



"City of Choice"

City Council Meeting

6:30pm-10:30pm

Tuesday, September 24, 2024, 6:30 PM
200 S. Main St.
Cibolo, Texas 78108

Est. Duration: 3 hr 5 min

1: Call to Order

As the presiding officer over this meeting, one of my duties is to maintain an appropriate and professional atmosphere to conduct the business of the city. Statements made during the meeting, no matter to whom they are directed, must be made with the utmost respect and dignity of others. It has become apparent that when anyone during a meeting speaks in a manner other than with dignity and respect of others it distracts from and interferes with the Council's efforts to conduct city business in an efficient and effective manner. Such conduct during our meetings, will be admonished, called "out of order", and the speaker will lose the floor. Any repeated conduct by a City Councilmember at the same meeting will result in that person losing the eligibility to be recognized to speak beyond one minute per any item on the agenda, other than to make a motion, second a motion or participate in a voice vote on any item.

2: Roll Call and Excused Absences

2A. Excused Absence

3: Invocation

4: Pledge of Allegiance

5: Proclamations

5A. Proclamation for National Night Out. (Chief Andres)

5B. Proclamation for Domestic Violence Awareness Month. (Ms. Story & Ms. Chandler)

5C. Proclamation for Texas Teachers' Day (Ms. Benavides)

6: Citizens to be Heard

This is the only time during the Council Meeting that a citizen can address the City Council. It is the opportunity for visitors and guests to address the City Council on any issue to include agenda items. All visitors wishing to speak must fill out the Sign-In Roster prior to the start of the meeting. City Council may not deliberate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, City Council may present any factual response to items brought up by citizens. (Attorney General Opinion - JC-0169) (Limit of three minutes each.) All remarks shall be addressed to the Council as a body. Remarks may also be addressed to any individual member of the Council so long as the remarks are (i) about matters of local public concern and (ii) not disruptive to the meeting or threatening to the member or any attendee. Any person violating this policy may be requested to leave the meeting, but no person may be requested to leave or forced to leave the meeting because of the viewpoint expressed. This meeting is livestreamed. If anyone would like to make comments on any matter regarding the City of Cibolo or on an agenda item and have this item read at this meeting, please email pcimics@cibolotx.gov and vchapman@cibolotx.gov or telephone 210-566-6111 before 5:00 pm the date of the meeting.

7: Consent Agenda - Consent Items (General Items)

(All items listed below are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the consent agenda and will be considered as part of the order of business.)

7A. Approval of the minutes of the Special City Council Meeting held on September 5, 2024.

7B. Approval of the minutes of the Regular City Council Meeting held on September 10, 2024.

7C. Approval of the June 2024 Check Register pending final acceptance of the City's financial audit for the 23/24 fiscal year.

7D. Approval of the June 2024 Revenue and Expense Report pending final acceptance of the City's financial audit for the 23/24 fiscal year.

7E. Approval of the 2024 Quarterly Investment Report for March 2024 to June 2024.

7F. Approval of the Preliminary Plat of Buffalo Crossing II Knights Crossing Phase 2 subdivision.

7G. Approval of the Final Plat of Saddle Creek Ranch Unit 9A subdivision.

8: Staff Update

8A. Fire Department

9: Discussion/Action

9A. Discussion/Action on the Cibolo and YMCA Partnership. (Louis Lopez, President & CEO of the YMCA of Greater San Antonio/David Howard)

9B. Discussion/Presentation on the proposed updates to the FY25-27 Council Strategic Plan Implementation Matrix and Draft FY24 Annual Report. (Mr. Morris)

9C. Discussion/Presentation regarding the Old Town/Downtown Master Plan Request for Proposals (RFP). (Mr. Spencer)

9D. Discussion/Action on the award of a Professional Engineering Services contract with Freese and Nichols, Inc for the Cibolo South Sanitary Sewer Master Plan. (Mr. Gomez)

9E. Discussion/Action for purchase of the Carmanah School Flasher system(s), peripheral equipment, and software subscription from MoboTrex, Inc. through BuyBoard Contract #703-23 in an amount not to exceed \$120,250.00. (Mr. Beekman)

9F. Discussion/Action on the Design Guidance Manual for Streets. (Mr. Otto)

9G. Discussion on engaging Senator Campbell and other legislators to discuss the property tax exemption. (Councilman Benson)

9H. Discussion on the Annual Review of the City Manager, City Attorney and the City Secretary to include the timeline for completion. (Councilman Benson)

9I. Discussion from Councilmembers that have attended seminars, events, or meetings. (Council)

9J. Discussion on items the City Council would like to see on future agendas. (Council)

9K. Discussion on the review and confirmation of all upcoming special meetings and workshops and scheduling the time, date, and place of additional special meetings or workshops. (Ms. Cimics)

10: Resolutions

10A. Approval/Disapproval of a Resolution of the City of Cibolo, Texas granting the Texas Department of Transportation a Drainage Easement. (Mr. Fousse)

10B. Approval/Disapproval of a Resolution approving the City of Cibolo Annual Review Policy for the City of Cibolo and the Schertz Cibolo Universal City Independent School District (SCUC ISD) Interlocal Agreement. (Chief Andres)

11: Ordinances

11A. Approval/Disapproval of an Ordinance prohibiting camping in a public place in the City of Cibolo. (Chief Andres)

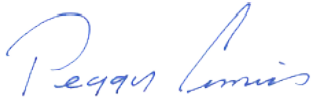
11B. Approval/Disapproval of an Ordinance for a Conditional Use Permit (CUP) request to allow Hotel/Motel (Bed and Breakfast) use for certain real property located at 102 Short Street, legally described as ABS: 216 SUR: A S LEWIS 0.210 ACRES; ABS: 216 SUR: A S LEWIS 0.0600 ACRES. (Ms. Huerta)

11C. Approval/Disapproval of an Ordinance providing for the fourth amendment of the budget for the fiscal year 2023-2024. (Ms. Miranda)

12: Adjournment

12A. Adjourn Meeting

This Notice of Meeting is posted pursuant to the Texas Government Code 551.041 - .043 on the front bulletin board of the Cibolo Municipal Building, 200 South Main Street, Cibolo, Texas which is a place readily accessible to the public at all times and that said notice was posted on



Peggy Cimics, TRMC

City Secretary

Pursuant to Section 551.071, 551.072, 551.073, 551.074, 551.076, 551.077, 551.084 and 551.087 of the Texas Government Code, the City of Cibolo reserves the right to consult in closed session with the City Attorney regarding any item listed on this agenda. This agenda has been approved by the city's legal counsel and subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551. This has been added to the agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144.

A possible quorum of committees, commissions, boards and corporations may attend this meeting.

This facility is wheelchair accessible and accessible parking space is available. Request for accommodation or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (210) 566-6111. All cell phones must be turned off before entering the Council Meeting.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the ____ day of _____ 2024.

Name and Title

Date Posted: September 18, 2024



City Council Regular Meeting Staff Report

Proclamation for National Night Out. (Chief Andres)

Meeting	Agenda Group
Tuesday, September 24, 2024, 6:30 PM	Proclamations Item: 5A
From	
Peggy Cimics, City Secretary	

PRIOR CITY COUNCIL ACTION:

N/A

BACKGROUND:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

MOTION(S):

N/A

Attachments

[National Night Out 2024.pdf](#)



Proclamation

National Night Out

Whereas, the National Association of Town Watch is sponsoring a unique, nationwide crime, drugs, and violence prevention program on October 1, 2024, entitled National Night Out; and

Whereas, the 40th Annual National Night Out provides a unique opportunity for the State of Texas to join forces with Law Enforcement agencies within the State in promoting cooperative law enforcement community efforts; and

Whereas, many citizens play a vital role in assisting law enforcement agencies through joint crime, drug and violence prevention in the State of Texas and are supporting National Night Out 2024 locally; and

Whereas, it is essential that all citizens of the State of Texas be aware of the importance of crime prevention programs and the impact that their participation can have on reducing crime, drugs and violence in the State of Texas; and

Whereas, law enforcement-community partnerships, neighborhood safety, awareness and cooperation are important themes of the National Night Out program.

Now Therefore, be it resolved, that I, Mark Allen, Mayor of the City of Cibolo proclaim Tuesday October 1, 2024, as a National Night Out in the City of Cibolo and hereby call on the citizens of the City of Cibolo to join us and the National Association of Town Watch in supporting the 40th Annual National Night Out.

IN TESTIMONY WHEREOF, I have signed my name officially and caused the Seal of the City of Cibolo to be affixed at Cibolo on this the 24th day of September 2024.

Mark Allen, Mayor



City Council Regular Meeting Staff Report

Proclamation for Domestic Violence Awareness Month. (Ms. Story & Ms. Chandler)

Meeting	Agenda Group
Tuesday, September 24, 2024, 6:30 PM	Proclamations Item: 5B
From	
Peggy Cimics, City Secretary	

PRIOR CITY COUNCIL ACTION:

N/A

BACKGROUND:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

MOTION(S):

N/A

Attachments

[Domestic Violence Month 2024.pdf](#)



Proclamation

Designating October 2024 as Domestic Violence Awareness Month

WHEREAS, the crime of domestic violence violates an individual's privacy and dignity, security and humanity, due to systematic use of physical, emotional, sexual, psychological and economic control and/or abuse including abuse to children and the elderly; and

WHEREAS, the problems of domestic violence are not confined to any group or groups of people, but cut across all economic, racial and societal barriers, and are supported by societal indifferences; and

WHEREAS, the impact of domestic violence is wide ranging, directly effecting individuals and society as a whole, here in this community. Thriving Hearts Crisis Center (Formerly Guadalupe Valley Family Violence Shelter) answered **1025 crisis calls and provided 8431 services to survivors from September 2023 to August 2024**; and

WHEREAS, women are not the only targets; men, young children and the elderly also are victims, and sadly, emotional scars are often permanent, and domestic violence costs United States' companies at least \$3.5 billion in lost work time, increased health care costs, higher turnover, and lower productivity; and

WHEREAS, it is battered women themselves who have been in the forefront of efforts to bring peace and equality to the home.

NOW, THEREFORE, I, Mark Allen, Mayor, of the City of Cibolo, Texas, do hereby proclaim the month of October as ***"Domestic Violence Awareness Month"*** and call all citizens, community agencies, religious organizations, medical facilities and businesses to increase their participation in our effort to prevent domestic violence, thereby strengthening the communities in which we live.

IN TESTIMONY WHEREOF, I have signed my name officially and caused the Seal of the City of Cibolo to be affixed at Cibolo on this 24th day of September 2024.

Mark Allen, Mayor
City of Cibolo



City Council Regular Meeting Staff Report

Proclamation for Texas Teachers' Day (Ms. Benavides)

Meeting	Agenda Group
Tuesday, September 24, 2024, 6:30 PM	Proclamations Item: 5C
From	
Peggy Cimics, City Secretary	

PRIOR CITY COUNCIL ACTION:

N/A

BACKGROUND:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

MOTION(S):

N/A

Attachments

[Texas Teachers Day Oct 5 2024.pdf](#)



***Proclamation by the Mayor of the City of Cibolo designating October 5, 2024, as
Texas Teachers Day***

Whereas, Cibolo’s future strength depends on providing a high-quality education to all students;
and

Whereas, teacher quality matters more to student achievement than any other
school-related factor; and

Whereas, teachers spend countless hours preparing lesson plans and supporting students; and

Whereas, our Cibolo teachers deserve our continued support, respect, and admiration; and

Whereas, we proudly lead in demonstrating to our community to recognize and support our
teachers in educating the children of this community; and

Whereas, #TeachersCan is a statewide movement supported by more than 150 partnering
businesses and organizations committed to elevating the teaching profession and honoring the
critical role teachers play in the success of Texas; and

NOW, THEREFORE, I, MARK ALLEN, MAYOR OF CIBOLO, TEXAS, on behalf the
Cibolo City Council , staff, and all citizens, do hereby proclaim October 5, 2024, as Texas
Teachers Day in Cibolo, Texas, and urge all residents to celebrate the inaugural Texas Teachers’
Day and celebrate and thank our teachers.

IN TESTIMONY WHEREOF, I have signed
my name officially and caused the Seal of
The City of Cibolo to be affixed at Cibolo on this
the 24th day of September 2024.

Mark Allen, Mayor
City of Cibolo



City Council Regular Meeting Staff Report

Approval of the minutes of the Special City Council Meeting held on September 5, 2024.

Meeting	Agenda Group
Tuesday, September 24, 2024, 6:30 PM	Consent Agenda - Consent Items (General Items) Item: 7A
From	
Peggy Cimics, City Secretary	

PRIOR CITY COUNCIL ACTION:

N/A

BACKGROUND:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

MOTION(S):

N/A

Attachments

[090524 Workshop Minutes.pdf](#)



CITY COUNCIL WORKSHOP
CIBOLO MUNICIPAL BUILDING
200 S. Main
Cibolo, Texas 78108
September 5, 2024
6:30 p.m. to 9:00 p.m.

MINUTES

1. Call to Order – Meeting was called to order by Mayor Allen at 6:34 p.m.
2. Roll Call and Excused Absences – Members Present: Mayor Allen, Councilman Benson, Councilman Roberts, Councilman Mahoney, Councilwoman Cunningham, Councilman Hetzel, and Councilman Hicks.; Members Absent: Councilwoman Sanchez-Stephens. Councilman Hicks made the motion to excuse the absence of Councilwoman Sanchez-Stephens. The motion was seconded by Councilman Mahoney. For: All; Against: None. The motion carried 6 to 0.
3. Citizens to be Heard (Limit 3 Minutes)

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Ms. Patterson spoke during this item. She spoke on employees making over \$70,000 a year not to have an increase in pay for FY24/25 as mentioned by a Councilmember at a previous meeting. Ms. Patterson spoke that she was the person in her family that brings in the income to run the household. She has a young son and the cost for school and after school daycare takes a huge amount out of her paycheck. Ms. Patterson also helps both her Mother and Mother-In Law. Her husband has an illness that requires medicine and the expense outside of the city's insurance pay also takes a lot out of her salary. Ms. Patterson ask the Councilmember that made this suggestion at a previous meeting to look at how this could affect numerous employees for the city. Mr. Thompson had sent an email which he would like to read into the minutes of this meeting. He wrote that he had been following the recent council meetings discussing budget cuts and employee pay. Mr. Thompson also felt that the Workshop should be live streamed to increase transparency. He felt it was important to have open and accessible information about how our city's funds are being allocated.

4. Discussion

A. Discussion on the FY24/25 General Fund Budget and all other funds.

Council was given a briefing on the FY24/25 General Fund Budget and all other funds. The City Manager sent information on Contract Services, Advertising, Marketing, and Promotion, Conference, Travel, and Training, Dues, Fees and Licenses, Professional Services, Other Supplies, Meeting Expenses, and Capital/Non-Capital prior to the meeting date. Some councilmembers had questions on these items in previous budget meetings. He requested that council respond to these items prior to this meeting so staff would have the information that was requested by council. Mr. Reed and Ms. Miranda covered the three propositions that would be on the ballot. Each Councilmember and the Mayor had the opportunity to address items in the budget they felt could be looked at and either cut or removed. Councilman Benson stated if the tax is not approved by the voters there should be no cuts in Police, Fire, and Road maintenance. Councilman Benson stated that it would be the City Managers responsible to look at the budget and made appropriate changes. Councilman Roberts did say that council's ability to attend events such as golf tournaments is a relationship building time and plays many benefits later on. He stated that he had full confidence in Mr. Reed on the budget process. Councilman Mahoney questioned some of the spending with the Senior Program. He was not a fan of EDC paying for billboards. Council training could be reduced. Council training should be allotted a certain dollar amount to each councilmember. Police training could also be looked at. Instead of sending two officers to training this year send one. Councilwoman Cunningham talked about advertising for the council budget by cutting out city coins. Travel for council could be cut by giving each councilmember a certain dollar amount which they could not go over. Uniforms should be removed from all departments with the exception of those required to wear a uniform (Police, Fire and some Public Works employees). Special Events, Other Supplies, Technology, and Training in all departments need to be looked at. The city also needs to look at the storage units that we rent; we could cut this cost. Mayor Allen did not think we should go excessive on cutting the budget. He did have questions on spending in the Senior Program. Mayor Allen thought that we could skip the Gallop Survey which was budgeted for \$13,900 and go back to bi-yearly. Travel and Training could be looked at as well across all departments. Councilman Hicks stated that it is Mr. Reed's responsibility to be fiscal responsible. He did not feel like anything should be cut from the budget as the budget had already been approved. Councilman Hetzel stated that San Antonio was increasing pay for Firefighters and was concerned on the pay for Cibolo Firefighters. He also talked about the number of copy machines.

5. Adjournment - Councilman Mahoney made the motion to adjourn the meeting at 8:05 p.m. The motion was seconded by Councilman Roberts. For: All; Against: None. The motion carried 6 to 0.

PASSED AND APPROVED THIS 24TH DAY OF SEPTEMBER 2024.

Mark Allen
Mayor

ATTEST:

Peggy Cimics, TRMC
City Secretary



City Council Regular Meeting Staff Report

Approval of the minutes of the Regular City Council Meeting held on September 10, 2024.

Meeting	Agenda Group
Tuesday, September 24, 2024, 6:30 PM	Consent Agenda - Consent Items (General Items) Item: 7B
From	
Peggy Cimics, City Secretary	

PRIOR CITY COUNCIL ACTION:

N/A

BACKGROUND:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

MOTION(S):

N/A

Attachments

[091024 Council Minutes.pdf](#)



CIBOLO CITY COUNCIL
CIBOLO MUNICIPAL BUILDING
200 S. Main
Cibolo, Texas 78108
September 10, 2024
6:30 p.m. to 10:00 p.m.

MINUTES

1. Call to Order – Meeting was called to order by Mayor Allen at 6:30 p.m.
2. Roll Call and Excused Absences – Members Present: Mayor, Allen, Councilman Roberts, Councilman Mahoney, Councilwoman Cunningham, Councilwoman Sanchez-Stephens, Councilman Hetzel, and Councilman Hicks; Members Absent: Councilman Benson. Councilman Hicks made the motion to excuse the absence of Councilman Benson. The motion was seconded by Councilwoman Cunningham. For: All; Against: None. The motion carried 6 to 0.
3. Invocation – Councilman Hicks gave the Invocation.
4. Pledge of Allegiance – All in attendance recited the Pledge of Allegiance.
5. Proclamation
 - A. Proclamation in Remembrance and Honor of the Victims and Heroes of September 11, 2001.

Councilwoman Cunningham read the proclamation for Remembrance and Honor of the Victims and Heroes of September 11, 200. Chief Troncoso, Chief Andres, and EMS accepted the proclamation for their departments.
6. Citizens to be Heard

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The following individuals spoke during this item: Ms. Loftus the Director of Randolph Area Christian Assistance Program (RACAP) stated that this year was the busiest time for the organization in the past six years. They appreciate all the donations and help they have received. Ms. Loftus also informed everyone that the holidays are just a couple months away and this is a busy time for RACAP. Ms. Schneicher spoke on her frustration that her driveway has not been completed. She had spoken with Mr. Gomez, and he said it would be taken care of. Ms. Schneicher spoke with Mr. Gomez recently and he said he never told her that. She felt he was very disrespectful. She just wants to have this project completed not ¾ done. Ms. Schneicher was also concerned about the drop off and felt someone may be injured or serious hurt if something is done about it. Ms. Titterington from the Chamber spoke on upcoming events happening in and around Cibolo. Mr. Echols spoke on the Conditional Use Permit (CUP) for the Storage facility that he would like to build on Old Wiederstein Road. He handed out a few papers to council on the site and explained what they planned to do on the 7.38 acres. Mr. Cooper expressed his support to Mayor Allen. He stated the Mayor has a positive attitude and has the best interest of the city. Ms. Dobbins spoke on the traffic congestion at Steele High School. She stated that there needs to be some help at the school for the safety of the students. Ms. Dobbins was concern what will happen with the traffic situation when the construction starts on this portion of road. Mr. McGlothlin stated that he was a candidate for Place 1. He also spoke on the confusion of permits for garage sales and if a permit is required. The fee schedule states \$50.00 but if you call in and ask they tell you no fee is required for a garage sale. The City Secretary's office received one email which was read into the record. Ms. Smith wrote on her disappointment regarding recent comments made by a couple of elected officials during the August 19th meeting. She felt if councilmembers have concerns regarding performance that should be done in a private setting with the City Manager. Ms. Smith stated that those councilmembers should consider their approach to communication and to focus on building a positive and collaborative relationship with the City Manager and employees. The staff deserves better and so do the residents that voted council into office.

7. Consent Agenda – Consent Items (General Items)

(All items listed below are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a Council member requests, in which case the item will be removed from the consent agenda.)

- A. Approval of the minutes of the Special City Council Meeting held on August 19, 2024.
- B. Approval of the minutes of the Regular City Council Meeting held on August 27, 2024.

Councilman Hicks made the motion to approve the consent agenda. The motion was seconded by Councilwoman Cunningham. For: All; Against: None. The motion carried 6 to 0.

8. Staff Update

A. Administration

- a. Update of Cibolofest 2024
- b. Request for Proposals (RFP), Request for Bids (RFB), Request for Qualifications (RFQ)
- c. Capital Improvement Program – Updates on Projects

Mr. Reed gave an update on the above items.

B. Police Department

C. Animal Services

9. Ordinances

- A. Approval/Disapproval of an Ordinance of the City of Cibolo amending the City's Fee Schedule for Fiscal Year 2025.

Councilman Hicks made the motion to approve the Ordinance of the City of Cibolo amending the City's Fee Schedule for Fiscal Year 2025 with the condition to remove the \$50.00 from the Banner or Temporary Sign requirement. The motion was seconded by Councilwoman Cunningham. For: All; Against: None. The motion carried 6 to 0.

- B. Approval/Disapproval of an Ordinance Granting a Franchise to the Public Utilities of the City of Cibolo.

Councilwoman Cunningham made the motion to approve an Ordinance Granting a Franchise to the Public Utilities of the City of Cibolo. The motion was seconded by Councilman Hicks. For: All; Against: None. The motion carried 6 to 0.

- C. Approval/Disapproval of an Ordinance for a Comprehensive Sign Program application for certain real property located at 400 Cibolo Valley Drive, legally described as CIBOLO VALLEY DRIVE RETAIL, LOT 1, BLK A 1.557 ACS.

Councilman Hicks made the motion to approve an Ordinance for a Comprehensive Sign Program application for certain real property located at 400 Cibolo Valley Drive, legally described as CIBOLO VALLEY DRIVE RETAIL, LOT 1, BLK A 1.557 ACS. The motion was seconded by Councilman Hetzel. For: All; Against: None. The motion carried 6 to 0.

- D. Approval/Disapproval of an Ordinance adopting the 2024 Cibolo Tomorrow Comprehensive Plan.

Councilman Hicks made the motion to approve an Ordinance adopting the 2024 Cibolo Tomorrow Comprehensive Plan with the note to remove breakfast on page 42 of the plan. The motion was seconded by Councilman Mahoney. For: All; Against: None. The motion carried 6 to 0.

- E. Approval/Disapproval of an Ordinance for a Conditional Use Permit request to allow a Local Convenience Store (With Fuel Sales) use for certain real property located at 252 West Borgfeld Road, Legally described as ABS: 216 SUR: A S LEWIS 1.8440 AC.

Councilwoman Cunningham made the motion to deny an Ordinance for a Conditional Use Permit request to allow a Local Convenience Store (With Fuel Sales) use for certain real property located at 252 West Borgfeld Road, Legally described as ABS: 216 SUR: A S LEWIS 1.8440 AC. The motion was seconded by Councilman Hetzel. For: All; Against: None. The motion carried 6 to 0.

- F. Approval/Disapproval of an Ordinance for a Conditional Use Permit request to allow a Convenience Storage use for 7.38 acres out of 12.7630 acres tract of certain real property located at 21105 Old Wiederstein Road, legally described as ABS: 277 SUR: J N RICHARDSON 12.7630 AC.

The motion was made by Councilman Hicks to table this item until the next agenda to obtain additional information. The motion was seconded by Councilwoman Sanchez-Stephens. For: All; Against: None. The motion carried 6 to 0.

10. Discussion/Action

- A. Discussion/Action on awarding an engagement for professional auditing services to Armstrong, Vaughan & Associates, P.C. for fiscal year ending September 30, 2024 with the option of auditing the four subsequent years and authorizing the City Manager to execute the engagement letter.

The motion was made by Councilman Hicks to approve awarding an engagement for professional auditing services to Armstrong, Vaughan & Associates, P.C. for fiscal year ending September 30, 2024 with the option of auditing the four subsequent years and authorizing the City Manager to execute the engagement letter. The motion was seconded by Councilwoman Sanchez-Stephens. For: All; Against: None. The motion carried 6 to 0.

- B. Discussion/Action of an interlocal agreement with the Texas Municipal League Intergovernmental Risk Pool to participate in a pool for Cyber Liability and Data Breach coverage.

Councilman Hicks made the motion to approve an interlocal agreement with the Texas Municipal League Intergovernmental Risk Pool to participate in a pool for Cyber Liability and Data Breach coverage. The motion was seconded by Councilman Mahoney. For: All; Against: None. The motion carried 6 to 0.

- C. Discussion/Action of a Right of Way (ROW) License Agreement with Google Fiber to bring a high-speed fiber network to Cibolo.

This item was pulled from the agenda before the start of the meeting.

- D. Discussion/Action on a Public Improvements Agreement (PIA) between the City of Cibolo and YM Cibolo, LLC, establishing the public improvements related to the development of real property, of 15.903 acres, also known as Bella Rosa Unit 3.

Councilman Hicks made the motion to approve a Public Improvements Agreement (PIA) between the City of Cibolo and YM Cibolo, LLC, establishing the public improvements related to the development of real property, of 15.903 acres, also known as Bella Rosa Unit 3. The motion was seconded by Councilwoman Sanchez-Stephens. For: All; Against: None. The motion carried 6 to 0.

- E. Discussion/Action on Setting Date(s) for Town Hall(s) concerning the Cibolo Voter Propositions on the November 5, 2024, Ballot.

Councilman Hicks made the motion to hold two Town Hall(s) concerning the Cibolo Voter Propositions on the November 5, 2024, Ballot with date of Monday, October 14th from 6 p.m. to 8 p.m. and for Saturday, October 19th from 10 a.m. till noon. The motion was seconded by Councilwoman Cunningham. For: All; Against: None. The motion carried 6 to 0.

- F. Discussion/Action on changing the dates of the October Council Meetings to October 15th and October 29th.

Councilman Hicks made the motion to approve changing the dates of the October Council Meetings to October 15th and October 29th. The motion was seconded by Councilwoman Cunningham. For: All; Against: None. The motion carried 6 to 0.

G. Discussion/Presentation regarding the Unified Development Code (UDC) Rewrite.

Ms. Lee gave a presentation that covered what the Unified Development Code was. She also covered an Update v. a Rewrite. The council was also briefed on previous UDC updates and the reasons for the UDC Rewrite. Ms. Lee covered the participants that would be involved in the Rewrite and the timeline to complete the process. The council stated the a UDC Rewrite was needed and agreed with the time and process.

Before Council continued with the items Councilwoman Cunningham made the motion to table items I, J, K, L,M, and N and place them on the next agenda do to not having enough time to complete the agenda. The motion was seconded by Councilman Mahoney. For: All; Against: None. The motion carried 6 to 0.

H. Discussion/Presentation on the Cibolo Police Department, School Resource Officer (SRO) Job Description and Standard Operating Policy and the SRO Interlocal Agreement Annual Policy Review.

Chief Andres gave a report to council on the Cibolo School Resource Officer (SRO) to include job description and Standard Operating Policy. Council had the opportunity to ask questions during the presentation. Chief Andres offered to send additional information if council needed more information or answers to questions not addressed this evening.

I. Discussion on the proposed updates to the FY25-27 Council Strategic Plan Implementation Matrix and Draft FY24 Annual Report.

This item was tabled do to time.

J. Discussion on a draft ordinance prohibiting camping in a public place in the City of Cibolo.

This item was tabled do to time.

K. Discussion on the annual review of the City Manager, City Attorney and the City Secretary to include the timeline for completion.

This item was tabled do to time.

L. Discussion on the review and confirmation of all upcoming special meetings and workshops and scheduling the time, date, and place of additional special meetings or workshops.

This item was tabled do to time.

L. Discussion from Councilmembers that have attended seminars, events, or meetings.

This item was tabled do to time.

M. Discussion on items the City Council would like to see on future agendas.

This item was tabled do to time.

N. Discussion on the time limit placed on Council meetings making it difficult to complete City business.

Councilman Hicks stated that this was placed on the agenda as council has not had the opportunity to cover all the items that are listed on the agenda in the allotted time as posted on the agenda. He felt that they need to go back to where they have no time to end the meeting. Mayor Allen did state that when he does the agenda review with the City Manager

and City Secretary he gives them the ending time to place on the agenda. He establishes that time by reviewing the items and estimating the time each item should take. Councilwoman Cunningham also was concerned with council not being able to complete the agenda. Mayor Allen did state that he will look at the agenda more closely when doing the agenda review and set the time to complete the items on the agenda.

11. Executive Session

The City Council will meet in Executive Session as authorized by the Texas Gov't Code Section 551.071, Consultation with Attorney and Texas Gov't Code Section 551.074 Personnel Matters to discuss the following:

- A. Zunker Property
- B. EEOC Claim
- C. Personnel Matter

Mayor Allen had moved this item up on the agenda and the Council convened into Executive Session at 8:50 p.m.

12. Open Session

The City Council will reconvene into Regular Session and take/or give direction or action, if necessary, on items discussed in the Executive Session.

Council reconvened back into Open Session at 9:25 p.m.

13. Adjournment

Councilman Roberts made the motion to adjourn the meeting at 10:04 p.m. The motion was seconded by Councilman Mahoney. For: All; Against: None. The motion carried 6 to 0.

PASSED AND APPROVED THIS 24TH DAY OF SEPTEMBER 2024

Mark Allen
Mayor

ATTEST:

Peggy Cimics, TRMC
City Secretary



City Council Regular Meeting Staff Report

Approval of the June 2024 Check Register pending final acceptance of the City's financial audit for the 23/24 fiscal year.

Meeting	Agenda Group
Tuesday, September 24, 2024, 6:30 PM	Consent Agenda - Consent Items (General Items) Item: 7C
From	
Jessica Donoho, Accounting Manager	
Staff Contact(s)	
Anna Miranda,	

PRIOR CITY COUNCIL ACTION:

N/A

BACKGROUND:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

MOTION(S):

N/A

Attachments

[Detailed Check Register 20240630.pdf](#)



Raw Check Register -June 2024

Check Date: 06/01/2024-06/30/2024

Check Date	Check Number	Vendor Name	Detail Fund Description	Detail Department Description	Special Information	Amount	Void?
06/06/2024	70071	AFLAC	GENERAL FUND	NO DEPARTMENT	May employee insurance premiums	831.82	
06/06/2024	70072	AJ'S TIRE SHOP, INC	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	waste disposal fee - Drainage	51.50	
06/06/2024	70073	AT&T MOBILITY,LLC	GENERAL FUND	POLICE DEPARTMENT	Wireless svcs for May	270.98	
06/06/2024	70073	AT&T MOBILITY,LLC	GENERAL FUND	FINANCE DEPARTMENT	Wireless svcs for May	30.00	
06/06/2024	70073	AT&T MOBILITY,LLC	GENERAL FUND	CITY MANAGER	Wireless svcs for May	225.47	
06/06/2024	70073	AT&T MOBILITY,LLC	GENERAL FUND	POLICE DEPARTMENT	Wireless svcs for May	2,135.80	
06/06/2024	70073	AT&T MOBILITY,LLC	GENERAL FUND	FIRE DEPARTMENT	Wireless svcs for May	379.79	
06/06/2024	70073	AT&T MOBILITY,LLC	GENERAL FUND	CITY SECRETARY	Wireless svcs for May	86.15	
06/06/2024	70073	AT&T MOBILITY,LLC	GENERAL FUND	PARKS	Wireless svcs for May	71.83	
06/06/2024	70073	AT&T MOBILITY,LLC	GENERAL FUND	ECONOMIC DEVELOPMENT	Wireless svcs for May	41.83	
06/06/2024	70073	AT&T MOBILITY,LLC	GENERAL FUND	INFORMATION TECHNOLOGY	Wireless svcs for May	130.49	
06/06/2024	70073	AT&T MOBILITY,LLC	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	Wireless svcs for May	127.96	
06/06/2024	70073	AT&T MOBILITY,LLC	GENERAL FUND	PUBLIC WORKS - ADMINISTRATION	Wireless svcs for May	345.72	
06/06/2024	70073	AT&T MOBILITY,LLC	GENERAL FUND	COUNCIL	Wireless svcs for May	44.32	
06/06/2024	70073	AT&T MOBILITY,LLC	GENERAL FUND	PARKS	Wireless svcs for May	159.49	
06/06/2024	70073	AT&T MOBILITY,LLC	GENERAL FUND	PUBLIC WORKS STREETS	Wireless svcs for May	368.81	
06/06/2024	70073	AT&T MOBILITY,LLC	GENERAL FUND	ANIMAL SERVICES	Wireless svcs for May	313.08	
06/06/2024	70073	AT&T MOBILITY,LLC	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Wireless svcs for May	444.58	
06/06/2024	70074	BRAUNTEX MATERIALS, INC.	STREET/DRAIN MAINT TAX	NO DEPARTMENT	Type D Hotmix for Green Valley Rd. Proj.	1,364.08	
06/06/2024	70075	CIBOLO GRANGE #1541	GENERAL FUND	PARKS	June Rent - Cibolo Seniors Program	1,200.00	
06/06/2024	70076	CIBOLO SMALL ANIMAL HOSPITAL	GENERAL FUND	ANIMAL SERVICES	Animal Medical Svcs - ACO	69.29	
06/06/2024	70076	CIBOLO SMALL ANIMAL HOSPITAL	GENERAL FUND	ANIMAL SERVICES	Animal Medical Svcs - ACO	100.00	
06/06/2024	70076	CIBOLO SMALL ANIMAL HOSPITAL	GENERAL FUND	ANIMAL SERVICES	Animal Medical Svcs - ACO	7.50	
06/06/2024	70076	CIBOLO SMALL ANIMAL HOSPITAL	GENERAL FUND	ANIMAL SERVICES	Animal Medical Svcs - ACO	94.00	
06/06/2024	70077	CINTAS FIRST AID & SAFETY	GENERAL FUND	NON-DEPARTMENTAL	First Aid Supply Kit - City Hall	78.04	
06/06/2024	70078	CITY OF SCHERTZ	WATER & SEWER FUND	WATER OPERATIONS	Water Svc for Cibolo Crossing	2,689.25	
06/06/2024	70079	COLONIAL LIFE & ACCIDENT INSUR	GENERAL FUND	NO DEPARTMENT	Cancer & Bridge Ins for April	1,070.05	
06/06/2024	70079	COLONIAL LIFE & ACCIDENT INSUR	GENERAL FUND	NO DEPARTMENT	Cancer & Bridge Ins for April	138.36	
06/06/2024	70080	D&D CONTRACTORS, INC	24 CERTIFICATES OF OBLIGATION	NO DEPARTMENT	Cibolo Street Reconstruction Pkg 1	0.00	
06/06/2024	70080	D&D CONTRACTORS, INC	24 CERTIFICATES OF OBLIGATION	NO DEPARTMENT	Cibolo Street Reconstruction Pkg 1	-35,854.17	
06/06/2024	70080	D&D CONTRACTORS, INC	24 CERTIFICATES OF OBLIGATION	NO DEPARTMENT	Cibolo Street Reconstruction Pkg 1	0.00	
06/06/2024	70080	D&D CONTRACTORS, INC	24 CERTIFICATES OF OBLIGATION	NO DEPARTMENT	Cibolo Street Reconstruction Pkg 1	-46,066.74	
06/06/2024	70080	D&D CONTRACTORS, INC	2020 CERT OF OBLIGATION BONDS	NO DEPARTMENT	Cibolo Street Reconstruction Pkg 1	0.00	
06/06/2024	70080	D&D CONTRACTORS, INC	2016 GO BDS-BORGFELD RD IMPROV	NO DEPARTMENT	Cibolo Street Reconstruction Pkg 1	0.00	
06/06/2024	70080	D&D CONTRACTORS, INC	2020 CERT OF OBLIGATION BONDS	NO DEPARTMENT	Cibolo Street Reconstruction Pkg 1	717,083.47	
06/06/2024	70080	D&D CONTRACTORS, INC	2016 GO BDS-BORGFELD RD IMPROV	NO DEPARTMENT	Cibolo Street Reconstruction Pkg 1	58,000.00	
06/06/2024	70080	D&D CONTRACTORS, INC	2020 CERT OF OBLIGATION BONDS	NO DEPARTMENT	Cibolo Street Reconstruction Pkg 1	863,333.71	
06/06/2024	70080	D&D CONTRACTORS, INC	2020 CERT OF OBLIGATION BONDS	NO DEPARTMENT	Cibolo Street Reconstruction Pkg 1	0.00	
06/06/2024	70081	E. PHILLIPS LEGAL, P.C.	GENERAL FUND	MUNICIPAL COURT	Municipal Court Judge Svcs for May 2024	2,300.00	
06/06/2024	70082	EIKON CONSULTING GROUP , LLC.	23 CERTIFICATES OF OBLIGATION	FIRE DEPARTMENT	Proj. 230287 Cibolo FS4	144,961.64	
06/06/2024	70083	GALLS, LLC	GENERAL FUND	FIRE DEPARTMENT	Uniform/Clothing - Fire	56.20	
06/06/2024	70083	GALLS, LLC	GENERAL FUND	FIRE DEPARTMENT	Taclite Pro Shirt - Fire	133.96	
06/06/2024	70083	GALLS, LLC	GENERAL FUND	FIRE DEPARTMENT	Uniform/Clothing - Fire	72.32	
06/06/2024	70083	GALLS, LLC	GENERAL FUND	FIRE DEPARTMENT	Uniform/Clothing - Fire	206.28	
06/06/2024	70083	GALLS, LLC	GENERAL FUND	FIRE DEPARTMENT	Uniform/Clothing - Fire	72.32	
06/06/2024	70083	GALLS, LLC	GENERAL FUND	FIRE DEPARTMENT	Uniform/Clothing - Fire	139.30	
06/06/2024	70083	GALLS, LLC	GENERAL FUND	FIRE DEPARTMENT	Uniform/Clothing - Fire	128.52	
06/06/2024	70083	GALLS, LLC	GENERAL FUND	FIRE DEPARTMENT	Uniform/Clothing - Fire	72.25	
06/06/2024	70083	GALLS, LLC	GENERAL FUND	FIRE DEPARTMENT	Uniform/Clothing - Fire	206.07	
06/06/2024	70083	GALLS, LLC	GENERAL FUND	FIRE DEPARTMENT	Uniform/Clothing - Fire	117.74	
06/06/2024	70083	GALLS, LLC	GENERAL FUND	FIRE DEPARTMENT	Uniform/Clothing - Fire	195.50	
06/06/2024	70083	GALLS, LLC	GENERAL FUND	FIRE DEPARTMENT	Uniform/Clothing - Fire	61.54	
06/06/2024	70083	GALLS, LLC	GENERAL FUND	FIRE DEPARTMENT	Uniform/Clothing - Fire	72.32	
06/06/2024	70084	GRAINGER	GENERAL FUND	PUBLIC WORKS STREETS	plastic pump - PW	58.58	
06/06/2024	70084	GRAINGER	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	plastic pump - PW	58.60	
06/06/2024	70084	GRAINGER	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	plastic pump - PW	58.58	

Check Date	Check Number	Vendor Name	Detail Fund Description	Detail Department Description	Special Information	Amount	Void?
06/06/2024	70084	GRAINGER	GENERAL FUND	PARKS	plastic pump - PW	58.58	
06/06/2024	70085	GT DISTRIBUTORS	GENERAL FUND	POLICE DEPARTMENT	Uniform/Clothing - Hackney/PD	34.30	
06/06/2024	70085	GT DISTRIBUTORS	GENERAL FUND	POLICE DEPARTMENT	Uniform/Clothing - Puentes/PD	147.42	
06/06/2024	70085	GT DISTRIBUTORS	GENERAL FUND	POLICE DEPARTMENT	12ga tac Buck 9Pits - PD	44.90	
06/06/2024	70086	GTS TECHNOLOGY SOLUTIONS INC	GENERAL FUND	INFORMATION TECHNOLOGY	KnowBe4 PhishER Subscription - IT	6,318.40	
06/06/2024	70087	GUADALUPE CNTY TAX ASSESSOR-CO	GENERAL FUND	POLICE DEPARTMENT	Registration Renewal VIN410	7.50	
06/06/2024	70087	GUADALUPE CNTY TAX ASSESSOR-CO	GENERAL FUND	FIRE DEPARTMENT	Registration Renewal VIN190	7.50	
06/06/2024	70088	HCOP, LLC - DBA PARTSTREE.COM	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	Mechanic in a bottle back order - Drainage	93.75	
06/06/2024	70089	HEALTH CARE SERVICE CORP	GENERAL FUND	NO DEPARTMENT	Employee Medical Coverage for April	2,479.21	YES
06/06/2024	70089	HEALTH CARE SERVICE CORP	GENERAL FUND	NO DEPARTMENT	Employee Medical Coverage for April	122,792.59	YES
06/06/2024	70090	HELPING HAND HARDWARE	GENERAL FUND	FIRE DEPARTMENT	4' channel, 1/2" spring snap - Fire	54.77	
06/06/2024	70090	HELPING HAND HARDWARE	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	parts - Drainage	82.00	
06/06/2024	70090	HELPING HAND HARDWARE	GENERAL FUND	PARKS	Repair Pole Saw - Parks	71.50	
06/06/2024	70090	HELPING HAND HARDWARE	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	STIHL auto cut - Drainage	65.98	
06/06/2024	70090	HELPING HAND HARDWARE	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	STIHL Oil exchange - Drainage	6.00	
06/06/2024	70090	HELPING HAND HARDWARE	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	rope - Utilities	10.80	
06/06/2024	70090	HELPING HAND HARDWARE	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	STIHL Oil - Drainage	47.97	
06/06/2024	70090	HELPING HAND HARDWARE	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	lighter fluid - Utilities	4.99	
06/06/2024	70091	INTERNATIONAL CODE COUNCIL, IN	GENERAL FUND	FIRE DEPARTMENT	'21 IFC Soft, IFC Commentary - Fire	611.10	
06/06/2024	70092	JOHN A. RIOS	GENERAL FUND	POLICE DEPARTMENT	Polygraph Police Applicant J. Cardwell	200.00	
06/06/2024	70093	LANGLEY & BANACK	ECONOMIC DEVELOPMENT FUND	ECONOMIC DEVELOPMENT	CEDC Legal Svcs thru March 31, 2024	2,722.50	
06/06/2024	70093	LANGLEY & BANACK	ECONOMIC DEVELOPMENT FUND	ECONOMIC DEVELOPMENT	CEDC Legal Svcs thru April 30th	853.30	
06/06/2024	70094	MARIANO MOLINA	2019 GENERAL OBLIGATION BONDS	PUBLIC WORKS - ADMINISTRATION	Design Master Gate - PW	6,500.00	
06/06/2024	70095	MINNESOTA LIFE INSURANCE CO	GENERAL FUND	NO DEPARTMENT	OCHS Employee Prem for April	1,699.50	
06/06/2024	70095	MINNESOTA LIFE INSURANCE CO	GENERAL FUND	NO DEPARTMENT	OCHS Employee Prem for April	2,127.62	
06/06/2024	70096	NATIONAL BENEFIT SERVICES LLC	GENERAL FUND	NO DEPARTMENT	FSA Employee Contribution for May	5,168.98	
06/06/2024	70097	NSTS, LLC	GENERAL FUND	PUBLIC WORKS STREETS	signs - Streets	75.00	
06/06/2024	70097	NSTS, LLC	STREET/DRAIN MAINT TAX	NO DEPARTMENT	Bentwood Ranch Proj. - Streets	420.00	
06/06/2024	70097	NSTS, LLC	GENERAL FUND	PUBLIC WORKS STREETS	stencil visitor parking - Streets	65.00	
06/06/2024	70097	NSTS, LLC	STREET/DRAIN MAINT TAX	NO DEPARTMENT	Bentwood Ranch Proj. - Streets	486.00	
06/06/2024	70097	NSTS, LLC	STREET/DRAIN MAINT TAX	NO DEPARTMENT	round post, signs, clamps - Streets	6,255.24	
06/06/2024	70097	NSTS, LLC	STREET/DRAIN MAINT TAX	NO DEPARTMENT	Bentwood Ranch Proj. - Streets	1,089.00	
06/06/2024	70097	NSTS, LLC	STREET/DRAIN MAINT TAX	NO DEPARTMENT	round posts - Buffalo Crossing / Streets	1,699.00	
06/06/2024	70098	ODP BUSINESS SOLUTIONS, LLC	GENERAL FUND	MUNICIPAL COURT	office supplies - Court	25.31	
06/06/2024	70099	PRE-PAID LEGAL SERVICES, INC.	GENERAL FUND	NO DEPARTMENT	Employee Legal Svcs Group #16579	311.95	
06/06/2024	70100	RDO EQUIPMENT CO	GENERAL FUND	PUBLIC WORKS STREETS	Reverse Credit for Exchange	64.61	YES
06/06/2024	70100	RDO EQUIPMENT CO	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	Reverse Credit for Exchange	74.00	YES
06/06/2024	70101	STANDARD INSURANCE CO.	GENERAL FUND	NO DEPARTMENT	Employee Ins. Prem. May	3,077.12	
06/06/2024	70102	TERRACON CONSULTANTS, INC.	2020 CERT OF OBLIGATION BONDS	NO DEPARTMENT	Bolton and Dean RD Reconstruction	5,112.50	
06/06/2024	70103	YMCA OF GREATER SAN ANTONIO	GENERAL FUND	NO DEPARTMENT	April employee membership fees	1,023.00	
06/14/2024	70106	JUDY SMITH / BHGRE BRADFIELD	WATER & SEWER FUND	NO DEPARTMENT	015_0000873_002 UB Refund	51.92	
06/14/2024	70107	A-1 ENTERPRISE INC	GENERAL FUND	FIRE DEPARTMENT	condemned cylinders maintenance - FS1	619.05	
06/14/2024	70108	AINO SAN ANTONIO LLC	WATER & SEWER FUND	NO DEPARTMENT	009_0005253_005 UB Refund	99.40	
06/14/2024	70109	ALAN HYDRAULICS & MACHINERY CO	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	hose sleeve - Utilities	98.94	
06/14/2024	70110	ALUMNI ASSOCIATION OF	GENERAL FUND	COUNCIL	Council Strategic Partnership Grant 3 of 4	1,500.00	
06/14/2024	70111	AMAZON CAPITAL SERVICES, INC	GENERAL FUND	INFORMATION TECHNOLOGY	Wireless Receiver Credit Return - IT	-299.99	
06/14/2024	70111	AMAZON CAPITAL SERVICES, INC	GENERAL FUND	FIRE DEPARTMENT	lock box - Fire	58.25	
06/14/2024	70111	AMAZON CAPITAL SERVICES, INC	GENERAL FUND	NON-DEPARTMENTAL	coffee creamers - City Hall	44.62	
06/14/2024	70111	AMAZON CAPITAL SERVICES, INC	GENERAL FUND	INFORMATION TECHNOLOGY	wireless receiver - IT	299.99	
06/14/2024	70111	AMAZON CAPITAL SERVICES, INC	GENERAL FUND	FIRE DEPARTMENT	office supplies - Fire	22.52	
06/14/2024	70111	AMAZON CAPITAL SERVICES, INC	GENERAL FUND	POLICE DEPARTMENT	code scanner replacement battery -PD	179.89	
06/14/2024	70111	AMAZON CAPITAL SERVICES, INC	GENERAL FUND	POLICE DEPARTMENT	mounting placard - PD	74.75	
06/14/2024	70111	AMAZON CAPITAL SERVICES, INC	GENERAL FUND	ANIMAL SERVICES	Humane animal traps, operating supplies - ACO	1,119.87	
06/14/2024	70111	AMAZON CAPITAL SERVICES, INC	GENERAL FUND	INFORMATION TECHNOLOGY	Wireless Receiver - IT	299.99	
06/14/2024	70111	AMAZON CAPITAL SERVICES, INC	GENERAL FUND	INFORMATION TECHNOLOGY	Wi-Fi antenna - IT	157.90	
06/14/2024	70111	AMAZON CAPITAL SERVICES, INC	GENERAL FUND	HUMAN RESOURCES	printing calculator - HR	75.35	
06/14/2024	70112	ANGEL ARMOR, LLC	GRANT FUND	POLICE DEPARTMENT	Body Armor - PD	2,067.31	
06/14/2024	70113	ASSET DEPOT / LUIS ESTRADA	WATER & SEWER FUND	NO DEPARTMENT	009_0000265_011 UB Refund	34.35	
06/14/2024	70114	AUTOZONE STORES, INC.	GENERAL FUND	FIRE DEPARTMENT	Engine starter battery - Fire	164.89	
06/14/2024	70114	AUTOZONE STORES, INC.	GENERAL FUND	FIRE DEPARTMENT	BlueDef Diesel Fluid - Fire	42.66	

Check Date	Check Number	Vendor Name	Detail Fund Description	Detail Department Description	Special Information	Amount	Void?
06/14/2024	70114	AUTOZONE STORES, INC.	GENERAL FUND	FIRE DEPARTMENT	BlueDef Diesel Fluid - Fire	42.66	
06/14/2024	70115	B2 LONESTAR ENTERTAINMENT	GENERAL FUND	PARKS	Cibolo Summer Nights DJ Svcs	100.00	
06/14/2024	70116	BICKERSTAFF HEATH DELGADO ACOS	GENERAL FUND	CITY SECRETARY	Cibolo Turnpike LP v City of Cibolo	9,065.00	
06/14/2024	70117	BLADE TORRES	GENERAL FUND	FIRE DEPARTMENT	ISO Certification refund - Fire	87.17	
06/14/2024	70118	BLUEBONNET PET CREMATORY LLC	GENERAL FUND	ANIMAL SERVICES	deceased animal cremation - ACO	45.00	
06/14/2024	70119	BLUETARP FINANCIAL, INC.	GENERAL FUND	POLICE DEPARTMENT	klutch rubber hose - PD	24.96	
06/14/2024	70120	BOB MOORE CONSTRUCTION, INC.	WATER & SEWER FUND	NO DEPARTMENT	004_0001425_001 UB Refund	706.75	
06/14/2024	70121	BRANDY MILLER, PHD, PC	GENERAL FUND	POLICE DEPARTMENT	Psychological Evaluation - J. Cardwell/PD	300.00	
06/14/2024	70122	BRAUNTEX MATERIALS, INC.	STREET/DRAIN MAINT TAX	NO DEPARTMENT	type D hotmix PG 64-22 / Streets	474.36	
06/14/2024	70123	BROWN, NANCY	WATER & SEWER FUND	NO DEPARTMENT	014_0000264_003 UB Refund	100.06	
06/14/2024	70124	CASA OF CENTRAL TEXAS, INC	GENERAL FUND	COUNCIL	Council Strategic Partnership Grant 1 of 4	2,500.00	
06/14/2024	70125	CENTERPOINT ENERGY	GENERAL FUND	FIRE DEPARTMENT	Gas Svc Acct#8649860-7	117.59	
06/14/2024	70125	CENTERPOINT ENERGY	GENERAL FUND	FIRE DEPARTMENT	Gas Svc Acct#11639787-8	189.39	
06/14/2024	70126	CHESMAR HOMES	WATER & SEWER FUND	NO DEPARTMENT	010_0023325_000 UB Refund	42.50	
06/14/2024	70127	CHRISTOPHER GENE REEVES	GENERAL FUND	FIRE DEPARTMENT	DSHS Certification Fees - Fire	64.00	
06/14/2024	70128	CINTAS FIRST AID & SAFETY	GENERAL FUND	NON-DEPARTMENTAL	First Aid Supplies - City Annex	185.23	
06/14/2024	70129	CITYZEN SOLUTIONS, INC	GENERAL FUND	INFORMATION TECHNOLOGY	PublicInput License Renewal Yr 1 of 3	12,803.00	
06/14/2024	70130	CODY WEBBER	GENERAL FUND	FIRE DEPARTMENT	Hazmat Tech Certification - Fire	87.17	
06/14/2024	70131	COMAL COUNTY SENIOR CITIZENS	GENERAL FUND	COUNCIL	Council Strategic Partnership Grant	5,000.00	
06/14/2024	70132	CONVENTRY HOMES	WATER & SEWER FUND	NO DEPARTMENT	010_0017205_000 UB Refund	21.30	
06/14/2024	70133	CPS ENERGY	GENERAL FUND	PUBLIC WORKS STREETS	PVT Street LTS/CIBOLO	1,058.00	
06/14/2024	70134	DR HORTON	WATER & SEWER FUND	NO DEPARTMENT	021_0018512_000 UB Refund	97.75	
06/14/2024	70135	DR HORTON	WATER & SEWER FUND	NO DEPARTMENT	021_0018607_000 UB Refund	67.20	
06/14/2024	70136	DR HORTON	WATER & SEWER FUND	NO DEPARTMENT	021_0018614_000 UB Refund	61.84	
06/14/2024	70137	DR HORTON	WATER & SEWER FUND	NO DEPARTMENT	021_0018706_000 UB Refund	58.87	
06/14/2024	70138	DR HORTON	WATER & SEWER FUND	NO DEPARTMENT	021_0018715_000 UB Refund	45.54	
06/14/2024	70139	DR HORTON	WATER & SEWER FUND	NO DEPARTMENT	021_0020520_000 UB Refund	45.54	
06/14/2024	70140	DR HORTON	WATER & SEWER FUND	NO DEPARTMENT	021_0020528_000 UB Refund	53.51	
06/14/2024	70141	DR HORTON	WATER & SEWER FUND	NO DEPARTMENT	021_0022420_000 UB Refund	97.75	
06/14/2024	70142	ECO-SOIL STABILIZERS	WATER & SEWER FUND	NO DEPARTMENT	032_0013092_000 UB Refund	466.75	
06/14/2024	70143	EMSLIE, DAVID L	WATER & SEWER FUND	NO DEPARTMENT	009_0005131_000 UB Refund	10.96	
06/14/2024	70144	ENSLIN, PATRICK	WATER & SEWER FUND	NO DEPARTMENT	016_0001437_001 UB Refund	61.81	
06/14/2024	70145	ESP ASSOCIATES INC	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	WO#1 MS4 Annual Reporting - Drainage	618.73	
06/14/2024	70146	FARRWEST SPECIALTY VEHICLES,LL	GENERAL FUND	FIRE DEPARTMENT	streamlight 2020 ac/dc holder - Fire	348.38	
06/14/2024	70147	FEDERAL EXPRESS CORP	GENERAL FUND	FIRE DEPARTMENT	Recipient: Rental Receiving / Fire	38.63	
06/14/2024	70148	FERGUSON WATERWORKS #1106	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	marker paint - Utilities	374.93	
06/14/2024	70149	FIRST LIBERTY SERVICES	WATER & SEWER FUND	NO DEPARTMENT	006_0004313_012 UB Refund	68.00	
06/14/2024	70150	GALLS, LLC	GENERAL FUND	FIRE DEPARTMENT	pro pants - Fire	60.16	
06/14/2024	70150	GALLS, LLC	GENERAL FUND	POLICE DEPARTMENT	TT vest base - Patrol	384.63	
06/14/2024	70150	GALLS, LLC	GENERAL FUND	FIRE DEPARTMENT	women's long sleeve - Fire	72.32	
06/14/2024	70150	GALLS, LLC	GENERAL FUND	POLICE DEPARTMENT	TT vest base - Patrol	128.21	
06/14/2024	70150	GALLS, LLC	GENERAL FUND	FIRE DEPARTMENT	Uniform/Clothing - Fire	139.30	
06/14/2024	70150	GALLS, LLC	GENERAL FUND	POLICE DEPARTMENT	collar insignia pairs - Patrol	65.20	
06/14/2024	70150	GALLS, LLC	GENERAL FUND	FIRE DEPARTMENT	Uniform/Clothing - Fire	72.32	
06/14/2024	70150	GALLS, LLC	GENERAL FUND	FIRE DEPARTMENT	Uniform/Clothing - Fire	139.30	
06/14/2024	70151	GLOBAL HR RESEARCH	GENERAL FUND	HUMAN RESOURCES	New Hire background checks for May	60.55	
06/14/2024	70152	GRAINGER	GENERAL FUND	PARKS	Pleated air filters for MEC - Parks	8.98	
06/14/2024	70153	GRANICUS	GENERAL FUND	INFORMATION TECHNOLOGY	Upgrade to SDI 720p Streaming - IT	1,470.05	
06/14/2024	70154	GT DISTRIBUTORS	GENERAL FUND	POLICE DEPARTMENT		5,125.40	
06/14/2024	70154	GT DISTRIBUTORS	GENERAL FUND	POLICE DEPARTMENT	Uniform/Clothing - PD	142.78	
06/14/2024	70155	GULF COAST PAPER CO, INC	GENERAL FUND	POLICE DEPARTMENT	Janitorial Supplies - PD	1,094.92	
06/14/2024	70155	GULF COAST PAPER CO, INC	GENERAL FUND	PARKS	breakroom supplies - Parks	11.72	
06/14/2024	70155	GULF COAST PAPER CO, INC	GENERAL FUND	PARKS	breakroom supplies - Senior Center	226.59	
06/14/2024	70155	GULF COAST PAPER CO, INC	GENERAL FUND	PARKS	breakroom supplies - Senior Center	359.69	
06/14/2024	70156	HERITAGE PROPERTY MANAGEMENT	WATER & SEWER FUND	NO DEPARTMENT	014_0006305_006 UB Refund	92.36	
06/14/2024	70157	HERNANDEZ, JOSE	WATER & SEWER FUND	NO DEPARTMENT	011_0000160_012 UB Refund	30.39	
06/14/2024	70158	HUFFMAN, TRACY	WATER & SEWER FUND	NO DEPARTMENT	015_0000528_000 UB Refund	90.20	
06/14/2024	70159	HYDE KELLEY, LLP	GENERAL FUND	CITY SECRETARY	Intervention in the Grand Prairie challenge against SB2038	1,158.51	
06/14/2024	70159	HYDE KELLEY, LLP	GENERAL FUND	CITY SECRETARY	TCOLE	9,508.96	
06/14/2024	70159	HYDE KELLEY, LLP	GENERAL FUND	CITY SECRETARY	City Attorney Svcs - Appraisal for 203 S. Main	2,800.00	

Check Date	Check Number	Vendor Name	Detail Fund Description	Detail Department Description	Special Information	Amount	Void?
06/14/2024	70160	INFOSEND, INC.	WATER & SEWER FUND	UTILITIES ADMINISTRATION	Data Processing & Postage Fees - UB	1,549.83	
06/14/2024	70160	INFOSEND, INC.	WATER & SEWER FUND	UTILITIES ADMINISTRATION	Data Processing & Postage Fees - UB	5,936.72	
06/14/2024	70161	INVESTORS PROPERTY MANAGEMENT	WATER & SEWER FUND	NO DEPARTMENT	009_0000201_005 UB Refund	102.02	
06/14/2024	70162	JORDAN, GEORGE	WATER & SEWER FUND	NO DEPARTMENT	009_0005204_006 UB Refund	24.19	
06/14/2024	70163	KDW ENTERPRISES WILLIAMS/POZZI	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	high security keys - PW	90.00	
06/14/2024	70163	KDW ENTERPRISES WILLIAMS/POZZI	GENERAL FUND	PUBLIC WORKS STREETS	high security keys - PW	16.00	
06/14/2024	70163	KDW ENTERPRISES WILLIAMS/POZZI	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	high security keys - PW	112.00	
06/14/2024	70164	MARK ALLEN	GENERAL FUND	COUNCIL	Travel reimbursement	159.86	
06/14/2024	70165	MISS CIBOLO PAGEANT	GENERAL FUND	COUNCIL	Council Strategic Partnership Grant 4 of 4	1,000.00	
06/14/2024	70166	MORGAN, CHRISTOPHER	WATER & SEWER FUND	NO DEPARTMENT	009_0003525_004 UB Refund	17.16	
06/14/2024	70167	NEWTON, ANGELICA	WATER & SEWER FUND	NO DEPARTMENT	009_0007650_003 UB Refund	36.95	
06/14/2024	70168	PLURALSIGHT, LLC	GENERAL FUND	INFORMATION TECHNOLOGY	Svc Period: 05/11/24 - 05/10/25	1,737.00	
06/14/2024	70169	RDO EQUIPMENT CO	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	clamp, stop, isolator - Drainage	271.17	
06/14/2024	70169	RDO EQUIPMENT CO	GENERAL FUND	PUBLIC WORKS STREETS	Boom Prot Plate - Streets	1,180.20	
06/14/2024	70170	REAGAN, TINA	WATER & SEWER FUND	NO DEPARTMENT	014_0002312_001 UB Refund	53.23	
06/14/2024	70171	SANCHEZ, STEVEN M	WATER & SEWER FUND	NO DEPARTMENT	009_0013217_002 UB Refund	6.45	
06/14/2024	70172	SFR JV-1 2019-1 BORROWER LLC	WATER & SEWER FUND	NO DEPARTMENT	009_0003590_011 UB Refund	77.18	
06/14/2024	70173	SOUTH TEXAS AUTO PARTS COMPANY	GENERAL FUND	FIRE DEPARTMENT	Battery purchased on inv.92965	-575.19	
06/14/2024	70173	SOUTH TEXAS AUTO PARTS COMPANY	GENERAL FUND	PUBLIC WORKS STREETS	window regulator - Streets	364.05	
06/14/2024	70173	SOUTH TEXAS AUTO PARTS COMPANY	GENERAL FUND	FIRE DEPARTMENT	18mo wty battery - Fire	575.19	
06/14/2024	70174	TEXAS EXCAVATION SAFETY SYSTEM	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Message Fees for May 2024/CIBOLO01	454.25	
06/14/2024	70175	TEXAS STERLING	DRAINAGE IMPACT FEES	NO DEPARTMENT	Town Creek Drainage Project Phase II	106,446.66	
06/14/2024	70175	TEXAS STERLING	2011 GO BDS-TOWN CREEK REG DET	NO DEPARTMENT	Town Creek Drainage Project Phase II	0.00	
06/14/2024	70175	TEXAS STERLING	2013 GO BONDS - TOWN CREEK DET	NO DEPARTMENT	Town Creek Drainage Project Phase II	103,538.49	
06/14/2024	70175	TEXAS STERLING	DRAINAGE IMPACT FEES	NO DEPARTMENT	Town Creek Drainage Project Phase II	0.00	
06/14/2024	70175	TEXAS STERLING	2011 GO BDS-TOWN CREEK REG DET	NO DEPARTMENT	Town Creek Drainage Project Phase II	0.00	
06/14/2024	70175	TEXAS STERLING	2013 GO BONDS - TOWN CREEK DET	NO DEPARTMENT	Town Creek Drainage Project Phase II	444,925.85	
06/14/2024	70176	TJERINA, KRISTAL	WATER & SEWER FUND	NO DEPARTMENT	009_0001167_005 UB Refund	56.53	
06/14/2024	70177	TINAJERO, HIPOLITO	WATER & SEWER FUND	NO DEPARTMENT	004_0000108_003 UB Refund	56.90	
06/14/2024	70178	UNITED LABORATORIES, INC.	GENERAL FUND	PARKS	wasp whacker spray - Parks	624.35	
06/14/2024	70179	UNITED RENTALS	SPECIAL EVENTS	PARKS	Standard Portable RR - Market Days	325.00	
06/14/2024	70179	UNITED RENTALS	SPECIAL EVENTS	PARKS	Standard Portable RR - Market Days	325.00	
06/14/2024	70180	WALTON, ANGELA M	WATER & SEWER FUND	NO DEPARTMENT	017_0001124_000 UB Refund	32.79	
06/14/2024	70181	WHITE, WENDESIA	WATER & SEWER FUND	NO DEPARTMENT	016_0000448_000 UB Refund	45.74	
06/06/2024	70182	HEALTH CARE SERVICE CORP	GENERAL FUND	NO DEPARTMENT	Employee Medical Coverage for April	2,479.21	
06/06/2024	70182	HEALTH CARE SERVICE CORP	GENERAL FUND	NO DEPARTMENT	Employee Medical Coverage for April	122,792.59	
06/03/2024	70183	HEALTH CARE SERVICE CORP	GENERAL FUND	NO DEPARTMENT	Employee Medical Coverage for May	2,479.21	
06/03/2024	70183	HEALTH CARE SERVICE CORP	GENERAL FUND	NO DEPARTMENT	Employee Medical Coverage for May	116,003.86	
06/21/2024	70185	A TO Z RENTALS	GENERAL FUND	PUBLIC WORKS STREETS	Trailer, Concrete 12'x4' sidewalk - Streets	227.70	
06/21/2024	70186	ADVANCED PERSONAL COMPUTING IN	GENERAL FUND	INFORMATION TECHNOLOGY	Pass through DIR fee - IT	23.71	
06/21/2024	70187	ALAMO RESTORATION LLC	GENERAL FUND	FIRE DEPARTMENT	dryer wall repairs - FS2	2,565.00	
06/21/2024	70188	AMAZON CAPITAL SERVICES, INC	GENERAL FUND	FINANCE DEPARTMENT	hanging organizer - Finance	13.99	
06/21/2024	70188	AMAZON CAPITAL SERVICES, INC	GENERAL FUND	ANIMAL SERVICES	Disposable cardboard pet carriers - ACO	218.33	
06/21/2024	70188	AMAZON CAPITAL SERVICES, INC	GENERAL FUND	FINANCE DEPARTMENT	mouse pad keyboard support - Finance	16.98	
06/21/2024	70188	AMAZON CAPITAL SERVICES, INC	GENERAL FUND	POLICE DEPARTMENT	A Police Chief's guide - PD	37.60	
06/21/2024	70188	AMAZON CAPITAL SERVICES, INC	GENERAL FUND	MUNICIPAL COURT	cleaning duster, moisteners - Court	26.93	
06/21/2024	70188	AMAZON CAPITAL SERVICES, INC	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	palm rest mouse pad, safety glasses - Utilities	189.40	
06/21/2024	70188	AMAZON CAPITAL SERVICES, INC	GENERAL FUND	HUMAN RESOURCES	computer screen, desk trays - HR	65.53	
06/21/2024	70188	AMAZON CAPITAL SERVICES, INC	GENERAL FUND	POLICE DEPARTMENT	iPhone case - PD	11.69	
06/21/2024	70189	AT&T	GENERAL FUND	INFORMATION TECHNOLOGY	Phone Svcs Acct#512A07-61766420	718.36	
06/21/2024	70190	BB INSPECTION SERVICES, LLC	GENERAL FUND	BUILDING SERVICES	May City Inspections	74,614.00	YES
06/21/2024	70191	BRAUNTEX MATERIALS, INC.	STREET/DRAIN MAINT TAX	NO DEPARTMENT	Type D Hotmix PG 64-22 / Streets	325.68	
06/21/2024	70191	BRAUNTEX MATERIALS, INC.	STREET/DRAIN MAINT TAX	NO DEPARTMENT	Type D Hotmix PG 64-22 / Streets	51.23	
06/21/2024	70191	BRAUNTEX MATERIALS, INC.	WATER & SEWER FUND	WATER OPERATIONS	manufactured sand - Utilities	683.05	
06/21/2024	70192	CANYON REGIONAL WATER AUTHORIT	WATER & SEWER FUND	WATER OPERATIONS	Mid Cities SAWS/Cibolo water svcs for May	10,419.19	
06/21/2024	70192	CANYON REGIONAL WATER AUTHORIT	WATER & SEWER FUND	WATER OPERATIONS	LD Exempt water svcs for May	62,079.65	
06/21/2024	70192	CANYON REGIONAL WATER AUTHORIT	WATER & SEWER FUND	WATER OPERATIONS	Wells Ranch water svcs for May	26,105.93	
06/21/2024	70192	CANYON REGIONAL WATER AUTHORIT	WATER & SEWER FUND	WATER OPERATIONS	LD Exempt water svcs for May	2,549.70	
06/21/2024	70192	CANYON REGIONAL WATER AUTHORIT	WATER & SEWER FUND	WATER OPERATIONS	Wells Ranch water svcs for May	11,773.19	
06/21/2024	70192	CANYON REGIONAL WATER AUTHORIT	WATER & SEWER FUND	WATER OPERATIONS	Mid Cities SAWS/Cibolo water svcs for May	4,594.43	

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06/21/2024		70192 CANYON REGIONAL WATER AUTHORIT	WATER & SEWER FUND	WATER OPERATIONS	LD Exempt water svcs for May	15,516.95	
06/21/2024		70192 CANYON REGIONAL WATER AUTHORIT	WATER & SEWER FUND	WATER OPERATIONS	Wells Ranch water svcs for May	40,211.05	
06/21/2024		70192 CANYON REGIONAL WATER AUTHORIT	WATER & SEWER FUND	WATER OPERATIONS	Mid Cities SAWS/Cibolo water svcs for May	2,076.67	
06/21/2024		70192 CANYON REGIONAL WATER AUTHORIT	WATER & SEWER FUND	WATER OPERATIONS	LD Exempt water svcs for May	19,686.71	
06/21/2024		70192 CANYON REGIONAL WATER AUTHORIT	WATER & SEWER FUND	WATER OPERATIONS	Wells Ranch water svcs for May	31,646.84	
06/21/2024		70192 CANYON REGIONAL WATER AUTHORIT	WATER & SEWER FUND	WATER OPERATIONS	Wells Ranch water svcs for May	10,046.70	
06/21/2024		70192 CANYON REGIONAL WATER AUTHORIT	WATER & SEWER FUND	WATER OPERATIONS	Wells Ranch water svcs for May	16,098.61	
06/21/2024		70192 CANYON REGIONAL WATER AUTHORIT	WATER & SEWER FUND	WATER OPERATIONS	LD Exempt water svcs for May	577.52	
06/21/2024		70192 CANYON REGIONAL WATER AUTHORIT	WATER & SEWER FUND	WATER OPERATIONS	Wells Ranch water svcs for May	8,227.47	
06/21/2024		70192 CANYON REGIONAL WATER AUTHORIT	WATER & SEWER FUND	WATER OPERATIONS	LD Exempt water svcs for May	10,284.78	
06/21/2024		70192 CANYON REGIONAL WATER AUTHORIT	WATER & SEWER FUND	WATER OPERATIONS	Mid Cities water svcs for May	2,241.31	
06/21/2024		70192 CANYON REGIONAL WATER AUTHORIT	WATER & SEWER FUND	WATER OPERATIONS	LD Exempt water svcs for May	5,108.60	
06/21/2024		70192 CANYON REGIONAL WATER AUTHORIT	WATER & SEWER FUND	WATER OPERATIONS	Mid Cities water svcs for May	18,233.58	
06/21/2024		70192 CANYON REGIONAL WATER AUTHORIT	WATER & SEWER FUND	WATER OPERATIONS	Mid Cities SAWS/Cibolo water svcs for May	1,280.75	
06/21/2024		70192 CANYON REGIONAL WATER AUTHORIT	WATER & SEWER FUND	WATER OPERATIONS	Mid Cities water svcs for May	3,634.17	
06/21/2024		70192 CANYON REGIONAL WATER AUTHORIT	WATER & SEWER FUND	WATER OPERATIONS	Mid Cities water svcs for May	8,040.26	
06/21/2024		70192 CANYON REGIONAL WATER AUTHORIT	WATER & SEWER FUND	WATER OPERATIONS	LD Exempt water svcs for May	8,390.89	
06/21/2024		70193 CENTERPOINT ENERGY	GENERAL FUND	POLICE DEPARTMENT	Gas Svc Acct#8649867-2	100.22	
06/21/2024		70193 CENTERPOINT ENERGY	GENERAL FUND	FIRE DEPARTMENT	Gas Svc Acct#10766336-1	116.42	
06/21/2024		70194 CESAR AMAYA	GENERAL FUND	POLICE DEPARTMENT	Tire Check - Patrol 18-01	10.00	
06/21/2024		70194 CESAR AMAYA	GENERAL FUND	POLICE DEPARTMENT	Flat repair - PD unit 20-10	20.00	
06/21/2024		70195 CHARTER COMMUN. HOLDINGS, LLC	GENERAL FUND	INFORMATION TECHNOLOGY	Acct#183695201 - TV Svc PD	234.85	
06/21/2024		70196 CIBOLO PUBLIC WORKS	WATER & SEWER FUND	NO DEPARTMENT	003_0001083_000 UB Refund	3,590.29	
06/21/2024		70197 CIBOLO SMALL ANIMAL HOSPITAL	GENERAL FUND	ANIMAL SERVICES	Animal Medical Svcs - ACO	60.00	
06/21/2024		70198 CITY OF CIBOLO	GENERAL FUND	COUNCIL	Petty Cash Reimbursement for CSO	20.00	
06/21/2024		70198 CITY OF CIBOLO	GENERAL FUND	COUNCIL	Petty Cash Reimbursement for CSO	30.00	
06/21/2024		70199 COLLIER ENGINEERING & DESIGN	GENERAL FUND	PUBLIC WORKS STREETS	687-29-01 Borgfeld & Cibolo Valley Drive Traffic Assessment	3,207.50	
06/21/2024		70200 COLONIAL LIFE & ACCIDENT INSUR	GENERAL FUND	NO DEPARTMENT	Cancer & Bridge Svcs for May	1,070.07	
06/21/2024		70200 COLONIAL LIFE & ACCIDENT INSUR	GENERAL FUND	NO DEPARTMENT	Cancer & Bridge Svcs for May	138.36	
06/21/2024		70201 CONTINENTAL HOMES OF TEXAS, LP	GENERAL FUND	NON-DEPARTMENTAL	Red River Ranch Ad Valorem Tax Reimbursement Grant	123,852.04	
06/21/2024		70202 COSTAR REALTY INFORMATION INC.	ECONOMIC DEVELOPMENT FUND	ECONOMIC DEVELOPMENT	LoopNet LoopLink Svc Period June	0.00	
06/21/2024		70202 COSTAR REALTY INFORMATION INC.	GENERAL FUND	ECONOMIC DEVELOPMENT	LoopNet LoopLink Svc Period June	395.00	
06/21/2024		70203 DAHILL OFFICE TECHNOLOGY CORP	GENERAL FUND	INFORMATION TECHNOLOGY	overage period 3/1/24 - 5/31/24	23.21	
06/21/2024		70203 DAHILL OFFICE TECHNOLOGY CORP	GENERAL FUND	INFORMATION TECHNOLOGY	Contract billing period for June 1st-30th	55.00	
06/21/2024		70204 DANA D JACOBSON	GENERAL FUND	MUNICIPAL COURT	Associate Municipal Court Judge	1,150.00	
06/21/2024		70205 DETECTACHEM, INC	GENERAL FUND	POLICE DEPARTMENT	Mobile Detect Pouches - PD	216.44	
06/21/2024		70205 DETECTACHEM, INC	GENERAL FUND	POLICE DEPARTMENT	partial credit for INV14333 - PD	-124.50	
06/21/2024		70206 DEWINNE EQUIPMENT CO. INC.	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	72" blades, ASM maintenance - Drainage	825.40	
06/21/2024		70207 DOCUMATION, INC	GENERAL FUND	INFORMATION TECHNOLOGY	Coverage Period: 6/5/24 - 7/4/24	4,955.22	
06/21/2024		70208 DSHS CENTRAL LAB MC2004	WATER & SEWER FUND	WATER OPERATIONS	Labs - Utilities	828.00	
06/21/2024		70209 ENTERPRISE FM TRUST	GENERAL FUND	PUBLIC WORKS STREETS	Monthly Lease for June	3,865.68	
06/21/2024		70209 ENTERPRISE FM TRUST	GENERAL FUND	PLANNING	Monthly Lease for June	886.66	
06/21/2024		70209 ENTERPRISE FM TRUST	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	Monthly Lease for June	2,551.93	
06/21/2024		70209 ENTERPRISE FM TRUST	GENERAL FUND	POLICE DEPARTMENT	Monthly Lease for June	41,270.80	
06/21/2024		70209 ENTERPRISE FM TRUST	GENERAL FUND	NON-DEPARTMENTAL	Monthly Lease for June	466.58	
06/21/2024		70209 ENTERPRISE FM TRUST	GENERAL FUND	PARKS	Monthly Lease for June	2,626.68	
06/21/2024		70209 ENTERPRISE FM TRUST	GENERAL FUND	ECONOMIC DEVELOPMENT	Monthly Lease for June	547.76	
06/21/2024		70209 ENTERPRISE FM TRUST	GENERAL FUND	FIRE DEPARTMENT	Monthly Lease for June	3,265.31	
06/21/2024		70209 ENTERPRISE FM TRUST	GENERAL FUND	PUBLIC WORKS - ADMINISTRATION	Monthly Lease for June	2,623.17	
06/21/2024		70209 ENTERPRISE FM TRUST	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Monthly Lease for June	3,677.69	
06/21/2024		70209 ENTERPRISE FM TRUST	GENERAL FUND	ANIMAL SERVICES	Monthly Lease for June	1,615.86	
06/21/2024		70210 FARRWEST SPECIALTY VEHICLES,LL	GENERAL FUND	POLICE DEPARTMENT	mount front radar antenna - PD/Patrol	105.00	
06/21/2024		70210 FARRWEST SPECIALTY VEHICLES,LL	GENERAL FUND	POLICE DEPARTMENT	siren speaker - PD/Patrol	336.45	
06/21/2024		70211 FERGUSON WATERWORKS #1106	WATER & SEWER FUND	WATER OPERATIONS	valve box top section - Utilities	127.72	
06/21/2024		70211 FERGUSON WATERWORKS #1106	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Hydraulic hose nozzles, hose caps - Utilities	345.80	
06/21/2024		70211 FERGUSON WATERWORKS #1106	WATER & SEWER FUND	WATER OPERATIONS	angle ball meter valve - Utilities	485.31	
06/21/2024		70211 FERGUSON WATERWORKS #1106	WATER & SEWER FUND	WATER OPERATIONS	angle ball meter valve - Utilities	455.98	
06/21/2024		70211 FERGUSON WATERWORKS #1106	WATER & SEWER FUND	WATER OPERATIONS	meter angle ball valves - Utilities	485.31	
06/21/2024		70211 FERGUSON WATERWORKS #1106	WATER & SEWER FUND	WASTEWATER OPERATIONS	sewer pvc - Utilities	79.31	
06/21/2024		70211 FERGUSON WATERWORKS #1106	WATER & SEWER FUND	WASTEWATER OPERATIONS	6in. flexible wye tap saddle - Utilities	128.19	

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06/21/2024	70212	FISERV, INC.	WATER & SEWER FUND	UTILITIES ADMINISTRATION	BOSS-DS, ELECT REMIT MO MAINT FEE	163.40	
06/21/2024	70213	GALLS, LLC	GENERAL FUND	FIRE DEPARTMENT	custom collar brass pair - Fire	280.50	
06/21/2024	70213	GALLS, LLC	GENERAL FUND	FIRE DEPARTMENT	Uniform/Clothing - Fire	56.20	
06/21/2024	70214	GEAR CLEANING SOLUTIONS LLC	GENERAL FUND	FIRE DEPARTMENT	PPE care and maintenance - Fire	51.28	
06/21/2024	70215	GRANITE STATE FIRE HELMETS LLC	GENERAL FUND	FIRE DEPARTMENT	TL 2 leather helmet - Fire	500.00	
06/21/2024	70216	GREGORY VILLANUEVA	GENERAL FUND	FIRE DEPARTMENT	Hazardous Materials Tech Certificate	87.17	
06/21/2024	70217	GUADALUPE APPRAISAL DISTRICT	GENERAL FUND	FINANCE DEPARTMENT	Third Qtr Pmt - 2024 budget allocation	52,542.66	
06/21/2024	70218	HD SUPPLY, INC	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	fleece jacket yellow - Utilities	93.95	
06/21/2024	70218	HD SUPPLY, INC	WATER & SEWER FUND	WATER OPERATIONS	Hach DPD for 10ml samples - Utilities	506.48	
06/21/2024	70218	HD SUPPLY, INC	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	freezer pops - Utilities	77.95	
06/21/2024	70218	HD SUPPLY, INC	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	10' handy clam, debris baskets - Utilities	1,193.94	
06/21/2024	70218	HD SUPPLY, INC	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	claw grabber, debris basket - Utilities	914.20	
06/21/2024	70219	HELPING HAND HARDWARE	GENERAL FUND	FIRE DEPARTMENT	STIHL carb parts for chainsaw - Fire	52.95	
06/21/2024	70220	HENOCK CONSTRUCTIONS LLC.	GENERAL FUND	PUBLIC WORKS STREETS	Satellite-Cibolo / Dismantle & Pickup 10x50 Trailer	1,100.00	
06/21/2024	70221	HYDE KELLEY, LLP	GENERAL FUND	CITY SECRETARY	Installment 3 of 4 - Professional Legal Svcs	103,000.00	
06/21/2024	70222	INTERMOUNTAIN SLURRY SEAL INC	STREET/DRAIN MAINT TAX	NO DEPARTMENT	INT TX Cibolo Pkg 1 various city streets	274,222.62	
06/21/2024	70223	INTERNAT'L ECON DEV. COUNCIL	ECONOMIC DEVELOPMENT FUND	ECONOMIC DEVELOPMENT	Course Registration 07/23-24/2024- ED Marketing	535.00	
06/21/2024	70224	JAMES PERRY WHETSTONE	GENERAL FUND	CITY SECRETARY	4 signs for June	400.00	
06/21/2024	70225	JOEL HICKS	GENERAL FUND	COUNCIL	TML Board Meeting on 6/28/24 mileage	368.50	
06/21/2024	70226	KAHLIG ENTERPRISES LTD	GENERAL FUND	POLICE DEPARTMENT	VIN1558 Unit 18-01 maintenance repairs - PD	105.97	
06/21/2024	70227	KFW MANAGEMENT, LLC	GENERAL FUND	PLANNING	FY23 City Engineering Svcs - Planning Dept	3,572.10	
06/21/2024	70228	KFW MANAGEMENT, LLC	GENERAL FUND	PLANNING	FY23 City Engineering Svcs - Planning Dept	4,225.00	
06/21/2024	70229	KFW MANAGEMENT, LLC	GENERAL FUND	PLANNING	FY23 City Engineering Svcs - Planning Dept	5,867.50	
06/21/2024	70230	KFW MANAGEMENT, LLC	GENERAL FUND	PLANNING	FY23 City Engineering Svcs - Planning Dept	8,725.00	
06/21/2024	70231	KFW MANAGEMENT, LLC	GENERAL FUND	PLANNING	FY23 City Engineering Svcs - Planning Dept	7,507.50	
06/21/2024	70232	KFW MANAGEMENT, LLC	GENERAL FUND	PLANNING	FY23 City Engineering Svcs - Planning Dept	7,067.50	
06/21/2024	70233	LEXISNEXIS RISK DATA MGMT, INC	GENERAL FUND	POLICE DEPARTMENT	May 2024 Contract Fee - PD	135.90	
06/21/2024	70234	LOWER COLORADO RIVER AUTHORITY	GENERAL FUND	INFORMATION TECHNOLOGY	BEON services for MAY - IT	10.00	
06/21/2024	70234	LOWER COLORADO RIVER AUTHORITY	GENERAL FUND	ANIMAL SERVICES	Radio Svcs for PD	68.00	
06/21/2024	70234	LOWER COLORADO RIVER AUTHORITY	GENERAL FUND	POLICE DEPARTMENT	Radio Svcs for PD	1,071.00	
06/21/2024	70234	LOWER COLORADO RIVER AUTHORITY	GENERAL FUND	POLICE DEPARTMENT	Radio Svcs for PD	140.00	
06/21/2024	70234	LOWER COLORADO RIVER AUTHORITY	GENERAL FUND	POLICE DEPARTMENT	Radio Svcs for PD	17.00	
06/21/2024	70234	LOWER COLORADO RIVER AUTHORITY	GENERAL FUND	POLICE DEPARTMENT	Radio Svcs for PD	170.00	
06/21/2024	70235	MK INSPECTIONS	GENERAL FUND	PLANNING	Health Inspections for April	770.00	
06/21/2024	70236	MVBA, LLC	WATER & SEWER FUND	UTILITIES ADMINISTRATION	Collection Fees due to MVBA	7.15	
06/21/2024	70236	MVBA, LLC	WATER & SEWER FUND	UTILITIES ADMINISTRATION	Collection Fees due to MVBA	44.60	
06/21/2024	70237	MYGOV, LLC.	GENERAL FUND	INFORMATION TECHNOLOGY	CE, LR, PI monthly subscription for June	1,440.00	
06/21/2024	70238	NAFECO, INC	GENERAL FUND	FIRE DEPARTMENT	PPE Bunker gear coat & pants - Fire	15,792.00	
06/21/2024	70238	NAFECO, INC	GENERAL FUND	FIRE DEPARTMENT	Tempest vs 1.2 Deluxe PPV - Fire	5,870.00	
06/21/2024	70238	NAFECO, INC	GENERAL FUND	FIRE DEPARTMENT	leather boots - Fire	2,420.00	
06/21/2024	70239	NARDIS PUBLIC SAFETY	GENERAL FUND	POLICE DEPARTMENT	Shirts, Chief's Stars - PD	104.98	
06/21/2024	70239	NARDIS PUBLIC SAFETY	GENERAL FUND	POLICE DEPARTMENT	Uniform/Clothing - Patrol/PD	64.99	
06/21/2024	70239	NARDIS PUBLIC SAFETY	GENERAL FUND	POLICE DEPARTMENT	velcro tie - PD	14.99	
06/21/2024	70239	NARDIS PUBLIC SAFETY	GENERAL FUND	POLICE DEPARTMENT	Uniform/Clothing - PD	267.95	
06/21/2024	70239	NARDIS PUBLIC SAFETY	GENERAL FUND	ANIMAL SERVICES	Jacket - Animal Control	134.99	
06/21/2024	70240	ODP BUSINESS SOLUTIONS, LLC	GENERAL FUND	CITY MANAGER	HP color laserjet printer - CMO	368.97	
06/21/2024	70241	OREILLY AUTO PARTS	GENERAL FUND	PUBLIC WORKS STREETS	megacrimp, hyd hose - Streets	39.70	
06/21/2024	70241	OREILLY AUTO PARTS	GENERAL FUND	PARKS	carwash cleaner, vent clip, brush - Parks	36.46	
06/21/2024	70241	OREILLY AUTO PARTS	GENERAL FUND	PUBLIC WORKS STREETS	6pk paper, carwash cleaner - Streets	13.98	
06/21/2024	70241	OREILLY AUTO PARTS	GENERAL FUND	FIRE DEPARTMENT	primary wire credit return - Fire	-13.99	
06/21/2024	70241	OREILLY AUTO PARTS	GENERAL FUND	PUBLIC WORKS STREETS	fuel pump, heater hose - Streets	84.37	
06/21/2024	70241	OREILLY AUTO PARTS	GENERAL FUND	PUBLIC WORKS STREETS	resistor - Streets	22.67	
06/21/2024	70241	OREILLY AUTO PARTS	GENERAL FUND	FIRE DEPARTMENT	wire ties, wire - Fire	26.98	
06/21/2024	70241	OREILLY AUTO PARTS	GENERAL FUND	PUBLIC WORKS STREETS	Fuel pump credit return - Streets	-57.30	
06/21/2024	70241	OREILLY AUTO PARTS	GENERAL FUND	PUBLIC WORKS STREETS	window regulator credit return - Streets	-62.96	
06/21/2024	70241	OREILLY AUTO PARTS	GENERAL FUND	FIRE DEPARTMENT	heater hose - Fire	12.06	
06/21/2024	70241	OREILLY AUTO PARTS	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	cabin filter - Drainage	23.75	
06/21/2024	70241	OREILLY AUTO PARTS	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	cabin filter - Utilities	15.98	
06/21/2024	70241	OREILLY AUTO PARTS	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	leakdetect - Drainage	12.99	
06/21/2024	70241	OREILLY AUTO PARTS	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	aux power cords - Utilities	36.98	

