

AGENDA OF THE LAWNDALE
CITY COUNCIL REGULAR MEETING

Monday, August 18, 2025, 6:30 PM Council Chambers 14717 Burin Ave Lawndale, CA 90260

** Revised **

Any person who wishes to address the City Council regarding any item listed on this agenda or any other matter that is within its subject matter jurisdiction is invited, but not required, to fill out a Public Meeting Speaker Card and submit it to the City Clerk prior to the oral communications portion of the meeting. The purpose of the card is to ensure that the speaker's name is correctly recorded in the meeting minutes and, where appropriate, to provide contact information for staff follow-up.

How to observe the Meeting:

To maximize public safety while still maintaining transparency and public access, members of the public can now observe the meeting in person. Members of the public are still be able to view the meeting on YouTube "Lawndale CityTV", the City Website, and Lawndale Community Cable Television on Spectrum and Frontier Channel 3.

Copies of this Agenda may be obtained prior to the meeting inside the Lawndale City Hall foyer or on the City Website. Interested parties may contact the City Clerk Department at (310) 973-3213 for clarification regarding individual agenda items.

This Agenda is subject to revision up to 72 hours before the meeting.

- A. CALL TO ORDER AND ROLL CALL
- **B. CEREMONIALS (Flag Salute and Inspiration)**
- C. PUBLIC SAFETY REPORT
 - 1. Los Angeles County Sheriff's Department Update
- D. ORAL COMMUNICATIONS ITEMS NOT ON THE AGENDA (Public Comments)
- E. COMMENTS FROM COUNCIL
- F. CONSENT CALENDAR

Items 2 through 6 will be considered and acted upon under one motion unless a City Councilmember removes individual items for further City Council consideration or explanation.

2. Motion to read by title only and waive further reading of all ordinances listed on the Agenda

— Recommendation: that the City Council read by title only and waive further reading of all ordinances listed on the agenda.

3. Accounts Payable Register

— Recommendation: that City Council adopt Resolution No. CC-2508-039 authorizing the payment of certain claims and demands in the amount of \$1,168,430.49.

4. Minutes of the Lawndale City Council Regular Meeting - August 4, 2025

— Recommendation: that the City Council approve the minutes.

5. South Bay Workforce Investment Board Quarterly Summary Report

— Recommendation: that the City Council receive and file.

6. Resolution to Approve Amendment to Job Description for Community Services Supervisor

— Recommendation: that the City Council approve and adopt Resolution No. CC-2508-040, amending and updating the Job Description for the Community Services Supervisor position.

G. ADMINISTRATION

7. Consider Cancellation of September 2, 2025, City Council Meeting

— Recommendation: that the City Council 1.) Cancel the scheduled City Council meeting on Tuesday, September 2, 2025, due to the Labor Day Holiday; or 2.) Make no changes to the City Council meeting scheduled for Tuesday, September 2, 2025; or 3.) Provide the City Manager and staff with alternative direction.

8. Review of 2025 Wall of Distinction Nominees

— Recommendation: that the City Council review the two nominees that were submitted for the 2025 Wall of Distinction program.

9. Hispanic Heritage Festival Discussion

— Recommendation: that the City Council provide direction as to whether or not the Community Services Department should continue moving forward with planning for the 2025 Hispanic Heritage Festival, or if the event should be delayed until the following year in 2026.

10. Service Agreement with Lightbox for Geographic Information Services (GIS) System

— Recommendation: that the City Council approve the Master Service Agreement and Order Form with Lightbox Vision for geographic information system services for a one year term in the amount of \$19,610.

11. Approve the Second Amendment to Contract Services Agreement for Public Works and City Hall Facility Needs Project

— Recommendation: that the City Council approve the Second Amendment to the Public Works and City Hall Facility Needs Project Agreement with Developers General Contracting, Inc. to extend the term of the agreement until December 15, 2025, at no increase to the current project cost.

12. West 147th Street Traffic Calming Measures

— Recommendation: that the City Council 1.) Authorize the installation of temporary traffic circles and temporary speed humps on west 147th Street; and 2.) Authorize the budget amendment of \$63,000 to cover the cost of the project.

H. CITY MANAGER REPORT

I. ITEMS FROM CITY COUNCILMEMBERS

13. Consideration of Public Relations Consultants

Requested by Mayor Pullen-Miles.

— Recommendation: that the City Council discuss this report and provide direction to staff regarding the selection of a firm to provide public relations services.

14. Consideration of a Bring Your Pet to Work Day Event

Requested by Councilmember Suarez.

— Recommendation: that the City Council discuss this staff report and provide direction to staff regarding developing a Bring Your Pet to Work event and guidelines for City employees.

15. Discretionary Fund Budget Amendment

Requested by Councilmember Talavera.

— Recommendation: that the City Council 1.) Approve increasing the discretionary fund for each council member from \$2,500 to \$3,500 and the budget amendment for \$5,000; or 2.) Provide further direction to staff.

16. Consideration of National Association of Latino Elected Officials Conference and Membership

Requested by Councilmember Talavera.

— Recommendation: that the City Council 1.) Approve one or more Councilmembers to join the National Association of Latino Elected Officials and approve the budget amendment by \$3,500 per Councilmember as noted above; or 2.) Provide further direction to staff.

17. Customer Satisfaction Survey

Requested by Councilmember Suarez.

— Recommendation: that the City Council 1.) Direct staff to work with Alchemer's and return with a contract for the Council's official approval; or 2.) Provide further direction to staff.

18. Request for City Council Direction Regarding Homeless Outreach Services

Requested by Councilmember Suarez.

— Recommendation: that the City Council select one of the following options: A.) Open a position to hire a full time Homeless Outreach Coordinator position to work with staff in developing and implementing strategies to reduce the number of homeless in the community and to make direct contact with the homeless in the field; or B.) Direct staff to look into direct contracting service opportunities with a county agency, a regional homeless agency, or non-profit group that specializes in homeless outreach services; or C.) Continue to work with South Bay Cities Council of Governments and St. Margaret's Center as well as other County and nonprofit organizations to provide outreach to the homeless located in the City of Lawndale; or D.) Give direction to staff on another option for staff to pursue regarding homeless outreach.

19. Report of Attendance at Meetings

J. CLOSED SESSION

20. Conference with Labor Negotiator

— The City Council will conduct a closed session, pursuant to Government Code section 54957.6, with the City Manager and City Attorney, regarding labor negotiations with unrepresented employees, the Central Management Team.

21. Conference with Legal Counsel – Existing Litigation

— The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(1), to discuss existing litigation: Name of Case: City of Lawndale v. LA Investment, LLC (LA Superior Court Case No. 20TRCV00065).

22. Conference with Legal Counsel – Existing Litigation

— The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(1), to discuss existing litigation: Name of Case: City of Lawndale v. Kimball (LA Superior Court Case No. 24TRCV01284).

K. ADJOURNMENT

The regular meeting scheduled to be held on September 1, 2025, was canceled by order of the City Council on November 4, 2024. The next regularly scheduled meeting of the City Council will be held on September 2, 2025, at 6:30 p.m. in the Lawndale City Hall Council Chamber, 14717 Burin Avenue, Lawndale, California.

It is the intention of the City of Lawndale to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the City Clerk Department (310) 973-3213 prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodation to attend or participate in meetings on a regular basis. I hereby certify under penalty of perjury under the laws of the State of California that the agenda for the regular meeting

of the City Council to be held on Monday, August 18, 2025, was posted no less than 72 hours prior to the meeting.

/s/ Yvette Palomo Yvette Palomo, Assistant City Clerk

Date Posted: August 14, 2025



14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ◆ www.lawndalecity.org

DATE: August 18, 2025

TO: Honorable Mayor and City Council

FROM: Dr. Sean M. Moore, City Manager

PREPARED BY: Vanesa Alvarez, Administrative Assistant

SUBJECT: Los Angeles County Sheriff's Department Update

No supporting documentation was forwarded to the City Clerk Department for this item.



14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ◆ www.lawndalecity.org

DATE: August 18, 2025

TO: Honorable Mayor and City Council

FROM: Dr. Sean M. Moore, City Manager

PREPARED BY: Vanesa Alvarez, Administrative Assistant

SUBJECT: Motion to read by title only and waive further reading of all ordinances listed on

the Agenda

RECOMMENDATION

Staff recommends that the City Council read by title only and waive further reading of all ordinances listed on the agenda.



14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ◆ www.lawndalecity.org

DATE: August 18, 2025

TO: Honorable Mayor and City Council

FROM: Dr. Sean M. Moore, City Manager

PREPARED BY: Hrant Manuelian, Finance Director/City Treasurer

SUBJECT: Accounts Payable Register

RECOMMENDATION

Staff recommends that City Council adopts Resolution No. CC-2508-039 authorizing the payment of certain claims and demands in the amount of \$1,168,430.49.

Attachments

A. CC-2508-039- AP Resolution - August 18, 2025.pdf



RESOLUTION NO. CC-2508-039

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA **AUTHORIZING CERTAIN CLAIMS AND DEMANDS** IN THE SUM OF \$1,168,430.49

THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA, DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That in accordance with Sections 37202 and 37209 of the Government Code, the Director of Finance, as certified below, hereby attests to the accuracy of these demands and to the availability of funds for the payment thereof.

SECTION 2. That the following claims and demands have been audited as required by law, and that appropriations for these claims and demands are included in the annual budget as approved by the City Council.

208025

SECTION 3. That the suggregate total of \$1,1			paid by check numbers 207960 through 2 athorized.
			Effective Date: August 18th, 2025
			Approved by:
			Hrant Manuelian, Director of Finance
			Gregory M. Murphy, City Attorney
PASSED, APPROVED AND	ADOP	TED this 18 th da	ay of August 2025.
			Robert Pullen-Miles, Mayor
ATTEST:			
State of California County of Los Angeles City of Lawndale))	SS	

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2508-039 at a regular meeting of said Council held on the 18th day of August 2025, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
Name	Aye	No	Abstain	Not Participating	Auscin
Robert Pullen-Miles, Mayor					
Pat Kearney, Mayor Pro Tem					
Bernadette Suarez					
Sirley Cuevas					
Francisco M. Talavera				·	

Erica	Harbison,	City	Clerk	

City of Lawndale Summary of Audited Claims and Demands

Claims and Demands Paid By Check:

Check Number

		4.10411.11.11.11			
Check Date	Beginning		Ending	Aggre	egate Total
7/31/2025	207960		207971		1,033,180.30
7/31/2025	207972		207983	The second secon	8,430.50
8/7/2025	207984		208016		81,773.60
8/7/2025	208017		208025		45,046.09
1	Fotal Checks			And Allender Section 1988 and	1,168,430.49
	ds Paid By Electronic A	ACH Transfer: Description		Amount	
J	Fotal ACH Payments				0.00
			.,		

Check Register Report

07/30/2025

1,033,180.30

Date:

Grand Total (excluding void checks):

3:56 pm Time: City of Lawndale BANK: WELLS FARGO BANK N.A. Page: Check Date Check Number Status Void/Stop Date Vendor Number Vendor Name Check Description Amount **WELLS FARGO BANK N.A Checks** 207960 07/31/2025 Printed 8401 ADVANTEC CONSULTING ENGINEERS MAY 2025: REVIEW TRAFFIC TIMING 10,770.00 207961 07/31/2025 7766 Printed **BURKE, WILLIAMS &** LEGAL SERVICES - JUNE 2025 72,858.24 207962 07/31/2025 Printed 0219 COUNTY OF LA DEPT OF PUBLIC WK INDUSTRIAL WASTE- APR. 2025 16,829.33 207963 07/31/2025 Printed 0219 COUNTY OF LA DEPT OF PUBLIC WK **BUILDING & SAFETY SERVICES** 53,941.59 207964 07/31/2025 Printed 3886 SIRLEY CUEVAS REIMB. - LUNCH 3/12/25 298.82 207965 DE NOVO PLANNING GROUP 07/31/2025 Printed 7577 GENERAL PLAN & SPECIFIC PLAN 2,640.00 207966 07/31/2025 Printed 2773 L. A. CNTY DEPT PUBLIC WORKS 1,589.42 TRAFFIC SIGNAL ACCIDENT REPAIR 207967 07/31/2025 Printed 0308 LOS ANGELES COUNTY PUBLIC SAFETY SERVICES -599,529.71 207968 07/31/2025 Printed 7940 MARIPOSA LANDSCAPES, INC. TREE SERVICES - MAY 2025 -12,675,00 207969 07/31/2025 Printed 6445 MICHAEL BAKER INTL. INC CDBG CONSULTING SERVICES THRU 11,487.00 207970 07/31/2025 Printed 8246 MOTOROLA SOLUTIONS INC. AUTOMATIC LIC. PLATE READERS -249,411.84 207971 07/31/2025 Printed 0211 SOUTHERN CALIFORNIA NEWS GROUP LEGAL ADS - 23/24 ST. REHAB. 1,149.35 Total Checks: 12 Checks Total (excluding void checks): 1,033,180.30 1,033,180.30 Total Payments: 12 Bank Total (excluding void checks):

Total Payments: 12

07/31/2025

8,430.50

Date:

Grand Total (excluding void checks):

8:31 am Time: BANK: WELLS FARGO BANK N.A City of Lawndale Page: Check Number Check Date Status Void/Stop Date Vendor Number Vendor Name Check Description Amount **WELLS FARGO BANK N.A Checks** 207972 07/31/2025 4185-WEST Printed AMERICAN STRUCTURAL PEST MONTHLY PEST CONTROL-50,00 207973 07/31/2025 Printed 7889 CHARTER COMMUNICATIONS INTERNET SERVICES 1,008.61 207974 07/31/2025 Printed 1288 **EWING IRRIGATION PRODUCTS INC** IRRIGATION REPAIR PARTS -1,309.04 207975 07/31/2025 Printed 6636 FRONTIER COMMUNICATIONS FAX LINE & INTERNET FOR PWD 254.48 207976 07/31/2025 Printed 7227 OCCUPATIONAL HEALTH CENTERS PREEMPLOY PHYSICAL EXAM(1) 27,00 207977 07/31/2025 Printed 7890 ODP BUSINESS SOLUTIONS LLC OFFICE SUPPLIES 159.27 207978 07/31/2025 Printed 8518 PACIFIC TIRE OF LAWNDALE 1 NEW TIRE-285.02 207979 07/31/2025 Printed 5895 RICOH USA INC LEASE CHARGES FOR COPIERS -1,760.84 207980 07/31/2025 PIPE CLEAN OUT @ J. ADAMS PARK Printed 8648 ROTO ROOTER SERVICES COMPANY 556.00 207981 07/31/2025 Printed 1071 SHOETERIA INC. WORK BOOTS FOR PWD CREW -267.75 207982 07/31/2025 Printed 8647 KARIN SIGUENZA FACILITY DEPOSIT/RENTAL REFUND 1,182.00 207983 07/31/2025 Printed 0480 **VISTA PAINT** TRAFFIC PAINT & SUPPLIES 1,570.49 Total Checks: 12 Checks Total (excluding void checks): 8,430.50 8,430.50 Total Payments: 12 Bank Total (excluding void checks):

Total Payments: 12

Date:

08/06/2025

Time: Page: 11:36 am 1

BANK: WELLS FARGO BANK N.A

Check Number Check Date Status Void/Stop Date Vendor Number Vendor Name Check Description Amount **WELLS FARGO BANK N.A Checks** 207984 08/07/2025 Printed 8214 VANESA ALVAREZ FY 25/26 TUITION REIMBURSEMENT 615.99 207985 08/07/2025 Printed 6369 AM-TEC TOTAL SECURITY INC. REPAIR ALARM - CITY HALL 150.00 207986 08/07/2025 Printed 7660 ARAMSCO INC **CUSTODIAL SUPPLIES** 934.58 207987 08/07/2025 Printed 2207 ASAP SIGN & BANNER, LLC NATIONAL NIGHT OUT BANNERS 288.57 207988 08/07/2025 Printed 7785 BERICOM DESIGN **NETWORK MAINTENANCE & SUPPORT** 13.999.92 207989 08/07/2025 Printed 0163 CAPITAL OF SOUTH BAY INC. **ELECTRICAL BALLAST - CSD** 27.57 207990 08/07/2025 Printed 8586 **CARTOON INK** CARICATURE SVCS - NATIONAL 320,00 207991 08/07/2025 Printed 8517 CREATIVE AIR MECHANICAL SVCS DIAGNOSTIC SERVICE CALL FOR 565.00 207992 08/07/2025 Printed 8250 **EMCOR SERVICES MESA ENERGY** AC SERVICE & OPERATION CHECK -2.493.33 207993 08/07/2025 Printed 6636 FRONTIER COMMUNICATIONS PHONE CHARGE - W. GREEN PARK 179.45 207994 08/07/2025 Printed 6134 JOHN MARTINEZ PLANNING COMMISSION STIPEND 50.00 207995 08/07/2025 Printed 5560 MITSUBISHI ELECTRIC US. INC. **ELEVATOR MAINTENANCE SERVICES** 616.46 207996 08/07/2025 Printed 4566 MYERS & SONS HI WAY SAFETY INC REFLECTIVE TAPES - SIGN POSTS 672.95 207997 08/07/2025 Printed 6326 PACKAGE PRODUCTS & SERVICES IN 2025/26 ANNUAL FEE- OPRA 11,062.53 207998 08/07/2025 Printed 8355 PORTILLO PRODUCTIONS DJ/MC SERVICE -500.00 207999 08/07/2025 Printed 7764 NI KAL S. PRICE PLANNING COMMISSION STIPEND 50.00 208000 08/07/2025 Printed 5068A QUADIENT FINANCE USA INC CITY HALL POSTAGE - JULY 2025 1,000.00 208001 08/07/2025 Printed 8098 REECE PLUMBING PLUMBING PARTS - RUDOLPH PARK 32.95 208002 08/07/2025 Printed 6499 **RJS CONSTRUCTION SUPPLIES** MORTAR MIX FOR SIDEWALK REPAIR 14.35 208003 08/07/2025 Printed 1071 WORK BOOTS FOR PWD CREW -SHOETERIA INC. 526.97 208004 08/07/2025 Printed 2051 MADONNA SITKA PLANNING COMMISSION STIPEND 50.00 208005 08/07/2025 Printed 0435 SOUTH BAY CITIES COUNCIL 2025/26 DOMINGUEZ CHANNEL 25,389,00 208006 08/07/2025 Printed 2193-A SOUTH BAY FORD FLEET & TRUCKS **BATTERY REPLACEMENT -**723.04 208007 08/07/2025 Printed 6034 SOUTH COAST MECHANICAL LLC HVAC: INSPECTION FOR CHILLER-465.00 208008 08/07/2025 Printed 0444 SPCA LA ANIMAL SHELTERING SERVICES -13.400.00 208009 08/07/2025 Printed 6349 STEAMX, LLC PRESSURE WASHER SERVICE 494.73 208010 Printed 08/07/2025 0849 THE SAFEMART OF SO CAL INC LOCKS & LATCHES FOR CITY PARKS 298.86 208011 08/07/2025 Printed 3672-FLEET U.S. BANK VOYAGER FLEET SYS FLEET SERVICES-FUEL 4,307.04 208012 08/07/2025 Printed 3672-CDD U.S. BANK CREDIT CARD PAYMENT 101.63 208013 08/07/2025 Printed 3672-FIN U.S. BANK CREDIT CARD PAYMENT 954,99 208014 08/07/2025 Printed 3672-PWD U.S. BANK CREDIT CARD PMT FY 25/26 356,69 208015 08/07/2025 Printed 6112 DANIEL URRUTIA PLANNING COMMISSION STIPEND 50.00 208016 08/07/2025 Printed 0480 VISTA PAINT **GRAFFITI SUPPLIES** 1.082.00 Total Checks: 33 Checks Total (excluding void checks): 81,773.60

Total Payments: 33

City of Lawndale

Bank Total (excluding void checks):

81,773.60

Total Payments: 33

Grand Total (excluding void checks):

81,773.60

Date:

Grand Total (excluding void checks):

08/06/2025

45,046.09

Time:

4:43 pm

City of Lawndale BANK: WELLS FARGO BANK N.A

Total Payments: 9

City of Lawndale					BANK: WELLS FARGO BANK N.A	Page:	1
Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO	BANK N.A Check	ks					•••••
208017	08/07/2025	Printed		6459	CASC ENGINEERING & CONSULTING	NPDES PERMIT COMPLIANCE SVCS -	1,050.00
208018	08/07/2025	Printed		7209	CE FLOOR CARE	VINYL FLOORING :STRIP & WAX -	5,049.00
208019	08/07/2025	Printed		8650	DEJACQ INVESTMENTS INC.	PLANNING DEPOSIT REFUND	562.00
208020	08/07/2025	Printed		0220	DEPARTMENT OF TRANSPORTATION	TRAFFIC SIGNAL MAINT	1,074.72
208021	08/07/2025	Printed		8345	BIOLETA ESCOBEDO	FY 24/25 TUITION REIMBURSEMENT	200.00
208022	08/07/2025	Printed		8649	NORMA HERNANDEZ	PLANNING DEPOSIT REFUND	279.75
208023	08/07/2025	Printed		8295	ONYX PAVING COMPANY INC	ADA SIDEWALKS & ACCESS RAMPS	18,353.20
208024	08/07/2025	Printed		7575	ROGERS, ANDERSON, MALODY &	EXAMINATION ARPA FY 23/24	18,050.00
208025	08/07/2025	Printed		3672-CDD	U.S. BANK	CREDIT CARD PMT FY 25/26	427.42
			Total Che	ecks: 9		Checks Total (excluding void checks):	45,046.09
			Total Paymo	ents: 9		Bank Total (excluding void checks):	45,046.09

Council Meeting 8/18/2025 Details of US Bank Credit Card Charges & Petty Cash Expenses

Vendor# 3672-	CDD	or on Dunk Credit Cara Charges & Felly Cash Expenses		
Date	Vendor	Description	Am	ount
7/28/2025	Amazon	New monitor stands - Adrian		57.44
7/21/2025	Amazon	Blueprint storage rack - Peter		44.19
Check Date 8/0	07/2025; Check# 208012		\$	101.63
Vendor# 3672-	FIN	•		
Date	Vendor	Description	Am	ount
7/3/2025	Goto Technologies USA LLC	Citywide Remote Access for 25 users (July 2, 2025 - July 2, 2026)		954.99
Check Date 8/0	07/2025; Check# 208013		\$	954.99
Vendor# 3672-	PWD			
Date	Vendor	Description	Am	ount
6/23/2025	Amazon	Rug pad for Lucho's office		28.72
6/23/2025	Amazon	5X7 rug and Lucho's office, and 2PK frames for PW		61.78
6/25/2025	Amazon	Returned rug pad		(60.72)
6/25/2025	Amazon	Returned 5X7 Rug		(36.38
6/24/2025	The Home Depot	Red mulch for 4576 W. 153rd Place		21.93
6/24/2025	The Home Depot	Padlock for CSD garage outlet		9.37
7/2/2025	Sud's N Duds	Wash towels and mop heads		8.75
7/2/2025	Sud's N Duds	Wash towels and mop heads		8.75
7/2/2025	Sud's N Duds	Wash towels and mop heads		2.25
7/2/2025	Sud's N Duds	Wash towels and mop heads		2.25
		Calendar for Yvette, ethernet cord for Lucho's office, Otter box for Johnny's city		
7/7/2025	Amazon	cell,5 phone case for main crew		122.01
7/8/2025	VIP Details	Car wash for vehicle # 517		34.74
7/9/2025	The Home Depot	In-wall electronic photocontrol		27.60
7/11/2025	The Home Depot	Toggle bolt with round head Phillips drive screw for Lucho's office		9.37
	<u>-</u>	12pk of 9 volt alkaline battery, 60 pk AAA battery, 60 pk AA batteries, 12 pk C		
7/14/2025	The Home Depot	alkaline battery, 12 pk D alkaline battery		116.27
Check Date 8/0	7/2025; Check# 208014	· · · · · · · · · · · · · · · · · · ·	\$	

Vendor# 3672-CDD Date Vendor Description

Date	Vendor	Description	Amount
5/14/2025	Amazon	Box of large rubber bands	23.18
5/14/2025	Amazon	Boxes, staples, regular rubber bands	106.75
5/15/2025	Amazon	Refund for heater purchased on 12/10/2024	(30.63)
5/15/2025	Amazon	Refund for heater purchased on 12/10/2024	(30.63)
5/15/2025	Amazon	Refund for heater purchased on 12/10/2024	(30.63)
5/15/2025	Amazon	Refund for heater purchased on 12/10/2024	(30.63)
5/15/2025	Amazon	Refund for heater purchased on 12/10/2024	(30.62)
5/23/2025	Lightning Carwash Express	Carwash for vehicle #530	16.00
5/26/2025	Office Depot	(4) packs of 15 boxes	150.64
6/2/2025	Adobe	Adobe licenses	239.88
6/11/2025	Amazon	Kleenex and address labels	44.11
Check Date 8/0	7/2025; Check# 208025		\$ 427.42

Petty Cash

^{*}No petty cash replenishment during this period.



14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ◆ www.lawndalecity.org

DATE: August 18, 2025

TO: Honorable Mayor and City Council

FROM: Dr. Sean M. Moore, City Manager

PREPARED BY: Vanesa Alvarez, Administrative Assistant

Yvette Palomo, Assistant City Clerk

SUBJECT: Minutes of the Lawndale City Council Regular Meeting - August 4, 2025

RECOMMENDATION

Staff recommends that the City Council approve the minutes.

Attachments

08-04-25 draft.pdf

ATTACHMENT A

DRAFT MINUTES LAWNDALE CITY COUNCIL REGULAR MEETING August 4, 2025

A. CALL TO ORDER AND ROLL CALL

Mayor Pullen-Miles called the meeting to order at 6:33 p.m. in the City Hall Council Chamber, 14717 Burin Avenue, Lawndale, California.

Councilmembers Present: Mayor Robert Pullen-Miles, Mayor Pro Tem Pat Kearney, Councilmember Bernadette Suarez, Councilmember Sirley Cuevas, Councilmember Francisco M. Talavera

Other Participants: City Manager Dr. Sean M. Moore, City Attorney Gregory M. Murphy, City Clerk Erica Harbison, Assistant City Clerk Yvette Palomo, Deputy City Manager/Director of Human Resources Raylette Felton, Los Angeles County Sheriff's Department Captain Nicole Palomino, Los Angeles County Fire Department Assistant Fire Chief Brian Kane, Municipal Services Director Michael Reyes, Finance Director Hrant Manuelian, Community Services Director Jason Minter, Community Development Director Peter Kann

B. <u>CEREMONIALS</u>

Councilmember Talavera led the flag salute. Assistant Pastor Jesse Posner of Restoration Life Church provided the inspiration.

C. PUBLIC SAFETY REPORT

1. Los Angeles County Sheriff's Department Update

Captain Palomino summarized the recent law enforcement activities and invited the community to attend National Night Out on August 5, 2025, from 5:00 p.m. to 7:00 p.m. at the Lawndale Civic Center Plaza.

2. Los Angeles County Fire Department Update

Assistant Fire Chief Kane summarized the recent fire department activities.

D. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA (Public Comments)

Jed Behar, Resident, commented on recent Immigration and Customs Enforcement (ICE) actions in the community.

JaVonda Jones, Resident, commented on an event that she is organizing to spread Lupus awareness and asked the City for support.

Holly Osborne, Redondo Beach Resident, commented on the Metro C-Line (Green) Project map, plans, and a tree equity report that she provided copies of.

Annette Owens, Resident, commented on a community meeting residents had about the Metro C-Line (Green) Project and two handouts about the Metro C-Line (Green) Project and railroad ties that she provided copies of.

Mathew Harbison, Resident, commented on trash spilled on the street from trash bins during trash collection, and recyclable items.

E. <u>COMMENTS FROM COUNCIL</u>

Councilmember Talavera thanked everyone that attended tonight's meeting, commented that the City issued a statement regarding its position on ICE activity in the community, expressed interest in seeking services such as food distribution for impacted residents, asked Resident Jones to contact City Manager Dr. Moore about the City assisting with the Lupus awareness event, expressed support for bringing awareness to Lupus, thanked Resident Owens and Redondo Beach Resident Osborne for providing information about the Metro C-Line (Green) Project, and commented in support of providing educational videos to residents about proper trash disposal.

Councilmember Suarez thanked everyone that attended tonight's meeting, asked what the Lawndale Municipal Code states regarding trash disposal and asked Resident Jones to provide her contact information to staff.

Councilmember Cuevas thanked everyone that attended tonight's meeting, asked about the status of scheduling a meeting with Metro, and if Republic Services can provide trash disposal fliers to residents.

City Manager Dr. Moore responded that he has been in communication with Metro regarding scheduling a meeting with them; however, Metro staff have not been available, and he will ask Republic Services to provide fliers and a presentation about proper trash disposal.

Mayor Pro Tem Kearney thanked everyone that spoke at tonight's meeting, commented that he attended a Metro meeting and was not able to obtain information regarding the Metro C-Line (Green) Project, commented on trash collection trucks, disagrees with Republic Services meeting with staff and City Councilmembers and not with residents, and expressed support of a Lupus awareness event.

Mayor Pullen-Miles commented that the City released a statement addressing ICE's activity in the community, thanked Resident Jones for bringing up a Lupus awareness event, Redondo Beach Resident Osborne for bringing attention to trees and the Metro C-Line (Green) Project, Resident Owens and the South Bay Environmental Justice Alliance for meeting with residents and making them aware of the Metro C-Line (Green) Project. Mayor Pullen-Miles commented that Republic Services collects trash filled bags.

F. CONSENT CALENDAR

3. Motion to read by title only and waive further reading of all ordinances listed on the Agenda Recommendation: that the City Council read by title only and waive further reading of all ordinances listed on the agenda.

4. Accounts Payable Register

Recommendation: that City Council adopts Resolution No. CC-2508-036 authorizing the payment of certain claims and demands in the amount of \$2,260,335.56.

5. <u>Minutes of the Lawndale City Council Regular Meeting – July 21, 2025</u>

Recommendation: that the City Council approve the minutes.

6. Consideration of Claim Against the City

Recommendation: that the City Council reject the claim filed by Iris Broussard and instruct staff to process the appropriate correspondence to the claimant.

A motion was made by Mayor Pro Tem Kearney and seconded by Councilmember Cuevas to approve the Consent Calendar. The motion passed by a vote of 5-0.

G. PUBLIC HEARING

7. Building & Safety Permit Fee Update for FY 2025-26

Recommendation: that the City Council conduct a public hearing to receive testimony regarding the City's Building & Safety Permit Fee Update and adopt Resolution No. CC-2508-35. The project is exempt from the California Environmental Quality Act (CEQA) because the creation of a government funding mechanism which does not involve any commitment to any specific project is not a "project" under CEQA pursuant to Public Resources Code Section 21080 and CEQA Guideline 15378(b)(4).

Community Development Director Kann presented the staff report.

Mayor Pullen-Miles opened the public hearing at 7:15 p.m.

There was no one from the public wishing to speak.

Mayor Pullen-Miles closed the public hearing at 7:15 p.m.

A motion was made by Councilmember Suarez and seconded by Councilmember Cuevas to adopt Resolution No. CC-2508-35, regarding the City's Building & Safety Permit Fee Update. The project is exempt from the California Environmental Quality Act (CEQA) because the creation of a government funding mechanism which does not involve any commitment to any specific project is not a "project" under CEQA pursuant to Public Resources Code Section 21080 and CEQA Guideline 15378(b)(4). The motion passed by a vote of 5-0.

8. Award of Contract for 2025 Pavement Management System

Recommendation: that the City Council 1.) Award a contract to Bucknam Infrastructure Group, Inc. in the amount of \$36,991.00 for the 2025 Pavement Management System; and 2.) Approve a contingency of \$6,000 for the 2025 Pavement Management System.

Public Works Director Rodriguez presented the staff report.

In response to Councilmember Cuevas' and Mayor Pro Tem Kearney's questions, Public Works Director Rodriguez stated that the pavement management system is to be updated every three years, the cost may increase due to inflation, the cost proposal provided by Roadway Management Technologies, LLC reflects the cost to enter into an agreement to provide equipment to the City and train City staff to perform the services.

A motion was made by Mayor Pro Tem Kearney and seconded by Councilmember Talavera to award a contract to Bucknam Infrastructure Group, Inc. in the amount of \$36,991.00 for the 2025 Pavement Management System and approve a contingency of \$6,000 for the 2025 Pavement Management System. The motion passed by a vote of 5-0.

9. Quarterly Financial Report

Recommendation: that the City Council receive and file the Quarterly Investment Report for the quarter ended June 30, 2025.

Finance Director Manuelian presented the staff report.

By consensus, the City Council received and filed the Quarterly Investment Report for the quarter ended June 30, 2025.

10. Notice of Completion for CDBG Project No. 602487-22

Recommendation: that the City Council 1.) Accept the project completion by Onyx Paving Company, Inc., for the CDBG Project No. 602487-22; 2.) Authorize staff to file the Notice of Completion with the Los Angeles County Registrar-Recorder County Clerk's Office for the CDBG Project No. 602487-22; and 3.) Authorize staff to release the retention in the amount of \$16,823.20 for the CDBG Project No. 602487-22.

Public Works Director Rodriguez presented the staff report.

In response to Mayor Pro Tem Kearney's questions, Public Works Director Rodriguez stated that the City did not expend \$24,679, which will be returned to the CDBG account and the retention funds in the amount of \$16,823.20 are being released to the contractor.

A motion was made by Councilmember Cuevas and seconded by Mayor Pro Tem Kearney to accept the project completion by Onyx Paving Company, Inc., for the CDBG Project No. 602487-22, authorize staff to file the Notice of Completion with the Los Angeles County Registrar-Recorder County Clerk's Office for the CDBG Project No. 602487-22, and authorize staff to release the retention in the amount of \$16,823.20 for the CDBG Project No. 602487-22. The motion passed by a vote of 5-0.

H. <u>CITY MANAGER REPORT</u>

City Manager Dr. Moore announced that the City conducted a graffiti removal project on the north side of Manhattan Beach Boulevard, thanked the Los Angeles County Sheriff's Department and Public Works staff for their assistance, and the City Council for their support. City Manager Dr. Moore thanked Republic Services for their efforts in catching up on trash collection services and to City staff for responding to residents' calls.

I. ITEMS FROM CITY COUNCILMEMBERS

11. Consider Updates to City Council Policy No. 26-95 Recognition Requests

Recommendation: that the City Council 1.) Adopt Resolution No. CC-2508-038, approving the amendments to Council Policy No. 26-95, Recognition Requests; or, 2) Provide further direction to staff.

City Manager Dr. Moore presented the staff report.

Councilmember Talavera commented on the need to update certain policies and thanked everyone for their support in the policy update process.

In response to Councilmember Suarez's question, City Manager Dr. Moore stated that all recognitions will have a connection to the City of Lawndale.

A motion was made by Councilmember Talavera and seconded by Mayor Pro Tem Kearney to adopt Resolution No. CC-2508-038, approving the amendments to Council Policy No. 26-95, Recognition Requests. The motion passed by a vote of 5-0.

12. Amend City Council Policy No. 62-01 - Use of City Seal/Logo

Recommendation: that the City Council 1.) Adopt Resolution No. CC-2508-037, amending Council Policy No. 62-01, Use of City Seal/Logo; or, 2.) Provide further direction to staff.

City Manager Dr. Moore presented the staff report.

Discussion ensued among City Councilmembers and staff about the use of the City logo and seal, the required disclaimer and the conditions under which the logo may be used.

Mayor Pullen-Miles opened public comments.

Annette Owens, Resident, commented on the difference between a seal and a logo.

Mayor Pullen-Miles closed public comments.

Dr. Moore, City Manager, explained the difference between the official City Seal and the City Logo.

Councilmember Suarez asked about adding the name of the originating Councilmember's office to the City letterhead and requested that staff receive training on the appropriate use of the letterhead.

City Manager Dr. Moore responded that he will check on the possibility of providing training to staff.

A motion was made by Councilmember Cuevas and seconded by Councilmember Talavera to adopt Resolution No. CC-2508-037, amending Council Policy No. 62-01, Use of City Seal/Logo and include the language "from the office of" to the letterhead. The motion passed by a vote of 5-0.

13. Report of Attendance at Meetings

Councilmember Talavera attended the Hispanic-American Contributions Festival Planning Ad Hoc Subcommittee meeting, BIZFED PAC Reception, Girl Scouts in Action: Juniors for Seniors event, thanked Community Services Director Minter for organizing the event and asked what the guidelines are for placing items on the agenda.

City Manager Dr. Moore responded that agenda item dates are tentative and dependent on staff availability, required research, and public noticing, with efforts made to balance the agenda,

Councilmember Suarez asked whether individual briefings provided to one City Councilmember on upcoming agenda items should also be shared with the entire City Council.

City Attorney Murphy responded that written communications from the City Manager to one City Councilmember are also distributed to all City Councilmembers, City Councilmembers may request verbal briefings which will vary by individual City Councilmember engagement and indicated that questions regarding closed session items should be directed to his office.

DRAFT Minutes - City Council August 4, 2025 Page 6

Councilmember Suarez attended the South Bay Cities Council of Governments Board of Directors meeting, and the Homelessness Solutions Standing Committee meeting.

Councilmember Cuevas thanked Public Works Department staff for working on the graffiti removal project on the north side of Manhattan Beach Boulevard, attended the Homelessness Solutions Standing Committee meeting, thanked Residents Sopko and Abram for attending the meeting and announced that she will not be in attendance at the next City Council meeting.

Mayor Pro Tem Kearney attended the Towards an Affordable South Bay: Livable Communities & Parking Reform event, Bizfed PAC Reception, Hispanic-American Contributions Festival Planning Ad Hoc Subcommittee meeting, LAX/Metro Transit Center - Metro Staff-guided tour, Girl Scouts in Action: Juniors for Seniors event, Pakistan Independence Day celebration and invited the community to attend National Night Out on August 5, 2025, from 5:00 p.m. to 7:00 p.m. at the Lawndale Civic Center Plaza.

Mayor Pullen-Miles attended the Bizfed PAC Reception, Neighborhood Watch meeting, encouraged the community to attend Neighborhood Watch meetings, and announced that the next one is scheduled for September 17, 2025, at 6:00 p.m. at the Harold E. Hofmann Community Center.

J. ADJOURNMENT

Approved: August 18, 2025

ATTEST:		Robert Pullen-Mil	es, Mayor
Erica Harbison, City Clerk	_		

There being no further business to conduct, Mayor Pullen-Miles adjourned the meeting at 8:01 p.m.



14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ◆ www.lawndalecity.org

DATE: August 18, 2025

TO: Honorable Mayor and City Council

FROM: Dr. Sean M. Moore, City Manager

PREPARED BY: Vanesa Alvarez, Administrative Assistant

SUBJECT: South Bay Workforce Investment Board Quarterly Summary Report

RECOMMENDATION

Recommendation: that the City Council receive and file.

Attachments

Summary - SBWIB.pdf

ATTACHMENT A

SOUTH BAY WORKFORCE INVESTMENT BOARD

11539 Hawthorne Blvd., Suite 500, Hawthorne, CA 90250 Office 310-970-7700; Fax 310-970-7712

Quarterly Summary of the July 17, 2025, South Bay Workforce Investment Board of Directors Meeting **Lawndale**

This report summarizes the July 17, 2025, South Bay Workforce Investment Board's (SBWIB) meeting activities and program accomplishments during the 4th Quarter of Program Year (PY) 2024-2025. As you are aware, the South Bay WIB is comprised of representatives from the eleven participating Cities of Lawndale, El Segundo, Inglewood, Hawthorne, Hermosa Beach, Redondo Beach, Carson, Manhattan Beach, Torrance, Lomita and Gardena for the delivery of employment and training services through its One-Stop Business and Career Centers.

*The South Bay Workforce Investment Board's 30th Annual Awards Ceremony will be held on October 30, 2025, at the Torrance-South Bay Marriott Hotel. This Annual Awards Ceremony gives the SBWIB an opportunity to celebrate dedicated partners and customers, who continually strive for success, by showcasing individual, business, and partner success stories and highlighting training provider job placement rates.

*In May, the California Workforce Development Board and the Governor approved for the SBWIB to continue acting as the Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated Worker Career Services Provider for the South Bay Workforce Development Area, through June 30, 2029.

*During the fourth quarter, the California Workforce Development Board (CWDB) conditionally approved the South Bay Workforce Investment Board's Local Area Subsequent Designation and Local Board Recertification Application as well as the Local Plan.

*In the fourth quarter, the SBWIB Workforce Innovation and Opportunity Act (WIOA) waivers for on-the-job training (OJT) costs and out-of-school youth (OUSY) expenditures were approved for Program Year 2025-26. The OJT waiver

allows the SBWIB to reimburse businesses with fifty or fewer employees up to 90% of on-the-job training costs. The OUSY waiver reduced the out-of-school youth expenditure requirement from 75% to 50% which provides the SBWIB with additional flexibility to increase in-school youth enrollments.

*Last quarter, the South Bay Workforce Investment Board (SBWIB) and the Department of Rehabilitation (DOR) entered the planning stage for the Disability Access, Equity, and Inclusion (DAEI) Initiative. The SBWIB and DOR were awarded \$993,000 by the Employment Development Department to implement a project that supports lasting cross-systems collaboration, co-enrollment, co-case management, and cross training with a goal of improving employment outcomes for individuals with disabilities. The SBWIB and DOR partnership will be strengthened through this project by allowing the development of sustainable plans to serve individuals with disabilities by co-locating services, streamlining referrals processes, sharing data, regularly communicating, and having joint training sessions. The SBWIB will serve as the lead under the project coordinating services, ensuring compliance, and fostering partnerships with educational and community-based organizations including West Los Angeles College and El Camino College. Funding will be used to co-enroll a total of forty (40) individuals with disabilities into DOR and SBWIB programs to receive quality counseling, training, and employment placement services by April 30, 2027. The funding will also be utilized to support training for front-line staff and managers, employer engagement, and systems development to ensure that future participants with disabilities will benefit from workforce programming and services.

*The Regional Equity and Recovery Partnerships (RERP) grant reflects the SBWIB's broader commitment to reshaping how workforce systems support underrepresented community college students. As the lead agency for the Los Angeles Region's RERP initiative, SBWIB has brought together higher education partners such as West Los Angeles College and El Camino College to provide paid work experience, technical training, and comprehensive support services to students with barriers to employment. These efforts are especially critical in the City of where the SBWIB is working closely with college access programs to identify students who are eligible for supportive services and creative sector placements. Over the course of the grant, one hundred and twenty (122) participants will be enrolled. The fourth quarter totals reflect that, one hundred (100) students have been

enrolled in the program, twenty-five (25) of whom have already successfully been placed into employment. The South Bay WIB manages fiscal oversight, partner coordination, and compliance infrastructure for the grant, ensuring a seamless system for students and colleges alike. What makes this initiative distinctive is its hybrid approach: it leverages traditional workforce tools like on-the-job training and work experience, while embedding equity-forward practices to help students transition from community college into sustainable employment within their chosen fields. RERP serves as a working model for cross-system integration and regional collaboration.

*During Program Year (PY) 2024-2025, four hundred and eighty-one (481) workers across the South Bay Region were enrolled in the SBWIB's Employment Training Panel (ETP) Multiple Employer Contract. The enrollees received upskills training that resulted in boosting productivity and career advancement opportunities. The workers are employed in industries such as manufacturing, healthcare, information technology, and aerospace, and are now earning an average wage of \$39.67 an hour. The SBWIB will continue to utilize ETP funding to partner with employers to deliver targeted training that fosters innovation, increases operational efficiency, and empowers workers with new skills and career advancement opportunities.

Rapid Response, Layoff Aversion Services

*Rapid Response services were provided to thirty-seven (37) South Bay companies that employ two thousand eight hundred and twelve (2,812) individuals who were affected by layoffs/closures during Program Year 2024-25. SBWIB's Rapid Response team reached out to the employers and offered to provide webinars to assist with the layoffs. The webinars covered services offered at the America's Job Centers of California, unemployment insurance, healthcare options, and financial services. The Rapid Response team will continue to provide webinars and virtual assistance to employers and dislocated workers.

*The PY 2024 –25 fourth quarter totals reflect that the SBWIB has enrolled one hundred and sixty-seven (167) individuals in the statewide Quest National Dislocated Worker Recovery Grant (QNDWG) exceeding the total enrollment goal of 165 individuals. Under this program, displaced workers are provided with job training and placement services. The California Employment Development

Department (EDD) awarded the South Bay WIB the QNDWG to assist workers displaced as a result of the COVID-19 pandemic and those with barriers to employment. So far, one hundred and two (102) participants exited the program, seventy-eight (78) of whom already secured employment.

South Bay One-Stop/AJCC Business and Career Centers

*America's Job Center of California (AJCC)/One-Stop Services – The SBWIB operates four One-Stop Business & Career Service Centers located in Inglewood, Torrance, Gardena, and Carson. The One-Stop Centers are open to the public, continue to offer services virtually or in-person, and highly recommend scheduling an appointment for services. Each South Bay One-Stop Business & Career Center continues to assist about 25-30 laid-off workers daily with applying for unemployment insurance benefits. Recruitments, workshops, orientation/info sessions, case management, and career pathway counseling are provided virtually or in-person. Clients are assisted with crossing over in their short-term vocational training programs from the traditional seat-based instruction to distance learning platforms. The Job Development team conducts recruitment fairs in-person or virtually and will continue to screen and refer applicants to essential service employers that are in desperate need of employees.

*Our year-end totals through the 4th quarter reflect 193,657 workforce connections through our South Bay One-Stop Business and Career Centers, 88,538 of which were through the Inglewood One-Stop. The Inglewood location provides services to the residents and businesses of Lawndale, Inglewood, El Segundo, and Hawthorne.

*On June 3rd, the South Bay Workforce Investment Board (SBWIB) hosted a highly successful hiring event in partnership with Contemporary Services Corporation (CSC). More than three hundred and seventy (370) attended the event to fill event security, access control, bike patrol, guest services, and parking attendant positions. During the hiring event two hundred and ninety-one (291) candidates received onsite conditional offers of employment, one hundred and forty-six (146) of which completed subsequent orientation and onboarding.

Inglewood One-Stop Business and Career Center

The Inglewood One-Stop Business and Career Center provides employment, training, and business services to residents and businesses in the Cities of Lawndale, Inglewood, Hawthorne, and El Segundo. The following is a summary of the activities completed by the Center during the fourth quarter of Program Year 2024 -2025.

*The Inglewood One-Stop hosted a total of eleven (11) onsite recruitment fairs during the fourth quarter. The recruitment fairs featured twenty-six (26) employers with open healthcare, administration, construction, and security positions. Additionally, the One-Stop's Job Development team led or supported five (5) other job fairs collectively attracting two thousand five hundred (2,500) job seekers with many receiving on-the-spot interviews and job offers.

*During the fourth quarter, the Inglewood One-Stop Business and Career Center enrolled a total of sixty-one (61) individuals under various workforce programs including the Congresswoman Maxine Waters funded Construction and Utilities Pathways Program (CUPP), INVEST, and Los Angeles RISE. Through the CUPP Program, the Inglewood One-Stop has been actively upskilling program participants by providing specialized training and certifications, such as asbestos and lead cleanup, OSHA Hazwoper, and OSHA-30, to prepare them for high-demand employment opportunities related to the Los Angeles wildfires. After completing the specialized trainings, some participants have gone on to earn wages exceeding \$46 an hour. The additional enrollments brought the Program Year 2024 – 2025 enrollment total to one hundred and ninety-four (194).

*Last quarter, the Inglewood Business & Career Center continued hosting bimonthly expungement clinics in partnership with Department of Public Social Services (DPSS). The expungement clinics provide specialized in-person support and guidance to formerly incarcerated individuals. The Inglewood One-Stop also partnered with a local employer to host additional no-cost expungement clinics at their business locations that would be open to local residents.

*In the past quarter, the Inglewood One-Stop Business and Career Center hosted five (5) graduation ceremonies in partnership with Career Expansion, Inc., Friends Outside of LA, and the International Pre-Diabetes Center, Inc. to celebrate the

achievements of over two hundred (200) program graduates. Graduates earned various certifications including industry-recognized construction-related certifications, and community health worker certifications.

*In the last quarter, South Bay One Stop Business & Career Centers were successfully able to enroll five (5) Lawndale residents in the WIOA (Workforce Innovation and Opportunity Act) Adult and Dislocated Worker programs.

*South Bay One-Stop Business & Career Centers exited a total of three (3) Lawndale residents with employment under the WIOA Adult and Dislocated Worker Programs during the fourth quarter.

*During the 4th quarter, the South Bay One-Stop Business & Career Center reached out to thirty (30) Lawndale-based employers including Sprouts Market, VCA Advanced Veterinary Care Center, Hank's Automotive, Saigon Dish, and Ultimate Maintenance. The South Bay One-Stop Business & Career Center will continuously conduct monthly outreach to Lawndale businesses, including new businesses in the City, to market SBWIB services available to meet their hiring and business needs.

Youth Programs

*The South Bay Workforce Investment Board's (SBWIB) 25th Annual Blueprint for Workplace Success Youth & Young Adults Job Fair was held on April 30, 2025, at El Camino College. The Job Fair drew in one thousand two hundred and sixty-seven (1,267) students from local high schools, El Camino College, adult /continuation schools, community-based organizations, and public job seekers throughout the South Bay. The event was open to young adults between the ages of 16-24 years of age. Amongst the attendees were ninety-nine (99) private and public sector employers. The Job Fair was a success with one hundred and forty-five (145) students being hired on the spot and one hundred and thirty-nine (139) students being invited for second interviews. The high school seniors in attendance participated in campus tours and were preliminarily processed by El Camino College's Student Services team for enrollment. The Job Fair also included workshops held by the Federal Bureau of Investigations (FBI) and Disneyland Parks. The South Bay Workforce Investment Board provided bus transportation for twenty (20) South Bay high schools.

*The Hawthorne Teen Center had a total of seven hundred and twenty (720) Lawndale and Hawthorne youth visits during Program Year 2024-25. The Center provides educational and enrichment programming in-person including workshops in a safe socially distanced environment daily from 3:00 p.m. until 6:00 p.m. The Center welcomes middle and high school students, ages 13 – 18 and the programming provided includes tutoring, field trips, college application assistance, work readiness training, arts and crats, movie nights, and more. The Hawthorne Teen Center is open to youth, Monday – Friday, 2:00 p.m. – 6:00 p.m.

*Through a Community Resource Grant from Congresswoman Maxine Waters' District, the South Bay Workforce Investment Board (SBWIB) is actively recruiting and enrolling current and former foster care youth ages 18-24 into work-based learning opportunities to expedite entry into permanent employment. The opportunities offered include occupational skills training, pre-apprenticeships and apprenticeships, paid work experience, on-the-job training, and job placement support. Under this grant, the youth are matched to career pathway activities based on their interest. The grant, previously set to end March 31, 2025, will continue with enrollments until October 31, 2025.

*On June 26th, twelve (12) at-risk youth graduated and secured their high school diplomas from the SBWIB YouthBuild Career Pathway Program. The graduation ceremony also included the students being awarded certificates of recognition from Congresswoman Maxine Waters, Assemblywoman Tina McKinnor and Los Angeles County Second District Board of Supervisor Holly Mitchell. The SBWIB YouthBuild Program is open to at-risk out-of-school youth ages 16-24 and provides a seamless progression from education to work-based training that includes classroom instruction leading to a high school diploma and occupational skills training. SBWIB's YouthBuild team is currently accepting applications for enrollment, please contact the SBWIB YouthBuild site at (310) 225-3060 for additional information.

*The Bridge-to-Work Program provides foster care and probation youth ages 16 – 20 referred by the Probation Department and the Department of Children and Family

Services (DCFS) with paid work experience. The youth enrolled under this Program complete 160 to 400 paid work experience hours and earn \$17.27 an hour.

*The South Bay WIB's Student Training and Employment Program (STEP) provides students with disabilities with the opportunity to complete a paid internship. STEP participants work up to 120 internship hours earning \$17.27 an hour with a South Bay area employer to enhance their work experience and skills. The Program was relaunched in January and the SBWIB has an enrollment goal of thirty (30) students with disabilities by December 31, 2025. Enrollees must be students with disabilities ages 16 – 21, enrolled in a recognized education program, and be recipients of services through the Department of Rehabilitation. The SBWIB and the Department of Rehabilitation meet on a bi-weekly basis to create awareness at local schools, discuss referrals and enrollments, and strategize on how to support the Program participants. A total of twenty-three (23) students are currently enrolled in STEP, thirteen (13) of whom were enrolled last quarter.

*The fourth quarter totals reflect that the SBWIB exceeded its Program Year 2024 -2025 enrollment goal under the Youth-at-Work Program, by 118%. A total of two hundred and ninety-four (294) youth and young adults were recruited and enrolled for an opportunity to receive paid pre-employment training and 120 hours of paid work experience. Youth have a chance to earn up to \$2,500. The Youth-at-Work Program aims to serve youth and young adults, ages 14 - 24, from various populations such as foster care, probation, system involved, CalWORKS, and more.

• Last quarter, the SBWIB's Youth Programs team enrolled eleven (11) Lawndale youth, in this Program.

*The Program Year 2024 – 2025 totals reflect that the South Bay WIB enrolled a total of three hundred and nine (309) South Bay area youth in the WIOA year-round Youth Program. The enrollees received 20 hours of pre-employment Blueprint for Workplace Success training and access to free occupational training based on their career interest. Other services included 140 hours of paid work experience at worksites in and around the South Bay region. Here is the breakdown by Center:

• The <u>Inglewood One-Stop Business and Career Center</u> enrolled a total of one hundred and sixty-one (161) youth in the WIOA Youth Program, eleven (11) were residents of the City of Lawndale.

