



CITY OF LAWDALE
AGENDA OF THE LAWDALE
CITY COUNCIL REGULAR MEETING

Monday, August 19, 2024, 6:30 PM
14717 Burin Ave
Lawndale, CA 90260

Any person who wishes to address the City Council regarding any item listed on this agenda or any other matter that is within its subject matter jurisdiction is invited, but not required, to fill out a Public Meeting Speaker Card and submit it to the City Clerk prior to the oral communications portion of the meeting. The purpose of the card is to ensure that the speaker's name is correctly recorded in the meeting minutes and, where appropriate, to provide contact information for staff follow-up.

How to observe the Meeting:

To maximize public safety while still maintaining transparency and public access, members of the public can now observe the meeting in person. Members of the public are still be able to view the meeting on YouTube "Lawndale CityTV", the City Website, and Lawndale Community Cable Television on Spectrum and Frontier Channel 3.

Copies of this Agenda may be obtained prior to the meeting inside the Lawndale City Hall foyer or on the **City Website**. Interested parties may contact the City Clerk Department at (310) 973-3213 for clarification regarding individual agenda items.

This Agenda is subject to revision up to 72 hours before the meeting.

1: CALL TO ORDER AND ROLL CALL

2: CEREMONIALS (Flag Salute and Inspiration)

3: PUBLIC SAFETY REPORT

3A. Los Angeles County Sheriff's Department Update

4: PRESENTATIONS

4A. Recognition of Helen Kingdon, Lawndale Resident, 101 Years of Life

– Recommendation: that the City Council recognize and congratulate Lawndale resident Helen Kingdon on her 101 Years of Life by presenting her with the attached recognition.

5: ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA (Public Comments)

6: COMMENTS FROM COUNCIL

7: CONSENT CALENDAR

7A. CONSENT CALENDAR

7B. Motion to read by title only and waive further reading of all ordinances listed on the Agenda

– Recommendation: that the City Council read by title only and waive further reading of all ordinances listed on the agenda.

7C. Accounts Payable Register - CC-2408-090

– Recommendation: that the City Council adopts Resolution No. CC-2408-090 authorizing the payment of certain claims and demands in the amount of \$279,153.10.

7D. Minutes of the Lawndale City Council Regular Meeting, August 5, 2024

– Recommendation: that the City Council approve the minutes.

7E. South Bay Workforce Investment Board Quarterly Summary Report

– Recommendation: that the City Council receive and file.

7F. Consideration of Claim for Damage against the City

- Recommendation: that the City Council reject the claim filed by Alfredo Ibarra and instruct staff to process the appropriate correspondence to the claimant.

8: ADMINISTRATION

8A. Amendment to City's Conflict of Interest Code

- Recommendation: that the City Council adopt Resolution No. CC-2408-092 amending the City's Conflict of Interest Code and Rescinding Resolution No. CC-2210-050.

8B. Request to Renew Contract with SPCA for Kenneling and Animal Care Services

- Recommendation: that the City Council 1) approve the Request to Renew Contract with SPCA (Society for the Prevention of Cruelty to Animals) for Kenneling and Animal Care Services for the City of Lawndale at the newer monthly rate; and 2) authorize the budget amendment of \$45,600 in account number 100-300-530.100 - Municipal Services Department Contract Services.

8C. Approval of an MOU with the Centinela Valley Union High School District

- Recommendation: that the City Council approve a Memorandum of Understanding (MOU) with the Centinela Valley Union High School District (CVUHSD) for the parking of vehicles on District property for limited City events, activities, or other official purposes.

9: CITY MANAGER REPORT

10: ITEMS FROM CITY COUNCILMEMBERS

10A. Discussion of South Bay Cities Council of Governments Fees and Services

Requested by Councilmember Kearney.

- Recommendation: that the City Council 1.) discuss the SBCCOG fees and services, including the regional planner special assessment fee that is no longer separated in the dues structure beginning with the FY 24/25 dues; and 2.) provide direction to staff, if necessary.

10B. Mayor/City Councilmembers Report of Attendance at Meetings and/or Events

11: ADJOURNMENT

The next regularly scheduled meeting of the City Council will be held at 6:30 p.m. on Monday, August 19, 2024, in the Lawndale City Hall Council Chamber, 14717 Burin Avenue, Lawndale, California.

It is the intention of the City of Lawndale to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the City Clerk Department (310) 973-3213 prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodation to attend or participate in meetings on a regular basis.

I hereby certify under penalty of perjury under the laws of the State of California that the agenda for the regular meeting of the City Council to be held on August 19, 2024, was posted not less than 72 hours prior to the meeting.

/s/ Yvette Palomo
Yvette Palomo, Assistant City Clerk



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260

PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: August 19, 2024

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager

PREPARED BY: Diane Parsley, Executive Assistant

SUBJECT: Recognition of Helen Kingdon, Lawndale Resident, 101 Years of Life

BACKGROUND

On July 24, 2024, staff was notified that Mayor Robert Pullen-Miles received a request to recognize the 101 years of life of Helen Kingdon, a Lawndale resident, who is currently 101 years old.

STAFF REVIEW

Staff prepared the attached certificate to be presented to Ms. Kingdon at the City Council meeting of August 19, 2024.

RECOMMENDATION

Staff recommends that the City Council recognize and congratulate Helen Kingdon on her 101 years of life by presenting her with the attached certificate of recognition.

Attachments

[A. Narrative for Helen Kingdon_Celebrating 101 Years of Life.pdf](#)

[B. Certificate_Helen Kingdon_Celebrating 101 Years of Life.pdf](#)

Attachment A

Presentation

August 19, 2024

City Council Meeting

Certificate of Recognition

Presented To

Helen Kingdom

Celebrating 101 Years of Life

We are here tonight to honor Helen Kingdom, who celebrated her 101st year birthday on July 14th.

Born in 1923, Helen came to California from Missouri in 1942 to support the war effort and make better money. She was one of the “Rosie the Riveters” – women who supported the war effort in a variety of ways.

She worked for Northrop in Hawthorne where she met her husband, Ferdrick and they married in 1944. They bought their house shortly after, in Lawndale, for about \$5,000 dollars.

Their home became a center of activity as their family grew. Their son Rick, born in 1946, went to Lawndale High School, graduating in 1964. Their son Steve, born in 1948, was in the Lawndale High School graduating class of 1966.

Helen’s husband died in 1979; she continued to work, now at Frito Lay, for many years.

Helen has five grandchildren, Joshua, Justin, Kevin, Stephanie, and Devin; and four great grandchildren, Cora, River, Casey, and Jamie.

I would like to invite Helen to the front podium, along with her family members that are here tonight, as we celebrate her 101 years of life!

Please join the Lawndale City Council, by giving Helen a round of applause as we recognize and celebrate her long life, so far, of 101 years.

Attachment B

*In Joyous Celebration
Recognizing Your
101 Years of Life!*

Helen Kingdon

Lawndale, California
Presented August 19, 2024

*It is with great pleasure we congratulate you on 101 Years of Life!
We wish you a very happy day as you celebrate your life!*

R. Pullen-Miles

Mayor Robert Pullen-Miles

Bernadette Suarez
Mayor Pro Tem Bernadette Suarez



Pat Kearney
Councilmember Pat Kearney

Rhonda Hofmann Gorman
Councilmember Rhonda Hofmann Gorman

Sirley Cuevas
Councilmember Sirley Cuevas



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260

PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: August 19, 2024

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager

PREPARED BY: Vanesa Alvarez, Administrative Assistant

SUBJECT: Motion to read by title only and waive further reading of all ordinances listed on the Agenda

BACKGROUND

California Government Code reads, in part, as follows:

"Except when, after reading the title, further reading is waived by regular motion adopted by majority vote, all ordinances shall be read in full either at the time of introduction or passage."

RECOMMENDATION

Staff recommends that the City Council read by title only and waive further reading of all ordinances listed on the agenda.



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260

PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: August 19, 2024

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager

PREPARED BY: Hrant Manuelian, Finance Director

SUBJECT: Accounts Payable Register - CC-2408-090

RECOMMENDATION

Staff recommends that City Council adopts Resolution No. CC-2408-090 authorizing the payment of certain claims and demands in the amount of \$279,153.10.

Attachments

[A. CC-2408-090 - AP Resolution - August 19, 2024.pdf](#)

RESOLUTION NO. CC-2408-090

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWNSDALE, CALIFORNIA
AUTHORIZING CERTAIN CLAIMS AND DEMANDS
IN THE SUM OF \$279,153.10**

THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES HEREBY
RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That in accordance with Sections 37202 and 37209 of the Government Code,
the Director of Finance, as certified below, hereby attests to the accuracy of these demands and to the
availability of funds for the payment thereof.

SECTION 2. That the following claims and demands have been audited as required by law,
and that appropriations for these claims and demands are included in the annual budget as approved
by the City Council.

SECTION 3. That the claims and demands paid by check numbers 206284 through 206360
for the aggregate total of \$279,153.10 are hereby authorized.

Effective Date: August 19th, 2024

Approved by:



Hrant Manuelian, Director of Finance

Gregory M. Murphy, City Attorney

PASSED, APPROVED AND ADOPTED this 19th day of August 2024.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawnsdale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2408-090 at a regular meeting of said Council held on the 19th day of August 2024, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Bernadette Suarez, Mayor Pro Tem					
Pat Kearney					
Rhonda H. Gorman					
Sirley Cuevas					

Erica Harbison, City Clerk

City of Lawndale
Summary of Audited Claims and Demands

Claims and Demands Paid By Check:

Check Date	Beginning	Check Number	Ending	Aggregate Total
8/1/2024	206284	206310	75,640.62	
8/1/2024	206311	206323	62,138.70	
8/8/2024	206324	206351	119,056.09	
8/8/2024	206352	206360	22,317.69	
Total Checks				<u>279,153.10</u>

Check# 206340 is a reissuance of previously approved check# 206303.

Claims and Demands Paid By Electronic ACH Transfer:

Date	Name of Payee	Description	Amount
Total ACH Payments			<u>0.00</u>
Total Audited Claims and Demands Paid			<u>279,153.10</u>

Check Register Report

Date: 07/31/2024

Time: 4:13 pm

Page: 1

City of Lawndale

BANK: WELLS FARGO BANK N.A

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
206284	08/01/2024	Printed		7470	ARAMARK REFRESHMENT SVCS LLC	COFFEE/TEA - JULY 2024	241.24
206285	08/01/2024	Printed		1315	AVALON ROOFING INC.	CONS & DEMO DEPOSIT REFUND	601.50
206286	08/01/2024	Printed		8319	C&S GARDEN CENTER	PLANTS - CITY HALL	36.66
206287	08/01/2024	Printed		8348	MICHELLE COCHRAN	PLANNING DEPOSIT REFUND	1,163.64
206288	08/01/2024	Printed		1288	EWING IRRIGATION PRODUCTS INC	IRRIGATION PARTS - ROGER	712.31
206289	08/01/2024	Printed		6636	FRONTIER COMMUNICATIONS	FAX LINE & INTERNET FOR PWD	233.17
206290	08/01/2024	Printed		8275	URIEL GOMEZ	PRSSC MEETING STIPEND	50.00
206291	08/01/2024	Printed		6231	GREENLAND SUPPLY INC.	IRRIGATION PARTS - ROGER	919.05
206292	08/01/2024	Printed		0283A	HDL COREN & CONE	2023-24 ACFR STATISTICAL	695.00
206293	08/01/2024	Printed		0283	HINDERLITER, DE LLAMAS & ASSOC	CONTRACT/AUDIT SVCS SALES TAX	1,283.50
206294	08/01/2024	Printed		8354	ANNIE HO	PLANNING DEPOSIT REFUND	2,631.99
206295	08/01/2024	Printed		5746	INTL ELECTRONIC ENTERPRISES IN	2024/25 ANNUAL VIDEO SERVER/	3,500.00
206296	08/01/2024	Printed		7801	IGNATIUS LIN	PRSSC MEETING STIPEND	50.00
206297	08/01/2024	Printed		8350	GILBERTO MARTINEZ	PLANNING DEPOSIT REFUND	1,955.46
206298	08/01/2024	Printed		8353	FERNANDO MAUS	CONS & DEMO DEPOSIT REFUND	285.00
206299	08/01/2024	Printed		7227	OCCUPATIONAL HEALTH CENTERS	PREEMPLOY PHYSICAL EXAM	25.00
206300	08/01/2024	Printed		1140	PACIFIC TIRE OF LAWDALE	1 NEW TIRE - VEH#508	610.00
206301	08/01/2024	Printed		8349	DAO PONTI	CLASS FEE REFUND	35.00
206302	08/01/2024	Printed		5895	RICOH USA INC	LEASE CHARGES FOR COPIERS -	1,756.86
206303	08/01/2024	Printed		8351	JOHN SANTORE	PERMIT REFUND	15,095.20
206304	08/01/2024	Printed		0435	SOUTH BAY CITIES COUNCIL	2024/25 MEMBERSHIP DUES	19,636.00
206305	08/01/2024	Printed		0435	SOUTH BAY CITIES COUNCIL	2024/25 DOMINGUEZ CHANNEL	17,743.00
206306	08/01/2024	Printed		6238	SOUTHERN COMPUTER WAREHOUSE	LAPTOP W/ DOCK STATION -	1,332.60
206307	08/01/2024	Printed		5319A	THREE BROTHERS PARTY RENTALS	TABLES, CHAIRS, SNOW CONE, &	800.00
206308	08/01/2024	Printed		3672-FLEET	U.S. BANK VOYAGER FLEET SYS	FLEET SERVICES-FUEL	4,078.44
206309	08/01/2024	Printed		8352	REYNA VILLA	CONS & DEMO DEPOSIT REFUND	120.00
206310	08/01/2024	Printed		6697	DANIEL T WOODS	PRSSC MEETING STIPEND	50.00

Total Checks: 27

Checks Total (excluding void checks):

75,640.62

Total Payments: 27

Bank Total (excluding void checks):

75,640.62

Total Payments: 27

Grand Total (excluding void checks):

75,640.62

Check Register Report

Date: 08/01/2024

Time: 7:22 am

Page: 1

City of Lawndale

BANK: WELLS FARGO BANK N.A

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
206311	08/01/2024	Printed		7470	ARAMARK REFRESHMENT SVCS LLC	COFFEE/TEA - APR. 2024	201.97
206312	08/01/2024	Printed		2829	BEKIM BERISHA	LAPTOP SCREEN EXTENDER - HR	147.31
206313	08/01/2024	Printed		3688	CLUTTER CLEANERS	YARD CLEAN UP - HOARDER HOUSE	15,000.00
206314	08/01/2024	Printed		0220	DEPARTMENT OF TRANSPORTATION	TRAFFIC SIGNAL MAINT. -	1,168.91
206315	08/01/2024	Printed		5702	DIV OF THE STATE ARCHITECT	Q2 2024 CASP FEE REPORT	85.60
206316	08/01/2024	Printed		6445	MICHAEL BAKER INTL, INC	CDBG CONSULTING SERVICES -	5,467.50
206317	08/01/2024	Printed		7227	OCCUPATIONAL HEALTH CENTERS	PREEMPLOY PHYSICAL EXAM	25.00
206318	08/01/2024	Printed		8295	ONYX PAVING COMPANY INC	PARKING LOT REHAB.- CITY HALL,	16,473.00
206319	08/01/2024	Printed		7575	ROGERS, ANDERSON, MALODY &	AUDIT SERVICES FY 2023-24	8,600.00
206320	08/01/2024	Printed		6238	SOUTHERN COMPUTER WAREHOUSE	LAPTOP - HR DIRECTOR	1,332.60
206321	08/01/2024	Printed		7894	SUPERIOR PAVEMENT MARKINGS,INC	FY 2023/24 ANNUAL CITYWIDE	1,919.80
206322	08/01/2024	Printed		2883	UNDERGROUND SERVICE ALERT SC	DIG ALERT TICKETS& MAINT. FEE	275.56
206323	08/01/2024	Printed		8270	WESTERN AUDIO VISUAL	INSTALLATION FEE -AUDIO VISUAL	11,441.45
				Total Checks: 13			Checks Total (excluding void checks): 62,138.70
				Total Payments: 13			Bank Total (excluding void checks): 62,138.70
				Total Payments: 13			Grand Total (excluding void checks): 62,138.70

Check Register Report

Date: 08/07/2024

Time: 5:23 pm

Page: 1

City of Lawndale

BANK: WELLS FARGO BANK N.A

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
206324	08/08/2024	Printed		8356	XOCHITL ARANGO	CONS & DEMO DEPOSIT REFUND	537.00
206325	08/08/2024	Printed		7785	BERICOM DESIGN	NETWORK MAINTENANCE & SUPPORT	13,565.82
206326	08/08/2024	Printed		7766	BURKE, WILLIAMS &	LEGAL SERVICES - JUNE 2024	47,616.90
206327	08/08/2024	Printed		0163	CAPITAL OF SOUTH BAY INC.	LIGHT FIXTURE @ J. ADAMS PARK	44.04
206328	08/08/2024	Printed		0169	CENTINELA YOUTH SERVICES	DONATION - R. PULLEN-MILES	100.00
206329	08/08/2024	Printed		7949	CHAPALA DANCE ACADEMY LLC	INSTRUCTOR FEES - MEXICAN FOLK	3,740.00
206330	08/08/2024	Printed		1288	EWING IRRIGATION PRODUCTS INC	IRRIGATION VALVE - HAWTHORNE	1,103.02
206331	08/08/2024	Printed		6636	FRONTIER COMMUNICATIONS	PHONE CHARGE - W. GREEN PARK	134.06
206332	08/08/2024	Printed		8312	GALLAGHER BENEFIT SERVICES INC	RECRUITMENT SERVICES - PUBLIC	6,250.00
206333	08/08/2024	Printed		8359	DANIEL JASON HEMMENS	SAXOPHONE PERF. - SENIOR LUNCH	100.00
206334	08/08/2024	Printed		6134	JOHN MARTINEZ	PLANNING COMMISSION STIPEND	100.00
206335	08/08/2024	Printed		1140	PACIFIC TIRE OF LAWNDALE	TIRE REPAIR VEH#522	20.00
206336	08/08/2024	Printed		8355	PORTILLO PRODUCTIONS	DJ SERVICE - NAT'L NIGHT OUT	400.00
206337	08/08/2024	Printed		7764	NI KAL S. PRICE	PLANNING COMMISSION STIPEND	50.00
206338	08/08/2024	Printed		6123	PRUDENTIAL OVERALL SUPPLY	WEEKLY COVERALL CHARGES	326.45
206339	08/08/2024	Printed		8203	RELIABLE TRANSLATIONS INC	VIETNAMESE & SPANISH	160.00
206340	08/08/2024	Printed		8351	JOHN SANTORE	PERMIT REFUND	15,095.20
206341	08/08/2024	Printed		2051	MADONNA SITKA	PLANNING COMMISSION STIPEND	100.00
206342	08/08/2024	Printed		6680	SCOTT SMITH	PLANNING COMMISSION STIPEND	50.00
206343	08/08/2024	Printed		0440	SOUTHERN CALIFORNIA GAS CO.	UTILITY GAS CHARGES	378.92
206344	08/08/2024	Printed		0849	THE SAFEMART OF SO CAL INC	KEYS FOR CSD STAFFS	182.47
206345	08/08/2024	Printed		3672-CCK	U.S. BANK CORPORATE PAYMENT	CREDIT CARD PAYMENT	614.22
206346	08/08/2024	Printed		3672-CMD	U.S. BANK	CREDIT CARD PAYMENT	1,786.59
206347	08/08/2024	Printed		3672-FIN	U.S. BANK	CREDIT CARD PAYMENT	1,102.69
206348	08/08/2024	Printed		4662	CLARENCE A. ULRICH	ENTERTAINER - SENIOR LUNCHEON	350.00
206349	08/08/2024	Printed		4526	URBAN RESTORATION GROUP	GRAFFITI REMOVAL SUPPLIES	648.71
206350	08/08/2024	Printed		6112	DANIEL URRUTIA	PLANNING COMMISSION STIPEND	100.00
206351	08/08/2024	Printed		6865-EBP	US BANK PARS ACCT #6745051500	24/25 EXCESS BENEFIT PLAN	24,400.00
Total Checks: 28						Checks Total (excluding void checks):	119,056.09
Total Payments: 28						Bank Total (excluding void checks):	119,056.09
Total Payments: 28						Grand Total (excluding void checks):	119,056.09

Check Register Report

Date: 08/08/2024
Time: 10:25 am
Page: 1

City of Lawndale

BANK: WELLS FARGO BANK N.A

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
206352	08/08/2024	Printed		1541	ALESHIRE & WYNDER, LLP	LEGAL SERVICES - JUNE 2024	95.70
206353	08/08/2024	Printed		4185-WEST	AMERICAN STRUCTURAL PEST	MONTHLY PEST CONTROL-	50.00
206354	08/08/2024	Printed		4333	CALIF BLDG STANDARDS COMMISSIO	SURCHARGE QTR ENDING	178.00
206355	08/08/2024	Printed		6459	CASC ENGINEERING & CONSULTING	NPDES PERMIT COMPLIANCE SVCS -	912.50
206356	08/08/2024	Printed		8129	DEPT OF CONSERVATION	Q2 2024 - STRONG MOTION FEES	484.49
206357	08/08/2024	Printed		0772	DEPT OF INDUSTRIAL RELATIONS	CONVEYANCE LIFT INSPECTION FEE	3,175.00
206358	08/08/2024	Printed		8279	FS CONTRACTORS, INC.	PROP A - CONCRETE BUS PAD -	16,233.35
206359	08/08/2024	Printed		6759	SMARTHIRE INC.	BACKGROUND CHECKS - JUNE 2024	80.40
206360	08/08/2024	Printed		8181	TRIO COMMUNITY MEALS, LLC	MEALS ON WHEELS	1,108.25
				Total Checks: 9		Checks Total (excluding void checks):	22,317.69
				Total Payments: 9		Bank Total (excluding void checks):	22,317.69
				Total Payments: 9		Grand Total (excluding void checks):	22,317.69



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260

PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: August 19, 2024

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager

PREPARED BY: Yvette Palomo, Assistant City Clerk

SUBJECT: Minutes of the Lawndale City Council Regular Meeting, August 5, 2024

RECOMMENDATION

Staff recommends that the City Council approve the minutes.

Attachments

[A. Minutes 8-05-24.pdf](#)

DRAFT MINUTES
City Council Regular Meeting
August 5, 2024

1. CALL TO ORDER AND ROLL CALL

Mayor Pullen-Miles called the meeting to order at 6:32 p.m. in the City Hall Council Chamber, 14717 Burin Avenue, Lawndale, California.

Councilmembers Present: Mayor Robert Pullen-Miles, Mayor Pro Tem Bernadette Suarez, Councilmember Rhonda Hofmann Gorman, Councilmember Sirley Cuevas, Councilmember Pat Kearney

Other Participants: City Manager Sean M. Moore, City Attorney Gregory M. Murphy, City Clerk Erica Harbison, Assistant City Clerk Yvette Palomo, Deputy City Manager/Director of Human Resources Raylette Felton, Los Angeles County Sheriff's Department Captain Nicole Palomino, Los Angeles County Fire Department Acting Assistant Fire Chief Brian Kane, Municipal Services Director Michael Reyes, Finance Director Hrant Manuelian, Community Development Manager Jared Chavez, Public Works & City Engineering Oversight Contract Project Manager Ahmad Ansari, Community Services Director Jason Minter

2. CEREMONIALS (Flag Salute and Inspiration)

Councilmember Hofmann Gorman led the flag salute. Mayor Pullen-Miles provided the inspiration.

3. PUBLIC SAFETY REPORT

3A. Los Angeles County Sheriff's Department Update

Captain Palomino summarized the recent law enforcement activities and announced the National Night Out event to be held on August 6, 2024, at 6:00 pm in front of City Hall.

Mayor Pro Tem Suarez asked about noise from a music festival held in Inglewood that impacted residents.

3B. Los Angeles County Fire Department Update

Acting Assistant Fire Chief Brian Kane summarized the recent fire department activities.

4. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA (Public Comments)

Orlie Meneses, Resident, asked the City to consider installing a speed hump at 147th Street and Freeman Avenue.

Bruno Dos Santos, Resident, asked the City to consider installing a speed hump at 147th Street and Freeman Avenue and commented on the freshly painted crosswalks.

Daryl Ratcliff, Resident, commented in favor of the installation of speed humps at 147th Street and Freeman Avenue.

Priscilla Rivera, Resident, commented in favor of the installation of speed humps at 147th Street and Freeman Avenue.

Andrew Blackney, Resident, commented on the installation of crosswalks, thanked the Los Angeles County Sheriff's Department (LASD) for patrolling his neighborhood, commented in favor of the installation of speed humps on 147th Street, an incident he witnessed and an accident he had while riding his bicycle.

Randall Abram, Resident, commented on illegal fireworks discussed during the previous City Council meeting, a one-year ban on safe and sane fireworks, and the South Bay 25 Club members.

Deena Sopko, Resident, commented on the music event held in Inglewood that disturbed the residents over the weekend, and illegal fireworks sounds in the middle of the night.

LaToya Jones, Resident, requested more trash cans in the City, and extended evening transportation hours.

5. COMMENTS FROM COUNCIL

Councilmember Cuevas thanked everyone that attended tonight's meeting and stated that she cannot comment as a Councilmember on the speed hump installation on 147th Street because she lives near the intersection.

Councilmember Hofmann Gorman thanked everyone that attended tonight's meeting and commented that the City is exploring speed hump options.

Councilmember Kearney commented that the South Bay 25 Club President is Dan Reid.

Mayor Pro Tem Suarez thanked everyone who spoke and asked if the painting of crosswalks on 147th Street will be monitored for effectiveness.

Public Works & City Engineering Oversight Contract Project Manager Ansari responded that both segments at 147th Street are scheduled for a traffic study.

Mayor Pro Tem Suarez commented that she is a member of the South Bay 25 Club, which is a volunteer driven organization that sponsors Santa Clause's sleigh visit during the holidays, most of the City Councilmembers serve on the South Bay 25 Club, and asked if there are any legal implications in being a part of the club.

City Attorney Murphy responded that he will research any possible conflict of interest involving the South Bay 25 Club.

Mayor Pro Tem Suarez requested that staff contact the City of Inglewood regarding upcoming events that may cause a noise disturbance.

City Manager Moore responded that staff will contact the City of Inglewood to mitigate future noise disturbances.

Mayor Pullen-Miles commented on speed hump installation on 147th Street and provided background information on his request for a traffic study, thanked residents for communicating their vehicle and pedestrian safety concerns, and commented on the music event held in Inglewood that caused a disturbance over the weekend and stated that the request for extended transportation hours needs to be conveyed to Metro.

Mayor Pro Tem Suarez requested itemized credit card transactions.

In response to Mayor Pro Tem Suarez, Finance Director Manuelian stated that itemized credit card information will be provided.

6. CONSENT CALENDAR

A motion was made by Councilmember Kearney and seconded by Mayor Pro Tem Suarez to approve the Consent Calendar. The motion passed by a vote of 5-0.

6A. Reading of Ordinances

-Recommendation: that the City Council read by title only and waive further reading of all ordinances listed on the agenda.

6B. Accounts Payable Register

-Recommendation: that the City Council adopt Resolution No.CC-2408-089 authorizing the payment of certain claims and demands in the amount of \$2,847,793.00.

6C. Minutes of the Lawndale City Council Regular Meeting, July 15, 2024

-Recommendation: that the City Council approve the minutes.

6D. Consideration of Claim for Damage against the City

-Recommendation: that the City Council reject the claim filed by Malcolm Keenan and instruct staff to process the appropriate correspondence to the claimant.

6E. Senior Citizen Advisory Committee Appointment 2023 - 2025

-Recommendation: that the City Council 1) Approve the Mayor's appointment by directing staff to insert the appointee's name in Section1 of Resolution No.CC-2408-088; and 2) Adopt the resolution as a mended.

6F. Proposed Changes to the Lawndale Wall of Distinction Council Policy 101-16

-Recommendation: that the City Council approve Resolution CC 2408-090 and the changes to the Council Policy 101-16 Lawndale Wall of Distinction.

6G. Approval of Equipment Replacement for City Clerk Desk

-Recommendation: that the City Council 1) approve the purchase and installation of one (1) 15" monitor for the City Clerk workstation to replace the two (2) 22" monitors in the amount of \$321.00; and 2) authorize the allocation of \$321.00 from the American Rescue Plan Act (ARPA) funds for this purchase and installation.

7. ADMINISTRATION

7A. Designation of Voting Delegate & Alternate(s) to the 2024 League of California Cities Conference

-Recommendation: that the City Council A) Select a Voting Delegate and Voting Alternate(s) to represent the City at the 2024 League of California Cities Annual Conference; B) direct staff in the City Clerk Department to forward the appropriate formal minute action of such designation to the League of California Cities and the City Manager Department; C) determine if additional Council Members will attend the conference; and if yes D) direct the Finance Director/City Treasurer to identify and appropriate the additional funding required, and make the appropriate transfer of funds to the City Council Travel/Meetings Fund No.100-110-510.620.

Assistant City Clerk Palomo presented the staff report.

