



**CITY OF LOMA LINDA  
CITY COUNCIL  
REGULAR MEETING**

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Tuesday, June 25, 2024, 7:00 PM  
Council Chambers  
25541 Barton Road  
Loma Linda, CA 92354

**A Special Meeting of the Loma Linda City Council, Loma Linda Housing Authority and Budget Committee is scheduled in the Council Chambers, 25541 Barton Road, Loma Linda, California at at 7:00 p.m. Under Municipal Code Section 2.08.010, study sessions or closed session items may begin at 5:30 p.m. or as soon thereafter as possible. A recess may be called at the discretion of the City Council.**

The Agenda and Reports relating to each agenda item are on file in the City Clerk's Office and are available for public inspection during normal business hours. They are also on the City's Website at [www.lomalinda-ca.gov](http://www.lomalinda-ca.gov).

*Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at [www.lomalinda-ca.gov](http://www.lomalinda-ca.gov) subject to staff's ability to post the documents before the meeting.*

Persons wishing to speak on an agenda item, including any closed session items, are asked to submit their names in the Kiosk or information card and present to the City Clerk before consideration of the item. When the item is to be considered, the Mayor will recognize you. Please step to the podium, give your name, and offer your comments. The City Council meetings are recorded to assist in preparing the Minutes.

**The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes are allotted for each speaker. Under the Brown Act, no action may be taken by the City Council at this time; however, the City Council may refer comments/concerns to staff or request that the item be placed on a future agenda.**

Pursuant to the Americans with Disabilities Act (ADA), if you need special assistance to provide public comment, or for other special assistance; please contact the City at least 48 hours before the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting. The Office of the City Clerk may be reached at (909) 799-2819 or at [larreola@lomalinda-ca.gov](mailto:larreola@lomalinda-ca.gov).

## **1: Call to Order**

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### **1A. Call to Order**

PLEASE NOTE: THE CITY COUNCIL REGULAR MEETING OF JUNE 25, 2024, WILL BE ADJOURNED TO THE NEXT REGULARLY SCHEDULED MEETING OF THE CITY COUNCIL ON JULY 9, 2024. Tonight's meeting cannot be held as there will not be a quorum of Council Members who can participate from locations within the City's jurisdiction as required under the Brown Act. Staff will appear at the scheduled time and will adjourn to the Regular Meeting of July 9, 2024. The items on tonight's agenda will be heard at the July 9, 2024, meeting, which include:

- 1) The approval of the Fiscal Year 2024-2025 Budget; and
- 2) the Second Reading on Council Bill #0-2024-04 – An Ordinance of the City Council of the City of Loma Linda repealing Ordinance 712, which will remove Chapter 17.105 from the Municipal Code, and amending Chapter 17.40 to allow Fast Food Drive-Through Restaurants in certain zones subject to a Conditional Use Permit and specific use regulations.

### **1B. Roll Call**

1C. Closed Session/Workshop

1D. Invocation and Pledge of Allegiance - Mayor Dupper

1E. Items to be Added or Deleted

1F. Oral Reports/Public Participation - Non-Agenda Items (Each Speaker limited to 3 minutes. Pursuant to the Brown Act, no action or discussion can be taken by City Council)

1G. Conflict of Interest Disclosure

## **2: Scheduled and Related Items**

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2A. JOINT MEETING OF THE LOMA LINDA CITY COUNCIL AND HOUSING AUTHORITY REGARDING THE FISCAL YEAR 2024-25 BUDGET - Budget Committee's Recommendations

Fiscal Year 2024-25 Budget Item

— Accept the Budget Committee's Recommendations.

2B. Presentation of Proposed FY 2024-2025 Budget [Finance]

Fiscal Year 2024-25 Budget Item

2C. Five-Year Capital Improvement Program (CIP) [Public Works]

Fiscal Year 2024 -25 Budget Item

— Approve the Five-Year Capital Improvement Program.

2D. Council Bill #R-2024-18 - A Resolution to Approve the Fiscal Year 2024-2025 Adjusted Appropriations Limit [Finance]

Fiscal Year 2024-25 Budget Item

— Adopt Council Bill #R-2024-18.

2E. Investment Policy

Fiscal Year 2024-25 Budget Item

— Approve the Investment Policy.

2F. Citizen Option for Public Safety (COPS) Grant Expenditure Plan

Fiscal Year 2024-25 Budget Item

— Approve the COPS Grant Expenditure Plan.

2G. Council Bill #R-2024-20 - Adopt Resolution to approve the Wildland Fire Protection Contract #3CA06327 between the California Department of Forestry and Fire Protection (CAL FIRE) and the City of Loma Linda for Fiscal Year 2024-2025 and authorize the Mayor or Mayor pro tempore to sign the contract pursuant to Government Code 40601

Fiscal Year 2024-25 Budget Item

— Adopt Council Bill #R-2024-20.

2H. Loma Linda Fire Department Radio Contract

Fiscal Year 2024-25 Budget Item

— Approve Radio Contract.

2I. Council Bill #R-2024-19 - A Resolution to Approve the 2024-2025 Fiscal Year Budget

Fiscal Year 2024-25 Budget Item

— Adopt Council Bill #R-2024-19.

2J. Loma Linda Housing Authority Bill #R-2024-01 - A Resolution to Approve the Loma Linda Housing Authority 2024-2025 Fiscal Year Budget

Fiscal Year 2024-25 Budget Item

— Adopt Loma Linda Housing Authority Bill #R-2024-01.

## **3: Consent Calendar**

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## 4: Old Business

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4A. Council Bill #O-2024-04 - Second Hearing - An Ordinance of the City Council of the City of Loma Linda repealing Ordinance 712, which will remove Chapter 17.105 Formula-Based Fast Food Restaurants of the Loma Linda Municipal Code in its entirety, and amending Chapter 17.40 Commercial and Industrial Zones (BP, CO, C-1, C-2, and CM) to allow Fast Food Restaurant With Drive-Through in the BP, C-1, C-2, and CM Zones subject to a Conditional Use Permit and specific use regulations, and amending applicable definitions in Chapter 17.02 Introduction and Definitions for consistency purposes throughout the Development Code.

— Adopt Council Bill #O-2024-04, waive the reading of the Ordinance in its entirety, and direct to be read by Title only.

— On June 11, 2024, City Council approved by a vote of 4-1-0-0 the first reading of Council Bill #O-2024-04 and set the second reading for adoption on June 25, 2025. However, due to there will not be a quorum of Council Members who can participate from locations within the City's jurisdiction as required under the Brown Act, THE SECOND READING IS SCHEDULED FOR JULY 9, 2024.

## 5: New Business

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## 6: Reports

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6A. Reports of Council Members

6B. Reports Of Officers

## 7: Adjournment

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### POSTING

I, Lynette Arreola, City Clerk, do hereby certify and declare that, I caused this agenda to be posted at the following three (3) locations, to-wit: 1) Loma Linda Branch Library, 25581 Barton Road, Loma Linda, California; 2) City Council Chambers, 25541 Barton Road, Loma Linda, California; 3) U. S. Post Office Annex, Newport Avenue, Loma Linda, California



Lynette Arreola, City Clerk

City of Loma Linda, California

*Date Posted: June 21, 2024*



**JOINT MEETING OF THE LOMA LINDA CITY COUNCIL AND HOUSING AUTHORITY REGARDING THE FISCAL YEAR 2024-25 BUDGET - Budget Committee's Recommendations**

Fiscal Year 2024-25 Budget Item

| Meeting                         | Agenda Group                         |
|---------------------------------|--------------------------------------|
| Tuesday, June 25, 2024, 7:00 PM | Scheduled and Related Items Item: 2A |
| To                              | From                                 |
| City Council                    | T Jarb Thaipejr, City Manager        |

**RECOMMENDATION:**

The Budget Committee offered their observations and recommendations on the proposed FY 2024-2025 Budget to the City Council.

**The full Budget Committee Recommendations will be presented at the July 9, 2024, meeting.**



**Presentation of Proposed FY 2024-2025 Budget [Finance]**

Fiscal Year 2024-25 Budget Item

| Meeting                         | Agenda Group                         |
|---------------------------------|--------------------------------------|
| Tuesday, June 25, 2024, 7:00 PM | Scheduled and Related Items Item: 2B |
| To                              | From                                 |
| City Council                    | Sonia Fabela, Finance Director       |
| Via                             |                                      |
| T Jarb Thaipejr, City Manager   |                                      |

**RECOMMENDATION**

The City of Loma Linda Fiscal Year 2024-2025 Budget will be presented at the July 9, 2024, Meeting Agenda.



**Five-Year Capital Improvement Program (CIP) [Public Works]**

Fiscal Year 2024 -25 Budget Item

| Meeting                         | Agenda Group                         |
|---------------------------------|--------------------------------------|
| Tuesday, June 25, 2024, 7:00 PM | Scheduled and Related Items Item: 2C |
| To                              | From                                 |
| City Council                    | T Jarb Thaipejr, City Manager        |

**RECOMMENDATION:**

It is recommended that the City Council approve the the Capital Improvement Program (CIP) for FY 2024/2025 to FY 2028/2029 (see attached).

**Attachments**

[CIP FY 24-25 to 28-29.pdf](#)

# CITY OF LOMA LINDA

FY 2024-2025 / 2028-2029

“Serving...Protecting...Caring”



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## CAPITAL IMPROVEMENT PROGRAM



## CITY OF LOMA LINDA

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June 25, 2024

Honorable Mayor and City Council,

I am pleased to submit for your consideration a new Capital Improvement Program (CIP) for Fiscal Years 2024/2025 through 2028/2029.

The five-year CIP is a plan to construct proposed capital improvement projects along with their estimated costs and funding sources. These improvements provide the quality service and improvements expected by the residents and businesses of the City of Loma Linda. The program prepared in fiscal year increments (see Summary of Expenditures section), is reviewed and updated by the City Council annually. This is to confirm or reorganize projects reflecting current priorities and capital improvements to be included in the coming year's budget.

Thank you for your consideration of this important document.

T. Jarb Thaipejr, P.E.  
City Manager/ Public Works Director/ City Engineer

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# Introduction

Capital improvement programming incorporates planning on a short-range and mid-range basis. It links and coordinates long-range general plans with growth, development and the annual budgetary process. The Capital Improvement Program (CIP) formulates a plan, on a priority basis, to comply with State law within the confines of the financial capabilities of the City. It is necessary to carefully analyze the manner in which funds are programmed for improvements. Fiscal analysis, aimed at maximizing local resources, is a significant element of the program. In this way, the City attempts to achieve the goals and objectives of the citizens through the City Council.

In planning a Capital Improvement Program, it is necessary to analyze the impact of individual projects on the operating budget. All capital projects entail some operation and maintenance costs that will have to be carried as an on-going expense. In this analysis, the continuing operational costs must be considered against the public benefit as well as operational savings resulting from the replacement of substandard or outdated facilities.

## **The CIP is a planning document and does not appropriate any funds:**

The projects approved during the CIP process for the upcoming fiscal year are incorporated into the proposed yearly budget. The City Council approves appropriations for those projects through adoption of the annual budget. The remaining four years reflect staff's recommended priorities and are reviewed and revised annually by the City Council.

## **CIP Organization:**

The CIP is divided into seven major categories as follows:

### **Fleet:**

Fleet projects include the replacement of automotive equipment as well as new vehicles. Funding for these projects come from various accounts.

### **General Buildings:**

General Buildings projects include remodeling and replacing existing facilities and/or constructing new facilities. Funding for projects come from the City General Fund, Federal Funds e.g. Community Development Block Grants (CDBG) and State funds.

**Parks and Recreation:**

Parks and Recreation projects include maintenance and upgrade of parks, game courts and fields, lighting, recreation buildings, park restroom buildings and playground equipment. Park Construction Fees, Community Development Block Grant (CDBG) and Park Bond Fund are typical funding sources.

**Sewer:**

The Sewer Program includes projects to increase system capacity for new users, replace aging or obsolete systems and to meet new regulatory requirements. Sewer connection fees and sewer enterprise monies and development impact fee fund projects.

**Storm Drains:**

The Storm Drain Program includes projects to install new storm drain systems as provided in the City's comprehensive Storm Drain Master Plan or replace aging or obsolete systems. Development fees and Storm Drain capital funds typically fund these projects.

**Streets and Street Lights:**

The Streets and Street Lights program include projects to extend and widen streets, street resurfacing, construct bridges, curbs, gutters, sidewalks, handicap ramps, bikeways, street lighting systems, traffic signals and acquiring right of way. Funding for projects may come from Federal and State aid, State Gas Tax funds, Half Cent Sales Tax funds (Measure I), CDBG funds, Traffic system development fees and the Street Light Assessment District taxes.

**Water:**

The Water Program includes projects to increase system capacity for new users, replace aging or obsolete systems and satisfy new regulatory requirements. Water Enterprise and Water Capital Acquisition proceeds fund projects.

## **POTENTIAL SOURCES OF FUNDING**

The City's General Fund is limited and cannot be relied upon to finance all Capital Improvement Projects. A number of other sources are utilized to complete the high priority items. These include:

1. Community Development Block Grant Funds (CDBG)
2. County Funds
3. Donations
4. Congestion Management and Air Quality Program (CMAQ)
5. Fire Equipment Capital Fund
6. Fire Facilities Fund
7. Half-Cent Sales Tax - Arterial Funds (MSART)
8. Half-Cent Sales Tax - Local Funds (Measure I)
9. Hazard Elimination Safety Program (HES)
10. Highway Bridge Rehabilitation & Replacement (HBRR) Funds
11. Senate Bill 1 (SB1)
12. Land and Water Conservation Fund
13. Landscape Maintenance District
14. Lease Purchase Financing
15. Park Development Fee Fund
16. Revenue Bonds
17. Safe Route to School Fund (SR2S)
18. Section 130 Federal-Aid Grade Crossing Funds
19. Sewer Capital Fund
20. Sewer Enterprise Construction Fund
21. State Gasoline Tax
22. State Infrastructure Bank Loan
23. Storm Drain Capital Fund
24. Street Light Assessment District
25. The Transportation Equity Act for the 21st Century (TEA21)
26. Traffic Systems Fee Fund
27. Transportation Demand Act Fund (TDA)
28. Urban Park and Recreation Recovery Act
29. Water Capital Fund
30. Water Enterprise Fund

The above sources of funding have limitations that must be recognized:

### **1. Community Development Block Grant Funds (CDBG)**

The primary objective of this program is to develop viable urban communities, provide affordable housing, a suitable living environment and expand the economic opportunities of low and moderate income persons. This may be achieved through the elimination of slums, blight and detrimental living conditions; conservation and expansion of housing stock; improved public services and land use.

