



CITY OF LOMA LINDA CITY COUNCIL AGENDA REGULAR MEETING

Tuesday, April 23, 2024, 8:47 AM
Council Chambers
25541 Barton Road
Loma Linda, CA 92354

**** Revised ****

A regular meeting of the City Council of the City of Loma Linda is scheduled in the Council Chambers, 25541 Barton Road, Loma Linda, California at at 7:00 p.m. Under Municipal Code Section 2.08.010, study sessions or closed session items may begin at 5:30 p.m. or as soon thereafter as possible. A recess may be called at the discretion of the City Council.

The Agenda and Reports relating to each agenda item are on file in the City Clerk's Office and are available for public inspection during normal business hours. They are also on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item, including any closed session items, are asked to submit their names in the Kiosk or information card and present to the City Clerk before consideration of the item. When the item is to be considered, the Mayor will recognize you. Please step to the podium, give your name, and offer your comments. The City Council meetings are recorded to assist in preparing the Minutes.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes are allotted for each speaker. Under the Brown Act, no action may be taken by the City Council at this time; however, the City Council may refer comments/concerns to staff or request that the item be placed on a future agenda.

Pursuant to the Americans with Disabilities Act (ADA), if you need special assistance to provide public comment, or for other special assistance; please contact the City at least 48 hours before the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting. The Office of the City Clerk may be reached at (909) 799-2819 or at larreola@lomalinda-ca.gov.

1: Call to Order

- 1A. Call to Order
- 1B. Roll Call
- 1C. Closed Session/Workshop
- 1D. Invocation and Pledge of Allegiance
- 1E. Items to be Added or Deleted
- 1F. Oral Reports/Public Participation - Non-Agenda Items (Each Speaker limited to 3 minutes. Pursuant to the Brown Act, no action or discussion can be taken by City Council)
- 1G. Conflict of Interest Disclosure

2: Scheduled and Related Items

2A. Information on the Review of Revenue Options and Potential Implementation of a District Tax, the Requirements for Adoption by City Council, and the Timing Associated with Placing the Item on the Ballot [Finance/City Manager]

3: Consent Calendar

3A. Demands Register - April 23, 2024 [Finance]

3B. Approval of Minutes 04-09-2024 [City Clerk]

3C. Reject All Bids for Landscape Maintenance District, Contract "B" [Public Works]

— Recommendation to reject the bids for the subject project and direct staff to reevaluate and substantially modify the project

4: Old Business

4A. Council Direction Regarding Drive-through Food Service [City Manager]

Continued from April 9, 2024.

5: New Business

6: Reports

6A. Reports of Council Members

6B. Reports Of Officers

7: Adjournment

POSTING

I, Lynette Arreola, City Clerk, do hereby certify and declare that, I caused this agenda to be posted at the following three (3) locations, to-wit: 1) Loma Linda Branch Library, 25581 Barton Road, Loma Linda, California; 2) City Council Chambers, 25541 Barton Road, Loma Linda, California; 3) U. S. Post Office Annex, Newport Avenue, Loma Linda, California



Lynette Arreola, City Clerk

City of Loma Linda, California

Date Posted: April 19, 2024

City of Loma Linda
Regular City Council Staff Report

Information on the Review of Revenue Options and Potential Implementation of a District Tax, the Requirements for Adoption by City Council, and the Timing Associated with Placing the Item on the Ballot [Finance/City Manager]

Meeting	Agenda Group	
Tuesday, April 23, 2024, 8:47 AM	Scheduled and Related Items	Item: 2B
To	From	
City Council	Sonia Fabela	
Via		
T Jarb Thaipejr		

Approved/Continued/Denied by City Council

Date: _____

Please see the attachments for the staff report.

Attachments

Revenue Budget Ideas Staff Report 4-23-24 -final.pdf

Attachment Revenue Generating Ideas.pdf



City of Loma Linda Official Report

Phill Dupper, Mayor
Ronald Dailey, Mayor pro tempore
Rhodes Rigsby, Councilman
Ovidu Popescu, Councilman
Rhoda Spencer-Hwang, Councilwoman

CITY COUNCIL AGENDA: April 23, 2024

TO: City Council

FROM: Sonia Fabela, Finance Director/City Treasurer

VIA: T. Jarb Thaipejr, City Manager

SUBJECT: Information on the review of revenue options and potential implementation of a district tax, the requirements for adoption by city council and the timing associated with placing the item on the ballot

Approved/Continued/Denied

By City Council

Date _____

RECOMMENDATION

It is recommended that the City Council:

1. Direct staff to identify potential revenue options such as a Transactions and Use Tax
2. Authorize Staff to work with consultants to assist in the process of polling, public outreach and education

BACKGROUND

As City revenues decline or remain the same, City costs continue to increase due to the rising costs in materials, City services and personnel costs making it difficult to balance the general fund budget. The underlying question during each budgetary cycle is how to maintain the City's essential City services and the existing quality of life programs while addressing unfunded infrastructure and community-wide improvement projects. We are fortunate that the City of Loma Linda has been fiscally prudent since its inception, with a history of balanced budgets. However, we acknowledge the financial challenges the City faces in the future, such as the increased costs of contractual agreements for services such as the Sheriff Annual Contracts for police services, landscape maintenance costs, and utilities, that continue to increase.

Although staff is conservative by cutting costs where possible, the relocation of one of our major sales tax producers as well as restaurants closing greatly impacts the general fund revenues. The City is experiencing the impact of inflation on our expenses. As each year passes, despite challenges, the City of Loma Linda expects growth in its revenue, however, that growth will be absorbed by the increased costs to provide services to the community. Increasing operational costs will "crowd out" capital

investments, which will result in further reductions in General Fund Expenditures to balance the budget over the next 3-5 years.

Overhead which currently makes up 9% has been holding steady due to the major projects being built by one-time funds, particularly this fiscal year with the building of the 1.6 MG reservoir. However, fewer projects will be proposed in the coming year further reducing the one-time revenues.

Notwithstanding efforts to reduce General Fund expenditures, a simple analysis of the proposed projects and initiatives highlights the need to explore ways in which the City can increase its revenues and maintain the stability of the General Fund. A balanced mix of revenues contributes to the long-term financial sustainability of the City and allows the City to plan for the future, invest in infrastructure improvements, and address emerging challenges without relying solely on one-time revenues.

As a way to mitigate the fiscal year 2024-2025 and future year anticipated shortfalls, City staff held a public budget workshop on March 13, 2024 to receive revenue generating ideas from Council, the Budget Committee, City employees and the general public. Many ideas were presented as listed in attachment I.

The City Council has explored different revenue-generating approaches to protect Loma Linda future, maintain the defined current standard of service, and ensure a high quality of life for our community.

- These approaches took into consideration economic fluctuations and challenges currently being experienced with inflation and the increased cost of providing services and completing repairs.
- A well-balanced mix of revenue sources helps stabilize Loma Linda's financial base while enabling the city to provide essential City services.
 - Property Tax
 - Sales Tax
 - Transient Occupancy Tax
 - Business Licenses
 - Franchise Fees
 - Licenses and Permits
 - Other Revenue
- Property taxes are a revenue source for Loma Linda, but relying on them leads to affordability challenges and a lack of equitable sharing amongst our residents and businesses.
- A balanced mix of revenue options contributes to Loma Linda's long-term financial sustainability. It allows the City to plan for the future, invest in

infrastructure improvements, and address emerging challenges without relying solely on short-term fixes.

On April 9, 2024 Council directed staff to research and report back the details associated with establishing a district tax such as a transactions and use tax.

ANALYSIS

A. Transactions and Use Tax

District taxes are taxes imposed under the Transaction and Use Tax Law (Revenue and Taxation Code Section 7251 et seq.) District taxes are voter-approved transactions and use taxes imposed by certain cities, counties and other jurisdictions on the sale of tangible personal property (merchandise). The maximum cumulative sales tax rate allowed by state law is 10.25% with a combined district tax cap of 2% per section 7251.1 of the Revenue and Taxation (R&TC) code.

Transactions and Use Tax differs from local taxes. Local taxes are imposed under the Bradley-Burns Uniform Local Sales and Use Tax Law (R&TC section 7201 et seq.) and they are imposed in every city and county in California at a uniform component rate of 1.25%. The collection of sales tax is allocated to the jurisdiction where the sale is made whereas the Transactions and Use Tax is allocated to the jurisdiction where the goods are delivered and placed into use, regardless of the point of sale R&TC 7261, 7202(h)(1).

The City's local sales tax is at 7.75%, however, the City only receives 1% of that total revenue generated. This year, of the \$77.75 million in sales tax revenue generated in the City of Loma Linda, \$60 million is expected to be sent to Sacramento and \$7.5 million to San Bernardino County and Districts. Of the \$77.75 million, only about \$10 million is returned to Loma Linda for local control and use. The breakdown for this current rate is as follows:

<u>Jurisdiction</u>	<u>Rate</u>
California State Sales Tax	6.00%
San Bernardino County Special Tax	0.50%
San Bernardino County Sales Tax	0.25%
City of Loma Linda Sales Tax	<u>1.00%</u>
Total Combined Sales Tax	7.75%

A 1% increase will cost an additional .01 cent per \$1.00 dollar spent on taxable goods or 10 cents for every \$10.00 dollars spent. The sales tax DOES NOT apply to:

- Groceries

- Prescriptions
- Medical services
- Dental services
- Real estate or rent
- Education
- Utilities
- Personal services or labor
-

This revenue measure will include accountability provisions, such as, public disclosure of all spending and annual independent financial audits. It ensures that these funds can be used for essential City services like 911 emergency response, protection of local drinking water, clean and safe public spaces and neighborhoods, and the maintenance of streets & sidewalks while continuing to provide programs and services for our youth and seniors.

B. Tax Measure Process

The City Council does not have the authority to establish or raise taxes, only to put a measure on the ballot for voter consideration. By the City Council placing the measure on the ballot, it will allow for the residents of Loma Linda to best decide the future of the community and generations to come.

Due to Proposition 218, a general tax measure must be consolidated with a General Municipal Election. There is no City General Municipal Election scheduled for November 5, 2024, however, San Bernardino County will hold the Presidential Election on that date. Given that there is no local General Municipal Election on the November 5, 2024, ballot, placing a revenue measure on the ballot proposed by the City will require the declaration of a fiscal emergency. A unanimous vote by the City Council for a declaration of a fiscal emergency will be required to place the revenue measure on the ballot. The declaration would adopt facts and findings in a resolution supporting the fiscal emergency as well as outlining the fiscal impacts to the community over the next two years for the Loma Linda General Municipal Election.

If passed by the City Council and the electorate on the November 5, 2024 election, the tax would be effective no sooner than the first day of the first calendar quarter, commencing more than 110 days after the voters adopted the ordinance. Therefore, the tax would be effective no sooner than April 1, 2025. The City would receive the first advance in June 2025, and the first full fiscal year would be 2025-2026.