By consensus, the City Council selected Councilmember Cuevas to attend the League of California Cities Conference as the voting delegate, Councilmember Kearney as the alternate, added Mayor Pullen-Miles as a tentative additional attendee and directed the Finance Director/City Treasurer to identify and appropriate the additional funding required, and make the appropriate transfer of funds to the City Council Travel/Meetings Fund No. 100-110-510.620.

7B. Notice of Completion of Parking Lot Pavement

-Recommendation: that the City Council 1.) Accept the project completion by Onyx Paving Contractors, Inc., for the Parks, Civic Center, and Sheriff Station Parking Lot Rehabilitation Project; 2.) Authorize staff to file the Notice of Completion with the Los Angeles County Registrar-Recorder County Clerk's Office for the Parks, Civic Center, and Sheriff Station Parking Lot Rehabilitation Project; and 3.) Authorize staff to release the retention in the amount of \$30,362.19 for the Parks, Civic Center, and Sheriff Station Parking Lot Rehabilitation Project.

Public Works & City Engineering Oversight Contract Project Manager Ansari presented the staff report.

Councilmember Hofmann Gorman asked if the inspection results of the projects were satisfactory, and asked if a tree at Jane Addams Park can be checked as it appears dead.

Public Works & City Engineering Oversight Contract Project Manager Ansari responded that the inspection results were satisfactory, and the tree will be inspected.

Mayor Pro Tem Suarez asked about the lifespan of the parking lot and prolonging the usage of the parking lots.

Public Works & City Engineering Oversight Contract Project Manager Ansari responded that the parking lot maintenance will be considered when they show distress and in response to Councilmember Kearney's question, provided an explanation of the difference between the contingency and retention dollar amounts.

A motion was made by Councilmember Kearney and seconded by Councilmember Cuevas to accept the project completion by Onyx Paving Contractors, Inc., for the Parks, Civic Center, and Sheriff Station Parking Lot Rehabilitation Project; authorize staff to file the Notice of Completion with the Los Angeles County Registrar-Recorder County Clerk's Office for the Parks, Civic Center, and Sheriff Station Parking Lot Rehabilitation Project; and authorize staff to release the retention in the amount of \$30,362.19 for the Parks, Civic Center, and Sheriff Station Parking Lot Rehabilitation Project. The motion passed by a vote of 5-0.

7C. Relocation of the Lawndale Historical Society

-Recommendation: that the City Council consider and provide direction for the possible relocation of the Lawndale Historical Society and Public History Museum from the current location at 14616 Grevillea

Avenue to the Harold E. Hofmann Community Center second floor computer room, located at 14700 Burin Avenue. Staff would prepare a staffing budget and estimated one-time costs for the City Council to review at a future meeting.

Community Services Director Jason Minter presented the staff report.

Councilmember Kearney suggested that someone that knows the history of Lawndale be hired, and stated that the 20 hours allotted for this position should be solely for the historical center.

Community Services Director Minter responded that the goal of the position is to be available to staff and the historical museum.

Mayor Pro Tem Suarez is in favor of the historical society being moved to the computer lab and suggested waiting on hiring until the economy improves.

Discussion ensued among the City Councilmembers and staff regarding hiring staff at this time, and ensuring the staff hired is experienced,.

By consensus, City Council approved the relocation of the Lawndale Historical Society and Public History Museum to the computer room at the Harold E. Hofmann Community Center second floor and directed staff to prepare a staffing budget and estimate one-time costs for the City Council to review at a future meeting.

7D. Approval of a Contract Services Agreement for Graphic Artist and Production Services

-Recommendation: that the City Council approve the Contract Services Agreement with Q Press of Pasadena, CA, for a not-to-exceed amount of \$27,050.88, for the term of two years, beginning August 5, 2024 and ending June 30, 2026, with the option for two (2) additional one (1) year extensions at the discretion of the City Manager.

Community Services Director Minter presented the staff report.

Mayor Pullen-Miles commented that the newsletter was printed bi-annually in the past and it stopped due to budget cuts during the COVID-19 pandemic.

Mayor Pro Tem Suarez asked if a digital version will be available.

Community Services Director Minter responded that his goal is to work with Cable TV and social media platforms to improve marketing.

Councilmember Kearney provided the history of the newsletter's name.

A motion was made by Mayor Pro Tem Suarez and seconded by Councilmember Kearney to approve the Contract Services Agreement with Q Press of Pasadena, CA, for a not-to-exceed amount of \$27,050.88, for the term of two years, beginning August 5, 2024 and ending June 30, 2026, with the option for two (2) additional one (1) year extensions at the discretion of the City Manager. The motion passed by a vote of 5-0.

7E. Approval of Resolution and Agreement for Measure A Grant Funds

-Recommendation: that the City Council approve Resolution CC 2408-091 to be eligible for Measure A Grant Funds through the Los Angeles County Regional Park and Open Space District.

Community Services Director Minter presented the staff report.

A motion was made by Councilmember Kearney and seconded by Mayor Pullen-Miles to approve Resolution CC 2408-091 to be eligible for Measure A Grant Funds through the Los Angeles County Regional Park and Open Space District. The motion passed by a vote of 5-0.

8. CITY MANAGER REPORT

City Manager Moore announced that Community Development Manager Chavez is taking a position in San Diego County.

Community Development Manager Chavez thanked the City Council, community and staff for their support.

Councilmember Hofmann Gorman thanked Community Development Manager Chavez for everything she accomplished for the City and wished her well.

Mayor Pro Tem Suarez thanked Community Development Manager Chavez and wished her well in her endeavors.

Councilmember Cuevas stated that she enjoyed working with Community Development Manager Chavez.

Mayor Pullen-Miles congratulated Community Development Manager Chavez on her new position and thanked her for her service.

Councilmember Kearney stated that Community Development Manager Chavez demonstrated growth in her position and thanked her for her service.

9. ITEMS FROM CITY COUNCILMEMBERS

9A. Consideration to Create an Ad Hoc Subcommittee to Improve the Effectiveness of the Annual Illegal Fireworks Suppression Plan

-Recommendation: that the City Council 1.) Consider the request from City Councilmember Sirley Cuevas; and 2.) Create an Ad Hoc Subcommittee to assist City Staff and LASD personnel with the planning and implementation of a Illegal Fireworks Suppression Plan.

Councilmember Cuevas presented the report.

By consensus, the City Council created a Fireworks Ad Hoc Subcommittee (FAHS) and appointed Mayor Pro Tem Suarez and Councilmember Hofmann Gorman to serve on the FAHS.

9B. Mayor/City Councilmembers Report of Attendance at Meetings and/or Events

Councilmember Cuevas attended the California Contract Cities Association (CCCA) Board of Directors meeting, and the League of California Cities Annual Installation Ceremony and Dinner. She asked that the on-line City staff directory be updated, requested an update of the utility boxes art project, asked for the second quarter ridership report for the Lawndale Beat, the status of the empty lot located on Manhattan Beach Boulevard and Hawthorne Boulevard, the Youth Advisory Committee (YAC) meetings and their current agenda, what the cost would be to have staffing at parks, and requested that Commissioners provide a presentation once a month about what they are working on.

Municipal Services Director Reyes responded that ESMoA is assisting with the utility boxes art project, the project was advertised locally, and staff is actively meeting with applicants to select participants.

City Manager Moore responded that a project has been approved by the Community Development Department for the empty lot located on Manhattan Beach Boulevard and Hawthorne Boulevard, an estimate on the cost to staff parks will be completed, and staff will provide a second quarter ridership report for the Lawndale Beat.

Community Services Director Minter responded that the YAC has met two times, and they have an upcoming excursion to the Teen Alliance Program at Norwalk City Hall. He invited the City Council to visit YAC's booth at the National Night Out event.

City Manager Moore commented that staff will ask Commissioners to provide an update on their activities at future City Council meetings.

Councilmember Hofmann Gorman attended the CCCA Board of Directors meeting, California Contracts Cities Legislative Committee meeting, and the National Football League (NFL) team Los Angeles (LA) Chargers Inaugural Training Camp. She asked about the status of the automatic license plate readers (ALPRs), commented on recent missed trash pick-ups by Republic Services and requested a letter of commendation be given to Southwest Patrol for their assistance during a recent incident.

Municipal Services Director Reyes provided an update on the installation of the ALPRs and announced that National Night Out begins at 5:00 p.m. on August 6, 2024.

City Manager Moore commented that Southwest Patrol's main objectives are to assist with homeless outreach and vendor education, responded that recent missed trash pick-ups by Republic Services were due to truck breakdowns and a staff shortage, and that the issue is being addressed. Councilmember Hofmann Gorman announced the National Night Out event to be held on August 6, 2024, from 5:00 p.m. to 7:00 p.m. in front of City Hall.

Councilmember Kearney attended the CCCA Board of Directors meeting, 46th Annual Ho'olaule'a Hawaiian Festival, NFL team LA Chargers Inaugural Training Camp, Local Travel Network (LTN) Project Ad Hoc Subcommittee meeting.

Mayor Pro Tem Suarez attended the South Bay Cities Council of Governments (SBCCOG) Board of Directors' meeting, LTN Project Ad Hoc Subcommittee meeting and requested an update on the Parking and Traffic Solutions Ad Hoc Subcommittee.

City Manager Moore responded that an update on the Parking and Traffic Solutions Ad Hoc Subcommittee will be provided.

Mayor Pullen-Miles attended Assemblymember Tina McKinnor's Open House event, CCCA Board of Directors meeting, California Joint Powers Insurance Authority Board of Directors meeting, and announced the Sprouts Farmers Market Ribbon Cutting event scheduled for August 9, 2024, at 6:15 a.m.

City Manager Moore commented that a Wells Fargo branch will be installed inside of Sprouts Farmers Market.

Mayor Pullen-Miles commented on the Community Reinvestment Act (CRA), asked if the loans from local branches can be monitored, if Lawndale qualifies to receive Beach Cities Mental Health Services based on

an e-mail he received and suggested creating a marketing plan for the Los Angeles 2028 Summer Olympics.

10. CLOSED SESSION

10A. Conference with Legal Counsel – Anticipated Litigation

-The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(2), because there is significant exposure to litigation in one (1) case, with a document received as per 54956.9(e) (3) that is not subject to public release due to Evidence Code privilege.

10B. Conference with Legal Counsel – Existing Litigation

-The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(1), to discuss existing litigation: Name of Case: City of Lawndale v. LA Investment, LLC (LA Superior Court Case No. 20TRCV00065).

City Attorney Murphy read the aforementioned two Closed Session matters by title only.

The City Council convened into closed session at 8:13 p.m.

The City Council reconvened from closed session at 8:27 p.m.

City Attorney Murphy announced that there was no reportable action for Closed Session Item No. 10A Conference with Legal Counsel -Anticipated Litigation and Item No. 10B Conference with Legal Counsel – Existing Litigation.

11. ADJOURNMENT

There being no further business to conduct, Mayor Pullen-Miles adjourned the meeting at 8:28 p.m.

Robert Pullen-Miles, Mayor

ATTEST:

Erica Harbison, City Clerk

Approved: August 19, 2024



CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260

PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: August 19, 2024

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager

PREPARED BY: Vanesa Alvarez, Administrative Assistant

SUBJECT: South Bay Workforce Investment Board Quarterly Summary Report

RECOMMENDATION

Recommendation: that the City Council receive and file.

Attachments

[A. SBWIB Quarterly Summary Report](#)

SOUTH BAY WORKFORCE INVESTMENT BOARD

11539 Hawthorne Blvd., Suite 500, Hawthorne, CA 90250

Office 310-970-7700; Fax 310-970-7712

Quarterly Summary of the July 18, 2024, South Bay Workforce Investment Board of Directors Meeting Lawndale

This report summarizes the April 18, 2024, South Bay Workforce Investment Board's (SBWIB) meeting activities and program accomplishments during the 4th Quarter of Program Year 2023-2024. As you are aware, the South Bay WIB is comprised of representatives from the eleven participating Cities of Lawndale, Inglewood, El Segundo, Hermosa Beach, Hawthorne, Redondo Beach, Carson, Manhattan Beach, Torrance, Lomita and Gardena for the delivery of employment and training services through its One-Stop Business and Career Centers.

*This past quarter, the South Bay WIB continued supporting Centinela Valley Union High School District (CVUHSD) by providing students in their nine (9) academies and three (3) pathways with career services and work-based learning programs. These services are being delivered under a two-year contract between CVUHSD and the SBWIB. Under the contract, the South Bay WIB works with local employers and industry professionals to provide students with career centric learning opportunities. In Program Year 2023 - 2024, over one hundred (100) CVUHSD students were trained in work readiness and a total of one hundred and twenty-three (123) students were placed into an internship or pre-apprenticeship.

*The SBWIB is also assisting Centinela Valley Union High School District with their 8th Annual Industry Partner Breakfast and Academy Expo which will take place on September 26, 2024, 9:30 a.m. to 11:30 a.m. at Hawthorne High School. This annual event connects local businesses with the Career Academies and Pathways to further expand industry-based opportunities and experiences for students.

*During the fourth quarter, the program term ended for the \$12 million West Los Angeles College and SBWIB Department of Labor funded Scaling Apprenticeship Grant. The Scaling Apprenticeship Grant was a nationwide four-year grant with a goal of recruiting and enrolling 5,000 individuals into apprenticeships with the SBWIB responsible for enrolling a total of 1,240 apprentices locally. As of June 30, 2024, a total of five thousand three hundred and sixty-three (5,363) individuals were enrolled in an apprenticeship program, one thousand five hundred and thirty-

two (1,532) of whom were enrolled by the South Bay Workforce Investment Board. By the end of the grant term, three thousand and thirty-seven (3,037) individuals successfully completed their apprenticeship placements. Four hundred and sixty-seven additional individuals were enrolled into pre-apprenticeship programs under this grant.

*Last quarter, the SBWIB completed its contracted liaison services onsite at Centinela Valley Union High School District campuses for Program Year 2023 – 2024. Under the contract, SBWIB staff are onsite at Hawthorne High School, Leuzinger High School, Lawndale High School, and Lloyde Continuation School providing career services, workshops, and assistance with job and internship placements. The fourth quarter totals reflect that the SBWIB engaged and provided one thousand five hundred and eighty-three (1,583) one-on-one services to the students and placed one hundred and fifteen (115) students into an internship or pre-apprenticeship. Staff also provided students with three hundred and sixty-three (363) job leads and hosted one hundred and twenty-four (124) onsite workshops and presentations on resume building, interviewing skills, and work readiness training through the SBWIB's Blueprint for Workplace Success curriculum. Over nine hundred and eighty-seven (987) students attended the workshops and presentations.

*The South Bay Workforce Investment Board is currently looking to recruit and enroll current and former foster care youth ages 18 – 24 into short-term vocational training through a Community Resource Grant awarded to the SBWIB by Congresswoman Maxine Waters. The training offered is based on the participant's interest in a construction, advanced manufacturing, information technology, healthcare, or logistics career pathway that would upgrade their skills and result in expedited entry into permanent employment. Ongoing recruitment and enrollments will take place until March 31, 2025.

*Codega Media has partnered with the SBWIB to provide foster care youth enrolled under Congresswoman Maxine Waters Community Resource Grant with a Production Assistant Pre-Apprenticeship. The first cohort of six (6) youth began the pre-apprenticeship on July 18th. A second cohort of eight (8) additional foster care youth will begin their pre-apprenticeship in August.

*Last quarter, The SBWIB continued reaching out to partners including other Workforce Development Boards, via e-mail, telephone, and Zoom to assess each company's status and encourage them to utilize the Department of Labor's (DOL) America Building Apprenticeships (ABA) grant, which aims to develop, create and expand apprenticeships in this Country, as a workforce development pipeline

solution. The Workforce Development Boards (WDB) that expressed interest in participating in grants to develop registered apprenticeships, including but is not limited to the following: Anaheim WDB, Santa Ana WDB, Solano County WDB, Orange County WDB, Tulare WDB, NOVA WDB, Ventura WDB, San Diego WDB, Humboldt County WDB, Workforce Alliance of North Bay WDB, Imperial County WDB, and NORTEC WDB.

*America's Job Center of California (AJCC)/One-Stop Services – The SBWIB operates four One-Stop Business & Career Service Centers located in Inglewood, Torrance, Gardena and Carson. The One-Stop Centers are open to the public, continue to offer services virtually or in-person, and highly recommend scheduling an appointment for services. Each South Bay One-Stop Business & Career Center continues to assist about 25-30 laid-off workers daily with applying for unemployment insurance benefits. Recruitments, workshops, orientation/info sessions, case management, and career pathway counseling are provided virtually or in-person. Clients are being assisted with crossing over in their short-term vocational training programs from the traditional seat-based instruction to distance learning platforms. The Job Development team conducts recruitment fairs in-person or virtually and will continue to screen and refer applicants to essential service employers that are in desperate need of employees.

*The SBWIB has enrolled a total of forty-three (43) students from Lawndale High School's Academy of Cinematic Arts into an arts, media, and entertainment pre-apprenticeship program. Under the pre-apprenticeship program, the students will be completing a feature length film with all aspects of production completed by students. This is the first program of its kind officially registered through the State of California's Department of Apprenticeship Standards. During the 4th quarter, thirty-three (33) Lawndale High School students successfully completed the apprenticeship program.

*In the last quarter, South Bay One Stop Business & Career Centers were successfully able to enroll two (2) additional Lawndale residents in the WIOA (Workforce Innovation and Opportunity Act) adult and dislocated worker programs. Eighteen (18) total Lawndale residents were enrolled in these programs during Program Year 2023 – 2024.

*South Bay One-Stop Business & Career Centers exited a total of two (2) Lawndale residents with employment during the fourth quarter.

*Rapid Response services were provided to forty-three (43) South Bay companies that employ two thousand five hundred and eighty-two (2,582) individuals who

were affected by layoffs/closures during Program Year 2023-2024 including Centinela Valley Union High School District located in the City of Lawndale. The SBWIB's Rapid Response team reached out to the employers and offered to provide webinars to assist with the layoffs. The webinars covered services offered at the America's Job Centers of California, unemployment insurance, healthcare options, and financial services. The Rapid Response team will continue to provide webinars and virtual assistance to employers and dislocated workers.

*During Program Year 2023 - 2024, the SBWIB enrolled one hundred and twenty-six (126) individuals in the statewide Quest National Dislocated Worker Recovery Grant (QNDWG) exceeding the enrollment goal of 125 individuals. Under this program, displaced workers are provided with job training and placement services. The California Employment Development Department (EDD) awarded the South Bay WIB the QNDWG to assist workers displaced as a result of the COVID-19 pandemic or with barriers to employment. So far, forty-six (46) out of fifty-six (56) participants exited the program with employment.

*The South Bay WIB is utilizing a \$250,000 grant to actively recruit a total of fifty (50) students with disabilities ages 16 – 22 to receive work readiness services. The grant funding will be utilized to provide the students one hundred (100) paid work experience hours to enhance their skills with local non-profits, community-based organizations, and for-profit businesses.

*Last quarter, the SBWIB concluded the liaison contract with El Camino College for Program Year 2023 – 2024 which entailed having SBWIB staff onsite at El Camino College providing career services, workshops, and assistance with job and internship placements. During Program Year 2023 - 2024, the SBWIB engaged and provided over six hundred and forty-seven (647) one-on-one counseling and career services sessions to El Camino College students. The SBWIB placed a total of twenty-seven (27) students into an employment opportunity or internship, hosted thirteen (13) onsite workshops and presentations, coordinated four (4) on-campus recruitment fairs, and provided students with five hundred (500) job leads. The workshops and presentations provided covered the topics of resume building, interviewing skills, and work readiness training through the SBWIB's Blueprint for Workplace Success curriculum.

*Eleven (11) youth from the City of Lawndale were enrolled in the WIOA year-round Youth Program last quarter; these individual received pre-employment Blueprint for Workplace Success training and access to free occupational training based on their career interest. Other services included paid work experience at a worksite in the City of Lawndale.

*As part of the Youth at Work Jobs Program, eight (8) Lawndale students were recruited and enrolled for an opportunity to receive 20 hours of paid pre-employment training and 140 hours of paid work experience during the fourth quarter. Youth have a chance to earn up to \$2,500 under this program.

*The South Bay Workforce Investment Board serves as the Regional Program and Fiscal Agent on behalf of the Los Angeles Basin under the Prison to Employment (P2E) Program. Under the Program, the SBWIB along with the Los Angeles City, Los Angeles County, Foothill, Pacific Gateway, SELACO, and Verdugo Workforce Development Boards provide career services and occupational training to formerly incarcerated and justice system involved individuals. Thus far, the SBWIB has enrolled a total of thirty-eight (38) formerly incarcerated individuals in the P2E Program with twenty-two (22) already exiting the Program with employment. The other Workforce Development Boards have enrolled sixteen (16) additional formerly incarcerated individuals under the Program.

*Our year-end totals through the 4th quarter reflect 169,788 workforce connections through our South Bay One-Stop Business and Career Centers, 73,809 of which were through the Inglewood One-Stop. The Inglewood location provides services to the residents and businesses of Lawndale, Inglewood, El Segundo, and Hawthorne.

*The South Bay Workforce Investment Board's (SBWIB) 24th Annual Blueprint for Workplace Success Youth & Young Adults Job Fair was held on April 25, 2024, at El Camino College. The Job Fair drew in more than nine hundred (900) students from seventeen (17) local high schools, El Camino College, adult continuation schools, community-based organizations, and public job seekers throughout the South Bay. The event was open to young adults between the ages of 16-24 years of age. Amongst the attendees were two hundred and thirty-five (235) hiring representatives from ninety-five (95) private and public sector employers. Nearly two hundred (200) students were hired on the spot or invited for a second interview. The high school seniors in attendance participated in campus tours and were preliminarily processed by El Camino College's Student Services team for Fall enrollment. The Job Fair also included workshops held by recruiters from DreamWorks, who discussed animation and production career pathways, and Construction Reach, a non-profit organization partnered with Target to support their outreach efforts and make their construction workforce more diverse and inclusive.

*On June 21st, sixteen (16) at-risk youth graduated and secured their high school diplomas from the SBWIB YouthBuild Career Pathway Program. The graduation ceremony also included the students being gifted personal laptops from Assemblywoman Tina McKinnor and YouthBuild Charter School. The SBWIB YouthBuild Program is open to at-risk out-of-school youth ages 16-24 and provides a seamless progression from education to work-based training that includes classroom instruction leading to a high school diploma and occupational skills training in construction building trades at approved work sites.

*Last quarters totals reflect that a total of sixty-five (65) underserved individuals with barriers have been enrolled into occupational training programs or entered an apprenticeship program under the Arts, Media, and Entertainment (AME) sector initiative. The SBWIB serves as the Administrative and Program Lead under this initiative for a large AME Collaborative that is dedicated to increasing opportunities for underserved individuals to promote diversity in the entertainment industry.

*Last Quarter, the State of California Department of Industrial Relations awarded the South Bay Workforce Investment Board (SBWIB) a \$1 million COYA (California Opportunity Youth Apprenticeship) Grant to enroll opportunity youth into advanced manufacturing, aerospace, bioscience, healthcare, information technology, arts, media, and entertainment, and energy/climate pre-apprenticeship and apprenticeship programs. Under the Grant, high school seniors will complete their apprenticeship with local employers after school a couple days out of the week. Once the high school seniors graduate, they will enroll into El Camino College to complete a certificate program while continuing to work with the apprenticeship employer. The SBWIB will utilize this funding to also develop a pathway for out-of-school youth.

*The year-end totals reflect that a total of two hundred and seventy-seven (277) Lawndale and Hawthorne youth received assistance from the Hawthorne Teen Center. The Center provides educational and enrichment programming in-person including workshops in a safe socially distanced environment daily from 3:00 p.m. until 6:00 p.m. Please contact the Hawthorne Teen Center at 310-970-7001 to schedule youth appointments.

*During the 4th quarter, the South Bay One-Stop Business & Career Center reached out to twenty-five (25) Lawndale-based employers including United Maintenance, Urth Café, and All Steam Janitorial Services. The South Bay One-Stop Business & Career Center will continuously conduct monthly outreach to Lawndale

businesses including new businesses in the City, to market SBWIB services available to meet their hiring and business needs.

*Last quarter, the SBWIB fostered relationships with key biotechnology employers including Invizyne, ServareGMP, Open BioPharma, Far Bridge, and Sterogene. As a result, five (5) individuals started an apprenticeship with ServareGMP, and another apprentice started with Invizyne.

*South Bay employers have been actively engaged in the SBWIB's Employment Training Panel (ETP) Program, benefiting from the opportunity to provide upskill training to over three hundred and fifty-two (352) employees by the end of the 4th quarter. This program offers funding to employers seeking to enhance their workforce's skills with a partial reimbursement of their training costs. Additionally, by participating in the SBWIB/ETP program, employers can avoid the administrative and contracting complexities associated with managing such programs directly with ETP.

*The South Bay Workforce Investment Board successfully registered the Bio-Flex Production Technician Apprenticeship Program with the State of California's Department of Apprenticeship Standards (DAS) and the Department of Labor. During the fourth quarter, sixteen (16) Mira Costa College students were enrolled in the Production Technician Apprenticeship Program, which is designed to prepare students for careers in biotechnology. CSU, Northridge (CSUN) is the employer of record for a pilot phase of the Production Technician Apprenticeship Program. Last quarter, the SBWIB also engaged with Ohlone College to assist under the College's California Apprenticeship Initiative Planning Grant with developing an apprenticeship program utilizing the Bio-Flex Production Technician Apprenticeship Program framework and securing industry support. Two employers have expressed interest in assisting with the apprenticeship development and implementation.

*Funding provided by Los Angeles County Board of Supervisor Holly Mitchell, the Irvine Foundation, and the Howmet Foundation allowed the SBWIB to enroll forty (40) students from various Los Angeles County Second Supervisorial District High School Districts into the Aero-Flex and Bio-Flex Pre-Apprenticeship Programs during the fourth quarter.

This written summary, along with a report of Program Year 2023-2024 4th quarter activities and accomplishments is being provided for your personal review.

Thank you,

Jan Vogel
SBWIB Executive Director

Committees Activity Report
(Based upon the July 18, 2024, South Bay Workforce Investment Board Meeting)

***Rapid Response Summary of Activity from July 1, 2023 – June 30, 2024:**

Number of Companies Affected	Number of Employees Affected	Number of companies utilizing services	Number of companies not receiving service
43	2,582	43	0

City	Number of Companies Affected	Number of Employees Affected
Carson	3	98
El Segundo	10	579
Gardena	5	260
Gardena (Unincorporated)	2	295
Hawthorne	2	49
Hermosa Beach	0	0
Inglewood	4	71
Lawndale	1	6
Lomita	4	63
Manhattan Beach	1	216
Redondo Beach	5	828
Torrance	6	117
Torrance (Unincorporated)	0	0

Youth Development Council (YDC) Committee Meeting, May 7, 2024:

The May 7, 2024, Youth Development Council Committee meeting was called to order at 9:04 a.m. The following information was discussed or acted upon:

The Committee took action to approve the February 6, 2024, Meeting Minutes and the Youth Activity and Performance Report.

Mr. Bruce Atlas, Retired Chief Operating Officer for Ontario International Airport, provided the Committee with a presentation on available Aeronautic Career Pathway Opportunities for youth. Mr. Atlas highlighted the Airline Pilot and Aircraft Mechanic Career Pathway Programs available to high school students as well as the aeronautic introductory activities offered to elementary and middle school students that includes flight simulator sessions. On the high school level, the Airline Pilot Pathway Program leads to students testing for their private pilot license and after completing the Aircraft Mechanic Pathway Program students enter training for a 15-month period to obtain their Airframe and Powerplant (A&P) licenses. Mr. Atlas concluded his presentation by encouraging School Districts to reach out to him if they are interested in learning more about the Programs.

During the meeting, SBWIB staff members provided updates on activities conducted at the Hawthorne and Inglewood Teen Centers, both Bridge to Work Programs, the Youth at Work Summer Program, the WIOA Youth Program, Congresswoman Maxine Waters' Community Resource Grant, and other special youth projects.

Presidents, Superintendents and Representatives from CSU, Dominguez Hills, El Camino College, Los Angeles Harbor College, Da Vinci Schools, El Segundo, Hawthorne, Lennox, Redondo Beach, Torrance, and Wiseburn School Districts provided the Committee with brief updates on things happening in their Districts.

The meeting was adjourned at 10:11 a.m.

One-Stop Policy Committee Meeting, May 8, 2024:

The May 8, 2024, One-Stop Policy Committee meeting was called to order at 1:02 p.m. The following items were discussed or acted upon:

The One-Stop Policy Committee held an appeal hearing regarding Dolphin Trucking School's "Hold" status on the State's Eligible Training Provider List (ETPL) and the South Bay Workforce Investment Board's (SBWIB) I-TRAIN Local Training Provider Directory. In March, the SBWIB was instructed by the State to place the training provider on "Hold" on the ETPL and in I-TRAIN since the provider is currently under investigation by the Bureau for Private Postsecondary Education (BPPE). During the "Hold" period, no new enrollments may occur, but the training provider can continue to serve existing WIOA-funded enrollments. Once the BPPE investigation is completed that will determine if the State authorizes their reinstatement on the ETPL. In order to appeal to the State, a training provider must first appeal on the local level which is why the training provider requested that the SBWIB conduct an appeal hearing as soon as possible. After discussion, the Committee unanimously approved upholding staff recommendations to place the training provider, Dolphin Trucking School, on hold pending the results of the BPPE investigation.

