



CHAIR DEAN WALLACE
VICE CHAIR NADINE STAINE
COMMISSIONER COURTNEY HOLGUIN
COMMISSIONER LAMIYA HOQUE
COMMISSIONER MICHAEL WEINSTOCK

Thursday, November 16, 2023, 6:00 PM
Council Chamber
6650 Beach Boulevard
Buena Park, CA 90621

COMMUNITY SERVICES COMMISSION AGENDA

VIDEOCONFERENCE (ZOOM PARTICIPATION)

<https://us06web.zoom.us/j/81157845362?pwd=a8tR7xm4vS7c4Aetb8pYsuJsrKtRi2.1>

MEETING ID: 811 5784 5362 PASSCODE: 469188

CONFERENCE CALL: (669) 900-6833

SPECIAL NOTICE REGARDING PUBLIC MEETINGS

On September 13, 2022, Governor Newsom signed Assembly Bill 2449, which permits Commissioners to participate in Commission Meetings via teleconferencing for emergency circumstances or just cause reasons. Videoconferencing allows the City to continue to conduct essential business and comply with Public Health Administration recommendations to protect the public and City employees and limit exposure. Please be advised that some Commissioners may attend this meeting via videoconference. The public has the following options to provide comments during the meeting:

OPTION 1: IN-PERSON

The public may attend this meeting in-person. Those wishing to speak are asked to complete a speaker identification form located at the council chamber entrance and place it in the box near the speaker's lectern. Comments are limited to no more than three minutes each.

OPTION 2: VIA EMAIL

Members of the public may submit their comments in writing by sending them to the Community Services Department at achavez@buenapark.com.

- **OPTION 3: VIRTUALLY (VIA ZOOM)**

- **Zoom Conference Call: (669) 900-6833**

- You may request to speak by dialing *9 from your phone when the **designated public comment period**, as listed on the agenda, has been opened. After City staff confirms the last three digits of the caller's phone number or Zoom ID and unmutes you, *the caller must press *6*. Callers are encouraged, but not required, to identify themselves by name. Each caller has three (3) minutes to speak.

- **Zoom Virtual Participation**

- <https://us06web.zoom.us/j/81157845362?pwd=a8tR7xm4vS7c4Aetb8pYsuJsrKtRi2.1>

- MEETING ID: 811 5784 5362 PASSCODE: 469188

Virtually "raise your hand" when the designated public comment period, as listed on the agenda has been opened. Wait to be called on by City staff, unmute your audio, your name and city of residency is requested, but not required. Each participant has three (3) minutes to speak.

In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, please contact the Community Services Office at (714) 562-3860. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility.

All regular meetings of the Community Services Commission are available on the City's website at www.buenapark.com. Please contact the Community Services Department at (714) 562-3860 for any questions.

1: GENERAL

- 1A. CALL TO ORDER
- 1B. ROLL CALL
- 1C. PLEDGE OF ALLEGIANCE

2: ORAL COMMUNICATIONS

2A. Oral Communications

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the Commission. Public comments are limited to no more than three minutes each. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item and prior to the Commission vote. Those wishing to speak are asked to complete a speaker identification form located at the council chamber entrance and place it in the box near the speaker's lectern. Those wishing to speak using the videoconferencing feature are asked to raise your hand now by either dialing *9 or the raise hand feature.

3: APPROVAL OF MINUTES

3A. Approval of Minutes - October 19, 2023

4: DIRECTOR AND CITY STAFF REPORTS

4A. Community Engagement Presentation

4B. Reports

5: DISCUSSION AND ACTION ITEMS

5A. December Commission Meeting to Possibly Go Dark

5B. Update on New Pump Track Proposal at Peak Park

6: COMMISSION COMMENTS, FUTURE AGENDA ITEMS, ATTENDANCE REPORT

6A. Reports

6B. Attendance Report

7: ANNOUNCEMENTS

7A. Next City Council Meeting: Tuesday, December 12, 2023 at 5:00 p.m.

7B. Next Regular Commission Meeting: Thursday, January 18, 2024 at 6:00 p.m.