Check Date	Check Number	Vendor Name	Detail Fund Description	Detail Department Description	Special Information	Amount	Void?
06/21/2024	70242	POUNDS ENTERPRISES, INC	GENERAL FUND	ANIMAL SERVICES	repair damage sod and sprinkler system - ACO	700.00	
06/21/2024	70243	PRE-PAID LEGAL SERVICES, INC.	GENERAL FUND	NO DEPARTMENT	Employee Legal Svcs Group #16579	311.95	
06/21/2024	70244	PROFESSIONAL TURF PRODUCTS	GENERAL FUND	PARKS	pulley drive - Parks	47.18	
06/21/2024	70245	PRUDENTIAL OVERALL SUPPLY	GENERAL FUND	PUBLIC WORKS STREETS	towel, mops, mats svc - PW	24.71	
06/21/2024	70245	PRUDENTIAL OVERALL SUPPLY	GENERAL FUND	NON-DEPARTMENTAL	City Hall, PD, City Annex mats	74.90	
06/21/2024	70245	PRUDENTIAL OVERALL SUPPLY	GENERAL FUND	PUBLIC WORKS STREETS	Uniform/Clothing - Streets	178.46	
06/21/2024	70245	PRUDENTIAL OVERALL SUPPLY	GENERAL FUND	NON-DEPARTMENTAL	City Hall, PD, City Annex mats	74.90	
06/21/2024	70245	PRUDENTIAL OVERALL SUPPLY	GENERAL FUND	PUBLIC WORKS STREETS	mats, mops, towel svcs - PW	24.71	
06/21/2024	70245	PRUDENTIAL OVERALL SUPPLY	GENERAL FUND	PARKS	mats, mops, towel svcs - PW	24.71	
06/21/2024	70245	PRUDENTIAL OVERALL SUPPLY	GENERAL FUND	PUBLIC WORKS STREETS	Uniform/Clothing - Streets	179.91	
06/21/2024	70245	PRUDENTIAL OVERALL SUPPLY	GENERAL FUND	PARKS	towel, mops, mats svc - PW	24.71	
06/21/2024	70245	PRUDENTIAL OVERALL SUPPLY	GENERAL FUND	PARKS	towel, mops, mats svc - PW	24.71	
06/21/2024	70245	PRUDENTIAL OVERALL SUPPLY	GENERAL FUND	PARKS	Uniform/Clothing - Parks	77.79	
06/21/2024	70245	PRUDENTIAL OVERALL SUPPLY	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	Uniform/Clothing - Drainage	98.41	
06/21/2024	70245	PRUDENTIAL OVERALL SUPPLY	GENERAL FUND	PARKS	Uniform/Clothing - Parks	79.30	
06/21/2024	70245	PRUDENTIAL OVERALL SUPPLY	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	Uniform/Clothing - Drainage	95.86	
06/21/2024	70245	PRUDENTIAL OVERALL SUPPLY	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	mats, mops, towel svcs - PW	24.71	
06/21/2024	70245	PRUDENTIAL OVERALL SUPPLY	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	mats, mops, towel svcs - PW	24.71	
06/21/2024	70245	PRUDENTIAL OVERALL SUPPLY	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	towel, mops, mats svc - PW	24.71	
06/21/2024	70245	PRUDENTIAL OVERALL SUPPLY	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Uniform/Clothing - Water	146.75	
06/21/2024	70245	PRUDENTIAL OVERALL SUPPLY	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Uniform/Clothing - Water	147.04	
06/21/2024	70246	RDO EQUIPMENT CO	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	boom prot plate - Utilities	1,180.20	
06/21/2024	70247	SAFELITE FULFILLMENT INC	GENERAL FUND	POLICE DEPARTMENT	2020 Ford Explorer Unit 19-05/Patrol	385.86	
06/21/2024	70248	SCHERTZ EMS	GENERAL FUND	FIRE DEPARTMENT	CE Classes Vector Solutions - Fire	1,773.84	
06/21/2024	70249	SHI GOVERNMENT SOLUTIONS, INC	GENERAL FUND	INFORMATION TECHNOLOGY	Azure monthly Svcs for April	492.95	
06/21/2024	70249	SHI GOVERNMENT SOLUTIONS, INC	GENERAL FUND	INFORMATION TECHNOLOGY	Fortinet Hardware Svc - IT	248.99	
06/21/2024	70250	SIDDONS MARTIN EMERGENCY GROUP	GENERAL FUND	FIRE DEPARTMENT	pressure pump repairs - Fire	173.70	
06/21/2024	70251	SITEONE LANDSCAPE SUPPLY, LLC	GENERAL FUND	PARKS	STRIPE field marking paint - Parks	784.42	
06/21/2024	70251	SITEONE LANDSCAPE SUPPLY, LLC	GENERAL FUND	PARKS	Bulk washed sand for Fishing Event Pools	208.00	
06/21/2024	70252	SOUTH CENTRAL PLANNING	GENERAL FUND	INFORMATION TECHNOLOGY	Planning & Zoning Module for May	156.25	
06/21/2024	70253	SOUTHERN NEWSPAPERS, INC	GENERAL FUND	CITY SECRETARY	Sealed Proposals for Proj.#24-760-17	303.32	
06/21/2024	70253	SOUTHERN NEWSPAPERS, INC	GENERAL FUND	CITY SECRETARY	Sealed proposals for proj#24-160-16	300.69	
06/21/2024	70253	SOUTHERN NEWSPAPERS, INC	GENERAL FUND	CITY SECRETARY	comprehensive sign program application	114.40	
06/21/2024	70253	SOUTHERN NEWSPAPERS, INC	GENERAL FUND	CITY SECRETARY	UDC to waive landscaping	118.34	
06/21/2024	70254	TELLUS EQUIPMENT SOLUTIONS LLC	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	O-Rings, Lines - Drainage	332.94	
06/21/2024	70254	TELLUS EQUIPMENT SOLUTIONS LLC	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	drawbar - Drainage	283.21	
06/21/2024	70255	TEXAS STERLING	2011 GO BDS-TOWN CREEK REG DET	NO DEPARTMENT	Town Creek Drainage Project Phase II	0.00	
06/21/2024	70255	TEXAS STERLING	2013 GO BONDS - TOWN CREEK DET	NO DEPARTMENT	Town Creek Drainage Project Phase II	156,410.66	
06/21/2024	70256	TEXAS UNDERGROUND, INC	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	machete nozzle replacement - Utilities	151.00	
06/21/2024	70257	TRAFFIC GRAFFICS	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Die cut decals - Utilities	342.75	
06/21/2024	70258	UNIVERSAL ENVIRONMENTAL SVCS	GENERAL FUND	FIRE DEPARTMENT	oily water - Fire	24.75	
06/21/2024	70259	VERIZON WIRELESS	GENERAL FUND	INFORMATION TECHNOLOGY	Phone Svc 06/11 - 7/10	37.99	
06/21/2024	70259	VERIZON WIRELESS	GENERAL FUND	FIRE DEPARTMENT	Phone Svc 06/11 - 7/10	265.93	
06/21/2024	70259	VERIZON WIRELESS	GENERAL FUND	PUBLIC WORKS - ADMINISTRATION	Phone Svc 06/11 - 7/10	37.99	
06/21/2024	70259	VERIZON WIRELESS	GENERAL FUND	PLANNING	Phone Svc 06/11 - 7/10	156.40	
06/21/2024	70259	VERIZON WIRELESS	GENERAL FUND	POLICE DEPARTMENT	Phone Svc 06/11 - 7/10	341.91	
06/21/2024	70259	VERIZON WIRELESS	GENERAL FUND	PARKS	Phone Svc 06/11 - 7/10	113.97	
06/21/2024	70259	VERIZON WIRELESS	GENERAL FUND	CITY SECRETARY	Phone Svc 06/11 - 7/10	37.99	
06/21/2024	70259	VERIZON WIRELESS	GENERAL FUND	PUBLIC WORKS STREETS	Phone Svc 06/11 - 7/10	75.98	
06/21/2024	70259	VERIZON WIRELESS	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Phone Svc 06/11 - 7/10	303.96	
06/21/2024	70260	WILLIAMS SUPPLY COMPANY, LTD	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	hose, pvc - Utilities	109.27	
06/21/2024	70260	WILLIAMS SUPPLY COMPANY, LTD	WATER & SEWER FUND	WASTEWATER OPERATIONS	pvc pipes - Utilities	59.60	
06/21/2024	70261	WINZER FRANCHISE COMPANY	GENERAL FUND	PUBLIC WORKS STREETS	hose clamps, seal rings, hex nuts - PW	138.11	
06/21/2024	70261	WINZER FRANCHISE COMPANY	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	hose clamps, seal rings, hex nuts - PW	138.12	
06/21/2024	70261	WINZER FRANCHISE COMPANY	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	hose clamps, seal rings, hex nuts - PW	138.12	
06/21/2024	70261	WINZER FRANCHISE COMPANY	GENERAL FUND	PARKS	hose clamps, seal rings, hex nuts - PW	138.12	
06/21/2024	70262	WRAP TECHNOLOGIES, INC	POLICE SEIZURE FUNDS	POLICE DEPARTMENT	Remote restraint devices BolaWrap - PD	15,395.24	
06/21/2024	70263	YMCA OF GREATER SAN ANTONIO	GENERAL FUND	NO DEPARTMENT	May employee membership fees	848.00	
06/21/2024	70263	YMCA OF GREATER SAN ANTONIO	GENERAL FUND	HUMAN RESOURCES	May employee membership fees	175.00	
06/21/2024	70264	YVONNE SIFUENTES	POLICE EDUCATION FUNDS	POLICE DEPARTMENT	Monthly membership fee - Sgt. Fore/PD	100.00	

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06/21/2024	70264	YVONNE SIFUENTES	POLICE EDUCATION FUNDS	POLICE DEPARTMENT	Monthly membership fee - Ofc. Spilman /PD	100.00	
06/21/2024	70265	CITIBANK	ECONOMIC DEVELOPMENT FUND	NO DEPARTMENT	May PCard Statement 06/03/2024	200.00	
06/21/2024	70265	CITIBANK	GENERAL FUND	NO DEPARTMENT	May PCard Statement 06/03/2024	17,083.64	
06/21/2024	70265	CITIBANK	DRAINAGE UTILITY DISTRICT	NO DEPARTMENT	May PCard Statement 06/03/2024	55.00	
06/21/2024	70265	CITIBANK	POLICE EDUCATION FUNDS	NO DEPARTMENT	May PCard Statement 06/03/2024	929.70	
06/21/2024	70265	CITIBANK	WATER & SEWER FUND	NO DEPARTMENT	May PCard Statement 06/03/2024	55.00	
06/21/2024	70266	CITY OF CIBOLO WATER BILL	GENERAL FUND	PARKS	Water Svcs for May	1,926.98	
06/21/2024	70266	CITY OF CIBOLO WATER BILL	GENERAL FUND	PARKS	Water Svcs for May	157.50	
06/21/2024	70266	CITY OF CIBOLO WATER BILL	GENERAL FUND	NON-DEPARTMENTAL	Water Svcs for May	2,136.63	
06/21/2024	70266	CITY OF CIBOLO WATER BILL	GENERAL FUND	FIRE DEPARTMENT	Water Svcs for May	2,372.76	
06/21/2024	70266	CITY OF CIBOLO WATER BILL	GENERAL FUND	POLICE DEPARTMENT	Water Svcs for May	409.94	
06/21/2024	70266	CITY OF CIBOLO WATER BILL	GENERAL FUND	PARKS	Water Svcs for May	19.75	
06/21/2024	70266	CITY OF CIBOLO WATER BILL	GENERAL FUND	PARKS	Water Svcs for May	66.75	
06/21/2024	70266	CITY OF CIBOLO WATER BILL	GENERAL FUND	ANIMAL SERVICES	Water Svcs for May	404.64	
06/21/2024	70266	CITY OF CIBOLO WATER BILL	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Water Svcs for May	-897.58	
06/21/2024	70266	CITY OF CIBOLO WATER BILL	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	Water Svcs for May	-897.57	
06/21/2024	70266	CITY OF CIBOLO WATER BILL	GENERAL FUND	PARKS	Water Svcs for May	201.59	
06/21/2024	70266	CITY OF CIBOLO WATER BILL	GENERAL FUND	PARKS	Water Svcs for May	710.55	
06/21/2024	70266	CITY OF CIBOLO WATER BILL	GENERAL FUND	PUBLIC WORKS STREETS	Water Svcs for May	-830.82	
06/21/2024	70266	CITY OF CIBOLO WATER BILL	GENERAL FUND	PARKS	Water Svcs for May	805.46	
06/21/2024	70266	CITY OF CIBOLO WATER BILL	GENERAL FUND	PARKS	Water Svcs for May	-897.57	
06/21/2024	70266	CITY OF CIBOLO WATER BILL	GENERAL FUND	PARKS	Water Svcs for May	7,322.51	
06/21/2024	70267	COMPTROLLER OF PUBLIC ACCTS	WATER & SEWER FUND	NO DEPARTMENT	Sales and Use Tax Ref#16324157834	15,401.10	
06/21/2024	70268	GREEN VALLEY SPECIAL UTILITY	GENERAL FUND	PARKS	Water Consumption for April	33.80	
06/21/2024	70268	GREEN VALLEY SPECIAL UTILITY	GENERAL FUND	FIRE DEPARTMENT	Water Consumption for April	388.68	
06/21/2024	70268	GREEN VALLEY SPECIAL UTILITY	GENERAL FUND	PARKS	Water Consumption for April	86.89	
06/21/2024	70268	GREEN VALLEY SPECIAL UTILITY	GENERAL FUND	FIRE DEPARTMENT	Water Consumption for April	169.01	
06/21/2024	70269	GUADALUPE VALLEY ELECTRIC	GENERAL FUND	NON-DEPARTMENTAL	May Electric Svcs	3,058.33	
06/21/2024	70269	GUADALUPE VALLEY ELECTRIC	GENERAL FUND	FIRE DEPARTMENT	May Electric Svcs	2,451.32	
06/21/2024	70269	GUADALUPE VALLEY ELECTRIC	GENERAL FUND	NON-DEPARTMENTAL	May Electric Svcs	52.88	
06/21/2024	70269	GUADALUPE VALLEY ELECTRIC	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	May Electric Svcs	266.80	
06/21/2024	70269	GUADALUPE VALLEY ELECTRIC	GENERAL FUND	PARKS	May Electric Svcs	35.00	
06/21/2024	70269	GUADALUPE VALLEY ELECTRIC	GENERAL FUND	PUBLIC WORKS STREETS	May Electric Svcs	292.55	
06/21/2024	70269	GUADALUPE VALLEY ELECTRIC	GENERAL FUND	PARKS	May Electric Svcs	613.19	
06/21/2024	70269	GUADALUPE VALLEY ELECTRIC	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	May Electric Svcs	240.80	
06/21/2024	70269	GUADALUPE VALLEY ELECTRIC	GENERAL FUND	PARKS	May Electric Svcs	525.42	
06/21/2024	70269	GUADALUPE VALLEY ELECTRIC	ECONOMIC DEVELOPMENT FUND	ECONOMIC DEVELOPMENT	May Electric Svcs	27.88	
06/21/2024	70269	GUADALUPE VALLEY ELECTRIC	GENERAL FUND	PARKS	May Electric Svcs	630.46	
06/21/2024	70269	GUADALUPE VALLEY ELECTRIC	GENERAL FUND	POLICE DEPARTMENT	May Electric Svcs	4,405.00	
06/21/2024	70269	GUADALUPE VALLEY ELECTRIC	GENERAL FUND	PUBLIC WORKS STREETS	May Electric Svcs	177.57	
06/21/2024	70269	GUADALUPE VALLEY ELECTRIC	GENERAL FUND	ANIMAL SERVICES	May Electric Svcs	240.80	
06/21/2024	70269	GUADALUPE VALLEY ELECTRIC	GENERAL FUND	PUBLIC WORKS STREETS	May Electric Svcs	215.52	
06/21/2024	70269	GUADALUPE VALLEY ELECTRIC	GENERAL FUND	PARKS	May Electric Svcs	216.00	
06/21/2024	70269	GUADALUPE VALLEY ELECTRIC	GENERAL FUND	PARKS	May Electric Svcs	1,192.00	
06/21/2024	70269	GUADALUPE VALLEY ELECTRIC	GENERAL FUND	PARKS	May Electric Svcs	36.00	
06/21/2024	70269	GUADALUPE VALLEY ELECTRIC	WATER & SEWER FUND	WATER OPERATIONS	May Electric Svcs	8,110.06	
06/21/2024	70269	GUADALUPE VALLEY ELECTRIC	WATER & SEWER FUND	WASTEWATER OPERATIONS	May Electric Svcs	1,056.00	
06/28/2024	70270	AJ'S TIRE SHOP, INC	GENERAL FUND	PUBLIC WORKS STREETS	flat tire repair at site - Streets	110.00	
06/28/2024	70271	AMAZON CAPITAL SERVICES, INC	GENERAL FUND	INFORMATION TECHNOLOGY	antennas - IT	157.08	
06/28/2024	70271	AMAZON CAPITAL SERVICES, INC	WATER & SEWER FUND	UTILITIES ADMINISTRATION	window intercom - UB	74.08	
06/28/2024	70271	AMAZON CAPITAL SERVICES, INC	GENERAL FUND	POLICE DEPARTMENT	garage door opener remotes - PD	169.90	
06/28/2024	70271	AMAZON CAPITAL SERVICES, INC	GENERAL FUND	FIRE DEPARTMENT	oven mitts - Fire	19.48	
06/28/2024	70271	AMAZON CAPITAL SERVICES, INC	GENERAL FUND	POLICE DEPARTMENT	garage door opener remotes - PD	169.90	
06/28/2024	70271	AMAZON CAPITAL SERVICES, INC	GENERAL FUND	ANIMAL SERVICES	clear laminate, trash bags - ACO	52.93	
06/28/2024	70271	AMAZON CAPITAL SERVICES, INC	GENERAL FUND	FIRE DEPARTMENT	7"x16" coast mirror - Fire	40.65	
06/28/2024	70271	AMAZON CAPITAL SERVICES, INC	GENERAL FUND	POLICE DEPARTMENT	pro car charger - PD	14.58	
06/28/2024	70271	AMAZON CAPITAL SERVICES, INC	GENERAL FUND	POLICE DEPARTMENT	Canon Battery, DJI Mick wireless - PD	308.95	
06/28/2024	70271	AMAZON CAPITAL SERVICES, INC	GENERAL FUND	POLICE DEPARTMENT	Credit return for Canon Battery - PD	-59.95	
06/28/2024	70271	AMAZON CAPITAL SERVICES, INC	GENERAL FUND	POLICE DEPARTMENT	Canon Battery - PD	59.95	
06/28/2024	70272	ANTHONY P PYNES	GENERAL FUND	CITY MANAGER	Commercial Inspections @ Noble Event Center	1,600.00	

Check Date	Check Number	Vendor Name	Detail Fund Description	Detail Department Description	Special Information	Amount	Void?
06/28/2024	70273	BB INSPECTION SERVICES, LLC	GENERAL FUND	BUILDING SERVICES	May Building Permit Fees	126,551.15	
06/28/2024	70274	BIERMAN, ANN MARIE L	WATER & SEWER FUND	NO DEPARTMENT	009_0004740_003 UB Refund	19.78	
06/28/2024	70275	BLUETARP FINANCIAL, INC.	GENERAL FUND	POLICE DEPARTMENT	air hose reel - PD	99.99	
06/28/2024	70276	BOTRUFF, NICOLE	WATER & SEWER FUND	NO DEPARTMENT	010_0008225_013 UB Refund	45.73	
06/28/2024	70277	BRAUNTEX MATERIALS, INC.	STREET/DRAIN MAINT TAX	NO DEPARTMENT	Green Valley Rd Project - Type a/b black base	696.90	
06/28/2024	70277	BRAUNTEX MATERIALS, INC.	STREET/DRAIN MAINT TAX	NO DEPARTMENT	Type D Hotmix - Green Valley Rd Project	2,978.32	
06/28/2024	70277	BRAUNTEX MATERIALS, INC.	STREET/DRAIN MAINT TAX	NO DEPARTMENT	Type D hotmix PG 64-22 / Streets	181.13	
06/28/2024	70277	BRAUNTEX MATERIALS, INC.	STREET/DRAIN MAINT TAX	NO DEPARTMENT	Type A/B black base HMCL - Streets	1,412.43	
06/28/2024	70278	CAMPANA, LOUIS	WATER & SEWER FUND	NO DEPARTMENT	004_0002890_014 UB Refund	43.96	
06/28/2024	70279	CATALDO, MARIA	WATER & SEWER FUND	NO DEPARTMENT	010_0004619_003 UB Refund	10.72	
06/28/2024	70280	CCMA	GENERAL FUND	NO DEPARTMENT	CCMA Fees for May	74,614.00	
06/28/2024	70281	CENTURY COMMUNITIES	WATER & SEWER FUND	NO DEPARTMENT	030_0000224_000 UB Refund	49.94	
06/28/2024	70282	CHARTER COMMUN. HOLDINGS, LLC	GENERAL FUND	INFORMATION TECHNOLOGY	Acct#183696201 - TV Svc for FS2	126.09	
06/28/2024	70282	CHARTER COMMUN. HOLDINGS, LLC	GENERAL FUND	INFORMATION TECHNOLOGY	Acct#183696301 - TV Svc for FS1	194.50	
06/28/2024	70283	COLLIERS ENGINEERING & DESIGN	2021 EDC REVENUE BONDS	NO DEPARTMENT	Proj 687-21-01 Cibolo City-Niemietz Park Map w/Easements	5,386.25	
06/28/2024	70284	COOPER EQUIPMENT COMPANY	GENERAL FUND	PUBLIC WORKS STREETS	asphalt - Streets	33.08	
06/28/2024	70285	CVP - CIBOLO DB, LLC	WATER & SEWER FUND	NO DEPARTMENT	020_2117992_000 UB Refund	53.25	
06/28/2024	70286	DELL MARKETING LP	GENERAL FUND	INFORMATION TECHNOLOGY	Parts for LCD Screen - PlanningGFore61724	168.00	
06/28/2024	70287	DENTON NAVARRO RODRIGUEZ	WATER & SEWER FUND	UTILITIES ADMINISTRATION	GVUSD v Cibolo: Case#1:16-CV-00627-SS	832.50	
06/28/2024	70287	DENTON NAVARRO RODRIGUEZ	WATER & SEWER FUND	UTILITIES ADMINISTRATION	GVUSD v Cibolo: Case#1:16-CV-00627-SS	4,034.75	
06/28/2024	70288	DR HORTON	WATER & SEWER FUND	NO DEPARTMENT	021_0018710_000 UB Refund	30.46	
06/28/2024	70289	DR HORTON	WATER & SEWER FUND	NO DEPARTMENT	021_0020536_000 UB Refund	16.18	
06/28/2024	70290	DR HORTON	WATER & SEWER FUND	NO DEPARTMENT	021_0020611_000 UB Refund	41.17	
06/28/2024	70291	DR HORTON	WATER & SEWER FUND	NO DEPARTMENT	021_0020615_000 UB Refund	23.32	
06/28/2024	70292	DR HORTON	WATER & SEWER FUND	NO DEPARTMENT	021_0021307_000 UB Refund	18.56	
06/28/2024	70293	EATON CORPORATION	GENERAL FUND	INFORMATION TECHNOLOGY	UPS Repair FS3	6,724.00	
06/28/2024	70294	EWALD KUBOTA INC.	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	transport L parts - Drainage	184.39	
06/28/2024	70295	EWING	GENERAL FUND	PARKS	community garden - Parks	0.01	
06/28/2024	70295	EWING	GENERAL FUND	PARKS	Overpayment Credit on inv#20808402	-149.65	
06/28/2024	70295	EWING	GENERAL FUND	PARKS	credit return on PVC BE Pipe - Parks	-57.80	
06/28/2024	70295	EWING	GENERAL FUND	PARKS	Repair @ MEC after Pow Wow - Parks	289.50	
06/28/2024	70296	FARRWEST ENVIRON SUPPLY, INC	GENERAL FUND	FIRE DEPARTMENT	AirPower XR1 Pro - Jared Straight/Fire	392.60	
06/28/2024	70296	FARRWEST ENVIRON SUPPLY, INC	GENERAL FUND	FIRE DEPARTMENT	AirPower XR1 Pro - Brock Weaver/Fire	392.60	
06/28/2024	70296	FARRWEST ENVIRON SUPPLY, INC	GENERAL FUND	FIRE DEPARTMENT	AirPower XR1 Pro - Emilio Jurado/Fire	392.60	
06/28/2024	70297	FARRWEST SPECIALTY VEHICLES,LL	GENERAL FUND	POLICE DEPARTMENT	repair stripped bolt on radar antenna	52.50	
06/28/2024	70298	FREDENBURG, CORY A	WATER & SEWER FUND	NO DEPARTMENT	014_0003133_003 UB Refund	67.27	
06/28/2024	70299	GALLS, LLC	GENERAL FUND	FIRE DEPARTMENT	rain jacket, belt, apex pants - Fire	310.66	
06/28/2024	70299	GALLS, LLC	GENERAL FUND	ANIMAL SERVICES	one line nameplates - ACO	24.62	
06/28/2024	70299	GALLS, LLC	GENERAL FUND	FIRE DEPARTMENT	cap, rain coat, apex pants - Fire	190.63	
06/28/2024	70299	GALLS, LLC	GENERAL FUND	FIRE DEPARTMENT	men's pants - Fire	80.10	
06/28/2024	70299	GALLS, LLC	GENERAL FUND	FIRE DEPARTMENT	belt, rain jacket, pants - Fire	238.55	
06/28/2024	70300	GLOBAL CHEMICALS, INC	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	TS Barren for drainage maintenance - Drainage	543.87	
06/28/2024	70301	GT DISTRIBUTORS	GENERAL FUND	POLICE DEPARTMENT	Undervests - PD	252.70	
06/28/2024	70302	GUAJARDO-TIPTON, PATRICIA REBE	WATER & SEWER FUND	NO DEPARTMENT	014_0001252_000 UB Refund	30.91	
06/28/2024	70303	GULF COAST PAPER CO, INC	GENERAL FUND	PARKS	standard pad drive, intellipad - Parks	832.00	
06/28/2024	70303	GULF COAST PAPER CO, INC	GENERAL FUND	PARKS	sanitaire vacuum bags - Parks	51.00	
06/28/2024	70304	HCOP, LLC - DBA PARTSTREE.COM	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	gatorline, magnum - Drainage	222.00	
06/28/2024	70305	HD SUPPLY, INC	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	grappling hook w/rope - Utilities	449.08	
06/28/2024	70306	HELPING HAND HARDWARE	GENERAL FUND	FIRE DEPARTMENT	saw repair - Fire	52.00	
06/28/2024	70306	HELPING HAND HARDWARE	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	repellent, sparkplugs - Drainage	41.78	
06/28/2024	70306	HELPING HAND HARDWARE	GENERAL FUND	PARKS	brnz quik snap, swvl eye - Parks	22.52	
06/28/2024	70306	HELPING HAND HARDWARE	GENERAL FUND	NON-DEPARTMENTAL	brnz quik snap, swvl eye - Parks	22.51	
06/28/2024	70307	HESELBEIN TIRE SOUTHWEST, INC	GENERAL FUND	PARKS	carlisle smooth - Parks	63.00	
06/28/2024	70308	HEWITT, ANTHONY	WATER & SEWER FUND	NO DEPARTMENT	010_0000385_015 UB Refund	43.04	
06/28/2024	70309	HOLMES, ROBERT	WATER & SEWER FUND	NO DEPARTMENT	015_0022450_001 UB Refund	15.72	
06/28/2024	70310	HOYT JR, VANCE E	WATER & SEWER FUND	NO DEPARTMENT	009_0006505_001 UB Refund	17.83	
06/28/2024	70311	HYDE KELLEY, LLP	GENERAL FUND	CITY SECRETARY	Cibolo Turnpike v. City of Cibolo	2,536.08	
06/28/2024	70311	HYDE KELLEY, LLP	GENERAL FUND	CITY SECRETARY	TCOLE	8,366.15	
06/28/2024	70311	HYDE KELLEY, LLP	GENERAL FUND	CITY SECRETARY	Intervention in the Grand Prairie challenge against SB2038	1,664.07	
06/28/2024	70312	IIA LIFTING SERVICES, INC	GENERAL FUND	FIRE DEPARTMENT	Annual fire safety inspections - Fire/Q30 Ferrara	1,508.00	

Check Date	Check Number	Vendor Name	Detail Fund Description	Detail Department Description	Special Information	Amount	Void?
06/28/2024	70313	JHA, UMANG	WATER & SEWER FUND	NO DEPARTMENT	004_0001225_003 UB Refund	28.60	
06/28/2024	70314	JORDAN FORD LTD	GENERAL FUND	POLICE DEPARTMENT	diag. electrical repair VIN1559 - Patrol	1,574.63	
06/28/2024	70314	JORDAN FORD LTD	GENERAL FUND	FIRE DEPARTMENT	Core Return from inv#85012031 - Fire	-75.00	
06/28/2024	70314	JORDAN FORD LTD	GENERAL FUND	PUBLIC WORKS STREETS	bulbs for VIN2258 - Streets	17.72	
06/28/2024	70314	JORDAN FORD LTD	GENERAL FUND	FIRE DEPARTMENT	alternator asy VIN3919 - Fire	632.73	
06/28/2024	70315	JUAREZ, FRANK	WATER & SEWER FUND	NO DEPARTMENT	009_0005372_004 UB Refund	17.83	
06/28/2024	70316	KFW MANAGEMENT, LLC	GENERAL FUND	PLANNING	Proj.687-19-01 Cibolo City-Plan/Plan Review	3,718.01	
06/28/2024	70317	KFW MANAGEMENT, LLC	GENERAL FUND	PLANNING	Proj.687-01-02 FY23 City Engineering Svcs-Planning Dept	3,642.50	
06/28/2024	70318	LAURIE PERRIMAN	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	5lb gator lime - Drainage	190.00	
06/28/2024	70319	LOCKWOOD ANDREWS & NEWNAM	2019 GENERAL OBLIGATION BONDS	NO DEPARTMENT	Tolle Road Final Design	9,012.20	
06/28/2024	70319	LOCKWOOD ANDREWS & NEWNAM	2019 GENERAL OBLIGATION BONDS	NO DEPARTMENT	Tolle Road Final Design	14,791.41	
06/28/2024	70320	LOWER COLORADO RIVER AUTHORITY	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Radio Svcs for PW	210.60	
06/28/2024	70320	LOWER COLORADO RIVER AUTHORITY	GENERAL FUND	PUBLIC WORKS STREETS	Radio Svcs for PW	183.60	
06/28/2024	70320	LOWER COLORADO RIVER AUTHORITY	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Radio Svcs for PW	210.60	
06/28/2024	70320	LOWER COLORADO RIVER AUTHORITY	GENERAL FUND	PUBLIC WORKS STREETS	Radio Svcs for PW	183.60	
06/28/2024	70320	LOWER COLORADO RIVER AUTHORITY	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Radio Svcs for PW	210.60	
06/28/2024	70320	LOWER COLORADO RIVER AUTHORITY	GENERAL FUND	PUBLIC WORKS STREETS	Radio Svcs for PW	183.60	
06/28/2024	70320	LOWER COLORADO RIVER AUTHORITY	GENERAL FUND	FIRE DEPARTMENT	Radio Svcs for Fire	731.00	
06/28/2024	70320	LOWER COLORADO RIVER AUTHORITY	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	Radio Svcs for PW	115.60	
06/28/2024	70320	LOWER COLORADO RIVER AUTHORITY	GENERAL FUND	PUBLIC WORKS - ADMINISTRATION	Radio Svcs for PW	125.60	
06/28/2024	70320	LOWER COLORADO RIVER AUTHORITY	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	Radio Svcs for PW	115.60	
06/28/2024	70320	LOWER COLORADO RIVER AUTHORITY	GENERAL FUND	PUBLIC WORKS - ADMINISTRATION	Radio Svcs for PW	125.60	
06/28/2024	70320	LOWER COLORADO RIVER AUTHORITY	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	Radio Svcs for PW	115.60	
06/28/2024	70320	LOWER COLORADO RIVER AUTHORITY	GENERAL FUND	PUBLIC WORKS - ADMINISTRATION	Radio Svcs for PW	125.60	
06/28/2024	70320	LOWER COLORADO RIVER AUTHORITY	GENERAL FUND	PARKS	Radio Svcs for PW	81.60	
06/28/2024	70320	LOWER COLORADO RIVER AUTHORITY	GENERAL FUND	PARKS	Radio Svcs for PW	81.60	
06/28/2024	70320	LOWER COLORADO RIVER AUTHORITY	GENERAL FUND	PARKS	Radio Svcs for PW	81.60	
06/28/2024	70321	MAYRA MAGANA	GENERAL FUND	POLICE DEPARTMENT	A/C repairs, cabin filter - SRO 17-03	497.69	
06/28/2024	70321	MAYRA MAGANA	GENERAL FUND	POLICE DEPARTMENT	oil change, engine light - Patrol 19-05	401.47	
06/28/2024	70321	MAYRA MAGANA	GENERAL FUND	POLICE DEPARTMENT	rear window repair - PD Admin Unit 603	161.46	
06/28/2024	70321	MAYRA MAGANA	GENERAL FUND	POLICE DEPARTMENT	oil change, tire rotation - Patrol 20-08	112.70	
06/28/2024	70321	MAYRA MAGANA	GENERAL FUND	POLICE DEPARTMENT	Engine oil and filter change - Patrol 20-05	210.51	
06/28/2024	70321	MAYRA MAGANA	GENERAL FUND	ANIMAL SERVICES	engine oil and filter change - ACO 22-01	127.12	
06/28/2024	70322	MCCOY'S BUILDING SUPPLY	GENERAL FUND	PARKS	sealant urthane - Parks	36.63	
06/28/2024	70322	MCCOY'S BUILDING SUPPLY	GENERAL FUND	FIRE DEPARTMENT	sealant urthane - Parks	36.64	
06/28/2024	70322	MCCOY'S BUILDING SUPPLY	GENERAL FUND	PARKS	sealant urthane - Parks	36.63	
06/28/2024	70323	MORAN PROPERTY MGMT	WATER & SEWER FUND	NO DEPARTMENT	004_0004870_016 UB Refund	57.53	
06/28/2024	70324	NARDIS PUBLIC SAFETY	GENERAL FUND	POLICE DEPARTMENT	mens's pants - Solis/PD	47.99	
06/28/2024	70325	NATIONAL BUSINESS FURNITURE	GENERAL FUND	PUBLIC WORKS STREETS	vinyl stackable chairs - PW	1,000.00	
06/28/2024	70326	NOVUS, JAMIE	WATER & SEWER FUND	NO DEPARTMENT	009_0007899_005 UB Refund	58.82	
06/28/2024	70327	ODP BUSINESS SOLUTIONS, LLC	GENERAL FUND	NON-DEPARTMENTAL	paper plates for breakroom - City Hall	76.20	
06/28/2024	70327	ODP BUSINESS SOLUTIONS, LLC	GENERAL FUND	NON-DEPARTMENTAL	8-1/2" paper plates - City Hall	207.16	
06/28/2024	70328	OPENGOV, INC.	GENERAL FUND	FINANCE DEPARTMENT	Professional Svcs Deployment Prepaid	10,965.00	
06/28/2024	70329	OREILLY AUTO PARTS	GENERAL FUND	FIRE DEPARTMENT	lp hardware - Fire	7.38	
06/28/2024	70329	OREILLY AUTO PARTS	GENERAL FUND	PUBLIC WORKS STREETS	terminal - Streets	5.99	
06/28/2024	70329	OREILLY AUTO PARTS	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	6pk paper, carwash cleaner - Utilities	29.96	
06/28/2024	70329	OREILLY AUTO PARTS	GENERAL FUND	PUBLIC WORKS STREETS	mini bulb - Streets	8.18	
06/28/2024	70329	OREILLY AUTO PARTS	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	ac kit - Drainage	33.99	
06/28/2024	70329	OREILLY AUTO PARTS	GENERAL FUND	FIRE DEPARTMENT	O'Reilly Def - Fire	65.94	
06/28/2024	70329	OREILLY AUTO PARTS	GENERAL FUND	PARKS	wire conduit, primary wire - Parks	36.96	
06/28/2024	70330	POCKET PRESS, LLC	GENERAL FUND	POLICE DEPARTMENT	Texas Criminal Laws - PD	249.75	
06/28/2024	70331	POLLUTION CONTROL SERVICES,INC	WATER & SEWER FUND	WATER OPERATIONS	Coliform, Total/E.coli - Water	600.00	
06/28/2024	70332	PROPERTY MANAGEMENT SERVICES O	WATER & SEWER FUND	NO DEPARTMENT	009_0004960_015 UB Refund	64.10	
06/28/2024	70333	PRUDENTIAL OVERALL SUPPLY	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Uniform/Clothing - Water	145.92	
06/28/2024	70333	PRUDENTIAL OVERALL SUPPLY	GENERAL FUND	NON-DEPARTMENTAL	City Hall, PD, City Annex mats	74.90	
06/28/2024	70333	PRUDENTIAL OVERALL SUPPLY	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	Uniform/Clothing - Drainage	98.27	
06/28/2024	70333	PRUDENTIAL OVERALL SUPPLY	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	mats, mops, towels svc - PW	24.71	
06/28/2024	70333	PRUDENTIAL OVERALL SUPPLY	GENERAL FUND	PARKS	Uniform/Clothing - Parks	83.07	
06/28/2024	70333	PRUDENTIAL OVERALL SUPPLY	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	mats, mops, towels svc - PW	24.71	
06/28/2024	70333	PRUDENTIAL OVERALL SUPPLY	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	mats, mops, towel svcs - PW	24.71	

Check Date	Check Number	Vendor Name	Detail Fund Description	Detail Department Description	Special Information	Amount	Void?
06/28/2024	70333	PRUDENTIAL OVERALL SUPPLY	GENERAL FUND	PARKS	mats, mops, towels svc - PW	24.71	
06/28/2024	70333	PRUDENTIAL OVERALL SUPPLY	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	mats, mops, towel svcs - PW	24.71	
06/28/2024	70333	PRUDENTIAL OVERALL SUPPLY	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Uniform/Clothing - Water	141.47	
06/28/2024	70333	PRUDENTIAL OVERALL SUPPLY	GENERAL FUND	PARKS	mats, mops, towel svcs - PW	24.71	
06/28/2024	70333	PRUDENTIAL OVERALL SUPPLY	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	Uniform/Clothing - Drainage	98.27	
06/28/2024	70333	PRUDENTIAL OVERALL SUPPLY	GENERAL FUND	PARKS	Uniform/Clothing - Parks	79.30	
06/28/2024	70333	PRUDENTIAL OVERALL SUPPLY	GENERAL FUND	PUBLIC WORKS STREETS	mats, mops, towels svc - PW	24.71	
06/28/2024	70333	PRUDENTIAL OVERALL SUPPLY	GENERAL FUND	PUBLIC WORKS STREETS	mats, mops, towel svcs - PW	24.71	
06/28/2024	70333	PRUDENTIAL OVERALL SUPPLY	GENERAL FUND	PUBLIC WORKS STREETS	Uniform/Clothing - Streets	177.07	
06/28/2024	70333	PRUDENTIAL OVERALL SUPPLY	GENERAL FUND	PUBLIC WORKS STREETS	Uniform/Clothing - Streets	179.91	
06/28/2024	70334	R&D INDUSTRIES	GENERAL FUND	INFORMATION TECHNOLOGY	Thinix Kiosk Security Software - YMCA	1,800.00	
06/28/2024	70335	RDO EQUIPMENT CO	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	Frame - PW	2,832.87	
06/28/2024	70335	RDO EQUIPMENT CO	GENERAL FUND	PARKS	Frame - PW	2,000.00	
06/28/2024	70335	RDO EQUIPMENT CO	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	Pin, Bushing - PW	166.80	
06/28/2024	70335	RDO EQUIPMENT CO	GENERAL FUND	PARKS	Pin, Bushing - PW	0.00	
06/28/2024	70336	ROBINSON, TODD	WATER & SEWER FUND	NO DEPARTMENT	022_0001405_001 UB Refund	51.43	
06/28/2024	70337	RYAN MCCOSH	GENERAL FUND	FIRE DEPARTMENT	TCFP Fee reimbursement	87.17	
06/28/2024	70338	SCHERTZ EMS	GENERAL FUND	HUMAN RESOURCES	CPR & STB Class - PW & PD	936.00	
06/28/2024	70339	SIMMONDS REAL ESTATE, INC	WATER & SEWER FUND	NO DEPARTMENT	004_0004110_005 UB Refund	43.96	
06/28/2024	70340	SOUTH TEXAS AUTO PARTS COMPANY	GENERAL FUND	PUBLIC WORKS STREETS	coupling - Streets	21.87	
06/28/2024	70341	SOUTHERN NEWSPAPERS, INC	GENERAL FUND	CITY SECRETARY	City of Cibolo Adopted Fees	121.92	
06/28/2024	70341	SOUTHERN NEWSPAPERS, INC	GENERAL FUND	CITY SECRETARY	proposals for Certified Public Accountants	332.24	
06/28/2024	70342	SOUTHERN TIRE MART, LLC	GENERAL FUND	PUBLIC WORKS STREETS	gladiator - Streets	80.00	
06/28/2024	70343	SOUTHWEST TEXAS REGIONAL ADVIS	GENERAL FUND	INFORMATION TECHNOLOGY	FY24 Annual Fees - IT	14,820.00	
06/28/2024	70344	TEXAS WATER UTILITIES ASSOC	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Online Training - Utilities	1,285.00	
06/28/2024	70345	THAI, ANTHONY	WATER & SEWER FUND	NO DEPARTMENT	009_0003393_004 UB Refund	78.72	
06/28/2024	70346	TOLAN, CONNOR	WATER & SEWER FUND	NO DEPARTMENT	003_0002230_002 UB Refund	25.03	
06/28/2024	70347	WHICKER, JEFFREY	WATER & SEWER FUND	NO DEPARTMENT	010_0003229_004 UB Refund	53.39	
06/28/2024	70348	WILLIAMS, STEPHANIE	WATER & SEWER FUND	NO DEPARTMENT	015_0000277_006 UB Refund	25.66	
06/28/2024	70349	WILSON COMPANY	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	471 hose, partek sleeve - Utilities	200.72	
06/28/2024	70350	WILSON, ALEXANDRA	WATER & SEWER FUND	NO DEPARTMENT	017_0000409_002 UB Refund	8.85	
06/28/2024	70351	YADAV, SUSHIL	WATER & SEWER FUND	NO DEPARTMENT	009_0010331_000 UB Refund	75.19	
06/26/2024	70352	HEALTH CARE SERVICE CORP	GENERAL FUND	NO DEPARTMENT	Employee Medical Coverage for June	2,479.21	
06/26/2024	70352	HEALTH CARE SERVICE CORP	GENERAL FUND	NO DEPARTMENT	Employee Medical Coverage for June	120,289.58	
06/30/2024	70388	COMPTROLLER OF PUBLIC ACCTS	GENERAL FUND	NO DEPARTMENT	Texas Unclaimed Property Ref#741812576	184.39	
06/30/2024	70389	FUELMAN	GENERAL FUND	PLANNING	Fuel Svcs for May - City of Cibolo	364.74	
06/30/2024	70389	FUELMAN	GENERAL FUND	ANIMAL SERVICES	Fuel Svcs for May - City of Cibolo	245.35	
06/30/2024	70389	FUELMAN	GENERAL FUND	POLICE DEPARTMENT	Fuel Svcs for May - City of Cibolo	434.12	
06/30/2024	70389	FUELMAN	GENERAL FUND	PUBLIC WORKS STREETS	Fuel Svcs for May - City of Cibolo	251.75	
06/30/2024	70389	FUELMAN	GENERAL FUND	INFORMATION TECHNOLOGY	Fuel Svcs for May - City of Cibolo	94.12	
06/30/2024	70389	FUELMAN	GENERAL FUND	POLICE DEPARTMENT	Fuel Svcs for May - City of Cibolo	6,036.33	
06/30/2024	70389	FUELMAN	GENERAL FUND	PUBLIC WORKS STREETS	Fuel Svcs for May - City of Cibolo	2,810.03	
06/30/2024	70389	FUELMAN	GENERAL FUND	POLICE DEPARTMENT	Fuel Svcs for May - City of Cibolo	403.51	
06/30/2024	70389	FUELMAN	GENERAL FUND	POLICE DEPARTMENT	Fuel Svcs for May - City of Cibolo	517.42	
06/30/2024	70389	FUELMAN	GENERAL FUND	PUBLIC WORKS - ADMINISTRATION	Fuel Svcs for May - City of Cibolo	408.82	
06/30/2024	70389	FUELMAN	GENERAL FUND	POLICE DEPARTMENT	Fuel Svcs for May - City of Cibolo	1,029.27	
06/30/2024	70389	FUELMAN	GENERAL FUND	POLICE DEPARTMENT	Fuel Svcs for May - City of Cibolo	72.17	
06/30/2024	70389	FUELMAN	GENERAL FUND	FIRE DEPARTMENT	Fuel Svcs for May - City of Cibolo	41.43	
06/30/2024	70389	FUELMAN	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Fuel Svcs for May - City of Cibolo	2,828.39	
06/30/2024	70389	FUELMAN	GENERAL FUND	FIRE DEPARTMENT	Fuel Svcs for May - City of Cibolo	3,536.45	
06/30/2024	70389	FUELMAN	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Fuel Svcs for May - City of Cibolo	124.01	
06/30/2024	70389	FUELMAN	GENERAL FUND	PARKS	Fuel Svcs for May - City of Cibolo	1,429.94	
06/30/2024	70389	FUELMAN	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	Fuel Svcs for May - City of Cibolo	170.32	
06/30/2024	70389	FUELMAN	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	Fuel Svcs for May - City of Cibolo	2,264.60	
06/30/2024	70486	RESERVE ACCOUNT	GENERAL FUND	NO DEPARTMENT	Postage funds scheduled for Deposit	1,500.00	
06/30/2024	70487	SYNCHRONY BANK	GENERAL FUND	PUBLIC WORKS STREETS	Invoices purchases for April	7.77	
06/30/2024	70487	SYNCHRONY BANK	GENERAL FUND	NON-DEPARTMENTAL	Invoices purchases for April	-17.41	
06/30/2024	70487	SYNCHRONY BANK	GENERAL FUND	PUBLIC WORKS STREETS	Invoices purchases for April	155.17	
06/30/2024	70487	SYNCHRONY BANK	GENERAL FUND	PUBLIC WORKS STREETS	Invoices purchases for April	35.95	
06/30/2024	70487	SYNCHRONY BANK	GENERAL FUND	NON-DEPARTMENTAL	Invoices purchases for April	276.97	

Check Date	Check Number	Vendor Name	Detail Fund Description	Detail Department Description	Special Information	Amount	Void?
06/30/2024	70487	SYNCHRONY BANK	GENERAL FUND	PUBLIC WORKS STREETS	Invoices purchases for April	59.79	
06/30/2024	70487	SYNCHRONY BANK	GENERAL FUND	PUBLIC WORKS STREETS	Invoices purchases for April	204.76	
06/30/2024	70487	SYNCHRONY BANK	GENERAL FUND	NON-DEPARTMENTAL	Invoices purchases for April	(27.14)	
06/30/2024	70487	SYNCHRONY BANK	GENERAL FUND	PUBLIC WORKS STREETS	Invoices purchases for April	74.96	
06/30/2024	70487	SYNCHRONY BANK	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	Invoices purchases for April	7.10	
06/30/2024	70487	SYNCHRONY BANK	GENERAL FUND	NON-DEPARTMENTAL	Invoices purchases for April	17.06	
06/30/2024	70487	SYNCHRONY BANK	GENERAL FUND	NON-DEPARTMENTAL	Invoices purchases for April	63.00	
06/30/2024	70487	SYNCHRONY BANK	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Invoices purchases for April	7.10	
06/30/2024	70487	SYNCHRONY BANK	GENERAL FUND	NON-DEPARTMENTAL	Invoices purchases for April	27.14	
06/30/2024	70487	SYNCHRONY BANK	GENERAL FUND	NON-DEPARTMENTAL	Invoices purchases for April	63.00	

Check Date	Check Number	Vendor Name	Detail Fund Description	Detail Department Description	Special Information	Amount	Void?
06/30/2024	70487	SYNCHRONY BANK	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Invoices purchases for April	21.33	
06/30/2024	70487	SYNCHRONY BANK	GENERAL FUND	PARKS	Invoices purchases for April	7.77	
06/30/2024	70487	SYNCHRONY BANK	GENERAL FUND	POLICE DEPARTMENT	Invoices purchases for April	57.66	
06/30/2024	70487	SYNCHRONY BANK	GENERAL FUND	PUBLIC WORKS STREETS	Invoices purchases for April	7.10	
06/30/2024	70487	SYNCHRONY BANK	GENERAL FUND	PARKS	Invoices purchases for April	35.93	
06/30/2024	70487	SYNCHRONY BANK	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	Invoices purchases for April	21.33	
06/30/2024	70487	SYNCHRONY BANK	GENERAL FUND	PUBLIC WORKS STREETS	Invoices purchases for April	161.97	
06/30/2024	70487	SYNCHRONY BANK	GENERAL FUND	PARKS	Invoices purchases for April	21.33	
06/30/2024	70487	SYNCHRONY BANK	GENERAL FUND	PARKS	Invoices purchases for April	90.05	
06/30/2024	70487	SYNCHRONY BANK	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Invoices purchases for April	1.95	
06/30/2024	70487	SYNCHRONY BANK	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	Invoices purchases for April	35.93	
06/30/2024	70487	SYNCHRONY BANK	GENERAL FUND	PUBLIC WORKS STREETS	Invoices purchases for April	21.33	
06/30/2024	70487	SYNCHRONY BANK	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	Invoices purchases for April	7.79	
06/30/2024	70487	SYNCHRONY BANK	GENERAL FUND	PARKS	Invoices purchases for April	7.10	
06/30/2024	70487	SYNCHRONY BANK	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Invoices purchases for April	7.77	
06/30/2024	70487	SYNCHRONY BANK	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	Invoices purchases for April	94.86	
06/30/2024	70487	SYNCHRONY BANK	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Invoices purchases for April	35.93	
06/30/2024	70487	SYNCHRONY BANK	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Invoices purchases for April	91.10	
06/30/2024	70488	TRACTOR SUPPLY CREDIT PLAN	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	Supplies for May	74.98	
06/30/2024	70488	TRACTOR SUPPLY CREDIT PLAN	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Supplies for May	17.99	
06/30/2024	70488	TRACTOR SUPPLY CREDIT PLAN	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	Supplies for May	53.44	
06/30/2024	70488	TRACTOR SUPPLY CREDIT PLAN	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Supplies for May	56.21	
06/30/2024	70488	TRACTOR SUPPLY CREDIT PLAN	GENERAL FUND	PARKS	Supplies for May	42.98	
06/30/2024	70488	TRACTOR SUPPLY CREDIT PLAN	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Supplies for May	109.95	
06/30/2024	70488	TRACTOR SUPPLY CREDIT PLAN	GENERAL FUND	PARKS	Supplies for May	43.98	
06/30/2024	70488	TRACTOR SUPPLY CREDIT PLAN	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Supplies for May	183.97	
06/30/2024	70488	TRACTOR SUPPLY CREDIT PLAN	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Supplies for May	19.99	
06/30/2024	70488	TRACTOR SUPPLY CREDIT PLAN	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Supplies for May	43.95	
06/30/2024	70488	TRACTOR SUPPLY CREDIT PLAN	GENERAL FUND	PUBLIC WORKS STREETS	Supplies for May	12.99	
06/30/2024	70488	TRACTOR SUPPLY CREDIT PLAN	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Supplies for May	34.99	
06/30/2024	70488	TRACTOR SUPPLY CREDIT PLAN	GENERAL FUND	PUBLIC WORKS STREETS	Supplies for May	11.44	
06/30/2024	70488	TRACTOR SUPPLY CREDIT PLAN	WATER & SEWER FUND	GENERAL UTILITIES OPERATIONS	Supplies for May	43.84	
06/30/2024	70488	TRACTOR SUPPLY CREDIT PLAN	GENERAL FUND	PUBLIC WORKS STREETS	Supplies for May	160.96	
06/30/2024	70488	TRACTOR SUPPLY CREDIT PLAN	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	Supplies for May	8.99	
06/30/2024	70488	TRACTOR SUPPLY CREDIT PLAN	GENERAL FUND	PARKS	Supplies for May	33.99	
06/30/2024	70488	TRACTOR SUPPLY CREDIT PLAN	DRAINAGE UTILITY DISTRICT	DRAINAGE UTILITY DISTRICT	Supplies for May	45.98	
06/30/2024	70489	UNITEDHEALTHCARE INSURANCE CO	GENERAL FUND	NO DEPARTMENT	Dental & Vision Premiums for May	32.55	
06/30/2024	70489	UNITEDHEALTHCARE INSURANCE CO	GENERAL FUND	NO DEPARTMENT	Dental & Vision Premiums for May	49.57	
06/30/2024	70489	UNITEDHEALTHCARE INSURANCE CO	GENERAL FUND	NO DEPARTMENT	Dental & Vision Premiums for May	1,668.78	
06/30/2024	70489	UNITEDHEALTHCARE INSURANCE CO	GENERAL FUND	NO DEPARTMENT	Dental & Vision Premiums for May	(26.25)	
06/30/2024	70489	UNITEDHEALTHCARE INSURANCE CO	GENERAL FUND	NO DEPARTMENT	Dental & Vision Premiums for May	9,937.05	
06/03/2024	70555	UNITEDHEALTHCARE INSURANCE CO	GENERAL FUND	NO DEPARTMENT	Dental & Vision Premiums for June	96.60	
06/03/2024	70555	UNITEDHEALTHCARE INSURANCE CO	GENERAL FUND	NO DEPARTMENT	Dental & Vision Premiums for June	6.00	
06/03/2024	70555	UNITEDHEALTHCARE INSURANCE CO	GENERAL FUND	NO DEPARTMENT	Dental & Vision Premiums for June	65.15	
06/03/2024	70555	UNITEDHEALTHCARE INSURANCE CO	GENERAL FUND	NO DEPARTMENT	Dental & Vision Premiums for June	32.55	
06/03/2024	70555	UNITEDHEALTHCARE INSURANCE CO	GENERAL FUND	NO DEPARTMENT	Dental & Vision Premiums for June	1,692.86	
06/03/2024	70555	UNITEDHEALTHCARE INSURANCE CO	GENERAL FUND	NO DEPARTMENT	Dental & Vision Premiums for June	9,622.38	

4,530,444.97

Check Date	Check Number	Vendor Name	Detail Fund Description	Detail Department Description	Special Information	Amount	Void?
June							
06/14/2024	Net Payroll		GENERAL FUND			481,700.33	277,082.74
06/14/2024	Net Payroll		WATER & SEWER FUND				58,310.35
06/14/2024	Net Payroll		DRAINAGE UTILITY DISTRICT				25,729.60
06/14/2024	Taxes IRS/TWC						119,261.79
06/14/2024	Deductions CHILD SUPPORT, GARNISHMENTS						1,315.85
06/28/2024	Net Payroll		GENERAL FUND			472,747.98	272,571.25
06/28/2024	Net Payroll		WATER & SEWER FUND				57,298.90
06/28/2024	Net Payroll		DRAINAGE UTILITY DISTRICT				25,574.71
06/28/2024	Taxes IRS/TWC						115,987.27
06/28/2024	Deductions CHILD SUPPORT, GARNISHMENTS						1,315.85
						954,448.31	
						5,484,893.28	Total



City Council Regular Meeting Staff Report

Approval of the June 2024 Revenue and Expense Report pending final acceptance of the City's financial audit for the 23/24 fiscal year.

Meeting	Agenda Group
Tuesday, September 24, 2024, 6:30 PM	Consent Agenda - Consent Items (General Items) Item: 7D
From	
Jessica Donoho, Accounting Manager	
Staff Contact(s)	
Anna Miranda,	

PRIOR CITY COUNCIL ACTION:

N/A

BACKGROUND:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

MOTION(S):

N/A

Attachments

[Revenue Expense Report-2024.06.30.pdf](#)



" City of Choice"

Revenue and Expense Report

June 30, 2024

CITY OF CIBOLO
REVENUE AND EXPENSE REPORT-JUNE

FISCAL YEAR 2024

Account Number	Description	ADOPTED BUDGET	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	REMAINING BALANCE	PERCENT MET
GENERAL FUND							
	Beginning Fund Balance	5,905,853	6,463,418		6,463,418		
	General and franchise taxes	16,873,700	16,873,700	426,677	14,524,480	2,349,220	86.1%
	Permits and fees	3,465,300	3,465,300	186,164	2,289,726	1,175,574	66.1%
	Animal Control	22,000	22,000	6,902	42,269	(20,269)	192.1%
	Court and Alarm Permits	239,350	239,350	26,480	217,118	22,232	90.7%
	Interest and Miscellaneous	550,664	550,664	55,973	444,354	106,310	80.7%
	Parks and Grants	139,900	139,900	17,940	93,833	46,067	67.1%
	Intergovernmental and Transfers	1,981,000	1,981,000	145,068	1,288,103	692,897	65.0%
	Other Financing Sources	40,000	40,000	-	12,151	27,849	30.4%
	Revenue Subtotal	23,311,914	23,311,914	865,205	18,912,033	4,399,881	81.1%
10151	Salaries and Benefits	14,711,218	14,560,449	1,153,324	11,576,003	2,984,446	79.5%
10152	Services, Utilities & Training	4,929,779	5,358,949	384,864	3,931,057	1,427,892	73.4%
10153	General Supplies and Repairs	1,393,740	1,451,776	107,747	860,907	590,869	59.3%
10154	Capital and NonCapital	76,370	242,172	2,379	200,028	42,144	82.6%
10155	Other Expenses	1,431,825	1,424,950	100,250	1,087,207	337,743	76.3%
10158	Transfers	30,000	30,000	-	30,000	-	100.0%
10159	Debt Service	432,650	438,450	57,169	356,815	81,635	81.4%
	Expenditure Subtotal	23,005,582	23,506,746	1,805,732	18,042,017	5,464,729	76.8%
6/30/2024	Net Change	306,332	(194,832)	(940,528)	870,016	(1,064,848)	
	GENERAL FUND (Unaudited)	6,212,185	6,268,586		7,333,434		
Expenditures by Department:							
	CITY MANAGER	633,341	632,941	50,859	499,961	132,980	79.0%
	PUBLIC RELATIONS	146,282	146,282	10,600	100,950	45,332	69.0%
	CITY COUNCIL	68,495	68,495	2,843	38,893	29,602	56.8%
	CITY SECRETARY	715,500	945,500	129,458	818,485	127,015	86.6%
	POLICE DEPARTMENT	6,102,478	5,744,478	453,937	4,325,616	1,418,862	75.3%
	MUNICIPAL COURT	214,099	184,099	12,333	127,594	56,505	69.3%
	PLANNING	1,157,485	1,145,885	99,446	877,543	268,342	76.6%
	DEVELOPMENT SERVICES	1,724,820	1,724,820	69,352	1,304,092	420,728	75.6%
	PUBLIC WORKS - STREETS	1,324,427	1,322,718	102,867	957,065	365,653	72.4%
	PUBLIC WORKS - ADMIN	867,573	840,573	63,401	589,737	250,836	70.2%
	ANIMAL SERVICES	499,692	469,692	28,288	325,143	144,549	69.2%
	PARKS & FACILITY MAINTENANCE	1,239,390	1,194,581	89,924	819,425	375,156	68.6%
	ECONOMIC DEVELOPMENT	258,100	223,100	9,774	147,141	75,959	66.0%
	FINANCE DEPARTMENT	838,100	845,619	44,078	643,593	202,026	76.1%
	INFORMATION TECHNOLOGY DEPT	1,458,260	1,542,246	83,632	1,104,399	437,847	71.6%
	HUMAN RESOURCES	608,370	576,370	44,194	448,094	128,276	77.7%
	FIRE DEPARTMENT	5,126,120	5,234,794	438,092	3,991,180	1,243,614	76.2%
	NON-DEPARTMENTAL	23,050	664,553	72,654	923,108	(258,555)	138.9%
	Expenditure Subtotal	23,005,582	23,506,746	1,805,732	18,042,017	5,464,729	76.8%

**CITY OF CIBOLO
REVENUE AND EXPENSE REPORT-JUNE**

FISCAL YEAR 2024

Account Number	Description	ADOPTED BUDGET	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	REMAINING BALANCE	PERCENT MET
UTILITY FUND							
	Beginning Fund Balance	6,726,787	7,848,939		7,848,939		
	Utility Services	17,051,500	17,051,500	1,600,608	12,466,401	4,585,099	73.1%
	Meter connections	56,600	56,600	(7,225)	31,701	24,899	56.0%
	Credit card fees	130,000	130,000	11,831	107,479	22,521	82.7%
	Interest Transfers and Misc	212,500	212,500	35,989	370,940	(158,440)	174.6%
	Revenue Subtotal	17,450,600	17,450,600	1,641,203	12,976,522	4,474,079	74.4%
50251	Salaries and Benefits	1,487,157	1,487,157	116,595	1,112,764	374,393	74.8%
50252	Services, Utilities & Training	450,850	521,613	19,056	329,612	192,001	63.2%
50253	General Supplies and Repairs	381,300	384,490	19,694	250,434	134,056	65.1%
50254	Capital and NonCapital	760,825	776,076	-	724,801	51,275	93.4%
50255	Other Expenses	6,975,000	6,975,000	591,136	5,241,012	1,733,988	75.1%
50256	Contracted Water Costs	5,206,000	5,206,000	329,289	3,026,880	2,179,120	58.1%
50258	Transfers	775,000	775,000	70,525	580,452	194,548	74.9%
50259	Debt Service	1,015,882	1,015,882	3,678	538,708	477,174	53.0%
	Expenditure Subtotal	17,052,014	17,141,218	1,149,973	11,804,662	5,336,556	68.9%
	Net Change	398,586	309,382	491,231	1,171,859	(862,477)	
6/30/2024	WATER & SEWER FUND (Unaudited)	7,125,373	8,158,321		9,020,799		
Expenditures by Department:							
	UTILITIES ADMINISTRATION	4,842,805	4,846,105	373,435	3,556,927	1,289,178	73.4%
	UTLILITY OPERATIONS-GENERAL	2,382,827	2,411,118	128,731	1,966,835	444,283	81.6%
	UTILITY OPERATIONS-WASTEWATER	3,360,000	3,354,400	305,401	2,567,861	786,539	76.6%
	UTILITY OPERATIONS-WATER	5,505,000	5,568,213	342,406	3,208,509	2,359,704	57.6%
	UTILITIES - DEBT/NON-DEPARTMENTAL	961,382	961,382	-	504,530	456,852	52.5%
	Expenditure Subtotal	17,052,014	17,141,218	1,149,973	11,804,662	5,336,556	68.9%

**CITY OF CIBOLO
REVENUE AND EXPENSE REPORT-JUNE**

FISCAL YEAR 2024

Account Number	Description	ADOPTED BUDGET	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	REMAINING BALANCE	PERCENT MET
<u>DRAINAGE UTILITY DISTRICT</u>							
	Beginning Fund Balance (Unaudited)	806,357	896,005		896,005		
	Utility Services	1,158,000	1,158,000	104,380	913,901	244,099	78.9%
	Interest Transfers and Misc	25,000	25,000	2,894	31,558	(6,558)	126.2%
	Revenue Subtotal	1,183,000	1,183,000	107,274	945,459	237,541	79.9%
50151	Salaries and Benefits	752,537	752,537	52,651	502,278	250,259	66.7%
50152	Services, Utilities & Training	109,400	104,400	2,164	32,412	71,988	31.0%
50153	General Supplies and Repairs	130,700	131,700	9,150	97,911	33,789	74.3%
50154	Capital and NonCapital	168,125	179,350	67,681	35,719	143,631	19.9%
50155	Other Expenses	34,500	34,500	-	-	34,500	0.0%
50158	Transfers	170,000	170,000	17,388	155,867	14,133	91.7%
50159	Debt Service	18,474	22,474	2,552	14,751	7,723	65.6%
	Expenditure Subtotal	1,383,736	1,394,961	151,585	838,938	556,023	60.1%
	Net Change	(200,736)	(211,961)	(44,311)	106,522	(318,483)	
	DRAINAGE UTILITY DISTRICT (Unaudited)	605,621	684,044		1,002,527		

**CITY OF CIBOLO
REVENUE AND EXPENSE REPORT-JUNE**

FISCAL YEAR 2024

Account Number	Description	ADOPTED BUDGET	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	REMAINING BALANCE	PERCENT MET
<u>ECONOMIC DEVELOPMENT CORPORATION</u>							
	Beginning Fund Balance (Unaudited)	1,514,905	2,068,685		2,068,685		
	Sales Tax	1,330,000	1,330,000	95,484	900,231	429,769	67.7%
	Interest Transfers and Misc	60,000	60,000	9,576	92,496	(32,496)	154.2%
	Revenue Subtotal	1,390,000	1,390,000	105,060	992,727	397,273	71.4%
80551	Salaries and Benefits	-	-	-	-	-	
80552	Services, Utilities & Training	416,500	488,521	4,149	114,199	374,322	23.4%
80553	General Supplies and Repairs	7,950	7,950	368	2,295	5,655	28.9%
80554	Capital and NonCapital	57,000	57,000	-	2,546	54,454	4.5%
80555	Other Expenses	145,500	625,500	-	46,567	578,933	7.4%
80558	Transfers	154,175	154,175	1,864	140,678	13,497	91.2%
80559	Debt Service	318,742	318,742	-	284,130	34,612	89.1%
	Expenditure Subtotal	1,099,867	1,651,888	6,381	590,415	1,061,473	35.7%
	Net Change	290,133	(261,888)	98,679	402,312	(664,200)	
	ECONOMIC DEVELOPMENT FUND (Unaudited)	1,805,038	1,806,797		2,470,996		

**CITY OF CIBOLO
REVENUE AND EXPENSE REPORT-JUNE**

FISCAL YEAR 2024

Account Number	Description	ADOPTED BUDGET	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	REMAINING BALANCE	PERCENT MET
<u>DEBT SERVICE FUND</u>							
	Beginning Fund Balance	1,240,028	1,298,790		1,298,790		
	General and franchise taxes	6,050,000	6,050,000	23,701	6,055,882	(5,882)	100.1%
	Interest Transfers and Misc	1,064,675	1,064,675	21,608	315,497	749,178	
	Revenue Subtotal	7,114,675	7,114,675	45,309	6,371,379	743,296	89.6%
	DEBT SERVICE FUND	7,024,999	7,024,999	-	5,348,882	1,676,117	76.1%
	Expenditure Subtotal	7,024,999	7,024,999	-	5,348,882	1,676,117	76.1%
	Net Change	89,676	89,676	45,309	1,022,498	(932,822)	
	DEBT SERVICE FUND (unaudited)	1,329,704	1,388,466		2,321,288		

CITY OF CIBOLO
REVENUE AND EXPENSE REPORT-JUNE

FISCAL YEAR 2024

Account Number	Description	ADOPTED BUDGET	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	REMAINING BALANCE	PERCENT MET
CIBOLO PUBLIC FACILITY CORPORATION							
	Beginning Fund Balance	4,523,417	4,533,497		4,533,497		
81032	Permits and fees	14,000	41,000	1,201	37,997	3,003	92.7%
81035	Interest and Miscellaneous	175,000	210,000	20,020	184,388	25,612	87.8%
81038	Transfers	-	-	-	-	-	
	Revenue Subtotal	189,000	251,000	21,221	222,385	28,615	88.6%
81052	Services, Utilities & Training	-	225,000	-	-	225,000	0.0%
81054	Capital and NonCapital	-	-	-	-	-	
81055	Other Expenses	-	-	-	-	-	
81057	Construction	-	2,280,000	-	-	2,280,000	
81058	Transfers	14,000	14,000	-	-	14,000	0.0%
	Expenditure Subtotal	14,000	2,519,000	-	-	2,519,000	0.0%
	Net Change	175,000	(2,268,000)	21,221	222,385	(2,490,385)	
	CIBOLO PUBLIC FACILITY CORP (Unaudited)	4,698,417	2,265,497		4,755,882		

SPECIAL EVENTS

	Beginning Fund Balance	92	(9,816)		(9,816)		
20134	Fees	300	300	14	379	(79)	126.4%
20135	Interest and Miscellaneous	200	200	-	-	200	0.0%
20136	Event income	67,000	72,506	495	70,707	1,799	97.5%
20138	Transfers	30,000	30,000	-	30,000	-	100.0%
	Revenue Subtotal	97,500	103,006	509	101,086	1,920	98.1%
20152	Services, Utilities & Training	71,000	69,405	832	69,410	(5)	100.0%
20153	General supplies and Repairs	25,100	32,814	210	32,975	(161)	100.5%
20154	Capital and NonCapital	-	-	-	-	-	
20155	Other Expenses	500	235	24	449	(214)	191.3%
20158	Transfers	-	-	-	-	-	
	Expenditure Subtotal	96,600	102,454	1,067	102,835	(381)	100.4%
	Net Change	900	552	(557)	(1,749)	2,301	
	SPECIAL EVENTS (Unaudited)	992	(9,264)		(11,565)		

CITY OF CIBOLO
REVENUE AND EXPENSE REPORT-JUNE

FISCAL YEAR 2024

Account Number	Description	ADOPTED BUDGET	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	REMAINING BALANCE	PERCENT MET
WATER IMPACT FEES							
	Beginning Fund Balance	4,708,775	5,080,713		5,080,713		
52232	Permits and Fees	750,000	750,000	32,770	563,545	186,455	75.1%
52235	Interest and Miscellaneous	225,000	225,000	24,924	210,427	14,573	93.5%
	Revenue Subtotal	975,000	975,000	57,694	773,971	201,029	79.4%
52252	Services, Utilities & Training	-	-	-	-	-	
52254	Capital and NonCapital	2,425,000	2,331,130	-	15,977	2,315,153	0.7%
52257	Construction	-	93,870	-	-	93,870	
	Expenditure Subtotal	2,425,000	2,425,000	-	15,977	2,409,023	0.7%
	Net Change	(1,450,000)	(1,450,000)	57,694	757,994	(2,207,994)	
	WATER IMPACT FEES (unaudited)	3,258,775	3,630,713		5,838,707		
WASTEWATER IMPACT FEES							
	Beginning Fund Balance	3,178,987	3,271,218		3,271,218		
52432	Permits and Fees	180,000	180,000	33,486	368,148	(188,148)	204.5%
52435	Interest and Miscellaneous	125,000	125,000	15,722	137,878	(12,878)	110.3%
	Revenue Subtotal	305,000	305,000	49,208	506,026	(201,026)	165.9%
52452	Services, Utilities & Training	-	-	-	-	-	
52454	Capital and NonCapital	-	-	-	-	-	
52457	Construction	2,300,000	2,300,000	-	-	2,300,000	0.0%
	Expenditure Subtotal	2,300,000	2,300,000	-	-	2,300,000	0.0%
	Net Change	(1,995,000)	(1,995,000)	49,208	506,026	(2,501,026)	
	WASTEWATER IMPACT FEES (unaudited)	1,183,987	1,276,218		3,777,244		

CITY OF CIBOLO
REVENUE AND EXPENSE REPORT-JUNE

FISCAL YEAR 2024

Account Number	Description	ADOPTED BUDGET	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	REMAINING BALANCE	PERCENT MET
TRAFFIC IMPACT FEES							
	Beginning Fund Balance	3,780,275	4,115,627		4,115,627		
32032	Permits and Fees	620,000	620,000	142,227	525,009	94,991	84.7%
32035	Interest and Miscellaneous	120,000	120,000	19,416	170,083	(50,083)	141.7%
	Revenue Subtotal	740,000	740,000	161,643	695,092	44,908	93.9%
32052	Services, Utilities & Training	-	-	-	-	-	
32057	Construction	1,200,000	1,200,000	-	86,703	1,113,297	7.2%
	Expenditure Subtotal	1,200,000	1,200,000	-	86,703	1,113,297	7.2%
	Net Change	(460,000)	(460,000)	161,643	608,389	(1,068,389)	
	TRAFFIC IMPACT FEES (unaudited)	3,320,275	3,655,627		4,724,016		

DRAINAGE IMPACT FEES							
	Beginning Fund Balance	2,667,243	3,218,482		3,218,482		
32032	Permits and Fees	350,000	350,000	29,456	780,761	(430,761)	223.1%
32035	Interest and Miscellaneous	120,000	120,000	14,770	139,167	(19,167)	116.0%
	Revenue Subtotal	470,000	470,000	44,226	919,927	(449,927)	195.7%
32052	Services, Utilities & Training	-	-	-	-	-	
32054	Capital and NonCapital	250,353	660,911	-	638,427	22,484	96.6%
	Expenditure Subtotal	250,353	660,911	-	638,427	22,484	96.6%
	Net Change	219,647	(190,911)	44,226	281,501	(472,412)	
	DRAINAGE IMPACT FEES (unaudited)	2,886,890	3,027,571		3,499,983		

PARKLAND FEES							
	Beginning Fund Balance	964,856	1,393,148		1,393,148		
32236	Permits and Fees	125,000	125,000	6,600	64,200	60,800	51.4%
32235	Interest and Miscellaneous	40,000	40,000	6,162	57,460	(17,460)	143.7%
	Revenue Subtotal	165,000	165,000	12,762	121,660	43,340	73.7%
32257	Construction	740,800	1,147,950	-	15,726	1,132,224	1.4%
	Expenditure Subtotal	740,800	1,147,950	-	15,726	1,132,224	1.4%
	Net Change	(575,800)	(982,950)	12,762	105,934	(1,088,884)	
	PARKLAND FEES (unaudited)	389,056	410,198		1,499,082		

CITY OF CIBOLO
REVENUE AND EXPENSE REPORT-JUNE

FISCAL YEAR 2024

Account Number	Description	ADOPTED BUDGET	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	REMAINING BALANCE	PERCENT MET
<u>COURT TECHNOLOGY FEES</u>							
	Beginning Fund Balance	2,886	3,017		3,017		
23334	Permits and Fees	4,000	4,000	535	3,851	149	96.3%
23335	Interest and Miscellaneous	5	5	9	44	(39)	884.8%
	Revenue Subtotal	4,005	4,005	543	3,895	110	97.3%
23352	Services, Utilities & Training	4,000	4,000	-	4,000	-	100.0%
23354	Capital and NonCapital	-	-	-	-	-	
	Expenditure Subtotal	4,000	4,000	-	4,000	-	100.0%
	Net Change	5	5	543	(105)	110	
	COURT TECHNOLOGY FEES (unaudited)	2,891	3,022		2,912		

<u>COURT SECURITY FEES</u>							
	Beginning Fund Balance	25,231	29,141		29,141		
23434	Permits and Fees	5,000	5,000	651	4,648	352	93.0%
23435	Interest and Miscellaneous	750	750	119	1,028	(278)	137.0%
	Revenue Subtotal	5,750	5,750	771	5,676	74	98.7%
23452	Services, Utilities & Training	-	-	-	410	(410)	
	Expenditure Subtotal	-	-	-	410	(410)	
	Net Change	5,750	5,750	771	5,266	484	
	COURT SECURITY FEES (unaudited)	30,981	34,891		34,407		

<u>POLICE SEIZURE FUND</u>							
	Beginning Fund Balance	97,281	110,795		110,795		
23534	Permits and Fees	10,000	10,000	-	5,264	4,736	52.6%
23535	Interest and Miscellaneous	2,500	2,500	365	3,763	(1,263)	150.5%
	Revenue Subtotal	12,500	12,500	365	9,027	3,473	72.2%
23553	General supplies and repairs	6,000	6,000	-	20,618	(14,618)	343.6%
23554	Capital and Non Capital	50,000	50,000	-	-	50,000	0.0%
	Expenditure Subtotal	56,000	56,000	-	20,618	35,382	36.8%
	Net Change	(43,500)	(43,500)	365	(11,591)	(31,909)	
	POLICE SEIZURE FUND (unaudited)	53,781	67,295		99,204		

CITY OF CIBOLO
REVENUE AND EXPENSE REPORT-JUNE

FISCAL YEAR 2024

Account Number	Description	ADOPTED BUDGET	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	REMAINING BALANCE	PERCENT MET
<u>POLICE EDUCATION FUND</u>							
	Beginning Fund Balance	12,967	13,878		13,878		
23634	Grants	2,250	2,250	-	5,738	(3,488)	255.0%
23635	Interest and Miscellaneous	400	400	69	507	(107)	126.7%
	Revenue Subtotal	2,650	2,650	69	6,245	(3,595)	235.7%
23652	Services, Utilities and Training	10,000	10,000	1,913	3,066	6,934	30.7%
23654	Capital and Non Capital	-	-	-	-	-	
	Expenditure Subtotal	10,000	10,000	1,913	3,066	6,934	30.7%
	Net Change	(7,350)	(7,350)	(1,843)	3,179	(10,529)	
	POLICE EDUCATION FUND (unaudited)	5,617	6,528		17,057		
<u>SPECIAL DONATIONS FUND</u>							
	Beginning Fund Balance	18,163	20,831		20,831		
20234	Donations and Grants	2,500	2,500	-	4,540	(2,040)	181.6%
20235	Interest and Miscellaneous	500	500	86	702	(202)	140.3%
	Revenue Subtotal	3,000	3,000	86	5,242	(2,242)	174.7%
20252	Services, Utilities and Training	6,000	6,000	-	150	5,850	2.5%
20253	General Supplies and Repairs	7,150	7,150	-	-	7,150	0.0%
	Expenditure Subtotal	13,150	13,150	-	150	13,000	1.1%
	Net Change	(10,150)	(10,150)	86	5,092	(15,242)	
	SPECIAL DONATIONS FUND (unaudited)	8,013	10,681		25,923		
<u>CHILD SAFETY FEES</u>							
	Beginning Fund Balance	96,813	100,431		100,431		
23834	Donations and Grants	32,000	42,000	3,690	31,627	10,373	75.3%
23835	Interest and Miscellaneous	3,000	5,000	434	4,024	976	80.5%
	Revenue Subtotal	35,000	47,000	4,124	35,651	11,349	75.9%
23858	Transfers	20,000	25,000	384	18,685	6,315	74.7%
	Expenditure Subtotal	20,000	25,000	384	18,685	6,315	74.7%
	Net Change	15,000	22,000	3,740	16,966	5,034	
	CHILD SAFETY FEE (unaudited)	111,813	122,431		117,397		

CITY OF CIBOLO
REVENUE AND EXPENSE REPORT-JUNE

FISCAL YEAR 2024

Account Number	Description	ADOPTED BUDGET	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	REMAINING BALANCE	PERCENT MET
<u>STREET MAINTENANCE TAX</u>							
	Beginning Fund Balance	665,794	827,118		827,118		
23930	General Taxes	1,332,700	1,332,700	95,484	900,231	432,469	67.5%
23935	Interest and Miscellaneous	17,500	17,500	5,829	59,548	(42,048)	340.3%
23936	Donations and grants	-	-	-	-	-	
23938	Transfers	-	-	-	-	-	
	Revenue Subtotal	1,350,200	1,350,200	101,313	959,779	390,421	71.1%
23952	Services, Utilities, and Training	775,000	660,000	8,316	330,204	329,796	50.0%
23954	Capital and NonCapital	-	-	-	-	-	
23957	Construction	-	103,583	-	8,302	95,281	8.0%
23958	Transfers	665,500	665,500	-	-	665,500	0.0%
	Expenditure Subtotal	1,440,500	1,429,083	8,316	338,506	1,090,577	23.7%
	Net Change	(90,300)	(78,883)	92,997	621,272	(700,155)	
	STREET MAINTENACE TAX (unaudited)	575,494	748,235		1,448,390		
<hr/>							
<u>GRANTS FUND</u>							
	Beginning Fund Balance	207,388	138,575		138,575		
23035	Interest and Miscellaneous	150,000	150,000	20,319	150,015	(15)	100.0%
23036	Donations and grants	3,635,234	3,717,086	20,000	86,121	3,630,965	2.3%
	Revenue Subtotal	3,785,234	3,867,086	40,319	236,137	3,630,949	6.1%
23051	Salaries and Benefits	750,000	860,000	-	-	860,000	0.0%
23052	Services, Utilities, and Training	184,500	184,500	-	42,198	142,302	22.9%
23054	Capital and NonCapital	892,000	1,161,679	79,790	587,417	574,262	50.6%
23057	Construction	1,900,000	1,900,000	9,378	49,965	1,850,035	2.6%
	Expenditure Subtotal	3,726,500	4,106,179	89,167	679,580	3,426,599	16.6%
	Net Change	58,734	(239,093)	(48,848)	(443,443)	204,350	
	GRANTS FUND (unaudited)	266,122	(100,518)		(304,868)		

Account Number	Description	ADOPTED BUDGET	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	REMAINING BALANCE	PERCENT MET
IT REPLACEMENT FUND							
	Beginning Fund Balance	180,880	194,558		194,558		
30135	Interest and Miscellaneous	5,000	5,000	820	7,654	(2,654)	153.1%
30138	Transfers	-	-	-	-	-	
	Revenue Subtotal	5,000	5,000	820	7,654	(2,654)	153.1%
30152	Services, Utilities, and Training	-	-	-	-	-	
30154	Capital and NonCapital	84,600	84,600	-	11,547	73,053	13.6%
	Expenditure Subtotal	84,600	84,600	-	11,547	73,053	13.6%
	Net Change	(79,600)	(79,600)	820	(3,893)	(75,707)	
	IT REPLACEMENT (unaudited)	101,280	114,958		190,665		

ACCOUNT NUMBER	DESCRIPTION	INCEPTION THROUGH FY 23	FY 24 6/30/2024	TOTAL PROJECT TO DATE
<u>2011 GO BONDS - TOWN CREEK DET</u>		14	15	16
	BEGINNING FUND BALANCE	-	18,652	-
354-35100-000-000-0000	INTEREST	362,012	1,774	363,785
354-35150-000-000-0000	UNREALIZED GAIN/LOSS ON INVEST	228	-	228
354-35250-000-000-0000	NET BOND PROCEEDS	5,350,000	-	5,350,000
	TOTAL REVENUES	5,712,240	1,774	5,714,014
354-57400-000-000-4041	LAND ACQUISITION	1,351,749	-	1,351,749
354-57500-000-000-4041	ENGINEERING SERVICES	1,683,251	6,935	1,690,186
354-57600-000-000-4041	CONSTRUCTION COSTS	2,658,588	-	2,658,588
	TOTAL EXPENDITURES	5,693,588	6,935	5,700,523
Fund number: 354	2011 GO BONDS - TOWN CREEK DET	18,652	(5,161)	13,491
	ENDING FUND BALANCE	18,652	13,491	13,491
<u>Outstanding Encumbrances:</u>				
354-57600-000-000-4041	Texas Sterling	PO 22139		615
354-57500-000-000-4041	Vickrey & Associates, Inc	PO 22166		3,506
	Total Encumbrances			<u>4,121</u>
	Remaining funds			9,370

ACCOUNT NUMBER	DESCRIPTION	INCEPTION THROUGH FY 23	FY 24 6/30/2024	TOTAL PROJECT TO DATE
<u>2013 GO BONDS - TOWN CREEK DET</u>		12	13	14
	BEGINNING FUND BALANCE	-	2,301,539	-
356-35100-000-000-0000	INTEREST	515,996	109,490	625,487
356-35150-000-000-0000	UNREALIZED GAIN/LOSS ON INVEST	1,828	-	1,828
356-38357-000-000-0000	TRANSFER FROM 13 GO BONDS	-	10,147	10,147
356-39350-000-000-0000	NET BOND PROCEEDS	3,700,000	-	3,700,000
	TOTAL REVENUES	4,217,824	119,637	4,337,461
356-57500-000-000-4041	ENGINEERING SERVICES	47,610	16,012	63,622
356-57600-000-000-4041	CONSTRUCTION COSTS	1,868,675	1,115,234	2,983,909
	TOTAL EXPENDITURES	1,916,285	1,131,246	3,047,531
				-
Fund number: 356	2013 GO BONDS - TOWN CREEK DET	2,301,539	(1,011,609)	1,289,930
	ENDING FUND BALANCE	2,301,539	1,289,930	1,289,930

Outstanding Encumbrances:

356-57600-000-000-4041	Texas Sterling	PO 22139		1,061,223
356-57500-000-000-4041	Raba Kistener, Inc	PO 24061		15,988
	Total Encumbrances			<u>1,077,211</u>
	Remaining funds			212,719

ACCOUNT NUMBER	DESCRIPTION	INCEPTION THROUGH FY 23	FY 24 6/30/2024	TOTAL PROJECT TO DATE
<u>2016 GO BONDS - BORGFELD RD</u>		9	10	11
	BEGINNING FUND BALANCE	-	56,714	-
363-35100-000-000-0000	· INTEREST	45,854	2,218	48,071
363-39350-000-000-0000	· NET BOND PROCEEDS	3,500,000	-	3,500,000
363-37100-000-000-0000	· INTERGOVERNMENTAL PARTICIPATION	450,000	-	450,000
	TOTAL REVENUES	3,995,854	2,218	3,998,071
363-57400-000-000-5051	· LAND ACQUISITION	303,169	-	303,169
363-57500-000-000-5051	· ENGINEERING SERVICES	296,531	-	296,531
363-57600-000-000-5051	· CONSTRUCTION COSTS	3,339,440	-	3,339,440
363-57600-000-000-5502	· CONSTRUCTION COSTS	-	58,000	58,000
	TOTAL EXPENDITURES	3,939,140	58,000	3,997,140
Fund number: 363	2016 GO BONDS - BORGFELD RD	56,714	(55,782)	931
	ENDING FUND BALANCE	56,714	931	931

ACCOUNT NUMBER	DESCRIPTION	INCEPTION THROUGH FY 23	FY 24 6/30/2024	TOTAL PROJECT TO DATE
2019 GENERAL OBLIGATION BONDS				
	BEGINNING FUND BALANCE	-	1,017,750	-
365-35100-000-000-0000	INTEREST	204,053	39,896	243,949
365-38101-000-000-0000	TRANSFER FROM GENERAL FUND	675,000	-	675,000
365-39350-000-000-0000	NET BOND PROCEEDS	10,750,000	-	10,750,000
	TOTAL REVENUES	11,629,053	39,896	11,668,949
365-54910-000-000-0000	CAPITAL OUTLAY	450,000	-	450,000
365-57500-000-000-1074	ENGINEERING SERVICES <i>CITY HALL ANNEX</i>	250,571	-	250,571
365-57500-000-000-1075	ENGINEERING SERVICES <i>PUBLIC WORKS EXPANSION</i>	85,172	72	85,244
365-57500-000-000-4043	ENGINEERING SERVICES <i>TOLLE ROAD IMPROVEMENTS</i>	375,637	-	375,637
365-57500-000-000-6066	ENGINEERING SERVICES <i>TOLLE PARK</i>	67,820	-	67,820
365-57600-000-000-1074	CONSTRUCTION COSTS <i>CITY HALL ANNEX</i>	2,370,488	-	2,370,488
365-57600-000-000-1075	CONSTRUCTION COSTS <i>PUBLIC WORKS EXPANSION</i>	484,786	120,286	605,072
365-57600-000-000-4043	CONSTRUCTION COSTS <i>TOLLE ROAD IMPROVEMENTS</i>	-	-	-
365-57600-000-000-5055	CONSTRUCTION COSTS <i>FM 1103 ROAD IMPROVEMENTS</i>	6,000,000	-	6,000,000
365-57600-000-000-6062	CONSTRUCTION COSTS <i>MIRACLE FIELD</i>	500,000	-	500,000
365-57600-000-000-6066	CONSTRUCTION COSTS <i>TOLLE PARK</i>	-	-	-
365-57650-000-000-1074	TESTING <i>CITY HALL ANNEX</i>	26,829	-	26,829
	TOTAL EXPENDITURES	10,611,303	120,358	10,731,662
Fund number: 365	2019 GENERAL OBLIGATION BONDS	1,017,750	(80,463)	937,287
	ENDING FUND BALANCE	1,017,750	937,287	937,287
Outstanding Encumbrances:				
365-57500-000-000-1075	RVK Architects	PO 21067		8,226
365-57600-160-000-1075	Western Ready Mix	PO 24122		493
365-57600-160-000-1075	San Antonio Masonry	PO 24123		45
365-57600-160-000-1075	Mariano Molina	PO 24137		
	Total Encumbrances			8,764
	Remaining funds			928,523

