



**CITY OF LAWDALE  
AGENDA  
PARKS, RECREATION AND  
SOCIAL SERVICES COMMISSION**

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Monday, April 14, 2025, 6:30 PM  
Council Chambers  
14717 Burin Ave  
Lawndale, CA 90260

Copies of this agenda and written documentation related to each agenda item may be obtained prior to the meeting at the Hofmann Community Center, located at 14700 Burin Avenue. Interested parties may contact the Community Services Department at (310) 973-3270 for clarification regarding individual agenda items.

**A. CALL TO ORDER AND ROLL CALL**

**B. FLAG SALUTE**

**C. APPROVAL OF MINUTES**

1. Approval of the Minutes from the March 24, 2025, Commission Meeting
  - Staff recommend that the Commission review and approve the minutes from the March 24, 2025, Parks, Recreation and Social Services Commission meeting.

**D. PRESENTATIONS**

**E. ORAL COMMUNICATIONS - Items not on the agenda (Public Comments)**

**F. COMMENTS FROM COMMISSIONERS**

**G. ADMINISTRATIVE MATTERS**

2. Lawndale Beat Ridership Report - March 2025
  - Staff recommend that the Commission Accept and File the Lawndale Beat Ridership Report for March 2025.
3. PRSSC Operation of a Fireworks Stand
  - Staff recommend that the Commission provide direction as to the interest level and commitment to hosting a fireworks stand in 2025, and appoint a Commissioner to serve as a program lead for the operation of the stand.

**H. DIRECTOR'S REPORT**

4. Director's Report - April 14, 2025

**I. ITEMS FROM COMMISSIONERS**

**J. SPECIAL EVENTS UPDATE**

5. Youth Day Parade: Saturday, April 26, 2025
6. Memorial Day Remembrance: Monday, May 26, 2025
7. Health, Safety and Pet Fair - June 7, 2025
8. Concert in the Park: Saturday, June 21, 2025

## **K. A. MISCELLANEOUS**

## **L. ADJOURNMENT**

It is the intention of the City of Lawndale to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the Community Services Department at (310) 973-3270, at least forty-eight (48) hours prior to the meeting to inform us of your needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodation to attend or participate in meetings on a regular basis.

*I hereby certify under penalty of perjury under the laws of the State of California that the agenda for the regular meeting of the Lawndale Parks, Recreation and Social Services Commission to be held on Monday, April 14, 2024, was posted no less than 72 hours prior to the meeting.*

Jason Minter

Director of Community Services

*Date Posted: April 10, 2025*



## CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260  
PHONE (310) 973-3200 ♦ [www.lawndalecity.org](http://www.lawndalecity.org)

DATE: April 14, 2025  
TO: Honorable Mayor and City Council  
FROM: Jason Minter, Community Services Director  
PREPARED BY: Jason Minter, Community Services Director  
SUBJECT: **Approval of the Minutes from the March 24, 2025, Commission Meeting**

Staff recommend that the Commission review and approve the minutes from the March 24, 2025, Parks, Recreation and Social Services Commission meeting.

### **Attachments**

[3-24-25 PRSSC Minutes](#)



**MINUTES  
CITY OF LAWDALE  
PARKS, RECREATION AND SOCIAL SERVICES COMMISSION  
REGULAR MEETING  
MONDAY, MARCH 24, 2025**

**A. CALL TO ORDER AND ROLL CALL**

Acting Chairperson Miller called the meeting to order at 6:32 p.m. in the City Hall Council Chambers, located at 14717 Burin Avenue, Lawndale, CA 90260.

Members Present: Commissioner Sonrisa Wood  
Commissioner Daniel Woods  
Acting Chairperson Kenneth Miller

Members Absent: Commissioner Jennifer Collins (arrived at 6:36 pm)  
Commissioner Alma Castro

Staff Present: Community Services Director, Jason Minter

**B. FLAG SALUTE**

Commissioner Wood led the flag salute.

**C. APPROVAL OF MINUTES**

**1. Approval of the Minutes from the March 10, 2025, Commission Meeting**

A motion was made by Commissioner Wood and seconded by Acting Chairperson Miller to approve the March 10, 2025, minutes as written.

**Motion carried 3-0, absent Commissioners Collins and Castro.**

**D. PRESENTATIONS**

None.

**E. ORAL COMMUNICATIONS – Items not on the agenda (Public Comments)**

None.

Director Minter noted that Commissioner Collins arrived at 6:36 pm and took her seat on the dais.

**F. COMMENTS FROM COMMISSIONERS**

Commissioner Woods shared concerns regarding park staff opening the gates at Rogers Anderson Park. The concern was related to a particular staff member not having the correct keys to be able to open all the gates without having to walk around the whole facility. In addition, he shared concerns about the staff members approachability.

**G. ADMINISTRATIVE MATTERS**

**2. Election of a Chairperson and Vice Chairperson**

Director Minter provided a brief overview of the election process as referenced in the staff report. Commissioner Woods nominated Acting Chairperson Miller for Chairperson. There were no other nominations made. Commissioner Woods then made a motion to approve Acting Chairperson Miller as the Chairperson, which was seconded by Commissioner Wood.

**Motion carried 4-0, absent Commissioner Castro.**

Chairperson Miller then asked for nominations for the Vice Chairperson position. Commissioner Woods nominated Commissioner Wood for the Vice Chairperson position. There were no other nominations made. Chairperson Miller motioned to approve Commissioner Wood as the Vice Chairperson, which was seconded by Commissioner Collins.

**Motion carried 4-0, absent Commissioner Castro.**

**3. Parks, Recreation and Social Services Commissioner Objectives**

Staff provided a brief summary of the commissioner objectives to help the new commissioners understand their roles. There were no questions or comments on the objectives.

**4. PRSSC Operation of a Fireworks Stand.**

Director Minter introduced the discussion and added information from his meeting/call with the fireworks vendors. After a lengthy discussion among Commissioners, additional questions were asked of Director Minter that he will follow up on in future meetings. Based on the discussion and comments made by the members, there is strong support for having a fireworks stand, with the newly elected Chairperson leading the conversation.

A motion was made by Chairperson Miller to continue moving forward with the planning process for the fireworks stand. The motion was seconded by Commissioner Collins.

**Motion carried 4-0, absent Commissioner Castro.**

**H. DIRECTOR'S REPORT**

**5. Director's Report**

Director Minter briefly welcomed the new Commissioner(s), reviewed some of the Brown Act information that had been discussed at the last meeting, Commissioner stipends and the timing of payments, and his request for Commissioner photos. He then mentioned the CPRS magazine that is provided to Commissioners and gave a brief summary of CPRS and the conference that he attended the previous week.

**I. ITEMS FROM COMMISSIONERS**

None.

