

Monday, June 2, 2025, 6:30 PM Council Chambers 14717 Burin Ave Lawndale, CA 90260

Any person who wishes to address the City Council regarding any item listed on this agenda or any other matter that is within its subject matter jurisdiction is invited, but not required, to fill out a Public Meeting Speaker Card and submit it to the City Clerk prior to the oral communications portion of the meeting. The purpose of the card is to ensure that the speaker's name is correctly recorded in the meeting minutes and, where appropriate, to provide contact information for staff follow-up.

#### How to observe the Meeting:

To maximize public safety while still maintaining transparency and public access, members of the public can now observe the meeting in person. Members of the public are still be able to view the meeting on YouTube "Lawndale CityTV", the City Website, and Lawndale Community Cable Television on Spectrum and Frontier Channel 3.

Copies of this Agenda may be obtained prior to the meeting inside the Lawndale City Hall foyer or on the **City Website**. Interested parties may contact the City Clerk Department at (310) 973-3213 for clarification regarding individual agenda items.

This Agenda is subject to revision up to 72 hours before the meeting.

#### A. CALL TO ORDER AND ROLL CALL

#### **B. CEREMONIALS (Flag Salute and Inspiration)**

#### C. PUBLIC SAFETY REPORT

- **<u>1. Los Angeles County Sheriff's Department Update</u>**
- 2. Los Angeles County Fire Department Update

#### D. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA (Public Comments)

#### **E. COMMENTS FROM COUNCIL**

#### F. CONSENT CALENDAR

Items 3 through 12 will be considered and acted upon under one motion unless a City Councilmember removes individual items for further City Council consideration or explanation.

#### 3. Motion to read by title only and waive further reading of all ordinances listed on the Agenda

- Recommendation: that the City Council read by title only and waive further reading of all ordinances listed on the agenda.

#### 4. Accounts Payable Register

- Recommendation: that City Council adopts Resolution No. CC-2506-024 authorizing the payment of certain claims and demands in the amount of \$574,052.22.

#### 5. Minutes of the Lawndale City Council Regular Meeting - May 19, 2025

- Recommendation: that the City Council approve the minutes.

#### 6. Second Reading and Adoption of Ordinance No. 1211-25 amending the City's Zoning Map of properties to establish the Housing Opportunity Overlay Zones within areas of the City and Hawthorne Boulevard Specific Plan; and Amendments to Title 17 of the Lawndale Municipal Code to establish Chapter 17.54 Housing Opportunity Overlay Zones

— Recommendation: that the City Council 1.) Adopt Ordinance 1211-25, amending the City's Zoning Map of properties to establish the Housing Opportunity Overlay Zones within areas of the City and Hawthorne Boulevard Specific Plan; and Amendments to Title 17 of the Lawndale Municipal Code to establish Chapter 17.54 Housing Opportunity Overlay Zones.; and 2.) Determine that Ordinance No. 1211-25 is exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15183 of the CEQA Guidelines.

#### 7. Beautification Committee Appointment for 2025-2027 Term

— Recommendation: that the City Council 1.) Approve the Mayor's appointment by directing staff to insert the appointee's name in Section 1 of Resolution No. CC-2506-026; and 2.) Adopt Resolution No. CC-2506-026 as amended.

#### 8. Parks, Recreation and Social Services Commission Appointment for 2025-2027 Term

— Recommendation: that the City Council 1.) Approve the Mayor's appointment by directing staff to insert the appointee's name in Section 1 of Resolution No. CC-2506-027; and 2.) Adopt Resolution No. CC-2506-027 as amended.

#### 9. SolarAPP+ Solar Online Software

- Recommendation: that the City Council direct staff to work with SolarAPP+ and implement the online web-base portal set forth under SB 379.

# 10. Approval of Amendment 1 to the MOU with the Centinela Valley Union High School District for use of the Lloyd Continuation School Parking Lot

— Recommendation: that the City Council approve Amendment 1 of a Memorandum of Understanding (MOU) with the Centinela Valley Union High School District (CVUHSD) for the parking of vehicles on District property for limited City events, activities, or other official purposes.

#### 11. First Amendment to Contract Services Agreement for Chapala Dance Academy

- Recommendation: that the City Council approve the First Amendment to the Agreement for Instructor to Use City Facilities between the City of Lawndale and Chapala Dance Academy, LLC for an amount not to exceed \$66,000.

#### 12. Request to Approve NEOGOV Software Subscription Agreement

— Recommendation: that the City Council authorize the City Manager to execute an ongoing subscription license agreement order form with Governmentjobs.com, Inc. (d/b/a NEOGOV) for the Insight applicant tracking software module.

#### G. CONSENT CALENDAR

#### SUCCESSOR AGENCY

Item 13 will be considered and acted upon under one motion unless a City Councilmember removes individual items for further City Council consideration or explanation.

#### 13. Minutes of the Successor Agency Meeting, May 19, 2025

- Recommendation: that the City Council approve the minutes.

#### H. CONSENT CALENDAR

#### LAWNDALE HOUSING AUTHORITY

Item 14 will be considered and acted upon under one motion unless a City Councilmember removes individual items for further City Council consideration or explanation.

#### 14. Minutes of the Housing Authority Meeting, May 19, 2025

- Recommendation: that the City Council approve the minutes.

#### I. PUBLIC HEARING

#### CITY COUNCIL/ SUCCESSOR AGENCY/ LAWNDALE HOUSING AUTHORITY

#### 15. Public Hearing for Budget Workshop Fiscal Year 2025-26 & Public Hearing for Staff Vacancies

- Recommendation: There is no formal recommendation with this item, however staff is looking for direction from Council regarding the budget.

#### J. ADMINISTRATION

#### CITY COUNCIL

#### 16. Lemonade Day

— Recommendation: that the City Council 1.) Direct staff to develop/implement the Lemonade Day event for Fiscal Year 2025-2026, with a budget allocation of \$5,000 maximum; or 2) Provide further direction to staff regarding participation in a Lemonade Day activity.

#### 17. Award of Contract to General Technologies and Solutions for Preparation of Traffic Analysis Report

- Recommendation: that the City Council award a contract to General Technologies and Solutions in the amount of \$22,400 for Traffic Analysis of Westside 147th Street.

#### K. CITY MANAGER REPORT

#### L. ITEMS FROM CITY COUNCILMEMBERS

#### 18. Discussion on Council Policy No. 26-95 Recognition Requests

Requested by Councilmember Francisco M. Talavera and continued from May 5, 2025.

— Recommendation: that the City Council 1.) Review the current Council Policy 26-95 and provide direction to staff on any updates to the Policy; and 2.) Return to a future council meeting with a resolution incorporating updates to the City Council Policy Manual - Policy 26-95 Recognition Requests; or 3.) Provide further direction to staff.

#### 19. Report of Attendance at Meetings

#### **M. CLOSED SESSION**

#### 20. Conference with Legal Counsel – Existing Litigation

— The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(1), to discuss existing litigation: Name of Case: City of Lawndale v. LA Investment, LLC (LA Superior Court Case No. 20TRCV00065).

#### 21. Conference with Labor Negotiator

— The City Council will conduct a closed session, pursuant to Government Code section 54957.6, with the City Manager, the City Attorney, and the City's negotiators, regarding labor negotiations with Local 1895, Council 36, American Federation of State, County and Municipal Employees, AFL-CIO, representing the City's mid-management and classified employees.

#### N. ADJOURNMENT

The next regularly scheduled meeting of the City Council will be held at 6:30 p.m. on Monday, June 16, 2025, in the Lawndale City Hall Council Chamber, 14717 Burin Avenue, Lawndale, California.

It is the intention of the City of Lawndale to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the City Clerk Department (310) 973-3213 prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodation to attend or participate in meetings on a regular basis. I hereby certify under penalty of perjury under the laws of the State of California that the agenda for the regular meeting

of the City Council to be held on June 2, 2025, was posted no less than 72 hours prior to the meeting.

#### /s/ Yvette Palomo

Yvette Palomo, Assistant City Clerk

Date Posted: May 29, 2025



14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE:	June 2, 2025
TO:	Honorable Mayor and City Council
FROM:	Dr. Sean M. Moore, City Manager
PREPARED BY:	Vanesa Alvarez, Administrative Assistant
SUBJECT:	Los Angeles County Sheriff's Department Update

No supporting documentation was forwarded to the City Clerk Department for this item.



14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE:	June 2, 2025
TO:	Honorable Mayor and City Council
FROM:	Dr. Sean M. Moore, City Manager
PREPARED BY:	Vanesa Alvarez, Administrative Assistant
SUBJECT:	Los Angeles County Fire Department Update

No supporting documentation was forwarded to the City Clerk Department for this item.



14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ♦ www.lawndalecity.org

SUBJECT:	Motion to read by title only and waive further reading of all ordinances listed on the Agenda
PREPARED BY:	Vanesa Alvarez, Administrative Assistant
FROM:	Dr. Sean M. Moore, City Manager
TO:	Honorable Mayor and City Council
DATE:	June 2, 2025

# **RECOMMENDATION**

Staff recommends that the City Council read by title only and waive further reading of all ordinances listed on the agenda.



14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ♦ www.lawndalecity.org

SUBJECT:	Accounts Payable Register
PREPARED BY:	Hrant Manuelian, Finance Director/City Treasurer
FROM:	Dr. Sean M. Moore, City Manager
TO:	Honorable Mayor and City Council
DATE:	June 2, 2025

# **RECOMMENDATION**

Staff recommends that City Council adopts Resolution No. CC-2506-024 authorizing the payment of certain claims and demands in the amount of \$574,052.22.

#### **Attachments**

A. CC-2506-024- AP Resolution - June 02, 2025.pdf

# ATTACHMENT A

#### **RESOLUTION NO. CC-2506-024**

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA AUTHORIZING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$574,052.22

# THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA, DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That in accordance with Sections 37202 and 37209 of the Government Code, the Director of Finance, as certified below, hereby attests to the accuracy of these demands and to the availability of funds for the payment thereof.

SECTION 2. That the following claims and demands have been audited as required by law, and that appropriations for these claims and demands are included in the annual budget as approved by the City Council.

SECTION 3. That the claims and demands paid by check numbers 207531 through 207606 for the aggregate total of \$574,052.22 are hereby authorized.

Effective Date: June 2<sup>nd</sup>, 2025

Approved by:

Hrant Manuelian, Director of Finance

Gregory M. Murphy, City Attorney

PASSED, APPROVED AND ADOPTED this 2<sup>nd</sup> day of June 2025.

Robert Pullen-Miles, Mayor

ATTEST:

State of California	)	
County of Los Angeles	)	$\mathbf{SS}$
City of Lawndale	)	

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2506-024 at a regular meeting of said Council held on the 2<sup>nd</sup> day of June 2025, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent	
	Aye	No	Abstain	Not Participating	Auscin	
Robert Pullen-Miles, Mayor						
Pat Kearney, Mayor Pro Tem						
Bernadette Suarez						
Sirley Cuevas						
Francisco M. Talavera						

Erica Harbison, City Clerk

#### City of Lawndale Summary of Audited Claims and Demands

#### Claims and Demands Paid By Check:

		Check Number	
Check Date	Beginning	Ending	Aggregate Total
5/15/202	25 207531	207566	386,952.70
5/22/202	25 207567	207606	187,099.52
	Total Checks		574,052.22
Check# 207545	and part of check# 207567	are reissuances of previously approved chec	k# 207203 and 207470 respectively.
	and part of check# 207567 nands Paid By Electronic Af		k# 207203 and 207470 respectively.
			k# 207203 and 207470 respectively. Amount
Claims and Den	nands Paid By Electronic A	CH Transfer:	
Claims and Den Date	nands Paid By Electronic Ad Name of Payee	CH Transfer:	Amount

#### Check Register Report

City of Lawndale					BANK: WELLS FARGO BANK N.A	т	Date: 'îme: 'age:	05/15/2025 10:36 am 1
Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description		Amount
WELLS FARGO	BANK N.A Check	<s< td=""><td></td><td></td><td></td><td></td><td></td><td></td></s<>						
207531	05/15/2025	Printed		8214	VANESA ALVAREZ	FY 24/25 TUITION REIMBURSEMENT		160.00
207532	05/15/2025	Printed		8045	ART PRINTING SERVICE	BUSINESS CARDS- J. BROOKS(CDD)		77.35
207533	05/15/2025	Printed		2207	ASAP SIGN & BANNER, LLC	CAR MAGNETS FOR MAYOR PRO TEM		1,176.83
207534	05/15/2025	Printed		0219	COUNTY OF LA DEPT OF PUBLIC WK	BUILDING & SAFETY SERVICES		77,127.12
207535	05/15/2025	Printed		8307	DEVELOPERS GENERAL CONTRACTING	CITY HALL & PW IMPROV. PROJECT		187,395.13
207536	05/15/2025	Printed		8176	ELYSIAN ARTS AND EVENTS, LLC	INSTRUCTOR FEES- DANCE CLASSES		3,330.00
207537	05/15/2025	Printed		1288	EWING IRRIGATION PRODUCTS INC	IRRIGATION REPAIR PARTS -		494.87
207538	05/15/2025	Printed		8574	WELLINGTON GABRIEL	PLANNING DEPOSIT REFUND		1,017.75
207539	05/15/2025	Printed		8546	GENERAL CODE	LMC SUPPLEMENT # 2		688.00
207540	05/15/2025	Printed		7864	GOVERNMENTJOBS.COM, INC	ANNUAL SUBSCRIPTION -		1,215.74
207541	05/15/2025	Printed		8579	HANG LOOSE HAWAIIAN SHAVE ICE	PW WEEK - COMMUNITY EVENT -		875.00
207542	05/15/2025	Printed		6051	INFANTE BROS LAWNMOWER SHOP	4 SCOOP SHOVELS		247.52
207543	05/15/2025	Printed		8573	VIVEK KUMSRESAN	PLANNING DEPOSIT REFUND		2.331.64
207544	05/15/2025	Printed		7362	LA UNIFORM & TAILORING INC	UNIFORMS FOR MSD - OLGA		104,68
207545	05/15/2025	Printed		3775	LOS ANGELES COUNTY FIRE DEPT	DONATION FROM MAYOR PRO TEM		500.00
207546	05/15/2025	Printed		7733	MARIA'S GARDEN CENTER &	PLANTS - CITY HALL PARKING LOT		884.00
207547	05/15/2025	Printed		7940	MARIPOSA LANDSCAPES, INC	LANDSCAPE MAINTENANCE SERVICES		35,973.88
207548	05/15/2025	Printed		6445	MICHAEL BAKER INTL, INC	CDBG CONSULTING SERVICES -		3,655.00
207549	05/15/2025	Printed		7227	OCCUPATIONAL HEALTH CENTERS	PREEMPLOY PHYSICAL EXAM		27.00
207550	05/15/2025	Printed		0572	ONE WAY PHOTOGRAPHY	CITY PHOTO/DIGITAL FILE-		334.40
207551	05/15/2025	Printed		8347	YVETTE PALOMO	REIMB, FOR ATTENDING CMCA 2025		1,981.31
207552	05/15/2025				PRECISION AUTO CARE, INC	OIL CHANGE - VEH# 518 PWD		473.78
		Printed		7047		PLANNING DEPOSIT REFUND		2,125,00
207553	05/15/2025	Printed		8575	SHAPOUR RAZIPOUR			59.40
207554	05/15/2025	Printed		8098		PLUMBING PARTS - PWD		52.857.56
207555	05/15/2025	Printed		5229	REGISTRAR RECORDER COUNTY CLRK	NOV. 5, 2024 PRESIDENTIAL		59.00
207556	05/15/2025	Printed		5895	RICOH USA INC	SUPPLIES FOR PRINTER -		208.92
207557	05/15/2025	Printed		6499	RJS CONSTRUCTION SUPPLIES	6 SHOVELS		
207558	05/15/2025	Printed		8576	AMBER RODRIGUEZ	FACILITY DEPOSIT REFUND		500.00
207559	05/15/2025	Printed		0440	SOUTHERN CALIFORNIA GAS CO.	UTILITY GAS CHARGES		1,079.27
207560	05/15/2025	Printed		0211	SOUTHERN CALIFORNIA NEWS GROUP	LEGAL ADS - 25-13 SPHERE OF		2,171.39
207561	05/15/2025	Printed		8578	THE NILES FOUNDATION	FACILITY SECURITY DEPOSIT		250.00
207562	05/15/2025	Printed		2825	THOMPSON TROPHY MFG, INC.	TROPHIES - YOUTH DAY		264.77
207563	05/15/2025	Printed		3672-CDD	U.S. BANK	CREDIT CARD PAYMENT		257.41
207564	05/15/2025	Printed		3672-CSD	U.S. BANK	CREDIT CARD PAYMENT		2,854.31
207565	05/15/2025	Printed		3672-PWD	U.S. BANK	CREDIT CARD PAYMENT		4,084.28
207566	05/15/2025	Printed		2883	UNDERGROUND SERVICE ALERT SC	MONTHLY MAINT, FEE		110.39
			Total Che	ecks: 36		Checks Total (excluding void che	cks):	386,952.70

Total Payments: 36

386,952.70 Bank Total (excluding void checks):

Grand Total (excluding void checks):

Total Payments: 36

386,952.70

#### Check Register Report

							ate: 05/22/2025
City of Lawndale					BANK: WELLS FARGO BANK N.A		ime: 8:12 am
					BANK. WELLO FARGO DAIRCHA	۲.	age: 1
Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO	BANK N.A Check	ks					
207567	05/22/2025	Printed		6369	AM-TEC TOTAL SECURITY INC.	ALARM SERVICES Q2 2024	22,076.73
207568	05/22/2025	Printed		2769	AMAZING BALLOONS BY GEE LLC	BALLOONS - MEMORIAL DAY EVENT	475.15
207569	05/22/2025	Printed		2207	ASAP SIGN & BANNER, LLC	BANNER LETTERING CHANGE -	60.00
207570	05/22/2025	Printed		0372C	AT & T	PHONE CHARGES	1,134.47
207571	05/22/2025	Printed		8581	REIAD AZER	PLANNING DEPOSIT REFUND	1,009.75
207572	05/22/2025	Printed		7719	ALFONSO BARRERA	PLANNING DEPOSIT REFUND	893,76
207573	05/22/2025	Printed		0615	CLEANSTREET, LLC	STREET SWEEPING & DEBRIS	30,503.60
207574	05/22/2025	Printed		8517	CREATIVE AIR MECHANICAL SVCS	SERVICE CALL BOILER FOR @ CSD	395.00
207575	05/22/2025	Printed		0772	DEPT OF INDUSTRIAL RELATIONS	ELEVATOR WHEELCHAIR & ROPED	575.00
207576	05/22/2025	Printed		8580	DEVIL MOUNTAIN NURSERY	PLANTS - HAWTHORNE BLVD/147TH	639.81
207577	05/22/2025	Printed		8582	THUY DO	PLANNING DEPOSIT REFUND	1,983.94
207578	05/22/2025	Printed		8250	EMCOR SERVICES MESA ENERGY	SERVICE CALL FOR BOILER @ CSD	2,370.00
207579	05/22/2025	Printed		7190	RAYLETTE FELTON	REIMB. FOR ATTENDING CALPELRA	697.84
207580	05/22/2025	Printed		8584	FITNESS MACHINE TECHNICIANS	PREVENTIVE MAINT. ON ALL	494.17
207581	05/22/2025	Printed		8583	RENE GARCIA	SHOP LOCAL HOME IMPROV. REBATE	500.00
207582	05/22/2025	Printed		6530	GENERAL INDUSTRIAL TOOL & SUPP	JACKETS & T-SHIRT - PWD CREW	227.03
207583	05/22/2025	Printed		0441	GOLDEN STATE WATER CO.	WATER USAGE SERVICES	22,907.19
207584	05/22/2025	Printed		5296	HD SIGNS SERVICES	JACKETS & T-SHIRTS W/ CITY	469.63
207585	05/22/2025	Printed		8359	DANIEL JASON HEMMENS	SAXOPHONE PERF MEMORIAL	300.00
207586	05/22/2025	Printed		0283	HINDERLITER, DE LLAMAS & ASSOC	CONTRACT/AUDIT SVCS SALES TAX	6,861.95
207587	05/22/2025	Printed		7733	MARIA'S GARDEN CENTER &	MINI BARKS- CITY HALL PLANTERS	419.90
207588	05/22/2025	Printed		7940	MARIPOSA LANDSCAPES, INC	TREE SERVICES - FEB. 2025	7,150.00
207589	05/22/2025	Printed		8186	MINUTEMAN PRESS GARDENA	1,100 AP CHECKS	364.65
207590	05/22/2025	Printed		6701	NEW PIG CORPORATION	PIG DRI LOOSE ABSORBENT	828.07
207591	05/22/2025	Printed		8585	NYLA OWENS	EVENT CANCELLED - FULL	547.00
207592	05/22/2025	Printed		8355	PORTILLO PRODUCTIONS	DJ SERVICE - MEMORIAL DAY	450.00
207593	05/22/2025	Printed		5895	RICOH USA INC	USAGE CHARGES FOR COPIERS-	1,107.27
207594	05/22/2025	Printed		1071	SHOETERIA INC.	WORK BOOTS FOR PWD CREW -	267.89
207595	05/22/2025	Printed		0439	SOUTHERN CALIFORNIA EDISON CO.	UTILITIES ELECTRICITY	16,680.06
207596	05/22/2025	Printed		0440	SOUTHERN CALIFORNIA GAS CO.	UTILITY GAS CHARGES	163.42
207597	05/22/2025	Printed		1782	FRANCISCO M TALAVERA	REIMB. FOR ATTENDING SCAG	296.95
207598	05/22/2025	Printed		5319A	THREE BROTHERS PARTY RENTALS	TABLES & CHAIRS - MEMORIAL	171.00
207599	05/22/2025	Printed		8141	TRANSPORTATION CONCEPTS	LAWNDALE BEAT FIXED ROUTE -	51,191.93
207600	05/22/2025	Printed		8120	TUCKER TOURS, LLC	TRAVEL CLUB - LEGEND WOMEN	260.00
207601	05/22/2025	Printed		3672-ASD	U.S. BANK	CREDIT CARD PAYMENT	488.95
207602	05/22/2025	Printed		3672-CMD	U.S. BANK	CREDIT CARD PAYMENT	1,189.89
207603	05/22/2025	Printed		3672-MSD	U.S. BANK	CREDIT CARD PAYMENT	1,035.38
207604	05/22/2025	Printed		3373	VERIZON WIRELESS	DESK & CELL PHONE SERVICE/ SIM	6,192.62
207605	05/22/2025	Printed		0480	VISTA PAINT	RED TRAFFIC PAINT	884.44
207606	05/22/2025	Printed		0493	ZUMAR INDUSTRIES, INC	ROAD CLOSED SIGNS	2,835.08
							· · · · · · · · · · · · · · · · · · ·

Total Checks: 40

Checks Total (excluding void checks):

187,099.52

Check Register Report

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City of Lawndale				BANK: WELLS FARGO BANK N.A		Date: Time: Page:	05/22/2025 8:12 am 2
Check Number Check Da	te Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description		Amount
		Total Paym	ents: 40		Bank Total (excluding void	checks):	187,099.52
		Total Paym	ents: 40		Grand Total (excluding void	checks):	187,099.52

#### Council Meeting 6/02/2025 Details of US Bank Credit Card Charges & Petty Cash Expenses

#### Vendor# 3672-CDD

Date	Vendor	Description	Amount
	3/25/2025 Office Depot	3 reams of 11"x17" paper.	76.64
	3/28/2025 Amazon	Coffee supplies for Planning Commission	8.59
	3/28/2025 Amazon	Coffee supplies for Planning Commission	42.18
	4/7/20205 Bluebeam	x1 Bluebeam license renewal	130.00
Check Dat	e 5/15/2025; Check# 207563		\$ 257.41

#### Vandan# 2672 CSD

Date	Vendor	Description	Amount
	3/25/2025 Amazon	Credit for 3/21/25 seat cushion returned order	(39.63
	3/25/2025 Costco	Senior Birthdays- Cakes	43.98
	3/26/2025 Canva	Canva Teams Subscription	46.83
	3/30/2025 Amazon	Seat Cushion and back support	66.14
	3/31/2025 Oriental Trading	Easter basket goodies	327.03
	4/2/2025 Lighting Express Car Wash	Car wash for van vehicle number 480	11.00
	4/3/2025 Target	Easter Senior Lunch raffle prizes	136.24
	4/3/2025 Smart and Final	Easter Senior Luncheon food	40.88
	4/3/2025 Smart and Final	Easter Senior Luncheon food	59.88
	4/3/2025 Smart and Final	Candy for Easter event baskets	220.42
	4/4/2025 Dollar Tree	Senior luncheon gifts supplies	27.73
	4/4/2025 Dollar Tree	Senior luncheon gifts supplies	33.15
	4/4/2025 Royal Cleaners and Laund	Dry cleaning 2 bunny costumes/mascots for easter event	350.00
	4/7/2025 Dollar Tree	Easter egghunt décor	27.73
	4/8/2025 Smart and Final	2025 Egg Hunt water for volunteers and staff	7.24
	4/8/2025 Amazon	x2 cellophane wraps for easter baskets	28.58
	4/10/2025 Amazon	Wrench tool set for minor csd building repairs and special events	29.81
	4/10/2025 LA Sign Factory	18x24 banners for easter event at parks	596.70
	4/9/2025 Home Depot	Egghunt supplies	83.61
	4/11/2025 Smart and Final	2025 Egg Hunt water for volunteers and staff	15.99
	4/14/2025 LA Sign Factory	x2 (3x6) banners for Youth Day Parade	198.90
	4/17/2025 Smart and Final	Office Kitchen Supplies	14.13
	4/17/2025 Smart and Final	Senior kitchen supplies	267.80
	4/18/2025 Marshalls	Senior Bingo winning prizes	33.11
	4/18/2025 Costco	Tetris and Plinko games for special events	209.45
	4/17/2025 Home Depot	Fly Traps for Service Elevator area	17.61
heck Date	5/15/2025; Check# 207564		\$ 2,854.31

Vendor# 3672-PWD

Date	Vendor	Description	Amount
	3/25/2025 Hirsch Pipe & Supply	Returned attachments for the plumbing snake	(55.80)
	3/25/2025 Hirsch Pipe & Supply	Attachments for the plumbing snake	55.80
	3/26/2025 Uline	50 Rubbermaid office recycling container- 3 gallon	501.09
	3/25/2025 The Home Depot	Sewer machine cable attachment	32.82
	3/27/2025 Harbor Freight	Adjustable face shields	18.69
	3/27/2025 APWA	3 National Public Works Week Posters 2025	63.00
	3/26/2025 The Home Depot	Power strip for Sean & Raylette, velcro for Raylette, floor cord protector for Sean & Raylette	107.67
	3/29/2025 AutoDesk	Annual Auto Cad renewal	515.00
	3/27/2025 The Home Depot	Pro Replacement line for gas string grass trimmer	44.07
	4/2/2025 Grainer	Safety body harness for PW boom truck	303.99
	4/2/2025 Grainer	Pallet Jack for PW Add account	309.75
	4/3/2025 Arman's Janitorial Supplies & Repair	Vacuum bags	45.42
	4/3/2025 Best Buy	Media monitor for City Hall conference room	646.88
	4/3/2025 Costco Wholesale	Office supplies	32.79
	4/2/2025 The Home Depot	Milwaukee M12 12V Lithium-Ion Cordless M- Spector Inspection Camera	286.20
	4/4/2025 Best Buy	Coax cable for City Hall TV	14.33
	4/4/2025 The Home Depot	Multi- Cleaner	26.48
	4/7/2025 SUDS & DUDS	Wash towels and mop heads	4.25
	4/7/2025 SUDS & DUDS	Wash towels and mop heads	4.25
	4/7/2025 SUDS & DUDS	Wash towels and mop heads	2.25
	4/7/2025 SUDS & DUDS	Wash towels and mop heads	2.25
	4/8/2025 VIP Detail Services	Car wash for vehicle # 517	34.74
	4/8/2025 The Home Depot	Cordless drill/impact 2 tool combo kit, drive mechanics tool set	258.54
	4/11/2025 Amazon	Anti scratch computer monitor/ eye protection/anti glare blue light filter shields	232.02
		I Gang horizontal/ vertical weatherproof flat cover, Air Wick, Clorox disinfecting wipes, 9 volt	
	4/9/2025 The Home Depot	alkaline battery 12 PK	69.84
	4/13/2025 Amazon	Keyboard & mouse for City Hall conference room	44.19
	4/14/2025 Amazon	20 X 30 poster frames PK of 3	44.19
	4/15/2025 The Home Depot	Infiniti Edge canless recessed light, adjustable Returned	(33.12)
	4/15/2025 The Home Depot	LED 2 level lumen select, Infiniti Edge canless recessed light, adjustable	33.12
	4/17/2025 Arman's Janitorial Supplies & Repair	Carpet master vacuum bags	272.54
	4/16/2025 The Home Depot	Gloves for PWD	167.04
Check Date	e 5/15/2025; Check# 207565		\$ 4,084.28

#### Vendor# 3672-ASD

Date	Vendor	Description	Amount
	4/9/2025 Pegmedia.Org	Media Library & Content Sharing Publication- CATV	150.00
	4/11/2025 Society For Human Resources	Professional Membership Due	299.00

4/21/2025 Fast Spring	Employee Relations- Monthly Software Subscription For Hr Dept.	39.95
Check Date 5/22/2025; Check# 207601		\$ 488.95

#### Vendor# 3672-CMD

Date	Vendor	Description	Amount
	3/24/2025 U.S. Bank	Late Fee from Credit Card Statement Ending 3/24/25	11.12
	4/2/2025 E&H Trophy & Engraving	2 City Plqs for SCAC Members Harlika O'Balles and Ruthi Davis for their outgoing service presentation	164.82
	4/7/2025 McDonalds	Refreshement for Council Meeting Pre-Dinner for one elected official (ice tea)	2.30
		14 Total Pre-City Council Mtg Meals (5 Electeds' meals & 1 refreshment, and 9 Staff meals) 4/7/25	5
	4/7/2025 Pollo Campero	City Council meeting	195.14
	4/10/2025 ICMA Online	Digital Training Sessions for City Manager Dr. Sean M. Moore	149.00
	4/16/2025 Lands End Business Outfitters	City Jackets and Shirts for Newly Elected Councilmember Talavera	370.77
	4/16/2025 E&H Trophy & Engraving	CCCA Outgoing President Jennifer Perez - City Plaque - for the 4/16/25 CCCA Board meeting	96.96
		14 Total Pre-City Council Mtg Meals (5 Elected's Meals & 1 refreshment, and 9 Staff Meals)	
	4/21/2025 Pollo Campero	4/21/25 City Council meeting	199.78
Check Date	e 5/22/2025; Check# 207602		\$ 1,189.89

#### Vendor# 3672-MSD

Date	Vendor	Description	Amount
	3/25/2025 Lightning express carwash	car wash for msd fleet veh #522 emp 1560	16.00
	3/26/2025 Amazon	Kennel Deck for Animal Control	65.04
	3/26/2025 Amazon	Trailer Hitch for msd fleet	9.90
	3/28/2025 Lightning express carwash	car wash for msd fleet veh #519 emp 1160	16.00
	3/28/2025 Lightning express carwash	car wash fleet for msd fleet veh # 522 emp 1560	16.00
	3/28/2025 Amazon	Wired headset for msd staff	22.74
	3/31/2025 Amazon	dog crate for Animal Control	44.09
	4/3/2025 California Animal Warefare	Membership dues for Director M. Reyes	300.00
	4/11/2025 Lightning express carwash	car wash for msd fleet veh #522 emp 1560	16.00
	4/10/2025 Colonial Flag	Flags for Flag field of honor	360.45
	4/10/2025 Home Depot	Gift cards for Beautification Home Awards	100.00
	4/15/2025 Target	Food for Neighborhood watch meeting	40.59
	4/17/2025 Sprouts	Food for Neighborhood watch meeting	19.57
	4/21/2025 Lightning express carwash	Car wash for msd fleet veh#508 emp #1309	9.00
Check Date	5/22/2025; Check# 207603		\$ 1,035.38



14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ♦ www.lawndalecity.org

SUBJECT:	Minutes of the Lawndale City Council Regular Meeting - May 19, 2025
PREPARED BY:	Vanesa Alvarez, Administrative Assistant Yvette Palomo, Assistant City Clerk
FROM:	Dr. Sean M. Moore, City Manager
TO:	Honorable Mayor and City Council
DATE:	June 2, 2025

# **RECOMMENDATION**

Staff recommends that the City Council approve the minutes.

#### **Attachments**

A. 5-19-25 Minutes Draft

# ATTACHMENT A

#### DRAFT MINUTES LAWNDALE CITY COUNCIL REGULAR MEETING SUCCESSOR AGENCY REGULAR MEETING HOUSING AUTHORITY REGULAR MEETING May 19, 2025

# A. <u>CALL TO ORDER AND ROLL CALL</u>

Mayor Pullen-Miles called the meeting to order at 6:32 p.m. in the City Hall Council Chamber, 14717 Burin Avenue, Lawndale, California.

- Councilmembers Present: Mayor Robert Pullen-Miles, Mayor Pro Tem Pat Kearney, Councilmember Bernadette Suarez, Councilmember Sirley Cuevas, Councilmember Francisco M. Talavera
- Other Participants: City Manager Dr. Sean M. Moore, City Attorney Gregory M. Murphy, City Clerk Erica Harbison, Assistant City Clerk Yvette Palomo, Deputy City Manager/Director of Human Resources Raylette Felton, Los Angeles County Sheriff's Lieutenant Ricky Osburn, Los Angeles County Fire Department Battalion Chief David Christian, Municipal Services Director Michael Reyes, Finance Director Hrant Manuelian, Community Services Director Jason Minter, Public Works Director Luis (Lucho) Rodriguez, Community Development Director Peter Kann

#### B. <u>CEREMONIALS</u>

Councilmember Talavera led the flag salute. Pastor Matthew Harbison of Lawndale Wesleyan Church provided the inspiration.

# C. <u>PUBLIC SAFETY REPORT</u>

#### 1. Los Angeles County Sheriff's Department Update

Lieutenant Osburn summarized the recent law enforcement activities and invited the community to the Neighborhood Watch meeting scheduled for May 21, 2025, at 6:00 p.m. at the Harold E. Hofmann Community Center.

# 2. Los Angeles County Fire Department Update

Battalion Chief David Christian summarized the fire report.

# D. <u>PRESENTATION</u>

3. <u>Recognition of City of Lawndale Outstanding Older American - Mr. Jay Gould</u> Presentation of City Plaque to Mr. Jay Gould, for his recognition as the City of Lawndale's 2025 Outstanding Older American.

Mayor Pullen-Miles and the City Council presented the City Plaque to Mr. Jay Gould, for his recognition as the City of Lawndale's 2025 Outstanding Older American.

#### 4. 65th Annual National Public Works Week Proclamation - May 18-24, 2025

Presentation of City of Lawndale Proclamation to the Public Works Director in Recognition of National Public Works Week: May 18-24, 2025.

Mayor Pullen-Miles and the City Council presented the City of Lawndale Proclamation Certificate to the Public Works Director representing the Public Works Department in Recognition of National Public Works Week: May 18-24, 2025.

#### E. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA (Public Comments)

Deena Sopko, Resident, commented on bulky items dumped on sidewalks and near fire hydrants, the trash collection truck leaking oil on the street and provided picture handouts.

Bridget Miller, Resident, commented on traffic on 145<sup>th</sup> Street and Avis Avenue, and requested a three-way stop sign.

Matthew Harbison, Resident, thanked Public Works staff for covering graffiti, and commented on a pothole that was filled with asphalt.

Randall Abram, Resident, submitted an electronic public comment regarding fireworks health and safety.

# F. <u>COMMENTS FROM COUNCIL</u>

Councilmember Talavera thanked everyone that attended tonight's meeting and voicing their concerns, asked if the City can address the trash truck oil leak, school area traffic, commented that he has received several complaints from residents about school traffic, and thanked Public Works staff for their work.

City Manager Dr. Moore responded that staff will follow up with bulky item pickups, and with Republic Services about their trash truck leaking oil.

Councilmember Suarez thanked everyone that attended tonight's meeting and asked if we have received any updates of when Republic Services will have new trash trucks.

Councilmember Cuevas thanked everyone that attended tonight's meeting, asked why a three-way stop sign cannot be installed on 145<sup>th</sup> Street and Avis Avenue, and thanked staff for covering the pothole.

Mayor Pro Tem Kearney thanked everyone that attended tonight's meeting, commented on Republic Services receiving new trash trucks and asked if staff can find out if the trash truck is leaking oil or its contents.

Mayor Pullen-Miles thanked everyone that attended tonight's meeting, commented that staff will address the oil leak from the trash truck, asked if the contractor can be held accountable for cleaning up the oil spill, thanked Resident Miller for her request for a three-way stop sign on 145<sup>th</sup> Street and Avis Avenue, Public Works staff for filling the pothole, and commented on the railroad ties needing repair.

City Manager Dr. Moore responded that staff will survey the oil spill damage and contact Republic Services.

Councilmember Cuevas thanked Resident Abram for the public comment he submitted regarding fireworks health and safety.

# G. <u>CONSENT CALENDAR</u>

# 5. <u>Motion to read by title only and waive further reading of all ordinances listed on the</u> <u>Agenda</u>

Recommendation: that the City Council approve.

# 6. <u>Accounts Payable Register</u>

Recommendation: that City Council adopt Resolution No. CC-2505-021 authorizing the payment of certain claims and demands in the amount of \$562,438.42.

- 7. <u>Minutes of the Lawndale City Council Regular Meeting May 5, 2025</u> Recommendation: that the City Council approve the minutes.
- 8. <u>South Bay Workforce Investment Board Quarterly Summary Report</u> Recommendation: that the City Council receive and file.

A motion was made by Mayor Pro Tem Kearney and seconded by Councilmember Cuevas to approve the Consent Calendar. The motion passed by a vote of 5-0.

# H. CONSENT CALENDAR

#### SUCCESSOR AGENCY

9. <u>Minutes of the Successor Agency Special Meeting, December 2, 2024</u> Recommendation: that the City Council approve the minutes.

A motion was made by Mayor Pro Tem Kearney and seconded by Councilmember Cuevas to approve the Consent Calendar. The motion passed by a vote of 5-0.

# I. <u>CONSENT CALENDAR</u>

# LAWNDALE HOUSING AUTHORITY

#### **10.** <u>Minutes of the Housing Authority Meeting, June 3, 2024</u> Recommendation: that the City Council approve the minutes.

A motion was made by Mayor Pro Tem Kearney and seconded by Councilmember Suarez to approve the Consent Calendar. The motion passed by a vote of 5-0.

By consensus, the City Council reordered the agenda and considered agenda Item L.15. Eastside of 147th Traffic Mitigations at this time.

#### L. 15. <u>Eastside of 147th Traffic Mitigations</u>

Recommendation: that the City Council 1.) Direct staff to proceed with the design of alternative 2 road diet; 2.) Implement the construction of alternative 2 road diet, and 3.) Prepare a new speed survey for 147th Street east following the completion of the road diet improvements.

Public Works Director Rodriguez presented the staff report.

City Attorney Murphy commented that Councilmember Cuevas can participate in the discussion as long as the discussion focuses on the Eastside of 147th Street.

Councilmember Cuevas asked if it is known how often vehicles fail to stop at the stop sign, and what the parking option is for Alternative 4.

Public Works Director Rodriguez responded that staff can investigate how often vehicles fail to stop at the stop sign, Alternative 4 offers parallel parking, and a bicycle lane with buffer zones between designating parking, bicycle lane and traffic lanes.

Discussion ensued among Councilmembers and staff about contacting the South Bay Council of Governments (SBCCOG) for funding support, the legal requirement for the width of travel lanes, adding two-way left turn lanes to Alternative 4, and the location of the bicycle lane.

In response to Councilmember Suarez's and Mayor Pullen-Miles' questions, Public Works Director Rodriguez responded that different modes of transportation can utilize the bicycle lane, and vehicles can use bicycle lanes to make turns.

Mayor Pullen-Miles opened public comments.

Ryan, Resident, commented in opposition to Alternative 1, and in favor of Alternatives 2, 3 and 4.

Andrew Blackney, Resident, commented in favor of Alternative 4.

Matthew Harbison, Resident, commented on e-bikes using bicycle lanes, and e-bikes safety regulation enforcement.

Mayor Pullen-Miles closed public comments.

Councilmember Suarez asked if the bicycle buffer zones can be physical separations and commented that she would like this road to be a part of the Local Travel Network.

Public Works Director Rodriguez responded that physical separations can be implemented.

In response to Mayor Pro Tem Kearney's questions, Public Works Director Rodriguez stated that street moratoriums are in place to protect City investments and requested left turn lanes be added to Alternative 4.

Discussion ensued among City Councilmembers and staff about adding medians, improving driver behavior, and 2-way lanes to relieve traffic.

Lieutenant Osburn commented that emergency responders will not have full access to streets if a center median is installed.

City Manager Dr. Moore commented that street sweeping may also be affected if a center median is added.

In response to Mayor Pullen-Miles's question, City Attorney Murphy responded it is appropriate to discuss funding at a future meeting after the design is established.

A motion was made by Councilmember Suarez and seconded by Mayor Pro Tem Kearney to direct staff to proceed with the design of alternative 4 road diet, implement the construction of alternative 4 road diet, and prepare a new speed survey for 147th Street East following the completion of the road diet improvements.

# L. <u>PUBLIC HEARING</u>

CITY COUNCIL/ SUCCESSOR AGENCY/ LAWNDALE HOUSING AUTHORITY

11. Public Hearing for Budget Workshop Fiscal Year 2025-26

Recommendation: There is no formal recommendation with this item, however staff is looking for direction from Council regarding the budget.

Finance Director Manuelian introduced the Public Hearing for Budget Workshop Fiscal Year 2025-26.

A motion was made by Councilmember Suarez and Mayor Pro Tem Kearney to continue the Public Hearing for Budget Workshop Fiscal Year 2025-26 agenda item to the June 2, 2025, City Council meeting. The motion passed by a vote of 5-0.

# M. <u>PUBLIC HEARING</u>

# CITY COUNCIL

12. Extension of Urgency Ordinance No. 1210-25 for Amendments to Title 17 of the Lawndale Municipal Code to Establish Chapter 17.54 Housing Opportunity Overlay Zones and a Zoning Map Amendment of Properties to Establish the Housing Opportunity Overlay Zones for Various Properties Within the City and Hawthorne Boulevard Specific Plan; and a Determination that the Urgency Ordinance is Exempt from CEQA Pursuant to CEQA Guidelines Section 15183

Recommendation: that the City Council: 1.) Conduct a public hearing; 2.) Determine that Urgency Ordinance No. 1210-25 is exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15183 of the CEQA Guidelines; and 3. Adopt by four-fifths (4/5) vote of the City Council for the extension of Urgency Ordinance No. 1210-25.

Community Development Director Kann presented the staff report.

Mayor Pullen-Miles opened the public hearing at 7:59 p.m.

There was no one from the public wishing to speak.

Mayor Pullen-Miles closed the public hearing at 7:59 p.m.

A motion was made by Mayor Pro Tem Kearney and seconded by Councilmember Cuevas to determine that Urgency Ordinance No. 1210-25 is exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15183 of the CEQA Guidelines and adopt by four-fifths (4/5) vote of the City Council for the extension of Urgency Ordinance No. 1210-25. The motion passed by a vote of 5-0.

# N. <u>ADMINISTRATION</u>

#### 13. <u>Resolution CC-2505-022 for SBl to be Approved for FY 25/26</u>

Recommendation: that the City Council adopt the attached Resolution No. CC-2505-022 approving the project list of streets as attached herein Exhibit A- Project Description/Location.

Public Works Director Rodriguez presented the staff report.

A motion was made by Councilmember Cuevas and seconded by Councilmember Talavera to adopt the attached Resolution No. CC-2505-022 approving the project list of streets as attached herein Exhibit A- Project Description/Location. The motion passed by a vote of 5-0.

# 14. <u>Consider Approval of a Mobile Recreation Program in the Community Services</u> <u>Department</u>

Recommendation: that the City Council consider the approval of a Mobile Recreation Program in the Community Services Department and provide direction to staff on the possibility of adding a Mobile Recreation Program to the Department.

Community Services Director Minter presented the staff report.

City Manager Dr. Moore commented that this option is an alternative to assigning staff to parks.

Councilmember Suarez commented in favor of establishing a Mobile Recreation Program.

In response to Councilmember Talavera's question, Community Services Director Minter stated that the plan of expanding is dependent on the community involvement and success rate.

Mayor Pro Tem Kearney is in favor of establishing this program and would like the program to be operated Monday through Saturday.

In response to Councilmember Cuevas's questions, Community Services Director Minter stated that the program would have two staff members, if approved, the program will be brought to the Youth Advisory Committee (YAC) for their feedback, it would have a marketing plan, a dedicated webpage with the schedule of activities, and the item will be brought back to City Council to approve additional staff, if necessary.

Mayor Pullen-Miles is in favor of approving this program.

Mayor Pullen-Miles opened public comments.

Matthew Harbison, Resident, commented on funding, asked if the City can receive donations from outside agencies or the public, and if the program has been budgeted.

Mayor Pullen-Miles closed public comments.

Community Services Director Minter commented that he will follow up on budget planning.

In response to Councilmember Suarez's and Mayor Pro Tem Kearney's questions, City Attorney Murphy responded that he will share information with City Councilmembers about the City setting up a nonprofit organization and research the ability of receiving supply donations from nonprofit organizations.

In response to Councilmember Cuevas's questions, Community Services Director Minter responded that the Parks, Recreation and Social Services Commission funding has been allocated.

A motion was made by Mayor Pro Tem Kearney and seconded by Councilmember Cuevas to approve a Mobile Recreation Program in the Community Services Department. The motion passed by a vote of 5-0.

# 15. Eastside of 147th Traffic Mitigations

Recommendation: that the City Council 1.) Direct staff to proceed with the design of alternative 2 road diet; 2.) Implement the construction of alternative 2 road diet, and 3.) Prepare a new speed survey for 147th Street east following the completion of the road diet improvements.

This matter was moved and previously discussed after the Consent Calendar.

# O. <u>CITY MANAGER REPORT</u>

City Manager Dr. Moore commented that he attended the 2025 California Contract Cities Association (CCCA) Annual Municipal Seminar, invited the community to attend the City's Memorial Day Remembrance ceremony on May 26, 2025, at 9:00 a.m. at City Hall, and thanked the City Council for their patience as staff follows up on requests made by them.

# P. <u>ITEMS FROM CITY COUNCILMEMBERS</u>

# 16. <u>Further Discussion on Establishing an Annual Festival Recognizing Hispanic-American</u> <u>Contributions to the Community and the Creation of an Ad Hoc Subcommittee</u>

Requested by Councilmember Talavera.

Recommendation: that the City Council 1.) discuss establishing a new annual Hispanic-American Contribution festival; 2.) discuss establishing an Ad Hoc Subcommittee to plan and organize the new event; and/or 3.) provide further direction to staff.

City Attorney Murphy commented that the City does not have a legal requirement to provide equal programming to all groups; however, the programs must be open to the public.

In response to Councilmember Cuevas's question, City Manager Dr. Moore responded that the City Council can add an additional event to the budget.

Discussion ensued among City Council members and staff regarding changing the Blues Festival to a Multicultural festival, and cost.

Councilmember Talavera commented on his proposal for a cultural event, that there was no intent to exclude any group, requested the event to bring all Hispanic American cultures together, thanked everyone for their questions and input, does not support hosting a multicultural event, and is in favor of receiving donations from nonprofit organizations.

Councilmember Suarez commented that she supports hosting the event if it is funded by outside parties and not by taxpayer money.

Discussion ensued among City Councilmembers and staff about the type of event to approve, funding being used for the Blues Festival and what funding to use for the new event, Blues Festival attendees' city of residence, receiving donations for events, and when to host the event.

Mayor Pullen-Miles opened public comments.

Matthew Harbison, Resident, commented on the City hosting high-quality events, and reevaluating existing events.

Mayor Pullen-Miles closed public comments.

Councilmember Suarez commented on planning a small event first to evaluate public participation and partnering with outside agencies.

By consensus, the City Council approved and established a Hispanic-American Contributions Festival, created an Ad Hoc Subcommittee to plan the festival, and the Mayor appointed Mayor Pro Tem Kearney and Councilmember Talavera to serve on the ad hoc subcommittee.

# 17. <u>Report of Attendance at Meetings</u>

Councilmember Talavera attended the City's Youth in Government Day event, Virtual meeting with Supervisor Holly J. Mitchell's office, Mother's Day Senior Luncheon, 2025 CCCA Annual Municipal Seminar, and thanked Community Services Director Minter for organizing the City's Youth in Government Day event.

Councilmember Suarez attended a South Bay Cities Council of Governments Steering Committee meeting, 2025 CCCA Annual Municipal Seminar, and asked staff to create a policy that allows the City to give priority to City residents when they apply for a job with the City.

Councilmember Cuevas attended a Los Angeles County Public Health meeting via Zoom, and the 2025 CCCA Annual Municipal Seminar.

Mayor Pro Tem Kearney attended the City's Youth in Government Day event, Liability Trust and Oversight Committee meeting, Los Angele County West Vector Board meeting, Mother's Day Senior Luncheon, 2025 CCCA Annual Municipal Seminar, and thanked Community Services Director Minter for organizing the City's Youth in Government Day event.

Mayor Pullen-Miles attended the City's Youth in Government Day event, and the 2025 CCCA Annual Municipal Seminar, and requested a tour of Los Angeles County Men's Central Jail.

# Q. <u>CLOSED SESSION</u>

# 18. <u>Conference with Legal Counsel - Existing Litigation</u>

The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(l), to discuss existing litigation: Name of Case: City of Lawndale v. LA Investment, LLC (LA Superior Court Case No. 20TRCV00065).

City Attorney Murphy read the aforementioned Closed Session matter by title only.

The City Council convened into closed session at 9:07 p.m.

The City Council reconvened from closed session at 9:14 p.m.

City Attorney Murphy announced that there was no reportable action taken.

# R. <u>ADJOURNMENT</u>

There being no further business to conduct, Mayor Pullen-Miles adjourned the meeting at 9:16 p.m.

Robert Pullen-Miles, Mayor

ATTEST:

Erica Harbison, City Clerk Approved: June 2, 2025



14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE:	June 2, 2025
TO:	Honorable Mayor and City Council
FROM:	Dr. Sean M. Moore, City Manager
PREPARED BY:	Peter Kann, Community Development Director Jose Hernandez, Associate Planner
SUBJECT:	Second Reading and Adoption of Ordinance No. 1211-25 amending the City's Zoning Map of properties to establish the Housing Opportunity Overlay Zones within areas of the City and Hawthorne Boulevard Specific Plan; and Amendments to Title 17 of the Lawndale Municipal Code to establish Chapter 17.54 Housing Opportunity Overlay Zones

#### BACKGROUND

This is the second reading and adoption of Ordinance No. 1211-25, amending the City's Zoning Map of properties to establish the Housing Opportunity Overlay Zones within areas of the City and Hawthorne Boulevard Specific Plan; and Amendments to Title 17 of the Lawndale Municipal Code to establish Chapter 17.54 Housing Opportunity Overlay Zones.

Ordinance No. 1211-15 implements the goals and policies of the General Plan/Housing Element by establishing the City's Housing Opportunity Overlay Zones. This ordinance adopts two new housing overlay zones with different maximum density standards in order to adequately accommodate Regional Housing Needs Assessment (RHNA) as set forth by the City's Housing Element. The Housing Opportunity Overlay Zones is located within the City's Zoning Map and Hawthorne Boulevards Specific Plan ("HBSP").

#### STAFF REVIEW

At its regular meeting on May 5, 2025, City Council introduced and approved Ordinance No. 1211-25 and waived further reading of the ordinance to rezone various properties and amend Title 17 (Zoning) Section 17.54 of the Lawndale Municipal Code regarding Housing Opportunity Overlay Zones.

**Planning Commission Review:** On April 9, 2025, the City's Planning Commission voted 5-0 to approve Resolution 25-04, recommending that the City Council adopt an Ordinance to rezone the properties and establish the Housing Opportunity Overlay Zones.

**Environmental Assessment:** Staff recommends that the City Council find the proposed amendments to the Lawndale Municipal Code exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15183, project consistent with a Community Plan, General Plan, or Zoning.

**Public Review:** Notices of a public hearing were posted on the bulletin board outside City Hall and published in the *Daily Breeze* on April 16, 2025 and May 22, 2025. As of the writing of this staff report, no comments from the public have been received concerning the proposed Housing Opportunity Overlay Zones.

# LEGAL REVIEW

The City Attorney has reviewed and approved the Ordinance.

# FISCAL IMPACT

None.

#### **RECOMMENDATION**

It is recommended the City Council:

- 1. Staff recommends that the City Council adopt Ordinance 1211-25, amending the City's Zoning Map of properties to establish the Housing Opportunity Overlay Zones within areas of the City and Hawthorne Boulevard Specific Plan; and Amendments to Title 17 of the Lawndale Municipal Code to establish Chapter 17.54 Housing Opportunity Overlay Zones; and
- 2. Determine that Ordinance No. 1211-25 is exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15183 of the CEQA Guidelines.

#### **Attachments**

<u>Attachment A- Draft Ordinance\_2025 \_ Housing Opportunity Overlay Zones.pdf</u>

# ATTACHMENT A Ordinance 1211-25

#### **ORDINANCE NO. 1211-25**

#### AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA, AMENDING THE ZONING MAP TO ESTABLISH HOUSING OPPORTUNITY OVERLAY ZONES FOR VARIOUS PROPERTIES WITHIN THE CITY AND HAWTHORNE BOULEVARD SPECIFIC PLAN AND TITLE 17 OF THE LAWNDALE MUNICIPAL CODE TO ESTABLISH CHAPTER 17.54 HOUSING OPPORTUNITY OVERLAY ZONES\

<u>SUMMARY</u>: This ordinance amends the City's Zoning Maps to establish Housing Opportunity Overlay Zones for properties within the City and Hawthorne Boulevard Specific Plan and amends the Lawndale Municipal Code to establish Housing Opportunity Overlay Zones requiring minimum residential density for projects within the Overlay Zones.

WHEREAS, the City of Lawndale's ("City") Planning Department, with the assistance of a consultant, has initiated and prepared Zoning Map amendments to establish Housing Opportunity Overlay Zones for various properties within the City and the Hawthorne Boulevard Specific Plan and amendments to Title 17 of the Lawndale Municipal Code (LMC) to establish 17.54 Housing Opportunity Opportunity Overlay Zones; and

WHEREAS, the City has a General Plan, which was adopted in 1999 and has been updated and amended to the Lawndale General Plan 2045 with a Certified Final Environmental Impact Report (EIR) (SCH #202212088), approved by the City Council on December 18, 2023 via Resolution No. CC-2312-048 and CC-2312-049; and

**WHEREAS,** the City's General Plan 2045 and 6<sup>th</sup> Cycle Housing Element were approved with conditions to establish Housing Opportunity Overlay Zones to accommodate future housing growth and to subsequently rezone these properties to be consistent with the land uses identified in the General Plan's Land Use Designation Map; and

WHEREAS, the Housing Opportunity Overlay Zones apply to specific sites identified in the City's General Plan 2045 land use plan and adopted 2021-2029 Housing Element to accommodate the City's Regional Housing Needs Assessment (RHNA); and

WHEREAS, the Housing Opportunity Overlay Zone provides opportunities for the development of high density housing in single-use and mixed-use formats at a density of 20-100 dwelling units per acre. New residential development at the Housing Opportunity Overlay Zones must meet a minimum residential density of at least 20 dwelling units per acre, regardless of the underlying land use designation; and

**WHEREAS,** the Housing Opportunity Overlay Zone encourages new development to be focused within the Hawthorne Boulevard Specific Plan area and within the City's Housing Opportunity Overlay Zone to preserve the character of the community's existing single-family uses, promote active transportation options, and create vibrant mixed-use activity nodes; and

**WHEREAS**, the proposed amendments and CEQA determination were discussed in a Planning Commission Study Session held on February 12, 2025 to seek the input of the Commission, residents, businesses, and other stakeholders.

**WHEREAS,** The Planning Commission held a duly noticed public hearing on April 9, 2025, and recommended approval of the amendments proposed herein.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

**SECTION 1 Recitals:** The recitals above are true and correct and incorporated herein by this reference.

**SECTION 2 General Plan:** The City Council further finds and determines that the changes to the City's Zoning Map and Zoning Code proposed by this Ordinance are consistent with the General Plan of the City of Lawndale. Additionally, the proposed amendment implements the goals and policies of the General Plan by establishing the Housing Opportunity Overlay which allows residential density of 20-100 dwelling units per acre.

**SECTION 3 CEQA:** The City Council finds the proposed amendments exempt pursuant to CEQA Section Guidelines 15183 – Project consistent with a Community Plan, General Plan, or Zoning. The proposed Project is consistent with the land use designations and development intensities and densities assigned by the Lawndale General Plan. Cumulative impacts associated with implementation of the Project, as proposed, were fully addressed in the General Plan FEIR (State Clearinghouse No. 2022120088). Since the proposed Project is consistent with the land use designations and development intensities and densities identified in the General Plan, and was analyzed in the General Plan FEIR, implementation of the proposed Project would not result in any new or altered cumulative impacts beyond those addressed in the General Plan FEIR.

**SECTION 4 Zoning Map Amendment:** The City's Zoning Map and HBSP Map is hereby amended as shown in Attachment "1" within the establishment of the Housing Opportunity Overlay Zones, attached hereto and incorporated herein by reference.

**SECTION 5 Municipal Code Amendment:** Chapter 17.54 of the Lawndale Municipal Code are hereby added to Title 17 to read as provided in Attachment "2", attached hereto and incorporated herein by reference.

**SECTION 7 Adoption, Certification, and Effective Date:** The City Clerk shall certify the passage and adoption of this ordinance and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council at which the same is passed and adopted. This ordinance shall be in full force and effect thirty (30) days after its final passage and adoption.

**SECTION 7 Publication:** The City Clerk will certify the adoption of this ordinance and post or publish this ordinance as required by law.

**SECTION 8 Severability:** If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such a decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, sentence, clause, and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the Ordinance would be subsequently declared invalid or unconstitutional.

#### PASSED, APPROVED, AND ADOPTED this 2nd day of June, 2025.

ATTEST:

Robert Pullen-Miles, Mayor

State of California)County of Los Angeles)City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council duly approved and adopted the foregoing Ordinance No. 1211-25 at its regular meeting held on the 2<sup>nd</sup> day of June, 2025, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
INAILIC	Aye	No	Abstain	Not Participating	Ausein
Robert Pullen-Miles, Mayor					
Pat Kearney, Mayor Pro Tem					
Bernadette Suarez					
Francisco M. Talavera					
Sirley Cuevas					

Erica Harbison, City Clerk

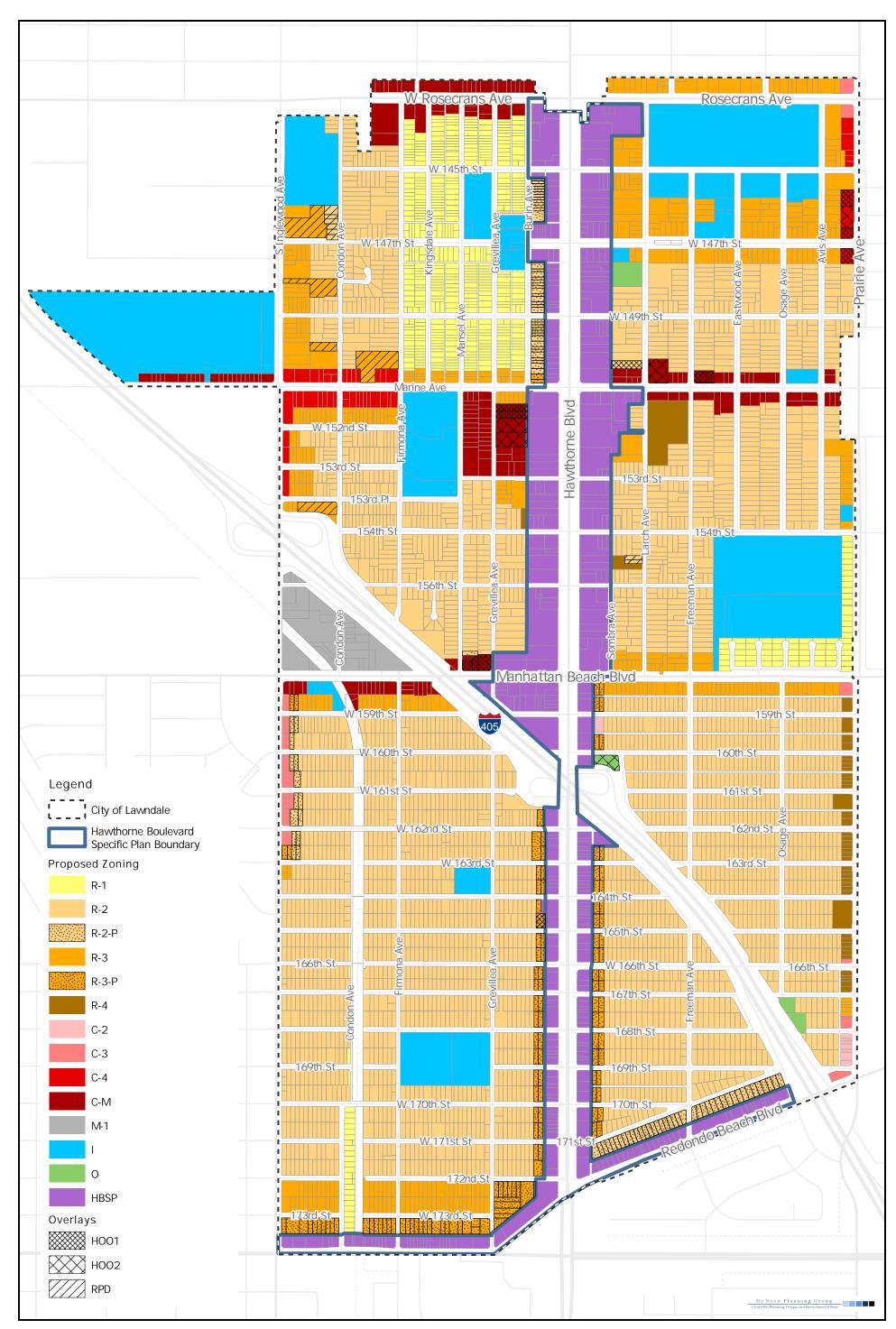
Date

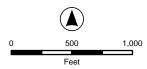
APPROVED AS TO FORM:

Gregory Murphy, City Attorney

# ATTACHMENT 1

City Zoning Map and HBSP Map (Housing Opportunity Overlay Zones)

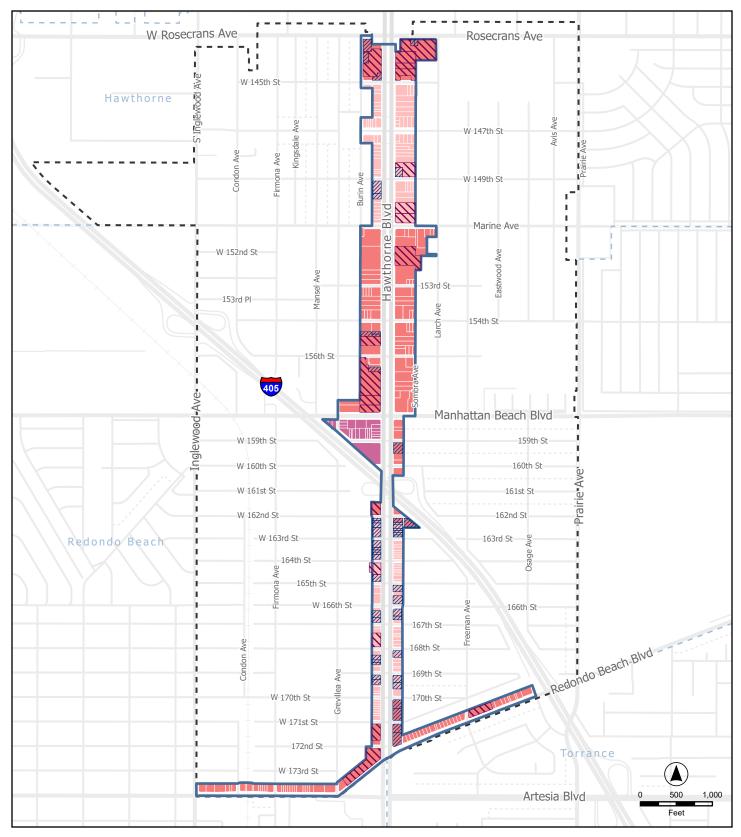




CITY OF LAWNDALE ZONING CODE UPDATE

## Proposed Zoning Map

Sources: Orange County GIS; City of Lawndale. Map date: April 3, 2024.



#### Legend

Hawthorne Boulevard Specific Plan Boundary City of Lawndale

General Commercial

Neighborhood Commercial



ноо2

Office Commercial

## ATTACHMENT 2

Lawndale Municipal Code 17.54 Housing Opportunity Overlay Zone

## Chapter 17.54 Housing Opportunity Overlay Zones

#### Section 17.54.010 Housing Opportunity Overlay 1 (HOO1).

The Housing Opportunity Overlay 1 (HOO1) applies to specific sites included in the City of Lawndale's Adopted 2021-2029 Housing Element identified to accommodate a portion of the City's remaining moderate- and above-moderate regional housing needs allocation (RHNA). For these sites, the minimum residential density is 20 du/ac and the maximum residential density is 100 du/ac, consistent with the goals, policies, and actions of the City's Adopted 2021-2029 Housing Element. All other provisions of the underlying designation of Lawndale Municipal Code will apply.

#### Section 17.54.020 Housing Opportunity Overlay 2 (HOO2).

The Housing Opportunity Overlay 2 (HOO2) applies to specific sites included in the City of Lawndale's Adopted 2021-2029 Housing Element identified to accommodate a portion of the City's remaining lowerincome regional housing needs allocation (RHNA). For these sites, the minimum residential density is 20 du/ac and the maximum residential density is 100 du/ac. The HOO2 implements the required rezones of sites pursuant to Government Code section 65583, subdivision (c) (1) (A) and Government Code section 65583.2, subdivision (c) and (i) consistent with the goals, policies, and actions included in the Adopted 2021-2029 Housing Element. Specifically, the following regulations shall apply to the use of a lot designated with the HOO2 designation:

- a. The minimum residential density shall be 20 dwelling units per net acre.
- b. Residential uses shall occupy at least 50 percent of the total gross floor area of a mixed-use development.
- c. For developments in which 20 percent or more of the units are affordable to lower income households (income and affordability levels set forth in Sections 50079.5, 50093, and 50105 of the Health and Safety Code shall apply), owner-occupied and rental multifamily uses shall be permitted.
- d. An applicant for a project pursuant to this Section may apply for a density bonus in accordance with Government Code Section 65915.

All other provisions of the underlying designation of the Lawndale Municipal Code will apply. Where there is a conflict, the provisions of the HOO2 shall apply.



## **CITY OF LAWNDALE**

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE:	June 2, 2025
TO:	Honorable Mayor and City Council
FROM:	Dr. Sean M. Moore, City Manager
PREPARED BY:	Vanesa Alvarez, Administrative Assistant Yvette Palomo, Assistant City Clerk
SUBJECT:	Beautification Committee Appointment for 2025-2027 Term

#### BACKGROUND

The City Council established, by Resolution No. CC-0103-26, the seven (7) member Beautification Committee ("Committee") of the City of Lawndale.

All committee members are appointed by the Mayor, with the approval of the City Council, for a term commencing on March 1 of each odd numbered year and terminating on February 28 of the succeeding odd numbered year.

On October 7, 2024, the City Council adopted Resolution No. CC-2410-097 reducing the number of members from seven (7) members to five (5) members.

On February 18, 2025, the City Council adopted Resolution No. CC-2502-011 appointing five (5) members to the Beautification Committee for a term beginning March 1, 2025, and ending on February 28, 2027.

On May 8, 2025, an unanticipated vacancy occurred on the Beautification Committee.

#### STAFF REVIEW

To be appointed to the Beautification Committee, a person must submit an application, must be at least 18 years of age, and must reside in the City for at least 30 consecutive days before submitting the application. Pursuant to Lawndale Municipal Code Section 2.40.030, the Mayor appoints new members with the approval of the City Council.

The City received four (4) applications for appointment to the Committee.

The following applicant has been reviewed by Mayor Pullen-Miles and selected for appointment:

Juan Granados

In anticipation that the Mayor would make the appointment and that the City Council would approve the appointment, staff has prepared Resolution No. CC-2506-026 for your consideration.

The term for this unexpired vacancy will begin on June 2, 2025, and end on February 28, 2027.

#### LEGAL REVIEW

The City Attorney's Office has reviewed Resolution No. CC-2506-026 and approved it as to form.

#### FISCAL IMPACT

None.

#### **RECOMMENDATION**

Staff recommends that the City Council

- Approve the Mayor's appointment by directing staff to insert the appointee's name in Section 1 of Resolution No. CC-2506-026; and
   Adopt Resolution No. CC-2506-026 as amended

#### Attachments

- A. Resolution No. CC-2506-026 Beautification Committee
- B. Applications\_Redacted.pdf

## ATTACHMENT A

#### **RESOLUTION NO. CC-2506-026**

#### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA, CONFIRMING APPOINTMENT TO THE BEAUTIFICATION COMMITTEE

WHEREAS, the City Council established, by Resolution No. CC-0103-26, the seven (7) member Beautification Committee ("Committee") of the City of Lawndale; and

WHEREAS, all committee members are appointed by the Mayor, with the approval of the City Council, for a term commencing on March 1 of each odd numbered year and terminating on February 28 of the succeeding odd numbered year; and

WHEREAS, on October 7, 2024, the City Council adopted Resolution No. CC-2410-097 reducing the number of members from seven (7) members to five (5) members; and

WHEREAS, on February 18, 2025, the City Council adopted Resolution No. CC-2502-011 appointing five (5) members to the Beautification Committee for a term beginning March 1, 2025, and ending on February 28, 2027; and

WHEREAS, on May 8, 2025, an unanticipated vacancy occurred on the Beautification Committee; and

WHEREAS, an eligible resident submitted an application for appointment to the Committee; and

WHEREAS, the Mayor and City Council have reviewed the application; and

WHEREAS, the Mayor has appointed one (1) applicant to the Committee and the City Council wishes to ratify the appointment.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNDALE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 2. All current members of the Committee shall serve a term of office to expire on February 28, 2027, unless earlier removed.

SECTION 3. The term for this appointment will commence on June 2, 2025, and expire on February 28, 2027, unless earlier removed.

SECTION 4. Pursuant to Council Policy No. 93-09, a newly appointed committee member must submit to a background check upon appointment.

SECTION 5. Members of the Beautification Committee shall serve without compensation, unless the City Council, by resolution or otherwise, provides, but may receive reimbursement for necessary travel and other expenses incurred in the performance of an official duty, when such expenditures are first authorized by the City Council.

PASSED, APPROVED AND ADOPTED this 2<sup>nd</sup> day of June, 2025.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)County of Los Angeles)City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2506-026 at a regular meeting of said Council held on the 2<sup>nd</sup> day of June 2, 2025, by the following roll call vote:

Name	Vo	ting	Prese	Absent	
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Pat Kearney, Mayor Pro Tem					
Francisco M. Talavera					
Bernadette Suarez					
Sirley Cuevas					

Erica Harbison, City Clerk

#### APPROVED AS TO FORM:

Gregory M. Murphy, City Attorney

# ATTACHMENT B



## CITY OF LAWNDALE <sup>725 MAY 15</sup> 3:44pk APPLICATION FOR APPOINTMENT TO CITY COMMISSIONS, COMMITTEES AND BOARDS

	I am applying for appointment <ul> <li>Planning Commission</li> <li>Parks, Recreation &amp; Social Services Commission</li> <li>Cable Commission</li> </ul>	to: (check all boxes that apply) Beautification Committee Senior Citizen Advisory Committee Personnel Board
N	Name: Juan Granados	Daytime Phone:
H	Iome Address	city: Lawndale zip: 90260
E-	B-mail Address: N/A	Yrs. Lived in Lawndale: <u>34</u>
0	Occupation (briefly describe your duties): Personal Care as	ssistant, medication management. additional paper attached to this candidacy -
Er	Employer: $N/A$	Work Phone: ( )
W	Vork Address:	City: Zip:
Ec	Educational Background/Degrees: High School	
Li	icenses or Special Certificates Held: Spanish Bi-ling	val Medical interpreter
Li	ist any other committees/commissions on which you have serv	red, and the year(s) of service: None
Or	Organizations to which you belong (professional, technical, com	amunity, services): Non@
Sta	tate why you wish to serve and why you believe you are qualified by $\frac{1}{2}$	fied for the position. (Use additional paper, if necessary).
Re	eferences (include name and daytime phone number): (	1) Jose Navarro 2) Nathaniel
ma to bo rec a t	hereby certify that this application is complete and true in a hay be cause for disqualification. I understand and agree to any advisory body if I am a relative of a councilmember, ody to which I am applying; b) that any or all information o	all respects and understand that any falsification or omission o the following: a) that I am disqualified from appointment a city employee or a person appointed to the same advisory on this form may be verified; c) that this document is a public and d) that, if I am appointed, I will be required to submit to Date: $\frac{5/15/2025}{2025}$
E		

The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.

RETURN THIS FORM TO: CITY CLERK, CITY OF LAWNDALE, 14717 BURIN AVENUE, LAWNDALE, CA. 90260 For information call (310) 973-3213

## Description of occupational duties

- Medical Management.
- Transportation.
- Help w/ Physical Therapy exercises.
- Communication with healthcare professionals.
- Emergency response and crisis management.
- Emotional support.
- Prepare and oversee care plans.
- Health monitoring.
- Food preparation.
- Schedule medical appointments.
- Nutritional support.
- Reporting and monitoring health changes to immediate medical facilities and concerning Doctor specialist.

For years I have desired to serve on the; or form part of Lawndale's beautification committee because I know that a beautiful and well-maintained environment, augments quality of life and encourages community pride.

I am passionate about improving Lawndale's surroundings. after-all, we are a beach land community. Cities near the coastal beach communities, should strive for well-maintained and clean environment.

Lawndale benefits from the tourism and near-by recreational opportunities coastal beaches offer. It is why maintaining Lawndale is essential for preserving appeal, and fostering a positive experience, Not only for Lawndale's residents, but for our visitors as well.

I'm eager to contribute to making our Lawndale, a more vibrant and welcoming place. Thus, increasing quality of life and property values for our residents.

View results

Respondent

23 Anonymous

44:01

Time to complete

1. Full name \*

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2. Applying for Appointment to (check all boxes that apply, you can select more than one): \*

Planning Commission

Parks, Recreation & Social Services Commission



Beautification Committee

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Senior Citizen Advisory Committee

Personnel Board

#### 3. Phone number \*

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### 4. Email address \*

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5. Home Address, City & Zip Code \*

Lawndale 90260	A second s
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6. Years Lived in Lawndale \*

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7. Employer Information (Employer Name, Address and Phone number)



8. Educational Background/Degrees, Licenses or Special Certificates Held \*

UC San Diego, B.A. Sociology, Graduated 2016 Leuzinger High School, High School Diploma, Graduated 2012 Will Rogers Middle School, Grade 7 & 8, Graduated 2009 William Greens Elementary School, Grade K-6, Graduated 2007 CA Real Estate License, DRE #02102929, 2020-2028 Life Insurance License, License #0L07271, 2016-2024  List any other committees/commissions or organizations (professional, technical, community services) on which you have served and the year(s) of service:

SAAD "Students Against Destructive Decisions," 2009-2012 ASIAN PACIFIC ISLANDER (API) CLUB, 2011-2012 MEChA Club 2009-2012 ECA "Environmental Careers Academy" CLUB, 2011-2012 Class of 2012 Committee, 2012 UCSD Women's Rugby Club, 2012-2016 UCSD Food Cooperative, 2012-2016 The Female Investor Seminar, 2023

10. State why you wish to serve and why you believe you are qualified for the position (optional: email supportive documents such as a resume or bio to <u>cityclerk@lawndalecity.org</u>). \*

As a lifelong resident of Lawndale, I have a deep-rooted connection to this community. Born and raised here, my family and I continue to enjoy the safety, close-knit neighborhoods, and the peaceful way of life that make Lawndale such a special place to call home. This city has given me lifelong friendships, a strong educational foundation, and countless memories. Now, I am eager to give back by serving on the Beautification Committee.

I believe I am well qualified for this position, not only because of my passion for preserving and enhancing our city's charm, but also due to my background in community involvement and leadership. I have held administrative roles in various clubs, where I successfully organized events designed to educate our community on important topics such as financial literacy and real estate. My academic background in sociology has also given me a strong understanding of how community engagement and aesthetics can positively impact residents' well-being and civic pride.

