



The City Council also serves as members of the Board of Directors of the Successor Agency of the former Community Redevelopment Agency, Housing Authority and Public Financing Authority, which are concurrently convening this evening.

## **CALL TO ORDER**

The City Council, Successor Agency, and Housing Authority meeting was called to order at 7:00 PM.

## **ROLL CALL**

Members Present: Karen Davis, Shaunna Elias, Mendell L. Thompson, Mayor Pro Tem/Vice-Chair Michael Allawos, and Mayor/Chair David Fredendall

Members Absent: None

Staff Present: City Manager/Executive Director Adam Raymond, City/Agency Attorney Danny Aleshire, Assistant City Manager Moises Lopez, Police Chief Mike Randazzo, Public Works Director William Wittkopf, Community Development Director Jeff Kugel, Recreation and Human Services Director John Aguirre, City Clerk/Communications Director Kathleen Sessman, Captain Shelly Gold, Assistant Public Works Director Valerie Velasquez-Santoya, Support Services Supervisor Marc Archibald, Human Services Supervisor Erik Deurmeier, Management Aide Shantelle Coria, Digital Media Specialist Craig Gill, Senior Digital Media Specialist Greg Morton, and Deputy City Clerk/Records Manager Roxanne Breceda

## **INVOCATION AND PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Amy Vargas.

The Invocation was given by Reverend Karen Davis of First Christian Church.

## **REORDERING OF AND ADDITIONS TO THE AGENDA**

There were no requests received.

## **HIGH SCHOOL STUDENT REPORTS**

### **1. High School Student Reports**

Student reports were presented by Charter Oak High School Student Representative Mitchell Gibbens, Glendora High School Student Representative Lily Lusk, Saint Lucy's Priory Student Representative Alexa Straite, and Whitcomb High School Student Representative Amy Vargas.

## **PUBLIC COMMENT**

### **2. Public Comments Received**

Comments were received from: Jack Evanilla and Gary Boyer.

**MEMBER STATEMENTS/REPORTS**

Council Member/Commissioner Elias commented on city facilities infrastructure and much needed maintenance; and thanked the Police Chief and the department for last week's experience observing the department and learning what they do.

Council Member/Commissioner Thompson commented on the Citrus College 110<sup>th</sup> Anniversary Gala.

Council Member/Commissioner Davis commented on the annual Glendora Wine Walk; Spaghetti Eddie's Baker to Vegas Carb-Load Fundraiser on March 26, 2025; and adjourn the meeting in memory of Nelson Price and John De Lazzaro.

Mayor Pro Tem/Vice-Chair Allawos commented on the Citrus College 110<sup>th</sup> Anniversary Gala.

Mayor/Chair Fredendall commented on the 2025 Glendora Mayor's Prayer Breakfast on April 30, 2025 and the State of the City on May 8, 2025.

**CITY MANAGER AND CITY ATTORNEY STATEMENTS**

City Manager/Executive Director Raymond provided an update on CalFire's recent update to the Fire Hazard Severity Zones.

**SPECIAL ITEMS**

3. A Proclamation proclaiming March as "American Red Cross" month

A Proclamation was presented to American Red Cross San Gabriel and Pomona Valley Chapter Board Member Micah Forbes.

**CONSENT CALENDAR**

A motion was made by Mayor Pro Tem/Vice-Chair Allawos, seconded by Council Member/Commissioner Thompson, to approve Consent Calendar Items #4 - #8 as presented, affirming the actions appropriate to each item. Motion carried 5 - 0 as follows: AYES: Davis, Elias, Thompson, Allawos, Fredendall; NOES: None; ABSENT: None; ABSTAIN: None.

4. Affirm minutes from the February 25, 2025 and March 11, 2025 Regular Joint Meetings

The City Council and Successor Agency, and Housing Authority affirmed the minutes as presented.

5. City of Glendora and Glendora Successor Agency Investment Report for February 2025

The City Council and Successor Agency reviewed and affirmed the City of Glendora and Glendora Successor Agency Investment Report for February 2025.

