



CITY OF LAWDALE
AGENDA OF THE LAWDALE
CITY COUNCIL REGULAR MEETING

Monday, November 4, 2024, 6:30 PM
14717 Burin Ave
Lawndale, CA 90260

Any person who wishes to address the City Council regarding any item listed on this agenda or any other matter that is within its subject matter jurisdiction is invited, but not required, to fill out a Public Meeting Speaker Card and submit it to the City Clerk prior to the oral communications portion of the meeting. The purpose of the card is to ensure that the speaker's name is correctly recorded in the meeting minutes and, where appropriate, to provide contact information for staff follow-up.

How to observe the Meeting:

To maximize public safety while still maintaining transparency and public access, members of the public can now observe the meeting in person. Members of the public are still be able to view the meeting on YouTube "Lawndale CityTV", the City Website, and Lawndale Community Cable Television on Spectrum and Frontier Channel 3.

Copies of this Agenda may be obtained prior to the meeting inside the Lawndale City Hall foyer or on the **City Website**. Interested parties may contact the City Clerk Department at (310) 973-3213 for clarification regarding individual agenda items.

This Agenda is subject to revision up to 72 hours before the meeting.

A. CALL TO ORDER AND ROLL CALL

B. CEREMONIALS (Flag Salute and Inspiration)

C. PUBLIC SAFETY REPORT

1. Los Angeles County Sheriff's Department Update
2. Los Angeles County Fire Department Update

D. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA (Public Comments)

E. COMMENTS FROM COUNCIL

F. CONSENT CALENDAR

Items 3 through 5 will be considered and acted upon under one motion unless a City Councilmember removes individual items for further City Council consideration or explanation.

3. **Motion to read by title only and waive further reading of all ordinances listed on the Agenda**
 - Recommendation: that the City Council read by title only and waive further reading of all ordinances listed on the agenda.
4. **Accounts Payable Register**
 - Recommendation: Staff recommends that the City Council adopts Resolution No. CC-2411-102 authorizing the payment of certain claims and demands in the amount of \$412,825.63.
5. **Minutes of the Lawndale City Council Regular Meeting, October 21, 2024**
 - Recommendation: that City Council approve the minutes.

G. ADMINISTRATION

6. City Council Meeting Dates for Calendar Year 2025

- Recommendation: that the City Council 1.) Cancel the scheduled City Council meetings on January 20, 2025; February 17, 2025; and September 1, 2025, due to the City observed holidays; or 2.) Cancel the scheduled City Council meetings on January 20, 2025; February 17, 2025; and September 1, 2025; and reschedule all meetings to the next day on January 21, 2025; February 18, 2025; and September 2, 2025; or 3.) Provide the City Manager and staff with alternative direction.

7. Quarterly Investment Report for the Quarter Ended September 30, 2024

- Recommendation: that the City Council receive and file the Quarterly Investment Report for the quarter ended September 30, 2024.

8. Authorization to Allow Residents to Bid on City's Used Furniture, Donate Used Furniture to Charity, and Discard Remaining Used Furniture

- Recommendation: that the City Council 1.) Authorize City staff to prepare a plan that will allow residents of the City of Lawndale to pick up used furniture from the City Maintenance Yard; 2.) Approve the donation of used furniture to Habitat for Humanity after City residents are given the opportunity to bid on it; and 3.) Approve discarding the used furniture pieces that are not selected by the public or Habitat for Humanity, through Republic Services.

H. CITY MANAGER REPORT

I. ITEMS FROM CITY COUNCILMEMBERS

9. Update on Clean Up Week Incentivizing Public Participation

Requested by Councilmember Cuevas.

- Recommendation: that the City Council receive and file this staff report.

10. Mayor/City Councilmembers Report of Attendance at Meetings and/or Events

J. ADJOURNMENT

The next regularly scheduled meeting of the City Council will be held at 6:30 p.m. on Monday, November 18, 2024, in the Lawndale City Hall Council Chamber, 14717 Burin Avenue, Lawndale, California.

It is the intention of the City of Lawndale to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the City Clerk Department (310) 973-3213 prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodation to attend or participate in meetings on a regular basis.

I hereby certify under penalty of perjury under the laws of the State of California that the agenda for the regular meeting of the City Council to be held on November 4, 2024, was posted not less than 72 hours prior to the meeting.

_____/s/ Yvette Palomo

Yvette Palomo, Assistant City Clerk

Date Posted: October 31, 2024



CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: November 4, 2024
TO: Honorable Mayor and City Council
FROM: Sean M. Moore, City Manager
PREPARED BY: Vanesa Alvarez, Administrative Assistant
SUBJECT: **Motion to read by title only and waive further reading of all ordinances listed on the Agenda**

BACKGROUND

California Government Code reads, in part, as follows:

"Except when, after reading the title, further reading is waived by regular motion adopted by majority vote, all ordinances shall be read in full either at the time of introduction or passage."

RECOMMENDATION

Staff recommends that the City Council read by title only and waive further reading of all ordinances listed on the agenda.



CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: November 4, 2024
TO: Honorable Mayor and City Council
FROM: Sean M. Moore, City Manager
PREPARED BY: Hrant Manuelian, Finance Director
SUBJECT: **Accounts Payable Register**

RECOMMENDATION

Staff recommends that the City Council adopts Resolution No. CC-2411-102 authorizing the payment of certain claims and demands in the amount of \$412,825.63.

Attachments

[A. CC-2411-102 - AP Resolution - Nov. 04, 2024.pdf](#)

ATTACHMENT A

RESOLUTION NO. CC-2411-102

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWNDAL, CALIFORNIA
AUTHORIZING CERTAIN CLAIMS AND DEMANDS
IN THE SUM OF \$412,825.63**

THE CITY COUNCIL OF THE CITY OF LAWNDAL, CALIFORNIA, DOES HEREBY
RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

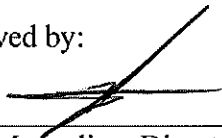
SECTION 1. That in accordance with Sections 37202 and 37209 of the Government Code,
the Director of Finance, as certified below, hereby attests to the accuracy of these demands and to the
availability of funds for the payment thereof.

SECTION 2. That the following claims and demands have been audited as required by law,
and that appropriations for these claims and demands are included in the annual budget as approved
by the City Council.

SECTION 3. That the claims and demands paid by check numbers 206670 through 206716
for the aggregate total of \$412,825.63 are hereby authorized.

Effective Date: November 4th, 2024

Approved by:



Hrant Manuelian, Director of Finance

Gregory M. Murphy, City Attorney

PASSED, APPROVED AND ADOPTED this 4th day of November 2024.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2411-102 at a regular meeting of said Council held on the 4th day of November 2024, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Bernadette Suarez, Mayor Pro Tem					
Pat Kearney					
Rhonda H. Gorman					
Sirley Cuevas					

Erica Harbison, City Clerk

City of Lawndale
Summary of Audited Claims and Demands

Claims and Demands Paid By Check:

		Check Number		
Check Date	Beginning	Ending	Aggregate Total	
10/17/2024	206670	206699	86,195.11	
10/23/2024	206700	206716	326,630.52	
Total Checks				412,825.63

Claims and Demands Paid By Electronic ACH Transfer:

Date	Name of Payee	Description	Amount
Total ACH Payments			0.00
Total Audited Claims and Demands Paid			412,825.63