Through my dedication, organizational skills, and local perspective, I am committed to ensuring Lawndale remains a beautiful, safe, and cherished community for current and future generations. I would be honored to contribute my efforts toward this goal as a member of the Beautification Committee.

## 11. Optional additional information (biography, resume, experience, etc.)

Leuzinger High School Prom Queen Selected Year 2012

## 12. References (include name and phone number)

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Cesar Jaime			
Elizabeth Ordaz			
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Patricia Arreaga			
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13. I understand, acknowledge, and agree that my digital submission of this application serves to certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that I have not served as a Councilmember in less than a year (Planning and Parks only); c) that any or all information on this form may be verified; d) that this document is a public record subject to disclosure under the Public Records Act; and e) that, if I am appointed, I will be required to submit to a background check by the City. The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.

By signing below you affirm the statement above.

Full Name (Signature) \*



#### 14. Date \*

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#### Vanesa Alvarez

From: Sent: To: Subject: Attachments: Jomayra LA Realtor Sunday, May 11, 2025 5:31 PM City Clerk Statement of Interest – City of Lawndale Beautification Committee Resume May 2025 Jomayra.pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon,

I recently attended the Lawndale Beautification Meeting and was interested in learning how I could join. I was told that there was an open position and that I could apply online. I have submitted my application, attached is my work resume, and the following is my statement of interest in joining the Lawndale Beautification Committee.

As a lifelong resident of Lawndale, I have a deep-rooted connection to this community. Born and raised here, my family and I continue to enjoy the safety, close-knit neighborhoods, and the peaceful way of life that make Lawndale such a special place to call home. This city has given me lifelong friendships, a strong educational foundation, and countless memories. Now, I am eager to give back by serving on the Beautification Committee.

I believe I am well qualified for this position, not only because of my passion for preserving and enhancing our city's charm, but also due to my background in community involvement and leadership. I have held administrative roles in various clubs, where I successfully organized events designed to educate our community on important topics such as financial literacy and real estate. My academic background in sociology has also given me a strong understanding of how community engagement and aesthetics can positively impact residents' well-being and civic pride.

Through my dedication, organizational skills, and local perspective, I am committed to ensuring Lawndale remains a beautiful, safe, and cherished community for current and future generations. I would be honored to contribute my efforts toward this goal as a member of the Beautification Committee.

Thank you,

Jomayra Jaime









Real Estate License DRE #02102929 2020- 2028

Life Insurance License #0L07271 2016 - 2024

#### University of California, San Diego

B.A. Sociology - International Studies 2012 - 2016

## SKILLS

- Real Estate Sales
- Transaction Coordinator
- Client Management
- Project Management Inventory Management
- Office Management
- Training/Team Leadership
- Customer Service
- Payroll/HR
- Market Analysis
- Public Speaking
- Event Planning
- Scheduling
- Contract Knowledge
- Tech Savviness
- Social Media Marketing

## LANGUAGES

English, Spanish, Portuguese

# JOMAYRA JAIME

## Los Angeles, CA

Goal-oriented and high achiever. Experienced in sales and negotiations, academic training, and leadership. Proven to deliver quality work in business management and office administration, Successful in developing incentive strategies to increase team production.

## WORK EXPERIENCE

#### JREALTY PROPERTY MANAGEMENT, HAWTHORNE

#### ASSISTANT ACCOUNT MANAGER

MAY 2025 - CURRENT

Assisted the Senior Account Manager in doily operations, including coordinating tenant moveouts, preparing apartments for leasing, and serving legal notices. Managed maintenance requests to ensure timely resolution and maintained high standards of property appearance and tenant satisfaction.

#### **CRESTVIEW LANDSCAPE, SHERMAN OAKS**

#### FIELD STAFF COORDINATOR

JULY 2024 - MAY 2025

As the Field Staff Coordinator I on responsible for overseeing the development, morale, and long-term retention of field employees, working closely with supervisors, sofety personnel, and human resources. Doily tasks include entering payrall data, documenting job hazard analysis forms, fulfilling staffing requirements, coordinating job applications and interviews, and managing the antibarding process. Additionally, the coordinator ensures field staff receive the necessary resources, including personal protective equipment (PPE), and collaborates with the safety supervisor to mantain compliance with safety protocols. This role also serves as the primary point of contact for field employees, addressing inquiries, resolving concerns, and prometing a positive work environment that supports employee growth and job satisfaction.

#### **URBAN FRAME, LOS ANGELES**

FEB 2020- APRIL 2024

#### PROPERTY ACQUISITION /PROJECT MANAGEMENT

Bringing forth 6 years of expertise collaborating with real estate investors specializing in property flipping, rental acquisitions, Airbnb ventures, and development projects. Proficient in conducting comprehensive market analyses, adept negotiation tactics, and strategic marketing approaches to achieve optimal results for clients. Wellversed in leveraging cutting-edge real estate technologies and staying updated on industry trends. Laim to apply my passion and skill set in real estate to facilitate seamless transactions and surpass client expectations.

#### GLOBAL RESIDENTIAL INVESTMENTS LLC, BEVERLY HILLS

#### EXCECUTIVE ASSISTANT / TRANSACTION COORDINATOR

FEB 2018- JAN2020

Played a pivotal role in the management of a real estate investing firm, focusing on elevating team proficiency in sales and customer service through targeted training initiatives. Skillfully oversaw transactional coordination, ensuring smooth progression from acquisition to escrow closure. Responsible for scheduling meetings and effectively managing employer calendars to streamline operations and enhance productivity.

#### PACIFIC EDGE CONSULTING , SAN DIEGO

#### ACCOUNT MANAGER/SALES

#### MAR 2016- JAN 2018

Accomplished Outside Sales Consultant with Pacific Edge Consulting, specializing in businessto-business interactions for global telecommunication client portfolio. Proven success in acquiring and nurturing relationships with small and medium-sized businesses. Skilled in negotiation, leadership, and conducting interviews and training sessions to empower associates and drive team performance. Recognized for delivering exceptional face-to-face marketing and customer acquisition, contributing to the firm's reputation for quality brand representation across San Diego.

## REFERENCES

#### Eymy Vazquez

Accounts Receivable Crestview Landscape

Phone: Email :

## Elizabeth Ordaz

Phone:

Email :

Consultant/Project Manager Urban Frame

## View results

Respondent

24 Anonymous

20:54 Time to complete

## 1. Full name \*

Karina Villicana Mattia

2. Applying for Appointment to (check all boxes that apply, you can select more than one): \*

Planning Commission

Parks, Recreation & Social Services Commission



Beautification Committee



Senior Citizen Advisory Committee

Personnel Board

3. Phone number \*

4. Email address \*

5. Home Address, City & Zip Code \*

Lawndale, CA 90260

6. Years Lived in Lawndale \*

44

7. Employer Information (Employer Name, Address and Phone number)

Robert Half, Torrance

8. Educational Background/Degrees, Licenses or Special Certificates Held \*

-MBA- University of Redlands, BS and BA- University of California, Irvine and SHRM- Certificate Regarding CA Employment Laws  List any other committees/commissions or organizations (professional, technical, community services) on which you have served and the year(s) of service:

PTA President, PTA VP of Membership, PTA Volunteer, Lawndale Elementary School District -District Office Administrative Assistant (Clerical Sub), Classroom Volunteer at Twain Elementary, Girl Scout Troop Co-Leader

 State why you wish to serve and why you believe you are qualified for the position (optional: email supportive documents such as a resume or bio to <u>cityclerk@lawndalecity.org</u>). \*

As a native Lawndalian with a deep-rooted connection to the community, I am eager to serve on the Planning Commission and the Beautification Committee to help shape the future of our city. With a strong foundation in higher education, I bring a thoughtful, informed perspective to planning and development, ensuring that our growth remains sustainable and responsible.

Throughout my years of involvement in community activities, I have gained a clear understanding of the unique needs and aspirations of our residents. I am committed to fostering collaboration and building partnerships among local stakeholders, with the goal of improving our city while preserving its character. My passion for Lawndale is matched only by my belief that thoughtful planning, beautification, and community-centered decision-making are key to creating a vibrant, thriving environment for future generations.

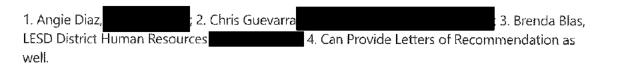
Serving on the Beautification Committee would be an incredible opportunity to contribute to the thoughtful development and enhancement of our city, ensuring that Lawndale grows in a way that respects its past while looking toward a bright, sustainable future for all of its residents.

#### 11. Optional additional information (biography, resume, experience, etc.)

With a strong foundation in sales and human resources, I have spent the majority of my career cultivating and expanding business relationships—ranging from independently owned companies to Fortune 500 firms. My success has been rooted in strategic networking and consistently delivering measurable results. In 2015, I embraced my entrepreneurial spirit and launched my own recruiting business, driven by a mission to connect talented individuals with meaningful job opportunities across Los Angeles County.

This venture not only deepened my leadership abilities but also reinforced my commitment to community impact. My approach has always been people-centered, focused on seeing long-term potential, setting clear goals, and executing strategic plans to bring visions to life. Through these experiences, I've developed a proven track record of aligning business objectives with human potential to drive sustainable growth.

12. References (include name and phone number)



13. I understand, acknowledge, and agree that my digital submission of this application serves to certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that I have not served as a Councilmember in less than a year (Planning and Parks only); c) that any or all information on this form may be verified; d) that this document is a public record subject to disclosure under the Public Records Act; and e) that, if I am appointed, I will be required to submit to a background check by the City. The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.

By signing below you affirm the statement above.

Full Name (Signature) \*

14. Date \*

5/13/2025

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## View results

Respondent

25 Anonymous

32:25 Time to complete

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1. Full name \*

Trephena Perkins	

2. Applying for Appointment to (check all boxes that apply, you can select more than one): \*



**Planning Commission** 



Parks, Recreation & Social Services Commission



Beautification Committee

-Munaci/44.4

Senior Citizen Advisory Committee

Personnel Board

### 3. Phone number \*

## 4. Email address \*

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## 5. Home Address, City & Zip Code \*

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Lawndale, ca 90260			

## 6. Years Lived in Lawndale \*

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## 7. Employer Information (Employer Name, Address and Phone number)

Phena's Kitchen, Inc

## 8. Educational Background/Degrees, Licenses or Special Certificates Held \*

Associate's Degree in Business Administration

 List any other committees/commissions or organizations (professional, technical, community services) on which you have served and the year(s) of service:

Former Century 21 Real Estate Agent 40+ Years employment in Banking/Mortgage Industry 10. State why you wish to serve and why you believe you are qualified for the position (optional: email supportive documents such as a resume or bio to <u>cityclerk@lawndalecity.org</u>). \*

I have lived in the Lawndale area for the last 15 years and I have seen and heard how the community has changed and not always for the better. Lawndale has the potential for more beautification improvements, be it repairs to our streets, cleanup of city properties, fix, cleanup or repairs to homes in the neighborhood and perhaps more of a police presence to address the young people that hang out on the streets smoking weed or just being loud and disrespectful to others.

11. Optional additional information (biography, resume, experience, etc.)

About me: I was born and raised in Los Angeles County, grew up in Compton. I've lived in the South Bay Area since the early 1990's. My son & stepchildren grew up & attended school here. My family shop in the area, we support local businesses and will continue to do so.

#### 12. References (include name and phone number)

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Lisa Nelson Lan <u>ey</u>				
April McCowan:				
Patricia Angulo:				

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By signing below you affirm the statement above.

## Full Name (Signature) \*

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## 14. Date \*

5/15/2025

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## **CITY OF LAWNDALE**

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ♦ www.lawndalecity.org

SUBJECT:	Parks, Recreation and Social Services Commission Appointment for 2025-2027 Term
PREPARED BY:	Vanesa Alvarez, Administrative Assistant Yvette Palomo, Assistant City Clerk
FROM:	Dr. Sean M. Moore, City Manager
TO:	Honorable Mayor and City Council
DATE:	June 2, 2025

#### BACKGROUND

On February 18, 2025, the City Council adopted Resolution No. CC-2502-14, appointing five (5) members to serve on the Parks, Recreation and Social Services Commission for a term beginning March 1, 2025, and ending February 28, 2027.

On May 1, 2025, an unscheduled vacancy occurred on the Parks, Recreation and Social Services Commission.

#### STAFF REVIEW

To be appointed to the Parks, Recreation and Social Services Commission, a person must submit an application, must be at least 18 years of age, and must reside in the City for at least 30 consecutive days before submitting the application. Pursuant to Lawndale Municipal Code Section 2.40.030, the Mayor appoints new members with the approval of the City Council.

The City received seven (7) applications for appointment to the Commission.

The following applicant has been reviewed by Mayor Pullen-Miles and has been selected for appointment:

Annette Owens

In anticipation that the Mayor would make the appointment and that the City Council would approve the appointment, we have prepared Resolution No. CC-2506-027 for your consideration.

The term for this appointment begins on June 2, 2025, and ends on February 28, 2027.

#### LEGAL REVIEW

The City Attorney's office has reviewed Resolution No. CC-2506-027 and approved it as to form.

#### FISCAL IMPACT

Parks, Recreation and Social Services Commissioners receive a stipend of \$50 per meeting, not to exceed \$100 per month, and may be reimbursed for expenses related to their duties when such expenditures are first approved by the City Council. The salary for Commissioners has already been budgeted for in the FY 2024-25 budget and there is no additional budget amendment needed.

#### RECOMMENDATION

Staff recommends that the City Council

- Approve the Mayor's appointment by directing staff to insert the appointee's name in Section 1 of Resolution No. CC-2506-027; and
   Adopt Resolution No. CC-2506-027 as amended.

#### Attachments

A. Resolution No. CC-2506-027 PRSSC Applications\_Redacted.pdf

## ATTACHMENT A

#### **RESOLUTION NO. CC-2506-027**

#### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA CONFIRMING APPOINTMENTS TO THE LAWNDALE PARKS, RECREATION, AND SOCIAL SERVICES COMMISSION

WHEREAS, pursuant to Lawndale Municipal Code Chapter 2.40, the Parks, Recreation and Social Services Commission consists of five members who have the power, except as otherwise provided by law, to A.) Advise the City Council in matters pertaining to social and leisure programs for the city. The commission may make recommendations to the City Council on priorities for the development and provision of social and leisure programs for the residents of Lawndale and the acquisition and operation of related facilities; B.) The Commission will be responsible for assisting the City Council and Community Services Department in identifying and assessing areas of social and leisure needs, and for cooperating with other individuals and community; C.) The Commission shall encourage the maximum availability of social and leisure opportunities within the community through appropriate scheduling of facilities and through the promotion of citizen participation in the development and operation of nontax-supported programs; and D.) Should the Commission independently act to raise funds, the Commission shall be authorized to spend such funds on social and leisure items and events within the City as more fully described in Chapter 3.10 of this code; and

WHEREAS, on February 18, 2025, the City Council adopted Resolution No. CC-2502-14, appointing five (5) members to serve on the Parks, Recreation and Social Services Commission for a term beginning March 1, 2025, and ending February 28, 2027; and

WHEREAS, on May 1, 2025, an unanticipated vacancy occurred on the Parks, Recreation and Social Services Commission; and

WHEREAS, Parks, Recreation and Social Services Commissioners serve a term beginning March 1 of each odd-numbered year and ending on February 28 of the succeeding odd-numbered year; and

WHEREAS, an eligible resident submitted an application for appointment to the Parks, Recreation and Social Services Commission; and

WHEREAS, the Mayor and City Council have reviewed the application; and

WHEREAS, the Mayor has appointed one (1) of the applicants to the Commission and the City Council wishes to ratify the appointment.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 2. All current members of the Parks, Recreation and Social Services Commission shall serve a term of office to expire on February 28, 2027, unless earlier removed.

SECTION 3. The term for this appointment will commence on June 2, 2025, and expire on February 28, 2027, unless earlier removed.

SECTION 4. Pursuant to the California Political Reform Act, all newly appointed Parks, Recreation and Social Services Commissioners are required to file with the City Clerk a Statement of Economic Interests a) within 30 days of assuming office and b) annually while in office.

SECTION 5. Pursuant to Council Policy No. 93-09, a newly appointed commissioner must submit to a background check upon appointment.

SECTION 6. Pursuant to Council Policy No. 93-09, each commissioner will receive a stipend of \$50 per meeting attended, not to exceed \$100 per month, and may receive reimbursement for necessary travel and other expenses incurred in the performance of an official duty, when such expenditures are first authorized by the City Council.

PASSED, APPROVED AND ADOPTED this 2nd day of June, 2025.

Robert Pullen-Miles, Mayor

ATTEST:

State of California	)	
County of Los Angeles	)	SS
City of Lawndale	)	

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2506-027 at a regular meeting of said Council held on the 2<sup>nd</sup> day of June 2, 2025, by the following roll call vote:

Name		ting	Present, Not Voting		Absent
Ivanic	Aye	No	Abstain	Not Participating	Ausein
Robert Pullen-Miles, Mayor					
Pat Kearney, Mayor Pro Tem					
Francisco M. Talavera					
Bernadette Suarez					
Sirley Cuevas					

Erica Harbison, City Clerk

#### APPROVED AS TO FORM:

## ATTACHMENT B



### CITY OF LAWNDALE APPLICATION FOR APPOINTMENT TO CITY COMMISSIONS, COMMITTEES AND BOARDS

مىمۇرى بەرلىقى

I am applying for appointment to Planning Commission Parks, Recreation & Social Services Commission Cable Commission	<ul> <li>: (check all boxes that apply)</li> <li>□ Beautification Committee</li> <li>□ Senior Citizen Advisory Committee</li> <li>□ Personnel Board</li> </ul>
Name: <u>Annette awens</u>	Daytime Phone:
Home Address:	city: Laundale zip: 10260
E-mail Address:	Yrs. Lived in Lawndale: 26
Occupation (briefly describe your duties):ivst Ruct	OR
Employer: <u>El Camino College</u>	Work Phone:
Work Address:	City: <u>TORRANCE</u> Zip: <u>90506</u>
Educational Background/Degrees: B.S. (IC BERKE	ley, M.S. Johns Hopkins University
Licenses or Special Certificates Held: $p/q$	y
List any other committees/commissions on which you have served	l, and the year(s) of service: ECC committees?
Academic Senates College Council,	
Organizations to which you belong (professional, technical, comm	
Community Colleges (ASCCC), Adob	eTechnology Exchange (ATX)
State why you wish to serve and why you believe you are qualified	00
Parks are important to any theiring	g community. The seen New parts pop-up
as a long-time Resident, and want	
References (include name and daytime phone number): (1)	
(2)	Mayor Pullen-Miles
I hereby certify that this application is complete and true in all may be cause for disqualification. I understand and agree to t	

Incredy certify that this application is complete and true in all respects and understand that any faisification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that any or all information on this form may be verified; c) that this document is a public record subject to disclosure under the Public Records Act; and d) that, if I am appointed, I will be required to submit to a background characteristic and the public Records Act; and d) that if I am appointed, I will be required to submit to

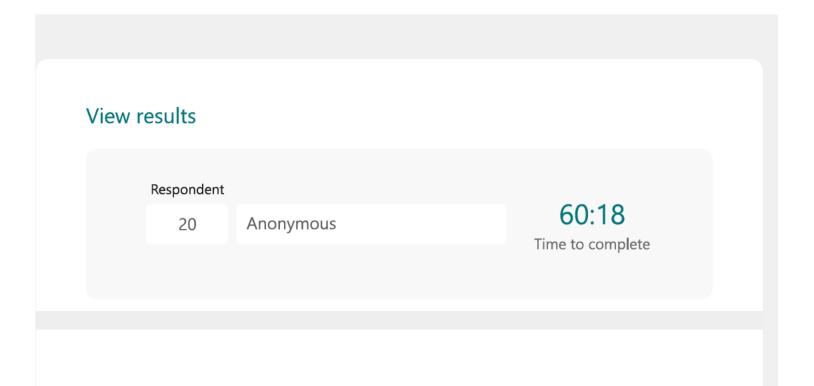
Signature:

heee

Date:	May 20, 2025	

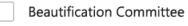
The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.

RETURN THIS FORM TO: CITY CLERK, CITY OF LAWNDALE, 14717 BURIN AVENUE, LAWNDALE, CA. 90260 For information call (310) 973-3213



1. Full name \*

	Car	ri L Parrish
2.		lying for Appointment to (check all boxes that apply, you can select re than one): *
		Planning Commission
	~	Parks, Recreation & Social Services Commission





#### Personnel Board

3. Phone number \*

4. Email address \*

5. Home Address, City & Zip Code \*

Lawndale, CA 90260

#### 6. Years Lived in Lawndale \*

2

7. Employer Information (Employer Name, Address and Phone number)

CLP Marketing LLC Self-Employed (Same)

8. Educational Background/Degrees, Licenses or Special Certificates Held \*

Bachelor Degree in Communications Purdue University Business license - City of Lawndale, Marketing, Web Design TV Broadcast, Centennial Olympic Technical Director  List any other committees/commissions or organizations (professional, technical, community services) on which you have served and the year(s) of service:

Community Service - Advocate for Residents, Westchester, CA, neighborhood buyout from LAX airport BOAC, approx 2002-2004

501(C)3 Dog Rescue Organization, Noah's Bark, volunteer & foster, approx 1996

Community Service - Relocation of Residents, Trailer Park Condemnation, advocate, volunteer, Angola, IN approx 2006

Community Service - Council on Aging, Afternoon at Theatre Stage Production, Event Producer; Volunteer senior event(s) hostess approx 2007-2008

Community Service - Women in Transition, Coordinated youth engagement in Christmas gift wrapping and delivery of car loads of presents to drug recovery house approx 2008

CA Homeless Food Kitchen Service - Volunteer, 1995

10. State why you wish to serve and why you believe you are qualified for the position (optional: email supportive documents such as a resume or bio to <u>cityclerk@lawndalecity.org</u>). \*

I wish to be of service to the City of Lawndale, my current community in any position that can benefit from my skills, talents and concerns for welfare of neighbors, seniors, kids and pets. Service is my desire. I am qualified to be of service by the City of Lawndale as represented by demonstrated years of advocacy and actionable support of community issues.

## 11. Optional additional information (biography, resume, experience, etc.)

[Customer] Service is everything—my business motto too!

## 12. References (include name and phone number)

Sam Parrish

13. I understand, acknowledge, and agree that my digital submission of this application serves to certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that I have not served as a Councilmember in less than a year (Planning and Parks only); c) that any or all information on this form may be verified; d) that this document is a public record subject to disclosure under the Public Records Act; and e) that, if I am appointed, I will be required to submit to a background check by the City. The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.

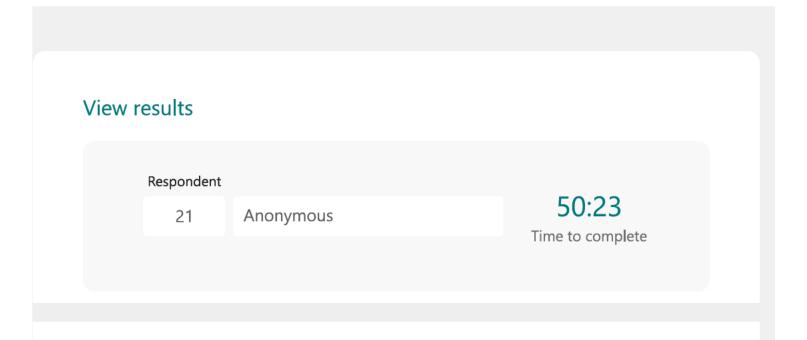
By signing below you affirm the statement above.

Full Name (Signature) \*

## 14. Date \*

5/5/2025

:::



1. Full name \*

EDGARDO LOPEZ

2. Applying for Appointment to (check all boxes that apply, you can select more than one): \*



Personnel Board

3. Phone number \*

4. Email address \*

5. Home Address, City & Zip Code \*

LAWNDALE 90260	

6. Years Lived in Lawndale \*

7. Employer Information (Employer Name, Address and Phone number)



8. Educational Background/Degrees, Licenses or Special Certificates Held \*

Leuzinger High School - Class of 2000 El Camino College - Associates of Science Respiratory Care Practitioner (Respiratory Therapy) IRS Registered Tax Practitioner & Certified Acceptance Agent (ITIN) CAA Forensic Document Training Certificate American Marriage Ministry - Wedding Officiant Certificate  List any other committees/commissions or organizations (professional, technical, community services) on which you have served and the year(s) of service:

South Bay Social Network- Professional/Community - Serving for 3 years - Director & Community Event Ambassador

Lawndale Rotary Club- Community - Member serving for 2 months

Gardena Chamber of Commerce - New Member

 State why you wish to serve and why you believe you are qualified for the position (optional: email supportive documents such as a resume or bio to <u>cityclerk@lawndalecity.org</u>). \*

My intention is to bring our community and local businesses together, help promote the programs our parks & schools provide, work to build programs for skills and bring sports sponsorships to our parks & schools.

## 11. Optional additional information (biography, resume, experience, etc.)

Recently retired as a Respiratory Therapist. I run my own tax practice, known as EL TAX GUY & I'm also the Director & Community Event Ambassador for the South Bay Social Network. I serve, network and promote local South Bay businesses. I plan, collaborate and fundraise for community events and also promote local businesses. I bring expertise in community outreach, business networking and affiliate connections.

## 12. References (include name and phone number)



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By signing below you affirm the statement above.

Full Name (Signature) \*

## 14. Date \*

5/5/2025

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## View results

## Respondent

22 Anonymous

77:43 Time to complete

## 1. Full name \*

Jheisson Nunez-Cornejo

2. Applying for Appointment to (check all boxes that apply, you can select more than one): \*



Planning Commission

Parks, Recreation & Social Services Commission



Beautification Committee



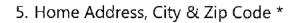
Senior Citizen Advisory Committee

Personnel Board

## 3. Phone number \*



## 4. Email address \*





- 6. Years Lived in Lawndale \*
  - 1
- 7. Employer Information (Employer Name, Address and Phone number)

Jarrett Creative New York, NY

8. Educational Background/Degrees, Licenses or Special Certificates Held \*

Currently full time student and employed full time

9. List any other committees/commissions or organizations (professional, technical, community services) on which you have served and the year(s) of service:

10. State why you wish to serve and why you believe you are qualified for the position (optional: email supportive documents such as a resume or bio to <u>cityclerk@lawndalecity.org</u>). \*

As a new homeowner in Lawndale, I'm eager to invest in the growth and well-being of our community by serving in this commission. I'm passionate about public green spaces, recreational team activities like basketball, sustainable practices such as composting, and promoting safe, accessible bike lanes. These are not just personal interests, they're essential elements of a thriving city.

I believe a strong sense of community starts with spaces that bring people together, and Im committed to helping enhance and protect those resources for residents of all ages. With a collaborative spirit and a deep appreciation for the role this commission plays in civic life, I hope to contribute thoughtful ideas and a fresh perspective to the committee.

## 11. Optional additional information (biography, resume, experience, etc.)

## PROFESSIONAL EXPERIENCE

OXYGEN NETWORK New York, NY

Associate Producer - Accident, Suicide, or Murder S5 2024-2024

Organized field shoot locations, participants, releases, and required permits for on the ground crew for ASM season 5.

Handled participant communication, scheduling, detailed release requirements, and all other logistics during pre-production.

• Facilitated communication remotely among 5 team members on the field with producers and other external stakeholders to ensure alignment with project objectives and timelines.

#### A+E NETWORKS New York, NY

Associate Producer - Cold Case Files Associate Producer - WWE's Most Wanted Treasures S2 Associate Producer - American Justice 2021-2023

Facilitated Cold Case Files: West series pilot from pre-production through post-production. Assisted on producing WWE's Most Wanted Treasure S2 with hosts Mick Foley, Lita, and Booker T. Essential part of the production process of the rebooted American Justice series for A+E Networks.

• Handled communication, call sheets, production notes, and all other production logistics in preproduction and on the field.

• Assisted production in troubleshooting location conflicts and obtaining proper permits and releases.

Conducted extensive research on cold cases, gathering and analyzing information to uncover new insights and perspectives for storytelling.

- Cultivated relationships with talent, experts, and law enforcement agencies to secure interviews, access to case materials, and additional resources for production field shoots.
- Provided input and feedback during the editing process, working closely with editors to ensure the final product meets the highest quality standards.

#### DISCOVERY Bethesda, MD

Associate Producer - Dino Hunters S2 2020-2020

Oversaw all production logistics on the field following archeologist, Andre Lujan, in New Mexico and Texas for Discovery's Dino Hunters. Collaborated with producers in the execution of day to day objectives, ensuring alignment of creative vision.

• Field management of production budgets, tracking expenses, and optimizing resource allocation to maximize efficiency.

 Supported the production team in various tasks including transportation, set-up, organization, and breakdown of equipment while managing covid protocol guidelines.

#### INVESTIGATION DISCOVERY Silver Spring, MD

Producer - True Conviction S3 2020-2020

Assistant Director - Dead of Night S1-S2 2017-2019

Assisted in the development and production of T rue Conviction season 3; contributing research, story development, and logistical support. Collaborated with directors, producers, and other key stakeholders in the development and execution of Dead of Night, a darkly evocative and edge of the seat thriller series that became one of ID's highest rated shows.

• Managed all aspects of production, including casting, location scouting, and scheduling to ensure smooth on set operations and timely delivery of projects.

Handled production budgets and resources effectively, optimizing cost efficiency while

maintaining high production value for the filmed recreations.

• Oversaw the production team of 10 people on location shoots, ensuring adherence to production schedules, safety protocols, and creative direction.

12. References (include name and phone number)

Dave - (long time Lawndale resident)

13. I understand, acknowledge, and agree that my digital submission of this application serves to certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that I have not served as a Councilmember in less than a year (Planning and Parks only); c) that any or all information on this form may be verified; d) that this document is a public record subject to disclosure under the Public Records Act; and e) that, if I am appointed, I will be required to submit to a background check by the City. The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.

By signing below you affirm the statement above.

Full Name (Signature) \*



5/7/2025



## CITY OF LAWNDALE APPLICATION FOR APPOINTMENT TO CITY COMMISSIONS, COMMITTEES AND BOARDS

I am applying for appointment to Planning Commission Parks, Recreation & Social Services Commission Cable Commission	<ul> <li>o: (check all boxes that apply)</li> <li>□ Beautification Committee</li> <li>□ Senior Citizen Advisory Committee</li> <li>□ Personnel Board</li> </ul>
Name: Juan Granados	Daytime Phone:
Home Address:	city: Lawndale zip: 90260
E-mail Address: N/A	Yrs. Lived in Lawndale: 34
Occupation (briefly describe your duties): Please See	-
Employer: N/A	Work Phone: ( )
Work Address:	City: Zip:
Educational Background/Degrees: HighSchool	
Licenses or Special Certificates Held:	
List any other committees/commissions on which you have serve	d, and the year(s) of service: NCNC
Organizations to which you belong (professional, technical, comm	nunity, services): <u>NONC</u>
State why you wish to serve and why you believe you are qualified Please See attached paper	
References (include name and daytime phone number): (1)	Nathaniel
(2)	Jose Navarro

I hereby certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that any or all information on this form may be verified; c) that this document is a public record subject to disclosure under the Public Records Act; and d) that, if I am appointed, I will be required to submit to a background check by the City.

Signatur

Date:	May/15/2025
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RETURN THIS FORM TO: CITY CLERK, CITY OF LAWNDALE, 14717 BURIN AVENUE, LAWNDALE, CA. 90260 For information call (310) 973-3213

# Description of occupational duties

- Medical Management.
- Transportation.
- Help w/ Physical Therapy exercises.
- Communication with healthcare professionals.
- Emergency response and crisis management.
- Emotional support.
- Prepare and oversee care plans.
- Health monitoring.
- Food preparation.
- Schedule medical appointments.
- Nutritional support.
- Reporting and monitoring health changes to immediate medical facilities and concerning Doctor specialist.

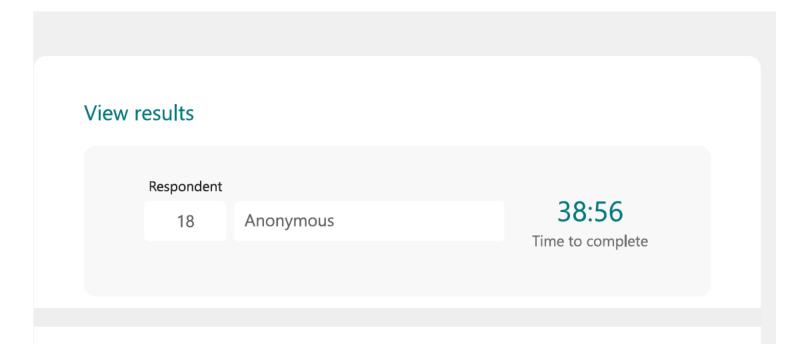
Serving on the Lawndale's Parks, Recreation and Social Services Commission, would provide me with opportunities to learn new skills, collaborate with others, and contribute to a positive change in Lawndale.

I am driven by the opportunity to directly impact the lives of residents and build a further enjoyable environment for Lawndale's residents. I am also committed to supporting the decisions of the committee, even when they may differ from my personal opinion.

My pledge to this cause aligns with my values and my aspiration to actively participate in improving Lawndale's overall well-being. I am eager! to contribute my time, and energy to the Parks, Recreation and Social Services Commission and help make a positive difference for all Lawndale residents, and visitors alike.

## AS to what I believe qualifies me for this position?

I have several years of experience in the human resources field, and have honed my skills in recruiting, talent management and employee relations, as I was a 1099 in the bilingual medical interpretation field. I am highly organized and detail-oriented individual, which I believe align exceedingly well with the requirements of the Lawndale Parks, Recreation and Social Services Commission.



1. Full name \*

Marco Delgado	
Applying for Appointment to (check all boxes that apply, you can select more than one): *	



3. Phone number \*

4. Email address \*

5. Home Address, City & Zip Code \*

Lawndale, CA 90260
--------------------

6. Years Lived in Lawndale \*

9 years

7. Employer Information (Employer Name, Address and Phone number)

Currently self employed

8. Educational Background/Degrees, Licenses or Special Certificates Held \*

College Degree from Cal State Northridge, Marketing College Degree from Ca State Dominquez HIIIs, Accounting

9. List any other committees/commissions or organizations (professional, technical, community services) on which you have served and the year(s) of service:

LASportsNet, where I manage and coordinate adult coed sports throughout Los Angeles (2 years), HOA President (5 years)

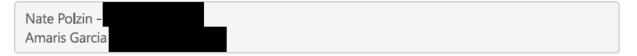
10. State why you wish to serve and why you believe you are qualified for the position (optional: email supportive documents such as a resume or bio to <u>cityclerk@lawndalecity.org</u>). \*

I simply want to get more involved in the community. I have lived here for 9 years and was too busy working. I now made a career move which gives me more time flexibility able to pursue other ambitions.

## 11. Optional additional information (biography, resume, experience, etc.)

I come from a financial background, where I managed marketing budgets and performed financial analyses. I am ambitious, love a good challenge, and complete team player. I dive into projects and find team members with the same ambitions to complete the projects! I am looking forward to the challenge of being in a committee for the city of Lawndale!

## 12. References (include name and phone number)



13. I understand, acknowledge, and agree that my digital submission of this application serves to certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that I have not served as a Councilmember in less than a year (Planning and Parks only); c) that any or all information on this form may be verified; d) that this document is a public record subject to disclosure under the Public Records Act; and e) that, if I am appointed, I will be required to submit to a background check by the City. The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.

By signing below you affirm the statement above.

Full Name (Signature) \*

## 14. Date \*

5/5/2025

:::

Respondent 19 Anonymous 14:56 Time to complete	View results		
19 Anonymous 14:56			
19 Milliong Millions	Respondent		14.56
	19	Anonymous	

1. Full name \*

	Omar Estrada
2.	Applying for Appointment to (check all boxes that apply, you can select more than one): *
	Planning Commission
	<ul> <li>Parks, Recreation &amp; Social Services Commission</li> </ul>

- Beautification Committee
- Senior Citizen Advisory Committee

## Personnel Board

3. Phone number \*

4. Email address \*

5. Home Address, City & Zip Code \*

Lawndale 90260

6. Years Lived in Lawndale \*

25

7. Employer Information (Employer Name, Address and Phone number)

Aspire Transportstion

8. Educational Background/Degrees, Licenses or Special Certificates Held \*

Hig	h School Graduate				
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 List any other committees/commissions or organizations (professional, technical, community services) on which you have served and the year(s) of service:

None

 State why you wish to serve and why you believe you are qualified for the position (optional: email supportive documents such as a resume or bio to <u>cityclerk@lawndalecity.org</u>). \*

I want to help provide my community with the resources to upkeep parks, recreation centers and social services to make Lawndale residents have what they need to live a prosperous life in Lawndale. My experience growing up in Lawndale combined with my great problem solving and creative solutions skills I see myself as a valuable asset to this commission.

11. Optional additional information (biography, resume, experience, etc.)

12. References (include name and phone number)

13. I understand, acknowledge, and agree that my digital submission of this application serves to certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that I have not served as a Councilmember in less than a year (Planning and Parks only); c) that any or all information on this form may be verified; d) that this document is a public record subject to disclosure under the Public Records Act; and e) that, if I am appointed, I will be required to submit to a background check by the City. The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.

By signing below you affirm the statement above.

Full Name (Signature) \*

## 14. Date \*

5/5/2025

:::



# **CITY OF LAWNDALE**

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE:	June 2, 2025
TO:	Honorable Mayor and City Council
FROM:	Dr. Sean M. Moore, City Manager
PREPARED BY:	Peter Kann, Community Development Director
SUBJECT:	SolarAPP+ Solar Online Software

## BACKGROUND

The City's Community Development Department uses various software solutions to aid in the daily functions of the departments. One of the department's function is to process residential solar photovoltiac (PV) system. PV solar energy offers several benefits to property owners, including being a clean and renewable energy source, reducing reliance on fossil fuels, and providing potential cost savings. Solar panels can be easily installed, require minimal maintenance, and offer a long lifespan. A summary of important PV components and definitions are provided below:

- Residential Photovoltiac System- also known as a solar power system for residential buildings, is a system designed to convert sunlight into usable electricity using the photovoltiac effect. It comprises solar panels (modules), which capture sunlight, and other components like inverters, which convert the generated electricity.
- Solar panels These modules capture sunlight and convert it into direct current (DC) electricity.
- Inverters Convert the DC electricity generated by the solar panels into alternating current (AC), which is the standard form of electricity used in homes and businesses.
- Energy Storage System A photovoltaic energy storage system is a system that uses solar panels to convert sunlight into electricity and then stores that electricity for later use, often in batteries. It combines the photovoltaic (PV) technology of solar energy conversion with energy storage, typically using batteries, to make solar energy more reliable and flexible.
- "SolarAPP+" means the most recent version of a web-based portal, developed by the National Renewable Energy Laboratory, that automates plan review, produces code-compliant approvals, and issues permits for residential solar energy systems and residential energy storage systems paired with residential solar energy systems.

Senate Bill 379 (Wiener, 2022) requires most California cities and counties to implement an online, automated permitting platform that allows applicants to submit residential PV plans, pay their invoices, and obtain solar PV permits via an online software. A city with a population of 50,000 or fewer is required to satisfy the requirements by September 30, 2024. Senate Bill 379 specifically listed SolarAPP+ as one of the automated permitting platform that meets the CA Energy Commission's requirements to promote the development of solar system to meet the state's clean energy needs.

SolarAPP+ provides local governments with a standard web-based portal for receiving and processing permit information for residential solar systems. It can be incorporated into existing permitting systems used by jurisdictions. The portal conducts an automated permitting review for safety and code compliance, enabling local governments that adopt the tool to approve solar permits instantly.

#### STAFF REVIEW

Pursuant to state regulations for residential solar PV systems, cities may not charge a fee of more than \$450 plus for PV systems that is 15 kw hour or less. Since September 2024, building and safety record indicates that 22 solar panels were issued without plan check (express issuance) and 6 separate solar panels were reviewed and issued with Energy Storage System (ESS).

Use of SolarApp+'s software could allow for same day approval. SolarAPP+ does not require a site plan or an electrical diagram. Rather, the software requires the installer to input information related to the system design that can then be evaluated for code compliance. If the system is code compliant, the applicant can then proceed to get an instant permit after payment. If the PV system is not code compliant, the contractor is notified instantly regarding why the system could not be approved.

For a typical residential PV project, the permit cost is \$450 plus the \$25 SolarAPP+ processing fee, which is paid by the applicant. The City does not bear any cost for the usage of SolarAPP+.

Below is a short summary of the online steps and procedures of SolarAPP+:

- Register for SolarAPP+ account
- Submit Project in SolarAPP+
- Pay \$450 PV fee and \$25 SolarAPP+ processing fees
- Download approval documents via SolarAPP+
- Obtain City building/electric permits
- Request Building Inspection

#### LEGAL REVIEW

The City Attorney has reviewed this item.

#### FISCAL IMPACT

None. The City does not bear any cost for the implementation and use of SolarAPP+.

#### **RECOMMENDATION**

It is recommended the City Council:

1. Direct staff to work with SolarAPP+ and implement the online web-base portal set forth under SB 379.



# **CITY OF LAWNDALE**

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ♦ www.lawndalecity.org

SUBJECT:	Approval of Amendment 1 to the MOU with the Centinela Valley Union High School District for use of the Lloyd Continuation School Parking Lot
PREPARED BY:	Jason Minter, Community Services Director
FROM:	Dr. Sean M. Moore, City Manager
TO:	Honorable Mayor and City Council
DATE:	June 2, 2025

## BACKGROUND

On September 11, 1995, the City Council adopted Resolution CC-9506-77 recognizing the Senior Travel Club as a program of the Community Services Department. In addition, a fund was established specifically for funding Travel Club activities. The Mission of the Travel Club is "To research, plan and conduct a variety of trips and tours for Senior Citizens. The club shall always consider the needs and desires of the membership when determining trip procedures, locations, cost and activities".

The Lawndale Senior Travel Club is a membership club, restricted to Seniors 50 years of age and older. All members pay an annual fee that helps cover the administrative costs incurred by the City. The Travel Club currently programs roughly twelve (12) trips per year, approximately four (4) of which require the use of a parking lot for travel participants to park their cars during the three-day trips. For many years the Senior Travel Club has used the Lloyd Continuation High School parking lot as the designated lot for parking, as well as the pick up and drop off location for the tour bus.

In 2024, Centinela Valley Union High School District (CVUHSD) updated their policies regarding use of the facilties, including parking lots. The updates would have required the Senior Travel Club and/or City to pay for the overnight parking related to the trips. City staff began working with CVUHSD staff to draft an MOU that would allow the Senior Travel Club to use the parking lot for free, provided certain criteria were met. The draft MOU (Attachment A) was approved by the City Council on August 19, 2024, and subsequently the Centinela Valley Union High School District (CVUHSD) Board.

#### STAFF REVIEW

The Senior Travel Club continues to plan trips on a year-round basis, and would like to continue using the parking lot at Lloyd Continuation School parking lot as the primary location for the overnight parking of participants' vehicles. City staff have discussed the renewal with members of CVUHSD who are agreeable to the renewal with a few modifications. The primary change is that the current draft MOU for 2025/2026 would be for one (1) year with two (2) one-year extensions. The extensions would be automatic, unless either body provided written notice giving at least 60 days notice of their intent to terminate the agreement. CVUHSD staff will be recommending to the CVUHSD Board that the MOU be approved for the upcoming year as well (Attachment B).

#### LEGAL REVIEW

The City Attorney has reviewed the MOU agreement and approved it to form.

## FISCAL IMPACT

There is no fiscal impact associated with the approval of this MOU.

## **RECOMMENDATION**

Staff recommend that the City Council approve Amendment 1 of a Memorandum of Understanding (MOU) with the Centinela Valley Union High School District (CVUHSD) for the parking of vehicles on District property for limited City events, activities, or other official purposes.

#### **Attachments**

Attachment A\_ Signed MOU Lawndale City and CVUHSD for Lloyd Parking Lot.pdf Attachment B\_ Lawndale - Amendment 1 MOU with CVUHSD.pdf

# ATTACHMENT A

This Memorandum of Understanding ("MOU" or "Agreement") is hereby entered into as of the last date of signature ("Effective Date") by and between the <u>Centinela Valley Union High School District</u> ("District") and <u>City of Lawndale</u> ("Partner"). Partner and District may each be referred to herein individually as a "Party," and together, as the "Parties."

The intent of this MOU is to define the roles and responsibilities of the Parties and the terms and conditions under which the Parties will cooperate with each other to extend and strengthen the collaborative relationship between them.

1. <u>Term.</u> The term of this MOU shall begin on the Effective Date and will continue in effect until <u>June 30, 2025</u> ("Term"), unless terminated earlier in accordance with Paragraph 2.

2. <u>Termination</u>. This MOU may be terminated by either Party, at any time, for any reason, by providing at least ten (10) days prior written notice to the other Party.

3. <u>Scope of the Collaboration.</u> The general purpose of this MOU is to facilitate cooperation between the Parties with respect to the activities described in <u>Exhibit A</u> ("Collaborative Activities"). The Parties agree that the Collaborative Activities may be modified by a written instrument signed by both Parties.

4. <u>Implementation and Representatives.</u> The Parties hereto appoint the following representatives to oversee the administration of this MOU and the Collaborative Activities:

District	Partner
Daniel Urrutia, Ed.D.	Sean M. Moore
Chief Business Official	City Manager
Centinela Valley Union High School	
District	City of Lawndale
14901 South Inglewood Ave.	14717 Burin Avenue
Lawndale, CA 90260	Lawndale, CA 90260
310.263.3220	310.973.3210
urrutiad@cvuhsd.org	smoore@lawndalecity.org

5. <u>Standards.</u> Each Party represents that it has the qualifications, licenses, experience, and ability to properly perform its obligations under this MOU. Each

5417

Party shall perform its obligations in a professional manner in compliance with applicable standards, laws, rules, and regulations of any federal, state, local, or private accreditation or licensing organization whose approvals are either required or sought by the other Party. Partner shall comply with all District Board Policies and Administrative Regulations during the Term of this MOU.

6. <u>No Financial Obligations.</u> Except as otherwise set forth herein, each Party will be responsible for and bear all of its own costs and expenses incurred at any time in connection with the subject matter of this MOU. Neither Party shall owe the other Party any compensation in exchange for the performance of the obligations set forth herein.

7. <u>Intellectual Property.</u> In the event any of the Collaborative Activities require or involve the development or creation of Intellectual Property Rights by the District, its employees, agents, subcontractors or other representatives, whether independently or jointly with Partner ("Developed Intellectual Property"), District and Partner may enter into one or more separate written agreements to determine the scope, ownership, confidentiality and permitted uses of such Developed Intellectual Property. In the event no such separate written agreement is developed and executed prior to the creation of Developed Intellectual Property, the rights to the same shall be assigned to the District.

8. **No Referral Fees.** Nothing in this MOU, nor any consideration offered or paid in connection with this MOU, shall be interpreted to contemplate or require payment of any referral fee, commission, admission or other similar fee to either Party.

9. **Privacy.** Parties shall comply with all federal and state laws governing the confidentiality and privacy of personal and health information, including, without limitation, the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and its implementing regulations, and the Family Educational Rights and Privacy Act (FERPA), if applicable to a Party's activities.

10. <u>Independent Contractors.</u> The relationship of the Parties, in the performance of this MOU, shall be that of independent contractors. Partner understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. Each Party shall assume full responsibility for the acts and/or omissions of its employees or agents as they relate to the Collaborative Activities.

11. <u>Limitations on Authority.</u> Neither Party, in the performance of any and all duties under this MOU, has any authority to bind the other to any agreements or undertakings. Partner shall not incur any financial obligation on behalf of the

District; obligate or commit any District assets for the purchase, acquisition, or pilot trial of equipment, supplies, or personnel; enter into any contract on behalf of the District; make any additions, alterations, improvements, or repairs to any space, facilities, or equipment furnished by the District; or remove any equipment or supplies furnished by the District without the prior written consent of the District.

12. <u>No Other Rights.</u> Nothing contained in this MOU shall be construed as granting to or implying for either Party any rights to any license under any patents or other intellectual property rights of the other Party. Except as explicitly set forth herein, no such license or other rights shall arise from this MOU or from any acts, statements, or dealings resulting from or related to the execution of this MOU or the Parties' performance of their obligations hereunder.

13. <u>Confidentiality.</u> Partner and all Partner's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of the Collaborative Activities (the "District Information"). Partner understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement and Partner shall immediately notify the District of any release of District Information and take all steps necessary to remedy the release of District Information at no additional cost to the District.

14. <u>Publicity.</u> Partner shall not publish or disseminate any advertising materials, either printed or electronically transmitted, which identify the District or its facilities with respect to this MOU, without the prior written consent of the District. In addition, neither Party may use the names, logos, or trademarks of the other Party in any manner without prior written consent.

15. **Assignment.** Neither Party shall assign any of its rights or obligations hereunder without the prior written consent of the other Party.

16. <u>Insurance.</u> Each Party shall provide, at its sole cost and expense, coverage for Collaborative Activities in connection with this MOU by maintaining in full force and effect programs of insurance and/or self-insurance as follows:

a. <u>Commercial General Liability Insurance</u> in the minimum amount of \$2,000,000 per occurrence and \$4,000,000 aggregate, including coverage for property damage, bodily injury, personal and advertising injury, products liability, completed operations, liability assumed under an insured contract (including tort of another assumed in a business contract), and independent liability. The District, its officials, trustees, officers, agents, employees, volunteers, and representatives ("District Entities") shall be named as additional insureds with respect

to liability arising out of the Collaborative Activities performed by or on behalf of the Partner under this agreement.

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- b. <u>Commercial Automobile Liability Insurance</u> in the minimum amount of \$1,000,000 per accident for bodily injury and property damage covering any auto, including all vehicles that are owned, non-owned, and hired, and personal injury protection. If Partner has no owned autos, the policy may be limited to cover hired and non-owned autos only. The policy must provide Contractual Liability coverage equivalent to that provided in the 1990 and later editions of ISO Form CA 00 01.
- c. Such other insurance in such amounts which from time to time may be reasonably required by mutual consent of the Parties, against other insurable risks relating to this MOU.

16.1 <u>Partner's Insurance Primary.</u> For any claims related to this MOU, the Partner's insurance coverage shall be the primary insurance coverage. Any insurance or self-insurance maintained by the District Entities shall be in excess of the Partner's insurance and shall not contribute with it.

16.2 <u>Waiver of Subrogation</u>. Partner hereby grants to the District Entities a waiver of any right to subrogation which any insurer of said Partner may acquire against the District, its board of education, officials, employees, volunteers, and agents by virtue of the payment of any loss under such insurance. Partner shall obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the District Entities receive a waiver of subrogation endorsement from the insurer.

16.3 <u>Acceptability of Insurers</u>. Unless otherwise acceptable to the District, all insurance is to be placed with insurers authorized to conduct business in California with a current A.M. Best's rating of no less than A:VII.

16.4 <u>Verification of Coverage</u>. Partner shall furnish the District with original certificates and amendatory endorsements or copies of the applicable policy language affecting coverage required under this MOU. All certificates and endorsements are to be received and approved by the District before the commencement of the Collaborative Activities. Notwithstanding the foregoing, failure to obtain the required documents prior to the commencement of the Collaborative Activities shall not waive the Partner's obligation to provide them.

16.5 <u>Waivers, Modifications, or Changes</u>. Any modification or waiver of the insurance requirements herein shall be made only with the written approval of the District and not more frequently than annually. If the District believes that the amount of the foregoing insurance coverages is insufficient, or that the type of insurance or its adequacy is insufficient, Partner must promptly amend the insurance coverage upon receiving notice of the same from the District.

16.6 <u>No Limitation on Liability</u>. It is expressly understood that the coverage required under this MOU shall not in any way limit the liability of either Party.

16.7 <u>Proof of Coverage</u>. The Parties, upon execution of this MOU, shall furnish insurance certificates to each other evidencing compliance with the insurance requirements set forth herein. Certificates shall further provide for thirty (30) days advance written notice to Parties of any cancellation of the mentioned coverage.

17. <u>Conduct on District Property.</u> Partner shall perform all Collaborative Activities so as to avoid injury or damage to any person or property by exercising all necessary safety and security precautions as may be appropriate to the nature of the services and the conditions under which the services are being performed. Partner further agrees to comply with all of the following:

- a. <u>No Smoking/Vaping/Alcohol/Non-Prescription Drugs</u>: All District properties are tobacco-free, vape-free, alcohol-free, and drug-free zones. Partner's employees are prohibited from using any tobacco, or vape product on or immediately adjacent to District property. Partner's employees are prohibited from using alcohol or illegal drugs on District property.
- b. <u>No Weapons or Firearms</u>: Except as provided by statute and District policy, all District properties are weapons- and firearms-free zones. Partner's employees are strictly prohibited from possessing, either on their person or in their vehicles, any weapons or firearms while on District property.
- c. <u>Employee/Guest Removal</u>: At the District's request, Partner shall immediately remove any employee guest, and/or subcontractor of Partner from all District properties in the event District determines, in its sole discretion, that removal of any such person is in the District's best interests.

18. Indemnification. To the fullest extent permitted under California law, Partner agrees to indemnify, defend, and hold harmless the District and its trustees, directors, officers, employees, agents, representatives, assigns, and attorneys from any claims, expenses, liabilities, or damages that the District may incur arising out of or relating to any Partner's breach of this MOU or Partner's negligence in the performance of its duties hereunder.

19. <u>Entire Agreement.</u> This MOU, along with the exhibits attached hereto, constitutes the entire agreement of the Parties regarding the subject matter of this MOU. This MOU may only be amended or modified by a written agreement signed by both Parties and approved by the District's Governing Board in accordance with California Education Code section 17604.

20. <u>Severability.</u> If any provision of this MOU is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force and effect.

21. <u>Notices.</u> Written notice required by this MOU shall be delivered personally or sent by overnight carrier or United States postage prepaid certified mail, return receipt requested, to the Parties at the following addresses (or such address as may hereafter be designated by either Party by written notice thereof to the other Party):

District:	<u>Centinela Valley Union High School District</u> Attention: Business Services Office 14901 South Inglewood Avenue Lawndale, CA 90260-1251
Partner:	City of Lawndale, California Attention: Sean M. Moore 14717 Burin Avenue Lawndale, CA 90260

Written notice shall be deemed to have been duly given on the date of receipt if delivered personally; the day of delivery as indicated by the signature on the air bill (or copy thereof) if by overnight courier; or the day of delivery as indicated on the return receipt if delivered by mail.

22. <u>Governing Law and Venue</u>. This MOU shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California, in the County of Los Angeles. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this MOU shall be maintained in Los Angeles County.

23. <u>Counterparts.</u> This MOU may be executed in any number of counterparts, each of which shall be deemed an original, but all such counterparts

together shall constitute one and the same instrument.

24. <u>Authority To Sign.</u> Each Party has the full power and authority to enter into and perform this MOU, and the person signing this MOU on behalf of each Party has been properly authorized and empowered to enter into this Agreement. In accordance with Education Code section 17604, this Agreement is not valid, binding, or an enforceable obligation against the District until approved or ratified by motion of the Governing Board, duly passed and adopted.

#### [SIGNATURES ON NEXT PAGE]

For District **Signature** 

Daniel Urrutia, Ed.D. Print Name

**For Partner** 

Z Pullin-mil Signature

**Robert Pullen-Miles Print Name** Signature

Sean Moore **Print Name** Signature

Gregory M. Murphy Print Name Asst. Superintendent, Business **Title** 

8/14

Date

Mayor, City of Lawndale **Title** 

#### Date

City Manager, City of Lawndale Title

## Date

City Attorney, City of Lawndale

Title

9/16/24

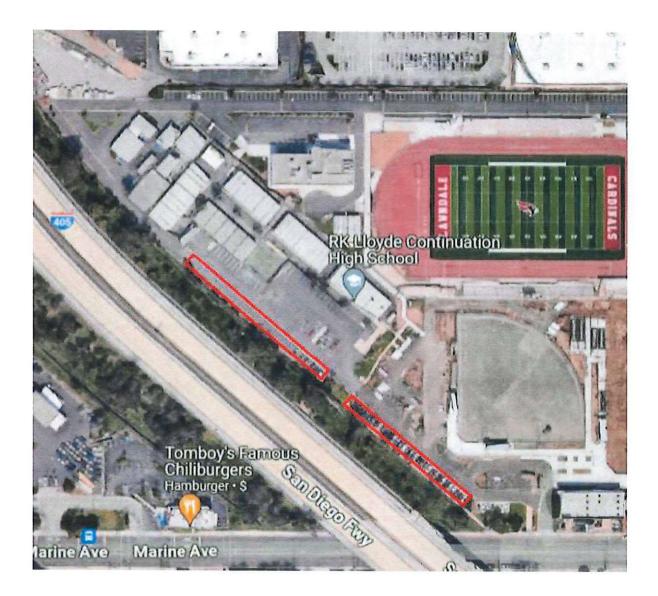
Date

BOARD APPROVED Date: \_

## **EXHIBIT A COLLABORATIVE ACTIVITIES**

- 1. Scope of Use
  - a. Parking Lot Access: The District agrees to allow the City to use a portion of the parking lot for limited City events, activities, or other official purposes, provided that the parking lot is not required for school-related activities or purposes.
  - b. Availability Determination: The availability of the parking lot will be determined solely by the District. The District will notify the City of the availability status at least 10 business days in advance of the intended use.
  - c. Usage Schedule: The City will submit a schedule of intended use dates and times to the District at least 10 business days in advance of the intended use. The District will review and approve the schedule based on availability.
- 2. Responsibilities
  - a. City Responsibilities:
    - i. Ensure that the parking lot is used responsibly and that no damage occurs to the property.
    - ii. Provide adequate supervision during the times of use.
    - iii. Collect waivers/release forms from parking lot users that indemnify the District.
    - iv. Provide proof of insurance coverage that includes general liability and property damage, naming the District as an additional insured.
  - b. District Responsibilities:
    - i. Reasonably maintain the parking lot and ensure it is accessible for use.
    - ii. Communicate availability status to the City in a timely manner.
    - iii. Provide access to the parking lot as agreed upon in the approved schedule.

# Exhibit B: Parking Lot Area



# ATTACHMENT B

# FIRST AMENDMENT TO MEMORANDUM OF UNDERSTANDING BETWEEN THE CENTINELA VALLEY UNION HIGH SCHOOL DISTRICT AND THE CITY OF LAWNDALE

This FIRST AMENDMENT to the MEMORANDUM OF UNDERSTANDING (the "First Amendment") is made and entered into on July 1, 2025, by and between the CENTINELA VALLEY UNION HIGH SCHOOL DISTRICT ("District") and the CITY OF LAWNDALE ("Partner"). Partner and District may each be referred to herein individually as a "Party," and together, as the "Parties."

# RECITALS

A. District and Partner entered into a Memorandum of Understanding ("MOU"), effective September 16, 2024 (the "Effective Date"), to facilitate cooperation between the Parties with respect to the Collaborative Activities described in Exhibit A to the MOU.

B. Pursuant to Paragraph 1, the Term of MOU ends on June 30, 2025, unless earlier terminated in accordance with Paragraph 2, or unless extended.

C. The Parties now wish to extend the Term for an additional year through June 30, 2026, with two additional automatic 1-year extensions.

# AMENDMENT

NOW, THEREFORE, it is hereby agreed that the MOU is amended as follows:

1. <u>Paragraph 1 of the MOU, Term, is amended to read</u>:

The term of this MOU shall begin on the Effective Date and will continue in effect until June 30, 20252026 ("Term"), unless terminated earlier in accordance with Paragraph 2. *The Term shall automatically extend for two additional one-year periods through June 30, 2028, unless terminated earlier in accordance with Paragraph 2.* 

Paragraph 2 of the MOU, Termination, is amended to read:

This MOU may be terminated by either Party, at any time, for any reason, by providing at least ten (10)sixty (60) days prior written notice to the other Party.

# MISCELLANEOUS PROVISIONS

2. <u>Other Terms Unchanged</u>. Subject to the foregoing amendments, the remainder of the terms in the Agreement will remain the same and are hereby ratified.

3. <u>Authority to Execute</u>. Each party represents and warrants that all necessary action has been taken by such party to authorize the undersigned to execute this First Amendment and to bind the parties to the performance of its obligations.

4. Counterparts, Facsimile or other Electronic Signatures. This First Amendment may be executed in several counterparts, each of which will be deemed an original, and all of which, when taken together, constitute one and the same instrument. The First Amendment will be considered executed when the signature of a party is delivered by facsimile or other electronic transmission. Such facsimile or other electronic signature will have the same effect as an original signature.

5. Severability. If any term, condition or covenant of this First Amendment is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this First Amendment will not be affected and the First Amendment will be read and construed without the invalid, void, or unenforceable provision.

IN WITNESS WHEREOF, the parties have executed and entered into this First Amendment as of the date first written above.

"DISTRICT" Centinela Valley Union High School District "PARTNER" City of Lawndale

By: \_\_\_\_\_ Daniel Urrutia, Ed.D Assistant Superintendent, Business

Date:

Date: \_\_\_\_\_

By: \_\_\_\_\_\_\_Robert Pullen-Miles, Mayor

ATTEST

By: Erica Harbison, City Clerk

APPROVED AS TO FORM Burke, Williams & Sorensen LLP

By: \_\_\_\_\_\_ Gregory M. Murphy, City Attorney



# **CITY OF LAWNDALE**

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE:	June 2, 2025
TO:	Honorable Mayor and City Council
FROM:	Dr. Sean M. Moore, City Manager
PREPARED BY:	Jason Minter, Community Services Director
SUBJECT:	First Amendment to Contract Services Agreement for Chapala Dance Academy

# BACKGROUND

On July 15, 2024, City Council approved a two-year agreement with the Chapala Dance Academy, LLC, for use of the Hofmann Community Center to teach Folklorico dance classes. Included in the agreement was a not to exceed amount of \$48,000 per year for dance classes (Attachment A).

## STAFF REVIEW

Martha Zambrano, the manager for Chapala Dance Academy, LLC, has been an outstanding partner in the community, helping build the Chapala Dance Academy year after year. Chapala class enrollments are on the rise, as the Academy continues to grow through an assortment of classes for dancers of all levels. The Chapala Dance Academy calls Lawndale home, proudly representing Lawndale through their performances across southern California.

During the last 12 months, staff have seen the enrollment numbers rise from roughly 70 students per session, to over 90 students per session. This growth has necessitated the request to increase the not to exceed amount for the agreement. With plans to continue building in FY25-26, staff will continue to work with Martha to accommodate Chapala classes in the Hofmann Community Center dance room.

Martha and the Chapala Dance Academy have been great stewards for the City at special events, like the Angel Tree Lighting Event and the Youth Day Parade, as well as multicultural festivals throughout the Los Angeles area. They also fill the community center with families, music, and dancing in the evenings during the week. The success of the program is a result of increased community outreach, consolidation of class locations, and, of course, Martha herself, and the enthusiasm and energy she brings to her program!

As mentioned above, the current agreement with Chapala Dance Academy, LLC, was approved for a not to exceed amount of \$48,000 per year. To date the City has received invoices in excess of the \$48,000 per year, due to the success of the program. Staff also estimate 2 additional invoices over the remainder of the fiscal year, estimated at \$8,000 apiece, as well as an additional class that was being transferred from another site to the Hofmann Community Center. The total increase to the agreement is estimated to be \$18,000, for a new not to exceed amount of \$66,000 per year (Attachment B).

Per the agreement, Chapala Dance Academy does pay \$25 per hour for use of the dance room for all of their classes. So far this year the program has paid \$5,375.00 in facility use fees that goes back to the general fund.

# LEGAL REVIEW

The City Attorney has reviewed the amendment and approved it as to form.

# FISCAL IMPACT

Funds are currently available in the Community Services Operating Budget contract services (277.510.530.100) As the contract class program continues to grow, through Chapala and other classes, additional funds may be needed in future fiscal years.

## **RECOMMENDATION**

Recommendation: that the City Council approve the First Amendment to the Agreement for Instructor to Use City Facilities between the City of Lawndale and Chapala Dance Academy, LLC for an amount not to exceed \$66,000.

### **Attachments**

Attachment A\_ Chapala Dance Academy Executed Agreement July 15, 2025.pdf Attachment B\_ Chapala Dance Academy First Amendment.pdf

# ATTACHMENT A

### CITY OF LAWNDALE AGREEMENT FOR INSTRUCTOR TO USE CITY FACILITIES

This Agreement is made as of the date of execution by the City below by and between the City of Lawndale, California, a municipal corporation, ("City") and Chapala Dance Academy, LLC, a California corporation ("Instructor").

### RECITALS

A. Instructor desires to provide four sessions of cultural dance classes comprised of up to three mini sessions each summer, fall, winter and spring. Each mini session will be comprised of approximately six classes, excluding certain holidays, at the Harold E. Hofmann Community Center located at 14700 Burin Avenue, Lawndale, CA 90260. Instructor may use the City facility for the purpose of teaching City approved classes and related activities provided the seasonal schedule is approved by the City.

B. Instructor represents that he/she has all required licenses, permits and approvals required by law to teach the classes at issue at a City facility pursuant to this Agreement.

C. This Agreement will expire on June 27, 2026.

Therefore, City and the Instructor mutually agree as follows:

### 1. THE INSTRUCTOR'S USE OF CITY FACILITY.

**1.1.** Recitals. The foregoing Recitals are true and correct and incorporated into this Agreement by this reference.

1.2. Submittals to the City. On or before August 5, 2024, the Instructor will provide the following documents to the Community Services Department: a completed W9 form, proof of successful completion of an adult and child CPR and First Aid class, proof of all insurance required, the Live Scan fingerprints and related criminal background checks as required by Section 1.6 of this Agreement, a copy of Instructor's business license, and proof of medical certification as required in Section 1.7 of this Agreement. If Instructor has no staff, Instructor must provide a written statement, in a form approved by the City's Risk Manager, signed under the penalty of perjury confirming that she has no staff in lieu of Worker's Compensation Insurance.

## On or before October 3, 2024, Instructor shall provide proof of current First Aid and Adult Child CPR/AED Certification with a completion date no older than two years to the Community Services Department.

On or before October 3, 2024, Instructor will be required to complete a Live Scan criminal background check as required in Section 1.6 prior to classes under this Agreement beginning.

On or before October 3, 2024, Instructor shall provide test results per Section 1.7 no older than four years to the Community Services Department.

Chapala Dance Academy, LLC Cultural Dance Classes FY 2024-25 and FY 2025-26

### 1.3. Term; Arrival and Set-Up.

1.3.1. Instructor may use the City's facility for the time periods described in Recital A, unless terminated earlier as provided in this Agreement. During Instructor's use times Instructor shall have exclusive use of the area designated for her use. Instructor acknowledges and agrees that the City and other third parties will use said area at other times and Instructor may not leave materials, tools, or equipment in the City facility.

**1.3.2.** The Instructor is solely responsible for the preparation and facility set-up of her class and for providing all required tools and equipment.

1.4. **Performance.** In the event the Instructor must cancel any classes, she must notify the students and the City's Community Services Coordinator at least 48 hours in advance of the classes in question. If Instructor cancels classes, the City will work with the Instructor to make up the same number of classes cancelled prior to the end of that session.

**1.5.** Responsibilities of the City. The City will notify Instructor, at least 48 hours in advance if possible, if for any reason the City cancels or needs to relocate any class to another location.

1.6. Background Check. Instructor warrants that she/he and all staff of Instructor who may use the City facility to teach a class pursuant to this Agreement who may have contact with children have never been convicted of any offense specified in Public Resources Code Section 5164 or Penal Code Section 11105.3 which would preclude any such person from working with children. In addition, Instructor agrees to provide City with Live Scan fingerprints and the related criminal background check for Instructor and all staff of Instructor who may provide services pursuant to this Agreement who may have contact with children.

1.7. Medical Check. Instructor warrants that she/he and any staff of Instructor who may provide services pursuant to this Agreement who may have contact with children has been examined and has been found to be free of communicable tuberculosis within the last two years as required by *Public Resource Code Section 5163*. In addition, Instructor agrees to provide the City with the medical certificate confirming the testing and result for Instructor and any staff of Instructor who may provide services pursuant to this Agreement who may have contact with children.

1.8. Taking or Using of Photos and Videos of Students. Instructor agrees that she/he and its staff and agents may only make video recordings and take photographs of students of classes provided pursuant to this Agreement after receiving (A) prior written notice from the City's Community Services Coordinator and (B) signed consent forms from the students, or in the case of a student who is a minor, from the students' parent or guardian. Moreover, should the Instructor desire to use the photos or video for any purpose other than personal use, including but not limited to advertising the Instructor's business on flyers or on the internet or social media, such specific purpose must be clearly described in the notice signed by the City and students. Instructor will be barred from contracting with the City for a minimum of three years.

01001.0001/54028.13

Chapala Dance Academy, LLC Cultural Dance Classes FY 2024-25 and FY 2025-26

### 2. PAYMENT FOR SERVICES.

2.1. Basic Fee Amount. The City will remit to the Instructor 100% of net class revenues collected by the City from registered participants for the classes taught as described in this Agreement; however, not to exceed \$48,000.00 per fiscal year. Net class revenues shall be defined as gross revenues, minus a facility use fee of \$25.00 per hour for actual time teaching classes for the use of designated class space for recreation classes and other events co-promoted by the City's Department of Community Services. Revenues due to Instructor exceeding \$48,000.00 per year during the term of this Agreement will require an amendment to this Agreement to be approved by the City Council in an open meeting prior to additional payments being made to Instructor.

2.2. Time of Payment. The City will process payment for the Instructor at the conclusion of each session, upon City's receipt and verification of signed invoices for classes that have been taught by Instructor. Invoices must be submitted to the City's Community Services Department in a form satisfactory to the City's Director of Finance.

### 3. GENERAL PROVISIONS.

#### 3.1. Termination.

**3.1.1.** The City may cancel this Agreement or any of the classes described in this Agreement at any time with or without cause.

**3.2.** Indemnity. The Instructor agrees to indemnify, hold harmless and defend the City, the City Council, and every officer, employee and agent of the City from any and all claims, losses, or actions brought by any person or persons resulting directly or indirectly from the wrongful or negligent acts, errors, and omissions of the Instructor and its staff and agents, including any claims and damages arising from the use of unauthorized images (i.e. photographs) of students and their invitees as well as any claims arising in any way in connection with or by Instructor's staff and agents.

**3.3.** Non-Discrimination. In connection with the use of the City facility at issue in this Agreement, neither the Instructor nor its staff or agents may discriminate against any employee or member of the public because of race, religion, color, sex, or national origin or sexual orientation.

3.4. Entire Agreement. This Agreement supersedes any and all other agreements, either oral or written, between the parties and contains all of the covenants and agreements between the parties with respect to the subject matter of this Agreement. Each party acknowledges that no representations, inducements, or agreements, orally or otherwise, have been made by either party or anyone acting on its behalf which are not embodied in this Agreement and that any other agreement or statement not contained in the Agreement is not valid or binding. Any modifications of this Agreement will be effective only if memorialized in a writing signed by both parties.

01001.0001/54028.13

Chapala Dance Academy, LLC Cultural Dance Classes FY 2024-25 and FY 2025-26

3.5. Governing Law. This Agreement is governed by the laws of the State of California and any lawsuit or action relating in any way to this Agreement must be filed in Los Angeles County, California.

**3.6.** Prohibition Against Subcontracting or Assignment. Instructor agrees not to contract with any person or entity to perform in whole or in part in connection with the use of the City facility under this Agreement. Neither this Agreement nor any interest in this Agreement may be assigned or transferred, voluntarily or by operation of law, without the prior written approval of City. Any prohibited assignment or transfer is void.

3.7. Independent Contractor. The City will not have any control over the manner, mode, or means by which Instructor performs the classes at the City facility under this Agreement except as described in this Agreement. Instructor will teach the classes as an independent contractor. Instructor will not at any time or in any manner represent that it or any of its employees or staff are employees of City. Instructor represents and warrants that the personnel used to teach the classes in the City facility pursuant to this Agreement are classified by Instructor as employees. In the event that Instructor or any employee of Instructor using the City facility under this Agreement claims or is determined by a federal or state agency, a court of competent jurisdiction, or the California Public Employees' Retirement System ("CalPERS") to be classified as other than an independent contractor for the City, then Instructor shall indemnify, defend, and hold harmless the City for the payment of any and all assessed fines, penalties, judgments, employee and/or employer contributions, and any other damages and costs assessed to the City as a consequence of, or in any way attributable to, the assertion that Instructor or any staff of Instructor used to teach classes at a City facility are employees of the City.

Instructor must not promote classes other than the classes Instructor offers at the City, whether by word of mouth, flyers, or other printed materials, while teaching classes at City facilities.

**3.8.** Insurance. Unless otherwise stated in writing by the City's Risk Manager, Instructor must procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension, the following policies of insurance:

(a) <u>Commercial General Liability Insurance</u>. A policy of commercial general liability insurance using Insurance Services Office "Commercial General Liability" policy form CG 00 01, with an edition date prior to 2004, or the exact equivalent. Coverage for an additional insured must not be limited to its vicarious liability. Defense costs must be paid in addition to limits. Limits must be no less than \$1,000,000.00 per occurrence and \$2,000,000.00 aggregate. Additionally, the City and each of its officers, employees and agents must be mentioned as additional insureds and each insurance certificate must be accompanied by all applicable additional insured endorsement pages.

(b) <u>Workers' Compensation Insurance</u>. A policy of workers' compensation insurance on a state-approved policy form providing statutory benefits as required by law with employer's liability limits no less than \$1,000,000.00 per accident for all covered

losses. However, this requirement will not apply if Instructor has no employees and Instructor provides the letter signed under penalty of perjury as described in Section 1.2.

(c) <u>Sexual Misconduct/ Molestation Liability Insurance</u>. A policy of sexual misconduct/molestation liability insurance appropriate to the Instructor's profession, with limits no less than \$1,000,000.00 per occurrence plus \$2,000,000.00 aggregate.

(d) <u>Automotive Insurance</u>. A policy of comprehensive automobile liability insurance written on a per occurrence basis will not be required as Instructor is not required to use an automobile in connection with the use of a City facility under this Agreement. However, Instructor understands that automobile insurance and/or financial responsibility is required on any vehicle operated or parked on California roadways. Instructor agrees that s/he will carry evidence of automobile insurance and/or financial responsibility in her/his vehicle at all times and that proof of same must be provided as specified: when requested by law enforcement; when renewing vehicle registration; when the vehicle is involved in a traffic collision. Accordingly, Instructor agrees that if s/he will be driving a vehicle to commute to or otherwise in connection with the classes provided pursuant to the Agreement, Instructor must comply with the following:

Minimum liability insurance requirements for private passenger vehicles (per California Insurance Code Section 11580.1b):

- \$15,000 for injury/death to one person;
- \$30,000 for injury/death to more than one person; and
- \$5,000 for damage to property.

Liability insurance compensates a person other than the policy holder for personal injury or property damage. Comprehensive or collision insurance does not meet vehicle financial responsibility requirements.

The following are acceptable types of insurance/financial responsibility:

- A motor vehicle liability insurance policy;
- A cash deposit of \$35,000 with DMV;
- A DMV issued self-insurance certificate; or
- A surety bond for \$35,000 from a company licensed to do business in California.

If the Instructor maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or higher limits maintained by the Instructor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

Said policies of insurance must not be cancelled without providing 10 days' prior written notice by registered mail to the City. In the event any of the policies of insurance are cancelled or amended, prior to the cancellation or amendment date, Instructor must submit new evidence of

Chapala Dance Academy, LLC Cultural Dance Classes FY 2024-25 and FY 2025-26 insurance in conformance with this Section to the Director of Community Services. Use of the City facility pursuant to this Agreement may not begin until Instructor has provided City with and City's Risk Manager has approved of the Certificates of Insurance or appropriate insurance binders evidencing the required insurance coverage.

Instructor agrees that the provisions of this Section will not be construed as limiting in any way the extent to which Instructor may be held responsible for the payment of damages to any persons or property resulting from Instructor's activities or the activities of any person or persons for which Instructor is otherwise responsible.

The insurance required by this Agreement will only be satisfactory if issued by companies (a) qualified to do business in California, (b) rated "A" or better in the most recent edition of Best Rating Guide or The Key Rating, and (c) of a financial category Class VII or better, unless such requirements are waived by the City's Risk Manager due to unique circumstances.

3.9. Notice. Any notice or communication either party desires or is required to give to the other party or any other person must be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager at City of Lawndale 14717 Burin Avenue, Lawndale, California 90260, and in the case of the Instructor at the address designated on the execution page of this Agreement.