6. Notice of Completion for Bennett Ave., Washington Ave., Westridge Ave. and Bender Ave. Water and Street Improvements Project, Plan Nos. 1338 and 1339

The City Council 1. Accepted the completion of Bennett Ave., Washington Ave., Westridge Ave., and Bender Ave. Water and Street Improvements Project, Plan Numbers 1338 & 1339 by Gentry Brothers, Inc.; 2. Approved the final contract amount of \$4,330,143.79; 3. Authorized the Mayor or his designee to sign and file the Notice of Completion with the County of Los Angeles Registrar-Recorder; 4. Authorized the City Manager to release the project retention in

the amount of \$216,507.19 to Gentry Brothers, Inc. 35 days following recordation of the Notice of Completion; 5. Authorized the release of the Payment Bond in the amount of \$4,262,887.50, six months after recordation of the Notice of Completion, if no claims have been received; and 6. Authorized the release of the Performance Bond one-year following recordation of the Notice of Completion if the improvements remain free from defects in materials and workmanship.

7. Notice of Completion for Cumberland Rd., Palomar Dr., Lone Hill Ave., Amelia Ave., Country Club Dr. and Country Club Vista St. Water and Street Improvements Project, Plan Nos. 1341-1345

The City Council 1. Accepted the completion of Cumberland Rd., Palomar Dr., Lone Hill Ave., Amelia Ave., Country Club Dr. and Country Club Vista St. Water and Street Improvements Project, Plan Nos. 1341-1345 by Gentry Brothers, Inc.; 2. Approved the final contract amount of \$2,725,609.80; 3. Authorized the City Manager or his designee to sign & file the Notice of Completion with the County of Los Angeles Registrar-Recorder; 4. Authorized the Mayor to release project retention in the amount of \$136,280.49 to Gentry Brothers, Inc. 35 days following recordation of the Notice of Completion; 5. Authorized the Release of the Payment Bond in the amount of \$3,047,880, six months after recordation of the Notice of Completion, if no claims have been received; and 6. Authorized the release of the Performance Bond one year following recordation of the Notice of Completion if the improvements remain free from defects in materials and workmanship.

8. Approve Amendment No. 3 to Contract with HDL Software LLC for Business License and Transient Occupancy Tax Administration Services

The City Council approved Amendment No. 3 to Contract with HDL Software LLC for Business License and Transient Occupancy Tax Administration Services for a one-year extension with authorization for the City Manager to extend the term.

#### **MEMBER AGENDA ITEMS**

9. Update of Unscheduled Vacancies on Board of Library Trustees, Office No. 2 (Term Expiring June 30, 2027) and Water Commission, Office No. 3 (Term Expiring June 30, 2025)

Following discussion, a motion was made by Mayor Pro Tem Allawos, seconded by Council Member Thompson, that the City Council approve Board of Library Trustees, Option 2: Direct staff to extend the application deadline to April 8, 2025; and Water Commission, Option 1: Direct staff to postpone recruitment to fill the unscheduled vacancy on the Water Commission, Office No. 3 until the annual recruitment is conducted. Motion carried 5 - 0 as follows: AYES: Davis, Elias, Thompson, Allawos, Fredendall; NOES: None; ABSENT: None; ABSTAIN: None.

#### **UNFINISHED BUSINESS**

10. Approve State Homeland Security Program Subrecipient Agreement for Grant Year 2021 with the County of Los Angeles and an Agreement with Flock Group, Inc for additional Automated License Plate Readers

Following discussion, a motion was made by Mayor Pro Tem Allawos, seconded by Council Member Thompson, that the City Council 1. Approve the 2021 State Homeland Security Program Subrecipient Agreement with County of Los Angeles; 2. Approve a two-year agreement with Flock Group, Inc., for the use of eleven (11) additional automated license plate readers in the amount of \$104,450; and 3. Approve an increase in estimated revenues and a supplemental

appropriation in the FY2024-25 Midcycle Budget from Grant Funds 280 in the amount of \$72,000. Motion carried 5 - 0 as follows: AYES: Davis, Elias, Thompson, Allawos, Fredendall; NOES: None; ABSENT: None; ABSTAIN: None.

11. Update on Addressing Homelessness

Following discussion, a motion was made by Council Member Davis, seconded by Council Member Thompson, that the City Council 1. Receive and file the update on services provided and efforts undertaken to assist individuals experiencing homelessness in the City; 2. Award a Professional Services Agreement to the Los Angeles Centers for Alcohol and Drug Abuse (L.A. CADA) in the amount of \$262,500 a year for a two-year term for homeless services and temporary housing, with one optional one-year extension, for a not to exceed amount of \$525,000; and 3. Authorize the City Manager, or his designee, to execute the two-year Professional Services Agreement with L.A. CADA with one optional one-year extension, including making minor non-substantive changes. Motion carried 5 - 0 as follows: AYES: Davis, Elias, Thompson, Allawos, Fredendall; NOES: None; ABSENT: None; ABSTAIN: None.