The February 21, 2024, meeting minutes as well as the Program Year (PY) 2023-24, Third Quarter Activity Summaries for Classroom Training Providers were approved by the Committee.

Ms. Justina Munoz provided the Committee with updates regarding disability services offered by the SBWIB and its partners, and the request for proposals released April 11th to solicit proposals for the WIOA (Workforce Innovation and Opportunity Act) Dislocated Worker, Rapid Response Services and Layoff Aversion Activities.

During the meeting, Ms. Munoz encouraged the Committee to volunteer as reviewers for the Comprehensive, Affiliate, and Specialized AJCC (America's Job Center of California) Certification Process that Local Workforce Development Boards are required to complete every three years.

The Committee was also provided with the third quarter One-Stop Operator Activities Report.

The meeting was adjourned at 1:45 p.m.

Performance & Evaluation Committee Meeting, May 21, 2024:

The May 21, 2024, Performance & Evaluation Committee meeting was called to order at 9:03 a.m. The following items were discussed or acted upon:

The February 20, 2024, meeting minutes were reviewed and approved by the Committee.

The WIOA Fiscal Year 2023-24, third quarter expenditure report through March 31, 2024, was approved unanimously, as well as the Self-Service and Activity report through April 30, 2024.

Staff member Justina Munoz presented the 3rd Quarter One-Stop Centers and Service Providers Report. Ms. Munoz recommended that the Inglewood One-Stop be issued letters of concern due to the location failing to achieve 80% of their quarterly enrollment plan two quarters in a row under the Adult and Dislocated Worker Programs. The South Bay One-Stop Centers and Service Providers are on track to meeting all other performance measures under the Adult, Youth, and Dislocated Worker Programs. After review and discussion, the Committee unanimously approved the 3rd Quarter Service Provider and Operating Cities Report and issuing letters of concern.

Ms. Laura Bischoff presented the 3rd quarter Vendor Performance Report. Staff recommendations were to place twenty-seven (27) training providers on probation and to place twenty-nine (29) training courses on hold. Ms.

Bischoff informed the Committee that South Bay Workforce Investment Board (SBWIB) staff will send letters of concern to the training providers allowing them an opportunity to work out any discrepancies before action is taken. The providers placed on hold will not receive any more referrals until their placement numbers have improved. After discussion, the 3rd Quarter Vendor Performance Report for classroom training providers was approved unanimously by the Committee.

The meeting was adjourned at 9:52 a.m.

Business & Economic Development Committee Meeting, July 3, 2024:

The July 3, 2024, Business, Technology, and Economic Development Committee meeting was called to order at 9:01 a.m.

The Committee reviewed and approved the April 3, 2024, Meeting Minutes.

Staff member Maria Frias presented the PY 2023-24, fourth quarter Rapid Response Activity Report. Forty (40) companies received Rapid Response services through June 30, 2024, with a total of 2,078 employees affected by layoffs or closures. After review and discussion, the Rapid Response Activity Report was approved unanimously by the Committee.

Mr. Michael Trogan shared South Bay Workforce Investment Board (SBWIB) construction and utilities, healthcare, and arts, media and entertainment sector updates. The latest Construction and Utilities Preparation (CUPP) report reflected that a total of 1,046 individuals have been placed at a construction site in an apprenticeship program since July of 2021. In regards to the healthcare sector, the SBWIB placed one hundred and eight (108) individuals into healthcare occupations with an average wage of \$25.33 an hour during Program Year 2023 - 2024. The Committee was also informed that over the last year, the SBWIB has been a part of the Entertainment Equity Alliance, which is a massive consortium of employers, trainers, industry partners, government representatives, and others working together to increase diversity in the entertainment industry over the next five years.

During the meeting, Mr. Chris Cagle provided the Committee with updates on Pre-Apprenticeship and Apprenticeship Programs, the Apprenticeship Building America grant, the Department of Industrial Relations SAEEL (State Apprenticeship Expansion, Equity, and Innovation) Grant, the Southern California Apprenticeship Network, the California Opportunity Youth Apprenticeship (COYA) Grant, and Employment Training Panel funding.

The meeting was adjourned at 9:59 a.m.

Executive Committee Meetings:

The following are highlights of the May 16, 2024, June 13, 2024, and July 11, 2024, Executive Committee Meetings:

The Executive Committee approved all committee reports and meeting minutes this past quarter.

The 4th quarter Monthly Self-Service and Program Activity Reports were reviewed by the Committee and approved unanimously.

Last quarter, the Executive Committee unanimously approved adopting the County of Los Angeles' minimum wage ordinance that increases minimum wage to \$17.27 an hour for all paid work experience and work-based learning programs administered by the South Bay Workforce Investment Board (SBWIB).

In May, the Executive Committee ratified the One-Stop Policy Committee's decision of upholding the staff

recommendation of placing Dolphin Trucking School on “hold” status pending direction from the State after conclusion of the BPPE investigation.

During the 4th Quarter, the SBWIB released a Request for Proposal (RFP), to solicit competitive and qualified proposals to provide Dislocated Worker, Rapid Response and Lay-Off Aversion activities and services. Based upon rating results, organizational capacity, demonstrated performance history, and proposed cost, the Executive Committee unanimously approved pursuing the respondent ProPath, Inc./Regenerate California Innovation (RCI) as the selected provider for these services and activities and placing Hub Cities Career Center on the Slate of Providers List to be called upon for additional support as needed.

Last quarter, the SBWIB also released a request for Quotes (RFQ) for the Workforce Innovation and Opportunity Act (WIOA) Regional Plan Development on behalf of the Los Angeles Basin Regional Planning Unit (LABRPU). Based upon rating results, the Executive Committee approved pursuing the respondent David K. Shinder as the selected service provider and entering into an agreement with Mr. Shinder for the LABRPU Regional Plan Development. The Committee also approved placing Cause IMPACT on the Slate of Providers List to be called upon for additional strategic and planning support as needed.

The South Bay Workforce Investment Board July 18, 2024, Meeting Agenda was approved during the July 11, 2024, Executive Committee meeting.

This concludes the Executive Committee Report.

SOUTH BAY WORKFORCE INVESTMENT BOARD

PY 2023-2024

NUMBER OF INDIVIDUALS SERVED - INFORMATIONAL/SELF SERVICE ONLY

	PREVIOUS CUMULATIVE REPORT	PREVIOUS MONTH	MONTH OF JUNE	CUMULATIVE PY 23/24
INGLEWOOD, HAWTHORNE, LAWDALE, EL SEGUNDO ONE-STOP BUSINESS AND CAREER CENTER	67358	5828	6451	73809
GARDENA ONE-STOP BUSINESS AND CAREER CENTER	38729	4518	4765	43494
TORRANCE ONE-STOP BUSINESS AND CAREER CENTER	20204	1894	2069	22273
CARSON BUSINESS AND CAREER CENTER	27934	2104	2278	30212

TOTAL	154225	14344	15563	169788
--------------	---------------	--------------	--------------	---------------

SOUTH BAY WORKFORCE INVESTMENT BOARD
MONTHLY ACTIVITY REPORT (NEW ENROLLMENT REPORT)
SUMMARY BY CAREER CENTER

ADULT PROGRAM (G201)

	Gardena	Qtr. Plan	% Plan	Yr. Plan	% Plan	Δ	Inglewood	Qtr. Plan	% Plan	Yr. Plan	% Plan	Δ	Torrance	Qtr. Plan	% Plan	Yr. Plan	% Plan	Δ	Carson	Qtr. Plan	% Plan	Yr. Plan	% Plan	Δ	SBWIB TOTAL	Qtr. Plan	% Plan	Year-End Plan	% Plan	Δ
I. TOTAL CLIENTS	57	51	112%	51	112%		151	168	90%	168	90%		109	103	106%	103	106%		62	61	102%	61	102%		379	383	99%	383	99%	
A. CARRIED IN	16	16		16			16	16		16			33	33		33			11	11		11			76	76		76		
B. NEW	41	35	117%	35	117%	0	135	152	89%	152	89%	14	76	70	109%	70	109%	3	51	50	102%	50	102%	2	303	307	99%	307	99%	61
II. TOTAL EXITS	29						117						97						49						292					
A. UNSUBSIDIZED EMPLOYMENT	26					2	90					5	78					10	39					3	233					60
B. ALSO ATTAINED CREDENTIAL	9					0	25					1	11					2	23					4	68					22
C. % OF PLACEMENT	90%						77%						80%						80%						80%					
D. AVERAGE PLACEMENT WAGE	\$19.87						\$21.52						\$23.00						\$25.92						\$22.58					

Grant (201)

Serving economically disadvantaged adults 18 years and over in the eleven cities that comprise the South Bay Workforce Investment Area.

YOUTH PROGRAM (G301)

	Gardena	Qtr. Plan	% Plan	Yr. Plan	% Plan	Δ	Inglewood	Qtr. Plan	% Plan	Yr. Plan	% Plan	Δ	Torrance	Qtr. Plan	% Plan	Yr. Plan	% Plan	Δ	Carson	Qtr. Plan	% Plan	Yr. Plan	% Plan	Δ	SBWIB TOTAL	Qtr. Plan	% Plan	Year-End Plan	% Plan	Δ
I. TOTAL CLIENTS	24	24	100%	24	100%		140	143	98%	143	98%		46	42	110%	42	110%		33	33	100%	33	100%		243	242	100%	242	100%	
A. CARRIED IN	4	4		4			48	48		48			1	1		1			1	1		1			54	54		54		
B. NEW ENROLLEES	20	20	100%	20	100%	0	92	95	97%	95	97%	13	45	41	110%	41	110%	2	32	32	100%	32	100%	1	189	188	101%	188	101%	47
II. TOTAL EXITS	16						15						51						27						109					
A. UNSUBSIDIZED EMPLOYMENT	12					3	9					1	17					0	13					1	51					13
B. ENT. TRAINING/POST-SECONDARY	2					0	5					0	28					1	14					8	49					11
C. ALSO ATTAINED CREDENTIAL	7					1	2					0	22					0	8					8	39					10
D. AVERAGE PLACEMENT WAGE	\$18.09						\$26.18						\$18.33						\$16.76						\$19.84					
YOUTH POSITIVE EXIT RATE	88%						93%						88%						100%						92%					

Grant (301)

Serving low income, in school and out of school youth between the ages of 14 and no more than 21 years of age in the eleven cities that comprise the South Bay Workforce Investment Area.

DISLOCATED WORKER (G501)

	Gardena	Qtr. Plan	% Plan	Yr. Plan	% Plan	Δ	Inglewood	Qtr. Plan	% Plan	Yr. Plan	% Plan	Δ	Torrance	Qtr. Plan	% Plan	Yr. Plan	% Plan	Δ	Carson	Qtr. Plan	% Plan	Yr. Plan	% Plan	Δ	SBWIB TOTAL	Qtr. Plan	% Plan	Year-End Plan	% Plan	Δ
I. TOTAL CLIENTS	30	35	86%	35	86%		86	124	69%	124	69%		138	134	103%	134	103%		40	39	103%	39	103%		294	332	89%	332	89%	
A. CARRIED IN	10	10		10			16	16		16			42	42		42			2	2		2			70	70		70		
B. NEW	20	25	80%	25	80%	3	70	108	65%	108	65%	9	96	92	104%	92	104%	7	38	37	103%	37	103%	2	224	262	85%	262	85%	52
II. TOTAL EXITS	16						55						104						33						208					
III. TOTAL UNSUBSIDIZED EMPLOYMENT	13					2	39					5	75					9	24					3	151					37
A. RETRAINING	8					0	20					1	38					3	9					0	75					15
ALSO ATTAINED CREDENTIAL	8					0	20					1	38					3	9					0	75					15
B. CALLED BACK WITH EMPLOYER	0						0						0						0						0					
IV. % PLACEMENT (INCL. CALL BACKS)	81%						71%						72%						73%						73%					
V. % PLACEMENT (EXCL. CALL BACKS)	81%						71%						72%						73%						73%					
AVERAGE PLACEMENT WAGE	\$20.54						\$27.88						\$41.60						\$22.20						\$28.06					

Grant (501)

Serving laid off workers; with priority given to those individuals that have been laid-off from employers located in the eleven cities that comprise the South Bay Workforce Investment Area.

ADULT PROGRAM (G201)

	Year			Year			Year			Year			Year			Year			Year			Year			Year			Year			TOTAL			Year		
	Gardena	Plan	Δ	Inglewood	Plan	Δ	Hawthorne	Plan	Δ	Lawndale	Plan	Δ	El Segundo	Plan	Δ	Redondo	Plan	Δ	Hermosa	Plan	Δ	Manhattan	Plan	Δ	Torrance	Plan	Δ	Lomita	Plan	Δ	Carson	Plan	Δ	SBWIB	Plan	QΔ
I. TOTAL CLIENTS	57	51		91	83		43	57		12	21		5	7		26	24		3	5		7	11		65	57		8	6		62	61		379	383	
A. CARRIED IN	16	16		8	8		3	3		4	4		1	1		6	6		1	1		5	5		18	18		3	3		11	11		76	76	
B. NEW	41	35	0	83	75	7	40	54	6	8	17	1	4	6	0	20	18	0	2	4	0	2	6	0	47	39	3	5	3	0	51	50	2	303	307	61
II. TOTAL EXITS	29	29		75	75		29	29		8	8		5	5		22	22		1	1		4	4		64	64		6	6		49	49		292	292	
A. UNSUBSIDIZED EMPLOYMENT	26	26	2	60	60	2	22	22	2	4	4	0	4	4	1	15	15	1	1	1	0	3	3	2	55	55	7	4	4	0	39	39	3	233	233	60
ALSO ATTAINED CREDENTIAL	9		0	15		0	3		0	2		0	5		1	1		0	0		0	1		1	8		1	1		0	23		68		22	
B. OTHER TERMINATION	3		0	15		1	7		1	4		1	1		0	7		1	0		0	1		1	9		3	2		1	10		59		21	

YOUTH PROGRAM (G301)

	Year			Year			Year			Year			Year			Year			Year			Year			Year			Year			TOTAL			Year		
	Gardena	Plan	Δ	Inglewood	Plan	Δ	Hawthorne	Plan	Δ	Lawndale	Plan	Δ	El Segundo	Plan	Δ	Redondo	Plan	Δ	Hermosa	Plan	Δ	Manhattan	Plan	Δ	Torrance	Plan	Δ	Lomita	Plan	Δ	Carson	Plan	Δ	SBWIB	Plan	QΔ
I. TOTAL CLIENTS	24	24		73	72		49	51		15	14		3	6		6	11		2	2		4	3		28	23		6	3		33	33		243	242	
A. CARRIED IN	4	4		25	25		17	17		4	4		2	2		0	0		0	0		0	0		1	1		0	0		1	1		54	54	
B. NEW	20	20	0	48	47	9	32	34	3	11	10	0	1	4	1	6	11	2	2	2	0	4	3	0	27	22	0	6	3	0	32	32	1	189	188	47
II. TOTAL EXITS	16	16		9	9		5	5		0	0		1	1		12	12		2	2		5	5		29	29		3	3		27	27		109	109	
A. UNSUBSIDIZED EMPLOYMENT	12		3	6		1	3		0	0		0	0		0	5		0	1		0	0		9		0	2		0	13		1	51		13	
ALSO ATTAINED CREDENTIAL	7		1	1		0	1		0	0		0	0		0	7		0	0		0	1		0	13		0	1		0	8		8	39	10	
B. ENT. TRAINING/POST-SECONDARY	2		0	2		0	2		0	0		0	1		0	5		0	1		0	5		0	16		1	1		0	14		8	49	11	
C. ATTAINED RECOGNIZED DEGREE	0			0			0			0			0			0			0			0		0			0		0			0		0		
D. RETURNED TO SCHOOL	0			0			0			0			0			0			0			0		0			0		0			0		0		
E. OTHER EXITS	2		0	1		1	0		0	0		0	0		0	2		2	0		0	0		0	4		1	0		0	0		9		2	

DISLOCATED WORKER (G501)

	Year			Year			Year			Year			Year			Year			Year			Year			Year			Year			TOTAL			Year		
	Gardena	Plan	Δ	Inglewood	Plan	Δ	Hawthorne	Plan	Δ	Lawndale	Plan	Δ	El Segundo	Plan	Δ	Redondo	Plan	Δ	Hermosa	Plan	Δ	Manhattan	Plan	Δ	Torrance	Plan	Δ	Lomita	Plan	Δ	Carson	Plan	Δ	SBWIB	Plan	QΔ
I. TOTAL CLIENTS	30	35		52	55		19	43		6	17		9	9		39	37		9	9		11	11		69	67		10	10		40	39		294	332	
A. CARRY IN	10	10		5	5		5	5		3	3		3	3		14	14		3	3		3	3		20	20		2	2		2	2		70	70	
B. NEW	20	25	3	47	50	5	14	38	1	3	14	1	6	6	2	25	23	2	6	6	0	8	8	1	49	47	4	8	8	0	38	37	2	224	262	52
II. TOTAL EXITS	16	16		35	35		11	11		2	2		7	7		22	22		10	10		7	7		58	58		7	7		33	33		208	208	
III. TOTAL UNSUBSIDIZED EMPLOYMENT	13	13	2	24	24	4	8	8	0	1	1	1	6	6	0	19	19	2	8	8	0	6	6	1	37	37	5	5	5	1	24	24	3	151	151	37
A. RETRAINING	8		0	13		1	3		0	0		0	4		0	5		0	3		0	4		1	24		2	2		0	9		0	75		15
ALSO ATTAINED CREDENTIAL	8		0	13		1	3		0	0		0	4		0	5		0	3		0	4		1	24		2	2		0	9		0	75		15
B. CALLED BACK WITH EMPLOYER	0			0		0	0		0	0		0	0		0	0		0	0		0	0		0	0					0			0			
IV. ALL OTHER TERMINATIONS	3		0	11		2	3		0	1		0	1		1	3		1	2		1	1		0	21		5	2		1	9		2	57		16

I. TOTAL CLIENTS		2		Δ		33		Δ		103		Δ		29		Δ								18		Δ		30		Δ		42		Δ		0		Δ			
A. CARRIED IN		0				0				0				0										0				0				0				0					
B. NEW		2		0		33		0		103		0		29		0								18		0		30		0		42		0		0		0			
II. TOTAL EXITS		0				0				13				2										8				6				13				0					
UNSUBSIDIZED EMPLOYMENT		0				0				3				1										5				3				7				0					
OTHER TERMINATIONS		0				0				10				1										3				6				6				0					
I. TOTAL CLIENTS		0		Δ		3		Δ		0		Δ		7		Δ		13		Δ		0		Δ		4		Δ		27		Δ		0		Δ		0		Δ	
A. CARRIED IN		0				0				0				0				0				0				0				0				0				0			
B. NEW		0		0		3		0		0		0		7		0		13		0		0		0		4		0		27		0		0		0		0		0	
II. TOTAL EXITS		0				0				0				0				0				0				2				13				5				1			
UNSUBSIDIZED EMPLOYMENT		0				0				0				0				0				0				2				4				4				0			
OTHER TERMINATIONS		0				0				0				0				0				0				0				9				1				1			
I. TOTAL CLIENTS		19		Δ		11		Δ		6		Δ		27		Δ		1		Δ		11		Δ		53		Δ		1		Δ						38		Δ	
A. CARRIED IN		0				0				0				0				0				0				0				0						0				0	
B. NEW		19		0		11		0		6		0		27		0		1		0		11		0		53		0		1		0				38		2			
II. TOTAL EXITS		0				4				0				2				1				1				10										8					
UNSUBSIDIZED EMPLOYMENT		0				3				0				1				0				1				1								3				5			
OTHER TERMINATIONS		0				1				0				1				1				0				9								5				5			
I. TOTAL CLIENTS		24		Δ		66		Δ		0		Δ		0		Δ		0		Δ		0		Δ		0		Δ													
A. CARRIED IN		0				0				0				0				0				0				0															
B. NEW		24		0		66		1		0		0		0		0		0		0		0		0		0		0		0		0		0		0		0			
II. TOTAL EXITS		8				13				0				0				0				0				0															
UNSUBSIDIZED EMPLOYMENT		3				13				0				0				0				0				0															
OTHER TERMINATIONS		5				0				0				0				0				0				0															
ENROLLMENT GOALS		S B W I B		275		Δ		50		Δ		50		Δ		15		Δ		440		Δ		50		Δ		90				310		Δ							
I. TOTAL CLIENTS				170				30				42				0				182				18				0				129									
A. CARRIED IN				0				0				0				0				0				0				0				0									
B. NEW				170		0		30		0		42		0		0		0		182		2		18		0		1		129		0									
II. TOTAL EXITS				23				6				13				0				91				21				21				175									
UNSUBSIDIZED EMPLOYMENT				9				3				7				0				22				16				0				57									
OTHER TERMINATIONS				14				3				6				0				48				5				0				76									
PAGE TOTALS																																									

Targets Temporary Assistance to Needy Families, TANF participants; and places them into Paid Work Experience activity. Participants are placed at worksites that are either Public or Non-Profit in an effort to obtain unsubsidized employment and long term self-sufficiency.

I. TOTAL CLIENTS	16	Δ	46	Δ	3	Δ	2	Δ	7	Δ					2	Δ	1	Δ	4	Δ	0	Δ
A. CARRIED IN	0		0		0		0		0						0		0		0		0	
B. NEW	16	0	46	0	3	0	2	0	7	0					2	0	1	0	4	0	0	0
II. TOTAL EXITS	0		5		2		0		0						1		0		2		0	
UNSUBSIDIZED EMPLOYMENT	0		5		1		0		0						0		0		0		0	
OTHER TERMINATIONS	0		0		1		0		0						1		0		2		0	
I. TOTAL CLIENTS	0	Δ	0	Δ	0	Δ	4	Δ	5	Δ	0				1	Δ	0	Δ	4	Δ	7	Δ
A. CARRIED IN	0		0		0		0		0		0				0		0		0		0	
B. NEW	0	0	0		0		4	0	5	0	0				1	1			4	0	7	1
II. TOTAL EXITS	0		0		0		0		0		0				2		0		5		0	
UNSUBSIDIZED EMPLOYMENT	0		0		0		0		0		0				1		0		0		0	
OTHER TERMINATIONS	0		0		0		0		0		0				1		0		5		0	
I. TOTAL CLIENTS	4	Δ	0	Δ	0	Δ	0	Δ	0	Δ	0				1	Δ					2	Δ
A. CARRIED IN	0		0		0		0		0		0				0						0	
B. NEW	4	0	0		0		0		0		0				1	0					2	0
II. TOTAL EXITS	0		0		0		0		0		0				0						0	
UNSUBSIDIZED EMPLOYMENT	0		0		0		0		0		0				0						0	
OTHER TERMINATIONS	0		0		0		0		0		0				0						0	
I. TOTAL CLIENTS	0	Δ	0	Δ	0	Δ	0	Δ	0	Δ												
A. CARRIED IN	0		0		0		0		0													
B. NEW	0		0		0		0		0													
II. TOTAL EXITS	0		0		0		0		0													
UNSUBSIDIZED EMPLOYMENT	0		0		0		0		0													
OTHER TERMINATIONS	0		0		0		0		0													
I. TOTAL CLIENTS	0	Δ	0	Δ	0	Δ	0	Δ	0	Δ												
A. CARRIED IN	0		0		0		0		0													
B. NEW	0		0		0		0		0													
II. TOTAL EXITS	0		0		0		0		0													
UNSUBSIDIZED EMPLOYMENT	0		0		0		0		0													
OTHER TERMINATIONS	0		0		0		0		0													
ENROLLMENT GOALS	27	Δ	5	Δ	5	Δ	2	Δ	44	Δ	5	Δ	9	Δ	31	Δ			128			
I. TOTAL CLIENTS	74		1		4		0		23		2		0		5				109			
A. CARRIED IN	0		0		0		0		0		0		0		0				0			
B. NEW	74	2	1	0	4	0	0	0	23	3	2	0	0	0	5	0			109			
II. TOTAL EXITS	8		0		2		0		7		1		0		0				18			
UNSUBSIDIZED EMPLOYMENT	6		0		0		0		1		0		0		0				7			
OTHER TERMINATIONS	2		0		2		0		6		1		0		0				11			

		GARDENA		INGLEWOOD		INGLEWOOD (POMONA)		CARSON										FOOTHILL				VERDUGO	
I. TOTAL CLIENTS		1	Δ	19	Δ	33	Δ	9	Δ									6	Δ			0	Δ
A. CARRIED IN		0		0		0		0										0				0	
B. NEW		1	0	19	7	33	0	9	0									6	0			0	0
II. TOTAL EXITS		0		1		2		2										0				0	
UNSUBSIDIZED EMPLOYMENT		0		0		1		0										0				0	
OTHER TERMINATIONS		0		1		1		2										0				0	
I. TOTAL CLIENTS		0	Δ	0	Δ	2	Δ	0	Δ	10	Δ												
A. CARRIED IN		0		0		0		0		0													
B. NEW		0	0	0	0	2	0	0	0	10	0												
II. TOTAL EXITS		0		0		0		0		5													
UNSUBSIDIZED EMPLOYMENT		0		0		0		0		0													
OTHER TERMINATIONS		0		0		0		0		5													
I. TOTAL CLIENTS		0	Δ	11	Δ	5		0															
A. CARRIED IN		0		0		0		0															
B. NEW		0	0	11	3	5	0	0															
II. TOTAL EXITS		0		0		1		0															
UNSUBSIDIZED EMPLOYMENT		0		0		0		0															
OTHER TERMINATIONS		0		0		1		0															
I. TOTAL CLIENTS		0	Δ																				
A. CARRIED IN		0																					
B. NEW		0	0																				
II. TOTAL EXITS		0																					
UNSUBSIDIZED EMPLOYMENT		0																					
OTHER TERMINATIONS		0																					
I. TOTAL CLIENTS		0	Δ																				
A. CARRIED IN		0																					
B. NEW		0	0																				
II. TOTAL EXITS		0																					
UNSUBSIDIZED EMPLOYMENT		0																					
OTHER TERMINATIONS		0																					
ENROLLMENT GOALS		36	Δ	5	Δ			3	Δ	31	Δ	0	Δ	20		PAGE TOTALS		96		PLANNED ENROLLMENT		PERCENT OF PLAN	
I. TOTAL CLIENTS		62		6				0		12		0		0				0		20		95	
A. CARRIED IN		0		0				0		0		0		0				0					
B. NEW		62	7	6	0			0	0	12	0	0	0	16	3			96					
II. TOTAL EXITS		5		0				0		5		0		0				10					
UNSUBSIDIZED EMPLOYMENT		1		0				0		0		0		0				1					
OTHER TERMINATIONS		4		0				0		5		0		0				9					

GRANT PERIOD: 7/01/2023 TO 6/30/24

REPORT PERIOD: 7/01/2023 TO 6/30/2024

HOMELESS INITIATIVE

ENROLLMENT GOALS

I. TOTAL CLIENTS

A. CARRIED IN

B. NEW

II. TOTAL EXITS

UNSUBSIDIZED EMPLOYMENT

OTHER TERMINATIONS

% OF PLACEMENT

AVERAGE PLACEMENT WAGE

METRO NORTH WORKSOURCE CENTER	50	Δ	50	Δ	50	Δ	50	Δ		Δ
	75		75		24		29		0	0
	0		0		0		0		0	0
	75	0	75	1	24	0	29	0	0	0
	5		55		20		10		0	0
	0		3		3		1		0	0
	5		52		17		9		0	0
	\$ -		\$ 27.33		\$ 18.47		\$ 20.00			

PAGE TOTALS	203	QΔ
	0	
	203	47
	90	
	7	
	83	
	\$ 21.93	

PLANNED ENROLLMENT	PERCENT OF PLAN
200	102%

The program is part of a countywide homeless initiative to target eligible CalWORKs families to participate in the Transitional Subsidized Employment (TSE) programs to improve their ability to become self-sufficient and retain housing. Program services will include paid work experience, specialized work experience, on-the-job training and classroom training.