School Liaison Services

*Under the liaison contract the South Bay Workforce Investment Board (SBWIB) has with the Centinela Valley Union High School District (CVUHSD), SBWIB staff are onsite at Hawthorne High School, Leuzinger High School, Lawndale High School, and Lloyde Continuation School providing career services, workshops, and assistance with job and internship placements. The fourth quarter totals reflect that the SBWIB engaged and provided one thousand four hundred and seventy-one (1,471) one-on-one services to the students and placed eighty-seven (87) students into an internship or pre-apprenticeship. Staff also hosted fifty-nine (59) onsite career readiness workshops on resume building, interviewing skills, time management, and work readiness training through the SBWIB's Blueprint for Workplace Success curriculum. Over seven hundred and sixty-one (761) students attended the onsite career readiness workshops. The following are additional onsite services provided at each High School during the fourth quarter:

• Hawthorne High School

Through a partnership between the SBWIB and City Hearts, thirteen (13) students from Hawthorne High School participated in a visual and performing arts paid occupational skills training. Through the immersive Theatre Program students learned the 11 theatre competencies and explored the work and history of two accomplished playwrights, August Wilson and William Shakespeare. The Program ran from October 2024 until June 2025.

Lawndale High School

- O During the fourth quarter, the SBWIB partnered with Creative Life Mapping to enroll twenty-two (22) Lawndale High School students into the Green Careers Pathway Internship and Ambassador Program that's focused on climate and environmental advocacy career paths. Under the Program, the SBWIB will provide the students with paid internships as the employer sponsor.
- Last quarter, the South Bay WIB coordinated a guest speaker visit at Lawndale High School. Legends Animation visited the campus to share information and answer questions about their 24-Hour Animation Contest for students. The contest is a free international event where students compete in teams of five to complete a thirty-second animated film in just 24 hours based on a given theme.

Leuzinger High School

O During the last quarter, the South Bay Workforce Investment Board assisted Leuzinger High School students with applying for the Fourth Annual Snap Lens Lab at Otis College of Art and Design. The Snap Lens Lab is a pre-college, hands-on augmented reality (AR) learning lab, where students spend three weeks participating in custom technical workshops, rich classroom discussion, and mentorship with Snap Inc. and Otis College instructors and faculty. At the end of the program, students combine the power of AR with their own creativity to visualize, draw, and develop dynamic experiences. Snap Lens Lab was offering fifteen (15) scholarships to eligible Los Angeles County high school students, specifically from underserved communities, to cover full participation in the program.

• Lloyde Continuation School

- O Lloyde Continuation School students were invited by the SBWIB to the following Career Fairs during the fourth quarter: Diversity and Employment Job Fair, the East Central Regional Connect Job Fair, the Carson Career Center Job Fair, and the Step into Success Job Fair. The Job Fairs allowed Lloyde Continuation School students to connect with over two hundred (200) employers to be considered for over one thousand (1,000) employment opportunities.
- Once a week, the South Bay Workforce Investment Board's School Liaison provides career counseling, job leads, and career readiness resources to Lloyde Continuation School students during Job Club. Thus far, the SBWIB has assisted a total of forty-one (41) students with employment. Last quarter, the SBWIB had the Western States Carpenter Union speak during Job Club about the career pathways, including apprenticeships, available through the union. The School Liaison is working to secure additional guest speakers and schedule career exploration field trips for the students as well.

*This past quarter, the South Bay WIB continued a two-year program to support Centinela Valley Union High School District (CVUHSD) by providing students in their nine (9) Academies and two (2) Career Pathways with career services and work-based learning programs. Under the contract, the South Bay WIB works with local employers and industry professionals to provide students with career centric learning opportunities including occupational skills training and registered pre-

apprenticeships. The SBWIB supported the following School District Academies and Career Pathways providing incentive payments to the students participating in pre-apprenticeships and work-based learning: the Multimedia Careers Academy, the Technical Arts and Design Academy, the Cinematic Arts Academy, the Music Recording Pathway, the Biomedical Academy, the Environmental Careers Academy, the Marine Science Academy, the Culinary Careers Academy, and the Wood Technician Pathway.

*The South Bay Workforce Investment Board has Worksite Agreements with the Centinela Valley Union High School District (CVUHSD) that allows their Academy and Career Pathway students to complete industry specific internships on their school campuses. Thus far, a total of nineteen (119) students have enrolled into an internship or pre-apprenticeship program, and thirty-nine (39) of those students have already completed the SBWIB's Blueprint for Workplace Success work readiness curriculum in preparation for their internship or pre-apprenticeship. Fifty (50) pre-apprentices are enrolled into a Digital Design Technician Art Practicum Pre-Apprenticeship or a Cinematic Practicum Pre-Apprenticeship registered under the State of California's Division of Apprenticeship Standards.

*This past quarter, the South Bay WIB continued supporting Centinela Valley Union High School District's Biomedical Academy by successfully exiting twenty-six (26) of the District's Certified Nursing Assistant (CNA) Pre-Apprenticeship students from the SBWIB's Bio-Flex Program. Twenty-two (22) students received financial support ranging from \$500 to \$1,000 from the SBWIB to cover the CNA Pre-Apprenticeship tuition, uniforms, and certification exam fees. The students learned about career opportunities in life sciences and non-traditional medicine including serology, DNA, and medical equipment manufacturing. The students exited the program with an industry recognized certification.

During the summer, the SBWIB will co-enroll the CVUHSD's Engineering Academy students in the SBWIB Aero-Flex Pre-Apprenticeship Program.

*In the last quarter, the SBWIB connected Centinela Valley Union High School District's Music Recording Pathway students with the Music Forward Foundation for the All Access Fest. The Fest was held to connect attendees including the Music Recording Pathway students, with industry peers and professionals, to receive

tailored advice and hands-on experiences that would help propel them into careers in music & live entertainment. The Music Forward Foundation has committed to providing Academy students with career exploration opportunities such as industry panels and workshops, venue and festival tours, online modules and resources, mentorship, as well as internships and apprenticeships. Music Forward Foundation will also provide technical skills and work-based learning training opportunities to the Music Recording Pathway students while they complete the Music and Production Pre-Apprenticeship Program.

*Last quarter, the SBWIB strengthened its relationship with Delta Graphics, Inc. by entering into a worksite agreement with the organization that will allow CVUHSD's Technical Arts and Design Academy students to complete an Assistant Pressman of Printing, Design, and Graphics paid internship with Delta Graphics, Inc.

*During the fourth quarter, the SBWIB held an Aero-Flex Pre-Apprenticeship graduation ceremony for twenty (20) students enrolled in the School of Manufacturing and Engineering at Hawthorne High School. Each student received a certificate of completion and a stipend.

*Last quarter, the SBWIB shared information with CVUHSD's Cinematic Arts Academy regarding the Venice Arts Digital Storytelling Pre-Apprenticeship Program. Under the Program, Venice Arts hosts a cohort of fifteen (15) students ages 18-24 in their 160-hour+ immersive program that offers accepted students a full tuition scholarship valued at \$10,000. Additionally, participants can be certified in Adobe Premiere Pro. Upon completion students receive a certificate of completion from Venice Arts. The Program equips students with the necessary skills to compete in Venice Arts' network of paid internships and job placements.

*The South Bay Workforce Investment Board (SBWIB) serves as the fiscal agent and subregion lead for the South Bay/South LA Subregion's K-16 Regional Collaborative, which is a \$3 million initiative that unites K-12 school districts, community colleges, and university partners, including Cal State Dominguez Hills and the University of California, Irvine. The collaborative's focus is to strengthen and diversify pathways into high-tech and computer science careers, particularly among BIPOC (Black, Indigenous, and People of Color) students from the subregion. Working alongside UNITE-LA, Centinela Valley Union High School

District, El Camino College, West LA College, and others, the SBWIB is coordinating efforts to integrate dual enrollment, paid work experience, and industry-aligned curricula that begins in high school and extends into postsecondary institutions. The latest round of supplemental funding will help deepen this work by supporting convenings, strategic planning, and shared metrics to evaluate long-term outcomes. By aligning education systems and labor market needs, the K-16 project exemplifies SBWIB's commitment to structural change and not just programmatic success.

*During the 4th quarter, the SBWIB renewed its liaison contract with El Camino College. The liaison contract allows SBWIB staff to be onsite at El Camino College providing career services, workshops, and assistance with employment and internship placements. Last quarter, the SBWIB's presence on campus has resulted in one thousand eight hundred and thirty-nine (1,839) student engagements, the placement of forty-eight (48) students into internships or employment opportunities, and the conducting of eighteen (18) workshops, presentations, and career events that were attended by three hundred and fifty-six (356) students. The workshops and presentations provided covered the topics of resume building, LinkedIn, interviewing and networking skills, green and entertainment career pathways, and work readiness training through the SBWIB's Blueprint for Workplace Success curriculum. Thus far, the SBWIB has provided El Camino College students with over four hundred and fifty-six (456) job leads. The SBWIB will be starting the new quarterly with a total of fifty-one (51) one-on-one career counseling and job placement appointments on the books.

*Last quarter, the South Bay WIB implemented a targeted recruitment and marketing campaign for a summer internship program with El Camino College. The Program specifically assists El Camino College students with gaining real industry work experience while earning college credits. Seven (7) El Camino College students were enrolled and placed in an internship with one of the following employers: Systems Training Center, the City of Torrance, InnoSense, Moog, Inc. KRA Legal, DNJ Gallery, Roxas Law, and Community Strong Strategies. Prior to being placed, the students completed twenty hours of work readiness training through the SBWIB's Blueprint for Workplace Success curriculum.

Pre-Apprenticeship & Apprenticeship Initiatives

*The SBWIB was awarded a \$1 million California Opportunity Youth Apprenticeship (COYA) Pre-Apprenticeship Grant, enabling the launch of pre-apprenticeship cohorts across the South Bay in the healthcare, aerospace, advanced manufacturing, information and communications technology/digital media, and arts/media/entertainment sectors. The funding will support one hundred and twenty-five (125) opportunity youth with career exploration, technical training, supportive services, and pathways to registered apprenticeships.

*The South Bay WIB's Special Projects Department is actively recruiting and enrolling youth across South Bay cities and school districts to participate in the SBWIB's signature Flex Pre-Apprenticeship Programs listed below. Each Flex program follows a three-track training model: Track 1 – Work Readiness Training using SBWIB's Blueprint for Workplace Success. Track 2 – Technical Skills Training tailored to the industry sector of focus. Track 3 – Work-Based Learning, including site visits, lab-based activities, and employer-led workshops. These Flex programs are open to eligible youth ages 17–24.

- Sky-Flex offers students exposure to aviation careers, including pilot training, drone operations, aircraft maintenance, and air traffic control.
- Water-Flex introduces students to high-demand careers in water utilities and public infrastructure, aligning with sustainability and green energy priorities.
- Bio Flex prepares youth for life sciences and bioscience careers, including pathways in biotechnology, medical labs, and environmental health.

*Last quarter, the SBWIB finalized new employer apprenticeship agreements with Takeda and Human-I-T, formally expanding the regional youth apprenticeship ecosystem.

*Last quarter, the SBWIB provided consultative support to Jail Guitar Doors USA, a nonprofit offering creative-arts apprenticeships for justice-involved youth.

*During the fourth quarter, the South Bay Workforce Investment Board's Special Projects Department presented at the 2025 California Workforce Association WORKCON Conference, delivering a session on scalable youth apprenticeship models and cross-sector collaboration.

*Last quarter, the SBWIB participated in the TPM Academy hosted by the LA Regional Consortium.

*Planning began for a Fall 2025 Apprenticeship Convening in partnership with El Camino College.

*During the fourth quarter, the SBWIB conducted a site visit of ByFusion, a Gardena-based green technology manufacturer utilizing plastic waste to produce sustainable construction materials. As a result of the site visit, the SBWIB plans on assisting ByFusion with establishing a green manufacturing youth apprenticeship program.

Reentry Programs

*On behalf of the Los Angeles Basin Regional Planning Unit (LABRPU), the South Bay Workforce Investment Board (SBWIB) serves as the Program Lead and Fiscal Agent under the Prison to Employment (P2E) Program. Under the P2E Program, the SBWIB along with the Los Angeles City, Los Angeles County, Foothill, Pacific Gateway, SELACO, and Verdugo Workforce Development Boards provide career services and occupational training to formerly incarcerated and justice system involved individuals. Last quarter, the SBWIB and partners continued exceeding the enrollment goal of six hundred and sixty-one (661) individuals by December 31, 2025. The fourth quarter totals reflect that the partners have successfully enrolled nine hundred and twenty-five (925) formerly incarcerated individuals under the P2E Program.

*Under the HIRE (Help Justice-Involved Reenter Employment) LA Initiative the South Bay WIB serves as the Program Lead and Fiscal Agent, leading a collaborative of seven (7) community-based organizations, and three Workforce Development Boards. The HIRED LA Initiative provides career services and occupational training to justice involved individuals. Last quarter, the Collaborative enrolled one hundred and twenty-one (121) additional justice involved individuals under the HIRED LA Initiative, increasing the total enrollment number to three hundred and fifty (350). The Collaborative has a goal of enrolling a total of five

hundred and twenty (520) individuals under this Initiative by March 31, 2026. Fifty (50) of the enrollees have already exited the program with employment.

*The South Bay Workforce Investment Board is partnered with the California Workforce Development Board (CWDB), and the Federal Probation Department to provide career and support services under the Partners for Reentry Opportunities in Workforce Development (PROWD) Grant to individuals in federal custody and after their release. The implementation of the project takes place across three stages. Stage One takes place onsite for individuals in custody at the Terminal Island Prison Facility. The second stage is continued supportive services as these individuals are released to Residential Reentry Centers. The third and final stage is the continuation of career and support services as the participants are released from the Centers back into the community. A total of two hundred and sixty-two (262) incarcerated and formerly incarcerated individuals are currently enrolled with fifty-two (52) enrollments just last quarter. The enrollment goal under this Grant is three hundred and fifty (350) individuals by March 31, 2026. Fifty-seven (57) program participants have exited with employment thus far.

Arts, Media & Entertainment Sector

*Through the Arts, Media, and Entertainment High Road Training Partnership (AME HRTP), the SBWIB is helping to diversify a historically exclusive industry. With leadership from the BRIC Foundation and strategic coordination across 16 subrecipient partners, the program provides training, mentorship, and on-the-job training for underrepresented youth and adults preparing for careers in animation, film production, audio engineering, visual effects, and more. Over two hundred and twenty (220) participants have already enrolled, putting the program on track to reach its ambitious enrollment goal of four hundred and ninety-five (495) participants. SBWIB's role as administrative lead includes contract management, compliance monitoring, and data reporting, all while helping subrecipients navigate state-level grant compliance and employer engagement.

*In partnership with the Los Angeles County Department of Economic Opportunity (DEO), the SBWIB is also helping drive the DEO AME HRTP initiative, funded through the American Rescue Plan Act (ARPA). This co-branded project serves youth from high-poverty areas impacted by COVID-19. Current training partners

include Better Youth and IATSE Local 80, where participants are immersed in union training programs that emphasize career longevity and industry relevance. While still in early stages, this effort is already supporting over thirty-five (35) youth from communities with more cohorts launching in the months ahead.

*The SBWIB and DEO AME HRTP projects benefit from strong collaboration with the Entertainment Industry Foundation, which is leading a slate of union roundtables, employer convenings, and community college summits. These convenings ensure that training pipelines reflect real-time industry needs and that participants gain exposure to authentic opportunities across both union and non-union spaces.

*To further support work-based learning across the creative economy, SBWIB has launched the Workforce Accelerator Fund 12.0 (WAF 12.0), which infuses additional resources into on-the-job training and paid work experience placements tied to the AME ecosystem. The initiative specifically targets Workforce Innovation and Opportunity Act (WIOA) eligible youth and adults and is designed to maximize employer participation through wage reimbursement and technical assistance. Though still in its initial planning phase, WAF 12.0 is a critical lever for scaling high-quality placements within AME HRTP programs and beyond.

Healthcare Sector

*Last quarter, the South Bay Workforce Investment Board (SBWIB) was awarded a nearly \$5 million grant through the California Workforce Development Board's High Road Training Partnerships (HRTP) 2024-25 Healthcare Grant Program and a \$1 million Allied Health Program Grant through the Employment Development Department (EDD). With California's healthcare sector facing ongoing staffing shortages, the SBWIB is leading the implementation of two major allied health training initiatives: the Health-Flex High Road Training Partnership (HF-HRTP) and the Advancing Careers Equitably (ACE) Program. Together, these programs aim to train and place more than one thousand (1,000) participants from underserved communities into high-road jobs such as Certified Nursing Assistants (CNAs), Emergency Medical Technicians (EMTs), Medical Assistants (MAs), and other critical allied health roles. HF-HRTP will operate as a statewide training network with the SBWIB as the lead agency. Participants will receive sector-specific training

and stipends, with additional support for childcare, transportation, and uniforms. ACE, by contrast, is more regionally focused and designed to serve one hundred and twenty (120) participants in the Counties of Los Angeles, Riverside, and San Bernardino. ACE provides tuition support, stipends, and connections to regional employers such as AltaMed, Providence, Hoag, and Beach Cities Health District. Together, these programs create a workforce development ecosystem that not only prepares people for healthcare careers but removes the economic and logistical barriers that too often prevent individuals from completing training or transitioning into paid roles.

This written summary, along with a report of Program Year 2024-2025 4th quarter activities and accomplishments is being provided for your personal review.

Thank you,

Jan Vogel SBWIB Executive Director

Committees Activity Report (Based upon the July 17, 2025, South Bay Workforce Investment Board Meeting)

*Rapid Response Summary of Activity from July 1, 2024 – June 30, 2025:

Number of Companies	Number of Employees	Number of companies	Number of companies
Affected	Affected	utilizing services	not receiving service
37	2,812	37	0

City	Number of Companies Affected	Number of Employees Affected
Carson	1	70
El Segundo	6	1,007
Gardena	3	336
Gardena (Unincorporated)	0	0
Hawthorne	0	0
Hermosa Beach	0	0
Inglewood	3	33
Lawndale	0	0
Lomita	1	2
Manhattan Beach	4	690
Redondo Beach	4	141
Torrance	14	493
Torrance (Unincorporated	2	40

Youth Development Council (YDC) Committee Meeting, May 6, 2025:

The May 6, 2025, Youth Development Council Committee meeting was called to order at 9:01 a.m. The following information was discussed or acted upon:

The Committee took action to approve the February 4, 2025, Meeting Minutes and the Youth Activity and Performance Report.

Ms. Osiris Herrera provided the Committee with a presentation on the South Bay Workforce Investment Board's (SBWIB) 25th Annual Blueprint for Workplace Success Youth & Young Adults Job Fair that was held on April 30, 2025, at El Camino College. The Job Fair drew in one thousand two hundred and sixty-seven (1,267) students from local high schools, El Camino College, adult /continuation schools, community-based organizations, and public job seekers throughout the South Bay. Amongst the attendees were ninety-nine (99) private and public sector employers. The Job Fair included campus tours of El Camino College as well as workshops held by the Federal Bureau of Investigations (FBI) and Disneyland Parks. The Job Fair was a success with one hundred and forty-five (145) students being hired on the spot and one hundred and thirty-nine (139) students being invited for second interviews.

During the meeting, SBWIB staff members provided updates on the WIOA (Workforce Innovation and Opportunity Act), Youth@Work, STEP (Student Training and Employment Program), the Bridge-to-Work Programs, Congresswoman Maxine Waters' Community Project for foster care youth, career pathway grants with South Bay schools, activities conducted at the Hawthorne and Inglewood Teen Centers, and other special youth projects.

Presidents, Superintendents and Representatives from California State University, Dominguez Hills, El Camino College, the Southern California Regional Occupational Center, Torrance Adult School, Da Vinci Schools, Centinela Valley, Hawthorne, Inglewood, Lawndale, Lennox, Torrance, and Wiseburn School Districts provided the Committee with brief updates on things happening in their Districts.

The meeting was adjourned at 10:12 a.m.

One-Stop Policy Committee Meeting, May 21, 2025:

The May 21, 2025, One-Stop Policy Committee meeting was called to order at 9:01 a.m. The following items were discussed or acted upon:

The February 19, 2025, meeting minutes as well as the Program Year (PY) 2024-25, Third Quarter Activity Summaries for Classroom Training Providers were approved by the Committee.

The Quarterly Self-Service and Activity Report through April 30, 2025, was presented by Ms. Sha'Ron Berry and unanimously approved by the Committee.

Ms. Alma Lopez and Ms. Osiris Herrera provided the Committee with updates regarding disability services offered by the SBWIB and its partners. Ms. Lopez and Ms. Herrera shared information regarding the iCARE Program at Los Angeles World Airport (LAWA), and the Student Training and Employment Program (STEP).

The Committee was presented with the results and recommendations of the Comprehensive AJCC (America's Job Center of California) Operator Request for Proposals (RFP) released on April 7th. The proposal deadline was May 7, 2025, and the South Bay WIB received three proposals from Racy Ming Associates (RMA), the Munoz Group (TMG), and Propath Inc. Based on demonstrated experience and expertise, capacity, the ability to meet the needs, and a low bid, SBWIB staff recommended that Propath, Inc. be selected as the comprehensive AJCC Operator. The Munoz Group was also recommended to be added to a Slate of Providers List to be called upon for additional support as needed. After review and discussion, the One-Stop Policy Committee unanimously approved selecting ProPath, Inc. as the comprehensive AJCC Operator and adding the Munoz Group to the Slate of Providers List.

Ms. Justina Munoz provided the Committee with an update on the Memorandum of Understanding (MOU) process with the South Bay WIB AJCC Partners.

Ms. Justina Munoz also provided the Committee with the third quarter One-Stop Operator Activities Report and shared matters addressed during the One-Stop partner meetings on behalf of Mr. David Baquerizo.

The meeting was adjourned at 9:40 a.m.

Performance & Evaluation Committee Meeting, May 20, 2025:

The May 20, 2025, Performance & Evaluation Committee meeting was called to order at 9:01 a.m. The following items were discussed or acted upon:

The February 18, 2025, meeting minutes were reviewed and approved by the Committee.

The WIOA Fiscal Year 2024-25, third quarter expenditure report through March 31, 2025, was approved unanimously, as well as the Self-Service and Activity report through April 30, 2025.

Staff member Justina Munoz presented the 3rd Quarter One-Stop Centers and Service Providers Report. The Report displayed that the Inglewood One-Stop only met 46% of its positive youth exit rate under the Youth Program and 75% of the placement goal under the Dislocated Worker Program by the end of the third quarter. The Gardena One-Stop only met 67% of their Adult Program placement rate and 71% of the placement rate under the Dislocated Worker Program last quarter. Ms. Munoz recommended that the Committee closely watch the Inglewood and Gardena One-Stop Centers outcomes under the WIOA Youth, Adult, and Dislocated Worker Programs to ensure that the goals are met by June 30th. The South Bay One-Stop Centers and Service Providers

2 | P age

are on track to meet all other performance measures under the WIOA Adult, Youth, and Dislocated Worker Programs. After review and discussion, the Committee unanimously approved the 3rd Quarter Service Provider and Operating Cities Report.

Ms. Laura Bischoff presented the 3rd quarter Vendor Performance Report. Staff recommendations were to place eight (8) training providers on probation and to place twenty-five (25) training courses on hold. Ms. Bischoff informed the Committee that South Bay Workforce Investment Board staff will send letters of concern to the training providers allowing them an opportunity to work out any discrepancies before action is taken. The providers placed on hold will not receive any more referrals until their placement numbers have improved. After discussion, the 3rd Quarter Vendor Performance Report for classroom training providers was approved unanimously by the Committee.

The meeting was adjourned at 9:51 a.m.

Business & Economic Development Committee Meeting, July 2, 2025:

The July 2nd, Business, Technology, and Economic Development Committee meeting was called to order at 11:00 a.m.

The Committee reviewed and approved the April 2nd Meeting Minutes.

Staff member Laura Bischoff presented the PY 2024-25, fourth quarter Rapid Response Activity Report. Thirty-Seven (37) companies received Rapid Response services through June 30, 2025, with a total of 2,812 employees affected by layoffs or closures. After review and discussion, the Rapid Response Activity Report was approved unanimously by the Committee.

South Bay WIB staff members provided updates on the construction and utilities, healthcare, and AME (arts, media, and entertainment) sector initiatives.

During the meeting, Mr. Chris Cagle provided the Committee with updates on Pre-Apprenticeship and Apprenticeship Programs including the SAEEI (State Apprenticeship Expansion, Equity, and Innovation) Grant, the California Opportunity Youth Apprenticeship (COYA) Grant, and the Apprenticeship Building America Grant.

The meeting concluded after updates were shared regarding the Employment Training Panel funding, and the Disability Access, Equity, and Inclusion (DAEI) Grant.

The meeting was adjourned at 11:43 a.m.

Executive Committee Meetings:

The following are highlights of the May 15, 2025, June 12, 2025, and July 10, 2025, Executive Committee Meetings:

The Executive Committee approved all committee reports and meeting minutes this past quarter.

The 4th quarter Monthly Self-Service and Program Activity Reports were reviewed by the Committee and approved unanimously.

In May, the Executive Committee unanimously approved the submission of the On-the-Job Training and Out-of-School Youth Expenditures Waivers. The SBWIB's On-the-Job Training (OJT) Waiver requested to allow the reimbursement of up to 90 percent of on-the-job training costs for businesses with 50 or fewer employees. The Out-of-School Youth (OSY) Expenditure Waiver requested to decrease the out-of-school youth expenditure requirement from 75 percent to 50 percent.

Last quarter, the Executive Committee unanimously ratified the One-Stop Policy Committee's decision of selecting ProPath, Inc. as the comprehensive AJCC (America's Job Centers of California) Operator and adding the Munoz Group to the Slate of Providers List for additional support as needed. A Request for Proposal (RFP) was released with a submission deadline of May 7, 2025, and a total of four proposals were submitted.

The results and recommendations from the Unarmed Security Services Request for Quotes (RFQ) was reviewed by the Committee last quarter. Upon review and discussion, the Executive Committee approved unanimously selecting California Panther as the unarmed security guard services provider and adding Alltech Industries, Inc. and Citiguard, Inc. to the Slate of Providers List.

During the June meeting, the Executive Committee was presented with the Program Year (PY) 2025 – 2028 Regional Plan for the Los Angeles Basin Regional Planning Unit (LABRPU). After review and discussion, the Committee unanimously approved the Regional Plan for signature and submission to the State by June 30th.

Last quarter, the Executive Committee unanimously approved the WIOA 2025 – 2028 Memorandum of Understanding (MOU) Package for submission to the State by June 30th. In accordance with the Workforce Innovation and Opportunity Act (WIOA), Workforce Development Boards must enter into MOUs with their AJCC Partners with the agreement of the Chief Locally Elected Official to establish a cooperative working relationship between the parties.

In July, the Executive Committee unanimously approved Mike Costigan's alternate nomination of Miguel Sanchez, Outreach Coordinator for the Electrical Training Institute/IBEW Local 11. Mr. Sanchez will attend SBWIB meetings in Mr. Costigan's absence.

During the July 10th meeting, the South Bay Workforce Investment Board's July 17, 2025, Meeting Agenda was unanimously approved by the Committee.

Lastly, the Executive Committee approved adopting the County of Los Angeles' DPSS (Department of Public Social Services) minimum wage ordinance of \$18 an hour and the SBWIB Policy Memo.

This concludes the Executive Committee Report.

SOUTH BAY WORKFORCE INVESTMENT BOARD

PY 2024-2025

NUMBER OF INDIVIDUALS SERVED - INFORMATIONAL/SELF SERVICE ONLY

PREVIOUS C	UMULATIVE REPORT	PREVIOUS MONTH	MONTH OF JUNE	CUMULATIVE PY 24/25	
INGLEWOOD, HAWTHORNE, LAWNDALE, EL SEGUNDO ONE-STOP BUSINESS AND CAREER CENTER	79432	8832	9106	88538	
GARDENA ONE-STOP BUSINESS AND CAREER CENTER	36326	7572	8432	44758	
TORRANCE ONE-STOP BUSINESS AND CAREER CENTER	25095	2081	1949	27044	
CARSON BUSINESS AND CAREER CENTER	30370	2191	2947	33317	
TOTAL	171223	20676	22434	193657	

PROGRAM YEAR 2024/ 2025 GRANT PERIOD 7/01/2024TO 6/30/2025 REPORT PERIOD: 7/01/2024 TO 6/30/2025

SOUTH BAY WORKFORCE INVESTMENT BOARD MONTHLY ACTIVITY REPORT (NEW ENROLLMENT REPORT) SUMMARY BY CAREER CENTER

ADULT PROGRAM (G201) % Qtr. % Qtr. % Qtr. % SBWIB Qtr. Year-End % Yr. % Yr. Yr. % Yr. Gardena Plan Plan Plan Plan Inglewood Plan Plan Plan Plan Torrance Plan Plan Plan Plan Carson Plan Plan Plan Plan TOTAL Plan Plan Plan Plan . TOTAL CLIENTS 91 82 111% 82 111% 288 256 113% 256 113% 141 139 101% 139 101% 82 82 82 100% 602 559 559 A. CARRIED IN 77 50 50 50 120 120 120 77 77 44 44 44 291 291 291 B. NEW 41 128% 128% 168 136 124% 136 124% 64 103% 103% 38 100% 311 116% 116% I. TOTAL EXITS 38 128 71 40 277 A. UNSUBSIDIZED EMPLOYMENT 25 85 57 33 200 59 B. ALSO ATTAINED CREDENTIAL 1 22 21 15 C. % OF PLACEMENT 66% 66% 80% 83% 72%

\$23,46

\$21.66

\$23.31

PAGE 2

Grant (201)

D. AVERAGE PLACEMENT WAGE

Serving economically disadvantaged adults 18 years and over in the eleven cities that comprise the South Bay Workforce Investment Area.

\$24.78

YOUTH PROGRAM (G301)			0/		0/		-	0/	V	0/		I		0/		0/			-	0/	V	0/	1	CDIAND	-	0/	W		0/
		Qtr.	%	Yr.	%	Q ∆	Qtr.	%	Yr.	%	QΔ		Qtr.	%	Yr.		$\mathbf{Q}\Delta$	_	Qtr.	%	Yr.			SBWIB	Qtr.	%	Year-I		% <mark>Q∆</mark>
	Gardena	Plan	Plan	Plan	Plan	Inglewood	Plan		Plan	Plan	4		Plan	Plan	Plar	n Plan		Carson	Plan	Plan		Plan		TOTAL	Plan	Plan	Pla		Plan
I. TOTAL CLIENTS	44	44	100%	44	100%	161	162	99%	162	99%		69	68	101%	68	101%		35	35	100%	35	100%	5	309	309	100%	309	9 1	100%
A. CARRIED IN	25	25		25		75	75		75			32	32		32			10	10		10			142	142		142	2	
B. NEW ENROLLEES	19	19	100%	19	100%	<mark>0</mark> 86	87	99%	87	99%	14	37	36	103%	36	103%	5	25	25	100%	25	100%	7	167	167	100%	167	7 1	.00% <mark>26</mark>
II. TOTAL EXITS	20					40						48						26						134					
A. UNSUBSIDIZED EMPLOYMENT	8					0 10					3	14				4	4	13					6	45					13
B. ENT. TRAINING/POST-SECONDARY	6					1 10					0	27				1	1	10					7	53					9
C. ALSO ATTAINED CREDENTIAL	5					0 15					0	27				1	1	9					7	56					8
D. AVERAGE PLACEMENT WAGE	\$20.08					\$18.60						\$19.30						\$18.37						\$19.09					
YOUTH POSITIVE EXIT RATE	70%					50%						85%						88%						73%					

Grant (301)

Serving low income, in school and out of school youth between the ages of 14 and no more than 21 years of age in the eleven cities that comprise the South Bay Workforce Investment Area.

\$23.32

DISLOCATED WORKER (G501)																										
		Qtr.	%	Yr.	%	QΔ	Qt	r. %	Yr.	% Q/		Qtr.	%	Yr.	% (QΔ	Qtr.	%	Yr.	%	Q∆ S	SBWIB	Qtr.	%	Year-End	%
	Gardena	Plan	Plan	Plan	Plan	Inglewood	Pla	n Plan	Plan	Plan	Torrance	Plan	Plan	Plan	Plan	Carson	Plan	Plan	Plan	Plan	Т	TOTAL	Plan	Plan	Plan	Plan
I. TOTAL CLIENTS	55	52	106%	52	106%	160	15	1 106%	151	106%	180	179	101%	179	101%	62	62	100%	62	100%		457	444	103%	444	103%
A. CARRIED IN	37	37		37		88	88	3	88		101	101		101		28	28		28			254	254		254	
B. NEW	18	15	120%	15	120%	3 72	63	114%	63	114% 7	79	78	101%	78	101%	34	34	100%	34	100%	7	203	190	107%	190	107%
II. TOTAL EXITS	31					71					81					39						222				
III. TOTAL UNSUBSIDIZED EMPLOYMENT	22					7 50				14	63					17 30					12	165				
A. RETRAINING	2					1 14				3	33				-	<mark>l0</mark> 15					7	64				
ALSO ATTAINED CREDENTIAL	2					<u>1</u> 14				3	33					<mark>l0</mark> 15					7	64				
B. CALLED BACK WITH EMPLOYER	0					2					0					0						2				
IV. % PLACEMENT (INCL. CALL BACKS)	71%					70%					78%					77%						74%				
V. % PLACEMENT (EXCL. CALL BACKS)	71%					70%					78%					77%						74%				
AVERAGE PLACEMENT WAGE	\$26.91					\$27.09					\$56.33					\$29.00					\$	34.83				

Grant (501)

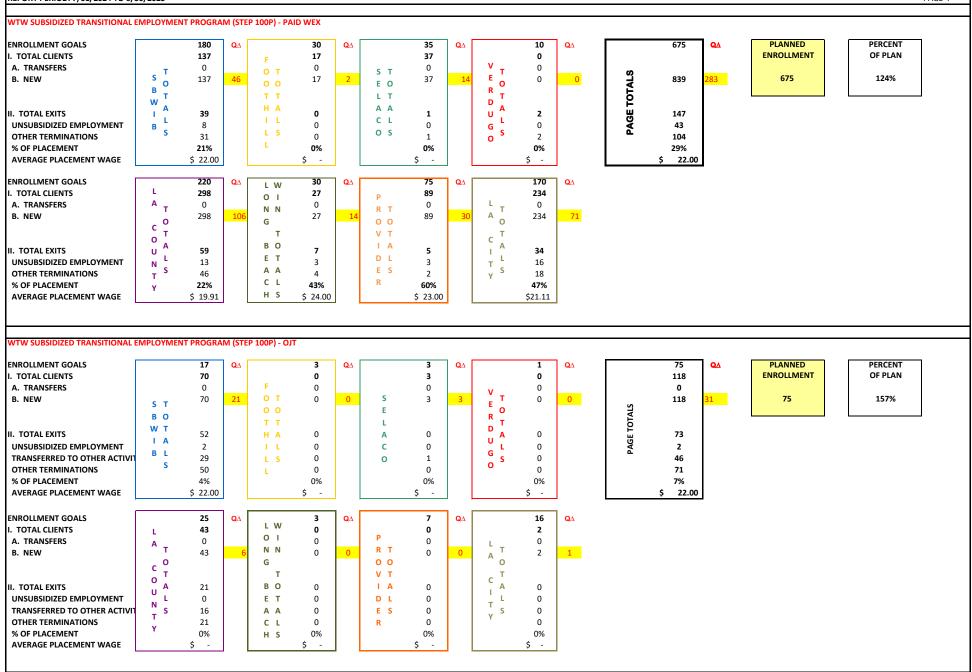
Serving laid of workers; with priority given to those individuals that have been laid-off from employers located in the eleven cities that comprise the South Bay Workforce Investment Area.

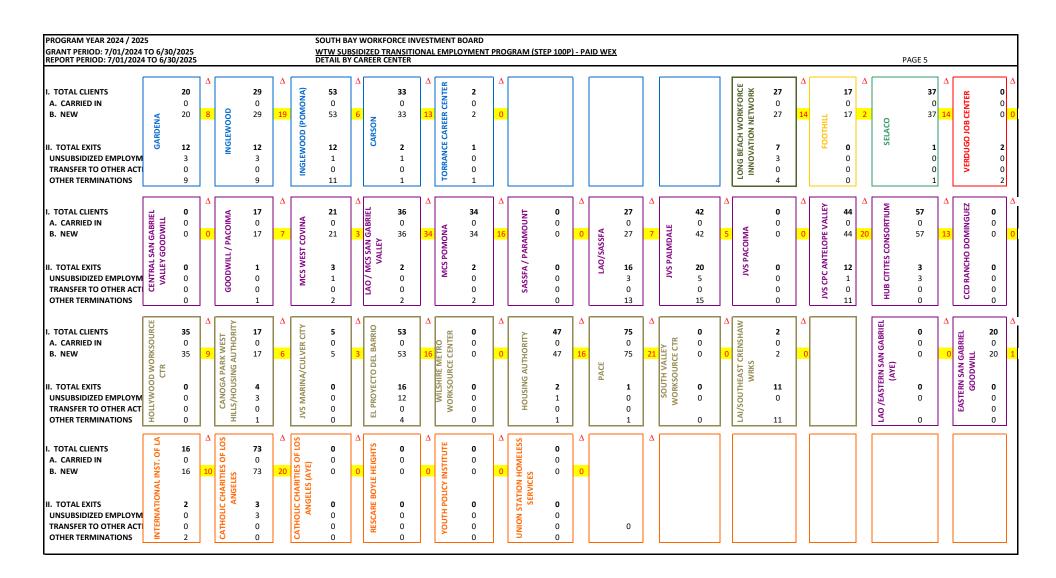
SOUTH BAY WORKFORCE INVESTMENT BOARD
MONTHLY ACTIVITY REPORT (NEW ENROLLMENT REPORT)
DETAIL BY CITY

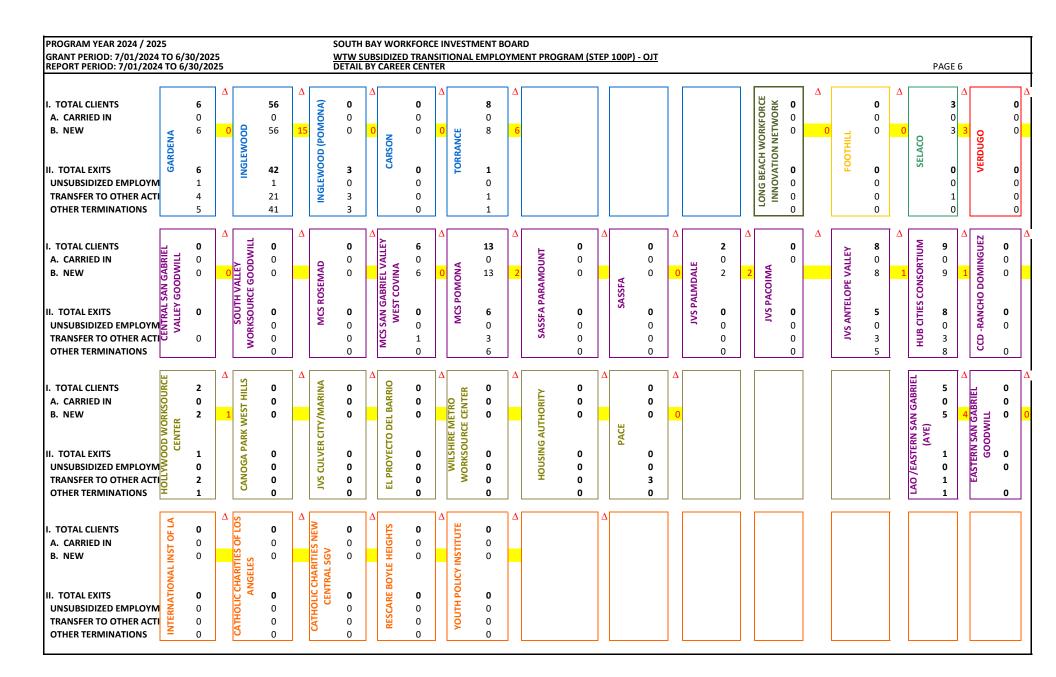
PROGRAM YEAR 2024 / 2025 GRANT PERIOD 7/01/2024 TO 6/30/2025 REPORT PERIOD: 7/01/2024 TO 6/30/2025

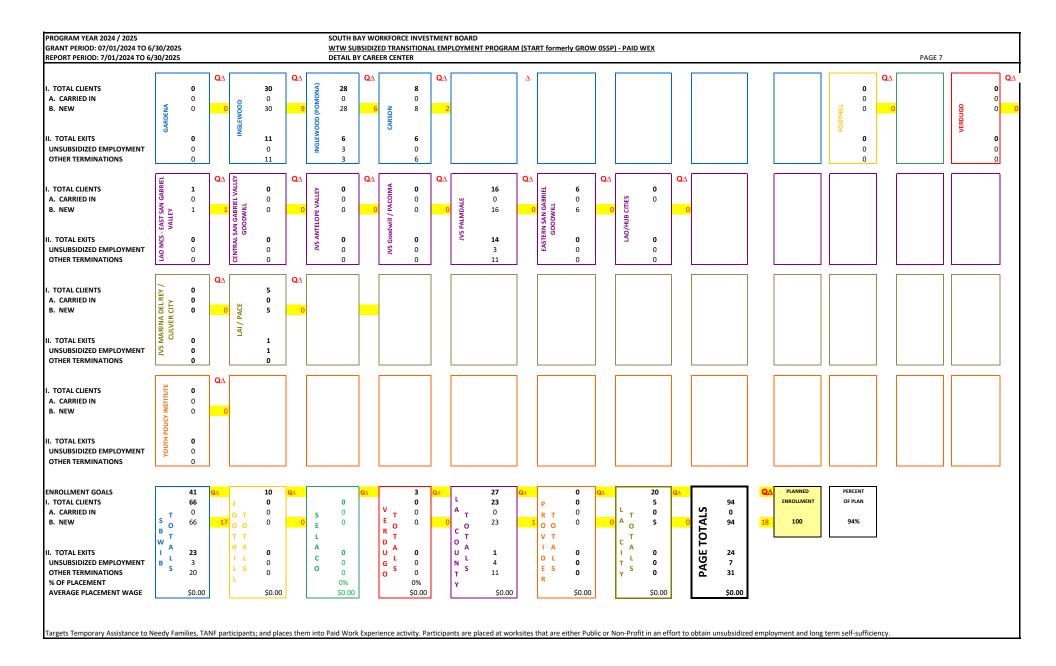
REPORT PERIOD: 7/01/2024 TO 6/30/2	025																								PAGE	3
									·												·					
ADULT PROGRAM (G201)																										
(***)		Year			Year			Year		Year		Year		Year		Year		Year		Year		Year		Year	TOTA	L Year
	Gardena		∆ Ing	lewood	Plan	Δ Haν	wthorne	Plan	△ Lawndale	Plan	△ El Segundo	Plan	△ Redond	o Plan	△ Hermosa	Plan	△ Manhattan		△ Torrance	Plan	△ Lomita	Plan	△ Carsor	Plan	∆ SBWI	B Plan Q
. TOTAL CLIENTS	91	82		174	140		87	87	23	26	4	3	39	42	6	5	6	7	79	77	11	8	82	82	602	
A. CARRIED IN	50	50		68	68		39	39	11	11	2	2	17	17	4	4	5	5	45	45	6	6	44	44	291	291
B. NEW	41	32	1	106	72	1	48	48	5 12		0 2	1	0 22	25	3 2	1	0 1	2	0 34	32	0 5	2	0 38	38		268 43
II. TOTAL EXITS	20	38		78	70		36	26	12	12	4	1	17	17	4	4	4	4	40	40	6	6	40	40	277	277
A. UNSUBSIDIZED EMPLOYMENT	38 25	25	3	78 50	78 50	2	25	36 25	13 5 10	13 10	1 0	0	0 15	17 15	2 4	4	1 2	2	0 31	31	6 5	5	2 33		2 200	
		25	3		50	3		25		10		U		15	-	4		2		31		5		33		200 37
ALSO ATTAINED CREDENTIAL	1 13		0	12 28		1	8 11		3 2		0 0		0 5		1 2		2 2		0 10		1 2		2 15		1 59 0 77	31
B. OTHER TERMINATION	13		2	28		4			4 3		1 1		0 2		1 0		0 2		0 9		2 1		0 /		0 //	3.
YOUTH PROGRAM (G301)																										
TOO THE GRAIN (GSO1)		Year			Year			Year		Year		Year		Year		Year		Year		Year		Year		Year	тота	L Year
	Gardena	Plan	△ Ing	lewood	Plan	Δ Haν	wthorne	Plan	△ Lawndale	Plan	△ El Segundo	Plan	△ Redond	o Plan	△ Hermosa	Plan	△ Manhattan	Plan	△ Torrance	Plan	△ Lomita	Plan	△ Carsor	Plan	△ SBWI	B Plan Q
I. TOTAL CLIENTS	44	44	_	99	96		49	54	11	10	2	2	16	21	2	3	4	3	38	35	9	6	35	35	309	309
A. CARRIED IN	25	25		49	49		23	23	2	2	1	1	5	5	2	2	2	2	18	18	5	5	10	10	142	142
B. NEW	19	19	0	50	47	0	26	31	0 9	8	0 1	1	0 11	16	1 0	1	0 2	1	0 20	17	0 4	1	0 25	25	1 167	167 <mark>26</mark>
II. TOTAL EXITS	20	20		28	28		11	11	1	1	0	0	6	6	2	2	2	2	32	32	6	6	26	26	134	134
A. UNSUBSIDIZED EMPLOYMENT	8		0	9		0	1		0 0		0 0	-	0 1	-	0 0		0 0		0 10		1 3		0 13		3 45	13
ALSO ATTAINED CREDENTIAL	5		0	7		0	8		0 0		0 0		0 2		0 2		0 2		0 17		1 4		0 9		7 56	8
B. ENT. TRAINING/POST-SECONDARY			1	6		0	4		0 0		0 0		0 4		0 2		0 2		0 18		0 1		0 10		6 53	9
C. ATTAINED RECOGNIZED DEGREE	0			0			0		0		0		0		0		0		0		0		0		0	_
D. RETURNED TO SCHOOL	0			0			0		0		0		0		0		0		0		0		0		0	
E. OTHER EXITS	6		0	13		0	6		0 1		0 0		0 1		0 0		0 0		0 4		3 2		2 3		0 36	7
E. OTHER EATIS				10					-		<u> </u>						<u> </u>								0 30	,
DISLOCATED WORKER (G501)																										
		Year			Year			Year		Year		Year		Year		Year		Year		Year		Year		Year		L Year
	Gardena		∆ Ing		Plan	∆ Hav			A Lawndale		△ El Segundo		▲ Redond		△ Hermosa		△ Manhattan		▲ Torrance		△ Lomita	Plan	△ Carsor			B Plan <mark>Q</mark>
I. TOTAL CLIENTS	55	52		110	89		36	44	5	9	9	9	55	55	10	10	21	21	80	79	14	14	62	62	457	
A. CARRY IN	37	37		59	59		22	22	2	2	5	5	33	33	4	4	13	13	43	43	8	8	28	28	254	
B. NEW	18	15	0	51	30	1	14	22	0 3	7	0 4	4	2 22	22	2 6	6	0 8	8	2 37	36	0 6	6	0 34	34	3 203	190 22
I. TOTAL EXITS	31	31		47	47		15	15	5	5	4	4	22	22	2	2	8	8	43	43	6	6	39	39	222	
II. TOTAL UNSUBSIDIZED EMPLOYMENT	T 22	22	3	37	37	0	9	9	0 2	2	0 2	2	2 16	16	1 1	1	0 6	6	1 34	34	0 6	6	1 30	30	2 165	165 50
A. RETRAINING	2		1	8		0	4		0 1		0 1		0 5		1 1		0 4		3 20		3 3		1 15		3 64	21
ALSO ATTAINED CREDENTIAL	2		1	8		0	4		0 1		0 1		0 5		1 1		0 4		3 20		3 3		1 15		3 64	21
B. CALLED BACK WITH EMPLOYER	0			1		0	0		0		1		0		0		0 0		0		0		0		2	
V. ALL OTHER TERMINATIONS	9		1	9		1	6		0 3		0 1		0 6		0 1		0 2		0 9		0 0		0 9		1 55	19

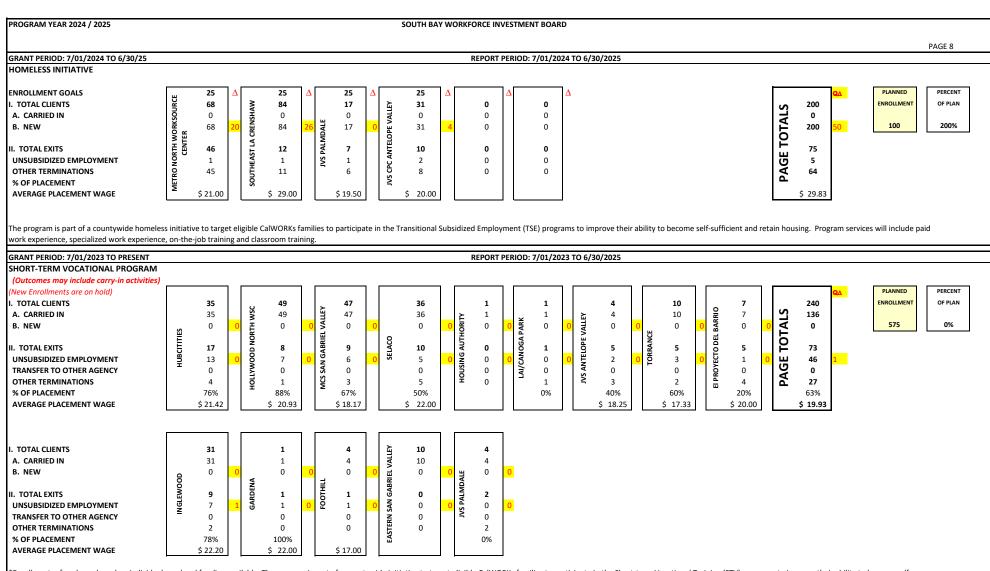
PAGE 4



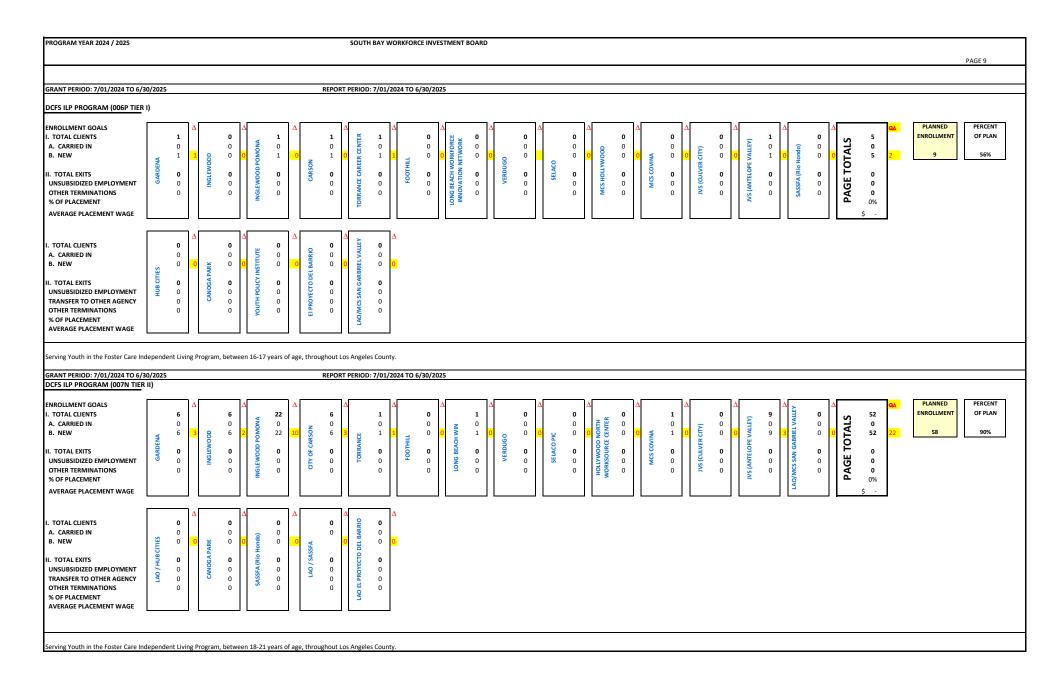


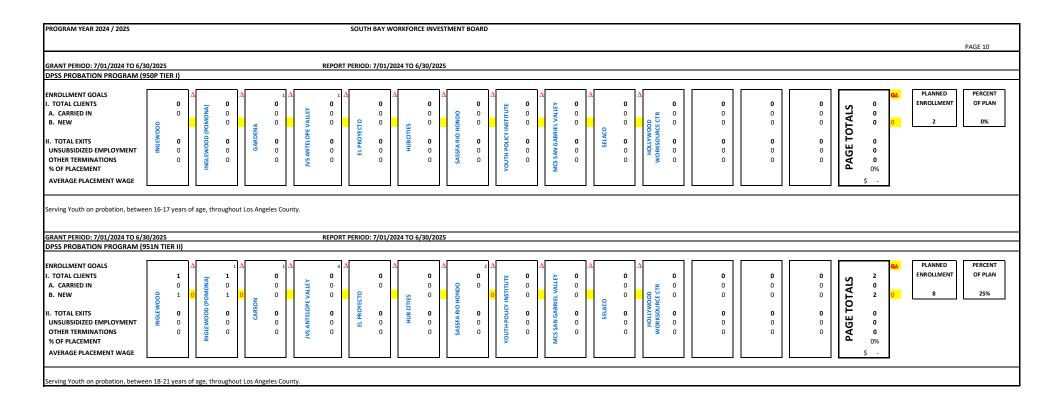






*Enrollment referrals are based on individual need and funding available. The program is part of a countywide initiative to target eligible CalWORKs families to participate in the Short-term Vocational Training (STV) programs to improve their ability to become self-sufficient.