ACCOUNT NUMBER	DESCRIPTION	INCEPTION THROUGH FY 23	FY 24 6/30/2024	TOTAL PROJECT TO DATE
2019 CERTIFICATES OF OBLIGATION		6	7	8
	BEGINNING FUND BALANCE	-	352,154	-
333-35100-000-000-0000	INTEREST	110,251	14,858	125,109
333-39350-000-000-0000	NET BOND PROCEEDS	5,000,000	-	5,000,000
333-37120-000-000-0000	INTERGOVERNMENTAL - GUADALUPE CO	750,000	-	750,000
	TOTAL REVENUES	5,860,251	14,858	5,875,109
333-57400-000-000-5057	LAND ACQUISITION	429,363	-	429,363
333-57500-000-000-5057	ENGINEERING SERVICES	456,961	-	456,961
333-57600-000-000-5057	CONSTRUCTION COSTS	4,612,913	-	4,612,913
333-57650-000-000-5057	TESTING	8,860	-	8,860
	TOTAL EXPENDITURES	5,508,097	-	5,508,097
Fund number: 333	2019 CERTIFICATES OF OBLIGATION	352,154	14,858	367,012
	ENDING FUND BALANCE	352,154	367,012	367,012

ACCOUNT NUMBER	DESCRIPTION	INCEPTION THROUGH FY 23	FY 24 6/30/2024	TOTAL PROJECT TO DATE
2020 CERTIFICATES OF OBLIGATION - STREET MAINTENANCE		5	6	7
	BEGINNING FUND BALANCE	-	2,775,370	-
369-35100-000-000-0000	INTEREST	346,033	117,419	463,452
369-14101-000-000-0000	TRANSFER FROM GENERAL FUND	2,350,000	-	2,350,000
369-14239-000-000-0000	TRANSFER FROM STREET MAINTENANCE	1,043,763	-	1,043,763
369-39350-000-000-0000	NET BOND PROCEEDS	7,500,000	-	7,500,000
	TOTAL REVENUES	11,239,796	117,419	11,357,215
369-57400-000-000-5500	LAND ACQUISITION	-	-	-
369-57500-000-000-5050	ENGINEERING SERVICES	-	18,265	18,265
369-57500-000-000-5500	ENGINEERING SERVICES	286,005	34,001	320,005
369-57500-000-000-5502	ENGINEERING SERVICES	83,954	45,653	129,608
369-57500-000-000-5503	ENGINEERING SERVICES	-	149,795	149,795
369-57600-000-000-5501	CONSTRUCTION COSTS	8,094,467	-	8,094,467
369-57600-000-000-5502	CONSTRUCTION COSTS	-	1,580,417	1,580,417
	TOTAL EXPENDITURES	8,464,427	1,828,131	10,292,557
Fund number: 369	2020 CERTIFICATES OF OBLIGATION - STREET MAINTENANCE	2,775,370	(1,710,712)	1,064,657
	ENDING FUND BALANCE	2,775,370	1,064,657	1,064,657
Outstanding Encumbrances:				
369-57500-000-000-5050	Lockwood Andrews	PO 24129		21,575
369-57500-000-000-5500	Arias & Associates	PO 24066		1,790
369-57500-000-000-5502	Lockwood Andrews	PO 23202		16,074
369-57500-000-000-5502	Terracon	PO 24092		4,200
369-57500-000-000-5502	Terracon	PO 24163		44,804
369-57500-000-000-5503	Lockwood Andrews	PO 24098		95,205
369-57600-000-000-5502	D&D Contractors	PO 24083		761,694
	Total Encumbrances			<u>945,342</u>
	Remaining funds			119,316

ACCOUNT NUMBER	DESCRIPTION	INCEPTION THROUGH FY 23	FY 24 6/30/2024	TOTAL PROJECT TO DATE
2023 CERTIFICATES OF OBLIGATION		2	3	4
	BEGINNING FUND BALANCE	-	2,007,590	-
371-35100-000-000-0000	INTEREST	118,714	80,209	198,923
371-35350-000-000-0000	BOND PROCEEDS	4,550,000	-	4,550,000
371-35351-000-000-0000	BOND PREMIUM	364,772	-	364,772
	TOTAL REVENUES	5,033,487	80,209	5,113,695
371-55005-000-000-0000	BOND ISSUANCE COST	114,772	-	114,772
371-54910-343-000-0000	CAPITAL OUTLAY	255,973	34,510	290,484
371-54910-353-000-0000	CAPITAL OUTLAY	857,487	106,355	963,842
371-57500-199-000-1072	ENGINEERING SERVICES <i>CITY HALL/HVAC RENOVATION</i>	70,400	17,300	87,700
371-57500-353-000-7074	ENGINEERING SERVICES <i>PUBLIC SAFETY FACILITY</i>	-	390,400	390,400
371-57600-160-000-1075	CONSTRUCTION COSTS <i>PUBLIC WORKS EXPANSION</i>	544,721	220,579	765,299
371-57600-199-000-1072	CONSTRUCTION COSTS <i>CITY HALL/HVAC RENOVATION</i>	1,182,543	652,964	1,835,507
371-57600-353-000-7072	CONSTRUCTION COSTS <i>FIRE ST 1 & 2 BATHROOMS</i>	-	13,931	13,931
371-57600-353-000-7073	CONSTRUCTION COSTS <i>FIRE ST 1 & 2 BATHROOMS</i>	-	14,496	14,496
371-54910-660-000-0000	CAPITAL OUTLAY	-	-	-
	TOTAL EXPENDITURES	3,025,896	1,450,535	4,476,431
Fund number: 371	2023 CERTIFICATES OF OBLIGATION	2,007,590	(1,370,326)	637,265
	ENDING FUND BALANCE	2,007,590	637,265	637,265
Outstanding Encumbrances:				
371-54910-343-000-0000	Enterprise FM Trust	PO 23162		4,939
371-54910-343-000-0000	Farrwest	PO 23164		3,847
371-54910-343-000-0000	LCRA	PO 24094		30,447
371-54910-343-000-0000	LCRA	PO 24112		9,984
371-54910-353-000-0000	Siddons Martin Emergency Group	PO 23029		51,515
371-54910-353-000-0000	LCRA	PO 24179		35,793
371-57500-199-000-1072	Cleary Zimmerman	PO 22180		800
371-57500-353-000-7074	Eikon Consulting Group	PO 24055		415,585
371-57600-199-000-1072	JLA Communications	PO 23153		-
371-57600-199-000-1072	K-W Construction	PO 23160		46,662
371-57600-199-000-1072	TYCO Fire and Security	PO 24049		4,003
	Total Encumbrances			<u>603,575</u>
	Remaining funds			33,689

ACCOUNT NUMBER	DESCRIPTION	INCEPTION THROUGH FY23	FY 24 6/30/2024	TOTAL PROJECT TO DATE
2024 CERTIFICATES OF OBLIGATION		2	3	4
	BEGINNING FUND BALANCE	-	-	-
372-35100-000-000-0000	INTEREST	-	109,900	109,900
372-35350-000-000-0000	BOND PROCEEDS	-	8,485,000	8,485,000
372-35351-000-000-0000	BOND PREMIUM	-	723,639	723,639
	TOTAL REVENUES	-	9,318,539	9,318,539
372-55005-000-000-0000	BOND ISSUANCE COST	-	208,639	208,639
372-54910-146-000-0000	CAPITAL OUTLAY	-	275,779	275,779
372-54910-353-000-0000	CAPITAL OUTLAY	-	2,757,793	2,757,793
372-54910-748-000-0000	CAPITAL OUTLAY	-	-	-
372-57400-748-000-0000	LAND ACQUISITION	-	855,461	855,461
372-57600-000-000-5502	CONSTRUCTION COSTS	-	1,455,172	1,455,172
	TOTAL EXPENDITURES	-	5,552,843	5,552,843
Fund number: 371	2024 CERTIFICATES OF OBLIGATION	-	3,765,695	3,765,695
	ENDING FUND BALANCE	-	3,765,695	3,765,695
Outstanding Encumbrances:				
372-54910-146-000-0000	ABC AUTOMOTIVE BUSINESS	<i>HYDRAULIC LIFT STATION</i>	PO 24073	
372-54910-146-000-0000	COOPER EQUIPMENT	<i>DYNAPAC ROLLER</i>	PO 24133	
372-54910-146-000-0000	NATIONAL EQUIPMENT DEAL	<i>ANTI ICER</i>	PO 24154	13,975
372-54910-353-000-0000	SIDDONS MARTIN	<i>LADDER TRUCK AND PUMPER</i>	PO 24079	90,917
372-57600-000-000-5502	D&D CONTRACTORS	<i>BOLTON, DEAN AND LOWER SEGUIN</i>	PO 24083	2,520,758
	Total Encumbrances			<u>2,625,650</u>
	Remaining funds			1,140,045

ACCOUNT NUMBER	DESCRIPTION	INCEPTION THROUGH FY 23	FY 24 6/30/2024	TOTAL PROJECT TO DATE
2012 REVENUE BONDS		12	13	14
	BEGINNING FUND BALANCE	-	1,323,831	-
531-35100-000-000-0000	· INTEREST	441,216	40,903	482,118
531-35150-000-000-0000	· UNREALIZED GAIN/LOSS ON INVEST	221	-	221
531-35250-000-000-0000	· NET BOND PROCEEDS	8,000,000	-	8,000,000
	TOTAL REVENUES	8,441,437	40,903	8,482,339
531-54916-000-000-2006	· WATER LINE PROJECTS	-	-	-
531-57400-000-000-224B	· LAND ACQUISITION	21,900	-	21,900
531-57400-000-000-3033	· LAND ACQUISITION	13,779	-	13,779
531-57500-000-000-224A	· ENGINEERING SERVICES	25,224	-	25,224
531-57500-000-000-224B	· ENGINEERING SERVICES	47,500	-	47,500
531-57500-000-000-225A	· ENGINEERING SERVICES	165,000	-	165,000
531-57500-000-000-225B	· ENGINEERING SERVICES	58,500	-	58,500
531-57500-000-000-225C	· ENGINEERING SERVICES	93,600	-	93,600
531-57500-000-000-2028	· ENGINEERING SERVICES	25,066	-	25,066
531-57500-000-000-3034	· ENGINEERING SERVICES	24,897	-	24,897
531-57500-000-000-3035	· ENGINEERING SERVICES	76,375	-	76,375
531-57500-000-000-3036	· ENGINEERING SERVICES	-	16,158	16,158
531-57600-000-000-224A	· CONSTRUCTION COSTS	433,689	-	433,689
531-57600-000-000-224B	· CONSTRUCTION COSTS	31,432	-	31,432
531-57600-000-000-224D	· CONSTRUCTION COSTS	170,000	-	170,000
531-57600-000-000-225A	· CONSTRUCTION COSTS	2,088,254	-	2,088,254
531-57600-000-000-225B	· CONSTRUCTION COSTS	763,800	-	763,800
531-57600-000-000-225C	· CONSTRUCTION COSTS	1,127,215	-	1,127,215
531-57600-000-000-2028	· CONSTRUCTION COSTS	240,266	-	240,266
531-57600-000-000-3033	· CONSTRUCTION COSTS	1,655,648	-	1,655,648
531-57600-000-000-5056	· CONSTRUCTION COSTS	55,461	-	55,461
	TOTAL EXPENDITURES	7,117,605	16,158	7,133,763
Fund number: 531	2012 REVENUE BONDS	1,323,831	24,745	1,348,577
	ENDING FUND BALANCE	1,323,831	1,348,577	1,348,577

ACCOUNT NUMBER	DESCRIPTION	INCEPTION THROUGH FY 23	FY 24 6/30/2024	TOTAL PROJECT TO DATE
<u>2019 CERTIFICATES OF OBLIGATION - UTILITY</u>				
	BEGINNING FUND BALANCE	-	1,581,482	-
532-35100-000-000-0000	INTEREST	85,967	61,401	147,368
532-39350-000-000-0000	NET BOND PROCEEDS	1,500,000	-	1,500,000
532-37000-000-000-0000	INTERGOVERNMENTAL - TXDOT	2,036,873	-	2,036,873
	TOTAL REVENUES	3,622,840	61,401	3,684,241
532-57400-000-000-5055	LAND ACQUISITION	154,606	-	154,606
532-57400-000-000-5065	LAND ACQUISITION	9,065	-	9,065
532-54954-000-000-0000	CAPITAL OUTLAY	173,336	-	173,336
532-57500-000-000-5055	ENGINEERING SERVICES	99,557	-	99,557
532-57600-000-000-5055	CONSTRUCTION COSTS	1,604,795	-	1,604,795
	TOTAL EXPENDITURES	2,041,358	-	2,041,358
Fund number: 532	2019 CERTIFICATES OF OBLIGATION - UTILITY	1,581,482	61,401	1,642,883
	ENDING FUND BALANCE	1,581,482	1,642,883	1,642,883
<u>Outstanding Encumbrances:</u>				
532-57500-000-000-5055	Westwood Professional Services	PO 24167		47,000
	Total Encumbrances			<u>47,000</u>
	Remaining funds			1,595,883

ACCOUNT NUMBER	DESCRIPTION	INCEPTION THROUGH FY 23	FY 24 6/30/2024	TOTAL PROJECT TO DATE
<u>2021 EDC REVENUE BONDS</u>				
	BEGINNING FUND BALANCE	-	404,638	-
870-35100-000-000-0000	INTEREST	24,074	17,211	41,285
870-35350-000-000-0000	BOND PROCEEDS	4,125,000	-	4,125,000
	TOTAL REVENUES	4,149,074	17,211	4,166,285
870-52710-000-000-0000	PROFESSIONAL SERVICES	46,874	8,600	55,474
870-54900-000-000-0000	NON-CAPITAL OUTLAY	1,268	-	1,268
870-54925-000-000-0000	LAND ACQUISITION	3,595,144	-	3,595,144
870-55005-000-000-0000	BOND ISSUANCE COST	101,150	-	101,150
	TOTAL EXPENDITURES	3,744,436	8,600	3,753,036
Fund number: 870	2021 EDC REVENUE BONDS	404,638	8,611	413,249
	ENDING FUND BALANCE	404,638	413,249	413,249
<u>Outstanding Encumbrances:</u>				
870-52710-000-000-0000	Colliers Engineering	PO 24157		6,750
	Total Encumbrances			<u>6,750</u>
	Remaining funds			406,499



City Council Regular Meeting Staff Report

Approval of the 2024 Quarterly Investment Report for March 2024 to June 2024.

Meeting	Agenda Group
Tuesday, September 24, 2024, 6:30 PM	Consent Agenda - Consent Items (General Items) Item: 7E
From	
Jessica Donoho, Accounting Manager	

PRIOR CITY COUNCIL ACTION:

N/A

BACKGROUND:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

MOTION(S):

N/A

Attachments

[2024-Q2 Investment Report.pdf](#)



QUARTERLY INVESTMENT REPORT

For the Quarter Ended

June 30, 2024

Prepared by

Valley View Consulting, L.L.C.

The investment portfolio of the City of Cibolo is in compliance with the Public Funds Investment Act and the City's Investment Policy and Strategies.

City Manager, Investment Officer Date

Assistant City Manager, Investment Officer Date

Director of Finance, Investment Officer Date

Accounting Manager, Investment Officer Date

Disclaimer: These reports were compiled using information provided by the City. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields, and do not account for investment advisor fees.

Summary

Quarter End Results by Investment Category:

Asset Type (3)	March 31, 2024			June 30, 2024		
	Ave. Yield	Book Value	Market Value	Ave. Yield	Book Value	Market Value
DDA/MMA/Cash	4.82%	\$ 12,062,064	\$ 12,062,064	4.85%	\$ 8,912,558	\$ 8,912,558
Pools	5.38%	50,814,541	50,814,541	5.37%	47,387,542	47,387,542
Securities/CDs	5.25%	9,000,000	9,000,000	5.29%	9,104,420	9,104,420
Totals	5.27%	\$ 71,876,605	\$ 71,876,605	5.29%	\$ 65,404,520	\$ 65,404,520

Current Quarter Average Yield (1)

Total Portfolio	5.29%
Rolling Three Month Treasury	5.47%
Rolling Six Month Treasury	5.34%
TexPool	5.31%

Fiscal Year-to-Date Average Yield (2)

Total Portfolio	5.27%
Rolling Three Month Treasury	5.48%
Rolling Six Month Treasury	5.38%
TexPool	5.33%

Interest Earnings (Approximate)

This Quarter	\$ 923,774
Fiscal Year-to-Date	\$ 2,668,508

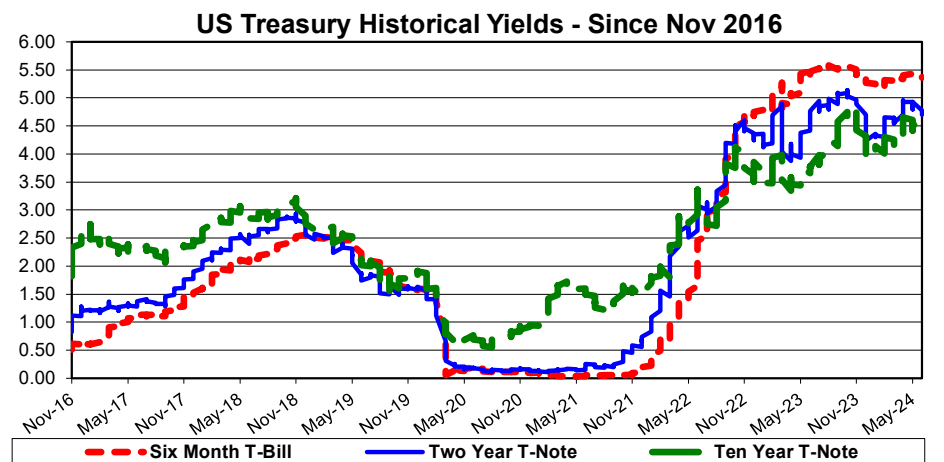
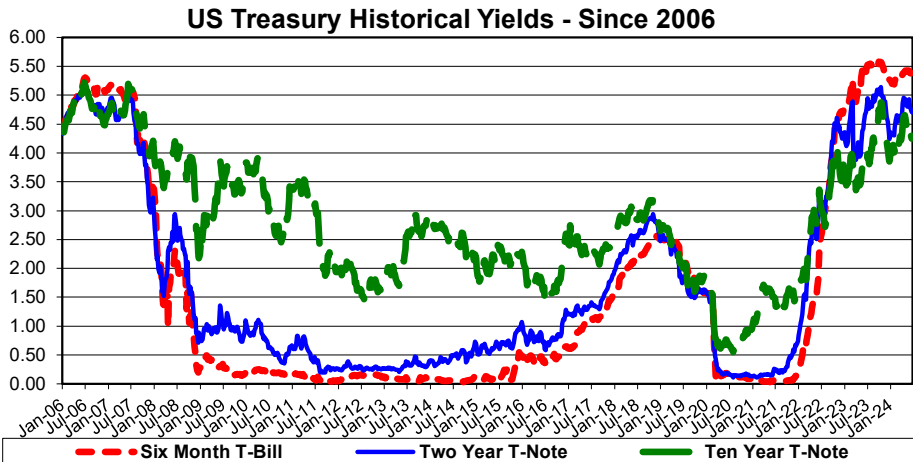
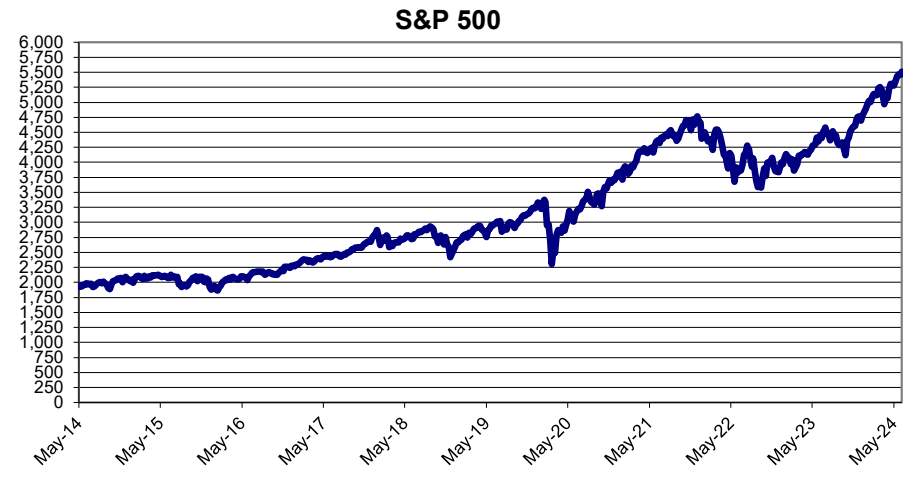
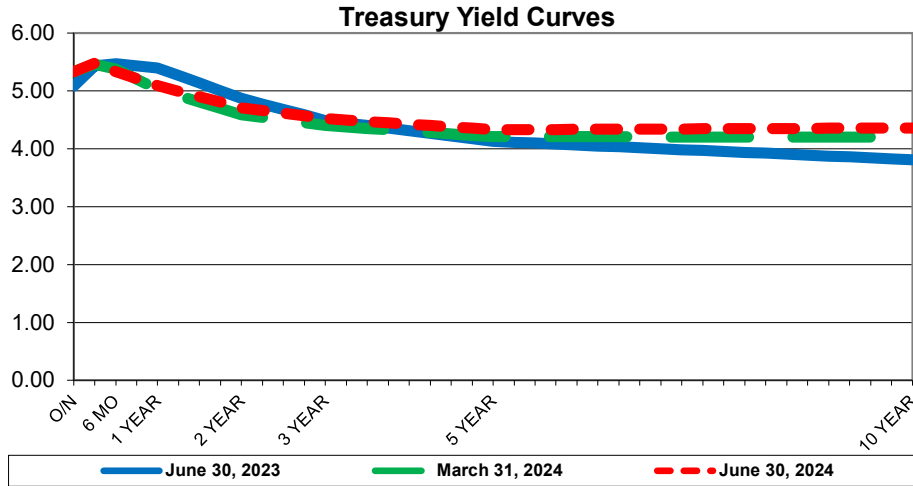
(1) **Current Quarter Average Yield** - based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered. The yield for the reporting month is used for bank, pool, and money market balances.

(2) **Fiscal Year-to-Date Average Yields** - calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees..

Economic Overview

6/30/2024

The Federal Open Market Committee (FOMC) maintained the Fed Funds target range 5.25% - 5.50% (Effective Fed Funds are trading +/-5.33%). Expectations are for reduced future rates, but any actions will be meeting-by-meeting and "data-dependent." June Non-Farm Payroll slightly exceeded expectations at 206k new jobs, but the previous two months were revised down causing the Three Month Rolling Average to fall to 177k. Final First Quarter 2024 GDP reported +1.4%. The S&P 500 Stock Index created new highs above +/-5,500. The yield curve remains inverted but longer yields rose slightly. Crude Oil trades over \$80 per barrel. Inflation declined slightly but remains above the FOMC 2% target (Core PCE +/-2.6% and Core CPI +/-3.4%). Reduced global economic outlooks and ongoing/expanding military conflicts continue increasing uncertainty.



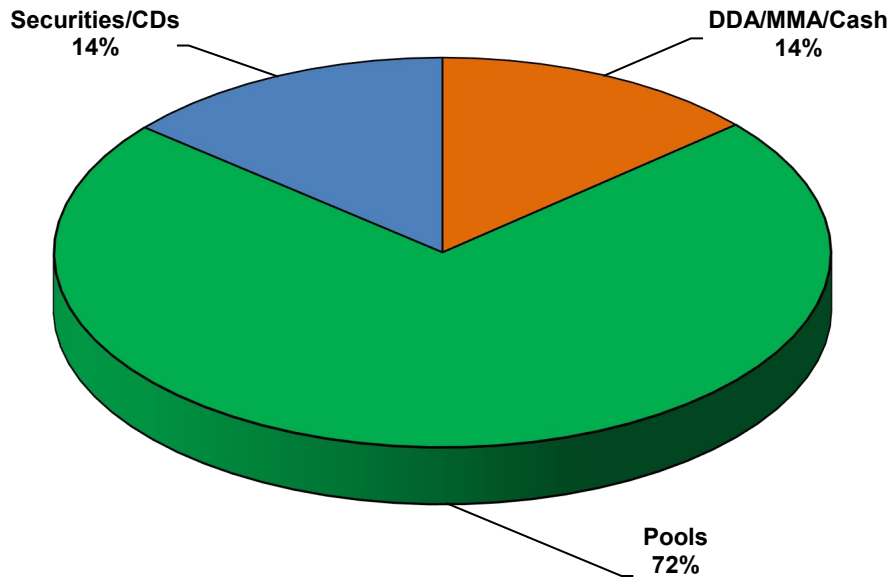
**Holdings Report
June 30, 2024**

Issuer	% Coupon Rate	Credit Rating	Maturity Date	Settlement Date	Book Value	Market Price	Market Value	% YTM @ Cost	Days To Maturity
Cash	0.00		07/01/24	06/30/24	\$ 1,600	1.00	\$ 1,600	0.00	1
Shertz Bank & Trust MMA	4.75		07/01/24	06/30/24	6,795,975	1.00	6,795,975	4.75	1
Wells Fargo Bank MMA	5.18		07/01/24	06/30/24	2,114,983	1.00	2,114,983	5.18	1
TexPool LGIP	5.31	AAAm	07/01/24	06/30/24	24,740,490	1.00	24,740,490	5.31	1
TexPool Prime LGIP	5.46	AAAm	07/01/24	06/30/24	7,397,142	1.00	7,397,142	5.46	1
Texas CLASS LGIP	5.43	AAAm	07/01/24	06/30/24	15,243,216	1.00	15,243,216	5.43	1
TexSTAR LGIP	5.31	AAAm	07/01/24	06/30/24	6,694	1.00	6,694	5.31	1
East West Bank CD	5.42		09/04/24	03/04/24	2,000,000	100.00	2,000,000	5.42	66
East West Bank CD	5.50		12/04/24	06/04/24	2,036,184	100.00	2,036,184	5.65	157
East West Bank CD	5.39		03/04/25	06/04/24	1,018,005	100.00	1,018,005	5.53	247
Schertz Bank & Trust CD	5.00		06/15/25	03/18/24	1,012,639	100.00	1,012,639	5.00	350
Schertz Bank & Trust CD	5.00		06/18/25	03/18/24	1,012,639	100.00	1,012,639	5.00	353
Schertz Bank & Trust CD	4.95		06/18/25	03/18/24	2,024,953	100.00	2,024,953	4.95	353
TOTALS					\$65,404,520		\$65,404,520	5.29	33
								(1)	(2)

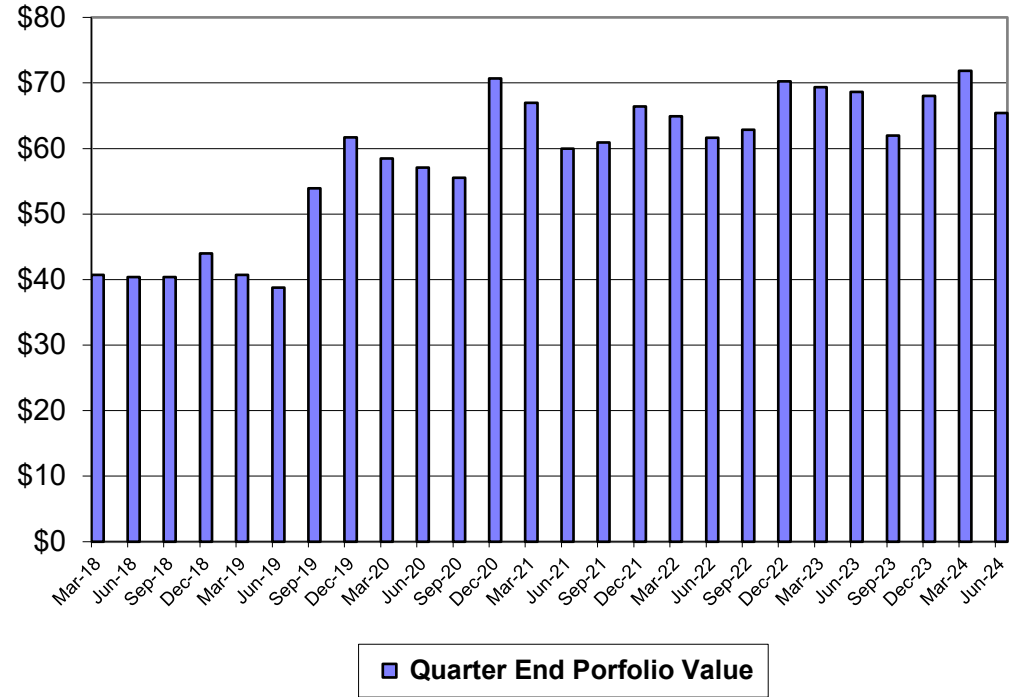
(1) Weighted average yield to maturity - The weighted average yield to maturity is based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered.

(2) weighted average mte - For purposes of calculating weighted average mte, pool investments are assumed to have a one day maturity.

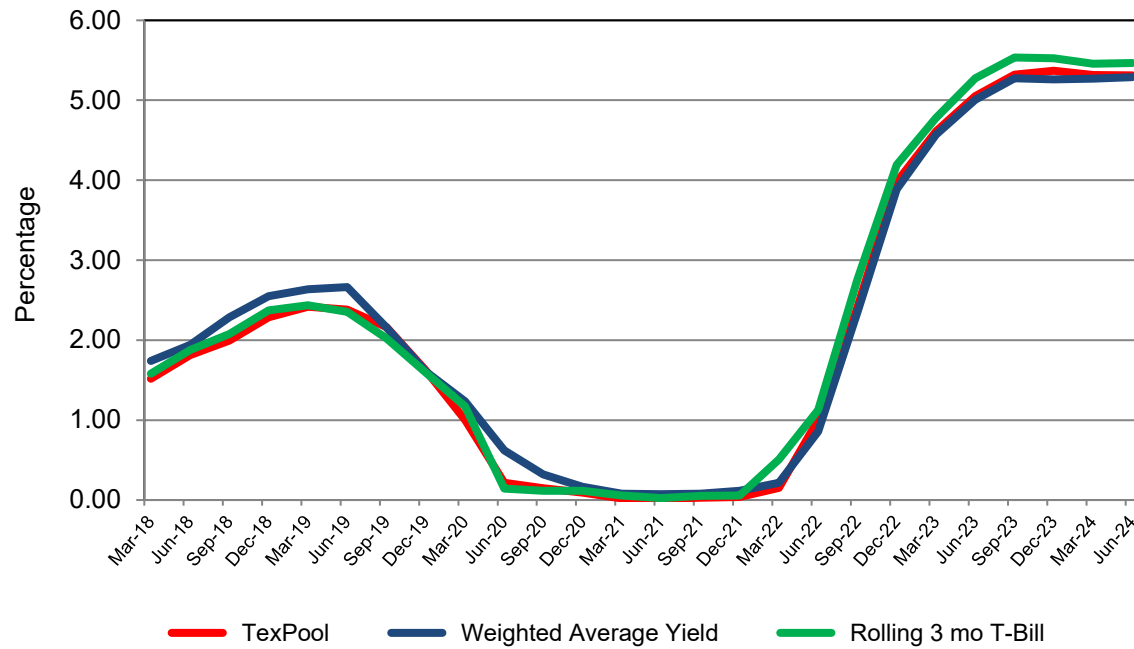
Portfolio Composition



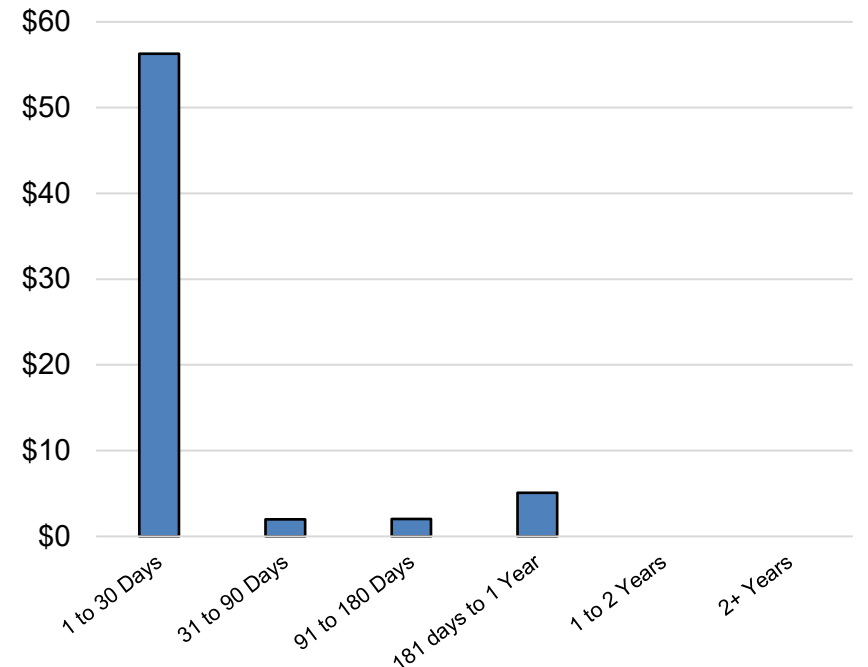
Total Portfolio (Millions)



Total Portfolio Performance



Distribution by Maturity Range (Millions)



Book & Market Value Comparison
June 30, 2024

Issuer	% Yield	Maturity Date	Book Value 03/31/24	Increases	Decreases	Book Value 06/30/24	Market Value 03/31/24	Change in Market Value	Market Value 06/30/24
Cash	0.00	07/01/24	\$ 1,600	\$ –	\$ –	\$ 1,600	\$ 1,600	\$ –	\$ 1,600
Shertz Bank & Trust MMA	4.75	07/01/24	9,972,807	–	(3,176,832)	6,795,975	9,972,807	(3,176,832)	6,795,975
Wells Fargo Bank MMA	5.18	07/01/24	2,087,656	27,326	–	2,114,983	2,087,656	27,326	2,114,983
TexPool LGIP	5.31	07/01/24	29,721,999	–	(4,981,508)	24,740,490	29,721,999	(4,981,508)	24,740,490
TexPool Prime LGIP	5.46	07/01/24	4,673,696	2,723,446	–	7,397,142	4,673,696	2,723,446	7,397,142
Texas CLASS LGIP	5.43	07/01/24	16,412,242	–	(1,169,026)	15,243,216	16,412,242	(1,169,026)	15,243,216
TexSTAR LGIP	5.31	07/01/24	6,606	88	–	6,694	6,606	88	6,694
East West Bank CD	5.50	06/04/24	1,000,000	–	(1,000,000)	–	1,000,000	(1,000,000)	–
East West Bank CD	5.50	06/04/24	2,000,000	–	(2,000,000)	–	2,000,000	(2,000,000)	–
East West Bank CD	5.42	09/04/24	2,000,000	–	–	2,000,000	2,000,000	–	2,000,000
East West Bank CD	5.65	12/04/24	–	2,036,184	–	2,036,184	–	2,036,184	2,036,184
East West Bank CD	5.53	03/04/25	–	1,018,005	–	1,018,005	–	1,018,005	1,018,005
Schertz Bank & Trust CD	5.00	06/15/25	1,000,000	12,639	–	1,012,639	1,000,000	12,639	1,012,639
Schertz Bank & Trust CD	5.00	06/18/25	1,000,000	12,639	–	1,012,639	1,000,000	12,639	1,012,639
Schertz Bank & Trust CD	4.95	06/18/25	2,000,000	24,953	–	2,024,953	2,000,000	24,953	2,024,953
Total / Average	5.29		\$ 71,876,605	\$ 5,855,281	\$(12,327,366)	\$ 65,404,520	\$ 71,876,605	\$ (6,472,085)	\$ 65,404,520

Portfolio Allocation
June 30, 2024
Book & Market Value

Issuer	Maturity Date	Totals	General Fund	Debt Service Fund	Economic Development	Water Fund	Special Fund	Capital Fund
Cash	07/01/24	\$ 1,600	\$ 850	\$ -	\$ -	\$ 750	\$ -	\$ -
Schertz Bank & Trust MMA	07/01/24	6,795,975	223,451	2,316,351	-	3,168,810	1,087,363	-
Wells Fargo Bank MMA	07/01/24	2,114,983	969,839	-	-	-	-	1,145,144
TexPool LGIP	07/01/24	24,740,490	812,144	-	2,274,728	4,184,368	13,844,927	3,624,324
TexSTAR LGIP	07/01/24	6,694	6,694	-	-	-	-	-
TexPool Prime LGIP	07/01/24	7,397,142	3,081,134	-	-	670,139	2,725,898	919,971
TexasCLASS LGIP	07/01/24	15,243,216	1,532,155	-	413,249	899,362	6,467,607	5,930,843
East West Bank CD	09/04/24	2,000,000	-	-	-	-	2,000,000	-
East West Bank CD	12/04/24	2,036,184	-	-	-	-	2,036,184	-
East West Bank CD	03/04/25	1,018,005	1,018,005	-	-	-	-	-
Schertz Bank & Trust CD	06/15/25	1,012,639	1,012,639	-	-	-	-	-
Schertz Bank & Trust CD	06/18/25	1,012,639	-	-	-	1,012,639	-	-
Schertz Bank & Trust CD	06/18/25	2,024,953	-	-	-	-	2,024,953	-
TOTALS		\$ 65,404,520	\$ 8,656,911	\$ 2,316,351	\$ 2,687,976	\$ 9,936,068	\$ 30,186,931	\$ 11,620,283

Portfolio Allocation
March 31, 2024
Book & Market Value

Issuer	Maturity Date	Totals	General Fund	Debt Service Fund	Economic Development	Water Fund	Special Fund	Capital Fund
Cash	04/01/24	\$ 1,600	\$ 850	\$ -	\$ -	\$ 750	\$ -	\$ -
Schertz Bank & Trust MMA	04/01/24	9,972,807	2,012,387	2,187,984	-	4,156,697	1,615,739	-
Wells Fargo Bank MMA	04/01/24	2,087,656	957,308	-	-	-	-	1,130,348
TexPool LGIP	04/01/24	29,721,999	3,949,769	-	2,414,921	3,187,804	13,659,685	6,509,820
TexSTAR LGIP	04/01/24	6,606	6,606	-	-	-	-	-
TexPool Prime LGIP	04/01/24	4,673,696	1,117,709	-	-	661,093	1,925,555	969,339
TexasCLASS LGIP	04/01/24	16,412,242	1,271,318	-	413,026	887,308	6,305,769	7,534,820
East West Bank CD	06/04/24	1,000,000	1,000,000	-	-	-	-	-
East West Bank CD	06/04/24	2,000,000	-	-	-	-	2,000,000	-
East West Bank CD	09/04/24	2,000,000	-	-	-	-	2,000,000	-
Schertz Bank & Trust CD	06/15/25	1,000,000	1,000,000	-	-	-	-	-
Schertz Bank & Trust CD	06/18/25	1,000,000	-	-	-	1,000,000	-	-
Schertz Bank & Trust CD	06/18/25	2,000,000	-	-	-	-	2,000,000	-
TOTALS		\$ 71,876,605	\$ 11,315,947	\$ 2,187,984	\$ 2,827,947	\$ 9,893,651	\$ 29,506,748	\$ 16,144,327



City Council Regular Meeting Staff Report

Approval of the Preliminary Plat of Buffalo Crossing II Knights Crossing Phase 2 subdivision.

Meeting	Agenda Group
Tuesday, September 24, 2024, 6:30 PM	Consent Agenda - Consent Items (General Items) Item: 7F

From
Susana Huerta, Assistant Planning Director

Planning & Zoning Commission Action: Recommendation of approval by a 7-0 vote

PROPERTY INFORMATION:

- Project Name:** PC-24-24-PP
- Owner:** Israel Fogiel, IF Development Associates
- Representative:** Mary Stewart, KCI Technologies
- Area:** 2.605 acres
- Location:** Near Intersection of Weidner Road and Knights Crossing Road
- Council District:** 4
- Zoning ([map](#)):** Planned Unit Development (PUD)
- Proposed Use:** Two (2) Open Space lots, 925 Linear Feet of Roadway
- Utility Providers:** Water, Sewer – City of Cibolo, Electricity - GVEC

FINDINGS/CURRENT ACTIVITY:

Per Unified Development Code (UDC) Article 20.3.3., 'Preliminary Plat', property is required to be platted prior to development of a site within or outside the City Limits. The plat or subdivision of land must comply with the Land Study, if applicable, and meet all requirements of the Unified Development Code and the Design and Construction Manual.

Knights Crossing is part of the Buffalo Crossing II subdivision. It extends from Buffalo Crossing to Weidner Road. In February of 2024, the City Council approved a Final Plat that established roughly 1,577 linear feet of roadway of Knights Crossing, beginning from Weidner Road and ending just past the intersection of Knights Crossing and Dalton Lake. Construction plans were also approved and the section of Knights Crossing from Weidner Road to Dalton Lake is currently under construction.

This Preliminary Plat establishes an additional 925 linear feet of roadway of Knights Crossing, beginning from Dalton Lake and Knights Crossing to the intersection of Buffalo Crossing and Knights Crossing and includes two (2) open space lots. Construction plans for this segment of Knights Crossing included in this Plat were approved by the City Engineer's office and Public Works department in August of 2024.

A Public Improvements Agreement (PIA) was approved in 2016, as well as a Planned Unit Development (PUD) and Land Study in 2015 for this subdivision. The Public Improvements Agreement (PIA) requires the construction of an arterial roadway (Knights Crossing) with a right-of-way width of 86' from Weidner Road to FM 1103. In 2023, negotiations took place between the developer and neighboring property owner's to acquire one-half of the ROW to meet the 86' requirement, however, negotiations were unsuccessful requiring the developer to provide sufficient ROW on their property. The developer shifted the alignment of the roadway to the West in the previously approved Final Plat to meet the 86' of ROW on their property. 86' of ROW is also achieved with this Plat.

STREETS/FUTURE THOROUGHFARE PLAN (FTPX):

Knights Crossing will connect Weidner Road to Buffalo Crossing, an existing public thoroughfare of 66' rights-of-way (ROW) collector and will serve as access to future Units 5, 6, and 7. The plat includes 86' of right-of-way along Knights Crossing required for arterial roads and 66' of right-of-way along Buffalo Crossing to connect to the existing roadway.

A Traffic Impact Analysis (TIA) was submitted and approved in 2022 for the Buffalo Crossing II Subdivision and accounts for the extension of Buffalo Crossing and construction of Knights Crossing. The City Engineer's office verified that what was submitted with this Plat complies with the previously approved traffic study.

UTILITIES:

This Plat is specific to roadway and necessary drainage infrastructure improvements. Construction plans for the roadway and associated improvements were approved in August of 2024.

DRAINAGE:

According to the applicant's drainage plan that was approved by the City Engineer, the Buffalo Crossing development proposes to utilize multiple detention ponds to be built within the development to mitigate any increase in flows in Town Creek and Town Creek East Tributary 1. This detention pond is proposed in this report to receive approximately 13 acres of interior flow and has also been designed to receive approximately 27.5 acres of flow from the existing and future Units.

STAFF RECOMMENDATION:

Staff and the City Engineer reviewed the plat and associated documents. Per the attached memo, all comments have been addressed. Therefore, Staff recommends APPROVAL of this Preliminary Plat.

Attachments

[Application](#)

[Plat](#)

[City Engineer Letter](#)

[Property Map](#)



City of Cibolo

Planning Department
201 Loop 539 W/P.O. Box 826
Cibolo, TX 78108
Phone: (210) 658 - 9900

UNIVERSAL APPLICATION - PRELIMINARY PLAT

Please fill out this form completely, supplying all necessary information and documentation to support your request. *Please use a separate application for each submittal.* Your application will not be accepted until the application is completed and required information provided.

Project Name: Buffalo Crossing II Knight Crossing Ph2

Total Acres: 2.605 Ac Survey Name: Trinidad Garcia Survey No. 94 Abstract No.: 137

Project Location (address): intersection of Weidner Rd. and Knights Crossing Rd.

Current Zoning: PUD Overlay: None Old Town FM 78

Proposed Zoning: PUD # of Lots: 0 # of Units: 1

Please Choose One: Single-Family Multi-Family Commercial Industrial

Other Dedication/Collector ROW

Current Use: Agriculture Total Proposed Square Footage: _____

Proposed Use: Single Family (Commercial/Industrial only)

Applicant Information:

Property Owner Name: IF Development Associates, Inc. (Contact: Israel Fogiel)

Address: 10003 NW Military Hwy., Suite 2201 City: San Antonio

State: Texas Zip Code: 78231 Phone: (210) 334-9200

Email: fogtex@aol.com Fax: _____

*Applicant (if different than Owner): _____

* Letter of Authorization required

Address: _____ City: _____

State: _____ Zip Code: _____ Phone: _____

Email: _____ Fax: _____

Representative: KCI Technologies (Contact: Mary Stewart)

Address: 2806 West Bitters Road, Suite 218 City: San Antonio

State: Texas Zip Code: 78248 Phone: (210) 641-9999

Email: mary.stewart@kci.com Fax: _____

Authorization: By signing this application, you hereby grant Staff access to your property to perform work related to your application.

Owner or Representative's Signature

Israel Fogiel

Typed / Printed Name

State of Texas

County of Bexar

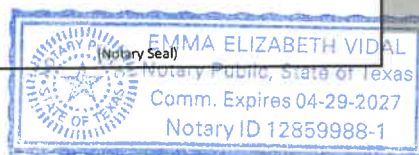
Before me, Emma Elizabeth Vidal, on this day personally appeared
Name of Notary Public

Israel Fogiel, to be the person(s) who is/are subscribed to the
Name of signer(s)

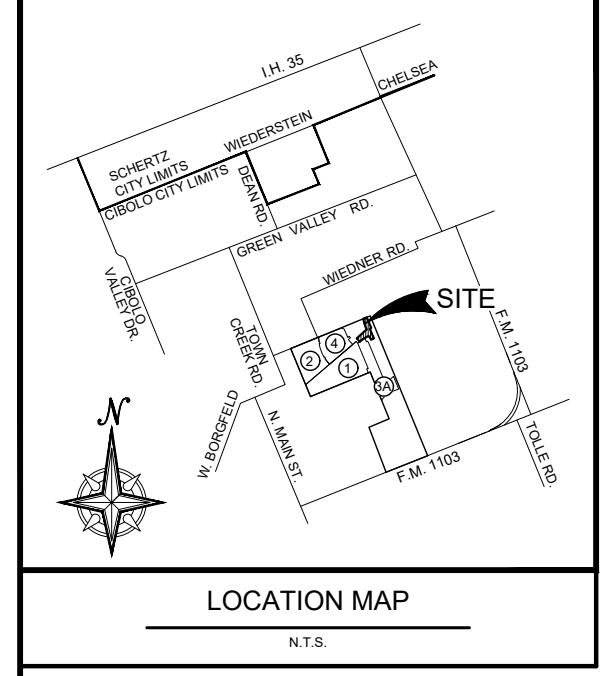
foregoing instrument and acknowledge to me that he/she/they executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this 7th day of August, 2024

Notary Public Signature



City of Cibolo Use Only
Total Fees
Payment Method
Submittal Date
Accepted by
Case Number



PLAT REFERENCE

①	BUFFALO CROSSING II UNIT 1 (VOL. 9, PGS. 340-342, P.R.)
②	BUFFALO CROSSING II UNIT 2 (VOL. 9, PGS. 269-270, P.R.)
5A	BUFFALO CROSSING II UNIT 3A (VOL. 9, PGS. 735-736, P.R.)
④	BUFFALO CROSSING II UNIT 4 (VOL. 10, PGS. 64-65, P.R.)
⑥	BUFFALO CROSSING II UNIT 6 (CONCURRENT PLAT)
Ⓚ	BUFFALO CROSSING II KNIGHTS CROSSING (CONCURRENT PLAT)

- NOTES:**
- 1) THE PROPERTY SHOWN HEREON LIES WITHIN THE CITY OF CIBOLO.
 - 2) THE PROPERTY SHOWN HEREON IS NOT LOCATED OVER THE EDWARDS AQUIFER RECHARGE ZONE.
 - 3) THE PROPERTY SHOWN HEREON IS LOCATED INSIDE SCHERTZ-CIBOLO-UNIVERSAL CITY SCHOOL DISTRICT.
 - 4) ALL PROPOSED STREETS WILL BE DEDICATED TO THE PUBLIC AND MAINTAINED BY THE CITY OF CIBOLO.
 - 5) THE PROPERTY SHOWN HEREON WILL HAVE UTILITIES PROVIDED BY THE FOLLOWING:
WATER - CITY OF CIBOLO
SEWER - CITY OF CIBOLO
ELECTRICITY - G.V.E.C.
GAS - CENTERPOINT ENERGY
CABLE - CHARTER
 - 6) NO PORTION OF THE PROPERTY EXCEPT SHOWN HEREON IS LOCATED WITHIN A 100-YEAR FLOOD BOUNDARY AS DEFINED BY FLOOD INSURANCE RATE MAP GUADALUPE COUNTY, TEXAS COMMUNITY PANEL NUMBER 48187C 0230F, REVISED MAY 4, 2012.
 - 7) THIS PLAT DOES NOT AMEND, ALTER, RELEASE OR OTHERWISE AFFECT ANY EXISTING ELECTRIC, GAS, WATER, SEWER, DRAINAGE, TELEPHONE, CABLE EASEMENTS OR ANY OTHER EASEMENTS FOR UTILITIES UNLESS THE CHANGES TO SUCH EASEMENTS ARE DESCRIBED ABOVE.
 - 8) ALL UTILITY EASEMENTS ARE FOR THE CONSTRUCTION, MAINTENANCE (INCLUDING BUT NOT LIMITED TO REMOVAL OF TREE AND OTHER OBSTRUCTIONS), READING METERS AND REPAIR OF ALL OVERHEAD AND UNDERGROUND UTILITIES.
 - 9) G.V.E.C. TO HAVE 5' WIDE ELECTRIC EASEMENT ON ALL ROAD CROSSINGS IN WHICH ELECTRIC LINES ARE PLACED.
 - 10) BEARING REFERENCE SOURCE IS THE NORTHWEST LINES OF 50' PIPELINE ESMT, VOL. 253, PGS. 425PR, BETWEEN MONUMENTS SHOWN HEREON AND ESTABLISHED AS N05°53'15"E BY GPS OBSERVATION BASED ON NAD83 (2011) DATUM TEXAS STATE PLANE COORDINATE SYSTEM - SOUTH CENTRAL ZONE.
 - 11) MONUMENTATION AS SHOWN, IT IS THE PRACTICE OF KCI TO MONUMENT ALL CORNERS (IF PRACTICAL) IN THE SUBDIVISION WITH 1/2" REBAR AND KCI PLASTIC CAPS, UPON COMPLETION OF CONSTRUCTION.
 - 12) PROPERTY OWNERS ASSOCIATION WILL MOW AND MAINTAIN PARKS, LANDSCAPE BUFFERS, OPEN SPACE, GREENBELTS AND DRAINAGE EASEMENTS.
 - 13) THE CITY OF CIBOLO RESERVES THE RIGHT TO RENAME STREETS AND/OR CHANGE HOUSE NUMBER DUE TO INCOMPATIBILITY WITH EXISTING NAME LAYOUT, EMERGENCY VEHICLE RESPONSE, AND MAIL DELIVERY.
 - 14) SQUARE FOOTAGES SHOWN HEREON WERE DERIVED FROM DIMENSIONS SHOWN, BUT DO NOT REFLECT A CERTIFIED INCREASE IN ACRES ACCURACY BEYOND THAT OF THE TOTAL ACRES SHOWN HEREON. (5.710 AC.)
 - 15) THIS PLAT CONTAINS APPROXIMATELY 925 L.F. OF ROADWAY.
 - 16) ALL AREAS WITHIN THIS PLAT ARE WITHIN THE CITY OF CIBOLO AND ARE ZONED PLANNED UNIT DEVELOPMENT (PUD) PER ORDINANCE #1129.
 - 17) SELLING A PORTION OF THIS ADDITION BY METES AND BOUNDS IS A VIOLATION OF THE UNIFIED DEVELOPMENT CODE OF THE CITY OF CIBOLO AND STATE PLANNING STATUTES AND IS SUBJECT TO FINES AND WITHHOLDING OF UTILITIES AND BUILDING PERMITS.
 - 18) PLAT APPROVAL SHALL NOT BE DEEMED TO GIVE AUTHORITY TO VIOLATE, NULLIFY, VOID, OR CANCEL ANY PROVISIONS OF LOCAL, STATE, OR FEDERAL LAWS, ORDINANCES, OR CODES.
 - 19) THE APPLICANT IS RESPONSIBLE FOR SECURING ANY FEDERAL PERMITS THAT MAY BE NECESSARY AS THE RESULT OF PROPOSED DEVELOPMENT ACTIVITY. THE CITY OF CIBOLO IS NOT RESPONSIBLE FOR DETERMINING THE NEED FOR, OR ENSURING COMPLIANCE WITH ANY FEDERAL PERMIT.
 - 20) APPROVAL OF THIS PLAT DOES NOT CONSTITUTE A VERIFICATION OF ALL DATA, INFORMATION AND CALCULATIONS SUPPLIED BY THE APPLICANT. THE ENGINEER OF RECORD OR REGISTERED PUBLIC LAND SURVEYOR IS SOLELY RESPONSIBLE FOR THE COMPLETENESS, ACCURACY AND ADEQUACY OF HIS/HER SUBMITTAL WHETHER OR NOT THE APPLICATION IS REVIEWED FOR CODE COMPLIANCE BY THE CITY ENGINEERS.
 - 21) ALL RESPONSIBILITY FOR THE ADEQUACY OF THIS PLAT REMAINS WITH THE ENGINEER OR SURVEYOR WHO PREPARED THEM. IN APPROVING THESE PLANS, THE CITY OF CIBOLO MUST RELY ON THE ADEQUACY OF THE WORK OF THE ENGINEER AND/OR SURVEYOR OF RECORD.
 - 22) ROUTINE MAINTENANCE OF WEEDS AND GRASS IN ALL EASEMENTS SHALL BE THE RESPONSIBILITY OF THE PROPERTY OWNER, HOA, OR PROPERTY OWNER ASSOCIATION ON WHICH THE EASEMENT IS LOCATED IN ACCORDANCE WITH CITY OF CIBOLO CODE OF ORDINANCES PROVISIONS FOR HIGH WEEDS AND GRASS.
 - 23) PRIOR TO THE ISSUANCE OF A BUILDING PERMIT, A GEOTECHNICAL REPORT SHALL BE COMPLETED SHOWING COMPLIANCE WITH ALL RECOMMENDED PRACTICE FOR THE DESIGN OF RESIDENTIAL FOUNDATIONS, VERSION 1 STANDARDS OF THE TEXAS SECTION OF THE AMERICAN SOCIETY OF CIVIL ENGINEERS, THE GEOTECHNICAL STANDARDS AND PRACTICES OF THE CITY OF CIBOLO UDC AND THE CITY OF CIBOLO BUILDING CODE, EACH OF WHICH MAY BE AMENDED.
 - 24) FINISHED FLOOR ELEVATIONS MUST BE A MINIMUM OF 8 INCHES ABOVE FINISHED ADJACENT GRADE.
 - 25) TO SATISFY THE SOUTHERN "KOEHLER TRACT" PARK REQUIREMENTS, PER PUBLIC IMPROVEMENT AGREEMENT FOR KOEHLER TRACT (SOUTH) AND VEAZ/REDHAGE TRACT (NORTH) WITH THE CITY OF CIBOLO, THE DEVELOPER AGREES, IN LIEU OF PAYMENTS TO THE CITY'S PARKLAND DEDICATION FUND, TO DEDICATE THE HIKE AND BIKE TRAILS AND PARKLAND, WHICH MAY INCLUDE PUBLIC UTILITY AND DRAINAGE EASEMENTS, SUCH DEDICATIONS OF HIKE AND BIKE TRAILS AND PARKLAND BY DEVELOPER TO THE CITY (AFTER REVIEW BY THE CITY ENGINEER AND RECOMMENDATION BY THE CITY MANAGER) WILL BE DEEMED FULL SATISFACTION OF THE PARKLAND DEDICATION REQUIREMENTS OF THE CITY'S SUBDIVISION ORDINANCE AT THE TIME OF SUBDIVISION PLATTING AND BUILDING PERMITTING. THE FUTURE PHASES OF THE OVERALL DEVELOPMENT (NORTHERN VEAZ TRACT) WILL INCLUDE PARKLAND DEDICATION AND IMPROVEMENTS IN ACCORDANCE WITH THE CIBOLO UDC.
 - 26) NO STRUCTURE, FENCES, WALLS OR OTHER OBSTRUCTIONS THAT IMPEDE DRAINAGE SHALL BE PLACED WITHIN THE LIMITS OF THE DRAINAGE EASEMENTS SHOWN ON THIS PLAT. NO LANDSCAPING OR OTHER TYPE OF MODIFICATIONS WHICH ALTER THE CROSS-SECTIONS OF THE DRAINAGE EASEMENT, AS APPROVED, SHALL BE ALLOWED WITHOUT THE APPROVAL OF THE DIRECTOR OF PUBLIC WORKS. THE CITY OF CIBOLO SHALL HAVE THE RIGHT TO INGRESS AND EGRESS OVER THE GRANITOR'S ADJACENT PROPERTY TO REMOVE ANY IMPEDING OBSTRUCTIONS PLACED WITHIN THE LIMITS OF SAID DRAINAGE EASEMENTS AND TO MAKE ANY MODIFICATIONS OR IMPROVEMENTS WITHIN SAID DRAINAGE EASEMENTS

LEGEND

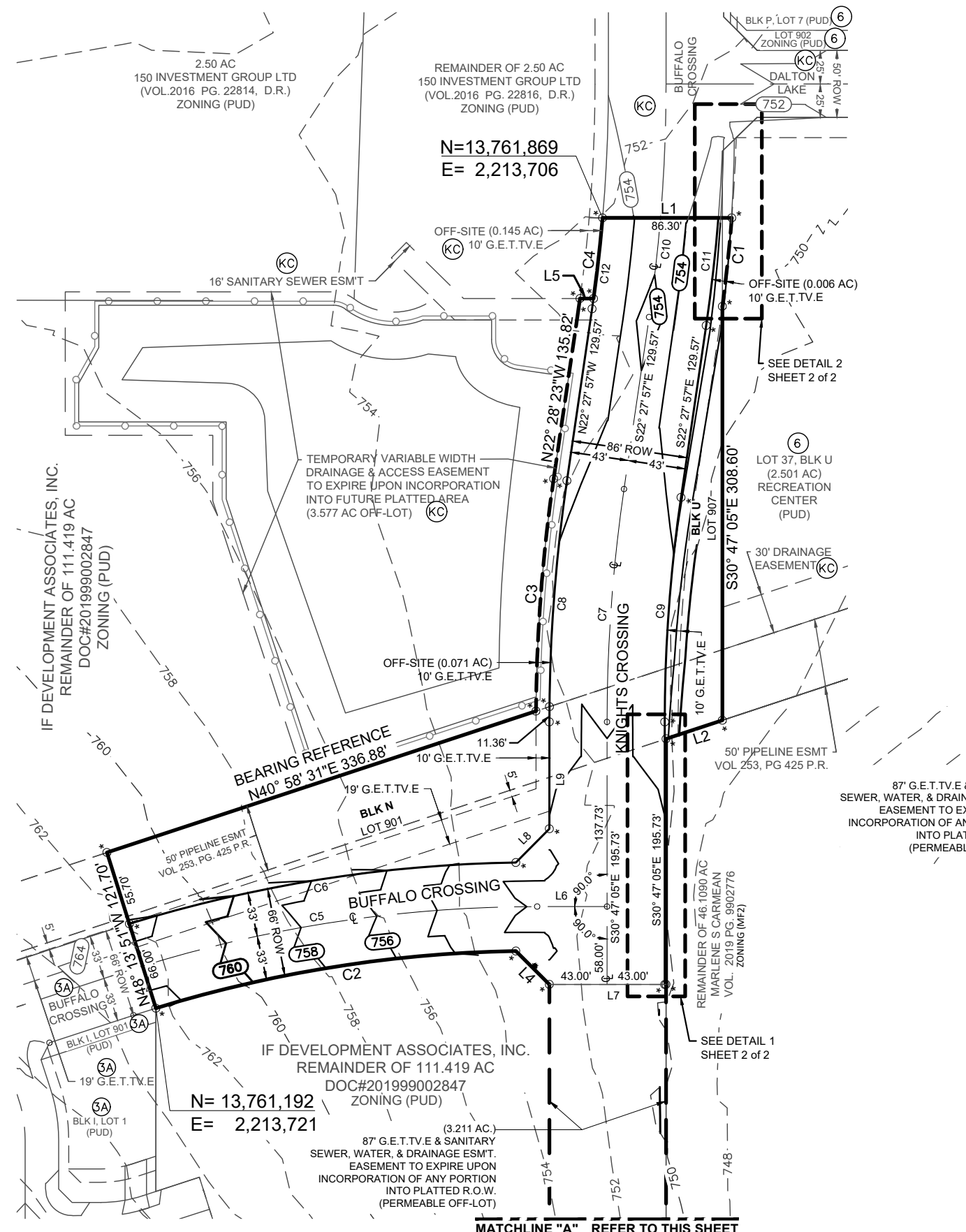
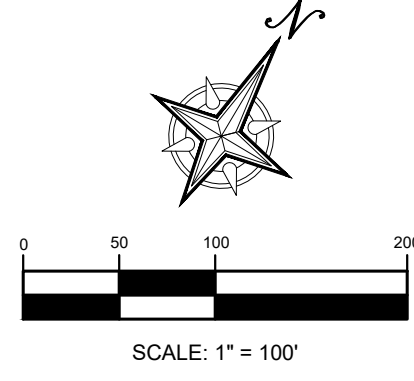
1. GREEN VALLEY ELECTRIC COOPERATIVE	GVEC
2. GAS, ELECTRIC, TELEPHONE, CABLE TELEVISION EASEMENT	G.E.T.V.E.
3. PLAT RECORDS OF GUADALUPE COUNTY, TEXAS	P.R.
4. DEED RECORDS OF GUADALUPE COUNTY, TEXAS	D.R.
5. VOLUME	VOL.
6. PAGE	PG.
7. LINEAR FEET	L.F.
8. RIGHT OF WAY	R.O.W.
9. STREET CENTERLINE	CL
10. BLOCK	BLK
11. SQUARE FOOTAGE	S.F.
12. ACRE	AC
13. EXISTING CONTOUR	CONTOUR
14. PROPOSED FINISHED CONTOUR	FINISHED CONTOUR
15. 1/2" IRON ROD FOUND W/ NO CAP, OR CAP SHOWN	IRON ROD
16. 1/2" IRON ROD FOUND W/ KCI CAP	KCI CAP
17. 1/2" IRON ROD SET W/ KCI CAP	KCI SET
18. THE VALUES OF THE SETS OF COORDINATES SHOWN HEREON WERE OBTAINED WITH GLOBAL POSITIONING RECEIVERS DATUM IS NAD 83/93(2011), TEXAS STATE PLANE COORDINATE SYSTEM, SOUTH CENTRAL ZONE, COMBINED SCALE FACTOR IS 1.00017	COORDINATES
19. MONUMENTATION AS SHOWN, IT IS THE PRACTICE OF CIVIL ENGINEERING CONSULTANTS TO MONUMENT ALL CORNERS (IF PRACTICAL) IN THE SUBDIVISION WITH 1/2" REBAR AND KCI PLASTIC CAP UPON COMPLETION OF CONSTRUCTION.	MONUMENTATION

Line Table

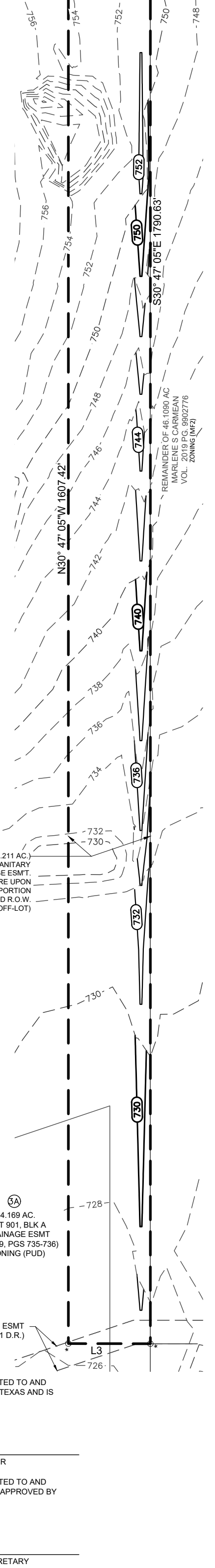
Line	Length	Direction
L1	96.38'	N59°12'55"E
L2	44.23'	S40°58'17"W
L3	87.00'	S59°17'34"W
L4	35.26'	N75°56'07"W
L5	10.10'	N59°12'55"E
L6	52.07'	N59°12'55"E
L7	87.00'	S59°12'55"W
L8	35.44'	S14°04'28"W
L9	79.73'	N30°47'05"W

Curve Table

Curve #	Length	Radius	Delta	Chord Direction	Chord Length
C1	66.38'	1,253.00'	003°02'07"	S24°42'22"E	66.37'
C2	272.71'	967.00'	016°09'30"	S50°11'32"W	271.81'
C3	173.87'	1,253.00'	007°57'02"	N26°26'28"W	173.73'
C4	60.52'	1,157.00'	002°59'49"	N24°20'46"W	60.51'
C5	298.68'	1,000.00'	017°06'48"	N50°39'31"E	297.58'
C6	292.80'	1,033.00'	016°14'26"	N50°12'41"E	291.83'
C7	174.23'	1,200.00'	008°19'08"	S26°37'31"E	174.08'
C8	180.48'	1,243.00'	008°19'08"	N26°37'31"W	180.32'
C9	167.99'	1,157.00'	008°19'08"	S26°37'31"E	167.84'
C10	74.48'	1,200.00'	003°33'22"	S24°14'38"E	74.47'
C11	80.73'	1,243.00'	003°43'16"	S24°19'35"E	80.72'
C12	68.23'	1,157.00'	003°22'43"	N24°09'19"W	68.22'



MATCHLINE "A" REFER TO THIS SHEET



2 OPEN SPACE LOTS & APPROXIMATELY 925 L.F. OF TOTAL ROADWAY

PRELIMINARY PLAT BUFFALO CROSSING II KNIGHTS CROSSING PH2

BEING 5.710 ACRES OUT OF A 68.52 ACRE PARCEL OF LAND IN THE TRINIDAD GARCIA SURVEY NO. 94, ABSTRACT NO. 137, OF GUADALUPE COUNTY, TEXAS, FILED AND RECORDED IN DOCUMENT NUMBER 2015017419 OF THE OFFICIAL PUBLIC RECORDS OF GUADALUPE COUNTY, TEXAS.

KCI TECHNOLOGIES, INC.
2806 W. BITTERS RD, SUITE 218
SAN ANTONIO, TEXAS 78248
PHONE: (210) 641-9999
FAX: (210) 641-6440
REGISTRATION #F-10573 / #101943-65

DATE PREPARED: SEP 2024
JOB NUMBER: 702402565

STATE OF TEXAS
COUNTY OF GUADALUPE

THE OWNER OF THE LAND SHOWN ON THIS PLAT IN PERSON OR THROUGH A DULY AUTHORIZED AGENT, DEDICATES TO THE USE OF THE PUBLIC FOREVER ALL STREETS, ALLEYS, PARKS, WATERCOURSES, DRAINS, EASEMENTS AND PUBLIC PLACES THEREON SHOWN FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED.

IF DEVELOPMENT ASSOCIATES, INC.
10033 NW MILITARY HWY., SUITE 2201
SAN ANTONIO, TEXAS 78231

BY: ISRAEL FOGIEL
STATE OF TEXAS
COUNTY OF GUADALUPE

BEFORE ME, THE UNDERSIGNED AUTHORITY ON THIS DAY PERSONALLY APPEARED

ISRAEL FOGIEL KNOWN TO ME
TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND & SEAL OF OFFICE THIS _____ DAY OF _____ A.D., 2024.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

STATE OF TEXAS
COUNTY OF GUADALUPE

I HEREBY CERTIFY THAT PROPER ENGINEERING CONSIDERATION HAS BEEN GIVEN IN THIS PLAT TO THE MATTERS OF STREETS, LOTS, AND DRAINAGE LAYOUT. TO THE BEST OF MY KNOWLEDGE THIS PLAT CONFORMS TO ALL REQUIREMENTS OF THE SUBDIVISION REGULATIONS OF THE UNIFIED DEVELOPMENT CODE, EXCEPT FOR THOSE VARIANCES GRANTED BY THE CITY COUNCIL OF THE CITY OF CIBOLO.

PRELIMINARY
THIS DOCUMENT MAY NOT BE RECORDED FOR ANY REASON
REGISTERED PROFESSIONAL ENGINEER
MARY P. STEWART

SWORN TO & SUBSCRIBED BEFORE ME THE _____ DAY OF _____ A.D., 2024.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

STATE OF TEXAS
COUNTY OF GUADALUPE

I HEREBY CERTIFY THAT THIS PLAT IS TRUE AND CORRECT AND WAS PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY MADE ON THE GROUND UNDER MY SUPERVISION.

PRELIMINARY
THIS DOCUMENT MAY NOT BE RECORDED FOR ANY REASON
REGISTERED PROFESSIONAL LAND SURVEYOR

SWORN TO & SUBSCRIBED BEFORE ME THE _____ DAY OF _____ A.D., 2024.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

THIS PROPOSED DEVELOPMENT HAS BEEN REVIEWED AND APPROVED BY THE CIBOLO CREEK MUNICIPAL AUTHORITY (CCMA) FOR WASTEWATER TREATMENT PLANT CAPACITY AND EASEMENTS. ALL FEES DUE FOR IMPACT TO THE SYSTEM AT TIME OF CONNECTION WILL BE CALCULATED AT SUBMITTAL OF BUILDING PERMIT APPLICATION.

BY: _____
AGENT FOR CIBOLO CREEK MUNICIPAL AUTHORITY

STATE OF TEXAS
COUNTY OF GUADALUPE

APPROVED ON THIS _____ DAY OF _____, 2024, BY THE CITY ENGINEER, CITY OF CIBOLO, TEXAS

BY: _____
CITY ENGINEER, CITY OF CIBOLO

THIS PLAT OF BUFFALO CROSSING II - KNIGHTS CROSSING PH2 HAS BEEN SUBMITTED TO AND CONSIDERED BY THE PLANNING AND ZONING COMMISSION OF THE CITY OF CIBOLO, TEXAS AND IS HEREBY APPROVED BY SUCH COMMISSION.

DATED THIS _____ DAY OF _____ A.D., 2024

BY: _____ CHAIR VICE CHAIR

THIS PLAT OF BUFFALO CROSSING II - KNIGHTS CROSSING PH2 HAS BEEN SUBMITTED TO AND CONSIDERED BY THE CITY COUNCIL OF THE CITY OF CIBOLO, TEXAS AND IS HEREBY APPROVED BY SUCH COUNCIL.

DATED THIS _____ DAY OF _____ A.D., 2024

BY: _____ MAYOR CITY SECRETARY

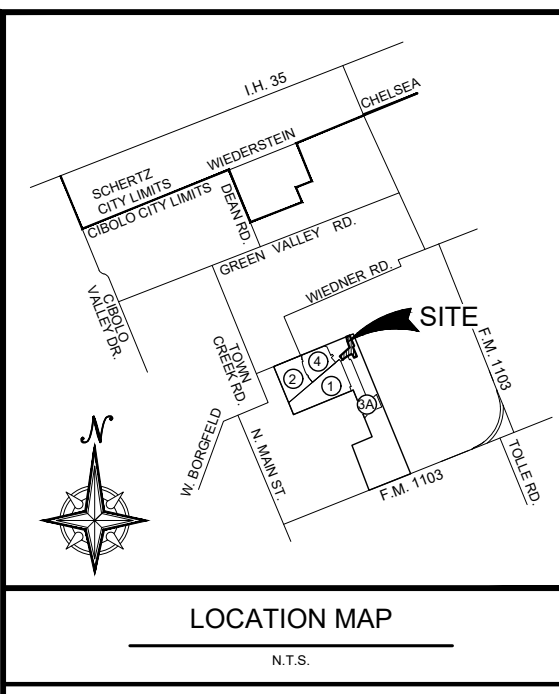
AGENT FOR GUADALUPE VALLEY ELECTRIC COOP., INC.

PRELIMINARY PLAT
BUFFALO CROSSING II
KNIGHTS CROSSING PH2

BEING 5.710 ACRES OUT OF A 68.52 ACRE PARCEL OF LAND IN THE TRINIDAD GARCIA SURVEY NO. 94, ABSTRACT NO. 137, OF GUADALUPE COUNTY, TEXAS, FILED AND RECORDED IN DOCUMENT NUMBER 2015017419 OF THE OFFICIAL PUBLIC RECORDS OF GUADALUPE COUNTY, TEXAS.

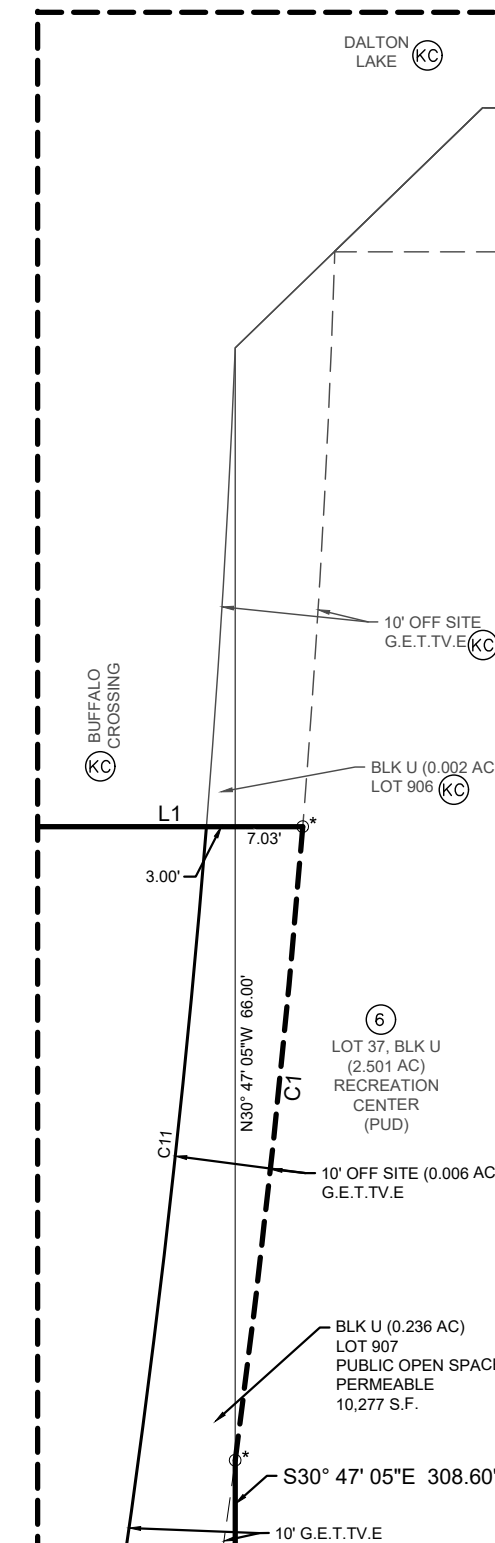
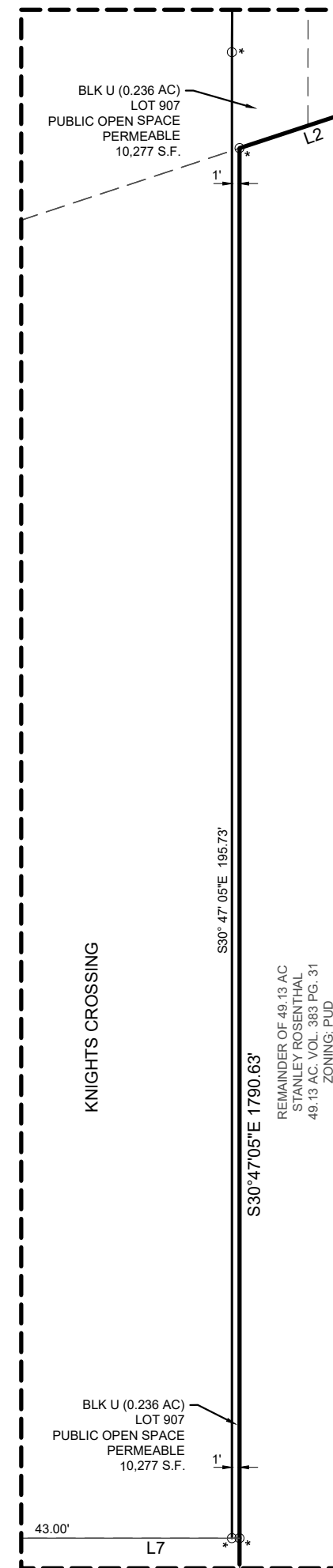
KCI TECHNOLOGIES, INC.
 2806 W. BITTERS RD, SUITE 218
 SAN ANTONIO, TEXAS 78248
 PHONE: (210) 641-9999
 FAX: (210) 641-6440
 REGISTRATION #F-10573 / #101943-65

KCI TECHNOLOGIES
 DATE PREPARED: SEP 2024
 JOB NUMBER: 702402565



- LEGEND**
- | | | |
|---|-------|---------------|
| 1. GREEN VALLEY ELECTRIC COOPERATIVE | ----- | GVEC |
| 2. GAS, ELECTRIC, TELEPHONE, CABLE TELEVISION EASEMENT | ----- | G.E.T.V.E. |
| 3. PLAT RECORDS OF GUADALUPE COUNTY, TEXAS | ----- | P.R. |
| 4. DEED RECORDS OF GUADALUPE COUNTY, TEXAS | ----- | D.R. |
| 5. VOLUME | ----- | VOL. |
| 6. PAGE | ----- | PG. |
| 7. LINEAR FEET | ----- | L.F. |
| 8. RIGHT OF WAY | ----- | R.O.W. |
| 9. STREET CENTERLINE | ----- | CL |
| 10. BLOCK | ----- | BLK |
| 11. SQUARE FOOTAGE | ----- | S.F. |
| 12. ACRE | ----- | AC |
| 13. EXISTING CONTOUR | ----- | 980 |
| 14. PROPOSED FINISHED CONTOUR | ----- | 980 |
| 15. 1/2" IRON ROD FOUND W/ NO CAP, OR CAP SHOWN | ----- | 1/2" IRON ROD |
| 16. 1/2" IRON ROD FOUND W/ KCI CAP | ----- | 1/2" IRON ROD |
| 17. 1/2" IRON ROD SET W/ KCI CAP | ----- | 1/2" IRON ROD |
| 18. THE VALUES OF THE SETS OF COORDINATES SHOWN HEREON WERE OBTAINED WITH GLOBAL POSITIONING RECEIVERS DATUM IS NAD 83/93(2011), TEXAS STATE PLANE COORDINATE SYSTEM, SOUTH CENTRAL ZONE, COMBINE SCALE FACTOR IS 1.00017 | | |
| 19. MONUMENTATION AS SHOWN, IT IS THE PRACTICE OF CIVIL ENGINEERING CONSULTANTS TO MONUMENT ALL CORNERS (IF PRACTICAL) IN THE SUBDIVISION WITH 1/2" REBAR AND KCI PLASTIC CAP UPON COMPLETION OF CONSTRUCTION. | | |

PLAT REFERENCE	
①	BUFFALO CROSSING II UNIT 1 (VOL. 9, PGS. 340-342, P.R)
②	BUFFALO CROSSING II UNIT 2 (VOL. 9, PGS. 269-270, P.R)
⑤A	BUFFALO CROSSING II UNIT 3A (VOL. 9, PGS. 735-736, P.R)
④	BUFFALO CROSSING II UNIT 4 (VOL. 10, PGS. 64-65, P.R)
⑥	BUFFALO CROSSING II UNIT 6 (CONCURRENT PLAT)
KC	BUFFALO CROSSING II KNIGHTS CROSSING (CONCURRENT PLAT)



- NOTES:**
- THE PROPERTY SHOWN HEREON LIES WITHIN THE CITY OF CIBOLO.
 - THE PROPERTY SHOWN HEREON IS NOT LOCATED OVER THE EDWARDS AQUIFER RECHARGE ZONE.
 - THE PROPERTY SHOWN HEREON IS LOCATED INSIDE SCHERTZ-CIBOLO-UNIVERSAL CITY SCHOOL DISTRICT.
 - ALL PROPOSED STREETS WILL BE DEDICATED TO THE PUBLIC AND MAINTAINED BY THE CITY OF CIBOLO.
 - THE PROPERTY SHOWN HEREON WILL HAVE UTILITIES PROVIDED BY THE FOLLOWING:
 WATER - CITY OF CIBOLO
 SEWER - CITY OF CIBOLO
 ELECTRICITY - G.V.E.C.
 GAS - CENTERPOINT ENERGY
 CABLE - CHARTER
 - NO PORTION OF THE PROPERTY EXCEPT SHOWN HEREON IS LOCATED WITHIN A 100-YEAR FLOOD BOUNDARY AS DEFINED BY FLOOD INSURANCE RATE MAP GUADALUPE COUNTY, TEXAS COMMUNITY PANEL NUMBER 48187C 0230F, REVISED MAY 4, 2012
 - THIS PLAT DOES NOT AMEND, ALTER, RELEASE OR OTHERWISE AFFECT ANY EXISTING ELECTRIC, GAS, WATER, SEWER, DRAINAGE, TELEPHONE, CABLE EASEMENTS OR ANY OTHER EASEMENTS FOR UTILITIES UNLESS THE CHANGES TO SUCH EASEMENTS ARE DESCRIBED ABOVE.
 - ALL UTILITY EASEMENTS ARE FOR THE CONSTRUCTION, MAINTENANCE (INCLUDING BUT NOT LIMITED TO REMOVAL OF TREE AND OTHER OBSTRUCTIONS), READING METERS AND REPAIR OF ALL OVERHEAD AND UNDERGROUND UTILITIES.
 - G.V.E.C. TO HAVE 5' WIDE ELECTRIC EASEMENT ON ALL ROAD CROSSINGS IN WHICH ELECTRIC LINES ARE PLACED.
 - BEARING REFERENCE SOURCE IS THE NORTHWEST LINES OF 50" PIPELINE ESMT, VOL. 253, PGS. 425PR. BETWEEN MONUMENTS SHOWN HEREON AND ESTABLISHED AS N40°58'31"E BY GPS OBSERVATION BASED ON NAD83 (2011) DATUM TEXAS STATE PLANE COORDINATE SYSTEM - SOUTH CENTRAL ZONE.
 - MONUMENTATION AS SHOWN, IT IS THE PRACTICE OF KCI TO MONUMENT ALL CORNERS (IF PRACTICAL) IN THE SUBDIVISION WITH 1/2" REBAR AND KCI PLASTIC CAPS, UPON COMPLETION OF CONSTRUCTION.
 - PROPERTY OWNERS ASSOCIATION WILL MOW AND MAINTAIN PARKS, LANDSCAPE BUFFERS, OPEN SPACE, GREENBELTS AND DRAINAGE EASEMENTS.
 - THE CITY OF CIBOLO RESERVES THE RIGHT TO RENAME STREETS AND/OR CHANGE HOUSE NUMBER DUE TO INCOMPATIBILITY WITH EXISTING NAME LAYOUT, EMERGENCY VEHICLE RESPONSE, AND MAIL DELIVERY.
 - SQUARE FOOTAGES SHOWN HEREON WERE DERIVED FROM DIMENSIONS SHOWN, BUT DO NOT REFLECT A CERTIFIED INCREASE IN ACREAGE ACCURACY BEYOND THAT OF THE TOTAL ACREAGE SHOWN HEREON. (5.710 AC.)
 - THIS PLAT CONTAINS APPROXIMATELY 925 L.F. OF ROADWAY.
 - ALL AREAS WITHIN THIS PLAT ARE WITHIN THE CITY OF CIBOLO AND ARE ZONED PLANNED UNIT DEVELOPMENT (PUD) PER ORDINANCE #1128.
 - SELLING A PORTION OF THIS ADDITION BY METES AND BOUNDS IS A VIOLATION OF THE UNIFIED DEVELOPMENT CODE OF THE CITY OF CIBOLO AND STATE PLATTING STATUTES AND IS SUBJECT TO FINES AND WITHHOLDING OF UTILITIES AND BUILDING PERMITS.
 - PLAT APPROVAL SHALL NOT BE DEEMED TO OR PRESUMED TO GIVE AUTHORITY TO VIOLATE, NULLIFY, VOID, OR CANCEL ANY PROVISIONS OF LOCAL, STATE, OR FEDERAL LAWS, ORDINANCES, OR CODES.
 - THE APPLICANT IS RESPONSIBLE FOR SECURING ANY FEDERAL PERMITS THAT MAY BE NECESSARY AS THE RESULT OF PROPOSED DEVELOPMENT ACTIVITY. THE CITY OF CIBOLO IS NOT RESPONSIBLE FOR DETERMINING THE NEED FOR, OR ENSURING COMPLIANCE WITH ANY FEDERAL PERMIT.
 - APPROVAL OF THIS PLAT DOES NOT CONSTITUTE A VERIFICATION OF ALL DATA, INFORMATION AND CALCULATIONS SUPPLIED BY THE APPLICANT. THE ENGINEER OF RECORD OR REGISTERED PUBLIC LAND SURVEYOR IS SOLELY RESPONSIBLE FOR THE COMPLETENESS, ACCURACY AND ADEQUACY OF HIS/HER SUBMITTAL WHETHER OR NOT THE APPLICATION IS REVIEWED FOR CODE COMPLIANCE BY THE CITY ENGINEERS.
 - ALL RESPONSIBILITY FOR THE ADEQUACY OF THIS PLAT REMAINS WITH THE ENGINEER OR SURVEYOR WHO PREPARED THEM. IN APPROVING THESE PLANS, THE CITY OF CIBOLO MUST RELY ON THE ADEQUACY OF THE WORK OF THE ENGINEER AND/OR SURVEYOR OF RECORD.
 - ROUTINE MAINTENANCE OF WEEDS AND GRASS IN ALL EASEMENTS SHALL BE THE RESPONSIBILITY OF THE PROPERTY OWNER, HOA, OR PROPERTY OWNER ASSOCIATION ON WHICH THE EASEMENT IS LOCATED IN ACCORDANCE WITH CITY OF CIBOLO CODE OF ORDINANCES PROVISIONS FOR HIGH WEEDS AND GRASS.
 - PRIOR TO THE ISSUANCE OF A BUILDING PERMIT, A GEOTECHNICAL REPORT SHALL BE COMPLETED SHOWING COMPLIANCE WITH ALL RECOMMENDED PRACTICE FOR THE DESIGN OF RESIDENTIAL FOUNDATIONS, VERSION 1, STANDARDS OF THE TEXAS SECTION OF THE AMERICAN SOCIETY OF CIVIL ENGINEERS, THE GEOTECHNICAL STANDARDS OF THE CITY OF CIBOLO UDC AND THE CITY OF CIBOLO BUILDING CODE. EACH OF WHICH MAY BE AMENDED.
 - FINISHED FLOOR ELEVATIONS MUST BE A MINIMUM OF 8 INCHES ABOVE FINISHED ADJACENT GRADE.
 - TO SATISFY THE SOUTHERN "KOEHLER TRACT" PARK REQUIREMENTS, PER PUBLIC IMPROVEMENT AGREEMENT FOR KOEHLER TRACT (SOUTH) AND VEAZY/REDHAGE TRACT (NORTH) WITH THE CITY OF CIBOLO, THE DEVELOPER AGREES, IN LIEU OF PAYMENTS TO THE CITY'S PARKLAND DEDICATION FUND, TO DEDICATE THE HIKE AND BIKE TRAILS AND PARKLAND, WHICH MAY INCLUDE PUBLIC UTILITY AND DRAINAGE EASEMENTS, SUCH DEDICATIONS OF HIKE AND BIKE TRAILS AND PARKLAND BY DEVELOPER TO THE CITY (AFTER REVIEW BY THE CITY ENGINEER AND RECOMMENDATION BY THE CITY MANAGER) WILL BE DEEMED FULL SATISFACTION OF THE PARKLAND DEDICATION REQUIREMENTS OF THE CITY'S SUBDIVISION ORDINANCE AT THE TIME OF SUBDIVISION PLATTING AND BUILDING PERMITTING. THE FUTURE PHASES OF THE OVERALL DEVELOPMENT (NORTHERN VEAZY TRACT) WILL INCLUDE PARKLAND DEDICATION AND IMPROVEMENTS IN ACCORDANCE WITH THE CIBOLO UDC.
 - NO STRUCTURE, FENCES, WALLS OR OTHER OBSTRUCTIONS THAT IMPEDE DRAINAGE SHALL BE PLACED WITHIN THE LIMITS OF THE DRAINAGE EASEMENTS SHOWN ON THIS PLAT. NO LANDSCAPING OR OTHER TYPE OF MODIFICATIONS WHICH ALTER THE CROSS-SECTIONS OF THE DRAINAGE EASEMENT, AS APPROVED, SHALL BE ALLOWED WITHOUT THE APPROVAL OF THE DIRECTOR OF PUBLIC WORKS. THE CITY OF CIBOLO SHALL HAVE THE RIGHT TO INGRESS AND EGRESS OVER THE GRANTOR'S ADJACENT PROPERTY TO REMOVE ANY IMPEDING OBSTRUCTIONS PLACED WITHIN THE LIMITS OF SAID DRAINAGE EASEMENTS AND TO MAKE ANY MODIFICATIONS OR IMPROVEMENTS WITHIN SAID DRAINAGE EASEMENTS

THIS DOCUMENT HAS BEEN PRODUCED FROM MATERIAL THAT WAS STORED AND/OR TRANSMITTED ELECTRONICALLY AND MAY HAVE BEEN INADEQUATELY ALTERED. RELY ONLY ON FINAL HARD COPY MATERIALS BEARING THE CONSULTANT'S ORIGINAL SIGNATURE AND SEAL.

