



CITY OF LOMA LINDA
HOUSING AUTHORITY AGENDA

Tuesday, April 8, 2025, 7:00 PM
Council Chambers
25541 Barton Road
Loma Linda, CA 92354

The Agenda and Reports are available for public review in the City Clerk's Office during regular business hours and can also be accessed on the City's website at www.lomalinda-ca.gov at least 72 hours before the meeting. Individuals wishing to speak on agenda items are encouraged to submit their names using the kiosk at the meeting or through the City's website. Speakers are required to provide their names for the public record. Comments provided during Oral Reports/Public Participation is limited to 3 minutes for each speaker. Please note that the meetings are recorded for public record.

In accordance with the Americans with Disabilities Act (ADA), if an individual requires special assistance to provide public comments or need other accommodations, please contact the City Clerk at least 48 hours before the meeting at (909) 799-2819 or via email at larreola@lomalinda-ca.gov to allow time for the City to make reasonable arrangements to the best of their ability.

1. Call to Order

- 1A. Call to Order
- 1B. Roll Call
- 1C. Closed Session/Workshop
- 1D. Items to be Added or Deleted
- 1E. Oral Reports/Public Participation - Non-Agenda Items
(Limited to 30 minutes; 3 minutes allotted for each speaker)
- 1F. Conflict of Interest Disclosure
Note agenda item that may require member abstentions due to possible conflicts of interest

2. Scheduled Items

3. Consent Calendar

- 3A. Demands Register(s) - March 25, and April 9, 2025 [Finance]
 - Approve Demand(s) for Payment
- 3B. Approval of Minutes March 11, 2025
 - Approve the minutes

4. Old Business

5. New Business

6. Reports

- 6A. Chair and Member Reports
- 6B. Reports Of Officers

7. Adjournment

POSTING

I, Lynette Arreola, City Clerk, do hereby certify and declare that, I caused this agenda to be posted at the following three (3) locations, to-wit: 1) Loma Linda Branch Library, 25581 Barton Road, Loma Linda, California; 2) City Council Chambers, 25541 Barton Road, Loma Linda, California; 3) U. S. Post Office Annex, Newport Avenue, Loma Linda, California

Lynette Arreola, City Clerk

City of Loma Linda, California

A handwritten signature in cursive script, reading "Lynette Arreola".

Date Posted: April 3, 2025



Housing Authority Staff Report

A. Demands Register(s) - March 25, and April 9, 2025 [Finance]

Meeting	Agenda Group
Tuesday, April 8, 2025, 7:00 PM	Consent Calendar Item: 3A.
To	From
City Council	Sonia Fabela, Finance Director

RECOMMENDATION:

It is recommended that the City Council approve the attached list of demands for payment.

Attachments

[HA DR 03-25-25.pdf](#)

[HA DR 04-08-25.pdf](#)



CITY OF LOMA LINDA
VOUCHER LIST
HOUSING AUTHORITY
3/25/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
2984	3/19/2025	3628	U.S. BANK CORPORATE PYMNT SYS	02242025 KMacGavinHA		Computers/Office/Equipment/SoftwareHA	0.15
2984 Total							0.15
2985	3/20/2025	5475	THE HARTFORD	55RBE842677 2025-26	1250628	Homeowner Insurance Renewal - E Marshall	1,511.00
2985 Total							1,511.00
2986	3/25/2025	5047	EMPHASYS SOFTWARE	LSS-01000	1250646	Emphasys Software Annual Maint/Tech Support	3,142.64
2986 Total							3,142.64
2987	3/25/2025	266	ROBBINS & HOLDAWAY	00-1006-47-47926-HA	1250131	Feb Legal Service - LL Housing Authority	2,025.00
				00-7300-47928 - HA	1250131	Feb Legal Srvs - Housing Authority	3,510.00
2987 Total							5,535.00
Grand Total							\$ 10,188.79



CITY OF LOMA LINDA
VOUCHER LIST
HOUSING AUTHORITY
3/25/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
Total Checks (Total from previous page):							\$10,188.79
Grand Total=							<u>\$10,188.79</u>

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 2984 through 2987 for a total disbursement of \$10,188.79 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on April 8, 2025 and the City Treasurer is hereby directed to pay except as noted