PAGE 11

Chancellor Apprenticeship Initiative CAI #4 – EL Camino College (Bio-Flex Apprenticeship)

GRANT TERM: 1/01/2020 TO 12/31/2025

REPORT PERIOD: 1/1/2020 TO 6/30/2025

ECC (RA	Enrolled	Program Plan	% of Plan	Q ∆
CAI #4 - E BIO-FLEX	39	50	78%	0

APPRENTICESHIP ENROLLMENTS

Assist the District in the enrollment of 50 apprentices into Bio-Flex and help to build additional Bioscience apprenticeship programs. Received a no-cost extension until 12/31/2025 (verbal approval, written amendment pending)

Chancellor Apprenticeship Initiative CAI #5 – West Los Angeles College (Health-Flex Apprenticeship)

GRANT TERM: 4/01/2022 TO 6/30/2025

REPORT PERIOD: 4/01/2022 TO 6/30/2025

×		Program	% of	Q ∆
; FLEX	Enrolled	Plan	Plan	
САІ #5 НЕАLTH-F	192	80	240%	0

APPRENTICESHIP ENROLLMENTS

Assist in the enrollment of 80 apprentices into Health-Flex and help to build additional healthcare apprenticeship programs. A no cost extension through 12/31/2025 is verbally approved, written amendment is pending.

PROGRAM YEAR 2024 / 2025

SOUTH BAY WORKFORCE INVESTMENT BOARD SPECIAL PROJECTS SUMMARY

PAGE 12

Chancellor Apprenticeship Initiative CAI #6 – EL Camino College (IT-Flex Apprenticeship)

GRANT TERM: 4/01/2022 TO 3/31/2025

CLOSING OUT

REPORT PERIOD: 4/01/2022 TO 6/30/2025

9#1	Enrolled	Program Plan	% of Plan	Q ∆
ECC CAL:	30	80	38%	1 3

APPRENTICESHIP ENROLLMENTS

Assist in the enrollment of 80 apprentices into IT-Flex and help to build additional IT apprenticeship programs.

A no cost extension through 12/31/2025 is verbally approved, written amendment is pending.

Chancellor Apprenticeship Initiative CAI #7 – West Los Angeles College (AME-Flex Apprenticeship)

GRANT TERM: 7/01/2023 TO 6/30/2025

REPORT PERIOD: 7/01/2023 TO 6/30/2025

CAI #7	Enrolled	Program Plan	% of Plan	Q ∆
WLAC CA	27	60	45%	18

APPRENTICESHIP ENROLLMENTS

Assist in the enrollment of 60 apprentices into AME-Flex and help to build additional AME apprenticeship programs. A no cost extension through 12/31/2025 is verbally approved, written amendment is pending.

SPECIAL PROJECTS SUMMARY

PAGE 13

START (formerly GROW TAYPORTUNITY) APPRENTICESHIP PROGRAM

GRANT TERM: 7/01/2021 TO PRESENT

(Open Referrals)

REPORT PERIOD: 7/01/2021 TO 6/30/2025

ENROLLMENTS

PRE-APPRENTICESHIP ENROLLMENTS

APPRENTICESHIP ENROLLMENTS - Aero-Flex and Bio-Flex, Other

PRE-APPRENTICESHIP ENROLLMENTS - Construction

COMPLETIONS

PRE-APPRENTICESHIP COMPLETIONS - Aero-Flex and Bio-Flex APPRENTICESHIP COMPLETIONS - Aero-Flex and Bio-Flex APPRENTICESHIP COMPLETIONS - Construction

JOB PLACEMENT

PRE-APPRENTICESHIP JOB PLACEMENT - Aero-Flex and Bio-Flex APPRENTICESHIP JOB PLACEMENT - Construction

	Enrolled	Program Plan	% of Plan	Q ∆
	18	15	120%	0
	17	25	68%	0
\$	7	35	20%	0
START (TAYportunity)	12 0 5			0 0 0
	7 3			0 0

Enroll 15 pre-apprentices in either Aero-Flex or Bio-Flex and 25 Apprentices. Additionally 35 apprentices will be enrolled into construction training programs, ages 18-24 years old.

Employment Training Panel (ETP) - Multiple Employer Contract (MEC)

GRANT TERM: 6/03/2024 TO 6/02/2026

REPORT PERIOD: 6/03/2024 TO 6/30/2025

EMPLOYER PARTNERS
ENROLLMENTS (100%)
RETENTION IN EMPLOYMENT
AVERAGE WAGE AFTER EMPLOYMENT

		Program	% of	Q ∆
	Enrolled	Plan	Plan	
MEC				
Σ	21	15	140%	2
بْم	481	700	69%	155
ЕТР	473	700	68%	148
	\$ 39.67			

New ETP MEC contract

PAGE 14

HOWMET FOUNDATION (Aero-Flex and Bio-Flex Pre-Apprenticeship)

GRANT TERM: 10/16/2024 TO 8/31/2025

REPORT PERIOD: 10/16/2024 TO 6/30/2025

		Program	% of	Q ∆
	Enrolled	Plan	Plan	l
Howmet Foundation	7	10	700/	_
Σğ	/	10	70%	/
호호	7	10	70%	7
_ 元	23	42	55%	20
	0	24	0%	0

SCHOOLS INVOLVED BUSINESS ENGAGEMENT

ENROLLMENTS

ATTAINMENT OF CREDENTIAL/CERTIFICATE

NEW: Enroll 42 Pre-Apprenticeships in Aero-Flex or Bio-Flex Pre-Apprenticeship Programs, graduate twenty-four (24), involve eight (8) schools, and engage ten (10) businesses to support the Pre-Apprenticeships through work-based learning.

COYA Youth Apprenticeship Grant

GRANT TERM: 11/16/2024 TO 12/31/2026

REPORT PERIOD: 11/16/2024 TO 6/30/2025

		Program	% of	Q Δ
_	Enrolled	Plan	Plan	
,0YA				
J	16	100	16%	8

APPRENTICESHIP ENROLLMENTS

NEW: Enroll 100 opportunity youth apprentices ages 16-24. Department of Appprenticeship Standards

California Opportunity Youth Apprenticeship Grant

PAGE 15

CA DIR SAEEI Grant (Apprenticeship)

GRANT TERM: 11/16/2022 TO 6/30/2025

REPORT PERIOD: 7/1/2022 TO 6/30/2025

Actual	Year Plan	% of Plan	Q ∆
407	417	98%	<mark>269</mark>
		Actual Plan	Actual Plan Plan

APPRENTICESHIP ENROLLMENTS

California Department of Industrial Relations (CA DIR) State Apprenticeship Expansion, Equity, and Innovation Grant (SAEEI) Enroll 417 Participants into DAS apprenticeship.

DOL Apprenticeship Building America (ABA) Grant Program

GRANT TERM: 7/1/2022 TO 6/30/2026

REPORT PERIOD: 7/1/2022 TO 6/30/2025

NEW APPRENTICESHIP PROGRAMS DEVELOPED
APPRENTICESHIP RAP PROGRAMS EXPANDING
PRE APPRENTICESHIPS CREATED
PRE APPRENTICESHIPS EXPANDED
STAKEHOLDERS ENGAGE
EMPLOYERS RECEIVING INCENTIVE FUNDING
TECHNICAL ASSISTANCE RESOURCES CREATED
NEW APPRENTICESHIP SPONSORS
APPRENTICESHIP ENROLLMENTS
PRE-APPRENTICE ENROLLMENTS

		Year	% of	Q Δ
	Actual	Plan	Plan	
	26	25	104%	0
	15	25	60%	0
Ħ	7	20	35%	5
ABA Grant	8	15	53%	3
Α̈́	191	50	382%	3
Α	20	30	67%	0
	11	15	73%	0
	6	12	50%	1
	663	800	83%	215
	175	200	88%	23

Enroll 800 participants into apprenticeship and 200 participants into pre-apprenticeship.

1/2025-New reporting chart

PROGRAM YEAR 2024 / 2025

SOUTH BAY WORKFORCE INVESTMENT BOARD SPECIAL PROJECTS SUMMARY

PAGE 16

HOMELESS LA RISE (REGIONAL)

GRANT TERM: 07/01/2024 TO 6/30/2025

REPORT PERIOD: 07/01/2024 TO 6/30/2025

ENROLLMENTS
EMPLOYMENT
EMPLOYMENT RATE - 2ND QRT AFTER EXIT
EMPLOYMENT RATE - 4TH QRT AFTER EXIT
WAGE AT EMPLOYMENT

	Year	% of	Q∆
Activities	Plan	Plan	
30	31	97%	12
22	22	100%	5
0	20	0%	
0	12	0%	
\$ 20.37			
(Outcome	s may includ	e carry-in	
	activities)		

IPDC Community Health Worker Training Program

GRANT TERM: 10/11/2022 TO 9/30/2025

REPORT PERIOD: 10/11/01/2022 TO 6/30/2025

ENROLLMENTS (100%)
ATTAINMENT OF CREDENTIAL/CERTIFICATE (90%)
ENTERED EMPLOYMENT RATE (80%)

		Year	% of	Q Δ
>	Enrolled	Plan	Plan	
РDС-СНW				
<u>ن</u> د	195	225	87%	7
PD	59	205	29%	12
=	31	170	18%	3

The Community Health Worker Training program will assist eligible participants with significant barriers to employment (i.e., homeless, former foster care, justice involved, etc.) to receive training services leading to a DOL approved apprenticeship in the healthcare field. Additionally, SBWIB has partnered with International Pre-Diabetes Center, Inc. to provide employment and career pathway case management services as a sub-contractor.

Los Angeles Air Force Base - Veterans Services

GRANT TERM: 7/01/2024 to 6/30/2025

REPORT PERIOD: 7/01/2024 TO 6/30/2025

ENROLLMENT / REFERRALS
INDIVIDUAL MEETINGS / CAREER COUNSELING
JOB REFERRALS / INTERVIEWS / RESUME COMPLETION
JOB FAIRS / EMPLOYER ENGAGEMENTS
JOB OFFERS (EMPLOYMENT)

		Year	% of	Q Δ
	Enrolled	Plan	Plan	
25	67	75	89%	11
PY24-25	185	75	247%	77
ձ	103	75	137%	38
	58	75	77%	11
	17	75	23%	3

SBWIB will asssit miliary members and eligible spouses with workforce services. Staff will be scheduled each week on-site at the base (Tuesdays).

SOUTH BAY WORKFORCE INVESTMENT BOARD

SPECIAL PROJECTS SUMMARY

PAGE 17

INVEST LA COUNTY PROBATION GRANT

GRANT TERM: 7/1/2024 TO 6/30/2025

REPORT PERIOD: 7/1/2024 TO 6/30/2025

		Year	% of	Q A
	Enrolled	Plan	Plan	
4				
AR	94	96	98%	27
ΥE	17	48	35%	9
ST	8	41	20%	3
INVEST YEAR 4	32	60	53%	8
=	0	71	0%	
	0	69	0%	

(Outcomes may include carry-in activities)

12/24-Enrollment goal adjusted. Provide work-based learning services to 96 referred Probation Adult participants including BluePrint Workplace for Success training, short-term vocational training, Paid Work Experience, interviews and job referrals, and job placement.

FAMILIES FIRST

ENROLLMENTS

ENROLLED INTO TRAINING
TRAINING COMPLETION
UNSUBSIDIZED PLACEMENTS
RETENTION SERVICES (2ND QUARTER)
RETENTION SERVICES (4TH QUARTER)

GRANT TERM: 7/1/2024 TO 6/30/2025

REPORT PERIOD: 7/01/2024 TO 6/30/2025

		Year	% of	Q∆
	Enrolled	Plan	Plan	
ıs				
PY24-25	77	55	140%	57
ζ.	82	50	164%	22
_	86	50	172%	60
	11	50	22%	3

ORIENTATIONS/WORKSHOPS
INDIVIDUAL MEETINGS
JOB REFERRALS / INTERVIEWS
JOB READINESS / RESUME COMPLETION

The South Bay WIB, Inc., will provide job development staff support and services to Family First Charter School students at the Century Regional Detention Facility. Job Development services will include job readiness workshops, one-on- one interviewing and counseling, job match and referrals to employment and worksites, progress monitoring and follow-up.

PARTNERS FOR REENTRY OPPORTUNITIES IN WORKFORCE DEVELOPMENT (PROWD)

GRANT TERM: 5/01/2024 TO 3/31/2026

REPORT PERIOD: 5/01/2024 TO 6/30/2025

ENROLLMENTS
OCCUPATIONAL TRAINING
TRAINING COMPLETION (CERTIFICATION)
EMPLOYMENT

		Year	% of	Q Δ
	Enrolled	Plan	Plan	
Δ				
PROWD	262	350	75%	52
8	58	99	59%	38
Δ.	55	79	70%	15
	57	210	27%	27

This grant is in partnership with the California Workforce Development Board and Federal Probation to provide career services to individuals while in federal custody and after their release.

HELPING JUSTICE-INVOLVED REENTER EMPLOYMENT (HIRE)

GRANT TERM: 4/1/2024 TO 3/31/2026

REPORT PERIOD: 4/1/2024 TO 6/30/2025

ENROLLMENTS

ENROLLED IN TRAINING

TRAINING COMPLETION / CREDENTIAL OBTAINED

PLACEMENT (APPRENTICE)

PLACEMENT (POST-SECONDARY)

EMPLOYMENT (UNSUBSIDIZED)

ENROLLMENTS

ENROLLED IN TRAINING

TRAINING COMPLETION / CREDENTIAL OBTAINED

PLACEMENT (APPRENTICE)

PLACEMENT (POST-SECONDARY)

EMPLOYMENT (UNSUBSIDIZED)

ENROLLMENTS

ENROLLED IN TRAINING

TRAINING COMPLETION / CREDENTIAL OBTAINED

PLACEMENT (APPRENTICE)

PLACEMENT (POST-SECONDARY)

EMPLOYMENT (UNSUBSIDIZED)

ENROLLMENTS

ENROLLED IN TRAINING

TRAINING COMPLETION / CREDENTIAL OBTAINED

PLACEMENT (APPRENTICE)

PLACEMENT (POST-SECONDARY)

EMPLOYMENT (UNSUBSIDIZED)

	Α	Р	Δ
	50	75	6
IB	31	30	11
SBWIB	22	24	6
SE	0	8	0
	0	10	0
	6	45	2

	Α	P	Δ
ပ	39	50	8
u s	0	50	0
Ten Toes Inc.	0	50 50 25	0
Ľ	1		0
Ĭ	0	0 0	0
	6	0	0

	Α	P	Δ
Ę	21	75	21
e Lni	0	75 60	0
thill Uni	0	60	0
Foothill Unitry Center	0	0	0
Ē	0	0	0
	0	45	0

	Α	P	Δ
_	0	15	0
2	0	6	0
Ŋ	0	5	0
VERGUDO	0	2	0
	0	2 9	0
	0	9	0

	Α	Р	Δ
nc. Ctg	36	35	13
or I	5	14	0
Compatior Inc. Counseling Ctg	2	11	0
sun du	0	4	0
္ပ	0	4	0
	4	21	0

Ħ	Α	Р	Δ
ō	62 43	75	15
Ĕ	43	60	0
Loyola Marymount	14	45	12
<u>a</u>	0	0	0
<u>۸</u>	0	0	0
ב	18	36	16

S	Α	Р	Δ
ij	43	75	24
Ę	4	30	0
pod	3	30	0
New Opportunities	0	0	0
ě	0	0 45	0
Ž	4	45	2

	Α	P	Δ
	25	35	0
Ultimate Restoration Unlimited	12	31	0
Ultimate estoratio Jnlimitec	0	31	0
Ut Uni	0	6	0
~ _	0	3	0
	1	18	0

∢	Α	P	Δ
le L	40	75	1
tsid	12	35	2
Friends Outside LA	15	30	8
g	0	0	0
ë	0	0	0
±	5	45	4

	Α	P	Δ
	34	60	17
8	5	60 24 19	5
SELACO	0	19	0
SE	0	6	0
	0	8 36	0
	6	36	2

TOTAL ACTIVITIES	QΔ	PLANNED ACTIVITIES	PERCENT OF PLAN
350	121	570	61%
112	18	208	54%
56	26	166	34%
1	0	55	2%
0	0	75	0%
50	26	312	16%

Regional grant in which SBWIB is the lead program and fiscal agent. SBWIB will be leading a collaborative of seven community based organizations to provide career services,occupational training, supportive services, and employment for reentry individuals.

PROGRAM YEAR 2024	/ 2025
-------------------	--------

SOUTH BAY WORKFORCE INVESTMENT BOARD

PAGE 19

QUARTERLY REPORTING

PRISON TO EMPLOYMENT 2.0 REPORT PERIOD: 4/10/2023 TO 6/30/2025

GRANT PERIOD: 4/10/2023 TO 12/31/2026

ENROLLMENTS
ENROLLED IN TRAINING
TRAINING COMPLETION / CREDENTIAL OBTAINED
PLACEMENT (APPRENTICE)
PLACEMENT (POST-SECONDARY)
EMPLOYMENT (UNSUBSIDIZED)

							_				_				_	
	Α	P	QΔ		Α	P	QΔ		Α	P	QΔ		Α	P	QΔ	
	38	34	0		798	271	57		0	258	0		17	26	0	
~	21	12	0	>	314	95	45	È	0	100	0	∃	2	9	0	
SBWIB	14	9	0	ᇊ	222	79	13	Ď	0	83	0	P E	2	8	0	
SB	0	3	0	₹	20	27	20	A CC	0	26	0	6	0	3	0	
	0	2	0		0	14	0	_	0	13	0		0	1	0	
	28	20	1		38	163	16		0	155	0		0	16	0	

TOTAL	QΔ	PLANNED	PERCENT OF
925	63	661	140%
362	45	242	150%
262	18	201	130%
21	21	66	32%
1	1	33	3%
93	17	398	23%
33	17	330	23%

ENROLLMENTS
ENROLLED IN TRAINING
TRAINING COMPLETION / CREDENTIAL OBTAINED
PLACEMENT (APPRENTICE)
PLACEMENT (POST-SECONDARY)
EMPLOYMENT (UNSUBSIDIZED)

	Α	Р	QΔ		Α	Р	QΔ		Α	Р	QΔ
	31	33	0		28	26	2		13	13	4
A S S	9	12	0	8	10	9	0	္ဌ	6	5	0
LONG BEACH WORKFORCE INNOVATION	7	10	0	٩.	9	8	0	ă	8	4	5
LONG BEACH WORKFORCE INNOVATION	0	3	0	SE	1	3	1	VERDUGO	0	1	0
5 ≤	0	1	0		1	1	1	-	0	1	0
	14	20	0		10	16	0		3	8	0

Prison to Employment is a regional employment and training program to assist formerly incarcerated individuals. On behalf of the LA Basin, SBWIB serves as the fiscal agent and program lead on behalf of the seven Workforce Boards in Los Angeles County.

*Planned activities are reported per contract, goals for the overall grant may be lower.

PROGRAM YEAR 2024 / 2025

SOUTH BAY WORKFORCE INVESTMENT BOARD SPECIAL PROJECTS SUMMARY

PAGE 20

COMMUNITY PROJECT #1 - BRIDGE TO WORK FOSTER YOUTH PATHWAYS (MAXINE WATERS)

GRANT TERM: 5/01/2023 TO 04/30/2026

REPORT PERIOD: 5/01/2023 TO 6/30/2025

		Year	% of	Q Δ
	Activities	Plan	Plan	
ВТМ				
혇	93	100	93%	19
ರಿ	5	60	8%	3
	15	60	25%	8

ENROLLMENTS
CREDENTIAL ATTAINED
EMPLOYMENT

Congressional Directed Spending Project through Maxine Waters in which youth in the foster care system or recently exited from the system receive occupational training and paid work experience.

COMMUNITY PROJECT #2 - CONSTRUCTION, TRANSPORTATION AND UTILITIES PATHWAY PROGRAM (MAXINE WATERS)

GRANT TERM: 4/1/2024 TO 6/30/2026

REPORT PERIOD: 4/01/2024 TO 6/30/2025

		Year	% of	Q Δ
	Activities	Plan	Plan	
спрр				
ç	55	75	73%	9
Ġ	28	60	47%	20
	10	60	17%	6

ENROLLMENTS
CREDENTIAL ATTAINED
EMPLOYMENT

Congressional Directed Spending Project through Maxine Waters to serve 75 disadvantages individuals from underserved communities to train for ready-to hire local talent for large scal construction projects.

PAGE 21

YOUTH AT WORK EMPLOYMENT PROGRAM

GRANT TERM: 7/1/2024 TO 6/30/2025

REPORT PERIOD: 7/01/2024 TO 6/30/2025

		Year	% of	Q Δ
	Enrolled	Plan	Plan	
at Work				
×	294	249	118%	
at	29	45		10
Youth	191	141		12
You	9	7		0
	1	4		1
	C 4	F-2		-

TOTAL ENROLLMENTS

CALWORKS
OUSY
FOSTER YOUTH
PROBATION YOUTH

The Youth At Work Employment Program (also referred to as the Summer Jobs Programs) provides eligible youth ages 14-21 with paid work experience and education support year-round and during school breaks.

AMERICORPS YOUTHBUILD

GRANT TERM: 8/15/2022 TO 8/14/2024

SYSTEM INVOLVED YOUTH (New)

FULL-TIME ENROLLMENTS (TEACHERS AIDES)
QUARTER-TIME ENROLLMENTS (YOUTHBUILD MEMBERS)
NATIONAL SERVICE EVENTS / IN-SERVICE
SCHOLARSHIP ATTAINMENT
SCHOLARSHIP ATTAINMENTS (Full or Part Scholarship)

REPORT PERIOD: 08/15/2023 TO 6/30/2025

Year 2	Enrolled	Year Plan	% of Plan	QΔ
	0	2	0%	0
or	16	22	73%	0
AmeriCorps	16	20	80%	0
⋖	0	15	0%	0

^{*}Reporting scholarship attainment/outcomes

8/2023-New Year Allottment and Goals (Year 2). The AmeriCorps project supports resources to the SBWIB YouthBuild programs by providing teachers aides. YouthBuild members can enroll into the program and earn credits/hours toward scholarships through training and community engagement activities.

PROGRAM YEAR 2024 / 2	025
-----------------------	-----

PAGE 22

EL CAMINO COLLEGE STRONG WORKFORCE

GRANT TERM: 7/01/2024 TO 6/30/2025

REPORT PERIOD: 07/01/2024 TO 6/30/2025

STUDENT ENGAGEMENTS	
RECRUITMENTS	
INTERNSHIPS/PLACEMENTS	
JOB LEADS	
WORKSHOPS/PRESENTATIONS	
CAREER EVENTS	

a	Activities	Year Plan	% Plan	Q Δ
College	1735	400	434%	1459
Camino C	49	5	980%	17
Ē	53	75	71%	25
	3564	500	713%	3192
ᇳ	20	12	167%	6
	26	2	1300%	12

SBWIB will provide outreach to employers, work readiness, internships, training, and recruitment activities.

INGLEWOOD SCHOOL DISTRICT STRONG WORKFORCE

GRANT TERM: 10/03/2024 TO 6/30/2025

REPORT PERIOD:10/03/2024 TO 6/30/2025

BUSINESS ENGAGEMENT/GUEST SPEAKERS	
FIELD TRIPS	
INTERNSHIPS	
OCCUPATIONAL TRAINING	
WORKSHOPS/CAREER EVENTS	
STUDENT ENGAGEMENTS	

		Year	%	Q Δ
8	Activities	Plan	Plan	
d Unified District				
ist C	127	40	318%	112
ō =	20	4	500%	11
owa	70	75	93%	25
nglew Scho	18	2	900%	9
ے ا	41	3	1367%	13
	1070	200	535%	236

SBWIB will provide outreach to employers, work readiness, internships, training, and recruitment activities.

PAGE 23

CENTINELA VALLEY UNION HIGH SCHOOL DISTRICT

CALIFORNIA CAREER PATHWAYS GRANTS (ACADEMY) - ONSITE PROGRAM

GRANT TERM: 7/01/2023 TO 6/30/2025

REPORT PERIOD: 7/01/2023 TO 6/30/2025

OPPORTUNITIES OFFERED
COMPANY TOURS
GUEST SPEAKERS/ADVISORY BOARD
INTERNSHIP
EVENT VENDORS
BLUEPRINT

		Year	% of	Q Δ
u H	Activities	Plan	Plan	
Centinela Valley Union High School District (CVUHSD)				
ey Dis	285	106	269%	109
alle ol HS	40	10	400%	13
ela Valley School Di (CVUHSD	62	56	111%	17
nela S (C	293	75	391%	25
entin High	261	100	261%	41
ē ±	130	75	173%	11

SBWIB will provide work-based learning support to Centinela Valley Union High School District's nine academies and two career pathways. SBWIB will outreach to employers, engage in work based learning activities, which include guest speaking, providing opportunities for job shadowing, company tours, hosting interns, or serving as an advisory board member. Other activities will

CENTINELA VALLEY UNION HIGH SCHOOL DISTRICT

CALIFORNIA CAREER PATHWAYS GRANTS - ONSITE PROGRAM

GRANT TERM: 7/01/2024 TO 6/30/2025

REPORT PERIOD: 7/01/2024 TO 6/30/2025

_		Year	% of	Q Δ
Union trict	Activities	Plan	Plan	
. 0 _				
Valley ool Di UHSD)	1813	680	267%	504
Val 00 UH	475	120	396%	131
ela Valle School [(CVUHSI	63	32	197%	11
	97	10	970%	54
entii Higł	116	40	290%	10
0	1824	300	608%	810

STUDENT ENGAGEMENT EMPLOYERS CONNECTED WORKSHOPS GUEST SPEAKERS INTERNSHIPS JOB LEADS

SBWIB will supply staff onsite at each of the Centinela Valley Union High School District's four high schools to provide work-based learning support and other career pathway activities.

PROGRAM YEAR 2024 / 2025

SOUTH BAY WORKFORCE INVESTMENT BOARD SPECIAL PROJECTS SUMMARY

PAGE 24

SOUTH BAY ADULT SCHOOL (ON-SITE)