C. General Purpose or Specific Purpose

The proposed tax may be for a general purpose or specific purpose.

General Purpose

- General Tax – A city may levy, increase, or extend a transactions and use tax for general governmental purposes at the rate of 0.125% or multiple thereof (limited to a combined district tax cap of 2%) if:
 - An ordinance proposing a general tax is approved by a two-thirds vote of all members of that governing body. In this case, it must be a unanimous vote for the following reason.
 - Must be consolidated with a general municipal election where the City Council seats are up for election (unless specific emergency criteria are met). Because the next general election where city council seats are up for election will not take place until 2026, the City Council must make findings that a fiscal emergency requires the tax measure to be added to the ballot in the November 5, 2024 election.
 - The tax is approved by a majority vote (50% plus 1 vote) of the qualified voters of the city

Special Purpose

- Special Tax – A city may also levy, increase, or extend a transactions and use tax for specific purposes. The tax may be levied, increased, or extended at a rate of 0.125% or a multiple of (limited to a combined district tax cap of 2%) if:
 - An ordinance proposing that tax is approved by a two-thirds vote of all members of that governing body.
 - The tax is approved by two-thirds (2/3) vote of the qualified voters of the city voting in an election on the issue.
 - The ordinance includes an expenditure plan describing the specific projects for which the revenues from the tax may be expended.
 - The measure may be introduced as a special tax in the next general election on November 5, 2024.

Should the Council determine to adopt either a **General Purpose** or **Specific Purpose** tax, the following items must be completed by the City Council:

- Adoption of a resolution ordering submission to the qualified electors of the City of a certain measure relating to a transactions and use tax at the general election to be held on November 5, 2024.
- Adoption of a resolution setting priorities for filing written argument(s) and directing the City Attorney to prepare an impartial analysis regarding the transactions and use tax measure.
- Resolution providing for the filing of rebuttal arguments for a transactions and use tax measure submitted at the general election on November 5, 2024.
- Adoption of an ordinance relating to the proposed tax measure must take place.

The last day to submit these adopted resolutions to the San Bernardino County Elections office is August 9, 2024.

All four listed items must be completed before this deadline.

The City Attorney recommends adoption of the necessary resolutions/ordinances by the second meeting in June 2024, to provide sufficient time for the City Clerk to work with the County to satisfy this deadline.

D. Transactions and Use Tax Revenue Breakdown

Transactions and use tax is allocated based on the location of delivery or first use, not where the sales are negotiated or from where they originate. Currently the City receives sales taxes on transactions that occur inside the City limits, and a portion of the County pool of online sales that is proportionate to the City sales taxes relative to the entire County. The proposed transactions and use tax will allocate additional taxes for purchases from the point of sale to the point of use.

To better illustrate this, examples are shown below:

Example of Taxable Transactions	Existing Sales Tax	Proposed Transaction s and Use Tax
Warehouse/equipment/construction material sales negotiated in Loma Linda but then delivered to other jurisdictions	Yes	No
Internet Purchases by Loma Linda residents delivered to their residence (i.e., Amazon.com, Target.com, eBay.com, etc.)	Yes (only via County-wide pool)	Yes
Automobiles purchased by Loma Linda residents from Loma Linda auto dealerships	Yes	Yes
Automobiles purchased by Loma Linda residents from outside the City auto dealerships	No	Yes
Automobiles purchased by non-resident in Loma Linda auto dealership	Yes	No
Walk up stores (gas stations, restaurants and retail stores)	Yes	Yes
Point of Sale Business (such as fuel distributor) selling good to customers outside city	Yes	No

The City sales tax consultant estimates the transactions and sales tax of 1.00% will yield additional estimated revenues of \$7,899,000. Of this amount 100% will remain under local control, for local use benefitting the residents of Loma Linda. It can not be take by the the State, County, or other Special District.

The majority of revenue projected is estimated to come from autos/transportation at 30.6% and Business & Industry at 43.7%. As previously shown in the taxable transactions chart, a transactions and use tax will could potentially be collected, if the tax measure passes, from purchases made by Loma Linda residents from auto dealerships outside of Loma Linda as well as from local dealerships. Business and Industry (general merchandise) would also capture a transactions and use tax from internet sales shipped and used in Loma Linda whereas currently Bradley Burnes sales and use tax is allocated to the place where the warehouses are located. Fuel/service stations are estimated to generate 6.8% of the estimated total. The proposed tax is based on the location of use therefore suppliers located in Loma Linda will not be subject to the proposed transactions and use tax for sales that are shipped out of the City boundaries.

E. Cost to City

In 2023, the City of Colton passed a 1.00% transaction and use tax initiative. Colton staff engaged consulting service to manage public outreach, education, social media interactions, and polling. Colton staff has indicated that the cost was approximately \$200,000.

The City of Chino had a fiscal emergency ordinance in place for a transaction and use tax on the March ballot. Chino has engaged multiple consultants to manage each portion of their campaign, public outreach, community engagement, and polling. Chino's staff have indicated that they estimate the total cost of their campaign to be \$318,000 upon final implementation. Chino's measure did pass with a 60.1% majority vote.

The City of Grand Terrace is also in the process of taking a measure to the voters in the coming November election. They have reported to their Council an estimated cost of about \$200,00 based on the examples shown above.

Given the complex nature of educating the public on such a venture and the resources necessary to engage in a professional manner, Staff feels that an approach similar to that of Colton, Chino, and Grand Terrace would be warranted should the Council determine to put a tax measure on the ballot. This would require the City to expend approximately a minimum of \$100,000 for consulting services based on staff's research related to the November 5, 2024 election. In light of the fact that revenues from additional taxes are expected to be in the range of \$8M per year in perpetuity, staff feels that this is a reasonable investment with solid rate of return for the investment.

ENVIRONMENTAL

No environmental impact.

FINANCIAL IMPACT

Approximately \$100,000 for consulting services related to the measure.

ATTACHMENTS

Attachment I – Revenue Generating Ideas from March 13, 2024 Budget Workshop



Revenue Generating Ideas

Name

Budget Workshop – CC, Budget & Planning Committees, Employees and Public

Date

3/13/2024

Revenue Type	Revenue Description	Additional Notes
Fees	Selling Advertising by using monument signs	Have researched options – requires initial investment for sign purchase/construction
Fees	EV Charging station	Mentioned in meeting -\$2k not including installation – can sell at \$.35 per kw – pay \$.17 per kw
TOT/Fees	Allow Airbnbs and collect Transient Occupancy Tax (TOT)	TOT rate currently 10%/Airbnb not
	Tri-City Drive in Theaters	No business License required since 4 or more units require a license Family owned – in the past, only will lease out
Tax	Parcel Tax – To offset the limitations that exist due to restrictions	Requires voter approval
Tax	Increase LMD Tax	LMD has no escalation for majority of the areas. This requires voter approval
Tax	Transaction Use Tax – Need voter approval	Requested research from City Council at April 9, 2024 to be presented at April 23, 2024 Meeting
Tax	Utility User Tax (UUT)	Voter approved in 1994 and collected revenue in 1994/1995 and 1995/1996. Gov. Code shows UUT was suspended 7/31/1996 Re-instating requires voter approval
Tax	Increase TOT – Currently 10%	Voter approval required
Fees	Collecting fees to allow them to use the tracks – Requires Park & Rec Dept.	Requires addition of Parks and Recreation Department – additional staff
Fees	Renting the new pickle ball courts	Requires addition of Parks and Recreation Department – additional staff



	Capitalize on Blue Zone - Federal funding- transportation grant – rebuilding	Designation established by SDA church. Requires continued research
	Engage with non-profit funding	More staff needed to research, apply, and report on
	Increase Park Use fees – Light fees	Requires fee study and increase limited
	Immediately lift Drive-Thru and alcohol restrictions	Staff report submitted to Council 4/9/2024
	Cannabis Dispensaries	Smoking not permitted in Loma Linda, difficult to regulate and not all revenue may be reported
	Market the City so that the City is known	Marketing costs Have gone live on Instagram and Facebook as well as informational/marketing videos on City website
	Economic Development consultant to help us bring in new businesses	Have met with several consultants – currently working on seeing what options are available Working with sales tax consultant as well
	Work with LLU to update amenities on campus to generate sales tax	
	Control costs – explain to citizens that costs need to be mitigated and services will need to be cut.	Requires Public education as controlling or reducing costs means less services available and reduced project maintenance and completion
	Hire Security company to watch cameras – to gather data source and try to minimize the use of the public safety resources	Added costs to City
	Outsource services	Outsourcing is not always more cost effective
	Seek HUD Community Funding	More staff needed to research, apply, and report on



City of Loma Linda

Regular City Council Staff Report

Demands Register - April 23, 2024 [Finance]

Meeting	Agenda Group
Tuesday, April 23, 2024, 8:47 AM	Consent Calendar Item: 3A
To	From
City Council	Sonia Fabela, Finance Director

Approved/Continued/Denied by City Council

Date: _____

RECOMMENDATION:

It is recommended that the City Council approve the attached list of demands for payment.

Attachments

CC Demands Register 04-23-2024.pdf



CITY OF LOMA LINDA

VOUCHER LIST

4/23/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707156	4/4/2024	7053	MARLIN BUSINESS BANK	21137033	1240336	Printer lease agreement FY 23/24 MARCH 2024	\$3,697.72
707156 Total							\$3,697.72
707157	4/4/2024	4088	SYLVIA BEASLEY	REIMB-KIDZWATCHMar24		Reimb - Kidzwatch Program Grad. LL Academy	\$70.34
707157 Total							\$70.34
707158	4/11/2024	6006	CALIFORNIA DEPT OF TAX AND FEE ADMINISTRATION	102116106-2023		Use Tax filing-Calendar Year 2023	\$1,312.00
707158 Total							\$1,312.00
707159	4/11/2024	5502	FRONTIER COMMUNICATIONS	9097991480 April.		Phone costs Senior Center Fire Alarm 3/28-4/27/24	\$121.77
707159 Total							\$121.77
707160	4/11/2024	7280	JENNIFER PEARSALL	03262024 REIMB		Mileage reimb for personal vehicle La Quinta	\$93.26
707160 Total							\$93.26
	4/11/2024	1245		700228294695 March.		Electricity costs 2/27-3/26/2024	\$10,747.25
				700796906978 March		Electricity costs 2/29-3/31/2024	\$156.29
				700011104827 March.		Electricity costs 2/29-3/31/2024	\$133.07
				700350988278 March.		Electricity costs 3/1-3/31/2024	\$7,122.30
				700548764612 March.		Electricity costs 2/29-3/31/2024	\$214.57
				700192550906 March.		Electricity costs 2/29-3/31/2024	\$20.51
				600000500568 Febr		Electricity costs 2/2-3/4/2024	\$303.02
				700228421001 March.		Electricity costs 03/1-03/31/2024	\$1,603.63
				700402406564 March.		Electricity costs 3/5-4/3/2024	\$101.90
				700546694670 March.		Electricity costs 3/4-4/2/2024	\$41.81
				700533422444 March.		Electricity costs 3/6-4/4/2024	\$106.82
				700625935485 March.		Electricity costs 3/6-4/4/2024	\$75.16
				700620742955 March.		Electricity costs 3/6-4/4/2024	\$235.50
				700377436138 March.		Electricity costs 3/6-4/4/2024	\$101.99
				700237491915 March.		Electricity costs 3/6-4/4/2024	\$82.05
				700327588141 March.		Electricity costs 3/6-4/4/2024	\$92.77
				700162747250 March.		Electricity costs 3/6-4/4/2024	\$470.58
				700125053252 March.		Electricity costs 3/6-4/4/2024	\$53.43
				700123951189 March.		Electricity costs 3/6-4/4/2024	\$58.39
				700125316869 March.		Electricity costs 3/6-4/4/2024	\$79.99