8: ADJOURNMENT

8A. Adjournment

This agenda contains a brief general description of each item to be considered. Supporting documents are available for review and copying at Community Center or at www.buenapark.com. Supplementary materials distributed to the Commission less than 72 hours before the meeting are posted to the City's website at www.buenapark.com and copies are available for public inspection beginning the next regular business day in the Community Services Office. This governing body is prohibited from discussing or taking action on any item which is not included in this agenda; however, may ask clarifying questions, ask staff to follow-up, or provide other direction. The order of business as it appears on this agenda may be modified by the governing body.

In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the Community Services Office at (714) 562-3860 or the California Relay Service at 711. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility.

If you would like to participate in any matter of business on the agenda and would like translation in Chinese, Korean, Spanish, Tagalog, or Vietnamese, please contact the **Community Services Office at (714) 562-3860 48-hours prior to the meeting**. Residents requiring translation during Oral Communications are encouraged to bring interpreters.

시 안전의 공식 안전에 대해 의견을 제시하고 싶거나 중국어, 한국어, 스페인어, 타갈로어 통역사가 필요한 경우, 시 회의 48시간 전에 지역사회 서비스 사무실(714-562-3860)로 문의하세요. . 공식적인 안전이 아닌 주민들이 발언하는 시간에 발표를 하실 경우에는 통

역사를 동반해 주시면 감사하겠습니다.

Si le gustaría participar en audiencia pública o cualquier asunto de negocios programado en la agenda y necesita traducción en chino, coreano, español, tagalo o vietnamita, comuníquese con la Oficina de Servicios Comunitarios, 48 horas antes de la reunión al (714) 562-3860. Para participar en los comentarios públicos sobre cualquier otro asunto dentro de la jurisdicción del ayuntamiento, se les recomienda que traiga un intérprete.

如果您想参与议程上的任何事项，并希望将其翻译成中文、韩语、西班牙语、他加禄语或越南语，请在会议前 48 小时联系社区服务办公室：(714) 562-3860。我们鼓励需要口译员进行口头交流的居民携带口译员。

Kung nais ninyong lumahok sa anumang usapin ng negosyo sa agenda at kailangan ang pagsasalin sa wikang Tsino, Koreano, Espanyol, Tagalog, o Vietnamese, mangyaring makipag-ugnay sa Opisina ng Community Services Office sa (714) 562-3860 48-oras bago ang pulong. Ang mga residente na nangangailangan ng pagsasalin sa Oral Communications ay hinikayat na magdala ng mga tagasalin.

Nếu bạn muốn tham gia vào bất kỳ vấn đề kinh doanh nào trong chương trình nghị sự và muốn dịch sang tiếng Trung, tiếng Hàn, tiếng Tây Ban Nha, tiếng Tagalog hoặc tiếng Việt, vui lòng liên hệ với Văn phòng Dịch vụ Cộng đồng theo số (714) 562-3860 48 giờ trước cuộc họp. Cư dân yêu cầu dịch thuật trong Giao tiếp bằng miệng được khuyến khích mang theo thông dịch viên.

I, Ariana Chavez, Senior Administrative Assistant, City of Buena Park, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at Buena Park City Hall, 6650 Beach Blvd., and uploaded to the City of Buena Park website www.buenapark.com.

Ariana Chavez
Senior Administrative Assistant
Community Services Department

Date Posted: November 13, 2023



City of Buena Park Community Services Commission Agenda Report

Approval of Minutes - October 19, 2023

Meeting	Agenda Group
Thursday, November 16, 2023, 6:00 PM	APPROVAL OF MINUTES Item: A
Presented By	Prepared By
	Jim Box, Director of Community Services
Approved By	
Jim Box, Director of Community Services	

RECOMMENDED ACTION

Approve the Minutes of the regular Commission meeting of October 19, 2023.

Attachments

2023 10 19 CS.pdf

**CITY OF BUENA PARK
COMMUNITY SERVICES COMMISSION
October 19, 2023**

1. GENERAL

- a. CALL TO ORDER:** Vice Chair Staine called the Community Services Commission Meeting to order at 6:00 p.m., in the Council Chamber, 6650 Beach Boulevard, Buena Park, California.

b. ROLL CALL:

