

**CITY OF CARSON**  
**MINUTES**  
**PLANNING COMMISSION**  
**REGULAR MEETING**  
**June 24, 2025**

**1. CALL TO ORDER: PLANNING COMMISSION**

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The meeting was called to order at 6:30 P.M. by Chair Dianne Thomas in the Helen Kawagoe Council Chambers, Carson City Hall, located at 701 E. Carson Street, Carson, California 90745.

**A. CALL TO ORDER: PLANNING COMMISSION (6:30 pm)-**

**2. ROLL CALL**

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Planning Secretary Laura Gonzalez noted the roll:

Commissioners Present: Chair Dianne Thomas, Vice Chair Louie Diaz, Commissioner Del Huff, Commissioner DeQuita Mfume, Commissioner Carlos Guerra, Commissioner Clarence Johnson, Commissioner Leticia Wilson, Commissioner Jaime Montecarlo

Commissioners Absent: Commissioner Frederick Docdocil

Also present: Assistant City Manager Lennox, Acting Planning Manager McKina Alexander, Economic Development Manager Christopher Palmer

**3. FLAG SALUTE**

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Commissioner Montecarlo led the Pledge of Allegiance.

**4. ORAL COMMUNICATIONS FOR MATTERS NOT LISTED ON THE AGENDA**

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None.

**5. ORAL COMMUNICATIONS FOR NON-PUBLIC HEARING ITEMS LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC)**

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None.

**6. CONSENT**

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Motion To Approve submitted by Del Huff seconded by DeQuita Mfume resulting in 8-0-0-1 Absent was Frederick Docdocil

**A. To ratify adoption and execution of Planning Commission Resolution No. 25-2889**

with the following corrected title: "A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF CARSON MAKE A FINDING OF APPLICABILITY OF CEQA GUIDELINES SECTION 15061(B)(3) DELEGATING APPROVAL AUTHORITY FOR CERTAIN DENSITY BONUS APPLICATIONS TO THE CITY'S COMMUNITY DEVELOPMENT DIRECTOR WITH THE CONCURRENCE OF THE CITY MANAGER"

**7. APPROVAL OF MINUTES**

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None.

## 8. PRESENTATIONS

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None.

## 9. DISCUSSION

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None.

## 10. CONTINUED PUBLIC HEARING

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### **A. Zone Text Amendment (ZCC No. 03-25) to update and clarify on-site, business signage-related code sections**

#### RECOMMENDED ACTION

— CONTINUE the Public Hearing to July 8, 2025

Motion To Continue submitted by Carlos Guerra seconded by Louie Diaz resulting in 8-0-0-0-1 Absent was Frederick Docdocil

## 11. NEW PUBLIC HEARING

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None.

## 12. MANAGER'S REPORT

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Assistant City Manager, Dr. Lennox – We are recruiting for the director position. There's a good pool of applicants so far. As we get closer to selection, I'll be sure to inform the commission of the next steps. I had the pleasure of attending the Juneteenth celebration, it was a great event.

Acting Planning Manager Alexander – We're having a Phase 2 Zoning Code Update public engagement workshop this Thursday. We sent out emails to all those that have reached out as interested parties to share what the Phase 2 Update is about. This is primarily an educational opportunity as well as getting input from the community. The focus of Phase 2 Zoning Update is Industrial, Commercial, Flex District, and other related planning items. We are looking forward to continuing this engagement with the public and want to make sure that you can be our network to share the information.

## 13. ORAL COMMUNICATIONS (COMMISSIONERS)

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Commissioner Wilson – Thank you for giving us this quick tutorial on the new system.

Commissioner Huff – See you at our next meeting.

Commissioner Guerra – Do any applicants for the position you're recruiting reside in the City of Carson?

Assistant City Manager, Dr. Lennox – I will defer to an offline conversation.

Commissioner Montecarlo – I believe this new system will be very effective and efficient. I would like to express my concern about what's going on internationally with the threat of war. Prayers for world peace.

Commissioner Mfume – Thank you to the IT department. Staff you are amazing. Thank you, commissioners, you do an awesome job.

Vice Chair Diaz – Thank you IT for helping us through this process and for yesterday's training. Thank you, staff, for preparing our agenda package on a timely basis so that we can review it and be

prepared for these meetings. Thank you to my colleagues for your participation. This commission is awesome.

Chair Thomas – Juneteenth was an incredible event. We want to thank the city and the City Council. It’s amazing to work in the city of Carson. Everyone is to be commended for doing their part. This commission is awesome.

#### **14. ADJOURNMENT**

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The meeting was adjourned at 6:49 P.M. by Chair Thomas.

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Dianne Thomas, Chairperson

Attest:

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Laura Gonzalez, Planning Secretary