**J. SPECIAL EVENT UPDATE**

**6. Easter Egg Hunt**

Director Minter shared that plans were ongoing for the Egg Hunt and that the Commissioners were invited to join in the fun, either by having a booth/table, as guests, or with their families.

**7. Youth Day Parade**

Director Minter shared that planning for the parade had started to ramp up, with meetings set for the different parties involved. Additional information will be provided at the next meeting.

**8. Memorial Day Remembrance Event**

Director Minter shared that Commissioners were welcome to attend the Memorial Day Remembrance event that will be held on Memorial Day.

**9. Concert in the Park**

Director Minter shared that planning was still in the early stages for the concert that will be held on June 21. More information will be provided at a later date.

**K. MISCELLANEOUS**

None.

**L. ADJOURNMENT**

Chairperson Miller adjourned the meeting at 7:50 p.m. to the next regularly scheduled meeting on Monday, April 14, 2025, at 6:30 pm in the Lawndale City Council Chambers, 14717 Burin Avenue.

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Kenneth Miller, Chairperson

Attest: \_\_\_\_\_  
Jason Minter, Community Services Director



**CITY OF LAWDALE  
PARKS, RECREATION, AND  
SOCIAL SERVICES COMMISSION**

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260  
PHONE (310) 973-3200 ♦ [www.lawndalecity.org](http://www.lawndalecity.org)

**DATE:** April 14, 2025  
**TO:** Honorable Chairperson and Commissioners  
**PREPARED BY:** Jason Minter, Community Services Director  
**RE:** Lawndale Beat Ridership Report - March 2025

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The Lawndale Beat Ridership Report for March 2025 is attached for your review (Attachment A). Staff have included additional pages with charts showing the current fiscal year information as it relates to the Lawndale Beat Ridership Report (Attachment B). Staff recommend that the Commission Accept and File the report.

**Attachments**

[Attachment A: Lawndale Beat Report](#)

[Attachment B: Lawndale Beat Summary Charts](#)

# ATTACHMENT A

## Lawndale Beat Ridership Report



**SUMMARY MANAGEMENT REPORT**  
**March 2025**

**FIXED ROUTE SUMMARY**

	<b>Total Passengers</b>	<b>Total Revenue Hours</b>	<b>Revenue Miles</b>	<b>Ridership / Rev Hour</b>	<b>Collected Fares</b>	<b>Farebox Recovery per Passenger</b>	<b>On-Time Percentage</b>	<b># Of Operating Days</b>
<b>Residential</b>	625	327.80	3,546	1.91	\$142.72	\$0.23	89.09%	31
<b>Express</b>	377	301.33	4,104	1.25	\$132.98	\$0.35	91.01%	31
<b>Total</b>	<b>1,002</b>	<b>629.13</b>	<b>7,650</b>	<b>1.59</b>	<b>\$275.70</b>	<b>\$0.28</b>	<b>90.12%</b>	

LAWNDALE BEAT FARE COUNT REPORT  
FOR THE MONTH OF: **March-25**

		Residential			Express			TOTALS		
		Currency	Coins	Total	Currency	Coins	Total	Currency	Coins	Total
1-Mar	Saturday	\$1.00	\$1.04	\$2.04	\$4.00	\$2.00	\$6.00	\$5.00	\$3.04	\$8.04
2-Mar	Sunday	\$0.00	\$0.00	\$0.00	\$0.00	\$2.99	\$2.99	\$0.00	\$2.99	\$2.99
3-Mar	Monday	\$3.00	\$2.50	\$5.50	\$0.00	\$1.80	\$1.80	\$3.00	\$4.30	\$7.30
4-Mar	Tuesday	\$1.00	\$6.61	\$7.61	\$0.00	\$0.88	\$0.88	\$1.00	\$7.49	\$8.49
5-Mar	Wednesday	\$4.00	\$4.43	\$8.43	\$4.00	\$3.87	\$7.87	\$8.00	\$8.30	\$16.30
6-Mar	Thursday	\$4.00	\$5.08	\$9.08	\$5.00	\$0.00	\$5.00	\$9.00	\$5.08	\$14.08
7-Mar	Friday	\$4.00	\$0.00	\$4.00	\$4.00	\$6.22	\$10.22	\$8.00	\$6.22	\$14.22
8-Mar	Saturday	\$3.00	\$0.00	\$3.00	\$0.00	\$4.70	\$4.70	\$3.00	\$4.70	\$7.70
9-Mar	Sunday	\$1.00	\$0.00	\$1.00	\$2.00	\$2.75	\$4.75	\$3.00	\$2.75	\$5.75
10-Mar	Monday	\$5.00	\$4.30	\$9.30	\$2.00	\$1.75	\$3.75	\$7.00	\$6.05	\$13.05
11-Mar	Tuesday	\$4.00	\$1.60	\$5.60	\$1.00	\$1.25	\$2.25	\$5.00	\$2.85	\$7.85
12-Mar	Wednesday	\$1.00	\$2.10	\$3.10	\$1.00	\$1.35	\$2.35	\$2.00	\$3.45	\$5.45
13-Mar	Thursday	\$8.00	\$2.75	\$10.75	\$5.00	\$1.75	\$6.75	\$13.00	\$4.50	\$17.50
14-Mar	Friday	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00
15-Mar	Saturday	\$0.00	\$0.90	\$0.90	\$1.00	\$3.26	\$4.26	\$1.00	\$4.16	\$5.16
16-Mar	Sunday	\$2.00	\$0.00	\$2.00	\$1.00	\$0.00	\$1.00	\$3.00	\$0.00	\$3.00
17-Mar	Monday	\$2.00	\$1.75	\$3.75	\$4.00	\$4.10	\$8.10	\$6.00	\$5.85	\$11.85
18-Mar	Tuesday	\$4.00	\$4.26	\$8.26	\$2.00	\$1.50	\$3.50	\$6.00	\$5.76	\$11.76
19-Mar	Wednesday	\$5.00	\$2.35	\$7.35	\$3.00	\$6.20	\$9.20	\$8.00	\$8.55	\$16.55
20-Mar	Thursday	\$2.00	\$1.99	\$3.99	\$1.00	\$1.50	\$2.50	\$3.00	\$3.49	\$6.49
21-Mar	Friday	\$4.00	\$2.60	\$6.60	\$2.00	\$1.85	\$3.85	\$6.00	\$4.45	\$10.45
22-Mar	Saturday	\$2.00	\$2.30	\$4.30	\$4.00	\$1.55	\$5.55	\$6.00	\$3.85	\$9.85
23-Mar	Sunday	\$1.00	\$0.00	\$1.00	\$2.00	\$1.00	\$3.00	\$3.00	\$1.00	\$4.00
24-Mar	Monday	\$3.00	\$0.75	\$3.75	\$4.00	\$6.04	\$10.04	\$7.00	\$6.79	\$13.79
25-Mar	Tuesday	\$4.00	\$3.15	\$7.15	\$1.00	\$1.10	\$2.10	\$5.00	\$4.25	\$9.25
26-Mar	Wednesday	\$2.00	\$2.10	\$4.10	\$1.00	\$1.25	\$2.25	\$3.00	\$3.35	\$6.35
27-Mar	Thursday	\$2.00	\$4.15	\$6.15	\$3.00	\$4.52	\$7.52	\$5.00	\$8.67	\$13.67
28-Mar	Friday	\$2.00	\$1.10	\$3.10	\$5.00	\$0.75	\$5.75	\$7.00	\$1.85	\$8.85
29-Mar	Saturday	\$3.00	\$3.30	\$6.30	\$1.00	\$0.35	\$1.35	\$4.00	\$3.65	\$7.65
30-Mar	Sunday	\$0.00	\$1.61	\$1.61	\$0.00	\$0.00	\$0.00	\$0.00	\$1.61	\$1.61
31-Mar	Monday	\$2.00	\$0.00	\$2.00	\$3.00	\$0.70	\$3.70	\$5.00	\$0.70	\$5.70
TOTAL FOR THE MONTH		\$80.00	\$62.72	\$142.72	\$66.00	\$66.98	\$132.98	\$146.00	\$129.70	\$275.70