Check Register Report

City of Lawndale

BANK: WELLS FARGO BANK N.A

Date: 10/17/2024
 Time: 4:09 pm
 Page: 1

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
206670	10/17/2024	Printed		0112	ALL CITY MANAGEMENT SVCS, INC	SCHOOL CROSSING GUARD SERVICES	8,685.60
206671	10/17/2024	Printed		6369	AM-TEC TOTAL SECURITY INC.	REPLACE WINDOW SENSOR - CSD	182.52
206672	10/17/2024	Printed		6915	AMERICAN POWER SECURITY SVCS	SECURITY GUARD - FIELD	1,850.00
206673	10/17/2024	Printed		4185-WEST	AMERICAN STRUCTURAL PEST	RODENT TRAP ONE TIME SVCS -	575.00
206674	10/17/2024	Printed		7660	ARAMSCO INC	CUSTODIAL SUPPLIES	990.07
206675	10/17/2024	Printed		6459	CASC ENGINEERING & CONSULTING	NPDES PERMIT COMPLIANCE SVCS -	10,850.00
206676	10/17/2024	Printed		7949	CHAPALA DANCE ACADEMY LLC	INSTRUCTOR FEES - MEXICAN FOLK	4,340.00
206677	10/17/2024	Printed		5702	DIV OF THE STATE ARCHITECT	Q3 2024 CASP FEE REPORT	60.80
206678	10/17/2024	Printed		0308	LOS ANGELES COUNTY	HEARING OFFICER FEES	60.00
206679	10/17/2024	Printed		5560	MITSUBISHI ELECTRIC US, INC	ELEVATOR MAINTENANCE SERVICES	616.46
206680	10/17/2024	Printed		8297	MV CHENG & ASSOCIATES, INC	ACCOUNTING MANAGER CONSULTING	13,857.50
206681	10/17/2024	Printed		8019	OPUS VENTURE LLC	INSTRUCTOR FEES-SENIOR FITNESS	1,457.50
206682	10/17/2024	Printed		1140	PACIFIC TIRE OF LAWNDALE	TIRE REPAIR VEH#508	20.00
206683	10/17/2024	Printed		6123	PRUDENTIAL OVERALL SUPPLY	WEEKLY MOP CHARGES	487.86
206684	10/17/2024	Printed		5068A	QUADIENT FINANCE USA INC	CITY HALL POSTAGE - SEP. 2024	500.00
206685	10/17/2024	Printed		8098	REECE PLUMBING	PLUMBING PARTS - CITY HALL	26.99
206686	10/17/2024	Printed		5895	RICOH USA INC	USAGE CHARGES FOR COPIERS-	693.99
206687	10/17/2024	Printed		6034	SOUTH COAST MECHANICAL LLC	SERVICE AC UNIT - MSD	330.00
206688	10/17/2024	Printed		0211	SOUTHERN CALIFORNIA NEWS GROUP	LEGAL AD - NOTICE OF NOMINEES	253.46
206689	10/17/2024	Printed		8177	SOUTHWEST PATROL, INC.	ARMED SECURITY SERVICES -	10,000.00
206690	10/17/2024	Printed		0346	SPARKLETTES	BOTTLE WATER SERVICE -	828.64
206691	10/17/2024	Printed		7821	TRENCH SHORING COMPANY	ASPHALT PATCH	937.50
206692	10/17/2024	Printed		3672-ASD	U.S. BANK	CREDIT CARD PAYMENT	137.43
206693	10/17/2024	Printed		3672-CSD	U.S. BANK	CREDIT CARD PAYMENT	3,206.27
206694	10/17/2024	Printed		3672-PWD	U.S. BANK	CREDIT CARD PAYMENT	981.43
206695	10/17/2024	Printed		3062A	UNITED RENTALS (N.A.) INC.	PROPANE TANK REFILL -	55.13
206696	10/17/2024	Printed		7768	UNITED SITE SERVICES	PORTABLE RESTROOM RENTAL	103.28
206697	10/17/2024	Printed		4526	URBAN RESTORATION GROUP	GRAFFITI REMOVAL SUPPLIES	648.71
206698	10/17/2024	Printed		0480	VISTA PAINT	STREET/TRAFFIC PAINT	338.97
206699	10/17/2024	Printed		0444	SPCA LA	ANIMAL SHELTERING SERVICES -	23,120.00

Total Checks: 30

Checks Total (excluding void checks): 86,195.11

Total Payments: 30

Bank Total (excluding void checks): 86,195.11

Total Payments: 30

Grand Total (excluding void checks): 86,195.11

Check Register Report

City of Lawndale

BANK: WELLS FARGO BANK N.A

Date: 10/23/2024
 Time: 11:05 am
 Page: 1

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
206700	10/23/2024	Printed		6369	AM-TEC TOTAL SECURITY INC.	RECONNECT FLOOR SWITCHES -	1,335.91
206701	10/23/2024	Printed		7052	AMALEA JOY FISHER, LLC	INSTRUCTOR FEES - SENIOR	1,325.00
206702	10/23/2024	Printed		7766	BURKE, WILLIAMS &	LEGAL SERVICES - SEP. 2024	50,781.45
206703	10/23/2024	Printed		0615	CLEANSTREET, LLC	DEBRIS HANDLING SERVICES -	61,082.98
206704	10/23/2024	Printed		8210	DATA CENTER WAREHOUSE LLC	2 ADAPTERS - CSD	170.72
206705	10/23/2024	Printed		8176	ELYSIAN ARTS AND EVENTS, LLC	INSTRUCTOR FEES- DANCE CLASSES	1,403.00
206706	10/23/2024	Printed		1288	EWING IRRIGATION PRODUCTS INC	IRRIGATION REPAIR PARTS	1,485.42
206707	10/23/2024	Printed		0441	GOLDEN STATE WATER CO.	WATER USAGE SERVICES	25,079.14
206708	10/23/2024	Printed		8393	KIDS IMAGINE ENTERTAINMENT	STAGE ENTERTAINMENT - HALLOWEEN	1,000.00
206709	10/23/2024	Printed		8112	NORM REEVES FORD SUPERSTORE	2024 FORD F-150 TRUCK - PWD	154,960.92
206710	10/23/2024	Printed		6810	SMOKE GUARD CALIFORNIA INC	REPLACE ELEVATOR SMOKE CURTAIN	2,455.00
206711	10/23/2024	Printed		0440	SOUTHERN CALIFORNIA GAS CO.	UTILITY GAS CHARGES	411.96
206712	10/23/2024	Printed		0444	SPCA LA	ANIMAL SHELTERING SERVICES -	14,720.00
206713	10/23/2024	Printed		0444	SPCA LA	LATE FEES & PIG RESCUE	3,544.40
206714	10/23/2024	Printed		3373	VERIZON WIRELESS	M2M ACCOUNT SHARE DATA LINE	25.02
206715	10/23/2024	Printed		3373	VERIZON WIRELESS	DESK & CELL PHONE SERVICE/ SIM	4,373.53
206716	10/23/2024	Printed		0480	VISTA PAINT	GRAFFITI SUPPLIES	2,476.07
Total Checks: 17						Checks Total (excluding void checks):	326,630.52
Total Payments: 17						Bank Total (excluding void checks):	326,630.52
Total Payments: 17						Grand Total (excluding void checks):	326,630.52

Council Meeting 11/04/2024
Details of US Bank Credit Card Charges

Date	Vendor	Description	Amount
Vendor# 3672-ASD			
9/2/2024	Indeed Jobs	Job Ad - Rec. Leader	\$ 137.43
Check Date 10/17/2024; Check# 206692			\$ 137.43