**3.10.** Severability. In the event that part of this Agreement is declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability will not affect any of the remaining portions of this Agreement which portions are declared as severable and interpreted to carry out the intent of the parties unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

**3.11.** Waiver. No delay or omission in the exercise of any right or remedy will impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval will not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and will not be a waiver of any other default concerning the same or any other provision of this Agreement.

**3.12.** Attorneys' Fees. If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, will be entitled to reasonable attorney's fees, whether or not the matter proceeds to judgment.

### [SIGNATURES ON NEXT PAGE]

Chapala Dance Academy, LLC Cultural Dance Classes FY 2024-25 and FY 2025-26

**CITY:** City of Lawndale 14717 Burin Avenue Lawndale, CA. 90260

By: R Pulkame Robert Pullen-Miles, Mayor

Date:

ATTEST:

Erica Harbison, City Clerk

APPROVED AS TO FORM:

0 Gregory M. Murphy, City Attomey

**INSTRUCTOR:** 

Chapala Dance Academy, LLC 14608 Dublin Avenue Gardena, CA 90249

By: // Martha Zambrano

Manager, Sole Member

Date: 7/10/2024

# ATTACHMENT B

## FIRST AMENDMENT TO AGREEMENT FOR INSTRUCTOR TO USE CITY FACILITIES

This FIRST AMENDMENT TO THE AGREEMENT FOR INSTRUCTOR TO USE CITY FACILITIES (the "First Amendment") is made and entered into on June 2, 2025, by and between the CITY OF LAWNDALE, a municipal corporation ("City") and Chapala Dance Academy, LLC, a California corporation ("Instructor"). City and Instructor may be referred to, individually or collectively, as "Party" or "Parties."

# RECITALS

- A. City and Instructor entered into an agreement, effective July 10, 2024 ("Agreement") for four sessions of cultural dance classes comprised of up to three mini sessions each summer, fall, winter and spring at the Harold E. Hofmann Community Center located at 14700 Burin Avenue, Lawndale, CA 90260. The Agreement is for a Term of two years, with a maximum compensation of \$48,000 per fiscal year.
- B. The classes were more popular than anticipated, enrollment has increased, and the program is flourishing. Because of the popularity of the classes, the City will expend an additional \$18,000 for FY 2024-25, and anticipates that FY 2025-26 will have similar demand.
- C. The Parties now desire to amend the Agreement to increase compensation for each fiscal year of the Agreement to \$66,000.

# AMENDMENT

NOW, THEREFORE, it is hereby agreed that the Agreement is amended as follows:

1. Section 2.1 of the Agreement, Basic Fee Amount, is amended to read:

The City will remit to the Instructor 100% of net class revenues collected by the City from registered participants for the classes taught as described in this Agreement; however, not to exceed \$48,000.00\$66,000 per fiscal year. Net class revenues shall be defined as gross revenues, minus a facility use fee of \$25.00 per hour for actual time teaching classes for the use of designated class space for recreation classes and other events co-promoted by the City's Department of Community Services. Revenues due to Instructor exceeding \$48,000.00\$66,000 per year during the term of this Agreement will require an amendment to this Agreement to be approved by the City Council in an open meeting prior to additional payments being made to Instructor.

# **MISCELLANEOUS PROVISIONS**

2. <u>Other Terms Unchanged</u>. Subject to the foregoing amendments, the remainder of the terms in the Agreement will remain the same and are hereby ratified.

3. <u>Authority to Execute</u>. Each party represents and warrants that all necessary action has been taken by such party to authorize the undersigned to execute this First Amendment and to bind the parties to the performance of its obligations.

4. Counterparts, Facsimile or other Electronic Signatures. This First Amendment may be executed in several counterparts, each of which will be deemed an original, and all of which, when taken together, constitute one and the same instrument. The First Amendment will be considered executed when the signature of a party is delivered by facsimile or other electronic transmission. Such facsimile or other electronic signature will have the same effect as an original signature.

5. Severability. If any term, condition or covenant of this First Amendment is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this First Amendment will not be affected and the First Amendment will be read and construed without the invalid, void or unenforceable provision.

IN WITNESS WHEREOF, the parties have executed and entered into this Amendment as of the date first written above.

"CITY"

City of Lawndale, a municipal corporation

"INSTRUCTOR" Chapala Dance Academy, LLC

By: \_\_\_\_\_\_ Robert Pullen-Miles, Mayor

By: <u>Martha Zambrano, Manager/Sole Member</u>

Date:

Date:

ATTEST

By:

Erica Harbison, City Clerk

APPROVED AS TO FORM Burke, Williams & Sorensen LLP

By: \_\_\_\_\_

Gregory M. Murphy, City Attorney



# **CITY OF LAWNDALE**

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ♦ www.lawndalecity.org

SUBJECT:	Request to Approve NEOGOV Software Subscription Agreement
PREPARED BY:	Raylette Felton, Deputy City Manager/Director of Human Resources
FROM:	Dr. Sean M. Moore, City Manager
TO:	Honorable Mayor and City Council
DATE:	June 2, 2025

# BACKGROUND

In June 2024, Lawndale City Council approved a sole source service agreement with Governmentjobs.com, Inc., doing business as NEOGOV, to purchase a human resources software system to streamline the City's recruitment process. The agreement was for a one-year term, with an annual subscription renewal option, set to expire in August 2025. In order to continue to stay competitive and provide convenient ways for applicants to apply for City positions, it is recommended that the City continue to utilize NEOGOV to provide an automated applicant tracking system.

### STAFF REVIEW

During the current Fiscal Year 2024/2025, City staff began the implementation process to transition from a manual, paper-based application process to the NEOGOV Insight online applicant tracking system to enhance it recruitment efforts, including posting jobs and application management. Since going live in November 2024, the City has successfully filled the Director of Community Development position and part-time Recreation Leader positions. To continue supporting the City's recruitment needs, staff would like to maintain NEOGOV Insight subscription services. Staff obtained a quote from NEOGOV for a four (4) year subscription and licensing agreement, beginning in August 2025 and extending through August 2028. The cost is \$5,247 for the first year, with a 5.5% annual increase thereafter. Securing this four-year agreement will allow the City to lock in this pricing and budget accordingly for reoccurring costs over the term.

## LEGAL REVIEW

The City Attorney has reviewed the service subscription order form and approves it as to form.

# FISCAL IMPACT

The annual cost for year one will be \$5,247 with a 5.5% annual increase thereafter. The annual ongoing subscription licenses cost will be budgeted each fiscal year during the annual budgeting cycle.

### **RECOMMENDATION**

Staff respectfully recommends that City Council authorize the City Manager to execute an ongoing subscription license agreement order form with Governmentjobs.com, Inc. (d/b/a NEOGOV) for the Insight applicant tracking software module.

# Attachments

Attachment A- NEOGOV Subcription License Agreement.pdf

# ATTACHMENT A



t 800.749.5104 2120 Park Pl. Suite 100 El Segundo, CA 90245

# **NEOGOV**

# THIS IS NOT AN INVOICE

Contract Records Account Number: Customer: Effective Employee Count: Sales Rep:	A-676114 Lawndale, City of (CA) 45 Salesforce Administrator	Order Details Order #: Valid Until:	Q-377315 8/1/2025
Customer Contact			
Billing Contact:	Lawndale, City of (CA)	Shipping Contact :	Lawndale, City of (CA)
	Raylette Felton		Raylette Felton
Billing Address:	14717 Burin Ave.	Shipping Address:	14717 Burin Ave.
	Lawndale, CA 90260		Lawndale, CA 90260
Billing Contact Email:	rfelton@lawndalecity.org	Shipping Contact Email:	rfelton@lawndalecity.org
Billing Phone:	3109733200	Shipping Phone:	3109733200
Payment Terms			
Payment Term: Net 6	0	Notes:	

PO Number:

Subscription Service

August 2025

Item	Туре	Start Date	End Date	Qty.	License Type	Total (USD)
Insight Subscription	Recurring	8/1/2025	7/31/2026	45	Employee Based	\$5,247.00
August 2025 TOTAL:						\$5,247.00

### August 2026

Item	Туре	Start Date	End Date	Qty.	License Type	Total (USD)
Insight Subscription	Recurring	8/1/2026	7/31/2027	45	Employee Based	\$5,535.59
				Augus	t 2026 TOTAL:	\$5,535.59

August 2027

Item	Туре	Start Date	End Date	Qty.	License Type	Total (USD)
Insight Subscription	Recurring	8/1/2027	7/31/2028	45	Employee Based	\$5,840.05
August 2027 TOTAL:						\$5,840.05



t 800.749.5104 2120 Park Pl. Sulte 100 El Segundo, CA 90245

# **NEOGOV**

August 2028

Item	Туре	Start Date	End Date	Qty.	License Type	Total (USD)
Insight Subscription	Recurring	8/1/2028	7/31/2029	45	Employee Based	\$6,161.25
						<b>*</b> *****

August 2028 TOTAL: \$6,161.25

#### This price does NOT include any sales tax. Total in USD

#### Additional Terms and Conditions

**License Terms:** Enterprise license denotes that Customer has purchased an enterprise wide license up to the employee count specified above. User based license denotes that Customer has purchased the number of licenses set forth in the quantity column. Item count denotes the number of items that Customer has licensed as set forth in the quantity column.

**Payment Terms:** All invoices issued hereunder are **due upon the invoice due date**. If the Order is for a period longer than one year, the fees for the first period shown shall be invoiced immediately and the fees for future years/periods shall be invoiced annually in advance of each 12 month period shown on the Order, but regardless of the billing cycle, Customer is responsible for the fees for the entire Order. The fees set forth in this Service Order are exclusive of all applicable taxes, levies, or duties imposed by taxing authorities and Customer shall be responsible for payment of any such applicable taxes, levies, or duties. All payment obligations are non-cancellable, and all fees paid are non-refundable. Payment for services ordered hereunder shall be made to Governmentjobs.com, Inc., (D/B/A NEOGOV).

**Terms & Conditions:** This Order Form creates a legally binding contract on the parties. Unless otherwise agreed in a written agreement between GovernmentJobs.com, Inc. (D/B/A/ NEOGOV), parent company of PowerDMS, Inc., Cuehit, Inc., Ragnasoft LLC (D/B/A/ PlanIT Schedule), and Design PD, LLC (D/B/A Agency360) (collectively, "**NEOGOV**") and Customer, this Order Form and the services to be furnished pursuant to this Order Form are subject to the terms and conditions set forth here: <u>https://www.neogov.com/service-specifications</u>. The Effective Date (as defined in the terms and conditions) shall be the Subscription Start Date.

Special Condition:

#### Your signature below constitutes acceptance of terms herein and contractual commitment to purchase the items listed above.

Accepted and Agreed By: Lawndale, City of (CA)	Signed By NEOGOV:
Signature:	Signature:
Printed Name:	Printed Name:
Title:	Title:
Date:	Date:

THE INFORMATION AND PRICING CONTAINED IN THIS ORDER FORM IS STRICTLY CONFIDENTIAL



# **CITY OF LAWNDALE**

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ♦ www.lawndalecity.org

SUBJECT:	Minutes of the Successor Agency Meeting, May 19, 2025
PREPARED BY:	Vanesa Alvarez, Administrative Assistant
FROM:	Dr. Sean M. Moore, City Manager
TO:	Honorable Mayor and City Council
DATE:	June 2, 2025

# **RECOMMENDATION**

Staff recommends that the City Council approve the minutes

# Attachments

A. Draft Minutes 5-19-25

# ATTACHMENT A

# DRAFT MINUTES SUCCESSOR AGENCY REGULAR MEETING May 19, 2025

# A. CALL TO ORDER AND ROLL CALL

Chair Pullen-Miles called the meeting to order at 6:32 p.m. in the City Hall Council Chamber, 14717 Burin Avenue, Lawndale, California. *The Board met concurrently with the City Council; therefore, the minutes order and numbering reflect the concurrent meeting.* 

- Members Present: Chair Robert Pullen-Miles, Vice Chair Pat Kearney, Member Bernadette Suarez, Member Sirley Cuevas, Member Francisco M. Talavera
- Other Participants: Executive Director Sean M. Moore, General Counsel Gregory M. Murphy, Secretary Erica Harbison, Assistant Secretary Yvette Palomo, Deputy Executive Director/Director of Human Resources Raylette Felton Los Angeles County Sheriff's Lieutenant Ricky Osburn, Los Angeles County Fire Department Battalion Chief David Christian, Municipal Services Director Michael Reyes, Finance Officer Hrant Manuelian, Executive Director Peter Kann, Public Works Director Luis (Lucho) Rodriguez, Community Services Director Jason Minter

# B. <u>CEREMONIALS</u>

Member Talavera led the flag salute. Pastor Matthew Harbison of Lawndale Wesleyan Church provided the inspiration.

# E. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA (Public Comments)

No public comment provided specific to the Successor Agency.

# H. <u>CONSENT CALENDAR</u>

SUCCESSOR AGENCY

9. <u>Minutes of the Lawndale Successor Agency Special Meeting, December 2, 2024</u> Recommendation: that the Successor Agency approve the minutes.

A motion was made by Vice Chair Kearney and seconded by Member Suarez to approve the Consent Calendar. The motion passed by a vote of 5-0.

# M. <u>PUBLIC HEARING</u>

# 11. Public Hearing for Budget Workshop Fiscal Year 2025-26

Recommendation: Recommendation: There is no formal recommendation with this item, however staff is looking for direction from Council regarding the budget.

Finance Officer Manuelian introduced the Public Hearing for Budget Workshop Fiscal Year 2025-26.

A motion was made by Member Suarez and seconded by Vice Chair Kearney to continue the Public Hearing for Budget Workshop Fiscal Year 2025-26 agenda item to the June 2, 2025, Successor Agency Regular meeting. The motion passed by a vote of 5-0.

# S. <u>ADJOURNMENT</u>

There being no further business to conduct, Chair Pullen-Miles adjourned the meeting at 9:16 p.m.

Robert Pullen-Miles, Chair

ATTEST:

Erica Harbison, Secretary Approved: June 2, 2025



# **CITY OF LAWNDALE**

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ♦ www.lawndalecity.org

SUBJECT:	Minutes of the Housing Authority Meeting, May 19, 2025
PREPARED BY:	Vanesa Alvarez, Administrative Assistant
FROM:	Dr. Sean M. Moore, City Manager
TO:	Honorable Mayor and City Council
DATE:	June 2, 2025

# **RECOMMENDATION**

Staff recommends that the City Council approve the minutes.

# **Attachments**

A. 25-05-19 mins LHA.pdf

# ATTACHMENT A

# DRAFT MINUTES LAWNDALE HOUSING AUTHORITY REGULAR MEETING May 19, 2025

# A. CALL TO ORDER AND ROLL CALL

Chair Pullen-Miles called the meeting to order at 6:32 p.m. City Hall Council Chamber, 14717 Burin Avenue, Lawndale, California. *The Board met concurrently with the City Council; therefore, the minutes order and numbering reflect the concurrent meeting.* 

- Commissioners Present: Chair Robert Pullen-Miles, Vice Chair Pat Kearney, Commissioner Bernadette Suarez, Commissioner Sirley Cuevas, Commissioner Francisco M. Talavera
- Other Participants: Executive Director Sean M. Moore, General Counsel Gregory M. Murphy, Secretary Erica Harbison, Assistant Secretary Yvette Palomo, Deputy Executive Director/Director of Human Resources Raylette Felton, Los Angeles County Sheriff's Lieutenant Ricky Osburn, Los Angeles County Fire Department Battalion Chief David Christian, Municipal Services Director Michael Reyes, Finance Officer Hrant Manuelian, Director of Housing Peter Kann, Public Works Director Luis (Lucho) Rodriguez, Community Services Director Jason Minter

# B. <u>CEREMONIALS</u>

Commissioner Talavera led the flag salute. Pastor Matthew Harbison of Lawndale Wesleyan Church provided the inspiration.

# E. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA (Public Comments)

No public comment provided specific to the Lawndale Housing Authority.

# I. <u>CONSENT CALENDAR</u>

LAWNDALE HOUSING AUTHORITY

10. <u>Minutes of the Housing Authority Meeting, June 3, 2024</u> Recommendation: that the Lawndale Housing Authority approve the minutes.

A motion was made by Vice Chair Kearney and seconded by Commissioner Suarez to approve the Consent Calendar. The motion passed by a vote of 5-0.

# M. <u>PUBLIC HEARING</u>

11. <u>Public Hearing for Budget Workshop Fiscal Year 2025-26</u> Recommendation: There is no formal recommendation with this item, however staff is looking for direction from Council regarding the budget. Finance Officer Manuelian introduced the Public Hearing for Budget Workshop Fiscal Year 2025-26.

A motion was made by Commissioner Suarez and seconded by Vice Chair Kearney to continue the Public Hearing for Budget Workshop Fiscal Year 2025-26 agenda item to the June 2, 2025, Lawndale Housing Authority meeting. The motion passed by a vote of 5-0.

# S. <u>ADJOURNMENT</u>

There being no further business to conduct, Chair Pullen-Miles adjourned the meeting at 9:16 p.m.

Robert Pullen-Miles, Chair

ATTEST:

Erica Harbison, Secretary Approved: June 2, 2025



# **CITY OF LAWNDALE**

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE:	June 2, 2025
TO:	Honorable Mayor and City Council
FROM:	Dr. Sean M. Moore, City Manager
PREPARED BY:	Hrant Manuelian, Finance Director/City Treasurer
SUBJECT:	Public Hearing for Budget Workshop Fiscal Year 2025-26 & Public Hearing for Staff Vacancies

# BACKGROUND

The purpose of this workshop is for the City Council to receive updated information regarding the budget for FY 2025-26; and to provide direction and input for potential changes to the budget. Staff met with the Budget Subcommittee (which includes Mayor Pro Tem Pat Kearney and Councilmember Bernadette Suarez) on April 23, 2025. The subcommittee provided direction and recommendation to staff in preparing the budget. Their recommendations were taken into consideration and incorporated into the proposed budget presented.

The economy is not stable with inflation still on the rise, the federal reserve continuing to keep interest rates high for longer than anticipated. Staff is aware of these current issues and considered them in preparing the budget for FY 25-26. The budget as proposed in this workshop includes actuals to date for the current fiscal year along with the proposed budget taking into consideration recommendations from the budget subcommittee.

Below is a summary of the revenues and expenditures being proposed for the City's Fiscal Year 2025-2026 budget.

### Revenues

The estimated total General Fund revenues for FY 2025-26 are \$21,101,014. This represents an increase of \$74,261 from the amended revenue budget of FY 2024-25. The primary driver of this increase is the projected rise in property tax revenues including motor vehicle in-lieu of property taxes offset by Use of Money & Property, which is mainly our interest earnings. We have been closely monitoring our investments and have recently achieved higher rates of return. However, this trend is not anticipated to continue as there were 3 rate cuts in 2024 for a total of 1%. Looking forward to 2025 there could be 3 or more cuts. We have also been channeling funds into longer-term investments to lock in these rates.

General Fund Revenues				
General Fund Revenues	Amended Budget 2024-25	Proposed Budget 2025-26		
Taxes	17,367,765	17,745,504		
Licenses & Permits	586,000	586,000		
Court & Traffic Fines	670,000	720,000		
Use of Money & Property	1,274,668	899,690		
Charges for Service	218,320	218,320		
Other Revenue	75,000	85,000		
Community Service	85,000	96,500		
Community Development	750,000	750,000		
	21,026,753	21,101,014		

Please refer to the provided budget folder for more details.

# Expenditures

Total General Fund expenditures are estimated to be \$21,378,639 for FY 2025-26. This is an increase of \$766,067 as compared to the FY 24-25 amended budget. The following is a summary of the General Fund expenditures by department. See the budget folder provided for details and line-item explanations.

General Fund Expenditures								
Dept #	Department	Amended Budget 2024-25	Proposed Budget 2025-26	Change				
110	City Council	258,552	285,463	26,911				
120	City Attorney	660,000	660,000	-				
130	City Clerk	405,607	350,050	(55,557)				
140	City Manager	597,307	603,501	6,194				
150	Admin Services	301,928	301,840	(88)				
160	General Ops	2,054,887	2,310,353	255,466				
170	Cable TV	259,040	296,571	37,531				
180	Information Systems	232,650	237,700	5,050				
190	Finance	892,893	798,211	(94,682)				
210	Public Safety	7,440,014	7,821,543	381,529				
300	Municipal Services	1,578,366	1,918,705	340,339				
310	Public Works Admin	1,149,751	1,204,266	54,515				
320	Public Works Grounds	1,809,205	1,619,917	(189,288				
330	Public Works Street	416,519	285,904	(130,615				
340	Public Works Engineering	105,390	105,771	381				
410	Community Development	1,192,231	1,106,597	(85,634				
510	Community Svc Admin	1,106,286	1,301,597	195,311				
550	Community Svc Events	151,946	170,650	18,704				
		20,612,572	21,378,639	766,067				

Significant changes noted:

- 1. In general costs have increased due to increased salary and benefit costs.
- 2. The decrease in the City Clerk's department is due to not having an election this year and therefore no charges from the County to administer the election.
- 3. General Operations costs increased due to increased insurance costs and increased PERS retirement costs.

- 4. The decrease in Finance is mainly due to being fully staffed and not needed contract services for the Accounting Manager position which was needed previously.
- 5. Public Safety increase is due to increased rates from the County of LA for Sheriff services. The contract rate for a Deputy Sheriff has increased roughly 4.37% and the liability surcharge on Sheriff's services has increased from 12.5% to 13%.
- 6. Municipal services budget increased mainly due to extending the contract with SouthWest Patrol. The City is budgeting to have security patrol 7 days week.
- 7. Public Works Admin is increasing because there is a need to hire an outside engineering consultant to help with projects. Public Works has over 30 projects currently on the CIP list. Also, we are requesting to change the part-time Office Assistant position in Public Works to a full-time Office Assistant. Currently there is no full-time Office assistant position therefore, if approved HR would need to bring this back for Council approval. This new position will be partly funded by the General Fund an also by AB 939 which are the trash hauler franchise fees.
- 8. Public Works Grounds and Streets decrease is due to moving parts of the landscaping costs to Gas Tax. This decrease has been partially offset by rising water costs due to a meter that was underreporting water usage and was replaced by Golden State Water.
- 9. Community Development decrease is mainly in Contract Services which was for the General Plan Update that is now complete.
- 10. Community Services increase is due to additional programs/events being introduced for FY 25/26. In the May 19th meeting Council approved the proposal to have a mobile recreation program. This program will add an additional \$65,000 in expenditures, which include staff, supplies, vehicle repairs and fuel. Council also requested staff to have a Hispanic Heritage Festival. This along with the increased rentals of the community center require additional staff. It was decided that a Community Center Supervisor is needed in order to oversee these activities and ensure they are running smoothly.

# STAFF REVIEW

During this budget session, staff presented the proposed budget to allow the City Council to discuss goals and priorities, the continuation of operational and capital expenditures, and what resources can be appropriately allocated. In addition, staff summarized cost cutting measures discussed and recommended by the budget subcommittee to balance the Fiscal Year 2025-26 budget. These items have been incorporated into this preliminary budget.

# Additional Items

The following are items were major items added to the budget after the workshop books had been printed.

Hispanic Heritage Festival - Item was approved in the 5/19/25 council meeting. The budget estimate for this event is \$16,000.

Community Services Supervisor - Additional staff position for a supervisor was deemed as necessary as the department is expanding and provided more services to the public. Total cost is estimated to be \$115,000

Mobile Recreation Program - This item was approved in the 5/19/25 meeting and will add an additional \$65,000 to the budget which includes staff time of 1.5 FTE, supplies, vehicle maintenance and fuel.

Community Development - Customer Satisfaction survey additional cost estimated to be \$5,000.

# **Unknown Costs/Reduction in Revenues**

There are several factors that could lead to significant increases in expenditures/decreases in revenues:

- Possibility of litigation against Metro for the Greenline extension.
- The upcoming negotiations with the union regarding the MOU.
- The current high-interest-rate economy, with total investments projected to yield over \$1.6 million in interest. Any rate cuts by the Federal Reserve could impact this. While we strive to lock in long-term rates to ensure investment returns, most of our investments are in LAIF, a short-term investment that could be significantly affected by rate changes.
- Sales tax revenues are projected to slightly decrease for FY 25/26, any changes to the economy cold have a potential impact, which could be either positive or negative.

We continuously monitor these factors and will promptly report any significant. Fluctuations in either revenues or expenditures could substantially impact the General Fund balance.

# **Staff Vacancies**

For the FY 2025-26 budget there is one full time staff vacancy that is budgeted for. This is a new position and therefore recruitment will begin once it is approved by Council. We have two part-time positions in Public Works that are vacant however, they are actively recruiting and by the time the budget is adopted it is possible both positions are filled. We also have 4 FTEs (Full Time Equivalent) vacant positions in the Community Services department. These positions will be actively recruited for in FY 25/26.

There are no changes to our recruitment policies and procedures.

The review of these items and the opportunity for the City employee representatives and AFSCME representatives of the City's organized employees to respond to these items at the public hearing satisfies the City's duty pursuant to Government Code section 3502.3, adopted as part of AB 2561.

## LEGAL REVIEW

The City Attorney's office has reviewed this staff report and approved it as to form.

## FISCAL IMPACT

There is no fiscal impact associated with this item as we are presenting the proposed budget and any recommendations from Council.

## **RECOMMENDATION**

There is no formal recommendation with this item, however staff is looking for direction from Council regarding the budget.

### Attachments

Attachment A.pdf Attachment B.pdf Attachment C.pdf

# ATTACHMENT A

# **Revenue Detail by Fund**

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2023-24	PROJECTED ACTUAL 2024-25	AMENDED BUDGET 2024-25	ADOPTED BUDGET 2025-26	CHANGE FROM PRIOR YEA
	GENERAL FUND					
	Taxes					
100-400.110	Property Tax (AB 1197)	1,822,722	1,863,724	1,863,724	2,046,773	183,04
100-400.140	Property Transfer Tax	63,273	50,000	50,000	50,000	-
100-400.200	Sales Tax	3,847,039	3,775,011	3,991,172	3,924,241	(66,93
100-400.201	Prepaid MTS	1,453	500	500	500	-
100-400.210	Measure L Transaction Tax	3,318,092	2,831,258	2,973,816	2,943,181	(30,63
100-400.300	Franchise Fees	765,096	750,000	750,000	750,000	-
100-400.500	Transient Occupancy Tax	779,786	774,750	774,750	803,000	28,25
100-400.600	Utility Users Tax	2,121,004	2,116,500	2,116,500	2,171,500	55,00
100-400.700	Motor Vehicle In-Lieu	4,616,478	4,847,303	4,847,303	5,090,417	243,11
	Total Taxes	17,334,941	17,009,046	17,367,765	17,779,612	411,84
	Licenses & Permits					
100-410.100	Business Licenses	484,509	500,000	500,000	500,000	_
100-410.100	Yard Sale Permits	1,156	1,000	1,000	1,000	_
100-410.101	Trailer Permits	120	1,000	1,000	1,000	_
100-410.102	Tobacco License	4,805	5,000	5,000	- 5,000	_
100-410.103	Dog Licenses	19,784	20,000	20,000	20,000	_
100-410.110	Alarm Permits	19,468	20,000	20,000	20,000	_
100-410.120	Late Fees - BL	30,017	25,000	25,000	25,000	-
100-423.115	Construction/Demo- Application Fee	35,595	15,000	15,000	15,000	-
	Total Licenses & Permits	595,455	586,000	586,000	586,000	-
	Court & Traffic Fines					
400 400 000	Court & Tranc Fines Court Fines	20,324	05 000	05 000	05 000	
100-430.200			25,000	25,000	25,000	-
100-430.300	Parking Citations	544,478	450,000	450,000	500,000	50,0
100-430.400	Parking Bail - DMV	228,090	190,000	190,000	190,000	-
100-430.600	False Alarm Fees	9,848	5,000	5,000	5,000	-
	Total Court & Traffic Fines	802,740	670,000	670,000	720,000	50,0
	Use of Money & Property					
100-425.100	Rental Income	19,494	19,668	19,668	19,668	-
100-435.100	Interest on Investments	1,000,873	1,255,000	1,255,000	880,022	(374,9
100-435.200	Interest SA Advance		-	-	-	-
	Total Use of Money & Property	1,020,367	1,274,668	1,274,668	899,690	(374,9
	Charges for Service					
100-410.130	Encroachment Permits	92,513	150,000	150,000	150,000	-
100-410.150	Industrial Waste Permits	57,132	40,000	40,000	40,000	-
100-423.100	Engineering Fees	-	-	-	-	-
100-423.110	PW Plan Check Fees	-	-	-	-	-
100-423.112	Small Cell Wireless Facility Fee	-	3,320	3,320	3,320	-
100-425.500	Vehicle Impound Fees	14,720	20,000	25,000	25,000	-
	Total Charges for Services	164,365	213,320	218,320	218,320	-

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2023-24	PROJECTED ACTUAL 2024-25	AMENDED BUDGET 2024-25	ADOPTED BUDGET 2025-26	CHANGE FROM PRIOR YEAF
	Other Revenue					
100-430.100	Property Damage Reimbursement	23,987	-	-	-	-
100-430.500	Case Fines/Payments	125,016	50,000	40,000	50,000	10,00
100-440.100	Donations/Contributions	3,824	5,000	-	-	-
100-450.100	Miscellaneous Revenue	5,017	8,100	10,000	10,000	-
100-450.101	Miscellaneous - Other	0	-	-	-	-
100-465.451	Grants	72,000	-	-	-	-
100-465.500	Reimb. of State Mandates	0	-	-	-	-
100-450.110	Insurance Rebate	-	-	25,000	25,000	-
100-435.300/	Sale of City Property/ Capital Gain					
490.101		11,510		-	-	-
	Total Other Revenue	241,355	63,100	75,000	85,000	10,00
100-480.100	Operating Transfer In	-	-	3,000	-	(3,00
	GENERAL FUND TOTAL	20,159,222	19,816,134	20,194,753	20,288,622	93,86
201-435.100 201-465.109 201-465.110	GAS TAX FUND Interest on Investments Gas Tax 2103 Gas Tax 2105	14,762 289,164 192,840		11,000 282,277 197,348	14,000 289,190 202,293	3,00 6,91 4,94
201-465.120	Gas Tax 2106					
	Cae Tay 0107	114,408		115,877	117,952	2,07
	Gas Tax 2107	261,026		269,702	276,085	2,07 6,38
201-465.140	Gas Tax 2107.5	,			276,085 6,000	2,07
201-465.140	Gas Tax 2107.5 Loan Repayment	261,026 6,000 -	-	269,702 6,000 -	276,085 6,000	2,07 6,38 -
201-465.140	Gas Tax 2107.5	261,026	-	269,702	276,085 6,000	2,07 6,38 -
201-465.140	Gas Tax 2107.5 Loan Repayment GAS TAX TOTAL	261,026 6,000 -		269,702 6,000 -	276,085 6,000	2,07 6,38 -
201-465.140 201-465.160	Gas Tax 2107.5 Loan Repayment	261,026 6,000 - 878,200		269,702 6,000 - <b>882,204</b>	276,085 6,000 - <b>905,520</b>	2,07 6,38 - - <b>23,31</b>
201-465.140 201-465.160 202-435.100	Gas Tax 2107.5 Loan Repayment GAS TAX TOTAL AQMD FUND AQMD - Interest on Investments	261,026 6,000 - 878,200 7,681		269,702 6,000 - 882,204	276,085 6,000 - 905,520 6,000	2,07 6,38 - - <b>23,31</b>
201-465.140 201-465.160 202-435.100	Gas Tax 2107.5 Loan Repayment GAS TAX TOTAL AQMD FUND	261,026 6,000 - 878,200		269,702 6,000 - <b>882,204</b>	276,085 6,000 - <b>905,520</b>	2,07 6,38 - <b>23,31</b> (5,00
201-465.130 201-465.140 201-465.160 202-435.100 202-435.100 202-465.410	Gas Tax 2107.5 Loan Repayment GAS TAX TOTAL AQMD FUND AQMD - Interest on Investments AQMD Allocation	261,026 6,000 - - 878,200 7,681 41,540	-	269,702 6,000 - <b>882,204</b> 11,000 42,000	276,085 6,000 - 905,520 6,000 42,000	2,07 6,38 - <b>23,31</b> (5,00
201-465.140 201-465.160 202-435.100 202-465.410	Gas Tax 2107.5 Loan Repayment GAS TAX TOTAL AQMD FUND AQMD - Interest on Investments AQMD Allocation AQMD TOTAL TDA BIKEWAYS FUND	261,026 6,000 - - 878,200 7,681 41,540	-	269,702 6,000 - - 882,204 11,000 42,000 53,000	276,085 6,000 - 905,520 6,000 42,000 48,000	2,07 6,38 - - <b>23,31</b> (5,00 - ( <b>5,00</b>
201-465.140 201-465.160 202-435.100	Gas Tax 2107.5 Loan Repayment GAS TAX TOTAL AQMD FUND AQMD - Interest on Investments AQMD Allocation AQMD TOTAL	261,026 6,000 - - 878,200 7,681 41,540	-	269,702 6,000 - <b>882,204</b> 11,000 42,000	276,085 6,000 - 905,520 6,000 42,000	2,07 6,38 -

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2023-24	PROJECTED ACTUAL 2024-25	AMENDED BUDGET 2024-25	ADOPTED BUDGET 2025-26	CHANGE FROM PRIOR YEAR
	PROP A FUNDS					
206-425.200	Local Transit-Trolley Fares	3,433.44	-	-	-	-
2206-425.201	Metro TAP Collections	242.97		-	-	
206-435.100	Interest on Investments	114,706		124,000	80,000	(44,000
206-450.100	Misc Revenue	-		-	-	-
206-465.440	Proposition A Rapid Transit	829,989		868,607	798,143	(70,464
	PROP A TOTAL	948,372	-	992,607	878,143	(114,464
	PROP C FUNDS					
207-435.100	Interest on Investments	53,751		50,000	39,000	(11,000
207-465.430	Proposition C Allocation	688,457		720,486	662,038	(58,448
207-470.100	Other Governmental Agencies	000,407		-	002,000	(00,++0
201 410.100	PROP C TOTAL	742,208	-	770,486	701,038	(69,448
210-435.100	ASSET FORFEITURE FUND Interest on Investments	1,932		2,000	1,000	(1,000
210 400.100	ASSET FORFEITURE TOTAL	1,932	-	2,000	1,000	(1,000
	STATE COPS GRANT FUND					
211-435.100	State COPS - Interest	9,852		9,000	8,000	(1,000
211-465.200	State COPS Grant	186,159		180,000		(180,000
	STATE COPS TOTAL	196,011	-	189,000	8,000	(181,000
040 405 400						
213-435.100	Interest on Investments CA LAW ENFORCEMENT EQUIPMENT	38 38		-	-	-
		00			_	_
	CDBG FUND					
214-450.100	Miscellaneous Revenues	-	-	-	-	-
214-460.300	CDBG	121,416		268,304		(268,304
	CDBG TOTAL	121,416	•	268,304	-	(268,304
215-435.100	RESTRICTED UDAG FUND Interest on Investments	65,205		57,000	58,000	1,000
213-433.100	UDAG TOTAL	65,205	-	57,000	58,000	1,000
						.,
	USED OIL RECYCLING FUND					
216-435.100	Interest on Investments	72	-	-	-	-
216-465.470	Used Oil Block Grant	(1,436)	-	-	-	-
	USED OIL RECYCLING TOTAL	(1,363)	-	-	-	-
047 405 400		20.670		40.000		(10.00)
217-425.400	CATV Access Fees	30,670		40,000	0.000	(40,000
217-435.100	Interest - Investments	7,256		7,000	6,000	(1,000
217-450.100	Miscellaneous Revenue	-	-	-	- 6 000	
	CATV ACCESS TOTAL	37,926	-	47,000	6,000	(41,000

ACCOUNT		ACTUAL	PROJECTED			CHANGE
NUMBER	DESCRIPTION	ACTUAL 2023-24	ACTUAL 2024-25	BUDGET 2024-25	BUDGET 2025-26	FROM PRIOR YEAR
NUMBER	DESCRIPTION	2023-24	2024-23	2024-23	2023-20	PRIOR TEAR
	DEPT OF CONSERVATION GRANT					
227-435.100	Interest - Investments	242		-	-	
227-466.100	Dept of Conservation Grant	954	-	8,080	8,035	(45)
	DEPT OF CONSERVATION TOTAL	1,196	-	8,080	8,035	(45)
234-465.250	JUSTICE ASSISTED GRANT Justice Assisted Grant	_	-	11,233		(11,233)
204 400.200	JUSTICE ASSISTED GRANT TOTAL	-	-	11,233	-	(11,233)
	PARK DEVELOPMENT FUND					
236-420.100	Park Development Fees	13,413	-	-	-	-
236-435.100	Interest - Investments	459 0	-	-	-	-
236-465.451	Grants PARK DEV FUND TOTAL	13,872	-	-	-	-
	PARK DEV FUND TOTAL	13,072	-	-	-	-
	PROP C 25 GRANT					
240-465.450	Grants	18,732	-	-	-	-
	PROP C 25 GRANT TOTAL	18,732	-	-	-	-
244-435.100	<u>MEASURE R</u> Interest - Investments	52,450		21 700	47.000	15,300
244-435.100	Measure R Local	516,181		31,700 540,365	47,000 496,529	(43,836)
244-465.451	Grants	510,181	_	- 540,505	490,529	(43,830)
244-400.401	MEASURE R TOTAL	568,631	-	572,065	543,529	(28,536)
253-465.451	Federal Grant - HUD	-	-	4,000,000	4,000,000	-
	FEDERAL GRANTS - HUD TOTAL	-	-	4,000,000	4,000,000	-
		-				
0EZ 405 400	LA COUNTY PARKS MAINTENANCE GRANT Interest - Investments					
257-435.100 257-465.451	Grants	51	-	-	-	-
207-400.401	LACPMG TOTAL	- 51	-	-	-	-
	STP-L METRO EXCHANGE					
271-435.100	Interest - Investments	153		150	-	(150)
271-465.451	Grants	-	-	-	-	-
	STP-L METRO EXC. TOTAL	153	-	150	-	(150)
	MEASURE M LOCAL RETURN					
272-435.100	Interest - Investments	75,234		75,000	66,000	(9,000)
272-465.442	Measure M Local	582,878		612,413	562,733	(49,680)
272-465.451	Grants	-	-	-	-	-
	MEASURE M TOTAL	658,112	-	687,413	628,733	(58,680)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2023-24	PROJECTED ACTUAL 2024-25	AMENDED BUDGET 2024-25	ADOPTED BUDGET 2025-26	CHANGE FROM PRIOR YEA
				202720		
	<u>SB1 GAS TAX STREET REHAB</u>					
274-435.100	Interest - Investments	37,098		38,000	36,000	(2,00
274-465.150	Rehabilitation	820,323		813,530	833,753	20,22
	SB1 GAS TAX TOTAL	857,421	-	851,530	869,753	18,22
	MEASURE R GRANT					
275-435.100	Interest - Investments	(504)	-	-	-	
275-450.100	Miscellaneous Revenues	-	-	-	-	-
275-465.450	MTA Grant	-	-	-	-	-
	MEASURE R GRANT TOTAL	(504)	-	-	-	-
	<u>AB-939</u>					
276-400.401	AB939 Franchise Fees	196,260		175,000	175,000	-
276-435.100	Interest - Investments	18,064		15,000	18,000	3,00
276-450.100	Miscellanous Revenues	183,100	-	-	-	-
	AB939 TOTAL	397,424	-	190,000	193,000	3,0
077 400 447	COMMUNITY SERVICES FUND - RECR	EATION				
277-423.117	Deposit Revenue Recreation Fees - Participant	-	-	-	-	
277-424.120	Recreation Fees - Sports	85,334	85,000	85,000	85,000	-
277-424.150 277-425.100	Rental Income	- 1,525	- 1,460	-	- 1,500	- 1,5
277-425.100	Community Center Rental Fees	19,281	10,780		10,000	10,0
277-425.102	CC-Administration Fees	-	-	-	-	-
277-425.103	CC-Recreation Staff Fees	-	-	-	-	-
277-425.104	CC-Maintenance Fees	-	-	-	-	-
277-425.105	CC-Utility Fees	-	-	-	-	-
277-425.106	CC- Rental Insurance Fees	-	-	-	-	-
277-435.100	Interest - Investments	(1,839)	-	-	-	-
277-440.100	Donations/Contributions	3,000	-	-	-	-
277-440.200	Donation - Community Services	25	-	-	-	-
277-440.600	Donation - PRSSC	-	-	-	-	-
277-450.100	Miscellaneous Revenues	65	-	-	-	-
277-450.130	Merchandise Sales	-	-	-	-	-
	Total Operating Revenue	107,392	97,240	85,000	96,500	11,5
277-480.100	Operating Transfer In	-	-	_	_	-
	COMM SVCS - REC TOTAL	107,392	97,240	85,000	96,500	11,5
278-435.100	COMMUNITY SERVICES - SENIOR ACT Interest - Investments	(100)	-	-	-	-
	Total Operating Revenue	(100)	-	-	-	-
278-480.100	Operating Transfer In		-	-	-	
	COMM SVCS - SR. ACT. TOTAL	(100)	•	•	•	-
	COMMUNITY DEVELOPMENT					
279_121 100	Planning Fees - General	84,635	80,000	240,000	240,000	
279-421.100	rianning rees - General	64,035	80,000	∠40,000	∠40,000	-

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2023-24	PROJECTED ACTUAL 2024-25	AMENDED BUDGET 2024-25	ADOPTED BUDGET 2025-26	CHANGE FROM PRIOR YEAR
279-421.101	Planning BL Review Fee	17,658	12,000	10,000	10,000	-
279-422.100	Building Permit Fees	754,099	300,000	300,000	300,000	-
279-422.110	Building Plan Check Fees	248,220	200,000	200,000	200,000	-
279-423.120	Sewer Connection Fees	-	-	-	-	-
279-435.100	Interest - Investments	40,138	-	-	-	-
279-450.100	Miscellaneous Revenues	-	-	-	-	-
	Total Operating Revenue	1,144,750	592,000	750,000	750,000	-
279-480.100	Operating Transfer In	-	-	-	-	-
	COMM. DEVELOPMENT TOTAL	1,144,750	592,000	750,000	750,000	-

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2023-24	PROJECTED ACTUAL 2024-25	AMENDED BUDGET 2024-25	ADOPTED BUDGET 2025-26	CHANGE FROM PRIOR YEAR
	BL-SB1186					
280-410.104	BL - AB1379/SB1186	9,758		10,000		(10,000)
280-435.100	Interest - Investments	2,635		2,500	-	(2,500)
	BL-SB1186 TOTAL	12,393	-	12,500	-	(12,500)
	MEASURE A					
281-465.443	Measure A	-	-	1,425,622		(1,425,622)
281-465.451	Grants	-	-	-	-	-
	MEASURE A TOTAL	-	-	1,425,622	-	(1,425,622)
	MEASURE W					
282-435.100	Interest - Investments	20,535	20,000	20,000	19,000	(1,000)
282-465.444	Measure W	233,388	234,100 <b>254,100</b>	230,000 250,000	230,000	- (4.000)
	MEASURE W TOTAL	253,923	254,100	250,000	249,000	(1,000)
	SOLID WASTE DIVERSION					
283-423.116	Forfeited Security Deposit	220,930	-	-	-	-
283-435.100	Interest - Investments	5,748	-	5,000	-	(5,000)
	SOLID WASTE DIVERSION TOTAL	226,678	-	5,000	-	(5,000)
	CORONAVIRUS RELIEF FUND					
284-465.850	Coronavirus Relief Fund	-	-	-	-	-
	CORONAVIRUS RELIEF FUND TOTAL	•	-	•	•	-
	AMERICAN RESCUE PLAN					
285-435.100	Interest - Investments	242,241	200,000	-	138,000	138,000
285-465.451	Grants	1,561,653	-	-	-	-
	AMERICAN RESCUE PLAN TOTAL	1,803,894	200,000	-	138,000	138,000
	SB1383 Local Assistance Prog					
286-435.100	Interest - Investments	1,818	-	-	-	-
286-465.451	Grants	88,065	-	-	-	-
	SB1383 Local Assistance Prog	89,883	-	-	-	-
	Prop 68 2018 Parks Bond Act					
287-465.451	Grants	198,387		-	-	-
	Prop 68 2018 Parks Bond Act	198,387	-	-	-	-
	PLBP Grant					
288-435.100	Interest - Investments	39,404	-	-	49,000	49,000
288-465.451	Grants PLBP Grant	2,000,000 2,039,404	-	2,000,000 <b>2,000,000</b>	49,000	(2,000,000) (1,951,000)
		2,000,404		2,000,000		(1,001,000)
000 407 407	SB2 Grant					
290-435.100	Interest - Investments	2,726	-	-	4,000	4,000
290-465.451	Grants	77,693	-	78,000	4 000	(78,000)
	SB2 Grant	80,419	-	78,000	4,000	(74,000)

	DESCRIPTION	ACTUAL 2023-24	PROJECTED ACTUAL 2024-25	AMENDED BUDGET	ADOPTED BUDGET	CHANGE FROM PRIOR YEAR
NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2025-26	PRIOR FEAR
	Local Early Action Planning (LEAP) Grant					
291-435.100	Interest - Investments	737	-		-	-
291-465.451	Grants	-	116,271	116,500	116,500	-
	Local Early Action Planning (LEAP) Grant	737	116,271	116,500	116,500	-
	Art in Public Places Fund					
292-420.101	Public Art Program In-Lieu	16,800	-	-	_	-
292-435.100	Interest - Investments	286	-	-	_	-
	Art in Public Places Fund	17,086	-	-	-	-
000 105 105	LAWNDALE HOUSING AUTHORITY	EC 707	E / 000	F4 000	F0 000	11 000
300-435.100	Interest - Investments Interest - LRA Loan	56,787	54,000	54,000	53,000	(1,000)
300-435.200 300-435.400	Interest - LRA Loan Loan Proceeds	-	-	-	-	-
300-450.100	Miscellaneous Revenues	-	-	-	_	-
300-480.100	Operating Transfer In (Housing Set-Aside)	319,901	179,260	179,260	172,945	(6,315)
	HOUSING AUTHORITY TOTAL	376,688	233,260	233,260	225,945	(7,315)
	LAWNDALE REDEVELOPMENT SUCCESSO	R AGENCY FU	IND			
304-435.100	Interest - Investments	4,556	-	-	-	-
304-435.200	Interest - LRA Loan	-	-	-	-	-
304-435.401	Loan Repayment Miscellaneous Revenues	- 0	-	-	-	-
304-450.100 304-480.100	Operating Transfer In	250,000	- 234,775	- 234,775	200,000	- (34,775)
001100.100		254,556	234,775	234,775	200,000	(34,775)
	SUCCESSOR AGENCY DEBT SERVICE					
305-435.100	Interest - Investments	2,307	-	-	-	-
305-480.100	Operating Transfer In  LRA DEBT SERVICE TOTAL	3,018,804 3,021,111	3,177,524 <b>3,177,524</b>	3,177,524 <b>3,177,524</b>	3,112,170 <b>3,112,170</b>	(65,354) (65,354)
	LRA DEBT SERVICE TOTAL	5,021,111	5,177,524	5,177,524	3,112,170	(65,554)
	SUCCESSOR AGENCY DISBURSEMENT FU	<u>ND</u>				
306-400.900	Tax Increment	3,299,247	3,412,299	3,412,299	3,312,170	(100,129)
306-435.100	Interest - Investments	2,200	-	-	-	-
306-480.100	Operating Transfer In	-	-	-	-	-
	SA DISBURSEMENT FD TOTAL	3,301,447	3,412,299	3,412,299	3,312,170	(100,129)
	<u>2009 TABS</u>					
307-435.101	Interest-TABS	92,100	-	_	_	-
307-435.402	Bond Proceeds	-	-	-	-	-
307-480.100	Operating Transfer In	-	-	-	-	-
	2009 TABS TOTAL	92,100	-	-	-	-
E01 405 400	Deposit/Donations Interest - Investments	0.005				
501-435.100	DEPOSIT/DONATIONS TOTAL	8,895 <b>8,895</b>	-	-	-	-
	DEPOSIT/DONATIONS TOTAL	0,095	-	-		-

			PROJECTED	AMENDED	ADOPTED	CHANGE
ACCOUNT		ACTUAL	ACTUAL	BUDGET	BUDGET	FROM
NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2025-26	PRIOR YEAR
	Employee Benefit Trust Fund					
502-435.100	Interest - Investments	252	-	-	-	-
	EMPLOYEE BENEFIT TRUST FUND TOTAL	252	-	-	-	-
	PRSSC TRUST FUND					
503-435.100	Interest - Investments	1,278	-	-	-	-
503-450.131	Fireworks Sales	-	-	-	-	-
	PRSSC TRUST FUND TOTAL	1,278	-	-	-	-
	GRAND TOTAL - ALL FUNDS	38,744,649	28,133,603	41,589,024	37,415,313	(4,173,711)

# ATTACHMENT B

	GEI		00 110)			
			PROJECTED	AMENDED	ADOPTED	CHANGE
ACCOUNT		ACTUAL	ACTUAL	BUDGET	BUDGET	FROM
NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2025-26	PRIOR YEAR
	PERSONNEL					
	SALARIES - ELECTED OFFICIALS	27,000	42,000	42,000	57,000	15,000
	FLEXIBLE BENEFITS	55,353	94,822	94,822	100,822	6,000
100-110-505.200		1,918	3,035	3,035	3,249	214
	MEDICARE CONTRIBUTION	1,016	609	609	827	218
100-110-505.700	CITY-PAID INSURANCE	1,470	1,470	1,470	1,470	-
	SUBTOTAL	86,757	141,936	141,936	163,368	21,432
	<b>OPERATIONS</b>					
100-110-510.100	OFFICE SUPPLIES	4,801	15,000	15,000	15,000	-
100-110-510.200	REPROGRAPHICS	1,215	4,000	4,000	5,500	1,500
100-110-510.400	SUBSCRIPTIONS/PUBLICATIONS	120	250	250	250	-
100-110-510.610	MEMBERSHIP/DUES	49,090	51,286	51,286	52,465	1,179
100-110-510.620	TRAVEL/MEETINGS	11,944	32,580	32,580	35,380	2,800
100-110-510.650	MILEAGE REIMBURSEMENT	145	1,000	1,000	1,000	-
100-110-540.311	DISCRETIONARY - MAYOR	2,181	2,500	2,500	2,500	-
100-110-540.314	DISCRETIONARY - SUAREZ	500	2,500	2,500	2,500	-
100-110-540.315	DISCRETIONARY - KEARNEY	2,150	2,500	2,500	2,500	-
100-110-540.316	DISCRETIONARY - CUEVAS	1,074	2,500	2,500	2,500	-
100-110-540.317	DISCRETIONARY - TALAVERA	-	2,500	2,500	2,500	-
100-110-540.330	LAWNDALE HISTORIC SOCIETY	-	-	-	-	-
	SUBTOTAL	73,219	116,616	116,616	122,095	5,479
	GENERAL FUND TOTAL	159,976	258,552	258,552	285,463	26,911
	OLITERAL FORD FOTAL	155,570	200,002	230,332	200,400	20,311

## CITY COUNCIL - 110 GENERAL FUND (100-110)

Dept:	City Council		Program:	City Council - 110
		Amended	Adopted	
Account No.	Line Item	Budget 2024-25	Budget	Description
Account No.		2024-25	2025-26	Description
Fund:	100 - General Fund			
	Personnel			
501.200	Salaries-Elected Officials	42,000	57,000	Mayor & 4 Council members @ \$450/month.
505.100	Flexible Benefits	94,822		Employee Health benefits.
505.200	Retirement Medicare Contribution	3,035		PERS employer contribution.
505.300	Medicare Contribution	609	027	Federal Medicare 1.45% of salary. City provided long-term disability (LTD), employee assistance
				program (EAP), life insurance, and accidental death &
505.700	City-Paid Insurance	1,470	,	dismemberment AD&D.
	Subtotal	141,936	163,368	
	<b>Operations</b>			
510.100	Office Supplies	15,000	15,000	Office supplies, printer ink, sympathy flowers, linens, glassware, meeting refreshments and snacks: Wreaths for Veterans Day, Memorial Day and 911 Remembrance. City logo shirts and caps for Council. Keurig and supplies (\$450). State of City Breakfast Event (\$5,000). Oath of Office (\$0).
510.200	Reprographics	4,000	5,500	
510.400	Subscriptions/Publications	250	250	Digital/electronic Daily Breeze subscriptions.
510.610	Memberships/Dues	51,286	52,465	League of CA Cities. (LCC)- \$15,500; So Cal Assoc Gov (SCAG) - \$4,681; Calif Contract Cities Assoc (CCCA) - \$4,410; Centinela Youth Services - \$6,500; League of Calif Cities - LA County Div \$1,200; So Bay Cities Council of Gov (SBCCOG) - \$20,284 includes CPI and Special Assessment
510.620	Travel/Meetings	32,580	35,380	CCCA Annual Municipal Seminar - 5 attendees @ \$2,200 = \$11,000; CCCA Legislative Orientation Tour - 2 attendees @ \$2,200 = \$4,400; CCCA Fall Seminar - 2 attendees @ \$1,900 = \$3,800; LCC Annual Voting Conference - 2 attendees @ \$850 = \$1,700; LCC - Mayors and Council Members Academy - 2 attendees @\$2,800 =\$5,600; SCAG Annual Voting Meeting - 2 Attendees @ \$650 + \$950= \$1,600; <i>CJPIA Elected Officials Summit - 2 attendees</i> @ \$750 = \$1,500; LCC City Leaders Summit - 2 attendees @ \$2,200 = \$4,400;
				Other travel/ meetings, i.e. PTA, CCCA LASD, CCCA LAFD, LAEDC, LCC Local Board & Annual Reception = \$1,380.

Dept:	City Council		Program:	: City Council - 110
		Amended	Adopted	
		Budget	Budget	
Account No	. Line Item	2024-25	2025-26	Description
510.650	Mileage Reimbursement	1,000	1,000	Mileage, Metro ExpressLanes FasTrak, and parking fee
				reimbursement for attendance at various meetings.
540-311	Discretionary Funds - Mayor	2,500	2,500	\$2,500 annual allocation
540-314	Discretionary Funds - Suarez	2,500	2,500	\$2,500 annual allocation
540-315	Discretionary Funds - Kearney	2,500	2,500	\$2,500 annual allocation
540-316	Discretionary Funds - Cuevas	2,500	2,500	\$2,500 annual allocation
540-317	Discretionary Funds - Talavera	2,500	2,500	\$2,500 annual allocation
540-330	Lawndale Historic Society	-	-	Lawndale Historic Society
	Subtotal	116,616	122,095	-
	GENERAL FUND TOTAL	258,552	285,463	

		CITT ATTORNE	1 - 120			
GENERAL FUND (100-120)						
			PROJECTED	AMENDED	ADOPTED	CHANGE
ACCOUNT		ACTUAL	ACTUAL	BUDGET	BUDGET	FROM
NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2025-26	PRIOR YEAR
	<b>OPERATIONS</b>					
100-120-530.300	LEGAL SERVICES	684,067	660,000	660,000	660,000	-
	SUBTOTAL	684,067	660,000	660,000	660,000	-
	GENERAL FUND TOTAL	684.067	660.000	660.000	660.000	-

### CITY ATTORNEY - 120

Budget Detail V	<u>Worksheet</u>
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Dept:	City Attorney		Program	: Legal Services - 120
Account No	. Line Item	Amended Budget 2024-25	Adopted Budget 2025-26	Description
Fund:	100 - General Fund			
530.300	<u>Operations</u> Legal Services	660,000	660,000	City Attorney Services \$550,000. Legal services for Metro Greenline \$110,000.
	GENERAL FUND TOTAL	660,000	660,000	<u> </u>

GENERAL FUND (100-130)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2023-24	PROJECTED ACTUAL 2024-25	AMENDED BUDGET 2024-25	ADOPTED BUDGET 2025-26	CHANGE FROM PRIOR YEAR
	PERSONNEL					
100-130-501.100		198,018	211,108	211,108	217,857	6,749
100-130-501.200	SALARIES - ELECTED OFFICIALS	4.200	4,200	4,200	8,400	4,200
100-130-501.400		47	-	-	-	-
100-130-501.500	LONGEVITY PAY	-	-	-	-	-
100-130-501.600	CAR ALLOWANCE	3,000	3,900	3,900	3,900	-
100-130-501.900	MANDATORY LEAVE	-	,	,	-	-
100-130-505.100	FLEXIBLE BENEFIT	41,644	56,893	56,893	60,493	3,600
100-130-505.200	RETIREMENT	18,759	27,758	27,758	28,462	704
100-130-505.300	MEDICARE CONTRIBUTION	3,323	3,105	3,105	3,264	159
100-130-505.700	CITY-PAID INSURANCE	1,235	793	793	1,234	441
	SUBTOTAL	270,226	307,757	307,757	323,610	15,853
	<b>OPERATIONS</b>					
100-130-510.100		2,079	1,950	1,950	1,950	-
	REPROGRAPHICS	4,418	3,000	3,000	3,000	-
	SUBSCRIPTIONS/PUBLICATION	75	500	500	500	-
100-130-510.600		2,220	1,400	1,400	2,875	1,475
100-130-510.610	MEMBERSHIP/DUES	1,100	850	850	1,470	620
100-130-510.620		2,389	1,800	1,800	2,600	800
100-130-510.650	MILEAGE REIMBURSEMENT	378	300	300	300	-
100-130-520.510	EQUIP MAINTENANCE	-	300	300	800	500
100-130-530.100	CONTRACT SERVICES	1,604	8,650	8,650	8,245	(405)
	ELECTION EXPENSES	210	76,400	76,400	2,000	(74,400)
100-130-530.500		1,367	2,700	2,700	2,700	-
	SUBTOTAL	15,840	97,850	97,850	26,440	(71,410)
	GENERAL FUND TOTAL	286,066	405,607	405,607	350,050	(55,557)
	GENERAL FUND TOTAL	200,000	405,607	405,607	300,050	(55,557)

Dept.:	City Clerk		Program:	City Clerk - 130
		Amended Budget	Adopted Budget	
Account No	Line Item	2024-25	2025-26	Description
Fund:	100 - General Fund			
	Personnel			
501.100	Salaries - Full-Time	211,108	217,857	Assistant City Clerk, Administrative Assistance.
501.200	Salaries - Elected Officials	4,200	8,400	Elected City Clerk
501.500	Longevity Pay	-		Per MOU
501.600	Car Allowance	3,900	,	Per MOU
505.100	Flexible Benefits	56,893		Employee health benefits.
505.200	Retirement	27,758		PERS City portion.
505.300	Medicare Contribution	3,105	3,264	Federal Medicare 1.45% of Salary
505.700	City-Paid Insurance	793	1,234	City provided long-term disability (LTD),
				employee assistance program (EAP), life insurance, and accidental death &
	Subtotal	307,757	323,610	dismemberment (AD&D).
	oustolai		020,010	-
	<u>Operations</u>			
510.100	Office Supplies	1,950		General office supplies for City Clerk department. One City Clerk banner \$100,
510.200	Reprographics	3,000	3,000	Printing of municipal code supplemental updates and PDF copies.
510.400	Subscriptions/Publication	500	500	Provides for publications related to the City Clerk's profession.
510.600	Staff Development	1,400	2,875	Attend conferences, trainings, seminars, and workshops for City Clerk and staff. Cit Clerk attendance at one conference California Contract Cities Association (CCCA) \$950, webinar course for Administrative Assistant \$75, Municipal Clerks Institute (MCI) for Administrative Assistant \$500, Assistant City Clerk's attendance at New Law Seminar \$575, League of California Cities Annual Conference \$175, and City Clerk Association \$600.
510.610	Membership/Dues	850	1,470	City Clerks Association of California (CCA) and International Institute of Municipal Clerks (IIMC) memberships for the Assistant City Clerk and Administrative Assistant. Notary Commission for Assistan City Clerk.
510.620	Travel & Meetings	1,800	2,600	MCI hotel for Administrative Assistant \$1,000, City Clerk Association hotel for Assistant City Clerk \$750, and CCCA hote for City Clerk \$850.
510.650	Mileage Reimbursement	300		Mileage reimbursement for travel.
520.510	Equipment Maintenance	300		Unanticipated repairs, parts, and labor \$300. Add top cover to outside bulletin board for rain \$500. Or can PW install a cover?

Dept.:	City Clerk		Program:	: City Clerk - 130
Account No	o.Line Item	Amended Budget 2024-25	Adopted Budget 2025-26	Description
530.100	Contract Services	8,650	8,245	City's municipal code maintenance and support \$1,795, shredding services \$2,000, Records Consultant fee \$450, offsite storage \$4,000.
530.400	Election Expenses	76,400	2,000	\$2,000 for publishing of election notices.
530.500	Legal Advertising	2,700	2,700	Publication of ordinance notices and other required legal notices.
	Subtotal	97,850	26,440	-
	GENERAL FUND TOTAL	405,607	350,050	
				-

		GENERAL FUND (1	00-140)			
			PROJECTED	AMENDED	ADOPTED	CHANGE
ACCOUNT		ACTUAL	ACTUAL	BUDGET	BUDGET	FROM
NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2025-26	PRIOR YEAR
	PERSONNEL					
100-140-501.100		482,361	440,130	440,130	440,130	-
	SALARIES - OVERTIME	-	1,000	1,000	1,000	-
	SALARIES -PART-TIME	-	-	-	-	-
	LONGEVITY PAY	875	875	875	1,000	125
	AUTO ALLOWANCE	4,750	5,850	5,850	5,850	-
100-140-501.900	MANDATORY LEAVE		-	-		-
100-140-505.100	FLEXIBLE BENEFIT	53,775	59,738	59,738	63,518	3,780
100-140-505.200	RETIREMENT	64,410	66,729	66,729	66,993	264
100-140-505.300	MEDICARE CONTRIBUTION	7,618	6,382	6,382	6,382	-
100-140-505.700	CITY-PAID INSURANCE	1,610	1,418	1,418	1,418	-
	SUBTOTAL	615,399	582,122	582,122	586,291	4,169
	OPERATIONS					
100-140-510.100	OFFICE SUPPLIES	101	1,360	1,360	1,360	-
100-140-510.610	MEMBERSHIP/DUES	2,327	1,600	1,600	1,600	-
100-140-510.620	TRAVEL/MEETINGS	4,229	4,225	4,225	6,150	1,925
100-140.510.650	MILEAGE REIMBURSEMENT	-	-	-	100	100
100-140-540.200	SPECIAL EXPENSES	-	8,000	8,000	8,000	-
	SUBTOTAL	6,656	15,185	15,185	17,210	2,025
	GENERAL FUND TOTAL	622,055	597,307	597,307	603,501	6,194

### CITY MANAGER - 140 GENERAL FUND (100-140)

Dept.:	City Manager		Program:	City Manager-140
Account No	o. Line Item	Amended Budget 2024-25	Adopted Budget 2025-26	Description
Fund:	100 - General Fund			
501.100	Personnel Costs Salaries-Full-Time	440,130	440,130	City Manager, Deputy City Manager 50%, Executive Assistant and Personnel
501.400	Salaries-Overtime	1,000		Assistant. Overtime.
501.500	Longevity	875	1,000	Per MOU.
501.600	Auto Allowance	5,850		Auto Allowance - City Manager and Deputy City Manager 50%.
501.900	Mandatory Leave	-	-	Mandatory Leave.
505.100	Flexible Benefit	59,738		Employee health benefits.
505.200	Retirement	66,729		PERS City portion and Deferred Compensation Match.
505.300	Medicare Contribution	6,382		Federal Medicare 1.45% of salary.
505.700	City-Paid Insurance	1,418	1,418	City provided long-term disability (LTD), employee assistance program (EAP), life insurance, and accidental death & dismemberment (AD&D).
	Subtotal	582,122	586,291	- disinemberment (ADdD).
			,	-
	<b>Operations</b>			
510.100	Office Supplies	1,360	1,360	Office supplies, materials, equipment.
510.610	Memberships/Dues	1,600	1,600	Membership to California City Management Foundation (CCMF) \$400, and International City Management Association (ICMA) \$1200, per City Manager employment agreement.
510.620	Travel/Meetings	4,225	6,150	Attendance to conferences and meetings for City Manager - \$5,750. Attendance to conferences and meetings for Deputy City Manager / HR Director - CalPERS, CJPIA, SCPLRC, CalPERLRA and other - \$3,500.
510.650	Mileage Reimbursement		100	Mileage and parking fee reimbursement
540.200	Special Expenses	8,000		Employee programs, agency meetings, and misc. supplies, equipment or services.
	Subtotal	15,185	17,210	-
	GENERAL FUND TOTAL	597,307	603,501	
				=

#### **ADMINISTRATIVE SERVICES -150**

GENERAL FUND (100-150)

r			PROJECTED	AMENDED	ADOPTED	CHANGE
ACCOUNT		ACTUAL	ACTUAL	BUDGET	BUDGET	FROM
NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2025-26	PRIOR YEAR
		2020 21	202 : 20	202120	2020 20	
	PERSONNEL					
100-150-501.100	SALARIES - FULL-TIME	97,377	102,399	102,399	102,399	-
100-150-501.500	LONGEVITY PAY	75	75	75	200	125
100-150-501.600	AUTO ALLOWANCE	1,475	1,950	1,950	1,950	-
100-150-505.100	FLEXIBLE BENEFITS	7,682	9,482	9,482	10,082	600
100-150-505.200	RETIREMENT	16,302	16,695	16,695	16,757	62
100-150-505.300	MEDICARE CONTRIBUTION	1,535	1,485	1,485	1,485	-
100-150-505.700	CITY-PAID INSURANCE	272	272	272	272	-
	SUBTOTAL	124,718	132,358	132,358	133,145	787
	<b>OPERATIONS</b>					
100-150-510.100	OFFICE SUPPLIES	453	1,500	1,500	1,500	-
100-150-510.300	POSTAGE	14	-	-	-	-
100-150-510.400	SUBSCS/PUBLICATIONS	-	950	950	1,000	50
100-150-510.605	CITY STAFF DEVELOPMENT	62	3,000	3,000	3,000	-
100-150-510.610	MEMBERSHIP/DUES	1,185	1,420	1,420	1,495	75
100-150-510.630	BENEFIT REIMBURSEMENT	3,800	7,200	7,200	8,200	1,000
100-150-510.800	RECRUITMENT	21,588	55,000	55,000	55,000	-
100-150-530.100	CONTRACT SERVICES	3,765	74,500	74,500	72,500	(2,000)
100-150-540.200	SPECIAL EXPENSES	15,793	23,000	23,000	26,000	3,000
100-150-550.200	OFFICE EQUIPMENT	-	3,000	3,000	-	(3,000)
	SUBTOTAL	46,660	169,570	169,570	168,695	(875)
	GENERAL FUND TOTAL	171,379	301,928	301,928	301,840	(88)

Dept.:	Administrative Svcs.		Program:	Administrative Svcs150
Account No	. Line Item	Amended Budget 2024-25	Adopted Budget 2025-26	Description
Fund:	100-General Fund			
i una.				
501.100 501.500 501.600	Personnel Costs Salaries-Full-time Longevity Pay Auto Allowance	102,399 75 1,950	200 1,950	50% Human Resources Director Salary. Per MOU. Auto Allowance- 50% HR Director
505.100 505.200	Flexible Benefits Retirement	9,482 16,695		Employee health benefits. PERS City portion and Deferred
505.300 505.700	Medicare Contribution City-Paid Insurance	1,485 272	1,485	Compensation Match. Federal Medicare 1.45% of salary. City provided long-term disability (LTD), employee assistance program (EAP), life insurance, and accidental death & dismemberment (AD&D).
	Subtotal	132,358	133,145	
510.100	<u>Operations</u> Office Supplies	1,500	1,500	Various office supplies.
510.400	Subscriptions/Publications	950	1,000	Subscriptions to personnel/risk management publications including mandated labor posters for all City facilities, and FLSA manual.
510.605	Citywide Staff Development	3,000	3,000	City-wide staff development and mandatory citywide trainings in harassment prevention, customer service, CPR and other organizational development areas.
510.610	Memberships/Dues	1,420	1,495	Membership in labor relations, risk management and other human resources associations; including SCPLRC \$400, MMASC \$95, SHRM \$300, PARMA \$300, CalPELRA membership \$400.
510.630	Benefit Reimbursement	7,200	8,200	Employee tuition reimbursement reserve (up to \$1,800 per qualified employee x4), and reimbursement expenses related to employee wellness program \$100 per employee x10).
510.800	Recruitment	55,000	55,000	Expenses to attract qualified candidates for potential employment opportunities.
530.100	Contract Services	74,500	72,500	Liebert Cassidy consortium \$4,850; personnel and employee relations matters \$60,000. NeoGov Applicant Tracking System \$7,500.

Dept.:	Administrative Svcs.		Program:	Administrative Svcs150
		Amended Budget	Adopted Budget	
Account No	b. Line Item	2024-25	2025-26	Description
540.200	Special Expenses	23,000	26,000	Misc. costs for department operations including employee programs and contingency \$6,000; Employee Recognition/Holiday Event \$20,000.
550.200	Office Equipment	3,000	-	
	Subtotal	169,570	168,695	-
	GENERAL FUND TOTAL	301,928	301,840	

ALL FUNDS TOTAL

		GENERAL FUND (10	00-170)			
ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2023-24	PROJECTED ACTUAL 2024-25	AMENDED BUDGET 2024-25	ADOPTED BUDGET 2025-26	CHANGE FROM PRIOR YEAR
	DEDOONNEL					
100-170-501 100	PERSONNEL SALARIES - FULL-TIME	85,908	125,770	125,770	125,770	_
	SALARIES - PART-TIME	26,690	57,878	57,878	82,941	25,063
	SALARIES - OVERTIME	-	-	-	-	-
	MANDATORY LEAVE	-	-	-	-	-
100-170-505.100	FLEXIBLE BENEFIT	10,853	18,964	18,964	20,164	1,200
100-170-505.200	RETIREMENT	6,790	9,898	9,898	10,011	113
100-170-505.300	MEDICARE CONTRIBUTION	1,680	2,243	2,243	3,027	784
100-170-505.700	CITY-PAID INSURANCE	297	397	397	397	-
	SUBTOTAL	132,218	215,150	215,150	242,310	27,160
	OPERATIONS					
100-170-510.100	OFFICE SUPPLIES	-	1,200	1,200	1,560	360
	MEMBERSHIPS/DUES	-	1,500	1,500	2,500	1,000
100-170-510.650	MILEAGE REIMBURSEMENT	35	250	250	250	-
100-170-520.510	EQUIPMENT MAINTENANCE	175	1,000	1,000	1,000	-
100-170-520.600	VEHICLE MAINTENANCE	-	1,000	1,000	-	(1,000)
100-170-520.610		-	200	200	-	(200)
	CONTRACT SERVICES	22,909	36,440	36,440	38,240	1,800
	SPECIAL EXPENSES	887	2,300	2,300	3,380	1,080
100-170-550.400	OTHER EQUIPMENT	13,561	-	-	7,331	7,331
	SUBTOTAL	37,567	43,890	43,890	54,261	10,371
	GENERAL FUND TOTAL	169,785	259,040	259,040	296,571	37,531
	C	CABLE TELEVISIO	ON - 170			
		ale Cable Usage Corp (21		0		
	CAPITAL					
217-170-550 400	OTHER EQUIPMENT	144,925	113,000	113,000	237,331	124,331
	OTHER EQUIPMENT	. 14,020	18,709	18,709	-	(18,709)
	Cable TV FUND TOTAL	144,925	131,709	131,709	237,331	124,331

314,710

390,749

390,749

533,902

161,862

CABLE TELEVISION - 170

Dept.:	Admin/City TV	Program:		Cable Television - 170
A		Amended Budget	Adopted Budget	Description
Account No.	Line Item	2024-25	2025-26	Description
Fund:	100 - General Fund			
	<u>Personnel</u>			
501.100	Salaries - Full-Time	125,770		Cable TV Supervisor.
501.300	Salaries - Part-Time	57,878	82,941	Salaries for 3 part-time production assistants; 3,040 total projected hours (7 FTE).
505,100	Flexible Benefits	18,964	20,164	Employee health benefits.
505.200	Retirement	9,898	,	PERS Employee contribution.
505.300	Medicare Contribution	2,243		Federal Medicare 1.45% of salary.
505.700	City-paid Insurance	397		Employer provided long-term disability (LTD), employee assistance program (E life insurance, and accidental death & dismemberment (AD&D).
	Subtotal	215,150	242,310	- ` ` '
	Operations			
510.100	Office Supplies	1,200	1,560	Provides color printer toner replacement cable ties, tie wraps, City logo shirts/jack and other general office supplies needed operations.
510.610	Memberships/Dues	1,500	2,500	SCAN / NATOA membership and attendance to NAB conference.
510.650	Mileage Reimbursement	250	250	Mileage reimbursement for staff.
520.510	Equip. Maintenance	1,000	1,000	Video systems repair and maintenance ovideo archives, pre-production and post- production systems.
520.600	Vehicle Maintenance	1,000	-	
520.610	Vehicle Fuel	200	-	
530.100	Contract Services	36,440	38,240	Cablecast System - Service Contract \$3,000; Adobe Creative Cloud Service p production annual subscription \$3,240; Music/Video Library Subscription \$300; Annual Video Server/Archive Service Contract \$3,500; Professional video systems integration consultant \$25,000. Production staff for creative content \$3,0 PEG Media library for CATV \$200.
540.200	Special Expenses	2,300	3,380	Gaffer's Tape \$380; misc. connectors, adapters, hard drives, memory cards, portasble hard-drives, flash drives, Vider Production props/items \$1,000, podium microphones (\$500), misc. items \$1,500
550.400	Other Equipment	-	7,331	(2) Apple Computers replacement for vice editing (\$5,531) and camera storage file cabinet (\$1,800)
	Subtotal	43,890	54,261	
	GENERAL FUND TOTAL	259,040	296,571	

Budget Detail Worksheet	t
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Dept.:	Admin/City TV	Program:		Cable Television - 170
Account No.	Line Item	Amended Budget 2024-25	Adopted Budget 2025-26	Description
Fund:	217 & 285 - Lawndale Cable L	Jsage Corp		
550.400	Capital Outlay Other Equipment	113,000	237,331	TV Production and Broadcast System Upgrade (\$237,331 available).
550.400	Other Equipment	18,709	-	
	CABLE TV FUND TOTAL	131,709	237,331	I
	ALL FUNDS TOTAL	390,749	533,902	

		GENERAL FUND (1	00-160)			
			PROJECTED	AMENDED	ADOPTED	CHANGE
ACCOUNT	DECODIDEION	ACTUAL	ACTUAL	BUDGET	BUDGET	FROM
NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2025-26	PRIOR YEAR
	PERSONNEL					
100-160-501.800		25,553	23,872	23,872	28,264	4,392
100-160-505.200		685,155	820,547	820,547	956,239	135,692
100-160-505.201	PARS CONTRIBUTION	-	7,097	7,097	8,500	1,403
100-160-505.202	PARS EXCESS FUND	24,400	23,900	23,900	26,500	2,600
100-160-505.600	RETIREE'S HEALTH BENEFIT	168,729	210,000	210,000	210,000	-
	SUBTOTAL	903,838	1,085,416	1,085,416	1,229,503	144,087
	OPERATIONS	0.000	40.000	40.000	10.000	
	OFFICE SUPPLIES	9,200	10,000	10,000	10,000	-
100-160-510.300		8,541	15,500	15,500	15,500	-
	TELECOMMUNICATIONS	84,600	85,000	85,000	85,000	-
100-160-515.200		11,629	13,000	13,000	15,000	2,000
100-160-515.300		4,185	8,000	8,000	8,000	-
100-160-515.400		11,839	13,000	13,000	15,000	2,000
	BUILDING EQUIPMENT MAINT		5,000	5,000	5,000	-
	EQUIPMENT RENTAL	32,721	39,000	39,000	39,000	-
	LIABILITY INSURANCE	255,385	406,733	406,733	515,535	108,802
	PROPERTY INSURANCE	107,659	113,549	113,549	125,972	12,423
	WORKERS COMP INS PREMIUM	172,376	168,938	168,938	155,260	(13,678)
	UNEMPLOYMENT INSURANCE	540	18,000	18,000	18,000	-
	CONTRACT SERVICES	30,509	10,000	10,000	10,000	-
	MEDICAL & HEALTH TESTING	1,004	6,000	6,000	6,000	-
100-160-545.100		45,748	47,281	47,281	48,865	1,584
100-160-545.400		12,165	10,470	10,470	8,718	(1,752)
	SUBTOTAL	788,102	969,471	969,471	1,080,850	111,379
	CAPITAL					
100-160-550.400		6.205	-	-	-	-
	SUBTOTAL	6,205	-	-	-	-
	GENERAL FUND TOTAL	1,698,144	2,054,887	2,054,887	2,310,353	255,466

**GENERAL OPERATIONS - 160** 

# GENERAL OPERATIONS - 160 American Rescue Plan (285-160)

285-160-580.151	OPERATIONS ARPA REIMBURSEMENT SUBTOTAL	150,000 150,000	-	-		<u> </u>
	ARPA FUND TOTAL	150,000	-	-	-	-
	FUNDS TOTAL	1,848,144	2,054,887	2,054,887	2,310,353	255,466

Dept.:	General Operations		Program:	General Operations - 160
Account No	o Line Item	Amended Budget 2024-25	Adopted Budget 2025-26	Description
Fund:	100 - General Fund			
	Personnel			
501.800	Sick Leave Buy Back	23,872	28,264	Sick Leave Buy Back for eligible employees based on requests submitted by deadline.
505.200	PERS Contribution	820,547	956,239	Required employer contribution for PERS. This is the annual required payment on the Employer Unfunded Liability (UAL). This amount is for both Miscellaneous and PEPRA employees.
505.201	PARS Contribution	7,097	8,500	Required unfunded liability contribution for Public Agency Retirement Services (PARS) retirement enhancement plan based on 7/1/21 Actuarial Valuation.
505.202	PARS Excess Fund	23,900	26,500	Contributions required to pay excess benefits payments made from Public Agency Retirement Services (PARS) for 2% annual COLA, and changes in plan related to discount rate and retiree mortality (20 year amortization period to level expense).
505.600	Retiree's Health Insurance	210,000	210,000	Premium payments for retiree health benefits.
	Subtotal	1,085,416	1,229,503	-
510.100	<u>Operations</u> Office Supplies	10,000	10,000	Citywide office supplies including, paper, coffee service, letterhead, business cards,
510.300	Postage	15,500	15,500	fax and copier supplies/maintenance. Postage, Fed Ex usage, bulk mail permit fees, etc. Bulk mailings (\$1,500) needed for Metro letters to residents.
515.100	Telecommunications	85,000	85,000	Citywide telephone system equipment, maintenance and usage; and cellphone program.
515.200	Electricity	13,000	15,000	Electricity for Civic Center complex based on historical usage/cost.
515.300	Natural Gas	8,000		Natural gas for City Hall.
515.400	Water	13,000		City Hall facility/grounds water service and Sparkletts water for breakrooms.
520.120	Building Equipment Maint	5,000		Citywide Maintenance, repairs, and insurance deductible.
520.500	Equipment Rental	39,000	39,000	Office equipment lease & maintenance agreements for photo copy, mail meter, and fax machines.
525.200	Liability Insurance	406,733	515,535	California Joint Power Insurance Authority (CJPIA) annual liability insurance contribution; includes crime and pollution legal liability.

