



The City Council also serves as members of the Board of Directors of the Successor Agency of the former Community Redevelopment Agency, Housing Authority and Public Financing Authority, which are concurrently convening this evening.

CALL TO ORDER

The City Council, Successor Agency and Housing Authority meeting was called to order at 6:00 PM.

ROLL CALL

Members Present: Karen Davis, Shaunna Elias, Mendell L. Thompson, Mayor Pro Tem/Vice-Chair Michael Allawos, and Mayor/Chair David Fredendall

Members Absent: None

Staff Present: City Manager/Executive Director Adam Raymond, City/Agency Attorney Danny Aleshire, Assistant City Manager Moises Lopez, Deputy City Manager Marie Ricci, Public Works Director William Wittkopf, Finance Director/City Treasurer Kyle Johnson, Community Development Director Jeff Kugel, Recreation and Human Services Director John Aguirre, Information Technology Director Sam Robbin (via Zoom), Senior Management Analyst Alycia Suniga, Management Aide Armando De Jesus, Digital Media Specialist Craig Gill, Senior Digital Media Specialist Greg Morton, and Deputy City Clerk/Records Manager Roxanne Breceda

CLOSED SESSION

City Clerk Sessman announced that an emergency item arose after the posting of the agenda, and there was immediate need for the City Council to take action. The agenda was revised to add a 6:00 PM Closed Session, Closed Session title, "Threat to Public Services or Facilities," A closed session will be held, pursuant to Government Code §54957, regarding a possible threat to public services or facilities, item was read into the record and a two-thirds vote of the City Council was required to "officially" place the matter on tonight's agenda.

A motion was made by Mayor Pro Tem Allawos, seconded by Council Member Davis, that the City Council approved emergency item to the January 14, 2025 agenda. An oral roll call vote was conducted, and the motion carried 5 - 0 as follows: AYES Davis, Elias, Thompson, Allawos, Fredendall; NOES None, ABSENT None; ABSTAIN None.

There was no one wishing to provide public comment. The meeting convened into Closed Session at 6:03 PM.

1. **THREAT TO PUBLIC SERVICES OR FACILITIES** A closed session will be held, pursuant to Government Code §54957, regarding a possible threat to public services or facilities.

Consultation with: City Manager, Assistant City Manager, Deputy City Manager, City Attorney, and Public Works Director

Closed Session adjourned at 6:59 PM and the meeting was convened back into Open Session at 7:05 PM with all members present.

City Attorney Aleshire reported the following Closed Session actions: Item 1) Staff provided a briefing to Council regarding the water system, supply, and capacity and potential imminent threats from fire hazards, and no reportable was action taken.

Mayor Fredendall commented on acceptance of Mayor and Mayor Pro Tem Allawos to serve the 2025 year term.

INVOCATION AND PLEDGE OF ALLEGIANCE

The Invocation was given by Senior Pastor Dominick DiMiele of Glendora Alliance Church.

The Pledge of Allegiance was led by Management Aide De Jesus.

REORDERING OF AND ADDITIONS TO THE AGENDA

There were no requests received.

PUBLIC COMMENT

2. Public Comment

Comments were received from: Bob Moore, Debbie Neal, Teri Merrick, Glendora Chamber President/CEO Joe Cina, Krista Granger, Irma Granger, Brittany Meyers, Beckett, Amy Pitcher, Tracy Grarski, and Joseph Ferrarer.

MEMBER STATEMENTS/REPORTS

Mayor/Chair Fredendall addressed public comment on public safety concern.

Council Member/Commissioner Elias commented on windstorm and thanked staff for their coordination on the community clean-up; addressed public comment and safety concerns; and announced Soroptimist Pajama Party Auction and Brunch event.

Council Member/Commissioner Davis commented on those impacted by the windstorm.

Council Member/Commissioner Thompson commented on the Christmas parade; thanked staff for their coordination on the safety and clean-up of the community relating to the windstorm.

Mayor Pro Tem/Vice-Chair Allawos thanked staff for their preparation and coordination relating to the windstorm; requested an update of Southern California Edison power related issues, water issues; commented on clearance for fire and resident's preparation.

Mayor/Chair Fredendall commented on Southern California Edison concern related to power issues, thanked staff for their coordination on the clean-up of the community relating to the windstorm; and water issues.

