland Safety Boots reimbursement	\$150.00
						707892 Total	\$150.00
707893	8/13/2024	6071	KELLERMAYER BERGENSONS SERVICE	INVS037370 INV90003300613 INVS038718	1250196 1250197 1250196	Janitorial Svcs for City bldgs & Cole House Jul Community Room Cleaning for July Janitorial Svcs for City bldgs & Cole House Aug	\$8,430.37 \$1,350.00 \$8,430.37
						707893 Total	\$18,210.74
707894	8/13/2024	5375	LEVEL 3 COMMUNICATIONS, LLC	700199593	1250161	Acct# 27247 VoiP Services 08/01-08/31/2024	\$438.83
						707894 Total	\$438.83
707895	8/13/2024	5375	LEVEL 3 COMMUNICATIONS, LLC	696203245	1250161	Acct# 27247 VoiP Services 07/01-07/31/2024	\$438.89
						707895 Total	\$438.89
707896	8/13/2024	7417	LIEBERT CASSIDY WHITMORE	270986	1240907	Payroll assessment Jun 2024	\$609.00
						707896 Total	\$609.00
707897	8/13/2024	7033	LOCALITY MEDIA, INC.	1874	1250249	Fire Prevention Inspection Software 7/1/24-6/30/25	\$4,152.36
						707897 Total	\$4,152.36

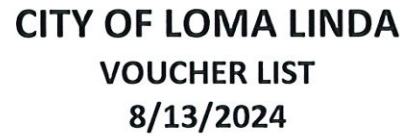


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VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707898	8/13/2024	1733	LOWE'S COMPANIES, INC.	99656		Electrical conduit connectors	\$11.60
				80111		Lamp holder	\$10.70
				82491		USB Charger & labeling tape	\$47.48
				83391		Mini fridge for the corp yard	\$195.26
				98156		Electrical outlets	\$67.08
				84551		Wasp spray	\$4.63
				83411		Bugspray, glass cleaner, degreaser, & fogger	\$89.08
				94246		Bolts & hardware for message boards	\$111.88
				99765		American flag for Veteran's Pk	\$38.20
				85002		PVC adapter, connector, gloves, & pipe	\$68.07
				85047		Zipties	\$32.89
				84959	1250110	Pallet of concrete	\$228.99
				83636		Tools for sample stations	\$147.51
				99182		Gloves, nut, coupling, & copper pipe	\$60.51
				86172		Nylon rope	\$23.16
				99301		Glue, pipes, bolt, fittings, & bib	\$145.43
				74326		Wasp pesticide	\$4.63
				73457		Trash can, hose, soap, pipe, PVCs, & racks	\$172.56
				83644		Paint, cut machine, water nozzle, & bottle water	\$255.33
				85989		Chiller	\$113.60
				74586		Cobweb brush	\$20.51
				85372		Bolt, nuts & adapter	\$11.91
				74632 7-31-24		Pedestal fan	\$82.64
				97014 7/28/24		Station household supplies	\$249.82
						707898 Total	\$2,193.47
707899	8/13/2024	3855	LYNN A. HIRTZ	298089	1250072	Small equipment parts & supplies	\$1,077.13
						707899 Total	\$1,077.13
707900	8/13/2024	1566	MALLORY SAFETY & SUPPLY, LLC	5943497	1250111	Safety glasses for pesticides	\$60.28
						707900 Total	\$60.28
707901	8/13/2024	5254	MANSFIELD OIL COMPANY OF GAINESVILL, 2024 Q1 INC.			2024 Q1 Sales Tax Incentive Agreement	\$598,561.50
						707901 Total	\$598,561.50



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707902	8/13/2024	7530	MATTHEW HO	20664		UB 993766996 25546 NICKS	\$48.13
						707902 Total	\$48.13
707903	8/13/2024	3172	MCC EQUIPMENT RENTALS, INC.	223-47-RET-	1230720	Retention Payment CIP 20-657 Check release 8/14/24	\$58,731.40
						707903 Total	\$58,731.40
707904	8/13/2024	2099	MCCROMETER, INC.	8004451	1250044	Sewer Flow Meter Monitoring Srv Contract July	\$1,170.00
						707904 Total	\$1,170.00
707905	8/13/2024	4919	MELANIE DORAN TRAXLER	6	1230417	Planning services for Density Swap PA 3-3	\$1,800.00
						707905 Total	\$1,800.00
707906	8/13/2024	7519	MELVIN CALDWELL	Reimb-Run#23-575911		Reimbursement for overpayment run #23-575911	\$200.00
						707906 Total	\$200.00
707907	8/13/2024	3470	MISSION LANE MAINTENCE CORP	INV-7079 INV-7080	1240264	City's share-Annual Maint Mission Lane HOA May City's share-Annual Maint Mission Lane HOA Jun	\$1,595.00 \$1,595.00
						707907 Total	\$3,190.00
707908	8/13/2024	2876	MOORE, IACOFANO, GOLTSMAN, INC.	0087090	1230420	Planning services housing element update May/Jun	\$823.75
						707908 Total	\$823.75
707909	8/13/2024	1612	MUNICIPAL MAINTENANCE EQT, INC.	024884	1250260	Tank inlet fabricated tube	\$3,262.80
						707909 Total	\$3,262.80
707910	8/13/2024	6059	NICHOLAS MARZULLO	12306	1240044	Corp Yard rolling gate repair Jun 2024	\$500.00
						707910 Total	\$500.00
707911	8/13/2024	7193	O'REILLY AUTO ENTERPRISES, LLC	6160-213331 6160-215305 6160-216022	1250118	Drying towel Metal polish cream Brake cleaner, wiper field, & spot sprayer	\$16.15 \$10.76 \$225.69
						707911 Total	\$252.60



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707912	8/13/2024	7088	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA,	83840826	1250116	Employee Physicals for A. Figuero & J. Barreno	\$125.00
						707912 Total	\$125.00
707913	8/13/2024	7176	ODP BUSINESS SOLUTIONS, LLC	375462547001	1250117	Manilla envelopes & copy paper	\$58.34
						707913 Total	\$58.34
707914	8/13/2024	7042	ON DUTY HEALTH-TEXAS, PLLC	1482	1250241	Health & Fitness assessments for Fire Staff	\$18,415.00
						707914 Total	\$18,415.00
707915	8/13/2024	7282	ORKIN SERVICES OF CALIFORNIA, INC.	266808561 261962105 263360269 263360077	1250165 1250166 1250032 1250021	Ear wig abatement srvc for STA251 7/17/24 Pest control Svc Station 251 7/17/2024 Pest control services for the Corp Yard Jul Pest control svcs for Sr Center Jul	\$135.00 \$169.99 \$90.99 \$70.99
						707915 Total	\$466.97
707916	8/13/2024	7531	PAVEL, RUDOY	20665		UB 993766841 11012 VEACH	\$7.39
						707916 Total	\$7.39
707917	8/13/2024	7287	PAYMENTUS CORPORATION	INV-15-150898	1240341	2023-2024 IVR Payment processing June 2024	\$997.63
						707917 Total	\$997.63
707918	8/13/2024	1592	PHOENIX GROUP INFORMATION SYST	062024903	1240330	Parking Permit Management 06/2024	\$784.75
						707918 Total	\$784.75
707919	8/13/2024	4458	PRINTING & PROMOTION PLUS, INC.	91358	1250225	Refuse Rate Increase Prop 218 Notice	\$3,704.14
						707919 Total	\$3,704.14
707920	8/13/2024	768	PRUETT'S PRECISION ALIGNMENT	55959	1250122	Alignment of new highlift	\$478.83
						707920 Total	\$478.83
707921	8/13/2024	5772	QUINN COMPANY	PCA00442740 PCA00442738 PCA00442739	1250125	Service parts Fuel, cabin, & air filter Air filter & fuel	\$262.52 \$286.86 \$214.03
						707921 Total	\$763.41



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8/13/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707922	8/13/2024	2703	REDLANDS PRINT SHOP	65053	1250265	Business cards for Fire Marshal - T.Ingalls	\$77.76
						707922 Total	\$77.76
707923	8/13/2024	7536	RICHARD RAMOS	993763150		Refund overpayment for additional trash cart	\$355.56
						707923 Total	\$355.56
707924	8/13/2024	7306	ROADPOST USA INC	RU08364492	1250171	Iridium Satellite Service 7/25/24 to 8/24/24	\$675.89
						707924 Total	\$675.89
707925	8/13/2024	7452	ROLAND BLACKISTON	Rmb-Inc-CAFKU013250		Fuel reimbursement for STOT CA-FKU-013250	\$125.82
						707925 Total	\$125.82
707926	8/13/2024	857	S.B. CO OFC AUDITOR/CONTR	JUNE 2024		June 2024 parking citation collections	\$1,015.00
						707926 Total	\$1,015.00
707927	8/13/2024	2324	SAN BERNARDINO CO FIRE DEPT	LL125CC	1250035	Household Hazardous Waste Fees Qtr 1	\$9,438.64
						707927 Total	\$9,438.64
707928	8/13/2024	1379	SAN BERNARDINO COUNTY	109302	1250134	Parcel map revisions Aug 2024	\$6.00
						707928 Total	\$6.00
707929	8/13/2024	876	SAN BERNARDINO MUNICIPAL WATER	JUNE 2024		SB Sewer payments collected June 2024	\$225,638.00
						707929 Total	\$225,638.00
707930	8/13/2024	7127	SCA OF CA, LLC	158446PS	1250200	Street Sweeping Srvs Jul 2024	\$6,094.08
						707930 Total	\$6,094.08
707931	8/13/2024	3698	SCOTT ZEHR	07172024	1250007	City Hall Fountain Maintenance Svc July 2024	\$150.00
						707931 Total	\$150.00
707932	8/13/2024	6137	SILVERSTRAND TECHNOLOGIES, INC.	158004	1250023	RTP Security Alarm Monitoring Aug	\$24.99
				157360	1250024	Security Alarm Monitoring for Corp Yard Jul 2024	\$24.99
				157361		Security Alarm Monitoring for Corp Yard Aug	\$24.99
						707932 Total	\$74.97



CITY OF LOMA LINDA
VOUCHER LIST
8/13/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707933	8/13/2024	451	SITEONE LANDSCAPE SUPPLY, LLC	143998150-001 143831357-001 143970887-001 144079329-001 144175764-001 144075326-001 144030985-001 144245566-001 144229001-001 144436030-001 144408768-001 144470934-001 144435892-001	1250226 1250138	Various irrigation parts for parks Round trimmer line Broom & suction pump Pipe cutter, water, & PVC fittings Valve, coupling, & expansion coupling PVC Cap PVC Balls, adapters, & elbow Blue marking flags Irrigation fittings, glue, & primer Sprinkler timer PVC Cap & reducer Marking flags & valve box Irrigation tester kit	\$1,785.56 \$40.67 \$109.24 \$303.03 \$138.52 \$11.84 \$72.79 \$32.03 \$192.94 \$126.37 \$52.50 \$71.15 \$249.98 707933 Total \$3,186.62
707934	8/13/2024	865	SN BERNARDINO CO SHERIFF DEPT	25612	1250209	Sheriff Services-Aug. 2024	\$588,967.00 707934 Total \$588,967.00
707935	8/13/2024	1131	SOUTH COAST A.Q.M.D.	4396524 4392454	1250258	Emissions & ICE Fees for 3.2 MG Reservoir Emissions & ICE Fees for 3.2 MG Reservoir	\$165.96 \$541.04 707935 Total \$707.00
707936	8/13/2024	1356	STAPLES BUSINESS ADVANTAGE	6006366742 6006707486 6007776141	1250139	Receipt printer ink Coffee machine, Blue pens, Notepad post-its Envelopes, business license self ink stamps	\$77.56 \$150.61 \$29.43 707936 Total \$257.60
707937	8/13/2024	7413	SYNOPTEK, LLC	1251024	1250184	Security Operations Center (SOC) Aug	\$9,470.58 707937 Total \$9,470.58

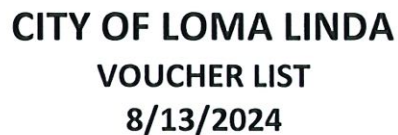


CITY OF LOMA LINDA

VOUCHER LIST

8/13/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707938	8/13/2024	6269	TESS ELECTRIC INC.	1478 1481	1250145	Installed rums of 18 shielded cable @ Huron PRV Install conduit @ Huron Vault	\$2,827.75 \$821.63 707938 Total \$3,649.38
707939	8/13/2024	237	THE COUNSELING TEAM, INC.	INV100724 INV101057	1250170	Heath & wellness srvc July 2024 balance due Behavior health & wellness srvc August 2024	\$200.00 \$800.00 707939 Total \$1,000.00
707940	8/13/2024	7199	THE LLOYD PEST CONTROL CO, INC.	8519805 8514378 8514684 8514855 8519678 8520228	1250028 1250198	Gopher control services for Civic Center July Gopher control srvc for Hulda Crooks Jul 2024 Gopher control srvc for BB Fields Jul Gopher control srvc for Bryn Mawr Pk Jul 2024 Gopher control srvc for Bailey Pk Jul 2024 Gopher control srvc for Elmer Digneo Jul 2024	\$300.00 \$300.00 \$300.00 \$200.00 \$200.00 \$200.00 707940 Total \$1,500.00
707941	8/13/2024	1804	THE SUN	900492235 07-15-2024	1250245	26 wk newspaper sub for STA252 Acct 90049223 07/24	\$309.91 707941 Total \$309.91
707942	8/13/2024	2180	TKE ENGINEERING, INC.	2024-5047	1240317	Consulting Services with TKE - LLCCP Apr/May	\$92.50 707942 Total \$92.50
707943	8/13/2024	3982	TURNOUT MAINTENANCE CO	28599	1250221	Turnout set cleaning & repair - Luzadas & Johnston	\$678.12 707943 Total \$678.12
707944	8/13/2024	1044	U.S. BANK	7412959	1250268	2016 Water Revenue Bond Admin Fees	\$3,450.00 707944 Total \$3,450.00
707945	8/13/2024	5178	ULINE	180371580	1250229	Green Message Center Signs for Parks	\$2,863.02 707945 Total \$2,863.02
707946	8/13/2024	1854	UNDERGROUND SERVICE ALERT OF	24-250143 720240150	1250001 1250010	Dig Alert State Regulatory Fee Aug Dig Alert Tickets Aug	\$32.27 \$122.85 707946 Total \$155.12



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707947	8/13/2024	1885	VISTA PAINT CORPORATION	2024-532503-00	1250204	Paint & supplies for painting curbs red	\$2,222.67
						707947 Total	\$2,222.67
707948	8/13/2024	1977	VULCAN MATERIALS	74062401		Asphalt & aggregate	\$265.08
				74072143		Sand & gravel	\$712.97
				74072141	1250152	Asphalt for patch on prospect	\$315.92
				74075186		Asphalt & aggregate	\$165.43
				74072142		Sand & gravel 7/24/24	\$781.33
						707948 Total	\$2,240.73
707949	8/13/2024	1917	WILBUR E & JUNE PURVIS	15968	1250156	New chains for chainsaws	\$194.95
						707949 Total	\$194.95
707950	8/13/2024	1919	WILLDAN	002-31974	1240092	Building Inspection/Plan Check Services-May 2024	\$42,482.70
						707950 Total	\$42,482.70
707951	8/13/2024	1622	WILLDAN FINANCIAL SERVICES	010-58778	1250201	Engineering Services for LMD Assessment 1st Qtr	\$2,508.00
				010-58779	1250202	Admin Srvs for Streetlight Maint. Dist Qtr 1	\$2,368.71
						707951 Total	\$4,876.71
707952	8/13/2024	3359	ZERO WASTE USA, INC.	718515	1250190	Four Sentry Stations for pet waste	\$1,045.13
				721601	1250255	Dog bags & can liners for parks	\$818.77
						707952 Total	\$1,863.90
						Grand Total	\$2,278,849.47



