



CITY OF LOMA LINDA CITY COUNCIL AGENDA REGULAR MEETING

Tuesday, February 13, 2024, 7:00 PM
Council Chambers
25541 Barton Road
Loma Linda, CA 92354

A regular meeting of the City Council of the City of Loma Linda is scheduled in the **Council Chambers**, 25541 Barton Road, Loma Linda, California. ***Under Municipal Code Section 2.08.010, study sessions or closed session items may begin at 5:30 p.m. or as soon thereafter as possible. The public meeting begins at 7:00 p.m.***

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item, including any closed session items, are asked to complete an information card and present it to the City Clerk before consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The City Council meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address before testifying.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes are allotted for each speaker. Under the Brown Act, no action may be taken by the City Council at this time; however, the City Council may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the City Council.

Meetings are accessible to people with disabilities. Every attempt will be made to swiftly address each request. Requests in advance of the meeting will enable us to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact the City Clerk at larreola@lomalinda-ca.gov or (909) 799-2819.

1: Call to Order

- 1A. Call to Order
- 1B. Roll Call
- 1C. Closed Session/Workshop

- 1D. Invocation and Pledge of Allegiance - Councilman Lenart
- 1E. Items to be Added or Deleted
- 1F. Oral Reports/Public Participation - Non-Agenda Items (Each Speaker limited to 3 minutes. Pursuant to the Brown Act, no action or discussion can be taken by City Council)
- 1G. Conflict of Interest Disclosure

2: Scheduled and Related Items

- 2A. Presentation by Mission Elementary School [Minerva Castorena, Principal]
- 2B. Public Hearing - Community Development Block Grant (CDBG) Projects for 2024-2025 [Public Works]
 - Approve the CDBG Project Prioritization for Fiscal Year 2024-2025.
- 2C. Public Hearing - Council Bill #R-2024-03 - Resolution for the Fall 2023 Weed Abatement Program [Fire]
 - Adopt the Resolution to determine the costs related to the Fall 2023 Weed Abatement Program.
- 2D. Public Hearing - Council Bill #O-2024-01 - Ordinance Amending Title 17 (Zoning) pertaining to Streamlined Housing Development Projects [Community Development]
 - INTRODUCE, WAIVE FIRST READING, AND SET SECOND READING to March 12, 2024, for Council Bill #O-2024-01, an Ordinance to amend Title 17 (Zoning) of the Loma Linda Municipal Code by adding Chapter 120 pertaining to streamlined housing development projects on housing element sites to identify applicable sites, establish requirements and standards for lower-income target units, and establish procedures and requirements for the ministerial review and approval of housing development projects with lower-income target units (Development Code Amendment No. P23-222).
- 2E. Joint Meeting of the City Council and Housing Authority Board Regarding the 2023-24 Mid-Year Budget [Finance]
Fiscal Year 2023-2024 - Mid-Year Budget Review to include expenditures appropriations and revenue adjustments.

3: Consent Calendar

- 3A. Demands Registers - February 13, 2024 [Finance]
- 3B. Approval of Minutes January 9, 2024
- 3C. Treasurer's Report - January 2024 [Finance]
- 3D. Fire Department's Activity Report - January 2024 [Fire]
- 3E. Authorize Purchase of Street Light Poles from South Coast Lighting & Design for \$22,914.12 [Public Works]
 - Authorize purchase of seven (7) street light poles with mast arms for an amount of \$22,914.12 and allocate 10%, \$2,300, for contingency.
- 3F. Authorize Purchase of Two Fuel Management Systems totaling \$32,462.50 [Public Works]
 - Purchase two (2) fuel management systems from World Fuel Services of Parish, NY, for \$15,973.88 for Fire Department, and \$16,489.62 for PW Corporation Yard, and allocate 10%, \$3,200, for contingency.
- 3G. Declare the HME Fire Engine as surplus and authorize its donation [Fire]
 - Delcare the HME Fire Engine as surplus and authorize its donation to NACO Fire District Volunteer Fire Department.
- 3H. Declare the Polaris All Road Vehicle (ARV) surplus and authorize its donation [Fire]
 - Declare the antiquated out of service 2007 Polaris Ranger ARV surplus and authorize the donation to Colton Fire Department.
- 3I. Notice of Completion - Replacement of Pressure Reducing Valves [Public Works]
 - Accept as complete and authorize recordation of Notice of Completion for the Replacement of the Pressure Reducing Valve by GCI Construction, Inc.

4: Old Business

5: New Business

5A. Discussion to Close Pedestrian Bridge at the South end of Ragsdale Road [Mayor Dupper]

6: Reports

6A. Reports of Council Members

— Discussion of reinstating the Senior Center Board [Councilman Rigsby]

6B. Reports Of Officers

7: Adjournment

POSTING

I, Lynette Arreola, City Clerk, do hereby certify and declare that, I caused this agenda to be posted at the following three (3) locations, to-wit:

Loma Linda Branch Library, 25581 Barton Road, Loma Linda, California

City Council Chambers, 25541 Barton Road, Loma Linda, California

U. S. Post Office Annex, Newport Avenue, Loma Linda, California



Lynette Arreola, City Clerk

City of Loma Linda, California

Date Posted: February 8, 2024



City of Loma Linda

Regular City Council Staff Report

Prepared By: Lynette Arreola

Oral Reports/Public Participation - Non-Agenda Items (Each Speaker limited to 3 minutes. Pursuant to the Brown Act, no action or discussion can be taken by City Council)

Meeting	Agenda Group
Tuesday, February 13, 2024, 7:00 PM	Call to Order Item: 1F

Type...



City of Loma Linda

Regular City Council Staff Report

Prepared By: Lynette Arreola

Presentation by Mission Elementary School [Minerva Castorena, Principal]

Meeting	Agenda Group
Tuesday, February 13, 2024, 7:00 PM	Scheduled and Related Items Item: 2A
To	From
City Council	T Jarb Thaipejr, City Manager

Accepted for filing by City Council

Date: _____

RECOMMENDATION:

It is recommended that the City Council receive the report for filing.



City of Loma Linda

Regular City Council Staff Report

Prepared By: Lynette Arreola

Public Hearing - Community Development Block Grant (CDBG) Projects for 2024-2025 [Public Works]

Meeting	Agenda Group
Tuesday, February 13, 2024, 7:00 PM	Scheduled and Related Items Item: 2B
To	From
City Council	Jeff Peterson, Associate Engineer
Via	
T Jarb Thaipejr, City Manager	

Approved/Continued/Denied by City Council

Date: _____

RECOMMENDATION:

It is recommended that the City Council approve the proposed Public Service Projects and Construction Improvement projects and fund allocations for the FY 2024-2025 CDBG program as follows:

Public Service Projects:

San Bernardino County Library	\$ <u>10,000</u>
Public Service Activities Total	\$ 10,000

City Projects:

Replace Access Ramps and Sidewalks Citywide	\$ <u>131,000</u>
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FY 2024-2025 Allocation Total

\$ 141,000

BACKGROUND:

The County of San Bernardino, which administers the local CDBG Program, calculated the estimated allocation. The calculation includes the Census poverty and overcrowded housing counts in addition to the population estimates. The County has submitted a list of public service projects (see attached), which identify benefits to the City. The City has been tasked with much of the administrative duties previously handled by the County.

Public service projects must be adequately funded to provide a new service or a quantifiable increase in the present level of service. One project is recommended for funding and has been approved by the County. This same project has received City support in the past.

ANALYSIS:

Public Service Projects:

One (1) public service project proposal was screened by the San Bernardino County Economic Development Agency and forwarded to the City for consideration. The San Bernardino County Library, Loma Linda Branch, will be one of the recommended beneficiaries of this grant.

Construction Improvement Projects:

Citywide access ramps and sidewalks replacement is proposed as the public construction improvement projects.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

N/A

Attachments

2024-25 list.pdf

Loma Linda 2024-25 Eligible Projects XLSX

File Edit View Help

New/Cont.	District	Location	Applicant	Application #	Project Title
New	Third District	Loma Linda	T. Jarb Thaipejr, City Manager City of Loma Linda 25541 Barston Road Loma Linda, CA 92354 jthaipejr@lomalinda-ca.gov 909-799-2811	LOMA24CN-004	Loma Linda: Citywide ADA Access and Sidewalk Improvements - Phase
Cont	Third District	Loma Linda	Melanie Orosco, County Librarian 268 W. Hospitality Lane, 3rd Floor San Bernardino, CA 92415 melanie.orosco@lib.sbcounty.gov 909-387-2220	LOMA24PS-025	Loma Linda: Adult Literacy Program

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Decline

Accept All



City of Loma Linda

Regular City Council Staff Report

Prepared By: Lynette Arreola

Public Hearing - Council Bill #R-2024-03 - Resolution for the Fall 2023 Weed Abatement Program [Fire]

Meeting	Agenda Group	
Tuesday, February 13, 2024, 7:00 PM	Scheduled and Related Items	Item: 2C
To	From	
City Council	Tom Ingalls, Fire Marshal	
Via		
Matt Dingman, Fire Inspector/Investigator		

Approved/Continued/Denied by City Council

Date: _____

RECOMMENDATION:

It is recommended that the City Council: Receive the report of the Fall 2023 Weed Abatement Program, approve the report and accounting of costs, and adopt Council Bill #R-2024-03 establishing liens and assessments on the properties.

BACKGROUND:

The California Fire Code, 2022 edition, Section 304, adopted and amended by Loma Linda Municipal Code, Chapter 15.28, establishes the authority for removing combustible vegetation when it is determined to be a fire hazard. Section 304.1.2 states "Weeds, litter, flammable waste, grass or other vegetation capable of being ignited and endangering property shall be cut down and removed by the owner or occupant of the premises." Vegetation clearance requirements in the wildland-urban interface areas shall be in accordance with Chapter 49.

ANALYSIS:

The Fall 2023 Weed Abatement program began on September 20th – 22nd, 2023 with an initial inspection of approximately 300 parcels. According to Sections 104.5 of the International Fire Code, 158 Notices to Clean Property, Exhibit "A", were sent by regular mail on Oct 2nd, 2023 to the OWNER OF RECORD as provided by the County Assessor's office. 2 letters were returned to sender. Returned notices were posted on the physical properties for the owner of the record to see. Updated property owner information by checking current records on hand with the assessor's office. If any changes for the property owner occurred a notice was generated manually, sent to the corrected address by certified mail, and the parcel was added to the extension list. Follow-up inspections began on November 2nd – 3rd. If abatement had not been accomplished, or if arrangements for a time extension had not been made with this office, the parcel was placed on an abatement list which was given to a City contractor for initiation of the abatement work. Combustible vegetation/fire hazards were abated by the City contractor on 7 parcels.

On January 3, 2024 invoices (See Exhibit "B") specifying the cost of the work performed by the contractor, plus the City's administrative fee, were mailed to the OWNER OF RECORD for each parcel allowing them to make payment of the bill by February 13th, 2024. Parcels abated by the City contractor and which remain unpaid are listed on Exhibit "C". Upon completion and documentation of the abatement work payment was made to the contractor by the City.

Owners have the opportunity to appear at the hearing to ask questions or dispute any bills or proceedings.

After the February 13th, 2023 Hearing and Council action, the Report of Costs, with accompanying Resolution (see attached), will be forwarded to the Property Tax Division of the San Bernardino County Auditor/Controller-Recorder for collection as assessments and or liens against the property.

ENVIRONMENTAL IMPACT:

No adverse environmental impact. The Weed Abatement program removes weeds and other flammable vegetation or combustible waste that is deemed to present a fire hazard.

FINANCIAL IMPACT:

Recovery of abatement costs plus administrative fees are outlined on Exhibit "C".

ATTACHMENTS:

Exhibit A: Sample Notice to Clean Property

Exhibit B: Sample Invoice

Exhibit C: List of Un-Paid Invoices

Resolution Adopting Report and Statement of Expenses and Imposing a Lien upon Property for payment.

Attachments

Notice to Clean Property Exhibit A.pdf

City of Loma Linda Invoice Exhibit B.pdf

Outstanding Weed Invoices Exhibit C.pdf

Resolution - WeedAbatement Fall 2023.pdf



City of Loma Linda Fire Department

Community Risk Reduction Division

NOTICE TO CLEAN PROPERTY

10/2/2023

Exhibit A

Parcel Number:

Location:

Under the provisions of the California Fire Code, 2022 edition, Section 304.1.2 adopted and amended by Loma Linda Municipal Code Chapter 15.28, an inspection of the property listed above has been performed by this Department. Based upon the inspection, a fire hazard, or potential fire hazard has been determined to exist on this property. Notice is hereby given that **any weeds, tumbleweeds, dead grasses, vines, dead shrubs, dead trees, trimmings, or other combustible materials or debris present on your lot, field or parcel of land** are a fire hazard or in all probability will become a fire hazard, and as such must be removed or abated. In addition, any weeds or combustible materials must be **cleared away from any road or street for a distance of 10 ft.** See **NOTES** for special remarks concerning this parcel.

NOTES: Remove Weeds/Tumbleweeds/Dead Vegetation & Branches/ Rubish.

Any weeds or other fire hazards as listed above on this property must be removed or abated in an acceptable manner by **November 2, 2023**. Failure to remove or abate by this date will be cause for the City of Loma Linda or it's designated contractor to enter onto the property to accomplish the abatement. In addition to the costs for cleaning, you will also be assessed an administrative fee of 70% of the cost of the work or \$100, whichever is greater. Failure to pay all charges will cause a tax assessment and lien to be placed against the property.

Due to uncontrolled regrowth, a second or third clean up of the property may be necessary during the year. Property owners are advised that it is their responsibility to maintain their property in good condition and that any re-growth during the year may be subject to removal without further notice if determined to be a fire hazard.

This Notice is given pursuant to the provision of the California Fire Code Section 114.7 authorizing action to remove any hazard deemed unsafe. The Fire Department maintains a consistent and impartial position in the application and enforcement of the California Fire Code. For further information, please call (909) 799-2859.

You as owner, occupant or person otherwise in charge of the property may appeal to the Fire Marshal of the City of Loma Linda any of the requirements of this Notice pursuant to Loma Linda Municipal Code Section 2.08.030. Such an appeal shall be in writing and shall be submitted only after all reasonable efforts to resolve the matter have been exhausted with the staff of this Department. Said appeal may include any arguments why the property should not be declared a fire hazard and abated by the City. Any appeal shall be submitted to this Department within ten (10) calendar days from the date of this Notice.

If you are no longer the owner of this property or are in the process of selling it, please inform the new owner of this Notice, and advise this Department in writing of the date the title change occurred. All address information used to mail Notices has been provided by the San Bernardino County Assessor's Office.

Tom Ingalls
Fire Marshal

By: *Matt Dingman*

Matt Dingman
Fire Prevention Inspector



City of Loma Linda

25541 Barton Road, Loma Linda, California 92354-3160 • (909)799-2859 • fax (909) 799-2891

Sister City – Manipal, Karnataka, India

Exhibit B INVOICE

January 3, 2024

Parcel Number:

Location:

Under the provisions of the International Fire Code, 2018 edition, adopted and amended by the State of California as the 2019 California Fire Code, and the Loma Linda Municipal Code Chapter 15.28, a fire hazard that existed on the above real property was abated by a City contractor. Increase in administrative fees were approved by the Loma Linda City Council and became effective January 23, 2016.

The following amount is now due for **Fall 2023** weed abatement:

Abatement Cost: \$380.00

Administrative Charges: \$266.00

Total Due: \$646.00

Make checks payable to: City of Loma Linda - Weeds
25541 Barton Road
Loma Linda, CA 92354-3160

Payment must be received by **February 13, 2024 at 5:00 p.m.** after which time a Public Hearing will be conducted to hear a Report of Cost. The Public Hearing is scheduled for **February 13, 2024 at 7:00 p.m.** at the City of Loma Linda Council Chambers, 25541 Barton Road, at which time Total Charges will be placed as assessments and or liens against the above real property.

Any appeals for the abatement work performed or the amount billed above should be addressed to the City Council at the time of the Public Hearing.

By:

Tom Ingalls

Tom Ingalls
Fire Marshal

Fall 2023
OUTSTANDING WEED INVOICES

Exhibit C

INV #	APN	OWNER	Address of Record	Contractor Cost	Admin Fees	TOTAL	Date Ordered	Date Abated	PAID	NOTES
23080	028109123	Cobanov, Guadalupe Trust 12/13/19	1205 Via Zumaya, Palos Verdes Estates Ca 90274	\$ 252.00	\$ 176.40	\$ 428.40	11/02/23	12/04/23		
23083	028313312	Levesque Family Living Trust 5/8/1	23781 Via Fromista, Mission Viejo Ca 92691	\$ 210.00	\$ 147.00	\$ 357.00	11/02/23	12/04/23		
23084	028453126	Joy & Peace Sun LLC	121 S Mountain Ave # C2002, Upland Ca 91786	\$ 105.00	\$ 100.00	\$ 205.00	11/02/23	12/05/23		
23086	029304149	Brutus, Elizabeth	2255 Chuilla St Apt 103, Colton Ca 92324	\$ 380.00	\$ 266.00	\$ 646.00	11/02/23	12/06/23		
23087	029304148	UPAQS LLC	11955 W Vernon Ave , Avondale Az 85392	\$ 380.00	\$ 266.00	\$ 646.00	11/02/23	12/06/23		
23088	029310109/110	Western Desert 886, LLC	5109 E La Palma Ave Ste D, Anaheim Ca 92807	\$ 620.00	\$ 434.00	\$ 1,054.00	11/02/23	12/06/23		

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA
ADOPTING A REPORT AND STATEMENT OF EXPENSES FOR THE FALL
2023 WEED ABATEMENT PROGRAM AND IMPOSING A LIEN UPON
PROPERTY FOR PAYMENT THEREFOR

WHEREAS, the Weed Abatement Program of the City of Loma Linda has been carried out in accordance with Municipal Code requirements; and

WHEREAS, the City Council has held a hearing on the statement of expenses for abatement of the nuisances and has heard and considered the staff report and all objections or protests;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Loma Linda as follows:

That the statement of expenses attached hereto as Exhibit "A" and incorporated herein by reference, is hereby confirmed and adopted as amended; and

That the statement of expenses (Exhibit "A") is fair, reasonable, and appropriate;

That the cost of the abatement work done or caused to be done by the City as shown on the statement of expenses is hereby ordered to be paid by February 13, 2024; and

That if said costs have not been paid by February 13, 2024, they shall constitute a lien upon the real property against which the nuisance was abated and shall be collected either by a personal civil suit against the person creating, causing or permitting the nuisance, or by a special assessment against the real property; and

That the City Clerk shall file a certified copy of this Resolution and report and statement of expenses as amended with the San Bernardino County Auditor, Assessor and Tax Collector, and shall direct the Auditor to enter the amounts of the charges contained in the report and statement of expenses against the real property described in the report and statement of expense; and

That the amount of the charges shall constitute a lien against the real property against which the charges have been imposed; and

That the Tax Collector shall include the amount of the charges on the bills for taxes levied against said real property and the same shall be collected in the same manner together with the general taxes for the City of Loma Linda, and shall be subject to the same penalties and interest.

PASSED, APPROVED AND ADOPTED this 13th day of February, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Phillip Dupper, Mayor

ATTEST:

Lynette Arreola, City Clerk



City of Loma Linda

Regular City Council Staff Report

Prepared By: Lynette Arreola

Public Hearing - Council Bill #O-2024-01 - Ordinance Amending Title 17 (Zoning) pertaining to Streamlined Housing Development Projects [Community Development]

Meeting	Agenda Group	
Tuesday, February 13, 2024, 7:00 PM	Scheduled and Related Items	Item: 2D
To	From	
City Council	Lorena Matarrita, Community Development Director	
Via		
T Jarb Thaipejr, City Manager		

Approved/Continued/Denied by City Council

Date: _____

RECOMMENDATION

INTRODUCE, WAIVE FIRST READING, AND SET SECOND READING for Council Bill#O-2024-01, an Ordinance to amend Title 17 (Zoning) of the Loma Linda Municipal Code by adding Chapter 120 pertaining to streamlined housing development projects on housing element sites to identify applicable sites, establish requirements and standards for lower-income target units, and establish procedures and requirements for the ministerial review and approval of housing development projects with lower-income target units (Development Code Amendment No. P23-222).

BACKGROUND

The City of Loma Linda's Development Code regulates development within the City to serve the public health, safety, and general welfare and to provide the economic and social advantages resulting from an orderly planned use of land resources.

On February 8, 2022, the City Council adopted Resolution No. 3126 to repeal the Loma Linda General Plan 2014-2021 Housing Element and replace it in its entirety with the 2021-2029 Housing Element ("sixth cycle" housing element) (General Plan Amendment No. P20-109). Program 1.1 of the Housing Plan of the 2021-2029 Housing Element addresses adequate housing sites and includes an action to amend the Development Code to allow residential developments in which at least 20 percent of the housing units are affordable to lower-income households ("targeted income" units) by right and not subject to any discretionary review.

On October 5, 2023, staff of the State Housing and Community Development Department (HCD), informed the City that it would need to complete the Development Code Amendment identified in the Program 1.1 action item to apply to housing sites "re-used" from past housing element cycles in order for HCD to find the City in full compliance with State housing element law. Government Code Sections 65583.2(c) and 65583.2(i) require that housing development projects be approved as by-right uses if at least 20 percent of the units are affordable to households at or below the lower-income level on "re-used" sites. The Government Code defines "re-used" sites as those identified in the housing element as suitable for residential development to meet the sixth cycle Regional Housing Needs Assessment (RHNA) that are non-vacant and that were also identified as suitable sites in the fifth cycle housing element, and vacant sites that were also identified as suitable sites in the fourth and fifth planning cycles.

The proposed ordinance (Attachment A) was presented to the Planning Commission on January 3, 2024. During the discussion, members expressed concerns about the erosion of local control and the potential ramifications of state-driven decisions for cities. Following deliberations, the Commission recommended approval to the City Council, with a 2-1 vote in support of the proposal.

ANALYSIS

The City-initiated Development Code Amendment No. P23-222 adds Chapter 120 to Title 17 (Zoning) of the Loma Linda Municipal Code. The provisions of Chapter 120 are detailed in Exhibit A of the Ordinance for Council Bill #O-2024-01 (Attachment A). The Development Code Amendment will enable the City to meet the HCD requirement to provide a streamlined ministerial (“by-right”) review process for housing developments providing a minimum 20 percent of the total units as target income units on sites that have been re-used in prior housing element cycles. Target income units are lower-income, low-income, and very low-income household units. The specific sites identified in the housing element that would qualify for the streamlined ministerial process, providing they include the required target income units, are identified in the 2021-2029 Housing Element on the HCD Site Inventory Forms Table A, and are listed in Attachment B. Of the 186 sites included in the Housing Element, 162 would qualify under the Development Code Amendment. The 162 sites consist of 72 zoned for single-family residential use and 90 zoned for multi-family residential use (I-HC, P-C and R-3 zones). Attachment B identifies the 162 sites, with an emphasis on the 90 sites designated for multi-family residential use, clearly distinguished by grey color highlighting.

The sites zoned for single-family residential use likely would not be developed through the by-right process for income-qualifying units per the Development Code Amendment since sites zoned for single-family residential use typically support only a single unit. The provisions would only be applicable where the applicant proposes to deed restrict the unit for affordable housing or in instances when an accessory dwelling unit (ADU) or urban lot split unit (Government Code §§ 65852.21 et seq.) is proposed as an income-qualifying unit. However, under California law, ADUs and urban lot split units are already subject to a ministerial approval process. Therefore, the application of the Development Code Amendment within single-family zones is anticipated to be very limited.

In zones that allow multi-family residential uses, applicable housing development project applications would be subject to design review for compliance with the objective design standards of Chapter 17.115 (Objective Design Standards), which pertain to multi-family residential development and mixed-use development with a residential component. These provisions require review of a Precise Plan of Design by the Community Development Director. If the Director finds that the application complies with Chapter 17.115, the project would be approved ministerially (without public hearing). However, if the housing development project application involves a subdivision of land, it would need to comply with Title 16 (Subdivisions) and would be subject to discretionary (not by-right) review and procedures. The projects would be subject to all development standards and regulations of the applicable zoning district and other applicable provisions of Title 17, and with all applicable regulations of Title 15 (Buildings and Construction).

The Development Code Amendment contains standards for the design, location, and phasing of the target household income units to ensure: 1) they are distributed throughout the project and among the market-rate units, 2) are constructed at the same time as the market-rate units, and 3) have similar features and appearance as the market-rate units. The target household income units are required to remain affordable for at least 45 years for owner-occupied units and 55 years for renter-occupied units. A housing agreement would be required between the City and the developer that includes the terms and provisions for providing and maintaining the target household income units. The agreement would be recorded against the property.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) STATUS

The Land Use Development Code (Development Code) Amendment is not subject to the requirements of the State of California Environmental Quality Act (“CEQA”) pursuant to Section 15061(b)(3) of the CEQA Guidelines where CEQA only applies to projects that have the potential for causing a significant effect on the environment, and there is no possibility that the proposed Development Code Amendment may have a significant effect on the environment.

FISCAL IMPACT

There is no fiscal impact related to this text amendment.

PUBLIC NOTICING

The public notice for this project was duly posted on February 1, 2024, in “The Sun” newspaper, as well as in three public places (City Hall, library, post office) as required by State law. Additionally, the notice was made available on the City’s website.

There have been no written or oral comments received in opposition or in favor of Development Code Amendment application No. P23-222.

Attachments

Attachment A - Council Bill O-2024-01 Ordinance and Exhibit A.pdf

Attachment B - Applicable Housing Element Sites.pdf

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, APPROVING DEVELOPMENT CODE AMENDMENT NO. P23-222, WHICH AMENDS TITLE 17 (ZONING) OF THE LOMA LINDA MUNICIPAL CODE BY ADDING CHAPTER 120 PERTAINING TO STREAMLINED HOUSING DEVELOPMENT PROJECTS ON HOUSING ELEMENT SITES TO IDENTIFY APPLICABLE SITES, ESTABLISH REQUIREMENTS AND STANDARDS FOR LOWER-INCOME TARGET UNITS, AND ESTABLISH PROCEDURES AND REQUIREMENTS FOR THE MINISTERIAL REVIEW AND APPROVAL OF HOUSING DEVELOPMENT PROJECTS WITH LOWER-INCOME TARGET UNITS.

WHEREAS, the City of Loma Linda wishes to serve the public health, safety, and general welfare and preserve the quality of life throughout the City, through effective land use and planning; and,

WHEREAS, on February 8, 2022, the City Council adopted Resolution No. 3126 to repeal the Loma Linda General Plan 2014-2021 Housing Element and replace it in its entirety with the 2021-2029 Housing Element (General Plan Amendment No. P20-109); and

WHEREAS, Program 1.1 of the Housing Plan of the 2021-2029 Housing Element addresses adequate housing sites and includes an action to amend the zoning code to allow residential developments in which at least 20 percent of the housing units are affordable to lower-income households ("target units") by-right and not subject to any discretionary review; and

WHEREAS, Government Code Sections 65583.2(c) and 65583.2(i) require that housing development projects be approved as by-right uses if at least twenty (20) percent of the units are affordable to households at or below the lower-income level on "re-used" sites, defined as those sites identified in the housing element as suitable for residential development to meet the sixth cycle RHNA that are non-vacant and that were also identified as suitable sites in the fifth cycle housing element, and vacant sites that were also identified as suitable sites in the fourth and fifth planning cycles; and

WHEREAS, on October 5, 2023, staff of the State Housing and Community Development Department (HCD), informed the City in writing that it cannot find the City in full compliance with state housing element law until the zoning code amendments to meet the affordability requirements for re-used sites have been completed; and

WHEREAS, the City of Loma Linda proposes to amend Title 17 (Zoning) of the Loma Linda Municipal Code to establish provisions for the by-right ministerial approval of housing development projects with the required lower-income target units on re-used housing element sites consistent with Government Code Sections 65583.2(c) and 65583.2(i), as set forth in Exhibit A; and,

WHEREAS, on January 3, 2024, the Planning Commission held a duly noticed public hearing on the proposed development code amendment and Ordinance, at which an oral and written presentation was made and comments received, and the Planning Commission made a recommendation to City Council to adopt the ordinance; and,

WHEREAS, on _____, 2024, the City Council conducted the first reading of the development code amendment and the second reading on _____, 2024 where it adopted the Ordinance, approving Development Code Amendment No. P23-222; and,

ATTACHMENT A

WHEREAS, the Planning Commission and City Council have reviewed the proposed amendments and find that Development Code Amendment No. P23-222 is consistent with the Loma Linda General Plan, is not detrimental to the public health, safety, and general welfare, and is in conformity with good land use practice.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMA LINDA DOES RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. The City Council hereby finds that all of the facts set forth in the recitals of this ordinance are true and correct.

Section 2. Environmental Exemption. The Planning Commission recommends that the City Council determines that the Development Code Amendment is exempt from the requirements of the State of California Environmental Quality Act ("CEQA") pursuant to Section 15061(b)(3) of the CEQA Guidelines where CEQA only applies to projects that have the potential for causing a significant effect on the environment, and there is no possibility that the proposed Development Code Amendment may have a significant effect on the environment.

Section 3. Approval. The Planning Commission recommended adoption and City Council hereby adopts the Ordinance approving Development Code Amendment No. P23-222, which amends Title 17 (Zoning) of the Loma Linda Municipal Code as indicated in "Exhibit A" and as referenced herein.

Section 4. Severability. If any section, subsection, subdivision, paragraph, sentence, clause, or phrase of this Ordinance or any part thereof is for any reason held to be unconstitutional, such decision shall not affect this validity of the remaining portion of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsection, subdivisions, paragraphs, sentences, clauses, or phrases be declared unconstitutional.