Vendor# 3672-CSD			
8/25/2024	Amazon	Batteries and Volunteer tags	43.94
8/27/2024	VIP Detail Services	Car wash for RAV4	40.74
8/27/2024	Office Depot	Binders for Senior Advisory Committee members	26.31
8/29/2024	Amazon	Stage lighst for all spcial events	119.06
8/31/2024	Amazon	Special event outdoor lawn games- Ring toss and bocce	87.99
8/30/2024	Smart and Final	Senior Lunch Program supplies	384.92
9/5/2024	LA Sign Factory	18x18 double sided coroplasts for Blues Festival event	496.13
9/5/2024	LA Sign Factory	3x7.5 ft Blues festival banner for Jane Addams park	198.45
9/5/2024	SAS Fabrics	black fabric for front of the show wagon stage for special events	32.96
9/10/2024	Amazon	Senior luncheon decorations	40.42
9/11/2024	Marshalls	Senior Luncheon Raffle Gifts	164.77
9/12/2024	Twins Cleaners	cleaning for white tablecloth	14.52
9/12/2024	Dollar Tree	Senior luncheon decorations and bags	59.26
9/12/2024	Dollar Tree	container for special event items	4.69
9/12/2024	Walmart Supercenter	Sunscreen for special events/staff	15.59
9/12/2024	Costco	Band aids and coffee for blues festival	100.87
9/11/2024	The Home Depot	Stage and booth supplies for special events	322.47
9/13/2024	Amazon	Fingerboards as table display for Youth Development Center meeting	26.45
9/13/2024	Canva	Subscription for 1 user Canva Pro (for Cynthia Rodriguez)	120.00
9/15/2024	EZ Cater- Subway	Blues Festival lunch for staff, volunteers, band members and Sheriff's	170.37
9/12/2024	Party City	Table cover for blues festival	121.28
9/14/2024	Costco	Cookies for staff	9.99
9/17/2024	Amazon	x12 Kleenex tissue boxes	34.18
9/18/2024	Amazon	Washable markers for Youth Development Center meeting	51.81
9/20/2024	Amazon	3 ring binder	2.76

9/18/2024 Party City	Table cover for Youth Development Center meeting	144.62
9/19/2024 Amazon	Pens, paper and key tag	42.03
9/19/2024 Costco	Youth Development Center meeting snacks	137.69
9/21/2024 House of Donuts	Youth Development Center meeting snacks	192.00
Check Date 10/17/2024; Check# 206693		\$ 3,206.27

Vendor# 3672 - PWD

8/28/2024 Landscape Comm Events	2024 Anaheim Landscape Expo for PW Crew John Garcia, Charles Cruz, Thomas Almaraz	225.00
8/28/2024 Landscape Comm Events	2024 Anaheim Landscape Expo for PW Crew Johnny Calderon, Roman Gabriel,	150.00
8/28/2024 The Home Depot	Bleach, hardwood handle, deck scrub brush, whisk broom	62.68
9/4/2024 Landscape Comm Events	2024 Anaheim Landscape Expo for PW Jesse Saucedo	90.00
9/3/2024 The Home Depot	Batteries	39.40
9/5/2024 VIP Detail Services Corp	Car wash for vehicle # 517	34.74
9/4/2024 The Home Depot	Cascade pods, 2-gang weatherproof flat cover, heavy duty zinc male snap-in shower strainer	87.02
9/6/2024 The Home Depot	hose thread repair mender hose and sprinkler, Hi-visibility nozzle, Soap dispenser	22.03
9/10/2024 RJ'S Contruction	Supplies for a 2" main line repair at MSD	61.22
9/11/2024 The Home Depot	Fluorescent tube light bulb	49.61
9/13/2024 RJ'S Contruction	HVAC filters for City Hall building	92.85
9/12/2024 The Home Depot	Gas can, premium grade fir dimensional lumber	66.88
Check Date 10/17/2024; Check# 206694		\$ 981.43

Petty Cash

*No petty cash replenishment during this period.



CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: October 21, 2024

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager

PREPARED BY: Yvette Palomo, Assistant City Clerk
Vanessa Alvarez, Administrative Assistant

SUBJECT: **Minutes of the Lawndale City Council Regular Meeting, October 7, 2024**

RECOMMENDATION

Staff recommends that City Council approve the minutes.

Attachments

[05. Minutes of 10-21-24 CC Meeting.pdf](#)



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: October 21, 2024
TO: Honorable Mayor and City Council
FROM: Sean M. Moore, City Manager
PREPARED BY: Yvette Palomo, Assistant City Clerk
Vanessa Alvarez, Administrative Assistant
SUBJECT: **Minutes of the Lawndale City Council Regular Meeting, October 7, 2024**

RECOMMENDATION

Staff recommends that City Council approve the minutes.

Attachments

[05. Minutes of 10-21-24 CC Meeting.pdf](#)

ATTACHMENT A

DRAT MINUTES
City Council Regular Meeting
October 21, 2024

A. CALL TO ORDER AND ROLL CALL

Mayor Pullen-Miles called the meeting to order at 6:30 p.m. in the City Hall Council Chamber, 14717 Burin Avenue, Lawndale, California.

Councilmembers Present: Mayor Robert Pullen-Miles, Mayor Pro Tem Bernadette Suarez, Councilmember Rhonda Hofmann Gorman, Councilmember Sirley Cuevas, Councilmember Pat Kearney

Other Participants: City Manager Sean M. Moore, City Attorney Gregory M. Murphy, City Clerk Erica Harbison, Assistant City Clerk Yvette Palomo, Deputy City Manager/Director of Human Resources Raylette Felton, Los Angeles County Sheriff's Department Captain Nicole Palomino, Municipal Services Director Michael Reyes, Finance Director Hrant Manuelian, Community Services Director Jason Minter, Public Works Director Lucho Rodriguez, Interim Planning Manager MBI Consultant Peter Kann

B. CEREMONIALS (Flag Salute and Inspiration)

Councilmember Hofmann Gorman led the flag salute. Pastor Matthew Harbison of Lawndale Wesleyan Church provided the inspiration.

C. PUBLIC SAFETY REPORT

1. Los Angeles County Sheriff's Department Update

Captain Palomino summarized the recent law enforcement activities and announced the next Neighborhood Watch meeting scheduled for November 20, 2024, at 6:00 p.m. at the Harold E. Hofmann Community Center.

In response to Councilmember Hofmann Gorman's question, Captain Palomino said that the Automatic License Plate Readers (ALPRs) have been successful in fighting crime in the City.

D. PRESENTATIONS

2. Legislative Update

-Legislative Update by Senator Steven Bradford.

Senator Bradford provided an update on various topics, new laws and announced upcoming events.

The City Council thanked Senator Bradford for his years of service.

3. 2024 Deputy and Firefighter of the Year

-Presentation of 2024 Firefighter and Deputy of the Year Awards to Firefighter Markus Cooper and Deputy Daniel Robles, recognizing their exemplary service and outstanding commitment to public safety in the City of Lawndale.

Municipal Services Director Reyes introduced firefighter of the year Markus Cooper and deputy of the year Daniel Robles.

Mayor Pullen-Miles and the City Council presented the 2024 Firefighter and Deputy of the Year Award plaques to Firefighter Markus Cooper and Deputy Daniel Robles for their exemplary service and outstanding commitment to public safety in the City of Lawndale.

4. Centinela Valley Union High School District Presentation

-Presentation by Dr. Stephen Nellman, Superintendent; Dr. Pamela Brown, Assistant Superintendent, Diversity, Equity & Inclusion; Dr. Kelly Santos, Assistant Superintendent, Educational Services; and Dr. Daniel Urrutia, Assistant Superintendent, Business Services.

Dr. Nellman, Dr. Brown, Dr. Santos, and Dr. Urrutia gave a presentation about the educational programs and facility updates at Hawthorne High School, Lawndale High School and Leuzinger High School.

The City Council thanked Dr. Nellman, Dr. Brown, Dr. Santos, and Dr. Urrutia for the presentation, and their commitment to the community.

5. ESMoA Presentation of Day of the Dead Festival Event

-ESMoA Team Dulce Stein, Eva Sweeney, Bryan Puertas and Barbara Boehm will introduce their collaboration with the City for "The Day of the Dead Festival".

ESMoA Team Dulce Stein, Eva Sweeney, Bryan Puertas and Barbara Boehm provided an update on ESMoA's accomplishments, and information on "The Day of the Dead Festival".

Mayor Pullen-Miles thanked the ESMoA team for the updates.

E. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA (Public Comments)

Frank Talavera, Resident, commented on building permits and code enforcement issues that he is having with obtaining permits for his property.