CITY OF LOMA LINDA
VOUCHER LIST
4/23/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707161			SO CALIF EDISON	700124018786 March.		Electricity costs 3/6-4/4/2024	\$81.66
				700125145505 March.		Electricity costs 3/6-4/4/2024	\$128.98
				700077110701 March.		Electricity costs 3/6-4/4/2024	\$100.25
				700012556793 March.		Electricity costs 3/6-4/4/2024	\$25.47
				700556225427 March.		Electricity costs 3/1-4/1/2024	\$57.54
				700547438439 March.		Electricity costs 3/1-4/1/2024	\$87.77
				700242318673 March.		Electricity costs 3/1-4/1/2024	\$52.16
				700072821984 March.		Electricity costs 3/1-4/1/2024	\$229.96
				700630870058 March.		Electricity costs 3/4-4/2/2024	\$299.07
				700620519956 March.		Electricity costs 3/4-4/2/2024	\$1,675.07
				700475961967 March.		Electricity costs 3/4-4/4/2024	\$118.18
				700448473884 March.		Electricity costs 3/4-4/2/2024	\$21.34
				700357831327 March.		Electricity costs 3/4-4/2/2024	\$79.70
				7002811250130 March.		Electricity costs 3/4-4/2/2024	\$86.09
				700252505390 March.		Electricity costs 3/4-4/2/2024	\$154.25
				700010396020 March.		Electricity costs 3/4-4/2/2024	\$141.04
				700441458865 March.		Electricity costs 3/5-4/3/2024	\$132.52
				700030769656 March.		Electricity costs 3/4-4/2/2024	\$121.11
				700280676618 March.		Electricity costs 3/5-4/3/2024	\$100.71
				700371011405 March.		Electricity costs 3/4-4/2/2024	\$2,134.94
				700411454240 March.		Electricity costs 3/4-4/2/2024	\$1,071.10
				700619667467 March.		Electricity costs 3/4-4/2/2024	\$71.90
				700491050723 March.		Electricity costs 3/4-4/2/2024	\$393.50
				700180303341 March.		Electricity costs 3/4-4/2/2024	\$15.93
				700123802154 March.		Electricity costs 3/4-4/2/2024	\$178.78
				700004740213 March.		Electricity costs 3/5-4/3/2024	\$604.63
				700337902271 March.		Electricity costs 3/4-4/2/2024	\$46.57
				700875992189 March.		Electricity costs 3/20-4/1/2024	\$807.91
707161 Total							\$30,819.16
707162	4/11/2024	1261	THE GAS COMPANY	06872460008 March.		Gas costs 3/4-4/2/2024	\$70.80
				14642464003 March.		Gas costs 3/1-4/1/2024	\$92.65
				10022459001 March.		Gas costs 3/4-4/2/2024	\$857.49
				10232459007 March.		Gas costs 3/4-4/2/2024	\$514.64
707162 Total							\$1,535.58
707163	4/11/2024	26	VERIZON WIRELESS	9960357310 March		PW SCADA Modem for Sewer Lift Station 2/29-3/28/24	\$38.01



CITY OF LOMA LINDA

VOUCHER LIST

4/23/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707163 Total							\$38.01
707164	4/16/2024	5640	APPLEONE EMPLOYMENT SERVICES	01-6852804	1240405	CASHIER TEMP 04/01-04/04/2024	\$1,540.80
707164 Total							\$1,540.80
707165	4/16/2024	4071	CALIFORNIA BUILDING STANDARDS	bldgstand_1stqt2024		bldgstand_1stqt2024	\$161.10
707165 Total							\$161.10
707166	4/16/2024	4935	DIVISION OF THE STATE ARCHITEC	DSA Jan-March 2024		Disability Access & Education Fee Jan-March 2024	\$292.75
707166 Total							\$292.75
707167	4/16/2024	5502	FRONTIER COMMUNICATIONS	9097990759 April.		Phone costs Fire Station#2 4/1-4/30/2024	\$42.84
707167 Total							\$42.84
707168	4/16/2024	5502	FRONTIER COMMUNICATIONS	9097997651 April.		Phone costs 4/1-4/30/2024	\$37.95
707168 Total							\$37.95
707169	4/16/2024	5502	FRONTIER COMMUNICATIONS	9097964692 April.		Phone costs Corp Yard Intrusion 4/4-5/3/24	\$84.83
707169 Total							\$84.83
707170	4/16/2024	5502	FRONTIER COMMUNICATIONS	9094785042 April.		Phone costs Cole House Fire Alarm 4/4-5/3/24	\$168.60
707170 Total							\$168.60
	4/16/2024	1245		700303221438 March.		Electricity costs 3/7-4/7/2024	\$72.71
				700075862128 March.		Electricity costs 3/7-4/7/2024	\$326.89
				700396836845 March.		Electricity costs 3/7-4/7/2024	\$13,234.42
				700491039205 March.		Electricity costs 3/7-4/7/2024	\$5,397.63



CITY OF LOMA LINDA

VOUCHER LIST

4/23/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707171			SO CALIF EDISON	700063569396 March. 700044797169 March. 700165738789 March. 700577818031 March. 700023837085 March. 700529893260 March.		Electricity costs 3/7-4/7/2024 Electricity costs 3/7-4/7/2024 Electricity costs 3/7-4/7/2024 Electricity costs 3/7-4/7/2024 Electricity costs 3/7-4/7/2024 Electricity costs 3/11-4/09/2024	\$176.54 \$32,889.74 \$1,380.24 \$14,897.19 \$13,192.34 \$13.92 707171 Total \$81,581.62
707172	4/16/2024	26	VERIZON WIRELESS	9960357309 March.		City wide cell phone service 2/29-3/28/2024	\$5,019.45 707172 Total \$5,019.45
707173	4/16/2024	270	DEPT OF CONSERVATION	1qt2024		Seismic Hazard Mapping Fee 1st qt 2024	\$412.31 707173 Total \$412.31
707174	4/18/2024	5502	FRONTIER COMMUNICATIONS	9097998064 April.		Phone costs 4/10-5/9/2024	\$43.77 707174 Total \$43.77
	4/18/2024	3628		032224LMatarrita 032224LArreola 03222024 DHarker 03222024 MMosqueda 03222024 WScheffler 03222024 VGomez 03222024 HReed 03222024 BBolger 03222024 JLoeffert 03222024 JRodriguez 03222024 EAguilar 03222024JGillette		I.E Training, APA Conf for Commission Refreshments for Jt. Budget Mtg/Conf Reg/Breakfast Gym equipment for FS251 Lunch for OT & Traffic Control Program Flashing lights & polycarb sheet Kit & parts to fix gate, pipes, & paint can/roller Clear coat, adhesive spray, & GIS credits Arms cirrus for office 49, 53, 48, 47, & PW Conf Waste bucket/lids, SC food & gift cards, & utensil Backfill tamper repair & credit card fee Webinar training, chain, lunch, & workshop ACLS E-Book and Training materials	\$127.04 \$512.82 \$183.12 \$625.46 \$1,177.41 \$213.82 \$166.47 \$3,693.46 \$1,471.66 \$309.00 \$419.42 \$92.08
707175			U.S. BANK CORPORATE PYMNT SYS	03222024Tingalls 03222024NAIvizar		Monthly carwash membership & single wash Fire meeting refreshments & Coffee	\$107.97 \$51.33

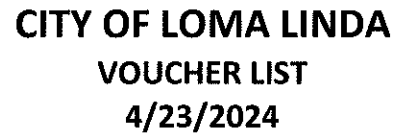


CITY OF LOMA LINDA

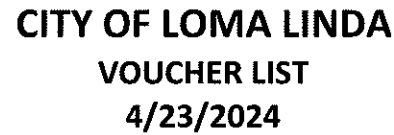
VOUCHER LIST

4/23/2024

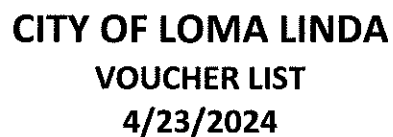
VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
				03222024BCorreia		Bi-monthly car wash ACO truck	\$30.90
				03222024 EHerrera		Annual well fee	\$200.00
				03222024MDingman		SoCal FPO Monthly meeting & training	\$10.00
				03222024 JCardoza		Wildflower seed & pickleball nets	\$1,366.45
				03222024 KMacGavin		Loaner laptop,Projector,Laptop for PW, new monitor	\$6,249.52
				03222024 VPuentes		Exhaust cover, dry erase board, & lift kits	\$2,708.16
				03222024NBoucher		STA 251 Mattress and cover	\$1,283.04
				03222024MBuelna		Tiller windshield wiper blades	\$69.58
				03222024MAtchison		Booster hose for ME252 & fridge wtr filters STA251	\$1,304.30
				HOWARD 032224		Kidz Watch supplies	\$2,006.53
				03222024SFabela		1099 Misc E-File svc & Fake Currency Detector	\$105.59
						707175 Total	\$24,485.13
707176	4/18/2024	3294	US POSTAL SERVICE	Request 04/16/2024		Postage for Mtr Acct#47718562	\$1,000.00
						707176 Total	\$1,000.00
707177	4/23/2024	4229	A & I REPROGRAPHICS	CN00042205	1240029	Plans & specs for CIP 21-511	\$459.98
						707177 Total	\$459.98
707178	4/23/2024	29	AGUA MANSA PROPERTIES, INC.	53845	1240022	Concrete	\$320.00
						707178 Total	\$320.00
707179	4/23/2024	4554	ALTERNATIVE HOSE, INC.	6077752	1240024	Pressure washer hose repair	\$18.86
						707179 Total	\$18.86
707180	4/23/2024	5174	BRENT BILLINGSLEY	1348	1240101	Calcium Tablets for Wells 4/1/24	\$5,034.10
						707180 Total	\$5,034.10
707181	4/23/2024	7471	BRUCE HERWIG	112	1240763	Photos of Newly Elected Council Members	\$100.00
						707181 Total	\$100.00