SEE SHEET 1 OF 2 FOR LINE AND CURVE TABLES

September 11, 2024

On behalf of the:

City of Cibolo
Attn: Grant Fore
200 S. Main Street
Cibolo, Texas 78108



Re: Preliminary Plat Review
Buffalo Crossing II Knights Crossing Ph 2 (PC-24-24-PP)

Mr. Fore,

Colliers Engineering & Design has completed its review of the referenced subdivision. We find that the development is in conformance with the city of Cibolo Unified Development Code and Flood ordinances. We have no further comments.

Our review of the subdivision does not relieve or release the Engineer of Record or Surveyor of Record from complying with any and all the requirements of the local, state, and federal rules and regulations or guidelines impacting this project. If you require additional information, please contact our office.

Sincerely,



A handwritten signature in blue ink, appearing to read "Andy Carruth".

Andy Carruth, P.E.

Plan Reviewer for the City of Cibolo



PUD

MF2

SF5

Buffalo Crossing

PUD

Candor Stone

Flint Rd

Gardner Cv

Black

Property Information Map Buffalo Crossing II Knights Crossing Phase 2

-  Property of Interest
-  Parcel Boundaries
-  Cibolo City Limits
-  Neighborhood Commercial (C1)
-  Multi-Family Residential (MF2)
-  Planned Unit Development (PUD)
-  Medium-High Density Single-Family Residential (SF5)
-  High Density Single-Family Residential (SF6)
-  Public Facility (PF) - Park

Water Service: City of Cibolo

Sewer Service: City of Cibolo

Council District: 4

Zoning: Planned Unit Development (PUD)





City Council Regular Meeting Staff Report

Approval of the Final Plat of Saddle Creek Ranch Unit 9A subdivision.

Meeting	Agenda Group
Tuesday, September 24, 2024, 6:30 PM	Consent Agenda - Consent Items (General Items) Item: 7G

From
Susana Huerta, Assistant Planning Director

Planning & Zoning Commission Action: Recommendation of Approval by a 7-0 vote

PROPERTY INFORMATION:

- Project Name:** PC-24-25-FP
- Owner:** 5GB-1 LLC
- Representative:** Salah Diab, SEDA Consulting Engineers
- Area:** 10.746 acres
- Location:** Near Intersection of Coy Lane and FM 1103
- Council District:** 4
- Zoning (map):** SF-6 High Density Single-Family Residential (2013 UDC SF-3)
- Proposed Use:** 46 lots
- Utility Providers:** Water - GVSUD, Sewer - City of Cibolo, Electricity - GVEC

FINDINGS/CURRENT ACTIVITY:

Per Unified Development Code (UDC) Article 20.3.5 'Final Plat': The one official and authentic map of any given subdivision of land prepared from actual field measurement and staking of all identifiable points by a surveyor or engineer, with the subdivision location referenced to a survey corner, and with all boundaries, corners and curves of the land division sufficiently described so that they can be reproduced without additional references.

This Final Plat establishes Unit 9A of the Saddle Creek Ranch subdivision, 46 lots of roughly 60 feet by 110 feet in size.

The Preliminary Plat was approved on November 16, 2021. Construction plans were approved in November of 2022 to commence the construction of subdivision improvements. The original design of Unit 9 was a one phase subdivision of 82 lots and 19.3558 acres in size. The Planning and Zoning Commission recommended approval of the Final Plat and City Council approved the Final Plat in August of 2023. The Final Plat has not been recorded.

In March of 2024, the applicant notified the Planning Department that the existing GVSUD water line along Coy Lane was located outside of the utility easement and conflicted with 12 proposed lots included in the original design of Unit 9. As a result, the applicant is proposing to divide Unit 9 into (2) two Units, Unit 9A and Unit 9B. This Final Plat submitted is specific to the first of two proposed phases in Unit 9, Unit 9A. The applicant plans to submit a Final Plat for Unit 9B for consideration at a later date. The applicant submitted a minor amendment to the Land Study reflecting the new phasing of Unit 9 for review in March of 2024 and it was approved by staff and the City Engineer.

GVSUD has approved the proposed Unit 9A Plat and the applicant provided a Letter of Certification (LOC) to the City with the plat application indicating approval.

STREETS/FUTURE THOROUGHFARE PLAN (FTPX):

This plat includes dedication of roadway including streets of Saddle Park, Saddle Summit, Saddle Dawn, Cowboy Peak and the extension of Coy Lane. According to a plat note, there is roughly 1,700 linear feet of roadway included with this Plat.

UTILITIES:

The subject property is within the GVSUD's Water CCN. Sanitary sewer is serviced by the City with an eight (8) inch main through Unit 7. GVSUD provided a Letter of Certification approving the proposed Unit 9A plat with the following included on their LOC concerning the 16 inch GVSUD water main:

"The 16 inch GVSUD water main installed in proposed Saddle Creek Unit 9-B shall be tested and accepted with Unit 9-A as it is a GVSUD transmission main. The existing GVSUD water main and easement within Unit 9-B as shown on the attached plat, Block 29, Rear Lots 11-20, is not accurately delineated for the actual location of the easement and associated water main, relative to the proposed lot lines."

DRAINAGE:

Drainage has not deviated from what was approved with the Preliminary Plat in August of 2021 and with the original Final Plat in August of 2023. The total proposed onsite peak runoff was previously considered in the design of a detention pond that has been approved, platted, and constructed as part of Unit 5.

STAFF RECOMMENDATION:

Staff and the City Engineer reviewed the plat and associated documents. Per the attached memo, all comments have been addressed. Therefore, staff recommends approval of the Final Plat.

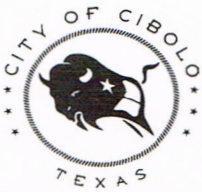
Attachments

[Application](#)

[Plat](#)

[City Engineer Letter](#)

[Property Map](#)



City of Cibolo
 Planning Department
 201 Loop 539 W/P.O. Box 826
 Cibolo, TX 78108
 Phone: (210) 658 - 9900

UNIVERSAL APPLICATION - FINAL PLAT

Please fill out this form completely, supplying all necessary information and documentation to support your request. *Please use a separate application for each submittal.* Your application will not be accepted until the application is completed and required information provided.

Project Name: Saddle Creek Unit 9A
 Total Acres: 10.476 Survey Name: 143 SUR Garza F Abstract No.: GA0143 Garza F
 Project Location (address): Coy Lane, Cibolo Tx 78108

Current Zoning: SF-3 Overlay: None Old Town FM 78
 Proposed Zoning: SF-3 # of Lots: 46 # of Units: _____
 Please Choose One: Single-Family Multi-Family Commercial Industrial
 Other _____
 Current Use: Vacant Total Proposed Square Footage: _____
 Proposed Use: Single Family (Commercial/Industrial only)

Applicant Information:

Property Owner Name: 5GB-1, LLC
 Address: 3619 Paesanos Parkway, Ste 312 City: San Antonio
 State: TX Zip Code: 78231 Phone: 210-824-3180
 Email: kevins@grothuesfinancial.com Fax: _____

***Applicant (if different than Owner):**

* Letter of Authorization required

Address: _____ City: _____
 State: _____ Zip Code: _____ Phone: _____
 Email: _____ Fax: _____

Representative: Salah E Diab

Address: 6735 I H 10 West City: San Antonio
 State: TX Zip Code: 78201 Phone: 210-308-0057
 Email: seda@satx.rr.com Fax: _____

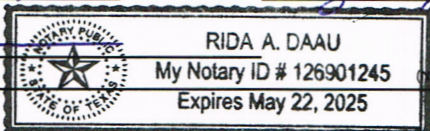
Authorization: By signing this application, you hereby grant Staff access to your property to perform work related to your application.

Salah E Diab
 Owner or Representative's Signature
SALAH E. DIAB, PH.D. PE
 Typed / Printed Name

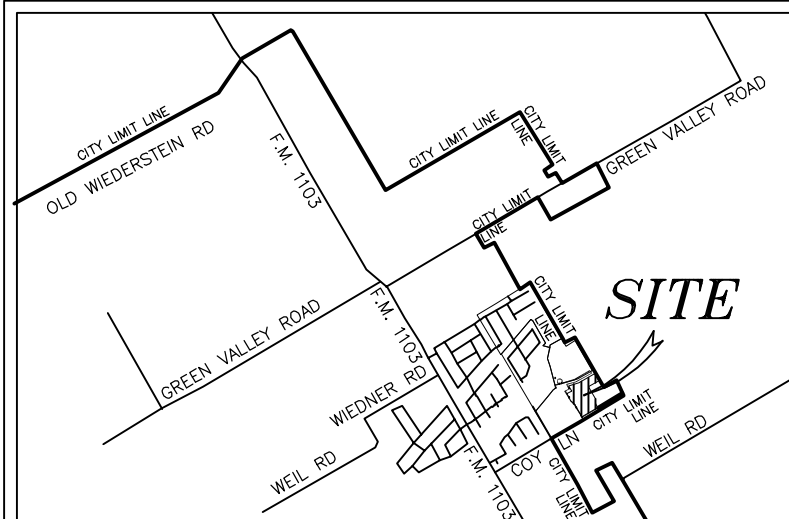
State of TEXAS
 County of BEXAR
 Before me, Rida A. DAAU, on this day personally appeared
 Name of Notary Public
Salah E Diab, to be the person(s) who is/are subscribed to the

foregoing instrument and acknowledge to me that he/she/they executed the same for the purposes and consideration therein expressed.

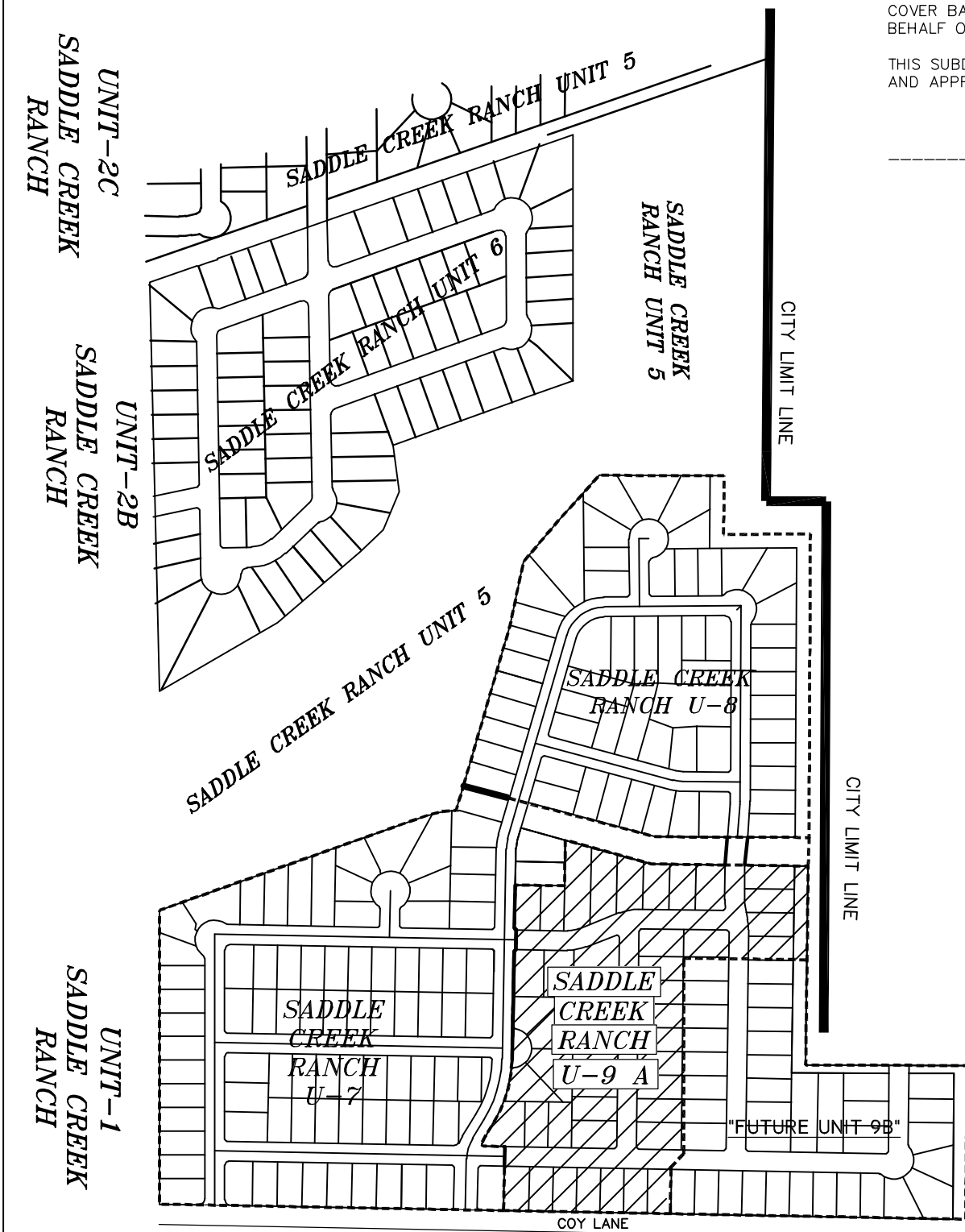
Given under my hand and seal of office this 13th day of August, 2024

Rida A. DAAU
 Notary Public Signature


City of Cibolo Use Only
Total Fees
Payment Method
Submittal Date
Accepted by
Case Number



LOCATION MAP
NOT TO SCALE



INDEX SHEET

CAESAR A. GARCIA
REGISTERED PROFESSIONAL LAND SURVEYOR
FIRM REGISTRATION NO. 10194785
14384 HUBER ROAD
SEGUIN, TEXAS 78155
PH: (512) 470-4669

Seda Consulting Engineers, Inc.
Firm Registration No: F-1601 (210) 308-0057
6735 IH 10 W (210) 308-8842
San Antonio, Texas 78201 E-Mail: seda@satx.rr.com
CIVIL - STRUCTURAL - ENVIRONMENTAL - PLANNER

WHERE UNDERGROUND SERVICES ARE UTILIZED GVEC WILL POSSESS A 5-FOOT-WIDE EASEMENT TO THE SERVICE METER LOCATION. EASEMENT TO FOLLOW SERVICE LINE AND WILL VARY DEPENDING ON LOCATION OF BUILDING OR STRUCTURE.

GVEC SHALL HAVE ACCESS TO METER LOCATIONS FROM THE FRONT YARD WITH THE LOCATION NOT BEING WITHIN A FENCED AREA.

ANY EASEMENT DESIGNATED AS A GVEC 20' X 20' UTILITY EASEMENT SHALL REMAIN OPEN FOR ACCESS AT ALL TIMES AND SHALL NOT BE WITHIN A FENCED AREA.

ALL UTILITY EASEMENTS ARE FOR THE CONSTRUCTION, UPGRADE, MAINTENANCE (INCLUDING BUT NOT LIMITED TO REMOVAL OF TREES AND OTHER OBSTRUCTIONS), READING OF METERS, AND REPAIR OF ALL OVERHEAD AND UNDERGROUND UTILITIES AND SHALL REMAIN AT FINAL GRADE.

ALL LOTS ADJOINING UTILITY LOT OR PRIVATE, CITY, COUNTY, OR STATE RIGHT OF WAY ARE SUBJECT TO A 5' X 30' GUY WIRE EASEMENT ALONG SIDE AND REAR LOT LINES.

ALL ELECTRIC EASEMENTS, FOR BOTH PRIMARY AND SECONDARY ELECTRIC SERVICE, INCLUDE RIGHTS OF INGRESS AND EGRESS ACROSS THE SUBDIVISION FOR THE PURPOSE OF INSTALLING, SERVICING, UPGRADING, AND MAINTAINING THE ELECTRICAL FACILITIES AND SHALL REMAIN AT FINAL GRADE.

ANY REQUEST TO SUBSEQUENTLY RELOCATE ANY PORTION OF THE ELECTRIC FACILITIES INSTALLED SHALL BE SUBJECT TO THE COOPERATIVE'S REASONABLE DISCRETION AND THE REQUESTING PARTY SHALL BEAR ALL COSTS ASSOCIATED WITH SUCH RELOCATION.

THE COOPERATIVE SHALL ONLY BE REQUIRED TO FILL, GRADE, AND RESTORE GROUND COVER BACK TO ORIGINAL GRADE AS A RESULT OF ANY EXCAVATION BY OR ON BEHALF OF THE COOPERATIVE.

THIS SUBDIVISION PLAT OF SADDLE CREEK RANCH UNIT 9A HAS BEEN SUBMITTED TO AND APPROVED BY GUADALUPE VALLEY ELECTRIC COOPERATIVE, INC. FOR EASEMENTS.

AGENT FOR GUADALUPE VALLEY ELECTRIC COOP., INC.

EASEMENT CERTIFICATE:

THE OWNER OF THE LAND SHOWN ON THIS PLAT AND WHOSE NAME IS SUBSCRIBED HERETO, IN PERSON OR THROUGH A DULY AUTHORIZED AGENT, DEDICATES TO THE GREEN VALLEY SPECIAL UTILITY DISTRICT OF MARION, TEXAS, ITS SUCCESSORS AND ASSIGNEES, A PERPETUAL EASEMENT WITH THE RIGHT TO ERECT, CONSTRUCT, INSTALL AND LAY OVER AND ACROSS THOSE AREAS MARKED AS "WATERLINE EASEMENT" AND IN ALL STREETS AND BYWAYS, SUCH PIPELINES, SERVICE LINES, WATER METERS AND OTHER WATER SYSTEM APPURTENANCES AS IT REQUIRES, TOGETHER WITH THE RIGHT OF INGRESS AND EGRESS, THE RIGHT TO REMOVE FROM SAID LANDS ALL TREES, SHRUBS, GRASSES, PAVEMENTS, FENCES, STRUCTURES, IMPROVEMENTS, OR OTHER OBSTRUCTIONS WHICH MAY INTERFERE WITH THE FACILITY OR THE ACCESS THERETO. IT IS AGREED AND UNDERSTOOD THAT NO BUILDING, CONCRETE SLAB OR WALLS WILL BE PLACED WITHIN SAID EASEMENT AREAS. NO OTHER UTILITY LINES MAY BE LOCATED WITHIN 36" PARALLEL TO WATER LINES.

ANY MONETARY LOSS TO GREEN VALLEY S.U.D. RESULTING FROM MODIFICATIONS REQUIRED OF UTILITY EQUIPMENT LOCATED WITHIN SAID EASEMENTS DUE TO GRADE CHANGE OR GROUND ELEVATION ALTERATIONS SHALL BE CHARGED TO THE PERSON OR PERSONS DEEMED RESPONSIBLE FOR SAID GRADE CHANGES OR GROUND ELEVATION ALTERATIONS. UPON ENTERING IN AND UPON SAID EASEMENT, THE DISTRICT WILL ENDEAVOR TO RESTORE THE LAND SURFACE TO A USEABLE CONDITION BUT IS NOT OBLIGATED TO RESTORE IT TO A PRE-EXISTING CONDITION.

THIS LAND DEVELOPMENT PLAT HAS BEEN SUBMITTED TO AND APPROVED BY GREEN VALLEY SPECIAL UTILITY DISTRICT FOR EASEMENTS, UPON REQUEST OF THE CUSTOMER AND PAYMENT OF THE REQUIRED FEES, THE DISTRICT WILL PROVIDE DOMESTIC WATER SERVICE TO EACH LOT IN THIS SUBDIVISION BY AGREEMENT WITH THE DEVELOPER.

AGENT FOR GREEN VALLEY SPECIAL UTILITY DISTRICT.

THIS PROPOSED DEVELOPMENT HAS BEEN REVIEWED AND APPROVED BY THE CIBOLO CREEK MUNICIPAL AUTHORITY (CCMA) FOR WASTEWATER TREATMENT PLANT CAPACITY AND EASEMENTS. ALL FEES DUE FOR IMPACT TO THE SYSTEM AT TIME OF CONNECTION WILL BE CALCULATED AT SUBMITTAL OF BUILDING PERMIT APPLICATION.

AGENT FOR CIBOLO CREEK MUNICIPAL AUTHORITY.

STATE OF TEXAS
COUNTY OF GUADALUPE

THAT I, CAESAR A. GARCIA HEREBY CERTIFY THAT I PREPARED THIS PLAT FROM AN ACTUAL AND ACCURATE ON-THE-GROUND SURVEY OF THE LAND AND THAT THE CORNER MONUMENTS SHOWN THEREON WERE PROPERLY PLACED UNDER MY PERSONAL SUPERVISION, IN ACCORDANCE WITH THE SUBDIVISION REGULATIONS OF THE CITY OF CIBOLO, TEXAS

CAESAR A. GARCIA
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 5904

SWORN TO & SUBSCRIBED BEFORE ME THIS THE ___ DAY OF ___ A.D. _____

NOTARY PUBLIC, STATE OF TEXAS



STATE OF TEXAS
COUNTY OF GUADALUPE

I HEREBY CERTIFY THAT PROPER ENGINEERING CONSIDERATION HAS BEEN GIVEN THIS PLAT TO THE MATTERS OF STREETS, LOTS AND DRAINAGE LAYOUT. TO THE BEST OF MY KNOWLEDGE THIS PLAT CONFORMS TO ALL REQUIREMENTS OF THE SUBDIVISION ORDINANCE, EXCEPT FOR THOSE VARIANCES THAT MAY BE GRANTED BY THE CITY COUNCIL OF THE CITY OF CIBOLO.

LICENSED PROFESSIONAL ENGINEER

SWORN TO & SUBSCRIBED BEFORE ME THIS THE ___ DAY OF ___ A.D. _____

NOTARY PUBLIC, STATE OF TEXAS

STATE OF TEXAS
COUNTY OF GUADALUPE

THE OWNER OF LAND SHOWN ON THIS PLAT, IN PERSON OR THROUGH A DULY AUTHORIZED AGENT, DEDICATES TO THE USE OF THE PUBLIC, EXCEPT AREAS IDENTIFIED AS PRIVATE, FOREVER ALL STREETS, ALLEYS, PARKS, WATERCOURSES, DRAINS, EASEMENTS AND PUBLIC PLACES THEREON SHOWN FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

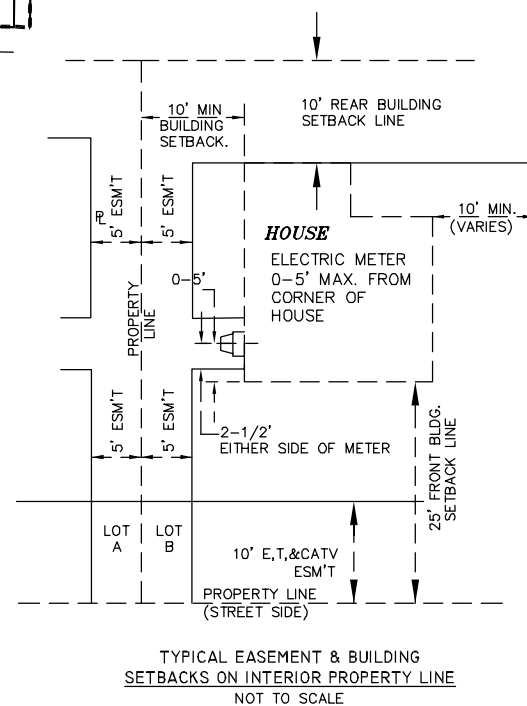
OWNER SIGNATURE
5GB-1, L.L.C.

STATE OF TEXAS
COUNTY OF GUADALUPE

BEFORE ME, THE UNDERSIGNED AUTHORITY ON THIS DAY PERSONALLY APPEARED KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS ___ DAY OF _____

NOTARY PUBLIC
GUADALUPE COUNTY, TEXAS



**46 RESIDENTIAL LOTS IN 5 BLOCKS
EXISTING ZONING S.F.3.
FINAL PLAT OF
SADDLE CREEK RANCH
SUBDIVISION UNIT 9A**

BEING 10.746 ACRES, OF LAND, INCLUSIVE OF 0.127 ACRE R.O.W. DEDICATION, OUT OF 60.2173 ACRE TRACT OF LAND, AS RECORDED IN VOLUME 4192, PAGE 807, OFFICIAL PUBLIC RECORDS OF GUADALUPE COUNTY, TEXAS.

OWNER/DEVELOPER:

5GB-1, L.L.C.
3619 PAESANOS PARKWAY,
SUITE 312
SAN ANTONIO, TX-78231.
Phone: (210) 824-3180

STATE OF TEXAS
COUNTY OF GUADALUPE

APPROVED ON THIS THE ___ DAY OF _____, 20___, BY THE
CITY ENGINEER, CITY OF CIBOLO, TEXAS.

CITY ENGINEER, CITY OF CIBOLO

THIS PLAT OF SADDLE CREEK RANCH SUBDIVISION UNIT 9A HAS BEEN SUBMITTED TO AND CONSIDERED BY THE CITY COUNCIL OF THE CITY OF CIBOLO AND IS HEREBY APPROVED BY SUCH CITY COUNCIL.

DATED THIS ___ DAY OF _____ A.D. _____

BY: _____
MAYOR

BY: _____
CITY SECRETARY

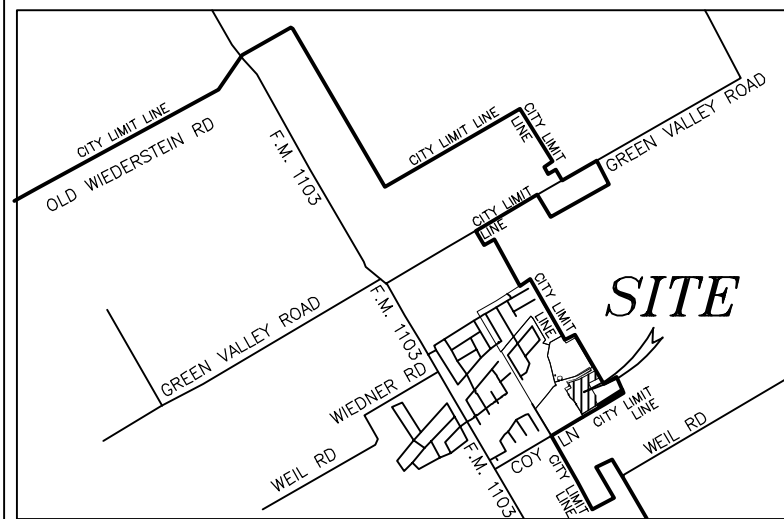
APPROVAL OF THE PLANNING AND ZONING COMMISSION:

THIS PLAT OF SADDLE CREEK RANCH UNIT 9A HAS BEEN SUBMITTED AND CONSIDERED BY THE PLANNING AND ZONING COMMISSION OF THE CITY OF CIBOLO AND IS HEREBY APPROVED BY SUCH COMMISSION.

DATED THIS ___ DAY OF _____, _____

BY: _____
CHAIR

BY: _____
VICECHAIR



LOCATION MAP

NOT TO SCALE

GENERAL NOTES:
THE DEVELOPER IS PLANNING TO PAY PARKLAND DEDICATION FEES IN LIEU OF PARKLAND DEDICATION PRIOR TO RECORDING OF PLAT.

THE APPLICANT IS RESPONSIBLE FOR SECURING ANY FEDERAL PERMITS THAT MAY BE NECESSARY AS THE RESULT OF PROPOSED DEVELOPMENT ACTIVITY. THE CITY OF CIBOLO IS NOT RESPONSIBLE FOR DETERMINING THE NEED FOR, OR ENSURING COMPLIANCE WITH ANY FEDERAL PERMIT.

ROUTINE MAINTENANCE OF WEEDS AND GRASS IN ALL EASEMENTS IS THE RESPONSIBILITY OF THE PROPERTY OWNER, HOA AND/OR PROPERTY OWNER ASSOCIATION ON WHICH THE EASEMENT IS LOCATED IN ACCORDANCE WITH CITY OF CIBOLO CODE OF ORDINANCES PROVISIONS FOR HIGH WEEDS AND GRASS.

A GEOTECHNICAL REPORT DEMONSTRATING COMPLIANCE WITH ALL RECOMMENDED PRACTICE FOR THE DESIGN OF RESIDENTIAL FOUNDATIONS VERSION 1 STANDARDS OF THE TEXAS SECTION OF THE AMERICAN SOCIETY OF CIVIL ENGINEERS, THE GEOTECHNICAL STANDARDS OF THE CITY OF CIBOLO UDC AND THE CITY OF CIBOLO BUILDING CODE, EACH OF WHICH AS MAY BE AMENDED, PRIOR TO THE ISSUANCE OF A BUILDING PERMIT.

NOTICE: SELLING A PORTION OF THIS ADDITION BY METES AND BOUNDS IS A VIOLATION OF THE UNIFIED DEVELOPMENT CODE OF THE CITY OF CIBOLO AND STATE PLATTING STATUTES AND IS SUBJECT TO FINES AND WITHHOLDING OF UTILITIES AND BUILDING PERMITS.

NOTICE: PLAT APPROVAL SHALL NOT BE DEEMED TO OR PRESUMED TO GIVE AUTHORITY TO VIOLATE, NULLIFY, VOID, OR CANCEL ANY PROVISIONS OF LOCAL, STATE, OR FEDERAL LAWS, ORDINANCES, OR CODES.

NOTICE: APPROVAL OF THIS PLAT DOES NOT CONSTITUTE A VERIFICATION OF ALL DATA, INFORMATION AND CALCULATIONS SUPPLIED BY THE APPLICANT. THE ENGINEER OF RECORD OR REGISTERED PUBLIC LAND SURVEYOR IS SOLELY RESPONSIBLE FOR THE COMPLETENESS, ACCURACY AND ADEQUACY OF HIS/HER SUBMITTAL WHETHER OR NOT THE APPLICATION IS REVIEWED FOR CODE COMPLIANCE BY THE CITY ENGINEERS.

NOTICE: ALL RESPONSIBILITY FOR THE ADEQUACY OF THIS PLAT REMAINS WITH THE ENGINEER OR SURVEYOR WHO PREPARED THEM. IN APPROVING THESE PLANS, THE CITY OF CIBOLO MUST RELY ON THE ADEQUACY OF THE WORK OF THE ENGINEER AND/OR SURVEYOR OF RECORD.

MAINTENANCE NOTE: THE MAINTENANCE OF DRAINAGE EASEMENTS, ACCESS EASEMENTS, GREENBELTS, AND OPEN PERMEABLE PLACES SHOWN HEREON SHALL BE THE RESPONSIBILITY OF THE PROPERTY OWNER OR HOMEOWNERS ASSOCIATION AND THEIR SUCCESSORS OR ASSIGNEES AND NOT THE RESPONSIBILITY OF THE CITY OF CIBOLO OR GUADALUPE COUNTY.

THIS PLAT CONTAINS APPROXIMATELY 1,763.52 L.F. OF ROADWAY.

DEDICATED R.O.W ALONG COY LANE WILL BE MAINTAINED BY THE HOMEOWNER ASSOCIATION UNTILL IT IS DEVELOPED.

NOTES:

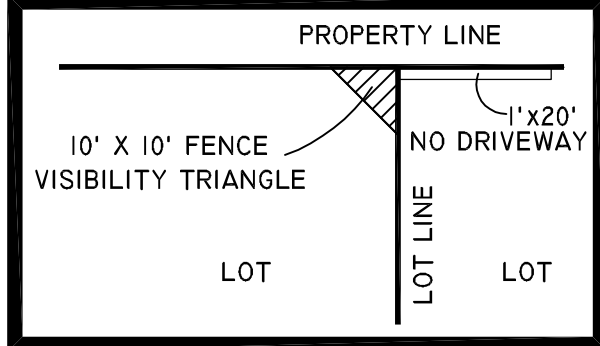
- THE PROPERTY SHOWN HEREON IS LOCATED IN THE CITY OF CIBOLO, GUADALUPE COUNTY AND IS ZONED SF-3. (PRE 2018 UDC UPDATE AND NOW IT IS SF6)
- UTILITIES WILL BE PROVIDED BY THE FOLLOWING:
WATER --- GREEN VALLEY SPECIAL UTILITY DISTRICT
SEWER --- CITY OF CIBOLO
ELECTRICITY --- GUADALUPE VALLEY ELECTRIC COOPERATIVE.
- ALL WORKMANSHIP AND MATERIALS FOR THE WATER SYSTEM SHALL CONFORM TO THE CONSTRUCTION STANDARDS OF THE CITY OF CIBOLO.
- THE PROPERTY SHOWN HEREON IS NOT LOCATED OVER THE EDWARDS AQUIFER RECHARGE ZONE.
- THIS PLAT DOES NOT AMEND, ALTER, RELEASE OR OTHERWISE AFFECT ANY EXISTING ELECTRIC GAS, WATER, SEWER, DRAINAGE, TELEPHONE, CABLE EASEMENTS OR ANY OTHER EASEMENTS FOR UTILITIES UNLESS THE CHANGES TO SUCH EASEMENTS ARE DESCRIBED BELOW.
- SADDLE CREEK RANCH UNIT-9A IS LOCATED INSIDE SCHERTZ-CIBOLO-UNIVERSAL CITY SCHOOL DISTRICT.
- CONCRETE DRIVEWAY APPROACHES AND EAVE OVERHANGS ARE ALLOWED WITHIN THE B.S.L. AND E.T.CATV. EASEMENTS.
- ALL PROPOSED STREETS UNLESS SPECIFIED AS PRIVATE, WILL BE PUBLIC AND MAINTAINED BY THE CITY OF CIBOLO.
- ALL UTILITY EASEMENTS ARE FOR THE CONSTRUCTION, MAINTENANCE (INCLUDING BUT NOT LIMITED TO REMOVAL OF TREE AND OTHER OBSTRUCTIONS), READING METERS AND REPAIR OF ALL OVERHEAD AND UNDERGROUND UTILITIES.
- 5.0' WIDE ELECTRIC EASEMENTS ARE LOCATED ON ALL ROAD CROSSINGS IN WHICH ELECTRIC LINES ARE PLACED.
- CONTROL MONUMENTS AS SHOWN:
IT IS THE PRACTICE OF "CEASAR A. GARCIA R.P.L.S." TO MONUMENT ALL CORNERS (IF PRACTICAL) UPON COMPLETION OF CONSTRUCTION. TYPICAL MONUMENTATION IS A 1/2" REBAR WITH A "C GARCIA RPLS 5904" PLASTIC CAP. (*) INDICATED A FOUND 1/2" REBAR WITH A "C GARCIA RPLS 5904" PLASTIC CAP.
- STATE PLANE COORDINATES DERIVED FROM STATIONS:
DT4371 TXAN SAN ANTONIO RRP2 CORS ARP
COMBINED SCALE FACTOR 0.99983802
STATE PLANE COORDINATES ARE NAD 83 (NAV83)
- MINIMUM BUILDING SETBACK LINES SHALL BE 25 FT FROM FRONT PROPERTY LINE, 10 FT FROM THE SIDE PROPERTY LINE, AND 10 FT FROM THE REAR PROPERTY LINE UNLESS OTHERWISE NOTED.
- GUADALUPE VALLEY ELECTRIC COOPERATIVE (G.V.E.C) WILL MAINTAIN 5' EASEMENT FOR SERVICE ENTRANCE TO DWELLING. THIS EASEMENT WILL VARY DEPENDING UPON LOCATION OF DWELLING.
- G.V.E.C. SHALL HAVE ACCESS TO THE METER LOCATIONS FROM THE FRONT YARDS WITH THE METER LOCATIONS NOT BEING LOCATED WITHIN A FENCED AREA.
- FLOOD NOTE: ACCORDING TO FEMA 1% ANNUAL CHANCE (100-YEAR) FLOOD PLAIN AS DEPICTED ON THE FEMA FLOOD INSURANCE RATE MAPS OF GUADALUPE COUNTY, TEXAS. MAP NO. 48187C0230-F DATED NOV. 02, 2007, NO PORTION OF THE PROPERTY LIES ADJACENT TO THE 100-YR FLOODPLAIN.
- FINISHED FLOOR ELEVATIONS SHALL BE A MIN. 8" ABOVE EXISTING GROUND.
- THE CITY OF CIBOLO RESERVES THE RIGHT TO RENAME STREETS AND/OR CHANGE HOUSE NUMBERS DUE TO INCOMPATIBILITY WITH EXISTING NAME AND/OR NUMBER LAYOUT, FOR EMERGENCY VEHICLE RESPONSE, AND MAIL DELIVERY.

LEGEND:

- PROPOSED CONTOUR ---(576)---
- EXISTING CONTOUR ---570---
- IRON PIN SET ○
- IRON PIN FOUND ●
- MINIMUM FINISH FLOOR ELEVATION M.F.F.E
- VEHICULAR NON ACCESS EASEMENT V.N.A.E.
- RIGHT OF WAY R.O.W.
- GUADALUPE VALLEY ELECTRIC CABLE GVEC

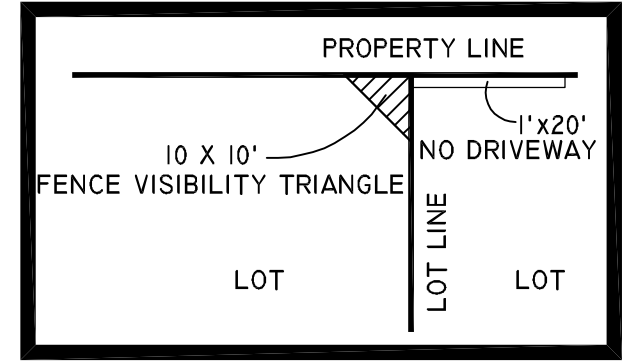
LEGEND ABBREVIATIONS

- BUILDING SETBACK LINE ----- B.S.L.
- ELECTRIC TELEPHONE & CABLE TELEVISION EASEMENT----- E.T.CATV. ESM'T
- DENOTES MAP AND PLAT RECORDS OF GUADALUPE COUNTY, TEXAS. ---M.P.R.G.C.T.
- DENOTES DEED RECORDS OF GUADALUPE COUNTY, TEXAS. ----- D.R.G.C.T.
- DENOTES OFFICIAL PUBLIC RECORDS, GUADALUPE COUNTY, TEXAS --- O.P.R.G.C.T.
- SADDLE CREEK RANCH -----S.C.R.

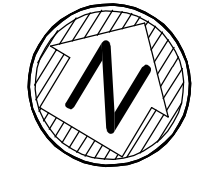


DETAIL 'A'

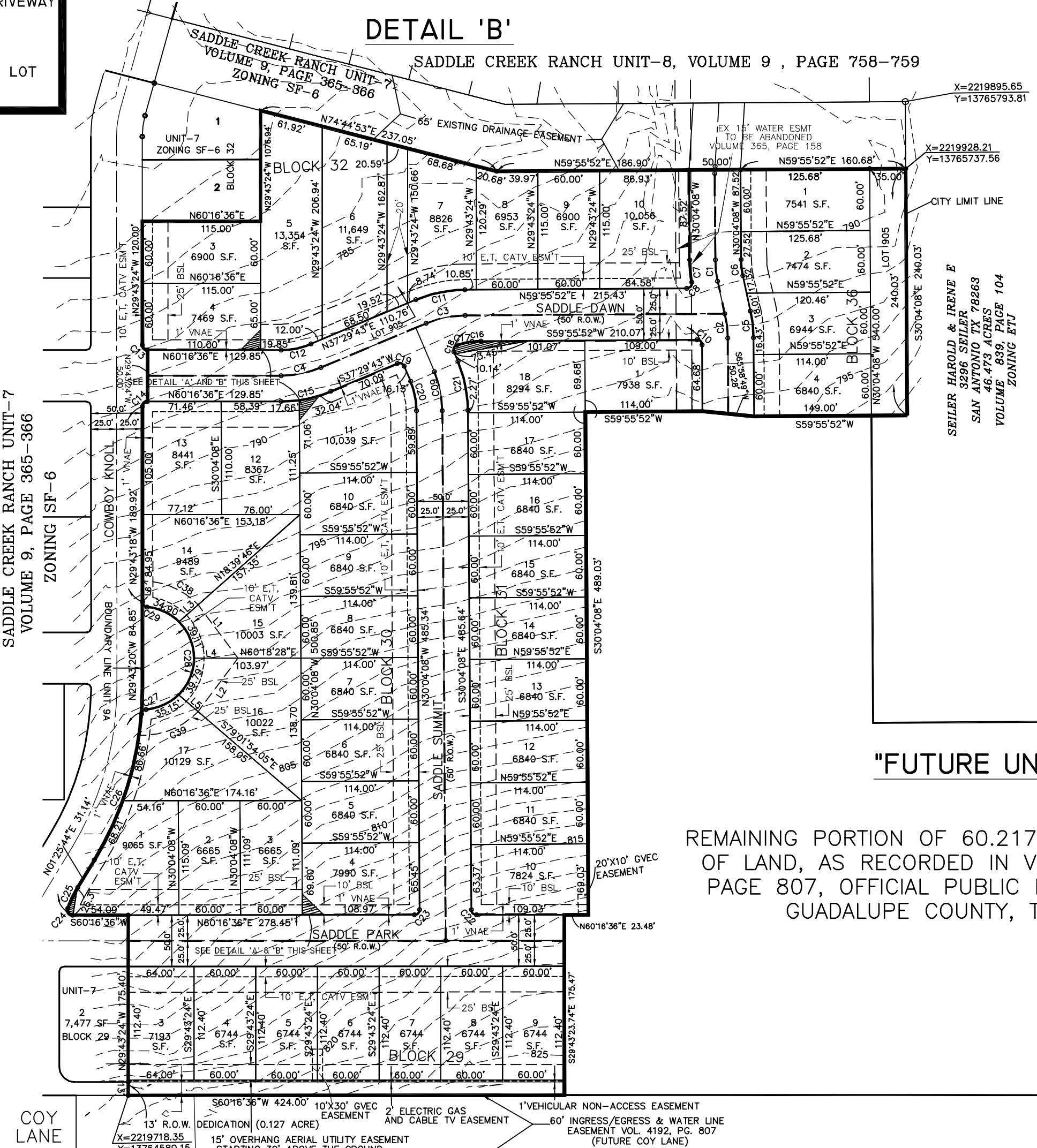
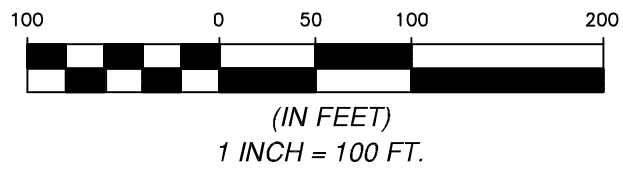
NOTE:
LOT 905 IS DESIGNATED AS 20' DRAINAGE EASEMENT.



DETAIL 'B'



GRAPHIC SCALE



"FUTURE UNIT 9B"

REMAINING PORTION OF 60.2173 ACRE TRACT OF LAND, AS RECORDED IN VOLUME 4192, PAGE 807, OFFICIAL PUBLIC RECORDS OF GUADALUPE COUNTY, TEXAS.

46 RESIDENTIAL LOTS IN 5 BLOCKS EXISTING ZONING S.F.3.

FINAL PLAT OF SADDLE CREEK RANCH SUBDIVISION UNIT 9A

BEING 10.746 ACRES, OF LAND, INCLUSIVE OF 0.127 ACRE R.O.W. DEDICATION, OUT OF 60.2173 ACRE TRACT OF LAND, AS RECORDED IN VOLUME 4192, PAGE 807, OFFICIAL PUBLIC RECORDS OF GUADALUPE COUNTY, TEXAS.

OWNER/DEVELOPER:

5GB-1, L.L.C.
3619 PAESANOS PARKWAY,
SUITE 312
SAN ANTONIO, TX-78231.
Phone: (210) 824-3180

LINE	LENGTH	BEARING
L1	64.73	S66°25'35"E
L2	64.97	S07°04'00"W
L3	25.93	N54°44'13"W
L4	43.98	N09°20'58"W
L5	25.06	N30°04'08"W
L6	20.23	S29°43'18"E

CURVE	LENGTH	RADIUS	CHRD BRG	CHORD	DELTA
C1	20.90	100.00	S36°03'23"E	20.86	11°58'29"
C2	20.90	100.00	N36°03'23"W	20.86	11°58'29"
C3	39.16	100.00	S48°42'47"W	38.91	22°26'09"
C4	39.76	100.00	N48°53'09"E	39.50	22°46'54"
C5	26.12	125.00	S36°03'23"E	26.07	11°58'29"
C6	15.67	75.00	S36°03'23"E	15.64	11°58'29"
C7	21.73	125.00	S35°02'54"E	21.70	9°57'32"
C8	8.72	5.00	S9°57'06"W	7.66	99°57'32"
C9	39.16	100.00	S40°59'40"E	37.91	22°26'09"
C10	7.85	5.00	S75°04'08"E	7.07	90°00'00"
C11	48.95	125.00	N48°42'47"E	48.64	22°26'09"
C12	29.82	75.00	S48°53'09"W	29.62	22°46'54"
C13	7.85	5.00	S74°43'24"E	7.07	90°00'00"
C14	7.85	5.00	N15°16'41"E	7.07	90°00'00"
C15	49.70	125.00	N48°53'09"E	49.37	22°46'54"
C16	8.52	75.00	S56°40'42"W	8.51	6°30'19"
C17	15.06	75.00	S47°40'28"W	15.03	11°30'9"
C18	8.24	5.00	S51°27'27"E	7.34	94°25'41"
C19	7.85	5.00	N82°29'43"E	7.07	90°00'00"
C20	29.37	125.00	S41°17'12"E	29.18	22°26'09"
C21	48.95	75.00	S41°17'13"E	48.64	22°26'09"
C22	7.82	5.00	S74°53'46"E	7.05	89°39'16"
C23	7.88	5.00	N15°06'14"E	7.09	90°20'44"
C24	9.68	5.00	N64°15'39"W	8.24	110°55'30"
C25	22.31	125.00	N3°41'05"W	22.28	10°13'37"
C26	150.68	325.00	S11°47'37"E	149.29	26°33'42"
C27	7.09	5.00	N15°32'10"E	6.51	81°17'01"
C28	148.95	50.00	S29°09'57"E	99.67	170°41'16"
C29	7.40	5.00	S72°06'57"E	6.74	84°47'18"
C30	60.57	75.00	N83°24'37"E	58.94	46°16'13"
C31	63.61	75.00	S38°09'53"W	60.80	48°35'29"

- RUPP LIVING TRUST
C/O EDWIN J & MARIE LOU RUPP
VOLUME 1312, PAGE 820 OT
323 COY LANE
CIBOLO 78108
ZONING ETJ
- HAWK MICHAEL W & M L
331 COY LN
CIBOLO, TX 78108
0.9100 ACRES
VOLUME 610, PAGE 836 OT
ZONING ETJ
- LONG HOWARD W & THEANNE L
PO BOX 762
CIBOLO, TX 78108
21.843 ACRES
VOLUME 2693, PAGE 601 WD
ZONING ETJ

September 4, 2024

On behalf of the:

City of Cibolo
Attn: Grant Fore
200 S. Main Street
Cibolo, Texas 78108



Re: Final Plat Review
Saddle Creek Ranch Unit 9A (SP-24-09)

Mr. Fore,

Colliers Engineering & Design has completed its review of the referenced final plat. We find that the development is in conformance with the city of Cibolo Unified Development Code and Flood ordinances. We have no further comments.

Our review of the subdivision does not relieve or release the Engineer of Record or Surveyor of Record from complying with any and all the requirements of the local, state, and federal rules and regulations or guidelines impacting this project.

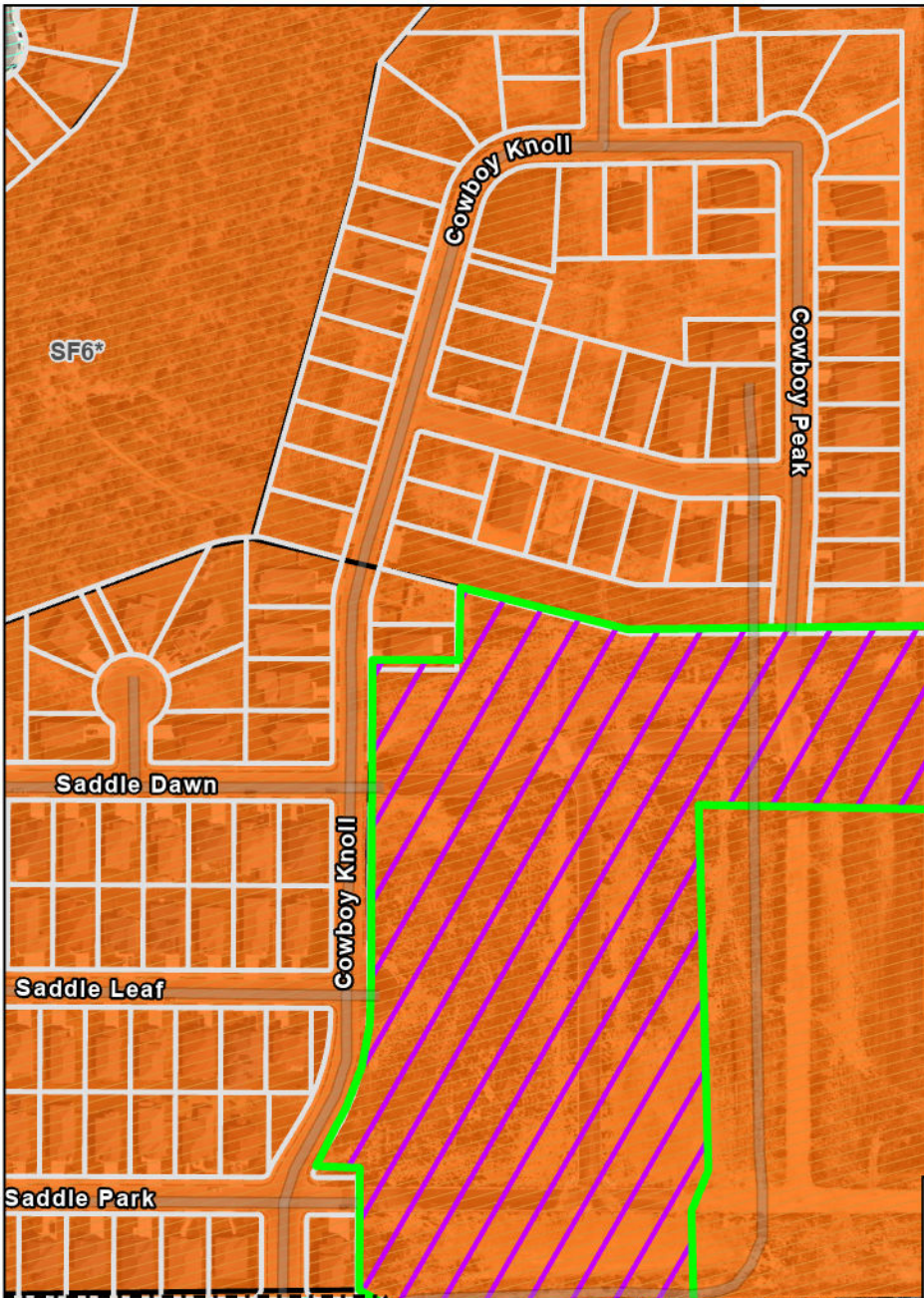
Sincerely,








A handwritten signature in blue ink, appearing to read "Andy Carruth".

Andy Carruth, P.E.

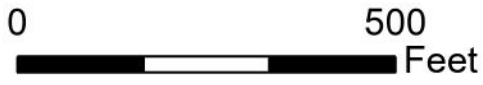
Plan Reviewer for the City of Cibolo



Property Information Map Saddle Creek Ranch Unit 9A

-  Property of Interest
-  City of Cibolo Sewer Service Area
-  Parcel Boundaries
-  Cibolo City Limits
-  Cibolo ETJ
-  High Density Single-Family Residential (SF6)

Water Service: GVSUD
Sewer Service: City of Cibolo
Council District: 4
Zoning: High Density Single-Family Residential (SF6)





City Council Regular Meeting Staff Report

Fire Department

Meeting	Agenda Group
Tuesday, September 24, 2024, 6:30 PM	Staff Update Item: 8A
From	
Mario Troncoso, Fire Chief	

PRIOR CITY COUNCIL ACTION:

N/A

BACKGROUND:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

MOTION(S):

N/A

Attachments

[August.pdf](#)

Filters

Cibolo Fire Department



Filters apply to all sheets in the workbook. Return to this sheet to change filter settings.

Start Date
8/1/2024

End Date
8/31/2024

Date Level
 Day
 Week
 Month
 Quarter
 Year

Shift

- A
- B
- C

Mutual Aid Type

- Aid Given
- Aid Received
- None
- Unknown

394 Incidents Selected based on Filter Settings

Date Range Selected: 8/1/2024 - 8/31/2024

Report Date: September 3, 2024 15:20

Department Volume

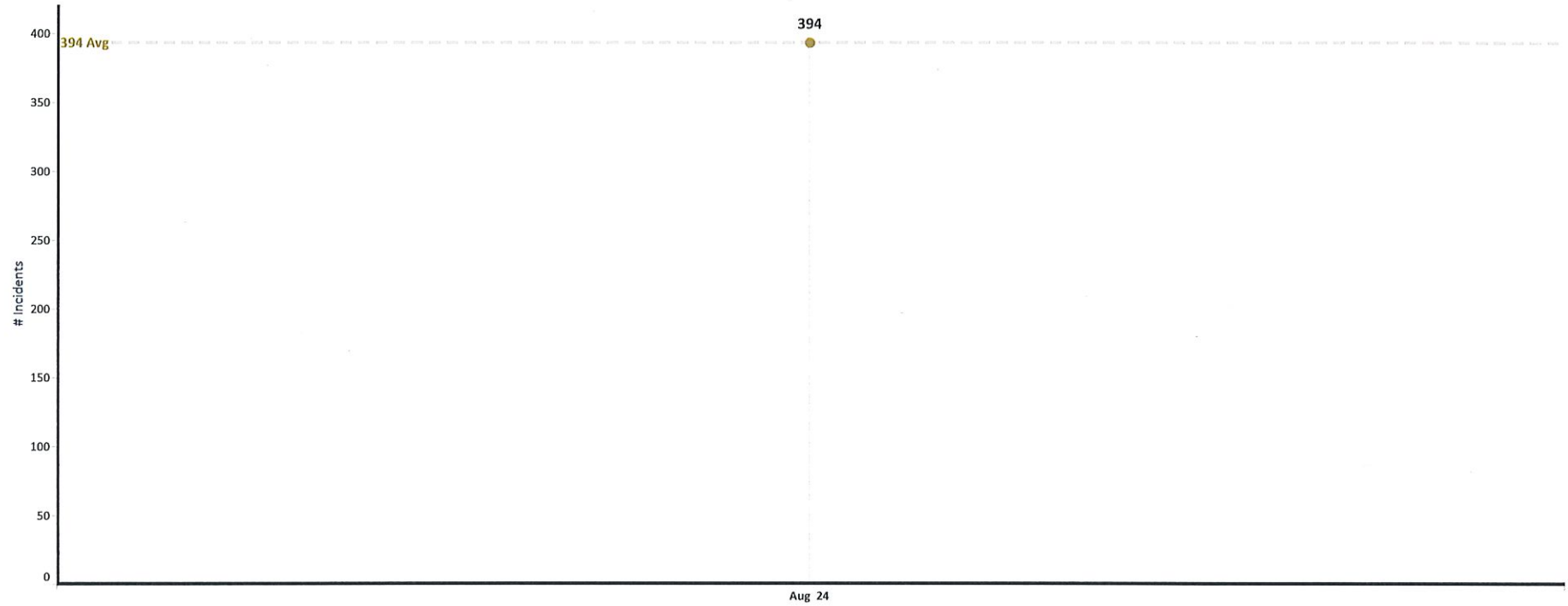
Cibolo Fire Department



Incident Measures per *Month*

394 Incidents	394 Average	394 Median	394 Minimum	394 Maximum
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Incidents per *Month*



Station Volume



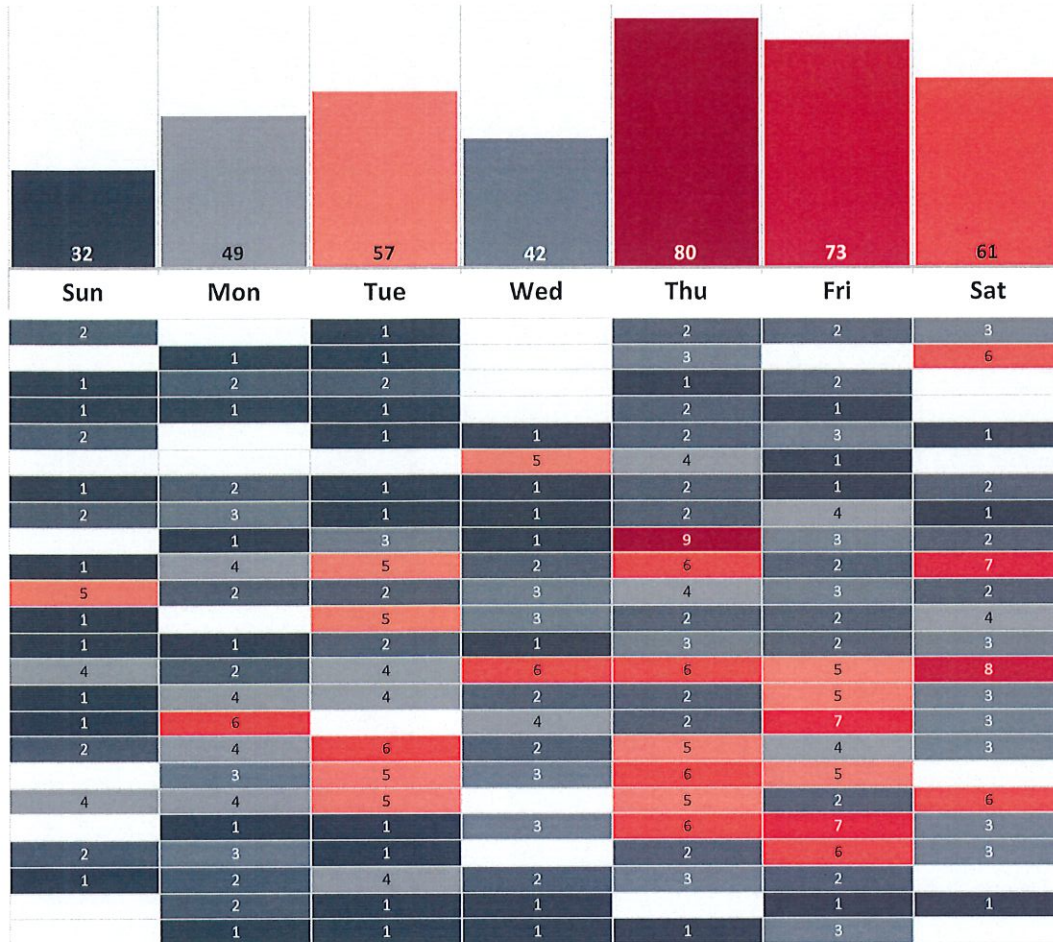
Incidents per Station

Incidents per *Month*

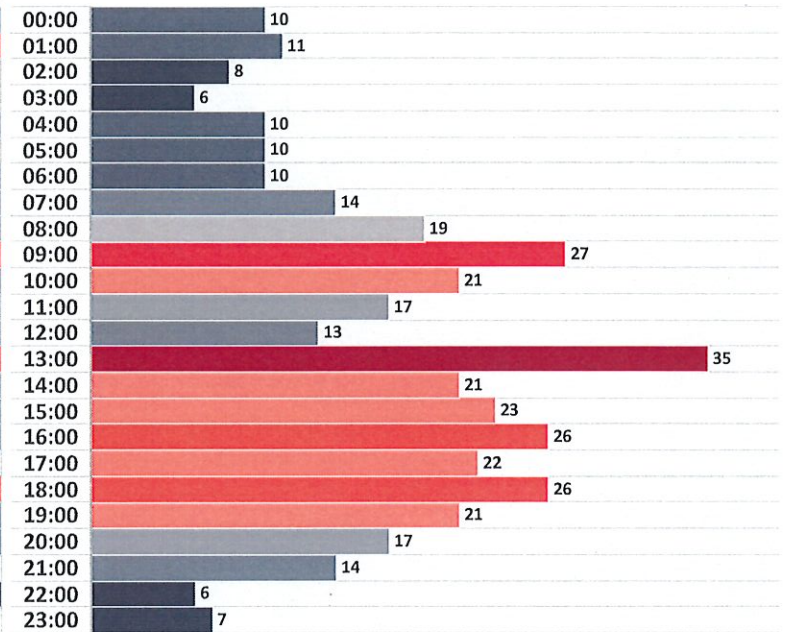
				Average	Median	Minimum	Maximum
ST1	ST1	47% 185	ST1	185	185	185	185
ST2	ST2	32% 127	ST2	127	127	127	127
ST3	ST3	21% 82	ST3	82	82	82	82

Department Incidents by Day & Hour

Cibolo Fire Department



394 Incidents

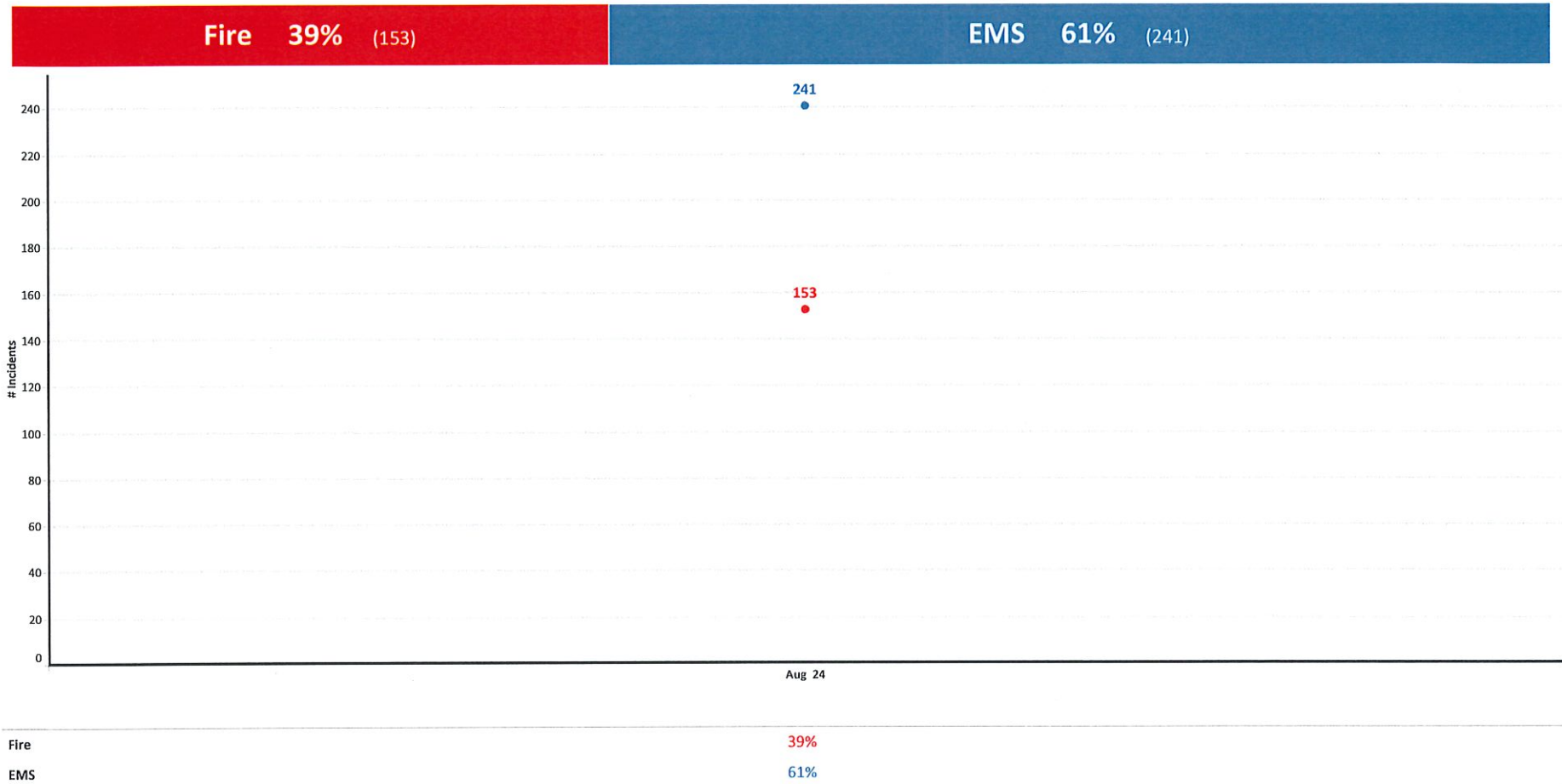


Department Fire/EMS Volume

Cibolo Fire Department



Fire / EMS Incidents by NFIRS Report Incident Type



Station Fire/EMS %

Click to highlight Fire or EMS

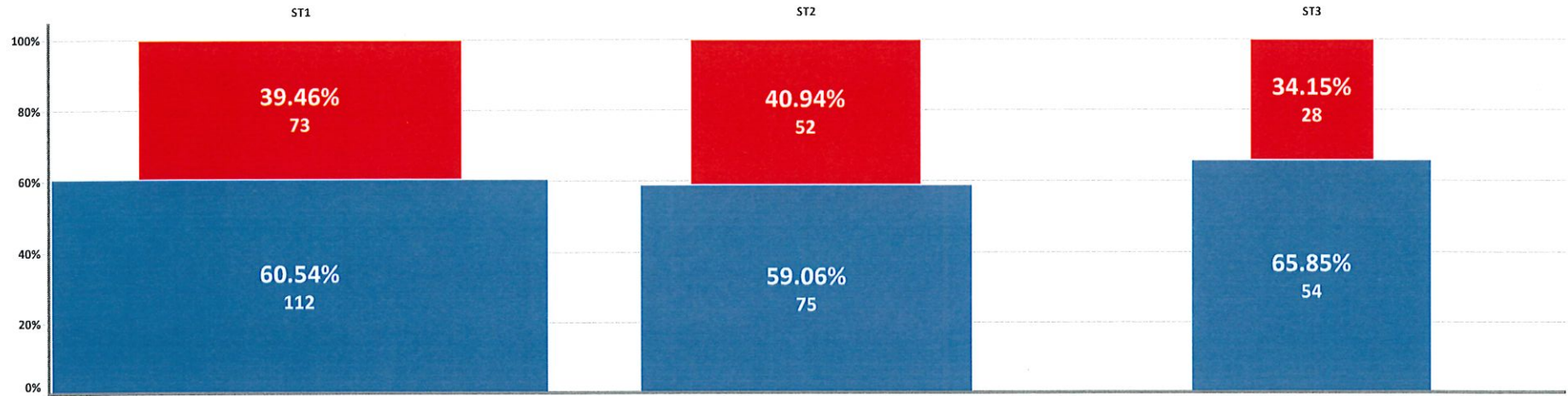
Fire

EMS

Cibolo Fire Department



Fire / EMS Incidents by NFIRS Report Incident Type



Bar WIDTH indicates number of incidents

Station % of Fire / EMS Incident Types per Month

Station	Incident Type	Aug 24 %
ST1	Fire	39%
	EMS	61%
ST2	Fire	41%
	EMS	59%
ST3	Fire	34%
	EMS	66%

Department Response Time

Incidents with valid Response Times

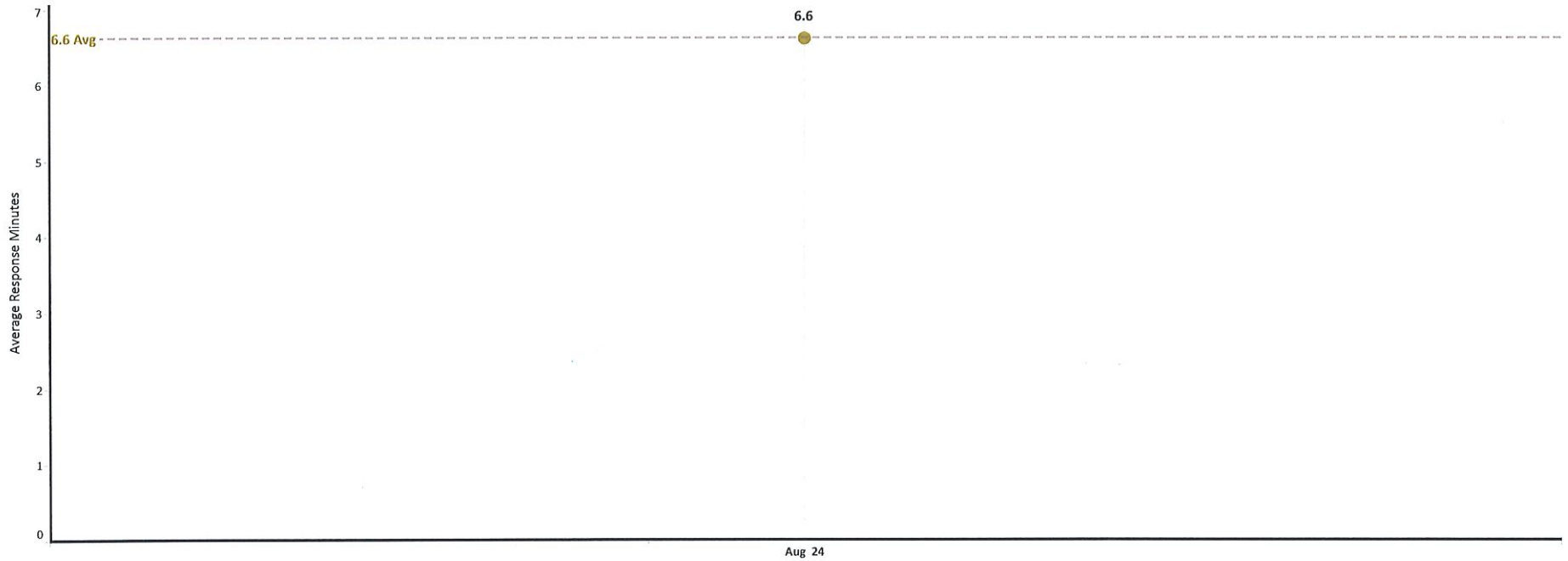
Cibolo Fire Department



Response Time Minutes

350 Incidents	6.6 Average	6.1 Median	10.3 90th Percentile	0.1 Minimum	22.2 Maximum
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Response Time - Average Minutes per *Month*



Station Response Time Minutes

Click to highlight a Station

Incidents with valid
Response Times

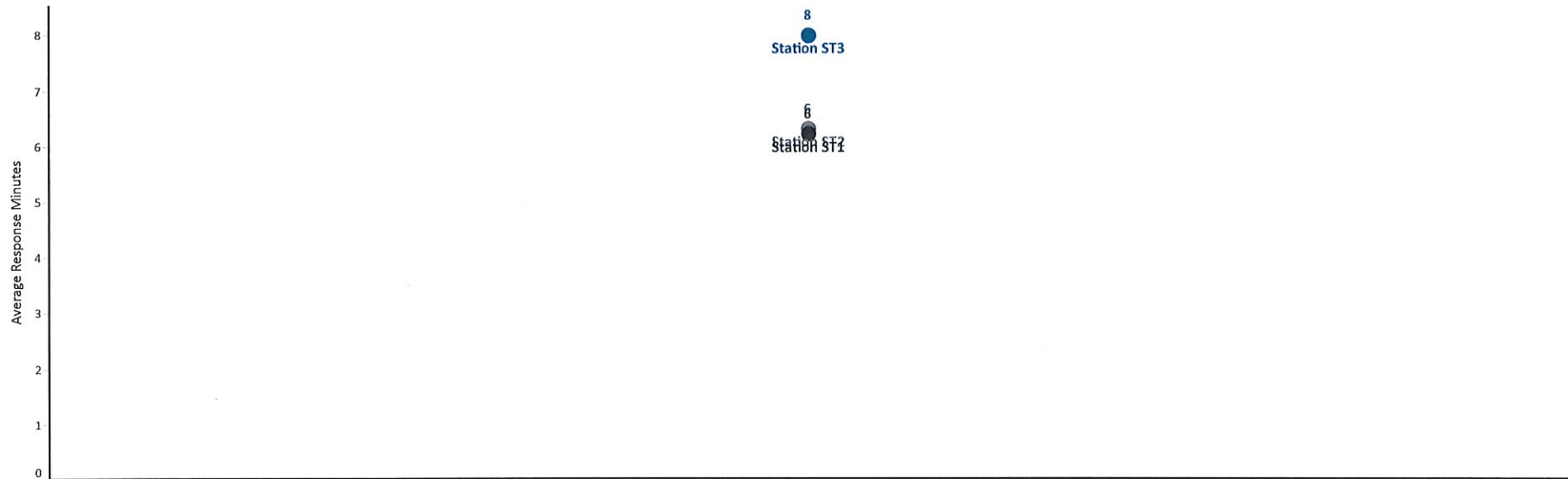
Cibola Fire Department



ST1
ST2
ST3

Station ..	Average	Median	90th Percentile	Minimum	Maximum	Incidents
ST1	6.2	5.7	9.8	0.1	18.9	168
ST2	6.3	6.0	9.0	0.1	17.4	110
ST3	8.0	7.0	12.8	1.2	22.2	72

Response Time Station - Average Minutes per *Month*



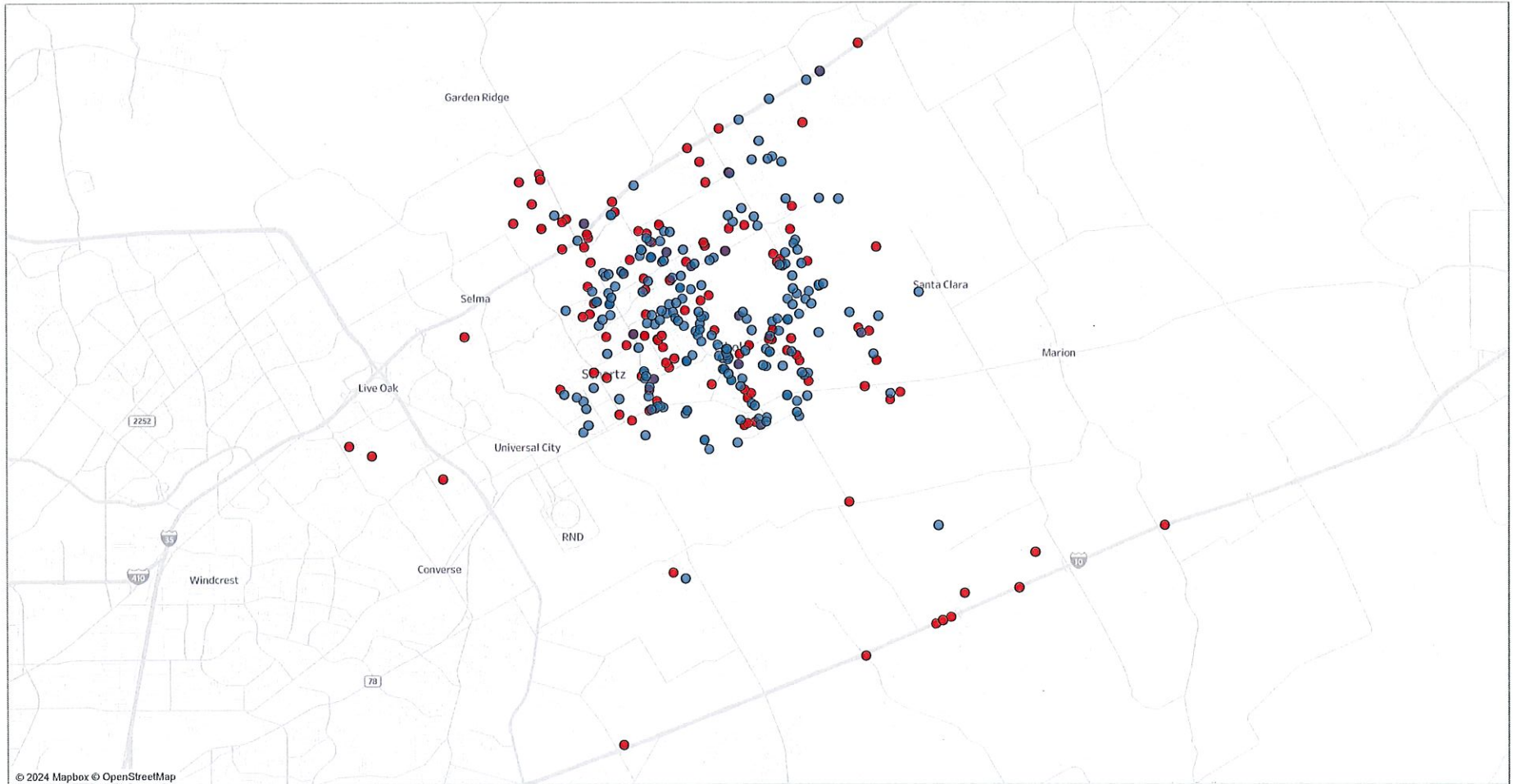
Aug 24

Incident Locations by Type

Click to highlight Fire or EMS

Fire **EMS**

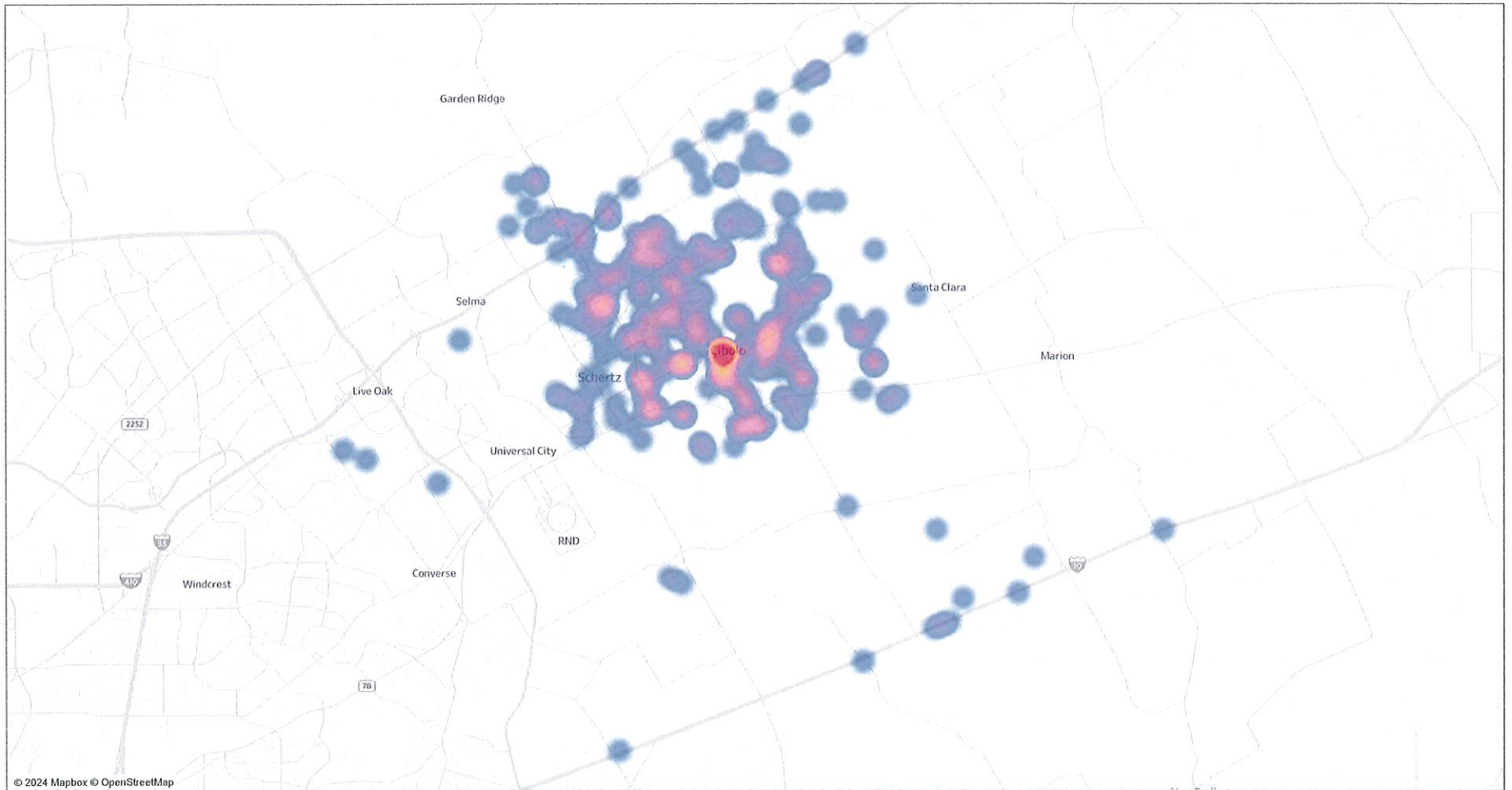
Cibolo Fire Department



Incident Location Heat Map



Cibolo Fire Department





City Council Regular Meeting Staff Report

Discussion/Action on the Cibolo and YMCA Partnership. (Louis Lopez, President & CEO of the YMCA of Greater San Antonio/David Howard)

Meeting	Agenda Group
Tuesday, September 24, 2024, 6:30 PM	Discussion/Action Item: 9A
From	
Peggy Cimics, City Secretary	

PRIOR CITY COUNCIL ACTION:

December 13, 2016: The City entered into the Cibolo Sports Fields License and Management Agreement with the Young Men's Christian Association (YMCA) of Greater San Antonio, a Texas non-profit. This agreement granted the YMCA an exclusive license and right to manage the day-to-day operations of the Sports Fields, including The Miracle Field, for the purposes and term described in this agreement. The term of the agreement is 20 years from the Sports Fields Completion Date, which was April 9, 2018.

December 13, 2016: The City entered into the Cibolo Community Event Center License and Management Agreement with the Young Men's Christian Association (YMCA) of Greater San Antonio, a Texas non-profit. This agreement granted the YMCA an exclusive license and right to manage the day-to-day operations of the Community Event Center for the purposes and the term described in this agreement. The term of the agreement is 20 years and ends on the date that is 20 years after the Community Event Center Completion Date, which was August 9, 2019.

BACKGROUND:

Like in 2023, the City requests the YMCA provide an annual update on its operation and management of the Community Event Center and the Sports Complex. Louis Lopez, President & CEO of the YMCA of Greater San Antonio, will make this presentation. This presentation is intended to allow Mr. Lopez and the members of the City Council to discuss its partnership both past and future. City Council may provide direction to City staff and the YMCA if it would like to explore future opportunities regarding the partnership.

The previous annual update presentation was made on April 11, 2023. This presentation provided a) background on the City's debt issuance for the Community Event Center and Sports Complex, b) extensive background on the three agreements between the City and the YMCA, including scopes, terms, and financials, and c) the YMCA's value proposition to both the City and the community.

As discussed at the April 11, 2023, presentation, the YMCA manages the reservation of sports fields at the Sports Complex. The YMCA provides a discounted rate for Cibolo residents: Rental fees are \$50/hr for non-Cibolo resident and \$35/hr for Cibolo residents. In addition, the YMCA is responsible for the maintenance and repair of the Sports Complex.

STAFF RECOMMENDATION:

No recommendation. This is an annual update on the partnership between the City of Cibolo and the YMCA regarding the Community Event Center and the Sports Complex.

FINANCIAL IMPACT:

As reflected in Table 1 below, the City of Cibolo issued a total of \$11,128,000 in debt across 2011, 2013, and 2017 for the Community Event Center (CC) and Sports Complex (SC). (Debt issuances in 2011 and 2013 were for multiple public projects, of which only \$9,128,000 was for the CC and SC.) The lifetime payments for these two facilities is calculated to be \$13,603,000, excluding savings from early defeasance of principal. The Cibolo portion of the payments is \$11,128,000 and the YMCA portion is \$2,475,000, totaling \$13,603,000.

Cibolo Community Event Center License and Management Agreement. The YMCA is obligated to make fifteen annual payments to the City of Cibolo in the amount of \$82,500 for the City to use to service the debt issued in 2017 (Certificates of Obligation), starting in 2018.

Cibolo Sports Fields License and Management Agreement. The YMCA is obligated to make fifteen annual payments to the City of Cibolo in the amount of \$82,500 for the City to use to service the debt issued in 2017 (Certificates of Obligation), starting in 2019.

Table 1. Community Center (CC) and Sports Complex (SC) Bond Amounts and Payments

	Bond Issuance	Total Bond Annual Payments	Bond Amount towards SC and CC	Annual Bond Payment Amount towards SC and CC	YMCA Payment
2011 Bond	\$8,650,000	\$575,000	\$3,300,000	\$218,500	
2013 Bond	\$8,500,000	\$590,000	\$4,800,000	\$330,400	
2017 Bond	\$2,000,000	\$175,000	\$2,000,000	\$175,000	\$165,000
Total	\$19,150,000	\$1,340,000	\$10,100,000	\$723,900	\$165,000
Total over life of bonds		\$25,925,000		\$13,603,000	\$2,475,000

In January 2021, the City and YMCA entered into a maintenance agreement for the Sports Complex (sports fields) so that the YMCA would pay \$30,000 annually to the City in consideration for the City's maintenance of all athletic fields, all turf areas outside of the ball fields, landscape beds, lighting, irrigation, major repairs to restrooms and concessions. The YMCA is responsible for the day-to-day maintenance of clay fields, trash clean-up, field striping, restroom and concession maintenance.