GRANT PERIOD: 7/01/2023 TO 6/30/24

REPORT PERIOD: 7/01/2023 TO 6/30/2024

SHORT-TERM VOCATIONAL PROGRAM

I. TOTAL CLIENTS

A. CARRIED IN

B. NEW

II. TOTAL EXITS

UNSUBSIDIZED EMPLOYMENT

TRANSFER TO OTHER AGENCY

OTHER TERMINATIONS

% OF PLACEMENT

AVERAGE PLACEMENT WAGE

HUBCITIES	35		49		47		36		1		1		4		10		7		190	QA
	0		0		0		0		0		0		0		0		0		0	
	35	0	49	1	47	2	36	5	1	0	1	0	4	0	10	1	7	2	238	75
	10	7	3	1	0		5	2	0		0		3		0		0		27	14
	9		3		0		2		0		0		0		0		0		17	
	0		0		0		0		0		0		0		0		0		0	
	1		0		0		3		0		0		3		0		0		7	
	\$ 20.50		\$ 20.50				\$ 22.50												\$ 21.04	

PLANNED ENROLLMENT	PERCENT OF PLAN
575	41%

I. TOTAL CLIENTS

A. CARRIED IN

B. NEW

II. TOTAL EXITS

UNSUBSIDIZED EMPLOYMENT

TRANSFER TO OTHER AGENCY

OTHER TERMINATIONS

% OF PLACEMENT

AVERAGE PLACEMENT WAGE

INGLEWOOD	29	0	1	0	4	1	10	7	4	1
	0		0		0		0		0	
	29		1		4		10		4	
	3	0	1		0		0		2	
	3		0		0		0		0	
	0		0		0		0		0	
	0		1		0		0		2	
	\$ 20.67									

*Enrollment referrals are based on individual need and funding available. The program is part of a countywide initiative to target eligible CalWORKs families to participate in the Short-term Vocational Training (STV) programs to improve their ability to become self-

I. TOTAL CLIENTS	L.A. CITY COLLEGE	27	Δ	EAST L.A. COLLEGE	27	Δ	COMPTON / ECC	14	Δ	L.A. MISSION COLLEGE	14	Δ	L.A. PIERCE COLLEGE	13	Δ	L.A. SOUTHWEST COLLEGE	3	Δ	LONG BEACH CITY COLLEGE	9	Δ	WEST L.A. COLLEGE	4	Δ	MT. SAN ANTONIO	5	Δ		0	Δ		0	Δ		0	Δ
A. CARRIED IN		0			0			0			0			0			0			0			0			0			0			0			0	
B. NEW		27	1		27	0		14	0		14	0		13	0		3	0		9	7		4	0		5	0		0			0			0	
II. TOTAL EXITS		1			0			0			0			9			0			0			0			0			0			0			0	
UNSUBSIDIZED EMPLOYMENT		0			0			0			0			0			0			0			0			0			0			0			0	
OTHER TERMINATIONS		1			0			0			0			9			0			0			0			0			0			0			0	

I. TOTAL CLIENTS
A. CARRIED IN
B. NEW

II. TOTAL EXITS
OTHER TERMINATIONS

0	0	0
0	0	0
0	0	0
0	0	0
0	0	0

ENROLLMENT GOALS

I. TOTAL CLIENTS
A. CARRIED IN
B. NEW
II. TOTAL EXITS
UNSUBSIDIZED EMPLOYMENT
OTHER TERMINATIONS
% OF PLACEMENT
AVERAGE PLACEMENT WAGE

155	Q1
116	
0	
116	21
10	
0	
10	
0%	
\$0.00	

PLANNED ENROLLMENT	PERCENT OF PLAN
155	75%

Targets CalWORKs participants/Individuals whose families are on Public Assistance; enrolled in Community Colleges; and places them into a Paid Work Experience activity. Participants are placed at worksites that are either Public or Non-Profit in an effort to obtain unsubsidized employment and long term self-sufficiency.

GRANT PERIOD: 7/01/2023 TO 6/30/2024

REPORT PERIOD: 7/01/2023 TO 6/30/2024

DCFS ILP PROGRAM (006N TIER I)

ENROLLMENT GOALS

I. TOTAL CLIENTS

A. CARRIED IN

B. NEW

GARDENA	0	Δ	INGLEWOOD	1	Δ	INGLEWOOD POMONA	5	Δ	CARSON	5	Δ	TORRANCE CAREER CENTER	0	Δ	FOOTHILL	0	Δ	PACIFIC GATEWAY	1	Δ	VERDUGO	0	Δ	SELACO	1	Δ	MCS HOLLYWOOD	0	Δ	MCS COVINA	0	Δ	JVS (MARINA DEL REY)	0	Δ	JVS (ANTELOPE VALLEY)	0	Δ	SASSEFA (Rio Hondo)	0	Δ	PAGE TOTALS	13	Q																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																			
	0			0			5			0			0			0			0			0			0			0			0			0			0			0			0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

PLANNED
ENROLLMENT

13

PERCENT
OF PLAN

100%

I. TOTAL CLIENTS

A. CARRIED IN

B. NEW

HUB CITIES	0	Δ	CANOGA PARK	0	Δ	YOUTH POLICY INSTITUTE	0	Δ	EI PROYECTO DEL BARRIO	0	Δ	LAO/MCS SAN GABRIEL VALLEY	0	Δ
	0			0			0			0			0	
	0	0		0	0		0	0		0	0		0	0
II. TOTAL EXITS	0			0			0			0			0	
UNSUBSIDIZED EMPLOYMENT	0			0			0			0			0	
TRANSFER TO OTHER AGENCY	0			0			0			0			0	
OTHER TERMINATIONS	0			0			0			0			0	
AVERAGE PLACEMENT WAGE														

Serving Youth in the Foster Care Independent Living Program, between 16-17 years of age, throughout Los Angeles County.

GRANT PERIOD: 7/01/2023 TO 6/30/2024

REPORT PERIOD: 7/01/2023 TO 6/30/2024

DCFS ILP PROGRAM (007N TIER II)

ENROLLMENT GOALS

I. TOTAL CLIENTS

A. CARRIED IN

B. NEW

GARDENA	2	Δ	INGLEWOOD	2	Δ	INGLEWOOD POMONA	28	Δ	CARSON	2	Δ	TORRANCE	0	Δ	GARDENA	2	Δ	INGLEWOOD	2	Δ	VERDUGO	0	Δ	SELACIO PIC	14	Δ	FOOTHILL	0	Δ	PACIFIC GATEWAY	1	Δ	JVS (MARINA DEL REY)	0	Δ	MCS COVINA	0	Δ	JVS (ANTELOPE VALLEY)	10	Δ	PAGE TOTALS	60	Δ						
	0			0			0			0			0			0			0			0			0			0			0			0			0			0			0		0		0		6	Δ
	2	0		2	28		2	2		0	2		0	2		0	2		0	2		0	2		0	2		0	14		14	0		14	7		0	0		1	0		0	0	0	0	10	0	60	21
0		0		0		0		0		2		0		1		0		0		0		1		0		0		1		0		0		1		6	Δ													
0		0		0		0		0		2		0		0		0		0		0		0		1		0		0		0		0		0		3	Δ													
0		0		0		0		0		0		0		1		1		0		0		0		1		0		0		0		0		1		3	Δ													
16.14											16.00											\$ 16.07																												

PLANNED
ENROLLMENT

60

PERCENT
OF PLAN

100%

I. TOTAL CLIENTS

A. CARRIED IN

B. NEW

LAO / HUB CITIES	0	Δ	CANOGA PARK	0	Δ	SASSFA (Rio Hondo)	0	Δ	LAO / SASSFA	0	Δ	LAO / EI Proyecto Del Barrio	1	Δ	LAO / MCS San Gabriel Valley	0	Δ
	0			0			0			0			0			0	
	0	0		0	0		0	0		0	0		1	0		0	0
II. TOTAL EXITS	0			0			0			0			0			0	
UNSUBSIDIZED EMPLOYMENT	0			0			0			0			0			0	
TRANSFER TO OTHER AGENCY	0			0			0			0			0			0	
OTHER TERMINATIONS	0			0			0			0			0			0	
AVERAGE PLACEMENT WAGE																	

Serving Youth in the Foster Care Independent Living Program, between 18-21 years of age, throughout Los Angeles County.

GRANT PERIOD: 7/01/2023 TO 6/30/2024

REPORT PERIOD: 7/01/2023 TO 6/30/2024

DPSS PROBATION PROGRAM (950N TIER I)

ENROLLMENT GOALS															PLANNED ENROLLMENT		PERCENT OF PLAN	
I. TOTAL CLIENTS	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1	3	33%	
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
B. NEW	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1			
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
% OF PLACEMENT															0%			
AVERAGE PLACEMENT WAGE															\$ -			

Serving Youth on probation, between 16-17 years of age, throughout Los Angeles County.

GRANT PERIOD: 7/01/2023 TO 6/30/2024

REPORT PERIOD: 7/01/2023 TO 6/30/2024

DPSS PROBATION PROGRAM (951N TIER II)

ENROLLMENT GOALS															PLANNED ENROLLMENT		PERCENT OF PLAN	
I. TOTAL CLIENTS	1	1	0	0	1	0	0	0	0	0	0	0	0	3	4	75%		
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0					
B. NEW	1	1	0	0	1	0	0	0	0	0	0	0	3					
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
% OF PLACEMENT														0%				
AVERAGE PLACEMENT WAGE														\$ -				

Serving Youth on probation, between 18-21 years of age, throughout Los Angeles County.

Chancellor Apprenticeship Initiative CAI #4 – EL Camino College (Bio-Flex Apprenticeship)

GRANT TERM: 1/01/2020 TO 12/31/2024

REPORT PERIOD: 1/1/2020 TO 6/30/2024

PENDING ENROLLMENTS
APPRENTICESHIP ENROLLMENTS

CAI #4 - ECC BIO-FLEX RA	Enrolled	Program Plan	% of Plan	QΔ
	5 18	50	36%	1

Assist the District in the enrollment of 50 apprentices into Bio-Flex and help to build additional Bioscience apprenticeship programs.
Received a no-cost extension until 12/31/2024.

Chancellor Apprenticeship Initiative CAI #5 – West Los Angeles College (Health-Flex Apprenticeship)

GRANT TERM: 4/01/2022 TO 2/28/2025

REPORT PERIOD: 4/01/2022 TO 6/30/2024

PENDING ENROLLMENTS
APPRENTICESHIP ENROLLMENTS

CAI #5 HEALTH-FLEX	Enrolled	Program Plan	% of Plan	QΔ
	0 192	80	240%	1

Assist in the enrollment of 80 apprentices into Health-Flex and help to build additional healthcare apprenticeship programs.

Chancellor Apprenticeship Initiative CAI #6 – EL Camino College (IT-Flex Apprenticeship)

GRANT TERM: 4/01/2022 TO 2/28/2025

REPORT PERIOD: 4/01/2022 TO 6/30/2024

PENDING ENROLLMENTS
APPRENTICESHIP ENROLLMENTS

ECC CAI #6	Enrolled	Program Plan	% of Plan	QΔ
	0	80	21%	0

Assist in the enrollment of 80 apprentices into IT-Flex and help to build additional IT apprenticeship programs.

Chancellor Apprenticeship Initiative CAI #7 – West Los Angeles College (AME-Flex Apprenticeship)

GRANT TERM: 7/01/2023 TO 6/30/2025

REPORT PERIOD: 7/01/2023 TO 6/30/2024

PENDING ENROLLMENTS
APPRENTICESHIP ENROLLMENTS

WLAC CAI #7	Enrolled	Program Plan	% of Plan	QΔ
	0	60	7%	0

Assist in the enrollment of 60 apprentices into AME-Flex and help to build additional AME apprenticeship programs.

LA COUNTY SUPERVISOR SECOND DISTRICT (BIO-FLEX PRE-APPRENTICESHIP)

GRANT TERM: 3/01/2022 - 6/30/2024

REPORT PERIOD: 3/01/2022 TO 6/30/2024

ENROLLMENTS
COMPLETIONS

LAC BOS District 2	Enrolled	Program Plan	% of Plan	QΔ
	182	75	243%	0
	119	60	198%	28

12/23- Grant extended to 6/30/2024. Provide life sciences career exploration and training to at least 75 participants residing within the Second District.

START (formerly GROW TAYPORTUNITY) APPRENTICESHIP PROGRAM

GRANT TERM: 7/01/2021 TO 06/30/2024

REPORT PERIOD: 7/01/2021 TO 6/30/2024

ENROLLMENTS

PRE-APPRENTICESHIP ENROLLMENTS

APPRENTICESHIP ENROLLMENTS - Aero-Flex and Bio-Flex, Other

PRE-APPRENTICESHIP ENROLLMENTS - Construction

COMPLETIONS

PRE-APPRENTICESHIP COMPLETIONS - Aero-Flex and Bio-Flex

APPRENTICESHIP COMPLETIONS - Aero-Flex and Bio-Flex

APPRENTICESHIP COMPLETIONS - Construction

JOB PLACEMENT

PRE-APPRENTICESHIP JOB PLACEMENT - Aero-Flex and Bio-Flex

APPRENTICESHIP JOB PLACEMENT - Construction

START (TAYportunity)	Enrolled	Program Plan	% of Plan	QΔ
	18	15	120%	1
	17	25	68%	5
	7	35	20%	1
	12			1
	0			0
	5			0
	7			0
	3			0

Enroll 15 pre-apprentices in either Aero-Flex or Bio-Flex and 25 Apprentices. Additionally 35 apprentices will be enrolled into construction training programs, ages 18-24 years old.

DOL Scaling Apprenticeship Grant - West LA College (Bio-Flex & Aero-Flex Apprenticeship & Pre-Apprenticeship)

GRANT TERM: 7/15/2019 TO 6/30/2024

REPORT PERIOD: 7/15/2019 TO 6/30/2024

	Enrolled	Program Plan	% of Plan	QΔ
APPRENTICESHIP ENROLLMENTS				
SBWIB APPRENTICESHIP ENROLLMENTS	1532	1240	124%	0
OTHER PROJECT PARTNER APPRENTICESHIP ENROLLMENTS	3831	3760	102%	152
TOTAL APPRENTICE ENROLLMENTS	5363	5000	107%	
APPRENTICESHIP COMPLETIONS				
SBWIB APPRENTICE COMPLETIONS	870			208
OTHER PARTNER APPRENTICE COMPLETIONS	2167			0
TOTAL PROJECT APPRENTICE COMPLETIONS	3037			
PRE-APPRENTICESHIP ENROLLMENTS				
OTHER PARTNER PRE-APPRENTICESHIP ENROLLMENTS	467			0

Nationwide 4 year grant provided by the United States Department of Labor through WLAC. The goal is to recruit and enroll 5,000 apprentices. SBWIB is responsible for 1,240 apprenticeship enrollments. Pre-apprenticeship enrollments an allowable expense, but not a deliverable.

Employment Training Panel (ETP) - Multiple Employer Contract (MEC)

GRANT TERM: 6/03/2024 TO 6/02/2026

REPORT PERIOD: 6/03/2024-6/30/2024 (NEW)

	Enrolled	Program Plan	% of Plan	QΔ
EMPLOYER PARTNERS	0	15	0%	0
ENROLLMENTS (100%)	0	700	0%	0
RETENTION IN EMPLOYMENT	0	700	0%	0
AVERAGE WAGE AFTER EMPLOYMENT	\$ -			

New ETP MEC contract pending

training reimbursement for employers from Employment Training Panel Fund.

IRVINE FOUNDATION - GRANT

GRANT TERM: 11/03/2021 TO 11/03/2024

ENROLLMENTS

COMPLETIONS

REPORT PERIOD: 11/03/2021 TO 6/30/2024				
Irvine Foundation	Enrolled	Program Plan	% of Plan	QA
	74	50	148%	2
	56			5

9/23-No cost extension through 11/3/24 to continue performance and expend funds.
Identify and train 50 low-income women, women of color, and/or other individuals with multiple barriers in the advanced manufacturing sector (with a focus on aerospace and bioscience), providing employers with a pipeline of diverse entry-level employees.

HOWMET FOUNDATION (Aero-Flex and Bio-Flex Pre-Apprenticeship)

GRANT TERM: 9/1/2023 TO 8/31/2024

ENROLLMENTS

SCHOOL IMPACTED

REPORT PERIOD: 9/1/2023 TO 6/30/2024				
Howmet Foundation	Enrolled	Program Plan	% of Plan	QA
	45	42	107%	4
	12	10	120%	1

NEW: Enroll 42 Pre-Apprenticeships in Aero-Flex, Fio-Flex, Space-Flex, impacting 10 schools.

CA DIR SAEI Grant (Apprenticeship)

GRANT TERM: 11/16/2022 TO 6/30/2025

REPORT PERIOD: 7/1/2022 TO 6/30/2024

APPRENTICESHIP ENROLLMENTS

CA DIR SAEI	Actual	Year Plan	% of Plan	QA
	68	417	16%	35

California Department of Industrial Relations (CA DIR)

State Apprenticeship Expansion, Equity, and Innovation Grant (SAEI)

Enroll 417 Participants into DAS apprenticeship.

NOTE: we are in the process of signing with partners now that the state's enrollment requirements have been confirmed; we should have enrollments in the next quarter.

DOL Apprenticeship Building America (ABA) Grant Program

GRANT TERM: 7/1/2022 TO 6/30/2026

REPORT PERIOD: 7/1/2022 TO 6/30/2024

EMPLOYER PARTNERS

Apprentice ENROLLMENTS

Pre Apprenticeship enrollments

Partners engaged

New Apprenticeship Sponsors

New Apprenticeship Programs Created

ABA Grant	Actual	Year Plan	% of Plan	QA
	12	30	40%	5
	279	800	35%	176
	152	200	76%	28
	91	50	182%	0
	2	12	17%	1
	20	25	80%	2

Enroll 800 participants into apprenticeship and 200 participants into pre-apprenticeship.

HOMELESS LA RISE (REGIONAL)

GRANT TERM: 07/01/2023 TO 6/30/2024

REPORT PERIOD: 07/01/2023 TO 6/30/2024

ENROLLMENTS

EMPLOYMENT

EMPLOYMENT RATE - 2ND QRT AFTER EXIT

EMPLOYMENT RATE - 4TH QRT AFTER EXIT

WAGE AT EMPLOYMENT

Homeless LA Rise Year	Activities	Year Plan	% of Plan	QA
	37	31	119%	6
	17	22	77%	8
	0	20	0%	
	0	12	0%	
	\$ 20.86			
	(Outcomes may include carry-in activities)			

Effective 10/01/18, SBWIB will serve 18 and over Homeless Individuals through a Transitional Subsidized Employment Program leading towards Unsubsidized employment in the competitive marketplace that is along an articulated career pathway.

IPDC Community Health Worker Training Program

GRANT TERM: 10/11/2022 TO 9/30/2025

REPORT PERIOD: 10/11/01/2022 TO 6/30/2024

ENROLLMENTS (100%)

ATTAINMENT OF CREDENTIAL/CERTIFICATE (90%)

ENTERED EMPLOYMENT RATE (80%)

IPDC-CHW	Enrolled	Year Plan	% of Plan	QA
	94	225	42%	32
	23	205	11%	18
	2	170	1%	1

The Community Health Worker Training program will assist eligible participants with significant barriers to employment (i.e., homeless, former foster care, justice involved, etc.) to receive training services leading to a DOL approved apprenticeship in the healthcare field. Additionally, SBWIB has partnered with International Pre-Diabetes Center, Inc. to provide employment and career pathway case management services as a sub-contractor.

INVEST LA COUNTY PROBATION GRANT

GRANT TERM: 7/1/2023 TO 6/30/2024

REPORT PERIOD: 7/1/2023 TO 6/30/2024

	INVEST YEAR 4	Enrolled	Year Plan	% of Plan	QA
ENROLLMENTS		84	100	84%	5
ENROLLED INTO TRAINING		17	40	43%	0
TRAINING COMPLETION		10	34	29%	9
UNSUBSIDIZED PLACEMENTS		56	60	93%	15
RETENTION SERVICES (2ND QUARTER)		0	59	0%	
RETENTION SERVICES (4TH QUARTER)		0	56	0%	

(Outcomes may include carry-in activities)

Provide work-based learning services to 120 referred Probation Adult participants including BluePrint Workplace for Success training, short-term vocational training, Paid Work Experience, interviews and job referrals, and job placement.

FAMILIES FIRST

GRANT TERM: 7/1/2023 TO 6/30/2024

REPORT PERIOD: 7/01/2022 TO 6/30/2024

	FAMILIES FIRST	Enrolled	Year Plan	% of Plan	QA
ORIENTATIONS/WORKSHOPS		39	55	71%	7
INDIVIDUAL MEETINGS		85	50	170%	20
JOB REFERRALS / INTERVIEWS		71	50	142%	10
JOB READINESS / RESUME COMPLETION		42	50	84%	8

The South Bay WIB, Inc., will provide job development staff support and services to Family First Charter School students at the Century Regional Detention Facility. Job Development services will include job readiness workshops, one-on-one interviewing and counseling, job match and referrals to employment and worksites, progress monitoring and follow-up.

PARTNERS FOR REENTRY OPPORTUNITIES IN WORKFORCE DEVELOPMENT (PROWD)

GRANT TERM: 5/01/2024 TO 9/30/2026

REPORT PERIOD: 5/01/2024 TO 6/30/2024 (NEW)

PHASE I ENROLLMENTS OCCUPATIONAL TRAINING - PHASE II TRAINING COMPLETION - PHASE III EMPLOYMETN - PHASE II	PROWD	Enrolled	Year Plan	% of Plan	QΔ
		24	350	7%	24
		0	175	0%	0
		0	140	0%	0
		0	245	0%	0

This grant is in partnership with the California Workforce Development Board and Federal Probation to provide career services to individuals while in federal custody and after their release.

HELPING JUSTICE-INVOLVED REENTER EMPLOYMENT (HIRE)

GRANT TERM: 4/1/2024 TO 3/31/2026

REPORT PERIOD: 4/1/2024 TO 6/30/2024 (NEW)

ENROLLMENTS TRAINING CREDENTIALS EMPLOYMENT	HIRE	Enrolled	Year Plan	% of Plan	QΔ
		2	520	0%	2
		0	208	0%	0
		0	166	0%	0
		1	312	0%	1

SBWIB GOALS		PARTNER GOALS		PLAN
2	75	0	445	520
0	24	0	184	208
0	34	0	132	166
1	45	0	267	312

Regional grant in which SBWIB is the lead program and fiscal agent. SBWIB will be leading a collaborative of seven community based organizations to provide career services,occupational training, supportive services, and employment for reentry individuals.

SOUTH BAY ADULT SCHOOL (ON-SITE)

GRANT TERM: 9/1/2023 to 8/31/2024

REPORT PERIOD: 09/01/2023 TO 6/30/2024

SOUTH BAY ADULT SCHOOL	Activities	Year Plan	% Plan	QΔ
STUDENT ENGAGEMENT	372	250	149%	138
EMPLOYER ENGAGEMENT	29	25	116%	24
GUEST SPEAKERS	0	10	0%	0
FIELD TRIPS	0	4		0
INTERNSHIPS/PRE-APPRENTICESHIPS	0	35		0
CAREER EVENTS	1	2	50%	1
OCCUPATIONAL TRAININGS	0	1	0%	0
BLUEPRINT WORKSHOPS	10	2	500%	10

SBWIB will supply staff onsite at South Bay Adult School to provide work-based learning support and other career pathway activities.

SOCAL ROC (ON-SITE)

GRANT TERM: 07/01/2023 TO 6/30/2025

REPORT PERIOD: 07/01/2023 TO 6/30/2024

SOCAL ROC ON-SITE	Activities	Year Plan	% of Plan	QΔ
STUDENT ENGAGEMENTS	336	500	67%	70
BLUEPRINT WORKSHOPS	5	10	50%	2
CO-ENROLLMENT INTO LEVERAGED GRANT	0	20	0%	0

SBWIB will supply staff onsite at So Cal ROC to provide work-based learning support including Blueprint Work Readiness Workshops.

TORRANCE SCHOOLD DISTRICT STRONG WORKFORCE

GRANT TERM: 4/01/2024 TO 6/30/2026

REPORT PERIOD: 04/01/2024 TO 6/30/2024 (NEW)

Torrence USD Strong Workforce	Activities	Year Plan	% of Plan	QA
BUSINESS ENGAGEMENT/GUEST SPEAKERS	1	45	2%	1
FIELD TRIPS	1	25	4%	1
INTERNSHIPS	5	40	13%	5
OCCUPATIONAL TRAINING	0	2	0%	0
CAREER EVENTS	0	2	0%	0
STUDENT ENGAGEMENT	25			25
WORKSHOPS	1			1

AMERICORPS YOUTHBUILD

GRANT TERM: 8/15/2022 TO 8/14/2024

REPORT PERIOD: 08/15/2023 TO 6/30/2024

AmeriCorps - Year 2	Enrolled	Year Plan	% of Plan	QA
FULL-TIME ENROLLMENTS (TEACHERS AIDES)	0	2	0%	0
QUARTER-TIME ENROLLMENTS (YOUTHBUILD MEMBERS)	15	22	68%	0
NATIONAL SERVICE EVENTS / IN-SERVICE	15	20	75%	0
SCHOLARSHIP ATTAINMENT				
SCHOLARSHIP ATTAINMENTS (Full or Part Scholarship)	0	15	0%	0

REPORT PERIOD: 08/15/2022 TO 6/30/2024

AmeriCorps - Year 1	Enrolled	Year Plan	% of Plan	QA
	0	2	0%	0
	20	22	91%	0
	20	20	100%	0
	19	15	127%	0

*Reporting scholarship attainment/outcomes

8/2023-New Year Allotment and Goals (Year 2). The AmeriCorps project supports resources to the SBWIB YouthBuild programs by providing teachers aides. YouthBuild members can enroll into the program and earn credits/hours toward scholarships through training and community engagement activities.

YOUTH AT WORK EMPLOYMENT PROGRAM

GRANT TERM: 7/1/2023 TO 6/30/2024

REPORT PERIOD: 7/01/2023 TO 6/30/2024

	Enrolled	Year	% of	QΔ
		Plan	Plan	
YOUTH AT WORK				
TOTAL ENROLLMENTS	282	274	103%	26
CALWORKS	33	53		3
OUSY	166	140		15
FOSTER YOUTH	13	18		3
PROBATION YOUTH	11	8		0
SYSTEM INVOLVED YOUTH (New)	59	55		6

The Youth At Work Employment Program (also referred to as the Summer Jobs Programs) provides eligible youth ages 14-21 with paid work experience and education support year-round and during school breaks.

LMU Peer for Youth Program

GRANT TERM: 10/01/2022 TO 6/30/2024

REPORT PERIOD: 10/01/2022 TO 6/30/2024

	Activities	Year	% of	QΔ
		Plan	Plan	
LMU Peer for Youth				
ENROLLMENTS (100%)	150	150	100%	0
ATTAINMENT OF CREDENTIAL / CERTIFICATE (90%)	93	135	69%	0
ENTERED EMPLOYMENT RATE (80%)	102	120	85%	3

The Peer for Youth Program will assist eligible participants with significant barriers to employment (i.e., homeless, foster care youth, justice involved, disconnected youth), to receive peer support specialist training services leading to employment in the behavioral health field. Additionally, SBWIB has partnered with Loyola Marymount University to provide employment and career pathway case management services as a sub-contractor.

iCARE DOR (651)

GRANT TERM: 7/01/2022 TO 6/30/2025

REPORT PERIOD: 7/01/2022 TO 6/30/2024

	iCARE	Year	% of	QΔ		
		Activities	Plan		Plan	
		WORK READINESS COMPLETION	217	300	72%	15
		ENROLLMENT INTO PAID WEX ACTIVITY	112	300	37%	10
PLACEMENT	16	150	11%	0		
* Includes carry-over outcomes						

SBWIB is contracted by the Department of Rehabilitation (DOR) to serve individuals with disabilities referred from the DOR case workers into work readiness and paid work experience (WEX) activities at LAX under the worksite agreement with the Los Angeles World Airports.

STEPS (Summer Training and Employment Program for Students)

GRANT TERM: 01/01/2024 TO 12/31/2024

REPORT PERIOD: 1/01/2024 TO 6/30/2024

	STEPS	Year	% of	QΔ
		Activities	Plan	
REFERRALS	19			
ENROLLMENT	4	30	13%	4
WORK READINESS COMPLETION	0	26	0%	0
CO-ENROLLED INTO LEVERAGED GRANTS	0	18	0%	0

Serving Youth with disabilities referred from our K-12 partner schools, partner CBOs and Department of Rehabilitation into work readiness and paid work experience activities.

HACLA GRANT**GRANT TERM: 7/01/2023 TO 6/30/2024****REPORT PERIOD: 7/01/2023 TO 6/30/2024****REFERRAL OF ELIGIBLE YOUTH & REENTRY CLIENTS
PLACEMENTS**

HACLA	Activities	Year Plan	% of Plan	QΔ
	50	50	100%	4
	12	35	34%	4

SBWIB has been contracted by the Housing Authority of the City of Los Angeles, for referral of youth and reentry participants that reside at the Mar Vista Gardens Housing Project to HACLA for workforce development programming including assisting participants as they become employable and remain employed.

REDONDO UNIFIED SCHOOL DISTRICT - ONSITE PROGRAM**GRANT TERM: 9/01/2023 to 8/31/2024****REPORT PERIOD: 12/01/2023 TO 4/ 6/30/2024**
STUDENT ENGAGEMENT
EMPLOYER ENGAGEMENT
GUEST SPEAKERS
FIELD TRIPS
INTERNSHIPS / PRE-APPRENTICESHIPS
CAREER EVENTS
OCCUPATIONAL TRAININGS
BLUEPRINT WORKSHOPS

RBUUSD - ONSITE	Activities	Year Plan	% of Plan	QΔ
	757	400	189%	354
	29	25	116%	19
	0	10	0%	0
	1	4	25%	1
	14	50	28%	14
	4	2	200%	2
	1	1	100%	1
	6	2	300%	5

SBWIB will supply staff onsite at Redondo Union High School and Patricia Dreizler High School to provide work-based learning support and other career pathway activities.