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Dept.:	General Operations		Program: General Operations - 160			
Account No	o Line Item	Amended Budget 2024-25	Adopted Budget 2025-26	Description		
525.300	Property Insurance	113,549	125,972	California Joint Power Insurance Authority (CJPIA) annual contribution; includes property risk and earthquake damage.		
525.400	Worker's Compensation	168,938	155,260			
525.600	Unemployment Insurance	18,000	18,000	Citywide unemployment Insurance.		
530.100	Contract Services	10,000	10,000	Ongoing costs for employee flex spending account administration \$1,500 and PARS administration \$8,500.		
530.800	Medical & Health Testing	6,000	6,000	Citywide new employee screening, first aid claims, random drug testing program, fit-for- duty exams, etc.		
545.100	Debt Service Payments	47,281	48,865	California Infrastructure and Economic Development Bank principal payment for financing Charles B Hopper Park project; outstanding principal balance \$308,532 as of 6/30/24.		
545.400	Interest Expense	10,470	8,718	California Infrastructure and Economic Development Bank interest payment for financing Charles B Hopper Park project; anticipated payoff 8/1/2029.		
	Subtotal	969,471	1,080,850			
550.400	<u>Capital</u> Other Equipment	-	_	-		
000.100	Subtotal	-	-	-		
				-		
	GENERAL FUND TOTAL	2,054,887	2,310,353			

		GENERAL FUND (10	00-190)			
			PROJECTED	AMENDED	ADOPTED	CHANGE
ACCOUNT		ACTUAL	ACTUAL	BUDGET	BUDGET	FROM
NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2025-26	PRIOR YEAR
						,
	PERSONNEL					
100-190-501.100	SALARIES - FULL-TIME	406,326	495,622	495,622	501,799	6,177
100-190-501.300	SALARIES - PART-TIME	2,323			-	-
100-190-501.500	LONGEVITY PAY	250	400	400	543	143
100-190-501.600	AUTO ALLOWANCE	2,975	3,900	3,900	3,900	-
100-190-501.900	MANDATORY LEAVE	0	-	-	-	-
100-190-505.100	FLEXIBLE BENEFIT	56,168	86,667	86,667	92,151	5,484
100-190-505.200	RETIREMENT	28,948	49,018	49,018	49,942	924
100-190-505.300	MEDICARE CONTRIBUTION	6,403	7,187	7,187	7,277	90
100-190-505.700	CITY-PAID INSURANCE	1,596	1,959	1,959	1,959	-
	SUBTOTAL	504,990	644,753	644,753	657,571	12,818
	<b>OPERATIONS</b>					
100-190-510.100	OFFICE SUPPLIES	3,097	5,000	5,000	4,000	(1,000)
100-190-510.200	REPROGRAPHICS	1,389	1,390	1,390	2,000	610
100-190-510.400	SUBSCRIP./PUBLICATIONS	-	-	-	-	-
100-190-510.600	STAFF DEVELOPMENT	1,909	5,000	5,000	5,000	-
100-190-510.610	MEMBERSHIP/DUES	125	150	150	300	150
100-190-510.620	TRAVEL/MEETINGS	-	-	-	-	-
100-190-510.650	MILEAGE REIMBURSEMENT	-	100	100	100	-
100-190-530.100	CONTRACT SERVICES	113,700	191,400	191,400	82,140	(109,260)
100-190-530.101	BANK FEES	35,766	30,000	30,000	30,000	-
100-190-530.102	PAYROLL FEES	14,121	15,000	15,000	15,000	-
100-190-530.500	LEGAL ADVERTISING	-	100	100	100	-
	SUBTOTAL	170,108	248,140	248,140	138,640	(109,500)
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	GENERAL FUND TOTAL	675,098	892,893	892,893	796,211	(96,682)

FINANCE - 190 GENERAL FUND (100-190)

# FINANCE - 190 ARPA FUND (285-190)

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			PROJECTED	AMENDED	ADOPTED	CHANGE
ACCOUNT		ACTUAL	ACTUAL	BUDGET	BUDGET	FROM
NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2025-26	PRIOR YEAR
	<b>OPERATIONS</b>					
100-190-545.204	ARPA REBATE PROGRAM	-	100,000	100,000	-	(100,000)
	SUBTOTAL	-	100,000	100,000	-	(100,000)
	ARPA FUND TOTAL	-	100,000	100,000	-	(100,000)
	FUND TOTAL	675,098	992,893	992,893	796,211	(196,682)

Dept.:	Finance		Program:	Finance-190
Account No	) Line Item	Amended Budget 2024-25	Adopted Budget 2025-26	Description
		202120	2020 20	Decemption
Fund:	100 - General Fund			
501.100	<u>Personnel</u> Salary - Full Time	495,622	501,799	Salary and related paid leave for five full-time employees including a Director, Accounting Manager, Payroll/Accounting Specialist and (2) Accounting Specialists.
501.500	Longevity Pay	400	543	Per MOU.
501.600	Auto Allowance	3,900		Director Auto Allowance.
501.900	Mandatory Leave	-	,	Mandatory Leave.
505.100	Flexible Benefits	86,667		Employee health benefits.
505.200	Retirement	49,018		PERS employer contribution and Deferred Comp Match.
505.300	Medicare Contribution	7,187	7,277	Federal Medicare 1.45% of salary.
505.700	City-Paid Insurance	1,959	1,959	City provided life, long-term disability (LTD and accidental death and dismembermen (AD&D) insurance.
	Subtotal	644,753	657,571	/
	<u>Operations</u>			
510.100	Office Supplies	5,000	4,000	Provides basic office supplies such as printer ink cartridges, tape, pens, folders, binder and labels acquired through Office Depor Also includes costs for items such as chec stock, business license tags, cash register tape and check signature stamps.
510.200 510.400	Reprographics Subscriptions/Publications	1,390	2,000	Printing cost for budget books.
510.400	Staff Development	- 5,000	5 000	Annual GFOA accounting update an
510.000		3,000	3,000	Annual GFOA accounting update an technical training - \$200. CSMFO annua conference for 2 employees - \$3,300. Annua GIOA Conference for City Treasurer \$1,500.
510.610	Membership/Dues	150	300	California Society of Municipal Finance Officers (CSMFO) membership dues for Finance Director and Accounting Manager.
510.650	Mileage Reimbursement	100	100	Employee reimbursement for use of persona vehicles associated with City business.
530.100	Contract Services	191,400	82,140	Audit services - \$50,190 HdL Revenue Analysis and Sales Tax Recovery (based on contingency fee of 15% of recovered amount) - \$8,000 Actuary Services: PARS & GASB; Evaluations - \$10,950; ACFR Statistical Report - \$1,900;

Dept.:	Finance		Program:	Finance-190
		Amended	Adopted	
		Budget	Budget	
Account No	o. Line Item	2024-25	2025-26	Description
				GFOA Award Program Fee - \$1,100;
				Tax Prep Fees - \$10,000.
530.101	Bank Fees	30,000	30,000	•
530.102	Payroll Fees	15,000	15,000	Payroll processing reporting.
530.500	Legal Advertisements	100	100	Unforeseen legal ads.
	Subtotal	248,140	138,640	-
Fund:	285 - American Rescue Plan			
545.204	ARPA REBATE PROGRAM	100,000	-	Home Improvement Rebate from Local Business
	Subtotal	100,000	-	-
	GENERAL FUND TOTAL	992,893	796,211	I

	GEI	NERAL FUND (1	00-180)			
ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2023-24	PROJECTED ACTUAL 2024-25	AMENDED BUDGET 2024-25	ADOPTED BUDGET 2025-26	CHANGE FROM PRIOR YEAR
	OPERATIONS					
100-180-510.100	OFFICE SUPPLIES	-	50	50	50	-
100-180-510.400	SUBSCRIPTIONS/PUBLICATIONS	18,078	16,800	16,800	16,800	-
100-180-530.100	CONTRACT SERVICES	195,208	200,800	200,800	205,850	5,050
	SUBTOTAL	213,286	217,650	217,650	222,700	5,050.00
	<u>CAPITAL</u>					
100-180-550.400	OTHER EQUIPMENT	6,706	15,000	15,000	15,000	-
	SUBTOTAL	6,706	15,000	15,000	15,000	-
	GENERAL FUND TOTAL	219,992	232,650	232,650	237,700	5,050

#### **INFORMATION SYSTEMS - 180**

#### INFORMATION SYSTEMS - 180

Dept.:	Information Systems		Program: Information Systems - 180			
Account No	o. Line Item	Amended Budget 2024-25	Adopted Budget 2025-26	Description		
Fund:	100 - General Fund					
	<u>Operations</u>					
510.100	Office Supplies	50	50	Various office supplies.		
510.400	Subscriptions/Pub	16,800	16,800	Website maintenance \$4,800; LogMeIn remote access \$1,000; Microsoft Office 365 subscription \$10,600; Adobe PDF \$400.		
530.100	Contract Services	200,800	205,850	Contract network support \$167,850 (1,628 hours); Tyler Tech Accounting Software \$9,000; Online CitizenServe Software \$29,000.		
	Subtotal	217,650	222,700			
550.400	<u>Capital</u> Other Equipment	15,000	15,000	Equipment replacement costs for computer		
	0.14.41	45.000	45.000	equipment, printers, keyboards, monitors, network backup tapes and other related items as needed citywide \$15,000.		
	Subtotal	15,000	15,000	-		
	GENERAL FUND TOTAL	232,650	237,700			

	PU	BLIC SAFETY	′ - 210			
	GE	ENERAL FUND (10	0-210)			
ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2023-24	PROJECTED ACTUAL 2024-25	AMENDED BUDGET 2024-25	ADOPTED BUDGET 2025-26	CHANGE FROM PRIOR YEAR
	OPERATIONS EQUIPMENT MAINTENANCE LIABILITY INSURANCE	4,532 735,889	4,000 805.270	4,000 805,270	4,000 858,553	- 53,283
100-210-530.700	COUNTY SHERIFF SERVICES 4TH OF JULY SUPPRESSION SUBTOTAL	6,431,181 20,393 7,191,995	6,598,744 32,000 7,440,014	6,598,744 32,000 7,440,014	6,923,990 35,000 7,821,543	325,246 3,000 381,529
	GENERAL FUND TOTAL	7,191,995	7,440,014	7,440,014	7,821,543	381,529
		BLIC SAFETY				
	OPERATIONS LIABILITY INSURANCE COUNTY SHERIFF SERVICES	13,200 110,000	18,275 149,759	18,275 149,759	17,998 145,045	(277) (4,714)
	SUBTOTAL	123,200	168,034	168,034	163,043	(4,991)
	STATE GRANT FUND TOTAL	123,200	168,034	168,034	163,043	(4,991)
		BLIC SAFETY		210)		
213-210-550.400	OPERATIONS OTHER EQUIPMENT	468	5,000	5,000	5,000	-
	SUBTOTAL	468	5,000	5,000	5,000	-
	STATE GRANT FUND TOTAL	468	5,000	5,000	5,000	-
		BLIC SAFETY				
		E ASSISTED GRAI	NT (234-210)			
234-210-530.701	OPERATIONS 4TH OF JULY SUPPRESSION SUBTOTAL		11,233 11,233	11,233 11,233	10,000 10,000	(1,233) (1,233)
	JAG GRAND TOTAL	-	11,233	11,233	10,000	(1,233)
		BLIC SAFETY		5-210)		
	OPERATIONS CONTRACT SERVICES OTHER EQUIPMENT	- 135,150	261,600 32,602	261,600 32,602	-	(261,600) (32,602)
200-210-000.400	ARPA FUND TOTAL	135,150.00	<b>294,202</b>	<b>294,202</b>	-	(294,202)
	ALL FUNDS TOTAL	7,450,813	7,918,483	7,918,483	7,999,586	81,103

Dept.:	Public Safety Program			n: Police Services - 210			
Account No	o Line Item	Amended Budget 2024-25	Adopted Budget 2025-26	Description			
		202120	2020 20	Decemption			
Fund:	100 - General Fund						
520.510	Operations Equipment Maintenance	4,000	4,000	Vehicle washing, laser certification and maintenance of other equipment as necessary.			
525.200	Liability Insurance	805,270		13% of County Sheriff services contract.			
530.700	County Sheriff Services	6,598,744	6,923,990	General and specialized public safety			
530.701	4th of July Suppression	32,000	35.000	services 4.37% increase. 4th of July Suppression.			
	GENERAL FUND TOTAL	7,440,014	7,821,543				
Fund:	211 - State COPS Grant						
	<u>Operations</u>						
525.200	Liability Insurance	18,275		County Sheriff services contract.			
530.700	County Sheriff Services	149,759	145,045	Portion of general and specialized public safety services paid from COPS grant.			
	COPS GRANT FUND TOTAL	168,034	163,043				
	COPS GRANT FUND TOTAL	168,034	163,043				
Fund:	213 - CA Law Enforcement Equipment		163,043				
Fund:	213 - CA Law Enforcement Equipment		163,043				
Fund: 550.400	213 - CA Law Enforcement Equipment <u>Operations</u> Other Equipment	5,000	5,000				
	213 - CA Law Enforcement Equipment						
	213 - CA Law Enforcement Equipment <u>Operations</u> Other Equipment <u>CALEE FUND TOTAL</u>	5,000	5,000				
Fund: 550.400 Fund:	213 - CA Law Enforcement Equipment <u>Operations</u> Other Equipment	5,000	5,000				
550.400	213 - CA Law Enforcement Equipment         Operations         Other Equipment         CALEE FUND TOTAL         234 - Justice Assisted Grant         Operations	5,000	5,000				
550.400	213 - CA Law Enforcement Equipment         Operations         Other Equipment         CALEE FUND TOTAL         234 - Justice Assisted Grant         Operations         4th of July Suppression	5,000 <b>5,000</b> 11,233	5,000 <b>5,000</b> 10,000	4th of July Suppression.			
550.400 Fund:	213 - CA Law Enforcement Equipment         Operations         Other Equipment         CALEE FUND TOTAL         234 - Justice Assisted Grant         Operations	5,000 <b>5,000</b>	5,000 <b>5,000</b>	4th of July Suppression.			
550.400 Fund: 530.701	213 - CA Law Enforcement Equipment         Operations         Other Equipment         CALEE FUND TOTAL         234 - Justice Assisted Grant         Operations         4th of July Suppression         JAG TOTAL	5,000 <b>5,000</b> 11,233	5,000 <b>5,000</b> 10,000	4th of July Suppression.			
550.400 Fund: 530.701	213 - CA Law Enforcement Equipment         Operations         Other Equipment         CALEE FUND TOTAL         234 - Justice Assisted Grant         Operations         4th of July Suppression	5,000 <b>5,000</b> 11,233	5,000 <b>5,000</b> 10,000	4th of July Suppression.			
550.400 Fund: 530.701 Fund:	213 - CA Law Enforcement Equipment         Operations         Other Equipment         CALEE FUND TOTAL         234 - Justice Assisted Grant         Operations         4th of July Suppression         JAG TOTAL         285 - American Rescue Plan Act Fund         Operations	5,000 5,000 11,233 11,233	5,000 <b>5,000</b> 10,000	4th of July Suppression.			
550.400 Fund: 530.701 Fund: 530.100	213 - CA Law Enforcement Equipment         Operations         Other Equipment         CALEE FUND TOTAL         234 - Justice Assisted Grant         Operations         4th of July Suppression         JAG TOTAL         285 - American Rescue Plan Act Fund         Operations         Contract Services	5,000 5,000 11,233 11,233 261,600	5,000 <b>5,000</b> 10,000	4th of July Suppression.			
550.400 Fund: 530.701 Fund:	213 - CA Law Enforcement Equipment         Operations         Other Equipment         CALEE FUND TOTAL         234 - Justice Assisted Grant         Operations         4th of July Suppression         JAG TOTAL         285 - American Rescue Plan Act Fund         Operations         Contract Services         Other Equipment	5,000 5,000 11,233 11,233 261,600 32,602	5,000 <b>5,000</b> 10,000	4th of July Suppression.			
550.400 Fund: 530.701 Fund: 530.100	213 - CA Law Enforcement Equipment         Operations         Other Equipment         CALEE FUND TOTAL         234 - Justice Assisted Grant         Operations         4th of July Suppression         JAG TOTAL         285 - American Rescue Plan Act Fund         Operations         Contract Services	5,000 5,000 11,233 11,233 261,600	5,000 <b>5,000</b> 10,000	4th of July Suppression.			

#### **MUNICIPAL SERVICES - 300**

ACCUINT NUMBER         DESCRIPTION         ACTUAL 2023-24         ACTUAL 2024-25         BUDGET 2024-25         BUDGET 2024-25         PRIOR YEA           PERSONNEL 100-300-501.100         SALARIES - FULL-TIME         856,469         857,881         857,881         857,881         859,664         1,77           100-300-501.300         SALARIES - FURL-TIME         32,273         98,286         98,286         107,588         9,33           100-300-501.500         LONGEVITY PAY         3,000         2,600         2,850         22           100-300-501.000         AUTO ALLOWANCE         3,000         3,900         3,900         -							CHANCE
NUMBER         DESCRIPTION         2023-24         2024-25         2024-25         2024-25         2025-26         PRIOR YEA           100-300-501.100         SALARIES - FULL-TIME         856,469         857,881         857,881         859,664         1,77           100-300-501.400         SALARIES - OVERTIME         2,273         98,286         98,286         98,286         93,00         2,500         (2,50)           100-300-501.400         SALARIES - OVERTIME         2,641         5,000         2,600         2,850         225           100-300-501.600         AUTO ALLOWANCE         3,000         3,900         3,900         3,900         12,0644         12,00           100-300-505.000         RETIREMENT         105,271         108,963         109,9643         199,643         199,643         199,325         32           100-300-505.000         RETIREMENT         105,271         108,963         109,325         32         300         13,997         16           100-300-505.000         CITY-PAID INSURANCE         4,117         4,112         4,112         4,112         -         -         -         -         -         -         -         -         -         -         -         -         -         -				PROJECTED			CHANGE
PERSONNEL           100-300-501.100         SALARIES - FULL-TIME         856,469         857,881         857,881         857,881         859,664         1.77           100-300-501.300         SALARIES - APRT-TIME         32,273         98,286         98,286         107,588         9,33           100-300-501.400         SALARIES - OVERTIME         2,641         5,000         2,500							-
100-300-501.100       SALARIES - PULL-TIME       856,469       857,881       857,881       859,664       1,77         100-300-501.400       SALARIES - OVERTIME       2,273       98,286       107,588       9,30         100-300-501.400       SALARIES - OVERTIME       2,641       5,000       2,500       (2,550)         100-300-501.600       LONGEVITY PAY       3,000       2,600       2,860       2,850       22         100-300-501.600       MANDATORY LEAVE       -	NONDER	DESCRIPTION	2023-24	2024-23	2024-23	2023-20	TRIORTEAR
100-300-501.100       SALARIES - PULL-TIME       856.469       857.881       857.881       859.664       1,77         100-300-501.400       SALARIES - OVERTIME       2,273       98.286       107.588       9,30         100-300-501.500       LONGEVITY PAY       3,000       2,600       2,600       2,680       2,250       (2,55)         100-300-501.600       AUTO ALLOWANCE       3,000       3,900       3,900       -		PERSONNEL					
100-300-501.300         SALARIES - PART-TIME         32,273         98,286         98,286         107,588         9,30           100-300-501.400         SALARIES - OVERTIME         2,641         5,000         5,000         2,500         (2,50           100-300-501.500         LORGEVITY PAY         3,000         3,900         3,900         2,850         22           100-300-501.600         AUTO ALLOWANCE         3,000         3,900         3,900         3,900         -         -         -           100-300-505.000         FLEXIBLE BENEFITS         144,507         189,643         189,643         201,644         12,00           100-300-505.000         RETIREMENT         105,271         108,963         109,325         36           100-300-505.000         RETIREMENT         105,295         1,284,196         1,305,555         21,33           100-300-50.00         GETRATIONS         C         C         -         -         -         -           100-300-510.200         REPROGRAPHICS         911         2,500         2,000         (56           100-300-510.200         REPROGRAPHICS         911         2,500         2,000         -         -           100-300-520.10         OUIPMENT MAINTENANCE	100-300-501 100		856 469	857 881	857 881	859 664	1,783
100-300-501.400         SALARIES - OVERTIME         2,441         5,000         5,000         2,500         (2,50)           100-300-501.500         LONGEVITY PAY         3,000         2,600<			,	,	,	,	9,302
100-300-501.500         LONGEVITY PAY         3,000         2,60			- , -	,	,	,	(2,500)
100-300-501.600         AUTO ALLOWANCE         3,000         3,900         3,900         3,900         100-300-501.900           100-300-505.100         FLEXIBLE BENEFITS         144,507         189,643         189,643         201,644         12,00           100-300-505.200         RETIREMENT         105,271         108,963         108,963         109,325         360           100-300-505.200         MEDICARE CONTRIBUTION         14,019         13,811         13,811         13,972         160           100-300-505.000         CITY-PAID INSURANCE         4,117         4,112         4,112         4,112         -           SUBTOTAL         1,165,295         1,284,196         1,305,555         21,335           OPERATIONS           100-300-510.600         OFFICE SUPPLIES         3,983         4,000         4,000         4,000         -           100-300-510.600         OFFICE SUPPLIES         3,142         4,000         4,000         -         -         100-300-50         0.000         -         100-300-50         1,500         -         100-300-520.600         500         500         500         500         -         100-300-520.600         1,500         1,500         -         100-300-520.600         1,500			,	,	,	,	250
100-300-501.900         MANDATORY LEAVE         100-300-505.100         FLEXIBLE BENEFITS         144,507         189,643         189,643         201,644         12,00           100-300-505.200         FEIREMENT         105,271         108,963         108,963         109,325         33           100-300-505.700         CITY-PAID INSURANCE         4,117         4,112         4,113         4,112         4,112         4,113         4,112         4,113         1,305         5,135         11,30         1,500         1,500         1,500         1,500<				,	,	,	
100-300-505.100         FLEXIBLE BENEFITS         144,507         189,643         189,643         201,644         12,00           100-300-505.200         RETIREMENT         105,271         108,963         108,963         109,325         33           100-300-505.200         RETIREMENT         14,019         13,811         13,811         13,972         16           100-300-505.700         CITY-PAID INSURANCE         4,117         4,112			0,000	0,000	0,000	0,000	-
100-300-505.200         RETIREMENT         105,271         108,963         108,963         109,325         36           100-300-505.300         MEDICARE CONTRIBUTION         14,019         13,811         13,811         13,972         16           100-300-505.700         CIT/PAID INSURANCE         4,117         4,112<			144 507	189 643	189 643	201 644	
100-300-505.300         MEDICARE CONTRIBUTION         14,019         13,811         13,811         13,972         16           100-300-505.700         CITY-PAID INSURANCE         4,117         4,112         4,112         4,112         4,112         4,112         -			,	,	,	- ,-	362
100-300-505.700         CITY-PAID INSURANCE         4,117         4,112         4,112         4,112         4,112         -           SUBTOTAL         1,165,295         1,284,196         1,305,555         21,33           OPERATIONS           100-300-510.200         REPROGRAPHICS         911         2,500         2,000         (50           100-300-510.500         UNIFORMS         3,142         4,000         4,000         4,000         -           100-300-510.600         STAFF DEVELOPMENT         563         1,000         1,000         -         -           100-300-520.130         JANITORIAL SUPPLIES         -         200         200         -         -           100-300-520.600         VEHICLE MAINTENANCE         1,137         1,500         1,500         1,500         -           100-300-520.610         VEHICLE FUEL         15,493         15,750         15,750         5         -         -         200         200         -           100-300-530.100         CONTRACT SERVICES         115,774         211,720         237,500         325,750         15,750         15,750         15,750         -         -         -         -         -         -         -         -			,	,	,	,	161
SUBTOTAL         1,165,295         1,284,196         1,284,196         1,305,555         21,335           OPERATIONS           100-300-510.100         OFFICE SUPPLIES         3,983         4,000         4,000         3,500         (50           100-300-510.200         REPROGRAPHICS         911         2,500         2,000         (50           100-300-510.500         UNIFORMS         3,142         4,000         4,000         4,000         -           100-300-510.600         STAFF DEVELOPMENT         563         1,000         1,000         -         000         1,000         -           100-300-520.130         JANITORIAL SUPPLIES         -         200         200         -         100-300-520.510         EQUIPMENT MAINTENANCE         1,137         1,500         1,500         1,500         -           100-300-520.610         VEHICLE FUEL         15,493         15,750         15,750         -         -         100-300-530.100         CONTRACT SERVICES         40         600         600         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -			,	,	- ) -	,	
OPERATIONS           100-300-510.100         OFFICE SUPPLIES         3,983         4,000         4,000         3,500         (50)           100-300-510.200         REPROGRAPHICS         911         2,500         2,500         2,000         (50)           100-300-510.200         REPROGRAPHICS         911         2,500         2,500         2,000         (50)           100-300-510.600         STAFF DEVELOPMENT         563         1,000         1,000         -           100-300-520.160         JANITORIAL SUPPLIES         -         200         200         200         -           100-300-520.510         EQUIPMENT MAINTENANCE         1,137         1,500         1,500         1,500         -           100-300-520.610         VEHICLE FUEL         15,493         15,750         15,750         -         -           100-300-530.100         CONTRACT SERVICES         115,774         211,720         237,500         325,77         -	100 000 000.700		,	,	,		21,359
100-300-510.100         OFFICE SUPPLIES         3,983         4,000         4,000         3,500         (50)           100-300-510.200         REPROGRAPHICS         911         2,500         2,500         2,000         (50)           100-300-510.600         STAFF DEVELOPMENT         563         1,000         1,000         -           100-300-510.600         STAFF DEVELOPMENT         563         1,000         1,000         -           100-300-520.510         EQUIPMENT MAINTENANCE         1,137         1,500         1,500         -           100-300-520.610         VEHICLE MAINTENANCE         13,769         14,000         14,000         9,500         (4,50)           100-300-520.610         VEHICLE FUEL         15,493         15,750         15,750         -           100-300-520.610         VEHICLE FUEL         15,493         15,750         15,750         -           100-300-530.100         CONTRACT SERVICES         40         600         600         -         -           100-300-540.700         ABATEMENT COSTS         15,175         10,000         1,000         -         -           100-300-540.700         SPECIAL EVENTS         -         -         -         -         -         -		COBICINE	1,100,200	1,204,100	1,204,100	1,000,000	21,000
100-300-510.200         REPROGRAPHICS         911         2,500         2,500         2,000         (50           100-300-510.500         UNIFORMS         3,142         4,000         4,000         4,000         -           100-300-510.600         STAFF DEVELOPMENT         563         1,000         1,000         -         -           100-300-510.610         MEMBERSHIP/DUES         325         500         500         -         -           100-300-520.130         JANITORIAL SUPPLIES         -         200         200         200         -           100-300-520.610         EQUIPMENT MAINTENANCE         1,137         1,500         1,500         -         -           100-300-520.610         VEHICLE MAINTENANCE         13,769         14,000         14,000         9,500         (4,50)           100-300-530.100         CONTRACT SERVICES         115,493         15,750         15,750         325,750		OPERATIONS					
100-300-510.200         REPROGRAPHICS         911         2,500         2,500         2,000         (50           100-300-510.500         UNIFORMS         3,142         4,000         4,000         4,000         -           100-300-510.600         STAFF DEVELOPMENT         563         1,000         1,000         -         -           100-300-510.610         MEMBERSHIP/DUES         325         500         500         -         -         200         200         -         -         100-300-520.610         JANITORIAL SUPPLIES         -         200         200         -         -         100-300-520.610         VEHICLE MAINTENANCE         1,3769         14,000         14,000         9,500         (4,50           100-300-520.610         VEHICLE FUEL         15,493         15,750         15,750         15,750         -         -         -         100-300-530.100         CONTRACT SERVICES         40         600         600         600         -         -         100-300-530.200         PROFESSIONAL SERVICES         15,175         10,000         1,000         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -	100-300-510.100	OFFICE SUPPLIES	3.983	4,000	4,000	3,500	(500)
100-300-510.500         UNIFORMS         3,142         4,000         4,000         4,000         -           100-300-510.600         STAFF DEVELOPMENT         563         1,000         1,000         1,000         -           100-300-510.610         MEMBERSHIP/DUES         325         500         500         500         -           100-300-520.130         JANITORIAL SUPPLIES         -         200         200         200         -           100-300-520.610         EQUIPMENT MAINTENANCE         1,137         1,500         1,500         1,500         -           100-300-520.610         VEHICLE FUEL         15,493         15,750         15,750         -         -           100-300-530.100         CONTRACT SERVICES         115,774         211,720         211,720         537,500         325,78           100-300-530.200         PROFESSIONAL SERVICES         105,175         10,000         1,000         - <t< td=""><td>100-300-510.200</td><td>REPROGRAPHICS</td><td>,</td><td>2,500</td><td>2,500</td><td>2,000</td><td>(500)</td></t<>	100-300-510.200	REPROGRAPHICS	,	2,500	2,500	2,000	(500)
100-300-510.610         MEMBERSHIP/DUES         325         500         500         -           100-300-520.130         JANITORIAL SUPPLIES         -         200         200         200         -           100-300-520.510         EQUIPMENT MAINTENANCE         1,137         1,500         1,500         -         -           100-300-520.600         VEHICLE MAINTENANCE         13,769         14,000         14,000         9,500         (4,50)           100-300-520.610         VEHICLE FUEL         15,493         15,750         15,750         -         -           100-300-530.100         CONTRACT SERVICES         115,774         211,720         237,500         325,76           100-300-530.200         PROFESSIONAL SERVICES         40         600         600         -         -           100-300-540.107         ABATEMENT COSTS         15,175         10,000         1,000         -         -         -           100-300-540.200         SPECIAL EXPENSES         5,119         7,700         7,700         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -	100-300-510.500	UNIFORMS	3.142	4,000	4,000	4,000	-
100-300-520.130         JANITORIAL SUPPLIES         -         200         200         200         -           100-300-520.510         EQUIPMENT MAINTENANCE         1,137         1,500         1,500         -	100-300-510.600	STAFF DEVELOPMENT	563	1,000	1,000	1,000	-
100-300-520.510         EQUIPMENT MAINTENANCE         1,137         1,500         1,500         -           100-300-520.600         VEHICLE MAINTENANCE         13,769         14,000         14,000         9,500         (4,50)           100-300-520.610         VEHICLE FUEL         15,493         15,750         15,750         -           100-300-530.100         CONTRACT SERVICES         115,774         211,720         237,500         325,78           100-300-530.200         PROFESSIONAL SERVICES         40         600         600         -           100-300-530.200         PROFESSIONAL SERVICES         40         600         600         -           100-300-540.200         PROFESSIONAL SERVICES         15,175         10,000         1,000         -           100-300-540.170         ABATEMENT COSTS         15,175         10,000         10,000         -           100-300-540.700         SPECIAL EXPENSES         5,119         7,700         7,700         -           100-300-540.700         SPECIAL EVENTS         -         -         -         -         -           100-300-540.760         HEALTH, SAFETY & PET FAIR         8,781         7,000         7,000         -         -         -         -         -<	100-300-510.610	MEMBERSHIP/DUES	325	500	500	500	-
100-300-520.600         VEHICLE MAINTENANCE         13,769         14,000         14,000         9,500         (4,50)           100-300-520.610         VEHICLE FUEL         15,493         15,750         15,750         -           100-300-530.100         CONTRACT SERVICES         115,774         211,720         237,500         325,78           100-300-530.200         PROFESSIONAL SERVICES         40         600         600         -           100-300-530.500         LEGAL ADS         -         1,000         1,000         1,000         -           100-300-540.170         ABATEMENT COSTS         15,175         10,000         10,000         -         -           100-300-540.200         SPECIAL EXPENSES         5,119         7,700         7,700         -           100-300-540.400         SPECIAL EVENTS         -         -         -         -         -           100-300-540.700         SPECIAL EVENTS         -	100-300-520.130	JANITORIAL SUPPLIES	-	200	200	200	-
100-300-520.600         VEHICLE MAINTENANCE         13,769         14,000         9,500         (4,50)           100-300-520.610         VEHICLE FUEL         15,493         15,750         15,750         -           100-300-530.100         CONTRACT SERVICES         115,774         211,720         237,500         325,78           100-300-530.200         PROFESSIONAL SERVICES         40         600         600         600         -           100-300-530.200         PROFESSIONAL SERVICES         40         600         600         600         -           100-300-530.200         LEGAL ADS         -         1,000         1,000         1,000         -           100-300-540.700         ABATEMENT COSTS         15,175         10,000         10,000         -         -           100-300-540.700         SPECIAL EXPENSES         5,119         7,700         7,700         -	100-300-520.510	EQUIPMENT MAINTENANCE	1,137	1,500	1,500	1,500	-
100-300-520.610         VEHICLE FUEL         15,493         15,750         15,750         15,750         -           100-300-530.100         CONTRACT SERVICES         115,774         211,720         211,720         537,500         325,78           100-300-530.200         PROFESSIONAL SERVICES         40         600         600         600         -           100-300-530.500         LEGAL ADS         -         1,000         1,000         1,000         -           100-300-540.170         ABATEMENT COSTS         15,175         10,000         10,000         -         -           100-300-540.200         SPECIAL EXPENSES         5,119         7,700         7,700         -         -           100-300-540.400         SPECIAL EVENTS         - <td>100-300-520.600</td> <td>VEHICLE MAINTENANCE</td> <td>13,769</td> <td>14,000</td> <td>14,000</td> <td></td> <td>(4,500)</td>	100-300-520.600	VEHICLE MAINTENANCE	13,769	14,000	14,000		(4,500)
100-300-530.200         PROFESSIONAL SERVICES         40         600         600         600         -           100-300-530.500         LEGAL ADS         -         1,000         1,000         1,000         -           100-300-540.170         ABATEMENT COSTS         15,175         10,000         10,000         -           100-300-540.200         SPECIAL EXPENSES         5,119         7,700         7,700         -           100-300-540.400         SPECIAL EVENTS         -         -         -         -         -           100-300-540.700         SPECIAL EVENTS         - <td>100-300-520.610</td> <td>VEHICLE FUEL</td> <td>15,493</td> <td></td> <td>15,750</td> <td>15,750</td> <td>-</td>	100-300-520.610	VEHICLE FUEL	15,493		15,750	15,750	-
100-300-530.500         LEGAL ADS         -         1,000         1,000         1,000         -           100-300-540.170         ABATEMENT COSTS         15,175         10,000         10,000         -         -         10,000         -         -         10,000         -         -         -         10,000         -	100-300-530.100	CONTRACT SERVICES	115,774	211,720	211,720	537,500	325,780
100-300-540.170         ABATEMENT COSTS         15,175         10,000         10,000         10,000         -           100-300-540.200         SPECIAL EXPENSES         5,119         7,700         7,700         -	100-300-530.200	PROFESSIONAL SERVICES	40	600	600	600	-
100-300-540.200         SPECIAL EXPENSES         5,119         7,700         7,700         -           100-300-540.400         SPECIAL EVENTS         - <t< td=""><td>100-300-530.500</td><td>LEGAL ADS</td><td>-</td><td>1,000</td><td>1,000</td><td>1,000</td><td>-</td></t<>	100-300-530.500	LEGAL ADS	-	1,000	1,000	1,000	-
100-300-540.400         SPECIAL EVENTS         -	100-300-540.170	ABATEMENT COSTS	15,175	10,000	10,000	10,000	-
100-300-540.740         FIELD OF HONOR         3,143         5,000         5,000         -           100-300-540.750         HEALTH, SAFETY & PET FAIR         8,781         7,000         7,000         -           100-300-540.760         NATIONAL NIGHT OUT         2,184         2,200         2,200         -           100-300-540.761         NEIGHBORHOOD WATCH         301         2,000         2,000         1,500         (50)           100-300-540.763         PUBLIC SAFETY OUTREACH         1,089         2,000         2,000         1,200         (80)           100-300-550.100         OFFICE FURNITURE         444         1,500         1,500         -           SUBTOTAL         191,373         294,170         294,170         613,150         318,98	100-300-540.200	SPECIAL EXPENSES	5,119	7,700	7,700	7,700	-
100-300-540.750         HEALTH, SAFETY & PET FAIR         8,781         7,000         7,000         -           100-300-540.760         NATIONAL NIGHT OUT         2,184         2,200         2,200         -           100-300-540.761         NATIONAL NIGHT OUT         2,184         2,000         2,000         1,500         (50)           100-300-540.763         NEIGHBORHOOD WATCH         301         2,000         2,000         1,500         (50)           100-300-550.100         OFFICE FURNITURE         1,089         2,000         2,000         1,200         (80)           100-300-550.100         OFFICE FURNITURE         444         1,500         1,500         -	100-300-540.400	SPECIAL EVENTS		-	-	-	-
100-300-540.750         HEALTH, SAFETY & PET FAIR         8,781         7,000         7,000         -           100-300-540.760         NATIONAL NIGHT OUT         2,184         2,200         2,200         -           100-300-540.761         NATIONAL NIGHT OUT         2,184         2,000         2,000         1,500         (50)           100-300-540.763         NEIGHBORHOOD WATCH         301         2,000         2,000         1,500         (50)           100-300-550.100         OFFICE FURNITURE         1,089         2,000         2,000         1,500         (80)           100-300-550.100         OFFICE FURNITURE         444         1,500         1,500         -			3,143	5,000	5,000	5,000	-
100-300-540.760         NATIONAL NIGHT OUT         2,184         2,200         2,200         2,200         -           100-300-540.761         NEIGHBORHOOD WATCH         301         2,000         2,000         1,500         (50)           100-300-540.763         PUBLIC SAFETY OUTREACH         1,089         2,000         2,000         1,200         (80)           100-300-550.100         OFFICE FURNITURE         444         1,500         1,500         -           SUBTOTAL         191,373         294,170         294,170         613,150         318,98	100-300-540.750	HEALTH, SAFETY & PET FAIR	,	7,000	7,000	7,000	-
100-300-540.761         NEIGHBORHOOD WATCH         301         2,000         2,000         1,500         (50)           100-300-540.763         PUBLIC SAFETY OUTREACH         1,089         2,000         2,000         1,200         (80)           100-300-550.100         OFFICE FURNITURE         444         1,500         1,500         -           SUBTOTAL         191,373         294,170         294,170         613,150         318,98		,			,	,	-
100-300-540.763         PUBLIC SAFETY OUTREACH         1,089         2,000         2,000         1,200         (80)           100-300-550.100         OFFICE FURNITURE         444         1,500         1,500         -           SUBTOTAL         191,373         294,170         294,170         613,150         318,98	100-300-540.761	NEIGHBORHOOD WATCH	,	,	,	,	(500)
100-300-550.100         OFFICE FURNITURE         444         1,500         1,500         -           SUBTOTAL         191,373         294,170         294,170         613,150         318,98	100-300-540.763	PUBLIC SAFETY OUTREACH	1,089	,	,	,	(800)
SUBTOTAL 191,373 294,170 294,170 613,150 318,98			,	,	,	,	-
						,	318,980
GENERAL FUND TOTAL 1,356,668 1,578,366 1,578,366 1,918,705 340,33							
		GENERAL FUND TOTAL	1,356,668	1,578,366	1,578,366	1,918,705	340,339

#### GENERAL FUND (100-300)

	AMERICAN RES	SCUE PLAN ACT	FUND (285-	300)		
	OPERATIONS					
285.300.530.100	CONTRACT SERVICES	-	249,412	249,412	-	(249,412)
285.300.550.300	VEHICLES	(1,240)	35,000	35,000	-	(35,000)
	ARPA FUND TOTAL	(1,240.00)	284,412	284,412	-	(284,412)
	ALL FUNDS TOTAL	1,355,428	1,862,778	1,862,778	1,918,705	55,927

Dept:	Municipal Services		Program	: Municipal Services - 300
Account No	. Line Item	Amended Budget 2024-25	Adopted Budget 2025-26	Description
Fund:	100 - General Fund			
runu.	100 - General Fund			
501.100	<u>Personnel</u> Salaries - Full-Time	857,881	859,664	Full time salary for 10 Municipal Services staff.
501.300	Salaries - Part-Time	98,286	107,588	3 Part Time Staff: 1 Code Enforcement and 1 Municipal Svcs Officer (parking & animal control), and 1 Emergency Preparedness Officer (new for FY 24-25).
501.400	Salaries - Overtime	5,000	2,500	Overtime for scheduled and unscheduled events and assignments, including the annual Pet Fair.
501.500	Longevity Pay	2,600	2,850	Per MOU.
501.600	Auto Allowance	3,900	3,900	Auto Allowance.
501.900	Mandatory Leave	-	-	Mandatory Leave.
505.100	Flexible Benefits	189,643	201,644	Employee health benefits.
505.200	Retirement	108,963		PERS City portion Deferred Compensation Match.
505.300	Medicare	13,811		Federal Medicare 1.45% of salary personnel.
505.100	City-Paid Insurance	4,112	4,112	City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death & dismemberment (AD&D).
	Subtotal	1,284,196	1,305,555	-
	Operations			
510.100	Office Supplies	4,000	3 500	Office supplies based on historical cost.
510.200	Reprographics	2,500		Printing costs for Administrative Citations, 72- Hour Parking Warning Notice, and other required forms and flyers.
510.500	Uniforms	4,000	4,000	Costs for employee uniforms: pants, jacket, shirts, boots belts, hats, and other necessary items.
510.600	Staff Development	1,000	1,000	Includes training and seminars for all municipal services staff, and certification classes.
510.610	Membership/Dues	500	500	Membership for employees for appropriate professional organizations.
520.130	Janitorial Supplies	200	200	Includes animal control cleaning supplies and additional items as needed.
520.510	Equipment Maintenance	1,500	1,500	Animal control equipment.
520.600	Vehicle Maintenance	14,000		Routine department vehicle maintenance. Purchase and installation of light bars for new vehicles.
520.610	Vehicle Fuel	15,750		Fuel for department vehicles.
530.100	Contract Services	211,720	537,500	Contract costs for SPCA \$160,800; County Animal Control; \$8,000; veterinarian services \$6,000, Everbridge \$19,500 (Emergency Alert System); SouthWest \$343,200

Dept:	Municipal Services		Program:	Municipal Services - 300
		Amended	Adopted	
		Budget	Budget	
Account No	. Line Item	2024-25	2025-26	Description
530.200	Professional Services	600	600	Hearing officer for contested parking citations (\$25 per hearing when exceeding more than five contested citations in a month; estimate 24 per year).
530.500	Legal Ads	1,000	1,000	Publication cost for legal ads.
540.170	Abatement Costs	10,000	10,000	For Code Enforcement receivership or abatement costs.
540.200	Special Expenses	7,700	7,700	Supports Beautification Committee events \$3,400: Home awards, Holiday decorating contest, Clean up week; banners, flyers, gift certificates. Annual cost allocation for Office of Disaster Management for Area G \$4,300.
540.400	Special Events	-	-	5
540.740	Field of Honor	5,000	5.000	Field of Honor event for Veterans Day.
540.750	Health, Safety & Pet Fair	7,000		Health, Safety and Pet Fair event.
540.760	National Night Out	2,200		National Night Out.
540.761	Neighborhood Watch	2,000		Neighborhood Watch.
540.763	Public Safety Outreach	2,000		Public Safety Outreach.
550.100	Office Furniture	1,500		Replacement of front office desks.
	Subtotal	294,170	613,150	- '
	GENERAL FUND TOTAL	1,578,366	1,918,705	
Fund:	285 - American Rescue Plan Act Fund			
	<u>Capital</u>			
530.100	Contract Services	249,412		City-Wide private armed security
550.300	Vehicles	35,000	-	Vehicle for MSD
	ARPA TOTAL	284,412	-	
	ALL FUNDS TOTAL	1,862,778	1,918,705	[

### DEPARTMENT EXPENDITURES

# **PUBLIC WORKS ADMINISTRATION - 310**

GENERAL FUND (100-310)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2023-24	PROJECTED ACTUAL 2024-2025	AMENDED BUDGET 2024-2025	ADOPTED BUDGET 2025-26	CHANGE FROM PRIOR YEAR
	PERSONNEL					
100-310-501.100	SALARIES - FULL-TIME	58,385	39,177	39,177	64,056	24,879
100-310-501.300	SALARIES - PART-TIME	11,208	-	-	-	-
100-310-501.400	SALARIES - OVERTIME	0	-	-	-	-
100-310-501.500	LONGEVITY	400	-	-	40	40
100-310-501.600	AUTO ALLOWANCE	482	390	390	390	-
100-310-501.900	MANDATORY LEAVE	0	-	-	-	-
100-310-505.100	FLEXIBLE BENEFIT	10,029	7,586	7,586	16,131	8,545
100-310-505.200	RETIREMENT	5,508	5,162	5,162	7,225	2,063
100-310-505.300	MEDICARE	1,193	563	563	926	363
100-310-505.700	CITY -PAID INSURANCE	247	173	173	198	25
	SUBTOTAL	87,454	53,051	53,051	88,966	35,915
	OPERATIONS					
	OFFICE SUPPLIES	2,852	4,000	4,000	4,000	-
	REPROGRAPHICS	2,584	3,500	3,500	3,500	-
	SUBSCRIP/PUBLICATIONS	215	1,000	1,000	1,000	-
	STAFF DEVELOPMENT	0	2,000	2,000	2,000	-
	MEMBERSHIP/DUES	1,500	1,900	1,900	2,500	600
	TRAVEL/MEETINGS	908.32	1,000	1,000	1,000	-
	MILEAGE REIMB	186	200	200	200	-
	EQUIPMENT MAINT		-	-		-
	CONTRACT SERVICES	109,563	100,000	100,000	120,000	20,000
	PROFESSIONAL SERV	0	26,100	26,100	26,100	-
	SPECIAL EXPENSES	127	5,000	5,000	5,000	-
100-310-580.151	ARPA REIMBURSEMENT	0				-
	SUBTOTAL	117,934	144,700	144,700	165,300	20,600
	CARITAL					
400 040 700 070	CAPITAL STREET IMPROVEMENT 20/21		204 000	204.000		(204,000)
		-	284,000	284,000	-	(284,000)
	STREET IMPROVEMENT 21/22	-	284,000	284,000	-	(284,000)
	STREET IMPROVEMENT 22/23	42,734	284,000	284,000	-	(284,000)
	STREET IMPROVEMENT 23/24 STREET IMPROVEMENT 24/25			_	284,000 284,000	284,000 284,000
		-	-	-	,	,
Need to Create	STREET IMPROVEMENT 25/26 FACILITY NEEDS ASSESSMENT & FEASIBILITY	-	- 100.000	- 100.000	284,000 100,000	284,000
100-310.700.294	SUBTOTAL	42.734	952,000	952,000	952,000	-
	JUDIVIAL	42,134	952,000	902,000	952,000	-
	GENERAL FUND TOTAL	248,122	1,149,751	1,149,751	1,206,266	56,515

# PUBLIC WORKS ADMINISTRATION - 310 GAS TAX FUND (201-310)

	OPERATIONS					
201-310-530.100	CONTRACT SERVICES	-	10,000	10,000	10,000	-
201-310-530.200	PROFESSIONAL SERVICES	-	20,000	20,000	20,000	-
201-310-560.100	OPERATING TRANSFER OUT					
	SUBTOTAL	-	30,000	30,000	30,000	-
	CAPITAL					
	CULVERT REPAIRS	-	100,000	100,000	100,000	-
	ADA REPAIRS		-	-	150,000	150,000
	SUBTOTAL	-	100,000	100,000	250,000	150,000
	GAS TAX FUND TOTAL	-	130,000	130,000	280,000	150,000

ACCOUNT		ACTUAL	PROJECTED ACTUAL	AMENDED BUDGET	ADOPTED BUDGET	CHANGE FROM
NUMBER	DESCRIPTION	2023-24	2024-2025	2024-2025	2025-26	PRIOR YEAR
	PUBLIC WORKS AL			0		
	PROP A FU	JND (206-310	))			
000 040 700 007		204 007				
206-310-700.297	BUS PAD IMPROVEMENTS SUBTOTAL	324,667 324,667	-	-		-
	COBICINE .	024,007				
	PROP A FUND TOTAL	324,667	-	-	-	-
				•		
	PUBLIC WORKS AL PROP C FU	JND (207-310		U		
	PERSONNEL					
207-310-501 100	SALARIES - FULL-TIME	106,813	171.585	171,585	155,952	(15,63
	SALARIES - PART-TIME	100,010	11 1,000	11 1,000	-	(10,00
	SALARIES - OVERTIME	29	_	_	_	-
207-310-501.500		65	20	20	20	_
	AUTO ALLOWANCE	917	2,730	2,730	2,730	
	MANDATORY LEAVE	517	2,750	2,750	2,750	_
	FLEXIBLE BENEFIT	12 670	-	-	-	-
		13,670	23,705	23,705	20,164	(3,54
207-310-505.200		11,375	26,036	26,036	24,175	(1,86
		1,570	2,479	2,479	2,256	(22
207-310-505.700		491	599	599	500	(9
	SUBTOTAL	134,930	227,154	227,154	205,797	(21,35
	OPERATIONS		/=			
	CONTRACT SERVICES	-	15,000	15,000	15,000	-
207-310-530.200	PROFESSIONAL SERVICES		60,000	60,000	170,000	110,00
	SUBTOTAL	-	75,000	75,000	185,000	110,00
207 310 700 151	CAPITAL INGLEWD AVE -PHASE I					
	TSSP PRAIRIE AVE. NORTH to MBB				-	-
	RBB/PRAIRE-ARTESIA					-
	ANNUAL CITYWIDE SIGN REPLACE PROJ 2021-22	251,722			250,000	250,00
207-310-700.282	STREET IMPROVEMENT 22/23 PROJECT	169,388	259,000	259,000	-	(259,00
207-310-700.300	STREET IMPROVEMENT 23/24 PROJECT		214,000	214,000	214,000	-
	STREET IMPROVEMENT 24/25 PROJECT		746,000	746,000	746,000	-
	STREET IMPROVEMENT 25/26 PROJECT	-	-	-	382,000	382,00
	ANNUAL SIDEWALK IMPROVEMENT PROGRAM	00.04 T	-	-	200,000	200,00
207-310-700.286	ANNUAL CITYWIDE STRIPPING PROGRAM	38,396	-	-	250,000	250,00
	TSSP REDONDO BEACH BLVD SUBTOTAL	459,506	- 1,219,000	- 1,219,000	200,000 2,242,000	200,00
			, ,			, , ,
	PROP C FUND TOTAL	594,436	1,521,154	1,521,154	2,632,797	1,111,64
	PUBLIC WORKS A			•		

	US	ED OIL RECYCLING GRANT (	(216-310)			
	OPERATIONS		. ,			
216-310-540.200	SPECIAL EXPENSES	2,883	5,000	-	-	-
	SUBTOTAL	2,883	5,000	-	-	-
	USED OIL RECYLING GRANT	2,883	5,000	-	-	-

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2023-24	PROJECTED ACTUAL 2024-2025	AMENDED BUDGET 2024-2025	ADOPTED BUDGET 2025-26	CHANGE FROM PRIOR YEAR
	PUBLIC WORKS	ADMINISTI	RATION - 31	0		
	BEV CONTAINER RE	ECYCLING GF	RANT (227-310)			
	OPERATIONS					
227-310-540.500	SPECIAL EXPENSES	1,299	8,136	16,216	16,115	(101)
227-310-560.100	OPERATING TRANSFER OUT	-	-	-	-	-
	SUBTOTAL	1,299	8,136	16,216	16,115	(101)
	BEV CONTAINER RECYCLING GRANT TOTAL	1,299	8,136	16,216	16,115	(101)

# PUBLIC WORKS ADMINISTRATION - 310 MEASURE R (244-310)

044 040 504 400	PERSONNEL	40.000	00 774	00 774	10.110	(45.000)
244-310-501.100	SALARIES - FULL-TIME	16,990	33,774	33,774	18,142	(15,632)
		-			-	-
244-310-501.500	LONGEVITY	-	-	-	-	-
244-310-501.900	MANDATORY LEAVE	-	-	-	-	-
244-310-505.100	FLEXIBLE BENEFIT	3,401	9,482	9,482	5,041	(4,441)
244-310-505.200	RETIREMENT	1,305	3,365	3,365	1,421	(1,944)
244-310-505.300	MEDICARE CONTRIBUTION	298	481	481	259	(222)
244-310-505.700	CITY -PAID INSURANCE	100	198	198	99	(99)
	SUBTOTAL	22,095	47,300	47,300	24,962	(22,338)
	CAPITAL					
244-310-700.280	STREET IMPROVEMENT 21/22	168,105	-	-	-	-
244-310-700.281	SIGN REPLACEMENT PROGRAM 2021-22	45,868	961,210	961,210	1,211,210	250,000
244-310-700.285	ANNUAL SIDEWALK IMPROVEMENT PROG	-	500,000	500,000	500,000	-
244-310-700.284	LOCAL ROADWAY SAFETY IMPROV. SIGNS	-	507,078	507,078	-	(507,078)
244-310-700.286	ANNUAL CITYWIDE STRIPING PROGRAM	-	250,000	250,000	250,000	-
244-310-700.303	RBB MEDIAN IRRIGATION	-	250,000	250,000	250,000	-
	SUBTOTAL	213,973	2,468,288	2,468,288	2,211,210	(257,078)
	MEASURE R TOTAL	236,067	2,515,588	2,515,588	2,236,172	(279,416)

# PUBLIC WORKS ADMINISTRATION - 310 MEASURE M LOCAL RETURN (272-310)

	PERSONNEL					
272-310-501.100	SALARIES - FULL-TIME	-	10,132	-	9,456	9,456
272-310-501.300	SALARIES - PART-TIME	-	-	-	-	
272-310-501.400	SALARIES - OVERTIME	-	-	-	-	-
272-310-501.500	LONGEVITY	-	-	-	-	-
272-310-501.600	AUTO ALLOWANCE	-	202	-	195	195
272-310-501.900	MANDATORY LEAVE	-	-	-	-	-
272-310-505.100	FLEXIBLE BENEFIT	-	650	-	1,008	1,008
272-310-505.200	RETIREMENT	-	1,315	-	1,578	1,578
272-310-505.300	MEDICARE CONTRIBUTION	-	154	-	137	137
272-310-505.700	CITY -PAID INSURANCE	-	26	-	27	27
	SUBTOTAL	-	12,479	-	12,401	12,401

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2023-24	PROJECTED ACTUAL 2024-2025	AMENDED BUDGET 2024-2025	ADOPTED BUDGET 2025-26	CHANGE FROM PRIOR YEAR
	CAPITAL					
272-310-700.279	STREET IMPROVEMENT 20/21	-	-	-		-
272-310-700.280	STREET IMPROVEMENT 21/22	6,491	-	-		-
272-310-700.281	SIGN REPLACEMENT PROGRAM 2021-22	-	479,931	479,931	479,931	-
272-310-700.282	STREET IMPROVEMENT 22/23	122,000	122,000	122,000	-	(122,000)
272-310-700.300	STREET IMPROVEMENT 23/24	-	317,000	317,000	317,000	-
272-310-700.301	STREET IMPROVEMENT 24/25	-	300,000	300,000	300,000	-
	STREET IMPROVEMENT 25/26	-	-	-	46,000	46,000
272-310-700.285	ANNUAL SIDEWALK IMPROVEMENT PROG	-	350,000	350,000	500,000	150,000
	PRAIRE AVE TSSP MATCH	-	100,000	100,000	-	(100,000)
272-310-700.307		-	195,400	195,400	-	(195,400)
272-310-700.308		-	20,000	20,000	20,000	-
	ROSECRANS AVE TSSP MATCH	-	200,000	200,000	200,000	-
	SLURRY SEAL PROJECT	-	250,000	250,000	250,000	-
272-310-700.305		-	500,000	500,000	1,500,000	1,000,000
	SUBTOTAL	128,491	2,834,331	2,834,331	3,612,931	778,600
	MEASURE M TOTAL	128,491	2,846,810	2,834,331	3,625,332	791,001

# PUBLIC WORKS ADMINISTRATION - 310 SB1 GAS TAX STREET REHAB (274-310)

	PERSONNEL					
274-310-501.100	SALARIES - FULL-TIME	37,170	39,196	39,196	23,563	(15,633)
274-310-501.400	SALARIES - OVERTIME	-	-	-	-	-
274-310-501.500	LONGEVITY	-	20	20	20	-
274-310-501-900	MANDATORY LEAVE	-	-	-	-	-
274-310-505.100	FLEXIBLE BENEFIT	6,176	10,430	10,430	6,049	(4,381)
274-310-505.200	RETIREMENT	3,821	4,036	4,036	2,095	(1,941)
274-310-505.300	MEDICARE	566	559	559	337	(222)
274-310-505.700	CITY -PAID INSURANCE	179	218	218	119	(99)
	SUBTOTAL	47,912	54,459	54,459	32,183	(22,276)
						· · ·
	CAPITAL					
274-310-700.279	STREET IMPROVEMENT 20/21	-	-	-	-	-
274-310-700.280	STREET IMPROVEMENT 21/22	471,413	-	-	-	-
274-310-700.282	STREET IMPROVEMENT 22/23	214,390	522,000	522,000	-	(522,000)
274-310-700.300	STREET IMPROVEMENT 23/24	-	536,000	536,000	536,000	-
274-310-700.301	STREET IMPROVEMENT 24/25	-	510,000	510,000	510,000	-
Need to Create	STREET IMPROVEMENT 25/26	-	-	-	541,000	541,000
	SUBTOTAL	685,803	1,568,000	1,568,000	1,587,000	19,000
	SBI GAS TAX TOTAL	733,715	1,622,459	1,622,459	1,619,183	(3,276)

# PUBLIC WORKS ADMINISTRATION - 310 AB939 (276-310)

	PERSONNEL					
276-310-501.100	SALARIES - FULL-TIME	58,451	102,904	102,904	123,286	20,382
276-310-501.500	LONGEVITY PAY	0	260	260	280	20
276-310-501.600	AUTO ALLOWANCE	334	390	390	195	(195)
276-310-501.900	MANDATORY LEAVE	0	-	-	-	-
276-310-505.100	FLEXIBLE BENEFIT	7,296	18,016	18,016	28,230	10,214
276-310-505.200	RETIREMENT	6,274	13,218	13,218	14,028	810
276-310-505.300	MEDICARE CONTRIBUTION	820	1,478	1,478	1,773	295
276-310-505.700	CITY-PAID INSURANCE	223	391	391	562	171
	SUBTOTAL	73,399	136,657	136,657	168,354	31,697

ACCOUNT		ACTUAL	PROJECTED ACTUAL	AMENDED BUDGET	ADOPTED BUDGET	CHANGE FROM
NUMBER	DESCRIPTION	2023-24	2024-2025	2024-2025	2025-26	PRIOR YEAR
	OPERATIONS					
276-310-530.100	CONTRACT SERVICES	-	-	-	-	-
276-310-560.100	OPERATING TRANSFERS OUT	-	-	-	-	-
	SUBTOTAL	-	-	-	-	-
	AB939 TOTAL	73,399	136,657	136,657	168,354	31,697
					•	·
	PUBLIC WORKS A MEASURE A PARKS			J		
	CAPITAL					
281-310-700.288	YOUTH DEVELOPMENT CENTER CATEGORY 1	-	780,000	780,000	875,000	95,000
281-310-700.289	YOUTH DEVELOPMENT CENTER CATEGORY 2	-	585,000	585,000	660,000	75,000
	SUBTOTAL	-	1,365,000	1,365,000	1,535,000	170,000
			4 005 000	4 005 000	4 505 000	470.000
	MEASURE A PARKS PROJECT FUND TOTAL	-	1,365,000	1,365,000	1,535,000	170,000
	PUBLIC WORKS A		ATION - 31	n		
		e W (282-310)		-		
	PERSONNEL					
282-310-501.100	SALARIES - FULL-TIME	8,176	14,878	14,878	14,878	-
282-310-501.500	LONGEVITY	-	20	20	20	-
	AUTO ALLOWANCE	67	195	195	195	-
	MANDATORY LEAVE	-	-	-	-	-
	FLEXIBLE BENEFIT	924	1,896	1,896	2,016	120
282-310-505.200		872	2,243	2,243	2,252	9
282-310-505.300		112	215	215	215	-
282-310-505.700	CITY -PAID INSURANCE	31	47	47	47	-
	SUBTOTAL	10,182	19,494	19,494	19,623	129
	OPERATIONS					
282-310-530.200	PROFESSIONAL SVCS	78,173	92,000	92,000	92,000	-
202 010 000.200	SUBTOTAL	78,173	92,000	92,000	92,000	-
		-, -	. ,	,	- ,	
	CAPITAL					
282-310-700.310	CATCH BASIN RETROFIT	-	250,000	250,000	500,000	250,000
	SUBTOTAL	-	250,000	250,000	500,000	250,000
	MEASURE W GRANT	88,355	361,494	361,494	611,623	250,129
				0		
	PUBLIC WORKS A AMERICAN RESCU		ATION - 31	0		
	PUBLIC WORKS A AMERICAN RESCU	JE PLAN FUNI	ATION - 31	0		
	PUBLIC WORKS A AMERICAN RESCU CAPITAL VEHICLE MAINTENANCE	JE PLAN FUNI 9,923	ATION - 31	<u>)</u> -		
285-310-530.100	PUBLIC WORKS A AMERICAN RESCL CAPITAL VEHICLE MAINTENANCE CONTRACT SERVICES	JE PLAN FUNI	ATION - 31	<b>D</b> - -		
285-310-530.100 285-310-550.300	PUBLIC WORKS A AMERICAN RESCL CAPITAL VEHICLE MAINTENANCE CONTRACT SERVICES VEHICLES	JE PLAN FUNI 9,923 95,400 -	ATION - 31	D - - -	- - -	
285-310-530.100 285-310-550.300 285-310-700.291	PUBLIC WORKS A AMERICAN RESCU CAPITAL VEHICLE MAINTENANCE CONTRACT SERVICES VEHICLES PW/CITY HALL ROOF REPAIR	JE PLAN FUNI 9,923	<b>ATION - 31</b> ( D (285-310) - - - - - -	- - - -	- - - -	
285-310-530.100 285-310-550.300 285-310-700.291 285-310-700.290	PUBLIC WORKS A AMERICAN RESCU CAPITAL VEHICLE MAINTENANCE CONTRACT SERVICES VEHICLES PW/CITY HALL ROOF REPAIR PWD SECURITY IMPROVEMENT	JE PLAN FUNI 9,923 95,400 - 45,606	ATION - 31	<b>D</b> - - - 250,000	- - - - -	(250,000
285-310-530.100 285-310-550.300 285-310-700.291 285-310-700.290 285-310-700.292	PUBLIC WORKS A AMERICAN RESCU CAPITAL VEHICLE MAINTENANCE CONTRACT SERVICES VEHICLES PW/CITY HALL ROOF REPAIR PWD SECURITY IMPROVEMENT LASD FACILITY IMPROVEMENT	JE PLAN FUNI 9,923 95,400 -	<b>ATION - 31</b> ( D (285-310) - - - - - -	- - - -	- - - - -	- - (250,000
285-310-530.100 285-310-550.300 285-310-700.291 285-310-700.290 285-310-700.292 285-310-700.295	PUBLIC WORKS A AMERICAN RESCU CAPITAL VEHICLE MAINTENANCE CONTRACT SERVICES VEHICLES PW/CITY HALL ROOF REPAIR PWD SECURITY IMPROVEMENT LASD FACILITY IMPROVEMENT HVAC PROJECT - COMMUNITY CENTER	9,923 95,400 - 45,606 224,069	<b>ATION - 31</b> ( D (285-310) - - - - - -	- - - -	- - - - - - -	- - - (250,000 - -
285-310-530.100 285-310-550.300 285-310-700.291 285-310-700.290 285-310-700.292 285-310-700.295 285-310-700.298	<b>PUBLIC WORKS A</b> AMERICAN RESCU VEHICLE MAINTENANCE CONTRACT SERVICES VEHICLES PW/CITY HALL ROOF REPAIR PWD SECURITY IMPROVEMENT LASD FACILITY IMPROVEMENT HVAC PROJECT - COMMUNITY CENTER PARKING LOT REHABILITATION	JE PLAN FUNI 9,923 95,400 - 45,606	ATION - 310 D (285-310) - - - - - - - - - - - - -	- - - 250,000 - -	- - - - - - - - - -	- - - (250,000 - - -
285-310-530.100 285-310-550.300 285-310-700.291 285-310-700.290 285-310-700.292 285-310-700.295 285-310-700.298 285-310-700.299	<b>PUBLIC WORKS A</b> AMERICAN RESCU VEHICLE MAINTENANCE CONTRACT SERVICES VEHICLES PW/CITY HALL ROOF REPAIR PWD SECURITY IMPROVEMENT LASD FACILITY IMPROVEMENT HVAC PROJECT - COMMUNITY CENTER PARKING LOT REHABILITATION PWD/CITY HALL FACILITY NEEDS PROJECT	9,923 95,400 - 45,606 224,069	ATION - 310 D (285-310) - - - 250,000 - - 3,000,000	- - 250,000 - - 3,000,000	- - - - - - - - - 3,000,000 300,000	- - - (250,000 - - - -
285-310-530.100 285-310-550.300 285-310-700.291 285-310-700.292 285-310-700.295 285-310-700.298 285-310-700.299 285-310-700.305	PUBLIC WORKS A AMERICAN RESCU VEHICLE MAINTENANCE CONTRACT SERVICES VEHICLES PW/CITY HALL ROOF REPAIR PWD SECURITY IMPROVEMENT LASD FACILITY IMPROVEMENT HVAC PROJECT - COMMUNITY CENTER PARKING LOT REHABILITATION PWD/CITY HALL FACILITY NEEDS PROJECT HAWTHORNE BLVD STREET IMPROVEMENT	9,923 95,400 - 45,606 224,069	ATION - 310 (285-310) - - - 250,000 - - 3,000,000 300,000	- - 250,000 - - 3,000,000 300,000	300,000	(250,000) - - - - - - - - - - - - - - - - - -
285-310-530.100 285-310-550.300 285-310-700.291 285-310-700.290 285-310-700.292 285-310-700.295 285-310-700.298 285-310-700.299 285-310-700.305	<b>PUBLIC WORKS A</b> AMERICAN RESCU VEHICLE MAINTENANCE CONTRACT SERVICES VEHICLES PW/CITY HALL ROOF REPAIR PWD SECURITY IMPROVEMENT LASD FACILITY IMPROVEMENT HVAC PROJECT - COMMUNITY CENTER PARKING LOT REHABILITATION PWD/CITY HALL FACILITY NEEDS PROJECT	9,923 95,400 - 45,606 224,069	ATION - 310 D (285-310) - - - 250,000 - - 3,000,000	- - 250,000 - - 3,000,000		(250,000 - - - - - - - - - - - - - - - - -

			PROJECTED	AMENDED	ADOPTED	CHANGE
ACCOUNT		ACTUAL	ACTUAL	BUDGET	BUDGET	FROM
NUMBER	DESCRIPTION	2023-24	2024-2025	2024-2025	2025-26	PRIOR YEAR
-				_		
	PUBLIC WORKS SB 1383 LOCAL ASSISTANCE			-		
	SB 1363 LOCAL ASSISTANCE	E RECTCLING PR		(200-310)		
000 040 504 400	PERSONNEL				44.070	(40.004)
	SALARIES - FULL-TIME	-	31,142	31,142	14,878	(16,264)
286-310-501.500		-	80	80	20	(60)
		-	195	195	195	-
	FLEXIBLE BENEFIT	-	4,741	4,741	2,016	(2,725)
286-310-505.200		-	4,258	4,258	2,252	(2,006)
286-310-505.300	CITY -PAID INSURANCE	-	448 106	448 106	215	(233)
280-310-505.700		-			47	(59)
	SUBTOTAL	-	40,970	40,970	19,623	(21,347)
	OPERATIONS					
286-310-540.200	SPECIAL EXPENSES	-	135,193	48,344	86,849	38,505
	SUBTOTAL	-	135,193	48,344	86,849	38,505
	SB 1383 FUND TOTAL		176,163	89,314	106,472	17,158
		-	170,105	03,314	100,472	17,150
					100,472	17,130
	PUBLIC WORKS		ATION - 31		100,472	17,130
	PUBLIC WORKS	S ADMINISTRA RANT FUND (288-3	ATION - 31		100,472	17,130
	PUBLIC WORKS PLBP GF		<b>ATION - 31</b> ( 310)	0	100,472	
	PUBLIC WORKS PLBP GF CAPITAL LOCAL ROAD SAFETY IMPROV. STREET	ANT FUND (288-3	<b>ATION - 31</b> ( 310) 1,000,000	<b>)</b> 1,000,000	- 100,472	(1,000,000)
	PUBLIC WORKS PLBP GF CAPITAL LOCAL ROAD SAFETY IMPROV. STREET LOCAL ROAD SAFETY IMPROV. SIGNS	ANT FUND (288-3 - 388,380	ATION - 31( 310) 1,000,000 1,000,000	<b>)</b> 1,000,000 1,000,000		(1,000,000) (1,000,000)
	PUBLIC WORKS PLBP GF CAPITAL LOCAL ROAD SAFETY IMPROV. STREET	ANT FUND (288-3	<b>ATION - 31</b> ( 310) 1,000,000	<b>)</b> 1,000,000		(1,000,000)
	PUBLIC WORKS PLBP GF CAPITAL LOCAL ROAD SAFETY IMPROV. STREET LOCAL ROAD SAFETY IMPROV. SIGNS	ANT FUND (288-3 - 388,380	ATION - 31( 310) 1,000,000 1,000,000	<b>)</b> 1,000,000 1,000,000		(1,000,000) (1,000,000)
	PUBLIC WORKS PLBP GF CAPITAL LOCAL ROAD SAFETY IMPROV. STREET LOCAL ROAD SAFETY IMPROV. SIGNS SUBTOTAL PLBP FUND TOTAL	ANT FUND (288-3 388,380 388,380 <b>388,380</b> <b>388,380</b>	ATION - 31( 310) 1,000,000 1,000,000 2,000,000 2,000,000	<b>)</b> 1,000,000 1,000,000 2,000,000 <b>2,000,000 2,000,000</b>		(1,000,000) (1,000,000) (2,000,000)
	PUBLIC WORKS PLBP GF CAPITAL LOCAL ROAD SAFETY IMPROV. STREET LOCAL ROAD SAFETY IMPROV. SIGNS SUBTOTAL PLBP FUND TOTAL PUBLIC WORKS	ANT FUND (288-3 388,380 388,380 388,380 388,380 S ADMINISTR	ATION - 31( 310) 1,000,000 1,000,000 2,000,000 2,000,000 ATION - 31(	<b>)</b> 1,000,000 1,000,000 2,000,000 <b>2,000,000 2,000,000</b>		(1,000,000) (1,000,000) (2,000,000)
	PUBLIC WORKS PLBP GF CAPITAL LOCAL ROAD SAFETY IMPROV. STREET LOCAL ROAD SAFETY IMPROV. SIGNS SUBTOTAL PLBP FUND TOTAL PUBLIC WORKS	ANT FUND (288-3 388,380 388,380 <b>388,380</b> <b>388,380</b>	ATION - 31( 310) 1,000,000 1,000,000 2,000,000 2,000,000 ATION - 31(	<b>)</b> 1,000,000 1,000,000 2,000,000 <b>2,000,000 2,000,000</b>		(1,000,000) (1,000,000) (2,000,000)
288-310-700.284	PUBLIC WORKS         PLBP GF         CAPITAL         LOCAL ROAD SAFETY IMPROV. STREET         LOCAL ROAD SAFETY IMPROV. SIGNS         SUBTOTAL         PLBP FUND TOTAL         PUBLIC WORKS         CNRA GF         CAPITAL	ANT FUND (288-3 388,380 388,380 388,380 388,380 S ADMINISTR	ATION - 31( 310) 1,000,000 1,000,000 2,000,000 2,000,000 2,000,000 ATION - 31( 310)	) 1,000,000 1,000,000 2,000,000 2,000,000 )	- - - - -	(1,000,000) (1,000,000) (2,000,000)
288-310-700.284	PUBLIC WORKS         PLBP GF         CAPITAL         LOCAL ROAD SAFETY IMPROV. STREET         DOCAL         PUBP FUND TOTAL         PUBLIC WORKS         CNRA GF         CAPITAL         YOUTH DEVELOPMENT CENTER	ANT FUND (288-3 388,380 388,380 388,380 388,380 S ADMINISTR	ATION - 31( 310) 1,000,000 2,000,000 2,000,000 2,000,000 ATION - 31( 310) 4,000,000	) 1,000,000 1,000,000 2,000,000 2,000,000 1,000,000 4,000,000		(1,000,000) (1,000,000) (2,000,000)
288-310-700.284	PUBLIC WORKS         PLBP GF         CAPITAL         LOCAL ROAD SAFETY IMPROV. STREET         LOCAL ROAD SAFETY IMPROV. SIGNS         SUBTOTAL         PLBP FUND TOTAL         PUBLIC WORKS         CNRA GF         CAPITAL	ANT FUND (288-3 388,380 388,380 388,380 388,380 S ADMINISTR	ATION - 31( 310) 1,000,000 1,000,000 2,000,000 2,000,000 2,000,000 ATION - 31( 310)	) 1,000,000 1,000,000 2,000,000 2,000,000 )	- - - - -	(1,000,000) (1,000,000) (2,000,000)
288-310-700.284	PUBLIC WORKS         PLBP GF         CAPITAL         LOCAL ROAD SAFETY IMPROV. STREET         DOCAL         PUBP FUND TOTAL         PUBLIC WORKS         CNRA GF         CAPITAL         YOUTH DEVELOPMENT CENTER	ANT FUND (288-3 388,380 388,380 388,380 388,380 S ADMINISTR	ATION - 31( 310) 1,000,000 2,000,000 2,000,000 2,000,000 ATION - 31( 310) 4,000,000	) 1,000,000 1,000,000 2,000,000 2,000,000 1,000,000 4,000,000		(1,000,000) (1,000,000) (2,000,000)
288-310-700.284	PUBLIC WORKS         PLBP GF         CAPITAL         LOCAL ROAD SAFETY IMPROV. STREET         LOCAL ROAD SAFETY IMPROV. STREET         LOCAL ROAD SAFETY IMPROV. STREET         LOCAL ROAD SAFETY IMPROV. SIGNS         SUBTOTAL         PLBP FUND TOTAL         PUBLIC WORKS         CNRA GF         YOUTH DEVELOPMENT CENTER         SUBTOTAL	ANT FUND (288-3 388,380 388,380 388,380 388,380 S ADMINISTR	ATION - 31( 310) 1,000,000 2,000,000 2,000,000 2,000,000 ATION - 31( 310) 4,000,000 4,000,000	) 1,000,000 1,000,000 2,000,000 2,000,000 4,000,000 4,000,000	- - - - - - - - - - - - - - - - - - -	(1,000,000) (1,000,000) (2,000,000)