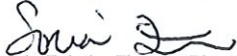
CITY OF LOMA LINDA
VOUCHER LIST
8/13/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
49221	7/15/2024	832	CJPIA	2024071200049220		Workers' Compensation & Liability Insurance-2024/2025	\$920,610.00
50278	7/15/2024	832	CJPIA	2024071200050278		All Risk Property Insurance Premium-2024/2025	\$209,346.00
439040	7/23/2024	454	MissionSquare	2024072300439040		457 Plan Contributions-06/29 through 07/13/2024	\$21,589.63
102684015	7/23/2024	771	PERS	1002684015		1959 Survivor Benefit-FY 2023/2024 Safety PEPRA	\$847.60
102684001	7/23/2024	771	PERS	1002684001		1959 Survivor Benefit-FY 2023/2024 Safety Classic	\$951.60
102691863	7/24/2024	771	PERS	1002691863		Admin Fee	\$200.00
102680197	7/9/2024	771	PERS	1002680197/98		Retirement Contributions-06/01 through 06/30/2024	\$995.35
102683941	7/12/2024	771	PERS	1002683941/42/43/44		Retirement Contributions-06/02 through 06/15/2024	\$74,140.11
102696264	7/29/2024	771	PERS	1002696264/65/66/67		Retirement Contributions-06/16 through 06/29/2024	\$70,661.51
102684601	7/26/2024	772	CalPERS	1002684601		Unfunded Accrued Liability-Safety Classic 920	\$174,313.00
102684602	7/26/2024	772	CalPERS	1002684602		Unfunded Accrued Liability-Miscellaneous Classic 919	\$152,667.00
102684603	7/26/2024	772	CalPERS	1002684603		Unfunded Accrued Liability-Safety PEPRA 25858	\$4,913.00
102684604	7/26/2024	772	CalPERS	1002684604		Unfunded Accrued Liability-Miscellaneous PEPRA 27426	\$3,768.00
102674871	7/9/2024	773	PERS	1002674871		Health Insurance Premium-July 2024	\$75,930.44
Total Wires:							\$1,710,933.24
Total Checks (Total from previous page):							\$2,278,849.47
Grand Total =							\$3,989,782.71

PAYROLL: 08/01/2024 \$564,993.17

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 707820 through 707952 and wire nos. 49221, 50278, 439040, 102684015, 102684001, 102691863, 102680197, 102683941, 102696264, 102684601, 102684602, 102684603, 102684604 & 102674871 for a total disbursement of \$3,989,782.71 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.



Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on August 13, 2024 and the City Treasurer is hereby directed to pay except as noted.

Phillip Dupper, Mayor



City of Loma Linda

Regular City Council Staff Report

Treasurer's Report - July 2024 [Finance]

Meeting	Agenda Group
Tuesday, August 13, 2024, 7:00 PM	Consent Calendar Item: 3B
To	From
City Council	Sonia Fabela, Finance Director

RECOMMENDATION:

It is recommended that the City Council receive the report for filing.

Attachments

[July 24 TREAS REPORT.pdf](#)

CITY OF LOMA LINDA
COMPOSITION OF CASH
July 2024

DEMAND DEPOSIT ACCOUNTS

CITY - BANK OF AMERICA - MAIN CHECKING ACCOUNT	\$ 1,179,852.58
Outstanding Checks as of month-end	<u>(729,792.96)</u>
CITY - MAIN CHECKING ACCOUNT AVAILABLE BALANCE	\$ 450,059.62
BANK OF AMERICA - PAYROLL	\$ 19,057.39
HOUSING AUTHORITY - BANK OF AMERICA - CHECKING ACCOUNT	300,494.12
Outstanding Checks as of month-end	<u>-</u>
HOUSING AUTHORITY - CHECKING ACCOUNT AVAILABLE BALANCE	\$ 300,494.12
SUCCESSOR AGENCY - BANK OF AMERICA - CHECKING ACCOUNT	157,028.27
Outstanding Checks as of month-end	<u>-</u>
SUCCESSOR AGENCY - CHECKING ACCOUNT AVAILABLE BALANCE	\$ 157,028.27

DEMAND DEPOSIT ACCOUNTS - TOTAL	\$ <u>926,639.40</u>
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INVESTMENTS

YIELD

LOCAL AGENCY INVESTMENT FUND (LAIF)		
CITY	4.516%	\$ 55,417,384.40
CITY - Former RDA Bond Proceeds	4.516%	429,536.54
CITY -Total		55,846,920.94
SUCCESSOR RDA	4.516%	261,252.81
HOUSING AUTHORITY	4.516%	1,393,968.32

INVESTMENTS TOTALS	\$ <u>57,502,142.07</u>
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OTHER CASH

IMPREST ACCOUNT	\$ 500.00
CASH ON HAND	<u>1,350.00</u>

OTHER CASH TOTAL	\$ <u>1,850.00</u>
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CASH AND INVESTMENTS - GRAND TOTAL	58,430,631.47
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PREVIOUS MONTH	<u>63,504,656.73</u>
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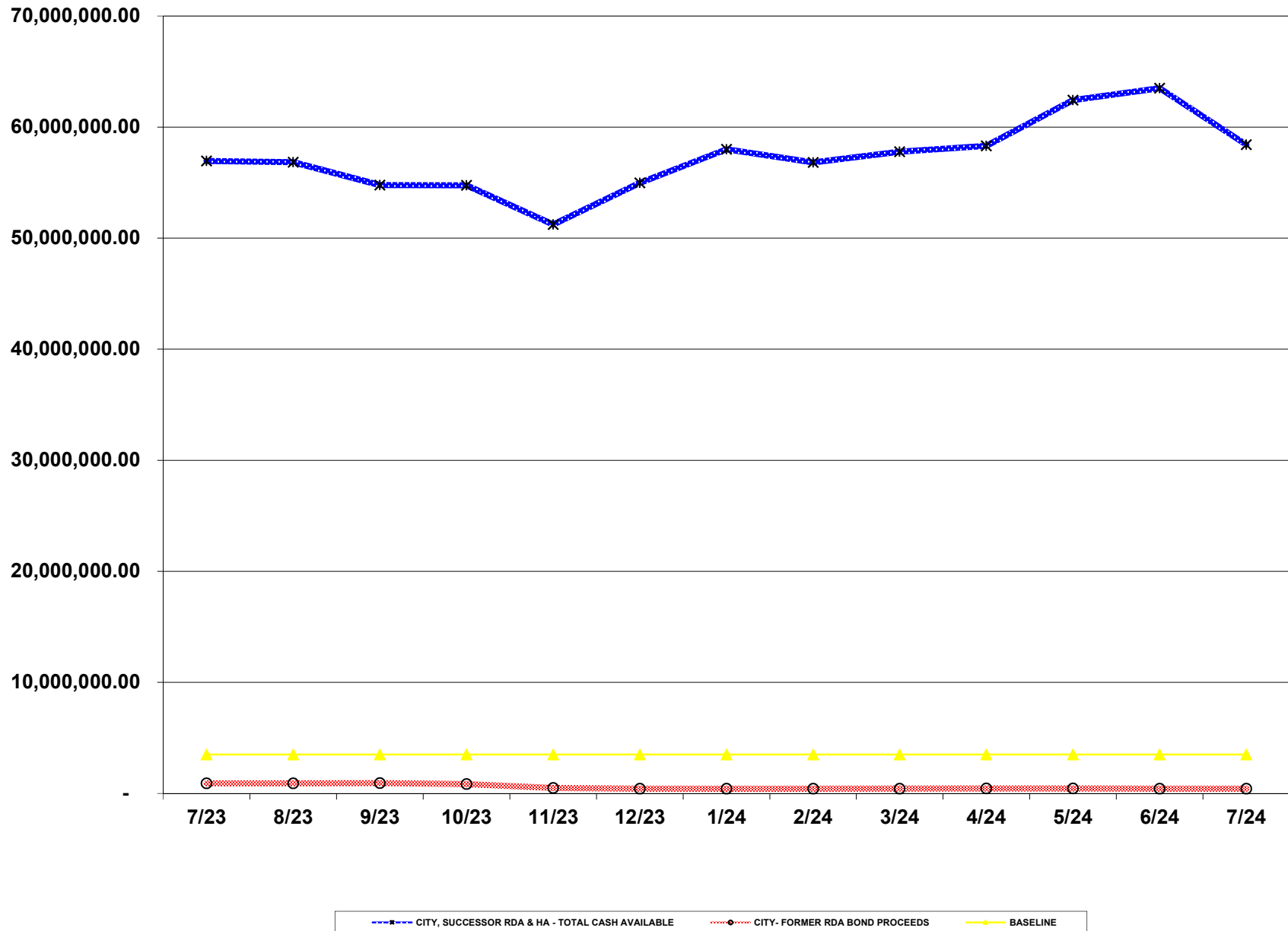
CHANGE +/-(-)	<u>\$ (5,074,025.26)</u>
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All investments are in accordance with the City Investment Policy, and as such, sufficient funds are available to meet the cash flow requirements of Loma Linda, including the next thirty days' obligations.



 Treasurer

CITY OF LOMA LINDA
MONTHLY TREASURER'S REPORT 07/23-07/24





Fire Department's Activity Report - July 2024 [Fire]

Meeting	Agenda Group
Tuesday, August 13, 2024, 7:00 PM	Consent Calendar Item: 3C
To	From
City Council	Nataly Alvizar, Executive Aide

RECOMMENDATION:

It is recommended that the City Council receive the report for filing.

Attachments

[July 2024 Fire Activity Report.pdf](#)

SUBJECT: July 2024 Fire Department Activity Report

Operations Division:

The Fire Department's Operations Division responded to 539 incidents in July 2024. There were 58 calls/incidents given or received in Mutual/Automatic Aid. The alarm types are broken down as follows:

Fire & Rescue	Month		YTD	
Medical Aid (MA)	330	61.2%	2068	69.1%
Traffic Collision (TC)	12	2.2%	94	3.1%
MA + TC	342	63.5%	2162	72.2%
Hazardous Conditions	6	2.40%	22	0.70%
Hazardous Material	0	0.40%	7	0.40%
Public Assistance	33	6.90%	145	5.50%
Rescue	2	0.90%	9	0.60%
Structure Fire	1	2.10%	18	1.00%
Cooking	0	0.00%	2	0.10%
Vegetation Fire	16	0.40%	25	0.70%
Vehicle Fire	1	0.00%	6	0.10%
Refuse Fire	7	1.10%	59	1.40%
All Fires	25	3.60%	110	3.30%
Good Intent/Dispatched & Cancelled Enroute	41	7.6%	224	7.5%
Fire Alarm Activation*	32	5.9%	128	4.3%

*Note: Includes accidental activation, burnt food, system malfunction, malicious, etc.



Regular City Council Staff Report

Award Contract to Retain Services of Senior Management Recruiting Firm for Assistant City Manager position [City Manager]

Meeting	Agenda Group
Tuesday, August 13, 2024, 7:00 PM	Consent Calendar Item: 3D
To	From
City Council	Jeff Peterson, Associate Engineer
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that City Council award a contract to retain services of a senior management recruiting firm for the subject position to Ralph Andersen & Associates of Rocklin, CA in an amount not to exceed \$25,000. City Manager will provide project oversight.

BACKGROUND:

The City management team has an open position for Assistant City Manager since 2022. City Council recognizes the need to fill this position efficiently, expeditiously, and with the best fitting candidate possible. Following careful analysis it was concluded that bringing in a talented professional recruiting firm with local knowledge would accomplish this goal.

ANALYSIS:

A Request for Proposal (RFP) was prepared and sent to four qualified firms. The request was to provide the City with a shortlist of compatible applicants for further review and evaluation. All firms responded and are very competitive. A thorough review and reference check indicated that Ralph Andersen & Associates would be the preferred consultant for this project. They have in-depth knowledge of the talent pool available, are well known and respected in the field of professional recruitment. They quoted a firm not to exceed cost of \$25,000.00 with a second outreach effort should the first effort prove fruitless. They also guarantee an included second search within one year should the first successful candidate resign or be dismissed with cause. The proposed timeline for this effort is 120 days or less to selection.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Funding is available in Account No. 0011200-51820, Administration.



Award Contract for Classification and Total Compensation Study [City Manager]

Meeting	Agenda Group
Tuesday, August 13, 2024, 7:00 PM	Consent Calendar Item: 3E
To	From
City Council	Jeff Peterson, Associate Engineer
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that City Council award a contract to Public Sector Personnel Consultants of Los Angeles, CA in an amount not to exceed \$63,000 to conduct a Classification and Compensation Study. City Manager will provide project oversight.

BACKGROUND:

The City last conducted a comprehensive classification and compensation study in 2007. During the latest employee bargaining and negotiations, City Council provided direction to conduct a new study. Staff prepared a Request for Proposal to bring a qualified consultant onboard for this work.

ANALYSIS:

A Request for Proposal (RFP) was prepared and sent to four (4) qualified firms. Three (3) firms responded and were evaluated. A thorough review and reference check indicated that Public Sector Personnel Consultants (PSPC) would be the preferred consultant for this project. They have in-depth knowledge of southern California cities and have performed similar services for many of those cities. After technical review, the proposal costs were opened and reviewed. PSPC quoted a not to exceed cost of \$63,000.00 which is very competitive and favorable.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Funding is available in Account Nos. 0011200-51820, Administration, 4053500-51820, Sewer Utility , and 4657000-51820, Water Administration.



Award of Contract for Water Valve Replacement 2024 [Public Works]

Meeting	Agenda Group
Tuesday, August 13, 2024, 7:00 PM	Consent Calendar Item: 3F
To	From
City Council	Jeff Peterson, Associate Engineer
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that the City Council award a contract for water replacements citywide to MCC Pipeline, Inc. of Yucaipa, CA in the amount of \$174,632.91 and authorize a contingency allocation of \$17,500. City staff will provide inspection and project management.

BACKGROUND:

This project is included in the approved Capital Improvement Program listed in the annual budget. Generally, this is water valve replacements citywide.

ANALYSIS:

Seven (7) bids were received and publicly opened on July 16, 2024. Bids ranged from a low of \$174,632.91 to a high of \$415,000.00 (see attached bid summary). The low bidder, MCC Pipeline, Inc. of Yucaipa, CA, has been checked for references and found to be satisfactory. This contractor has performed satisfactorily on similar projects for the City. It is not unusual for a project to change the quantities of work or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Additionally, this is a very favorable bid, therefore, staff recommends an allocation of $\pm 10\%$ of the construction amount (\$17,500.00) for a contingency allocation.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Funding is available in Account No. 4657020-51300, Water Utility Operations.