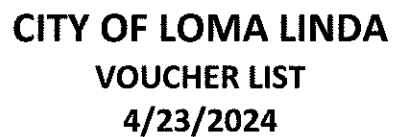
VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707182	4/23/2024	7123	CHARTER COMMUNICATIONS HOLDINGS, LLC	0030597041024	1240178	Cable for CH 4/10- 5/9/24 #8448400530030597	\$53.76
						707182 Total	\$53.76
707183	4/23/2024	7460	CINTAS CORPORATION NO. 3	4187850530 4187121507 4188553261	1240726	HazMat compliant uniforms & shop towel rental 3/28 HazMat compliant uniforms & shop towel rental 3/21 HazMat compliant uniforms & shop towel rentals 4/4	\$42.01 \$42.01 \$42.01
						707183 Total	\$126.03
707184	4/23/2024	840	CITY OF SAN BERNARDINO	133-132 March 2024 92661-90878 Mar 2024	1240043	1415 Richardson St 3/4/24-4/2/24 1516 Gould St 3/1/24 to 4/1/24	\$4,703.16 \$52.15
						707184 Total	\$4,755.31
707185	4/23/2024	203	CLINICAL LABORATORY OF	2400481-LOM01 2400543-LOM01	1240068	Test water at Well sites Feburary 2024 RTP Water sampling Mar 2024	\$11,529.75 \$6,176.75
						707185 Total	\$17,706.50
707186	4/23/2024	2309	CONSOLIDATED ELECTRIC DIST-SB	6903-1050753	1240071	Photo cells for street lights	\$137.81
						707186 Total	\$137.81
707187	4/23/2024	5762	CORE & MAIN LP	U525744	1240754	Water meter box covers & lids	\$4,797.91
						707187 Total	\$4,797.91
707188	4/23/2024	236	COSTCO WHOLESALE	4-140-53 478 12 305 360	1240076	Kitchen supplies for the yard Misc household supplies STA251	\$82.63 \$463.81
						707188 Total	\$546.44
707189	4/23/2024	7290	DANNY ELLIS	0001271971	1240089	Keysafe for Civic Center & padlock for Heritage Pk	\$85.21
						707189 Total	\$85.21
707190	4/23/2024	1302	ESRI, INC.	94703089	1240757	ArcGIS online viewer annual subscription 5/24-5/25	\$1,925.00
						707190 Total	\$1,925.00
707191	4/23/2024	325	EWING IRRIGATION PRODUCTS	21817695 21913377	1240003	Pesticides & hose nozzles Atrimmec	\$157.12 \$112.23
						707191 Total	\$269.35



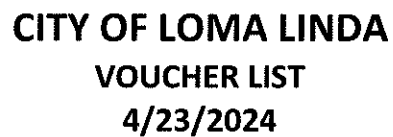
VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707192	4/23/2024	1521	FACILITIES PROTECTION SYSTEMS	82981	1240004	Replacement of failed strobe @ Vault 32	\$252.00
				84920	1240121	Maint Agreement Renewal @ 26057 Lawrence	\$400.00
				84921		Maint Agreement Renewal @ 11097 Mesquite	\$400.00
				84915		Maint Agreement Renewal @ 11763 Bryn Mawr	\$400.00
				84917	1240632	Replace two fire panel batteries in Vault Room 17	\$192.00
						707192 Total	\$1,644.00
707193	4/23/2024	331	FAIRVIEW FORD SALES, INC.	079703	1240005	Key fob	\$152.63
						707193 Total	\$152.63
707194	4/23/2024	5256	FLYERS ENERGY, LLC	24-063886	1240008	Fire Dept Fuel delivery 4/3/2024	\$1,490.00
						707194 Total	\$1,490.00
707195	4/23/2024	7286	GENUINE PARTS COMPANY	142020	1240010	Warranty batteries	\$327.23
				142522		Credit for batteries	-\$323.23
				142950		Back Up Alarm Steel	\$38.05
						707195 Total	\$42.05
707196	4/23/2024	7428	GRIDSHIFT SOLUTIONS, LLP	1427	1240560	Solar bollard style walkway lights	\$16,616.80
						707196 Total	\$16,616.80
707197	4/23/2024	7354	HIGHPOINTE CANYON RANCH LLC	Annx P21-072-REIMB		CANYON RANCH ANNX P21-072 developer deposit refund	\$5,697.18
						707197 Total	\$5,697.18
707198	4/23/2024	5458	HIRSCH PIPE & SUPPLY	9462385	1240000	Union & adaptors for Rich #6 repair	\$74.91
				9467902		Filter for drinking fountain	\$116.96
				9477082		PVC Fittings	\$41.88
						707198 Total	\$233.75
707199	4/23/2024	435	HOME DEPOT CREDIT SERVICES	544249	1240001	Bolt washers & concrete drill bit	\$54.52
						707199 Total	\$54.52
707200	4/23/2024	3400	INFOSEND, INC.	259751	1240290	Feb & Mar 2024 Utility bill printing & mailing	\$3,875.68
						707200 Total	\$3,875.68



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707201	4/23/2024	7470	IPERMIT, LLC	B23-000-429		Bldg prmt partial reimb B23-000-429 app canceled	\$65.00
						707201 Total	\$65.00
707202	4/23/2024	7032	JOHN ARTHUR MAY	1443	1240084	Added SCADA user	\$120.00
						707202 Total	\$120.00
707203	4/23/2024	6071	KELLERMEYER BERGENSONS SERVICE	INVS031961	1240166	Janitorial Svcs for City bldgs & Cole House March	\$8,430.37
						707203 Total	\$8,430.37
707204	4/23/2024	2045	LOMA LINDA HEATING & AIR CONDITIONING, INC.	12111821 13168279	1240032	Qtrly HVAC Service and Maintenance 1119 Earp Heritage Park Service Call	\$82.00
						707204 Total	\$220.00
	4/23/2024	1733		25697	1240038	Padlock for Heritage Park	\$28.92
				99721		Key box, screws, & drill bit for Civic Center	\$25.75
				97815		Paint brushes, asphalt patches, gloves, door stop	\$202.16
707205			LOWE'S COMPANIES, INC.	83941 4/8/2024		Electrical box cover & rubber mat	\$56.78
				88861		Masonry for Citrus Trails	\$9.69
				87791		Hardware & drill bit for Citrus Trails	\$22.17
				75203 4/5/2024		Station 251 cleaning supplies	\$265.37
				85507		Ply wood	\$174.80
				91820		White dig alert paint & blue paint for hydrants	\$47.42
						707205 Total	\$833.06
707206	4/23/2024	7445	LUIS A CALDERON	LCE-LC04102024R00	1240700	Retrofit 8' T12 fluorescent fixtures add LED light	\$3,651.10
						707206 Total	\$3,651.10
707207	4/23/2024	3855	LYNN A. HIRTZ	291056	1240087	Repair parts	\$308.88
						707207 Total	\$308.88
707208	4/23/2024	2875	LYNN MERRILL & ASSOCIATES, INC.	FY 24-9	1240303	Consulting fees for NPDES March	\$92.41
						707208 Total	\$92.41



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707209	4/23/2024	7396	MAC GC-ELECTRIC	1	1240414	Install electrical wiring for new generator CIP258	\$64,898.30
						707209 Total	\$64,898.30
707210	4/23/2024	3172	MCC EQUIPMENT RENTALS, INC.	223-47-CO1	1230720	Waterline Improvement on Beaumont Ave CIP 20-657	\$124,098.94
						707210 Total	\$124,098.94
707211	4/23/2024	4919	MELANIE DORAN TRAXLER	PlanPlus1 PA3.3 Invoice 5	1230814 1230417	Planning Srvc Groves Specific Plan 5/4/23-3/31/24 Planning Services Density Swap PA 3-3 1/17-3/31/24	\$3,000.00 \$1,800.00
						707211 Total	\$4,800.00
707212	4/23/2024	667	MUNIMETRIX SYSTEMS CORP	2404-1129	1240046	Maint and upgrades to Clerks Index Prog March	\$39.99
						707212 Total	\$39.99
707213	4/23/2024	7193	O'REILLY AUTO ENTERPRISES, LLC	6160-198098 6160-200691	1240049	PG5520 Insight Cabin filter for MS251	\$80.98 \$22.68
						707213 Total	\$103.66
707214	4/23/2024	7176	ODP BUSINESS SOLUTIONS, LLC	357190864001 357176704001	1240048	Writing pads & lettering tape Planner	\$25.07 \$49.99
						707214 Total	\$75.06
707215	4/23/2024	7282	ORKIN SERVICES OF CALIFORNIA, INC.	257726866 256386970 257726871 257727694	1240179 1240186 1240204	Pest control services for the Corp Yard March 2024 Pest control services Civic Center & Library March Pest control services Civic Center & Library April Pest control Svc Station 252 srv date 4/11/2024	\$90.99 \$160.99 \$160.99 \$139.99
						707215 Total	\$552.96
707216	4/23/2024	7287	PAYMENTUS CORPORATION	INV-15-147320	1240341	March 2024 IVR Payment processing	\$1,223.39
						707216 Total	\$1,223.39
707217	4/23/2024	4458	PRINTING & PROMOTION PLUS, INC.	89914 90278	1240052	Business license envelopes Maribel Rosas Business Cards	\$502.08 \$96.43
						707217 Total	\$598.51



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707218	4/23/2024	768	PRUETT'S PRECISION ALIGNMENT	55708	1240051	Vehicle Alignment FOR CH1100	\$234.00
						707218 Total	\$234.00
707219	4/23/2024	2703	REDLANDS PRINT SHOP	64519	1240751	Business cards for CE officer	\$21.64
						707219 Total	\$21.64
707220	4/23/2024	7440	ROADSAFE TRAFFIC SYSTEMS, INC.	201152	1240735	Curve Ahead & 3-Way Intersection Street Signs	\$539.38
						707220 Total	\$539.38
	4/23/2024	266		00-1006-02-46229	1240059	Feb Legal Services - Community Development	\$1,225.00
				00-1006-46372		March Legal Services - LL General City Matters	\$200.00
				00-1006-01-46373		March Legal Services - CC Mtg/Gen Matters	\$1,500.00
707221			ROBBINS & HOLDAWAY	00-1006-03-46375		March Legal Services - Personnel	\$60.00
				00-1006-06-46377		March Legal Services - Finance	\$160.00
				00-1006-11-46378		March Legal Services - Claims	\$360.00
				00-1006-12-46379		March Legal Services - Misc	\$480.00
				00-7200-46381		March Legal Services - Special Counsel Srvs	\$270.00
						707221 Total	\$4,255.00
707222	4/23/2024	7321	ROCKET CARWASH LLC	INV3925	1240756	PW Car Washes Feb 2023	\$64.00
				INV3926		PW Car Washes March 2023	\$48.00
				INV3927		PW Car Washes April 2023	\$56.00
						707222 Total	\$168.00
707223	4/23/2024	7063	SAFETY NETWORK TRAFFIC SIGNS, INC	TS-18150	1240709	Signs for streets & parks	\$1,955.89
						707223 Total	\$1,955.89
707224	4/23/2024	1379	SAN BERNARDINO COUNTY	109250	1240060	Parcel map revisions April 2024	\$2.00
						707224 Total	\$2.00
707225	4/23/2024	3698	SCOTT ZEHR	04032024	1240755	Pump replacement for Civic Center south fountain	\$2,823.83
						707225 Total	\$2,823.83