Present: Holguin, Hoque, Staine, Weinstock

Absent: Wallace

Also Present: Jim Box, Director of Community Services

Ariana Chavez, Senior Administrative Assistant

Mark Saucedo, Community Services Supervisor

Dale Kurata, Community Services Supervisor

Connie Hurtado, Community Services Supervisor

Brandon Reynolds, Community Services Coordinator

Kevin Sanchez-Reyes, Community Services Coordinator

Michelle Van Sickle, Community Services Coordinator

Tanikka Davis, Community Services Coordinator

Michelle Noriega, Community Outreach Coordinator

Veronica Gilliam, Transportation Coordinator

Rosemary Nielsen, Homeless Outreach Coordinator

Saul Contreras, Senior Office Assistant

- c. PLEDGE OF ALLEGIANCE:** Led by Community Services Coordinator, Brandon Reynolds

2. ORAL COMMUNICATIONS: None.

3. APPROVAL OF MINUTES:

***M/S/P – Senior Administrative Assistant, Ariana Chavez, informed Vice Chair Staine and the Commission that there are no minutes to approve due to the meeting being the first meeting.

4. DIRECTOR AND CITY STAFF REPORTS:

Director of Community Services, Jim Box introduced himself to the Commission and welcomed them. Jim Box, Director of Community Services, introduced Community Services Supervisors and his administrative staff to the Commission. Ariana Chavez, Senior Administrative Assistant, updated the Commission on their name badges, progress on city emails, and the new system that will be utilized for future commission meetings.

5. DISCUSSION AND ACTION ITEMS:

- a. Commission and Staff Introductions**

Jim Box, Director of Community Services, introduced his Community Services Supervisors team to the Commission. Dale Kurata, Community Services Supervisor introduced himself and introduced his Community Services Coordinators to the

Commission. Mark Saucedo, Community Services Supervisor, introduced himself to the Commission. Connie Hurtado, Community Services Supervisor, introduced herself to the Commission along with what she oversees and her staff. Jim Box, Director of Community Services, introduced his Administrative staff and Rosemary Neilsen, Homeless Outreach Coordinator, to the Commission. Commissioner Holguin introduced herself and mentioned her family and career. Commissioner Weinstock introduced himself and discussed the years he lived in Buena Park along with his family. Vice Chair Staine introduced herself and mentioned her recent move to the City of Buena Park and her years of teaching at the elementary school level. Commissioner Hoque introduced herself and discussed her past experience on serving on the Parks and Recreation Commission along with her current involvements in public service and educational background.

b. Community Services Department Overview

Jim Box, Director of Community Services, presented to the Commission a PowerPoint that provided details on the structure of the Buena Park Community Services Department which included commissions, parks, community buildings, and special events. Dale Kurata, Community Services Supervisor, presented to the Commission the special events the Recreation division oversees. Michelle Van Sickel, Community Services Coordinator, introduced herself to the Commission and updated the programs that fall under her responsibilities. Kevin Sanchez-Reyes, Community Services Coordinator, introduced himself to the Commission and the programs he oversees at the gym, community gardens, and other classes. Brandon Reynolds, Community Services Coordinator, introduced himself to the Commission and informed the Commission on the programs he oversees such as youth sports, summer camps, and field rentals. Mark Saucedo, Community Services Supervisor, updated the Commission on the location and services provided by the Friendly Center. Mark Saucedo, Community Services Supervisor, informed the Commission on the programs and events the Fine Arts division oversees. Connie Hurtado, Community Services Supervisor, informed the Commission on the services and programs provided by the Senior Services division. Tanikka Davis, Community Services Coordinator, introduced herself to the Commission along with her responsibilities for the Senior Services division. Michelle Noriega, Community Outreach Coordinator, informed the Commission on her role at the Senior Center. Veronica Gilliam, Transportation Coordinator, informed the Commission on the transportation programs the Senior Services division provides. Rosemary Nielsen, Homeless Outreach Coordinator, updated the Commission on the Homeless Outreach Services division and their partnership with the Navigation Center. Dale Kurata, Community Services Supervisor, informed the Commission on the Parks and Recreation Master plan, Whitaker School Park, and Community Gardens future plans. Commissioner Hoque asked if there is a time table for the first phase of the Community Gardens. Dale Kurata, Community Services Supervisor, responded to the Commission that plans have been approved, but the bidding process has not started. Michelle Noriega, Community Outreach Coordinator, informed the Commission on the different lectures that are provided on a monthly basis at the Senior Center.

c. Commission Goals and Upcoming Projects

Connie Hurtado, Community Services Supervisor, informed the Commission on the duties and responsibilities of the Community Services Commission. Dale Kurata,

Community Services Supervisor, updated the Commission on the upcoming special events and invited Commissioners to attend upcoming special events.