CITY MANAGER AND CITY ATTORNEY STATEMENTS

City Manager/Executive Director Raymond commented on the upcoming educational opportunities to address brush clearance and emergency preparedness.

SPECIAL ITEMS

3. Recognition of Outgoing Mayor Mendell L. Thompson

The City Council conducted recognition to outgoing Mayor Mendell L. Thompson.

The City Council recessed the meeting at 8:25 PM to conduct a brief reception and reconvened the meeting back into session at 8:37 PM.

PUBLIC HEARINGS

4. Conduct a Public Hearing to consider a Resolution amending the City of Glendora Master Fee Schedule for services relating to Sidewalk Vendors and Vending

Item title was read into the record and the Public Hearing was declared opened. There was no one wishing to provide testimony. Public Hearing was declared closed.

A motion was made by Mayor Pro Tem Allawos, seconded by Council Member Thompson, that the City Council 1. Adopt City Council **Resolution CC 2025-01** entitled, "A RESOLUTION OF THE CITY COUNCIL AMENDING THE CITY OF GLENDORA MASTER FEE SCHEDULE PERTAINING TO FEES AND CHARGES FOR SIDEWALK VENDORS AND VENDING." An oral roll call vote was conducted, and the motion carried 5 - 0 as follows: AYES Davis, Elias, Thompson, Allawos, Fredendall; NOES None, ABSENT None; ABSTAIN None.

CONSENT CALENDAR

A motion was made by Council Member/Commissioner Davis, seconded by Mayor Pro Tem/Vice-Chair Allawos, to approve Consent Calendar Items as presented, affirming the actions appropriate to each item and noting that item #10 was pulled and tabled to the January 28, 2025 Joint City Council meeting. An oral roll call vote was conducted, and the motion carried 5 - 0 as follows: AYES Davis, Elias, Thompson, Allawos, Fredendall; NOES None, ABSENT None; ABSTAIN None.

5. Affirm the November 12, 2024, December 2-3, 2024, and December 10, 2024 Meeting minutes

The City Council, Successor Agency and Housing Authority 1. Affirmed minutes as presented.

6. Review and Affirm Disbursements for November 2024 in the amount of \$5,612,897.27

The City Council and Successor Agency 1. Reviewed and affirmed disbursements for November 2024 in the amount of \$5,612,897.27.

7. Review and Affirm Disbursements for December 2024 in the amount of \$3,918,450.57

The City Council and Successor Agency 1. Reviewed and affirmed disbursements for December 2024 in the amount of \$3,918,450.57.

8. City of Glendora and Glendora Successor Agency Investment Report for November 2024

The City Council and Successor Agency 1. Received and filed the Monthly Investment Activity Report for November 2024.

9. Adopt a Resolution authorizing the Examination of Sales or Transaction and Use Taxes Records

The City Council 1. Adopted City Council **Resolution CC 2025-02** entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENDORA AUTHORIZING SPECIFIED CITY OFFICIALS AND HINDERLITER, DE LLAMAS & ASSOCIATES TO EXAMINE RECORDS RELATING TO THE TRANSACTIONS AND USE TAX (TUT) COLLECTED BY CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION"; and 2. Approved Amendment No. 2 to the agreement for Sales, Use and Transactions Tax Audit and Informational services with Hinderliter De Llamas and Associates in the amount \$3,600 Annually and Twenty-Five Percent of audit and recovery transaction and use tax revenue.

10. Approve an agreement with Sports Facilities Group Inc. for the installation of new bleachers at the Crowther Teen and Family Center in the amount of \$44,306.25

The City Council 1. Approved to bring forward this item to the January 28, 2025 Joint City Council meeting.

11. Award the Contract for the 2025 Citywide Pavement Evaluation Update, Plan 1393, to Bucknam Infrastructure Group, Inc

The City Council 1. Awarded the Contract for the Citywide Pavement Management Plan Update, Plan 1393, to Bucknam Infrastructure Group, Inc. in the amount of \$174,879; 2. Authorized the Public Works Director to execute any necessary change order; 3. Approved a supplemental appropriation in Capital Projects Fund 301 in the amount of \$43,000; and 4. Authorized the Mayor to execute the Agreement.

