



**MINUTES
CITY OF LAWDALE
PARKS, RECREATION AND SOCIAL SERVICES COMMISSION
REGULAR MEETING, MONDAY, FEBRUARY 10, 2025**

A. CALL TO ORDER AND ROLL CALL

Chairperson Loeza called the meeting to order at 6:34 p.m. in the City Hall Council Chambers, located at 14717 Burin Avenue, Lawndale, CA 90260.

Members Present: Commissioner Uri Gomez
 Commissioner Daniel Woods
 Chairperson Joanne Loeza

Members Absent: Commissioner Ignatius Lin
 Vice Chairperson Kenneth Miller

Staff Present: Community Services Director, Jason Minter

B. FLAG SALUTE

Commissioner Gomez led the flag salute.

C. APPROVAL OF MINUTES

1. Approval of the Minutes from the January 27, 2025, Commission Meeting

A motion was made by Commissioner Woods and seconded by Commissioner Gomez to approve the January 27, 2025, minutes as written.

Motion carried 3-0, absent Commissioner Lin and Vice Chairperson Miller.

D. PRESENTATIONS

None.

E. ORAL COMMUNICATIONS – Items not on the agenda (Public Comments)

None.

F. COMMENTS FROM COMMISSIONERS

Commissioner Gomez asked about possible fundraising opportunities for the Commission, given the challenges of operating a Fireworks Stand. Commissioner Woods stated that previous Commissions were told they couldn't do other fundraising. Director Minter shared that later in the agenda more would be discussed on fundraising.

Chairperson Loeza briefly mentioned her recent trip to Hong Kong and the Phillipines.

G. ADMINISTRATIVE MATTERS

2. PRSSC Operation of a Fireworks Stand.

Director Minter briefly described the current Fireworks stand status, and referenced the Fireworks Stand Application packet that was included with the staff report. He highlighted the need for Commission involvement in terms of completing the necessary forms, following the guidelines in the packet, and reporting income. He also mentioned summary data from recent Fireworks Stands, including the gross revenue and net profit. Finally, he mentioned that with Commission appointments scheduled for the next Council meeting, there could be changes to the Commission, so potentially any decisions about a Fireworks Stand may need

to be tabled until the any new Commissioners were seated, which is scheduled for the first meeting in March.

After a brief discussion amongst the Commissioners, it was determined that the best path forward was to table the discussion until the March meeting. A motion was made by Chairperson Loeza, after which Commissioner Woods asked that staff make contact with the Fireworks agencies prior to the March meeting. Commissioner Woods seconded the motion, to table the discussion until March.

Motion carried 3-0, absent Commissioner Lin and Vice Chairperson Miller.

3. Lawndale Beat Ridership Report

Director Minter presented the Ridership Report for January 2025, and mentioned that the new buses should be delivered in February. Commissioner Woods made a motion to accept and file the report, and Commissioner Gomez provided the second.

Motion carried 3-0, absent Commissioner Lin and Vice Chairperson Miller.

H. DIRECTOR'S REPORT

4. Director's Report

Director Minter shared a slide presentation from the previous City Council meeting with the conceptual design for the Youth Development Center and Skatepark Project. One of the areas that was mentioned after the presentation was the need for additional funding for the project. Director Minter shared that a Councilmember had asked about the PRSSC helping to fundraise for the gap in funding. After the presentation, Commissioner Gomez asked about the potential for art related projects in the center, and Director Minter agreed that they would be looking into those opportunities in the next few months.

Director Minter mentioned that once the new Commission was seated, he would like each of the Commissioners to have their photos taken for the Agenda Link software that is used to run the agendas. This would help formalize the voting process and look very professional to the public.

I. ITEMS FROM COMMISSIONERS

5. Parks, Recreation and Social Services Trust Fund Allocations

Director Minter gave a brief update for the Chairperson who wasn't in attendance at the last meeting, and highlighted the change to the attachment showing which resolution requests were approved and which were declined. After a brief discussion, the Commissioners expressed interest in Gift Basket Donations, as well as potentially contributing to the Department EZUp purchase and the Community Center chair upholstery. Director Minter noted the requests, and will be looking into whether or not Commission funds are needed once budget discussions begin in March.

J. SPECIAL EVENT UPDATE

6. Easter Egg Hunt

Director Minter shared that plans were beginning to take shape for the Egg Hunt, to be held on April 12. More information would be presented at a future meeting.

7. Youth Day Parade

Director Minter also mentioned that planning had begun for the parade. Commissioner Woods asked if they would need drivers for the elected officials, and Director said absolutely if they were willing to do so.

K. MISCELLANEOUS

None.

L. ADJOURNMENT

Chairperson Loeza adjourned the meeting at 8:15 p.m. to the next regularly scheduled meeting on Monday, February 24, 2025, at 6:30 pm in the Lawndale City Council Chambers, 14717 Burin Avenue.


Joanne Loeza, Chairperson

Attest: 
Jason Minter, Community Services Director