CITY OF LOMA LINDA

VOUCHER LIST

4/23/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707226	4/23/2024	451	SITEONE LANDSCAPE SUPPLY, LLC	139905572-001 139693553-001 140010909-001	1240063	Irrigation parts, leaf rakes, & sun hat PVC Expansion repair kit, coupling, & PVC cement Check valve, Rain birds, & riser	\$79.44 \$59.65 \$306.90 707226 Total \$445.99
707227	4/23/2024	5913	SOUTHERN CALIFORNIA EDISON	7590547386 7590547387	1240759	SCE Installation at 1.6 MG Reservoir CIP 20-657 SCE Installation at 1.6 MG Reservoir CIP 20-657	\$570.15 \$570.15 707227 Total \$1,140.30
707228	4/23/2024	6003	VEOLIA WTS SERVICES USA, INC.	902626957	1240189	Deionized water tank rental fees April 2024	\$89.92 707228 Total \$89.92
707229	4/23/2024	4015	SUPERCO SPECIALTY PRODUCTS	PS1551512	1240110	Graffiti Buster	\$777.71 707229 Total \$777.71
707230	4/23/2024	7124	TETRA TECH INC.	52223052	1230522	Contract for Project Mgt/Inspections CIP-22-665	\$2,949.43 707230 Total \$2,949.43
707231	4/23/2024	237	THE COUNSELING TEAM, INC.	90999	1240310	Behavioral hlth & wellness srvc April 2024	\$600.00 707231 Total \$600.00
707232	4/23/2024	1261	THE GAS COMPANY	19406867366 March.		Gas costs 3/11-4/9/2024	\$14.30 707232 Total \$14.30
707233	4/23/2024	7199	THE LLOYD PEST CONTROL CO, INC.	8358495 8399334	1240254	Gopher control services for Civic Center Feb 2024 Gopher control services for Civic Center Mar 2024	\$300.00 \$300.00 707233 Total \$600.00
707234	4/23/2024	304	TYLER TECHNOLOGIES, INC.	045-453312	1240769	Tyler Enterprise ERP Annual Maintenance	\$33,719.03 707234 Total \$33,719.03
707235	4/23/2024	4030	US TRONICS	M-12267MA24	1240294	Satellite phone service March 2024	\$214.15 707235 Total \$214.15
707236	4/23/2024	7310	WESTERN A/V	20178	1240552	Audio/Visual Equip in Chambers - equip upgrade	\$6,077.10 707236 Total \$6,077.10



CITY OF LOMA LINDA
VOUCHER LIST
4/23/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
707237	4/23/2024	1917	WILBUR E & JUNE PURVIS	13511	1240090	Bar nuts & chain	\$35.28
						707237 Total	\$35.28
707238	4/23/2024	1919	WILLDAN	002-31560	1240092	EngineeringServicesCivil/ParcelMapReview03/24	\$350.00
						707238 Total	\$350.00
707239	4/23/2024	7013	WILLIAM T. SCHOENBORN	1905	1240030	Replacement of stolen backflow @ Digneo Pk	\$1,400.00
						707239 Total	\$1,400.00
						Grand Total	\$487,308.44



CITY OF LOMA LINDA
VOUCHER LIST
4/23/2024

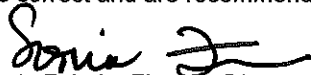
VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
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Total Wires: \$0.00
Total Checks (Total from previous page): \$487,308.44
Grand Total = \$487,308.44

PAYROLL: 04/11/2024 \$404,671.18

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 707156 through 707239 for a total disbursement of \$487,308.44 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.


Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on April 23, 2024 and the City Treasurer is hereby to pay except as noted.

Phillip Dupper, Mayor



City of Loma Linda

Regular City Council Staff Report

Approval of Minutes 04-09-2024 [City Clerk]

Meeting	Agenda Group
Tuesday, April 23, 2024, 8:47 AM	Consent Calendar Item: 3B
To	From
City Council	Lynette Arreola, City Clerk

Approval of Minutes for Regular City Council held on 04-09-2024

Attachments

Regular City Council-04-09-2024-minutesDraft.pdf

Minutes for the Regular City Council

25541 Barton Road, Loma Linda, CA 92354

April 9, 2024, 7:03 PM - April 9, 2024, 11:19 PM

Roll Call: *(The following members were in attendance)*

- **Phillip Dupper**, Mayor
- **Ronald Dailey**, Mayor pro tempore
- **Bhavin Jindal**, Councilmember
- **Ovidiu Popescu**, Councilmember
- **Rhonda Spencer-Hwang**, Councilmember

Absent:

- **John Lenart**, Councilmember
- **Rhodes Rigsby**, Councilmember

1. Call to Order

1A. Call to Order- 7:03 PM

1B. Roll Call- 7:04 PM

Staff Present:

T. Jarb Thaipejr, City Manager

Diane Robbins, City Attorney

Lynette Arreola, City Clerk

Sonia Fabela, Finance Director

Dan Harker, Fire Chief

Nicole Campbell, Associate Planner

Nate Boucher, Battalion Chief

Kyle Mac Gavin, Information Systems Analyst III

Lt. Kaysie Smith, San Bernardino County Sheriff's Department

1C. Closed Session - Conference with Labor Negotiator (Government Code Section 54957.6)
[Request to move Closed Session item to end of Agenda]- 7:04 PM

- *Agency Representative: City Manager T. Jarb Thaipejr*
- *Employee Organizations: Teamsters (Public Works); Teamsters (Administration); Loma Linda Professional Fire Fighters, Local 935; and Unrepresented Safety (Fire) Management/Confidential Employees.*

City Manager Thaipejr recommended moving this item to the end of the Agenda after the newly-elected Council Members are sworn in.

The City Council recessed at 9:19 pm to consider the Closed Session Item as listed and reconvened at 10:02 pm to resume the regular meeting (resume to Agenda Item 5B) with members present except Councilman Rigsby. City Attorney Robbins announced that the City Council met with the Agency's Representative and direction was given to staff.

1D. Invocation and Pledge of Allegiance - Mayor Dupper- 7:04 PM

The Invocation and Pledge of Allegiance were led by Mayor Dupper.

1E. Items to be Added or Deleted- 7:05 PM

City Manager Thaipejr removed two items from the Agenda:

1. City Council Agenda Item 2G, Tentative Tract Map No. P22-264 (TTM 20467) and Precise Plan of Design No. P22-266 - A request to demolish a single-family home and develop a single-family residential subdivision, comprised of nine (9) residential lots, one (1) lettered lot, and a new public street, located on Park Ave., west of Curtis St. and east of Coloma St. within the Low-Density Residential (R-1) General Land Use designation and Zoning District (APN: 0283-162-20), to be rescheduled to May 14, 2024; and
2. City Council Agenda Item 3I, Notice of Completion for the Waterline Improvements on Beaumont Ave. (CIP 20-657), to be rescheduled to a future meeting; date currently undetermined.

1F. Oral Reports/Public Participation - Non-Agenda Items (Each Speaker limited to 3 minutes. Pursuant to the Brown Act, no action or discussion can be taken by City Council)- 7:05 PM

Milford Harrison, the Director of the San Bernardino Valley Regional Water District, offered an update on the region's water supply, assuring that there is sufficient water available for the foreseeable future, provided that conservation efforts are sustained. He invited the Council to attend the San Bernardino Valley Foundations Summit on April 25-26, 2024, and the State Water Project Tour, on May 29-31, 2024.

Todd and Donna Underwood conveyed their gratitude for the efforts of City staff and law enforcement, noting improvements in graffiti removal, increased police patrols, and the reduction in loitering. They noted suspicious activity occurring on a vacant property on First Street; a tent on the sidewalk at Barton Rd. bus stop by Mayberry; trash along the railroad tracks; and a homeless camp behind the storage facility in the Flood Control channel.

Mayor Dupper recommended contacting the authorities regarding any suspicious activity. He also briefly mentioned the Boise Case decision, which ruled that criminalizing camping on public property is considered cruel and unusual punishment when individuals have no alternative legal sleeping options. He mentioned a case being heard this month regarding this matter.

Alex Beltran thanked Councilman Jindal for his four years of service on the City Council. She noted that he rose to the challenge and advocated for young adults, young families, public transit, and for a more climate-friendly environment.

Jose Mejia deferred his comments to Agenda Item 2G.

Susan Montenerno expressed concern about Loma Linda not being as safe as she spoke of her personal experiences in her neighborhood; about traffic safety concerns at the intersection of Park Ave. and Coloma St.; and about the lack of parking being provided to the new housing project proposed on Park Ave. west of Curtis St. and east of Coloma St. She noted that the Mayor and Council have much responsibility for the safety and security of the community. She concluded by expressing her appreciation to the public safety offices.

1G. Conflict of Interest Disclosure- 7:32 PM

No reported conflicts of interest.

2. Scheduled and Related Items

2A. Proclamations- 7:32 PM

Mayor Dupper presented Proclamations for the:

- National Day of Prayer - May 2, 2024 - Carolyn J. Perschern accepted the Proclamation, stating that they will have a group of over 30 different churches praying for the community and elected officials. She invited all to their event on May 2, 2024, at the Double Tree Hotel in Ontario.
- The Inland Empire Ronald McDonald House - 2024 Walk for Kids Relay on April 28, 2024 - Marlen Albelbisi accepted the Proclamation, expressing gratitude for the proclamation and noting that the Ronald McDonald Housing will ensure families will have a home away from home when they have a child in the hospital.
- One Legacy DMV/Donate Life Month - April 2024 - Katryn Mantz accepted the Proclamation, expressing her appreciation and acknowledgment of Donate Life Month. She noted that she is a mother of 3, but tragically lost her son, Christopher, 6 1/2 years ago. She stated that Loma Linda Children's Hospital made every effort to save him and noted that they hold a special place in her heart. She pointed out that Christopher saved five lives by donating both kidneys, liver, pancreas, and both heart valves and that those five individuals are living their best lives. She thanked the City of Loma Linda for recognizing the amazing gift of organ and tissue donation.

2B. Council Bill #R-2024-11 - March 5, 2024, Election Results [City Clerk]- 7:39 PM

- *Adopt Council Bill #R-2024-11, Confirming the March 5, 2024, Election Results;*
- *Allow remarks from departing Councilmembers;*
- *Administer Oath of Allegiance to newly elected Councilmembers and present Certificates of Election; and*
- *Seat and allow remarks from newly elected Councilmembers.*

Motion by Ronald Dailey, Seconded by Phillip Dupper and motion passing by a vote of 3-0-0-2, John Lenart and Rhodes Rigsby absent, to Adopt Council Bill #R-2024-11.