12. Authorize the purchase of a 2023 Ford F-450 with valve exerciser from National Auto Fleet Group

The City Council 1. Authorized the purchase of one (1) 2023 Ford F-450 with PV100-PT1000 valve exerciser body from National Auto Fleet Group based in Watsonville, CA for \$267,451.10, including taxes and fees.

13. Approve Amendment No. 3 to the Agreement for Contractual Services between George E. Booth Co., LLC and the City of Glendora dated September 8, 2020, for supervisory control and data acquisition (SCADA) system maintenance services for the Water Division, extending the term of the agreement for one year and increasing the contract sum to an amount not to exceed \$397,759

The City Council 1. Approved Amendment No. 3 to the Agreement for Contractual Services with George E. Booth Co., LLC for supervisory control and data acquisition (SCADA) system maintenance services, extending the term of the agreement for an additional one-year period, and increasing the contract sum to an amount not to exceed \$397,759; and 2. Authorized the City Manager or his designee to execute Amendment No. 3 with George E. Booth Co., Inc. including minimal and/or non-substantive changes.

14. Second Reading and Adoption of Ordinance No. 2093 Amending Chapters 10.76 (Street Vending) and 10.77 (Sidewalk Vending) of the Glendora Municipal Code Pertaining to the Regulation of Sidewalk Vendors

The City Council 1. Adopted on second reading **Ordinance 2093** entitled, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GLENDORA, CALIFORNIA, AMENDING TITLE 10 (VEHICLES AND TRAFFIC) OF THE GLENDORA MUNICIPAL CODE CHAPTERS 10.76 (STREET VENDING) AND 10.77 (SIDEWALK VENDING) TO UPDATE THE CITY OF GLENDORA’S REGULATORY PROGRAM APPLICABLE TO STREET AND SIDEWALK VENDORS.”

MEMBER AGENDA ITEMS

15. Conduct the Annual Review of City Council Appointments to Various Regional Organizations as City Representatives/Delegates and adopt proposed Resolution appointing delegates and alternates for 2025

A motion was made by Mayor Pro Tem Allawos, seconded by Council Member Davis, that the City Council 1. Adopt City Council **Resolution CC 2025-03** entitled, "A RESOLUTION OF THE CITY COUNCIL APPOINTING DELEGATES AND ALTERNATES TO VARIOUS REGIONAL BOARDS AND COMMITTEES THAT THE CITY OF GLENDORA IS A MEMBER FOR 2025 AND RESCIND RESOLUTION CC 2024-41." An oral roll call vote was conducted, and the motion carried 5 - 0 as follows: AYES Davis, Elias, Thompson, Allawos, Fredendall; NOES None, ABSENT None; ABSTAIN None.

16. Amended By-Laws of the Glendora Village Business Improvement District (BID) Advisory Board

A motion was made by Mayor Pro Tem Allawos, seconded by Council Member Thompson, that the City Council 1. Approve the Amended By-Laws of the Glendora Village Business Improvement District (BID) Advisory Board. An oral roll call vote was conducted, and the motion carried 5 - 0 as follows: AYES Davis, Elias, Thompson, Allawos, Fredendall; NOES None, ABSENT None; ABSTAIN None.

UNFINISHED BUSINESS

17. Award an Agreement for Contract Services with WaterWise Consulting for Water Conservation Professional Services through June 30, 2025, with an option to extend the term for a maximum of five additional one-year periods, in an amount not to exceed \$275,000 per Fiscal Year

A motion was made by Mayor Pro Tem Allawos, seconded by Council Member Thompson, that the City Council 1. Award an Agreement for Contract Services with WaterWise Consulting in an amount not to exceed \$275,000 per fiscal year; 2. Authorize the Public Works Director to execute any necessary contingency in an amount not to exceed ten percent (10%) of the original contract amount; and 3. Authorize the City Manager to execute the agreement including extensions for up to a maximum of five one-year periods. An oral roll call vote was conducted, and the motion carried 5 - 0 as follows: AYES Davis, Elias, Thompson, Allawos, Fredendall; NOES None, ABSENT None; ABSTAIN None.

MEMBER/STAFF CLOSING COMMENTS

Mayor Fredendall thanked staff for the teamwork and reports conducted this evening.

ADJOURNMENT

Meeting adjourned at 9:09 PM.

Kathleen R. Sessman, MMC
City Clerk/Communication Director

Minutes were approved on January 28, 2025.