

Thursday, January 16, 2025, 6:00 PM
6650 Beach Boulevard
Buena Park, CA 90621

COMMUNITY SERVICES COMMISSION AGENDA

1. GENERAL

- 1A. CALL TO ORDER
- 1B. ROLL CALL
- 1C. PLEDGE OF ALLEGIANCE

2. ORAL COMMUNICATIONS

2A. Oral Communications

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the Commission. Public comments are limited to no more than three minutes each. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item and prior to the Commission vote. Those wishing to speak are asked to add your information at the digital public kiosk located at the entrance of the Council Chamber.

3. APPROVAL OF MINUTES

- 3A. Approval of Minutes - November 21, 2024

4. DIRECTOR AND CITY STAFF REPORTS

- 4A. Reports

5. DISCUSSION AND ACTION ITEMS

- 5A. Selection of New Chair and Vice Chair
- 5B. Approval Of Up To \$400 For the Cupid Connections Senior Valentine's Event from the Interior Development Fund (IDF)

6. COMMISSION COMMENTS, FUTURE AGENDA ITEMS

- 6A. REPORTS

7. ANNOUNCEMENTS

- 7A. Next City Council Meeting: Tuesday, January 28, 2025 at 5:00 p.m.
- 7B. Next Regular Commission Meeting: Thursday, February 20, 2025 at 6:00 p.m.

8. ADJOURNMENT

8A. Adjournment

This agenda contains a brief general description of each item to be considered. Supporting documents are available for review and copying at Community Services Department or at www.buenapark.com. Supplementary materials distributed to the Commission less than 72 hours before the meeting are posted to the City's website at www.buenapark.com and copies are available for public inspection beginning the next regular business day in the Community Services Office. This governing body is prohibited from discussing or taking action on any item which is not included in this agenda; however, may ask clarifying questions, ask staff to follow-up, or provide other direction. The order of business as it appears on this agenda may be modified by the governing body.

In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the Community Services Department at (714) 562-3860 or the California Relay Service at 711. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility.

If you would like to participate in any matter of business on the agenda and would like translation in Chinese, Korean, Spanish, Tagalog, or Vietnamese, please contact the **Community Services Department at (714) 562-3860 48-hours prior to the meeting**. Residents requiring translation during Oral Communications are encouraged to bring interpreters.

시의회 목록에 있는 정식 안건에 대해 의견을 발표하고 싶으신 경우, 중국어, 한국어, 스페인어, 타갈로에 대한 통역사가 필요하시면 시미팅 48시간전 시서기 오피스로 (714-562-3860) 연락하시면 됩니다. 정식안건이 아닌 주민 발언시간에 발표하실 경우, 본인의 통역사를 직접 모시고 오시면 감사하겠습니다.

Si le gustaría participar en audiencia pública o cualquier asunto de negocios programado en la agenda y necesita traducción en chino, coreano, español, tagalo o vietnamita, comuníquese con la Oficina del Secretario de la Ciudad, 48 horas antes de la reunión al (714) 562-3860. Para participar en los comentarios públicos sobre cualquier otro asunto dentro de la jurisdicción del ayuntamiento, se les recomienda que traiga un intérprete.

I, Ariana Chavez, Senior Administrative Assistant, City of Buena Park, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at Buena Park City Hall, 6650 Beach Blvd., and uploaded to the City of Buena Park website www.buenapark.com.

Ariana Chavez
Senior Administrative Assistant
Community Services Department

Date Posted: January 13, 2025



Community Services Commission Agenda Report

A. Approval of Minutes - November 21, 2024

Meeting	Agenda Group
Thursday, January 16, 2025, 6:00 PM	APPROVAL OF MINUTES Item: 3A.
Presented By	Prepared By
	Jim Box, Director of Community Services
Approved By	
Jim Box, Director of Community Services	

Approve the minutes from the November 21, 2024 meeting.

Attachments

[2024 11 21 CS.pdf](#)

**CITY OF BUENA PARK
COMMUNITY SERVICES COMMISSION
November 21, 2024**

1. GENERAL

- a. **CALL TO ORDER:** Chair Staine called the Community Services Commission Meeting to order at 6:00 p.m., in the Council Chamber, 6650 Beach Boulevard, Buena Park, California.
- b. **ROLL CALL:**
Present: Holguin, Hoque, Staine, Wallace, Weinstock
Absent:
Also Present: Jim Box, Director of Community Services
Dale Kurata, Community Services Supervisor
Connie Hurtado, Community Services Supervisor
Saul Contreras, Senior Office Assistant
Justice Mompeller, Community Outreach Coordinator
- c. **PLEDGE OF ALLEGIANCE:** Led by Commissioner Wallace.

2. ORAL COMMUNICATIONS: None.

3. APPROVAL OF MINUTES: October 17, 2024

***M/S/P – Commissioner Weinstock motioned to approve the minutes. Commissioner Holguin seconded the motion. All in favor, motion passed.

