



**CITY OF LAWNDALE
AGENDA
PARKS, RECREATION AND
SOCIAL SERVICES COMMISSION**

Monday, January 13, 2025, 6:30 PM
14717 Burin Ave
Lawndale, CA 90260

Copies of this agenda and written documentation related to each agenda item may be obtained prior to the meeting at the Hofmann Community Center, located at 14700 Burin Avenue. Interested parties may contact the Community Services Department at (310) 973-3270 for clarification regarding individual agenda items.

A. CALL TO ORDER AND ROLL CALL

B. FLAG SALUTE

C. APPROVAL OF MINUTES

1. Approval of the Minutes from the December 9, 2024 Commission Meeting

— Staff recommend that the Commission review and approve the minutes from the December 9, 2024, Parks, Recreation and Social Services Commission meeting.

D. PRESENTATIONS

E. ORAL COMMUNICATIONS - Items not on the agenda (Public Comments)

F. COMMENTS FROM COMMISSIONERS

G. ADMINISTRATIVE MATTERS

2. Lawndale Beat Ridership Report - December 2024

— Staff recommend that the Commission Accept and File the Lawndale Beat Ridership Report for December 2024.

3. Lawndale Beat - 2024 Statistics

Staff will provide a presentation with statistics showing the ridership and revenue numbers for 2024.

H. DIRECTOR'S REPORT

4. Director's Report

I. ITEMS FROM COMMISSIONERS

J. SPECIAL EVENTS UPDATE

K. MISCELLANEOUS

5. Parks, Recreation and Social Services Commission Applications

L. ADJOURNMENT

It is the intention of the City of Lawndale to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the Community Services Department at (310) 973-3270, at least forty-eight (48) hours prior to the meeting to inform us of your needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodation to attend or participate in meetings on a regular basis.

I hereby certify under penalty of perjury under the laws of the State of California that the agenda for the regular meeting of the Lawndale Parks, Recreation and Social Services Commission to be held on Monday, January 13, 2025, was posted no less than 72 hours prior to the meeting.

Jason Minter

Director of Community Services

Date Posted: January 9, 2025



CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: January 13, 2025
TO: Honorable Mayor and City Council
FROM: Jason Minter, Community Services Director
PREPARED BY: Jason Minter, Community Services Director
SUBJECT: **Approval of the Minutes from the December 9, 2024 Commission Meeting**

Staff recommend that the Commission review and approve the minutes from the December 9, 2024, Parks, Recreation and Social Services Commission meeting.

Attachments

[12-9-24 PRSSC Minutes.pdf](#)



**MINUTES
CITY OF LAWDALE
PARKS, RECREATION AND SOCIAL SERVICES COMMISSION
REGULAR MEETING, MONDAY, DECEMBER 9, 2024**

A. CALL TO ORDER AND ROLL CALL

Chairperson Loeza called the meeting to order at 6:32 p.m. in the City Hall Council Chambers, located at 14717 Burin Avenue, Lawndale, CA 90260.

Members Present: Commissioner Ignatius Lin
 Commissioner Daniel Woods
 Chairperson Joanne Loeza

Members Absent: Commissioner Uriel Gomez
 Vice Chairperson Kenneth Miller

Staff Present: Community Services Director, Jason Minter

B. FLAG SALUTE

Commissioner Woods led the flag salute.

C. APPROVAL OF MINUTES

1. Approval of the Minutes from the November 25, 2024, Commission Meeting

A motion was made by Commissioner Woods and seconded by Commissioner Lin to approve the November 25, 2024, minutes as written.

Motion carried 3-0, absent Vice Chair Miller and Commissioner Gomez.

D. PRESENTATIONS

None.

E. ORAL COMMUNICATIONS – Items not on the agenda (Public Comments)

None.

F. COMMENTS FROM COMMISSIONERS

None.

G. ADMINISTRATIVE MATTERS

2. Lawndale BEAT Ridership Report

Director Minter provided a very brief update on the Lawndale BEAT buses. A motion was made by Chairperson Loeza to accept and file the report. A second was made by Commissioner Woods.

Motion carried 3-0, absent Vice Chair Miller and Commissioner Gomez.