### **2. County Funds**

Funds received from the County of San Bernardino, usually earmarked for a specific project. These can also be the County's share of a joint project within the City's sphere of influence

3. **Donations**

Funds derived from individuals or corporations usually in order to get a tax write-off. Normally, these funds are accounted for in a trust fund. These funds are usually restricted to specific projects.

4. **Congestion Management and Air Quality (CMAQ)**

The 1991 Federal Intermodal Surface Transportation Efficiency Act (ISTEA) provides funds for management of traffic congestion and improving air quality through reduced traffic delay.

5. **Fire Equipment Capital Fund**

New developments are required to pay a fee based upon area for the improvement of fire equipment.

6. **Fire Facilities Fund**

New developments are required to pay a fee based upon area for the improvement of fire facilities.

7. **Half-Cent Sales Tax - Arterial Fund (MSART)**

Measure "I" Arterial Funds have been allocated by San Bernardino County Transportation Authority (SBCTA) for transportation projects within the region.

8. **Half-Cent Sales Tax - Local Funds (Measure I)**

Measure "I" Local Funds are distributed to cities on a per capita basis. These funds must be expended on streets and roads pursuant to a Twenty Year Transportation Plan and a Five Year CIP adopted by City resolution.

9. **Hazard Elimination Safety Program (HES)**

Projects within high accident areas are submitted to Caltrans. Those projects with a sufficiently high priority are designated to receive 90% funding of the project with a 10% local match.

10. **Highway Bridge Rehabilitation & Replacement (HBRR) Funds**

Federal Funds are provided under this program to finance 80% of the cost for rehabilitating or replacing bridges that are sufficiently deteriorated. The remaining 20% is funded with local match. Caltrans determines the level of deterioration.

11. **Senate Bill 1 (SB 1)**

On April 28, 2017 the Governor signed Senate Bill 1 to address basic road maintenance, rehabilitation and critical safety needs on State and Local road systems. This effort will be funded by increases in fuel taxes and vehicle registration fees. The first step to access these funds is to provide the State with an approved project list including annual Capital Improvement budgeting.

12. **Land and Water Conservation Fund**

The purpose of this State fund is to acquire and/or develop facilities to satisfy basic outdoor park and recreational needs, with an emphasis on region-wide requirements. Projects must appear in the Parks and Recreation Element of the local General Plan and must conform to the State outdoor recreational plan. The basis for funding is a 50-50 match.

13. **Landscape Maintenance District**

Special assessment districts were formed to identify and assess a property's proportionate share of the cost for construction and maintenance of the City's streetscape. In order for a property to be assessed, it must receive an identifiable benefit from installation of the improvements.

14. **Lease Purchase Financing**

This method is sometimes referred to as the "pay-as-you-use" method. It allows for the expenditure to be made up front and then payments (plus interest) made as the capital improvement is used. This financing method can be used for a new telephone or computer system.

15. **Park Development Fund**

This fund was created to assist with the development of the City park system and for the construction and reconstruction of recreational facilities. These funds may be used for the acquisition of land, construction and furnishing of buildings, installation of equipment, etc.

16. **Revenue Bonds**

Bonds whose debt service payments are financed by charges placed exclusively on users. These charges are termed user charges and may include service charges, tolls, special taxes, admission fees, leases and rents. Revenue bonds are similar to bonds issued by private enterprises.

17. **Safe Route to School Fund (SR2S)**

This funding was established as part of AB 1475 in October 1999. The City will compete with other agencies for this funding.

18. **Section 130 of Federal-Aid At-Grade Crossing Funds**

Section 130 of the Federal-Aid Highway Act is used to fund 90% of the cost of adding or upgrading railroad crossing protection devices, a minimum 10% local match is required. The at-grade crossings are selected from a priority list established by the railroad. The funds cannot be used for widening a crossing, those costs have to be borne by the City.

19. **Sewer Capital Fund**

New developments are required to pay a fee based upon area for construction of sewer system.

20. **Sewer Enterprise Construction Fund**

Monies are derived from sewer connection fees. These funds are used to extend the City's sewer system into non-serviced areas and to replace broken or worn out pipelines.

21. **State Gasoline Tax**

The City receives a share of the state taxes on gasoline. Currently, these monies are transferred to General Fund to help fund personnel and equipment costs for maintenance of streets.

22. **State Infrastructure Bank Loan**

The State of California administers a loan program wherein local agencies have access to "below market" loans for the purpose of improving infrastructure.

23. **Storm Drain Capital Fund**

New developments are required to pay a fee based upon area for construction of storm drains.

24. **Street Light Assessment District**

Special assessment districts were formed to identify and assess a property's proportionate share of the cost for construction and maintenance of street lighting in the district.

25. **The Transportation Equity Act for the 21<sup>st</sup> Century (TEA21)**

Under this program, the City will compete with other agencies for transportation enhancement projects.

26. **Traffic Systems Fee Fund**

Fees collected from trip generating developments to finance traffic related projects or increase system capacity.

27. **Transportation Development Act Fund (TDA)**

The State Transportation Development Act provides that two percent (2%) of Local Transportation Funds (LTF) shall be made available to counties and cities for the exclusive use of pedestrians and bicycles

28. **Urban Park and Recreation Recovery Act**

This Act seeks to restore facilities which have fallen into disrepair; to encourage innovation in recreation programming; to stimulate and support local recreation system maintenance and recovery and to improve the management and delivery of recreational services for urban residents. Funding under this Act is 70% Federal with a 30% local match.

29. **Water Capital Fund**

New developments are required to pay a fee based upon area for construction and improvement of water system.

30. **Water Enterprise Fund**

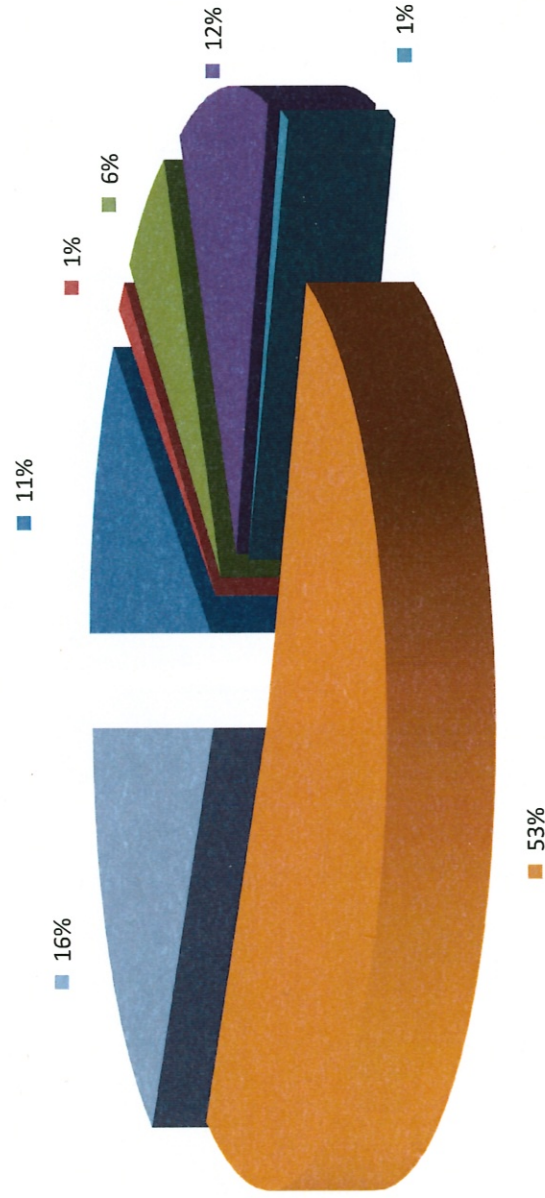
Monies are collected from water usage fees. These funds are used for replacement and maintenance of the City's water system.

**CITY OF LOMA LINDA  
PUBLIC WORKS DEPARTMENT**

**FIVE-YEARS CAPITAL IMPROVEMENT PROGRAM SUMMARY**

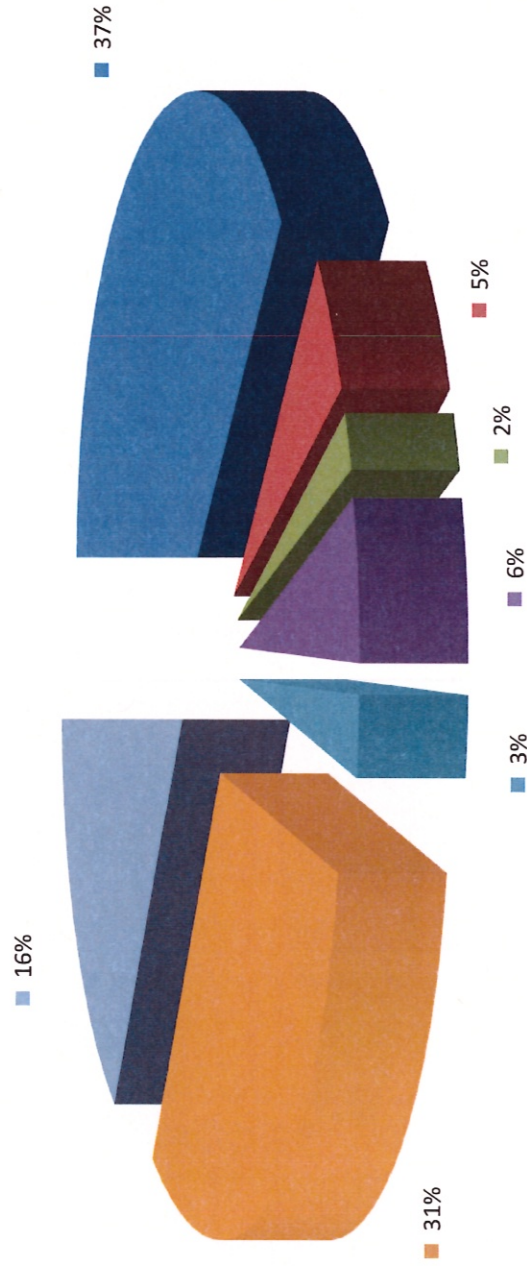
|                              | 2024-2025    | 2025-2026    | 2026-2027     | 2027-2028    | 2028-2029    | TOTALS        |
|------------------------------|--------------|--------------|---------------|--------------|--------------|---------------|
| <b>FLEET</b>                 | \$ 480,000   | \$ 1,950,000 | \$ 115,000    | \$ 50,000    | \$ -         | \$ 2,595,000  |
| <b>GENERAL BUILDINGS</b>     | \$ 55,000    | \$ 285,000   | \$ 560,000    | \$ 2,050,000 | \$ -         | \$ 2,950,000  |
| <b>PARKS</b>                 | \$ 270,000   | \$ 110,000   | \$ 90,000     | \$ 100,000   | \$ 90,000    | \$ 660,000    |
| <b>SEWER</b>                 | \$ 550,000   | \$ 300,000   | \$ 250,000    | \$ -         | \$ -         | \$ 1,100,000  |
| <b>STORM DRAINS</b>          | \$ 50,000    | \$ 150,000   | \$ 8,500,000  | \$ 600,000   | \$ 1,500,000 | \$ 10,800,000 |
| <b>STREETS/STREET LIGHTS</b> | \$ 2,429,100 | \$ 1,630,000 | \$ 1,430,000  | \$ 1,430,000 | \$ 2,830,000 | \$ 9,749,100  |
| <b>WATER</b>                 | \$ 745,000   | \$ 810,000   | \$ 660,000    | \$ 60,000    | \$ 60,000    | \$ 2,335,000  |
| <b>TOTALS</b>                | \$ 4,579,100 | \$ 5,235,000 | \$ 11,605,000 | \$ 4,290,000 | \$ 4,480,000 | \$ 30,189,100 |