Attachments

[Bid Results - Water valves at various locations 2024.pdf](#)

[Water Valves 2024 Agreement.pdf](#)

City of Loma Linda

Installation of water valve at various locations

Bid Opening July 16, 2024

				Engineer's Estimate		MCC Pipeline		Gentry Gen. Eng. Inc.	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Remove and replace 8" gate valve	EA.	4	\$25,000.00	\$100,000.00	\$12,519.35	\$50,077.40	\$15,000.00	\$60,000.00
2	Remove and replace 12" gate valve	EA.	4	\$30,000.00	\$120,000.00	\$13,740.02	\$54,960.08	\$17,000.00	\$68,000.00
3	Install 12" GV W/ line stop	EA.	1	\$70,000.00	\$70,000.00	\$38,927.87	\$38,927.87	\$74,000.00	\$74,000.00
4	Install Fire hydrant	EA.	1	\$10,000.00	\$10,000.00	\$30,667.52	\$30,667.52	\$39,000.00	\$39,000.00
TOTAL				\$300,000.00		\$174,632.87		\$241,000.00	

Installation of water valve at various locations

Bid Opening July 16, 2024

				Tryco Gen. Eng.		TE Roberts		TK Construction	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Remove and replace 8" gate valve	EA.	4	\$12,800.00	\$51,200.00	\$21,026.00	\$84,104.00	\$26,000.00	\$104,000.00
2	Remove and replace 12" gate valve	EA.	4	\$17,480.00	\$69,920.00	\$33,506.00	\$134,024.00	\$29,000.00	\$116,000.00
3	Install 12" GV W/ line stop	EA.	1	\$125,000.00	\$125,000.00	\$58,124.00	\$58,124.00	\$75,000.00	\$75,000.00
4	Install Fire hydrant	EA.	1	\$12,800.00	\$12,800.00	\$45,750.00	\$45,750.00	\$38,000.00	\$38,000.00
TOTAL				\$258,920.00		\$322,002.00		\$333,000.00	

City of Loma Linda

Installation of water valve at various locations

Bid Opening July 16, 2024

Bid Opening July 16, 2024				Dominguez Gen. Eng. Inc.		GCI Construction Inc.	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Remove and replace 8" gate valve	EA.	4	\$35,000.00	\$140,000.00	\$32,000.00	\$128,000.00
2	Remove and replace 12" gate valve	EA.	4	\$40,000.00	\$160,000.00	\$40,000.00	\$160,000.00
3	Install 12" GV W/ line stop	EA.	1	\$50,000.00	\$50,000.00	\$82,000.00	\$82,000.00
4	Install Fire hydrant	EA.	1	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00
TOTAL				\$395,000.00		\$415,000.00	

AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of, _____, by and between THE CITY OF LOMA LINDA, A MUNICIPAL CORPORATION, hereinafter called City, and, hereinafter called CONTRACTOR.

WITNESSETH, that the parties hereto do mutually agree as follows:

ARTICLE I: For and in consideration of the payments and agreements hereinafter mentioned to be made and performed by said City, said Contractor agrees with said City to perform and complete in a workmanlike manner all work required under the Project Specifications entitled:

INSTALLATION OF WATER VALVES AT VARIOUS LOCATIONS (CIP 24-670)

In accordance with the Specifications and Drawings therefore, to furnish at his own expense all labor, materials, equipment, tools, and services necessary therefore, except such materials, equipment, and services as may be stipulated in said Specifications to be furnished by said City, and to do everything required by this Agreement and the said Specifications and Drawings.

ARTICLE II: For furnishing all said labor, materials, equipment, tools, and services, furnishing and removing all plant, temporary structures, tools, and equipment, and doing everything required by this Agreement and the said Specifications and Drawings; also for all loss and damage arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties which may arise during the prosecution of the work until its acceptance by said City, and for all risks of every description connected with the work; also for all expenses resulting from the suspension or discontinuance of work, except as in the said Specifications are expressly stipulated to be borne by said City; and for completing the work in accordance with the requirements of said Specifications and Drawings, said City will pay and said Contractor shall receive, in full compensation therefore, the price(s) named in the Bidding Schedule.

ARTICLE III: The City hereby employs said Contractor to perform the work according to the terms of this Agreement for the above mentioned price(s), and agrees to pay the same at the time, in the manner, and upon the conditions stipulated in the said Specifications; and the said parties for themselves, their heirs, executors, administrators, successors, and assigns, do hereby agree to the full performance of the covenants herein contained.

ARTICLE IV: The Notice Inviting Bids, Instructions to Bidders, proposal, Certificate of Non Discrimination by Contractors, Non-collusion Affidavits, Specifications, Drawings, and all addenda issued by the City with respect to the foregoing prior to the opening of bids, are hereby incorporated in and made part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

THE CITY OF LOMA LINDA, CALIFORNIA
(CITY)

BY: _____

ATTEST:

BY: _____ SEAL
City Clerk

Contractor

BY: _____
(Signature)

(Title)

ATTEST:

BY: _____
(Signature)

(Title)



Regular City Council Staff Report

Award Contract for Construction of Bus Stop Sidewalk at Various Locations (CIP 24-123) [Public Works]

Meeting	Agenda Group
Tuesday, August 13, 2024, 7:00 PM	Consent Calendar Item: 3G
To	From
City Council	Jeff Peterson, Associate Engineer
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that the City Council award the contract for bus stop sidewalk installations to Kormex Construction, Inc. of Ontario, CA in the amount of \$67,210.00 and authorize a contingency allocation of \$7,000. City staff will provide inspection and project management.

BACKGROUND:

This project is included in the approved Capital Improvement Program listed in the annual budget. TDA Grant, \$50,122 and Measure I, 17,088.00, funding will be used for this project. Generally, this is constructing sidewalks at bus stops throughout the city.

ANALYSIS:

Five (5) bids were received and publicly opened on August 6, 2024. Bids ranged from a low of \$67,210.00 to a high of \$155,805.00 (see attached bid summary). The low bidder, Kormex Construction, Inc. of Ontario, CA, has been checked for references and found to be satisfactory. This contractor has performed adequately on similar City projects in the past. It is not unusual for a project to change the quantities of work or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Additionally, this is a very favorable bid, therefore, staff recommends an allocation of $\pm 10\%$ of the construction amount (\$7,000.00) for a contingency allocation.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Funding is available in Account Nos. 1375360-58500, (\$50,122) and 1265340-58500, (\$17,088).

Attachments

[Bid Results - Bus Stop Sidewalks 2024.pdf](#)

[Bus Stop Sidewalks 2024 agreement.pdf](#)

City of Loma Linda

Bus Stop Sidewalk - Various Locations

Bid Opening August 6, 2024 (CIP 24-123)

				Engineering Estimate		Kormex Const., Inc.		Gentry Gen. Eng., Inc.	
ITEM				UNIT		UNIT		UNIT	
NO.	DESCRIPTION	UNIT	QUANTITY	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL
1	R & R Sidewalk per Std. R-3.1	S.F.	3,055	16.00	48,880.00	22.00	67,210.00	24.26	74,114.30
TOTAL					\$48,880.00		\$67,210.00		\$74,114.30

				Onyx Paving Co., Inc.		S & H Civilworks		Crimson Marie Co., Inc.	
ITEM				UNIT		UNIT		UNIT	
NO.	DESCRIPTION	UNIT	QUANTITY	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL
1	R & R Sidewalk per Std. R-3.1	S.F.	3,055	27.64	84,440.20	28.00	85,540.00	51.00	155,805.00
TOTAL					\$84,440.20		\$85,540.00		\$155,805.00

AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 2024, by and between THE CITY OF LOMA LINDA, A MUNICIPAL CORPORATION, hereinafter called City, and _____, hereinafter called CONTRACTOR.

WITNESSETH, that the parties hereto do mutually agree as follows:

ARTICLE I: For and in consideration of the payments and agreements hereinafter mentioned to be made and performed by said City, said Contractor agrees with said City to perform and complete in a workmanlike manner all work required under the Project Specifications entitled:

CONSTRUCTION OF BUS STOP SIDEWALK AT VARIOUS LOCATIONS

In accordance with the Specifications and Drawings therefore, to furnish at his own expense all labor, materials, equipment, tools, and services necessary therefore, except such materials, equipment, and services as may be stipulated in said Specifications to be furnished by said City, and to do everything required by this Agreement and the said Specifications and Drawings.

ARTICLE II: For furnishing all said labor, materials, equipment, tools, and services, furnishing and removing all plant, temporary structures, tools, and equipment, and doing everything required by this Agreement and the said Specifications and Drawings; also for all loss and damage arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties which may arise during the prosecution of the work until its acceptance by said City, and for all risks of every description connected with the work; also for all expenses resulting from the suspension or discontinuance of work, except as in the said Specifications are expressly stipulated to be borne by said City; and for completing the work in accordance with the requirements of said Specifications and Drawings, said City will pay and said Contractor shall receive, in full compensation therefore, the price(s) named in the Bidding Schedule.

ARTICLE III: The City hereby employs said Contractor to perform the work according to the terms of this Agreement for the above mentioned price(s), and agrees to pay the same at the time, in the manner, and upon the conditions stipulated in the said Specifications; and the said parties for themselves, their heirs, executors, administrators, successors, and assigns, do hereby agree to the full performance of the covenants herein contained.

ARTICLE IV: The Notice Inviting Bids, Instructions to Bidders, proposal, Certificate of Non Discrimination by Contractors, Noncollusion Affidavits, Specifications, Drawings, and all addenda issued by the City with respect to the foregoing prior to the opening of bids, are hereby incorporated in and made part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

THE CITY OF LOMA LINDA, CALIFORNIA
(CITY)

BY: _____

ATTEST:

BY: _____ SEAL
City Clerk

Contractor

BY: _____
Signature

Printed Name & Title

ATTEST:

BY: _____
Signature

Printed Name & Title



Regular City Council Staff Report

Award Contract of Pavement Rehabilitation at Various Locations (CIP 23-117) [Public Works]

Meeting	Agenda Group
Tuesday, August 13, 2024, 7:00 PM	Consent Calendar Item: 3H
To	From
City Council	Jeff Peterson, Associate Engineer
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that the City Council award a contract for the subject pavement rehabilitation to All American Asphalt of Corona, CA in the amount of \$892,108.00 and authorize a contingency allocation of \$89,000. City staff will provide inspection and project management.

BACKGROUND:

This project is included in the approved Capital Improvement Program listed in the annual budget. Generally, this is a rehabilitation of pavement within various locations utilization Measure I and Bond Proceed funding. The project is expected to extend the useful pavement life 7-10 years. The locations are as approved with the Measure I Capital Improvement project list.

ANALYSIS:

Five (5) bids were received and publicly opened on August 6, 2024. Bids ranged from a low of \$892,108.00 to a high of \$1,260,798.49 (see attached bid summary). The low bidder, All American Asphalt of Corona, CA, has been checked for references and found to be satisfactory. This contractor has performed satisfactorily on similar projects for the City. It is not unusual for a project to change the quantities of work or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Additionally, this is a very favorable bid, therefore, staff recommends an allocation of $\pm 10\%$ of the construction amount (\$89,000.00) for a contingency allocation.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Funding is available in Account Nos. 1265340-58500 and 1077300-58500.

Attachments

[Bid Results - Pavement Rehab. at Redlands Blvd. 2024.pdf](#)

[Pavement Rehab 2024 Agreement.pdf](#)

Pavement Rehabilitation at Redlands Blvd. 2024 CIP 23-117

				Engineer's Estimate		All American Asphalt	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	L.S.	1	\$80,000.00	\$80,000.00	\$28,000.00	\$28,000.00
2	Traffic Control	L.S.	1	\$30,000.00	\$30,000.00	\$38,000.00	\$38,000.00
3	Creak sealing	L.S.	1	\$40,000.00	\$40,000.00	\$31,000.00	\$31,000.00
4	ARHM Pavement	TON	4,900	\$120.00	\$588,000.00	\$125.00	\$612,500.00
5	Adjust MH to grade	EA.	56	\$550.00	\$30,800.00	\$684.00	\$38,304.00
6	Adjust water valve to grade	EA.	99	\$150.00	\$14,850.00	\$80.00	\$7,920.00
7	Colding Milling 0.1' Thick	S.Y.	12,700	\$1.80	\$22,860.00	\$3.22	\$40,894.00
8	R&R Pavement	S.F.	2,250	\$10.00	\$22,500.00	\$10.50	\$23,625.00
9	R&R Traffic signal loops	EA.	58	\$290.00	\$16,820.00	\$432.00	\$25,056.00
10	Detail 22, 4" Double yellow, C.L.	L.F.	2,880	\$1.00	\$2,880.00	\$1.60	\$4,608.00
11	Detail 16, 4" Double yellow	L.F.	7,751	\$1.00	\$7,751.00	\$1.50	\$11,626.50
12	Detail A24D, "STOP" and stop bar	EA.	7	\$600.00	\$4,200.00	\$235.00	\$1,645.00
13	Detail A24F, 44' wide 6" yellow c.w.	EA.	4	\$500.00	\$2,000.00	\$776.00	\$3,104.00
14	Detail A24F, 36' wide 6" yellow c.w.	EA.	2	\$400.00	\$800.00	\$615.00	\$1,230.00
15	Detail A20D", Broken yellow line	L.F.	471	\$0.50	\$235.50	\$1.00	\$471.00
16	Detail A20B, 4" white lane line	L.F.	895	\$0.50	\$447.50	\$1.00	\$895.00
17	Detail 12, 4" white lane line	L.F.	8,417	\$0.50	\$4,208.50	\$0.85	\$7,154.45
18	Detail 38, Lane line	L.F.	1,419	\$1.00	\$1,419.00	\$1.15	\$1,631.85
19	Detail A24A , Turn, Through Arrow	EA.	30	\$80.00	\$2,400.00	\$100.00	\$3,000.00
20	Detail A24E, 12"wide cross walk	L.F.	727	\$4.00	\$2,908.00	\$4.60	\$3,344.20
21	Detail A24C, "45"	EA.	6	\$80.00	\$480.00	\$149.00	\$894.00
22	Detail A24D, "SIGNAL AHEAD"	EA.	5	\$200.00	\$1,000.00	\$460.00	\$2,300.00
23	Install yellow ref. pavement marking on island nose	EA.	4	\$300.00	\$1,200.00	\$196.00	\$784.00
24	Detail A24D, "DIP AHEAD"	EA.	1	\$200.00	\$200.00	\$353.00	\$353.00
25	Detail A24D, "STOP AHEAD"	EA.	4	\$200.00	\$800.00	\$392.00	\$1,568.00
26	Detail A24D, "SLOW SCHOOL XING"	EA.	4	\$250.00	\$1,000.00	\$550.00	\$2,200.00
	Total				\$879,759.50		\$892,108.00