12. 2023-2025 Strategic Plan Update and Consideration of the Draft 2025-2027 Strategic Plan

Following discussion, a request was made by Mayor Pro Tem Allawos to move and/or cross reference the 1762 Dale Affordable Housing Development item currently listed as an action, under the SubURBAN Living Goal Areas, from outcome #1 to #3, as the intention of the purchase was for housing from the 2025-2027 Strategic Plan; and to expand on the language of *revitalization commercials centers* listed in Outcomes, to include the type of development. There were no objections.

A motion was made by Mayor Pro Tem Allawos, seconded by Council Member Thompson, that the City Council approve the update on the 2023-2025 Strategic Plan and Draft 2025-2027 Strategic Plan with the requested amendment. Motion carried 5 - 0 as follows: AYES: Davis, Elias, Thompson, Allawos, Fredendall; NOES: None; ABSENT: None; ABSTAIN: None.

13. Annual Report for the Business Improvement District and Consideration of a Resolution Announcing Intentions to Levy and Collect Assessments for Fiscal Year 2026 for the Glendora Village Business Improvement District

A motion was made by Council Member Thompson, seconded by Mayor Pro Tem Allawos, that the City Council 1. Approve the FY 2025-2026 Business Improvement District Annual Report; and 2. Adopt City Council **Resolution CC 2025-06** entitled, "A Resolution of the City Council Announcing Intentions to Levy and Collect Assessments for the Fiscal Year 2025-2026 for the Glendora Village Business Improvement District as Permitted by the Parking and Business Improvement Area Law of 1989 (California streets and highways code section 36500 et seq)." Motion carried 5 - 0 as follows: AYES: Davis, Elias, Thompson, Allawos, Fredendall; NOES: None; ABSENT: None; ABSTAIN: None.

14. Award a Contract to Doug Martin Contracting Company, Inc., for Citywide Slurry Seal Project FY 2024- 25, Plan No. 1392, in an amount not to exceed \$309,942

A motion was made by Mayor Pro Tem Allawos, seconded by Council Member Davis, that the City Council 1. Award the Contract to Doug Martin Contracting Company, Inc for Citywide Slurry Seal Project FY 2024- 25, Plan No. 1392, in the amount of \$309,942; 2. Authorize a ten

percent (10%) contingency in the amount of \$30,994; 3. Authorize the Public Works Director to execute any necessary change orders in an amount not to exceed 10% of the original contract amount; and 4. Authorize the City Manager or his designee to execute the agreement including minimal and/or non- substantive changes. Motion carried 5 - 0 as follows: AYES: Davis, Elias, Thompson, Allawos, Fredendall; NOES: None; ABSENT: None; ABSTAIN: None.

15. Approve a Professional Services Agreement for Contract Services with SA Associates, Inc. the Design of Water and Street Improvements and Bid Support for upon Cypress Avenue and Adjacent Streets, et al. in the amount of \$238,000

A motion was made by Mayor Pro Tem Allawos, seconded by Council Member Thompson, that the City Council 1. Award an Agreement for Contract Services to SA Associates, Inc. for the design of water and street improvements and Bid Support for portions of Cypress Ave and adjacent streets, in the amount of \$238,000; 2. Authorize the City Manager or his designee to execute the Agreement, including any minimal and/or non-substantive changes; and 3. Approve a supplemental appropriation from the Measure M Fund (234) in the amount of \$60,000 and the Water Capital Fund (502) in the amount of \$178,000 for this project. Motion carried 5 - 0 as follows: AYES: Davis, Elias, Thompson, Allawos, Fredendall; NOES: None; ABSENT: None; ABSTAIN: None.

16. Adopt and Allocated Funding for Programs Pursuant to the Economic Action Plan

Following discussion, a motion was made by Council Member Davis, seconded by Mayor Pro Tem Allawos, that the City Council approve programs implementing the Economic Action Plan. Motion carried 5 - 0 as follows: AYES: Davis, Elias, Thompson, Allawos, Fredendall; NOES: None; ABSENT: None; ABSTAIN: None.

**MEMBER/STAFF CLOSING COMMENTS**

City Manager/Executive Director Raymond announced the CalFire – Hazard Severity Zones presentation and maps are available on the City website.

**ADJOURNMENT**

Meeting adjourned at 9:10 PM in memory of President of the Glendora Preservation Foundation John De Lazzaro and Nelson Price.

Kathleen R. Sessman, MMC  
City Clerk/Communication Director

Minutes were approved on April 8, 2025.