Dept.:	PUBLIC WORKS		Program:	Public Works Administration - 310
Account No	. Line Item	Amended Budget 2024-2025	Adopted Budget 2025-26	Description
Fund:	100 - General Fund			
	Demonstra			
501.100	<u>Personnel</u> Salaries - Full-Time	39,177	64,056	Full time salary allocation Public Works Director (Vacant) and 3 Public Works staff.
501.300	Salaries - Part-Time	-	-	Office Assistant.
501.500	Longevity Pay	-	40	Per MOU.
501.600	Auto Allowance	390	390	Director auto allowance.
501.900	Mandatory Leave	-	-	Mandatory Leave.
505.100	Flexible Benefit	7,586	16,131	Employee health benefits.
505.200	Retirement	5,162	7,225	PERS city contribution and deferred compensation match.
505.300	Medicare	563	926	Federal Medicare 1.45% of salary personnel.
505.700	City-Paid Insurance	173	198	City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death &
	Subtotal	53,051	88,966	_dismemberment (AD&D).
	ousion	00,001	00,000	-
	Operations			
510.100	Office Supplies	4,000	4,000	Provides for needed office supplies such as writing instruments, file folders, binders, notebooks, and records retention supplies.
510.200	Reprographics	3,500	3,500	Digitizing records, maps, and plans.
510.400	Subscriptions/Publications	1,000	1,000	Local & State resources.
510.600	Staff Development	2,000	2,000	Funding for trainings, conferences, workshops and seminars.
510.610	Membership/Dues	1,900	2,500	APWA \$2,100; MMASC \$150; CRRA \$200; and other City and County associations.
510.620	Travel/Meetings	1,000	1.000	Local meetings, trainings, and workshops.
510.650	Mileage Reimbursement	200		For use of personal vehicles for official
				business use.
E20 E10	Fauinment Maintenance			Office equipment repairs and maintenance
520.510 530.100	Equipment Maintenance Contract Services	100,000	- 120,000	Office equipment repairs and maintenance. City View Permit System \$14,000; OPRA Work Order System \$4,000; SmartSheet \$2,000. Staff Augmentation engineering consultant \$100,000.
530.200	Professional Services	26,100	26 100	ADA Project Transition
540.200	Special Expenses	5,000		City event for National Public Works Week, and other unforeseen expenses.
	Subtotal	144,700	165,300	
		,	,	-

Dept.:	PUBLIC WORKS		Program:	Public Works Administration - 310
		Amended Budget	Adopted Budget	
Account No	. Line Item	2024-2025	2025-26	Description
				•
	<u>Capital</u>			
		284,000	-	SB1 Maintenance of Effort (MOE).
700.279	Street Improvements 20/21			Completed
700.000	Otres at here we are 0.1/0.0	284,000	-	SB1 Maintenance of Effort (MOE).
700.280	Street Improvements 21/22	204 000		Completed
700.282	STREET IMPROVEMENT 22/23	284,000	-	SB1 Maintenance of Effort (MOE). Completed
700.202	STREET IMPROVEMENT 23/24		284 000	SB1 Maintenance of Effort (MOE)
700.301	STREET IMPROVEMENT 24/25		284,000	
	t STREET IMPROVEMENT 25/26		284,000	
700.294	FACILITY NEEDS ASSESSMENT & FEASIBILITY	100,000	-	Carryover FY2024-25
100.204	Subtotal	952,000	952,000	Carryover 1 12024-25
	Gubtotal	002,000	002,000	-
	GENERAL FUND TOTAL	1,149,751	1,206,266	-
			· · ·	
Fund:	201 - Gas Tax			
	Onerationa			
530.100	Operations Contract Services	10.000	10.000	Dravidae for street strining and street legend
530.100	Contract Services	10,000	10,000	Provides for street striping and street legend work.
530.200	Professional Services	20,000	20.000	Consultant support services \$20,000 -
000.200		20,000	20,000	includes design services, construction
				management, plan check reviews, and
				geotechnical services.
	Subtotal	30,000	30,000	
				-
	Capital			
	Culvert Repairs	100,000		Carryover FY2024-25
	ADA Repairs	-		ADA Repairs at street corner
	Subtotal	100,000	250,000	
	GAS TAX FUND TOTAL	130,000	280,000	-
	GAS TAX FUND TOTAL	130,000	280,000	-
Fund:	207- Prop C			
	Personnel			
501.100	Salaries - Full-Time	171,585	155,952	Full time salary allocation Public Works
				Director (Vacant) and 3 Public Works staff.
501.500	Longevity Pay	20		Per MOU.
501.600	Auto Allowance	2,730	2,730	Director auto allowance.
505.100	Flexible Benefit	23,705	-	Employee health benefits.
505.200	Retirement	26,036	24,175	PERS city contribution and deferred
				compensation match.
505.300	Medicare	2,479	2,256	Federal Medicare 1.45% of salary personnel.
505.700	City-Paid Insurance	599	500	City provided long-term disability (LTD),
303.700	ony-r alu mouranoe	099	500	employee assistance program (EAP), life
				insurance, accidental death &
				dismemberment (AD&D).
	Subtotal	227,154	205,797	
		,		-

Dept.:	PUBLIC WORKS		Program:	Public Works Administration - 310
		Amended	Adopted	
		Budget	Budget	
Account No	b. Line Item	2024-2025	2025-26	Description
	<b>Operations</b>			
530.100	Contract Services	15,000	15,000	Traffic studies and surveys as needed.
530.200	Professional Services	60,000	170,000	Traffic Management Plan (\$80,000).
				Pavement Management Plan (\$90,000)
	Subtotal	75,000	185,000	-
	Capital			• • • • •
700.230	TSSP Prairie Ave North to MBB	-	-	Completed
700.277	RB Blvd/Prairie-Artesia	-	-	
700.281	ANNUAL CITYWIDE SIGN REPLACE PROG 21-22	-	250,000	Carryover FY2024-25
700.282	STREET IMPROVEMENT 22/23 PROJECT	259,000	-	Completed
700.300	STREET IMPROVEMENT 23/24 PROJECT	214,000	214,000	
700.301	STREET IMPROVEMENT 24/25 PROJECT	746,000	746,000	Carryover FY2024-25
leed to Crea	t STREET IMPROVEMENT 25/26 PROJECT		382,000	
700.285	ANNUAL SIDEWALK IMPROVEMENT PROG	-	200,000	
700.286	ANNUAL CITYWIDE STRIPING PROGRAM	-	250,000	
leed to Crea	I <mark>I</mark> TSSP REDONDO BEACH BLVD		200,000	
	Subtotal	1,219,000	2,242,000	-
	PROP C FUND TOTAL	1,521,154	2,632,797	-

Dept.:	PUBLIC WORKS		Program:	Public Works Administration - 310
		Amended Budget	Adopted Budget	
	b. Line Item	2024-2025	2025-26	Description
Fund:	227-Beverage Container Recycling Grant			
	Operations			
540.500	Special Expenses	16,216	16 115	Funding Cycle 2024-25;
040.000		10,210	10,110	<b>Carryover</b> Funding Cycle 2023-24 \$8,080
	Subtotal	16,216	16,115	
	Cubicital	,=		-
	BEV RECYCLING GRANT TOTAL	16,216	16,115	-
				-
und:	244 - Measure R			
504 400	Personnel Salaries - Full-Time	00 774	10 1 10	Alle sets des lement of Dublic Mente
501.100	Salaries - Full-Time	33,774	18,142	Allocated salary of Public Works Administrative Assistant II and Office
				Administrative Assistant II and Office Assistant.
501.500	Longevity Pay		-	Per MOU.
505.100	Flexible Benefit	- 9.482		Employee health benefits.
505.200	Retirement	3,365		PERS city contribution.
505.300	Medicare	481		Federal Medicare 1.45% of salary personnel.
505.500	Weddale	401	200	rederar medicare 1.40% of salary personnel.
505.700	City-Paid Insurance	198	99	City provided long-term disability (LTD),
				employee assistance program (EAP), life
				insurance, accidental death &
				_dismemberment (AD&D).
	Subtotal	47,300	24,962	_
	• · · ·			
700.280	Capital Street Improvement 21/22			Completed
700.280	Street Improvement 21/22 Annual Sign Replacement Proj 2021-22	- 961,210	-	Completed Carryover FY2024-25
700.281	• • •	500,000	500,000	Carryover F12024-25
700.283	Local Roadway Safety Improv. Signs	507,078		Completed
700.286	Annual Citywide Striping Program	250,000	250 000	Carryover FY2024-25
700.303	RBB Median Irrigation	250,000		Carryover FY2024-25
	Subtotal	2,468,288	2,211,210	
				-
	MEASURE R TOTAL	2,515,588	2,236,172	

#### Fund: 272-Measure M Local Return

	PERSONNEL		
501.100	SALARIES - FULL-TIME	-	9,456
501.300	SALARIES - PART-TIME	-	-
501.400	SALARIES - OVERTIME	-	-
501.500	LONGEVITY	-	-
501.600	AUTO ALLOWANCE	-	195
501.900	MANDATORY LEAVE	-	-
505.100	FLEXIBLE BENEFIT	-	1,008
505.200	RETIREMENT	-	1,578
505.300	MEDICARE CONTRIBUTION	-	137
505.700	CITY -PAID INSURANCE	-	27
	Subtotal	-	12,401

Anecodit         Adagted Budget 2024-2023         Adagted Budget 2024-2023         Description           700.270         STREET IMPROVEMENT 20/21         -         -         -         Completed           700.271         STREET IMPROVEMENT 20/21         -         -         -         Completed           700.273         STREET IMPROVEMENT 20/21         -         -         -         Completed           700.281         SIGN REPLACEMENT 20/21         479.331         Carryover FV2024-25         -           700.203         STREET IMPROVEMENT 23/24         317.000         -         Completed           700.303         STREET IMPROVEMENT 23/26         300.000         Carryover FV2024-25         -           6edt Octed         STREET IMPROVEMENT 23/26         350.000         Completed         -         Completed           700.304         STREET IMPROVEMENT 24/25         300.000         Carryover FV2024-25         250.000         Carryover FV2024-25           700.305         SULDRY SEAL PROJECT         2834.331         3.612,931         -         -           700.315         SULDRY SEAL PROJECT         2.834.331         3.625,332         -         -           700.326         Retrement         3.610,333         3.612,931         - <td< th=""><th>Dept.:</th><th>PUBLIC WORKS</th><th></th><th>Program:</th><th>Public Works Administration - 310</th></td<>	Dept.:	PUBLIC WORKS		Program:	Public Works Administration - 310
Account No.         Line Item         2024-2025         2025-26         Description           Capital 700.229         STREET IMPROVEMENT 20/21         -         -         Completed           700.280         STREET IMPROVEMENT 21/22         479.331         479.931         Carryver FY2024-25           700.281         STREET IMPROVEMENT 22/23         317.000         317.000         Completed           700.201         STREET IMPROVEMENT 22/24         317.000         317.000         Completed           700.301         STREET IMPROVEMENT 22/25         300.000         Completed         Completed           700.305         STREET IMPROVEMENT 22/26         360.000         Completed         Completed           700.306         PRAIRE AVE TSSP MATCH         100.000         -         Completed           700.306         MANHATTAN BEACH BLVD TSSP MATCH         200.000         200,000         Caryover FY2024-25           700.305         MAWTHORNE BLVD STSP MATCH         200.000         200.000         Caryover FY2024-25           700.305         MAWTHORNE BLVD STREET IMPROVEMENT         2.834,331         3.625.332           Fund:         274-SBI Gas Tax Street Rehab         -         Caryover FY2024-25           501.100         Salaries - Full-Time         39,196			Amended	Adopted	
Capital         -         -         Completed           700.220         STREET IMPROVEMENT 20/21         -         -         Completed           700.280         STREET IMPROVEMENT 21/22         -         -         Completed           700.281         SIGN REPLACEMENT PROGRAM 2021-22         479.931         479.931         Carryover FY2024-25           700.282         STREET IMPROVEMENT 23/24         317.000         317.000         317.000           700.303         STREET IMPROVEMENT 23/25         300.000         500.000         Carryover FY2024-25           6ed to Crast STREET IMPROVEMENT 23/26         46.000         -         Completed           700.328         ANNUAL SIDEWALK IMPROVEMENT PROG         350.000         -         Completed           700.337         FRAIRE AVE TSSP MATCH         105.000         -         Completed           700.338         ROSECRANS AVE TSSP MATCH         200.000         220.000         Carryover FY2024-25           700.339         ROSECRANS AVE TSSP MATCH         200.000         230.000         Carryover FY2024-25           700.335         HAWTHORNE BLVD TSREET IMPROVEMENT         23.663         Allocated salary of Senior Management Analyst, Administrative Assistant II, and Office A					
700.279       STREET IMPROVEMENT 20/21       -       -       Completed         700.280       SIGR REPLACEMENT PROGRAM 2021-22       479.931       479.931       Carryover FY2024-25         700.281       SIGR REPLACEMENT 23/23       132.000       -       Completed         700.301       STREET IMPROVEMENT 23/24       317.000       317.000         700.303       STREET IMPROVEMENT 23/24       300.000       300.000       Carryover FY2024-25 <b>6ed 0 Creati</b> STREET IMPROVEMENT 23/26       46.000       -       Completed         700.305       STREET IMPROVEMENT 23/26       46.000       -       Completed         700.306       PARIRE AVE TSSP MATCH       100.000       -       Completed         700.307       HAWTHORNE BLVD TSSP MATCH       20.000       220.000       Carryover FY2024-25         700.308       MANHATTAN BEACH BLVD TSSP MATCH       20.000       220.000       Carryover FY2024-25         700.308       SUBKAN & TSSP MATCH       20.000       250.000       Carryover FY2024-25         700.309       RAWTHORNE BLVD TSREET IMPROVEMENT       20.000       Carryover FY2024-25         700.308       NANHATTAN BEACH BLVD STREET IMPROVEMENT       280.000       Carryover FY2024-25         700.309       Retrement <td< td=""><td>Account No</td><td>b. Line Item</td><td>2024-2025</td><td>2025-26</td><td>Description</td></td<>	Account No	b. Line Item	2024-2025	2025-26	Description
700.279       STREET IMPROVEMENT 20/21       -       -       Completed         700.280       SIGR REPLACEMENT PROGRAM 2021-22       479.931       479.931       Carryover FY2024-25         700.281       SIGR REPLACEMENT 23/23       132.000       -       Completed         700.301       STREET IMPROVEMENT 23/24       317.000       317.000         700.303       STREET IMPROVEMENT 23/24       300.000       300.000       Carryover FY2024-25 <b>6ed 0 Creati</b> STREET IMPROVEMENT 23/26       46.000       -       Completed         700.305       STREET IMPROVEMENT 23/26       46.000       -       Completed         700.306       PARIRE AVE TSSP MATCH       100.000       -       Completed         700.307       HAWTHORNE BLVD TSSP MATCH       20.000       220.000       Carryover FY2024-25         700.308       MANHATTAN BEACH BLVD TSSP MATCH       20.000       220.000       Carryover FY2024-25         700.308       SUBKAN & TSSP MATCH       20.000       250.000       Carryover FY2024-25         700.309       RAWTHORNE BLVD TSREET IMPROVEMENT       20.000       Carryover FY2024-25         700.308       NANHATTAN BEACH BLVD STREET IMPROVEMENT       280.000       Carryover FY2024-25         700.309       Retrement <td< td=""><td></td><td>Operation</td><td></td><td></td><td></td></td<>		Operation			
700.280       STREET IMPROVEMENT 21/22       -       -       Completed         700.281       STREET IMPROVEMENT 22/23       122,000       -       Completed         700.300       STREET IMPROVEMENT 23/24       317,000       317,000       Carryover FY2024-25         700.300       STREET IMPROVEMENT 23/26       300,000       Carryover FY2024-25       -         700.301       STREET IMPROVEMENT 23/26       300,000       Carryover FY2024-25         feed to Creat       STREET IMPROVEMENT 23/26       46,000       -       Completed         700.305       STREET IMPROVEMENT 24/25       300,000       Completed       -         700.306       PRAIRE AVE TSSP MATCH       195,000       20,000       Carryover FY2024-25         700.305       MANHATAN BEACH BLVD TSSP MATCH       20,000       20,000       Carryover FY2024-25         700.305       MANHATHORNE BLVD STREET IMPROVEMENT       2,834,331       3,625,332         Fund:       274-SBI Gas Tax Street Rehab       -       -         501.100       Salartes - Full-Time       39,196       23,563       Allocated salary of Senior Management Analyst, Administrative Assistant.         505.100       Longevity Pay       20       20       Per MOU.       -         505.200	700 270				Completed
700.281       SIGN REPLACEMENT PROGRAM 2021-22       479.931       479.931       Carryover FY2024-25         700.282       STREET IMPROVEMENT 23/24       317.000       317.000         700.301       STREET IMPROVEMENT 23/24       317.000       317.000         700.303       STREET IMPROVEMENT 23/24       317.000       300.000       Carryover FY2024-25         6ed to Creat STREET IMPROVEMENT 23/26       46.000       500.000       Completed         700.303       STREET IMPROVEMENT 23/26       46.000       500.000         700.304       STREET IMPROVEMENT 23/26       46.000         700.305       PRAIRE AVE TSSP MATCH       100.000       - Completed         700.309       ROSECRANS AVE TSSP MATCH       200.000       200.000       Carryover FY2024-25         700.305       HAWTHORNE BLVD TSRP ET IMPROVEMENT       500.000       Carryover FY2024-25       501.000         700.305       HAWTHORNE BLVD STREET IMPROVEMENT       500.000       Carryover FY2024-25       501.000         501.100       Salaries - Full-Time       39,196       23,563       Allocated salary of Senior Management Analyst, Administrative Assistant II, and Office Assistant.         501.500       Longevity Pay       20       20       Per MOU.         505.100       Flexible Benefit			-		•
700.282       STREET IMPROVEMENT 22/23       122.000       -       Completed         700.301       STREET IMPROVEMENT 23/24       317.000       317.000       Carryover FY2024-25         1eed Loceal       STREET IMPROVEMENT 23/26       300.000       500.000       Carryover FY2024-25         100.305       PRAIRE AVE TSSP MATCH       195.000       -       Completed         700.308       MANHAL SIDE BLVD TSSP MATCH       195.000       200.000       Carryover FY2024-25         700.308       MANHATAN BEACH BLVD TSSP MATCH       200.000       Carryover FY2024-25       500.000         700.309       ROSECRANS AVE TSSP MATCH       200.000       200.000       Carryover FY2024-25         700.309       ROSECRANS AVE TSSP MATCH       200.000       Carryover FY2024-25         501.001       SULTRY SEAL PROJECT       250.000       Carryover FY2024-25         501.100       Salaries - Full-Time       39,196       23,563       Allocated salary of Senior Management Analyst, Administrative Assistant II, and Office Assistant.         501.100       Salaries - Full-Time       39,196       23,563       Allocated salary of Senior Management Analyst, Administrative Assistant II, and Office Assistant.         505.100       Longevity Pay       20       20       Per MOU.         505.100       <			470 031		
700.300       STREET IMPROVEMENT 23/24       317,000       317,000         700.301       STREET IMPROVEMENT 24/25       300,000       300,000       Carryover FY2024-25         100.285       ANNUAL SIDEWALK IMPROVEMENT PROG       350,000       500,000       Completed         700.307       PRAIRE AVE TSSP MATCH       100,000       -       Completed         700.308       ROSECRANS AVE TSSP MATCH       200,000       Carryover FY2024-25         700.309       ROSECRANS AVE TSSP MATCH       200,000       Carryover FY2024-25         700.308       ROSECRANS AVE TSSP MATCH       200,000       Carryover FY2024-25         700.309       ROSECRANS AVE TSSP MATCH       200,000       Carryover FY2024-25         700.309       ROSECRANS AVE TSSP MATCH       200,000       Carryover FY2024-25         700.309       HAWTHORNE BLVD TSRP MATCH       200,000       Carryover FY2024-25         700.305       HAWTHORNE BLVD TSRP MATCH       200,000       Carryover FY2024-25         Subtotal       Z354331       3.612.931         MEASURE M TOTAL       2.834,331       3.612.931         Fund:       Z4-SB       Z3.663       Allocated salary of Senior Management Analyst, Administrative Assistant II, and Office Assistant.         501.100       Longevity Pay <t< td=""><td></td><td></td><td></td><td></td><td></td></t<>					
700.301       STREET IMPROVEMENT 24/25       300,000       300,000       Carryover FY2024-25         100 2023       ANNUAL SIDEWALK IMPROVEMENT PROG       350,000       500,000       Completed         700.303       PRAIRE AVE TSSP MATCH       100,000       - Completed         700.303       MANHATTAN BEACH BLVD TSSP MATCH       20,000       20,000       Carryover FY2024-25         700.303       MANHATTAN BEACH BLVD TSSP MATCH       20,000       Carryover FY2024-25       500,000         700.304       ROSECRANS AVE TSSP MATCH       20,000       Carryover FY2024-25       500,000         700.305       HAWTHORNE BLVD STREET IMPROVEMENT       2,834,331       3,612,931         MEASURE M TOTAL       2,834,331       3,625,332         Fund:         274-SBI Gas Tax Street Rehab         Parsonnel         501.100       Salaries - Full-Time       39,196       23,563       Allocated salary of Senior Management Andnayst, Administrative Assistant.         501.100       Salaries - Full-Time       39,196       23,563       Allocated salary of Senior Management Andnayst, Administrative Assistant.         505.100       Longevity Pay       20       20       Per MOU.       6.049       Employee health benefits.       559       337       Fede					Completed
Peed to Creat         STREET IMPROVEMENT 25/26         46,000           700.285         ANNUAL SIDEWALK IMPROVEMENT PROG         350,000         500,000           700.285         ANNUAL SIDEWALK IMPROVEMENT PROG         350,000         500,000           700.306         PRARE AVE TSSP MATCH         195,400         -         Completed           700.307         HAWTHORNE BLVD TSSP MATCH         20,000         200,000         Carryover FY2024-25           700.308         ROSECRANS AVE TSSP MATCH         20,000         250,000         Carryover FY2024-25           700.308         HAWTHORNE BLVD STREET IMPROVEMENT         2,00,000         Carryover FY2024-25           700.308         HAWTHORNE BLVD STREET IMPROVEMENT         2,834,331         3,612,931           MEASURE M TOTAL         2,834,331         3,612,931           MEASURE M TOTAL         2,834,331         3,625,332           Fund:         274-SBI Gas Tax Street Rehab         -           Sol1.100         Salaries - Full-Time         39,196         23,563         Allocated salary of Senior Management Anniayst, Administrative Assistant II, and Office Assistant.           501.100         Longevity Pay         20         20         Per MOU.           505.200         Retirement         4,036         2,095         PERS cit					Carryover EY2024-25
700.285       ANNUAL SIDEWALK IMPROVEMENT PROG       350,000       500,000         700.306       PRAIRE AVE TSSP MATCH       100,000       -       Completed         700.307       HAWTHORNE BLVD TSSP MATCH       20,000       20,000       Completed         700.308       MANHATTAN BEACH BLVD TSSP MATCH       20,000       200,000       Carryover FY2024-25         700.305       HAWTHORNE BLVD STREET IMPROVEMENT       250,000       1,500,000       Carryover FY2024-25         501.001       Subtotal       23,563       Allocated salary of Senior Management         Analyst, Administrative Assistant II, and       Office Assistant.       Office Assistant.         501.100       Salaries - Fuil-Time       39,196       23,563       Allocated salary of Senior Management         505.100       Longevity Pay       20       0       0       Office Assistant.         505.200       Retirement       4,036       2,095       PERS city contribution.         505.700       City-Paid Insurance       218       119       City provided long-term disability (LTD), employee health banefits.         505.700       Street Improvements 20/21       -       -       Completed         700.230       Street Improvements 20/21       -       -       Completed			000,000		ouriyovor 112021 20
700.306       PRAIRE AVE TSSP MATCH       100.000       Completed         700.307       HAWTHORNE BLVD TSSP MATCH       195.400       20,000       Completed         700.308       ROSECRANS AVE TSSP MATCH       200.00       200.000       Carryover FY2024-25         700.308       ROSECRANS AVE TSSP MATCH       200.000       Carryover FY2024-25         700.305       HAWTHORNE BLVD STREET IMPROVEMENT       500.000       Carryover FY2024-25         Subtotal       23,834,331       3,612,931         MEASURE M TOTAL       2,834,331       3,625,332         Fund:       274-SBI Gas Tax Street Rehab         Dersonnel         Sol1.100       Salaries - Fuil-Time       39,196       23,563       Allocated salary of Senior Management Analyst, Administrative Assistant II, and Office Assistant.         501.100       Longevity Pay       20       20       Per MOU.         505.200       Retirement       4,036       2,095       PERS city contribution.         505.200       Retirement       509       337       Federal Medicare 1.45% of salary personnel.         505.700       City-Paid Insurance       218       119       City provided long-term disability (LTD), employee assistance program (EAP). life insurance, accidental death & dismuterment (AD&D).			350 000		
700.307       HAWTHORNE BLVD TSSP MATCH       195,400       -       Completed         700.308       MANHATTAN BEACH BLVD TSSP MATCH       20,000       200,000       Carryover FY2024-25         700.305       SLURRY SEAL PROJECT       250,000       250,000       Carryover FY2024-25         700.305       HAWTHORNE BLVD STREET IMPROVEMENT       2,834,331       3,612,331       Carryover FY2024-25         700.305       HAWTHORNE BLVD STREET IMPROVEMENT       2,834,331       3,625,332       Carryover FY2024-25         Fund:       274-SBI Gas Tax Street Rehab         Solution         Sol 1:00       Salaries - Full-Time       39,196       23,563       Allocated salary of Senior Management Analyst, Administrative Assistant II, and Office Assistant.         501.100       Longevity Pay       20       20       Per MOU.         505.100       Flexible Benefit       10,430       6,049       Employee health benefits.         505.200       Retirement       4,036       2,099       PERS city contribution.         505.700       City-Paid Insurance       218       119       City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death & dismemberment (AD&D).         505.700       Street Improvements 20/21       -       -       C				-	Completed
700.308       MANHATTAN BEACH BLVD TSSP MATCH       20,000       20,000       Carrover FY2024-25         700.309       ROSECRANS AVE TSSP MATCH       200,000       220,000       Carrover FY2024-25         700.305       HAWTHORNE BLVD STREET IMPROVEMENT       2.834,331       3,612,331         Subtotal       2.834,331       3,625,332         Fund:       274-SBI Gas Tax Street Rehab       20,000       Carrover FY2024-25         501.100       Salaries - Full-Time       39,196       23,563       Allocated salary of Senior Management Analyst, Administrative Assistant II, and Office Assistant.         501.100       Longevity Pay       2.0       20       Per MOU.         505.100       Retirement       4,036       2.095       PERS city contribution.         505.300       Retirement       4,036       2.095       Pers City contribution.         505.300       Retirement       559       337       Federal Medicare 1.45% of salary personnel.         505.700       City-Paid Insurance       218       119       City provided long-term disability (LTD), employee basistance program (EAP), life insurance, accidental death & dismemberment (AD&D).         505.700       Street Improvements 20/21       -       -       Completed         700.279       Street Improvements 21/22       -				-	•
700.309       ROSECRANS AVE TSSP MATCH       200,000       200,000       Carryover FY2024-25         700.305       SLURRY SEAL PROJECT       200,000       Carryover FY2024-25         700.305       HAWTHORNE BLVD STREET IMPROVEMENT       2,834,331       3,612,931         MEASURE M TOTAL       2,834,331       3,625,332         Fund:       274-SBI Gas Tax Street Rehab         Solition         Solaries - Full-Time       39,196       23,563       Allocated salary of Senior Management Analyst, Administrative Assistant II, and Office Assistant.         501.100       Salaries - Full-Time       39,196       23,563       Allocated salary of Senior Management Analyst, Administrative Assistant II, and Office Assistant.         501.500       Longevity Pay       20       20       Per MOU.         505.100       Flexible Benefit       10,430       6,049       Employee health benefits.         505.200       Retirement       4,036       2,095       PERS city contribution.         505.300       Medicare       218       119       City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidential death & dismemberment (AD&D).         505.700       Street Improvements 20/21       -       -       Completed         700.279       Street Im				20.000	- 1
700.138       SLURRY SEAL PROJECT HAWTHORNE BLVD STREET IMPROVEMENT       250,000       Carryover FY2024-25 500,000         700.305       HAWTHORNE BLVD STREET IMPROVEMENT       2,834,331       3,612,931         MEASURE M TOTAL       2,834,331       3,625,332         Fund:       274-SBI Gas Tax Street Rehab       23,563       Allocated salary of Senior Management Analyst, Administrative Assistant II, and Office Assistant.         501.100       Salaries - Full-Time       39,196       23,563       Allocated salary of Senior Management Analyst, Administrative Assistant II, and Office Assistant.         501.100       Longevity Pay       20       20       20       Per MOU.         505.100       Flexible Benefit       10,430       6,049       Employee health benefits.         505.200       Retirement       4,036       2,095       PERS city contribution.         505.700       City-Paid Insurance       218       119       City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death & dismemberment (AD&D).         505.700       Street Improvements 20/21       -       -       Completed         700.279       Street Improvements 20/21       -       -       Completed         700.270       Street Improvements 21/22       -       Completed       -         <				,	Carrvover FY2024-25
700.305       HAWTHORNE BLVD STREET IMPROVEMENT Subtotal       500,000 2,834,331       1,500,000 3,612,931       Carryover FY2024-25         Fund:       274-SBI Gas Tax Street Rehab       2,834,331       3,625,332         Fund:       274-SBI Gas Tax Street Rehab       Personnel Salaries - Full-Time       39,196       23,563       Allocated salary of Senior Management Analyst, Administrative Assistant II, and Office Assistant.         501.100       Dergevity Pay Solo 20       20       20       20 Per MOU.         505.200       Retirement       4,036       2,095       PERS city contribution.         505.300       Medicare       218       119       City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death & dismemberment (AD&D).         505.700       Subtotal       54,459       32,183         700.279       Street Improvements 20/21       -       Completed completed       Completed         700.279       Street Improvements 20/21       -       Completed       Completed         700.270       Street Improvements 20/21       -       Completed       Completed         700.279       Street Improvements 20/21       -       Completed       Completed         700.270       Street Improvements 20/21       -       Completed       Completed </td <td></td> <td></td> <td></td> <td></td> <td></td>					
Subtotal     2,834,331     3,612,931       MEASURE M TOTAL     2,834,331     3,625,332       Fund:     274-SBI Gas Tax Street Rehab       Solaries - Full-Time     39,196     23,563     Allocated salary of Senior Management Analyst, Administrative Assistant II, and Office Assistant.       501.100     Salaries - Full-Time     39,196     23,563     Allocated salary of Senior Management Analyst, Administrative Assistant II, and Office Assistant.       501.100     Longevity Pay     20     20     Per mOU.       505.100     Flexible Benefit     10,430     6,049     Employee health benefits.       505.200     Retirement     4,036     2,095     PERS city contribution.       505.300     Medicare     559     337     Federal Medicare 1,45% of salary personnel.       505.700     City-Paid Insurance     218     119     City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death & dismemberment (AD&D).       Subtotal     54,459     32,183       700.279     Street Improvements 20/21     -     -       700.270     Street Improvements 21/22     -     -       700.270     Street Improvements 24/25     520,000     -     Completed       700.28     Street Improvements 24/25     510,000     536,000     536,000       700.30				,	
Fund:       274-SBI Gas Tax Street Rehab         501.100       Salaries - Full-Time       39,196       23,563       Allocated salary of Senior Management Analyst, Administrative Assistant II, and Office Assistant.         501.500       Longevity Pay       20       20       Per MOU.         505.100       Flexible Benefit       10,430       6,049       Employee health benefits.         505.200       Retirement       4,036       2,095       PER Scity contribution.         505.300       Medicare       559       337       Federal Medicare 1.45% of salary personnel.         505.700       City-Paid Insurance       218       119       City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death & dismemberment (AD&D).         505.700       Street Improvements 20/21       -       -       Completed         700.279       Street Improvements 21/22       -       -       Completed         700.200       Street Improvements 23/24       536,000       530,000       500         700.301       Street Improvements 24/25       510,000       510,000       Carryover FY2024-25         Ieed to Creat       STREET IMPROVEMENT 25/26       541,000       541,000       Carryover FY2024-25 <td></td> <td>Subtotal</td> <td></td> <td></td> <td></td>		Subtotal			
Fund:       274-SBI Gas Tax Street Rehab         501.100       Salaries - Full-Time       39,196       23,563       Allocated salary of Senior Management Analyst, Administrative Assistant II, and Office Assistant.         501.500       Longevity Pay       20       20       Per MOU.         505.100       Flexible Benefit       10,430       6,049       Employee health benefits.         505.200       Retirement       4,036       2,095       PER Scity contribution.         505.300       Medicare       559       337       Federal Medicare 1.45% of salary personnel.         505.700       City-Paid Insurance       218       119       City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death & dismemberment (AD&D).         505.700       Street Improvements 20/21       -       -       Completed         700.279       Street Improvements 21/22       -       -       Completed         700.200       Street Improvements 23/24       536,000       530,000       500         700.301       Street Improvements 24/25       510,000       510,000       Carryover FY2024-25         Ieed to Creat       STREET IMPROVEMENT 25/26       541,000       541,000       Carryover FY2024-25					-
Personnel       39,196       23,563       Allocated salary of Senior Management Analyst, Administrative Assistant II, and Office Assistant.         501.100       Salaries - Full-Time       39,196       23,563       Allocated salary of Senior Management Analyst, Administrative Assistant II, and Office Assistant.         501.500       Longevity Pay       20       20       Per MOU.         505.100       Flexible Benefit       10,430       6,049       Employee health benefits.         505.200       Retirement       4,036       2,095       PERS city contribution.         505.300       Medicare       519       337       Federal Medicare 1.45% of salary personnel.         505.700       City-Paid Insurance       218       119       City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death & dismemberment (AD&D).         505.700       Subtotal       54,459       32,183         700.279       Street Improvements 20/21       -       -       Completed         700.200       Street Improvements 21/22       -       -       Completed         700.201       Street Improvements 21/22       -       -       Completed         700.202       Street Improvements 21/22       -       -       Completed         700.301       Street Improv		MEASURE M TOTAL	2,834,331	3,625,332	-
501.100       Salaries - Full-Time       39,196       23,563       Allocated salary of Senior Management Analyst, Administrative Assistant II, and Office Assistant.         501.500       Longevity Pay       20       20       Per MOU.         505.100       Flexible Benefit       10,430       6,049       Employee health benefits.         505.200       Retirement       4,036       2,095       PERS city contribution.         505.300       Medicare       518       119       City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death & dismemberment (AD&D).         505.700       Subtotal       54,459       32,183         700.279       Street Improvements 20/21       -       -       Completed         700.280       Street Improvements 21/22       -       -       Completed         700.300       Street Improvements 22/23       522,000       -       Completed         700.301       Street Improvements 24/25       510,000       536,000       736,000         700.301       Street Improvements 24/25       510,000       510,000       Carryover FY2024-25         Leed to Creat       STREET IMPROVEMENT 25/26       541,000       541,000         Subtotal       1,568,000       1,587,000       1,5	Fund:	274-SBI Gas Tax Street Rehab			
501.100       Salaries - Full-Time       39,196       23,563       Allocated salary of Senior Management Analyst, Administrative Assistant II, and Office Assistant.         501.500       Longevity Pay       20       20       Per MOU.         505.100       Flexible Benefit       10,430       6,049       Employee health benefits.         505.200       Retirement       4,036       2,095       PERS city contribution.         505.300       Medicare       518       119       City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death & dismemberment (AD&D).         505.700       Subtotal       54,459       32,183         700.279       Street Improvements 20/21       -       -       Completed         700.280       Street Improvements 21/22       -       -       Completed         700.300       Street Improvements 22/23       522,000       -       Completed         700.301       Street Improvements 24/25       510,000       536,000       736,000         700.301       Street Improvements 24/25       510,000       510,000       Carryover FY2024-25         Leed to Creat       STREET IMPROVEMENT 25/26       541,000       541,000         Subtotal       1,568,000       1,587,000       1,5		<b>_</b> .			
501.500       Longevity Pay       20       20       Per MOU.         505.100       Flexible Benefit       10,430       6,049       Employee health benefits.         505.200       Retirement       4,036       2,095       PERS city contribution.         505.200       Medicare       505       337       Federal Medicare 1.45% of salary personnel.         505.700       City-Paid Insurance       218       119       City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death & dismemberment (AD&D).         505.700       Street Improvements 20/21       -       -       Completed         700.279       Street Improvements 21/22       -       -       Completed         700.200       Street Improvements 21/22       -       -       Completed         700.300       Street Improvements 21/22       -       -       Completed         700.301       Street Improvements 23/24       536,000       536,000       736,000         700.301       Street Improvements 24/25       510,000       510,000       Carryover FY2024-25         leed to Creat       STREET IMPROVEMENT 25/26       541,000       541,000       541,000	501 100		20,106	22 562	Allocated colony of Conjer Management
501.500Longevity Pay2020Per MOU.505.100Flexible Benefit10,4306,049Employee health benefits.505.200Retirement4,0362,095PERS city contribution.505.300Medicare559337Federal Medicare 1.45% of salary personnel.505.700City-Paid Insurance218119City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death & dismemberment (AD&D).Subtotal505.700Subtotal505.700City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death & dismemberment (AD&D).Subtotal5445932,183Capital505.700Street Improvements 20/21Completed 700.220Street Improvements 21/22Completed 700.300Street Improvements 21/22Completed -700.301Street Improvements 23/24536,000536,000700.303Street Improvements 24/25510,000510,000Carryover FY2024-25Leed to CreatSTREET IMPROVEMENT 25/26SubtotalSubtotalCompleted					

Dept.:	PUBLIC WORKS		Program:	Public Works Administration - 310
		Amended	Adopted	
		Budget	Budget	Description
Account No	b. Line Item	2024-2025	2025-26	Description
Fund:	276 - AB939			
	Personnel			
501.100	Salaries - Full-Time	102,904	123,286	Full time salary allocation Public Works Director (Vacant) and 3 Public Works staff.
501.500	Longevity Pay	260		Per MOU.
501.600	Auto Allowance	390		Allocation of PW Director auto allowance.
505.100	Flexible Benefit	18,016	,	Employee health benefits.
505.200	Retirement	13,218		PERS city contribution and deferred compensation match.
505.300	Medicare	1,478	1,773	Federal Medicare 1.45% of salary personnel.
505.700	City-Paid Insurance	391	562	City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death & dismemberment (AD&D).
	Subtotal	136,657	168,354	- `` ´´
	Operations			
530,100	Contract Services	-	-	Solid Waste Consulting Services.
000.100	Subtotal	-	-	- Cond Wable Consulting Convices.
				-
	AB939 TOTAL	136,657	168,354	-
Fund:	AB939 TOTAL 281 - Measure A Parks Project	136,657	168,354	-
Fund:	281 - Measure A Parks Project	136,657	168,354	-
	281 - Measure A Parks Project <u>Capital</u>			- - Carrvover FY2024-25
Fund: 700.288 700.289	281 - Measure A Parks Project <u>Capital</u> Teen Center Project Category 1	<b>136,657</b> 780,000 585,000	875,000	Carryover FY2024-25 Carryover FY2024-25
700.288	281 - Measure A Parks Project Capital Teen Center Project Category 1 Teen Center Project Category 2	780,000 585,000	875,000 660,000	
700.288	281 - Measure A Parks Project <u>Capital</u> Teen Center Project Category 1	780,000	875,000	
700.288	281 - Measure A Parks Project Capital Teen Center Project Category 1 Teen Center Project Category 2	780,000 585,000	875,000 660,000	
700.288 700.289	281 - Measure A Parks Project <u>Capital</u> Teen Center Project Category 1 Teen Center Project Category 2 <u>MEASURE A Parks Project TOTAL</u>	780,000 585,000	875,000 660,000	
700.288 700.289	281 - Measure A Parks Project         Capital         Teen Center Project Category 1         Teen Center Project Category 2         MEASURE A Parks Project TOTAL         282 - Measure W	780,000 585,000	875,000 660,000 <b>1,535,000</b>	Carryover FY2024-25
700.288 700.289 Fund:	281 - Measure A Parks Project <u>Capital</u> Teen Center Project Category 1 Teen Center Project Category 2 <u>MEASURE A Parks Project TOTAL</u> 282 - Measure W <u>Personnel</u>	780,000 585,000 <b>1,365,000</b>	875,000 660,000 <b>1,535,000</b> 14,878	Carryover FY2024-25
700.288 700.289 <b>Fund:</b> 501.100	281 - Measure A Parks Project <u>Capital</u> Teen Center Project Category 1 Teen Center Project Category 2 <u>MEASURE A Parks Project TOTAL</u> 282 - Measure W <u>Personnel</u> Salaries - Full-Time	780,000 585,000 <b>1,365,000</b> 14,878	875,000 660,000 <b>1,535,000</b> 14,878 20	Carryover FY2024-25 Allocated salary of PW Director and Senior Management Analyst.
700.288 700.289 <b>Fund:</b> 501.100 501.500	281 - Measure A Parks Project <u>Capital</u> Teen Center Project Category 1 Teen Center Project Category 2 <u>MEASURE A Parks Project TOTAL</u> 282 - Measure W <u>Personnel</u> Salaries - Full-Time Longevity Pay	780,000 585,000 <b>1,365,000</b> 14,878 20	875,000 660,000 <b>1,535,000</b> 14,878 20 195	Carryover FY2024-25 Allocated salary of PW Director and Senior Management Analyst. Per MOU.
700.288 700.289 <b>Fund:</b> 501.100 501.500 501.600	281 - Measure A Parks Project <u>Capital</u> Teen Center Project Category 1 Teen Center Project Category 2 <u>MEASURE A Parks Project TOTAL</u> 282 - Measure W <u>Personnel</u> Salaries - Full-Time Longevity Pay Auto Allowance	780,000 585,000 <b>1,365,000</b> 14,878 20 195	875,000 660,000 <b>1,535,000</b> 14,878 20 195 2,016	Carryover FY2024-25 Allocated salary of PW Director and Senior Management Analyst. Per MOU. Allocation of PW Director auto allowance.
700.288 700.289 <b>Fund:</b> 501.100 501.500 501.600 505.100 505.200	281 - Measure A Parks Project <u>Capital</u> Teen Center Project Category 1 Teen Center Project Category 2 <u>MEASURE A Parks Project TOTAL</u> 282 - Measure W <u>Personnel</u> Salaries - Full-Time Longevity Pay Auto Allowance Flexible Benefit Retirement	780,000 585,000 <b>1,365,000</b> 14,878 20 195 1,896	875,000 660,000 <b>1,535,000</b> 14,878 20 195 2,016 2,252	Carryover FY2024-25 Allocated salary of PW Director and Senior Management Analyst. Per MOU. Allocation of PW Director auto allowance. Employee health benefits. PERS city contribution and deferred compensation match.
700.288 700.289 <b>Fund:</b> 501.100 501.500 501.600 505.100	281 - Measure A Parks Project Capital Teen Center Project Category 1 Teen Center Project Category 2 MEASURE A Parks Project TOTAL 282 - Measure W Personnel Salaries - Full-Time Longevity Pay Auto Allowance Flexible Benefit	780,000 585,000 <b>1,365,000</b> 14,878 20 195 1,896	875,000 660,000 <b>1,535,000</b> 14,878 20 195 2,016 2,252	Carryover FY2024-25 Allocated salary of PW Director and Senior Management Analyst. Per MOU. Allocation of PW Director auto allowance. Employee health benefits. PERS city contribution and deferred
700.288 700.289 <b>Fund:</b> 501.100 501.500 501.600 505.100 505.200	281 - Measure A Parks Project <u>Capital</u> Teen Center Project Category 1 Teen Center Project Category 2 <u>MEASURE A Parks Project TOTAL</u> 282 - Measure W <u>Personnel</u> Salaries - Full-Time Longevity Pay Auto Allowance Flexible Benefit Retirement	780,000 585,000 <b>1,365,000</b> 14,878 20 195 1,896 2,243	875,000 660,000 <b>1,535,000</b> 14,878 20 195 2,016 2,252 215	Carryover FY2024-25 Allocated salary of PW Director and Senior Management Analyst. Per MOU. Allocation of PW Director auto allowance. Employee health benefits. PERS city contribution and deferred compensation match.
700.288 700.289 <b>Fund:</b> 501.100 501.500 501.600 505.100 505.200 505.300	281 - Measure A Parks Project Capital Teen Center Project Category 1 Teen Center Project Category 2 MEASURE A Parks Project TOTAL 282 - Measure W Personnel Salaries - Full-Time Longevity Pay Auto Allowance Flexible Benefit Retirement Medicare	780,000 585,000 <b>1,365,000</b> 14,878 20 195 1,896 2,243 215	875,000 660,000 <b>1,535,000</b> 14,878 20 195 2,016 2,252 215	Allocated salary of PW Director and Senior Management Analyst. Per MOU. Allocation of PW Director auto allowance. Employee health benefits. PERS city contribution and deferred compensation match. Federal Medicare 1.45% of salary personnel. City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death &

Dept.:	PUBLIC WORKS		Program:	Public Works Administration - 310
		Amended Budget	Adopted Budget	
Account No	. Line Item	2024-2025	2025-26	Description
	<b>Operations</b>			
530.200	Professional Services	92,000	92,000	NPDES Compliance Services Contract - \$50,000; Coordinated Integrated Monitoring Program \$20,000; SWRCB annual fee \$22,000.
	Subtotal	92,000	92,000	
	<u>Capital</u>			
	Catch Basin Retrofit	250,000	500,000	Carryover FY2024-25
	Subtotal	250,000	500,000	-
	MEASURE W PROGRAM TOTAL:	361,494	611,623	-
Fund:	285 - American Rescue Plan			-
520.600	Vehicle Maintenance	-		Completed
700.291	City Hall Roof Repair	-	-	Completed
700.290	PWD Security Improvement	250,000	-	Completed
700.292	LASD Facility Improvement	-	-	Completed
700.305	Hawthorne Blvd Street Inprovement	300,000	300.000	Carryover
700.304	Parks Irrigation	1,000,000		Carryover
700.299	PWD/CITY HALL FACILITY NEEDS	3,000,000	3,000,000	
1001200	AMERICAN RESCUE PLAN TOTAL:	4,550,000	4,000,000	
		4,000,000	4,000,000	=
Fund:	286 - SB 1383 LOCAL ASSISTANCE RECYCLI	NG		
501.100	Salaries - Full-Time	31,142	14,878	Allocated salary of PW Director and Senior Management Analyst. New funding for FY 24/25.
501.500	Longevity Pay	80	20	Per MOU.
501.600	Auto Allowance	195	195	Allocation of PW Director auto allowance.
505.100	Flexible Benefit	4,741	2,016	Employee health benefits.
505.200	Retirement	4,258		PERS city contribution and deferred
				compensation match.
505.300	Medicare	448	215	Federal Medicare 1.45% of salary personnel.
505.700	City-Paid Insurance	106	47	City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death & dismemberment (AD&D).
		40,970	19,623	,
540.200	Operations SPECIAL EXPENSES	48,344	86,849	OWR4 Grant
	SB 1383 LOCAL ASSISTANCE RECYCLING	89,314	106,472	
<b>_</b> .				
Fund:	288 - PLBP GRANT	1 000		
700.283	Local Road Safety Improv. Street	1,000,000	-	Completed
700.284	Local Road Safety Improv. Sign	1,000,000	-	Completed
	PLBP TOTAL:	2,000,000	-	-
				-
Fund: 700.287	289 - CNRA Grant Youth Development Center	4,000,000	4,000,000	Carryover FY2024-25
	CNRA TOTAL:	4,000,000	4,000,000	-
				-
	ALL FUNDS TOTAL:	22,291,964	22,037,314	-

# DEPARTMENT EXPENDITURES

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2023-24	PROJECTED ACTUAL 2024-25	AMENDED BUDGET 2024-25	ADOPTED BUDGET 2025-26	CHANGE FROM PRIOR YEAR
				ES 320		
		GENERAL FUND (10		L3 - 320		
			0 020)			
100 000 501 100	PERSONNEL	000 (00	007 505	007 505	044.000	0.055
	SALARIES - FULL-TIME	222,199	207,525	207,525	214,380	6,855
	SALARIES - PART-TIME	2,329	30,415	30,415	27,587	(2,828)
	SALARIES - OVERTIME	5,829	-	-	1,500	1,500
	LONGEVITY PAY	1,005	870	870	910	40
	MANDATORY LEAVE	-	-	-	-	-
	FLEXIBLE BENEFIT	46,990	53,100	53,100	58,477	5,377
100-320-505.200		23,931	22,713	22,713	23,716	1,003
	MEDICARE CONTRIBUTION	3,838	3,399	3,399	3,457	58
100-320-505.700	CITY-PAID INSURANCE	1,211	1,110	1,110	1,150	40
	SUBTOTAL	307,332	319,132	319,132	331,177	12,045
	<b>OPERATIONS</b>					
100-320-510.100	OFFICE SUPPLIES	275	500	500	7,500	7,000
100-320-510.500		7,891	10,600	10,600	10,600	-
100-320-510.600	STAFF DEVELOPMENT	597	2,500	2,500	2,500	-
100-320-515.200	ELECTRICITY	178,894	185,333	185,333	185,000	(333)
100-320-515.300	NATURAL GAS	7,656	7,140	7,140	7,140	-
100-320-515.400	WATER	102,035	92,000	92,000	144,000	52,000
100-320-520.100	MAINTENANCE SUPPLIES	27,323	50,000	50,000	60,000	10,000
100-320-520.120	BUILDING EQUIP. MAINT.	30,157	100,000	100,000	100,000	-
100-320-520.200	SMALL TOOLS	4,428	5,000	5,000	5,000	-
100-320-520.300	GROUNDS MAINTENANCE	44,402	80,000	80,000	80,000	-
100-320-520.310	PLANTS & MATERIALS	33,769	35,000	35,000	35,000	-
100-320-520.500	EQUIPMENT RENTAL	456	5,000	5,000	5,000	-
100-320-520.510	EQUIPMENT MAINT	10,528	16,000	16,000	16,000	-
100-320-520.600	VEHICLE MAINTENANCE	20,012	15,000	15,000	15,000	-
100-320-520.610	VEHICLE FUEL	12,641	30,000	30,000	30,000	-
	CONTRACT SERVICES	607,196	850,000	850,000	580,000	(270,000)
	TEMPORARY SERVICES	-	1,000	1,000	1,000	-
	SPECIAL EXPENSES	2,084	5,000	5,000	5,000	-
	ARPA REIMBURSEMENT	_,	-,0	-,0	-,- 30	-
	SUBTOTAL	1,090,343	1,490,073	1,490,073	1,288,740	(201,333)
		.,,	,	,,	,,	(121,230)
	GENERAL FUND TOTAL	1,397,674	1,809,205	1,809,205	1,619,917	(189,288)

PUBLIC WORKS GROUNDS & FACILITIES - 320 AB939 FUND (276-320)

	PERSONNEL					
276-320-501.100	SALARIES - FULL-TIME	14,920	18,774	18,774	18,774	-
276-320-501.400	SALARIES - OVERTIME	486	-	-	-	
276-320-501.500	LONGEVITY PAY	75	80	80	80	-
276-320-501.900	MANDATORY LEAVE	-	-	-	-	-
276-320-505.100	FLEXIBLE BENEFIT	2,117	3,793	3,793	4,033	240
276-320-505.200	RETIREMENT	1,866	2,336	2,336	2,347	11
276-320-505.300	MEDICARE CONTRIBUTION	256	271	271	271	-
276-320-505.700	CITY-PAID INSURANCE	67	79	79	79	-
	SUBTOTAL	19,787	25,333	25,333	25,584	251
	AB939 FUND TOTAL	19,787	25,333	25,333	25,584	251

# DEPARTMENT EXPENDITURES

			PROJECTED	AMENDED	ADOPTED	CHANGE
ACCOUNT		ACTUAL	ACTUAL	BUDGET	BUDGET	FROM
NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2025-26	PRIOR YEAR

# PUBLIC WORKS GROUNDS & FACILITIES - 320 ARPA FUND (285-320)

	<b>OPERATIONS</b>					
285-320-530.100	CONTRACT SERVICES	106,095	-	-	-	-
	SUBTOTAL	106,095	-	-	-	-
	CAPITAL					
285-320-550.300	VEHICLES		90,000	90,000	-	(90,000)
285-320-550.400	EQUIPMENT - POWER WASHER		20,000	20,000	-	(20,000)
285-320-700.153	HOPPER PARK SHADE EQUIPMENT		20,000	20,000	-	(20,000)
						-
	SUBTOTAL	-	130,000	130,000	-	(130,000)
	ARPA FUND TOTAL	106,095	130,000	130,000	-	(130,000)
	ALL FUNDS TOTAL	1,523,557	1,964,538	1,964,538	1,645,501	(319,037)

Dept:	Public Works		Program:	PW Grounds - 320
		Amended Budget	Adopted Budget	
Account No.	Line Item	2024-25	2025-26	Description
Fund:	100 - General Fund			
	Personnel			
501.100	Salaries - Full-Time	207,525	214,380	Allocated salaries for Maintenance Supervisor and Maintenance Worker I, II, and III.
501.300	Salaries - Part-Time	30,415	27,587	Salary for part-time Maintenance Worker for weekend special events.
501.400	Salaries - Over-Time	-		Special events and assigned overtime.
501.500	Longevity Pay	870	910	Per MOU.
501.900	Mandatory Leave	-	-	
505.100	Flexible Benefit	53,100		Employee health benefits.
505.200	Retirement	22,713		PERS city contribution.
505.300	Medicare	3,399		Federal Medicare 1.45% of salary personnel.
505.700	City-Paid Insurance	1,110	1,150	City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death & dismemberment (AD&D).
	Subtotal	319,132	331,177	
	Operations			
510.100	Office Supplies	500	7,500	Paper, writing instruments, note pads, binders, and file folders. PPE (Facemasks, respirators, gloves, boot covers, smocks for 15 crew members)
510.500	Uniforms	10,600	10,600	Uniform Contract \$6,000; Safety Shoes \$4,100 (two pairs per employee per year); caps, and t-shirts \$500.
510.600	Staff Development	2,500	2,500	Trainings and workshops.
515.200	Electricity	185,333	185,000	SCE electricity usage at City and park facilities.
515.300	Natural Gas	7,140	7.140	SoCal Gas usage at City facilities.
515.400	Water	92,000		Water irrigation for City and park grounds.
520.100	Maintenance Supplies	50,000	60,000	Custodial supplies \$30,000; graffiti supplies \$18,500; Community Center Floor Cleaning \$5,000; Community Center Window Cleaning \$5,000; other items as needed \$1,500.
520.120	Building Equipment Maint.	100,000	100,000	Repairs & maintenance including HVAC, elevators, alarm system, fire sprinkler inspections, and other building repairs.
520.200	Small Tools	5,000	5,000	Replace tools as needed.
520.300	Grounds Maint.	80,000	80,000	Facility maintenance, lighting, and fencing repairs; irrigation repairs; window repairs, paint supplies, pest control; other misc. repairs & maintenance as needed.
520.310	Plants & Materials	35,000	35,000	Soil, fertilizer, plants, and ground cover for facility planters and medians with an emphasis on Hawthorne Blvd and Manhattan Beach Blvd medians for city beautification.
520.500	Equipment Rental	5,000	5,000	Rental cost for equipment required to perform field work, installation of holiday decorations, and support City special events.
520.510	Equipment Maintenance	16,000	16,000	Maintenance of generator, pressure washer, backflows, backhoe, power tools and other services as needed.
520.600	Vehicle Maintenance	15,000	15,000	Vehicle maintenance and repair cost such as, flat tires, smog checks, oil changes, engine maintenance, towing services and other repairs as incurred.
520.610	Vehicle Fuel	30,000	30,000	Regular gas, diesel, and CNG for vehicles and power tools. Currently purchasing CNG offsite at retail prices.

Dept:	Public Works		Program:	PW Grounds - 320
		Amended Budget	Adopted Budget	
Account No.	Line Item	2024-25	2025-26	Description
530.100	Contract Services	850,000		Portion of Landscape Maintenance Contract \$267,100; Tree Trimming Contract \$215,816; Tree Inventory Services \$5,000; Elevator Maintenance Contract \$8,000; Alarm System Contract Services \$5,000; OPRA Work Order System \$4,000; LACDPW Industrial Waste Inspections \$50,000; unforseen contract services \$25,000.
530.210	Temporary Services	1,000	1,000	Temporary services to provide maintenance staff assistance as needed.
540.200	Special Expenses	5,000	5,000	Unforeseen incidental expenses.
580.151	ARPA Reimbursement	-	-	ARPA Reimbursement.
	Subtotal	1,490,073	1,288,740	-
	GENERAL FUND TOTAL	1,809,205	1,619,917	
Fund:	276 - AB979			
501.100	Personnel Salaries - Full-Time	18,774	18,774	Allocated salaries for Maintenance Supervisor and Maintenance Worker I, II, and III.
501.500	Longevity Pay	80	80	Per MOU.
501.900	Mandatory Pay	-	-	
505.100	Flexible Benefit	3,793	4,033	Employee health benefits.
505.200	Retirement	2,336		PERS city contribution.
505.300	Medicare	271		Federal Medicare 1.45% of salary personnel.
505.700	City-Paid Insurance	79	79	City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death & dismemberment (AD&D).
	Subtotal	25,333	25,584	
	AB939 TOTAL	25,333	25,584	
Fund:	285 - ARPA <u>Operations</u>			
530.100	Contract Services	-	-	
	Subtotal	-	-	-
	Capital			
550.300	Vehicles	90,000	-	
550.400	Equipment - Power Washer	20,000	-	
700.153	Hopper Park Shade Equipment Subtotal	20,000 130,000	-	-
				-
	ARPA FUND TOTAL	130,000	-	<u>.</u>
	ALL FUNDS TOTAL:	1,964,538	1,645,501	

#### DEPARTMENT EXPENDITURES

# PUBLIC WORKS STREET MAINTENANCE - 330 GENERAL FUND (100-330)

					ABODTED	
			PROJECTED	AMENDED	ADOPTED	CHANGE
ACCOUNT		ACTUAL	ACTUAL	BUDGET	BUDGET	FROM
NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2025-26	PRIOR YEAR
	PERSONNEL					
100-330-501.100	SALARIES - FULL-TIME	90,347	74,714	74,714	76,332	1,618
100-330-501.400	SALARIES - OVERTIME	3,029	-	-	5,000	5,000
100-330-501.500	LONGEVITY PAY	575	260	260	200	(60)
100-330-501.900	MANDATORY LEAVE	-	-	-	-	-
100-330-505.100	FLEXIBLE BENEFIT	33,912	20,861	20,861	22,181	1,320
100-330-505.200	RETIREMENT	9,882	8,011	8,011	7,770	(241)
100-330-505.300	MEDICARE CONTRIBUTION	1,710	1,062	1,062	1,085	23
100-330-505.700	CITY-PAID INSURANCE	768	436	436	436	-
	SUBTOTAL	140,223	105,344	105,344	113,004	7,660
	<b>OPERATIONS</b>					
100-330-515.200	ELECTRICITY	36,000	36,000	36,000	36,500	500
100-330-515.400	WATER	76,500	76,500	76,500	110,400	33,900
100-330-520.320	LANDSCAPE MAINT	172,675	172,675	172,675	-	(172,675)
100-330-520.600	VEHICLE MAINTENANCE					-
100-330-530.100	CONTRACT SERVICES	21,000	21,000	21,000	21,000	-
100-330-540.200	SPECIAL EXPENSES	5,000	5,000	5,000	5,000	-
100-330-580.151	ARPA REIMBURSEMENT					-
	SUBTOTAL	311,175	311,175	311,175	172,900	(138,275)
	GENERAL FUND TOTAL	451,398	416,519	416,519	285,904	(130,615)

# PUBLIC WORKS STREET MAINTENANCE - 330

GAS TAX FUND (201-330)

	PERSONNEL					
201-330-501.100	SALARIES - FULL-TIME	171,705	224,269	224,269	228,583	4,314
201-330-501.300	SALARIES - PART TIME	26,794	30,415	30,415	27,587	(2,828)
201-330-501.400	SALARIES - OVERTIME	10,141	10,000	10,000	18,000	8,000
201-330-501.500	LONGEVITY PAY	655	800	800	640	(160)
201-330-501.900	MANDATORY LEAVE	-	-	-	-	-
201-330-505.100	FLEXIBLE BENEFIT	32,313	60,686	60,686	64,526	3,840
201-330-505.200	RETIREMENT	18,943	24,478	24,478	23,850	(628)
201-330-505.300	MEDICARE CONTRIBUTION	3,136	3,633	3,633	3,655	22
201-330-505.700	CITY-PAID INSURANCE	978	1,269	1,269	1,269	-
	SUBTOTAL	264,665	355,550	355,550	368,110	12,560
	<u>OPERATIONS</u>					
201-330-515.200		33,530	32,000	32,000		(32,000)
201-330-520.400	STREET MAINTENANCE	20,855	30,000	30,000	33,000	3,000
201-330-520.600	VEHICLE MAINTENANCE	7,894	8,000	8,000	8,000	-
201-330-520.610	VEHICLE FUEL	12,000	12,000	12,000	12,000	-
201-330-530.100	CONTRACT SERVICES	298,638	387,000	387,000	887,881	500,881
201-330-530.200	PROFESSIONAL SERVICES	-	10,000	10,000	10,000	-
201-330-540.200	SPECIAL EXPENSES	-	5,000	5,000	5,000	-
	SUBTOTAL	372,916	484,000	484,000	955,881	471,881
	GAS TAX FUND TOTAL	637,581	839,550	839,550	1,323,991	484,441

# **PUBLIC WORKS STREET MAINTENANCE - 330**

		PROP A FUND (206-	330)			
	PERSONNEL	- (	,			
206-330-501.100	SALARIES - FULL-TIME	11,835	18,647	18,647	15,759	(2,888)
206-330-501.400	SALARIES - OVERTIME	793	-	-	-	-
206-330-501.500	LONGEVITY PAY	35	60	60	20	(40)
206-330-505.100	FLEXIBLE BENEFIT	2,445	5,689	5,689	5,041	(648)
206-330-505.200	RETIREMENT	1,214	1,892	1,892	1,377	(515)
206-330-505.300	MEDICARE CONTRIBUTION	185	264	264	222	(42)
206-330-505.700	CITY-PAID INSURANCE	67	119	119	99	(20)
	SUBTOTAL	16,575	26,671	26,671	22,518	(4,153)
	PROP C TOTAL	16,575	26,671	26,671	22,518	(4,153)
	PUBLIC WO	RKS STREET MAI	NTENANCE	- 330		
				- 000		
			3 3 1 1 1			
		PROP C FUND (207-	330)			
	PERSONNEL	PROP C FUND (207-	330)			
207-330-501.100	<u>PERSONNEL</u> SALARIES - FULL-TIME	54,330 PROP C FUND	74,586	74,586	76,743	2,157
		· ·	,	74,586 -	76,743 -	2,157 -
207-330-501.400	SALARIES - FULL-TIME	54,330	,	74,586 - 240	76,743 - 160	-
207-330-501.400 207-330-501.500	SALARIES - FULL-TIME SALARIES - OVERTIME	54,330 3,757	74,586	-	-	-
207-330-501.400 207-330-501.500 207-330-501.900	SALARIES - FULL-TIME SALARIES - OVERTIME LONGEVITY PAY	54,330 3,757	74,586	-	-	2,157 - (80) - 1,440
207-330-501.400 207-330-501.500 207-330-501.900	SALARIES - FULL-TIME SALARIES - OVERTIME LONGEVITY PAY MANDATORY LEAVE FLEXIBLE BENEFIT	54,330 3,757 225 -	74,586 - 240 -	- 240 -	- 160 -	(80)
207-330-501.400 207-330-501.500 207-330-501.900 207-330-505.100 207-330-505.200	SALARIES - FULL-TIME SALARIES - OVERTIME LONGEVITY PAY MANDATORY LEAVE FLEXIBLE BENEFIT	54,330 3,757 225 - 12,236	74,586 - 240 - 22,757	- 240 - 22,757	- 160 - 24,197	- (80) - 1,440
207-330-501.400 207-330-501.500 207-330-501.900 207-330-505.100 207-330-505.200 207-330-505.300	SALARIES - FULL-TIME SALARIES - OVERTIME LONGEVITY PAY MANDATORY LEAVE FLEXIBLE BENEFIT RETIREMENT	54,330 3,757 225 - 12,236 5,345	74,586 - 240 - 22,757 7,567	240 - 22,757 7,567	160 - 24,197 7,231	- (80) - 1,440 (336)
207-330-501.400 207-330-501.500 207-330-501.900 207-330-505.100 207-330-505.200 207-330-505.300	SALARIES - FULL-TIME SALARIES - OVERTIME LONGEVITY PAY MANDATORY LEAVE FLEXIBLE BENEFIT RETIREMENT MEDICARE CONTRIBUTION	54,330 3,757 225 - 12,236 5,345 823	74,586 - 240 - 22,757 7,567 1,055	240 - 22,757 7,567 1,055	- 160 - 24,197 7,231 1,086	(80) - 1,440 (336) 31
207-330-501.400 207-330-501.500 207-330-501.900 207-330-505.100 207-330-505.200 207-330-505.300	SALARIES - FULL-TIME SALARIES - OVERTIME LONGEVITY PAY MANDATORY LEAVE FLEXIBLE BENEFIT RETIREMENT MEDICARE CONTRIBUTION CITY-PAID INSURANCE	54,330 3,757 225 - 12,236 5,345 823 379	74,586 - 240 - 22,757 7,567 1,055 476	240 - 22,757 7,567 1,055 476	- 160 - 24,197 7,231 1,086 476	(80) - 1,440 (336) 31 -
207-330-501.400 207-330-501.500 207-330-501.900 207-330-505.100 207-330-505.200 207-330-505.300	SALARIES - FULL-TIME SALARIES - OVERTIME LONGEVITY PAY MANDATORY LEAVE FLEXIBLE BENEFIT RETIREMENT MEDICARE CONTRIBUTION CITY-PAID INSURANCE SUBTOTAL OPERATIONS	54,330 3,757 225 - 12,236 5,345 823 379	74,586 - 240 - 22,757 7,567 1,055 476	240 - 22,757 7,567 1,055 476	- 160 - 24,197 7,231 1,086 476	(80) - 1,440 (336) 31
207-330-501.400 207-330-501.500 207-330-501.900 207-330-505.100 207-330-505.200 207-330-505.300 207-330-505.700	SALARIES - FULL-TIME SALARIES - OVERTIME LONGEVITY PAY MANDATORY LEAVE FLEXIBLE BENEFIT RETIREMENT MEDICARE CONTRIBUTION CITY-PAID INSURANCE SUBTOTAL OPERATIONS	54,330 3,757 225 - 12,236 5,345 823 379 77,095	74,586 - 240 - 22,757 7,567 1,055 476 106,681	- 240 - 22,757 7,567 1,055 476 106,681	- 160 - 24,197 7,231 1,086 476 109,893	(80) - 1,440 (336) 31 - 3,212

# PUBLIC WORKS STREET MAINTENANCE - 330

MEASURE R FUND (244-330)

	PERSONNEL					
244-330-501.100	SALARIES - FULL-TIME	20,024	37,293	37,293	38,372	1,079
244-330-501.400	SALARIES - OVERTIME	1,405	-	-	-	
244-330-501.500	LONGEVITY PAY	70	120	120	80	(40)
244-330-501.900	MANDATORY LEAVE	-	-	-	-	-
244-330-505.100	FLEXIBLE BENEFIT	4,455	11,379	11,379	12,099	720
244-330-505.200	RETIREMENT	1,978	3,784	3,784	3,615	(169)
244-330-505.300	MEDICARE CONTRIBUTION	304	528	528	543	15
244-330-505.700	CITY-PAID INSURANCE	133	238	238	238	-
	SUBTOTAL	28,368	53,342	53,342	54,947	1,605
	MEASURE R TOTAL	28.368	53,342	53,342	54.947	1,605

# PUBLIC WORKS STREET MAINTENANCE - 330 AB939 (276-330)

	PERSONNEL					
276-330-501.100	SALARIES - FULL-TIME	20,155	37,293	37,293	34,944	(2,349)
276-330-501.400	SALARIES - OVERTIME	1,428	-	-	-	
276-330-501.500	LONGEVITY PAY	70	120	120	60	(60)
276-330-501.900	MANDATORY LEAVE	-	-	-	-	-
276-330-505.100	FLEXIBLE BENEFIT	4,409	11,379	11,379	11,090	(289)
276-330-505.200	RETIREMENT	1,987	3,784	3,784	3,184	(600)
276-330-505.300	MEDICARE CONTRIBUTION	306	528	528	494	(34)
276-330-505.700	CITY-PAID INSURANCE	130	238	238	218	(20)
	SUBTOTAL	28,485	53,342	53,342	49,990	(3,352)
	AB939 TOTAL	28,485	53,342	53,342	49,990	(3,352)
	ALL FUNDS TOTAL	1,352,973	1,646,105	1,646,105	2,022,243	376,138

Dept:	PUBLIC WORKS		Program:	PW Street Maintenance - 330
		Amended Budget	Adopted Budget	
Account No	b. Line Item	2024-25	2025-26	Description
Fund:	100 - General Fund			
501.100	Salaries - Full-Time	74,714	76,332	Allocated salaries for Maintenance Supervisor, Public Works Inspector and Maintenance Worker I, II, and III.
501.400	Salaries - Overtime	-	5,000	For off-scheduled work, emergencies and special events.
501.500	Longevity award	260	200	Per MOU.
501.900	Mandatory Leave	-	-	
505.100	Flexible Benefit	20,861	22,181	Employee health benefits.
505.200	Retirement	8,011	7,770	PERS city contribution.
505.300	Medicare	1,062	1,085	Federal Medicare 1.45% of salary
505.700	City-Paid Insurance	436	436	personnel. City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death &
	Subtotal	105,344	113,004	_dismemberment (AD&D).
		,		-
	<u>Operations</u>			
515.200	Electricity Water	36,000 76,500	,	Based on historical use. Based on historical use.
515.400 520.320	Landscape Maintenance	172,675	-	Moved to 201-330-530-100 Gas Tax Contract Services.
530.100	Contract Services	21,000	21,000	OPRA \$5,000; facility sign replacement \$8,000; crack sealing \$8,000.
540.200	Special Expenses	5,000	5,000	Certified Unified Program Agency (CUPA) Permit and misc. expenses.
580.151	ARPA Reimbursement	-	-	ARPA Reimbursement.
	Subtotal	311,175	172,900	-
	GENERAL FUND TOTAL	416,519	285,904	
		-10,019	200,304	-
Fund:	201- Gas Tax			
	Personnel			

	Personnel			
501.100	Salaries - Full-Time	224,269	228,583	Allocation of salaries including Maintenance
				Supervisor, Inspector, and Maintenance
				Worker I, II and III.
501.300	Salaries - Part-Time	30,415	27,587	Salary for part-time Maintenance Worker for
				weekend graffiti removal.
501.400	Salaries - Overtime	10,000	18,000	For off-scheduled work, emergencies and
				special events.