Pavement Rehabilitation at Redlands Blvd. 2024 CIP 23-117

				Vance Corp		Onyx Paving Co., Inc.	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	L.S.	1	\$28,389.21	\$28,389.21	\$30,000.00	\$30,000.00
2	Traffic Control	L.S.	1	\$19,709.92	\$19,709.92	\$82,955.43	\$82,955.43
3	Creak sealing	L.S.	1	\$25,051.56	\$25,051.56	\$41,000.00	\$41,000.00
4	ARHM Pavement	TON	4,900	\$137.01	\$671,349.00	\$129.00	\$632,100.00
5	Adjust MH to grade	EA.	56	\$1,086.09	\$60,821.04	\$840.00	\$47,040.00
6	Adjust water valve to grade	EA.	99	\$61.43	\$6,081.57	\$65.00	\$6,435.00
7	Colding Milling 0.1' Thick	S.Y.	12,700	\$2.35	\$29,845.00	\$3.50	\$44,450.00
8	R&R Pavement	S.F.	2,250	\$14.18	\$31,905.00	\$11.00	\$24,750.00
9	R&R Traffic signal loops	EA.	58	\$452.99	\$26,273.42	\$500.00	\$29,000.00
10	Detail 22, 4" Double yellow, C.L.	L.F.	2,880	\$1.64	\$4,723.20	\$1.05	\$3,024.00
11	Detail 16, 4" Double yellow	L.F.	7,751	\$1.56	\$12,091.56	\$1.00	\$7,751.00
12	Detail A24D, "STOP" and stop bar	EA.	7	\$246.32	\$1,724.24	\$158.00	\$1,106.00
13	Detail A24F, 44' wide 6" yellow c.w.	EA.	4	\$812.85	\$3,251.40	\$520.00	\$2,080.00
14	Detail A24F, 36' wide 6" yellow c.w.	EA.	2	\$648.64	\$1,297.28	\$415.00	\$830.00
15	Detail A20D", Broken yellow line	L.F.	471	\$0.90	\$423.90	\$0.60	\$282.60
16	Detail A20B, 4" white lane line	L.F.	895	\$0.82	\$733.90	\$0.52	\$465.40
17	Detail 12, 4" white lane line	L.F.	8,417	\$0.90	\$7,575.30	\$0.58	\$4,881.86
18	Detail 38, Lane line	L.F.	1,419	\$1.23	\$1,745.37	\$0.79	\$1,121.01
19	Detail A24A , Turn, Through Arrow	EA.	30	\$106.74	\$3,202.20	\$68.00	\$2,040.00
20	Detail A24E, 12"wide cross walk	L.F.	727	\$4.84	\$3,518.68	\$3.10	\$2,253.70
21	Detail A24C, "45"	EA.	6	\$156.00	\$936.00	\$100.00	\$600.00
22	Detail A24D, "SIGNAL AHEAD"	EA.	5	\$484.43	\$2,422.15	\$310.00	\$1,550.00
23	Install yellow ref. pavement marking on island nose	EA.	4	\$205.27	\$821.08	\$131.00	\$524.00
24	Detail A24D, "DIP AHEAD"	EA.	1	\$369.48	\$369.48	\$236.00	\$236.00
25	Detail A24D, "STOP AHEAD"	EA.	4	\$410.53	\$1,642.12	\$263.00	\$1,052.00
26	Detail A24D, "SLOW SCHOOL XING"	EA.	4	\$574.74	\$2,298.96	\$368.00	\$1,472.00
	Total				\$948,202.54		\$965,716.00

Pavement Rehabilitation at Redlands Blvd. 2024 CIP 23-117

				Hardy & Harper		Hillcrest Contracting	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	L.S.	1	\$18,500.00	\$18,500.00	\$58,000.00	\$58,000.00
2	Traffic Control	L.S.	1	\$70,887.00	\$70,887.00	\$37,000.00	\$37,000.00
3	Creak sealing	L.S.	1	\$47,800.00	\$47,800.00	\$77,000.00	\$77,000.00
4	ARHM Pavement	TON	4,900	\$136.00	\$666,400.00	\$166.00	\$813,400.00
5	Adjust MH to grade	EA.	56	\$780.00	\$43,680.00	\$1,100.00	\$61,600.00
6	Adjust water valve to grade	EA.	99	\$50.00	\$4,950.00	\$690.00	\$68,310.00
7	Colding Milling 0.1' Thick	S.Y.	12,700	\$3.60	\$45,720.00	\$3.90	\$49,530.00
8	R&R Pavement	S.F.	2,250	\$11.50	\$25,875.00	\$14.70	\$33,075.00
9	R&R Traffic signal loops	EA.	58	\$440.00	\$25,520.00	\$520.00	\$30,160.00
10	Detail 22, 4" Double yellow, C.L.	L.F.	2,880	\$1.00	\$2,880.00	\$1.10	\$3,168.00
11	Detail 16, 4" Double yellow	L.F.	7,751	\$1.00	\$7,751.00	\$1.04	\$8,061.04
12	Detail A24D, "STOP" and stop bar	EA.	7	\$150.00	\$1,050.00	\$165.00	\$1,155.00
13	Detail A24F, 44' wide 6" yellow c.w.	EA.	4	\$495.00	\$1,980.00	\$540.00	\$2,160.00
14	Detail A24F, 36' wide 6" yellow c.w.	EA.	2	\$395.00	\$790.00	\$435.00	\$870.00
15	Detail A20D", Broken yellow line	L.F.	471	\$0.60	\$282.60	\$0.61	\$287.31
16	Detail A20B, 4" white lane line	L.F.	895	\$0.50	\$447.50	\$0.55	\$492.25
17	Detail 12, 4" white lane line	L.F.	8,417	\$0.60	\$5,050.20	\$0.61	\$5,134.37
18	Detail 38, Lane line	L.F.	1,419	\$0.80	\$1,135.20	\$0.83	\$1,177.77
19	Detail A24A , Turn, Through Arrow	EA.	30	\$65.00	\$1,950.00	\$72.00	\$2,160.00
20	Detail A24E, 12"wide cross walk	L.F.	727	\$3.00	\$2,181.00	\$3.25	\$2,362.75
21	Detail A24C, "45"	EA.	6	\$95.00	\$570.00	\$105.00	\$630.00
22	Detail A24D, "SIGNAL AHEAD"	EA.	5	\$295.00	\$1,475.00	\$325.00	\$1,625.00
23	Install yellow ref. pavement marking on island nose	EA.	4	\$125.00	\$500.00	\$138.00	\$552.00
24	Detail A24D, "DIP AHEAD"	EA.	1	\$225.00	\$225.00	\$248.00	\$248.00
25	Detail A24D, "STOP AHEAD"	EA.	4	\$250.00	\$1,000.00	\$275.00	\$1,100.00
26	Detail A24D, "SLOW SCHOOL XING"	EA.	4	\$350.00	\$1,400.00	\$385.00	\$1,540.00
	Total				\$979,999.50		\$1,260,798.49

AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 2024, by and between THE CITY OF LOMA LINDA, A MUNICIPAL CORPORATION, hereinafter called City, and _____, hereinafter called CONTRACTOR.

WITNESSETH, that the parties hereto do mutually agree as follows:

ARTICLE I: For and in consideration of the payments and agreements hereinafter mentioned to be made and performed by said City, said Contractor agrees with said City to perform and complete in a workmanlike manner all work required under the Project Specifications entitled:

PAVEMENT REHABILITATION AT VARIOUS LOCATIONS FY 2024 (CIP 23-117)

In accordance with the Specifications and Drawings therefor, to furnish at his own expense all labor, materials, equipment, tools, and services necessary therefor, except such materials, equipment, and services as may be stipulated in said Specifications to be furnished by said City, and to do everything required by this Agreement and the said Specifications and Drawings.

ARTICLE II: For furnishing all said labor, materials, equipment, tools, and services, furnishing and removing all plant, temporary structures, tools, and equipment, and doing everything required by this Agreement and the said Specifications and Drawings; also for all loss and damage arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties which may arise during the prosecution of the work until its acceptance by said City, and for all risks of every description connected with the work; also for all expenses resulting from the suspension or discontinuance of work, except as in the said Specifications are expressly stipulated to be borne by said City; and for completing the work in accordance with the requirements of said Specifications and Drawings, said City will pay and said Contractor shall receive, in full compensation therefor, the price(s) named in the Bidding Schedule.

ARTICLE III: The City hereby employs said Contractor to perform the work according to the terms of this Agreement for the above mentioned price(s), and agrees to pay the same at the time, in the manner, and upon the conditions stipulated in the said Specifications; and the said parties for themselves, their heirs, executors, administrators, successors, and assigns, do hereby agree to the full performance of the covenants herein contained.

ARTICLE IV: The Notice Inviting Bids, Instructions to Bidders, proposal, Certificate of Non Discrimination by Contractors, Noncollusion Affidavits, Specifications, Drawings, and all addenda issued by the City with respect to the foregoing prior to the opening of bids, are hereby incorporated in and made part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

THE CITY OF LOMA LINDA, CALIFORNIA
(CITY)

BY: _____

ATTEST:

BY: _____ SEAL
City Clerk

Contractor

BY: _____
(Signature)

(Title)

ATTEST:

BY: _____
(Signature)

(Title)



Regular City Council Staff Report

Award Contract for Emergency Operations Center Training for City Staff [Fire]

The department staff followed the City of Loma Linda's purchasing policy and a formal request for proposal for services, JGA was selected based on relevant experience for the training requested.

Meeting	Agenda Group
Tuesday, August 13, 2024, 7:00 PM	Consent Calendar Item: 3I
To	From
City Council	Tom Ingalls, Fire Marshal
Via	
Dan Harker, Fire Chief	

RECOMMENDATION:

It is recommended that City Council award contract to Jacob Green and Associates to deliver Emergency Operations Center (EOC) training to city staff for an amount not to exceed \$38,800.00.

BACKGROUND:

City of Loma Linda applied for the Emergency Management Performance Grant (EMPG) On December 12, 2023. EMPG grant funds were to be used for a training project to prepare City staff who will respond to the EOC during an activation not to exceed \$41,800. The project was approved on June 27, 2024. City staff issued a Request for Proposal (RFP) for all interested vendors to apply by July 30, 2024, following the City of Loma Linda's Purchasing Policy. City received three proposals by the deadline outlined on the RFP. Staff evaluated each proposal based on relevance of the project, employee certifications and experience, and cost. Jacob Green and Associates scored the highest based on the above criteria. Notices of non selection were sent to vendors on July 31, 2024.

ANALYSIS:

Jacob Green and Associates will deliver four separate training modules with two sessions per module. Topics include: Disaster Response for Senior Officials, Emergency Operations Plan (EOP) Orientation, EOC Management and Operations, and EOC Section Specific Training. All courses will be completed by April 2025 as defined in the EMPG performance period.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

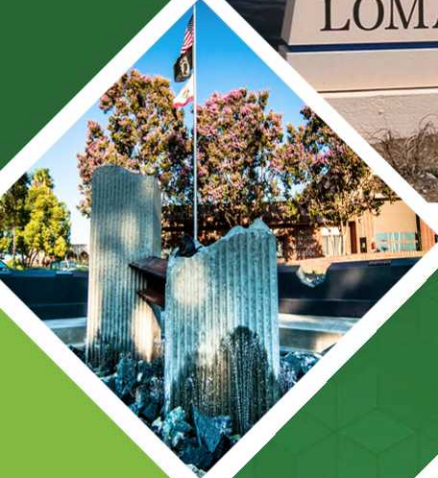
EMPG grant fund total of \$14,793.00 will be applied to the total cost from account# 1375360-51820. Remaining balance will be paid from account# 0012130-51820.

Attachments

[JGA Proposal for RFP EOC Training for City Staff v.1.pdf](#)

[Service Agreement 2023 - Final CA Approved.pdf](#)

PROPOSAL FOR RFP - EMERGENCY OPERATIONS CENTER TRAINING



JULY
2024



13217 Jamboree Rd., #248

Tustin, CA 92782

888.4.JGA.1ST

JacobGreenAndAssociates.com





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PROPOSAL COST

CITY OF
LOMA LINDA

July 29, 2024

Tom Ingalls, Fire Marshal
City of Loma Linda
25541 Barton Rd.
Loma Linda, CA 92354

Dear Fire Marshal Ingalls,

Jacob Green & Associates (JGA) is pleased to present this proposal for the Request for Proposal (RFP) Emergency Operations Center Training for City Staff. We are excited about the opportunity to collaborate with the City of Loma Linda.

Our team has extensive experience in Emergency Management (EM) and has worked with various clients across Southern California, developing strong relationships with San Bernardino County, the Governor's Office of Emergency Services (CalOES), and Federal Emergency Management Agency (FEMA) counterparts. We believe that this experience positions us well to provide Loma Linda with exceptional emergency management support.

Our proposal offers services designed to support Loma Linda's unique needs, including the development and implementation of an EM Training and Exercise program. We are committed to providing high-quality, reliable services that will help ensure that Loma Linda remains well-prepared to respond to any community crises that may arise. While you already have your own well-trained personnel to respond to disasters, our team focuses on helping you mitigate and prepare for future emergencies.

The Project Manager, Tony Coletta, has been at the forefront of developing comprehensive EOCs and Training and Exercise Programs tailored to specific scenarios or hazards, considering factors such as evacuation procedures, communication protocols, resource allocation, and coordination with external agencies. Combined with his experience conducting risk assessments to identify potential hazards, vulnerabilities, and impacts on critical infrastructure or communities, his interdisciplinary skill set is a tremendous asset to the City of Loma Linda.

We would be honored to partner with Loma Linda in this important endeavor and look forward to discussing our proposal further.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jacob Green", written over a horizontal line.

Jacob Green
President & CEO



SCOPE OF SERVICES

SECTION A



SCOPE OF SERVICES

Training is a crucial component of an effective emergency management program. JGA recognizes its significance and is committed to providing annual emergency management training and exercises to the City of Loma Linda. The primary objectives of these training sessions are:

1. **Activation of the Emergency Operations Plan:** The training will ensure that staff members are well-versed in the activation procedures of the jurisdiction's Emergency Operations Plan. This will enable them to effectively initiate the plan during emergencies, ensuring a swift and coordinated response.
2. **Understanding Roles and Responsibilities:** Participants will gain a comprehensive understanding of their specific disaster roles and responsibilities within the emergency management structure. This will enable them to execute their tasks competently and confidently, contributing to an efficient and well-coordinated response effort.
3. **EOC Operations:** The training will focus on enhancing the participants' knowledge and skills in operating within the EOC. This includes familiarizing them with the EOC's functions, communication protocols, decision-making processes, and coordination mechanisms. By building their EOC competency, the participants will be better prepared to support effective emergency response and management.

By providing comprehensive training and conducting exercises, JGA aims to enhance the City of Loma Linda's emergency management readiness, ensuring that personnel are well-prepared, competent, and confident in executing their roles and responsibilities during emergencies. The training and exercises will contribute to a more resilient and effective response system within the City.

EMERGENCY MANAGEMENT TRAINING

Course #1 – Disaster Response for Senior Officials

Time: 2 sessions @ 1.5 hours each

Audience: Senior Leadership Staff

Description: This training course will provide City leadership officials, such as the executive leadership team and department heads, with the basic fundamentals of the City's emergency management systems and infrastructure.

Topics Include:

- The purpose and scope of ICS/SEMS/NIMS
- Basic elements of ICS/SEMS/NIMS
- The functions and basic concepts of ICS/SEMS/NIMS
- Maintaining training proficiency in ICS/SEMS/NIMS
- Overview and activation of the Emergency Operations Plan (EOP)
- Overview and activation of the Emergency Operations Center (EOC)
- Senior Official's role in preparedness, response, and recovery

Note: The Disaster Response for Senior Officials course is designed for those who will not be attending other emergency management training courses in this series.

Course #2 - Emergency Operations Plan (EOP) Orientation

Time: 2 sessions @ 1.5 hours each

Audience: Senior Staff, EOC Responders

Description: This training course will provide EOC Responders and other City leadership team staff with a foundational understanding of the City's Emergency Operations Plan (EOP).