Section 5. Certification. The City Clerk shall certify to the passage of this Ordinance and shall cause the same to be posted within fifteen (15) days from its passage pursuant to Government Code section 36933.

Section 6. Effective Date. This Ordinance shall be in full force and effective a minimum of thirty (30) days after passage.

This Ordinance was introduced at the regular meeting of the City Council of the City of Loma Linda, California, held on the _____ day of _____ 2024 and was adopted on the _____ day of _____ 2024 by the following vote to wit:

Ayes:

Noes:

Absent:

Abstain:

ATTACHMENT A

Phil Dupper, Mayor

Attest:

Lynette Arreola, City Clerk

EXHIBIT A

Chapter 17.120 Streamlined Housing Development Projects on Housing Element Sites

17.120.010 Purpose.

This Chapter is established to comply with Government Code §65583.2(c) and §65583.2(i) relating to the inventory of land suitable for residential development to meet the general plan housing element Regional Housing Needs Assessment (RHNA). The Government Code requires that specified housing development projects be approved as by-right uses if at least twenty (20) percent of the units are affordable to households at or below the lower income level. The specified housing development projects are: 1) those proposed on sites identified in the housing element as suitable for residential development to meet the sixth cycle RHNA that are non-vacant and that were also identified as suitable sites in the fifth cycle housing element; and 2) vacant sites that were also identified as suitable sites in the fourth and fifth planning cycles. This Chapter identifies the sites applicable to these provisions, establishes requirements and standards for lower-income units, and establishes procedures and requirements for the review and approval of housing development projects with the required lower-income household units.

17.120.020 Applicability.

The provisions of this Chapter pertain to housing development projects that include at least twenty (20) percent of the total housing units for persons and families of lower-income households (or income levels below that designation), referred to as targeted income households, and are on sites identified in the State Housing and Community Development Department Site Inventory Forms Table A in the Housing Element as being: 1) non-vacant and identified in the fifth cycle housing element as suitable for residential development to meet the RHNA and accommodate lower-income housing, moderate-income housing, or above moderate-income housing; or (2) vacant and identified in the fourth and fifth cycles of housing elements as suitable for residential development to meet the RHNA and accommodate lower-income housing, moderate-income housing, or above moderate-income housing.

17.120.030 Definitions.

- A. "Above moderate-income" means above one hundred twenty (120) percent of the San Bernardino County median income.
- B. "Affordable" shall have the respective meaning set forth therefor in California Health and Safety Code Section 50053 as to rental units and Section 50052.5 as to ownership units.
- C. "By-right use" shall have the same meaning as Government Code §65583.2(i).
- D. "Extremely low-income" means income not greater than thirty (30) percent of the San Bernardino County median income.
- E. "Housing development project" shall have the same meaning as Government Code §65589.5(h)(2), and refers to a use consisting of residential units, mixed-use developments consisting of residential and non-residential uses with at least two-thirds of the square footage designated for residential use, or transitional housing or supportive housing.

- F. "Lower-income households" means those households earning not greater than eighty (80) percent of the San Bernardino County median income, and includes very-low-income households, as defined in California Health and Safety Code §50105, and extremely low-income households, as defined in Health and Safety Code §50106.
- G. "Moderate-income" means eighty (80) percent to one hundred twenty (120) percent of the San Bernardino County median income.
- H. "Regional Housing Needs Assessment," or RHNA, means a process mandated by state housing law as part of the periodic process of updating the general plan housing element that quantifies the need for housing within each jurisdiction during specified planning periods.
- I. "Targeted income" means extremely low-income, very low-income, or lower-income.
- J. "Very-low-income" means income that is between thirty (30) percent and fifty (50) percent of the San Bernardino County median income.

17.120.040 Review, Permits and Approval.

- A. Ministerial Approval and Design Review.** Housing development projects that qualify under Section 17.120.20 and are consistent with the provisions of this Chapter shall be reviewed, permitted, and approved by the city as by-right uses and as ministerial actions, including design review, in accordance with Chapter 17.115 (Objective Design Standards), except that a housing development project with the required lower-income units that requires a subdivision action to establish a legal building site for such development shall comply with all applicable requirements of Title 16 (Subdivisions) and be subject to a discretionary review process and the application types, reviews, and procedures as outlined in Chapter 17.30 (Administration), unless otherwise exempted by state law. When an applicant elects to deviate from the objective design standards set forth in Chapter 17.11.115, a ministerial review process shall not apply and the development application shall be subject to any required discretionary application types, review and approvals as set forth in Chapter 17.30 (Administration).
- B. Zoning Development Standards and Building Standards.** Notwithstanding Section 17.120.040(A), all housing development projects pursuant to this Chapter shall comply with all development standards and regulations of the applicable zoning district and other applicable provisions of Title 17 (Zoning), and with all applicable regulations of Title 15 (Buildings and Construction).
- C. California Environmental Quality Act.** All housing development projects pursuant to this Chapter, and that are in conformance with the provisions of this Chapter, that qualify for a ministerial review process shall be considered exempt from the California Environmental Quality Act (CEQA). This exemption does not preclude a determination by the city that certain technical reports are required as part of the standard submittal checklist established by the Community Development Director, or as required through the imposition of standard conditions of approval. Any required technical reports shall conform to city requirements established for such reports. Projects that do not qualify for a ministerial review process shall be reviewed in compliance with the applicable CEQA guidelines for discretionary application types.

- D. Building Permit.** All housing development projects pursuant to this Chapter, and that are in conformance with the provisions of this Chapter, shall require a building permit, subject to all the standard application, review and processing fees and procedures that apply to building permits generally.

17.120.050 Targeted Income Unit Requirements and Standards.

The targeted income units that represent at least twenty (20) percent of the total units of the housing development project must be constructed on the same site as the housing development project and must conform to the following standards.

- A. The units shall remain restricted and affordable to the designated income group for a period of at least forty-five (45) years for owner-occupied units and at least fifty-five (55) years for renter-occupied units.
- B. The units shall have the same exterior appearance and quality of construction as that of market-rate units in the same housing development project.
- C. The units shall have the same amenities as the market-rate units in the same housing development project, including the same access to and enjoyment of common open space, parking, storage, and other facilities in the development.
- D. The unit mix based on bedroom count shall be proportional to the unit mix based on bedroom count provided for the market-rate units in the same housing development project.
- E. The units shall be dispersed throughout the housing development project, on each floor and section of the building(s) and throughout the site such that:
 - 1. No more than fifty (50) percent of the proposed lower-income units are consolidated into one structure in developments with more than one multi-unit structure; and
 - 2. No more than twenty (20) percent of the proposed lower-income units in a single multi-unit structure are located adjacent to each other or stacked on consecutive floors unless it is unavoidable due to the required unit mix and distribution.
- F. All targeted units shall be made available for occupancy concurrently with the market-rate units of the housing development project as follows:
 - 1. In ownership projects, the city may not issue building permits for more than fifty (50) percent of the market-rate units until it has issued building permits for all of the targeted income units, and the city may not approve any final inspections or certificates of occupancy for more than seventy-five (75) percent of the market-rate units until it has issued final inspections or certificates of occupancy for all of the targeted income units.
 - 2. In rental projects, the city may not issue building permits for more than fifty (50) percent of the market-rate buildings until it has issued building permits for all buildings containing targeted income units, and the city may not approve any final inspections or certificates of occupancy for more than seventy-five (75) percent of the market-rate buildings until it has issued final inspections or certificates of occupancy for all of the buildings containing targeted income units.

3. In the event the city approves a phased project, the targeted income units shall be provided proportionally within each phase of the housing development project.

17.120.060 Housing Plan.

- A. An application for approval of a housing development project pursuant to Section 17.120.020 shall include a housing plan describing how the development will comply with the provisions of this Chapter. No application for approval of a housing development project shall be deemed complete unless the housing plan is in conformance with this section.
- B. A housing plan shall include a written description and project plans indicating each of the following:
 1. The number of targeted income units proposed, specifically delineating the income level for the targeted income units.
 2. The unit square footage and number of bedrooms for market-rate and targeted income units and whether they are ownership or rental units.
 3. The proposed location of the targeted income units.
 4. Amenities and services provided for the unit residents.
 5. Specific level of affordability for each of the targeted income units.
 6. Schedule for production of the targeted income and market-rate units.

17.120.070 Housing Agreement.

A housing agreement that includes provisions and terms for meeting the requirements of this Chapter shall be approved by the Community Development Director and recorded as a restriction (agreement) against the property prior to issuance of a certificate of occupancy for the housing development project. The restriction (agreement) shall be completed by the developer on a form acceptable to the City Attorney and submitted with an application for the housing development project.

17.120.80 Continued Affordability.

- A. All units restricted to a designated targeted income group (namely, extremely low-income, very low-income, or lower-income) shall remain affordable to the targeted income group for a period of at least forty-five (45) years for owner-occupied units and at least fifty-five (55) years for renter-occupied units.
- B. The occupancy of the targeted income units shall be governed by the terms of the housing agreement recorded as a restriction (agreement) recorded against the property, which shall establish, at a minimum, the following:
 1. Any eligible household that occupies a unit at a targeted income level (namely, extremely low-income, very low-income or lower-income) must occupy that unit as its principal residence unless otherwise approved in writing for rental to a third-party eligible household

for a limited period due to household hardship, as may be specified in the housing agreement.

2. No household may begin occupancy of a targeted income unit until the household has been determined to be eligible to occupy that unit by the Director or designee.

17.120.090 Administration and Monitoring.

- A. The City Council, by resolution, may from time to time establish fees for the ongoing administration and monitoring of the targeted income units, which fees may be updated periodically, as required.
- B. The City Council, by resolution, may from time to time adopt procedures for implementing this Chapter, including documents that establish standards for determining household income, affordable rent and/or affordable housing cost, provisions for continued monitoring of tenant eligibility, and other eligibility criteria, and enforcement.

ATTACHMENT B
APPLICABLE HOUSING ELEMENT SITES

Site Address/Intersection	Assessor Parcel Number	Zoning Designation (Current)	Parcel Size (Acres)	Use	Identified in Last/Last Two Planning Cycle(s)
Anderson St & Court St	0283-092-01-0000	I-HC	0.93	Vacant	Last Two
24965 Court St	0283-092-10-0000	R3	0.26	Residential	Last One
24987 Court St	0283-092-14-0000	R3	0.32	Residential	Last One
10646 Lind Ave	0283-092-18-0000	R3	0.85	Vacant	Last Two
25041 Court St	0283-092-24-0000	R3	0.61	Residential	Last One
10646 Lind Ave	0283-092-32-0000	R3	1.34	Residential	Last One
10660 Lind Ave	0283-092-33-0000	R3	0.48	Residential	Last One
10659 Lind Ave	0283-092-34-0000	R3	0.38	Residential	Last One
Lind Ave & Court St	0283-092-37-0000	R3	0.24	Vacant	Last Two
Court St & Lind Ave	0283-092-49-0000	R3	0.29	Vacant	Last Two
24995 Court St	0283-092-50-0000	R3	0.36	Residential	Last One
Anderson St & Academy Dr	0283-101-01-0000	I-HC	1.83	Residential	Last One
Van Leuven St & Orange Grove St	0283-101-06-0000	I-HC	3.32	Vacant	Last Two
Van Leuven St & Orange Grove St	0283-101-09-0000	I-HC	26.8	Residential	Last One
10745 Academy St	0283-102-01-0000	I-HC	0.4	Residential	Last One
10758 Orange Grove St	0283-102-02-0000	I-HC	0.2	Residential	Last One
10771 Parkland St	0283-102-03-0000	I-HC	1.01	Residential	Last One
Orange Grove St & Academy Dr	0283-102-04-0000	I-HC	0.22	Vacant	Last Two
10794 Orange Grove St	0283-102-05-0000	I-HC	0.26	Residential	Last One
10808 Orange Grove St	0283-102-06-0000	I-HC	0.21	Residential	Last One
10811 Parkland St	0283-102-07-0000	I-HC	0.5	Residential	Last One
10801 Parkland St	0283-102-11-0000	I-HC	0.11	Residential	Last One
10781 Parkland St	0283-102-12-0000	I-HC	0.22	Residential	Last One
Parkland St & Anderson St	0283-102-13-0000	I-HC	0.26	Vacant	Last Two
10899 Parkland St	0283-102-17-0000	I-HC	0.84	Residential	Last Two
Van Leuven St & Poplar St	0283-103-03-0000	R3	0.28	Vacant	Last Two
Van Leuven St & Poplar St	0283-103-04-0000	R3	0.16	Vacant	Last Two
Van Leuven St & Poplar St	0283-103-05-0000	R3	0.15	Vacant	Last Two
Van Leuven St & Poplar St	0283-103-06-0000	R3	0.16	Vacant	Last Two

Van Leuven St & Poplar St	0283-103-08-0000	R3	0.25	Vacant	Last Two
Van Leuven St & Orange Grove St	0283-103-09-0000	R3	0.56	Vacant	Last Two
Poplar St & San Timteo Creek	0283-114-10-0000	R3	1.35	Vacant	Last Two
10651 Ohio St	0283-114-25-0000	R3	0.58	Residential	Last One
Ohio St & Court St	0283-114-26-0000	R3	0.45	Vacant	Last Two
10617 Ohio St	0283-114-27-0000	R3	0.47	Residential	Last One
10557 Ohio St	0283-114-36-0000	R3	0.55	Residential	Last One
Poplar St & Leota St	0283-114-56-0000	R3	0.19	Vacant	Last Two
Seamont Rd & Ohio St	0283-114-73-0000	R3	0.19	Vacant	Last Two
Poplar St & San Timteo Creek	0283-121-02-0000	R3	1.45	Vacant	Last Two
10806 Poplar St	0283-121-06-0000	R3	0.97	Residential	Last One
Van Leuven St & Poplar St	0283-121-23-0000	R3	0.2	Vacant	Last Two
Palm Dr & Poplar St	0283-121-53-0000	R3	0.18	Vacant	Last Two
Poplar St & San Timteo Creek	0283-121-62-0000	R3	0.73	Vacant	Last Two
Poplar St & San Timteo Creek	0283-121-64-0000	R3	0.73	Vacant	Last Two
Poplar St & San Timteo Creek	0283-121-65-0000	R3	0.75	Vacant	Last Two
25139 Van Leuven St	0283-122-05-0000	R3	0.36	Residential	Last One
28287 Cottage Ave	0283-133-07-0000	R3	0.4	Residential	Last One
28239 Cottage St	0283-133-12-0000	R3	2.4	Residential	Last One
Poplar St & Leota St	0283-134-02-0000	R3	0.34	Vacant	Last Two
Poplar St & Redlands Blvd	0283-134-06-0000	R3	0.53	Vacant	Last Two
10867 Poplar St	0283-141-13-0000	R3	0.97	Residential	Last One
Park Ave & Dart St	0283-151-57-0000	R3	0.33	Vacant	Last Two
Park Ave & Dart St	0283-151-58-0000	R3	0.33	Vacant	Last Two
Park Ave & Dart St	0283-151-59-0000	R3	0.4	Vacant	Last Two
Coloma St & Redlands Blvd	0283-161-05-0000	R1	0.22	Vacant	Last Two
Coloma St & Park Ave	0283-162-01-0000	R1	0.17	Vacant	Last Two
25450 Park Ave	0283-162-20-0000	R1	2.78	Residential	Last One
10644 Curtis St	0283-162-26-0000	R1	1.5	Residential	Last One
Cottonwood Rd & Mountain Ave	0283-181-36-0000	R1	0.18	Vacant	Last Two
Cottonwood Rd & Mountain Ave	0283-181-37-0000	R1	0.18	Vacant	Last Two
Cottonwood Rd & Mountain Ave	0283-181-38-0000	R1	0.19	Vacant	Last Two
25314 Van Leuven St	0283-215-44-0000	R3	0.66	Residential	Last One
25300 Van Leuven St	0283-215-45-0000	R3	0.7	Residential	Last One

24195 Barton Rd	0284-012-11-0000	R1	1.1	Residential	Last One
24207 Barton Rd	0284-012-12-0000	R1	0.87	Residential	Last One
28247 Barton Rd	0284-012-13-0000	R1	3.2	Residential	Last One
25176 Barton Rd	0284-133-03-0000	R3	0.46	Residential	Last One
25156 Barton Rd	0284-133-04-0000	R3	0.51	Residential	Last One
25118 Starr St	0284-133-33-0000	R3	0.32	Residential	Last One
25406 Cole St	0284-141-10-0000	R3	0.84	Residential	Last One
25392 Cole St	0284-141-11-0000	R3	0.65	Residential	Last One
25378 Cole St	0284-141-13-0000	R3	0.55	Residential	Last One
25320 Cole St	0284-141-17-0000	R3	0.57	Residential	Last One
25480 Cole St	0284-141-22-0000	R3	0.28	Residential	Last One
25490 Cole St	0284-141-23-0000	R3	0.22	Residential	Last One
25401 Cole St	0284-142-08-0000	R3	0.95	Residential	Last One
11083 Willis Dr	0284-142-17-0000	R3	0.3	Residential	Last One
11084 Willis Dr	0284-142-19-0000	R3	0.29	Residential	Last One
25441 Cole St	0284-142-24-0000	R3	0.71	Residential	Last One
Sierra Vista Dr & Valley View Way	0284-161-09-0000	R1	0.63	Vacant	Last Two
11412 Sierra Vista Dr	0284-161-36-0000	R1	5.27	Residential	Last One
Barton Rd & Loma Vista Dr	0284-171-23-0000	R1	2.17	Vacant	Last Two
Lawton Ave & Lawton Ct	0284-171-29-0000	R1	0.74	Vacant	Last Two
Sierra Vista Dr & Valley View Way	0284-171-31-0000	R1	0.66	Vacant	Last Two
Loma Vista Dr & Loma Vista Dr	0284-173-03-0000	R1	0.24	Vacant	Last Two
Lawton Ave & Lawton Ct	0284-181-21-0000	R1	8.6	Vacant	Last Two
Lawton Ave & Lawton Ct	0284-181-22-0000	R1	1.2	Vacant	Last Two
Lawton Ave & Loma Linda Dr	0284-201-18-0000	R3	10.2	Vacant	Last Two
Lawton Ave & Mountain View Ave	0284-201-26-0000	R3	9.65	Vacant	Last Two
Welebir St & Cypress St	0284-202-38-0000	HR-C	9.1	Vacant	Last Two
Loma Linda Dr & Huron St	0284-202-42-0000	R1	4.7	Vacant	Last Two
Reche Canyon Rd & Adams Ave	0284-221-13-0000	HR-C	33.6	Vacant	Last Two
Scotch Ln & Vista Dr	0284-221-15-0000	HR-C	31.3	Vacant	Last Two
Tiffany Ln & Crystal Ridge Ln	0284-221-16-0000	HR-C	6.53	Vacant	Last Two
Canyon Vista Dr & Chase Cyn Ln	0284-221-18-0000	HR-C	164.29	Vacant	Last Two
Lawton Ave & Campus St	0284-261-10-0000	R1	0.53	Vacant	Last Two
Scotch Ln & Vista Dr	0284-351-01-0000	R1	2.11	Vacant	Last Two

Scotch Ln & Vista Dr	0284-351-02-0000	R1	2.13	Vacant	Last Two
Scotch Ln & Farrar Dr	0284-351-10-0000	R1	0.46	Vacant	Last Two
Scotch Ln & Farrar Dr	0284-351-11-0000	R1	1.65	Vacant	Last Two
Scotch Ln & Farrar Dr	0284-351-12-0000	R1	0.17	Vacant	Last Two
Scotch Ln & Farrar Dr	0284-351-22-0000	R1	0.73	Vacant	Last Two
Scotch Ln & Farrar Dr	0284-351-26-0000	R1	1	Vacant	Last Two
Scotch Ln & Farrar Dr	0284-351-27-0000	R1	1.3	Vacant	Last Two
Scotch Ln & Farrar Dr	0284-351-28-0000	R1	1.75	Vacant	Last Two
Scotch Ln & Farrar Dr	0284-351-30-0000	R1	1	Vacant	Last Two
Scotch Ln & Farrar Dr	0284-351-31-0000	R1	0.96	Vacant	Last Two
Scotch Ln & Farrar Dr	0284-351-32-0000	R1	3.16	Vacant	Last Two
Scotch Ln & Farrar Dr	0284-351-34-0000	R1	0.97	Vacant	Last Two
Scotch Ln & Farrar Dr	0284-351-35-0000	R1	1.73	Vacant	Last Two
Scotch Ln & Vista Dr	0284-351-52-0000	R1	6.6	Vacant	Last Two
Scotch Ln & Vista Dr	0284-351-70-0000	R1	5.83	Vacant	Last Two
Scotch Ln & Farrar Dr	0284-351-73-0000	R1	3.15	Vacant	Last Two
Scotch Ln & Farrar Dr	0284-351-74-0000	R1	0.91	Vacant	Last Two
Scotch Ln & Farrar Dr	0284-351-75-0000	R1	0.87	Vacant	Last Two
Scotch Ln & Farrar Dr	0284-351-76-0000	R1	0.91	Vacant	Last Two
Anderson Wy & Lawton Ct	0284-391-10-0000	R1	1.38	Vacant	Last Two
Huron St & Wilebir St	0284-495-10-0000	R1	0.75	Vacant	Last Two
Carrol Ct & Cielo Ln	0284-641-01-0000	R1	0.34	Vacant	Last Two
Redlands Blvd & Rhondda St	0292-111-12-0000	PC	4.4	Vacant	Last Two
Redlands Blvd & Rhondda St	0292-111-13-0000	PC	4.6	Mixed Use	Last One
Park Ave & California St	0292-111-17-0000	PC	6.85	Vacant	Last Two
Park Ave & California St	0292-111-46-0000	PC	6.45	Vacant	Last Two
26150 Mission Rd	0292-122-43-0000	PC	2.05	Residential	Last One
26122 Mission Rd	0292-122-45-0000	PC	1.96	Residential	Last One
26100 Mission Rd	0292-122-47-0000	PC	1.92	Residential	Last One
Anita St & Juanita St	0292-131-19-0000	R1	0.15	Vacant	Last Two
Anita St & Juanita St	0292-131-22-0000	R1	0.13	Vacant	Last Two
Bonita Ln & Juanita St	0292-131-42-0000	R1	0.11	Vacant	Last Two
Bonita Ln & Juanita St	0292-131-43-0000	R1	0.08	Vacant	Last Two
Bonita Ln & Juanita St	0292-131-44-0000	R1	0.11	Vacant	Last Two

Juanita St & Anita St	0292-131-49-0000	R1	0.13	Vacant	Last Two
Adella St & Juanita St	0292-131-69-0000	R1	0.25	Vacant	Last Two
Juanita St & Anita St	0292-132-09-0000	R1	0.13	Vacant	Last Two
Juanita St & Anita St	0292-132-10-0000	R1	0.14	Vacant	Last Two
Juanita St & Anita St	0292-132-11-0000	R1	0.14	Vacant	Last Two
Juanita St & Anita St	0292-141-13-0000	R1	0.14	Vacant	Last Two
Juanita St & Anita St	0292-141-14-0000	R1	0.14	Vacant	Last Two
Juanita St & Anita St	0292-141-15-0000	R1	0.14	Vacant	Last Two
Juanita St & Anita St	0292-141-26-0000	R1	0.13	Vacant	Last Two
Juanita St & Anita St	0292-141-27-0000	R1	0.13	Vacant	Last Two
Juanita St & Anita St	0292-141-29-0000	R1	0.14	Vacant	Last Two
Orange Ave & New Jersey St	0292-162-09-0000	R3	2.67	Agricultural/c	Last One
11055 New Jersey St	0292-163-09-0000	R3	8.89	Agricultural/c	Last One
Redlands Blvd & Rhondda St	0292-461-04-0000	PC	7.46	Vacant	Last Two
Redlands Blvd & Rhondda St	0292-461-05-0000	PC	10.85	Vacant	Last Two
Bryn Mawr Ave & Citrus Ave	0292-461-06-0000	PC	18.81	Vacant	Last Two
Bryn Mawr Ave & Citrus Ave	0292-461-07-0000	PC	9.73	Vacant	Last Two
Bryn Mawr Ave & Citrus Ave	0292-461-08-0000	PC	7.7	Vacant	Last Two
26210 Mission Rd	0292-471-04-0000	PC	0.06	Vacant	Last Two
26210 Mission Rd	0292-471-05-0000	PC	0.44	Residential	Last One
26248 Mission Rd	0292-471-06-0000	PC	14.91	Residential	Last One
26220 Mission Rd	0292-471-08-0000	PC	0.32	Residential	Last One
26234 Mission Rd	0292-471-09-0000	PC	0.52	Residential	Last One
1st St & Main St	0293-021-24-0000	R1	0.14	Vacant	Last Two
1st St & Whittier Ave	0293-021-25-0000	R1	0.17	Vacant	Last Two
1st St & Whittier Ave	0293-021-27-0000	R1	0.17	Vacant	Last Two
Whittier Ave & 1st St	0293-021-29-0000	R1	0.04	Vacant	Last Two
1st St & Ramona Rd	0293-031-11-0000	R1	0.16	Vacant	Last Two
1st St & Ramona Rd	0293-032-09-0000	R1	0.13	Vacant	Last Two
Beaumont Ave west of Bryn Mawr Av	0293-052-15-0000	HR-RE	24.71	Agricultural/c	Last One
Beaumont Ave & Bryn Mawr Ave	0293-052-23-0000	HR-RE	21.12	Vacant	Last Two



City of Loma Linda

Regular City Council Staff Report

Prepared By: Sonia Fabela

Joint Meeting of the City Council and Housing Authority Board Regarding the 2023-24 Mid-Year Budget

[Finance]

Fiscal Year 2023-2024 - Mid-Year Budget Review to include expenditures appropriations and revenue adjustments.

Meeting	Agenda Group	
Tuesday, February 13, 2024, 7:00 PM	Scheduled and Related Items	Item: 2E
To	From	
City Council	Sonia Fabela	
Via		
T Jarb Thaipejr		

Approved/Continued/Denied by City Council

Date: _____

RECOMMENDATION:

Staff recommends that City Council approve the net decrease to revenues of \$553,200 and net increase to appropriations of \$1,308,700, as presented and summarized by funds in Attachments II and III, respectively.

BACKGROUND:

On June 27, 2023, the City Council adopted City budget of \$54,055,800, with a general fund budget of \$25,209,100. The general fund was projected to yield a positive position change of \$146,400 to un-assigned fund balance. Throughout the fiscal year staff has proposed and Council has approved several budget amendments increasing the appropriation spending for the City by \$4,165,422 and \$928,400 for the general fund. For the 2023-2024 fiscal year mid-year review, the City Manager asked department heads to assess their departmental expenditures for any changes necessary and for Finance department to revise revenue projections. The changes proposed are presented in the summary of changes in revenues and expenditures for the general fund, enterprise funds, special revenue funds and capital projects funds. If adopted, the proposed mid-year and previously adopted changes will net a negative position decrease of \$490,200 to the general fund-unassigned fund balance.

ANALYSIS:

For analysis purposes, a summary of changes in revenues, expenditures and fund balance by fund is provided - see attachments I-III. The "Budget Summary of Available Revenues and Other Resources, and Expenditures and Uses of Budget Resources" - attachment I illustrates the overall projected mid-year budget impact. Changes to line item revenues are presented in Attachment II and detailed changes to line item expenditures are presented in Attachment III. Some of the major increases in the general fund revenues are the net result of increases in property tax, franchise tax, sales tax, refuse collection service charges, interest revenue and overhead allocation. Decreases in revenue can also be seen in transient occupancy tax, building activity service charges (fire permits, plan checks and inspections, engineering plan checks), facilities rental, credit card processing fee and transfers in. Major expenditure increases requested include - overtime for fire services provided while on Strike team as well as workers comp coverage; refuse contract; sewer pass thru fees; salary recalculations and adjustments based on position vacancies and retirements; utilities; repair and maintenance costs; and

information technology costs across several departments. Decreases in expenditures include the recalculation of salaries and benefits based on personnel changes (retirements leaving positions vacant or filled at lower steps).

Based on current revenue projections staff is proposing revenue increase of \$483,500 in sewer, \$4,700 in LLCCP, and \$113,900 in water. Sewer expenses are being increased by \$28,200 mainly due to pass-thru fees. LLCCP expenses are being increased by \$48,500 due to additional staffing. Water expenses are being increased by \$95,500 due to recalculation of overhead based on revised budgeted expenditures. Additionally, staff is proposing across the board net revenue decrease of \$2,628,700 in capital projects funds, special revenue, grant funds, special district funds and housing authority primarily due to the timing of development activity. Net decrease in these fund expenditures of \$45,100 include increased costs in the Landscape and Streetlight Districts offset by reduction in Capital Funds.

All changes to available cash balances, proposed revenues, and proposed expenditures are reflected in the "Summary of Available Revenues and Other Resources, and Expenditures and Uses of Budget Resources" (attachment I), hence illustrating the overall impact on the 2023-2024 budget.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

The recommendations presented by staff represent a net increase in general fund revenues of \$1,473,400 and a net increase in general fund expenditures of \$1,181,600. In the overall City, the recommendations presented by staff represent a net decrease in revenues of \$553,200 and a net increase in expenditures of \$1,308,700.