MOTION(S):

No action is required. However, should City Council like to explore future opportunities with the YMCA, it should give direction to the City staff and YMCA.

Attachments

[CC Presentation - YMCA 2024 Annual Partnership Update 2024-09-24.pdf](#)



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

PARTNERSHIP POSSIBILITIES

CITY OF CIBOLO COMMUNITY CENTER

& YMCA PARTNERSHIP

YMCA OF GREATER SAN ANTONIO

WHO WE ARE



WHO WE ARE



DID YOU KNOW?

2019: opened with 678 Members

2024: 4,843 Total Members

Total Population of Cibolo 36,796

Current Penetration Rate = 6%
(median average is 8.3%)

Growth Rate = 2.77%

OUR MISSION

To put Judeo-Christian principles into practice through programs that build healthy spirit, mind and body for all.

OUR VISION 2030

A community where ALL people experience improved quality of life through belonging and well-being.

OUR HISTORY

For over 147 years, we have been listening and responding to our community's most critical social needs, ensuring that everyone has the chance to learn, grow and thrive, regardless of age, income, ability, ethnicity or faith. We focus on youth development, healthy living, and social responsibility, and incorporate core values of caring, honesty, respect, responsibility, and faith into all we do.

YMCA OF GSA SERVICE AREA



1. Boerne Family YMCA
2. Cibolo Family YMCA
3. YMCA at O.P. Schnabel Park
4. Davis-Scott Family YMCA
5. D.R. Semmes Family YMCA at TriPoint
6. Mays Family YMCA at Stone Oak Performance Training Center
7. Harvey E. Najim Family YMCA
8. Mays Family YMCA at Potranco
9. Schertz Family YMCA
10. Thousand Oaks Family YMCA
11. Walzem Family YMCA
12. Westside Family YMCA

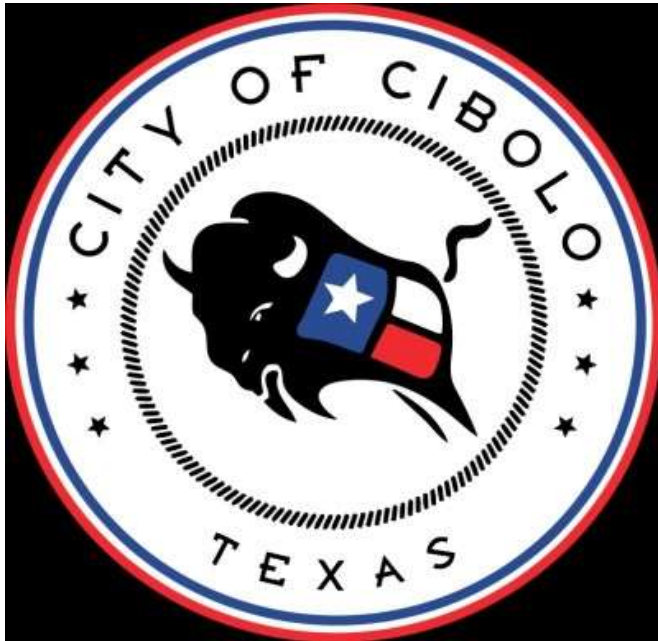
- 1. YMCA Roberts Ranch
- 2. YMCA Cibolo Youth Sports Complex

- A. Haven for Hope
- B. Southside

Legend:

-  Full Facility
-  Program Center
-  Y Early Learning Center

ALIGNMENT IN PURPOSE & VISION



City of Cibolo

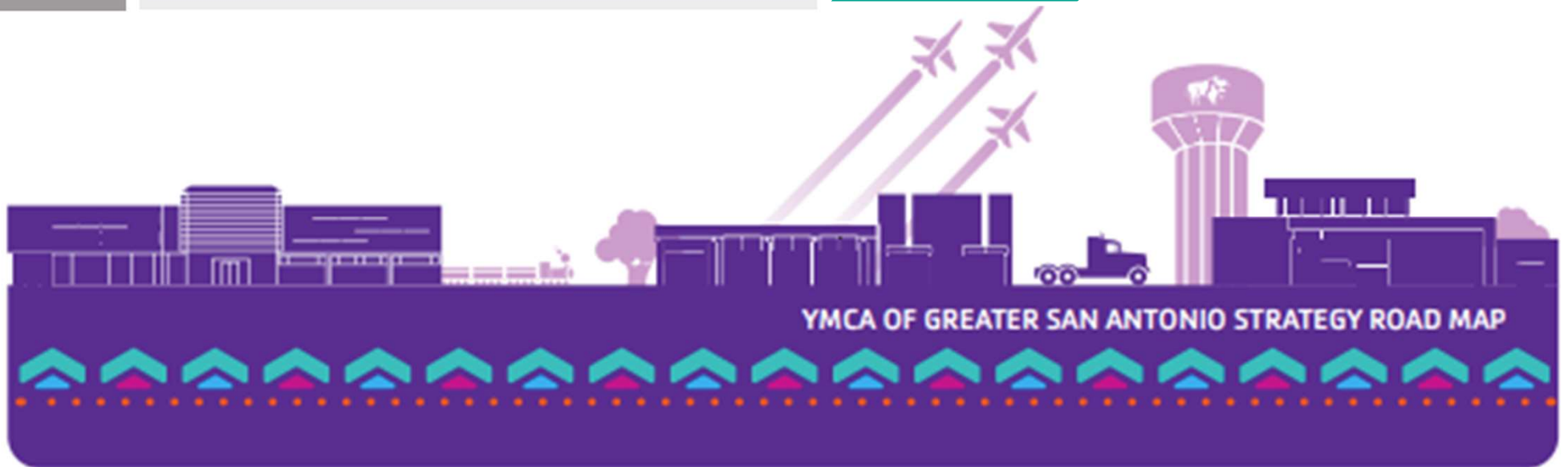
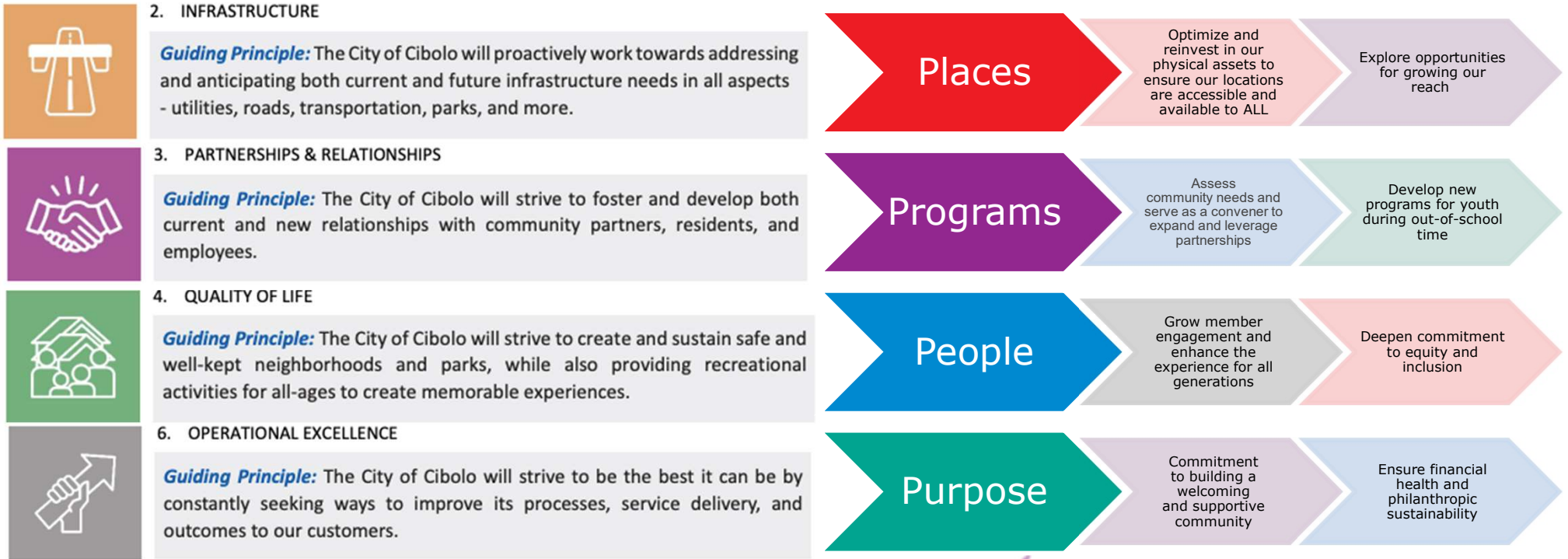
2024-2027 Vision Statement:
A community that is proud of our historic roots, responsive to residents, and innovating for our future.



YMCA of Greater San Antonio

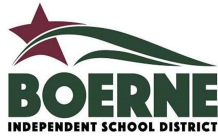
2030 Vision Statement:
A community where ALL people experience improved quality of life through belonging and well-being.

ALIGNMENT IN PRIORITIES & STRATEGIES



EXAMPLES OF OUR STRATEGIC PARTNERSHIPS

Academic



ALAMO COLLEGES DISTRICT



Public



Fit City SA
Mayor's Fitness Council



United Way of San Antonio and Bexar County



SAHA
SAN ANTONIO HOUSING AUTHORITY
Opportunity Lives Here



Children's Residential Care & Counseling

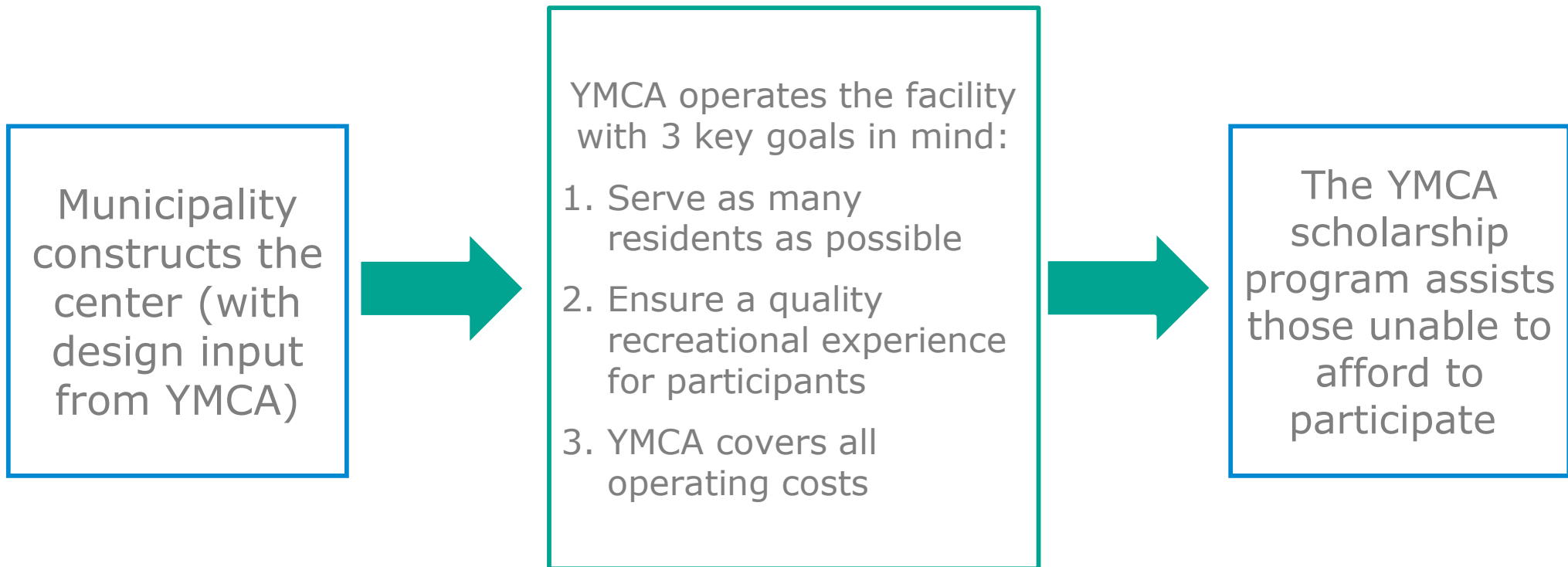
Private



COMMUNITY FIRST
HEALTH PLANS



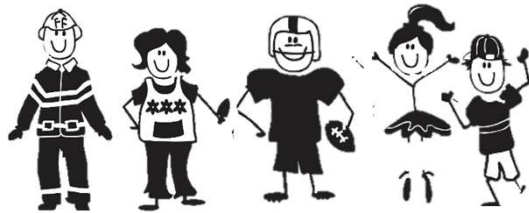
THE KEY POINTS TO A YMCA/ MUNICIPAL PARTNERSHIP



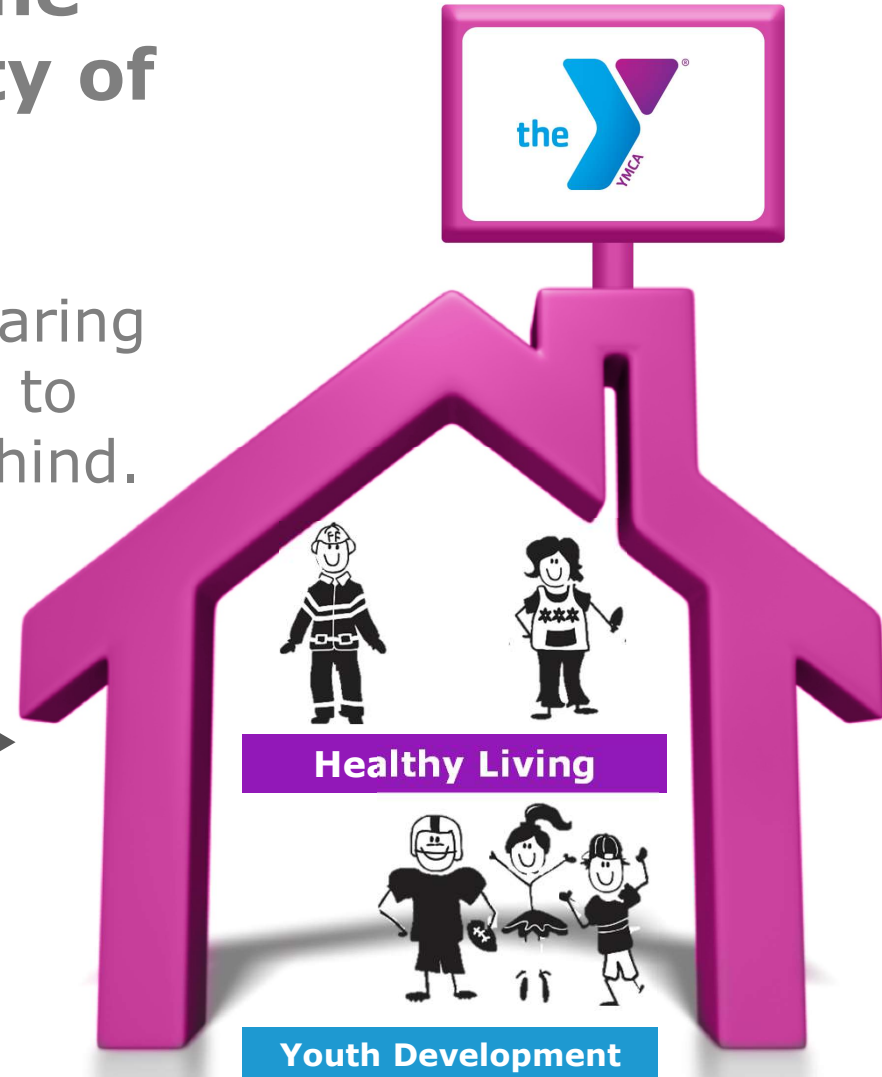
SOCIAL RESPONSIBILITY

Financial Assistance is the basic social responsibility of every YMCA.

The Y will provide services in a caring and sustainable manner, striving to leave no community member behind.



The Jones Family



The YMCA is dedicated to improving the overall quality of life for ALL!

COLLECTIVE IMPACT

**IMPROVING QUALITY OF LIFE
FOR OUR COMMUNITY**

COMMUNITY



BELONGING & WELL-BEING



HOLIDAY FUN



YOUTH AND FAMILIES



CIBOLO SPORTS FIELD USAGE

	2022		2023	
	Hours	Participants	Hours	Participants
January	24	530	56	1235
February	35	750	49	1120
March	30	790	162	2145
April	60	1580	205	3440
May	60	1290	162	2810
June	42	375	85	860
July	26	235	68	940
August	16	805	107	3385
September	24	880	139	4190
October	66	2930	172	4130
November	31	1350	84	1980
December	2	40	36	750
Total	416	11,555	1,326	26,985

YMCA YOUTH SPORTS PHILOSOPHY

**MOVEMENT. EMPOWERMENT.
FULFILLMENT.**



- 1. Everyone Plays**
- 2. Positive Coaching**
- 3. Building Character**
- 4. Fun + Skill Development**
- 5. Sportsmanship Above All**
- 6. Family Environment**

SPORTSMANSHIP ABOVE ALL



- Unsportsmanlike conduct of players and coaches is not tolerated.
- Any player, coach or spectator ejected will be suspended for at least (1) game and/or may be placed on season probation.
- Atmosphere of the game must be safe and within the Values of the YMCA!
- Coaches MUST represent the Values of the YMCA.
- The YMCA Players and Parents Pledge kicks off every game.



MIRACLE LEAGUE FIELD UPDATE

Partners & Supports



MIRACLE LEAGUE FIELD ACTIVITIES

Activations & Events

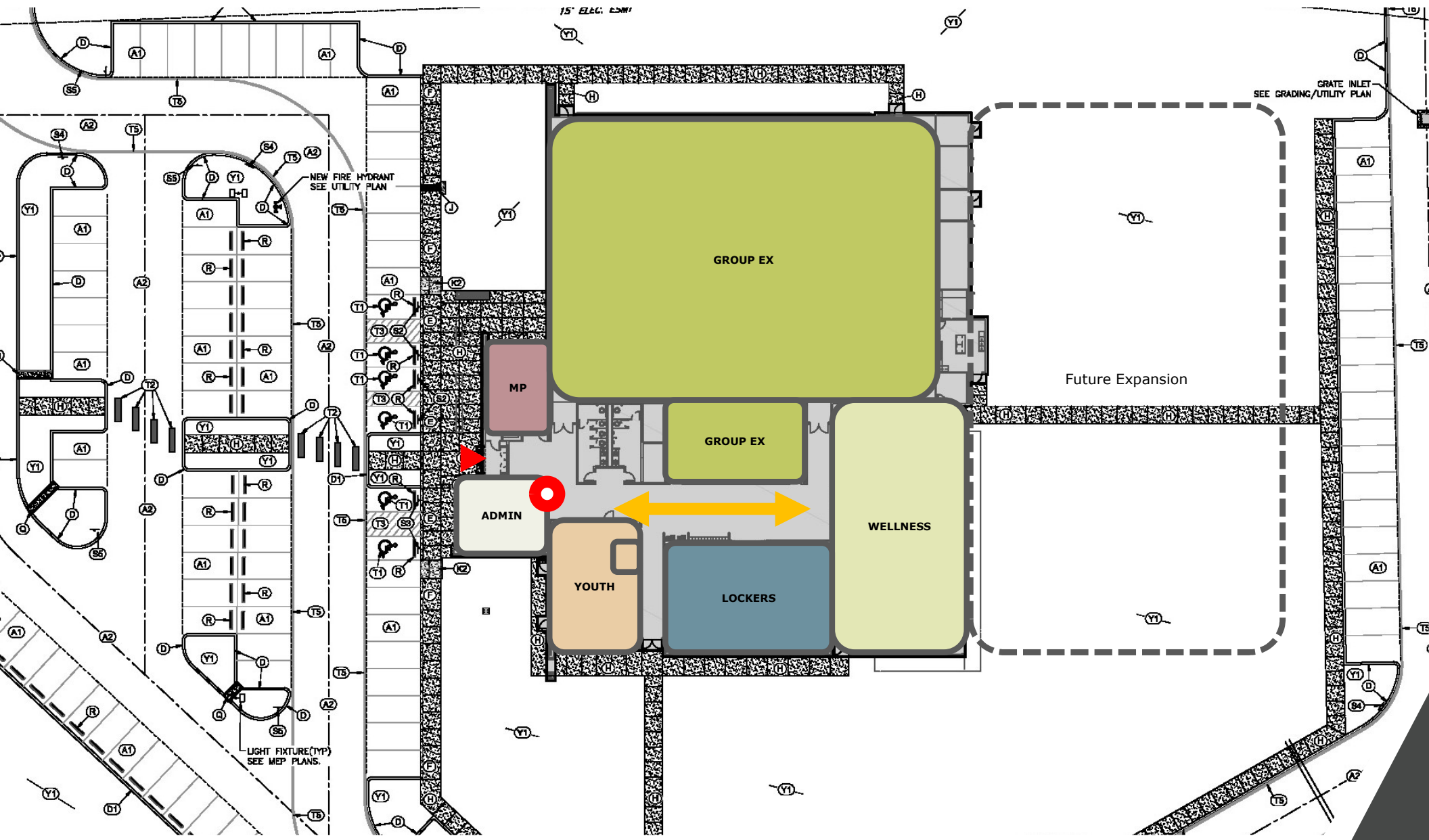
- ✓ Para Sports Softball
- ✓ Kinetic Kids Baseball
- ✓ SCUCISD Transition Days





EXISTING SITE

gro>



EXISTING FLOOR PLAN

CIBOLO FAMILY YMCA

HIGHLIGHTS & MILESTONES

- 2024 Equipment Refresh
- Expanded Pickleball Courts
- Nearly 13,000 Members in Group Ex Classes
- Nearly 10,000 Kids engaging in safe, quality playtime in Childwatch
- **Valentine's Sweetheart Dance**
- City of Cibolo for Easter Event
- Cibolo Summer Nights "**Olympic Games at the Cibolo Family YMCA**"
- Nearly 40 VolunTeens
- Over 600 Seniors staying Active and Avoid Isolation
- Nearly 50% of Members attend the Y with their families
- Over 700 youth engaging in youth sports
- Inaugural Basketball Tournament "**Battle of the Branches**" hosted by the Cibolo Family YMCA



Views toward Manchester School of Soccer

Vehicular Access from Cibolo Farm to Market Rd

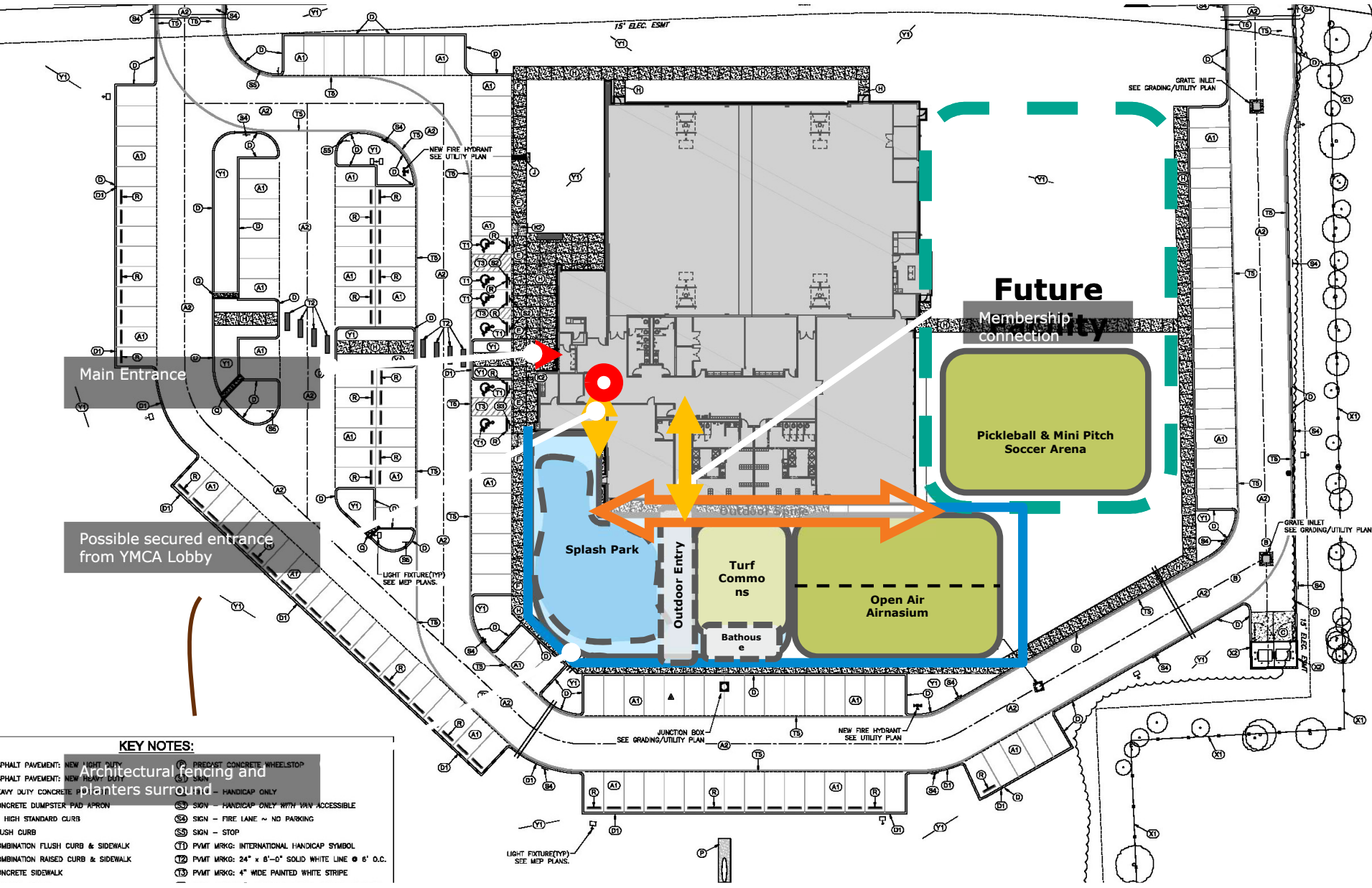
Farm to Market Rd

Proposed site

Haeckerville Rd

Views toward Cibolo Sports Complex

ACCESS AND VISIBILITY



Main Entrance

Possible secured entrance from YMCA Lobby

Future Membership connection

Pickleball & Mini Pitch Soccer Arena

Splash Park

Outdoor Entry

Turf Commons

Bathouse

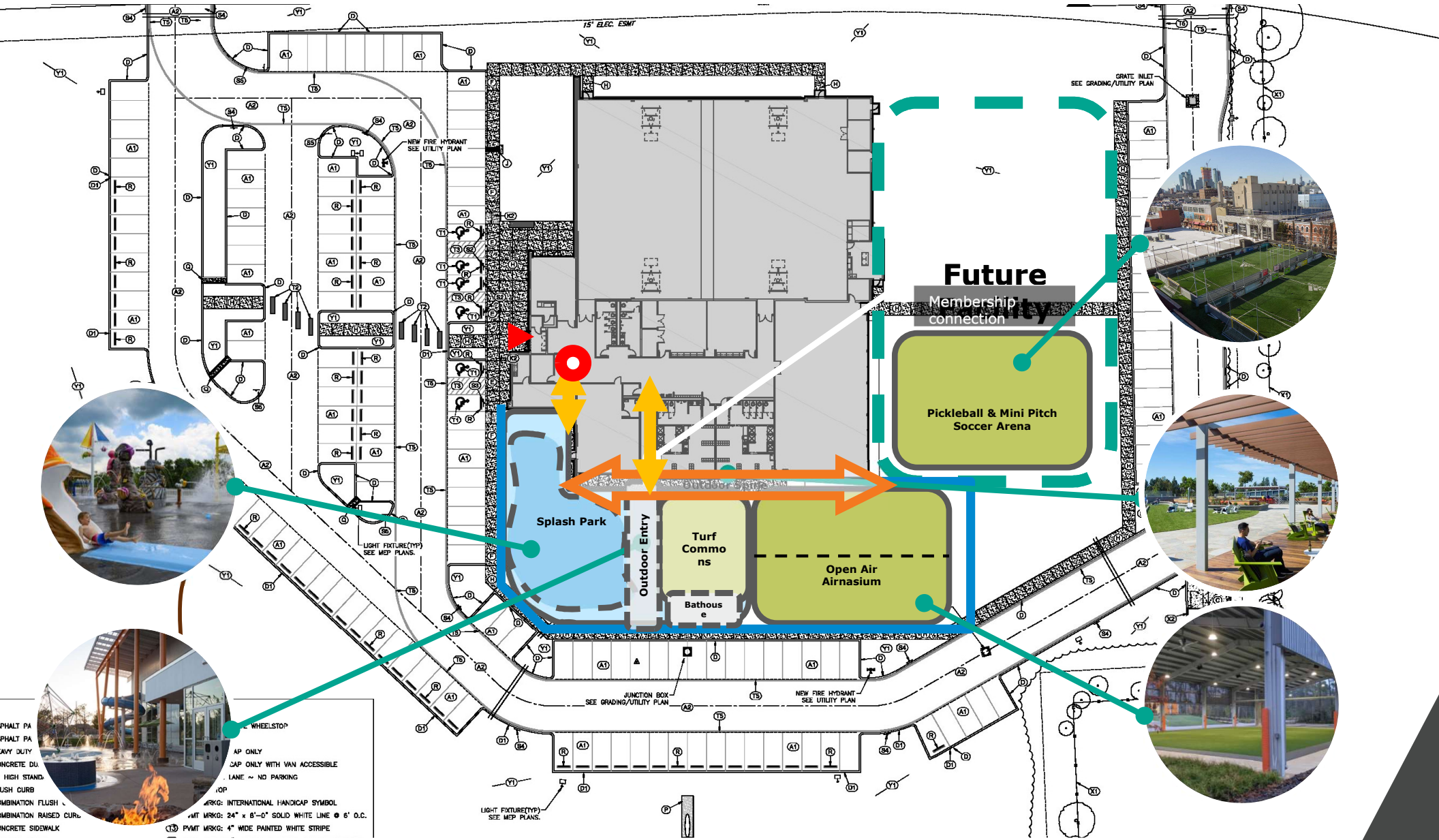
Open Air Airnasium

KEY NOTES:

- PHALT PAVEMENT: NEW LIGHT DUTY
- PHALT PAVEMENT: NEW HEAVY DUTY
- HEAVY DUTY CONCRETE PAVEMENT
- CONCRETE DUMPSTER PAD APRON
- HIGH STANDARD CURB
- FLUSH CURB
- COMBINATION FLUSH CURB & SIDEWALK
- COMBINATION RAISED CURB & SIDEWALK
- CONCRETE SIDEWALK
- PRECAST CONCRETE WHEELSTOP
- CONCRETE CURB - HANDICAP ONLY
- SIGN - HANDICAP ONLY WITH 1/4" ACCESSIBLE
- SIGN - FIRE LANE ~ NO PARKING
- SIGN - STOP
- PVMT WRKG: INTERNATIONAL HANDICAP SYMBOL
- PVMT WRKG: 24" x 8"-0" SOLID WHITE LINE @ 8' O.C.
- PVMT WRKG: 4" WIDE PAINTED WHITE STRIPE

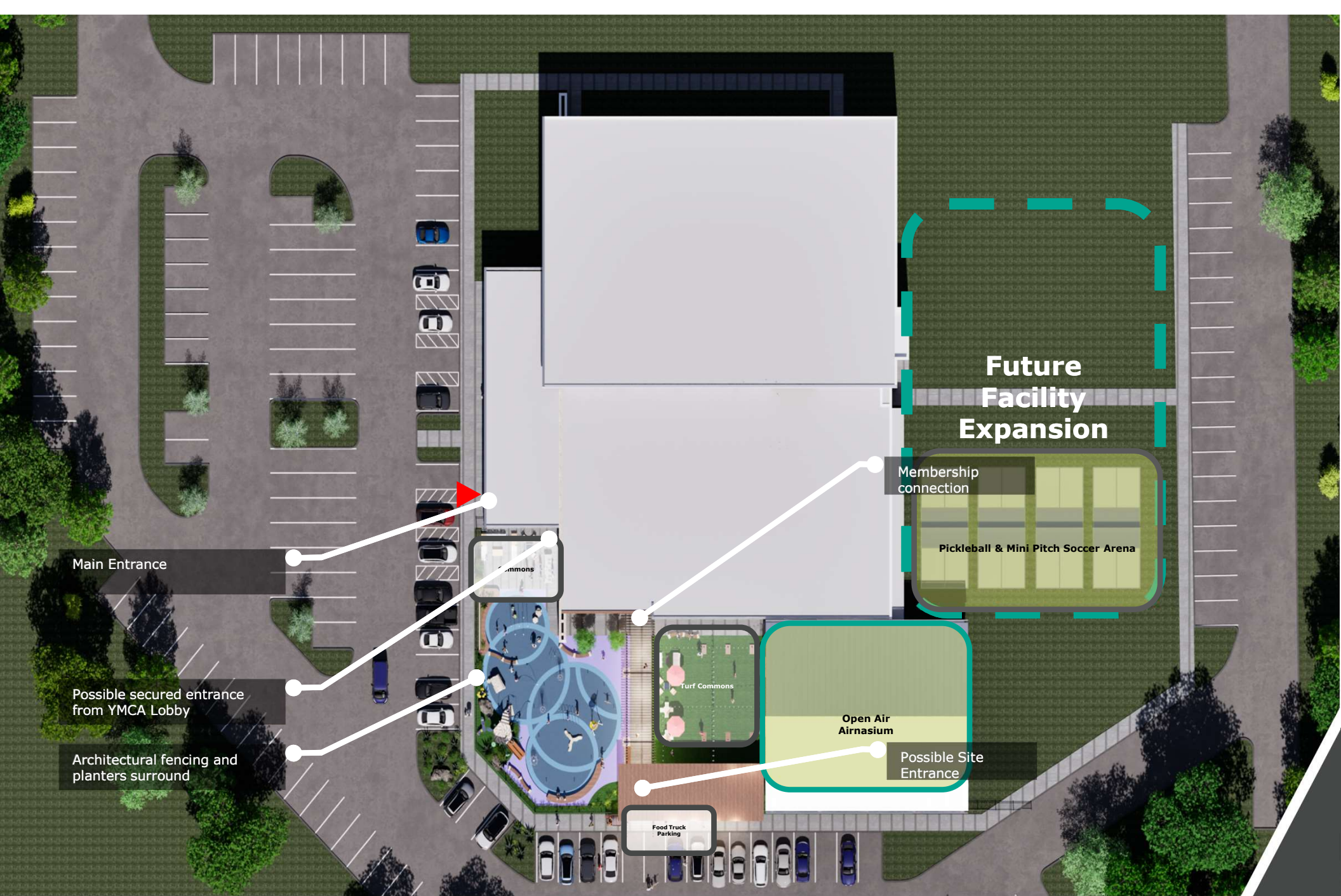
INITIAL CONCEPT





INITIAL CONCEPT

**GROWING
TOGETHER**



Main Entrance

Possible secured entrance from YMCA Lobby

Architectural fencing and planters surround

Commons

Turf Commons

Food Truck Parking

Membership connection

Future Facility Expansion

Pickleball & Mini Pitch Soccer Arena

Open Air Airnasium

Possible Site Entrance

PROPOSED OUTDOOR CENTER



PROPOSED OUTDOOR CENTER



PROPOSED OUTDOOR CENTER



PROPOSED OUTDOOR CENTER



PROPOSED OUTDOOR CENTER



THANK YOU

Louis Lopez, President & CEO
YMCA OF GREATER SAN ANTONIO
210-246-9600
LouisL@ymcasatx.org



City Council Regular Meeting Staff Report

Discussion/Presentation on the proposed updates to the FY25-27 Council Strategic Plan Implementation Matrix and Draft FY24 Annual Report. (Mr. Morris)

Meeting	Agenda Group
Tuesday, September 24, 2024, 6:30 PM	Discussion/Action Item: 9B
From	
Dustin Morris, Sr. Performance Analyst	
Staff Contact(s)	
Dustin Morris,	

PRIOR CITY COUNCIL ACTION:

As part of the annual review process for the Council's Strategic Plan and the 2nd Annual Report, the City Council previously approved the FY24-27 Council Strategic Plan Implementation Matrix (including staff's recommend changes) and the FY23 Annual Report during the September 12th, 2023, City Council meeting.

BACKGROUND:

This discussion item is to first introduce the proposed changes to the FY25-27 Council Strategic Plan Implementation Matrix to the City Council for feedback prior to approval and direction at the first City Council meeting in October. There is no action for this meeting. City staff is seeking input from Council on the recommended changes to the Implementation Matrix for the remaining 3 fiscal years of the plan.

Staff is also providing a draft version of the FY2024 Annual Report that will provide information on staff's progress on FY2024 actions identified in the Council's Strategic Plan. This item will also come back before Council at the first meeting in October for approval and direction to publish alongside the updated FY25-27 Strategic Plan.

There is an included presentation that will cover the Implementation Matrix recommendations, and the progress made on FY24 actions.

STAFF RECOMMENDATION:

The following items are the current recommendations from staff for Council consideration and feedback:

1. Would Council be open to **removing** the remaining on-going goals that have been completed in previous years as they are now considered a way of doing business? (Examples are provided in presentation)
2. Would Council be open to **removing** any duplicate goals that exist either within either the same Strategic Goal or another to ensure the plan is precise and concise? (Examples are provided in presentation)
3. Would Council be open to **adding** new CIP projects identified during the FY25 budget and CIP workshops, as well as other new identified actions? (Examples are provided in the presentation)

FINANCIAL IMPACT:

N/A

MOTION(S):

N/A

Attachments

[FY2024 Annual Report_2024.09.11.pdf](#)

[FY2025-2027 Strategic Plan_2024.09.11.pdf](#)

[2024.09.24 - FY25-27 Strategic Plan and FY24 Annual Report.pdf](#)



FY2024 ANNUAL REPORT




The Cibolo City Council's Vision is...

"A community that is proud of our historic roots, responsive to residents, and innovating for our future."

CONNECT WITH US

 www.cibolotx.gov

 (210) 658-9900

 200 S Main St, Cibolo, TX 78108

ABOUT THIS REPORT

Strategic Plan Originally Approved by City Council on September 13, 2022

Council revised the Number of Core Strategies from 5 to 6 on May 23, 2023

Annual Report published on _____

Vision Inspired, Mission Focused, Values Driven, and Performance Based

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INTRODUCTION & COUNCIL

The City of Cibolo's FY2024 Annual Report is a crucial supporting document to the City Council's FY2024-FY2027 Strategic Plan. Over the past year, dedicated City staff have worked tirelessly to achieve the goals and objectives identified by the City Council. From infrastructure development to public safety initiatives, the Annual Report highlights the key actions taken by staff to ensure that the City's strategic goals are met. By showcasing the progress made in various areas of the City, the Annual Report provides a clear picture and transparency of how the City's Departments are contributing to the overall success of the strategic plan. The report serves as an important tool that will help the City Council and the Public review the previous year's activities, identify areas of success and potential improvements, and guide the implementation of future policies and programs that will propel Cibolo to achieving its Vision. In FY2024, **176** total goals were identified - **92** goals were '**Completed**', **53** goals are '**In Progress**' with completion in future fiscal years, and **31** goals were identified as '**Project Delayed**', included projects not funded.



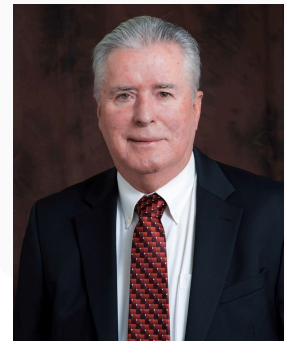
Mark Allen
Mayor



T.G. Benson
District 1



Randy Roberts
District 2



Robert Mahoney
District 3



Katie Cunningham
District 4



Norma Sanchez-Stephens
District 5



Dick Hetzel
District 6



Joel Hicks
District 7

EXECUTIVE TEAM



Wayne Reed
City Manager



Peggy Cimics
City Secretary



Thedrick Andres
Police Chief



Mario Troncoso
Fire Chief



Bryan Huggins
Safety & Infrastructure



Kelsee Jordan Lee
Planning & Economic
Development



Anna Miranda
Finance



Tracy Beekman
Information Services



Veronica Sanchez
People & Performance



Timothy Fousse
Public Works & Capital
Improvement Projects



Matt Hanson
Chief Building Official



Nicole Perez
Executive Assistant,
City Manager

STRATEGIC GOALS



#1. ECONOMIC DEVELOPMENT

Guiding Principle: The City of Cibolo will promote a strong and diverse economy that strengthens the local sales tax and property tax base while also contributing to a high quality of Life.



#2. INFRASTRUCTURE

Guiding Principle: The City of Cibolo will proactively work towards addressing and anticipating both current and future infrastructure needs in all aspects - utilities, roads, transportation, and more.



#3. PARTNERSHIPS & RELATIONSHIPS

Guiding Principle: The City of Cibolo will strive to foster and develop both current and new relationships with community partners, residents, and employees.



#4. QUALITY OF LIFE

Guiding Principle: The City of Cibolo will strive to create and sustain safe and well-kept neighborhoods and parks, while also providing recreational activities for all-ages to create memorable experiences.



#5. FINANCIAL INTEGRITY

Guiding Principle: The City of Cibolo will manage its finances in a transparent, accountable, and responsible manner; building public trust and ensuring that its financial resources are used to the best advantage of its citizens.



#6. ORGANIZATIONAL EXCELLENCE

Guiding Principle: The City of Cibolo will strive to be the best it can be by constantly seeking ways to improve its processes, service delivery, and outcomes to our customers.

ECONOMIC DEVELOPMENT



Initiative 1.1 Institute forward thinking business, land use, development, and public safety strategies to promote community growth and development

Initiative 1.2 Promote attractive well planned major throughfares

Initiative 1.3 Aggressive recruitment of targeted industries

Initiative 1.4 Promote and preserve historic downtown

Overview

INITIATIVE 1.1

Initiative 1.1 Institute forward thinking business, land use, development, and public safety strategies to promote community growth and development

1.1.1	Update the Comp Plan's FLUM to reflect a balance Cibolo's tax base to include increased revenue through sales tax	Completed
1.1.2	Create a Fiscal Impact Model that is custom tailored to Cibolo to calculate the revenues produced versus cost to serve from a project to understand how land development will contribute to sustaining City's LOS; also to calculate build-out.	Project Delayed
1.1.3	Update FM 78 Corridor Plan	Project Delayed
1.1.4	Achieve 50% revenue increase from sales tax over next 3 years by attracting quality retail businesses	In Progress
1.1.5	Conduct an E.D.C. Strategic Plan	Completed
1.1.7	Seek grants and assistance to explore options to bring broadband service to parts of city that are in need	Completed

Under Initiative 1.1, 6 identified goals were in FY2024. Out of those 6 goals, 3 are considered 'Completed', 1 is considered 'In Progress' with anticipated completion in FY2025 or future fiscal years, and 2 are considered as 'Project Delayed'.

1.1.1.....Completed

With the approval and adoption of the new Comp Plan and its included Future Land Use Map (FLUM), both City Council and City Staff have a better idea of what areas to target/market for additional commercial and industrial growth.

1.1.2.....Project Delayed

On August 27, 2024, the City Council decided to not move forward with the Fiscal Impact Model, denying the award of the contract. This has been delayed until FY2026 for budget consideration.

1.1.3.....**Project Delayed**

This project is considered delayed due to funding not being allocated for this item in FY2024 and FY2025. Staff will be submitting again for FY2026 consideration.

1.1.4.....**In Progress**

With year 2 of this 3-year goal almost concluded, the City welcomed 46 new businesses and there have been 3 expansions/remodels of current businesses. For more information about all things business in Cibolo, please visit the Cibolo Economic Development landing page by [clicking here](#). Sales tax collection has increased from FY23's \$6.8M to FY24's estimated \$7.3M, showing a ~7.8% increase. In the region and across the state, the current economy has experienced high inflation and rising costs, resulting in a flattening of revenues year-over-year.

1.1.5.....**Completed**

The Cibolo Economic Development Corporation (CEDC) has officially published its Strategic Plan and can be viewed by [clicking here](#). The plan was approved by the CEDC Board of Directors on May 16th, 2024, and the City Council approved it on July 23rd, 2024.

1.1.7.....**Completed**

On September 10, 2024, the City Council approved a Right-of-Way (ROW) license agreement with Google Fiber. This company has committed to bring high-speed broadband service to both residences and businesses at no cost to the City. Cibolo is the first suburb in the North East area of the San Antonio region to enter into an agreement with Google Fiber, making this a true game changer for the progress made in the community.

Overview

INITIATIVE 1.2

Initiative 1.2 Promote attractive well planned major thoroughfares

1.2.2	Promote growth near I-10 by investing in roadway improvements to support industrial/manufacturing	In Progress
1.2.3	Promote growth near I-10 by designing a Public Safety Facility for fire and police presence	In Progress
1.2.5	Develop an incentive agreement package to assist with development	In Progress
1.2.6	Update Thoroughfare Plan with FLUM and initiate ROW acquisition/reservations in phases to connect I-10 to FM78	Completed

Under Initiative 1.2, 4 identified goals were in FY2024. Out of those 4 goals, 1 is considered ‘**Completed**’ and 3 are considered ‘**In Progress**’ with anticipated completion in FY2025 or future fiscal years.

1.2.2.....**In Progress**

Refer to Initiative 2.3 for updates to roads, specifically Bolton Rd. around the I-10 corridor.

1.2.3.....**In Progress**

Construction documents for the Public Safety Facility will be 50% complete by 08/23/2024 and 100% complete by 10/17/2024. This item is currently on track and will conclude in FY2025. Goal 1.2.4 pertains to the actual construction of the facility and will be tracked after this item concludes.

1.2.5.....**In Progress**

Staff drafted the first round of the incentive policy and received feedback from the CEDC and the City Council. In FY2025, Staff will work to incorporate all comments for final approval.

1.2.6.....**Completed**

Refer to goal 1.1.1 under Initiative 1.1

Overview

INITIATIVE 1.3

Initiative 1.3 Aggressive recruitment of targeted industries

1.3.2	Attract the City's first Hotel/Motel by promoting the EDC Property & Cibolo Crossing Sites	In Progress
1.3.4	Conduct Retail Study to identify opportunities to attract new retail sectors and strategy to target retailers to attract them to Cibolo	In Progress
1.3.5	Develop a Retail Recruitment Strategy for FY 23-24 that includes regular outreach to targeted retailers	In Progress
1.3.6	Create a formalized incentive policy and application	In Progress

Under Initiative 1.3, 4 identified goals were in FY2024. Out of those 4 goals, all 4 are considered 'In Progress' with anticipated completion in FY2025 or future fiscal years.

1.3.2.....In Progress

The City authorized Collier's Engineering to conduct a hotel market feasibility study and the findings will be shared with Council in August. From the report, the consultant found that there is not sufficient demand for a hotel along the FM-78 Corridor at this time. The City will continue to promote the I-35 and FM-78 Corridors for its first hotel.

1.3.4.....In Progress

Staff drafted the RFP with an anticipated release in August of 2024. In FY2025, staff will work with the chosen consultant to create a retail plan.

1.3.5.....In Progress

Staff has established regular participation in retail recruitment events 3x per year, including speaking at a panel at a retail conference about Cibolo. Goal 1.1.4 links to the EDC Annual Report that details the growth of the retail sector in Cibolo.

1.3.6.....In Progress

Refer to goal 1.2.5 under Initiative 1.2.

Overview

INITIATIVE 1.4

Initiative 1.4 Promote and preserve historic downtown

1.4.1	Develop a strategy for a safe pedestrian walkway across R.R. downtown by engaging UPRR and TxDOT for right-of-way entry for a public project	In Progress
1.4.5	Create “Main Street” program w/ focus on small business growth/support	Project Delayed
1.4.6	Review and present on the Downtown “CORE” Plan	In Progress
1.4.7	Amend Downtown CORE Plan at Council direction and revise UDC	In Progress

Under Initiative 1.4, 4 identified goals were in FY2024. Out of those 4 goals, 3 are considered ‘**In Progress**’ with anticipated completion in FY2025 or future fiscal years, 1 is considered ‘**Project Delayed**’.

1.4.1.....**In Progress**

This item is currently in progress as meetings between City staff, TxDOT staff, and UPRR representatives have occurred and are on-going.

1.4.5.....**Project Delayed**

This item is currently delayed due to a program freeze from the State of Texas. While Staff cannot currently apply to be a Main Street City due to the freeze, Staff have researched and presented on the Texas Main Street Program to City Council and drafted application documents. In FY2025, Staff will apply if the freeze is lifted.

1.4.6.....**In Progress**

Staff presented to the City Council in July on the background of the 2014 plan and objectives of the new plan, including the drafting of the RFP. Will continue into FY2025.

1.4.7.....**In Progress**

Refer to goal 1.4.6 above.

INFRASTRUCTURE



Initiative 2.1 Be intentional with infrastructure investment to promote economic development, responsible growth, and public safety

Initiative 2.2 Gain Control of utility service areas within our growth area

Initiative 2.3 Execute on the City's funded Capital Improvement Projects

Overview

INITIATIVE 2.1

Initiative 2.1 Be intentional with infrastructure investment to promote economic development, responsible growth, and public safety

2.1.1	Create a master information technology strategic plan to incorporate in to master plan or as a standalone strategic plan	In Progress
2.1.2	Create a CIP practice during annual budget process to look at infrastructure coordination over multiple years (2-3)	In Progress
2.1.3	Create a meeting schedule between City Staff and utility providers to ensure coordination is taking place with development	In Progress
2.1.5	Continually market benefits of street maintenance tax to the public through various communication channels	Completed
2.1.6	Explore Right-of-Way (ROW) permit program and staff resources required to implement	Project Delayed
2.1.7	Advocate with Guadalupe County for it to share back the lateral road tax based on the tax revenue generated from Cibolo properties	Completed
2.1.9	Present on the City's Pavement Management Plan Report City of Cibolo (dated 6/27/2019) annually during budget workshops	Completed
2.1.11	Create a communication plan to promote the Public Safety Facility to ensure citizens understand what is being asked on the November 2024 ballot	Completed
2.1.12	Create a communication plan to promote the Animal Services Facility to ensure citizens understand what is being asked on the November 2024 ballot	Completed
2.1.13	Remain active on AAMPO, TAC, & NEP as well as working with County on Lateral Road tax with the goal to improve FM78	Completed

2.1.14	Bring road maintenance funds to at least \$1M annually in 3 years (FY23, FY24, FY25)	In Progress
2.1.15	Develop an annual street maintenance program including presentation to Council and RFBs	Completed
2.1.16	City staff to work with San Antonio River Authority as FEMA's Cooperating Technical Partner to obtain latest floodplain mapping to learn of flood risk	In Progress
2.1.17	Provide opportunity through public workshops for residents to give input on updated floodplain maps to understand local flooding events and document this data in a local data repository; evaluate local flooding accounts to develop possible solutions to reduce potential risks	In Progress

Under Initiative 2.1, 14 identified goals were in FY2024. Out of those 14 goals, 5 are considered 'Completed,' 7 are considered 'In Progress' with anticipated completion in FY2025 or future fiscal years, and 2 are considered 'Project Delayed'.

2.1.1.....In Progress
Staff is working on compiling data for vendors to begin building a plan. Expected to start in FY2025.

2.1.2.....In Progress
This is an on-going process.

2.1.3.....In Progress
This is an on-going process.

2.1.5.....Completed
With the street maintenance tax continuing through the voter's approval in the 2023 election, Staff in the Communication and Public Works Departments have published multiple project updates and overviews on road improvements made utilizing this tax source through social media and the printed newsletters.

2.1.6.....Project Delayed
Project is delayed until FY2025.

2.1.7.....Completed
With the advocacy efforts of Council and Staff, the County contributed a little over \$1.7M towards the reconstruction of Dean Road, Bolton Road, and Lower Seguin Road in FY2024.

2.1.9.....**Completed**

Completed for this fiscal year. Will reoccur in future fiscal years during the budget process.

2.1.11.....**Completed**

Staff have prepared a communications plan for both the Public Service Facility and the Animal Services Facility ballot items for the November 2024 election. These plans will start once the items are officially placed for consideration.

2.1.12.....**Completed**

Refer to goal 2.1.11 above.

2.1.13.....**Completed**

Members of Council and Staff have remained engaged with the partnering organizations to ensure advocacy of improvements needed for FM78. This will continue as a normal business practice going forward.

2.1.14.....**In Progress**

The Street Maintenance Fund currently sees revenues over \$1M year-to-year. The FY2025 beginning fund balance is expected to be at ~\$952,000.

2.1.15.....**Completed**

Completed for this fiscal year. Will reoccur in future fiscal years during the budget process.

2.1.16.....**In Progress**

This is an on-going process with the City Engineer's Office.

2.1.17.....**In Progress**

Planned for Fall 2024 with the City Engineer's Office.

Overview

INITIATIVE 2.2

Initiative 2.2 Gain Control of utility service areas within our growth area

2.2.1	Create a quarterly or semi-annual meeting schedule with other utility providers to strengthen partnerships	Completed
2.2.2	Engage GVSUD on wastewater CCN through participation in on-going litigation meetings	Completed
2.2.3	Explore CCN for Wastewater	In Progress
2.2.4	Discuss options for dual-certification of CCN - Water and Sewer with GVSUD	In Progress
2.2.5	Decide on City's commitment to financially contribute to the CCMA Woman Hollering Creek WWTP by Dec 2023 (FY24 Budget)	Completed
2.2.6	Decision on CVLGC water projects. Explore SSLGC partnership on water resources	In Progress
2.2.7	Engage GVSUD to build working relationship through recurring meetings with staff presence	Completed
2.2.8	Explore options to expand broadband internet service	Completed
2.2.9	Coordinate with broadband providers to locate WCP (5G) facilities	In Progress
2.2.10	Present options to expand broadband internet service to the City Council	In Progress
2.2.11	To remain compliant with TCEQ reserve requirements, develop a plan to replace the Crystal Clear SUD leased water. (741 acre feet)	In Progress
2.2.12	Continue to work on developing long term water sources and determine if CVLGC will remain as our primary project	In Progress

2.2.13	As a Public Water System, continue to maintain our system to retain our rating as a Superior Water System and develop adequate water resources to remain in compliance with TCEQ regulations related to water reserve requirements	Completed
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Under Initiative 2.2, 13 identified goals were in FY2024. Out of those 13 goals, 6 are considered ‘Completed,’ and 7 are considered ‘In Progress’ with anticipated completion in FY2025 or future fiscal years.

2.2.1.....Completed

In FY2024, Staff created a regular meeting schedule with the following utility providers: GVSUD, GVEC, CRWA, and others. This will continue in future years.

2.2.2.....Completed

Litigation with GVSUD has concluded.

2.2.3.....In Progress

Litigation with GVSUD has concluded and the CCN applicatilon is in process.

2.2.3.....In Progress

Litigation with GVSUD has concluded and the CCN applicatilon is in process.

2.2.5.....Completed

Commitment has been made and bond payments have been included in the FY2025 budget.

2.2.6.....In Progress

Litigation with GVSUD has concluded and the CCN applicatilon is in process.

2.2.7.....Completed

The relationship between the city and GVSUD has improved substantially since the first quarter of FY24. A long-awaited settlement was reached between both parties, with the City recognizing 3000 acres of new wastewater CCN that was previously under the control of GVSUD.

2.2.8.....In Progress

Refer to goal 1.1.7 under Initiative 1.1.

2.2.9.....In Progress

At the time of writing, Staff has only collected information from AT&T but is still working on the collection from the other service providers.

2.2.10.....**In Progress**

A presentation is expected by the end of FY2024 and will continue into FY2025.

2.2.11.....**In Progress**

This is an on-going process.

2.2.12.....**In Progress**

This is an on-going process.

2.2.13.....**Completed**

Tri-annual TCEQ inspection completed in July 2024. No issues were found; Superior rating is confirmed.



Overview

INITIATIVE 2.3

Initiative 2.3 Execute on the City's funded Capital Improvement Projects

2.3.1	12" Water Main - G.V.R Mesa Western to Town Crk Rd (Design)	In Progress
2.3.2	12" Water Main - Haeckerville Rd South to Arizpe Rd (Design)	In Progress
2.3.3	Sewer Trunk Line Venado L.S. West to H'ville Area (Design)	In Progress
2.3.4	12" Water Main - H'ville Rd - Arizpe to Lower Seguin (Design)	In Progress
2.3.5	Dean Rd	Completed
2.3.6	Bolton Rd	Completed
2.3.7	5 Other Roads - Design Only	Completed
2.3.8	Schlather Park - Restrooms	Project Delayed
2.3.9	Deer Creek Automatic Low Water Crossing Gates	Project Delayed
2.3.10	Lower Seguin Rd	In Progress
2.3.11	Fire - Loose Equipment	Completed
2.3.12	Fire Fleet - Engine/Pumper	Completed
2.3.13	Fire Fleet - Ladder Truck	Completed
2.3.14	Public Works Fleet	Completed
2.3.15	Police Fleet	Completed

2.3.16	Warbler Woods Preservation	In Progress
2.3.17	15" Wastewater Gravity Main	Project Delayed
2.3.18	Fiber to City Facilities	In Progress

Under Initiative 2.3, 18 identified goals were in FY2024. Out of those 18 goals, 8 are considered 'Completed,' 7 are considered 'In Progress' with anticipated completion in FY2025 or future fiscal years, and 3 are considered 'Project Delayed'.

2.3.1.....In Progress

This project was advertised for bids in August 2024.

2.3.2.....In Progress

The City Council approved a work order with ESP Associates on August 8th, 2024, to proceed with the design. It is expected to complete design in 2025 with construction to follow.

2.3.3.....In Progress

The City Council approved a work order with Colliers Engineering & Design on August 27th, 2024, to commence with the design. It is expected to complete design in 2025 with construction to follow.

2.3.4.....In Progress

The City Council approved a work order with ESP Associates on August 27th, 2024, to commence design of this 12" water main. It is expected to complete design in 2025 with construction to follow.

2.3.5.....Completed

This CIP project is completed. The City is monitoring the new rural road and will address any pavement issues during Fall 2025.

2.3.6.....Completed

This CIP project is completed. The City is monitoring the new rural road and will address any pavement issues during Fall 2025.

2.3.7.....Completed

This CIP project is completed. A Request for Bids (RFB) was approved in August.

2.3.8.....Project Delayed

Project is delayed until FY2025.

2.3.9.....Project Delayed

Project is delayed until FY2025.

2.3.10.....In Progress

This project is currently under construction. The road is being built in two phases. Phase I was completed in August 2023, Phase II began in August 2024, and is expected to finish in November 2024.

2.3.11.....Completed

This project is 100% Complete. The ladder truck was delivered in December 2023 and put into service in January 2024 with the equipment from this CIP Project.

2.3.12.....Completed

The Engine/Pumper Purchase order was issued on January 10, 2024. On Order, The current lead time for the pumper is 18-24 months for delivery

2.3.13.....Completed

The Ladder Purchase order was issued on January 10, 2024. On Order, The current lead time for the pumper is 24-30 months for delivery.

2.3.14.....Completed

FY2024 fleet has been delivered. Public Works has already started working on ordering FY2025 fleet.

2.3.15.....Completed

In FY24, 16 vehicles were ordered, and 14 of those vehicles were received. The police department received 12 Ford Interceptor units that were ordered and delivered to replace an aging police vehicle fleet. The police vehicles are awaiting technology assets to be installed, and vehicles will be placed in service. 2 unmarked vehicles have been received and are in service. 2 other vehicles are still on backorder. The police department will decommission 14 vehicles to be auctioned to offset the cost of the new vehicles.

2.3.16.....In Progress

The City continues to work with the Green Space Alliance on the acquisition of an easement to preserve the roughly 100 acres nature preserve. When GSA is ready to acquire the easement, the City is prepared to contribute toward this preservation of open space. Project is delayed until FY2025.

2.3.17.....Project Delayed

Project is delayed until FY2025.

2.3.18.....In Progress

At the time of writing, 95% of this project is completed. Final work will be done in FY2025.

PARTNERSHIPS & RELATIONSHIPS



Initiative 3.1 Build strong connections and relationships with community partners, residents, and employees

Initiative 3.2 Lead efforts to advocate for legislations to promote Cibolo's interest

Initiative 3.3 Be prepared to engage partner agencies when at the table

Overview

INITIATIVE 3.1

Initiative 3.1 Build strong connections and relationships with community partners, residents, and employees

3.1.2	Create a communication standard for Council covering existing standards and how they can share that with developers	Completed
3.1.4	Create and maintain an annual meeting plan for Planning Staff to collaborate/share ideas with other Planning Departments in the area	Completed
3.1.7	Create and maintain an annual meeting plan for the Guadalupe County Mayors, Judge, and Commissioners (Pct. 3 & 4) meetings	Completed
3.1.9	Create and maintain an annual meeting plan to engage local non-profits and religious organizations to increase community participation	Completed
3.1.10	Create and maintain an annual regional calendar that is shared with Council that includes events in other cities nearby	Completed
3.1.11	Create and maintain an annual meeting plan with SCUCISD	Completed
3.1.12	Create and maintain an annual meeting plan for the City Manager to meet with other city managers in our area	Completed
3.1.13	Create and maintain an annual meeting plan for the City Manager to meet with our local Chambers of Commerce	Completed
3.1.14	Create and maintain an annual meeting plan for the City Manager and appropriate staff to meet with utility providers that service Cibolo	Completed
3.1.15	Create and maintain a current HOA contact list to host annual town halls with topics important to HOAs	Completed
3.1.16	Create and maintain an annual meeting plan with State Reps and other state-level organizations/groups	Completed

3.1.17	Implement a college-level internship program annually	Project Delayed
3.1.18	Host an annual Volunteer recognition event to celebrate our citizens that serve on a volunteer body	Completed
3.1.20	Create and maintain an annual Years of Service recognition program for employees	Completed
3.1.21	Host an annual recognition/appreciation event for all employees	Completed

Under Initiative 3.1, 15 identified goals were in FY2024. Out of those 15 goals, 14 are considered **‘Completed,’** and 1 is considered **‘Project Delayed’.**

3.1.2.....Completed
Commercial preferred standards guide have been completed and is shared with applicants in pre-development meeting notes. There is consideration for the creation of a residential guide as time and resources allow in FY2025.

3.1.4.....Completed
Cibolo Planning staff members have reached out to Schertz and Seguin planning and development departments to meet. A meeting has already been held with the Schertz planning department, and a meeting is being coordinated with the Seguin planning department. This will continue as a normal business process in future years.

3.1.7.....Completed
This is an on-going process and will be repeated annually.

3.1.9.....Completed
This is an on-going process and will be repeated annually.

3.1.10.....Completed
A Regional Calendar will be up as a shared calendar for the Council by the fall.

3.1.11.....Completed
There are scheduled monthly meetings with SCUCISD that alternate between the City and their location.

- 3.1.12**.....**Completed**
 There are scheduled monthly meetings with the surrounding cities that alternate between Cibolo and their locations.
- 3.1.13**.....**Completed**
 There are quarterly meetings between the City Manager’s Office and The Schertz-Cibolo-Selma Chamber that include the City Managers from the other two cities.
- 3.1.14**.....**Completed**
 There are quarterly meetings between the City Manager’s Office and the utility providers that serve our area.
- 3.1.15**.....**Completed**
 The police department maintains an updated HOA contact list, which has been used to communicate with stakeholders about events like the HOA Knowledge Series.
- 3.1.16**.....**Completed**
 This is an on-going process and will be repeated annually.
- 3.1.17**.....**Project Delayed**
 Due to unforeseen budget constraints, this year’s internship program was cancelled. This will start again in FY2025.
- 3.1.18**.....**Completed**
 The City Secretary’s Office held the second volunteer event in April. Staff will continue this event in FY2025.
- 3.1.20**.....**Completed**
 20 employees have been recognized in FY2024 and have 3 more by the end of the fiscal year.
- 3.1.21**.....**Completed**
 Staff hosted an Annual Awards event on December 7, 2023. and recognized 11 employees and 3 teams for a Team of the Year award. **Employees of the Year:** Nathan Rodriguez, Landon Johnston, Peter McDonald, Andrew Gonsolin, Brian Nipper, Steven Schauer, Austin (AJ) Zitkus, Maria (Lourdes) Torres, Valerie Chapman, Thomas Vanerhoof, and Leili Samuelson. **Teams of the Year:** Finance, Information Services, Police Lieutenants

Overview

INITIATIVE 3.2

Initiative 3.2 Lead efforts to advocate for legislation that promotes Cibolo’s interests

3.2.1	Create and maintain a list of staff members that can serve as support staff for Council; review annually	Completed
3.2.2	Create and maintain an annual action plan for TML items in the coming year to share with Council and staff	Completed
3.2.3	City Attorney is required to provide an annual update regarding new laws that impact municipal authority for development	Completed

Under Initiative 3.2, 3 identified goals were in FY2024. Out of those 3 goals, all 3 are considered ‘**Completed**’.

3.2.1.....**Completed**

This is an on-going process and will be repeated annually.

3.2.2.....**Completed**

This is an on-gonig process and will be repeated annually.

3.2.3.....**Completed**

This is an on-going process and will be repeated annually.

Overview

INITIATIVE 3.3

Initiative 3.3 Be prepared to engage partner agencies when at the table

3.3.2	Apply for grants to seek funding for new public safety facilities and other city facilities	Completed
3.3.3	Explore/Develop an appropriate method of communication with developers building in non-annexed areas to encourage annexation annually	Completed
3.3.5	Engage the County on reallocating lateral-road tax revenue to consider road improvements within the City and the ETJ	Completed

Under Initiative 3.3, 3 identified goals were in FY2024. Out of those 3 goals, all 3 are considered 'Completed'.

3.3.2.....Completed

There were no grant opportunities for a Public Safety Facility in FY2024. In FY2023, the City attempted to partner with Guadalupe County to apply for a DHS Emergency Operations Center Grant through Congressman Cuellar's office to fund a joint EOC in Cibolo. After legal review, it was determined that the funding would be limited to a county-owned facility, and Cibolo would not be able to participate. The Police Department has been actively working with the City Grant Writer to search for applicable grants. No qualifying grants were released to fund emergency operations facilities in FY2024. The Police Department discussed the interest with the county in partnering to build a Public Safety facility on I-10 that will support police, fire, and EMS services; however, the county was not interested in the proposal. The City Council recently approved calling for a special election in November 2024 to ask voters to support a new Public Safety Facility and Animal Services Facility. This may require a tax rate increase if these bond initiatives are approved.

3.3.3.....Completed

This is now considered a way of doing business and will continue for future years.

3.3.5.....Completed

Refer to goal 2.1.7 under Initiative 2.1.

QUALITY OF LIFE



Initiative 4.1 Promote active lifestyles for all ages by providing opportunities to recreate

Initiative 4.2 Create and sustain safe and well-kept neighborhoods that residents love to call home

Initiative 4.3 Support youth activities

Initiative 4.4 Provide unique outdoor experiences “Memorable experiences”

Initiative 4.5 Update the Parks & Recreation Master Plan

Overview

INITIATIVE 4.1

Initiative 4.1 Promote active lifestyles for all ages by providing opportunities to recreate

4.1.1	Explore development of new sports fields for events by conducting a feasibility study to identify resources and impact for the City	Project Delayed
4.1.2	Develop a trail system that connects neighborhoods and commercial areas	Project Delayed
4.1.3	Explore the possibility of utility easements for hike and bike trail connectivity throughout the City	Project Delayed
4.1.6	Explore incorporating designs and costs for on-street shared use paths to be considered in future Thoroughfare Master Plan updates	Project Delayed
4.1.8	Develop marketing initiatives that strengthen the image of Cibolo being a "City of Choice" in relation to recreation opportunities	Completed
4.1.10	Monitor the utilization of the existing Senior Program and provide annual updates to Council with a presentation	In Progress
4.1.11	Explore opportunities to provide a larger facility	In Progress
4.1.12	Adopt/Update City standards for public park improvements and minimum amenities	Project Delayed

Under Initiative 4.1, 8 identified goals were in FY2024. Out of those 8 goals, 1 is considered 'Completed', 2 are considered 'In Progress' with anticipated completion in FY2025 or future fiscal years, and 5 are considered 'Project Delayed'.

4.1.1.....Project Delayed

Project is delayed until FY2025.

4.1.2.....Project Delayed

Project is delayed until FY2025.

4.1.3.....**Project Delayed**

Project is delayed until FY2025.

4.1.6.....**Project Delayed**

Project is delayed until FY2025.

4.1.8.....**Completed**

This is now considered a way of doing business and will continue for future years.

4.1.10.....**In Progress**

This is an on-going process.

4.1.11.....**In Progress**

This is an on-going process.

4.1.12.....**Project Delayed**

Project is delayed until FY2025.



Overview

INITIATIVE 4.2

Initiative 4.2 Create and sustain safe and well-kept neighborhoods that residents love to call home

4.2.1	Create a 'Quality Development Standards' document that can be shared with all developers to help communicate the City's vision	Completed
4.2.2	Increase shifts from four (4) patrol offices plus sergeant to (5) patrols officers plus sergeant to provide extra coverage for neighborhoods	Completed
4.2.3	Promote/Encourage the creation of Neighborhood Watch Programs through educational presentations	Completed
4.2.4	Evaluate park impact fees for park dedication fee changed to developer in lieu of land dedication	Project Delayed
4.2.5	Create a schedule to update, maintain and enhance GIS products posted on City website (such as the Current Developments Map)	Completed
4.2.6	Conduct annual sidewalk inventory and create a funding plan that prioritizes repairs and filling gaps	In Progress
4.2.7	Increase promotion of SeeClickFix for citizens to help build better relationships with quality City-to-citizen service delivery times	Completed
4.2.8	Develop a neighborhood parks range of features so that as local parks develop, the features complement, rather than duplicate one another	Project Delayed
4.2.9	Conduct a study on City's Fire ISO and identify recommendations on how to improve Fire ISO	In Progress

Under Initiative 4.2, 9 identified goals were worked on in some capacity in FY2024. Out of those 9 goals, 5 are considered '**Completed**', 2 are considered '**In-Progress**' with anticipated completion in FY2025 or future fiscal years, and 2 are considered as '**Project Delayed**'.

4.2.1.....**Completed**

Refer to goal 3.1.2 under Initiative 3.1

4.2.2.....**Completed**

The Police Department requested 5 full-time positions in the Patrol Division for FY2025 to implement a geographic policing model in the city.

4.2.3.....**Completed**

Staff has hosted/attended 12 HOA meetings since June 2023. Staff continues to work on a process with the HOA boards to share when the meetings are happening. In addition to the HOA meetings, the City has hosted 41 community events since June 2023, where Staff has disseminated different types of safety information regarding HOAs/Neighborhood Watch, 9 PM routine, etc.). The Crime Prevention Team has been proactively going out to neighborhoods to educate the community about securing their property when a crime occurs in the city.

4.2.4.....**Project Delayed**

Project is delayed until FY2025.

4.2.5.....**Completed**

This is now considered a way of doing business and will continue for future years.

4.2.6.....**In Progress**

This is an on-going process.

4.2.7.....**Completed**

Through the use of social media and printed newsletters, Staff have continued to promote SeeClickFix and the benefits of the community utilizing this tool.

4.2.8.....**Project Delayed**

Project is delayed until FY2025.

4.2.9.....**In Progress**

The Fire Department secured Mike Pietsch, P.E. Consulting Services, Inc., in December 2023 and has evaluated key components related to ISO ratings, including **1)** Fire Department; Staffing and Equipment **2)** Water Supply; Hydrant type and location with needed fire flow **3)** Emergency Communications System; Adequate CAD system, Facilities for dispatching fire companies/engines and **4)** Community Risk Reduction; Community outreach programs, Fire prevention enforcement. The initial phase was completed on February 2, 2024. A presentation was given to the City Council at the April 23rd Council meeting where the report revealed that the community had made improvements within the City to raise the ISO rating from the last evaluation on May 31, 2016, which went into effect on February 2, 2017, with an ISO Rating of 03/3X. The consultant found that the City of Cibolo's total earned credits would move to an ISO Class 2/2X. The next phase will start late August. This phase will be with the Texas Department of Insurance ISO representative, who will review all the documents associated with the evaluation.

Overview

INITIATIVE 4.3

Initiative 4.3 Support youth activities

4.3.1	Promote a youth sports association by engaging local groups to evaluate interest and incorporate findings into the P&R Master Plan	Project Delayed
4.3.2	Exploring funding for Phase II of the Youth Sports Complex	Project Delayed
4.3.3	Provide Council with a semi-annual report on field usage by YMCA	Completed
4.3.4	Schedule an annual presentation from the YMCA to Council	Completed
4.3.5	Track usage of playing fields in City Parks and MEC and report on an annual basis and identify best practices that are supporting the aim to maximize use of city parks	Project Delayed
4.3.7	Execute agreement with Relentless Sports for multi-year arrangement for the use of the Multi-Event Center	Project Delayed

Under Initiative 4.3, 6 identified goals were worked on in some capacity in FY2024. Out of those 6 goals, 2 are considered 'Completed', and 4 are considered as 'Project Delayed'.

4.3.1.....Project Delayed

Project is delayed until FY2025.

4.3.2.....Project Delayed

Project is delayed until FY2025.

4.3.3.....Completed

This item is completed.

4.3.4.....Completed

This item is completed.

4.3.5.....**Project Delayed**

Project is delayed until FY2025.

4.3.7.....**Project Delayed**

Project is delayed until FY2025.



Overview

INITIATIVE 4.4

Initiative 4.4 Provide unique outdoor experiences - “Memorable Experiences”

4.4.1	Update Downtown Master Plan to create clear vision for the heart and soul of our community	In Progress
4.4.2	Continue Cibolo Summer Nights, Market Days, Holiday Parade, Cibolofest and other complementary special events on an annual basis	Completed
4.4.3	Explore acquisition of Warbler Woods property for park land and preservation of the nature preserve in partnership with Green Space Alliance and the property owner	Completed
4.4.4	Design and construct Council identified improvements in existing city parks per 5-year CIP	Project Delayed
4.4.5	Complete design and initiate construction of the Town Creek Trail from FM 1103 to the Community Center	In Progress

Under Initiative 4.4, 5 identified goals were worked on in some capacity in FY2024. Out of those 5 goals, 2 are considered ‘**Completed**’, 2 are considered ‘**In-Progress**’ with anticipated completion in FY2025 or future fiscal years, and 1 is considered as ‘**Project Delayed**’.

4.4.1.....**In Progress**

Refer to goal 1.4.6 under Initiative 1.4.

4.4.2.....**Completed**

This is now considered a way of doing business and will continue for future years.

4.4.3.....**Completed**

This item is completed as the City acquired the Warbler Woods property.

4.4.4.....**Project Delayed**

Project is delayed until FY2025.

4.4.5.....**In Progress**

This is an on-going process.

Overview

INITIATIVE 4.5

Initiative 4.5 Update the Parks & Recreation Master Plan

4.5.1	Update the Parks & Recreation (P&R) Master Plan to include the linear park/trail system	Project Delayed
4.5.2	Identify and explore current/new recreation trends and consider updating the P&R Master Plan to include findings	Project Delayed
4.5.3	Update the Thoroughfare Master Plan for on-street bike lanes while coordinating with the P&R Master Plan when funding is available	Project Delayed

Under Initiative 4.5, 3 identified goals were worked on in some capacity in FY2024. Out of those 3 goals, all 3 are considered as 'Project Delayed'.

4.5.1.....Project Delayed
Project is delayed until FY2025.

4.5.2.....Project Delayed
Project is delayed until FY2025.

4.5.3.....Project Delayed
Project is delayed until FY2025.

FINANCIAL INTEGRITY



Initiative 5.1 Foster fiscal health through disciplined long-term planning, cost control, efficiency, increased revenue, & innovative funding solutions

Initiative 5.2 Develop 5-Year Forecasts and maintain CIP funding sources

Initiative 5.3 Develop Financing strategies aligned with customer service delivery expectations

Initiative 5.4 Implement Procurement Functions

Overview

INITIATIVE 5.1

Initiative 5.1 Foster fiscal health through disciplined long-term planning, cost control, efficiency, transparency, increased revenue, & innovative funding solutions

5.1.1	Ensure a balanced budget is achieved through the annual budget process by managing expenses within revenues	Completed
5.1.2	Create city facility master plan to provide long term facility needs as City grows and maintain annually	In Progress
5.1.5	Achieve TX state comptroller awards for transparency annually	Completed
5.1.7	Maintain market pay to be competitive in workforce to attract and retain top talent	In Progress
5.1.8	Annually review official City financial policies	Completed
5.1.9	Provide total rewards statement to every employee on annual basis	Project Delayed

Under Initiative 5.1, 6 identified goals were worked on in some capacity in FY2024. Out of those 6 goals, 3 are considered 'Completed', 2 are considered 'In-Progress' with anticipated completion in FY2025 or future fiscal years, and 1 is considered as 'Project Delayed'.

5.1.1.....Completed

The City managed to maintain 28% fund balance in a downturn economy. Staff have brought revenue budget concerns to the City Manager's Office immediately.

5.1.2.....In Progress

A presentation was provided to Council in March on the Facility Master Plan program. The City is in the process of procuring the Noble event center to expand available office space for city employees. Staff will continue looking at the potential for funding a facility master plan in the next couple of budget cycles.

5.1.5.....Completed

Staff continued to maintain Comptroller recognition for Traditional Finances for FY2024.

5.1.7.....**In Progress**

Market study has been completed for Public Safety personnel. Proposed market adjustments were presented to council during the FY2025 budget workshops. Council direction is currently pending.

5.1.8.....**Completed**

This is a recurring item; approved purchasing policy in January. Staff will bring investment policy for review in the fall.

5.1.9.....**Project Delayed**

Staff was not able to do this due to switching to a new system. There are still tweaks that will need to be done to be able to pull accurate reports for total rewards. Staff hopes to complete this initiative during FY2025.



Overview

INITIATIVE 5.2

Initiative 5.2 Develop 5-Year Forecasts and maintain CIP funding sources

5.2.1	Develop a 5-year financial plan and update annually during the budget process	Project Delayed
5.2.2	Develop 5-year CIP projections and update annually during the budget process	Completed
5.2.3	Provide a CIP scope of work, timeline, and outcomes to Council Sub-committee as required	Completed
5.2.4	Strengthen CIP by creating procurement templates, dashboard, master schedule, and communication of future projects forms and contracts, and ensure timely execution from time of funding and update annually as needed	Completed
5.2.5	Complete project development, including costs, before bonds are issued	Completed
5.2.6	Initiate Capital Improvement Projects within 12 months of debt issuance	Completed

Under Initiative 5.2, 6 identified goals were worked on in some capacity in FY2024. Out of those 6 goals, 5 are considered '**Completed**', and 1 is considered as '**Project Delayed**'.

5.2.1.....**Project Delayed**

At this time, the financial plan has not been updated.

5.2.2.....**Completed**

A 5-Year CIP projection has been developed and will be updated with each annual budget process.

5.2.3.....**Completed**

This is now considered a way of doing business and will continue for future years.

5.2.4.....**Completed**

This is now considered a way of doing business and will continue for future years.

5.2.5.....**Completed**

The CIP manager has improved cost calculations going into FY2025 bond issuance.

5.2.6.....**Completed**

All new projects are starting within the 12-month time period.



Overview

INITIATIVE 5.3

Initiative 5.3 Develop Financing strategies aligned with customer service delivery expectations

5.3.1	Update All Impact Fee Studies	Project Delayed
5.3.2	Address sales tax base - sales tax audit	Project Delayed
5.3.3	Develop a sustainable and equitable Water Rate	Completed
5.3.4	Develop a sustainable and equitable Wastewater Rate	Completed
5.3.5	Evaluate and Develop Capital Replacement Funding (Vehicles/Equipment, Facilities, Infrastructure)	Completed

Under Initiative 5.3, 5 identified goals were worked on in some capacity in FY2024. Out of those 5 goals, 3 are considered '**Completed**', and 2 are considered as '**Project Delayed**'.

5.3.1.....**Project Delayed**

Project is delayed until FY2025.

5.3.2.....**Project Delayed**

Project is delayed until FY2025.

5.3.3.....**Completed**

Proposed rate increases and adjustments have been presented to Council for FY2025.

5.3.4.....**Completed**

Proposed rate increases and adjustments have been presented to Council for FY2025.

5.3.5.....**Completed**

Fleet replacements were presented to Council for FY2025.

Overview

INITIATIVE 5.4

Initiative 5.4 Develop and implement improved internal policies and procedures

5.4.2	Establish Procurement Policy to include purchases, credit card purchases, employee reimbursables, etc.	Completed
5.4.3	Implement Purchase Order Process in OpenGov and create Citywide SOP	In Progress
5.4.4	Formalize process for contracts execution and compliance	Completed

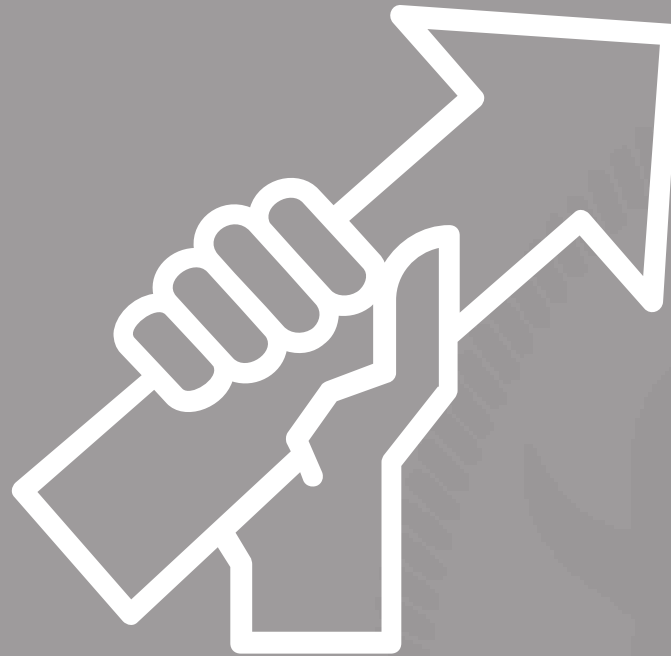
Under Initiative 5.4, 3 identified goals were worked on in some capacity in FY2024. Out of those 3 goals, 2 are considered '**Completed**' and 1 is considered '**In-Progress**' with anticipated completion in FY2025 or future fiscal years.

5.4.2.....**Completed**
City-wide training completed on new policy in March. Established using Bonfire for an electronic bidding/proposal process in the last year.

5.4.3.....**In Progress**
Currently in implementation with OpenGov on new electronic process.

5.4.4.....**Completed**
The City's Procurement Manager is now using docusign, obtaining electronic signatures and maintaining a database of contract terms.

OPERATIONAL EXCELLENCE



- Initiative 6.1** Govern openly to build and sustain trust through citizen inclusion and involvement
- Initiative 6.2** Cibolo communicates its goals, successes, and challenges to the community and serves as a leader and champion for the community
- Initiative 6.3** High quality services are responsive to citizens' needs, readily accessible, courteously delivered, and professionally managed
- Initiative 6.4** Commitment to the pursuit of continuous improvement for the benefit of the organization and the community we serve

Overview

INITIATIVE 6.1

Initiative 6.1 Govern openly to build and sustain trust through citizen inclusion and involvement

6.1.1	Create an annual UDC work program using UDC Advisory, P&Z, and Council direction on Committee	In Progress
6.1.2	Update Comprehensive Plan	Completed
6.1.3	Update Parks and Recreation Master Plan after Comprehensive Plan	Project Delayed
6.1.4	Update UDC after Comprehensive Plan	In Progress
6.1.5	Update the DCM	In Progress
6.1.6	Fund Update Water/Wastewater Master Plan after City resolves litigation with GVSUD	In Progress
6.1.7	Update the Pavement Management Plan Report from June 2019	In Progress
6.1.8	Continue CIP Staff Committee to coordinate on project development and management	Completed
6.1.9	Provide calendar of community engagement opportunities on City Website	Completed
6.1.10	Implement a Public Input survey for citizen engagement	Completed
6.1.12	Have developers Complete and builders provide renderings for development projects	Completed
6.1.15	Conduct in-person Town Hall meetings twice annually and test virtual town halls	Completed
6.1.16	Annually review official City personnel policies	Project Delayed

Under Initiative 6.1, 13 identified goals were worked on in some capacity in FY2024. Out of those 13 goals, 6 are considered 'Completed', 5 are considered 'In Progress' with anticipated completion in FY2025 or future fiscal years, and 2 are considered as 'Project Delayed' for FY2026.

6.1.1.....In Progress

This is an on-going process.

6.1.2.....Completed

Council was presented with the updated Comprehensive Plan as part of their September 10th, 2024 City Council Meeting. The plan was approved and adopted to be tracked for progress starting in FY2025.

6.1.3.....Project Delayed

Project is delayed until FY2025.

6.1.4.....In Progress

Internal staff meetings have been conducted to identify inefficiencies in the current UDC. Rewrite objectives drafted for FY2025. In the next fiscal year, Staff will work with the City Attorney's Office and Council on further refining objectives, establishing the UDC committee, and working through any proposed updates.

6.1.5.....In Progress

This is an on-going process.

6.1.6.....In Progress

This is an on-going process.

6.1.7.....In Progress

This is an on-going process.

6.1.8.....Completed

This item is completed.

6.1.9.....Completed

Completed. This will be maintained annually.

6.1.10.....Completed

Completed and has been used for a few community surveys. Will continue to leverage this tool for future fiscal years.

6.1.12.....**Completed**
Conceptual renderings are requested before CUPs or variances are taken to the City Council for consideration.

6.1.15.....**Completed**
Completed. This will be maintained annually.

6.1.16.....**Project Delayed**
A review of the personnel policies is planned to occur during FY2025 under the new People & Performance (PPD) Director.



Overview

INITIATIVE 6.2

Initiative 6.2 Cibolo communicates its goals, successes, and challenges to the community and serves as a leader and champion for the community

6.2.1	Create digital newsletter content calendar	Completed
6.2.2	Create annual EDC report	Completed
6.2.3	Conduct townhall meetings with opportunities for Utilize Public Input tool through digital options (such as the City's website)	Completed
6.2.4	Utilize Everbridge option for Town Hall notice to Citizens	In Progress
6.2.5	Hold Town Hall meetings with elected officials	In Progress
6.2.7	Continue posting after Council presentations, proclamations, service awards, etc...	Completed
6.2.8	Develop videos of Public Works staff completing projects	Completed

Under Initiative 6.2, 7 identified goals were worked on in some capacity in FY2024. Out of those 7 goals, 5 are considered 'Completed', 2 are considered 'In-Progress' with anticipated completion in FY2025 or future fiscal years.

6.2.1.....Completed

Completed. This will be maintained annually.

6.2.2.....Completed

Completed. This will be maintained annually. You can view the current EDC report by [clicking here](#).

6.2.3.....Completed

Completed. This will be maintained annually.

6.2.4.....In Progress

Will be completed with the first Town Hall of FY2025.

6.2.5.....**In Progress**

This is an on-going process.

6.2.7.....**Completed**

Completed. This will be maintained annually.

6.2.8.....**Completed**

Completed. This will be maintained annually.



