



"City of Choice"

City Council Meeting
6:30pm - 10:30pm

Tuesday, November 12, 2024, 6:30 PM
200 S. Main St.
Cibolo, Texas 78108

Est. Duration: 3 hr 40 min

1. Call to Order

As the presiding officer over this meeting, one of my duties is to maintain an appropriate and professional atmosphere to conduct the business of the city. Statements made during the meeting, no matter to whom they are directed, must be made with the utmost respect and dignity of others. It has become apparent that when anyone during a meeting speaks in a manner other than with dignity and respect of others it distracts from and interferes with the Council's efforts to conduct city business in an efficient and effective manner. Such conduct during our meetings, will be admonished, called "out of order", and the speaker will lose the floor. Any repeated conduct by a City Councilmember at the same meeting will result in that person losing the eligibility to be recognized to speak beyond one minute per any item on the agenda, other than to make a motion, second a motion or participate in a voice vote on any item.

2. Roll Call and Excused Absences

2A. Excused Absence

3. Invocation

4. Pledge of Allegiance

5. Presentation of Awards/Recognitions

5A. Presentation from the Sons of the American Revolution - Law Enforcement Commendation Medal. (Mr. Moravits)

5B. Presentation from the TML Risk Pool Road Ready Program. (Mr. Huggins)

6. Proclamations

6A. Proclamation for Municipal Courts Week. (Ms. Avila and Ms. Shimohata)

6B. Proclamation for National American Indian Heritage Month. (Mr. Boyle)

6C. Gamma Alpha Chi Zeta Chapter Prematurity Awareness Proclamation. (Dr. Simpson-Thomas and Ms. Hendricks)

6D. Proclamation for Santa Claus Lane. (Mr. Huggins)

7. Citizens to be Heard

This is the only time during the Council Meeting that a citizen can address the City Council. It is the opportunity for visitors and guests to address the City Council on any issue to include agenda items. All visitors wishing to speak must fill out the Sign-In Roster prior to the start of the meeting. City Council may not deliberate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, City Council may present any factual response to items brought up by citizens. (Attorney General Opinion - JC-0169) (Limit of three minutes each.) All remarks shall be addressed to the Council as a body. Remarks may also be addressed to any individual member of the Council so long as the remarks are (i) about matters of local public concern and (ii) not disruptive to the meeting or threatening to the member or any attendee including City staff. Any person violating this policy may be requested to leave the meeting, but no person may be requested to leave or forced to leave the meeting because of the viewpoint expressed. This meeting is livestreamed. If anyone would like to make comments on any matter regarding the City of Cibolo or on an agenda item and have this item read at this meeting, please email citysecretary@cibolotx.gov or telephone 210-566-6111 before 5:00 pm the date of the meeting.

8. Consent Agenda - Consent Items (General Items)

(All items listed below are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the consent agenda and will be considered as part of the order of business.)

8A. Approval of the minutes of the Regular City Council Meeting held on October 29, 2024.

8B. Approval of the minutes of the Special City Council Meeting held on October 30, 2024.

9. Staff Update

9A. Administration

- a. Recruitment Update (PW Director and Director of Planning and Economic Development)
- b. Cibolofest 2025 Announce Date - October 18th, 2025
- c. Employee Holiday Lunch and Employee Awards - Thursday, December 5th
- d. Tree Lighting - Saturday, November 30th (Includes City Market Day and National Small Business Day)
- e. Holiday Parade - Saturday, December 14th
- f. CIP Updates
- g. Capital Improvement Program - Updates on Projects
- h. RFP, RFQs, and RFBs

9B. Police Department

9C. Animal Services

10. Ordinances

10A. Approval/Disapproval of an Ordinance of the City of Cibolo amending the Investment Policy of Cibolo and appointing the City's Investment Officers. (Ms. Miranda)

10B. Approval/Disapproval of an Ordinance of the City of Cibolo for a Conditional Use Permit (CUP) request to allow an Accessory Living Quarters use in a Manufactured Home District (MH-1) for certain real property located at 432 Tolle Road, legally described as RABY ESTATES LOT 1, 1.93 AC. (Mr. Spencer)

10C. Approval/Disapproval of an Ordinance of the City of Cibolo for a Conditional Use Permit (CUP) request to allow Local Convenience Store with Fuel Sales (larger than 5,000 square feet) use in a General Commercial District (C-4) for certain real property located at 12880 IH-10, legally described as ABS: 134 SUR: JOSE FLORES 11.26 AC. (Mr. Spencer)

10D. Approval/Disapproval of an Ordinance of the City of Cibolo amending Chapter 58, Signs, of the City of Cibolo Code of Ordinances. (Mr. Spencer)

10E. Approval/Disapproval of an Ordinance of the City of Cibolo adopting the 2021 Building Codes, 2021 International Fire Code & 2023 National Electric Code. (Mr. Hanson)

11. Discussion/Action

11A. Discussion/Action regarding a Comprehensive Sign Program application for certain real property located at 112 Rodeo Way, legally described as CIBOLO VALLEY RANCH #1 BLOCK 6, LOT 62R, 0.59 AC. (Mr. Spencer)

11B. Discussion/Action regarding the acceptance of a Pedestrian/Sidewalk Easement for certain real property located at 18196 Ripps Kreusler, legally described as Lot 1, Block 1, Cibolo Crossing Multi-Family Subdivision. (Mr. Spencer)