# FIXED ROUTE - RIDERSHIP AND FARECOUNT REPORT - RESIDENTIAL

March 2025

		Total Pax	REG CASH	SENIOR & DISABLED	FREE	W/C	TAP SCANS	COLLECTED FARES	PROJECTED FARES	DIFF
Date			0.75c	Free						
Saturday	1-Mar	3	3	0	0	0	0	\$2.04	\$2.25	-\$0.21
Sunday	2-Mar	6	0	5	1	0	0	\$0.00	\$0.00	\$0.00
Monday	3-Mar	32	6	21	4	0	1	\$5.50	\$4.50	\$1.00
Tuesday	4-Mar	32	10	13	7	0	2	\$7.61	\$7.50	\$0.11
Wednesday	5-Mar	26	11	13	2	0	0	\$8.43	\$8.25	\$0.18
Thursday	6-Mar	32	12	15	2	0	3	\$9.08	\$9.00	\$0.08
Friday	7-Mar	21	6	12	0	0	3	\$4.00	\$4.50	-\$0.50
Saturday	8-Mar	13	4	7	0	0	2	\$3.00	\$3.00	\$0.00
Sunday	9-Mar	7	1	4	2	0	0	\$1.00	\$0.75	\$0.25
Monday	10-Mar	34	12	10	7	0	5	\$9.30	\$9.00	\$0.30
Tuesday	11-Mar	22	7	12	3	0	0	\$5.60	\$5.25	\$0.35
Wednesday	12-Mar	25	4	10	10	0	1	\$3.10	\$3.00	\$0.10
Thursday	13-Mar	39	14	15	9	0	1	\$10.75	\$10.50	\$0.25
Friday	14-Mar	17	2	12	0	0	3	\$1.00	\$1.50	-\$0.50
Saturday	15-Mar	7	1	4	2	0	0	\$0.90	\$0.75	\$0.15
Sunday	16-Mar	6	2	4	0	0	0	\$2.00	\$1.50	\$0.50
Monday	17-Mar	21	5	11	5	0	0	\$3.75	\$3.75	\$0.00
Tuesday	18-Mar	29	11	11	7	0	0	\$8.26	\$8.25	\$0.01
Wednesday	19-Mar	26	10	11	5	0	0	\$7.35	\$7.50	-\$0.15
Thursday	20-Mar	20	5	10	4	0	1	\$3.99	\$3.75	\$0.24
Friday	21-Mar	26	9	11	3	0	3	\$6.60	\$6.75	-\$0.15
Saturday	22-Mar	7	6	1	0	0	0	\$4.30	\$4.50	-\$0.20
Sunday	23-Mar	4	1	3	0	0	0	\$1.00	\$0.75	\$0.25
Monday	24-Mar	20	4	14	2	0	0	\$3.75	\$3.00	\$0.75
Tuesday	25-Mar	24	10	8	5	0	1	\$7.15	\$7.50	-\$0.35
Wednesday	26-Mar	23	6	14	3	0	0	\$4.10	\$4.50	-\$0.40
Thursday	27-Mar	29	8	14	7	0	0	\$6.15	\$6.00	\$0.15
Friday	28-Mar	20	5	12	3	0	0	\$3.10	\$3.75	-\$0.65
Saturday	29-Mar	15	8	6	0	0	1	\$6.30	\$6.00	\$0.30
Sunday	30-Mar	14	2	12	0	0	0	\$1.61	\$1.50	\$0.11
Monday	31-Mar	25	1	15	6	0	3	\$2.00	\$0.75	\$1.25
Total Weekday		543	158	264	94	0	27	\$120.57	\$118.50	\$2.07
Total (Sat)		45	22	18	2	0	3	\$16.54	\$16.50	\$0.04
Total (Sunday)		37	6	28	3	0	0	\$5.61	\$4.50	\$1.11
Grand Total		625	186	310	99	0	30	\$142.72	\$139.50	\$3.22