Overview

INITIATIVE 6.3

Initiative 6.3 High quality services are responsive to citizens’ needs, readily accessible, courteously delivered, and professionally managed

6.3.1	Provide Bond and CIP updates to the public with a dedicated webpage, social media blasts and newsletter articles	Completed
6.3.2	Re-establish Council Orientations and ensure there is representation from all departments	Completed
6.3.3	Create and maintain all committee orientations	Completed
6.3.4	Maintain existing GIS Development map and website, add CIP tracker	Completed
6.3.6	Increase video presence on new website and social media accounts	Completed
6.3.7	Continue to execute Organizational Excellence through Vision Inspired, Mission Focused, Values Driven, and Performance Based strategy Hire, retain, and develop top talent and hold employees accountable to the Departmental Business Plans	Completed
6.3.10	Conduct staffing analysis to determine LOS to meet Council and community expectations	Project Delayed
6.3.13	Collect data regularly over the telework policy and make routine presentations to Council	Completed

Under Initiative 6.3, 8 identified goals were worked on in some capacity in FY2024. Out of those 8 goals, 7 are considered ‘**Completed**’, and 1 is considered as ‘**Project Delayed**’.

6.3.1.....**Completed**
Completed. This will be maintained annually.

6.3.2.....**Completed**
Completed. This will be maintained annually.

6.3.3.....**Completed**

Completed. This will be maintained annually.

6.3.4.....**Completed**

Completed. This will be maintained annually.

6.3.6.....**Completed**

Completed. This will be maintained annually.

6.3.7.....**Completed**

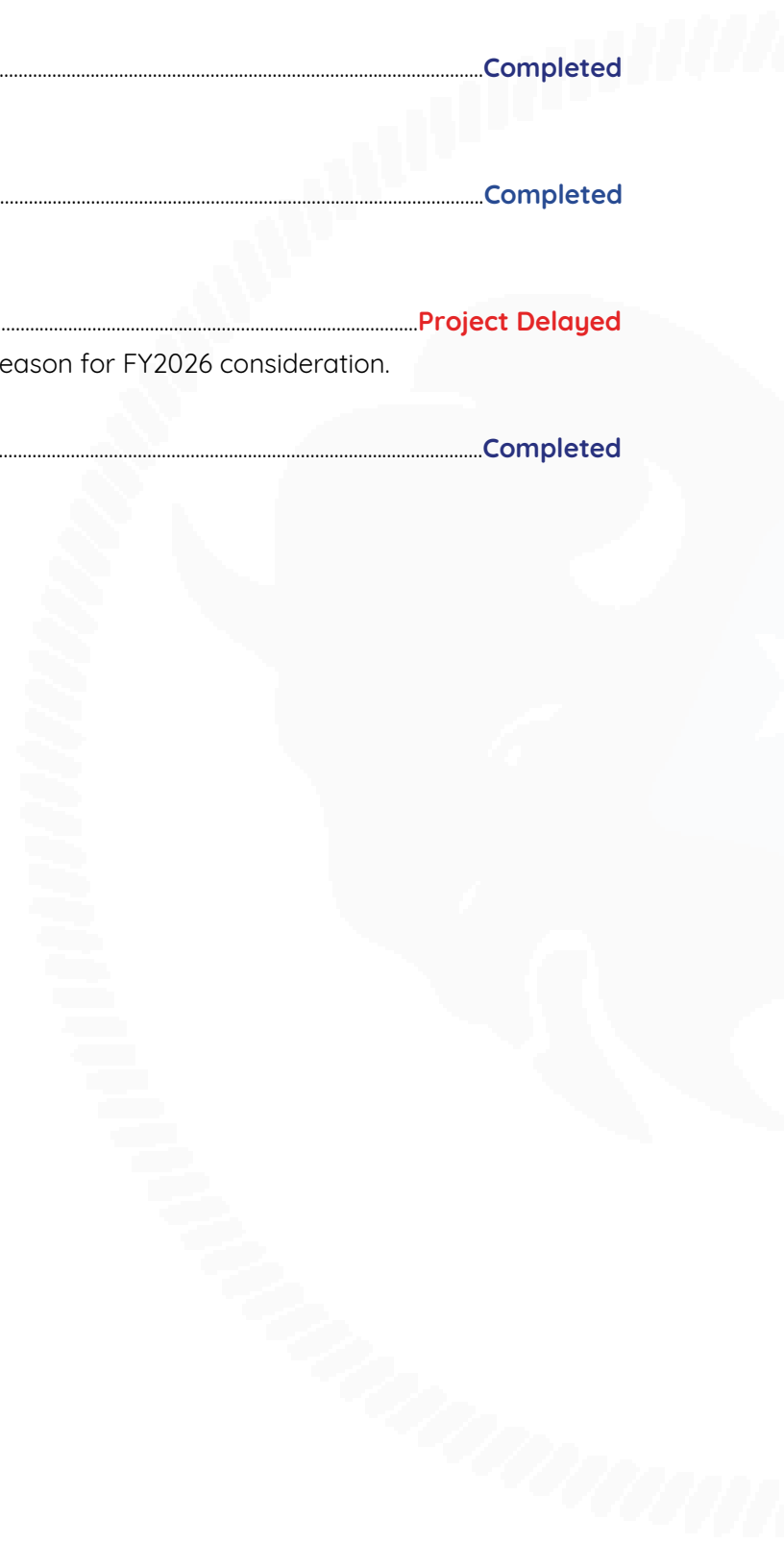
Completed. This will be maintained annually.

6.3.10.....**Project Delayed**

This goal has been delayed till the FY2025 budget season for FY2026 consideration.

6.3.13.....**Completed**

Completed. This will be maintained annually.



Overview

INITIATIVE 6.4

Initiative 6.4 Commitment to the pursuit of continuous improvement for the benefit of the organization and the community we serve

6.4.1	(Building Inspections) Develop and implement the 'Codes and Coffee' program to foster communication and collaboration between contractors, developers, and Building Department staff to address process questions, permit software issues, and code-related queries	Completed
6.4.2	(City Manager's Office) Implement a development and policy review committee (DPRC) to provide a forum for technical staff to meet with executive leadership early in the process of developing policies, processes, initiatives, and development to enhance communication, improve execution, better coordination, and ensure alignment with the Council Strategic Plan	Completed
6.4.3	(City Secretary's Office) Develop and implement a shared digital calendar for the Multi Event Center that communicates upcoming reservations with the appropriate members of staff, while also communicating up-to-date availability to potential interested parties of the public	Completed
6.4.4	(Economic Development) Develop and implement a digital application process for the Economic Development Corporation's Business Improvement Grant	Completed
6.4.5	(Finance) Develop and implement a digital workflow through OpenGov to improve the approval process of Accounts Payable items and contracts resulting in a reduced processing time	In Progress
6.4.6	(Fire) Work towards reducing response times to emergency calls to improve the chances of saving lives and property of our community and the surrounding areas	Completed
6.4.7	(Information Services) Lower the average wait time of IT service request tickets to improve customer service delivery by researching new external programs and what options are available with the current software	In Progress

6.4.8	(Communications) Enhance stakeholder engagement and brand reputation through integrated multichannel communication and increased public transparency on social media	Completed
6.4.9	(People & Performance) Using ADP's talent acquisition software, develop and implement a recruitment workflow to hire top candidates seamlessly, while maximizing recruiting efficiency and decreasing time-to-hire waiting periods.	Completed
6.4.10	(Performance Management Program) Through the use of Lean Process Improvement training opportunities and workshops, work with at least six (6) service areas to improve one (1) of their processes and document the results	In Progress
6.4.11	(Planning) Develop and implement a redesigned pre-development process to improve on customer service delivery	Completed
6.4.12	(Police) Enhance the reporting on police activity in the community and officer performance within the organization by researching record management software that will reduce customer waiting times, optimize staff time, and provide more transparency to the public	In Progress
6.4.13	(Public Works) Develop and implement a new digital workflow for SeeClickFix to better address citizen concerns in a more timely and consistent manner	In Progress

Under Initiative 6.4, 13 identified goals were worked on in some capacity in FY2024. Out of those 13 goals, 8 are considered 'Completed' and 5 are considered 'In-Progress' with anticipated completion in FY2025 or future fiscal years.

6.4.1.....Completed

In FY 24, B & B Inspections will complete their first full year using the new permitting software, which has enabled us to effectively track performance and all contractual metrics. Building Services has not only met but exceeded building review and inspection turnaround times, along with their self-imposed permit technician KPIs. So far this year, reviewers, inspectors, and permit technicians have achieved a success rate of over 99% across all metrics. Beginning in FY 25, Building Services is privileged to serve Cibolo additionally by assuming all aspects of City health inspections. This consolidation of responsibilities and systems provides the opportunity to simplify and streamline processes, making them more efficient than ever before.

6.4.2.....Completed

The DPRC was created in June 2024 with monthly meetings scheduled to build a robust forum for continuous improvement of city development.

6.4.3.....Completed

Staff created a Multi-Event Calendar, and it is shared to the Parks Department; the YMCA is also given a calendar.

6.4.4.....Completed

Staff worked with Information Services (IS) to transfer all components of the Business Improvement Grant (BIG) application to an online form for ease of filing out by applicants, received first digital submissions through new platform.

6.4.5.....In Progress

Staff is currently implementing a process with OpenGov to streamline the requisition/purchase order process with a digital workflow and audit trail. Will work on Accounts Payable as well for this.

6.4.6.....Completed

The City and its response times are within the National Fire Protection Association Standards. The increased traffic and travel distance to the south of the city has been challenging. The average response time for each station for the last quarter is as follows. Fire Station 1 - 6.3 Minutes, Fire Station 2 - 5.9 Minutes, Fire Station 3 - 6.1 Minutes (**Last Year was Fire Station 1 - 6.8 Minutes, Fire Station 2 - 5.8 Minutes, Fire Station 3- 6.5 Minutes**)

6.4.7.....In Progress

Currently in progress with a live date of August 6th.

6.4.8.....Completed

Completed. This will be maintained annually.

6.4.9.....Completed

Staff have posted a total of 48 requisitions in FY2024 thus far: 41 have closed, 7 are active. We have had a total of 46 employees depart (to date - to include David Canales) since 10/1/2023. Positions were posted for a total of 2459/49 = 50.18 average from the day the position is posted and someone comes in on their first day.

6.4.10.....In Progress

The Senior Performance Analyst became Black Belt certified in Lean Process Improvement from the Denver Peak Academy. Training/certifications will begin in FY2025.

6.4.11.....Completed

Implemented a complete online submission process, created Technical Review Committees so that projects are reviewed prior to the pre-development meeting, consistent notes templates, and more timely meeting minutes sent out.

6.4.12.....**In Progress**

The Police Department (PD) needs a modern law enforcement records management system to improve operational effectiveness. To address this need, the PD met with the vendors from 365 Labs on November 8, 2023, received a demonstration of the functions of their Records Management System, and estimated the cost of bringing this technology to Cibola. Chief Andres provided a presentation to the City Council on the State of the Department and the need to purchase a new records management system. After getting direction to acquire additional quotes, the PD met with the vendors from Tyler Technologies on January 17, 2024, received a demonstration of the functions of their Records Management System, and estimated the cost of bringing this technology to Cibola. The City Council recently approved the City Manager to enter an Interlocal Purchase Agreement with the City of Schertz to piggyback off their recent purchase of a law enforcement records management system. The PD is working with the City Attorney’s Office to review a contract with Tyler Technologies to potentially purchase a law enforcement records management system.

6.4.13.....**In Progress**

This is an on-going effort with estimated completion in FY2025.



FY25-27 STRATEGIC PLAN




The Cibolo City Council's Vision is...

"A community that is proud of our historic roots, responsive to residents, and innovating for our future."

CONNECT WITH US

 www.cibolotx.gov

 (210) 658-9900

 200 S Main St, Cibolo, TX 78108

ABOUT THIS PLAN

Strategic Plan Originally Approved by City Council on September 13, 2022

Council revised the Number of Core Strategies from 5 to 6 on May 23, 2023

FY25-27 Strategic Plan published on _____

Vision Inspired, Mission Focused, Values Driven, and Performance Based

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HISTORY & COUNCIL

The City of Cibolo’s City Council developed its second ever Strategic Plan in 2023, beginning at its strategic planning workshop on March 17, 2023, and over the course of the next seven months. Wayne Reed, ICMA-CM, City Manager, facilitated the strategic planning workshop and subsequent updates and feedback sessions to compile this plan. City Council adopted its FY2024 – FY2027 Strategic Plan on October 10, 2023. Council revised the Number of Core Strategies from 5 to 6 on May 23, 2023



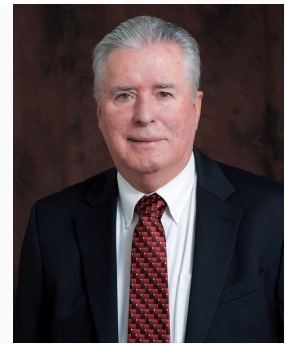
Mark Allen
Mayor



T.G. Benson
District 1



Randy Roberts
District 2



Robert Mahoney
District 3



Katie Cunningham
District 4



Norma Sanchez-Stephens
District 5



Dick Hetzel
District 6



Joel Hicks
District 7

EXECUTIVE TEAM



Wayne Reed
City Manager



Peggy Cimics
City Secretary



Thedrick Andres
Police Chief



Mario Troncoso
Fire Chief



Bryan Huggins
Safety & Infrastructure



Kelsee Jordan Lee
Planning & Economic
Development



Anna Miranda
Finance



Tracy Beekman
Information Services



Veronica Sanchez
People & Performance



Timothy Fousse
Public Works & Capital
Improvement Projects



Matt Hanson
Chief Building Official



Nicole Perez
Executive Assistant,
City Manager

PREFACE

by Wayne Reed, City Manager, ICMA-CM

Creating an Organization of Excellence:

It has been a privilege to work with Mayor Allen and the City Council members in 2023 to develop the City of Cibolo's second City Council Strategic Plan. This is a critical resource for Cibolo to become an organization of excellence that delivers world class services to its residents and businesses. This Strategic Plan will serve as a guide for Fiscal Years 2024 - 2027. It will be updated annually by the City Council with a rolling three-year horizon; an Action Plan is located at the end for tracking progress. Based upon reports from the executive staff in January and February, each annual update will include an identification of work performed and accomplishments regarding Goals and Actions.

To achieve the Council's Vision for the community, Cibolo as an organization must transition from a reactive governance approach to an intentional, strategic model of governance, if it is to maximize the opportunities and mitigate the threats to its quality of life and the public's health and safety. Our mantra is to be **Vision Inspired, Mission Focused, Values Driven, and Performance Based**. The Council's Strategic Plan is a critical step on this journey.

Pivotal Moment:

Cibolo is at a pivotal point in its history. At the beginning of this century, there were 3,035 people in 1,092 households residing in the City of Cibolo. A short twenty (20) years later, the U.S. Census found the community had grown by more than nine-fold to 32,276 residents and 9,106 households. Economic forecasts project our community and region will continue to experience strong growth over the next two decades and beyond. Cibolo is posed to grow with available land area for residential and nonresidential development along with its continued investment in infrastructure and resources needed to create high quality neighborhoods, commercial centers, parks and recreational amenities, and primary employment businesses. The organization must approach the future with a different approach if it wants to improve the outcomes and shed some of its past practices that led to less-than-optimal results.

Strategic Thinking:

The Strategic Plan can be a very effective "tool in the toolbox" for the City Council. It illustrates Council's desire to use strategic thinking to view and make sense of the environment (both internally and externally) that influences and surrounds the community. City Council's intention to use this plan to guide its decision-making reaffirms its commitment to develop a new approach to governance as our community leaders' approach the future with confidence so that its decisions and actions today will produce the best possible results over the next three years and beyond. The City Council understands

the environments at the local, state, and national levels are ever changing and will require the organization to be flexible in its execution and to constantly survey the environment to make sure their strategies, initiatives, and goals maintain their long-term Vision.

Team Cibolo:

The success of the City Council's Strategic Plan will be measured by the ownership from Team Cibolo. Achieving the Council's aspirations will be a day-to-day process involving a lot of hard work. Successfully using the plan will require establishing clear roles and expectations, making strategic planning a way of doing business, tracking performance, communicating progress, revisiting the plan annually, and holding one another accountable. I am confident this Strategic Plan will provide you with the insight into the City Council's Vision, Strategies, and Goals. I am looking forward to seeing the team overcome obstacles that hinder our progress and celebrating the successes we will achieve together.

Introduction:

This plan is intended to communicate the long-term vision of the Cibolo City Council and how it plans to allocate the organization's limited resources in a realistic and practical manner to proactively improve the community and better serve its residents, businesses, and various stakeholders, while it goes about fulfilling its everyday business. The journey to organizational and operational excellence requires everyone to be rowing in the same direction, willing to make incremental improvements, and committed to being accountable to Team Cibolo.

This document includes a comprehensive overview of the steps taken to build the strategic plan. It walks through the process in detail and shows how each session was built on the last and through every step consensus was reached. A summary of the Cibolo City Council strategic plan and the process to achieve these goals follows.

This plan is to be used in numerous ways to help the City Council and City staff be proactive and intention in their governance. It is a communication, budgetary, and an accountability tool.

The development of this strategic plan evolved over seven months and required multiple work sessions at different Council meetings as explained in the following sections. In addition to the work by Mayor Allen and the Council members to develop the Vision, Strategies and Goals, the Cibolo executive staff played an important role by asking clarifying questions about goals and adding Actions to execute on Council's work. This plan includes an execution ("action") plan.

Strategic Plan Framework:

This strategic plan is inspired by the Council Vision Statement and is organized by **6 Core Strategies**. Each Strategy has multiple **Strategic Initiatives** with **Goals** and supporting **Actions** under each Goal, all promoting the Vision statement. Here is an explanation of the levels:

STRATEGY: A plan of action or an approach designed to use resources in most effective and efficient way to achieve the City Council’s Vision.

Strategy (an Initiative) is about making choices; it’s about deliberately setting a course for the future of the organization. It recognizes that investing resources in other initiatives should be tempered or run the risk of overreaching, exhausting the capacity of the organization to be effective at execution.

Strategy (an Initiative) is about moving an organization from where it is today to where it wants to be in the future.

GOAL: A desired result that an organization plans and commits to achieve a Strategy. It is the aim toward which effort is directed. Endeavor to reach a goal within a finite time by setting deadlines.

ACTION: An action is Specific, Measurable, Attainable, and Realistic. It is an accomplishment of a Goal over a period of time. Actions are assigned to individuals and/or groups to accomplish.

FY2024 Strategic Planning Workshop Summary:

The Cibolo City Council met on March 16, 2024, to conduct a strategic planning session. Led by the City Manager and facilitated by the Executive Staff, the workshop engaged Council in conversations over the following topics:

- Performance Management Program (PMP) Evolution
- Strategic Plan Accomplishments for FY2024 Actions Items (Green Card Exercise)
- Alignment on Council’s Strategic Plan
- Problem Space to Solution Space Breakout Sessions
 - Facilities
 - Fire ISO
 - Stormwater Management
- Plus/Delta Exercise

- Items not addressed:
 - SWOT Analysis
 - Council Conversation



Figure 1: Strategic Planning Workshop held on March 16, 2024.

Workshop Overview:

The City Council's Strategic Planning Workshop was facilitated using a consensus building methodology to build agreement through a collective participation process (Figure 2). When consensus is reached, all participants feel their ideas, insights, and perspectives have been honored, and the consensus includes their ideas. This methodology was used during all subsequent input sessions over the next several months.

Inclusive Participation:

We will invite and sustain the participation of all members of this group.

Collaboration and Teamwork:

Teamwork and collaboration are necessary to complete this challenge in an effective and efficient way.

Individual and Group Creativity:

We will bring out the best in each person and encourage group creativity by soliciting ideas from one another.

Action and Ownership:

We want to position all of you to take actions on the decisions owned and supported by this group. Group ownership of decisions moves the group towards action!

Reflection and Learning:

We want to confirm individual and group resolve and allow for full appreciation of the value and importance of consensus and collective action.

Figure 2: Facilitative Consensus Building from Technology of Participation (ToP)

Importance of Strategic Planning:

At the beginning of the workshop, City Manager, Wayne Reed, led Council through a background discussion on the importance of strategic planning and their role in leading the organization and the community through the plan they create through two main questions, 1) "Why are we here?" and 2) "What is the purpose of a Strategic Plan?".

"Why are we here?"

- The Strategic Management Workshop reinforces Council's Vision, Strategies, and Goals.
- Council can respond to and take advantage of the constantly changing environment to ensure Cibola moves the needle towards its aspiration, its VISION.
- Strategic thinking deliberately sets aside time to think strategically to lead our community. It creates a space that is conducive to thinking strategically. It is also to use the Strategic Plan to create how we do business.
- It is to foster positive, productive, and professional working relationships between City Council members and City Staff.

“What is the purpose of a Strategic Plan?”

- It shapes and guides what an organization is, who it serves, what it does, and why it does certain activities...focus on the future.
- It is an organizational management activity that helps identify Council’s priorities and aligns them with the budget process.
- It allows Staff to focus energy and resources across the year to implement the identified ACTIONS.
- It prepares the organization for the future and sets expectations on the outcomes.
- **It is the Guiding North Star, providing stability and more certainty in the face of challenges (elections, state laws, staff, economy, etc.).**

Lastly, as part of the introduction, Wanye Reed asked the attending members of the City Council and staff to provide any additional thoughts or comments for either of the two questions posed. The following responses were collected:

From Council:

- It provides updates from staff to show Council that staff is accomplishing Council’s priorities. A guide; not wandering.
- Avoids expensive mistakes; being fiscally responsible.
- Looks to the future, what we [Council] strive for, and creates a documented feedback loop.

From staff:

- Helps show staff is in alignment with Council.
- Prioritizes what we [staff] are doing day-to-day, and to remain focused on Council’s priorities.

Performance Management Program (PMP) Evolution:

The morning started with an informal conversation between the Mayor, Council members, and City staff. The conversation covered the following topics:

- What has the first real year of the PMP program produced?
- What are the expectations and deliverables for this program for the upcoming year?

With participation from the Senior Performance Analyst, Mr. Dustin Morris, the City Manager provided Council with a short slideshow that ran through a mock quarterly PMP meeting, as well as some data and demographics provided from departments through the use of their KPI Data Collection forms.

In addition to the short presentation, Council was also provided some data figures collected from the Residential Survey and were shown how these figures directly correlate to action items or the larger core strategies within the Council’s Strategic Plan. Utilizing these data figures allowed Council to understand how to directly address citizen concerns within future iterations of strategic planning.

Strategic Plan Accomplishments for FY2024 Actions Items (Green Card Exercise):

Following the Council Conversations around Performance Management, Council was briefed on the accomplishments made by staff towards the current Strategic Plan. The conversation covered the following topic through a Green Card Exercise (Figure 3):

- Update on Strategic Initiatives and Goals - Review What has been Accomplished and What Remains a Work in Progress

To read more about the accomplishments made towards FY2024 goals, please read the FY2024 Strategic Plan Annual Report located on the City’s website.

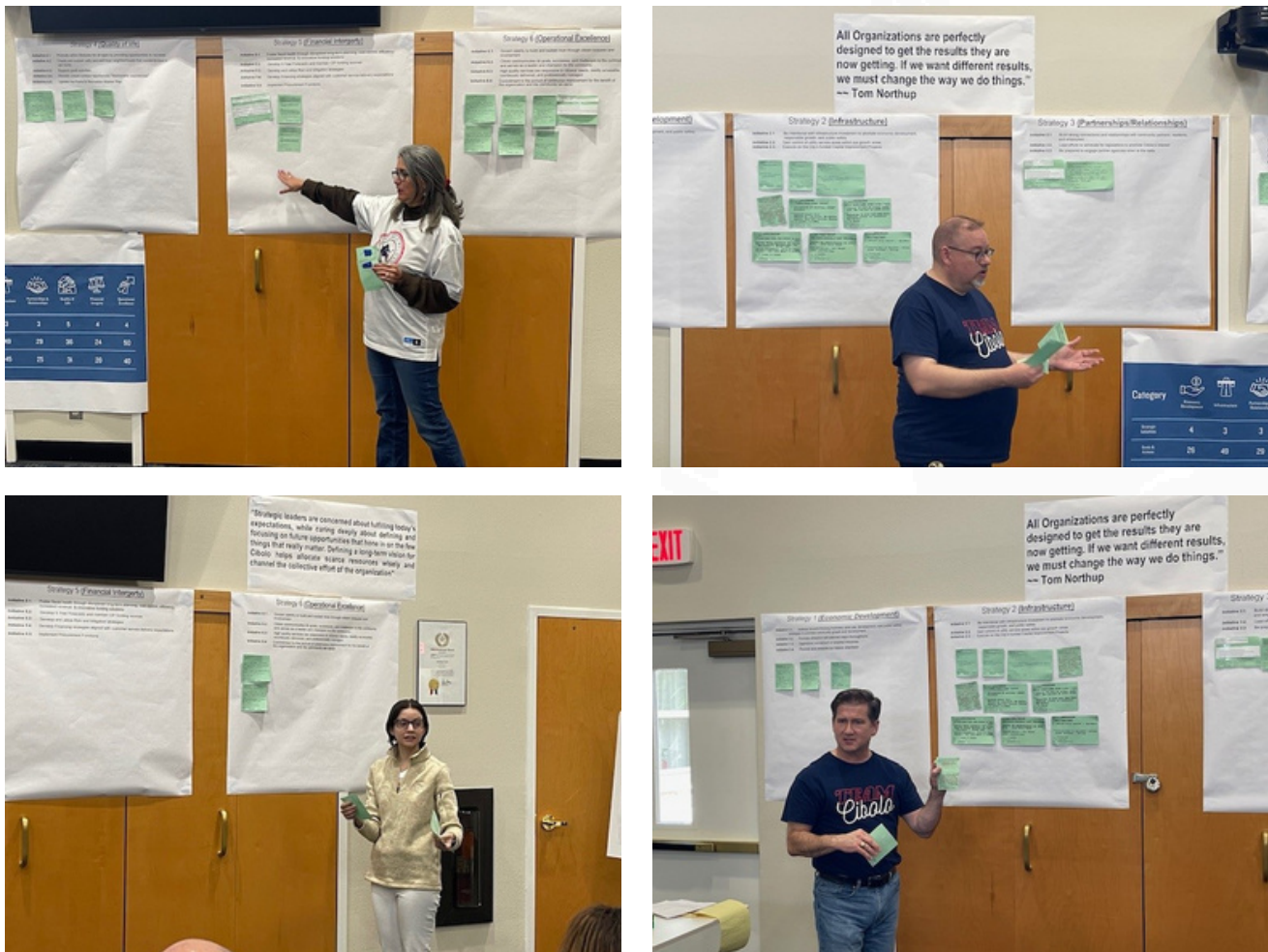


Figure 3: Green Card Exercise led by members of the Executive Staff covering accomplishments on FY2024 goals.

Alignment on Council’s Strategic Plan:

In addition to the Green Card exercise, Council was provided an opportunity to review the current Strategic Plan to ensure that the core strategies were still relevant and that it encompassed the key themes and concepts the elected body wanted to pursue for the remainder of the FY2024 year.

Problem Space to Solution Space Breakout Sessions:

New for this year’s workshop, Council participated in 3 interactive breakout sessions led by members of the Executive Team covering the following topics (**Figure 4**):

- [City] Facilities - led by Executive Director Bryan Huggins
- Fire ISO - led by Fire Chief Mario Troncoso
- Stormwater Management - led by City Engineer Chris Otto

In these breakout sessions, staff led Council through 4 key questions for each of the topics: 1) What is the nature of the problem? 2) Where is our greatest impact? 3) What options do we have? 4) What works? [Please click here to view the products from all 3 breakout sessions.](#)

The first two questions help identify the ‘Problem Space’, while the last two help identify the ‘Solution Space’. The goal for these sessions was to help illustrate to Council the thought process that staff goes through when identifying problems that affect the organization, while simultaneously brainstorming potential solutions that the organization can utilize and solutions that are already in-place and working. There were also opportunities during each session for Council to provide their thoughts/ideas on any gaps in the ideation process that staff may not have considered.

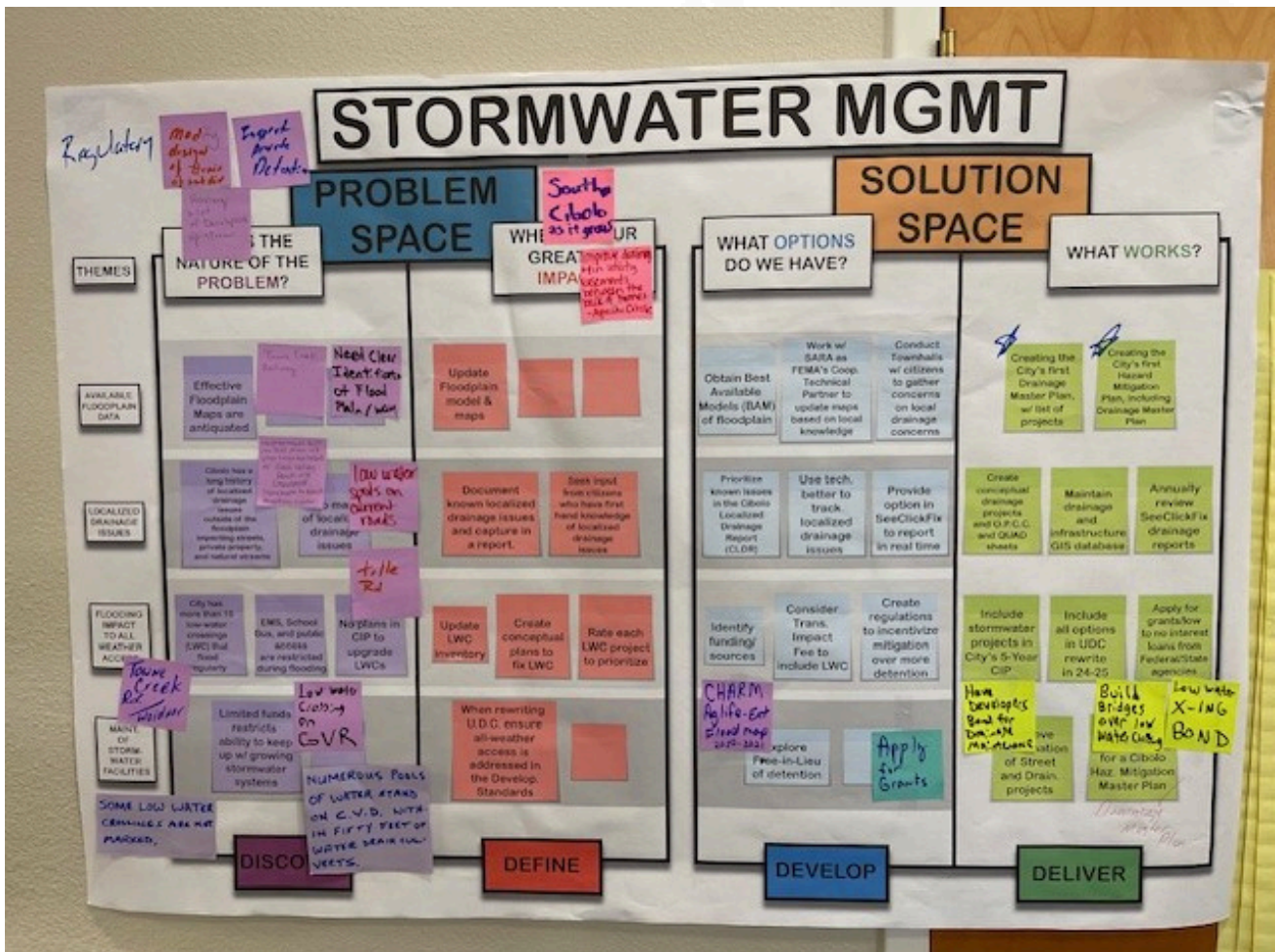
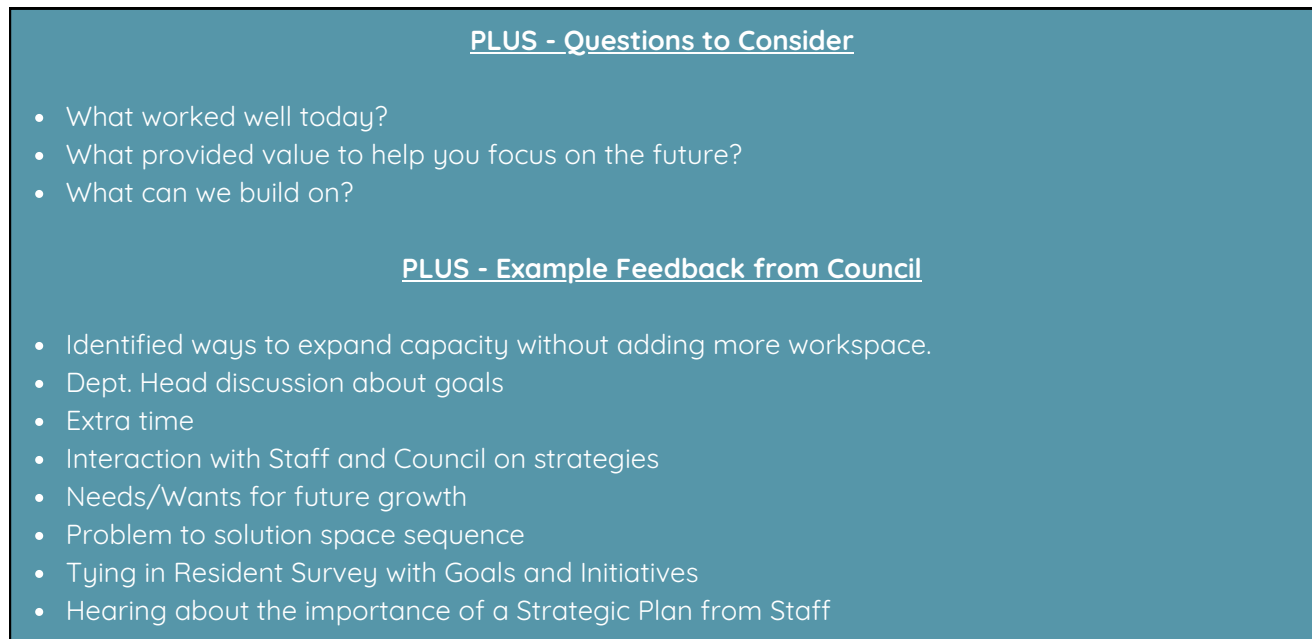


Figure 4: An example of one of the Problem Space to Solution Space breakout sessions

Plus/Delta Exercise:

Lastly, the Council participated in a Plus/Delta exercise to solicit feedback on how staff could improve future Strategic Management Workshops. The following feedback was provided (**Figures 5 & 6**):



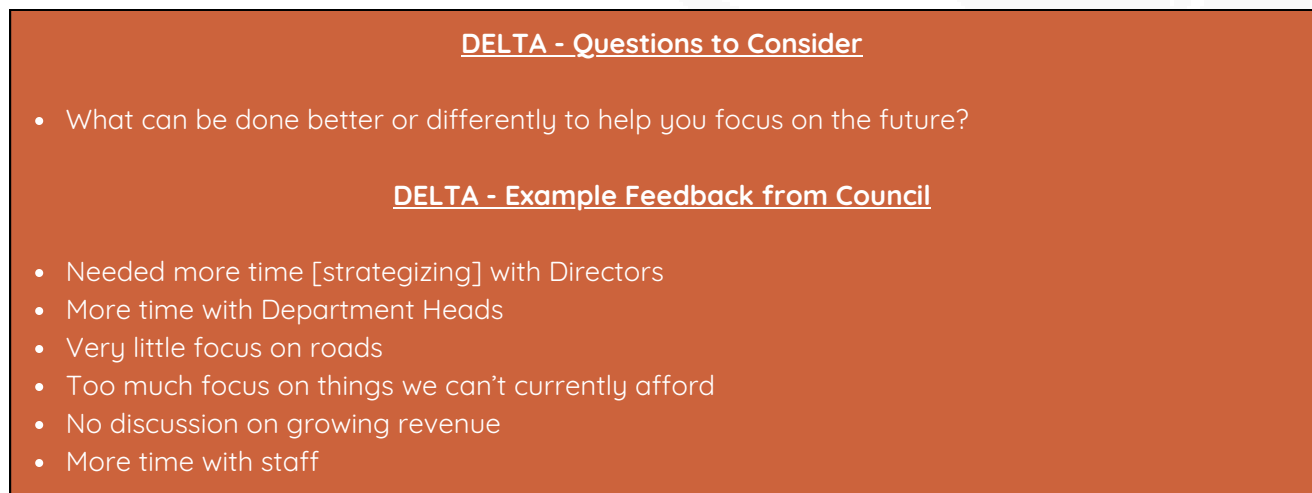
PLUS - Questions to Consider

- What worked well today?
- What provided value to help you focus on the future?
- What can we build on?

PLUS - Example Feedback from Council

- Identified ways to expand capacity without adding more workspace.
- Dept. Head discussion about goals
- Extra time
- Interaction with Staff and Council on strategies
- Needs/Wants for future growth
- Problem to solution space sequence
- Tying in Resident Survey with Goals and Initiatives
- Hearing about the importance of a Strategic Plan from Staff

Figure 5: The 'Plus' portion of the exercise



DELTA - Questions to Consider

- What can be done better or differently to help you focus on the future?

DELTA - Example Feedback from Council

- Needed more time [strategizing] with Directors
- More time with Department Heads
- Very little focus on roads
- Too much focus on things we can't currently afford
- No discussion on growing revenue
- More time with staff

Figure 6: The 'Delta' portion of the exercise

For more information on all products from the Strategic Management Workshop held on March 16, 2024, please visit the City's website or by [clicking here](#).

STRATEGIC GOALS



#1. ECONOMIC DEVELOPMENT

Guiding Principle: The City of Cibolo will promote a strong and diverse economy that strengthens the local sales tax and property tax base while also contributing to a high quality of Life.



#2. INFRASTRUCTURE

Guiding Principle: The City of Cibolo will proactively work towards addressing and anticipating both current and future infrastructure needs in all aspects - utilities, roads, transportation, and more.



#3. PARTNERSHIPS & RELATIONSHIPS

Guiding Principle: The City of Cibolo will strive to foster and develop both current and new relationships with community partners, residents, and employees.



#4. QUALITY OF LIFE

Guiding Principle: The City of Cibolo will strive to create and sustain safe and well-kept neighborhoods and parks, while also providing recreational activities for all-ages to create memorable experiences.



#5. FINANCIAL INTEGRITY

Guiding Principle: The City of Cibolo will manage its finances in a transparent, accountable, and responsible manner; building public trust and ensuring that its financial resources are used to the best advantage of its citizens.



#6. ORGANIZATIONAL EXCELLENCE

Guiding Principle: The City of Cibolo will strive to be the best it can be by constantly seeking ways to improve its processes, service delivery, and outcomes to our customers.

ECONOMIC DEVELOPMENT



Initiative 1.1 Institute forward thinking business, land use, development, and public safety strategies to promote community growth and development

Initiative 1.2 Promote attractive well planned major throughfares

Initiative 1.3 Aggressive recruitment of targeted industries

Initiative 1.4 Promote and preserve historic downtown

Strategic Goal #1

ECONOMIC DEVELOPMENT

1.1	Institute forward thinking business, land use, development, and public safety strategies to promote community growth and development	'23	'24	'25	'26	'27
1.1.1	Update the Comp Plan's FLUM to reflect a balance Cibolo's tax base to include increased revenue through sales tax	In Progress	Completed	Not Applicable	Not Applicable	Not Applicable
1.1.2	Create a Fiscal Impact Model that is custom tailored to Cibolo to calculate the revenues produced versus cost to serve from a project to understand how land development will contribute to sustaining City's LOS; also to calculate build-out.	Funds Requested	Cancelled	Cancelled	Project Planned	Not Applicable
1.1.3	Update FM 78 Corridor Plan	Cancelled	Cancelled	Cancelled	Funds Requested	Project Planned
1.1.4	Achieve 50% revenue increase from sales tax over next 3 years by attracting quality retail businesses	In Progress	In Progress	Project Planned	Not Applicable	Not Applicable
1.1.5	Conduct an E.D.C. Strategic Plan	In Progress	Completed	Not Applicable	Not Applicable	Not Applicable
1.1.6	Explore improving access to broadband internet service by engaging local providers	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
1.1.7	Seek grants and assistance to explore options to bring broadband service to parts of city that are in need	Completed	Completed	Not Applicable	Not Applicable	Not Applicable
1.1.8	City Economic Development staff to facilitate with the EDC Board and City Council the development of the first-year work plan (one-year strategy) of the Strategic Economic Development Plan (adopted 7/23/24) and a more refined work plan for next 2-5 years.	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable
1.1.9	Align roles of current staffing positions with existing programs and develop a plan on how to grow economic development activities following the recommendations in the Strategic Economic Development Plan (see Pages 7-15 and 7-16) and as identified in the implementation matrix.	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable

1.2	Promote attractive well planned major throughfares	'23	'24	'25	'26	'27
1.2.1	Promote growth near I-10 by coordinating with utility providers in the area to plan for adequate infrastructure to support future growth needs	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
1.2.2	Promote growth near I-10 by investing in roadway improvements to support industrial/manufacturing	Completed	In Progress	On-Going	On-Going	On-Going

 New Project

 Project Planned

 Funds Requested

 Funds Budgeted

 In Progress

 Completed

 Cancelled

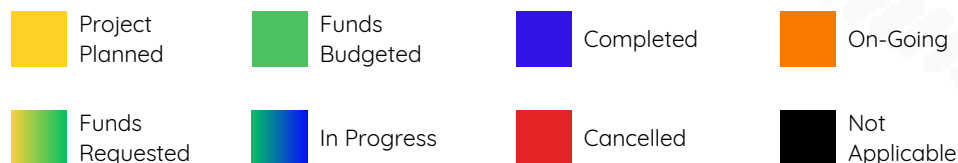
 On-Going

 Not Applicable

1.2	Promote attractive well planned major thoroughfares	'23	'24	'25	'26	'27
1.2.3	Promote growth near I-10 by designing a Public Safety Facility for fire and police presence	In Progress	In Progress	Project Planned	Not Applicable	Not Applicable
1.2.4	Promote growth near I-10 by constructing a Public Safety Facility for fire and police presence	Not Applicable	In Progress	Project Planned	Not Applicable	Not Applicable
1.2.5	Develop an incentive agreement package to assist with development	Not Applicable	In Progress	Project Planned	Not Applicable	Not Applicable
1.2.6	Update Thoroughfare Plan with FLUM and initiate ROW acquisition/reservations in phases to connect I-10 to FM78	In Progress	Completed	Not Applicable	Not Applicable	Not Applicable

1.3	Aggressive recruitment of targeted industries	'23	'24	'25	'26	'27
1.3.1	Prepare a recruitment plan to bring industry to IH-10; including IT companies	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
1.3.2	Attract the City's first Hotel/Motel by promoting the EDC Property & Cibolo Crossing Sites	In Progress	In Progress	On-Going	On-Going	On-Going
1.3.3	Explore a Hospital District and what components would go into establishing one	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
1.3.4	Conduct Retail Study to identify opportunities to attract new retail sectors and strategy to target retailers to attract them to Cibolo	Funds Requested	In Progress	Project Planned	Not Applicable	Not Applicable
1.3.5	Develop a Retail Recruitment Strategy for FY 23-24 that includes regular outreach to targeted retailers	Not Applicable	In Progress	Project Planned	Not Applicable	Not Applicable
1.3.6	Create a formalized incentive policy and application	Not Applicable	In Progress	Project Planned	Not Applicable	Not Applicable

1.4	Promote and preserve historic downtown	'23	'24	'25	'26	'27
1.4.1	Develop a strategy for a safe pedestrian walkway across R.R. downtown by engaging UPRR and TxDOT for right-of-way entry for a public project	In Progress	In Progress	Project Planned	Not Applicable	Not Applicable
1.4.2	Explore options to enhance the pond near H-E-B; provide options to Council for consideration (and include in Parks and Rec. Master Plan)	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
1.4.3	Create a communications calendar to engage with stakeholders annually; including Cibolo Magazine (newsletter)	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
1.4.4	Create a communications calendar to update Council on ED activities monthly	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
1.4.5	Create "Main Street" program w/ focus on small business growth/support	In Progress	Cancelled	Project Planned	Not Applicable	Not Applicable
1.4.6	Review and present on the Downtown "CORE" Plan	Funds Requested	In Progress	Project Planned	Not Applicable	Not Applicable
1.4.7	Amend Downtown CORE Plan at Council direction and revise UDC	Funds Requested	In Progress	Project Planned	Not Applicable	Not Applicable



INFRASTRUCTURE



Initiative 2.1 Be intentional with infrastructure investment to promote economic development, responsible growth, and public safety

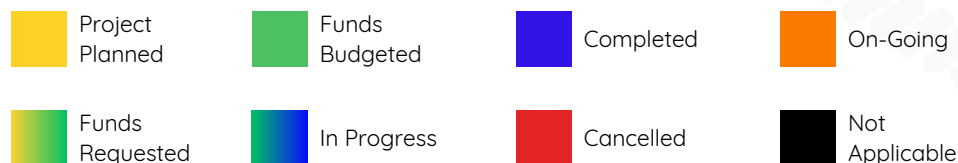
Initiative 2.2 Gain Control of utility service areas within our growth area

Initiative 2.3 Execute on the City's funded Capital Improvement Projects

Strategic Goal #2

INFRASTRUCTURE

2.1	Be intentional with infrastructure investment to promote economic development, responsible growth, and public safety	'23	'24	'25	'26	'27
2.1.1	Create a master information technology strategic plan to incorporate in to master plan or as a standalone strategic plan	Not Applicable	Funds Requested	Funds Budgeted	Not Applicable	Not Applicable
2.1.2	Create a CIP practice during annual budget process to look at infrastructure coordination over multiple years (2-3)	Completed	In Progress	On-Going	On-Going	On-Going
2.1.3	Create a meeting schedule between City Staff and utility providers to ensure coordination is taking place with development	Completed	In Progress	On-Going	On-Going	On-Going
2.1.4	Reauthorize street maintenance tax in November 2022	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
2.1.5	Continually market benefits of street maintenance tax to the public through various communication channels	Completed	Completed	On-Going	On-Going	On-Going
2.1.6	Explore Right-of-Way (ROW) permit program and staff resources required to implement	Cancelled	Cancelled	Project Planned	Not Applicable	Not Applicable
2.1.7	Advocate with Guadalupe County for it to share back the lateral road tax based on the tax revenue generated from Cibolo properties	Completed	Completed	On-Going	On-Going	On-Going
2.1.8	Conduct a feasibility study for ambulance service to understand the steps, requirements, and costs associated with implementing a new ambulatory service, including a comparison analysis to cost and level of service of current arrangement with Schertz EMS	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
2.1.9	Present on the City's Pavement Management Plan Report City of Cibolo (dated 6/27/2019) annually during budget workshops	Completed	Completed	On-Going	On-Going	On-Going
2.1.10	Hire a consultant to complete an update to the DCM	Not Applicable	Completed	Not Applicable	Not Applicable	Not Applicable
2.1.11	Create a communication plan to promote the Public Safety Facility to ensure citizens understand what is being asked on the November 2024 ballot	Not Applicable	Completed	Not Applicable	Not Applicable	Not Applicable
2.1.12	Create a communication plan to promote the Animal Services Facility to ensure citizens understand what is being asked on the November 2024 ballot	Not Applicable	Completed	Not Applicable	Not Applicable	Not Applicable
2.1.13	Remain active on AAMPO, TAC, & NEP as well as working with County on Lateral Road tax with the goal to improve FM78	Completed	Completed	On-Going	On-Going	On-Going
2.1.14	Bring road maintenance funds to at least \$1M annually in 3 years (FY23, FY24, FY25)	In Progress	In Progress	On-Going	Not Applicable	Not Applicable
2.1.15	Develop an annual street maintenance program including presentation to Council and RFBs	Completed	Completed	On-Going	On-Going	On-Going



2.1	Be intentional with infrastructure investment to promote economic development, responsible growth, and public safety	'23	'24	'25	'26	'27
2.1.16	City staff to work with San Antonio River Authority as FEMA's Cooperating Technical Partner to obtain latest floodplain mapping to learn of flood risk		In Progress	Project Planned		
2.1.17	Provide opportunity through public workshops for residents to give input on updated floodplain maps to understand local flooding events and document this data in a local data repository; evaluate local flooding accounts to develop possible solutions to reduce potential risks		In Progress	Project Planned		
2.1.18	Fund and conduct a formal Master Drainage Study using local knowledge and resident accounts collected to develop a plan to reduce flood risks.			Project Planned		

2.2	Gain control of utility service areas within our growth area	'23	'24	'25	'26	'27
2.2.1	Create a quarterly or semi-annual meeting schedule with other utility providers to strengthen partnerships	Completed	Completed	On-Going	On-Going	On-Going
2.2.2	Engage GVSUD on wastewater CCN through participation in on-going litigation meetings	Completed	Completed			
2.2.3	Explore CCN for Wastewater	Completed	In Progress	Project Planned		
2.2.4	Discuss options for dual-certification of CCN – Water and Sewer with GVSUD	Completed	In Progress	Project Planned		
2.2.5	Decide on City's commitment to financially contribute to the CCMA Woman Hollering Creek WWTP by Dec 2023 (FY24 Budget)	Completed	Completed			
2.2.6	Decision on CVLGC water projects. Explore SSLGC partnership on water resources	Completed	In Progress	Project Planned		
2.2.7	Engage GVSUD to build working relationship through recurring meetings with staff presence	Completed	Completed			
2.2.8	Explore options to expand broadband internet service	Completed	Completed	On-Going	On-Going	On-Going
2.2.9	Coordinate with broadband providers to locate WCP (5G) facilities	Completed	In Progress	On-Going	On-Going	On-Going
2.2.10	Present options to expand broadband internet service to the City Council	Completed	In Progress	On-Going	On-Going	On-Going
2.2.11	To remain compliant with TCEQ reserve requirements, develop a plan to replace the Crystal Clear SUD leased water. (741-acre feet)		In Progress	Project Planned		
2.2.12	Continue to work on developing long term water sources and determine if CVLGC will remain as our primary project	Completed	In Progress	On-Going	On-Going	On-Going
2.2.13	As a Public Water System, continue to maintain our system to retain our rating as a Superior Water System and develop adequate water resources to remain in compliance with TCEQ regulations related to water reserve requirements	Completed	Completed	On-Going	On-Going	On-Going



2.3	Execute on the City's funded Capital Improvement Projects	'23	'24	'25	'26	'27
2.3.1	12" Water Main - G.V.R Mesa Western to Town Creek Rd (Design)		In Progress	Funds Requested		
2.3.2	12" Water Main - Haeckerville Rd South to Arizpe Rd (Design)		In Progress	Funds Requested		
2.3.3	Sewer Trunk Line Venado L.S. West to Haeckerville Area (Design)		In Progress	Funds Requested		
2.3.4	12" Water Main - Haeckerville Rd - Arizpe to Lower Seguin (Design)		In Progress	Funds Requested		
2.3.5	Dean Rd		Completed			
2.3.6	Bolton Rd		Completed			
2.3.7	5 Other Roads - Design Only		Completed			
2.3.8	Schlather Park - Restrooms		Cancelled	Funds Requested		
2.3.9	Deer Creek Automatic Low Water Crossing Gates		Cancelled	Funds Requested		
2.3.10	Lower Seguin Rd		In Progress	Funds Requested		
2.3.11	Loose Equipment - Fire		Completed			
2.3.12	Fire Fleet - Engine/Pumper		Completed			
2.3.13	Fire Fleet - Ladder Truck		Completed			
2.3.14	Public Works Fleet		Completed			
2.3.15	Police Fleet		Completed			
2.3.16	Warbler Woods Preservation		In Progress	Funds Requested		
2.3.17	15" Wastewater Gravity Main		Cancelled	Funds Requested		
2.3.18	Fiber to City Facilities		In Progress	Funds Requested		
2.3.19	Animal Services Facility (existing) - Improvements to the office and the kennels			Funds Requested		
2.3.20	Town Creek Trail Parking Lot (Construction)			Funds Requested		
2.3.21	FM 78 Water Main Extension (Construction)			Funds Requested		
2.3.22	Deer Creek Drainage Channel Improvements (Construction)			Funds Requested		
2.3.23	Green Valley Road Low Water Crossing (Construction)			Funds Requested		
2.3.24	Tolle Road (Design and Right-of-Way Acquisition)			Funds Requested		
2.3.25	Deer Creek, Town Creek, Fire Bird Run, Silver Wing, and two other portions of Green Valley Road (Construction)			Funds Requested		
2.3.26	Wastewater CCN Infrastructure (Design)			Funds Requested		

 New Project

 Project Planned

 Funds Requested

 Funds Budgeted

 In Progress

 Completed

 Cancelled

 On-Going

 Not Applicable

PARTNERSHIPS & RELATIONSHIPS



Initiative 3.1 Build strong connections and relationships with community partners, residents, and employees

Initiative 3.2 Lead efforts to advocate for legislations to promote Cibolo's interest

Initiative 3.3 Be prepared to engage partner agencies when at the table

Strategic Goal #3

PARTNERSHIPS & RELATIONSHIPS

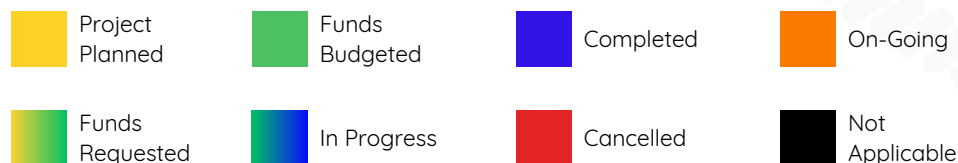
3.1	Build strong connections and relationships with community partners, residents, and employees	'23	'24	'25	'26	'27
3.1.1	Create a monthly schedule for developer meetings with staff to share 3-6-month projections to help with demand forecasting	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
3.1.2	Create a communication standard for Council covering existing standards and how they can share that with developers	Cancelled	Completed	Not Applicable	Not Applicable	Not Applicable
3.1.3	Create a master developers contact list and maintain with updates annually	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
3.1.4	Create and maintain an annual meeting plan for Planning Staff to collaborate/share ideas with other Planning Departments in the area	Funds Requested	Completed	Not Applicable	Not Applicable	Not Applicable
3.1.5	Create and maintain an annual meeting plan with the VFW, VA, and other veteran's group as appropriate	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
3.1.6	Develop a transitional workforce program for local veterans to include training opportunities	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
3.1.7	Create and maintain an annual meeting plan for the Guadalupe County Mayors, Judge, and Commissioners (Pct. 3 & 4) meetings	Completed	Completed	On-Going	On-Going	On-Going
3.1.8	Create and maintain an annual meeting plan for Economic Development staff to meet with local/regional development organizations/groups	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
3.1.9	Create and maintain an annual meeting plan to engage local non-profits and religious organizations to increase community participation	Completed	Completed	On-Going	On-Going	On-Going
3.1.10	Create and maintain an annual regional calendar that is shared with Council that includes events in other cities nearby	Completed	Completed	On-Going	On-Going	On-Going
3.1.11	Create and maintain an annual meeting plan with SCUCISD	Completed	Completed	On-Going	On-Going	On-Going
3.1.12	Create and maintain an annual meeting plan for the City Manager to meet with other city managers in our area	Completed	Completed	On-Going	On-Going	On-Going
3.1.13	Create and maintain an annual meeting plan for the City Manager to meet with our local Chambers of Commerce	Completed	Completed	On-Going	On-Going	On-Going
3.1.14	Create and maintain an annual meeting plan for the City Manager and appropriate staff to meet with utility providers that service Cibolo	Completed	Completed	On-Going	On-Going	On-Going



3.1	Build strong connections and relationships with community partners, residents, and employees	'23	'24	'25	'26	'27
3.1.15	Create and maintain a current HOA contact list to host annual town halls with topics important to HOAs	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
3.1.16	Create and maintain an annual meeting plan with State Reps and other state-level organizations/groups	Completed	Completed	On-Going	On-Going	On-Going
3.1.17	Implement a college-level internship program annually	Completed	Cancelled	On-Going	On-Going	On-Going
3.1.18	Host an annual Volunteer recognition event to celebrate our citizens that serve on a volunteer body	Completed	Completed	On-Going	On-Going	On-Going
3.1.19	Implement a City Manager's recognition program to recognize employees on-the-spot	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
3.1.20	Create and maintain an annual Years of Service recognition program for employees	Completed	Completed	On-Going	On-Going	On-Going
3.1.20	Host an annual recognition/appreciation event for all employees	Completed	Completed	On-Going	On-Going	On-Going

3.2	Lead efforts to advocate for legislation that promotes Cibolo's interests	'23	'24	'25	'26	'27
3.2.1	Create and maintain a list of staff members that can serve as support staff for Council; review annually	Completed	Completed	On-Going	On-Going	On-Going
3.2.2	Create and maintain an annual action plan for TML items in the coming year to share with Council and staff	Completed	Completed	On-Going	On-Going	On-Going
3.2.3	City Attorney is required to provide an annual update regarding new laws that impact municipal authority for development	Completed	Completed	On-Going	On-Going	On-Going

3.3	Be prepared to engage partner agencies when at the table	'23	'24	'25	'26	'27
3.3.1	Explore a County/City joint facility off of IH-10, e.g. Fire Station #4 and Police Annex	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
3.3.2	Apply for grants to seek funding for new public safety facilities and other city facilities	Completed	Completed	On-Going	On-Going	On-Going
3.3.3	Explore/Develop an appropriate method of communication with developers building in non-annexed areas to encourage annexation annually	Not Applicable	Completed	Not Applicable	Not Applicable	Not Applicable
3.3.4	Create a communication plan to engage with neighboring cities to coordinate/cooperate on infrastructure projects and events	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
3.3.5	Engage the County on reallocating lateral-road tax revenue to consider road improvements within the City and the ETJ	Completed	Completed	On-Going	On-Going	On-Going



QUALITY OF LIFE



- Initiative 4.1** Promote active lifestyles for all ages by providing opportunities to recreate
- Initiative 4.2** Create and sustain safe and well-kept neighborhoods that residents love to call home
- Initiative 4.3** Support youth activities
- Initiative 4.4** Provide unique outdoor experiences “Memorable experiences”
- Initiative 4.5** Update the Parks & Recreation Master Plan

Strategic Goal #4

QUALITY OF LIFE

4.1	Promote active lifestyles for all ages by providing opportunities to recreate	'23	'24	'25	'26	'27
4.1.1	Explore development of new sports fields for events by conducting a feasibility study to identify resources and impact for the City		Cancelled	Project Planned		
4.1.2	Develop a trail system that connects neighborhoods and commercial areas	In Progress	Cancelled	On-Going	On-Going	On-Going
4.1.3	Explore the possibility of utility easements for hike and bike trail connectivity throughout the City		Cancelled	Project Planned		
4.1.4	Develop a Grants Program Master Plan to identify funding opportunities that support the development of parks/trail systems	Completed				
4.1.5	Explore personnel policies that can support work-life balance and compare to other local comparable agencies	Completed				
4.1.6	Explore incorporating designs and costs for on-street shared use paths to be considered in future Thoroughfare Master Plan updates		Cancelled	Project Planned		
4.1.7	Recruit bike friendly companies	Completed				
4.1.8	Develop marketing initiatives that strengthen the image of Cibolo being a "City of Choice" in relation to recreation opportunities	In Progress	Completed			
4.1.9	Ensure all current/new public facilities comply with ADA requirements to create a safe and fair environment for the public	Completed				
4.1.10	Monitor the utilization of the existing Senior Program and provide annual updates to Council with a presentation	Completed	In Progress	On-Going	On-Going	On-Going
4.1.11	Explore opportunities to provide a larger facility	Completed	In Progress	On-Going	On-Going	On-Going
4.1.12	Adopt/Update City standards for public park improvements and minimum amenities		Cancelled	Project Planned		

4.2	Create and sustain safe and well-kept neighborhoods that residents love to call home	'23	'24	'25	'26	'27
4.2.1	Create a 'Quality Development Standards' document that can be shared with all developers to help communicate the City's vision	In Progress	Completed			
4.2.2	Increase shifts from four (4) patrol offices plus sergeant to (5) patrols officers plus sergeant to provide extra coverage for neighborhoods		Completed			



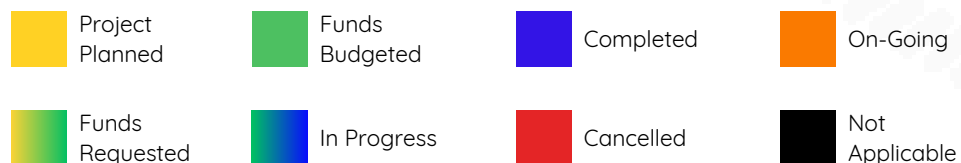
4.2	Create and sustain safe and well-kept neighborhoods that residents love to call home	'23	'24	'25	'26	'27
4.2.3	Promote/Encourage the creation of Neighborhood Watch Programs through educational presentations	Completed	Completed	Not Applicable	Not Applicable	Not Applicable
4.2.4	Evaluate park impact fees for park dedication fee changed to developer in lieu of land dedication	Not Applicable	Cancelled	Project Planned	Not Applicable	Not Applicable
4.2.5	Create a schedule to update, maintain and enhance GIS products posted on City website (such as the Current Developments Map)	Completed	Completed	On-Going	On-Going	On-Going
4.2.6	Conduct annual sidewalk inventory and create a funding plan that prioritizes repairs and filling gaps	Cancelled	In Progress	On-Going	On-Going	On-Going
4.2.7	Increase promotion of SeeClickFix for citizens to help build better relationships with quality City-to-citizen service delivery times	Completed	Completed	On-Going	On-Going	On-Going
4.2.8	Develop a neighborhood parks range of features so that as local parks develop, the features complement, rather than duplicate one another	Completed	Cancelled	On-Going	On-Going	On-Going
4.2.9	Conduct a study on City's Fire ISO and identify recommendations on how to improve Fire ISO	Not Applicable	In Progress	Project Planned	Not Applicable	Not Applicable

4.3	Support youth activities	'23	'24	'25	'26	'27
4.3.1	Promote a youth sports association by engaging local groups to evaluate interest and incorporate findings into the P&R Master Plan	Completed	Cancelled	Project Planned	Not Applicable	Not Applicable
4.3.2	Exploring funding for Phase II of the Youth Sports Complex	Not Applicable	Cancelled	Project Planned	Not Applicable	Not Applicable
4.3.3	Provide Council with a semi-annual report on field usage by YMCA	Completed	Completed	On-Going	On-Going	On-Going
4.3.4	Schedule an annual presentation from the YMCA to Council	Completed	Completed	On-Going	On-Going	On-Going
4.3.5	Track usage of playing fields in City Parks and MEC and report on an annual basis and identify best practices that are supporting the aim to maximize use of city parks	Completed	Cancelled	On-Going	On-Going	On-Going
4.3.6	Make online parks reservation portal available to customers on the new website	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
4.3.7	Execute agreement with Relentless Sports for multi-year arrangement for the use of the Multi-Event Center	Not Applicable	Cancelled	Project Planned	Not Applicable	Not Applicable



4.4	Provide unique outdoor experiences - "Memorable Experiences"	'23	'24	'25	'26	'27
4.4.1	Update Downtown Master Plan to create clear vision for the heart and soul of our community		In Progress	Project Planned		
4.4.2	Continue Cibolo Summer Nights, Market Days, Holiday Parade, Cibolofest and other complementary special events on an annual basis	Completed	Completed	On-Going	On-Going	On-Going
4.4.3	Explore acquisition of Warbler Woods property for park land and preservation of the nature preserve in partnership with Green Space Alliance and the property owner		Completed			
4.4.4	Design and construct Council identified improvements in existing city parks per 5-year CIP		Cancelled	On-Going	On-Going	On-Going
4.4.5	Complete design and initiate construction of the Town Creek Trail from FM 1103 to the Community Center		In Progress	Project Planned		

4.5	Update the Parks & Recreation Master Plan	'23	'24	'25	'26	'27
4.5.1	Update the Parks & Recreation (P&R) Master Plan to include the linear park/trail system		Cancelled	Project Planned		
4.5.2	Identify and explore current/new recreation trends and consider updating the P&R Master Plan to include findings		Cancelled	Project Planned		
4.5.3	Update the Thoroughfare Master Plan for on-street bike lanes while coordinating with the P&R Master Plan when funding is available		Cancelled	Project Planned		



FINANCIAL INTEGRITY



Initiative 5.1 Foster fiscal health through disciplined long-term planning, cost control, efficiency, increased revenue, & innovative funding solutions

Initiative 5.2 Develop 5-Year Forecasts and maintain CIP funding sources

Initiative 5.3 Develop Financing strategies aligned with customer service delivery expectations

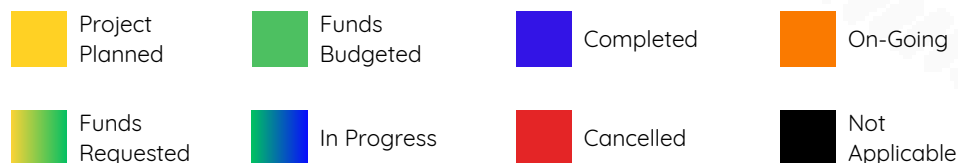
Initiative 5.4 Implement Procurement Functions

Strategic Goal #5

FINANCIAL INTEGRITY

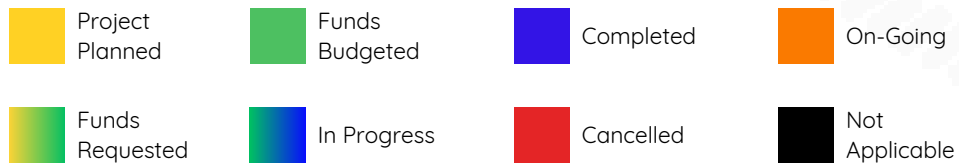
5.1	Foster fiscal health through disciplined long-term planning, cost control, efficiency, transparency, increased revenue, & innovative funding solutions	'23	'24	'25	'26	'27
5.1.1	Ensure a balanced budget is achieved through the annual budget process by managing expenses within revenues	Completed	Completed	On-Going	On-Going	On-Going
5.1.2	Create city facility master plan to provide long term facility needs as City grows and maintain annually	Not Applicable	In Progress	On-Going	On-Going	On-Going
5.1.3	Collect quotes for a new contract for printed newsletter	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
5.1.4	Implement fiscal transparency tool included with Open Gov	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
5.1.5	Achieve TX state comptroller awards for transparency annually	Completed	Completed	On-Going	On-Going	On-Going
5.1.6	Utilize PEG Funds and create production studio and PEG channel	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
5.1.7	Maintain market pay to be competitive in workforce to attract and retain top talent	Completed	In Progress	On-Going	On-Going	On-Going
5.1.8	Annually review official City financial policies	Completed	Completed	On-Going	On-Going	On-Going
5.1.9	Provide total rewards statement to every employee on annual basis	Cancelled	Cancelled	On-Going	On-Going	On-Going

5.2	Develop 5-Year Forecasts and maintain CIP funding sources	'23	'24	'25	'26	'27
5.2.1	Develop a 5-year financial plan and update annually during the budget process	Funds Requested	Cancelled	On-Going	On-Going	On-Going
5.2.2	Develop 5-year CIP projections and update annually during the budget process	Completed	Completed	On-Going	On-Going	On-Going
5.2.3	Provide a CIP scope of work, timeline, and outcomes to Council Subcommittee as required	Completed	Completed	On-Going	On-Going	On-Going
5.2.4	Strengthen CIP by creating procurement templates, dashboard, master schedule, and communication of future projects forms and contracts, and ensure timely execution from time of funding and update annually as needed	Completed	Completed	On-Going	On-Going	On-Going
5.2.5	Complete project development, including costs, before bonds are issued	Completed	Completed	On-Going	On-Going	On-Going
5.2.6	Initiate Capital Improvement Projects within 12 months of debt issuance	Completed	Completed	On-Going	On-Going	On-Going



5.3	Develop financing strategies aligned with customer service delivery expectations	'23	'24	'25	'26	'27
5.3.1	Update All Impact Fee Studies		Cancelled	Project Planned		
5.3.2	Address sales tax base - sales tax audit		Cancelled	Project Planned		
5.3.3	Develop a sustainable and equitable Water Rate		Completed			
5.3.4	Develop a sustainable and equitable Wastewater Rate		Completed			
5.3.5	Evaluate and Develop Capital Replacement Funding (Vehicles/Equipment, Facilities, Infrastructure)		Completed			

5.4	Develop and implement improved internal policies and procedures	'23	'24	'25	'26	'27
5.4.1	Hire Procurement Specialist	Completed				
5.4.2	Establish Procurement Policy to include purchases, credit card purchases, employee reimbursables, etc.	Funds Requested	Completed			
5.4.3	Implement Purchase Order Process in OpenGov and create Citywide SOP		Funds Requested	Project Planned		
5.4.4	Formalize process for contracts execution and compliance	Funds Requested	Completed			



OPERATIONAL EXCELLENCE

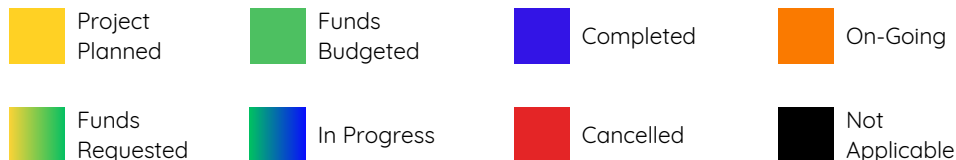


- Initiative 6.1** Govern openly to build and sustain trust through citizen inclusion and involvement
- Initiative 6.2** Cibolo communicates its goals, successes, and challenges to the community and serves as a leader and champion for the community
- Initiative 6.3** High quality services are responsive to citizens' needs, readily accessible, courteously delivered, and professionally managed
- Initiative 6.4** Commitment to the pursuit of continuous improvement for the benefit of the organization and the community we serve

Strategic Goal #6

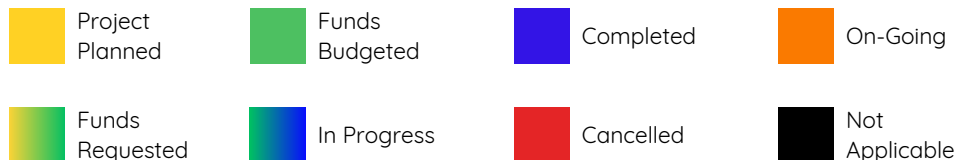
OPERATIONAL EXCELLENCE

6.1	Govern openly to build and sustain trust through citizen inclusion and involvement	'23	'24	'25	'26	'27
6.1.1	Create an annual UDC work program using UDC Advisory, P&Z, and Council direction on Committee	Completed	In Progress	Project Planned	Not Applicable	Not Applicable
6.1.2	Update Comprehensive Plan	Completed	Cancelled	Not Applicable	Not Applicable	Not Applicable
6.1.3	Update Parks and Recreation Master Plan after Comprehensive Plan	Not Applicable	Cancelled	Project Planned	Not Applicable	Not Applicable
6.1.4	Update UDC after Comprehensive Plan	Not Applicable	In Progress	Project Planned	Not Applicable	Not Applicable
6.1.5	Update the DCM	Not Applicable	In Progress	Project Planned	Not Applicable	Not Applicable
6.1.6	Fund Update Water/Wastewater Master Plan after City resolves litigation with GVSUD	Not Applicable	In Progress	Project Planned	Not Applicable	Not Applicable
6.1.7	Update the Pavement Management Plan Report from June 2019	Not Applicable	In Progress	Project Planned	Not Applicable	Not Applicable
6.1.8	Continue CIP Staff Committee to coordinate on project development and management	Completed	Completed	On-Going	On-Going	On-Going
6.1.9	Provide calendar of community engagement opportunities on City Website	Completed	Completed	On-Going	On-Going	On-Going
6.1.10	Implement a Public Input survey for citizen engagement	Completed	Completed	Not Applicable	Not Applicable	Not Applicable
6.1.11	Ensure that there is a requirement in RFP or RFBs for CIP projects to include renderings	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
6.1.12	Have developers and builders provide renderings for development projects	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
6.1.13	Enhance GIS products and maps on City Website	Completed	Completed	Not Applicable	Not Applicable	Not Applicable
6.1.14	Implement new website (Revize) and survey tools to provide greater accessibility for citizens to provide feedback	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
6.1.15	Conduct in-person Town Hall meetings twice annually and test virtual town halls	Completed	Completed	On-Going	On-Going	On-Going
6.1.16	Annually review official City personnel policies	Completed	Cancelled	On-Going	On-Going	On-Going



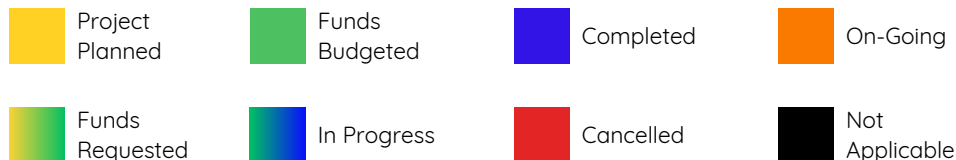
6.2	Cibolo communicates its goals, successes, and challenges to the community and serves as a leader and champion for the community	'23	'24	'25	'26	'27
6.2.1	Create digital newsletter content calendar	Completed	Completed	Not Applicable	Not Applicable	Not Applicable
6.2.2	Create annual EDC report	Completed	Completed	On-Going	On-Going	On-Going
6.2.3	Conduct townhall meetings with opportunities for Utilize Public Input tool through digital options (such as the City's website)	Completed	Completed	On-Going	On-Going	On-Going
6.2.4	Utilize Everbridge option for Town Hall notice to Citizens	Not Applicable	In Progress	Project Planned	Not Applicable	Not Applicable
6.2.5	Hold Town Hall meetings with elected officials	Completed	In Progress	On-Going	On-Going	On-Going
6.2.6	Create a "Council Action" recap video series for citizens by the Mayor	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
6.2.7	Continue posting after Council presentations, proclamations, service awards, etc...	Completed	Completed	On-Going	On-Going	On-Going
6.2.8	Develop videos of Public Works staff completing projects	Completed	Completed	On-Going	On-Going	On-Going

6.3	High quality services are responsive to citizens' needs, readily accessible, courteously delivered, and professionally managed	'23	'24	'25	'26	'27
6.3.1	Provide Bond and CIP updates to the public with a dedicated webpage, social media blasts and newsletter articles	Completed	Completed	On-Going	On-Going	On-Going
6.3.2	Re-establish Council Orientations and ensure there is representation from all departments	Completed	Completed	On-Going	On-Going	On-Going
6.3.3	Create and maintain all committee orientations	Completed	Completed	On-Going	On-Going	On-Going
6.3.4	Maintain existing GIS Development map and website, add CIP tracker	Completed	Completed	On-Going	On-Going	On-Going
6.3.5	Mandatory staff training on SeeClickFix for each department	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
6.3.6	Increase video presence on new website and social media accounts	Completed	Completed	On-Going	On-Going	On-Going
6.3.7	Continue to execute Organizational Excellence through Vision Inspired, Mission Focused, Values Driven, and Performance Based strategy Hire, retain, and develop top talent and hold employees accountable to the Departmental Business Plans	Completed	Completed	On-Going	On-Going	On-Going
6.3.8	Implement a performance management program built off of department/service area missions and strategic goals	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
6.3.9	Revamp recruiting process to reduce vacancy times and employee turnover	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
6.3.10	Conduct staffing analysis to determine LOS to meet Council and community expectations	Not Applicable	Cancelled	Project Planned	Not Applicable	Not Applicable
6.3.11	Revamp Building Services Department	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable



6.3	High quality services are responsive to citizens' needs, readily accessible, courteously delivered, and professionally managed	'23	'24	'25	'26	'27
6.3.12	Explore telecommuting & flex work policy by presenting a proposed policy and management structure to Council	Completed	Not Applicable	Not Applicable	Not Applicable	Not Applicable
6.3.13	Collect data regularly over the telework policy and make routine presentations to Council	Not Applicable	Completed	On-Going	On-Going	On-Going

6.4	Commitment to the pursuit of continuous improvement for the benefit of the organization and the community we serve	'23	'24	'25	'26	'27
6.4.1	(Building Inspections) Develop and implement the 'Codes and Coffee' program to foster communication and collaboration between contractors, developers, and Building Department staff to address process questions, permit software issues, and code-related queries	Not Applicable	Completed	Not Applicable	Not Applicable	Not Applicable
6.4.2	(City Manager's Office) Implement a development and policy review committee (DPRC) to provide a forum for technical staff to meet with executive leadership early in the process of developing policies, processes, initiatives, and development to enhance communication, improve execution, better coordination, and ensure alignment with the Council Strategic Plan	Not Applicable	Completed	Not Applicable	Not Applicable	Not Applicable
6.4.3	(City Secretary's Office) Develop and implement a shared digital calendar for the Multi Event Center that communicates upcoming reservations with the appropriate members of staff, while also communicating up-to-date availability to potential interested parties of the public	Not Applicable	Completed	Not Applicable	Not Applicable	Not Applicable
6.4.4	(Economic Development) Develop and implement a digital application process for the Economic Development Corporation's Business Improvement Grant	Not Applicable	Completed	Not Applicable	Not Applicable	Not Applicable
6.4.5	(Finance) Develop and implement a digital workflow through OpenGov to improve the approval process of Accounts Payable items and contracts resulting in a reduced processing time	Not Applicable	Funds Requested	Project Planned	Not Applicable	Not Applicable
6.4.6	(Fire) Work towards reducing response times to emergency calls to improve the chances of saving lives and property of our community and the surrounding areas	Not Applicable	Completed	Not Applicable	Not Applicable	Not Applicable
6.4.7	(Information Services) Lower the average wait time of IT service request tickets to improve customer service delivery by researching new external programs and what options are available with the current software	Not Applicable	Funds Requested	Project Planned	Not Applicable	Not Applicable
6.4.8	(Communications) Enhance stakeholder engagement and brand reputation through integrated multichannel communication and increased public transparency on social media	Not Applicable	Completed	Not Applicable	Not Applicable	Not Applicable
6.4.9	(People & Performance) Using ADP's talent acquisition software, develop and implement a recruitment workflow to hire top candidates seamlessly, while maximizing recruiting efficiency and decreasing time-to-hire waiting periods.	Not Applicable	Completed	Not Applicable	Not Applicable	Not Applicable



6.4	Commitment to the pursuit of continuous improvement for the benefit of the organization and the community we serve - One project per service area each fiscal year	'23	'24	'25	'26	'27
6.4.10	(Performance Management Program) Through the use of Lean Process Improvement training opportunities and workshops, work with at least six (6) service areas to improve one (1) of their processes and document the results		In Progress	Project Planned		
6.4.11	(Planning) Develop and implement a redesigned pre-development process to improve on customer service delivery		Completed			
6.4.12	(Police) Enhance the reporting on police activity in the community and office performance within the organization by researching record management software that will reduce customer waiting times, optimize staff time, and provide more transparency to the public		In Progress	Project Planned		
6.4.13	(Public Works) Develop and implement a new digital workflow for SeeClickFix to better address citizen concerns in a more timely and consistent manner		In Progress	Project Planned		





FY2025 – FY2027 STRATEGIC PLAN & ANNUAL REPORT

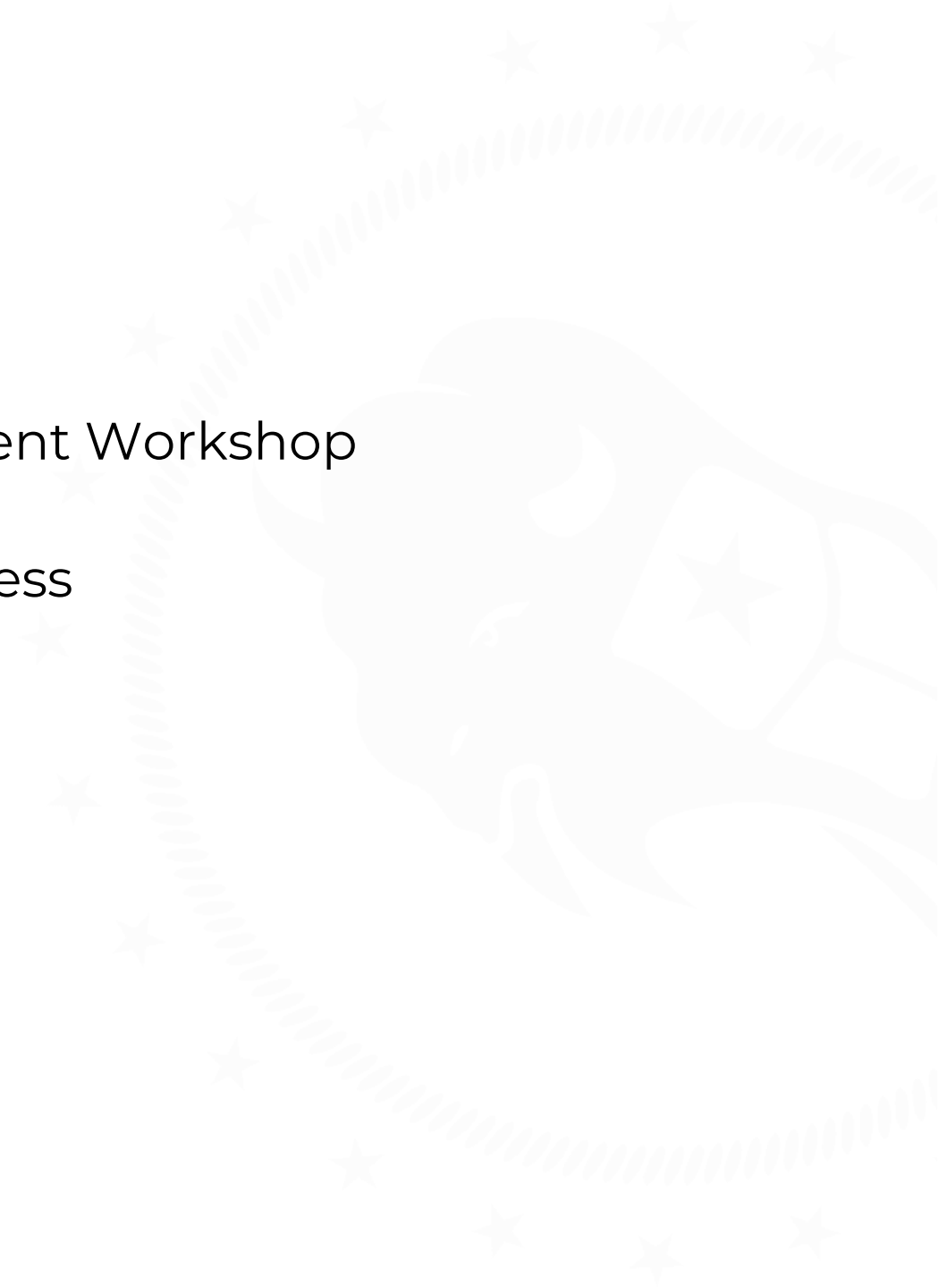
Dustin Morris, Sr. Performance Analyst

September 24, 2024



OVERVIEW

- Importance of Strategic Planning
 - 03/16/2024 Strategic Management Workshop
- FY2024 Action Breakdown & Progress
- FY2024 Draft Annual Report
- FY2025 – FY2027 Strategic Plan
 - Suggestions from Staff
- ICMA Award





QUESTIONS FOR COUNCIL CONSIDERATION

- 1. Does Council have any comments about the FY2024 Annual Report?** Staff will be looking to publish this report with Council approval at a future meeting.
- 2. How does Council feel about the suggested changes for the FY2025 – FY2027 Strategic Plan?** Staff will be looking to publish this updated plan with Council approval at a future meeting.



IMPORTANCE OF STRATEGIC PLANNING

From the 03/16/2024 Strategic Management Workshop

“Why are we here?” A Background

- The workshop reinforces Council’s Vision, Strategies, and Goals.
- Council can respond to and take advantage of the constantly changing environment to ensure Cibolo moves the needle towards its aspiration, its *VISION*.
- Strategic thinking deliberately sets aside time to think strategically to lead our community. It creates a space that is conducive to thinking strategically. It is also to use the Strategic Plan to create how we do business.
- It is to foster positive, productive, and professional working relationships between City Council members and City Staff.



IMPORTANCE OF STRATEGIC PLANNING

From the 03/16/2024 Strategic Management Workshop

“What is the purpose of a Strategic Plan?”

- It shapes and guides what an organization is, who it serves, what it does, and why it does certain activities...focus on the future.
- It is an organizational management activity that helps identify Council’s priorities and aligns them with the budget process.
- It allows Staff to focus energy and resources across the year to implement the identified ACTIONS.
- It prepares the organization for the future and sets expectations on the outcomes.
- **It is the Guiding North Star, providing stability and more certainty in the face of challenges (elections, state laws, staff, economy, etc.).**



IMPORTANCE OF STRATEGIC PLANNING

From the 03/16/2024 Strategic Management Workshop

- **Council Input**







- It provides updates from staff to show Council that staff is accomplishing Council's priorities. A guide; not wandering.
- Avoids expensive mistakes; being fiscally responsible.
- Looks to the future, what we [Council] strive for, and creates a documented feedback loop.

- **Staff Input**

- Helps show staff is in alignment with Council.
- Prioritizes what we [staff] are doing day-to-day, and to remain focused on Council's priorities.