## EXPENDITURES BY PERCENTAGE FY 2024-2025



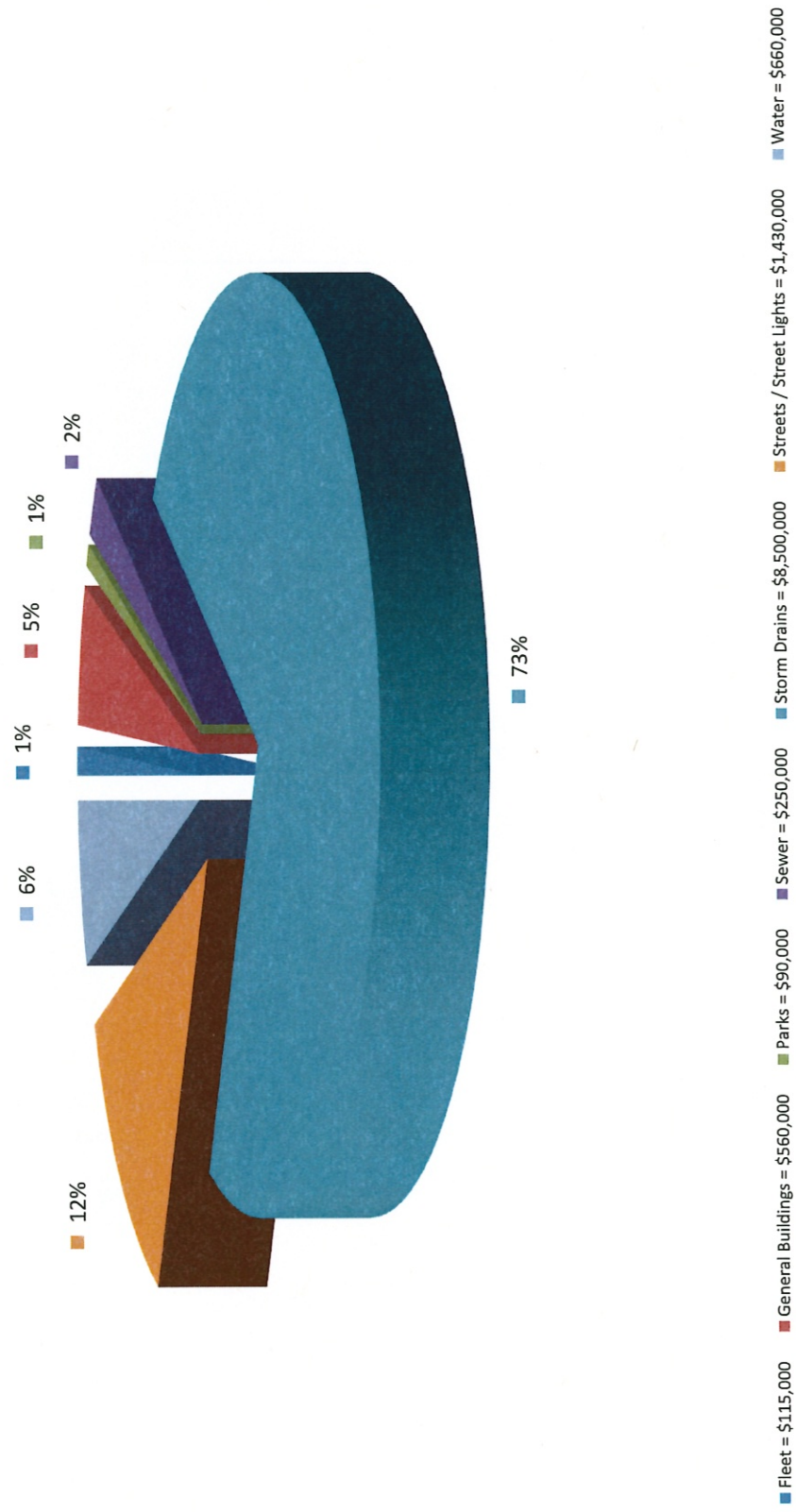
■ Fleet = \$480,000  
 ■ General Buildings = \$55,000  
 ■ Parks = \$270,000  
 ■ Sewer = \$550,000  
 ■ Storm Drains = \$50,000  
 ■ Streets / Street Lights = \$2,429,100  
 ■ Water = \$745,000

## EXPENDITURES BY PERCENTAGE FY 2025-2026



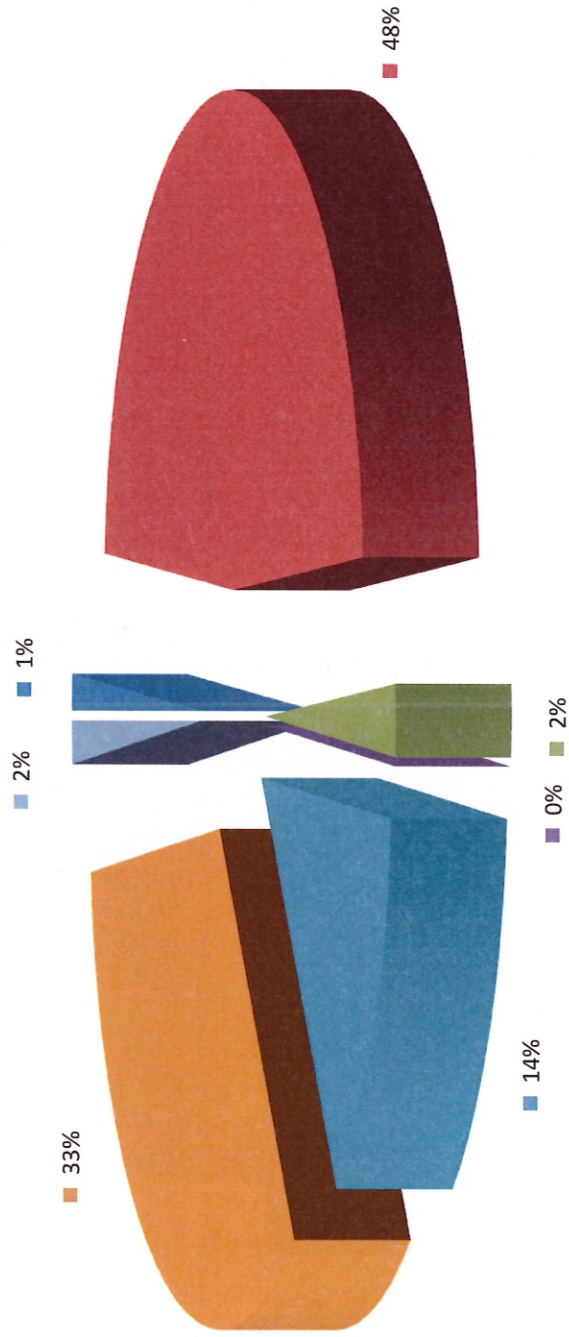
■ Fleet = \$1,950,000 ■ General Buildings = \$285,000 ■ Parks = \$110,000 ■ Sewer = \$300,000 ■ Storm Drains = \$150,000 ■ Streets / Street Lights = \$1,630,000 ■ Water = \$810,000

## EXPENDITURES BY PERCENTAGE FY 2026-2027



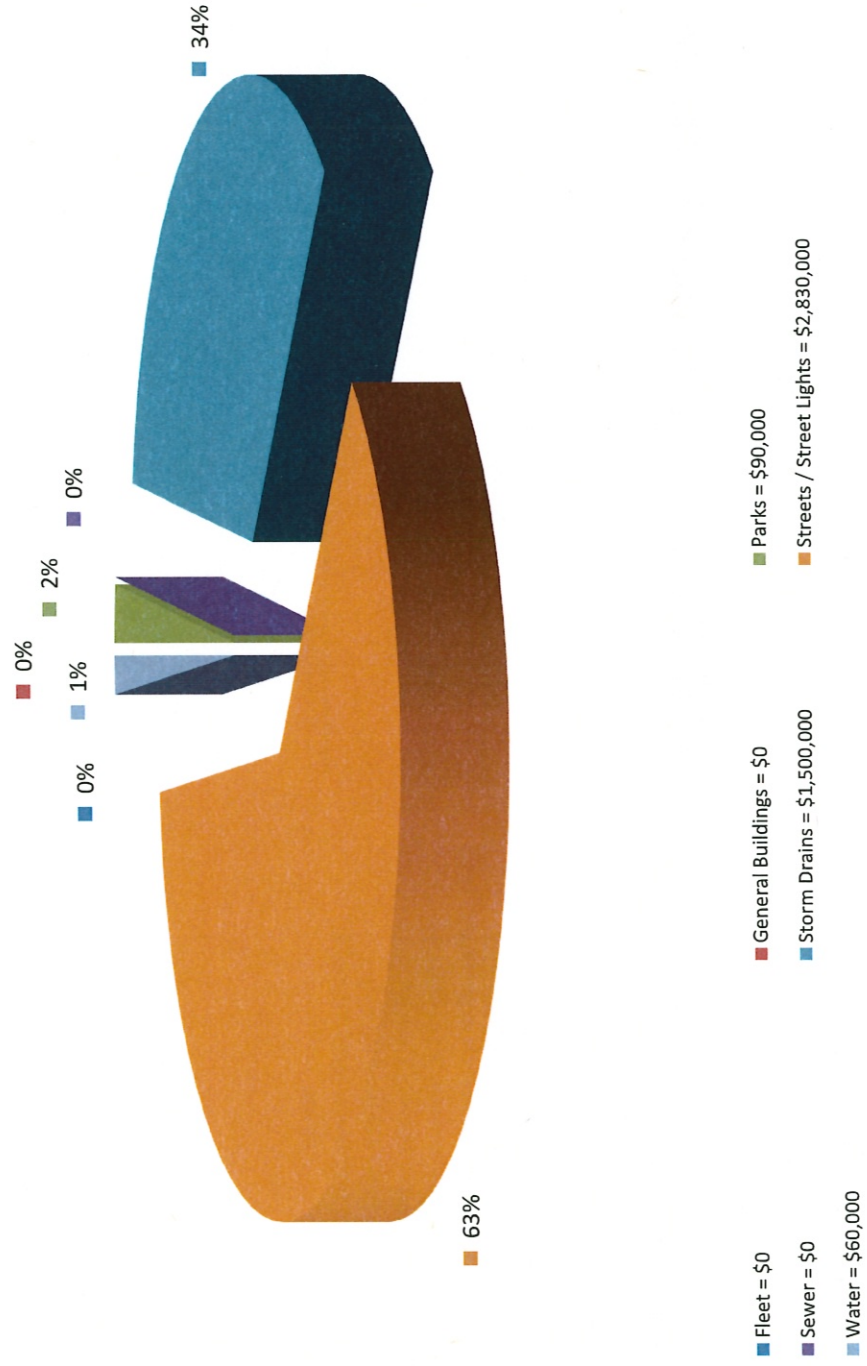
# EXPENDITURES BY PERCENTAGE

FY 2027-2028



Fleet = \$50,000    General Buildings = \$2,050,000    Parks = \$100,000    Sewer = \$0    Storm Drains = \$600,000    Streets / Street Lights = \$1,430,000    Water = \$60,000

## EXPENDITURES BY PERCENTAGE FY 2028-2029



City of Loma Linda  
Capital Improvement Program  
**FLEET**  
Project Summary

| PROJECT                                                            | 2024-2025 | 2025-2026   | 2026-2027 | 2027-2028 | 2028-2029 | TOTAL       |
|--------------------------------------------------------------------|-----------|-------------|-----------|-----------|-----------|-------------|
| 1. Street, Water division - Loader                                 | \$300,000 |             |           |           |           | \$300,000   |
| 2. Street, Water division - Replace Flate bed truck with lift gate | \$180,000 |             |           |           |           | \$180,000   |
| 3. Utility division - Replace Caterpillar PL 2WS                   |           | \$300,000   |           |           |           | \$300,000   |
| 4. Park division - Replace 2001 F350 dump truck, (PK804)           |           | \$250,000   |           |           |           | \$250,000   |
| 5. Street division - Replace 2003 Backhoe loader                   |           | \$300,000   |           |           |           | \$300,000   |
| 6. Street division - Replace 1998 John Deere Tractor               |           | \$250,000   |           |           |           | \$250,000   |
| 7. Street division - Replace 2008 F550 Asphalt dump truck(ST727)   |           | \$400,000   |           |           |           | \$400,000   |
| 8. Street division - Replace 2000 Water truck (JU 783)             |           | \$450,000   |           |           |           | \$450,000   |
| 9. Engineering division - Replace 2008 Ford Ranger                 |           |             | \$50,000  |           |           | \$50,000    |
| 10. Utility division - Replace 2008 F150 truck (DI 012)            |           |             | \$65,000  | \$50,000  |           | \$65,000    |
| 11. Admin. Division - Replace 2010 Honda Insight (PC 520)          |           |             |           |           |           | \$50,000    |
| TOTAL                                                              | \$480,000 | \$1,950,000 | \$115,000 | \$50,000  | \$0       | \$2,595,000 |

**City of Loma Linda**  
Capital Improvement Program  
**FLEET**  
Project Descriptions

| <b>Project</b>              | <b>Description</b>                             | <b>Potential Funding</b>                       | <b>Cost</b>        |
|-----------------------------|------------------------------------------------|------------------------------------------------|--------------------|
| <b>2024 - 2025</b>          |                                                |                                                |                    |
| 1 Street and Water Division | Loader                                         | General Fund \$150,000<br>Water fund \$150,000 | \$300,000          |
| 2 Street and Water Division | Flate bed truck with lift gate                 | General Fund \$90,000<br>fund \$90,000         | Water \$180,000    |
| <b>Total</b>                |                                                |                                                | <b>\$480,000</b>   |
| <b>2025 - 2026</b>          |                                                |                                                |                    |
| 4 Utility Division          | Replace Caterpillar PL 2WS - Model 420D        | Water Funds                                    | \$300,000          |
| 5 Park Division             | Replace 2001 F350 dump trucks, (PK 804)        | General Fund                                   | \$250,000          |
| 6 Street Division           | Replace 2003 Backhoe loader                    | General Fund                                   | \$300,000          |
| 7 Street Division           | Replace 1998 John Deere Tractor                | General Fund                                   | \$250,000          |
| 8 Street Division           | Replace 2008 F550 Asphalt dump truck, (ST 727) | General Fund                                   | \$400,000          |
| 9 Street Division           | Replace 2000 Water truck (JU 783)              | General Fund                                   | \$450,000          |
| <b>Total</b>                |                                                |                                                | <b>\$1,950,000</b> |
| <b>2026 - 2027</b>          |                                                |                                                |                    |
| 10 Engineering              | Replace 2008 Ford Ranger                       | General Fund                                   | \$50,000           |
| 11 Utility Division         | Replace 2008 F150 truck (DI 012)               | Water Funds                                    | \$65,000           |
| <b>Total</b>                |                                                |                                                | <b>\$115,000</b>   |
| <b>2027 - 2028</b>          |                                                |                                                |                    |
| 12 Admin. Division          | Replace 2010 Honda                             | General Fund                                   | \$50,000           |
| <b>2028 - 2029</b>          |                                                |                                                |                    |
| <b>None</b>                 |                                                |                                                |                    |

