



Youth Advisory Council
6:30pm - 7:30pm

Thursday, January 2, 2025, 6:30 PM
200 S. Main St.
Cibolo, Texas 78108

Est. Duration: 40 min

1. Call to Order

2. Roll Call

3. Oath of Office

4. Elections

4A. Chairman

4B. Vice Chairman

5. Consent Agenda

5A. Approval of the minutes of the November 7, 2024, Youth Council meeting.

6. Discussion

6A. Discussion on the Mission and Vision: Presentation on the council's mission, including how it serves the community and supports youth involvement in local government.

6B. Discussion on both immediate and long-term goals (e.g., increasing youth engagement, working on specific community projects, providing feedback to the city council).

6C. Discussion on the Responsibilities and Expectations as presented at the November meeting.

7. Brainstorm Session: Youth-Centric Issues and Ideas

7A. Break down into groups and discuss what items the Youth Council wants to focus on in the next couple months and items to focus on later in the year.

8. Items for future agendas

9. Adjournment

Peggy Cimics, TRMC

City Secretary

Pursuant to Section 551.071, 551.072, 551.073, 551.074, 551.076, 551.077, 551.084 and 551.087 of the Texas Government Code, the City of Cibolo reserves the right to consult in closed session with the City Attorney regarding any item listed on this agenda. This agenda has been approved by the city's legal counsel and subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551. This has been added to the agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144.

A possible quorum of Council, committees, commissions, boards and corporations may attend this meeting.

This facility is wheelchair accessible and accessible parking space is available. Request for accommodation or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (210) 566-6111. All cell phones must be turned off before entering the Council Meeting.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the ____ day of _____ 2025.

Name and Title

Date Posted: December 30, 2024



Youth Advisory Council Meeting Staff Report

A. Approval of the minutes of the November 7, 2024, Youth Council meeting.

Meeting	Agenda Group
Thursday, January 2, 2025, 6:30 PM	Consent Agenda Item: 5A.
From	
Peggy Cimics, City Secretary	

PRIOR CITY COUNCIL ACTION:

N/A

BACKGROUND:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

MOTION(S):

N/A

Attachments

[110724 Minutes.pdf](#)



City of Cibolo
Cibolo Youth Advisory Council Meeting
200 S. Main St., Cibolo, TX 78108
November 7, 2024
6:30 p.m. to 8:00 p.m.

Minutes

1. Call to Order – The meeting was called to order at 6:32 p.m.
2. Roll Call – The names of all the members were read aloud.
3. Oath of Office - The City Secretary gave the Oath of Office to the Youth Council members that were present at the meeting.
4. Welcome and Introductions

A. Opening Remarks by Mayor Allen/Council Members and Staff.

Mayor Allen welcome the members to the Youth Council. He stated that he looked forward to new ideals that this Youth Council will bring forward in the upcoming year. Councilwoman Cunningham, Councilwoman Sanchez-Stephens, and Councilman Mahoney the three Councilmembers that were instrumental in bringing the Youth Council back to life after many years along with the City Manager Mr. Reed gave a brief overview of what they thought by group could do going forward.

B. Members will introduce themselves, sharing their name, school, grade, interest, and why They wanted to join the Youth Council.

Each member of the Youth Council that was present at this meeting gave a brief introduction to included school they attend, grade they are in, and why they signed up to be part of this group.

5. Overview of the Youth Advisory Council's Purpose and Goals

A. Mission and Vision: Presentation on the council's mission, including how it serves the community and supports youth involvement in local government.

Mr. Huggins went over the Mission Statement of the Youth Council. Mr. Huggins also went over the purpose of the Youth Council (CYAC) where the group will learn about local government and use that knowledge to educate other youth and provide participation and inclusion of local youth in municipal government. He also explained that the CYAC shall be consultative in nature and, may be charged with evaluating issues, relevant to youth and submitting recommendations to the City Council.

- B. Goals: Outline both immediate and long-term goals (e.g., increasing youth engagement, working on specific community projects, providing feedback to the city council).

The group will make recommendations to Cibolo City Council relative to programs and activities affecting youth in the community. The CYAC will also provide access for comment and input from the youth of the Cibolo community. They will also perform other duties as assigned by the Cibolo City Council, designated council liaison, or staff liaison.

6. Role and Expectations of Youth Council Members

- A. Responsibilities: Discuss the role members will play, including attendance, participation, and respect for youth council guidelines.

Each regular youth member shall be assigned a mentor. At the next meeting the CYAC members will elect both a Chair and Vice Chair. Going forward, the regular youth members will elect a chair and Vice Chair at the first meeting in January of each year. The Chair and Vice Chair shall establish a rotating schedule for regular youth members to represent the different city departments. CYAC members who miss three consecutive meetings, or 25% of the regularly scheduled meetings during any twelve-month period without sufficient explanation, shall forfeit their position on the CYAC.

- B. Expectations: Briefly cover expectations around teamwork, leadership, and communications.

CYAC members when representing the City, must conduct themselves in a positive, friendly, and law-abiding manner at all times. All members serve at the pleasure of the City Council and may be removed or replaced for any reason or no reason.

7. Overview of Local Government Structure and Youth Council's Relationship with the Municipality.

- A. City Government Overview: A brief explanation of how the city government operates, focusing on areas that impact the Youth Advisory Council's work.

The Youth Council was given a brief insight into how city government operates. They were explained that Cibolo is a Manager form of government. Council enacts local legislation, adopt a budget, determines policy for the city. They also appoints a City Manager, City Secretary, City Attorney, and a Municipal Judge. Cibolo has a Council that consists of a Mayor, four (4) designated Places with Council Members 1 through 4 elected to those positions by the citizens living in those places. There are also three (3) At-Large Places that are voted on by all registered voters of Cibolo. The Mayor is also elected by all registered voters.

- B. Youth Council's Role in the Process: Explain how the youth council will interact with city officials, present recommendations, and feedback on youth initiatives in the community.

The CYAC will have the opportunity to present to council ideas for community improvement or areas where you think the Youth Council can make an impact.

8. Brainstorm Session: Youth-Centric Issues and Ideas

- A. Open Forum: Allow members to share issues they're passionate about, ideas for community improvement, or areas where they believe the youth council can make an impact (e.g., youth events, environmental initiatives, mental health resources).

During this item the group took approximately five minutes, and each table talked about an idea for the community improvement or an area that they felt the Youth Council can make an impact. Each table would elect a spoke person for their presentation to the entire group.

- B. Discussion and Prioritization: Encourage group discussion on which issues resonate most and might become focus areas for future meetings

This was discussed in 8A.

9. Overview of the Upcoming Year and Key Dates

- A. Meeting Schedule: Meetings will be held the First Thursday of each month at 6:30 p.m., City Council Chambers, 200 S. Main St. There will be no meeting scheduled during the month of December each year.

The City Secretary's Office will send an agenda out to all members at least three days prior to the meeting.

- B. Other key events or deadlines. – None at this time.

10. Q&A and Wrap-Up

- A. Opportunity for members to ask questions about the youth council, the city and anything discussed.

All questions were answered by City staff.

- B. Outline the next steps, preparation for next meeting, tasks for members, or resources provided by the city.

All members of the Youth Council were told to read the By Laws and become familiar with them.

- C. Closing Remarks – Mr. Huggins and other staff and councilmembers thanked everyone for their attendance at this meeting.

11. Adjournment: - The meeting was adjourned at 7:35 p.m.

PASSED AND APPROVED THIS 2ND DAY OF JANUARY 2025.

Chairman