# FIXED ROUTE - RIDERSHIP AND FARECOUNT REPORT - EXPRESS

March 2025

		Total Pax	REG CASH	SENIOR & DISABLED	FREE	W/C	TAP SCANS	COLLECTED FARES	PROJECTED FARES	DIFF
Date			0.75c	Free						
Saturday	1-Mar	12	8	2	2	0	2	\$6.00	\$6.00	\$0.00
Sunday	2-Mar	6	3	2	1	0	1	\$2.99	\$2.25	\$0.74
Monday	3-Mar	13	3	8	2	0	0	\$1.80	\$2.25	-\$0.45
Tuesday	4-Mar	5	1	4	0	0	2	\$0.88	\$0.75	\$0.13
Wednesday	5-Mar	14	10	4	0	0	0	\$7.87	\$7.50	\$0.37
Thursday	6-Mar	15	7	6	2	0	2	\$5.00	\$5.25	-\$0.25
Friday	7-Mar	16	14	2	0	0	0	\$10.22	\$10.50	-\$0.28
Saturday	8-Mar	9	6	3	0	0	0	\$4.70	\$4.50	\$0.20
Sunday	9-Mar	9	6	3	0	0	0	\$4.75	\$4.50	\$0.25
Monday	10-Mar	15	5	7	3	0	0	\$3.75	\$3.75	\$0.00
Tuesday	11-Mar	9	3	6	0	0	0	\$2.25	\$2.25	\$0.00
Wednesday	12-Mar	12	3	8	1	0	0	\$2.35	\$2.25	\$0.10
Thursday	13-Mar	15	9	6	0	0	0	\$6.75	\$6.75	\$0.00
Friday	14-Mar	9	0	7	2	0	2	\$0.00	\$0.00	\$0.00
Saturday	15-Mar	13	6	6	1	0	1	\$4.26	\$4.50	-\$0.24
Sunday	16-Mar	2	1	1	0	0	0	\$1.00	\$0.75	\$0.25
Monday	17-Mar	19	11	8	0	0	2	\$8.10	\$8.25	-\$0.15
Tuesday	18-Mar	16	5	11	0	0	2	\$3.50	\$3.75	-\$0.25
Wednesday	19-Mar	20	12	5	3	0	0	\$9.20	\$9.00	\$0.20
Thursday	20-Mar	12	4	8	0	0	1	\$2.50	\$3.00	-\$0.50
Friday	21-Mar	10	5	5	0	0	3	\$3.85	\$3.75	\$0.10
Saturday	22-Mar	8	7	1	0	0	0	\$5.55	\$5.25	\$0.30
Sunday	23-Mar	7	4	3	0	0	0	\$3.00	\$3.00	\$0.00
Monday	24-Mar	22	14	7	1	0	0	\$10.04	\$10.50	-\$0.46
Tuesday	25-Mar	12	3	6	3	0	3	\$2.10	\$2.25	-\$0.15
Wednesday	26-Mar	23	3	17	3	0	0	\$2.25	\$2.25	\$0.00
Thursday	27-Mar	15	10	4	1	0	0	\$7.52	\$7.50	\$0.02
Friday	28-Mar	18	8	8	2	0	2	\$5.75	\$6.00	-\$0.25
Saturday	29-Mar	4	2	2	0	0	0	\$1.35	\$1.50	-\$0.15
Sunday	30-Mar	4	0	3	1	0	0	\$0.00	\$0.00	\$0.00
Monday	31-Mar	13	5	7	1	0	0	\$3.70	\$3.75	-\$0.05
Total Weekday		303	135	144	24	0	19	\$99.38	\$101.25	-\$1.87
Total (Sat)		46	29	14	3	0	3	\$21.86	\$21.75	\$0.11
Total (Sunday)		28	14	12	2	0	1	\$11.74	\$10.50	\$1.24
Grand Total		377	178	170	29	0	23	\$132.98	\$133.50	-\$0.52

# FIXED ROUTE - COMBINED RIDERSHIP AND FARES

March 2025

		Total Pax	REG CASH	SENIOR & DISABLED	FREE	W/C	TAP SCANS	COLLECTED FARES	PROJECTED FARES	DIFF
Date			0.75c	Free						
Saturday	3/1	15	11	2	2	0	2	\$8.04	\$8.25	-\$0.21
Sunday	3/2	12	3	7	2	0	1	\$2.99	\$2.25	\$0.74
Monday	3/3	45	9	29	6	0	1	\$7.30	\$6.75	\$0.55
Tuesday	3/4	37	11	17	7	0	4	\$8.49	\$8.25	\$0.24
Wednesday	3/5	40	21	17	2	0	0	\$16.30	\$15.75	\$0.55
Thursday	3/6	47	19	21	4	0	5	\$14.08	\$14.25	-\$0.17
Friday	3/7	37	20	14	0	0	3	\$14.22	\$15.00	-\$0.78
Saturday	3/8	22	10	10	0	0	2	\$7.70	\$7.50	\$0.20
Sunday	3/9	16	7	7	2	0	0	\$5.75	\$5.25	\$0.50
Monday	3/10	49	17	17	10	0	5	\$13.05	\$12.75	\$0.30
Tuesday	3/11	31	10	18	3	0	0	\$7.85	\$7.50	\$0.35
Wednesday	3/12	37	7	18	11	0	1	\$5.45	\$5.25	\$0.20
Thursday	3/13	54	23	21	9	0	1	\$17.50	\$17.25	\$0.25
Friday	3/14	26	2	19	2	0	5	\$1.00	\$1.50	-\$0.50
Saturday	3/15	20	7	10	3	0	1	\$5.16	\$5.25	-\$0.09
Sunday	3/16	8	3	5	0	0	0	\$3.00	\$2.25	\$0.75
Monday	3/17	40	16	19	5	0	2	\$11.85	\$12.00	-\$0.15
Tuesday	3/18	45	16	22	7	0	2	\$11.76	\$12.00	-\$0.24
Wednesday	3/19	46	22	16	8	0	0	\$16.55	\$16.50	\$0.05
Thursday	3/20	32	9	18	4	0	2	\$6.49	\$6.75	-\$0.26
Friday	3/21	36	14	16	3	0	6	\$10.45	\$10.50	-\$0.05
Saturday	3/22	15	13	2	0	0	0	\$9.85	\$9.75	\$0.10
Sunday	3/23	11	5	6	0	0	0	\$4.00	\$3.75	\$0.25
Monday	3/24	42	18	21	3	0	0	\$13.79	\$13.50	\$0.29
Tuesday	3/25	36	13	14	8	0	4	\$9.25	\$9.75	-\$0.50
Wednesday	3/26	46	9	31	6	0	0	\$6.35	\$6.75	-\$0.40
Thursday	3/27	44	18	18	8	0	0	\$13.67	\$13.50	\$0.17
Friday	3/28	38	13	20	5	0	2	\$8.85	\$9.75	-\$0.90
Saturday	3/29	19	10	8	0	0	1	\$7.65	\$7.50	\$0.15
Sunday	3/30	18	2	15	1	0	0	\$1.61	\$1.50	\$0.11
Monday	3/31	38	6	22	7	0	3	\$5.70	\$4.50	\$1.20
Weekday		846	293	408	118	0	46	\$219.95	\$219.75	\$0.20
Total (Sat)		91	51	32	5	0	6	\$38.40	\$38.25	\$0.15
Total (Sunday)		65	20	40	5	0	1	\$17.35	\$15.00	\$2.35
Grand Total		1,002	364	480	128	0	53	\$275.70	\$273.00	\$2.70