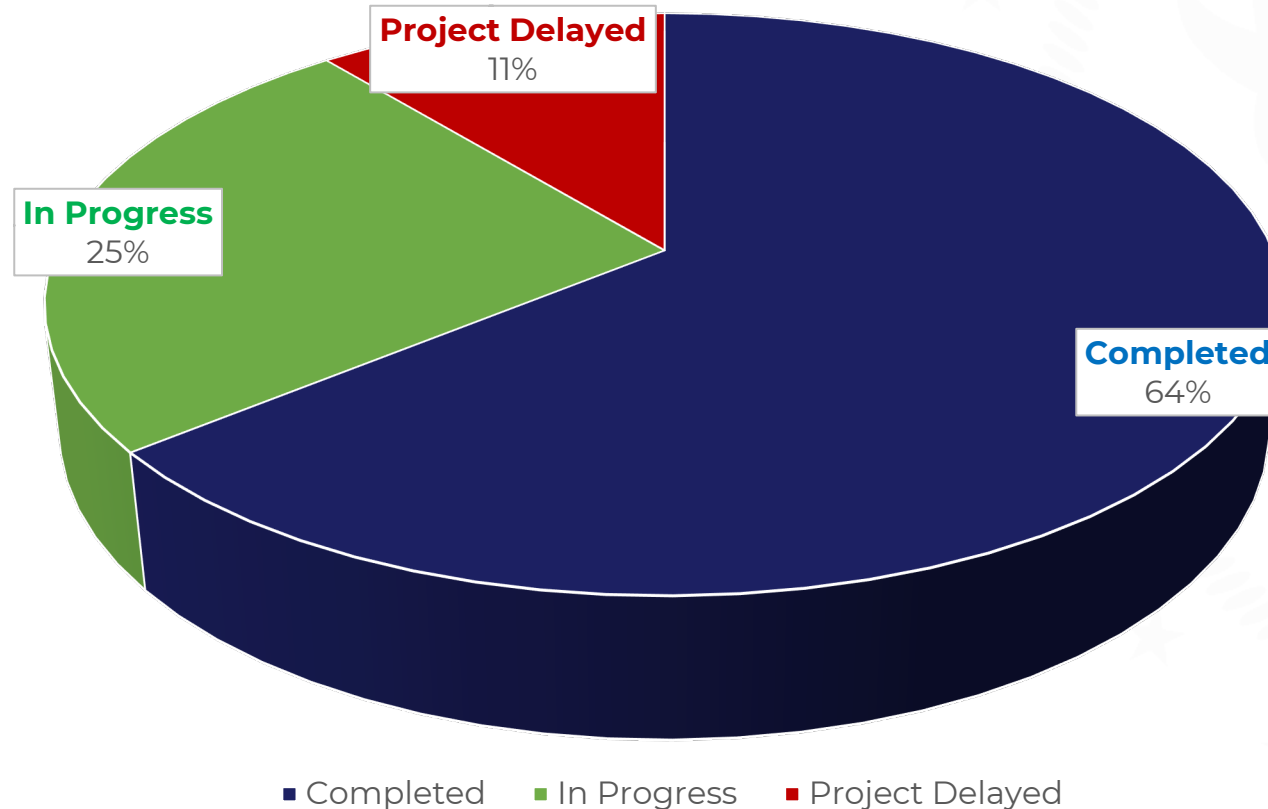
FY2024 ACTION ITEMS

	 Economic Development	 Infrastructure	 Partnerships & Relationships	 Quality of Life	 Financial Integrity	 Organizational Excellence
Strategic Initiatives	4	3	3	5	4	4
Goals & Actions	26	49	29	36	24	50
FY24	18	45	21	31	20	41



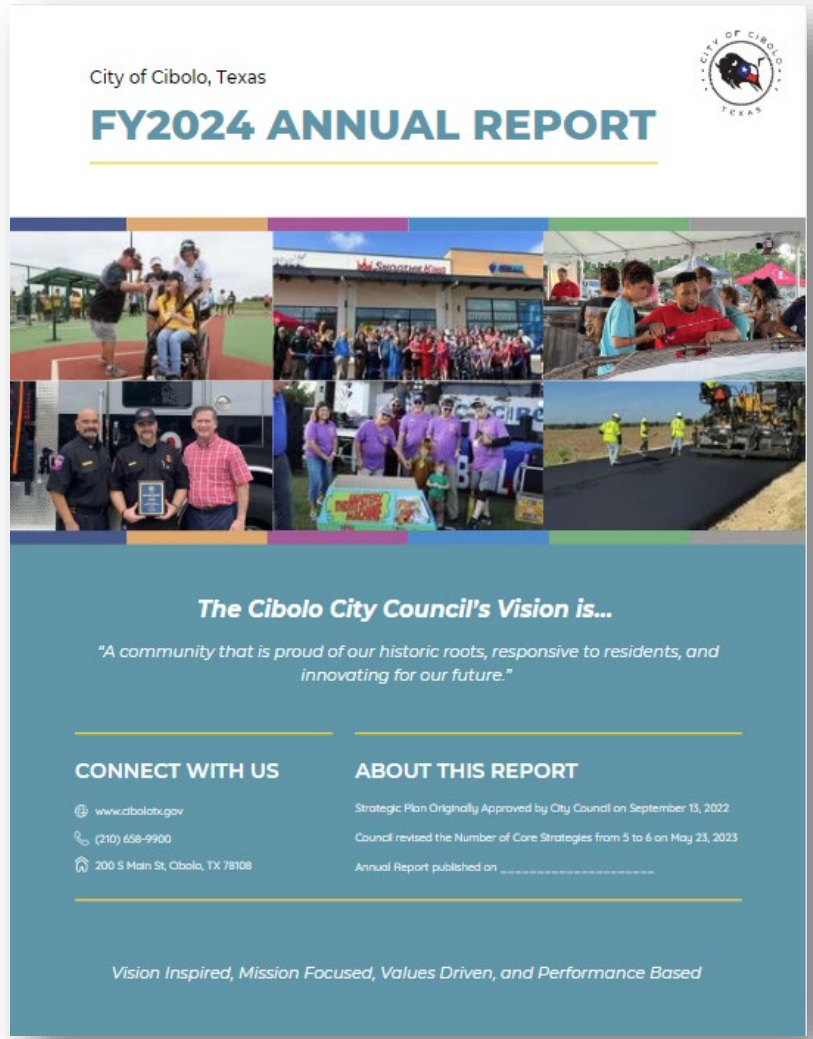
FY2024 ACTION BREAKDOWN & PROGRESS

FY2024	Completed	In Progress	Project Delayed
176 Total	92	53	31





FY2024 DRAFT ANNUAL REPORT



- Provided in Council's packet
- Current product is in **draft** form
- Staff is requesting feedback from Council, if any, prior to bringing the **final** product back for approval at a later meeting
- Status updates were provided by the Executive Team allowing them to 'Tell Their Stories'
- This report partners with the Strategic Plan



FY2025 – FY2027 STRATEGIC PLAN

City of Cibola, Texas

FY25-27 STRATEGIC PLAN



The Cibola City Council's Vision is...

"A community that is proud of our historic roots, responsive to residents, and innovating for our future."

CONNECT WITH US

www.cibolatx.gov
(210) 658-9900
200 S Main St, Cibola, TX 78108

ABOUT THIS PLAN

Strategic Plan Originally Approved by City Council on September 13, 2022
Council revised the Number of Core Strategies from 5 to 6 on May 23, 2023
FY25-27 Strategic Plan published on

Vision Inspired, Mission Focused, Values Driven, and Performance Based

- Provided in Council's packet
- Current product is in **draft** form
- Staff is requesting feedback from Council, if any, prior to bringing the **final** product back for approval at a later meeting
- Plan currently lists remaining actions from the previous year's plans; **does not** include the suggested changes from staff
- This report partners with the Annual Report



SUGGESTIONS FROM STAFF

1. Would Council be open to **removing** the remaining on-going goals that have been completed in previous years as they are now considered a way of doing business?

3.1.9	Create and maintain an annual meeting plan to engage local non-profits and religious organizations to increase community participation					
3.1.10	Create and maintain an annual regional calendar that is shared with Council that includes events in other cities nearby					
3.1.11	Create and maintain an annual meeting plan with SCUCISD					
3.1.12	Create and maintain an annual meeting plan for the City Manager to meet with other city managers in our area					
3.1.13	Create and maintain an annual meeting plan for the City Manager to meet with our local Chambers of Commerce					
3.1.14	Create and maintain an annual meeting plan for the City Manager and appropriate staff to meet with utility providers that service Cibola					



SUGGESTIONS FROM STAFF

2. Would Council be open to **removing** any duplicate goals that exist either within either the same Strategic Goal or another to ensure the plan is precise and concise?

Example From Strategic Goal #1: Economic Development

1.1.6	Explore improving access to broadband internet service by engaging local providers	Blue	Black			
1.1.7	Seek grants and assistance to explore options to bring broadband service to parts of city that are in need	Green	Blue	Orange	Orange	Orange

Example From Strategic Goal #2: Infrastructure

2.2.8	Explore options to expand broadband internet service	Blue	Green	Orange	Orange	Orange
2.2.9	Coordinate with broadband providers to locate WCP (5G) facilities	Blue	Green	Orange	Orange	Orange
2.2.10	Present options to expand broadband internet service to the City Council	Blue	Green	Orange	Orange	Orange



SUGGESTIONS FROM STAFF

3. Would Council be open to **adding** new CIP projects identified during the FY25 budget and CIP workshops, as well as other new identified actions?

1.1.8	City Economic Development staff to facilitate with the EDC Board and City Council the development of the first-year work plan (one-year strategy) of the Strategic Economic Development Plan (adopted 7/23/24) and a more refined work plan for next 2-5 years.			
1.1.9	Align roles of current staffing positions with existing programs and develop a plan on how to grow economic development activities following the recommendations in the Strategic Economic Development Plan (see Pages 7-15 and 7-16) and as identified in the implementation matrix.			
2.3.19	Animal Services Facility (existing) - Improvements to the office and the kennels			
2.3.20	Town Creek Trail Parking Lot (Construction)			
2.3.21	FM 78 Water Main Extension (Construction)			
2.3.22	Deer Creek Drainage Channel Improvements (Construction)			
2.3.23	Green Valley Road Low Water Crossing (Construction)			
2.3.24	Tolle Road (Design and Right-of-Way Acquisition)			
2.3.25	Deer Creek, Town Creek, Fire Bird Run, Silver Wing, and two other portions of Green Valley Road (Construction)			
2.3.26	Wastewater CCN Infrastructure (Design)			



ICMA AWARD

- The International City/Council Management Association (ICMA) announced that the City of Cibolo has won a 2024 Program Excellence Award for Strategic Leadership & Governance for a community with a population of 10,000-49,999.
- This award is a direct reflection of the City Council's continued efforts in Strategic Management as the organization continues to utilize the Strategic Plan to accomplish its Vision, Strategies, and Goals.
- Cibolo is the only community of this size to win this award this year.

A graphic with the text "You MAKE A difference!" in a stylized, yellow, cursive font. The word "You" is at the top, "MAKE A" is on a white banner in the middle, and "difference!" is at the bottom. The background features a faint, repeating pattern of the words "CIBOLO" and "TEXAS" in a light blue, sans-serif font, along with a star.



QUESTIONS FOR COUNCIL CONSIDERATION

- 1. Does Council have any comments about the FY2024 Annual Report?** Staff will be looking to publish this report with Council approval at a future meeting.
- 2. How does Council feel about the suggested changes for the FY2025 – FY2027 Strategic Plan?** Staff will be looking to publish this updated plan with Council approval at a future meeting.



City Council Regular Meeting Staff Report

Discussion/Presentation regarding the Old Town/Downtown Master Plan Request for Proposals (RFP). (Mr. Spencer)

Meeting	Agenda Group
Tuesday, September 24, 2024, 6:30 PM	Discussion/Action Item: 9C
From	
Eron Spencer, Senior Planner	

BACKGROUND:

The City Council’s Strategic Plan for FY 2024-2027 includes items related to the Downtown “CORE” Plan, also known as the Cibolo Downtown Revitalization Plan. These tasks are expressed in two City Council strategic initiatives, namely 1.4.6 and 1.4.7, which are detailed below.

1.4.6 Review and present on the Downtown “CORE” Plan

1.4.7 Amend Downtown CORE Plan at Council direction and revise UDC

As a component of the 2005 Cibolo Comprehensive Master Plan, an evaluation was conducted concerning the City’s central business district (CBD). The assessment revealed that while the area contained historically significant buildings, it lacked sufficient sidewalks, shade, parking, and communal spaces, all of which are customary and vital in a downtown area. The CBD was identified as a pivotal economic development issue for the City, as it should serve as the “defining quality of Cibolo that makes the community unique and special as a place to live, work, and visit.” Furthermore, it suggested that the City formulate a detailed and tailored plan specifically for the CBD.

On August 26, 2014, the City Council adopted the Cibolo Downtown Revitalization Plan. The Plan was intended to “guide physical improvements, design, economic strategies and general revitalization efforts in the Cibolo Downtown Core and adjacent areas...”

To accomplish this task, the Downtown Revitalization Plan identified a roughly 12-acre tract within the Old Town Mixed Use Overlay (OT) District to act as the Downtown “Core”. The project site for the Downtown “Core” was about one block, bordered by Pfeil Road (north), Main Street (east), Loop 539 (south), and Wiederstein Street (west). The Plan envisioned a mixed-use Downtown Core comprised of retail, office, entertainment, civic, and multi-family residential uses. While the Plan focused on one block in the OT District, creation of the Downtown Core was expected to result in urban renewal and revitalization throughout Cibolo’s entire downtown focus area, which was approximately 240 acres.

Since the adoption of the Downtown Revitalization Plan in 2014, the community’s vision for Old Town/ Downtown has changed considerably as the ideas in the Plan to create a Downtown Core within Cibolo’s OT District did not come to fruition. With an update to the Downtown Revitalization Plan, the City can create a new vision, custom tailored regulations, and an implementation strategy to guide development and redevelopment in Old Town/ Downtown.

In addition to reviewing the Downtown Revitalization Plan, City staff have taken initial steps for the update process by outlining the proposed scope, objectives, and timeline, alongside gathering data and analyzing existing conditions in the OT District.

At its June 25, 2024, regular meeting, City Council provided feedback and direction to staff on the Old Town/ Downtown Master Plan. The attached presentation includes the project objectives that were updated based on Council's previous feedback. Staff is seeking City Council's feedback before the issuance of the Request for Proposal (RFP) to confirm the following: (1) Do the updated project objectives accurately reflect the feedback from City Council at its June 25, 2024, regular meeting?; and (2) Are there any additional objectives City Council would like to include in the Old Town/ Downtown Master Plan RFP?

NEXT STEPS:

Following City Council's feedback, staff will issue the Old Town/ Downtown Master Plan RFP, interview preferred consultants, and then return to City Council for approval to award the contract to the selected consultant.

FINANCIAL IMPACT:

The FY2024 budget included One Hundred Sixty Thousand Dollars (\$160,000) in EDC funds which were allocated to update the Cibolo Downtown Revitalization Plan.

SUBMITTED BY:

Eron Spencer, Senior Planner

ATTACHMENT:

- Presentation

Attachments

[Presentation](#)



Old Town/ Downtown Master Plan Update

September 24, 2024

Presented By: Eron Spencer



CIBOLO DOWNTOWN REVITALIZATION



"The Core" – FINAL REPORT



40 YEARS
Mdn
ARCHITECTS



PURPOSE

- City Council’s Strategic Plan (FY2024 – FY2027) *Initiative 1.4 Promote and preserve our historic downtown*
- Direction was given to prioritize an update to the Cibolo Downtown Revitalization Plan
- EDC allocated funds: \$160k

Strategic Goal 1 - Economic Development		2023	2024	2025	2026	2027
1.4	Promote and preserve historic downtown					
1.4.1	Develop a strategy for a safe pedestrian walkway across R.R. downtown by engaging UPRR and TxDOT for right-of-way entry for a public project	★	■			
1.4.2	Explore options to enhance the pond near H-E-B; provide options to Council for consideration (and include in Parks and Rec. Master Plan)	■				
1.4.3	Create a communications calendar to engage with stakeholders annually; including Cibolo Magazine (newsletter)	■				
1.4.4	Create a communications calendar to update Council on ED activities monthly	■				
1.4.5	Create “Main Street” program w/ focus on small business growth/support	★	■			
1.4.6	Review and present on the Downtown “CORE” Plan	◆	★			
1.4.7	Amend Downtown CORE Plan at Council direction and revise UDC	◆	★			

Project Status Legend	
■	Project Planned
◆	Funds Requested
■	Funds Budgeted
★	In-Progress
■	Completed
■	Project Cancelled
■	On-going
■	Not Applicable



FEEDBACK & DIRECTION

1. Do the updated project objectives accurately reflect the feedback from City Council at its June 25, 2024, regular meeting?
2. Are there any additional objectives City Council would like to include in the Old Town/ Downtown Master Plan RFP?



OVERVIEW

Cibolo Downtown Revitalization Plan Elements

Old Town/ Downtown Master Plan Update

- Project Objectives
- RFP & Project Timeline
- Scope of Work

Next Steps

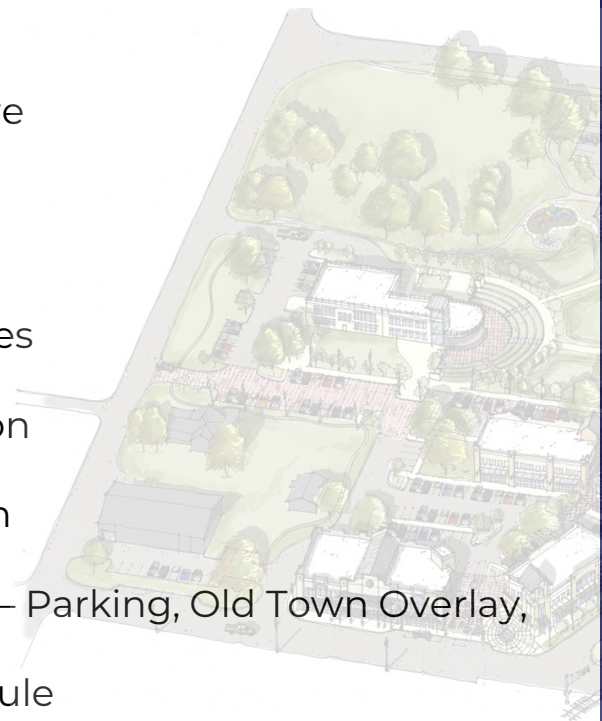
Feedback & Direction



CIBOLO DOWNTOWN REVITALIZATION PLAN ELEMENTS

Elements Covered:

1. Macro-Programming
 - Scope of Project
 - Demographics
 - Land Uses
 - Zoning/Thoroughfare
2. Site Studies
 - Circulation
 - Property Ownership
 - Tree Preservation
 - Infrastructure/Utilities
 - Drainage
 - Railroad Coordination
3. Micro-Programming
 - Conceptual Site Plan
 - Phasing
 - UDC Requirements – Parking, Old Town Overlay, and Landscaping
4. Preliminary Cost & Schedule
 - Land Acquisition
 - Revenue Generating Spaces
 - Possible Grants/Funds Received
 - Possible Incentives to be Given



Proposed Elements of an Old Town/ Downtown Master Plan (Elements NOT Covered):

1. Existing Conditions
 - Base maps of existing Old Town/Downtown conditions for the entire downtown focus area
2. Vision
 - Planned projects throughout the entire downtown focus area
 - Preserving the 'small town' look and feel of Old Town/ Downtown
3. Custom-Tailored Solutions
 - Recommendations to update UDC regulations
 - Ways to directly support downtown residents and businesses
4. Implementation
 - Action items or strategies to implement recommendations in the plan (i.e., Implementation Plan)



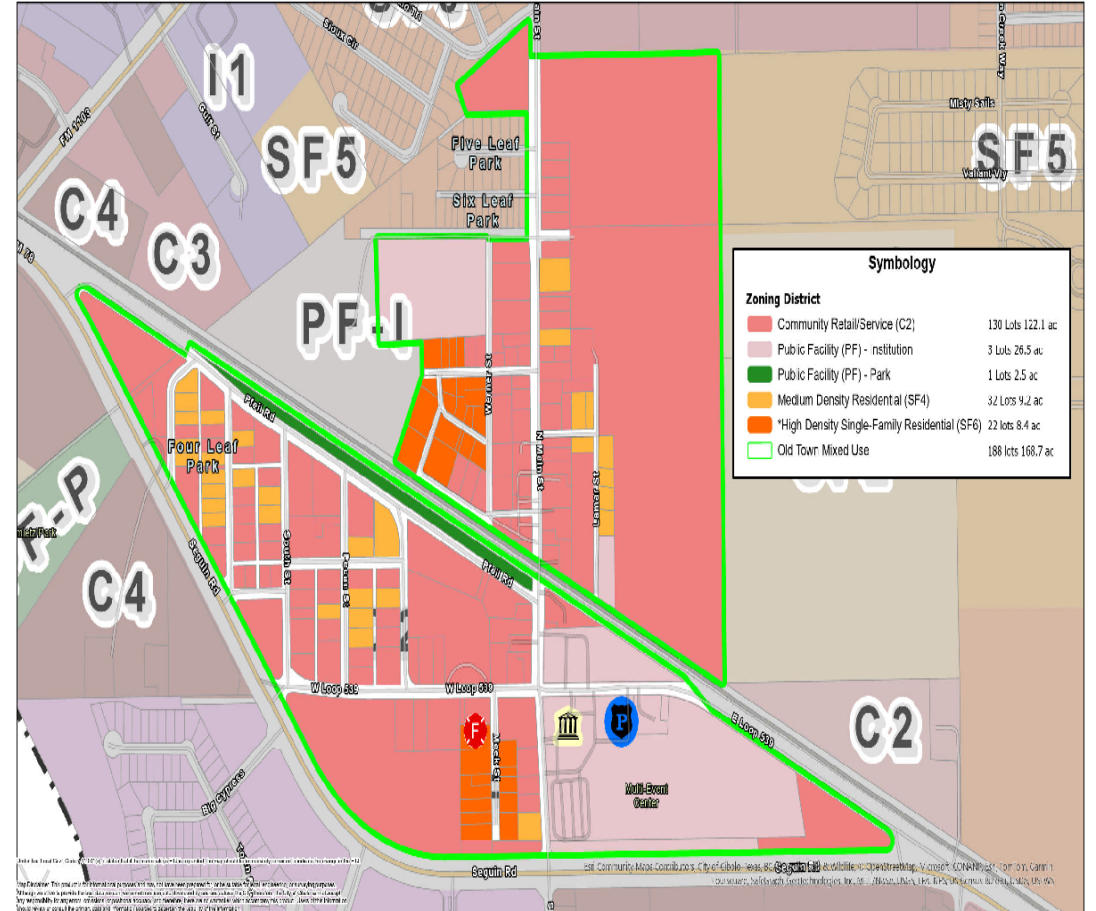
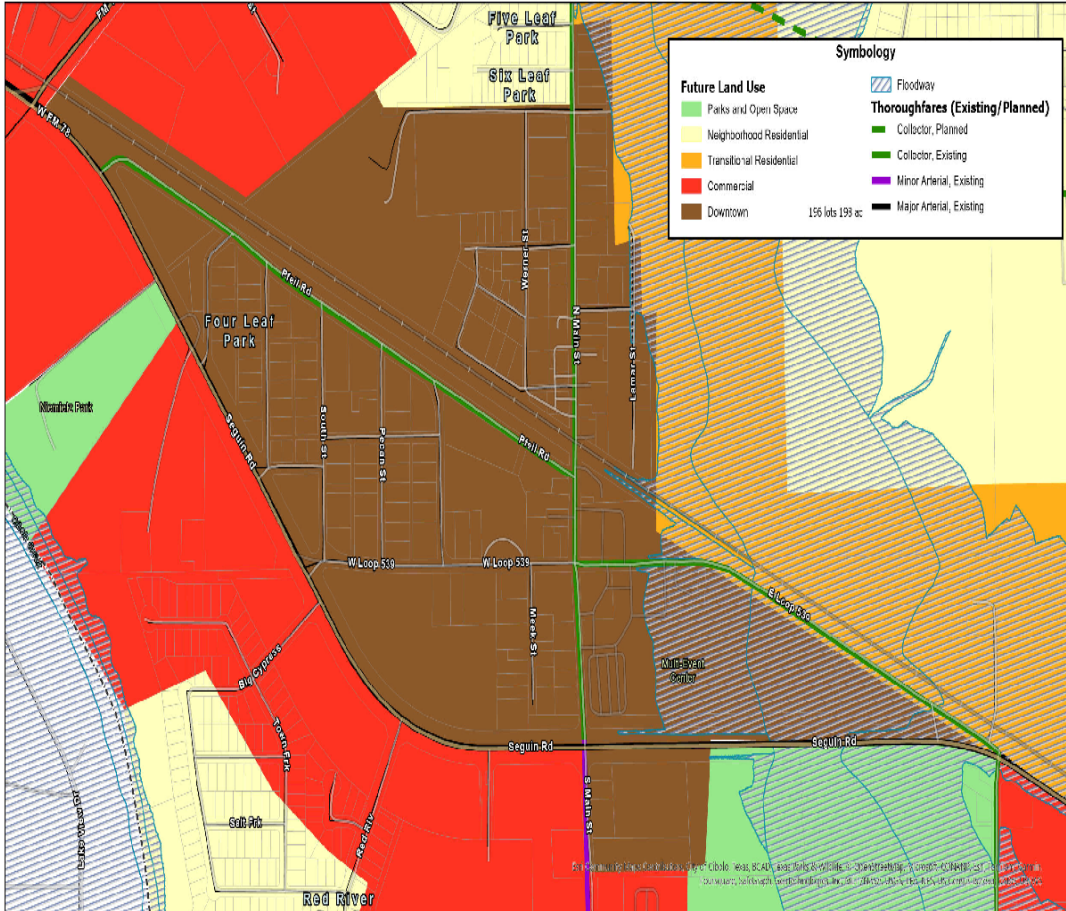
(Source: City of Georgetown)



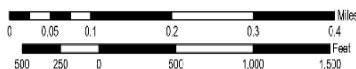
KEY PROJECT OBJECTIVES



Boundary: Determine and/or create a new boundary for Old Town identifying the study area for the Old Town/ Downtown Master Plan Update.



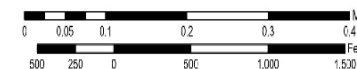
Downtown Future Land Use



1:5,000
Friday, January 19, 2023



Old Town Mixed Use Overlay District



1:5,000
Friday, January 19, 2023



KEY PROJECT OBJECTIVES



Vision: Use the Old Town PlaceType in the 2024 Comprehensive Plan to further develop a vision for Old Town, in written form and with visuals.



Neighborhood Preservation: Develop recommendations to help protect established neighborhoods, and historic resources in Old Town.



Events and Gathering Places: Explore opportunities for public gathering spaces, along with cultural, arts, and festival programming, and other events that highlight the unique character of Old Town.

OLD TOWN

CHARACTER AND INTENT

The Old Town is a centrally located area containing a mix of residential, commercial, civic and entertainment uses. It is a destination for shopping and entertainment and promotes independently-owned, family-friendly businesses that attract patrons from surrounding neighborhoods and cities. These areas are built in traditional, small-scale downtown forms and coexists harmoniously with surrounding residential uses. The design and scale of development is pedestrian-oriented, can be one to two stories, and encourages active living and a mix of uses within an interconnected network of blocks and streets.



LAND USE CONSIDERATIONS

PRIMARY LAND USES

Single-Family Detached Homes, Garden Homes, Small Scale Retail, Office, Bed and Breakfast

SECONDARY LAND USES

Civic and Institutional, Parks and Open Space, Small Scale Entertainment Venues, Personal Services



EXAMPLE LOCATIONS

Old Town





KEY PROJECT OBJECTIVES



Public Parking: A high-level analysis of current conditions and future opportunities for public parking, along with public parking recommendations.

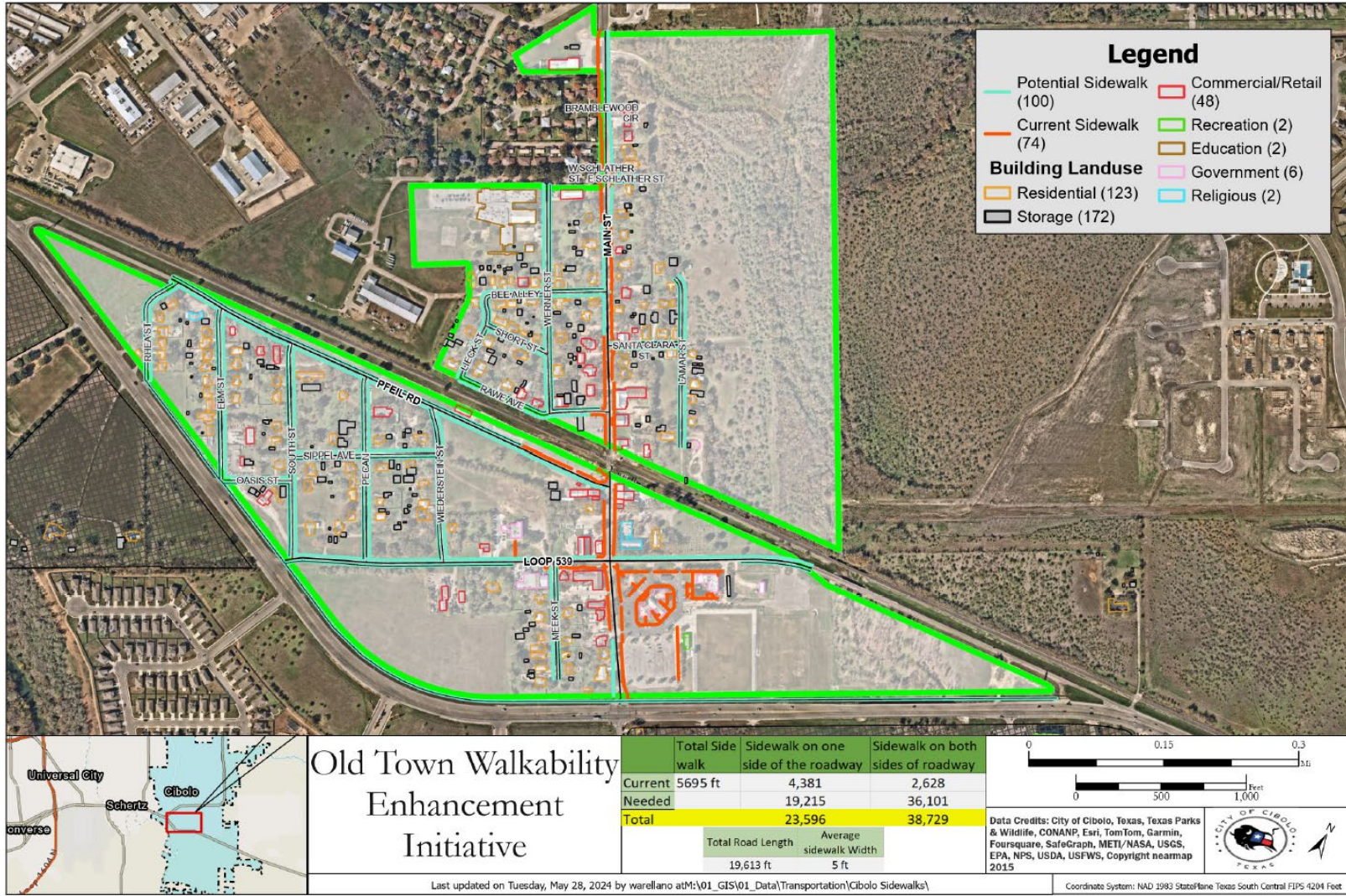




KEY PROJECT OBJECTIVES



Pedestrian Safety and Accessibility: Develop recommendations to fill gaps in the existing sidewalk/ crosswalk network to better connect destinations in Old Town.





KEY PROJECT OBJECTIVES



Economic Development: Promote and encourage the success of independently-owned small businesses in Old Town.



Opportunity Sites & Catalyst Projects: Utilize the opportunity site analysis for Old Town in the Strategic Economic Development Plan to identify catalyst projects and develop conceptual plans and renderings, which will be reviewed by the public to shape implementation recommendations.

City of Cibolo, Texas
Strategic Economic Development Plan



Downtown

Map 3: Opportunity Sites

- Short Term
- Mid Term
- Long Term
- Other

0 0.07 0.15 0.3 Miles

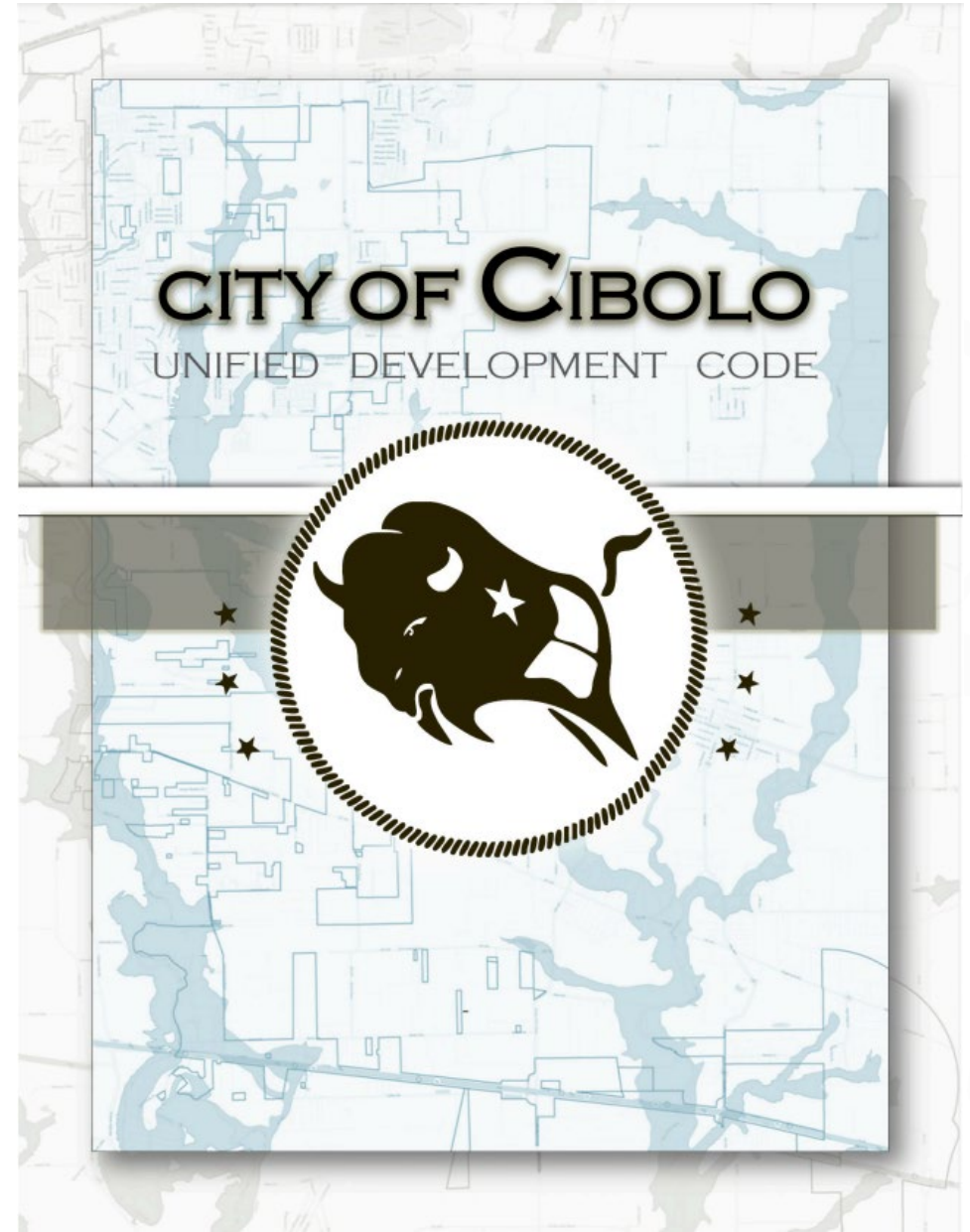




KEY PROJECT OBJECTIVES



Custom Tailored Regulations: The City will use the existing conditions, resident and stakeholder input, appointed officials' guidance, and City Council's direction to create local land use regulations, zoning classifications, and development/ performance standards that are custom tailored to support, promote, and implement the vision and goals of this plan.

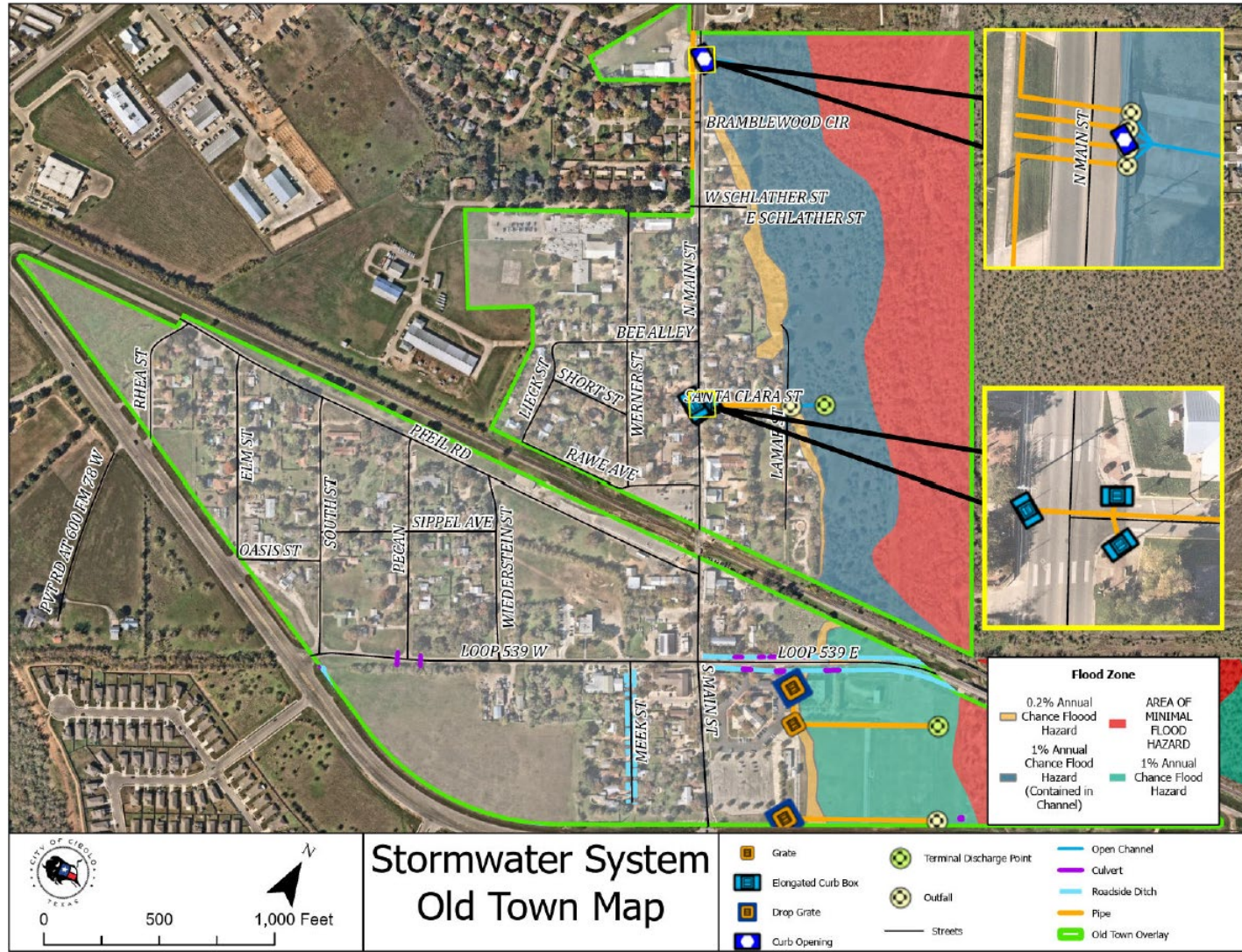




KEY PROJECT OBJECTIVES



Drainage: Analyze the existing drainage infrastructure and develop recommendations to reduce stormwater runoff in Old Town.





KEY PROJECT OBJECTIVES



Implementation and Funding: Develop an implementation matrix with attainable post-adoption actions, time frames, responsible parties, and diverse funding sources that are incorporated in the City's 5-year Capital Improvement Program.

POTENTIAL FUNDING SOURCES		
Funding Source	Description	Frequency of Opportunity
AAMPO - STBG/ CMAQ/TA	Federal-Aid Highway Program that provides funds for Transportation Projects contributing to Clean Air Act	Fiscal Years 2023 through 2028
Highway Safety Improvement Program	Federal-aid program with the purpose to achieve a significant reduction in traffic fatalities and serious injuries on all public roads, including non-State-owned roads	Annual
Highway Infrastructure Program	Federal-Aid Program and Special Funding	Annual

IMPLEMENTATION MATRIX

LAND USE ACTIONS							
No.	Action	Time			Cost	Resp	Associated Guiding Principle
		2024-2029	2030-2034	2035-2050			
L1	Require sidewalks and shared drives along the IH-10 Frontage Road to ensure a compatible development pattern that supports commercial activity along the corridor.				\$\$	CS/Tx-DOT	GP1, GP2
L2	Leverage Sub-District II as the center for industrial uses and job creation.				\$	EDC	GP2
L3	Amend the Unified Development Code to align with uses and vision outlined in the IH-10 Corridor Plan.				\$\$	CS	GP2
L4	Identify property owners and potential partners for each of the four catalyst sites and collaborate with them to gauge interest in redevelopment and their willingness to form partnerships through a Memorandum of Understanding (MOU) or other means.				\$\$	CS/EDC	GP2, GP3

PROJECT STATUS LEGEND			
	Project Planned		Completed
	Funds Requested		Project Cancelled
	Funds Budgeted		On-Going
	In-Progress		Not Applicable



REQUEST FOR PROPOSALS (RFP) & PROJECT TIMELINE



The above timeline is being shown for illustrative purposes only and may be subject to change.



SCOPE OF WORK

After the selection of a consultant, the following steps will take place in the Old Town/ Downtown Master Plan Update process:

1. Project Initiation

- Steering Committee
- Branding
- Community Engagement

2. Data Collection and Analysis

- Base Maps
- Existing Conditions Review/ Analysis
- Open House(s)
- Public Meetings/ Workshops
- Stakeholder Interviews
- Surveys

3. Plan Drafts and Recommendations

- Draft Plan Components/ Elements

4. Implementation

- Public Hearings
- Adoption





NEXT STEPS



1. POST THE RFP



2. INTERVIEW PREFERRED
CONSULTANTS



3. CITY COUNCIL
AWARDS A CONTRACT



FEEDBACK & DIRECTION

1. Do the updated project objectives accurately reflect the feedback from City Council at its June 25, 2024, regular meeting?
2. Are there any additional objectives City Council would like to include in the Old Town/ Downtown Master Plan RFP?



City Council Regular Meeting Staff Report

Discussion/Action on the award of a Professional Engineering Services contract with Freese and Nichols, Inc for the Cibolo South Sanitary Sewer Master Plan. (Mr. Gomez)

Meeting	Agenda Group
Tuesday, September 24, 2024, 6:30 PM	Discussion/Action Item: 9D
From	
Julio Gomez, CIP Manager	

PRIOR CITY COUNCIL ACTION:

This council item is part of the overall plan in providing sanitary sewer services as part of the GVSUD and City of Cibolo Comprehensive Settlement Agreement for the acquisition of five (5) square miles of sewer service area.

BACKGROUND:

Pursuant to Texas Government Code Chapter 2254 and as required by the City’s procurement policies, the City issued a Request for Qualifications (RFQ) in May 2024, to solicit responses for the selection of a firm to contract for Professional Engineering Services the selection of a firm is based on professional qualifications and competence.

Respondents:

The RFQ was posted on May 22, 2024. The following firms submitted responses by the published due date of June 27, 2024.

BIDDER	ADDRESS, CITY, STATE, ZIP CODE
Lockwood, Andrews & Newnam, Inc.	9311 San Pedro, Suite 808, San Antonio, TX 78216
Freese and Nichols, Inc.	P.O. Box 980004, Fort Worth, TX 76198
Kimley-Horn and Associates, Inc.	10101 Reunion Place, Suite 400, San Antonio, TX 78216
Halff	100 NE Loop 410, Suite 701, San Antonio, TX 78216
Utility Engineering Group, PLLC	191 N. Union Avenue, New Braunfels, TX 78130

Evaluation Process

The Evaluation Team evaluated each proposal based on the following factors:

	PROPOSAL EVALUATION CRITERIA	POINTS
1.	Firm Introduction	10
2.	Experience of the Firm with similar work	25
3.	Proposed project manager	20
4.	Proposed lead technical proposals	15
5.	Support personnel experience	20
6.	Approach to project	20
	Total	100

Note: Interview was not conducted.

Evaluation Results

The Evaluation Team determined that **Freese and Nichols, Inc.**, with an **average score of 90.25 out of 100** possible points, met the requirements of this RFQ and is the preferred provider set forth in the subject RFQ. This determination was accomplished by evaluating their responses against the Evaluation Criteria.

Procurement File

The procurement file for this solicitation is available at the Finance Department - Procurement office. Questions on procurement may be directed to the City's Procurement Manager, Leili Samuelson at lsamuelson@cibolotx.gov.

STAFF RECOMMENDATION:

Staff recommends City Council approve the award of a Professional Engineering Services contract to Freese and Nichols, Inc for the Cibolo South Sanitary Sewer Master Plan.

FINANCIAL IMPACT:

There is no financial impact at this time and will be determined on a per project basis through a work order. Any work orders over \$50,000 will need to be brought to City Council for approval.

MOTION(S):

Motion to approve the award of a Professional Engineering Services contract to Freese and Nichols, Inc for the Cibolo South Sanitary Sewer Master Plan.

Attachments

[24-160-16 - Cibolo South Sanitary Sewer Master Plan - Scoring Summary.pdf](#)



24-160-16 - Cibolo South Sanitary Sewer Master Plan Scoring Summary

Active Submissions

	Total	CLARITY AND QUALITY OF SOQ	Firm Introduction	Experience of the Firm with similar work	Proposed Project Manager	Proposed Lead Technical Professional(s)	Support personnel experience	Approach to Project	ORAL INTERVIEWS, PRESENTATIONS OR DEMONSTRATIONS
Supplier	/ 125 pts	Pass/Fail	/ 10 pts	/ 25 pts	/ 20 pts	/ 15 pts	/ 10 pts	/ 20 pts	/ 25 pts
Freese and Nichols, Inc.	90.25	Pass	9.75	24	18	12.75	8	17.75	0
Lockwood, Andrews & Newnam, Inc.	84.25	Pass	8	19.75	17.5	12.5	8.5	18	0
Kimley-Horn and Associates, Inc.	82.25	Pass	8.5	18.75	17.25	12.5	7.5	17.75	0
Halff	80.75	Pass	8.25	19.75	16.75	12.25	7.5	16.25	0
Utility Engineering Group, PLLC	71.5	Pass	6	17.5	15.5	11	6	15.5	0



City Council Regular Meeting Staff Report

Discussion/Action for purchase of the Carmanah School Flasher system(s), peripheral equipment, and software subscription from MoboTrex, Inc. through BuyBoard Contract #703-23 in an amount not to exceed \$120,250.00. (Mr. Beekman)

Table with 2 columns: Meeting, Agenda Group, From. Meeting: Tuesday, September 24, 2024, 6:30 PM; Agenda Group: Discussion/Action Item: 9E; From: Tracy Beekman, Information Services Director

PRIOR CITY COUNCIL ACTION:

This item was presented to the Council at the August 27, 2024 regular city council meeting. Council asked that this item be brought back with for consideration with clarification on the annual cost of MX Pro software subscription after the initial 5-year period, What is maintenance like (will MoboTrex repair or will we struggle with repairs), cellular costs for existing solution vs cellular cost with the Carmanah solution (Cunningham), how often does staff have to turn the flashers off and on during the school year (Benson), and what does it cost to stick with what we have vs what we want to move to (Allen).

BACKGROUND:

The City of Cibolo maintains numerous school zone flasher systems to enhance the safety of students and pedestrians around schools. These flashers serve several key purposes:

- Alert Drivers - Notify drivers to reduce speed when entering a school zone.
Increase Visibility - Highly visible flashing lights draw attention to school zone signs and speed limits.
Enhance Safety - Reduced vehicle speeds decrease the likelihood of accidents involving children.
Regulate Traffic Flow - Manage traffic during peak school hours to ensure a safer environment.
Legal Compliance - Ensure adherence to local traffic laws requiring reduced speeds in school zones.

These devices are crucial for creating a safer environment during school arrival and release times. However, the current system has been plagued with frequent failures, high maintenance costs, and operation difficulties. Repairs often take weeks and require costly cellular service for remote operation and scheduling.

In contrast, the Carmanah solution offers a ore reliable, cost-effective, and easy-to-install alternative, with a three year warranty and five years of subscription services. Key benefits include:

- Reliability - Core energy management ensures operation even in cloudy conditions, with a turn-key system custom configured for optimal performance and weather resilience
Cost-Effectiveness - No need for trenching, wiring, or digging, utilizing existing poles for mounting. The plug-n-play installation reduces disruption, and the cabinet-free design helps to prevent vandalism.
Easy Installation and Operation - Controlled via Windows-based software and mobile application, the preset operation for up to 500 days based on the school calendar. Installation to existing signposts takes, on average, just 30 minutes, and the system is easy to relocate and re-purpose.

Overall, the Carmanah solution promises to be a more efficient and dependable choice for maintaining school zone safety in Cibolo. With this move to the Carmanah solution, we will replace all existing school zone flashers currently owned, maintained, and operated by the City.

Answers to Council member questions:

Councilmember Cunningham			
What is the annual subscription after the initial five years?			\$5500 per year or \$27,500 for an additional five years
What is maintenance like? Will we struggle with repairs?			The Carmanah system is modular by design and purposely built for easy install and maintenance. Most common item replaced/repared are the batteries. System batteries are expected to last approximately three years before replacement is necessary. Battery replacement cost is \$80 per device.
What is the cellular cost now vs what it would be moving forward.			Cellular costs now are approximately \$4500 per year. There will be no cellular costs moving forward with the Carmanah solution. Connection costs are included with the subscription fees.
Councilmember Benson			
How often does staff have to turn flashers off and on during the school year?			Staff is currently spending about 10 hours (\$354) per week turning flashers off and on. We currently have eight flashers that are not connecting to the scheduling server making it necessary to turn them on manually.
Mayor Allen			
What does it cost to stay with our current solution vs what we want to move to?			Initial cost between the two solutions is similar, our current solution is slightly higher due to the additional cost of an outdoor rated cellular modem, such as Cradlepoint, for communication. Ongoing maintenance cost in staff time spent is the primary difference between the two solutions.

Current Solution - First month of School			Proposed Solution - Expected		
Hardware	Cellular Data	Staff Time	Hardware	Cellular Data	Staff Time
\$1275	\$400	\$3100	\$0	\$458 - Subscription	\$100

The Carmanah system offers several key advantages that simplify and provide enhancements over the current solution:

- **Reduced Complexity:** The Carmanah solution replaces the current multi-step, complex system with a streamlined plug-and-play setup, which is easier to manage

- **Time Savings:** This system is designed to minimize time spent at the start of the school year and continuously throughout the year by simplifying maintenance and updates.
- **Fewer Points of Failure:** Device communication points of failure are reduced from four to one, improving reliability and lowering maintenance needs.

New Features Introduced by the Carmanah System:

- **Out-of-the-Box Connectivity:** Once powered, the system connects directly to the MX Cloud without extra equipment or steps.
- **Real-Time System Alerts:** Provides instant alerts on issues like pole knockdowns, battery life, and failures related to LED or solar panels.
- **Over-the-Air Updates:** Firmware can be updated remotely, removing the need for an on-site vendor technician.
- **Remote Programming and Scheduling:** Authorized staff can quickly adjust system settings remotely via an online portal or smartphone app, providing flexibility and convenience.

This solution promises great efficiency and responsiveness, reducing potential downtime and system errors.

STAFF RECOMMENDATION:

Staff recommends authorizing the City Manager or his designee to complete the purchase order process for purchase of the Carmanah School Flasher system(s), peripheral equipment, and software subscription from MoboTrex, Inc. Through BuyBoard Contract #703-23 in an amount not to exceed \$120,250.00.

FINANCIAL IMPACT:

Funds are available in the FY24 Child Safety Fund and Police Department Asset Forfeiture Fund in the amounts of \$110,250.00 and \$10,000.00 respectively. This purchase does not have an impact on the General Fund.

MOTION(S):

Motion to authorize the City Manager or his designee to complete the purchase order process for the purchase of the Carmanah School Flasher system(s), peripheral equipment, and software subscription from MoboTrex, Inc. Through BuyBoard Contract#703-23 in an amount not to exceed \$120,250.00.

Attachments

[MoboTrexQuote.pdf](#)

[BuyBoardContract703-23.pdf](#)

Customer: CONTRR8
Tracy Beekman
Contractor Quote - Region 8
United States

Date: 07/16/2024
Expire Date: 11/30/2024
Prepared By: Holdridge, Vincent V.

Contact: Tracy Beekman

RFQ #: CITY OF CIBOLO

Description: CARMANAH R829-MX100 SCHOOL ZONE FLASHER PRO

Part #	Description	Quantity	Price	Extended
CAR-R829-MX100	Carmanah R829-MX100 School Zone Flasher	25	\$0.00	\$0.00
CAR-67620	BATTERY:7A/HR,STAND,(E SERIES)	50	\$40.00	\$2,000.00
CAR-90460	MX SERIES,MX100 SOLAR PWR MOD,W/ 15W PNL	25	\$1,600.00	\$40,000.00
CAR-91582	FWK:SOP MOUNT,BEACON,10" ARMSx2,YELLOW	75	\$220.00	\$16,500.00
CAR-90494	12in. MX beacon module, with stiffener, yellow, yellow LED	75	\$390.00	\$29,250.00
PBU12637-001	SOFTWARE:MX PRO SUBSCRIPTION,5 YRS.	25	\$1,100.00	\$27,500.00
CAR-91698	MX SERIES, FLASHER MODULE HARNESS,16'	75	\$34.00	\$2,550.00
CAR-91615	FWK:MOUNT,POLE TOP,3.5-4.5"OD,NO COLOR	25	\$98.00	\$2,450.00

Sale Amount:	\$120,250.00
Sales Tax:	0.00
Misc Charges:	0.00
Total Amount:	\$120,250.00

Notes:
SHIPPING INCLUDED

ALL ITEMS ON OUR BUYBOARD CONTRACT#703-23

Terms:
THIS QUOTE IS BASED ON THE ENTIRE VALUE AND VOLUME OF ALL LINE ITEMS - Prices listed on this quote are valid only in the event of purchase of all line items in the quantities listed, in their entirety. Purchases of individual line items will require a new quote prior to acceptance of any purchase orders.

PAYMENT TERMS ARE NET 30 DAYS with prior approved credit. MoboTrex, Inc. retains title to material until paid in full. A service charge of 1.5% per month (18% annual rate) will be assessed against all past due accounts. Prices and delivery quoted are firm for 30 days from the data of bid. The above quote does not include installation of the products quoted. On-Site technical assistance is available and will be quoted upon request.

Quotation does not include sales tax. Sales tax will be added at time of invoice unless a valid Sales Tax Exempt certificate has been provided. Sales tax exempt certificate should accompany customer Purchase Order.

Limited Warranty: MoboTrex, Inc. only obligations shall be to replace such quantity of the product proven to be defective.

Warranty Period: The length of warranty manufacturers have conveyed to the seller and which can be passed on to the buyer.

Additional terms and conditions apply - See MoboTrex, Inc. Terms & Conditions document at our website: www.mobotrex.com.

Thank you for the opportunity to provide this quote.



BuyBoard Current Vendors - Texas

Vendor	Address Line 1	City	State	ZIP	Effective	Expiration	Contract
Mira's Sports & More(M)(E)(I)(T)	6006 Ayers Street	Corpus Christi	TX	78415	4/1/2022	3/31/2025	Athletic, Physical Education, Gymnasium Supplies and Equipment and Heavy Duty Exercise Equipment and Related Accessories 665-22
Misael Gomez /dba/ Three Colors, Inc.(E)(I)(T)	535 Purdy Street	Brookshire	TX	77423	6/1/2024	5/31/2027	Indoor and Outdoor Sports Surfaces, Repair and Renovation and Gym Floor Refinishing 737-24
Mission Golf Cars(E)(I)(T)	18865 Redland Road	San Antonio	TX	78259	6/1/2023	5/31/2026	Grounds Maintenance Equipment, Parts, and Supplies 706-23
Mission Restaurant Supply(E)(I)(T)	1126 S. St. Mary's St.	San Antonio	TX	78210	12/1/2022	11/30/2025	Food Service Equipment, Supplies and Appliances 683-22
Mity-Lite(E)(I)(T)	1301 West 400 North	Orem	UT	840567	4/1/2022	3/31/2025	Furniture for School, Office, Science, Library and Dormitory 667-22
MJD Moving, Inc. /dba/ MoveCorp(E)(I)(T)	10300 Metric Blvd. Suite 150	Austin	TX	78758	6/1/2024	5/31/2027	Moving Services and Supplies 738-24
MK2 Service and Solutions(E)(I)(T)	253 High Meadow Drive	Livingston	TX	77351	12/1/2021	11/30/2024	Building Maintenance, Repair, and Operations Supplies and Equipment 657-21
MK2 Service and Solutions(E)(I)(T)	253 High Meadow Drive	Livingston	TX	77351	12/1/2023	11/30/2026	HVAC Equipment, Supplies, and Installation of HVAC Equipment 720-23
MLN Service Company(E)(I)(T)	3931 Ann Arbor Drive	Houston	TX	77063	12/1/2023	11/30/2026	HVAC Equipment, Supplies, and Installation of HVAC Equipment 720-23
MNJ Technologies Direct, Inc.(E)(I)(T)	1025 Busch Parkway	Buffalo Grove	IL	60089	1/1/2022	12/31/2024	Technology Equipment, Products, Services and Software 661-22
Mobile Communications America(E)(I)(T)	501 Duncan Perry Road	Arlington	TX	76011	4/1/2023	3/31/2026	Radio Communications and Video Recording Products and Services 696-23
Mobile Communications America(E)(I)(T)	501 Duncan Perry Road	Arlington	TX	76011	4/1/2023	3/31/2026	Public Safety and Firehouse Supplies and Equipment 698-23
Mobile Communications America, Inc. (DFW-Crosspoint Communications)(E)(I)(T)	501 Duncan Perry Rd.	Arlington	TX	76011	10/1/2021	9/30/2024	Emergency Alert and Voice Broadcast Communications Systems 647-21
Mobile Modular Management Corporation	4445 E. Sam Houston Pkwy S.	Pasadena	TX	77505	4/1/2024	3/31/2027	Modular Buildings, Classrooms, and Relocation Services 732-24
MoboTrex, Inc.(E)(I)(T)	109 W. 55th Street	Davenport	IA	52806	6/1/2023	5/31/2026	Highway Safety and Traffic Control Products 703-23

(M) - MWBE (E) - EDGAR Received (D) - Designated Dealer (I) - No Israel Boycott (T) - No Foreign Terrorist Orgs



The Local Government Purchasing Cooperative

For the Period 06/01/2023 to 05/31/2024

Final Catalog Award Report for Highway Safety and Traffic Control Products, No. 703-23

1. Discount (%) Off Catalog /Pricelist for **Highway Safety Products, Supplies, and Equipment**

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Farrwest Environmental Supply, Inc.	AEMC Instruments pricelist	5%	No
Alamo Traffic Supply	Alamo Traffic Supply pricelist	10%	Yes
All Traffic Solutions, Inc.	All Traffic Solutions pricelist	8%	Yes
American Signal Company	AMSIG pricelist	20%	Yes
Anderson Fencing And Custom Welding	Anderson Fencing and Custom Welding pricelist	5%	Yes
Texas Highway Products	Availed pricelist	3%	Yes
Texas Highway Products	Axis pricelist	3%	Yes
Farrwest Environmental Supply, Inc.	Bayco Products pricelist	20%	No
AM Signal, Inc.	Bosch pricelist	10%	No
Texas Highway Products	Bosch pricelist	3%	No
Dooley Tackaberry, Inc.	Brady pricelist	22%	No
Buyers Barricades DFW	Buyers Barricades pricelist	10%	Yes
Buyers Barricades San Antonio	Buyers Barricades pricelist	10%	Yes
Buyers Barricades Houston, LLC	Buyers Barricades pricelist	10%	Yes
C&S Safety Supply	C&S Safety pricelist	20%	Yes
Texas Highway Products	Clary pricelist	3%	Yes
Farrwest Environmental Supply, Inc.	Code 3 pricelist	20%	No
Consolidated Traffic Controls, Inc.	CTC Pricing Catalog	0%	Yes
Cubic ITS, Inc.	Cubic ITS pricelist	50%	Yes
Currux Vision, LLC	Currux Vision AIS pricelist	3%	Yes
Dallas Lite & Barricade	Dallas Lite & Barricade pricelist	10%	Yes
DetectaChem	Detectachem pricelist	3%	Yes
Dobie Supply, LLC	Dobie Supply pricelist	15%	Yes
Farrwest Environmental Supply, Inc.	Drone Nerds pricelist	4%	No
Farrwest Environmental Supply, Inc.	Dupont pricelist	22%	No



The Local Government Purchasing Cooperative

For the Period 06/01/2023 to 05/31/2024

Final Catalog Award Report for Highway Safety and Traffic Control Products, No. 703-23

1. Discount (%) Off Catalog /Pricelist for Highway Safety Products, Supplies, and Equipment

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Eagle Barricade, LLC	Eagle Barricade Catalog	10%	Yes
Econolite	Econolite pricelist (12% - 19%)	19%	Yes
Texas Highway Products	EDI pricelist	3%	Yes
Farrwest Environmental Supply, Inc.	Edwards & Cromwell pricelist	7%	Yes
ELTEC	ELTEC BuyBoard Pricing	5%	No
Texas Highway Products	Encom pricelist	3%	Yes
J&M Supply, Inc.	ERB catalog and pricelist	10%	Yes
Farrwest Environmental Supply, Inc.	Farrwest pricelist	10%	Yes
Farrwest Environmental Supply, Inc.	Federal Signal pricelist	20%	No
Feniex Industries	Feniex Industries pricelist	47%	No
AM Signal, Inc.	Flir Detection pricelist	10%	Yes
Farrwest Environmental Supply, Inc.	FLIR Drone & Robots pricelist	1%	No
Farrwest Environmental Supply, Inc.	Go Rhino pricelist	20%	No
Gulf Highway Equipment, LLC	Gulf Highway Equipment pricelist	5%	Yes
Farrwest Environmental Supply, Inc.	Haix Fire pricelist	18%	No
Farrwest Environmental Supply, Inc.	Havis pricelist	20%	No
K&K Systems, Inc.	K&K Systems pricelist	5%	Yes
Farrwest Environmental Supply, Inc.	Kappler pricelist	9%	No
Farrwest Environmental Supply, Inc.	Lund pricelist	5%	No
Farrwest Environmental Supply, Inc.	MPH Industries pricelist	3%	Yes
Farrwest Environmental Supply, Inc.	Nanuk pricelist	20%	Yes
Texas Highway Products	Notraff pricelist	3%	Yes
Farrwest Environmental Supply, Inc.	NRS pricelist	12%	No
Farrwest Environmental Supply, Inc.	Plastix Plus pricelist	5%	No
Farrwest Environmental Supply, Inc.	PMI pricelist	12%	Yes



The Local Government Purchasing Cooperative

For the Period 06/01/2023 to 05/31/2024

Final Catalog Award Report for Highway Safety and Traffic Control Products, No. 703-23

1. Discount (%) Off Catalog /Pricelist for **Highway Safety Products, Supplies, and Equipment**

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Farrwest Environmental Supply, Inc.	Pro-Gard pricelist	15%	No
Farrwest Environmental Supply, Inc.	Putco pricelist	10%	No
Texas Highway Products	Qfree pricelist	3%	Yes
Texas Highway Products	Raycap pricelist	3%	Yes
Farrwest Environmental Supply, Inc.	Rigid pricelist	10%	No
S2 Rentals and Sales, LLC	S2 Rentals and Sales pricelist	0%	No
ACP International	SA-SO pricelist	10%	Yes
Farrwest Environmental Supply, Inc.	Sensit pricelist	7%	No
Farrwest Environmental Supply, Inc.	Slidemaster pricelist	5%	No
Farrwest Environmental Supply, Inc.	Stalker Radar pricelist	1%	Yes
Farrwest Environmental Supply, Inc.	Streamlight pricelist	25%	Yes
Striping Service and Supply, Inc.	Striping Service and Supply pricelist	0%	Yes
TAPCO (Traffic and Parking Control Co., Inc.)	TAPCO pricelist	5%	Yes
AM Signal, Inc.	Tapco WWD pricelist	10%	Yes
The Tamis Corporation	The Tamis pricelist	0%	Yes
Tiger Traffic	Tiger Traffic pricelist	15%	No
Farrwest Environmental Supply, Inc.	Tingley Rubber pricelist	12%	No
Texas Highway Products	Tomar pricelist	3%	Yes
Traffic Parts, Inc.	Traffic Parts pricelist	2%	No
Area Wide Protective	TraFFix pricelist	10%	Yes
Centerline Supply, LTD.	Transline Industries-Centerline pricelist	10%	Yes
Trantex Transportation Products of Texas, Inc.	Transline Industries-Trantex pricelist	10%	Yes
Farrwest Environmental Supply, Inc.	Troy Products pricelist	20%	No



The Local Government Purchasing Cooperative

For the Period 06/01/2023 to 05/31/2024

Final Catalog Award Report for Highway Safety and Traffic Control Products, No. 703-23

1. Discount (%) Off Catalog /Pricelist for **Highway Safety Products, Supplies, and Equipment**

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Farrwest Environmental Supply, Inc.	TrueNorth pricelist	8%	No
Texas Highway Products	TX HWY pricelist	3%	Yes
Texas Traffic and Barricade, LLC	Ver-Mac pricelist	15%	Yes
Wanco, Inc.	Wanco pricelist	15%	Yes
Farrwest Environmental Supply, Inc.	Westin pricelist	15%	Yes
Farrwest Environmental Supply, Inc.	Whelen pricelist	25%	No
Farrwest Environmental Supply, Inc.	Wiley-X pricelist	17%	No

2. Discount (%) Off Catalog /Pricelist for **Traffic Control Products, Supplies, and Equipment**

Vendor Name	Vendor Catalog Information	Percent Discount	Award
AM Signal, Inc.	Acyclica pricelist	10%	Yes
MoboTrex, Inc.	Advantech pricelist	10%	Yes
Alamo Traffic Supply	Alamo Traffic Supply pricelist	10%	Yes
All Traffic Solutions, Inc.	All Traffic Solutions pricelist	8%	Yes
American Signal Company	AMSIG pricelist	20%	Yes
MoboTrex, Inc.	Antaira pricelist	10%	Yes
Texas Highway Products	Availed pricelist	3%	Yes
Texas Highway Products	Axis pricelist	3%	Yes
Texas Highway Products	Bosch pricelist	3%	Yes
Dooley Tackaberry, Inc.	Brady pricelist	22%	No
Buyers Barricades DFW	Buyers Barricades pricelist	5%	Yes
Buyers Barricades San Antonio	Buyers Barricades pricelist	5%	Yes
Buyers Barricades Houston, LLC	Buyers Barricades pricelist	5%	Yes
MoboTrex, Inc.	Carmanah Technologies pricelist	10%	Yes
Centerline Supply, LTD.	Transline Industries-Centerline pricelist	10%	Yes



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2. Discount (%) Off Catalog /Pricelist for **Traffic Control Products, Supplies, and Equipment**

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Texas Highway Products	Transline Industries-Trantex pricelist	3%	Yes
MoboTrex, Inc.	Component Products pricelist	10%	Yes
MoboTrex, Inc.	Costar pricelist	10%	Yes
Consolidated Traffic Controls, Inc.	CTC Pricing Catalog	0%	Yes
Cubic ITS, Inc.	Cubic ITS pricelist	50%	Yes
Texas Highway Products	Current pricelist	3%	Yes
Currux Vision, LLC	Currux Vision AIS pricelist	3%	Yes
MoboTrex, Inc.	Currux Vision pricelist	5%	Yes
Custom Products Corporation	Custom Products pricelist	2%	Yes
MoboTrex, Inc.	Dialight Corporation pricelist	13%	Yes
Dobie Supply, LLC	Dobie Supply pricelist	15%	Yes
Eagle Barricade, LLC	Eagle Barricade Catalog	10%	Yes
MoboTrex, Inc.	Eberle Design pricelist	10%	Yes
Econolite	Econolite pricelist (12%-19%)	12%	Yes
ELTEC	ELTEC BuyBoard Pricing	5%	Yes
Texas Highway Products	Encom pricelist	3%	Yes
Feniex Industries	Feniex Industries pricelist	47%	Yes
Gulf Highway Equipment, LLC	Gulf Highway Equipment pricelist	9%	Yes
MoboTrex, Inc.	Houston Radar pricelist	10%	Yes
Dallas Lite & Barricade	Dallas Lite & Barricade pricelist	10%	Yes
K&K Systems, Inc.	K&K Systems pricelist	5%	Yes
AM Signal, Inc.	Miovision pricelist	10%	Yes
MoboTrex, Inc.	MoboTrex pricelist	15%	Yes
MoboTrex, Inc.	MS Sedco pricelist	10%	Yes
MoboTrex, Inc.	Multilink pricelist	10%	Yes



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2. Discount (%) Off Catalog /Pricelist for **Traffic Control Products, Supplies, and Equipment**

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Texas Traffic and Barricade, LLC	Mutcd Signage pricelist	10%	Yes
Texas Highway Products	Notraff pricelist	3%	Yes
MoboTrex, Inc.	Olson pricelist	10%	Yes
OMJC Signal, Inc.	OMJC Signal pricelist	5%	Yes
Texas Highway Products	Pelco pricelist	3%	No
MoboTrex, Inc.	Pelco pricelist	10%	No
Texas Traffic and Barricade, LLC	Plasticade Products pricelist	10%	Yes
Texas Highway Products	Qfree pricelist	3%	Yes
Texas Highway Products	Raycap pricelist	3%	Yes
S2 Rentals and Sales, LLC	S2 Rentals and Sales pricelist	0%	No
ACP International	SA-SO pricelist	10%	Yes
Stalker Radar	Stalker Radar pricelist	8%	Yes
Striping Service and Supply, Inc.	Striping Service and Supply pricelist	0%	Yes
TAPCO (Traffic and Parking Control Co., Inc.)	TAPCO pricelist	5%	Yes
MoboTrex, Inc.	Temple pricelist	5%	Yes
Texas Traffic and Barricade, LLC	Texas Traffic and Barricade pricelist	10%	Yes
The Tamis Corporation	The Tamis pricelist	0%	Yes
Tiger Traffic	Tiger traffic pricelist	15%	Yes
MoboTrex, Inc.	Tomar Electronics pricelist	10%	Yes
AM Signal, Inc.	Tomar pricelist	10%	No
Texas Highway Products	Tomar pricelist	3%	No
Traffic Parts, Inc.	Traffic Parts pricelist	2%	Yes
Area Wide Protective	TraFFix pricelist	10%	Yes



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Final Catalog Award Report for Highway Safety and Traffic Control Products, No. 703-23

2. Discount (%) Off Catalog /Pricelist for **Traffic Control Products, Supplies, and Equipment**

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Trantex Transportation Products of Texas, Inc.	Transline Industries-Trantex pricelist	10%	Yes
Texas Highway Products	TX Hwy pricelist	3%	Yes
Wanco, Inc.	Wanco pricelist	15%	Yes
MoboTrex, Inc.	ZincFive pricelist	5%	Yes

3. Discount (%) Off Catalog /Pricelist for **Pavement Marking Supplies and Equipment**

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Alamo Traffic Supply	Alamo Traffic Supply pricelist	10%	Yes
Dallas Lite & Barricade	Dallas Lite & Barricade pricelist	10%	Yes
Dooley Tackaberry, Inc.	Brady pricelist	22%	No
Buyers Barricades DFW	Buyers Barricades pricelist	10%	Yes
Buyers Barricades San Antonio	Buyers Barricades pricelist	10%	Yes
Buyers Barricades Houston, LLC	Buyers Barricades pricelist	10%	Yes
Centerline Supply, LTD.	Transline Industries-Centerline pricelist	10%	Yes
Consolidated Traffic Controls, Inc.	CTC Pricing Catalog	0%	No
Dobie Supply, LLC	Dobie Supply pricelist	15%	Yes
Eagle Barricade, LLC	Eagle Barricade Catalog	10%	Yes
Ennis-Flint, Inc.	Ennis-Flint BuyBoard pricelist (0%-56%)	0%	Yes
ACP International	SA-SO pricelist	10%	No
Striping Service and Supply, Inc.	Striping Service and Supply pricelist	0%	Yes
TAPCO (Traffic and Parking Control Co., Inc.)	TAPCO pricelist	5%	Yes
The Tamis Corporation	The Tamis pricelist	0%	No
Area Wide Protective	TraFFix pricelist	10%	Yes
Trantex Transportation Products of Texas, Inc.	Transline Industries-Trantex pricelist	10%	Yes



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4. Discount (%) Off Catalog /Pricelist for **Delineation Products and Object Markers**

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Alamo Traffic Supply	Alamo Traffic Supply pricelist	10%	Yes
Dooley Tackaberry, Inc.	Brady pricelist	22%	No
Buyers Barricades DFW	Buyers Barricades pricelist	10%	Yes
Buyers Barricades San Antonio	Buyers Barricades pricelist	10%	Yes
Buyers Barricades Houston, LLC	Buyers Barricades pricelist	10%	Yes
Centerline Supply, LTD.	Transline Industries-Centerline pricelist	10%	Yes
Consolidated Traffic Controls, Inc.	CTC Pricing Catalog	0%	No
Dobie Supply, LLC	Dobie Supply pricelist	15%	Yes
Eagle Barricade, LLC	Eagle Barricade Catalog	10%	Yes
ELTEC	ELTEC BuyBoard Pricing	5%	No
Dallas Lite & Barricade	Dallas Lite & Barricade pricelist	10%	Yes
Striping Service and Supply, Inc.	Striping Service and Supply pricelist	0%	Yes
TAPCO (Traffic and Parking Control Co., Inc.)	TAPCO pricelist	5%	Yes
The Tamis Corporation	The Tamis pricelist	0%	Yes
Area Wide Protective	TraFFix pricelist	10%	Yes
Trantex Transportation Products of Texas, Inc.	Transline Industries-Trantex pricelist	10%	Yes

5. Discount (%) Off Catalog /Pricelist for **Road Signs, Posts, and Hardware**

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Alamo Traffic Supply	Alamo Traffic Supply pricelist	10%	Yes
All Traffic Solutions, Inc.	All Traffic Solutions pricelist	8%	Yes
Texas Highway Products	Availed pricelist	3%	Yes
Dooley Tackaberry, Inc.	Brady pricelist	22%	No
Buyers Barricades DFW	Buyers Barricades pricelist	10%	Yes
Buyers Barricades San Antonio	Buyers Barricades pricelist	10%	Yes
Buyers Barricades Houston, LLC	Buyers Barricades pricelist	10%	Yes



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5. Discount (%) Off Catalog /Pricelist for **Road Signs, Posts, and Hardware**

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Centerline Supply, LTD.	Transline Industries-Centerline pricelist	10%	Yes
Dallas Lite & Barricade	Dallas Lite & Barricade pricelist	10%	Yes
Consolidated Traffic Controls, Inc.	CTC Pricing Catalog	0%	No
Custom Products Corporation	Custom Products pricelist	2%	Yes
Dobie Supply, LLC	Dobie Supply pricelist	15%	Yes
Eagle Barricade, LLC	Eagle Barricade Catalog	10%	Yes
ELTEC	ELTEC BuyBoard Pricing	5%	No
Texas Highway Products	Pelco pricelist	3%	Yes
ACP International	SA-SO pricelist	10%	Yes
Striping Service and Supply, Inc.	Striping Service and Supply pricelist	0%	Yes
TAPCO (Traffic and Parking Control Co., Inc.)	TAPCO pricelist	5%	Yes
The Tamis Corporation	The Tamis pricelist	0%	Yes
Trantex Transportation Products of Texas, Inc.	Transline Industries-Trantex pricelist	10%	Yes
Texas Highway Products	TX HWY pricelist	3%	Yes
Wanco, Inc.	Wanco pricelist	15%	Yes

6. Discount (%) Off Catalog /Pricelist for **Fire Hydrants and Accessories**

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Centerline Supply, LTD.	Transline Industries-Centerline pricelist	10%	No
Consolidated Traffic Controls, Inc.	CTC Pricing Catalog	0%	No
Pollardwater	Pollarwater pricelist (0%-3%)	0%	Yes

7. Discount (%) Off Catalog /Pricelist for **Wheel Wash Systems** (In Ground) and (Above Ground)

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Centerline Supply, LTD.	Transline Industries-Centerline pricelist	10%	No
Consolidated Traffic Controls, Inc.	CTC Pricing Catalog	0%	No



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8. Discount (%) Off Catalog /Pricelist for **Locking Systems for Highway/Safety Products**

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Econolite	Abloy pricelist	10%	No
All Traffic Solutions, Inc.	All Traffic Solutions pricelist	8%	Yes
Centerline Supply, LTD.	Transline Industries-Centerline pricelist	10%	Yes
Consolidated Traffic Controls, Inc.	CTC Pricing Catalog	0%	No
Cubic ITS, Inc.	Cubic ITS pricelist	50%	Yes
The Tamis Corporation	The Tamis pricelist	0%	Yes

9. Discount (%) Off Catalog /Pricelist for **Animal Cages, Traps, and Accessories for Roads and Highways**

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Centerline Supply, LTD.	Transline Industries-Centerline pricelist	10%	No
Consolidated Traffic Controls, Inc.	CTC Pricing Catalog	0%	No
The Tamis Corporation	The Tamis pricelist	0%	No

10. Discount (%) Off Catalog /Pricelist for **Herbicides and Weed Control Products for Roads and Highways**

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Centerline Supply, LTD.	Transline Industries-Centerline pricelist	10%	No
Consolidated Traffic Controls, Inc.	CTC Pricing Catalog	0%	No
TAPCO (Traffic and Parking Control Co., Inc.)	TAPCO pricelist	5%	Yes

11. Discount (%) Off Catalog /Pricelist for **Road Maintenance Products for Dust Control, Anti-icing/Deicing, and Stabilization** (granular, liquid, and/or chemical based)

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Centerline Supply, LTD.	Transline Industries-Centerline pricelist	10%	No
Consolidated Traffic Controls, Inc.	CTC Pricing Catalog	0%	No
Gulf Highway Equipment, LLC	Gulf Highway Equipment pricelist	5%	No
The Tamis Corporation	The Tamis pricelist	0%	No



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12. Discount (%) Off Catalog /Pricelist for **Oil and Hazardous Material Spill Remediation Products and Supplies**

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Farrwest Environmental Supply, Inc.	AEMC Instruments pricelist	5%	Yes
Farrwest Environmental Supply, Inc.	Blackline Safety pricelist	3%	Yes
Dooley Tackaberry, Inc.	Brady pricelist	12%	Yes
Centerline Supply, LTD.	Transline Industries-Centerline pricelist	10%	No
Consolidated Traffic Controls, Inc.	CTC Pricing Catalog	0%	No
Farrwest Environmental Supply, Inc.	Drager pricelist (11%-25%)	11%	Yes
Farrwest Environmental Supply, Inc.	Dupont pricelist	22%	No
Farrwest Environmental Supply, Inc.	Edwards & Cromwell pricelist	7%	Yes
Farrwest Environmental Supply, Inc.	Firstline Technology pricelist	2%	Yes
Farrwest Environmental Supply, Inc.	FLIR TIC's pricelist	8%	Yes
Farrwest Environmental Supply, Inc.	Haix Fire pricelist	18%	No
Farrwest Environmental Supply, Inc.	Kappler pricelist	9%	Yes
Farrwest Environmental Supply, Inc.	Honeywell RAE Systems - Portables pricelist	13%	Yes
Farrwest Environmental Supply, Inc.	Honeywell RAE Systems - Wireless pricelist	4%	Yes
Farrwest Environmental Supply, Inc.	Sensit pricelist	7%	No
Striping Service and Supply, Inc.	Striping Service and Supply pricelist	0%	No
Farrwest Environmental Supply, Inc.	Thermo Radiation pricelist	2%	No
Farrwest Environmental Supply, Inc.	Tingley Rubber pricelist	12%	Yes



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13. Discount (%) Off Catalog /Pricelist for **RENTAL of Highway Safety and Traffic Control Products and Equipment**

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Buyers Barricades San Antonio	Buyers Barricades pricelist	10%	Yes
Buyers Barricades DFW	Buyers Barricades pricelist	10%	Yes
Buyers Barricades Houston, LLC	Buyers Barricades pricelist	10%	Yes
Centerline Supply, LTD.	Transline Industries-Centerline pricelist	10%	No
Consolidated Traffic Controls, Inc.	CTC Pricing Catalog	0%	No
Dallas Lite & Barricade	Dallas Lite & Barricade pricelist	10%	Yes
S2 Rentals and Sales, LLC	S2 Rentals and Sales pricelist	0%	Yes
Texas Traffic and Barricade, LLC	TTB pricelist	5%	Yes

14. Discount (%) Off Catalog /Pricelist for **All Other Related Highway Safety and Traffic Control Products**

Vendor Name	Vendor Catalog Information	Percent Discount	Award
All Traffic Solutions, Inc.	All Traffic Solutions pricelist	8%	Yes
American Signal Company	AMSIG pricelist	20%	Yes
Dooley Tackaberry, Inc.	Brady pricelist	22%	No
Buyers Barricades DFW	Buyers Barricades pricelist	10%	Yes
Buyers Barricades San Antonio	Buyers Barricades pricelist	10%	Yes
Buyers Barricades Houston, LLC	Buyers Barricades pricelist	10%	Yes
Centerline Supply, LTD.	Transline Industries-Centerline pricelist	10%	Yes
Consolidated Traffic Controls, Inc.	CTC Pricing Catalog	0%	Yes
Cubic ITS, Inc.	Cubic ITS pricelist	50%	Yes
Currux Vision, LLC	Currux Vision AIS pricelist	3%	Yes
Eagle Barricade, LLC	Eagle Barricade Catalog	10%	Yes
Econolite	Econolite pricelist	19%	Yes
ELTEC	ELTEC BuyBoard Pricing	5%	Yes
Kustom Signals, Inc.	Kustom Signals-BuyBoard pricelist	30%	Yes
S2 Rentals and Sales, LLC	S2 Rentals and Sales pricelist	0%	No



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14. Discount (%) Off Catalog /Pricelist for **All Other Related Highway Safety and Traffic Control Products**

Vendor Name	Vendor Catalog Information	Percent Discount	Award
ACP International	SA-SO pricelist	10%	Yes
Striping Service and Supply, Inc.	Striping Service and Supply pricelist	0%	Yes
TAPCO (Traffic and Parking Control Co., Inc.)	TAPCO pricelist	5%	Yes
The Tamis Corporation	The Tamis pricelist	0%	yes
Tiger Traffic	Tiger Traffic pricelist	15%	Yes
Traffic Parts, Inc.	Traffic Parts pricelist	2%	Yes
Wanco, Inc.	Wanco pricelist	15%	Yes

15. Discount (%) Off Catalog /Pricelist for **Maintenance/Warranty Agreements for Highway Safety and TrafficControl Equipment and Systems**

Vendor Name	Vendor Catalog Information	Percent Discount	Award
American Signal Company	AMSIG pricelist	20%	Yes
Centerline Supply, LTD.	Transline Industries-Centerline pricelist	10%	No
Consolidated Traffic Controls, Inc.	CTC Pricing Catalog	0%	No
Cubic ITS, Inc.	Cubic ITS pricelist	50%	Yes
Currux Vision, LLC	Currux Vision AIS pricelist	3%	Yes
Econolite	Econolite pricelist	19%	Yes
Texas Highway Products	Texas Highway Product pricelist	3%	Yes

16. Hourly Labor Rate for Installation/Repair Service of Highway Safety and Traffic Control Equipment and Products

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Dobie Supply, LLC	Not to Exceed Hourly Labor Rate for Installation/Repair of Highway Safety and Traffic Control Equipment and Products	\$70.00	Yes
Stalker Radar	Not to Exceed Hourly Labor Rate for Installation/Repair of Highway Safety and Traffic Control Equipment and Products	\$85.00	Yes
Farrwest Environmental Supply, Inc.	Not to Exceed Hourly Labor Rate for Installation/Repair of Highway Safety and Traffic Control Equipment and Products	\$95.00	Yes



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16. Hourly Labor Rate for Installation/Repair Service of Highway Safety and Traffic Control Equipment and Products

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Gulf Highway Equipment, LLC	Not to Exceed Hourly Labor Rate for Installation/Repair of Highway Safety and Traffic Control Equipment and Products	\$135.00	Yes
Texas Traffic and Barricade, LLC	Not to Exceed Hourly Labor Rate for Installation/Repair of Highway Safety and Traffic Control Equipment and Products	\$145.00	Yes
Anderson Fencing And Custom Welding	Not to Exceed Hourly Labor Rate for Installation/Repair of Highway Safety and Traffic Control Equipment and Products	\$150.00	Yes
Striping Service and Supply, Inc.	Not to Exceed Hourly Labor Rate for Installation/Repair of Highway Safety and Traffic Control Equipment and Products	\$155.00	Yes
Centerline Supply, LTD.	Not to Exceed Hourly Labor Rate for Installation/Repair of Highway Safety and Traffic Control Equipment and Products	\$175.00	Yes
Texas Highway Products	Not to Exceed Hourly Labor Rate for Installation/Repair of Highway Safety and Traffic Control Equipment and Products	\$185.00	Yes
Consolidated Traffic Controls, Inc.	Not to Exceed Hourly Labor Rate for Installation/Repair of Highway Safety and Traffic Control Equipment and Products	\$350.00	Yes
Econolite	Not to Exceed Hourly Labor Rate for Installation/Repair of Highway Safety and Traffic Control Equipment and Products	\$425.00	Yes

17. Hourly Labor Rate for Weed Control Service for Roads and Highways

Vendor Name	Vendor Catalog Information	Percent Discount	Award
Consolidated Traffic Controls, Inc.	Not to Exceed hourly labor rate for Weed Control Service of Roads and Highways	\$350.00	Yes



City Council Regular Meeting Staff Report

Discussion/Action on the Design Guidance Manual for Streets. (Mr. Otto)

Meeting	Agenda Group
Tuesday, September 24, 2024, 6:30 PM	Discussion/Action Item: 9F
From	
Chris Otto, City Engineer	

BACKGROUND:

The City Engineer's Office was tasked with updating the Design Criteria Manual (DCM). The DCM was last updated in 2010 and is based largely on City of San Antonio specifications. In 2024 TxDOT updated many of their specifications and City of San Antonio is expected to do the same in 2024-2025. Additionally, new subdivisions are experiencing premature pavement failure. The DCM update is intended to coordinate standards between the Unified Development Code and DCM, incorporate regional standards, strengthen the pavement design against premature failure, and meet fire apparatus access requirements.

STAFF RECOMMENDATION:

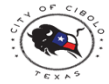
Staff recommend updating the residential street standard to 32' pavement and increasing the minimum pavement standard to 500,000 ESAL for residential streets.

Attachments

[DCM UPDATE - STREETS.pdf](#)

DCM UPDATE STREETS

Chris Otto, P.E.
City Engineer



1

Council Feedback

- Does City Council support changing the requirements for street width on residential streets to 32' instead of the current 30' width?
- Does City Council support changing the pavement standards to 500,000 ESAL for residential streets?



2

Overview

- Why change the standards?
- What are the outcomes of the changes?
- Review current DCM standards
- Review revised Street standard
- Recommended changes to Pavement specs



3

Why?

- Last updated in 2010
 - Many standards are based on 2008 City of San Antonio pavement specifications
 - TxDOT recently updated specifications in 2024
 - City of San Antonio updates are expected in 2024/2025
- New subdivisions have pavement failures prior to maintenance period ending
 - Local A w/o bus traffic is primarily used as the design standard on these failed streets.
- Coordinate UDC and DCM
 - Consolidate engineering specifications into the DCM and remove from the UDC
 - Keep lot design in UDC
- Ensure that new streets in Cibolo are designed to last



4

Outcomes

- Increase the pavement life expectancy
- Identify and strengthen maintenance applications
- Customized to meet soil conditions in and around Cibolo
- Meet fire apparatus access road requirements
- Maintain 50' ROW for local streets to avoid Wireless Telecommunication Facilities



5

DCM Chapter/sections

- **Why do we have a DCM?**
 - To provide standards by which all streets are constructed and maintained
- **Chapters/Sections**
 - SECTION 1 – STREET DESIGN
 - Geometric street design and repair parameters
 - SECTION 2 – DRIVE APPROACH DESIGN
 - Geometric driveway design parameters
 - SECTION 4 – PEDESTRIAN AND BICYCLE FACILITY DESIGN
 - Sidewalks, Curbs ramps, etc.



6

Street Width



7

Street Width Background

- Current design residential standard
 - 30' pavement width and a 50' right-of-way
 - 5' sidewalk separated from curb (2' minimum)
 - Parking allowed on both sides
- 2021 International Fire Code requires no parking signs on one side of the street if street width is less than 32'
 - **D103.6.2 Roads more than 26 feet in width** - Fire lane signs as specified in Section D103.6 shall be posted on one side of fire apparatus access roads more than 26 feet wide (7925 mm) and less than 32 feet wide (9754 mm).