RESOLUTION NO. 3209

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA CALIFORNIA, RECITING THE FACTS OF THE PRIMARY MUNICIPAL ELECTION HELD ON MARCH 5, 2024, DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW.

Councilman Jindal reflected on his path to public service, which commenced during his time in the Cadet Corps in middle school. Since then, he remained dedicated to a life of public service, consistently striving for sustainability and seeking to make a positive impact. He expressed gratitude to key groups and individuals who assisted and supported him during his tenure, including Chief Harker, the Fire Department, City Staff, Lorena Matarrita, Sonia Fabela, Lt. Kaysie Smith, Karen McCulloch, Mayor Dupper and Mayor pro tempore Dailey. He also thank the Fire and City staff for assisting him in reestablishing the Community Garden, a key feature of the City. He commended City Staff, stating that they are the most hardworking and dedicated staff in the County. He also thanked the voters and volunteers who dedicated their time during his campaign. He thanked Mr. Belliard and Ms. Spencer-Hwang for running professional campaigns. He congratulated Ms. Spencer-Hwang and Mr. Popescu, wishing them success. He affirmed his commitment to remain a humble servant and advocate for the community to build a brighter future.

City Clerk Arreola administered the Oath of Office to Councilmembers-elect Popescu and Spencer-Hwang and presented their respective Certificates of Election.

Councilwoman Spencer-Hwang expressed her gratitude to her family, friends, and the community for their presence and support.

Councilman Popescu stated that he is grateful to call Loma Linda his home and cares deeply for the future of this community. He thanked the Almighty for his blessings and all his Glory; he thanked his family and all who donated their time and money during his campaign and is humbled by the support of the citizens. He noted that the community is facing issues and unique opportunities. He believes his prior experience as a Councilmember, in the private sector, and community involvement have prepared him for this next chapter. He is ready to work and to build on the successes of the prior Council. He thanked Mr. Jindal and Mr. Lenart for their services as Council.

The new Council Members took their seats on the Dais.

2C. Reorganization- 7:59 PM

Councilman Popescu believed it would be appropriate to continue this item to a Special Meeting on April 16 when they can have a full Council.

Mayor Dupper and Mayor pro tempore Dailey stated they would not be available on April 16. Councilwoman Spencer-Hwang consented to proceed with what is scheduled on the agenda.

The election of the Mayor was conducted.

Motion by Ronald Dailey, seconded by Phillip Dupper to nominate Phillip Dupper for Mayor.

There were no other nominations. ***Motion passed by a vote of 3-0-1-1; Ovi Popescu abstained; Rhodes Rigsby absent.***

Mayor Dupper expressed his belief that all members of the Council are equal and is proud to work with a City Council that genuinely cares about the City.

The election of Mayor pro tempore was conducted.

Motion by Phillip Dupper to nominate Ronald Dailey for Mayor pro tempore. Mayor Dupper stated that his nomination is based on Mr. Dailey's years of experience and commitment to the Council.

Seconded by Ovi Popescu. There were no other nominations. ***Motion passed by a vote of 4-0-0-1; Rhodes Rigby absent.***

2D. Appoint City Council Members to the Following Boards/Commissions- 8:03 PM

Discussion ensued and the following appointments were made:

San Bernardino County Transportation Authority (SBCTA)

Delegate: Councilman Dailey; Alternate: Councilman Popescu

Omnitrans

Delegate: Councilman Dailey; Alternate Councilman Popescu

Inland Valley Development Agency (IVDA)

Delegate: Councilman Rigsby and Mayor Dupper; Alternate: Councilwoman Spencer-Hwang

San Bernardino International Airport Authority (SBIAA)

Delegate: Councilman Rigsby; Alternate: Mayor Dupper

Solid Waste Management Board

Delegate: Councilman Dupper; Alternate: City Manager Thaipetr

California Joint Powers Insurance Authority Board of Directors (CJPIA)

Delegate: Councilman Rigsby; Alternate: City Manager Thaipetr

Consolidated Fire Agencies JPA Board of Directors (CONFIRE)

Delegate: Councilman Dupper; Alternate Councilman Rigsby

Southern California Associated Governments (SCAG)

Delegate: Councilman Popescu; Alternate: Mayor pro tempore Dailey

Motion by Ronald Dailey, seconded by Ovidiu Popescu, and passing by a vote of 4-0-0-1 Absent was Rhodes Rigsby

to Approve the appointments of delegates and alternates as noted.

2E. Accept with regret the resignation of Kurt Swigart from the Budget and Parks, Recreation and Beautification Committees [City Manager]- 8:14 PM

On behalf of the City Council, Mayor Dupper accepted the resignation of Mr. Kurt Swigart from the Budget and Parks, Recreation, and Beautification Committees. He thanked Mr. Swigart for his commitment and dedication serving the City. He said he appreciated his friendship and was sorry to see him go. He presented a plaque to Mr. Swigart.

Mr. Swigart stated that he has lived in Loma Linda for over 34 years and 3 months, and they are now relocating. He noted that it has been a wonderful time and appreciated all the Council has done for the City.

City Manager Thaipejr and Mayor pro tempore Dailey expressed their appreciation to Mr. Swigart for his leadership and commitment to the City.

2F. Environmental Justice Element Presentation [Community Development]- 8:18 PM

Associate Planner Campbell explained that Community Development was in the process of adding a new element to the City's General Plan. She noted that Rami & Associates is assisting the City in preparing this Element and that their efforts are funded by SBCTA. She noted that the Attorney General's office has closely been monitoring the City's status of preparing the element.

Mr. Juan Reynoso, Rami & Associates, introduced himself and noted that their agency is partnering with SBCTA to assist agencies in preparing their Environmental Justice (EJ) Element. He pointed out the requirement to have a General Plan, explaining its purpose and essential elements it must incorporate. He went on to explain that the Environmental Justice Element is the newest requirement of the General Plan, noting that this element was the result of SB 1000, the Planning for Healthy Communities Act, which went into effect in 2018 requiring local governments to identify environmental justice communities [called "disadvantaged communities (DAC)"] in their jurisdictions. He reviewed the SB 1000 six Topic Areas to reduce the unique or compounded health risks in DACs: 1) Reduce Pollution Exposure; 2) Promote Food Access; 3) Promote Physical Activity; 4) Promote Public Facilities; 5) Promote Safe and Sanitary Homes; and 6) Promote Civic Engagement. He discussed the three Phases in preparing this element for adoption, which involved a survey that was currently being circulated; in-person and virtual engagement opportunities for community input; study sessions with the Planning Commission and City Council; and the hearings for adoption by the City Council. He commended Loma Linda Staff for being proactive in commencing this process and taking advantage of this opportunity of the free technical assistance offered by SBCTA. He noted that Loma Linda is the only jurisdiction currently taking advantage of this free service and avoiding conflicts with the Attorney General's office by showing a concerted effort to complete this process.

Mayor Dupper expressed concern that the survey had been distributed without Council's knowledge. He preferred presenting such items to the Council for review before circulation so they have prior knowledge.

In response to questions, Mr. Reynoso noted that the survey would remain open until May 31, 2024; that they would actively work with staff and continue public outreach efforts; that he anticipated the study sessions with City Council would be in late summer or early fall to review the preliminary engagement feedback and brainstorm ideas for additional policies and goals for the general plan; and that they will keep Council updated throughout the process.

Councilwoman Spencer-Hwang asked about the survey's methodology, including whether any incentives were being offered, how the online-only format might limit the demographic, and the number of focus groups involved. She also requested that the Council have the opportunity to review the facilitation guide and would assist in promoting the survey.

Associate Planner Campbell stated that they had stopped the survey circulation after two weeks in order to present to City Council. Currently, they have received 30 responses. She also noted plans to advertise the survey across the city with posters and make it available in hard copy.

Mr. Reynoso stated that they have not yet determined the number of focus groups, but are looking at various options. They would welcome City Council's assistance in spreading the word.

Todd Underwood registered to speak but was not present.

2G. Public Hearing - Tentative Tract Map No. P22-264 (TTM 20467) and Precise Plan of Design No. P22-266 - a request to demolish a single-family home and develop a single-family residential subdivision, comprised of nine (9) residential lots, one (1) lettered lot, and a new public street. The site is located on Park Avenue, west of Curtis Street and east of Coloma Street, within the Low Density Residential (R-1) General Land Use designation and Zoning District. (APN:0283-162-20) [Community Development]- 8:54 PM

Public Hearing was opened at 8:46 PM and closed at 8:54 PM

Mayor Dupper reminded the Council that this item is being rescheduled to May 14, 2024, at the request of the City Manager; however, since the item was advertised as a public hearing for this meeting, he will open the public hearing for public comment.

The public hearing was opened.

Jose Mejia noted that his property is directly across the street from the development, and his property will face the street. He expressed concern about the added traffic this will generate and the insufficient parking. The development is on a cul-de-sac, but he would like to see a second street access into this subdivision, possibly from Redlands Blvd. He pointed out that a petition was submitted to the City from residents who have concerns with parking and traffic.

Mayor Dupper explained that cities are facing a challenge with new State requirements that do not allow a City to deny a project based on parking and traffic issues. That discretion is being taken away from local governments.

City Manager Thaipejr noted that the developer does not own the property behind the development to provide access from Redlands Blvd.

The public hearing was closed.

Motion by Ovidiu Popescu, seconded by Rhonda Spencer-Hwang, and passing by a vote of 4-0-0-1 Absent was Rhodes Rigsby
to Continue this item to May 14, 2024.

3. Consent Calendar

Mayor Dupper reminded the Council that Agenda Item 3I was pulled off the agenda.

Councilman Popescu requested to pull Agenda Item 3E.

City Manager Thaipejr explained that this is a reclassification of the Information Systems Analyst III position in both title and salary to Information Systems Manager and updated the salary schedule to reflect this change. He noted that the individual has been managing the Loma Linda Connected Communities program and the Information Systems Department.

Councilman Popescu expressed concern that the Council will be discussing later on the agenda budgetary issues that he doesn't feel comfortable approving this promotion at this stage. He said it may be something that can be revisited at a later time.

City Manager Thaipejr stated that the City's IT consultant moved to another position outside the City. He noted of the highly competitive market, making it challenging for the City to recruit a replacement. He stated that the City has the budget to fund this position and added that he is not filling three positions for available funding.

Mayor Dupper stated that he spoke with someone who was upset the LL Connected Communities service went down, but complimented the City for the customer service the LL Connected Communities provides.

Discussion resumed on Agenda Item 3I.

Motion by Ronald Dailey, seconded by Ovidiu Popescu, and passing by a vote of 4-0-0-1 Absent was Rhodes Rigsby

to Approve the Consent Calendar as submitted with the exception of Agenda Item 3E, which was voted on separately, and exception to Agenda Item 3I, which was removed from the agenda.