Holly Osborne, Redondo Beach Resident, commented on the Metro C Line (Green) Project.

Jose Padilla, Resident, commented on the language City information is provided in, and in favor of small businesses in the City.

Matthew Harbison, Resident, commented on making traffic poles more visible during inclement weather conditions.

Olga Sierra Gonzalez, Beautification Committee Chairperson, provided an update on the City's Clean-Up Day event, thanked everyone that attended, and presented Officer Bower a certificate of appreciation for referring the committee to a local vendor that contributed food to the City's Clean- Up Day event.

Andrew Blackney, Resident, commented on permit issues residents have when beautifying their properties.

Danielle Sevilla, Resident, introduced herself as Mayor Pro Tem Saurez's cousin, commented on the responsibilities of City employment positions, and comments made about Mayor Pro Tem Suarez and her family.

Randall Abram, Resident, commented on recent Neighborhood Watch meeting discussions and public comments made at the October 7, 2024, City Council meeting regarding Neighborhood Watch meetings, the City Manager's salary, and code enforcement issues.

Sandra Suarez, Resident, commented on public comments made about her family at the October 7, 2024, City Council meeting and the public comment she made at the September 16, 2024, City Council meeting about the City Manager.

Anonymous, Resident, commented on the City Manager's salary not being reported to Transparent California.

F. COMMENTS FROM COUNCIL

Councilmember Cuevas thanked Beautification Committee Chairperson Olga Sierra Gonzalez for her work during the City's Clean-Up Day and thanked her for the update on the Beautification Committee, asked about installing reflective traffic sign poles.

Public Works Director Lucho responded that staff will look into installing reflective traffic posts.

Councilmember Hofmann Gorman commented that she will review the permit issue involving Resident Talavera's and Resident Neil's properties, thanked Redondo Beach Resident Osborne for the information about the Metro C Line (Green) Project, asked if staff can address the drones that are being flown over the Right-Of-Way (ROW), thanked Resident Padilla for assisting the City with the food contribution during the City's Clean-Up Day and encouraged businesses to join together for business networking. Councilmember Hofmann Gorman commented in favor of reflective traffic sign poles, thanked Beautification Committee Chairperson Olga Sierra Gonzalez for her work at the City's Clean-up Day event, and for advertising the event, stated that safety information and assistance is provided at Neighborhood Watch meetings, the City Council's goal is to service the City, being relatives of elected officials should not stop anyone from coming forth, stated that she will find out what Transparent California is and thanked everyone that spoke tonight.

City Manager Moore responded that the Los Angeles Sheriff's Department (LASD) and staff are aware of the drones and are investigating the matter and that staff will research Transparent California.

Councilmember Kearney asked Municipal Services Director Reyes to follow-up with the property that has the tree trimming issue.

Municipal Services Director Reyes responded that he will follow up with the resident.

Mayor Pro Tem Suarez thanked everyone that spoke at tonight's meeting, commented on public comments made by two out of state residents at the October 7, 2024, City Council meeting, stated that enforcement can be harassment, suggested agendizing a public forum where residents can voice their opinion and rate their interaction with City staff regarding building permits.

Mayor Pullen-Miles thanked everyone that attended tonight's meeting, thanked Redondo Beach Resident Osborne for the information about the Metro C Line (Green) Project, commented that the drone issue will be investigated, agreed with installing reflective traffic poles, will investigate permit issues, projects are "grandfathered" in when they are in place before the municipal code is changed, announced the recent Amnesty Program that was adopted to help property owners bring their property up to code, thanked Beautification Committee Chairperson Olga Sierra Gonzalez for her work at the City's Clean-Up Day event, and commented that he will look into the Transparent California website.

Mayor Pro Tem Suarez commented that property owners will not qualify for the Amnesty Program if they have a current violation, and that properties will need to meet building and safety requirements.

G. CONSENT CALENDAR

A motion was made by Councilmember Kearney and seconded by Councilmember Cuevas to approve the Consent Calendar. The motion passed by a vote of 5-0.

6. Motion to read by title only and waive further reading of all ordinances listed on the Agenda

-Recommendation: that the City Council read by title only and waive further reading of all ordinances listed on the agenda.

7. Accounts Payable Register

-Recommendation: that the City Council adopt Resolution No. CC-2410-099 authorizing the payment of certain claims and demands in the amount of \$1,110,385.60.

8. Minutes of the Lawndale City Council Regular Meeting, October 7, 2024

-Recommendation: that City Council approve the minutes.

9. Approval of Contract Services Agreement for Agenda Management System with Cloud Driven Solutions, Inc.

-Recommendation: that the City Council: 1) Approve and authorize the City Manager to approve an agreement for a term of three years, with the option of a one year extension, with Cloud Driven Solutions, Inc. in a form approved by the City Attorney in the amount not to exceed \$5,857.00 to provide an Agenda Management System; 2) Authorize the Director of Finance to appropriate \$5,857.00 from American Rescue Plan Act funds to fund this project; or 3) Provide the City Manager and staff with alternative direction.

10. Approval of Routine Records Destruction

-Recommendation: that the City Council adopt Resolution No. CC-2410-101, approving the request from the Community Services Department and the Finance Department for authorization to destroy routine records as listed in the exhibit of the resolution.

H. ADMINISTRATION

11. Approve Master Services Agreement with Paymentus for Online Payment Processing of Permits

Interim Planning Manager MBI Consultant Kann presented the staff report.

In response to Councilmember Cuevas' question, Interim Planning Manager MBI Consultant Kann responded that there are only two recognized vendors that can provide the service.

Councilmember Cuevas commented that she does not agree to charge processing fees to residents, asked who will receive the fees and requested to review additional vendors that do not charge processing fees.

Interim Planning Manager MBI Consultant Kann commented that the vendor will receive all processing fees.

City Attorney Murphy provided background information on how the vendor was selected.

City Manager Moore provided background information on why the vendor was selected, current software the City uses and commented that Paymentus is the only software that provides this service.

Councilmember Hofmann Gorman asked if payments made on Paymentus can be tracked by staff. Finance Director Manuelian responded that payments made on Paymentus can be tracked.

Mayor Pro Tem Suarez asked if this item can be brought back with a demonstration on how users will use the software.

Discussion ensued among City Councilmembers and City Manager Moore about the length of the contract, and to ask the vendor to provide a presentation at a future City Council meeting.

By consensus, the City Council tabled this agenda item a future City Council meeting.

12. Amendment to CityView Service and Support Agreement for Automated Permitting, Case Tracking, and Online Payments

-Recommendation: that the City Council 1.) Approve the amended service and support agreement with Harris Computer for CityView; and 2.) Approve the budget amendment to increase the Community Development Department's Professional Services account for FY 24-25 from \$15,000 to \$65,063.

By consensus, the City Council tabled this agenda item a future City Council meeting.

By consensus, the City Council tabled this agenda item a future City Council meeting.

13. Authorize the Purchase of Vehicles for the Public Works, Community Development, and Municipal Services Departments

-Recommendation: that the City Council 1.) Approve the purchase of two 2024 Ford F-150 trucks for the Public Works Department utilizing ARPA Fund 285 from Norm Reeves Ford for the total price of \$88,210.82; and 2.) Approve the purchase of one 2024 Ford Escape for the Municipal Services Department utilizing ARPA Fund 285 and General Fund 100, and one 2024 Ford Escape for the Community Development Department utilizing ARPA Fund 285, from Norm Reeves Ford for the total price of \$66,750.10.

Public Works Director Lucho presented the staff report.

In response to Councilmember Cuevas' question, Public Works Director Lucho responded that several vehicles will need to be replaced in the future.

Councilmember Cuevas requested a copy of the vehicle inventory report.