# FIXED ROUTE - HOURS and MILES

March 2025

	Date	Total Passengers	DAILY TOTAL HOURS			DAILY REVENUE HOURS				Pax/Rev Hr	DAILY TOTAL MILES			DAILY REVENUE MILES		
			Residenti al	Express	Gross Hours	Residenti al	Express	Revenue Hours	Residenti al		Express	Gross Miles	Residen tial	Express	Revenue Miles	
Saturday	3/1	15	10.05	10.42	20.47	9.15	9.26	18.41	0.81	104	141	245	99	126	225	
Sunday	3/2	12	9.42	7.70	17.12	7.48	6.58	14.06	0.85	86	102	188	81	90	171	
Monday	3/3	45	12.75	12.00	24.75	11.65	10.58	22.23	2.02	132	159	291	126	144	270	
Tuesday	3/4	37	12.75	12.00	24.75	11.65	10.58	22.23	1.66	132	149	281	126	144	270	
Wednesday	3/5	40	12.75	11.92	24.67	11.65	10.58	22.23	1.80	131	156	287	126	144	270	
Thursday	3/6	47	12.60	11.83	24.43	11.65	10.58	22.23	2.11	130	156	286	126	144	270	
Friday	3/7	37	12.55	11.87	24.42	11.65	10.58	22.23	1.66	139	155	294	126	144	270	
Saturday	3/8	22	9.72	10.43	20.15	9.15	9.25	18.40	1.20	111	131	242	99	126	225	
Sunday	3/9	16	9.42	7.63	17.05	7.48	6.58	14.06	1.14	92	95	187	81	90	171	
Monday	3/10	49	12.50	11.92	24.42	11.65	10.58	22.23	2.20	137	154	291	126	144	270	
Tuesday	3/11	31	12.75	12.00	24.75	11.65	10.58	22.23	1.39	141	159	300	126	144	270	
Wednesday	3/12	37	12.75	12.12	24.87	11.65	10.58	22.23	1.66	142	154	296	126	144	270	
Thursday	3/13	54	12.75	11.92	24.67	11.65	10.58	22.23	2.43	129	170	299	126	144	270	
Friday	3/14	26	12.58	12.00	24.58	11.65	10.58	22.23	1.17	138	156	294	126	144	270	
Saturday	3/15	20	9.63	10.35	19.98	9.15	9.25	18.40	1.09	104	138	242	99	126	225	
Sunday	3/16	8	9.25	7.50	16.75	7.48	6.58	14.06	0.57	88	102	190	81	90	171	
Monday	3/17	40	12.75	12.00	24.75	11.65	10.58	22.23	1.80	140	156	296	126	144	270	
Tuesday	3/18	45	12.75	11.70	24.45	11.65	10.58	22.23	2.02	140	153	293	126	144	270	
Wednesday	3/19	46	12.75	11.83	24.58	11.65	10.58	22.23	2.07	141	156	297	126	144	270	
Thursday	3/20	32	12.83	11.83	24.66	11.65	10.58	22.23	1.44	145	155	300	126	144	270	
Friday	3/21	36	12.65	11.83	24.48	11.65	10.58	22.23	1.62	141	156	297	126	144	270	
Saturday	3/22	15	9.72	10.35	20.07	9.15	9.25	18.40	0.82	104	131	235	99	126	225	
Sunday	3/23	11	9.08	7.83	16.91	7.48	6.58	14.06	0.78	88	95	183	81	90	171	
Monday	3/24	42	12.75	12.33	25.08	11.65	10.58	22.23	1.89	142	157	299	126	144	270	
Tuesday	3/25	36	12.67	11.67	24.34	11.65	10.58	22.23	1.62	131	157	288	126	144	270	
Wednesday	3/26	46	12.67	11.67	24.34	11.65	10.58	22.23	2.07	144	160	304	126	144	270	
Thursday	3/27	44	12.75	11.50	24.25	11.65	10.58	22.23	1.98	138	149	287	126	144	270	
Friday	3/28	38	12.70	12.12	24.82	11.65	10.58	22.23	1.71	137	157	294	126	144	270	
Saturday	3/29	19	9.63	10.52	20.15	9.15	9.25	18.40	1.03	105	133	238	99	126	225	
Sunday	3/30	18	9.42	7.33	16.75	7.48	6.58	14.06	1.28	87	95	182	81	90	171	
Monday	3/31	38	12.75	12.00	24.75	11.65	10.58	22.23	1.71	139	156	295	126	144	270	
Total Weekday		846	266.75	250.06	516.81	244.65	222.18	466.83	1.81	2,889	3,280	6,169	2,646	3,024	5,670	
Total (Sat)		91	48.75	52.07	100.82	45.75	46.25	92.00	0.99	528	674	1,202	495	630	1,125	
Total (Sunday)		65	46.59	37.99	84.58	37.40	32.90	70.30	0.92	441	489	930	405	450	855	
Grand Total		1,002	362.09	340.12	702.21	327.80	301.33	629.13	1.59	3,858	4,443	8,301	3,546	4,104	7,650	

# FIXED ROUTE - ON TIME PERFORMANCE

March 2025

## Residential - 14/11/9 trips

	Date	# Trips Scheduled	# Trips Completed	Missed Trips	Trips Late	% On -Time
Saturday	3/1	11	11		1	90.91%
Sunday	3/2	9	9		1	88.89%
Monday	3/3	14	14		2	85.71%
Tuesday	3/4	14	14		3	78.57%
Wednesday	3/5	14	14		3	78.57%
Thursday	3/6	14	14		2	85.71%
Friday	3/7	14	14		2	85.71%
Saturday	3/8	11	11		1	90.91%
Sunday	3/9	9	9		0	100.00%
Monday	3/10	14	14		2	85.71%
Tuesday	3/11	14	14		2	85.71%
Wednesday	3/12	14	14		2	85.71%
Thursday	3/13	14	14		1	92.86%
Friday	3/14	14	14		1	92.86%
Saturday	3/15	11	11		1	90.91%
Sunday	3/16	9	9		1	88.89%
Monday	3/17	14	14		2	85.71%
Tuesday	3/18	14	14		2	85.71%
Wednesday	3/19	14	14		3	78.57%
Thursday	3/20	14	14		2	85.71%
Friday	3/21	14	14		2	85.71%
Saturday	3/22	11	11		0	100.00%
Sunday	3/23	9	9		0	100.00%
Monday	3/24	14	14		3	78.57%
Tuesday	3/25	14	14		2	85.71%
Wednesday	3/26	14	14		2	85.71%
Thursday	3/27	14	14		2	85.71%
Friday	3/28	14	14		2	85.71%
Saturday	3/29	11	11		1	90.91%
Sunday	3/30	9	9		0	100.00%
Monday	3/31	14	14		2	85.71%
Weekday		294	294	0	37	87.41%
Total (Sat)		55	55	0	4	92.73%
Total (Sun)		45	45	0	2	95.56%
Grand Total		394	394	0	43	89.09%