Topics Include:

- Application and activation of the EOP
- Authorities and responsibilities of the City
- Roles and responsibilities of City Departments and other organizations
- City's emergency organization structure
- Preemptive emergency actions
- Concept of emergency response and management
- Integration with county, state, and federal authorities
- Role of the City's Emergency Operations Center (EOC)

Course #3 - EOC Management & Operations	<p><u>Time:</u> 2 sessions @ 4.0 hours each</p> <p><u>Audience:</u> EOC Responders</p> <p><u>Description:</u> This training course will provide EOC Responders with the concepts involved in activating, managing, and operating the City's Emergency Operations Center (EOC).</p> <p><u>Topics Include:</u></p> <ul style="list-style-type: none"> • Purpose and overview of the EOC • Activation policy and criteria for the EOC • EOC Activation levels • EOC Priorities & Actions • Roles and responsibilities of the EOC • EOC assignments and roles for City Departments and other organizations • City's EOC organization structure • The Planning Cycle of the EOC • The Operational Cycle of the EOC • Developing an EOC Action Plan • Deactivating and demobilizing the EOC
Course #4 - EOC Section Specific Training	<p><u>Time:</u> 2 sessions @ 4.0 hours each</p> <p><u>Audience:</u> EOC Responders</p> <p><u>Description:</u> This training course will provide EOC Responders with an understanding of the staffing of the EOC organization and the specific roles and responsibilities of each of the four EOC sections and each respective EOC position.</p> <p><u>Topics Include:</u></p> <ul style="list-style-type: none"> • Jurisdictional EOC organizational structure • Department and other organizations assignments within the EOC organization • Organizational structure of the EOC • Staffing the EOC organization • Section coordination and interaction • Section roles and responsibilities • Section specific considerations • Position roles and responsibilities • Section and position tools & resources

Note (1): The cost for training and exercises is computed for activities that will be provided in a bundled format, with the condition that no more than two onsite visits are required.

Schedule/Timeline

The timeline for the project shall begin upon the signing of the Contract. The actual schedule will be determined in collaboration with the City of Loma Linda. JGA will ensure all training modules will be delivered no later than April 2025.

CITY OF LOMA LINDA'S PROJECT COMMITMENT

Successful project outcomes rely on a strong partnership between our team and yours. To ensure the best results, we've outlined key client responsibilities that foster effective collaboration and project efficiency. By fulfilling these roles, you actively contribute to the project's success, helping us deliver high-quality work on time and within scope. This mutual commitment not only improves project outcomes but also maximizes the value and impact of our combined efforts.

- **Clear Objectives:** Define and communicate project goals, expectations, and deliverables clearly at the project's outset.
- **Active Participation:** Engage in regular meetings and provide necessary feedback to ensure the project stays on track and aligns with expectations.
- **Resource Allocation:** Ensure the availability of internal resources, including key personnel, data, and tools, required for the project.
- **Open Communication:** Maintain open and honest communication with the Consultant, addressing any concerns or changes in scope as soon as they arise.
- **Decision-Making:** Facilitate timely decision-making processes to avoid delays and ensure project progress.
- **Access Provision:** Provide the Consultant with necessary access to relevant systems, documentation, and facilities.
- **Respect Timelines:** Adhere to agreed-upon timelines for reviews, approvals, and information requests to maintain project momentum.
- **Change Management:** Collaborate on managing any changes in project scope, requirements, or timelines, ensuring mutual agreement on modifications.
- **Partnership Approach:** Foster a collaborative and respectful working relationship, recognizing that successful outcomes depend on both parties' commitment and cooperation.
- **Timely Payment:** Pay invoices pursuant to contract terms and communicate any payment issues promptly with the Consultant.





YOUR TEAM

SECTION B

JGA's Team Video Link: [Jacob Green and Associates - JGA - Your First Call](#)

The JGA team will be fully committed to the City of Loma Linda throughout the entire project. Tony Coletta will be the project manager for the Emergency Operations Center Training Project for the City of Loma Linda.



JACOB GREEN, MPA

President & CEO

Jacob has an extensive background in public safety and has overseen emergency management programs for over 18 years in his capacity as both Emergency Manager and the department head responsible for emergency management in various agencies including the cities of Santa Ana, Fountain Valley, Ontario and San Juan Capistrano. He specializes in seminar training and leadership coaching for municipal management staff involved with the planning and provision of emergency services. Jacob's key emergency management accomplishments include the creation of a new Bureau of Emergency Management for the City of Ontario, design and construction of Ontario's new \$7 million Emergency Operations Center, and citywide disaster training/exercises, emergency operations plan writing, hazard mitigation plan writing, management of the emergency operations center during disaster activations, and community engagement and public education activities for multiple cities. Jacob also has served as the Ontario Fire Department's lead Public Information Officer and Grant Manager.



TONY E. COLETTA JR., MPA, CEM, MPM

Principle Project Manager

Tony Coletta brings 25 years of expertise providing emergency management services, emergency planning and hazard mitigation planning. His emergency management experience includes instructing and course design, emergency operations center design, recruitment and succession planning, strategic planning, grant management and performance management. Tony is a proven leader skilled in problem solving, alliance building, and organizational communication that delivers results-oriented solutions directed at tomorrow's municipal challenges. He has built ultra-effective emergency management teams, led multi-million-dollar regional homeland security programs and coordinated state-wide public safety initiatives. Tony has authored best practice emergency plans, successfully leveraged federal agencies and elected officials to maximize emergency management funding and lead the construction of state-of-the-art emergency operations centers. His unique expertise in emergency management has developed from over 25 years of managing or deploying to state and national level disasters and from conducting on-the-ground assessments of international disasters in both Chile and Japan.



RAYMOND CHEUNG, CEM

Senior Advisor

Raymond Cheung has served for over 20 years in the public sector ranging from military service to leadership roles in local government and education. His local government emergency management tenure includes positions as a City Emergency Manager as well as Assistant Emergency Manager for Orange County, California for the Orange County Sheriff's Department. Additionally, he has experience as an elected school board member advocating for and providing oversight of district safety and emergency management operations. Raymond is a graduate of FEMA's National Emergency Management Advanced Academy and the Harvard Kennedy School of Government's Leadership in Crises executive program. As an International Association of Emergency Management Certified Emergency Manager (CEM), he has led and managed teams at both the County and City level in Southern California. He has responded to and worked dozens of disasters and Emergency Operations Center activations, including Presidentially declared disasters. A veteran of the United States Marine Corps, Raymond deployed to Iraq during Operation Iraqi Freedom in a Civil Affairs capacity to restore civil governance, local infrastructure, and basic humanitarian needs during and after the 2003 invasion.



WILLIAM SIMMONS

Emergency Management Specialist

William Simmons has 10 years of experience in the United States Air Force as a Supervisor, Instructor, Exercise Director, and Team Leader. William has been a key contributor in planning, coordinating, and executing in real world and simulation crisis environments as a Command-and-Control Operator. In addition to his crisis mitigation experience, he holds a Secret Clearance, and has held a multitude of positions in program creation and management throughout his career. One of William's most notable and fulfilling projects was his work with the implementation of a country-wide evacuation plan for civilian family members during the escalation of the North Korean threat in 2017. The plan was successfully showcased in an exercise, during which 1.7k residents were safely processed for evacuation. In addition to his desire to serve his community, William possesses an eagerness to learn. He has a Bachelor's Degree in Homeland Security and Emergency Management and has completed over 20 courses with the FEMA Emergency Management Institute.



PATRICK MARCHMAN, AICP

Senior Advisor - Hazard Mitigation, Climate and Resilience

Patrick Marchman has 20 years of experience as a planner with experience in multiple components of comprehensive planning, including zoning, transportation, resilience and sustainability, environmental and economic development. His work initially focused on developing and managing the NEPA process for multi-billion-dollar infrastructure projects. Patrick then moved into hazard mitigation and disaster risk reduction planning while working with the U.S. Federal Emergency Management Agency, writing, and reviewing over a dozen hazard mitigation plans. After a four-year stint managing the environment and real estate programs and working closely with Metropolitan Planning Organizations supporting local and regional transportation planning, for the U.S. Federal Highway Administration's Michigan Division, he shifted to the private sector, supporting climate adaptation and sustainability strategy for a wide range of public and private sector clients. Since 2011, Patrick has been a member of the American Institute of Certified Planners and has delivered presentations at national planning conferences as well as many planning-related publications. He also holds a certification in Sustainability and Climate Risk from the Global Association of Risk Professionals. Patrick has served in leadership roles in several professional organizations as well as on his city's Zoning Board of Appeals and has a commitment to leading the development of new practice areas within the planning profession.



MIKE PELLETIER

Senior Advisor // Deputy Fire Chief (RET.)

Mike Pelletier has over 27 years of experience working in the public sector, serving as a Fire Deputy Chief his last six years. Mike served as the lead contract administrator, grant writer, lead Public Information Officer, and lead project manager on numerous high-profile projects. As a grant writer, Mike has successfully written and been awarded numerous public safety grants including Assistance to Firefighter's Grants, UASI and Homeland Security grant proposals, and a \$1.35 million American Recovery and Reinvestment Act (ARRA) Fire Station Construction grant. Mike has also overseen numerous projects that include the replacement of all frontline fire apparatus, complete renovation of five fire stations, the establishment of a temporary fire station, construction of a new fire facility, and the final design and construction of a \$10 million dollar fire training facility. Mike holds an Associate's Degree in Business Administration and a Bachelor's Degree in Fire Administration.





MEGHAN MURRAY

Project Specialist

Meghan Murray has over 20 years of experience in the United States Air Force with a background in Operations Management, Program Management, Personnel Management, Executive Communication, and Continuous Process Improvement. Meghan holds a Secret clearance and has directed multiple programs valued at \$1B while managing risk, safety, and compliance. Additionally, Meghan holds a Masters of Science degree with a specialty in Human Resource Management bringing to the team an extensive knowledge in team leadership, strategic planning, and data driven decision making. One of Meghan's most notable projects was being a strategic team lead of the Organization of the Future that led to the building of the latest branch of the military, the United States Space Force. Using her extensive knowledge in team management, the team successfully transitioned over 300 subject matter experts to be the face of the Space Force.





PROPOSAL COST

SECTION C

The costs outlined in this proposal are considered valid and binding for a period of 90 days, commencing from the date of the proposal's issuance. During this timeframe, the provided pricing and estimates for products, services, and associated expenses will remain unchanged, subject to the terms and conditions specified in the proposal document. Any modifications or alterations to the proposal, as well as adjustments to the costs, will require mutual agreement between the involved parties.

PROPOSAL COST

This proposal outlines the total all-inclusive price of **\$38,800**, which encompasses all travel, the necessary tasks, deliverables, and expenses associated with successfully completing the scope of work. JGA provides clients with an all-inclusive, fixed-fee approach to project delivery. Eliminating the “time and expenses” approach ensures that our clients understand the costs upfront, avoid change orders, and budget appropriately. No surprises. JGA focuses on the results desired by the City. The number of hours and hourly rates involved in production are secondary to ensuring an on-time, on-budget experience in a fixed-fee structure. JGA will not invoice based on time and materials. The milestones below will serve as the invoicing milestones for our fixed-fee approach.

Emergency Operations Center (EOC) Fundamentals Package - In-Person Delivery	Cost
Course #1: Disaster Response for Senior Officials	\$4,250
Course #2: Emergency Operations Plan (EOP) Orientation	\$4,250
Course #3: EOC Management & Operations	\$15,150
Course #4: EOC Section Specific Training	\$15,150
EOC Training - Fundamentals Package Cost	\$38,800

EXCLUSIONS

The following program expenses, if necessary, are not included in consultant fees and are the responsibility of the City:

- Printing of program materials
- Venue rental fees
- Advertisement/marketing expenses
- Food and beverages for trainings and/or meetings
- Incident/EOC Response

INVOICING SCHEDULE

Monthly invoices will be submitted based on a percentage of milestones completed.

LATE PAYMENT FEE

All invoices are due and payable within 30 days of the invoice date. Any invoice not paid within 30 days will be subject to a late payment fee. A fee of 1.5% per month will be added to the outstanding balance until the invoice is paid in full.

The prices, specifications, and conditions covered within this proposal are satisfactory and hereby accepted. JGA is authorized to do the work as specified.

Signature:_____

Name/Title:_____

Date:_____

SERVICE AGREEMENT

THIS AGREEMENT is made and entered into this _____ day of _____ 2023, by and between THE CITY OF LOMA LINDA, a Municipal Corporation (hereinafter referred to as "CITY") and _____, a California Corporation/a Partnership/a Sole Proprietor, (hereinafter referred to as "CONTRACTOR").

A. RECITALS

1. City has heretofore requested of CONTRACTOR the performance of services with respect to _____ (PROJECT" hereinafter);
2. CONTRACTOR has now submitted its proposal for the performance of such services;
3. CITY desires to retain CONTRACTOR to perform the services necessary to render advice and assistance to CITY relating to the PROJECT;
4. CONTRACTOR represents that it is qualified to perform such services and is willing to perform such services as hereinafter defined.

NOW, THEREFORE, IT IS AGREED by and between CITY and CONTRACTOR as follows:

B. AGREEMENT

1. Definitions: The following definitions shall apply to the following terms, except where the context of this Agreement otherwise requires:
 - a. PROJECT: The preparation of all of the necessary documents, and reports with respect to the Scope of Services described herein and hereto, and made a part hereof;
 - b. SCOPE OF SERVICES: Such services as are necessary to be performed by CONTRACTOR in order to complete the WORK as set forth herein in Exhibit "A" attached hereto and incorporated herein by reference;
2. CONTRACTOR agrees as follows:
 - a. CONTRACTOR shall forthwith undertake and complete the PROJECT in accordance herein specified and applicable with Federal, State and CITY statutes, regulations, ordinances and guidelines, all to the reasonable satisfaction of the CITY.
 - b. CONTRACTOR shall at CONTRACTOR'S sole cost and expense, secure and hire such other persons as may, in the opinion of CONTRACTOR, be necessary to comply with the terms of this Agreement. In the event any such other persons are retained by CONTRACTOR, CONTRACTOR hereby warrants that such other persons shall be fully qualified to perform services required hereunder.

c. CONTRACTOR shall, at CONTRACTOR'S sole cost and expense, secure the required issuance of a City Business License as a condition precedent to being engaged as a CONTRACTOR within the CITY.

3. CITY agrees as follows:

a. To pay to CONTRACTOR a maximum sum of that amount set forth in Exhibit "B" hereto. This sum shall cover the cost of all direct and indirect costs or fees, including the work of employees and consultants of CONTRACTOR. Payment to CONTRACTOR, by CITY, shall be made in accordance with the provisions of Exhibit "B".

b. Optional Services: Payments for additional services requested, in writing, by CITY, and not included in the Scope of Services, shall be paid on a compensation basis in accordance with the compensation rates set forth in Exhibit "B". Charges for additional services shall be invoiced on a monthly basis and shall be paid by CITY within 30 days after said invoices are received by CITY.

4. CITY agrees to provide to CONTRACTOR:

a. Information and assistance in the Scope of Services, hereto;

b. Copies of information, if available, which CONTRACTOR considers necessary in order to complete the Project;

c. Such information as is generally available from CITY files applicable to the Project;

d. Assistance, if necessary, in obtaining information from other governmental agencies and/or private parties. However, it shall be CONTRACTOR'S responsibility to make all initial contact with respect to the gathering of such information.

5. Ownership of Documents: All documents, data, studies, photographs and reports prepared by CONTRACTOR pursuant to this Agreement shall be considered the property of the CITY and, upon payment for services performed by CONTRACTOR, such documents and other identified materials shall be delivered to CITY by CONTRACTOR. CONTRACTOR may, however, make and retain such copies of said documents and materials as CONTRACTOR may desire.