A motion was made by Councilmember Kearney and seconded by Councilmember Cuevas to approve the purchase of two 2024 Ford F-150 trucks for the Public Works Department utilizing ARPA Fund 285 from Norm Reeves Ford for the total price of \$88,210.82, and approve the purchase of one 2024 Ford Escape for the Municipal Services Department utilizing ARPA Fund 285 and General Fund 100, and one 2024 Ford Escape for the Community Development Department utilizing ARPA Fund 285, from Norm Reeves Ford for the total price of \$66,750.10.

14. Inglewood Transit Connector Proposal for South Bay Cities Council of Governments Measure M funds

-Recommendation: that the City Council further discuss the proposal to redirect Measure M funds to the City of Inglewood for the Inglewood Transit Connector Project, vote on whether the City of Lawndale supports the redirection of funds or not, and then direct the City's representative to the SBCCOG to vote on the matter at the SBCCOG meeting on October 24, 2024 in accordance with the determination made by the City Council.

Public Works Director Lucho presented the staff report.

Mayor Pro Tem Suarez invited South Bay Council of Governments (SBCCOG) Senior Project Manager David Leger to provide information.

David Leger, SBCCOG Senior Project Manager, provided background information on the project.

Councilmember Cuevas asked if Measure M funds will be available to the City in upcoming years if the proposal is approved, and if the Metro C Line (Green) Project would be affected.

David Leger, SBCCOG Senior Project Manager, responded that Measure M funds will be limited in the future and the Metro C Line (Green) Project would not be impacted directly, and in response to Mayor Pro Tem Suarez's questions, responded that today's SBCCOG Q&A meeting recommended that the SBCCOG Board support the City of Inglewood's fund request.

Discussion ensued between City Councilmembers and SBCCOG Senior Project Manager Leger if and how the City would be impacted in the future, availability of funds for future projects, whether the SBCCOG supports the proposal, the Metro C Line (Green) Project impacts the Climate Resilient District members, a repayment plan status and transit funds.

Mayor Pullen-Miles opened public comments.

Diane Zambrano, Inglewood Resident, commented in opposition to the Inglewood Transit Connector Proposal for South Bay Cities Council of Governments for Measure M funds.

Sandra Suarez, Resident, commented in opposition to the Inglewood Transit Connector Proposal for South Bay Cities Council of Governments for Measure M funds.

Mayor Pullen-Miles closed public comments.

Discussion ensued between City Councilmembers and City Attorney Murphy whether they support the project, how the Metro C Line (Green) Project and the City would be affected, receiving additional information, the recommended action and what the next steps should be.

In response to Mayor Pro Tem Suarez's question, City Attorney Murphy responded that delegates representing the City in outside organization Boards may receive direction from the City Council on how to vote on items.

By consensus, the City Council took no action.

15. Authorize to Discard Public Works Department Surplus Furniture

-Recommendation: that the City Council approve of discarding all existing furniture at the Public Works Department through Republic Services.

Public Works Director Lucho presented the staff report.

Councilmember Kearney asked if the City can auction the furniture to the public and deposit the funds in the General Fund account.

City Manager Moore commented that staff will review the City policy and requirements to find out if the furniture can be auctioned to the public.

City Councilmembers asked if the surplus furniture can be donated to non-profit organizations.

City Attorney Murphy will find out if donating the furniture to a non-profit organization is allowed.

City Manager Moore commented that the options will be reviewed and brought back for discussion at a future meeting.

By consensus, the City Council requested that staff provide other options to dispose of the Public Works furniture and photographs.

I. CITY MANAGER REPORT

Municipal Services Director Reyes announced the City's 9th Annual Field of Honor Display to honor veterans and military heroes November 7th, 2024 – November 12th, 2024, and that flags are available for purchase for \$25.00.

J. ITEMS FROM CITY COUNCILMEMBERS

16. Staffing City Parks

Requested by Councilmember Cuevas.

-Recommendation: that the City Council 1.) Take no action receive and file the report: or 2.) Review the costs associated with adding Recreation Leaders to the three City owned parks including Hogan, Hopper, and Rudolph Parks, and provide direction; or 3.) Provide further direction to staff.

Discussion ensued among City Councilmembers and Community Services Director Minter about staffing parks, recruitment, outsourcing park staff, illicit activity at parks and asking Southwest Patrol to patrol the parks for a longer time period.

Municipal Services Director Reyes commented that Southwest Patrol staff patrols parks and City facilities throughout the day and will be asked to patrol parks for a longer period.

A motion was made by Councilmember Kearney and seconded by Councilmember Cuevas to review the costs associated with adding Recreation Leaders to the three City owned parks including Hogan, Hopper, and Rudolph Parks, and request Southwest Patrol to patrol the parks for a longer time period. The motion passed by a vote of 5-0.

17. Mayor/City Councilmembers Report of Attendance at Meetings and/or Events

Councilmember Cuevas attended the Bricks & Minifigs' Ribbon Cutting event, League of California Cities Annual Conference and Expo, Neighborhood Watch meeting, announced the next Neighborhood Watch meeting scheduled for November 20, 2024, at 6:00 p.m. at the Harold E. Hofmann Community Center and asked for a list of City owned vehicles.

Councilmember Hofmann Gorman attended the League of California Cities Legislative meeting, Bricks & Minifigs' Ribbon Cutting event, Neighborhood Watch meeting, Fireworks Ad Hoc Subcommittee meeting, and asked City Manager to provide the outcome of the meeting.

City Manager Moore responded that the Fireworks Ad Hoc Subcommittee determined that there are limitations on illegal fireworks enforcement staffing due to LASD having commitments to other events.

Councilmember Kearney attended the Neighborhood Watch meeting, and the City's Document Shredding Day.

Mayor Pro Tem Suarez attended the Fireworks Ad Hoc Subcommittee meeting, C&S Garden Center 2nd Annual Fall Fiesta, SBCCOG Board of Directors Special Meeting, commented that C&S Garden Center is advertising the City's rebate program, requested to agendize the Community Development Department having the option for customers to rate their experience when submitting permit applications, and inviting residents to a meeting where the public can their concerns about the permit process.

Mayor Pullen-Miles attended the C&S Garden Center 2nd Annual Fall Fiesta, SBCCOG Transportation Committee meeting, and Bricks & Minifigs' Ribbon Cutting event.

Councilmember Hofmann Gorman announced the City’s Halloween Haunt scheduled for October 31, 2024 from 4:00 p.m. to 8:00 p.m.

K. CLOSED SESSION

18. Conference with Legal Counsel – Potential Litigation

-The City Council will conduct a closed session pursuant to Government Code section 54956.9(d)(2), to confer with legal counsel regarding a significant exposure to litigation, the facts and circumstances of which are not known to the potential plaintiff.

City Attorney Murphy read the aforementioned Closed Session matter by title only.

The City Council convened into closed session at 9:40 p.m.

The City Council reconvened from closed session at 10:22 p.m.

City Attorney Murphy reported there was no reportable action.

L. ADJOURNMENT

There being no further business to conduct, Mayor Pullen-Miles adjourned the meeting at 10:24 p.m.

Robert Pullen-Miles, Mayor

ATTEST:

Erica Harbison, City Clerk

Approved: April 15, 2024



CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: November 4, 2024
TO: Honorable Mayor and City Council
FROM: Sean M. Moore, City Manager
PREPARED BY: Yvette Palomo, Assistant City Clerk
SUBJECT: **City Council Meeting Dates for Calendar Year 2025**

BACKGROUND

The City Council has in the past expressed a wish to cancel City Council meetings that are close to or occur on City observed holidays and for which no pressing business is anticipated. In addition, advance approval of the cancellation or rescheduling of City Council meetings allows the City Council, the public and staff to adequately plan and schedule agenda items for future meeting dates.

Staff has reviewed the 2025 calendar of City Council meeting dates and would like to request City Council's consideration to cancel and possibly reschedule three meetings.