3. Approval of December 23, 2024, as a Commission Dark Night

Director Minter stated that due to the holiday week and the lack of business that staff recommended approval of December 23 as a dark night. Commissioner Woods made a motion to approve the dark night and Chair Loeza seconded the motion.

Motion carried 3-0, absent Vice Chair Miller and Commissioner Gomez.

4. Review of the 2025 Commission Meeting Schedule

Chairperson Loeza thanked staff for providing the calendar. There was some discussion from Commissioner Woods about the lack of business as compared to previous years. Additionally, there were questions asked about different programs that the department previously offered and that the Commission had supported. Director Minter advised that there had not been any changes to the Commission schedule, and that if there were specific programs that the Commission would like information on that they can share that information with staff for future discussions. Additional discussion included programs like holiday baskets, tea parties, and movies.

H. DIRECTOR'S REPORT

5. Director's Report

Director Minter provided a brief review of the Angel Tree Lighting Event. Director Minter shared that the number of performances had increased from last year, that there were more food booths, and that staff had developed a partnership with the Leuzinger Careers Academy for photographs and cookies/cocoa. There was ice skating, sledding, show play, and train rides. Overall it was a well attended event with a great deal of energy and excitement from the community. He then confirmed attendance for Route 2 of Santa's Seigh. Chair Loeza confirmed that she would be attending and Director Minter confirmed that Commissioner Gomez would be in attendance, along with staff member Darrion and a member of the Senior Advisory Committee. Director Minter provided an update on the Youth Development Center, and that a presentation was scheduled for the January 21, 2025, City Council meeting in which they would be requesting approval of the final conceptual design for the project. There was some discussion on the project from Commissioner Lin.

I. ITEMS FROM COMMISSIONERS

None.

J. SPECIAL EVENT UPDATE

None.

K. MISCELLANEOUS

Director Minter shared more info about the Oath of Office Ceremony and the NRPA report about Park Engagement that was provided to the Commission.

L. ADJOURNMENT

Chairperson Loeza adjourned the meeting at 8:19 p.m. to a regularly scheduled meeting to be held on Monday, January 13, 2025, at 6:30 pm in the Lawndale City Council Chambers, 14717 Burin Avenue.

Joanne Loeza, Chairperson

Attest: _____
Jason Minter, Community Services Director



**CITY OF LAWDALE
PARKS, RECREATION, AND
SOCIAL SERVICES COMMISSION**

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: January 13, 2025

TO: Honorable Chairperson and Commissioners

PREPARED BY: Jason Minter, Community Services Director

RE: Lawndale Beat Ridership Report - December 2024

The Lawndale Beat Ridership Report for December 2024 is attached for your review. Staff recommend that the Commission Accept and File the report.

Attachments

[786- Lawndale Beat- December 24.pdf](#)

SUMMARY MANAGEMENT REPORT
December 2024

FIXED ROUTE SUMMARY

	Total Passengers	Total Revenue Hours	Revenue Miles	Ridership / Rev Hour	Collected Fares	Farebox Recovery per Passenger	On-Time Percentage	# Of Operating Days
Residential	615	318.65	3,447	1.93	\$173.18	\$0.28	87.21%	30
Express	380	292.08	3,960	1.30	\$83.47	\$0.22	87.04%	30
Total	995	610.73	7,407	1.63	\$256.65	\$0.26	87.12%	