## Express - 16/14/10 trips

	Date	# Trips Scheduled	# Trips Completed	Missed Trips	Trips Late	% On -Time
	3/1	14	14		0	100.00%
	3/2	10	10		0	100.00%
	3/3	16	16		2	87.50%
	3/4	16	16		2	87.50%
	3/5	16	16		1	93.75%
	3/6	16	16		1	93.75%
	3/7	16	16		1	93.75%
	3/8	14	14		1	92.86%
	3/9	10	10		0	100.00%
	3/10	16	16		2	87.50%
	3/11	16	16		1	93.75%
	3/12	16	16		2	87.50%
	3/13	16	16		2	87.50%
	3/14	16	16		1	93.75%
	3/15	14	14		0	100.00%
	3/16	10	10		0	100.00%
	3/17	16	16		1	93.75%
	3/18	16	16		1	93.75%
	3/19	16	16		1	93.75%
	3/20	16	16		2	87.50%
	3/21	16	16		2	87.50%
	3/22	14	14		1	92.86%
	3/23	10	10		0	100.00%
	3/24	16	16		2	87.50%
	3/25	16	16		2	87.50%
	3/26	16	16		2	87.50%
	3/27	16	16		2	87.50%
	3/28	16	16		2	87.50%
	3/29	14	14		2	85.71%
	3/30	10	10		3	70.00%
	3/31	16	16		2	87.50%
Weekday		336	336	0	34	89.88%
Total (Sat)		70	70	0	4	94.29%
Total (Sun)		50	50	0	3	94.00%
Grand Total		456	456	0	41	91.01%

Date	Total # Trips Scheduled	Total # Trips Completed	Trips Missed	Trips Late	% On -Time
Weekday	630	630	0	71	88.73%
Total (Sat)	125	125	0	8	93.60%
Total (Sun)	95	95	0	5	94.74%
Grand Total	850	850	0	84	90.12%

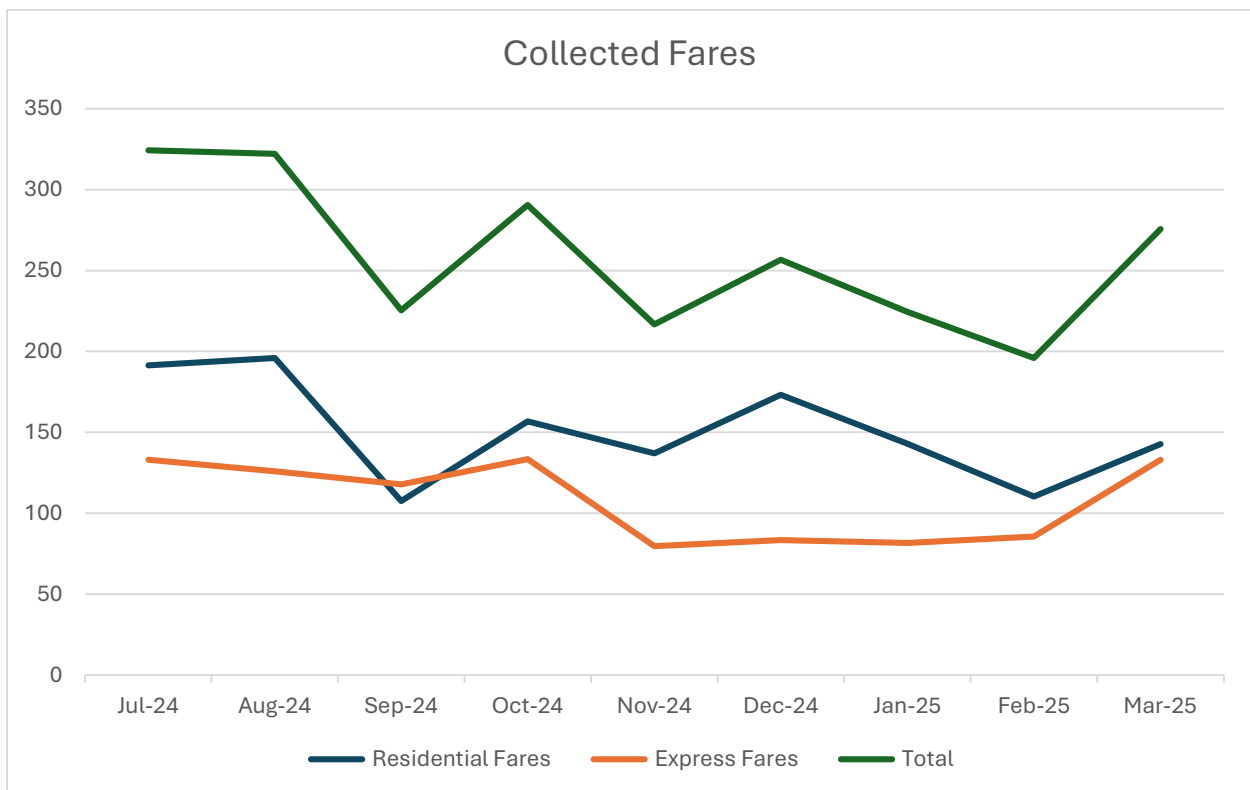
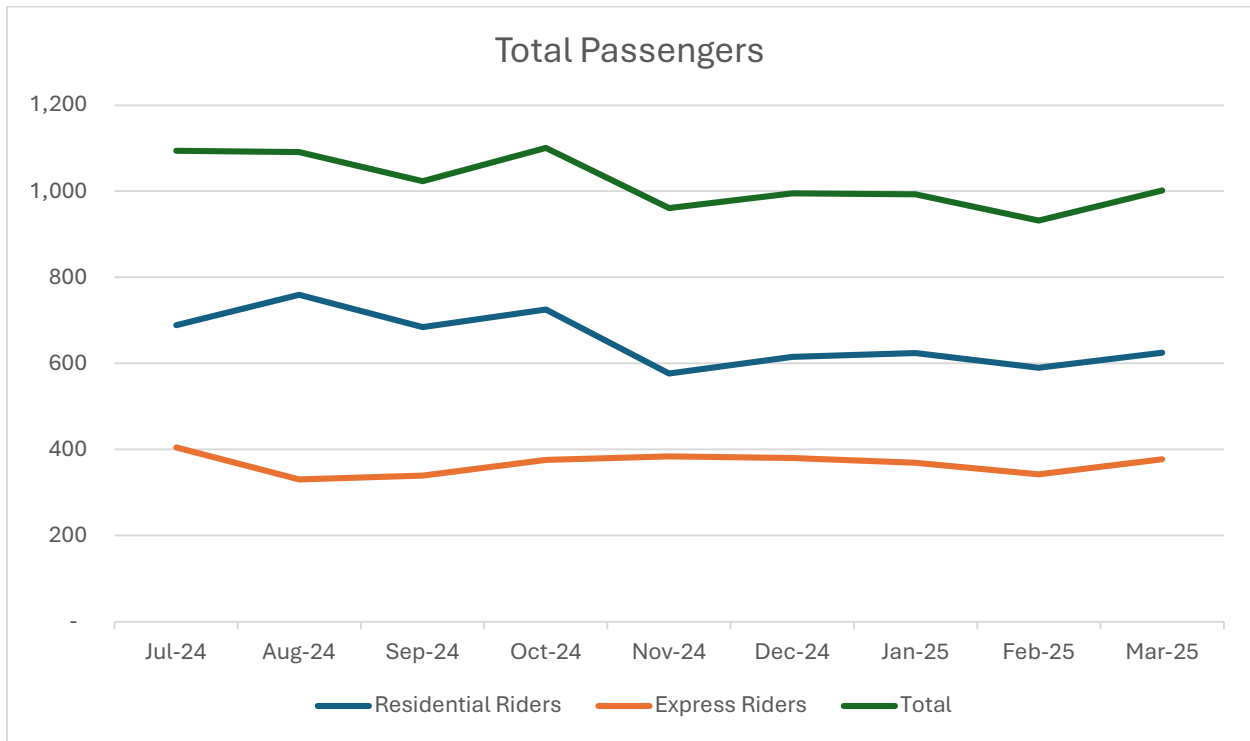
# ATTACHMENT B