11C. Discussion/Action and authorization for the City Manager to complete the purchase order for One (1) Pierce Enforcer Pumper from Siddons-Martin Emergency Group for \$1,090,260. (BuyBoard 746-24). (Chief Troncoso)

11D. Discussion/Action regarding the Final Acceptance of Public Infrastructure for Steele Creek Unit 5 Subdivision. (Mr. Otto)

11E. Discussion/Action regarding the Final Acceptance of Public Infrastructure for Mesa Western Unit 1 Subdivision. (Mr. Otto)

11F. Discussion/Action on submitting a grant application to the Motor Vehicle Crimes Prevention Authority (MVCPA) for the FY 25 SB 224 Catalytic Converter Grant Program to include two police officers and associated cost to create a Street Crimes Unit and Flock Safety Automated License Reader (ALPR) Technology to assist the department in its endeavor to reduce crime. (Chief Andres)

11G. Discussion/Action to approve a Contract with D&S Concrete Contractors for the Deer Creek Drainage Repair and Stabilization and to authorize the City Manager to execute the agreement in the amount of Four Hundred Twenty-Five Thousand, Four Hundred Twelve Dollars and Zero Cents (\$425,412). (Mr. Gomez)

11H. Discussion/Action to approve a Purchase Order with Brauntex for Asphalt in the amount of Two Hundred Thousand Dollars (\$200,000). (Mr. Gomez)

11I. Discussion/Action authorizing the City Manager to execute a Purchase Order from Asphalt Zipper Inc for a new Asphalt Zipper in the amount of Three Hundred Eleven Thousand, Five Hundred Sixty Dollars and Zero Cents (\$311,560.00). (Mr. Gomez)

11J. Discussion/Action to authorize the City Manager to execute Purchase Order from Holt Truck Centers for a new 13yd International Dump Truck in the amount of One Hundred Fifty-One Thousand, Seventy-Seven Dollars and Sixty Cents (\$151,077.60). (Mr. Gomez)

11K. Discussion/Action authorizing the City Manager to execute Purchase Order from Pro Structures for a new 100x50 Metal Storage Building in the amount of Eighty-Four Thousand, Five Hundred Ninety-Two Dollars and Forty Cents (\$84,592.40). (Mr. Gomez)

11L. Discussion/Action authorizing the City Manager to execute a Purchase Order from Tellus Equipment Services for a new John Deere 5075E Cab Utility Tractor/John Deere FC 10R Flex Wing Rotary Cutter in the amount of Sixty Thousand Six Hundred Sixty-Three Dollars and Eighty-Two Cents (\$60,663.82). (Mr. Gomez)

11M. Discussion/Action authorizing the City Manager to execute a Purchase Order from Tellus Equipment Services for a new John Deere 5100E Cab Tractor/John Deere FC 15M Flex Wing in the amount of Seventy-Seven Thousand Five Hundred Three Dollars and Fifty-Nine Cents (\$77,503.59). (Mr. Gomez)

11N. Discussion/Action authorizing the City Manager to execute a Purchase Order from Tellus Equipment Services for a new John Deere 335P Compact in the amount of Sixty-Three Thousand One Hundred Fifty-Five Dollars and Ten Cents (\$63,155.10). (Mr. Gomez)

11O. Discussion from Councilmembers that have attended seminars, events, or meetings. (Council)

11P. Discussion on items the City Council would like to see on future agendas. (Council)

11Q. Discussion on the review and confirmation of all upcoming special meetings and workshops and scheduling the time, date, and place of additional special meetings or workshops. (Ms. Cimics)

12. Executive Session

The City Council will meet in Executive Session as Authorized by the Texas Gov't Code Section 551.071, Consultation with Attorney to discuss the following:

12A. The duties of the City Manager and the evaluation process and timeline for the City Manager/ City Attorney/City Secretary. (Councilman Benson/Councilman Hicks)

12B. Code of Conduct/Code of Ethics (Councilwoman Sanchez-Stephens)

12C. City Attorney's appointment, employment, evaluation, reassignment, duties, discipline, dismissal, or to hear a complaint or charge against the City Attorney. To address an RFP for legal services and/or appointment of an interim or new City Attorney. (Councilwoman Cunningham)

13. Open Session

The City Council will reconvene into Regular Session and take/or give direction or action, if necessary, on items discussed in the Executive Session.

13A. Executive Session Action

14. Adjournment

14A. Adjourn Meeting

This Notice of Meeting is posted pursuant to the Texas Government Code 551.041 - .043 on the front bulletin board of the Cibolo Municipal Building, 200 South Main Street, Cibolo, Texas which is a place readily accessible to the public at all times and that said notice was posted on



City Secretary

Pursuant to Section 551.071, 551.072, 551.073, 551.074, 551.076, 551.077, 551.084 and 551.087 of the Texas Government Code, the City of Cibolo reserves the right to consult in closed session with the City Attorney regarding any item listed on this agenda. This agenda has been approved by the city's legal counsel and subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551. This has been added to the agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144.

A possible quorum of committees, commissions, boards and corporations may attend this meeting.

This facility is wheelchair accessible and accessible parking space is available. Request for accommodation or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (210) 566-6111. All cell phones must be turned off before entering the Council Meeting.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the ____ day of _____ 2024.

Name and Title

Date Posted: November 6, 2024