STAFF REVIEW

In 2025, the following City observed holidays fall on scheduled City Council meeting dates:

- Monday, January 20, 2025, Martin Luther King Jr. Day
- Monday, February 17, 2025, Presidents Day
- Monday, September 1, 2025, Labor Day

The City Council meetings scheduled above are observed City holidays and they will need to be canceled with City Council's approval.

The City Council may wish to reschedule all of the above-mentioned City Council meetings to the next day on Tuesday.

A review of the upcoming agenda items by staff found no pressing agenda items for the meetings listed above. At this time, canceling the meetings will not present any impact to operations or City business. If canceled, staff would ensure that necessary business is addressed at meetings prior to or following the canceled meeting(s) and plan accordingly. If unforeseen urgent business needs to be addressed, a special meeting could always be called if the City Council does decide to cancel one or more of the scheduled meetings.

LEGAL REVIEW

The City Attorney has reviewed and approved this report.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends that the City Council:

1. Cancel the scheduled City Council meetings on January 20, 2025; February 17, 2025; and September 1, 2025, due to the City observed holidays; or
2. Cancel the scheduled City Council meetings on January 20, 2025; February 17, 2025; and September 1, 2025; and reschedule all meetings to the next day on January 21, 2025; February 18, 2025; and September 2, 2025; or
3. Provide the City Manager and staff with alternative direction.

Attachments

[2025 City Council Meeting Schedule](#)

ATTACHMENT A



City of Lawndale

City Council Meeting Schedule 2025

- Monday, January 06, 2025
- Monday, January 20, 2025 - Martin Luther King Jr. Day
- Monday, February 03, 2025
- Monday, February 17, 2025 - Presidents Day
- Monday, March 03, 2025
- Monday, March 17, 2025
- Monday, April 07, 2025
- Monday, April 21, 2025
- Monday, May 05, 2025
- Monday, May 19, 2025
- Monday, June 02, 2025
- Monday, June 16, 2025
- Monday, July 7, 2025
- Monday, July 21, 2025
- Monday, August 04, 2025
- Monday, August 18, 2025
- Monday, September 01, 2025 - Labor Day
- Monday, September 15, 2025
- Monday, October 06, 2025
- Monday, October 20, 2025
- Monday, November 03, 2025
- Monday, November 17, 2025
- Monday, December 01, 2025
- Monday, December 15, 2025



CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: November 4, 2024
TO: Honorable Mayor and City Council
FROM: Sean M. Moore, City Manager
PREPARED BY: Hrant Manuelian, Finance Director/City Treasurer
SUBJECT: **Quarterly Investment Report for the Quarter Ended September 30, 2024**

BACKGROUND

The attached Quarterly Investment Report for the quarter ended September 30, 2024, is provided to City Council per the City of Lawndale's Investment Policy and State of California's Government Code Section 53646.

STAFF REVIEW

As of September 30, 2024, the City had total cash and investments (cost basis) of \$61,435,641 which includes \$2,444,615 cash with fiscal agent held in a trust for the Lawndale Redevelopment Agency's Tax Allocation Bond 2009 issue, \$1,150 in petty cash and, as of August 2024, \$777,836 maintained in two retirement enhancement plans.

Interest rates for the first time since March 2020, when they were effectively reduced to 0%, were cut by the federal reserve by a ½ percent at the September Federal Reserve meeting bring the effective rate to 4.75% - 5%. There are two more meeting this year at which rates could further be reduced. Currently analysts estimate that the Federal Reserve will further cut rate by a ½ percentage point to a full point lower by the end of the year.

The State Local Agency Investment Fund (LAIF) had an interest rate of 3.50% on September 30, 2023, and has gone up to 4.575% as of September 30, 2024. Rates in general over the past year been flat and are now starting to decrease as the Federal reserve cut rates in September. We continue to maintain a majority of cash in LAIF and the City's checking account. For the quarter ending September 30, 2024 the City has remained liquid with 74.7% of our portfolio in on-demand accounts. The remainder of the portfolio includes 7.5% short-term (maturing in less than one year), 12.2% mid-term (one to three years maturity), and 5.6% long-term (maturing from three to five years) investments.

As the market continues to change we will keep a close watch and take advantage of any upcoming investments. Cash in bank will be monitored and is expected that more will be used to purchase either bonds or CD's to take advantage of interest to the extent possible. The goal is to maintain a healthy balance of cash while maximizing returns.

The investment program provides sufficient liquidity to meet six months of estimated expenditures. All investments are in compliance with California state code 503600 and the City of Lawndale Investment policy.



CITY OF LAWDALE INVESTMENT REPORT

Summary of Investments
For Quarter Ended September 30, 2024

	Adjusted Cost Basis	Category Total	Percent of Portfolio
<u>On Call Deposits</u>			
Checking Accounts	18,394,811		
LAIF State Pool	25,096,229	43,491,040	74.71%
<u>Short-Term Investments (1 Year or Less)</u>			
Time Deposits FDIC Insured	4,374,000		7.51%
US Government Agency Securities	-	4,374,000	
<u>Medium-Term Investments (1 to 3 Years)</u>			
Time Deposits FDIC Insured	5,099,000		
US Government Agency Securities	2,000,000	7,099,000	12.20%
<u>Long-Term Investments (3 to 5 Years)</u>			
Time Deposits FDIC Insured	248,000		
US Government Agency Securities	3,000,000	3,248,000.00	5.58%
Total Cash and Investments		58,212,040	100.00%

LEGAL REVIEW

Not applicable.

FISCAL IMPACT

Not Applicable.

RECOMMENDATION

Staff recommends that the City Council receive and file the Quarterly Investment Report for the quarter ended September 30, 2024.

Attachments

[Attachment A for Q1 Investments FY 25.pdf](#)

ATTACHMENT A



**CITY OF LAWDALE
TREASURY REPORT
For Quarter Ended September 30, 2024**

Cash	18,394,811	
Investments	39,817,229	
Cash w/Fiscal Agent	2,444,615	
Petty Cash	1,150	
Public Agency Retirement Services (PARS)- Retirement Enhancement Plan	751,783	
PARS/ City of Lawndale Excess Benefit Trust - US Bank	26,053	777,836
Total Cash and Investments		<u>61,435,641</u>

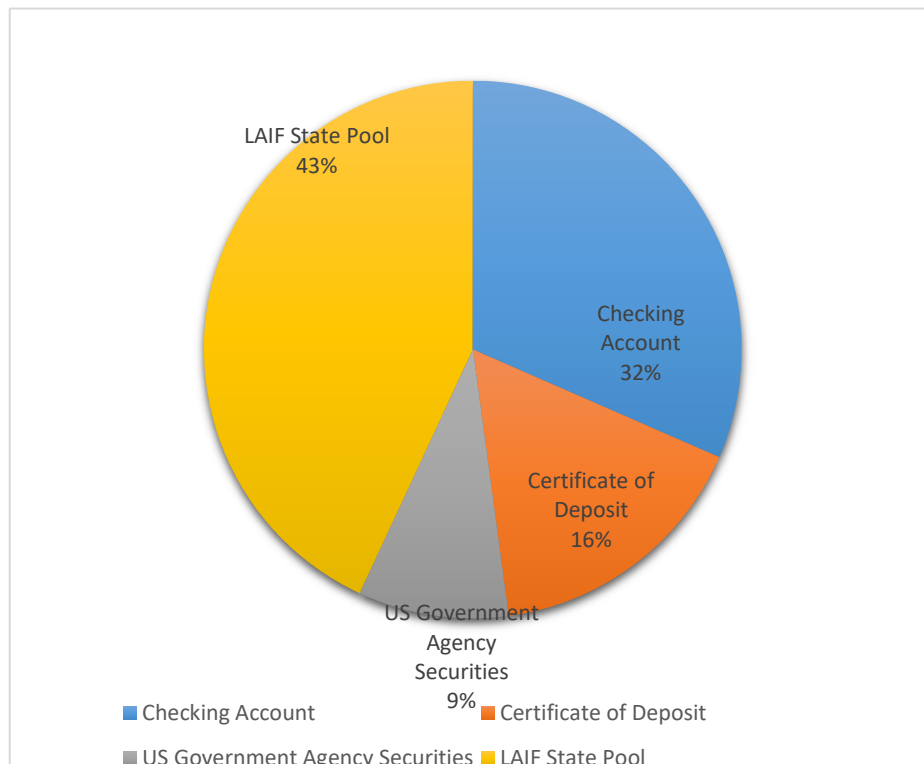


CITY OF LAWDALE INVESTMENT REPORT

Portfolio Statistics
For Quarter Ended September 30, 2024

Portfolio Composition

<u>Investment Type</u>	<u>Market Value</u>
Checking Account	18,394,811
Certificate of Deposit	9,489,349
US Government Agency Securities	5,278,978
LAIF State Pool	25,096,229
TOTAL	58,259,367