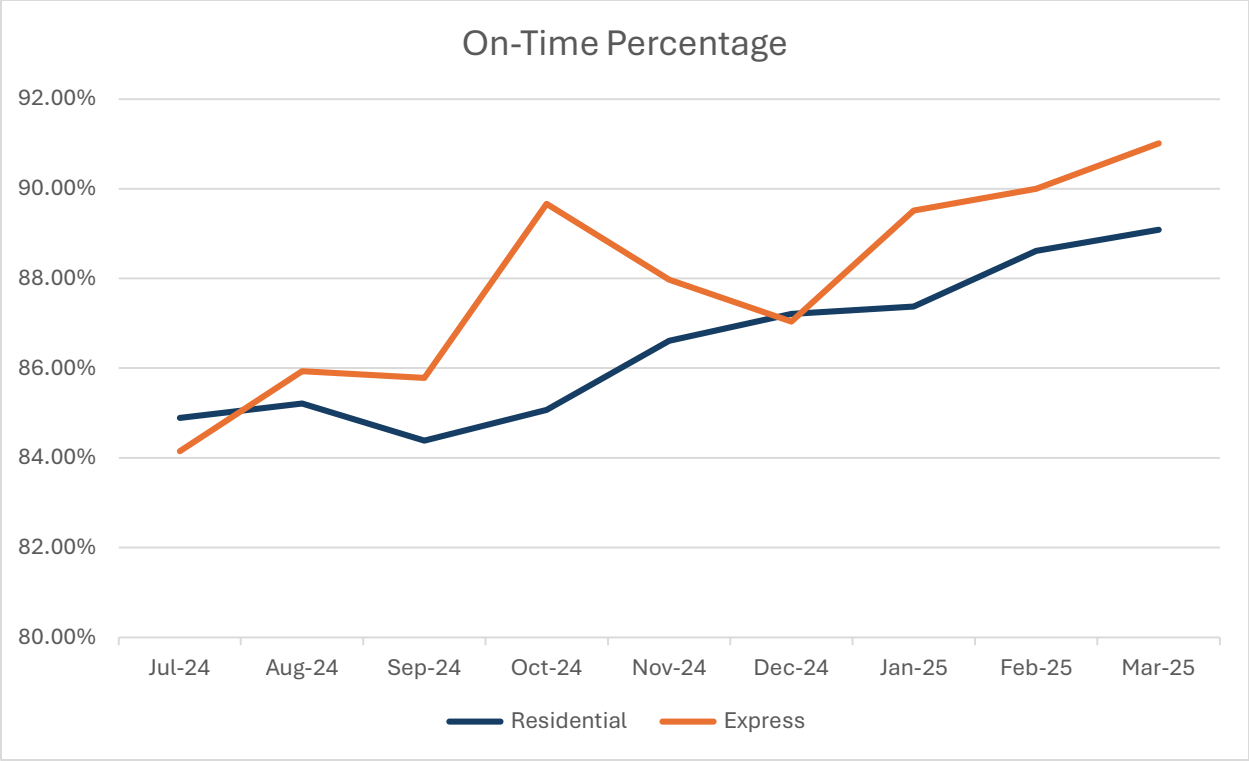
## Lawndale Beat Chart



## Lawndale Beat

### Monthly Report for March 2025







**CITY OF LAWDALE  
PARKS, RECREATION, AND  
SOCIAL SERVICES COMMISSION**

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260  
PHONE (310) 973-3200 ♦ [www.lawndalecity.org](http://www.lawndalecity.org)

**DATE:** April 14, 2025

**TO:** Honorable Chairperson and Commissioners

**PREPARED BY:** Jason Minter, Community Services Director

**RE:** PRSSC Operation of a Fireworks Stand

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**BACKGROUND/ANALYSIS**

For many years the Parks, Recreation and Social Services Commission (PRSSC) has operated a Safe and Sane Fireworks Stand in the City of Lawndale. The PRSSC has been given permission to operate a Fireworks Stand each year, regardless of how many applications are received by the Finance Department.

At this time the Commission has approved the plan to host a Fireworks Stand this year (2025), and given staff direction to continue moving forward with the City's application process. Staff did attend the most recent update meeting on April 7, with Commissioner Wood attending the meeting as well.

At this time the Commission needs to select a vendor and a preferred stand location. There are currently two options for TNT Fireworks, both 7/11 locations on Prairie Avenue, and one option for Phantom Fireworks, which is the Westwood Building Materials location on Inglewood Avenue just north of Manhattan Beach Blvd. There is a possibility that TNT could secure the Westwood Building Materials site, if Phantom has no contracts that would use the space.

Just a reminder of the discussion points that were shared at the last meeting, along with a few updates/adjustments that have come from new information:

- The first day of operation would likely be Saturday 6/28, which would include delivery, setup, training and an inspection by the fire marshall
- Saturday and Sunday (6/28-29) would be great training days for Commissioners and volunteers as business would be relatively slow
- Staffing/volunteers would not be busy Monday and Tuesday, however it would start to ramp up on Wednesday; Thursday would expect to be very busy, and Friday, being the holiday, would be the busiest all day

- Vendors anticipate 75% of the sales happen on 7/3 and 7/4, with the bulk happening on 7/4
- Fireworks sales are expected to be high in 2025 due to a lack of competition and the holiday falling on a Friday
- Vendors provide equipment, tablets, product (with refills as needed), and t-shirts for volunteers

The terms of the agreements are both very similar with regards to the percentage of gross sales. Each vendor has provided information for the Committee to review. TNT provided a copy of their 2022 proposal (Attachments A), while Phantom provided a summary of their program (Attachment B). Staff did not request a full proposal from either agency.