Attachments

Attachment I - Budget Summary of Available Revenues and Other Resources, and Expenditures and Uses of Budget Resources

Attachment II - Summary of Revised Revenues - Mid-Year

Attachment III - Expenditure Requests

CITY OF LOMA LINDA
FISCAL YEAR 2023-2024
MID-YEAR

BUDGET SUMMARY OF AVAILABLE REVENUES AND OTHER RESOURCES, AND EXPENDITURES AND USES OF BUDGET RESOURCES

													Reserve % of Committed FB	Total FB % of Budgeted Exp.		
													7.3%	66.8%		
GENERAL FUND		JULY 1, 2023 AUDITED BEGINNING AVAILABLE CASH BALANCE	ESTIMATED REVENUES AND OTHER RESOURCES AVAILABLE			ESTIMATED AVAILABLE RESOURCES FOR BUDGET PURPOSES	ADOPTED EXPENDITURES AND OTHER USES OF RESOURCES				TOTAL USE & DESIGNATION OF RESOURCES	JUNE 30, 20234 ESTIMATED ENDING AVAILABLE CASH BALANCE	Total Beginning FB 18,751,477	Total Ending FB	Net Chg % of FB	
			ESTIMATED REVENUE	TRANSFERS INCOME	LOANS AND OTHER SOURCES		PROPOSED EXPENDITURES	TRANSFERS EXPENDITURES	LOANS AND OTHER USES					Total		
					REPAYMENT				NEW(IN)	REPAYMENT			NEW(OUT)	Rev/Sources	Total	Exp/Uses
001	GENERAL FUND-UNASSIGNED	15,501,477	25,946,300	882,600			42,330,377	27,199,100	120,000			27,319,100	15,011,277	26,828,900	27,319,100	(490,200)
GENERAL FUND - RESERVES																
002	GENERAL FUND-ASSIGNED	1,250,000					1,250,000	0				0	1,250,000	0	0	0
002	GENERAL FUND-COMMITTED	2,000,000					2,000,000	0				0	2,000,000	0	0	0
ENTERPRISE FUNDS																
405	SEWER UTILITY	2,590,289	6,295,200				8,885,489	5,720,900		500,000		6,220,900	2,664,589	6,295,200	6,220,900	74,300
440	LL CONNECTED COMMUNITIES	236,057	344,900		561,900		1,142,857	481,800			561,900	1,043,700	99,157	906,800	1,043,700	(136,900)
465	WATER UTILITY OPERATIONS	3,327,968	7,815,600		500,000		11,643,568	8,574,300				8,574,300	3,069,268	8,315,600	8,574,300	(258,700)
ENTERPRISE CAPITAL FUNDS																
417	SEWER CAPITAL FACILITIES	457,193	34,600	0			491,793	298,800				298,800	192,993	34,600	298,800	(264,200)
438	WATER CAPITAL ACQUISITION	3,454,156	195,200		573,700	4,350,000	8,573,056	8,689,100				8,689,100	(116,044)	5,118,900	8,689,100	(3,570,200)
SPECIAL REVENUES FUNDS																
103	HOUSING IN LIEU	203,331	7,900				211,231	0				0	211,231	7,900	0	7,900
106	TRAFFIC SAFETY	0	55,200				55,200	0	55,200			55,200	0	55,200	55,200	0
107	GAS TAX	212,394	1,293,200				1,505,594	627,000	728,000			1,355,000	150,594	1,293,200	1,355,000	(61,800)
108	CASp CERT & TRAINING	36,690	7,100				43,790	0				0	43,790	7,100	0	7,100
126	MEASURE "I" (2010-2040)	341,228	673,500				1,014,728	690,000				690,000	324,728	673,500	690,000	(16,500)
127	MEASURE "I" - MSART	225,277	212,500				437,777	219,300				219,300	218,477	212,500	219,300	(6,800)
130	ASSET FORFEITURE - FEDERAL	2	0				2	0				0	2	0	0	0
SPECIAL ASSESSMENT DISTRICTS																
171	LANDSCAPE MAINT DISTRICT	85,794	460,000	120,000			665,794	674,100				674,100	(8,306)	580,000	674,100	(94,100)
172	STREET LIGHTING ASSESSMENT DISTRICT	114,410	373,700				488,110	463,100				463,100	25,010	373,700	463,100	(89,400)
GRANTS																
110	AQMD FEES	2,466	32,700				35,166	38,600				38,600	(3,434)	32,700	38,600	(5,900)
121	AMERICAN RESCUE PLAN ACT (ARRA)	0	0				0	0	0			0	0	0	0	0
328	FEDERAL/STATE CONST. GRANTS	57,810	2,000				59,810	0				0	59,810	2,000	0	2,000
129	TRAFFIC CONGESTION RELIEF GRANT	1,784	100				1,884	0				0	1,884	100	0	100
132	COMMUNITY DEV BLOCK GRANT	(532)	299,100				298,568	293,700				293,700	4,868	299,100	293,700	5,400
135	CITIZENS' OPTION PUBLIC SAFETY	440,478	272,000				712,478	114,700	138,200			252,900	459,578	272,000	252,900	19,100
137	GRANT FUND	26,206	115,522				141,728	104,022				104,022	37,706	115,522	104,022	11,500
REDEMPTION FUNDS																
220	SEWER ASSESSMENT DIST 72-1	0	0				0	0				0	0	0	0	0
221	1978 WATER BONDS	12,756	0				12,756	0				0	12,756	0	0	0
CAPITAL FUNDS																
304	PARKS DEVELOPMENT	372,111	127,500				499,611	575,300				575,300	(75,689)	127,500	575,300	(447,800)
309	STORM DRAIN	1,185,368	53,600				1,238,968	17,900				17,900	1,221,068	53,600	17,900	35,700
312	TRAFFIC IMPACT	1,316,653	143,600				1,460,253	166,900				166,900	1,293,353	143,600	166,900	(23,300)
113	PUBLIC IMPROVEMENTS	66,613	2,300				68,913	0				0	68,913	2,300	0	2,300
315	FIRE FACILITIES	1,656,977	70,000				1,726,977	0				0	1,726,977	70,000	0	70,000
316	GENERAL FACILITIES	132,437	6,000		200,000		338,437	261,200				261,200	77,237	206,000	261,200	(55,200)
318	PUBLIC MEETING FACILITIES	730,587	50,600				781,187	0		200,000		200,000	581,187	50,600	200,000	(149,400)
319	PUBLIC LIBRARY FACILITIES	32,067	1,100				33,167	0				0	33,167	1,100	0	1,100
323	ART IN PUBLIC PLACES	200,746	13,500				214,246	59,800				59,800	154,446	13,500	59,800	(46,300)
124	REGIONAL TRANSPORTATION	12,020,816	475,900				12,496,716	0				0	12,496,716	475,900	0	475,900
343	SPECIAL PROJECTS	4,190,050	109,700		1,065,400		5,365,150	44,700		4,350,000		4,394,700	970,450	1,175,100	4,394,700	(3,219,600)
345	CAPITAL PROJECTS SA BOND PROJECT	853,770	20,000				873,770	717,000				717,000	156,770	20,000	717,000	(697,000)
LOMA LINDA PUBLIC FINANCING AUTHORITY																
250	PUBLIC FINANCING AUTHORITY	40,915	1,400				42,315	400				400	41,915	1,400	400	1,000
LOMA LINDA HOUSING AUTHORITY																
180	LOMA LINDA HOUSING AUTHORITY	1,427,873	192,700				1,620,573	172,800				172,800	1,447,773	192,700	172,800	19,900
TOTAL CITY		54,804,217	45,704,222	1,002,600	2,139,100	5,111,900	108,762,039	56,204,522	1,041,400	500,000	5,111,900	62,857,822	45,904,217	53,957,822	62,857,822	(8,900,000)

NOTES * To reconcile this cash schedule of resources & uses of resources with total city expenditures, non-cash sewer, water & LLCCP depreciation expenses (\$1,722,100) must be added back to proposed expenditures plus transfer expenditures. "Interfund/agency loans" should be excluded because they are repayable uses of cash rather than expenditures. **Interfund/agency loan "resources" include both prior loans made that are being repaid and new/additional borrowing budget to occur during the current budget period. Interfund/agency loan "uses" include both repayments of prior borrowing and new/additional loans to be made (paid out) during the current budget period.

CITY OF LOMA LINDA
SUMMARY OF REVISED REVENUES - MID-YEAR
FISCAL YEAR 2023-2024

FUND/ ACCT	FUND NAME	ACCOUNT DESCRIPTION	2023 ACTUALS	2024 ADJUSTED BUDGET	2024 REVISED	CHANGE
001	GENERAL FUND					
49101		CURRENT SECURE PROP TAX	\$ 1,324,625	\$ 1,378,100	\$ 1,407,700	29,600
49102		CURRENT UNSECURED PROP TAX	44,770	47,000	52,000	5,000
49103		STATUTORY PASS THRU TAX INC	205,790	190,700	244,500	53,800
49105		PRIOR YEAR TAX ASSESSMENT	40,284	40,000	51,500	11,500
49106		SUPPLEMENTAL PROPERTY TAXES	19,533	33,700	33,700	-
49107		MISCELLANEOUS TAXES	13,920	13,900	14,300	400
49108		NEGOTIATED PASS-THRU	208,774	199,500	219,600	20,100
49109		RESIDUAL BALANCE	858,626	713,900	904,500	190,600
	Property Tax		2,716,322	2,616,800	2,927,800	311,000
49151		FRANCHISES	1,122,600	1,064,900	1,205,300	140,400
49152		PAVEMENT IMPACT FEE(FRANCHISE)	190,406	197,500	207,700	10,200
49486		REFUSE FRANCHISE FEE	222,736	217,000	244,400	27,400
	Franchise		1,535,743	1,479,400	1,657,400	178,000
49161		SALES TAX	9,297,399	10,202,100	9,955,400	(246,700)
49162		SALES TAX - PROP 172	117,393	117,000	114,200	(2,800)
49168		SALES TAX ABATEMENT	(4,182,059)	(4,535,200)	(4,038,200)	497,000
	Sales and Use Tax		5,232,734	5,783,900	6,031,400	247,500
49163		TRANSIENT OCCUPANCY TAX	778,026	961,000	875,700	(85,300)
49169		TOT ABATEMENT	(146,899)	(229,600)	(197,000)	32,600
49164		PROPERTY TRANSFER TAX	72,412	70,000	70,000	-
49201		BUSINESS LICENSE TAX	382,648	380,000	380,000	-
49205		NEW BUSINESS REG APPLICATION	12,178	8,800	15,200	6,400
49206		BUSINESS REGISTRATION RENEWALS	43,646	55,000	55,000	-
	Other Taxes		1,142,010	1,245,200	1,198,900	(46,300)
49220		ANIMAL LICENSES	16,302	26,000	20,000	(6,000)
49225		PUBLIC WORKS-MISC PERMITS	9,976	13,600	13,600	-
49226		BUILDING PERMITS	235,621	362,500	294,400	(68,100)
49227		FIRE-PLAN CHECK INSPECTIONS	134,258	155,000	54,800	(100,200)
49228		FIRE PERMITS	125,349	145,000	77,500	(67,500)
49239		MISCELLANEOUS PERMITS	1,120	1,000	1,000	-
	License And Permits		522,625	703,100	461,300	(241,800)
49301		STATE MANDATED FEES	-	-	-	-
49304		ANIMAL CODE FINE	600	2,500	1,000	(1,500)
49306		CODE VIOLATIONS/FINES ABATEMTS	2,640	3,300	2,000	(1,300)
	Fines And Forfeits		3,240	5,800	3,000	(2,800)
49310		INTEREST ON LEASES - GASB 87	139,740	95,200	137,500	42,300
49311		INTEREST ON INVESTMENTS	419,072	352,600	608,700	256,100
49314		INTEREST FROM LOANS	769	14,100	-	(14,100)
49315		LEASE INCOME	57,586	46,800	46,800	-
49318		LEASE INCOME - GASB 87	270,442	261,800	270,400	8,600

CITY OF LOMA LINDA
SUMMARY OF REVISED REVENUES - MID-YEAR
FISCAL YEAR 2023-2024

FUND/ ACCT	FUND NAME	ACCOUNT DESCRIPTION	2023 ACTUALS	2024 ADJUSTED BUDGET	2024 REVISED	CHANGE
49903		FACILITIES RENTAL	37,650	45,600	25,000	(20,600)
49110		LIQUIDATION OF SA ASSETS	-	-	-	-
		Use of Money & Property	925,260	816,100	1,088,400	272,300
49334		FED GRANT - MISC	78,748	-	11,000	11,000
49349		VLf - PROPERTY TAX IN LIEU	2,917,174	3,063,000	3,063,000	-
49352		VEHICLE LICENSE FEE- IN EXCESS	25,983	30,000	30,000	-
49358		HOMEOWNERS EXEMPTION	9,104	12,500	12,500	-
49360		STATE GRANTS	11,949	6,900	6,900	-
49365		MISCELLANEOUS GRANTS	-	-	-	-
		Intergovernmental	3,042,958	3,112,400	3,123,400	11,000
49321		GENERAL PLAN UPDATE	14,626	20,000	20,000	-
49390		VA HOSPITAL - FIRE SERVICES	304,618	326,100	327,100	1,000
49392		CSA 38 FIRE SYSTEM	13,000	13,000	13,000	-
49393		LLUMC LAW ENFORCEMENT SVCS	1,690,263	1,750,800	1,783,000	32,200
49394		LLUMC FIRE SERVICES	657,675	569,700	615,600	45,900
49400		PLANNING FEES	143,475	172,400	132,500	(39,900)
49413		SALE OF HISTORY BOOS	20	-	100	100
49415		PLANS AND SPECS FOR PROJECTS	1,820	2,500	2,500	-
49445		ENGINEERING INSPECTION	117,774	19,600	28,500	8,900
49446		ENGINEERING PLAN CHECK	43,591	2,600	4,400	1,800
49450		TOWING FEES	9,585	17,600	17,600	-
49465		WEED ABATEMENT	12,064	5,000	5,000	-
49482		HOUSEHOLD HAZARDOUS WASTE	34,999	35,600	35,600	-
49483		RECYCLING SERVICE CHARGE	59,334	62,800	62,800	-
49484		REFUSE COLLECTION SERVICE	1,080,654	1,056,000	1,174,500	118,500
49485		REFUSE - PASS THRU	420,588	408,000	454,900	46,900
49490		EMS - MEMBERSHIP FEE	36,124	36,800	36,800	-
49492		EMS RESPONSE FEE	55,770	60,000	60,000	-
49770		MISCELLANEOUS SERVICES	6,776	7,000	7,000	-
49801		CREDIT CARD PROCESSING FEE	10,665	22,200	12,000	(10,200)
		Charges For Services	4,713,420	4,587,700	4,792,900	205,200
49803		REFUNDS & REIMBURSEMENTS	1,268,927	500,000	500,000	-
49804		MISCELLANEOUS REVENUE	118,873	100,000	120,000	20,000
49810		CASH OVER OR SHORT	(10)	100	100	-
49822		SALE OF ASSETS	2,270	10,000	10,000	-
49824		DAMAGE CLAIM RECOVERIES	13,545	35,000	35,000	-
49827		GAIN ON ASSET DISPOSAL	7,180	-	-	-
49901		OVERHEAD - M & O	1,855,136	2,176,700	2,302,300	125,600
49902		OVERHEAD - CAPITAL FUNDS	521,431	1,261,900	1,694,400	432,500
		Other	3,787,351	4,083,700	4,661,800	578,100
49520		TRANSFERS IN	3,763,365	921,400	882,600	(38,800)

CITY OF LOMA LINDA
SUMMARY OF REVISED REVENUES - MID-YEAR
FISCAL YEAR 2023-2024

FUND/ ACCT	FUND NAME	ACCOUNT DESCRIPTION	2023 ACTUALS	2024 ADJUSTED BUDGET	2024 REVISED	CHANGE
		Operating Transfer In	3,763,365	921,400	882,600	(38,800)
		TOTAL GENERAL FUND	27,385,026	25,355,500	26,828,900	1,473,400
103	DEV AGREEMENT CONSIDERATION					-
49311		INTEREST ON INVESTMENTS	4,427	3,800	6,900	3,100
49314		INTEREST FROM LOANS	914	1,000	1,000	-
		Use of Money & Property	5,341	4,800	7,900	3,100
		TOTAL - DEV AGREEMENT CONSIDERATION	5,341	4,800	7,900	3,100
106	TRAFFIC SAFETY FUND					
49302		CITY PARKING FINES	42,455	37,200	37,200	-
49303		VEHICLE CODE FINES	16,881	18,000	18,000	-
		Fines And Forfeits	59,336	55,200	55,200	-
		TOTAL - TRAFFIC SAFETY FUND	59,336	55,200	55,200	-
107	GAS TAX FUND					
49353		STATE GAS TAX 2103	206,597	251,200	222,100	(29,100)
49354		STATE GAS TAX 2107 - 2107.5	202,653	204,800	215,800	11,000
49355		STATE GAS TAX 2106	95,038	105,600	97,700	(7,900)
49356		STATE GAS TAX 2105	144,297	166,400	153,600	(12,800)
49357		STATE GAS TAX - RMRA	565,727	626,700	604,000	(22,700)
		Intergovernmental	1,214,311	1,354,700	1,293,200	(61,500)
		TOTAL - GAS TAX FUND	1,214,311	1,354,700	1,293,200	(61,500)
108	CASp CERT & TRAINING					
49301		STATE MANDATED FEES	6,907	8,000	7,100	(900)
		Charges For Services	6,907	8,000	7,100	(900)
		TOTAL - CASp CERT & TRAINING	6,907	8,000	7,100	(900)
110	AQMD FUND					
49311		INTEREST ON INVESTMENTS	282	200	200	-
		Use of Money & Property	282	200	200	-
49350		AB2766 LICENSE FEE	41,650	32,500	32,500	-
		Intergovernmental	41,650	32,500	32,500	-
		TOTAL - AQMD FUND	41,932	32,700	32,700	-
113	PUBLIC IMPROVEMENTS					
49311		INTEREST ON INVESTMENTS	1,454	1,300	2,300	1,000
		Use of Money & Property	1,454	1,300	2,300	1,000
		TOTAL - PUBLIC IMPROVEMENTS	1,454	1,300	2,300	1,000
121	AMERICA RESCUE PLAN ACT					
49334		FED GRANT - MISC	2,928,307	-	-	-
		Intergovernmental	2,928,307	-	-	-
		TOTAL - AMERICA RESCUE PLAN ACT	2,928,307	-	-	-
124	REGIONAL TRAFFIC DEV. IMPACT					
49311		INTEREST ON INVESTMENTS	261,802	229,300	406,800	177,500

CITY OF LOMA LINDA
SUMMARY OF REVISED REVENUES - MID-YEAR
FISCAL YEAR 2023-2024

FUND/ ACCT	FUND NAME	ACCOUNT DESCRIPTION	2023 ACTUALS	2024 ADJUSTED BUDGET	2024 REVISED	CHANGE
		Use of Money & Property	261,802	229,300	406,800	177,500
49409		DEVELOPER FEES	109,428	504,600	69,100	(435,500)
		Developer Contribution	109,428	504,600	69,100	(435,500)
		TOTAL - REGIONAL TRAFFIC DEV. IMPACT	371,230	733,900	475,900	(258,000)
126	MEASURE I (2010-2040)					
49165		T.I.P. SALES TAX MEASURE	673,596	642,900	669,200	26,300
		Tax And Assessments	673,596	642,900	669,200	26,300
49311		INTEREST ON INVESTMENTS	7,503	8,100	4,300	(3,800)
		Use of Money & Property	7,503	8,100	4,300	(3,800)
		TOTAL - MEASURE I (2010-2040)	681,099	651,000	673,500	22,500
127	MEASURE I MSART					
49166		MSART FUNDING	1,200,925	207,000	207,000	-
		Tax And Assessments	1,200,925	207,000	207,000	-
49311		INTEREST ON INVESTMENTS	3,587	2,800	5,500	2,700
		Use of Money and Property	3,587	2,800	5,500	2,700
		TOTAL - MEASURE I MSART	1,204,512	209,800	212,500	2,700
129	MEASURE I (2010-2040)					
49311		INTEREST ON INVESTMENTS	39	100	100	-
		Use of Money & Property	39	100	100	-
		TOTAL - MEASURE I (2010-2040)	39	100	100	-
132	CDBG GRANT FUND					
49332		FED GRANT - CDBG	57,323	273,000	298,900	25,900
		Intergovernmental	57,323	273,000	298,900	25,900
49311		INTEREST ON INVESTMENTS	142	200	200	-
		Use of Money & Property	142	200	200	-
		TOTAL - CDBG GRANT FUND	57,466	273,200	299,100	25,900
135	CITIZENS OPTION PUBLIC SAFETY					
49311		INTEREST ON INVESTMENTS	11,716	10,100	19,100	9,000
		Use of Money and Property	11,716	10,100	19,100	9,000
49361		STATE GRANTS - COPS AB3229	142,094	185,500	252,900	67,400
		Intergovernmental	142,094	185,500	252,900	67,400
		TOTAL - CITIZENS OPTION PUBLIC SAFETY	153,809	195,600	272,000	76,400
137	GRANT FUND					
49334		FED GRANT - MISC	-	-	-	-
49360		STATE GRANTS	128,475	65,400	65,400	-
49362		STATE GRANT ARTICLE 3 TDA	29,151	50,122	50,122	-
		Intergovernmental	157,626	115,522	115,522	-
		TOTAL - GRANT FUND	157,626	115,522	115,522	-
171	LANDSCAPE MAINTENANCE DIST 1					
49102		CURRENT UNSECURED PROP TAX	-	400	400	-
49111		CURRENT ASSESSMENT	434,653	443,300	453,000	9,700

CITY OF LOMA LINDA
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FUND/ ACCT	FUND NAME	ACCOUNT DESCRIPTION	2023 ACTUALS	2024 ADJUSTED BUDGET	2024 REVISED	CHANGE
49112		PRIOR YEAR ASSESSMENT	3,975	4,100	4,100	-
		Tax And Assessments	438,628	447,800	457,500	9,700
49311		INTEREST ON INVESTMENTS	1,955	1,200	2,400	1,200
		Use of Money and Property	1,955	1,200	2,400	-
49803		REFUNDS & REIMBURSEMENTS	43	100	100	-
		Other	43	100	100	-
49520		TRANSFERS IN	120,000	120,000	120,000	-
		Operating Transfer In	120,000	120,000	120,000	-
		TOTAL - LANDSCAPE MAINTENANCE DIST 1	560,626	569,100	580,000	10,900
172	STREET LIGHTING DISTRICT FUND					
49111		CURRENT ASSESSMENT	357,340	365,200	365,200	-
49112		PRIOR YEAR ASSESSMENT	7,084	6,200	6,200	-
		Intergovernmental	364,425	371,400	371,400	-
49311		INTEREST ON INVESTMENTS	2,579	1,800	2,200	400
		Use of Money and Property	2,579	1,800	2,200	400
49803		REFUNDS & REIMBURSEMENTS	51	100	100	-
		Other	51	100	100	-
		TOTAL - STREET LIGHTING DISTRICT FUND	367,055	373,300	373,700	400
180	LOMA LINDA HOUSING AUTHORITY					
49311		INTEREST ON INVESTMENTS	28,725	24,300	49,500	25,200
49312		INTERES FROM FISCAL AGENT	-	-	-	-
49314		INTEREST FROM LOANS	137,685	136,000	140,000	4,000
49315		LEASE INCOME	-	-	-	-
49801		CREDIT CARD PROCESSING FEE	44	100	100	-
		Use of Money and Property	166,453	160,400	189,600	29,200
49803		REFUNDS & REIMBURSEMENTS	-	-	-	-
49804		MISCELLANEOUS REVENUE	3,395	1,700	1,700	-
		Other	3,395	1,700	1,700	-
49840		BOND PROCESSING FEES	1,438	1,400	1,400	-
		Proceeds From Ltd	1,438	1,400	1,400	-
		TOTAL - LOMA LINDA HOUSING AUTHORITY	171,286	163,500	192,700	29,200
250	LOMA LINDA PUB FIN AUTHORITY					
49311		INTEREST ON INVESTMENTS	897	800	1,400	600
		Use of Money and Property	897	800	1,400	600
		TOTAL - LOMA LINDA PUB FIN AUTHORITY	897	800	1,400	600
304	PARK CAPITAL FUND					
49311		INTEREST ON INVESTMENTS	15,676	15,500	4,600	(10,900)
		Use of Money and Property	15,676	15,500	4,600	(10,900)
49409		DEVELOPER FEES	18,530	1,125,200	111,400	(1,013,800)
49411		OPEN SPACE ACQ-DEVELOPER FEES	60,697	8,500	11,500	3,000
		Developer Contribution	79,227	1,133,700	122,900	(1,010,800)

CITY OF LOMA LINDA
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FISCAL YEAR 2023-2024

FUND/ ACCT	FUND NAME	ACCOUNT DESCRIPTION	2023 ACTUALS	2024 ADJUSTED BUDGET	2024 REVISED	CHANGE
		TOTAL - PARK CAPITAL FUND	94,903	1,149,200	127,500	(1,021,700)
309	STORM DRAIN FUND					
49311		INTEREST ON INVESTMENTS	25,800	22,600	39,800	17,200
		Use of Money and Property	25,800	22,600	39,800	17,200
49481		STORM DRAIN FEES	12,896	95,800	13,800	(82,000)
		Charges For Services	12,896	95,800	13,800	(82,000)
		TOTAL - STORM DRAIN FUND	38,696	118,400	53,600	(64,800)
312	TRAFFIC IMPACT CAPITAL FUND					
49311		INTEREST ON INVESTMENTS	33,950	30,800	44,800	14,000
		Use of Money and Property	33,950	30,800	44,800	14,000
49409		DEVELOPER FEES	44,439	149,600	40,700	(108,900)
49412		FAIR SHARE CONTRIBUTION	2,720	61,200	58,100	(3,100)
		Developer Contribution	47,159	210,800	98,800	(112,000)
		TOTAL - TRAFFIC IMPACT CAPITAL FUND	81,109	241,600	143,600	(98,000)
315	FIRE FACILITIES FUND					
49311		INTEREST ON INVESTMENTS	36,109	31,600	56,100	24,500
		Use of Money and Property	36,109	31,600	56,100	24,500
49409		DEVELOPER FEES	9,553	47,200	13,900	(33,300)
		Developer Contribution	9,553	47,200	13,900	(33,300)
		TOTAL - FIRE FACILITIES FUND	45,662	78,800	70,000	(8,800)
316	GENERAL FACILITIES FUND					
49311		INTEREST ON INVESTMENTS	6,567	6,300	3,000	(3,300)
		Use of Money and Property	6,567	6,300	3,000	(3,300)
49409		DEVELOPER FEES	5,605	30,700	3,000	(27,700)
		Developer Contribution	5,605	30,700	3,000	(27,700)
		TOTAL - GENERAL FACILITIES FUND	12,173	37,000	6,000	(31,000)
318	PUBLIC MEETING FACILITIES					
49311		INTEREST ON INVESTMENTS	15,908	13,900	24,800	10,900
		Use of Money and Property	15,908	13,900	24,800	10,900
49409		DEVELOPER FEES	4,281	260,000	25,800	(234,200)
		Developer Contribution	4,281	260,000	25,800	(234,200)
		TOTAL - PUBLIC MEETING FACILITIES	20,190	273,900	50,600	(223,300)
319	PUBLIC LIBRARY FACILITIES					
49311		INTEREST ON INVESTMENTS	700	600	1,100	500
		Use of Money and Property	700	600	1,100	500
		TOTAL - PUBLIC LIBRARY FACILITIES	700	600	1,100	500
323	ART IN PUBLIC PLACES					
49311		INTEREST ON INVESTMENTS	4,928	4,500	5,800	1,300
		Use of Money and Property	4,928	4,500	5,800	1,300
49409		DEVELOPER FEES	18,689	43,500	7,700	(35,800)
		Developer Contribution	18,689	43,500	7,700	(35,800)

CITY OF LOMA LINDA
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FUND/ ACCT	FUND NAME	ACCOUNT DESCRIPTION	2023 ACTUALS	2024 ADJUSTED BUDGET	2024 REVISED	CHANGE
		TOTAL - ART IN PUBLIC PLACES	23,617	48,000	13,500	(34,500)
328	FEDERAL/STATE CONSTRUCTION					
49311		INTEREST ON INVESTMENTS	1,422	1,300	2,000	700
		Use of Money and Property	1,422	1,300	2,000	700
49360		STATE GRANTS	192,620	-	-	-
49803		REFUNDS & REIMBURSEMENTS	-	-	-	-
		Intergovernmental	192,620	-	-	-
		TOTAL - FEDERAL/STATE CONSTRUCTION	194,042	1,300	2,000	700
343	SPECIAL PROJECTS CONSTN FUND					
49311		INTEREST ON INVESTMENTS	82,476	68,200	109,700	41,500
		Use of Money and Property	82,476	68,200	109,700	41,500
49520		TRANSFERS IN	14,001	-	-	-
		Operating Transfer In	14,001	-	-	-
49854		LOAN REPAYMENT	1,065,446	1,065,400	1,065,400	-
		Proceeds From Ltd	1,065,446	1,065,400	1,065,400	-
		TOTAL - SPECIAL PROJECTS CONSTN FUND	1,161,923	1,133,600	1,175,100	41,500
345	CAPITAL PROJ SA BOND PROCEEDS					
49904		CONTRIB/COST SHARE-OTHER GOVT	-	-	-	-
		Intergovernmental	-	-	-	-
49311		INTEREST ON INVESTMENTS	24,736	22,800	20,000	(2,800)
		Use of Money and Property	24,736	22,800	20,000	(2,800)
		TOTAL - CAPITAL PROJ SA BOND PROCEEDS	24,736	22,800	20,000	(2,800)
405	SEWER ENTERPRISE FUND					
49311		INTEREST ON INVESTMENTS	66,724	55,600	102,200	46,600
		Use of Money and Property	66,724	55,600	102,200	46,600
49472		LOMA LINDA SEWER SVC CHARGE	2,185,298	2,236,000	2,200,000	(36,000)
49473		SAN BERNARDINO SEWER SVC CHARG	2,761,224	2,437,300	2,984,900	547,600
49474		INVOICED SERVICES LL	421,643	484,200	430,000	(54,200)
49475		INVOICED SEVICES SB	477,401	538,000	516,100	(21,900)
49803		REFUNDS & REIMBURSEMENTS	925	600	2,000	1,400
49804		MISCELLANEOUS REVENUE	32,507	60,000	60,000	-
		Charges For Services	5,878,998	5,756,100	6,193,000	436,900
49520		TRANSFERS IN	6,300	-	-	-
		Operating Transfer In	6,300	-	-	-
		TOTAL - SEWER ENTERPRISE FUND	5,952,021	5,811,700	6,295,200	483,500
417	SEWER CAPITAL FUND					
49311		INTEREST ON INVESTMENTS	9,870	8,600	15,500	6,900
		Use of Money and Property	9,870	8,600	15,500	6,900
49409		DEVELOPER FEES	50,338	176,900	19,100	(157,800)
		Developer Contribution	50,338	176,900	19,100	(157,800)
		TOTAL - SEWER CAPITAL FUND	60,207	185,500	34,600	(150,900)