Dept:	PUBLIC WORKS		Program:	PW Street Maintenance - 330
		Amended Budget	Adopted Budget	<b>-</b>
Account No		2024-25	2025-26	Description
501.500 501.900	Longevity Award Mandatory Leave	800	640	Per MOU.
505.100	Flexible Benefit	- 60,686	- 64 526	Employee health benefits.
505.200	Retirement	24,478		PERS city contribution.
505.300	Medicare	3,633		Federal Medicare 1.45% of salary
		-,	-,	personnel.
505.700	City-Paid Insurance	1,269	1,269	City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death &
	Subtotal	355,550	368,110	_dismemberment (AD&D).
	Subtotal		500,110	-
	<u>Operations</u>			
515.200	Electricity	32,000	-	Street lights and signals expenditures.
	-			Based on historical use.
520.400	Street Maintenance	30,000	33,000	Supplies for graffiti abatement \$18,000;
				asphalt repairs \$10,000; new and
				replacement street signs \$5,000.
520.600	Vehicle Maintenance	8,000	8,000	Tire maintenance, auto body work, oil
				changes, and other repairs as needed.
520 610	Vahiala Fual	12 000	12 000	Based on historical information.
520.610	Vehicle Fuel	12,000	12,000	Regular gas, diesel, and CNG for vehicles and power tools. Currently purchasing CNG
				offsite at retail prices.
530,100	Contract Services	387,000	887,881	
				of Landscape Maintenance and Tree Trimming Services (other portion is allocated to Grounds Contract Services) \$501,753; LACDPW Catch Basin Cleanout \$1,000; Underground Service Alerts \$2,000; Bridge Soffit Lighting \$6,000; Concrete/Pavement Repair \$10,000; other contract services as needed.
530.200	Professional Services	10,000	10,000	Engineering services and studies.
540.200	Special Expenses	5,000	5,000	Miscellaneous permits, licenses, and
	Subtotal	484,000	955,881	expenses for traffic control.
			,	-
	GAS TAX FUND TOTAL	839,550	1,323,991	
Fund: 501.100	<b>206 - Prop A</b> Salaries - Full-Time	18,647	15 750	Allocated salary of PW Director and
501.100	Salaries - Fuil-Time	10,047	15,759	Administrative Analyst.
501.500	Longevity Pay	60	20	Per MOU.
505.100	Flexible Benefit	5,689		Employee health benefits.
505.200	Retirement	1,892		PERS city contribution and deferred
				compensation match.
505.300	Medicare	264	222	Federal Medicare 1.45% of salary
				personnel.
505.700	City-Paid Insurance	119	99	City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death & dismemberment (AD&D).
	Subtotal	26,671	22,518	- ` ` '
	Prop A TOTAL	26,671	22,518	
		20,071	22,010	<u>.</u>

Dept:	PUBLIC WORKS		Program:	PW Street Maintenance - 330
Account No	p. Line Item	Amended Budget 2024-25	Adopted Budget 2025-26	Description
				·
Fund:	207 - Proposition C			
501.100	Salaries - Full-Time	74,586		Salary allocation for Maintenance Worker I
501.500	Longevity award	240	160	Per MOU.
505.100	Flexible Benefit	22,757	24,197	Employee health benefits.
505.200	Retirement	7,567		PERS city contribution.
505.300	Medicare	1,055	1,086	Federal Medicare 1.45% of salary personnel.
505.700	City-Paid Insurance	476	476	City provided long-term disability (LTD),
				employee assistance program (EAP), life
				insurance, accidental death &
				_dismemberment (AD&D).
	Subtotal	106,681	109,893	_
	Operations			
530.100	Contract Services	150,000	175 000	Provides for LACDPW Traffic Signal
		,		Maintenance \$115,000, LACDPW Traffic
				Signal Accident Repairs \$25,000; CalTrans
				Traffic Signal Maintenance for Freeway
				Ramps \$10,000, street striping and street
				legend work for major corridors \$25,000.
	Subtotal	150,000	175,000	-
		i		-
	PROP C TOTAL	256,681	284,893	_
Fund:	244 - Measure R			
501.100	Salaries - Full-Time	37,293		Salary allocation for Maintenance Worker I
501.500	Longevity award	120		Per MOU.
505.100	Flexible Benefit	11,379		Employee health benefits.
505.200	Retirement	3,784 528	-	PERS city contribution.
505.300	Medicare	528	543	Federal Medicare 1.45% of salary personnel.
505.700	City-Paid Insurance	238	238	City provided long-term disability (LTD),
000.100		200	200	employee assistance program (EAP), life
				insurance, accidental death &
				_dismemberment (AD&D).
	Subtotal	53,342	54,947	-
	MEASURE R TOTAL	53,342	54,947	1

Dept:	PUBLIC WORKS		Program:	PW Street Maintenance - 330
Account No	b. Line Item	Amended Budget 2024-25	Adopted Budget 2025-26	Description
				,
Fund:	276 - AB939			
	Personnel			
501.100	Salaries - Full-Time	37,293	34,944	Allocated salary of PW Director and Administrative Analyst.
501.500	Longevity Pay	120	60	Per MOU.
505.100	Flexible Benefit	11,379		Employee health benefits.
505.200	Retirement	3,784		PERS city contribution and deferred
303.200	Retrement	0,704	5,104	compensation match.
505.300	Medicare	528	494	Federal Medicare 1.45% of salary
				personnel.
505.700	City-Paid Insurance	238	218	City provided long-term disability (LTD),
				employee assistance program (EAP), life
				insurance, accidental death &
				_dismemberment (AD&D).
	Subtotal	53,342	49,990	-
	AB939 TOTAL	53,342	49,990	
		•		-
	ALL FUNDS TOTAL:	1,646,105	2,022,243	-
	ALL TONDS TOTAL.	1,040,105	2,022,243	

NUMBER         DESCRIPTION         2023-24         2024-25         2024-25         2025-26         PRIOR           GENERAL FUND (100-340)         FERSONNEL         100-340-501.00         SALARIES - FULL-TIME         78.344         30.090         30.090         30.090           100-340-501.00         SALARIES - VUETTIME         711         -         -         -         -           100-340-501.00         CARCENTY PAY         240         40         40         40           100-340-501.00         FLEXBLE BENEFIT         16.594         5.689         6.049           100-340-505.00         RETIREMENT         8.761         3.316         3.337           100-340-505.00         RETREMENT         8.761         3.316         3.3337           100-340-505.00         RETRONS         0         500         500         500           100-340-501.00         OFFICE SUPPLIES         507         500         500         500           100-340-510.00         SUBSCRTIFIONSPUBLICATIONS         1.000         1.000         1.000         1.000           100-340-510.00         SUBSCRTIFINDRYPUBLICATIONS         1.000         500         500         500           100-340-510.00         SUPROGRAPHICS         -         500<			107	PROJECTED	AMENDED	ADOPTED	CHANGE		
GENERAL FUND (100-340)           PERSONNEL 100-340-501 00 SALARIES - FULL-TIME         78,344         30,090         30,090           100-340-501 00 SALARIES - FULL-TIME         78,344         30,090         30,090         30,090           100-340-501 00 SALARIES - FULL-TIME         78,344         30,090 <th 3"30<="" <="" colspan="2" th=""><th>ACCOUNT</th><th></th><th>ACTUAL</th><th>ACTUAL</th><th>BUDGET</th><th>BUDGET</th><th>FROM</th></th>	<th>ACCOUNT</th> <th></th> <th>ACTUAL</th> <th>ACTUAL</th> <th>BUDGET</th> <th>BUDGET</th> <th>FROM</th>		ACCOUNT		ACTUAL	ACTUAL	BUDGET	BUDGET	FROM
Defection         Personnel           100-340-501.100         SALARIES - FULL-TIME         78,344         30,090         30,090         30,090           100-340-501.00         SALARIES - OVERTIME         511         -         -         -           100-340-501.00         DLONGEVIT PAY         240         40         40         40           100-340-505.00         ENERTI         16.594         5.689         6.049           100-340-505.200         RETIREMENT         8.761         3.316         3.337           100-340-505.200         RETIREMENT         8.761         3.316         3.337           100-340-505.200         CITV-PAID INSURANCE         202         119         119         119           SUBTOTAL         105.860         39.690         39.690         40,071           OPERATIONS         1.000         1.000         1.000         1.000           100-340-510.600         OFFICE SUPPLIES         507         500         500         500           100-340-510.600         STAFF DEVELOPMENT         203         3.500         3.500         3.500           100-340-510.600         MEBRERNIP/DUES         140         500         500         500           100-340-50.600	NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2025-26	PRIOR YEAR		
100-340-501100         SALARIES - FULL TIME         78.344         30.090         30.090         30.090           100-340-501400         SALARIES - OVERTIME         511         -         -         -           100-340-501500         LONGEVITY PAY         240         40         40         40           100-340-505100         INDATORY LEAVE         -         -         -         -           100-340-505.00         RETIREMENT         8.761         3.316         3.337           100-340-505.00         MEDICARE         1208         436         436         436           100-340-505.00         CITV-PAID INSURANCE         202         119         119         119           100-340-501.00         OFFICE SUPLIES         507         500         500         500           100-340-510.00         GERCOGRAPHICS         -         500         500         500           100-340-510.00         STAFE DEVELOPMENT         200         3.500         3.500         3.500           100-340-510.60         STAFE DEVELOPMENT         200         200         52.000         500           100-340-510.60         STAFE DEVELOPMENT         100         200         200         200           100-340-500.20<	GENERAL FUND	D (100-340)							
100.340-501.400       SALARIES - OVERTIME       511       -       -         100.340-501.500       LONGEVITY PAY       240       40       40       40         100.340-501.500       LONGEVITY PAY       240       40       40       40         100.340-505.000       MANDATORY LEAVE       -       -       -       -         100.340-505.000       RETIREMENT       8.761       3.316       3.337       100-340-505.000       A36       436       436       436         100.340-505.000       MEDICARE       1.208       436       436       436       436         100-340-505.000       CITY-PAID INSURANCE       202       119       119       119       119         100-340-510.000       OFFICE SUPPLIES       507       500       500       500       500         100-340-510.000       SUBGTORINS/PUEICATIONS       1.000		PERSONNEL							
100:340-501:500         LONGEVITY PAY         240         40         40         40           100:340-501:500         MANDATORY LEAVE         - <td>100-340-501.100</td> <td>SALARIES - FULL-TIME</td> <td>78,344</td> <td>30,090</td> <td>30,090</td> <td>30,090</td> <td>-</td>	100-340-501.100	SALARIES - FULL-TIME	78,344	30,090	30,090	30,090	-		
100.340-501.900         MANDATORY LEAVE         -          00-340-500         <	100-340-501.400	SALARIES - OVERTIME	511	-	-	-	-		
100-340-505.200         FLEXIBLE BENEFIT         16.594         5.689         5.689         6.049           100-340-505.200         RETIREMENT         8.761         3.316         3.337           100-340-505.200         RETIREMENT         8.761         3.316         3.337           100-340-505.700         CITY-ADD INSURANCE         202         119         119         119           SUBTOTAL         105.860         39.690         40.071           OPERATIONS           100-340-510.200         REPROGRAPHICS         -         500         500         500           100-340-510.000         STAF DEVELOPMENT         260         3.500         3.500         3.500           100-340-510.600         STAF DEVELOPMENT         260         3.500         500         500           100-340-510.650         MILEAGE REINBURSEMENT         101         200         200         100-340-50.650         5.000         5.000           100-340-510.650         MILEAGE REINBURSEMENT         101         200         2.000         -           100-340-50.200         SPCIAL EXPENSES         365         2.000         5.000         5.000         5.000         -           100-340-501.00         SAFETY PLAN STUDY	100-340-501.500	LONGEVITY PAY	240	40	40	40	-		
100-340-505.200         RETIREMENT         8,761         3,316         3,316         3,337           100-340-505.200         MEDICARE         1,208         436         436         436           100-340-505.200         CITY-PAID INSURANCE         202         119         119         119           SUBTOTAL         105,860         39,690         39,690         40,071           OPERATIONS           100-340-510.200         REPROGRAPHICS         -         500         500         500           100-340-510.400         SUBSCRPTIONS/PUBLICATIONS         1,000         1,000         1,000         1,000           100-340-510.200         REPROGRAPHICS         -         500         500         500           100-340-510.400         SUBSCRPTIONS/PUBLICATIONS         1,000         1,000         1,000         1,000           100-340-510.620         TRAF DEVELOPMENT         260         3,500         500         500           100-340-510.200         PROFENSIONAL SERVICES         -         52,000         52,000         2000           100-340-50.200         PRO/PRARY SERVICES         -         1,000         1,000         -           100-340-60.200         SPECIAL EXPENSES         365 <td< td=""><td>100-340-501.900</td><td>MANDATORY LEAVE</td><td>-</td><td>-</td><td>-</td><td>-</td><td>-</td></td<>	100-340-501.900	MANDATORY LEAVE	-	-	-	-	-		
100-340-505.300         MEDICARE         1.208         4.36         4.36         4.36           100-340-505.70         CITY-PAID INSURANCE         202         119         119         119           100-340-505.70         CITY-PAID INSURANCE         202         119         119         119           100-340-505.70         CITY-PAID INSURANCE         202         119         119         119           100-340-510.20         REPROGRAPHICS         -         500         500         500           100-340-510.20         REPROGRAPHICS         -         500         500         500           100-340-510.60         SUBSCRPTOVELOPMENT         260         3,500         3,500         3,500           100-340-510.60         MUEAGE REIMBURSEMENT         101         200         200         200           100-340-510.60         MUEAGE REIMBURSEMENT         1000         1,000         -         -           100-340-510.60         MUEAGE REIMBURSEMENT         1000         4,000         5,000         52,000         52,000         20,000           100-340-530.50         LEGAL ADS         -         4,000         4,000         5,000           100-340-530.70         SALARIES - FULL TIME         25,970         1	100-340-505.100	FLEXIBLE BENEFIT	16,594	5,689	5,689	6,049	360		
100-340-505.700         CITY-PAID INSURANCE         202         119         119         119           SUBTOTAL         105,860         39,690         39,690         40,071           OPERATIONS           OPERATIONS           100-340-510.200         REPROGRAPHICS         -         500         500         500           100-340-510.200         REPROGRAPHICS         -         500         500         3,500         3,500         3,500         3,500         3,500         1,000 <td< td=""><td>100-340-505.200</td><td>RETIREMENT</td><td>8,761</td><td>3,316</td><td>3,316</td><td>3,337</td><td>21</td></td<>	100-340-505.200	RETIREMENT	8,761	3,316	3,316	3,337	21		
SUBTOTAL         105.860         39.690         40.071           OPERATIONS         0         0FFICE SUPPLIES         507         500         500         500           100-340-510.00         OFFICE SUPPLIES         507         500         500         500           100-340-510.00         SUBGTOTAL         260         3,500         3,600         1000           100-340-510.600         STAFF DEVELOPMENT         260         3,500         3,500         3,500           100-340-510.600         STAFF DEVELOPMENT         260         3,500         3,500         3,500           100-340-510.600         STAFF DEVELOPMENT         260         3,500         500         500           100-340-510.650         MILEAGE REIMBURSEMENT         101         200         200         200           100-340-50.201         TEMPORARY SERVICES         -         1,000         1,000         -           100-340-50.201         TEMPORARY SERVICES         -         4,000         4,000         5,000           100-340-50.201         TEMPORARY SERVICES         -         4,000         4,000         5,000           100-340-50.201         TEMPORARY SERVICES         -         -         -         -         -	100-340-505.300	MEDICARE	1,208	436	436	436	-		
OPERATIONS           100-340-510.100         OFFICE SUPPLIES         507         500         500           100-340-510.200         REPROGRAPHICS         -         500         500           100-340-510.400         SUBSCRIPTIONS/PUBLICATIONS         1.000         1.000         1.000           100-340-510.600         STAFT POVELOPMENT         260         3.500         3.500           100-340-510.610         MEMBERSHIP/DUES         140         500         500           100-340-510.620         TRAVEL/MEETINGS         40         500         500           100-340-510.620         TRAVEL/MEETINGS         40         500         52.000           100-340-510.620         TRAVEL/MEETINGS         40         500         52.000           100-340-510.620         TRAVEL/MEETINGS         52.000         52.000         52.000           100-340-510.620         LEGAL ADS         -         4.000         4.000         5.000           100-340-500.200         SPECIAL EXPENSES         365         2.000         2.000         100-340-500           100-340-500.278         LOCAL ROAD SAFETY PLAN STUDY         -         -         -         -           201-340-501.100         SALARIES - FULL-TIME         25.970	100-340-505.700	CITY-PAID INSURANCE	202	119	119	119	-		
100-340-510.100         OFFICE SUPPLIES         507         500         500         500           100-340-510.200         REPROGRAPHICS         -         500         500         500           100-340-510.600         STAFF DEVELOPMENT         260         3,500         3,500         3,500           100-340-510.610         MEMBERSHIP/DUES         140         500         500         500           100-340-510.610         MEMBERSHIP/DUES         140         500         500         500           100-340-510.650         MILEAGE REIMBURSEMENT         101         200         200         200           100-340-530.200         PROFESSIONAL SERVICES         -         52,000         52,000         52,000           100-340-530.201         TEMPORARY SERVICES         -         1,000         -         -           100-340-530.201         EMENTINSTUPY         -         -         1,000         -         -           100-340-530.2015         ARPA REIMBURSEMENT         -         -         -         -         -         -           100-340-501.501         ELOCAL ROAD SAFETY PLAN STUDY         -         -         -         -         -         -         -         -         -         -		SUBTOTAL	105,860	39,690	39,690	40,071	381		
100-340-510.100         OFFICE SUPPLIES         507         500         500         500           100-340-510.200         REPROGRAPHICS         -         500         500         500           100-340-510.600         STAFF DEVELOPMENT         260         3,500         3,500         3,500           100-340-510.610         MEMBERSHIP/DUES         140         500         500         500           100-340-510.610         MEMBERSHIP/DUES         140         500         500         500           100-340-510.650         MILEAGE REIMBURSEMENT         101         200         200         200           100-340-530.200         PROFESSIONAL SERVICES         -         52,000         52,000         52,000           100-340-530.201         TEMPORARY SERVICES         -         1,000         -         -           100-340-530.201         EMENTINSTUPY         -         -         1,000         -         -           100-340-530.2015         ARPA REIMBURSEMENT         -         -         -         -         -         -           100-340-501.501         ELOCAL ROAD SAFETY PLAN STUDY         -         -         -         -         -         -         -         -         -         -									
100-340-510.200         REPROGRAPHICS         -         500         500           100-340-510.400         SUBSCRIPTIONS/PUBLICATIONS         1,000         1,000         1,000           100-340-510.600         STAFF DEVELOPMENT         260         3,500         3,500         3,500           100-340-510.610         MEMBERSHIP/DUES         140         500         500         500           100-340-510.620         TRAVEL/MEETINGS         40         500         500         500           100-340-510.620         TRAVEL/MEETINGS         40         500         500         500           100-340-530.200         PROFESSIONAL SERVICES         -         52,000         52,000         2,000           100-340-530.200         PROFESSIONAL SERVICES         -         4,000         4,000         5,000           100-340-530.200         SPECIAL EXPENSES         365         2,000         2,000         2,000           100-340-500.278         LOCAL ROAD SAFETY PLAN STUDY         -         -         -         -           100-340-501.100         SALARIES - OVERTIME         608         -         -         -           10-340-501.100         SALARIES - OVERTIME         608         -         -         -	100 040 540 400		E07	500	500	500			
100-340-510.400         SUBSCRIPTIONS/PUBLICATIONS         1,000         1,000         1,000           100-340-510.600         STAFF DEVELOPMENT         260         3,500         3,500           100-340-510.600         TRAVELMEETINGS         140         500         500           100-340-510.600         TRAVELMEETINGS         40         500         500           100-340-530.200         PROFESSIONAL SERVICES         -         52,000         2,000         -           100-340-50.200         SPECIAL EXPENSES         365         2,000         2,000         2,000           100-340-700.278         LOCAL ROAD SAFETY PLAN STUDY         -         -         -           SUBTOTAL         2,412         65,700         65,700         65,700           GAS TAX FUND (201-340)         SALARIES - VERTIME         608         -         -         -           201-340-501.100         SALARIES - VERTIME         608         -         -         -         -			507				-		
100-340-510.600         STAFF DEVELOPMENT         260         3,500         3,500         3,500           100-340-510.610         MEMBERSHIP/DUES         140         500         500         500           100-340-510.650         MELAGE REIMBURSEMENT         101         200         200         100-340-530.200         PROFESSIONAL SERVICES         -         52,000         52,000         52,000         100-340-530.200         PROFESSIONAL SERVICES         -         1,000         -         -         100-340-530.200         SPECIAL EXPENSES         365         2,000         4,000         5,000         100-340-540.200         SPECIAL EXPENSES         365         2,000         2,000         2,000         100-340-540.200         SPECIAL EXPENSES         365         2,000         2,000         2,000         2,000         100-340-540.200         SPECIAL EXPENSES         365         2,000         2,000         2,000         100-340-540.200         SPECIAL EXPENSES         365         2,000         2,000         2,000         100-340-570         2,000         2,000         100-340-570         2,000         2,000         100-340-570         2,010         100-340-570         2,010         100-340-570         2,010         100-340-570         2,010         100-340-5771         100-340-5771         10			-				-		
100-340-510.610         MEMBERSHIP/DUES         140         500         500         500           100-340-510.620         TRAVEL/MEETINGS         40         500         500         500           100-340-510.620         TRAVEL/MEETINGS         40         500         500         500           100-340-510.620         TRAVEL/MEETINGS         40         500         52,000         52,000           100-340-530.201         TEMPORARY SERVICES         -         52,000         52,000         -           100-340-530.201         EGAL ADS         -         4,000         4,000         5,000           100-340-50.500         LEGAL ADS         -         4,000         4,000         5,000           100-340-50.511         APA REIMBURSEMENT         -         -         -         -           100-340-700.278         LOCAL ROAD SAFETY PLAN STUDY         -         -         -         -           GAS TAX FUND (201-340)         ERSONNEL         2,412         65,700         65,700         65,700           GAS TAX FUND (201-340)         SALARIES - FULL-TIME         25,970         17,064         17,064         34,127           201-340-501.00         SALARIES - FULL-TIME         608         -         -			,	,			-		
100-340-510.620         TRAVEL/MEETINGS         40         500         500         500           100-340-510.650         MILEAGE REIMBURSEMENT         101         200         200         200           100-340-530.200         PROFESSIONAL SERVICES         -         52,000         52,000         52,000           100-340-530.201         TEMPORARY SERVICES         -         1,000         1,000         -           100-340-530.201         TEMPORARY SERVICES         -         4,000         4,000         5,000           100-340-50.201         SPECIAL EXPENSES         365         2,000         2,000         2,000           100-340-700.278         LCCAL ROAD SAFETY PLAN STUDY         -         -         -         -           SUBTOTAL         2,412         65,700         65,700         65,700           GAS TAX FUND (201-340)           EESONNEL           201-340-501.100         SALARIES - FULL-TIME         25,970         17,064         17,064         34,127           201-340-501.000         SALARIES - OVERTIME         608         -         -         -         -           201-340-501.000         RETIREMENT         3,248         2,136         2,136         4,293 </td <td></td> <td></td> <td></td> <td></td> <td></td> <td>,</td> <td>-</td>						,	-		
100-340-510.650         MILEAGE REIMBURSEMENT         101         200         200         200           100-340-530.200         PROFESSIONAL SERVICES         -         52,000         52,000         52,000           100-340-530.201         TEMPORARY SERVICES         -         1,000         1,000         -           100-340-530.201         TEMPORARY SERVICES         -         1,000         4,000         52,000           100-340-530.201         TEMPORARY SERVICES         -         4,000         4,000         5,000           100-340-540.200         SPECIAL EXPENSES         365         2,000         2,000         2,000           100-340-700.278         LOCAL ROAD SAFETY PLAN STUDY         -         -         -         -           SUBTOTAL         2,412         65,700         65,700         65,700           GAS TAX FUND (201-340)         SALARIES - FULL-TIME         25,970         17,064         17,064         34,127           201-340-501.100         SALARIES - OVERTIME         608         -         -         -         -           201-340-501.100         SALARIES - OVERTIME         608         -         -         -         -         -         -           201-340-505.00         FLEXBLE BENEFIT<							-		
100-340-530.200         PROFESSIONAL SERVICES         -         52,000         52,000         52,000           100-340-530.210         TEMPORARY SERVICES         -         1,000         1,000         -           100-340-530.500         LEGAL ADS         -         4,000         4,000         5,000           100-340-50.200         SPECIAL EXPENSES         365         2,000         2,000         2,000           100-340-50.151         ARPA REIMBURSEMENT         -         -         -         -           100-340-700.278         LOCAL ROAD SAFETY PLAN STUDY         -         -         -         -           SUBTOTAL         2,412         65,700         65,700         65,700         -         -           GAS TAX FUND         (201-340)         -         -         -         -         -           GAS TAX FUND (201-340)           ERSONNEL           201-340-501.100         SALARIES - FULL-TIME         26,970         17,064         17,064         34,127           201-340-501.400         SALARIES - OVERTIME         608         -         -         -         -           201-340-501.000         FEXIBLE BENEFIT         4,051         3,793         3,793         8,066<							-		
100-340-530.210       TEMPORARY SERVICES       -       1,000       1,000       -         100-340-530.500       LEGAL ADS       -       4,000       4,000       5,000         100-340-540.200       SPECIAL EXPENSES       365       2,000       2,000       2,000         100-340-580.151       ARPA REIMBURSEMENT       -       -       -       -         100-340-700.278       LOCAL ROAD SAFETY PLAN STUDY       -       -       -       -         SUBTOTAL       2,412       65,700       65,700       65,700       -       -         GAS TAX FUND (201-340)       -       -       -       -       -       -         201-340-501.100       SALARIES - FULL-TIME       25,970       17,064       17,064       34,127         201-340-501.400       SALARIES - OVERTIME       608       -       -       -       -         201-340-501.00       LONGEVITY PAY       80       80       80       160       -       -       -       -         201-340-505.100       FLEXIBLE BENEFIT       4,051       3,793       3,793       8,066       201-340-505.200       RETIREMENT       3,248       2,136       2,136       4,293       201-340-505.700       CITY-PAID INSUR			101				-		
100-340-530.500       LEGAL ADS       -       4,000       4,000       5,000         100-340-540.200       SPECIAL EXPENSES       365       2,000       2,000       2,000         100-340-580.151       ARPA REIMBURSEMENT       -       -       -       -       -         100-340-700.278       LOCAL ROAD SAFETY PLAN STUDY       -			-			52,000	-		
100-340-540.200         SPECIAL EXPENSES         365         2,000         2,000         2,000           100-340-580.151         ARPA REIMBURSEMENT         -			-	1,000	1,000	-	(1,000		
100-340-580.151       ARPA REIMBURSEMENT       -         100-340-700.278       LOCAL ROAD SAFETY PLAN STUDY       -         SUBTOTAL       2,412       65,700       65,700         GENERAL FUND TOTAL       108,272       105,390       105,771         GAS TAX FUND (201-340)       Endow       -       -         PERSONNEL       201-340-501.100       SALARIES - FULL-TIME       25,970       17,064       17,064       34,127         201-340-501.400       SALARIES - OVERTIME       608       -       -       -       -         201-340-501.500       LONGEVITY PAY       80       80       80       160         201-340-501.00       FLEXIBLE BENEFIT       4,051       3,793       8,066         201-340-501.00       FLEXIBLE BENEFIT       4,051       3,793       8,066         201-340-505.00       RETIREMENT       3,248       2,136       4,293         201-340-505.00       MEDICARE CONTRIBUTION       409       247       247       495         201-340-505.700       CITY-PAID INSURANCE       118       79       79       159         SUBTOTAL       34,484       23,399       23,399       47,300			-	4,000	4,000	5,000	1,000		
100-340-700.278         LOCAL ROAD SAFETY PLAN STUDY         -           SUBTOTAL         2,412         65,700         65,700           GENERAL FUND TOTAL         108,272         105,390         105,390         105,771           GAS TAX FUND (201-340)         E         201-340-501.400         SALARIES - FULL-TIME         25,970         17,064         17,064         34,127           201-340-501.400         SALARIES - OVERTIME         608         -         -         -           201-340-501.400         SALARIES - OVERTIME         608         -         -         -           201-340-501.400         SALARIES - OVERTIME         608         -         -         -           201-340-501.500         LONGEVITY PAY         80         80         160         101-340-501.400         160           201-340-505.000         RETIREMENT         3,248         2,136         4,293         201-340-505.200         RETIREMENT         3,248         2,136         4,293           201-340-505.000         GICARE CONTRIBUTION         409         247         247         495           201-340-505.000         CITY-PAID INSURANCE         118         79         79         159           SUBTOTAL         34,484         23,399	100-340-540.200	SPECIAL EXPENSES	365	2,000	2,000	2,000	-		
SUBTOTAL         2,412         65,700         65,700           GENERAL FUND TOTAL         108,272         105,390         105,390         105,771           GAS TAX FUND (201-340)         PERSONNEL         PERSONNEL </td <td>100-340-580.151</td> <td>ARPA REIMBURSEMENT</td> <td>-</td> <td></td> <td></td> <td></td> <td>-</td>	100-340-580.151	ARPA REIMBURSEMENT	-				-		
GENERAL FUND TOTAL         108,272         105,390         105,390         105,771           GAS TAX FUND (201-340)         PERSONNEL         201-340-501.100         SALARIES - FULL-TIME         25,970         17,064         17,064         34,127           201-340-501.400         SALARIES - OVERTIME         608         -         -         -           201-340-501.501         DAREVITY PAY         80         80         80         160           201-340-505.100         FLEXIBLE BENEFIT         4,051         3,793         3,793         8,066           201-340-505.200         RETIREMENT         3,248         2,136         2,136         4,293           201-340-505.300         MEDICARE CONTRIBUTION         409         247         247         495           201-340-505.700         CITY-PAID INSURANCE         118         79         79         159           SUBTOTAL         34,484         23,399         23,399         47,300	100-340-700.278	LOCAL ROAD SAFETY PLAN STUDY	-				-		
GAS TAX FUND (201-340)           PERSONNEL           201-340-501.100         SALARIES - FULL-TIME         25,970         17,064         17,064         34,127           201-340-501.400         SALARIES - OVERTIME         608         -         -         -           201-340-501.500         LONGEVITY PAY         80         80         80         160           201-340-505.100         FLEXIBLE BENEFIT         4,051         3,793         8,066           201-340-505.200         RETIREMENT         3,248         2,136         2,136         4,293           201-340-505.200         RETIREMENT         3,248         2,136         4,293           201-340-505.200         RETIREMENT         3,248         2,136         4,293           201-340-505.200         CITY-PAID INSURANCE         118         79         79         159           SUBTOTAL         34,484         23,399         23,399         47,300         0           OPERATIONS           201-340-530.200         PROFESSIONAL SERVICES         -         -         -         -		SUBTOTAL	2,412	65,700	65,700	65,700	-		
Dersonnel           201-340-501.100         SALARIES - FULL-TIME         25,970         17,064         17,064         34,127           201-340-501.400         SALARIES - OVERTIME         608         -         -         -           201-340-501.000         LONGEVITY PAY         80         80         80         160           201-340-505.000         FLEXIBLE BENEFIT         4,051         3,793         3,793         8,066           201-340-505.200         RETIREMENT         3,248         2,136         2,136         4,293           201-340-505.200         RETIREMENT         3,248         2,136         4,293           201-340-505.200         MEDICARE CONTRIBUTION         409         247         247         495           201-340-505.700         CITY-PAID INSURANCE         118         79         79         159           201-340-505.700         CITY-PAID INSURANCE         34,484         23,399         23,399         47,300           OPERATIONS           201-340-530.200         PROFESSIONAL SERVICES         -         -         -         -           201-340-530.200         PROFESSIONAL SERVICES         -         -         -         -		GENERAL FUND TOTAL	108,272	105,390	105,390	105,771	381		
PERSONNEL           201-340-501.100         SALARIES - FULL-TIME         25,970         17,064         17,064         34,127           201-340-501.400         SALARIES - OVERTIME         608         -         -         -           201-340-501.500         LONGEVITY PAY         80         80         80         160           201-340-501.00         FLEXIBLE BENEFIT         4,051         3,793         8,066           201-340-505.200         RETIREMENT         3,248         2,136         2,136         4,293           201-340-505.200         RETIREMENT         3,248         2,136         2,136         4,293           201-340-505.200         MEDICARE CONTRIBUTION         409         247         247         495           201-340-505.700         CITY-PAID INSURANCE         118         79         79         159           SUBTOTAL         34,484         23,399         23,399         47,300									
201-340-501.100         SALARIES - FULL-TIME         25,970         17,064         17,064         34,127           201-340-501.400         SALARIES - OVERTIME         608         -         -         -         -           201-340-501.500         LONGEVITY PAY         80         80         80         160           201-340-505.100         FLEXIBLE BENEFIT         4,051         3,793         3,793         8,066           201-340-505.200         RETIREMENT         3,248         2,136         2,136         4,293           201-340-505.300         MEDICARE CONTRIBUTION         409         247         247         495           201-340-505.700         CITY-PAID INSURANCE         118         79         79         159           201-340-505.700         DEPERATIONS         34,484         23,399         23,399         47,300           201-340-505.700         DEPERATIONS         -         -         -         -           201-340-530.200         PROFESSIONAL SERVICES         -         -         -         -           201-340-530.200         UBTOTAL         -         -         -         -         -	GAS TAX FUND	(201-340)							
201-340-501.100         SALARIES - FULL-TIME         25,970         17,064         17,064         34,127           201-340-501.400         SALARIES - OVERTIME         608         -         -         -         -           201-340-501.500         LONGEVITY PAY         80         80         80         160           201-340-505.100         FLEXIBLE BENEFIT         4,051         3,793         3,793         8,066           201-340-505.200         RETIREMENT         3,248         2,136         2,136         4,293           201-340-505.300         MEDICARE CONTRIBUTION         409         247         247         495           201-340-505.700         CITY-PAID INSURANCE         118         79         79         159           201-340-505.700         DEPERATIONS         34,484         23,399         23,399         47,300           201-340-505.700         DEPERATIONS         -         -         -         -           201-340-530.200         PROFESSIONAL SERVICES         -         -         -         -           201-340-530.200         UBTOTAL         -         -         -         -         -		PERSONNEL							
201-340-501.400       SALARIES - OVERTIME       608       -       -       -         201-340-501.500       LONGEVITY PAY       80       80       80       160         201-340-505.100       FLEXIBLE BENEFIT       4,051       3,793       3,793       8,066         201-340-505.200       RETIREMENT       3,248       2,136       2,136       4,293         201-340-505.300       MEDICARE CONTRIBUTION       409       247       247       495         201-340-505.700       CITY-PAID INSURANCE       118       79       79       159         SUBTOTAL       34,484       23,399       23,399       47,300	201-340-501 100		25 970	17 064	17 064	34 127	17,063		
201-340-501.500         LONGEVITY PAY         80         80         80         160           201-340-505.100         FLEXIBLE BENEFIT         4,051         3,793         3,793         8,066           201-340-505.200         RETIREMENT         3,248         2,136         2,136         4,293           201-340-505.200         MEDICARE CONTRIBUTION         409         247         247         495           201-340-505.700         CITY-PAID INSURANCE         118         79         79         159           201-340-505.700         DERATIONS         34,484         23,399         23,399         47,300           201-340-505.701         DERATIONS         -         -         -         -           201-340-505.702         DERATIONS         -         -         -         -           201-340-505.703         DERATIONS         -         -         -         -           201-340-530.202         PROFESSIONAL SERVICES         -         -         -         -				-	-	-	-		
201-340-505.100       FLEXIBLE BENEFIT       4,051       3,793       3,793       8,066         201-340-505.200       RETIREMENT       3,248       2,136       2,136       4,293         201-340-505.300       MEDICARE CONTRIBUTION       409       247       247       495         201-340-505.700       CITY-PAID INSURANCE       118       79       79       159         SUBTOTAL       34,484       23,399       23,399       47,300         201-340-530.200       PROFESSIONAL SERVICES       -       -       -         SUBTOTAL       -       -       -       -				80	80	160	80		
201-340-505.200       RETIREMENT       3,248       2,136       2,136       4,293         201-340-505.300       MEDICARE CONTRIBUTION       409       247       247       495         201-340-505.700       CITY-PAID INSURANCE       118       79       79       159         SUBTOTAL       34,484       23,399       23,399       47,300         201-340-530.200       PROFESSIONAL SERVICES       -       -       -         SUBTOTAL       -       -       -       -							4,273		
201-340-505.300       MEDICARE CONTRIBUTION       409       247       247       495         201-340-505.700       CITY-PAID INSURANCE       118       79       79       159         SUBTOTAL       34,484       23,399       23,399       47,300         201-340-530.200       OPERATIONS       -       -       -         SUBTOTAL       -       -       -       -         SUBTOTAL       -       -       -       -							2,157		
201-340-505.700         CITY-PAID INSURANCE         118         79         79         159           SUBTOTAL         34,484         23,399         23,399         47,300           201-340-530.200         PROFESSIONAL SERVICES         -         -         -           SUBTOTAL         -         -         -         -							248		
SUBTOTAL         34,484         23,399         23,399         47,300           201-340-530.200         OPERATIONS PROFESSIONAL SERVICES         -							80		
201-340-530.200         PROFESSIONAL SERVICES         -	201-340-303.700						23,901		
201-340-530.200         PROFESSIONAL SERVICES         -		OPERATIONS							
SUBTOTAL	201-340-530 200		_	_	_	_	_		
	201-0-0-000.200		-	-	-	-	-		
GAS TAX FUND TOTAL 34,484 23,399 23,399 47,300									
		GAS TAX FUND TOTAL	34,484	23,399	23,399	47,300	23,901		

			PROJECTED	AMENDED	ADOPTED	CHANGE
ACCOUNT		ACTUAL	ACTUAL	BUDGET	BUDGET	FROM
NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2025-26	PRIOR YEAR
PROP A FUND (	206-340)					
	200-040)					
000 040 504 400	PERSONNEL	04.050.00	00.000	00.000	4 000	(05.004
	SALARIES - FULL-TIME	21,956.22	30,090	30,090	4,266	(25,824
	SALARIES - OVERTIME	126.52			-	-
	LONGEVITY PAY	20.00	40	40	20	(20
	FLEXIBLE BENEFIT	3,028.63	5,689	5,689	1,008	(4,681
206-340-505.200		2,484.80	3,316	3,316	537	(2,779
206-340-505.300	MEDICARE CONTRIBUTION	343.65	436	436	62	(374
206-340-505.700	CITY-PAID INSURANCE	84.34	119	119	20	(99
	SUBTOTAL	28,044	39,690	39,690	5,913	(33,777
	PROP A FUND TOTAL	28,044	39,690	39,690	5,913	(33,777
PROPOSITION	C FUND (207-340)					
	PERSONNEL					
207-340-501 100	SALARIES - FULL-TIME	52,601	36,484	36,484	45,016	8,532
	SALARIES - PART TIME	253	-	-	-	-
	LONGEVITY PAY	40	80	80	120	40
	FLEXIBLE BENEFIT	7,748	7,586	7,586	10,082	2,496
207-340-505.200		5,813	3,665	3,665	4,766	1,101
	MEDICARE CONTRIBUTION	816	529	529	653	1,101
	CITY-PAID INSURANCE	237	159	159	198	39
207-340-305.700	SUBTOTAL	67,507	48,503	48,503	60,835	12,332
207-340-530 200	OPERATIONS PROFESSIONAL SERVICES	-	-	-	-	-
207-040-000.200	SUBTOTAL	-				
	SOBIOTAL		-			-
	PROP C FUND TOTAL:	67,507	48,503	48,503	60,835	12,332
CDBG (214-340)						
214-340-501.100	SALARIES - FULL-TIME	-	-	-	33,406	33,406
214-340-505.100	FLEXIBLE BENEFIT	-	-	-	6,049	6,049
214-340-505.200	RETIREMENT	-	-	-	3,754	3,754
214-340-505.300	MEDICARE CONTRIBUTION	-	-	-	485	485
214-340-505.700	CITY-PAID INSURANCE	-	-	-	119	119
	SUBTOTAL	-	-	-	43,813	43,813
	CDBG FUND TOTAL:		-	-	43,813	43,813
	ODDITORDITOTAL.	-	-	-	45,015	40,010

PROP C 25 FUND (240-340)

			PROJECTED			CHANGE
ACCOUNT	RECORDETION	ACTUAL	ACTUAL	BUDGET	BUDGET	FROM
NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2025-26	PRIOR YEA
	PERSONNEL					
240-340-501.100	SALARIES - FULL-TIME	-	29,620	29,620	-	(29,62
240-340-505.100	FLEXIBLE BENEFIT	189	4,741	4,741	-	(4,74
240-340-505.200	RETIREMENT	-	3,708	3,708	-	(3,70
240-340-505.300	MEDICARE CONTRIBUTION	1	429	429	-	(42
240-340-505.700	CITY-PAID INSURANCE	12	99	99	-	(9
	SUBTOTAL	202	38,597	38,597	-	(38,59
	OPERATIONS					
240-340-530.200	PROFESSIONAL SERVICES	-	-	-	-	-
	SUBTOTAL	-	-	-	-	-
	PROP C 25 FUND TOTAL:	202	38,597	38,597	-	(38,59
MEASURE R (24	4-340)					
244-340-501.100	PERSONNEL SALARIES - FULL-TIME	15,200	30,090	30,090	13,976	(16,11
	SALARIES - OVERTIME	127	-	-	-	(10,1
	LONGEVITY PAY	20	40	40	20	(2
	FLEXIBLE BENEFIT	2,587	5,689	5,689	3,025	(2,66
244-340-505.200		1,467	3,316	3,316	1,310	(2,00
	MEDICARE CONTRIBUTION	238	436	436	203	(2,00
	CITY -PAID INSURANCE	86	119	119	59	(20
244 040 000.700	SUBTOTAL	19,724	39,690	39,690	18,593	(21,09
	<b>OPERATIONS</b>					
244-340-530.200	PROFESSIONAL SERVICES	-	-	-	-	-
	SUBTOTAL	-	-	-	-	-
	MEASURE R FUND TOTAL:	19,724	39,690	39,690	18,593	(21,09
MEASURE M FU	ND (272-340)					
	PERSONNEL				<b>.</b>	
	SALARIES - FULL-TIME	25,043	48,332	48,332	69,420	21,08
	SALARIES - OVERTIME	253	-	-	-	-
		-	80	80	40	(4
		3,437	9,482	9,482	13,107	3,62
272-340-505.200		2,655	5,148	5,148	7,836	2,68
	MEDICARE CONTRIBUTION	529	701	701	1,007	30
272-340-505.700	CITY-PAID INSURANCE	206	198	198	258	6
	SUBTOTAL	32,123	63,941	63,941	91,668	27,72
	OPERATIONS					
272-340-530.200	PROFESSIONAL SERVICES	-	-	-	-	-
	SUBTOTAL	-	-	-	-	-

			PROJECTED	AMENDED	ADOPTED	CHANGE
ACCOUNT		ACTUAL	ACTUAL	BUDGET	BUDGET	FROM
NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2025-26	PRIOR YEAR
	MEASURE M FUND TOTAL:	32,123	63,941	63,941	91,668	27,727
B1 GAS TAX S	TREET REHAB (274-340)					
	PERSONNEL					
274-340-501.100	SALARIES - FULL-TIME	54,399	49,510	49,510	64,675	15,165
274-340-501.500	LONGEVITY PAY	-	40	40	-	(40
274-340-505.100	FLEXIBLE BENEFIT	7,372	9,482	9,482	12,099	2,617
274-340-505.200	RETIREMENT	5,670	4,844	4,844	6,790	1,946
274-340-505.300	MEDICARE CONTRIBUTION	839	718	718	938	220
274-340-505.700	CITY -PAID INSURANCE	217	198	198	238	40
	SUBTOTAL	68,496	64,792	64,792	84,740	19,948
274 240 520 200	OPERATIONS					
274-340-330.200	PROFESSIONAL SERVICES SUBTOTAL	-	-	-	-	-
	SUBTOTIAL	-	-	-	-	
	SBI GAS TAX TOTAL	68,496	64,792	64,792	84,740	19,948
MEASURE W FL	IND (282-340)					
	PERSONNEL					
282-340-501.100	SALARIES - FULL-TIME	-	5,924	5,924	5,924	-
282-340-505.100	FLEXIBLE BENEFIT	-	948	948	1,008	60
282-340-505.200	RETIREMENT	-	742	742	745	3
282-340-505.300	MEDICARE CONTRIBUTION	-	86	86	86	-
282-340-505.700	CITY-PAID INSURANCE	-	20	20	20	-
	SUBTOTAL	-	7,720	7,720	7,783	63
	MEASURE M FUND TOTAL:	-	7,720	7,720	7,783	63
	ALL FUNDS TOTAL	358,854	431,722	431,722	466,416	(9,119
		000,004	101,122	101,122	100,410	(0,11)

Dept:	Public Works		Program:	Engineering - 340
		Amended	Adopted	
		Budget	Budget	
Account No	. Line Item	2023-2024	2024-2025	Description
Fund:	100 - General Fund			
	Personnel			
501.100	Salaries - Full-Time	30,090	30,090	Associate Engineer salary allocation.
501.500	Longevity Pay	40	40	Longevity.
505.100	Flexible Benefit	5,689	6,049	Employee health benefits.
505.200	Retirement	3,316	3,337	PERS city contribution.
505.300	Medicare	436	436	Federal Medicare 1.45% of salary personnel.
505.700	City-Paid Insurance	119	119	City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death & dismemberment (AD&D).
	Subtotal	39,690	40,071	
				-
	<b>Operations</b>			
510.100	Office Supplies	500	500	Provides for writing instruments, filing supplies plan racks and measuring wheels.
510.200	Reprographics	500	500	Provides for reproduction of project specifications, maps, and scanning services.
510.400	Subscriptions/Publications	1,000	1,000	Provides for Auto Cad subscription (\$750), industry publications and journals.
510.600	Staff Development	3,500	3,500	Conferences, workshops, and P.E. prep courses.
510.610	Membership/Dues	500	500	Provides for memberships for industry associations.
510.620	Travel/Meetings	500	500	Conferences and workshops.
510.650	Mileage Reimbursement	200		Provides reimbursement for use of personal vehicles for official business usage.
530.200	Professional Services	52,000	52,000	Provides for contract legal review service for Small Cell Wireless Facility Applications which are fully reimbursed by applicant/developer; up to 10 applications \$27,000; Design & Survey services \$15,000; Paving Standards \$10,000.
530.210	Temporary Services	1,000	-	Provides for inspection services as needed (third party inspectors).
530.500	Legal Ads	4,000	5,000	Bid Advertising for CIP projects to be published in the newspaper.
540.200	Special Expenses	2,000	2,000	Provides for unforeseen engineering related expenses.
	Subtotal	65,700	65,700	- '
	GENERAL FUND TOTAL	105,390	105,771	

Dept:	Public Works		Program:	Engineering - 340
		Amended	Adopted	
		Budget	Budget	
Account No	b. Line Item	2023-2024	2024-2025	Description
Fund:	201- Gas Tax			
	Personnel			
501.100	Salaries - Full-Time	17,064	34,127	Associate Engineer salary allocation.
501.500	Longevity Pay	80	160	Longevity.
505.100	Flexible Benefit	3,793	8,066	Employee health benefits.
505.200	Retirement	2,136	4,293	PERS city contribution and deferred compensation match.
505.300	Medicare	247	495	Federal Medicare 1.45% of salary personnel.
505.700	City-Paid Insurance	79	159	City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death & dismemberment (AD&D).
	Subtotal	23,399	47,300	
	GAS TAX FUND TOTAL:	23,399	47,300	
Fund:	206- Prop A			
	Personnel			
501.100	Salaries - Full-Time	30,090	4,266	Associate Engineer, Assistant Engineer, and Public Works Inspector salary allocations.
501.500	Longevity Pay	40	20	Longevity.
505.100	Flexible Benefit	5,689	1,008	Employee health benefits.
505.200	Retirement	3,316	537	PERS city contribution and deferred compensation match.
505.300	Medicare	436	62	Federal Medicare 1.45% of salary personnel.
505.700	City-Paid Insurance	119	20	City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death & dismemberment (AD&D).
	Subtotal	39,690	5,913	
	PROP A FUND TOTAL	20.000	E 042	
	PROPATUNDIUTAL	39,690	5,913	<u>.</u>
Fund:	207- Proposition C			
	Personnel			
501.100	Salaries - Full-Time	36,484		Associate Engineer salary allocation.
501.500	Longevity Pay	80		Longevity.
505.100	Flexible Benefit	7,586		Employee health benefits.
505.200	Retirement	3,665	4,766	PERS city contribution and deferred compensation match.
505.300	Medicare	529		Federal Medicare 1.45% of salary personnel.
505.700	City-Paid Insurance	159	198	City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death & dismemberment (AD&D).
	Subtotal	48,503	60,835	-
	PROP C FUND TOTAL:	48,503	60,835	l
		-10,000	30,000	

Dept:	Public Works		Program:	Engineering - 340
		Amended	Adopted	
		Budget	Budget	
Account No	b. Line Item	2023-2024	2024-2025	Description
Fund:	214- CDBG			
	Personnel			
501.100	Salaries - Full-Time	-	33,406	
505.100	Flexible Benefit	-	6,049	
505.200	Retirement	-	3,754	
505.300	Medicare	-	485	
505.700	City-Paid Insurance	-	119	<u>.</u>
	Subtotal	-	43,813	-
	CDBG FUND TOTAL:	-	43,813	
Fund:	240 - PROP C 25			
501.100	SALARIES - FULL-TIME	29,620	-	Associate Engineer salary allocation.
505.100	FLEXIBLE BENEFIT	4,741	-	Employee health benefits.
505.200		3,708	-	PERS city contribution and deferred compensation
	RETIREMENT			match.
505.300	MEDICARE CONTRIBUTION	429	-	Federal Medicare 1.45% of salary personnel.
505.700		99	-	City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental
	CITY-PAID INSURANCE			death & dismemberment (AD&D).
	Subtotal	38,597	-	
	PROP C 25 FUND TOTAL:	38,597	-	
				-
Fund:	244- Measure R			
	Personnel			
501.100	Salaries - Full-Time	30,090	13,976	Assistant Engineer salary allocation.
501.500	Longevity Pay	40	20	Longevity.
505.100	Flexible Benefit	5,689	3,025	Employee health benefits.
505.200	Retirement	3,316	1,310	PERS city contribution.
505.300	Medicare	436		Federal Medicare 1.45% of salary personnel.
505.700	City-Paid Insurance	119	59	City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death & dismemberment (AD&D).
	Subtotal	39,690	18,593	-
	MEASURE R FUND TOTAL:	39,690	18,593	
				-

Fund: 272 - MEASURE M

	<u>Personnel</u>			
501.100	Salaries - Full-Time	48,332 69	9,420	Assistant Engineer salary allocation.
501.500	Longevity Pay	80	40	Longevity.

Dept:	Public Works		Program:	Engineering - 340
		Amended	Adopted	
		Budget	Budget	
Account No	. Line Item	2023-2024	2024-2025	Description
505.100	Flexible Benefit	9,482	13,107	Employee health benefits.
505.200	Retirement	5,148	7,836	PERS city contribution.
505.300	Medicare	701	1,007	Federal Medicare 1.45% of salary personnel.
505.700	City-Paid Insurance	198	258	City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death & dismemberment (AD&D).
	Subtotal	63,941	91,668	
	MEASURE M FUND TOTAL:	63,941	91,668	I
Fund:	274 - SB1 GAS TAX			-
	<u>Personnel</u>			
501.100	Salaries - Full-Time	49,510	64,675	Assistant Engineer salary allocation.
501.500	Longevity Pay	40	-	Longevity.
505.100	Flexible Benefit	9,482	12,099	Employee health benefits.
505.200	Retirement	4,844	6,790	PERS city contribution.
505.300	Medicare	718	938	Federal Medicare 1.45% of salary personnel.
505.700	City-Paid Insurance	198	238	City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death & dismemberment (AD&D).
	Subtotal	64,792	84,740	- `´´´
	SB1 GAS TAX FUND TOTAL:	64,792	84,740	
Fund:	282 - MEASURE W			
	Personnel			
501.100	Salaries - Full-Time	5,924	5,924	Assistant Engineer salary allocation.
505.100	Flexible Benefit	948	1,008	Employee health benefits.
505.200	Retirement	742	745	PERS city contribution.
505.300	Medicare	86	86	Federal Medicare 1.45% of salary personnel.
505.700	City-Paid Insurance	20	20	City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death & dismemberment (AD&D).
	Subtotal	7,720	7,783	
	MEASURE W FUND TOTAL:	7,720	7,783	
	ALL FUNDS TOTAL	431,722	466,416	[

# PLANNING AND BUILDING ADMINISTRATION - 410

# **RESTRICTED URBAN DEVELOPMENT FD (215-410)**

			PROJECTED	AMENDED	ADOPTED	CHANGE
ACCOUNT	DECODIDEION	ACTUAL	ACTUAL	BUDGET	BUDGET	FROM
NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2025-26	PRIOR YEAR
	ODEDATIONO					
245 440 560 400	OPERATIONS	464 470	170.000	170.060	170.045	(6.245)
215-410-560.100	OPERATING TRANS OUT SUBTOTAL	<u>164,172</u> 164,172	179,260 179.260	179,260 179.260	172,945 172,945	(6,315) (6,315)
	SUBTUTAL	104,172	179,200	179,200	172,945	(0,315)
	URBAN DEVLP FD TOTAL	164,172	179,260	179,260	172,945	(6,315)
						· · · · ·
	COMMUNI		ENT (270 440)			
			ENT (279-410)			
	PERSONNEL					
	SALARIES - FULL-TIME	190,257	321,720	321,720	370,564	48,844
	SALARIES - ELECTED/APPOINTED	3,050	6,000	6,000	6,000	-
	SALARIES - OVERTIME	2,550	-	-	5,000	5,000
	LONGEVITY AWARD	180	122	122	90	(32)
	AUTO ALLOWANCE	-	1,201	1,201	2,340	1,139
	MANDATORY LEAVE	-	-	-	-	-
	FLEXIBLE BENEFITS	31,300	50,643	50,643	55,452	4,809
279-410-505.200		14,608	31,724	31,724	38,156	6,432
	MEDICARE CONTRIBUTION	3,011	4,643	4,643	5,353	710
279-410-505.700	CITY-PAID INSURANCE	754	1,110	1,110	1,142	32
	SUBTOTAL	245,711	417,163	417,163	484,097	66,934
	ODEDATIONO					
070 440 540 400		0.004	0.000	0.000	0.000	
	OFFICE SUPPLIES	3,381	6,000	6,000	6,000	-
	SUBSCRIPTIONS/PUBLICATIONS	300	500	500	500	-
	STAFF DEVELOPMENT	625	3,000	3,000	2,000	(1,000)
	MEMBERSHIP/DUES	651	2,000	2,000	2,000	-
	TRAVEL/MEETINGS	707	3,000	3,000	2,000	(1,000)
	COMMISSION DEVELOPMENT	388	2,500	2,500	2,500	-
	MILEAGE REIMBURSEMENT	20	1,000	1,000	500	(500)
	VEHICLE MAINTENANCE	-	1,200	1,200	1,000	(200)
279-410-520.610		207	2,000	2,000	1,000	(1,000)
279-410-530.100	CONTRACT SERVICES	330,450	273,257	273,257	155,000	(118,257)
279-410-530.200	PROFESSIONAL SERVICES	12,109	20,103	20,103	15,000	(5,103)
279-410-530.300	LEGAL SERVICES	42,497	62,509	62,509	60,000	(2,509)
279-410-530.500	LEGAL ADVERTISEMENT	16,593	20,000	20,000	15,000	(5,000)
279-410-530.600	BUILDING/SAFETY SERVICES	468,114	368,000	368,000	360,000	(8,000)
279-410-540.200	SPECIAL EXPENSES	-	-	-	-	-
279-410-580.151	ARPA REIMBURSEMENT	-	-	-	-	-
	SUBTOTAL	876,041	765,068	765,068	622,500	(142,568)
070 440 550 400			40.000	40.000		(40,000)
279-410-550.400		-	10,000	10,000	-	(10,000)
	SUBTOTAL	-	10,000	10,000	-	(10,000)
	COMMUNITY DEVLP FD TOTAL	1,121,752	1,192,231	1,192,231	1,106,597	(85,634)
		SCUE PLAN AC		0)		
285-410-530 100	CONTRACT SERVICES	JOUE FLAN AC	45,000	45,000	-	(45,000)
285-410-550.300		-	40,000	40,000	-	(40,000)
	ARPA FUND TOTAL	0	85,000	85,000	-	(85,000)
	ALL FUNDS TOTAL	1,285,924	1,456,491	1,456,491	1,279,542	(176,949)

Dept:	Community Dev.		Program:	Planning and Building Adm 410
Account No	o. Line Item	Amended Budget 2024-25	Proposed Budget 2025-26	Description
Fund:	215- Restricted Urban Devlp			
560.100	<u>Operations</u> Operating Transfer Out	179,260	172,945	In support of former affordable housing loan program remaining from LRA.
	Subtotal	179,260	172,945	
	UDAG TOTAL:	179,260	172,945	
				_
Fund:	279 - Community Development			
501.100	<u>Personnel</u> Salaries - Full-Time	321,720	370,564	Allocated salary cost for Com Dev Director, Assistant Planner and Admin. Asst. II.
501.200	Salaries - Elected/Appointed	6,000	6,000	Stipend of \$50 per member per Commission
501.400	Salaries - Overtime	-	5,000	meeting. Provides for overtime for extra time needed to complete the General Plan Update and other special assignments.
501.500	Longevity Award	122	90	Per MOU.
501.600	Auto Allowance	1,201		Auto Allowance.
505.100	Flexible Benefits	50,643		Employee health benefits.
505.200	Retirement	31,724	38,156	PERS city contribution and deferred compensation match.
505.300	Medicare Contributions	4,643	5,353	Federal Medicare 1.45% of salary personnel.
505.700	City-Paid Insurance	1,110	1,142	City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death & dismemberment (AD&D).
	Subtotal	417,163	484,097	
510.100	Operating costs Office Supplies	6,000	6,000	office supplies, document recording, notary, assessor maps, software licenses (Adobe
510.400	Subscriptions/Publications	500	500	and Blue Beam). Provides for CEQA books, APA and other related books, journals, publications and subscriptions to assist staff and grant
510.600	Staff Development	3,000	2,000	writing. Provides for needed training for CEQA, Map Act, state law changes \$2000, GIS; and supervisor training, planning practices and
510.610	Membership/Dues	2,000	2,000	techniques \$2000. Provides for staff and Commissioner memberships in the APA and other planning organizations.

Dept:	Community Dev.		Program:	Planning and Building Adm 410
Account No	o. Line Item	Amended Budget 2024-25	Proposed Budget 2025-26	Description
510.620	Travel/Meetings	3,000	2,000	Provides for attendance at local conferences, local chapter Director's meetings \$2000; American Planning Association conferences, and other related state conferences, lodging, traveling costs, and meetings \$2000.
510.640	Commission Development	2,500	2,500	Provides for Commission requests, travel & training. PC Academy for 1 day.
510.650	Mileage Reimbursement	1,000	500	Provides reimbursement for use of private vehicle for City business/travel for conferences or trainings.
520.600	Vehicle Maintenance	1,200	1,000	Vehicle maintenance for planning staff use.
520.610 530.100	Vehicle Fuel Contract Services	2,000 273,257		Fuel for planning staff vehicle use. Subscription and license fees for GIS mapping software. Contract with 4 Leaf for plan check review
530.200 530.300	Professional Services Legal Services	20,103 62,509		CityView software. Attorney fees.
530.210	Temporary Services	-	-	Provides for filling of positions during sick, vacation and other absences.
530.500	Legal - Advertising	20,000	15,000	Provides for required legal notices for public hearings.
530.600	Building and Safety	368,000	360,000	Provides for contract services for plan checks plus inspections, and additional support staff when needed.
	Subtotal	765,068	622,500	
510.200	Capital costs Other Equipment	10,000	-	Equipment to electronically print and archive planning and engineering drawings.
	Subtotal	10,000	-	-
	COMM DEV FUND TOTAL	1,192,231	1,106,597	
Fund:	285 - American Rescue Plan Act			
	Capital costs	/=		
530.100 550.300	Contract Services Vehicles	45,000 40,000	-	
	ARPA FUND TOTAL	85,000	-	
	ALL FUNDS TOTAL	1,456,491	1,279,542	I

### DEPARTMENT EXPENDITURES

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2023-24	PROJECTED ACTUAL 2024-25	AMENDED BUDGET 2024-25	ADOPTED BUDGET 2025-26	CHANGE FROM PRIOR YEAR
	SEN	NOR PROGRAMS	(214-423)			
	PERSONNEL					
	SALARIES - FULL-TIME	29,150	35,632	35,632	35,632	-
	SALARIES - PART-TIME	28,667	-	-	-	
	SALARIES - OVERTIME	94	-	-	-	-
	LONGEVITY PAY	-	320	320	320	-
	FLEXIBLE BENEFIT	9,121	15,171	15,171	16,132	961
214-423-505.200		2,207	2,731	2,731	2,762	31
	MEDICARE CONTRIBUTION	731	847	847	503	(344)
214-423-505.700	CITY-PAID INSURANCE	272	396	396	317	(79)
	SUBTOTAL	70,241	55,097	55,097	55,666	569
214 422 520 200	OPERATIONS PROFESSIONAL SERVICES	E 400	6 000	6 000	6 000	
214-423-530.200	SUBTOTAL	<u> </u>	6,000 6.000	6,000 6.000	6,000 6.000	-
	SUBTUTAL	3,463	6,000	6,000	6,000	-
	SENIOR ACTVITIES TOTAL	75,724	61,097	61,097	61,666	569
	Stroot	Improvement 21	00 (014 440)			
	Street	Improvement 21-2	22 (214-442)			
		Improvement 21-2	22 (214-442)			
044 440 504 400	PERSONNEL		22 (214-442)			
	PERSONNEL SALARIES - FULL-TIME	: Improvement 21-2 3,646	22 (214-442) -	-	-	
214-442-501.300	<u>PERSONNEL</u> SALARIES - FULL-TIME SALARIES - PART-TIME		22 (214-442) - -	-	-	-
214-442-501.300 214-442-501.400	<u>PERSONNEL</u> SALARIES - FULL-TIME SALARIES - PART-TIME SALARIES - OVERTIME		22 (214-442) - - - -	- - -	- - -	- - -
214-442-501.300 214-442-501.400 214-442-501.900	PERSONNEL SALARIES - FULL-TIME SALARIES - PART-TIME SALARIES - OVERTIME MANDATORY LEAVE		22 (214-442) - - - - - -	- - - -	- - -	- - -
214-442-501.300 214-442-501.400 214-442-501.900 214-442-501.500	PERSONNEL SALARIES - FULL-TIME SALARIES - PART-TIME SALARIES - OVERTIME MANDATORY LEAVE LONGEVITY	3,646 - - -	22 (214-442) - - - - - - -	- - - -	- - - - -	- - -
214-442-501.300 214-442-501.400 214-442-501.900 214-442-501.500 214-442-505.100	PERSONNEL SALARIES - FULL-TIME SALARIES - PART-TIME SALARIES - OVERTIME MANDATORY LEAVE LONGEVITY FLEXIBLE BENEFIT	3,646 - - - 592	22 (214-442) - - - - - - - - -	- - - - -	- - - - - -	- - - -
214-442-501.300 214-442-501.400 214-442-501.900 214-442-501.500 214-442-505.100 214-442-505.200	PERSONNEL SALARIES - FULL-TIME SALARIES - PART-TIME SALARIES - OVERTIME MANDATORY LEAVE LONGEVITY FLEXIBLE BENEFIT RETIREMENT	3,646 - - - 592 279	22 (214-442) - - - - - - - - - - -	- - - - - - - -	- - - - - - -	- - - - -
214-442-501.300 214-442-501.400 214-442-501.900 214-442-501.500 214-442-505.100 214-442-505.200 214-442-505.300	PERSONNEL SALARIES - FULL-TIME SALARIES - PART-TIME SALARIES - OVERTIME MANDATORY LEAVE LONGEVITY FLEXIBLE BENEFIT RETIREMENT MEDICARE CONTRIBUTION	3,646 - - - 592 279 55	22 (214-442) - - - - - - - - - - - - -	- - - - - - - - - -	- - - - - - - - -	- - - - - -
214-442-501.300 214-442-501.400 214-442-501.900 214-442-501.500 214-442-505.100 214-442-505.200 214-442-505.300	PERSONNEL SALARIES - FULL-TIME SALARIES - PART-TIME SALARIES - OVERTIME MANDATORY LEAVE LONGEVITY FLEXIBLE BENEFIT RETIREMENT MEDICARE CONTRIBUTION CITY-PAID INSURANCE	3,646 - - - 592 279 55 18	- - - - - - - - - -	- - - - - - - - - - - -	- - - - - - - - - - -	- - - - - - - - -
214-442-501.300 214-442-501.400 214-442-501.900 214-442-501.500 214-442-505.100 214-442-505.200 214-442-505.300	PERSONNEL SALARIES - FULL-TIME SALARIES - PART-TIME SALARIES - OVERTIME MANDATORY LEAVE LONGEVITY FLEXIBLE BENEFIT RETIREMENT MEDICARE CONTRIBUTION	3,646 - - - 592 279 55	22 (214-442) - - - - - - - - - - - - - - - - - - -	- - - - - - - - - - - - - - - -	- - - - - - - - - - - -	- - - - - - - - - - -
214-442-501.300 214-442-501.400 214-442-501.900 214-442-501.500 214-442-505.100 214-442-505.200 214-442-505.300	PERSONNEL SALARIES - FULL-TIME SALARIES - PART-TIME SALARIES - OVERTIME MANDATORY LEAVE LONGEVITY FLEXIBLE BENEFIT RETIREMENT MEDICARE CONTRIBUTION CITY-PAID INSURANCE SUBTOTAL	3,646 - - - 592 279 55 18	- - - - - - - - - -	- - - - - - - - - - - - - - - -	- - - - - - - - - - -	- - - - - - - - - -
214-442-501.300 214-442-501.400 214-442-501.900 214-442-505.100 214-442-505.200 214-442-505.300 214-442-505.700	PERSONNEL SALARIES - FULL-TIME SALARIES - PART-TIME SALARIES - OVERTIME MANDATORY LEAVE LONGEVITY FLEXIBLE BENEFIT RETIREMENT MEDICARE CONTRIBUTION CITY-PAID INSURANCE SUBTOTAL OPERATIONS	3,646 - - - 592 279 55 18 4,591	- - - - - - - - - -	- - - - - - - - - - - - -	- - - - - - - - -	- - - - - - - - - - -
214-442-501.300 214-442-501.400 214-442-501.900 214-442-505.100 214-442-505.200 214-442-505.300 214-442-505.700 214-442-530.100	PERSONNEL SALARIES - FULL-TIME SALARIES - PART-TIME SALARIES - OVERTIME MANDATORY LEAVE LONGEVITY FLEXIBLE BENEFIT RETIREMENT MEDICARE CONTRIBUTION CITY-PAID INSURANCE SUBTOTAL OPERATIONS CONTRACT SERVICES	3,646 - - - 592 279 55 18	- - - - - - - - - -	- - - - - - - - - - -	- - - - - - - - - - - - -	- - - - - - - - - - -
214-442-501.300 214-442-501.400 214-442-501.900 214-442-505.100 214-442-505.200 214-442-505.300 214-442-505.700 214-442-530.100 214-442-530.200	PERSONNEL SALARIES - FULL-TIME SALARIES - PART-TIME SALARIES - OVERTIME MANDATORY LEAVE LONGEVITY FLEXIBLE BENEFIT RETIREMENT MEDICARE CONTRIBUTION CITY-PAID INSURANCE SUBTOTAL OPERATIONS CONTRACT SERVICES PROFESSIONAL SERVICES	3,646 - - - 592 279 55 18 4,591	- - - - - - - - - -	- - - - - - - - - - - - -	- - - - - - - - - - - - - - - - - - -	- - - - - - - - - - - - - - -
214-442-501.300 214-442-501.400 214-442-501.900 214-442-505.100 214-442-505.200 214-442-505.300 214-442-505.700 214-442-530.100 214-442-530.200	PERSONNEL SALARIES - FULL-TIME SALARIES - PART-TIME SALARIES - OVERTIME MANDATORY LEAVE LONGEVITY FLEXIBLE BENEFIT RETIREMENT MEDICARE CONTRIBUTION CITY-PAID INSURANCE SUBTOTAL OPERATIONS CONTRACT SERVICES PROFESSIONAL SERVICES SENIOR ACTIVITIES	3,646 - - - 592 279 55 18 4,591 4,630	- - - - - - - - - - - - - - - - - - -	- - -	- -	- - - - - - - - - - - - - - -
214-442-501.300 214-442-501.400 214-442-501.900 214-442-505.100 214-442-505.200 214-442-505.300 214-442-505.700 214-442-530.100 214-442-530.200	PERSONNEL SALARIES - FULL-TIME SALARIES - PART-TIME SALARIES - OVERTIME MANDATORY LEAVE LONGEVITY FLEXIBLE BENEFIT RETIREMENT MEDICARE CONTRIBUTION CITY-PAID INSURANCE SUBTOTAL OPERATIONS CONTRACT SERVICES PROFESSIONAL SERVICES	3,646 - - - 592 279 55 18 4,591	- - - - - - - - - -	- - - - - - - - - - - - - - - - - - -	- - - - - - - - - - - - - - - - - - -	- - - - - - - - - - - - - - - - - - -
214-442-501.300 214-442-501.400 214-442-501.900 214-442-505.100 214-442-505.200 214-442-505.300 214-442-505.700 214-442-530.100 214-442-530.200	PERSONNEL SALARIES - FULL-TIME SALARIES - PART-TIME SALARIES - OVERTIME MANDATORY LEAVE LONGEVITY FLEXIBLE BENEFIT RETIREMENT MEDICARE CONTRIBUTION CITY-PAID INSURANCE SUBTOTAL OPERATIONS CONTRACT SERVICES PROFESSIONAL SERVICES SENIOR ACTIVITIES	3,646 - - - 592 279 55 18 4,591 4,630	- - - - - - - - - - - - - - - - - - -	- - -	- -	

### CDBG - Fund 214

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2023-24	PROJECTED ACTUAL 2024-25	AMENDED BUDGET 2024-25	ADOPTED BUDGET 2025-26	CHANGE FROM PRIOR YEAR		
CDBG - STREET IMPROVEMENT PROJECTS								
		CDBG (214-4-	43)					
	PERSONNEL							
214-443-501.100	SALARIES - FULL-TIME	4,291	23,696	23,696	23,696	-		
214-443-505.100	FLEXIBLE BENEFIT	512	3,793	3,793	4,033	240		
214-443-505.200	RETIREMENT	535	2,967	2,967	2,981	14		
214-443-505.300	MEDICARE CONTRIBUTION	68	344	344	344	-		
214-443-505.700	CITY-PAID INSURANCE	11	79	79	79	-		
	SUBTOTAL	5,416	30,879	30,879	31,133	254		
	OPERATIONS							
214-443-530,100	CONTRACT SERVICES	-	-	-	-	-		
214-443-530.200	PROFESSIONAL SERVICES	25.040	-	-	-	-		
	SUBTOTAL	25,040	-	-	-	-		
	CAPITAL							
214-443-700.146	STREET IMPROV	_	665,000	665,000	243.000	(422,000)		
	SUBTOTAL	-	665,000	665,000	243,000	(422,000)		
	STREET IMPROV TOTAL	30,456	695,879	695,879	274,133	(421,746)		
	STREET INFROV TOTAL	30,456	090,079	095,079	214,133	(421,740)		
	CDBG FUND TOTAL	115,400	756,976	756,976	335,799	(421,177)		

		Amended Budget	Adopted Budget	
Account No	o. Line Item	2024-25	2025-26	Description
Dept: Fund:	Community Development 214 - CDBG Fund		Program:	423 - Senior Nutrition
	Personnel			
501.100	Salaries - Full-Time	35,632	35,632	Salary for Senior Nutrition Specialist for Senior Lunch Program.
501.500	Longevity Pay	320	320	Longevity.
505.100	Flexible Benefit	15,171	16,132	Employee health benefits.
505.200	Retirement	2,731	2,762	PERS city contribution.
505.300	Medicare	847	503	Federal Medicare 1.45% of salary personnel.
505.700	City-Paid Insurance	396	317	City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death & dismemberment (AD&D).
	Subtotal	55,097	55,666	- ` ` ` `
	<u>Operations</u>			-
530.200	Professional Services	6,000	6,000	Admin. Services.
	Subtotal	6,000	6,000	-
				-
	PROGRAM TOTAL	61,097	61,666	_
Dept: Fund:	Community Development 214 - CDBG Fund		Program:	443 - Street Improvements.
	<b>Operations</b>			
501.100	Salaries - Full-Time	23,696	23,696	
505.100	Flexible Benefit	3,793	4,033	
505.200	Retirement	2,967	2,981	
505.300	Medicare	344	344	
505.700	City-Paid Insurance	79	79	_
	Subtotal	30,879	31,133	-
	<u>Capital</u>			
<mark>eed To Crea</mark>	a Street Improvement 24-25	665,000	243,000	FY 2024-25 Approved Projects.
	Subtotal	665,000	243,000	-
	PROGRAM TOTAL	695,879	274,133	1
				-
	CDBG FUND TOTAL	756,976	335,799	ī

### DEPARTMENT EXPENDITURES

### **CITY ATTORNEY - 120**

SUCCESSOR AGENCY - REDEVELOPMENT FUND (304-120)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2023-24	PROJECTED ACTUAL 2024-25	AMENDED BUDGET 2024-25	ADOPTED BUDGET 2025-26	CHANGE FROM PRIOR YEAR
304-120-530.320		-	1,000	1,000	1,000	-
	SUBTOTAL CITY ATTORNEY TOTAL	-	1,000 <b>1,000</b>	1,000 <b>1,000</b>	1,000 <b>1,000</b>	-

### **LRA ADMINISTRATION - 610**

SUCCESSOR AGENCY - REDEVELOPMENT FUND (304-610)

	PERSONNEL					
304-610-501.100	SALARIES - FULL-TIME	48,671	58,129	58,129	74,975	16,846
304-610-501.400	SALARIES - OVERTIME	394	-	-	-	-
304-610-501.500	LONGEVITY AWARD	70	30	30	47	17
304-610-501.600	AUTO ALLOWANCE	25	300	300	585	285
304-610-505.100	FLEXIBLE BENEFITS	6,867	11,010	11,010	13,308	2,298
304-610-505.200	RETIREMENT	4,406	5,139	5,139	7,317	2,178
304-610-505.300	MEDICARE CONTRIBUTION	715	836	836	1,082	246
304-610-505.700	CITY-PAID INSURANCE	209	230	230	262	32
	SUBTOTAL	61,358	75,674	75,674	97,576	21,902
	<u>OPERATIONS</u>					
304-610-530.100	CONTRACT SERVICES	6,650	41,386	41,386	9,500	(31,886)
	SUBTOTAL	6,650	41,386	41,386	9,500	(31,886)
	LRA ADMIN. TOTAL	68,008	117,060	117,060	107,076	(9,984)
	LRA FUND TOTAL	68,008	118,060	118,060	108,076	(9,984)

### DEBT SERVICE 610

SUCCESSOR AGENCY - LRA DEBT SERVICE FUND (305-610)

#### **OPERATIONS**

305-610-545.400 INTEREST EXPENSE 1,16	3,513 961,441	961.441	010 076	(40 505)
		501,441	912,876	(48,565)
305-610-545.210 LRA REIMBURSEMENT	- 1,744,584	1,744,584	1,695,538	(49,046)
305-610-590.101 BOND DISCOUNT	4,234 -	-	-	-
SUBTOTAL 1,172	2,747 3,177,524	3,177,524	3,103,071	(74,453)

DEBT SERVICE FUND TOTAL 1,172,747 3,177,524 3,177,524 3,103,071 (74,453)

#### **DISBURSEMENT FUND 610**

SUCCESSOR AGENCY - DISBURSEMENT FUND (306-610)

	OPERATIONS					
306-610-560.100	OPERATING TRANSFER	3,269,078	3,360,854	3,360,854	3,303,071	(57,783)
	SUBTOTAL	3,269,078	3,360,854	3,360,854	3,303,071	(57,783)
	DISBURSEMENT FUND TOTAL	3,269,078	3,360,854	3,360,854	3,303,071	(57,783)

Account No	). Line Item	Amended Budget 2023-24	Adopted Budget 2024-25	Description
Dept: Fund:	Redevelopment 304 - Successor Agency - Redevelopmer	nt	Program:	City Attorney - 120
530.320	Operations Legal Services - Litigation Subtotal	1,000 1,000	1,000 1,000	Legal services for LRA.
	PROGRAM TOTAL	1,000	1,000	
Dept: Fund:	Redevelopment 304 - Successor Agency - Redevelopmer	nt	Program:	610 - LRA Administration
501.100	<u>Personnel</u> Salaries - Full-Time	58,129	74,975	Salaries for all employees charged to Successor Agency (Community Development and Finance).
501.500	Longevity Award	30	47	Per MOU.
501.600	Auto Allowance	300	585	Allocation of auto allowance Community Development Director.
505.100	Flexible Benefits	11,010	13,308	Employee health benefits.
505.200 505.300 505.700	Retirement Medicare Contributions City-Paid Insurance <b>Subtotal</b>	5,139 836 230 <b>75,674</b>	1,082	Retirement contribution for PERS. 1.45% of salary personnel. LTD, EAP, Life Insurance, ADD.
530.100	Operations Contract Services	41,386	9,500	Annual redevelopment agency audit required by state law \$4,500, SEC Disclosures \$5,000 and other debt service administration fees.
	Subtotal	41,386	9,500	-
	PROGRAM TOTAL	117,060	107,076	

Account No	o. Line Item	Amended Budget 2023-24	Adopted Budget 2024-25	Description
Dept: Fund:	Redevelopment 305 - Successor Agency - Debt Service		Program:	Debt Service - 610
545.100	Operations Debt Service Payments	471,499	494,657	Principal payment for 2009 Tax Allocation Bonds \$405,000 and California Infrastucture and Economic Development Bank loan for Hawthorne Blvd. project \$89,657.
545.400	Interest Expense	961,441	912,876	Interest payment for 2009 Tax Allocation Bonds \$888,938 and California Infrastucture and Economic Development Bank Ioan for Hawthorne Blvd. project \$23,938.
545.210	LRA Reimbursement	1,744,584	1,695,538	Reimbursement of advances from the City of Lawndale for 2000 & 2001 cooperative agreements/ loans.
	PROGRAM TOTAL	3,177,524	3,103,071	
Dept: Fund:	Redevelopment 306 - Successor Agency - Disbursement	Fund	Program:	Debt Service - 610
560.100	Operations Operating Transfer Out	3,360,854	3,303,071	Tax Incremental Revenue approved by DOF will be receipted in Fund 306 Successor Agency Disbursement Fund for payment of City Ioans, debt service of 2009 Tax Allocation Bond, California Infrastucture and Economic Development Bank Ioan for Hawthorne Blvd. project and reimburse City for administrative costs \$200,000, net of prior period adjustments.
	PROGRAM TOTAL	3,360,854	3,303,071	

### DEPARTMENT EXPENDITURES

				- /		
			PROJECTED	AMENDED	ADOPTED	CHANGE
ACCOUNT		ACTUAL	ACTUAL	BUDGET	BUDGET	FROM
NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2025-26	PRIOR YEAR
	PERSONNEL					
300-610-501.100		75,072	96,882	96,882	121,095	24,213
300-610-501.400	SALARIES - OVERTIME	657	-	-	-	-
300-610-501.500	LONGEVITY AWARD	95	51	51	58	7
300-610-501.600	AUTO ALLOWANCE	-	501	501	975	474
300-610-501.900	MANDATORY LEAVE	-	-	-	-	-
300-610-505.100	FLEXIBLE BENEFITS	10,503	18,335	18,335	21,173	2,838
300-610-505.200	RETIREMENT	6,225	8,565	8,565	11,709	3,144
300-610-505.300	MEDICARE CONTRIBUTION	1,101	1,395	1,395	1,747	352
300-610-505.700	CITY-PAID INSURANCE	303	384	384	416	32
	SUBTOTAL	93,956	126,113	126,113	157,173	31,060
	OPERATIONS					
300-610-510.100		-	500	500	500	-
300-610-510.200	REPROGRAPHICS	-	250	250	250	-
300-610-510.300	POSTAGE	-	250	250	250	-
300-610-530.100	CONTRACT SERVICES	-	55,712	55,712	4,100	(51,612)
300-610-530.200	PROFESSIONAL SERVICES	-	100	100	100	-
300-610-540.200	SPECIAL EXPENSES	-	100	100	100	-
	SUBTOTAL	-	56,912	56,912	5,300	(51,612)
	HOUSING AUTHORITY TOTAL	93,956	183,025	183,025	162,473	(20,552)