City of Loma Linda  
Capital Improvement Program  
**GENERAL BUILDINGS**  
Project Summary

| PROJECT                            | 2024-2025       | 2025-2026        | 2026-2027        | 2027-2028          | 2028-2029  | TOTAL              |
|------------------------------------|-----------------|------------------|------------------|--------------------|------------|--------------------|
| 1. City Yard, EV charging station  | \$20,000        | \$20,000         | \$0              | \$0                | \$0        | \$40,000           |
| 2. City Hall, Replace LED lighting | \$5,000         | \$5,000          | \$0              | \$0                | \$0        | \$10,000           |
| 3. City Hall, Facility Improvement | \$10,000        | \$50,000         | \$50,000         | \$10,000           | \$0        | \$120,000          |
| 4. Library - Facility Improvement  | \$20,000        | \$10,000         | \$10,000         | \$25,000           | \$0        | \$65,000           |
| 5. City Yard, New Building         | \$0             | \$200,000        | \$500,000        | \$2,000,000        | \$0        | \$2,700,000        |
| 6. City Hall, ADA Modifications    | \$0             | \$0              | \$0              | \$15,000           | \$0        | 15,000             |
| <b>TOTAL</b>                       | <b>\$55,000</b> | <b>\$285,000</b> | <b>\$560,000</b> | <b>\$2,050,000</b> | <b>\$0</b> | <b>\$2,950,000</b> |

**City of Loma Linda**  
Capital Improvement Program  
**GENERAL BUILDINGS**  
Project Descriptions

| <b>Project</b>     | <b>Description</b>   | <b>Potential Funding</b> | <b>Cost</b>        |
|--------------------|----------------------|--------------------------|--------------------|
| <b>2024 - 2025</b> |                      |                          |                    |
| 1 City Yard        | EV Charging station  | General Facility Fund    | \$20,000           |
| 2 City Hall        | Replace LED lighting | General Fund             | \$5,000            |
| 3 City Hall        | Facility Improvement | General Fund             | \$10,000           |
| 4 Library          | Facility Improvement | General Fund             | \$20,000           |
| <b>Total</b>       |                      |                          | <b>\$55,000</b>    |
| <b>2025 - 2026</b> |                      |                          |                    |
| 1 City Yard        | EV Charging station  | General Facility Fund    | \$20,000           |
| 2 City Hall        | Replace LED lighting | General Fund             | \$5,000            |
| 3 City Hall        | Facility Improvement | General Fund             | \$50,000           |
| 4 Library          | Facility Improvement | General Fund             | \$10,000           |
| 5 City Yard        | Design new building  | General Facility Fund    | \$200,000          |
| <b>Total</b>       |                      |                          | <b>\$285,000</b>   |
| <b>2026 - 2027</b> |                      |                          |                    |
| 3 City Hall        | Facility Improvement | General Fund             | \$50,000           |
| 4 Library          | Facility Improvement | General Fund             | \$10,000           |
| 5 City Yard        | New Building         | General Facility Fund    | \$500,000          |
| <b>Total</b>       |                      |                          | <b>\$560,000</b>   |
| <b>2027 - 2028</b> |                      |                          |                    |
| 3 City Hall        | Facility Improvement | General Fund             | \$10,000           |
| 4 Library          | Facility Improvement | General Fund             | \$25,000           |
| 4 City Yard        | New Building         | General Facility Fund    | \$2,000,000        |
| 5 City Hall        | ADA Modifications    | General Fund             | \$15,000           |
| <b>Total</b>       |                      |                          | <b>\$2,050,000</b> |
| <b>2028 - 2029</b> |                      |                          |                    |
| <b>None</b>        |                      |                          | <b>\$0</b>         |

City of Loma Linda  
Capital Improvement Program  
**PARKS**  
Project Summary

| PROJECT                                          | 2024-2025        | 2025-2026        | 2026-2027       | 2027-2028        | 2028-2029       | TOTAL            |
|--------------------------------------------------|------------------|------------------|-----------------|------------------|-----------------|------------------|
| 1. Various locations - Tree planting             | \$20,000         | \$20,000         | \$40,000        | \$40,000         | \$40,000        | \$160,000        |
| 2. Various locations - Art in public place       | \$50,000         | \$50,000         | \$10,000        | \$10,000         | \$0             | \$120,000        |
| 3. Lenord Bailey Park, Install pickle ball court | \$200,000        | \$0              | \$0             | \$0              | \$0             | \$200,000        |
| 4. Various locations -Site Improvements          | \$0              | \$40,000         | \$40,000        | \$50,000         | \$50,000        | \$180,000        |
| <b>TOTAL</b>                                     | <b>\$270,000</b> | <b>\$110,000</b> | <b>\$90,000</b> | <b>\$100,000</b> | <b>\$90,000</b> | <b>\$660,000</b> |

**City of Loma Linda**  
Capital Improvement Program  
**PARKS**  
Project Descriptions

| <b>Project</b>       | <b>Description</b>         | <b>Potential Funding</b> | <b>Cost</b>      |
|----------------------|----------------------------|--------------------------|------------------|
| <b>2024 - 2025</b>   |                            |                          |                  |
| 1 Various Locations  | Tree Planting              | Park Development Fund    | \$20,000         |
| 2 Various Locations  | Art in public place        | Art in public place Fund | \$50,000         |
| 3 Lenord Bailey Park | Install pickle ball courts | Park Development Fund    | \$200,000        |
| <b>Total</b>         |                            |                          | <b>\$270,000</b> |
| <b>2025 - 2026</b>   |                            |                          |                  |
| 1 Various Locations  | Tree Planting              | Park Development Fund    | \$20,000         |
| 2 Various Locations  | Art in public place        | Art in public place Fund | \$50,000         |
| 4 Various Locations  | Site Improvements          | Park Development Fund    | \$40,000         |
| <b>Total</b>         |                            |                          | <b>\$110,000</b> |
| <b>2026 - 2027</b>   |                            |                          |                  |
| 1 Various Locations  | Tree Planting              | Park Development Fund    | \$40,000         |
| 3 Various Locations  | Art in public place        | Art in public place      | \$10,000         |
| 4 Various Locations  | Site Improvements          | Park Development Fund    | \$40,000         |
| <b>Total</b>         |                            |                          | <b>\$90,000</b>  |
| <b>2027 - 2028</b>   |                            |                          |                  |
| 1 Various Locations  | Tree Planting              | Park Development Fund    | \$40,000         |
| 3 Various Locations  | Art in public place        | Art in public place      | \$10,000         |
| 4 Various Parks      | Site Improvements          | Park Development Fund    | \$50,000         |
| <b>Total</b>         |                            |                          | <b>\$100,000</b> |
| <b>2028 - 2029</b>   |                            |                          |                  |
| 1 Various Locations  | Tree Planting              | Park Development Fund    | \$40,000         |
| 5 Various Locations  | Site Improvements          | Park Development Fund    | \$50,000         |
| <b>Total</b>         |                            |                          | <b>\$90,000</b>  |

**City of Loma Linda**  
 Capital Improvement Program  
**SEWER**  
 Project Summary

| PROJECT                                                 | 2024-2025        | 2025-2026        | 2026-2027        | 2027-2028  | 2028-2029  | TOTAL              |
|---------------------------------------------------------|------------------|------------------|------------------|------------|------------|--------------------|
| 1. Install sewer pump station at the end of Juanita St. | \$150,000        | \$0              | \$0              | \$0        | \$0        | \$150,000          |
| 2. Sewer master plan                                    | \$400,000        | \$0              | \$0              | \$0        | \$0        | \$400,000          |
| 3. Campus St. - Jack and bore steel pipe casing at UPRR | \$0              | \$300,000        | \$0              | \$0        | \$0        | \$300,000          |
| 4. Lilac St. - Pipe bursting from 8" to 12" sewerline   | \$0              | \$0              | \$250,000        | \$0        | \$0        | \$250,000          |
| <b>TOTAL</b>                                            | <b>\$550,000</b> | <b>\$300,000</b> | <b>\$250,000</b> | <b>\$0</b> | <b>\$0</b> | <b>\$1,100,000</b> |

City of Loma Linda  
Capital Improvement Program  
**SEWER**  
Project Descriptions

| Project             | Description                                                                    | Potential Funding               | Cost             |
|---------------------|--------------------------------------------------------------------------------|---------------------------------|------------------|
| <b>2024 - 2025</b>  |                                                                                |                                 |                  |
| 1 Juanita St.       | Install sewer pump Station                                                     | Sewer Capital Funds             | \$150,000        |
| 2 Sewer master plan | Prepare sewer master plan                                                      | Sewer Capital Funds, Sewer Fund | \$400,000        |
| <b>Total</b>        |                                                                                |                                 | <b>\$550,000</b> |
| <b>2025 - 2026</b>  |                                                                                |                                 |                  |
| 3 Campus St.        | Jack and bore steel pipe casing under the railroad track for future sewer pipe | Sewer Capital Funds             | \$300,000        |
| <b>Total</b>        |                                                                                |                                 | <b>\$300,000</b> |
| <b>2026 - 2027</b>  |                                                                                |                                 |                  |
| 4 Lilac St.         | Pipe Bursting from 8" to 12" Sewerline                                         | Sewer Capital Fund              | \$250,000        |
| <b>Total</b>        |                                                                                |                                 | <b>\$250,000</b> |
| <b>2027 - 2028</b>  |                                                                                |                                 |                  |
| None                |                                                                                |                                 | \$0              |
| <b>2028 - 2029</b>  |                                                                                |                                 |                  |
| None                |                                                                                |                                 | \$0              |

City of Loma Linda  
Capital Improvement Program  
**STORM DRAINS**  
Project Summary

| PROJECT                                                                      | 2024-2025       | 2025-2026        | 2026-2027          | 2027-2028        | 2028-2029          | TOTAL               |
|------------------------------------------------------------------------------|-----------------|------------------|--------------------|------------------|--------------------|---------------------|
| 1. Richardson St. - Install concrete V ditch from Redlands Blvd. to I-10 FWY | \$50,000        | \$0              | \$0                | \$0              | \$0                | \$50,000            |
| 2. Daisy and Iris Ave. - Install 24" storm drain pipe                        | \$0             | \$150,000        |                    |                  |                    |                     |
| 3. Barton Road - New Jersey St. to California St.                            | \$0             | \$0              | \$8,000,000        | \$0              | \$0                | \$8,000,000         |
| 4. Benton St. - Extend existing S.D. pipe from Barton to Lawton              | \$0             | \$0              | \$500,000          | \$0              | \$0                | \$500,000           |
| 5. Replace dirt channel between Benton St. and Anderson St.                  | \$0             | \$0              | \$0                | \$600,000        | \$0                | \$600,000           |
| 6. New Jersey St. - Orange Ave. to Citrus Ave.                               | \$0             | \$0              | \$0                | \$0              | \$1,000,000        | \$1,000,000         |
| 7. Van Leuvan St. Storm Drain- Railroad to Orange Grove St.                  | \$0             | \$0              | \$0                | \$0              | \$500,000          | \$500,000           |
| <b>TOTAL</b>                                                                 | <b>\$50,000</b> | <b>\$150,000</b> | <b>\$8,500,000</b> | <b>\$600,000</b> | <b>\$1,500,000</b> | <b>\$10,800,000</b> |

City of Loma Linda  
Capital Improvement Program  
**STORM DRAIN**  
Project Descriptions

| Project                        | Description                                                     | Potential Funding        | Cost               |
|--------------------------------|-----------------------------------------------------------------|--------------------------|--------------------|
| <b>2024- 2025</b>              |                                                                 |                          |                    |
| 1 Richardson St.               | Install concrete V ditch from Redlands Blvd. to I-10 FWY.       | Storm Drain Capital Fund | \$50,000           |
| <b>Total</b>                   |                                                                 |                          | <b>\$50,000</b>    |
| <b>2025 - 2026</b>             |                                                                 |                          |                    |
| 2 Daisy and Iris Ave.          | Install 24" storm drain pipe                                    | Storm Drain Capital Fund | \$150,000          |
| <b>Total</b>                   |                                                                 |                          | <b>\$150,000</b>   |
| <b>2026 - 2027</b>             |                                                                 |                          |                    |
| 3 Barton Road                  | Install Storm Drain from New Jersey St. to California St.       | Storm Drain Capital Fund | \$8,000,000        |
| 4 Benton St.                   | Extend existing storm drain pipe from Barton Rd. to Lawton Ave. | Storm Drain Capital Fund | \$500,000          |
| <b>Total</b>                   |                                                                 |                          | <b>\$8,500,000</b> |
| <b>2027 - 2028</b>             |                                                                 |                          |                    |
| 4 North Side of Drayson Center | Benton St. to Anderson St. Replace Dirt Channel                 | Storm Drain Capital Fund | \$600,000          |
| <b>Total</b>                   |                                                                 |                          | <b>\$600,000</b>   |
| <b>2028 - 2029</b>             |                                                                 |                          |                    |
| 5 New Jersey St.               | Orange Ave to Citrus Ave                                        | Storm Drain Capital Fund | \$1,000,000        |
| 6 Van Leuvan St.               | Install Storm Drain from Railroad to Orange Grove St.           | Storm Drain Capital Fund | \$500,000          |
| <b>Total</b>                   |                                                                 |                          | <b>\$1,500,000</b> |

