



**MINUTES  
CITY OF LAWDALE  
PARKS, RECREATION AND SOCIAL SERVICES COMMISSION  
REGULAR MEETING  
MONDAY, MARCH 24, 2025**

**A. CALL TO ORDER AND ROLL CALL**

Acting Chairperson Miller called the meeting to order at 6:32 p.m. in the City Hall Council Chambers, located at 14717 Burin Avenue, Lawndale, CA 90260.

Members Present: Commissioner Sonrisa Wood  
Commissioner Daniel Woods  
Acting Chairperson Kenneth Miller

Members Absent: Commissioner Jennifer Collins (arrived at 6:36 pm)  
Commissioner Alma Castro

Staff Present: Community Services Director, Jason Minter

**B. FLAG SALUTE**

Commissioner Wood led the flag salute.

**C. APPROVAL OF MINUTES**

**1. Approval of the Minutes from the March 10, 2025, Commission Meeting**

A motion was made by Commissioner Wood and seconded by Acting Chairperson Miller to approve the March 10, 2025, minutes as written.

**Motion carried 3-0, absent Commissioners Collins and Castro.**

**D. PRESENTATIONS**

None.

**E. ORAL COMMUNICATIONS – Items not on the agenda (Public Comments)**

None.

Director Minter noted that Commissioner Collins arrived at 6:36 pm and took her seat on the dais.

**F. COMMENTS FROM COMMISSIONERS**

Commissioner Woods shared concerns regarding park staff opening the gates at Rogers Anderson Park. The concern was related to a particular staff member not having the correct keys to be able to open all the gates without having to walk around the whole facility. In addition, he shared concerns about the staff members approachability.

**G. ADMINISTRATIVE MATTERS**

**2. Election of a Chairperson and Vice Chairperson**

Director Minter provided a brief overview of the election process as referenced in the staff report. Commissioner Woods nominated Acting Chairperson Miller for Chairperson. There were no other nominations made. Commissioner Woods then made a motion to approve Acting Chairperson Miller as the Chairperson, which was seconded by Commissioner Wood.

**Motion carried 4-0, absent Commissioner Castro.**

Chairperson Miller then asked for nominations for the Vice Chairperson position. Commissioner Woods nominated Commissioner Wood for the Vice Chairperson position. There were no other nominations made. Chairperson Miller motioned to approve Commissioner Wood as the Vice Chairperson, which was seconded by Commissioner Collins.

**Motion carried 4-0, absent Commissioner Castro.**

**3. Parks, Recreation and Social Services Commissioner Objectives**

Staff provided a brief summary of the commissioner objectives to help the new commissioners understand their roles. There were no questions or comments on the objectives.

**4. PRSSC Operation of a Fireworks Stand.**

Director Minter introduced the discussion and added information from his meeting/call with the fireworks vendors. After a lengthy discussion among Commissioners, additional questions were asked of Director Minter that he will follow up on in future meetings. Based on the discussion and comments made by the members, there is strong support for having a fireworks stand, with the newly elected Chairperson leading the conversation.

A motion was made by Chairperson Miller to continue moving forward with the planning process for the fireworks stand. The motion was seconded by Commissioner Collins.

**Motion carried 4-0, absent Commissioner Castro.**

**H. DIRECTOR'S REPORT**

**5. Director's Report**

Director Minter briefly welcomed the new Commissioner(s), reviewed some of the Brown Act information that had been discussed at the last meeting, Commissioner stipends and the timing of payments, and his request for Commissioner photos. He then mentioned the CPRS magazine that is provided to Commissioners and gave a brief summary of CPRS and the conference that he attended the previous week.

**I. ITEMS FROM COMMISSIONERS**

None.

**J. SPECIAL EVENT UPDATE**

**6. Easter Egg Hunt**

Director Minter shared that plans were ongoing for the Egg Hunt and that the Commissioners were invited to join in the fun, either by having a booth/table, as guests, or with their families.

**7. Youth Day Parade**

Director Minter shared that planning for the parade had started to ramp up, with meetings set for the different parties involved. Additional information will be provided at the next meeting.

**8. Memorial Day Remembrance Event**

Director Minter shared that Commissioners were welcome to attend the Memorial Day Remembrance event that will be held on Memorial Day.

**9. Concert in the Park**

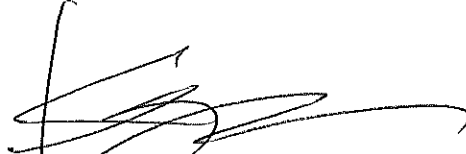
Director Minter shared that planning was still in the early stages for the concert that will be held on June 21. More information will be provided at a later date.

**K. MISCELLANEOUS**

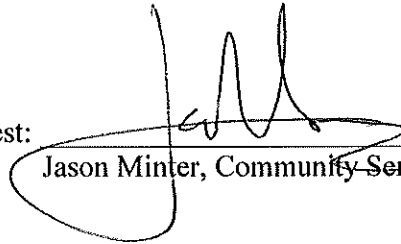
None.

**L. ADJOURNMENT**

Chairperson Miller adjourned the meeting at 7:50 p.m. to the next regularly scheduled meeting on Monday, April 14, 2025, at 6:30 pm in the Lawndale City Council Chambers, 14717 Burin Avenue.

  
\_\_\_\_\_  
Kenneth Miller, Chairperson

Attest:

  
\_\_\_\_\_  
Jason Minter, Community Services Director