LAWNDALE BEAT FARE COUNT REPORT
FOR THE MONTH OF: **December-24**

		Residential			Express			TOTALS		
		Currency	Coins	Total	Currency	Coins	Total	Currency	Coins	Total
1-Dec	Sunday	\$0.00	\$0.00	\$0.00	\$0.00	\$0.75	\$0.75	\$0.00	\$0.75	\$0.75
2-Dec	Monday	\$7.00	\$4.85	\$11.85	\$1.00	\$2.85	\$3.85	\$8.00	\$7.70	\$15.70
3-Dec	Tuesday	\$3.00	\$6.54	\$9.54	\$1.00	\$0.75	\$1.75	\$4.00	\$7.29	\$11.29
4-Dec	Wednesday	\$2.00	\$1.97	\$3.97	\$8.00	\$1.00	\$9.00	\$10.00	\$2.97	\$12.97
5-Dec	Thursday	\$4.00	\$7.59	\$11.59	\$2.00	\$1.50	\$3.50	\$6.00	\$9.09	\$15.09
6-Dec	Friday	\$2.00	\$2.58	\$4.58	\$4.00	\$2.38	\$6.38	\$6.00	\$4.96	\$10.96
7-Dec	Saturday	\$0.00	\$0.00	\$0.00	\$0.00	\$1.89	\$1.89	\$0.00	\$1.89	\$1.89
8-Dec	Sunday	\$0.00	\$1.00	\$1.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00
9-Dec	Monday	\$5.00	\$4.26	\$9.26	\$0.00	\$0.00	\$0.00	\$5.00	\$4.26	\$9.26
10-Dec	Tuesday	\$3.00	\$3.35	\$6.35	\$0.00	\$0.00	\$0.00	\$3.00	\$3.35	\$6.35
11-Dec	Wednesday	\$5.00	\$5.49	\$10.49	\$3.00	\$0.00	\$3.00	\$8.00	\$5.49	\$13.49
12-Dec	Thursday	\$4.00	\$5.82	\$9.82	\$0.00	\$0.75	\$0.75	\$4.00	\$6.57	\$10.57
13-Dec	Friday	\$2.00	\$4.80	\$6.80	\$2.00	\$3.50	\$5.50	\$4.00	\$8.30	\$12.30
14-Dec	Saturday	\$1.00	\$0.75	\$1.75	\$1.00	\$0.68	\$1.68	\$2.00	\$1.43	\$3.43
15-Dec	Sunday	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00	\$1.00	\$0.00	\$1.00
16-Dec	Monday	\$3.00	\$4.10	\$7.10	\$3.00	\$1.75	\$4.75	\$6.00	\$5.85	\$11.85
17-Dec	Tuesday	\$4.00	\$4.55	\$8.55	\$4.00	\$1.50	\$5.50	\$8.00	\$6.05	\$14.05
18-Dec	Wednesday	\$1.00	\$6.75	\$7.75	\$0.00	\$3.95	\$3.95	\$1.00	\$10.70	\$11.70
19-Dec	Thursday	\$1.00	\$0.00	\$1.00	\$2.00	\$0.00	\$2.00	\$3.00	\$0.00	\$3.00
20-Dec	Friday	\$7.00	\$7.41	\$14.41	\$2.00	\$2.00	\$4.00	\$9.00	\$9.41	\$18.41
21-Dec	Saturday	\$3.00	\$3.10	\$6.10	\$1.00	\$0.75	\$1.75	\$4.00	\$3.85	\$7.85
22-Dec	Sunday	\$4.00	\$3.76	\$7.76	\$0.00	\$2.39	\$2.39	\$4.00	\$6.15	\$10.15
23-Dec	Monday	\$2.00	\$2.00	\$4.00	\$1.00	\$3.40	\$4.40	\$3.00	\$5.40	\$8.40
24-Dec	Tuesday	\$2.00	\$2.16	\$4.16	\$0.00	\$0.00	\$0.00	\$2.00	\$2.16	\$4.16
25-Dec	Wednesday	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26-Dec	Thursday	\$3.00	\$2.00	\$5.00	\$3.00	\$0.75	\$3.75	\$6.00	\$2.75	\$8.75
27-Dec	Friday	\$4.00	\$2.50	\$6.50	\$1.00	\$2.85	\$3.85	\$5.00	\$5.35	\$10.35
28-Dec	Saturday	\$2.00	\$1.00	\$3.00	\$0.00	\$1.08	\$1.08	\$2.00	\$2.08	\$4.08
29-Dec	Sunday	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00
30-Dec	Monday	\$0.00	\$1.50	\$1.50	\$3.00	\$0.00	\$3.00	\$3.00	\$1.50	\$4.50
31-Dec	Tuesday	\$5.00	\$3.35	\$8.35	\$2.00	\$2.00	\$4.00	\$7.00	\$5.35	\$12.35
TOTAL FOR THE MONTH		\$80.00	\$93.18	\$173.18	\$45.00	\$38.47	\$83.47	\$125.00	\$131.65	\$256.65