**City of Loma Linda**  
**Capital Improvement Program**  
**STREETS/ STREET LIGHTS**  
**Project Summary**

| PROJECT                                                           | 2024-2025          | 2025-2026          | 2026-2027          | 2027-2028          | 2028-2029          | TOTAL              |
|-------------------------------------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| 1. ADA ramps / Sidewalk replacement at various locations          | \$231,100          | \$50,000           | \$50,000           | \$50,000           | \$50,000           | \$431,100          |
| 2. Pavement rehab. By grind and overlay method                    | \$1,173,000        | \$1,200,000        | \$1,200,000        | \$1,200,000        | \$1,200,000        | \$5,973,000        |
| 3. Pavement rehabilitation by Slurry Seal method                  | \$165,000          | \$150,000          | \$150,000          | \$150,000          | \$150,000          | \$765,000          |
| 4. California St. widening phase 3                                | \$820,000          | \$0                | \$0                | \$0                | \$0                | \$820,000          |
| 5. Mission Rd. widening                                           | \$20,000           | \$200,000          | \$0                | \$0                | \$0                | \$220,000          |
| 6. Solar street light at various locations                        | \$20,000           | \$0                | \$0                | \$0                | \$0                | \$20,000           |
| 7. Striping at various locations                                  | \$0                | \$30,000           | \$30,000           | \$30,000           | \$30,000           | \$120,000          |
| 8. Van Leuven St. extension from Orange Grove St. to Caroline St. | \$0                | \$0                | \$0                | \$0                | \$1,400,000        | \$1,400,000        |
| <b>TOTAL</b>                                                      | <b>\$2,429,100</b> | <b>\$1,630,000</b> | <b>\$1,430,000</b> | <b>\$1,430,000</b> | <b>\$2,830,000</b> | <b>\$9,749,100</b> |

City of Loma Linda  
Capital Improvement Program  
**STREETS/STREET LIGHTS**  
Project Descriptions

| Project                         | Description                                          | Potential Funding                                    | Cost               |
|---------------------------------|------------------------------------------------------|------------------------------------------------------|--------------------|
| <b>2024 - 2025</b>              |                                                      |                                                      |                    |
| 1 Various Locations             | Replace ADA ramps and sidewalk                       | CDBG \$131,000,<br>Measure I \$50,000<br>TDA\$50,100 | \$231,100          |
| 2 Various Locations             | Pavement rehabilitation by Grind and overlay method. | RMRA \$645,000,<br>Measure I \$527,800               | \$1,173,000        |
| 3 Various Locations             | Pavement rehabilitation by slurry seal method        | Measure I \$165,000                                  | \$165,000          |
| 4 California St.                | Street widening from Barton Rd. to Mission Rd.       | MSART \$501,840,<br>Traffic Mitigation \$318,160     | \$820,000          |
| 5 Mission Road                  | Design of street widening                            | Bond Proceed                                         | \$20,000           |
| 6 Various Locations             | Solar street light                                   | General Fund                                         | \$20,000           |
| <b>Total</b>                    |                                                      |                                                      | <b>\$2,429,100</b> |
| <b>2025 - 2026</b>              |                                                      |                                                      |                    |
| 1 Various Locations             | Replace ADA ramps and sidewalk                       | Mearsure I                                           | \$50,000           |
| 2 Various Locations             | Pavement rehabilitation by Grind and overlay method. | RMRA \$600,000,<br>Measure I \$600,000               | \$1,200,000        |
| 3 Various Locations             | Pavement rehabilitation by slurry seal method        | Bond Proceed \$100,000<br>Measure I \$50,000         | \$150,000          |
| 5 Mission Road                  | Design of street widening                            | Bond Proceed                                         | \$200,000          |
| 7 Striping at Various Locations | Striping                                             | Mearsure I                                           | \$30,000           |
| <b>Total</b>                    |                                                      |                                                      | <b>\$1,630,000</b> |
| <b>2026 - 2027</b>              |                                                      |                                                      |                    |
| 1 Various Locations             | Replace ADA ramps and sidewalk                       | Measure I                                            | \$50,000           |
| 2 Various Locations             | Pavement rehabilitation by Grind and overlay method. | RMRA \$600,000,<br>Measure I \$600,000               | \$1,200,000        |
| 3 Various Locations             | Pavement rehabilitation by slurry seal method        | Bond Proceed \$100,000<br>Measure I \$50,000         | \$150,000          |
| 7 Striping at Various Locations | Striping                                             | Mearsure I                                           | \$30,000           |

\* To Be Determined

City of Loma Linda  
Capital Improvement Program  
**STREETS/STREET LIGHTS**  
Project Descriptions

| Project                         | Description                                          | Potential Funding                         | Cost               |
|---------------------------------|------------------------------------------------------|-------------------------------------------|--------------------|
| <b>Total</b>                    |                                                      |                                           | <b>\$1,430,000</b> |
| <b>2027 - 2028</b>              |                                                      |                                           |                    |
| 1 Various Locations             | Replace ADA ramps and sidewalk                       | Measure I                                 | \$50,000           |
| 2 Various Locations             | Pavement rehabilitation by Grind and overlay method. | RMRA \$600,000, Measure I \$600,000       | \$1,200,000        |
| 3 Various Locations             | Pavement rehabilitation by slurry seal method        | Bond Proceed \$100,000 Measure I \$50,000 | \$150,000          |
| 7 Striping at Various Locations | Striping                                             | Mearsure I                                | \$30,000           |
| <b>Total</b>                    |                                                      |                                           | <b>\$1,430,000</b> |
| <b>2028 - 2029</b>              |                                                      |                                           |                    |
| 1 Various Locations             | Replace ADA ramps and sidewalk                       | Measure I                                 | \$50,000           |
| 2 Various Locations             | Pavement rehabilitation by Grind and overlay method. | RMRA \$600,000, Measure I \$600,000       | \$1,200,000        |
| 3 Various Locations             | Pavement rehabilitation by slurry seal method        | Bond Proceed \$100,000 Measure I \$50,000 | \$150,000          |
| 7 Striping at Various Locations | Striping                                             | Mearsure I                                | \$30,000           |
| 8 Van Leuven St.                | Extension from Orange Grove St. to Caroline St       | TBD                                       | \$1,400,000        |
| <b>Total</b>                    |                                                      |                                           | <b>\$2,830,000</b> |

City of Loma Linda  
Capital Improvement Program  
**WATER**  
Project Summary

| PROJECT                                                                                                                              | 2024-2025        | 2025-2026        | 2026-2027        | 2027-2028       | 2028-2029       | TOTAL              |
|--------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------|------------------|-----------------|-----------------|--------------------|
| 1. Replace water meters                                                                                                              | \$15,000         | \$10,000         | \$10,000         | \$10,000        | \$10,000        | \$55,000           |
| 2. Replace water valves                                                                                                              | \$330,000        | \$100,000        | \$50,000         | \$50,000        | \$50,000        | \$580,000          |
| 3. Upgrade SCADA system                                                                                                              | \$200,000        | \$100,000        | \$100,000        | \$0             | \$0             | \$400,000          |
| 4. Mt. View well No. 3 - Rehabilitation                                                                                              | \$100,000        | \$0              | \$0              | \$0             | \$0             | \$100,000          |
| 5. Campus St. - replace PRV                                                                                                          | \$100,000        |                  |                  |                 |                 | \$100,000          |
| 6. Poplar St - Replace 6" with 8" waterline, Shepardson Dr. to Prospect Ave., Van Leuven St. to Channel, Park Ave. to Redlands Blvd. | \$0              | \$600,000        | \$0              | \$0             | \$0             | \$600,000          |
| 7. Prospect Ave.- Replace 6" with 8" waterline , Poplar St. to Benton, Benton St. from Prospect Ave. to Barton Rd.                   | \$0              | \$0              | \$500,000        | \$0             | \$0             | \$500,000          |
| <b>TOTAL</b>                                                                                                                         | <b>\$745,000</b> | <b>\$810,000</b> | <b>\$660,000</b> | <b>\$60,000</b> | <b>\$60,000</b> | <b>\$2,335,000</b> |

**City of Loma Linda**  
Capital Improvement Program  
**WATER**  
Project Descriptions

| <b>Project</b>         | <b>Description</b>                                                                                            | <b>Potential Funding</b>                                       | <b>Cost</b>      |
|------------------------|---------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|------------------|
| <b>2024 - 2025</b>     |                                                                                                               |                                                                |                  |
| 1 Various Locations    | Replace water meters                                                                                          | Water Acquisition Fund                                         | \$15,000         |
| 2 Various Locations    | Replace water valves                                                                                          | Water Acquisition Fund                                         | \$330,000        |
| 3 Upgrade SCADA system | Upgrade                                                                                                       | Water Acquisition Fund                                         | \$200,000        |
| 4 Mt. View well No 3   | Rehabilitation                                                                                                | Water Enterprise Fund                                          | \$100,000        |
| 5 Campus Street        | Replace pressure regulating valve                                                                             | Water Enterprise Fund                                          | \$100,000        |
| <b>Total</b>           |                                                                                                               |                                                                | <b>\$745,000</b> |
| <b>2025 - 2026</b>     |                                                                                                               |                                                                |                  |
| 1 Various Locations    | Replace water meters                                                                                          | Water Enterprise Fund                                          | \$10,000         |
| 2 Various Locations    | Replace water valves                                                                                          | Water Acquisition Fund                                         | \$100,000        |
| 3 Upgrade SCADA system | Upgrade                                                                                                       | Water Acquisition Fund                                         | \$100,000        |
| 6 Poplar St.           | Replace waterline, Shepardson Dr. to Prospect Ave., Van Leuven St. to Channel and Park Ave. to Redlands Blvd. | Water Enterprise \$300,000<br>Water Acquisition Fund \$300,000 | \$600,000        |
| <b>Total</b>           |                                                                                                               |                                                                | <b>\$810,000</b> |
| <b>2026 - 2027</b>     |                                                                                                               |                                                                |                  |
| 1 Various Locations    | Replace water meters                                                                                          | Water Enterprise Fund                                          | \$10,000         |
| 2 Various Locations    | Replace water valves                                                                                          | Water Acquisition Fund                                         | \$50,000         |
| 3 Upgrade SCADA system | Upgrade                                                                                                       | Water Acquisition Fund                                         | \$100,000        |
| 7 Prospect Ave.        | Replace waterline, Poplar St. to Benton St., Benton St., from Prospect Ave. to Barton Rd.                     | Water Enterprise \$250,000<br>Water Acquisition Fund \$250,000 | \$500,000        |
| <b>Total</b>           |                                                                                                               |                                                                | <b>\$660,000</b> |

City of Loma Linda  
Capital Improvement Program  
**WATER**  
Project Descriptions

| Project             | Description          | Potential Funding      | Cost            |
|---------------------|----------------------|------------------------|-----------------|
| <b>2027 - 2028</b>  |                      |                        |                 |
| 1 Various Locations | Replace water meters | Water Enterprise Fund  | \$10,000        |
| 2 Various Locations | Replace water valves | Water Acquisition Fund | \$50,000        |
| <b>Total</b>        |                      |                        | <b>\$60,000</b> |
| <b>2028 - 2029</b>  |                      |                        |                 |
| 1 Various Locations | Replace water meters | Water Enterprise Fund  | \$10,000        |
| 2 Various Locations | Replace water valves | Water Acquisition Fund | \$50,000        |
| <b>Total</b>        |                      |                        | <b>\$60,000</b> |



## Regular City Council Staff Report

### Council Bill #R-2024-18 - A Resolution to Approve the Fiscal Year 2024-2025 Adjusted Appropriations Limit [Finance]

Fiscal Year 2024-25 Budget Item

| Meeting                         | Agenda Group                         |
|---------------------------------|--------------------------------------|
| Tuesday, June 25, 2024, 7:00 PM | Scheduled and Related Items Item: 2D |
| To                              | From                                 |
| City Council                    | Sonia Fabela, Finance Director       |

### **RECOMMENDATION:**

It is recommended that the City Council adopt Council Bill #R-2024-18 to amend the City Appropriations (GANN limit) Limit for fiscal year 2024-2025.

### **BACKGROUND:**

In November of 1979, voters approved Proposition 4, an initiative that added Article XIII B to the California Constitution. This constitutional amendment, also known as the *Gann initiative*, placed limits on the growth of expenditures for publicly funded programs. Division 9 of Title 1, beginning with Section 7900 of the Government Code, was then added to laws to establish the process for calculating state and local government appropriations limits and appropriations subject to limitation under Article XIII B of the California Constitution. These constitutional and statutory sections explain and define the appropriations limit and appropriations subject to limitation as they apply to state and local government and require that each entity of government formally "adopt" its appropriations limit for a given fiscal year. The amount is adjusted each year for inflation and population changes indicated on a letter certified by the California Department of Finance (DOF) by June 1<sup>st</sup> of each year.

### **ANALYSIS:**

The April 2024 California DOF letter containing the "Price Factor and Population Information" was posted on their website. Each local jurisdiction can use their local percentage change in population factor or the County population change for January 1, 2024, whichever is greater, in conjunction with a change in cost of living - price factor (per capita personal income change) to calculate their fiscal year 2024-2025 appropriations limit. The California per capita cost of living change is calculated based on historical data and changed by 3.62%. The State DOF estimates the City of Loma Linda's population to have changed by -0.02% and the San Bernardino County's population changed by 0.42%. As the change in San Bernardino County population is greater than the population change in the City of Loma Linda, it is recommended to be used as the population factor for the fiscal year 2024-2025 appropriations limit calculation.

These changes yielded a \$2,551,986 increase to the appropriations limit, which will be revised to \$65,483,185, for fiscal year 2024-2025. The difference between the revised appropriations limit of \$65,483,185 and the proceeds of taxes subject to the appropriations limit of \$14,129,154 as set forth in the Fiscal Year 2024-2025 Proposed Budget is \$51,354,031. Therefore, the City is \$51,354,031 under its appropriation or "Gann" limit.

**ENVIRONMENTAL IMPACT:**

None.

