



CITY OF LOMA LINDA CITY COUNCIL AGENDA REGULAR MEETING

Tuesday, November 14, 2023, 7:00 PM
Council Chambers
25541 Barton Road
Loma Linda, CA 92354

Est. Duration: 2 hr 45 min

A regular meeting of the City Council of the City of Loma Linda is scheduled in the **Council Chambers**, 25541 Barton Road, Loma Linda, California. ***Pursuant to Municipal Code Section 2.08.010, study session or closed session items may begin at 5:30 p.m. or as soon thereafter as possible. The public meeting begins at 7:00 p.m.***

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at www.lomalinda-ca.gov.

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at www.lomalinda-ca.gov subject to staff's ability to post the documents before the meeting.

Persons wishing to speak on an agenda item, including any closed session items, are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The City Council meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the City Council at this time; however, the City Council may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the City Council.

Meetings are accessible to people with disabilities. Every attempt will be made to swiftly address each request. Requests in advance of the meeting will enable us to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact the City Clerk at larreola@lomalinda-ca.gov or (909) 799-2819.

1: Call to Order

- 1A. Call to Order
- 1B. Roll Call

- 1C. Closed Session/Workshop
- 1D. Invocation and Pledge of Allegiance - Councilman Rhodes Rigsby
- 1E. Items to be Added or Deleted
- 1F. Oral Reports/Public Participation - Non-Agenda Items
- 1G. Conflict of Interest Disclosure

2: Scheduled and Related Items

- 2A. Discussion of Activities and Programs of the Senior Center [City Manager]

3: Consent Calendar

- 3A. Demands Registers - October 24 and November 14, 2023 [Finance]
- 3B. Approval of Minutes 10-11-2023
- 3C. Treasurer's Report - October 2023 [Finance]
- 3D. Fire Department's Activity Report - October 2023 [Fire]
- 3E. Award Bid to Purchase One F350 Dump Truck [Public Works]
 - Award bid to Fairview Ford of San Bernardino to purchase one (1) Ford F350 Dump Truck for a total of \$76,510.85.
- 3F. Award Bid to Purchase One F350 Lift Gate Truck [Public Works]
 - Award bid to Fairview Ford of San Bernardino to purchase one (1) Ford F350 vehicle for a total of \$64,652.69.
- 3G. Award Contract for Replacement Telemetry Panel at Richardson Well #3 [Public Works]
 - Award contract to Cricket Consulting of Anaheim, CA for replacement of the telemetry panels for \$12,800.00.
- 3H. Award Contract to Charter Communications Operating LLC for the 10 Gigabyte Bandwidth Circuit [Information System]
 - Award contract to Charter Communications Operating LLC at \$3,500 monthly from the Contractual Services 51830 account allocated among City Department budgets.
- 3I. Authorize Purchase of Sewer Lift Station Package to be installed at the end of Juanita St. [Public Works]
 - Authorize the purchase of a sewer lift station package to Multi W Systems, Inc. of El Monte to install at the end of Juanita Street for \$166,002.48, and approve a contingency amount of \$16,600.00.
- 3J. Supplemental Appropriate and Extend Contract Agreement for Record Management Services [Administration]
 - Approve a supplemental appropriation of \$10,000 from the General Fund fund balance and approve and extend contract agreement with the new service provider, Vital Records Control, for Records Management services and software implementation.
- 3K. Supplemental Appropriation for Professional Services Contract for the Council District Implementation [Administration]
 - Supplemental appropriation of \$43,000 of unspent funds from Fiscal Year 2022-2023 for professional services by National Demographics Corporation (NDC) for the development and adoption of City Council Election District boundaries.
- 3L. Agreement with Willdan Engineering for Building and Engineering Plan Check Services [Community Development]
 - Authorize the City Manager to enter into a professional consultant services agreement with Willdan Engineering (“Willdan”) to provide staff, plan check, permitting, and building inspection services for the Building Division, and plan check services for the Engineering Division on an as-needed basis. The initial agreement will last for two years and may be extended for three, two-year periods with consent from both parties.

3M. Council Bill #R-2023-38 - Adopt a Resolution Accepting Revenue and Approving the Appropriation for TDA Article 3 Grant [Public Works]

— Adopt Council Bill #R 2023-38 to accept the TDA Article 3 Grant revenue of \$50,122 into Revenue Account No. 1370000-49362 and approve an appropriation of \$50,200 into expenditure Account No. 1375360-58500.

3N. Authorization to apply for 2024 Urban Areas Security Initiative (UASI) grant [Fire]

— Authorize the Fire Department to apply for and appropriate the revenue from the 2024 Urban Areas Security Initiative (UASI) Program grant; authorize the City Manager to execute the related grant documents and to accept additional grant funding should it become available.

3O. Accept Street Right-of-Way Easement at the west side of California Street and north of Mission Road [Public Works]

— Accept the easement offered by Richard and Terri Kunihiro Living Trust for Street and Utility Purposes on California Street and authorize the City Manager to sign the Certificate of Acceptance document for recordation.

3P. Surplus Items for Disposal [Public Works]

— Declare the attached list of vehicles, equipment and miscellaneous items surplus and authorize the items be appropriately disposed and the remaining items auctioned off as surplus.

3Q. Notice of Completion - Anderson Way Storm Drain Modification [Public Works]

— Accept as complete and authorize recordation of Notice of Completion for Anderson Way Storm Drain Modification, TK Construction, Contractor

3R. Supplemental Appropriation and Notice of Completion for the ADA Ramps and Sidewalks at Various Locations (CIP 23-114) [Public Works]

— Approve a Supplemental Appropriation from the CDBG Grant, in the amount of \$27,800 and
— Approve a Supplemental Appropriation, in the amount of \$47,000, from Measure I fund balance and
— Accept as complete and authorize recordation of Notice of Completion for Construction of ADA Ramps and Installation of Sidewalks at Various Locations, Universal Construction & Engineering, Contractor (CIP 23-114)

4: Old Business

4A. Adopt Council Bill #O-2023-02 of a Comprehensive Code Update to Title 17, Zoning (Second Reading and Roll Call Vote) [Administration]

Amending Title 17 (Zoning) of the Loma Linda Municipal Code by standardizing administrative processes, expanding permitted land uses, modifying fence regulations, and correcting certain inconsistencies and outdated language throughout the Development Code.

— Waive Reading of Council Bill #O-2023-02 in its entirety, direct the Clerk to read by title only, and adopt the Ordinance.

5: New Business

5A. Historic Commission Member Appointment and Notice of Expired Members Terms [Administration]

- 1. Appointment of vacant seat to Scott Hepburn
- 2. Notice of Expired Terms posting of three Commission members

6: Reports

6A. Reports of Council Members

6B. Reports Of Officers

- City of Loma Linda receives Certificate of Achievement for Excellence in Financial Reporting for the City's Annual Comprehensive Finance Report for Fiscal Year 2021-2022
- Art in Public Places

7: Adjournment

7A. Meeting adjourned to the meeting of December 12, 2023.

POSTING

I, Lynette Arreola, City Clerk, do hereby certify and declare that, I caused this agenda to be posted at the following three (3) locations, to-wit:

Loma Linda Branch Library, 25581 Barton Road, Loma Linda, California

City Council Chambers, 25541 Barton Road, Loma Linda, California

U. S. Post Office Annex, Newport Avenue, Loma Linda, California



Lynette Arreola, City Clerk

City of Loma Linda, California

Date Posted: November 9, 2023