6. Termination: This Agreement may be terminated by CITY upon the giving of written "Notice of Termination" to CONTRACTOR at least ten (10) days prior to the date of termination specified in said Notice. In the event this Agreement is so terminated, CONTRACTOR shall be compensated at CONTRACTOR'S applicable hourly rates as set forth in Bid Schedule, on a pro rata basis with respect to the percentage of the PROJECT completed as of the date of termination. CONTRACTOR shall provide to CITY any and all documents, studies, photographs and reports, whether in draft or final form, prepared by CONTRACTOR as of the date of termination. CONTRACTOR may not terminate this Agreement except for cause.

7. Notices and Designated Representatives: Any and all notices, demands, invoices and written communications between the parties hereto shall be addressed as set forth in the Paragraph 7. The below-named individuals, furthermore, shall be those persons primarily responsible for the performance by the parties under this Agreement:

8. Definition of Contract Period: The Contract shall be in force from _____, until _____. Payments for the items in the Bidding Schedule shall be prorated for the portion of the year during which the work is performed.

CITY: CITY OF LOMA LINDA
Name: T. JARB THAIPEJR, P.E.
Title: CITY MANAGER
Address: 25541 BARTON ROAD, LOMA LINDA, CA 92354

CONTRACTOR: _____
Name: _____
Title: _____
Address: _____

Any such notices, demands, invoices or written communications, by mail, shall be deemed to have been received by the addressee forth-eight (48) hours after deposit thereof in the United States Mail, postage prepaid, and property addressed as set forth above.

9. Insurance:

a) Type of /Required Coverages

Without limiting the indemnity provisions of the Contract, the Contractor shall procure and maintain in full force and effect during the term of the Contract, the following policies of insurance. If the existing policies do not meet the insurance requirements set forth herein, Contractor agrees to amend, supplement or endorse the policies to do so.

- (1) **Commercial General Liability:** Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 00 01, with minimum limits of at least \$1,000,000 per occurrence for bodily injury, personal injury and property damage, and \$2,000,000 aggregate total bodily injury, personal injury and property damage. Commercial General Liability insurance and endorsements shall be kept in force at all times during the performance of this Agreement.

Products-Completed Operations: Contractor shall procure and submit to City evidence of insurance for a period of at least three (3) years from the time that all work under this Contract is completed.

- (2) **Automobile Liability Insurance:** Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 0001 covering "Any Auto" (Symbol 1), including owned, non-owned and hired autos, or the exact equivalent, with minimum limits of \$1,000,000 for bodily injury and property damage, each accident. If Contractor owns no vehicles, auto liability coverage may be provided by means of a non-owned and hired auto endorsement to the general liability policy. Automobile liability insurance and endorsements shall be kept in force at all times during the performance of this Agreement.

- (3) **Workers' Compensation:** Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance with a limit of not less than \$1,000,000 each accident for bodily injury and \$1,000,000 each employee for bodily injury by disease.

b) Endorsements

Insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for approval.

- 1) The insurance coverages required by Section (a)(1) Commercial General Liability; and (a)(2) Automobile Liability Insurance shall contain the following provisions or be endorsed to provide the following:

Additional Insured: The City, its elected officials, officers, employees, volunteers, boards, agents and representatives shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Contract. Coverage for the additional insureds shall apply to the fullest extent permitted by law.

Additional Insured Endorsements shall not:

1. Be limited to "Ongoing Operations"
2. Exclude "Contractual Liability"
3. Restrict coverage to the "Sole" liability of contractor
4. Exclude "Third-Party-Over Actions"
5. Contain any other exclusion contrary to the Contract)

Primary Insurance: This insurance shall be primary and any other insurance whether primary, excess, umbrella or contingent insurance, including deductible, or self-insurance available to the insureds added by endorsement shall be in excess of and shall not contribute with this insurance.

- 2) The policy or policies of insurance required by Section (a)(3) Workers' Compensation shall be endorsed, as follows:

Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the indemnified parties.

c) Notice of Cancellation

Required insurance policies shall not be cancelled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

d) Waiver of Subrogation

Required insurance coverages shall not prohibit Contractor from waiving the right of subrogation prior to a loss. Contractor shall waive all rights of subrogation against the indemnified parties and Policies shall contain or be endorsed to contain such a provision.

e) Evidence of Insurance

The Contractor, concurrently with the execution of the contract, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates and endorsements on forms approved by the City. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15 days) prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or reduced, Contractor shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

f) Deductible or Self-Insured Retention

Any deductible or self-insured retention must be approved in writing by the City and shall protect the indemnified parties in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

g) Contractual Liability

The coverage provided shall apply to the obligations assumed by the Contractor under the indemnity provisions of this contract.

h) Failure to Maintain Coverage

Contractor agrees to suspend and cease all operations hereunder during such period of time as the required insurance coverage is not in effect and evidence of insurance has not been furnished to the City. The City shall have the right to withhold any payment due Contractor until Contractor has fully complied with the insurance provisions of this Contract. In addition, the City may either immediately terminate this Agreement or, if insurance is available at a reasonable cost, City may take out the necessary insurance and pay, at Contractor's expense, the premium thereon.

In the event that the Contractor's operations are suspended for failure to maintain required insurance coverage, the Contractor shall not be entitled to an extension of time for completion of the Work because of production lost during suspension.

i) Acceptability of Insurers

Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to do business in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law. Any other rating must be approved in writing in accordance with the City.

j) Claims Made Policies

If coverage is written on a claims-made basis, the retroactive date on such insurance and all subsequent insurance shall coincide or precede the effective date of the initial Contractor's Contract with the City and continuous coverage shall be maintained or an extended reporting period shall be exercised for a period of at least three (3) years from termination or expiration of this Contract.

Upon expiration or termination of coverage of required insurance, Contractor shall procure and submit to City evidence of "tail" coverage or an extended reporting coverage period endorsement for the period of at least three (3) years from the time that all work under this contract is completed.

k) Insurance for Subcontractors

Contractor shall be responsible for causing Subcontractors to purchase the same types and limits of insurance in compliance with the terms of this Contract/Agreement, including adding the City as an Additional Insured to the Subcontractor's policies.

10. Indemnification:

- a) Defense, Indemnity and Hold Harmless. Contractor shall defend, indemnify and hold harmless the City, its present and former officers, directors, employees, agents, volunteers, mayor, staff, boards, committee and representatives, as broadly interpreted (collectively, the "Indemnified Parties"), of and from all claims, suits, demands, obligations, losses damages, sums or any other matters, threatened or presently asserted, including but not limited to all legal fees, costs of defense and litigation expenses (including legal fees, expert fees and any other costs or fees, including those of adverse parties imposed on or sought against the Indemnified Parties), arising directly or indirectly out of any liability or claim of loss or liability for personal injury, bodily injury to persons, contractual liability, errors or omissions, breach, failure to perform, damage to or loss of property, or any other loss, damage, injury or other claim of any kind or nature arising out of the work to be performed by Contractor herein, caused by or arising out of the negligent acts or omissions, or intentional misconduct or other actions, omissions or conduct of Contractor, including its subcontractors, employees, agents and other persons or entities performing work for Contractor.
- b) Contractual Indemnity. To the fullest extent permitted under California law, Contractor shall contractually indemnify, defend and hold harmless the Indemnified Parties from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses, amounts for good faith settlement, or costs of any kind, whether actual, alleged or threatened, including attorney's fees and costs, court costs, interest, defense costs, and expert witness fees and costs), arising out of or related to, in whole or in part, the performance of this Agreement by Contractor or by any individual or entity for which Consultant is legally liable, including but not limited to Contractor's officers, agents, independent contractors, subcontractors or affiliated or related entities and/or its or their employees, agents and representatives, including all negligent acts or omissions, or intentional misconduct or other actions, omissions to act or conduct of Contractor, including its subcontractors, employees, agents and other persons or entities performing work for Contractor. Indemnification shall include any claim that Contractor or

Contractor's employees or agents, are or may be considered and treated to be employees of the City or are entitled to any employee benefits from City, including but not limited to those available under Public Employees Retirement Law. The obligation to indemnify, defend and hold harmless the Indemnified Parties shall apply to all liability as defined above regardless of whether the Indemnified Parties were or are alleged to have been negligent, except that it shall not apply to claims arising from the sole negligence or willful intentional misconduct of the Indemnified Parties. Contractor's obligation to defend the Indemnified Parties is not contingent upon there being an acknowledgement of or determination of the merit of any claims, liability, demands, causes of action, suits, losses, expenses, errors, omissions and/or costs.

- c) **Subcontractors and Indemnification.** Contractor agrees to and shall obtain executed indemnity agreements in favor of the Indemnified Parties with provisions identical to those set forth from each and every Subcontractor, Sub consultant or other person or entity involved by, for, with, or on behalf of Contractor in the performance of any aspect of this Agreement. In the event Contractor fails to obtain such indemnity obligations, Contractor shall be fully responsible for each and every Subcontractor, Subconsultant or other person or entity in terms of defense, indemnity and hold harmless obligations in favor of the Indemnified Parties. This obligation to indemnify and defend the Indemnified Parties is binding on the successors, assigns or heirs of Contractor and shall survive the full performance or termination of this Agreement. These indemnification provisions are independent of and shall not in any way be limited or superseded by the insurance requirements and insurance-related provisions and all damages, fines, or penalties or loss of theft to the property of the City arising out of or related in any way to the negligent acts or omissions or intentional misconduct or other Contractor conduct or activities and/or conduct or activities of Contractor's officers agents independent contractors, subcontractors or affiliated or related entities and/or its or their employees, agents and representatives, whether such actions, omissions to act, negligence or intentional conduct is or was authorized by this Agreement or not. City assumes no responsibility whatsoever for any property placed on the premises of City. Contractor further agrees to waive all rights of subrogation against the Indemnified Parties.
- d) **City Lost or Damaged Property Theft.** Contractor further agrees to pay or cause to be paid for the indemnified parties' benefit for any of this agreement.
- e) **Non-Waiver and Non-Exhaustion of City's Further Rights and Remedies.** No aspect of this provision shall in any way limit or effect the rights of the Indemnified Parties against the Contractor under the terms of this Agreement or otherwise. The indemnification provisions shall apply regardless of whether this Agreement is executed after Contractor begins the work and shall extend to claims arising after this Agreement is performed or terminated, including a dispute as to the termination of Contractor. The indemnity obligations of Contractor shall continue until it is determined by final judgment that the claim against the City and any Indemnified Parties is determined by final judgment and after exhaustion of any rights of appeal.
- f) **Limitations on Scope of Indemnity.** Notwithstanding the foregoing, Contractor shall not be responsible for indemnification for claims or losses caused solely by the negligence or intentional wrongdoing of Indemnified Parties. Further, the indemnity provided shall be interpreted as broadly as permitted under California law and as to agreements between

parties, and shall if required be reformed to be consistent with those laws to protect and save this provision for the protection of the Indemnified Parties.

11. Assignment: No assignment of this Agreement or of any part or obligation of performance hereunder shall be made, either in whole or in part, by CONTRACTOR without the prior written consent of CITY.
12. Independent Contractor: The parties hereto agree that CONTRACTOR and its employees, officers, and agents are independent contractors under this Agreement and shall not be construed for any purpose to be employees of CITY.
13. Compliance With Laws: CONTRACTOR shall comply with all applicable laws in performing its obligations under this Agreement.
14. Confidentiality: Information and materials obtained by the CONTRACTOR from CITY during the performance of this Agreement shall be treated as strictly confidential and shall not be used by the CONTRACTOR for any purpose other than the performance of this Agreement.
15. Discrimination: The CONTRACTOR agrees that no person shall be excluded from employment in the performance of this Agreement on grounds of race, creed, color, sex, age, marital status, or place of national origin. In this connection, the CONTRACTOR agrees to comply with all County, State and Federal laws relating to equal employment opportunity rights.
16. Government Law: This Agreement shall be governed by and construed in accordance with the laws of the State of California.
17. Attorneys' Fees: In the event any legal proceeding is instituted to enforce any term or provision of this Agreement, the prevailing party in said legal proceeding shall be entitled to recover reasonable attorneys' fees and costs from the opposing party in an amount determined by the Court to be reasonable.
18. Entire Agreement: This Agreement supersedes any and all other agreements, either oral or in writing, between the parties with respect to the subject matter herein. Each party to this Agreement acknowledges that no representation by any party, which is not embodied herein, nor any other agreement, statement, or promise not contained in this Agreement shall be valid or binding. Any modification of this Agreement shall be effective only as it is in writing, signed by all parties.
19. Contents of Request for Proposals: Contractor is bound by the contents of City's Request for Proposal, Exhibit "A" hereto and incorporated herein by this reference, and the contents of the proposal submitted by Contractor, Exhibit "B" hereto. In the event of conflict, the requirements of City's Request for Proposals and this Agreement shall take precedence over those contained in the Contractor's proposal.

IN WITNESS WHEREOF, the parties hereto execute this Agreement as of the day and year first set forth above.

CONTRACTOR:

CITY:

City of Loma Linda, A Municipal Corporation

By: _____
Signature

By: _____
Signature

Name: _____
Typed/Printed

Name: _____
Typed/Printed

Title: _____

Title: _____

ATTEST:

Lynette Arreola, City Clerk

APPROVED AS TO FORM:

Diane Robbins, City Attorney



Award Contract to Purchase and Install Kitchen Countertop at Fire Station 251 [Fire]

Meeting	Agenda Group
Tuesday, August 13, 2024, 7:00 PM	Consent Calendar Item: 3J
To	From
City Council	Nataly Alvizar, Executive Aide
Via	
Dan Harker, Fire Chief	

RECOMMENDATION:

It is recommended that the City Council award a contract to Canam Ergonomics Inc. to purchase and install a kitchen counter top at Fire Station 251 for \$20,512.08 and authorize a 10% contingency allocation of \$2,000.00.

BACKGROUND:

The Fire Department is in the process of renovating and refurbishing Fire Station 251. This is a budgeted item approved in the annual budget process.

ANALYSIS:

Quotes were requested and received from three (3) vendors, informal bid results attached. The lowest quote is from Canam Ergonomics Inc. of Yucaipa, CA at \$20,512.08. This contractor has built and installed the kitchen cabinets and the City is satisfied with their work. It is not unusual for a project to change the quantities of work or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Staff recommends an allocation of $\pm 10\%$ of the construction amount (\$2,000.00) for a contingency allocation. City staff will provide construction management services, including construction inspection.

FINANCIAL IMPACT:

Funding is available in Account No. 0012110-58240, Fire.

Attachments

[FS 251 Countertop Install -Bid Summary.pdf](#)

City of Loma Linda

Fire Staton 251 Countertop Install 2024				Engineering Estimate		Canam Ergonomics Inc.		Reliable Modular Solutions		Master-Piece Const.	
ITEM				UNIT		UNIT		UNIT		UNIT	
NO.	DESCRIPTION	UNIT	QUANTITY	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL
1	Countertop Install	LS	1	24,000.00	24,000.00	20,512.08	20,512.08	22,527.29	22,527.29	23,838.61	23,838.61
		TOTAL			\$24,000.00		\$20,512.08		\$22,527.29		\$23,838.61



Declare Items Surplus and Authorize Appropriate Disposal [Information Systems/LLCCP]

Meeting	Agenda Group
Tuesday, August 13, 2024, 7:00 PM	Consent Calendar Item: 3K
To	From
City Council	Kyle MacGavin, Information Systems Manager

RECOMMENDATION:

It is recommended that the City Council declare the attached list of equipment and miscellaneous items surplus and authorize the items be appropriately disposed.