CITY OF LOMA LINDA
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FUND/ ACCT	FUND NAME	ACCOUNT DESCRIPTION	2023 ACTUALS	2024 ADJUSTED BUDGET	2024 REVISED	CHANGE
438	WATER ACQUISITION - EXPANSION					
49311		INTEREST ON INVESTMENTS	90,639	78,500	81,900	3,400
49313		INTEREST FROM OTHER AGENCIES	29,436	25,000	30,000	5,000
		Use of Money and Property	120,075	103,500	111,900	8,400
49782		WATER DEVELOPMENT FEES	273,729	979,600	83,300	(896,300)
		Charges For Services	273,729	979,600	83,300	(896,300)
		TOTAL - WATER ACQUISITION - EXPANSION	393,805	1,083,100	195,200	(887,900)
440	LL CONNECTED COMMUNITIES PROG					
49311		INTEREST ON INVESTMENTS	4,526	4,100	7,700	3,600
		Use of Money and Property	4,526	4,100	7,700	3,600
49520		TRANSFERS IN	-	-	-	-
		Operating Transfer In	-	-	-	-
49455		NETWORK INFRA. CERTIFICATION	5,500	5,500	5,500	-
49530		INTERNET ACCESS	83,056	83,100	83,100	-
49531		COMMERCIAL SERVICES	224,144	223,600	223,600	-
49532		TECHNICAL SERVICES	13,970	22,900	22,900	-
49770		MISCELLANEOUS SERVICES	186	400	400	-
49803		REFUNDS & REIMBURSEMENTS	116	100	100	-
49804		MISCELLANEOUS REVENUE	518	500	1,600	1,100
		Charges For Services	327,490	336,100	337,200	1,100
		TOTAL - LL CONNECTED COMMUNITIES PRO	332,015	340,200	344,900	4,700
465	WATER ENTERPRISE FUND					
49310		INTEREST ON LEASES - GASB 87	49,885	48,100	55,000	6,900
49311		INTEREST ON INVESTMENTS	80,307	69,000	161,800	92,800
49312		INTERES FROM FISCAL AGENT	1,748	6,000	12,000	6,000
49315		LEASE INCOME	-	-	-	-
49318		LEASE INCOME - GASB 87	111,061	48,100	89,500	41,400
		Use of Money and Property	243,001	171,200	318,300	147,100
49520		TRANSFERS IN	805,699	-	-	-
		Operating Transfer In	805,699	-	-	-
49700		WATER SALES	6,701,589	6,870,000	6,870,000	-
49710		UTILITY SERVICE (INVOICED)	2,166	4,000	20,000	16,000
49741		INSTALLATION - CONNECTION FEES	2,093	10,000	10,000	-
49742		UTILITY ACCOUNT SETUP FEE	22,535	29,300	29,300	-
49770		MISCELLANEOUS SERVICES	29,086	84,200	35,000	(49,200)
		Charges For Services	6,757,468	6,997,500	6,964,300	(33,200)
49775		HYDRANT METER RENTAL	7,010	10,000	10,000	-
49803		REFUNDS & REIMBURSEMENTS	379,956	440,000	440,000	-
49804		MISCELLANEOUS REVENUE	61,473	80,000	80,000	-
49824		DAMAGE CLAIM RECOVERIES	1,937	3,000	3,000	-
49827		GAIN ON ASSET DISPOSAL	2,500	-	-	-

CITY OF LOMA LINDA
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FUND/ ACCT	FUND NAME	ACCOUNT DESCRIPTION	2023 ACTUALS	2024 ADJUSTED BUDGET	2024 REVISED	CHANGE
	Other		452,876	533,000	533,000	-
		TOTAL - WATER ENTERPRISE FUND	8,259,044	7,701,700	7,815,600	113,900
		GRAND TOTAL	\$ 52,063,103	\$ 48,325,422	\$ 47,772,222	(553,200)

City of Loma Linda
FY 2024 Mid-Year Expenditure Adjustments
Totals by Funds and Department

Funds &	Fund/Account #	Account Title	Increase	(Decrease)	Departmental Net Change	Descriptions/Reasons
General Fund						
Administration						
	0011000-50010	SALARIES REGULAR	\$ 500			Update for additional year-end accrual
	0011000-50500	BENEFITS	1,200			Recalculation based on changes during the year
	0011000-51500	PRINTING & PUBLICATION	1,000			Estimated need to cover remainder of FY
	0011000-51550	SOFTWARE AND SOFTWARE LICENSES	100			Screenconnect software
	0011000-58845	TECHNOLOGY SYSTEMS	400			SAN (storage area network) Switch
City Council					\$ 3,200	
	0011100-50010	SALARIES REGULAR		(28,800)		Salaries recalculation based on position changes during the year
	0011100-50500	BENEFITS		(10,600)		Benefits recalculation based on position changes during the year.
	0011100-51550	SOFTWARE AND SOFTWARE LICENSES	100			Screenconnect software
	0011100-51875	ELECTIONS	15,000			Additional election costs
	0011100-58845	TECHNOLOGY SYSTEMS	400			SAN (storage area network) Switch
City Clerk					\$ (23,900)	
	0011200-50010	SALARIES REGULAR	15,400			Salaries recalculation based on position changes during the year
	0011200-50500	BENEFITS	8,300			Benefits recalculation based on position changes during the year.
	0011200-51550	SOFTWARE AND SOFTWARE LICENSES	100			Screenconnect software
	0011200-58845	TECHNOLOGY SYSTEMS	600			SAN (storage area network) Switch
City Manager					\$ 24,400	
	0011400-50010	SALARIES REGULAR		(16,600)		Salaries recalculation based on position changes during the year
	0011400-50500	BENEFITS		(6,300)		Benefits recalculation based on position changes during the year.
	0011400-51550	SOFTWARE AND SOFTWARE LICENSES	100			Screenconnect software
	0011400-58845	TECHNOLOGY SYSTEMS	1,200			SAN (storage area network) Switch
Finance Department					\$ (21,600)	
	0011940-50500	BENEFITS		(8,200)		Benefits recalculation based on most recent information
	0011940-50930	UNEMPLOYMENT INSURANCE	12,300			Increase for estimated unemployment claims
General Government					\$ 4,100	
Total Administration					\$ (13,800)	
Community Development						
	0011500-50010	SALARIES REGULAR		(27,100)		Salaries recalculation based on position changes during the year
	0011500-50020	SALARIES - PART-TIME/TEMPORARY	300			Salaries recalculation based on position changes during the year
	0011500-50500	BENEFITS		(21,000)		Benefits recalculation based on position changes during the year.
	0011500-51540	GENERAL OFFICE	3,000			East end office window shades
	0011500-51550	SOFTWARE AND SOFTWARE LICENSES	100			Screenconnect software
	0011500-51880	CONTRIBUTION TO SERVICES		(100)		Recalculation based on changes during the year
	0011500-58845	TECHNOLOGY SYSTEMS	700			SAN (storage area network) Switch
Information Systems					\$ (44,100)	
	0011600-50010	SALARIES REGULAR		(4,800)		Salaries recalculation based on position changes during the year
	0011600-50500	BENEFITS				Benefits recalculation based on position changes during the year.
	0011600-51550	SOFTWARE AND SOFTWARE LICENSES	5,000			Energov additional users
	0011600-51550	SOFTWARE AND SOFTWARE LICENSES	100			Screenconnect software
	0011600-51840	LEGAL SERVICES	55,000			Attorney consultation services
	0011600-58845	TECHNOLOGY SYSTEMS	1,000			Information Technology increases
	0011600-58845	TECHNOLOGY SYSTEMS	900			SAN (storage area network) Switch
Planning					\$ 57,200	
	0011650-50010	SALARIES REGULAR	19,200			Salaries recalculation based on position changes during the year
	0011650-50500	BENEFITS	15,800			Benefits recalculation based on position changes during the year.
	0011650-51550	SOFTWARE AND SOFTWARE LICENSES	3,000			Energov additional users
	0011650-51550	SOFTWARE AND SOFTWARE LICENSES	100			Screenconnect software
	0011650-51820	PROFESSIONAL SERVICES		(24,800)		Adjustment based on estimated actuals (Willdan Contract)

City of Loma Linda
FY 2024 Mid-Year Expenditure Adjustments
Totals by Funds and Department

Funds &	Fund/Account #	Account Title	Increase	(Decrease)	Departmental Net Change	Descriptions/Reasons
	0011650-58845	TECHNOLOGY SYSTEMS	400			Information Technology increases
	0011650-58845	TECHNOLOGY SYSTEMS	400			SAN (storage area network) Switch
	Building & Safety				\$ 14,100	
Total Community Development					\$ 27,200	
Public Safety						
	0012000-51550	SOFTWARE AND SOFTWARE LICENSES	100			SAN (storage area network) Switch
	0012000-51830	CONTRACTUAL AGREEMENTS	8,000			Recalculated General Services and Overtime estimate
	0012000-58845	TECHNOLOGY SYSTEMS	800			SAN (storage area network) Switch
	Police				\$ 8,900	
	0012050-50110	SALARIES - OVERTIME	2,300			Cover overtime costs for remainder of year
						Benefits recalculation based on position changes during the year.
	0012050-50500	BENEFITS	200			Screenconnect software
	0012050-51550	SOFTWARE AND SOFTWARE LICENSES	100			Additional Donkey Feed
	0012050-51870	MATERIALS & OTHER SERVICES	7,500			SAN (storage area network) Switch
	0012050-58845	TECHNOLOGY SYSTEMS	600			
	Code Enforcement/Animal Control				\$ 10,700	
	0012060-50010	SALARIES REGULAR		(1,000)		Salaries recalculation based on position changes during the year
	0012060-50110	SALARIES - OVERTIME	2,300			Cover overtime costs for remainder of year
						Benefits recalculation based on position changes during the year.
	0012060-50500	BENEFITS	200			Screenconnect software
	0012060-51550	SOFTWARE AND SOFTWARE LICENSES	100			SAN (storage area network) Switch
	0012060-58845	TECHNOLOGY SYSTEMS	600			
	Parking				\$ 2,200	
	0012070-50010	SALARIES REGULAR	4,100			Salaries recalculation based on position changes during the year
	0012070-50110	SALARIES - OVERTIME	16,700			Cover overtime costs for remainder of year
						Benefits recalculation based on position changes during the year.
	0012070-50500	BENEFITS	1,300			Screenconnect software
	0012070-51550	SOFTWARE AND SOFTWARE LICENSES	100			SAN (storage area network) Switch
	0012070-58845	TECHNOLOGY SYSTEMS	600			
	Fire Prevention				\$ 22,800	
	0012110-50010	SALARIES REGULAR		(39,400)		Salaries recalculation based on position changes during the year
						Overtime cost incurred - based on worker's comp and mutual aid
	0012110-50110	SALARIES - OVERTIME	351,700			Cover overtime costs for remainder of year
	0012110-50110	SALARIES - OVERTIME	447,700			Benefits recalculation based on position changes during the year.
	0012110-50500	BENEFITS		(18,400)		Estimated need to cover remainder of FY
	0012110-51110	COMMUNICATIONS - TELEPHONE	2,000			Estimated need to cover remainder of FY
	0012110-51120	UTILITIES	14,800			Increase for completion of refurbishment (\$25K) and amount to cover remainder of FY (\$25K)
	0012110-51410	REPAIRS & MAINT - AUTO EQUIP	50,000			Screenconnect software
	0012110-51550	SOFTWARE AND SOFTWARE LICENSES	100			New hire uniform items
	0012110-51610	UNIFORMS	2,500			Estimated need to cover remainder of FY
	0012110-51620	UNIFORMS & SAFETY EQUIPMENT	21,000			Fitness equipment at Station 252
	0012110-51670	SMALL EQUIPMENT & TOOLS	5,000			Recalculation based on changes during the year
	0012110-51880	CONTRIBUTION TO SERVICES	100			SAN (storage area network) Switch
	0012110-58845	TECHNOLOGY SYSTEMS	1,100			
	Fire Supression				\$ 838,200	
	0012130-50010	SALARIES REGULAR	1,000			Salaries recalculation based on position changes during the year
	0012130-50110	SALARIES - OVERTIME	6,800			Cover overtime costs for remainder of year
						Benefits recalculation based on position changes during the year.
	0012130-50500	BENEFITS	300			Estimated need to cover remainder of FY
	0012130-51110	COMMUNICATIONS - TELEPHONE	1,700			Estimated need to cover remainder of FY
	0012130-51420	REPAIRS & MAINT - GENERAL	1,000			Screenconnect software
	0012130-51550	SOFTWARE AND SOFTWARE LICENSES	100			Professional videography for public relations
	0012130-51820	PROFESSIONAL SERVICES	10,000			Re-appropriate HGSP-funded Fire Dept. app annual maintenance
	0012130-51820	PROFESSIONAL SERVICES	5,300			Final invoice of EOP Consultant
	0012130-51830	CONTRACTUAL AGREEMENTS	8,400			Re-appropriate HGSP-funded equipment
	0012130-58220	MACHINERY & EQUIPMENT	6,500			SAN (storage area network) Switch
	0012130-58845	TECHNOLOGY SYSTEMS	600			
	Disaster Preparedness				\$ 41,700	
Total Fire					\$ 915,600	
Public Works						

City of Loma Linda
FY 2024 Mid-Year Expenditure Adjustments
Totals by Funds and Department

Funds &	Fund/Account #	Account Title	Increase	(Decrease)	Departmental Net Change	Descriptions/Reasons
	0013030-50010	SALARIES REGULAR	8,100			Salaries recalculation based on position changes during the year
	0013030-50500	BENEFITS	4,600			Benefits recalculation based on position changes during the year.
	0013030-51550	SOFTWARE AND SOFTWARE LICENSES	100			Screenconnect software
	0013030-58845	TECHNOLOGY SYSTEMS	600			SAN (storage area network) Switch
Traffic Safety					\$ 13,400	
	0013100-50010	SALARIES REGULAR		(20,900)		Salaries recalculation based on position changes during the year
	0013100-50500	BENEFITS		(7,900)		Benefits recalculation based on position changes during the year.
	0013100-51550	SOFTWARE AND SOFTWARE LICENSES	100			Screenconnect software
	0013100-51820	PROFESSIONAL SERVICES	10,000			Engineering plan check & inspection services for three tract maps
	0013100-58845	TECHNOLOGY SYSTEMS	400			SAN (storage area network) Switch
Engineering					\$ (18,300)	
	0013200-50010	SALARIES REGULAR		(25,800)		Salaries recalculation based on position changes during the year
	0013200-50500	BENEFITS		(6,500)		Benefits recalculation based on position changes during the year.
	0013200-51550	SOFTWARE AND SOFTWARE LICENSES	100			Screenconnect software
	0013200-51880	CONTRIBUTION TO SERVICES	100			Recalculated based on revised budgeted expenditures
	0013200-58845	TECHNOLOGY SYSTEMS	1,100			SAN (storage area network) Switch
Street Maintenance					\$ (31,000)	
	0013400-50500	BENEFITS	100			Benefits recalculation based on position changes during the year.
	0013400-51550	SOFTWARE AND SOFTWARE LICENSES	100			Screenconnect software
	0013400-58220	MACHINERY & EQUIPMENT	16,500			Fuel management proposal
	0013400-58845	TECHNOLOGY SYSTEMS	300			SAN (storage area network) Switch
Facilities Maintenance					\$ 17,000	
	0013600-50010	SALARIES REGULAR		(6,200)		Salaries recalculation based on position changes during the year
	0013600-50500	BENEFITS		(3,400)		Benefits recalculation based on position changes during the year.
	0013600-51550	SOFTWARE AND SOFTWARE LICENSES	100			Screenconnect software
	0013600-51830	CONTRACTUAL AGREEMENTS	329,300			Refuse collection contract
	0013600-58845	TECHNOLOGY SYSTEMS	300			SAN (storage area network) Switch
Refuse					\$ 320,100	
	0013610-50010	SALARIES REGULAR	400			Salaries recalculation based on position changes during the year
	0013610-50500	BENEFITS	200			Benefits recalculation based on position changes during the year.
	0013610-51550	SOFTWARE AND SOFTWARE LICENSES	100			Screenconnect software
	0013610-58845	TECHNOLOGY SYSTEMS	100			SAN (storage area network) Switch
Recycling					\$ 800	
	0014200-50010	SALARIES REGULAR		(52,000)		Salaries recalculation based on position changes during the year
	0014200-50500	BENEFITS		(8,600)		Benefits recalculation based on position changes during the year.
	0014200-51550	SOFTWARE AND SOFTWARE LICENSES	200			Screenconnect software
	0014200-58845	TECHNOLOGY SYSTEMS	1,900			SAN (storage area network) Switch
Parks					\$ (58,500)	
	0014400-50010	SALARIES REGULAR		(1,500)		Salaries recalculation based on position changes during the year
	0014400-50500	BENEFITS	100			Benefits recalculation based on position changes during the year.
	0014400-50600	CREDITS FROM OTHER DEPARTMENTS	1,400			Adjust based on revised estimated expenditures
	0014400-51550	SOFTWARE AND SOFTWARE LICENSES	100			Screenconnect software
	0014400-51610	UNIFORMS	800			Weekly uniform rental as mandated by County
	0014400-51870	MATERIALS & OTHER SERVICES	700			Weekly rental and laundering of sop rags
	0014400-51891	CREDITS FROM OTHER DEPARTMENTS		(1,700)		Adjust based on revised estimated expenditures
	0014400-58200	CREDITS FROM OTHER DEPARTMENTS		(400)		Adjust based on revised estimated expenditures
	0014400-58845	TECHNOLOGY SYSTEMS	400			Screenconnect software
Vehicle Maintenance					\$ (100)	
	0015500-51550	SOFTWARE AND SOFTWARE LICENSES	100			Screenconnect software
	0015500-58845	TECHNOLOGY SYSTEMS	200			SAN (storage area network) Switch
Senior Center					\$ 300	

City of Loma Linda
FY 2024 Mid-Year Expenditure Adjustments
Totals by Funds and Department

Funds &	Fund/Account #	Account Title	Increase	(Decrease)	Departmental Net Change	Descriptions/Reasons
Total Public Works					\$ 243,700	
Total General Fund			\$ 1,523,600	\$ (342,000)	\$ 1,181,600	
CDBG Grant Fund						
	1325400-58500	INFRASTRUCTURE	\$ 25,900			Additional reimbursable cost - ADA Ramp construction
	CDBG Grant Fund				\$ 25,900	
COPS Grant Fund						
	1355430-51300	REPAIRS & MAINT - CAPITAL FAC	\$ 1,600			License plate readers camera repairs
	1355430-51870	MATERIALS & OTHER SERVICES	2,600			Materials and supplies for programs (Kidzwatch, Red Ribbon Day)
	COPS Grant Fund				\$ 4,200	
Landscape Maintenance District						
	1715200-51300	REPAIRS & MAINT - CAPITAL FAC	24,000			Repairs & maintenance for remainder of year
	1715200-51550	SOFTWARE AND SOFTWARE LICENSES	100			Screenconnect software
	1715200-51830	CONTRACTUAL AGREEMENTS	12,900			LMD Maintenance contract increases
	1715200-51900	GENERAL FUND OVERHEAD	7,300			Recalculated based on revised budgeted expenditures
	1715200-58845	TECHNOLOGY SYSTEMS	200			SAN (storage area network) Switch
	Landscape Maintenance District				\$ 44,500	
Streetlight Maintenance District						
	1725100-51120	UTILITIES	20,800			Utility costs for remainder of year
	1725100-51300	REPAIRS & MAINT - CAPITAL FAC	22,000			Street light knock downs
	1725100-51550	SOFTWARE AND SOFTWARE LICENSES	100			Screenconnect software
	1725100-51900	GENERAL FUND OVERHEAD	8,500			Recalculated based on revised budgeted expenditures
	1725100-58845	TECHNOLOGY SYSTEMS	300			SAN (storage area network) Switch
	Streetlight Maintenance District				\$ 51,700	
Loma Linda Housing Authority						
	1801800-51550	SOFTWARE AND SOFTWARE LICENSES	100			Screenconnect software
	1801800-51900	GENERAL FUND OVERHEAD	100			Recalculated based on revised budgeted expenditures
	1801800-58845	TECHNOLOGY SYSTEMS	200			SAN (storage area network) Switch
	Loma Linda Housing Authority				\$ 400	
Storm Drain Fund						
	3095350-51900	GENERAL FUND OVERHEAD	2,900			Recalculated based on revised budgeted expenditures
	Storm Drain Fund				\$ 2,900	
Traffic Impact Fund						
	3122340-51900	GENERAL FUND OVERHEAD	1,500			Recalculated based on revised budgeted expenditures
	Traffic Impact Fund				\$ 1,500	
General Facilities Fund						
		PROFESSIONAL SERVICES		(240,000)		Project to design new building at Corporation Yard not moving forward in FY 2024
	3162350-51820					Recalculated based on revised budgeted expenditures
	3162350-51900	GENERAL FUND OVERHEAD		(38,400)		
	General Facilities Fund				\$ (278,400)	
Successor Agency Bond Proceeds						
	3452400-51900	GENERAL FUND OVERHEAD	97,500			Recalculated based on revised budgeted expenditures
	Successor Agency Bond Proceeds				\$ 97,500	
Sewer						
	4053500-50010	SALARIES REGULAR		(35,400)		Salaries recalculation based on position changes during the year
	4053500-50500	BENEFITS		(16,400)		Benefits recalculation based on position changes during the year.
	4053500-51550	SOFTWARE AND SOFTWARE LICENSES	200			Screenconnect software
	4053500-51830	CONTRACTUAL AGREEMENTS	69,700			Sewer pass thru fees
	4053500-51880	CONTRIBUTION TO SERVICES	100			Recalculated based on revised budgeted expenditures
	4053500-51900	GENERAL FUND OVERHEAD	7,600			Recalculated based on revised budgeted expenditures
	4053500-58845	TECHNOLOGY SYSTEMS	2,400			SAN (storage area network) Switch
	Sewer				\$ 28,200	
LLCP						
	4405900-50010	SALARIES REGULAR	26,300			Salaries recalculation based on position changes during the year
	4405900-50500	BENEFITS	16,400			Benefits recalculation based on position changes during the year.
	4405900-51310	REPAIRS & MAINT - BUILDINGS	4,800			MDF AC repair to bring account to current
	4405900-51830	CONTRACTUAL AGREEMENTS	1,000			New Earp Dr. MDF AC & Halon service increase
	4405900-58845	TECHNOLOGY SYSTEMS				System expansion materials

City of Loma Linda
FY 2024 Mid-Year Expenditure Adjustments
Totals by Funds and Department

Funds & Fund/Account #	Account Title	Increase	(Decrease)	Departmental Net Change	Descriptions/Reasons
LLCP				\$ 48,500	
Water Capital					
4387200-51900	GENERAL FUND OVERHEAD	4,700			Recalculated based on revised budgeted expenditures
Water Capital				\$ 4,700	
Water Enterprise					
4657000-50010	SALARIES REGULAR		(42,200)		Salaries recalculation based on position changes during the year
4657000-50020	SALARIES - PART-TIME/TEMPORARY	500			Salaries recalculation based on position changes during the year
4657000-50500	BENEFITS		(19,800)		Benefits recalculation based on position changes during the year.
4657000-51550	SOFTWARE AND SOFTWARE LICENSES	200			Screenconnect software
4657000-51880	CONTRIBUTION TO SERVICES	200			Recalculation based on changes during the year
4657000-51900	GENERAL FUND OVERHEAD		(7,400)		Recalculated based on revised budgeted expenditures
4657000-58845	TECHNOLOGY SYSTEMS	1,700			SAN (storage area network) Switch
Water Administration				\$ (66,800)	
4657010-50010	SALARIES REGULAR	22,000			Salaries recalculation based on position changes during the year
4657010-50500	BENEFITS	30,000			Benefits recalculation based on position changes during the year.
4657010-51550	SOFTWARE AND SOFTWARE LICENSES	200			Screenconnect software
4657010-51900	GENERAL FUND OVERHEAD	113,800			Recalculated based on revised budgeted expenditures
4657010-58845	TECHNOLOGY SYSTEMS	1,900			SAN (storage area network) Switch
Water Production				\$ 167,900	
4657020-50010	SALARIES REGULAR		(11,100)		Salaries recalculation based on position changes during the year
4657020-50500	BENEFITS		(600)		Benefits recalculation based on position changes during the year.
4657020-51550	SOFTWARE AND SOFTWARE LICENSES	200			Screenconnect software
4657020-51900	GENERAL FUND OVERHEAD	1,300			Recalculated based on revised budgeted expenditures
4657020-58845	TECHNOLOGY SYSTEMS	1,800			SAN (storage area network) Switch
Water Transmission				\$ (8,400)	
4657030-50010	SALARIES REGULAR	700			Salaries recalculation based on position changes during the year
4657030-50500	BENEFITS	100			Benefits recalculation based on position changes during the year.
4657030-51410	REPAIRS & MAINT - AUTO EQUIP				Estimated need to cover remainder of FY
4657030-51550	SOFTWARE AND SOFTWARE LICENSES	100			Screenconnect software
4657030-51900	GENERAL FUND OVERHEAD	1,100			Recalculated based on revised budgeted expenditures
4657030-58845	TECHNOLOGY SYSTEMS	800			SAN (storage area network) Switch
Water Meters				\$ 2,800	
		\$ 2,062,000	\$ (753,300)	\$ 1,308,700	

CITY OF LOMA LINDA
SUMMARY OF MID-YEAR BUDGET ADJUSTMENT
FISCAL YEAR 2023/2024

ACCT	FUND - DEPT	ACTUAL 2022/2023	ADJUSTED 2023/2024	REVISED 2023/2024	CHANGE	% GF
GENERAL FUND						
ADMINISTRATION						
0011000	CITY COUNCIL	196,915	195,900	199,100	3,200	0.73%
0011100	CITY CLERK	192,636	250,500	226,600	(23,900)	0.83%
0011200	CITY MANAGER	364,654	466,600	491,000	24,400	1.80%
0011400	FINANCE	500,930	644,100	622,500	(21,600)	2.28%
0011500	INFORMATION SYSTEMS	137,783	242,800	198,700	(44,100)	0.73%
0011940	GENERAL GOVERNMENT	998,904	1,020,000	1,024,100	4,100	3.75%
0012000	POLICE SERVICES	6,793,550	7,153,900	7,162,800	8,900	26.22%
0015500	SENIOR CENTER	48,470	84,700	85,000	300	0.31%
	ADMINISTRATION	9,233,843	10,058,500	10,009,800	(48,700)	36.64%
COMMUNITY DEVELOPMENT						
0011600	PLANNING	345,733	485,000	542,200	57,200	1.98%
0011650	PLANNING - BUILDING & SAFETY	279,403	363,400	377,500	14,100	1.38%
	COMMUNITY DEVELOPMENT	625,137	848,400	919,700	71,300	3.37%
FIRE DEPARTMENT						
0012050	CODE ENFORCEMENT	234,586	268,200	278,900	10,700	1.02%
0012060	PARKING CONTROL	219,001	243,800	246,000	2,200	0.90%
0012070	FIRE PREVENTION	341,932	403,700	426,500	22,800	1.56%
0012110	FIRE & RESCUE SERVICES	8,814,215	8,216,900	9,055,100	838,200	33.15%
0012130	DISASTER PREPAREDNESS	419,062	212,500	254,200	41,700	0.93%
	FIRE DEPARTMENT	10,028,796	9,345,100	10,260,700	915,600	37.56%
PUBLIC WORKS						
0013030	STREETS & TRAFFIC SAFETY	247,679	374,300	387,700	13,400	1.42%
0013100	ENGINEERING	327,767	332,500	314,200	(18,300)	1.15%
0013200	STREET MAINTENANCE	796,044	1,442,700	1,411,700	(31,000)	5.17%
0013400	FACILITIES MAINTENANCE	609,962	700,800	717,800	17,000	2.63%
0013600	REFUSE	1,698,609	1,531,500	1,851,600	320,100	6.78%
0013610	RECYCLING	30,103	66,400	67,200	800	0.25%
0014200	PARKS	1,422,201	1,437,200	1,378,700	(58,500)	5.05%
0014400	VEHICLE MAINTENANCE	0	100	-	(100)	0.00%
	PUBLIC WORKS	5,132,366	5,885,500	6,128,900	243,400	22.43%
	TOTAL - GENERAL FUND	25,020,142	26,137,500	27,319,100	1,181,600	100.0%
ENTERPRISE OPERATION FUNDS						
SEWER OPERATIONS						
4053500	SEWER	6,019,045	5,854,900	5,883,100	28,200	
	SEWER OPERATIONS TOTAL	6,019,045	5,854,900	5,883,100	28,200	
LL CONNECTED COMMUNITIES						
4405900	LL CONNECTED COMMUNITIES PROG	1,106,913	1,140,200	1,188,700	48,500	
	LL CONNECTED COMMUNITIES TOTAL	1,106,913	1,140,200	1,188,700	48,500	
WATER OPERATIONS						
4657000	WATER ADMINISTRATION	5,420,531	3,514,700	3,447,900	(66,800)	
4657010	WATER PRODUCTION	3,813,435	4,726,500	4,894,400	167,900	
4657020	WATER TRANSMISSION & DISTRIBTN	1,141,781	1,322,800	1,314,400	(8,400)	
4657030	WATER - METERS	315,685	329,700	332,500	2,800	
	WATER OPERATIONS TOTAL	10,691,432	9,893,700	9,989,200	95,500	
	TOTAL - ENTERPRISE OPERATION FUNDS	17,817,389	16,888,800	17,061,000	172,200	
ENTERPRISE CAPITAL FUNDS						
SEWER CAPITAL						
4173510	SEWER CAPITAL	7,529	298,800	298,800	-	
	SEWER CAPITAL TOTAL	7,529	298,800	298,800	-	
WATER CAPITAL						
4387200	WATER IMPROVEMENTS	997,256	8,684,400	8,689,100	4,700	
	WATER CAPITAL TOTAL	997,256	8,684,400	8,689,100	4,700	