COMMUNITY PROJECT #1 - BRIDGE TO WORK FOSTER YOUTH PATHWAYS (MAXINE WATERS)

GRANT TERM: 5/01/2023 TO 04/30/2025

REPORT PERIOD: 5/01/2023 TO 6/30/2024

ENROLLMENTS
CREDENTIAL ATTAINED
EMPLOYMENT

CP-BTW	Activities	Year Plan	% of Plan	QΔ
	3	100	3%	3
	0	60	0%	0
	0	60	0%	0

Congressional Directed Spending Project through Maxine Waters in which youth in the foster care system or recently exited from the system receive occupational training and paid work experience.

COMMUNITY PROJECT #2 - CONSTRUCTION AND UTILITIES PATHWAY PROGRAM (MAXINE WATERS)

GRANT TERM: 4/1/2024 TO 3/31/2026

REPORT PERIOD: 4/01/2024 TO 6/30/2024

ENROLLMENTS
CREDENTIAL ATTAINED
EMPLOYMENT

CP-CUPP	Activities	Year Plan	% of Plan	QΔ
	0	75	0%	0
	0	60	0%	0
	0	60	0%	0

Congressional Directed Spending Project through Maxine Waters to serve 75 disadvantages individuals from underserved communities to train for ready-to hire local talent for large scale construction projects.

HIGH ROADS TRAINING PARTNERSHIP (H RTP)

GRANT TERM: 8/24/2023 TO 3/30/2026

REPORT PERIOD: 8/24/2023 TO 6/30/2024

ENROLLMENTS
CREDENTIAL ATTAINED
APPRENTICES
EMPLOYMENT

H RTP	Activities	Year Plan	% of Plan	QΔ
	65	495	13%	0
	0	396	0%	0
	45	396	11%	0
	45	420	11%	38

The H RTP is a statewide grant. SBWIB will service as the administrative and data reporting lead for a large stakeholder collaborative working to enroll barrierred individuals into high demand certificate programs, apprenticeship and provide paid work experience in the Arts, Media and Entertainment sector.

EL CAMINO COLLEGE STRONG WORKFORCE

GRANT TERM: 7/01/2023 TO 6/30/2024

REPORT PERIOD: 07/01/2023 TO 6/30/2024

	Activities	Year	%	QΔ
		Plan	Plan	
STUDENT ENGAGEMENTS	647	400	162%	190
RECRUITMENTS	10	5	200%	1
INTERNSHIPS/PLACEMENTS	27	75	36%	4
JOB LEADS	303	500	61%	122
WORKSHOPS/PRESENTATIONS	20	12	167%	3
CAREER EVENTS	3	2	150%	2

SBWIB will provide outreach to employers, work readiness, internships, training, and recruitment activities.

INGLEWOOD SCHOOL DISTRICT STRONG WORKFORCE

GRANT TERM: 10/05/2023 TO 9/30/2024

REPORT PERIOD: 10/05/2023 TO 6/30/2024

	Activities	Year	%	QΔ
		Plan	Plan	
BUSINESS ENGAGEMENT/GUEST SPEAKERS	112	40	280%	85
FIELD TRIPS	2	4	50%	1
INTERNSHIPS	55	75	73%	3
OCCUPATIONAL TRAINING	1	2	50%	0
WORKSHOPS/CAREER EVENTS	28	3	933%	10

SBWIB will provide outreach to employers, work readiness, internships, training, and recruitment activities.

PROGRAM YEAR 2023 / 2024

SOUTH BAY WORKFORCE INVESTMENT BOARD

SPECIAL PROJECTS SUMMARY

PAGE 27

CENTINELA VALLEY UNION HIGH SCHOOL DISTRICT

CALIFORNIA CAREER PATHWAYS GRANTS - ACADEMY

GRANT TERM: 7/01/2023 TO 6/30/2025

REPORT PERIOD: 7/01/2023 TO 6/30/2024

Centinela Valley Union High School District (CVUHSD)	Activities	Year Plan	% of Plan	QA
OPPORTUNITIES OFFERED	124	106	117%	0
COMPANY TOURS	9	10	90%	0
GUEST SPEAKERS/ADVISORY BOARD	24	56	43%	0
INTERNSHIP	123	75	164%	16
EVENT VENDORS	213	100	213%	0
BLUEPRINT	59	75	79%	0

SBWIB will provide work-based learning support to Centinela Valley Union High School District's nine academies and two career pathways. SBWIB will outreach to employers, engage in work based learning activities, which include guest speaking, providing opportunities for job shadowing, company tours, hosting interns, or serving as an advisory board member. Other activities will include participation in activities such as Career Day and Maker Faire.

CENTINELA VALLEY UNION HIGH SCHOOL DISTRICT

CALIFORNIA CAREER PATHWAYS GRANTS - ONSITE PROGRAM

GRANT TERM: 7/01/2023 TO 6/30/2024

REPORT PERIOD: 7/01/2023 TO 6/30/2024

Centinela Valley Union High School District (CVUHSD)	Activities	Year Plan	% of Plan	QA
STUDENT ENGAGEMENT	2760	680	406%	817
EMPLOYERS CONNECTED	132	120	110%	42
WORKSHOPS	124	32	388%	34
GUEST SPEAKERS	17	10	170%	0
INTERNSHIPS	127	40	318%	19
JOB LEADS	650	300	217%	114

SBWIB will supply staff onsite at each of theCentinela Valley Union High School District's four high schools to provide work-based learning support and other career pathway activities.

QUEST NDWG DISASTER RECOVERY GRANT

GRANT TERM: 10/01/2020 TO 9/30/2024

REPORT PERIOD: 10/01/2022 TO 6/30/2024

	Grant Plan	QA
I. TOTAL CLIENTS	125	
A. ENROLLED	126 101%	5
B. NEW	0	0
C. TRAINING	60	1
D. OJT	3	0
E. Pre-Apprenticeship/Apprenticeship	0	0
II. TOTAL EXITS	56	17
III. TOTAL UNSUBSIDIZED EMPLOYMENT	46	12
A. RETRAINING	20	6
ALSO ATTAINED CREDENTIAL	20	6
B. CALLED BACK WITH EMPLOYER	1	0
IV. % PLACEMENT (INCL. CALL BACKS)	82%	
V. % PLACEMENT (EXCL. CALL BACKS)		
AVERAGE PLACEMENT WAGE	\$ 29.07	

The NDWG Employment Recovery grant is a statewide grant to provide employment and training services to 125 displaced workers as a result of the COVID-19 pandemic and with barriers to employment.

SBWIB Employment Transition Initiative

GRANT TERM: 3/01/2024 TO 03/31/2025

REPORT PERIOD: 3/1/2024 TO 6/30/2024

	Grant Plan	QA
I. TOTAL CLIENTS	180	
A. ENROLLED	12	7%
B. NEW	5	7
C. TRAINING	0	0
D. OJT	0	0
E. Pre-Apprenticeship/Apprenticeship	0	0
II. TOTAL EXITS	1	1
III. TOTAL UNSUBSIDIZED EMPLOYMENT	1	1
A. RETRAINING	0	0
ALSO ATTAINED CREDENTIAL	0	0
B. CALLED BACK WITH EMPLOYER	0	0
IV. % PLACEMENT (INCL. CALL BACKS)		
V. % PLACEMENT (EXCL. CALL BACKS)		
AVERAGE PLACEMENT WAGE	\$ 31.32	

The SBWIB Employment Transition Initiative is a WIOA 25% Additional Assistance grant to support laid off workers from Northrop Grumman Space Systems division and provide employment and training services.

REGIONAL EQUITY RECOVERY PARTNERSHIP (RERP)

GRANT TERM: 4/10/2023 TO 12/31/2025

REPORT PERIOD: 4/10/2023 TO 6/30/2024

	SBWIB				FOOTHILL				VERDUGO				TOTALS		ACTIVITIES		PERCENT OF	
	A	P	Δ		A	P	Δ		A	P	Δ		Total Activities	QΔ	Planned	Plan		
ENROLLMENTS	12	42	2		0	35	0		20	45	4		32	22	122	26%		
CREDENTIAL ATTAINED	0	34	0		0	28	0		0	36	0		0	0	98	0%		
APPRENTICESHIPS	10	14	0		0	1	0		0	1	0		10	2	14	71%		
EMPLOYMENT AT EXIT	10	31	0		0	26	0		0	34	0		10	2	91	11%		

Regional grant in which SBWIB is the lead program and fiscal agent. SBWIB will be partnering with ECC and WLAC to enroll barriered individuals into high demand certificate programs, apprenticeships and provide paid work experience

PRISON TO EMPLOYMENT 2.0

QUARTERLY REPORTING
REPORT PERIOD: 4/10/2023 TO 6/30/2024

GRANT PERIOD: 4/10/2023 TO 12/31/2025

TOTAL PLANNED ACTIVITIES	SBWIB	33	Δ	LA CITY	271	Δ	LA COUNTY	258	Δ	FOOTHILL	26	Δ	PACIFIC GATEWAY	33	Δ	SELACO	26	Δ	VERDUGO	13	Δ	TOTALS	54	QA	PLANNED 660	PERCENT OF PLAN
ENROLLMENTS	38	0		0	0		0	0		4	0		0	0		9	0		3	0		8	5		660	8%
TRAINING	21	2		0	0		0	0		1	0		0	0		1	0		3	0		26	4		231	11%
TRAINING CREDENTIAL OBTAINED	8	0		0	0		0	0		0	0		0	0		0	0		0	0		8	0		192	4%
UNSUBSIDIZED EMPLOYMENT	22	0		0	0		0	0		0	0		0	0		0	0		0	0		22	6		396	6%

Prison to Employment is a regional employment and training program to assist formerly incarcerated individuals. On behalf of the LA Basin, SBWIB serves as the fiscal agent and program lead on behalf of the seven Workforce Boards in Los Angeles County.

Other Grants

Irvine Foundation (SCAN) - Apprenticeship

GRANT TERM: 11//07/2022 TO 5/7/2025 (30 months)

Funding Amount: \$500,000

Create the Southern California Apprenticeship Network (SCAN), expand apprenticeship throughout Southern CA.

Teen Center Attendance Report Quarter 4 April 1, 2024 - June 30, 2024				
April 1, 2024 - April 30, 2024				
INGLEWOOD TEEN CENTER	New Youth	Returning Youth	Total Youth	Total Visits
Inglewood	2	28	30	119
Hawthorne	0	0	0	0
Lawndale	0	0	0	0
Gardena	0	0	0	0
TOTAL	2	28	30	119
HAWTHORNE TEEN CENTER	New Youth	Returning Youth	Total Youth	Total Visits
Inglewood	0	0	0	0
Hawthorne	9	3	12	23
Lawndale	0	0	0	0
Gardena	0	0	0	0
Torrance	0	1	1	11
TOTAL	9	4	13	34
May 1, 2024 - May 31, 2024				
INGLEWOOD TEEN CENTER	New Youth	Returning Youth	Total Youth	Total Visits
Inglewood	3	37	40	117
Hawthorne	0	0	0	0
Lawndale	0	0	0	0
Gardena	0	0	0	0
TOTAL	3	37	40	117
HAWTHORNE TEEN CENTER	New Youth	Returning Youth	Total Youth	Total Visits
Inglewood	0	0	0	0
Hawthorne	17	13	30	64
Lawndale	0	0	0	0
Gardena	0	0	0	0
Torrance	0	0	0	0
TOTAL	17	13	30	64
June 1, 2024 - June 30, 2024				
INGLEWOOD TEEN CENTER	New Youth	Returning Youth	Total Youth	Total Visits
Inglewood	2	21	23	42
Hawthorne	0	0	0	0
Lawndale	0	0	0	0
Gardena	0	0	0	0
Other cities	1	0	1	1
TOTAL	3	21	23	43
HAWTHORNE TEEN CENTER	New Youth	Returning Youth	Total Youth	Total Visits
Inglewood	0	0	0	0
Hawthorne	43	7	50	94
Lawndale	0	0	0	0
Gardena	0	0	0	0
Torrance	2	0	2	4
Other Cities	3	1	4	18
TOTAL	48	8	56	116
QUARTER 4 TOTAL	New Youth	Returning Youth	Q3 Total Youth	Q3 Total Visits
Inglewood Teen Center	8	86	93	279
Hawthorne Teen Center	74	25	99	214
Year To Date (Q1 +Q2+ Q3 + Q4)	New Youth	Returning Youth	YTD Total Youth	YTD Total Visits
Inglewood Teen Center	40	289	328	1,201
Hawthorne Teen Center	155	122	277	583

INTERNSHIPS, GUEST SPEAKING, MENTORING,
FIELD TRIPS, WORK-BASED LEARNING EXPERIENCES



CVUHSD ACADEMIES & PATHWAYS

ACADEMY OF CINEMATIC ARTS
BIOMEDICAL CAREERS ACADEMY
CULINARY CAREERS ACADEMY
ENVIRONMENTAL CAREERS ACADEMY
MARINE SCIENCE ACADEMY
MULTIMEDIA CAREERS ACADEMY
MUSIC & RECORDING ARTS PATHWAY
SCHOOL OF MANUFACTURING & ENGINEERING
TECHNICAL ARTS & DESIGN ACADEMY
WOOD TECHNOLOGY PATHWAY

JOIN US FOR A COMPLIMENTARY
BREAKFAST AND CONNECT WITH OUR
CAREER ACADEMIES TO LEARN HOW
YOU CAN PARTNER WITH THEM.

RSVP BY SEPTEMBER 19TH:
CVUHSD-IPB.EVENTBRITE.COM

2024 CVUHSD INDUSTRY PARTNER BREAKFAST & ACADEMY EXPO

SEPTEMBER 26th

9:30 AM-11:30 AM

In partnership with:

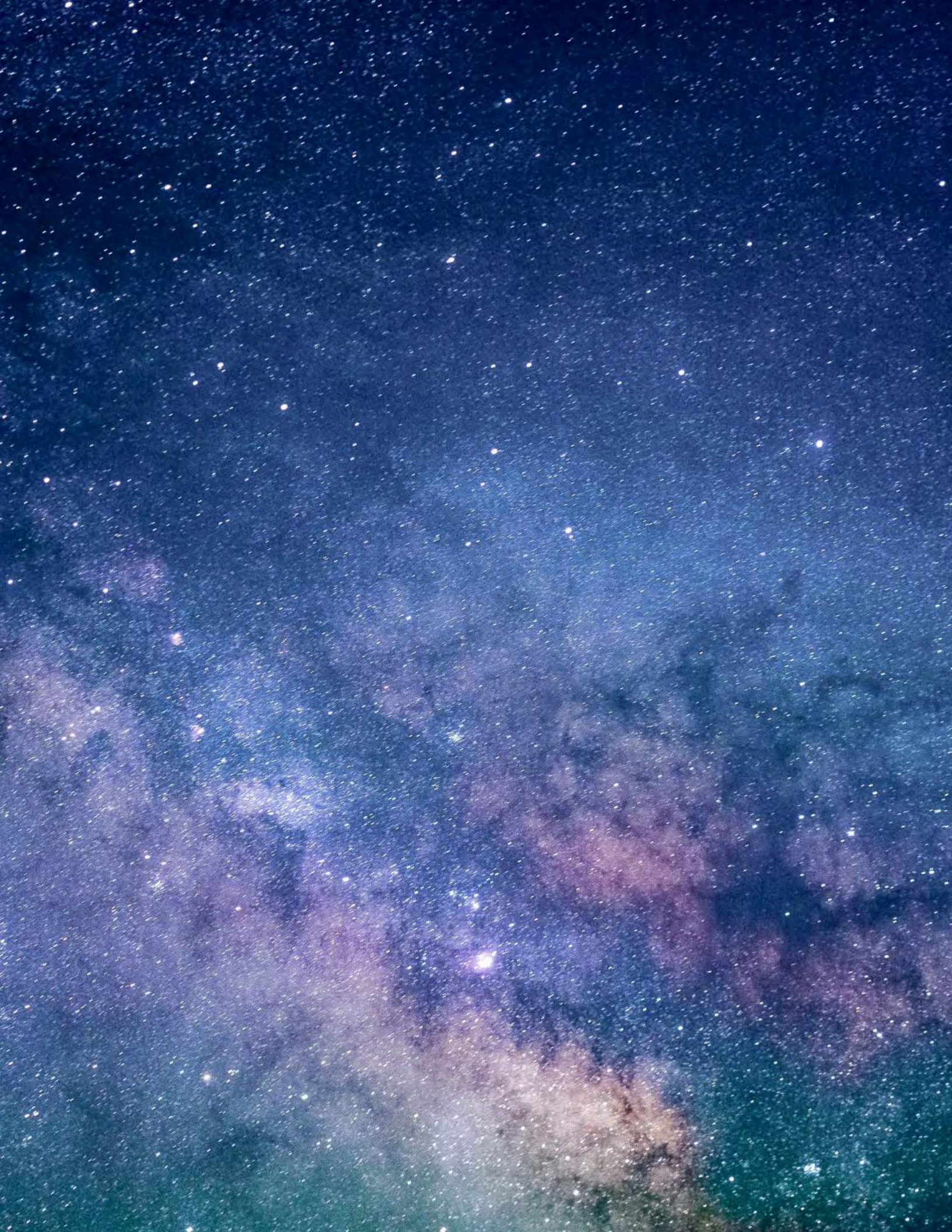


LOCATION:

HAWTHORNE HIGH SCHOOL
4859 W. EL SEGUNDO BLVD
HAWTHORNE, CA 90250

SPACE WORKFORCE COALITION





A satellite view of Earth at night, showing the illuminated continents of North and South America. The city lights are visible as bright yellow and orange spots against the dark blue and black background of the oceans and the night sky. The horizon of the Earth is visible at the top of the frame.

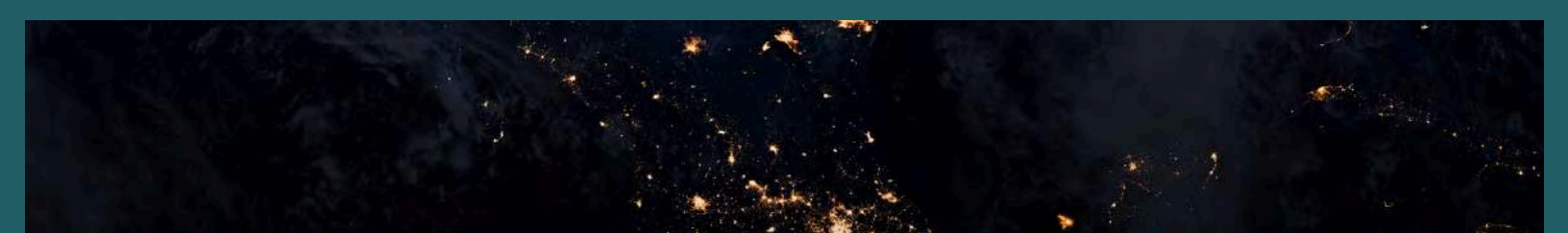
SPACE WORKFORCE COALITION

The Space Workforce Coalition (SWC) is a national Community of Practice created to address the current and future workforce needs of the space sector. SWC members regularly connect to learn from one another, and share approaches, and resources to attract, train, and retain people in the space industry.

SWC has developed regional programs in Florida, the Gulf Coast of Louisiana and Mississippi, Southern California, Alabama, and Colorado to collaborate with service providers including community colleges, and unions, to demonstrate a replicable and scalable approach to attracting, training and creating employment opportunities, particularly for people from backgrounds traditionally underrepresented in STEM jobs.

The coalition was established in 2022 with 19 companies and organizations in three states and now has expanded to more than 50 companies, organizations and institutions across the federal, state, regional, and local levels in six states.

To date the coalition has developed scalable models that combine incentives, training programs, and stakeholder relationships.

A satellite view of Earth at night, showing the illuminated continents of North and South America. The city lights are visible as bright yellow and orange spots against the dark blue and black background of the oceans and the night sky. The horizon of the Earth is visible at the top of the frame.

COALITION PARTNERS

ALABAMA

CALIFORNIA

COLORADO

FLORIDA

**LOUISIANA AND MISSISSIPPI
GULF COAST REGION**





SPACE WORKFORCE COALITION SCALABLE MODELS

Florida Approach

Establish Space Florida Academy

Through quarterly aerospace industry convenings, together with Space Florida, Florida REACH Office, FloridaCommerce, Florida Department of Education, and CareerSource Florida and workforce training providers, essential skills have been identified and prioritized by aerospace employers.

These skills are developed through programmatic offerings by workforce training providers throughout the state resulting in industry credentials placed on Florida's Master Credentials List. Training providers offer classes for individuals to earn these in-demand industry credentials. Training providers include school districts, technical colleges, state colleges, universities and local workforce boards.

In order to inspire and equip a younger talent pool to consider the myriad of careers in space, the launch of Space Florida Space Academy will be implemented in many of Florida's school districts within their existing high schools' career and technical education programs to provide the opportunity for students to earn many of the in-demand credentials before high school graduation.

Louisiana & Mississippi Gulf Coast Approach

Expand Sector Partnerships for Advanced Manufacturing Training Programs to Include Space

The Greater New Orleans Regional Aerospace and Advanced Manufacturing Partnership (RAAMP) is a sector partnership model to increase awareness, exposure, and access to space workforce training and work-based learning opportunities. RAAMP includes three pillars: business attraction, workforce development, and STEM education. The partnership is leveraging existing advanced manufacturing training programs to increase the number of people trained with the skills the space industry needs, e.g. welding, and aerospace technicians. An outcome of the DOL-led registered apprenticeship accelerator includes the establishment of the first-ever aerospace technician registered apprenticeship program in Louisiana. This model emphasizes identifying cross-sector skills to create the scale for training and education programs.



SPACE WORKFORCE COALITION SCALABLE MODELS

California Approach

Grow Pathways to the Space Workforce Through Apprenticeships

Space-Flex is a scalable training strategy that includes career development, competency-based apprenticeships and work-based learning opportunities focused on manufacturing and IT occupations. Registered apprenticeship programs for occupations including Aerospace Systems Assembler, Aerospace Systems Technician, Optics Manufacturing Technician, Electronics Assembler, RF Assembler, and RF Technician and Manufacturing Facilities Maintenance Technician. Space-Flex curricula are flexible enabling each to be tailored to the specific needs of industry employers. The program partners with stakeholders in the PK-12 education, post-secondary education, and workforce boards to identify the priority skills and prospective students and place students on the path to employment via pre-apprenticeships and apprenticeships that enable them to earn while they learn.

Colorado Approach

Train for In-Demand Skills and Building a Bigger Talent Pipeline

Colorado has a history of producing highly educated, highly skilled aerospace professionals. However as the industry has grown, so has the need for a larger workforce with a greater diversity of skills. Colorado will work with aerospace partners to identify the skills that are most in-demand and then partner with education and training providers to build programs that develop those targeted skills. Colorado is also developing more credential opportunities, increasing the emphasis on advanced industries, and strengthening our K-12 STEM education to get more Coloradans interested in careers in space.

Alabama Approach

Create Pathways to the Space Workforce for Service Members

The My Future in Space initiative is a space-focused transition and veteran employment solution that includes direct pathways to the space workforce. Through the public-private partnership, in-demand space skills and occupations are mapped to military occupation codes that aid in employment matching and connecting. Matched service members will complete short upskilling courses prior to employment.

CASE STUDY: FLORIDA



AT A GLANCE

In Florida, there is a strong coalition of aerospace employers, state agencies, state trades associations, and training providers, including school districts, technical colleges, state colleges, universities and local workforce boards, convening, specifically, to propose workforce solutions and plan of implementation.

OBJECTIVE

To convene with the strong coalition of Florida stakeholders to propose, plan, and implement workforce solutions.

SOLUTIONS

The following are highlighted outcomes as a direct result of these employer-focused, statewide coalition convenings:

Essentials skills: Identification of an exhaustive skills list for aerospace and related industries, including advanced manufacturing, construction, cybersecurity, and logistics. The timeline to develop these essential skills is outlined from secondary to postsecondary education offerings.

Master Credentials List: Florida maintains a Master Credentials List which includes specific industry credentials used in workforce training programs throughout the state. This list is revised and updated every three months. As new skills are identified, placement on this list for training providers can ensure the best talent is trained and available.

Training providers: Through this statewide coalition, aerospace employers can be connected, directly, to training providers in the region of their project needs. Through this connection, custom-designed and accelerated training programs can be generated to meet project timelines at/near the desired project location.

Space Florida Space Academy: School districts throughout the State of Florida implement Space Florida Space Academy within their existing high schools' career and technical education programs. This effort groups priority skills development and industry certifications into several clear career pathway options for students in areas such as advanced manufacturing, construction, cybersecurity and logistics. A high school student will graduate from Space Florida Space Academy with industry certifications and credentials, as well as work-based learning opportunities, equipped to embark on a career of their choice.

STEPS TO SUCCESS

- Form industry coalition with stakeholders
- Convene regularly
 - identify industry needs
 - identify essential skills necessary for the industry
- Develop a Master Credential List
- Connect aerospace employers to training providers
- Engage with school districts to provide career pathway options for careers in aerospace



CASE STUDY: LOUISIANA & MISSISSIPPI GULF COAST



AT A GLANCE

Greater New Orleans Inc. (GNO, Inc.) is the regional economic development non-profit organization serving the 10-parish region of Southeast Louisiana. The Greater New Orleans Regional Aerospace and Advanced Manufacturing Partnership (RAAMP) is an initiative of GNO, Inc.

OBJECTIVE

To create equitable employment opportunities in Aerospace and Advanced Manufacturing, particularly for people from backgrounds traditionally underrepresented in STEM jobs.

SOLUTION

Greater New Orleans Region One Center for STEM Internship Suite Program

GNO, Inc.'s Greater New Orleans Region One Center for STEM (GNORocs) Internship Suite, a leading STEM initiative, offers the HBCU Innovation Internship Program and the Black Engineering Collective of Greater New Orleans. The HBCU program provides hands-on experience and mentorship for students from Historically Black Colleges and Universities in STEM and Startup tracks. The Black Engineering Collective recruits minority engineering students at Louisiana's 4-year colleges. These programs merge industry, community, and education, creating a sustainable workforce pipeline. GNORocs cultivates talent, fosters collaboration, and promotes inclusivity, addressing STEM workforce needs and empowering individuals for innovation and economic growth.

Women In The STEM Economy (WISE) Women

W.I.S.E. Women NOLA is a mentorship program designed to engage young women in authentic conversations regarding STEM careers. The program inspires them to pursue STEM programming in their schools and encourages them to choose STEM pathways where they are underrepresented. This increases diversity and inclusion within the STEM business ecosystem of the Greater New Orleans region. Graduating mentees are pursuing engineering majors, and every eligible mentee is enrolled in STEM-based AP/Dual Enrollment courses.

Nunez Community College Solar System Exhibit + Aerospace Technician Training Program and Registered Apprenticeship Accelerator Partnership

Nunez Community College, situated in Chalmette, Louisiana, hosts the state's only Aerospace Technician Training Program. With NASA Michoud, Boeing, Lockheed Martin, and Vivace nearby, Nunez is primed to educate future aerospace and advanced manufacturing leaders. To meet industry demands and engage students, Nunez introduced a Voyage Mark II scale model solar system walking exhibit across campus and they plan to enhance the Aerospace Technician Training Program by adding a registered apprenticeship track, supported by industry partners like GNO, Inc., and Jobs for the Future. This earn-while-you-learn model will provide accessible opportunities for individuals to enter the space industry.

STEPS TO SUCCESS

- Identify underrepresented populations in STEM careers
- Collaborate with organizations who serve those populations
- Provide opportunities for education and experiences to inspire pursuit of STEM careers



CASE STUDY: CALIFORNIA



AT A GLANCE

The Southern California HUB, led by Northrop Grumman Systems Corporation (NGC) and the SouthBay Workforce Investment Board (SBWIB) are implementing Pre-Apprenticeship and Registered Apprenticeship programs to serve occupations relevant to the Space Industry. These programs are replicable and portable across the nation

STEPS TO SUCCESS

- Form industry consortiums, councils, or working groups
- Formalize commitment
- Convene regularly
 - identify industry needs
 - Identify regional educational programs that support the talent pipeline
- Align regional, state, and federal resources
 - intermediary partners
 - grant funding to round-out the support for the initiative

OBJECTIVE

To respond to the Space talent crisis with a collaborative effort to expand programs nationally by identifying, aligning, and leveraging necessary stakeholders.

SOLUTION

In the Los Angeles area, stakeholders have been working in concert to serve the Space industry for many years. A collaborative approach was developed to meet employers' needs. Weekly convenings, outside of employer meetings, occur to ensure consistency and collaboration while attending to shared client needs. Providing seamless access to the workforce system, education partners, and apprenticeship resources is critical to success.

Northrop Grumman Systems Corporation (NGC) Machining and Electronics occupations were developed using a pre-apprenticeship to registered apprenticeship model with all partners named herein and using El Camino College as the US DOL Apprenticeship sponsor and pipeline for student talent. Through Space-Flex, this successfully demonstrated model is being duplicated for NGC Space for the functions responsible for maintaining their complex equipment, systems, and manufacturing environment. For NGC Space, the South Bay Workforce Investment Board (SBWIB) is the apprenticeship sponsor, El Camino College is responsible for the student pipeline, and the support team will remain consistent. By supporting NGC with two different apprenticeship sponsors, efficiencies have increased, which has allowed for better collaboration and support by this regional team.

Many individuals on this team work nationally, and SBWIB is applying to the US DOL to move their standards to national standards so this team can continue to serve this employer, this industry, and this proven model on a national basis.