Phillip Dupper, Mayor



CITY OF LOMA LINDA
VOUCHER LIST
HOUSING AUTHORITY
4/08/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
2988	3/25/2025	110	BURTRONICS BUSINESS SYSTEM	AR120781HA	1250057	base rate charge 2/13_3/12 Bill Pd	0.52
2988 Total							0.52
2989	3/27/2025	5375	LEVEL 3 COMMUNICATIONS, LLC	728215191HA	1250161	VoiP services FY 24/25 FebHA	4.46
2989 Total							4.46
2990	4/3/2025	7053	MARLIN BUSINESS BANK	21709055HA	1250262	Printer lease agreement FY 24/25 MarHA	21.14
2990 Total							21.14
2991	4/8/2025	110	BURTRONICS BUSINESS SYSTEM	AR121101HA	1250057	base rate charge for the 3/1_3/31 BP_HA	1.39
				AR121130HA	1250057	base rate charge for the 3/13-4/12/25 BP-HA	0.52
2991 Total							1.91
2992	4/8/2025	7123	CHARTER COMMUNICATIONS HOLDINGS, LLC	231334701030125HA		2nd Fiber Line Acct#231334701 02/01-2/28HA	3.01
2992 Total							3.01
Grand Total							\$ 31.04



CITY OF LOMA LINDA
VOUCHER LIST
HOUSING AUTHORITY
3/25/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
Total Checks (Total from previous page):							\$31.04
Grand Total=							<u>\$31.04</u>

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 2988 through 2992 for a total disbursement of \$31.04 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

A handwritten signature in cursive script, appearing to read "Sonia Fabela", written in black ink.

Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on April 8, 2025 and the City Treasurer is hereby directed to pay except as noted

Phillip Dupper, Mayor



Housing Authority Staff Report

B. Approval of Minutes March 11, 2025

Meeting	Agenda Group
Tuesday, April 8, 2025, 7:00 PM	Consent Calendar Item: 3B.
To	From
City Council	Lynette Arreola, City Clerk

RECOMMENDATION:

Approve the minutes of March 11, 2025, as submitted.

Attachments

[Housing Authority-03-11-2025-minutesDraft.pdf](#)

HOUSING AUTHORITY BOARD MINUTES

25541 Barton Road, Loma Linda, CA 92354

March 11, 2025, 8:15 PM - March 11, 2025, 8:15 PM

Roll Call: *(The following members were in attendance)*

- **Phillip Dupper**, Chairman
- **Ronald Dailey**, Vice Chairman
- **Rhodes Rigsby**, Boardmember
- **Ovidiu Popescu**, Boardmember
- **Rhonda Spencer-Hwang**, Boardmember

1. Call to Order

1A. Call to Order- 8:15 PM

1B. Roll Call- 8:15 PM

All Boardmembers present.

Staff present: T. Jarb Thaipejr, Executive Director; Diane Robbins, Legal Counsel; Lynette Arreola, Secretary; Sonia Fabela, Finance Director; Dan Harker, Fire Chief; Lorena Matarrita, Community Development Director; Andy Ramirez, Assistant City Manager, Andrew Sanchez. Customer Support Technician; and Lt. Kaysie Smith, San Bernardino County Sheriff's Department.

1C. Closed Session/Workshop- 8:15 PM

None.

1D. Items to be Added or Deleted- 8:15 PM

No items were added or deleted.

1E. Oral Reports/Public Participation - Non-Agenda Items- 8:15 PM

No oral participation upon invitation by the Chairman.

1F. Conflict of Interest Disclosure- 8:15 PM

None reported.

2. Scheduled Items

No items scheduled.

3. Consent Calendar

Motion by Rhodes Rigsby, seconded by Rhonda Spencer-Hwang, passing by a vote of 5-0-0-0-0, to Approve the Consent Calendar as submitted.

3A. Demands Register dated February 25, and March 11, 2025 [Finance]- 8:15 PM

Approved the Demands Registers dated: February 25, 2025, with commercial demands totaling \$8.67; and March 11, 2025, with commercial demands totaling \$6,606.59.

3B. Approval of Minutes February 11, 2025- 8:15 PM

Approved the minutes of February 11, 2025, as submitted.

4. Old Business

No items scheduled.

5. New Business

No items scheduled.

6. Reports

6A. Chair and Member Reports- 8:15 PM

No reports.

6B. Reports Of Officers- 8:15 PM

No reports.

7. Adjournment

The meeting adjourned at 8:15 pm.