# LAWNDALE HOUSING AUTHORITY- 610 LAWNDALE HOUSING AUTHORITY (300-610)

Dept:	Redevelopment		Program:	Housing Authority - 610
		Amended Budget	Adopted Budget	<b>-</b>
Account No	b. Line Item	2024-25	2025-26	Description
Fund:	300 - Lawndale Housing Authority			
501.100	<u>Personnel</u> Salaries - Full-Time	96,882	121,095	Community Development Director, CD Manager, Associate Planner and Admin. Assistant II, Accounting/Payroll Specialist.
501.500	Longevity	51	58	Longevity Benefit.
501.600	Auto Allowance	501		Auto Allowance
505.100	Flexible Benefits	18,335	21,173	Employee health benefits
505.200	Retirement	8,565	11,709	PERS city contribution and deferred
				compensation match.
505.300	Medicare Contributions	1,395	1,747	Federal Medicare 1.45% of salary
				personnel.
505.700	City-Paid Insurance	384	416	City provided long-term disability (LTD), employee assistance program (EAP), life insurance, accidental death &
	Subtotal	406 442	457 472	dismemberment (AD&D).
	Subtotal	126,113	157,173	
	Operations			
510.100	Office Supplies	500	500	Miscellaneous supplies related to Housing programs on behalf of RDA.
510.200	Reprographics	250	250	Provides for reproduction of documents, maps and exhibits.
510.300	Postage	250	250	Provides for the required mailing of notices and information related to Housing programs.
510.400	Subscriptions	-	-	Provides for affordable housing related books, journals and subscriptions; request based upon historical usage.
530.100	Contract Services	55,712	4.100	Annual Audit (\$4,100).
530.200	Professional Services	100		Ameri National Ioan fees.
540.200	Special Expenses	100	100	Provides for funds to cover unexpected costs from Executive Director, Attorney or Housing Authority initiated projects; request based upon anticipated costs.
	Subtotal	56,912	5,300	
	PROGRAM TOTAL	183,025	162,473	

### DEPARTMENT EXPENDITURES

### **COMMUNITY SERVICES PROGRAMS - 510**

GENERAL FUND (100-510)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2023-24	PROJECTED ACTUAL 2024-25	AMENDED BUDGET 2024-25	ADOPTED BUDGET 2025-26	CHANGE FROM PRIOR YEAR
100-510-530.100	OPERATIONS CONTRACT SERVICES	144,173	156,400	156,400	156,400	-
100-510-540.200	SPECIAL EXPENSES	550	-	-	-	-
	SUBTOTAL	144,723	156,400	156,400	156,400	-
	GENERAL FUND TOTAL	144,723	156,400	156,400	156,400	-

# COMMUNITY SERVICES PROGRAMS - 510

PROP A FUND (206-510)

	PERSONNEL					
206-510-501.100	SALARIES - FULL-TIME	80,795	147,893	147,893	147,893	-
206-510-501.300	SALARIES - PART-TIME	-	25,525	25,525	25,771	246
206-510-501.400	SALARIES - OVERTIME	340	-	-	-	-
206-510-501.500	LONGEVITY AWARD	179	557	557	445	(112)
206-510-501.600	AUTO ALLOWANCE	697	1,092	1,092	1,092	-
206-510-505.100	FLEXIBLE BENEFIT	10,870	33,756	33,756	35,893	2,137
206-510-505.200	RETIREMENT	10,642	18,891	18,891	18,991	100
206-510-505.300	MEDICARE CONTRIBUTION	1,236	2,509	2,509	2,512	3
206-510-505.700	CITY-PAID INSURANCE	366	747	747	747	-
	SUBTOTAL	105,125	230,970	230,970	233,344	2,374
	<b>OPERATIONS</b>					
206-540-510.200	REPROGRAPHICS	1,951	4,000	4,000	3,000	(1,000)
206-540-520.600	VEHICLE MAINTENANCE	2,044	1,023	11,000	6,000	(5,000)
206-540-520.610	VEHICLE FUEL	4,424	4,187	11,000	9,000	(2,000)
206-540-530.100	CONTRACT SERVICES	621,993	363,562	840,050	840,050	-
206-540-540.200	SPECIAL EXPENSES	4,985	-	6,000	6,000	-
206-540-550.300	VEHICLES	263,333	-	-	-	-
	SUBTOTAL	898,730	372,771	872,050	864,050	(8,000)
		4 000 055	COO 744	4 400 000	4 007 004	(5.000)
	PROP A FUNDS TOTAL	1,003,855	603,741	1,103,020	1,097,394	(5,626)

ACCOUNT		ACTUAL	PROJECTED ACTUAL	AMENDED BUDGET	ADOPTED BUDGET	CHANGE FROM
NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2025-26	PRIOR YEAR
	COMMUNITY	SERVICES P	ROGRAMS	6 - 510		
		REATION FUND				
			· · ·			
	PERSONNEL		050 077	050 077	000 500	
	SALARIES - FULL-TIME SALARIES - CC /APPOINTED	289,755	250,277 6,000	250,277 6,000	228,592 6,000	(21,685)
	SALARIES - CC /APPOINTED	2,850 108,955	280,383	280,383	341,330	- 60,947
	SALARIES-OVERTIME	2,677	4,000	4,000	4,000	-
	LONGEVITY PAY	901	433	433	185	(248)
277-510-501.600	AUTO ALLOWANCE	1,941	2,418	2,418	2,418	-
277-510-501.900	MANDATORY LEAVE		-	-	-	-
	FLEXIBLE BENEFIT	42,029	43,997	43,997	46,782	2,785
277-510-505.200		31,514	30,343	30,343	30,529	186
	MEDICARE CONTRIBUTION	6,532	7,675	7,675	8,244	569
277-510-505.700	CITY-PAID INSURANCE	1,104	1,011	1,011	1,011	-
	SUBTOTAL	488,257	626,537	626,537	669,091	42,554
	OPERATIONS					
277-510-510.100	OFFICE SUPPLIES	2,764	6,000	6,000	5,000	(1,000)
	REPROGRAPHICS	2,756	33,500	32,480	32,480	-
277-510-510.300	POSTAGE	0	7,800	7,800	7,800	-
277-510-510.400	SUBSCRIPTIONS/PUBLICATIONS	-	-	-	-	-
277-510-510.610	MEMERSHIP/DUES	-	-	-	1,000	1,000
	TRAVEL/MEETINGS	-	-	-	4,000	4,000
277-510-510.500		2,500	1,250	1,250	1,250	-
	COMMISSION DEVELOPMENT	198.45	500	500	500	-
		-	1,000	1,000	1,000	-
277-510-515.100	TELECOMMUNICATIONS	- 0	400	400	400	-
277-510-515.400		8,483	8,000	8,000	8,000	-
	EQUIPMENT MAINT.	2,209	17,000	17,000	12,000	(5,000)
	CONTRACT SERVICES	96,293	130,050	130,050	105,750	(24,300)
	COMMUNITY EVENTS	0	3,000	3,000	-	(3,000)
277-510-540.120	RECREATION ACTIVITIES	957	10,000	10,000	10,000	-
277-510-540.200	SPECIAL EXPENSES	6,319	5,000	5,000	5,000	-
	ARPA REIMBURSEMENT					-
277-510-560.100	OPERATING TRS OUT	-				-
	SUBTOTAL	122,480	223,500	222,480	194,180	(28,300)
	RECREATION PROGRAMS	610,737	850,037	849,017	863,271	14,254
	RECREATION PROGRAMIS	010,737	050,037	049,017	003,271	14,204
	COMMUNITY	SERVICES P	ROGRAMS	- 510		
		ACTIVITIES FUN				
	CENTON		(210 010)			
	PERSONNEL					
278-510-501.100	SALARIES - FULL-TIME	31,529	17,121	17,121	17,121	-
	SALARIES-OVERTIME	0.00	-	-	-	-
	LONGEVITY PAY	50	40	40	-	(40)
	AUTO ALLOWANCE	362	390	390	390	-
	FLEXIBLE BENEFIT	5,918	1,896	1,896	2,017	121
278-510-505.200		4,299	2,919	2,919	2,929	10
	MEDICARE CONTRIBUTION CITY-PAID INSURANCE	451 174	248 55	248 55	248 55	-
270-310-303.700	SUBTOTAL	42,782	22,669	22,669	22,760	 91
		42,102	22,009	22,009	22,100	91
	OPERATIONS					
278-510-530.100	CONTRACT SERVICES	21,488	38,200	38,200	38,200	-
	SENIOR ACTIVITIES	13,175	19,000	19,000	19,000	-
278-510-540.411	SENIOR TRAVEL SUPPORT	21,000	21,000	21,000	21,000	-
	SUBTOTAL	55,663	78,200	78,200	78,200	-

98,446

100,869

100,869

100,960

SENIOR PROGRAMS

-91

			PROJECTED	AMENDED	ADOPTED	CHANGE
ACCOU	NT	ACTUAL	ACTUAL	BUDGET	BUDGET	FROM
NUMBE	R DESCRIPTIO	2023-24	2024-25	2024-25	2025-26	PRIOR YEAR

### **COMMUNITY SERVICES PROGRAMS - 510**

MEASURE A PARKS PROJECT (281-510)

	CAPITAL					
281-510-580.200	MEAS A COMM-BASED CAT1	-	597,124	597,124	597,124	-
281-510-580.210	MEAS A NEIGH PKS CAT2	-	443,498	443,498	443,498	-
281-510-580.211	Measure A TAP Funding	82,530	285,000	285,000	285,000	-
281-510-580.220	MAINTENANCE & SERVICING	-	100,000	100,000	100,000	-
	SUBTOTAL	82,530	1,425,622	1,425,622	1,425,622	-
	MEASURE A TOTAL	82,530	1,425,622	1,425,622	1,425,622	-

### **COMMUNITY SERVICES PROGRAMS - 510**

AMERICAN RESCUE PLAN(285-510)

285-510-550.400	Operations OTHER EQUIPMENT	15,303	3,000	3,000	-	(3,000)
	SUBTOTAL	15,303	3,000	3,000	-	(3,000)
	MEASURE A TOTAL	15,303	3,000	3,000	-	(3,000)

### **COMMUNITY SERVICES PROGRAMS - 510**

Prop 68 2018 Parks Bond Act(287-510)

	MEASURE A TOTAL	196.506	-	-	-	-
	SUBTOTAL	196,506	-	-	-	-
287-510-580.234	18-19-063 Hogan Park Camera	23,616			-	-
287-510-580.233	18-19-062 Rudolph Park Camera	42,739	-	-	-	-
287-510-580.232	18-19-060 Hopper Park Camera	21,475	-	-	-	-
287-510-580.231	18-19-059 18/19 LCC Sec Camera	92,297	-	-	-	-
287-510-580.230	18-19-058 19/20 LCC Sec Camera	16,379	-	-	-	-
	<u>Operations</u>					

### **COMMUNITY SERVICES PROGRAMS - 510**

YOUTH DEVELOPMENT CENTER-FED GRANT PROJECT (253-510)

	CAPITAL					
253-510-700.287	YOUTH DEVELOPMENT CENTER		4,000,000	4,000,000	4,000,000	-
	SUBTOTAL	-	4,000,000	4,000,000	4,000,000	-
	FEDERAL GRANTS TOTAL	-	4,000,000	4,000,000	4,000,000	-
	ALL FUNDS TOTAL	2,152,099	7,139,669	7,637,928	7,643,647	5,719

Account No.	Line Item	Amended Budget 2024-25	Adopted Budget 2025-26	Description
Dept: Fund:	Community Services 100 - General Fund		Program:	Community Services -510.
530.100	<u>Operations</u> Contract Services	156,400	156,400	Funding for school crossing guard program for academic year 2024-25 for eight approved school sites. Increase (10,744) due to second year of two-year agreement.
	GENERAL FUND TOTAL:	156,400	156,400	
Dept: Fund:	Community Services 206 - Prop A		Program:	Community Services -510.
501.100	<u>Personnel</u> Salaries-Full-Time	147,893	147,893	Full salary for Special Transit Operator and partial salary allocations for Director of Community Services, Administrative Assistant
501.300	Salaries-Part-Time	25,525	25,771	II, and Recreation Coordinator. Salary for part-time transit driver for meals on wheels meal delivery, senior special transit program, back-up driver for essential transportation services. Position is limited to fewer than 1,000 per year.
501.400	Salaries-Overtime	-	-	
501.500	Longevity Award	557		Per MOU.
501.600	Auto Allowance	1,092	,	Auto Allowance.
505.100 505.200	Flexible Benefits Retirement	33,756 18,891		Employee health benefits (Dpts 510 & 540). PERS City portion and Deferred Compensation Match.
505.300	Medicare Contribution	2,509	2,512	Federal Medicare 1.45% of salary.
505.700	City-Paid Insurance	747	747	City provided long-term disability (LTD), employee assistance program (EAP), life insurance, and accidental death & dismemberment (AD&D).
	Subtotal	230,970	233,344	- disinembernien (ABdB).
	<u>Operations</u>		Program:	Community Services - Transit -540.
510.200	Reprographics	4,000	-	Marketing, advertising, and outreach materials for the Lawndale Beat and Lawndale Special
520.600	Vehicle Maintenance	11,000	6,000	Transit transportation service. Maintenance and unforeseen repair costs for four vehicles: Ford Van, Toyota RAV4 and two Special Transit vehicles.
520.610	Vehicle Fuel	11,000	9,000	Vehicle fuel for four department vehicles including two special transit buses. Increase (1,000) due to potential rise in gasoline prices in FY 2024-25.

Account No.	l ine Item	Amended Budget 2024-25	Adopted Budget 2025-26	Description
530.100	Contract Services	840,050		Operator costs for contract services agreement for the Lawndale Beat Fixed-Route
				transportation service. Increase (108,050) and for GTFS maintenance and hosting (\$5,000) for FY 2024-25. Overall increase (113,050) due to increaed hourly operator costs and GTFS maintenance and hosting services for the Lawndale Beat Fixed-route transportation
540.200	Special Expenses	6,000	6,000	service. Prop A eligible expenses related to Lawndale Beat Fixed-Route Transportation Service and Lawndale Special Transit program. No increase to line item.
550.300		-		Special transit bus.
	Subtotal	872,050	864,050	-
	PROP A TOTAL:	1,103,020	1,097,394	
Dept:	Community Services		Program:	Recreation Programs.
Fund:	277 - Recreation Programs		r rogram.	
504.400	Personnel	050 077	000 500	
501.100	Salaries-Full-Time	250,277	228,592	Allocation of salaries for Director of Community Services, Administrative Assistant II, Senior Nutrition Specialist, and Recreation Coordinator.
501.200	Salaries-Elected/Appointed	6,000	6,000	Parks, Recreation and Social Services Commission member stipends. Five (5)
501.300	Salaries-Part-Time	280,383	341,330	members x \$50 per meeting x 24 meetings. Salaries for part-time recreation staff for community center supervision, park supervision and special event program supervision, setup and breakdown activities. Park supervision program will remain a roving system at which one employee supervises all six parks on a rotational basis.
501.400	Salaries-Overtime	4,000	4,000	Overtime for full-time staff on an as needed basis and for weekend and evening special
501.500	Longevity Pay	433	185	event programs. Per MOU.
501.600	Auto Allowance	2,418	2,418	Auto Allowance.
505.100	Flexible Benefits	43,997		Employee health benefits.
505.200	Retirement	30,343		PERS City portion and Deferred Compensation Match.
505.300	Medicare Contribution	7,675		Federal Medicare 1.45% of salary.
505.700	City-Paid Insurance	1,011	1,011	City provided long-term disability (LTD), employee assistance program (EAP), life insurance, and accidental death & dismemberment (AD&D).
	Subtotal	626,537	669,091	- ` ` '

Account No.	line Itom	Amended Budget	Adopted Budget	Description
Account No.	Operations	2024-25	2025-26	Description
510.100	Office Supplies	6,000	5,000	Purchasing of equipment and supplies for community center reception desk and community services department employee office needs.
510.200	Reprographics	32,480	32,480	Funding for two issues of Lawndalian City newsletter (25,000). Increase due to rising production costs for elements such as labor, paper and printing supplies. Funding to replace worn out special event banners (5,000). Funding for Youth Day Parade resident mailers (3,500). Increase (8,500) due to shift of youth day parade resident mailers from contract services line item increase (3,500) in projected costs for city newsletter (5,000).
510.300	Postage	7,800	7,800	Postage costs for US Mail distribution of two city newsletter mailings plus one youth day parade notification mailer to all Lawndale resident and business addresses (7,500). Annual permit for reduced bulk mail fees (300).
510.610	MEMERSHIP/DUES		1,000	CPRS and NRPA will suport staff training and development as well access grants
510.620	TRAVEL/MEETINGS		4,000	CPRS and NRPA Conferences and Local District training for CPRS District 9. Also Acces to WILS
510.500	Uniforms	1,250	1,250	Uniforms for part-time senior services and parks and recreation staff. Decrease (1,250) due to recent purchase of staff uniforms in March 2024 for part-time employees.
510.640	Commission Development.	500	500	Funds for Parks, Recreation and Social Services Commission (PRSSC) member apparel. Increase (100) due to rising costs.
510.650	Mileage Reimb.	1,000	1,000	Mileage for parks and recreation staff performing roving park supervision and facility opening and closing tasks. Funds increased due to operational change utilizing roving staff as opposed to onsite park supervision. Increase (300) due to potential rising gasoline costs. Funds available upon staff request.
515.300	Natural Gas	400	400	Ulility costs for gas-powered elements for the Lawndale Community Center usage.
515.400	Water	8,000	8,000	Water services for the Lawndale Community Center. No increase; however, City expects water usage to increase due to increasing activites at the community center such as potential return of facility reservation program, opening on Saturdays and potential water rate increases.

Account	No. Line Item	Amended Budget 2024-25	Adopted Budget 2025-26	Description
520.51		17,000		Maintenance and equipment replacement for the Lawndale Community Center fitness room (\$5,000) and unanticipated repair items for other community center elements such as office machines, room elements and other necessary repair items (\$5,000). Funding for replacement and repair of park playground equipment (7,000). Funding to be used on an as needed basis.
530.10	0 Contract Services	130,050	105,750	LA County permit fees for wading pool and community center kitchen (\$1,000); mail house fees for city newsletter and Annual Youth Day Parade mailings (\$3,600), ASCAP annual music licensing fee (\$450), recreation class instructor fees (\$85,000), and When-to- Work software aplication used for scheduling (\$700). Reupholster approximately 400 chairs in the Hofman Community Center (\$15,000).
540.10	0 Community Events	3,000	-	Purchase of two portable sound systems for special event programs and off site activities.
540.12	20 Recreational Activities	10,000	10,000	Funding for first aid supplies for parks and community center (2,000). Funding for recreation equipment for parks and community center (8,000). Decrease (4.000) in line item due to elimination of summer day camps expenses.
540.20	0 Special Expenses	5,000	5,000	Funding for Automatic External Defibrillator (AED) replacement cartridge replacements (\$2,000), duplicate keys for parks, and recreation facilities (\$300), other unanticipated costs (\$2,700).
580.10	1 5 -		-	-
	Subtotal	222,480	194,180	-
	REC. PROGRAMS TOTAL	849,017	863,271	

Account No.	Line Item	Amended Budget 2024-25	Adopted Budget 2025-26	Description
Dept: Fund:	Community Services 278 - Senior Programs		Program:	Senior Programs.
501.100	<u>Personnel</u> Salaries-Full-Time	17,121	17,121	Allocation (10%) of Director of Community Services salary.
501.500	Longevity Pay	40	-	Per MOU.
501.600	Auto Allowance	390	390	Auto Allowance.
505.100	Flexible Benefits	1,896	2,017	Employee health benefits.
E0E 000	Detirement	2.040	2 0 2 0	PERS City portion and Deferred Compensation
505.200	Retirement	2,919	,	Match.
505.300	Medicare Contribution	248		Federal Medicare 1.45% of salary.
505.700	City-Paid Insurance	55	55	City provided long-term disability (LTD), employee assistance program (EAP), life insurance, and accidental death & dismemberment (AD&D).
	Subtotal	22,669	22,760	
	Operations			
530.100	Contract Services	38,200	38,200	Community center kitchen pest control services (\$1,800), portable restroom rental for McKenzie Gardens (\$1,400), senior fitness
540.410	Senior Activities	19,000	19,000	classes (\$30,000). Senior events and activities (\$10,000), case management (\$7,500), meals-on-wheels (\$1,000).
540.411	Senior Travel	21,000	21,000	Senior travel club support.
	Subtotal	78,200	78,200	
				-
	SENIOR PROGRAMS TOTAL	100,869	100,960	

Account No.	Line Item	Amended Budget 2024-25	Adopted Budget 2025-26	Description
Dept: Fund:	Community Services 281 - Measure A		Program:	Measure A Parks Program.
580.200	<u>Capital</u> Meas A Comm-Based Cat1	597,124	597,124	Restricted capital improvement funds reserved for Lawndale Youth Development Center project. Available on a reimbursement basis. Restricted funding is available for use on recreation based projects only such as LYDC skate park and passive recreation space.
580.210	Meas A Comm-Based Cat2	443,498	443,498	Restricted capital improvement funds reserved for Lawndale Youth Development Center project. Available on a reimbursement basis. Restricted funding is available for use on recreation based projects only such as LYDC skate park and passive recreation space.
580.211	Measure A TAP Funding	285,000	285,000	Los Angeles County Technical Assistance Program (TAP). Restricted funding for Lawndale Youth Development Center project pre-construction costs. Funding must be used prior to December 2025. An unknown amount may or may not be used in FY 2023-24.
580.220	Maintenance & Servicing	100,000	100,000	Restricted capital improvement funding to be used on maintenenace and servcing costs for Los Angeles County funded projects such as Lawndale Community Center.
	Subtotal	1,425,622	1,425,622	
	MEASURE A TOTAL	1,425,622	1,425,622	
Dept: Fund:	Community Services 253 - Federal Grants (Other)		Program:	Federal Grants.
700.287	<u>Capital</u> Youth Development Center	4,000,000	4,000,000	Restricted grant funding available on a reimbursement basis to be used exclusively on Lawndale Youth Development Center project
	Subtotal	4,000,000	4,000,000	building element only.
	FEDERAL GRANTS (OTHER) TOTAL	4,000,000	4,000,000	-
<b>Dept:</b> <b>Fund:</b> 550.400	Community Services 285 -American Rescue Plan OTHER EQUIPMENT	3,000		_
	=	3,000	-	-
	ALL FUNDS TOTAL	7,637,928	7,643,647	
		,,	, .,	•

### DEPARTMENT EXPENDITURES

	GE	ENERAL FUND (10	00-550)			
ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2023-24	PROJECTED ACTUAL 2024-25	AMENDED BUDGET 2024-25	ADOPTED BUDGET 2025-26	CHANGE FROM PRIOR YEAR
	OPERATIONS					
100-550-540.720	ANGEL TREE LIGHTING	18,853	24,431	24,431	25,450	1,019
100-550-540.725	BLUES FESTIVAL	12,977	11,719	11,719	13,100	1,381
100-550-540.726	MUSIC FESTIVAL	-	13,100	13,100	13,100	-
100-550-540.730	COMMUNITY BIKE EVENT	-			-	-
100-550-540.735	EASTER EGG HUNT	7,467	11,500	11,500	11,500	-
100-550-540.740	FIELD OF HONOR		-	-	-	-
100-550-540.745	HALLOWEEN HAUNT	8,612	10,496	10,496	10,800	305
100-550-540.750	HEALTH, SAFETY AND PET FAIR	8,286	12,300	12,300	12,300	-
100-550-540.755	MEMORIAL DAY EVENT	3,496	4,000	4,000	4,000	-
100-550-540.761	NEIGHBORHOOD WATCH	-	-	-	-	-
100-550-540.763	PUBLIC SAFETY OUTREACH		-	-	-	-
100-550-540.775		48,003	61,400	61,400	61,400	-
100-550-540.780		-	3,000	3,000	3,000	-
	SUBTOTAL	107,695	151,946	151,946	154,650	2,705
	GENERAL FUND TOTAL	107,695	151,946	151,946	154,650	2,705

# SPECIAL EVENTS - 550

Account No.	Line Item	Amended Budget 2024-25	Adopted Budget 2025-26	Description
Dept: Fund:	Special Events and Contributions 100 - General Fund		Program:	Special Events/ Contributions - 550.
	<u>Operations</u>			
540.720	Angel Tree Lighting Event	24,431	25,450	Synthetic skating rink (\$6,500), snow sled run and straw bales for understructure (\$9,000), trackless train (\$1,400), portable restrooms and hand washers (\$1,500), light tower generators (\$900), Face painters and balloon artist (\$1,750), disc jockey (\$600), street banner revisions (\$300), event decorating (\$3,000), event fencing (\$500).
540.725	Blues Festival	11,719	13,100	Bands (\$7,000); sound system (\$4,000), marketing and advertising materials (\$650), portable restrooms and hand washers (\$750), street banner changes (\$300), post card mailings to bands (\$100), miscellaneous (\$300).
540.726	Music Festival	13,100	13,100	Bands (\$7,000); sound system (\$4,000), marketing and advertising materials (\$650), portable restrooms and hand washers (\$750), street banner changes (\$300), post card mailings to bands (\$100), miscellaneous (\$300).
540.735	Easter Egg Hunt	11,500	11,500	Candy filled eggs (\$3,200), face painters and balloon artist (\$1,750), event site decorating for two locations (\$1,000), event supplies (\$750), straw bales for easter egg hunt and photo ops (\$1,000), trackless train (\$1,400), street and fence banner changes (\$300), live easter bunny entertainers (\$800), live bunny petting zoo (\$400), miscellaneous equipment and supplies (\$900).
540.745	Halloween Haunt	10,496	10,800	Trick or treat trail candy (\$2,500), disc jockey (4600), face painters (2) and balloon artist (2) (\$2,500), portable light tower generators (\$1,000), arts and crafts supplies (\$300), costume contest prizes (\$1,000), portable restroom and hand washers (\$800), event site decorations (\$1,000), miscellaneous (\$600), mini pumpkins for arts and crafts (\$500). Increase (\$500) due to increase in trick-or- treat trail candy and prizes for costume contest prizes.
540.750	Health, Safety and Pet Fair	12,300	12,300	Mobile screening unit (\$700), street banners (\$700), disc jockey (\$600), face painters and balloon artist (\$1,500), healthy snacks station (\$500), event site decorating (\$800), potential equipment rentals (\$1,000), ninja course (\$6,500).
540.755	Memorial Day Event	4,000	4,000	Continental breakfast (\$1,500), event decorating (\$600), formal invitations (\$100), promotional item (\$800), sound system and personnel (\$800), Memorial Day wreath (\$200).

		Amended	Adopted	
		Budget	Budget	
 Account No.	Line Item	2024-25	2025-26	Description
540.775	Youth Day Parade	61,400	61,400	LASD event security services (\$40,000), street banner changes (\$400), awards (\$2,000), participant snacks and water (\$750), portable restrooms and hand washers (\$1,600), rental cars (\$800), volunteer food carts (\$600), vehicle signage (\$1,000), face painters and balloon artist (\$1,750), resident/business street closure mailer postage and mail house fees (\$1,200), sound system (\$600), permit envelopes for street closure mailing (\$1,100), announcer services (\$500), audio and visual consultant (\$8,000), advertising post cards (\$700), encroachment permit (\$400).
540.780	Youth In Government Day	3,000	3,000	Continental breakfast and lunch for students and school staff, awards for students, site decorations, momento for participating students.
	GENERAL FUND TOTAL:	151,946	154,650	
				-

# ATTACHMENT C

#### Public Works Department Capital Improvement Projects Budget 5/14/2025 6:45 PM

Code	Description	Carryover	<u>FY 25/26</u>	FY 26/27	<u>FY 27/28</u>	<u>FY 28/29</u>	FY 289/30	Details
	STREET IMPROVEMENT PROJECTS							
#1	FY23/24 Street Improvement Project 274 - SB1 207 - Prop C 272 - Measure M 100 - General Fund MOE FY23/24 Street Improvement Projects Total:		\$536,000.00 \$214,000.00 \$317,000.00 \$284,000.00 <b>\$1,351,000.00</b>					145th Street (Hawthorne to Larch & Avis to Prairie), 149th Street (Larch to Osage), 153rd Street (Larch to Freeman), 154th Street (Hawthorne to Larch), Eastwood Avenue (154th to Cul-de-Sac), Freeman Avenue (Marine to Cul-de-Sac, Manhattan Beach to 154th & 163rd to 166th), Larch Avenue (Rosecrans to 147th & Manhattan Beach to 153rd), Osage Avenue (154th to Cul-de-Sac) & other segments.
#2	FY24/25 Street Improvement Project 274 - SB1 207 - Prop C 272 - Measure M 100 - General Fund MOE FY24/25 Street Improvement Projects Total:	\$510,000.00 \$746,000.00 \$300,000.00 \$284,000.00 <b>\$1,840,000.00</b>						Firmona Ave. (147th St. to Rosecrans Ave.); Condon Ave. (154th St. to Marine Ave.); 153rd St. (Inglewood Ave. to Firmona Ave.); Wharf Ln. (Cul-de-Sac to 156th St.); 163rd St. (Cul-de-Sac to Grevillea Ave.); 165th St. (Cul-de-Sac to Firmona Ave.); 165th St. (Grevillea Ave. to Hawthorne Blvd.); 171st St. (Cul-de-Sac to Grevillea Ave.); 173rd St. (Cull-de-Sac to Firmona Ave.); 154th St. (Mansel Ave. to Grevillea Ave.).
#3	FY25/26 Street Improvement Project 214 - CDBG 274 - SB1 207 - Prop C 272 - Measure M 100 - General Fund MOE FY25/26 Street Improvement Projects Total:		\$243,000.00 \$541,000.00 \$382,000.00 \$46,000.00 \$284,000.00 <b>\$1,496,000.00</b>					Rosecrans Blvd (Prairie to Larch), Artesia Blvd - Westbound (Redondo Beach to Inglewood), 162nd Street (Inglewood to Firmona), Hawthorne (Manhattan Beach to 154th & 160th to 162nd), Redondo Beach and Prairie, 155th Street (Hawthorne to Prairie), 163rd Street (Prairie to Cul-de-Sac), 164th Street (Hawthorne to Prairie), 168th Street (Hawthorne to Freeman), Freeman Avenue (Manhattan Beach to 162nd & 163rd to 165th & 168th to 170th), Osage Avenue (163rd to 167th), & other segments.
#4	FY26/27 Street Improvement Project 214 - CDBG 274 - SB1 207 - Prop C 272 - Measure M 100 - General Fund MOE FY26/27 Street Improvement Projects Total:		\$1,456,000.00	\$279,000.00 \$554,000.00 \$310,000.00 \$149,000.00 \$284,000.00 <b>\$1,576,000.00</b>				Inglewood Avenue (Manhattan Beach to 172nd), Inglewood and Manhattan Beach (PCC), Inglewood & Marine (PCC), Marine Avenue (Mansel to West City Limit), Manhattan Beach Boulevard (Inglewood to Freeman), Prairie and Rosecrans (PCC), Prairie & Redondo Beach (PCC), 154th Street (Hawthorne to Condon), Burin Avenue (Rosecrans to 145th), Condon Avenue (147th to 156th), Firmona Avenue (Rosecrans to 147th & Marine to Cul-de-Sac), Mansel Avenue (Rosecrans to 147th & 153rd to 156th), & other segments.
<b>#5</b> 700.305	HAWTHORNE BLVD REHABILITATION PROJECT 272 - Meas M 285-ARPA Hawthorne Blvd Street Rehabilitation Project Total	\$200,000.00 \$300,000.00 <b>\$500,000.00</b>	\$1,000,000.00 <b>\$1,000,000.00</b>	\$2,000,000.00 <b>\$2,000,000.00</b>				Hawthorne Blvd Redondo Beach Blvd. to Rosecrans Ave. (North & South bound).
<b>#6</b> 700.138	SLURRY SEAL STREET PROJECT 272 - Meas M Slurry Seal Street Project Total:	\$250,000.00 <b>\$250,000.00</b>						
#7	CULVERT REPAIRS 201 - Gas Tax Culvert Repairs Total:	\$100,000.00 <b>\$100,000.00</b>						
<b>#8</b> 700.303	REDONDO BEACH BL MEDIAN IRRIGATION & LANDSCAPING 244 - Measure R RBB Median Irrigation & Landscaping Total:	\$250,000.00 <b>\$250,000.00</b>						
<b>#9</b> 700.304	ROGERS, JANE ADDAMS, AND GREEN PARKS IRRIGATION 285 - ARPA Parks Irrigation Total:	\$700,000.00 <b>\$700,000.00</b>						
#10	RECYCLED WATER INFRASTRUCTURE EXTENSION							
	Recycled Water Infrastructure Extension Total:		\$2,000,000.00 <b>\$2,000,000.00</b>					
<b>#11</b> 700.31	CATCH BASIN RETROFIT PROJECT 282 - Meas W Catch Basin Retrofit Project Total:	\$250,000.00 <b>\$250,000.00</b>	\$250,000.00 <b>\$250,000.00</b>					

#### Public Works Department Capital Improvement Projects Budget 5/14/2025 6:45 PM

Code	Description	Carryover	<u>FY 25/26</u>	<u>FY 26/27</u>	<u>FY 27/28</u>	<u>FY 28/29</u>	<u>FY 289/30</u>	Details
	Annual Sidewalk Improvement Program 207 - Prop C 272 - Measure M 244 - Measure R Annual Sidewalk Improvement Program Total:	\$100,000.00 \$250,000.00 \$250,000.00 <b>\$600,000.00</b>	\$100,000.00 \$250,000.00 \$250,000.00 <b>\$600,000.00</b>	\$100,000.00 \$250,000.00 \$250,000.00 <b>\$600,000.00</b>	\$100,000.00 \$250,000.00 \$250,000.00 <b>\$600,000.00</b>	\$100,000.00 \$250,000.00 \$250,000.00 <b>\$600,000.00</b>	\$100,000.00 \$250,000.00 \$250,000.00 <b>\$600,000.00</b>	Remove and replace existing sidewalk that is cracked at various locations citywide. Locations to be determined.
<b>#13</b> 700.293	Pavement Management Program 2026 207 - Prop C Pavement Management Plan Total:	\$90,000.00 <b>\$90,000.00</b>						
	STREET IMPROVEMENTS TOTAL:	\$4,580,000.00	\$6,697,000.00	\$4,176,000.00	\$600,000.00	\$600,000.00	\$600,000.00	
	TRAFFIC IMPROVEMENT PROJECTS							
#14	Redondo Beach Blvd TSSP (Matching Fund) 207 - Prop C		\$200,000.00					Replace equipment on traffic signals such as push buttons and pedestrian displays.
	Redondo Beach Blvd TSSP Total:		\$200,000.00					LA County to perform work with Lawndale to pay 20%.
#15	Manhattan Beach Blvd. TSSP (Matching Fund) 207 - Prop C Manhattan Beach Blvd TSSP Total:	\$20,000.00 <b>\$20,000.00</b>						
#16	Rosecrans Ave. TSSP ( Matching Fund) 272 - Meas M Rosecrans Ave. TSSP Total:	\$200,000.00 <b>\$200,000.00</b>						
700.281	Annual Citywide Sign Replacement Project 2021-22 207 - Prop C 244 - Measure R	\$0.00 \$961,210.00	\$250,000.00 \$250,000.00	\$250,000.00 \$250,000.00	\$250,000.00 \$250,000.00	\$250,000.00 \$250,000.00	\$250,000.00 \$250,000.00	Replacement of existing traffic signs and traffic control devices that contain critical safety information for drivers based on Local Roadway Safety Plan (LRSP) .
700.281	272 - Measure M Annual Citywide Sign Replacement Project Total:	\$479,931.00 <b>\$1,441,141.00</b>	\$500,000.00	\$500,000.00	\$500,000.00	\$500,000.00	\$500,000.00	
<b>#18</b> 700.286 700.286	244 - Meas R	\$0.00 \$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00		Replacment of existing striping throughout the City.
	Annual Citywide Striping Project Total:	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	
		\$1,911,141.00	\$950,000.00	\$750,000.00	\$750,000.00	\$750,000.00	\$750,000.00	
<b>#19</b> 700.294	FACILITY IMPROVEMENT PROJECTS Facility Need Assessment & Feasiblity Study 100 - General Fund Facility Need Assessment & Feasiblity Study Total:	\$100,000.00 <b>\$100,000.00</b>						Updates to existing City facilities after ADA assessment completion.
<b>#20</b> 700.287	Youth Development Project/MSD Building 289 - CNRA Grant Fund	\$4,000,000.00						Youth Development Project/MSD Building is planned to replace the existing MSD
	HUD 281 - Measure A - Community Based (Category 1) 281 - Measure A - Community Based (Category 2)	\$4,000,000.00 \$780,000.00 \$585,000.00	\$95,000.00 \$75,000.00	\$95,000.00 \$75,000.00	\$95,000.00 \$75,000.00	\$95,000.00 \$75,000.00		building at Burin Avenue and De Oro Lane.
	Youth Development Project/MSD Building Total:	\$9,365,000.00	\$170,000.00	\$170,000.00	\$170,000.00	\$170,000.00		
<b>#21</b> 700.299	Public Works & City Hall Facility Needs Project 285 - American Rescue Plan Act Public Works & City Hall Facility Needs Project Total:	\$500,000.00 <b>\$500,000.00</b>						Interior upgrades to PW & Citv Hall.
	FACILITY IMPROVEMENTS TOTAL:	\$9,965,000.00	\$170,000.00	\$170,000.00	\$170,000.00	\$170,000.00		

#### Public Works Department Capital Improvement Projects Budget 5/14/2025 6:45 PM

Code	Description	Carryover	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 289/30
	STRATEGIC / PLANNING PROJECTS						
#22	Urban Forest Management Plan						
	100 - General Fund				\$80,000.00		
	Urban Forest Management Plan Total:	\$0.00	\$0.00	\$0.00	\$80,000.00	\$0.00	\$0.00
#23	Integrated Water Master Plan (Recycled/Stormwater) 282 - Measure W					\$80.000.00	
	Integrated Water Master Plan (Recycled/Stormwater) Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$80,000.00	\$0.00
	STRATEGIC / PLANNING PROJECTS TOTAL:	\$0.00	\$0.00	\$0.00	\$80,000.00	\$80,000.00	\$0.00
	CAPITAL IMPROVEMENT PROJECT TOTALS:	\$16,456,141.00	\$7,817,000.00	\$5,096,000.00	\$1,600,000.00	\$1,600,000.00	\$1,350,000.00
	100 - General Fund	\$384,000.00	\$2,568,000.00	\$284,000.00	\$80,000.00	\$0.00	\$0.00
	201 - Gas Tax	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	206 - Prop A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	207 - Prop C	\$956,000.00	\$1,396,000.00	\$910,000.00	\$600,000.00	\$600,000.00	\$600,000.00
	214 - CDBG	\$0.00	\$243,000.00	\$279,000.00	\$0.00	\$0.00	\$0.00
	244 - Measure R	\$1,711,210.00	\$500,000.00	\$500,000.00	\$500,000.00	\$500,000.00	\$500,000.00
	244 - Measure R (SBC COG)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	272 - Measure M	\$1,679,931.00	\$1,613,000.00	\$2,399,000.00	\$250,000.00	\$250,000.00	\$250,000.00
	274 - SB1	\$510,000.00	\$1,077,000.00	\$554,000.00	\$0.00	\$0.00	\$0.00
	240 - Prop C25 Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	282 - Measure W	\$250,000.00	\$250,000.00	\$0.00	\$0.00	\$80,000.00	\$0.00
	307 - 2009 TAB Bond	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	289 - CNRA Grant Fund	\$4,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	HUD	\$4,000,000.00	\$0.00	\$0.00			
	281 - Measure A - Community Based (Category 1)	\$780,000.00	\$95,000.00	\$95,000.00	\$95,000.00	\$95,000.00	\$0.00
	281 - Measure A - Community Based (Category 2)	\$585,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$0.00
	285- ARPA	\$1,500,000.00	\$0.00	\$0.00			
	288- LPBP Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	PWD CIP FUND TOTALS	\$16,456,141.00	\$7,817,000.00	\$5,096,000.00	\$1,600,000.00	\$1,600,000.00	\$1,350,000.00

Details



# **CITY OF LAWNDALE**

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE:	June 2, 2025
TO:	Honorable Mayor and City Council
FROM:	Dr. Sean M. Moore, City Manager
PREPARED BY:	Jason Minter, Community Services Director
SUBJECT:	Lemonade Day

### BACKGROUND

At the request of the City Council, staff are providing background information about *Lemonade Day*, a national non-profit organization founded in 2007 by Michael Holthouse in Houston, Texas. The mission of *Lemonade Day* is to provide a fun, experiential program that teaches youth how to start, own and operate their very own business - a lemonade stand. Each year, in participating cities, youth have the opportunity to experience entrepreneurship by participating in the program. *Lemonade Day* was founded on an important American principal: entrepreneurs take risks, believing they can realize their dream if they work hard, take responsibility and act as good stewards of their resources.

### STAFF REVIEW

Since 2007, *Lemonade Day* has grown to serve more than 1.5 million children earning approximately 270 million dollars in over 90 licensed markets in the United States, Canada and Bermuda. *Lemonade Day* is designed to be a one day per year program, typically held during the summer months.

The *Lemonade Day* mission is to "help prepare youth for life through fun, proactive and experiential programs infused with life skills, character, education, and entrepreneurship. The foremost objective is to help today's youth become the business leaders, social advocates, community volunteers and forward-thinking citizens of tomorrow. We want to build self-esteem and new mindsets that can propel youth to success they likely would not have pursued otherwise".

### Who Organizes These Events and Who Participates?

Lemonade Day events are typically organized by volunteer community groups and those municipalities that have an active Chamber of Commerce. Currently, it is unknown as of the writing of this staff report, if the Lawndale Chamber of Commence is active. Once the participating group registers and is licensed by the *Lemonade Day* organization, such license will provide the organization with a website to promote and market the opportunity to youth in the City. Youth participants that choose to participate are required to register for the respective *Lemonade Day* event via the *Lemonade Day* provided website or app at no-cost.

Some participating groups have outreach events to promote the program and register participants, while some promote their stand to friends and classmates or via social media. To make it more exciting, some participating groups offer competitive awards such as, Entrepreneur of the Year Award, Best Lemonade Stand, etc.

### What Type of Planning is Required?

Youth participants planning to facilitate a lemonade stand on *Lemonade Day* are encouraged to complete the following tasks (but certainly not limited to these only) in order to have a successful lemonade stand:

- Register for a lemonade stand
- Choose a location
- Find a sponsor
- Create a budget, set pricing, and develop a fee collection system
- Create marketing materials and promote their stand
- Create visible menus
- Set up and decorate their pop-up business
- Recruit volunteers to help with the event day operations
- Purchase fresh ingredients
- Maintain clean utensils and equipment
- Other tasks that can help them run their own stands successfully

At the conclusion of *Lemonade Day*, each youth participant gets to determine how the profits are used. For the most part, youths are encouraged to budget and plan how they would like to use the revenues. The majority of youth participants have a profit-sharing plan which involves any combination of the following: donating to a charity, starting a savings account, buying something special for themselves or others, or save and invest in next year's *Lemonade Day* event. Participants are encouraged to report statistics to the *Lemonade Day* organization via the website with information like number of customers served and final revenues. Participants are also encouraged to submit photos and testimonials to the *Lemonade Day* organization of which many are posted on the official *Lemonade Day* website. Finally, each participant is encouraged leave their business location in better condition than they inherited in.

# **Conclusion:**

The Lemonade Day program's intents is to provide an opportunity for youth in participating municipalities to learn how plan, organize, budget, market and become a business owner. According to Lemonade Day statistics located at <u>www.lemonadeday.org</u>, the majority of participants cited "the desire to someday own their own business" as the number one motivator for participating in Lemonade Day.

# LEGAL REVIEW

None.

# FISCAL IMPACT

There is no immediate fiscal impact for this report, however, if the City Council chooses to start a *Lemonade Day* program that is facilitated by staff, it is estimated to cost around \$3,000 to \$5,000 in order to implement this event. Most of the costs are related to staff time and resources.

# RECOMMENDATION

Staff recommends that the City Council:

- 1. Direct staff to develop/implement the Lemonade Day event for Fiscal Year 2025-2026, with a budget allocation of \$5000 maximum, or
- 2. Provide further direction to staff regarding participation in a Lemonade Day activity.



# **CITY OF LAWNDALE**

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ♦ www.lawndalecity.org

SUBJECT:	Award of Contract to General Technologies and Solutions for Preparation of Traffic Analysis Report
PREPARED BY:	Lucho Rodriguez, Public Works Director Nick Petrevski, Associate Engineer
FROM:	Dr. Sean M. Moore, City Manager
TO:	Honorable Mayor and City Council
DATE:	June 2, 2025

### BACKGROUND

147th Street from Inglewood Avenue to Grevillea Ave. (Westside 147th) is classified as an east-west collector roadway approximately 0.4 miles in length and abuts a variety of land uses, including single and multi-family residential and an elementary school. Westside 147th has 2 lanes from Inglewood Avenue to Grevillea Avenue, with wide lanes eest of Firmona Avenue and generally narrower lanes wast of Firmona Avenue. Every unsignalized intersection along the corridor is 4-way STOP-controlled.

City staff received safety concerns from residents regarding numerous vehicles speeding and not coming to full stops while traveling on Westside 147th. In response to the resident concerns regarding pedestrian and cyclists, City staff would like to initiate a comprehensive traffic analysis to assess the current conditions of Westside 147th and obtain a report to summarize the key findings of the traffic analysis along with recommendations for next steps based on observed trends and data.

### STAFF REVIEW

Staff received three (3) proposals for this project, from Toole Design, WGZE, and General Technologies Solutions (GTS). Staff selected GTS for the task based on expertise on the subject matter, completing similar projects and cost. The report will consist of a traffic analysis for traffic calming and safety study to identify solutions for drivers speeding and not observing stop signs on the Westside corridor of 147th Street.

The scope of services will include a kick-off meeting to discuss issues pertinent to the analysis of the project, collect 24-hour speed and traffic volume data including camera footage to observe driver behavior at 4-way stop intersections, collect collision data analysis for the most recent 5-year period available, conduct site visits during AM or PM peak hours to observe traffic patterns and driver behavior at intersections and midblock, and deliver a final report to the City recommending a set of prioritized countermeasures to address any safety concerns in the study area. The final report will include recommendations and conceptual level illustrations for the suggested infrastructure improvements.

### LEGAL REVIEW

The City Attorney has reviewed this report.

### FISCAL IMPACT

The total cost of this project is estimated to be \$22,400. Full funding for this project is available in the amount of \$22,459. Metro will provide 100% of the analysis cost with TDA3 funding. Budget amendment is needed in account 203-310-530.100 TDA Article 3 Contract Services. These funds will be drawn down as they are expended.

### **RECOMMENDATION**

Staff recommends that the City Council award a contract to General Technologies and Solutions in the amount of \$22,400 for Traffic Analysis of Westside 147th Street.

### **Attachments**

A. Proposal from General Technologies and Solutions Proposal from Toole Design Proposal from WGZE AGREEMENT GTS.pdf Attachment A

t +1 213 267 2332 | f +1 213 318 0744 info@gentecsol.com | www.gentecsol.com 11900 W Olympic Blvd #450, Los Angeles, CA 90064 GTS | General Technologies and Solutions

Ref: 250312.01 April 18, 2025 (Updated 5/29/2025)

Lucho Rodriguez Public Works Director | City of Lawndale 14717 Burin Avenue, Lawndale, CA 90260 310-973-3266 | Irodriguez@lawndalecity.org

### Subject: Proposal to address speeding issues on 147<sup>th</sup> Street

Dear Mr. Rodriguez:

Thank you for your consideration of GTS to assist with traffic engineering services to identify solutions for drivers' speeding and not observing stop signs on the 147<sup>th</sup> Street corridor in Lawndale.

We have carried out similar studies, analyzing speeding issues and other instances of driver non-compliance with traffic laws, in cities throughout the South Bay region and across southern California, most recently for the Cities of Rancho Palos Verdes, Hawthorne, and Torrance, among others.

This proposal is based on our experience carrying out similar studies. We propose to carry out volume and speed data collection, a review and analysis of collision data, field observations of the existing infrastructure and driver behavior in the study area, and the delivery of a final report to the City.

We understand that project consists of 147<sup>th</sup> St. from Inglewood Ave. and abuts a variety of land uses, including single- and multi-family residential, and an elementary school. 147<sup>th</sup> Street has 2 lanes from Inglewood Ave. to Grevillea Ave., with wide lanes west of Firmona Ave. and generally narrower lanes east of Firmona Ave. Every unsignalized intersection along the corridor is 4-way STOP-controlled, which may contribute to driver frustration as people driving east-west along the corridor must come to a full stop at every block.

We also understand that major streets, such as Rosecrans Ave. and Marine Ave., run parallel to 147<sup>th</sup> Street and may provide drivers with more uninterrupted east-west mobility; however, these major streets tend to experience traffic congestion in the westbound direction in the morning peak and in the eastbound direction in the afternoon peak, largely attributed to traffic heading to and from the 405 freeway.

Our approach is described in more detail in the following pages. We appreciate your consideration of GTS and look forward to working with you. If you have any questions, please call my cell at 714.878.6464.

Sincerely,

Rowed U.

Rawad Hani, PE, TE Project Manager / Principal

Enclosed: Exhibit A – Firm background and experience with similar projects Exhibit B – Scope, Fee and Schedule

# Exhibit A: Firm Background and Relevant Experience

GTS is a traffic engineering, transportation planning, and technology solutions firm based in Southern California. We combine our passion for smart transportation technology solutions (what's on the horizon) with an advanced understanding of community needs and goals (what's in demand). All GTS solutions strive to balance mobility and safety on the one hand with livability and sustainability on the other.

At GTS, saving lives and preventing injury are central to our mission and values. Because we work on both the planning and the engineering side, we are deeply familiar with all the things that are needed to make streets safer and protect the most vulnerable road users.

Our recent related projects have included small-area traffic calming and traffic safety studies for the Cities of Long Beach, Hawthorne, Glendora, and Rancho Palos Verdes, among others. In addition, we have completed several citywide road safety plans, most recently the City of Irwindale Safe Streets for All Plan and the City of Glendora Local Road Safety Plan. We are also currently developing a Safe Routes to School Plan for the City of Costa Mesa.

# Sample Recent Relevant Projects Neighborhood Traffic Calming Plans, Rancho Palos Verdes

GTS has developed neighborhood traffic calming studies and plans for more than 40 separate locations in the City of Rancho Palos Verdes as part of our on-call traffic engineering contract. The scope and complexity of these studies has varied from addressing a single reported issue at one intersection to conducting a comprehensive traffic calming and safety plan for an entire corridor. In each case, we pay close attention to the interrelated effects of traffic engineering decisions, in the short term and the long term, while considering the unique characteristics of each location. The process typically begins with site observations, collection of speed and traffic volume data, and interviews with relevant stakeholders. This is followed by analysis of crash data and factors in the built environment, leading to the development of proven safety countermeasures. Our recommendations typically take an incremental approach, beginning with short-term, quick-build, low-cost countermeasures that the City can implement at relatively short notice, followed by medium and long-term measures, which in many cases can be



implemented as part of larger CIP projects or funded through road safety grant programs. While most of the identified strategies are engineering countermeasures (such as traffic circles, crosswalks, signs, and striping modifications), education and enforcement countermeasures are frequently recommended as well. For several of these studies, GTS has also been contracted to complete the design phase so that the City can implement these recommendations. Several of these studies involved working with the Los Angeles County Fire Department to test the effect of traffic calming measures on emergency vehicles and ensure that these measures would not adversely impact response times.

### City of Hawthorne On-Call, Warrant Analysis and Feasibility Studies

GTS supported the City of Hawthorne (as part of the on-call contract) in carrying out traffic signal warrant studies at three intersections: Freeman Ave & 118th St, 126th St & Birch Ave, and Kornblum Ave & 120th St. The purpose of the study was to determine whether a traffic signal should be at the currently stop-controlled installed intersections based on the analysis of the traffic signal warrants contained in the California Manual of Uniform Traffic Control Devices (CA MUTCD). GTS carried out site visits, data collection, warrant feasibility studies, analysis, and technical documentation.



GTS also carried out a traffic calming study and prepared concept designs for the intersection of W 120th St. and the 105 freeway on- and off-ramps, where excessive speeds, near-misses, and traffic congestion were reported. GTS developed a design concept with wider sidewalks, narrower lanes, and a wider median to reduce speeds, while using the additional space gained to add a second left-turn lane to alleviate congestion.

### Old Torrance Systematic Safety Analysis Report (SSARP) (Federal Funding)

GTS prepared the Systematic Safety Analysis Report Program (SSARP) for Downtown Torrance, which serves as a comprehensive safety assessment aimed at enhancing roadway safety and connectivity within the downtown area and surrounding corridors. GTS investigated crash patterns, identified high-risk corridors and intersections, and proposed low-cost countermeasures to improve safety for all road users, particularly pedestrians, cyclists, and motorists. The study integrated extensive crash data from the Transportation Injury Mapping System (TIMS) alongside volume, roadway, and speed data. Key corridors evaluated include Torrance Boulevard, Carson Street, Western Avenue, and Crenshaw Boulevard, among others. Safety countermeasures recommended throughout these routes include high-visibility crosswalks, enhanced signal timing, advanced pedestrian signals, upgraded bicycle lanes, and improved intersection lighting. Additionally, the SSARP aligns with Caltrans' systemic safety approach, emphasizing proactive, system-wide analysis over individual highcrash sites. Prioritized safety projects and detailed improvement scopes were presented, contributing to a safer, more connected Downtown Torrance, ready for future transportation growth and positioned to secure

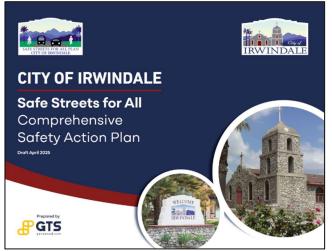


funding through road safety grant programs such as the Highway Safety Improvement Program (HSIP) and Safe Streets for All (SS4A).

### City of Irwindale Safe Streets for All Comprehensive Safety Action Plan

GTS recently completed the Safe Streets for All Comprehensive Safety Action Plan for the City of Irwindale. The Irwindale SS4A Plan creates a comprehensive plan for improving road safety in the City, including all required components and satisfying all the requirements of the US DOT Safe Streets and Roads for All Grant Program. As a valueadded item, the SS4A plan is also fully compliant with the requirements of the Highway Safety Improvement Program (HSIP).

The components of the plan include comprehensive safety analysis identifying a high-



injury network, formation of an Implementation Group responsible for overseeing the planning process, hosting public outreach events, prioritization of road safety countermeasures, and a Vision Zero commitment from City leadership. GTS developed a project website using the Social Pinpoint platform, allowing for comments to be posted on an interactive map and collecting data from the community via a survey. The final product will guide the City in implementing road safety countermeasures and will open doors to multiple grant funding sources.

### City of Glendora Local Road Safety Plan (LRSP)

GTS contracted with the City of Glendora to develop a citywide Local Road Safety Plan (LRSP). To develop the LRSP, GTS staff facilitated a series of workshops with local stakeholders to identify locations within the City of Glendora that should be prioritized for traffic safety improvements. GTS also set up an interactive website where residents of Glendora could provide input by noting traffic safety problems associated with specific locations. Concurrently, GTS performed an in-depth GIS-based analysis of a five-year span of crash data, identifying the City's top 10 high-crash intersections and corridors. After the priority intersections and corridors were identified, GTS selected a range of proven engineering, enforcement, and education countermeasures that are expected to reduce collisions at these locations. Subsequently, GTS applied a costbenefit analysis to identify which of the safety countermeasures would have the highest cost-benefit ratio when the cost of implementation is measured against the predicted benefit of collisions prevented. This resulted in a prioritized list of countermeasures that City leaders can use as a road map toward improving safety.

As a value-added item, GTS prepared and submitted a Highway Safety Improvement Program (HSIP) grant application for the City to secure funding to implement selected projects from the LRSP. The grant funding was awarded, in the amount of \$1.7 million. In the subsequent HSIP cycle, GTS again assisted the city in securing grant funding for further improvements, resulting in an award of an additional \$2 million.



# Exhibit B: Scope, Fee, and Schedule

Project:Traffic Calming and Safety Study: 147th StreetServices:Traffic Engineering and Transportation PlanningDate:April 18, 2025 (Updated 5/29/2025)

The project consists of a traffic calming and safety study to identify solutions for drivers' speeding and not observing stop signs on the 147<sup>th</sup> Street corridor in Lawndale.

The following scope is based on project information received by GTS from the City as well as our experience preparing traffic calming and safety studies for similar corridors. GTS will rely upon the completeness and accuracy of information furnished by the City or on the City's behalf. Should the scope of services or project information change following contract execution, we will notify you if these changes affect the fee and/or schedule and require a contract amendment.

# Scope of Services

At the initiation of the project, GTS will organize a kick-off meeting with City staff to discuss the study's goals and objectives and the requirements to be met. The kick-off meeting will allow City representatives and GTS to work together to review the scope of work and schedule, finalize the tasks and topics to be addressed, discuss roles and responsibilities including the City's expectations regarding deliverables, establish invoicing requirements, and confirm the communication protocol.

The study will include the following analysis:

# 1. Kick-off Meeting and Project Management

GTS will schedule and attend a kick-off meeting and up to two progress meetings to discuss issues pertinent to the analysis of the project. Our project manager (Rawad Hani) will be responsible for the project management, resource allocation, and ensuring that all project tasks are being completed on time and under budget. Our proposed schedule for completion of the project based on the City's requirements is shown in the following pages. If there are any unforeseen issues during the project preparation, we will notify the City and revise the schedule per agreement.

Task 1 Deliverables:

- > Kick-off Meeting and progress meetings agenda and minutes
- Schedule Update

# 2. Traffic Data Collection

GTS will collect 24-hour speed and traffic volume data using tube counters at two (2) locations on a typical school day. We propose collecting this data at the following mid-block locations, which may be adjusted following the kick-off meeting:

- 1. 147<sup>th</sup> Street between Kingsdale Ave. and Mansel Ave.
- 2. 147<sup>th</sup> Street between Inglewood Ave. and Condon Ave.

In addition, we will collect up to 16 hours of traffic camera footage (encompassing the AM and PM peak hours) to observe driver behavior at representative 4-way STOP-controlled intersections along the corridor and



conduct as (if) needed signal warrant analysis. We propose collecting this footage at the following locations, which may be adjusted following the kick-off meeting:

- 3. 147<sup>th</sup> Street at Kingsdale Ave.
- 4. 147<sup>th</sup> Street at Mansel Ave.

If the City already has recent comparable speed data available, GTS can utilize the City's data and reduce the project cost accordingly.

# 3. Collision Data Analysis

GTS will acquire collision records for the study area from the Statewide Integrated Traffic Records System (SWITRS) for the most recent 5-year period available. In addition, for a better understanding of the factors affecting road safety in the study area, GTS will request collision reports from the City for the same area and time period. We will analyze collision records using GIS and other data analysis software. The following variables, at a minimum, will be analyzed, cross-tabulated, and summary statistics provided:

- Locations of crashes
- Severity of crashes (Fatal, Severe Injury, Other Visible Injury, Complaint of Pain, Property Damage Only)
- Time of day, day of week, time of year
- Age of those affected
- Crash type (such as rear-end, head-on, sideswipe, fixed object, etc.)
- Contributing factors
- Transportation modes involved (such as automobile, pedestrian, bicycle, school bus, etc.)

GTS will discuss the results of the data analysis with City staff to gain further knowledge of the traffic safety issues in the study area.

# 4. Field Observations

GTS will conduct site visits during the AM or PM peak hours to observe traffic patterns and driver behavior at intersections and mid-block locations along 147<sup>th</sup> Street that comprise the study area (Inglewood Ave. to Grevillea Ave.). During these site visits, GTS will also examine the existing transportation infrastructure throughout the study area, including the existing roadway dimensions, intersection controls, parking, signage, roadway striping, crosswalks, and sidewalks.

# 5. Final Report and Council Meeting

GTS will deliver a final report to the City recommending a set of prioritized countermeasures to address any safety concerns in the study area. Focusing on a safe system approach, the strategy identification will include quick-build short-term countermeasures that can be implemented with relatively few resources, as well as longer-term countermeasures.

The final report will include recommendations and, as appropriate, conceptual planning-level illustrations (such as roadway cross-sections, illustrative maps, and simple photographic renderings) for the suggested infrastructure improvements.



The following is the proposed outline of the report:

- 1. Introduction
- 2. Existing Conditions
- 3. Collison Assessment
- 4. Speed Data Analysis
- 5. Field Observations
- 6. Recommendations
  - a. Short-term
  - b. Long-term

Deliverable: GTS will prepare a final report that provides the above information. Two (2) revisions of the report are included in this scope and budget and attendance at (1) Council or Commission/Committee meeting.

## 6. Follow-On Services

Follow-on services may or may not be necessary and it is not possible to accurately budget for these services at this time. Should follow-on services be necessary, we will provide a separate proposal for these services and work will commence only upon written authorization from yourselves.

## Schedule

We expect to submit the first draft of the Traffic Calming and Safety Study six (6) weeks after notice to proceed (NTP) and to allow two (2) weeks for each subsequent round of revisions.

## Fee

Tas Task

Our fee estimate for the above tasks is presented as follows:

k #	Description / Deliverables	Principal/ Eng. Lead	Planning Lead	Sr. Eng./Plnr	Eng. / Plnr (L3)	Data Collection	TOTAL Per Task
		\$	\$	\$	\$		
		230	190	160	140		
1	Kick-off						
	Meeting	2	2				\$840
	Traffic data					\$3,780	
2	collection and	2	6	8	8		
	analysis						\$7,780
3	Collision data	4	8	8	8		
5	analysis	4	0	0	8		\$4,840
4	Field	2	4	4	4		
4	Observations	2	4	4	4		\$2,420
5	Final Report +	8	12	12 0 0			
5	Council Meeting	8	12	8	8		\$6,520
	Total						\$ 22,400



ATTACHMENT B



742 SOUTH HILL STREET SUITE 600 LOS ANGELES, CA 90014 2 1 3 . 2 5 7 . 8 6 8 0 T 0 0 L E D E S I G N . C 0 M

May 20, 2025

Lucho Rodriguez, Public Works Director City of Lawndale 14717 Burin Avenue Lawndale, CA 90260

#### Re: 147<sup>th</sup> Street Traffic Safety Study and Traffic Calming Policy

Dear Mr. Rodriguez,

**Toole Design Group** is pleased to submit this letter proposal for the development of a Traffic Safety Study on 147<sup>th</sup> Street and an updated Traffic Calming Policy. Toole Design Group has developed traffic safety studies in communities large and small, urban and rural, for over 20 years. Creating safer conditions for pedestrians, bicyclists, and motorists is more than just what we do—it is the lens through which we see the world around us, and it defines our approach to every project.

Our team is especially committed to solutions that make sense for the City of Lawndale. Our proposed project management team – **Adam Vest, PE** and **Kyle McGowan, AICP**– are based in Los Angeles and have experience working in traffic safety and traffic calming in the Los Angeles area. Adam will serve as our Principal-in-Charge and Kyle McGowan will lead our team as Project Manager, both bringing experience working on traffic safety studies and traffic calming policies with a focus on actionable strategies and projects. Kyle will be supported by a team of engineers, planners, data analysts, and urban designers who specialized in data-driven approaches for traffic safety and traffic calming and industry best practices in roadway design that lead to safer streets for all users.

We look forward to applying our perspectives and dedication and to working with the Lawndale staff and community members. If you have any questions, please contact Kyle McGowan at **213.257.8680 x361** or **kmcgowan@tooledesign.com**. Thank you for considering our team.

Sincerely,

Jessica Fields, PE, AICP Director of Operations, Western U.S

# **Project Understanding**

The Toole Design Team understands that 147<sup>th</sup> Street between Inglewood Avenue and Grevillea Avenue serves an important connection for Lawndale residents to connect with destinations such as Lucille J. Smith Elementary School and the Lawndale Library, as well as locations outside of the City. We also know that part of 147<sup>th</sup> Street has been designated as a route on the Local Travel Network by the South Bay Cities COG. However, the corridor has been facing safety issues, such as speeding and drivers ignoring stop signs. A Traffic Safety Study has been conducted for 147<sup>th</sup> Street between Hawthorne Boulevard and Prairie Avenue that included an analysis of existing conditions and issues and recommendations to improve safety and calm traffic along the corridor. Due to issues along the western corridor of 147<sup>th</sup> Street, the City of Lawndale wishes to conduct a similar study for the corridor between Inglewood Avenue and Grevillea Avenue.

Additionally, the City of Lawndale has a policy on the installation of speed humps from 1996 that needs to be updated. This update can include additional traffic calming elements, such as neighborhood traffic circles, curb bulb-outs, and chicanes. The update also will include a process to determine appropriate traffic calming solutions and prioritize them for improvement.

# **Project Approach**

## **Task 1: Project Management**

## Task 1.1: Project Kickoff Meeting

The Toole Design team will meet in-person with the City project manager and other key staff to kick off the project by reviewing the project scope, schedule, and budget as well as team responsibilities, and communication channels. The meeting will provide an opportunity to begin discussing outreach strategies, key issues, and specific City priorities.

## **Task 1.2: Project Coordination Meetings**

The Toole Design Project Management team will meet with the City for a monthly online coordination meeting over the duration of the project. The Toole Design team will develop meeting agendas and provide meeting minutes and action item matrices.

## Task 1.3: Project Reporting

We will submit monthly invoices with detailed progress reports that show the percentage of the project completed by task. The progress reports will outline the work performed, upcoming tasks and milestones, status of the scope, schedule and budget.

## Task 1 Deliverables:

- Project kickoff meeting, agenda, meeting summary, and action items
- Monthly project coordination meetings, agenda, meeting summaries, and list of action items
- Monthly project invoices and progress reports

## Task 2: 147<sup>th</sup> Street West Traffic Safety Study

## Task 2.1: Data Collection

To study the safety of the 147<sup>th</sup> Street corridor, Toole Design will collect and review relevant safety data, including crash data, traffic volumes, and vehicle speeds. Our team will collect the last 10 years of crash data for the 147<sup>th</sup> Street corridor to understand where, how, and why crashes are occurring. If the City of Lawndale does not have access to crash data through law enforcement agencies, we will collect injury crash data from the Transportation Injury Mapping System (TIMS) platform. These crash data will be used to identify issue areas and types of crashes that occur on the study corridor.

We assume that traffic volume data and vehicle speed data have been collected for the corridor. However, if the data has not been collected, Toole Design will work closely with the City to identify data needs and locations and will work with data vendors to guide the data collection. We assume the City will be responsible for all traffic volume and speed data collection costs.

## Task 2.2: Existing Conditions Analysis

Following data collection, Toole Design will conduct a detailed existing conditions analysis to identify any safety or operational issues along the study corridor. The analysis will include a review of roadway widths, configuration of travel lanes, and parking conditions. Intersections along the corridor will be evaluated for control type (all-way stop, two-way stop, etc.), visibility, and compliance with design standards. Traffic volumes will be analyzed for daily and peak-hour conditions to assess the demand of the roadway relative to capacity.

Toole Design will review the last ten years of crash data to identify patterns related to crash type, time of day, user groups involved, and contributing factors, and will conduct a spatial analysis to highlight crash clusters and high-risk locations. Vehicle speed data will be analyzed to determine the extent of speeding relative to posted speed limits and thresholds for traffic calming consideration. Toole Design will compile all findings into an existing conditions memo, including maps, diagrams, and summary tables, which will serve as a foundation for developing targeted safety improvements.

## Task 2.3: Community Meetings

To ensure the analysis and recommendations reflect local needs and community context, Toole Design will support City staff in leading two community meetings. The first meeting will be held early in the project timeline to present baseline data and solicit feedback from residents and other stakeholders about existing transportation safety concerns and driving behaviors. This meeting will include a facilitated discussion and interactive elements such as comment boards or mapping activities. Toole Design will prepare all necessary materials for the meeting, including maps, boards, and flyers.

The second meeting will occur after the development of the draft safety recommendations developed in Task 2.3 and will provide the community with an opportunity to review and provide feedback on proposed improvements. Toole Design will present conceptual designs and summarize how community input from

the first meeting was incorporated into the recommendations. A summary memo will be prepared following each session, including attendance, key input themes, and follow-up actions.

## **Task 2.4: Develop Safety Recommendations**

Based on the results of the data analysis and community input, Toole Design will develop a set of targeted potential safety improvement recommendations for the corridor. The recommendations will be grounded in proven safety countermeasures and will be aligned with best practices, such as the FHWA's Proven Safety Countermeasure list and NACTO guidelines.

Recommendations may include modifications such as lane reconfigurations, curb extensions, median refuges, high-visibility crosswalks, neighborhood traffic circles, traffic control enhancements such as improved signage, or speed management treatments such as raise crosswalk, speed humps, or road diets. Each recommendation will be linked to observed issues or community feedback. Toole Design will develop planning-level cost estimates, feasibility considerations, and potential funding strategies for implementation. Conceptual designs for each recommendation will be developed to facilitate review by City staff and public stakeholders.

## Task 2.5: Develop Traffic Safety Study Report

The Toole Design team will prepare a draft and final Traffic Safety Study Report for the 147<sup>th</sup> Street corridor that documents the entire process and provides the City with a clear roadmap for implementation. The report will document the data collection and existing conditions analysis process, summarize community input, and clearly identify potential recommendations. The report will conclude with implementation guidance, potential phasing, and discussion of next steps. Toole Design will be available to present the findings to City staff or City Council as requested.

## Task 2 Deliverables:

- Data Collection
- Existing Conditions Analysis Memo
- Community Engagement Meetings and Materials (2)
- Potential Safety Recommendations
- Draft and Final Traffic Safety Study Report

## **Task 3: Update Traffic Calming Policies**

## **Task 3.1: Review Current Policies and Efforts**

Toole Design will conduct a comprehensive review of Lawndale's existing traffic calming policies, programs, and implementation efforts. The existing speed hump policy will be review and we will discuss the effectiveness of this measure with City staff. This review will also include the types of measures currently used, their effectiveness, community engagement methods, and current selection process. This review will also document challenges or limitations encountered in past or ongoing traffic calming projects.

## Task 3.2: Best Practices and Traffic Calming Measures Review

Toole Design will conduct a review of national and peer city best practices relating to traffic calming measures. This will include evaluation of commonly used and innovative traffic calming measures and

3 Toole Design

implementation approaches. The review will cover guidance from organizations such as NACTO, ITE, and FHWA. The review will pay attention to effectiveness, community impact, and maintenance needs.

## Task 3.3: Develop a Traffic Calming Measure Toolkit

Toole Design will develop a **Traffic Calming Measure Toolkit** that is tailored to the Lawndale context, drawing from both best practices and local needs. Measures to be considered for the toolkit include speed cushions, neighborhood traffic circles, speed humps, chicanes/chokers, gateway treatments, curbbulb outs, and others. Each tool in the kit will include criteria for use, design guidance, cost, maintenance considerations, and impacts to accessibility for emergency services. The toolkit will be formatted to be easily understood and useable by both City staff and community stakeholders.

## Task 3.4: Develop Traffic Calming Decision and Prioritization Matrix

Toole Design will develop a decision-making and prioritization framework, in the form of a matrix or flowchart, that guides City staff through evaluating traffic calming requests and determining appropriate responses. The tool will consider factors such as traffic volumes, speeds, crash history, land use contexts, community support, and accessibility considerations. It will align with the Traffic Calming Measure Toolkit and will be designed for ease of use by City staff during project screening and evaluation. The matrix will also establish a transparent system to rank projects based on safety urgency, potential impact, feasibility, community input, and alignment with City goals.

The matrix will be user-friendly and include guidance to ensure consistent and equitable applications across the City. It will be developed in coordination with Public Works staff to reflect operational realities and community expectations.

## Task 3.5: Develop Traffic Calming Policy Document

Toole Design will develop a draft Traffic Calming Policy document for the City of Lynwood that incorporates the Traffic Calming Measure Toolkit and Decision Matrix into a unified policy framework. The policy will outline program goals, public request and evaluation procedures, staff roles, funding considerations, and timelines for implementation.

This task also includes a workshop with Public Works staff to review the draft toolkit and matrix, confirm their usefulness and appropriateness, and gather feedback for refinement.

Toole Design will also present the policy document to City Council with a summary of the policy and recommended next steps for adoption.

## Task 3 Deliverables:

- Review of Current Traffic Calming Policies and Programs
- Review of Best Practices and Traffic Calming Measures
- Traffic Calming Measure Toolkit
- Traffic Calming Decision and Prioritization Matrix
- Traffic Calming Policy Document
- Workshop with Public Works Staff
- Presentation to City Council

# **Project Schedule**

The Toole Design Team is ready to begin work immediately upon contract execution and is committed to providing the City of Lawndale with final deliverables within 9 months from the notice to proceed. Key Toole Design Staff are available to meet this deadline, and the schedule provided. The Toole Design Team has a deep bench of staff to call on when additional effort is required to finish key deliverables, prepare for team and stakeholder meetings, and finalize report text and details.

Tasks	М	lonth	(Afte	r Rece	eiving	Notic	e to P	rocee	d)
Tusks	1	2	3	4	5	6	7	8	9
Task 1: Project Management									
Task 1.1: Project Kickoff Meeting									
Task 1.2: Project Coordination Meetings									
Task 1.3: Project Reporting									
Task 2: 147 <sup>th</sup> St West Traffic Safety Study									
Task 2.1: Data Collection									
Task 2.2: Existing Conditions Analysis									
Task 2.3: Community Meetings									
Task 2.4: Develop Safety Recommendations									
Task 2.5: Develop Traffic Safety Study Report									
Task 3: Update Traffic Calming Policies									
Task 3.1: Review Current Policies and Efforts									
Task 3.2: Best Practices and Traffic Calming Measures Review									
Task 3.3: Develop a Traffic Calming Measure Toolkit									
Task 3.4: Develop Traffic Calming Decision and Prioritization Matrix									
Task 3.5: Develop Traffic Calming Policy Document									

# **Fee Estimate**

Levuede	In 1474b Street Traffic Safaty Study and Traffic Column	Ada	m Vest	Kyle	McGowan	Jane	essa Mendoza	Fre	eddie Winter	Ser	ena Powell			
Lawndale 147th Street Traffic Safety Study and Traffic Calming Policy		Principal-in-Charge		Project Manager		Engineering Support		Engineering Support		Planning Support		Hour	т	ask Labor Fee
Note: Ove	erhead and fee built into labor rate.	\$32	26.00	\$	190.00	:	\$204.00		\$170.00	\$	136.00	Subtotal		Subtotal
Task 1	Project Management													
1.1	Project Kickoff Meeting		2		2		1					5	\$	1,236.00
1.2	Project Coordination Meetings		6		10		8					24	\$	5,488.00
1.3	Project Reporting				8							8	\$	1,520.00
	Subtotal Hours		8		20		9		0		0	37		
	Subtotal Fee	\$	2,608.00	\$	3,800.00	\$	1,836.00	\$	-	\$	-		\$	8,244.00
Task 2	147th Street West Traffic Safety Study													
2.1	Data Collection		2		5		3				10	20	\$	3,574.00
2.2	Existing Conditions Analysis		2		4		3				16	25	\$	4,200.00
2.3	Community Meetings		5		10		10		5		20	50	\$	9,140.00
2.4	Develop Safety Recommendations		5		12		15		40			72	\$	13,770.00
2.5	Develop Traffic Safety Study Report		3		5		10		15		10	43	\$	7,878.00
	Subtotal Hours		17		36		41		60		56	210		
	Subtotal Fee	\$	5,542.00	\$	6,840.00	\$	8,364.00	\$	10,200.00	\$	7,616.00		\$	38,562.00
Task 3	Update Traffic Calming Policies													
3.1	Review Current Policies and Efforts		1		2						4	7	\$	1,250.00
3.2	Best Practices and Traffic Calming Measures Review		2		6		2		6		14	30	\$	5,124.00
3.3	Develop a Traffic Calming Measure Toolkit		2		7		3		14		16	42	\$	7,150.00
3.4	Develop Traffic Calming Decision and Prioritization Matrix		2		6		2		10		18	38	\$	6,348.00
3.5	Develop Traffic Calming Policy Document		2		5		3		10		15	35	\$	5,954.00
	Subtotal Hours		9		26		10		40		67	152		
	Subtotal Fee	\$	2,934.00	\$	4,940.00	\$	2,040.00	\$	6,800.00	\$	9,112.00		\$	25,826.00
	Total Hours by Staff Category/Person		34		82		60		100		123	399		
	Total Loaded Labor Fee	\$ 1	11,084.00	\$	15,580.00	\$	12,240.00	\$	17,000.00	\$	16,728.00		\$	72,632.00
	Travel Expenses												\$	500.00
	TOTAL PROJECT FEE												\$	73,132.00





#### P R O F E S S I O N A L H I G H L I G H T S

Years of Experience: 6 Toole Design: 2024-Present Kimley-Horn: 2019-2024

#### EDUCATION/ CERTIFICATION

Master of Urban Planning, University of Southern California: 2019

Bachelor of Science, Urban and Regional Planning, University of Arizona: 2015

American Institute of Certified Planners

Road Safety Professional 1

# KYLE MCGOWAN, AICP, RSP,

## PLANNER

Kyle is a transportation safety planner. He is experienced in analyzing crash data and has made road safety recommendations for numerous jurisdictions for Local Roadway Safety Plans and Safety Action Plans. He is proficient in geographic information systems, well versed in the MUTCD standards, and knowledgeable of the HSIP and SS4A grant application process. Kyle has been involved with over 30 LRSPs and over 20 HSIP applications. He is proficient with Adobe Creative Suite, Synchro, and AutoCAD.