This closely aligned group of stakeholders also collaborates to apply for various foundation, local, regional, state, and federal grants supporting the Space-Flex mission. Regardless of eligibility, stakeholders come together to determine capacity and bandwidth, select the lead grantee, support the development of the grant applications, and perform industry outreach to strengthen the application and eventual grant performance.

CASE STUDY: COLORADO



AT A GLANCE

Colorado has the highest concentration of private aerospace employment in the U.S. Nine major aerospace companies operate in the state with over 500 space-related companies and suppliers. Colorado is home to more than 30 federal laboratories and five major research universities as well as significant national security space missions and units. The aerospace industry is fueled by a robust innovation ecosystem, high-quality talent, strong community collaboration, and a cluster of national assets and resources.

"Colorado is proud to be home to the largest Aerospace economy per capita in the country, including national security, civil, and commercial space. We are committed to ensuring all Coloradans and businesses can thrive as well as educating, inspiring, and developing our future Aerospace workforce which will drive innovations for generations to come."

– Lieutenant Governor Dianne Primavera



OBJECTIVE

To develop aligned workforce strategies that promote the expansion and diversification of Colorado's aerospace workforce to possess the skills required for a growing and dynamic aerospace ecosystem.

SOLUTION

Colorado is leveraging our robust and connected Aerospace community and the dynamic leadership of the Polis-Primavera administration to develop aerospace workforce strategies. The Colorado partners joining the National Space Council's Space Workforce Coalition include the Offices of the Governor/Lt. Governor, the Colorado Office of Economic Development & International Trade, the Colorado Space Coalition, Colorado Space Business Roundtable, and the Colorado Chapter of Citizens for Space Exploration. We hope to add additional associations, education and training providers, government agencies, and aerospace businesses as this work develops.

Colorado has already invested in the development of a youth aerospace apprenticeship program and teacher externships. Our community college system is engaged in a landscape analysis to determine our highest-demand aerospace careers and training gaps. Colorado will focus on implementing these initiatives while leaning on our partners and the Space Workforce Coalition to scale the work. Colorado will work with the Space Workforce Coalition to braid local, Tribal, state, and federal workforce development efforts; identify gaps and opportunities for additional work; and collaborate on national solutions. We recognize that space is for everyone, and we will work to make that a reality.

Colorado Office of Economic Development and International Trade (OEDIT) strives to empower all to thrive in Colorado's economy. It promotes economic growth and long-term job creation by supporting small businesses and encouraging business expansion across the state. Unique to Colorado, the Governor has a full-time manager to champion specifically the Aerospace and Defense industries.

The Colorado Space Coalition (CSC) is a group of industry stakeholders working to make Colorado a center of excellence for aerospace. CSC members promote Colorado's significant space assets as well as advancing legislation vital to industry growth and success.

Colorado Space Business Roundtable (CSBR) is a gathering of aerospace professionals. It helps position and connect businesses within the state's thriving aerospace sector. It is committed to open-source knowledge transfer that keeps aerospace professionals well-informed, and to ensuring members unfettered access to those experienced in raising capital, both human and fiscal. CSBR members are part of an alliance that is influencing and promoting business growth in Colorado.

The Colorado Chapter of Citizens for Space Exploration promotes awareness of the benefits of America's Human Space Exploration Program and support for NASA. Part of a multi-state organization of U.S. taxpayers who support America's investment in human space exploration, the organization is made up of private citizens, small business owners, students, teachers, space and non-space business representatives, and county and municipal officials.

CASE STUDY: ALABAMA



AT A GLANCE

Alabama launched the Alabama Space Roundtable in September 2023. Tapping into an integrated workforce development ecosystem, this solution connects the dots across existing programs to improve effectiveness and better measure outcomes and impact for all stakeholders.

STEPS TO SUCCESS

- Utilize existing integrated workforce development system
- Establish baseline perception on careers in the space industry for data collection
- Build excitement
 - educate on industry and pathways
 - develop space boot camps
 - create video highlights
- Collaborate with College Systems to support accelerated training programs
- Tap into underutilized workforce

OBJECTIVE

To enhance discovery, growth, and retention of STEM space talent by tapping into an integrated workforce development ecosystem. The holistic approach is built around three pillars: Inspire, Prepare, and Employ.

SOLUTION

INSPIRE

- Establish baseline student perceptions and use engaging industry and pathway content to shift perceptions and measure student/family impact.
- Build space boot camps, and modules, for middle/high school students to excite them about the space industry and seamlessly integrate them into the 19 high-demand pathways and relevant 2-year and 4-year programs.
- Create short videos highlighting employee success stories in space careers with local employers to post on websites, and social media, and send to school systems.

PREPARE

- Alabama Community College System (ACCS) Innovation Center is collaborating with North AlabamaWorks, Futures Inc., and leading space employers to create fast-track training programs to support 11 pathways with the fastest training for entry-level employment.
- Fast-track programs will be piloted with regional high schools, job seekers, and incumbent workers to train students and integrate them into space pathways at Drake and Calhoun.

EMPLOY

- The military represents the highest concentration of job-ready talent for the U.S. space industry.
- Employers struggle to crosswalk job requirements to the 15,000+ military occupation codes (MOCs) and rank structure of the military.
- Alabama is collaborating with Futures Inc. to match and connect transitioning service members and Alabama National Guard members with space employers and their job openings.
- Army (Fort Liberty), Navy (Norfolk), and the Alabama National Guard represent more than 29,500 candidates, within the next 12 months.



SPACE WORKFORCE COALITION

PARTICIPATING ORGANIZATIONS

Multi-State Supporting Organizations

Aerospace Industries Association
American Institute of Aeronautics and Astronautics

Florida

Space Florida – lead organizer
NASA – federal partner
Airbus-Oneweb Satellites
Amazon
Blue Origin
Jacobs
L3 Harris
Lockheed Martin
Boeing
SpaceX
Southern Region Education Board
Valencia College
FLATE
Florida School Districts
Local Workforce Boards
Orange Technical College
Wilton Simpson Technical College
Riveroak Technical College
Big Bend Technical College
Charlotte Technical College
Eastern Florida State College
Osceola Technical College
Daytona State College
Indian River State College
University of Florida
University of South Florida
University of Central Florida
Embry-Riddle Aeronautical University
Florida Semiconductor Institute
CyberFlorida
FloridaMakes
Associated Builders and Contractors
Florida Technology Council

Alabama

North Alabama Works – lead organizer
Futures, Inc. – lead organizer

Louisiana and Mississippi Gulf Coast Region

Greater New Orleans, Inc. – GNO RAAMP – lead organizer
NASA Michoud Assembly Facility
NASA Stennis Space Center
Boeing
Lockheed Martin
Vivace
Blue Origin
Latriam
Nunez Community College
Dillard University
Southern University at New Orleans
Xavier University at Louisiana
University of New Orleans
Board of Regents
Louisiana Community & Technical College System
Louisiana Economic Development
Louisiana Workforce Commission

California

South Bay Workforce Investment Board – lead organizer
Northrop Grumman
El Camino College
Boeing
Celestron
Murti
Rocket Lab
Space Vector Corporation
Training Funding Partners
Lockheed Martin Corporation
Institute for American Apprenticeships
Eravant
Magnetika
Relativity Space
Starburst
Stellant Systems
Virgin Galactic
California Manufacturers & Technology Association (CMTA)
Cal Poly Pomona
West Los Angeles College

Colorado

Office of the Colorado Governor – lead organizer
Office of the Colorado Lt. Governor – lead organizer
Colorado Office of Economic Development & International Trade
Colorado Space Business Roundtable
Colorado Space Council
The Colorado Chapter of Citizens for Space Exploration

CONTACT INFORMATION

FLORIDA

Mike Miller
Vice President,
External Affairs & Workforce Integration
Space Florida
550 Odyssey Way, Suite 300
Exploration Park FL 32953
(W) 321-730-5301 ext 243
(M) 321-356-0043
mmiller@spaceflorida.gov
www.spaceflorida.gov

LOUISIANA

Josh Tatum
Vice President of Business Growth & Retention
Greater New Orleans, Inc.
1100 Poydras Street, Suite 3475
New Orleans, LA 70163
(504) 527-6963
jtatum@gnoinc.org
www.gnoinc.org

Daphne Barnes
Executive Director of Economic Mobility
Greater New Orleans, Inc.
(504) 527-6920
dbarnes@gnoinc.org
www.gnoinc.org

CALIFORNIA

Chris Cagle
Regional Affairs Manager
South Bay Workforce Investment Board
11539 Hawthorne Blvd., Suite 500
Hawthorne, CA 90250
(310) 970-7724
ccagle@sbwib.org
www.sbwib.org/space-flex

COLORADO

Jess Kostelnik
Senior Policy Advisor- Workforce
State of Colorado
200 East Colfax Avenue
Denver, CO 80203
jessica.kostelnik@state.co.us
www.colorado.gov/governor

Robert Beletic
Aerospace and Defense Industry Manager
Colorado Office of Economic Development
and International Trade
1600 Broadway #2500
Denver, CO 80202
robert.beletic@state.co.us

ALABAMA

Stephanie McCullough
Executive Director
North AlabamaWorks!
2504 Avalon Avenue, Suite E
Muscle Shoals, AL 35661
(256) 436-0411
smcculloch@northalabamaworks.com
www.northalabamaworks.com

Geoff Cramer
Founder, Futures, Inc.
gcramer@futuresinc.com

www.SpaceWorkforceCoalition.org

info@spaceworkforcecoalition.org



Space Workforce Coalition

DAILY BREEZE

LOCAL NEWS • News

Thousands of high schools, young adults attend job fair at El Camino College



South Bay Workforce Investment Board presents the 24th Annual Blueprint for Workplace Success Job Fair in partnership with El Camino College on Thursday, April 25th. (Photo courtesy of South Bay Workforce Investment Board)



By **HILLARY MA** | hma@scng.com

PUBLISHED: May 2, 2024 at 3:57 p.m. | UPDATED: May 2, 2024 at 3:58 p.m.

More than 1,000 youngadult job seekers and hiring representatives converged on El Camino College recently for the 24th Annual Blueprint for Workplace Success Youth Job Fair.



South Bay Workforce Investment Board CEO Jan Vogel praises students for showing the initiative to attend the job fair. (Photo courtesy of South Bay Workforce Investment Board)

High school students and young adults in higher education came to the South Bay from more than 30 institutions. The South Bay Workforce Investment Board, which hosted the job fair, said in a press release that more than 235 hiring representatives from 95 private and public employers were present, providing information and leads for more than a 1,000 available jobs.

More than 200 students were interviewed on the spot for potential job offers, and scheduled for additional interviews and meetings with the employers, according to South Bay Workforce Investment Board.

“We have assembled this gathering of companies representing high tech, manufacturing, public service and many other agencies for one purpose,” said investment board Executive Director Jan Vogel said in a statement, “and that is to expose you to the unlimited career fields that await you.”

High school seniors also participated in campus tours and attended workshops presented by various recruiters, companies and organizations, including DreamWorks, during last week's job fair.

Hawthorne’s ASB, Band, Color Guard, and NJROTC Cadets Participated in Lawndale Youth Day Parade



ASB created an amazing “Hawthorne in Wonderland” themed float, and our HHS Marching Band won 2nd place. Go Cougars. Photo courtesy Hawthorne High School.

SBWIB Holds Blueprint for Workplace Success Job Fair in Partnership with El Camino College

More than 1,000 young adult job seekers and employer hiring representatives participated in the 24th Annual Blueprint for Workplace Success Youth Job Fair presented by the South Bay Workforce Investment Board (SBWIB) in partnership with host El Camino College April 25th.

High school students and young adults from over 30 high schools, colleges, and adult/continuation schools were represented with many districts provided bus transportation to attend the event. SBWIB Executive Director Jan Vogel, along with El Camino College President Dr. Brenda Thames, and City of Torrance Mayor George Chen welcomed the job seekers and participating employers.

“You have this great opportunity to meet with all these employers and find out how you can qualify to meet their hiring needs and hopefully take the necessary steps to enter rewarding careers,” Mayor Chen noted. Dr. Thames welcomed the students and urged them to take campus tours and see what the college has to offer as they seek higher education and prepare for career pathways.

Mr. Vogel praised the students for showing the initiative to attend the event and meet face to face with representatives from public and

private businesses who are looking to build their future work force. “We have assembled this gathering of companies representing high tech, manufacturing, public service and many other agencies for one purpose and that is to expose you to the unlimited career fields that await you,” he noted.

During the day-long event, 235 hiring representatives from 95 private and public employers provided information and leads for more than a thousand available jobs. Over 200 students were interviewed on the spot, receiving potential job offers or scheduled for additional interviews and meetings with the employers.

High school seniors in attendance participated in campus tours and were able to be preliminarily processed by the college’s student services staff to enroll in the Fall. Workshops were also presented by recruiters from DreamWorks, who discussed career pathways into animation and production fields. Additionally, Construct Reach, a non-profit in collaboration with Target, facilitated sessions aimed at fostering diversity and inclusivity within construction project workforces.

– Provided by South Bay Workforce Investment Board •

Garage Sale

2 bed/2 bath
condo comes
charming living
Now only \$

★ CA

BY

The suite
Bedrooms
dresser
Fully equ
bathroom

RENO

YOUR AD HERE

MOVING SALE!!! Sunday

CLASSIFIED ADS – ONLY \$40
for twenty words or less.

Email class@heraldpublications.com
or call 310-322-1831 for more information.



FOR IMMEDIATE RELEASE

April 26, 2024

South Bay Workforce Investment Board
11539 Hawthorne Blvd., Suite 500
Hawthorne, CA 90250
Contact: Jan Vogel 310-970-7700

**South Bay Workforce Investment Board Presents the
24th Annual Blueprint for Workplace Success Job Fair in Partnership with El Camino College**

HAWTHORNE – More than 1,000 young adult job seekers and employer hiring representatives participated in the 24th Annual Blueprint for Workplace Success Youth Job Fair presented by the South Bay Workforce Investment Board (SBWIB) in partnership with host El Camino College April 25th.

High school students and young adults from over 30 high schools, colleges, and adult/continuation schools were represented with many districts provided bus transportation to attend the event. SBWIB Executive Director Jan Vogel, along with El Camino College President Dr. Brenda Thames, and City of Torrance Mayor George Chen welcomed the job seekers and participating employers.

“You have this great opportunity to meet with all these employers and find out how you can qualify to meet their hiring needs and hopefully take the necessary steps to enter rewarding careers,” Mayor Chen noted. Dr. Thames welcomed the students and urged them to take campus tours and see what the college has to offer as they seek higher education and prepare for career pathways.

Mr. Vogel praised the students for showing the initiative to attend the event and meet face to face with representatives from public and private businesses who are looking to build their future work force. “We have assembled this gathering of companies representing high tech, manufacturing, public service and many other agencies for one purpose and that is to expose you to the unlimited career fields that await you,” he noted.

During the day-long event, 235 hiring representatives from 95 private and public employers provided information and leads for more than a thousand available jobs. Over 200 students were interviewed on the spot, receiving potential job offers or scheduled for additional interviews and meetings with the employers.

High school seniors in attendance participated in campus tours and were able to be preliminarily processed by the college’s student services staff to enroll in the Fall. Workshops were also presented by recruiters from DreamWorks, who discussed career pathways into animation and production fields. Additionally, Construct Reach, a non-profit in collaboration

with Target, facilitated sessions aimed at fostering diversity and inclusivity within construction project workforces.

###



Photo caption: South Bay Workforce Investment Board presents the 24th Annual Blueprint for Workplace Success Job Fair in partnership with El Camino College on Thursday, April 25th.



South Bay Workforce Investment Board CEO Jan Vogel praises students for showing the initiative to attend the job fair.



El Camino College President Dr. Brenda Thames welcomes students to the job fair event.



City of Torrance Mayor George Chen shared words of encouragement with the students.



Students attend a workshop hosted by recruiters from Construct Reach.



Students attend a workshop presented by DreamWorks.



www.sbwib.org

SOUTH BAY WORKFORCE INVESTMENT BOARD
SBWIB

PRESS RELEASE

June 26, 2024

South Bay Workforce Investment Board
11539 Hawthorne Blvd., Suite 500
Hawthorne, CA 90250
Contact: Jan Vogel: 310-970-7700

Sixteen Young Adults Graduate and Gain Their High School Diplomas Through South Bay Workforce Investment Board's Second Chance YouthBuild Program

HAWTHORNE - Sixteen young adults were honored for earning their high school diplomas during a graduation ceremony conducted by the South Bay Workforce Investment Board (SBWIB) YouthBuild Program at the Hawthorne Memorial Center June 21st. The YouthBuild Program enables youth ages 16-24 who didn't finish high school to have a second chance and earn their high school diploma or G.E.D. and gain occupational skills training in construction as well as leadership development.

The graduates received personal laptop computers provided by YouthBuild Charter School and Assemblymember Tina McKinnor in cooperation with Southern California Edison. SBWIB Executive Director Jan Vogel provided the opening remarks at the graduation and praised the students for their perseverance in achieving their goals. He also thanked their family members and friends who were in attendance that supported them along the way and acknowledged the YouthBuild Charter School faculty members and SBWIB staff who make the program possible.

The graduates also received congratulatory certificates from South Bay area California State Assembly and State Senate members, as well as from LA County Supervisor Holly Mitchell and Congresswoman Maxine Waters.

The SBWIB had been a partner with the program's founding organization for more than 30 years before merging it into the Youth Services offerings of the SBWIB in the Fall of 2018. The YouthBuild Program is made possible through a grant provided by the U.S. Department of Labor.

#



www.sbwib.org

SOUTH BAY WORKFORCE INVESTMENT BOARD
SBWIB



Photo caption: YouthBuild graduates receive personal laptop computers provided by YouthBuild Charter School and Assemblymember Tina McKinnor in cooperation with Southern California Edison before graduation on June 21st.



Photo caption: Sixteen young adults graduate and gain their high school diplomas through South Bay Workforce Investment Board's Second Chance YouthBuild program at the Hawthorne Memorial Center on June 21st.



www.sbwib.org

SOUTH BAY WORKFORCE INVESTMENT BOARD
SBWIB





www.sbwib.org

SOUTH BAY WORKFORCE INVESTMENT BOARD
SBWIB





CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260

PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: August 19, 2024

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager

PREPARED BY: Raylette Felton, Deputy City Manager/Director of Human Resources

SUBJECT: Consideration of Claim for Damage against the City

BACKGROUND

The City of Lawndale received a claim for property damage filed by Alfredo Ibarra (Claimant) on or about May 13, 2024. The claim filed alleged that on or about April 28, 2024, their personal vehicle was damaged by roadway debris on 172nd Street, between Hawthorne Boulevard and Grevillea Avenue in Lawndale, CA. This matter was referred to the City's third-party claims administrator (Carl Warren & Company) for review and investigation.

STAFF REVIEW

The City's third-party claims administrator, Carl Warren & Company, reviewed the claim as filed and determined that the liability for the claim could not be assigned to the City and recommends that the City reject the claim as filed.

LEGAL REVIEW

N/A

RECOMMENDATION

Staff recommends City Council reject the claim filed by Alfredo Ibarra and instruct staff to process the appropriate correspondence to the claimant.

Attachments

[A. Claim for Damages to Person or Property and Rejection Notice - Alfredo Ibarra \(CJP_3051540\).pdf](#)

ATTACHMENT A



CITY OF LAWDALE
CLAIM FOR DAMAGES TO PERSON OR PROPERTY

Reserve for Filing Stamp

File with the City Clerk
14717 Burin Ave., Lawndale, CA 90260
(310) 973-3200, Fax: (310) 644-4556

24 MAY 13 11:40 AM

Claim No.: _____

Instructions:

1. Claims for death, injury to person or to personal property must be filed not later than six (6) months after the occurrence. (Gov. Code Sec. 911.2)
2. Claims for damages to real property must be filed not later than one (1) year after the occurrence. (Gov. Code Sec. 911.2)
3. Read entire claim form before filing.
4. See page 2 for diagram upon which to locate place of accident.
5. This claim form must be signed on page 2 at bottom.
6. Attach separate sheets, if necessary, to give full details. SIGN EACH SHEET.
7. Claim must be filed with the City Clerk. (Gov. Code Sec. 915a)

CITY OF LAWDALE			
Claimant's Name	Alfredo Ibarra	Claimant's Occupation	Driver
Claimant's Home Address		Claimant's Home Phone #	
Claimant's Business Address	---	Claimant's Business Phone # (Cell)	

Address and telephone number to which you desire notices or communications to be sent regarding this claim:

When did DAMAGE or INJURY occur? Date: 04/28/2024 Time: 5:00 pm
If claim is for Equitable Indemnity, give date claimant served with the complaint: Date: n/a
Names of any city employees involved in INJURY or DAMAGE
n/a

Where did DAMAGE or INJURY occur? Describe fully, and locate on diagram on reverse side of this sheet. Where appropriate, give street names and address and measurements from landmarks:
172nd St, between Hawthorne Blvd. and Grevillea Ave.

Describe in detail how the DAMAGE or INJURY occurred.

Driving through the street I felt something large hit the car from below. It was a very hard hit. We stop and saw the engine cover broke and it was hanging.

Why do you claim the city is responsible?

We believe this is due to poor maintenance of the street by the city. The asphalt was broken and we just driving over made the big piece of it jump and hit the car.

Describe in detail each INJURY or DAMAGE

Broken engine cover that had to be replaced

The amount claimed, as of the date of presentation of this claim, is computed as follows:

Damages incurred to date (exact):	\$	Estimated prospective damages as far as known:	\$
Damage to property	\$ 399.64	Future expenses for medical and hospital care	\$
Expenses for medical and hospital care	\$	Future loss of earnings	\$
Loss of Earnings	\$	Other prospective special damages	\$
Special Damages for	\$	Prospective general damages	\$
		Total estimate prospective damages	\$
General Damages	\$		
Total Damages incurred to date	\$		
Total amount claimed as of date of presentation of this claim			\$ 399.64

Was damage and/or injury investigated by police? no If so, what city? n/a File #: _____

Were paramedics or ambulance called? no If so, name city or ambulance n/a

If injured, state date, time, _____
name and address of doctor of your first visit _____

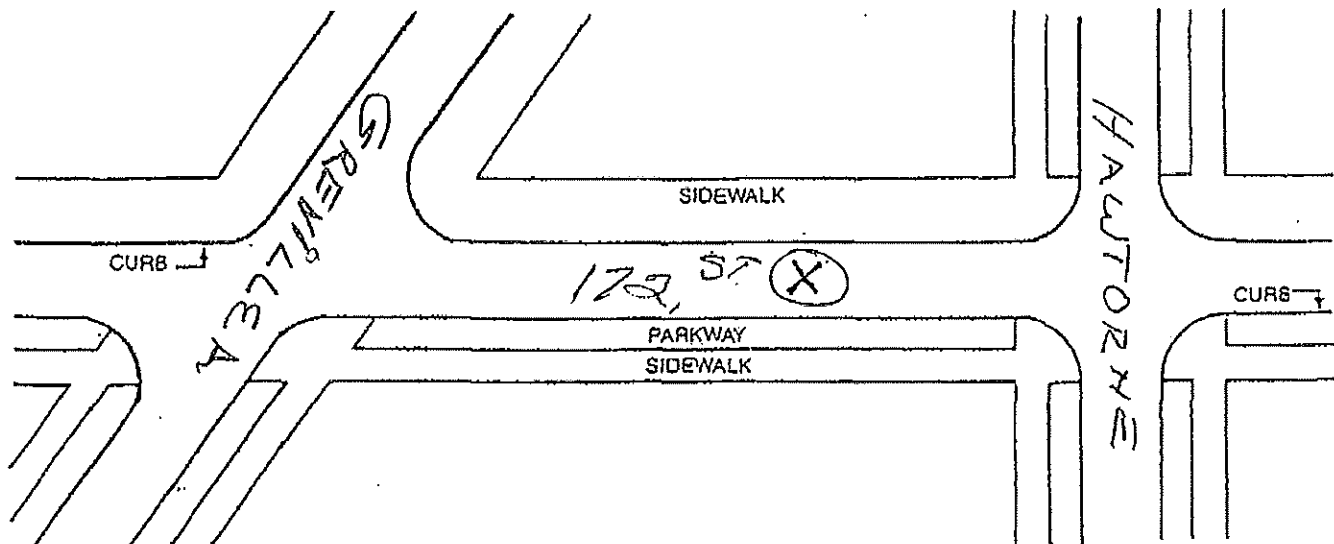
WITNESSES to DAMAGE or INJURY: List all persons and addresses of person known to have information:

Name Hilda Ibarra Address _____ Phon _____
Name _____ Address _____ Phone _____
Name _____ Address _____ Phone _____

DOCTORS and HOSPITALS:

Hospital n/a Address _____ Date of Hospitalization _____
Doctor n/a Address _____ Date of Treatment _____
Doctor n/a Address _____ Date of Treatment _____

For all accident claims place on following diagram names of streets, including North, East, South and West; indicate place of accident by "X" and by showing house numbers or distances to street corners. If city vehicle was involved, designate by letter "A" location of city vehicle when you first saw it, and by "B" location of yourself or your vehicle when you first saw city vehicle; location of city vehicle at time of accident by "A-1" and location of yourself or your vehicle at the time of the accident by "B-1" and the point of impact by "X". NOTE: if diagrams below do not fit the situation, attach hereto a proper diagram signed by claimant.



Signature of Claimant or person filing on his/her behalf giving relationship to Claimant:

Typed/Printed Name

Date

Alfredo Ibarra
05/12/2024

TO: City of Lawndale

ATTENTION: Shaundra Burnam, Raylette Felton

RECOMMENDATION TO REJECT

RE: Claimant : Alfredo Ibarra
 Member : City of Lawndale
 Date Rec'd by Mbr : 05-13-2024
 Date of Event : 04-28-2024
 CW File Number : CJP-3051540

Please allow this correspondence to acknowledge receipt of the captioned claim. Please take the following action:

- **CLAIM REJECTION:** Send a standard rejection letter to the claimant.

Please include proof of mailing with your rejection notice to the claimant. Please provide us with a copy of the Notice of Rejection and a copy of the Proof of Mailing. If you have any questions, feel free to contact the assigned adjuster or the undersigned claims specialist.

Very Truly Yours,

Janice Baluyut

Janice Baluyut

Claims Examiner

Carl Warren & Company, LLC | A Venbrook Company

Direct: 657.622.4326

Email: JBaluyut@CarlWarren.com



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260

PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: August 19, 2024

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager

PREPARED BY: Yvette Palomo, Assistant City Clerk

SUBJECT: Conflict of Interest Update

BACKGROUND

The Political Reform Act was adopted by the people of the state of California in 1974. The legislative intent of the act was, in part, that the "assets and income of public officials which may be materially affected by their official actions should be disclosed and in appropriate circumstances the officials should be disqualified from acting in order that conflicts of interest may be avoided." The act requires members of the City Council, City Manager, City Attorney, City Treasurer (Director of Finance) and Planning Commissioners to disclose all assets and income that might be materially affected by their decisions. The act also requires that every agency "adopt and promulgate" a conflict of interest code. Such codes designate other officials who are required to disclose certain financial interests by filing Statements of Economic Interests (Form 700).

The main sections of the City's Conflict of Interest Code are comprised of the following:

- The officials who are required to file Form 700, and
- The specific types of financial interests they must disclose.

The Political Reform Act requires every local government agency to review its Conflict of Interest Code of Designated Positions and reporting categories every two years to determine if it is accurate or, alternatively, if an amendment is required. A Conflict of Interest Code tells public officials, governmental employees, and consultants what financial interests they must disclose on their Statement of Economic Interests (Form 700).

On or before July 1 of each even-numbered year, the code reviewing body (the City Council) must notify their jurisdiction to review its Conflict of Interest Code. On May 20, 2024, the City Council was notified of the requirement to review its Conflict of Interest Code.

By October 1, 2024, a Local Agency Biennial Notice must be filed with the code reviewing body indicating whether an amendment is necessary. On August 19, 2024, the code reviewing body (the City Council) was notified that an amendment was necessary and a Local Agency Biennial Notice was filed with the City Council. Within 90 days of filing the Local Agency Biennial Notice, any amendments must be submitted for approval by the City Council.

The City's current Conflict of Interest Code (attached) was last approved by the City Council in October 2022.

STAFF REVIEW

In designing its conflict of interest code, a public agency must determine what types of financial interests might be affected by any particular official's actions. The agency must specifically tailor its conflict of interest code so as not to require the reporting of financial interests that cannot be affected by the public official's actions.

Each position listed in the code is required to report only those types of financial interests which might be affected by their making or participating in the making of governmental decisions.

The current Conflict of Interest Code was reviewed by the respective Department Directors, City Manager, City Attorney and the Assistant City Clerk. The following are the recommended changes:

Add New Positions to Conflict of Interest Code	Department	Disclosure Category
Information Systems Manager	Finance	1(a),(b),(c), 2(b)
Deputy City Manager/Director of Human Resources	Administrative Services	1(a),(b),(c)
Cable TV Supervisor	Administrative Services	2(b)
Senior Administrative Analyst	Public Works	2(b), 3(a),(b),(c), 5(b)
Community Development Department Technician	Community Development Department	4(a),(b),(c)
Remove Position from Conflict of Interest Code	Department	Disclosure Category
Assistant to the City Manager/Director of Human Resources	Administrative Services	1(a), (b),(c)

Staff recommends that the City Council adopt Resolution No. CC-2408-092 which would implement these changes. If the City Council believes that other positions should be designated in the code or that the incumbent in a position already designated in the code should disclose different financial interests than currently required by the code, City Council should direct staff accordingly.