CITY OF LAWDALE
DETAIL OF INVESTMENTS
For Quarter Ended September 30, 2024

	Par Value	Coupon Rate	Moody's/ S&P Rating	Purchase Date	Maturity/ Called Date	Days to Maturity	Yield to Maturity	Cost Basis	Category total	(memo only) Market Value
On Call Deposits										
Checking Account- Wells Fargo	17,407,387	N/A	N/A		Demand	1	None	17,407,387		17,407,387
Municipal Investment Account - US Bank	987,424	N/A	N/A		Demand	1	None	987,424		987,424
Local Agency Investment Fund- City of Lawndale	25,094,676	N/A	N/A		Demand	1	0.20%	25,094,676		25,094,676
Local Agency Investment Fund- Lawndale Housing Authority	1,553	N/A	N/A		Demand	1	0.20%	1,553		1,553
On Call Deposits	43,491,040								43,491,040	43,491,040

Short-Term Investments (1 Year or Less)

Time Deposits:

Chicago Patrolman Federal Credit Union	240,000	5.50%	FDIC	8/23	11/29/2024	426	5.50%	240,000		240,297
First Financial Bank USA	249,000	3.00%	FDIC	7/22	1/10/2025	468	3.00%	249,000		247,752
Baxter Credit Union	249,000	4.80%	FDIC	1/23	1/24/2025	482	4.80%	249,000		249,066
Flagstar Bk Natl	238,000	4.95%	FDIC	2/24	2/13/2025	502	4.95%	238,000		238,082
Technology Cr Un San	248,000	5.05%	FDIC	2/24	2/21/2025	510	5.05%	248,000		248,213
Trustone Finl Cr UN	248,000	5.00%	FDIC	2/24	2/27/2025	516	5.00%	248,000		248,190
Keybank NA OH	243,000	5.00%	FDIC	3/23	3/17/2025	534	5.00%	243,000		243,406
Libertyone CR UN Dallas	248,000	5.05%	FDIC	4/24	4/17/2025	565	5.05%	248,000		248,572
TBK Bank SSB CD	237,000	5.05%	FDIC	4/24	4/17/2025	565	5.05%	237,000		237,654
Bank of Lexington	237,000	5.05%	FDIC	4/24	4/17/2025	565	5.05%	237,000		237,548
Charles Schwab Bank	237,000	5.40%	FDIC	6/24	6/12/2025	621	5.40%	237,000		238,701
Merchantile Bank	237,000	5.35%	FDIC	6/24	6/13/2025	622	5.35%	237,000		238,635
Comerica Bk	237,000	5.35%	FDIC	6/24	6/26/2025	635	5.35%	237,000		238,818
Discover Bank	246,000	3.25%	FDIC	7/22	7/14/2025	653	3.25%	246,000		244,123
Connexus Credit Union	248,000	5.20%	FDIC	7/23	7/14/2025	653	5.20%	248,000		249,968
Goldman Sachs	245,000	4.00%	FDIC	8/24	8/13/2025	683	4.00%	245,000		244,764
Toyota Financial Savings CD	247,000	0.70%	FDIC	8/21	8/26/2025	696	0.70%	247,000		239,561
California Credit Union	240,000	5.40%	FDIC	8/23	8/28/2025	698	5.40%	240,000		242,884
	4,374,000							4,374,000		4,376,234

US Government Agency Securities:

0	-							-		-
	-							-		-

Short-Term Investments (1 Year or Less)	4,374,000								4,374,000	4,376,234
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Medium-Term Investments (1 to 3 Years)

Time Deposits:

BNY Mellon NA INSTL CTF DEP	243,000	4.95%	FDIC	4/24	10/15/2025	746	4.95%	243,000		245,388
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First State Bank	179,000	5.00%	FDIC	4/24	10/20/2025	751	5.00%	179,000	180,973
Preferred Bk	248,000	5.10%	FDIC	6/24	12/5/2025	797	5.10%	248,000	251,389
Western Alliance Bank	243,000	5.20%	FDIC	6/24	12/19/2025	811	5.20%	243,000	246,693
Numerica Cr Un	249,000	4.75%	FDIC	2/24	3/2/2026	884	4.75%	249,000	251,972
First GTY Bk	244,000	4.15%	FDIC	9/24	3/6/2026	888	4.15%	244,000	244,869
Eaglebank	248,000	5.05%	FDIC	6/24	6/25/2026	999	5.05%	248,000	253,061
Customers Bank CD	245,000	4.00%	FDIC	8/24	8/17/2026	1,052	4.00%	245,000	245,723
Rize FCU CD	249,000	4.15%	FDIC	8/24	8/20/2026	1,055	4.15%	249,000	250,521
Synchrony Bank Draper UT CD	247,000	0.90%	FDIC	8/21	8/27/2026	1,062	0.90%	247,000	234,313
Chartway Federal Credit Union	240,000	5.30%	FDIC	8/23	8/28/2026	1,063	5.30%	240,000	246,594
Medallion Bank UT CD	247,000	0.85%	FDIC	8/21	8/31/2026	1,066	0.85%	247,000	233,445
UBS Bank USA CD	247,000	0.95%	FDIC	9/21	9/9/2026	1,075	0.95%	247,000	233,756
Bank of America	245,000	3.95%	FDIC	9/24	9/11/2026	1,077	3.95%	245,000	245,627
First Fndtn Bank	243,000	5.00%	FDIC	6/24	12/14/2026	1,171	5.00%	243,000	249,121
Valley Natl Bk	247,000	4.45%	FDIC	2/24	2/22/2027	1,241	4.45%	247,000	250,665
Spokane Teachers CR UN CD	248,000	4.75%	FDIC	4/24	4/15/2027	1,293	4.75%	248,000	253,717
Wexford Community Credit Union	248,000	4.75%	FDIC	6/24	6/28/2027	1,367	4.75%	248,000	254,178
First Technology FCU CD	249,000	4.10%	FDIC	8/24	8/20/2027	1,420	4.10%	249,000	251,071
First Merchants Bank	245,000	3.75%	FDIC	9/24	9/10/2027	1,441	3.75%	245,000	244,632
American Express Natl BK	245,000	3.85%	FDIC	9/24	9/13/2027	1,444	3.85%	245,000	245,405
	<u>5,099,000</u>							<u>5,099,000</u>	<u>5,113,114</u>

US Government Agency Securities:

Federal Home Loan Banks	1,000,000							1,000,000	1,000,240
Federal Home Loan Banks	1,000,000							1,000,000	1,010,705
	<u>2,000,000</u>							<u>2,000,000</u>	<u>2,010,945</u>

Medium-Term Investments (1 - 3 Years)

7,099,000

7,099,000

7,124,060

Long-Term Investments (3 to 5 Years)

Time Deposits:

Empower Fed Cr Union	248,000	4.75%	FDIC	6/24	6/26/2028	1,731	4.75%	248,000	257,206
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US Government Agency Securities:

Federal Farm Cr Bks	1,000,000	5.08%	Aaa/AA+	8/24	8/14/2028	1,780	5.08%	1,000,000	1,000,448
Federal Farm Cr Bks	1,000,000	5.42%	Aaa/AA+	4/24	4/16/2029	2,025	5.420%	1,000,000	1,003,715
Federal Natl Mtg Assn	1,000,000	5.63%	Aaa/AA+	4/24	4/16/2029	2,025	5.625%	1,000,000	1,006,663
I	<u>3,000,000</u>							<u>3,000,000</u>	<u>3,010,827</u>

Long-Term Investments (3 to 5 Years)

3,248,000

3,248,000

3,268,033

Total Cash and Investments

58,212,040

58,212,040

58,259,367



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: November 4, 2024

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager

PREPARED BY: Lucho Rodriguez, Public Works Director

SUBJECT: **Authorization to Allow Residents to Bid on City's Used Furniture, Donate Used Furniture to Charity, and Discard Remaining Used Furniture**

BACKGROUND

The first phase of the Public Works and City Hall Facility Needs Project, the Public Works Department facility renovations, is now complete. The renovations included updating the office furniture.