3A. Demands Registers - March 26 and April 9, 2024 [Finance]- 8:55 PM

Approved the Demands Registers dated:

- March 26, 2024, with commercial demands totaling \$1,118,390.82, and Payroll dated March 14, 2024, totaling \$372,003.50; and
- April 9, 2024, with commercial demands totaling \$3,015,651.16, and Payroll dated March 28, 2024, totaling \$368,642.43.

3B. Approval of Minutes 02-13-2024 [City Clerk]- 8:55 PM

Minutes of February 13, 2024, were approved as submitted.

3C. Treasurer's Report - March 2024 [Finance]- 8:55 PM

Accepted the Treasurer's Report for March 2024 for filing.

3D. Fire Department's Activity Report - March 2024 [Fire]- 8:55 PM

Accepted the Fire Department's Activity Report for March 2024 for filing.

3E. Council Bill #R-2024-12 - A Resolution to Amend the City Classification Plan and Salary Schedule [Human Resources] - 8:55 PM

Councilman Popescu stated that he would like to see more data and doesn't understand why the City cannot find an additional person for the IT Department.

Mayor Dupper supported the request for more data as requested by Councilman Popescu; however, he noted that it is a struggle for local government, in these current times, to hire. He supported retaining valuable employees who contribute to the city's operations.

City Manager Thaipejr expressed concern if this individual were to leave the city. Councilwoman Spencer-Hwang asked questions about the job responsibility change.

Kyle MacGavin, Information Systems Analyst III, stated that he has been with the City for 9 years. Since his Director left the City, he assumed all the IT Director duties including managing the Loma Linda Connected Communities Program (LLCCP) under his current job classification. He noted that he has 9 years of

institutional knowledge, is thoroughly familiar with all configurations of the City's IT system, and personally knows all his LLCCP customers. Discussion ensued and the vote was taken.

Motion by Ronald Dailey, seconded by Phillip Dupper and passing by a vote of 3-1-0-1; Opposed by Ovidiu Popescu; Absent was Rhodes Rigsby to Approve and Adopt Council Bill #R-2024-12.

RESOLUTION NO. 3210

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, APPROVING AMENDMENT TO THE CITY CLASSIFICATION PLAN AND SALARY SCHEDULE.

3F. Council Bill #R-2024-13 - A Resolution to Approve Tract Map No. 20417, Lennar Homes [Public Works]- 8:55 PM

Adopted Council Bill #R-2024-13

RESOLUTION NO. 3211

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, APPROVING FINAL TRACT MAP 20417 (North Side of Mission Road, East of SCE Easement)

3G. Council Bill #R-2024-14 - A Resolution to Approve Tract Map No. 20442, Lennar Homes [Public Works]- 8:55 PM

Adopted Council Bill #R-2024-14.

RESOLUTION NO. 3212

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, APPROVING FINAL TRACT MAP 20442 (Northwest Corner of Citrus Avenue and Bryn Mawr Avenue)

3H. Council Bill #R-2024-15 - A Resolution Approving SB 1 Project List for Fiscal Year 2024/25 [Public Works]- 8:55 PM

Adopted Council Bill #R-2024-15.

RESOLUTION NO. 3213

RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2024-25 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017 AND REPEALING RESOLUTION NO. 3174

3I. Notice of Completion for the Waterline Improvements on Beaumont Avenue (CIP 20-657) [Public Works]- 8:55 PM

City Manager Thaipejr removed the item from the agenda to be rescheduled to a future date; no action taken.

3J. Notice of Completion of Installation for the Waterline Installation at Campus St. (CIP 23-667) [Public Works]- 8:55 PM

Accepted this project as complete and authorized recordation of the Notice of Completion.

3K. Notice of Completion of Installation of Ceramic Tile Mural at Leonard Bailey Park [Public Works]- 8:55 PM

Accepted this project as complete and authorized recordation of the Notice of Completion.

3L. Notice of Completion for Installation of Electrical Wiring for New Generator (CIP 21-858)
[Public Works]- 8:55 PM

Accepted as complete and authorized recordation of the Notice of Completion.

4. Old Business

4A. Council Bill #O-2024-03 - (Second Reading) Ordinance Modifying Water Rates and Repealing Ordinance No. 754 [Public Works]- 9:12 PM

City Manager Thaipejr presented a summary of the Water Rate Study stating that the proposed increases are to cover City costs for the next five years; that the increase is for water only, not sewer; that notices were mailed out to all residents and that the City received four letters opposed to the increase.

Motion by Ronald Dailey, seconded by Ovidiu Popescu, and passing by a vote of 4-0-0-1 Absent was Rhodes Rigsby

to Adopt Council Bill #O-2024-03, Waive the reading in its entirety and read by total only ORDINANCE NO. 780 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, MODIFYING THE WATER RATES EFFECTIVE JUNE 1, 2024, AND REPEALING ORDINANCE NO. 754

5. New Business

5A. Remove Mr. Heath Nicola from the Traffic Advisory Committee and replace with Mr. Art Walls and other Board and Committee Vacancies [City Manager]- 9:18 PM

City Manager Thaipejr stated that due to multiple meeting absences by member Heath Nicola, the Traffic Advisory Committee recommended removing member Heath Nicola and appointing Art Walls as his replacement. He noted that Art Walls had been a committee member for almost 20 years, but resigned for a short period. Recommend to declare vacancies for the Boards and Committees identified in the report and authorize to post a notice of the vacancies.

Motion by Ovidiu Popescu, seconded by Phillip Dupper, and passing by a vote of 4-0-0-1 Absent was Rhodes Rigsby

Art Walls to the Traffic Advisory Committee and remove Mr. Heath Nicola from the Traffic Advisory Committee due to meeting absences; To Declare vacancies due to member term expirations of the Budget Committee, Parks, Recreation and Beautification Committee, Traffic Advisory Committee, and Trails Development Committee as noted in the report; and authorized vacancy notice be posted.

5B. Council Direction Regarding Revenue Enhancement Taxation [City Manager]- 10:02 PM

The City Council recessed at 9:19 pm to the Closed Session - Conference with Labor Negotiator (Government Code Section 54957.6), reconvened at 10:02 pm and resumed to Agenda Item 5B.

City Manager Thaipejr mentioned that the City hosted a budget workshop on March 13, 2024, to discuss the City's budget and gather input for revenue-generating suggestions. While there were good suggestions that the City will follow up on, he noted that the revenue might not be significant. He explored the option of a sales tax increase, which could provide substantial revenue to support the city's operations. That option would require a general election vote. He also discussed the potential for increasing other taxes like a utility tax, TOT, etc. To move forward, he requested direction from Council to hire a consultant to conduct a study and assist the City in the process of placing a ballot measure in November to increase the sales tax. If it is not done this year, the City would have to wait until 2026.

Mayor Dupper recalled that the discussion at the workshop focused specifically on a potential sales tax increase to go on the ballot in November. He stated that while the City may have a balanced budget this year, the future projection of the City's budget is in a critical position. The City also lost some tax-generated businesses. That information was confirmed by the Budget Committee. He noted that Loma Linda has never had a sales tax increase. If it doesn't go on the ballot this year, they would have to wait until 2026.

City Manager Thaipr stated that a one percent sales tax increase would generate approximately \$7 - 7.5 million a year for the City, but would take a year to see the revenue.

Councilman Popescu stated that this is a huge issue that will impact the City for years and hasn't seen the budget to understand the City's current situation. He would need to see more budget data, why the revenues have gone down, and review some of the revenue options discussed at the workshop before he can make any decision. He noted that it is an important issue and should be discussed by a full Council.

Councilwoman Spencer-Hwang stated that she met with the City Manager and obtained and reviewed the budget from 2019 to the present. She stated that it is concerning to see the City's position with the budget. She believed the City must act quickly to preserve the quality of life that the community enjoys. While she doesn't particularly favor raising taxes, considering the city's projected budget and the rising cost of living, she noted that they need to explore multiple strategies. First would involve implementing a tax, second, she suggested establishing a Revenue Generating Committee. She conducts studies related to the Blue Zone and hosts visitors and media who come to Loma Linda to learn about it. She suggested the City capitalize on these opportunities to generate revenue. She also suggested looking at the cost of services.

Mayor Dupper stated that he spoke with the owner of the Stater Bros shopping center inquiring about his thoughts on a tax increase and the codes on drive-throughs. The owner informed him of three businesses (Dutch Bros., Chipotle, and Starbucks) that were interested in the vacant building that used to be the bookstore on their lot, but later was told it was not a good fit for their business. The owner of Stater Bros. informed him that public safety is his big concern and that it will affect his business if the city cannot afford adequate public safety. He also noted that he spoke at the Chamber breakfast and shared this information. He didn't get any pushback from the business present. They have to look at how to make a business successful. He noted to Council that they are not voting on increasing the taxes, they are voting to put a measure on the ballot for the community to decide.

Karen M., Chamber of Commerce, stated that businesses would not be against a tax increase, because they understand it costs to do business in the City. If businesses understand what is at stake they wouldn't be opposed.

City Attorney Robbins stated that the City is requesting direction on whether the Council wants to look into what would be involved and the time to do that.

Discussion ensued on marketing the data and educating the public in this process. Mayor Dupper noted that other cities, such as Grand Terrace and Yucaipa are working on a sales tax increase measure that the City can reach out to.

Council Popescu stated that there are professionals who will handle this properly because if it is not done correctly, everything can be overturned. He noted that there is a statewide ballot in the November election that will reverse anything. He noted that it needs to be pursued in a way that may overcome those barriers. It must focus specifically on what the City wants it to fund.

Mayor Dupper concurred with Councilman Popescu regarding the ballot measure. Mayor Dupper noted when he leave his career that his goal on the Council when he finish out his carrear his goal is to leave the city as best as he can.

Motion by Ronald Dailey, seconded by Rhonda Spencer-Hwang, and passing by a vote of 3-1-0-1 Opposed by Ovidiu Popescu Absent was Rhodes Rigsby
to direct staff to begin exploring the timetable, collecting data, and developing a strategic plan for a sales tax increase

5C. Council Direction Regarding Drive-through Food Service [City Manager]- 10:46 PM

City Manager Thaipejr is requesting direction from the City Council to consider repealing the Ordinance regarding the restriction on drive-through food service.

Councilman Popescu stated that this is an important issue and that he would prefer to continue the discussion until they have a full Council. He noted that this ban was a major issue for many people who emphasized keeping Loma Linda a healthy city. He stated that they need to inform those who attended that meeting that the City Council is discussing this matter again.

Mayor Dupper recalled the discussion, recollecting that the ban on drive-throughs was a compromise made when approving McDonald's. He pointed out the significant changes brought about by Covid in the way businesses operate. While there are businesses and restaurants that would fit Loma Linda's model, the drive-through restrictions deter those viable businesses.