FIXED ROUTE - RIDERSHIP AND FARECOUNT REPORT - RESIDENTIAL

December 2024

		Total Pax	REG CASH	SENIOR & DISABLED	FREE	W/C	TAP SCANS	COLLECTED FARES	PROJECTED FARES	DIFF
Date			0.75c	Free						
Sunday	1-Dec	4	0	2	2	0	0	\$0.00	\$0.00	\$0.00
Monday	2-Dec	37	16	7	11	0	3	\$11.85	\$12.00	-\$0.15
Tuesday	3-Dec	37	12	15	9	0	1	\$9.54	\$9.00	\$0.54
Wednesday	4-Dec	32	5	17	8	0	2	\$3.97	\$3.75	\$0.22
Thursday	5-Dec	35	15	13	4	0	3	\$11.59	\$11.25	\$0.34
Friday	6-Dec	33	6	16	8	0	3	\$4.58	\$4.50	\$0.08
Saturday	7-Dec	6	0	2	4	0	0	\$0.00	\$0.00	\$0.00
Sunday	8-Dec	4	2	1	1	0	0	\$1.00	\$1.50	-\$0.50
Monday	9-Dec	22	12	2	8	0	0	\$9.26	\$9.00	\$0.26
Tuesday	10-Dec	21	8	3	10	0	0	\$6.35	\$6.00	\$0.35
Wednesday	11-Dec	27	14	7	4	0	2	\$10.49	\$10.50	-\$0.01
Thursday	12-Dec	37	13	10	12	0	2	\$9.82	\$9.75	\$0.07
Friday	13-Dec	29	9	12	8	0	0	\$6.80	\$6.75	\$0.05
Saturday	14-Dec	7	2	4	1	0	0	\$1.75	\$1.50	\$0.25
Sunday	15-Dec	7	0	3	4	0	0	\$0.00	\$0.00	\$0.00
Monday	16-Dec	22	9	10	3	0	0	\$7.10	\$6.75	\$0.35
Tuesday	17-Dec	23	11	6	6	0	0	\$8.55	\$8.25	\$0.30
Wednesday	18-Dec	33	10	10	13	0	0	\$7.75	\$7.50	\$0.25
Thursday	19-Dec	27	1	13	12	0	1	\$1.00	\$0.75	\$0.25
Friday	20-Dec	27	19	3	5	0	0	\$14.41	\$14.25	\$0.16
Saturday	21-Dec	17	8	8	0	0	1	\$6.10	\$6.00	\$0.10
Sunday	22-Dec	18	10	5	3	0	0	\$7.76	\$7.50	\$0.26
Monday	23-Dec	19	5	12	1	0	1	\$4.00	\$3.75	\$0.25
Tuesday	24-Dec	10	5	4	1	0	0	\$4.16	\$3.75	\$0.41
Wednesday	25-Dec	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00
Thursday	26-Dec	15	7	5	3	0	0	\$5.00	\$5.25	-\$0.25
Friday	27-Dec	24	8	14	2	0	0	\$6.50	\$6.00	\$0.50
Saturday	28-Dec	5	4	1	0	0	0	\$3.00	\$3.00	\$0.00
Sunday	29-Dec	3	1	0	2	0	0	\$1.00	\$0.75	\$0.25
Monday	30-Dec	15	2	5	5	0	3	\$1.50	\$1.50	\$0.00
Tuesday	31-Dec	19	11	3	3	0	2	\$8.35	\$8.25	\$0.10
Total Weekday		544	198	187	136	0	23	\$152.57	\$148.50	\$4.07
Total (Sat)		35	14	15	5	0	1	\$10.85	\$10.50	\$0.35
Total (Sunday)		36	13	11	12	0	0	\$9.76	\$9.75	\$0.01
Grand Total		615	225	213	153	0	24	\$173.18	\$168.75	\$4.43