### **RECOMMENDATION**

The staff recommendation is for the Commission to provide direction to staff on which location and vendor they'd like to select, so that staff can begin making the arrangements, preparing a contract, and securing insurance for the stand.

### **Attachments**

[Attachment A: TNT - 2022 Proposal](#)

[Attachment B: Phantom Summary - 2025](#)

## EXHIBIT "2"

### Vendor and Proposal Worksheet

#### Vendor Information

Please print or type the requested information in right column.

Company Name	TNT FIREWORKS
Company Mailing Address	555 N GILBERT ST
City and Zip Code	FULLERTON, CA 92833
Company Representatives Authorized To Execute Agreement (2 Names and Titles Required)	MARIA ORTIZ- AREA SALES MANAGER RICK POE -VICE PRESIDENT
Company Liaison(s) to City and PRSSC	MARIA ORTIZ

#### Proposal Worksheet

Each proposer must complete the following worksheet and return this with its proposal to the City no later than Monday, March 7<sup>th</sup>, 2022, at 5:00 p.m. Please print or type yes or no in the applicable column for each item. Please note that many items may not be allowed onto the property. What is allowed and what is not allowed shall be negotiated by the selected vendor with the property owner.

Items Requested By City	Will Proposer Provide? (Yes or No)
32 Foot Metal Stand	YES
All Permit and Necessary License Fees	YES
One (1) Wireless ATM Machine	NOT NEEDED
Processing Fees From ATM/Credit Card Purchases	2.75% - NO UPCHARGE
All Merchandise Delivery and Pickup	YES-NO FEE
24 Volunteer T-Shirts	YES
All Advertising and Marketing Materials	YES- TNT CAMPAIGN
One (1) Portable Restroom	NO
One (1) Trash Container/Dumpster	NOT NEEDED
Sales and Training Aids	YES
Two (2) LA County Approved Fire Extinguishers	YES
Three (3) Cash Registers	2 MOBILE IPADS & SCANNER POS SYSTEM
One (1) Storage Container	IF APPLICABLE
Site Decorations (Not to Exceed \$150 Value)	YES

Items Requested By City	Will Proposer Provide? (Yes or No)
Signage, Posters and Flyers Detailing City Lawndale Municipal Code Fireworks Ordinance	YES-PRINTED BROCHURES & DIGITAL BY QR CODE
One (1) State of California licensed unarmed guard from 6:00 p.m. on June 27 <sup>th</sup> , 2022 until 8:00 a.m. June 28 <sup>th</sup> , 2022 and from 10:00 p.m. until 8:00 a.m. each night thereafter beginning on June 28 <sup>th</sup> , 2022 through July 5 <sup>th</sup> , 2022, until such time on that date that Consultant has removed all unsold merchandise, the stand and other items from the site.	YES
One (1) Portable Light/Electrical Tower	IF APPLICABLE
One (1) 2' x 8' City of Lawndale PRSSC Banner	YES- NEED ART WORK BY MAY 1
City Revenue Retention Quote (Minimum 50%)	Please notate percentage. 50%

### Supplemental Equipment, Supplies and Services

Please list any additional items that proposer will provide to the City:

Supplemental Item(s) To Be Provided	Description(s) (If applicable)
24 HATS	NO CHARGE
2 FEATHER FLAGS	NO CHARGE
1 FRAME	NO CHARGE
\$250 CREDIT IF OPEN TILL 8PM	

### Identified Properties

Note: Proposers must provide written documentation from any property owner(s) that has/have agreed to allow property to be used for services as described herein.

Property Address	Property Owner	Negotiation Status
7 ELEVEN (147 & PRAIRE)	7 ELVEN CORPORATION	IN PROCESS
7 ELEVEN (MANHATTAN & PRAIRIE)	7 ELVEN CORPORATION	IN PROCESS
WESTWOOD LUMBER	CRAIG ST JOHN	IF AVAILABLE FOR LEASE

### References (Last two years only)

Organization Name	Contact Name	Telephone
FRIENDS OF FAMILIES	GEORGE GRACHEN	714-726-9790
APOSTOLIC ASSEMBLY	LETICIA ORTEGA	626-833-3129
BETHANY CHRISTAIN CHURCH	DEANNE GRACHEN	714-726-9789
AZUSAH HS ENSMBELS PERFORMANCE	DOUGLAS MCKENNA	626-377-8866
BELLFLOWER LIONS FOUNDATION	LARRY WEHAGE	562-331-9265

### Comments on the City's Standard Agreement

This section is to be used to list requested revisions to the City's template agreement (in Exhibit "3"). Please note that the City will consider all requests. However, the City is under no obligation to agree to any changes requested.

Comments below:

## Lawndale Parks and Recreation

### What we can do/give to group

1. 30 foot metal sales stand No charge
2. 24 each Phantom Fireworks T-Shirts No Charge
3. Advertising materials sales aid kit No Charge
4. 2 each Fire Extin No Charge
5. Feather Flags for site decorations No Charge
6. Banners promoting Buy one get one free No Charge
7. Banners open/ master card –Visa- No Charge
8. Customer Service during sales hours – Including visits from Phantom Zone Managers who carry extra supplies
9. Re-order of additional merchandise as needed
10. \$ 200.00 initial delivery fee will be waived
11. Group will need to pay 200.00 rental fee for credit card machine or POS system. However a \$ 199.99 assortment will be give for each credit card machine issued to see so cost is -0- However group will need to pay the transaction fees



What we cannot do for Lawndale Parks and Rec.

1. Group pays their own City fee of \$ 150.00
2. Group pays \$ 50.00 State Licensee Fee
3. Group pays for their own Container
4. Group pays for their own light tower
5. Group pays or handles their own Security
6. Group provides their own vinyl Lawndale Parks and Recreation Banner
7. Group will need to pay 50% of the rental of property if Phantom Obtains
8. Group will pay the transaction fees on credit card sales.
9. Group will need to bring back all unsold product and credit card machines to Phantom's return center to be determined location for 2019.

10. Electrical permit 145.96



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**DATE:** April 14, 2025

**TO:** Honorable Chairperson and Commissioners

**PREPARED BY:** Jason Minter, Community Services Director

**RE:** Director's Report - April 14, 2025

---

The following topics will be discussed during the Director's report:

- Welcome to the New Commissioner
- Commissioner Pictures
- Hofmann Community Center Rental Program
- Hofmann Community Center Saturday Hours
- Hopper Park Shade Cover Replacement Project
- Rogers Anderson Park Closure - Irrigation Project