Councilwoman Spencer-Hwang stated that she is okay with revisiting this matter. She said that it was her colleagues who came to the meeting, but admitted going through their drive-through for fries. She pointed out the irony of having three smoke shops in the City while there are concerns about a fast-food establishment. She stated that they should look at the bigger picture, suggesting that certain food establishments could be a good fit for Loma Linda. She noted that they have to be strategic, because she is not okay with just any food establishment. It should align with the community and send the right message.

Mayor Dupper called for a vote on the matter. However, the item failed due to lack of a motion.

5D. Council Direction to discuss permitting emotional support dogs for the Fire Department- 10:58 PM

Councilwoman Spencer-Hwang distributed a packet of information, mentioning that she had requested to include this item on the agenda. She began by stating her expertise in epidemiology. During a ride-along with the Fire Department, there was a discussion about a therapy dog. The packet contained studies demonstrating that firefighters regularly experience stress, trauma, and depression. More than half of them suffer from severe stress. If not managed properly, these issues will escalate, leading to extended stress leave and requiring other staff to cover for the affected employee. One strategy is the use of

therapy animals. Studies show that petting a dog for 10 minutes relieves stress levels. Even though the City provides the Employee Assistance Program (EAP), only a very small percentage will use that service. In her work where she interviews individuals over the age of 100 years, she found that most of them have pets.

She outlined the cost of a therapy dog, which would entail a one-time upfront fee of \$8,000 for the first year, covering expenses such as pet certification, food, and veterinary care. Following, the costs would be \$2,000 annually which includes food and care. She noted the cost for one firefighter to be out on stress leave for three days with other staff covering the affected employee at the time and one-half can equal the annual cost of the therapy dog. She noted that the duration of stress leave taken by an employee is usually more than three days, it can be months. She emphasized the need to begin investing in prevention. It will save the City in the long run. Studies show therapy dogs work. There is an organization nearby that can assist in this process. The Union supports this.

Firefighter Nick Hernandez pointed out that the El Cajon Fire Department fostered this program and that the City can piggy-back on this program that has already been established.

Battalion Chief Nate Boucher spoke on behavioral health issues the City has experienced with fire employees who are out for months at a time regularly. During his research, they discovered agencies that had multiple therapy animals, which would be problematic for the City. They also discovered other stations that had a facility/therapy dog that served the station and helped mitigate these health concerns. They looked further into the therapy dog program at the City of El Cajon and how the training program is customized to meet the specific needs of the Fire Department. It has been a successful program. They can piggyback on this program. This will be in the Fire Station 365 days/yr.

Mayor Dupper looked at the podcast that was shared by Councilwoman Spencer-Hwang, and he supports the idea of a therapy dog.. He spoke with the Fire Chief in El Cajon regarding their program. The Fire Chief explained the process to develop this program and shared their policy. He said it was informational. One thing is they have to be careful in choosing the correct breed of dog.

Chief Harker stated that he supports the therapy dog. He said that years ago mental health was not a big topic, but is discussed more now. He is an advocate for mental health. He thinks this is a good idea. They will work closely with Risk Management to develop a plan for allowing a therapy dog and present it to Council for review.

Motion by Ovidiu Popescu, seconded by Rhonda Spencer-Hwang, and passing by a vote of 4-0-0-1 Absent was Rhodes Rigsby

to report back to Council with more information on a therapy dog program on May 14, 2024.

6. Reports

6A. Reports of Council Members- 11:17 PM

Mayor Dupper reported on the City Council's difficult decision to close the pedestrian bridge at a previous meeting. Since then, he noted that the City has had to install a secured fence three times, because it had been torn down each time. He noted the City will be installing a wrought iron fence. He pointed out that this is evidence of criminal activity.

6B. Reports Of Officers- 11:19 PM

No reports.

7. Adjournment



City of Loma Linda

Regular City Council Staff Report

Reject All Bids for Landscape Maintenance District, Contract "B" [Public Works]

Meeting	Agenda Group
Tuesday, April 23, 2024, 8:47 AM	Consent Calendar Item: 3C
To	From
City Council	Jeff Peterson, Associate Engineer
Via	
T Jarb Thaipejr, City Manager	

Approved/Continued/Denied by City Council

Date: _____

RECOMMENDATION:

It is recommended that the City Council reject the bids for the subject project and direct staff to reevaluate and substantially modify the project.

BACKGROUND:

When City Council approves the annual FY 24/25 budget it will include items for maintenance of the Landscape Maintenance District.

ANALYSIS:

Two bids were received and publicly opened on April 9, 2024. The bids were \$361,870.00 (Golden West Landscape) and \$366,009.58 (Orozco Landscape and Tree), as shown in the attached bid summary. These bids far exceed the projected budget amount of \$191,000.00. Staff will carefully analyze the bids and determine changes to the scope of the project to bring bids within the budgeted amount. As this item is for the next fiscal year, urgency is not perceived at this time.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

The cost to evaluate and modify the project is minimal.

Attachments

LMD 04 Contract B.pdf

Zone Map 2024.pdf

CITY OF LOMA LINDA

LANDSCAPE MAINTENANCE DISTRICT
CONTRACT B

BID OPENING DATE: April 9, 2024

Contract A				Golden West Landscape	Orozco Landscape & Tree
ITEM NO.	DESCRIPTION	UNIT	QNTY	COST PER YEAR	COST PER YEAR
1	Total annexations	Annual	Total	361,870.00	366,009.58
Total				\$361,870.00	\$366,009.58



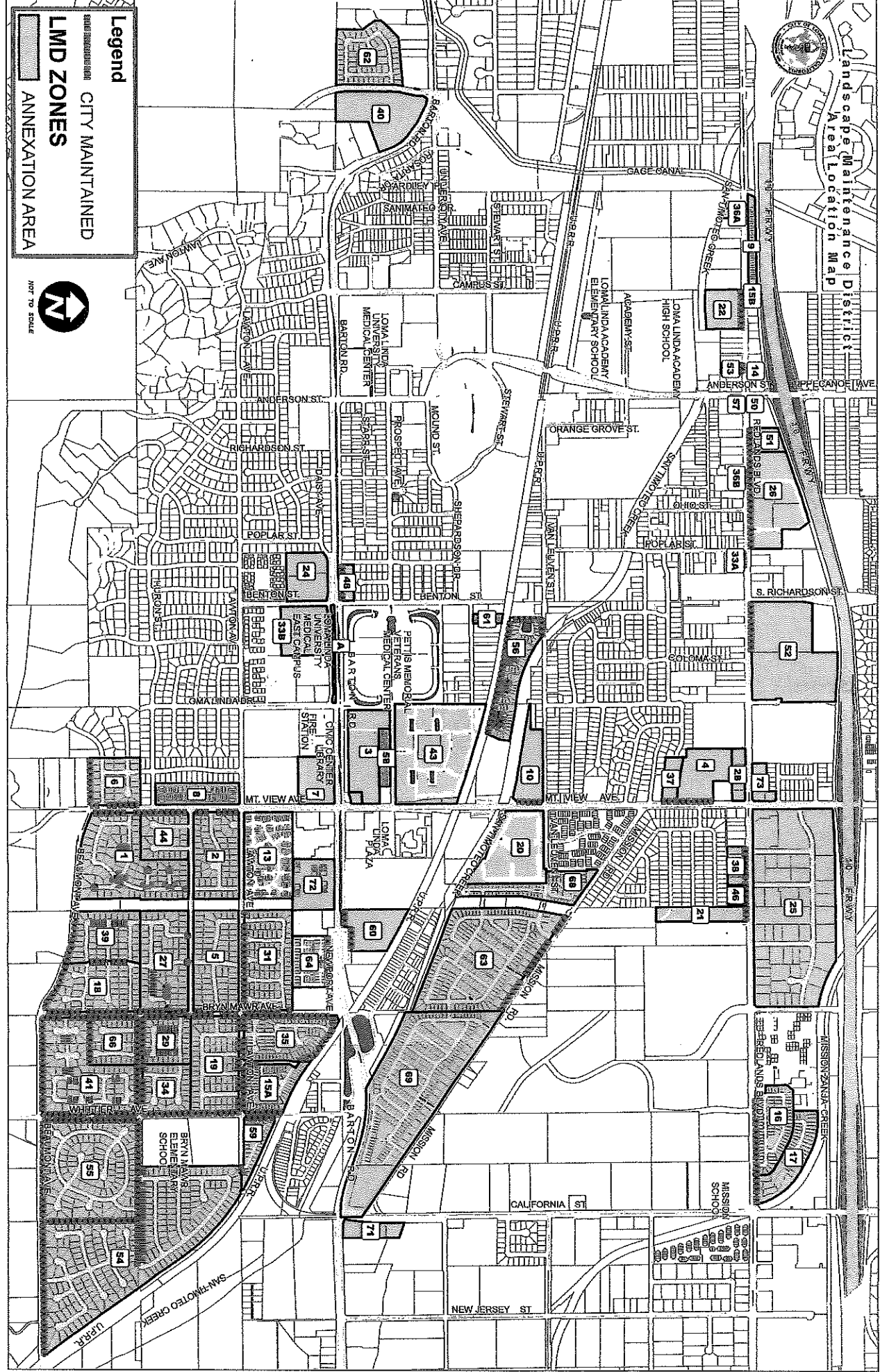
Landscape Maintenance District Area Location Map

Legend

CITY MAINTAINED

LMD ZONES

ANNEXATION AREA





City of Loma Linda

Regular City Council Staff Report

Council Direction Regarding Drive-through Food Service [City Manager]

Continued from April 9, 2024.

Meeting	Agenda Group
Tuesday, April 23, 2024, 8:47 AM	Old Business Item: 4A
From	
T Jarb Thaipejr, City Manager	

Approved/Continued/Denied by City Council

Date: _____

RECOMMENDATION:

It is requested that City Council provide direction regarding drive-through food service.

BACKGROUND:

In 2013, City Council adopted an ordinance to regulate and prohibit fast-food restaurants with drive-through services in the city.

ANALYSIS:

Currently, there are eight drive-through restaurants in our city. Despite the prohibition, fast-food establishments with drive-through services continue to express interest in locating within our city, including Dunkin' Donuts, Dutch Bros Coffee, Jack in the Box, and Chipotle. It is evident that Loma Linda meets their business profile needs and demographic preferences, suggesting a conducive environment for successful operations.

Although Loma Linda has a relatively small population of 25,000 residents, its daytime population grows to 70,000 commuters that frequent the University and other medical-related institutions. Discussions during the recent budget workshop on March 13 highlighted the need for drive-through facilities to accommodate these commuters and to generate revenue for the city.

ENVIRONMENTAL IMPACT:

Not applicable.

FINANCIAL IMPACT:

This discussion and review has no impact upon current revenue or expenditure levels. It should be noted, however, that the eight (8) fast food restaurants with a drive-through generated approximately \$10,000.00 per year in sales tax revenue. The 29 sit-in restaurants without drive-through service generate approximately \$6,200.00 per year.