LEGAL REVIEW

The City Attorney has reviewed and approved the proposed revisions, and reviewed the resolution and approves as to form.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends that the City Council adopt Resolution No. CC-2408-092 amending the City's Conflict of Interest Code and Rescinding Resolution No. CC-2210-050.

Attachments

[A. Proposed Conflict of Interest Code, Resolution No. CC-2408-092](#)

[B. Current Conflict of Interest Code, Resolution No. CC-2210-050](#)

[C. 2024 Local Agency Biennial Notice](#)

ATTACHMENT A

RESOLUTION NO. CC-2408-092

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAWNDAL, CALIFORNIA AMENDING THE CITY'S CONFLICT OF INTEREST CODE BY UPDATING THE POSITIONS DESIGNATED IN THE CODE AND RESCINDING RESOLUTION NO. CC-2210-050

WHEREAS, the Political Reform Act of 1974 ("Act"), California Government Code Section 81000, et seq., requires every state or local government agency to adopt and promulgate a conflict of interest code; and

WHEREAS, the Act requires that every local agency review its conflict of interest code every two years; and

WHEREAS, on May 20, 2024, the Lawndale City Council directed the City's staff and the City Attorney to review the *Conflict of Interest Code of the City of Lawndale, California* ("Code") and submit their findings to the City Council no later than 90 days of filing the Local Agency Biennial Notice; and

WHEREAS, all persons designated in an agency's conflict of interest code must file a Statement of Economic Interests, Fair Political Practices Commission (FPPC) Form 700, within 30 days of assuming or leaving office and once annually while in office; and

WHEREAS, the City Clerk is designated as the filing official for Form 700s and must notify all officials designated in the conflict of interest code of their reporting obligations; and

WHEREAS, City staff and the City Attorney have recommended certain revisions of the designated positions delineated in Appendix "A" Designated Positions; and

WHEREAS, the City Council has reviewed the recommendations of the staff and the City Attorney determined that the recommendations are appropriate.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNDAL, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The *Conflict of Interest Code of the City of Lawndale, California*, attached hereto as Exhibit "A", is hereby adopted and all previous versions of the Code are rescinded.

SECTION 2. The City Clerk Department is directed to notify those persons whose positions are newly designated in the Code of their obligation to file Statements of Economic Interests, FPPC Form 700, as required by state law, with an Assuming Office date of August 19, 2024.

SECTION 3. This resolution shall take effect as of the date of its passage and adoption.

PASSED, APPROVED AND ADOPTED this 19th day of August, 2024.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2408-092 at a regular meeting of said Council held on the 19th day of August, 2024, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not	
Robert Pullen-Miles, Mayor					
Bernadette Suarez, Mayor Pro Tern					
Pat Kearney					
Rhonda Hofmann Gorman					
Sirley Cuevas					

Erica Harbison, City Clerk

APPROVED AS TO FORM:

Gregory M. Murphy, City Attorney

CONFLICT OF INTEREST CODE OF THE CITY OF LAWNDAL, CALIFORNIA

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730) which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix "A" designating officials and employees and Appendix "B" establishing disclosure categories shall constitute the conflict of interest code of the City of Lawndale, California.

Designated employees shall file their statements with the City of Lawndale which will make the statements available for public inspection and reproduction (Government Code Section 81008). Statements for all designated employees will be retained by the City of Lawndale.

EXHIBIT A

APPENDIX "A"

DESIGNATED POSITIONS*

DISCLOSURE CATEGORY

City Attorney's Office

Assistant City Attorney

1(a),(b),(c)

Administrative Services Department

Deputy City Manager/Director of Human Resources

1(a),(b),(c)

Cable TV Supervisor

2(b)

Office Assistant/Personnel Assistant

2(b), 5(b)

City Manager

Executive Assistant

3(a),(b),(c)

City Clerk's Department

City Clerk

1(a),(b),(c)

Assistant City Clerk

1(a),(b),(c)

Deputy City Clerk

2(b), 3(b)

Administrative Assistant II

2(b), 3(b)

Community Development Department

Director of Community Development

1(a),(b),(c)

Community Development Manager

1(a),(b),(c)

Senior Planner

1(a), 4(a),(b),(c), 5(a)

Associate Planner

2(a), 4(a), (b),(c), 5(a)

Assistant Planner

2(a), 4(a),(b),(c), 5(a)

Building & Safety Plan Check Engineer

3(a),(b),(c), 4(a),(b),(c)

Building Inspector

3(a),(b),(c), 4(a),(b),(c)

Building Permit Technician

4(a),(b),(c)

Administrative Assistant II

2(b), 4(b)

Community Services Department

Director of Community Services

1(a),(b),(c)

Community Services Supervisor

2(b), 4(b), 5(b)

Community Services Coordinator

2(b), 5(b)

Administrative Assistant II

2(b), 5(b)

Recreation Coordinator

2(b), 5(b)

Finance Department

Accounting Manager

2(a), 4(a)(b), 5(b),(c)

Payroll/Accounting Specialist

2(a), 4(a),(b),(c), 5(c)

Accounting Specialist

2(a), 4(a),(b),(c), 5(c)

Municipal Services Department

Director of Municipal Services	1(a),(b),(c)
Municipal Services Supervisor	2(b), 3(a),(c), 4(a),(b),(c)
Code Enforcement Officer I	3(a),(c), 4(a),(b),(c)
Code Enforcement Officer II	3(a),(c), 4(a),(b),(c)
Municipal Services Officer I	3(a),(c), 4(a),(b),(c)
Municipal Services Officer II	3(a),(c), 4(a),(b),(c)
Administrative Assistant II	2(b), 4(a),(b), (c)

Public Works Department

Director of Public Works	1(a),(b),(c)
Assistant Engineer	2(b), 3(a),(b),(c), 4(b), 5(b)
Associate Engineer	2(b), 3(a),(b),(c), 4(b), 5(b)
Public Works Maintenance Supervisor	2(b), 3(a),(b),(c), 4(b), 5(b)
Public Works Inspector	3(b),(c), 4(a),(b),(c)
Administrative Analyst	2(b), 3(a),(b),(c) 5(b)
Senior Administrative Analyst	2(b), 3(a),(b),(c) 5(b)
Administrative Assistant II	2(b), 3(a),(b),(c), 4(b)

City Council Advisory Bodies

Parks, Recreation, and Social Service Commissioners	2(b), 5(b),(c)
---	----------------

Consultants**

Information Systems Manager	1(a),(b),(c), 2(b)
Community Development Department Technician	4(a),(b),(c)

* This list includes filers who are required to file Statements of Economic Interests under the City's Conflict of Interest Code. Some filers are already required to do this under state law, including all councilmembers, members of the Planning Commission, City Manager, City Attorney, City Treasurer, and other public officials who manage public investments, to candidates for any of these offices at any election (Cal. Government Code section 87200).

** Consultants shall disclose pursuant to the broadest disclosure category in the Code subject to the following limitation: The City Manager may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this Section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

APPENDIX "B"

DISCLOSURE CATEGORIES

Definitions

- The term "City" includes the Lawndale Successor Agency, Lawndale Housing Authority, the Lawndale Cable Usage Corporation and the Lawndale Public Financing Authority.
- The term "interest in real property" has the meaning given in GC 82033.
- The term "investment" has the meaning given in GC 82034.
- The term "income" has the meaning given in GC 82030, which includes gifts, loans, and travel payments.

Disclosure Category 1 - Designated employees must report:

- (a) All interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within the boundaries of the City of Lawndale. No disclosure need be made concerning the principal residence of the designated employee.
- (b) All investments and business positions in business entities located within or subject to the jurisdiction of the City of Lawndale, or if the business entity is doing business or planning to do business in the City of Lawndale, or has done business within the City of Lawndale at any time during the two years prior to the filing of the statement.
- (c) All income from any source located or doing business within the jurisdiction or expecting to do business within the jurisdiction. Income received from a public agency need not be disclosed.

Disclosure Category 2 - Designated employees have duties that include contracting or purchasing and must report:

- (a) Investments and business positions in and income from business entities providing materials, supplies, services, equipment or machinery of the type used by the City.
- (b) Investments and business positions in and income from business entities providing materials, supplies, services, equipment or machinery of the type used by the designated employee's department or division.

Disclosure Category 3 - Designated employees have duties that relate to construction and must report:

- (a) Investments and business positions in and income from business entities engaged in building or material supply.
- (b) Investment and business positions in and income from, business entities engaged in the construction of public works projects and related services, including equipment and machinery.

- (c) Investments and business positions in and income from business entities engaged in construction and related services, including equipment and machinery.

Disclosure Category 4 - Designated employees have duties that include the issuance or enforcement of City permits and licenses and must report:

- (a) Investments and business positions in and income from business entities which are or could reasonably be expected to become licensed or taxed by the City of Lawndale.
- (b) Investments and business positions in and income from business entities which are subject to the City's regulatory, permit or licensing authority and administered by the designated employee's department or division.
- (c) Interests in real property which are subject to the City's regulatory, permit or licensing authority and administered by the designated employee's department or division.

Disclosure Category 5 - Designated employees must report:

- (a) Investments, business positions in, and income from business entities which engage in land development, construction or related to the acquisition or sale of real property.
- (b) Investments and business positions in and income from entities which provide training, services or facilities of the type utilized by the City.
- (c) Investments and positions in and income from a nonprofit organization located or operating in the City of Lawndale if the source is of the type to receive grants or other monies from the City.

ATTACHMENT B

RESOLUTION NO. CC-2210-050

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA
AMENDING THE CITY'S CONFLICT OF INTEREST CODE BY
UPDATING THE POSITIONS DESIGNATED IN THE CODE AND RESCINDING
RESOLUTION NO. CC-2009-050**

WHEREAS, the Political Reform Act of 1974 ("Act"), California Government Code Section 81000, et seq., requires every state or local government agency to adopt and promulgate a conflict of interest code; and

WHEREAS, the Act requires that every local agency review its conflict of interest code every two years; and

WHEREAS, on September 19, 2022, the Lawnsdale City Council directed the City's staff and the City Attorney to review the *Conflict of Interest Code of the City of Lawnsdale, California* ("Code") and submit their findings to the City Council no later than 90 days of filing the Local Agency Biennial Notice; and

WHEREAS, all persons designated in an agency's conflict of interest code must file a Statement of Economic Interests, Fair Political Practices Commission (FPPC) Form 700, within 30 days of assuming or leaving office and once annually while in office; and

WHEREAS, the City Clerk is designated as the filing official for Form 700s and must notify all officials designated in the conflict of interest code of their reporting obligations; and

WHEREAS, City staff and the City Attorney have recommended certain revisions of the designated positions delineated in Appendix "A" Designated Positions; and

WHEREAS, the City Council has reviewed the recommendations of the staff and City Attorney determined that the recommendations are appropriate.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The *Conflict of Interest Code of the City of Lawnsdale, California*, attached hereto as Exhibit "A", is hereby adopted and all previous versions of the Code are rescinded.

SECTION 2. The City Clerk Department is directed to notify those persons whose positions are newly designated in the Code of their obligation to file Statements of Economic Interests, FPPC Form 700, as required by state law, with an Assuming Office date of October 17, 2022.

SECTION 3. This resolution shall take effect as of the date of its passage and adoption.

PASSED, APPROVED AND ADOPTED this 17th day of October, 2022.

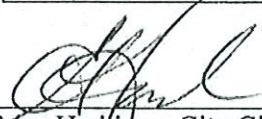

Robert Pullen-Miles, Mayor

ATTEST:

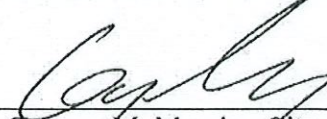
State of California)
County of Los) SS
Angeles City of)
Lawndale

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2210-050 at a regular meeting of said Council held on the 17th day of October, 2022, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor	X				
Pat Kearney	X				
Rhonda Hofmann Gorman, Mayor Pro Tem	X				
Bernadette Suarez	X				
Sirley Cuevas	X				


Erica Harbison, City Clerk

APPROVED AS TO FORM:


Gregory M. Murphy, City Attorney

CONFLICT OF INTEREST CODE OF THE CITY OF LAWNSDALE, CALIFORNIA

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730) which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix "A" designating officials and employees and Appendix "B" establishing disclosure categories shall constitute the conflict of interest code of the City of Lawnsdale, California.

Designated employees shall file their statements with the City of Lawnsdale which will make the statements available for public inspection and reproduction (Government Code Section 81008). Statements for all designated employees will be retained by the City of Lawnsdale.

EXHIBIT A

APPENDIX "A"

DESIGNATED POSITIONS*

DISCLOSURE CATEGORY

City Attorney's Office
Assistant City Attorney

1(a),(b),(c)

Administrative Services Department
Assistant to the City Manager/Director of Human Resources
Office Assistant/Personnel Assistant

1(a),(b),(c)
2(b), 5(b)

City Manager
Executive Assistant

3(a),(b),(c)

City Clerk's Department
City Clerk
Assistant City Clerk
Deputy City Clerk
Administrative Assistant II

1(a),(b),(c)
1(a),(b),(c)
2(b), 3(b)
2(b), 3(b)

Community Development Department
Director of Community Development
Community Development Manager
Senior Planner
Associate Planner
Assistant Planner
Building & Safety Plan Check Engineer
Building Inspector
Building Permit Technician
Administrative Assistant II

1(a),(b),(c)
1(a),(b),(c)
1(a), 4(a),(b),(c), 5(a)
2(a), 4(a), (b),(c), 5(a)
2(a), 4(a),(b),(c), 5(a)
3(a),(b),(c), 4(a),(b),(c)
3(a),(b),(c), 4(a),(b),(c)
4(a),(b),(c)
2(b), 4(b)

Community Services Department
Director of Community Services
Community Services Supervisor
Community Services Coordinator
Administrative Assistant II
Recreation Coordinator

1(a),(b),(c)
2(b), 4(b), 5(b)
2(b), 5(b)
2(b), 5(b)
2(b), 5(b)

Finance Department
Accounting Manager
Payroll/Accounting Specialist
Accounting Specialist

2(a), 4(a)(b), 5(b),(c)
2(a), 4(a),(b),(c), 5(c)
2(a), 4(a),(b),(c), 5(c)

Municipal Services Department
Director of Municipal Services
Municipal Services Supervisor
Code Enforcement Officer I
Code Enforcement Officer II
Municipal Services Officer I
Municipal Services Officer II
Administrative Assistant II

1(a),(b),(c)
2(b), 3(a),(c), 4(a),(b),(c)
3(a),(c), 4(a),(b),(c)
3(a),(c), 4(a),(b),(c)
3(a),(c), 4(a),(b),(c)
3(a),(c), 4(a),(b),(c)
2(b), 4(a),(b), (c)

Public Works Department

Director of Public Works	1(a),(b),(c)
Assistant Engineer	2(b), 3(a),(b),(c), 4(b), 5(b)
Associate Engineer	2(b), 3(a),(b),(c), 4(b), 5(b)
Public Works Maintenance Supervisor	2(b), 3(a),(b),(c), 4(b), 5(b)
Public Works Inspector	3(b),(c), 4(a),(b),(c)
Administrative Analyst	2(b), 3(a),(b),(c) 5(b)
Administrative Assistant II	2(b), 3(a),(b),(c), 4(b)

City Council Advisory Bodies

Parks, Recreation, and Social Service Commissioners	2(b), 5(b),(c)
---	----------------

Consultants**

* This list includes filers who are required to file Statements of Economic Interests under the City's Conflict of Interest Code. Some filers are already required to do this under state law, including all councilmembers, members of the Planning Commission, City Manager, City Attorney, City Treasurer, and other public officials who manage public investments, to candidates for any of these offices at any election (Cal. Government Code section 87200).

** Consultants shall disclose pursuant to the broadest disclosure category in the Code subject to the following limitation: The City Manager may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this Section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

APPENDIX "B"

DISCLOSURE CATEGORIES

Definitions

- The term "City" includes the Lawndale Successor Agency, Lawndale Housing Authority, the Lawndale Cable Usage Corporation and the Lawndale Public Financing Authority.
- The term "interest in real property" has the meaning given in GC 82033.
- The term "investment" has the meaning given in GC 82034.
- The term "income" has the meaning given in GC 82030, which includes gifts, loans, and travel payments.

Disclosure Category 1 - Designated employees must report:

- (a) All interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within the boundaries of the City of Lawndale. No disclosure need be made concerning the principal residence of the designated employee.
- (b) All investments and business positions in business entities located within or subject to the jurisdiction of the City of Lawndale, or if the business entity is doing business or planning to do business in the City of Lawndale, or has done business within the City of Lawndale at any time during the two years prior to the filing of the statement.
- (c) All income from any source located or doing business within the jurisdiction or expecting to do business within the jurisdiction. Income received from a public agency need not be disclosed.

Disclosure Category 2 - Designated employees have duties that include contracting or purchasing and must report:

- (a) Investments and business positions in and income from business entities providing materials, supplies, services, equipment or machinery of the type used by the City.
- (b) Investments and business positions in and income from business entities providing materials, supplies, services, equipment or machinery of the type used by the designated employee's department or division.

Disclosure Category 3 - Designated employees have duties that relate to construction and must report:

- (a) Investments and business positions in and income from business entities engaged in building or material supply.
- (b) Investment and business positions in and income from, business entities engaged in the construction of public works projects and related services, including equipment and machinery.
- (c) Investments and business positions in and income from business entities engaged in construction and related services, including equipment and machinery.

Disclosure Category 4 - Designated employees have duties that include the issuance or enforcement of City permits and licenses and must report:

- (a) Investments and business positions in and income from business entities which are or could reasonably be expected to become licensed or taxed by the City of Lawndale.
- (b) Investments and business positions in and income from business entities which are subject to the City's regulatory, permit or licensing authority and administered by the designated employee's department or division.
- (c) Interests in real property which are subject to the City's regulatory, permit or licensing authority and administered by the designated employee's department or division.

Disclosure Category 5 - Designated employees must report:

- (a) Investments, business positions in, and income from business entities which engage in land development, construction or related to the acquisition or sale of real property.
- (b) Investments and business positions in and income from entities which provide training, services or facilities of the type utilized by the City.
- (c) Investments and positions in and income from a nonprofit organization located or operating in the City of Lawndale if the source is of the type to receive grants or other monies from the City.

ATTACHMENT C

2024 Local Agency Biennial Notice

Name of Agency: City of Lawndale
Mailing Address: 14717 Burin Avenue, Lawndale, CA 90260
Contact Person: Yvette Palomo Phone No. 310-973-3200
Email: ypalomo@lawndalecity.org Alternate Email: valvarez@lawndalecity.org

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (check one BOX):

☒ An amendment is required. The following amendments are necessary:

(Check all that apply.)

- ☒ Include new positions
- ☐ Revise disclosure categories
- ☐ Revise the titles of existing positions
- ☒ Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- ☐ Other (describe) _____

☐ The code is currently under review by the code reviewing body.

☐ No amendment is required. (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.



Signature of Chief Executive Officer



Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2024**, or by the date specified by your agency, if earlier, to:

(PLACE RETURN ADDRESS OF CODE REVIEWING BODY HERE)

City Council, City of Lawndale, 14717 Burin Avenue, Lawndale, CA 90260

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260

PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: August 19, 2024

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager

PREPARED BY: Michael Reyes, Municipal Services Director

SUBJECT: Request to Renew Contract with SPCA for Kenneling and Animal Care Services

BACKGROUND

The contract between the City of Lawndale and the Society for the Prevention of Cruelty to Animals, (SPCA) for animal kenneling and sheltering has been in place for more than two decades resulting in a positive and prosperous partnership for both parties. The SPCA has provided the City with after-hours care and kenneling for stray dogs and cats, as well as temporary kenneling for pets that are lost or otherwise separated from their owners. SPCA also handles the intake and disposal of all deceased animals found in the City of Lawndale.

City staff have seven days a week access to SPCA kennels, which is convenient for both employees and residents, as animal control staff can be called to retrieve and place lost animals seven days a week. The SPCA also allows City Staff full access to their facilities even when they are closed, making the depositing of animals easier and more efficient, than it would be at other animal kenneling facilities.

The SPCA animal shelter is in the neighboring City of Hawthorne, and the process by which animals are taken in for processing is brief and simple, which shortens the time Animal Control staff are away from Lawndale. Their proximity to the City of Lawndale is also beneficial for Lawndale residents as they do not have to travel great distances to retrieve their stray pets.

STAFF REVIEW

Staff were notified a few months ago that SPCA intended to increase their monthly kenneling and animal care services fees for the 2024-2025 fiscal year. Now that we are nearing the end of our existing contract, SPCA has advised the City that due to rising costs for animal care they need to increase their fees to \$13,400 per month in order to meet the rising costs of housing and feeding animals. Additionally, the holding period for live animal intakes being made eligible for adoption will drop from 6 days to 3 days to further reduce costs. Although this increase is significant, SPCA continues to provide a competitive rate compared with other animal care providers, and their convenient location, and their willingness to allow City Staff after hour access to their facility allows Staff to greatly reduce the amount of time they need to be outside of the City of Lawndale when depositing animals.

Although this amount is higher than previous years, SPCA currently offers the only option to the City of Lawndale for animal sheltering services and care. Other agencies such as Los Angeles County Animal Care and Control, Los Angeles City Animal Services, Southeast Area Animal Control Authority (SEAACA), and Love Joy Foundation were all contacted as alternative kenneling options, but none of these agencies were open to taking on new clients.

City Staff also considered options to lower this monthly cost by contracting with a subcontractor to handle all deceased animals, but this reduced amount, would not be a significant savings, and would have required staff to store deceased animals within City borders on a regular basis. Staff also discussed creating our own City-operated kennel, but this actually would be a much more expensive option than continuing with SPCA.

LEGAL REVIEW

The City Attorney has reviewed the proposed report and approves it as to form, but recognizes that the City has no other available options at this time. The City Attorney acknowledges this is a significant financial increase to the City and that the contract contains terms detrimental to the City from a financial and contract administration perspective. While the City Attorney would normally not approve the form of such an agreement, this can move forward due to the lack of available options and with the recommendation that this contract only be passed with the understanding that Staff will continue to seek out better options when they become available, and will look for City Council direction in the future when a more reasonable offer is available.

FISCAL IMPACT

The SPCA contract is increasing from \$9,720 to \$13,400 per month, which is a monthly increase of \$3,680 bringing the total annual cost to \$160,800 for FY 2024-2025. Additionally, as new penalties can be implemented when intakes exceed 55 animals per month, and since this number has been exceeded 7 times in the past 24 months Staff is also asking for a reserve balance of \$1,200 be set aside for any contingencies.

Currently the budget for FY 2024-2025 in account 100-300-530.100 - Contract Services is \$115,200, therefore an amendment of \$46,800 is needed to cover the increase in the monthly service fee and penalties that may be incurred.

RECOMMENDATION

Staff recommends that City Council: 1) approve the Request to Renew Contract with SPCA (Society for the Prevention of Cruelty to Animals) for Kenneling and Animal Care Services for the City of Lawndale at the newer monthly rate; and 2) authorize the budget amendment of \$46,800 in account number 100-300-530.100 - Municipal Services Department Contract Services.

Attachments

[A. SPCA Animal Control Contr 2024-25.pdf](#)

[B. City of Lawndale Streets and Street Numbers.pdf](#)



ANIMAL SHELTERING SERVICES CONTRACT

This AGREEMENT is entered into on this 1st day of September 2024 between the CITY of LAWNDALE, a general law city and municipal corporation, ("CITY") and THE LOS ANGELES SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS (spcaLA), a California Corporation ("CONTRACTOR").

In consideration of the mutual promises, covenants and conditions hereinafter set forth, CITY and CONTRACTOR hereby agree as follows:

1. SCOPE OF SERVICES:

- a) **CONTRACTOR** will serve as the Director of Animal Sheltering for CITY in accordance with holding periods required by applicable law. CONTRACTOR will accept animals from Lawndale including stray animals turned in by citizens of the CITY. CONTRACTOR will also accept owned animals relinquished by citizens of the CITY [upon payment of the **CONTRACTOR'S fee for such services**]. To fulfill this responsibility CONTRACTOR will maintain an animal shelter located at 12910 Yukon Avenue in the City of Hawthorne during the term of this Agreement. CONTRACTOR may, in its sole discretion move animals to another suitable sheltering facility for any reason, including but not limited to: for maintenance, business necessity, a natural disaster or a pandemic.
- b) **CITY** agrees to ensure that all ill or injured animals receive emergency medical care as required by applicable law before depositing said animal with CONTRACTOR.
- c) **CITY** agrees to ensure all young or un-weaned wildlife i.e. ducklings, possums, racoons, etc. would be taken to a rescue that specializes in the species. No un-weaned animals can be deposited after normal business hours. If the City does not fulfill this requirement City Agrees to pay cost of service, and a One-thousand Dollars (\$1,000.00) Admin fee per animal to be added to the monthly invoice from CONTRACTOR.
- d) **CITY** agrees to ensure owner relinquished animals collect relinquish fee and remits to CONTRACTOR upon delivery of animal with checks to be made payable to spcaLA.. If the City does not fulfill this requirement. City Agrees to pay the relinquish fee to be added to the next month invoice.
- e) **CONTRACTOR** agrees not to provide animals for scientific research.

2. **FEES.** CITY agrees to pay CONTRACTOR a sum equal to Thirteen-thousand-four-hundred-dollars & 00/100 (\$13,400.00) per month for CONTRACTOR'S services for receiving (55) fifty-five animal intake per month. Animal intake more than 55 each month will be billed at a rate of Three-hundred Dollar (\$300.00) per month and added to the monthly invoice. A One-hundred Dollar (\$100.00) fee will be charged per day per animal held in excess of the CITY'S mandated holding period at the CITY'S request of three days (3). For a new contract, this monthly fee is based upon costs to the CONTRACTOR and upon initial estimates of animal intake activity provided by the City. For a renewal contract, the fee is based upon historical animal intake activity data and increased costs to run the Shelter. In either circumstance, the CONTRACTOR'S costs and the CITY'S animal intake activity will be reviewed periodically by the CONTRACTOR during the contract term to determine if an adjustment is needed. Should a fee adjustment be deemed necessary based on either costs or activity, it will take effect on the next invoice prepared. CONTRACTOR will invoice CITY each month. CITY agrees to pay each invoice within fourteen (14) days after receipt of an invoice. If payment is not received from CITY by the 20th day of each month, a 10% late fee will be added to the following month invoice. The late fee will be added each month until the invoice is paid. **CONTRACTOR reserves the right to charge additional fees for violations of SCOPE OF SERVICES up to \$5,000.**

3. **TERM.** The term of this Agreement is from September 1, 2024 to August 31, 2025.



ANIMAL SHELTERING SERVICES CONTRACT

4. **TAXPAYER IDENTIFICATION NUMBER.** CONTRACTOR will provide CITY with a taxpayer identification number.
5. **PERMITS AND LICENSES.** CONTRACTOR, at its sole expense, will maintain during the term of this Agreement, all necessary permits, licenses, and certificates that may be required in connection with the performance of services under this Agreement.
6. **PROJECT COORDINATION AND SUPERVISION.**
- (a) Denise Jakcsy will be assigned as CONTRACTOR'S Project Manager and will be responsible for coordination with CITY'S Project Manager for the services described herein.
- (b) Michael Reyes will be assigned as CITY'S Project Manager and will be personally in charge of and personally supervise the Project on a day-to-day basis on behalf of CITY and will maintain direct communication with CONTRACTOR'S Project Manager to facilitate CONTRACTOR'S provision of the services described herein.
7. **TERMINATION FOR CONVENIENCE.**
- (a) Notwithstanding anything to the contrary set forth in Section 3, either party may terminate this Agreement for convenience at any time with or without cause upon (30) days' written notice.
- (b) CONTRACTOR and CITY each waive any and all claims for damages that might otherwise arise from termination of this Agreement pursuant to this Section.
8. **INDEMNIFICATION.** To the fullest extent permitted by law, the parties agree to save, indemnify, defend, and hold harmless each other, and its affiliates, and their directors, officers, employees, agents, successors and assigns, from any and all liability, claims, suits, actions, arbitration proceedings, administrative proceedings, and regulatory proceedings, losses, expenses, or any injury or damage of any kind whatsoever, whether actual, alleged or threatened, attorney fees, expert fees, court costs, and any other costs of any nature without restriction incurred in relation to, as a consequence of, or arising out of, the performance of this Agreement, and attributable to the fault of the other. Following a determination of the percentage of fault and or liability by agreement between the Parties or a court of competent jurisdiction, the party responsible for liability to the other will indemnify the other party to this Agreement for the percentage of liability determined. It is expressly understood and agreed that the foregoing will survive termination of this Agreement.
9. **ASSIGNABILITY.** This agreement is for CONTRACTOR'S unique services. CONTRACTOR may not assign the benefits or burdens of this Agreement without CITY'S prior written consent.
10. **INDEPENDENT CONTRACTOR.** CITY and CONTRACTOR agree that CONTRACTOR will act as an independent contractor and will have control of the method and manner in which the services are performed hereunder.