CITY OF LOMA LINDA
SUMMARY OF MID-YEAR BUDGET ADJUSTMENT
FISCAL YEAR 2023/2024

ACCT	FUND - DEPT	ACTUAL 2022/2023	ADJUSTED 2023/2024	REVISED 2023/2024	CHANGE	% GF
	TOTAL - ENTERPRISE CAPITAL FUNDS	1,004,785	8,983,200	8,987,900	4,700	
	SPECIAL REVENUE FUNDS					
1066300	TRAFFIC SAFETY	57,955	55,200	55,200	-	
1077300	GAS TAX	1,204,710	1,355,000	1,355,000	-	
1085330	CASp - CERT & TRAINING	760	-	-	-	
1265340	MEASURE I	962,942	690,000	690,000	-	
1275345	MEASURE I MSART	1,113,556	219,300	219,300	-	
1715200	LANDSCAPE MAINTENANCE DIST 1	530,698	629,600	674,100	44,500	
1725100	STREET LIGHT DISTRICT	397,613	411,400	463,100	51,700	
	TOTAL - SPECIAL REVENUE FUNDS	4,268,234	3,360,500	3,456,700	96,200	
	GRANT FUNDS					
1105365	AIR QUALITY MGMT DISTRICT	39,319	38,600	38,600	-	
1215367	AMER RESCUE PLAN ACT	2,928,307	-	-	-	
1325400	CDBG GRANT	105,586	267,800	293,700	25,900	
1355430	C.O.P.S.	153,809	248,700	252,900	4,200	
1375360	MISC GRANTS	16,454	104,022	104,022	-	
3283300	FEDERAL/STATE CONSTRUCTION	-	-	-	-	
	TOTAL - GRANT FUNDS	3,243,475	659,122	689,222	30,100	
	CAPITAL PROJECTS FUNDS					
3045320	PARK ACQUISITION & DEVELOPMENT	621,711	575,300	575,300	-	
3095350	STORM DRAIN	-	15,000	17,900	2,900	
3122340	TRAFFIC IMPACT CAPITAL	849,401	165,400	166,900	1,500	
3162350	GENERAL FACILITIES	245,429	539,600	261,200	(278,400)	
3232550	ART IN PUBLIC PLACES	77,219	59,800	59,800	-	
3435980	SPECIAL PROJECTS CONSTRUCTION	47,978	44,700	44,700	-	
3452400	CAPITAL PROJ SA BOND PROCEEDS	299,680	619,500	717,000	97,500	
	TOTAL - CAPITAL PROJECTS FUNDS	2,141,418	2,019,300	1,842,800	(176,500)	
	PUBLIC FINANCING AUTHORITY					
2507500	PUBLIC FINANCING AUTHORITY	315	400	400	-	
	TOTAL - PUBLIC FINANCING AUTHORITY	315	400	400	-	
	LOMA LINDA HOUSING AUTHORITY					
1801800	LOMA LINDA HOUSING AUTHORITY	56,574	172,400	172,800	400	
	TOTAL - LOMA LINDA HOUSING AUTHORITY	56,574	172,400	172,800	400	
	TOTAL - CITY	\$ 53,552,332	\$ 58,221,222	\$ 59,529,922	\$ 1,308,700	-



City of Loma Linda

Regular City Council Staff Report

Prepared By: Lynette Arreola

Demands Registers - February 13, 2024 [Finance]

Meeting	Agenda Group
Tuesday, February 13, 2024, 7:00 PM	Consent Calendar Item: 3A
To	From
City Council	Sonia Fabela, Finance Director

Approved/Continued/Denied by City Council

Date: _____

RECOMMENDATION:

It is recommended that the City Council approve the attached list of demands for payment.

Attachments

CC Demands Register 02-13-2024.pdf



CITY OF LOMA LINDA

VOUCHER LIST

2/13/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
706623	1/18/2024	1862	U.S. POSTAL SERVICE	01182024	1240589	Pre-Paid Permit #1277 Postage for Prop 218 Notice	\$2,514.54
						706623 Total	\$2,514.54
706624	1/23/2024	5640	APPLEONE EMPLOYMENT SERVICES	01-6788249 01-6792719	1240405	CASHIER TEMP 12/26-12/28/23 CASHIER TEMP 1/2-1/4/24	\$953.38 \$1,097.82
						706624 Total	\$2,051.20
706625	1/23/2024	7123	CHARTER COMMUNICATIONS HOLDINGS, LLC	0212906011424	1240140	STA 252 Act. # 8448400530212906 1/14 - 2/14/24	\$16.68
						706625 Total	\$16.68
706626	1/23/2024	7123	CHARTER COMMUNICATIONS HOLDINGS, LLC	0020150121823	1240140	STA 251 Act. # 8448400530020150 12/18/23-1/11/24	\$123.85
						706626 Total	\$123.85
706627	1/23/2024	841	CITY OF SAN BERNARDINO	2024-00000024	1240586	Hearing Review fees Jan- December 2023	\$25.00
						706627 Total	\$25.00
706629	1/23/2024	5502	FRONTIER COMMUNICATIONS	9097964692 Jan 9097998064 Jan 9094785042 Jan		Phone costs Corp Yard Intrusion 1/4-2/3/2024 Phone costs 1/10-2/9/2024 Phone costs Cole House Fire Alarm 1/4-2/3/24	\$84.91 \$43.63 \$139.84
						706629 Total	\$268.38
706630	1/23/2024	5548	JTS MOTORCARS, INC.	2023 Q3		2023 Q3 Sales Tax Incentive	\$14,606.91
						706630 Total	\$14,606.91
706631	1/23/2024	1245	SO CALIF EDISON	700250837495 Dec 700529893260 Dec		Electricity costs 12/12-1/10/2024 Electricity costs 12/8-1/8/2024	\$16.05 \$247.52
						706631 Total	\$263.57
706632	1/23/2024	1261	THE GAS COMPANY	19406867366 Dec		Gas costs 12/9-1/10/2024	\$15.78
						706632 Total	\$15.78
706648	2/6/2024	1730	AFLAC	636541 Jan 2024		Aflac Insurance Premium Jan 2024	\$1,548.39
						706648 Total	\$1,548.39

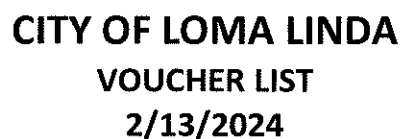


CITY OF LOMA LINDA

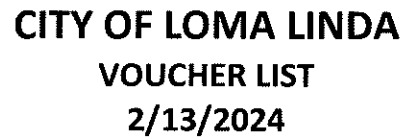
VOUCHER LIST

2/13/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
706649	2/6/2024	5640	APPLEONE EMPLOYMENT SERVICES	01-6796374 01-6801168 01-6807536	1240405	CASHIER TEMP 01/08-01/11/2024 CASHIER TEMP 01/16-01/18/2024 CASHIER TEMP 01/22-01/25/2024	\$1,540.80 \$1,155.60 \$1,536.31 706649 Total \$4,232.71
706650	2/6/2024	4197	C.A.P.F.	Feb 2024		Long Term Disability Feb 2024	\$826.00 706650 Total \$826.00
706651	2/6/2024	7123	CHARTER COMMUNICATIONS HOLDINGS, LLC	0020150011824	1240140	STA 251 - Acct 8448400530020150 1/18-2/17/24	\$123.85 706651 Total \$123.85
706652	2/6/2024	5673	CR&R	DEC 2023		Refuse payments collected Dec 2023	\$145,204.46 706652 Total \$145,204.46
706653	2/6/2024	5502	FRONTIER COMMUNICATIONS	9097963838 Feb 2024 9097997257 Feb 24		Phone costs 1/22-2/21/2024 Phone costs Corp Yard Fire Alarm 1/19-2/18/24	\$130.41 \$43.63 706653 Total \$174.04
706654	2/6/2024	3400	INFOSEND, INC.	253764 254513	1240290 1240618	FY 2023-2024 Utility bill printing & mailingDec23 Fire app flyer mailer inserts	\$1,761.36 \$701.10 706654 Total \$2,462.46
706655	2/6/2024	5375	LEVEL 3 COMMUNICATIONS, LLC	672151230	1240197	27247 VoiP services 1/01-01/31/24	\$409.52 706655 Total \$409.52
706656	2/6/2024	570	LOMA LINDA FIREFIGHTERS ASSN	Jan 2024		LL Firefighters Association Dues & Donations Jan24	\$642.00 706656 Total \$642.00
706657	2/6/2024	876	SAN BERNARDINO MUNICIPAL WATER	DEC 2023		SB Sewer payments collected Dec 2023	\$239,306.36 706657 Total \$239,306.36



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
706658	2/6/2024	3881	SB CO PROFESSIONAL FIREFIGHTER	Jan 2024		SB County Firefighters dues Jan 2024	\$3,847.90
						706658 Total	\$3,847.90
706659	2/6/2024	7083	SELF INSURED SERVICES COMPANY	B0C615 Jan 2024		Delta Dental Premium Jan 2024	\$4,184.10
						706659 Total	\$4,184.10
706660	2/6/2024	1245	SO CALIF EDISON	700228347138 Dec 700228318038 Dec 700458638878 Jan 24 700546567358 Jan 24		Electricity costs 12/12/23-1/10/24 Electricity costs 12/12/23-1/10/2024 Electricity costs 12/27/23-1/25/24 Electricity costs 12/27/23-1/25/24	\$1,896.95 \$1,035.03 \$1,760.57 \$28.97
						706660 Total	\$4,721.52
706661	2/6/2024	4787	SALVADOR M. SORIANO	02032024		Donation for DJ service for Ballroom Dance 2/3/24	\$100.00
						706661 Total	\$100.00
706662	2/6/2024	7357	SUNRUN INSTALLATION SERVICES, INC.	B23-000-260Refund B23-000-374Refund B23-000-142 Refund		Bldg prmt partial reimb B23-000-260 app canceled Bldg prmt partial reimb B23-000-374 app canceled Bldg prmt partial reimb B23-000-142 app canceled	\$317.50 \$317.50 \$224.25
						706662 Total	\$859.25
706663	2/6/2024	7393	TEAMSTERS LOCAL 1932	Jan 2024		Teamsters dues Jan 2024	\$683.58
						706663 Total	\$683.58
706664	2/6/2024	7393	TEAMSTERS LOCAL 1932	Jan 2024 PW		PW Teamsters dues Jan 2024	\$1,535.83
						706664 Total	\$1,535.83
706665	2/6/2024	1154	VISION SERVICE PLAN - CA	12121787/0002 Jan 24 12121787/0001 Jan 24		Vision Base Plan January 2024 Coverage Vision Insurance Premium Jan 2024 Coverage	\$95.10 \$899.40
						706665 Total	\$994.50
706666	2/6/2024	7407	VITAL RECORDS HOLDINGS, LLC	90431	1240628	Document Mgmt Software Oct 2023 - Oct 2024 Srvs	\$8,050.00
						706666 Total	\$8,050.00





CITY OF LOMA LINDA

VOUCHER LIST

2/13/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
706677	2/13/2024	6174	CALIBER COLLISION	79865153 5f9ce448	1240522 1240523	Vehicle body damage repair PK508 Vehicle body damage repair DI507	\$2,541.75 \$5,002.84 706677 Total \$7,544.59
706678	2/13/2024	7123	CHARTER COMMUNICATIONS HOLDINGS, LLC	0030597011024	1240178	Cable service for CH 10/23-01/24-#8448400530030597	\$125.60 706678 Total \$125.60
706679	2/13/2024	840	CITY OF SAN BERNARDINO	133-132 Dec 2023	1240043	1415 Richardson St 12/4/23 to 1/8/24	\$4,691.76 706679 Total \$4,691.76
706680	2/13/2024	7436	CLERK OF THE BOARD OF SUPERVISORS	NOE-InclusHousingOrd	1240590	Clerk of the Board of Supervisors County of SB-NOE	\$50.00 706680 Total \$50.00
706681	2/13/2024	2118	CONFIRE JPA	2024-046	1240284	CONFIRE Services FY2023-2024 3rd quarter	\$90,657.00 706681 Total \$90,657.00
706682	2/13/2024	2309	CONSOLIDATED ELECTRIC DIST-SB	6903-1048502 6903-1047885 6903-1049369 6903-1048939	1240071	Street light photocells Street light bulbs Gloves & lighting for project Bollard light repair kit	\$344.52 \$580.94 \$641.08 \$289.44 706682 Total \$1,855.98
706683	2/13/2024	5762	CORE & MAIN LP	U187766 U263087 U306331	1240081 1240626 1240081	Cap & gasket Gate Valve & couplings (Barton Road leak) Clamp for distribution crew	\$382.01 \$4,542.49 \$330.62 706683 Total \$5,255.12
706684	2/13/2024	954	CWEA-TCP	35079 01-09-2024	1240597	Collection System Maint Grade 1 Cert Drummond	\$98.00 706684 Total \$98.00
706685	2/13/2024	1279	DAILY JOURNAL CORPORATION	B3775813	1240085	Water rate increase public hearing notice	\$1,352.40 706685 Total \$1,352.40

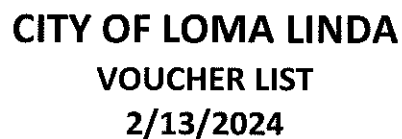


CITY OF LOMA LINDA

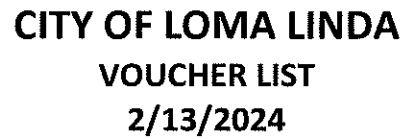
VOUCHER LIST

2/13/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
706686	2/13/2024	1279	DAILY JOURNAL CORPORATION	83773836	1240085	Notice of Hearing -PUBLIC POSTING P23-222	\$253.00
706686 Total							\$253.00
706687	2/13/2024	7366	DENNIS GRUBB & ASSOCIATES	002-30626	1240287	Fire Prevention Plan check srvc Jan 2024	\$375.00
706687 Total							\$375.00
706688	2/13/2024	5593	DINOSAUR TIRE & ROAD SRVS, INC.	119729	1240091	(4) Tires for Fire Prevention truck FP053	\$898.65
				119728		Mower tires landpride	\$137.72
				119727		Tires for PD581	\$438.31
				119730		Four tires for DI545	\$838.79
706688 Total							\$2,313.47
706689	2/13/2024	3035	DOUGLAS L. GOODMAN	5870	1230721	Contract for Construction Staking CIP 20-657	\$24,585.00
706689 Total							\$24,585.00
706690	2/13/2024	1256	ELROD FENCE CO., INC.	19496	1240588	Replace 58'x6' section of iron fence @ Digneo Park	\$3,895.00
706690 Total							\$3,895.00
706691	2/13/2024	5351	EMBLEM ENTERPRISES, INC.	910411	1240613	Fire department patches	\$742.89
706691 Total							\$742.89
706692	2/13/2024	318	ENTENMANN-ROVIN COMPANY	0190009	1240601	Service pins 2024	\$369.49
706692 Total							\$369.49
706693	2/13/2024	7320	ERNEST YANEZ JR.	A 2672	1240599	Upholstery on driver's seat of PD581	\$365.00
706693 Total							\$365.00
706694	2/13/2024	325	EWING IRRIGATION PRODUCTS	21418782	1240003	PVC Fittings	\$197.79
706694 Total							\$197.79
706695	2/13/2024	331	FAIRVIEW FORD SALES, INC.	C15871	1240005	Troubleshoot & repairs for FP053 2018 Ford F150	\$521.10
				062819		Seat belt	\$95.93
				062795		Sprayer washer	\$20.86
				062926		Wrong seatbelt latch	-\$95.93
				062933		Washer nozzle & wiper blades	\$61.14



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
						706695 Total	\$603.10
706696	2/13/2024	212	FLEET SERVICES, INC.	05P107713	1240070	Program form & book	\$105.19
				05P107710		Book & program form	\$135.72
				05P107712		Credit for book & program form	-\$135.72
						706696 Total	\$105.19
706697	2/13/2024	5256	FLYERS ENERGY, LLC	24-008407	1240008	Fire Dept fuel delivery 1/11/2024	\$1,662.15
				24-010171		Fuel delivery for PW 1/17/24	\$1,900.00
				24-010172		Diesel fuel for PW 1/17/24	\$1,051.13
				24-014612		Fire Dept Fuel delivery 1/24/2024	\$2,498.94
				24-020111		Fuel delivery for PW 2/1/24	\$2,412.82
						706697 Total	\$9,525.04
706698	2/13/2024	7325	GCI CONSTRUCTION, INC	1198	1230899	Pressure Regulating Valve Replacement @ Mtn View	\$101,867.90
				1212		Pressure Regulating Valve Replacement @ Mtn View	\$14,535.00
						706698 Total	\$116,402.90
706699	2/13/2024	7286	GENUINE PARTS COMPANY	6627-139191	1240010	Grinder & wheel	\$324.04
				6627-139190		Glass cleaner, towels, & nozzle	\$79.32
				6627-135759		Battery core credit	-\$29.36
						706699 Total	\$374.00
706700	2/13/2024	2636	GOLDEN BELL PRODUCTS, INC.	18603	1240593	Lift Station Degreaser (5X5 gallons)	\$808.13
						706700 Total	\$808.13
706701	2/13/2024	389	GRAINGER, INC.	9957043186	1240011	Electrical enclosures	\$359.68
				9955669727		Handsoap & ear plugs	\$139.55
				9957043194		Marking paint	\$70.86
						706701 Total	\$570.09
706702	2/13/2024	7334	GRANITE CONSTRUCTION COMPANY	2650687	1240104	Cold mix asphalt	\$493.82
						706702 Total	\$493.82

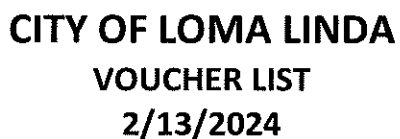


VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
706703	2/13/2024	2484	HAAKER EQUIPMENT CO	C1A6VI	1240012	T-Handle pook	\$342.56
						706703 Total	\$342.56
706704	2/13/2024	402	HACH COMPANY	13896615	1240156	Chlorine free agent	\$1,240.31
						706704 Total	\$1,240.31
706705	2/13/2024	2117	HILLTOP GEOTECHNICAL, INC.	19994	1230722	Materials testing for CIP 20-657	\$1,692.50
						706705 Total	\$1,692.50
706706	2/13/2024	5458	HIRSCH PIPE & SUPPLY	9340411 9339871 9352190	1240000	PVC Fittings PVC Elbows PVC Elbows	\$159.68 \$28.62 \$15.17
						706706 Total	\$203.47
706707	2/13/2024	435	HOME DEPOT CREDIT SERVICES	9555981 1515090	1240001	Door sweeps & weather striping for SC Doors Coupling brass and PTFE tape	\$63.87 \$8.92
						706707 Total	\$72.79
706708	2/13/2024	439	HOSE MAN, INC.	00054390	1240592	Hydraulic assembly & coupling -valve truck DI800	\$46.58
						706708 Total	\$46.58
706709	2/13/2024	7240	HPS WEST, INC	0002504-IN	1240505	Turbine meters w/Allegro Registers USG	\$8,968.90
						706709 Total	\$8,968.90
706710	2/13/2024	3400	INFOSEND, INC.	251762	1240290	FY 2023-2024 Utility bill printing & mailing 11/23	\$2,053.00
						706710 Total	\$2,053.00
706711	2/13/2024	1728	INLAND LIGHTING SUPPLIES, INC.	283840 284095 284038 284095A	1240611 1240625	4 foot LED lights for Civic Center LED bulbs for City Hall LED U bulbs for City Hall LED bulbs for City Hall	\$380.63 \$51.55 \$123.98 \$94.50
						706711 Total	\$650.66
706712	2/13/2024	7441	JEREMY HARRIS	1757-0001		Refund hydrant meter deposit 06/05/2023 #1757-0001	\$600.00
						706712 Total	\$600.00



CITY OF LOMA LINDA
VOUCHER LIST
2/13/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
706713	2/13/2024	7032	JOHN ARTHUR MAY	1411	1240084	Service call at 8 MG Reservoir	\$941.17
						706713 Total	\$941.17
706714	2/13/2024	7439	JORDAN AMAYA	1624 Com Rm		Refund for Community Room J.Amaya 1/6/24	\$115.00
						706714 Total	\$115.00
706715	2/13/2024	7408	JOSE URIBE	618	1240474	FS 252 Fence and gate improvements	\$8,400.00
						706715 Total	\$8,400.00
706716	2/13/2024	2986	KATHY CAMPS	23091	1240107	Reflective white vinyl decal with Mark A. Fowler	\$54.38
						706716 Total	\$54.38
706717	2/13/2024	6071	KELLERMAYER BERGENSONS SERVICE	INVS027573 INVS028916 INV90002560281 INV90002474998 INV90002633452 INV90002455340 CM9000000000825959 INVS030231	1240166 1240167 1240166 1240166	Janitorial Svc for City bldg & Cole House Dec 2023 Janitorial Svc for City bldg & Cole House Jan 2024 Community Room Cleaning for Dec 2023 Community Room Cleaning for Nov 2023 Aug 2023 price increase for 1/2 of month Floor service for Civic Center Credit for Cleaning Services #INV90002455340 Janitorial Svcs for City bldgs & Cole House Feb24	\$8,430.37 \$8,430.37 \$1,856.00 \$1,305.00 \$540.00 \$3,693.27 -\$3,693.27 \$8,430.37
						706717 Total	\$28,992.11
706718	2/13/2024	6149	LB413164, BLUE 360 MEDIA, LLC	IN2311210250 IN2311210334	1240585	CA Penal Code book w/search & seizure CA Penal Code handbook ebook & app	\$72.85 \$60.10
						706718 Total	\$132.95
706719	2/13/2024	4707	LEAGUE OF CA CITIES INLAND EMP	2953	1240607	2024 Membership dues Inland Empire Div. - Thaipejr	\$700.00
						706719 Total	\$700.00
706720	2/13/2024	6172	LEOTEK ELECTRONICS USA, LLC	4114535279	1240470	LED Cobrahead street lights	\$3,636.56
						706720 Total	\$3,636.56



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
706721	2/13/2024	557	LIFE ASSIST, INC.	1396590	1240021	Emergency Medical Supplies and Equipment	\$179.23
						706721 Total	\$179.23
706722	2/13/2024	568	LOMA LINDA CHAMBER OF COMMERCE	4780	1240383	Contribution to the Chamber of Commerce FY 23/24	\$25,000.00
						706722 Total	\$25,000.00
706723	2/13/2024	2045	LOMA LINDA HEATING & AIR CONDITIONING, INC.	11387332	1240214	HVAC Annual Service Contract - Senior Center	\$205.66
				11387716	1240218	HVAC Maint at Glensummer 12/14/23	\$76.03
				11427908	1240032	Svc call @ Sr Center	\$85.00
				11526852		Svc call @ Heritage Pk	\$85.00
				11465287		HVAC Service and Maintenance for 1119 Earp	\$82.00
						706723 Total	\$533.69
706724	2/13/2024	1733	LOWE'S COMPANIES, INC.	25134	1240038	4"" floor drain covers for Digneo Park restrooms	\$21.63
				25269		Phone charger for on-call truck	\$26.83
				77175		3 Rolls of wire & 24 cans of foam	\$531.53
				71855		Pallets of concrete	\$220.01
				98885		PVC, copper adapters, & batteries	\$45.60
				76033		Lumber & strap	\$76.22
				75488		Screw, strap, lumber, & glue	\$77.93
				86638		Electrical outlets	\$65.12
				99217 1-22-24		Cleaning Supplies	\$100.92
				72565		Chlorinating liquid & grease	\$56.76
				82206		Concrete saw blade	\$170.47
				85207		Cutting wheels	\$53.61
				25179		Carwash supplies for on call truck DI507	\$26.88
				87590 1/31/24		Safety materials & small tools	\$46.93
				96526		Wall anchors	\$18.61
						706724 Total	\$1,539.05
706725	2/13/2024	3855	LYNN A. HIRTZ	286412	1240087	Starters & harness	\$134.03
						706725 Total	\$134.03



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VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
706726	2/13/2024	2875	LYNN MERRILL & ASSOCIATES, INC.	FY 24-6	1240303	Consulting fees for NPDES Dec 2023	\$369.64
706726 Total							\$369.64
706727	2/13/2024	1566	MALLORY SAFETY & SUPPLY, LLC	5802594 5807461	1240551 1240040	Safety Vests 1/14/24 Gloves & smoke lenses	\$1,164.31 \$233.86
706727 Total							\$1,398.17
706728	2/13/2024	2099	MCCROMETER, INC.	8002156	1240629	Sewer Flow Meter Monitoring Srv Contract Jan 2024	\$1,170.00
706728 Total							\$1,170.00
706729	2/13/2024	4919	MELANIE DORAN TRAXLER	PlanningPlus4	1230417	PS for Density Swap PA 3-3 Round 3	\$1,500.00
706729 Total							\$1,500.00
706730	2/13/2024	7438	MILTON BAIDYR	12024 Com Rm		Refund for Comm Room rental on 1/20/24	\$275.00
706730 Total							\$275.00
706731	2/13/2024	667	MUNIMETRIX SYSTEMS CORP	2312-1129 2402-1129 2401-1129	1240046	Maint and upgrades to Clerks Index Prog - Nov 2023 Maint and upgrades to Clerks Index Prog - Jan 2024 Maint and upgrades to Clerks Index Prog - Dec 2023	\$39.99 \$39.99 \$39.99
706731 Total							\$119.97
706732	2/13/2024	7392	NICOLE CAMPBELL	Rmbrsmnt1172024		APA Professional Membership Dues N.Campbell	\$119.00
706732 Total							\$119.00
706733	2/13/2024	7193	O'REILLY AUTO ENTERPRISES, LLC	6160-186408 6160-186195 6160-187537 6160-187245 6160-187400 6160-187398 6160-186581 6160-187423 6160-185316 6160-185325	1240049	Black seat console Battery Lamps Credit for lock Oil filter Oil filter & motor oil DEF for diesel engines Glass cleaner Battery Battery for welder	\$19.38 \$146.60 \$7.76 -\$57.93 \$93.67 \$103.99 \$47.37 \$15.06 \$146.60 \$120.84

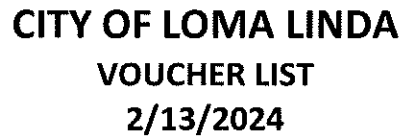


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VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
				6160-188472		Washer fluid	\$42.54
				6160-189164		Motor oil	\$52.18
				6160-189165		Motor oil	\$52.18
				6160-188554		DEF Fluid	\$51.95
				6160-189167		O Reilly fuel	\$47.37
				6160-189161		Oil filter & motor oil	\$83.17
				6160-189163		Oil filter, motor oil, & synth coil	\$52.18
				6160-189166		Synth coil & motor oil	\$46.48
				6160-189601		Oil pressure sender	\$64.65
						706733 Total	\$1,136.04
706734	2/13/2024	7088	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA,	81879947	1240047	Employee Physical for W. Scheffler	\$45.00
						706734 Total	\$45.00
706735	2/13/2024	7176	ODP BUSINESS SOLUTIONS, LLC	348426455001	1240048	Upright rolling file	\$154.08
				350255819001		Credit for printer cartridges	-\$184.71
				347662043001		Toner cartridges	\$344.78
				348422367001	1240603	Office Supplies for the Corp Yard	\$711.16
				350703065001	1240048	Office Supplies-Footrest HR Request	\$60.33
				350708906001		Office Supplies- Requested Per HR	\$68.43
				350392806001		Labels	\$12.84
				350392807001		Scanner for cash register	\$128.22
				350388401001		Water filter	\$36.62
				349726510001		Toner for AP printer	\$150.50
				345033575001		Envelopes calendars, & paper	\$74.47
				349335015001		Return toner cartridge	-\$150.50
						706735 Total	\$1,406.22
706736	2/13/2024	7282	ORKIN SERVICES OF CALIFORNIA, INC.	253603380	1240204	Pest control Svc Station 251 1/17/2024	\$149.00
				253602348	1240187	Pest control services for 25964 Mission Jan 2024	\$147.99
				253602194	1240204	Pest control Svc Station 252 on 1/11/2024	\$125.99
				254977696	1240186	Pest control services for Civic Center Jan 2024	\$160.99
				254977691	1240179	Pest control services for the Corp Yard Jan 2024	\$90.99
						706736 Total	\$674.96