**FINANCIAL IMPACT:**

None. Approval of the resolution, however, establishes a legal limit on the amount of tax proceeds that can be appropriated in Fiscal Year 2024-25.

**Attachments**

[Council Bill R-2024-18 AppropriationsLimit 2024-2025.pdf](#)

RESOLUTION NO. 2024-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA ADOPTING AN AMENDED CITY APPROPRIATIONS LIMIT FOR FISCAL YEAR 2024-2025 IN ACCORDANCE WITH THE PROVISIONS OF DIVISION 9 OF TITLE 1 OF THE CALIFORNIA GOVERNMENT CODE.

WHEREAS, Article XIII B of the Constitution of the State of California as proposed by the Initiative Measure approved by the people at the special statewide election held on November 6, 1979 and amended in June 1990 by the people of the State of California (Proposition 111), provides that the total annual appropriations subject to limitations of each local government shall not exceed the appropriations limit of such entity for the prior year adjusted for changes in the cost of living and population except as otherwise specifically provided for in said Article; and

WHEREAS, the State Legislature added Division 9 (commencing with Section 7900) to Title 1 of the Government Code of the State of California to implement Article XIII B of the California Constitution; and

WHEREAS, Section 7910 of the Government Code provides that each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following fiscal year pursuant to Article XIII B at a regularly scheduled meeting or a noticed special meeting and that fifteen days prior to such meeting, documentation used in the determination of the appropriations limit shall be available to the public; and

WHEREAS, Proposition 111 as approved by the voters of the State of California, requires a recorded vote of the City Council regarding which of the annual adjustment factors have been selected each year; and

WHEREAS, Section 7902(a) of the Government Code sets forth the method for determining the appropriations limit for each local jurisdiction for the 2024-2025 Fiscal Year; and

WHEREAS, the City Council of the City of Loma Linda wishes to revise the appropriations limit for fiscal year 2024-2025 for the City of Loma Linda, California;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Loma Linda, California, as follows:

SECTION 1. That it is hereby found and determined that the documentation used in the determination of the appropriations limit for the City of Loma Linda for Fiscal Year 2024-2025 was available to the public in the Finance Department of said City at least fifteen days prior to this date.

SECTION 2. That the growth in California per capita income and the County of San Bernardino's population change have been selected for Fiscal Year 2024-2025.

SECTION 3. That the City of Loma Linda reserves the right to change or revise any growth factors associated with the calculation of the Proposition 111 limit if such changes or revisions would result in a more advantageous appropriations limit including non-residential assessed valuation data not currently available.

SECTION 4. That the appropriations limit for the City of Loma Linda as amended in accordance with Section 7902(a) of the California Government Code is \$65,483,185, as set forth in "Exhibit A" included herewith.

PASSED, APPROVED AND ADOPTED this 25th day of June, 2024 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

ATTEST:

---

Phill Dupper, Mayor

---

Lynette Arreola, City Clerk

EXHIBIT “A”  
GANN APPROPRIATIONS LIMIT - FISCAL YEAR 2024-2025

Article XIII B of the California State Constitution, commonly referred to as the Gann Initiative or Gann Appropriations Limit, was adopted by California voters in 1979 and placed limits on the amount of proceeds of taxes that state and local governmental agencies can appropriate and spend each year.

The limit is different for each agency and changes each year. Each year’s limit is based on the amount of tax proceeds that were authorized to be spent in the base Fiscal Year 1978-79 in each agency, modified for changes in inflation and population in each subsequent year. Inflationary adjustments are, by law, based on increases in the California per capita income or the increase in non-residential assessed valuation due to new construction. Population adjustments are based on city population growth or county population growth. The annual adjustment factors used in making this calculation are the cost of living adjustment - CPI based on the percentage change in California per capita income and the population adjustment based on the annual population change for the County of San Bernardino.

As established by the following calculations, the City of Loma Linda’s appropriations limit for Fiscal Year 2024-2025 is \$65,483,185. The difference between the appropriations limit of \$65,483,185 and the proceeds of taxes subject to the appropriations limit of \$14,129,154 as set forth in the Fiscal Year 2024-2025 Proposed Budget is \$51,354,031. Therefore, the City is \$51,354,031 under its appropriation or “Gann” limit.

|                                           |                                                                        |                     |
|-------------------------------------------|------------------------------------------------------------------------|---------------------|
| Fiscal Year 2024-2025 Appropriation Limit |                                                                        | \$62,931,199        |
| A.                                        | Cost of living adjustment<br>(based on change in CA per capita income) | 1.0362              |
| B.                                        | Population adjustment<br>(based on the County’s population change)     | 1.0042              |
|                                           | Aggregate Change Factor (A x B)                                        | <u>1.040552</u>     |
|                                           | Increase in appropriation limit                                        | <u>\$ 2,551,986</u> |
|                                           | Fiscal Year 2024-2025 Appropriation Limit                              | <u>\$65,483,185</u> |

April 30, 2024

Dear Fiscal Officer:

## Price Factor and Population Information

### Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2024, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2024-25. Attachment A provides the change in California's per capita personal income and an example for utilizing the factors to calculate the 2024-25 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

### Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. [California Revenue and Taxation Code section 2228](#) provides additional information regarding the appropriations limit. [Article XIII B, section 9\(C\) of the California Constitution](#) exempts certain special districts from the appropriations limit calculation mandate. Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

### Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2024.** Please note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

/s Richard Gillihan

RICHARD GILLIHAN  
Chief Operating Officer

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2024-25 appropriation limit is:

| Per Capita Personal Income |                                      |
|----------------------------|--------------------------------------|
| Fiscal Year<br>(FY)        | Percentage change<br>over prior year |
| 2024-25                    | 3.62                                 |

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2024-25 appropriation limit.

**2024-25:**

Per Capita Cost of Living Change = 3.62 percent  
Population Change = 0.17 percent

Per Capita Cost of Living converted to a ratio:  $\frac{3.62 + 100}{100} = 1.0362$

Population converted to a ratio:  $\frac{0.17 + 100}{100} = 1.0017$

Calculation of factor for FY 2024-25:  $1.0362 \times 1.0017 = 1.0379$

Fiscal Year 2024-25

**Attachment B**  
**Annual Percent Change in Population Minus Exclusions\***  
**January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024**

| <b>County<br/>City</b> | <b><u>Percent Change</u></b> | <b><u>--- Population Minus Exclusions ---</u></b> |                  | <b><u>Total<br/>Population</u></b> |
|------------------------|------------------------------|---------------------------------------------------|------------------|------------------------------------|
|                        | <b>23-24</b>                 | <b>1-1-23</b>                                     | <b>1-1-24</b>    | <b>1-1-24</b>                      |
| San Bernardino         |                              |                                                   |                  |                                    |
| Adelanto               | -0.80                        | 36,422                                            | 36,131           | 36,131                             |
| Apple Valley           | -0.24                        | 74,500                                            | 74,322           | 74,322                             |
| Barstow                | -0.34                        | 24,124                                            | 24,043           | 24,669                             |
| Big Bear Lake          | 0.20                         | 4,948                                             | 4,958            | 4,958                              |
| Chino                  | 0.57                         | 88,580                                            | 89,088           | 92,585                             |
| Chino Hills            | -0.17                        | 76,547                                            | 76,414           | 76,414                             |
| Colton                 | -0.12                        | 52,841                                            | 52,778           | 52,778                             |
| Fontana                | 0.68                         | 212,772                                           | 214,223          | 214,223                            |
| Grand Terrace          | -0.17                        | 12,793                                            | 12,771           | 12,771                             |
| Hesperia               | 0.75                         | 99,338                                            | 100,087          | 100,087                            |
| Highland               | 0.12                         | 55,612                                            | 55,676           | 55,676                             |
| Loma Linda             | -0.02                        | 24,923                                            | 24,919           | 24,965                             |
| Montclair              | -0.09                        | 37,246                                            | 37,211           | 37,211                             |
| Needles                | -0.23                        | 4,780                                             | 4,769            | 4,769                              |
| Ontario                | 0.93                         | 179,555                                           | 181,224          | 181,224                            |
| Rancho Cucamonga       | 0.56                         | 172,344                                           | 173,316          | 173,316                            |
| Redlands               | 1.28                         | 71,776                                            | 72,696           | 72,696                             |
| Rialto                 | 0.71                         | 102,367                                           | 103,097          | 103,097                            |
| San Bernardino         | 0.39                         | 224,316                                           | 225,188          | 226,541                            |
| Twentynine Palms       | -1.12                        | 15,397                                            | 15,224           | 25,346                             |
| Upland                 | 0.56                         | 77,849                                            | 78,285           | 78,285                             |
| Victorville            | 0.96                         | 132,537                                           | 133,805          | 138,202                            |
| Yucaipa                | 0.33                         | 53,635                                            | 53,810           | 53,810                             |
| Yucca Valley           | 0.40                         | 21,509                                            | 21,594           | 21,594                             |
| Unincorporated         | 0.02                         | 286,864                                           | 286,926          | 295,763                            |
| <b>County Total</b>    | <b>0.42</b>                  | <b>2,143,575</b>                                  | <b>2,152,555</b> | <b>2,181,433</b>                   |

\*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.



# City of Loma Linda

## Regular City Council Staff Report

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### Investment Policy

Fiscal Year 2024-25 Budget Item

| Meeting                         | Agenda Group                         |
|---------------------------------|--------------------------------------|
| Tuesday, June 25, 2024, 7:00 PM | Scheduled and Related Items Item: 2E |
| To                              | From                                 |
| City Council                    | Sonia Fabela, Finance Director       |

### **RECOMMENDATION:**

It is recommended that the City Council approve the Investment Policy for Fiscal Year 2024-2025.

**The full Investment Policy will be presented at the July 9, 2024, Meeting.**



**Citizen Option for Public Safety (COPS) Grant Expenditure Plan**

Fiscal Year 2024-25 Budget Item

| Meeting                         | Agenda Group                         |
|---------------------------------|--------------------------------------|
| Tuesday, June 25, 2024, 7:00 PM | Scheduled and Related Items Item: 2F |
| To                              | From                                 |
| City Council                    | Sonia Fabela, Finance Director       |

**RECOMMENDATION:**

It is recommended that the City Council approve the City's expenditure plan for FY 2024-2025 Supplemental Law Enforcement Services Funds (also known as the "COPS - Citizen Option for Public Safety - Grant") as discussed below and included in the Proposed FY 2024-2025 City Budget.

**BACKGROUND:**

Although the funds and expenditures have been included as part of the FY 2024-2025 Proposed City Budget, the County's Law Enforcement Oversight Committee (the entity responsible for administering the funds for the State) requires that the Council approve the expenditure plan for the COPS grant as a separate item from the City budget. Pages from the proposed FY 2024-2025 City Budget reflecting this expenditure plan are attached.

The estimated use of COPS funding by the City for FY 2024-2025 is \$233,400. As the City has done in previous years, the COPS funds will be used to pay for the Sheriff's Service Specialist (SSS) position. Additionally, the grant will be used to pay for activities and supplies overseen by the SSS position such as the Kidzwatch program for three schools, the annual Explorer's Law Enforcement Competition, and the Red Ribbon "Say NO to drugs" campaign. The grant also pays for the uniforms, installation event for the Citizens Patrol, and annual fee for the 26 License Plate Reader cameras at various locations.

**ANALYSIS:**

N/A

**ENVIRONMENTAL IMPACT:**

None.

**FINANCIAL IMPACT:**

As required by State regulations related to the grant, COPS grant revenue is budgeted and accounted for in a fund separate than the General Fund. Grant funds are then used to reimburse the General Fund for approved expenses incurred as discussed above.

**Attachments**

[Agenda Report COPS grant-Attachment 24-25.pdf](#)

## COPS Grant Fund

T. Jarb Thaipejr  
City Manager/Public Works Director

Legislation enactment of Assembly Bill No. 3229, Citizen's Option for Public Safety (COPS). Cities are provided funds to supplement existing services in the area of front-line law enforcement, including anti-gang and community crime prevention programs.

### Revenues by Source - COPS Grant Fund

| Name                  | FY2022 Actual | FY2023 Actual | FY2024 Adjusted | FY2025 Proposed | % Change |
|-----------------------|---------------|---------------|-----------------|-----------------|----------|
| Revenue Source        |               |               |                 |                 |          |
| USE OF MONEY& PROP    | -\$3,439      | \$8,967       | \$19,100        | \$6,000         | -68.6%   |
| INTERGOVERNMENTAL     | \$104,848     | \$142,094     | \$252,900       | \$186,200       | -26.4%   |
| Total Revenue Source: | \$101,408     | \$151,060     | \$272,000       | \$192,200       | -29.3%   |

### Department Goals

For the Fiscal Year 2024-2025, the goals for the COPS Grant Fund are:

1. To assist the General Fund with the costs associated with the Sheriff's Service Specialist position.
2. To assist the General Fund with the costs of running the Kidzwatch program at three schools within the city limits.
3. To assist the General Fund with the contribution to fund part of the cost of the Explorer's Law Enforcement Competitions.
4. To assist the General Fund with the costs to promote the "Say NO to drugs" Campaign during Red Ribbon week at two public schools within City Limits.
5. To assist the General Fund with the uniform costs, installation event for the Citizens on Patrol, and annual fees for the 26 Flock license plate readers.