8

Street Width Comparison



30'



40'



32'



9

Street Width Recommendation

City Engineer and Staff recommend

- Increase minimum pavement width to 32'
- "No Parking" signs are not required
- 5' sidewalk married to curb



10

DCM - Existing Road Standards

TABLE 1
ROAD DEVELOPMENT

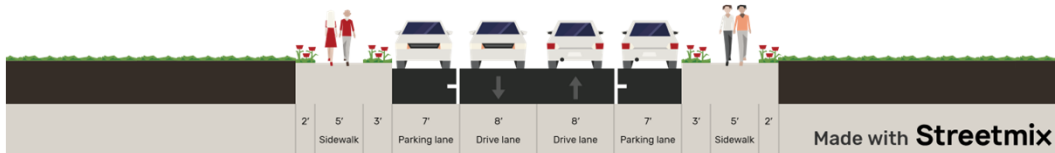
<u>Street Classification</u>	<u>R.O.W</u>	<u>Pavement</u>	<u>Median Widths</u>	<u>Pvmt. Crown Or Cross-Slope</u>
Local "A" (Residential)	50'	30'	---	4"
Local "B" (Minor Collector)	60'	40'	---	4"
Collector (Major)	66'	44'	---	5"
Primary Arterial	86'	2 @ 24'	14' paved	(1,2) ¼" per ft.
Regional Arterial	110'	2 @ 36'	14' paved	(1,2) ¼" per ft.
Marginal Access (Comm.)	40'	30'	---	4"
Marginal Access (Res.)	40'	26'	---	3"
Alleys (Commercial)	24'	---	---	0" to 7"*
Alleys (Apartments)	24'	20'	---	0" to 7"*
Alleys (Residential)	24'	18'	---	0" to 7"*



11

Existing Local 30' (50' ROW)

- Divorced sidewalk allows water infiltration into subgrade
- Introduces potential conflicts with planting of trees in 3' wide landscape



12

DCM - Proposed Road Standards

TABLE 1.3.1 GEOMETRIC STREET STANDARDS

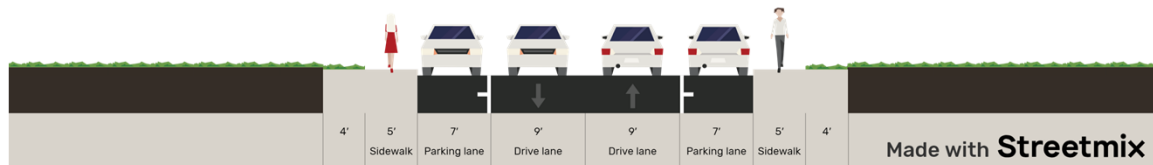
Roadway Classification	Number of Lanes	Min. R.O.W. Width (ft)	Min. Pavement Width (ft)	Required Drainage Easement	Design Speed (MPH)	Min. Center Line Radius (ft)	Min. Horiz. Curve Separation (ft)	Min. Grade (%)	Max. Grade (%)	Parking	Sidewalk Width (ft)
Alley Residential	1	24	15	0	15	100	0	0.5	8	Prohibited	N/A
Alley Commercial	1	30	20	0	15	100	0	0.5	8	Prohibited	N/A
Residential (Urban)	2	50	30/32	0	30	200	0	0.5	10	Prohibited 2 sides	5
Residential (Rural)	2	60/50	24/26	10	30	200	0	0.5	10	Prohibited	5/N/A
Minor Collector	2	70	40	0	35	400	100	0.5	7	Permitted	6
Major Collector	2 - 4	80	40 - 60	0	35	600	100	0.5	7	Prohibited	6
Parkway	2	50	30	0	40	600	100	.5	7	Prohibited	6
Minor Arterial	2-4	100/86	40/44 - 80	0	40	600	100	0.5	7	Prohibited	6
Major Arterial	4-6	150/108	80	0	45	800	100	0.5	7	Prohibited	6



13

Proposed 32' (50' ROW)

LOCAL STREET
(RESIDENTIAL)
PARKING ON 2 SIDES



14

CITY OF CIBOLO

Cibolo - Local (Rural)

Made with Streetmix

CITY OF CIBOLO TEXAS

15

CITY OF CIBOLO

ROW Width Considerations

- Local Government Code Section 284.104 State law allows Council to prohibit cell node on ROWs of 50' or less.
- Cibolo has experienced a national cell provider installing 5G cell towers inside residential areas.
- The City used the state law to force the provider to remove the towers
- If the City increasing ROW to more than 50' in residential areas The City will not be able to prevent the cell towers, but will be able to make reasonable regulations to guide their installation.

CITY OF CIBOLO TEXAS

16

Pavement Specifications



17

Consolidate Pavement Specifications in DCM

Sections to move to DCM:

Section 18.17 – Sidewalks

C. Location and Width – Revise to reference widths in DCM



18

Existing Pavement Standards

- Recent subdivision pavement failures have been primarily Local "A" without bus traffic .

Pavement Specifications

Street Classification	18-Kip ESAL	Reliability Level	Minimum Pavement Structure	Maximum Pavement Structure
Primary and Secondary Arterials	3,000,000	R-95	SN = 3.80	SN = 5.76
Collector and Type "B" Streets	2,000,000	R-90	SN = 2.92	SN = 5.08
Type "A" Streets - w/Bus Traffic	1,000,000	R-70	SN = 2.58	SN = 4.20
Type "A" Streets - w/out Bus Traffic	100,000	R-70	SN = 2.02	SN = 3.18



19

Recommended Pavement Standards

- Move to DCM
- New guidelines look to eliminate the Type "A" Streets w/ out Bus Traffic (100,000 18-Kip ESAL).
 - ESAL = Equivalent Single Axle Load
- Recommend increase minimum pavement specifications to handle at least 500,000 18-Kip ESAL.

Street Classification	18-Kip ESAL	Reliability Level	Minimum Pavement Structure	Maximum Pavement Structure
Primary and Secondary Arterials	3,000,000	R-95	SN=3.80	SN=5.76
Collector and Type "B: Street	2,000,000	R-90	SN=2.92	SN=5.08
Residential	500,000	R-70	SN=2.58	SN=4.20



20

Drive Approach Design

- Due to residential homes being converted to commercial uses in Old Town, specific standards are being developed to eliminate frequencies of variances needed for commercial driveway approaches. Visibility triangle minimums still must be met to assure safety. Access management standards are also being developed to dictate minimum spacing between drives on Main Street.



21

TIA Requirements

- Traffic Engineer (LAN) is revising the DCM is proposing that a TIA be required at 100 peak hour trips (PHTs). This would be an increase from the current 76 PHTs.



22

Council Feedback

- Does City Council support changing the requirements for street width on residential streets to 32' instead of the current 30' width?
- Does City Council support changing the pavement standards to 500,000 ESAL for residential streets?





City Council Regular Meeting Staff Report

Discussion on the review and confirmation of all upcoming special meetings and workshops and scheduling the time, date, and place of additional special meetings or workshops. (Ms. Cimics)

Meeting	Agenda Group
Tuesday, September 24, 2024, 6:30 PM	Discussion/Action Item: 9K
From	
Peggy Cimics, City Secretary	

PRIOR CITY COUNCIL ACTION:

N/A

BACKGROUND:

N/A

STAFF RECOMMENDATION:

N/A

FINANCIAL IMPACT:

N/A

MOTION(S):

N/A


Attachments

[Sept Oct 2024.pdf](#)

September



2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
1	City Offices Closed 	2	3	4 Parks Meeting 6:30pm	5 Budget WS 6:30pm	6	7
8	9	10 City Council 6:30pm	11 Municipal Court P&Z Meeting 6:30pm	12 NEP Luncheon Historical Meeting 6:30pm	13	14	
15	16	17 Chamber Luncheon	18	19 EDC Meeting 6:30pm	20	21	
22	23	24 City Council 6:30pm	25 Municipal Court	26	27	28	
29	30						

October



2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2 Parks Meeting 6:30pm	3	4	5
6	7	8	9 P&Z Meeting 6:30pm	10	11	12 Cibolofest 10-10
13	14 Town Hall 6pm-8pm	15 City Council 6:30pm	16 Meet the Candidate- Noble Group 6:30pm- 8:30pm	17 EDC Meeting 6:30pm	18	19 Town Hall 10am-12pm
20	21	22	23	24 Historic Meeting 6:30pm	25	26 Shred Day 8-12
27	28 Candlelight Vigil- Domestic Violence-Flag Pole City Hall 6pm Animal Advisory 6:30pm	29 City Council 6:30pm	30	31		



City Council Regular Meeting Staff Report

Approval/Disapproval of a Resolution of the City of Cibolo, Texas granting the Texas Department of Transportation a Drainage Easement. (Mr. Fousse)

Meeting	Agenda Group
Tuesday, September 24, 2024, 6:30 PM	Resolutions Item: 10A
From	
Timothy Fousse, Public Works Director	
Staff Contact(s)	
Timothy Fousse,	

PRIOR CITY COUNCIL ACTION:

City Council commitment to fund a portion of the FM1103 - Phase 2 Reconstruction Project

BACKGROUND:

TxDOT has determined that a larger drainage easement is required for the installation of a new bridge at the Town Creek West crossing to allow for the construction of a new bridge and associated support structures that will replace the existing drainage culverts. The new easement has been determined to not have an impact on the existing downstream drainage structures on this property.

STAFF RECOMMENDATION:

Staff recommend passage of the resolution authorizing the City Manager to execute the documents granting the easement to TxDOT.

FINANCIAL IMPACT:

The city will receive a payment of \$6,640 as compensation for the acquisition of this easement.

MOTION(S):

Motion to approve a resolution authorizing the City Manager to execute the documents needed to convey a drainage easement to TxDOT for the FM1103 Phase 2 Reconstruction Project.

Attachments

- [Exhibit A to FM 1103 Drainage Easement Resolution.pdf](#)
- [2024.09.12 FM 1103 Drainage Easement Resolution \(002\).pdf](#)

Notice of Confidentiality Rights: If you are a natural person, you may remove or strike any of the following information from this instrument before it is filed for record in the public records: your Social Security Number or your Driver's License Number.



Form ROW-N-31
(Rev. 07/11)
Page 1 of 2

DRAINAGE EASEMENT FOR HIGHWAY PURPOSES

THE STATE OF TEXAS § **ROW CSJ: 1268-02-032**
 § **TXC PARCEL ID: P00073730.001 & P00073730.002 / P20E**
COUNTY OF GUADALUPE § **KNOW ALL MEN BY THESE PRESENTS:**

That, City of Cibolo, Texas, Texas Home Rule Municipality of the County of Guadalupe, State of Texas, hereinafter referred to as Grantors, whether one or more, for and in consideration of the sum of Six Thousand Six Hundred Forty Dollars (\$ 6,640.00) to Grantors in hand paid by the State of Texas, acting by and through the Texas Transportation Commission, receipt of which is hereby acknowledged, and for which no lien is retained, either expressed or implied, do by these presents Grant, Bargain, Sell and Convey unto the State of Texas an easement in, along, upon and across the property which is situated in the County of Guadalupe, State of Texas, which is more particularly described in Exhibit "A", which is attached hereto and incorporated herein for any and all purposes.

This easement conveyed herein is for the purpose of opening, constructing and maintaining a permanent channel or drainage easement in, along, upon and across said premises described in Exhibit "A" together with the right and privilege at all times of the Grantee herein, its agents, employees and representatives of ingress and egress to and from said premises for the purpose of making any improvements, modifications or repairs which the State deems necessary.

And for the same consideration described above and upon the same conditions, the Grantors have this day granted and conveyed and by these presents do grant and convey unto the State of Texas any and all improvements presently existing upon the property described in said Exhibit "A"; SAVE and EXCEPT, N/A.

HOWEVER, it is expressly understood and agreed that Grantors are retaining title to the following improvements located on the aforesaid property, to wit: N/A.

Grantors covenant and agree to remove the above-described improvements from said land by the day of _____, _____, subject, however, to such extensions of time as may be granted by the State in writing; and if, for any reason, Grantors fail or refuse to remove same within said period of time prescribed, then, without any further consideration, the title to all or any part of such improvements not so removed shall pass to and vest in the State of Texas forever.

As a part of the grant hereby made it is agreed between the parties hereto that any stone, earth, gravel or caliche which may be excavated in the opening, construction or maintenance of said channel or drainage easement may be removed from said premises by the State.



* N 3 1 *

TO HAVE AND TO HOLD the premises described in Exhibit "A" for said purposes together with all and singular the rights, privileges and appurtenances thereto in any manner belonging, unto the State of Texas forever; and Grantor hereby binds itself, its heirs, successors or assigns, to Warrant and Forever Defend, all and singular, the said easement herein conveyed unto the State of Texas, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

IN WITNESS WHEREOF, this instrument is executed on this the _____ day of _____, 2024.

Corporate Acknowledgment

State of Texas
County of _____

This instrument was acknowledged before me on _____ by _____

of _____, a _____

corporation, on behalf of said corporation.

Notary Public's Signature

EXHIBIT "A"

CCSJ: 1268-02-030
RCSJ: 1268-02-032
County: Guadalupe
Highway: FM 1103
Limits: Rodeo Way to FM 78
ROW Project Number R00010638

Revision Date: August 16, 2023
Date: June 23, 2023
Parcel 20E1/P00073730.001
Parcel 20E2/P00073730.002
Page 1 of 4

Property Description for Parcels 20E1/P00073730.001 and 20E2/P00073730.002

BEING A 0.2636 ACRE (11,483 SQ. FT.) TRACT SITUATED IN THE DAVID MILLER SURVEY NO. 87, ABSTRACT 226, GUADALUPE COUNTY, TEXAS, AND BEING A PORTION OF LOT 1, BLOCK 2, FM 1103 AND MAIN STREET COMMERCIAL, A LEGAL SUBDIVISION RECORDED ON FEBRUARY 22, 2016 IN VOLUME 8, PAGES 453-458 OF THE MAP AND PLAT RECORDS OF GUADALUPE COUNTY, TEXAS (M.P.R.G.C.T.), AND BEING MORE PARTICULARLY DESCRIBED IN TWO (2) PARTS BY METES AND BOUNDS AS FOLLOWS:

Parcel 20E1/P00073730.001

COMMENCING at a Type II TxDOT concrete ROW monument with brass disk found in the existing south right-of-way line of FM 1103, a varying width right-of-way, for the northeast corner of said Lot 1;

THENCE with said existing south right-of-way line of FM 1103, same being the north line of said Lot 1, South 59° 00' 55" West a distance of 174.52 feet (called South 59° 15' 15" West) to a TxDOT Type III aluminum ROW disk set for the POINT OF BEGINNING of Parcel 20E1/P00073730.001, being 60.19 feet left of Engineer's Centerline Station 250+95.16 (N: 13,758,740.95, E: 2,213,611.17);

1. THENCE leaving said existing south right-of-way line of FM 1103 and said north line of Lot 1, crossing said Lot 1, South 18° 15' 35" East a distance of 235.88 feet to a TxDOT Type III aluminum ROW disk set for the southeast corner of an existing 100' x 250' TxDOT channel easement recorded in Volume 241 Page 352 of the Deed Records of Guadalupe County, Texas;
2. THENCE continuing across said Lot 1 with the existing east line of said 100' x 250' TxDOT channel easement, North 30° 37' 20" West a distance of 230.09 feet to a TxDOT Type III aluminum ROW disk set at the intersection of said east line of the 100' x 250' TxDOT channel easement with the north line of said existing south right-of-way line of FM 1103 and said north line of Lot 1;
3. THENCE with said existing south right-of-way line of FM 1103 and said north line of Lot 1, North 59° 00' 55" East a distance of 50.50 feet to said POINT OF BEGINNING and containing 0.1333 acre (5,807 sq. ft.).

Parcel 20E2/P00073730.002

COMMENCING at said Type II TxDOT concrete ROW monument with brass disk found in said existing south right-of-way line of FM 1103 for said northeast corner of said Lot 1;

THENCE with said existing south right-of-way line of FM 1103 and said north line of Lot 1, South 59° 00' 55" West (called South 59° 15' 15" West) a distance of 352.02 feet to a TxDOT Type III aluminum ROW disk set at the intersection of said existing south right-of-way line of FM 1103 and said north line of Lot 1 with the west line of said existing 100' x 250' TxDOT channel easement, for the POINT OF BEGINNING of Parcel 20E2/P00073730.002, being 60.18 feet left of Engineers Centerline Station 252+45.65 (N: 13,758,663.47, E: 2,213,482.14);

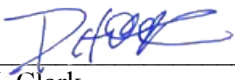
1. THENCE leaving said existing south right-of-way line of FM 1103 and said north line of Lot 1, crossing said Lot 1 with said existing west line of the 100' x 250' TxDOT channel easement, South 30° 37' 20" East a distance of 229.46 feet to a TxDOT Type III aluminum ROW disk set for the southwest corner of said 100' x 250' TxDOT channel easement;
2. THENCE crossing said Lot 1, North 42° 48' 38" West a distance of 234.43 feet to a TxDOT Type III aluminum ROW disk set in said existing south right-of-way line of FM 1103 and said north line of Lot 1, being 60.17 feet left of Engineers Centerline Station 252+95.15;
3. THENCE with said existing south right-of-way line of FM 1103 and said north line of Lot 1, North 59° 00' 55" East, passing at a distance of 43.72 feet a TxDOT Type II Aluminum ROW marker found, and from which a TxDOT Type I concrete ROW monument found bears South 02° 36' 36" West 6.93 feet, and continuing in all a total distance of 49.50 feet to said POINT OF BEGINNING and containing 0.1303 of an acre of land (5,676 sq. ft.).

NOTES:

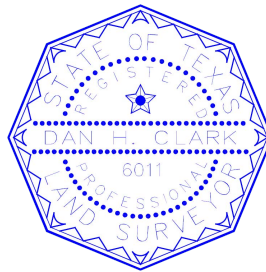
Bearings are based on Grid North, Texas Coordinate System, South Central Zone (4204), NAD83(2011). Distances and coordinates cited herein are surface (surface adjustment factor of 1.00017), U.S. Survey Feet.

A Parcel Plat of even date was prepared in conjunction with this property description.

Date of Survey: Original Survey - 07/28/2020
Supplemental - 11/17/2021



Dan H. Clark
Registered Professional Land Surveyor No. 6011



AG3 Group, LLC
4800 Fredericksburg Rd. Suite 200SL
San Antonio, TX 78229
Ph. 210-208-9400 Website: ag3-group.com
TBPLS Firm No. 10194622

DAVID MILLER
SURVEY NO 87
ABSTRACT 226

VARIABLE WIDTH DRAINAGE AND FLOODWAY EASEMENT
(VOL. 8, PG. 455 M.P.R.G.C.T.)

[A] 20' ROW DEDICATION (PER PLAT)

EXISTING 100' X 250'
CHANNEL EASEMENT
VOL. 241 PG. 352
O.P.R.G.C.T.

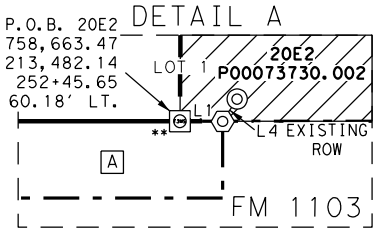
MAIN STREET COMMERCIAL
LOT 1 BLOCK 2
VOL. 8, PG. 453-458
M.P.R.G.C.T.

HEB GROCERY COMPANY LP
(VOL. 4207, PG. 65 O.P.R.G.C.T.)

CHANNEL EASEMENT
0.1333 ACRE

25' SEWER LINE EASEMENT
VOL 502, PG. 188 M.P.R.G.C.T.

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N59° 00' 55" E	5.78'
L2	N59° 00' 55" E	50.50'
L3	N59° 00' 55" E	49.50'
L4	S02° 36' 36" W	6.93'
L5	S59° 00' 55" W	178.52'



P.O.B. 20E1
N: 13,758,740.95
E: 2,213,611.17
STA. 250+95.16
60.19 LT.

20E1
P00073730.001

STA. 251+45.66
60.17 LT.

20E2
P00073730.002

CHANNEL EASEMENT
0.1303 ACRE

DETAIL A

25' BUILDING SETBACK LINE (PLAT)

15' UTILITY EASEMENT (PLAT)

P.O.C.
PARCEL 20E1 & 20E2
STA. 249+20.64
60.20 LT.

FM 1103

S59° 00' 55" W 100.00'

EXISTING ROW
STA. 252+95.15
60.17 LT.

NOTES:

- BEARINGS ARE BASED ON GRID NORTH, TEXAS COORDINATE SYSTEM, SOUTH CENTRAL ZONE (4204), NAD83(2011). DISTANCES AND COORDINATES CITED HEREIN ARE SURFACE (SURFACE ADJUSTMENT FACTOR OF 1.00017), U.S. SURVEY FEET.
- PREPARED FROM A SURVEY MADE ON THE GROUND.
- ** THE TXDOT TYPE III MONUMENT SET MAY BE REPLACED WITH A TXDOT TYPE II RIGHT-OF-WAY MARKER UPON COMPLETION OF THE HIGHWAY CONSTRUCTION PROJECT UNDER THE SUPERVISION OF A REGISTERED PROFESSIONAL LAND SURVEYOR, EITHER EMPLOYED OR RETAINED BY TXDOT.
- A PROPERTY DESCRIPTION OF EVEN DATE WAS PREPARED IN CONJUNCTION WITH THIS PARCEL PLAT.
- DATE OF SURVEY: ORIGINAL SURVEY-07/28/2020, SUPPLEMENTAL-11/17/2021
- ACCESS WILL BE PERMITTED TO THE REMAINDER PROPERTY ABUTTING THE HIGHWAY FACILITY.

LEGEND

- ⊙ IRSC IRON ROD SET W/ AG3 CAP
- ⊙ IRFC 1/2" IRON ROD FOUND W/ CAP
- ⊙ 1/2" IRON ROD FOUND
- ⊙ TYPE I MONUMENT FOUND
- ⊙ TYIIF TYPE II MONUMENT FOUND
- ⊙ TYPE II MONUMENT SET
- ⊙** TYPE III MONUMENT SET (NOTE 3)
- ⊙ TYPE III MONUMENT SET
- ⊙ MAGNAIL
- ⊙ IRON PIPE FOUND

- EXISTING RIGHT-OF-WAY
- - - EASEMENT
- PROPERTY LINE
- LINE BREAK

M.P.R.G.C.T. - MAP AND PLAT RECORDS OF GUADALUPE COUNTY TEXAS

O.P.R.G.C.T. - OFFICIAL PUBLIC RECORDS OF GUADALUPE COUNTY TEXAS



[Signature]

DAN H. CLARK, RPLS 08/16/2023

REVISIONS

NO.	DATE	DESCRIPTION



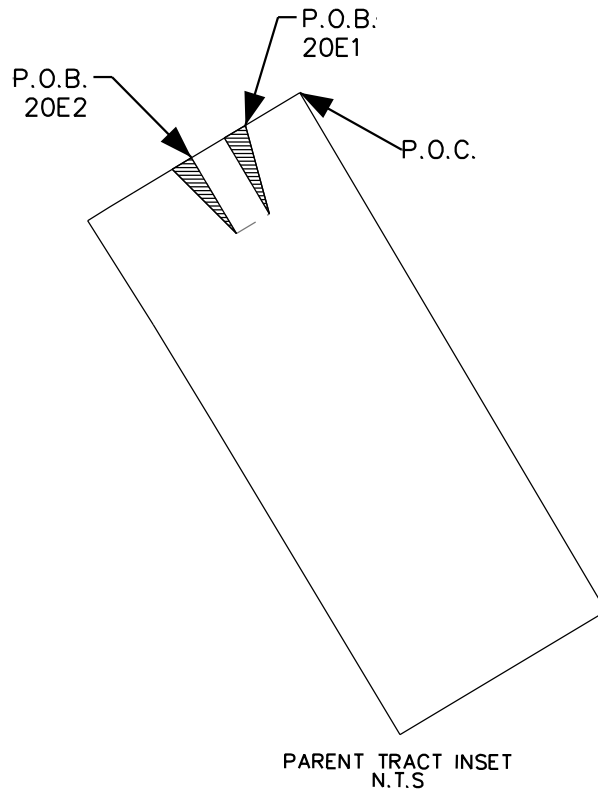
4800 FREDERICKSBURG RD SUITE 200SL
SAN ANTONIO, TX 78229
P: 210-208-9400 F: 210-208-9401
TBPE #F-21809
TBPLS #10194622



Texas Department of Transportation

PARCEL PLAT SHOWING
PARCEL 20E1/P00073730.001
PARCEL 20E2/P00073730.002

EASEMENT AC. / S.F.	20E1 0.1333 AC. / 5807 S.F.	20E2 0.1303 AC. / 5676 S.F.			
SCALE: 1" = 50'		AUGUST 2023			
FED RD DIV NO	STATE	PROJECT NO	HWY NO		
6	TEXAS	CSJ 1268-02-030 RCSJ 1268-02-032	FM 1103		
STATE DIST NO	COUNTY	CONT	SECT	JOB	SHEET NO
15	GUADALUPE	1268	02	030 032	3 OF 4



PARENT TRACT INSET
N.T.S

NOTES:

1. BEARINGS ARE BASED ON GRID NORTH, TEXAS COORDINATE SYSTEM, SOUTH CENTRAL ZONE (4204), NAD83(2011). DISTANCES AND COORDINATES CITED HEREIN ARE SURFACE (SURFACE ADJUSTMENT FACTOR OF 1.00017), U.S. SURVEY FEET.
2. PREPARED FROM A SURVEY MADE ON THE GROUND.
3. ** THE TXDOT TYPE III MONUMENT SET MAY BE REPLACED WITH A TXDOT TYPE II RIGHT-OF-WAY MARKER UPON COMPLETION OF THE HIGHWAY CONSTRUCTION PROJECT UNDER THE SUPERVISION OF A REGISTERED PROFESSIONAL LAND SURVEYOR, EITHER EMPLOYED OR RETAINED BY TXDOT.
4. A PROPERTY DESCRIPTION OF EVEN DATE WAS PREPARED IN CONJUNCTION WITH THIS PARCEL PLAT.
5. DATE OF SURVEY: ORIGINAL SURVEY-07/28/2020, SUPPLEMENTAL-11/17/2021
6. ACCESS WILL BE PERMITTED TO THE REMAINDER PROPERTY ABUTTING THE HIGHWAY FACILITY.

LEGEND

- ⊙ IRSC IRON ROD SET W/ AG3 CAP
- ⊙ IRFC 1/2" IRON ROD FOUND W/ CAP
- ⊙ 1/2" IRON ROD FOUND
- ⊙ TYPE I MONUMENT FOUND
- ⊙ TYIIF TYPE II MONUMENT FOUND
- ⊙ TYPE II MONUMENT SET
- ⊙** TYPE III MONUMENT SET (NOTE 3)
- ⊙ TYPE III MONUMENT SET
- ⊙ MAGNAIL
- ⊙ IRON PIPE FOUND

- EXISTING RIGHT-OF-WAY
- - - EASEMENT
- _____ PROPERTY LINE
- ⚡ LINE BREAK

M. P. R. G. C. T. - MAP AND PLAT RECORDS OF
GUADALUPE COUNTY TEXAS

O. P. R. G. C. T. - OFFICIAL PUBLIC RECORDS OF
GUADALUPE COUNTY TEXAS



DH Clark

DAN H. CLARK, RPLS 08/16/2023

REVISIONS

NO.	DATE	DESCRIPTION



4800 FREDERICKSBURG RD SUITE 200SL
SAN ANTONIO, TX 78229
P:210-208-9400 F:210-208-9401
TBPE #F-21809
TBPLS #10194622



Texas Department of Transportation

PARCEL PLAT SHOWING
PARCEL 20E1/P00073730.001
PARCEL 20E2/P00073730.002

EASEMENT AC. / S.F.	20E1 0.1333 AC. / 5807 S.F.	20E2 0.1303 AC. / 5676 S.F.			
SCALE: 1" = 50'		AUGUST 2023			
FED RD DIV NO	STATE	PROJECT NO	HWY NO		
6	TEXAS	CSJ 1268-02-030 RCSJ 1268-02-032	FM 1103		
STATE DIST NO	COUNTY	CONT	SECT	JOB	SHEET NO
15	GUADALUPE	1268	02	030 032	4 OF 4



RESOLUTION NO. _____

RESOLUTION BY THE CITY OF CIBOLO, TEXAS GRANTING TO THE TEXAS DEPARTMENT OF TRANSPORTATION A DRAINAGE EASEMENT BEING A .2636 ACRE TRACT OF LAND IN THE CITY OF CIBOLO, TEXAS SITUATED IN THE DAVID MILLER SURVEY NO. 87, ABSTRACT 226, GUADALUPE COUNTY, TEXAS AND BEING A PORTION OF LOT 1, BLOCK 2, FM 1103 AND MAIN STREET COMMERCIAL, A LEGAL SUBDIVISION RECORDED ON FEBRUARY 22, 2016 IN VOLUME 8, PAGES 453-458 OF THE MAP AND PLAT RECORDS OF GUADALUPE COUNTY, TEXAS, ALSO KNOWN AS PARCELS 20E1 AND 20E2; AUTHORIZING THE CITY MANAGER TO EXECUTE DOCUMENTATION TO CONVEY SUCH EASEMENT; PROVIDING FOR REPEAL; AND PROVIDING AND EFFECTIVE DATE.

WHEREAS, the City Council finds the City of Cibolo (“City”) is a Texas Home Rule Municipality, as defined by applicable law; and

WHEREAS, the City Council finds the Texas Department of Transportation (“TxDOT”) is performing construction on FM 1103 in Cibolo, Texas (the “Project”); and

WHEREAS, the City Council finds that TxDOT approached the City requesting a drainage easement on property owned by the City of Cibolo being specifically a .2636-acre tract of land in the City described as described as the David Miller Survey No. 87, Abstract 226, Guadalupe County, Texas and being a portion of Lot 1, Block 2, FM 1103 and Main Street Commercial, a legal subdivision recorded on February 22, 2016 in volume 8, pages 453-458 of the map and plat records of Guadalupe county, Texas, also known as Parcels 20e1 and 20e2 as described in more detail on Exhibit A (“the Easement”); and

WHEREAS, the City Council finds the Easement is necessary for proper drainage of the Project and the surrounding area and is in the best interest of the residents of the municipality; and

WHEREAS, the City Council desires to convey the Easement to TxDOT.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CIBOLO, TEXAS:

1. The statements set forth in and by reference in the recitals of this Resolution are true and correct, and the City Council hereby incorporates such recitals as a part of this Resolution.

2. The conveyance of the Easement is hereby approved as shown on Exhibit A.

3. The City Manager is hereby authorized to execute the Easement which is attached hereto and incorporated into this Resolution as if restated verbatim herein, along with all customary closing documentation, approved as to form by the City Attorney's Office.

4. This Resolution shall be and is hereby cumulative of all other resolutions of the Corporation and this Resolution shall not operate to repeal or affect any such other resolutions except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Resolution, in which event such conflicting provisions, if any, in such other resolution or resolutions are hereby repealed.

5. The meeting at which this Resolution passed was conducted in compliance with the Texas Open Meetings Act.

6. This Resolution shall become effective and be in full force and effect from and after the date of passage and adoption by the City Council of the City of Cibolo, Texas.

PASSED AND ADOPTED BY THE CITY COUNCIL ON THE 24TH DAY OF SEPTEMBER, 2024.

MARK ALLEN
Mayor

ATTEST:

PEGGY CIMICS, TRMC
City Secretary

APPROVED AS TO FORM:

GEORGE HYDE, City Attorney
Hyde Kelley LLP

EXHIBIT A
DRAINAGE EASEMENT WITH ATTACHED SURVEY



Google Earth image of area subject to this agenda item



City Council Regular Meeting Staff Report

Approval/Disapproval of a Resolution approving the City of Cibolo Annual Review Policy for the City of Cibolo and the Schertz Cibolo Universal City Independent School District (SCUC ISD) Interlocal Agreement. (Chief Andres)

Meeting	Agenda Group
Tuesday, September 24, 2024, 6:30 PM	Resolutions Item: 10B
From	
Thedrick Andres, Chief of Police	

PRIOR CITY COUNCIL ACTION:

N/A

BACKGROUND:

On July 23, 2024, the City of Cibolo and Schertz Cibolo Universal City Independent School District (“SCUC ISD”) entered into an Interlocal Agreement (“ILA”) for the provision of school resource officers pursuant to Section 37.081 of the Texas Education Code.

On September 10, 2024, the Chief of Police, Thedrick Andres, provided a presentation on the School Resource Officer (SRO) Program Interlocal Agreement (ILA) Annual Policy Review.

This Resolution is intended to assist the City in its annual review of the ILA and to determine if any amendments to the Cibolo/SCUCISD SRO ILA are needed from the annual policy review meeting.

STAFF RECOMMENDATION:

The staff requests the Council's approval of the City of Cibolo's SRO Interlocal Agreement Annual Review Policy .

FINANCIAL IMPACT:

N/A

MOTION(S):

N/A

Attachments

- [2024.09.12 Resolution Approving SCUC ISD - CIBOLO 2024 SRO ILA Annual Review Policy.pdf](#)
- [SRO ILA Annual Policy Review.pdf](#)



RESOLUTION NO. _____

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CIBOLO, TEXAS (“CITY”), APPROVING THE SCHERTZ CIBOLO UNIVERSAL CITY INDEPENDENT SCHOOL DISTRICT INTERLOCAL AGREEMENT ANNUAL REVIEW POLICY; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; PROVIDING FOR TEXAS OPEN MEETINGS ACT COMPLIANCE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on July 23, 2024, the City and Schertz Cibolo Universal City Independent School District (“SCUC ISD”) entered into an Interlocal Agreement (“ILA”) for the provision of school resource officers pursuant to Section 37.081 of the Texas Education Code; and

WHEREAS, In order to effectuate and execute its obligations for the ILA, the City desires to adopt the SCUC ISD ILA Annual Review Policy addressing the terms of the ILA; and

WHEREAS, the City Council has determined that it is in the best interest of the City to adopt this policy.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CIBOLO, TEXAS THAT:

Section 1. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 2. The City Council hereby adopts the SCUC ISD ILA Annual Review Policy.

Section 3. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution will be and remain controlling as to the matters resolved herein.

Section 4. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 5. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL ON THE 24TH DAY OF SEPTEMBER 2024.

MARK ALLEN
Mayor

ATTEST:

APPROVED AS TO FORM:

PEGGY CIMICS, TRMC
City Secretary

HYDE KELLEY LLP
City Attorney

EXHIBIT A

POLICY



City of Cibolo – SCUC ISD ILA Annual Review Policy

Subject: School Resource Officer Interlocal Agreement	No. Pages: 3	Effective Date: ##/##/2024
Policy Number #.##		Rescinds:

Section 1: The City of Cibolo and SCUC ISD annually enter into an Interlocal Agreement (“ILA”) for the provision of School Resource Officers to SCUC ISD, which is governed by Texas Education Code 37.081.

Section 2: The ILA must be reviewed annually by City Staff and the SCUC-ISD staff no later than May 1st of each year in which the agreement is to be renewed.

Section 3: The City Council desires that the SCUC-ISD pay 100% of all direct costs incurred by the City in connection with providing law enforcement services to the district.

Section 4: The City and SCUC ISD agree on the School Resource Officer (SRO) assigned duties as referenced in Article 3, section 3.6 of the Interlocal Agreement between the two parties.

Section 5: City staff is responsible to ensure that all direct costs, if not paid by the regular installment payments made by the SCUC ISD, will be accounted for and will be submitted for payment by the city to the SCUC ISD during the “true-up” period, to be accountable to the citizens in the use of city tax dollars.

Section 6: City employees providing SRO services to the ISD must always maintain the chain of command within the department unless authorized in writing by a supervisor regarding law enforcement matters that take place at the school.

Section 7: Officers assigned to fulfill the SRO obligations provided for in the ILA will read and study the ILA to ensure the officers' roles and responsibilities are clear. Any questions will be directed to the appropriate Police Department supervisors.

Section 8: When the annual revisions are completely negotiated, subject to City Council approval, City Staff will provide the City Council, the existing agreement, a reconciliation of amounts expended in providing the service and the amounts recovered from the SCUC ISD.

Section 9: City Council members may attend and participate in any negotiations involving the ILA, as determined by a majority vote of the City Council authorizing their observation and related involvement.

Section 10: City Council will be provided a report on the negotiations at each City Council meeting prior to the presentation of the proposed agreement.



City Council Regular Meeting Staff Report

Approval/Disapproval of an Ordinance prohibiting camping in a public place in the City of Cibolo. (Chief Andres)

Meeting	Agenda Group
Tuesday, September 24, 2024, 6:30 PM	Ordinances Item: 11A
From	
Thedrick Andres, Chief of Police	

PRIOR CITY COUNCIL ACTION:

N/A

BACKGROUND:

This ordinance is modeled on Section 48.05 of the Penal Code which provides a statewide offense to camp in a public place. Section 48.05 of the Penal Code allows a local authority to adopt a local ordinance, provided the ordinance is compatible with and equal to or more stringent than the state law or provided the ordinance relates to an issue not specifically addressed by the state statute. We intend this ordinance to be more stringent and to relate to issues not addressed by Section 48.05—it includes living in a vehicle and nonresidential places as regulated areas. Further, this ordinance removes the culpable mental state imposed by state law, making it more stringent.

STAFF RECOMMENDATION:

Staff recommends Council approval of this ordinance, which regulates camping in public parks, to further regulate camping in all public places to include streets, alleys, sidewalks, public right of way, and city-owned properties.

FINANCIAL IMPACT:

N/A

MOTION(S):

Motion to approve/disapprove an ordinance prohibiting camping in a public place in the City of Cibolo.

Attachments

[Cibolo Camping Ordinance \(proposed\).pdf](#)



ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF CIBOLO, TEXAS, AMENDING CHAPTERS 50 AND 54 OF THE CITY OF CIBOLO CODE OF ORDINANCES; PROVIDING RULES AND REGULATIONS FOR CAMPING; PROVIDING FOR SEVERABILITY, REPEAL, SAVINGS, PUBLICATION, AND CODIFICATION; DECLARING ADOPTION IN COMPLIANCE WITH THE TEXAS OPEN MEETINGS ACT; PROVIDING A PENALTY; PROVIDING AN EFFECTIVE DATE; AND CONTAINING OTHER PROVISIONS RELATED TO THE SUBJECT

WHEREAS, the City Council finds the City of Cibolo, Texas (“the City”) is a home-rule municipality; and

WHEREAS, the City desires to maintain its public places, including streets, rights of way, and city parks, and its business parking lots and business entrance in a safe and healthy manner; and

WHEREAS, the City recognizes the importance of promoting safe and enjoyable camping experiences for all residents and visitors; and

WHEREAS, the City is committed to protect and preserve natural resources within designated camping areas; and

WHEREAS, the City acknowledges the negative impacts that may occur as a result of camping in public spaces, or parking lots, or entrances; and

WHEREAS, Section 48.05 of the Texas Penal Code establishes a criminal offense for certain camping and provides rules related thereto; and

WHEREAS, Subsection 48.05(f) of the Texas Penal Code allows a municipality to adopt its own regulation concerning camping, provided the regulation (1) is compatible with and equal to or more stringent than the state statute or (2) relates to an issue not specifically addressed by the state statute; and

WHEREAS, the City Council desires to adopt a city ordinance regulating camping pursuant to the authorization provided by Subsection 48.05(f) of the Texas Penal Code; and

WHEREAS, pursuant to Section 54.004 of the Texas Local Government Code, the City of Cibolo may adopt and enforce ordinances to protect health life and property and to preserve the good government, order and security of the city and its inhabitants; and

WHEREAS, the City Council desires to adopt rules and regulations on camping within the City.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CIBOLO, TEXAS:

SECTION 1. Incorporating Recitals. The City Council approves the recitals hereto and incorporates them herein as findings of fact as if recited verbatim.

SECTION 2. Ordinance Amendments. The Code of Ordinances is hereby amended by adding a new section 50-23 of article 111 of Chapter 50, to provide as set forth in **Attachment A** attached hereto.

SECTION 3. Amendments. The Code of Ordinances is hereby amended by deleting Section 54-127 of Chapter 54.

SECTION 4. Severability. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be unconstitutional or illegal by final judgment of a court of competent authority, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed and ordained all the remaining portions of this Ordinance without the inclusion of such portion or portions found to be unconstitutional or invalid.

SECTION 5. Repeal. All resolutions, ordinances, or parts thereof conflicting or inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such conflict. In the event of a conflict or inconsistency between this Ordinance and any other resolution, code or ordinance of the City, or parts thereof, the terms and provisions of this Ordinance shall govern.

SECTION 6. Savings. All rights and remedies of the City are expressly saved as to any and all violations of the provisions of any ordinances which have accrued at the time of the effective date of this Ordinance; and such accrued violations and litigation, both civil and criminal, whether pending in court or not, under such ordinances, shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

SECTION 7. Publication and Codification. The City shall publish this Ordinance in the newspaper designated as the official newspaper of the City twice as required by Section 3.13(3) of the City Charter. This Ordinance will be codified in the Cibolo Code in the next appropriate update.

SECTION 8. Open Meeting Compliance. The City Council finds that the meeting at which this Ordinance passed was conducted in compliance with the Texas Open Meetings Act.

SECTION 9. Penalty. It shall be unlawful for any person to violate any provision of this Ordinance. Any person who violates, or any person who causes or allows another person to violate, any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine of not more than Five Hundred Dollars (\$500.00). Each occurrence of any violation of this Ordinance shall constitute a separate offense. Each day on which any violation of this Ordinance occurs shall constitute a separate offense.

SECTION 10. Effective Date. This Ordinance will become effective within the corporate city limits of the City of Cibolo upon the required newspaper publication.

PASSED, APPROVED, AND ADOPTED on this _____ day of _____ 2024.

Mark Allen, Mayor

ATTEST:

APPROVED AS TO FORM:

Peggy Cimics, TRMC
City Secretary

Hyde Kelley LLP
City Attorney

Attachment A

CITY OF CIBOLO CODE OF ORDINANCES

. . . .
Chapter 50 – OFFENSES AND MISCELLANEOUS PROVISIONS

. . .
ARTICLE III. – REGULATIONS AND PROHIBITED CONDUCT

. . .
Section 50-23. Camping

(a) In this section:

(1) “Camp” means the use of a place as a living accommodation for such activities as:

- a. cooking;
- b. making a fire;
- c. storing personal belongings;
- d. digging;
- e. sleeping; or
- f. using a shelter.

(2) “Shelter” includes a tent, tarpaulin, lean-to, sleeping bag, bedroll, blankets, vehicle, or any form of temporary, semipermanent, or permanent shelter.

(b) A person commits an offense if the person camps in a public place, including a street, alley, sidewalk, public right of way, city park, or other city-owned property, without the effective consent of the city or other public agency having the legal duty or authority to manage the public place.

(c) A person commits an offense if the person camps in a nonresidential private parking lot or business entrance.

(d) Consent given by the city is not effective for purposes of Subsection (b), unless given to authorize the person to camp for:

(1) recreational purposes; or

(2) purposes related to providing emergency shelter during a disaster declared under Section 418.014, Government Code, or a local disaster declared under Section 418.108 of that code.

(e) Except as provided by Subsection (f), before or at the time a peace officer issues a citation to a person for an offense under this section, the peace officer must make a reasonable effort to:

(1) advise the person of an alternative place at which the person may lawfully camp; and

(2) contact, if reasonable and appropriate, an appropriate official of the city or Guadalupe County, or an appropriate nonprofit organization operating within that political subdivision, and request the official or organization to provide the person with:

(A) information regarding the prevention of human trafficking; or

(B) any other services that would reduce the likelihood of the person suspected of committing the offense of continuing to camp.

(f) Subsection (e) does not apply if the peace officer determines there is an imminent threat to the health or safety of any person to the extent that compliance with that subsection is impracticable.

(g) If the person is arrested or detained solely for an offense under this section, a peace officer enforcing this section shall ensure that all of the person's personal property not designated as contraband under other law is preserved by:

(1) permitting the person to remove all the property from the place at the time of the person's departure; or

(2) taking custody of the property and allowing the person to retrieve the property after the person is released from custody.

(h) A fee may not be charged for the storage or release of property under Subsection (i)(2).



City Council Regular Meeting Staff Report

Approval/Disapproval of an Ordinance for a Conditional Use Permit (CUP) request to allow Hotel/Motel (Bed and Breakfast) use for certain real property located at 102 Short Street, legally described as ABS: 216 SUR: A S LEWIS 0.210 ACRES; ABS: 216 SUR: A S LEWIS 0.0600 ACRES. (Ms. Huerta)

Meeting	Agenda Group
Tuesday, September 24, 2024, 6:30 PM	Ordinances Item: 11B
From	
Susana Huerta, Assistant Planning Director	

CITY COUNCIL ACTION: Approval/Disapproval of an Ordinance

CITY COUNCIL PREVIOUS ACTION: This item was previously considered at the May 14, 2024 City Council meeting. No action was taken on this item at the meeting.

PLANNING AND ZONING COMMISSION RECOMMENDATION: Approval with Staff recommended conditions by a 6-1 vote at April 10, 2024 meeting

PROPERTY INFORMATION:

Project Name: **CUP-24-01**

Owners: R.H.S. Aquatic Construction, Inc.

Representative: Richard H. Shepherd

Location/Area: 102 Short Street, 0.210, 0.0600 acres

Location: Short Street in Old Town

Council District: 2

[Future Land Use](#): Neighborhood Residential

Existing [Zoning](#): High Density Single-Family Residential (SF-6)

Overlay: Old Town Mixed Use Overlay

Requested Zoning: Conditional Use Permit (CUP)

Proposed Use: Hotel/Motel (Bed and Breakfast)

FINDINGS:

A zoning request is specifically about land use, not the future engineering of the land itself, and should meet criteria per [UDC Article 4.3.1.5](#). Decisions regarding future engineering of the land occur with the platting process, where the property's design is known. The subject property is zoned High Density Single-Family Residential (SF-6) zoning district. The subject property is directly adjacent to properties zoned (SF-6) High Density Single-Family Residential to the North, East and West and properties zoned Community Retail/Service (C-2) to the South. The subject property falls within the Old Town Mixed Use Overlay district.

The subject property is 0.21 and 0.06 acres in size. Though they are deeded as separate, they are part of one tract and will be considered one property, addressed 102 Short Street once platted. The property presently has one (1) single-family residential structure on the property. The applicant/owner, Richard Shepherd, is proposing to develop a 480 square foot "tiny home" on the property for use of Hotel/Motel (Bed and Breakfast) AirBnB.

Upon receiving an inquiry about on-going construction on the property in January of 2024, current staff found that a building permit was erroneously issued for construction of the "tiny home" on February 2, 2023. Construction of the "tiny home" structure has since halted. A Stop Work Order was issued on January 31, 2024. The proposed Hotel/Motel (Bed and Breakfast) Air BnB component requires a Conditional Use Permit (CUP) for properties located in the Old Town mixed use overlay district.

Additionally, the subject property is not platted. Staff met with the owner/applicant and advised them of the Conditional Use Permit (CUP) and platting process. The property owner submitted a Minor Plat that was accepted for review on September 9, 2024.

Since this item was first considered at the May 14, 2024, City Council meeting, the property owner has met with Councilmember Roberts and administration to identify ways of moving this project forward. **This item is returning before City Council for consideration at the request of Councilmember Roberts.**

PUBLIC NOTICE:

Notice was published within the local newspaper (Seguin Gazette) on March 24, 2024, and the [City Website](#). Individual letters were sent by mail to 20 property owners within 200' of the site. To date, Staff has received three (3) in favor of and zero (0) in opposition. Public Hearings were held on April 10, 2024 (Planning & Zoning Commission) and on April 23, 2024 (City Council). Approval/Disapproval of the zoning ordinance was scheduled for the May 14, 2024, City Council meeting. No action was taken. Approval/Disapproval of the zoning ordinance is scheduled for the September 24, 2024 City Council meeting.

STAFF CONCLUSIONS:

Staff recommends, should Council approve the CUP for Hotel/Motel (Bed and Breakfast) located at 102 Short Street, that it be subject to the following conditions. Below are the conditions that Staff recommended to Council when this item was first considered on May 14, 2024. Since this meeting, the property owner has taken steps to meet conditions A, F, and H, noted below in **bold**:

- a. The two parcels comprising 0.270 acres shall be platted as a single lot.
 - a. **The property owner submitted a Minor Plat that was accepted for review on September 9, 2024.**
- b. This CUP shall be developed in accordance with the site plan, Exhibit B, attached hereto and incorporated herein for all purposes.
- c. Any and all required building permits and a valid Certificate of Occupancy must be obtained by the owner/applicant. All permit applications submitted for this property are subject to the requirements of the City Code, and the City shall inspect the Property in compliance with City ordinances. No use of the property shall be allowed prior to the issuance of a Certificate of Occupancy.
- d. No other conditional uses are allowed under this CUP.
- e. This CUP shall expire and shall not be valid upon any of the following circumstances: 1) upon the expiration of two years from the effective date of this Ordinance, provided a Certificate of Occupancy has not been issued for this CUP use; 2) upon cessation of Hotel/Motel (Bed and Breakfast) use for a period of time of three (3) months or greater after issuance of a Certificate of Occupancy; or 3) upon a change in ownership of the Property.

- f. Utilities- Applicant must relocate the existing laterals (sewer) and provide for appropriate size utilities.
 - a. **The property owner paid fees for sewer repair and this work was completed by Public Works.**
- g. Off-Street Parking – One (1) additional parking space is required to comply with UDC Sec. 10.2 off-street parking requirements.
- h. Hotel Occupancy Tax – Applicant must comply with all Hotel Occupancy Tax requirements applicable in the City of Cibolo.
 - a. **The property has registered and complied with all Hotel Occupancy Tax requirements applicable in the City of Cibolo.**

CITY COUNCIL ACTION:

1. Approve the requested CUP for Hotel/Motel (Bed and Breakfast) located at 102 Short Street, legally described as ABS: 216 SUR: A S LEWIS 0.210 ACRES; ABS: 216 SUR: A S LEWIS 0.0600 ACRES.
2. Approve the requested CUP for Hotel/Motel (Bed and Breakfast) located at 102 Short Street, legally described as ABS: 216 SUR: A S LEWIS 0.210 ACRES; ABS: 216 SUR: A S LEWIS 0.0600 ACRES., *and any additional conditions the City Council may require.*
3. Deny the requested CUP for Hotel/Motel (Bed and Breakfast) located at 102 Short Street, legally described as ABS: 216 SUR: A S LEWIS 0.210 ACRES; ABS: 216 SUR: A S LEWIS 0.0600 ACRES., *with findings.*

STAFF ANALYSIS:

Unified Development Code (UDC) Section 4.3.2 – Conditional Use Permit Approval Considerations

A CUP is intended to provide some flexibility to traditional zoning by offering a mechanism to balance specific site constraints and development plans with the larger interest of the community and the integrity of the UDC. An application for a CUP follows the same process as a Zoning Map Amendment Process (rezoning). The Permit, if granted, may include conditions placed upon the development of the property. The Planning & Zoning Commission and City Council shall consider the following, at a minimum, in conjunction with its deliberations for approval or denial of the application and the establishment of conditions: *(for reference, [UDC](#) and [Comprehensive/Master Plan](#))*

A. Consistency with the Comprehensive Master Plan;

Comprehensive/Master Plan – Future Land Use Categories – Neighborhood Residential

Appropriate Land Use Types: The appropriate primary uses allowed in areas designated as neighborhood residential include single-family residential, accessory residential units, home professions, large scale assembly, community recreation, local utility services, park and recreation services, primary and secondary education facilities, and safety services. Appropriate secondary uses include such things as accessory living quarters and residential units, greenhouses, life care services, day-care services, and nursery schools

Compatible Zoning Districts (P.43 from Comp Plan):

Single-Family Residential (SF-2) | Planned Unit Development (PUD)

STAFF FINDING: The Comprehensive Master Plan calls out this parcel as Neighborhood Residential, with compatible zoning districts such as SF-4, which more closely aligns with the 2013 classification of SF-2 used in the Comprehensive Plan.

The hotel/motel (bed and breakfast) use is not listed as an appropriate use type per the comprehensive plan.

B. Conformance with applicable regulation in this UDC and standards established by the UDC;

Comprehensive/Master Plan – Future Land Use Categories – Neighborhood Residential

Intent & Character – The neighborhood residential future land use category is intended for areas that will be primarily developed with new single-family detached residential subdivisions. Development reflects a suburban to auto-oriented character; meaning that these areas are predominantly dominated by streets, driveways, and garages. Lot sizes and architectural styles are fairly uniform; but generally, new development density is between two and six units per acre.

STAFF FINDING: Although the hotel/motel (bed and breakfast) use is not listed as an appropriate use type per the Comprehensive Plan, staff finds it is consistent with the intent of Old Town Mixed Use Overlay (OT) because of the primarily residential nature and character of the use since it will function very similarly to a residential rental property other than it will be with short-term tenants.

The Old Town Overlay District (OT) is intended to provide a cohesive set of design and use standards for properties within its boundaries. The OT District recognizes the historical fabric of Old Town Cibola and seeks to preserve the character, pedestrian scale, and architecture of the area surrounding Main Street. Additionally, it seeks to provide a pedestrian-oriented environment and flexibility for harmonious residential, civic, and commercial uses, as well as context-sensitive design standards to integrate new development with the City's original core.

C. Compatibility with existing or permitted uses on abutting sites, in terms of building height, bulk, scale, setbacks and open spaces, landscaping and site development, and access/circulation.

(2018) UDC Section 14.2.N.7. High Density Residential District (SF-6)

a. Intent – The high-density residential district enables higher density (up to 5.5 units per acre) housing types, such as townhomes, garden homes, or duplex/triplex to be developed in closer proximity to collector streets. The district is intended to complement the suburban district and in infill areas of the Town Center, serving as a transitional use between commercial and single family uses. Mobile/ manufactured/modular homes are not permitted.

b. Permitted uses –one (1) dwelling unit per lot, and community recreational facilities.

c. Specific uses – subject to Site Plan approval, private recreational amenities, places of worship, schools.

Lot Area	Lot Width	Front Setback	Rear Setback	Side Setback	Max Impervious Coverage	Maximum Height
6,600 sq ft	60'	25'	10'	10'	60%	35'

STAFF FINDING: The UDC provides lot design guidelines within the High Density Single-Family Residential (SF-6) Zoning District that are designed in scale for compatibility with surrounding mix of residential areas. The applicant property exceeds the lot size requirement for SF-6 properties. The proposed “tiny home” structure will be reviewed for compliance with building setbacks during building permit review.

D. Potential unfavorable impacts on existing or permitted uses on abutting sites, the extent that such impacts exceed those which reasonably may result from use of the site by a permitted use;

(2018) UDC Section 13.1 Residential Uses allowed by right and with a Conditional Use Permit (CUP).

SF-6 uses allowed by right

SF-6 allowed with CUP

Greenhouse*

Accessory Living Quarters

Home Occupation*

Accessory Residential Units, Residential District

Manufactured Modular Housing Condominium Residential

Single-family Residential Group Residential

Assembly Patio Home

Community Recreation Day Care Services (Family)*

Local Utility Services Day Care Services (Group)*

Park and Recreation Services Day Care Services (General Commercial)*

Primary Educational Facilities Life Care Services*

Safety Services Nursery School*

*Subject to supplemental use regulations of UDC Article 6.

Section 4.7.4.4.1 Old Town Mixed Use Overlay

4.7.4.4.1 Permitted Uses

The uses of the underlying zoning district from the official City zoning map, as amended, are permitted, to the extent that all applicable performance standards of this section are met. In addition to the permitted uses of the underlying district, the following uses are permitted within the OT district boundary:

1. Single-family residential, provided that this use takes access from a local public street.
2. Attached residential uses (Upper-story or behind primary structure) are permitted, provided that the residential use is clearly secondary to the primary commercial (C-2) use, the attached residential is not visible from right-of-way and the gross floor area of the entire structure does not include more than fifty (50%) percent residential uses.
3. Institutional uses such as, but not limited to parks, government offices, churches, schools, technical schools, hospitals shall be permitted.
4. Townhouse residential, condominium residential and duplex residential to 12 units per acre development density is permitted subject to the granting of a Conditional Use Permit, per the CUP requirements of Article 3 and 4.3.2 of this UDC.
5. Hotel/Motel (Bed and Breakfast) are permitted subject to the granting of a CUP.

STAFF FINDING: This zoning district is suitable for uses permitted by the overlay provided the CUP is approved.

E. Modifications to the site plan which would result in increased compatibility or would mitigate potentially unfavorable impacts or would be necessary to conform to applicable regulations and standards and to protect the public health, safety, morals and general welfare.

Moving Forward - The following recommendations should be considered as part of rezonings, development approvals, or improvements to existing regulations: New neighborhood residential developments with a planned large number of lots (e.g., 250 lots or greater) should be required to have at least two points of access to a collector roadway or greater in functional classification. Development approvals for new residential or nonresidential development should include dedication of thoroughfares and trails as within the adopted thoroughfare plan and trail plan maps. New neighborhoods should be served by roads with urban cross-sections and should serve vehicular, bicycle, and pedestrian users.

STAFF FINDING: The requested CUP would be compatible with the intent of the Old Town District which is a component of the Comprehensive Plan because the proposed short-term rental use functions very much like a standard residential rental property in that it will maintain a residential character and will be limited in the number of occupants.

F. Safety and convenience of vehicular and pedestrian circulation in the vicinity, including traffic reasonably expected to be generated by the proposed use.

STAFF FINDING: Staff does not foresee this use will generate traffic issues as it will have a similar occupancy use to other single-family residential uses.

Attachments

[Ordinance](#)

[Application](#)

[Site Plan](#)

[Property Map](#)

[Response F.1](#)

[Response F.2](#)

[Response F.3](#)



ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF CIBOLO, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR .270 ACRES OF REAL PROPERTY LOCATED AT 102 SHORT STREET TO ALLOW FOR HOTEL/MOTEL (BED AND BREAKFAST) USE WITHIN THE OT OLD TOWN MIXED USE OVERLAY DISTRICT; IMPOSING CONDITIONS ON SUCH CONDITIONAL USE; AMENDING THE ZONING MAP OF THE CITY OF CIBOLO, TEXAS; DECLARING COMPLIANCE WITH APPLICABLE STATE AND LOCAL LAWS; PROVIDING FOR SEVERABILITY, REPEAL, SAVINGS, PUBLICATION AND CODIFICATION; DECLARING THAT THE MEETING AT WHICH THIS ORDINANCE WAS ADOPTED WAS CONDUCTED IN COMPLIANCE WITH THE TEXAS OPEN MEETINGS ACT; PROVIDING A PENALTY; PROVIDING AN EFFECTIVE DATE; AND CONTAINING OTHER PROVISIONS RELATED TO THE SUBJECT.

WHEREAS, Texas Local Government Code Section 211.002 authorizes the City of Cibolo ("City"), as a home rule municipality, to adopt, repeal or amend zoning district boundaries and regulations in order to promote the public health, safety and general welfare of the City; and

WHEREAS, the City has adopted such regulations as codified in the City's Unified Development Code ("UDC"); and

WHEREAS, RHS Aquatic Construction, Inc. ("Owner") owns approximately .270 acres of land within the corporate limits of the City, composed of two parcels, described as ABS: 216 SUR: A S LEWIS 0.210 AC and ABS: 216 SUR: A S LEWIS 0.0600 AC, and generally located at 102 Short Street ("Property"); and

WHEREAS, the Property presently has a zoning classification of SF-6, High Density Residential; and

WHEREAS, the Property is located in the OT Old Town Mixed Use Overlay District; and

WHEREAS, Section 4.7.4.4.1 of the UDC allows for hotel/motel (bed and breakfast) use, upon approval of a Conditional Use Permit ("CUP") for same, within the OT Old Town Mixed Use Overlay District; and

WHEREAS, the Owner's representative Richard Shepherd has submitted to the City an application for a CUP to allow for hotel/motel (bed and breakfast) use on the Property; and

WHEREAS, the City Council finds that, pursuant to Sections 4.3.2 and 4.3.1.1 of the UDC, said application was submitted to the City with proof of ownership and authorization to file such application; and

WHEREAS, the City Council finds two public hearings were held for the purpose of providing all interested persons the opportunity to be heard concerning the proposed CUP to allow for hotel/motel (bed and breakfast) use on the Property; in accordance with state and local law; and

WHEREAS, the City Council finds legal notice, notifying the public of both public hearings on the consideration of the requested CUP, was posted on the City's official website and published in the Seguin Gazette, a newspaper of general circulation in the City, in accordance with state and local law; and

WHEREAS, the City Council finds written notice of the aforementioned public hearings before the Planning and Zoning Commission and the City Council were sent to each owner of real property within 200 feet of the subject property of this requested CUP, as indicated on the most recently approved municipal tax roll of the City, in accordance with applicable state and local law; and

WHEREAS, the City Council finds the Planning and Zoning Commission, after due consideration of the requested CUP, including all matters specified in Section 4.3.2 of the UDC, issued its recommendation regarding the CUP to the City Council in accordance with state and local law; and

WHEREAS, the City Council finds that the Planning and Zoning Commission found 1) the proposed use is in accord with the objectives of the UDC and the purposes of the district in which the property is located, 2) the proposed use will comply with all of the applicable provisions of the UDC, 3) the proposed use and site development, together with any modifications applicable thereto, will be completely compatible with existing or permitted uses in the vicinity, 4) the conditions applicable to approval are the minimum necessary to minimize potentially unfavorable impacts on nearby uses and ensure compatibility with existing or permitted uses in the same district and the surrounding area, and that the prescribed zoning standards ensure proper mitigation of identified impacts by recommending stricter standards where necessary, 5) the Commission gave due consideration to all technical information supplied by the applicant and 6) the proposed use, together with the conditions applicable thereto, will not be detrimental to the public health, safety or welfare or materially injurious to properties or improvements in the vicinity, and the City Council adopts these findings as its own; and

WHEREAS, the City Council, having duly considered the request for CUP, desires to approve the Old Town Mixed Use Overlay District CUP for hotel/motel (bed and breakfast).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CIBOLO, TEXAS:

SECTION 1. Incorporation of Recitals. The City Council finds the recitals in the preamble of this Ordinance are true and correct and incorporates them as findings of fact.

SECTION 2. Description of Property. The Property described as ABS: 216 SUR: A S LEWIS 0.210 AC and ABS: 216 SUR: A S LEWIS 0.0600 AC is depicted in **Exhibit A** attached hereto and incorporated herein for all purposes.

SECTION 3. CUP Granted. A CUP for the conditional use of Hotel/Motel (Bed and Breakfast) for the Property is hereby granted. Such CUP is subject to all applicable federal, state or local laws or regulations, including the City Code and the UDC, and the following conditions:

- a. The two parcels comprising 0.270 acres shall be platted as a single lot.
- b. This CUP shall be developed in accordance with the site plan, **Exhibit B**, attached hereto and incorporated herein for all purposes.
- c. Any and all required building permits and a valid Certificate of Occupancy must be obtained by the owner/applicant. All permit applications submitted for this property are subject to the requirements of the City Code, and the City shall inspect the Property in compliance with City ordinances. No use of the property shall be allowed prior to the issuance of a Certificate of Occupancy.
- d. No other conditional uses are allowed under this CUP.
- e. This CUP shall expire and shall not be valid upon any of the following circumstances: 1) upon the expiration of two years from the effective date of this Ordinance, provided a Certificate of Occupancy has not been issued for this CUP use; 2) upon cessation of Hotel/Motel (Bed and Breakfast) use for a period of time of three (3) months or greater after issuance of a Certificate of Occupancy; or 3) upon a change in ownership of the Property.
- f. Utilities- Applicant must relocate the existing laterals (sewer) and provide for appropriate size utilities.
- g. Off-Street Parking – One (1) additional parking space is required to comply with UDC Sec. 10.2 off-street parking requirements.
- h. Hotel Occupancy Tax – Applicant must comply with all Hotel Occupancy Tax requirements applicable in the City of Cibolo.

SECTION 4. Zoning Map Amendment. The Zoning Map of the City of Cibolo is hereby amended to reflect the CUP as created by this Ordinance.

SECTION 5. Declaration of Compliance. The City Council finds that all required public notices for consideration of the CUP have been properly issued and all required public hearings have been properly conducted.

SECTION 6. Severability. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be unconstitutional or illegal by final judgment of a court of competent

authority, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed and ordained all the remaining portions of this Ordinance without the inclusion of such portion or portions found to be unconstitutional or invalid.

SECTION 7. Repeal. All resolutions, ordinances, or parts thereof conflicting or inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such conflict. In the event of a conflict or inconsistency between this Ordinance and any other resolution, code or ordinance of the City, or parts thereof, the terms and provisions of this Ordinance shall govern.

SECTION 8. Savings. All rights and remedies of the City are expressly saved as to any and all violations of the provisions of any ordinances which have accrued at the time of the effective date of this Ordinance; and such accrued violations and litigation, both civil and criminal, whether pending in court or not, under such ordinances, shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

SECTION 9. Publication and Codification. The City shall publish this Ordinance in the newspaper designated as the official newspaper of the City twice as required by Section 3.13(3) of the City Charter. This Ordinance will be codified in the Cibolo Code in the next appropriate update.

SECTION 10. Open Meeting Compliance. The City Council finds that the meeting at which this Ordinance passed was conducted in compliance with the Texas Open Meetings Act.

SECTION 11. Penalty. It shall be unlawful for any person to violate any provision of this Ordinance. Any person who violates, or any person who causes or allows another person to violate, any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine of not more than Two Thousand Dollars (\$2000.00). Each occurrence of any violation of this Ordinance shall constitute a separate offense. Each day on which any violation of this Ordinance occurs shall constitute a separate offense.

SECTION 12. Effective Date. This Ordinance will become effective within the corporate city limits of the City of Cibolo upon the required newspaper publication.

ORDERED on this 24th day of September 2024.

Mark Allen, Mayor

ATTEST:

APPROVED AS TO FORM:

Peggy Cimics, TRMC
City Secretary

Hyde Kelley LLP
City Attorney

Exhibit "A" Property Description

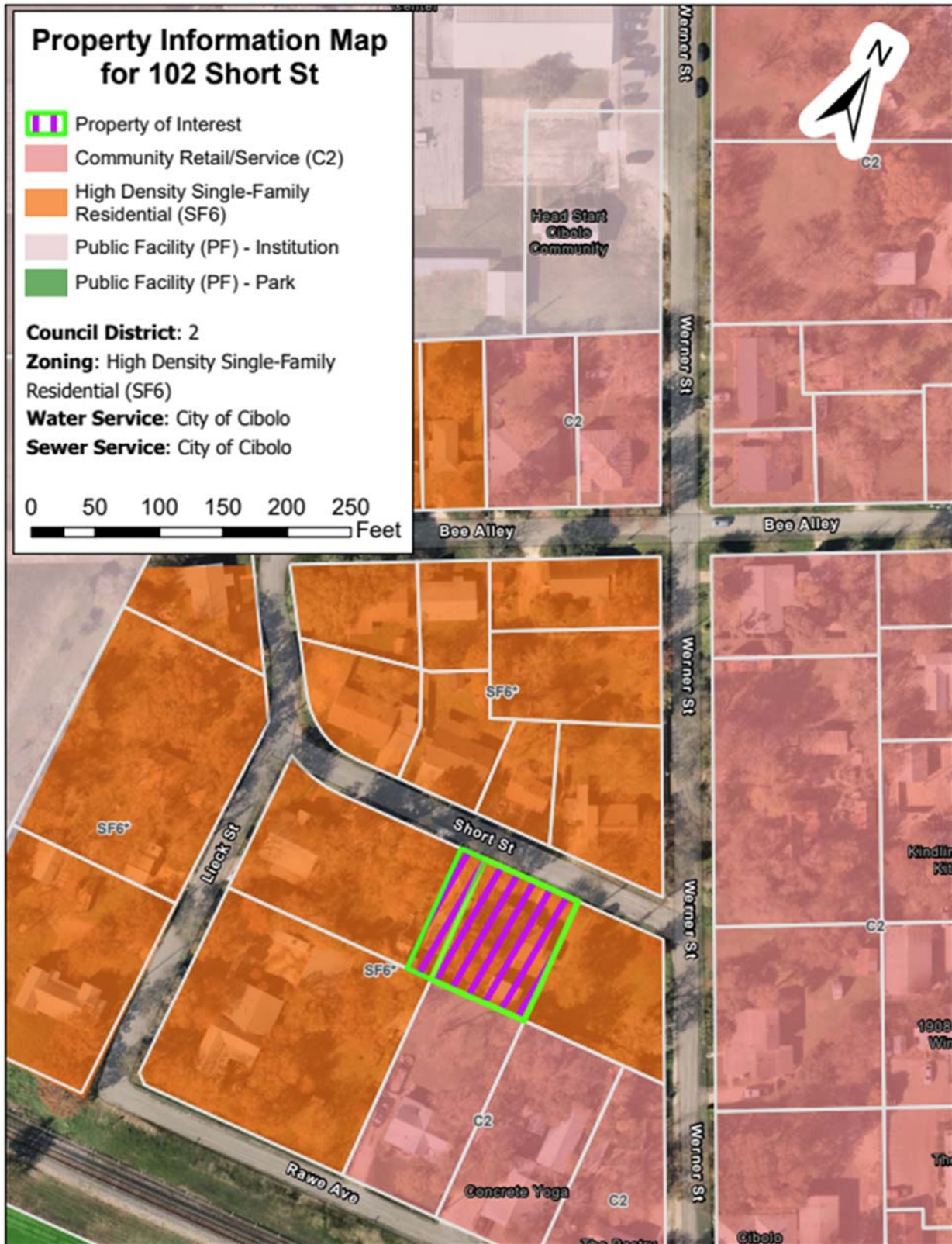


Exhibit "B"

Site Plan





City of Cibolo

Planning Department
201 Loop 539 W/P.O. Box 826
Cibolo, TX 78108
Phone: (210) 658 - 9900

UNIVERSAL APPLICATION - CONDITIONAL USE PERMIT

Please fill out this form completely, supplying all necessary information and documentation to support your request. *Please use a separate application for each submittal.* Your application will not be accepted until the application is completed and required information provided.

Project Name: 102 1/2
Total Acres: .27 Survey Name: ABS: 216 SUR: AS LEWIS Abstract No.: 216
Project Location (address): 102 SHORT ST.

Current Zoning: SF6 Overlay: None Old Town FM 78
Proposed Zoning: _____ # of Lots: 1 # of Units: 2
Please Choose One: Single-Family Multi-Family Commercial Industrial
 Other _____

Current Use: SHORT-TERM RENTAL Total Proposed Square Footage: 1,930
Proposed Use: SHORT-TERM RENTAL (Commercial/Industrial only)

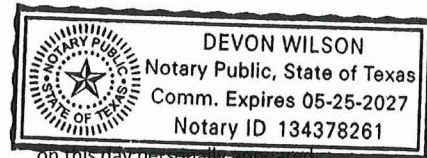
Applicant Information:

Property Owner Name: R. H. S. AQUATIC CONSTRUCTION INC.
Address: 1314 LUCKENBACH City: NEW BRAUNFELS
State: TX Zip Code: 78130 Phone: 830-708-6539
Email: r.shepherd@satex-rr.com Fax: N/A

*Applicant (if different than Owner): RICHARD H. SHEPHERD
* Letter of Authorization required
Address: 1314 LUCKENBACH City: NEW BRAUNFELS
State: TX Zip Code: 78130 Phone: 830-708-6539
Email: r.shepherd@satex-rr.com Fax: N/A

Representative: N/A
Address: _____ City: _____
State: _____ Zip Code: _____ Phone: _____
Email: _____ Fax: _____

Authorization: By signing this application, you hereby grant Staff access to your property to perform work related to your application.
Richard H. Shepherd
Owner or Representative's Signature
RICHARD H. SHEPHERD
Typed / Printed Name
State of Texas
County of Guadalupe
Before me, Devon Wilson
Name of Notary Public
Richard Shepherd
Name of signer(s)
Given under my hand and seal of office this 12th day of February 2024,
Devon Wilson
Notary Public Signature (Notary Seal)



City of Cibolo Use Only
Total Fees
Payment Method
Submittal Date
Accepted by
Case Number

102 Short St. Narrative.

My wife and I purchased the 102 Short St. property on 3-28-2019. We wanted rental property and decided it was best suited for "short term" rental. We enjoyed it so much we decided we wanted another one. Subsequently, we approached the Building Department on the options available and chose the accessory format, allowing a second structure on the same property.



P.O. BOX 31038
 NEW BRUNSWICK, TX 78139
 cml@lprg.com

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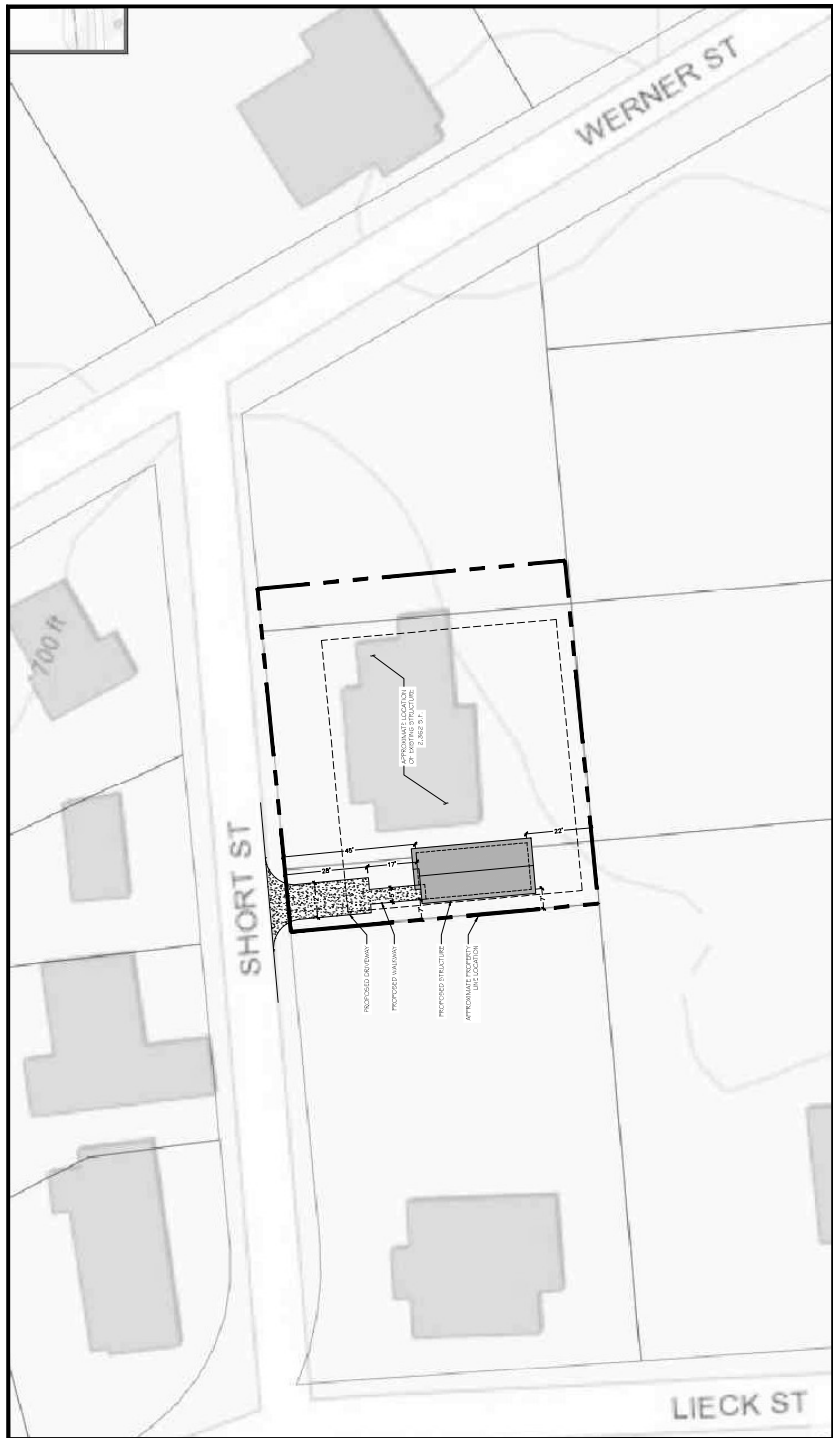
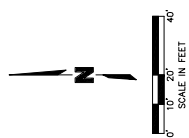
THIS DOCUMENT IS BASED ON THE ASSUMPTION THAT THE CLIENT HAS OBTAINED ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES AND THAT THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.

102 SHORT STREET - CIBOLO, TX
 SPEC HOME
 SITE PLAN
 CIBOLO, TX
 2022

REV.	DATE	DESCRIPTION	BY

PROJECT NO.:
 DRAWING NO.:
 DATE: 05/25/2022
 SCALE: 1/8" = 1'-0"
 SHEET: A2.0

A2.0



TOTAL LOT AREA = 19,338 S.F. = 0.445 ACRES
 EXISTING IMPERVIOUS COVER:
 • EXISTING STRUCTURE = 2343 S.F.
 PROPOSED IMPERVIOUS COVER:
 • PROPOSED DRIVEWAY/WALKWAY = 235 S.F.

NOTE:
 1. REFERENCE RECORDED PLAT INFORMATION FOR BEARING AND DISTANCE TO CORNER POINTS.
 2. CONTRACTOR RESPONSIBLE FOR STAKEOUT HOUSE LOCATION PRIOR TO CONSTRUCTION.



Notice of Conditional Use Permit Request



March 20, 2024

Dear Property Owner,

In accordance with the Texas Local Government Code and the City of Cibolo Unified Development Code, you are receiving this official Notice of Conditional Use Permit request.

This notice does not directly pertain to your property.

The purpose of this letter is to make you aware of a Conditional Use Permit request near your property and provide you an opportunity to voice your opinion about the Conditional Use Permit request. Your opinion matters.

In accordance with the City of Cibolo Code of Ordinances, the Planning and Zoning Commission will hold a public hearing on **Wednesday, April 10, 2024 at 6:30 p.m.** at the **Council Chambers of the Cibolo City Hall located at 200 South Main Street, Cibolo, Texas**, and the City Council will hold a public hearing on **Tuesday, April 23, 2024 at 6:30 p.m.** at the **Council Chambers of the Cibolo City Hall located at 200 South Main Street, Cibolo, Texas.**

The Conditional Use Permit proposal is as follows:

The purpose of both meetings is to hear public testimony regarding a Conditional Use Permit (CUP) request to allow **Hotel/Motel (Bed and Breakfast) use for certain real property located at 102 Short Street, legally described as ABS: 216 SUR: A S LEWIS 0.210 ACRES; ABS: 216 SUR: A S LEWIS 0.0600 ACRES.**

Applicant/Owner: Richard Shepherd

Sincerely,
Grant Fore
Planner II
gfore@cibolotx.gov

REPLY NOTICE (CUP-24-01)
Name (please print): Todd Burnett
Address (In relation to Map Exhibit): 300 Werner St - 66940/66595 ⁶⁶⁹⁵⁹

You or your representatives may attend either or both public hearings. In order to officially register your support or opposition to the Conditional Use Permit you must sign and return this form **prior to the scheduled public hearing** by one of the following options:

US MAIL: City of Cibolo, Attn: Planning Department, 200 S Main Street, Cibolo, TX 78108
IN PERSON: City Hall Annex: 201 W Loop 539, Cibolo, TX, 78108 (Mail NOT accepted at this address)
EMAIL: Take a photo or scan it to planning@cibolotx.gov

In Favor Opposed

Comments: If sewer line is removed off my property

Signature: [Handwritten Signature] Date: 4-10-2024



Notice of Conditional Use Permit Request



February 20, 2024

Dear Property Owner,

In accordance with the Texas Local Government Code and the City of Cibolo Unified Development Code, you are receiving this official Notice of Conditional Use Permit request.

This notice does not directly pertain to your property.

The purpose of this letter is to make you aware of a Conditional Use Permit request near your property and provide you an opportunity to voice your opinion about the Conditional Use Permit request. Your opinion matters.

In accordance with the City of Cibolo Code of Ordinances, the Planning and Zoning Commission will hold a public hearing on **Wednesday, March 13, 2024 at 6:30 p.m.** at the **Council Chambers of the Cibolo City Hall located at 200 South Main Street, Cibolo, Texas**, and the City Council will hold a public hearing on **Tuesday, March 26, 2024 at 6:30 p.m.** at the **Council Chambers of the Cibolo City Hall located at 200 South Main Street, Cibolo, Texas.**

The Conditional Use Permit proposal is as follows:

The purpose of both meetings is to hear public testimony regarding a Conditional Use Permit (CUP) request to allow Accessory Residential Units, Residential District and Hotel/Motel (Bed and Breakfast) use for certain real property located at 102 Short Street, legally described as ABS: 216 SUR: A S LEWIS 0.210 ACRES.

Applicant/Owner: Richard Shepherd

Sincerely,
Grant Fore
Planner II
gfore@cibolotx.gov

REPLY NOTICE (CUP-24-01)

Name (please print): Matilde Troncoso + Romarita Troncoso
Address (In relation to Map Exhibit): 303 Werner St. Cibolo TX 78108

You or your representatives may attend either or both public hearings. In order to officially register your support or opposition to the Conditional Use Permit you must sign and return this form **prior to the scheduled public hearing** by one of the following options:

US MAIL:	City of Cibolo, Attn: Planning Department, 200 S Main Street, Cibolo, TX 78108
IN PERSON:	City Hall Annex: 201 W Loop 539, Cibolo, TX, 78108 (Mail NOT accepted at this address)
EMAIL:	Take a photo or scan it to planning@cibolotx.gov

In Favor Opposed

Comments:

Signature: Matilde Troncoso

Date: 2/26/2024



Notice of Conditional Use Permit Request



March 20, 2024

Dear Property Owner,

In accordance with the Texas Local Government Code and the City of Cibolo Unified Development Code, you are receiving this official Notice of Conditional Use Permit request.

The purpose of this letter is to make you aware of a Conditional Use Permit request for your property and provide you with an opportunity to voice your opinion about the Conditional Use Permit request. Your opinion matters.

In accordance with the City of Cibolo Code of Ordinances, the Planning and Zoning Commission will hold a public hearing on Wednesday, April 10, 2024 at 6:30 p.m. at the Council Chambers of City Hall located at 200 South Main Street, Cibolo, Texas, and the City Council will hold a public hearing on Tuesday, April 23, 2024 at 6:30 p.m. at the Council Chambers of City Hall located at 200 South Main Street, Cibolo, Texas.

The Conditional Use Permit proposal is as follows:

The purpose of both meetings is to hear public testimony regarding a Conditional Use Permit (CUP) request to allow a Hotel/Motel (Bed and Breakfast) use for certain real property located at 102 Short Street, legally described as ABS: 216 SUR: A S LEWIS 0.210 ACRES; ABS: 216 SUR: A S LEWIS 0.0600 ACRES.

Applicant/Owner: Richard Shepherd

Sincerely,
Grant Fore
Planner II
gfore@cibolotx.gov

REPLY NOTICE (CUP-24-01)
Name (please print): RICHARD H. SHEPHERD
Address (In relation to Map Exhibit): 102 SHORT ST.

You or your representatives may attend either or both public hearings. In order to officially register your support or opposition to the Conditional Use Permit you must sign and return this form prior to the scheduled public hearing by one of the following options:

US MAIL:	City of Cibolo, Attn: Planning Department, 200 S Main Street, Cibolo, TX 78108
IN PERSON:	City Hall Annex: 201 W Loop 539, Cibolo, TX, 78108 (Mail NOT accepted at this address)
EMAIL:	Take a photo or scan it to planning@cibolotx.gov

In Favor Opposed

Comments:

OUR CONTINUED USE HELPS TO CIBOLO ECONOMY AND I HELP KEEP THE NEIGHBORHOOD LOOKING GOOD BY MOWING NEIGHBORS' LAWNS

Signature: Richard H. Shepherd Date: 3-28-24



City Council Regular Meeting Staff Report

Approval/Disapproval of an Ordinance providing for the fourth amendment of the budget for the fiscal year 2023-2024. (Ms. Miranda)

Meeting	Agenda Group
Tuesday, September 24, 2024, 6:30 PM	Ordinances Item: 11C
From	
Anna Miranda, Finance Director	
Staff Contact(s)	
Anna Miranda,	

PRIOR CITY COUNCIL ACTION:

The City Council adopted the fiscal year 2024 (FY24) budget by Ordinance 1407 at its September 12, 2023, meeting. The City Council approved the first amendment to the FY24 budget on January 9, 2024. The City Council approved the second amendment to the FY24 budget on July 9, 2024. The City Council approved the third amendment to the FY24 budget on August 27, 2024.

BACKGROUND:

Budget amendment 4 for fiscal year 2024 addresses changes in one (1) Special Revenue Fund. Special Revenue Funds are used to account for revenue restricted for a specific purpose. The proposed amendment is to the Child Safety Fund. This amendment reflects a draw-down of \$110,250 from fund balance for a one-time purchase to replace school zone flashers in the City. The procurement of the system will also be considered by City Council at the September 24th City Council meeting.

STAFF RECOMMENDATION:

Staff recommends approval of the Ordinance.

FINANCIAL IMPACT:

The Ordinance authorizes increases in overall budgeted expenditures. We do not have a reserve policy for special revenue funds since the purpose of these funds are restricted for specific uses and are generally considered nonrecurring revenue.

MOTION(S):

Suggested Motion (to approve): I move to adopt the Ordinance providing for the fourth amendment of the budget for fiscal year 2023-2024.

Alternative Motion (to revise): City Council may decide to revise the ordinance and adopt it with different amounts.

Alternative Motion (to not approve): I move to not adopt the Ordinance providing for the fourth amendment of the budget for fiscal year 2023-2024.

Attachments

[20240924 Budget Amendment Ordinance 2024-4.pdf](#)



ORDINANCE NO. _____

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF CIBOLO, GUADALUPE COUNTY, TEXAS, PROVIDING FOR THE FOURTH AMENDMENT OF THE BUDGET FOR THE FISCAL YEAR 2023-2024, BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024; PROVIDING THAT THIS ORDINANCE IS CUMULATIVE OF ALL OTHER ORDINANCES OF THE CITY OF CIBOLO; PROVIDING FOR SEVERABILITY; PROVIDING SAVINGS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Cibolo, Guadalupe County, Texas, passed and approved Ordinance Number 1407 on September 12, 2023, and thereby adopted the Fiscal Year 2023-2024 Annual Budget; and

WHEREAS, the City Council of the municipality of Cibolo, Guadalupe County, Texas, may amend the budget from time to time;

WHEREAS, it is necessary, at this time, to make the fourth amendment to the Fiscal Year 2023-2024 Annual Budget to increase revenues and expenditures accordingly for the fiscal year.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CIBOLO, TEXAS:

**SECTION 1.
INCORPORATION**

That the above and foregoing premises are true and correct and are incorporated herein and made part hereof for all purposes.

**SECTION 2.
ADOPTION**

That the approved and adopted budget for Fiscal Year 2023-2024, is hereby amended as specified in Exhibit A attached hereto.

**SECTION 3.
CUMULATIVE CLAUSE**

That this ordinance shall be cumulative of all provisions of the City of Cibolo, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinances, in which event the more restrictive provision shall apply.

**SECTION 4.
SEVERABILITY**

That it is hereby declared to be the intention of the City Council of the City of Cibolo that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this Ordinance, since the same would have been enacted by the City Council without incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

**SECTION 5.
SAVINGS**

That all rights and privileges of the City of Cibolo are expressly saved as to any and all violations of the provisions of any Ordinances affecting the annual budget for Fiscal Year 2023-2024, which have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such Ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

**SECTION 6.
EFFECTIVE DATE**

That this Ordinance shall be effective immediately upon the passage and approval of the City Council of the City of Cibolo, Texas, and it is so ordained.

PASSED AND APPROVED by a vote of __ for to __ against this 24th day of September, 2024.

APPROVED:

Mark Allen, Mayor

ATTEST:

Peggy Cimics, City Secretary

EXHIBIT A

	FY 24 CURRENT BUDGET	BUDGET AMENDMENT #4	FY 24 BUDGET AFTER AMENDMENT
<u>CHILD SAFETY FEES FUND</u>			
ESTIMATED BEGINNING FUND BALANCE	100,431		100,431
REVENUES:			
COURT FEES	42,000		42,000
INTEREST	5,000		5,000
SUBTOTAL REVENUES	47,000	-	47,000
EXPENDITURES:			
CAPITAL OUTLAY	-	110,250	110,250
TRANSFER TO GENERAL FUND	25,000		25,000
SUBTOTAL EXPENDITURES	25,000	110,250	135,250
ESTIMATED ENDING FUND BALANCE	122,431	(110,250)	12,181

A to fund replacement of school zone flasher systems for student/pedestrian safety