6. COMMISSION COMMENTS, FUTURE AGENDA ITEMS, ATENDANCE REPORT:

Commissioner Hoque commented on looking forward to working on the Commission. Commissioner Weinstock commented on providing a flag football program to be put on as a future agenda item. Commissioner Weinstock commented on having staff provide an update on the pump track at Peak Park.

7. ANNOUNCEMENTS:

- a. Next City Council Meeting: Tuesday, October 24, 2023 at 5:00 p.m.
- b. Next Regular Commission Meeting: Thursday, November 16, 2023 at 6:00 p.m.

8. ADJOURNMENT: There being no further business, Vice Chair Staine declared the meeting adjourned at 6:58 p.m. The next regularly scheduled meeting is on Thursday, November 16, 2023.

ATTEST:

Ariana Chavez, Senior Administrative Assistant

Nadine Staine, Vice Chair



City of Buena Park Community Services Commission Agenda Report

December Commission Meeting to Possibly Go Dark

Meeting	Agenda Group
Thursday, November 16, 2023, 6:00 PM	DISCUSSION AND ACTION ITEMS Item: A
Presented By	Prepared By
Jim Box, Director of Community Services	Jim Box, Director of Community Services
Approved By	
Jim Box, Director of Community Services	

DISCUSSION

Historically, Commissions in the Community Services Department have selected to go dark during the month of December due to the holidays.



City of Buena Park

Community Services Commission Agenda Report

Update on New Pump Track Proposal at Peak Park

Meeting	Agenda Group
Thursday, November 16, 2023, 6:00 PM	DISCUSSION AND ACTION ITEMS Item: B
Presented By	Prepared By
Dale Kurata, Community Services Supervisor	Dale Kurata, Community Services Supervisor
Approved By	
Jim Box, Director of Community Services	

DISCUSSION

On October 10, 2023 this item was brought forward to City Council by Mayor Pro-Tem Sonne and Councilmember Traut for discussion. On January 25, 2023 staff met with Councilmember Traut and Maddie Ferson of American Ramp Company at Peak Park to discuss the potential of a Pump Track.

A Pump Track is an asphalt based, looping circuit of rollers, banked turns and features that you can ride continuously without pedaling. The name "pump track" comes from the pumping motion used by the riders upper and lower body (instead of pedaling or pushing) as they ride around the track. Asphalt requires less maintenance than dirt, which continually needs to be reshaped.

Pump tracks can be ridden by cyclists of all ages and skill levels. You don't need a special kind of bicycle to ride on a pump track - BMX bikes, mountain bikes, kid's bikes, and even scooters, skateboards, or roller skates can all be used on the pump track.

A 15,000 sq. ft. pump track was proposed to be added to Peak Park in the northwest corner of the park adjacent to where a water well is scheduled to be constructed. These items will take place of baseball field #3.

There aren't any Pump Track locations we are aware of in Orange County. In Riverside County there are pump tracks in Temecula, Canyon Lake (Property Owners Association), and Menifee. In Los Angeles County there is a pump track in Inglewood.

The City's total estimated project cost is \$750,000. Currently, there is no funding available for this project.

City Council gave approval to include this project in the Parks and Recreation Master Plan.

Attachments

231116 Temecula Pump Track Peak Park Proposed Layout.pdf

Temecula Pump Track



Peak Park Pump Track – Proposed Layout





City of Buena Park

Community Services Commission Agenda Report

Attendance Report

Meeting	Agenda Group
Thursday, November 16, 2023, 6:00 PM	COMMISSION COMMENTS, FUTURE AGENDA ITEMS, ATTENDANCE Item: REPORT B
Presented By	Prepared By
	Ariana Chavez, Senior Administrative Assistant
Approved By	
Jim Box, Director of Community Services	

RECOMMENDED ACTION

Receive and File.

Attachments

Community Services Commission Attendance Report.pdf

Commission & Committee Member Attendance Report - 20XX

A member of the Commission/Committee may be removed at any time by the appointing Council Member if absent from three meetings.

Member Name	District	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL ABSENCES
Dean Wallace	1										1			1
Nadine Staine	2										P			0
Lamiya Hoque	3										P			0
Michael Weinstock	4										P			0
Courtney Holguin	5										P			0

P = Present
0 = Cancelled Meeting

1 = Absent