## Budgeted Expenditures by Expense Type - COPS Grant Fund

| Name                          | ERP Code      | FY2022 Actual | FY2023 Actual | FY2024 Adjusted | FY2025 Proposed | % Change |
|-------------------------------|---------------|---------------|---------------|-----------------|-----------------|----------|
| Expense Objects               |               |               |               |                 |                 |          |
| MAINT & OPERATIONS            |               |               |               |                 |                 |          |
| COMMUNICATIONS - TELEPHONE    | 1355430-51110 | \$0           | \$0           | \$0             | \$4,800         | N/A      |
| REPAIRS & MAINT - CAPITAL FAC | 1355430-51300 | \$0           | \$0           | \$1,600         | \$1,500         | -6.2%    |
| UNIFORMS                      | 1355430-51610 | \$0           | \$0           | \$400           | \$1,000         | 150%     |
| SMALL EQUIPMENT & TOOLS       | 1355430-51670 | \$2,261       | \$0           | \$0             | \$0             | 0%       |
| CONTRACTUAL AGREEMENTS        | 1355430-51830 | \$0           | \$48,450      | \$75,700        | \$72,800        | -3.8%    |
| MATERIALS & OTHER SERVICES    | 1355430-51870 | \$500         | \$3,210       | \$7,000         | \$6,500         | -7.1%    |
| Total MAINT & OPERATIONS:     |               | \$2,761       | \$51,660      | \$84,700        | \$86,600        | 2.2%     |
|                               |               |               |               |                 |                 |          |
| OPERATING TRANSF OUT          |               |               |               |                 |                 |          |
| TRANSFERS OUT                 | 1355430-51890 | \$103,902     | \$102,149     | \$138,200       | \$146,800       | 6.2%     |
| Total OPERATING TRANSF OUT:   |               | \$103,902     | \$102,149     | \$138,200       | \$146,800       | 6.2%     |
|                               |               |               |               |                 |                 |          |
| CAPITAL OUTLAY                |               |               |               |                 |                 |          |
| MACHINERY & EQUIPMENT         | 1355430-58220 | \$0           | \$0           | \$55,000        | \$0             | -100%    |
| Total CAPITAL OUTLAY:         |               | \$0           | \$0           | \$55,000        | \$0             | -100%    |
| Total Expense Objects:        |               | \$106,663     | \$153,809     | \$277,900       | \$233,400       | -16%     |

## Budget Justification

### GRANT FUNDS

C.O.P.S.

1355430

| TITLE/ACCOUNT NUMBER                                                                          | AMOUNT            |
|-----------------------------------------------------------------------------------------------|-------------------|
| <b>52 - MAINT &amp; OPERATIONS</b>                                                            |                   |
| <b>51110 - COMMUNICATIONS - TELEPHONE</b>                                                     |                   |
| Security camera sim card services (9)                                                         | 4,800             |
| <b>51110 - COMMUNICATIONS - TELEPHONE Total</b>                                               | <b>4,800</b>      |
| <b>51610 - UNIFORMS</b>                                                                       |                   |
| Uniforms for citizen's patrol                                                                 | 1,000             |
| <b>51610 - UNIFORMS Total</b>                                                                 | <b>1,000</b>      |
| <b>51830 - CONTRACTUAL AGREEMENTS</b>                                                         |                   |
| Annual license fee for 26 License Plate Readers                                               | 72,800            |
| <b>51830 - CONTRACTUAL AGREEMENTS Total</b>                                                   | <b>72,800</b>     |
| <b>51870 - MATERIALS &amp; OTHER SERVICES</b>                                                 |                   |
| Explorer's (ages 14-20) Law Enforcement Competitions                                          | 2,000             |
| Kidzwatch program activities and supplies for three schools                                   | 3,000             |
| Volunteer Citizen on Patrol installation dinner                                               | 500               |
| Red Ribbon - Say NO to Drugs campaign supplies for three schools                              | 1,000             |
| <b>51870 - MATERIALS &amp; OTHER SERVICES Total</b>                                           | <b>6,500</b>      |
| <b>51300 - REPAIRS &amp; MAINT - CAPITAL FAC</b>                                              |                   |
| License plate reader camera repairs                                                           | 1,500             |
| <b>51300 - REPAIRS &amp; MAINT - CAPITAL FAC Total</b>                                        | <b>1,500</b>      |
| <b>51890 - TRANSFERS OUT</b>                                                                  |                   |
| COPS funding to supplement 1.4 Sheriff Service Specialist positions costs to the General Fund | 146,800           |
| <b>51890 - TRANSFERS OUT Total</b>                                                            | <b>146,800</b>    |
| <b>52 - MAINT &amp; OPERATIONS Total</b>                                                      | <b>233,400</b>    |
| <b>Grand Total</b>                                                                            | <b>\$ 233,400</b> |



# City of Loma Linda

## Regular City Council Staff Report

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**Council Bill #R-2024-20 - Adopt Resolution to approve the Wildland Fire Protection Contract #3CA06327 between the California Department of Forestry and Fire Protection (CAL FIRE) and the City of Loma Linda for Fiscal Year 2024-2025 and authorize the Mayor or Mayor pro tempore to sign the contract pursuant to Government Code 40601**

Fiscal Year 2024-25 Budget Item

| Meeting                         | Agenda Group                         |
|---------------------------------|--------------------------------------|
| Tuesday, June 25, 2024, 7:00 PM | Scheduled and Related Items Item: 2G |
| To                              | From                                 |
| City Council                    | Dan Harker, Fire Chief               |

**The full report will be presented at the July 9, 2024, Meeting.**



**Loma Linda Fire Department Radio Contract**

Fiscal Year 2024-25 Budget Item

| Meeting                         | Agenda Group                         |
|---------------------------------|--------------------------------------|
| Tuesday, June 25, 2024, 7:00 PM | Scheduled and Related Items Item: 2H |
| To                              | From                                 |
| City Council                    | Nataly Alvizar, Executive Aide       |
| Via                             |                                      |
| Dan Harker, Fire Chief          |                                      |

**The full report will be presented at the July 9, 2024, Meeting.**



**Council Bill #R-2024-19 - A Resolution to Approve the 2024-2025 Fiscal Year Budget**

Fiscal Year 2024-25 Budget Item

| Meeting                         | Agenda Group                         |
|---------------------------------|--------------------------------------|
| Tuesday, June 25, 2024, 7:00 PM | Scheduled and Related Items Item: 2I |
| To                              | From                                 |
| City Council                    | Sonia Fabela, Finance Director       |
| Via                             |                                      |
| T Jarb Thaipejr, City Manager   |                                      |

**RECOMMENDATION:**

It is recommended that the City Council Adopt Council Bill #R-2024-19 - A Resolution approving the Final Budget for the City of Loma Linda for Fiscal Year July 1, 2024, to June 30, 2025.

**Attachments**

[Resolution Draft - City FY 2024-25 Budget.pdf](#)

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, ADOPTING THE FINAL BUDGET FOR THE CITY OF LOMA LINDA FOR THE FISCAL YEAR COMMENCING JULY 1, 2024 AND ENDING JUNE 30, 2025

THE CITY COUNCIL OF THE CITY OF LOMA LINDA DOES RESOLVE AS FOLLOWS:

SECTION 1. That the Budget for the City of Loma Linda for the fiscal year commencing July 1, 2024 and ending June 30, 2025, as prepared and submitted by the City Manager and as modified by the City Council, is hereby approved and adopted as the Budget of the City of Loma Linda for said fiscal year.

SECTION 2. That from the effective date of said Budget, the several amounts stated therein as proposed expenditures shall be and become appropriated for the several departments, offices, and agencies of the City with respective objects and purposes therein set forth subject to expenditure pursuant to the provisions of all applicable ordinances of the City and statutes of the State.

SECTION 3. That the authority granted for making expenditures from other than the General Fund shall be limited to the actual amount of money received from the source of funds indicated in the Budget for each department, section, or purpose, and no liability upon the General Fund is assumed nor can be imposed in excess of such amounts as may be provided therefor in this Budget from the General Fund. In the event the amounts of money received and credited to the special funds exceed the amount herein estimated, such excess receipts shall be considered deferred allocations in such special funds, contingent upon such receipt and no expenditure thereof made except with the approval of the City Council by resolution.

SECTION 4. That amounts appropriated to any account for any object or purpose may be transferred to a different account for the same general object or purpose within the same department

RESOLUTION NO.

PAGE 2

or activity upon recommendation of the department head and the Director of Finance and approval of the City Manager.

SECTION 5. That all requisitions, purchase orders, fund transfers, inter-departmental orders or other encumbrances upon any account or appropriate object of any department shall be clearly recorded against the amount available both as to the number of items and total amount thereof, in such a way that there shall never be an overencumbrance or an overexpenditure upon any such accounts or appropriated objects and so the full number of articles set forth enumerated in the Budget or subsequent appropriation can be purchased or acquired out of the amount appropriated therefore.

SECTION 6. That the City Clerk shall certify to the adoption of this resolution. PASSED,  
APPROVED AND ADOPTED this 9th day of July 2024 by the following vote:

Ayes:  
Noes:  
Abstain:  
Absent:

---

Phillip Dupper, Mayor

ATTEST:

---

Lynette Arreola, City Clerk



# City of Loma Linda

## Regular City Council Staff Report

### Loma Linda Housing Authority Bill #R-2024-01 - A Resolution to Approve the Loma Linda Housing Authority 2024-2025 Fiscal Year Budget

Fiscal Year 2024-25 Budget Item

| Meeting                         | Agenda Group                         |
|---------------------------------|--------------------------------------|
| Tuesday, June 25, 2024, 7:00 PM | Scheduled and Related Items Item: 2J |
| To                              | From                                 |
| City Council                    | T Jarb Thaipejr, City Manager        |

### **RECOMMENDATION:**

It is recommended that the Housing Authority adopt the Loma Linda Housing Authority Council Bill #R-2024-01 - A Resolution approving the final Budget for the Loma Linda Housing Authority for Fiscal Year July 1, 2024, to June 30, 2025.

### **Attachments**

[Resolution Draft - LLHA Bill #R-2024-01 - FY Budget.pdf](#)

RESOLUTION NO.

A RESOLUTION OF THE LOMA LINDA HOUSING AUTHORITY  
ESTABLISHING A FINAL BUDGET FOR FISCAL YEAR  
2024-2025

WHEREAS, the Loma Linda Redevelopment Agency (the “Former Redevelopment Agency”) was eliminated pursuant to ABx1 26, Chapter 5, Statutes of 2011 (the “2011 Dissolution Measure”) which provided generally for the dissolution of all redevelopment agencies in the State of California; and

WHEREAS, the 2011 Dissolution Measure was challenged by litigation initiated during 2011, which litigation was decided by the California Supreme Court in a manner which upheld the 2011 Dissolution Measure; and

WHEREAS, the 2011 Dissolution Measure, as amended by AB 1484, Chapter 26, Statutes of 2012 (“AB 1484” and, together with the 2011 Dissolution Measure, the “Dissolution Act”) further implemented certain aspects of the dissolution of redevelopment agencies within California;

WHEREAS, pursuant to the 2011 Dissolution Measure, the City Council of the City of Loma Linda designated the Loma Linda Housing Authority (the “Authority”) to receive the housing assets of the Former Redevelopment Agency; and

WHEREAS, pursuant to the 2011 Dissolution Measure, the oversight board (“Oversight Board”) of the successor agency (“Successor Agency”) to the Former Redevelopment Agency approved the designation of housing properties and also approved and, following enactment of AB 1484, ratified the transfer of housing properties of the Former Redevelopment Agency to the Authority; and

WHEREAS, the budgeting process establishes the plan of expenditures and the priorities of the Authority relating to its housing assets and operations;

NOW, THEREFORE, BE IT RESOLVED that the budget for the Loma Linda Housing Authority for the fiscal year commencing July 1, 2024 and ending June 30, 2025, as prepared and submitted by the Authority Executive Director and as modified by the City Council sitting as the Loma Linda Housing Authority Board, is hereby accepted.

PASSED, APPROVED AND ADOPTED this 9th day of July 2024 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

---

Phillip Dupper, Chairman

ATTEST:

---

Lynette Arreola, Secretary



## City of Loma Linda

### Regular City Council Staff Report

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**Council Bill #O-2024-04 - Second Hearing - An Ordinance of the City Council of the City of Loma Linda repealing Ordinance 712, which will remove Chapter 17.105 Formula-Based Fast Food Restaurants of the Loma Linda Municipal Code in its entirety, and amending Chapter 17.40 Commercial and Industrial Zones (BP, CO, C-1, C-2, and CM) to allow Fast Food Restaurant With Drive-Through in the BP, C-1, C-2, and CM Zones subject to a Conditional Use Permit and specific use regulations, and amending applicable definitions in Chapter 17.02 Introduction and Definitions for consistency purposes throughout the Development Code.**

| Meeting                         | Agenda Group                  |
|---------------------------------|-------------------------------|
| Tuesday, June 25, 2024, 7:00 PM | Old Business Item: 4A         |
| To                              | From                          |
| City Council                    | T Jarb Thaipejr, City Manager |

The staff report will be prepared and available with the agenda packet no later than July 3, 2024.