#### SELECTED PROJECT EXPERIENCE

**Bakersfield Neighborhood Traffic Calming Program**, Bakersfield, CA Kyle was the Deputy Project Manager on the Neighborhood Traffic Calming Program in Bakersfield. This project was to develop a traffic calming program on residential and neighborhood streets in Bakersfield. The scope was to develop a Traffic Calming Toolbox and to develop a process matrix to evaluate and prioritize traffic calming requests. He also supported the community engagement task, which included several public workshops.

#### Glendale Vision Zero Action Plan, Glendale, CA

Kyle, serving as a Data Analyst, played a key role in data analysis and plan development for this project. Toole Design is supporting the development of the City of Glendale's Vision Zero Action Plan to address critical roadway safety needs. The team is leading technical crash analysis to identify common roadway characteristics at high-crash locations and develop a citywide High Injury Network to focus safety improvements where they are most needed. A detailed assessment of key High Injury Network locations will inform the prioritization of roadway safety countermeasures, ranging from quick-build projects to long-term infrastructure solutions. The final plan will provide a clear roadmap for Glendale to improve roadway safety and work toward eliminating traffic deaths and serious injuries.

#### Hawaiian Gardens Bicycle Plan, Hawaiian Gardens, CA

Kyle, serving as Deputy Project Manager, is playing a key role in the development of this multi-modal and bicycle planning effort in Hawaiian Gardens. The Bicycle Master Plan utilized data analysis and community input to develop a comprehensive bicycle network. The project team is developing high-level concepts and cross sections of each section of the bicycle network, as well as cost estimates, considerations, and grant funding details.

#### Pierce County Vision Zero Action Plan, Pierce County, WA

Kyle, serving as a Data Analyst, played a key role in conducting data analysis and drafting plan recommendations for Pierce County's Vision Zero Action Plan. Toole Design is supporting the County and DKS in developing this plan to improve transportation safety and guide future grant applications. The team is analyzing historical crash data and public input to identify key issues linked to severe and fatal crashes. These insights will shape the plan's vision, interim safety goals, and targeted strategies for high-priority focus areas, creating a data-driven framework for reducing traffic fatalities and severe injuries.





#### P R O F E S S I O N A L H I G H L I G H T S

Years of Experience: 21

Toole Design: 2019-Present

Kittelson and Associates, Inc.: 2006-2008, 2010-2019

Cardno: 2009

Kimley-Horn and Associates, Inc.: 2004-2006

#### E D U C A T I O N / C E R T I F I C A T I O N

Master of Science, Civil Engineering, University of Kentucky: 2003

Bachelor of Science, Civil Engineering, University of Kentucky: 2002

Professional Engineer: FL, MD, PA, VA

#### A P P O I N T M E N T S / A F F I L I A T I O N S

Institute of Transportation Engineers

Association of Pedestrian and Bicycle Professionals

# ADAM VEST, PE

PRINCIPAL-IN-CHARGE

Adam has led complex urban transportation planning and engineering projects for local and state agencies, private developers, and academic research institutions across North America. Adam's work incorporates a human-scaled, Complete Streets approach to transportation planning and engineering, and he develops innovative solutions that support mobility, safety, and connectivity for all users. Adam understands how to effectively convey critical project impacts and creative solutions to community members and key stakeholders.

#### SELECTED PROJECT EXPERIENCE

#### Long Beach Complete Streets Guide, Long Beach, CA

Adam is serving as Principal-in-Charge for the Long Beach Complete Streets Guide which intends to serve as a guide for practitioners to know where and how to implement different street designs with appropriate policy considerations and design elements. Adam is overseeing a street type classification task, which includes identifying and prioritizing transit streets and visualizing bus stop design on those streets.

#### LADOT Vision Zero Safety Analysis, Los Angeles, CA

Adam was Project Manager for the program evaluation of installed countermeasures that updated the 2018 HIN and 2017 Vision Zero Safety Study to assess the state of street safety today. This project included a Systemic Safety Analysis Report, collision profiling, tailoring countermeasures for each collision typology and location, and a methodology to prioritize bicycle facilities projects.

#### Los Angeles Supplemental Street Design Guide, Los Angeles, CA

Adam served as QA/QC Manager in developing the City of Los Angeles Bureau of Engineering (BOE) and Department of Transportation (LADOT) street design standards. The project involves the development of a design supplement to develop contextual, decision making, and engineering drawings for: curb radii, curb extensions, truck aprons, bus bulbs, medians, raised crosswalks, and neighborhood mini-circles. The supplement is designed to function as a pilot for the overhaul and update of agency street design standards which are largely based on 1970s best practices. Adam reviewed major project deliverables to confirm their alignment with best practice design.

**Citrus Heights Multimodal Transportation Safety Program,** Citrus Heights, CA Adam managed a citywide multimodal safety study where the team led systemic safety analysis to identify priority locations for safety countermeasures. Toole Design also led the development of a methodology for prioritizing projects and a supporting automated tool. The prioritization tool included an online ArcGIS map and Microsoft Excel tool that the City will use to prioritize requests from residents and identify countermeasures to address safety concerns.





#### P R O F E S S I O N A L H I G H L I G H T S

Years of Experience: 7

Toole Design: 2024-Present

Kimley-Horn and Associates: 2018-2024

#### EDUCATION/ CERTIFICATION

Bachelor of Science, Civil Engineering, Loyola Marymount University: 2018

Engineer-in-Training

# JANESSA MENDOZA, EIT

**PROJECT ENGINEER** 

Janessa is an engineer focusing on multidisciplinary roadway projects including full corridor Complete Streets projects and municipal final design projects. Her experience includes roadway geometrics, alternatives development, drainage and stormwater design, utility coordination, and grant writing. Janessa specializes in final design and development of construction documents for public sector projects.

#### SELECTED PROJECT EXPERIENCE

#### Long Beach Complete Streets Design Guide, Long Beach, CA

Toole Design is helping Long Beach move away from the conventional street classifications by defining new street types and right-of-way zones. The plan includes a street typology with nine street classifications and a series of four overlays (transit priority network, bike priority network, high injury network, and truck routes). Janessa assists in developing street element design guidance and toolbox content.

#### Westside Mobility Projects , Los Angeles, CA

Janessa served as a project engineer leading the design and production for two corridors in West Los Angeles. Design work included signing and marking plans for Class IV separated bike lanes and civil plans for traffic circle improvements. Plans and opinion of probable costs were developed from the concept phase through 30% plans.

#### Hawaiian Gardens Bicycle Plan, Hawaiian Gardens, CA

Janessa serves as a project engineer developing design guidelines for the Hawaiian Gardens Bicycle Plan. Her responsibilities include identifying relevant roadway and intersection treatments and summarizing guidance from a variety of federal and state design documents and resources.

#### Santa Monica HSIP Cycle 12 Grant Support, Santa Monica, CA

Janessa served as a project engineer leading the concept development and opinion of probable cost for multiple HSIP Grant applications in the City of Santa Monica. The project included 8 projects with improvements such as bulb outs, updated curb ramps, updated striping, RRFB crossings, and a pedestrian hybrid beacon. Concept level plans and opinion of probable costs were completed for all applications.

#### Redondo Union High Access Study and Design, Redondo Beach, CA

Janessa serves as the lead engineer responsible for concept development in the area surrounding Redondo Union High School (RUHS). Along with vehicle and pedestrian traffic, RUHS also has a high number of e-bike student commuters. The purpose of the project is to alter existing pick-up and drop-off circulation and implement safety improvements to reduce conflicts between the different modes. Janessa works with younger staff in developing design alternatives and producing concept plans and cross-sections.

ATTACHMENT C

May 19, 2025

Lucho Rodriguez Public Works Director / City Engineer CITY OF LAWNDALE 14717 Burin Avenue Lawndale, CA 90260

# Re: Letter Proposal – 147<sup>th</sup> Street from S. Inglewood Avenue to Grevillea Avenue Traffic Calming Analysis Study

Dear Mr. Rodriguez,

We at W.G. Zimmerman Engineering Inc. (WGZE), are very excited about the opportunity to work with the City of Lawndale by providing Traffic Engineering Services for the 147<sup>th</sup> Street from Inglewood Avenue to Grevillea Avenue Traffic Calming Analysis with an option to design a Traffic Circle.

We have reviewed the email for Request for Traffic Engineering services, and present our scope of work and associated fees below:

## Background

147<sup>th</sup> Street is defined in the City's General Plan as a collector. The segment between Inglewood Avenue to Grevillea Avenue Boulevard is approximately 2,000 feet long consisting of two travel lanes in each direction. The street width varies along the segment. From S. Ingelwood Avenue and along the front of the Hacienda Apartments, the street width is approximately 45 feet with parking allowed on both sides of the street. From this point to the east to Firmona Avenue, the street width is approximately 24 feet with parking only allowed on the south side. From Firmona Avenue to Grevillea Avenue, the street width is 50 feet wide with parking allowed on both sides of the street. A traffic signal is located at S. Inglewood Avenue and 147<sup>th</sup> Street which seems to operate as an offset signal. At 147<sup>th</sup> Street and Grevillea Avenue, the intersection operates as a 3-way stop condition. Stop signs are also located at each of the four (4) intersections between S. Inglewood Avenue and Grevillea Avenue with school crosswalk markings located at Inglewood Avenue, Condon Avenue, Mansel Avenue, and Grevillea Avenue.

The posted speed limit is 25 MPH with only one speed limit sign located just east of Inglewood Avenue and no sign posted in the westbound direction.

## Approach

A traffic study will be conducted following the required criteria of the CA MUTCD and FHWA criteria for implementing any traffic control device on public streets. The Study will consist of following:

- 1. Collect 24-hour speed and traffic volumes at 2 locations.
- 2. Conduct an analysis of the data.



- 3. Develop mitigation measures based upon the results of the analysis. The potential mitigations may include the following (maximum 4 concept plans):
  - a. Striping enhancements
  - b. Installation of Class Bike Lane
  - c. Installation of high visibility crosswalks
  - d. Installation of a Traffic Circle (a separate fee is provided as an option to design the traffic circle)
- 4. Prepare Technical Memorandum detailing the methodology, analysis, and proposed mitigation measure with potential construction cost.
- 5. Conduct a Field Review with City.

#### Concept Plan

Concept plans will be based upon the results of the Speed data Analysis and conform to the City, County, CA MUTCD, and Caltrans Standards.

Our proposed work schedule would be six weeks from the notice to proceed.

The design fee varies based upon the chosen recommendation by the City. The table below shows the costs per design recommendation.

Tasks	Fee
Speed Data Analysis with data collection	\$3,000.00
Field Visit with City	\$600.00
Four Concept Plans	\$10,000.00
Prepare Technical Memorandum	\$6,000.00
Total	\$19,600.00
Optional Report	\$24,000.00

## Option 1 Traffic Circle Design

The optional traffic circle design will be based upon the concept plan developed for the Technical Memorandum.

The design will include topographical survey, ROW determination, drainage design, concept design (2 maximum), public presentation (1), and final PSE. The traffic circle design is similar to the design at 4<sup>th</sup> Street and Central Avenue in Seal Beach. It is in a residential area,



Our fee is estimated at \$39,500 for Option 1 - Traffic Circle Design.

## Option 2 Update City Speed Hump Policy

FHWA has developed specific criteria for Speed Hump Policy and traffic calming. Since Speed Humps are not recognized as an official traffic control device, FHWA has developed a set of guidelines to provide safety and provide a standard. We will develop the Speed Hump Policy based upon this criterion. W.G. Zimmerman Engineering has previously developed Speed Humpo Polices for the cities of Norwalk and Mission Viejo.

Our Fee to update the Speed Hump Policy is estimated at \$8,000. This includes preparing a draft and Final Technical Memorandum, attend a public forum and Attend City Council Meeting (one each).

We can begin immediately once the Notice to Proceed has been issued. If you have any questions, please do not hesitate to contact me at 657-845-9500 (direct line) or 714-412-1597 (cell).

Respectfully submitted, W.G. Zimmerman Engineering, Inc.,

Bill Zimmerman, PE, TE, PTOE President/CEO



## **CITY OF LAWNDALE**

## **CONTRACT SERVICES AGREEMENT FOR**

## PREPARATION OF TRAFFIC REPORT FOR WESTSIDE 147<sup>TH</sup> STREET

This Contract Services Agreement ("Agreement") is made and entered into this <u>2nd day of June</u>, <u>2025</u>, by and between the City of Lawndale, a municipal corporation ("City"), and <u>General Technologies</u> and <u>Solutions</u> ("Consultant"). The term Consultant includes professionals performing in a consulting capacity. The parties hereto agree as follows:

## 1.0 SERVICES OF CONSULTANT

1.1 <u>Scope of Services</u>. In compliance with all terms and conditions of this Agreement, Consultant shall provide the work and services specified in the "Scope of Services" attached hereto as *Exhibit "A"* and incorporated herein by this reference. Consultant warrants that all work or services set forth in the Scope of Services will be performed in a competent, professional and satisfactory manner.

1.2 <u>Consultant's Proposal</u>. The Scope of Services shall include the Consultant's proposal or bid which shall be incorporated herein by this reference as though fully set forth herein. In the event of any inconsistency between the terms of such proposal and this Agreement, the terms of this Agreement shall govern.

1.3 <u>Compliance with Law</u>. All work and services rendered hereunder shall be provided in accordance with all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental agency having jurisdiction.

1.4 <u>Licenses, Permits, Fees and Assessments</u>. Consultant shall obtain at its sole cost and expense, such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments, taxes, including applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement; and shall indemnify, defend and hold harmless City against any claim for such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.

1.5 <u>Familiarity with Work</u>. By executing this Agreement, Consultant warrants that Consultant (a) has thoroughly investigated and considered the scope of services to be performed, (b) has carefully considered how the work and services should be performed, and (c) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement.

1.6 <u>Additional Services</u>. City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written order is first given by the Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Consultant. Any increase in compensation must be approved by the City Council. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably

contemplated therein. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefor.

1.7 <u>Special Requirements</u>. Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as *Exhibit "B"* and incorporated herein by this reference. In the event of a conflict between the provisions of *Exhibit "B"* and any other provisions of this Agreement, the provisions of *Exhibit "B"* shall govern.

1.8 <u>Environmental Laws</u>. Consultant shall comply with all applicable environmental laws, ordinances, codes and regulations of Federal, State, and local governments. Consultant shall also comply with all applicable mandatory standards and policies relating to energy efficiency.

## 2.0 COMPENSATION

2.1 <u>Contract Sum</u>. For the services rendered pursuant to this Agreement, Consultant shall be compensated in accordance with the "Schedule of Compensation" attached hereto as *Exhibit "C"* and incorporated herein by this reference, but not exceeding the maximum contract amount of <u>Twenty Two</u> <u>Thousand Four Hundred</u> dollars (\$22,400) ("Contract Sum"), except as provided in Section 1.6. The method of compensation may include: (i) a lump sum payment upon completion, (ii) payment in accordance with the percentage of completion of the services, (iii) payment for time and materials based upon the Consultant's rates as specified in the Schedule of Compensation, but not exceeding the Contract Sum or (iv) such other methods as may be specified in the Schedule of Compensation. Compensation may include reimbursement for actual and necessary expenditures approved by the Contract Officer in advance if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Consultant at all project meetings reasonably deemed necessary by the City.

Consultant agrees that if Consultant becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services or, if Consultant is providing design services, the cost of the project being designed, Consultant shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Consultant is providing design services, the estimated increased or decreased cost estimate for the project being designed.

2.2 <u>Method of Payment</u>. Unless some other method of payment is specified in the Schedule of Compensation, in any month in which Consultant wishes to receive payment, no later than the first (1st) working day of such month, Consultant shall submit to the City, in a form approved by the City's Director of Finance, an invoice for services rendered prior to the date of the invoice. Except as provided in Section 7.2, City shall pay Consultant for all expenses stated thereon which are approved by City pursuant to this Agreement generally within thirty (30) days, and no later than forty-five (45) days, from the submission of an invoice in an approved form. City will review each invoice submitted by Consultant to determine whether the work performed and expenses incurred are in compliance with this Agreement. If no charges or expenses are disputed, the invoice will be approved and paid. In the event any charges or expenses are disputed by City, the invoice will be returned by City to Consultant for correction and resubmission. City reserves the right to withhold future payment to Consultant if any aspect of the Consultant's work is found substantially inadequate. 2.3 <u>Availability of Funds</u>. It is mutually understood between the parties that this Agreement is valid and enforceable only if sufficient funds are made available by the City Council of the City for the purposes of this Agreement. The availability of funding is affected by matters outside the City's control, including other governmental entities. Accordingly, the City has the option to void the whole Agreement or to amend the Agreement to reflect unanticipated reduction in funding for any reason.

## 3.0 PERFORMANCE SCHEDULE

3.1 <u>Time of Essence</u>. Time is of the essence in the performance of this Agreement.

3.2 <u>Schedule of Performance</u>. Consultant shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as *Exhibit "D"*, if any, and incorporated herein by this reference.

3.3 <u>Force Majeure</u>. The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Consultant, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Consultant shall, within ten (10) days of the commencement of such delay, notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay and extend the time for performing the services for the period of the enforced delay when and if, in the judgment of the Contract Officer, such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement. In no event shall Consultant be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused; Consultant's sole remedy being extension of the Agreement pursuant to this Section.

3.4 <u>Term</u>. Unless earlier terminated in accordance with Section 7.4 below, this Agreement shall begin on June 2, 2025 and continue in full force and effect until completion of the services no later than <u>September 30, 2025</u>.

## 4.0 COORDINATION OF WORK

4.1 <u>Representative of Consultant</u>. <u>Rawad Hani</u> is hereby designated as being the representative of Consultant authorized to act on its behalf with respect to the work or services specified herein and to make all decisions in connection therewith.

It is expressly understood that the experience, knowledge, capability and reputation of the representative was a substantial inducement for City to enter into this Agreement. Therefore, the representative shall be responsible during the term of this Agreement for directing all activities of Consultant and devoting sufficient time to personally supervise the services hereunder. For purposes of this Agreement, the representative may not be replaced nor may his responsibilities be substantially reduced by Consultant without the express written approval of City.

4.2 <u>Contract Officer</u>. The City's City Manager is hereby designated as the representative of the City authorized to act in its behalf with respect to the work and services and to make all decisions in connection therewith ("Contract Officer"). It shall be the Consultant's responsibility to assure that the

Contract Officer is kept informed of the progress of the performance of the services and the Consultant shall refer any decisions which must be made by City to the Contract Officer. The City may designate another Contract Officer by providing written notice to Consultant.

4.3 <u>Prohibition Against Subcontracting or Assignment</u>. The experience, knowledge, capability and reputation of Consultant, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Consultant shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. In addition, neither this Agreement nor any interest herein may be transferred or assigned without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Consultant taking all transfers into account on a cumulative basis. A prohibited transfer or assignment shall be void. No approved transfer shall release the Consultant or any surety of Consultant of any liability hereunder without the express consent of City.

4.4 Independent Contractor. Neither the City nor any of its employees shall have any control over the manner or means by which Consultant or employees, perform the services required herein, except as otherwise set forth herein. Consultant shall perform all services required herein as an independent contractor of City and shall remain under only such obligations as are consistent with that role. Consultant represents and warrants that the personnel used to provide services to the City pursuant to this Agreement are classified by Consultant as employees. Consultant shall not at any time or in any manner represent that it or any of its employees are employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Consultant in its business or otherwise or a joint venturer or a member of any joint enterprise with Consultant. In the event that Consultant or any employee of Consultant providing services under this Agreement claims or is determined by a federal or state agency, a court of competent jurisdiction, or the California Public Employees' Retirement System ("CalPERS") to be classified as other than an independent contractor for the City, then Consultant shall indemnify, defend, and hold harmless the City for the payment of any and all assessed fines, penalties, judgments, employee and/or employer contributions, and any other damages and costs assessed to the City as a consequence of, or in any way attributable to, the assertion that Consultant or any staff Consultant used to provide services under this Agreement are employees of the City.

## 5.0 INSURANCE AND INDEMNIFICATION

5.1 <u>Insurance</u>. Consultant shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, the following policies of insurance:

(a) <u>Commercial General Liability Insurance</u>. A policy of commercial general liability insurance using Insurance Services Office "Commercial General Liability" policy form CG 00 01, with an edition date prior to 2004, or the exact equivalent. Coverage for an additional insured shall not be limited to its vicarious liability. Defense costs must be paid in addition to limits. Limits shall be no less than \$1,000,00.00 per occurrence for all covered losses and no less than \$2,000,000.00 general aggregate.

(b) <u>Workers' Compensation Insurance</u>. A policy of workers' compensation insurance on a state-approved policy form providing statutory benefits as required by law with employer's liability limits no less than \$1,000,000 per accident for all covered losses. (c) <u>Automotive Insurance</u>. A policy of comprehensive automobile liability insurance written on a per occurrence basis in an amount not less than \$1,000,000.00 per accident, combined single limit. Said policy shall include coverage for owned, non owned, leased and hired cars.

(d) <u>Professional Liability or Error and Omissions Insurance</u>. A policy of Liability insurance in an amount not less than \$1,000,000.00 per claim with respect to loss arising from the actions of Consultant performing professional services hereunder on behalf of the City. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Consultant agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

All of the above policies of insurance shall be primary insurance. The general liability policy shall name the City, its officers, employees and agents ("City Parties") as additional insureds and shall waive all rights of subrogation and contribution it may have against the City and the City's Parties and their respective insurers. Moreover, the insurance policy must specify that where the primary insured does not satisfy the self-insured retention, any additional insured may satisfy the self-insured retention. All of said policies of insurance shall also provide that said insurance may be not cancelled without providing ten (10) days prior written notice by registered mail to the City. In the event any of said policies of insurance are cancelled or amended, Consultant shall, prior to the cancellation or amendment date, submit new evidence of insurance in conformance with this Section 5.1 to the Contract Officer. No work or services under this Agreement shall commence until Consultant has provided City with Certificates of Insurance or appropriate insurance binders evidencing the above insurance coverages and said Certificates of Insurance or binders are approved by City.

Consultant agrees that the provisions of this Section 5.1 shall not be construed as limiting in any way the extent to which Consultant may be held responsible for the payment of damages to any persons or property resulting from Consultant's activities or the activities of any person or persons for which Consultant is otherwise responsible. If the Consultant's insurance policies have higher limits and coverage than those required by this contract, the City will have access to those higher limits and coverage maintained by the Consultant.

The insurance required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best Rating Guide or The Key Rating Guide, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City due to unique circumstances.

In the event that the Consultant is authorized to subcontract any portion of the work or services provided pursuant to this Agreement, the contract between the Consultant and such subcontractor shall require the subcontractor to maintain the same policies of insurance that the Consultant is required to maintain pursuant to this Section 5.1.

5.2 <u>Indemnification</u>.

(a) <u>Indemnity for Design Professional Liability</u>. When the law establishes a professional standard of care for Consultant's services, to the fullest extent permitted by law, and except for the statutory limits set forth under California Civil Code Section 2782,8 applicable to services provided by a "design professional", Consultant shall indemnify, defend and hold harmless City and the City's Parties from and against any and all losses, liabilities, damages, costs and expenses, including

attorneys' fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, employees of subcontractors (or any entity or individual for which Consultant shall bear legal liability) in the performance of professional services under this Agreement.

(b) <u>Indemnity for Other Than Design Professional Liability</u>. Other than in the performance of design professional services and to the full extent permitted by law, Consultant shall indemnify, defend and hold harmless City and City's Parties from and against any liability (including liability for claims, suits, actions, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorneys' fees and costs, court costs, defense costs and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or entity for which Consultant is legally liable, including but not limited to officers, employees or subcontractors of Consultant.

## 6.0 **RECORDS AND REPORTS**

6.1 <u>Reports</u>. Consultant shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require.

6.2 <u>Records</u>. Consultant shall keep, and require subcontractors to keep, such books and records as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of three (3) years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required.

6.3 <u>Ownership of Documents</u>. All drawings, specifications, reports, records, documents and other materials prepared by Consultant, its employees, and subcontractors in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement and Consultant shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership of such documents and materials. Consultant may retain copies of such documents for its own use and Consultant shall have an unrestricted right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Consultant fails to secure such assignment, Consultant shall indemnify City for all damages resulting therefrom. Except as necessary for the performance of services under this Agreement, no documents prepared under this Agreement may be released by Contractor to any other person or entity without City's prior written approval.

6.4 <u>Confidentiality of Information.</u> All information gained or work product produced by Contractor in performance of this Agreement will be considered confidential, unless such information is in the public domain or already known to Contractor. Contractor may not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the City Manager, except as may be required by law. Contractor, its officers, employees, or agents, may not, without prior written authorization from the City Manager or unless requested by the City Attorney of City, voluntarily provide declarations, letters of support, testimony at depositions, response

to interrogatories or other information concerning the services performed under this Agreement. Response to a subpoena or court order will not be considered "voluntary" provided Contractor gives City notice of such court order or subpoena. If Contractor, or any officer, employee, or agent of Contractor, provides any information or work product in violation of this Agreement, then City will have the right to reimbursement and indemnity from Contractor for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Contractor's conduct. Contractor must promptly notify City should Contractor, its officers, employees, or agents be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the services performed under this Agreement. City retains the right, but has no obligation, to represent Contractor or be present at any deposition, hearing or similar proceeding. Contractor agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Contractor. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite such response. All media and press releases, including graphic display information, must be approved and distributed solely by City, unless otherwise agreed to in writing by City. All media interviews regarding the performance of services under this Agreement are prohibited unless expressly authorized by City.

## 7.0 ENFORCEMENT OF AGREEMENT

7.1 <u>California Law</u>. This Agreement shall be construed and interpreted both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

7.2 <u>Retention of Funds</u>. Consultant hereby authorizes City to deduct from any amount payable to Consultant (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Consultant's acts or omissions in performing or failing to perform Consultant's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Consultant, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Consultant to insure, indemnify, and protect City as elsewhere provided herein.

7.3 <u>Waiver</u>. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.4 <u>Termination Prior to Expiration of Term</u>. Either party may terminate this Agreement at any time, with or without cause, upon thirty (30) days' written notice to the other party. Upon receipt of any notice of termination, Consultant shall immediately cease all work or services hereunder except such

as may be specifically approved by the Contract Officer. Consultant shall be entitled to compensation for the reasonable value of the work product actually produced prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation and City shall be entitled to reimbursement for any compensation paid in excess of the services rendered.

7.5 <u>Completion of Work After Termination for Default of Consultant</u>. If termination is due to the failure of the Consultant to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Consultant shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Consultant for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

7.6 <u>Attorneys' Fees</u>. If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, shall be entitled to reasonable attorneys' fees, whether or not the matter proceeds to judgment, and to all other reasonable costs for investigating such action, taking depositions and discovery, including all other necessary costs the court allows which are incurred in such litigation.

## 8.0 CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

8.1 <u>Non-liability of City Officers and Employees</u>. No officer or employee of the City shall be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 <u>Conflict of Interest; City</u>. No officer or employee of the City shall have any financial interest in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which affects his financial interest or the financial interest of any corporation, partnership or association in which he is interested, in violation of any State statute or regulation.

8.3 <u>Conflict of Interest; Consultant</u>. Consultant warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement. Consultant shall comply with all conflict of interest laws and regulations including, without limitation, City's Conflict of Interest Code which is on file in the City Clerk's office. Accordingly, should the City Manager determine that Consultant will be performing a specialized or general service for the City and there is substantial likelihood that the Consultant's work product will be presented, either written or orally, for the purpose of influencing a governmental decision, the Consultant and its officers, or employees, as applicable, shall be subject to the City's Conflict of Interest Code.

8.4 <u>Covenant Against Discrimination</u>. Consultant covenants that, by and for itself, its executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this Agreement. Consultant shall take affirmative action to insure that applicants are employed and that employees are treated during

employment without regard to their race, color, creed, religion, sex, marital status, national origin or ancestry.

## 9.0 MISCELLANEOUS PROVISIONS

9.1 <u>Notice</u>. Any notice or other communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer, City of Lawndale, 14717 Burin Avenue, Lawndale, California 90260, and in the case of the Consultant, to the person at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

9.2 <u>Interpretation</u>. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 <u>Integration; Amendment</u>. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. This Agreement may be amended at any time by an instrument in writing signed by both parties.

9.4 <u>Severability</u>. Should a portion of this Agreement be declared invalid or unenforceable by a judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining portions of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

9.5 <u>Corporate Authority</u>. The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound. This Agreement is binding upon the heirs, executors, administrators, successors and assigns of the parties.

9.6 <u>Counterparts</u>. This Agreement may be executed in several counterparts, each of which will constitute one and the same instrument and will become binding upon the parties when at least one copy has been signed by both parties. This Agreement and any amendment will be considered executed when the signature page of a party is delivered by facsimile or other electronic transmission. Such electronic signatures will have the same effect as an original signature, provided that a wet signature copy is also mailed to the other party.

9.7 <u>Modification of Agreement</u>. No amendment to or modification of this Agreement will be valid unless made in writing and approved by Consultant and by the City Council or City Manager,

as applicable. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver will be void.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date first written above.

**CITY:** CITY OF LAWNDALE, a municipal corporation

By: \_\_\_

Robert Pullen -Miles, Mayor

ATTEST:

Erica Harbison, City Clerk

APPROVED AS TO FORM: Burke Williams & Sorensen, LLP

Gregory M. Murphy, City Attorney

**CONSULTANT:** General Technologies and Solutions a California corporation

By: \_\_\_\_

Name: Rawad Hani Title: Principal

By: \_\_\_\_\_

Name: Title:

Address: 11900 W Olympic Blvd #450 Los Angeles, CA 90064 EXHIBIT "A" Scope of Work t +1 213 267 2332 | f +1 213 318 0744 info@gentecsol.com | www.gentecsol.com 11900 W Olympic Blvd #450, Los Angeles, CA 90064 GTS | General Technologies and Solutions

Ref: 250312.01 April 18, 2025 (Updated 5/29/2025)

Lucho Rodriguez Public Works Director | City of Lawndale 14717 Burin Avenue, Lawndale, CA 90260 310-973-3266 | Irodriguez@lawndalecity.org

#### Subject: Proposal to address speeding issues on 147<sup>th</sup> Street

Dear Mr. Rodriguez:

Thank you for your consideration of GTS to assist with traffic engineering services to identify solutions for drivers' speeding and not observing stop signs on the 147<sup>th</sup> Street corridor in Lawndale.

We have carried out similar studies, analyzing speeding issues and other instances of driver non-compliance with traffic laws, in cities throughout the South Bay region and across southern California, most recently for the Cities of Rancho Palos Verdes, Hawthorne, and Torrance, among others.

This proposal is based on our experience carrying out similar studies. We propose to carry out volume and speed data collection, a review and analysis of collision data, field observations of the existing infrastructure and driver behavior in the study area, and the delivery of a final report to the City.

We understand that project consists of 147<sup>th</sup> St. from Inglewood Ave. and abuts a variety of land uses, including single- and multi-family residential, and an elementary school. 147<sup>th</sup> Street has 2 lanes from Inglewood Ave. to Grevillea Ave., with wide lanes west of Firmona Ave. and generally narrower lanes east of Firmona Ave. Every unsignalized intersection along the corridor is 4-way STOP-controlled, which may contribute to driver frustration as people driving east-west along the corridor must come to a full stop at every block.

We also understand that major streets, such as Rosecrans Ave. and Marine Ave., run parallel to 147<sup>th</sup> Street and may provide drivers with more uninterrupted east-west mobility; however, these major streets tend to experience traffic congestion in the westbound direction in the morning peak and in the eastbound direction in the afternoon peak, largely attributed to traffic heading to and from the 405 freeway.

Our approach is described in more detail in the following pages. We appreciate your consideration of GTS and look forward to working with you. If you have any questions, please call my cell at 714.878.6464.

Sincerely,

Rowel U. .....

Rawad Hani, PE, TE Project Manager / Principal

Enclosed: Exhibit A – Firm background and experience with similar projects Exhibit B – Scope, Fee and Schedule

# Exhibit A: Firm Background and Relevant Experience

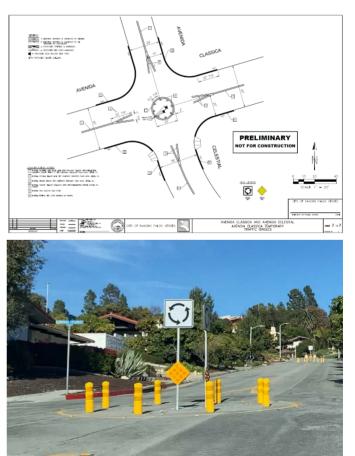
GTS is a traffic engineering, transportation planning, and technology solutions firm based in Southern California. We combine our passion for smart transportation technology solutions (what's on the horizon) with an advanced understanding of community needs and goals (what's in demand). All GTS solutions strive to balance mobility and safety on the one hand with livability and sustainability on the other.

At GTS, saving lives and preventing injury are central to our mission and values. Because we work on both the planning and the engineering side, we are deeply familiar with all the things that are needed to make streets safer and protect the most vulnerable road users.

Our recent related projects have included small-area traffic calming and traffic safety studies for the Cities of Long Beach, Hawthorne, Glendora, and Rancho Palos Verdes, among others. In addition, we have completed several citywide road safety plans, most recently the City of Irwindale Safe Streets for All Plan and the City of Glendora Local Road Safety Plan. We are also currently developing a Safe Routes to School Plan for the City of Costa Mesa.

## Sample Recent Relevant Projects Neighborhood Traffic Calming Plans, Rancho Palos Verdes

GTS has developed neighborhood traffic calming studies and plans for more than 40 separate locations in the City of Rancho Palos Verdes as part of our on-call traffic engineering contract. The scope and complexity of these studies has varied from addressing a single reported issue at one intersection to conducting a comprehensive traffic calming and safety plan for an entire corridor. In each case, we pay close attention to the interrelated effects of traffic engineering decisions, in the short term and the long term, while considering the unique characteristics of each location. The process typically begins with site observations, collection of speed and traffic volume data, and interviews with relevant stakeholders. This is followed by analysis of crash data and factors in the built environment, leading to the development of proven safety countermeasures. Our recommendations typically take an incremental approach, beginning with short-term, quick-build, low-cost countermeasures that the City can implement at relatively short notice, followed by medium and long-term measures, which in many cases can be





implemented as part of larger CIP projects or funded through road safety grant programs. While most of the identified strategies are engineering countermeasures (such as traffic circles, crosswalks, signs, and striping modifications), education and enforcement countermeasures are frequently recommended as well. For several of these studies, GTS has also been contracted to complete the design phase so that the City can implement these recommendations. Several of these studies involved working with the Los Angeles County Fire Department to test the effect of traffic calming measures on emergency vehicles and ensure that these measures would not adversely impact response times.

#### City of Hawthorne On-Call, Warrant Analysis and Feasibility Studies

GTS supported the City of Hawthorne (as part of the on-call contract) in carrying out traffic signal warrant studies at three intersections: Freeman Ave & 118th St. 126th St & Birch Ave. and Kornblum Ave & 120th St. The purpose of the study was to determine whether a traffic signal should be at the currently stop-controlled installed intersections based on the analysis of the traffic signal warrants contained in the California Manual of Uniform Traffic Control Devices (CA MUTCD). GTS carried out site visits, data collection, warrant analysis, feasibility studies, technical and documentation.



GTS also carried out a traffic calming study and prepared concept designs for the intersection of W 120th St. and the 105 freeway on- and off-ramps, where excessive speeds, near-misses, and traffic congestion were reported. GTS developed a design concept with wider sidewalks, narrower lanes, and a wider median to reduce speeds, while using the additional space gained to add a second left-turn lane to alleviate congestion.

#### Old Torrance Systematic Safety Analysis Report (SSARP) (Federal Funding)

GTS prepared the Systematic Safety Analysis Report Program (SSARP) for Downtown Torrance, which serves as a comprehensive safety assessment aimed at enhancing roadway safety and connectivity within the downtown area and surrounding corridors. GTS investigated crash patterns, identified high-risk corridors and intersections, and proposed low-cost countermeasures to improve safety for all road users, particularly pedestrians, cyclists, and motorists. The study integrated extensive crash data from the Transportation Injury Mapping System (TIMS) alongside volume, roadway, and speed data. Key corridors evaluated include Torrance Boulevard, Carson Street, Western Avenue, and Crenshaw Boulevard, among others. Safety countermeasures recommended throughout these routes include high-visibility crosswalks, enhanced signal timing, advanced pedestrian signals, upgraded bicycle lanes, and improved intersection lighting. Additionally, the SSARP aligns with Caltrans' systemic safety approach, emphasizing proactive, system-wide analysis over individual highcrash sites. Prioritized safety projects and detailed improvement scopes were presented, contributing to a safer, more connected Downtown Torrance, ready for future transportation growth and positioned to secure

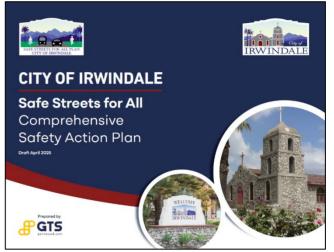


funding through road safety grant programs such as the Highway Safety Improvement Program (HSIP) and Safe Streets for All (SS4A).

#### City of Irwindale Safe Streets for All Comprehensive Safety Action Plan

GTS recently completed the Safe Streets for All Comprehensive Safety Action Plan for the City of Irwindale. The Irwindale SS4A Plan creates a comprehensive plan for improving road safety in the City, including all required components and satisfying all the requirements of the US DOT Safe Streets and Roads for All Grant Program. As a valueadded item, the SS4A plan is also fully compliant with the requirements of the Highway Safety Improvement Program (HSIP).

The components of the plan include comprehensive safety analysis identifying a high-



injury network, formation of an Implementation Group responsible for overseeing the planning process, hosting public outreach events, prioritization of road safety countermeasures, and a Vision Zero commitment from City leadership. GTS developed a project website using the Social Pinpoint platform, allowing for comments to be posted on an interactive map and collecting data from the community via a survey. The final product will guide the City in implementing road safety countermeasures and will open doors to multiple grant funding sources.

## City of Glendora Local Road Safety Plan (LRSP)

GTS contracted with the City of Glendora to develop a citywide Local Road Safety Plan (LRSP). To develop the LRSP, GTS staff facilitated a series of workshops with local stakeholders to identify locations within the City of Glendora that should be prioritized for traffic safety improvements. GTS also set up an interactive website where residents of Glendora could provide input by noting traffic safety problems associated with specific locations. Concurrently, GTS performed an in-depth GIS-based analysis of a five-year span of crash data, identifying the City's top 10 high-crash intersections and corridors. After the priority intersections and corridors were identified, GTS selected a range of proven engineering, enforcement, and education countermeasures that are expected to reduce collisions at these locations. Subsequently, GTS applied a costbenefit analysis to identify which of the safety countermeasures would have the highest cost-benefit ratio when the cost of implementation is measured against the predicted benefit of collisions prevented. This resulted in a prioritized list of countermeasures that City leaders can use as a road map toward improving safety.

As a value-added item, GTS prepared and submitted a Highway Safety Improvement Program (HSIP) grant application for the City to secure funding to implement selected projects from the LRSP. The grant funding was awarded, in the amount of \$1.7 million. In the subsequent HSIP cycle, GTS again assisted the city in securing grant funding for further improvements, resulting in an award of an additional \$2 million.



## Exhibit B: Scope, Fee, and Schedule

Project:Traffic Calming and Safety Study: 147th StreetServices:Traffic Engineering and Transportation PlanningDate:April 18, 2025 (Updated 5/29/2025)

The project consists of a traffic calming and safety study to identify solutions for drivers' speeding and not observing stop signs on the 147<sup>th</sup> Street corridor in Lawndale.

The following scope is based on project information received by GTS from the City as well as our experience preparing traffic calming and safety studies for similar corridors. GTS will rely upon the completeness and accuracy of information furnished by the City or on the City's behalf. Should the scope of services or project information change following contract execution, we will notify you if these changes affect the fee and/or schedule and require a contract amendment.

## Scope of Services

At the initiation of the project, GTS will organize a kick-off meeting with City staff to discuss the study's goals and objectives and the requirements to be met. The kick-off meeting will allow City representatives and GTS to work together to review the scope of work and schedule, finalize the tasks and topics to be addressed, discuss roles and responsibilities including the City's expectations regarding deliverables, establish invoicing requirements, and confirm the communication protocol.

The study will include the following analysis:

## 1. Kick-off Meeting and Project Management

GTS will schedule and attend a kick-off meeting and up to two progress meetings to discuss issues pertinent to the analysis of the project. Our project manager (Rawad Hani) will be responsible for the project management, resource allocation, and ensuring that all project tasks are being completed on time and under budget. Our proposed schedule for completion of the project based on the City's requirements is shown in the following pages. If there are any unforeseen issues during the project preparation, we will notify the City and revise the schedule per agreement.

Task 1 Deliverables:

- Kick-off Meeting and progress meetings agenda and minutes
- Schedule Update

## 2. Traffic Data Collection

GTS will collect 24-hour speed and traffic volume data using tube counters at two (2) locations on a typical school day. We propose collecting this data at the following mid-block locations, which may be adjusted following the kick-off meeting:

- 1. 147<sup>th</sup> Street between Kingsdale Ave. and Mansel Ave.
- 2. 147<sup>th</sup> Street between Inglewood Ave. and Condon Ave.

In addition, we will collect up to 16 hours of traffic camera footage (encompassing the AM and PM peak hours) to observe driver behavior at representative 4-way STOP-controlled intersections along the corridor and



conduct as (if) needed signal warrant analysis. We propose collecting this footage at the following locations, which may be adjusted following the kick-off meeting:

- 3. 147<sup>th</sup> Street at Kingsdale Ave.
- 4. 147<sup>th</sup> Street at Mansel Ave.

If the City already has recent comparable speed data available, GTS can utilize the City's data and reduce the project cost accordingly.

## 3. Collision Data Analysis

GTS will acquire collision records for the study area from the Statewide Integrated Traffic Records System (SWITRS) for the most recent 5-year period available. In addition, for a better understanding of the factors affecting road safety in the study area, GTS will request collision reports from the City for the same area and time period. We will analyze collision records using GIS and other data analysis software. The following variables, at a minimum, will be analyzed, cross-tabulated, and summary statistics provided:

- Locations of crashes
- Severity of crashes (Fatal, Severe Injury, Other Visible Injury, Complaint of Pain, Property Damage Only)
- Time of day, day of week, time of year
- Age of those affected
- Crash type (such as rear-end, head-on, sideswipe, fixed object, etc.)
- Contributing factors
- Transportation modes involved (such as automobile, pedestrian, bicycle, school bus, etc.)

GTS will discuss the results of the data analysis with City staff to gain further knowledge of the traffic safety issues in the study area.

## 4. Field Observations

GTS will conduct site visits during the AM or PM peak hours to observe traffic patterns and driver behavior at intersections and mid-block locations along 147<sup>th</sup> Street that comprise the study area (Inglewood Ave. to Grevillea Ave.). During these site visits, GTS will also examine the existing transportation infrastructure throughout the study area, including the existing roadway dimensions, intersection controls, parking, signage, roadway striping, crosswalks, and sidewalks.

## 5. Final Report and Council Meeting

GTS will deliver a final report to the City recommending a set of prioritized countermeasures to address any safety concerns in the study area. Focusing on a safe system approach, the strategy identification will include quick-build short-term countermeasures that can be implemented with relatively few resources, as well as longer-term countermeasures.

The final report will include recommendations and, as appropriate, conceptual planning-level illustrations (such as roadway cross-sections, illustrative maps, and simple photographic renderings) for the suggested infrastructure improvements.



The following is the proposed outline of the report:

- 1. Introduction
- 2. Existing Conditions
- 3. Collison Assessment
- 4. Speed Data Analysis
- 5. Field Observations
- 6. Recommendations
  - a. Short-term
  - b. Long-term

Deliverable: GTS will prepare a final report that provides the above information. Two (2) revisions of the report are included in this scope and budget and attendance at (1) Council or Commission/Committee meeting.

## 6. Follow-On Services

Follow-on services may or may not be necessary and it is not possible to accurately budget for these services at this time. Should follow-on services be necessary, we will provide a separate proposal for these services and work will commence only upon written authorization from yourselves.

## Schedule

We expect to submit the first draft of the Traffic Calming and Safety Study six (6) weeks after notice to proceed (NTP) and to allow two (2) weeks for each subsequent round of revisions.

## Fee

Task #	Task Description / Deliverables	cipal/ . Lead	Planning Lead		Sr. Eng./PInr		Eng. / Plnr (L3)		Data Collection	TOTAL Per Task
		\$ 230	\$	190	\$	160	\$	140		
1	Kick-off Meeting	2		2						\$840
2	Traffic data collection and analysis	2		6	8		8		\$3,780	\$7,780
3	Collision data analysis	4	8		8		8			\$4,840
4	Field Observations	2	4		4		4			\$2,420
5	Final Report + Council Meeting	8		12	8		8			\$6,520
	Total									\$ 22.400

Our fee estimate for the above tasks is presented as follows:

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## EXHIBIT "C"

## SCHEDULE OF COMPENSATION

Refer to Exhibit A

#### EXHIBIT "D"

#### SCHEDULE OF PERFORMANCE

The work Shall be Completed by September 30th, 2025



14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ♦ www.lawndalecity.org

SUBJECT:	Discussion on Council Policy No. 26-95 Recognition Requests
PREPARED BY:	Diane Parsley, Executive Assistant
FROM:	Dr. Sean M. Moore, City Manager
TO:	Honorable Mayor and City Council
DATE:	June 2, 2025

#### BACKGROUND

The City Council has established a Council Policy Manual in which all policies are adopted by resolution. Council Policy No. 26-95 *Recognition Requests* was last updated on June 6, 2005.

The current policy allows for recognition requests that are consistent with the request categories, and in accordance with the adopted guidelines of the policy, to be prepared at the direction of the Mayor or City Manager. If a request is not consistent with the categories, the Mayor or City Manager shall direct the City Clerk's Department to place the request on the agenda for the next City Council meeting for discussion of approval.

The current policy does not allow for councilmembers to provide recognitions that are for their signature only, or that are not consistent with the current categories in the policy.

Staff was directed to research other cities policies and bring this item back to the City Council for further review.

#### STAFF REVIEW

Staff reached out to the South Bay Cities Council of Governments for assistance in requesting cities provide their policies to Lawndale. One response was received from that inquiry. Staff then reached out to cities and the County directly. Responses were received from the 2nd District Board of Supervisors, the Cities of Rancho Palos Verdes, Torrance, Hawthorne, Redondo Beach, and Carson. At the time of this writing, staff has not heard back from the City of Manhattan Beach or a follow-up from the City of Hawthorne for additional information.

A summary of the responses are attached.

#### LEGAL REVIEW

The City Attorney has reviewed the staff report and approved as written.

#### FISCAL IMPACT

The City Manager's Department maintains sufficient supplies for annual requests for certificates and proclamations based on historical usage. The cost for these materials are included in the annual budget under the recognition line item. The annual budget also includes the cost for city plaques, push pin plaques, and frames based on estimated usage for that budget year. The department does not maintain an excess of these supplies.

Plaques range from \$85 to \$110 each and staff requires sufficient time for ordering, picking up, and delivering purposes. Paper certificates and paper jackets are more cost effective and staff prepares certificates in-house. Frames and Push Pin Plaques are also an option and may cost from \$25 to \$45 each and are sometimes difficult to find.

The fiscal impact is unknown at this time. The impact would depend on the actual updates added or amended to the policy, the number of new requests that may occur from those updates, and the type of new requests that may need to be handled; i.e. paper certificates only or plaques, push pin plaques, or frames required. Additional staff time would be required to handle additional recognition requests, no matter what the type.

#### **RECOMMENDATION**

Staff recommends that the City Council 1.) Review the current Council Policy 26-95 and provide direction to staff on any updates to the Policy; and 2.) return to a future council meeting with a resolution incorporating updates to the City Council Policy Manual - Policy 26-95 Recognition Requests; or, 3.) provide further direction to staff.

#### **Attachments**

Attachment A\_Summary of Research.pdf

Attachment B\_Lawndale Council Policy 26-95.pdf

Attachment C\_Email\_Board of Supervisor Recognition Requests.pdf

Attachment D\_City of RPV Community Recognition Program.pdf

Attachment E\_City of Torrance Mayor and Council Special Recogniton.pdf

Attachment F\_City of Hawthorne\_Procedure to Agendize Presentations.pdf

# ATTACHMENT A

# **Research of Recognition Policies**

# Surrounding Cities and the County of Los Angeles May 2025

### County of Los Angeles Board of Supervisors

- 1. Request for a Scroll from a City is handled through the Deputy for Constituent Engagement. Scrolls may also be submitted online through a link on the Supervisors web page.
- 2. L.A. County requires a minimum of 4 weeks advance notice of your event.
- 3. There is a limit of One (1) Scroll per event or person
- 4. L.A. County Board of Supervisor for your city's district signs the scroll. Depending on the type of recognition, if it's an event, the scroll wording may indicate the County of Los Angeles Board of Supervisors in a broad sense of approval or celebratory language; however, most scrolls have the signature of the appropriate elected official from your District (Board of Supervisor for your District) and not the full body of Board of Supervisors

#### **City of Rancho Palos Verdes**

- 1. Broad Policy
- 2. Requests to recognize members of the community at large for significant achievements in the community come from 1.) the Mayor, or 2.) the City Councilmembers **with concurrence** of the Mayor. This may include a letter of commendation, engraved city tile, or miscellaneous item of award for community persons at large.
- 3. Certificates are also provided to the Boy Scouts and Girl Scouts, individuals, etc.
- 4. Proclamations are provided to declare a months event, such as "Asian American Month", etc.

## **City of Torrance**

- 1. The City recognizes organizations and community members for their hard work and dedication to the City through the Mayor and Council office.
- 2. Requests may be submitted to an online portal on the City's website.
- 3. Requests require one month's advance notice.
- 4. Requests are received by staff and **forwarded to the Mayor for review and approval.** Approved requests are sent to staff for processing.
- 5. For any out of the ordinary requests, the Mayor must approve.
- 6. Standard recognition for local businesses do not need Mayor or Council approval and are processed automatically by staff.
- 7. Depending on the specific request, the item may be signed by the Mayor only, or the full Mayor and City Council may sign the certificate.

## **City of Hawthorne**

Staff has reached out to the City of Hawthorne to clarify their procedures and, specifically, to inquire if city councilmembers have the authority to issue certificates at their own request, with their signature only and not the full elected body. At the time of this writing we are awaiting additional information from this request.

- 1. The City of Hawthorne initially responded with their policy on Presentation Procedures for their Council Agenda, which is noted in general, below.
- 2. Proclamations are broadly defined to include certificates of appreciation honoring individuals or organizations for their activities that benefit the city.
- 3. Each councilmember is limited to submitting no more than a total of one Proclamation or Presentation for each regular city council meeting agenda.
- 4. Each presentation shall be limited for no more than five (5) minutes.
- 5. Every Proclamation and Presentation shall not be listed as an item supported by only one individual councilmember.
- 6. Each Proclamation shall be signed by each councilmember.

## **City of Redondo Beach**

- 1. Based on Practice; there is no formal policy.
- 2. Requests are filtered to the Executive Assistant to review and consider how this request relates to the City. The request is then forwarded to the Mayor.
- 3. The Mayor reviews the request and makes the final decision. The Mayor is the only one who has the authority to say yes or no to the requests.
- 4. Certificates are printed with Councilmembers names. The Mayor's signature is always the wet signature with the seal of the Office of the Mayor.

## **City of Carson**

- 1. There is no formal policy.
- 2. Requests go through the City Manager.
- 3. The City Manager works with the Councilmembers and respective parties to determine the outcome of the request.

# ATTACHMENT B

#### COUNCIL POLICY

<u>SUBJECT:</u>	<b><u>POLICY NO.:</u></b> 26-95	DATE ADOPTED:
Recognition Requests	AUTHORITY:	
	a) Resolution No. CC-9505-38	a) 5/22/95
	b) Resolution No. CC-0006-53	b) 6/5/00
	c) Resolution No. CC-0106-044	c) 6/4/01
	d) Resolution No. CC-0305-027	d) 5/5/03
	e) Resolution No. CC-0402-013	e) 2/2/04
	f) Resolution No. CC-0506-033	f) 6/6/05

#### PURPOSE:

To establish guidelines for recognition of individuals, groups, and events of significance to the Lawndale community by issuance of proclamations, certificates, plaques and other recognition awards.

#### **POLICY/PROCEDURE:**

It is the policy of the City Council that when a request for recognition is received, certificates, proclamations, plaques and other recognitions awards shall be prepared in accordance with the adopted guidelines of this policy, including the attached Guidelines for Recognition Requests (Exhibit "A") and the Matrix of Recognition Requests (Exhibit "B").

If a request for recognition is consistent with any of the request categories described in Exhibit "A", the Mayor or City Manager may direct staff to issue such recognition award as specified in Exhibit "B". The request for recognition and a description of the disposition thereof shall then be forwarded to the City Council with the next City Manager's weekly memorandum.

If a request for recognition is not clearly consistent with any of the request categories described in Exhibit "A", the Mayor or City Manager shall direct the City Clerk's Department to place the request on the agenda of the next City Council meeting for discussion of approval.

The Mayor or City Manager shall not authorize the issuance of a recognition award of monetary value greater than that authorized in Exhibit "B" without obtaining approval by majority vote of the City Council.

Recognitions shall not be issued for religious observances or ethnic celebrations.

Council Policy No. 26-95 Page 1

#### COUNCIL POLICY NO. 26-95 EXHIBIT "A"

#### **GUIDELINES FOR RECOGNITION REQUESTS**

## TYPES OF RECOGNITION AWARDS: (listed by monetary value, lowest to highest)

**Certificates and Proclamations:** Types of certificates issued include certificates of commendation, recognition, appreciation, accomplishment and election, and *in memoriam* certificates. Proclamations are prepared in much the same manner as certificates, but proclaim a specific date or event. Certificates and proclamations may be presented in certificate jackets or frames. Unless a frame is specified by this policy or by the approving authority (Mayor, City Manager or City Council), the certificate/proclamation will be presented in a jacket.

City Lapel Pin: City lapel pins depict the City logo and may be presented in addition to a certificate or proclamation.

"Push Pin" Plaque: Certificates or proclamations may be mounted on "push pin" plaques as an appropriate means of recognizing an event or accomplishment of special significance.

**City Tile Plaque:** Award of a City tile plaque is reserved for recognition of only the most significant achievements and events, such as a councilmember leaving office.

#### **REQUEST CATEGORIES:**

The Mayor or City Manager may approve requests for recognition which are clearly consistent with any of the request categories below. Recognition requests not consistent with the categories and/or recognition awards specified below must be approved by majority vote of the City Council.

#### PERSONAL ACCOMPLISHMENTS:

<u>Athletic/Academic Accomplishments</u>: Recognition of athletic/academic accomplishments may be given when an individual or team reaches a significant level of competition on a regional, state, or national level. Recognition should occur when the individual or team has completed the highest level of competition. Honorees shall be invited to attend a City Council meeting for presentation of a certificate of commendation.

<u>Acts of Heroism</u>: Commendations may be given to residents of Lawndale who perform heroic acts and to non-residents who perform acts of heroism to save the life or property of a City resident. Honorees shall be invited to attend a City Council meeting for presentation of a certificate of commendation.

<u>Girl Scout and Boy Scout Accomplishments</u>: A certificate of commendation or proclamation may be prepared and mounted on a push pin plaque to recognize Lawndale residents who achieve the rank of Eagle Scout in the Boy Scouts or the Gold or Silver Award in the Girl Scouts. The award shall be presented at either a City Council meeting or Court of Honor, as requested, at which time the scout shall also receive a City lapel pin. Scouts receiving other honors denoting significant scouting accomplishments, such as the Cub Scout Arrow of Light award, shall receive a certificate of commendation.

<u>South Bay Regional Law Enforcement Explorer Academy</u>: Certificates of recognition may be prepared to recognize graduates of the academy and presented at either the graduation ceremonies or a City Council meeting, as requested.

<u>Rotary Club Deputy and Firefighter of the Year</u>: A City tile plaque shall be prepared for recipients of the Rotary Club's annual Deputy of the Year and Firefighter of the Year awards and presented at a City Council meeting.

#### SIGNIFICANT EVENTS:

<u>Meeting Adjourned In Memorium</u>: A meeting may be dedicated to the memory of an individual at the time of adjournment by the Mayor. An In Memorium certificate shall be prepared and mailed to the next of kin.

<u>City Sponsored Community Events</u>: Student participants in Youth in Government Day shall receive certificate of recognition during the event. Graduates of the Tiny Tot Program shall receive diplomas and designated undergraduates shall receive certificates of accomplishment at the graduation ceremony. All city volunteers shall receive certificates of appreciation at the Volunteer/Sponsor Banquet. Certificates of appreciation shall be presented to volunteer entertainers at the Memorial Day Breakfast.

<u>Regional Events</u>: Events of significance to the region, state or nation may be recognized by proclamation, and presented at a City Council meeting or mailed as requested.

<u>Anniversaries</u>: A City tile plaque may be prepared to commemorate an anniversary of 25 years or greater for a community service organization located in the city, a company doing business within the City or another public agency. The organization being honored shall be invited to send a representative to a City Council meeting to receive the award.

#### PUBLIC OFFICIALS

<u>Newly Elected City Officials</u>: City elected officials shall receive a framed certificate of election upon taking the oath of office at a City Council meeting.

<u>Outgoing Elected City and School Board Officials</u>: Outgoing elected officials of the City, the Lawndale Elementary School District and the Centinela Valley Union High School District shall receive a City tile plaque commemorating their service to the City, at their final City Council or Board meeting.

<u>Newly Appointed City Commissioners and Committee Members</u>: Newly appointed commissioners and committee members shall be presented with a City lapel pin upon taking the oath of office.

Outgoing City Commissioners and Committee Members: Upon leaving office, commissioners and committee members who have completed less than two full terms of office shall be

presented with a certificate of commendation mounted on a push pin plaque at a City Council meeting. Commissioners and committee members who have completed at least two full terms of office will be presented with a City tile plaque at a Council meeting.

<u>Municipal Election Officials</u>: Election poll workers for municipal elections, including alternates, shall be presented with a certificate of appreciation in a certificate jacket at the City Council meeting during which the official results of the election are certified.

<u>Outgoing California Contract Cities Association President</u>: A city tile plaque shall be presented to the outgoing CCCA President at his/her final meeting as presiding officer. However, upon receipt of a written request by the outgoing president or the CCCA, a gift, with a maximum monetary value of \$50, may be presented in lieu of the plaque.

<u>Distinguished Visitors</u>: Visiting public agency officials or other distinguished visitors may be presented with a City tile plaque acknowledging their visit to the City of Lawndale. This plaque shall be presented, when possible, at a City Council meeting.

#### SPONSORSHIP

<u>Individuals or Organizations Donating \$500+ in a Single Year</u>: The Director of Community Services shall have a City tile plaque or other plaque prepared at his/her discretion, as a token of the City's appreciation for such significant sponsorship by an individual or organization. This plaque shall be presented at the annual volunteer dinner.

COUNCIL POLICY NO. 26-95 EXHIBIT "B"

# MATRIX OF RECOGNITION

		TYPE OF RECOGNITION AWARD	OGNITION AV	VARD			
	Certificate	Proclamation	City Lapel Pin	Plague	City Tile Plane	SIGNED BY	PRESENTED
<b>RECOGNITION</b> CATEGORIES							
Personal							
Accomplishments							
Athletic or Academic	Commendation					Council	Council meeting
Accomplishments							
Acts of Heroism	Commendation					Council	Council meeting
Girl/Boy Scout	Commendation or proclamation for	roclamation for	Eagle or	Eagle or		Council	As requested
Accomplishments	significant achievements, e.g., Eagle,	nents, e.g., Eagle,	Gold/Silver	Gold/Silver			¢
	Gold/Silver, or Arrc	<u>ow of Light</u>	Award only	Award only			
Explorer Academy	Recognition					Council	As requested
Graduation							4
Rotary Club Deputy and					Yes	Council	Council meeting
Firefighter of the Year							0
Significant Events							
Meeting Adjourned In	In Memoriam					Mayor	Mailed to next
Memoriam						•	of kin
Youth in Govt. Day	Recognition					Council	At event
Tiny Tot Graduates	Diploma						At event
Tiny Tot Undergrads	Accomplishment					Mayor	At event
City Volunteer Program	Appreciation					Mayor	Volunteer/
Participants							sponsor banquet
Memorial Day	Appreciation					Mayor	At event
Breakfast entertainers						•	
Regional Events		Yes				Council	As requested
Anniversaries, 25+					Yes	N/A	Council meeting
years							)
							Council Policy No. 26-05

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		TYPE OF RECOGNITION AWARD	GNITION AV	VARD			
	Certificate	Proclamation	City Lapel Pin	Push Pin Plaque	City Tile Plaque	SIGNED BY	PRESENTED
<b>RECOGNITION</b> CATEGORIES							
Public Officials							
Newly Elected City Officials	Election, framed					Election official	Upon taking oath of office
Outgoing Elected City and School Board Officials					Yes	N/A	Final meeting while in office
Newly Appointed Commissioners and Committee Members			Yes			N/A	Upon taking oath of office
Outgoing Commissioners and Committee Members,	Commendation			Yes		Council	Council meeting
2 Terms							
Outgoing Commissioners and Committee Members, Service 2+ Terms					Yes	N/A	Council meeting
Municipal Election Officials	Appreciation					Council	Council meeting when results certified
Outgoing California Contract Cities Assn. President					Yes, or in lieu gift, as requested	N/A	Honoree's last meeting as presiding officer
Distinguished Visitors					Yes	N/A	Council meeting
		•					

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	Volunteer recognition event					
	N/A					
	Yes*					
		Director				
		Community Services Director				
		cretion of the Co				
		repared at the di				
Sponsorship	Individuals or Organizations Donating \$500+ in a Single Year	her plaque may be p				

Council Policy No. 26-95 Page 7

# ATTACHMENT C

#### **Diane Parsley**

From: Sent: To: Subject: Diane Parsley Wednesday, May 21, 2025 9:05 AM 'An, Ara' RE: Recognition Policy

Thanks Ara,

I'm doing some research as we are reviewing our policy for possible updates and are comparing it to other cities and agencies in the South Bay area.

I will make note of your comments below. Is there any criteria for who can receive a certificate or scroll from the Supervisor or is it solely up to the Supervisor in approving the requests? One more question, is she the only one who signs her scrolls since they would generally be specific to her district?

Thank you for your assistance.

Warmly, Diane

From: An, Ara <AAn@bos.lacounty.gov> Sent: Wednesday, May 21, 2025 8:51 AM To: Diane Parsley <dparsley@lawndale.ca.gov> Subject: RE: Recognition Policy

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Diane,

I hope you're doing well.

I recently met with Lawndale City Councilmember Frank Talavera and let him know about the scroll process since he asked about that.

LA County requires at least **4 weeks in advance** for scroll submission. If individuals submit under 4 weeks timeframe, there is no guarantee that scroll could be prepared on time, so we ask any individuals and agencies to submit at least 4 weeks ahead of time.

For Supervisor Holly Mitchell, you can submit the request through the following link: <a href="https://mitchell.lacounty.gov/certificate-request/">https://mitchell.lacounty.gov/certificate-request/</a>

City leaders often reach out to me first to request the scroll, where our staff can check our availability to attend and present the scroll as well.

Thank you and please let me know if you have any questions.

Best regards, Ara An | Deputy for Constituent Engagement (Pronouns: she/her/hers)

#### Office of Supervisor Holly J. Mitchell, Second District Los Angeles County Board of Supervisors 0: (213) 974-2222 | F: (213) 680-3283



From: Diane Parsley <<u>dparsley@lawndale.ca.gov</u>> Sent: Tuesday, May 20, 2025 4:19 PM To: An, Ara <AAn@bos.lacounty.gov> Subject: Recognition Policy

CAUTION: External Email. Proceed Responsibly.

Hi Ara,

I wanted to reach out to you for some assistance. I'm doing some research on other agencies and cities recognition policies.

I was hoping to get a copy of any policy the county may have on determining if they are able to recognize an agency or person, etc.

Is there someone I can talk to to see if a policy exists and if I may get a copy?

Thank you so much.

**Diane Parsley Executive Assistant** City of Lawndale (310) 973-3202

# ATTACHMENT D

#### **Diane Parsley**

From:	Teresa Takaoka <terit@rpvca.gov></terit@rpvca.gov>
Sent:	Monday, May 19, 2025 1:52 PM
То:	Diane Parsley
Subject:	council policy recognition
Attachments:	COUNCIL POLICY 10_Community Recognition Program (20020319)_AM.docx
Follow Up Flag:	Follow up
Flag Status:	Flagged

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

#### HI Diane,

Hope all is well. We only have a very broad policy that encompasses our committee members and community members at large.

In general, we provide certificates for Boy Scouts/Girl Scouts/Individuals etc and a proclamation more so for agencies, or to declare a month's event (Asian American month for example). Hope this helps.

I have attached is for reference. Take care.



Teresa Takaoka City Clerk

<u>terit@rpvca.gov</u> Phone - (310) 544-5217

Address: 30940 Hawthorne Blvd. Rancho Palos Verdes, CA 90275 Website: www.rpvca.gov



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#### CITY COUNCIL POLICY

#### **NUMBER:** 10

**DATE ADOPTED/AMENDED:** 09/29/92 (Amended 03/19/02 and 04/20/2021)

#### **SUBJECT:** City Council/Committee/Community Recognition Program

#### POLICY:

It shall be the policy of the City Council to recognize members of the City Council, Commissions and Committees upon their retirement provided that they have served their full term, as well as members of the community at large for significant achievements.

- City Council Members: with a plaque large enough to accommodate the mounting of an inscription noting the term of service. At a Council Member's request, a "Key to the City" may be given to the outgoing Mayor.
- Committee/Commission Members: with a proclamation or City tile at the request of the Mayor.

Additionally, staff shall prepare a proclamation, letter of commendation, engraved City tile or miscellaneous item of award for community persons at large at the request of the Mayor or City Council members with concurrence of the Mayor, to recognize significant achievements in the community.

#### BACKGROUND:

The City Council addressed the need to recognize significant achievements in the community.

# ATTACHMENT E

From or for a community member – Mayor needs to approve or anything out of the ordinary

Standard recognition for businesses do not need Mayor or Council approval (we want to welcome the businesses to the city)

# TORRANCE

# Mayor and Council Special Recognition

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#### Certificates

The City of Torrance takes pride in recognizing citizens for their hard work and dedication to the community. The information below outlines the process for issuing certificates of recognition to organizations and community members through the Mayor and Council office. The Mayor and Council are committed to celebrating the contributions of our community members. Requests should be submitted at least one month in advance to ensure timely processing and mailing. To streamline and enhance this process please adhere to the guidelines below.

#### Submit Certificate request information at least three weeks' notice in advance to <u>TorranceCertificates@TorranceCA.Gov</u>

All requests for certificate must include the detailed information below:

- Email subject line Certificate Request
- Name of the individual or organization being recognized
- Organization information or information on event
- Date printed on the certificate
- · Date by which the certificate is needed or will be picked up
- Name, Email, and Phone number of requester

<u>Approval Process</u>: Upon submission, the request will be reviewed by Mayor and forward the approved request to staff for processing.

**Distribution**: Certificates will be presented at a City Council meeting, mailed to the recipient upon request or coordinate a pickup.

#### **Contact Information**

For further information or to submit a request, please contact Torrancecertificates@TorranceCA.Gov

# ATTACHMENT F

#### **Diane Parsley**

From: Sent: To: Subject: Attachments: Yvette Palomo Thursday, May 22, 2025 4:50 PM Diane Parsley FW: Presentation Procedures Presenataion Procedures.pdf



Hi - This is what Hawthorne provided me.

Yvette Palomo, CMC | Assistant City Clerk City of Lawndale | Office of the City Clerk Phone: (310) 973-3213

<u>ypalomo@lawndale.ca.gov</u> 14717 Burin Avenue, Lawndale, CA 90260 Monday-Thursday, 7 AM-6 PM

From: Cucalon, Diana <DCucalon@cityofhawthorne.org> Sent: Thursday, May 22, 2025 4:34 PM To: Yvette Palomo <ypalomo@lawndale.ca.gov> Subject: Presentation Procedures

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Yvette,

This may be helpful.

Diana Cucalon

Deputy City Clerk City Clerk Department City of Hawthorne 4455 W. 126th Street Hawthorne, CA 90250 T: 310.349.2915 F: 310.978.9856 dcucalon@cityofhawthorne.org



#### HAWTHORNE



# AGENDA ITEM NO. 16

## CITY OF HAWTHORNE CITY COUNCIL AGENDA BILL

For the meeting of May 24, 2011 Originating Department: City Attorney

City Manager: James Mitsch City Attorney: Russell Miyahira

#### SUBJECT:

Ordinance No. 1995, "An Ordinance of the City Council of the City of Hawthorne, California, Amending Section 2.06.130 of the Hawthorne Municipal Code Relating to the City Council Agenda And The Procedure For Agendizing Of Presentations, Proclamations and Resolutions of Support."

#### **RECOMMENDED MOTION:**

Introduce Ordinance No. 1995 at the April 26, 2011 Council Meeting and adopt Ordinance No. 1995 at the May 10, 2011 meeting of the City Council.

#### NOTICING PROCEDURES:

A public hearing notice is not required.

#### FISCAL IMPACT:

None.

#### ATTACHMENT:

- 1. Staff Report and Form
- 2. Ordinance No. 1995.



# Staff Report City of Hawthorne

То:	Honorable Mayor & City Councilmembers
From:	Russell Miyahira, City Attorney
Date:	May 24, 2011
Subject:	Ordinance No. 1995, An Ordinance Of The City Of Hawthorne, California, Amending Section 2.06.130 of the Hawthorne Municipal Code Relating To the City Council Agenda And The Procedure For Agendizing of Presentations, Proclamations and Resolutions of Support.

#### Recommendation

That the City Council Introduce Ordinance No. 1995 at the April 26, 2011 Council Meeting and adopt Ordinance No. 1995 on May 10, 2011.

#### Summary Report

Ordinance No. 1995 will contain a limitation on agendizing proclamations or presentations. A proclamation is broadly defined to include certificates of appreciation honoring individuals or organizations for their activities that benefit the city or honoring a city employee as the employee of the month. A Presentation is broadly defined to include reports by individuals or organizations concerning their recruitment efforts, the progress of their activities, or their requests for contributions from the city or the city's residents. Every proclamation and presentation shall be limited to no more than a combined total of five Proclamations and Presentations. Each council member shall be limited to submitting no more than a total of one Proclamation or Presentation for each regular city council meeting agenda. Each proclamation shall be signed by each council member and each proclamation and presentation shall be limited to no more than five (5) minutes.

Ordinance No. 1995 also places restrictions on agendizing any Resolution of Support. A council member who desires to place any Resolution of Support on the agenda shall be limited to submitting no more than one Resolution of Support for each regular city council meeting agenda.

#### **ORDINANCE NO. 1995**

AN ORDINANCE OF THE CITY COUNCIL OF THE **CITY OF HAWTHORNE, CALIFORNIA AMENDING** SECTION 2.06.130 OF HAWTHORNE THE MUNICIPAL CODE RELATING TO THE CITY COUNCIL AGENDA AND THE PROCEDURE FOR AGENDIZING OF PRESENTATIONS, PROCLAMATIONS, AND RESOLUTIONS OF SUPPORT.

WHEREAS, city council members oftentimes agendize items honoring and acknowledging the charitable and other worthwhile accomplishments of individuals and organizations in the local community; and

WHEREAS, the city council desires to implement a procedure for the agendizing of Presentations, Proclamations, and Resolutions of Support.

NOW, THEREFORE, the City Council of the City of Hawthorne, California hereby ordains as follows:

SECTION 1. Section 2.06.130 to the Hawthorne Municipal Code is amended as follows:

#### Section 2.06.130 Agenda

<u>A.</u> All reports, communications, ordinances, resolutions, contract documents or other matters to be submitted to the council shall be delivered to the city clerk, whereupon the city clerk shall arrange a list of such matters according to the order of business and furnish each member of the council, the city manager, the city attorney and the city treasurer with a copy of the same prior to the council meeting.

**B.** At least seventy-two hours before a regular meeting, the city clerk shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting. The agenda shall specify the time and the location of the regular meeting and shall be posted in a location that is freely accessible to the members of the public. None of the foregoing matters shall be presented to the council by administrative officials except those of an urgent nature, and the same, when so presented, shall have the written approval of the city manager before presentation. Nothing in this section shall prevent the submission of the above-mentioned items by any member of the city council, the city manager, the city clerk, the city treasurer or the city attorney. The submittal of agenda items concerning Proclamations and Presentations must comply with the requirements prescribed by Section 2.06.130 (C) of the Hawthorne Municipal Code. The submittal of agenda items concerning Resolutions of Support must comply with the requirements prescribed by Section 2.06.130 (D) of the Hawthorne Municipal Code.

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<u>C.</u> <u>Limitation of one Proclamation or Presentation per council member per</u> <u>meeting: A Proclamation is broadly defined to include certificates of appreciation</u> <u>honoring individuals or organizations for their activities that benefit the city or honoring a</u> <u>city employee as the employee of the month. A Presentation is broadly defined to include</u> <u>reports by individuals or organizations concerning their recruitment efforts, the progress</u> <u>of their activities, or their requests for contributions from the city or the city's residents.</u> <u>Every Proclamation and Presentation shall appear on the agenda as an item supported by</u> <u>the entire city council and shall not be listed as an item supported by only one individual</u> <u>council member.</u>

**<u>1.</u>** The agenda for each regular city council meeting shall be limited to no more than a combined total of five Proclamations and Presentations.

2. Each council member shall be limited to submitting no more than a total of one Proclamation or Presentation for each regular city council meeting agenda.

3. Each council member shall be allowed to address the recipient of each Proclamation and the person or organization making a Presentation.

4. Each Proclamation shall be signed by each council member.

5. Each Proclamation and Presentation shall be limited to no more than five (5) minutes.

D. Procedure for agendizing any Resolution of Support: A Resolution of Support is broadly defined to include any resolution showing the city's support for any individual or organization that performs activities that benefit the city. A council member who desires to place any Resolution of Support on the agenda shall be limited to submitting no more than one Resolution of Support for each regular city council meeting agenda.

<u>Section 2.</u> The City Attorney is authorized to make any minor corrections to this ordinance as long as the correction does not change the substance of this ordinance.

<u>Section 3.</u> If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have adopted this ordinance and each section, subsection, sentence, clause, and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases by declared invalid or unconstitutional.

Section 4. The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published once in a newspaper of general circulation, published and

circulated in the City of Hawthorne, California, or if there is none, he shall cause it to be posted in at least three public places in the City of Hawthorne, California.

PASSED, APPROVED AND ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2011.

LARRY M. GUIDI, Mayor City of Hawthorne, California

ATTEST:

NORBERT HUBER, City Clerk City of Hawthorne, California

#### **APPROVED AS TO FORM:**

RUSSELL I. MIYAHIRA, City Attorney City of Hawthorne, California



14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ♦ www.lawndalecity.org

SUBJECT:	Report of Attendance at Meetings
PREPARED BY:	Vanesa Alvarez, Administrative Assistant
FROM:	Dr. Sean M. Moore, City Manager
TO:	Honorable Mayor and City Council
DATE:	June 2, 2025

No supporting documentation was forwarded to the City Clerk Department for this item.



14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE:	June 2, 2025
TO:	Honorable Mayor and City Council
FROM:	Dr. Sean M. Moore, City Manager
PREPARED BY:	Vanesa Alvarez, Administrative Assistant
SUBJECT:	Conference with Legal Counsel – Existing Litigation

The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(1), to discuss existing litigation: Name of Case: City of Lawndale v. LA Investment, LLC (LA Superior Court Case No. 20TRCV00065).



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DATE:June 2, 2025TO:Honorable Mayor and City CouncilFROM:Dr. Sean M. Moore, City ManagerPREPARED BY:Vanesa Alvarez, Administrative AssistantSUBJECT:Conference with Labor Negotiator

The City Council will conduct a closed session, pursuant to Government Code section 54957.6, with the City Manager, the City Attorney, and the City's negotiators, regarding labor negotiations with Local 1895, Council 36, American Federation of State, County and Municipal Employees, AFL-CIO, representing the City's mid-management and classified employees.