4. DIRECTOR AND CITY STAFF REPORTS:

- a. Jim Box, Director of Community Services, thanked the Commissioners that participated as judges at Cops N' Goblins and invited the Commission to the Christmas Tree Lighting event. Jim Box, Director of Community Services informed the Commission that there is no commission meeting in the month of December. Connie Hurtado, Community Services Supervisor, updated the Commission on the Veterans Honor Luncheon and Friends of Family turkey giveaway. Connie Hurtado, Community Services Supervisor, invited the Commission to the Holiday movie at the Senior Center and to the Grinchmas Luncheon. Dale Kurata, Community Services Supervisor, updated the Commission on pickleball courts at Heroes Park, youth soccer banquet, and the upcoming youth basketball season. Dale Kurata, Community Services Supervisor, updated the Commission on the Military Banner program and invited the Commission to the 2024 Candy Caneland and Craft Fair event. Jessica Mancilla, Community Services Coordinator, introduced herself to the Commission.

5. DISCUSSION AND ACTION ITEMS:

- a. Approval of up to \$1,500 for the Senior Grinchmas Luncheon from the Interior Development Fund (IDF)
Justice Mompeller, Community Outreach Coordinator, requested for the Commission to approve of up to \$1,500 for the Senior Grinchmas Luncheon from the Interior Development Fund (IDF). Vice Chair Hoque motioned to approve the request of up to

\$1,500 for the Senior Grinchmas Luncheon from the Interior Development Fund (IDF). Commissioner Holguin seconded the motion. All in favor, motion passed.

6. COMMISSION COMMENTS, FUTURE AGENDA ITEMS, ATENDANCE REPORT:

- a. Commissioner Holguin commented that she attended Cops N' Goblins. Commissioner Wallace commented on attending Cops N' Goblins and asked staff about youth soccer program field usage. Commissioner Wallace congratulated Vice Hoque's successful council election campaign. Commissioner Weinstock commented on attending the youth soccer banquet. Vice Chair Hoque commented on attending Silverado Days, Cops N' Goblins, Veterans Luncheon, and the food distribution at the Senior Center. Chair Staine commented on attending the Veterans luncheon.
- b. Attendance Report.

7. ANNOUNCEMENTS:

- a. Next City Council Meeting: Tuesday, December 10, 2024 at 5:00 p.m.
- b. Next Regular Commission Meeting: Thursday, January 16, 2025 at 6:00 p.m.

8. ADJOURNMENT: There being no further business, Chair Staine declared the meeting adjourned at 6:33 p.m.

ATTEST:

Ariana Chavez, Senior Administrative Assistant

Nadine Staine, Chair



Community Services Commission Agenda Report

A. Selection of New Chair and Vice Chair

Meeting	Agenda Group
Thursday, January 16, 2025, 6:00 PM	DISCUSSION AND ACTION ITEMS Item: 5A.
Presented By	Prepared By
	Ariana Chavez, Senior Administrative Assistant
Approved By	Presented By
Jim Box, Director of Community Services	Ariana Chavez, Senior Administrative Assistant

Annually, at the start of each calendar year, the Chair and Vice Chair for the City's Commissions will rotate.

Community Services Commission Agenda Report

B. Approval Of Up To \$400 For the Cupid Connections Senior Valentine's Event from the Interior Development Fund (IDF)

Meeting	Agenda Group
Thursday, January 16, 2025, 6:00 PM	DISCUSSION AND ACTION ITEMS Item: 5B.
Presented By	Prepared By
	Connie Hurtado, Community Services Supervisor
Approved By	Presented By
Jim Box, Director of Community Services	Connie Hurtado, Community Services Supervisor

RECOMMENDED ACTION

Approval of up to \$400 for the Cupid Connections Senior Valentine's Event from the Interior Development Fund.

PREVIOUS CITY COUNCIL ACTION

The Senior Citizens Commission established a City fund entitled the Interior Development Fund (IDF) for monies received from fundraising events, gift shop revenues, and donations at the Senior Center. Requests for expenditures from this fund are to be submitted to the Commission for a majority vote approval.

At the May 14, 2024 Council meeting, the Council approved the amendment to City Council Policy No. 24 increasing City Council approval threshold of Commission Enterprise Fund Expenditures from \$1,000 to \$5,000. The disbursement of funds remains the responsibility of the respective commissions. Requests for expenditure must be submitted to the Commission for a majority vote approval.

Senior services is under the umbrella of the Community Services Commission. As such, staff will seek the Community Services Commission approval for the expenditures of the IDF. The funds requested by staff can be used for senior event support such as food purchases, decorations or event supplies. It can also be used for facility enhancement such as the purchase of senior center equipment or supplies benefiting center participants.

DISCUSSION

This year's valentine's celebration is themed "Cupid Connections" where we will be introducing an exciting speed dating opportunity for seniors seeking meaningful connections. We hope our seniors will come ready to mingle, dance and celebrate the spirit of Valentine's Day. Whether they are looking for romance or friendship, this evening promises to be filled with joy, laughter and wonderful connections. This event is scheduled for Wednesday, February 12, 2025 at 4:00 PM. Attendees can look forward to a 30 minute speed dating session for those interested, sip on a little bit of wine sponsored by Right at Home, enjoy a charcuterie sponsored by Alignment and dance the evening away with DJ Drew! 100 seniors are expected to attend, dressed in their holiday attire to join in on the fun.

Staff is seeking approval from the Community Services Commission for up to \$400 from the IDF (11-2248) to purchase 2 glass water jugs, serving trays for the charcuterie and decorations needed for the event. These items will enhance the event. The current balance of the Interior Development Fund is \$20,159.18.

BUDGET IMPACT

None. The Commission Enterprise Funds are separate from the City's General Fund.