#### **Attachments**

[Attachment A - Council Bill O-2024-01 Ordinance and Exhibit A \(1\).pdf](#)

**ORDINANCE NO. \_\_\_\_\_**

**COUNCIL BILL NO. O-2024-04, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA REPEALING ORDINANCE 712, WHICH WILL REMOVE CHAPTER 17.105 FORMULA-BASED FAST FOOD RESTAURANTS OF THE LOMA LINDA MUNICIPAL CODE IN ITS ENTIRETY, AND AMENDING CHAPTER 17.40 COMMERCIAL AND INDUSTRIAL ZONES (BP, CO, C-1, C-2, AND CM) TO ALLOW FAST FOOD RESTAURANT WITH DRIVE-THROUGH IN THE BP, C-1, C-2, AND CM ZONES SUBJECT TO A CONDITIONAL USE PERMIT AND SPECIFIC USE REGULATIONS, AND AMENDING APPLICABLE DEFINITIONS IN CHAPTER 17.02 INTRODUCTION AND DEFINITIONS FOR CONSISTENCY PURPOSES THROUGHOUT THE DEVELOPMENT CODE**

**WHEREAS**, the City of Loma Linda aspires to enhance the public welfare and economic growth of the city by revising land use regulations; and,

**WHEREAS**, allowing fast food drive-through restaurants can increase revenue, job opportunities, and dining amenities in Loma Linda; and,

**WHEREAS**, the City Council initiated the repeal process of Chapter 17.105 Formula-Based Fast Food Restaurants to remove the prohibition of drive-through restaurants on April 23, 2024; and

**WHEREAS**, the City intends to repeal Chapter 17.105 in its entirety and amend Chapter 17.40 of the Loma Linda Municipal Code to allow a Fast Food Restaurant with Drive-through in most commercial zones, subject to a Conditional Use Permit and specific use regulations, in addition to allowing a Drive-in and Drive-through Business within the Business Park Zone, as set forth in Exhibit A; and,

**WHEREAS**, the City also intends to amend Chapter 17.02 Introduction and Definitions to create a single unified definition for consistency purposes throughout the Development Code, as set forth in Exhibit A; and

**WHEREAS**, on June, 5, 2024, the Planning Commission held a duly noticed public hearing on the development code amendment and Ordinance, at which an oral and written presentation was made and comments received, and the Planning Commission made a recommendation to City Council to adopt the ordinance; and,

**WHEREAS**, on June 11, 2024, the City Council conducted the first reading of the Ordinance development code amendment and the second reading on July 9, 2024 where it adopted the Ordinance, approving Development Code Amendment No. 2024-0002; and,

**WHEREAS**, the Planning Commission and City Council have reviewed the proposed amendments and find that Development Code Amendment No. 2024-0002 is consistent with the Loma Linda General Plan, is not detrimental to the public health, safety, and general welfare, and is in conformity with good land use practice.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMA LINDA DOES RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:**

**Section 1.** The City Council hereby finds that all of the facts set forth in the recitals of this ordinance are true and correct.

ATTACHMENT A

**Section 2.** Environmental Exemption. The Planning Commission recommends that the City Council determines that the Development Code Amendment is exempt from the requirements of the State of California Environmental Quality Act ("CEQA") pursuant to Section 15061(b)(3) of the CEQA Guidelines where CEQA only applies to projects that have the potential for causing a significant effect on the environment, and there is no possibility that the proposed Development Code Amendment may have a significant effect on the environment.

**Section 3.** Approval. The Planning Commission recommended adoption and City Council hereby adopts the Ordinance approving Development Code Amendment No. 2024-0002, which amends Title 17 (Zoning) of the Loma Linda Municipal Code as indicated in "Exhibit A" and as referenced herein.

**Section 4.** Severability. If any section, subsection, subdivision, paragraph, sentence, clause, or phrase of this Ordinance or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsection, subdivisions, paragraphs, sentences, clauses, or phrases be declared unconstitutional.

**Section 5.** Certification. The City Clerk shall certify to the passage of this Ordinance and shall cause the same to be posted within fifteen (15) days from its passage pursuant to Government Code section 36933.

**Section 6.** Effective Date. This Ordinance shall be in full force and effective a minimum of thirty (30) days after passage.

This Ordinance was introduced at the regular meeting of the City Council of the City of Loma Linda, California, held on the 11<sup>th</sup> day of June, 2024 and was adopted on the 9<sup>th</sup> Day of July, 2024 by the following vote to wit:

Ayes:

Noes:

Absent:

Abstain:

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Phil Dupper, Mayor

Attest:

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Lynette Arreola, City Clerk

**Exhibit A**  
**Development Code Amendment No. 2024-0002**  
**Modifications to Title 17 Zoning**

**Municipal Code Title 17 Zoning**  
**Chapter 17.105 FORMULA-BASED FAST FOOD RESTAURANTS**

**Repeal ordinance (ordinance 712) in its entirety.**

**Chapter 17.40 COMMERCIAL AND INDUSTRIAL ZONES (BP, CO, C-1, C-1, AND CM)**  
**§ 17.40.020 Land use regulations and allowable uses.**

|                                                                                                               |                  |                                 |                  |                  |                  |                                                        |
|---------------------------------------------------------------------------------------------------------------|------------------|---------------------------------|------------------|------------------|------------------|--------------------------------------------------------|
| <b>Table 2-5</b><br><b>Allowed Uses and Permit Requirements for</b><br><b>Commercial and Industrial Zones</b> | <b>P</b>         | <b>Permitted by Right</b>       |                  |                  |                  |                                                        |
|                                                                                                               | <b>CUP</b>       | <b>Conditional Use Permit</b>   |                  |                  |                  |                                                        |
|                                                                                                               | <b>MUP</b>       | <b>Minor Use Permit</b>         |                  |                  |                  |                                                        |
|                                                                                                               | <b>—</b>         | <b>Not Allowed</b>              |                  |                  |                  |                                                        |
|                                                                                                               | <b>B-P</b>       | <b>Business Park</b>            |                  |                  |                  |                                                        |
|                                                                                                               | <b>CO</b>        | <b>Office Commercial</b>        |                  |                  |                  |                                                        |
|                                                                                                               | <b>C-1</b>       | <b>Neighborhood Commercial</b>  |                  |                  |                  |                                                        |
|                                                                                                               | <b>C-2</b>       | <b>General Commercial</b>       |                  |                  |                  |                                                        |
|                                                                                                               | <b>CM</b>        | <b>Commercial Manufacturing</b> |                  |                  |                  |                                                        |
| <b>Land Use</b>                                                                                               | <b>B-P</b>       | <b>CO</b>                       | <b>C-1</b>       | <b>C-2</b>       | <b>CM</b>        | <b>Specific Use Regulations</b>                        |
| <b>Retail Trade Uses</b>                                                                                      |                  |                                 |                  |                  |                  |                                                        |
| Drive-In and Drive-Through Businesses                                                                         | <b>=<br/>CUP</b> | CUP                             | CUP              | CUP              | CUP              |                                                        |
| <b>Eating and Drinking Establishments</b>                                                                     |                  |                                 |                  |                  |                  |                                                        |
| Bars, Lounges, Nightclubs, and Taverns                                                                        | —                | —                               | —                | CUP              | —                |                                                        |
| Catering Services                                                                                             | —                | —                               | P                | P                | P                |                                                        |
| Fast Food Restaurant with No Drive-Through (no late-night hours)                                              | P                | P                               | P                | P                | P                |                                                        |
| Fast Food Restaurant with No Drive-Through (with late-night hours)                                            | CUP              | CUP                             | CUP              | CUP              | CUP              |                                                        |
| Fast Food Restaurant with Drive-Through                                                                       | <b>=<br/>CUP</b> | —                               | <b>=<br/>CUP</b> | <b>=<br/>CUP</b> | <b>=<br/>CUP</b> | <a href="#">See 17.40.030 Specific Use Regulations</a> |
| Restaurant – Outdoor Dining                                                                                   | MUP              | MUP                             | MUP              | MUP              | MUP              | See note 1                                             |
| Restaurant – Sit-Down (no late hours)                                                                         | P                | P                               | P                | P                | P                | See note 1                                             |

§ 17.40.030 Specific use regulations.

C. Fast Food Restaurant with Drive-Through. A Fast Food Restaurants with Drive-Through is subject to a conditional use permit, provided that it complies with the following standards:

1. Findings. Prior to approval of a request for a conditional use permit for a drive-through restaurant, the decision-maker, in addition to the findings required by Chapter 17.30, shall make the following additional findings:
  - a. The design and location of the drive-through restaurant will not contribute to increased congestion on public or private streets or alleys adjacent to the subject property or drive aisles.
  - b. The design and location of the drive-through restaurant will not impede access to or from the parking lot serving the business, impair normal circulation within the parking lot, or impede pedestrian pathways to the building.
2. Development standards. The drive-through restaurant shall comply with the following development standards:
  - a. The drive-through lane shall be long enough to accommodate the necessary stacking of vehicles and address queuing. The stacking distance and requirements shall be determined through a parking/queuing study.
  - a. In the event that the number of vehicles waiting at the service window exceeds the length of the stacking lane(s), personnel from the drive-through establishment shall manage the queue to ensure that all vehicles do not block or interfere with on-site vehicular and pedestrian circulation and parking areas.
  - b. No drive-through aisles shall exit directly onto a public right-of-way.
  - c. Entrances to drive-through lanes shall be at least 25 feet from driveways entering a public or private street or alley.
  - d. Drive-through aisles shall have a minimum 11-foot width on curves and a minimum 11-foot width on straight sections. The entrance to the lane and the direction of traffic flow shall be clearly designated by signs and pavement marking or raised curb.
  - e. A drive-through restaurant shall be subject to all parking requirements applicable to the use and not be considered as justification for reducing the number of required parking spaces. The drive-through restaurant shall comply with the eating and drinking places requirement in the parking regulations: for all floor area; one parking space for each two hundred fifty square feet of floor area.
  - f. Landscaping is required on all street frontages and adjacent to customer entrances to the building. Interior landscaping must also be incorporated to effectively screen the drive through aisle and menu board signs from street view.

- g. Menu boards shall be a maximum of 30 square feet, with a maximum height of seven feet, and shall face away from the street and be screened from public view.
  - h. All service areas, restrooms, and ground and roof mounted mechanical equipment shall be screened from public view.
  - i. The decision-maker may impose restrictions on the permitted hours of operation if deemed necessary or desirable to protect nearby properties or ensure public safety and welfare. These restrictions can be established as a condition at the time of original approval or at any time thereafter.
  - j. Operation of the drive-through restaurant service facility is restricted to the hours between 7:00 a.m. and 10:00 p.m. when the site is contiguous to residentially zoned or used property, unless the decision-maker approves different hours of operation as a condition of approval of the conditional use permit.
3. Guidelines. The guidelines in this subsection shall be used in analyzing the adequacy of the design of the drive-through restaurant. The decision-maker may require redesign of a drive-through restaurant to comply with these guidelines.
- a. Public address speakers, on-site lighting, and drive-through lanes shall be designed and located such that noise, exhaust fumes, and vehicle headlights shall not unreasonably impact adjacent properties.
  - b. Placement of a canopy over the pick-up window is desirable to protect the customer from inclement weather.
  - c. It is suggested that drive-through restaurants within an integrated shopping center have an architectural style consistent with the theme established in the center. The architecture of any drive-through restaurant must provide compatibility with surrounding uses in form, materials, colors, scale, etc. Structure plans shall have a variation in depth and angle to create variety and interest in its basic form and silhouette. Articulation of structure surface should be encouraged through the use of openings and recesses which create texture and shadow patterns. Structure entrances should be well articulated and project a formal entrance through variation of architectural plane, pavement surface treatment, and landscape plaza.
  - d. Building must be integrated by site plan with the center to encourage pedestrian use (e.g. additional hardscape features, traffic or pedestrian flow, or orientation of buildings).
  - e. Intersection of pedestrian walkways drive-through drive aisles should be avoided, but where they cannot be avoided, they shall have clear visibility, and they must be emphasized by enriched paving or striping.
  - f. To promote public health and wellness, developers are encouraged to include a variety of healthy food options on the menu, including but not limited to salads, grilled meat selections, whole grain products, and reduced sugar or low-fat alternatives. Emphasis should be placed on making these healthy choices readily available and promoting them alongside traditional menu items.

## **Chapter 17.02 INTRODUCTION AND DEFINITIONS**

### **§ 17.40.202 Land use definitions.**

#### **F. "F" Definitions.**

**Fast Food Restaurant.** A restaurant which supplies food and beverages primarily in disposable containers and which is characterized by high automobile accessibility, self-service and short stays by customers.

- 1. Fast Food Restaurant with No Drive-In or Drive-Through (no late-night hours).** A fast food restaurant as defined above, that does not provide drive-in or drive-through or late-night hour services. See "Late-Night Hour Services."
- 2. Fast Food Restaurant with No Drive-In or Drive-Through (with late-night hours).** A fast food restaurant as defined above, that does provide late-night hour services, but does not provide drive-in or drive-through services. See "Late-Night Hour Services."
- 3. Fast Food Restaurant with Drive-In or Drive-Through (no late-night hours).** A fast food restaurant as defined above, that does provide drive-in or drive-through services, ~~but does not provide late-night hour services. See "Late-Night Hour Services."~~
- 4. Outdoor Dining.** A dining area with seats and/or tables located outdoors of a fast food, sit-down restaurant, or other food service establishment. Outdoor dining is located entirely outside the walls of the contiguous structure or enclosed on one or two sides by the walls of the structure with or without a solid roof cover.
  - a. Limited.** Outdoor dining area encompassing up to eight hundred square feet of area, inclusive.
  - b. General.** Outdoor dining area encompassing more than eight hundred square feet of area.

#### **~~5. Fast Food Restaurant—Formula-Based-~~**

~~A food service establishment that uses a trademark, logo, service mark or other mutually identifying name or symbol, which maintains any standardized array of merchandise, or standard services, decor, color scheme, business methods, architecture, layout, uniform apparel, signage or similar, standardized features; and is dedicated to food service where food is consumed on or off the site and that exhibits three or more of the following characteristics:~~

- ~~▪ Standardized menus, ingredients, and food preparation methods are dictated by a franchise agreement or other contractual controls that prohibit the restaurant owner/entrepreneur from deviating from the "formula," to ensure a uniform "product" that will meet the expectations of consumers at other formula-based fast food restaurants under the same trademark or logo, (regardless of location or ownership), for such uniformity;~~
- ~~▪ Food orders are typically served in seven minutes or less from time of order to delivery;~~
- ~~▪ Food is often pre-made and wrapped before the customers place their orders;~~
- ~~▪ Food is served in disposable containers and wrappers, with disposable tableware;~~
- ~~▪ Food consumed on the premises is ordered from a wall menu while customers are standing at a service counter;~~
- ~~▪ Payment is made by customers before food is consumed; and/or~~
- ~~▪ The service counter is closer to an entry/exit than is the seating/dining area.~~