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
706737	2/13/2024	5340	P N P OFFICE FURNITURE	9695	1240600	48"" overhead units, wall attached	\$691.58
						706737 Total	\$691.58
706738	2/13/2024	4094	PAUL LEMAY	2839	1240538	Paint and replace carpet/ceiling tiles Office #52	\$5,375.00
				2841	1240579	Paint and replace carpet/ceiling tiles Ofc # 50/51	\$9,985.00
						706738 Total	\$15,360.00
706739	2/13/2024	7184	PAUL MCLAUGHLIN	314	1240621	Troubleshoot lighting issue @ City Hall & Library	\$310.00
						706739 Total	\$310.00
706740	2/13/2024	7287	PAYMENTUS CORPORATION	INV-15-143574	1240341	2023-2024 IVR Payment processing Dec 2023	\$1,033.52
				INV-15-142729		2023-2024 IVR Payment processing Nov 2023	\$874.11
						706740 Total	\$1,907.63
706741	2/13/2024	4458	PRINTING & PROMOTION PLUS, INC.	89432	1240591	Print, fold, insert in envelope, and mail Prop 218	\$1,510.11
				89433		Envelopes for Water Rate Prop 218 Mailing	\$613.27
						706741 Total	\$2,123.38
706742	2/13/2024	5594	RAILPROS FIELD SERVICES, INC.	CLLC2312	1240583	Flagging & Observation of Waterline Ext CIP20-657	\$2,600.00
				CL4388520231231		Flagging & Observation of Waterline Ext CIP20-657	\$2,812.50
						706742 Total	\$5,412.50
706743	2/13/2024	5477	ROSE EQUIPMENT REPAIR, INC.	IN31144	1240630	Fleet shop Pressure Washer Repair	\$538.55
						706743 Total	\$538.55
706744	2/13/2024	7394	RUSSELL CORBY	2032	1240412	Acquisition of five (5) security cameras for parks	\$27,126.06
						706744 Total	\$27,126.06
706745	2/13/2024	7051	RYAN JOHNSTON	EMS/ACIMARJohnson	1240615	EMS paramedic license & ICEMA renewal reimbursemen	\$370.00
						706745 Total	\$370.00
706746	2/13/2024	6083	SAGEMONT-RICHARDSON, LLC	2023 Q4		4th QTR 2023 TOT Hotel Incentive Program	\$28,542.85
						706746 Total	\$28,542.85

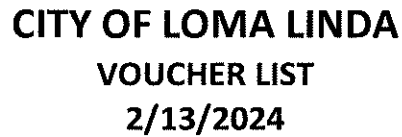


CITY OF LOMA LINDA

VOUCHER LIST

2/13/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
706747	2/13/2024	3143	SAN BERNARDINO CO- FIRE ARSON	SBFAIT-MDingman01-24 SBFAIT-TIngalls01-24	1240614	SB COUNTY FAIT 2024 membership- M, Dingman SB County FIAT 2024 membership renewal T. Ingalls	\$20.00 \$20.00 706747 Total \$40.00
706748	2/13/2024	7127	SCA OF CA, LLC	157778PS	1240501	Street Sweeping Srvs FY 2023-24 Jan 2024	\$6,094.08 706748 Total \$6,094.08
706749	2/13/2024	7350	SH-RICHARDSON II, LLC	2023 Q4		4th QTR 2023 TOT Hotel Incentive Program	\$23,605.26 706749 Total \$23,605.26
706750	2/13/2024	6137	SILVERSTRAND TECHNOLOGIES, INC.	156226	1240616	Security Alarm Monitoring for City Hall	\$24.99 706750 Total \$24.99
706751	2/13/2024	451	SITEONE LANDSCAPE SUPPLY, LLC	137640594-001 137762915-001 137270265-001 137878541-001	1240063	Hand tool inventory Pvc fitting Pvc fittings & pvc cement Fertilizer for BB Field	\$202.85 \$242.69 \$65.27 \$1,395.44 706751 Total \$1,906.25
706752	2/13/2024	865	SN BERNARDINO CO SHERIFF DEPT	23774 23904 24052	1240147	Sheriff Svcs - Q1 Gen. Services Sheriff Svcs-Healthcare Trust Alloc Sheriff Services-Feb 2024	\$50,181.46 \$4,754.44 \$574,284.00 706752 Total \$629,219.90
706753	2/13/2024	5849	ST FRANCIS ELECTRIC, LLC	22035352 22035351 22035350	1240333 1240266 1240265	Replace & remove existing ISNS with new SFE Misc Traffic Signal Repairs Dec 2023 Annual Traffic Signal Maint. Contract Dec 2023	\$9,316.41 \$3,904.61 \$1,566.76 706753 Total \$14,787.78
706754	2/13/2024	1788	STATE CONTROLLER'S OFFICE	FTB-00005873	1240612	State Controllers 2022 offset program	\$139.09 706754 Total \$139.09
706755	2/13/2024	7437	STEVEN MCDONNOLD	0122 2024		Uniform allowance reimbursement for S McDonnold	\$73.19 706755 Total \$73.19



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
706756	2/13/2024	1796	STILES ANIMAL REMOVAL, INC.	4099	1240619	Donkey removal 01/25/2024	\$100.00
						706756 Total	\$100.00
706757	2/13/2024	6003	VEOLIA WTS SERVICES USA, INC.	902512543	1240189	Deionized water tank and reg fees Jan 2024	\$89.92
						706757 Total	\$89.92
706758	2/13/2024	1708	SUN BADGE CO.	416302	1240584	Fire Dept. badges	\$2,290.84
						706758 Total	\$2,290.84
706759	2/13/2024	2127	T. JARB THAIPEJR	01162024		Lunch w labor attorneys, Jarb & HR Analyst	\$45.87
						706759 Total	\$45.87
706760	2/13/2024	7443	TESFAY, CATHIE	17759		UB 993762599 25907 LOMAS VERDES	\$90.37
						706760 Total	\$90.37
706761	2/13/2024	6269	TESS ELECTRIC INC.	1389	1240072	Disconnect chlorinator @ Richardson 6	\$620.00
				1393	1240624	Troubleshoot chlorinator at Richardson Well #6	\$2,325.00
				1395	1240072	Chlorinator start up @ Richardson 6	\$620.00
				1396		Install fuse @ Richardson #6	\$1,019.16
						706761 Total	\$4,584.16
706762	2/13/2024	7124	TETRA TECH INC.	52193283	1230522	Contract for Project Mgt/Inspections CIP-22-665	\$1,127.56
						706762 Total	\$1,127.56
706763	2/13/2024	237	THE COUNSELING TEAM, INC.	89976	1240073	Psychological Assessment 1/3/2024	\$300.00
						706763 Total	\$300.00
706764	2/13/2024	7199	THE LLOYD PEST CONTROL CO, INC.	8334578	1240253	Gopher control svcs for Bryn Mawr Jan 2024	\$200.00
				8329097		Gopher control svcs for BB Fields Jan 2024	\$300.00
				8343985		Gopher control svcs for Hulda Crooks Jan 2024	\$300.00
				8333796		Gopher control svcs for Elmer Digneo Jan 2024	\$200.00
				8336497	1240254	Gopher control services for Civic Center Jan 2024	\$300.00
				8334484	1240253	Gopher control Svc Bailey Park Jan 2024	\$200.00
						706764 Total	\$1,500.00

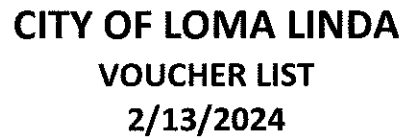


CITY OF LOMA LINDA

VOUCHER LIST

2/13/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
706765	2/13/2024	1804	THE SUN	900370664 1/2/24 900361126 01-12-2024	1240594 1240620	26 week newspaper subscription #900370664 26 week newspaper subscription acct # 900361126	\$359.34 \$162.37 706765 Total \$521.71
706766	2/13/2024	7242	TIMOTHY NEUMANN	24005	1240595	Troubleshoot & repair control valve	\$1,045.00 706766 Total \$1,045.00
706767	2/13/2024	82	TOM BELL CHEVROLET	5082194	1240598	Ignition cylinder housing for DI904	\$100.33 706767 Total \$100.33
706768	2/13/2024	5516	TRI-STATE MATERIALS, INC.	110275	1240077	Clay for BB Fields	\$1,120.88 706768 Total \$1,120.88
706769	2/13/2024	5019	TUCKFIELD & ASSOCIATES	723	1240175	Prepare a Water & Sanitary Sewer Rate Study	\$2,625.00 706769 Total \$2,625.00
706770	2/13/2024	304	TYLER TECHNOLOGIES, INC.	045-452856 045-452855 045-450801 045-453712 045-453713 045-454029	1240527	Project Implementation live 1/8-1/11/2024 Hourly Project Mangement 1/9/2024 Community Development Enterprise Forms Library ADDL-IMP AND PM PER AMDT -ON-SITE EPL KICK OFF Project Implementation, 1.18.24 CD-Conversion - 50% UPON ACCEPTANCE	\$4,900.00 \$800.00 \$3,825.00 \$1,600.00 \$1,400.00 \$5,287.50 706770 Total \$17,812.50
706771	2/13/2024	1854	UNDERGROUND SERVICE ALERT OF	23-2424198 120240142	1240150 1240149	Dig Alert State Regulatory Fee Jan 2024 Dig Alert Tickets Jan 2024	\$38.63 \$99.25 706771 Total \$137.88
706772	2/13/2024	6135	URBAN CROSSROADS, INC.	41613	1220558	Prepare Plans -Traffic Signal at California/Citrus	\$205.00 706772 Total \$205.00
706773	2/13/2024	4030	US TRONICS	M12267DC23	1240294	Satellite phone service Dec 2023	\$209.85 706773 Total \$209.85



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
706774	2/13/2024	4783	VECTOR SOLUTIONS	INV87488	1240534	OSHA Mandated training and tracking (Target Soluti	\$2,865.00
						706774 Total	\$2,865.00
706775	2/13/2024	1885	VISTA PAINT CORPORATION	2024-325594-00	1240080	Paint for hydrants maintance	\$77.34
						706775 Total	\$77.34
706776	2/13/2024	1977	VULCAN MATERIALS	73892465	1240082	Sand & gravel	\$734.25
				73889386		Asphalt & aggregate	\$192.49
				73904501		Asphalt hot mix for patching	\$372.64
						706776 Total	\$1,299.38
706777	2/13/2024	1917	WILBUR E & JUNE PURVIS	13172	1240090	Sharpening chains	\$24.00
				13353		Chains and bar oil	\$315.07
				13266		Labor for sharpening chains	\$144.00
				13142		Labor for sharpening chains	\$48.00
						706777 Total	\$531.07
706778	2/13/2024	3968	WINZER FRANCHISE CORPORATION	1802890	1240094	White utility marker	\$382.71
						706778 Total	\$382.71
706779	2/13/2024	4353	WITTMAN ENTERPRISES, LLC	2312069	1240308	Medical billing services Dec 2023	\$745.83
						706779 Total	\$745.83
706780	2/13/2024	7442	WU, JUDY	17758		UB 265020000 25724 MISSION	\$90.07
						706780 Total	\$90.07
						Grand Total	\$1,774,918.13



CITY OF LOMA LINDA
VOUCHER LIST
2/13/2024

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
518101	1/23/2024	454	Missionsquare	2024012300518101		457 Plan Contributions-12/31/2023 through 01/13/2024	\$21,449.84
462137	2/6/2024	454	Missionsquare	2024020600462137		457 Plan Contributions-01/14/2024 through 01/27/2024	\$27,973.22
102545357	1/11/2024	771	PERS	1002545357/58/59/60		Retirement Contributions-12/03 through 12/16/2023	\$73,839.18
102562994	1/25/2024	771	PERS	1002562994/95/96/97		Retirement Contributions-12/17 through 12/30/2023	\$73,832.55
102536824	1/10/2024	773	PERS	1002536824		Health Insurance Premium-January 2024	\$76,661.89

Total Wires:	\$273,756.68
Total Checks (Total from previous page):	\$1,774,918.13
Grand Total =	<u>\$2,048,674.81</u>

PAYROLL: 02/01/2024 \$398,851.84

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 706623 through 706627, 706629 through 706632, 706648 through 706780 and wire nos. 518101, 462137, 102545357, 102562994 & 102536824 for a total disbursement of \$2,048,674.81 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on February 13, 2024 and the City Treasurer is hereby to pay except as noted.

Phillip Dupper, Mayor



City of Loma Linda

Regular City Council Staff Report

Prepared By: Lynette Arreola

Approval of Minutes January 9, 2024

Meeting	Agenda Group
Tuesday, February 13, 2024, 7:00 PM	Consent Calendar Item: 3B
To	From
City Council	Lynette Arreola, City Clerk

Approval of Minutes for Regular City Council held on January 9, 2024

Attachments

Regular City Council-1-09-2024-minutesDraft.pdf

**** The following document is a draft of the minutes and the not the official approved minutes ****

Minutes for the Regular City Council

25541 Barton Road, Loma Linda, CA 92354

January 9, 2024, 7:05 PM - January 9, 2024, 8:46 PM

Roll Call: *(The following members were in attendance)*

- **Phillip Dupper**, Mayor
- **Ronald Dailey**, Mayor pro tempore
- **Bhavin Jindal**, Councilmember
- **John Lenart**, Councilmember
- **Rhodes Rigsby**, Councilmember

1. Call to Order

1A. Call to Order- 7:05 PM

1B. Roll Call- 7:05 PM

Staff Present:

- **T. Jarb Thaipejr**, City Manager
- **Diane Robbins**, City Attorney
- **Lynette Arreola**, City Clerk
- **Sonia Fabela**, Finance Director
- **Dan Harker**, Fire Chief
- **Lorena Matarrita**, Community Development Director
- **Lt. Kaysie Smith**, SB County Sheriff's Department
- **Andrew Sanchez**, Customer Support Technician
- **Anna Briones**, Senior Accountant/Financial Analyst

1C. Workshop - 6:00pm - Community Room- 7:05 PM

Mayor Dupper stated that the Finance Department staff and the Audit Committee met before the City Council meeting in a workshop to go over the audit report that will be presented to the

City Council.

1D. Invocation and Pledge of Allegiance - Mayor Dupper- 7:06 PM

Mayor Phillip Dupper led the Invocation and Pledge of Allegiance.

1E. Items to be Added or Deleted-

There were no items to be added or deleted.

1F. Oral Reports/Public Participation - Non-Agenda Items (Each Speaker limited to 3 minutes. Pursuant to the Brown Act, no action or discussion can be taken by City Council)- 7:06 PM

Peter Dangermond expressed gratitude to the City Council for the opportunity to speak and provide an update on the proposed development plans for the Adobe property, emphasizing their commitment to incorporate the property's rich 200-year history into the project. He briefly discussed design plans and site amenities that would include an area for small group events, a fish pond, a garden, a picnic area, an educational area for visitors, and a mural of the Zanja on one of the buildings. He discussed the landscape plans and the irrigation system. He noted they would need to raise funds and recruit volunteers to accomplish the project. He pointed out that Jacinto volunteered to do grading and construction work; that the Dangermond Family will donate plant material; that Supervisory Rowe donated funds to the project and that the City and Lennar Homes have provided assistance with property security. Finally, he noted that they would like to host a community event for the neighboring community in the historic district to keep them informed and involved.

Joe Frink thanked staff for keeping him informed and including him in meetings, where he discovered much information on restoration. When appropriate, he would like to work with City staff on the connection of non-potable water. He asked for the City's help to coordinate the community event. He pointed out that Lennar Homes was irrigating and maintaining the existing orange trees. He asked if he could do minor maintenance work on-site, such as painting the bark and fertilizing the trees. He noted it will be a beautiful project. He asked if the City could schedule a Historic Meeting in February.

Mr. Oza commented on the challenges he has had getting in touch with his local elected representatives. He noted that a nearby city holds monthly coffee meetings with a Council member. He noted that he was pleased to hear the Senior Center is now serving hot lunches, but does not think the City has done enough to add programs and activities to the Senior Center. He stated that Redlands Senior Center provides more activities. He noted some

volunteer instructors for Redlands have told him they would hold classes in Loma Linda. He submitted a petition for the record, which the petition is a request for the City to provide more resources, activities, and services for seniors, veterans, and disabled individuals in the community.

1G. Conflict of Interest Disclosure- 7:29 PM

No reported conflicts of interest by the City Council.

2. Scheduled and Related Items

2A. Joint meeting of the City Council and Housing Authority regarding presentation of Annual Comprehensive Financial Report for FY 2022/2023- 7:29 PM

Mayor Dupper Called to Order the Housing Authority meeting for discussion of this item.

Finance Director Sonia Fabela introduced Brad Welebir and Veronica Hernandez from Rogers, Anderson, Malody & Scott, LLP (RAMS), who will present the Annual Financial Statement, and Anna Briones, Financial Analyst, who will present the financial data.

Brad Welebir, Rogers, Anderson, Malody & Scott, LLP (RAMS), stated that they provided a summary of the Annual Audit to the Finance Staff and Audit Committee before the City Council meeting and that Ms. Hernandez will summarize and present the results of the Annual Audit for Fiscal Year ending June 30, 2023.

Ms. Veronica Hernandez presented the report summarizing the responsibilities of the City: 1) Present the City's financial position and results of its operations fairly and in conformity with generally accepted accounting principles; 2) Adopt sound accounting policies; 3) Provide reasonable accounting estimates; 4) Establish and maintain internal controls; and 5) Prevent and detect fraud.

She outlined the responsibilities of RAMS: 1) Obtain reasonable assurance that the financial statements are free of material misstatements; 2) Examine, on a test basis, evidence supporting amounts and disclosures; 3) Assess accounting principles used, estimates made, and evaluate the overall financial statement presentation; 4) Review the City's internal control policies and procedures; and 5) Express an opinion on the City's financial statements.

She noted that their Opinion was 1) The Financial Statements were fairly presented in all material respects; 2)The significant accounting policies had been consistently applied; 3)The estimates were reasonable; and 4) The disclosures were properly reflected in the financial statements.

She concluded by outlining Other Key Points: 1) No disagreement with management; 2) No material errors or irregularities were discovered; 3) No significant accounting issues were discovered; and 4) No internal control findings.

Mr. Welebir thanked Ms. Fabela and her team for the significant amount of time and effort spent in this process, including implementing the Council's directives and following policies throughout the year. He noted that the City is receiving the unmodified opinion on the financial statements, which is the highest level of assurance they can offer, and no findings they can report. He congratulated Ms. Fabela and her team for their excellent work.

Anna Briones, Financial Analyst, presented the Annual Comprehensive Financial Report (ACFR) for Fiscal Year ending June 30, 2023, briefly describing the three main sections of the report: 1) Introductory; 2) Financial, and 3) Statistical (Unaudited). She explained the Financial Statements include: 1) The City; 2) the Loma Linda Housing Authority (Special Revenue Fund); and the Successor Agency (Private Purpose Trust Fund). She noted there are two presentations, the first being Government-Wide Statements that are presented using the full accrual basis of accounting and reporting the City as a whole, and, the second, is the Fund's Financial Statement of the Governmental funds that is based on the modified accrual basis of accounting and reporting the most significant funds.

She summarized the Statement of Activities of the City's Financial Results, for the year-end as follows:

- Government-Wide Financial Statement, including the Housing Authority, with calculations of the Beginning Net Position, the Net Change in Position, and the Net Position at Year End totaled \$131,392,829 (Governmental Activities); \$31,705,403 (Business-Type Activities) with a total of \$163,098,232.
- Government-Wide Financial Statements for Net Investments in Capital Assets with calculations of Restricted and Unrestricted to June 30, 2023, totaled \$131,392,829 (Governmental) and \$31,705,403 (Business-Type).
- Government-Wide Financial Statements, Statement of Activities with calculations of the Total Cost of City Services, Net Program Revenues for Governmental Activities and Business-Type Activities for 2023 totaled (\$10,966,274), General Revenues totaled \$17,409,684, resulting in a Change in Net Position of \$6,443,410.

- Fund Financial Statements for General Fund-Fund Balance - with calculations of Non-Spendable, Restricted, Committee, Assigned, and Unassigned for 2023 totaled \$19,329,610.
- General Fund-Statement of Revenues, Expenditures, and Change in Fund Balance with the calculation of Revenues, Expenditures, and Other Financing Sources with the Results of Operation totaled \$2,317,341 with the Beginning Fund Balance totaled \$17,012,269 and with an Ending Fund Balance for 2023 totaled \$19,329,610. A brief discussion ensued regarding the American Rescue Plan Act (ARPA) Federal funds, totaling around \$2.9 million for each Fiscal Year in 2022 and 2023. The funds, allocated as recovery funds from the COVID-19 public health emergency, were used for Fire Safety services. It was noted that FY 2023 marks the final year the City will receive those funds.
- Fund Financial Statements - General Fund-Budgetary Comparisons with calculations of the Budgeted Amount of Revenues, Expenditures, and Other Financing Sources (Uses) for Revenues Over (Under) Expenditures for the Original Budget totaled \$1,916,700, for the Final Budget Amount totaled \$1,376,800, for the Actual Amounts totaled \$2,317,341, and for the Variance with Final Budget totaled \$940,541.
- Statement of Net Position for the Proprietary Funds - Summary Change in Net Position by Business-Type Activities with calculations of Water Acquisition, Water Enterprise, Sewer Capital, and Loma Linda Connected Communities Program (LLCCP) in 2023 for a Change in Net Position totaled (84,759). Discussion ensued regarding the LLCCP deficit. City Manager Thaipruej stated that there is an ongoing discussion with the Finance staff and the City Attorney to strategize an exit plan from LLCCP due to the unsustainable deficit. He noted the difficulties of competing with larger internet companies.
- Statement of Fiduciary Net Position for the Successor Agency for 2023 with calculations of Assets, Liabilities, and Deferred Inflow of Resources for 2023 totaled (\$1,279,862).
- Statement of Changes in Fiduciary Net Position for the Successor Agency with calculations of Additions and Deductions for the Change in Net Position for 2023 totaled \$4,488,549, for the beginning of the year for 2023 totaled (\$5,768,411), and at the end of the year for 2023 totaled (\$1,279,862).

That concluded her presentation. Financial Analyst Briones thanked everyone for their assistance in the preparation of the 2023 ACFR.

In response to Councilman Jindal's inquiry about the programs and activities necessitating support of the General Fund, it was noted that the Landscape Maintenance District (LMD) was one program that relies on General Fund subsidies. This is attributed to the fact that the assessment fees for maintenance and operations in several annexations were set never to increase, leading to the program being subsidized by the General Fund. To change that would have to go to the vote of the people, which probably would not pass. Finance Director Fabela pointed out that pages 19-20 of the ACFR provide in detail the list of activities that are subsidized by the General Fund. She noted that the report also provides how the program revenues received offset expenses. She concluded, stating that historically the program revenues received would hardly ever cover all of the expenses combined in the City.

Mayor Dupper discussed his experience sitting through numerous meetings with the Auditors. He was surprised to learn that the Auditors review all the City Council minutes to ensure the City is implementing all given directions. He acknowledged that Loma Linda is doing well compared to other cities, but pointed out that there will be a shortfall in revenues in the coming year requiring the City to strategize accordingly.

City Manager Thaipejr thanked Sonia, Anna, the Finance team and City Staff for their dedicated time and effort to gather all the data and put this report together.

The Annual Comprehensive Financial Report (ACFR) was accepted for filing.

3. Consent Calendar

Motion by John Lenart, seconded by Bhavin Jindal, and passing by a vote of 5-0-0-0 To Approve
the Consent Calendar items as submitted.

3A. Demands Registers - December 26, 2023 and January 9, 2024 [Finance]- 8:02 PM

The demands register dated:

- December 26, 2023, with commercial demands totaling \$1,559,417.22 and payroll demands dated December 21, 2023, totaling \$356,305.30; and
- January 9, 2024, with commercial demands totaling \$1,065,999.18 and payroll demands dated January 4, 2024, totaling \$405,189.97.

3B. Approval of Minutes 12-12-2023 [City Clerk]- 8:02 PM

The Minutes of December 12, 2023, were approved as submitted.

3C. Treasurer's Report - December 2023 [Finance]- 8:02 PM

The Treasurer's Report for December 2023 was accepted for filing.

3D. Fire Department's Activity Report - December 2023 [Fire]- 8:02 PM

The Fire Department's Activity Report for December 2023 was accepted for filing.

3E. Council Bill #R-2024-01 - Resolution of a Purchase and Sale Agreement [Administration/Community Development]- 8:02 PM

Adopted Council Bill #R-2024-01.

RESOLUTION 3205

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, AUTHORIZING THE EXECUTION OF A PURCHASE AND SALE AGREEMENT AS TO CERTAIN PROPERTY PREVIOUSLY DESIGNATED AS SURPLUS WITH ANLAI JIAO AND KELSEY BULLOCK

3F. Council Bill #R-2024-02 - Resolution to amend the Miscellaneous and Fire Compensation Plans [Administration]- 8:02 PM

Adopted Council Bill #R-2024-02.

RESOLUTION NO. 3206

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, ESTABLISHING THE NEW SALARY TABLE FOR EMPLOYEES EFFECTIVE JANUARY 1, 2024.

3G. Amendment to the City Attorney Agreement [City Manager] - 8:02 PM

Approved the Amendment to the Agreement for the City Attorney effective March 1, 2024, through March 1, 2025, adjusting the fee schedule and authorizing the City Manager to execute the agreement.

3H. Fiscal Year 2023/2024 Supplemental Appropriations for Public Works Department [Public Works]- 8:02 PM

Approved the Supplemental Appropriation of \$464,800.00 for Public Works Projects as noted in the staff report.

3I. Authorize Purchase of Two Traffic Signal Backup Battery Systems [Public Works]- 8:02 PM

Authorized the purchase of two of two (2) Clary SP1250 traffic signal battery backup systems, including installation, for a total of \$18,820.91.

3J. Notice of Completion - Pavement Rehabilitation by Overlay Method (CIP 23-115) [Public Works]- 8:02 PM

Accepted as complete and authorized recordation of Notice of Completion for the pavement rehabilitation by overlay method at various locations by All American Asphalt in the amount of \$1,501,202.94.

3K. Water and Wastewater Rate Study Draft Report [Public Works/Finance]- 8:02 PM

Accepted the Water and Wastewater Rate Study and its findings and authorized staff to proceed with the notification and hearing process.

4. Old Business

No items.

5. New Business

5A. Approve an Agreement with CGI Digital in their Street Banner Program [Community Development]- 8:03 PM

Community Development Director Matarrita brought to the City Council's attention the recently approved video that showcased the City of Loma Linda, previously presented a few months ago. She noted that the same company, CGI Digital, approached the City with an offer to participate in a street banner program at no cost to the City for a three-year agreement. She noted that CGI Digital would provide the banners, hardware, installation, maintenance, repair, and insurance, and would seek out sponsorship from local businesses to promote their businesses on the banners. The sponsorship money would go to CGI Digital. As part of the agreement, CGI Digital will replace and repair banners that get damaged throughout the year. After a year, new banners will be installed. She explained that the City will have control over the design, content, theme, size, and locations of the banners; that the City will also determine the sponsor area on the banner, which is typically one-third or one-fourth of the banner space; and that the City can change the designs and themes of the banners each year, some considered themes were holidays, a salute to local veterans, fire and law enforcement officers, and the Blue Zone designation. The banners would be placed on public right-of-way so no violation of the City's Codes. She stated that CGI Digital will provide a minimum of 25 banners to the City, which will not be contingent on sponsorship. If more than 25 sponsorships are received, the

City will receive additional banners. She is requesting City Council to approve the three-year agreement.

Mayor pro tempore Dailey stated that he was not opposed to the program but expressed concern about the maintenance of the banners after several months becoming dirty and deteriorating, which would not be aesthetically pleasing for the City. He was also concerned with having an excessive number of banners cluttering around the City.

Community Development Director Matrarrita stated that City staff had similar concerns and would be considerate of those concerns. She pointed out that the agreement states CGI Digital will repair and/or replace damaged banners throughout the year. She did not foresee the vendor obtaining more than 25 sponsors since they had difficulties obtaining sponsors for the City video. She said City Council can establish a cap on the number of banners posted if they so choose.

Motion by Bhavin Jindal, seconded by Ronald Dailey, and passing by a vote of 5-0-0-0 To Approve

the three-year agreement with Community Showcase Banners, LLC (DBA CGI Digital) for participation in their no-cost decorative street banner program.

6. Reports

6A. Reports of Council Members- 8:18 PM

Councilman Jindal reported on the following items:

- The Council of Government for San Bernardino County (COGS) has been underfunded for several years and is proposing a fee increase that will be applied towards program activities, namely, 1) a nurse triage program and 2) a grant research and writing program to bring more funds into our region. The projected increase for Loma Linda would be from \$14,000 to \$25,000, which is not nearly as much as other cities.
- In speaking with residents and business owners regarding concerns about crime, he noted that the community is not fully aware of what the City is doing to address crime, such as the Flock cameras. He recommended keeping the community informed through social media, the city's website, or social community events.
- He discovered that the Redlands Police Department has an online reporting system and asked if the Sheriff's Department considered exploring that type of program.
- He recognized that the City has been actively posting information on its social media sites. He encouraged the continued ongoing promotion of the Senior Center through its posts.