CONTRACTOR is free to contract for similar services to be performed for other entities while this Agreement is in effect with CITY. CONTRACTOR is not an agent or employee of CITY and is not entitled to participate in any pension plan,



ANIMAL SHELTERING SERVICES CONTRACT

insurance, bonus or similar benefits CITY provides for its employees. Any provision in this Agreement that may appear to give CITY the right to direct CONTRACTOR as to the details of how the services are provided or to exercise a measure of control over the services means that CONTRACTOR will follow the direction of the CITY as to end results only.

11. RECORDS RETENTION.

(a) CONTRACTOR will maintain full and accurate records with respect to all services provided under this Agreement. CONTRACTOR will retain such records for at least three (3) years after termination or final payment under this Agreement.

(b) RECORDS, AUDIT AND RETENTION. The CONTRACTOR shall maintain accounts and records, including personnel, property, and financial records, adequate to identify and account for all costs incurred under this Agreement, and records related to the housing, medical care, treatment and adoption status of animals housed by CONTRACTOR pursuant to this Agreement, for a period of at least three (3) years after the expiration of this Agreement. Such aforementioned records relate solely to CONTRACTOR'S retention of an animal during the Holding Period.

12. INSURANCE.

(a) At all times during the term of this Agreement, CONTRACTOR will maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below.

Type of Insurance	Limits (Combined Single)
Commercial general liability:	\$1,000,000
Business automobile liability:	\$1,000,000
Workers compensation:	Statutory limits

(b) Commercial general liability insurance will meet or exceed the requirements of ISO-CGL Form No. CG 00 01 10 01. The amount of insurance set forth above will be \$1,000,000 per occurrence -- \$2,000,000 aggregate for bodily injury, personal injury, and property damage for the policy coverage. Liability policies will be endorsed to name CITY, its officials, and employees as "additional insured" under said insurance coverage and to state that such insurance will be deemed "primary" such that any other insurance that may be carried by CITY will be excess thereto. Such insurance will be on an "occurrence", not a "claims made," basis and will not be cancelable except upon thirty (30) days prior written notice to CITY.

(c) Automobile coverage will be written on ISO Business Auto Coverage Form CA 00 01 07 97, or similar form for CONTRACTOR owned autos.

(d) CONTRACTOR will furnish to CITY duly authenticated Certificates of Insurance and Endorsements evidencing the insurance required under this Agreement and such other evidence of insurance or copies of policies as may be reasonably required by CITY from time to time. Insurance must be placed with insurers with a current A.M. Best Company rating of "A:VII."



ANIMAL SHELTERING SERVICES CONTRACT

(e) Should CONTRACTOR, for any reason fail to maintain the insurance required by this Agreement, CITY may, after providing reasonable written notice to CONTRACTOR, obtain such coverage at CONTRACTOR'S expense and deduct the cost of such insurance from payments due to CONTRACTOR under this Agreement or terminate this Agreement pursuant to Section 7.

13. **NOTICES.** All written communications can be sent by email and followed up by mail from one party to the other sent as follows:

CITY	CONTRACTOR
City Manager City of Lawndale 14717 Burin Avenue Lawndale, CA 90260	Madeline Bernstein spcaLA 5026 W. Jefferson Blvd. Los Angeles, CA 90016

Any such written communications will be conclusively deemed to have been received by the addressee at the time of actual delivery of email or when sent by certified or registered mail, return receipt requested, postage prepaid. Changes may be made in the names or addresses of persons to whom notices are to be given by giving notices in the manner prescribed in this paragraph.

14. **INTERPRETATION.** This Agreement will be construed in accordance with the laws of the State of California, and exclusive venue for any dispute involving this Agreement will be in Los Angeles County.

15. **ENTIRE AGREEMENT.** This Agreement sets forth the entire understanding of the parties. There are no other understandings, terms or other Agreements express or implied, oral or written. This Agreement will bind and inure to the benefit of the parties to this Agreement and any subsequent successors and assigns.

16. **EFFECT OF CONFLICT.** In the event of any conflict or inconsistency between any provision of this Agreement, and any other document or agreement, whether oral or written, the provisions of this Agreement will govern and control.

17. **RULES OF CONSTRUCTION.** Each Party had the opportunity to independently review this Agreement with legal counsel. Accordingly, this Agreement will be construed simply, as a whole, and in accordance with its fair meaning; it will not be interpreted strictly for or against either party.



ANIMAL SHELTERING SERVICES CONTRACT

18. **SEVERABILITY.** If any portion of this Agreement is declared by a court of competent jurisdiction to be invalid or unenforceable, then such portion will be deemed modified to the extent necessary in the opinion of the court to render such portion enforceable and, as so modified, such portion and the balance of this Agreement will continue in full force and effect.
19. **AUTHORITY/MODIFICATION.** The Parties represent and warrant that all necessary action has been taken by the parties to authorize the undersigned to execute this Agreement and to engage in the actions described herein. This Agreement may be modified by written amendment executed by both parties. CITY'S city manager, or designee, may execute any such amendment on behalf of CITY.
20. **COVENANTS AND CONDITIONS.** The Parties agree that all of the provisions hereof will be construed as both covenants and conditions, the same as if the words importing such covenants and conditions had been used in each separate paragraph.
21. **CAPTIONS.** The captions of the paragraphs of this Agreement are for convenience of reference only and not affect the interpretation of this Agreement.
22. **FORCE MAJEURE.** Should performance of this Agreement be prevented due to acts of God, fire, flood, earthquake, explosion, hostilities, war, strikes, embargo, riots, government action, civil or military authority, the natural elements, pandemics, or other similar causes beyond the parties' control, then this Agreement will immediately terminate without obligation of either party to the other.
23. **TIME IS OF ESSENCE.** Time is of the essence for each and every provision of this Agreement.
24. **COUNTERPARTS.** This Agreement may be executed in any number or counterparts, each of which will be an original, but all of which together will constitute one instrument executed on the same date.

[SIGNATURE PAGE FOLLOW]



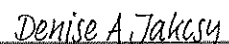
ANIMAL SHELTERING
SERVICES CONTRACT

THE PARTIES HERETO AGREE TO THE FOREGOING AS EVIDENCED BY THEIR SIGNATURES BELOW.

spcaLA and CONTRACTOR

By: 
By: madeline.bernstein (Jul 31, 2024 16:13 PDT)
Name: Madeline Bernstein
Title: President
Date Signed: Jul 31, 2024

By: 
By: Brenda James (Aug 1, 2024 08:12 PDT)
Name: Brenda James
Title: CFO
Date Signed: Aug 1, 2024

By: 
By: Denise A Jakcsy (Aug 1, 2024 08:05 PDT)
Name: Denise Jakcsy
Title: Senior Director
Date Signed: Aug 1, 2024

City of LAWNDALe

By: _____
Name: Sean M. Moore
Title: City Manager
Date Signed: _____

By: _____
Name: _____
Title: _____
Date Signed: _____

By: _____
Name: _____
Title: _____
Date Signed: _____

City of Lawndale Streets and Street Numbers

Street	Beginning Street Block	Ending Street Block
145th St	4000	4600
147th St	4000	4700
148th St	4600	4600
149th St	4000	4700
152nd St	4600	4700
153rd St	4400	4700
153rd Pl	4600	4700
154th St	4000	4700
156th St	4100	4700
159th St	4000	4700
160th St	4000	4700
161st St	4000	4700
162nd St	4000	4700
163rd St	4000	4700
164th St	4000	4700
165th St	4000	4700
166th St	4000	4700
167th St	4000	4700
168th St	4000	4700
169th St	4000	4700
170th St	4100	4700
171st St	4100	4700
172nd St	4400	4700
173rd St	4500	4700
Artesia Blvd	4500	4700
Avis Ave	14300	15700
Burin Ave	14300	15000
Condon Ave	14300	17300
Eastwood Ave	14500	15700
Firmona Ave	14300	17300
Freeman Ave	14500	17200
Grevillea Ave	14300	17300
Hawthorne Blvd	14300	17200
Inglewood Ave	14300	17300
Kingsdale Ave	14300	15000
Larch Ave	14300	15700
Manhattan Beach Blvd	4000	4700
Mansel Ave	14300	15700
Marine Ave	4000	4900
Osage Ave	14500	16700
Praire Ave	14300	16900
Redondo Beach Blvd	4000	4400
Rixford Ave	15700	15700

City of Lawndale Streets and Street Numbers

[illegible]



CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260

PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: August 19, 2024

TO: Honorable Mayor and City Council

FROM: Jason Minter, Community Services Director

PREPARED BY: Jason Minter, Community Services Director

SUBJECT: Approval of an MOU with the Centinela Valley Union High School District

BACKGROUND

On September 11, 1995, the City Council adopted Resolution CC-9506-77 recognizing the Senior Travel Club as a program of the Community Services Department. In addition, a fund was established specifically for funding Travel Club activities. The Mission of the Travel Club is "To research, plan and conduct a variety of trips and tours for Senior Citizens. The club shall always consider the needs and desires of the membership when determining trip procedures, locations, cost and activities".

The Lawndale Senior Travel Club is a membership club, restricted to Seniors 50 years of age and older. Members pay an annual fee that is approved by the Community Services Department. This membership fee shall assist with administrative costs incurred by the City.

The Travel Club currently programs roughly twelve (12) trips per year, approximately four (4) of which require the use of a parking lot for travel participants to park their cars during the three-day trips. For many years the Senior Travel Club has used the Lloyd Continuation High School parking lot as the designated lot for parking, as well as the pick up and drop off location for the tour bus. The vehicles enter off of Marine Avenue and typically park in the stalls along the I405 freeway fence.

STAFF REVIEW

The Centinela Valley Union High School District (CVUHSD) owns and operates Lawndale High School and Lloyd Continuation School and their respective parking lots. CVUHSD is currently nearing completion of construction at Lawndale High School, including improvements to the parking lot and sports fields. Due to these recent improvements, CVUHSD informed the City and the Lawndale Senior Travel Club that a fee schedule was approved by the CVUHSD School Board for use of the lots, which had not previously been implemented. The implementation of this fee schedule would require that the City and/or Travel Club pay fees for the use of the parking lot for the overnight trips, a cost that has not been budgeted into the program budget for the Travel Club.

Staff from the City met with staff from CVUHSD to discuss the fee schedule and the impact it would have on programming. Staff from the respective organizations agreed that there was a mutual community benefit from having shared access to the parking lots at Lawndale High School/Lloyde Continuation School. Therefore, a Memorandum of Understanding (MOU) (Attachment A) was drafted that would allow the City to have free access to a portion of the parking lot for limited City events, activities, or other official purposes, provided that the parking lot is not required for school-related activities or purposes. The MOU includes the process with which the City will go about requesting use of the parking lot, as well as the incorporation of indemnification language into the Travel Club sign-up process to ensure that CVUHSD will not be held responsible for the overnight parking of the vehicles. Included in the MOU is a map showing the approved location for parking of the vehicles associated with the Senior Travel Club.

In addition to the use of the parking lot for the Lawndale Senior Travel Club overnight parking, this MOU would allow the City use of the parking lot for other City events, provided the use is approved through the CVUHSD facility use permit process. At this time there are not any additional events that would require overnight parking or event parking, however it would be allowable under the terms of the MOU currently being presented.

LEGAL REVIEW

The City Attorney has reviewed the MOU agreement and approved it to form.

FISCAL IMPACT

There is no fiscal impact associated with the approval of this MOU.

RECOMMENDATION

Staff recommend that the City Council approve a Memorandum of Understanding (MOU) with the Centinela Valley Union High School District (CVUHSD) for the parking of vehicles on District property for limited City events, activities, or other official purposes.

Attachments

[A. MOU - CVUHSD Lawndale City-Draft.docx.pdf](#)

MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN
CENTINELA VALLEY UNION HIGH SCHOOL DISTRICT
AND
CITY OF LAWNSDALE

This Memorandum of Understanding ("**MOU**" or "**Agreement**") is hereby entered into as of the last date of signature ("**Effective Date**") by and between the **Centinela Valley Union High School District** ("**District**") and **City of Lawndale** ("**Partner**"). Partner and District may each be referred to herein individually as a "Party," and together, as the "Parties."

The intent of this MOU is to define the roles and responsibilities of the Parties and the terms and conditions under which the Parties will cooperate with each other to extend and strengthen the collaborative relationship between them.

1. **Term.** The term of this MOU shall begin on the Effective Date and will continue in effect until **June 30, 2025** ("Term"), unless terminated earlier in accordance with Paragraph 2.

2. **Termination.** This MOU may be terminated by either Party, at any time, for any reason, by providing at least ten (10) days prior written notice to the other Party.

3. **Scope of the Collaboration.** The general purpose of this MOU is to facilitate cooperation between the Parties with respect to the activities described in **Exhibit A ("Collaborative Activities")**. The Parties agree that the Collaborative Activities may be modified by a written instrument signed by both Parties.

4. **Implementation and Representatives.** The Parties hereto appoint the following representatives to oversee the administration of this MOU and the Collaborative Activities:

District

Daniel Urrutia, Ed.D.
Chief Business Official
Centinela Valley Union High School
District
14901 South Inglewood Ave.
Lawndale, CA 90260
310.263.3220
urrutiad@cvuhdsd.org

Partner

Sean M. Moore

City Manager

City of Lawndale
14717 Burin Avenue

Lawndale, CA 90260

310.973.3210

smoore@lawndalecity.org

5. **Standards.** Each Party represents that it has the qualifications, licenses, experience, and ability to properly perform its obligations under this MOU. Each

Party shall perform its obligations in a professional manner in compliance with applicable standards, laws, rules, and regulations of any federal, state, local, or private accreditation or licensing organization whose approvals are either required or sought by the other Party. Partner shall comply with all District Board Policies and Administrative Regulations during the Term of this MOU.

6. **No Financial Obligations.** Except as otherwise set forth herein, each Party will be responsible for and bear all of its own costs and expenses incurred at any time in connection with the subject matter of this MOU. Neither Party shall owe the other Party any compensation in exchange for the performance of the obligations set forth herein.

7. **Intellectual Property.** In the event any of the Collaborative Activities require or involve the development or creation of Intellectual Property Rights by the District, its employees, agents, subcontractors or other representatives, whether independently or jointly with Partner ("Developed Intellectual Property"), District and Partner may enter into one or more separate written agreements to determine the scope, ownership, confidentiality and permitted uses of such Developed Intellectual Property. In the event no such separate written agreement is developed and executed prior to the creation of Developed Intellectual Property, the rights to the same shall be assigned to the District.

8. **No Referral Fees.** Nothing in this MOU, nor any consideration offered or paid in connection with this MOU, shall be interpreted to contemplate or require payment of any referral fee, commission, admission or other similar fee to either Party.

9. **Privacy.** Parties shall comply with all federal and state laws governing the confidentiality and privacy of personal and health information, including, without limitation, the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and its implementing regulations, and the Family Educational Rights and Privacy Act (FERPA), if applicable to a Party's activities.

10. **Independent Contractors.** The relationship of the Parties, in the performance of this MOU, shall be that of independent contractors. Partner understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. Each Party shall assume full responsibility for the acts and/or omissions of its employees or agents as they relate to the Collaborative Activities.

11. **Limitations on Authority.** Neither Party, in the performance of any and all duties under this MOU, has any authority to bind the other to any agreements or undertakings. Partner shall not incur any financial obligation on behalf of the

District; obligate or commit any District assets for the purchase, acquisition, or pilot trial of equipment, supplies, or personnel; enter into any contract on behalf of the District; make any additions, alterations, improvements, or repairs to any space, facilities, or equipment furnished by the District; or remove any equipment or supplies furnished by the District without the prior written consent of the District.

12. No Other Rights. Nothing contained in this MOU shall be construed as granting to or implying for either Party any rights to any license under any patents or other intellectual property rights of the other Party. Except as explicitly set forth herein, no such license or other rights shall arise from this MOU or from any acts, statements, or dealings resulting from or related to the execution of this MOU or the Parties' performance of their obligations hereunder.

13. Confidentiality. Partner and all Partner's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of the Collaborative Activities (the "District Information"). Partner understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement and Partner shall immediately notify the District of any release of District Information and take all steps necessary to remedy the release of District Information at no additional cost to the District.

14. Publicity. Partner shall not publish or disseminate any advertising materials, either printed or electronically transmitted, which identify the District or its facilities with respect to this MOU, without the prior written consent of the District. In addition, neither Party may use the names, logos, or trademarks of the other Party in any manner without prior written consent.

15. Assignment. Neither Party shall assign any of its rights or obligations hereunder without the prior written consent of the other Party.

16. Insurance. Each Party shall provide, at its sole cost and expense, coverage for Collaborative Activities in connection with this MOU by maintaining in full force and effect programs of insurance and/or self-insurance as follows:

- a. Commercial General Liability Insurance in the minimum amount of \$2,000,000 per occurrence and \$4,000,000 aggregate, including coverage for property damage, bodily injury, personal and advertising injury, products liability, completed operations, liability assumed under an insured contract (including tort of another assumed in a business contract), and independent liability. The District, its officials, trustees, officers, agents, employees, volunteers, and representatives ("District Entities") shall be named as additional insureds with respect

to liability arising out of the Collaborative Activities performed by or on behalf of the Partner under this agreement.

- b. Commercial Automobile Liability Insurance in the minimum amount of \$1,000,000 per accident for bodily injury and property damage covering any auto, including all vehicles that are owned, non-owned, and hired, and personal injury protection. If Partner has no owned autos, the policy may be limited to cover hired and non-owned autos only. The policy must provide Contractual Liability coverage equivalent to that provided in the 1990 and later editions of ISO Form CA 00 01.
- c. Such other insurance in such amounts which from time to time may be reasonably required by mutual consent of the Parties, against other insurable risks relating to this MOU.

16.1 Partner's Insurance Primary. For any claims related to this MOU, the Partner's insurance coverage shall be the primary insurance coverage. Any insurance or self-insurance maintained by the District Entities shall be in excess of the Partner's insurance and shall not contribute with it.

16.2 Waiver of Subrogation. Partner hereby grants to the District Entities a waiver of any right to subrogation which any insurer of said Partner may acquire against the District, its board of education, officials, employees, volunteers, and agents by virtue of the payment of any loss under such insurance. Partner shall obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the District Entities receive a waiver of subrogation endorsement from the insurer.

16.3 Acceptability of Insurers. Unless otherwise acceptable to the District, all insurance is to be placed with insurers authorized to conduct business in California with a current A.M. Best's rating of no less than A:VII.

16.4 Verification of Coverage. Partner shall furnish the District with original certificates and amendatory endorsements or copies of the applicable policy language affecting coverage required under this MOU. All certificates and endorsements are to be received and approved by the District before the commencement of the Collaborative Activities. Notwithstanding the foregoing, failure to obtain the required documents prior to the commencement of the Collaborative Activities shall not waive the Partner's obligation to provide them.

16.5 Waivers, Modifications, or Changes. Any modification or waiver of the insurance requirements herein shall be made only with the written approval of the District and not more frequently than annually. If the District believes that the amount of the foregoing insurance coverages is insufficient, or that the type of insurance or its adequacy is insufficient, Partner must promptly amend the insurance coverage upon receiving notice of the same from the District.

16.6 No Limitation on Liability. It is expressly understood that the coverage required under this MOU shall not in any way limit the liability of either Party.

16.7 Proof of Coverage. The Parties, upon execution of this MOU, shall furnish insurance certificates to each other evidencing compliance with the insurance requirements set forth herein. Certificates shall further provide for thirty (30) days advance written notice to Parties of any cancellation of the mentioned coverage.

17. Conduct on District Property. Partner shall perform all Collaborative Activities so as to avoid injury or damage to any person or property by exercising all necessary safety and security precautions as may be appropriate to the nature of the services and the conditions under which the services are being performed. Partner further agrees to comply with all of the following:

- a. No Smoking/Vaping/Alcohol/Non-Prescription Drugs: All District properties are tobacco-free, vape-free, alcohol-free, and drug-free zones. Partner's employees are prohibited from using any tobacco, or vape product on or immediately adjacent to District property. Partner's employees are prohibited from using alcohol or illegal drugs on District property.
- b. No Weapons or Firearms: Except as provided by statute and District policy, all District properties are weapons- and firearms-free zones. Partner's employees are strictly prohibited from possessing, either on their person or in their vehicles, any weapons or firearms while on District property.
- c. Employee/Guest Removal: At the District's request, Partner shall immediately remove any employee guest, and/or subcontractor of Partner from all District properties in the event District determines, in its sole discretion, that removal of any such person is in the District's best interests.

18. Indemnification. To the fullest extent permitted under California law, Partner agrees to indemnify, defend, and hold harmless the District and its trustees, directors, officers, employees, agents, representatives, assigns, and attorneys from any claims, expenses, liabilities, or damages that the District may incur arising out of or relating to any Partner's breach of this MOU or Partner's negligence in the performance of its duties hereunder.

19. Entire Agreement. This MOU, along with the exhibits attached hereto, constitutes the entire agreement of the Parties regarding the subject matter of this MOU. This MOU may only be amended or modified by a written agreement signed by both Parties and approved by the District's Governing Board in accordance with California Education Code section 17604.

20. Severability. If any provision of this MOU is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force and effect.

21. Notices. Written notice required by this MOU shall be delivered personally or sent by overnight carrier or United States postage prepaid certified mail, return receipt requested, to the Parties at the following addresses (or such address as may hereafter be designated by either Party by written notice thereof to the other Party):

District: Centinela Valley Union High School District
Attention: Business Services Office
14901 South Inglewood Avenue
Lawndale, CA 90260-1251

Partner: City of Lawndale, California
Attention: Sean M. Moore
14717 Burin Avenue
Lawndale, CA 90260

Written notice shall be deemed to have been duly given on the date of receipt if delivered personally; the day of delivery as indicated by the signature on the air bill (or copy thereof) if by overnight courier; or the day of delivery as indicated on the return receipt if delivered by mail.

22. Governing Law and Venue. This MOU shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California, in the County of Los Angeles. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this MOU shall be maintained in Los Angeles County.

23. Counterparts. This MOU may be executed in any number of counterparts, each of which shall be deemed an original, but all such counterparts

together shall constitute one and the same instrument.

24. Authority To Sign. Each Party has the full power and authority to enter into and perform this MOU, and the person signing this MOU on behalf of each Party has been properly authorized and empowered to enter into this Agreement. In accordance with Education Code section 17604, this Agreement is not valid, binding, or an enforceable obligation against the District until approved or ratified by motion of the Governing Board, duly passed and adopted.

[SIGNATURES ON NEXT PAGE]

For District

Signature

Title

Print Name

Date

For Partner

Signature

Mayor, City of Lawndale

Title

Robert Pullen-Miles

Print Name

Date

Signature

City Manager, City of Lawndale

Title

Sean Moore

Print Name

Date

Signature

City Attorney, City of Lawndale

Title

Gregory M. Murphy

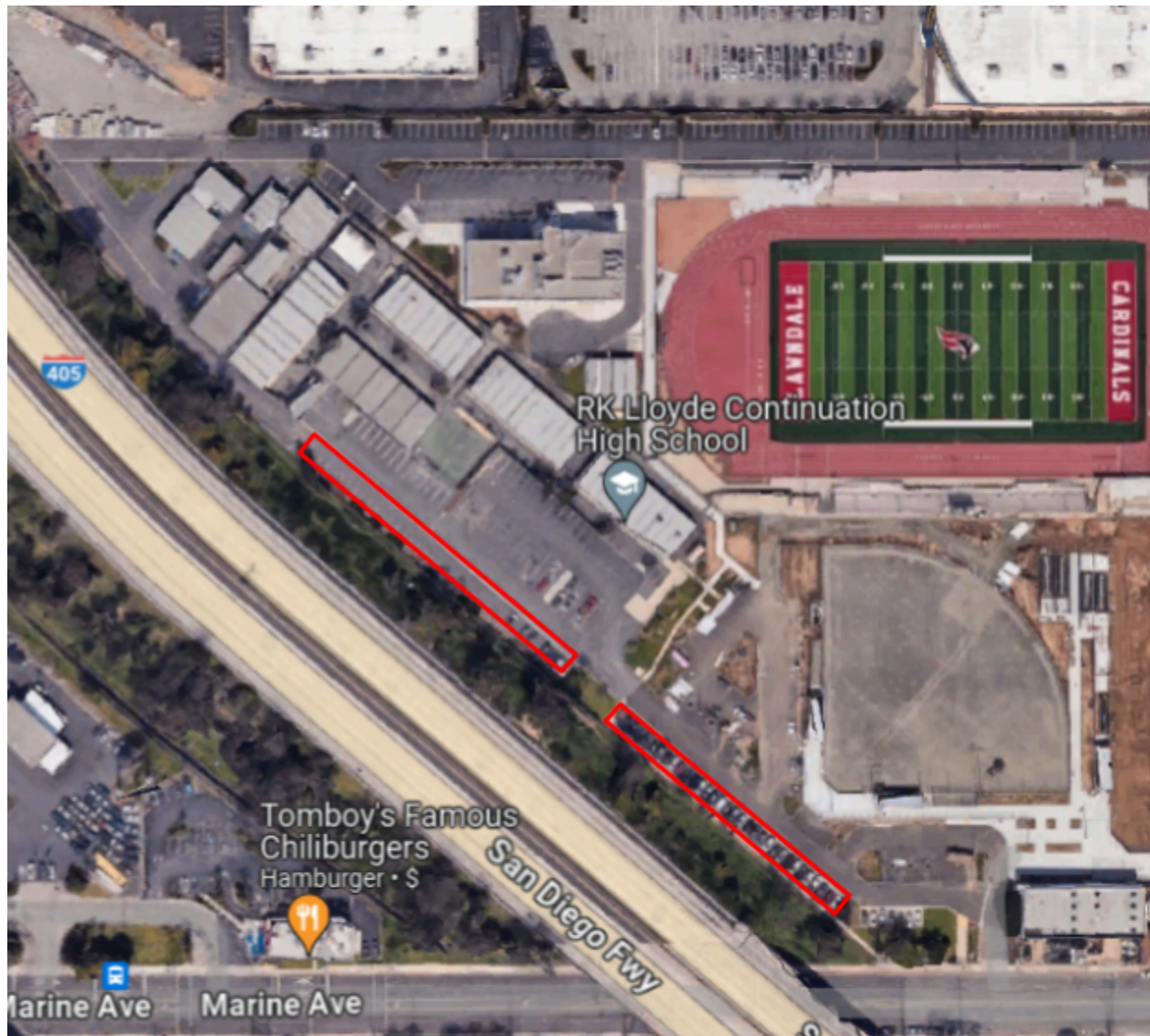
Print Name

Date

EXHIBIT A COLLABORATIVE ACTIVITIES

1. Scope of Use
 - a. Parking Lot Access: The District agrees to allow the City to use a portion of the parking lot for limited City events, activities, or other official purposes, provided that the parking lot is not required for school-related activities or purposes.
 - b. Availability Determination: The availability of the parking lot will be determined solely by the District. The District will notify the City of the availability status at least 10 business days in advance of the intended use.
 - c. Usage Schedule: The City will submit a schedule of intended use dates and times to the District at least 10 business days in advance of the intended use. The District will review and approve the schedule based on availability.
2. Responsibilities
 - a. City Responsibilities:
 - i. Ensure that the parking lot is used responsibly and that no damage occurs to the property.
 - ii. Provide adequate supervision during the times of use.
 - iii. Collect waivers/release forms from parking lot users that indemnify the District.
 - iv. Provide proof of insurance coverage that includes general liability and property damage, naming the District as an additional insured.
 - b. District Responsibilities:
 - i. Reasonably maintain the parking lot and ensure it is accessible for use.
 - ii. Communicate availability status to the City in a timely manner.
 - iii. Provide access to the parking lot as agreed upon in the approved schedule.

Exhibit B: Parking Lot Area





CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260

PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: August 19, 2024

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager

PREPARED BY: Diane Parsley, Executive Assistant

SUBJECT: Discussion of South Bay Cities Council of Governments Fees and Services

BACKGROUND

On July 15, 2024, the City Council discussed Item 10.B, the South Bay Cities Council of Governments (SBCCOG) fees, at their meeting.

By consensus of the City Council, staff was directed to invite SBCCOG Executive Director Jacki Bacarach to a future meeting to discuss the SBCCOG fees and services. Ms. Bacharach confirmed her availability to attend the August 19, 2024 City Council meeting.

STAFF REVIEW

Not applicable

FISCAL IMPACT

Staff recently processed the Fiscal Year 24/25 SBCCOG dues invoice in the amount of \$19,636.

RECOMMENDATION

Staff recommends that the City Council 1.) discuss the SBCCOG fees and services, including the regional planner special assessment fee that is no longer separated in the dues structure beginning with the FY 24/25 dues; and 2.) provide direction to staff, if necessary.



CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260

PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: August 19, 2024

TO: Honorable Mayor and City Council

FROM: Sean M. Moore, City Manager

PREPARED BY: Vanesa Alvarez, Administrative Assistant

SUBJECT: Mayor/City Councilmembers Report of Attendance at Meetings and/or Events

No supporting documentation was forwarded to the City Clerk Department for this item.