BACKGROUND:

The attached list of equipment and miscellaneous items are outdated and are no longer used in the normal operations of the city. These items have become a maintenance liability rather than an asset due to the limited useful life and present worth of each item. City staff has found a buyer for said items who is covering all freight costs.

ANALYSIS:

Items will be securely shipped to buyer.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Buyer submitted a PO of \$5000 for the lot. PO is attached.

Attachments

[Equipment Disposition Form.pdf](#)

[Triple Play Telecom Buyer's PURCHASE ORDER.pdf](#)

EQUIPMENT DISPOSITION FORM

(This form is to be completed upon the disposition of fixed assets, with the exception of equipment for surplus)

Date of Disposition: 9/13/2024	
Department: Information Systems/ LLCCP	Division _____

Justification for Disposition: Old obsolete items. Found seller in lieu of e-wasting.
Authorized Signature _____

Item #	Asset Tag #	Serial #	Description
1.	NA	A02959S0509000 21 A	TN-9102-A Chassis
2.	NA	A02927S0510000 82 E	CFC12
3.	NA	A0140S05090002 6 D	FE10
4.	NA	00561640501004 6 A4	FE10
5.	NA	A01420S0509000 24 D	FE10
6.	NA	A02959S0510000 01 A	TN-9102-A Chassis
7.	NA	A02927S0510000 83 E	CFC12
8.	NA	00561640412000 01 A4	FE10
9.	NA	00561640412000 31 A4	FE10
10.	NA	00561640501000 05 A4	FE10
11.	NA	A01424S0508000 12 C	TN-250-A Chassis

12.	NA	A01830S0602000 03 E	FX10BX
13.	NA	A01830S0602001 33 E	FX10BX
14.	NA	00578140407000 74 A2	FX10BX
15.	NA	00578140403000 20 X1	FX10BX
16.	NA	00578140403000 18 X1	FX10BX
17.	NA	A01830S0602001 31 E	FX10BX
18.	NA	00678140403000 42 X1	FX10BX
19.	NA	00678140403000 33 X1	FX10BX
20.	NA	00578140408000 15 A2	FX10BX
21.	NA	A01830S0602000 38 E	FX10BX
22.	NA	A01830S0602000 58 E	FX10BX
23.	NA	A01830S0601000 67 E	FX10BX
24.	NA	00678140403000 08 X1	FX10BX
25.	NA	A01830S0602000 44 E	FX10BX
26.	NA	A01830S0602001 11 E	FX10BX
27.	NA	00578140403000 44 X1	FX10BX
28.	NA	A02412S0602000 27 C	XE1
29.	NA	A02412S0512000 11 B	XE1
30.	NA	A0394840838000 36 DSH	CFC56
31.	NA	A02376S0603000 13 D	CFC56
32.	NA	A01424S0509000 46 C	TN-250-A Chassis
33.	NA	A01830S0602000 40 E	FX10BX
34.	NA	00578140407000 65 A2	FX10BX
35.	NA	A02408S0602000 26 C	GE8
36.	NA	A02408S0602000 05 C	GE8

37.	NA	A02408S0602000 22 C	GE8
38.	NA	00562240405000 10 A1	GE3
39.	NA	00562240404000 31 A1	GE3
40.	NA	00561940308000 65 A1	TN-251-A Chassis
41.	NA	00578140403000 28 X1	FX10BX
42.	NA	A02408S0602000 15 C	GE8
43.	NA	A02408S0602000 21 C	GE8
44.	NA	00582940406000 65 A1	CFC24
45.	NA	00562240405000 04 A1	GE3
46.	NA	00562240404000 58 A1	GE3
47.	NA	00564040308000 67 A3	FC7
48.	NA	00561740504000 66 B	TN-250-A Chassis
49.	NA	00561740909000 01 A3	TN-250-A
50.	NA	A01830S0605000 29 EH	FX10BX
51.	NA	A01830S0603000 62 EH	FX10BX
52.	NA	A01830S0602002 18 CH	FX10BX
53.	NA	A01830S0605004 19 EH	FX10BX
54.	NA	A01830S0602002 15 CH	FX10BX
55.	NA	A01830S0603000 29 EH	FX10BX
56.	NA	A02412S0602004 0 C	XE1
57.	NA	A02412S0602001 8 C	XE1
58.	NA	A02376S0603000 27 D	CFC56
59.	NA	A02376S0512000 02 B	CFC56
60.	NA	00561740508000 77 B	TN-250-A Chassis
61.	NA	A01830S0510002 56 C	FX10BX
62.	NA	A01830S0602000	FX10BX

		86 E	
63.	NA	00578140403000 26 X1	FX10BX
64.	NA	00578140403000 35 X1	FX10BX
65.	NA	A02412S0602000 42 C	XE1
66.	NA	00561740508001 11 B	TN-250-A Chassis
67.	NA	A01830S0607000 60 E	FX10BX
68.	NA	A03759M0745000 01 AH	FX10BX
69.	NA	A01830S0605001 82 EH	FX10BX
70.	NA	A02412S0512000 19 B	XE1
71.	NA	A02412S0512000 13 B	XE1
72.	NA	A03897M0824001 80 F	FX20BX
73.	NA	A02376S0512000 06 B	CFC56
74.	NA	A02376S0603000 42 E	CFC56
75.	NA	00561740501000 58 A7	TN-250-A Chassis
76.	NA	A01830S0606001 95 E	FX10BX
77.	NA	A01830S0606001 07 E	FX10BX
78.	NA	A01830S0606001 02 E	FX10BX
79.	NA	A01830S0509001 08 C	FX10BX
80.	NA	A01830S0605002 22 EH	FX10BX
81.	NA	A02412S0602000 29 C	XE1
82.	NA	A02376S0603000 22D	CFC56
83.	NA	A02376S0512000 03 B	CFC56
84.	NA	A02376S0512000 24 B	CFC56
85.	NA	00561740602000 02 A7	TN-250-A Chassis
86.	NA	A0375940833000 23 AH	FX10BX
87.	NA	A03759M0821001 01 AH	FX10BX
88.	NA	A01830S0602001	FX10BX

		19 E	
89.	NA	A03897M0823000 46 F	FX20BX
90.	NA	A02412S0602000 23 C	XE1
91.	NA	A02412S0602000 30 C	XE1
92.	NA	A02376S0603000 32 D	CFC56
93.	NA	00561740309000 31 A3	TN-250-A Chassis
94.	NA	A01830M0723001 17 E	FX10BX
95.	NA	A01830S0606000 69 E	FX10BX
96.	NA	00578140407000 89 A2	FX10BX
97.	NA	A018030S060900 138 E	FX10BX
98.	NA	A01830S0603000 21 EH	FX10BX
99.	NA	A0375940941000 53 A	FX10BX
100.	NA	A01830S0606000 140 E	FX10BX
101.	NA	A01830S0606001 49 E	FX10BX
102.	NA	A0375940941000 33 A	FX10BX
103.	NA	A01830S0605001 80 EH	FX10BX
104.	NA		
105.	NA	A01830S0601000 82 EH	FX10BX
106.	NA	A01830S0609001 03 E	FX10BX
107.	NA	A03759M0744000 66 AH	FX10BX
108.	NA	A0389740839000 86 F	FX20BX
109.	NA	A03897M0824002 26 F	FX20BX
110.	NA	A02412S0512000 23 B	XE1
111.	NA	A02412S0512000 25 B	XE1
112.	NA	A02376S0603000 25 D	CFC56
113.	NA	A02376S0512000 20 B	CFC56
114.	NA	00561740507000 58 B	TN-250-A Chassis

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Check One:
<input checked="" type="checkbox"/> Sold (Please attach supporting documentation.)
<input type="checkbox"/> Lost (Please include complete description of circumstances surrounding loss.)
<input type="checkbox"/> Donated to outside organization (Please attach supporting documentation.)
<input type="checkbox"/> Traded In (Please attach supporting documentation.)
<input type="checkbox"/> Reassigned for use as source of parts
<input type="checkbox"/> Stolen (Please attach police report or complete description of circumstances.)
<input type="checkbox"/> Destroyed (Please include complete description of circumstances.)
<input type="checkbox"/> Other, Please explain will recycle

Distribution: Original - Finance; Copy - Relinquishing Department

12/03

ASSET DISPOSITION FORM

(This form to be completed upon the disposition of capital assets, with the exception of exception of equip. for surplus)

Sold for: \$5,000.00

by means of:

Public Auction
Sealed Bid
Selling for Scrap
Negotiated Sale

(X) box

X

Proceeds Returned to Fund: LLCCP 440

Traded for: (Other Asset)

Vendor Name: Triple Play Telecom

Traded for: (Other Dept. Asset)

Department:

Transferred: (Asset)

Department:



Date 7/17/2024

CV Name CITY OF LOMA LINDA

Status Available

Terms NET 30

Rep KW

Vendor		Bill To		Ship To	
CITY OF LOMA LINDA 25541 BARTON RD		Triple Play Telecom 4309 W. Pearl Ave., Suite O		Triple Play Telecom 4309 W. Pearl Ave., Suite O	
LOMA LINDA, CA 92354 UNITED STATES		Tampa, FL 33611 UNITED STATES		Tampa, FL 33611 UNITED STATES	
Attn:	KYLE MACGAVIN	Attn:	Accounts Receivable	Attn:	Keith Wlosinski
Phone:	909-799-4411	Phone:	813-435-3330	Phone:	813-435-3330
Email:	KMACGAVIN@LOMALINDA-CA.GOV	Email:	accountsreceivable@tripleplaytelecom.com	Email:	keith@tripleplaytelecom.com

Item	Mfgr	Description	Qty.	Purchase Cost	Extended
Lot Bid	N/A	Inventory Lot Bid REFURBISHED	1	5,000.00	5,000.00
				Total	5,000.00

Comments to Vendor

Inventory is listed on the attached spreadsheet.
CFC56 cards will be sent via UPS Ground ahead of the remaining inventory. UPS Label will be provided by Triple Play Telecom.
The remaining inventory will properly and safely packaged and palletized for shipment. Freight shipment will be arranged for and paid by Triple Play Telecom.
All Units are fully tested, cleaned, in good working and good cosmetic condition.
This equipment is for re-use and not for recycle, so please package the good with care and wrap the pallet tightly.

All equipment referenced above is authentic, fully tested, & in good working condition.

Triple Play Telecom thanks you for your continued business!!



Regular City Council Staff Report

Appropriate \$ 25,000 from 2023-24 General Fund Reserves for Legal Services [Administration]

Meeting	Agenda Group
Tuesday, August 13, 2024, 7:00 PM	Consent Calendar Item: 3L
To	From
City Council	Lynette Arreola, City Clerk
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that City Council approve an appropriation from Fiscal Year 2023-24 of \$25,000 from General Fund Reserve into expenditure account 0011940-51840, General Government Legal Services, to cover the expenses of Legal Services from Fiscal Year 2023-24.

BACKGROUND:

During Fiscal Year 2023-24, the City has dealt with several personnel issues that necessitated legal representation to ensure proper handling, compliance, and avoidance of potential liabilities. Additionally, the City has required extensive legal consultations for ongoing labor negotiations with our bargaining units, which have been more involved than initially anticipated. These needs, along with various other legal services provided by the City Attorney, have resulted in a higher demand for legal funding this fiscal year.

ANALYSIS:

The request for financial appropriation will cover pending legal expenses from fiscal year 2023-24.

ENVIRONMENTAL IMPACT:

None

FINANCIAL IMPACT:

Appropriate \$25,000 from Fiscal Year 2023-24 General Fund Reserves into expenditure account 0011940-51840 to cover the remaining expenses from Fiscal Year 2023-24.



Regular City Council Staff Report

Re-appropriate \$30,200 out of General, \$10,000 out of Sewer Development Impact and \$18,400 out of Water Enterprise Fund Balances into FY 2024-25 for items/services not received by fiscal 2023-24 year-end. [Public Works]

Meeting	Agenda Group
Tuesday, August 13, 2024, 7:00 PM	Consent Calendar Item: 3M
To	From
City Council	Julia Loeffert, Executive Assistant
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that City Council approve the re-appropriation of \$30,200 out of General, \$10,000 out of Sewer Development Impact and \$18,400 out of Water Enterprise Fund Balances into FY 2024-25 for items/services not received by fiscal 2023-24 year-end. The expenditures are as follows:

1. Seven street light poles with mast arms - \$22,900
2. SB 1383 Education/Outreach Grant \$7,300
3. Engineering services for Sewer Lift Station – \$10,000
4. Replacement of Telemetry Panel for Richardson Well #3 - \$7,700
5. Supply & install two cable runs to Mt. View pressure reducing valve - \$2,800
6. Water meter covers with reading lids - \$7,900

BACKGROUND:

The funds for these items and service were included in the Fiscal Year 2023-24 Budget. The orders were placed before the City's purchase cut-off deadline to ensure timely delivery. Unfortunately, the items were not received before the end of the fiscal year and need to be re-appropriated into the current budget year.

ANALYSIS:

N/A

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Re-appropriate \$22,900 into 0013030-58220, \$7,300 into 0013610-51870, \$10,000 into 4173510-58250, \$7,700 into 4657010-51300, \$2,800 into 4657010-58500 and 4657030-51300 \$7,900 for FY 2025.



Regular City Council Staff Report

Re-appropriate \$1,171,700 from Fiscal Year 2023-24 to Fiscal Year 2024-25 for the completion of the 1.6 Million Gallon Reservoir (CIP 20-656) [Public Works]

Meeting	Agenda Group
Tuesday, August 13, 2024, 7:00 PM	Consent Calendar Item: 3N
To	From
City Council	Julia Loeffert, Executive Assistant
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that the City Council re-appropriate \$1,171,700 from Fiscal Year 2023-24 to Fiscal Year 2024-25 for the completion of the 1.6 Million Gallon Reservoir (CIP 20-656).

BACKGROUND:

On March 14, 2023, City Council awarded a contract to Borden Excavating of Calimesa, CA, to install a new 1.6 Million Gallon Reservoir, in the amount of \$5,674,477. At the same time, Council awarded a contract to Engineering Resources of Southern California for the inspection and project management of the project, in the amount of \$515,200. This project was initiated to address the need for additional water storage capacity as outlined in the City's water study.

ANALYSIS:

Borden Excavating and Engineering Resources are both performing all work as agreed under the contract. The completion of the project was projected for September 30, 2024. At the time of Fiscal Year 2025 budgeting, it was impossible to predict how much would be billed for services rendered until June 30, 2024; therefore, the unspent balance for the project was not included in the budget. The re-appropriation of unspent funds from Fiscal Year 2024 into Fiscal Year 2025, is necessary for the completion of the project.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Re-appropriate unspent funds, in the amount of \$1,171,700, from Fiscal Year 2023-24 to Fiscal Year 2024-25 into expenditure account 4387200-58500.