GRANT TERM: 9/1/2024 to 7/1/2025

REPORT PERIOD: 09/01/2024 TO 6/30/2025

BUSINESS ENGAGEMENT
STUDENT ENGAGEMENT
JOB LEADS
INTERNSHIPS
OCCUPATIONAL TRAININGS
CAREER EVENTS
WORKSHOPS

_		Year	%	Q∆
BAY ADULT SCHOOI	Activities	Plan	Plan	
l S	281	100	281%	120
	952	100	952%	30
A P	467	200	234%	120
```	5	10	50%	0
<u>8</u>	5	2	250%	0
=	6	2	300%	1
SOUTH	25	11	227%	2
<u>ح</u> ا				

SBWIB will supply staff onsite at South Bay Adult School to provide work-based learning support and other career pathway activities.

SOCAL ROC (ON-SITE)

GRANT TERM: 07/01/2023 TO 6/30/2025

REPORT PERIOD: 07/01/2023 TO 6/30/2025

STUDENT ENGAGEMENTS BLUEPRINT WORKSHOPS CO-ENROLLMENT INTO LEVERAGED GRANT

		Year	% of	<b>Q</b> Δ
U	Activities	Plan	Plan	
L RO SITE				
AL I-SI	998	500	200%	90
OCAL RO ON-SITE	11	10	110%	2
S	5	20	25%	0

SBWIB will supply staff onsite at So Cal ROC to provide work-based learning support inclduing Blueprint Work Readiness Workshops.

#### TORRANCE SCHOOL DISTRICT STRONG WORKFORCE - ONSITE PROGRAM

GRANT TERM: 4/01/2024 TO 6/30/2026

REPORT PERIOD: 04/01/2024 TO 6/30/2025

BUSINESS ENGAGEMENT/GUEST SPEAKERS
FIELD TRIPS
INTERNSHIPS
OCCUPATIONAL TRAINING
CAREER EVENTS
STUDENT ENGAGEMENT
WORKSHOPS

		Year	% of	<b>Q</b> A
_	Activities	Plan	Plan	
C				
Torrance USD trong Workforce	24	45	53%	6
orl orl	14	25	56%	7
an X	41	40	103%	13
orr	9	2	450%	2
Torra Strong	22	2	1100%	8
	1009			109
	18			4

#### REDONDO UNIFIED SCHOOL DISTRICT - ONSITE PROGRAM

GRANT TERM: 11/01/2024 TO 6/30/2025

REPORT PERIOD: 11/01/2024 TO 6/30/2025

WORKSHOPS
STUDENT ENGAGEMENT
JOB LEADS / EMPLOYERS CONNECTED
INTERNSHIPS / PRE-APPRENTICESHIPS
OCCUPATIONAL TRAININGS

		Year	% of	$\mathbf{Q}\Delta$
ш	Activities	Plan	Plan	
ONSITE				
ž	23	8	288%	16
	345			236
SD	489	100	489%	190
RBUSD	16	15	107%	8
Œ	11	2	550%	5

SBWIB will supply staff onsite at Redondo Union High School to provide work-based learning support and other career pathway activities.

On-site staff were approved to start on campus in December 2024.

PROGRAM YEAR 2024 / 2025

PAGE 26

iCARE DOR (651)

GRANT TERM: 7/01/2022 TO 6/30/2025

REPORT PERIOD: 7/01/2022 TO 6/30/2025

WORK READINESS COMPLETION
ENROLLMENT INTO PAID WEX ACTIVITY
PLACEMENT

		Year	% of	Q∆
	Activities	Plan	Plan	
icare	227	300	76%	0
S	115	300	38%	0
	35	150	23%	10
	* Includes	carry-over o	utcomes	

SBWIB is contracted by the Department of Rehabilitation (DOR) to serve individuals with disabilities referred from the DOR case workers into work readiness and paid work experience (WEX) activities at LAX under the worksite agreement with the Los Angeles World Airports.

STEPS (Student Training and Employment Program for Students)

GRANT TERM: 01/01/2025 TO 12/31/2025

REPORT PERIOD: 1/01/2025 TO 6/30/2025

DOR RFERRALS
SBWIB REFERRALS
ENROLLMENT
WORK READINESS COMPLETION
CO-ENROLLED INTO LEVERAGED GRANTS

		Year	% of	<b>Q</b> Δ
	Activities	Plan	Plan	
2				
<u></u>	39			
, K	44			
PS	23	30	77%	13
STEPS Year-2	20	26	77%	13
0,	2	18	11%	2

Serving Youth with disabilities referred from our K-12 partner schools, partner CBOs and Department of Rehabilitation into work readiness and paid work experience activities.

PAGE 27

#### HIGH ROADS TRAINING PARTNERSHIP (HRTP) #1

GRANT TERM: 8/24/2023 TO 3/30/2026

#### REPORT PERIOD: 8/24/2023 TO 6/30/2025

		<b>Q</b> Δ
Plan	Plan	
495	46%	6
396	35%	137
396	20%	29
420	23%	77
	495 396 396	495 46% 396 35% 396 20%

PENDING ENROLLMENTS
ENROLLMENTS
CREDENTIAL ATTAINED

APPRENTICES

EMPLOYMENT

The HRTP is a statewide grant. SBWIB will service as the administrative and data reporting lead for a large stakeholder collaborative working to enroll barriered individuals into high demand certificate programs, apprenticeship and provide paid work experience in the Arts, Media and Entertainment sector.

### AMERICAN RESCUE PLAN ACT HIGH ROADS TRAINING PARTNERSHIP ARTS, MEDIA, AND ENTERTAINMENT (ARPA HRTP AME)

GRANT TERM: 7/12/2024 TO 12/31/2025

#### REPORT PERIOD: 7/12/2024 TO 6/30/2025

PENDING ENR	OLLMENTS
ENROLLMENT	S
INTRO TO AM	E CAREERS
GRADUATION	S (TRAINING, OJT, RAP COMPLETIONS)
UNSUBSIDIZE	D EMPLOYMENT OR RAP
EMPLOYER CO	MMITMENT LETTERS

		Year	% of	<b>Q</b> Δ
	Activities	Plan	Plan	
7	0			
HRTP #2	34	100	34%	34
RT	34	85	40%	34
I	0	85	0%	0
	0	75	0%	0
	27	24	113%	13

The ARPA HRTP AME is funded by the County of Los Angeles, Department of Economic Opportunity (DEO) using ARPA funds. SBWIB will service as the administrative and data reporting lead the collaborative working to enroll priority individuals recovery from the Covid-19 Index communities. Services will include high demand certificate programs, apprenticeship and provide paid work experience in the Arts, Media and Entertainment sector.

PROGRAM YEAR 2024 / 2025	SOUTH BAY WORKFORCE INVESTMENT BOARD
	SPECIAL PROJECTS SUMMARY
	PAGE 28

QUEST NDWG DISASTER RECOVERY GRANT

GRANT TERM: 10/01/2020 TO 9/30/2025

REPORT PERIOD: 10/01/2022 TO 6/30/2025

I. TOTAL CLIENTS
A. ENROLLED
B. NEW
C. TRAINING
D. OJT
E. Pre-Apprenticeship/Apprenticeship
II. TOTAL EXITS
III. TOTAL UNSUBSIDIZED EMPLOYMENT
A. RETRAINING
ALSO ATTAINED CREDENTIAL
B. CALLED BACK WITH EMPLOYER
IV. % PLACEMENT (INCL. CALL BACKS)
V. % PLACEMENT (EXCL. CALL BACKS)
AVERAGE PLACEMENT WAGE

	Grant Pl	an	<b>Q</b> Δ
		165	
1	167	101%	23
	13		23
	73		2
S.	3		0
SBWIB TOTALS	0		0
.01			
. 81	102		14
8 W	78		8
S	34		3
	34		3
	1		0
	76%		
	\$ 29.59		

12/2024-Grant extension and additional enrollments/allocation received. The NDWG Employment Recovery grant is a statewide grant to provide employment and training services to 165 displaced workers as a result of the COVID-19 pandemic and with barriers to employment.

PROGRAM YEAR 2024 / 2025	SOUTH BAY WORKFORCE INVESTMENT BOARD
	SPECIAL PROJECTS SUMMARY
	PAGE 29

SBWIB Employment Transition Initiative

GRANT TERM: 3/01/2024 TO 9/30/2025

REPORT PERIOD: 3/1/2024 TO 6/30/2025

I. TOTAL CLIENTS
A. ENROLLED
B. NEW
C. TRAINING
D. OJT
E. Pre-Apprenticeship/Apprenticeship

II. TOTAL EXITS
III. TOTAL UNSUBSIDIZED EMPLOYMENT
A. RETRAINING
ALSO ATTAINED CREDENTIAL
B. CALLED BACK WITH EMPLOYER
IV. % PLACEMENT (INCL. CALL BACKS)
V. % PLACEMENT (EXCL. CALL BACKS)
AVERAGE PLACEMENT WAGE

	Grant Plan		<b>Q</b> Δ
		180	
	68	38%	5
	1		5
	27		2
٥	0		0
SBWIB TOTALS	0		0
<u>0</u>			
<u>.</u>	32		10
`	26		7
S	6		3
	6		3
	2		0
	81%		
	\$ 64.66		

The SBWIB Employment Transition Initiative is a WIOA 25% Additional Assistance grant to support laid off workers from Northrop Grumman Space Systems division and provide employment and training services.

PAGE 30

REGIONAL EQUITY RECOVERY PARTNERSHIP (RERP)

GRANT TERM: 4/10/2023 TO 12/31/2026

#### REPORT PERIOD: 4/10/2023 TO 6/30/2025

ENROLLMENTS
ENROLLED IN TRAINING
CERTIFICATE/CREDENTIAL ATTAINED
APPRENTICESHIPS
EMPLOYMENT AT EXIT

	Α	P	QΔ
	33	42	5
₩.	33	42	5
SBWIB	28	34	18
	11	14	0
	6	33	0

	Α	Р	QΔ
ⅎ	20	35	20
툳	20	35	20
FООТНІLL	0	30	0
Ē	0	2	0
	0	25	0

	Α	P	QΔ
0	47	45	4
Š	47	45	4
VERDUGO	27	38	2
>	0	2	0
	19	32	5

	Total	Activities	Percent of
	Activities	Planned	Plan
	Α	P	%
<b>'</b> 0	100	122	82%
ALS	100	122	82%
TOTALS	55	102	54%
_	11	18	61%
	25	90	28%

3/2025 - No cost extension received through 12/31/2026. Regional grant in which SBWIB is the lead program and fiscal agent. SBWIB will be partnering with ECC and WLAC to enroll barriered individuals into high demand certificate programs, apprenticeships and provide paid work experience

#### Other Grants

Irvine Foundation (SCAN) - Apprenticeship

GRANT TERM: 11//07/2022 TO 12/31/2025 (37 months)

Funding Amount: \$500,000

Create the Southern California Apprenticeship Network (SCAN), expand apprenticeship throughout Southern CA.

L.A. Region K-16 Collaborative

GRANT TERM: 9/1/2022 TO 6/30/2026

Funding Amount: \$2,500,000

The K-16 Collaborative – South Bay/LA Subregion is one of five subregions that comprises the L.A. Region K-16 Collaborative. Other subregions include San Fernando Valley, Greater LA Metro, East LA County, and Long Beach. The K-16 Collaborative is closing racial and gender gaps in postsecondary attainment and employment by building equitable pathways to careers in healthcare, engineering, and computer science.

April 1- April 30				
MOLEWOOD TEEN CENTER	No. Vo. III	Data de Avento	Talal Marile	TalalVCatio
INGLEWOOD TEEN CENTER		Returning Youth	Total Youth	Total Visits
Inglewood	14	82	96	360
Hawthorne 			0	
Lawndale			0	
Gardena	_		0	
Other			0	
TOTAL	14	82	96	360
HAWTHORNE TEEN CENTER	New Youth	Returning Youth	Total Youth	Total Visits
Inglewood	Trow roadin	Trotaining routin	0	Total Violes
Hawthorne	20	42	62	175
Lawndale	1 20	72	0	0
Gardena			0	0
Torrance			0	0
Other	+		0	0
TOTAL	20	42	62	175
May 1- May 31	N V 1			
INGLEWOOD TEEN CENTER	New Youth	lm l		
Inglewood 	4.0	Returning Youth	Total Youth	Total Visits
	10	Returning Youth 72	82	Total Visits 400
Hawthorne	10		82 0	
Lawndale	10		82 0 0	
Lawndale Gardena	10		82 0 0 0	
Lawndale Gardena Other		72	82 0 0 0 0	400
Lawndale Gardena	10		82 0 0 0	
Lawndale Gardena Other TOTAL	10	72	82 0 0 0 0 0 82	400
Lawndale Gardena Other TOTAL HAWTHORNE TEEN CENTER	10 New Youth	72 72 Returning Youth	82 0 0 0 0 0 82	400 400 Total Visits
Lawndale Gardena Other TOTAL  HAWTHORNE TEEN CENTER Inglewood	10 New Youth 3	72 72 Returning Youth 2	82 0 0 0 0 0 82 Total Youth 5	400  400  Total Visits 21
Lawndale Gardena Other TOTAL  HAWTHORNE TEEN CENTER Inglewood Hawthorne	10 New Youth 3 15	72 72 Returning Youth	82 0 0 0 0 82 Total Youth 5 34	400 400 Total Visits 21 122
Lawndale Gardena Other TOTAL  HAWTHORNE TEEN CENTER Inglewood Hawthorne Lawndale	10 New Youth 3	72 72 Returning Youth 2	82 0 0 0 0 82 Total Youth 5 34 1	400 400 Total Visits 21 122 1
Lawndale Gardena Other TOTAL  HAWTHORNE TEEN CENTER Inglewood Hawthorne Lawndale Gardena	10 New Youth 3 15	72 72 Returning Youth 2	82 0 0 0 0 82 Total Youth 5 34 1	400  400  Total Visits 21 122 1 0
Lawndale Gardena Other TOTAL  HAWTHORNE TEEN CENTER Inglewood Hawthorne Lawndale	10 New Youth 3 15	72 72 Returning Youth 2	82 0 0 0 0 82 Total Youth 5 34 1	400 400 Total Visits 21 122 1

June 1- June 30				
INGLEWOOD TEEN CENTER	New Youth	Returning Youth	Total Youth	Total Visits
Inglewood	0	26	26	26

Hawthorne			0	
Lawndale			0	
Gardena			0	
Other			0	
TOTAL	0	26	26	26
HAWTHORNE TEEN CENTER	New Youth	Returning Youth	Total Youth	Total Visits
Inglewood		2	2	11
Hawthorne	27	12	39	72
Lawndale			0	0
Gardena			0	0
Torrance			0	0
Other	2	1	3	3
TOTAL	29	15	44	86

QUARTER 4 TOTAL	New Youth	Returning Youth	Q4 Total Youth	Q4 Total Visits
Inglewood Teen Center	24	180	204	786
Hawthorne Teen Center	69	79	148	407
Year To Date (Q1+ Q2+ Q3+Q4 )	New Youth	Returning Youth	YTD Total Youth	YTD Total Visits
(, , , , ,		_		
Inglewood Teen Center	236	496	732	2,885

South Bay Workforce Investment Board's

# th Annual Awards CEREMONY



# Save the Date

THURSDAY 30 2025

RECEPTION: **5:30 PM** PROGRAM: **7:00 - 9:00 PM** 

#### Location

Torrance Marriott South Bay 3635 Fashion Way, Torrance, CA 90503



# **Launch Your Future in Aerospace!**

Join the Sky-Flex Program and gain real-world training, industry-recognized credentials, and a clear pathway to a rewarding career in aviation.

Upon completing the following three tracks, participants will receive a **\$300 stipend** and **certificates of completion**:

TRACK 1: Work Readiness Skills

TRACK 2: Technical Skills

TRACK 3: Work-Based Learning

**Application Deadline:** Thursday, July 31, 2025 **Completion Deadline:** Thursday, August 21, 2025

#### **TO LEARN MORE**

#### **Complete the Interest Form:**

Scan the QR code or visit <a href="https://tinyurl.com/SFPASummer2025">https://tinyurl.com/SFPASummer2025</a>



## To get started today, contact us:

Diana Bell

Email: dbell@sbwib.org Phone: (310) 970-7763





This project received \$5,820,000 (0.5% of its total cost) from a grant awarded under the Apprenticeship Building America grant, as implemented by the U.S. Department of Labor's Employment and Training Administration.

**Pre-Apprenticeship & Registered Apprenticeship Opportunities Available** 



Our Pre-Apprenticeship Program is your first step into a rewarding future in the water utility industry. This program opens the door to a stable, high-paying career with upward mobility. Work for local Water Districts with just a willingness to learn and grow!



**TRACK 2:** Technical Skills

TRACK 3: Work-Based Learning

TRACK 1: Work Readiness Skills

**Application Deadline:** Thursday, July 31, 2025 Completion Deadline: Thursday, August 21, 2025

#### **TO LEARN MORE**

#### **Complete the Interest Form:**

Scan the OR code or visit

https://tinyurl.com/WFPASummer2025



Explore careers at Water Districts such as: The Metropolitan Water District of Southern California, Los Angeles County Sanitation Districts, and West Basin Municipal Water District



#### To get started today, contact us:

Diana Bell

Email: dbell@sbwib.org Phone: (310) 970-7763













#### To get started today, contact us:

South Bay Workforce Investment Board www.sbwib.org/space-flex Email: info@sbwib.org; Phone: (310) 970-7700





**Relati**ity





























This project received \$5,820,000 (0.5% of its total cost) from a grant awarded under the Apprenticeship Building America grant, as implemented by the U.S. Department of Labor's Employment and Training Administration.









































# **Bio-Flex** Pre-Apprenticeship

Receive initial training and learn about the many local opportunities in the life sciences





Upon completing the following three tracks, participants will receive a \$300 stipend and certificates of completion:

#### **TRAINING INCLUDES**

Track I - Work Readiness Skills

Curriculum: Blueprint for Workplace Success Estimated Time Commitment: 3-4 hours of asynchronous learning

Track II - Bioscience-Specific Technical Skills

Curriculum: Biotech Primer

Estimated Time Commitment: 5-6 hours of asynchronous learning

Track III - Work-Based Learning

Field trip: Visit an innovative lab in the San Gabriel Valley.

Date: Saturday, August 23rd

Estimated Time Commitment: 8 AM-4 PM

Transportation Provided

**Application Deadline:** August 1st, 2025 **Completion Deadline: August 23, 2025.**

#### **BENEFITS**

- ✓ Learn more about the wide variety of local life science occupations
- ✓ Earn stackable industry-recognized credentials, placing you a step ahead of the college and job competition
- ✓ Connect with local employers and secondary education institutions
- ✓ Gain marketable work readiness and technical skills, increasing
- ✓ hiring potential

Potential for paid internship and employment opportunities

Spots are limited. Apply today to reserve your spot!

#### **TO LEARN MORE:**

 Complete the Interest Form: Scan the QR code or visit https://tinyurl.com/BFPASummer2025

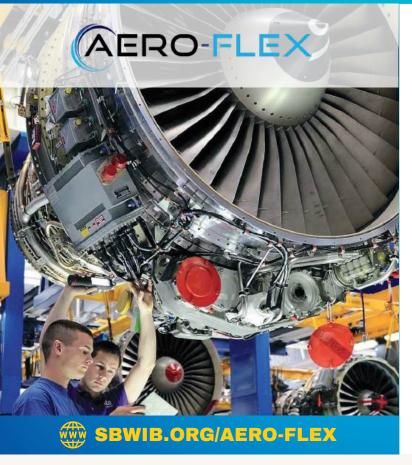
• Contact: Diana Bell Phone: (310) 970-7763 Email: dbell@sbwib.org

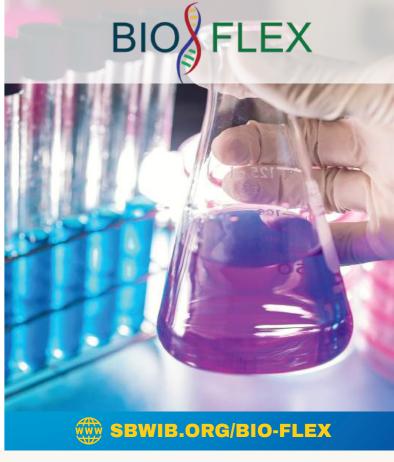
• Visit: www.sbwib.org/bioflex



# AERO-FLEX & BIO-FLEX PRE-APPRENTICESHIPS

Learn about exciting careers in Aerospace or Bioscience through our Pre-Apprenticeship Programs!





Unlock exciting career pathways in two of the most innovative industries! Our pre-apprenticeship programs provide hands-on learning experiences, industry-recognized credentials, and direct connections to top employers in Aerospace and Bioscience.



- Connect with leading employers in your chosen industry
- Gain real-world experience and industry-recognized credentials
- Explore work-based learning and career advancement opportunities
- Continue to college, a registered apprenticeship, and/or employment

#### Requirements to enroll into SBWIB Pre-Apprenticeship Programs:

- Must be 17 or older
- Must live in Los Angeles County
- Other eligibility criteria may apply

Interested in enrolling or have questions?











# DAILY BREEZE

## **Local News**

**LOCAL NEWS** 

# 150 South Bay high school, El Camino College students get offers at youth job fair



Over 1,400 high school and college-age students gathered at El Camino College for the 25th Annual Blueprint for Workplace Success Youth & Young Adult Job Fair presented by the South Bay Workforce Investment Board on Wednesday, April 30th, 2025. (Courtesy SBWIB)



By **TYLER SHAUN EVAINS** | tevains@scng.com UPDATED: May 7, 2025 at 3:29 PM PDT South Bay students from more than 20 local high schools and community colleges recently received job offers or got employment leads, and learned about different careers at the 25th Annual Blueprint for Workplace Success Youth & Young Adult Job Fair.

The event, hosted by the <u>South Bay Workforce Investment Board</u> on April 30 at El Camino College, saw more than 1,400 students and featured more than 100 employers who offered jobs to 150 high school and El Camino College students on the spot, as well as shared more than 3,000 job opportunities to attendees, according to a press release from the workforce investment board.

Many students were also scheduled for second interviews, the release said, increasing their chances of securing meaningful, long-term employment. Through the annual event, teens often get their first real-world work experience as a crucial stepping stone to success, the release added.

During the event, <u>SBWIB</u> Executive Director Jan Vogel told attendees about the importance of making a strong first impression, encouraging them to look their interviewers in the eye, shake their hands and take the opportunity to learn about various career pathways.

This was the third consecutive year that the job fair has been held at El Camino College.

"This job fair process continues to be successful in enabling young job seekers to gain first-time employment," El Camino College President Brenda Thames said at the event.



Torrance Councilmember Sharon Kalani, meanwhile, reminded students that while landing a job is a goal, the journey to get there is just as important.

"The skills you're developing and the connections you're making," she said, "will serve you well as you move forward in your career."

On top of providing immediate employment opportunities, the annual youth job fair also gets students' feet in the door of long-term career pathways through entry level positions.

Students also participated in workshops led by Disneyland, the FBI and other companies and organizations in various industries.

The annual event is a cornerstone of the SBWIB's efforts to help young people in the South Bay region develop skills and experience for career success by connecting them to employers, teaching them about different industries, exploring career options and securing their first job all in one day.

Originally Published: May 7, 2025 at 3:26 PM PDT



#### South Bay Workforce Investment Board

#### **FOR IMMEDIATE RELEASE**

South Bay Workforce Investment Board 11539 Hawthorne Blvd., Suite 500 Hawthorne, CA 90250 Contact: Jan Vogel 310-970-7700

May 1, 2025

Over 1,400 Students and 100+ Employers Participate in the 25th Annual Job Fair Presented by the South Bay Workforce Investment Board at El Camino College

**HAWTHORNE, CA** – On Wednesday, April 30th, over 1,400 high school and college-age students gathered at El Camino College (ECC) for the 25th Annual Blueprint for Workplace Success Youth & Young Adult Job Fair, presented by the South Bay Workforce Investment Board (SBWIB) in partnership with ECC. The event saw participation from students representing more than 20 local high schools in the South Bay region, as well as several hundred students from El Camino College. In total, over 100 businesses were registered, offering a wide range of employment opportunities to local youth.

The job fair provided students with the chance to connect directly with employers, resulting in more than 150 students being offered employment on the spot and over 3,000 job leads provided to attendees. Many of these students were also scheduled for second interviews, significantly increasing their chances of securing meaningful, long-term employment.

SBWIB Executive Director Jan Vogel addressed the attendees, stressing the importance of making a strong first impression. "Look the interviewer in the eye, shake their hand, and take this opportunity to learn about the career pathways that could lead to future employment," Vogel said.

Dr. Brenda Thames, President of El Camino College, also welcomed participants, emphasizing the value of the event for young job seekers. "This job fair process continues to be successful in enabling young job seekers to gain first-time employment," Thames said. This year marked the third consecutive year that SBWIB brought the event to the ECC campus.

Torrance City Councilmember Sharon Kalani reminded students that while landing a job is a goal, the journey itself is just as important. "Today, you've already taken the first step by attending this job fair," Kalani remarked. "The skills you're developing and the connections you're making will serve you well as you move forward in your career."

Beyond meeting employers, students participated in interactive workshops led by major organizations like Disneyland and the FBI. These workshops allowed participants to explore career paths and learn firsthand about the skills and qualifications needed to succeed in these exciting industries.

The Youth Job Fair not only provides immediate employment opportunities but also serves as an important resource for students looking to build long-term career pathways. Many of the employers attending the event were seeking entry-level employees, offering young people a chance to develop essential skills and gain valuable work experience. For many teens, this job fair represents their first real-world job experience, a crucial steppingstone to future success.

This annual event is a cornerstone of SBWIB's commitment to helping young people in the South Bay region develop the skills and experience necessary for career success. By facilitating connections between students and employers, the Job Fair offers a valuable opportunity for youth to learn about different industries, explore career options, and secure their first job – all in one day.

#### About South Bay Workforce Investment Board (SBWIB)

The South Bay Workforce Investment Board (SBWIB) is a regional workforce development organization that works with businesses, educational institutions, and community partners to help individuals find employment, develop skills, and build sustainable careers. SBWIB offers a variety of programs and services for youth, adults, and businesses, with a focus on providing local talent to meet the needs of the region's employers.

# # #



Photo caption: Over 1,400 high school and college-age students gathered at El Camino College for the 25th Annual Blueprint for Workplace Success Youth & Young Adult Job Fair presented by the South Bay Workforce Investment Board on Wednesday, April 30th, 2025.









Lawndale High school students at South Bay Workforce Investment Board's 25th Annual Blueprint for Workplace Success Youth & Young Adult Job Fair at El Camino College.



Hawthorne High school students at South Bay Workforce Investment Board's 25th Annual Blueprint for Workplace Success Youth & Young Adult Job Fair at El Camino College.



#### **FOR IMMEDIATE RELEASE**

South Bay Workforce Investment Board 11539 Hawthorne Blvd., Suite 500 Hawthorne, CA 90250 Contact: Jan Vogel 310-970-7700

July 7, 2025

# South Bay Workforce Investment Board's YouthBuild Program Awards High School Diplomas to 12 Second-Chance Students

HAWTHORNE — Twelve young adults were honored for their perseverance and initiative in taking advantage of a second chance opportunity to earn their high school diplomas from the South Bay Workforce Investment Board's (SBWIB) YouthBuild pre-apprenticeship program. The graduation ceremony was held, June 26, 2025, at the Hawthorne Memorial Center.

More than 120 family members and friends were welcomed to the event by Jan Vogel, Executive Director of the SBWIB. "Today is not only a celebration of these outstanding students but an opportunity to honor you, their family members and supporters, who inspired them and provided the support to get them across the finish line," he said.

During his comments, Class Valedictorian Sergio Arias-Soto summed up the sacrifices and determination of his classmates. "Today, we just don't celebrate a diploma, but we celebrate a lot of sacrifice, hope, and the quiet power in believing in more. If there's one thing I've learned, it's that it's never too late to chase your dreams or follow your passions. . . To my classmates, whether your story began here or thousands of miles away, we all share something in common, we made it!! But this isn't the finish line, it's the starting point for our lives, filled with choices, challenges, and chances to lift others along the way," he concluded.

Mr. Vogel also presented Certificates of Recognition to each graduate that were provided by Congresswoman Maxine Waters, State Senator Laura Richardson, Assemblymember Tina McKinnor, and Los Angeles County Supervisor Holly Mitchell.

The YouthBuild Program provides job training and educational opportunities for at-risk youth ages 16-24 who have previously dropped out of high school. SBWIB YouthBuild gives young adults a second chance to earn their high school diplomas, occupational skills training, leadership and life skills, and college and work readiness.

For further information about SBWIB's no cost job preparation services and training for youth and adult job seekers, visit www.sbwib.org.

# # #

Photo caption: South Bay Workforce Investment Board's YouthBuild program awards high school diplomas to twelve second-chance students. More than 120 family members and friends were present to congratulate students.









#### CITY OF LAWNDALE

# 14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ◆ www.lawndalecity.org

DATE: August 18, 2025

TO: Honorable Mayor and City Council

FROM: Dr. Sean M. Moore, City Manager

PREPARED BY: Raylette Felton, Deputy City Manager/Director of Human Resources

SUBJECT: Resolution to Approve Amendment to Job Description for Community Services

Supervisor

#### **BACKGROUND**

In June 2025, the Lawndale City Council adopted the FY 2025-2026 Budget which included funding to add a Community Services Supervisor position to the Community Services Department. Staff is now recommending the approval of an amendment to the Community Services Supervisor job description.

#### **STAFF REVIEW**

During the Fiscal Year 2025-2026 budget process, the City Council approved funding to reinstate the Community Services Supervisor position to the Community Services Department. In efforts to initiate the process to fill the position, staff determined it was necessary to review and update the job description to ensure it supports an effective recruitment process.

A review of the position's history revealed that the job description was last updated in 2007. Since then, the role has evolved significantly. To accurately reflect the position's current duties, responsibilities, and the department's needs, staff collaborated with the Director of Community Services and examined job descriptions for similar positions at other organizations. Updates were made to expand the essential responsibilities of the position, focusing on the areas of supervision, administration, and program analysis. The revised description emphasizes the position's role in assisting the Director with the day-to-day oversight of the department's activities, programs, services, events; and supervise department staff. These updates reflect the increased requirement for more progressively responsible knowledge and experience in parks, recreation, and community services field. The job description also included using the City's current job description template.

In compliance with the Meyers-Milias-Brown Act, American Federation of State, County and Municipal Employees, Local 1895, Council 36 ("AFSCME") representatives reviewed the revised job description and concurs with the proposed changes.

Attached for the City Council's consideration is Resolution No. CC-2508-040, which formally updates the Community Services Supervisor job description to align with current responsibilities and qualifications.

#### LEGAL REVIEW

The City Attorney's Office has reviewed and approved the staff report and attached resolution as to form.

#### FISCAL IMPACT

There are no costs associated with the updating the job description. Funding for the Community Services Supervisor position was approved and adopted by City Council during the FY 2025-2026 budget process.

#### **RECOMMENDATION**

Staff recommends City Council approve and adopt Resolution No. CC-2508-040, amending and Updating the Job Description for the Community Services Supervisor position.

#### **Attachments**

Attachment A -Resolution CC-2508-040 - Community Services Supervisor Job Description.pdf

# ATTACHMENT A

#### **RESOLUTION NO. CC-2508-040**

#### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA UPDATING THE JOB DESCRIPTION FOR COMMUNITY SERVICES SUPERVISOR

WHEREAS, on November 4, 1974, the City Council of the City of Lawndale ("City Council") adopted Resolution No. 1503, which establishes criteria for the administration of employer/employee relations and communications; and

WHEREAS, Section 2.05 of the Personnel Rules and Regulations, adopted by the City Council of the City of Lawndale, requires that the City Council approve any changes made to the City's classification plan; and

WHEREAS, Section 2.20 of the Personnel Rules and Regulations provide that classification specifications shall contain a job description, as well as knowledge, skills, abilities, education, experience, sample duties, and other minimum qualifications for all classification listed in the classification; and

WHEREAS, the position of Community Services Supervisor is a part of the Lawndale Professional Mid-Management Employees ("LPMME") Unit, represented by the Local 1895, Council 36, American Federation of State, County and Municipal Employees, AFL-CIO ("AFSCME").

WHEREAS, AFSCME has reviewed and approved updates to the Community Services Supervisor position description; and

WHEREAS, it is now the desire of the City Council to update the Community Services Supervisor position description to accurately represent the changes in the duties and responsibilities of the position.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the foregoing recitals are true and correct and are incorporated herein by this reference.

SECTION 2. That the position description for the position of Community Services Supervisor contained in Exhibit "A", attached hereto, and made a part hereof, is hereby adopted as the position description for the Community Services Supervisor.

PASSED, APPROVED AND ADOPTED this 18th day of August, 2025.

Robert Pullen-Miles, Mayor	

Cou	e of California ) nty of Los Angeles ) SS of Lawndale )					
the	rica Harbison, City Clerk of the City of City of Lawndale duly approved and a ting of said Council held on the 18th d	dopted th	e foreg	oing Resol	ution No. CC-2508-	040 at a regula
	NT	Vo	ting	Prese	ent, Not Voting	A.1
	Name	Aye	No	Abstain	Not Participating	Absent
	Robert Pullen-Miles, Mayor					
	Pat Kearney, Mayor Pro Tem					
	Sirley Cuevas					
	Bernadette Suarez					
	Franscico M. Talavera					
Eric	a Harbison, City Clerk					
			APPF	ROVED AS	S TO FORM:	
			Grego	ory M. Mui	rphy, City Attorney	_

ATTEST:



## **Community Services Supervisor**

Job Title: Community Services Supervisor Job Code: 3003

Pay Grade: 94 Effective Date: August 2025

FLSA: Non-Exempt Revision Date:

**JOB SUMMARY:** Under general direction, the Community Services Supervisor position supervises, plans, schedules, assigns, and develops various recreation and community services programs and activities within the Community Services Department. Administers and oversees park, recreation and community services activities, facilities operations, community transportation, special events, programming and other duties as assigned.

#### **DISTINGUISHING CHARACTERISTICS:**

This supervisory level position within the Community Services Department performs a wide range of activities in the planning, coordination, supervision, analysis, and oversight of the day-to-day recreation and community services activities, programs, services, and events for the City and its residents. Incumbents at this level have the knowledge, skills, and experience in their assigned area and operate with latitude and independent judgement to carry out the assigned administrative, technical, and supervisory responsibilities. Provides direct supervision over assigned full-time and part-time department staff and leads community services and recreation activities.

#### **DUTIES AND RESPONSIBILITIES:**

- Supervises, plans, schedules, assigns, develops, and monitors various recreation and community services
  programs and activities for the Community Services Department; hires, trains, develops, motivates, directs, and
  supervises assigned Department staff and work schedules.
- Develops, administers, and evaluates community services and recreation programs, classes, services, activities, and events; mobile recreation program and other volunteer, youth and senior/older adult programs; analyzes and identifies safety and liability issues and makes recommendations for new or expanded programs and resources appropriate for the community.
- Plans and prepares fiscal year program budgets; prepares and oversees various cooperative grants and funding opportunities for programs and services; may assist with monitoring grant applications and grant funds; and prepares financial and statistical reports.
- Plans, prepares, organizes, budgets, evaluates, and markets City-wide events; coordinates with other City departments, schools, social service agencies, public safety, and/or other agencies regarding events, programs and/or services; maintain accurate program and event records.
- Develops, maintains and implements department and community services program goals, objectives, policies, procedures, and priorities.
- Prepares, reviews, and collects data for staff reports and presentations for City Council, Parks, Recreation and Social Services Commission, Youth Advisory Committee, and Senior Citizen Advisory Committee; may provide staff support to a board, committee or commission as assigned.
- Prepares, receives, and reviews purchase orders; calculates financial amounts for purchasing; ensures
  compliance with purchasing guidelines; determines funding sources and submits purchasing requisitions; works
  with vendors to ensure items are ordered or services are performed.
- Acts as a liaison for city sponsored organizations; provide customer service and promote positive public relations; develops and maintains partnerships with community groups, other governmental agencies, nonprofit organizations, city contractors, vendors, committees, commissioners, and other civic organizations.
- Drafts and manages contracts and agreements; maintains contract instructors financial bookkeeping; prepares
  requests for proposals and requests for information for a variety of goods, services, projects, and programs.

Job Title: Community Services Supervisor Job Code: 3003

- Schedules, reviews, and oversees facility and field reservations, rentals, and usage; special event permits; compiles and tabulates fees; verifies insurance coverages.
- Monitors and oversees the maintenance and operations of the Dan McKenzie Community Gardens and other gardening operations.
- Answer questions and provide information to the public; investigate complaints and recommend corrective action as necessary to resolve complaints.
- Assists in managing the recreation software, including both class registration and facility booking, and recommends opportunities to improve customer service and transparent transactions for all participants.
- Performs all other duties as needed or assigned.

#### **MINIMUM QUALIFICATIONS:**

Equivalent to a bachelor's degree from an accredited college or university in recreation, community services administration, gerontology, public administration, or related field AND five (5) years of progressively responsible professional experience in recreation and/or community services. One (1) year of supervisory experience is required. A master's degree highly desired.

#### LICENSES/CERTIFICATIONS:

- State of California Class C Driver's license.
- CPR/AED/First Aid Certificate

#### KNOWLEDGE, SKILLS & ABILITIES REQUIRED:

#### Knowledge of:

- General public assessment of the City's roles, responsibilities, and commitment to its citizens.
- Policies, laws, statutes, ordinances, regulations, procedures, and standards related to City department, recreation and community services activities and programs.
- Methods, techniques, principles, practices, and procedures in public administration, contract administration, planning, budgeting, development and administration of community services and parks and recreation programs.
- Parks and recreation facilities management, supervision and rental; and parks and playground inspection.
- Common recreational, leisure, community transportation and social services programs for various age groups.
- Policy development and program evaluation methods and techniques.
- Marketing techniques and social media platforms to promote various programs and services.
- Principles and practices of employee hiring, retaining, supervision, training, coaching, discipline, and performance evaluation.
- Records management principles and practices.
- City and mandated safety rules, practices, regulations, and protocols related to recreational program planning and evaluation.
- Effective business communication, report writing, and report presentation techniques.
- Interpersonal skills using tact, patience and courtesy that promote a positive and respectful work environment.
- Computer software and hardware, including word processing, database, spreadsheet, graphics, and accounting
  applications.
- General laws and regulations affecting work.

#### Ability to:

- Administer, develop, supervise, and analyze a variety of programs and projects.
- Analyze, research, interpret, understand, and apply policies, procedures, codes, practices, and regulations relevant to work performed.
- Interpret, apply, and explain policies, procedures, programs, laws, and regulations to ensure compliance.

This job description indicates in general the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of an incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of an incumbent. An incumbent may be asked to perform other duties as required. A Disaster Service Worker in compliance with California Government Code Section 3100

#### **Job Title: Community Services Supervisor**

- Monitor and evaluate compliance of contracts and grant awarded agreements.
- Operate computer systems and software applications and modern office equipment.
- Identify, observe, analyze, and resolve complex operational complaints, inquiries, problems, or issues; develop and present recommendations for solutions.

Job Code: 3003

- Exercise sound professional independent judgment, critical thinking, and problem-solving skills.
- Exercise tact, discretion, and care in maintaining critical and sensitive information, records, and reports.
- Prepare clear, effective, and accurate correspondence, agendas and reports to City Council, Parks, Recreation, and Social Services Commission, Youth Advisory Committee, and Senior Citizen Advisory Committee.
- Plan, organize, coordinate, and direct the development and implementation of community services and recreation programs.
- Select, supervise, train, develop, retain, lead, and evaluate assigned staff.
- Use mathematical functions and principles and perform complex arithmetic calculations accurately.
- Establish and maintain effective working relationships with staff, management, consultants, officials, and
- Communicate clearly, concisely, and effectively both verbally and in writing, using appropriate grammar, syntax, punctuation, and spelling.
- Organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- Travel to different sites and locations.
- Effectively represent the department and the city in meetings with governmental agencies, community groups, and various business, professional, and regulatory organizations.

#### **PHYSICAL DEMANDS:**

While performing the duties of this job, the employee is regularly required to sit, stand, and walk for long periods of time. The employee frequently is required to use hands to finger, handle, or feel; reach with hands and arms; squat, twist, see, talk, hear; and drive to City facilities. The employee may occasionally climb, stoop, kneel, bend, and run. The employee must regularly lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and ability to adjust focus.

#### WORK ENVIRONMENT:

While performing the duties of this job, the employee regularly works in busy outdoors and indoor conditions, near computer and various other electronic equipment, with frequent interruptions and public contact. The noise level in the work environment is usually moderate to loud and variable weather conditions. The employee will be required to operate City vehicle and travel to other facilities and locations to perform duties and attend meetings and events. May be required to work various shifts and irregular hours including days, evenings, nights, weekends, and holidays, as necessary and based on the needs of the department; may need to be available for on-call and automatic return to work within a reasonable response time for major emergencies, disasters, critical incidents and as otherwise required.

Employee's Signature/Date	Supervisor's Signature/Date
(This position description accurately reflects my current job)	(This position description reflects the employee's current job)

This job description indicates in general the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of an incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of an incumbent. An incumbent may be asked to perform other duties as required. A Disaster Service Worker in compliance with California Government Code Section 3100.



#### CITY OF LAWNDALE

# 14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ◆ www.lawndalecity.org

DATE: August 18, 2025

TO: Honorable Mayor and City Council

FROM: Dr. Sean M. Moore, City Manager

PREPARED BY: Yvette Palomo, Assistant City Clerk

SUBJECT: Consider Cancellation of September 2, 2025, City Council Meeting

#### **BACKGROUND**

The City is observing the Labor Day Holiday on Monday, September 1, 2025. The City Council has in the past expressed a wish to cancel City Council meetings that are close to or occur on City observed holidays and for which no pressing business is anticipated.

At the November 4, 2024, City Council meeting the City Council canceled the following scheduled meetings to observe City holidays and rescheduled them to the next day on Tuesday:

- Monday, January 20, 2025 (Martin Luther King Jr. Day)
- Monday, February 17, 2025 (Presidents' Day)
- Monday, September 1, 2025 (Labor Day)

#### STAFF REVIEW

The City Council may wish to cancel its meeting scheduled on Tuesday, September 2, 2025, due to the Labor Day Holiday on Monday, September 1, 2025.

A review of the upcoming agenda items by staff found no pressing agenda items for the meeting listed above. At this time, canceling the meeting will not present any impact to operations or City business. If canceled, staff would ensure that necessary business is addressed at meetings prior to or following the canceled meeting and plan accordingly. If unforeseen urgent business needs to be addressed, a special meeting could always be called if the City Council does decide to cancel this meeting.

#### **LEGAL REVIEW**

The City Attorney has reviewed and approved this report.

#### **FISCAL IMPACT**

None.

#### **RECOMMENDATION**

Staff recommends that the City Council:

- 1. Cancel the scheduled City Council meeting on Tuesday, September 2, 2025, due to the Labor Day Holiday; or
- 2. Make no changes to the City Council meeting scheduled for Tuesday, September 2, 2025; or
- 3. Provide the City Manager and staff with alternative direction.



#### CITY OF LAWNDALE

## 14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ◆ www.lawndalecity.org

DATE: August 18, 2025

TO: Honorable Mayor and City Council

FROM: Dr. Sean M. Moore, City Manager

PREPARED BY: Jason Minter, Community Services Director

**SUBJECT:** Review of 2025 Wall of Distinction Nominees

#### **BACKGROUND**

In 2016, the City Council approved the Wall of Distinction program to posthumously honor up to four individuals who had distinguished themselves by providing exemplary service to the City of Lawndale and its residents (Attachment A). In 2024 organizations were added to the eligible list of honorees.

Each year nominations are requested/accepted during the months of April and May for consideration. A Wall of Distinction Review Committee is then formed consisting of members from the Historical Society and the Senior Citizen Advisory Committee. Note, for the 2025 program, there were not any members of the Historical Society available, so only members from the Senior Citizen Advisory Committee were selected. The Wall of Distinction Review Committee reviews the nominations and makes a recommendation that is then forwarded to the City Council.

#### STAFF REVIEW

On Wednesday, July 23, 2025, the Wall of Distinction Committee met to review the two nomination applications that were received for the 2025 Wall of Distinction program. Prior to the meeting, staff reviewed each nomination application to ensure the candidates met the established criteria from the Council Policy. The two nominations for the 2025 Wall of Distinction Program were Paul Aasness and the Lawndale Women's Club (Attachments B and C).

During the July 23 meeting, staff provided a brief introduction of each nominee, followed by statements from each applicant. Committee members were able to ask questions of both staff and the applicant, before making their recommendations. At the conclusion of the Committee's review, it was determined that both nominees were qualified for the Wall of Distinction. The Committee voted unanimously to approve the two nominees as both had made significant contributions to the City of Lawndale. Unofficial minutes from the July 23 meeting are included (Attachment D).

Should the City Council approve the two nominations, their names will be added to the Wall of Distinction plaque, located on the third floor of the Harold E. Hofmann Community Center (Attachment E). If approved, staff from the Community Services Department and City Managers Office will schedule a Wall of Distinction unveiling to celebrate the newest additions to the Wall of Distinction.

Both the Wall of Distinction Review Committee and the applicants have been sent notifications inviting them to attend the Council Meeting for this recommendation.

#### LEGAL REVIEW

No legal review was necessary for this recommendation.

#### FISCAL IMPACT

The Wall of Distinction Program is included in the Community Services Department operating budget, with only minimal expenses each fiscal year.

#### **RECOMMENDATION**

Staff recommend that the City Council review the two nominees that were submitted for the 2025 Wall of Distinction program.

#### **Attachments**

Attachment A: City Council Policy 101-16; Wall of Distinction

Attachment B: Nomination Application; Paul Aasness_Redacted

Attachment C: Nomination Application; Lawndale Womens Club_Redacted

Attachment D: Wall of Distinction Committee - Minutes - July 25, 2025

Attachment E: Wall of Distinction and Plaque

# ATTACHMENT A

#### COUNCIL POLICY

<b>SUBJECT:</b>	<b>POLICY NO.:</b> 101-16	<b>DATE ADOPTED:</b>
Lawndale Wall of Distinction	<b>AUTHORITY:</b>	
	a) Resolution No. CC-1603-014	a) 03/21/16
	b) Resolution No. CC-1710-049	b) 10/02/17
	c) Resolution No. CC-2408-090	c) 08/05/24

#### **PURPOSE:**

To posthumously honor up to four individuals who meet the criteria set forth in this policy each year and who had distinguished themselves by providing exemplary service to the City of Lawndale and its residents, and to honor up to one organization per year that meets the criteria set forth in this policy for groups that have made significant contributions to the City of Lawndale and its residents.

#### **POLICY:**

#### **Wall of Distinction:**

The Lawndale Wall of Distinction ("Wall") will be located at the Harold E. Hofmann Community Center, third floor corridor on the northernmost section of the eastern wall. Awardees will be identified on the Wall with a 2" x 3" name plate to be included on a perpetual plaque which includes the awardees' name, years of life, and area(s) of accomplishment in Lawndale. The City Council has established this program and policy to recognize the City's "unsung heroes" – individuals who have not or would not be acknowledged or recognized in any other manner for their service and contributions to the City. In addition, organizations that are no longer in operation may be recognized on the perpetual plaque for their outstanding contributions to the community.

#### **Nominee Eligibility:**

To be considered for the Wall, individual nominees must: (1) have been deceased for a minimum of two years prior to the submission of the nomination for this program; (2) have been a Lawndale resident during the time in which service was provided to the city and its residents; (3) have not held any elected office (i.e., federal, state, local or school district) by a vote of the residents or by appointment; and (4) have not been recognized or acknowledged for their service by the dedication of a public building, facility or park to them or by having their name included on a dedication plaque or sign of any kind on any governmental facility.

For organizations, nominees must: (1) have been out of operation for a minimum of five years prior to the submission of the nomination for this program; (2) have made significant contributions in the City of Lawndale to the city and its residents; (3) have a majority of its members living in or having lived in the City of Lawndale.

#### **Nomination Process:**

Nomination packages must be submitted to the city manager or designee each year no later than the last Thursday in May of each year.

A nomination package must include the following information:

- Proof that the person submitting the nomination is a Lawndale resident at the time he/she is submitting the nomination; and
- A summary of the nominee's accomplishments and service to the city and its residents with details including: length of service and category of service (public, business, educational, etc.),

or

 A summary of the nominee's organizational accomplishments and/or contributions to the city and/or its residents with details including the number of years in operation and the date of the organization's last meeting;

A completed City of Lawndale Wall of Distinction Nomination Application form submitted by a resident(s) of Lawndale which requires the following information: 1) name and last known address of nominee; 2) known relatives, if any; 3) reasons for nomination described in 250 or fewer words; 4) name, address and signature of Lawndale resident submitting the nomination; and 5) any other related supplemental information that supports the nomination; or 1) name and last known address of the organization; 2) key board members and the time period in which they served; 3) reasons for nomination described in 500 or fewer words; 4) name, address and signature of Lawndale resident submitting the nomination; and 5) any other related supplemental information that supports the organization's nomination.

In June of each year, the Wall of Distinction Review Committee ("Committee") will meet as needed to review submitted applications per the provisions of this policy and to make a recommendation of potential inductees to be presented to the City Council.

Nominations will be accepted from any person who is a Lawndale resident at the time of their submission of a completed nomination package. All nominations will be evaluated by the Committee. Should the Committee recommend approval of a nominee in the Wall of Distinction program, the Committee's recommendation will be forwarded to the City Council. Then, at a regularly scheduled public meeting, the council will decide whether or not the nominee shall be included on the Wall.

#### **Wall of Distinction Review Committee:**

The Committee, which will be subject to the Brown Act, will be comprised of a total of five volunteer members from the Historical Society and the Senior Citizen Advisory Committee, who are selected by the members of their respective body. The number of representatives from the Society and Committee may vary based on availability, so long as there is a minimum of three Review Committee members present for the nomination review meeting.

The City's Community Services Director will be the staff liaison to the Committee.

#### **Recognition/Induction Ceremony:**

Recognition/induction of those nominees confirmed by the City Council will occur during a ceremony in which nominees for inclusion on the Wall of Distinction have been approved by the City Council. The recognition will be memorialized with a plaque to be displayed on the Wall of Distinction which will include the name of each inductee and that person's years of life and area(s) of service to the City and its residents.

# **ATTACHMENT B**



# WALL OF DISTINCTION

#### NOMINATION FORM

Individual/Organization being nominated:	Taul Hasness
Last Known Address:	city: Lown Ja State: CA Zip: 90260
individual/organization for the Wall of Distinction projects completed which directly benefitted the a brief biography below. For organizations, pleasends or other documents that support the notate supporting materials, please use 12-point for the supporting materials, please use 12-point for the support of the support	16, 1989 - Immary 11,2016 an alumni of Leuzinger High
Individuals: Are there any known relatives sti	ll living that can be contacted?
Name of Relative: Er; K Aggness	Relationship: Som
Address	City: Lawa da e State: CA Zip: 90260
Phone Number(s):	
Organizations: Are there any former member	s still living that can be contacted?
Name(s) of member(s) with phone number(s):	
Member:	
Member:	
Member:	
	1 11 1
Nomination Submitted By: (must be a Lawnda	
Name: Erik Ageness	Phone Number:
Address:	Lamadale, CA 90260
Signatu	Date Submitted: 4/17/25

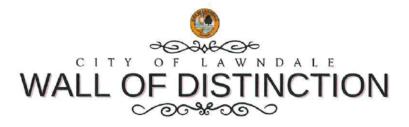
#### Please return completed Nomination Forms and associated Paperwork to:

City of Lawndale, Community Services Department Attn: Wall of Distinction Committee 14717 Burin Avenue Lawndale, CA 90260

For more information, contact the Community Services Department at (310) 973-3288.

***Nominations for 2025 are due on or before May 29, 2025.***

# ATTACHMENT C



#### NOMINATION FORM

Individual/Organization being nominated:	LAWNDAL	E Wom	10012	CLUB
Last Known Address:	City:	State:	Zip:	
Justification for Nomination: Please sta individual/organization for the Wall of Distin projects completed which directly benefitt a brief biography below. For organizations agendas or other documents that support to the supporting materials, please use 12-po	nction. Include volunt ted the Lawndale cor s, please provide bac he nomination. Use a	eerism, comi mmunity. For ckup informa in additional p	munity invo individuals ition, mem	olvement, and/or s, please provide bership rosters,
_Individuals: Are there any known relative	s still living that car	be contacte	ed?	
Name of Relative: Deena Sopk	C Relati	onship: De	aughte	25
Address:	City: )	1201ADKWA	ate: CA	Zip: 90260
Phone Number(s):				
Organizations: Are there any former men	nbers still living that	can be cont	acted?	JONE
Name(s) of member(s) with phone number	r(s):			
Member:				
Member:				
Member:				
Nomination Submitted By: (must be a Lav	wndale resident)			
Name: Deena SOPKO		Number:		
Address:	LAN	MARKE	,	
Signature	D	Submitted:	5/27/2	2 6

#### Please return completed Nomination Forms and associated Paperwork to:

City of Lawndale, Community Services Department Attn: Wall of Distinction Committee 14717 Burin Avenue Lawndale, CA 90260

For more information, contact the Community Services Department at (310) 973-3288.

***Nominations for 2025 are due on or before May 29, 2025.***

Wall of Distinction Nomination

Lawndale Woman's Club

Submitted by: Deena Sopko

I am honored to nominate the Lawndale Woman's Club for recognition on the Wall of Distinction in 2025. Founded in 1926 and federated in 1927, the Lawndale Woman's Club served the community with distinction until its disbandment in 2006. My mother, Leona Sopko, was a dedicated member and served as the club's treasurer. She remained actively involved from the early 1970s until the club's closing, and I witnessed firsthand the dedication and impact of its members.

The mission of the Lawndale Woman's Club was to promote literary and philanthropic work among its members and to foster civic, social, and economic engagement within the community. Over the decades, the club led and participated in a wide range of initiatives, including:

1965 - Angel Tree Dedication (Annual event providing holiday gifts to families in need)

1966 - Good Health Diabetes Detection Clinic

1968 - "Cheer GIs with Gifts" program (care packages for servicemen and women)

1979 - Senior Awards Program at Lawndale High School

1982 - Participation in the Lawndale Fair, themed It's A Small World

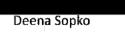
1992 - "Touch of Clause" Santa Sleigh Event

A signature initiative of the club, the Angel Tree Program, brought holiday cheer to hundreds of families. In 1972 alone, the program supported more than 600 Lawndale residents with baskets containing food, clothing, and toys.

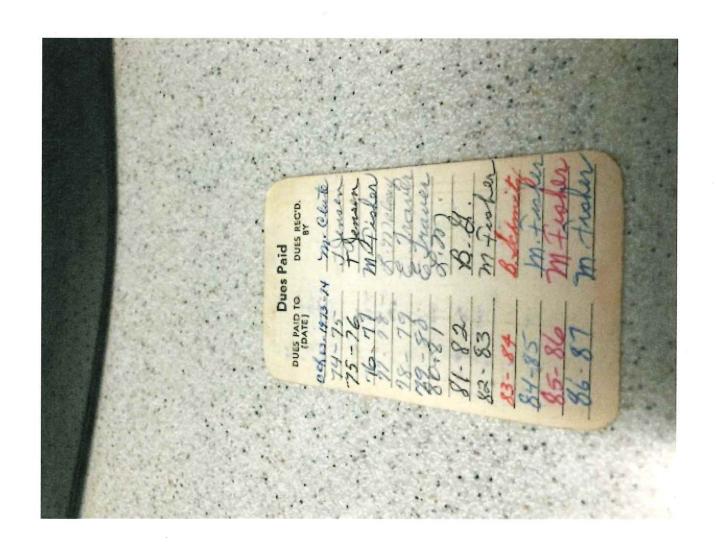
The club also fostered camaraderie and community spirit among its members. Meetings were often held in members' homes, where they shared meals, played games, created crafts, and organized fundraisers. Their handmade goods were sold at fairs throughout the South Bay to support their philanthropic efforts.

The Lawndale Woman's Club left a lasting legacy of service, unity, and compassion. It is with great pride that I reflect on my mother's contributions and the meaningful work of all the women involved. I wholeheartedly believe this organization is worthy of a place on the Wall of Distinction.

Thank you for your consideration.







## ATTACHMENT D



# MINUTES CITY OF LAWNDALE WALL OF DISTINCTION REVIEW COMMITTEE AD HOC COMMITTEE MEETING – JULY 23, 2025

#### A. CALL TO ORDER AND ROLL CALL

Community Services Director Jason Minter called the meeting to order at 2:31 pm in the Harold E. Hofmann Community Center 2nd Floor Meeting Room, located at 14700 Burin Avenue, Lawndale, California.

Members Present: Anne Drown, Senior Citizen Advisory Committee

Adriana Heidman, Senior Citizen Advisory Committee Timothy Roberts, Senior Citizen Advisory Committee

Members Absent: None

Staff Liaison: Jason Minter, Community Services Director

#### B. FLAG SALUTE

Director Minter led the flag salute.

#### C. <u>APPROVAL OF MINUTES</u>

None.

#### D. SELECTION OF COMMITTEE CHAIR

Director Minter asked for nominations for the Committee Chairperson position. Member Drown asked what it entailed, and then agreed to serve as chairperson. A motion was made by Member Roberts and seconded by Member Heidman.

Motion passes 3-0.

### E. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA (Public Comments) None.

#### F. COMMENTS FROM THE COMMITTEE MEMBERS

None.

#### **G. ADMINISTRATION**

Staff provided a brief over of the Wall of Distinction Program with handouts that included the Council Policy on the Wall of Distinction and the 2025 Wall of Distinction Application packet.

#### 1. Review of Nominee Application #1 – Paul Aasness

Staff introduced the nomination, as well as Josh Aasness, who represented the application for Paul Aasness. Josh shared a few words about his father, his 27 years of service to the Lawndale Beautification Committee, and his love for the City. After a few brief questions from the committee, a motion was made by Member Drown and seconded by Member Roberts to approve the nomination of Paul Aasness.

#### Motion passes 3 - 0.

2. Review of Nominee Application #2 – Lawndale Women's Club Staff introduced the nomination, as well as the application, Deena Sopko. Ms. Sopko shared some of her memories of her mom and the time spent with the ladies of the Lawndale Womens Club. She spoke briefly of their commitment and contributions to the City. After a few brief questions from the committee, a motion was made by Member Heidman and seconded by Member Drown, to approve the nomination of the Lawndale Womens Club

Motion passes 3 - 0.

#### H. STAFF UPDATES

None.

#### I. MISCELLANEOUS

None.

#### J. ADJOURNMENT

Director Minter asked the chair to adjourn the meeting at 3:02 pm. The chair acknowledged, and the meeting was adjourned.

Jason Minter	Attest:		
		lintor	 

# ATTACHMENT E

#### Wall of Distinction: Location and Plaque







#### CITY OF LAWNDALE

## 14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ◆ www.lawndalecity.org

DATE: August 18, 2025

TO: Honorable Mayor and City Council

FROM: Dr. Sean M. Moore, City Manager

PREPARED BY: Jason Minter, Community Services Director

SUBJECT: Hispanic Heritage Festival Discussion

#### BACKGROUND

During the budget process for Fiscal Year 2025-26, City Council approved the creation of a *Hispanic Heritage Festival* with funding to host an event similar in nature to the Music Festival and Blues Festival. In addition, an Ad Hoc Committee was formed to further discuss and make recommendations for the *Hispanic Heritage Festival*, including the development of a sponsorship program that would help offset some of the costs of hosting this event.

#### STAFF REVIEW

The *Hispanic Heritage Festival* Ad Hoc Committee has now met three times, most recently on Tuesday, August 12. The discussion included vendors, food, performances, and publicity, as well as concerns about whether or not the timing is right to continue planning for an event of this nature in 2025. Reasons cited included low turnout at recent events, specifically the *Health, Safety and Pet Fair*, the *Heart & Soul Music Festival*, and *National Night Out*. All three events had lower than anticipated attendance, which can be attributed to the anxiety, fear, and uncertainty in the community caused by recent Immigrant and Customs Enforcement (ICE) raids in Southern California, including Lawndale.

At the conclusion of the August 12 meeting, there was an impasse between the two members of the Ad Hoc Committee. While both members acknowledged the importance of the event and their desire to make it successful, they also acknowledged concerns related to uncertainty in the community and what the impact those uncertainties would have on the *Hispanic Heritage Festival* in particular. There is a great deal of time, effort, and resources put into the planning of this event, and it would be unfortunate to go through the planning process only to again have a low number of attendees. During the meeting staff have shared that there have been similar events canceled by other municipalities, however no official reasons were included for those event cancellations.