FIXED ROUTE - RIDERSHIP AND FARECOUNT REPORT - EXPRESS

December 2024

		Total Pax	REG CASH	SENIOR & DISABLED	FREE	W/C	TAP SCANS	COLLECTED FARES	PROJECTED FARES	DIFF
Date			0.75c	Free						
Sunday	1-Dec	3	1	2	0	0	1	\$0.75	\$0.75	\$0.00
Monday	2-Dec	10	5	2	3	0	2	\$3.85	\$3.75	\$0.10
Tuesday	3-Dec	14	2	7	5	0	0	\$1.75	\$1.50	\$0.25
Wednesday	4-Dec	17	12	2	3	0	0	\$9.00	\$9.00	\$0.00
Thursday	5-Dec	11	4	5	2	0	1	\$3.50	\$3.00	\$0.50
Friday	6-Dec	17	8	3	6	0	2	\$6.38	\$6.00	\$0.38
Saturday	7-Dec	13	2	8	3	0	0	\$1.89	\$1.50	\$0.39
Sunday	8-Dec	4	0	3	1	0	0	\$0.00	\$0.00	\$0.00
Monday	9-Dec	13	0	6	7	0	0	\$0.00	\$0.00	\$0.00
Tuesday	10-Dec	25	0	5	20	0	0	\$0.00	\$0.00	\$0.00
Wednesday	11-Dec	29	4	20	5	0	0	\$3.00	\$3.00	\$0.00
Thursday	12-Dec	9	1	5	3	0	3	\$0.75	\$0.75	\$0.00
Friday	13-Dec	36	7	21	8	0	2	\$5.50	\$5.25	\$0.25
Saturday	14-Dec	3	2	1	0	0	0	\$1.68	\$1.50	\$0.18
Sunday	15-Dec	4	2	2	0	0	1	\$1.00	\$1.50	-\$0.50
Monday	16-Dec	14	6	5	3	0	2	\$4.75	\$4.50	\$0.25
Tuesday	17-Dec	19	7	8	4	0	0	\$5.50	\$5.25	\$0.25
Wednesday	18-Dec	24	5	9	10	0	0	\$3.95	\$3.75	\$0.20
Thursday	19-Dec	11	3	4	4	0	1	\$2.00	\$2.25	-\$0.25
Friday	20-Dec	13	5	5	3	0	1	\$4.00	\$3.75	\$0.25
Saturday	21-Dec	6	2	3	1	0	0	\$1.75	\$1.50	\$0.25
Sunday	22-Dec	5	3	2	0	0	0	\$2.39	\$2.25	\$0.14
Monday	23-Dec	15	6	5	4	0	4	\$4.40	\$4.50	-\$0.10
Tuesday	24-Dec	11	0	6	5	0	0	\$0.00	\$0.00	\$0.00
Wednesday	25-Dec	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00
Thursday	26-Dec	14	5	5	4	0	2	\$3.75	\$3.75	\$0.00
Friday	27-Dec	9	5	1	3	0	1	\$3.85	\$3.75	\$0.10
Saturday	28-Dec	8	2	3	3	0	3	\$1.08	\$1.50	-\$0.42
Sunday	29-Dec	8	0	3	5	0	0	\$0.00	\$0.00	\$0.00
Monday	30-Dec	6	4	1	1	0	1	\$3.00	\$3.00	\$0.00
Tuesday	31-Dec	9	5	1	3	0	0	\$4.00	\$3.75	\$0.25
Total Weekday		326	94	126	106	0	22	\$72.93	\$70.50	\$2.43
Total (Sat)		30	8	15	7	0	3	\$6.40	\$6.00	\$0.40
Total (Sunday)		24	6	12	6	0	2	\$4.14	\$4.50	-\$0.36
Grand Total		380	108	153	119	0	27	\$83.47	\$81.00	\$2.47



**CITY OF LAWDALE
PARKS, RECREATION, AND
SOCIAL SERVICES COMMISSION**

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: January 13, 2025
TO: Honorable Chairperson and Commissioners
PREPARED BY: Jason Minter, Community Services Director
RE: Director's Report

The Director's report will include the following topics:

- Santa's Sleigh Review
- Youth Development Center Update
- Volunteer Program Update