



**Animal Shelter Advisory Board**  
**6:30pm - 7:30pm**

Monday, July 22, 2024, 6:30 PM  
Council Chambers  
200 S. Main St.  
Cibolo, Texas 78108

Est. Duration: 25 min

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**1: Call to Order**

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**2: Roll Call and Excused Absences**

2A. Excused Absence

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**3: Invocation/Moment of Silence**

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**4: Pledge of Allegiance**

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**5: Citizens to be Heard**

This is the only time during the Board Meeting that a citizen can address the Board. It is the opportunity for visitors and guests to address the Board on any issue to include agenda items. All visitors wishing to speak must fill out the Sign-In Roster prior to the start of the meeting. The Board may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, the Board may present any factual response to items brought up by citizens. (Attorney General Opinion – JC-0169) (Limit of three minutes each.) All remarks shall be addressed to the Board as a body. Remarks may also be addressed to any individual member of the Board so long as the remarks are (i) about matters of local public concern and (ii) not disruptive to the meeting or threatening to the member or any attendee. Any person violating this policy may be requested to leave the meeting, but no person may be requested to leave or forced to leave the meeting because of the viewpoint expressed. This meeting is livestreamed. If anyone would like to make comments on any matter regarding the City of Cibolo or on an agenda item and have this item read at this meeting, please email [pcimics@cibolotx.gov](mailto:pcimics@cibolotx.gov) and [vchapman@cibolotx.gov](mailto:vchapman@cibolotx.gov) or telephone 210-566-6111 before 5:00 pm the date of the meeting.

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**6: Consent Agenda**

6A. Approval of minutes of the April 22, 2024, Animal Advisory Board Meeting.

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**7: Discussion/Action Items**

7A. Discussion on any updates from Animal Control staff on shelter related items.

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**8: Items for future agendas**

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**9: Adjournment**

9A. Adjourn Meeting

This Notice of Meeting is posted pursuant to the Texas Government Code 551.041 - .043 on the front bulletin board of the Cibolo Municipal Building, 200 South Main Street, Cibolo, Texas which is a place readily accessible to the public at all times and that said notice was posted on

Peggy Cimics, TRMC

City Secretary

Pursuant to Section 551.071, 551.072, 551.073, 551.074, 551.076, 551.077, 551.084 and 551.087 of the Texas Government Code, the City of Cibolo reserves the right to consult in closed session with the City Attorney regarding any item listed on this agenda. This agenda has been approved by the city's legal counsel and subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551. This has been added to the agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144.

A possible quorum of committees, commissions, boards and corporations may attend this meeting.

This facility is wheelchair accessible and accessible parking space is available. Request for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (210) 566-6111. All cell phones must be turned off before entering the meeting.

I certify that the attached notice and agenda of items to be considered by the Animal Shelter Advisory Board was removed by me from the City Hall bulletin board on the \_\_\_\_\_ day of \_\_\_\_\_ 2024.

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Name and Title

*Date Posted: July 18, 2024*



Animal Shelter Advisory Committee Staff Report

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Approval of minutes of the April 22, 2024, Animal Advisory Board Meeting.

Meeting	Agenda Group
Monday, July 22, 2024, 6:30 PM	Consent Agenda Item: 6A
From	
Valerie Chapman, Assistant City Secretary	

**PRIOR CITY COUNCIL ACTION:**

N/A

**BACKGROUND:**

N/A

**STAFF RECOMMENDATION:**

N/A

**FINANCIAL IMPACT:**

N/A

**MOTION(S):**

N/A

**Attachments**

[042224 Animal Shelter Advisory Board Meeting Minutes.pdf](#)



**ANIMAL ADVISORY BOARD MEETING  
CIBOLO MUNICIPAL BUILDING**

**200 S. Main St.  
Cibolo, TX 78108  
April 22, 2024  
6:30 PM – 7:30 PM**

**MINUTES**

1. Call to Order – Meeting was called to order by Ms. Pruitt at 6:32pm.
2. Roll Call and Excused Absences – Members present: Ms. Pruitt, Councilwoman Cunningham, Ms. Knowlton, and Ms. Wilson. Members Absent: Ms. Griffiths and Ms. Ashby. Ms. Knowlton made the motion to excuse the two absences. Motion was seconded by Ms. Cunningham. For: All; Against: None. Motion carried 4 to 0.
3. Invocation/Moment of Silence – All in attendance observed a moment of silence.
4. Pledge of Allegiance – All in attendance recited the Pledge of Allegiance.
5. Citizens to be Heard

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No citizens signed up to be heard.

6. Consent Agenda

- A. Approval of the minutes from the February 12, 2024, Animal Shelter Advisory Committee Meeting.

Ms. Cunningham made the motion to approve the minutes of the February 12, 2024, meeting. Motion was seconded by Ms. Knowlton. For: All; Against: None. Motion carried 4 to 0.

7. Discussion/Action Items

- A. Discussion on any updates from Animal Control staff on shelter related items.

Ms. Wilson notified the Board that the shelter is currently fully staffed. Ms. Wilson updated the Board that the new modular building should be delivered in October or November and that they are looking to expand parking at the current shelter. The Board discussed the possibility of creating an ordinance for community cats. It was discussed that there could be a possibility to start up a trap and release program to lend out traps with a deposit, then provide treatment and/or spay/neuter before releasing back into the community. The Board discussed education and advertising on the feral cat program, having spirit nights at local restaurants to raise funds, and working with the City's grant writer to see if there are any grants available.

8. Items for future agendas – Next meeting should be Monday, July 22.

9. Adjournment – Ms. Knowlton made the motion to adjourn the meeting at 7:15pm. Ms. Wilson seconded the motion. For: All; Against: None. Motion carried 4 to 0.

PASSED AND APPROVED THIS 22<sup>ND</sup> DAY OF JULY 2024.

Debbie Pruitt  
Chairperson

ATTEST

Peggy Cimics, TRMC  
City Secretary