The Ad Hoc Committee was split 1-1 as to whether or not to move forward with the event in 2025. This discussion will return to the City Council for further review and direction.

#### **LEGAL REVIEW**

The City Attorney has reviewed the report and approved it to form.

#### FISCAL IMPACT

The budget for the 2025 *Hispanic Heritage Festival* has been approved for Fiscal Year 2025-26. Currently no sponsorship funds have been accepted by the City for this event.

#### RECOMMENDATION

Staff recommend that the City Council provide direction as to whether or not the Community Services Department should continue moving forward with planning for the 2025 *Hispanic Heritage Festival*, or if the event should be delayed until the following year in 2026.



#### CITY OF LAWNDALE

## 14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ◆ www.lawndalecity.org

DATE: August 18, 2025

TO: Honorable Mayor and City Council

FROM: Dr. Sean M. Moore, City Manager

PREPARED BY: Peter Kann, Community Development Director

Adrian Gutierrez, Administrative Assistant II

SUBJECT: Service Agreement with Lightbox for Geographic Information Services (GIS)

**System** 

#### BACKGROUND

The City of Lawndale has utilized Lightbox Vision, formerly known as GovClarity, a web-based geographic information system (GIS), since August 2003. The application is a mapping program that provides property information, aerial photos, parcel maps and customized City information such as zoning maps. Lighbtox Vision is used by the Community Development and Municipal Services Departments. The ability to rapidly access property information (e.g., ownership, zoning, and lot size) has increased productivity and improved customer service. Lightbox Vision is provided by Lightbox (formerly known as Digital Map Products, Inc).

#### STAFF REVIEW

Lightbox Vision has automated the search for property information and is an integral tool for staff research and analysis. For example, Planning and Building staff have the ability to quickly and easily respond to questions from the public concerning properties in Lawndale instantly at the public counter, or immediately over the telephone. The use of Lightbox Vision is widespread throughout the organization.

The following are some of the service benefits provided by the program:

- Provide up-to-date property information, including: address, ownership, lot size and zoning.
- Allows administrative staff to answer general questions, keeping professional staff free for other tasks.
- Creates 500 ft. radius maps with mailing labels, which are useful for public notifications.
- Graphical output includes aerial photography, zoning maps, and assessor's parcel maps.
- Graphical layers to distinguish areas in the City that are opportunity zones, census tracts, etc.
- Additional tools that assist with research such as: taking measurements, local landmarks, and areas susceptible to environmental hazards around the region, etc.
- Ability to access the service with any device through a web browser (Google Chrome, Microsoft Edge, Mozilla Firefox).

Lightbox Vision is a service that is widely used by City staff and the City wishes to continue the use of the program and to enter into a contract agreement that will be for a one (1) year term. While the contract does not provide any refunds from removal of data and otherwise is on Lightbox's standard terms, the need for the GIS service is such that in this case the acceptance of terms different from the City's standard terms has been deemed a reasonable assumption of risk by the City Attorney's office, subject to the City Council's final approval.

#### LEGAL REVIEW

The City Attorney's office has reviewed the "Master Service Agreement" and "Order Form" and has approved it as to form.

#### FISCAL IMPACT

The FY 2025-2026 budget includes \$20,000 of contract services appropriations in the Community Development Budget (279-410-530.100). The subscription total effective October 2, 2025 through October 1, 2026 (one year contract term) will cost \$19,610.00 per year.

#### **RECOMMENDATION**

Staff recommends that the City Council approve the Master Service Agreement and Order Form with Lightbox Vision for geographic information system services for a one year term in the amount of \$19,610.

#### **Attachments**

<u>Attachment A - Master Service Agreement.pdf</u>
<u>Attachment B - Order Form.pdf</u>

# ATTACHMENT A

### **Master Services Agreement**

Last Revised: 01-01-2025

This Master Services Agreement governs the use of the Services (defined below) and Professional Services (defined below) and are an agreement between the client identified on the Order Form ("Client") and LightBox Parent, L.P. or its Affiliate as set forth on the Order Form ("Provider"). This Master Services Agreement is part of the Order Form (defined below) and is incorporated into the Order Form as if fully set forth therein. This Master Services Agreement (as may be amended from time to time), together with any Order Form(s) and Additional Service Terms (defined below) and any applicable Third-Party Terms (defined below), form a binding agreement (the "Agreement") between Client and Provider.

#### 1. <u>Definitions and Interpretation</u>.

- 1.1 <u>Definitions</u>. The following terms used in the Agreement have the meanings provided below, and other terms are defined in the body of this Master Services Agreement:
- (a) "Additional Service Terms" means the applicable Service's additional terms and descriptions and a description of the delivery methods which are available at <a href="https://www.lightboxre.com/additionaltermsofuse/">https://www.lightboxre.com/additionaltermsofuse/</a> as updated from time to time. Client's use of the Services constitutes Client's agreement to be bound by these additional terms (including the updates) which are incorporated herein by reference.
- (b) "Affiliate" means an entity owned by, controlling, controlled by, or under common control with, directly or indirectly, a party. For this purpose, one entity "controls" another entity if it has the power to direct the management and policies of the other entity (for example, through the ownership of voting securities or other equity interest, representation on its board of directors or other governing body, or by contract).
- (c) "Commencement Date" means the date set forth on the Order Form as the Commencement Date.
- (d) "<u>Documentation</u>" means any user guides, manuals, on-line help, software release notes, instructions, performance descriptions, design documents, test materials, operation guides, training materials and other materials and documentation provided by Provider in written or electronic format referring to or relating to the use of the Services.
- (e) "<u>Hosted Services</u>" means any hosted software as-a-service platform provided by Provider to Client under the Agreement, as specified in an Order Form.
- (f) "Input Data" means the data and other information and content provided by Client to Provider (including through the Services) for use in connection with the Services.
- (g) "Order Form" means the order form, order and pricing form, purchase form or similar document for the Services (as it may be amended from time to time). The Order Form incorporates therein by reference this Master Services Agreement, the Additional Service Terms and any applicable Third-Party Terms. By executing the Order Form, the parties agree to the Master Services Agreement, the Additional Service Terms and any applicable Third-Party Terms. The Order Form may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Signatures provided electronically, whether by email, e-signature software, or other electronic means, shall be deemed to have the same legal effect as original handwritten signatures. Provider explicitly rejects any additional or revised terms, including those added or appended by Client to the Order Form, unless both parties have expressly agreed to them in writing prior to executing the Order Form.
- (h) "<u>Professional Services</u>" means services provided by Provider in connection with the Services as described more fully in a Statement of Work. Professional Services shall not include the Services.

- (i) "Protected Information" means: (i) Social Security number; (ii) passport numbers or other government-issued identification numbers; (iii) health or medical information; (iv) date of birth; (v) financial account number, or credit or debit card number, with or without any required security code, access code, personal identification number or password, that would permit access to an individual's financial account other than payment information entered using Provider's online payments module; or (vi) other information that a reasonable person would recognize as being highly sensitive (but excluding, for avoidance of doubt, contact information such as name, title, company name, mailing address, email address, and phone number).
- (j) "<u>Provider Data</u>" means certain data or information owned by Provider or any of its Affiliates or licensed to Provider or any of its Affiliates and to be provided as a Service or provided through any Services to Client. Provider Data includes information portrayed or rendered in any manner, including without limitation maps, data, analysis, and images of any kind.
- (k) "Services" means the Software, Hosted Services, Provider Data, Professional Services, and Documentation, together with any upgrades, modified versions, bug fixes or updates thereto as provided by Provider.
- (l) "<u>Software</u>" means any software distributed by Provider to Client under the Agreement for use in connection with a Service, including any APIs, pixels, and applications (but excluding any hosted software used to provide the Hosted Services).
- (m) "Statement of Work" means a document that describes certain Professional Services purchased by Client. Each Statement of Work shall incorporate this Master Services Agreement by reference.
- (n) "<u>User</u>" means all employees, contractors, and other parties specifically referenced on the Order Form who are authorized by Client to access and use the Services under Client's account and on its behalf.

#### 2. Term and Termination.

- 2.1 <u>Term.</u> The term of the Agreement shall commence on the Commencement Date and shall continue in full force until the End Date set out on the Order Form (the period starting on the Commencement Date and ending on the End Date shall be defined as "<u>Initial Term</u>"), and will automatically renew thereafter for successive one year periods, unless a different period is set out on the Order Form (each a "<u>Renewal Term</u>" and collectively with the Initial Term, the "<u>Term</u>") unless Client or Provider gives the other party written notice of termination at least thirty (30) days prior to the end of the Initial Term or the then-current Renewal Term. Any notice not delivered within such thirty (30) day period shall be null and void.
- 2.2 <u>Termination for Non-Payment</u>. Provider may terminate the Agreement immediately on written notice if Client fails to make any payment due under the Agreement within ten (10) days of the due date.
- 2.3 <u>Termination for Cause</u>. Provider or Client may terminate the Agreement with immediate effect by written notice to the other party if the other party:
  - (a) commits a material breach of any of the terms of the Agreement and (if such material breach is remediable) fails to remedy that material breach within thirty (30) days of that party being notified (in accordance with Section 22) under this sub-clause of the material breach, such notice (x) to provide a reasonable description of the material breach, (y) to set forth which sections of the Agreement have been materially breached, and (z) to specify notifying party's intent to terminate the Agreement unless the material breach is remedied (any notice which does not comply fully with clauses (x), (y) and (z) is null and void); or
  - (b) enters any arrangement with its creditors or becomes subject to external administration or ceases to be able to pay its debts as and when they become due or ceases to carry on business.

- 2.4 <u>Payment Obligations</u>. If Provider terminates the Agreement pursuant to Section 2.2 or 2.3, all Fees (defined below) for the Initial Term or the Renewal Term, to extent not paid as of the date of termination shall be automatically accelerated and immediately due and payable by Client.
- 2.5 <u>Effect of Termination</u>. Upon termination or expiration of the Agreement:
  - (a) All access and use rights of Client in and to the Services (including, for clarification, Provider Data) under the Agreement shall immediately terminate.
  - (b) Client and all Users shall immediately cease using the Services (including, for clarification, Provider Data) and shall have no further right to access or use the Services.
  - (c) Client must return, delete, or destroy all copies of any Provider Data or other data and information contained in or retrieved from the Services in the possession or control of Client or any of its Users (other than Input Data); provided that Client shall not be obligated to delete or destroy (i) any information contained in any reports written by Client for any of its customers, or (ii) any information required for statutory or regulatory purposes (provided further that any information described in clauses (i) and (ii) shall remain subject to the provisions of the Agreement which survive termination). Client must certify in writing to Provider as to the return, deletion or destruction of such items. Such certification shall be signed by an authorized officer of Client and shall be provided to Provider within ten (10) days of the termination or expiration of the Agreement.
  - (d) Provider shall have no obligation to preserve or maintain any Input Data or to deliver any Input Data to Client or any User.
- 2.6 <u>Sections Surviving Termination</u>. The provisions of Sections 1, 2.5, 2.6, 4.5, 4.6, 4.7, 4.8, 5-7, 10-15, 17-24 of this Master Services Agreement and obligations to pay Fees under the Agreement shall survive any termination or expiration of the Agreement.

#### 3. Fees; Payment.

- <u>Fees.</u> The fees for the Services and Professional Services, and any Vendor Fees (defined below) (collectively, "Fees") are calculated and set forth in the Order Form and the Statement of Work (but are subject to adjustment pursuant to the terms of the Agreement, including without limitation Section 3.5 and Section 4.14). Fees shall be due and payable in accordance with the billing schedule set forth on the Order Form or Statement of Work (and if no billing schedule is provided, Client will pay Fees as invoiced by Provider). Unless otherwise set forth on the Order Form or in a Statement of Work, all Fees and other payments pursuant to the Agreement (i) are due upon invoice; (ii) shall be paid via ACH to the bank account set forth on the invoice; and (iii) shall be in U.S. Dollars. All Fees shall be paid in full without any right of set-off or deduction. Provider may accept any payment without prejudice to its rights to recover the balance due or to pursue any right or remedy. No endorsement or similar statement on any payment shall be construed as an accord or satisfaction. All Fees are non-refundable except as set forth in Section 8.2. In addition to the Fees set forth in the Order Form, Provider may also charge a fee to cover expenses related to any Client requirement to use a proprietary vendor management, procurement, or invoice program. Provider shall not be bound to use any third-party payment vendor or accept credit card payments, and in the event Provider permits any payment through a third-party payment vendor or credit card, to the extent permitted by applicable law, and to the limit permitted by applicable law, Provider reserves the right to apply, and Client agrees to be responsible for, a convenience fee determined by Provider for use of a third-party payment vendor or payment by credit card. Such amounts shall be added to the Fees payable hereunder and as outlined on the payment portal screen where Client remits such payment or on the applicable invoice delivered to Client. Should Client make a payment for Services by credit card, Client represents and warrants that by doing so Client is authorized to use such credit card for payment. In the event of a chargeback for Services delivered to Client, Client shall remain responsible to Provider for Services plus the cost of any fees charged to Provider for such chargeback.
- 3.2 <u>Taxes</u>. Fees do not include and may not be reduced to account for any taxes including any local, state, provincial, federal or foreign taxes, levies, duties or similar governmental assessments of any nature, including sales, value-added, goods and services, use or withholding taxes (collectively, "<u>Taxes</u>"). Client is solely responsible for paying all Taxes which may be levied as a result of the Agreement and the transactions contemplated by the Agreement (excluding taxes

based on Provider's net income or property) unless Client provides Provider with a valid tax exemption certificate authorized by the appropriate taxing authority.

- 3.3 <u>Late Payments; Charges</u>. If any Fees or other amounts payable by Client under the Agreement are not paid when due, Provider reserves the right (i) to charge a finance charge on the overdue amounts at a rate of 1.5% per month (compounded monthly to the extent allowable by law), until paid, and /or (ii) to suspend Client's access to the Services and said suspension shall not represent a breach of the Agreement by Provider. Client shall reimburse Provider for all reasonable costs and expenses incident to the collection of overdue amounts, including without limitation collection agency fees and reasonable attorneys' fees.
- 3.4 <u>Autopay</u>. If autopay is selected as a payment option by Client on the Order Form, the following terms shall apply:
  - (i) Client authorizes Provider to charge Client's credit card or to initiate electronic funds transfers (EFTs) from Client's bank account to pay all charges billed to Client's account on or after the invoice date. Such charges may include one-time charges, monthly charges, annual charges, and subscription charges incurred and pursuant to the Agreement. Provider shall not assume any responsibility for any interest, late fees or penalties associated with credit card payments. Subject to applicable law, this authorization will remain in effect during the Term (including, for purposes of clarification, any Renewal Term) or until any written request for termination of autopay by Client is approved by Provider in writing (which approval may be withheld in Provider's sole discretion). Stopping future withdrawals through autopay does not terminate the Agreement. All scheduled payments remain due and payable per the terms of the Agreement.
  - (ii) Client agrees to indemnify and hold Provider harmless from any liability or loss occurring due to the dishonor of any debit presented as a result of any charge made or refused to be made under this authorization for autopay.
  - (iii) When Client makes any changes to Client's autopay account, such updates may not take effect immediately, and Client's old payment method may apply to its next billing event. All future charges will be charged/withdrawn from Client's new payment method going forward.
- 3.5 <u>Increases Following Initial Term or Renewal Term.</u> Provider may increase the Fees for any Service and/or Professional Service, and/or any Vendor Fees, or the basis for calculating any of the foregoing, after the Initial Term or any Renewal Term provided that Provider has given Client notice of such increase or adjustment at least sixty (60) days prior to the end of the Initial Term or Renewal Term; provided further that in the event Provider does not provide any such written notice, Provider reserves the right to increase the Fees for any Service and/or Professional Service, and/or any Vendor Fees, or the basis for calculating any of the foregoing after the Initial Term or after any Renewal Term by the greater of (i) 7% or (ii) the increase in the Consumer Price Index for All Urban Consumers (CPI-U); U.S. City Average; All items, not seasonally adjusted, 1982–1984=100 reference base (as reported by the Bureau of Labor Statistics of the U.S. Department of Labor). Notwithstanding Section 22, such notice may be provided by email to Client.

#### 4. <u>Use</u>.

- 4.1 <u>Permitted Use</u>. Subject to the terms and condition of the Agreement, Provider grants to Client during the Term a non-exclusive, non-transferable, non-sublicensable, right to access and use the Services as set forth in the Order Form, solely for the permitted use set forth on the Order Form, and if no permitted use is set forth on the Order Form, then solely for the internal business purposes of Client, in each case subject to the limitations herein and in the Additional Service Terms ("<u>Permitted Use</u>"). The Permitted Use includes the following; provided such is explicitly included in the Permitted Use on the Order Form:
  - (i) distributing, leasing, sublicensing, or otherwise disclosing or giving anyone else access to the Services;
  - (ii) using the Services for benchmarking purposes;

- (iii) creating derivative works (including without limitation models or algorithms) from the Services (including any of the Provider Data and other data and information contained in or retrieved from the Services); and
- (iv) copying, electronic extracting, downloading or compiling data or any other activity designed to obtain, reuse or reformat information contained within the Services.

In the event Client breaches any of the terms of this Section 4.1, in addition to Provider's other rights and remedies herein, Provider shall have the right to suspend Client's access and use of the Services until Client fully complies with the terms of this Section 4.1 and said suspension shall not represent a breach of the Agreement by Provider.

- 4.2 <u>Restrictions.</u> The Permitted Use does not, under any circumstance, include any of the following:
  - (i) using the Services except as expressly permitted in the Agreement;
  - (ii) accessing or using the Services if Client is a direct or indirect competitor of Provider or any of its Affiliates;
  - (iii) providing any portion of the Services to any direct or indirect competitor of Provider or any of its Affiliates;
  - (iv) using the Services in a manner that violates applicable law or any third-party's privacy rights or intellectual property rights;
  - (v) using the Services to create a similar or competitive product or service to the Services (or any portion thereof) or to gather any information for a competitor or potential competitor of Provider or any of its Affiliates;
  - (vi) decompiling, disassembling, reverse engineering or attempting to reconstruct, identify or discover any source code, underlying ideas, underlying user interface techniques or algorithms of the Services by any means whatsoever (unless this restriction is not permitted under applicable law);
  - (vii) in any way reproducing or circumventing the integration system, encryption methods, copy protections, navigational structure or presentation of the Services or the data contained therein;
  - (viii) using the Services in any way that threatens the integrity, performance, or availability of the Services;
  - (ix) permitting direct or indirect access to or use of the Services in a way that circumvents contractual obligations or usage limits, or use the Services to access or use any Provider intellectual property except as permitted under the Agreement;
  - using or combining the Services (including any Provider Data) with any other material or otherwise that may subject the Services (or any Provider Data) to any open source software, open content, open database, licenses or other resembling terms where such licenses or terms would (a) cause the disclosure or distribution of the Services or Provider Data (or any part thereof); (b) grant any licenses to any derivative works of any Services or Provider Data (or any part thereof); (c) cause redistribution of the Services or Provider Data (or any part thereof) at no charge, as a condition for use, modification or distribution of such other material; or (d) otherwise restrict or impact the licensing or other use of the Services or Provider Data (or any part thereof);
  - (xi) using robotic mechanisms, web crawlers, spiders, search engines, artificial or software based searches or any other form of manual or automated data collection processes, or engaging in data mining or screen scraping to access the Services or any of the data contained therein;
  - (xii) publishing, posting, uploading or otherwise transmitting any Input Data or any other data, information or other materials via the Services that (a) contains any malicious code, viruses, worms, time bombs, corrupted files or other computer programming routines that are intended to damage, detrimentally interfere with, surreptitiously intercept or expropriate any systems, data, personal information or property of another; (b) contains any material

that is defamatory, obscene, indecent, abusive, offensive, harassing, violent, or hateful; (c) contains sexually explicit, pornographic, or violent material; (d) promotes discrimination based on race, sex, religion, nationality, disability, sexual orientation, or age; (e) misappropriates, violates or infringes any patent, trademark, trade secret, copyright, or other intellectual property or other rights of any other person; (f) is known or, with the exercise of reasonable effort, should be known to be false, misleading or otherwise unreliable; (g) Client does not have a right to transmit under any law, contractual obligation (i.e., nondisclosure agreement) or fiduciary duty; (h) contains unauthorized advertising, promotional, "junk mail," spam," "chain letters," "pyramid schemes," or any other form of solicitation; (i) contains software viruses or any other computer code, files or programs designed to interrupt, modify, damage, improperly access, disable, destroy or limit the functionality of any computer software or hardware or telecommunications equipment; or (j) promotes any illegal activity, or advocates, promotes, or assists any unlawful act;

- (xiii) using or accessing the Services in a manner that (in Provider's sole judgment) threatens or violates the security, integrity or availability of the Service; provided, however, Provider will use commercially reasonable efforts under the circumstances to provide Client with notice and an opportunity to remedy such violation or threat prior to such suspension;
- (xiv) engaging in any activity that may result in unlawful bias or discrimination of an individual or group of individuals; or
- (xv) using, reproducing, incorporating, training, fine-tuning, transferring to, or combining in any way, the Services or any other data, material or any other information contained in, or provided in or through the Services, with any artificial intelligence or machine learning system, or other similar software techniques or systems whatsoever, including but not limited to large language models, generative AI systems, or neural networks, whether now known or developed or devised following the Commencement Date.

In the event Client breaches any of the terms of this Section 4.2, in addition to Provider's other rights and remedies herein, Provider shall have the right to suspend Client's access and use of the Services until Client fully complies with the terms of this Section 4.2 and said suspension shall not represent a breach of the Agreement by Provider.

- Evaluation. If an Order Form indicates that the Services are to be used by Client for evaluation purposes, Client shall be granted a non-exclusive, non-transferable, non-sublicensable, right to access and use the Services solely for Client's own non-production, internal evaluation purposes (an "Evaluation Use"). Each Evaluation Use shall be granted for an evaluation period of up to thirty (30) days (or such time period as set forth on the Order Form) from the date of delivery, plus any extensions granted by Provider in writing (the "Evaluation Period"). Provider reserves the right to terminate the Evaluation Period prior to the end of the Evaluation Period at its sole discretion upon written notice to Client. Unless otherwise set forth on the Order Form, there is no fee for the Evaluation Use during the Evaluation Period. Notwithstanding anything otherwise set forth in the Agreement, Client understands and agrees that the Services for any Evaluation Use are provided "AS IS" and that Provider does not provide warranties for or in connection with any Evaluation Use and shall have no liability in connection with Client's Evaluation Use.
- Professional Services. Client and Provider may enter into Statements of Work that describe the specific Professional Services to be performed by Provider. Unless otherwise expressly set forth on the applicable Statement of Work, all right, title, and interest in and to all deliverables and content created or delivered under such Statement of Work are the property of Provider, its third-party suppliers or its Affiliates and no part thereof shall be considered a "work made for hire" or a work made in the course of employment. If applicable, while on Client premises for Professional Services, Provider personnel shall comply with reasonable Client rules and regulations regarding safety, security, and conduct made known to Provider. Provider warrants that the Professional Services will be performed in a good and workmanlike manner consistent with applicable industry standards. As Client's sole and exclusive remedy and Provider's entire liability for any breach of the foregoing warranty, Provider will, at its sole option and expense, promptly re-perform any Professional Services that fail to meet this limited warranty or refund to Client the fees paid for the non-conforming Professional Services.
- 4.5 <u>Input Data</u>. By submitting Input Data into the Services, Client represents and warrants that it exclusively owns such Input Data or has all rights necessary to grant all rights and licenses to the Input Data required for Provider and its Affiliates, subcontractors and service providers to access and use the Input Data in connection with the Services or otherwise permitted pursuant to the terms of the Agreement. Client acknowledges and agrees that it shall be responsible

in the event that any damage or loss of any kind results from Client's provision of Input Data. Without limiting the foregoing, Client shall defend, indemnify, and hold harmless Provider and its Affiliates and their respective partners, members, officers, directors, employees, agents, successors and assigns from and against any and all claims, damages, obligations, losses, liabilities, costs or debt, and expenses (including reasonable attorneys' fees), arising from or relating to Client's provision of the Input Data, including any claim that the Input Data or Provider's use thereof in accordance with the terms of the Agreement infringes, violates or misappropriates a third-party's contractual rights, intellectual property rights or trade secret or violates any contract or obligation to which Client is bound.

- Use of Input Data. Provider will use the Input Data to perform its obligations under the Agreement; provided that Client grants Provider and its Affiliates a perpetual, non-exclusive, royalty-free, license to use the Input Data in anonymized form (i) for Provider's and its Affiliates' internal business purposes (including without limitation consistent with business operations and product development); and (ii) to create, publish, sell, license, market, distribute and use derivative products ("Derivatives"). Any Input Data which has been anonymized by Provider or any of its Affiliates such that it is not identifiable shall not, after such anonymization, be considered Input Data or Client's Confidential Information, and Client shall have no further rights therein. Client will not claim any ownership interest in, or right to use any Derivative, nor will it contest Provider's or any of Provider's Affiliates' ownership interest in any Derivative. Client further agrees that (i) Provider or the applicable Provider Affiliate will maintain exclusive ownership and rights in each Derivative, and (ii) the Agreement will not be construed to vest in Client any rights with respect to any Derivative.
- 4.7 <u>Feedback</u>. In the event Client or any of its Users submit comments, feedback, suggestions or ideas about the Services, including without limitation about how to improve the Services or any other products or services of Provider or any of its Affiliates ("<u>Feedback</u>"), Provider and its Affiliates may use the Feedback without obligation to Client or any User, and Client and each User hereby irrevocably assigns to Provider and its Affiliates all right, title, and interest in such Feedback, including without limitation all intellectual property rights therein.
- No Other Rights. As between Client and Provider, Provider shall own all right, title and interest (including all 4.8 intellectual property rights and other proprietary rights embodied therein) in and to the Services and no part thereof shall be considered a "work made for hire" or a work made in the course of employment. Client agrees not to contest or challenge Provider's or its third-party suppliers' ownership of the Services and associated intellectual property rights, and shall not take any action that would infringe, misappropriate, constitute unfair competition with respect to, or otherwise violate Provider's ownership of or rights in the underlying structure, organization, and code of the Services (including the Provider Data). The products and services provided by Provider are the valuable trade secrets and Confidential Information of Provider, its third-party suppliers and/or its Affiliates. Provider will own all rights in any copy, translation, modification, adaptation, or derivation of the Services. Client will obtain, at Provider's request, the execution of any instrument that may be appropriate to assign these rights to Provider or perfect these rights in Provider's name. Except for the rights expressly granted under the Agreement, Provider and its third-party suppliers and its Affiliates retain all right, title, and interest in and to the Services, including without limitation all related intellectual property rights inherent therein. No rights are granted to Client other than as expressly set forth in the Agreement. Client hereby confirms and acknowledges that (i) it is entering into the Agreement in the course of its business, trade, or profession, and (ii) it will not use the Services for any personal, family or household purposes. Accordingly, the rights and remedies available to consumers under applicable consumer protection laws shall not apply to Client, the Services or the Agreement.
- Modifications. Client agrees that Client's use of the Services is not contingent on the delivery of any future functionality or content, nor dependent on any oral or written public comments made by Provider regarding future functionality or content. Client agrees that Provider may make changes to the Services over time for any reason, without limitation, and that Provider may not continue to provide or support older versions of the Services. Without limiting the foregoing, in order to, to comply with applicable laws, to respond to requests or demands of a government or regulatory entity or concerning third-party privacy or intellectual property rights or to mitigate an emergency or threat to Provider's operations, Provider may change, discontinue, limit or remove functionality of certain Services at any time; provided that in such event, Provider will reasonably cooperate with Client to mitigate any material disruption to the Services. The sources from which Provider collects Provider Data and the information available from such sources may change from time to time. As a result, items of Provider Data may change from time to time. In the event the Provider Data includes third-party data and Provider's agreement with such third-party for such third-party data is terminated, the Provider Data shall cease to include such third-party data, and Provider shall not be deemed to be in breach of the Agreement, provided that Provider shall use commercially reasonable efforts to replace such terminated third-party data with equally suitable,

functionally equivalent, data.

- 4.10 <u>Equipment</u>. Client may access the Services utilizing any browser that meets the compatibility requirements established by Provider from time to time. Client shall, at its own expense, obtain, install, configure, and maintain any and all equipment necessary to access and use the Services. Client shall bear all risk and responsibility for ensuring the ongoing compatibility of access equipment with the Services.
- 4.11 <u>Passwords</u>. Any username and password issued to a User for access to the Services is personal to the User and such User is obligated to keep the username and password confidential and may not share the username or password with any third-party. Client shall immediately notify Provider if any third-party gains or has the potential to gain access to any of Client's passwords, and shall be fully responsible for any and all activities that occur under any password, whether conducted by a User, other employee or a third-party. Client shall advise each User of Client's obligations in the Agreement and, for purposes of the Agreement, all acts or omissions of Users shall be deemed to be acts or omissions of Client. Client shall be responsible for all activities of its Users relating to the Services, including without limitation any violation of the Agreement by its Users. Client shall safeguard and protect all profiles and passwords from disclosure or unauthorized use.
- Application Programming Interface. Application Programming Interface ("API") shall be defined as Provider's application program interface which may include object code, software, libraries, software tools, sample source code, published specifications, documentation manuals, materials, and information appropriate or necessary for use in connection with the API. To the extent any API is used in connection with any Services, Provider grants to Client a nonsublicensable, non-transferable, non-exclusive, terminable, limited right to use the API solely to receive Provider Data from the Services and deliver Input Data to the Services. Without limiting anything herein, Client will not (i) make the API available for, or use the API for any purpose, industry, or beneficiary other than the as described in this Section 4.12, (ii) sell, resell, license, sublicense, distribute, rent, or lease any portion of the API, (iii) use the API to store or transmit infringing, libelous, or otherwise unlawful or tortious material, or to store or transmit material in violation of third-party privacy rights, (iv) attempt to gain unauthorized access to, interfere with, damage, or disrupt any parts of the API or any server, network, computer, database, or other resource or element connected to or providing the API, (v) copy, process, extract, store, conduct load testing on, or place undue load on any part of the Services without Provider's express written permission, (vi) access the API in order to build or enhance a competitive product or service, (vii) introduce into products or services of Provider or any of its Affiliates any viruses, worms, defects, Trojan horses, malware, or any items of a destructive nature, or (viii) use the API to conduct, or have conducted by a third-party, security penetration testing without the prior written consent of Provider. Notwithstanding the limitations imposed by Provider on the number of API requests set forth on the Order Form, if Provider makes access to any APIs available as part of the Services, Provider also reserves the right to and may monitor Client's usage of APIs. If Provider reasonably determines that Client's call volume may disrupt or threaten the integrity, security or function of Provider's system, Provider may limit the number of API calls or requests Client can make. No license is granted by Provider to any API directly, by implication, estoppel or otherwise, under any patent, copyright, trade secret or trademark or other intellectual property rights of Provider. Client agrees not to assert any patent rights related to the API or applications developed using the API against Provider, Provider's distributors, Provider's customers, or other licensees of the API for making, using, selling, offering for sale, or importing any products or technology developed using the API.
- 4.13 <u>Data Security; No Protected Information.</u> Provider has established and implemented an industry standard information security program regarding the protection of Input Data, including administrative, technical and physical security processes, the current version of which is located at <a href="www.lightboxre.com/securityaddendum">www.lightboxre.com/securityaddendum</a> as updated from time to time. Notwithstanding the foregoing, Client is responsible for maintaining appropriate security, protection, and backup of its hardware, software, systems, information, and Input Data. Provider is not responsible for any unauthorized access to, alteration of, or the deletion, destruction, or loss of, or damage to, or failure to store or encrypt, any hardware, software, systems, information, or Input Data on such systems. Client further agrees that Client has established and implemented an industry standard information security program regarding protection of Provider Data, including administrative, technical and physical security processes. Those safeguards will include but will not be limited to measures designed to prevent unauthorized access to or disclosure of Provider Data (other than by Client or its Users). Client acknowledges and agrees that use of the Services does not require Client to upload, submit, input or provide any Protected Information into or through the Services and Provider shall have no liability to Client, any User or any other party related to any Protected Information. Client shall not (and shall ensure that its Users do not) upload, submit, input or

provide any Protected Information into or through the Services. Provider may upon notice suspend all or portion of Client or any User's access to the Services if Provider has a good faith belief that Client or any User has breached the restrictions in this Section 4.13.

- Third-Party Services. The Services may enable Client to procure services, reports or products not provided by Provider or any of its Affiliates ("Third-Party Services"). Through the Services, Client may order and receive Third-Party Services in one of two ways: 1) Client may directly engage with the third-party vendor for the Third-Party Services, in which case Client shall be solely responsible for entering into a separate agreement with the third-party vendor and for making payments directly to the third-party vendor or 2) at Client's request, Provider may order the Third-Party Services on behalf of Client, in which case Provider will contract with the third-party vendor, pay any applicable fees to the thirdparty vendor and invoice Client for those fees, along with any applicable administrative or handling charges (collectively "Vendor Fees"). Any Vendor Fees listed on the Order Form are based on the fees charged to Provider by the third-party vendor for the applicable Third-Party Services as of the Commencement Date set forth on the Order Form. The Vendor Fees are subject to increase at any time during the Term if the third-party vendor increases the fees it charges to Provider for the applicable Third-Party Services. Third-Party Services may be discontinued by Third-Party Provider or Provider at any time for any reason and with no obligation to provide any explanation or notice. The Services may also contain certain links to websites of Third-Party Providers as well as functionality to transmit information or data to the Third-Party Providers. The Services provide access and links to the Third-Party Provider, and transmit information and data to Third-Party Provider, solely as a convenience to Client and not as an endorsement by Provider or any of its Affiliates. Client's use of such Third-Party Services is solely at its own risk. Provider and its Affiliates are not responsible for and make no representations or warranties with respect to any Third-Party Services, the actions of any Third-Party Provider, or the handling of Client's information or data.
- 4.15 <u>Terms Required by Third-Party Suppliers</u>. Certain third-party suppliers require Provider to flow down additional terms and attribution requirements to Client ("<u>Third-Party Terms</u>"). These third-party supplier terms are subject to change at such third-party's discretion and new third-party providers are added from time to time. Such additional terms and attribution requirements are available at <a href="https://www.lightboxre.com/thirdpartyterms/">https://www.lightboxre.com/thirdpartyterms/</a>. Client's use of the Services constitutes Client's agreement to be bound by these additional terms (including the changes and additions described in this Section 4.15) which are incorporated herein by reference.
- 5. <u>Confidentiality</u>. "Confidential Information" means information that is not generally known to the public and at the time of disclosure is identified as or would reasonably be understood by the receiving party to be, proprietary or confidential. Client shall be liable for any breach of the confidentiality and use obligations in the Agreement by any of its Users as if such Users were party to the Agreement. Provider and Client agree that all Confidential Information, shall be considered confidential, and receiving party shall not, either during or after the Term reveal to any person, firm or corporation, nor use to its own advantage, any Confidential Information acquired in the course of performing its obligations under the Agreement, except when such disclosure is required by law, including, but not limited to, by subpoena or similar legal process; provided, that receiving party gives, to the extent allowed by law, disclosing party notice in a reasonable amount of time prior to receiving party's disclosure of Confidential Information to allow disclosing party to protect its proprietary interest therein, and receiving party shall minimize such disclosure and consult with and assist disclosing party in obtaining a protective order prior to such disclosure. Neither party will use the other's Confidential Information for purposes other than those necessary to directly further the purposes the Agreement or as otherwise permitted under the Agreement.

Confidential Information does not include information that: (i) is publicly available information or generally becomes available to the public without violation of any obligation of confidentiality or non-disclosure obligation; (ii) was already in possession of the receiving party prior to the Commencement Date; or (iii) was or is provided to the receiving party by others without violation of any confidentiality or non-disclosure obligation. Notwithstanding the foregoing, Client acknowledges and agrees that the Services and the Agreement constitute Confidential Information of Provider. Each of the parties acknowledges that any use or disclosure of Confidential Information in violation of the Agreement will cause irreparable injury to the disclosing party for which other remedies at law would be inadequate, and each of the parties agrees that a disclosing party shall have the right to seek and obtain injunctive or other equitable relief as may be necessary or appropriate to prevent any use or disclosure of Confidential Information in violation of the Agreement, and may also exercise such other rights and remedies as the disclosing party may have at law or in equity. Upon termination or expiration of the Agreement, each party shall permanently erase all Confidential Information of the disclosing party from

its computer systems.

- Limitation of Liability. IN NO EVENT SHALL PROVIDER OR ITS SUBSIDIARIES, AFFILIATES OR THIRD-PARTY SUPPLIERS BE LIABLE TO CLIENT FOR ANY INCIDENTAL, INDIRECT, SPECIAL, CONSEQUENTIAL OR OTHER DAMAGES OF ANY TYPE OR KIND (INCLUDING BUT NOT LIMITED TO LOSS OF PROFITS, LOSS OF USE, OR LOSS OF DATA), ARISING OUT OF OR IN ANY WAY CONNECTED WITH THE AGREEMENT, THE SERVICES, OR ANY OF THE PROVIDER DATA OR OTHER DATA AND INFORMATION CONTAINED IN OR RETRIEVED FROM THE SERVICES, EVEN IF PROVIDER OR ITS SUBSIDIARIES, AFFILIATES OR THIRD-PARTY SUPPLIERS HAVE PREVIOUSLY BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. TO THE MAXIMUM EXTENT PERMITTED BY LAW, PROVIDER'S ENTIRE LIABILITY AND CLIENT'S EXCLUSIVE REMEDY FOR DAMAGES FOR ANY CLAIMS ARISING UNDER OR IN CONNECTION WITH THE AGREEMENT, THE SERVICES, OR ANY OF THE PROVIDER DATA OR OTHER DATA AND INFORMATION CONTAINED IN OR RETRIEVED FROM THE SERVICES REGARDLESS OF THE CAUSE OF ACTION, WHETHER IN CONTRACT OR IN TORT (INCLUDING WITHOUT LIMITATION, BREACH OF WARRANTY AND NEGLIGENCE CLAIMS) SHALL BE LIMITED TO CLIENT'S ACTUAL DIRECT DAMAGES, NOT TO EXCEED THE AMOUNTS ACTUALLY PAID BY CLIENT UNDER THE AGREEMENT DURING THE TWELVE MONTHS IMMEDIATELY PRECEDING THE MONTH IN WHICH THE CAUSE OF ACTION AROSE.
- 7. <u>Disclaimer of Warranties</u>. THE SERVICES (INCLUDING THE PROVIDER DATA AND THE DOCUMENTATION) ARE PROVIDED AND LICENSED "AS IS," "AS AVAILABLE" AND PROVIDER AND ITS SUBSIDIARIES, AFFILIATES AND THIRD-PARTY SUPPLIERS DISCLAIM ALL WARRANTIES, OF ANY KIND OR NATURE, EXPRESS OR IMPLIED, ARISING OUT OF OR RELATED TO THE AGREEMENT, THE SERVICES, OR ANY OF THE PROVIDER DATA OR OTHER DATA AND INFORMATION CONTAINED IN OR RETRIEVED FROM THE SERVICES, INCLUDING WITHOUT LIMITATION, ANY WARRANTIES REGARDING, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE, , EACH OF WHICH IS HEREBY EXCLUDED BY AGREEMENT OF THE PARTIES. THE PARTIES ACKNOWLEDGE AND AGREE THAT INFORMATION PROVIDED VIA THE SERVICES IS INTENDED TO BE INFORMATIVE AND SHOULD NOT BE CONSTRUED AS ADVICE OR RECOMMENDATIONS. NEITHER PROVIDER NOR ANY OF ITS AFFILIATES IS A FIDUCIARY, DEALER, BROKER, OR INVESTMENT ADVISOR.

THE SERVICES MAY INCLUDE OR EMPLOY MODELS, AND CLIENT AGREES THAT THE MODELS ARE BASED UPON CERTAIN ASSUMPTIONS AND METHODOLOGIES (WHICH ASSUMPTIONS AND METHODOLOGIES MAY BE CHANGED BY PROVIDER FROM TIME TO TIME WITHOUT ANY NOTICE), AND THAT THERE MAY BE ERRORS OR DEFECTS IN SUCH ASSUMPTIONS OR METHODOLOGIES THAT MAY CAUSE SUCH MODELS OR ANY OUTPUT THEREFROM TO BE INAPPROPRIATE FOR USE. CLIENT HOLDS PROVIDER COMPLETELY HARMLESS FOR ANY SUCH ERRORS OR DEFECTS.

THE SERVICES MAY ALLOW CLIENT THE ABILITY TO MAKE CHANGES TO THE FEATURES AND FIELDS REPORTED VIA THE SERVICES. CLIENT AGREES THAT PROVIDER IS NOT LIABLE FOR THE RESULTING FEATURES REPORTED AS A RESULT.

ANY ANALYSES, OPINIONS, ESTIMATES, RATINGS OR RISK CODES PROVIDED BY PROVIDER OR THROUGH THE SERVICES ARE PROVIDED FOR ILLUSTRATIVE PURPOSES ONLY, AND ARE NOT INTENDED TO PROVIDE, NOR SHOULD THEY BE INTERPRETED AS PROVIDING, ANY FACTS REGARDING, OR PREDICTION OR FORECAST OF, ANY PARTICULAR EVENT OR RISK.

No employee, agent, or other representative of Provider or any of its subsidiaries or Affiliates has any authority to bind Provider with respect to any statement, representation, warranty, or other expression not specifically set forth in the Agreement.

#### 8. Indemnification.

8.1 <u>Provider Indemnification</u>. Subject to the terms of the Agreement, and provided that Client is not in unremedied default under the Agreement, Provider will defend Client against any claim by a third-party that Client's use of the

Services in accordance with the Agreement constitutes infringement of that party's U.S. patents or copyrights issued and existing as of the Commencement Date, and will pay the amount of any resulting adverse final judgment issued by a court of competent jurisdiction or of any settlement that Provider pre-approves in writing, including reasonable attorneys' fees, provided that Client promptly notifies Provider in writing of any such claim, gives Provider reasonable cooperation, information, and assistance in connection with such claim, and consents to Provider's sole control and authority with respect to the defense, settlement or compromise of the claim. Provider will not be obligated under this Section 8 to the extent the infringement results from: (i) a combination of the Services with devices or products not provided by Provider; (ii) use of the Services in applications, business environments or processes for which they were not designed or contemplated; (iii) modifications that Client makes to the Services; or (iv) use of the Services not in accordance with the Agreement and Client shall indemnify and hold harmless Provider and its Affiliates and their respective officers, directors, employees, agents, successors and assigns against any damages, losses, and expenses (including reasonable attorneys' fees) arising from any third-party action to the extent based upon a claim of any kind based on any of the foregoing factors in (i) through (iv) (inclusive) above. This Section 8 states Provider's sole obligations, and Client's sole remedies, in connection with intellectual property infringement claims.

- 8.2 <u>Election of Remedy.</u> If Provider reasonably believes the Services are or may be subject to an infringement claim, or if a court of competent jurisdiction enjoins Client's use of the Services as a result of an infringement claim, Provider may, at its expense and discretion: (i) procure for Client the right to continue using the Services; (ii) modify the Services to make it non-infringing; or (iii) replace the Services with a non-infringing functional equivalent. If none of these options is reasonably available, Provider may terminate Client's access and use of the allegedly infringing Services and refund to Client the Fees paid for the Services, adjusted from the effective date of such termination for that portion of the Fees attributable to the remaining portion of the Term.
- 9. <u>U.S. Government Restricted Rights</u>. To the extent Client is an agency of or otherwise represents the United States federal government, (i) it hereby agrees that each Service qualifies as a "commercial product" and/or "commercial service" as defined by FAR Part 2.101 or the state law corollary, and (ii) Provider provides the Services, for ultimate federal government end use solely in accordance with the following: Government technical data and software rights related to the Services include only those rights customarily provided to the public as defined in the Agreement. This customary commercial license is provided in accordance with the United States Federal Acquisition Regulation ("FAR") section 12.211 (Technical Data) and FAR section 12.212 (Software) and, for Department of Defense transactions, the United States Defense Federal Acquisition Regulation Supplement ("DFARS") section 252.227-7015 (Technical Data Commercial Items) and DFARS section 227.7202-3 (Rights in Commercial Computer Software or Computer Software Documentation). If a government agency has a need for rights not granted under these terms, it must negotiate with Provider to determine if there are acceptable terms for granting those rights, and a mutually acceptable written addendum specifically granting those rights must be included in any applicable agreement.
- **Export Law Assurances**. Client understands that the Services are or may be subject to export control laws and regulations. CLIENT MAY NOT DOWNLOAD OR OTHERWISE EXPORT OR RE-EXPORT THE SERVICES OR ANY TECHNICAL OR OTHER DATA PROVIDED IN CONNECTION THEREWITH OR ANY UNDERLYING INFORMATION OR TECHNOLOGY EXCEPT IN FULL COMPLIANCE WITH ALL APPLICABLE LAWS AND REGULATIONS, IN PARTICULAR, BUT WITHOUT LIMITATION, UNITED STATES EXPORT CONTROL LAWS. NONE OF THE SERVICES OR ANY UNDERLYING INFORMATION OR TECHNOLOGY MAY BE DOWNLOADED OR OTHERWISE EXPORTED OR RE-EXPORTED: (A) INTO (OR TO A NATIONAL OR RESIDENT OF) ANY COUNTRY TO WHICH THE UNITED STATES HAS EMBARGOED GOODS; OR (B) TO ANYONE ON THE U.S. TREASURY DEPARTMENT'S LIST OF SPECIALLY DESIGNATED NATIONALS OR THE U.S. COMMERCE DEPARTMENT'S LIST OF PROHIBITED COUNTRIES OR DEBARRED OR DENIED PERSONS OR ENTITIES. CLIENT HEREBY AGREES TO THE FOREGOING AND REPRESENTS AND WARRANTS THAT CLIENT IS NOT LOCATED IN, UNDER CONTROL OF, OR A NATIONAL OR RESIDENT OF ANY SUCH COUNTRY OR ON ANY SUCH LIST.
- 11. <u>Information; Audit and Certification</u>. Client shall keep complete and accurate records and accounts pertaining to its compliance with its obligations under the Agreement. Upon Provider's written request, Client shall provide Provider (i) reasonable information relating to the usage and distribution of the Services (including any Provider Data) and (ii) a written certification of a duly authorized officer of Client that Client is in compliance with the material terms of the Agreement (including without limitation any terms relating to limitations on the usage and distribution of the Services

(including any Provider Data)). Additionally, Provider (and Provider's representatives and third-party suppliers of data included in the Provider Data), on reasonable prior notice, during the Term and for the one (1) year period following the termination or expiration of the Agreement may periodically examine, inspect and audit Client's systems and records to confirm compliance with the terms of the Agreement.

- 12. Provision of Services / Assignment. To the extent that the Services or any portion thereof to be provided under the Agreement are owned by or licensed to, any Affiliate of Provider, Provider will cause such Affiliate to provide such Services or portion thereof to Client. Additionally, Provider may cause certain of its Affiliates to perform all or some of the services to be performed under the Agreement (including without limitation the Professional Services). Notwithstanding the foregoing, Provider shall be solely responsible for the Services or such other services (including without limitation the Professional Services), and Client's sole recourse with respect to the Services or such other services (including without limitation the Professional Services) shall be against Provider, subject to, and in accordance with the terms, provisions and limitations set forth herein. Client shall not be permitted to assign or delegate any rights or obligations under the Agreement. Any transfer of a majority of the stock, membership interests, partnership interests or other evidence of ownership of Client shall be deemed to be an assignment of the Agreement. Provider may assign the Agreement or assign or delegate any of its rights, duties, or obligations under the Agreement to any Affiliate of Provider without notice to Client. In addition, Provider may assign the Agreement to any third-party in the event of merger, reorganization, sale of all or substantially all of Provider's assets, change of control or operation of law. The Agreement shall be binding on and shall inure to the benefit of the parties hereto, and their successors and permitted assigns.
- Spatial ULC. The Agreement and the rights and obligations of the parties under the Agreement shall be exclusively governed by and construed in accordance with the laws of the State of Delaware without giving effect to any choice or conflict of law provision or rule. Client agrees that the exclusive venue and jurisdiction for any controversy, dispute or claim arising out of or relating to the Agreement shall be the federal and state courts located in the State of Delaware. Client submits to the exclusive venue and jurisdiction of such courts, agrees that it will not bring any suit or judicial proceeding in any forum other than such courts, and agrees not to assert any objection that it may have to the venue or jurisdiction of such courts. In the event Provider employs attorneys to enforce any right arising out of or relating to the Agreement, Client shall reimburse Provider its reasonable attorneys' fees and costs.

This paragraph shall apply only in the event that Provider is DMTI Spatial ULC. The Agreement and the rights and obligations of the parties under the Agreement shall be exclusively governed by and construed in accordance with the laws of the Province of Ontario, and the federal laws of Canada applicable therein, without regard to principles of conflict of law that would impose a law of another jurisdiction. Client irrevocably and unconditionally attorns to the exclusive jurisdiction of the courts of the province of Ontario, and where applicable, including the Federal Court of Canada, and all courts competent to hear appeals therefrom, and Client explicitly waives any jurisdictional or venue defenses. In the event Provider employs attorneys to enforce any right arising out of or relating to the Agreement, Client shall reimburse Provider its reasonable attorneys' fees and costs.

- **14.** <u>Headings Not Controlling</u>. Headings used in this Master Services Agreement are for convenience only and shall not be considered in construing or interpreting this Master Services Agreement.
- 15. <u>Severability</u>. If any provision hereof is held invalid or unenforceable by a court of competent jurisdiction, such invalidity shall not affect the validity or operation of any other provision and such invalid provision shall be deemed to be severed from the Agreement to the extent necessary to comply with law.
- **16. Force Majeure**. Neither party will incur any liability to the other party on account of any loss or damage resulting from any delay or failure to perform all or any part of the Agreement if such delay or failure is caused, in whole or in part, by events, occurrences, or causes beyond the control and without negligence of such party, but the inability to meet financial obligations is expressly excluded. Such events, occurrences, or causes will include, acts of God, epidemic, pandemic, government order, strikes, lockouts, riots, acts of war, earthquake, fire and explosions.
- 17. <u>Independent Contractor</u>. The relationship between Client and Provider is solely contractual and not in the nature of an employer/employee, partnership, joint venture, or general agency. Neither party may speak nor act on behalf of the other, nor legally commit the other.

- 18. Entire Agreement. The Agreement constitutes the sole and entire agreement between Client and Provider regarding the subject matter herein and supersedes all prior and contemporaneous understandings, agreements (including those with Affiliates of Provider), representations, and warranties, both written and oral, regarding the subject matter herein. The United Nations Convention for the International Sale of Goods is expressly excluded. No purchase order or similar document issued by Client in connection with the Agreement or the Services is for administrative convenience only and shall not be deemed to terminate the Agreement or modify, amend, or supplement any of the terms of the Agreement. Any terms and conditions included in or referenced by such purchase order or similar document are void, nonbinding, and shall have no effect on the parties.