- The Farmer's Market is positive exposure to attract businesses into our community.
- Consider reaching out to the veteran's village for volunteering opportunities.
- Commended staff on investigative work on a tree claim.
- Inquired about city-maintained landscape areas.

Lt. Kaysie Smith explained that the Sheriff's Department does not have an online reporting system, but has a reporting program where a group of trained individuals will take remote incident reports and issue a police report number.

Mayor Dupper stated that he was involved in the research of online reporting programs several years ago, but found that it would generate more man-hours on the back end. He noted that the online reports would still require staff review. He mentioned that certain reports necessitate investigations, and for this, an office must be involved in filling the report. If investigative reports are submitted online, an officer would have to go out and refile the report. He noted that it appeared to be a good program in the front end, but after their team's research, it was not cost-beneficial. He stated that the previous Sheriff preferred to have a live person respond to non-emergency calls for reporting; however, he noted the new Sheriff is more technology-minded and that option may be revisited.

He noted that CONFIRE has been operating a nurse triage program that has been successful. He pointed out that CONFIRE was awarded the administration ambulance service contract for the County that will go into effect in October of 2024. He noted that CONFIRE can determine when to send an ambulance to a fire call. Currently, he noted that AMR will go to fire calls. He stated that the First Responders will attend to and stabilize the patient and follow the patients when they are transported to the hospitals by AMR. First Responders are there from start to finish. He noted AMR will bill the insurance and collect all the money. The City cannot charge the insurance for services.

Chief Harker stated that it is a 5-year contract with CONFIRE. He emphasized that CONFIRE's approach focuses on more than just profit, prioritizing the enhancement of the system. The funds collected will initially be used to repay any debt and explore options to improve the program.

Discussion ensued pertaining to the fee increase and services from COGS. Comments pointed out that city representatives determined the selection of this organization; and that the fee

increase, in comparison to other cities, is nominal considering the level of services that will benefit the City in regional activities.

6B. Reports of Officers - Status Report on 1.6 MG Reservoir [City Manager]- 8:40 PM

City Manager Thaipejr provided a status report on the construction of the 1.6 million gallon reservoir, noting the total cost of the project is estimated to be over \$6.5 million and is scheduled for completion in April 2024.

7. Adjournment

The meeting adjourned at 8:46 pm.



City of Loma Linda

Regular City Council Staff Report

Prepared By: Sonia Fabela

Treasurer's Report - January 2024 [Finance]

Meeting	Agenda Group
Tuesday, February 13, 2024, 7:00 PM	Consent Calendar Item: 3C
To	From
City Council	Sonia Fabela, Finance Director
Via	
T Jarb Thaipejr, City Manager	

Approved/Continued/Denied by City Council

Date: _____

RECOMMENDATION:

It is recommended that the City Council approve the attached list of demands for payment.

Attachments

Jan 24 TREAS REPORT.pdf

CITY OF LOMA LINDA
COMPOSITION OF CASH
January 2024

DEMAND DEPOSIT ACCOUNTS

CITY - BANK OF AMERICA - MAIN CHECKING ACCOUNT	\$ 1,822,515.24
Outstanding Checks as of month-end	<u>(651,591.58)</u>
CITY - MAIN CHECKING ACCOUNT AVAILABLE BALANCE	\$ 1,170,923.66
BANK OF AMERICA - PAYROLL	\$ 18,023.18
HOUSING AUTHORITY - BANK OF AMERICA - CHECKING ACCOUNT	240,001.02
Outstanding Checks as of month-end	<u>(4,395.00)</u>
HOUSING AUTHORITY - CHECKING ACCOUNT AVAILABLE BALANCE	\$ 235,606.02
SUCCESSOR AGENCY - BANK OF AMERICA - CHECKING ACCOUNT	33,524.16
Outstanding Checks as of month-end	<u>(105.00)</u>
SUCCESSOR AGENCY - CHECKING ACCOUNT AVAILABLE BALANCE	\$ 33,419.16

DEMAND DEPOSIT ACCOUNTS - TOTAL	\$ 1,457,972.02
--	------------------------

INVESTMENTS

YIELD

LOCAL AGENCY INVESTMENT FUND (LAIF)

CITY	4.012%	\$ 53,258,120.62
CITY - Former RDA Bond Proceeds	4.012%	423,696.57
CITY -Total		53,681,817.19
SUCCESSOR RDA	4.012%	1,488,916.76
HOUSING AUTHORITY	4.012%	1,363,843.37

INVESTMENTS TOTALS	\$ 56,534,577.32
---------------------------	-------------------------

OTHER CASH

IMPREST ACCOUNT	\$ 500.00
CASH ON HAND	<u>1,350.00</u>

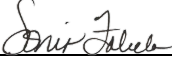
OTHER CASH TOTAL	\$ 1,850.00
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CASH AND INVESTMENTS - GRAND TOTAL	57,994,399.34
---	----------------------

PREVIOUS MONTH	<u>54,975,267.03</u>
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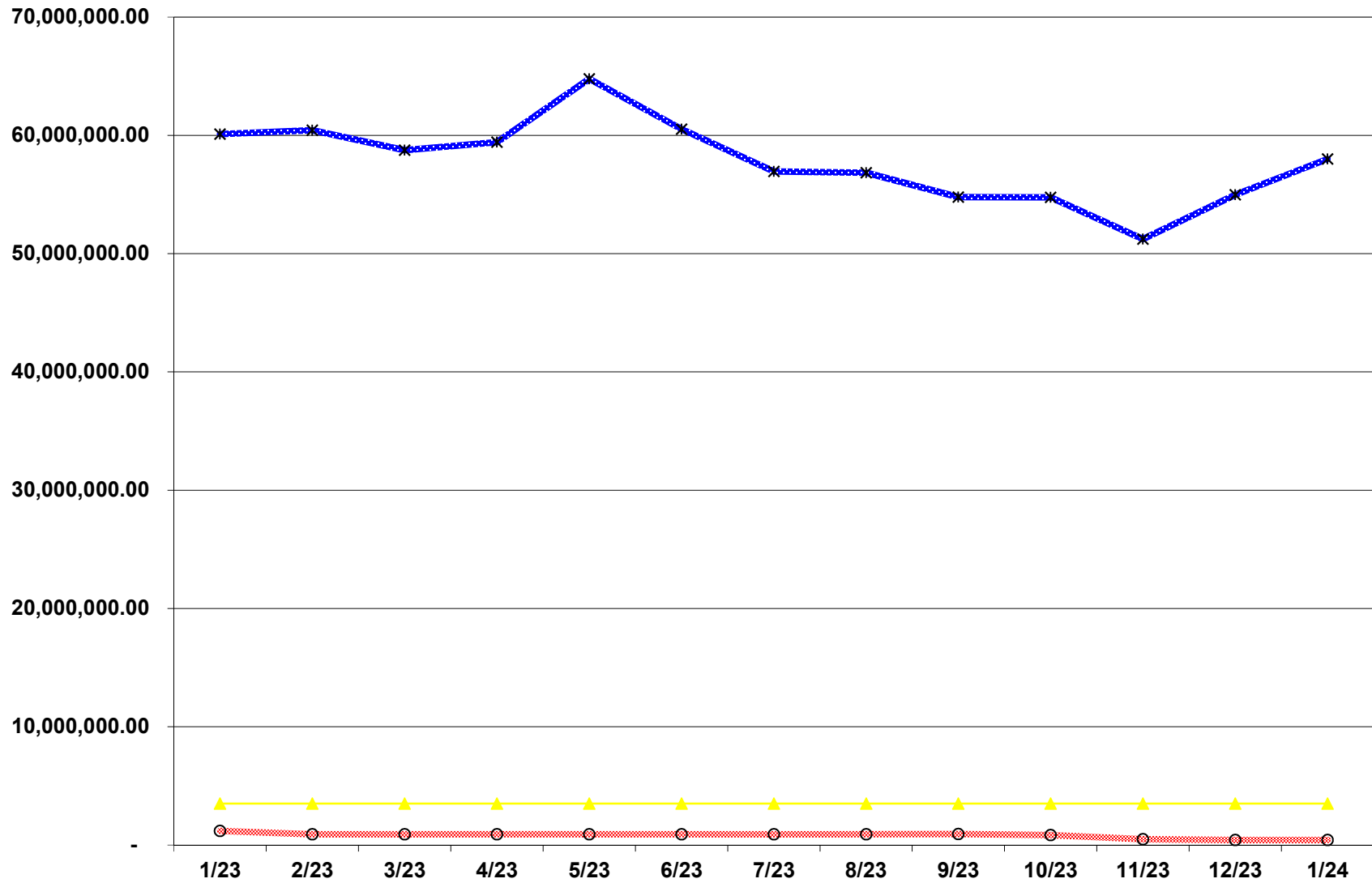
CHANGE +/-(-)	<u>\$ 3,019,132.31</u>
---------------	------------------------

All investments are in accordance with the City Investment Policy, and as such, sufficient funds are available to meet the cash flow requirements of Loma Linda, including the next thirty days' obligations.



 Treasurer

CITY OF LOMA LINDA
MONTHLY TREASURER'S REPORT 01/23-01/24



CITY, SUCCESSOR RDA & HA - TOTAL CASH AVAILABLE CITY- FORMER RDA BOND PROCEEDS BASELINE



City of Loma Linda

Regular City Council Staff Report

Prepared By: Nataly Alvizar

Fire Department's Activity Report - January 2024 [Fire]

Meeting	Agenda Group
Tuesday, February 13, 2024, 7:00 PM	Consent Calendar Item: 3D
To	From
City Council	Nataly Alvizar, Executive Aide
Via	
Tom Ingalls, Fire Marshal	

Accepted for filing by City Council

Date: _____

RECOMMENDATION:

It is recommended that the City Council receive the report for filing.

Attachments

Jan 2024 Fire Activity Report

SUBJECT: January 2024 Fire Department Activity Report

Operations Division:

The Fire Department's Operations Division responded to 425 incidents in January 2024. Of the 425 incidents, 29 calls were given in Mutual/Automatic Aid. The alarm types are broken down as follows:

Fire & Rescue	Month		YTD	
Medical Aid (MA)	306	72.0%	306	72.0%
Traffic Collision (TC)	15	3.5%	15	3.5%
MA + TC	321	75.5%	321	75.5%
Hazardous Conditions	1	2.40%	1	0.70%
Hazardous Material	2	0.40%	2	0.40%
Public Assistance	12	6.90%	12	5.50%
Rescue	2	0.90%	2	0.60%
Structure Fire	3	2.10%	3	1.00%
Cooking	0	0.00%	0	0.10%
Vegetation Fire	1	0.40%	1	0.70%
Vehicle Fire	1	0.00%	1	0.10%
Refuse Fire	8	1.10%	8	1.40%
All Fires	13	3.60%	13	3.30%
Good Intent/Dispatched & Cancelled Enroute	26	6.1%	26	6.1%
Fire Alarm Activation*	19	4.5%	19	4.5%

*Note: Includes accidental activation, burnt food, system malfunction, malicious, etc.



City of Loma Linda

Regular City Council Staff Report

Prepared By: Lynette Arreola

Authorize Purchase of Street Light Poles from South Coast Lighting & Design for \$22,914.12 [Public Works]

Meeting	Agenda Group	
Tuesday, February 13, 2024, 7:00 PM	Consent Calendar	Item: 3E
To	From	
City Council	Jeff Peterson, Associate Engineer	
Via		
T Jarb Thaipejr, City Manager		

Approved/Continued/Denied by City Council

Date: _____

RECOMMENDATION:

It is recommended that the City Council authorize the purchase of seven (7) street light poles with mast arms from South Coast Lighting & Design of San Clemente, CA for an amount of \$22,914.12 and allocate 10%, \$2,300, for contingency.

BACKGROUND:

City staff continually monitors and checks our infrastructure throughout the City. Currently, several street light poles need to be replaced along Mountain View Avenue and along Anderson Street. Additionally, street lights are sometimes knocked down through car accidents. We carry an inventory of 3 or 4 poles for quicker replacement of the knocked-down poles. The City has the street lights in stock that will be installed on these poles.

ANALYSIS:

Quotes were requested and received from three (3) vendors, informal bid results are attached. The lowest quote from South Coast Lighting & Design is \$22,914.12. This vendor has supplied the City with lighting equipment in the past. The City is satisfied with their service commitment and references. It is not unusual for a project to change the quantities of work or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Staff recommends an allocation of $\pm 10\%$ of the construction amount (\$2,300.00) for a contingency allocation. City staff will provide construction management services, including construction inspection.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Funding is available in Account No. 0013030-51300, Street and Traffic Safety.

Attachments

Street Light Poles 2024.pdf

INFORMAL BID RESULTS

DATE: 1-31-24

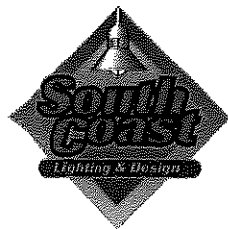
PROJECT NAME/DESCRIPTION: Street Light Pole Knockdown Replacement- Various Locations
ACCOUNT NO. 0013030-51300

VENDOR NAME	BID AMOUNT
Southcoast Lighting & Design 1101 Via Callejon, Suite 200 San Clemente, Ca, 92673	\$22,914.12
1254 Industries LLC 1101 Via Callejon Suite 200, San Clemente, Ca 92673	\$23,856.93
CED 580 E. Mill Street San Bernardino, Ca, 92408	\$30,170.00

COMMENTS: _____

SIGNATURE: _____ DATE: _____

- REQUIRES CITY COUNCIL APPROVAL: Yes No CITY COUNCIL MEETING DATE: _



SOUTH COAST LIGHTING & DESIGN

www.southcoastlighting.com

1101 Via Callejon, Suite 200
San Clemente, CA 92673
quotes@southcoastltg.com

949-276-8850 ph
949-276-8855 fx

To: Jose Rodriguez City of Loma Linda 25541 Barton Rd Loma Linda, CA 92354 PH: (909)799-4400	Job/Project Name: LOMA LINDA-KNOCKDOWN STOCK
---	--

Remarks: CREDIT CARDS ARE ACCEPTED - VISA, MASTERCARD, AMEX

Qty	Type	Mfg	Description	Price
			QUOTING DIRECT TO CITY OF LOMA LINDA	
			PER CITY OF LOMA LINDA APPROVED SPEC	
7		SCL	P283-BPO-G-E31-AG	
7		SCL	6' LUMINAIRE MAST ARM	
			SUBTOTAL BEFORE TAX	\$21,266.00
1		TAX	TOTAL TAX @ 7.75%	\$1,648.12
			TOTAL:	\$22,914.12

MFG Code	TERMS	Lead Time
SCL	NET 30, OAC	

Prices firm for entry by: 30 Days Shipment by: PER QUOTE Lead Time: 12-14 Weeks

ANCHOR BOLTS SHIPPED PRIOR MAY BE SUBJECT TO A FREIGHT CHARGE NOT TO EXCEED \$250.00

**AT TIME OF ORDER, WE WILL REQUIRE AN ADDITIONAL NOTE WHICH STATES THAT OUR MFG IS CLEARED TO DELIVER MATERIAL TO YOU.

~ PLEASE INCLUDE THE SOUTH COAST LIGHTING QUOTE # ON YOUR PO

~ PLEASE SEND ORDERS TO: YOUR INSIDE SALES REPRESENTATIVE AND NEWORDER@SOUTHCOASTLIGHTING.COM

1. ANY CHANGES WILL REQUIRE A NEW QUOTE. IF THE COMPLETE QUOTE IS NOT USED THEN A NEW QUOTE WILL BE NEEDED.
2. CITY OF LOS ANGELES PROJECTS THAT ARE QUOTED WILL REQUIRE AT LEAST 25 WORKING DAYS FOR STRUCTURAL CALCS & SUBMITTALS.
3. ALL PROJECTS WILL REQUIRE 10-25 DAYS OR LESS FOR STRUCTURAL CALCS & SUBMITTALS.
4. SOUTH COAST LIGHTING & DESIGN, INC (SCL) OR ITS MANUFACTURERS WILL NOT ASSUME RESPONSIBILITY IF YOU DO NOT VERIFY YOUR WRITTEN REQUEST WITH THIS QUOTED BILL OF MATERIALS.
5. SALES TAX IS NOT INCLUDED UNLESS STATED ON QUOTE. IF SALES TAX IS TO BE ADDED AT TIME OF THE ORDER THEN A NEW QUOTE WILL BE ISSUED.
6. THIS QUOTATION IS SUBJECT TO MANUFACTURER'S TERMS AND CONDITIONS.
7. THIS QUOTATION IS MADE WITHOUT BENEFIT OF COMPLETE PLANS AND SPECIFICATIONS. IT IS YOUR RESPONSIBILITY TO INSURE THIS QUOTE ACCURATELY REPRESENTS YOUR BILL OF MATERIAL. IF A SUBSTITUTION IS QUOTED, SCL WILL NOT GUARANTEE APPROVAL UNLESS STATED ON THE QUOTE. THE QUOTE IS BASED ON PART NUMBERS.
8. ANY CHANGES WILL REQUIRE A NEW QUOTE. IF THE COMPLETE QUOTE IS NOT USED THEN A NEW QUOTE WILL BE NEEDED.
9. A SEPARATE P.O. MAY BE REQUIRED FOR EACH MANUFACTURER AT TIME OF THE ORDER. SOUTH COAST LIGHTING WILL COORDINATE ALL DELIVERIES TO OCCUR WITHIN A 30 DAY TIME FRAME.
10. SOURCE INSPECTIONS OR OUT OF STATE INSPECTION CHARGES ARE NOT INCLUDED UNLESS SPECIFICALLY SPELLED OUT ON THIS QUOTE. THESE CHARGES ARE THE RESPONSIBILITY OF OTHERS.
11. CAL-TRANS PROJECTS WILL REQUIRE DESIGN YEAR, LUMINAIRE MAST ARM LENGTH, SIGNAL MAST ARM LENGTH, TENON LOCATIONS, ETC., ETC., PRIOR TO ORDER. ORDERS CANNOT BE RELEASED WITHOUT THIS INFORMATION. 8.3 REQUIREMENTS ARE NOT INCLUDED UNLESS STATED ON THIS QUOTE.
12. LAMPS, PHOTOCELLS, FUSES, SPARE PARTS, OR SPECIAL PRODUCT REQUIREMENTS, ARE NOT INCLUDED UNLESS STATED ON QUOTE.
13. ACCEPTANCE OF ORDER IS CONTINGENT UPON CREDIT APPROVAL.
14. THE RESPONSIBILITY OF SETTING UP ANY AND ALL INSPECTIONS WITH THE CITY OF LA OR ANY OTHER CITIES REQUIRING INSPECTIONS, IS UP TO THE ELECTRICAL OR GENERAL CONTRACTOR AND IS NOT THE RESPONSIBILITY OF SCL & MFG. IF THE CONTRACTOR WOULD LIKE SCL TO HELP ARRANGE THESE INSPECTIONS, SCL WILL NEED A WRITTEN LETTER AUTHORIZING US TO DO SO. ANY AND ALL COSTS ABOVE ANY ALLOWANCE GIVEN IN A QUOTE ARE THE RESPONSIBILITY OF THE CONTRACTOR.
15. FREIGHT ALLOWED QUOTES INCLUDE TWO HOURS OF OFFLOADING TIME. ADDITIONAL CHARGES AT \$200 PER HOUR APPLY IF DELIVERY OFFLOADING TIME EXCEEDS THE MAXIMUM TWO HOUR LIMIT.
16. IF ANY TEMPORARY LIGHTING IS REQUIRED DUE TO A DELAY, IT WILL NEED TO BE DISCUSSED PRIOR. SOUTH COAST OR ANY OF ITS MANUFACTURERS WILL NOT PAY FOR ANY LABOR OR THE COST OF MATERIAL WITHOUT PRIOR APPROVAL.
17. IF A DETAIL-U IS REQUIRED, THERE MAY BE AN ADDER FOR IT; PLEASE INQUIRE WITH YOUR SALESMAN OR INSIDE ASSOCIATE FOR THE ADDER.
18. BY REQUEST, UP TO 3 PAINT CHIPS MAY BE SENT OUT TO THE END-USER AT NO EXTRA CHARGE; ANY ADDITIONAL PAINT CHIPS (FOR SAMPLING OR FOR RECORDS, ETC) REQUESTED MAY INCUR A CHARGE CONTINGENT ON SHIP-TO LOCATION.
19. SUPPLIER'S OBLIGATION TO REPAIR OR REPLACE ANY DEFECTIVE PRODUCT SHALL NOT INCLUDE ANY OBLIGATION TO REIMBURSE THE



1254 INDUSTRIES LLC

1101 VIA CALLEJON SUITE 200 / SAN CLEMENTE, CA 92673

EMAIL: SALES@1254INDUSTRIES.COM / PHONE: 949.276.2833

To: JOSE RODRIGUEZ CITY OF LOMA LINDA 2554 BARTON ROAD LOMA LINDA, CA 92354 PH: 909-799-4400 Fax 909-799-4413				Job/Project Name: LOMA LINDA-KNOCKDOWN STOCK	
Remarks: CREDIT CARDS ARE ACCEPTED - VISA, MASTERCARD, AMEX					
Qty	Type	Mfg	Description	Unit Price	Extd.Price
			QUOTING DIRECT TO CITY OF LOMA LINDA		
7		SCL	P283-BPO-G-E31-AG	\$2,788.00	\$19,516.00
7		SCL	6' LUMINAIRE MAST ARM	\$375.00	\$2,625.00
			SUBTOTAL BEFORE TAX		\$22,141.00
1		TAX	TOTAL TAX @ 7.75%		\$1,715.93
			TOTAL:		\$23,856.93
MFG Code		TERMS			Lead Time
SCL		NET 30, OAC			
Prices firm for entry by: 30 Days		Shipment by: PER QUOTE		Lead Time: 12-14 Weeks	
Printed: 01/30/24 16:59:40 Per: Matt Keller Email: matt@1254industries.com					

Customer Quote For: CITY OF LOMA LINDA

CED - SAN BERNARDINO

Quote: Q1061110 Revision #: 011



Job Name: JOSE RODRIGUEZ

Attn:

Ship To: CITY of LOMA LINDA
CORP YARDS PUBLIC WORKS
26000 BARTON ROAD
LOMA LINDA, CA 92354-0000

580 E. MILL STREET
SAN BERNARDINO CA 92408
Tel: (909)889-1071 Fax: (909)889-1077

Contact Name: ROBERT CONOVER

Quote Date: 01/22/24

Updated On: 01/30/24

Expires On: 02/21/24

Customer PO #: ***

Customer PO Date:

FOB: SHIPPING POINT

Freight: PREPAID

LN	Product	Qty	Price	Per *	Ext Price
01	AMRON 1C128- POLE POLE BMT OCT 28, MIX: 37 LA CITY	7	\$4,000.00	E	\$28,000.00
02	****POLE FINISH****				
03	POLE BMT OCT 28, MIX: 37 LA CITY B/W,				
04	EXPOSED AGGREGATE FINISH, COATING: COATING				
05	AMERSHIELD CLEAR, BASE PL 45084 1C1/1C3				
06	11-7/8SQX3/4X11-1/2-12-1/2BC, CVR HH 45209				
07	2-1/4X8-5/8 AL, STANDARD (STD) DOOR SCREW				
08	***ARM****				
09	ASY AL CF6 PIPE, LOADING: {1} LUMINAIRE 60LBS				
10	LUMINAIRE BY OTHERS DRAWING#1201-009				
11	AMRON 75766 ANCHOR BOLTS ASTM F1554 GR 36 GV 1X36X4	7	\$0.00	E	\$0.00
12	1 WEEK LEAD- DRAWINGS				
13	20-24 WEEK LEAD- DELIVERY				

Merchandise: \$28,000.00
Tax: \$2,170.00
Total: \$30,170.00

PLEASE NOTE: THIS IS NOT AN OFFER TO CONTRACT, BUT MERELY A QUOTATION OF CURRENT PRICES FOR YOUR CONVENIENCE AND INFORMATION. ORDERS BASED ON THIS QUOTATION ARE SUBJECT TO YOUR ACCEPTANCE OF THE TERMS AND CONDITIONS LOCATED AT SALES.OUR-TERMS.COM, WHICH WE MAY CHANGE FROM TIME TO TIME WITHOUT PRIOR NOTICE. WE MAKE NO REPRESENTATION WITH RESPECT TO COMPLIANCE WITH JOB SPECIFICATIONS.



City of Loma Linda

Regular City Council Staff Report

Prepared By: Lynette Arreola

Authorize Purchase of Two Fuel Management Systems totaling \$32,462.50 [Public Works]

Meeting	Agenda Group	
Tuesday, February 13, 2024, 7:00 PM	Consent Calendar	Item: 3F
To	From	
City Council	Jeff Peterson, Associate Engineer	
Via		
T Jarb Thaipejr, City Manager		

Approved/Continued/Denied by City Council

Date: _____

RECOMMENDATION:

It is recommended that the City Council authorize the purchase of two (2) fuel management systems from World Fuel Services of Parish, NY for amounts of \$15,973.88, Fire Department, and \$16,489.62, Corporation Yard, and allocate 10%, \$3,200, for contingency.

BACKGROUND:

City staff continually monitors and checks our infrastructure throughout the City. It has come to our attention that the current antiquated fueling systems at Fire Station #1(Civic Center), and the Corporation Yard are no longer providing the service and information required.

ANALYSIS:

Quotes were requested and received from three (3) vendors, informal bid results attached. The lowest combined quote is from World Fuel Services of Parish, NY at \$32,462.50. The City is satisfied with their service commitment and references. It is not unusual for a project to change the quantities of work or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Staff recommends an allocation of $\pm 10\%$ of the construction amount (\$3,200.00) for a contingency allocation. City staff will provide construction management services, including construction inspection.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Funding will be/is available in Account Nos. 0012110-58240, Fire and Rescue Services - 15,973.88 and 0013400-58220, Facilities- \$16,489.62.

Attachments

Fuel System World Fuel Services 2024.pdf

Fuel System Orange Coast 2024.pdf

Fuel System Banlaw 2024.pdf

Fuel Systems 2024.pdf



January 16, 2024

Fuel Management System Proposal

Loma Linda Fire
Battalion Chief Nate Bougher

Contractor Name: World Fuel Services
Address: One Mill Street, Parish, New York 13131
Contact Name and Phone No: Dyke Chapman (315) 440-1579
Eric Grui (315) 236-5562

Address of Work to be performed: Corp Yard

Work to be performed: Install 3 Link fuel management systems and 1 Hub on existing tank/dispenser combination including tank monitor reconciliation package.

Note: See **Attachment A** to this proposal for Statement of Work that provides details and responsibilities for each party.

Project Cost

Product and Services	Order Quantity	Total
Link Fuel Management system	3	\$13,364.24
<i>Includes 1 Hub pedestal package.</i>		
Install		\$ 1,500.00
Electrical		\$ 1,625.38
Notes:		
	Product & Services	\$16,489.62
	Any and all applicable taxes	TBD
		<u>\$ 16,489.62</u>

* Plus all applicable taxes (If any)

Note: quotes are valid for 60 days from the date received.



Attachment A **Statement of Work**

World Fuel Services:

- Provide and install Link fuel management system to existing fuel tanks/dispensers at customer location.
- Training on the operation of the system hardware and FCLinkDelivery.net website will be provided on site. Communication from the FC's to the WFS data server will be done via cellular modem.
- Fuel tank monitor data will be integrated with the fuel dispensing data to provide a reconciliation of product in and out for reporting and theft tracking.
- WFS will provide reports showing time, date, vehicle/equipment and amount of fuel dispensed as well as the ability to export the data in XLS, CSV and or TXT formats.

Loma Linda Fire

- Make location available for installation
- Arrange for fueling personnel (drivers) and back office (administrative) personnel to be available for training
- Participate in post deployment status calls



In addition to the above cost, World Fuel Services provides the cellular service for the communication of the data from the FleetConnect unit to the FCLinkdelivery.net website. The cost of this service will be billed separately to Loma Linda Fire at the rate of \$53.95 per month per Link and Hub for a total of \$215.80. This charge includes secure data access, 24/7 phone support and part replacement.

World Fuel Services is pleased to provide this proposal for one 3 Link Fuel Management Systems with 1 Hub

Thank you for this opportunity!

Accepted:

World Fuel Services

Loma Linda Fire

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



January 16, 2024

Fuel Management System Proposal

Loma Linda Fire
Battalion Chief Nate Bougher

Contractor Name: World Fuel Services
Address: One Mill Street, Parish, New York 13131
Contact Name and Phone No: Dyke Chapman (315) 440-1579
Eric Grui (315) 236-5562

Address of Work to be performed: Loma Linda Fire Station

Work to be performed: Install 2 Link fuel management systems and 1 Hub on existing tank/dispenser combination including tank monitor reconciliation package.

Note: See **Attachment A** to this proposal for Statement of Work that provides details and responsibilities for each party.

Project Cost

Product and Services	Order Quantity	Total
Link Fuel Management system	2	\$12,091.88
<i>Includes 1 Hub pedestal package.</i>		
Install		\$ 1,500.00
Electrical		\$ 2,382.00
Notes:		
	Product & Services	\$15,973.88
	Any and all applicable taxes	TBD
		<u>\$ 15,973.88</u>

* Plus all applicable taxes (If any)

Note: quotes are valid for 60 days from the date received.