Regular City Council Staff Report

Council Bill #O-2024-04 - Second Hearing - An Ordinance of the City Council of the City of Loma Linda repealing Ordinance 712, which will remove Chapter 17.105 Formula-Based Fast Food Restaurants of the Loma Linda Municipal Code in its entirety, and amending Chapter 17.40 Commercial and Industrial Zones (BP, CO, C-1, C-2, and CM) to allow Fast Food Restaurant With Drive-Through in the BP, C-1, C-2, and CM Zones subject to a Conditional Use Permit and specific use regulations, and amending applicable definitions in Chapter 17.02 Introduction and Definitions for consistency purposes throughout the Development Code (Continued from July 9, 2024)

On July 9, 2024, the City Council continued the adoption of Council Bill #O-2024-04 to August 13, 2024.

Meeting	Agenda Group
Tuesday, August 13, 2024, 7:00 PM	Old Business Item: 4A
To	From
City Council	Lynette Arreola, City Clerk
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that City Council:

1. Waive the reading of Council Bill #O-2024-04 in its entirety;
2. Direct the Clerk to read by title only; and
3. Adopt the Ordinance.

BACKGROUND:

In 2013, City Council adopted an ordinance to regulate and prohibit formula-based fast-food restaurants with drive-through services across all zoning districts. The decision to ban drive-through facilities stemmed from community engagements and workshops aimed at promoting a healthier food environment.

On June 5, 2024, the Planning Commission voted unanimously to recommend the adoption of the proposed ordinance with a provision to encourage healthy menu options, which is now included in the attached ordinance under section 17.40.030(C)(3)(f).

On June 11, 2024, the City Council conducted a public hearing, introduced Council Bill #O-2024-04 on First Reading and set the Second Reading for June 25, 2024. However, due to the lack of a quorum on June 25, the item was continued to July 9, 2024. On July 9, 2024, City Council continued this item to August 13, 2024.

At the July 9, 2024, City Council meeting the City Council continued the adoption to August 13, 2024, for further review.

ANALYSIS:

The adoption of this Ordinance will repeal Ordinance 712, which will remove Chapter 17.105, Formula-Based Fast Food Restaurants, from the Municipal Code, and amend Chapter 17.40, Commercial and Industrial Zones (BP, CO, C-1, C-2 and CM), to allow Fast Food Drive-Through Restaurants in the specified zones, subject to a Conditional Use Permit and specific use regulations.

FINANCIAL IMPACT:

The adoption of the Ordinance will have no impact upon current revenue or expenditure levels; however, it would generate additional sales and tax revenue and job opportunities.

Attachments

[Attachment A - Council Bill O-2024-01 Ordinance A.pdf](#)

[Exhibit A of Attachment A.pdf](#)

ORDINANCE NO. _____

COUNCIL BILL NO. O-2024-04, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA REPEALING ORDINANCE 712, WHICH WILL REMOVE CHAPTER 17.105 FORMULA-BASED FAST FOOD RESTAURANTS OF THE LOMA LINDA MUNICIPAL CODE IN ITS ENTIRETY, AND AMENDING CHAPTER 17.40 COMMERCIAL AND INDUSTRIAL ZONES (BP, CO, C-1, C-2, AND CM) TO ALLOW FAST FOOD RESTAURANT WITH DRIVE-THROUGH IN THE BP, C-1, C-2, AND CM ZONES SUBJECT TO A CONDITIONAL USE PERMIT AND SPECIFIC USE REGULATIONS, AND AMENDING APPLICABLE DEFINITIONS IN CHAPTER 17.02 INTRODUCTION AND DEFINITIONS FOR CONSISTENCY PURPOSES THROUGHOUT THE DEVELOPMENT CODE

WHEREAS, the City of Loma Linda aspires to enhance the public welfare and economic growth of the city by revising land use regulations; and,

WHEREAS, allowing fast food drive-through restaurants can increase revenue, job opportunities, and dining amenities in Loma Linda; and,

WHEREAS, the City Council initiated the repeal process of Chapter 17.105 Formula-Based Fast Food Restaurants to remove the prohibition of drive-through restaurants on April 23, 2024; and

WHEREAS, the City intends to repeal Chapter 17.105 in its entirety and amend Chapter 17.40 of the Loma Linda Municipal Code to allow a Fast Food Restaurant with Drive-through in most commercial zones, subject to a Conditional Use Permit and specific use regulations, in addition to allowing a Drive-in and Drive-through Business within the Business Park Zone, as set forth in Exhibit A; and,

WHEREAS, the City also intends to amend Chapter 17.02 Introduction and Definitions to create a single unified definition for consistency purposes throughout the Development Code, as set forth in Exhibit A; and

WHEREAS, on June, 5, 2024, the Planning Commission held a duly noticed public hearing on the development code amendment and Ordinance, at which an oral and written presentation was made and comments received, and the Planning Commission made a recommendation to City Council to adopt the ordinance; and,

WHEREAS, on June 11, 2024, the City Council conducted the first reading of the Ordinance development code amendment and the second reading on July 9, 2024 where it adopted the Ordinance, approving Development Code Amendment No. 2024-0002; and,

WHEREAS, the Planning Commission and City Council have reviewed the proposed amendments and find that Development Code Amendment No. 2024-0002 is consistent with the Loma Linda General Plan, is not detrimental to the public health, safety, and general welfare, and is in conformity with good land use practice.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMA LINDA DOES RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. The City Council hereby finds that all of the facts set forth in the recitals of this ordinance are true and correct.

ATTACHMENT A

Section 2. Environmental Exemption. The Planning Commission recommends that the City Council determines that the Development Code Amendment is exempt from the requirements of the State of California Environmental Quality Act ("CEQA") pursuant to Section 15061(b)(3) of the CEQA Guidelines where CEQA only applies to projects that have the potential for causing a significant effect on the environment, and there is no possibility that the proposed Development Code Amendment may have a significant effect on the environment.

Section 3. Approval. The Planning Commission recommended adoption and City Council hereby adopts the Ordinance approving Development Code Amendment No. 2024-0002, which amends Title 17 (Zoning) of the Loma Linda Municipal Code as indicated in "Exhibit A" and as referenced herein.

Section 4. Severability. If any section, subsection, subdivision, paragraph, sentence, clause, or phrase of this Ordinance or any part thereof is for any reason held to be unconstitutional, such decision shall not affect this validity of the remaining portion of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phase thereof, irrespective of the fact that any one or more sections, subsection, subdivisions, paragraphs, sentences, clauses, or phrases be declared unconstitutional.

Section 5. Certification. The City Clerk shall certify to the passage of this Ordinance and shall cause the same to be posted within fifteen (15) days from its passage pursuant to Government Code section 36933.

Section 6. Effective Date. This Ordinance shall be in full force and effective a minimum of thirty (30) days after passage.

This Ordinance was introduced at the regular meeting of the City Council of the City of Loma Linda, California, held on the 11th day of June, 2024 and was adopted on the 9th Day of July, 2024 by the following vote to wit:

Ayes:

Noes:

Absent:

Abstain:

Phil Dupper, Mayor

Attest:

Lynette Arreola, City Clerk

Exhibit A
Development Code Amendment No. 2024-0002
Modifications to Title 17 Zoning

Municipal Code Title 17 Zoning
Chapter 17.105 FORMULA-BASED FAST FOOD RESTAURANTS

Repeal ordinance (ordinance 712) in its entirety.

Chapter 17.40 COMMERCIAL AND INDUSTRIAL ZONES (BP, CO, C-1, C-1, AND CM)
§ 17.40.020 Land use regulations and allowable uses.

Table 2-5 Allowed Uses and Permit Requirements for Commercial and Industrial Zones	P	Permitted by Right				
	CUP	Conditional Use Permit				
	MUP	Minor Use Permit				
	—	Not Allowed				
	B-P	Business Park				
	CO	Office Commercial				
	C-1	Neighborhood Commercial				
	C-2	General Commercial				
	CM	Commercial Manufacturing				
Land Use	B-P	CO	C-1	C-2	CM	Specific Use Regulations
Retail Trade Uses						
Drive-In and Drive-Through Businesses	<u>CUP</u>	CUP	CUP	CUP	CUP	
Eating and Drinking Establishments						
Bars, Lounges, Nightclubs, and Taverns	—	—	—	CUP	—	
Catering Services	—	—	P	P	P	
Fast Food Restaurant with No Drive-Through (no late-night hours)	P	P	P	P	P	
Fast Food Restaurant with No Drive-Through (with late-night hours)	CUP	CUP	CUP	CUP	CUP	
Fast Food Restaurant with Drive-Through	<u>CUP</u>	—	<u>CUP</u>	<u>CUP</u>	<u>CUP</u>	See 17.40.030 Specific Use Regulations
Restaurant – Outdoor Dining	MUP	MUP	MUP	MUP	MUP	See note 1
Restaurant – Sit-Down (no late hours)	P	P	P	P	P	See note 1

§ 17.40.030 Specific use regulations.

C. Fast Food Restaurant with Drive-Through. A Fast Food Restaurants with Drive-Through is subject to a conditional use permit, provided that it complies with the following standards:

1. Findings. Prior to approval of a request for a conditional use permit for a drive-through restaurant, the decision-maker, in addition to the findings required by Chapter 17.30, shall make the following additional findings:
 - a. The design and location of the drive-through restaurant will not contribute to increased congestion on public or private streets or alleys adjacent to the subject property or drive aisles.
 - b. The design and location of the drive-through restaurant will not impede access to or from the parking lot serving the business, impair normal circulation within the parking lot, or impede pedestrian pathways to the building.
2. Development standards. The drive-through restaurant shall comply with the following development standards:
 - a. The drive-through lane shall be long enough to accommodate the necessary stacking of vehicles and address queuing. The stacking distance and requirements shall be determined through a parking/queuing study.
 - a. In the event that the number of vehicles waiting at the service window exceeds the length of the stacking lane(s), personnel from the drive-through establishment shall manage the queue to ensure that all vehicles do not block or interfere with on-site vehicular and pedestrian circulation and parking areas.
 - b. No drive-through aisles shall exit directly onto a public right-of-way.
 - c. Entrances to drive-through lanes shall be at least 25 feet from driveways entering a public or private street or alley.
 - d. Drive-through aisles shall have a minimum 11-foot width on curves and a minimum 11-foot width on straight sections. The entrance to the lane and the direction of traffic flow shall be clearly designated by signs and pavement marking or raised curb.
 - e. A drive-through restaurant shall be subject to all parking requirements applicable to the use and not be considered as justification for reducing the number of required parking spaces. The drive-through restaurant shall comply with the eating and drinking places requirement in the parking regulations: for all floor area; one parking space for each two hundred fifty square feet of floor area.
 - f. Landscaping is required on all street frontages and adjacent to customer entrances to the building. Interior landscaping must also be incorporated to effectively screen the drive through aisle and menu board signs from street view.

- g. Menu boards shall be a maximum of 30 square feet, with a maximum height of seven feet, and shall face away from the street and be screened from public view.
 - h. All service areas, restrooms, and ground and roof mounted mechanical equipment shall be screened from public view.
 - i. The decision-maker may impose restrictions on the permitted hours of operation if deemed necessary or desirable to protect nearby properties or ensure public safety and welfare. These restrictions can be established as a condition at the time of original approval or at any time thereafter.
 - j. Operation of the drive-through restaurant service facility is restricted to the hours between 7:00 a.m. and 10:00 p.m. when the site is contiguous to residentially zoned or used property, unless the decision-maker approves different hours of operation as a condition of approval of the conditional use permit.
3. Guidelines. The guidelines in this subsection shall be used in analyzing the adequacy of the design of the drive-through restaurant. The decision-maker may require redesign of a drive-through restaurant to comply with these guidelines.
- a. Public address speakers, on-site lighting, and drive-through lanes shall be designed and located such that noise, exhaust fumes, and vehicle headlights shall not unreasonably impact adjacent properties.
 - b. Placement of a canopy over the pick-up window is desirable to protect the customer from inclement weather.
 - c. It is suggested that drive-through restaurants within an integrated shopping center have an architectural style consistent with the theme established in the center. The architecture of any drive-through restaurant must provide compatibility with surrounding uses in form, materials, colors, scale, etc. Structure plans shall have a variation in depth and angle to create variety and interest in its basic form and silhouette. Articulation of structure surface should be encouraged through the use of openings and recesses which create texture and shadow patterns. Structure entrances should be well articulated and project a formal entrance through variation of architectural plane, pavement surface treatment, and landscape plaza.
 - d. Building must be integrated by site plan with the center to encourage pedestrian use (e.g. additional hardscape features, traffic or pedestrian flow, or orientation of buildings).
 - e. Intersection of pedestrian walkways drive-through drive aisles should be avoided, but where they cannot be avoided, they shall have clear visibility, and they must be emphasized by enriched paving or striping.
 - f. To promote public health and wellness, developers are encouraged to include a variety of healthy food options on the menu, including but not limited to salads, grilled meat selections, whole grain products, and reduced sugar or low-fat alternatives. Emphasis should be placed on making these healthy choices readily available and promoting them alongside traditional menu items.

Chapter 17.02 INTRODUCTION AND DEFINITIONS

§ 17.40.202 Land use definitions.

F. "F" Definitions.

Fast Food Restaurant. A restaurant which supplies food and beverages primarily in disposable containers and which is characterized by high automobile accessibility, self-service and short stays by customers.

- 1. Fast Food Restaurant with No Drive-In or Drive-Through (no late-night hours).** A fast food restaurant as defined above, that does not provide drive-in or drive-through or late-night hour services. See "Late-Night Hour Services."
- 2. Fast Food Restaurant with No Drive-In or Drive-Through (with late-night hours).** A fast food restaurant as defined above, that does provide late-night hour services, but does not provide drive-in or drive-through services. See "Late-Night Hour Services."
- 3. Fast Food Restaurant with Drive-In or Drive-Through (no late-night hours).** A fast food restaurant as defined above, that does provide drive-in or drive-through services, ~~but does not provide late-night hour services. See "Late-Night Hour Services."~~
- 4. Outdoor Dining.** A dining area with seats and/or tables located outdoors of a fast food, sit-down restaurant, or other food service establishment. Outdoor dining is located entirely outside the walls of the contiguous structure or enclosed on one or two sides by the walls of the structure with or without a solid roof cover.

a. Limited. Outdoor dining area encompassing up to eight hundred square feet of area, inclusive.

b. General. Outdoor dining area encompassing more than eight hundred square feet of area.

~~5. Fast Food Restaurant—Formula-Based.~~

~~A food service establishment that uses a trademark, logo, service mark or other mutually identifying name or symbol, which maintains any standardized array of merchandise, or standard services, decor, color scheme, business methods, architecture, layout, uniform apparel, signage or similar, standardized features; and is dedicated to food service where food is consumed on or off the site and that exhibits three or more of the following characteristics:~~

- ~~▪ Standardized menus, ingredients, and food preparation methods are dictated by a franchise agreement or other contractual controls that prohibit the restaurant owner/entrepreneur from deviating from the "formula," to ensure a uniform "product" that will meet the expectations of consumers at other formula-based fast food restaurants under the same trademark or logo, (regardless of location or ownership), for such uniformity;~~
- ~~▪ Food orders are typically served in seven minutes or less from time of order to delivery;~~
- ~~▪ Food is often pre-made and wrapped before the customers place their orders;~~
- ~~▪ Food is served in disposable containers and wrappers, with disposable tableware;~~
- ~~▪ Food consumed on the premises is ordered from a wall menu while customers are standing at a service counter;~~
- ~~▪ Payment is made by customers before food is consumed; and/or~~
- ~~▪ The service counter is closer to an entry/exit than is the seating/dining area.~~