- 19. <u>Amendments; Waiver</u>. The Agreement may not be altered, amended or modified except by a written amendment signed by Provider and Client. Notwithstanding the foregoing, Provider may provide written notice of changes to the Agreement to Client not less than sixty (60) days prior prior to the end of the Initial Term or Renewal Term and Client will have thirty (30) days from the date of such notice to provide written notice of rejection of such changes to Provider and if such written notice is not received by Provider within such thirty (30) day period, such changes shall be deemed agreed and incorporated into the Agreement. No waiver of any condition, term or provision of the Agreement shall be deemed to be a waiver of any preceding or succeeding breach of such condition, term or provision or of any condition, term or provision hereof.
- **Publicity**. Neither party may use the other party's name, logo or marks without such other party's written preapproval; provided that Provider and its Affiliates may: (i) after the Commencement Date, issue one (1) or more press releases or similar materials announcing that Client is a customer and user of the Services; (ii) use Client's name, logo and/or marks on Provider's or its Affiliates' customer lists, websites, and other marketing materials subject to any standard trademark usage guidelines that Client expressly provides to Provider; and (iii) develop use cases based on Client's use of the Services with respect to which Client will provide all reasonable cooperation requested by Provider.
- **Advice of Legal Counsel**. Each party acknowledges and represents that, in executing the Agreement, it has had the opportunity to seek advice as to its legal rights from legal counsel and that the person signing on its behalf has read and understood all the terms and provisions of the Agreement. The Agreement shall not be construed against any party by reason of the drafting or preparation thereof.
- **Notices.** All notices, requests, demands, claims and other communications under the Agreement shall be in writing. Any notice, request, demand, claim or other communication under the Agreement shall be deemed duly delivered four (4) business days after it is sent by registered or certified mail, return receipt requested, postage prepaid, or one (1) business day after it is sent for next business day delivery via a reputable international courier service, in each case to the intended recipient as follows:
  - (i) if to Provider, to 5201 California Avenue, Suite 200, Irvine, CA 92617: Attention: Contracts
  - (ii) if to Client, to the address set forth on the Order Form.

A party may change the address to which notices, requests, demands, claims and other communications under the Agreement are to be delivered by giving the other party notice in the manner set forth herein.

**Cumulative Remedies.** All rights and remedies of the parties under the Agreement are cumulative and not exclusive of any other rights or remedies provided by law, equity, or otherwise. The exercise or partial exercise of any right or remedy shall not preclude or limit the exercise of any other right or remedy available under the Agreement or applicable law.

To the maximum extent permitted by law, Client agrees that any claims or disputes arising out of or relating to the Agreement shall be resolved on an individual basis in accordance with Section 13. Client waives any right to participate in any class, collective, or representative action against Provider, whether through a court or arbitration. Any dispute resolution proceeding shall be conducted only on an individual basis in accordance with Section 13, and Client shall not seek to bring or join claims on behalf of a class or as part of a collective action.

**24.** Order of Precedence. If there is a conflict or inconsistency between the terms of this Master Services Agreement (or an amendment thereto), the Additional Service Terms and the Order Form or Statement of Work, the order of precedence shall be as follows: (a) the amendment to this Master Services Agreement, and then (b) this Master Services Agreement, and then (c) the Additional Service Terms, and then (d) the Order Form or Statement of Work. Notwithstanding the foregoing, a term of the Order Form or Statement of Work may control and take precedence over this Master Services Agreement (or an amendment thereto) and the Additional Service Terms if a term of the Order Form or Statement of Work specifically provides that it will control and take precedence, and recites the specific Section of this Master Services Agreement (or amendment thereto) or Additional Service Terms being modified or superseded, in which case such term shall control and take precedence with respect to such Order Form or Statement of Work only.

[END OF MASTER SERVICES AGREEMENT]

# **ATTACHMENT B**

## **Order Form**



6 Armstrong Road, 4th Floor, Shelton, CT 06484

EXPIRES ON QUOTE NUMBER

10/31/2025 Q-56748

### **CONTACT INFORMATION**

CLIENT LEGAL NAME DBA

City of Lawndale

BILL TO ADDRESS

14717 Burin Avenue

Lawndale, CA 90260

SHIP TO ADDRESS

14717 Burin Avenue

Lawndale, CA 90260

PRIMARY CONTACT PHONE EMAIL

Peter Kann (310) 973-3231 pkann@lawndalecity.org

BILLING CONTACT PHONE EMAIL

Adrian Gutierrez 310-973-3230 agutierrez@lawndalecity.org

LIGHTBOX SALES

Mary Kane

mkane@lightboxre.com

## PRODUCTS, SERVICES AND PRICING

**COMMERCIAL TERMS** 

Commencement Date: 10/2/2025 End Date: 10/1/2026

Payment Term: Payable Upon Invoice

SUBSCRIPTIONS	UNIT PRICE / YEAR	QUANTITY	BILLING	PRICE
LightBox Vision sM Builder-Developer Edition - Per County	USD 18,216.67	1.00	Annual	USD 18,216.67
Additional User	USD 0.00	24.00	Annual	USD 0.00
Tax Maps	USD 0.00	1.00	Annual	USD 0.00

## **Order Form**



6 Armstrong Road, 4th Floor, Shelton, CT 06484

SUBSCRIPTIONS	UNIT PRICE / YEAR	QUANTITY	BILLING	PRICE
SmartFabric sM Standard - County - Tier 1a State - internal use cases	USD 1,393.33	1.00	Annual	USD 1,393.33
			TOTAL:	USD 19,610.00

GEOGRAPHY
LightBox Vision sM Builder-Developer Edition - Per County LightBox Vision sM CA LOS ANGELES
SmartFabric sM - Los Angeles, CA (06037) - Tier 1a

## **Invoicing**

**Annual Billing:** The Annual Fee will be invoiced in full based on the contract execution date.

DELIVERY	
Data Delivery Format:	FGDB
Data Delivery Method:	Bulk Data
Tiling:	County
Update Cycle:	Quarterly

#### **Definitions**

**Year:** A "Year" shall be defined as each twelve-month period starting from the Commencement Date, for purposes set forth herein.

**Internal use:** The Service may be used by the Client only for its internal business purpose.

Client must check this Box if Client is a tax-exempt organization. If this Box is checked, Client must submit a copy of Client's tax-exempt certificate to <a href="mailto:tax@lightboxre.com">tax@lightboxre.com</a> or to LightBox, Accounts Receivable, 6 Armstrong Road,

## **Order Form**



6 Armstrong Road, 4th Floor, Shelton, CT 06484

4th Floor, Shelton, CT 06484. If such a certificate is not received by LightBox by the time of the first billing, sales tax will be charged even if such Box is checked.

#### **TERMS**

This Order Form is governed by and incorporates by reference the Master Services Agreement in effect as of the Commencement Date and located at <a href="https://www.lightboxre.com/masterservicesagreement/">https://www.lightboxre.com/masterservicesagreement/</a>.

Capitalized terms not defined herein shall retain the meaning in the Master Services Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Order Form to be executed by their duly authorized officers or representatives, either by signature below or by electronic signature.

City of Lawndale	LightBox Parent, L.P.
(Authorized Signature)	(Authorized Signature)
(Printed Name)	(Printed Name)
(Title)	(Title)
(Signature Date)	(Signature Date)



#### CITY OF LAWNDALE

## 14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ◆ www.lawndalecity.org

DATE: August 18, 2025

TO: Honorable Mayor and City Council

FROM: Dr. Sean M. Moore, City Manager

PREPARED BY: Lucho Rodriguez, Public Works Director

Nabi Sidiqi, Assistant Engineer

SUBJECT: Approve the Second Amendment to Contract Services Agreement for Public

**Works and City Hall Facility Needs Project** 

#### **BACKGROUND**

In May 2024, the City Council awarded the Public Works and City Hall Facility Needs Project to Developers General Contracting, Inc. to perform the Public Works and City Hall facilities upgrades. The original construction services agreement was set to expire on November 30, 2024 however, the work to be completed needed additional time. Therefore, the agreement was amended with Amendment 1, changing the agreement term to September 15, 2025.

The project consists of painting the interior and exterior of the buildings, replacing flooring, remodeling kitchens and shower rooms, ceiling and lighting to new standards, including updating the restrooms for ADA compliance and replacing the office furniture at both facilities.

#### STAFF REVIEW

The current agreement that is set to expire on September 15, 2025 needs to be extended to allow additional time in order to complete the remaining work. The agreement allows for the option to extend upon request.

Staff recommends that City Council approve the Second Amendment to the Public Works & City Hall Facility Needs Project agreement to extend the agreement through December 15, 2025 to allow for the next 2 phases of the City Hall remodel and project close-out documentation preparation. Furthermore, there are no changes to the contract amount.

#### LEGAL REVIEW

The City Attorney has reviewed the Staff Report and Second Amendment and approved as to form.

#### **FISCAL IMPACT**

The current FY 2024-25 budget will not be affected by this amendment.

#### RECOMMENDATION

Staff recommends that the City Council approve the Second Amendment to the Public Works and City Hall Facility Needs Project Agreement with Developers General Contracting, Inc. to extend the term of the agreement until December 15, 2025, at no increase to the current project cost.

### **Attachments**

- <u>A Second Amendment to Developers General Contracting, Inc.pdf</u>
- <u>B First Amendment to Developers General Contracting, Inc.pdf</u>
- <u>C Contract Services Agreement to Developers General Contracting, Inc.pdf</u>

# ATTACHMENT A

## SECOND AMENDMENT TO CONTRACT SERVICES AGREEMENT FOR PUBLIC WORKS & CITY HALL FACILITY NEEDS PROJECT

This SECOND AMENDMENT TO CONTRACT SERVICES AGREEMENT (the "SECOND Amendment") is made and entered into this 18th day of August, 2025, by and between the CITY OF LAWNDALE, a municipal corporation (herein "City") and Developers General Contracting, Inc., a California corporation (herein "Contractor").

#### RECITALS

WHEREAS, City and Contractor entered into that certain Agreement entitled "Contract Services Agreement for Public Works & City Hall Facility Needs Project" (the "Agreement") on or about April 6, 2024; and

WHEREAS, it is the desire of the City and the Contractor amending the Agreement with the Second Amendment to contract in order to correct the Term of the agreement to December 15, 2025 as set forth in the Second Amendment, effective as of August 18th, 2025.

#### **AMENDMENT**

NOW, THEREFORE, it is hereby agreed that the Agreement is amended as follows:

1. SECTION 3.4. is amended to make the final date of the "Term" December 15, 2025.

#### MISCELLANEOUS PROVISIONS

- 1. <u>Other Terms Unchanged</u>. Subject to the foregoing amendments, the remainder of the terms in the Agreement will remain the same and are hereby ratified.
- 2. <u>Authority to Execute</u>. Each party represents and warrants that all necessary action has been taken by such party to authorize the undersigned to execute this Second Amendment and to bind the parties to the performance of its obligations.
- 3. <u>Counterparts, Facsimile or other Electronic Signatures</u>. This Second Amendment may be executed in several counterparts, each of which will be deemed an original, and all of which, when taken together, constitute one and the same instrument. The Second Amendment will be considered executed when the signature of a party is delivered by facsimile or other electronic transmission. Such facsimile or other electronic signature will have the same effect as an original signature.
- 4. <u>Severability</u>. If any term, condition or covenant of this Second Amendment is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Second Amendment will not be affected and the Second Amendment will be read and construed without the invalid, void or unenforceable provision.

IN WITNESS WHEREOF, the parties have executed and entered into this Amendment as of the date first written above.

## CITY: CITY OF LAWNDALE, A MUNICIPAL COPORATION

	Robert Pu	Illen-Miles, Mayor
ATTEST:		
Erica Harbison, City Clerk	_	
APPROVED AS TO FORM: Burke, Williams & Sorensen, LLP		
Gregory M. Murphy, City Attorney	_	
		ACTOR: rs General Contracting, Inc. nia Corporation
	By:	Abdul Khalil Mohtasebzada President
	By:	Abdul Khalil Mohtasebzada Secretary
	Address:	10 Hughes Unit A203, Irvine, CA 92618

# **ATTACHMENT B**

## FIRST AMENDMENT TO CONTRACT SERVICES AGREEMENT FOR PUBLIC WORKS & CITY HALL FACILITY NEEDS PROJECT

This FIRST AMENDMENT TO CONTRACT SERVICES AGREEMENT (the "FIRST Amendment") is made and entered into this 2nd day of December, 2024, by and between the CITY OF LAWNDALE, a municipal corporation (herein "City") and Developers General Contracting, Inc., a California corporation (herein "Contractor").

#### **RECITALS**

WHEREAS, City and Contractor entered into that certain Agreement entitled "Contract Services Agreement for Public Works & City Hall Facility Needs Project" (the "Agreement") on or about April 6, 2024; and

WHEREAS, it is the desire of the City and the Contractor amending the Agreement with the First Amendment to contract in order to correct the organization name on the agreement to *Developers General Contracting, Inc.* as set forth in the First Amendment, effective as of December 2nd, 2024.

#### **AMENDMENT**

NOW, THEREFORE, it is hereby agreed that the Agreement is amended as follows:

- 1. Change name of "Contractor" to Developers General Contracting, Inc.
- 2. SECTION 3.4. is amended to make the final date of the "Term" September 15, 2025.

#### MISCELLANEOUS PROVISIONS

- 1. <u>Other Terms Unchanged</u>. Subject to the foregoing amendments, the remainder of the terms in the Agreement will remain the same and are hereby ratified.
- 2. <u>Authority to Execute</u>. Each party represents and warrants that all necessary action has been taken by such party to authorize the undersigned to execute this First Amendment and to bind the parties to the performance of its obligations.
- 3. <u>Counterparts, Facsimile or other Electronic Signatures</u>. This First Amendment may be executed in several counterparts, each of which will be deemed an original, and all of which, when taken together, constitute one and the same instrument. The First Amendment will be considered executed when the signature of a party is delivered by facsimile or other electronic transmission. Such facsimile or other electronic signature will have the same effect as an original signature.
- 4. <u>Severability</u>. If any term, condition or covenant of this First Amendment is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this First Amendment will not be affected and the First Amendment will be read and construed without the invalid, void or unenforceable provision.

IN WITNESS WHEREOF, the parties have executed and entered into this Amendment as of the date first written above.

CITY: CITY OF LAWNDALE, A MUNICIPAL COPORATION

Robert Pullen-Miles, Mayor

ATTEST:

Erica Harbison, City Clerk

APPROVED AS TO FORM:

Burke, Williams & Sorensen, LLP

Gregory M. Murphy, City Attorney

**CONTRACTOR:** 

Developers General Contracting, Inc.

A California Corporation

By:

Abdul Khalil Mohtasebzada

President

By:

Abdul Khalif Mohtasebzada

Secretary

Address:

10 Hughes Unit A203,

Irvine, CA 92618

# ATTACHMENT C

#### CITY OF LAWNDALE

#### CONTRACT SERVICES AGREEMENT FOR

#### PUBLIC WORKS & CITY HALL FACILITY NEEDS PROJECT

This Contract Services Agreement ("Agreement") is made and entered into this 6th day of April, 2023, by and between the City of Lawndale, a municipal corporation ("City"), and Developers General Contracting LLC ("Contractor"). The term Contractor includes professionals performing in a consulting capacity or contractors performing contract services. The parties hereto agree as follows:

#### 1.0 SERVICES OF CONTRACTOR

- 1.1 <u>Scope of Services</u>. In compliance with all terms and conditions of this Agreement, Contractor shall provide the work and services specified in the "Scope of Services" attached hereto as *Exhibit "A"* and incorporated herein by this reference. Contractor warrants that all work or services set forth in the Scope of Services will be performed in a competent, professional and satisfactory manner.
- 1.2 <u>Contractor's Proposal</u>. The Scope of Services shall include the Contractor's proposal or bid which shall be incorporated herein by this reference as though fully set forth herein. In the event of any inconsistency between the terms of such proposal and this Agreement, the terms of this Agreement shall govern.
- 1.3 <u>Compliance with Law</u>. All work and services rendered hereunder shall be provided in accordance with all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental agency having jurisdiction.
- 1.4 <u>Licenses</u>, <u>Permits</u>, <u>Fees and Assessments</u>. Contractor shall obtain at its sole cost and expense, such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Contractor shall have the sole obligation to pay for any fees, assessments, taxes, including applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Contractor's performance of the services required by this Agreement; and shall indemnify, defend and hold harmless City against any claim for such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.
- 1.5 <u>Familiarity with Work</u>. By executing this Agreement, Contractor warrants that Contractor (a) has thoroughly investigated and considered the scope of services to be performed, (b) has carefully considered how the work and services should be performed, and (c) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement.
- 1.6 <u>Additional Services</u>. City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such

extra work may be undertaken unless a written order is first given by the Contract Officer to the Contractor, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Contractor. Any increase in compensation of up to five percent (5%) of the Contract Sum or \$25,000, whichever is less, may be approved by the Contract Officer. Any greater increases, taken either separately or cumulatively, must be approved by the City Council. It is expressly understood by Contractor that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. Contractor hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Contractor anticipates and that Contractor shall not be entitled to additional compensation, therefore.

- 1.7 <u>Special Requirements</u>. Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as *Exhibit "B"* and incorporated herein by this reference. In the event of a conflict between the provisions of *Exhibit "B"* and any other provisions of this Agreement, the provisions of *Exhibit "B"* shall govern.
- 1.8 Environmental Laws. Contractor shall comply with all applicable environmental laws, ordinances, codes and regulations of Federal, State, and local governments. Contractor shall also comply with all applicable mandatory standards and policies relating to energy efficiency.

#### 2.0 COMPENSATION

2.1 Contract Sum. For the services rendered pursuant to this Agreement, Contractor shall be compensated in accordance with the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference, but not exceeding the maximum contract amount of Two Million Seven Hundred Twenty Thousand and Nine Cents (\$2,720,000.09) ("Contract Sum"), except as provided in Section 1.6. The method of compensation may include: (i) a lump sum payment upon completion, (ii) payment in accordance with the percentage of completion of the services, (iii) payment for time and materials based upon the Contractor's rates as specified in the Schedule of Compensation, but not exceeding the Contract Sum or (iv) such other methods as may be specified in the Schedule of Compensation. Compensation may include reimbursement for actual and necessary expenditures approved by the Contract Officer in advance if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Contractor at all project meetings reasonably deemed necessary by the City.

Contractor agrees that if Contractor becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services or, if Contractor is providing design services, the cost of the project being designed, Contractor shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Contractor is providing design services, the estimated increased or decreased cost estimate for the project being designed.

2.2 Method of Payment. Unless some other method of payment is specified in the Schedule of Compensation, in any month in which Contractor wishes to receive payment, no later than the

first (1st) working day of such month, Contractor shall submit to the City, in a form approved by the City's Director of Finance, an invoice for services rendered prior to the date of the invoice. Except as provided in Section 7.2, City shall pay Contractor for all expenses stated thereon which are approved by City pursuant to this Agreement generally within thirty (30) days, and no later than forty-five (45) days, from the submission of an invoice in an approved form.

2.3 <u>Availability of Funds</u>. It is mutually understood between the parties that this Agreement is valid and enforceable only if sufficient funds are made available by the City Council of the City for the purposes of this Agreement. The availability of funding is affected by matters outside the City's control, including other governmental entities. Accordingly, the City has the option to void the whole Agreement or to amend the Agreement to reflect unanticipated reduction in funding for any reason.

#### 3.0 PERFORMANCE SCHEDULE

- 3.1 <u>Time of Essence</u>. Time is of the essence in the performance of this Agreement.
- 3.2 Schedule of Performance. Contractor shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "D", if any, and incorporated herein by this reference. When requested by the Contractor, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but not exceeding One Hundred Eighty (180) days cumulatively.
- 3.3 Force Majeure. The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Contractor, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Contractor shall, within ten (10) days of the commencement of such delay, notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay and extend the time for performing the services for the period of the enforced delay when and if, in the judgment of the Contract Officer, such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement. In no event shall Contractor be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused; Contractor's sole remedy being extension of the Agreement pursuant to this Section.
- 3.4 <u>Term</u>. Unless earlier terminated in accordance with Section 7.4 below, this Agreement shall continue in full force and effect until completion of the services no later than November 30, 2024.

#### 4.0 COORDINATION OF WORK

4.1 <u>Representative of Contractor</u>. Abdul Khalil Mohtasebzada is hereby designated as being the representative of Contractor authorized to act on its behalf with respect to the work or services specified herein and to make all decisions in connection therewith.

It is expressly understood that the experience, knowledge, capability and reputation of the representative was a substantial inducement for City to enter into this Agreement. Therefore, the representative shall be responsible during the term of this Agreement for directing all activities of Contractor and devoting sufficient time to personally supervise the services hereunder. For purposes of this Agreement, the representative may not be replaced, nor may his responsibilities be substantially reduced by Contractor without the express written approval of City.

- 4.2 Contract Officer. The City's City Manager is hereby designated as the representative of the City authorized to act in its behalf with respect to the work and services and to make all decisions in connection therewith ("Contract Officer"). It shall be the Contractor's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Contractor shall refer any decisions which must be made by City to the Contract Officer. The City may designate another Contract Officer by providing written notice to Contractor.
- 4.3 <u>Prohibition Against Subcontracting or Assignment.</u> The experience, knowledge, capability and reputation of Contractor, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Contractor shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. In addition, neither this Agreement nor any interest herein may be transferred or assigned without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Contractor taking all transfers into account on a cumulative basis. A prohibited transfer or assignment shall be void. No approved transfer shall release the Contractor or any surety of Contractor of any liability hereunder without the express consent of City.
- 4.4 <u>Independent Contractor</u>. Neither the City nor any of its employees shall have any control over the manner or means by which Contractor, its agents or employees, perform the services required herein, except as otherwise set forth herein. Contractor shall perform all services required herein as an independent contractor of City and shall remain under only such obligations as are consistent with that role. Contractor shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Contractor in its business or otherwise or a joint venturer or a member of any joint enterprise with Contractor.

#### 5.0 INSURANCE AND INDEMNIFICATION

- 5.1 <u>Insurance</u>. Contractor shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, the following policies of insurance:
- (a) <u>Commercial General Liability Insurance</u>. A policy of commercial general liability insurance using Insurance Services Office "Commercial General Liability" policy form CG 00 01, with an edition date prior to 2004, or the exact equivalent. Coverage for an additional insured shall not be limited to its vicarious liability. Defense costs must be paid in addition to limits. Limits shall be no less than \$2,000,000 per occurrence for all covered losses and no less than \$2,000,000 general aggregate.
- (b) <u>Workers' Compensation Insurance</u>. A policy of workers' compensation insurance on a state-approved policy form providing statutory benefits as required by law with employer's liability limits no less than \$1,000,000 per accident for all covered losses.
- (c) <u>Automotive Insurance</u>. A policy of comprehensive automobile liability insurance written on a per occurrence basis in an amount not less than \$1,000,000.00 per accident, combined single limit. Said policy shall include coverage for owned, non owned, leased and hired cars.
- (d) <u>Professional Liability or Error and Omissions Insurance</u>. A policy of insurance in an amount not less than \$1,000,000.00 per claim with respect to loss arising from the actions of Contractor performing professional services hereunder on behalf of the City.

All of the above policies of insurance shall be primary insurance. The general liability policy shall name the City, its officers, employees and agents ("City Parties") as additional insureds and shall waive all rights of subrogation and contribution it may have against the City and the City's Parties and their respective insurers. Moreover, the insurance policy must specify that where the primary insured does not satisfy the self-insured retention, any additional insured may satisfy the self-insured retention. All of said policies of insurance shall also provide that said insurance may not be cancelled without providing ten (10) days prior written notice by registered mail to the City. In the event any of said policies of insurance are cancelled or amended, Contractor shall, prior to the cancellation or amendment date, submit new evidence of insurance in conformance with this Section 5.1 to the Contract Officer. No work or services under this Agreement shall commence until Contractor has provided City with Certificates of Insurance or appropriate insurance binders evidencing the above insurance coverages and said Certificates of Insurance or binders are approved by City.

Contractor agrees that the provisions of this Section 5.1 shall not be construed as limiting in any way the extent to which Contractor may be held responsible for the payment of damages to any persons or property resulting from Contractor's activities or the activities of any person or persons for which Contractor is otherwise responsible.

The insurance required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best Rating Guide or The Key Rating Guide, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City due to unique circumstances.

In the event that the Contractor is authorized to subcontract any portion of the work or services provided pursuant to this Agreement, the contract between the Contractor and such subcontractor shall require the subcontractor to maintain the same policies of insurance that the Contractor is required to maintain pursuant to this Section 5.1.

#### 5.2 Indemnification.

- (a) <u>Indemnity for Professional Liability</u>. When the law establishes a professional standard of care for Contractor's services, to the fullest extent permitted by law, Contractor shall indemnify, defend and hold harmless City and the City's Parties from and against any and all losses, liabilities, damages, costs and expenses, including attorneys' fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Contractor, its officers, agents, employees of subcontractors (or any entity or individual for which Contractor shall bear legal liability) in the performance of professional services under this Agreement.
- (b) <u>Indemnity for Other Than Professional Liability</u>. Other than in the performance of professional services and to the full extent permitted by law, Contractor shall indemnify, defend and hold harmless City and City's Parties from and against any liability (including liability for claims, suits, actions, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorneys' fees and costs, court costs, defense costs and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Contractor or by any individual or entity for which Contractor is legally liable, including but not limited to officers, agents, employees or subcontractors of Contractor.

#### 6.0 RECORDS AND REPORTS

- 6.1 <u>Reports</u>. Contractor shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require.
- 6.2 Records. Contractor shall keep, and require subcontractors to keep, such books and records as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of three (3) years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required.

6.3 Ownership of Documents. All drawings, specifications, reports, records, documents and other materials prepared by Contractor, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement and Contractor shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership of such documents and materials. Contractor may retain copies of such documents for its own use and Contractor shall have an unrestricted right to use the concepts embodied therein. Any use of such completed documents by City for other projects and/or use of uncompleted documents without specific written authorization by the Contractor will be at the City's sole risk and without liability to Contractor and the City shall indemnify the Contractor for all damages resulting therefrom. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Contractor fails to secure such assignment, Contractor shall indemnify City for all damages resulting therefrom.

#### 7.0 ENFORCEMENT OF AGREEMENT

- 7.1 <u>California Law</u>. This Agreement shall be construed and interpreted both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Contractor agrees to submit to the personal jurisdiction of such court in the event of such action.
- 7.2 Retention of Funds. Contractor hereby authorizes City to deduct from any amount payable to Contractor (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Contractor's acts or omissions in performing or failing to perform Contractor's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Contractor, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Contractor to insure, indemnify, and protect City as elsewhere provided herein.
- 7.3 <u>Waiver</u>. No delay or omission in the exercise of any right or remedy by a nondefaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.
- 7.4 <u>Termination Prior to Expiration of Term</u>. Either party may terminate this Agreement at any time, with or without cause, upon thirty (30) days' written notice to the other party. Upon receipt of any notice of termination, Contractor shall immediately cease all work or services

hereunder except such as may be specifically approved by the Contract Officer. Contractor shall be entitled to compensation for the reasonable value of the work product actually produced prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation and City shall be entitled to reimbursement for any compensation paid in excess of the services rendered.

- 7.5 Completion of Work After Termination for Default of Contractor. If termination is due to the failure of the Contractor to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Contractor shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Contractor for the purpose of set-off or partial payment of the amounts owed the City as previously stated.
- 7.6 Attorneys' Fees. If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, shall be entitled to reasonable attorneys' fees, whether or not the matter proceeds to judgment, and to all other reasonable costs for investigating such action, taking depositions and discovery, including all other necessary costs the court allows which are incurred in such litigation.

#### 8.0 CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

- 8.1 <u>Non-liability of City Officers and Employees</u>. No officer or employee of the City shall be personally liable to the Contractor, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Contractor or to its successor, or for breach of any obligation of the terms of this Agreement.
- 8.2 <u>Conflict of Interest; City</u>. No officer or employee of the City shall have any financial interest in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which affects his financial interest or the financial interest of any corporation, partnership or association in which he is interested, in violation of any State statute or regulation.
- 8.3 Conflict of Interest; Contractor. Contractor warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement. Contractor shall comply with all conflict of interest laws and regulations including, without limitation, City's Conflict of Interest Code which is on file in the City Clerk's office. Accordingly, should the City Manager determine that Contractor will be performing a specialized or general service for the City and there is substantial likelihood that the Contractor's work product will be presented, either written or orally, for the purpose of influencing a governmental decision, the Contractor and its officers, agents or employees, as applicable, shall be subject to the City's Conflict of Interest Code.

8.4 Covenant Against Discrimination. Contractor covenants that, by and for itself, its executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this Agreement. Contractor shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin or ancestry.

#### 9.0 MISCELLANEOUS PROVISIONS

- 9.1 Notice. Any notice or other communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer, City of Lawndale, 14717 Burin Avenue, Lawndale, California 90260, and in the case of the Contractor, to the person at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section.
- 9.2 <u>Interpretation</u>. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.
- 9.3 <u>Integration; Amendment</u>. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. This Agreement may be amended at any time by an instrument in writing signed by both parties.
- 9.4 <u>Severability</u>. Should a portion of this Agreement be declared invalid or unenforceable by a judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining portions of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.
- 9.5 Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date first written above.

CITY:

CITY OF LAWNDALE, a municipal corporation

By:

Greg Mc Murphy, City Attorney

ATTEST:

Erica Harbison, City Clerk

APPROVED AS TO FORM:

Burke Williams & Sorensen, LLP

Robert Pullen-Miles, Mayor

**CONTRACTOR:** 

Developers General Contracting LLC

a [California corporation]

By: ___

Name: Abdul Khalil Mohtasebzada

Title:

President

By:

Name: Abdul Khaiir Mohtasebzada

Title:

Secretary

Address: 2102 Business Center Dr., Irvine, CA 92612



#### CITY OF LAWNDALE

## 14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ◆ www.lawndalecity.org

DATE: August 18, 2025

TO: Honorable Mayor and City Council

FROM: Dr. Sean M. Moore, City Manager

PREPARED BY: Lucho Rodriguez, Public Works Director

SUBJECT: West 147th Street Traffic Calming Measures

#### **BACKGROUND**

On June 2, 2025, City Council awarded a contract to General Technologies and Solutions (GTS) for the preparation of a traffic analysis report to study 147th Street from Inglewood to Grevillea Avenue and provide recommendations for traffic calming improvements to enhance pedestrian and cyclist safety.

#### STAFF REVIEW

GTS completed the traffic analysis report in late June 2025, providing traffic calming recommendations to be tested in efforts to increase the number of drivers that obey the stop signs and to reduce the overall vehicle speeds on West 147th Street. A summary of GTS' findings and recommendations is presented in this staff report. GTS complete report is provided as attachment A.

#### **Traffic Volumes and Speeds**

147th Street is designated as a Collector in the City's 2020 General Plan Update. The posted speed limit for this section of 147th Street is 25 miles per hour (mph). Based on GTS' collected field data, the combined traffic volumes on 147th Street are as high as 2691 vehicles in a 24-hr period. The combined 85th-percentile speed was 28 mph, which is slightly above the posted speed. This information is presented in exhibit 3, below.

Exhibit 3. Observed traffic volumes and speeds (June 2025)

	ADT1: 147 th St between Kingsdale Ave and Mansel Ave	ADT2: 147 th St between Inglewood Ave and Condon Ave
Eastbound 24-hour volume	1046	1213
Westbound 24-hour volume	563	1478
Total 24 hour volume	1609	2691
Eastbound 85th-percentile speed		20 mph
Westbound 85th-percentile speed	•	29 mph
Combined 85th-percentile speed		28 mph

#### **Stop Sign Compliance**

GTS reviewed traffic camera footage to determine the percentage of drivers who stop at the stop signs. Overall, 63 percent of the drivers obeyed the signage, while 37 percent did not. A breakdown by intersection is presented on exhibits 15 and 16.

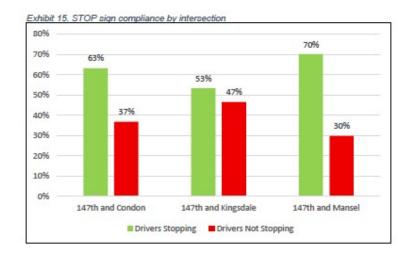


Exhibit 16. STOP sign compliance by intersection and AMPM peak hour

	AM Peak Hour (7:45-8:45)		PM Peak Hour (2:30-3:30)		
Intersection	Drivers Stopping	Drivers Not Stopping	Drivers Stopping	Drivers Not Stopping	
147th and Condon	358 (69%)	162 (31%)	222 (56%)	176 (44%)	
147th and Kingsdale	165 (58%)	118 (42%)	88 (46%)	103 (54%)	
147th and Mansel	340 (78%)	94 (22%)	165 (58%)	121 (42%)	

#### **Traffic Calming Recommendations**

#### 1. Re-striping to create narrower lanes

GTS reports that the current width of the travel lanes is believed to contribute to the driver's behavior associated with speeding. GTS suggests a reduction of lane width from 18 feet (ft.) or 16ft. down to 11ft. or 10ft. depending on the block, and in some cases, including the addition of a striped buffer zone between the parking lane and the travel lane. See exhibits 17 to 21. Re-stripping is considered a permanent solution.

For the purpose of illustrating the re-striping of the street, west 147th Street was divided into 3 segments according to the street width.

Segment 1, between Inglewood Avenue and Condon Avenue, could be narrowed as shown below. The extra width on the west bound lane of this segment was studied for the possibility of incorporating angled parking. However, it was concluded that there is not enough width to accommodate that angled parking. GTS recommends striping a divider line on 147th Street at Inglewood Avenue to effectively create separate left-turn and right-turn lanes. The street sections below show the recommended striping changes for west 147th Street.





Segment 2: 147th St Between Condon Ave and Firmona Ave

A new striping scheme is not recommended for this block since the travel lanes are already narrow, with an effective width of 8–10 feet.



Segment 3, between Firmona Avenue and Grevillea Avenue has wide travel lanes that could be reduced in width to help reduce the speed of travel on this 3-block segment. Exhibits 20-21 below.





#### 2. Curb Extensions (Bulb outs)

Curb extensions were studied as possible solutions to narrow the width of the street at intersections. Curb extensions could reinforce the narrowing effect of the road, and they may help with stop sign compliance. These elements can be striped and painted for a temporary measure or can be constructed with concrete as an extension of the sidewalk for a permanent solution to traffic calming. Curb extensions should be implemented at the same time as re-striping, if desired. Curb extensions sometimes result in loss of parking. See Exhibit 23 below for a visual.



#### 3. Traffic Circles

Traffic circles were studied as a feasible option for traffic calming on west 147th Street. Traffic circles block the clear view of the intersection, making it less inviting for drivers to speed and, in theory, forcing the driver to stop at the stop signs.

Temporary traffic circles are painted on the pavement and include plastic delineators, some striping and signage. Permanent traffic circles include a raised surface that can be filled in with pavers or concrete. Traffic circles are recommended at 3 intersections on 147th Street. Firmona Avenue, Kingsdale Avenue, and Mansel Avenue. A traffic circle is not recommended at Condon Avenue because the road is narrow at that location.

Below is a temporary traffic circle similar to the ones proposed for 147th street.



Below is Exhibit 24 from GTS' report for the proposed traffic circle locations.



### 4. Speed Humps

Speed humps are used for traffic calming to reduce speed, typically installed mid-block across the travel lanes. Speed humps are about 4 inches in height and 12 to 14 feet wide. There are temporary rubberized speed humps and permanent asphalt ones. Speed humps are designed for speeds of 25 miles per hour, and they are different than Speed Bumps which are typically used in parking lots to force the driver to completely stop when approaching the device.

GTS recommends incorporating speed humps as traffic calming solutions for west 147th Street in combination with other measures, such as traffic circles and re-striping. Installation of speed humps includes signage and striping. Additionally, installing speed humps permanently will require an exception to the speed hump policy.

Below, proposed temporary speed hump (similar).

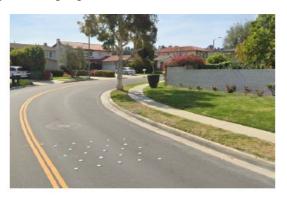


Below, permanent AC speed hump.



### 5. Bott's Dots (Raised pavement dots)

GTS does not recommend the installation of raised pavement markers due to the sound produced when vehicles pass over them, typically creating a problem for homeowners in the vicinity of the dots.



#### 6. Raised Intersections

Raised intersections are basically raised sections of the road that are flush with the sidewalk. Raised intersections add visibility of pedestrians crossing the street, as well as working as a speed hump. The installation of raised intersections should be used as a holistic approach to traffic calming, using them in conjunction with other traffic calming methods. Exhibit 29 below, raised intersection at crosswalk.



#### **Immediate Installation of Temporary Traffic Calming Measures**

Staff and GTS agree that the best systematic approach for traffic calming on 147th Street would be to install temporary traffic circles at the recommended intersections of 147th St. and Firmona Avenue, Kingsdale Avenue and Mansel Avenue, in conjunction with the installation of temporary speed humps, placed midblock on every block on west 147th Street. See map below for the approximate proposed installation location of the temporary devices.



The incorporation of the traffic circles and speed humps will include signage, pavement markings and minor stripping changes.

Following the installation of the recommended temporary traffic calming devices, staff recommends a 90-day period for field observation and for community comments, followed with taking new speed measurements to check the effectiveness of the devices installed, and a community meeting to engage the 147 street community to provide comments on the temporary traffic calming measures before installation of any permanent improvements.

#### **Cost of Temporary Improvements**

The approximate cost for a temporary traffic circle, including paint, bollards, raised pavement markers and signage is \$3,500 per location. The cost for each temporary rubber speed hump is about \$8,500 for the required dimensions, including signage.

Installation of the improvements will be done by City crews. Pavement striping will be performed by a contractor for an estimated cost of \$10,000.

The total cost of the improvements, including 3 temporary traffic circles, 5 rubberized speed humps and all necessary signage and striping is \$63,000.

#### **Cost of Permanent Improvements**

The total cost to implement the recommended permanent traffic calming solutions including new striping, permanent traffic circles and speed humps, on west 147th St. is estimated to be approximately \$200,000 including plans, construction and incidentals.

#### LEGAL REVIEW

The City Attorney reviewed this staff report.

#### FISCAL IMPACT

The total cost to install the recommended temporary traffic calming improvements on west 147th Street is \$63,000. A budget amendment of \$63,000 will be needed from the General Fund.

#### **RECOMMENDATION**

Staff recommends that City Council:

- 1. Authorize the installation of temporary traffic circles and temporary speed humps on west 147th Street; and
- 2. Authorize the budget amendment of \$63,000 to cover the cost of the project.

#### **Attachments**

Attachment A - GTS Report -West 147th St.



t +1 213 267 2332 | f +1 213 318 0744 info@gentecsol.com | www.gentecsol.com

11900 W Olympic Blvd., Ste 450 | Los Angeles, CA 90064 GTS | General Technologies and Solutions



#### **MEMORANDUM**

Date:	June 30, 2025	GTS:	250408
To:	City of Lawndale		
From:	GTS		
Subject:	Traffic calming for 147 th Street between Inglewood (Updated)	Avenue an	d Grevillea Ave

This memo presents recommendations to address speeding and STOP sign non-compliance on 147th Street between Inglewood Avenue and Grevillea Ave in the City of Lawndale.

#### 1. EXISTING CONDITIONS

The study area consists of a 2,000-foot segment of 147th Street from Inglewood Avenue to Grevillea Ave. 147th Street is classified as a Collector street in the City of Lawndale's General Plan. Within the study area, 147th Street is a primarily residential street including multi-family residences and single-family homes. In addition to the residential uses, Lucille J. Smith Elementary School is located in the study area. The study area location is shown in Exhibit 1.

In the study area, 147th Street is divided into segments with the following characteristics:

- 1. Segment 1: Between Inglewood Ave and Condon Ave, 147th Street is 44 feet wide from curb to curb and has a double yellow centerline, parallel parking on both sides, and sidewalks on both sides. On-street parking spaces are not delineated by striping; assuming on-street parking takes up 8 feet of roadway width, the effective travel lane width is 18 feet in the westbound direction and 10 feet in the eastbound direction. At the east end of the block (about 125 feet west of Condon Ave), the roadway narrows to 26 feet; on this section on-street parking is permitted on the south side of the street only.
- 2. **Segment 2:** Between Condon Ave and Firmona Ave, 147th street is 26 feet wide from curb to curb and has a dashed yellow centerline, parallel parking on the south side, and sidewalks on both sides. The westbound lane width is 10 feet and the eastbound lane width is effectively 8 feet, assuming on-street parking takes up 8 feet of roadway width.

3. **Segment 3:** Between Firmona Ave and Grevillea Ave, 147th Street is 48 feet wide from curb to curb and has a dashed yellow centerline, parallel parking on both sides, and sidewalks on both sides. Assuming on-street parking takes up 8 feet of roadway width, the effective travel lane with in each direction is 16 feet. "SLOW SCHOOL XING" pavement markings are on the pavement in the vicinity of Lucille J. Smith Elementary School.

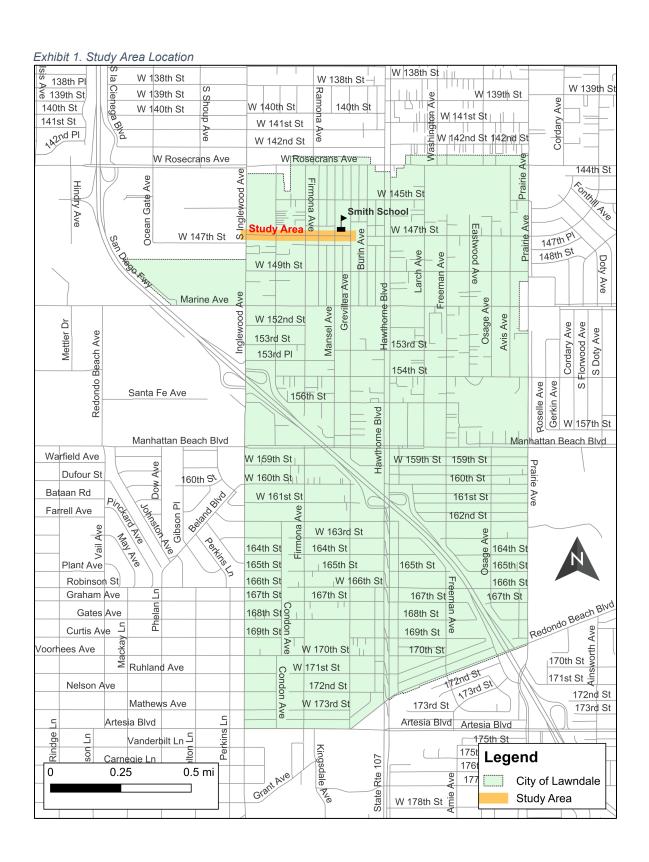
The intersection of 147th Street and Inglewood Ave is signalized, while the remaining intersections in the study area are four-way STOP controlled. Yellow ladder-style school zone crosswalks are striped at the following intersections:

- 147th St at Inglewood Ave (north and east legs)
- 147th St at Condon Ave (west leg)
- 147th St at Mansel Ave (north, west, and east legs)
- 147th St at Grevillea Ave (north and west legs)

Throughout the study area, there is one lane of traffic in each direction (westbound and eastbound). The posted speed limit is 25 mph.

Exhibits 4 through 14 in Section 4 show the intersections and mid-block views at key locations in the study area.

147th Street from Firmona Ave to Grevillea Ave is a Suggested Route to School for Smith Elementary School, as shown on the Lawndale Elementary School District's Suggested Routes to School Map (see link in the References section).

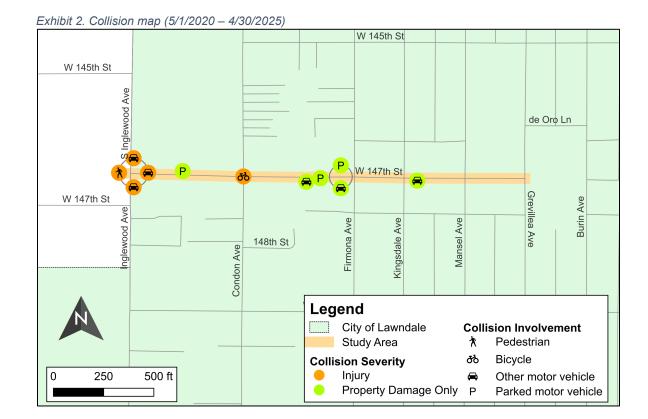


## 2. COLLISION ASSESSMENT

Collision data for the study area were obtained from the Statewide Integrated Traffic Record System (SWITRS) and analyzed covering the most recent 5-year period available (5/1/2020 – 4/30/2025). The locations of collisions are shown in Exhibit 2, with their severity (Property Damage Only or Injury) and the type of involvement (other motor vehicle, parked vehicle, bicycle, or pedestrian).

There were 11 collisions during this timeframe. The analysis found the following statistics regarding the collisions:

- 6 collisions (55%) resulted in property damage only and 5 collisions (45%) resulted in injury.
- One collision (9%) involved a pedestrian and one (9%) involved a bicyclist. Both resulted in injury.
- 3 collisions (27%) were with parked motor vehicles. All resulted in property damage only.
- The remaining 6 collisions (55%) were between motor vehicles in motion. Of these, 3 resulted in property damage only and 3 resulted in injury.
- 4 collisions (36%) occurred at the intersection of 147th Street and Inglewood Ave. All these resulted in injury and they included one pedestrian collision.
- 5 collisions (45%) were sideswipe collisions, 3 (27%) were broadside, and the remaining 3 were listed as "other".
- The primary contributing factors (PCFs) were improper turning for 3 collisions (27%); Auto ROW violation for 3 collisions (27%; this is typically recorded for when one driver fails to yield right-of-way to another driver); and for one collision each (9% each), improper passing, improper starting/backing, stop sign violation, other hazardous movement, and pedestrian ROW violation (this is typically recorded when a pedestrian fails to yield right-of-way to a motor vehicle).
- 3 collisions (27%) occurred in the dark and 8 (73%) during daylight hours.
- All collisions occurred in clear weather with dry road conditions.



# 3. TRAFFIC VOLUMES AND SPEEDS

Average daily traffic (ADT) volumes and speeds were measured on Wednesday, June 4, 2025, a typical school day when schools were still in session. Measurements were carried out at the following locations:

- 1. 147th St between Kingsdale Ave and Mansel Ave (ADT)
- 2. 147th St between Inglewood Ave and Condon Ave (ADT and speed)

Volumes and speeds are summarized in Exhibit 3 below.

Exhibit 3. Observed traffic volumes and speeds (June 2025)

	ADT1: 147 th St between Kingsdale Ave and Mansel Ave	ADT2: 147 th St between Inglewood Ave and Condon Ave
Eastbound 24-hour volume	1046	1213
Westbound 24-hour volume	563	1478
Total 24 hour volume	1609	2691
Eastbound 85 th -percentile speed		20 mph
Westbound 85th-percentile speed		29 mph
Combined 85 th -percentile speed		28 mph

Typically, the 85th percentile should be close to the posted speed limit. The speed data show the overall and eastbound 85th-percentile speeds are slightly above the posted limit.

However, it should be noted that some exceptionally high speeds were observed in the speed data collection. During the 24 hours collected, one vehicle was recorded at a speed over 75 mph and two vehicles were recorded in the 60-64 mph range. These speed levels are very hazardous given the residential character of the study area and the street layout. Overall, in 24 hours, 27 vehicles (1% of the total) traveled at speeds of 40 mph or higher. Incidences of speeds (more than 10 mph above the posted speed limit) were not clustered at any particular time of the day.

While "donut" driving has been reported at nighttime, 24 of the 27 higher-speed vehicles (88%) were recorded during daylight hours. The 75+ mph incident occurred between 2:00 and 2:15 PM and both the 60-64 mph incidents occurred between 5:45 and 6:00 PM.

## 4. FIELD OBSERVATIONS

GTS visited the study area in June 2017 to observe traffic patterns and driver behavior. The following observations were noted:

- The wider portions of 147th Street are conducive to higher speeds (see, for example, Exhibits 6, 7, 10, and 12).
- The street has been improved with ADA curb ramps at the intersection crossings.
- Significant numbers of pedestrians were observed. Many of them were going to or from Smith Elementary School and the Lawndale Library.
- "Donut" tire marks were observed in the intersections, from drivers going in circles (see Exhibit 9).
- On-street parking seemed to be close to capacity at the west side of the study area.
   Due to the lack of parking, delivery trucks as well as vehicles were observed to park in the travel lanes to conduct their deliveries or loading/unloading.
- A City of Lawndale transit bus was observed driving on 147th Street, but the route could not be determined. There are no known bus stops on 147th Street. The Lawndale BEAT bus service runs a fixed route along Inglewood Ave.
- GTS talked with a resident who said that the "donut" driving occurs mostly at night, around 1:00 or 2:00 AM. They have complained to the City about the issue. The resident noted that "donut" driving takes place at the intersections of 147th St with Kingsdale and Firmona as well as in the school's parking lot.
- On the westbound approach to the intersection of 147th St and Inglewood Ave (shown in Exhibit 4), width is available for separate left-turn and right-turn lanes, and drivers effectively create separate lanes for these movements. Although signal loop detectors are present for both lanes, the approach is not currently striped as such.

In addition to the field observations, a neighborhood resident's YouTube channel ("Lionel the Cat") was reviewed, providing numerous videos of driver behavior on 147th Street.

The following exhibits show views of the intersections and key mid-block segments in the study area.



Exhibit 5. Regulatory signs on the south side of 147th St between Inglewood Ave and Condon Ave, looking east











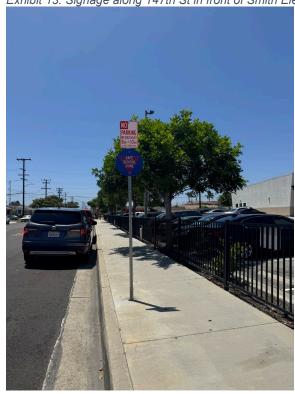








Exhibit 13. Signage along 147th St in front of Smith Elementary, looking west





# 4.1. Stop Sign Compliance

Traffic camera footage for the AM peak hour (7:45 AM - 8:45 AM) and the PM peak hour (2:30 PM - 3:30 PM) was reviewed to determine the percent of drivers who stop at the STOP signs in the study area. Footage was reviewed for the following intersections:

- 147th St and Condon Ave
- 147th St and Kingsdale Ave
- 147th St and Mansel Ave

Overall, 63 percent of drivers stopped at the STOP signs and 37 percent did not. Stopping compliance was better in the AM peak hour (70% stopped) versus the PM peak hour (54% stopped).

The breakdown by intersection is shown in Exhibit 15 and The rate of drivers not stopping at the STOP signs was highest at the intersection of 147th St and Kingsdale Ave (47% did not stop) and lowest at the intersection of 147th and Mansel (30% did not stop). This is further broken down by peak hour in Exhibit 16.

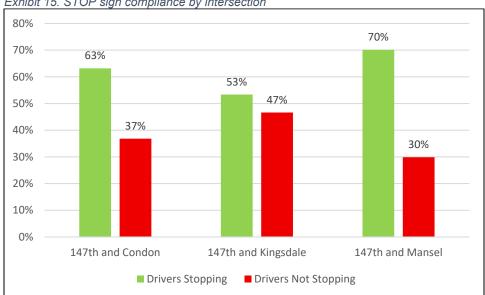


Exhibit 15. STOP sign compliance by intersection

Exhibit 16. STOP sign compliance by intersection and AM/PM peak hour

	AM Peak	Hour (7:45-8:45)	PM Peak Hour (2:30-3:30)				
Intersection	Drivers Stopping	<b>Drivers Not Stopping</b>	Drivers Stopping	<b>Drivers Not Stopping</b>			
147th and Condon	358 (69%)	162 (31%)	222 (56%)	176 (44%)			
147th and Kingsdale	165 (58%)	118 (42%)	88 (46%)	103 (54%)			
147th and Mansel	340 (78%)	94 (22%)	165 (58%)	121 (42%)			

In addition, the following observations were made from reviewing the footage:

- When a queue of vehicles approaches a STOP sign and the first vehicle stops, the drivers behind the initial vehicle tend to not stop again when they arrive at the STOP sian.
- Almost all drivers came to a complete stop when pedestrians were crossing in front of them.
- Most non-stopping drivers reduced their speed at the intersection and passed through slowly even though they did not stop. However, some drivers were observed passing through the STOP-controlled intersections at a continuous high
- More drivers tended to stop when more vehicles were present. Drivers tended not to stop when they were the only ones passing through the intersection.
- No near-misses were observed.

## 5. RECOMMENDATIONS

The following are some actions the City could take over the short term and long term to address speed, STOP sign compliance, and safety concerns in the study area.

# 5.1. Restriping to create narrower lanes

Numerous studies have found that reductions in lane width (reducing to 10 or 11 feet wide from a greater width) are associated with reduced vehicle speeds. As noted earlier, 147th Street currently has travel lanes with an effective width of 16 feet wide on both sides from Firmona Ave to Grevillea Ave, and an effective width of 18 feet on the westbound side from Inglewood Ave to west of Condon Ave. This lane width is believed to contribute to the observed driver behaviors.

This section shows existing and proposed street cross-sections, presenting restriping schemes for the three segments of the study area listed earlier. Preferably, the restriping should be implemented in combination with the other traffic calming measures recommended in this study, as part of a holistic approach. Restriping could be accomplished as part of scheduled street resurfacing, thereby minimizing the cost to the City.

### Segment 1: 147th St Between Inglewood Ave and Condon Ave

The wide westbound lane, which potentially invites higher speeds on this block, could be narrowed by striping as shown, while retaining the on-street parking on both sides.

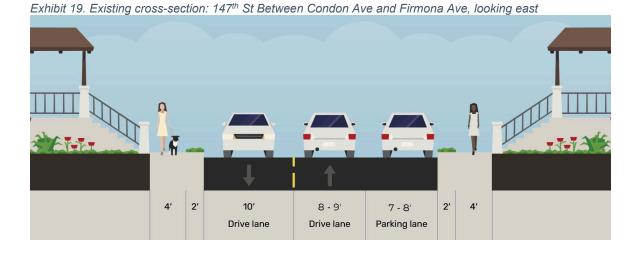
The possibility of angled parking on the north side of 147th St was investigated, but there is not sufficient curb-to-curb width to meet the City's design standards. City code (Section 17.72.230) specifies dimensions for angled parking. The possibility of 30-degree angled parking (not included in the City's design standards) was also investigated, but there is also not sufficient curb-to-curb width to be consistent with typical design standards and best practices.





# Segment 2: 147th St Between Condon Ave and Firmona Ave

A new striping scheme is not recommended for this block since the travel lanes are already narrow, with an effective width of 8–10 feet.



### Segment 3: 147th St Between Firmona Ave and Grevillea Ave

The wide lanes, which potentially invite higher speeds on these three blocks, could be narrowed by striping as shown, while retaining the on-street parking on both sides.

Exhibit 20. Existing cross-section: 147th St Between Firmona Ave and Grevillea Ave, looking east

6' 10' 8' 16' 16' 8' 10' 6' Sidewalk Planting strip Parking lane Drive lane Drive lane Parking lane Planting strip Sidewalk

Exhibit 21. Proposed cross-section: 147th St Between Firmona Ave and Grevillea Ave, looking east

6' 10' 9' 4' 11' 11' 4' 9' 10' 6' Sidewalk Planting strip Parking lane Buffer Drive lane Buffer Parking lane Planting strip Sidewalk

# 5.1a. Formalize the right-turn lane at Inglewood Ave

As noted in Section 4, drivers effectively create a left-turn lane and a right-turn lane at the westbound approach to the intersection of 147th St and Inglewood Ave. To avoid potential confusion and traffic conflicts, these lanes should be striped with a divider line (approximately 50 feet) and left and right arrows on the pavement to formalize these movements.

### 5.2. Curb Extensions

Curb extensions (also known as bulbouts or neckdowns) are extensions of the curb area that reduce the overall width of the roadway and can serve as a visual cue to drivers to reduce speed. In the study area, curb extensions could reinforce the narrowing effect of the suggested restriping (see section 5.1), reducing speeds and potentially improving stopping compliance at the STOP-controlled intersections. Among other benefits, curb extensions would reduce the overall size of the intersections, making "donut" maneuvers less likely to occur. Crossing distances for pedestrians would also be reduced.

A conceptual illustration of curb extensions at three intersections in the study area is shown in Exhibit 22. Before permanent construction, curb extensions could be implemented as a short-term tactical solution using low-cost, interim materials such as temporary curbs, bollards, planters, or striping. An example is shown in Exhibit 23. The curb extensions should narrow the roadway width at the intersection to between 10 and 11 feet per lane.

Studies have shown that vertical features (such as trees or other taller landscaping) can contribute to reducing traffic speeds. Therefore, vertical features on the curb extensions, such as trees or planters, could be considered to further increase their effectiveness, while ensuring clear sight distances at the intersections are preserved.