When deciding what to do with the used furniture removed from the offices, staff followed the City of Lawndale Municipal Code, which states in Section 3.08.140 - Obsolete equipment lists, "all using agencies of the city shall submit to the purchasing officer, at such times and in such form as he or she shall prescribe, reports showing all supplies and equipment which are no longer used or which have become obsolete or worn out. The purchasing officer shall have the authority to sell all supplies and equipment which cannot be used by any agency, or which have become unsuitable for city use, or to exchange the same for, or trade in the same on, new supplies and equipment. Such sales shall be made pursuant to Section 3.08.110."

Therefore, staff contacted several auction firms to evaluate the the value of the used furniture. The auction firms concluded that this used furniture will not sell at auctions because it has no market value. After a legal review, it was decided to discard the old furniture.

At the October 21, 2024 Council Meeting, City Council directed staff to explore options that allowed residents of the City of Lawndale to bid on the furniture if they desired as an alternative to discarding the used furniture.

STAFF REVIEW

Following Council direction, staff inquired with local charity groups such as Habitat for Humanity, Goodwill, and Salvation Army about the possibility of the City donating used office furniture, but only Habitat for Humanity could take office items, and only the filing cabinets.

The City's legal team researched the option of allowing City residents to bid on the used furniture and concluded that the furniture can be given away to residents through some "informal" bidding or action process, piece by piece, and can also be donated to Habitat for Humanity.

"Pursuant to Gov. Code §§37350, 37351, a city may dispose of personal property in any way it chooses if the disposition is for the common benefit". Therefore, Council has the ability to offer good pieces of office furniture to the residents or to a charity because it benefits the community. After providing residents with the opportunity to bid on the furniture, the city can donate any remaining items that Habitat for Humanity will take, this action directly helps support their mission to provide decent, sustainable, and affordable housing for people in need. Any process (arguably even first come first serve) that allows residents to pick up the furniture is also beneficial as it keeps reusable materials out of landfills.

As mentioned previously, any furniture not taken by residents or Habitat for Humanity will need to be discarded through the City's Franchise hauler, Republic Services at no cost to the City.

The same process will be followed for the furniture replaced at City Hall when that phase of the Project takes place.

LEGAL REVIEW

The City Attorney has reviewed and approved this report.

FISCAL IMPACT

There is no fiscal impact for this item.

RECOMMENDATION

Staff recommends that the City Council:

1. Authorize City staff to prepare a plan that will allow residents of the City of Lawndale to pick up used furniture from the City Maintenance Yard.
2. Approve the donation of used furniture to Habitat for Humanity after City residents are given the opportunity to bid on it. And,
3. Approve discarding the used furniture pieces that are not selected by the public or Habitat for Humanity, through Republic Services.

ATTACHMENTS

1. List of Available Furniture

Attachments

[List of Used Public Works Furniture.pdf](#)

ATTACHMENT A

List of Used Public Works Furniture

Engineering Office

- 2 L-SHAPE DESKS W/ ATTACHED CABINETS
- 2 5 SHELF BOOKCASE
- 1 2 SHELF BOOKCASE
- 1 3 SHELF BOOKCASE
- 2 3 SHELF CREDENZA
- 2 TASK CHAIRS

Admin Office

- 1 U-SHAPE DESK W/ ATTACHED CABINETS
- 2 L-SHAPE DESKS W/ ATTACHED CABINETS
- 2 3 SHELF CREDENZA
- 8 PARTITION WALLS
- 3 TASK CHAIRS
- 1 GUEST CHAIR

COPY ROOM

- 4 5 SHELF FILE CABINETS
- 2 4 SHELF FILE CABINETS
- 1 PLASTIC SIDE TABLE

CONFERENCE ROOM

- 1 10-FT CONFERENCE TABLE
- 1 L SHAPE DESK W/ ATTACHED CABINETS
- 10 CONFERENCE CHAIRS

DIRECTORS OFFICE

- 1 U-SHAPE DESK W/ HUTCH
- 2 GUEST CHAIRS

MAINTENANCE OFFICE

- 1 FLAT DESK
- 4 L-SHAPE DESKS W/ ATTACHED CABINETS
- 2 5 SHELF BOOKCASE
- 1 FILE CABINET
- 1 6-FT CONFERENCE TABLE
- 6 PARTITION WALLS
- 7 CONFERENCE CHAIRS



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DATE: November 4, 2024
TO: Honorable Mayor and City Council
FROM: Sean M. Moore, City Manager
PREPARED BY: Michael Reyes, Municipal Services Director
SUBJECT: **Update on Clean Up Week Incentivizing Public Participation**

BACKGROUND

Twice yearly, the Beautification Committee with the support of the Lawndale City Council, hosts Clean-Up Week. Clean-Up Week is a week-long event that occurs once in the springtime and once in the fall season. The event is designed to encourage residents to clean up their homes and business by allowing for unlimited bulky item disposal, no-fee yard sale permits, and a drive up drop point where residents can bring their trash to the Public Works yard for staff to dispose of. The event also features a Volunteer Clean-Up day in which volunteers are invited to join staff in cleaning a designated street or portion of the community for a few hours, by collecting and removing trash.

STAFF REVIEW

At a recent City Council meeting, Councilmember Cuevas raised some concerns about the low turnout at some of the more recent Volunteer days and stated that we might have more interest if we could find a sponsor for the event. In previous years, we did have a local restaurant provide coupons for free hot dogs to all volunteers, and the City pre-paid for fountain drinks for volunteers, resulting in a positive return for the restaurant and a nice incentive for the volunteers to assist with the clean-up.

Staff has actively been looking to find a new partner as the restaurant that had previously been a sponsor, is no longer able to sponsor this event.

At the fall Clean-Up Week, City Staff were able to solicit the assistance of La Fiesta Meat Market Restaurant, who were willing to provide burritos and beverages for this year's volunteers and happily the turnout was once again at higher levels with approximately 40 volunteers. City Staff actively recruited local high schools and church groups to participate, and the event ended up with volunteers removing large volumes of trash and debris from City streets.

City Staff will continue to seek sponsorship and find partners willing to help sponsor this event as a means to incentivize participation from residents and businesses.

LEGAL REVIEW

The City Attorney has reviewed this staff report and approves it as to form.

FISCAL IMPACT

There is no fiscal impact.

RECOMMENDATION

Staff recommends that the City Council receive and file this staff report.



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DATE: November 4, 2024
TO: Honorable Mayor and City Council
FROM: Sean M. Moore, City Manager
PREPARED BY: Vanesa Alvarez, Administrative Assistant
SUBJECT: **Mayor/City Councilmembers Report of Attendance at Meetings and/or Events**

No supporting documentation was forwarded to the City Clerk Department for this item.