Attachment A **Statement of Work**

World Fuel Services:

- Provide and install Link fuel management system to existing fuel tanks/dispensers at customer location.
- Training on the operation of the system hardware and FCLinkDelivery.net website will be provided on site. Communication from the FC's to the WFS data server will be done via cellular modem.
- Fuel tank monitor data will be integrated with the fuel dispensing data to provide a reconciliation of product in and out for reporting and theft tracking.
- WFS will provide reports showing time, date, vehicle/equipment and amount of fuel dispensed as well as the ability to export the data in XLS, CSV and or TXT formats.

Loma Linda Fire

- Make location available for installation
- Arrange for fueling personnel (drivers) and back office (administrative) personnel to be available for training
- Participate in post deployment status calls



In addition to the above cost, World Fuel Services provides the cellular service for the communication of the data from the FleetConnect unit to the FCLinkdelivery.net website. The cost of this service will be billed separately to Loma Linda Fire at the rate of \$53.95 per month per Link and Hub for a total of 161.85. This charge includes secure data access, 24/7 phone support and part replacement.

World Fuel Services is pleased to provide this proposal for one 2 Link Fuel Management Systems with 1 Hub

Thank you for this opportunity!

Accepted:

World Fuel Services

Loma Linda Fire

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



ORANGE COAST

PETROLEUM EQUIPMENT, INC.

Loma Linda Fire Department
Nate Boucher
Nboucher@LomaLinda-CA.gov

Date: January 29, 2024
Quote #: EQ006DFH24
Job Name: Access Control &
Inventory Monitoring

Dear Nate:

Per your recent inquiry, I am pleased to quote as follows:

Equipment Summary:

• Access Control System - Site 1	\$14,220.00 Extended Net Price
• Access Control System - Site 2	\$15,175.00 Extended Net Price
• Mag Stripe Cards (Qty 100)	\$1,505.00 Extended Net Price
• Prox Fob (Qty 100)	\$3,000.00 Extended Net Price
• Inventory Monitoring System - Site 1	\$11,010.00 Extended Net Price
• Inventory Monitoring System - Site 2	\$12,575.00 Extended Net Price
• Optional Leak Sensor	\$575.00 Extended Net Price
• Installation & Start-Up - Site 1	\$10,060.00 Extended Net Price
• Installation & Start-Up - Site 2	\$12,140.00 Extended Net Price
• Permitting Services	None Quoted Extended Net Price

Notes / Exclusions:

- This quotation is based upon information received by us at the time of quotation.
- **Pricing options / summary is shown on page two of this proposal.**
- **Equipment breakdown and details are included on pages three and following.**
- **Quote assumes existing pumps and meters are in good working order.**
- **Quote assumes there are spare openings to install the tank probes.**
- **No pumps, meters, registers, or other accessories included.**
- **No local, state, or federal permits or fees included.**
- **Orange Coast Petroleum Equipment is not responsible for additional equipment that may be required by governing agencies.**
- Prices are good for 30 days and payment terms are based on credit approval.

If I can be of any additional assistance, please call me at (714) 744-4049 or fax at (714) 744-0638.

Sincerely,

David F. Hoferer

Quote Options / Product Descriptions

Site # 1 - (1) 2,000 Gallon Tank Split 1K Gal / 1K Dsl

Access Control & Inventory Monitoring with Point to Point Wireless

	Pin # Access	Mag Card Access	Prox Fob Access
Equipment	\$25,230.00	\$26,735.00	\$28,230.00
7.75% Sales Tax	\$1,955.33	\$2,071.96	\$2,187.83
In-Bound Freight	\$395.00	\$395.00	\$395.00
Installation Services	\$10,060.00	\$10,060.00	\$10,060.00
Project Grand Total	\$37,640.33	\$39,261.96	\$40,872.83
<i>W/ Leak Sensor Option</i>	<i>\$38,879.45</i>	<i>\$40,501.09</i>	<i>\$42,111.95</i>

Site # 2 - (3) 1,000 Gallon Tanks (1K Gas / 1K Clear / 1K Red)

Access Control & Inventory Monitoring with Point to Point Wireless

	Pin # Access	Mag Card Access	Prox Fob Access
Equipment	\$27,750.00	\$29,255.00	\$30,750.00
7.75% Sales Tax	\$2,150.63	\$2,267.26	\$2,383.13
In-Bound Freight	\$395.00	\$395.00	\$395.00
Installation Services	\$12,140.00	\$12,140.00	\$12,140.00
Project Grand Total	\$42,435.63	\$44,057.26	\$45,668.13
<i>W/ Leak Sensor Option</i>	<i>\$44,294.31</i>	<i>\$45,915.95</i>	<i>\$47,526.81</i>

Sites # 1 and # 2

Access Control & Inventory Monitoring with Point to Point Wireless

	Pin # Access	Mag Card Access	Prox Fob Access
Equipment	\$52,980.00	\$54,485.00	\$55,980.00
7.75% Sales Tax	\$4,105.95	\$4,222.59	\$4,338.45
In-Bound Freight	\$520.00	\$520.00	\$520.00
Installation Services	\$22,200.00	\$22,200.00	\$22,200.00
Project Grand Total	\$79,805.95	\$81,427.59	\$83,038.45
<i>W/ Leak Sensor Option</i>	<i>\$82,903.76</i>	<i>\$84,525.40</i>	<i>\$86,136.26</i>

Quote Options / Product Descriptions

Access Control Equipment

Access Control System:

1 OPW PV200 Enterprise Package - Site # 1 - (1) 2,000 Gallon Tank Split 1K Gas / 1K Dsl

Qty	Description
1	PV200 Fuel Island Terminal
1	40" Tall Pedestal Assembly
1	Pump Control Pedestal Mounting Bracket
1	Pump Control Module - 2 Hose Master
0	Pump Control Module - 2 Hose Slave
2	10:1 Pulser Assembly
1	Wireless PetroNet Communications Kit
1	Fuel Site Controller
1	DX Fleet Annual Software Subscription
1	- DFS Edge Hardware
1	- FSC3000 DX Fleet Software Flag
1	DX Fleet Initial Site Set-Up Fee
0	DX Fleet Additional Site Set-Up Fee

Unit Net Price: \$14,220.00

Extended Net Price: \$14,220.00

1 OPW PV200 Enterprise Package - Site # 2 - (3) 1,000 Gal Tanks (1K Gas / 1K Clr / 1K Red)

Qty	Description
1	PV200 Fuel Island Terminal
1	40" Tall Pedestal Assembly
1	Pump Control Pedestal Mounting Bracket
1	Pump Control Module - 2 Hose Master
1	Pump Control Module - 2 Hose Slave
3	10:1 Pulser Assembly
1	Wireless PetroNet Communications Kit
1	Fuel Site Controller
1	DX Fleet Annual Software Subscription
1	- DFS Edge Hardware
1	- FSC3000 DX Fleet Software Flag
1	DX Fleet Additional Site Set-Up Fee

Unit Net Price: \$15,175.00

Extended Net Price: \$15,175.00

Quote Options / Product Descriptions

Access Control Equipment (continued...)

System Options:

- **OPW PV200 - Mag Stripe Card**

Qty	Description	Unit	Extended
1	Mag Stripe Card Reader	\$705.00	\$705.00
100	Mag Stripe Card - Blank	\$4.50	\$450.00
100	Mag Stripe Card - Factory Encoding	\$3.50	\$350.00
Unit Net Price:			\$1,505.00
Extended Net Price:			\$1,505.00

- **OPW PV200 - Proximity Key Option**

Qty	Description	Unit	Extended
1	Proximity Reader	\$1,200.00	\$1,200.00
100	Proximity Fob - Blank	\$14.50	\$1,450.00
100	Proximity Fob - Factory Encoding	\$3.50	\$350.00
Unit Net Price:			\$3,000.00
Extended Net Price:			\$3,000.00

Quote Options / Product Descriptions

Inventory Monitoring Equipment

Inventory Monitoring System:

1 OPW LX Plus Monitoring System - Site # 1 - (1) 2,000 Gallon Tank Split 1K Gas / 1K Dsl

Qty	Description
1	LX Plus ATG Console w/ Static Leak Detection
1	External Report Printer with Wall Mounting Bracket
1	Wireless PetroNet Communications Kit
1	V-Smart Module w/ Petronet Interface
1	V-Smart Module Barrier - 12 Volt
1	Probe Mounting Cap and Adapter - EVR
1	Inventory Probe for 6' 5" Tank
1	Product Float Kit - Gasoline
1	Probe Riser Cap and Collar Kit
1	Inventory Probe for 6' 5" Tank
1	Product Float Kit - Diesel

Unit Net Price: \$11,010.00

Extended Net Price: \$11,010.00

1 OPW LX Plus Monitoring System - Site # 2 - (3) 1,000 Gal Tanks (1K Gas / 1K Clr / 1K Red)

Qty	Description
1	LX Plus ATG Console w/ Static Leak Detection
1	External Report Printer with Wall Mounting Bracket
1	Wireless PetroNet Communications Kit
1	V-Smart Module w/ Petronet Interface
1	V-Smart Module Barrier - 12 Volt
1	Probe Mounting Cap and Adapter - EVR
1	Inventory Probe for 6' 5" Tank
1	Product Float Kit - Gasoline
2	Probe Riser Cap and Collar Kit
2	Inventory Probe for 6' 5" Tank
2	Product Float Kit - Diesel

Unit Net Price: \$12,575.00

Extended Net Price: \$12,575.00

1 LX Plus Monitoring System Leak Sensor Option

Qty	Description
1	Mounting Cap for Annular Sensor
1	Annular Space Leak Detector

Unit Net Price: \$575.00

Extended Net Price: \$575.00

Quote Options / Product Descriptions

Inventory Monitoring Equipment

Installation Services:

1 Electrical Installation & Start-Up -Site # 1 - (1) 2,000 Gallon Tank Split 1K Gas / 1K Dsl

- Mount New Fuel Management System Pedestal on Customer Supplied Pad
- Interconnect Pedestal to Two Existing Fuel Pumps / Dispensers
- Mount V-Smart Module in Tank Pad on The Access Control Pedestal
- Mount Two Probe Riser Adapters with Caps and Install Two Probes
- Install Boxes and Conduit to Interconnect Probes/Sensors to V-Smart Module
- Install Conduit Risers and Mount Wireless Antennas in Tank Pad Area
- Install Wireless Antennas on Building in Line of Sight of the Tank
- Mount Site Controller, Edge Box, and Monitor Console in Building and Connect to Customer Supplied Power and Two Network Drops with Static IP Addresses
- Pull Control and Pulser Wire Through Conduit Between Pedestal and Pumps
- Pull Communication Cable From Two Probes to V-Smart
- Make All Necessary Power and Communications Connections
- Program Site Controller with Site Profile and Designated Restrictions
- Configure and Program Inventory Monitor with Tank Information
- Start-Up and Test System Operation and Communications
- Assist Customer's IT Department in Connecting Edge Box and LX Console
- Train System Users on Programming, Operation, and Reporting

Unit Net Price: \$10,060.00

Extended Net Price: \$10,060.00

1 Electrical Installation & Start-Up -Site # 2 - (3) 1,000 Gal Tanks (1K Gas / 1K Clr / 1K Red)

- Mount New Fuel Management System Pedestal on Customer Supplied Pad
- Interconnect Pedestal to Three Existing Fuel Pumps / Dispensers
- Mount V-Smart Module in Tank Pad on The Access Control Pedestal
- Mount Three Probe Riser Adapters with Caps and Install Three Probes
- Install Boxes and Conduit to Interconnect Probes/Sensors to V-Smart Module
- Install Conduit Risers and Mount Wireless Antennas in Tank Pad Area
- Install Wireless Antennas on Building in Line of Sight of the Tank
- Mount Site Controller, Edge Box, and Monitor Console in Building and Connect to Customer Supplied Power and Two Network Drops with Static IP Addresses
- Pull Control and Pulser Wire Through Conduit Between Pedestal and Pumps
- Pull Communication Cable From Two Probes to V-Smart
- Make All Necessary Power and Communications Connections
- Program Site Controller with Site Profile and Designated Restrictions
- Configure and Program Inventory Monitor with Tank Information
- Start-Up and Test System Operation and Communications
- Assist Customer's IT Department in Connecting Edge Box and LX Console
- Train System Users on Programming, Operation, and Reporting

Unit Net Price: \$12,140.00

Extended Net Price: \$12,140.00

<
> Thanks again for your patience on returning this information to you—was one of those things where, when I had time, you were out on assignment and busy...and then you sent all the info just as I was heading out of town and not readily available. Anyway, hope we are still in time to keep moving things forward for you.

>

> Below you will find the Preliminary Scope of Work and *Budgetary* (+/- 10%) Pricing to provide you with our Banlaw ResTrack Fuel Management System to support fueling operations at the two by City of Loma Linda, California, fueling sites ("Corporate Yard"

and "City Hall / Fire Station 251").

>

> Basic Scope of Work:

>

> 1. Banlaw to provide Fuel Management System (FMS) coverage at referenced locations and to be comprised of a total of 2 x Banlaw ResTrack Xpress Controllers and using Banlaw's enterprise-class Resource Management Software and Cloud Hosting Services.

> 2. Banlaw pricing also includes only the longest lasting, premium quality major components to ensure customer satisfaction and experience, such as:

> * Positive-displacement flow meters;

>

> i. Provide extreme accuracy and are rebuildable for long service life and minimal replacement / downtime and repair costs;

>

> ii. See additional comments under pricing below;

>

> * Electronic-actuated valves;

> * Digital meters;

> * All components are hard wired to ensure dependability and the longest service life possible.

> 1. FMS to cover all low-volume / splash-fill fuel dispensing from the following two customer locations in Loma Linda, California:

>

> * Corporate Yard (Address to be provided by customer):

>

> i. Off-Road / Dyed Diesel;

>

> ii. On-Highway / Clear Diesel;

>

> iii. Unleaded Gasoline;

>

> * City Hall / Fire Station 251 (Address to be provided by customer):

>

> i. On-Highway / Clear Diesel;

>

> ii. Unleaded Gasoline.

> 1. Recognition of Assets (vehicles, equipment, etc., to be fueled) to be by Banlaw-provided key chain FOBs:

> * *50 x Total FOBs to be provided (*Quantity to be provided to be adjusted based on customer confirmation of exact quantity to provide to allow for existing fleet and a limited quantity of extras for replacement of lost / damaged FOBs, or for temporary use with contractors, rental equipment, etc., as required);

> * FOBs are swiped along integrated FOB Reader of Banlaw Xpress Controller to initiate fueling.

> 2. Recognition of Personnel to be by existing Customer HID Badge:

> * Banlaw Controllers feature a built-in HID badge reader and existing HID badges can be scanned to authorize / restrict users from fuel access;

> * Client-generated employee ID number can be used as a back-up / alternate log-in method.

> 3. Banlaw Cloud Server to be utilized for database and web login and all ResTrack software functions and updates, etc.

> 4. Communications to be done via **Cellular Network:

- > * Customer responsible to secure SIM cards for preferred cellular network / carrier for each FMS location, as well as handle set up and payment of monthly cellular data plan and related fees from carrier;
- > * Banlaw to provide Cellular Antenna & Router and other related hardware required;
- > * **Ethernet and Wifi are also available communications options and can be implemented in lieu of cellular at any time should customer site communications infrastructure allow these or change in the future;
- >
- > i. **Final pricing of overall proposal may be minimally affected by choice of communication network if Ethernet or Wifi is selected.
- >
- > 1. IF "Banlaw Installation Services" are to be selected:
- > * Customer to provide site technician(s) to shadow and support Banlaw technician x 1 to conduct installation as well as so customer personnel can receive important system training;
- > 2. IF Customer elects to install the Banlaw system on their own:
- > * If Customer elects to conduct their own install of the Banlaw FMS, this SOW can be assumed to also include the required schematics, manuals, and virtual support via phone or Microsoft TEAMS, etc., to assist Customer's competent electricians and mechanical staff to the successful installation of the Banlaw system;
- >
- > i. For reference, Banlaw estimates 2-4 days of customer technician(s) time per Xpress Controller to conduct installation of FMS;
- >
- > ii. Actual installation times will vary based on numerous factors including but not limited to: number of technicians, technician competency and experience, etc.
- >
- > * Banlaw can also quote a "commissioning and go live" in-person abbreviated service visit of THREE (3) days to ensure all items have been installed correctly, make small corrective actions / conduct trouble shooting, and carryout operator / maintainer training—please request if required;
- >
- > i. Cost for this optional service by 1 x Banlaw technician: \$6,913.00.
- >
- > 1. Electrical Requirements:
- > * Banlaw will provide electrical services and converters to provide appropriate power required for Banlaw Xpress Controller at each of the 2 x sites where installations are to take place:
- > * Power requirement is: 24VDC power (20amp) in advance of Banlaw FMS installation or as a part of customer-provided installation, if such applies.
- > 2. "Materials" Pricing below includes the following start-up and software subscription and support services:
- > * (Remote) Go-live Support for start-up by Banlaw FMS Commissioning Engineer;
- > * First 12 x months of Banlaw software licensing fees, subscription services, 24/7/365 Help Desk emergency support service access are included;
- >
- > i. Banlaw Help Desk for direct support is staffed 24 hours a day, seven days a week, 365 days a year to ensure quick resolution to any urgent needs you may have;
- >
- > ii. *Estimate for annual software subscription and 24/7/365 Help Desk services for year x2 and beyond currently estimated at \$287.00/mo. (Billed annually)
- >
- > * **Final pricing subject to confirmation of SOW.
- >

\$ 287.00 p/mo

> ALL PRICING THAT FOLLOWS TO BE CONSIDERED *BUDGETARY* PRICING (+/-10%)
AND GOOD FOR 90 DAYS:

>

> MATERIALS (ONLY) TO INCLUDE "REMOTE" "GO LIVE" AND VIRTUAL SUPPORT AS PER
ABOVE SOW:

> (DOES NOT INCLUDE BANLAW INSTALLATION / COMMISSIONING SERVICES):

>

> 1. \$49,621.00:

> * Note on flow meters used by Banlaw vs. those possibly included in other,
competitor proposals:

>

> i. At \$1,600.00/ea (and twice that for hazardous-rated meters for Unleaded
Gasoline), the 5 x flow meters included in our proposal account for 24% of the overall
materials cost quoted;

>

> ii. Low-quality, non-rebuildable, and less accurate flow meters on the market are
available and only cost \$150-300/ea., and may be included in some competitor quotes,
and can also be substituted in the above Banlaw proposal upon customer request;

>

> * However, as accurate and dependable flow metering is a critical function of fuel
management and reporting, these are NOT recommended and will end up costing the
Customer more over the life of the FMS than those that Banlaw utilizes, while at the
same time providing less accurate results, higher incidence of unscheduled downtime
and reactive maintenance, and lower overall customer FMS satisfaction.

>

> ADDERS / OPTIONS ARE AVAILABLE AND PRICED UPON REQUEST:

>

> 1. In-bound fuel delivery metering / monitoring of fuel deliveries by customer fuel
supplier;

> 2. Tank level Monitoring;

> 3. Auto-ID of vehicles / assets in lieu of included FOBs;

> 4. Others.

>

> BANLAW INSTALLATION LABOR OF BASIC SCOPE OF WORK ABOVE:

>

> 1. \$13,098.00

>

> * 1 x Banlaw Technician for up to 8 total days from travel day out to travel day back
(approximately 6 actual days at site), and available to work MON-SAT up to 10.0 hours
daily;

> * Includes flights, hotel, per diem, rental car and miscellaneous expenses;

> * Options, if included, could add to overall installation SOW and costs.

>

>

> GRAND TOTAL, COMPLETE WITH BANLAW INSTALLATION AND FIRST-YEAR SOFTWARE
SUBSCRIPTION, HELP DESK SERVICE AND CUSTOMER TRAINING: \$62,719.00

>

> **

>

> We hope that gives you what you need at this stage as you assess your options.

>

> Attachments:

>

> * Please also find attached an overview of the nearly 40 x reports that are included in

our software and which can be automated to send directly to members of your management team through easily set up distribution protocols.

>

>

> NEXT STEPS:

>

> 1. If you are interested in learning more about what sets Banlaw apart from our competition in the realms of Fuel Management Systems, we would enjoy the chance to schedule a Microsoft TEAMS Meeting to go over in greater depth our product offering, as well as conduct a "Live Demo" of our Banlaw ResTrack Fuel Management Software by remoting in to one of our existing customer's locations, and answer any questions you may have:

> * We often hear from our new customers, that Banlaw's software is among the most comprehensive and highly ranked of the FMS options of the many that they reviewed in making the decision to ultimately go with Banlaw;

> * We have no doubts that our quality and level of service will be among the best you could receive and that it will ensure you start off on the right foot with your efforts to manage and control your fuel usage and reporting.

> 2. Scope of Work / Proposal Refinement: Issue FINAL SOW & PRICING:

> * Likewise, if you are interested in seeing a final SOW and FIRM QUOTE from Banlaw, I'd be happy to work with you to gather a little more information on your existing fueling set up to ensure all budgetary details above are correct and see where, if possible, we can tighten up some costs for you to provide you with our best possible quote, product, and pricing to ensure we are meeting / exceeding your needs and expectations.

>

> Thanks again for the chance to provide you with this preliminary information and budgetary pricing.

>

> I look forward to your feedback.

>

> Best regards,

>

> Aaron Davis

> |

> Outside Sales Representative US Canada

> [cid:image001.jpg@01D9EAFE.33172D50]<<http://www.banlaw.com/>>

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<<https://www.facebook.com/Banlaw.FuelManagement/>>

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> [cid:image004.png@01D9EAFE.33172D50]

<<https://www.linkedin.com/company/banlaw-pty-ltd/>>

> [cid:image005.png@01D9EAFE.33172D50]

<<https://www.youtube.com/channel/UCInfabJAL0XeTngZWCKw7rg/>>

> [cid:image006.png@01D9EAFE.33172D50]

INFORMAL BID RESULTS

DATE: 02/06/2024

PROJECT NAME/DESCRIPTION: Fuel Management System –Corp. Yard and Loma Linda Fire Station 251

ACCOUNT NO. _____ Budgeted Amount: _____

VENDOR NAME	BID AMOUNT
World Fuel Services	\$32,462.50
Orange Coast Petroleum Equipment, Inc.	\$81,427.59
Banlaw	\$62,719.00

COMMENTS:

SIGNATURE: _____ DATE: _____

- REQUIRES CITY COUNCIL APPROVAL: ☒ Yes ☐ No
- CITY COUNCIL MEETING DATE: 02/13/2024



City of Loma Linda

Regular City Council Staff Report

Prepared By: Lynette Arreola

Declare the HME Fire Engine as surplus and authorize its donation [Fire]

Meeting	Agenda Group	
Tuesday, February 13, 2024, 7:00 PM	Consent Calendar	Item: 3G
To	From	
City Council	Nataly Alvizar, Executive Aide	
Via		
Dan Harker, Fire Chief		

Approved/Continued/Denied by City Council

Date: _____

RECOMMENDATION:

It is recommended that City Council declare the antiquated out-of-service 1996 HME Fire Engine surplus and authorize its donation to Naco Fire District Volunteer Fire Department.

BACKGROUND:

For over two decades, the Loma Linda Fire Department has maintained the 1996 HME Fire Engine as a reserve apparatus. However, due to its frequent maintenance requirements and the significant commitment needed to ensure its reliability, it has been retired from active service within our fleet.

ANALYSIS:

The Naco Fire District Volunteer Fire Department has communicated a need for additional resources to enhance their level of service. The donation of the HME fire engine would significantly contribute to their operational capacity, allowing their twenty volunteer personnel to respond more effectively to emergencies within their jurisdiction.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Donating the MHE Fire Engine will save on the cost associated with maintaining antiquated equipment every year.



City of Loma Linda

Regular City Council Staff Report

Prepared By: Lynette Arreola

Declare the Polaris All Road Vehicle (ARV) surplus and authorize its donation [Fire]

Meeting	Agenda Group	
Tuesday, February 13, 2024, 7:00 PM	Consent Calendar	Item: 3H
To	From	
City Council	Nataly Alvizar, Executive Aide	
Via		
Dan Harker, Fire Chief		

Approved/Continued/Denied by City Council

Date: _____

RECOMMENDATION:

It is recommended that City Council declare the antiquated out-of-service, 2007 Polaris Ranger ARV surplus and authorize the donation to Colton Fire Department.

BACKGROUND:

For over a decade, the Loma Linda Fire Department has utilized the ARV in the south hills of Loma Linda. However, due to the escalating maintenance costs and the significant financial commitment required to maintain its dependability, the ARV has been retired from our fleet. Despite offering its return to LLUMC, they have declined, and no other departments within the City of Loma Linda has a need for it.

ANALYSIS:

The Colton Fire Department has expressed a need for the Polaris ARV to enhance its service capabilities. This donation would enable them to access off-road areas efficiently, thereby allowing our resources to remain available for responding to the needs of Loma Linda residents. Currently, ARV 251 is offering off-road support as required within Colton's jurisdiction.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Donating the ARV will save on the cost associated with maintaining the antiquated equipment every year.



City of Loma Linda

Regular City Council Staff Report

Prepared By: Lynette Arreola

Notice of Completion - Replacement of Pressure Reducing Valves [Public Works]

Meeting	Agenda Group
Tuesday, February 13, 2024, 7:00 PM	Consent Calendar Item: 3I
To	From
City Council	Julia Loeffert, Executive Assistant
Via	
T Jarb Thaipejr, City Manager	

Approved/Continued/Denied by City Council

Date: _____

RECOMMENDATION:

It is recommended that the City Council accept the project as substantially complete and authorize the City Clerk to file the Notice of Completion.

BACKGROUND:

On April 11, 2023, City Council awarded the contract for the replacement of the Pressure Regulating Valve to GCI Construction, Inc. of San Clemente, CA, for an amount of \$185,600, with an approved contingency allocation of \$18,600. During construction, unforeseen field conditions determined that an in-line valve was needed to turn off the water. City Council awarded the contract to said contractor to install a new in-valve on, October 10, 2023, for an amount of \$80,100, with an approved contingency allocation of \$8,100. City staff performed the construction management and inspection services for the project. The work was completed satisfactorily and within contingency. The total cost of the project was \$288,629.36.

Attached is the Notice of Completion for the subject project. Upon City Council authorization, the City Clerk will submit the Notice of Completion for recordation. The one (1) year warranty provided by the contractor will commence from the date of recordation.

ANALYSIS:

N/A

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

\$163,400 was originally appropriated in the FY 2024 Budget, for this project. After, two supplemental appropriations were approved by City Council, sufficient funding was available in 4657010-58500.

Attachments

NOC PRV @ Mt View Ave FY 2024.pdf

LYNETTE ARREOLA
RECORDING REQUESTED BY:

AND

WHEN RECORDED MAIL TO:

LYNETTE ARREOLA
CITY CLERK
CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA CA 92354

APN: N/A

SPACE ABOVE THIS LINE FOR RECORDER'S USE
EXEMPT FROM FILING FEES, GOVERNMENT CODE SECTION 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described:
2. The FULL NAME of the OWNER is City of Loma Linda
3. The FULL ADDRESS of the OWNER is 25541 Barton Road, Loma Linda, CA 92354
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: In fee.

(If other than fee, strike "in fee" and insert, for example "purchaser under contract of purchase" or "lessee.")

5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:
Names Addresses

6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:
Names Addresses

7. A work of improvement on the property hereinafter described was COMPLETED January 31, 2024

8. The work of improvement completed is described as follows: Replacement of Pressure Reducing Valves at Mt. View Ave (CIP 22-666)

9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is GCI Construction, Inc, 1031 Calle Recodo, Ste D, San Clemente, CA 92673

10. The street address of said property is Various City Locations

11. The property on which said work of improvement was completed is in the City of Loma Linda
County of San Bernardino, State of California, and is described as follows:
Replacement of Pressure Reducing Valves at Mt. View Ave. (CIP 22-666)

Signature of Owner or Agent Owner _____ Date: _____
Lynette Arreola, City Clerk

Verification of INDIVIDUAL owner _____: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place (Signature of owner named in paragraph 2)

Verification for NON-INDIVIDUAL owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the _____ City Clerk _____ of the aforesaid interest or "PRESIDENT, PARTNER, MANAGER, AGENT, ETC."

in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place (Signature of person signing on behalf of owner)
Lynette Arreola, City Clerk







City of Loma Linda

Regular City Council Staff Report

Prepared By: Lynette Arreola

Discussion to Close Pedestrian Bridge at the South end of Ragsdale Road [Mayor Dupper]

Meeting	Agenda Group
Tuesday, February 13, 2024, 7:00 PM	New Business Item: 5A
To	From
City Council	T Jarb Thaipejr, City Manager

Approved/Continued/Denied by City Council

Date: _____

RECOMMENDATION:

City Council to consider closing the pedestrian bridge crossing over the flood control channel at Ragsdale Road.

BACKGROUND:

The Mission Creek Subdivision Home Owners Association (HOA) has requested closing the pedestrian bridge crossing the San Timoteo Creek Channel at Ragsdale Road. The bridge was originally installed, at the Developer's expense, as a component of the Walkable-Livable community concept. It connects this neighborhood with the regional San Timoteo Creek trailhead. There would be an installation of gates on both sides of the bridge that would be locked.

On February 10, 2015, the City Council approved the closure of the Pedestrian Bridge from Bryn Mawr Veteran's Memorial Park to Mission Creek Subdivision at the request of the Mission Creek HOA and a recommendation by the Trails Development Committee. The cost to install and lock the gates was funded by the HOA.

ANALYSIS:

The Mission Creek HOA reported recent criminal activity along Ragsdale Road. There is suspicion that persons responsible are using the pedestrian bridge.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

The cost to install the gates has not been determined.