If implemented, the curb extensions should be deployed along with the recommended restriping and other traffic calming measures recommended in this study, as part of a holistic approach.

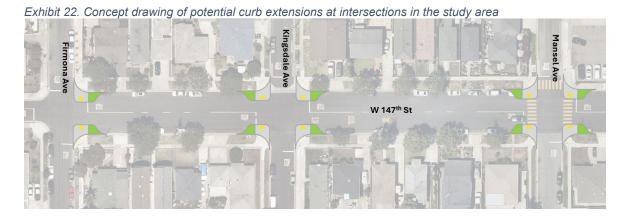




Exhibit 23. Example of a tactical temporary curb extension (source: Kittelson & Associates)

# 5.2a. Traffic Circles (Alternative)

As an alternative to curb extensions at the intersections, the City could consider traffic circles. Similar to the curb extensions, traffic circles could be installed initially as a temporary, tactical project using bollards and striping or modular materials. Their effectiveness could then be assessed by carrying out a before-and-after speed and safety study before permanent installation.

The following are some potential advantages of traffic circles compared to curb extensions:

- Traffic circles would block the clear view along the street, possibly making it less inviting for drivers to speed.
- Traffic circles may require the removal of fewer on-street parking spaces compared to curb extensions.
- Curb extensions may require more drainage modifications compared to traffic circles due to the presence of existing curbside drain inlets and drain covers near the curb.

The following are some potential disadvantages of traffic circles compared to curb extensions:

- Vehicles would no longer come to a complete stop at the intersections, since traffic circles used with continuous traffic flow and are not used in combination with STOP controls. Consequently, mid-block speed humps (discussed in Section 5.3) might be necessary for mitigating speed.
- Pedestrians could be less comfortable and safe crossing the streets at the intersections due to vehicles no longer coming to a complete stop.
- Typically, traffic circles tend to be more controversial than curb extensions and tend to generate more complaints.

Traffic circles could be less palatable for emergency responders because they
require negotiating more turns compared to curb extensions, which allow for driving
in a straight line.

It is recommended that the City engage with the local community to determine which traffic calming measures are desired and gauge community sentiment regarding curb extensions versus speed humps and any other proposed measures. Consulting with the Fire Department is also recommended.

Conceptual sketches of traffic circle placement are shown in Exhibit 24. An example of an existing temporary tactical installation of a traffic circle is shown in Exhibit 25.

Exhibit 24. Conceptual sketches of traffic circle installations at the intersections of 147th St with Firmona Ave, Kingsdale Ave, and Mansel Ave









Exhibit 25. Example of a tactial traffic circle installation using modular materials (Encinitas, CA)

# 5.3. Speed Humps

Speed humps are traffic calming devices that use vertical deflection to reduce traffic speeds. They are typically 3–4 inches high and 12–14 feet wide, with a ramp length of 3–6 feet, depending on target speed. They are different from speed bumps, which are typically used in parking lots and other private locations, not on public streets (an example is shown in Exhibit 27).

According to the City's "Policies for the Installation of Speed Humps", speed humps are not normally considered for collector streets. However, according to the policy, "the suitability of a particular street for the installation of speed humps will have to be determined on a case-by-case basis".

Given the residential character of 147th Street and the presence of Smith Elementary School and the Lawndale Library, as well as the collision history and observed driver behavior problems, the City could consider installing speed humps. This would require a change or exception to the City's speed hump policy. Engagement of the resident community in the decision to install speed humps is recommended.

If installed, speed humps could be placed mid-block on each block of the study area at or near the following addresses:

- 4726 W 147th St
- 4623 W 147th St
- 4573 W 147th St
- 4543 W 147th St
- 4510 W 147th St

Speed humps should be installed in combination with the other recommended traffic calming measures, as part of a holistic approach. Before permanent installation, speed humps could be installed as an experimental tactical measure to test their effectiveness; several types of modular materials (such as rubber or plastic) are available for this type of temporary installation. An example is shown in Exhibit 26.





# 5.3a. Bott's Dots (Alternative)

Some nearby cities have used patches of Bott's Dots (raised pavement markers) as a traffic calming measure. These can help to reduce speeds because they generate noise and vibrations as vehicles drive over them. An example is shown in Exhibit 28.

Given the average daily traffic volume on 147th St, this solution is not recommended because of the frequency of the vibration noise that residents would hear. For example, on 147th St between Kingsdale Ave and Mansel Ave, the hourly traffic volume during the busiest time of day is 250 vehicles (between 8:00 AM and 9:00 AM). Consequently, during this hour residents would hear the noise from vehicles driving over Bott's dots about 4 times per minute. Due to the density of residential properties, some homes would unavoidably have the patches of Bott's Dots directly in front. Although speed humps can also result in some noise generation as vehicles brake and regain speed, Bott's Dots are overall expected to create a more unpleasant auditory effect in the study area.



Exhibit 28. Existing patch of Bott's Dots for traffic calming in Rancho Palos Verdes

### 5.4. Raised Intersections

Raised intersections are typically flush with the sidewalk. Similar to other vertical control elements, they encourage lower speeds and can reinforce the requirement to stop at STOP signs and yield to pedestrians in crosswalks. An example of a raised intersection is shown in Exhibit 29.

Similar to speed humps, raised intersections can be constructed using temporary modular materials to test the effectiveness prior to permanent installation. Raised intersections could be implemented at each of the intersections in the study area (excluding Inglewood Avenue, which is a major arterial on which this treatment would not be appropriate), as shown in Exhibit 31. If implemented, raised intersections should be part of a holistic approach that also employs the restriping and curb extensions recommended in Sections 5.1 and 5.2.











Exhibit 31. Potential locations for speed humps and raised intersections

# 5.5. Speed feedback signs

Speed feedback signs have been shown to reduce speeds by increasing driver awareness. The City could place temporary or permanent speed feedback signs along 147th Street.

# 5.5a. Turning Movement Restriction at Inglewood Ave

The City received a request to investigate the possibility of closing 147th St at Inglewood Ave to entering (eastbound) traffic. It is understood that this is not desired by the neighborhood residents.

The following are some potential advantages of closing 147th St to right turns from Inglewood Ave:

 Overall traffic volumes on 147th street might be reduced, especially in the eastbound direction.

The following are some potential disadvantages of closing 147th St to right turns from Inglewood Ave:

 On the block of 147th Street between Inglewood Ave and Condon Ave, drivers utilizing the on-street parallel parking on the eastbound side of the street would unavoidably be approaching in the westbound direction, since there would no longer be any eastbound access. This would likely result in some vehicles parking facing in the wrong direction and some vehicles making U-turns mid-block. These situations would be potentially hazardous. From site observations, on-street parking in this location appears to be heavily utilized.

- Residents, Library visitors, and parents driving their children to Smith Elementary would have to find alternate routes to their homes. The residents of the block mentioned above would be most severely affected.
- More traffic could divert to nearby parallel streets, such as 149th St. This could potentially result in further resident complaints from those areas and the need for further traffic calming studies and solutions.
- Emergency response times and overall access could be negatively impacted. It should be noted that two fire hydrants are on the block of 147th St between Inglewood Ave and Condon Ave, but no fire hydrants appear to be available nearby along the east side of Inglewood Ave. It is surmised that firefighters would need to access this block of 147th St to respond to incidents at the Hacienda (a large multifamily residential building) as well as the single-family homes along the block.

### 5.6. Enforcement and Education

Traffic safety issues are often best addressed by a multi-pronged approach, including not only engineering measures but also enforcement and education. Studies have shown that targeted enforcement efforts in specific areas can have a lasting effect on driver compliance. Especially considering the incidence of extreme speeding (60+ mph) observed in the speed data collected, the need for enforcement seems particularly pressing, in combination with engineering measures. While recognizing that law enforcement has many competing demands and priorities, the City could request that the Los Angeles County Sheriff's Department conduct a targeted enforcement program in the study area. This could take the form, for example, of a "ticket blitz" with enhanced law enforcement presence and citations or warning being issued, at a targeted time of day. Since incidences of higher speed have not been observably clustered at any specific time of the day, it is suggested that the enforcement blitzes could be carried out at the time when Smith Elementary School lets out, due to the presence of more vulnerable road users (pedestrians/children) in the neighborhood.

In addition, the City could conduct educational outreach (such as distributing flyers about safe driving) through the Elementary School and the nearby Lawndale Library.

### 6. REFERENCES

FHWA. "Systemic Application of Multiple Low-Cost Countermeasures for Stop-Controlled Intersections." https://highways.dot.gov/sites/fhwa.dot.gov/files/2022-06/fhwasa18047.pdf

City of Lawndale. "Policies for the Installation of Speed Humps." Adopted 2/26/1996.

City of Lawndale. Lawndale BEAT Information and Schedule.

https://www.lawndale.ca.gov/government/departments/community_services/lawndale_be at information schedule

City of Lawndale. General Plan.

https://www.lawndale.ca.gov/government/departments/community_development/planning _&_zoning/general_plan

Lionel the Cat on YouTube (neighborhood resident providing videos of traffic in the study area). https://www.youtube.com/@lionelthecat2501/videos

Lucille Smith Elementary School Safe Routes to School Map. https://www.lawndalesd.net/about/school-safety/safe-routes-to-schools

NACTO. "Curb Extensions." https://nacto.org/publication/urban-street-design-guide/street-design-elements/curb-extensions/

NACTO. "Mini Roundabouts."

https://nacto.org/publication/urban-street-design-guide/intersections/mini-roundabout/

NACTO. "Raised Intersections." https://nacto.org/publication/urban-street-design-guide/intersections/raised-intersections/

NACTO. "Speed Humps." https://nacto.org/publication/urban-street-design-guide/street-design-elements/vertical-speed-control-elements/speed-hump/

NYS LTAP Center - Cornell Local Roads Program. "Is it legal for a Town highway department to install speed bumps at a 4-way stop?" https://nysltap.org/nysltap-local-roads/it-legal-for-town-highway-department-install-speed-bumps-4-way-stop

# **ATTACHMENTS**

Traffic Volume and Speed Data

Vednesday, June			20.24	2F 20	20.24	3E 30	40.44	4E 40	E0 E4	EE EO					7888 cs@	
Time	5-14	15-19	20-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74	75+	TOTAL	%VEHICLES
12:00:00 AM	0	0	1	0	1	0	0	0	0	0	0	0	0	0	2	0.14%
12:15:00 AM	0	2	1	1	0	0	0	0	0	0	0	0	0	0	4	0.27%
12:30:00 AM	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0.07%
12:45:00 AM	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0.07%
1:00:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%
1:15:00 AM	0	0	0	2	0	0	0	0	0	0	0	0	0	0	2	0.14%
1:30:00 AM	1	1	0	0	0	0	0	0	0	0	0	0	0	0	2	0.14%
1:45:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%
2:00:00 AM	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	0.07%
2:15:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%
2:30:00 AM	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0.07%
2:45:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%
3:00:00 AM	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	0.07%
3:15:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%
3:30:00 AM	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	0.07%
3:45:00 AM	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0.07%
4:00:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%
4:15:00 AM	0	0	0	1	0	1	0	0	0	0	0	0	0	0	2	0.14%
4:30:00 AM	0	0	0	2	1	0	0	0	0	0	0	0	0	0	3	0.20%
4:45:00 AM	0	1	2	2	1	0	0	0	0	0	0	0	0	0	6	0.41%
5:00:00 AM	0	0	2	4	0	0	0	0	0	0	0	0	0	0	6	0.41%
5:15:00 AM	0	0	3	1	0	0	0	0	0	0	0	0	0	0	4	0.417
5:30:00 AM	0	0	0	0	1	0	0	0	0	0	0	0	0	0		0.27%
															1	
5:45:00 AM	0	0	2	2	2	2	0	0	0	0	0	0	0	0	8	0.54%
6:00:00 AM	0	0	4	7	1	2	1	0	0	0	0	0	0	0	15	1.01%
6:15:00 AM	2	0	2	5	1	0	0	0	0	0	0	0	0	0	10	0.68%
6:30:00 AM	0	0	2	3	5	1	0	0	0	0	0	0	0	0	11	0.74%
6:45:00 AM	0	0	1	5	7	2	0	0	0	0	0	0	0	0	15	1.01%
7:00:00 AM	1	1	3	5	6	2	0	0	0	0	0	0	0	0	18	1.22%
7:15:00 AM	0	2	5	10	3	2	2	1	0	0	0	0	0	0	25	1.69%
7:30:00 AM	2	2	4	12	4	3	1	0	0	0	0	0	0	0	28	1.89%
7:45:00 AM	0	1	5	11	9	2	1	0	0	0	0	0	0	0	29	1.96%
8:00:00 AM	2	7	24	29	13	5	0	0	0	0	0	0	0	0	80	5.41%
8:15:00 AM	1	5	14	36	19	3	0	0	0	0	0	0	0	0	78	5.28%
8:30:00 AM	0	5	21	23	15	4	1	1	0	0	0	0	0	0	70	4.74%
8:45:00 AM	2	3	7	8	8	3	0	0	0	0	0	0	0	0	31	2.10%
9:00:00 AM	13	5	10	10	5	0	2	0	0	0	0	0	0	0	45	3.04%
9:15:00 AM	6	3	4	8	3	2	0	1	0	0	0	0	0	0	27	1.83%
9:30:00 AM	1	2	1	11	2	4	0	0	0	0	0	0	0	0	21	1.42%
9:45:00 AM	1	1	4	10	3	0	0	0	0	0	0	0	0	0	19	1.29%
10:00:00 AM	0	2	9	9	4	0	0	0	0	0	0	0	0	0	24	1.62%
10:15:00 AM	0	3	4	4	1	2	0	0	0	0	0	0	0	0	14	0.95%
10:30:00 AM	1	0	4	7	2	0	0	0	0	0	0	0	0	0	14	0.95%
10:45:00 AM	0	1	3	4	2	2	0	0	0	0	0	0	0	0	12	0.81%
11:00:00 AM	1	2	7	8	1	0	0	0	0	0	0	0	0	0	19	1.29%
11:15:00 AM	1	0	3	4	3	3	0	0	0	0	0	0	0	0	14	0.95%
11:30:00 AM	0	1	4	7	7	1	0	0	0	0	0	0	0	0	20	1.35%
11:45:00 AM	1	2	7	6	3	2	0	0	0	0	0	0	0	0	20	1.42%
AM TOTAL	37	52	165	260	133	49	8	3	0	0	0	0	0	0	707	47.83%
	<del> </del>														/0/	47.83%
PERCENTAGE	5.2%	7.4%	23.3%	36.8%	18.8%	6.9%	1.1%	0.4%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%		
CUMULATIVE	37	89	254	514	647	696	704	707	707	707	707	707	707	707		
PERCENTAGE	5.2%	12.6%	35.9%	72.7%	91.5%	98.4%	99.6%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%		

15th Percentile Mean Speed Average 50th Percentile 10 MPH Pace Speed 18-27 85th Percentile Number in Pace 95th Percentile Percent in Pace

50th Percentile

85th Percentile

95th Percentile

DAY TOTAL

PERCENTAGE

85th Percentile

10 MPH Pace Speed

Number in Pace

Percent in Pace

7.4% 24.2% 34.8% 18.5%

20-29 

38%

1.2%

0.4%

6.8% | 14.3% | 38.5% | 73.3% | 91.8% | 98.3% | 99.5% | 99.9% | 99.9% | 99.9% | 100.0% | 100.0% | 100.0% | 100.0% |

0.0%

0.0%

0.1%

0.0% 0.0%

6.5%

SPEED2 147th Street between Inglewood Ave and Condon Ave.

Project# SC5453

1,478

1,478 100.00%

**Eastbound** Wednesday, June 04, 2025 PREPARED BY: AimTD 714 253 7888 cs@aimtd.com 5-14 15-19 20-24 25-29 30-34 35-39 40-44 45-49 50-54 55-59 60-64 65-69 70-74 75+ TOTAL %VEHICLES 12:00:00 PM 1.29% 12:15:00 PM 1.42% 12:30:00 PM 1.56% 1.35% 12:45:00 PM 1:00:00 PM 1.08% 1:15:00 PM 1.15% 1.15% 1:30:00 PM 1:45:00 PM 1.22% 2:00:00 PM 1.62% 1.89% 2:15:00 PM 2:30:00 PM 2.77% 1.22% 2:45:00 PM 3:00:00 PM 3.52% 2.23% 3:15:00 PM 3:30:00 PM 1.15% 3:45:00 PM 1.29% 4:00:00 PM 0.74% 4:15:00 PM 0.95% 4:30:00 PM 4:45:00 PM 1.56% 5:00:00 PM 1.15% 5:15:00 PM 0.88% 5:30:00 PM 0.95% 5:45:00 PM 2.30% 1.62% 6:00:00 PM 6:15:00 PM 1.22% 6:30:00 PM 1.01% 6:45:00 PM 1.35% 7:00:00 PM 0.95% 7:15:00 PM 1.01% 7:30:00 PM 0.74% 0.54% 7:45:00 PM 8:00:00 PM 0.88% 8:15:00 PM 0.74% 8:30:00 PM 0.61% 8:45:00 PM 0.54% 9:00:00 PM 0.68% 0.47% 9:15:00 PM 9:30:00 PM 0.68% 0.61% 9:45:00 PM 10:00:00 PM 0.41% 10:15:00 PM 0.41% 10:30:00 PM 0.20% 10:45:00 PM 0.41% 11:00:00 PM 0.27% 11:15:00 PM 0.14% 11:30:00 PM 0.07% 11:45:00 PM 0.07% 52.17% PM TOTAL PERCENTAGE 8.3% 7.5% 25.0% 18.2% 0.4% 0.0% 0.0% 0.3% 0.0% 33.1% 6.1% 1.2% 0.0% 0.0% CUMULATIVE PERCENTAGE 8.3% 15.8% 40.9% 73.9% 92.1% 98.2% 99.4% 99.7% 99.7% 99.7% 100.0% 100.0% 100.0% 15th Percentile Mean Speed Average

Westbound Wednesday, June 04, 2025 PREPARED BY: AimTD 714 253 7888 cs@aimtd.com

121500 AM	Time	5-14	15-19	20-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74	75+	TOTAL	%VEHICLES
123-500 AM	12:00:00 AM	1	1	1	1	0	0	0	0	0	0	0	0	0	0	4	0.33%
12/500 AM	12:15:00 AM	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0.08%
1.00.00 AM	12:30:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%
11:500 AM 0 0 0 1 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	12:45:00 AM	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	0.08%
1.3100 AM	1:00:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%
1.4500 AM 0 1 1 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	1:15:00 AM	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0.08%
2000 0 AM	1:30:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%
2.1500 AM	1:45:00 AM	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0.08%
2-39-00 AM	2:00:00 AM	0	0	2	0	0	0	0	0	0	0	0	0	0	0	2	0.16%
2-4500 AM	2:15:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%
3.0500 AM	2:30:00 AM	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0.08%
3-15:00 AM	2:45:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%
3.31500 AM	3:00:00 AM	0	0	2	1	0	0	0	0	0	0	0	0	0	0	3	0.25%
3.91500 AM	3:15:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%
4:90:00 AM	3:30:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%
4:15:00 AM	3:45:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%
4:30:00 AM	4:00:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%
4:45:00 AM	4:15:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%
S:00:00 AM	4:30:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%
\$\sist\text{Sist}00 AM\$ \$0\$ \$0\$ \$0\$ \$0\$ \$0\$ \$0\$ \$0\$ \$0\$ \$0\$ \$	4:45:00 AM	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0.08%
\$\sigma\$:30:00 AM\$	5:00:00 AM	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0.08%
S:45:00 AM	5:15:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%
6:00:00 AM	5:30:00 AM	2	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0.16%
6:15:00 AM	5:45:00 AM	0	1	0	1	0	0	0	0	0	0	0	0	0	0	2	0.16%
6:30:00 AM	6:00:00 AM	1	0	1	0	0	0	0	0	0	0	0	0	0	0	2	0.16%
6:45:00 AM 0 1 1 3 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	6:15:00 AM	2	1	0	0	0	0	0	0	0	0	0	0	0	0	3	0.25%
7:00:00 AM	6:30:00 AM	2	3	1	1	0	0	0	0	0	0	0	0	0	0	7	0.58%
7:15:00 AM 7 2 2 2 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	6:45:00 AM	0	1	3	0	0	0	0	0	0	0	0	0	0	0	4	0.33%
7:30:00 AM	7:00:00 AM	0	1	2	2	0	0	0	0	0	0	0	0	0	0	5	0.41%
7:45:00 AM	7:15:00 AM	7	2	2	0	0	0	0	0	0	0	0	0	0	0	11	0.91%
8:00:00 AM	7:30:00 AM	0	3	5	1	0	0	0	0	0	0	0	0	0	0	9	0.74%
8:15:00 AM	7:45:00 AM	4	4	9	4	0	0	0	0	0	0	0	0	0	0	21	1.73%
8:30:00 AM         6         6         8         1         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0	8:00:00 AM	10	7	6	1	1	0	0	0	0	0	0	0	0	0	25	2.06%
8:45:00 AM         3         5         5         1         1         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0	8:15:00 AM	3	6	7	2	0	0	0	0	0	0	0	0	0	0	18	1.48%
9:00:00 AM	8:30:00 AM	6	6	8	1	0	0	0	0	0	0	0	0	0	0	21	1.73%
9:15:00 AM	8:45:00 AM	3	5	5	1	1	0	0	0	0	0	0	0	0	0	15	1.24%
9:30:00 AM	9:00:00 AM	2	2	1	0	0	0	0	0	0	0	0	0	0	0	5	0.41%
9:45:00 AM	9:15:00 AM	3	1	3	1	0	0	0	0	0	0	0	0	0	0	8	0.66%
10:00:00 AM         0         1         4         2         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0 <td< td=""><td>9:30:00 AM</td><td>1</td><td>3</td><td>6</td><td>2</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>12</td><td>0.99%</td></td<>	9:30:00 AM	1	3	6	2	0	0	0	0	0	0	0	0	0	0	12	0.99%
10:15:00 AM         0         2         5         0         0         0         1         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0 <td< td=""><td>9:45:00 AM</td><td>4</td><td>6</td><td>3</td><td>1</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>14</td><td>1.15%</td></td<>	9:45:00 AM	4	6	3	1	0	0	0	0	0	0	0	0	0	0	14	1.15%
10:30:00 AM 3 3 6 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 12 0.99% 10:45:00 AM 1 6 4 3 1 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 15 1.24% 11:00:00 AM 1 3 3 3 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	10:00:00 AM	0	1	4	2	0	0	0	0	0	0	0	0	0	0	7	0.58%
10:30:00 AM 3 3 6 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	10:15:00 AM	0	2	5	0	0	0	0	1	0	0	0	0	0	0	8	0.66%
11:00:00 AM         1         3         3         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0 <td< td=""><td>10:30:00 AM</td><td>3</td><td>3</td><td>6</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>12</td><td>0.99%</td></td<>	10:30:00 AM	3	3	6	0	0	0	0	0	0	0	0	0	0	0	12	0.99%
11:15:00 AM       0       6       7       2       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0 <td< td=""><td>10:45:00 AM</td><td>1</td><td>6</td><td>4</td><td>3</td><td>1</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>15</td><td>1.24%</td></td<>	10:45:00 AM	1	6	4	3	1	0	0	0	0	0	0	0	0	0	15	1.24%
11:30:00 AM         0         5         1         1         1         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0 <th< td=""><td>11:00:00 AM</td><td>1</td><td>3</td><td>3</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>7</td><td>0.58%</td></th<>	11:00:00 AM	1	3	3	0	0	0	0	0	0	0	0	0	0	0	7	0.58%
11:45:00 AM         0         2         8         2         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0 <th< td=""><td>11:15:00 AM</td><td></td><td>6</td><td>7</td><td>2</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>15</td><td>1.24%</td></th<>	11:15:00 AM		6	7	2	0	0	0	0	0	0	0	0	0	0	15	1.24%
AM TOTAL 56 82 110 31 4 0 0 1 0 0 0 0 0 0 0 0 284 23.41% PERCENTAGE 19.7% 28.9% 38.7% 10.9% 1.4% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0	11:30:00 AM	0	5	1	1	1	0	0	0	0	0	0	0	0	0	8	0.66%
PERCENTAGE         19.7%         28.9%         38.7%         10.9%         1.4%         0.0%         0.4%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%         0.0%	11:45:00 AM	0	2	8	2	0	0	0	0	0	0	0	0	0	0	12	0.99%
CUMULATIVE         56         138         248         279         283         283         283         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         284         2	AM TOTAL	56	82	110	31	4	0	0	1	0	0	0	0	0	0	284	23.41%
	PERCENTAGE	19.7%	28.9%	38.7%	10.9%	1.4%	0.0%	0.0%	0.4%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%		
PERCENTAGE 19.7% 48.6% 87.3% 98.2% 99.6% 99.6% 99.6% 100.0% 100.0% 100.0% 100.0% 100.0% 100.0% 100.0%	CUMULATIVE	56	138	248	279	283	283	283	284	284	284	284	284	284	284		
	PERCENTAGE	19.7%	48.6%	87.3%	98.2%	99.6%	99.6%	99.6%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%		

15th Percentile Mean Speed Average 50th Percentile 10 MPH Pace Speed 11-20 85th Percentile Number in Pace 95th Percentile Percent in Pace

SPEED2 147th Street between Inglewood Ave and Condon Ave.

Project# SC5453

15th Percentile Mean Speed Average 50th Percentile 10 MPH Pace Speed 11-20 85th Percentile Number in Pace Percent in Pace 95th Percentile 33%

DAY TOTAL	213	370	499	120	7	2	0	1	0	0	0	0	0	1	1,213	
PERCENTAGE	17.6%	30.5%	41.1%	9.9%	0.6%	0.2%	0.0%	0.1%	0.0%	0.0%	0.0%	0.0%	0.0%	0.08%	1,213	100.00%
	17.6%	48.1%	89.2%	99.1%	99.7%	99.8%	99.8%	99.9%	99.9%	99.9%	99.9%	99.9%	99.9%	100.00%		
85th Percentile	20															

PREPARED BY: AimTD 714 253 7888 cs@aimtd.com

Combined

Wednesday, June 04, 2025

Time	5-14	15-19	20-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74	75+	TOTAL	%VEHICLES
12:00:00 AM	1	1	2	1	1	0	0	0	0	0	0	0	0	0	6	0.22%
12:15:00 AM	0	2	2	1	0	0	0	0	0	0	0	0	0	0	5	0.19%
12:30:00 AM	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0.04%
12:45:00 AM	0	0	1	1	0	0	0	0	0	0	0	0	0	0	2	0.07%
1:00:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%
1:15:00 AM	0	0	1	2	0	0	0	0	0	0	0	0	0	0	3	0.11%
1:30:00 AM	1	1	0	0	0	0	0	0	0	0	0	0	0	0	2	0.07%
1:45:00 AM	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0.04%
2:00:00 AM	0	0	2	1	0	0	0	0	0	0	0	0	0	0	3	0.11%
2:15:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%
2:30:00 AM	0	0	2	0	0	0	0	0	0	0	0	0	0	0	2	0.07%
2:45:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%
3:00:00 AM	0	0	2	2	0	0	0	0	0	0	0	0	0	0	4	0.15%
3:15:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.13 %
3:30:00 AM	0	0	0	1	0	0	0	0	0			0	0			0.00%
3:45:00 AM	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0.04%
	-					_									1	
4:00:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%
4:15:00 AM	0	0	0	1	0	1	0	0	0	0	0	0	0	0	2	0.07%
4:30:00 AM	0	0	0	2	1	0	0	0	0	0	0	0	0	0	3	0.11%
4:45:00 AM	0	1	3	2	1	0	0	0	0	0	0	0	0	0	7	0.26%
5:00:00 AM	0	0	3	4	0	0	0	0	0	0	0	0	0	0	7	0.26%
5:15:00 AM	0	0	3	1	0	0	0	0	0	0	0	0	0	0	4	0.15%
5:30:00 AM	2	0	0	0	1	0	0	0	0	0	0	0	0	0	3	0.11%
5:45:00 AM	0	1	2	3	2	2	0	0	0	0	0	0	0	0	10	0.37%
6:00:00 AM	1	0	5	7	1	2	1	0	0	0	0	0	0	0	17	0.63%
6:15:00 AM	4	1	2	5	1	0	0	0	0	0	0	0	0	0	13	0.48%
6:30:00 AM	2	3	3	4	5	1	0	0	0	0	0	0	0	0	18	0.67%
6:45:00 AM	0	1	4	5	7	2	0	0	0	0	0	0	0	0	19	0.71%
7:00:00 AM	1	2	5	7	6	2	0	0	0	0	0	0	0	0	23	0.85%
7:15:00 AM	7	4	7	10	3	2	2	1	0	0	0	0	0	0	36	1.34%
7:30:00 AM	2	5	9	13	4	3	1	0	0	0	0	0	0	0	37	1.37%
7:45:00 AM	4	5	14	15	9	2	1	0	0	0	0	0	0	0	50	1.86%
8:00:00 AM	12	14	30	30	14	5	0	0	0	0	0	0	0	0	105	3.90%
8:15:00 AM	4	11	21	38	19	3	0	0	0	0	0	0	0	0	96	3.57%
8:30:00 AM	6	11	29	24	15	4	1	1	0	0	0	0	0	0	91	3.38%
8:45:00 AM	5	8	12	9	9	3	0	0	0	0	0	0	0	0	46	1.71%
9:00:00 AM	15	7	11	10	5	0	2	0	0	0	0	0	0	0	50	1.86%
9:15:00 AM	9	4	7	9	3	2	0	1	0	0	0	0	0	0	35	1.30%
9:30:00 AM	2	5	7	13	2	4	0	0	0	0	0	0	0	0	33	1.23%
9:45:00 AM	5	7	7	11	3	0	0	0	0	0	0	0	0	0	33	1.23%
10:00:00 AM	0	3	13	11	4	0	0	0	0	0	0	0	0	0	31	1.15%
10:15:00 AM	0	5	9	4	1	2	0	1	0	0	0	0	0	0	22	0.82%
10:30:00 AM	4	3	10	7	2	0	0	0	0	0	0	0	0	0	26	0.97%
10:45:00 AM	1	7	7	7	3	2	0	0	0	0	0	0	0	0	27	1.00%
11:00:00 AM	2	5	10	8	1	0	0	0	0	0	0	0	0	0	26	0.97%
11:15:00 AM	1	6	10	6	3	3	0	0	0	0	0	0	0	0	29	1.08%
11:30:00 AM	0	6	5	8	8	1	0	0	0	0	0	0	0	0	28	1.04%
11:45:00 AM	1	4	15	8	3	2	0	0	0	0	0	0	0	0	33	1.23%
AM TOTAL	93	134	275	291	137	49	8	4	0	0	0	0	0	0	991	36.83%
PERCENTAGE	9.4%	13.5%	27.7%	29.4%	13.8%	4.9%	0.8%	0.4%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%		
CUMULATIVE	93	227	502	793	930	979	987	991	991	991	991	991	991	991		
PERCENTAGE	9.4%	22.9%	50.7%	80.0%	93.8%	98.8%	99.6%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%		

15th Percentile 20 11 Mean Speed Average 50th Percentile 20 10 MPH Pace Speed 19-28 85th Percentile 28 284 Number in Pace 32 95th Percentile Percent in Pace 29%

50th Percentile

85th Percentile

95th Percentile

DAY TOTAL

PERCENTAGE

85th Percentile

19

28

33

314

28

480

857

11.7% 17.8% 31.8% 23.6% 10.4%

10 MPH Pace Speed

Number in Pace

Percent in Pace

635

280

11-20

295

17%

17

11.7% 29.5% 61.4% 84.9% 95.4% 99.0% 99.6% 99.9% 99.9% 99.9% 100.0% 100.0% 100.0%

0.3% 0.0% 0.0% 0.1% 0.0% 0.0%

98

3.6% 0.6%

# SPEED2 147th Street between Inglewood Ave and Condon Ave.

Project# SC5453

2,691

0.0%

100.0%

2,691 100.00%

Wednesday, June	e <b>04, 202</b> !	5									P	REPARED	BY: Aim	TD 714 25	3 7888 cs@	aimtd.com
Time	5-14	15-19	20-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74	75+	TOTAL	%VEHICLES
12:00:00 PM	4	4	12	7	6	1	0	0	0	0	0	0	0	0	34	1.26%
12:15:00 PM	2	4	14	8	4	0	2	0	0	0	0	0	0	0	34	1.26%
12:30:00 PM	7	8	17	5	5	1	0	0	0	0	0	0	0	0	43	1.60%
12:45:00 PM	6	12	8	4	4	5	1	0	0	0	0	0	0	0	40	1.49%
1:00:00 PM	6	5	13	7	5	0	0	0	0	0	0	0	0	0	36	1.34%
1:15:00 PM	1	10	13	7	2	3	0	1	0	0	0	0	0	0	37	1.37%
1:30:00 PM	1	9	7	7	5	2	0	0	0	0	0	0	0	0	31	1.15%
1:45:00 PM	4	4	7	11	4	1	0	0	0	0	0	0	0	0	31	1.15%
2:00:00 PM	5	5	16	8	5	2	0	0	0	0	0	0	0	0	41	1.52%
2:15:00 PM	6	5	10	16	6	2	2	0	0	0	0	0	0	1	48	1.78%
2:30:00 PM	10	12	16	20	6	2	0	1	0	0	0	0	0	0	67	2.49%
2:45:00 PM		6			3	1	0	0		0	0	0	0	0	37	
	11		8	8					0					-		1.37%
3:00:00 PM	6	16	32	14	9	1	0	0	0	0	0	0	0	0	78	2.90%
3:15:00 PM	14	14	25	14	3	0	1	0	0	0	0	0	0	0	71	2.64%
3:30:00 PM	5	16	29	11	2	2	0	0	0	0	0	0	0	0	65	2.42%
3:45:00 PM	8	10	18	10	0	3	0	0	0	0	0	0	0	0	49	1.82%
4:00:00 PM	4	12	19	9	2	1	0	0	0	0	0	0	0	0	47	1.75%
4:15:00 PM	0	5	16	8	4	1	0	0	0	0	0	0	0	0	34	1.26%
4:30:00 PM	14	7	14	13	7	0	0	0	0	0	0	0	0	0	55	2.04%
4:45:00 PM	8	6	16	8	9	1	0	0	0	0	0	0	0	0	48	1.78%
5:00:00 PM	2	11	19	5	6	1	0	0	0	0	0	0	0	0	44	1.64%
5:15:00 PM	6	13	16	8	3	1	0	0	0	0	0	0	0	0	47	1.75%
5:30:00 PM	4	10	27	6	1	0	0	0	0	0	0	0	0	0	48	1.78%
5:45:00 PM	4	18	29	11	8	1	0	0	0	0	2	0	0	0	73	2.71%
6:00:00 PM	4	10	20	14	6	0	0	1	0	0	0	0	0	0	55	2.04%
6:15:00 PM	5	8	22	5	3	2	0	0	0	0	0	0	0	0	45	1.67%
6:30:00 PM	9	8	10	10	0	0	0	0	0	0	0	0	0	0	37	1.37%
6:45:00 PM	5	6	12	9	4	3	0	0	0	0	0	0	0	0	39	1.45%
7:00:00 PM	7	8	8	10	0	1	0	0	0	0	0	0	0	0	34	1.26%
7:15:00 PM	12	13	10	3	0	1	0	0	0	0	0	0	0	0	39	1.45%
7:30:00 PM	2	6	8	6	3	2	0	0	0	0	0	0	0	0	27	1.00%
7:45:00 PM	2	6	3	5	2	0	0	0	0	0	0	0	0	0	18	0.67%
8:00:00 PM	9	9	12	5	0	1	0	0	0	0	0	0	0	0	36	1.34%
8:15:00 PM	2	8	16	6	0	2	0	0	0	0	0	0	0	0	34	1.26%
8:30:00 PM	0	5	3	7	4	0	0	0	0	0	0	0	0	0	19	0.71%
8:45:00 PM	1	7	4	6	3	1	0	0	0	0	0	0	0	0	22	0.82%
9:00:00 PM	5	5	7	4	1	1	1	0	0	0	0	0	0	0	24	0.89%
9:15:00 PM	3	2	5	5	2	1	0	0	0	0	0	0	0	0	18	0.67%
9:30:00 PM	1	3	7	4	3	0	0	0	0	0	0	0	0	0	18	0.67%
9:45:00 PM	5	5	7	6	0	0	0	0	0	0	0	0	0	0	23	0.85%
10:00:00 PM	2	2	5	2	0	0	1	0	0	0	0	0	0	0	12	0.45%
10:15:00 PM	4	3	5	3	1	1	0	0	0	0	0	0	0	0	17	0.63%
10:30:00 PM	5	4	4	1	0	0	0	0	0	0	0	0	0	0	14	0.52%
10:45:00 PM	0	0	2	4	0	1	0	0	0	0	0	0	0	0	7	0.26%
11:00:00 PM	0	3	5	1	1	0	0	0	0	0	0	0	0	0	10	0.37%
11:15:00 PM	0	1	3	3	0	0	1	0	0	0	0	0	0	0	8	0.30%
11:30:00 PM	0	1	2	0	1	0	0	0	0	0	0	0	0	0	4	0.15%
11:45:00 PM	0	1	1	0	0	0	0	0	0	0	0	0	0	0	2	0.13%
PM TOTAL	221	346	582	344	143	49	9	3	0	0	2	0	0	1	1,700	63.17%
PERCENTAGE	13.0%	20.4%	34.2%	20.2%	8.4%	2.9%	0.5%	0.2%		0.0%	0.1%	0.0%	0.0%	0.1%	1,700	05.17 /0
CUMULATIVE	221	567	1,149	1,493	1,636	1,685	1,694	1,697	1,697	1,697	1,699	1,699	1,699	1,700		
PERCENTAGE	13.0%	33.4%	67.6%	87.8%		99.1%	99.6%	99.8%		99.8%	99.9%	99.9%	99.9%	100.0%		
15th Percentile	13.0%	JJ. 770	,		ed Average		99.0%	J3.070	23.070	J J . O 70	23.370	JJ.570	55.570	100.070		
1301 FEICEIIUIE	11			rican spe	cu Average	C	20									

Wednesday, June 04, 2025

SPEED2 147th Street between Inglewood Ave and Condon Ave.

PROJECT: SC5453

AimTD 714 253 7888 cs@aimtd.com

AM Period	EB		WB			PM Period	EB		WB		
0:00	2		4			12:00	19		15		
0:15	4		T			12:15	21		13		
0:30	1	8	0	6	14	12:30	23 20	83	20 20	68	151
0:45	1	0		0	14	12:45		63		00	151
1:00	0		0			13:00	16		20		
1:15	2		1			13:15	17		20		
1:30	2	_	0	_	6	13:30	17	60	14	67	425
1:45	0	4	1	2	6	13:45	18	68	13	67	135
2:00	1		2			14:00	24		17		
2:15	0		0			14:15	28		20		
2:30	1		1			14:30	41		26		
2:45	0	2	0	3	5	14:45	18	111	19	82	193
3:00	1		3			15:00	52		26		
3:15	0		0			15:15	33		38		
3:30	1		0			15:30	17		48		
3:45	1	3	0	3	6	15:45	19	121	30	142	263
4:00	0		0			16:00	11		36		
4:15	2		0			16:15	14		20		
4:30	3		0			16:30	31		24		
4:45	6	11	1	1	12	16:45	23	79	25	105	184
5:00	6		1			17:00	17		27		
5:15	4		0			17:15	13		34		
5:30	1		2			17:30	14		34		
5:45	8	19	2	5	24	17:45	34	78	39	134	212
					<u> </u>					131	212
6:00	15		2			18:00	24		31		
6:15	10		3			18:15	18		27		
6:30	11	<b>-</b> 1	7	1.0	<i>C</i> 7	18:30	15	77	22	00	170
6:45	15	51	4	16	67	18:45	20	77	19	99	176
7:00	18		5			19:00	14		20		
7:15	25		11			19:15	15		24		
7:30	28		9			19:30	11		16		
7:45	29	100	21	46	146	19:45	8	48	10	70	118
8:00	80		25			20:00	13		23		
8:15	78		18			20:15	11		23		
8:30	70		21			20:30	9		10		
8:45	31	259	15	79	338	20:45	8	41	14	70	111
9:00	45		5			21:00	10		14		
9:15	27		8			21:15	7		11		
9:30	21		12			21:30	10		8		
9:45	19	112	14	39	151	21:45	9	36	14	47	83
10:00	24	_	7	_		22:00	 6	_	6		
10:15	14		8			22:15	6		11		
10:30	14		12			22:30	3		11		
10:45	12	64	15	42	106	22:45	6	21	1	29	50
	19	<u> </u>							<del>_</del> _		
11:00						23:00	4		6		
11:15	14 20		15 o			23:15	2		6		
11:30 11:45	20 21	74	8 12	42	116	23:30 23:45	1	8	3 1	16	24
11.TJ	21	/†	12	72	110	23:45		U	Т	10	<u> </u>
Total Vol.		707		284	991			771		929	1700
							D	aily To	tals		
							 	EB		WB	Combined
								1478		1213	2691
		AM						PM			
Split %		71.3%		28.7%	36.8%			45.4%		54.6%	63.2%
Peak Hour		8:00		7:45	7:45			14:30		15:15	15:00
cak iloui											
Volume		259		85	342			144		152	263

ADT1 W 147th St bet	ween Kingsdal	e Ave	and	Manse	l Ave.			Prepa	red by	Aim1	D LLC t	el. 714 253 7888
AM Period	EB		WB			PM Period		EB		WB		
0:00	3		1			12:00		14		7		
0:15	2		0			12:15		22		3		
0:30	0		1		_	12:30		12		7		
0:45	0	5	0	2	7	12:45		7	55	8	25	80
1:00	0		0			13:00		9		7		
1:15	1		0			13:15		15		3		
1:30	0	2	0	0	2	13:30		13	<b>5</b> 4	8	22	76
1:45	1	2	0	0	2	13:45		17	54	4	22	76
2:00	1		0			14:00		17		4		
2:15	0		0			14:15		14		7		
2:30	1	2	0	0	2	14:30		30	02	20	47	120
2:45	0	2	0	0	2	14:45		31	92	16	47	139
3:00	0		0			15:00		22		19		
3:15	0		0			15:15		36		14		
3:30 3:45	0	0	0	1	1	15:30 15:45		31 27	116	12 7	52	168
		U			т				110		<i>3</i> 2	100
4:00 4:15	0		0			16:00 16:15		27 21		6 9		
4:30	0		1			16:30		15		11		
4:45	2	3	1	3	6	16:45		24	87	8	34	121
5:00	3		0			17:00		20		8	<u> </u>	
5:15	0		0			17:00		27		7		
5:30	0		1			17:13		28		2		
5:45	1	4	2	3	7	17:45		18	93	13	30	123
6:00	4	-	3			18:00		15		12		
6:15	4		3			18:15		17		9		
6:30	3		1			18:30		13		7		
6:45	3	14	3	10	24	18:45		17	62	10	38	100
7:00	4		4			19:00		14		5		
7:15	4		7			19:15		14		7		
7:30	12		13			19:30		10		5		
7:45	21	41	13	37	78	19:45		10	48	8	25	73
8:00	38		42			20:00		12		4		
8:15	50		35			20:15		11		5		
8:30	31		33			20:30		9		4		
8:45	13	132	8	118	250	20:45		13	45	3	16	61
9:00	5		11			21:00		13		4		
9:15	14		4			21:15		8		2		
9:30	12		9			21:30		4		4		
9:45	10	41	4	28	69	21:45		5	30	5	15	45
10:00	12		4			22:00		3		2		
10:15	14		7			22:15		5		3		
10:30	7	4-	1	40	63	22:30		6		1	40	2.4
10:45	12	45	6	18	63	22:45		0	14	4	10	24
11:00	21		6			23:00		2		3		
11:15	12		7			23:15		6		0		
11:30	7 7	47	7	25	72	23:30		4	1/	1	4	10
11:45	/	47	5	25	72	23:45		2	14	0	4	18
Total Vol.		336		245	581				710		318	1028
									Daily T	otals		_
									EB		WB	Combined
									1046	_	563	1609
		AM			20.10				PN		20.25	
Split %		57.8%		42.2%	36.1%				69.1%	)	30.9%	63.9%
Peak Hour		7:45		7:45	7:45				15:15		14:30	14:30
Volume		140		123	263				121		69	188
P.H.F.		0.70		0.73	0.77				0.84		0.86	0.94
							T-II 744 0F0 7000					



# 14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ◆ www.lawndalecity.org

DATE: August 18, 2025

TO: Honorable Mayor and City Council

FROM: Dr. Sean M. Moore, City Manager

PREPARED BY: Raylette Felton, Deputy City Manager/Director of Human Resources

**SUBJECT:** Consideration of Public Relations Consultants

### BACKGROUND

This item is being brought forth at the request of Mayor Robert Pullen-Miles regarding the possibility of hiring a firm to provide public relations consulting services for the City of Lawndale.

### **STAFF REVIEW**

In May 2025, Mayor Pullen-Miles received an inquiry from a local firm (t.pr) regarding an opportunity to work with the City of Lawndale to provide advertising, branding, and public relations consulting services. At the Mayor's request, this item is presented for City Council's review, discussion, and direction. Should City Council decide to move forward, staff will follow City's protocols for initiating a process to solicit proposals to provide this service.

### **LEGAL REVIEW**

The City Attorney's Office has reviewed and approved the staff report.

### **FISCAL IMPACT**

N/A

### **RECOMMENDATION**

Staff recommends that the City Council discuss this report and provide direction to staff regarding the selection of a firm to provide public relations services.



# 14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ◆ www.lawndalecity.org

DATE: August 18, 2025

TO: Honorable Mayor and City Council

FROM: Dr. Sean M. Moore, City Manager

PREPARED BY: Raylette Felton, Deputy City Manager/Director of Human Resources

SUBJECT: Consideration of a Bring Your Pet to Work Day Event

### BACKGROUND

At the June 16, 2025, City Council meeting, Councilmember Bernadette Suarez suggested an event that would allow employees to bring their pets to work to improve City departments approachability and brighten the mood. Staff reviewed the feasibility of hosting a one-day "Bring Your Pet to Work" event for City employees. While research suggests benefits to include an improved and more relaxed work environment, potential challenges include operational impacts, health and safety concerns, liability risks, and fairness considerations. Staff seeks City Council direction on whether to continue evaluating and implementing an event.

### **STAFF REVIEW**

In response to Councilmember Suarez's suggestion, staff explored the feasibility of planning an event that would allow employees to bring their pets to the workplace. To gather information, staff surveyed various municipalities regarding similar events and related guidelines. Of the responses received from nine municipalities only one indicated that they sponsor a one-day event allowing employees to bring a pet, primarily dogs, intended to boost employee morale.

Some research suggests that allowing pets in the workplace may improve morale, promote mental health and wellness, and foster a positive, collaborative work environment. However, when considering such an event, it is essential to evaluate operational needs, the impacts on employees and residents, and potential health, safety, and liability concerns. Some key considerations include:

- <u>Allergies & Phobias</u>: Some employees may have allergies or fears that require reasonable accommodations.
- <u>Potential Disruptions</u>: Noise, accidents, or pet behavioral issues could impact productivity and disrupt operations.
- <u>Liability Concerns</u>: Risks include injuries to employees, visitors, or other pets (e.g. bites, scratches, slips, and falls) as well as potential City and employee property damage. Liability for these risks could extend to both the pet owner and the City.
- <u>Sanitation & Cleanliness</u>: Additional cleaning and sanitizing may be required to maintain hygiene, prevent disease transmission, and address accidents and/or improper waste disposal.
- <u>Limited Participation</u>: Not all employees have pets, can participate, or believe the workplace is ideal for animals due to cultural, religious, or personal preferences, which may raise fairness concerns.

At this time, staff is seeking City Council's direction on whether or not to proceed with further evaluation. Should City Council wish to explore, Human Resources will work with the Municipal Services Department to assess the feasibility of potentially hosting a one-day "Bring Your Pet to Work" event —typically dogs—to the workplace under defined conditions. Staff will also coordinate with the City Attorney's Office and the California Joint Powers Insurance Authority (CJPIA) to draft program guidelines, address liability concerns and implement risk mitigation measures as appropriate, if possible.

### LEGAL REVIEW

The City Attorney has reviewed this staff report.

### FISCAL IMPACT

The fiscal impact is unknown and would depend on any potential modifications and sanitation to workplace areas that may be required.

### **RECOMMENDATION**

Staff respectfully recommends that City Council discuss this staff report and provide direction to staff regarding developing a Bring Your Pet to Work event and guidelines for City employees.



# 14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ◆ www.lawndalecity.org

DATE: August 18, 2025

TO: Honorable Mayor and City Council

FROM: Dr. Sean M. Moore, City Manager

PREPARED BY: Hrant Manuelian, Finance Director/City Treasurer

SUBJECT: Discretionary Fund Budget Amendment

### **BACKGROUND**

During the June 16, 2025 City Council meeting Council adopted the FY 25/26 annual budget. Council Member Talavera brought up the idea of increasing the Council Members discretionary account budget from \$2,500 to \$3,500. However, no action was taken.

### STAFF REVIEW

Staff is bringing this item forward for City Council discussion.

### LEGAL REVIEW

The City Attorney's office has reviewed this staff report and has approved it as to form.

### FISCAL IMPACT

If approved the budget for each council member will be amended by \$1,000 (account 100-110-540.3##) for a total amendment of \$5,000 from the General Fund.

# **RECOMMENDATION**

Staff recommends that the City Council 1.) Approve increasing the discretionary fund for each council member from \$2,500 to \$3,500 and the budget amendment for \$5,000; or 2.) Provide further direction to staff.



# 14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ◆ www.lawndalecity.org

DATE: August 18, 2025

TO: Honorable Mayor and City Council

FROM: Dr. Sean M. Moore, City Manager

PREPARED BY: Hrant Manuelian, Finance Director/City Treasurer

SUBJECT: Consideration of National Association of Latino Elected Officials Conference and

Membership

### **BACKGROUND**

During the June 16, 2025 City Council meeting Council Member Talavera brought up the idea of one or more Council Members signing up with the National Association of Latino Elected Officials (NALEO) and also attending the annual conference. However, there was no action by Council on this request. The cost of an annual membership is \$200 or a term membership is \$500. There is also an annual conference which could require overnight lodging, airfare, and other travel related expenses depending on the location.

### STAFF REVIEW

Staff is bringing this item forward for City Council discussion and direction to staff.

#### LEGAL REVIEW

The City Attorney's office has reviewed this staff report and has approved it as to form.

### FISCAL IMPACT

The estimated costs of membership and conference per Council Member would be \$3,500. A budget amendment of \$3,500 would be needed from the General Fund in account #100-110-510.620 (Travel/Meetings) for each Council Member that will be joining the NALEO and attending the conference.

### RECOMMENDATION

Staff recommends that the City Council:

- 1.) Approve one or more Councilmembers to join the National Association of Latino Elected Officials and approve the budget amendment by \$3,500 per Councilmember as noted above; or
- 2.) Provide further direction to staff.



# 14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ◆ www.lawndalecity.org

DATE: August 18, 2025

TO: Honorable Mayor and City Council

FROM: Dr. Sean M. Moore, City Manager

PREPARED BY: Peter Kann, Community Development Director

SUBJECT: Customer Satisfaction Survey

### **BACKGROUND**

On March 3, 2025, the Council Council was presented an overview of the Community Development Department's duties, overview of operations, and a draft customer survey. The draft survey was presented to the Council with a tentative plan to gather responses over a multi-month period to get a good sample size and determine the most common and most serious issues facing the public. Subsequently, Council requested that staff reach out to firms that specialize in customer service surveys. The intent of the customer service surveys are intended to rate and evaluate the services of both the Planning and Building Division within the Community Development Department. Community Development staff goal is to maintain high customer satisfaction and to provide a fast level of service. A summary of the Community Development's level of services are provided below:

#### **Planning**

- Site Plan Reviews, Fence Permits, Flat-work 10 Business Days;
- Planning and Building Public Counter is open during normal business hours (7:00am-6:00pm Mon-Thurs) to discuss the various applications and next steps;
- Flat-work and Fence Permit on-site final inspections are completed every Thursday morning;
- Planning and Public Works staff meet every two weeks to discuss larger scale projects that require improvements plans to the City's public right-of-way or sidewalk/streets; and
- Any entitlement applications, which requires Planning Commission and/or City Council review and approval, is processed within 60 days from project submittal to scheduled public hearing.

### **Building**

- A structural plan checker from the County's Building and Safety Department is available at City Hall to assist customers on Tuesday morning.
- Community Development staff is available during business hours to issue building, mechanical, electrical, and plumbing permits over the counter if applicable. This over the counter issuance of permits is the reason why in 2024, there were 2,276 visits to the Public Counter.
- Any permit holder can schedule for a building inspection with staff and a Building Inspector will inspect the property within three business days or less. If there is a backlog of building inspections, a second on-call Building Inspector is called in to assist the City as needed to maintain customer satisfaction.

#### STAFF REVIEW

Staff obtained three quotes from firms that specializes in customer services survey. These three firms have their own software to manage responses to data and convert to graphic charts within their firms' respective software. The three firms and their tentative quotes for a one-year term are summarized below:

- Firm #1 SogoCore \$9,000/year 5 users This firm specializes in Enterprise Feedback Management which provides a software to manage the data generated from the responses to the Department customer services
- Firm #2 Alchemer \$10,000/year (Business Platform) Two options are provided for Small Team (lower cost) or Business Platforms 3 users This firm has two options, Small Teams (3 users) and Business Platform (3+ users)
- Firm #3 Qualtrics XM \$16,250/year Unlimited Users This firm's software allows users to actively capture resident feedback, respond quickly, and improve service quality in real time.

Based on staff's discussions with the three vendors, all of them created their own unique software which specializes in managing customer surveys. However, staff recommends that the Council consider Alchemer as the selected vendor. Staff's recommendation is based on meeting with Alchemer and how their software targeted governmental agencies within the intent to improve government operations and community engagement. If a vendor selected, Community Development will work with IT (Information Technology) to manage the survey software while the public outreach is active.

Below is a summary of the City's purchasing policy:

- \$1,000 to \$5,000 requires three quotes
- Over \$5,000 and up to \$15,000 requires three bids and City Manager authorizes
- Over \$15,000 requires 3 bids and an Request for Proposals (RFP)

Due to the importance of this topic, staff is bringing this item for the City Council's consideration.

#### **LEGAL REVIEW**

The City Attorney has reviewed this staff report and approves it.

#### **FISCAL IMPACT**

There is no fiscal impact related to this staff report. However, if Council were to decide to go ahead with this item a budget amendment would be needed when the contract is brought back for council approval.

#### **RECOMMENDATION**

Staff recommends that the City Council:

- 1. Direct staff to work with Alchemer's and return with a contract for the Council's official approval; or
- 2. Provide further direction to staff.

#### **Attachments**

Proposal # 1 SogoCore.pdf
Proposal # 2 - Alchemer.pdf
Proposal # 3 - Qualtrics XM.pdf

# ATTACHMENT A





## SogoCore - Package Comparison

### Advanced Survey & Feedback Management Platform

#### **Overview:**

SogoCore is a versatile and easy-to-use survey and feedback management platform designed to cater to a wide range of organizational needs and budgets. Offered in distinct editions – Advanced and Ultimate – SogoCore ensures that every business, regardless of size or industry, can find the perfect fit to enhance their feedback processes and drive informed decisions.

PRICING	& STANDARD INC	LUSIONS
	Advanced	
	\$750/month billed annually	
	\$9,000/year	
	5 users	
	10,000 responses/year	
	500,000 email invitations/year	
	60,000 SMS invitations/year	

ADD-ON PRICING	
Advanced	
\$1,188/additional user billed annually	
\$0.40/response (volume pricing for responses added in bulk)	
\$0.02/Email invitation	
\$0.03/SMS invitation (U.S. & Canada only)	

www.sogolytics.com 1





FEAT	URES & CAPABILI	TIES
	Advanced	
	Unlimited surveys	
	Team collaboration with granular user controls and permission	
	Powerful question types and advanced logic	
	Complete control over branding & customization	
	Automated alerts based on survey responses	
	Anonymous feedback	
	Multi-channel survey distribution	
	Track invitations and responses	
	Turnkey reports and dashboards with real- time insights	
	Apply filters and data segmentation	
	Download and share presentation-ready reports	
	Data export and import	
	Apply filters and data segmentation	
	Multi-rater feedback (360-degree evaluations, peer reviews, etc.)	
	Advanced text analysis for open-ended feedback	
	Measure Employee Engagement	

INTEGRATION & AUTOMATION			
	Advanced		
	Microsoft Office (Word, Excel and PPT)		
	Zapier Integration		
	HTTP Targets/Webhooks		
	Programmable APIs – build your own integration		
	Salesforce Integration		
	Tableau Integration		

www.sogolytics.com 2





CI	JSTOMER SUPPOR	<b>К</b> Т
	Advanced	
	Priority 24x7 email support	
	Live chat support	
	On-demand phone support during U.S. business hours Built-in help center with tooltips and best	
	practices	
	Comprehensive user guide	
	24x7 access to online learning resources (video library, tutorials, blogs, etc.)	
	Live onboarding	
	On-demand training (user guide and links to get started)	
	SLA - 4 hours	
	Live user trainings (qty 2)	
	20% discount on survey design services	

ADMIN	CONTROLS & SEC	CURITY
	Advanced	
	Admin dashboard & user activity	
	ISO 27001 certified	
	GDPR compliance	
	Data encryption in transit	
	Limit account access to trusted networks	
	Standard online ToS only	

^{*}Additional cost

Ready to take the next step?

Contact us today to discuss how our solutions can meet your needs and help you achieve your goals.

+1 (800) 646-0520 | www.sogolytics.com | sales@sogolytics.com

www.sogolytics.com 3

# ATTACHMENT B

From: Adrian Gutierrez
To: Peter Kann

Subject: FW: City of Lawndale - Customer Service Survey Request - Alchemer Response

**Date:** Monday, July 28, 2025 2:05:00 PM

Attachments: image001.png

Outlook-A white tr.png

#### Thank you,



#### Adrián Gutiérrez

Administrative Assistant II | Community Development

City of Lawndale | <u>www.lawndale.ca.gov</u> 14717 Burin Avenue, Lawndale, CA 90260 **Phone:** (310) 973-3230 | **Fax:** (310) 970-2183

Email: agutierrez@lawndale.ca.gov

Hours: Monday – Thursday: 7 AM to 6 PM

From: Anna Theis <anna.theis@alchemer.com>

**Sent:** Monday, July 28, 2025 1:59 PM

**To:** Adrian Gutierrez <AGutierrez@lawndale.ca.gov>

Subject: Re: City of Lawndale - Customer Service Survey Request

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Adrian,

It's great to hear from you!

Looking back at our previous conversations, I don't believe we determined the level of functionality, user types and requirements needed for the Community Development Department. There are two different paths we can go down: Alchemer's Business Platform Packages, or our self-service license option online.

Our **Business Platform** packages start at \$10,000 annually. These packages are designed for larger teams (typically 3+ users) with more advanced feedback needs, and includes features such as:

- Integrations to external systems and tools
- Collection of over 125,000 responses annually
- Guided training and onboarding sessions with our team
- Advanced reporting and dashboard distribution

#### Enhanced support options

We also offer an Individual/Small Teams plan, which can be purchased online with monthly or annual billing. The biggest disadvantage here is there is no direct support/training is included, which we have found to be greatly beneficial for new teams/initiatives that are taking off.

I'd be happy to discuss the Business Platform further if you're interested, but I also want to make sure you're choosing the Alchemer package that best fits your goals and budget. Let me know your thoughts or any questions you have!

#### All the best,



#### **Anna Theis**

Senior Enterprise Account Executive – State/Local Government, Education & Nonprofit | Alchemer

E. anna.theis@alchemer.com

**From:** Adrian Gutierrez <<u>AGutierrez@lawndale.ca.gov</u>>

**Sent:** Monday, July 28, 2025 1:30 PM

**To:** Anna Theis <<u>anna.theis@alchemer.com</u>>

**Subject:** RE: City of Lawndale - Customer Service Survey Request

Good afternoon Anna,

I am following up on our request to create an online survey platform for customer service responses for the City of Lawndale – Community Development Department.

We are preparing to take this item to our City Council next week. I was directed by my Director, Peter Kann, to request a formal proposal/list of functionalities, along with a cost estimate.

If possible, we can obtain this information by Wednesday at the latest, I would greatly appreciate it.

Please let me know if you have any questions.

#### Thank you,



#### Adrián Gutiérrez

Administrative Assistant II | Community Development City of Lawndale | <u>www.lawndale.ca.gov</u> 14717 Burin Avenue, Lawndale, CA 90260

**Phone:** (310) 973-3230 | **Fax:** (310) 970-2183

Email: agutierrez@lawndale.ca.gov

**Hours:** Monday – Thursday: 7 AM to 6 PM



# Improve government operations and community engagement

From public service delivery to community outreach, Alchemer equips government organizations with the powerful tools they need to streamline operations and improve community and employee engagement.

Request a Demo

Read Our Latest Content



Turn citizen and government employee feedback into community progress

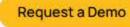












# Turn citizen and government employee feedback into community progress



#### JUST A FEW ORGANIZATIONS WHO RELY ON ALCHEMER TO TURN CUSTOMER FEEDBACK INTO BUSINESS IMPACT













# Solutions for state and local government



# Solutions for state and local government

#### GOVERNMENT EMPLOYEE EXPERIENCE

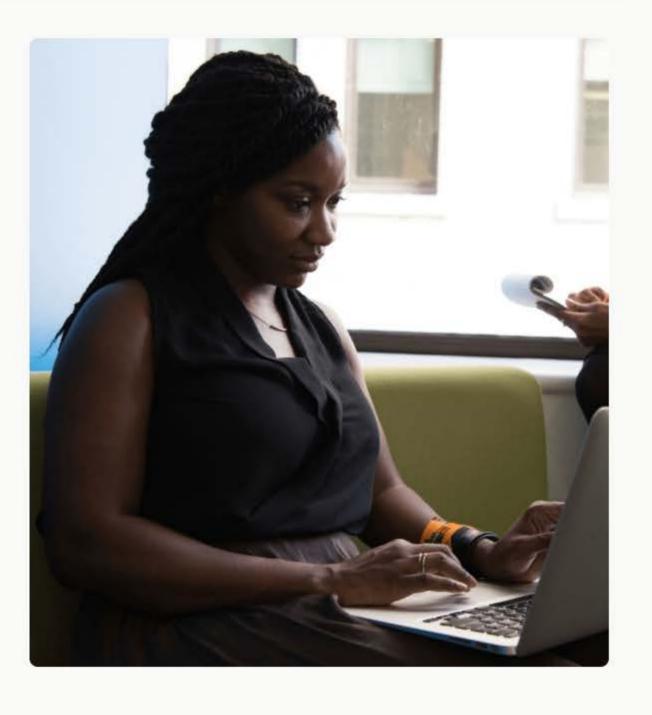
COMMUNITY EXPERIENCE

→ GOVERNMENT EMPLOYEE EXPERIENCE

# Support and retain government employees

Alchemer is built to facilitate feedback collection and enhance communication across the entire employee lifecycle. From automated onboarding surveys and regular pulse check-ins to engagement and exit surveys, Alchemer simplifies feedback processes, allowing government organizations to prioritize employee satisfaction and productivity.

- · Build an engaged, satisfied workforce
  - Collect feedback across the entire employee lifecycle to improve performance, satisfaction, while reducing attrition.
- · Support diversity, equity, and inclusion
  - Collect government employee feedback to understand and address the unique needs of a diverse workforce. Address these needs to promote equity and inclusivity across all levels.
- Promote accountability and transparency
  - Foster a culture of accountability by encouraging open feedback loops and transparent communication channels, reinforcing trust and integrity within government teams.





# Solutions for state and local government

OVERNMENT EMPLOYEE EXPERIENCE

**COMMUNITY EXPERIENCE** 

+ COMMUNITY EXPERIENCE

# Engage with your communities and improve public-service delivery

With Alchemer, you can effortlessly collect feedback from your constituents at every touchpoint. This enables you to better understand and act on community needs.

- · Put resources toward the right initiatives
  - Gather real-time community feedback from all your residents, to ensure effective allocation of time and budget. This helps you focus more resources where they will make the biggest impact.
- · Improve quality of life for your residents
  - Understand access to and satisfaction with healthcare, housing, transportation and more, and implement policies with real-time data.
- · Support inclusive service design
  - Gather targeted feedback to understand and address the unique needs and challenges for everyone in the community, promoting inclusivity and accessibility in public services.

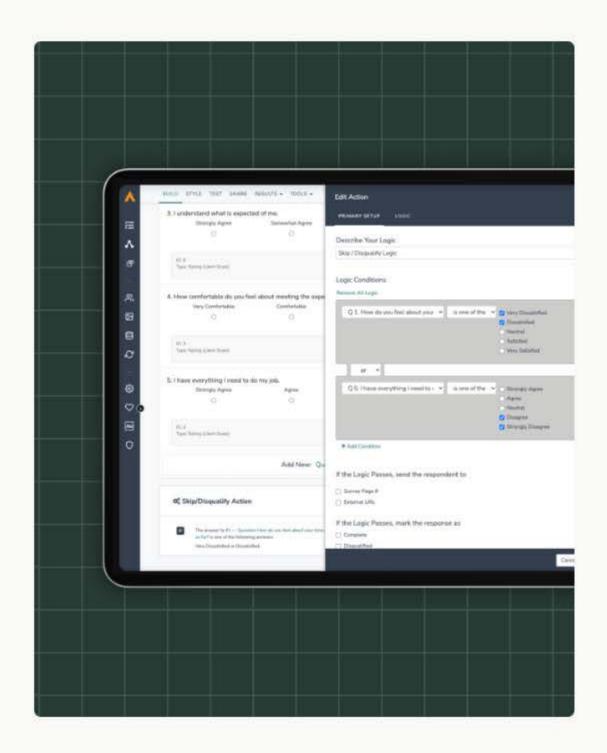






## **60% OF CITIZENSSAY THEIR FEEDBACK SHOULD BE CONSIDERED** IN GOVERNMENT DECISIONS







# Collect community feedback with powerful, precise surveys

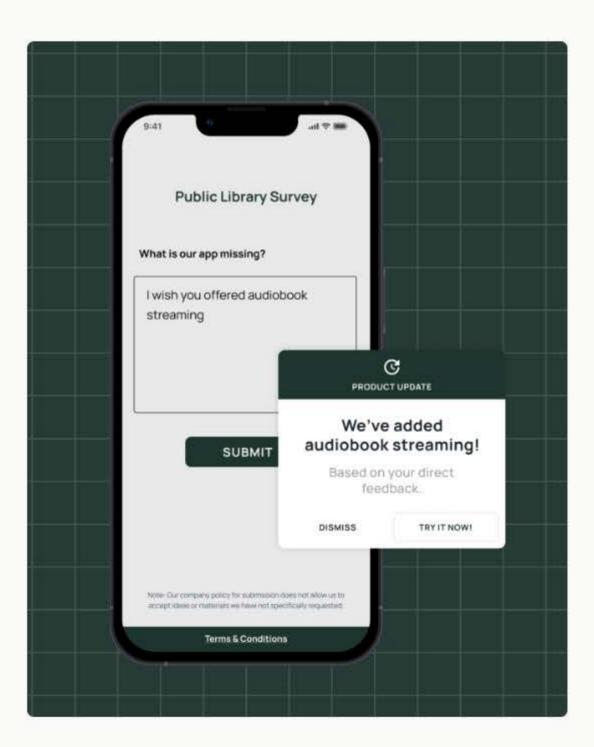
Easily create branded, customized surveys right out of the box. Or get the help you need to build and analyze surveys from our in-house experts.

- Get better data with 40+ question types Gather actionable feedback with everything from Likert Scales to NPS®, file and image uploads, and more.
- · Personalize your surveys for any audience Get more complete responses and collect better data with advanced features like multilingual surveys, pre-populated answers, anonymous responses, and powerful survey logic.
- · Reach your community wherever they are Send surveys through email, web, and SMS, along with kiosks, QR codes, and more.



DIGITAL EXPERIENCE MANAGEMENT





FLEXIBLE SURVEY & RESEARCH TOOLS



DIGITAL EXPERIENCE MANAGEMENT

# Engage with your digital community across every channel

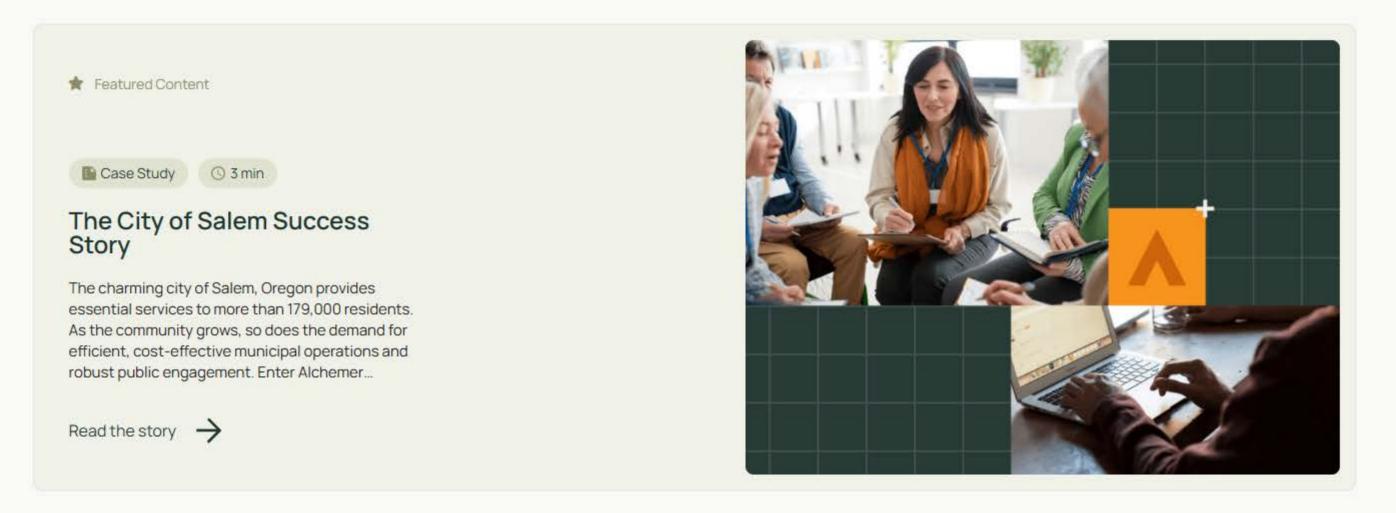
Effortlessly gather feedback on websites and apps, and ensure you give everyone the digital tools and experiences that make the most impact.

- · Modernize your services, and deliver the digital transformation your community deserves
- · Improve web and app experience for your entire community
- · Prioritize the digital improvements that will make the biggest difference





# Resources for state and local government











# ATTACHMENT C

# City Government Use of Qualtrics XM for Customer Frontlines

City governments interact daily with residents at various touchpoints—city halls, public safety offices, utilities departments, parks and recreation centers, and more. Frontline staff—such as customer service reps, inspectors, public safety officers, and field workers—are the primary interface with residents. Using Qualtrics XM for Customer Frontlines, city governments can empower these frontline employees to actively capture resident feedback, respond quickly, and ultimately improve service quality.

## **Specific Applications and Benefits**

#### **License Configuration:**

Unlimited Users Unlimited Projects 5,000 Responses

#### 1. Real-Time Feedback Capture

- Application: After residents engage with city services (e.g., paying a utility bill, reporting a
  pothole, visiting a recreation center, interacting with police or fire personnel), frontline
  employees can prompt for feedback immediately.
- Benefit: Allows the city to measure satisfaction and identify problems right where and when services are delivered, increasing accuracy and timeliness of feedback.

#### 2. Multi-Channel Feedback

- Application: Enable residents to provide feedback via surveys through emails, SMS, kiosks in government offices, or chatbots on city websites/mobile apps.
- Benefit: Increases participation rates and ensures inclusion of all demographics in the feedback process.

#### 3. Mobile and Desktop Access

- Application: Field workers (e.g., inspectors, maintenance crews) can receive and respond to feedback from any location using mobile access.
- Benefit: Improves responsiveness and ability to act quickly on issues discovered in the field.

#### 4. Insights and Reporting

- Application: Frontline workers and supervisors have access to dashboards showing KPIs such as resident satisfaction (CSAT), Net Promoter Score (NPS), or ease of service (Customer Effort Score).
- Benefit: Real-time transparency allows quick identification of problem areas and trends for targeted improvements (e.g., specific departments or geographic zones).

#### 5. Action Management

- Application: Frontline employees can create cases or assign tasks based on negative feedback, escalating unresolved issues to appropriate departments within the government.
- Benefit: Ensures no issue goes ignored and improves resolution times; residents see their concerns addressed promptly.

#### 6. Coach and Training Enablement

- Application: Supervisors use feedback to coach employees on interactions, improving communication and service delivery skills.
- Benefit: Drives continuous improvement through employee development focused on increasing resident satisfaction.

#### 7. Integration with Operational Systems

- Application: Feedback data integrates with city CRM, ticketing systems (e.g., for service requests, permits), or public safety platforms.
- Benefit: Creates a seamless loop between resident feedback and operational response, enabling data-driven process improvements and faster resolutions.

#### 8. Multilingual and Multi-Region Support

- Application: The city can customize surveys and feedback processes in multiple languages to serve diverse communities.
- Benefit: Ensures equitable access to feedback channels and insights across all population groups in the city.

#### 9. Role-Based Access Control

- Application: Restrict data access so frontline staff see only their specific feedback while managers and executives see aggregated data for informed decision-making.
- Benefit: Maintains data security and improves focus on relevant insights for each role.

#### 10. Collaboration and Communication Tools

- Application: Frontline teams share feedback insights internally, comment on issues, and receive alerts about urgent resident concerns.
- Benefit: Facilitates teamwork and swift responses to emerging issues or crises.

#### 11. Survey Authoring

- Application: Managers tailor or create feedback instruments for specific city services or areas as new initiatives roll out.
- Benefit: Flexibility to evolve feedback capture dynamically as city programs and priorities change.

#### **Summary: How the City Government Benefits**

- Enhanced Resident Satisfaction: By capturing immediate and multi-channel feedback, the city learns exactly what residents experience and care about.
- Improved Service Delivery: Actionable insights and task management tools enable frontline workers to resolve issues quickly.
- Data-Driven Decision Making: Real-time analytics and integration with operational tools allow city leadership to allocate resources effectively and make informed policy changes.
- Better Employee Training: Feedback guides coaching efforts, building a more competent and resident-focused workforce.
- Increased Transparency and Trust: Residents feel heard and see timely responses, improving trust in municipal government.

#### **Example Use Case**

A resident reports a streetlight outage through a mobile city portal. The frontline worker handling this request receives immediate feedback via an SMS survey on the service experience. Real-time dashboard analytics highlight a spike in outages in a particular district. The worker escalates unresolved issues automatically to the maintenance team via the integrated workflow. Supervisors monitor feedback trends and schedule staff training focusing on communication during service disruptions. Multilingual support ensures non-English speakers also provide feedback, reinforcing equitable service delivery.

