



"City of Choice"

**Animal Shelter Advisory Board  
6:30pm - 7:30pm**

Monday, April 28, 2025, 6:30 PM  
Council Chambers  
200 S. Main St.  
Cibolo, Texas 78108

Est. Duration: 15 min

---

**1. Call to Order**

---

**2. Roll Call and Excused Absences**

---

**3. Invocation/Moment of Silence**

---

**4. Pledge of Allegiance**

---

**5. Citizens to be Heard**

This is the only time during the Board Meeting that a citizen can address the Board. It is the opportunity for visitors and guests to address the Board on any issue to include agenda items. All visitors wishing to speak must fill out the Sign-In Roster prior to the start of the meeting. The Board may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, the Board may present any factual response to items brought up by citizens. (Attorney General Opinion – JC-0169) (Limit of three minutes each.) All remarks shall be addressed to the Board as a body. Remarks may also be addressed to any individual member of the Board so long as the remarks are (i) about matters of local public concern and (ii) not disruptive to the meeting or threatening to the member or any attendee including City staff. Any person violating this policy may be requested to leave the meeting, but no person may be requested to leave or forced to leave the meeting because of the viewpoint expressed. This meeting is livestreamed. If anyone would like to make comments on any matter regarding the City of Cibolo or on an agenda item and have this item read at this meeting, please email [citysecretary@cibolotx.gov](mailto:citysecretary@cibolotx.gov) or telephone 210-566-6111 before 5:00 pm the date of the meeting.

---

**6. Consent Agenda**

6A. Approval of the minutes from the January 27, 2025, meeting.

---

**7. Discussion/Action Items**

7A. Discussion on any updates from Animal Control staff on shelter related items.

---

**8. Items for future agendas**

---

**9. Adjournment**

This Notice of Meeting is posted pursuant to the Texas Government Code 551.041 - .043 on the front bulletin board of the Cibolo Municipal Building, 200 South Main Street, Cibolo, Texas which is a place readily accessible to the public at all times and that said notice was posted on

Peggy Cimics, TRMC

City Secretary

Pursuant to Section 551.071, 551.072, 551.073, 551.074, 551.076, 551.077, 551.084 and 551.087 of the Texas Government Code, the City of Cibolo reserves the right to consult in closed session with the City Attorney regarding any item listed on this agenda. This agenda has been approved by the city's legal counsel and subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551. This has been added to the agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144.

A possible quorum of committees, commissions, boards and corporations may attend this meeting.

This facility is wheelchair accessible and accessible parking space is available. Request for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (210) 566-6111. All cell phones must be turned off before entering the meeting.

I certify that the attached notice and agenda of items to be considered by the Animal Shelter Advisory Board was removed by me from the City Hall bulletin board on the \_\_\_\_\_ day of \_\_\_\_\_ 2025.

---

Name and Title



Date Posted: April 25, 2025



## Animal Shelter Advisory Committee Staff Report

---

**A. Approval of the minutes from the January 27, 2025, meeting.**

Meeting	Agenda Group
Monday, April 28, 2025, 6:30 PM	Consent Agenda Item: 6A.
From	
Peggy Cimics, City Secretary	

**PRIOR CITY COUNCIL ACTION:**

N/A

**BACKGROUND:**

N/A

**STAFF RECOMMENDATION:**

N/A

**FINANCIAL IMPACT:**

N/A

**MOTION(S):**

N/A

**Attachments**

[Animal Advisory Board Minutes 012725.pdf](#)



**ANIMAL ADVISORY BOARD MEETING  
CIBOLO MUNICIPAL BUILDING  
200 S. Main St.  
Cibolo, TX 78108  
January 27, 2025**

**MINUTES**

1. Call to Order – Meeting was called to order by Ms. Pruitt at 6:38pm.
2. Roll Call and Excused Absences – Members present: Ms. Pruitt, Councilwoman Cunningham, Ms. Ashby, and Ms. Wilson. Members Absent: Ms. Knowlton. Ms. Ashby made the motion to excuse Ms. Knowlton's absence. Motion was seconded by Councilwoman Cunningham. For: All; Against: None. Motion carried 4 to 0.
3. Invocation/Moment of Silence – All in attendance observed a moment of silence.
4. Pledge of Allegiance – All in attendance recited the Pledge of Allegiance.
5. Election of Chair and Vice Chair – Ms. Ashby made the motion to nominate Ms. Pruitt as Chair. Motion was seconded by Councilwoman Cunningham. For: All; Against: None. Motion carried 4 to 0. Ms. Pruitt made the motion to nominate Ms. Ashby as Vice Chair. Motion was seconded by Councilwoman Cunningham. For: All; Against: None. Motion carried 4 to 0.
6. Citizens to be Heard

This is the only time during the Board Meeting that a citizen can address the Board. It is the opportunity for visitors and guests to address the Board on any issue to include agenda items. All visitors wishing to speak must fill out the Sign-In Roster prior to the start of the meeting. The Board may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, the Board may present any factual response to items brought up by citizens. (Attorney General Opinion – JC-0169) (Limit of three minutes each.) All remarks shall be addressed to the Board as a body. Remarks may also be addressed to any individual member of the Board so long as the remarks are (i) about matters of local public concern and (ii) not disruptive to the meeting or threatening to the member or any attendee. Any person violating this policy may be requested to leave the meeting, but no person may be requested to leave or forced to leave the meeting because of the viewpoint expressed. **This meeting is livestreamed. If anyone would like to make comments on any matter regarding the City of Cibolo or on an agenda item and have this item read at this meeting, please email [citysecretary@cibolotx.gov](mailto:citysecretary@cibolotx.gov) or telephone 210-566-6111 before 5:00 pm the date of the meeting.**

No citizens signed up to be heard.

7. Consent Agenda

- A. Approval of the minutes from the February 12, 2024, Animal Shelter Advisory Committee Meeting.

Ms. Ashby made the motion to approve the minutes of the November 4, 2024, meeting. Motion was seconded by Ms. Wilson. For: All; Against: None. Motion carried 4 to 0.

8. Discussion/Action Items

- A. Discussion on any updates from Animal Control staff on shelter related items.

Ms. Wilson notified the Board that the Animal Shelter has had no issues and is passing all inspections. Ms. Wilson stated that there is one ACO up for hire, making the fourth officer on staff and everything should be closed out this week. The shelter is waiting for concrete in front and stairs to be able to place the new office building. New kennels are set to be delivered in the first week of February. Ms. Ashby asked about the turnover of employees and Janette reassured her that the turnover is normal compared to other shelters but that they are also revising the onboarding process to make sure people are a good fit and to make it more streamlined.

9. Items for future agendas – Next meeting should be Monday, April 28.

10. Adjournment – Ms. Ashby made the motion to adjourn the meeting at 6:50pm. Ms. Wilson seconded the motion. For: All; Against: None. Motion carried 4 to 0.

PASSED AND APPROVED THIS 28<sup>th</sup> DAY OF APRIL 2025.

Debbie Pruitt  
Chairperson