If your city government team is considering or already has a Qualtrics XM for Customer Frontlines license, these use cases can help guide deployment strategies to improve public services and resident satisfaction.

# **First Draft Pricing**

Technology (XM for Customer Frontlines)	\$12,000.00
- SMS Add-on	\$500.00
Partner Implementation (Scoping Required)	\$3,750.00
Total	. \$16.250.00



#### CITY OF LAWNDALE

## 14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ◆ www.lawndalecity.org

DATE: August 18, 2025

TO: Honorable Mayor and City Council

FROM: Dr. Sean M. Moore, City Manager

PREPARED BY: Michael Reyes, Municipal Services Director

SUBJECT: Request for City Council Direction Regarding Homeless Outreach Services

#### **BACKGROUND**

At a recent City Council meeting, City Councilmember Suarez requested information regarding the hiring of an individual with skill and training for dealing with mental challenges usually associated with the homeless population, to assist staff in dealing with homeless individuals in Lawndale. Specifically, the Councilmember felt that all interactions with the homeless should have a trained and experienced specialist with knowledge and certifications for all interactions with the homeless, to ensure proper services were being provided.

#### STAFF REVIEW

Like so many large urban cities, the City of Lawndale has faced challenges with the number of homeless individuals living in and around the City of Lawndale. The homeless provide a unique challenge as many homeless individuals suffer from mental disabilities, narcotic and alcohol addictions, medical and physical infirmities, or other personal issues which hinder their ability to work, and be self-sustaining. These substantial issues have caused the individuals to sever or damage relationships with family, friends, employers, landlords, and other relationships which are common among conventional individuals in society. For this reason and others, many homeless individuals have ended up living a substandard existence on public streets.

While services are available to homeless persons, it can be very challenging to get these individuals to accept these services. Specialized workers such as case managers, homeless services providers, and crisis response team specialists are employed to meet with homeless individuals and offer them services such as temporary and long term housing options, legal advice and assistance, resume writing and job placement assistance, etc.

While these specialized workers can be valuable in assisting the homeless, these are expensive positions to maintain. Salary ranges for this specialized level of services can start at \$57,273 to \$65,591 per year for a Homeless Appointment professional who will go into the streets meeting the homeless where they are and providing outreach services to connect clients with health care, mental care, and housing assistance. The City of Torrance recently posted a position for a Homeless Outreach Coordinator which ranged from \$64,000 to \$90,750 annually.

At the June 16th, 2025, City Council meeting, the Council member did request that she would prefer to have homeless outreach provided by a professional that was "trained clinically" and a "mental health expert" to do all homeless outreach. The cost of hiring a full time Mental Health Professional starts at around \$75,000 annually but can vary widely. While this is a valuable service, it is very expensive. An alternative which may better serve the City and meet the objectives of Council, is contract the position through a county agency, a regional homeless agency, or a nonprofit group that specializes in homeless outreach services.

Recently Lawndale Staff met with St. Margaret's Center representatives and COG representatives to discuss options for having their homeless service providers assist Staff with homeless outreach in Lawndale. The City of Lawndale already utilizes homeless outreach assistance from the South Bay Council of Governments, and now with the added assistance from St. Margaret's outreach providers, Staff now has even more resources to assist our homeless with receiving services. As recently as August 4th, Staff in partnership with St. Margaret's were able to house a homeless individual who accepted services when contacted by our Southwest Patrol guard.

LASD also has the MET (Mental Evaluation Team) which are specialized deputies that are trained in working with mentally challenged individuals, that the City of Lawndale has access to. There is no additional charge to the City of Lawndale to request help from the LASD MET deputies and referring difficult homeless individuals to the SouthBay COG and St. Margaret's are free services, which currently have served the City well in both availability and expertise.

#### **LEGAL REVIEW**

The City Attorney has reviewed the staff report for legal issues.

#### FISCAL IMPACT

No budget amendment at this point is needed. However, based on direction from council there would be a budget amendment if they decided to open a position to hire a Homeless Outreach Coordinator or similar type position.

#### **RECOMMENDATION**

Staff recommends that the City Council select one of the following options:

- A. Open a position to hire a full time Homeless Outreach Coordinator position to work with staff in developing and implementing strategies to reduce the number of homeless in the community and to make direct contact with the homeless in the field; or
- B. Direct staff to look into direct contracting service opportunities with a county agency, a regional homeless agency, or non-profit group that specializes in homeless outreach services; or
- C. Continue to work with South Bay Cities Council of Governments and St. Margaret's Center as well as other County and nonprofit organizations to provide outreach to the homeless located in the City of Lawndale; or
- D. Give direction to staff on another option for staff to pursue regarding homeless outreach.

#### **Attachments**

Attachment 1 Environmental Health Specialist.pdf
Attachment 2 Psychiatric Social Worker 1.pdf
Attachment 3 Psychiatric Social Worker 1.pdf

# Attachment 1



#### County of Los Angeles

# ENVIRONMENTAL HEALTH SPECIALIST I (TEMPORARY) / EMERGENCY APPOINTMENT HOMELESSNESS

**SALARY** 

\$4,772.82 - \$5,465.92 Monthly

LOCATION

Los Angeles County, CA

\$57,273.84 - \$65,591.04 Annually

JOB TYPE

Full time

JOB NUMBER

PH5670I-EA

DEPARTMENT

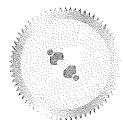
**PUBLIC HEALTH** 

**OPENING DATE** 

10/09/2024

#### Position/Program Information





# TYPE OF RECRUITMENT: OPEN COMPETITIVE - EMERGENCY FILING DATE:

Friday, October 11, 2024 at 8:30 a.m., Pacific Time (PT)

This examination will remain open until the needs of the service are met and is subject to closure without prior notice.

#### **EXAM NUMBER:**

#### PH5670I-EA

The LA County Board of Supervisors recently declared a local state of emergency for homelessness, and the County is working to revise and expand our response to help all who are affected. We are looking for qualified and passionate individuals to help us in the mission of addressing issues like housing, mental health, and substance use. If you are looking for a new career that will directly benefit the population of LA County, this may be the opportunity for you.

The County of Los Angeles Department of Public Health is seeking qualified candidates to fill emergency Environmental Health Specialist I vacancies related to the homelessness crisis.

Under the emergency order, applicants who meet the requirements may be hired for an initial period of up to 90 days, with an opportunity for permanent County employment.

Before the end of your initial work period, you will be assessed on your work performance. This assessment will be weighted 100%.

Those who successfully pass the assessment will be considered for permanent appointment to Environmental Health Specialist I (Temporary).

#### **DEFINITION:**

As a trainee, learns techniques for conducting environmental health inspections and investigations.

#### **CLASSIFICATION STANDARDS:**

Under close administrative and technical supervision, positions allocable to this class receive a maximum of two years of extensive formal and on-the-job training in techniques and procedures for conducting environmental health inspections, investigations, and enforcement, as well as application of these techniques and procedures in the field, in compliance with Federal, State, and County public health laws, and with policies and procedures governing the environmental health program.

#### ABOUT LOS ANGELES COUNTY:

With more than 10 million residents, Los Angeles County (County) is the most populous county in the nation. As the largest employer in Southern California, over 112,000 employees in more than 38 Departments provide vital public services as diverse as law enforcement, property assessment, public health protection, water conservation, cultural activities and many more.

#### WHY THE LOS ANGELES COUNTY DEPARTMENT OF PUBLIC HEALTH:

Los Angeles County offers one of the strongest public-sector benefits packages in the nation. The County provides each employee with a monthly "benefit allowance" they can use to pay for benefits, allowing employees to choose among a variety of pre-tax and after-tax benefits. The County offers robust retirement packages and boosts 13 paid holidays per year. The County of Los Angeles is a qualifying employer for the Public Service Lòan Forgiveness (PSLF) program.

#### **CAREER PATH:**

ENVIRONMENTAL HEALTH SPECIALIST II
ENVIRONMENTAL HEALTH SPECIALIST III
ENVIRONMENTAL HEALTH SPECIALIST IV
CHIEF ENVIRONMENTAL HEALTH SPECIALIST

#### **Essential Job Functions**

- Attends formal training sessions to receive instruction in environmental management principles, methods, and techniques and orientation to the organization, departmental policies, and procedures of the Environmental Health Program.
- Learns to conduct periodic inspections of food establishments and restaurants for proper sanitary conditions by reviewing and observing to ensure that food is unspoiled, properly labeled, stored, handled, and protected from contaminants.
- Reviews and observes utensil washing and sanitizing procedures by testing water temperatures and cleaning agents and facilities to ensure that these meet Federal, State, and local legal requirements.
- Ensures that food equipment, such as stoves, and refrigerators, and other cooking equipment and appliances are clean and in good repair.
- Learns to conduct investigations of complaints concerning the infestation of rodents, and inspects by examining premises for evidence of infestation such as telltale signs and avenues of entry and placing poisons.
- Learns to conduct investigations of complaints regarding improper disposal of garbage, rubbish and sewage, and
  other unsanitary conditions in buildings, dwellings and retail food or other establishments by conducting
  inspections of premises for adequate disposal facilities.
- Learns to conduct investigations concerning the disposal of garbage, rubbish and sewage under public health laws
  by inspecting the collection trucks, sanitary landfills, recycle sites, and refuse transfer stations used by private
  residential refuse collectors operating in unincorporated areas and contract cities to ensure that collection trucks
  are in good repair, properly covered and no spillage, and that landfills, recycle sites, and refuse transfer stations do
  not provide insect or rodent harborage or emit excessive odors or dust.

- Meets with community groups within an assigned area and attempts to establish rapport for the purpose of solving problems related to environmental health.
- Learns to participate in prosecution of environmental sanitation cases of non-compliance with public health laws
  and regulations by preparing evidence such as meat samples and the findings of laboratory technicians who
  conducted the tests, completing inspection forms, attending office hearings, conferring with city or the district
  attorney, and testifying in court as a representative of the Department of Public Health.
- · Maintains records of work performed.
- Drives to various locations to receive training on conducting inspections of multi-family housing and associated swimming pools, restaurants, and food markets.
- Drives to various locations to inspect multi-family housing and associated swimming pools, restaurants, and food markets.
- Drives to various locations to conduct investigations of complaints regarding habitability at single and multi-family housing.
- · Drives to various locations to conduct complaint investigations of restaurant and food markets.

#### Requirements

#### **SELECTION REQUIREMENTS:**

The following documents must be provided during hiring process:

- 1. A Bachelor's degree* such as but not limited to in Physiological Science, Nutrition and Food Sciences, Biochemistry, Chemistry, Public Health, Environmental Studies, Environmental and Occupational Health, Environmental Biology, Biology, Health Science from an accredited college, university, or educational institution approved by the California State Department of Public Health or an educational institution of collegiate grade approved by the American Council on Education.
- 2. A letter** from the California State Department of Public Health verifying eligibility to work as an Environmental Health Specialist Trainee, dated no earlier than 30 months from the date of application.

#### LICENSES:

A valid California Class C Driver License*** is required to carry out job-related essential functions.

#### **PHYSICAL CLASS:**

**3 - Moderate.** Includes standing or walking most of the time, with bending, stooping, squatting, twisting, and reaching; includes working on irregular surfaces, occasionally lifting objects weighing over 25 pounds, and frequent lifting of 10-25 pounds.

#### SPECIAL REQUIREMENT INFORMATION:

*A legible copy of one of the following: Official Diploma, Official Transcript(s), or Official Letter from the accredited institution, which shows the date the degree was awarded, with Registrar's signature and school seal must be attached to the application at the time of filing, emailed to HRExams@ph.lacounty.gov or provided during the hiring process.

- Foreign degrees must be evaluated for equivalency to United States accredited institutions standards by an
  academic credential evaluation agency recognized by <u>The National Association of Credential Evaluation Services</u>
  or the <u>Association of International Credential Evaluators</u>, <u>Inc.</u> (AICE). (see Employment Information under
  Accreditation Information)
- **A legible photocopy of the letter from the CSDPH, dated no earlier than 30 months from the date of application, verifying eligibility to work as an Environmental Health Specialist Trainee must be attached to the application at the time of filing, emailed to HRExams@ph.lacounty.gov or provided during the hiring process.
  - For information on how to obtain the letter from the California State Department of Public Health (CSDPH)
    verifying eligibility to work as an Environmental Health Specialist Trainee, you may call (916) 449-5662 or click on
    the link below: <a href="https://www.cdph.ca.gov/Programs/CEH/DRSEM/Pages/EMB/REHS.aspx">https://www.cdph.ca.gov/Programs/CEH/DRSEM/Pages/EMB/REHS.aspx</a>
- ***A legible photocopy of the required valid California Class C Driver License must be attached to the application at the time of filing, emailed to HRExams@ph.lacounty.gov or provided during the hiring process.

• Successful applicants for positions that require driving must obtain and present a copy of their driving record from the California State Department of Motor Vehicles before final appointment. Applicants should not present a copy of their driving history until asked to do so by the hiring department. The County will make an individualized assessment of whether an applicant's driving history has a direct or adverse relationship with the specific duties of the job. Driver license must not be currently suspended, restricted, or revoked.

#### Additional Information

#### **EXAMINATION CONTENT:**

Under the emergency order, applicants who meet the requirements may be hired for an initial period of up to 90 days, with an opportunity for permanent County employment.

Before the end of your initial work assignment, the appointing department will evaluate your performance. Those who achieve a passing score on this evaluation will be considered for permanent appointment.

## Application and Filing Information

#### **HOW TO APPLY:**

Applications must be filed ONLINE ONLY and will be reviewed for interview consideration on an ongoing basis. If you have not been contacted within 60 days and the recruitment remains open or reopens for filing, we encourage you to submit a new application. This will allow you to reaffirm your interest and update any relevant information.

Applicants are required to complete and submit an online Los Angeles County Employment Application AND Supplemental Questionnaire in order to be considered for this examination. Paper applications, resumes, or any unsolicited documents will not be accepted in lieu of completing the online application and Supplemental Questionnaire. Application filing may be suspended at any time without advance notice.

Many important notifications will be sent electronically to the email address provided on the application, so it is important that you provide a valid email address. Please add hrexams@ph.lacounty.gov as well as noreply@governmentjobs.com, and info@governmentjobs.com to your email address and list of approved senders to prevent email notifications from being filtered as spam/junk/clutter mail.

You have the ability to opt out of emails from LA County. If you unsubscribe, you will not receive any email notification for any examination for which you apply with Los Angeles County. Regardless of whether you choose to unsubscribe, you can always check for notifications by logging into governmentjobs.com and viewing your profile inbox, which saves a copy of all emailed notices.

Plan to submit your online application well in advance of the 5:00 p.m. PT deadline as you may be required to verify your email address. This only needs to be done once per email address, and if you already have a job seeker account on www.governmentjobs.com/careers/lacounty, you can verify at any time by logging in and following the prompts. This is to enhance the security of your online application and to ensure you do not enter an incorrect email address.

#### SOCIAL SECURITY NUMBER:

Please include your Social Security Number for record control purposes. Federal law requires that all employed persons have a Social Security Number.

#### **COMPUTER AND INTERNET ACCESS AT PUBLIC LIBRARIES:**

For candidates who may not have regular access to a computer or the internet, applications can be completed on computers at public libraries throughout Los Angeles County. Check the website for updated information at <a href="https://lacountylibrary.org">https://lacountylibrary.org</a>.

#### **FAIR CHANCE EMPLOYER:**

The County of Los Angeles is a Fair Chance employer. Except for a very limited number of positions, you will not be asked to provide information about a conviction history <u>unless you receive a contingent offer of employment.</u> The County

will make an individualized assessment of whether your conviction history has a direct or adverse relationship with the specific duties of the job, and consider potential mitigating factors, including, but not limited to, evidence and extent of rehabilitation, recency of the offense(s), and age at the time of the offense(s). If asked to provide information about a conviction history, any convictions or court records which are exempted by a valid court order do not have to be disclosed.

#### DO NOT SHARE USER ID AND PASSWORD:

All applicants must file their application online using their OWN user ID and password. Using a family member or friend's user ID and password may erase a candidate's original application record.

#### ANTI-RACISM, DIVERSITY, AND INCLUSION (ARDI):

The County of Los Angeles recognizes and affirms that all people are created equal and are entitled to all rights afforded by the Constitution of the United States. The Department of Human Resources is committed to promoting Anti-racism, Diversity, and Inclusion efforts to address the in equalities and disparities amongst race. We support the ARDI Strategic Plan and its goals by improving equality, diversity, and inclusion in recruitment, selection, and employment practices.

**Department Contact Name:** Exam Analyst **Department Contact Phone:** (213) 684-8726

Department Contact E-mail: <u>HRExams@ph.lacounty.gov</u>

Exam Number: PH5670I-EA

California Relay Services Phone: (800) 735-2922

ADA Coordinator Phone: (844) 914-1006

Teletype Phone: (800) 899-4099

Alternate Teletype Phone: (800) 897-0077

#### **COUNTY OF LOS ANGELES**

#### **Employment Information**

Any language contained in the job posting supersedes any language contained below.

This document is intended to provide general information about the recruitment process of the County of Los Angeles. Applicants with questions about a specific job posting should contact the exam analyst listed on the posting.

#### Equal Employment Opportunity/Non-Discrimination Statement:

The County of Los Angeles is an Equal Employment Opportunity Employer and is committed to non-discrimination in the County workforce, regardless of age (40 and over); ancestry; color; ethnicity; religious creed; protected family or medical leave status; disability; marital status; medical condition; genetic information; military and veteran status; national origin; race; sex; gender; sexual orientation; or any other characteristic protected by State or federal law. For more information, please visit: <a href="https://employee.hr.lacounty.gov/eeo-programs/">https://employee.hr.lacounty.gov/eeo-programs/</a>.

#### **Testing Accommodations for Applicants:**

The County of Los Angeles complies with all federal and state disability laws and makes reasonable accommodations for qualified applicants and employees with disabilities. If a reasonable accommodation is needed to participate in the job application process, please contact the testing accommodation coordinator listed on the job posting. Hearing impaired applicants with telephone teletype equipment may leave messages by calling the teletype phone number on the job posting. For more information on accommodations, please visit: <a href="https://hr.lacounty.gov/accessibility/">https://hr.lacounty.gov/accessibility/</a>.

#### Fair Chance:

The County of Los Angeles is a Fair Chance employer. Except as otherwise permissible under applicable laws, you will not be asked to provide information about conviction history unless you receive a conditional offer of employment. The County will make an individualized assessment of whether your conviction history has a direct and adverse relationship

with the specific duties of the job, and will also consider potential mitigating factors, which may include, but is not limited to, evidence and extent of rehabilitation, recency of the offense(s), and age at the time of the offense(s). If asked to provide information about conviction history, any convictions or court records which are exempted by a valid court order do not have to be disclosed. Qualified applicants with arrest or conviction records will be considered for employment in accordance with County Fair Chance Policies and the Fair Chance Act (Gov. Code Section 12952).

#### **Employment Eligibility:**

Final appointment is contingent upon verification of U.S. citizenship or the right to work in the United States.

#### Career PathFinder:

Resources to help current and prospective employees plan a career with Los Angeles County are available. To explore career paths to and from nearly all job titles, please visit our interactive Career PathFinder application at <a href="http://career-pathfinder.hr.lacounty.gov">http://career-pathfinder.hr.lacounty.gov</a>.

Revised January 2025

Employer

County of Los Angeles

Address

*******

Website

http://hr.lacounty.gov

Los Angeles, California, 90010

# ENVIRONMENTAL HEALTH SPECIALIST I (TEMPORARY) / EMERGENCY APPOINTMENT HOMELESSNESS Supplemental Questionnaire

#### *QUESTION 1

The information you provide on this supplemental questionnaire will be evaluated and used to determine your eligibility to participate in the next phase of the examination process. Please be as specific as possible and include all information as requested. Please do not use "see resume and application", for this is not acceptable and credit will not be given. Please note that all information is subject to verification at any time in the examination and hiring process. Falsification of any information may result in disqualification or dismissal.

	ctions	and instru	rmation ai	inforn	above	the	l understand	Yes.	$\bigcirc$
--	--------	------------	------------	--------	-------	-----	--------------	------	------------

#### *QUESTION 2

This position works to support the County's response to the homelessness emergency.

Yes, I understand and am willing to perform all necessary work duties.

#### *QUESTION 3

#### **SELECTION REQUIREMENTS:**

Do you have a Bachelor's degree* such as but not limited to in Physiological Science, Nutrition and Food Sciences, Biochemistry, Chemistry, Public Health, Environmental Studies, Environmental and Occupational Health, Environmental Biology, Biology, Health Science from an accredited college, university, or educational institution

approved by the California State Department of Public Health or an educational institution of collegiate grade approved by the American Council on Education?
Yes, I have attached a legible copy of the Official Diploma, Official Transcript(s), or Official Letter from the accredited institution, which shows the date the degree was awarded, with Registrar's signature and school seal.
Yes, I will email a copy of a legible copy of the Official Diploma, Official Transcript(s), or Official Letter from the accredited institution, which shows the date the degree was awarded, with Registrar's signature and school seal to HRExams@ph.lacounty.gov.
A legible copy of the Official Diploma, Official Transcript(s), or Official Letter from the accredited institution, which shows the date the degree was awarded, with Registrar's signature and school seal will be provided during the hiring process.
*QUESTION 4
SELECTION REQUIREMENTS: Do you have a letter from the California State Department of Public Health (CSDPH) verifying eligibility to work as an Environmental Health Specialist Trainee <i>dated no earlier</i> than 30 months from the date of your application?
Yes, I have attached a legible photocopy of the letter from the California State Department of Public Health (CSDPH) verifying eligibility to work as an Environmental Health Specialist Trainee to my application.
Yes, I will email a legible photocopy of the letter from the California State Department of Public Health (CSDPH) verifying eligibility to work as an Environmental Health Specialist Trainee to HRExams@ph.lacounty.gov.
A legible copy of the letter from the California State Department of Public Health (CSDPH) verifying eligibility to work as an Environmental Health Specialist Trainee will be provided during the hiring process.
*QUESTION 5
SELECTION REQUIREMENTS: Do you have a valid California Class C Driver License?
Yes, I have attached a copy of my valid California Class C Driver License to my application.
Yes, I will email a copy of my valid California Class C Driver License to HRExams@ph.lacounty.gov.
A legible copy of my valid California Class C Driver License will be provided during the hiring process.

^{*} Required Question

# Attachment 2

**SALARY** 

\$6,400.36 - \$8,169.56 Monthly

LOCATION

Los Angeles County, CA

\$76,804.32 - \$98,034.72 Annually

JOB TYPE

Full time

JOB NUMBER

Y9034G

DEPARTMENT

**HEALTH SERVICES** 

**OPENING DATE** 

09/14/2016

#### Position/Program Information

#### DEPARTMENT OF HEALTH SERVICES

FIRST FILING DATES: September 15, 2016 at 8:00 A.M. PST Until the needs of the service are met and is subject to closure without prior notice.

**EXAM NUMBER: Y9034G** 

#### TYPE OF RECRUITMENT - OPEN COMPETITIVE JOB OPPORTUNITY

#### REBULLETIN INFORMATION:

#### THIS ANNOUNCEMENT IS A REBULLETIN

TO NOTIFY THAT ALL NOTIFICATION LETTERS AND OTHER CORRESPONDENCES WILL BE SENT ELECTRONICALLY TO THE EMAIL ADDRESS PROVIDED ON THE APPLICATION. IT IS IMPORTANT THAT APPLICANTS PROVIDE A VALID EMAIL ADDRESS. PLEASE ADD (THE ANALYST EMAIL ADDRESS) AND INFO@GOVERNMENTJOBS.COM TO YOUR EMAIL ADDRESS BOOK AND TO THE LIST OF APPROVED SENDERS TO PREVENT EMAIL NOTIFICATIONS FROM BEING FILTERED AS SPAMJUNK MAIL.

TO UPDATE THE DESIRABLE QUALIFICATION AND APPLICATION AND FILING INFORMATION AND TO ADD A SUPPLEMENTAL QUESTION. PERSONS WHO HAVE APPLIED WITHIN THE LAST 12 MONTHS NEED NOT REAPPLY, BUT MAY SUBMIT ADDITIONAL INFORMATION IF THEY WISH. THE INFORMATION SUBMITTED MUST CONTAIN THE CORRECT EXAM NUMBER AND NAME.

#### Correctional Health Services – 20% Recruitment and Retention Bonus

The County of Los Angeles is currently offering up to 20% bonus for full-time Psychiatric Social Worker I positions hired by Correctional Health Services and working on-site in a designated facility to meet critical healthcare needs for the uniquely underserved jail population.

#### **COVID-19 VACCINATION:**

All Department of Health Services workforce members must be fully vaccinated against COVID-19 as a condition of employment. Successful candidates for this position will be required to submit proof of vaccination against COVID-19 or request an exemption for qualifying medical or religious reasons during the onboarding process. Candidates should not present proof of vaccination until instructed to do so by the hiring department.

The Los Angeles County Department of Health Services (DHS) is the second largest municipal health system in the nation. We currently have 4 acute hospitals, 25 health centers, \$6.9 billion dollar budget and 23,000 employees. For additional information regarding DHS please visit <a href="https://www.dhs.lacounty.gov">www.dhs.lacounty.gov</a>.

In addition to its direct clinical services, DHS also runs the Emergency Medical Services (EMS) Agency and the County's 911 emergency response system, as well as Housing for Health and the Office of Diversion and Re-entry, each with a critical role in connecting vulnerable populations, including those released from correctional and institutional settings, to supportive housing.

#### Mission Statement:

"To advance the health of our patients and our communities by providing extraordinary care"

#### **DEFINITION:**

Performs professional social work services in connection with the treatment of clients in need of mental health services.

#### **Essential Job Functions**

Interviews individuals, their families and/or significant others to obtain a family, social, employment, medical, substance abuse, and mental health treatment history.

Plans and conducts the client's therapy program under the guidance of supervisory staff by considering the client's treatment goal and by determining the priorities of the programs to be dealt with and the length and modality of therapy.

Provides psychotherapy to individuals, groups, families, and significant others.

Requests LPS-authorized persons to complete an application for immediate 72-hour detention at a hospital facility.

Interviews persons seeking psychiatric assistance on an emergency basis and utilizes crisis intervention techniques to prevent hospitalization and to aid the person in dealing with the emotional crisis.

Serves as a member of a mental health emergency intervention team and/or joint law enforcement/mental health emergency intervention team by evaluating the behavior of persons to determine if they are, as a result of a mental disorder, dangerous to themselves, others, or gravely disabled.

Develops a tentative CCCP designed to resolve or cope with the mental or emotional problem, which may include individual, group, family or marital counseling, case management, and/or referral to another treatment source such as a psychiatrist, a psychologist, a vocational or rehabilitation counselor, or another agency.

Provides case management services to secure resources for clients, families, and significant others in order to achieve treatment goals.

Assists clients, families, and significant others by discussing their reactions and attitudes concerning mental health problems and co-occurring substance abuse disorders; explains need for treatment; and encourages all concerned parties to work together cooperatively to resolve the problem and minimize the stresses that impact social functioning.

Works with families and significant others toward gaining their acceptance of and participation in treatment recommendations.

Assesses client's functioning in his/her environmental setting.

Participates in multi-disciplinary team conferences to discuss and evaluate the nature of the client's problem, to evaluate the client's progress, and to develop a CCCP.

#### Requirements

#### MINIMUM REQUIREMENTS:

A Master's degree* from an accredited school of social work.

#### LICENSE:

**A valid and active Associate Clinical Social Worker registration issued by the California Department of Consumer Affairs, Board of Behavioral Sciences.

Master of Social Work graduates must become registered as an Associate Clinical Social Worker with the California Department of Consumer Affairs, Board of Behavioral Sciences*** within sixty (60) days from commencement of employment with the County of Los Angeles. Associate Clinical Social Workers must remain in good standing with the California Board of Behavioral Sciences for the duration of the waivers permitted by law. The waivers allow you up to four (4) years, if employed full-time, or six (6) years, if employed less than full-time to obtain your license. If you are appointed to the position of Psychiatric Social Worker I in the Los Angeles County - Department of Health Services with four years from appointment date, you <u>must</u> obtain full licensure as a Licensed Clinical Social Worker.

A valid California Class C Driver License or the ability to utilize an alternative method of transportation when needed to carry out job-related essential functions.

PHYSICAL CLASS II – Light: Light physical effort which may include occasional light lifting to a 10 pound limit, and some bending, stooping or squatting. Considerable walking may be involved.

#### SPECIAL REQUIREMENT INFORMATION

*Applicants must attach a legible copy of their Master's degree in Social Work, "official" transcripts, or "official" letter from an accredited institution to the application at the time of filing online, or email the copy of degree or official transcripts to <a href="mailto:lbean@dhs.lacounty.gov">lbean@dhs.lacounty.gov</a> within fifteen (15) calendar days from the date of filing your application online.

**The required license <u>MUST</u> be current and unrestricted; a conditional, provisional, probationary or restricted license will <u>NOT</u> be accepted.

***Applicants who have not obtained a license to practice as a License Clinical Social Worker must obtain registration in good standing as an Associated Clinical Social Worker with the California Board of Behavioral Sciences within sixty (60) days of employment, failure to provide this documentation within the required time period will result in immediate termination.

Applicants who possess a California Licensed Clinical Social Worker license must attach a copy of their license to the application at the time of filing, or email the copy of license to us within fifteen (15) calendar days from the date of filing your application online.

#### **DESIRABLE QUALIFICATIONS**

- A Doctorate**** degree from an accredited* school of social work.
- Experience, post Master's degree in Social Work, in individual, group, or family psychotherapy assessment in a local government mental health agency or psychiatric hospital within the last six years.

****In order to receive credit for Doctorate degree in Social Work, you must attach a legitimate copy of your degree to the application at the time of filing online, or email the copy of degree to us within fifteen (15) calendar days from the date of filing your application online.

#### Additional Information

#### **EXAMINATION CONTENT**

This examination will consist of an evaluation of training and experience, and desirable qualifications based on application information, weighted 100%.

Candidates must achieve a passing score of 70% or higher on this examination to be added to the eligible register.

#### **ELIGIBILITY INFORMATION**

Applications will be processed on an "as-received" basis and those receiving a passing score will be promulgated to the eligible register accordingly.

The names of candidates receiving a passing grade in the examination will be placed on the eligible register in the order of their score group for a period of twelve (12) months following the date of promulgation.

NO PERSON MAY COMPETE IN THIS EXAMINATION MORE THAN ONCE EVERY TWELVE (12) MONTHS.

#### VACANCY INFORMATION

The eligible register for this examination will be used to fill vacancies throughout the Department of Health Services as they occur.

#### SPECIAL INFORMATION

Appointees may be required to work any shift, including evenings, nights, weekends and holidays.

**AVAILABLE SHIFT:** Any

#### APPLICATION AND FILING INFORMATION

APPLICATIONS MUST BE FILED ONLINE ONLY. APPLICATIONS SUBMITTED BY U.S. MAIL, FAX OR IN PERSON WILL NOT BE ACCEPTED.

Apply online by clicking on the "Apply" tab for this posting. You can also track the status of your application using this website.

All information is subject to verification. We may reject your application at any time during the examination and hiring process, including after appointment has been made. Falsification of any information may result in disqualification or rescission of appointment.

Utilizing <u>VERBIAGE</u> from Class Specification and Minimum Requirements serving as your description of duties <u>WILL NOT</u> be sufficient to demonstrate that you meet the requirements. Doing so may result in an <u>INCOMPLETE APPLICATION</u> and you may be <u>DISQUALIFIED</u>.

This examination will remain open until the needs of the service are met. Application filing may be suspended at any time with or without advanced notice.

Fill out your application completely. The acceptance of your application depends on whether you have clearly shown that you meet the **REQUIREMENTS**. Provide any relevant education, training, and experience in the spaces provided so we can evaluate your qualifications for the job. For each job held, give the name and address of your employer, your job title, beginning and ending dates, number of hours worked per week, and description of work performed. **If your application is incomplete, it will be rejected.** 

Applications electronically received after 5:00 p.m., PST, on the last day of filing will not be accepted.

NOTE: If you are unable to attach required documents, you must e-mail the documents to the exam analyst, kortega4@dhs.lacounty.gov within 15 calendar days of filing online. Please include the exam number and the exam title.

SOCIAL SECURITY NUMBER:

Please include your Social Security Number for record control purposes. Federal law requires that all employed persons have a Social Security Number.

Please include your Social Security Number for record control purposes. Federal law requires that all employed persons have a Social Security Number.

#### COMPUTER AND INTERNET ACCESS AT PUBLIC LIBRARIES:

For candidates who may not have regular access to a computer or the internet, applications can be completed on computers at public libraries throughout Los Angeles County.

#### NO SHARING OF USER ID AND PASSWORD:

All applicants must file their application online using their own user ID and password. Using a family member's or friend's user ID and password may erase a candidate's original application record.

#### **DEPARTMENT CONTACT**

Larelia Bean, Exam Analyst

Telephone Number: (213) 288-7000

Email Address: <a href="mailto:lbean@dhs.lacounty.gov">lbean@dhs.lacounty.gov</a>

#### ADA COORDINATOR PHONE

(323) 914-7124

#### CALIFORNIA RELAY SERVICES PHONE

(800) 735-2922

#### **COUNTY OF LOS ANGELES**

#### **Employment Information**

Any language contained in the job posting supersedes any language contained below.

This document is intended to provide general information about the recruitment process of the County of Los Angeles. Applicants with questions about a specific job posting should contact the exam analyst listed on the posting.

#### **Equal Employment Opportunity/Non-Discrimination Statement:**

The County of Los Angeles is an Equal Employment Opportunity Employer and is committed to non-discrimination in the County workforce, regardless of age (40 and over); ancestry; color; ethnicity; religious creed; protected family or medical leave status; disability; marital status; medical condition; genetic information; military and veteran status; national origin; race; sex; gender; sexual orientation; or any other characteristic protected by State or federal law. For more information, please visit: <a href="https://employee.hr.lacounty.gov/eeo-programs/">https://employee.hr.lacounty.gov/eeo-programs/</a>.

#### Testing Accommodations for Applicants:

The County of Los Angeles complies with all federal and state disability laws and makes reasonable accommodations for qualified applicants and employees with disabilities. If a reasonable accommodation is needed to participate in the job application process, please contact the testing accommodation coordinator listed on the job posting. Hearing impaired applicants with telephone teletype equipment may leave messages by calling the teletype phone number on the job posting. For more information on accommodations, please visit; <a href="https://hr.lacounty.gov/accessibility/">https://hr.lacounty.gov/accessibility/</a>.

#### Fair Chance:

The County of Los Angeles is a Fair Chance employer. Except as otherwise permissible under applicable laws, you will

not be asked to provide information about conviction history unless you receive a conditional offer of employment. The County will make an individualized assessment of whether your conviction history has a direct and adverse relationship with the specific duties of the job, and will also consider potential mitigating factors, which may include, but is not limited to, evidence and extent of rehabilitation, recency of the offense(s), and age at the time of the offense(s). If asked to provide information about conviction history, any convictions or court records which are exempted by a valid court order do not have to be disclosed. Qualified applicants with arrest or conviction records will be considered for employment in accordance with County Fair Chance Policies and the Fair Chance Act (Gov. Code Section 12952).

### **Employment Eligibility:**

Final appointment is contingent upon verification of U.S. citizenship or the right to work in the United States.

#### Career PathFinder:

Resources to help current and prospective employees plan a career with Los Angeles County are available. To explore career paths to and from nearly all job titles, please visit our interactive Career PathFinder application at <a href="http://career-pathfinder.hr.lacounty.gov">http://career-pathfinder.hr.lacounty.gov</a>.

Revised January 2025

**Employer** 

County of Los Angeles

Address

******

Website

Los Angeles, California, 90010

http://hr.lacounty.gov

## PSYCHIATRIC SOCIAL WORKER I Supplemental Questionnaire

*QU	JESTION 1	
Are y	you interested/willing to work	in a Correctional Health setting?
0	Yes	
0	No	
* Red	quired Question	

## Attachment 3



## County of Los Angeles

# PSYCHIATRIC SOCIAL WORKER I/ EMERGENCY APPOINTMENTS HOMELESSNESS

**SALARY** 

\$6,400,36 - \$8,169.56 Monthly

LOCATION

Los Angeles County, CA

\$76,804.32 - \$98,034.72 Annually

JOB TYPE

Temporary

JOB NUMBER

b9034P-EA

DEPARTMENT

MENTAL HEALTH

**OPENING DATE** 

10/02/2023

### Position/Program Information



## TYPE OF RECRUITMENT: OPEN COMPETITIVE- EMERGENCY

### **FILING START DATE:**

October 3, 2023 at 8:00 a.m.(Pacific Time)

This examination will remain open until the needs of the service are met and is subject to closure without prior notice.

#### **EXAM NUMBER:**

#### b9034P-EA

This announcement is a re-post to reopen the filing period.

The LA County Board of Supervisors recently <u>declared a local state of emergency for homelessness</u> (<u>Download PDF reader</u>), and the County is working to revise and expand our response to help all who are affected. We are looking for qualified and passionate individuals to help us in the mission of addressing issues like housing, mental health, and substance use. If you are looking for a new career that will directly benefit the population of LA County, this may be the opportunity for you.

Department of Mental Health is seeking qualified candidates to fill emergency Psychiatric Social Worker I vacancies related to the homelessness crisis.

Under the emergency order, applicants who meet the requirements may be hired for an initial period of up to 90 days, with an opportunity for permanent County employment.

Before the end of your initial work period, you will be assessed on your work performance. This assessment will be

weighted 100%.

Those who successfully pass the assessment will be considered for permanent appointment to Psychiatric Social Worker I.

#### **Essential Job Functions**

Interviews individuals, their families and/or significant others to obtain a family, social, employment, medical, substance abuse, and mental health treatment history.

Assesses client's functioning in his/her environmental setting.

Develops a tentative CCCP designed to resolve or cope with the mental or emotional problem, which may include individual, group, family or marital counseling, case management, and/or referral to another treatment source such as a psychiatrist, a psychologist, a vocational or rehabilitation counselor, or another agency.

Plans and conducts the client's therapy program under the guidance of supervisory staff by considering the client's treatment goal and by determining the priorities of the programs to be dealt with and the length and modality of therapy.

Provides psychotherapy to individuals, groups, families, and significant others.

Provides case management services to secure resources for clients, families, and significant others in order to achieve treatment goals.

Serves as a member of a mental health emergency intervention team and/or joint law enforcement/mental health emergency intervention team by evaluating the behavior of persons to determine if they are, as a result of a mental disorder, dangerous to themselves, others, or gravely disabled.

Requests LPS-authorized persons to complete an application for immediate 72-hour detention at a hospital facility.

Interviews persons seeking psychiatric assistance on an emergency basis and utilizes crisis intervention techniques to prevent hospitalization and to aid the person in dealing with the emotional crisis.

Assists clients, families, and significant others by discussing their reactions and attitudes concerning mental health problems and co-occurring substance abuse disorders; explains need for treatment; and encourages all concerned parties to work together cooperatively to resolve the problem and minimize the stresses that impact social functioning.

Works with families and significant others toward gaining their acceptance of and participation in treatment recommendations.

Participates in multi-disciplinary team conferences to discuss and evaluate the nature of the client's problem, to evaluate the client's progress, and to develop a CCCP.

Participate in research to increase knowledge of mental health problems and to improve therapeutic treatment methods, as needed.

#### Requirements

#### MINIMUM REQUIREMENTS:

A Master's degree* from an accredited** School of Social Work.

#### LICENSE:

A valid and active Associate Clinical Social Worker registration issued by the California Department of Consumer Affairs, Board of Behavioral Sciences.

Master of Social Work graduates must become registered as an Associate Clinical Social Worker with the California Department of Consumer Affairs, Board of Behavioral Sciences within sixty (60) days from commencement of employment with the County of Los Angeles. Active and valid Associate Clinical Social Worker registration must be maintained continuously until successful completion of the examination process for licensure as a Licensed Clinical Social Worker. Registered Associate Clinical Social Workers must obtain licensure within six (6) years from the original date of registration with the California Department of Consumer Affairs, Board of Behavioral Sciences. Failure to obtain licensure within the aforementioned timeframes may result in termination.

You MUST meet the above requirement(s) in order to be appointed to fill any vacancies related to this recruitment.

A valid California Class C Driver License or the ability to utilize an alternative method of transportation when needed to carry out job-related essential functions.

#### PHYSICAL CLASS:

Physical Class II – Light. This class includes administrative and clerical positions requiring light physical effort that may include occasional light lifting to a 10 pound limit and some bending, stooping, or squatting. Considerable ambulation may be involved.

#### SPECIAL REQUIREMENT INFORMATION:

*Withhold Information: Applicants who expect to receive their Master's degree within six (6) months of filing an application may compete in the examination, and if successful, will be withheld from certification for employment until original documentation of successful completion of the required education is received. Applicants must attach proof (original or photocopy of an original) of their college transcripts or degree indicating the field of study from an accredited college or university, or a letter with the Registrar's signature on school letterhead with school seal indicating a planned graduation date within 6 months to their application at the time of filing or within seven (7) calendar days of filing.

Transcript: **In order to receive credit for any college or university course, or any type of college or university degree such as Bachelor's or higher, you must submit a **legible copy** of the **official diploma**, or **official transcripts** from the **accredited institution** which shows the area of specialization with your application at the **time of filing** or within 7 calendar days of filing directly to exams@dmh.lacounty.gov.

Foreign degrees must be evaluated for equivalency to United States accredited institutions standards by an
academic credential evaluation agency recognized by <u>The National Association of Credential Evaluation Services</u>
or the <u>Association of International Credential Evaluators</u>, <u>Inc.</u> (AICE). See Employment Information under
Accreditation Information.

Official Transcript is defined as a transcript that bears the college seal and states "official and/or copy" issued by the school's Registrar Office. A printout of the transcript from the school's website is NOT considered official and; therefore, will NOT be accepted and may result in your application being incomplete or rejected.

#### Additional Information

#### **EXAMINATION CONTENT**

Under the emergency order, applicants who meet the requirements may be hired for an initial period of up to 90 days, with an opportunity for permanent County employment.

Before the end of your initial work period, you will be assessed on your work performance. This assessment will be weighted 100%. Those who successfully pass the assessment will be considered for permanent appointment.

#### APPLICATION AND FILING INFORMATION

Applicants are required to complete and submit an online Los Angeles County Employment Application AND Supplemental Questionnaire in order to be considered for this examination. Paper applications, resumes, or any unsolicited documents will not be accepted in lieu of completing the online application and Supplemental Questionnaire. Application filing may be suspended at any time without advance notice.

#### INSTRUCTIONS FOR FILING ONLINE

Applications must be submitted online only and will be reviewed for interview consideration on an ongoing basis. If you have not been contacted within 60 days and the recruitment remains open or reopens for filing, we encourage you to submit a new application. This will allow you to reaffirm your interest and update any relevant information.

Many important notifications will be sent electronically to the email address provided on the application, so it is important that you provide a valid email address. Please add <a href="mailto:sstewart@dmh.lacounty.gov">sstewart@dmh.lacounty.gov</a> as well as <a href="mailto:noreply@governmentjobs.com">noreply@governmentjobs.com</a> and <a href="mailto:info@governmentjobs.com">info@governmentjob.com</a> to your email address and list of approved senders to prevent email notification from being filtered as span/junk/clutter mail.

You have the ability to opt out of emails from LA County. If you unsubscribe, you will not receive any email notification for any examination for which you apply with Los Angeles County. Regardless of whether you choose to unsubscribe, you can always check for notifications by logging into governmentjobs.com and viewing your profile inbox, which saves a copy of all emailed notices.

Plan to submit your online application well in advance before the deadline as you may be required to verify your email address. This only needs to be done once per email address, and if you already have a job seeker account on governmentjobs.com/careers/lacounty.gov you can verify at any time by logging in and following the prompts. This is to enhance the security of your online application and to ensure you do not enter an incorrect email address.

#### SOCIAL SECURITY NUMBER LANGUAGE

Please include your Social Security Number for record control purposes. Federal law requires that all employed persons have a Social Security Number.

#### COMPUTER AND INTERNET ACCESS AT LIBRARIES

For candidates who may not have regular access to a computer or the internet, applications can be completed on computers at public libraries throughout Los Angeles County.

#### FAIR CHANCE EMPLOYER

The County of Los Angeles is a Fair Chance employer. Except for a very limited number of positions, you will not be asked to provide information about a conviction history <u>unless you receive a contingent offer of employment</u>. The County will make an individualized assessment of whether your conviction history has a direct or adverse relationship with the specific duties of the job, and consider potential mitigating factors, including, but not limited to, evidence and extent of rehabilitation, recency of the offense(s), and age at the time of the offense(s). If asked to provide information about a conviction history, any convictions or court records which are exempted by a valid court order do not have to be disclosed.

#### NO SHARING USER ID AND PASSWORD

All applicants must file their applications online using their own user ID and password. Using a family member or friend's user ID and password may erase a candidate's original application record.

#### **DEPARTMENT CONTACT**

Department Contact Name: Sheenia Stewart, Exam Analyst Department Contact Phone: (323) 705-4669 or (213) 972-7034

Department Contact Email: exams@dmh.lacounty.gov

ADA Coordinator Phone: (323) 705-4669

Teletype Phone: (800) 735-2922

California Relay Services Phone: (800) 735-2922

#### **COUNTY OF LOS ANGELES**

#### **Employment Information**

Any language contained in the job posting supersedes any language contained below.

This document is intended to provide general information about the recruitment process of the County of Los Angeles. Applicants with questions about a specific job posting should contact the exam analyst listed on the posting.

#### **Equal Employment Opportunity/Non-Discrimination Statement:**

The County of Los Angeles is an Equal Employment Opportunity Employer and is committed to non-discrimination in the County workforce, regardless of age (40 and over); ancestry; color; ethnicity; religious creed; protected family or medical leave status; disability; marital status; medical condition; genetic information; military and veteran status; national origin; race; sex; gender; sexual orientation; or any other characteristic protected by State or federal law. For more information, please visit: <a href="https://employee.hr.lacounty.gov/eeo-programs/">https://employee.hr.lacounty.gov/eeo-programs/</a>.

#### Testing Accommodations for Applicants:

The County of Los Angeles complies with all federal and state disability laws and makes reasonable accommodations for qualified applicants and employees with disabilities. If a reasonable accommodation is needed to participate in the job application process, please contact the testing accommodation coordinator listed on the job posting. Hearing impaired applicants with telephone teletype equipment may leave messages by calling the teletype phone number on the job posting. For more information on accommodations, please visit: <a href="https://hr.lacounty.gov/accessibility/">https://hr.lacounty.gov/accessibility/</a>.

#### Fair Chance:

The County of Los Angeles is a Fair Chance employer. Except as otherwise permissible under applicable laws, you will not be asked to provide information about conviction history unless you receive a conditional offer of employment. The County will make an individualized assessment of whether your conviction history has a direct and adverse relationship with the specific duties of the job, and will also consider potential mitigating factors, which may include, but is not limited to, evidence and extent of rehabilitation, recency of the offense(s), and age at the time of the offense(s). If asked to provide information about conviction history, any convictions or court records which are exempted by a valid court order do not have to be disclosed. Qualified applicants with arrest or conviction records will be considered for employment in accordance with County Fair Chance Policies and the Fair Chance Act (Gov. Code Section 12952).

#### **Employment Eligibility:**

Final appointment is contingent upon verification of U.S. citizenship or the right to work in the United States.

#### Career PathFinder:

Resources to help current and prospective employees plan a career with Los Angeles County are available. To explore

career paths to and from nearly all job titles,	, please visit our interactive Career	PathFinder application at http:	://career-
pathfinder.hr.lacountv.gov.			

Revised January 2025

lude al lit will
within

*QUESTION 6

issued a ACSW number or have applied but not yet issued a number, please indicate none.
*QUESTION 7
I understand that I must submit verification of my qualifying Master's degree (copies of Official Transcripts, Diploma or Letter of Intent to Graduate) with my online application, or email within seven (7) days of filing directly to exams@dmh.lacounty.gov. Please include exam number and exam title in the email subject line.  YES, I understand the above information and instructions.
*QUESTION 8
Are you proficient in American Sign Language (ASL)?  YES  NO
*QUESTION 9
Do you have American Sign Language (ASL) certification? Please attach a legible copy of your certificate to your application at the time of filing. If you are unable to attach your certificate, please email your certificate to exams@dmh.lacounty.gov within seven (7) calendar days from application submission.  Yes, I have attached ASL certification to my online application.
Yes, I will email ASL certification to exams@dmh.lacounty.gov within (7) calendar days.
No, I do not have ASL certification.
*QUESTION 10
Do you have a County American Sign Language Certification? Please attach a legible copy of your certificate to your application at the time of filing. If you are unable to attach your certificate, please email your certificate to exams@dmh.lacounty.gov within seven (7) calendar days from application.  Yes, I have attached a County American Sign Language Certification to my online application.  Yes, I will email a County American Sign Language Certification to exams@dmh.lacounty.gov within (7) calendar
Yes, I will email a County American Sign Language Certification to exams@dmh.lacounty.gov within (7) calendar days.
No, I do not have a County American Sign Language Certification.

* Required Question

If yes, please list all ACSW license numbers you have held and their original issuance date. If you have never been



## 14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ◆ www.lawndalecity.org

DATE: August 18, 2025

TO: Honorable Mayor and City Council

FROM: Dr. Sean M. Moore, City Manager

PREPARED BY: Vanesa Alvarez, Administrative Assistant

**SUBJECT:** Report of Attendance at Meetings

No supporting documentation was forwarded to the City Clerk Department for this item.



## 14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ◆ www.lawndalecity.org

DATE: August 18, 2025

TO: Honorable Mayor and City Council

FROM: Dr. Sean M. Moore, City Manager

PREPARED BY: Vanesa Alvarez, Administrative Assistant

SUBJECT: Conference with Labor Negotiator

The City Council will conduct a closed session, pursuant to Government Code section 54957.6, with the City Manager and City Attorney, regarding labor negotiations with unrepresented employees, the Central Management Team.



## 14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ◆ www.lawndalecity.org

DATE: August 18, 2025

TO: Honorable Mayor and City Council

FROM: Dr. Sean M. Moore, City Manager

PREPARED BY: Vanesa Alvarez, Administrative Assistant

SUBJECT: Conference with Legal Counsel – Existing Litigation

### **BACKGROUND**

The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(1), to discuss existing litigation: Name of Case: City of Lawndale v. LA Investment, LLC (LA Superior Court Case No. 20TRCV00065).



## 14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260 PHONE (310) 973-3200 ◆ www.lawndalecity.org

DATE: August 18, 2025

TO: Honorable Mayor and City Council

FROM: Dr. Sean M. Moore, City Manager

PREPARED BY: Vanesa Alvarez, Administrative Assistant

SUBJECT: Conference with Legal Counsel – Existing Litigation

The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(1), to discuss existing litigation: Name of Case: City of Lawndale v. Kimball (LA Superior Court Case No. 24TRCV01284).